

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JANUARY 24-25, 1995

Minutes (24210)

CAMERON UNIVERSITY

Report of the President of the University (24210)

II.	ACTION ITEMS	<u>Page</u>
	Discontinuation of Cameron University's Self-Insured Medical Insurance Program Through American Fidelity Assurance Company.	24213
	Water Distribution System	24213
	Purchase of Three New Pickup Trucks, the Establishment of Budget Therefor, and Modification of Campus Master Plan.	24213
III.	FOR INFORMATION	
	Internal Auditing Activities, Cameron University	24214
IV.	PERSONNEL AND/OR LITIGATION	
	Academic Personnel Action	24214
	Litigation.	24214

THE UNIVERSITY OF OKLAHOMA

Report of the President of the University (24234)

I.	REPORTS - PRESENTATIONS FOR DISCUSSION	
	Telecommunications Master Purchase Agreement and Lease Purchase Financing Agreement.	24215
II.	ACTION ITEMS	
	Resolution - John Snodgrass	24217
	Teacher Education-Plus Program	24254
	Degree Program Modification - Norman Campus	24219
	Leave of Absence Policy	24220
	American Indian/Alaskan Native Ethnic Verification Policy	24225
	Student Center - Health Sciences Center.	24236
	Managed Care Organization of the Health Sciences Center Professional Practice Plan.	24227

II.	ACTION ITEMS (continued)	<u>Page</u>
	Health Maintenance Organization (HMO) License for the Health Sciences Center College of Medicine	24229
	Privatization of Dialysis Services - HSC.	24229
	Clinical Space for the College of Medicine-Tulsa Campus	24230
	Accounts Receivable Improvement Services - HSC	24231
	Protein Sequencer for the Department of Medicine	24232
	Purchase of Computing Equipment - Norman Campus and Health Sciences Center	24232
	Revenue Bonds for Capital Project	24237
	Revenue Bonds for Elm Avenue Parking Facility.	24243
	Installation of All Campus Card System	24244
	Housing and Food Service Rates for Fiscal Year 1995-96.	24246
	Sam Noble Oklahoma Museum of Natural History	24218
	Golf Course Improvement Projects	24247
	Oklahoma Memorial Stadium Suites.	24248
	Centrifugal Chiller Conversion - Lloyd Noble Center.	24249
	Max Westheimer Airport Security Improvements and Taxiway Rehabilitation	24250
	Purchase of a 400 MHZ Nuclear Magnetic Resonance Spectrometer for use in the Department of Chemistry and Biochemistry	25250
	Sanitary Sewer Easement for City of Norman	24251
	Proposals, Contracts, and Grants.	24252
III.	FOR INFORMATION	
	Internal Auditing Activities, The University of Oklahoma	24253
	Regents' Fund Investments	24254
IV.	PERSONNEL AND/OR LITIGATION	
	Academic Personnel Actions	24256
	Administrative and Professional Personnel Actions.	24264
	Litigation.	24266

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**MINUTES OF A REGULAR MEETING
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A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Noble Conference Center Pavilion in Ardmore, Oklahoma beginning at 3:02 p.m. on Tuesday, January 24, 1995.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents G. T. Blankenship, J. Cooper West, Stephen F. Bentley, Melvin C. Hall (present for Wednesday portion only), Donald B. Halverstadt, M.D., and C. S. Lewis III.

Others attending all or a part of the meeting included David L. Boren, President of The University of Oklahoma, Provost Jay H. Stein, Vice Presidents Jerry B. Farley and Mark E. Lemons, Interim Vice Presidents Richard E. Hall, David L. Maloney, and Eddie C. Smith, Mr. Fred Gipson, Chief Legal Counsel, Ms. Beth Wilson, Affirmative Action Officer, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:00 p.m. on January 23, 1995, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on December 8, 1994 and the special meeting held on December 28, 1994 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Sciences Complex Groundbreaking

Excitement is high as plans are proceeding for the groundbreaking ceremony for the \$11.2 million Cameron University Sciences Complex. Invitations have been sent to dignitaries including the Board of Regents for The University of Oklahoma and Cameron University, members of the President's Partners, the Comanche County legislative delegation, major contributors and members of the Lawton community, as well as the entire Cameron

student body and faculty. Festivities will begin at 2:00 p.m. on Friday, January 27, with the traditional speeches, the "golden shovel" scenario, and a few surprises by the faculty of the Physical Science and Biology departments, followed by a reception in Shepler Center. The 81,000 square foot building will include a 110-seat auditorium, eight classrooms, 21 faculty offices, and state-of-the-art computer labs. Funding of approximately \$10.2 million was provided by the 1992 HERO capital bond issue. Major donors providing funds for equipping the complex are the Sarkeys Foundation of Norman and the McCasland Foundation of Duncan, each having pledged \$150,000. Completion is anticipated to be 18 months, with classes starting in the fall of 1996.

\$25,000 Scholarship Fund Established

Alvin "Buck" and Irene Clements, of Ninnekah, Oklahoma, have contributed \$25,000 to establish an Agriculture Department scholarship at Cameron University. The annual award will be presented to an outstanding sophomore in agriculture and will be based on academic performance, campus service, and financial need. Mr. Clements graduated from Cameron State Agricultural College with an Associate degree in agriculture in 1938. Mrs. Clements, the former Irene Zachry, is a 1939 Cameron graduate in Home Economics. Buck Clements worked with the Soil Conservation Service 35 years and the Clements family was named the State Farm Bureau "Farm Family of the Year" in 1987.

State Lawmakers Speak at Cameron Forum

On January 17, six area State legislators attended a public forum at Cameron to discuss issues facing the 45th Session of the Oklahoma Legislature. The meeting, moderated by President Don Davis, was the second annual interactive forum sponsored by Cameron, KSWO Television, the Lawton Chamber of Commerce and Industry, and the Cameron Department of Politics, Sociology, and Criminal Justice. Lawmakers participating included Senators Sam Helton and Jim Maddox of Lawton, and Representatives Ron Kirby and Abe Deutschendorf of Lawton, Jim Glover of Elgin, and Jari Askins of Duncan.

Chemical Society Designated "Commendable Chapter"

The American Chemical Society has designated the Student Affiliates Chapter at Cameron University as a "Commendable Chapter" for activities conducted during the 1993-94 academic year. The chapter has developed a chemistry magic show designed to interest elementary students in chemistry, Chem Quest, in which sixth graders do experiments such as making soap and plastic buttons, and Career Night, during which college students have the opportunity to visit with successful graduates. Dr. E. Ann Nalley, faculty adviser, was praised for the commitment of time and energy she has made to develop the chapter. Kim Bennett, chapter president, also was congratulated.

Fort Sill Battle Research

Dr. Mary Dzindolet, Assistant Professor, Department of Psychology and Human Ecology, and three Cameron junior research fellows are working under contract with the Army Research Laboratory to conduct basic and applied research with the Janus Battle Simulation System. The students are candidates for Masters degrees in behavioral sciences. The project, interactive with Fort Sill research, began in September 1992 and is funded by a total grant of \$147,817 for three years from the Defense Supply Services.

New Teaching Degree Program Approved

Cameron's innovative post-baccalaureate teacher education program to prepare K-12 and secondary teachers was approved by the Oklahoma State Regents for Higher Education at its December meeting. The State Regents voted to fund the program for three years with a Quality Initiative Grant. Individuals who hold Bachelors degrees will undergo an intensive one-year training and will be eligible for teacher licensure at the end of that year. With an additional 12 hours of graduate study, the student will earn a Master of Arts in Teaching degree.

Crime Rate State's Third Lowest

Cameron's crime rate for 1993 was the third lowest of 10 Oklahoma universities reporting Uniform Crime Reports. The Cameron rate was 8.3 crimes per thousand students. There was only one violent crime on campus during the year - a robbery - and only 32 property crimes. Other incidents included one burglary and three vehicle thefts.

500th Lieutenant Commissioned

On December 15, 1994, Cadet Bryant Love became the 500th cadet commissioned in the 25-year history of the Cameron University Military Science program.

KCCU At Risk

A proposal before the United States Congress to "zero-out" funding for the Corporation for Public Broadcasting would have a devastating effect on KCCU's broadcast of news and public affairs programs and classical, jazz and easy listening music. As a National Public Radio affiliate, KCCU receives \$88,000 in operational funds each year from federal sources. Without continued support, NPR programming such as "Morning Edition" and "All Things Considered" would not be available and broadcast hours would have to be drastically curtailed or eliminated. Current federal funding levels equal \$1 per citizen, and each federal dollar is matched by \$6 in private funds. KCCU is rebroadcast at 89.9 on the FM dial in both Altus and Ardmore.

DISCONTINUATION OF CAMERON UNIVERSITY'S SELF-INSURED MEDICAL INSURANCE PROGRAM THROUGH AMERICAN FIDELITY ASSURANCE COMPANY

For approximately 18 months, Cameron University has had negative claims experience on its medical insurance program. The continuation of this self-insured program through American Fidelity Assurance Company would require an immediate premium increase of 25 percent across-the-board to re-establish the reserves to their appropriate level. It appears prudent to shift the risk to an indemnified program. The State program offers several varieties of plans which would be popular with Cameron employees and also offers employees the advantage of selecting the State plan upon retirement. All the premiums offered in the various programs of the State plan are less than the current rates of Cameron's self-insured program through American Fidelity Assurance Company.

President Davis recommended the Board of Regents approve Cameron University's discontinuation of its self-insured medical insurance program through American Fidelity Assurance Company and adopt the "Oklahoma State and Education Employees Group Insurance Program".

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

WATER DISTRIBUTION SYSTEM

Cameron's campus water distribution system has been criticized by the Lawton Fire Department because of insufficient pressure, poorly situated meters and deteriorating valve assemblies. As part of the Sciences Complex project, a new water distribution system has been designed which addresses these problems and brings the system into compliance with applicable life safety codes. The project can proceed simultaneously with the Sciences Complex Construction.

Funds for this project will come from Section 13 and New College Funds and the budget is established at \$150,000.

President Davis recommended the Board of Regents approve a Cameron University Campus Master Plan project for the installation of a water distribution system.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF THREE NEW PICKUP TRUCKS, THE ESTABLISHMENT OF BUDGET THEREFOR, AND MODIFICATION OF CAMPUS MASTER PLAN

The purchase of these new vehicles is necessary for the continued upkeep and maintenance of the University campus.

President Davis recommended the Board of Regents approve Project #1000009 of Cameron University's Campus Master Plan for the purchase of three new pickup trucks in the amount of \$28,000. Funds for these purchases will come from New College Funds and an additional \$12,104 from the E&G Budget.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

INTERNAL AUDITING ACTIVITIES, CAMERON UNIVERSITY

During the previous quarter, one new audit was completed for Cameron University. This was an audit of the KCCU-FM Radio Station. A copy of the individual audit report was filed with the department responsible for the activity audited, the Provost's Office, the President's Office, and the Regents' Office. No concerns were noted during the audit of the radio station. The audit report will also supplement the work of an independent auditor for the purposes of filing annual audited financial statements with the Corporation for Public Broadcasting.

No post-audit reviews were conducted.

The following areas are currently being audited:

- Computer Services
- Graduation Requirements
- NCAA Compliance

This report was presented for information and discussion. No action was proposed.

ACADEMIC PERSONNEL ACTION

Leave of Absence:

Keith Williams, Assistant Professor, Department of Mathematical Sciences, leave of absence without pay, January 4, 1995 through May 5, 1995. To pursue full-time doctoral studies.

President Davis recommended approval of the academic personnel action shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

LITIGATION

There was no executive session or report given on this item.

THE UNIVERSITY OF OKLAHOMA

TELECOMMUNICATIONS MASTER PURCHASE AGREEMENT AND LEASE PURCHASE FINANCING AGREEMENT

In December of 1993 the Board of Regents approved the award of a telecommunications system contract to Southwestern Bell to be financed by a Lease Purchase Agreement through the Executive and Legislative State Bond Oversight Commissions. The Board also subsequently approved the award of a Voice Processing System contract to Southwestern Bell. Implementation of these actions was delayed due to litigation pursued by one of the unsuccessful telecommunications system vendors. The litigation was resolved in favor of the University, and Western Telecommunication Consulting was engaged to assist the University in finalizing the contract with Southwestern Bell. Because of the passage of time since the original issuance of the Request for Proposal in December of 1992, some updating and changes were required due to system expansion since that date. In addition, the passage of time also resulted in expiration of the Executive and Legislative Bond Oversight Commissions' approval action, and the project was presented again in October of 1994 with approval being granted by the Commissions. Because of all the transactions which have transpired since the Regents' last approval this agenda item is submitted to summarize the status of the project to date.

Master Purchase Agreement.

While the University's original RFP and the Southwestern Bell response provides the basis for the contract, a separate Master Purchase Agreement was negotiated to accomplish the following objectives:

1. Update the contract to provide for system expansion which occurred and the subsequent technological improvements which became available.
2. Incorporate the guarantees provided by Northern Telecom.
3. Clarify the system acceptance criteria.
4. Adjust the expiration dates for firm fixed prices and discounts for additional components and parts.
5. Provide for the 1996/1997 Northern Telecom Meridian Option 81 system up-grade.

The Master Purchase Agreement was completed and signed on December 16, 1994. A summary of the adjusted contract price is:

Telecom System	\$2,336,912.00	
Additions to System	<u>242,660.00 *</u>	
		\$2,579,572.00

* The pricing for the required additions was based upon firm pricing which was submitted in the Southwestern Bell response to the Request for Proposal.

Voice Processing System	\$ 678,376.00	
Additions to System	<u>35,504.00 *</u>	<u>713,800.00</u>
 Total Contract Price		 <u>\$3,293,452.00</u>

* The pricing for the required additions was based upon firm pricing which was submitted in the Southwestern Bell response to the Request for Proposal.

A major upgrade to the Northern Telecom Median Option 81 switch is currently scheduled for late 1996/early 1997. Since this upgrade would provide enhancements and improvements, it would be in the best interest of the University to provide for this upgrade. Accordingly, as a part of the agreement, a firm fixed price of \$276,000 was negotiated. This figure represents 11% of the purchase price for the switch.

Lease Purchase Financing Agreement.

The Lease Purchase Financing Proposal was approved by the Executive and Legislative Bond Oversight Commissions and the specific actions to obtain the agreement were approved by the State Bond Advisor. As previously advised at the January 1994 Regents' meeting the underwriter is Boatmen's Bank of St. Louis, the bond counsel is Floyd Law Firm of Norman and the trustee bank is Liberty of Tulsa. Certificates of Participation in the amount of \$3.8 million were sold to fund the lease purchase agreements. Annual lease payments of \$606,000 per year for seven years are required to retire this debt with the first payment being made in September 1995. An amount of \$702,000 per year had been annualized in the Telecommunications budget so there are more than sufficient funds to accommodate the required payment.

A summary of the lease purchase transaction is as follows:

Source and Application of Proceeds from Sale of Certificates of Participation (COP).

Proceeds:

Face Amount of COP	\$3,800,000.00
Less: Purchaser's Discount (0.3969%)	< 15,082.50>
Plus: Accrued Interest	<u>3,098.50</u>
 Total Proceeds Received at Closing	 <u>\$3,788,016.00</u>

Application of Proceeds:

Amount Placed in Equipment Acquisition Fund	\$3,399,349.95
Amount Placed in Interest Fund for Interest	
Payments due 3/1/95 and 9/1/95	144,290.71
Amount Placed in Reserve Fund	233,000.00
Cost of Insurance	<u>11,375.34</u>
 Total Application of Proceeds	 <u>\$3,788,016.00</u>

Net Interest Cost: 6.02649%

Application of Equipment Acquisition Funds

Amount Placed in Fund at Closing	\$3,399,349.95
Plus: Interest earned during installation	<u>101,000.00</u>
Total available	<u>\$3,499,349.95</u>
Less: Telecom System Equipment	\$2,579,572.00
Voice Processing System	<u>713,800.00</u>
Balance available for switch upgrade in late 1996 to early 1997	<u>\$ 205,977.95</u>

If in the future the University decides to proceed with the \$276,000 system upgrade in 1996/1997 then a minimum of \$200,000 would be available from the lease purchase unexpended funds, exclusive of the reserve funds. This upgrade decision would be submitted to the Regents for prior approval.

The system is scheduled for installation during May 1995 and acceptance is anticipated in June 1995.

This was reported for information only. No action was required.

