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**JUNE 21-22, 1994**

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
JUNE 21-22, 1994**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Board Room of the Foundation Building on the Norman Campus of the University beginning at 3:20 p.m. on Tuesday, June 21, 1994.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents G. T. Blankenship, J. Cooper West, Stephen F. Bentley, Melvin C. Hall, Donald B. Halverstadt, M.D., and C. S. Lewis III.

Others attending all or a part of the meeting included Dr. J. R. Morris, Interim President of The University of Oklahoma, Provosts James F. Kimpel and Jay H. Stein, Vice Presidents Fred J. Bennett, Jerry B. Farley, and Mark E. Lemons, Mr. Fred Gipson, Chief Legal Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:00 p.m. on June 20, 1994, both as required by 25 O.S. 1981, Section 301-314.

## MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on May 11-12, 1994, as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## CAMERON UNIVERSITY

### REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

#### PLUS Selects 42

Forty-two high school 1994 graduates have been selected for the Presidential Leaders/University Scholars (PLUS) program. PLUS participants are chosen for their achievements in scholarship, leadership and citizenship during high school. While at Cameron, they are encouraged to continue their pursuit of excellence in academics and campus activities while participating in special PLUS leadership activities. Some of these include meeting and observing men and women who have been successful in their chosen careers in business, in the professions, in government, and in military service, and excursions such as float and ski trips which are structured to provide experiences in developing leadership skills

while having fun. PLUS students are granted a waiver of enrollment fees for up to 18 hours per semester and are given a double room in the residence hall. The McMahon Foundation of Lawton contributes to the program, and the leadership component has been designated as the "McMahon Leadership Institute."

#### Faculty Members Visit Europe Campus

Professors in the Department of Education, Dr. Margie McMahan and Dr. William James, traveled to Germany in May to visit and teach at the Cameron Campus at Rhein-Mein Air Force Base in Frankfurt. Students greeted Dr. McMahan with a banner, "Welcome to the first Cameron Europe site." Cameron is taking its Master of Education in Early Childhood Education to teachers in American installations in Europe. Cameron is operating under contract from The University of Oklahoma, which has a five-year contract from the Department of Defense.

#### Grant to Assist in Teaching Day Care Workers

Cameron's Education Department has won a \$30,000 grant from the State of Oklahoma to fund training for day-care workers to meet the needs of disabled children ages three to five. The grant will fund 12 semester hours for 10 day-care workers. Dr. Judy Neale is Coordinator of Field Experiences and author of the grant.

#### KCCU Radio Adds Garrison Keillor

"Prairie Home Companion", the popular radio show hosted by author and storyteller Garrison Keillor, will be added to the KCCU public radio schedule July 1. The two-hour show will air Saturdays and be repeated on Sundays. KCCU was able to purchase the show because of its successful spring membership drive and a \$5,000 matching grant from the McCasland Foundation of Duncan.

#### Athletic Teams Rated Nationally

At Cameron both the golf and women's tennis teams finished the season with national rankings. The golf team finished the NCAA Division II Men's Golf Championships in eighth place. Trenton Boyd made the All-American first team roster, and Michael O'Connell and Chad Willis were named Honorable Mention All-Americans. In women's tennis, the senior team of Susan Shannon and Jill Cannon became the University's first doubles team to qualify for the NCAA Division II Championships, and won their first round of competition.

#### Putnam Publishing Spencer Novels

Mark Spencer, Associate Professor of English, has accepted an offer from Putnam Publishing House to publish his two novels, "*Only Missing*" and "*The Masked Demon*."

## ESTABLISHING ENDOWED CHAIR

The Retail Merchants Association has provided \$250,000 to the Cameron University Foundation, Inc. to support business management and leadership studies in the Cameron University School of Business with the request that the gift honor Virginia Brewczynski, RMA's long-time executive vice president. In order to obtain maximum benefit from the gift, representatives of Cameron and the Cameron Foundation propose to establish an endowed chair and seek matching funds for the chair from the State Regents' Endowment Trust Fund program. The proposed chair would be the Virginia Brewczynski Chair in Business Management and Leadership.

President Davis recommended the Board of Regents approve an agreement with the Cameron University Foundation, Inc. for the establishment of the Virginia Brewczynski endowed chair as part of the State Regents' Endowment Trust Fund program.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## 1994-95 EDUCATIONAL AND GENERAL AND AUXILIARY BUDGETS

The Cameron University administration has prepared the 1994-95 Educational and General Budget based on the State allocation of \$12,881,352 and a revolving fund estimate of \$7,804,714, for a total budget of \$20,686,066. Included in the revolving fund estimate are \$565,050 in fee waiver scholarships which are reported in this format at the direction of the State Regents. The administration is confident the estimate can be realized based on current and projected enrollments and unchanged general enrollment fees and tuition.

