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**THE UNIVERSITY OF OKLAHOMA**

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**MINUTES OF THE ANNUAL MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
MARCH 20-21, 1995**

The annual meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Board Room of the Foundation beginning at 3:28 p.m. on Monday, March 20, 1995.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents G. T. Blankenship, J. Cooper West, Stephen F. Bentley, Melvin C. Hall, and Donald B. Halverstadt, M.D.

Absent: Regent C. S. Lewis III.

Chairman Gullatt introduced and welcomed to the Board Mr. Robin Siegfried, who was appointed by Governor Frank Keating on March 16, 1995 to serve a term ending March 21, 2002. Mr. Siegfried was invited to sit in on the meeting and did so on March 20.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provost Nancy L. Mergler, Provost Jay H. Stein, Vice Presidents Jerry B. Farley, and Mark E. Lemons, Interim Vice Presidents Richard E. Hall, David Maloney, and Eddie C. Smith, Mr. Fred Gipson, Chief Legal Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:00 p.m. on March 17, 1995, both as required by 25 O.S. 1981, Section 301-314.

## **MINUTES**

Regent Halverstadt moved approval of the minutes of the regular meeting held on January 24-25, 1995 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **CAMERON UNIVERSITY**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Davis presented the following report:

### Fitness Center Reopens

President Don Davis led a ceremonial plunge into the Cameron Fitness Center swimming pool on February 21 as the facility was reopened for use by students, faculty and staff. The pool was closed shortly after the building first opened in December 1990 after cracks were discovered in its bottom. When it was determined that it could not be repaired, the pool was demolished and reconstructed. The remainder of the center was closed shortly before Christmas in 1993 when engineers discovered structural flaws in the building and roof which required extensive repairs and modifications. All work has been completed on the center, which serves as a teaching facility for the University's Health, Physical Education and Recreation Department and is used extensively for campus recreation, intramurals and in support of the University Wellness Program which encourages healthy lifestyles for students, faculty and staff. In addition to the 25-yard, six-lane pool, the center contains an indoor running/walking track, handball/racquetball courts, weight and Nautilus training areas, and activity courts for basketball, volleyball and badminton. Original construction cost was \$3.2 million, which included an \$800,000 grant from the McMahon Foundation and \$2.4 million in capital appropriations and allocations from the Oklahoma Legislature and Oklahoma State Regents for Higher Education. Total repair costs are expected to exceed \$1.4 million.

### Oklahoma Intercollegiate Conference

After competing in athletics as an independent or member of the Lone Star Conference for nearly 20 years, Cameron has accepted membership in the revamped Oklahoma Intercollegiate Conference (OIC) whose member institutions are seeking membership in the National Collegiate Athletic Association, Division II. Other OIC members include East Central State University, Langston University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, the University of Sciences and Arts of Oklahoma, and Panhandle Oklahoma State University, which was invited to membership in the OIC concurrently with Cameron.

Regent Steve Bentley and President Davis announced Cameron's acceptance of the OIC membership offer in Lawton on March 7. Later that same day, presidents of other OIC universities met in Oklahoma City to announce the new member institutions and their decision to seek affiliation with the NCAA Division II. Currently, all OIC institutions except Cameron are members of the National Association of Intercollegiate Athletics, Division I, and will maintain membership in both the NCAA and NAIA at least during transition through NCAA probationary membership. By maintaining dual membership, the universities will be able to compete for NAIA national championships while ineligible for post-season NCAA competition. Cameron has been a member of the NCAA since 1987.

Several benefits of OIC membership are obvious. Travel costs in both time and money will be less in the conference. Student athletes will miss less class time because of travel and funds freed from travel budgets can be

allocated for other purposes. Proximity of OIC institutions should generate healthy sports rivalries among member universities, increase interest and attendance among students, alumni and fans, and similarity among conference members and their budgets should produce even competition.

Each NCAA Division II institution is required to sponsor four team sports each for both men and women. Cameron will continue to sponsor teams in basketball and tennis for both men and women; baseball and golf for men; and volleyball and softball for women. The OIC sponsors conference championships in all of these sports except volleyball. During the 1995-96 academic year, Cameron will compete for OIC conference championships in all sponsored sports except basketball, which cannot be accommodated during the coming year because of scheduling commitments. Competition for conference championships in men's and women's basketball will begin in 1996-97.

#### Pell Grant Cuts Will Devastate Cameron Students

Plans to zero out funding for Pell Grants and replace them with student loans which accrue interest and require repayment while students are still in school will have wide-ranging negative effects on Cameron students.

Students from low income families may receive direct financial assistance from Pell Grants, which require no repayment and are renewable annually based on the students making satisfactory grades and progress toward a degree. For the 1993-94 academic year, Cameron students received \$3,264,220 in Pell Grants, plus another \$1.1 million in other grants for a total of \$4,327,718. Speaker Newt Gingrich proposes to zero out funding for Pell Grants.

Over the years, various student loan programs have provided a source of funds for students who do not qualify for Pell Grants or as a supplement for those who do. During the 1993-94 academic year, Cameron students borrowed \$4,621,114 from federal loan programs. Currently, interest on these loans is deferred while students are in school and repayment does not begin until after graduation. Proposed changes would charge interest throughout the life of the loan and require repayment during the time students are attending college. The effect of immediate accrual of interest would be to increase the cost of the loans by 17 percent, and the effect of immediate repayment would be to render the loans unfeasible for most students.

Cameron's scholarship program is designed to take advantage of federal and State student assistance programs in order to provide the greatest possible benefit to the greatest number of students. Last year another \$2,042,886 was added to the student aid pool in the form of scholarships. Workstudy programs made \$523,792 available for Cameron students, and other miscellaneous programs added another \$138,075 during the 1993-94 academic year.

A summary of student financial aid during the 1993-94 academic year follows:

|                     |                |
|---------------------|----------------|
| Pell Grants         | \$ 3,264,220   |
| Total Grants        | 4,327,718      |
| Loans               | 4,621,114      |
| Workstudy           | 523,792        |
| Scholarships        | 2,042,886      |
| Other Miscellaneous | <u>138,075</u> |
| Total Aid           | \$11,377,435   |

In all, 3,686 Cameron students received assistance from financial aid sources last year. The average award was \$3,087. Since the 1988-89 school year, the number of student financial aid recipients has increased by more than a thousand, and the average annual award has increased by more than \$850. During the same four-year period, the total amount of financial aid has almost doubled from \$5.7 million to nearly \$11.4 million.

Reliance on Pell Grants to provide financial access to higher education is pervasive in Oklahoma higher education. In 1992-93, Oklahoma ranked seventh among the states in the percentage of its undergraduate students who received Pell Grants, with 39 percent of our State's college students participating. During the five-year period from the 1987-88 academic year through the 1992-93 term, Oklahoma led the nation in the change in percentage of undergraduates who received Pell Grants with a 12.9 percent increase.

#### Dean Vowell Announces Retirement

Dr. Bob Vowell, Dean of the School of Science, Mathematics and Technology, has announced his intention to retire at the end of the academic year. Dean Vowell has served at Cameron for 32 years, first as a faculty member, then as Chair of the Department of Physical Science and in recent years as Dean. Dr. Vowell has provided effective leadership during the planning and design of the sciences complex now under construction.

#### Accounting Internships Established

Accounting internships for Cameron students have been established at the Goodyear Tire and Rubber Company's premiere tire manufacturing plant in Lawton and at Lawton's Security Bank & Trust Company. The internships are designed to provide practical work experience for accounting students.

#### Prybyla Scholarship Established

Retired Colonel John J. Prybyla of Wellesley, Massachusetts has provided an endowment to fund an annual scholarship for a Cameron medical technology student in honor of his late wife, Mary.

#### Who's Who Selects 65 Cameron Students

Who's Who Among Students in American Colleges and Universities has selected 65 Cameron students for inclusion in its 1995 edition. Campus nominating committees and editors of the annual directory included the

names of the students based on their academic achievement, community service, leadership in extracurricular activities and potential for continued success.

Cameron Receives Grant to Plant Trees

The Small Business Administration has awarded an \$8,900 matching grant to plant trees on the Cameron campus. Plans are to plant the trees in the areas east of West Hall, north of the Biology Building, and west of Nance-Boyer Hall. Competitive bids will be sought from small business firms for the purchase and planting of the trees.

**PROGRAM MODIFICATION**

The Oklahoma State Regents for Higher Education require that all program modifications be presented to the institution's governing board before they are forwarded for their consideration. The following modification has been approved by the Provost, Cameron University, based on the recommendation of Department of Theatre Arts, the School of Fine Arts, and the Curriculum Committee.

| <u>PROGRAM</u>    | <u>SUMMARY</u>   |
|-------------------|--|
| Theatre Arts (BA) | Change the program from a 40 semester hour major program to a 56 semester hour major/minor program with options in technical theatre and performance theatre. This modification accompanied by the deletion of the BFA in Theatre Arts will require the deletion of 19 courses, the addition of seven new courses, and the modification of 20 courses. |

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, this program modification will take effect no later than the Fall semester of 1995.

President Davis recommended the Board of Regents approve the program change as proposed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

**COURSE CHANGES**

The Oklahoma State Regents for Higher Education require that course modifications be presented to the institution's governing board before they are forwarded for their consideration. On the following page is a list of all such course changes that have been approved by the Provost, Cameron University, upon the recommendation of the cognizant departments and schools and the Graduate Council. In summary, this list of course changes includes:



COURSE CHANGE:

| <u>Program</u>                      | <u>Summary</u>   |
|-------------------------------------|--|
| COMM 5913 Seminar in Communications | Changes a course from a fixed credit course to a variable credit course and changes the format in which the course is delivered. |

NEW COURSE:

| <u>Program</u>                                    | <u>Summary</u>   |
|---|--|
| EDUC 5143 Multiculturalism and American Education | To meet accreditation requirements by the National Council for Accreditation of Teacher Education. |

Upon approval by the Board of Regents and Oklahoma State Regents for Higher Education, these course changes will take effect in the Fall 1995.

President Davis recommended the Board of Regents approve proposed course modification and addition.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

**PROGRAM DELETION**

The Oklahoma State Regents for Higher Education require that program deletions be presented to the institution's governing board before they are forwarded for their consideration.

Analysis of enrollment history of the program Bachelor of Fine Arts in Theatre demonstrates that the need for a highly specialized "professional" program is insufficient to justify the program. The proposed deletion has been approved by the Provost, based on the recommendations of the Department of Theatre Arts, the School of Fine Arts, and the Curriculum Committee. In response to the low demand for this program, a full-time faculty position was transferred from the Department of Theatre Arts to the Department of Communications in 1994.

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, no new students will be admitted to this major. Cameron University will continue to offer a Bachelor of Arts in Theatre; therefore, the four students currently enrolled in this program will be able to complete degree requirements without delay.

President Davis recommended the Board of Regents approve the deletion of program titled Bachelor of Fine Arts in Theatre.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

**APPOINTMENT OF AUDIT FIRM FOR FISCAL YEAR ENDING JUNE 30, 1995**

The accounting firm of Cole & Reed, Oklahoma City, has performed the last three annual audits for Cameron University.

Proposed fees, which were not increased over last year's fees, are as follows:

| <u>Audit Function</u>           | <u>Proposed Fee</u> |
|---------------------------------|---------------------|
| General Purpose Financial Audit | \$13,500.00         |
| Single Audit:                   |                     |
| Financial Assistance            | 7,000.00            |
| Other Federal Programs          | <u>1,500.00</u>     |
| <b>TOTAL</b>                    | <b>\$22,000.00</b>  |

The firm has done an excellent job in performing the audit services, and we recommend that the contract be extended for one more year.

President Davis recommended the firm of Cole & Reed be appointed to conduct the annual audit of Cameron University for the fiscal year ending June 30, 1995.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

**QUARTERLY REPORT OF PURCHASES**

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received, and (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents.

The following report covers purchases made from October 1, 1994 through December 31, 1994.

| <u>Item</u>            | <u>Department</u>   | <u>Vendor</u>           | <u>Amount</u> |
|------------------------|---------------------|-------------------------|---------------|
| Book titles - 698 each | Library             | The Faxon Company       | \$91,197.13   |
| Chevrolet Pickups (3)  | Physical Facilities | Larry Spencer Chevrolet | \$40,104.00   |

This report was presented for information only. No action was required.

## ACADEMIC PERSONNEL ACTIONS

### Leave of Absence:

Elaine Damato, Instructor, Department of Nursing, sick leave of absence without pay, January 19, 1995 through May 14, 1995.

### Change:

Hyunsoon Whang, Instructor, Department of Music, completion of Doctorate; salary changed from annual rate of \$24,180 for 9 months to annual rate of \$24,880 for 9 months. Paid from 11345, Department of Music, pos. F021.

### Resignation and/or Termination:

Janna Martin, Assistant Professor, Department of Communications, May 12, 1995.

President Davis recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## LITIGATION

There was no report on pending or possible litigation.

## THE UNIVERSITY OF OKLAHOMA

### REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren presented the following report:

On February 9, the launching of the Reach for Excellence campaign was announced at an impromptu press conference/rally which was very well attended by faculty, students, staff and others. With the aim of raising \$200,000,000 in private funds for the University between now and the year 2000, this is the largest private fundraising campaign in the history of higher education in Oklahoma. As a part of the process, a wide program of consultation with all parts of the University family has begun to learn about priorities and then set goals for specific programs which deserve support. When the final goals are announced, there will be specific dollar amounts beside them representing the vision of the entire University community. President Boren said during the course of discussions with the Governor and the Legislature about the State budget, he is encouraged at recent decisions made by the Governor to restore funds to some areas that were to have been cut in the University's budget. The State has very limited resources and in order for the University to reach the next plateau of excellence it is going to take an increasingly significant contribution from friends, alumni and private supporters. There

will be some substantial lead gifts ready to announce as the campaign is launched in September. President Boren said his official installation as President will be held September 14, the same weekend the Reach for Excellence campaign is launched.

President Boren said he has continued visits with alumni and at an OU Club of Houston event between 500-600 people attended. A similar event was held in Dallas with close to 1,000 attending. This kind of response shows that alumni are excited about the possibilities for the University and very appreciative of the work being done by faculty and staff.

In response to a proposal for renewal of the funding for the OU Center for the Analysis and Prediction of Storms, the National Science Foundation conducted an on-site visit and their response was excellent. They approved the renewal at \$2,000,000 a year over the next five years.

The Kerr Foundation has announced a \$400,000 pledge to the Sam Noble Museum of Natural History, which represents important progress in the drive for the museum and a campus campaign to raise \$125,000 is in progress.

President Boren spoke about the upcoming world premiere of the musical theatre production of *Jack*. This premiere will take place on our campus April 14-29 and the musical is based on the life and career of John Fitzgerald Kennedy. This is part of a new program of music theatre at OU where new productions will premiere here and if successful, they will go on to Broadway with the University sharing in royalties. The casts will be made up of OU students and equity actors and actresses from New York which will be an incredible experience for our talented students and for faculty as well.

President Boren said to continue his tradition of sharing this time with leaders of the University community, he has invited Ms. Terri Moyer, Chair of the Norman Campus Staff Senate, to share comments with the Regents so they might be informed from the staff perspective what is happening on the campus. President Boren noted the staff members have stayed through the thin years and take tremendous pride in the University. He thanked Terri Moyer for the leadership she has provided.

Ms. Moyer said she represents over 3,000 staff employees and the staff is especially pleased with President Boren and various ideas he has implemented. She said the staff is pleased with the President's freeze on administrative salaries over \$70,000 until faculty and staff have average increases of 6%. There are staff committees dealing with inequities that exist throughout departments on campus, trying to centralize policies and regulations, working with the Faculty Senate on supervisor evaluations, the retirement issue and other concerns. The staff has concerns about contracting out the Motor Pool and about what departments might be next. She said Staff Week is April 24-28 and the Regents are welcome to attend. This is the time when staff members are recognized and in addition to an awards ceremony, many events are held for the enjoyment of staff members.

## **AFFIRMATIVE ACTION PLANS**

The 1995 Affirmative Action Plans required by regulations enforced by the U.S. Department of Labor, Office of Federal Contract Compliance Programs are submitted for information. Contained in the document are (1) plans under Executive Order 11246, which cover all ethnic minorities and women; (2) plans under the Rehabilitation Act of 1973, which covers individuals with disabilities; and (3) plans under the Vietnam Era Veterans Readjustment Assistance Act of 1974, which cover disabled and Vietnam era veterans.

Mr. Jerry Jensen, Associate Affirmative Action Officer, Norman Campus, reviewed the following summaries of the Plans:

### NORMAN CAMPUS

The faculty reports use employment data from institutions that belong to the National Association of State Universities and Land Grant Colleges (NASULGC), as well as national data on degrees conferred. The staff reports use national, state and county availability data as appropriate.

#### Faculty Distribution

The "Faculty Workforce Distribution Report" indicates the University has a lower representation of women than availability data and a higher representation of minorities than availability data.

#### Faculty Hires, Turnovers, Promotions

The "New Faculty Hires Report" for academic year 1993-94 reflects a hiring rate for women and minorities that is higher than the availability rate.

The University of Oklahoma Norman Campus was successful in hiring 19 women (43.2% of Tenured/Tenure Track hires) and 13 minorities (29.5% of Tenured/Tenure Track hires) in tenured or tenure-track positions. Retention rates for women and minorities continues to be lower than those of the total tenured/tenure-track faculty. Efforts to increase and retain these groups will continue to be a priority.

Of the 19 faculty members promoted last year, four (21%) were women and four (21%) were minorities. Efforts to increase promotion among these groups will continue to be priority issues to be addressed through programs implemented previously and through enhanced monitoring.

#### Staff Distribution

The "Staff Workforce Distribution Report" indicates the University has a slightly higher representation of women and a slightly lower representation of minorities than expected by their presence in the labor force.

#### Staff Hires, Turnovers, Promotions

The "New Staff Hires Report" reveals that the University's overall hiring rate for women is above and for minorities equals what would be expected from availability data.

An analysis shows while promotion rates for women are generally acceptable, those for minorities appear to be somewhat problematic. In three of the six job groups we need to increase our efforts to retain minorities. They are the Executive/ Administrative/Managerial, Technical/Paraprofessional, and Service/Maintenance job groups. Those areas which reveal potential problems will be the focus of enhanced efforts during this program year.

### Programs

The programs which the Norman Campus has implemented to recruit, retain, and advance minorities and women in employment have been relatively successful considering the range of employment opportunities on campus. Given the level of commitment demonstrated by University leadership and the dedication of employee groups, the affirmative action programs will continue to guide enhanced efforts to increase the representation of minorities and women in the workforce.

### HEALTH SCIENCES CENTER

The faculty reports use national data which represent the availability of females and minorities in health-related disciplines. The staff reports use availability data from the State of Oklahoma and various counties, as appropriate.

### Faculty Distribution

The "Faculty Workforce Distribution Report" indicates that five of the nine faculty groups at The University of Oklahoma Health Sciences Center (OUHSC) have a higher representation of women and minorities than national availability data for the relevant disciplines. While overall representation of minorities is commendable, there are shortages of black and Hispanic faculty which need to be addressed.

### Faculty Hires, Turnovers, Promotions

The "New Faculty Hires Report" indicates that the OUHSC's hiring rate of women and minority faculty for 1994 is higher than national availability data in five of the nine faculty groups.