RESOLUTION - JOHN SNODGRASS

President Boren recommended approval of the following Resolution:

WHEREAS, John Snodgrass gave generously of his time and efforts as co-chairman of the seventeen-member University of Oklahoma Presidential Search Committee;

WHEREAS, he respected the views of all those who are touched by the University and solicited the advice and concerns of the entire University family;

WHEREAS, the Oklahoma Hall of Fame member and lifetime member of the OU Alumni Association has selflessly responded to the needs of his alma mater by serving on The University of Oklahoma Foundation Board of Trustees, Health Sciences Center Board of Visitors, and Centennial Commission;

WHEREAS, his leadership on the Samuel Roberts Noble Foundation, Inc. Board of Directors also helped ensure the future of the Sam Noble Oklahoma Museum of Natural History;

WHEREAS, he led a group of dedicated alumni, faculty, staff and students who devoted themselves to finding an experienced, principled leader to guide and nurture our University;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to John Snodgrass for his commitment and dedication to higher education and his many contributions to the University and the State of Oklahoma.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY

Design Development Phase plans for the Sam Noble Oklahoma Museum of Natural History project have been completed by Kaighn Associates Architects, Inc. of Norman, Oklahoma and Crissman Solomon Bauer Architects Inc. of Watertown, Massachusetts, the joint venture architects for the project. The new facility, which is to be constructed near the intersection of Timberdell Road and Chautauqua Avenue, contains exhibition areas, educational facilities, collections storage areas, curatorial and research areas, and support spaces for the museum. The total area of the building is approximately 180,000 gross square feet, and the estimated construction cost is \$27,000,000.

The plans for the project are based upon requirements which have been carefully defined by the staff of the Oklahoma Museum of Natural History and reviewed by the museum project planning committee. The major subdivisions of space within the building are identified as the exhibition areas, the public programs and services areas, the research and teaching areas, the collections storage areas, and other support spaces.

The plans for the building provide approximately 50,000 gross square feet of space for the exhibition areas and special events galleries. Based upon the Exhibit Design Master Plan, approved by the Board of Regents in April 1994, the exhibition space is to be divided into ten integrated thematic areas, each containing exhibits and informative materials that pertain to these areas. The ten areas are currently undergoing planning, design and refinement. Provisional titles for these areas, listed by interpretive sequence, are: "Oklahoma Diversity", "Forces that Created Diversity", "Oklahoma's Ancient Past", "Native Cultures", "The Indian Territory", "Ecosystems", "Oklahoma Today and in the World", "The Discovery Room", "Temporary and Special Collections", and "Outdoor Exhibits". An Orientation Theater in the Oklahoma Diversity area will provide the visitor with a multitude of images and forms highlighting the diverse regions, wildlife, and cultures of the State. Forces that Created Diversity includes information about climate, geology, and evolution. Oklahoma's Ancient Past includes a gallery covering the Precambrian to Devonian period featuring early life forms, the Mesozoic era gallery dominated by fossil dinosaur, and the Cenozoic era gallery highlighted by extinct mammals. The Native Cultures area features the Clovis and Folsom periods of the earliest human occupation in Oklahoma, and the Spiro Mounds Culture. The Indian Territory exhibits will emphasize the important story of tribes that originated in Oklahoma, from early contact with non-Indians, to the present-day. The Ecosystems exhibits will include examples of the Oklahoma landscapes, physiographic regions, and flora and fauna, including the Cross Timbers, the prairies, and the eastern woodlands. In Oklahoma Today and in the World the exhibits focus on present-day and future use of natural resources, environmental challenges, and global concerns. This gallery highlights current University research in these and other areas that is important in our overarching understanding and grasp of science and society. The Discovery Room is a family oriented, interactive exhibit that will stimulate curiosity, creativity, and imagination by allowing visitors to handle real objects. The Temporary and Special Collections areas include the Global Art Gallery, the Natural History Art Gallery, the Native American Art Gallery, and areas for changing and temporary exhibits. The Outdoor Exhibits will be developed to allow visitors to view some of Oklahoma's natural landscape and explore the interrelationships between the flora, fauna, and humans. Currently, \$2,500,000 in project funds are available for the initial phase of exhibits.

The Public Programs and Services areas provide spaces for an auditorium that will seat approximately 200, two multi-purpose rooms one of which also functions as an educational laboratory, offices for the public education program staff, and teaching laboratories.

The support areas include collections and research receiving areas, exhibits and construction work areas and storage, crate and materials storage, a spray paint room, and staff offices. In addition, the building will contain a museum gift shop, a catering facility, coat room, projection room, and entry lobbies and restrooms.

The plans also include specialized collection storage areas for the museum's extensive collections. These include storage areas for vertebrate paleontology, ichthyology, herpetology, mammals, invertebrates, invertebrate paleontology, archeology, ethnology, paleobotany and palynology, ornithology, and art.

The research laboratory, office and teaching areas contain the faculty research laboratories, the preparation laboratories, the curatorial and faculty offices, a registrar's office, and research reading rooms.

In order to keep the project on schedule, to start construction at an early date and to have the project completed and available for use at the earliest possible time, it is proposed to prepare the final plans so that there will be a base bid containing all of the major elements of the project and a series of alternates.

The approved project budget of \$37,500,000 is composed of a combination of \$15,000,000 in general obligation bond funds, \$17,500,000 in private funds, and \$5,000,000 in City of Norman bond funds. The project architects have prepared a preliminary cost estimate which indicates that the proposed project can be constructed within the approved budget.

The Design Development Phase plans for the project have been reviewed by representatives of the Oklahoma Museum of Natural History, the University's Campus Planning Council, by a planning committee composed of representatives of the University faculty and staff and the public, and by other University staff.

President Boren recommended the Board of Regents (1) approve the Design Development Phase plans for the Sam Noble Oklahoma Museum of Natural History project and (2) authorize the project architects to prepare the final construction document phase plans for the project to include a base bid and a series of add alternates.

Mr. Stuart Solomon of Crissman Solomon Bauer Architects, Inc. was present to review the plans for the building and to describe its functional design and aesthetic impact. A model of the museum was displayed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

DEGREE PROGRAM MODIFICATION - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all degree program modifications be presented to the institution's governing board before they are forwarded for their consideration. Therefore, upon recommendation of the Academic Programs Council and the Senior Vice President and Provost, Norman Campus, it is proposed that modifications be approved to the Bachelor of Fine Arts in Art degree program.

To bring the Bachelor of Fine Arts in Art degree program into conformity with national accreditation standards, it is proposed that an introductory-level foundation core curriculum of 15 hours be added to the degree program. This core curriculum will include four new art courses – Foundation Seminar I, Foundation Studio I, Foundation Seminar II, and Foundation Studio II -- and an existing Art History General Survey II course. As part of this modification, the credit hours for A HI 2214 and 2224, General Survey I and II, will be changed from four credit hours to three credit hours. All BFA students will be required to take these courses.

Although the addition of 15 credit hours in the introductory-level foundation core curriculum will not increase the total number of credit hours required to graduate with a BFA in Art, it will restructure the degree program to include a greater number of courses in the School of Art. The introductory-level foundation core curriculum also will bring the program into conformity with national norms for comparable schools of art, will eliminate any deficiencies in the studio sequence, and will provide students with a stronger foundation for graduate school studies as well as a career in the professional art world. Finally, restructuring the curriculum will provide a foundation for the School of Art to be accredited by the National Schools of Art and Design.

Upon approval by the Board of Regents, this degree program modification will be forwarded to the Oklahoma State Regents for Higher Education and if approved will become effective with Summer 1995.

President Boren recommended the Board of Regents approve modifying the Bachelor of Fine Arts in Art to include an introductory-level foundation core curriculum and course changes.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

LEAVES OF ABSENCE POLICY

At the request of the Board of Regents that the University's Sabbatical Leave and Leave of Absence Without Pay policies—which last were revised, respectively, in 1987 and 1943—be reviewed, a committee was appointed in Fall 1994 by the Senior Vice President and Provost, Norman Campus, with input from the Faculty Senate. The committee reviewed leave policies of peer institutions; identified several key issues to address; and drafted a proposed, revised policy and submitted it to the Norman Campus Faculty Senate and Senior Vice President and Provost, Norman Campus, for consideration. Upon additional review of the changes suggested by the committee and Faculty Senate, the Senior Vice President and Provost recommended to the President a revised policy that reconciled the recommendations of the various constituencies. These policy changes have also been reviewed and approved by Senior Vice President and Provost, Health Sciences Center.

The Sabbatical Leave and Leave of Absence Without Pay policy--which shows changes from existing policy in strike-out (deletions) and underline (additions) format--is shown below. In summary, the proposed Sabbatical Leave and Leave of Absence Without Pay policy differs in substance from existing policy by more fully describing the purposes for a sabbatical leave; requiring faculty to adhere to a sabbatical plan; eliminating mini-sabbaticals;

specifying that faculty on full-pay sabbatical may not receive additional compensation from within the University without approval of the Provost; moving up dead-lines by a month to allow more time for review and consideration by the administration; and formalizing an application for leaves of absence without pay, including specific arrangements to cover courses normally taught by the faculty requesting leave.

Upon approval by the Board of Regents, the changes would be in effect for faculty applying for Fall 1995 and academic year 1995-96 sabbatical leaves and leaves of absence without pay.

Leave of Absence - Sabbatical (Section 2.9 of Regents' Policy Manual)

(a) Purpose

Sabbatical leaves of absence are among the most important means by which an institution's academic program is strengthened, a faculty member's teaching effectiveness enhanced, and scholarly usefulness enlarged. The major purpose is to provide opportunity for continued professional growth and new or renewed intellectual achievement through study, research, writing, and travel training. ~~A leave may either involve specialized scholarly activity or be designed to provide broad, cultural experience and enlarged perspective.~~

~~Applications for sabbatical leave should be encouraged, and a Faculty member who is on sabbatical leave should be considered to be enhancing personal value to the department and to the University.~~

However, a faculty member does not automatically earn a sabbatical leave. Instead, it is an investment by the University in the expectation that the sabbatical leave will significantly enhance the faculty member's ability to contribute to the objectives of the University. There should be a clear indication that the improvements sought during a sabbatical will benefit the work of the faculty member, department, college, and the University. Only sabbatical leave proposals that meet this criterion will be accepted and approved by the University. Sabbatical leaves are supported as an investment in the future of the faculty member and the future of the faculty member's students at The University of Oklahoma.

The purposes for which a sabbatical leave may be granted may include:

- 1) Research on significant problems and issues.
- 2) Important creative or descriptive work in any means of expression, for example writing or painting.
- 3) Postdoctoral study at another institution to update teaching skills.
- 4) Other projects satisfactory to the University.

It should be demonstrated that such work cannot occur as effectively during the regular work schedule of the faculty member.

Normally the University will not grant a sabbatical for the purpose of pursuing work on the terminal degree in the person's academic field. ~~; however, it will entertain application for a sabbatical leave to permit post-terminal degree study or professional training.~~

Adherence to the plan submitted by the faculty member is expected. Within two months of returning from leave, the faculty member shall submit to the Senior Vice President and Provost through the chair or director and college dean a report of activities undertaken, which will be used in evaluating future applications for sabbatical leaves.

~~Accordingly a~~ A faculty member who is on sabbatical leave shall not be penalized on matters of salary consideration. The report on the sabbatical will be used in consideration for merit raises in subsequent years.

(b) Conditions of Award

~~A sabbatical leave of absence may be granted by the President of the University with the approval of the Regents of the University to any tenure holding faculty member on the Norman Campus or to any regular faculty member on the Health Sciences Center Campus, provided that the time shall be applied to study and travel approved by the President, and provided further that the applicant meets the conditions for a regular sabbatical or a mini-sabbatical as set forth below.~~

Approval of a sabbatical leave of absence with full or partial pay depends on the ability of the applicant's college to absorb the financial obligation and on the college's ability to provide teaching without loss of quality.

A person applying for a sabbatical leave and receiving a stipend for the same period from another institution or agency may still receive a sabbatical provided that it appears to the Senior Vice President and Provost that it is in the best interest of the University and will be needed to prevent financial loss to the person obtaining the sabbatical.

~~Each sabbatical leave application shall be judged on the merits of the individual case.~~

Normally, persons on sabbatical leave at full pay may not receive additional compensation from within the University for teaching in Advanced Programs, Liberal Studies, Intercession, or other University programs, since such activities would diminish the sabbatical time for study and creative activity. However, the Senior Vice President and Provost may approve exceptions provided that it appears to be in the best interest of the University. Persons on sabbatical shall resign from all councils, standing committees, and administrative advisory committees of the University, except graduate students' committees, in order to devote their full time to their projects. The obligation to supervise and advance the work of graduate students shall continue during the sabbatical leave.

The sabbatical recipient shall sign a statement of commitment to return to the University for one year following receipt of the sabbatical or, ~~if the individual accepts employment elsewhere,~~ to remit that the salary and cost of benefits received from the University during the sabbatical leave, unless this requirement is waived by the President.

~~Faculty who are returning from sabbatical leave shall submit a report of activities to the Provost via their departmental chair and dean within 60 days after returning to University service.~~

(c) Benefits Payable

Employment benefits for ~~the~~ the faculty members on full salary will continue at the full benefits levels. Employment benefits for ~~the~~ the faculty members on sabbatical leave at less than full salary will be as follows:

- (1) Health, ~~AD&D~~, Accidental Death/Dismemberment and dental insurance will continue at full benefit level.
- (2) ~~The~~ Social Security contributions will be based on the actual salary paid, and
- (3) The normal ~~TIAA/REF contribution~~ Defined Contributions Plan will be computed by reducing the salary ~~which~~ that is exempt (normally the first \$9,000) in the same proportion to the sabbatical FTE. For example, for a faculty member on sabbatical leave at half pay for a year, the exempt salary will be reduced to \$4,500.

(d) Eligibility

The semesters that are counted toward eligibility for sabbaticals are the fall and spring semesters only and do not include the summer ~~session~~ term.

- (1) ~~Regular Sabbatical.~~ After six years of service, faculty on nine-month appointments may be granted a sabbatical leave at half pay for a period not to exceed two semesters or at full pay not to exceed one semester. After six years of service, faculty on ~~twelve~~ 12-month appointments may be granted a sabbatical leave at half pay for a period not to exceed ~~twelve~~ 12 months or at full pay for a period not to exceed six months. The term "six years of service" refers to full-time appointments in a regular faculty appointment at The University of Oklahoma, but not counting leaves of absence without pay. The term "six years of service" also includes other full-time service at The University of Oklahoma that has been included in the probationary period for tenure. Such service at other institutions of higher learning shall not be included.
- ~~(2) Mini Sabbatical.~~ ~~After establishing the initial eligibility of 12 semesters of full time regular service, faculty on nine month appointments may apply for a one semester leave at half pay or a two semester leave at quarter pay and faculty on 12 month appointments may apply for a six month sabbatical leave at half pay or a 12 month sabbatical leave at quarter pay. Application for subsequent mini sabbaticals may be made after additional every six semesters at full time regular service. Under exceptional circumstances, alternate sabbatical leave arrangements may be approved, as exceptions, by the President. Any proposals for alternative arrangements should clearly specify: (1) the proposed period of the leave, (2) the full or fractional salary rate, and (3) the period of full time service that establishes eligibility for that specific sabbatical leave arrangement.~~
- (2) A faculty member's eligibility to apply for subsequent sabbatical leaves is established by length of service following return from the previous sabbatical leave in accord with the schedule referred to above. Occasional exceptions to the rule may occur when a faculty member who is otherwise formally determined to merit a sabbatical leave is obliged to postpone it for the convenience of the University. In exceptional cases, the President may determine the period of delay be considered as part of the period of service establishing eligibility to apply for the next sabbatical leave.

(e) Procedures

The procedure to be followed in applying for a sabbatical leave shall be as follows:

- ~~(a)~~ (1) The faculty member shall apply to the department. After recommending approval or disapproval, the department chair or director shall submit the application to the college dean by ~~March 1~~ February 1 for sabbaticals beginning in the

following academic year or later and no later than ~~August 15~~ July 15 for sabbaticals beginning the following spring semester. The dean will hold all applications for comparative review and recommend, by ranking in order of merit, to the appropriate Senior Vice President and Provost. The Senior Vice President and Provost may seek the advice of the Council on Faculty Awards and Honors. The Senior Vice President and Provost will recommend to the President, who will ~~recommend~~ make recommendations to the Regents for the ~~May~~ April and ~~October~~ September meetings respectively. ~~Only under unusual circumstances will exceptions be made.~~

- (b) ~~If the Regents approve the recommendation, the Office of the President shall formally notify the faculty member to that effect by June 1 for applications submitted to the dean by March 1 and by November 1 for applications submitted to the dean by August 15.~~

~~Exceptions to the above policy will be considered when such reasons are judged by the Dean and the Provost to be compelling.~~

Leave of Absence Without Pay (Section 3.14.3 of Regents' Policy Manual)

Leaves of absence without pay may be granted for a period usually not exceeding one year to members of the faculty and other employees for ~~government service, or other employment purposes deemed to be in the interests of the University, if their services are not immediately essential to the University, with the understanding that such members of the faculty or employees may be recalled during the year if their services are required, upon 60 days' notice by the President.~~ Leaves without pay should be infrequent and should be approved only after careful consideration by department heads and college deans. Recurring requests for leaves of absence without pay should not be approved without strong justification, particularly when they are in consecutive years.