Copies of the Educational and General and Auxiliary budgets were mailed to the Regents with the agenda. The summary schedules are included hereto as Exhibit A. The following paragraphs briefly describe the highlights of each budget:

### Educational and General

Operating budgets will remain unchanged except for unavoidable increases for such mandatory expenditures as computer maintenance contracts, utilities, payroll taxes, insurance and similar outlays.

Guidelines for the hiring and purchasing freeze will remain in place.

Approximately a dozen salary adjustments have been made to remedy inequities.

The compensation package for employees contains two elements. First, each person who has been employed for at least one year will receive an adjustment to his or her base salary of three percent, which will offset the increased cost of health insurance paid by individual employees.

Second, approximately one-half of the employees who have been at Cameron for at least one year will be eligible for a one-time stipend based on job performance during the 1993-94 academic year. Among classified employees, 75 stipends of \$500 each

will be awarded. For faculty and professional staff, two levels of stipends will be awarded. In the first category, 120 stipends of \$1,500 will be awarded; in the second, there will be 15 awards of \$2,500 each.

#### Auxiliary (Including Student Activity)

Again this year, Cameron students participated meaningfully in the development of the Student Activity Budget. A broad-based committee conducted budget hearings during the winter and spring and presented recommendations to the administration, which developed the budget in general accordance with the suggestions.

No significant projects are included in the Auxiliary Budget. Generally, income from each category is allocated back to the function from which it comes.

President Davis recommended approval of the 1994-95 Educational and General Budget and Auxiliary Budgets.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **ANNUAL AUDIT PROGRAM FOR 1994-95**

The proposed annual audit program for 1994-95 was distributed with the agenda. It was prepared by Mr. John Eckert, Director of Internal Auditing, based on input from various administrators as well as other selection criteria. Factors included were: (1) the amount of funds managed or generated by an activity, (2) an activity's materiality in terms of internal control risk factors, and (3) the date the activity was last audited.

A summary of the areas proposed for internal audit during 1994-95 is as follows:

- Academic Departments
- Student Services Functions
- Athletic Department
- KCCU-FM Radio Station
- Library
- Procurement Function
- Computer Services
- Graduation Requirements
- Claims Processing
- Sponsored Programs

In addition, the Internal Auditing Department will perform the post-audit reviews of each audit report.

President Davis recommended the Board of Regents approve the annual audit program for 1994-95.

Dr. Davis commented he and his staff have been very pleased with the professionalism of Internal Auditor John Eckert and his staff and the assistance they provide Cameron in examining management practices and suggesting improvements.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **PURCHASE OF DIGITAL VIDEO PRODUCTION EQUIPMENT FOR THE COMMUNICATIONS DEPARTMENT ACADEMIC BROADCAST PROGRAM**

Requests for bids were distributed to nine vendors for digital video equipment and five vendors for PCs with specifications developed by the broadcast communications faculty to meet requirements for implementation of the new digital technology in the broadcast curriculum. The broadcast industry is rapidly implementing computers and computer based systems to digitally record and edit video. This equipment will replace old analog technologies and will enable the broadcast program to incorporate a state-of-the-art digital video editing system in broadcast laboratory experiences. A new digital graphic generator, six cameras, two computers and other equipment necessary to install and support a complete digital recording and editing system are included in the purchase request. Competitive bids were received from four vendors for the digital video equipment and two vendors for the PCs. The lowest bid for each item of equipment was chosen so that the amounts stated below are the totals for all equipment to be purchased from each vendor.

ECI Video Dallas, Texas	\$ 94,730.06
Fairview AFX Tulsa, Oklahoma	14,674.50
Wholesale Electronics Wichita Falls, Texas	3,725.00
PCs Compleat, Massachusetts	<u>4,177.89</u>
Total Digital Video Equipment	\$117,307.45

President Davis recommended the Board of Regents approve the awarding of purchase orders totaling \$117,307.45 to the following vendors: ECI Video in the amount of \$94,730.06, Fairview AFX in the amount of \$14,674.50, Wholesale Electronics in the amount of \$3,725.00, and PCs in the amount of \$4,177.89.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **ROOM AND BOARD CHARGES FOR 1994-95**

The schedule of proposed room and board rates, attached hereto as Exhibit B, corresponds with the schedule of charges agreed to with Morrison's Custom Management Services for furnishing food service in the Cameron residence halls. It represents a \$30.00 per semester increase for board plans and provides a break-even point for the University at 250 resident hall occupants. Occupancy for the 1994 fall semester is projected to be 280. The proposed schedule contains no increase in room rates.