The University of Oklahoma Health Sciences Center was successful in adding 27 new women and 20 new minorities to the various faculty ranks during the academic year. Five of the 27 women hired, and five of the 20 minorities hired, were in tenured or tenure-eligible positions. The hiring rate for minority tenure-eligible positions remains a problem area. Efforts to increase and retain these groups must and will continue to be a priority.

Of the 22 faculty members promoted last year, eight (36.4%) were women and two (9.1%) were minorities. Efforts to increase retention among these groups will continue to be a priority issue through programs implemented previously and through enhanced monitoring.

### Staff Distribution

The "Staff Workforce Distribution Report" indicates the OUHSC has a higher representation of women and minority staff than expected by their presence in the labor force except for the areas of Service/Maintenance for women and Skilled Craft for women and minorities.

### Staff Hires, Turnovers, Promotions

The "New Staff Hires Report" indicates that the OUHSC's hiring rates for women and minorities is higher than expected except for the areas of Executive/Administrative/Managerial for minorities, and Service/Maintenance for women and minorities.

An analysis of hiring rates reflects a need to focus attention on hiring minority applicants in the Secretarial/Clerical job group.

An analysis of promotion rates reveals two job groups which need improvement. They are the Professional job group for promotions of minorities and the Technical/Paraprofessional job group for promotions of women.

### Programs

The programs which the OUHSC has implemented to recruit, retain, and advance minorities and women in employment have been somewhat successful when appropriately budgeted and considering the range of employment and promotion opportunities. Of the two groups of employees, women continue to have a wider margin of success in most employment categories in comparison to that experienced by minorities--as illustrated by the hiring rate data. This is an ongoing concern, and given the level of commitment and cooperation demonstrated by the OUHSC leadership and the dedication of employee groups, the affirmative action programs will continue to guide enhanced efforts to increase the number of women and minorities in the work force.

The 1995 Affirmative Action Plans for each campus of the University were presented for review and discussion. No action was required.

## **MANAGED CARE ORGANIZATION OF THE HEALTH SCIENCES CENTER PROFESSIONAL PRACTICE PLAN**

At the January 1995 Regents' meeting, the Regents authorized the Health Sciences Center to issue a Request for Proposal, select, and contract with a medical service organization (MSO) for management services.

Proposals were forwarded to 19 organizations. Proposals were received from three organizations as follows:

Americaid Community Care  
Virginia Beach, Virginia

Schaller Anderson, Inc.  
Phoenix, Arizona

Unisys Corporation  
McLean, Virginia

In order to evaluate the proposals, a Committee consisting of 10 members was established. The committee included the Executive Dean of the College of Medicine, Associate Dean of the College of Medicine, Executive Director of the Professional Practice Plan, Associate Dean for Clinical Practice, Director of Purchasing, Vice President for Administrative Affairs, and representatives from The University Hospitals and Presbyterian Hospital. Of the

three vendors submitting proposals, one did not meet the requirements outlined in the RFP, i.e., being in business at least three years. Americaid began business as a new corporation in December 1994. Of the two remaining vendors, Schaller Anderson was rated equal to, or above, Unisys/Care by all members of the committee. Therefore, the committee unanimously recommended Schaller Anderson to serve as the Health Sciences Center's MSO. A contract is currently being negotiated with Schaller Anderson. Services to be provided by Schaller Anderson are extensive and multi-year in duration. Initial start-up costs incurred by Schaller Anderson through June 30, 1995 will be paid by the University. Estimated start-up costs consist of \$555,000 in start-up operating, \$716,000 in capital acquisitions, and \$400,000 in marketing. Schaller Anderson has agreed to fund the initial start-up costs for operations and capital acquisitions, and amortize the costs over a five year period. The cost of marketing will either be paid by Schaller Anderson and reimbursed by the College of Medicine and The University Hospitals, or will be paid by the Professional Practice Plan. Beginning July 1, 1995, Schaller Anderson will be paid a base operating fee of 11% of revenues generated by the MSO. The base operating fee will decrease as the Plan enrollment increases.

The Health Sciences Center, with the assistance of Schaller Anderson, is proceeding with a response to the State RFP for managed care services for medicaid patients. Responses are due to the State by March 17, 1995. To establish an infrastructure for a managed care organization usually requires 12 months. The Health Sciences Center has less than five months, based on the State RFP requirements. However, recognizing the enormity of the task, Schaller Anderson has committed their most experienced personnel, and is reasonably confident of accomplishing a managed care system at the Health Sciences Center for medicaid patients within the required timeframe.

This report was for information only. No action was required.

## **CRIMINAL JUSTICE AS A PLANNED MAJOR** **Within the College of Arts & Sciences**

### Rationale for a Planned Major with a Criminal Justice Emphasis

Many criminology and criminal justice programs were unable to survive the withdrawal of federal funds in the early 1980s; those with in-service police training orientations were most decimated. However, a significant number of criminology programs not only survived, but actually prospered during these times. Although the curricula of the schools, departments, and programs that are recognized as the contemporary leaders in criminology and criminal justice education have some significant differences, they all have been able to legitimize this field of study by stressing its inherent relationship to larger social science questions pertaining to social control and the study of human behavior. In addition, these programs also have emphasized the study of the sociopolitical institutions that set the contexts for the operation and maintenance of the criminal justice system. It is with this broader orientation in mind that we have developed the proposed structure of the criminology program at The University of Oklahoma.

A second shared characteristic of the contemporary leading departments in the field is an analytic research emphasis since findings of statistical studies typically provide the rationale for the creation and evaluation of criminal justice directives. Therefore, in addition to its theoretical orientation, the proposed curriculum also will emphasize the acquisition of the skills needed to model social phenomena, to conduct needs assessment studies, and to conduct evaluative research.



Undergraduate Degree Requirements

Note: The old Law Enforcement Administration degree was a degree in Political Science with six required courses (Introduction to Law Enforcement and Criminal Justice, Police Administration I, Police Administration II, Principles of Criminal Investigation, Criminal Legal Procedure, Elementary Criminal Law).

Core:

Intro to Sociology (SOC 1113)  
Social Problems (SOC 1523)

Crime, Delinquency, Social Control (SOC 3523)  
Introduction to Criminal Justice (SOC 3333)  
Sociology of Law (SOC 3863)

Introduction to Law Enforcement and Criminal Justice (POL 2803)  
Police Administration I (POL 3803)  
Legal Systems (POL 3213)  
Will need some kind of capstone

Hours: 27

Tools:

Six hours of internship with a placement in a public or private agency in the field of criminal justice, such as the Department of Corrections or the Oklahoma State Sheriff's Association. Given their experience in this area, this will be directed by the Human Relations Department. There is a possibility of a funded position (will discuss).

Hours: 6

Six additional Upper Division electives approved on a "by case" basis (this would enable the student to take the pertinent Intersession courses that occasionally are offered).

Total Hours: 39

A double major in Criminology and Sociology would require the following additional classwork:

Methods of Sociological Research (SOC 3963)  
Introduction to Statistics (SOC 3123)  
Introduction to Sociological Theory (SOC 3143)  
6 additional upper division electives in Sociology  
1 additional capstone course

Additional Resources

The Sociology Department currently has only eight FTE faculty within the department and over 290 declared undergraduate majors, 15 masters level graduate students, and 13 Ph.D. level students. They generated 16,881 undergraduate credit hours and 1,062 graduate credit hours in 1993-94 and produced 27 scholarly publications. If the planned major in criminal justice were to become a popular option for students, then they would need additional faculty and staff.

In the short run they are already making this option available to students and have met with all academic advisers, including the athletic advisers, to insure that all potentially interested students know about this option.

Dr. David Young, Dean of the College of Arts and Sciences, was present for this report. He said the ultimate goal is to have a degree program in Criminal Justice, but that will take some time to implement. The first steps have been to deal with what could be done with the students who are interested in that program at this point in time. First, the Law Enforcement Administration courses were moved from Political Science to Sociology since this program probably will be housed in the Sociology Department. The second step was to develop a curriculum that students could take to address a planned degree program in Criminal Justice. We are encouraging students who are interested in this program at this point in time to follow a planned program to achieve a degree in Criminal Justice. To facilitate this with students, particularly in the Athletic Department, the College of Arts and Sciences Student Advisory Supervisor met with Gerald Gurney, Assistant Athletic Director for Student Life, and the Athletic Advisors and went through the steps that each student will need to take to enter into a degree program which will be called a planned program in Criminal Justice. That will meet the needs of those students who are currently interested in this program. They can enroll in a planned program effective immediately and be working towards a degree in Criminal Justice, and they will be able to be awarded a degree in Criminal Justice as soon as that degree is approved. The second part of the process right now is working with the Department of Sociology to take the next step which is to develop the documents needed by the State Regents to approve a degree in Criminal Justice. There are some concerns here we need to move fairly cautiously in the context that in developing this program that would not be viewed as a program that would duplicate similar programs at other institutions. The focus initially is on trying to address the needs of existing students who are interested in a program in Criminal Justice.

In response to a question, Dean Young stated the level of interest among students is between 50-100 students. He said he is supportive of having a Criminal Justice Program. His hope is to be able to integrate a Criminal Justice Program along with a program in Human Resources and in Community Health, and give students an opportunity, for example, to obtain a degree in Human Resource Management with a focus on Criminal Justice or a focus on Human Resources or a focus on Community Health. Those are the kinds of unique ways to package this program so that it is different from the kinds of programs that are offered at other institutions.

This report was presented for information.

## **CATLETT MUSIC CENTER, PHASE II**

In October 1995, the Board of Regents authorized the President to award a contract in an amount not to exceed \$9,953,000 to Flintco, Inc. of Oklahoma City, the low bidder for the Catlett Music Center, Phase II project, based on a low base bid, selected alternates, and a reduction in cost related to an extensive number of items identified during a value engineering study.

A contract in the amount of \$9,937,136 has been awarded to Flintco, Inc., and a notice to proceed has been issued effective March 13, 1995. The following is a summary of the contract amount of \$9,937,136.

|   |              |
|---|--------------|
| Base Proposal                               | \$10,290,000 |
| Less Sales Tax Savings on the Base Proposal | (313,471)    |
| Alternate 1B - Concert Hall Seating         | 168,358      |

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24282

|   |                  |
|---|------------------|
| Alternate 2B - Recital Hall Seating           | 21,803           |
| Alternate 8 - Gothic Hall Finished Flooring   | 4,804            |
| Alternate 9 - Complete Second Floor Restrooms | 30,383           |
| Alternate 10 - Complete Corridor Bridge       | 106,100          |
| Alternate 12 - Finish Recital Hall            | 174,100          |
| Alternate 13 - Finish Recording Studio        | 63,110           |
| Alternate 16 - Install Single-Ply Roofing     | (75,767)         |
| Less Unit Sales Tax Credit on the Alternates  | (14,816)         |
| Less Value Engineering Reductions             | <u>(517,468)</u> |

Total Contract Amount

\$ 9,937,136

More than 100 value engineering items were identified and studied in detail by a team composed of representatives of Flintco, Inc., the low bidder; Bauer, Stark + Lashbrook, Inc. and Kaighn Associates Architects, Inc., joint venture, the project architects; Schuelein & Halpain Engineering, the project engineers; Acentech Incorporated, the acoustical consultants; and University faculty and staff. While the great majority of the value engineering study items were accepted, it was determined after extensive engineering studies that several items which might have resulted in cost savings simply were not feasible. One of the value engineering items with a potential cost reduction of more than \$100,000 involved the possible redesign of the heating, ventilation and air conditioning systems for the Concert Hall, the Recital Hall, and Gothic Hall. After extensive studies involving engineers, architects, and the acoustical consultant and requiring a substantial amount of time to develop and examine several alternate solutions, this item was rejected because system equipment noise could not be adequately controlled. Several other value engineering items were not selected because they were determined to be poor options when considered from a life-cycle cost perspective. A final list of 67 items with an associated cost reduction of \$517,468 was developed to modify the scope of the project. This list was included in the agenda.

Eight alternates for the Concert Hall and Recital Hall fixed theater seating were bid. At the October Board meeting it was proposed that Alternates 1A and 2A be accepted. However, during the value engineering studies the initial recommendation was reconsidered and it was determined that theater seating Alternates 1B and 2B represent better values and will better serve the project. Finally, in order to achieve the goal of a contract amount less than \$9,953,000 it was necessary to defer work included in Alternate 11, the interior finishing of the dressing rooms and green rooms. It is now anticipated that this alternate will be accepted at a later date when additional funds from interest earnings are available.

Following the development of final cost estimates, the architects and engineers prepared the necessary revisions to the plans and specifications and a contract was prepared and signed.

This report was for information only. No action was required.

At 4:55 p.m. Chairman Gullatt recessed the meeting. He announced the meeting would reconvene at 8:30 a.m. on Tuesday, March 21, 1995 in the same location.

The meeting reconvened in regular session at 8:33 a.m. on March 21, 1995 with all Regents present except C. S. Lewis III.

## RESOLUTIONS - KELVIN SAMPSON AND BASKETBALL TEAMS

President Boren recommended approval of the following Resolutions:

### KELVIN SAMPSON

WHEREAS, the dedication, enthusiasm and sportsmanship demonstrated by University of Oklahoma basketball coach Kelvin Sampson in his first year at OU has earned the admiration of the University community and OU basketball fans everywhere;

WHEREAS, in addition to being an astute coach, he is an educator and role model for his players;

WHEREAS, his team had a winning season, including a perfect home record, that brought the fans back to the Lloyd Noble Center in record numbers;

WHEREAS, he invited the OU student body to special scrimmages and other activities and created a student spirit group for basketball, giving OU students a feeling of ownership for their team and helping create the noisiest, most enthusiastic student section in recent memory;

WHEREAS, the Sooner Basketball team beat the number one team in the nation and finished third in a close Big Eight race;

WHEREAS, in recognition of an outstanding season, he was named Big Eight Coach of the Year by the Associated Press and National Coach of the Year by both *Basketball Weekly* and U. S. Basketball Writers Association;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to Kelvin Sampson for the excitement and pride of the 1994-95 season and for the exemplary manner in which he and his players represented the University.

### MEN'S BASKETBALL TEAM

WHEREAS, the talent and hustle demonstrated by the 1994-95 University of Oklahoma Basketball Team earned the admiration and affection of their many fans;

WHEREAS, with their great sportsmanship and team spirit, they brought honor to themselves, their families, the University and the State;

WHEREAS, the team finished third in the Big Eight and earned a 23-9 season record, which was one of the major program turn-arounds in the country;

WHEREAS, they earned a perfect home record, were nationally ranked for the last half of the regular season and received an invitation to the NCAA Tournament;

WHEREAS, they beat the number one team in the nation and won four of their last five regular season games -- all against nationally ranked opponents;

WHEREAS, Ryan Minor led the Big Eight in scoring, was second in rebounding and was named Big Eight Player of the Week three times, to the first team of the Associated Press All Big Eight Team and Associated Press Big Eight Player of the Year;

WHEREAS, John Ontjes led the Big Eight in free-throw percentage, was third both in assists and 3-point percentages, and received honorable mention on the Associated Press All Big Eight Team;

WHEREAS, James Mayden was third in the Big Eight in blocked shots;

WHEREAS, all ten players played with dedication and pride;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to the OU Basketball Team for the thrills and excitement they brought to the 1994-95 OU basketball season and for the exemplary manner in which they represented the University.

#### WOMEN'S BASKETBALL TEAM

WHEREAS, the 1994-95 University of Oklahoma Women's Basketball Team had its best season in nine years with a 22-9 finish;

WHEREAS, the team earned second-place honors in the Big Eight, achieved national ranking and advanced to the second round of the NCAA Tournament;

WHEREAS, more people attended OU's winning game against Kansas in Lloyd Noble Center than had ever attended a women's game in the State of Oklahoma, with that record being broken the following week when OU beat OSU at home;

WHEREAS, players Angi Guffy and Sharee Mitchum earned Academic All Big Eight honors, with LaNae Jones and Sheri Black earning All Big Eight Academic honorable mention;

WHEREAS, Pam Pennon and Mandy Wade were named to the All Big Eight Second Team, and Etta Maytubby and Angi Guffy received All Big Eight honorable mention;

WHEREAS, Sheree Mitchum led the conference in assists, LaNae Jones was second in blocked shots, and Pam Pennon was third in assists and steals;

WHEREAS, the pride, team spirit and hustle demonstrated by the team and coaches inspired their fans and the University community;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to the OU Women's Basketball Team, Head Coach Burl Plunkett and the coaching staff for bringing the OU women's program to national prominence and attracting fans to their games in record numbers and for the exemplary manner in which they represented The University of Oklahoma.

Present for this presentation were members of the men's and women's basketball teams, Women's Coach Burl Plunkett, Mrs. Kelvin Sampson (representing Coach Sampson) and Assistant Men's Coach Ray Lopes. Chairman Gullatt presented the Resolutions and the Regents congratulated both teams on their outstanding achievements. President Boren noted Coach Plunkett has achieved 1,004 victories in his coaching career.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Chairman Gullatt expressed his deep appreciation for all of the support he has received over the past seven years. He said he has made many good friends in the process. The past seven years have not been one of the more stable periods in the University's history but today this University has a marvelous future with an administration headed by President David Boren and with this Board. He said the University will continue to grow and prosper and will enjoy more national attention and recognition than ever hoped for in the past. Serving on this Board has been, he said, one of the highlights of his career.

## RESOLUTION - E. MURRAY GULLATT

Vice Chairman Blankenship presented this item.

WHEREAS, E. Murray Gullatt has served his alma mater, The University of Oklahoma, with distinction, devotion and dedication as a member of the Board of Regents from 1988 to 1995;

WHEREAS, he has governed with wisdom, fairness and sound judgment as Chairman of the Board of Regents for a record three terms;

WHEREAS, during his years as Board Chairman, he had a major impact on policies adopted by The University of Oklahoma;

WHEREAS, he provided leadership and stability at historic and crucial times in the life of the University, including serving during the successful Centennial Celebration and campaign, the completion and opening of the Sarkeys Energy Center, the launching of the campaign for the new Sam Noble Oklahoma Museum of Natural History, and during two presidential searches;

WHEREAS, he has played an important role in the continuing success of the University's athletic programs, serving during the searches for new head coaches for the football, basketball, baseball and wrestling programs; the expansion of the Big Eight Conference to the Big Twelve; and in the complex planning process for the major renovation of the University Golf Course;

WHEREAS, despite his demanding schedule and responsibilities, he has given unselfishly of his time and talents to govern the University and to promote and improve its academic and athletic programs;

NOW THEREFORE BE IT RESOLVED, that the Regents of The University of Oklahoma express profound appreciation to E. Murray Gullatt for his leadership, commitment and many contributions to the University and the State of Oklahoma, and look forward to his continuing interest in and support of The University of Oklahoma.

President Boren recommended approval of the Resolution as presented above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

President Boren gave the following comments commending Chairman Gullatt:

He said Mr. Gullatt's service has been a tremendous individual effort and also a great team effort because in all of his service to the University he has had a wonderful partner, Nancy Gullatt, who has rendered great service on her own. President Boren said he is happy to announce that Nancy has accepted an invitation from Molly Boren to join the task force on the revitalization of the Oklahoma Memorial Union and we are really delighted that she is going to continue her association with the University in that way.