Application for a leave of absence should be submitted to the department chair or director, who will forward it with recommendation to the college dean who will forward it to the Senior Vice President and Provost. The Senior Vice President and Provost will recommend to the President, who will make recommendations to the Regents for final action. The application will be in the form of a letter of request with specific justification for the absence from The University of Oklahoma and will include the following information:

- (1) Sabbatical or other leaves the faculty has taken in the past six years, their dates and purposes.
- (2) The purposes of the proposed leave.
- (3) The contribution of the leave to the realization of the person's goals and those of the University in research, teaching, or service.
- (4) The arrangements to be made by the department to handle the courses that normally would be taught by the faculty member who is proposing to go on leave. The application should be specific and list the affected courses or other work and the arrangements that have been made for these courses and work.

Requests for extension must contain updated information about the above items and will be subject to the same approval procedure as an initial leave.

Time spent on leave without pay will not count toward a probationary period for tenure or for eligibility for sabbatical leave.

University contributions to the Defined Contributions Plan and group life and medical insurance will not be made during a leave without pay. Persons on leave may pay for their own contributions to the plans.

~~Extensions of leaves of absence beyond one year may be granted under the above conditions.~~

President Boren recommended the Board of Regents approve the changes as suggested to the Leaves of Absence Policy covering Sabbatical Leaves and Leaves of Absence Without Pay.

In response to a question by Regent Halverstadt, there was discussion on the timeframe for leave of absence without pay applications and action by the Board on those requests. It was pointed out that the timing is not a part of the leave of absence without pay revisions as printed in the agenda. There was general agreement that this omission was an oversight and the timeframe as stated in the sabbatical leave portion of the revised policy should also be included in the leave of absence without pay application procedures.

Regent Halverstadt moved approval of the President's recommendation with an amendment to the second paragraph of the Leave of Absence Without Pay Policy as follows:

Application for a leave of absence should be submitted to the department chair or director, who will forward it with recommendation to the college dean by February 1 for leaves beginning in the following academic year or later and no later than July 15 for leaves beginning the following spring semester. After recommending approval or disapproval, the dean will forward it to the Senior Vice President and Provost. The Senior Vice President and Provost will recommend to the President, who will make recommendations to the Regents for final action for the April and September meetings respectively. The President may approve exceptions to these deadlines, provided that it appears to be in the best interest of the University. The application will be in the form of a letter of request with specific justification for the absence from The University of Oklahoma and will include the following information:

The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

AMERICAN INDIAN/ALASKAN NATIVE ETHNIC VERIFICATION POLICY

The University of Oklahoma is fully committed to a multicultural, multiracial, and multiethnic University community. Selected University resources, programs, activities and services are made available and allocated to students based upon specific criteria including ethnic origin. To ensure that these limited resources are utilized in the most effective manner and for the students to whom they are committed and intended, it is necessary to verify eligibility.

It is recommended that The University of Oklahoma, for newly admitted students to the University who identify themselves as American Indian/Alaskan Native, verify ethnic origin or tribal affiliation for eligibility for certain selected programs and services.

Verification:

American Indians/Alaskan Natives are not only a racial group. Due to their unique relationship with the federal government, Native Americans maintain a political status which affords them certain rights. Because of this relationship, the various Native American tribes, nations, pueblos, bands, and villages are sovereign entities which have sovereign rights and abilities to determine their own membership. An individual at the time of admission to the University will be asked to provide tribal, national, pueblo, band or village identification if they identify themselves as American Indian or Alaskan Native. An appeal procedure is also included in the process where questions arise.

The Offices of Affirmative Action and Legal Counsel have reviewed the policy statement and verification document. Both offices have agreed with the policy recommendation in regard to ethnic verification for Native American/Alaskan Natives.

Timing of Policy:

It is recommended that this policy be implemented beginning with students admitted for the summer of 1995. It is recognized that no such policy has existed in the past and that a transition period will exist until all of our recruitment publications include our new verification policy. That will not occur until August of 1995. It is further recognized that federal census data will continue to be collected on a self-reporting basis and that the Office of Admissions will begin, with the approval of this policy, to invite those new applicants who self-identify as Native American or Alaskan Native to verify their eligibility by providing tribal, national, pueblo, band or village identification in order to be eligible for those services and programs specifically reserved for American Indian students.

The following policy recommendation has been developed in consultation with various members of our faculty, staff, students, and alumni. The American Indian Roundtable and its membership fully endorse this policy recommendation.

INTRODUCTION

The University of Oklahoma is fully committed to a multicultural, multiracial, and multiethnic University community. In light of this commitment, the University also recognizes the right of an individual, pursuant to federal mandate, to self-identify his or her ethnic status for federal census and reporting purposes. Likewise, the University is committed to providing a living and learning environment which enhances and assists all students in reaching their educational and career goals.

POLICY STATEMENT**Purpose**

Selected University resources, programs, activities and services are made available and allocated to students based upon specific criteria including ethnic origin or tribal affiliation. To ensure these resources are utilized in the most effective manner and for the students to whom they are committed it is necessary to verify eligibility. The policy of The University of Oklahoma is that students who identify themselves as American Indian/Alaskan Native are required to verify their ethnic origin or tribal affiliation for eligibility for certain selected programs and services.

Verification

American Indians/Alaskan Natives are not only a racial group. Due to their unique relationship with the federal government, Native Americans maintain a political status which affords them certain rights. Because of this relationship, the various Native American tribes, nations, pueblos, bands, and villages are sovereign entities which have as their inherent sovereign right the ability to determine their membership. Currently the federal government recognizes approximately 510 Native American tribes, nations, pueblos, bands or Alaskan villages.

It is the policy of The University of Oklahoma to require those students who wish to use those services, programs, activities and resources committed to American Indians/Alaskan Natives to verify their affiliation with these sovereign entities. An individual identifying as such must provide official tribal, national, pueblo, band or village identification.

President Boren recommended the Board of Regents approve the Ethnic Verification Policy for American Indian/Alaskan Natives at the University as presented.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

MANAGED CARE ORGANIZATION OF THE HEALTH SCIENCES CENTER PROFESSIONAL PRACTICE PLAN

Nationally there is a trend toward managed care services including Medicaid. The State of Oklahoma through legislative action set up the structure to allow the State to move to a managed care arrangement for State Medicaid services. Anticipation is that the State of Oklahoma will issue a request for proposals (RFP) for Medicaid services in early February with responses due in March or April, 1995.

The Health Sciences Center will respond to the State RFP in order to preserve a major component of its clinical teaching population. An internal structure needs to be in place prior to April to provide the management information and operational systems necessary to assure that HSC can provide the services. To accomplish this, HSC needs to issue an RFP for MSO assistance in January with responses due in early February. This will allow HSC to more competitively respond to the State RFP.

Services provided by the MSO firm are extensive and multi-year in duration. The following outline covers the major areas of assistance:

- Organizational Structure
 - Management support
 - Obtain necessary licenses
- Management Information Systems
 - Patient information systems
 - Networking
 - Health Maintenance Organization (HMO) management systems
 - Financial management systems

- Marketing
 - Communications
 - Promotional material
 - Enrollee kits
 - ID cards
- Provider Services
 - Specify services to be provided by HMO
 - Specify services to be excluded by HMO
 - Identify facilities to obtain services
 - Identify physician providers, including primary care provider (PCP) assignments
- Membership Services
 - Information about HMO services
 - Respond to enrollee questions
 - Resolve enrollee problems
 - Provide grievance procedures
- Medical Services
 - Eligibility
 - Pre-certification
 - Case management
 - Concurrent review
 - Patient education
 - Quality assurance
 - Customer satisfaction assessment
- Financial Management
 - Encumber for services
 - Pricing of product
 - Determine cost of services
 - Utilization management
 - Reserves required
 - Incentives to providers
 - Payment of claims
 - Claims reporting
 - Accounts receivable
 - Funds management
- Contracting
 - Pricing of services
 - Projecting service needs
 - Actuarial services
 - Contracting with providers
 - Reinsurance

The administration requests authorization to issue an RFP for MSO management support, select and contract for MSO services. Funding will be available through revenues received from professional services, including revenue received from services provided to Medicaid patients. The Board of Regents will be provided with an updated status report of all actions taken and future actions necessary at the March meeting of the Board of Regents and the quarterly subcommittee meeting.

President Boren recommended the Board of Regents authorize the President or his designee to (1) issue a request for proposals (RFP) for management services from a medical service organization (MSO) and (2) select and contract for MSO services.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

HEALTH MAINTENANCE ORGANIZATION (HMO) LICENSE FOR THE HEALTH SCIENCES CENTER COLLEGE OF MEDICINE

The State of Oklahoma is moving toward managed care services for Medicaid services. The Health Sciences Center needs to establish an HMO and obtain licensure from the Oklahoma State Department of Health in order to participate in the State's Medicaid services. The Department of Health requires approval of the governing board as part of the application process.

Medicaid services have traditionally been a major component of the clinical teaching population. The Health Sciences Center needs to maintain its clinical teaching patient population and position itself to compete for the managed care Medicaid program patients. An HMO is an opportunity to accomplish both objectives and enhance the Health Sciences Center's leadership role in the State of Oklahoma.

President Boren recommended the Board of Regents authorize the Health Sciences Center to complete an application for a Health Maintenance Organization (HMO) license and submit the application to the Oklahoma State Department of Health.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

PRIVATIZATION OF DIALYSIS SERVICES

The College of Medicine of The University of Oklahoma Health Sciences Center in collaboration with the University Hospital and the Oklahoma City Veterans Affairs Medical Center issued a Request for Proposal by a private organization to provide a free-standing dialysis facility adjacent to or on the Oklahoma Health Center campus. This plan will expand the clinical activities in chronic renal dialysis, the care of patients with end-stage renal disease, and the renal transplantation program. The medical center will contract with REN Corporation to provide comprehensive dialysis services. This program will benefit The University of Oklahoma Health Sciences Center by providing a convenient outpatient facility for the management of patients with end-stage renal disease. Establishment of the proposed new dialysis center will result in closure of both the University Hospital and Veterans Affairs Medical Center dialysis units. Combining the adult kidney dialysis programs on or adjacent to this campus will augment educational and research programs that relate to the role of the kidney in hypertension, diabetes mellitus, bone and mineral metabolism, cardiovascular disease and infection. A strong dialysis program is essential for this academic medical center to maintain a highly visible and active renal transplant program. Besides restoring patients with non-functioning kidneys to the highest quality of life possible, renal transplantation continues to be a very broad-based, important arena for research directed at maximizing transplanted organ function and preventing rejection while minimizing complications to the recipient.

Cost savings to The University of Oklahoma Health Sciences Center should occur as a consequence of the unification by having all dialysis activities in a single geographical location. It is anticipated that the development of the proposed facility and program will enhance The University of Oklahoma Health Sciences Center reputation and recognition in education, research and provision of clinical services.

An agreement will be finalized with REN Corporation with an option to renew for 10 years. An annual payment, in monthly distributions, will be made from REN Corporation to the Department of Medicine for comprehensive dialysis services as follows:

	<u>Annual</u>
Commencement	\$250,000
First Anniversary of Commencement	275,000
Second through Fourth Anniversary of Commencement	300,000
Fifth through Ninth Anniversary of Commencement	To be negotiated in good faith

In conjunction with establishing a new facility in Oklahoma, REN Corporation is providing \$1.5 million to The University of Oklahoma College of Medicine for broadly based research and development. It is REN Corporation's desire to be located near an institution that is a regional and national leader in this specialty.

Proposals were sent to eight vendors and six responses were received. After evaluation by a review committee, it was determined that REN Corporation submitted the best proposal. It is the recommendation of administration to award a contract to REN Corporation.

President Boren recommended authorization be delegated to the President or his designee to enter into an agreement with REN Corporation to provide dialysis services.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

CLINICAL SPACE FOR THE COLLEGE OF MEDICINE-TULSA CAMPUS

The College of Medicine-Tulsa Campus is in critical need of additional space. The Family Medicine Residency Program on the Tulsa Campus has experienced significant growth in the last year. The Residency Program in Bartlesville was closed and all residents were transferred to Tulsa. Additionally, the Tulsa Medical College had a good recruiting year for both faculty and staff. The existing clinical space at the Marina Clinic is not sufficient to support the increased number of personnel.

The Marina Clinic has been in operation since the late 1970's in a shopping center-type complex. The proposed expansion of 1,800 square feet is in the same building, adjacent to existing Marina Clinic space and is critical to the educational programs and patient care. The remodeling is necessary to convert the commercial space into clinic facilities.

The administration requests authorization to issue a purchase order renewable on an annual basis to Murphy Properties, Inc. at an annual cost of \$12,540 or \$6.97 per square foot for lease of space and \$92,792.22 for the payment of remodeling expenses. Funds are available for the expenditures in PPP Accounts A0020199 and A0007198.

President Boren recommended the Board of Regents authorize awarding a purchase order to Murphy Properties, Inc. for the Health Sciences Center, Tulsa Campus for remodeling of clinical space for the Family Practice Clinic in the amount of \$92,792.27 and authorize the HSC to contract annually for lease of the additional space.

Vice President Lemons stated when this lease agreement for additional space is finalized, it will include a provision for annual renewal for a number of years as the original lease agreement presently provides.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

ACCOUNTS RECEIVABLE IMPROVEMENT SERVICES - HSC

The University of Oklahoma Health Sciences Center Professional Practice Plan (PPP) is in need of accounts receivable improvement services to improve the performance of the billing and collections operations. Assistance is needed in assessment of the system, staffing, personnel and implementation of recommendations in phases. The following are specific areas to be reviewed:

Front-end Process

- Improving charge entry
- Coding (accuracy and training)
- Fee Structures (evaluate for regional compatibility)
- Registration

Back-end Process

- Reducing accounts receivable
- Reducing bad debt
- Streamlining patient accounting operations to maintain or improve accounts receivable and bad debt levels

- Improving management reporting to manage accounts receivable
- Monitor work flows
- Personnel evaluation and training

Eleven responses were received and proposals were carefully evaluated by a committee. The committee recommended ECG Management Consultants based on the superior qualifications of staff, experience with health sciences center facilities and outstanding references.

The planning process proposed by ECG includes three components:

Component A - Account Resolution	\$23,000
Component B - Streamlining Patient Account Operations	84,720
Component C - Management Reporting	11,320

The administration requests authorization to issue a purchase order to ECG Management Consultants totaling \$119,040 for accounts receivable consultation improvement services. Funds are available for the expenditure in PPP account A0000491.

President Boren recommended the Board of Regents authorize the Health Sciences Center to issue a purchase order to ECG Management Consultants for the Health Sciences Center for accounts receivable improvement services in the estimated amount of \$119,040.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

PROTEIN SEQUENCER FOR THE DEPARTMENT OF MEDICINE

The University of Oklahoma Health Sciences Center Department of Medicine is in need of a high sensitivity protein sequencer system, specifically a Perkin Elmer Applied Biosystems Division model 492 Procise Protein Sequencer with a model 190 Procise PTH Amino Acid Analyzer. The equipment will replace the existing Model 470A which is nine years old, less reliable and out of production. The new equipment is five times more sensitive which will enhance the work in many NIH funded research projects, particularly in the sequence determination of cellular regulatory proteins for the ultimate design of oligonucleotide probes and subsequent molecular biology studies. The new system will also be important for characterization of recombinant proteins produced during those studies.

The equipment will be a sole source purchase since the new equipment must be compatible with existing instruments. This will allow for a common pool of spare parts, chemicals, and reagents. The instrument operational software is essentially the same as for the existing equipment; therefore, no additional training of personnel will be required.

The administration requests authorization to issue a purchase order to Perkin Elmer Applied Biosystems Division in the amount of \$125,000, plus freight. Funds are available for the expenditure in W. K. Warren Medical Research Institute Affiliation Agreement Account C5129209.

President Boren recommended the Board of Regents authorize the Health Sciences Center to issue purchase orders to Perkin Elmer Applied Biosystems Division for a Protein Sequencer for the Department of Medicine in the estimated amount of \$125,298.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF COMPUTING EQUIPMENT - NORMAN CAMPUS AND HEALTH SCIENCES CENTER

Because of the large number of personal computer users on all campuses of the University, the need for technical support, and educational discounts offered direct from manufacturers to universities, the University began moving toward standardization with IBM and Apple personal computing products. Such standardization provides academic departments and research faculty with full service which includes equipment installation, warranty service, technical support, parts and repairs.