President Davis recommended the schedule of room and board charges be approved for the 1994-95 academic year.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **FOOD SERVICE CONTRACT RENEWAL WITH MORRISON'S CUSTOM MANAGEMENT**

On June 30, 1994, Morrison's Custom Management will complete its second year as food services contractor for Cameron University. Students, faculty and staff have been pleased with the performance. Three additional separate and successive contract renewal options exist in favor of the University, subject to agreement on contract financial terms.

During the spring semester of fiscal year 1993-94, Morrison's Custom Management agreed to a price reduction averaging 25 percent on the various meal plans when the number of board students dropped.

There was also an agreement to add two additional ranges with price reductions averaging 16 percent. These reduced prices are proposed for fiscal year 1994-95. Prices are to remain unchanged for all other food service programs.

President Davis recommended renewal of the food service contract with Morrison's Custom Management for fiscal year 1994-95 and approval of the adjustments in board rates.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **CONSTRUCTION OF SCIENCES COMPLEX**

A brief item was included in the agenda but was withdrawn from consideration at the meeting.

## **FITNESS CENTER STRUCTURAL AND ROOF REPAIRS**

An item was included in the agenda but was withdrawn from consideration at the meeting.

## **FITNESS CENTER SWIMMING POOL CONSTRUCTION**

Because of structural problems which could not be corrected, the swimming pool in the Fitness Center has been demolished and removed. Plans and specifications for a replacement pool were prepared by Bohl and Associates of Olathe, Kansas and proposals for construction of the replacement pool were solicited pursuant to Board policy and State law.

On June 2, 1994, bids for construction of the replacement pool were received from two firms as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate One</u>	<u>Alternate Two</u>	<u>Time</u>
Associated Pool Builders, Inc. Bismarck, North Dakota	\$425,000	\$16,900	\$7,400	60 Days
Merit Construction Company, Inc. Lenexa, Kansas	\$473,035	\$18,875	\$6,688	90 Days

Associated Pool Builders, Inc. is a qualified pool construction company and its bid is in order. The form of contract was contained in the bidding documents and is ready to be executed. It is recommended that a contract be awarded to Associated Pool Builders, Inc. in the amount of \$441,900 for work covered by the base bid and Alternate No. 1, which calls for the installation of an ozone water purifying system. Alternate No. 2, which includes equipment for competitive swim meets, is not recommended.

President Davis recommended the Board of Regents award a contract for the construction of a swimming pool in the Cameron University Fitness Center as described above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## ANNUAL PERSONNEL ACTIONS

Cameron's faculty evaluation process for promotion and tenure culminates annually in April. Each of the recommended actions will be effective upon approval of the faculty member's 1994-95 academic year appointment. Promotion in rank includes a \$500.00 increase in the academic year salary base for each faculty member effective at the next appointment.

One recommendation for sabbatical leave for the fall semester for a member of the Art faculty is also presented. By making some minor schedule adjustments and employing adjunct faculty, the cost of this leave will increase instructional costs for the Department of Art by no more than \$3,000.00. The instructional budget for the School of Fine Arts will be sufficient to absorb this amount.

## ACADEMIC PROMOTIONS

### SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES

#### Education

Judy Neale to Associate Professor

June 21, 1994

23874

SCHOOL OF FINE ARTS

Communications

Ellis Meeks to Temporary Assistant Professor

Music

James Lambert to Professor

SCHOOL OF SCIENCE, MATHEMATICS AND TECHNOLOGY

Biological Science

David Groves to Professor

Mathematical Sciences

Ioannis Argyros to Professor

Physical Science

Gary Buckley to Professor  
Kurtis Koll to Associate Professor

LIBRARY

Victoria Swinney to Librarian/Assistant Professor  
Christine Zuger to Librarian/Assistant Professor

TENURE RECOMMENDATIONS

SCHOOL OF BUSINESS

Taisier Aldiab

SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES

Education

Judy Neale

SCHOOL OF SCIENCE, MATHEMATICS AND TECHNOLOGY

Biological Science

David Groves

Physical Sciences

Kurtis Koll

## SABBATICAL LEAVE OF ABSENCE

Barbara Scott, Professor, Department of Art, for the fall semester of 1994-95 to engage in a program of research and study at Centro Linguistico Italiano Dante Alighieri and at other universities, museums and archives in Florence, Italy.

President Davis recommended approval of the faculty personnel actions as shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

Regent Halverstadt requested a copy of the Sabbatical Leave of Absence Policy be provided to each Regent.

## ACADEMIC PERSONNEL ACTIONS

### Appointments or Reappointments:

Teresa Ayres, M.F.A., Assistant Professor, Department of Theatre Arts, annual rate of \$23,500 for 9/10 months, August 15, 1994 through May 14, 1995. Paid from 11343, Department of Theatre Arts, pos. F254.