Because it is such a demonstration of the service and commitment of the Chairman to this University and his love for the University and an example to those who would serve in the future as volunteers in worthy organizations and institutions all across our State, President Boren provided the following information. Since Murray Gullatt has been a member of the Board, there have been 153 meetings of the Board as a whole, joint meetings with other boards, special meetings, and committee meetings. He has attended 150 of the 153 meetings. Of the 77 meetings that have occurred since he has been Chairman of this Board, he has attended all 77. This is a tremendous record of commitment and devotion to this institution and President Boren said he wants to join Murray Gullatt's colleagues in thanking him for his service, for his counsel and for the example set for all who want to serve the University.

## **ELECTION OF OFFICERS OF THE BOARD OF REGENTS**

Regent Halverstadt moved that the following officers be elected for 1995-96: G. T. Blankenship, Chairman; Stephen F. Bentley, Vice Chairman; and Chris A. Purcell, Executive Secretary. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **CAMPUS NETWORKING (HERO II BOND FUNDS)**

A seven-member task force has been working diligently to develop a comprehensive Local Area Network (LAN) and related user services on the Norman Campus using the HERO II bond funds. A three-phase plan has been formulated. The initial phase involves running fibre to 80 buildings on the three Norman Campuses and installing the electronics necessary to enable its use. Also included is an expansion of network capacity to six high-utilization areas, the purchase of additional print and file server resources to handle the large number of pending requests, the purchase of network hardware and software to deal with the complexities of the rapidly expanding network, and the hiring of additional support staff to meet management, software development and user needs.

The second phase of the plan involves the establishment of a variety of user services and individual connections, including 2,000 office connections for faculty and staff, 3,000 connections and related services for the residence halls (funding provided by Housing Programs), and the connectivity of 200 classrooms. The user services centerpiece is a Campus Community Information System having an ability to provide e-mail and related information services to 20,000 users, with access provided via personal computers or workstations and an array of about a dozen kiosks around campus. Also included is a substantial enhancement (factor of 30 increase in speed) of OU's link to the NSF Internet.

Although the project timetable is still being developed, portions of Phase I and II are already being implemented, with residence hall wiring, 70% of the fibre trunks, and 50% of the faculty connections scheduled to be in place by August 15, 1995. By January 1, 1996, the entire fibre trunk system and all user connections will be available, with the Campus Community Information System available for general use shortly thereafter. A series of briefings by the task force, which will remain in place during the implementation of the plan, will be scheduled for colleges and other major groups during the coming weeks and months.

Funding for the project will be provided from the HERO II bond funds. A summary of the cost components for the network project was included in the agenda.

Professor Kelvin Droegemeier provided a brief summary presentation on the University Community Information System capabilities.

This was presented for information only. No action was required.

## **PRESIDENT'S "PROFESSORS OF EXCELLENCE" PROGRAM**

To provide recognition of the University's very best faculty beyond what is normally available through permanent salary increases, President David Boren has proposed to institute the "Professors of Excellence" program. These professors, to be selected from nominees who meet specific criteria, will be rewarded from funds provided by the President's OU Associates Funds or from other funding sources. A faculty member who is tenured at the time of selection will receive \$10,000 per year for three years and a faculty member who is untenured at the time of selection will receive \$5,000 per year for two years. Beginning in 1995-96, there will be 20 faculty selected each year from among tenured and tenure track faculty at the Norman and Health Sciences Center campuses. Although all regular tenured or tenure track faculty are eligible, faculty who receive awards will be eligible for subsequent competitions only after a one-year hiatus from the program.

The selection process will begin in the fall semester with a call for nominations. Chairs or Directors of individual academic units, with Committee A when appropriate, will submit nominations that will be reviewed by the Deans and sent to the Provosts' offices. The selection committee, which will be chaired alternately by the Senior Vice President and Provost of the Norman Campus and the Senior Vice President and Provost of the Health Sciences Center Campus, will serve in an advisory capacity to the President. Final selections will be announced for Norman at the annual Faculty Tribute Luncheon in the spring and for the Health Sciences Center at the final Faculty Senate meeting in the spring.

Selection criteria will include annual faculty evaluations for the past three years or since beginning at OU; a narrative assessment of the nominee's contribution to the undergraduate instructional enterprise; a narrative assessment of the nominee's contributions to the graduate instructional enterprise; and optional supplementary information such as course evaluations, letters from current or former students, and letters from colleagues. Tenure track faculty will be evaluated according to the same criteria based on their accomplishments appropriate to their time-in-rank.

With the approval of The University of Oklahoma Board of Regents, the Professors of Excellence program would become effective July 1, 1995.



## President's "Professors of Excellence" Program

Description

President David Boren's "Professors of Excellence" Program is designed to provide recognition of the University's very best faculty beyond what is normally available through permanent salary increases. Professors of Excellence are those professors who inspire their undergraduate students in both lower-division and upper-division courses and their graduate students in graduate courses in innovative and exciting ways, who mentor their undergraduate and graduate students in the process of research and creative activity within their discipline, and who exemplify to their students (both present and past) and to their colleagues (both at OU and within their disciplines nationwide) the ideals of a scholar and teacher. Funding for this program will be provided from the President's OU Associates Funds or from other private funding sources

A faculty member who is tenured at the time of selection will receive \$10,000/year for three years as a "Professor of Excellence." A faculty member who is untenured at the time of selection will receive \$5,000/year for two years as a "Professor of Excellence". Each Professor of Excellence may choose each year to receive a proportion of the award as:

1. a (taxable) salary supplement paid in two installments, one in the Fall semester and one in the Spring semester
2. a faculty development award within the departmental 122-7XXX account for use in traveling to professional conferences, instructional enhancement, and research development

Beginning in 1995-96, there will be 20 faculty selected each year from among tenured and tenure track faculty at the Norman and the Health Sciences Center campuses.

Eligibility

1. All regular faculty, tenured or tenure track, are eligible.
2. Faculty who receive awards will be eligible for subsequent appointments.

Selection Process

1. Early in the Fall semester, the President's Office, in conjunction with the Senior Vice President and Provost of the Norman Campus and the Senior Vice President and Provost of the Health Sciences Center, will review the number of vacant "Professorships of Excellence" to be filled and will issue a call for nominations by September 30. Nominations should be made by Chairs or Directors (with Committee A when appropriate) of individual academic units, reviewed by the Deans, and sent to the Provosts' Offices
2. The Selection Committee for the President's Professors of Excellence will be jointly chaired by the Senior Vice President and Provost of the Norman Campus and of the Health Sciences Center Campus. This committee will be composed of:

Provost - Norman (or designate)

Provost - HSC (or designate)

1 HSC faculty (appointed by the President from among 3 HSC Faculty Senate nominees)

- 2 Norman Campus faculty (appointed by the President from among 6 Norman Faculty Senate nominees)
- 2 Deans (appointed by the President)
- 3 faculty (appointed by the President)
- 1 student (appointed by the President from among 2 nominees from UOSA & HSC student groups)

3. The selection committee will serve in an advisory capacity to the President.
- 4 The final selections will be announced for Norman at the annual Faculty Tribute Luncheon in late spring and for the HSC at the final Faculty Senate meeting in spring.

### Selection Criteria

Nomination materials to be prepared by the Chair or Director working with Committee A should include:

1. The nominee's annual faculty evaluations for the past three years (or since beginning at OU).
2. A narrative assessment of the nominee's contribution to the undergraduate instructional enterprise including, but not limited to:
  - a. The effectiveness of lower-division and upper-division undergraduate courses developed and taught by the nominee.
  - b. The extent of the nominee's involvement with undergraduates in advising and mentoring within the academic discipline. This could include the quantity of the independent study enrollments (3990, 4990, 3960, 3980, etc.), UROP and URD sponsorships, REU sponsorships, placement of students in quality graduate programs, number of academic advisees, and sponsorship of academic clubs or academic honoraries.
  - c. The extent of the nominee's involvement with the planning and reviewing the undergraduate program within the academic unit. This could include chairing an undergraduate studies or program committee that undertook major changes in the undergraduate program or other leadership roles within the academic unit that resulted in an updated and improved undergraduate program.
  - d. The extent of the nominee's involvement with undergraduates through Universitywide programs such as the freshmen gateway courses, freshmen seminars, the residence hall adopt-a-faculty programs, or other programs outside the classroom.
3. A narrative assessment of the nominee's contributions to the graduate instructional enterprise including, but not limited to:
  - a. The effectiveness of graduate courses developed and taught by the nominee.
  - b. The extent of the nominee's advising and mentoring involvement with graduate students within the academic discipline. This could include numbers of thesis and dissertations supervised and completed publications co-authored with graduate students, graduate students supported through external grants and contracts, and the job placement of the nominee's graduate students.

- c. The extent of the nominee's involvement with the planning and review of the graduate program within the academic unit. This could include chairing a graduate studies committee that undertook major changes in the graduate program or the assumption of other leadership roles within the academic unit that resulted in an updated and improved graduate program.
4. The chair or director also can include in an appendix section the student course evaluations for courses taught by the nominee within the past two years, letters from current undergraduates or alumni, letters from current or former graduate students, and letters from OU colleagues or colleagues within the academic discipline attesting to the nominee's effectiveness in upholding the ideals of teaching and scholarship within the nominee's academic discipline.
5. Tenure-track faculty will be evaluated according to the above criteria based on their accomplishments appropriate to their time-in-rank.

President Boren recommended approval of the "Professors of Excellence" Program.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, Bentley, West, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## REVISIONS TO THE REGENTS' POLICY MANUAL--SECTION I

University Officers have been reviewing the Regents' Policy Manual for several months, and suggested revisions to Section 1 are shown below (additions are underlined and deletions are lined through). The purpose of the review was to streamline, reduce and update the Manual. With that in mind, University Officers were asked to make suggestions to completely overhaul the Manual. The remaining sections will be reviewed on a section-by-section basis at subsequent meetings. As other sections are more closely reviewed, there may be some additional modifications to Section 1 proposed. The Bylaws of the Board of Regents that were originally included in Section 1 have been removed to a separate appendix.

### 1. ADMINISTRATION

#### MISSION AND FUNCTIONS

1.1

The broad functions of The University of Oklahoma and Cameron University as assigned by the Oklahoma State Regents for Higher Education include:

- a. Both lower- and upper-division undergraduate study in a number of fields leading to the bachelor's or first-professional degree;
- b. Graduate study in several fields of advanced learning leading to the master's degree;
- c. Graduate study in selected fields leading toward the doctor's degree;
- d. Organized basic research; and
- e. Statewide programs of continuing education and public service.

**BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA — BODY CORPORATE — APPOINTMENT AND TERMS OF MEMBERS — REMOVAL — VACANCIES — ESTABLISHMENT**

1.2

a. The Board of Regents provided for by Section 8, Article XIII, Oklahoma Constitution, shall constitute a body corporate by the name of Regents of The University of Oklahoma and shall be the government of The University of Oklahoma and of Cameron University. It shall consist of seven members to be appointed by the Governor by and with the advice and consent of the Senate.

b. Appointments shall be to numbered positions on the Board.

c. No member of the Board shall be employed upon any work to be performed in connection with The University of Oklahoma or with Cameron University, nor shall any member of said Board enter into any contract or business transaction involving a financial consideration with The University of Oklahoma or with Cameron University.

d. Members of the Board shall be subject to removal from office as provided by law for the removal of elective officers not liable to impeachment.

e. Vacancies on the Board shall be filled by the Governor, for the unexpired term, by and with the advice and consent of the Senate.

f. Each member of the Board of Regents of The University of Oklahoma shall take and subscribe to the oaths required of State officials generally. (O.S. Supp. 1993, Title 70, § 3302; O.S. 1991, Title 70, § 3303[a])

**BOARD OF REGENTS — OFFICIAL SEAL — OFFICERS — TERMS AND DUTIES OF OFFICERS — PROCEEDINGS — ADMINISTRATION**

1.3

The Board of Regents of The University of Oklahoma shall adopt such rules and regulations as it deems necessary to govern its proceedings and the conduct of its business. It shall annually elect a ~~President who may also be known as Chairman~~, a ~~Vice President who may also be known as Vice Chairman~~ and an Executive Secretary, each of whom shall serve a term of one year and until ~~his~~ a successor is elected and qualified, and who shall have such powers and duties as may be prescribed by the Board, and each of whom ~~shall~~ may be required to furnish a corporate surety bond payable to the State of Oklahoma, in such amount as the Board may prescribe, conditioned upon the faithful performance of ~~his~~ official duties. The Executive Secretary of the Board, who need not be a member of the Board, shall keep a record of all transactions of the Board and ~~it shall not be necessary that the Secretary be a member of the Board.~~ The Board shall adopt an official seal. (O.S. 1991, Title 70, § 3304)

**BOARD OF REGENTS — POWERS AND DUTIES**

1.4

The Board of Regents of The University of Oklahoma shall have the supervision, management and control of The University of Oklahoma and all its integral parts and of Cameron University and shall have the following additional powers and duties:

a. Adopt such rules and regulations as it deems necessary to govern The University of Oklahoma and Cameron University.

b. Employ and fix the compensation and duties of such personnel as it deems necessary, including architects, attorneys, engineers and other professional and technical persons, for its operation and for the operation of The University of Oklahoma and of Cameron

University. Any of such personnel having custody of public funds or other public property may be required to furnish corporate surety bonds in such amounts as may be deemed necessary by the Board, payable to the State of Oklahoma and conditioned upon a faithful accounting of all such funds and property.

c. Enter into contracts, purchase supplies, material and equipment, and incur such other expenses as may be necessary to make any of its powers effective.

d. Authorize officials of The University of Oklahoma and of Cameron University to act in its behalf in the making of contracts, or in carrying out the powers conferred upon it.

e. Receive and make disposition of moneys, grants, and property from Federal agencies, and administer the same in accordance with Federal requirements.

f. Accept gifts of real and personal property, money, and other things, and use or dispose of the same in accordance with the directions of the donors or grantors thereof.

g. Direct the disposition of all moneys appropriated by the Legislature or by the Congress or derived from the sale of bonds or received from any other source by The University of Oklahoma and by Cameron University.

h. Acquire and take title to real and personal property in its name, on behalf of The University of Oklahoma or any agency thereof and on behalf of Cameron University, and convey, exchange or dispose of, or otherwise manage or control, such property in the interest of The University of Oklahoma or agency thereof and Cameron University, including the granting of leases, permits, easements and licenses over or upon any such real property. The Board shall have the power to institute legal action in the name of the Board before any court having jurisdiction of such actions. The Board shall have the custody and control of abstracts of title and instruments affecting the ownership of or title to real property belonging to the Board, and being held by the Board on behalf of The University of Oklahoma or any agency thereof and on behalf of Cameron University.

i. Have supervision and charge of the construction of all buildings at The University of Oklahoma and at Cameron University.

j. Determine the need for and cause to be constructed, ~~dormitories~~ residence halls and other buildings, on a self-liquidating basis, at The University of Oklahoma or any branch or facility thereof and at Cameron University.

k. Establish and maintain plans for tenure and retirement of employees of the Board and of The University of Oklahoma and Cameron University, and for payment of deferred compensation of such employees; and provide ~~hospital and medical benefits, accident, health and life insurance, and annuity contracts,~~ health, dental, life, and accidental death and disability benefits for such employees and their dependents. The Board may pay for all or a part of the cost thereof for employees, with funds available for the operation of the institution. Amounts payable by an employee for such insurance or annuity contracts may, with the consent of the employee, be deducted from ~~his salary~~ payroll.

l. ~~— Cause a complete inventory to be made of all properties belonging to The University of Oklahoma and Cameron University within the State of Oklahoma before the last Monday in September, next preceding each biennial session of the State Legislature, and accompanying said inventories shall be a financial statement showing in detail the condition of all funds held by The University of Oklahoma and Cameron University, whether appropriated or allotted or otherwise lawfully accruing thereto, also the monies expended and the purpose for~~

~~which the same were expended and the condition of the institutions; and the results of research carried on, together with its recommendations concerning remedial legislation or regulations for the betterment of said institution. A copy of said inventories and reports shall be filed, one with the Governor, one with the Secretary of State, and one with the Oklahoma State Regents for Higher Education.~~

l. Cause a complete inventory to be made periodically of all properties belonging to The University of Oklahoma and Cameron University within the State; periodically compile a statement detailing the status of all funds, expenditures and conditions of The University of Oklahoma and Cameron University; and report same as may be required.

m. Audit all accounts against the funds appropriated for the use and maintenance of The University of Oklahoma and for the use and maintenance of Cameron University and the State Auditor shall issue ~~his~~ a warrant upon the State Treasurer for the amount of all accounts, including salaries and expenses of said Board, which shall have been audited and allowed by the Board of Regents and attested by the President and Secretary of The University of Oklahoma and the President of Cameron University.

n. Provide penalties and forfeitures by way of damages and otherwise for the violation of rules and regulations of the Board, which may be sued for and collected in the name of the Board before any court having jurisdiction in such actions.

o. Do all things necessary and convenient to carry out the powers expressly granted to it by the Constitution and the laws of the State, or to make The University of Oklahoma and Cameron University effective for the purpose for which they are maintained and operated and the enumeration herein of certain powers and immunities of the Board of Regents of the University shall not be construed as in derogation or as a limitation of the powers and immunities properly belonging to the Board in the government of The University of Oklahoma and Cameron University by virtue of Section 8, Article XIII of the Constitution. (O.S. Supp. 1993, Title 70, § 3305)

**BOARD OF REGENTS – OFFICIAL COMMUNICATIONS WITH REGENTS AND PUBLIC 1.5**

~~Any public contacts contemplated by any college, school or department of the University, or any of their representatives, such as a statement to the press, shall be made only after submission to and approval of the President of the University. (RM, 12-17-45, p. 1951)~~

**MEDIA RELATIONS 1.7**

~~Any statement made on behalf of the Board to the public through the press or through any other agency shall be made only by the Chairman/Chairwoman of the Board upon authorization by the Board, and the statement to be made shall be only the statement duly authorized by the Board; provided the President may make any public explanation of prior action by the Board; and provided further that this resolution shall not be construed to abridge the right and privilege of any member of the Board to state publicly the member's personal opinion on any matter. (RM, 3-9-49, p. 3054)~~

**COMMUNICATIONS WITH STATE OFFICIALS 1.8**

~~The President and the Board of Regents are the proper channel through which recommendations concerning the administration of the University, as a whole or in any of its parts, should reach the legislature or other State officials and authorities.~~

~~Without the knowledge and approval of the President and the Board of Regents, no employee of the University should initiate, or promote with individual members of the Legislature or other State authorities, any recommendation concerning general University policies or concerning his/her personal advancement, the advancement of his/her department, or the advancement of any other individual or department.~~

~~The above principles and policies are designed to promote the effective, orderly and efficient communications and operations of The University of Oklahoma. These principles and policies shall not be construed to abridge an employee's rights to discuss and comment on matters of public concern regarding the operations of the University as provided in 74 O.S. Supp. 1987 §841.7. (RM, 12-7-36, pp. 661-662; 10-13-88, pp. 20595-6)~~

a. The proper channel through which recommendations concerning the policies and/or administration of its governed entities, as a whole or in any of its parts, should be communicated to the Legislature or other State officials are the presidents of the universities and the Board. Further, any official statement made on behalf of the Board to the public through the press or otherwise, shall be made only by the Chair of the Board; provided, the presidents of the universities may publicly explain prior Board action as deemed necessary and proper.

b. Nothing in the preceding subsection "a" is intended to or should be construed to abridge the rights and privileges of Regents to publicly express their personal opinions on any matter or to abridge constitutional rights of employees to comment on matters of public concern or to prohibit any other rights of communication established by law.