To insure the University will receive the best price and support either direct from the manufacturer or by a distributor authorized by the manufacturer, requests for proposals (RFP) were sent for IBM and Apple products and services. The main criteria of the RFP included the following:

1. The contract may be renewed on an annual basis for five years.
2. Evaluation included suggested retail prices, University prices, terms, service offers, delivery, warranties and support for both repairs and technical assistance. The proposals included training and training materials at no cost.
3. The vendor will offer licensed programs, diagnostic hardware and software, non-IBM or non-Apple programs, components, exchange modules, services and new products. In addition, engineering changes during the warranty period are to be provided without charge.
4. The RFP suggested one or multiple discounts.

Estimated volume of purchases for the University for calendar year 1995 are as follows:

<u>Brand</u>	<u>Amount</u>	<u>Discounts</u>
Apple Computer		
Norman Campus	\$1,300,000	29-56 percent
HSC Campus	600,000	29-56 percent
IBM		
Norman Campus	450,000	40-74 percent
HSC Campus	350,000	40-74 percent
Lexmark International (A wholly owned IBM subsidiary)		
Norman Campus	200,000	
HSC Campus	200,000	
Roselius Computer, Inc.		
Norman Campus	\$ 200,000	28-41 percent
HSC Campus	350,000	28-41 percent

The expenditures for IBM, Apple and Roselius products under the current 1994 contracts were estimated to total \$3,080,000. The 1995 contract period for IBM, Lexmark, Apple, and Roselius are estimated to total \$3,650,000. Roselius products are assembled in Oklahoma and will meet the needs of customers requiring a lower cost product. Roselius equipment is compatible with the network environment.

A bid was issued in April 1993 for cabling products and Cabletron responded with the best low bid. The contract may be renewed on an annual basis through June 30, 1998. The initial contract was under \$100,000 and did not require Regents' approval. The 1995 contract for Cabletron products is estimated to total \$150,000.

The administration requests authorization to issue purchase orders to Roselius, IBM, Apple and Cabletron enabling support personnel to respond to customer needs without delay and decrease documentation by placing orders electronically on an as-needed basis.

President Boren recommended the Board of Regents authorize the President or his designees to renew purchase orders annually for the following estimated amounts to (1) Apple Computer Inc. \$1,900,000, IBM Corporation \$800,000, Lexmark International \$400,000, and Roselius Computer, Inc. \$550,000 for personal computing hardware and to (2) Cabletron Systems \$150,000 for cabling.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

President Boren introduced Dr. Nancy Mergler, Associate Professor of Psychology, to the members of the Board of Regents. He said Dr. Mergler's appointment as Interim Provost, Norman Campus, will be considered during the portion of the meeting held tomorrow. President Boren said she has been a very outstanding Director of the Honors Program.

At 4:32 p.m. the Chairman adjourned the meeting and announced the meeting would reconvene at 8:00 a.m. on Wednesday, January 25, in the same location.

The meeting reconvened in regular session at 8:35 a.m. on January 25 with all Regents present.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren presented the following recent achievements and accomplishments:

The Department of Pediatrics at the College of Medicine-Tulsa has been awarded continuing accreditation for the next five years. This is an unusually strong approval, as most programs are resurveyed every two to three years. In addition, the department received no questions or adverse comments during the accreditation review.

James P. Pappas, Vice Provost for Continuing Education and Professor of Educational Psychology, has been elected to the Board of Directors of the National Association for State Universities and Land Grant Colleges.

Mary E. Martin, Associate Professor of Oral Biology, has been named President of the American Association of Women Dentists, which is the only national organization for women dentists and dental students.

James F. Kimpel, former Senior Vice President and Provost for the Norman Campus and a noted meteorologist, has been appointed to a three-year term on the Board of Natural Disasters of the National Research Council. Dr. Kimpel also is a Fellow of the American Meteorological Society.

Coach Larry Cochell, who led the Oklahoma Sooners' baseball team to a National Championship in 1994, has been selected the 1994 National Coach of the Year for Division I by the American Baseball Coaches Association.

The University's Center for Public Management and the Oklahoma Department of Rehabilitation Services have been awarded a three-year demonstration grant in excess of \$129,000 from the U.S. Department of Education to develop programs for people who have been disabled as the result of a brain injury. The OU Center is part of the College of Continuing Education.

The research of Richard L. Cifelli, Assistant Curator of Vertebrate Paleontology at the Oklahoma Museum of Natural History, will be featured in the Learning Channel series "PaleoWorld." Dr. Cifelli revealed what may be the earliest evidence of the existence of marsupials when he discovered a 100-million year-old jawbone the size of a thumbnail. The episode featuring Dr. Cifelli will be broadcast across the nation on February 12 and 15.

Jae Ha Lee, Assistant Professor of Finance, finished in the top five among educators competing in the national AT&T Collegiate Investment Challenge. OU students also performed well in the competition. Most of the top OU competitors were students in Professor Lee's senior-level investment class.

Students, faculty and staff will benefit from the purchase of a new turbo-prop airplane that was partially subsidized by a \$460,000 grant from the Federal Aviation Administration. The plane will be used for student training and to fly University and State employees on official business. Using this plane instead of commercial airlines will save the University money.

Two University Press books have been named Outstanding Academic Books by *Choice*, the review magazine for college and university libraries. In the past year, University Press books have garnered 15 awards.

Also recognized with awards in the past month was the Division of Public Affairs on the Norman Campus, 10 presented in the 1993-94 Council for Advancement and Support of Education District Six competition.

Meteorologist Fred Leslie, who holds both a Master's degree in Meteorology and a Doctoral degree in Engineering from OU, has been selected as a mission specialist, or astronaut, for NASA's September 1995 SpaceLab mission. Professor Leslie may be the first meteorologist to fly in space.

Dr. Nancy L. Mergler, Director of OU's Honors Program, has been selected as one of the nation's Outstanding Freshman Advocates by The Freshman Year Experience, a program of the University of South Carolina. The program is co-sponsored by publisher Houghton Mifflin, Inc.

President Boren called attention to a new project that is being conducted from within the President's Office called Action Line. A member of his staff heads this effort and a group of senior students are assisting. By calling the Action Line telephone number, people on or off campus may receive assistance with problems or information they have not found elsewhere.

President Boren expressed his pleasure in having returned to the classroom. This experience, he said, has reaffirmed for him the quality of our students, keeps him in touch with what students are thinking and how they are performing and also keeps him in touch with what faculty members are going through as they attempt to conduct research, attend University meetings and activities, and teach and counsel with students.

President Boren said the University is very fortunate in terms of student leadership. It is dynamic, responsible, constructive and vigorous in its representation of the students' point of view. He introduced Mr. Scott Martin, President of The University of Oklahoma Student Association, who was present to speak to the Regents.

Scott highlighted some of the accomplishments of the past few months:

1. Successfully funded a concert series, contributed additional funds to the Speakers Bureau, and funded peer education programs and diversity workshops.
2. Took a direct role in the development of the new child care facility.
3. Developed scholarships to aid deserving students.
4. Assisted in funding Crime Awareness Week, which included a rape awareness book and whistles.
5. Worked to establish Martin Luther King, Jr. Day as a University holiday, conducted a successful voter's registration drive, helped in adding Chick-Fil-A to the food services offered in Ellison Hall and assisted the administration in working for approval of the parking garage.

Mr. Martin said goals for the spring semester include the important issue of tuition, the Goddard Health Fee increase and the establishment by UOSA of the Allen Houser Memorial Fund to bring a piece of Houser sculpture back to the campus. Mr. Martin said the Union renovation has been a long time coming and the students hope to see this project begun very soon. He closed by saying he hopes that with continued dedication and cooperation we can each say that we left this University a little bit better than we found it.

STUDENT CENTER - HEALTH SCIENCES CENTER

The development of facilities at the Health Sciences Center to meet the recreational, social and academic support needs of students has been a high priority for over a decade. The Health Sciences Center is the only major university campus in the State without a student center. In a capital needs survey of deans and administrative heads, a Student Center was consistently ranked as the most important facility needed to create a better campus environment. In December 1993, a Program Committee was appointed, with broad-based student representation, to develop a tabulation of spaces and program for the Student Center and to solicit input from the Student Association and the college Student Councils. Recently, Committee members met with student groups from each of the colleges and developed a modified space program for the facility which meets the needs of the students. The primary change to the program has been an increase in the exercise area and reduction in office space.

The Student Center will consist of 26,000 gross square feet, located on a 2-acre site near the Library on Stonewall Avenue between the Pharmacy and Nursing buildings. The Center includes a student commons area with multipurpose area, conference and study rooms, food court, game room, Student Association office, multi-purpose exercise room, locker rooms

with showers, retail facilities and an outdoor courtyard. The current estimated project cost of the Student Center is \$4,368,000, including bond-related costs. The funding plan has been revised to include \$2,000,000 in revenue bonds, financed by a student facility fee, and depending on financing, up to \$2,368,000 in revenue bonds, financed by Section 13 and New College funds, and/or private gifts.

An accelerated design schedule anticipates completion of construction documents by May 1995, followed by the selection of a general contractor and groundbreaking at the July Board meeting. Occupancy of the building is currently scheduled for October 1996.

President Boren recommended the Board of Regents (1) approve the schematic design plans and cost estimate for the Student Center and related changes to the Campus Master Plan, and (2) authorize the architects to proceed with the development of construction documents.

Mr. Tom Godkins, Assistant Vice President for Facilities Management and Director of Capital Planning, reviewed the site plans for the Regents. He said the students have had input and are enthusiastic about these plans.

President Boren commented on the fact sheet included in the agenda containing information on funding, project schedule, project budget, and other data. He said this is a model he hopes will be followed in the future on campus projects.

Regent Blankenship said the potential for benefit to the University from this Student Center is terrific because for the first time our students, who will be highly paid professionals throughout their careers, will have the opportunity to develop the feeling they attended The University of Oklahoma. They have not had that opportunity in the past.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

REVENUE BONDS FOR CAPITAL PROJECTS

The University has several high priority capital projects, some educational and general facilities and some auxiliary facilities on the Norman Campus that have been identified as needing additions or significant renovations. Also, a new student center is needed for the Health Sciences Center. The administration has been exploring several financing alternatives for accomplishing these renovations and has identified an approach for the Regents' consideration. Title 70 O. S. Section 4017 permits higher education institutions to borrow funds for capital projects using Section 13 and New College receipts as security for repayment. Under Section 4017, the University may enter into a loan agreement, investment agreement, or other appropriate contractual arrangements with any public trust created pursuant to Title 60 O.S. Section 176 et seq. which has the State of Oklahoma as its beneficiary. The Oklahoma Development Finance Authority (ODFA) qualifies as a public trust for the purposes of this section. ODFA handled the only other Section 13 supported bond issue in the State (\$5.0 million, University of Central Oklahoma issue). Their experience with these bonds prepares them to assist in the development of this financing plan.

The ODFA may issue bonds as prescribed in 60 O.S. 176 et seq. as regulated by the Legislative and Executive Bond Oversight Commissions. The bonds would be obligations of the ODFA secured by payments made by the University pursuant to a loan agreement or lease agreement related to the buildings and facilities being financed.

The initial procedures to be followed to issue revenue bonds or lease purchase agreements under these Statutes are as follows:

1. The University's administration will contact the State Bond Advisor and the ODFA to discuss the University's plan to issue Section 13 and New College financed debt. These discussions will determine the most cost effective means of issuance, such as competitive or negotiated sale, and will determine what services must be competitively bid by the University.
2. Based on the outcome of the discussions with the State Bond Advisor and the ODFA, a financing team (e.g., Bond Counsel, Underwriter or Financial Advisor, Trustee Bank, etc.) will be assembled. There are two approaches to be considered. First, the University could simply rely on the financing team already assembled by the ODFA, or second the University could request proposals for selection to the financing team. If the State Bond Advisor recommends that the University engage the financing team, proposals will be requested with the responses being brought to the Board of Regents for selection.
3. A Plan of Finance will be developed to determine the proposed terms of the financing, descriptions of the projects being financed, the sources of repayment, anticipated debt service schedules, and other relevant facts.
4. The Plan of Finance will be brought to the Regents for review and to seek authorization to proceed.
5. Request the State of Oklahoma Legislature to pass a concurrent resolution allowing the issuance of revenue bonds or lease purchase certificates of participation to finance these capital improvement projects.

Depending on the financing plan selected, the following illustrates possible schedules for the closing of the financing arrangements:

Schedule assuming that the ODFA financing team is used:

January 1995	Regents authorize projects and administration to work with State Bond Advisor and ODFA.
February 1995	Concurrent resolution requested from Legislature.
March 1995	Regents approve resolution, preliminary official statement (POS), forwarding of POS to State Regents and the Executive and Legislative Bond Oversight Commissions.
April 1995	State Regents approve POS. Bond Oversight Commissions approve issuance of debt.

- May 1995 Sell Bonds or Certificates of Participation.
Forward to Attorney General for review and start of
30-day protest period.
- June 1995 Close sale at end of 30-day protest period. Proceeds
become available.

Schedule assuming the University engages the financing team:

- January 1995 Regents authorize projects and administration to work
with State Bond Advisor and ODFA.
- February 1995 Concurrent resolution requested from Legislature.
- March 1995 Regents appoint Bond Counsel and Financial Advisor (or
Underwriter)
- April 1995 Regents approve resolution, preliminary official statement
(POS), forwarding of POS to State Regents and the Execu-
tive and Legislative Bond Oversight Commissions.
- May 1995 State Regents approve POS.
Bond Oversight Commissions approve issuance of debt.
- June 1995 Sell Bonds or Certificates of Participation.
Forward to Attorney General for review and start of
30-day protest period.
- July 1995 Close sale at end of 30-day protest period. Proceeds
become available.

It is proposed that the following projects be funded with proceeds from the sale of the proposed revenue bonds or certificates of participation:

	<u>Revenue Bond Funds</u>
1. Nielsen Hall Addition, Phase I	\$ 1,900,000
2. Monnet Hall Renovation and Addition for the College of Law	5,000,000
3. Oklahoma Memorial Union Renovation, Phase II	2,500,000
4. Facilities for Athletic Gender Equity and Academics	2,900,000
5. Student Center for the Health Sciences Center	<u>2,000,000</u>
Total	\$14,300,000

In the event that funds are obtained from other sources for any of these projects it will be necessary to adjust the amount of bond funds.

Additional information about the proposed capital improvement projects is presented below:

1. **Nielsen Hall Addition, Phase I:** An addition to Nielsen Hall is needed to provide two high quality lecture halls, demonstration rooms and teaching laboratories and support spaces. Also, improvements will be made to make Nielsen Hall accessible to individuals with disabilities. The estimated total cost of both phases of this project is \$4,500,000. The budget for the first phase of this project is \$2,400,000. The first phase will provide new lecture rooms. A total of \$500,000 of FY94 Section 13 and New College funds has been allocated and is available for this project. An additional \$1,900,000 is needed from the proposed financing plan to complete initial funding for this project.
2. **Monnet Hall Renovation and Addition for the College of Law:** In order to provide adequate space for the programs and activities of the College of Law and to bring the college back to the center of the academic area of the campus, it is proposed to renovate Monnet Hall and to construct a major addition which will house classrooms, faculty offices, and other spaces north of the existing structure. The existing Law Center building is not adequate for the present and projected programs of the college. The College of Law needs additional library space, classrooms, faculty offices, space for the legal clinic and space for student organizations. When the Law Center was constructed in 1976, preliminary plans for a second phase which was to provide additional space for the Law Library, additional classroom space, and a 250-seat courtroom and auditorium were prepared. This project has never come to fruition. Through the years, the size of the library's collection has grown. As a result, the library is severely cramped, both for seating areas and shelf space. Also there is a need for space for computer labs and for technical services facilities for the library.

With regards to the library, seating space and shelf space have been identified as two of the most critical needs. The library must continue to automate, a step which requires additional space. Specifically, there must be additional space for computer laboratories and automation of the card catalogue and the technical services area. There also is a need for storage space for historical materials. The College of Law's plan is to provide for well beyond the minimum required by the accrediting agencies. The proposed addition is necessary to avoid continuing problems and to move toward the goal of becoming one of the top law schools in the region and in the nation.

In addition to the library, the College of Law must have additional space to provide for the educational needs for students over the next two decades. The legal clinic is currently housed in two locations, within the Law Center and in downtown Norman. This program must be located completely within the Law Center. The Law Center is also in need of additional space for faculty offices and for student organizations. Further, there is a need for additional student lounge space, several medium and small size classrooms, and several seminar rooms.