Donald John Morton, Jr., Ph.D., Assistant Professor, Department of Mathematical Sciences, annual rate of \$35,000 for 9/10 months, August 15, 1994 through May 14, 1995. Paid from 11514, Department of Mathematical Sciences, pos. F107.

Xiaolin Xie, Ph.D., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$30,000 for 9/10 months, August 15, 1994 through May 14, 1995. Paid from 11445, Department of Psychology and Human Ecology, pos. F083.

Mary Suzanne Clinton, M.B.A., Assistant Professor of Management, School of Business, annual rate of \$44,000 for 9/10 months, August 15, 1994 through May 14, 1995 if all requirements for the D.B.A. degree have been completed by August 15, 1994. Appointment will be at the rank of Assistant Professor with an academic year salary of \$42,000 if requirements for the D.B.A. have not been completed. Paid from 11394, School of Business, pos. F052.

Janna Storey Martin, M.A., Assistant Professor, Department of Communications, annual rate of \$29,000 for 9/10 months, August 15, 1994 through May 14, 1995 if all requirements for the Ph.D. degree have been completed by August 15, 1994. Appointment will be at the rank of Assistant Professor with an academic year salary of \$28,300 if requirements for the Ph.D. have not been completed. Paid from 11334, Department of Communications, pos. F014.

Teresa Hickerson, M.B.A., Assistant Professor, Department of Technology, annual rate of \$27,000 for 9/10 months, August 15, 1994 through May 14, 1995. Paid from 11534, Department of Technology, pos. F122.

### Resignation and/or Termination:

James C. Peterson, Department of Politics, Sociology and Criminal Justice, effective immediately.

President Davis recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## LITIGATION

An item was included in the agenda for a report on pending and possible litigation. No report was given.

## THE UNIVERSITY OF OKLAHOMA

### INTERNATIONAL EXCHANGE AGREEMENTS

At the Board of Regents' meeting on October 15, 1991, the Regents approved a request that the President of the University be authorized to enter into agreements for educational and scientific cooperation between The University of Oklahoma and universities in other countries without prior approval by the Board.

The following agreements entered into from June 1992 through March 1994 are hereby presented for information:

Birla Institute of Technology and Science - India  
Moscow State University - The Russian Federation  
University of Cape Coast - Ghana  
University of Salerno - Italy  
National University of Mar Del Plata - Argentina

By means of these agreements, the institutions agree to promote (1) collaboration of faculty and staff for research, lectures, discussion, and other academic pursuits; (2) exchange of graduate and undergraduate students for students and research; and (3) exchange of published information.

A complete list of the universities with which OU currently has exchange agreements was included in the agenda.

This report was presented for information only. No action was required.

### ACCELERATED COMBINED DEGREE PROGRAMS

On June 16, 1993, the Norman Campus Deans' Council endorsed the establishment of accelerated combined degree programs that would allow academically talented undergraduate students to earn both a bachelors and graduate degree through an accelerated format. Senior Vice President and Provost James F. Kimpel appointed a committee chaired by Associate Provost Paul Bell to develop guidelines for establishing accelerated combined degree programs. The resulting proposal has been reviewed, modified, and approved by the Norman

Campus Deans' Council, the Norman Campus Graduate Council, the Health Sciences Center Graduate Council, and the two Senior Vice Presidents and Provosts for implementation beginning with the Fall 1994 semester. A brief summary of the program is given below.

**Goal:** The goal of the accelerated combined degree program is to establish a framework of rules by which academic units may offer students the option of earning combined bachelors and graduate degree in an accelerated manner. In principle, an accelerated degree program would allow students with 30 hours of advanced standing credit to earn both the bachelors and the master degrees within three to four years of matriculation and the bachelors and Ph.D. degrees in as short a period as five years from matriculation.

**Target Audience:** The accelerated degree program is intended as an option for academically talented students entering the University directly from high school. However, academic departments may at their discretion admit more advanced students into the program.

**Examples:** combined bachelors/MBA  
combined bachelors/MA or MS  
combined bachelors/Ph.D.  
combined bachelors/M.D. or D.D.S.