**ANNOUNCEMENT OF EMPLOYMENT 1.11**

~~When the appointment of an outstanding individual is contemplated, biographical information and data pertaining to the appointment shall be mailed to members of the Board of Regents to allow publicity in connection with the appointment. Such appointment shall be considered at the next Regents' meeting. (RM, 6-9-66, p. 8572, edited)~~

**ACTING PRESIDENT 1.6**

Whereas, on occasion the President of The University of Oklahoma and/or the President of Cameron University, on account of official business, vacation, illness, or other unavoidable cause, is are absent from the their respective campuses. of The University of Oklahoma; and Whereas, during such absences by the President of the University it is essential that provision be made so that official documents can be signed or executed and other matters handled in the same manner as if the President of the University were present business may proceed; Now therefore be it resolved: Therefore, in the temporary absence of the president, the order of succession for The University of Oklahoma and Cameron University will be as follows:

|  |                                   |
|--|-----------------------------------|
| <u>The University of Oklahoma</u>                                  | <u>Cameron University</u>         |
| <u>Senior Vice President &amp; Provost, Norman Campus</u>          | <u>Provost</u>                    |
| <u>Senior Vice President &amp; Provost, Health Sciences Center</u> | <u>(Add'l information coming)</u> |
| <u>Chief Legal Counsel</u>   |                                   |
| <u>Vice President, Administrative Affairs, NC</u>                  |                                   |
| <u>Vice President, Institutional Advancement</u>                   |                                   |
| <u>Vice President, Administrative Affairs, HSC</u>                 |                                   |
| <u>Vice President, Student Affairs</u>                             |                                   |

~~1. That in the temporary absence of the President, the Provost, Norman Campus, is hereby authorized to serve as Acting President of the University; and~~

~~2. That in the temporary absence of both the President and the Provost, Norman Campus, the Provost, Health Sciences, is hereby authorized to serve as Acting President of the University; and~~

~~3. That in the temporary absence of the President, the Provost, Norman Campus, and the Provost, Health Sciences, the Vice President for University Affairs is hereby authorized to serve as Acting President of the University; and~~

~~4. That in the temporary absence of the President, the Provost, Norman Campus, the Provost, Health Sciences, and the Vice President for University Affairs, the Vice President for Administrative Affairs is hereby authorized to serve as Acting President of the University; and~~

~~5. That in the temporary absence of the President, the Provost, Norman Campus, the Provost, Health Sciences, the Vice President for University Affairs and the Vice President for Administrative Affairs, the Vice President for Student Affairs is hereby authorized to serve as Acting President of the University; and~~

6. That in the event any of the above named positions are filled by persons in an acting or interim capacity, the line of succession shall automatically be directed to the next position. ~~and~~

7. That in the event the Presidents of the Universities shall resign, be incapacitated, be on an extended leave of absence, or otherwise be unable to perform the duties for a period in excess of 30 days, an Acting or Interim President shall be designated by the Board of Regents. The Acting or Interim President shall have all powers, duties and responsibilities normally held by the Presidents of the Universities. (RM, 2-8-79, pp. 15373-74)

**ASSOCIATION OF GOVERNING BOARDS** 1.13

~~It is the policy of the Board that the Vice Chairman/Vice Chairwoman and the newest member of the Board attend the annual meeting of the Association of Governing Boards of Colleges and Universities as the official delegates. (RM, 8-4-48, p. 2807)~~

**ADMINISTRATIVE SEARCH COMMITTEES** 1.7

The selection of the presidents and other administrators is the responsibility of the Board of Regents, and any process leading to that selection is the prerogative of the particular Board in office at the time the selection process is to be initiated. It is suggested that administrative search committees make nominations and recommendations concerning candidates and that the Presidents of the Universities and the Board of Regents be guided by them in most instances, but it is understood that the Presidents of the Universities and the Board of Regents shall not be bound by nor limited to nominations and recommendations of administrative search committees. ~~The Faculty Senates shall be informed of all faculty nominations before the committee is finally constituted.~~

The spirit and letter of all applicable affirmative action regulations shall be followed.

a. Presidents of the Universities

It is recommended that the presidential search committees have representation by the faculty ~~from the Norman Campus, the Health Sciences Center,~~ student(s), and staff. The Board of Regents would appoint these members from nominees selected by the following organizations: for The University of Oklahoma - faculty members by the appropriate Norman Campus



and Health Sciences Center Faculty Senates, student member(s) by The University of Oklahoma Student Association or the Health Sciences Center Student Association, and staff member(s) by the Staff Senate or the Employee Liaison Council; for Cameron University - faculty members by the Faculty Council, student member(s) by the Student Government Association and staff member(s) by Cameron University staff. Faculty members shall constitute a majority of those members chosen from the faculty, staff and students.

There shall be twice as many nominees as there are positions. The Board of Regents shall designate other members as deemed appropriate.

*Note: There is no formal staff governance at Cameron University. It is recommended that President Davis develop a procedure for receiving staff nominations to become part of Policy 1.7.*

b. Provosts, Vice Presidents and academic Vice Provosts

The committee shall have faculty, student, and staff representation. The Presidents of the Universities shall appoint these members from nominees selected by the following organizations: faculty members, by the appropriate Faculty Senate or Faculty Council; student member(s), by The University of Oklahoma Student Association or the Health Sciences Center Student Association or the Cameron Student Government Association; and staff member(s), by the Staff Senate or the Employee Liaison Council or by Cameron University staff. ~~Faculty members shall constitute a majority.~~ There shall be twice as many nominees as there are positions. The Presidents of the Universities may designate other members as deemed appropriate; provided, designees from outside the universities shall be subject to the approval of the Board of Regents.

~~c. — Vice Presidents and non-academic Vice Provosts~~

~~— The committee shall have faculty, student, and staff representation. The same procedure for selecting committee members as outlined in Item 2 (above) will be followed. Because the degree of faculty and staff participation should vary in accordance with the duties of the administrative official being sought, faculty need not constitute the majority of a committee composed to search for an administrative official whose duties are primarily non-academic.~~

~~4. Deans~~

~~The committee shall have faculty, student, and staff representation. The procedure for selecting student and staff representation shall be as outlined in Section 2 subsection "b". Upon requesting nominations by faculty members, the Presidents of the Universities shall designate the number of positions to be filled from (1) the general faculty of the particular college or unit involved and (2) the University faculty at large. ~~The former shall constitute a majority of committee positions and shall be nominated by the general faculty of the college or unit involved.~~ There shall be at least one position filled from the University faculty at large from nominations made by the Faculty Senate or Faculty Council. In all cases, there shall be twice as many nominees as there are positions. The Presidents of the Universities shall make all appointments. (RM, 5-12-83, pp. 17493-95)~~

**INTERIM OFFICERS**

1.8

It is the policy of the Board of Regents to appoint to the position of Interim President, Interim Provost, Interim Vice President, or Interim Academic Dean, persons who will not be candidates for the permanent positions. ~~Normally Interim Academic Deans will not be candidates for the permanent position.~~ In the instance where the person appointed to an Interim Academic Dean position is eligible to be a candidate, it shall be so stated at the time of ~~her or his~~ their interim appointment. (RM, 1-20-86, p. 18820)

**BOARD OF REGENTS -- AGENDA FOR BOARD MEETINGS**

1.9

The Chairman of the Board of Regents will prepare and approve all items to be placed on the agenda for the Board of Regents' meetings, which authority may be delegated to the Presidents of the Universities and Executive Secretary of the Board of Regents for preliminary preparation. Other items requested by any three Regents will be placed on the agenda. (RM, 3-19-87, p. 19506; 1-16-89, p. 20835)

**BOARD OF REGENTS -- EDUCATION PROGRAM**

1.10

Unless otherwise prohibited by law, each person appointed on or after January 1, 1991, as a member of the board of regents for an institution or group of institutions within The Oklahoma State System of Higher Education shall be required to attend a minimum of fifteen (15) clock hours of continuing education during the first two (2) years of the term of office of the member. At least two of the fifteen hours must be in ethics. The continuing education courses which shall satisfy the continuing education requirement shall be held within this State and shall be selected by the Oklahoma State Regents for Higher Education. The Attorney General shall advise the Oklahoma State Regents for Higher Education on the selection of continuing education courses.

It is the intent of the Oklahoma Legislature that the failure by a member of the board of regents to satisfy the continuing education requirements of this section shall disqualify such member from being reappointed to the membership of the board of regents to which such a person is a member or from being appointed to the membership of any other board of regents of any institution or group of institutions within The Oklahoma State System of Higher Education.

The Oklahoma State Regents for Higher Education shall provide opportunities for Regents to complete said continuing education at various locations within the State. At least half of said opportunities shall be scheduled outside of the major population centers. (O.S. 1991, Title 70, § 3228)

**BOARD OF REGENTS -- OATHS, COMPENSATION AND TRAVEL EXPENSES OF MEMBERS**

1.11

(b) Each member of the Board shall be allowed necessary travel expenses, as may be approved by the Board, pursuant to the State Travel Reimbursement Act.

Members of the Board of Regents seeking to be reimbursed for shall be allowed necessary travel expenses as may be approved by the Board and as are reasonably incurred in the discharge of their obligations on behalf of The University of Oklahoma any governed entity and will be reimbursed monthly in accordance with the applicable State law as defined in the State Travel Reimbursement Act subject to submission of the appropriate and required documentation. (O.S. 1991, Title 70, § 3303[b]; RM, 5-9-85, pp. 18382-3)

**COMPLIANCE CERTIFICATION**

1.12

The Presidents of the Universities or the Presidents's designees is are authorized to sign assurances of compliance with regulations of such Federal agencies as may be required. (RM, 2-11-65, p. 8067, edited; amended 3-20-75, p. 13382)

Chairman Gullatt recommended the Board of Regents review the revisions to Section 1 of the Regents' Policy Manual and take action as the Board deemed appropriate.

Regent Halverstadt moved approval of the revisions to the Regents' Policy Manual Section I as proposed. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **POLICY FOR REQUESTING FUNDS FROM UNIVERSITY OF OKLAHOMA FOUNDATION**

From time to time, it may be necessary for the University to seek financing from the University of Oklahoma Foundation for a project benefiting the University's mission. This financing requirement might be in the form of a loan from Foundation resources available for such purposes or in the form of a grant or award from expendable Foundation resources that might be available and not otherwise restricted. Currently there is no policy or procedure addressing the process for requesting funds from the University of Oklahoma Foundation for such a project. It is requested that the Regents approve the following policy in this regard:

### **REQUEST FOR FUNDS FROM THE UNIVERSITY OF OKLAHOMA FOUNDATION**

**LOANS:** No University official may request or receive a loan from The University of Oklahoma Foundation unless said request has been authorized by The University of Oklahoma Board of Regents. Requests must be submitted to the Regents and must include as a minimum, (1) the rationale for the loan, (2) the amount of the loan request, (3) the proposed term of the loan, (4) the source of funds for the repayment of the loan, and (5) the recommendation of the appropriate campus executive officer and the President. Upon authorization of the Regents, the Chairman of the Regents shall forward the loan request to the Executive Director of The University of Oklahoma Foundation for action.

**GRANTS AND AWARDS:** No University official may request or receive any money from The University of Oklahoma Foundation unless said request has been authorized by the President of The University of Oklahoma. Requests for such funds shall be reviewed and approved by the appropriate dean or director, the appropriate campus executive officer, and the President. Upon authorization by the President, the request shall be forwarded to the Executive Director of The University of Oklahoma Foundation for action.

This policy does not prohibit cash advances that are contractual arrangements between The University of Oklahoma and The University of Oklahoma Foundation which are covered by contracts approved by University Legal Counsel and authorized by The University of Oklahoma Board of Regents, nor does it prohibit short term (180 days or less) cash advances that The University of Oklahoma Foundation might provide a University department or college to meet a temporary cash flow requirement (e.g., football bowl game expenses pending receipt of conference allocation, immediate settle up with promoters for concerts held at Lloyd Noble Center, international travel, student group travel, etc.).

If approved, this policy will become effective immediately and be incorporated into the Regents' Policy Manual.

President Boren recommended the Regents adopt a policy regarding requests for funds from The University of Oklahoma Foundation. Requests for loans must be approved by the Regents. Requests for grants or awards from expendable funds managed by the Foundation must be approved by the President.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## REGENTS' AWARDS FOR OUTSTANDING JUNIORS

To honor and encourage excellence in leadership and service, the Board of Regents presents to approximately 12 OU juniors each year the Regents' Award for Outstanding Juniors. These awards are given to students on the basis of leadership, service to the University, involvement in campus activities, and satisfactory academic progress. Recipients must have completed 72 credit hours and submit a one-page essay on leadership and teamwork. The recipients receive a certificate and a gold ring with the OU seal engraved on it. In addition, the names of each year's honorees are engraved on a permanent plaque located in the Oklahoma Memorial Union on the Norman Campus and in the Robert M. Bird Health Sciences Library in Oklahoma City. The winners are selected by a committee appointed by the President comprised of three students, two faculty, and two staff and will be recognized at the April Regents' meeting.

The names of the students selected are as follows:

### Norman Campus

Lee Ann Bratten  
Brandon Buchanan  
Sarah J. Card  
Piper Graham  
Christina Harvell  
Kimberlee R. Hefty  
Jeffrey W. Hickman  
Amy D. Reilly  
Jimmy M. Shadid  
Lindsey Word

### Health Sciences Center

Alicia L. Drew  
Lonnie S. Shepard

President Boren recommended the Board of Regents approve the students selected to receive the 1995 Regents' Awards for Outstanding Juniors.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## REGENTS' AWARD FOR SUPERIOR STAFF

The Regents' Award for Superior Staff was developed to recognize the outstanding contributions made by OU staff members whose job performance, service activities, and

dedication have enhanced the mission of The University of Oklahoma. Two \$1,000 awards are given annually during spring staff recognition activities: one to a Norman Campus staff member and one to a Health Sciences Center staff member.

To qualify for a Regents' Award for Superior Staff, a staff member must have consistently demonstrated a superior job performance and/or outstanding service to the University or to outside community or professional activities on behalf of the University. The outstanding job performance and/or superior service should reflect perspective, initiative, and efforts that transcend the boundaries of a staff member's designated work responsibilities. The recipients are selected by a committee for each campus which is appointed by the President.

The names of the staff members selected are as follows:

Norman Campus

Theta M. Dempsey  
Assistant Administrator  
Parking and Transit

Health Sciences Center

Marcia A. Morris  
Associate Vice President for Health Sciences  
Provost's Office

President Boren recommended the Board of Regents approve the staff members selected to receive the 1995 Regents' Award for Superior Staff.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

**1995-96 STUDENT ACTIVITY FEE BUDGET - NORMAN CAMPUS**

The Student Activity Fee Committee comprised of the Vice President for Student Affairs, President of The University of Oklahoma Student Association, Chair of Student Congress and Chair of Graduate Student Senate, prepared the 1995-96 budget. Funding proposals were received and considered from those Student Services areas traditionally funded from Student Activity Fee resources as provided for in Regents' policy.

This is a no growth budget which represents minor changes or reallocations to support changes in the annual Union Bond payment, further development of Co-op program that enhances student employment opportunities and funding to complete the Student Development position that supports Student Congress, CAC and the campus judicial system.

A three-year budget summary and proposed distribution of Student Activity Fees for 1995-96 is as follows:

March 21, 1995

24301

|                               | <u>1993-94</u> | <u>1994-95</u> | <u>1995-96</u> |
|-------------------------------|----------------|----------------|----------------|
| Goddard Health Center         | \$ 318,319     | \$ 0           | \$ 0           |
| Counseling and Testing        | 222,510        | 214,510        | 214,510        |
| Career Planning and Placement | 25,000         | 30,722         | 31,722         |
| Student Services              | 244,548        | 281,287        | 294,397        |
| <i>The Oklahoma Daily</i>     | 125,953        | 132,793        | 132,793        |
| Recreational Services         | 218,313        | 224,862        | 224,862        |
| Campus Transportation         | 200,000        | 175,000        | 175,000        |
| Number Nyne Crisis Center     | 0              | 12,216         | 12,216         |
| UOSA                          | 406,357        | 425,000        | 425,000        |
| Facility Bond                 | 150,000        | 150,000        | 150,000        |
| Union Bond                    | 0              | 493,813        | 495,500        |
| Reserve                       | 44,000         | 59,797         | 44,000         |

Student Activity Fee One-Time Distribution

|                                |                |             |             |
|--------------------------------|----------------|-------------|-------------|
| SAF Reserve Increase           | 136,500        | 0           | 0           |
| Financial Aid                  | 41,050         | 0           | 0           |
| Recreational Services          | 30,000         | 0           | 0           |
| Child Care                     | 0              | 0           | 0           |
| Counseling and Testing         | 10,000         | 0           | 0           |
| Career Planning and Placement  | 5,000          | 0           | 0           |
| Student Development            | 7,800          | 0           | 0           |
| Student Support Services       | 10,000         | 0           | 0           |
| Student Problem Action Network | 4,900          | 0           | 0           |
| Sub Total                      | <u>245,000</u> | <u>0</u>    | <u>0</u>    |
| Grand Total                    | \$2,200,000    | \$2,200,000 | \$2,200,000 |

President Boren recommended the Board of Regents approve the 1995-96 Student Activity Fee budget and distribution of funds as proposed by the Student Activity Fee Committee and reviewed by UOSA.

UOSA President Scott Martin reviewed the proposed budget. Also present was Craig Hayes, Chair of Student Congress. President Boren and Chairman Gullatt each expressed appreciation to Scott and Craig for their leadership and contributions.

Regent Halverstadt requested at some future meeting a short presentation be made on the student newspaper, "The Oklahoma Daily". He said it would be interesting to learn how the newspaper staff determines what to report, how the internal structure of the organization takes the raw data and puts it into printable form, and what is the overview body that determines what is printed in the paper. The Regents generally agreed that a report of this nature would be desirable.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **COURSE AND DEGREE PROGRAM REQUIREMENT CHANGES - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education require that all course changes and degree program modifications be presented to the institution's governing board before they are forwarded for their consideration. Therefore, upon recommendation of the Academic Programs Council and the Interim Provost, Norman Campus, it is proposed that course and degree program requirement changes be approved for the Bachelor of Science in Computer Science degree program. Because the State Regents now review course requests on an on-going basis, the course and degree program requirement changes are being submitted simultaneously to facilitate a timely review.

Proposed course changes include changing the level of instruction in some courses from upper-division to lower-division, changing prerequisites, updating course content, and adding new courses to reflect recent and current developments during the last two decades in the field of computer science. Degree program changes include changing the required introductory programming sequence from two four-hour courses to two three-hour courses; removing assembly language programming and file organization as required courses; requiring algorithm analysis, which previously was an elective; and changing the requirement of 17 hours of general electives with 14 at the upper-division level to 15 hours of general electives with nine hours at the upper-division level. These course and degree program requirement changes are based on recommendations in "Computing Curricula 1991" and will provide computer science students at The University of Oklahoma with an education that is closely aligned with current knowledge and national practice in the discipline.