The estimated cost of the new and renovated facilities is \$10,750,000. Initial finding of \$736,800 in General Obligation Bond funds is available for the project. It is proposed to use \$5,000,000 from the financing plan and to seek private funds in the amount of \$5,013,200 to complete funding of the project.

3. **Oklahoma Memorial Union Renovation:** Plans for the first phase of the Oklahoma Memorial Union renovation project are being prepared by HTB, Inc. of Oklahoma City, Oklahoma. This project includes renovation of the ballroom, meeting rooms and supporting service areas; modernization of Meacham Auditorium; the adaptation of other spaces in the Union to accommodate Student Development and Student Services functions; construction of a new elevator, stair tower and entrance as an addition to the south wing; initial fire and

life safety improvements; items of work required to bring portions of the building into compliance with the Americans with Disabilities Act and other codes; improved heating, ventilation and lighting systems; and other interior improvements including new carpets, drapes, and furniture in selected areas. The budget for this work is \$4,725,000.

A second phase of renovation work with a total project cost of \$3,600,000 is proposed. This project includes improvements to major public spaces in the building; refurbishing of existing student meeting rooms; renovation of the kitchen facilities serving the ballroom and other dining rooms on the third floor; additional fire and life safety code modifications; renovation of space for Alumni Affairs; electrical, lighting and air conditioning improvements; the renovation of student lounge and game room areas; the construction of new automatic teller machine locations; the installation of additions to fire sprinkler systems; and new windows and other exterior improvements. The project also includes the purchase of new furniture and equipment for student meeting rooms and activity areas. Funding for this work includes \$2,500,000 in proceeds from the proposed financing plan and \$1,100,000 in private gifts.

4. **Facilities for Athletic Gender Equity and Academics:** The important growth of women's athletics has dramatically increased demand upon existing facilities. Current facilities for sports medicine and strength training, adequately designed 15 years ago for primary use by one sport, cannot accommodate the increased needs. A proposed new strength facility created as an addition to the Mosier Indoor Facility will provide space to accommodate the increased demand and need for top facilities for use by women's programs. Space vacated by the existing strength facility in the south end zone allows for the expansion of the Sports Medicine Facility to accommodate the additional needs of women's programs.

The development and improvement of competitive and practice facilities for women's programs are also necessary. Currently the softball program does not have its own facility and must rely upon space rented from the City of Norman. Other existing facilities for women's programs are in need of renovation and improvement. Any expansion of women's programs will require adequate funding for facilities.

The University of Oklahoma, the Board of Regents and the Athletic Department have taken proactive and successful initial steps towards becoming a national model in the commitment to the academic development of student-athletes. Renovation of space in the North End Zone will permit further development of the Academic Student Life Center. The center will provide learning centers, computer labs, tutor rooms, study halls, and other support facilities which carry out the mandate of Regents' policy.

The total cost of this work is estimated to be \$3,500,000. Funding in the amount of \$2,900,000 for these projects will be obtained from the proposed financing plan. The remaining \$600,000 will be obtained from a variety of sources including gifts and other Athletic Department funds.

5. **Student Center for the Health Sciences Center:** The Health Sciences Center is the only major university campus in the State without a student center. There currently is no facility which serves as a central gathering place for students with meeting and exercise facilities and food service. A Programming Committee has completed a space plan for the new building. The President requested the Committee re-examine the program and the Committee met with student groups to reaffirm and refine program needs. Preliminary estimates developed in 1992 anticipated a facility of approximately 26,000 gross square feet at a cost of \$3,500,000. Based on current trends in building costs and the need to prepare the Center

for expansion, the cost estimate has been revised to \$4,368,000. The facility will be located near the Library on Stonewall Avenue between the Pharmacy and Nursing buildings. The building will include a student commons, retail facilities and food service with an outdoor courtyard, conference/study rooms, student association offices, exercise area and locker rooms with showers. JHRB Architects with Quinn Associates have been selected to design the facility. Funding sources will include \$2,000,000 in revenue bond funds, financed by a student facility fee, \$2.368 million funded with proceeds from the proposed financing plan, and \$368,000 in private gifts and/or other funds.

In order to accomplish these projects, it will be necessary to modify the Campus Master Plans of Capital Improvement Projects for both the Norman Campus and the Health Sciences Center.

President Boren recommended the Board of Regents (1) authorize the University's administration to work with the State Bond Advisor and the Oklahoma Development Finance Authority (ODFA) to develop a revenue bond or lease purchase financing plan for various capital improvement projects pledging Section 13 and New College receipts, the income and revenues from any existing revenue producing buildings or facilities benefiting from the proceeds of the issue, and other income and revenues legally available and permitted for such purposes; (2) approve (a) a group of five high priority capital improvement projects to be funded with the revenue bonds or lease purchase financing plan, and (b) the necessary modifications to the Campus Master Plans of Capital Improvement Projects for the Norman Campus and for the Health Sciences Center; and (3) authorize the University's administration to request the State of Oklahoma Legislature to pass a concurrent resolution allowing the issuance of revenue bonds or lease purchase certificates of participation to finance these capital improvement projects and, (4) authorize the President of the University to make adjustments in the funding level for any individual projects based upon the available funding from other sources.

Following a discussion of this item, the projects identified as high priority, and the prospects for financing and private fund-raising, Regent Lewis moved approval of the President's recommendation, with an amendment, as follows:

That the Board of Regents (1) authorize the University's administration to work with the State Bond Advisor and the Oklahoma Development Finance Authority (ODFA) to develop a revenue bond or lease purchase financing plan for various capital improvement projects pledging Section 13 and New College receipts, the income and revenues from any existing revenue producing buildings or facilities benefiting from the proceeds of the issue, and other income and revenues legally available and permitted for such purposes; (2) approve (a) a group of five high priority capital improvement projects to be funded with the revenue bonds or lease purchase financing plan, and (b) the necessary modifications to the Campus Master Plans of Capital Improvement Projects for the Norman Campus and for the Health Sciences Center; and (3) authorize the University's administration to request the State of Oklahoma Legislature to pass a concurrent resolution allowing the issuance of revenue bonds or lease purchase certificates of participation to finance these capital improvement projects and, (4) authorize the President of the University, *following consultation with and approval by the Board*, to make adjustments in the funding level for any individual projects based upon the available funding from other sources.

The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

REVENUE BONDS FOR ELM AVENUE PARKING FACILITY

At the November 10, 1994 meeting, the Board of Regents approved the award of a contract for the preparation of plans and specifications for the design of the Elm Avenue Parking Facility, approved a three-step increase in parking fees to finance the construction of the facility, and authorized the President to proceed with the preparation of the documents to offer revenue bonds for sale. At the July 13-14, 1994 meeting, the Board of Regents had appointed Johnston & Schaffer as Bond Counsel and Boatmen's Bank as Financial Advisor for this revenue bond project.

The University's administration has met with Bond Counsel and the Financial Advisor to outline a timetable for the issuance of these revenue bonds to assure that the proceeds are available for the commencement of construction. That timetable is illustrated below.

January 1995	Board of Regents approve resolution authorizing University administration to begin preparations for the issuance of Parking Revenue Bonds (this agenda item).
February 1995	Preliminary Official Statement (POS) forwarded to Oklahoma State Regents for approval. POS submitted to bond rating agencies to obtain rating.
March 1995	Executive and Legislative Bond Oversight Commissions approve bond issue. Bids solicited for sale of bonds.
April 1995	Board of Regents approve the sale of the revenue bonds pending the receipt of favorable responses from bidders. Sale of bonds submitted to Attorney General for approval and initiation of the 30-day protest period.
May 1995	Attorney General approves sale of bonds upon expiration of 30-day protest period. Revenue bond issue closed and proceeds become available for construction.

The Regents' approval of the resolution (attached hereto as Exhibit A) is the first step in this process. Bond Counsel has prepared this resolution and it has been reviewed by the University's Legal Counsel. The \$6,600,000 includes the funding of a 10% debt service reserve. If a debt service reserve is not required, the bond issue will not exceed \$6,000,000. The passage of this resolution does not constitute the final approval by the Regents of this bond issue. The final terms and conditions of said bonds and the documents authorizing and securing same will be brought back to the Regents for final approval.

Both the Bond Counsel, Mr. Wes Johnston, and the Financial Advisor, Mr. Bill Richter, were present at the meeting.

President Boren recommended the Board of Regents approve the Resolution authorizing the administration of The University of Oklahoma, Bond Counsel, and the Financial Advisor to the University to undertake certain procedural and ministerial actions in connection with the proposed issuance of up to \$6,600,000 (\$6,000,000 if Debt Service Reserve not required) Board of Regents of The University of Oklahoma Parking Revenue Bonds (Elm Avenue Parking Facility), Series 1995A; authorizing the Vice President for Administrative Affairs, Norman Campus, to make certain declarations of official intent on behalf of the University; and authorizing the execution of documents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

INSTALLATION OF ALL CAMPUS CARD SYSTEM

At the July 1994 meeting the Board of Regents was provided a status report of the All Campus Card program. That report indicated the "All Campus Card" concept is currently being utilized at over 200 colleges and universities nationwide. The card provides pre-approved access to a wide variety of services and includes financial, security and verification applications. The concept is for everyone on campus to use a single ID card to purchase food, books, or vending machine items, check out library books, cash checks, vote in student elections, print copies of financial statements, receive emergency messages, and provide admittance to Goddard Health Center, residence halls, Huston Huffman Recreation Center, parking lots, and other events. The installation of such a system will also help to streamline business transactions and reduce paperwork.

A task force commenced work on this project in January 1994, and with the assistance of a nationally known independent consultant, conducted a campuswide needs analysis which was then incorporated into a Request for Proposal (RFP). The RFP was sent to the ten firms who could act as a single provider of a campuswide system. The RFP provided for a significant amount of technical, operational, and financial data and a number of options for system configurations. Responses were received from the following six firms:

- | | |
|--|---|
| 1. AT&T Campus Wide Access Solutions
Phoenix, Arizona | 4. The CBORD Group
Ithaca, New York |
| 2. Griffin Technology
Farmington, New York | 5. Special Teams
Brookings, South Dakota |
| 3. Diebold Security Products
Dallas, Texas | 6. General Meters
Colorado Springs, Colorado |

The initial screening of the proposals indicated that AT&T and Griffin Technology had a significantly greater number of multi-application campus card systems at other universities. Customer reference checks by the evaluation team confirmed the information provided in the proposals. An important consideration in the initial screening was the stability and long-term staying power of the suppliers, because expansion and updating of the system would be a critical requirement in future years. Two of the suppliers did not satisfy this concern. Two other suppliers did not have a sufficient number of successful operations by which to judge the potential success of the installation of a system at a large university such as OU.

The evaluation thus focused on the AT&T and Griffin proposals. The evaluation team reviewed the proposal responses, conducted telephone reference and peer university checks and inquiries, and made site visits to two large university customers of each company (AT&T - Duke and Clemson; Griffin - Vanderbilt and University of North Carolina at Chapel Hill). Presentations on their proposals and equipment demonstrations were also provided by both vendors to a group of approximately 30 University personnel who would be involved with card applications and system interfaces.

The evaluation team was unanimous in its judgment that the AT&T system will provide the best performance in terms of ease of operation, equipment reliability and maintenance, system interfacing and cost. A Phase I system configuration has been developed and a comparison of the approximate acquisition cost indicates that the AT&T system is slightly less (3%) than the Griffin system. In subsequent future expansion involving larger components the AT&T price advantage increases to about 20%.

FUNDING THE SYSTEM START-UP.

The start-up costs (system acquisition and related cabling/support costs) for Phase I system implementation will be approximately \$400,000.00. Phase I would include the following applications:

1. Replace the current Griffin system for all Food Service applications.
2. Upgrade the current security access system in the Athletic Dormitory complex.
3. Provide access to the University Library.
4. Provide access to Huston Huffman Center.
5. Provide an ID card/access system for Goddard Health Center.
6. Provide pilot installations in other applications such as vending and security access.

Book Store and Vending revenues in the amount of \$400,000 necessary to finance the system acquisition and start-up will be transferred to Auxiliary Reserve, account 137-9112. The use of these revenues is appropriate because the vast amount of services to be rendered are in the Auxiliary Services category. The expansion of the system will include revenue generating auxiliary services activities such as vending machines, washers/dryers, bookstore and food court vendors. Revenues from these sources will help fund both the operating costs of the expanded system and the future expansion costs. The operation of the expanded system will be the responsibility of the existing ID card system office. The annual operating budget is estimated to be \$182,100 and will be funded from the current revenues from the sale and replacement of ID cards, revenue from the auxiliaries (e.g., Food Services, Goddard Health Center, Huston Huffman, Parking and Transportation, Book Store, etc.) whose current ID card applications are being replaced by the expanded system, and a per transaction fee to be charged for each transaction. The use of the new ID card will expand the revenue potential for these auxiliaries and become a greater convenience to our students.

President Boren recommended the following actions by the Board of Regents:

1. Approve the award of a contract in the approximate amount of \$350,000 to AT&T Campus Wide Access Solutions (formerly Harco Systems) for purchase and installation of an All Campus Card System.
2. Approve the transfer of \$400,000.00 in Book Store and Vending funds transferred to Auxiliary Reserves to cover the acquisition and related start-up cost for the system.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

HOUSING AND FOOD SERVICE RATES FOR FISCAL YEAR 1995-96

In December of each fiscal year, the management of the University Housing department initiates budget planning for the next fiscal year. The budget planning process includes a review of current occupancy levels and a projection for the next fiscal year, a review of current revenue sources, an analysis of fixed cost increases for items such as fringe benefit costs, food and utilities, and a projection of the impact of new costs such as a possible general salary increase and capital expenses. This budget planning process starts with the Housing department and includes discussion with the leaders of the University's Housing Center Student Association (HCSA). This process has been completed for this year, with the result being a recommendation that room, apartment, and board rates be increased by 8 percent for fiscal 1995-96, and that future room, board and apartment rate increases be indexed to inflation. HCSA Presidents are uniformly supportive of these increases and indexing. This rate increase will provide sufficient additional resources to fund the capital expense for residence hall computer networking, as well as fixed cost increases for utilities and food, a small increase in salaries and wages (should that be possible), and enable the departments that support the Housing department (Physical Plant, Administrative Services, Student Affairs, Public Safety) to maintain their current level of service to the students residing in University Housing. The initial networking capital expense can be recovered over two years and then provide for ongoing network operating expenses.

As illustrated by the following table, housing and food service rates have been increased only twice in the last five years:

COMPARISON OF ROOM AND BOARD RATE INCREASES

	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>	<u>Proposed 1995-96</u>
Room and Board Rate Increase	-0-	-0-	5.0%	5.0%	-0-	8.0%
Inflation	4.2	4.7	3.1	2.5	2.9	3.0 estimated

Since rate increases have not kept pace with inflation, management funds new programs and services, inflationary increases, and salary increases and stipends through internal reallocations and expenditure reductions. However, this department cannot absorb these continuing cost increases without either reductions in the level of services to the housing and food service customers, or rate increases.

In order to facilitate an equitable and objective method for future room and board rate increases, it is recommended that such increases be tied to the Consumer Price Index. This measure would provide a floor for such increases. However, if future circumstances dictated, this floor increase could be adjusted upward or downward by formal action of The University of Oklahoma Board of Regents.

It is recommended that the Regents approve an 8 percent increase in all residence hall, apartment, and food service rates (attached hereto as Exhibit B). The new room and board rates would become effective with the Fall 1995 semester, while the new apartment rates would become effective July 1, 1995. Future residence hall and food services rate increases would be tied to the CPI.

President Boren recommended the Board of Regents approve an 8 percent increase in rates for residence halls, food service, and apartment rentals. Rate charges are to be effective Fall semester 1995 for residence halls and food service and July 1, 1995 for University apartments. President Boren also recommended that future housing and food service increases be tied to the Consumer Price Index (CPI).

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

GOLF COURSE IMPROVEMENT PROJECTS

At the November 1994 meeting, the Board of Regents approved the master plan for The University of Oklahoma Golf Course and authorized the administration to develop a contract with Cupp Design, Inc. for the preparation of final design documents for improvements to the course and the selection by Cupp Design, Inc of an engineer to assist with the preparation of plans for the installation of an irrigation supply system. The project has been organized to allow for the award of two separate construction contracts, one for work on the course itself and the other for construction of the irrigation supply system. Plans and specifications for the Golf Course Improvement project were completed in December 1994, the project was advertised and two bids were received on January 18, 1995. A complete tabulation of bids was included in the agenda. Plans and specifications for the Irrigation Supply System project also have been completed.