**Concept:**

- Students are recruited and admitted to the combined program primarily as freshmen, either directly from high school or during their freshman year. Some students may be admitted as sophomores under circumstances defined by the academic department.
- Potential participants are encouraged to have as many hours of advanced standing credit as possible, through advanced standing exams and/or college-level courses in high school.
- Potential participants are encouraged to take 2-3 years of foreign language in high school to be prepared to satisfy the foreign language requirements for the bachelors and graduate degrees.
- Students should apply and be admitted to the program. There may be a universitywide set of minimum requirements for admission to the program (e.g., ACT scores, high school GPA, etc.) but each academic unit may also specify additional requirements for admission to its particular program(s).
- Students admitted to the program are guaranteed admission to the graduate portion of the program, provided they meet certain specified requirements, including minimum GPA, to be determined by the Graduate College. Some units may also wish to guarantee these students financial support in the form of assistantships once they have reached a specified point in the program. Students admitted to the program are allowed to take graduate courses while classified as undergraduates.
- A certain number of graduate credit hours will be allowed to count toward both the bachelors and graduate degrees. For example, the College of Arts and Sciences now allows 26 hours of work in medical, dental, or veterinary school to double-count for

the bachelors degree. The Graduate College currently allows up to 23 hours of graduate-level work to be double-counted in a bachelors/masters program and 32 hours in bachelors/Ph.D. program. The actual number of hours that may be double-counted is determined by the department(s) offering the degree programs, subject to approval by the undergraduate degree-recommending college and the Graduate College.

- Students should be awarded the bachelors degree upon completion of 124 hours of combined work (provided other degree-specific requirements are also met).
- The following is an example of how such a program should be structured:

Combined Bachelors/MA or MS Degree (example)

	<u>Credit Hrs.</u>	<u>Years</u>
advanced standing (high school)	30	0
undergraduate course work	71	2.5
double-counted graduate course work	<u>23</u>	<u>0.75</u>
subtotal	124	3.25
additional graduate work	<u>7</u>	<u>0.25</u>
total	131	3-4

Combined Bachelors/Ph.D. Degrees (example)

	<u>Credit Hrs.</u>	<u>Years</u>
advanced standing (high school)	30	0
undergraduate course work	62	2
double-counted graduate course work	<u>32</u>	<u>1-2</u>
subtotal	124	3-4
additional graduate work	<u>58</u>	<u>2-3</u>
total	182	5-7

This report was presented for information and review. No action was required.

**OKLAHOMA MEMORIAL STADIUM TURF REPLACEMENT**

At the November 15-16, 1993 meeting of the Board of Regents, the Board authorized the Athletic Director to proceed with the preparation of plans for replacing the worn playing surface at the Oklahoma Memorial Stadium with a natural grass turf; the development of a modification to the existing contract with Hellmuth Obata and Kassabaum, Inc. Sports Facilities Group (HOK) for the preparation of plans and specifications for the project; and the administration, with the assistance of Legal Counsel, to receive bids, to select a low bidder, and to execute the necessary contracts and change orders for the project.

A contract was awarded to Randall and Blake, Inc. of Littleton, Colorado. Work is currently in progress, and the project is scheduled to be substantially complete on or before July 15, 1994. The first home football game of the 1994 season is scheduled for September 17, 1994 with Texas Tech University.

Mr. Larry Naifeh, Legal Counsel and Athletic Compliance Officer, was present to provide a brief report. He said the project is on schedule with the installation of the drainage system in progress and sodding scheduled to begin at the end of June or first week in July.

This was for information purposes only. No action was required.

## **PRESIDENTIAL SEARCH COMMITTEE RESOLUTION**

Chairman Gullatt recommended that the Board of Regents approve the following resolution in honor of the Presidential Search Committee:

WHEREAS members of The University of Oklahoma Presidential Search Committee contributed their time, expertise and energies to the charge rendered them by The University of Oklahoma Board of Regents;

WHEREAS they performed their service with diligence and integrity;

WHEREAS they displayed deep commitment, sound judgment and wisdom culminating in the appointment of United States Senator David Boren as The University of Oklahoma's thirteenth president;

WHEREAS they rendered a valuable service to The University of Oklahoma, the State of Oklahoma and the nation in this historic endeavor;

NOW THEREFORE LET IT BE RESOLVED that the Board of Regents of The University of Oklahoma expresses profound appreciation to Presidential Search Committee Co-Chairs John F. Snodgrass and W. R. Howell and Vice Chair Lynda Lee Kaid for their leadership; and

LET IT FURTHER BE RESOLVED that the Regents of The University of Oklahoma acknowledge with sincere appreciation the service of Presidential Search Committee members Michael Craig Adkins, Ted Clemens Jr., Paula F. Gullion, Jeffrey Hickman, Fred N. Lee, Sylvia Lewis, Josephine Li, Robert C. Miller, Milton C. Olsen, Lisa A. Portwood, H. E. Rainbolt, L. K. Smith, Rennard J. Strickland, Helen Robson Walton and the Committee Secretary Chris A. Purcell.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **PRESIDENT'S HOME**

At the January 25, 1994 Board of Regents' meeting, information was presented on the current location of the official residence and the option of relocating the President's home to Boyd House. Chairman Gullatt had requested the OU Foundation to employ an experienced residential architect to help evaluate what would be involved in the restoration of Boyd House to a residence.