Upon approval by the Board of Regents, course and degree program requirement changes for the Bachelor of Science in Computer Science degree program will be forwarded to the Oklahoma State Regents for Higher Education and will become effective with the Summer 1995 term contingent on their approval.

President Boren recommended the Board of Regents approve course and degree program requirement changes to the Bachelor of Science in Computer Science degree program.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **MODIFICATIONS TO DEGREE PROGRAMS - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education require that all degree program modifications be presented to the institution's governing board before they are forwarded for their consideration. Therefore, upon recommendation of the Academic Programs Council and the Interim Provost, Norman Campus, it is proposed that degree program modifications be approved for the Bachelor of Arts in Art History and Bachelor of Fine Arts in Art History degree programs.

Modifications to the Bachelor of Arts in Art History and Bachelor of Fine Arts in Art History degree programs include the following:

- Course requirement changes for the Bachelor of Arts in Art History - These course requirement changes will accommodate changes in course number and credit hours resulting from changing A HI 2214 to A HI 2213

and A HI 2224 to A HI 2223; remove A HI 1113 as an alternative to A HI 2224; correct erroneous description of the humanities requirements; clarify wording of the foreign language requirement; and delete portfolio review as it is inappropriate for art history. These changes will complete the revision of the programs in the School of Art and will help to distinguish the BA in Art History from the BFA in Art History.

- Course requirement changes for the Bachelor of Fine Arts in Art History - These course requirement changes will add foundation core courses; accommodate changes in course number and credit hours resulting from changing A HI 2214 to A HI 2213 and A HI 2224 to A HI 2223; reduce to six hours the number of hours of foreign language required in excess of the University's General Education foreign language requirement; change the number of free electives from 15-16 to 14; and delete portfolio review as it is inappropriate for art history. These changes will complete program revisions in the School of Art, bring the BFA in Art History in line with national standards as well as all other BFA degrees in the School of Art, and clarify content of the degree requirement check sheet to facilitate clearer advisement and greater freedom of selection by students.

Upon approval by the Board of Regents, these modifications for the Bachelor of Arts in Art History and Bachelor of Fine Arts in Art History degree programs will be forwarded to the State Regents and will become effective with the Summer 1995 term contingent on their approval.

President Boren recommended the Board of Regents approve modifications to the Bachelor of Arts in Art History and Bachelor of Fine Arts in Art History degree programs.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **BENEFITS CONTRACT RENEWALS**

The administrative services agreement with Blue Cross Blue Shield has continued to make it possible for the University to successfully manage health care costs. Health care costs have not increased for two years. The current program can be continued for 1995-96 with a seven percent increase in rates. No benefit changes are recommended. The proposed premium rates were included in the agenda.

The contract with Prudential is for their PruCare Plus program. Renewal of this contract requires an increase of 10.7 percent in the rates. No benefits changes are proposed. A schedule of proposed premium rates was included in the agenda.

The contract with Delta Dental offers a basic dental plan provided by the University and an alternate plan available at additional cost to the employee. No benefits changes are recommended. A two-year renewal contract is recommended with a 15 percent increase for 1995-96 and a 7 percent increase for 1996-97. The proposed premium rates were included in the agenda.

The contract with ITT Hartford for long-term disability can be continued with current benefits and an increase of 12 percent in the rates. This program is offered on a voluntary basis and fully paid by employees. Proposed rates were included in the agenda.



President Boren recommended the University's contracts with Blue Cross Blue Shield, Prudential, Delta Dental and ITT Hartford be renewed with modifications as noted above effective July 1, 1995 with final contract language subject to and contingent upon approval by University Legal Counsel.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

### **LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT PLAN BIDS**

As part of Sooner Options, the University provides sufficient credits to purchase \$20,000 of AD&D coverage and 1-1/2 times salary life coverage for eligible employees. Bids were issued for both programs which are currently insured with Aetna. Respondents could bid on either or both of the programs.

Eleven companies responded to the bid request. Ten companies bid on AD&D, and four companies bid on the life program. Summaries of the bids and proposed rates for each program were included in the agenda.

CNA was the lowest bid for AD&D coverage, reducing the current rates by 46 percent. The \$20,000 coverage which the University provides will now cost \$.28 cents per month per employee instead of the current \$.52 per month. The employee may purchase additional increments of \$10,000 coverage for \$.14 per month.

Aetna, the current carrier, presented the lowest bid for life insurance. Their bid was to continue the current program at current cost. The rate for coverage provided as part of Sooner Credits is \$.30 per \$1,000.

The Employment Benefits Committee and the administration recommend acceptance of the respective bids from CNA for AD&D and Aetna for life insurance effective July 1, 1995.

President Boren recommended the University contract with CNA to offer Accidental Death and Dismemberment (AD&D) insurance and with Aetna to offer Life insurance as part of Sooner Options, the University's Section 125 cafeteria plan, effective July 1, 1995.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

### **PURCHASE OF A FOURIER TRANSFER INFRARED SPECTROMETER AND A SOLID STATE PULSED INFRARED LASER SYSTEM FOR USE BY THE DEPARTMENTS OF CHEMISTRY AND PHYSICS**

Bids were recently circulated to purchase a state-of-the-art Fourier Transfer Infrared Spectrometer and a Pulsed Infrared Laser System for research in polymers used in semiconductors and lithium batteries. This research is a joint project between the Departments of Chemistry and Physics. No similar equipment is available at the University.

Bids for the infrared spectrometer were received as follows:

|  |              |
|--|--------------|
| Bruker Instruments, Inc.<br>Billerica, Massachusetts | \$110,804.00 |
| Bio Rad Digilab<br>Cambridge, Massachusetts          | \$100,530.00 |

The bid specification indicated that time resolution would be a critical element in the bid evaluation. Although the Bruker bid is higher, their system offers a time resolution (10 nanoseconds) of ten times faster than the Bio Rad system (100 nanoseconds). This difference can have a significant impact on the success of many research projects. It is also important to note that the Bruker system is a vacuum system while the Bio Rad system is a purged system. This allows Bruker a considerable performance advantage at lower frequencies, where most of the research will be conducted.

Only one bid was received for the infrared laser system.

|  |             |
|--|-------------|
| Spectra Physics<br>Mountain View, California | \$96,600.00 |
|--|-------------|

Spectra Physics was the only company which could offer the required state-of-the-art system. Their bid included a \$10,000.00 educational discount.

Funding to support these purchases is available as follows:

Account

|          |   |                     |
|----------|---|---------------------|
| 125-4254 | Department of Defense<br>Research Contract  | \$160,000.00        |
| 122-7421 | Department of Chemistry<br>Research Account | 47,404.00           |
|          |   | <u>\$207,404.00</u> |

President Boren recommended the Board of Regents approve the award of contracts to Bruker Instruments, Inc. in the amount of \$110,804 and to Spectra Physics, Inc. in the amount of \$96,600 for the research equipment as described above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

**SANITARY SEWER EASEMENT AT UNIVERSITY RESEARCH PARK**

At its September 1994 meeting, the Board of Regents approved an easement for the City of Norman which will allow the relocation of a sewer line which is necessitated by the construction of the Interstate 35 and Tecumseh Road interchange. The previously granted easement is 15 feet wide and overlays an existing 60-foot-wide roadway easement in the far northwest corner of the Research Park. As layout for construction of the sewer began, it was found that the planned location for boring under Interstate 35 conflicts with an existing

overhead electric service line. The City of Norman has requested that an additional 25-foot-long and 15-foot-wide easement directly south of the previous easement be granted. This will allow the construction to be accomplished without conflict with the overhead power line or its supports. A sketch was included in the agenda indicating the location of the proposed easement.

If approved by the Board of Regents, the easement will be legally described as follows:

The East 15 feet of the West 137.3 feet of the North 25 feet of the Northwest Quarter (NW/4) of the Southeast Quarter (SE/4) of Section 14, Township 9 North, Range 3 West of the Indian Meridian, Cleveland County, Oklahoma, containing 0.0086 acres, more or less.

President Boren recommended the Board of Regents approve the granting of an extension of a utility easement to the City of Norman which will allow construction of a sanitary sewer line on property at the University Research Park and authorize the President or his designee to execute the necessary documents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **WHITEHAND HALL RENOVATION**

In January 1995, the Board of Regents awarded a contract in the amount of \$1,390,566 to KJ McNitt Construction, Inc. of Oklahoma City, Oklahoma for the renovation of a portion of Whitehand Hall for University Affairs. Change orders to the contract including the installation of a trench drain in the basement, additional steel supports to permit higher floor loadings in selected areas, and other minor modifications to the building, resulted in additional costs of \$29,964 and a final contract amount of \$1,428,532.

Inspections of the work associated with this project were completed by representatives of Bockus Payne Associates, Architects, the project architects; KJ McNitt Construction, Inc.; Physical Plant; and Architectural and Engineering Services on February 27, 1995. A punch list of incomplete items of work was developed by the project architects and given to KJ McNitt Construction, Inc. for correction.

The project architects have reviewed the results of the inspections and recommend that the project be accepted as substantially complete effective February 27, 1995 and that final payment be made to KJ McNitt Construction, Inc. following completion of all punch list items.

President Boren recommended the Board of Regents (1) accept the Whitehand Hall Renovation project as substantially complete effective February 27, 1995 and (2) authorize that the final payment be made to KJ McNitt Construction, Inc. following the completion of all punch list items.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **INDUSTRIAL ALCOHOL USER PERMIT AMENDMENT - HSC**

The Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms requires the authorization of certain persons to sign on behalf of each state institution or department. These individuals are authorized to execute applications for permits, renewal or amendments, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required in connection with alcohol and alcohol permit matters.

The Industrial Alcohol User Permit issued to The University of Oklahoma Health Sciences Center in September 1959 was amended in February 1974 authorizing Dr. Joanne I. Moore and Dr. Roger K. Hornbrook to assume responsibility for dispensing ethyl alcohol. The Health Sciences Center administration is requesting the responsibility for dispensing ethyl alcohol be changed from Dr. Joanne I. Moore and Dr. Roger Hornbrook to Ronald G. Wilkerson, Research Assistant III, Obstetrics and Gynecology, and Walter H. Stammer, Jr., Departmental Business Manager, Urology.

If approved, the responsibility for dispensing ethyl alcohol will be assumed by Ronald G. Wilkerson and Walter H. Stammer immediately upon receipt of approval by the Regional Regulatory Administrator, Bureau of Alcohol, Tobacco and Firearms.

President Boren recommended the Board of Regents approve amending the Industrial Alcohol User Permit authorizing a change in persons responsible for withdrawing and dispensing ethyl alcohol at The University of Oklahoma Health Sciences Center.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## **ALLOCATION OF SECTION 13 AND NEW COLLEGE FUNDS - HEALTH SCIENCES CENTER**

The Health Sciences Center needs additional funding in the amount of \$177,400 to complete Rogers Building improvements. At the July 1994 meeting, the Board of Regents approved Fiscal Year 1995 Section 13 and New College projects, including partial funding in the amount of \$84,975 for improvements at the Rogers Building. At that time, the project involved general improvements, including interior painting and new carpet.

Following the relocation of the Department of Family Medicine from the Rogers Building, capital improvement needs and costs were re-evaluated. The current plan involves renovation to complete two computer training classrooms and a visualization laboratory to be used for undergraduate and graduate education, consolidation of computing offices, electrical infrastructure improvements and improvements to comply with the Americans with Disabilities Act. The estimated total cost of the project is \$262,375, including \$177,400 in unspent Section 13 funds from 1993-94 and the \$84,975 approved for Rogers Building improvements for 1994-95. The project will be complete by the Fall semester.

President Boren recommended the Board of Regents authorize the allocation of unexpended 1993-94 Health Sciences Center Section 13 and New College Funds in the amount of \$177,400 for the project described above and approve related revisions to the Campus Master Plan of Capital Improvement Projects.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

January 1995 Summary:

### Norman Campus and Health Sciences Center Combined Data

- Research expenditures are up 3% from last year (\$30.7 million vs. \$29.8 million), awards are up 5% (\$40.5 million vs. \$38.4 million), and proposal activity is up 26% (\$132.1 million vs. \$104.8 million).

### Norman Campus

- Research expenditures are down 3% from last year (\$16.2 million vs. \$16.7 million), but awards are up 3% (\$19.5 million vs. \$18.8 million) and proposal activity is up 35% (\$96.9 million vs. \$71.8 million).
- College of Continuing Education expenditures are up 8% from last year at \$9.6 million, awards are up 1% (\$10.3 million vs. \$10.2 million), but proposal activity is down 95% (\$12.0 million vs. \$242.5 million\*).

### Health Sciences Center

- Research expenditures are up 11% over last year (\$14.5 million vs. \$13.1 million), awards are up 7% (\$21.0 million vs. \$19.6 million), and proposal activity is up 6% (\$35.1 million vs. \$33.0 million).
- Total expenditures are up 9% over last year (\$28.7 million vs. \$26.4 million), awards are up 14% (\$35.5 million vs. \$31.2 million), and proposal activity is up 5% (\$41.5 million vs. \$39.4 million).

\* November 1993 included an unusually large proposal (\$203 million) for National Air Traffic Instructional Services Contract.

President Boren recommended the Board of Regents ratify the awards and/or modifications for December 1994 and January 1995.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved.

## REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS

### ASSOCIATES FUNDS:

Following is the commitment of funds of The University of Oklahoma Associates for the period October 1 through December 31, 1994:

|                          |                 |
|--------------------------|-----------------|
| Scholarships/Fellowships | <u>\$19,250</u> |
|--------------------------|-----------------|

The following are expenditures of Associates funds that were restricted by donors to the various colleges on the Norman Campus for the same period of time:

|                                |             |
|--------------------------------|-------------|
| COLLEGE OF ARCHITECTURE        |             |
| Board of Visitors Certificates | \$ 9        |
| Outreach Expenses              | 13          |
| Total                          | <u>\$22</u> |

COLLEGE OF ARTS AND SCIENCES  
No expenditures to report this quarter.

COLLEGE OF BUSINESS ADMINISTRATION  
No expenditures to report this quarter.

|                      |                 |
|----------------------|-----------------|
| COLLEGE OF EDUCATION |                 |
| Faculty Development  | \$ 70           |
| Staff Development    | 51              |
| Student Support      | 15,000          |
| Outreach Activities  | 21              |
| Total                | <u>\$15,142</u> |

|                                      |                 |
|--------------------------------------|-----------------|
| COLLEGE OF ENGINEERING               |                 |
| Outreach Activities                  | \$ 4,897        |
| Transfer to Endowed Scholarship Fund | 7,513           |
| Total                                | <u>\$12,410</u> |

|                      |                |
|----------------------|----------------|
| COLLEGE OF FINE ARTS |                |
| Guest Artist         | <u>\$1,200</u> |

|                        |                |
|------------------------|----------------|
| COLLEGE OF GEOSCIENCES |                |
| Earth Scientist        | \$4,973        |
| Outreach Activities    | 2,500          |
| Photos of G&G scholars | 268            |
| Total                  | <u>\$7,742</u> |

GRADUATE COLLEGE  
No expenditures to report this quarter.

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COLLEGE OF LAW

|                                  |                 |
|----------------------------------|-----------------|
| Faculty Professional Development | \$ 4,994        |
| Student Support                  | 17,012          |
| Affirmative Action Activities    | 1,640           |
| Enrichment Program               | 2,295           |
| Jurist-in-Residence              | 4,200           |
| Miscellaneous                    | 334             |
| Total                            | <u>\$30,475</u> |

LIBERAL STUDIES

No expenditures to report this quarter.

LIBRARY

No expenditures to report this quarter.

MUSEUM OF ART

No expenditures to report this quarter.

EXECUTIVE AFFAIRS

|                               |                 |
|-------------------------------|-----------------|
| Academic and Research Support | \$20,000        |
| Award and Honors              | 24,000          |
| Scholarships/Fellowships      | 18,250          |
| Total                         | <u>\$62,250</u> |

STUDENT AFFAIRS

|                   |             |
|-------------------|-------------|
| Staff Development | <u>\$80</u> |
|-------------------|-------------|

UNIVERSITY AFFAIRS

No expenditures to report this quarter.

ACADEMIC EXCELLENCE FUND:

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period October 1 through December 31, 1994:

|                 |                 |
|-----------------|-----------------|
| Student Support | <u>\$10,000</u> |
|-----------------|-----------------|

This report was presented for information. No action was required.

**QUARTERLY REPORT OF PURCHASES**

Regents' policy authorizes the President or his designee to approve purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Board of Regents is provided a quarterly report of these purchases approved by the President or his designee between the old and new levels requiring Board action.

Reports covering the period October 1, 1994 through December 31, 1994 for the Norman Campus and Health Sciences Center Campus were included in the agenda.

This report is presented for information. No action is required.

## REGENTS' FUND INVESTMENTS

During the month ended December 31, 1994, the investment transactions listed below were made based upon investment recommendations provided by J. & W. Seligman & Co. These transactions were designed to reduce two current holdings as sources of funds to establish a position in American Telephone & Telegraph Co. (AT&T).

### Purchases: Current Holdings

|              |      |
|--------------|------|
| 2,000 Shares | AT&T |
|--------------|------|

### Sales:

|              |                                     |
|--------------|-------------------------------------|
| 4,000 Shares | Comcast Corporation Special Class A |
| 1,000 Shares | Michaels Stores, Inc.               |

AT&T is the largest investor-owned telephone and communications company in the world. Strong secular trends in the long distance industry, coupled with the company's internal restructuring and less regulation, should result in continued earnings momentum and multiple expansion. Restructuring efforts include a write-off of outdated equipment, work-force reduction and the movement of qualified staff employees to marketing and sales positions.

The allocation of resources within the fund following these investment transactions was in line with the Regents' investment policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of December 31, 1994 was included in the agenda.

The Seligman recommendations were approved and these transactions have been completed.

This report was presented for information. No action was required.

## REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT

The following financial highlights relate to the Regents' Fund financial statements as of December 31, 1994 and for the six months then ended.