Improvements to the golf course will include relocation of several holes, regrading major areas, installation of a complete irrigation system, reconstruction of all greens, development of new bunkers, construction of new cart paths, and grass planting. Since the site of this project lies within the 100-year floor plain, the plans for the project have been submitted to the State of Oklahoma Water Resources Board for review and approval. It is estimated that it will require approximately eight months to complete the work and an additional seven months to fully establish the new turf.

Approximately 500,000 gallons of water per day will be required to irrigate the course during peak summer times. The preliminary engineering report for the project recommends that the University make use of recycled water to meet this demand. The proposed project includes the installation of pumping and disinfection equipment at the Norman Wastewater Treatment Facility, construction of a pipeline to convey the water to the course, and rehabilitation of an existing concrete storage tank near the clubhouse so that it can be used for irrigation water storage. In order to complete this project and have water available at the course when it is needed for final grading and grass planting operations, it will be necessary to initiate construction as soon as possible. Accordingly it is recommended that the Board of Regents authorize the administration at this time to award a contract to the lowest and best bidder. The use of recycled water and other elements of this project will require the approval of the State of Oklahoma Department of Environmental Quality and construction cannot begin on the project until a permit has been issued.

President Boren recommended the Board of Regents (1) approve the award of a construction contract to Golf Works, Inc. in the amount of \$2,399,472 for The University of Oklahoma Golf Course Improvement project, (2) approve the plans and specifications for the construction of the Irrigation Supply System project and authorize the administration to advertise the project for bids, and (3) authorize the administration to award a construction contract to the lowest and best bidder for the Irrigation Supply System project.

In response to a question, Vice President Farley said Golf Works, Inc. is a registered golf course design firm which was formed in 1988. The President of Golf Works is Frank Hutchinson. Dr. Farley said he will provide the Regents with copies of the document the firm submitted as part of their prequalification containing a list of the major construction projects in which they have been involved. The list includes Southern Hills in Tulsa and others in Oklahoma and Texas. Golf Works has all of the required licenses and prequalifications, Cupp has reviewed their qualifications and their references have been checked. The firm has a Tulsa office.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM SUITES

At the October meeting of the Board of Regents, the Board authorized the design development for stadium suites at various locations, Phase one of this project includes nine suites at the bottom level of the existing Press Box for completion for the 1995 season. Development of suites at additional locations will be included in additional phases of the project which will require additional action by the Board of Regents.

This phase of the project will include the necessary reconfiguration, retrofit, and construction at the Press Box level. The cost for this phase of the development is estimated not to exceed \$750,000.

The completion of these suites is scheduled for the 1995 season. To meet this schedule for completion, it is proposed that in accordance with paragraph 1.11 of the current Stadium Master Plan contract, HOK be authorized to develop the necessary construction plans and specifications for the project with a fee for professional services consistent with the current contract.

Additionally, to meet the schedule and to allow the project to effectively and efficiently proceed with a combination of donated and contracted services and materials, it is proposed that the administration, with the assistance of the Office of Legal Counsel, be authorized to receive bids and execute the necessary contracts and change orders for this project.

President Boren recommended the Board of Regents (1) authorize the Athletic Director to proceed with plans for the development of suites at the Press Box Level of Oklahoma Memorial Stadium, project cost estimated not to exceed \$750,000; (2) authorize a modification to the existing contract with Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK) for the preparation of plans and specifications for the project; (3) authorize the administration, with the assistance of Legal Counsel, to receive bids and execute necessary contracts and change orders for the project; and (4) require informational reports on the project until substantially complete.

Mr. Larry Naifeh, Legal Counsel and Athletic Compliance Officer, told the Regents this is a very feasible project and this first phase of the project will provide an opportunity to discover the reaction to suites. Mr. Duncan said he feels some of the suites could be marketed and sold and some could be held for leasing on a game-by-game basis for people to have an opportunity to try them out. Following the football season we should have a realistic picture of the interest level which will be valuable in planning for any additional suites. The size of the suites will range from 12 seats up to 24 seats.

Two or three rows of stadium seats will be relocated as a result of the construction. The additional revenue stream realized from the suites will provide for other improvements to the stadium which will benefit everyone who attends the games.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

CENTRIFUGAL CHILLER CONVERSION - LLOYD NOBLE CENTER

Beginning January 1, 1996, chlorofluorocarbons (CFC's) will no longer be produced in the United States or abroad. This step to protect the ozone layer has major implications for the University because of the commercial type air conditioning equipment on campus. Rapidly rising costs and shortages of domestic and imported CFC refrigerants can be expected. The air conditioning industry advises of difficulties in delivery of new equipment and retrofits if owners postpone decision making. For these reasons it is recommended that we convert the two Trane centrifugal chillers at the Lloyd Noble Center from CFC-11 to HCFC-123 so as to be operational by the 1995 air conditioning season.

This will be accomplished by replacing the existing compressors and motors with new units. The existing machines are Trane open drive machines. Because of the nature of this type machine and because the machines sit idle between Lloyd Noble Center events, they leak refrigerant to the atmosphere in excess of the allowable limits. These chillers will not work as presently configured with replacement non-CFC refrigerants now available without a major motor/compressor retrofit.

This purchase is recommended as a sole source because these components are manufactured by the Trane Company specifically for the existing units. This pre-engineered package is industry proven technology and eliminates the problems associated with field engineered conversions. Our research has not uncovered any other manufacturer who has a pre-engineered package or any successful field engineered conversions.

The cost of this purchase will include the two Trane conversion packages, refrigerant monitoring unit, HCFC-123 refrigerant and the labor to supervise installation, charge the system, start up and commissioning. The cost elements of the conversion have been reviewed and the proposed pricing is considered to be fair and reasonable. The purchase will be charged to Account 137-8101, Lloyd Noble Center Renewal and Replacement Reserves. These reserves were established in accordance with Regents' policy to provide funds for the renewal and replacement of capital items.

President Boren recommended the Board of Regents approve the award of a purchase order to The Trane Company in the amount of \$210,350 for the purchase of two Trane refrigerant conversion units for the air conditioning chillers located at the Lloyd Noble Center.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

MAX WESTHEIMER AIRPORT SECURITY IMPROVEMENTS AND TAXIWAY REHABILITATION

In July 1994, the Board of Regents awarded a contract in the amount of \$142,982 to Tarver Construction Company, Inc. of Norman, Oklahoma for perimeter security fencing including the associated gates, sealcoating Taxiways "A", "B" and "G", and new pavement marking of these taxiways at Max Westheimer Airport.

On October 28, 1994 an inspection of the work associated with this project was completed by representatives of Tarver Construction Company, Inc., Architectural and Engineering Services and Max Westheimer Airport. A punch list of incomplete items of work was developed by Architectural and Engineering Services and given to Tarver Construction Company, Inc. for correction.

The project manager has reviewed the results of the inspections, determined that all punch list items have been completed, and recommends that the project be accepted as substantially complete effective October 28, 1994 and that final payment be made to Tarver Construction Company, Inc.

President Boren recommended the Board of Regents (1) accept the Max Westheimer Airport Security Improvements and Taxiway Rehabilitation project as substantially complete effective October 28, 1994, and (2) authorize that the final payment be made to Tarver Construction Company, Inc.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF A 400 MHZ NUCLEAR MAGNETIC RESONANCE SPECTROMETER FOR USE IN THE DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY

Bids were recently circulated to provide a 400 MHZ Nuclear Magnetic Resonance Spectrometer for research and teaching applications in the Department of Chemistry. This instrument will be a state-of-the-art addition to the instrumentation capability of the department. The research applications will include the following studies:

- Study compounds believed important in Alzheimer's disease.
- Determine the structure of natural products from Marine Organisms which may be used as anti-cancer and cardiovascular drugs.
- Study compounds which promote the catalysis of reactions.
- Determine properties of liquid crystals in order to improve their economic potential.
- Characterize polymeric materials for use in the new battery technologies.

In addition to its purely analytical function in support of research, the spectrometer will provide students at the graduate and undergraduate level with the opportunity to be trained on and use the newest of NMR technologies. Students at The University of Oklahoma must have opportunities such as this to insure that their educational experience has the highest possible value in the competitive national and global economic community into which they are now graduating.

Bids were received as follows:

Varian NMR Instruments Palo Alto, California	\$342,750
Bruker Instruments Billerica, Massachusetts	\$396,900
OTSUKA Electronics Fort Collins, Colorado	\$403,500
Jeol USA Peabody, Massachusetts	\$449,196

The low bid of Varian meets all specifications.

The funding for this purchase will be provided as follows:

<u>Account Number</u>	<u>Amount</u>
125-4047 NSF Research	\$192,750
197-9197 Internal Research Clearing Account	150,000
	<u>\$342,750</u>

President Boren recommended the Board of Regents approve the award of a contract in the amount of \$342,750 to Varian NMR Instruments to furnish and install the NMR Spectrometer in the Department of Chemistry.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

SANITARY SEWER EASEMENT FOR CITY OF NORMAN

The City of Norman through a consultant conducted a sanitary sewer system evaluation of the area bounded by Boyd Street on the north, Elm Avenue on the east, Lindsey Street on the south, and Pickard Avenue on the west. Sewer service in this area has been a problem for the City for many years. The study was completed in 1991 and considered age, line sizes, capacity, development history and maintenance and repair histories. The City has now developed a program and allocated funds to address several of the old, undersized and deteriorated lines identified in the study.

The University owns property adjacent to the alleys in which these sewer lines are located and the City of Norman has requested that the University provide permanent and temporary easements necessary to construct the improvements. The old lines are located very

close to existing buildings and beneath overhead power lines. The provision of new utility easements will allow the new lines to be located in a manner to least impact the surroundings. The City has agreed to replace all paving and restore the ground surface to original condition following construction. Work will begin in the Spring of 1995 if all other necessary easements from private property owners can be acquired.

The permanent easement is described as follows:

The West 7.5 feet of Lots 1 through 5, inclusive, Block 2, and the West 7.5 feet of the North 3.5 feet of Lot 6, Block 2, of the Bessent Addition to Norman, Cleveland County, Oklahoma containing 0.0230 acres more or less;

And the East 7.5 feet of Lots 41 through 48, inclusive, Block 2 of Bessent Addition to Norman, Cleveland County, Oklahoma containing 0.0344 acres more or less;

And the East 20.0 feet of Lots 38, 39, and 40, Block 1, of Johnson's Addition to Norman, Cleveland County, Oklahoma containing 0.0367 acres more or less.

The temporary easement is described as follows:

The South 10.0 feet of the West 5.0 feet of Lot 8, Block 1, Johnson's Addition to Norman, Cleveland County, Oklahoma containing 0.0011 acres more or less.

President Boren recommended the Board of Regents approve a permanent utility easement and a temporary construction easement for the City of Norman which will allow the repair and replacement of sewer lines in the areas south of Boyd Street between College Avenue and Chautauqua Avenue and south of Brooks Street between Elm Avenue and College Avenue.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

NOVEMBER SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures are up 2% from last year (\$22.8 million vs. \$22.3 million), awards are up 2% (\$32.3 million vs. \$31.7 million), and proposal activity is up 47% (\$94.1 million vs. \$63.9 million).

Norman Campus

- Research expenditures are down 5% from last year (\$12.3 million vs. \$13 million), awards are down 7% (\$15.3 million vs. \$16.5 million), but proposal activity is up 64% (\$69.8 million vs. \$42.5 million).
- College of Continuing Education expenditures are up 8% from last year at \$7.0 million, awards are up 7% (\$10.0 million vs. \$9.4 million), but proposal activity is down 95% (\$11.4 million vs. \$240.0 million*).

Health Sciences Center

- Research expenditures are up 13% over last year (\$10.5 million vs. \$9.4 million), awards are up 12% (\$17.0 million vs. \$15.2 million), and proposal activity is up 13% (\$24.2 million vs. \$21.4 million).
- Total expenditures are up 11% over last year (\$20.5 million vs. \$18.6 million), awards are up 19% (\$30.0 million vs. \$25.2 million), and proposal activity is up 12% (\$29.6 million vs. \$26.5 million).

- * November 1993 included an unusually large proposal (\$203 million) for National Air Traffic Instructional Services Contract.

President Boren recommended the Board of Regents ratify the awards and/or modifications for November 1994 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

INTERNAL AUDITING ACTIVITIES, THE UNIVERSITY OF OKLAHOMA

During the previous quarter, seven audits were completed for the Norman Campus and Health Sciences Center. A listing of these audits was included in the agenda. Copies of the individual audit reports were filed with the vice president and department responsible for the activity audited, the President's Office, and the Regents' Office. Internal auditing noted no issues of significant concern in these audits that should be brought to the attention of the Regents.

Twelve post-audit reviews were also conducted. Of the 62 recommendations revisited during these reviews, 59 were found to be implemented. Of the three not found to be implemented, sufficient time had not elapsed to determine if the department's revised procedures would be effective. A second follow-up review will be conducted for these three recommendations.

This report was presented for information and discussion. No action was proposed.

REGENTS' FUND INVESTMENTS

During the month ended November 30, 1994, the investment transactions listed below were made based upon investment recommendations provided by J. & W. Seligman & Co. These transactions were designed to trim three holdings as sources of funds to establish a position in General Re Corporation.

Purchases: New Holdings

1,300 Shares	General Re Corporation
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Sales:

2,025 Shares	Keycorp
1,000 Shares	Michaels Stores, Inc.
1,000 Shares	Nucor Corporation

General Re Corporation is the parent of General Reinsurance, the largest property/casualty reinsurer in the United States. Other subsidiaries write property/casualty insurance as well as life, accident and health lines. The company also provides management, brokerage and related services. There are few financial companies which are so dominant in their particular business segment as is General Re. Most of the business is written on an excess of loss basis, which means that its liability arises only after the loss incurred by the primary insurer exceeds a specified sum. Because of this, General Re's business has been much less cyclical than primary writers of property/casualty insurance.

The allocation of resources within the fund following these investment transactions was in line with the Regents' investment policy. The schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of November 30, 1994 was included in the agenda.

These Seligman recommendations were approved and these transactions have been completed.

This report was presented for information. No action was required.

TEACHER EDUCATION-PLUS PROGRAM

President Boren opened the discussion of this item. He said the Regents have given this program a lot of thought and there have been many discussions. He said in response to concerns that have been raised he has had discussions with the Dean, the entire College faculty and the students. The faculty has put an enormous amount of energy into this program in terms of its responsibility to help devise curriculum. The Education faculty is virtually unanimously committed to the program. On advice of the Board, President Boren said he had Nick Hathaway, a member of his staff, contact a very significant number of superintendents and assistant superintendents who do the hiring and evaluation of the teachers in districts large and small, rural and urban, across the State. Two or three things which can lead to improvement in

the program were found and the Dean and faculty have responded very positively to these suggestions and are working through them now to make sure they are implemented. First, most school districts do not necessarily give any additional compensation or favor in hiring just because students have gone through the five-year program. There are some exceptions but the majority do not. They do, however, if the students have a minimum of 15 graduate hours. That is the breakpoint, and the handbooks of nearly all the districts provide for additional compensation for those students with at least 15 graduate hours and also hiring preference. With very modest modification of OU's program and appropriate advising of our students which the Education faculty is now implementing, it would be assured that every student who came through this program would have at least 15 graduate hours. This would give graduates a leg up on hiring and some additional compensation to start with. There were very grave concerns that the University might be requiring a fifth year with no market compensation. Second, to make sure if a student was highly motivated, wanted to take summer sessions and carry additional loads during the regular school year that with scheduling the student could accelerate movement through this program and, in essence, meet the five-year requirements in four years and a summer. Also, if a student wanted to spend five years but accelerate, it would be possible for them to get a masters at the end of the fifth year as well. President Boren said the faculty wants to not only produce a certain quality of teachers to go into the public school system each year but to really be a force for improving the caliber of the teachers of the State, to be a flagship. Students as well as the faculty have described a very unique program developed so their practical experience dovetails into their research projects. And third, the way this program is now devised, the vast majority of Teacher Education students in English, for instance, will have more hours in English than the average English major will have.

President Boren said it would be appropriate to re-evaluate this program again in a year, because at this point in time the dialogue with the Dean and faculty indicates that they will proceed to implement the changes and fine tune the program to respond to many of the concerns expressed. It is very appropriate in one year to look at it again to make sure that those commitments have been kept, that indeed the fine tuning has taken place, and that our students are in a position of having an enhanced education. The financial sacrifice of an additional fifth year must be rewarding to them, both financially and personally, in terms of their professional standards and what they will bring to it. President Boren said if this Board takes the action he is recommending of allowing this program to go forward another year this will be a strong message to our best faculty in the College of Education who are really determined, want to be the best, have their sights set very high and want to make a contribution to education in Oklahoma. This would be a strong affirmation by the Board to the best people on the faculty that what they are trying to do is appreciated as well as their willingness to work through the process together.