An architect, Hugh Jacobsen of Washington, D.C., was hired and has evaluated the property and proposed renovations. Private fund raising has been undertaken. It is proposed that the Regents request the Foundation Trustees act as the contracting agent for the project



inasmuch as the Foundation is serving as the repository for the private funds being raised. Further, it is proposed the Trustees appoint a committee which would have authority to oversee the complete renovation, including hiring an architect, a contractor and coordinator of the renovation with the appropriate University offices subject to having the plans, specifications and construction contract approved by the Regents. This committee would report to the Trustees, the Board of Regents and President-Designate Boren periodically. Since the proceeds from the sale of the President's Home at 1200 Pickard will be needed to complete the Boyd House renovation but will not be available until Boyd House has been completed and 1200 Pickard vacated, the Regents also request the Trustees to advance fund the renovation cost to cover the eventual sale of 1200 Pickard. When the University has sold that property, the Foundation can bill the University for the full proceeds received in order to reimburse the Foundation for costs associated with the project. Any surplus funds from the fund-raising effort and/or the sale of 1200 Pickard can be held by the Foundation in a reserve account for use by the President to further improve Boyd House. If there is a shortfall from the sale of 1200 Pickard, the University will undertake a special fund-raising drive to secure the needed funds.

Interim President Morris recommended (1) the Regents request the Foundation Trustees act as the contracting agent for the project, (2) the Trustees appoint a committee which would have authority to oversee the complete renovation, including hiring an architect, a contractor and coordinator of the renovation with the understanding that the plans, specifications and construction contract will be approved by the Regents, and (3) the Regents also request the Trustees to advance fund the renovation cost to cover the eventual sale of 1200 Pickard as described above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**RECEIPT OF GIFTS TO THE UNIVERSITY**

The following gift of \$50,000 or more is accepted individually by specific action in accord with Regents' policy:

<u>Donor</u>	<u>Amount of Gift</u>	<u>Purpose of Gift</u>
Estate of Philip Clark Ashby	\$100,000.00	Phil and Ferne Ashby College of Pharmacy endowment

Interim President Morris recommended the Board of Regents accept \$3,435,786.10 in gifts to the University received during March and April 1994.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**SCHEDULING OF NONCONFERENCE FOOTBALL GAMES**

Athletic Director Duncan has negotiated football games with the following schools. The year and site has been agreed to. The specific dates and times are contingent on factors which have not been finalized.

<u>Opponent</u>	<u>Year</u>	<u>Site</u>
University of North Texas	1995	Norman
Arizona State University	2001	Norman
Arizona State University	2002	Tempe

Interim President Morris recommended the Board of Regents approve scheduling the nonconference football games as shown.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **FACULTY AND STAFF EDUCATIONAL ASSISTANCE PLAN**

Current policy provides fee waivers for eligible faculty and staff who take courses at the University. These fee waivers, with the exception of those for graduate courses, are exempt from taxation under Section 117d of the IRS Code. The proposed Section 127 Plan will exempt graduate courses from taxation, also, by providing coverage under a separate section of the IRS Code. A copy of the Plan was included in the agenda and is attached hereto as Exhibit C.

Interim President Morris recommended approval of the Faculty and Staff Educational Assistance Plan effective January 1, 1994 to meet requirements of Section 127 of the Internal Revenue Code.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **REVISIONS TO THE UNIVERSITY OF OKLAHOMA DEFINED CONTRIBUTION RETIREMENT PLAN**

Employees have requested the option to use their retirement benefits when negotiating a divorce settlement or other domestic issue. The advantage to employees is that other assets are protected and they would not have to pay taxes on retirement funds.

IRS would not qualify the plan with age requirements beyond July, 1996. This amendment removes the further decrease to age 27 scheduled for July 1, 1998 and thereafter. Other amendments may be needed for the plan to remain qualified after July 1, 1996. Future age participation rules will need to be reconsidered at that time.

Language has been added to clarify that Regents' approval is needed to add or delete fund sponsors. With the proposed language, the plan document need not be amended and approved by the IRS each time such a change occurs. Minutes of the Board would document changes.

A copy of the amendment to the Plan was included in the agenda and is attached hereto as Exhibit D.

Interim President Morris recommended approval of the amendment to The University of Oklahoma Defined Contribution Retirement Plan to include the following:

1. Permit distribution of an employee's accumulated benefits to an Alternate Payee when so ordered by a Qualified Domestic Relations Order (QDRO).
2. Modify the age requirements for participation as needed to obtain IRS approval.
3. Provide for Regents' approval and documentation in Board minutes to change investment companies offered.