### I. Book Value

During the six months ended December 31, 1994 and 1993, the net book value of the Regents' Fund increased \$280,493 and \$555,204, respectively. These increases resulted primarily from cash gifts and investment earnings exceeding related expenditures as more fully summarized below.



| ADDITIONS:                             | For the six months ended |                             |
|--|--------------------------|-----------------------------|
|  | December 31,<br>1994     | December 31,<br>1993        |
| Cash gifts                             | \$422,209(1)             | \$310,894                   |
| Investment earnings                    | 336,227                  | 304,722                     |
| Oil & Gas Royalties                    | 7,652                    | 9,063                       |
| Other Income                           | 5,827                    | 3,401                       |
| Net loss on sale of investments        | (5,103)                  | 201,435                     |
| Net loss on sale of Pennington land    | <u>(51,847)</u>          | <u>                    </u> |
| Total Additions                        | <u>\$714,965</u>         | <u>\$829,515</u>            |
|  | For the six months ended |                             |
|  | December 31,<br>1994     | December 31,<br>1993        |
| DEDUCTIONS:                            |                          |                             |
| Departmental Support(2)                | \$271,551                | \$137,660                   |
| Scholarships                           | 118,058                  | 90,601                      |
| Operating Expenses                     | 25,334                   | 27,345                      |
| Investment Fees                        | 15,407                   | 15,595                      |
| Loan administrative/cancellation costs | 4,122                    | 110                         |
| Loan cancellations                     | <u>-</u>                 | <u>3,000</u>                |
| Total Deductions                       | <u>\$434,472</u>         | <u>\$274,311</u>            |
| Net increase in Book Value             | <u>\$280,493</u>         | <u>\$555,204</u>            |

## (1) Current year cash gifts consists of the following:

- PPP funds received from the Health Sciences Center for the Endowed Chair in Orthodontics \$250,000
- A gift from the Donald E. Hall Trust to establish an endowment fund to provide scholarship support 106,000
- A gift from the Sonat Foundation to establish an endowment fund for scholarships to junior and senior students studying Petroleum or Geological Engineering 50,000
- A gift from Atlantic Richfield to establish the Summerfield Camp Scholarship Fund 5,000
- Indian headright interests for the Lt. William J. Scott scholarship fund 5,309
- A gift from the Milton V. Brown Foundation for the President's Academic Support Fund 2,500
- A bequest from the Estate of Earl T. Sullenger for the purpose of establishing a student loan fund 2,000

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- A gift from the American Hispanic Student Association to the OU General Scholarship Fund 900
  - A gift from an OU alumnus to establish the OU Associates fund 500
- Total \$422,209

(2) Departmental support consists of the following:

|                                    | FY 1995              | FY 1994              |
|------------------------------------|----------------------|----------------------|
| Endowed chair support              | \$107,534            | \$121,532            |
| School of Music - Concert Organ    | 100,000              | -                    |
| Rural Orthopaedic care             | 20,200               | -                    |
| HSC Landscaping Cost Reimbursement | 17,827               | -                    |
| Lectureships                       | \$ 10,688            | -                    |
| Equipment                          | 6,449                | 10,755               |
| Salary support                     | 4,421                | 4,676                |
| Federal program loan match         | 2,772                | -                    |
| Travel                             | 1,041                | 487                  |
| Land sale costs                    | 325                  | -                    |
| Music Library Support              | 294                  | -                    |
| Seminars                           | <u>-</u>             | <u>210</u>           |
| <br>Total Departmental Support     | <br><u>\$271,551</u> | <br><u>\$137,660</u> |

## II. Market Value

- Cash and investments held by the Regents' Fund at December 31, 1994. had a market value of \$18,172,192, up \$341,975 (1.92%) from June 30, 1994, but down \$452,619 (2.43%) from December 31, 1993. These changes are due primarily to market fluctuations. The investment portfolio consisted of:

|                         | CIF                 | % of<br>Total | STIF               | % of<br>Total | Total<br>Fund       | % of<br>Total |
|-------------------------|---------------------|---------------|--------------------|---------------|---------------------|---------------|
| Cash and equivalents    | \$ 989,957          | 7.5%          | \$ 13,423          | .3%           | \$ 1,003,380        | 5.5%          |
| Certificates of deposit | -                   | -             | 4,263,022          | 99.7          | 4,263,022           | 23.5          |
| Convertible securities  | 118,000             | .9            | -                  | -             | 118,000             | .6            |
| Fixed income securities | 3,198,508           | 24.1          | -                  | -             | 3,198,508           | 17.6          |
| Common stocks           | 8,936,749           | 67.5          | -                  | -             | 9,151,549           | 50.4          |
| Real property           | -                   | -             | -                  | -             | 377,300             | 2.1           |
| Other investments       | <u>-</u>            | <u>-</u>      | <u>-</u>           | <u>-</u>      | <u>60,433</u>       | <u>.3</u>     |
|                         | <u>\$13,243,214</u> | <u>100.0%</u> | <u>\$4,276,445</u> | <u>100.0%</u> | <u>\$18,172,192</u> | <u>100.0%</u> |

## III. Consolidated Investment Fund Performance Analysis

- At December 31, 1994, the Consolidated Investment Fund (CIF) consisted of 721,297.381 units with a market value of approximately \$18.32 per unit, up \$.21 (1.16%) from June 30, 1994, but down \$1.32 (6.72%) from December 31, 1993. At December 31, 1994, the Short Term Investment Fund (STIF) consisted of 425,967.621 units with a market value of

approximately \$10.00 per unit. The CIF and STIF market values have been reduced by \$31,055 and \$16,968, respectively, before calculating the unit market values. These amounts represent undistributed income held in the CIF and STIF.

- As indicated on the following comparative schedule, the total return on the CIF for the year ended December 31, 1994 was -1.62%, trailing the weighted index of -0.65% by 97 basis points. The common stock return (-1.01%) for the year ended December 31, 1994 trailed the common stock composite (.18%) by 119 basis points.
- As indicated on the following comparative schedule, the total return on the CIF for the five years ended December 31, 1994 was 7.06%, trailing the weighted index of 8.56% by 150 basis points. To put this comparison in perspective, during the initial five years through December 31, 1992, the total portfolio was ahead of the weighted index by 99 basis points (+14.66% versus +13.67%), only to slip to the recent position of lagging by 150 basis points the weighted index for the five year period through December 31, 1994. This slippage reflects primarily the over two year unfavorable relative-to-market performance of growth stocks, which are widely represented in the Regents' Fund.

The accompanying December 31, 1994 J. & W. Seligman & Co. report provides a summary of the CIF investment portfolio and detail of the investments managed by the Regents' investment advisor and was mailed to the Regents with the agenda.

In addition to the Regents' Fund endowments, the University's endowment includes funds held on its behalf by The University of Oklahoma Foundation and the Oklahoma State Regents for Higher Education. As of December 31, 1994, these endowments had a market value of \$199,417,906. A summary of these funds was included in the agenda.

The Regents' Fund semi-annual Financial Report as of December 31, 1994, and for the six months then ended was presented for information and discussion only. No action was required.

## QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended December 31, 1994. The following comments and highlights are submitted for consideration.

### ALL FUNDS, ALL CAMPUSES

#### STATEMENT OF REVENUES AND EXPENDITURES:

At December 31, 1994, revenues from all funds at all the campuses of \$252.3 million were at 51.4% of budget. Expenditures of \$251.8 million amounted to 50.3% of budget. The financial analysis applicable to the Norman and Health Sciences Center campuses is discussed in the following sections.

### NORMAN CAMPUS

#### STATEMENT OF REVENUES AND EXPENDITURES:

1. BUDGET CHANGES

During the quarter ended December 31, 1994, the total Revenue budget increased \$7,843,927 and the total Expenditure budget increased \$8,129,745. These increases resulted from the following:

|  | <u>Revenue<br/>Budget</u> | <u>Expenditure<br/>Budget</u> |
|--|---------------------------|-------------------------------|
| Educational & General:                                     |                           |                               |
| a) Main Campus redistribution of FY94<br>year-end balances | \$7,799,927               | \$7,799,927                   |
| b) Geological Survey FY94 encumbrances<br>brought forward  | 44,000                    | 44,000                        |
| Auxiliary Enterprises:                                     |                           |                               |
| Miscellaneous adjustments                                  | <u>0</u>                  | <u>285,818</u>                |
|  | \$7,843,927               | \$8,129,745                   |

2. REVENUES

Revenues (Subtotal Revenue line) of \$150.2 million are at 52.7% of budget. This is comparable to last year's \$145.1 million and 51.0% of budget. There are no revenue line items which have a variance from the Expected Percentage of Current Budget of more than five (5) percentage points.

3. EXPENDITURES

Total expenditures (Total Expenditures line) of \$147.4 million are at 50.2% of budget. This is comparable to last year's \$139.3 million and 48.4% of budget. There is only one expenditure line item with a variance from the Expected Percentage of Current Budget of more than five (5) percentage points. PUBLIC SERVICE expenditures are \$12.3 million and 58.7% of budget, as compared to last year's \$11.1 and 44.2% of budget. This increase is due primarily to increased demand for College of Continuing Education programs.

4. CURRENT REVENUES OVER/(UNDER) EXPENDITURES

At December 31, 1994, revenues exceeded expenditures by \$12,193,302. This excess consisted of the following:

- a) Educational & General revenues exceeded expenditures by \$10.2 million. This excess, which compares favorably to the prior year, resulted primarily from the recognition of student tuition and fees on an accrual basis and the re-budgeting of encumbrances and year-end balances from the prior year. This excess will gradually be reduced as cash disbursements are processed against these revenues.
- b) Auxiliary Enterprise expenditures exceeded revenues by \$1.6 million.
- c) All Other revenues exceeded expenditures by \$394,000. This excess, which compares favorably to the prior year, is due primarily to the receipt of private gifts, the timely receipt of Perkins Loan funds, and the timing of Student Activity Fee expenditures.

## EDUCATIONAL AND GENERAL:

## 1. REVENUES

Revenues of \$82.9 million are at 52.2% of budget. This is comparable to last year's \$79.3 million and 51.0% of budget. Most revenue sources are in line with expectations, however, two items appear to be significantly lower or higher when compared to budget. PRIVATE GRANTS & CONTRACTS revenues of \$535,000 are at 12.3% of budget. It is not unusual for Private Grants & Contracts to be low this time of year since OU Foundation reimbursements, the primary revenue source within this category, do not occur until the latter part of the year. SALES & SERVICE OF EDUCATIONAL ACTIVITIES revenues are \$3.2 million and 58.7% of budget, as compared to last year's \$2.7 million and 50.2% of budget. This increase is due to increased demand for College of Continuing Education programs.

## 2. EXPENDITURES

Total expenditures of \$82.0 million are at 48.8% of budget. This is comparable to last year's \$75.9 million and 47.3% of budget. There is one expenditure line item with a variance from the Expected Percentage of Current Budget by more than five (5) percentage points. PUBLIC SERVICE expenditures of \$3.2 million are at 71.9% of budget, as compared to last year's \$2.6 million and 53.7% of budget. As stated above, this increase is due to increased demand for College of Continuing Education programs.

Expenditures by Organizational Area indicate that expenditures in some areas are up slightly while other areas show a slight reduction in expenditures. Overall, expenditures by organizational area are well in line with expectations.

## GRANTS &amp; CONTRACTS:

## 1. REVENUES

Total revenues of \$23.8 million are at 51.1% of budget as compared to last year's \$23.6 million and 45.5% of budget. It should be noted that revenues from grants and contracts are not earned by the University until they are expended for the purpose of the grant and contract. Therefore, revenues will equal the amount of the expenditures to date.

## 2. EXPENDITURES

Total expenditures of \$23.8 million are at 51.1 % of budget as compared to last year's \$23.6 million and 45.5% of budget.

Expenditures by Organizational Area indicate that expenditures in some areas are up slightly while other areas show a slight reduction in expenditures. Overall, expenditures by organizational area are well in line with expectations.

## AUXILIARY ENTERPRISE FINANCIAL STATEMENT SUMMARY:

This schedule provides a summary of the financial operations of each auxiliary enterprise for the six months ended December 31, 1994, including a comparison to the expected budget and the prior year for each entity. For auxiliary enterprises as a whole, the net increase to fund balance (i.e., "the bottom line") of \$1.6 million compared unfavorably to the anticipated net increase of \$2.3 million.

Of the sixteen (16) auxiliary enterprises, nine (9) were reporting net changes to fund balance that compared unfavorably to their anticipated bottom line for the six months ended December 31, 1994:

Athletic Department (ACTUAL GAIN = \$888,019; BUDGETED GAIN = \$1,669,993) -- This entity experienced lower than anticipated revenue and higher than anticipated expenses in the area of salaries and wages, supplies and materials, and contractual and related expenses.

Housing and Food Service (ACTUAL GAIN = \$94,576; BUDGETED GAIN = \$125,127) -- This entity experienced slightly higher than anticipated cost of sales.

Goddard Health Center (ACTUAL GAIN = \$97,207; BUDGETED GAIN = \$152,988) -- This entity experienced lower than anticipated pharmacy sales, partially offset by lower than anticipated cost of sales and operating expenses.

Parking & Transportation (ACTUAL LOSS = \$21,774; BUDGETED GAIN = \$93,384) -- This entity experienced higher than anticipated salaries and wages due to the addition of personnel for expanded CART routes, higher than anticipated supplies and materials due to increased purchases, and higher than anticipated professional and technical fees due to the engagement of an engineering firm to study future parking needs.

Student Publications (ACTUAL GAIN = \$24,985; BUDGETED GAIN = \$61,422) -- This entity experienced lower than anticipated revenue due primarily to a decrease in advertising income which was partially offset by lower than anticipated operating expenses.

Real Estate Operations (ACTUAL LOSS = \$58,540; BUDGETED LOSS = \$31,747) -- This entity experienced lower than anticipated revenues and higher than anticipated maintenance and repair expenses.

University Vending Services (ACTUAL GAIN = \$59,154; BUDGETED GAIN = \$93,298) -- This entity experienced higher than anticipated non-operating expense as a result of unbudgeted transfers to the Speaker's Bureau (\$20,000) and Concert Series (\$50,000) accounts.

Sooner House/University Catering (ACTUAL LOSS = \$102,581; BUDGETED LOSS = \$13,171) -- This entity has experienced higher than anticipated salaries and wages due to the stipends paid this year, overtime, and increased personnel. This increase was partially offset by higher than anticipated gross margin.

Child Care Facility Contract (ACTUAL LOSS = \$3,111) -- The budget for this entity, which began operations in August, has not yet been finalized.

Over the years, each of these auxiliary enterprises, with the exception of the Child Care Facility Contract which began operations in August, have accumulated sufficient reserves to fund their respective budget shortfalls.

#### 1. SHORT-TERM LOANS OUTSTANDING

As of December 31, 1994, short-term loans outstanding of \$4,075,432 consisted of a \$575,432 advance to Parking & Transportation/CART for the purchase of a parking lot and a \$3,500,000 working capital loan to the Athletic Department.

## 2. LONG-TERM LOANS OUTSTANDING

During the six months ended December 31, 1994, an additional \$192,838 was advanced for the Child Care Facility and a \$79,666 payment was made against the Goddard Health Center loan, consistent with the agreed upon loan amortization schedule. The additional amount advanced to the Child Care Facility represented the transfer of loan proceeds to cover construction costs of said facility and accrued interest thereon. As of December 31, 1994, long-term loans outstanding of \$1,087,364 consisted of a \$144,436 loan to the University Research Park for runway/taxiway improvements, a \$259,234 working capital loan to Goddard Health Center, and a \$683,694 construction loan to the Child Care Facility.

## 3. TRANSFERS

During the six months ended December 31, 1994, transfers consisted of a \$41,293 transfer from Real Estate Operations to Parking & Transportation/CART to fund the demolition costs associated with 500 College, a \$50,000 transfer from Vending Services to the Concert Series account to fund a UOSA request, and a \$20,000 transfer from Vending Services to the Speaker's Bureau to fund a UOSA request.

### SERVICE UNIT FINANCIAL STATEMENT SUMMARY:

This schedule provides a summary of the financial operations of each service unit for the six months ended December 31, 1994, including a comparison to the expected budget and the prior year for each entity. For service units as a whole, the net increase to fund balance (i.e., "the bottom line") of \$1.4 million compared favorably to the anticipated net increase of \$469,000.

Of the eleven (11) service units, six (6) were reporting a net change to fund balance that compared unfavorably to its anticipated bottom line for the six months ended December 31, 1994:

Physical Plant Service Unit (ACTUAL LOSS = \$87,061; BUDGETED LOSS = \$31,190) -- This entity has experienced higher than anticipated salaries and wages due to an increased workload and the stipends paid, partially offset by higher than anticipated gross margin.

Printing Services (ACTUAL LOSS = \$5,686; BUDGETED GAIN = \$34,013) -- This entity has experienced lower than anticipated press income which was partially offset by lower than anticipated operating expenses.

Storeroom (ACTUAL LOSS = \$163; BUDGETED GAIN = \$200) -- This entity experienced slightly lower than anticipated gross margin which was partially offset by lower than anticipated expenses.

Office Systems (ACTUAL LOSS = \$31,592; BUDGETED LOSS = \$25,748) -- This entity has experienced higher than anticipated salaries and wages as a result of the addition of new personnel associated with the increase in network installations and higher than anticipated computing and related expense as a result of an increase in computing supplies used, partially offset by higher than anticipated revenue.

Public Safety (ACTUAL GAIN = \$5,317; BUDGETED GAIN = \$15,609) -- This entity has experienced slightly higher than anticipated salaries and wages and contractual and related expenses, partially offset by higher than anticipated revenues.

Architectural/Engineering Services (ACTUAL GAIN = \$9,430; BUDGETED GAIN = \$11,270) -- This entity has experienced lower than anticipated revenue, partially offset by lower than anticipated operating expenses.

Over the years, each of these service units have accumulated sufficient reserves to fund their respective budget shortfalls.

#### ALL OTHER:

This schedule summarizes all the revenues and expenditures of the University that are not in the educational and general fund, not sponsored program grants/contracts, and not auxiliary enterprises or service units. These revenues and expenditures are in the agency special fund.

### 1. REVENUES

Total revenues of \$14.0 million are at 54.5% of budget. This is comparable to last year's \$13.2 million and 50.6% of budget. Some of the significant revenue items are:

Student Act./Student Org. Fees--this is revenue from two areas. Student Activity Fees are accounts that receive part or all of their funding from the allocation of student activity fees. Student and Other Organizations are agency accounts that generate their own revenues from fees or projects. Both accounts are well in line with expectations.

Student Federal Financial Assistance--this is federal funding that is received for the various student financial aid programs (e.g., Pell grants, Perkins loans, and SEOG grants).

Private Gifts, Expendable--this is revenue from various private sources that comes to the University to support various functions. The three largest sources are the OU Foundation for fund-raising reimbursements (\$404,000), Federal financial aid administrative cost reimbursements (\$128,000), and Lew Wentz Foundation administrative cost reimbursements (\$111,000). Other significant revenue sources include \$222,000 to University Development and Alumni Affairs, and \$10,900 in expendable gifts to the Regents' Fund.

Private Gifts, Additions to Endowment--this is revenue that represents cash gifts to the Regents' Fund endowment principal.

Sales and Services of Educational Activities--the two major activities in this category are the College of Continuing Education conferences and University Computing Services. The revenues for these two activities are well in line with expectations for the fiscal year.

### 2. EXPENDITURES

Expenditures of \$13.7 million are at 53.1% of budget. This is comparable to last year's \$13.1 million and 51.2% of budget. Generally, expenditures in any of these areas are limited to the revenues that are realized during the current year plus any unspent funds from the previous years. This can result in what appear to be significant variances in expenditures as compared to budget or last year. There are no significant financial concerns in this category.



## SUMMARY OF RESERVES:

## 1. DISCRETIONARY RESERVES

At December 31, 1994, discretionary reserves totalled \$26.4 million. These reserves are not legally obligated for specific purposes and, therefore, are available to fund operating needs, future capital projects, and unforeseen contingencies for any lawful purpose of the University's Norman Campus. Of this \$26.4 million, \$3.8 million is committed to provide working capital cash flow for grants and contracts and \$14.0 million is committed to fund contingency reserves, renewal and replacement (depreciation) reserves, and capital improvement reserves in the auxiliary enterprises and service units in accordance with Regents' policy. The remaining \$8.6 million is available for any lawful University purpose.

## 2. NONDISCRETIONARY RESERVES

At December 31, 1994, nondiscretionary reserves totalled \$7.4 million. These reserves are legally obligated to fund specific revenue bond debt service payments and reserve requirements as set forth in each of the individual revenue bond resolutions. These reserves are not available for any other purpose.