Regent Bentley commented he has a personal interest in this program since his daughter is a part of it. He said he looks at it from a business approach and the marketability of students when they complete the five-year program. Our students need to be a step above anyone else. He said we have a commitment to The University of Oklahoma to produce the top students and this program is a commitment we should stay with for another year.

President Boren said there was an initial drop-off in program enrollment due to the transition and the lack of understanding of the program but that has now leveled off. With the constructive willingness the faculty has shown to improve the quality, there is merit for giving the program another year to make certain it is working as we hope it will.

Regent Bentley moved approval of the President's recommendation to proceed with the five-year program for another year, to fine tune the program according to the President's guidelines, and re-evaluate it after a year. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing personnel-related issues as listed above. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved. The executive session was held in the same location and began at 10:25 a.m.

The meeting reconvened in regular session at 11:23 a.m.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

Leaves of Absence:

Sara Baker, Assistant Professor of Psychology, short term disability leave of absence with pay extended November 16, 1994 through December 31, 1994; medical leave of absence without pay, January 1, 1995 through May 15, 1995.

Frederick H. Miller, Professor of Law, leave of absence without pay changed to leave of absence with full pay, January 1, 1995 through May 15, 1995. The University of Oklahoma College of Law will be reimbursed for salary plus benefits by the William Mitchell College of Law.

Gary L. Thompson, Chair and Associate Professor of Geography, short term disability leave of absence with pay extended, January 1, 1995 through May 15, 1995.

Appointment or Reappointment:

Jeffrey Austin, reappointed Acting Assistant Professor of Accounting, annual rate of \$61,000 for 9 months (\$6,777.78 per month), January 1, 1995 through May 15, 1995. Paid from 122-7213, Business Administration Instruction, pos. 734.60.

Changes:

David E. Etheridge, Professor of Music and Coordinator of Undergraduate Studies, School of Music; given additional title Associate Director, School of Music, July 1, 1994. Associate Director title inadvertently omitted from earlier appointment.

Forrest Frueh, title changed from Associate Professor of Business Strategy and Legal Studies to Associate Professor of Legal Studies (Marketing); given additional title Director, Undergraduate Programs, College of Business Administration, November 1, 1994.

James F. Kimpel, Professor of Meteorology; title Senior Vice President and Provost, Norman Campus, deleted, January 25, 1995; on vacation with pay, January 25, 1995 through February 14, 1995; sabbatical leave of absence with full pay, February 15, 1995 through August 15, 1995; Professor of Meteorology, salary changed from annual rate of \$140,000 for 12 months (\$11,666.66 per month) to annual rate of \$105,000 for 9 months (\$11,666.66 per month) August 16, 1995. Changed from Executive Officer to Academic. Paid from 122-7384, Provost's Office, pos. 1.63, and 122-7265, Meteorology, pos. 17.60.

Bonnie Konopak, Professor and Chair of Instructional Leadership and Academic Curriculum; given additional title Acting Associate Dean and Acting Director of Teacher Education, College of Education; salary temporarily changed from annual rate of \$68,500 for 12 months (\$5,708.33 per month) to annual rate of \$78,775 for 12 months (\$6,564.58 per month), December 1, 1994 through June 30, 1995. Paid from 122-7343, Instructional Leadership and Academic Curriculum, pos. 23.60.

Dorothy J. Magrath, Professor of Music and Coordinator of Graduate Studies, School of Music; given additional title Associate Director, School of Music, July 1, 1994. Associate Director title inadvertently omitted from earlier appointment.

Nancy Mergler, Associate Professor* of Psychology and Director, Honors Program; given additional title Interim Provost, Norman Campus; salary temporarily changed from annual rate of \$66,133 for 12 months (\$5,511.08 per month) to annual rate of \$115,000 for 12 months (\$9,583.33 per month), January 26, 1995 through June 30, 1995. Exception to Regents' Policy 1.15 on the appointment of Interim Officers is given so as not to preclude Dr. Mergler from consideration for the position if she desires to be a candidate. Paid from 122-7384, Provost's Office, pos. 707.63.

EXCEPTION TO NEPOTISM POLICY

In accordance with The University of Oklahoma Regents' Nepotism Policy, President David L. Boren calls to the attention of the Regents the appointment of Nancy Mergler as Interim Provost, Norman Campus. Dr. Mergler's spouse, Ronald Schleifer, currently is appointed as a Professor in the Department of English.

Also in accordance with the Nepotism Policy, Dr. Mergler will not be involved in the performance evaluations and recommendations for compensation and promotion regarding her spouse. The Associate Provost will be responsible for such evaluation and review of Professor Schleifer.

Carolyn S. Morgan, Associate Professor of Sociology, of Women's Studies, and of Human Relations; given additional title Interim Director, Honors Program, salary temporarily changed from annual rate of \$40,665 for 9 months (\$4,518.33 per month) to annual rate of \$66,000 for 12 months (\$5,500.00 per month), January 23, 1995 through June 30, 1995. Paid administrative stipend of \$1,358.00 per month during interim appointment. Paid from 122-7245, Honors Program, pos. 1.60, and 122-7489, Sociology Research, pos. 10.63.

Richard Tersine, Baldwin Professor of Management; given additional title Director, MBA Program, College of Business Administration; salary changed from annual rate of \$86,818 for 9 months (\$9,646.44 per month) to annual rate of \$89,818 for 9 months (\$9,979.77 per month), January 1, 1995. Includes administrative stipend of \$3,000 for additional title as Director of MBA Program. Paid from 122-7213, Business Administration Instruction, pos. 114.60.

*See motion to approve on page 24263

Djebbar Tiab, Professor of Petroleum and Geological Engineering, given additional title Unocal Centennial Professor, January 1, 1995 through December 31, 1997; salary changed from annual rate of \$59,308 for 9 months (\$6,589.77 per month) to annual rate of \$64,308 for 9 months (\$7,145.33 per month), January 1, 1995. Endowed professorship appointment is for three years with a \$5,000 salary supplement per year. Paid from 122-7476, Petroleum and Geological Engineering Research, pos. 13.63, and 122-7276, Petroleum and Geological Engineering, pos. 13.60.

T. H. Lee Williams, Associate Dean, College of Geosciences, Professor of Geography, and Director, State EPSCoR; titles Director, Geosciences Remote Sensing Group, and Director, Cooperate Institute for Applied Remote Sensing, deleted, January 1, 1995.

G. Lee Willinger, Associate Professor of Accounting and William W. Talley II Research Fellow; title changed from John F. Y. Stambaugh Centennial Professor to John F. Y. Stambaugh Centennial Associate Professor of Accounting, July 1, 1994. Correction of title.

Resignations and/or Terminations:

Ronald Cox, Assistant Professor of Aerospace and Mechanical Engineering, December 31, 1994. Retains title Adjunct Assistant Professor of Aerospace and Mechanical Engineering, without remuneration, January 1, 1995.

Moshe Gophen, Professor of Zoology, January 31, 1995.

Retirements:

Ernest F. Larkin, Professor of Journalism and Mass Communication, December 31, 1994; named Professor Emeritus of Journalism and Mass Communication.

Dan D. Nimmo, Professor of Communication, June 30, 1995.

Health Sciences Center:

Leaves of Absence:

Mary Haynie, Assistant Professor of Medicine, Tulsa, short term disability leave of absence with full pay extended, October 18, 1994 through January 2, 1995.

Ruben Schechter, Assistant Professor of Medicine, short term disability leave of absence with full pay, April 19, 1994 (ongoing treatment for cancer).

Appointments or Reappointments:

Shirley S. Travis, Parry Chair in Gerontological Nursing and Professor of Nursing with tenure, annual rate of \$70,000 for 12 months (\$5,833.34 per month), January 1, 1995. Paid from 22559520, Parry Endowed Chair in Nursing, pos. 068100.

Morton S. Skorodin, M.D., Professor of Medicine, Tulsa, annual rate of \$118,080 for 12 months (\$9,840.00 per month), December 1, 1994 through June 30, 1995. Paid from VA Medical Center-Muskogee, pos. 251310.

Robert E. Anderson, Professor of Ophthalmology with tenure, Adjunct Professor of Biochemistry and Molecular Medicine, and Director, Oklahoma Center for Neurosciences, annual rate of \$115,000 for 12 months (\$9,583.34 per month), January 1, 1995 through June 30, 1995. Paid from C4393402, Pediatric Ophthalmology Services, and 22079520, Neuroscience, pos. 156250.

Edmond H. Kalmon, Jr., M.D., reappointed Clinical Professor of Radiological Sciences, annual rate of \$30,000 for 12 months (\$2,500.00 per month), .48 time, October 1, 1994 through June 30, 1995. Paid from A0000181, Radiology Salary Supplement, pos. 201900.

Kyung N. Lee, Ph.D., Associate Professor of Research, Department of Medicine, annual rate of \$46,350 for 12 months (\$3,862.50 per month), December 1, 1994 through June 30, 1995. Paid from Oklahoma Medical Research Foundation, pos. 150585.

Carson Todd, D.O., Associate Professor of Medicine, Tulsa, annual rate of \$126,089 for 12 months (\$10,507.42 per month), December 1, 1994 through June 30, 1995. Paid from VA Medical Center-Muskogee, pos. 251200.

Michael J. Duncan, Adjunct Assistant Professor of Family Medicine; Director, Managed Care; and Acting Chief Executive Officer, Professional Practice Plan, College of Medicine, annual rate of \$110,000 for 12 months (\$9,166.67 per month), February 1, 1995 through June 30, 1995. Paid from A0000570, PPP Central Administration, pos. 295302.

Mazen Dimachkie, M.D., Clinical Assistant Professor of Neurology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), November 15, 1994 through June 30, 1995. Paid from A0007591, PPP Neurology Dean's Fund Support, pos. 154200.

Aboud J. Ghalayini, Ph.D., Assistant Professor of Ophthalmology, annual rate of \$50,000 for 12 months (\$4,166.66 per month), January 1, 1995 through June 30, 1995. Paid from C4393402, Pediatric Ophthalmology Services, and A0000076, PPP Ophthalmology, pos. 156260.

Donald T. Karaki, D.D.S., Assistant Professor of Oral Diagnosis and Radiology, annual rate of \$53,000 for 12 months (\$4,166.67 per month), April 1, 1995 through June 30, 1995. Paid from 1034-3, Oral Biology, pos. 028550.

Dolores Subia Bigfoot, Ph.D., Assistant Professor of Research, Department of Pediatrics, annual rate of \$46,000 for 12 months (\$3,833.33 per month), .75 time, November 1, 1994 through June 30, 1995. Paid from C2215901, Educational Objectives and Guidelines-Pediatrics, pos. 164750.

Debra Sue Mitchell, M.D., Assistant Professor of Surgery, annual rate of \$80,000 for 12 months (\$6,666.66 per month), January 1, 1995 through June 30, 1995. Paid from A0005182, OU Breast Center Administration, pos. 207610.

Christy R. Bratcher, M.D., Clinical Instructor in Medicine, Tulsa, annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 1, 1994 through June 30, 1995. Paid from A0010299, PPP TMC Internal Medicine Group Practice, pos. 250435.

Darren W. Housel, M.D., Clinical Instructor in Obstetrics and Gynecology, annual rate of \$5,000 for 12 months (\$416.67 per month), .10 time, December 1, 1994 through June 30, 1995. Paid from A0000073, Obstetrics and Gynecology, pos. 127100.

Richard A. Alvarez, Instructor in Research, Department of Ophthalmology, annual rate of \$44,150 for 12 months (\$3,679.17 per month), January 1, 1995 through June 30, 1995. Paid from C4393402, Pediatric Ophthalmology Services, pos. 156280.

January 25, 1995

24260

Maureen Maude, Instructor in Research, Department of Ophthalmology, annual rate of \$46,250 for 12 months (\$3,854.17 per month), January 1, 1995 through June 30, 1995. Paid from C4393402, Pediatric Ophthalmology Services, pos. 156270.

<u>NAME AND TITLE(S)</u>	<u>ANNUAL FTE INCOME POTENTIAL</u>	<u>ANNUAL GUARANTEED BASE SALARY</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>	<u>REMARKS</u>
APPOINTMENTS OR REAPPOINTMENTS:					
Wenyu Wang, Ph.D., Associate Professor of Research, Center for Epidemiologic Research, College of Public Health	\$62,500	\$50,000 (\$4,166.67 per month)	\$12,500	1-1-95 thru 6-30-95	Paid from C1133207, Cardiovascular Disease in American Indians
Lynda Nancy Reynolds, Adjunct Associate Professor of Radiologic Technology and Program Director, Department of Radiologic Technology	\$55,000	\$45,000 (\$3,750.00 per month)	\$10,000	1-1-95 thru 6-30-95	Paid from 2724-6, Radiologic Technology, pos. 240150.
CHANGES:					
Robert J. Friberg, Ph.D., Associate Professor of Physical Therapy (Correction of PPP earnings on appointment paperwork)	FROM: \$80,000 TO: \$100,000	FROM: \$60,000 (\$5,000.00 per month) TO: \$60,000 (\$5,000.00 per month)	FROM: \$20,000 TO: \$40,000	12-1-94 thru 6-30-95	Paid from 2722-6, Physical Therapy, pos. 238400.
Allen W. Knehans, Associate Professor of Nutritional Sciences (Increase in PPP earnings potential)	FROM: \$44,800 TO: \$48,264	FROM: \$43,264 (\$3,605.33 per month) TO: \$43,264 (\$3,605.33 per month)	FROM: \$1,536 TO: \$5,000	12-1-94	Paid from 2716-6, Nutritional Sciences, pos. 235210, and C1204003, Preventive Cardiology Academic Award, pos. 126344.

January 25, 1995

24261

Changes:

Deborah A. Booton-Hiser, Associate Professor of Nursing, salary changed from annual rate of \$54,828 for 12 months (\$4,568.98 per month) to annual rate of \$60,828 for 12 months (\$5,068.98 per month), January 1, 1995. Increase due to additional duties due to illness of another faculty member. Paid from 20069540, College of Nursing, pos. 069275.

Albert M. Chandler, Professor of Biochemistry and Molecular Biology; title Acting Chair of Biochemistry and Molecular Biology, deleted, November 1, 1994.

Fred H. Coleman III, title changed from Clinical Assistant Professor to Assistant Professor of Obstetrics and Gynecology, salary changed from without remuneration to annual rate of \$50,000 for 12 months (\$4,166.66 per month), December 1, 1994 through June 30, 1995. Paid from A0000073, PPP Obstetrics and Gynecology, pos. 127200.

Bobby G. Eaton, Professor of Radiological Sciences; title changed from Vice Chair to Acting Chair of Radiological Sciences, salary changed from annual rate of \$87,547 for 12 months (\$7,295.54 per month) to annual rate of \$102,547 for 12 months (\$8,545.54 per month), January 1, 1995. Paid from A0000181, PPP Radiological Sciences; B0336001, Children's Memorial Hospital Reimbursement; and 22229520, Radiological Sciences, pos. 200200.

Michael C. Foster, Assistant Professor of Family Medicine, Tulsa, salary changed from annual rate of \$70,000 for 12 months (\$5,833.33 per month) to annual rate of \$72,000 for 12 months (\$6,000.00 per month), January 1, 1995 through June 30, 1995. Paid from 28039450, TCM Family Practice, pos. 248300. Equity increase as agreed with new chairman.

Robert H. Gibbs, title changed from Clinical Professor to Professor of Medicine, Tulsa, salary changed from without remuneration to annual rate of \$117,589 for 12 months (\$9,799.08 per month), December 1, 1994 through June 30, 1995. Paid from VA Medical Center-Muskogee, pos. 250500.

Rhett L. Jackson, title changed from Instructor to Assistant Professor of Medicine, November 1, 1994 through June 30, 1995.

Ethan Lindsey, title changed from Clinical Instructor to Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$13,572 for 12 months (\$1,131.00 per month), .20 time, November 15, 1994 through June 30, 1995. Paid from A0000080, PPP Psychiatry and Behavioral Sciences, pos. 189000.

John C. Siegle, Clinical Instructor in Obstetrics and Gynecology, salary changed from annual rate of \$10,000 for 12 months (\$833.33 per month), .20 time, to annual rate of \$5,000 for 12 months (\$416.67 per month), .10 time, December 1, 1994 through June 30, 1995. Paid from A0000073, PPP Obstetrics and Gynecology, pos. 129655.