The other technical changes are to bring the University's plan into compliance with changes in the law relevant to maximum contributions and rollovers.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **ANNUAL AUDIT PROGRAM FOR 1994-95**

The proposed annual audit program for 1994-95 was distributed to the Regents with the agenda. It was prepared by Mr. John Eckert, Director of Internal Auditing, based on input from various administrators as well as other selection criteria. Factors included were: (1) the amount of funds managed or generated by an activity, (2) an activity's materiality in terms of internal control risk factors, and (3) the date the activity was last audited.

A summary of the areas proposed for internal audit during 1994-95 is as follows:

### NORMAN CAMPUS

NCAA Financial Audit  
John Hancock Bowl  
Energy Center  
Geosciences Dean  
Department of Modern Languages, Literatures, and Linguistics  
University College/ Assessment Center  
KGOU-FM Radio Station  
Honors Program  
Zoology  
Department of English  
Student Services Functions  
Vice President for Student Affairs  
Student Union  
Printing Services  
Procurement Process  
University Computing Services  
Property and Liability Insurance

Employee Benefits Plan-Outside Administration  
Employee Benefits Plan-University Administration  
Personnel Function  
Investments  
Campus Computer Networks  
Records Maintenance/Retention Function  
Claims Processing  
Grants and Contracts  
Payroll  
Quality Assurance Review

HEALTH SCIENCES CENTER

College of Medicine-Tulsa:  
    Family Practice PPP and Clinics  
    Residency Program  
College of Medicine:  
    Medical Records  
    PPP Central Collection System  
    Department of Anatomical Sciences  
    Department of Psychiatry and Behavioral Sciences  
    Department of Otorhinolaryngology  
College of Dentistry:  
    Faculty Practice  
    Dental Student Store  
College of Allied Health:  
    Keys Speech & Hearing Center  
    Other Allied Health Units  
Site Support  
Microcomputer and Data Communications  
Steam and Chilled Water Plant  
Central Mail Processing  
Quality Assurance Review  
Claims Processing  
Equipment Inventory  
Travel

In addition, the Internal Auditing Department will perform the post-audit reviews of each audit report.

Interim President Morris recommended the Board of Regents approve the annual audit program for 1994-95.

Mr. Eckert commented that the proposed annual audit program may have to be adjusted if the Internal Auditing staff is reduced due to budget cuts for FY 1995. He said he lost two full-time positions for FY 1994 and may lose two 50% FTE positions for 1995. Regent Gullatt responded the Auditing Office provides an extremely important function and the Regents will be very careful of any cuts that are made.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **NAME PERFORMANCE COURTYARD OF CATLETT MUSIC CENTER**

In the late 1970s, the School of Music was housed in six different campus buildings. In 1980, the President and The University of Oklahoma Board of Regents committed to consolidate these widely spread music facilities into a new music center. Stephanie Bell, who has had a lifelong interest in the fine arts, participated in musical productions of the School of Music in the late 1970s. Former Regent Richard Bell served as a key advocate for the administration's plan to consolidate the music facilities, helping gain University support and later private support for construction. The Stephanie Bell Performance Courtyard, an open landscaped area between wings of the Catlett Music Center, will be the site for outdoor concerts and receptions.

Interim President Morris recommended the Board of Regents name the performance courtyard of the Catlett Music Center for Stephanie Bell of Norman in recognition of her efforts in establishing the music building as a priority for construction in the early 1980s.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **RESOLUTION - BASEBALL TEAM**

Regent Gullatt recommended approval of the following Resolution:

WHEREAS the talent, dedication and team spirit demonstrated by The University of Oklahoma Baseball Team and Coaching Staff at the College World Series earned the admiration of baseball fans across the country;

WHEREAS Coach Larry Cochell and the coaching staff provided inspiration, leadership and motivation;

WHEREAS the team members and coaching staff showed themselves to be men of high character and sportsmanship, bringing honor to themselves, their families, The University of Oklahoma and the State of Oklahoma;

WHEREAS the pride demonstrated by the team and coaches in representing The University of Oklahoma warmed the hearts of Sooners everywhere;

WHEREAS they played for the College World Series title before the largest crowd in Series and OU history;

WHEREAS they broke the College World Series record for runs scored in their 13-5 victory over Georgia Tech;

WHEREAS they won OU's first national championship in baseball since 1951 and the third title for the Big Eight;

WHEREAS they proved that they are the best college baseball team in the country;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to the Oklahoma Sooners Baseball Team and Coaching Staff for the thrills and excitement of the 1994 season; the College World Series title and the National Collegiate Athletic Association championship; and the exemplary manner in which they represented The University of Oklahoma.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

Coach Cochell was present to receive the Resolution and also the appreciation of the Regents and University staff for the superb accomplishments of the team and coaches.