HEALTH SCIENCES CENTER

## STATEMENT OF REVENUES AND EXPENDITURES-ALL FUNDS:

## 1. BUDGET CHANGES

During the quarter ended December 31, 1994, the total Current Revised Budget for revenues was decreased by \$163,700. Increases occurred in Other Agency (\$280,500) and in Current Distributions from Reserve of \$250,000 in the Professional Practice Plan and \$261,500 in Other Agency. These increases were offset by a \$955,700 decrease to budget in External Service Units. Related categories of expenditures were adjusted accordingly.

Various budget reallocations were made within organizational areas. However, total budgeted revenues and expenditures remained the same on these schedules.

## 2. REVENUES

Total revenues received Total Revenues line) were approximately \$102.6 million and 49.6% of the Current Revised Annual Budget. This is comparable to the Expected Percentage of Current Budget (50.3%) and last year's revenues (\$99.9 million and 48.6% of budget.)

## 3. EXPENDITURES

Total expenditures for the year Total Expenditures line) were approximately \$104.5 million and 50.5% of the Current Revised Annual Budget. This is comparable to the Expected Percentage of Current Budget (50.1%) and last year's expenditures (\$101.8 million and 50.1% of the revised annual budget.)

## 4. CURRENT REVENUES OVER/(UNDER) EXPENDITURES

At December 31, 1994, expenditures exceeded revenues by \$1,874,071 compared to excess expenditures of \$1,969,321 reported during the prior year. Previous fiscal year included revenue due to the sale of land for \$2.1 million. Therefore, with this exception, the current year indicates significant improvement over the prior year operations. One of the main

sources of excess expenditures in the current year was the Professional Practice Plan. Although Plan activity, as a whole, remains stable, the College of Medicine continues to be a concern with expenditures exceeding revenues by \$2.6 million. A significant portion of the loss also occurred in External Service Units. Decreased collections of accounts receivable attributed to the External Service Units' loss. This condition is expected to improve in the third quarter.

#### EDUCATIONAL AND GENERAL:

##### 1. REVENUES

Total revenues of \$35.8 million or 50.1% of budget were reported. This is comparable to the Expected Percentage of Current Budget of 50.5%. Areas with notable fluctuations from budget were Tuition & Fees, Endowment Income, and Other Sources. Tuition & Fees reported \$4.4 million, 44.3% of budget. Tuition & Fees collected for the spring and summer semesters should provide the additional revenues to meet budget. Endowment Income of \$0.8 million (88.1%) is dependent on the timing of receipts and has been received earlier this year as compared to prior year when it was \$0.5 million (52.5%). Revenue from Other Sources, \$1.2 million, is only 40.1% of expected budget due to the timing of cash transfers.

##### 2. EXPENDITURES

Total expenditures of \$34.6 million, 48.3% of budget, were reported as compared to the expected percentage of 50%. The only area indicating a notable variance from budget was Operations and Maintenance of Plant, with expenditures of \$4.2 million (43%). This variance was due to the seasonal nature of utility charges and is not considered unusual at this time.

Expenditures by Organizational Area show that most areas, with the exception of the Library, are spending at rates within or just above budget estimates. The Library expended \$1.2 million or 65.7% of budget. This variance is the result of the annual payments of subscriptions for Library Journals which are due at the beginning of the fiscal year.

#### GRANTS & CONTRACTS:

##### 1. REVENUES

For the six months ended December 31, 1994, total revenues realized for Grants & Contracts were \$24.8 million, 49.5% of FY95 budget estimates. This represents an increase in activity of \$2.2 million (9.9%) over the same period last year. Federal and Private revenues for the six month period increased \$1.0 million (10.4%) and \$1.7 million (28%) respectively, while State revenues decreased \$0.5 million (6.7%) during the period.

##### 2. EXPENDITURES

Total expenditures of \$24.7 million were reported, 49.2% of budget estimates compared to an expected level of 50%.

There were increases in expenditures in the major functional areas of Research and Public Service. A substantial percentage increase in expenditure activity occurred in the Public Service area, amounting to \$1.2 million (33%). The largest percentage of increases by organizational areas occurred in the Graduate College, Office of the Provost, College of

Pharmacy, and College of Public Health. The increase in activity in the Graduate College was mainly the result of the realignment of the Department of Communication Disorders from the College of Allied Health to the Graduate College. Increases in the Office of the Provost and the College of Pharmacy were primarily in the research area. The increase in the College of Public Health occurred evenly in both research and instruction. The largest dollar increase in expenditure activity occurred in the College of Medicine (\$1.3 million).

#### AUXILIARY ENTERPRISE FINANCIAL STATEMENT SUMMARY:

This schedule provides a summary of the financial operations of each auxiliary enterprise for the six months ending December 31, 1994, including a comparison to the expected budget to date and prior year for each entity. For the auxiliary enterprises as a whole, the net increase to fund balance (i.e., "the bottom line") of \$9,906 compared favorably to the budgeted net increase of \$7,877. One of the three auxiliaries reported a net loss for the first six months of fiscal year 1995.

Dental Supply Store -- reported a net decrease to fund balance of \$3,102. The majority of revenue for this entity is generated at the beginning of each semester and will vary during the year. Therefore after the sale of dental kits in January, this auxiliary is expected to recover its loss and have a substantial increase in fund balance.

#### SERVICE OPERATIONS FINANCIAL STATEMENT SUMMARY:

This schedule summarizes the financial operations for each of the service units for the six months ending December 31, 1994, including a comparison to the expected budget to date and the prior year for each entity. For service units as a whole, the net increase to fund balance (i.e., "the bottom line") of \$521,025 compared favorably to the budgeted net increase of \$116,438. The following service units reported operating losses for the first six months of fiscal year 1995:

College of Pharmacy Copy Service -- net decrease to fund balance of \$4,113 compared unfavorably to an expected break-even budget. The loss is mainly due to sales billed by the department being two months in arrears. When sales are billed up to date, this unit is expected to break even.

Tulsa Library Services -- net decrease to fund balance of \$6,289 resulted from a decrease in expected sales for the fiscal year. Billed revenues are typically one month in arrears. This unit is being monitored and is expected to improve during the second half of the fiscal year.

Radiation Safety Services -- reported a net decrease to fund balance of \$5,088, compared to an expected break-even budget. Revenue for this unit is based in part upon the need for disposal of radioactive waste and therefore, will vary from month to month. Cash reserves carried forward from the previous year are sufficient to offset the current operating loss.

Library Copy Services -- net decrease to fund balance of \$2,134 resulted from a decrease in expected revenue. Activity for this account is expected to increase in the upcoming Spring semester. Cash reserves carried forward from the previous year are sufficient to offset the current operating loss.

Unemployment Compensation -- reported a net decrease of \$76,520, compared to a break-even budget. The majority of this unit's revenues occurs in the first part of each calendar year. Therefore, this unit will normally show a loss in the beginning of the fiscal year. Cash reserves carried forward from the previous year are sufficient to offset the current operating loss.

## PROFESSIONAL PRACTICE PLAN:

## 1. REVENUES

Professional Practice Plan revenues were reported at \$33.6 million, 49.6% of budget, compared to \$31.8 million, 45.5% of budget last year. This resulted primarily from an increase in the collection of professional fees.

## 2. EXPENDITURES

Total expenditures were reported at \$36.1 million or 53.2% of the Current Revised Annual Budget. Fiscal year-to-date expenditures exceeded revenues by \$2,459,683. However, cash reserves of the PPP are more than adequate to offset the year-to-date loss.

The majority of expenditures are well within budget estimates and comparable with the prior year. Minor fluctuations occurred in the salary and wage categories, as a result of the one-time salary payments made in December and hiring of new faculty.

## ALL OTHER:

This schedule summarizes all the revenues and expenditures of the Health Sciences Center that are not included as part of the educational and general fund, sponsored program grant and contracts, professional practice plan, residency program, auxiliary enterprises, or service units. These revenues and expenditures are in the agency special fund and include student activity fees, student organizations, faculty/staff organizations, private gifts, and other miscellaneous activities.

## 1. BUDGET CHANGES

During the quarter ended December 31, 1994, the total Current Revised Annual Budget for revenues and expenditures was increased by \$542,000. This change was the result of reclassification of accounts that were originally reported on other schedules and distributions from reserves. These reserves were used to fund the purchase of a teleradiology picture archiving computer system to be housed at the Veterans Affairs Medical Center. The system will expose residents and medical students to a new technology in the area of teleradiology medicine.

## 2. REVENUES

Total revenues of \$1.4 million, 53.8% of budget, were reported compared to the expected percentage of 55%. Revenues comprising this category are widely varied and are subject to fluctuations throughout the year.

## 3. EXPENDITURES

Expenditures of \$1.4 million, 54.7% of budget were reported. As with revenues, rates of expenditures can vary widely dependent on activities within this fund group. Generally, expenditures in any of the areas are limited to the revenues received during the current year plus any funds brought forward from the previous year such as the above mentioned reserve for the teleradiology system.

## SUMMARY OF RESERVES:

## 1. DISCRETIONARY RESERVES

Discretionary Reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University. Total Discretionary Reserves at the Health Sciences Center were \$15.6 million as of December 31, 1994. Of this amount, \$3.5 million has been obligated internally to fund working capital requirements for sponsored programs. Additionally, \$2.0 million has been committed by Auxiliary Enterprises and Service Units to fund working capital requirements and replacement of equipment. An amount of \$2.7 million has been committed for employee insurance reserves. A total of \$7.4 million remains non-committed.

## 2. NONDISCRETIONARY RESERVES

Nondiscretionary Reserves represent that portion of the University's resources which are legally obligated to fund specific bond requirements, capital projects, or specific operating needs of the University. As of December 31, 1994, Nondiscretionary Reserves at the Health Sciences Center were \$2.4 million.

This report was for information only. No action was required.

**ACADEMIC PERSONNEL ACTIONS  
DISTINGUISHED PROFESSORSHIPS  
REGENTS' FACULTY AWARDS  
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS  
LITIGATION**

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing personnel-related issues as listed above as well as hearing a report on pending or possible litigation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. The Chair declared the motion unanimously approved. The executive session began at 10:25 a.m. in the small board room and concluded at 12:03 p.m. The Regents reconvened in regular session at 12:03 p.m.

Regent Hall departed the meeting.

**ACADEMIC PERSONNEL ACTIONS**

**Health Sciences Center:**

Leave of Absence:

Stephen M. Polland, Professor of Medicine, Tulsa, leave of absence without pay, January 1, 1995 through June 30, 1995.

## Appointments or Reappointments:

James Edward Crutcher, M.D., Professor of Family Medicine, annual rate of \$85,000 for 12 months (\$7,083.33 per month), March 1, 1995 through June 30, 1995. Paid from 2218-2, Family Medicine, pos. 180710.

Kathleen Ann Suesdorf Blevins, Ph.D., Assistant Professor of Research, Center for Epidemiologic Research, College of Public Health, annual rate of \$36,000 for 12 months (\$3,000.00 per month), March 6, 1995 through June 30, 1995. Paid from C1146101, Center for Epidemiologic Research, pos. 220545.

Robert A. Lynch, Ph.D., Assistant Professor of Research, Department of Occupational and Environmental Health, annual rate of \$45,000 for 12 months (\$3,750.00 per month), January 3, 1995 through December 31, 1995. Paid from C2131601, Operational Infrastructure Design for Effective Health, and C2131301, Master Plan for Environmental Safety and Occupational Health, pos. 226450.

John Howard Gardner, M.D., Clinical Assistant Professor of Radiological Sciences, annual rate of \$50,000 for 12 months (\$4,166.67 per month), January 1, 1995 through June 30, 1995. Paid from A0000181, Radiology Salary Supplement, pos. 201400.

Michael Hugh Shearer, Research Associate in Microbiology and Immunology, annual rate of \$40,000 for 12 months (\$3,333.33 per month), January 1, 1995 through June 30, 1995. Paid from C7184101, Preclinical Safety, pos. 101810.

## Changes:

Mary Z. Baker, Assistant Professor of Medicine, salary changed from annual rate of \$62,151 for 12 months (\$5,179.25 per month) to annual rate of \$63,237 for 12 months (\$5,269.75 per month), January 8, 1995 through June 30, 1995. Paid from 22729520, Medicine, pos. 139529, and VA Medical Center. Increase paid by VA.

Jeff T. Cohlma, Clinical Assistant Professor of Orthodontics, salary changed from annual rate of \$1,291 for 12 months (\$215.15 per month), .10 time, to annual rate of \$4,303 for 12 months (\$430.30 per month), .20 time, January 1, 1995 through June 30, 1995. Paid from 1036-3, Developmental Dentistry, pos. 034210.

Michael J. Duncan, Adjunct Assistant Professor of Family Medicine; title Director, Managed Care, deleted; title changed from Acting Chief Executive Officer to Chief Executive Officer, Professional Practice Plan, College of Medicine, March 1, 1995 through June 30, 1995

Martha Kamp, Adjunct Associate Professor of Family Medicine, Tulsa, salary changed from annual rate of \$24,973 for 12 months (\$2,081.08 per month), .60 time, to annual rate of \$12,484 for 12 months (\$1,040.35 per month), .30 time, February 1, 1995 through June 30, 1995. Paid from A0000198, PPP TMC Family Practice Department, pos. 248560.

Beverly Kingsley, title changed from Visiting Assistant Professor of Research to Assistant Professor of Research, Center for Epidemiologic Research, College of Public Health; retains title Adjunct Assistant Professor of Biostatistics and Epidemiology, January 3, 1995 through June 30, 1995.

Allen W. Knehans, Associate Professor of Nutritional Sciences, salary changed from FTE: \$46,536, annual rate of \$45,000 for 12 months (\$3,750.00 per month), PPP: \$1,536; to FTE: \$50,000, annual rate of \$45,000 for 12 months (\$3,750.00 per month), PPP: \$5,000, February 1, 1995. (Increase in PPP earnings potential.) Paid from 27169560, Nutritional Sciences, pos. 235210; C1204004, Preventive Cardiology Academic Award, pos. 126344; and C1145501, Health Promotion and Disease Prevention Research, pos. 220460.

Elisa T. Lee, Dean, College of Public Health, and George Lynn Cross Research Professor of Biostatistics and Epidemiology; given additional titles Adjunct Professor of Health Promotion Sciences, Director, Center for Epidemiologic Research, and Co-Director, Oklahoma Prevention Center for Native Americans, February 1, 1995.

Everett R. Rhoades, Clinical Professor of Medicine and Associate Dean for Community Affairs, Dean's Office, College of Medicine; salary changed from annual rate of \$50,000 for 12 months (\$4,166.67 per month), .60 time, to annual rate of \$91,600 for 12 months (\$7,633.34 per month), full time, March 1, 1995 through June 30, 1995. Paid from 20009520, Dean, College of Medicine, and C6321601, Direct Education Initiatives, pos. 056155. College of Medicine will be reimbursed \$41,600 by Johns Hopkins Hospital.

Susan B. Tucker, Adjunct Instructor in Occupational Therapy, salary changed from without remuneration to FTE: \$65,500, annual rate of \$45,500 for 12 months (\$3,791.67 per month), PPP: \$20,000, December 1, 1994 through June 30, 1995. Paid from 271806, Occupational Therapy, pos. 236300.

Michael T. Valley, promoted from Instructor to Assistant Professor of Obstetrics and Gynecology, salary remains at annual rate of \$40,000 for 12 months (\$3,333.33 per month), January 1, 1995 through June 30, 1995. Paid from A0000973, Gynecology Section Experiment Tracking, pos. 126350.

#### Resignations and/or Terminations:

T. Bruce Bailey, Jr., Adjunct Assistant Professor of Physical Therapy, February 10, 1995 (with accrued vacation through March 29, 1995).

Heather Geis, Clinical Instructor in Psychiatry and Behavioral Sciences, January 13, 1995.

Mark E. Peacock, Assistant Professor of Periodontics, May 31, 1995 (with accrued vacation through June 30, 1995).

Khek C. Yong, Research Associate, Department of Medicine, January 25, 1995 (with accrued vacation through March 3, 1995).

#### Retirements:

Leonard J. DeCarlo, Associate Professor of Radiological Sciences, short term disability leave of absence with pay, June 9, 1994 through February 21, 1995; medical retirement February 21, 1995 (with accrued vacation through April 14, 1995).

William A. Penland, Assistant Professor of Anesthesiology, January 9, 1995.

#### Norman Campus:

#### Leave of Absence:

Victor K. Youritzin, Professor of Art, short-term disability leave of absence with pay, January 4, 1995 through May 15, 1995.

## Appointments or Reappointments:

Norman A. Stillman, Ph.D., Schusterman/Josey Chair in Judaic History and Professor of History with tenure, annual rate of \$110,000 for 9 months (\$12,222.22 per month), August 16, 1995. Paid from 122-7248, History, pos. 10.60.

Yedida K. Stillman, Ph.D., Professor of History with tenure, annual rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 1995. Paid from 122-7248, History, pos. 24.60.

Peter Barker, Ph.D., Professor of History of Science with tenure, annual rate of \$58,500 for 9 months (\$6,500.00 per month), August 16, 1995. Paid from 122-7247, History of Science, pos. 6.60.

Patricia B. Fry, Visiting Professor of Law, annual rate of \$80,000 for 9 months (\$8,888.89 per month), January 1, 1995 through May 15, 1995. Paid from 272-7201, College of Law, pos. 707.60.

Hermann Gruenwald, Visiting Associate Professor of Architecture and of Civil Engineering and Environmental Science, and Director, Design Research, College of Architecture, annual rate of \$48,000 for 12 months (\$4,000.00 per month), January 1, 1995 through June 30, 1995. Paid from 122-7203, Architecture, and 122-7222, Civil Engineering, pos. 701.60.

Fred M. Shelley, reappointed Visiting Associate Professor of Geography, salary changed from annual rate of \$40,000 for 9 months (\$4,444.44 per month), full time, to annual rate of \$28,000 for 9 months (\$3,111.11 per month), .70 time, January 1, 1995 through May 15, 1995. Paid from 122-7241, Geography, pos. 703.60.

Jeffrey Mark Wilhite, Assistant Professor of Bibliography and Government Documents Reference Librarian, University Libraries, annual rate of \$28,000 for 12 months (\$2,333.33 per month), March 1, 1995 through June 30, 1995. Paid from 122-7600, University Libraries/Government Documents, pos. 23.63.

Bruce L. Roberts, Adjunct Assistant Professor of Chemical Engineering and Materials Science, annual rate of \$30,000 for 9 months (\$3,333.33 per month), .75 time, January 1, 1995 through May 15, 1995. Paid from 122-7220, Chemical Engineering and Materials Science, pos. 700.60.

Ronald LaSpisa, reappointed Visiting Assistant Professor of Electrical Engineering, salary remains at annual rate of \$42,000 for 9 months (\$4,666.66 per month), January 1, 1995 through May 15, 1995. Paid from 122-7231, Electrical Engineering, pos. 710.60, and 122-7431, Electrical Engineering Research, pos. 710.63.

Jean T. Lee, reappointed Visiting Research Associate, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$39,337 for 12 months (\$3,278.08 per month), .50 time, February 1, 1995 through June 30, 1995. Paid from 125-4308, CAPS/FAA, pos. 90-6.65. Paid from grant funds; subject to availability of funds.