Michael H. Whalen, title changed from Clinical Associate Professor to Associate Professor of Medicine, Tulsa, salary changed from without remuneration to annual rate of \$105,589 for 12 months (\$8,799.08 per month), December 1, 1994 through June 30, 1995. Paid from VA Medical Center-Muskogee, pos. 250800.

Peter Winn, Assistant Professor of Family Medicine, salary changed from annual rate of \$72,515 for 12 months (\$7,042.84 per month) to annual rate of \$65,415 for 12 months (\$5,451.25 per month), July 1, 1994. Budget correction. Paid from 2218-2, Family Medicine, pos. 180660, and C1294005, Geriatric Education Center Grant Curriculum D.

Resignations and/or Terminations:

Terri L. Barton, Assistant Professor of Pharmacy and Director of the Drug Information Center, College of Pharmacy, December 30, 1994 (with accrued vacation through January 31, 1995).

Paula Bohr, Associate Professor of Occupational Therapy, December 31, 1994 (with accrued vacation through February 13, 1995).

James E. Bourdeau, Associate Professor of Medicine and Adjunct Associate Professor of Physiology and Biophysics, December 31, 1994 (with accrued vacation through February 15, 1995).

Teresa H. Caraway, Adjunct Assistant Professor of Communication Sciences and Disorders, January 1, 1995.

Sonia Crandall, Assistant Professor of Family Medicine, November 30, 1994 (with accrued vacation through December 16, 1994).

Theresa S. Farrow, Assistant Professor of Psychiatry and Behavioral Sciences, Tulsa, December 31, 1994.

Wilma Fett, Clinical Instructor in Pediatrics, November 30, 1994.

Dolores V. Pasierb, Associate in Anesthesiology, December 31, 1994 (with accrued vacation through January 9, 1995).

Pamela H. Tietze, Clinical Instructor in Obstetrics and Gynecology, Tulsa, December 2, 1994.

Victor C. Tisdal III, Clinical Instructor in Radiological Sciences, December 31, 1994.

Sue A. Washnock, Assistant Professor of Dental Hygiene, December 30, 1994 (with accrued vacation through February 15, 1995).

Retirements:

Stanley L. Silberg, Professor of Biostatistics and Epidemiology, December 31, 1994 (with accrued vacation through February 15, 1995); named Professor Emeritus of Biostatistics and Epidemiology.

Sidney P. Traub, Professor and Chair of Radiological Sciences, December 31, 1994 (with accrued vacation through March 2, 1995).

Lowell D. Whitsett, Professor of Occlusion, December 31, 1994; named Professor Emeritus of Occlusion.

President Boren recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the President's recommendation and in addition that upon recommendation of the Dean of the College of Arts and Sciences, Nancy Mergler be promoted to Professor of Psychology, as well as the action as stated in the agenda appointing her Interim Provost. Dr. Halverstadt also noted the exception to the Nepotism Policy as stated in the agenda.

The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

Appointments or Reappointments:

Charles D. Hope, Assistant Football Coach, annual rate of \$65,000 for 12 months (\$5,417.00 per month), January 1, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 54.65.

Ken R. Nixon, Special Project Consultant, College of Geosciences, annual rate of \$52,248 for 12 months (\$4,354.00 per month), .35 time, December 1, 1994 through June 30, 1995. Professional Staff. Paid from 122-7455, Computational Geosciences, pos. 701.65; 125-6840, EDR, pos. 905.65; and 125-4269, Duke Power, pos. 906.65. Paid from grant funds; subject to availability of funds.

Gary M. Nord, Assistant Football Coach, annual rate of \$80,000 for 12 months (\$6,667.00 per month), January 1, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 55.65.

Ronald D. Steiner, Administrative Assistant, Men's Football Program, Athletic Department, annual rate of \$50,000 for 12 months (\$4,167.00 per month), January 1, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 52.65.

Michael Craig Swabek, Assistant Football Coach, annual rate of \$50,000 for 12 months (\$4,167.00 per month), January 1, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 56.65.

Jon Tenuta, Assistant Football Coach, annual rate of \$65,000 for 12 months (\$5,417.00 per month), January 11, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 56.65.

Christ Vagotis, Assistant Football Coach, annual rate of \$70,000 for 12 months (\$5,833.00 per month), January 1, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 57.65.

Kurt James Van Valkenburgh, Assistant Football Coach, annual rate of \$70,000 for 12 months (\$5,833.33 per month), January 1, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 58.65.

Changes:

David L. Annis, title changed from Food Service Administrator to Assistant Director of Housing/Food Service Administration, Food Service, February 1, 1995. Administrative Staff.

Gary Gibbs, title changed from Head Football Coach to Special Assistant to the Athletic Director, December 15, 1994.

Thomas P. Hayes, title changed from Assistant Football Coach to Classification Pending, Athletic Department, January 1, 1995 through June 30, 1995.

Mervin L. Johnson, title changed from Assistant Head Football Coach to Assistant Football Coach, salary changed from annual rate of \$80,100 for 12 months (\$6,675.00 per month) to annual rate of \$70,000 for 12 months (\$5,833.00 per month), January 6, 1995. Professional Staff. Paid from 117-1121, Athletic Department, pos. 60.65.

Michael D. Jones, title changed from Assistant Football Coach to Classification Pending, Athletic Department, January 1, 1995 through June 30, 1995.

Earl N. Stone II, title changed from Deputy Chief of Operations to Assistant Director, Department of Public Safety, November 1, 1994. Administrative Staff.

Clarke A. Stroud, Assistant Director of Housing for Residence Life, University Housing, salary changed from annual rate of \$35,000 for 12 months (\$2,916.67 per month) to annual rate of \$40,892 for 12 months (\$3,407.65 per month), February 1, 1995. Administrative Staff. Paid from 147-5100, University Housing, pos. 102.65. Salary adjustment is to compensate for apartment rent and telephone service he was receiving as part of salary package. He is moving out of University housing.

Resignations and/or Terminations:

Walter D. Ballew, Associate Dean of Research, College of Engineering, December 31, 1994.

John D. Barr, Assistant Football Coach, Athletic Department, January 5, 1995 (with accrued vacation through February 16, 1995).

Frederick J. Bennett, Vice President for University Affairs, December 31, 1994.

Lester Watson Brown, Assistant Football Coach, Athletic Department, January 2, 1995 (with accrued vacation through February 9, 1995).

T. Charles Hillis, Staff Physician, Goddard Health Center, January 3, 1995 (with accrued vacation through January 5, 1995).

Charley North, Assistant Football Coach, Athletic Department, January 3, 1995 (with accrued vacation through February 12, 1995).

Kevin G. Wolthausen, Assistant Football Coach, Athletic Department, January 4, 1995 (with accrued vacation through February 12, 1995).

Retirement:

John P. Eckert, Director of Internal Auditing, disability retirement, February 28, 1995 (with accrued vacation through April 3, 1995).

Health Sciences Center:

Appointment or Reappointment:

Mike T. Holden, Software/Hardware Development Engineer, Department of Medicine, annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 16, 1994. Professional Staff. Paid from A0001774, Cardiology-Ablation Study, pos. 138015.

Changes:

James Calame, Clinician Assistant II, Department of Medicine, salary changed from annual rate of \$35,000 for 12 months (\$2,916.67 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1994. Retroactive equity and merit increase. Paid from C4391805, Provide Professional Medical Staff Cardiac Care, pos. 138159.

Maurice D. Goudeau, Clinician Assistant II, Department of Medicine, salary changed from annual rate of \$35,000 for 12 months (\$2,916.67 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1994. Retroactive equity and merit increase. Paid from C4391805, Provide Professional Medical Staff Cardiac Care, pos. 305300.

Warren Shreve, title changed from Business Manager, University Information Services, to Interim Assistant Director of Micro Support, Department of Micro Support and Telecommunications, salary temporarily changed from annual rate of \$45,478.80 for 12 months (\$3,789.90 per month) to annual rate of \$54,478.80 for 12 months (\$4,539.90 per month), October 17, 1994. Administrative Staff. Paid from 3821-9, Micro Support, pos. 328180, and 3825-9, Telecommunications, pos. 377140.

George Varghese, promoted from Clinic Manager to Clinic Administrator, Department of Family Medicine, salary increased from annual rate of \$33,358 for 12 months (\$2,779.83 per month) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), October 1, 1994. Managerial Staff. Paid from 3540-2, Family Medicine, pos. 305300. Combining North and Central Clinical Operations into one clinical setting.

Resignations and/or Terminations:

Beverly Blake, Senior Financial Analyst, Department of Family Medicine, November 14, 1994 (with accrued vacation through December 16, 1994).

Linda F. Winger, Clinics Administrator, Department of Medicine, December 31, 1994 (with accrued vacation through January 24, 1995).


President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

LITIGATION

There was no executive session or report given on this item.

There being no further business, the meeting adjourned at 11:26 a.m.


Chris A. Purcell
Executive Secretary of the Board of Regents

RESOLUTION

A RESOLUTION AUTHORIZING THE ADMINISTRATION OF THE UNIVERSITY OF OKLAHOMA, BOND COUNSEL AND THE FINANCIAL ADVISOR TO THE UNIVERSITY TO UNDERTAKE CERTAIN PROCEDURAL AND MINISTERIAL ACTIONS IN CONNECTION WITH THE PROPOSED ISSUANCE OF \$6,600,000 BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA PARKING REVENUE BONDS (ELM AVENUE PARKING FACILITY), SERIES 1995A; AUTHORIZING THE VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS, NORMAN CAMPUS, TO MAKE CERTAIN DECLARATIONS OF OFFICIAL INTENT ON BEHALF OF THE UNIVERSITY; AND AUTHORIZING THE EXECUTION OF DOCUMENTS.

WHEREAS, the provisions of Senate Concurrent Resolution No. 18, adopted by the Oklahoma Senate on May 5, 1993, and adopted by the Oklahoma House of Representatives on May 20, 1993, authorize the Board of Regents of the University of Oklahoma to issue revenue bonds in an amount not exceeding \$10,000,000; and

WHEREAS the Board of Regents proposes to issue up to \$6,600,000 Board of Regents of the University of Oklahoma Parking Revenue Bonds (Elm Avenue Parking Facility), Series 1995A (the "Parking Revenue Bonds"); and

WHEREAS, the Board of Regents intends to begin preparations for the issuance of its Parking Revenue Bonds.

IT IS, THEREFORE, RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA, ACTING FOR AND ON BEHALF OF THE UNIVERSITY OF OKLAHOMA, AS FOLLOWS:

1. Authorization to Act.

The administration of the University of Oklahoma, Bond Counsel and the Financial Advisor to the University are hereby authorized to undertake all necessary and convenient procedural and ministerial actions in connection with the proposed issuance of the Parking

Revenue Bonds, including, but not limited to, preparation of a preliminary official statement, submission of financial information the State Regents for Higher Education, solicitation of a rating or ratings on the Bonds and obtaining all necessary approvals by agencies and commissions.

2. Authorization to Make Declarations of Official Intent.

The Vice President for Administrative Affairs, Norman Campus, is hereby authorized to make any necessary declarations of official intent, on behalf of the University, as may be required with respect to the Parking Revenue Bonds.

3. Execution of Necessary Documents.

The administration of the University is hereby authorized to do any and all things necessary or convenient to assist in the preparation of the proposed Parking Revenue Bonds, including, but not limited to, the execution and delivery of necessary documents pertaining to the Parking Revenue Bonds.

ADOPTED AND APPROVED this 24th day of January, 1995.

CHAIRMAN, BOARD OF REGENTS OF
THE UNIVERSITY OF OKLAHOMA

ATTEST:

EXECUTIVE SECRETARY OF THE BOARD OF
REGENTS OF THE UNIVERSITY OF OKLAHOMA

(SEAL)

STATE OF OKLAHOMA)
) SS
COUNTY OF CLEVELAND)

I, the undersigned, do hereby certify that I am the duly qualified and acting Executive Secretary of the Board of Regents of the University of Oklahoma.

I further certify that the above and foregoing constitutes a true and correct copy of the minutes of a meeting of the Board of Regents held on January 24, 1995, insofar as it related to the authorization to undertake certain actions in connection with the proposed issuance of up to \$6,600,000 Board of Regents of the University of Oklahoma Parking Revenue Bonds (Elm Avenue Parking Facility), Series 1995A, as the minutes of the meeting and the resolution are officially recorded in my office.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and impressed hereon the official seal of the Board on this _____ day of January, 1995.

EXECUTIVE SECRETARY OF THE BOARD OF
REGENTS OF THE UNIVERSITY OF OKLAHOMA

(SEAL)

**MINUTES OF A MEETING OF THE BOARD OF
REGENTS OF THE UNIVERSITY OF OKLAHOMA
JANUARY 24, 1995**

The Board of Regents of the University of Oklahoma met in regular session at the Samuel Roberts Noble Foundation Center, Conference Room, 2510 Highway 199 East, Ardmore, Oklahoma, on the 24th day of January, 1995, at _____ o'clock a.m. Present at the meeting were the following members of the Board of Regents:

PRESENT:

ABSENT:

After the meeting had been called to order, and after other proceedings, Regent _____ introduced a resolution authorizing the administration of the University of Oklahoma, Bond Counsel and the Financial Advisor to the University to undertake certain procedural and ministerial actions in connection with the proposed issuance of \$6,600,000 Board of Regents of the University of Oklahoma Parking Revenue Bonds (Elm Avenue Parking Facility), Series 1995A.

Regent _____ moved adoption of the resolution, which motion was seconded by Regent _____, and adopted by the following vote:

AYE:

NAY:

The resolution is as follows:

**MINUTES OF A MEETING OF THE BOARD OF
REGENTS OF THE UNIVERSITY OF OKLAHOMA
JANUARY 24, 1995**

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PRESENT:

ABSENT:

After the meeting had been called to order, and after other proceedings, Regent _____ introduced a resolution authorizing the administration of the University of Oklahoma, Bond Counsel and the Financial Advisor to the University to undertake certain procedural and ministerial actions in connection with the proposed issuance of \$6,600,000 Board of Regents of the University of Oklahoma Parking Revenue Bonds (Elm Avenue Parking Facility), Series 1995A.

Regent _____ moved adoption of the resolution, which motion was seconded by Regent _____, and adopted by the following vote:

AYE:

NAY:

The resolution is as follows:

FY 96 PROPOSED APARTMENT RATES

	<u>FY 95 RATE PER MONTH</u>	<u>FY 96 PROPOSED RATE PER MONTH</u>	<u>% INCREASE</u>	<u>\$ INCREASE PER MONTH</u>
Parkview Apartments				
1 Bedroom	\$287	\$310	8.00%	\$23
2 Bedroom	300	324	8.00%	24
3 Bedroom	321	347	8.00%	26
Kraettli Apartments				
Furnished	344	372	8.00%	28
Unfurnished	333	360	8.00%	27
Yorkshire Apartments				
1 Bedroom/1 Bath (Furnished)	396	428	8.00%	32
1 Bedroom/1 Bath (Unfurnished)	373	403	8.00%	30
2 Bedroom/1 Bath (Furnished)	444	480	8.00%	36
2 Bedroom/1 Bath (Unfurnished)	408	441	8.00%	33
2 Bedroom/2 Bath (Furnished)	475	513	8.00%	38
2 Bedroom/2 Bath (Unfurnished)	439	474	8.00%	35

FY 96 PROPOSED ROOM AND BOARD RATES

	<u>FY 95 RATE PER SEMESTER</u>	<u>FY 96 PROPOSED RATE PER SEMESTER</u>	<u>% INCREASE</u>	<u>\$ INCREASE PER SEMESTER</u>	<u>\$ INCREASE PER MONTH</u>
Walker, Adams, and Couch Centers (Air-conditioned)					
Single	\$1277	\$1379	8.00%	\$102	\$22.67
Double	851	919	8.00%	68	15.11
Special Single	1063	1148	8.00%	85	18.89
Cate Center (Air-conditioned)					
Single	1159	1252	8.00%	93	20.67
Double	774	836	8.00%	62	13.78
Village	966	1043	8.00%	77	17.11
Cate Center (Not Air-conditioned)					
Village	846	914	8.00%	68	15.11
Cross Center (Not Air-conditioned)					
Single	980	1058	8.00%	78	17.33
Double	654	706	8.00%	52	11.56
Meal Plans					
19 Meal Plan	912	985	8.00%	73	16.22
10 Meal Plan	762	823	8.00%	61	13.56
12 Meal Plan + Sooner Sense (\$200)	866	935	8.00%	69	15.33
10 Meal Plan + Sooner Sense (\$300)	866	935	8.00%	69	15.33
8 Meal Plan + Sooner Sense (\$400)	866	935	8.00%	69	15.33