Xiano-Ming Fang, reappointed Research Associate in Electrical Engineering, salary remains at annual rate of \$30,000 for 12 months (\$2,500.00 per month), .75 time, February 1, 1995 through June 30, 1995. Paid from 122-7431, Electrical Engineering Research, pos. 701.63.

Younane Abousleiman, reappointed Senior Research Associate in Petroleum and Geological Engineering, salary remains at annual rate of \$50,400 for 12 months (\$4,200.00 per month), January 1, 1995 through August 31, 1995. Paid from 195-6386, NSF Center, pos. 905.65. Paid from grant funds; subject to availability of funds.



Milton Bishop, reappointed Senior Research Associate in Petroleum and Geological Engineering, salary remains at annual rate of \$43,680 for 12 months (\$3,640.00 per month), January 1, 1995 through June 30, 1995. Paid from 125-6333, Fracturing Fluid Characterization, pos. 905.65. Paid from grant funds; subject to availability of funds.

Dezhang Lin, reappointed Senior Research Associate in Petroleum and Geological Engineering, salary remains at annual rate of \$56,560 for 12 months (\$4,713.33 per month), January 1, 1995 through August 31, 1995. Paid from 195-6386, NSF Center, pos. 905.63. Paid from grant funds; subject to availability of funds.

Alan Shapiro, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms and Federal Aviation Administration, salary remains at annual rate of \$40,653 for 12 months (\$3,387.75 per month), February 1, 1995 through June 30, 1995. Paid from 125-4311, CAPS-FAA, pos. 905.65. Paid from grant funds; subject to availability of funds.

Zbigniew Sorbian, reappointed Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$54,133 for 12 months (\$4,511.00 per month), February 1, 1995 through September 30, 1995. Paid from 125-6827, Effect of Wind Shear Entrainment, pos. 905.65. Paid from grant funds; subject to availability of funds.

Vincent Wong, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$51,718 for 12 months (\$4,309.83 per month), February 1, 1995 through June 30, 1995. Paid from 125-4311, CAPS-FAA, pos. 905.65. Paid from grant funds; subject to availability of funds.

Yefim Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$58,330 for 12 months (\$4,860.87 per month), February 1, 1995 through May 15, 1995; given additional title Adjunct Associate Professor of Meteorology, without additional remuneration, July 1, 1994 through June 30, 1995. Paid from 125-6912, CIMMS, pos. 905.65. Paid from grant funds; subject to availability of funds.

Alexander V. Ryzhkov, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$50,400 for 12 months (\$4,200.00 per month), July 1, 1995 through June 30, 1996. Paid from 125-6570, CIMMS, pos. 905.65. Paid from grant funds; subject to availability of funds.

Qin Xu, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies and Center for Analysis and Prediction of Storms, salary remains at annual rate of \$59,360 for 12 months (\$4,946.67 per month), February 1, 1995 through June 30, 1995. Paid from 125-6562, CIMMS Task I; 125-5857, Cold Air Damming NSF; and 125-4310, CIMMS, pos. 905.65. Paid from grant funds; subject to availability of funds.

Leonid N. Germanovich, reappointed Senior Research Scientist in Petroleum and Geological Engineering, salary remains at annual rate of \$62,824 for 12 months (\$5,235.34 per month), January 1, 1995 through August 31, 1995. Paid from 195-6386, NSF Center, pos. 905.63. Paid from grant funds; subject to availability of funds.

John V. Cortinas, Jr., reappointed Postdoctoral Fellow, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$41,580 for 12 months (\$3,465.00 per month), January 1, 1995 through June 30, 1995. Paid from 125-6562, CIMMS Task I, pos. 905.65. Paid from grant funds; subject to availability of funds.

## Changes:

Richard A. Anderson, Associate Professor of Architecture; given additional title Interim Director, Regional and City Planning; salary changed from annual rate of \$41,156 for 9 months (\$4,572.89 per month) to annual rate of \$44,656 for 9 months (\$4,961.78 per month), January 1, 1995 through May 15, 1995. Paid administrative stipend of \$1,750 for duties as Interim Director of Regional and City Planning during spring 1995 semester. Paid from 122-7203, Architecture, pos. 3.60, and 122-7403, Architecture Research, pos. 3.63.

Leonard Beevers, George Lynn Cross Research Professor of Botany and Microbiology; reappointed Chair of Botany and Microbiology, July 1, 1994 through June 30, 1999.

Paul B. Bell, reappointed Associate Provost for Undergraduate Education and Programs, February 1, 1995 through June 30, 1995; title Acting Registrar, deleted, February 1, 1995.

Elaine B. Bradshaw, title changed from Visiting Instructor to Assistant Professor of Bibliography and Cataloger (Monographs), University Libraries, salary changed from annual rate of \$24,000 for 12 months (\$2,000.00 per month) to annual rate of \$27,000 for 12 months (\$2,250.00 per month), April 1, 1995 through June 30, 1995. Paid from 122-7600, University Libraries / Catalog, pos. 28.63.

John S. Catlin, Associate Professor of Classics; reappointed Chair of Classics, July 1, 1994 through June 30, 1999.

Luis Cortest, Associate Professor of Modern Languages, Literatures, and Linguistics; reappointed Chair of Modern Languages, Literatures, and Linguistics, January 1, 1995 through June 30, 1999.

David L. Etheridge, Professor of Music; title Associate Director, School of Music, deleted; title changed from Coordinator, Undergraduate Studies, to Coordinator, Extended Programs and Recruiting, July 1, 1994. Correction of titles by department.

Thomas E. James, Associate Professor of Political Science; title Director, Science and Public Policy Programs, deleted, March 1, 1995.

Djelal Kadir, Director, World Literature Today; given additional title Neustadt Professor of Comparative Literature; title Distinguished Professor of Literatures, deleted, March 20, 1995.

Majed Khodr, reappointed Adjunct Assistant Professor of Electrical Engineering, salary changed from annual rate of \$22,024 for 9 months (\$2,447.15 per month), .50 time, to annual rate of \$28,054 for 9 months (\$3,117.15 per month), .64 time, January 1, 1995 through May 15, 1995. Paid from 122-7231, Electrical Engineering, pos. 701.60.

Dorothy Magrath, Professor of Music, Associate Director, School of Music, and Coordinator, Graduate Studies, School of Music, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 1994. Paid from 122-7270, Music, pos. 10.60, and 122-7470, Music Research, pos. 10.63. Temporary administrative stipend for Associate Director's title of \$5,000 per year.

Richard S. Marshment, Professor of Architecture; title Director of Regional and City Planning, deleted; salary changed from annual rate of \$50,931 for 9 months (\$5,659.00 per month) to annual rate of \$47,431 for 9 months (\$5,270.11 per month), January 1, 1995 through May 15, 1995. Paid from 122-7203, Architecture, pos. 35.60, and 122-7403, Architecture Research, pos. 35.63.

Mark Meo, Associate Professor of Civil Engineering and Environmental Science; title Research Fellow, Science and Public Policy, deleted, March 1, 1995; given additional title Acting Director, Science and Public Policy Programs, salary changed from annual rate of \$43,175 for 9 months (\$4,797.22 per month) to annual rate of \$47,675 for 9 months (\$5,297.22 per month), March 1, 1995 through May 15, 1995. Paid \$500.00 per month, May 16, 1995 through June 30, 1995. Paid from 122-7436, Science and Public Policy, pos. 6.63.

Nancy L. Mergler, Professor of Psychology; title Director, Honors Program, deleted; title changed from Interim Provost, Norman Campus, to Interim Senior Vice President and Provost, Norman Campus, January 26, 1995 through June 30, 1995.

Howard W. Morgan, George Lynn Cross Research Professor of History; given additional title Interim Chair of History, July 1, 1994 through June 30, 1995.

Arunachalam Ravindran, Professor of Industrial Engineering; title Associate Provost, Norman Campus, deleted, June 30, 1995; given additional title Director, Center for the Study of Electromagnetic Compatibility; salary changed from annual rate of \$94,658 for 12 months (\$7,888.16 per month) to annual rate of \$77,447 for 9 months (\$8,605.23 per month), August 16, 1995. Changed from 12-month to 9-month faculty. Paid from 122-7253, Industrial Engineering, pos. 5.60.

James L. Sipes, Associate Professor of Architecture; given additional title Director of Landscape Architecture; salary changed from annual rate of \$42,000 for 9 months (\$4,666.67 per month) to annual rate of \$45,500 for 9 months (\$5,055.56 per month), January 1, 1995 through May 15, 1995. Paid administrative stipend of \$3,500 for duties as Director, Division of Landscape Architecture. Paid from 122-7203, Architecture, pos. 37.60, and 122-7403, Architecture Research, pos. 37.63.

Duane Stock, Director of Finance Division and Professor of Finance; salary changed from annual rate of \$89,373 for 12 months (\$7,447.75 per month) to annual rate of \$94,173 for 12 months (\$7,847.75 per month), August 16, 1994 through January 15, 1995 (annual salary corrected by department), temporary increase of \$4,800 for directorship duties associated with the Center for Financial Studies; salary changed to annual rate of \$96,230 for 12 months (\$8,019.18 per month), January 16, 1995 through June 30, 1995, temporary increase of \$2,057 for directorship duties associated with the Center for Financial Studies. Paid from 122-7213, Business Administration Instruction, pos. 90.60.

Bret Wallach, Professor of Geography; reappointed Acting Chair of Geography, March 1, 1995 through August 15, 1995.

Linda E. Watson, Coordinator, Oklahoma Natural Heritage Inventory; given additional title Assistant Professor of Botany and Microbiology; salary changed from annual rate of \$36,291 for 12 months (\$3,024.25 per month) to annual rate of \$46,300 for 12 months (\$3,858.33 per month), January 1, 1995 through June 30, 1995. Changed from Managerial Staff to Academic. Paid from 122-7463, Oklahoma Biological Survey (Natural Heritage Inventory), pos. 5.63.

#### Resignations and/or Terminations:

Scott L. Collins, Associate Professor of Botany and Microbiology, December 31, 1994.

David H. Kaplan, Assistant Professor of Physics and Astronomy, May 15, 1995.

Kihyeon Kim, Assistant Professor of Philosophy, December 31, 1994.

Retirements:

Sidney D. Brown, Professor of History and Curator of Asian History, Oklahoma Museum of Natural History, May 15, 1995; named Professor Emeritus of History.

Donald L. Patten, Assistant Professor of Mathematics, May 31, 1995; named Professor Emeritus of Mathematics.

Kenneth Starling, George Lynn Cross Research Professor and Sliepcevich Professor of Chemical Engineering and Materials Science, February 28, 1995; named Professor Emeritus of Chemical Engineering and Materials Science.

President Boren recommended approval of the academic personnel actions shown above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

President Boren reported the following death:

William L. Cory, Professor Emeritus of Industrial Engineering, February 24, 1995.

## DISTINGUISHED PROFESSORSHIPS

In a letter to members of the Board of Regents dated February 27, 1995 President Boren reported his expectation of presenting at the March meeting the recommendations for the new distinguished professorships. The policy for these professorships provides that each individual will receive a cash award of \$6,000. Funds for these cash awards will be provided by The University of Oklahoma Associates.

President Boren recommended the following individuals be appointed to the distinguished professorships indicated to be effective with the 1995-96 academic year and that Board of Regents authorize the use of Associates' funds for the cash award to each faculty member:

### George Lynn Cross Research Professorship

Bing-Man Fung, Chemistry and Biochemistry  
S. Lakshmivarahan, Computer Science

### David Ross Boyd Professorship

Robert E. L. Richardson, Law

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## REGENTS' FACULTY AWARDS

In a letter to members of the Board of Regents dated February 27, 1995 President Boren reported his recommendation for the 1995 Regents' Awards. The regulations for these awards provide that each individual will receive a cash award of \$2,000. The funds for these cash awards will be provided by The University of Oklahoma Associates.

President Boren recommended the Board of Regents approve the following 1995 Regents' Faculty Awards and authorize presentation of the Health Sciences Center Regents' Awards at the Health Sciences Center General Faculty meeting on April 17 and the Norman Campus Regents' Awards at the Faculty Tribute luncheon on April 18:

### Regents' Award for Superior Teaching

Adedji Badiru, Industrial Engineering  
Deborah Booton-Hiser, Nursing  
Robert Griswold, History  
Allen W. Knehans, Nutritional Sciences  
Barbara R. Neas, Biostatistics  
David A. Sabatini, Civil Engineering and Environmental Science

### Regents' Award for Superior Research and Creative Activity

Richard L. Cifelli, Zoology  
Leonard N. Slater, Medicine

### Regents' Award for Superior Professional and University Service

Gary Cohen, History

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

### Health Sciences Center:

#### Appointment or Reappointment:

Norman D. Livergood, Associate Director, Research and Education, annual rate of \$64,000 for 12 months (\$5,333.34 per month), May 1, 1995. Administrative Staff. Paid from 3816-9, Research and Education, pos. 326000.

#### Change:

Mark D. Gage, Resident in Psychiatry and Behavioral Sciences, Tulsa, salary changed from annual rate of \$41,260.96 for 12 months (\$3,438.41 per month) to annual rate of \$30,399.96 for 12 months (\$2,533.33 per month), January 1, 1995. Paid from A9330104, Psychiatry Resident Program-Tulsa, pos. 283650. Removed Eastern State Hospital subsistence aid.

Resignations and/or Terminations:

Philip H. Cove, Business Manager, Department of Dermatology, January 31, 1995.

Deborah E. Lamm, Director, Community Health in Focus, Department of Health Administration and Policy, January 31, 1995 (with accrued vacation through March 13, 1995).

Retirement:

Tom E. Scott, Business Manager, Dean's Office, College of Dentistry, May 31, 1995 (with accrued vacation through June 30, 1995).

Norman Campus:

Appointments or Reappointments:

Stephen R. Dare, Electrical Engineer, Physical Plant, annual rate of \$42,000 for 12 months (\$3,500.00 per month), March 22, 1995. Professional Staff. Paid from 134-7202, Physical Plant-Engineering, pos. 117.65.

R. Dale Fike, Director, Independent Study and Distance Education, College of Continuing Education, annual rate of \$54,000 for 12 months (\$4,500.00 per month), April 17, 1995. Administrative Staff. Paid from 122-7515, CCE Independent Study, pos. 101.65.

Josefa Gal-Chen, reappointed Scientific Programmer Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$31,344 for 12 months (\$2,611.99 per month), .75 time, January 1, 1995 through June 30, 1995. Paid from 125-6570, CIMMS Task II, and 125-6865, Polarimetric Radar Measurements (CIMMS NSF), pos. 905.65. Paid from grant funds; subject to availability of funds.

Kenith V. Pope, Assistant Football Coach, Athletic Department, annual rate of \$70,000 for 12 months (\$5,833.00 per month), March 6, 1995. Professional Staff. Paid from 117-1121, Athletic-Football, pos. 62.65.

Robin Stead, Acting Director, Continuing Legal Education, College of Law, annual rate of \$27,750 for 12 months (\$2,312.50 per month), .50 time, February 27, 1995 through March 31, 1995; appointed Director of Continuing Legal Education, College of Law, salary changed to annual rate of \$55,000 for 12 months (\$4,583.33 per month), full time, April 1, 1995. Administrative Staff. Paid from 272-7501, College of Law Continuing Legal Education, pos. 701.65.

Gregory Stumpf, reappointed Senior Scientific Programmer Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$41,255 for 12 months (\$3,437.91 per month), January 1, 1995 through June 30, 1995. Paid from 125-6570, CIMMS Task II, pos. 905.65. Paid from grant funds; subject to availability of funds.

Changes:

Stanley Abel, title changed from Classification Pending to Athletic Development Officer, Athletic Department, February 1, 1995. Changed from Professional Staff to Administrative Staff.

Marc S. Borish, Director, Admissions and Records; given additional title Acting Registrar, February 1, 1995 through June 30, 1995.

Jerry E. Jensen, title changed from Associate Affirmative Action Officer to Interim University Equal Opportunity and Affirmative Action Officer, March 20, 1995.

Stanley Praytor, promoted from Systems Analyst to Senior Systems Analyst, University Computing Services, salary increased from annual rate of \$38,628 for 12 months (\$3,219.00 per month) to annual rate of \$41,628 for 12 months (\$3,469.00 per month), January 1, 1995. Professional Staff. Paid from 134-7110, University Computing Services, pos. 117.65.

Billy G. Rogers, title changed from Senior Program Development Specialist to Program Director, College of Continuing Education Health Promotion Program, salary changed from annual rate of \$40,910 for 12 months (\$3,409.16 per month) to annual rate of \$48,320 for 12 months (\$4,026.67 per month), February 1, 1995. Changed from Professional Staff to Administrative Staff. Paid from 122-7541, PCS/Health Promotion Program, pos. 102.65.

Kamran Sadeghi, Coordinator, Instructional and Electronic Services, Department of Psychology; salary changed from annual rate of \$37,026 for 12 months (\$3,085.50 per month) to annual rate of \$42,000 for 12 months (\$3,500.00 per month), January 1, 1995; given additional title Instructor in Psychology, January 1, 1995 through May 15, 1995. Paid from 122-7283, Psychology, pos. 175.65, and 122-7483, Psychology Research, pos. 175.65.

Eddie C. Smith, Dean, Graduate College, and David Ross Boyd Professor of Chemistry and Biochemistry; title changed from Interim Vice President for Research to Vice President for Research, March 20, 1995. Executive Officer.

Judith L. Sullens, promoted from Senior Systems Analyst to Manager, Systems Analysis, University Computing Services, salary increased from annual rate of \$46,920 for 12 months (\$3,910.00 per month) to annual rate of \$49,920 for 12 months (\$4,160.00 per month), January 1, 1995. Changed from Professional Staff to Managerial Staff. Paid from 134-7110, University Computing Services, pos. 108.65.

Laurie A. Williams, title changed from Special Assistant to the President to Special Assistant to the President for Volunteerism; title Assistant Dean for Students for Special Projects, Student Affairs, deleted; salary changed from annual rate of \$57,500 for 12 months (\$4,791.67 per month), full time, to annual rate of \$20,000 for 12 months (\$1,666.67 per month), .50 time, March 20, 1995. Paid from 147-5130, Student Affairs, pos. 101.65.

#### Resignations and/or Terminations:

Thomas Hayes, Classification Pending, Athletic Department, February 23, 1995 (with accrued vacation through April 3, 1995).

Michael L. Mims, Classification Pending, Athletic Department, February 28, 1995 (with accrued vacation through April 16, 1995).

Lucious Selmon, Assistant Football Coach, Athletic Department, February 1, 1995 (with accrued vacation through March 20, 1995).

Ida E. Wilson, Assistant to the President and University Affirmative Action Officer, February 28, 1995 (with accrued vacation through March 8, 1995).

#### Retirement:

Walter G. Pack, Electrical Engineer, Physical Plant, February 28, 1995 (with accrued vacation through March 30, 1995).

March 21, 1995

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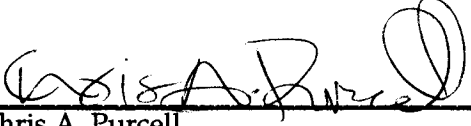
President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## LITIGATION

There was no report given on this item.

There being no further business, the meeting adjourned at 12:10 p.m.

  
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Chris A. Purcell  
Executive Secretary of the Board of Regents