**AWARD OF A CONTRACT TO PROVIDE STANDING ORDER SERVICES FOR SERIAL PUBLICATIONS AND JOURNALS TO THE UNIVERSITY LIBRARY**

Bids were recently received from various firms to provide serials standing order services to University Library. These standing orders provide numerous research and scholarly journals and publications for library acquisitions. The service is to provide automated on-line service, claims, cancellations and reports.

Funds are available from Library Acquisition Account 122-7601.

Bids were received as follows:

	<u>Discount</u>
Ballen Booksellers, International Hauppauge, New York	10% No shipping costs. Provides highest percentage of requirements.
Academic Book Center Portland, Oregon	10% No shipping costs
Yankee Bookseller Contoocook, New Hampshire	8% *
Blackwell North America Blackwell, New Jersey	7% No shipping costs
Otto Harrassowitz Columbia, Maryland	No Discount
EBSCO Services Dallas, Texas	Add charge 1.7%

The Ballen Booksellers, International bid provides the most complete service at the lowest cost.

\*Does not apply to all publications

Interim President Morris recommended the award of a contract to provide serial publication services to Ballen Booksellers, International to furnish these standing orders estimated at \$200,000 annually.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **AWARD OF CONTRACT TO PROVIDE PERIODICAL SUBSCRIPTION SERVICE FOR UNIVERSITY OF OKLAHOMA LIBRARY**

Bids were received from various firms providing periodical subscription service, with award to be based on lowest cost and capability for providing the necessary services including automated on line access for claims and reports. The contract is based on a three-year basis to be renewed annually.

Funds are available from Library Acquisition Account 122-7601.

Bids were received as follows:

	<u>Base Charge</u>	<u>Reductions</u>	<u>Net Charge</u>
Readmore Academic Services New York, New York	1.5%	1% for payment within 45 days	1st year .5% credit
		1% on transferred subscriptions for 1st year only.	Year 2 & 3 .5% charge
EBSCO Dallas, Texas	1.7%	.9 for payment discount	.8% charge
Faxon Service Westwood, Massachusetts	1.9%	1% for payment discount	.9% charge

The Readmore bid meets all specifications at the lowest cost. The reference checks from their other customers were all favorable.

Interim President Morris recommended the award of a contract to Readmore Academic Services to provide periodical subscription services involving an estimated \$1,100,000 of subscriptions annually.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## LEASE OF IMAGESETTING EQUIPMENT AND RELATED EQUIPMENT FOR USE BY UNIVERSITY PRINTING SERVICES

This imagesetting equipment will provide University Printing Services with state-of-the-art imagesetting capability for automated single page and multi-page formats, improving response time to the customer departments and reducing composition costs. This will replace the present obsolete equipment for which parts/repair are difficult to obtain.

Leasing is preferred due to the high rate of technological changes in this industry. The system includes a drum-fed imagesetter, a roll-fed imagesetter and a file server network. It will permit customer departments to provide copy electronically, on a computer to computer interface, saving the need to retype customer copy.

Funds are available from University Printing Services account 134-7309.

Bids were received as follows:

	<u>1 Year</u>	<u>5 Years Total</u>
Linotype Hill Irving, Texas	\$54,403.80	\$272,019.00
Dee's Graphic Supply Corp. Oklahoma City	\$60,252.04	\$288,072.04

Interim President Morris recommended the award of a purchase order for lease of this equipment to Linotype Hill in the amount of \$54,403.80 for the first year, to be renewed annually for a five-year period, totaling \$272,019.00.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## PURCHASE OF NATURAL GAS FOR NORMAN AND HEALTH SCIENCES CENTER CAMPUSES

Bids have been received for the purchase of natural gas for use at the Norman and Health Sciences Center campuses during fiscal year 1994-95. The bid included two categories of natural gas.

	<u>Estimated Annual Usage MMBTU'S</u>
Category A Basic Power/Heating Plant Requirements	1,410,000
Category B Cogeneration/Incremental Requirements	650,000

Bids were requested on a firm price and/or a floating price basis. Prices for the Category B Cogeneration/Incremental gas were requested with summer and winter rates in order to take advantage of lower summer rates.



The most acceptable pricing option is based upon the NYMEX Strip (New York Mercantile Exchange) minus a bid differential which would be locked in for one year. The University will have the option to "trigger" supplemental quantities above the base quantity nominated for each month in the event of a drop in the NYMEX index price.

Bids were received as follows:

	<u>Fixed Pricing Basis</u> <u>Category A</u> <u>(One Year Lock In Price)</u>	<u>Index Pricing</u> <u>Category B</u>	
		<u>Winter</u>	<u>Summer</u>
Natural Gas Clearinghouse Houston, Texas	NYMEX less 17.5¢ Yearly NYMEX weighted average based on current futures is \$1.949	Minus 15.5¢	Minus 17.5¢
Delhi Gas Marketing Dallas, Texas	NYMEX less 14¢	Minus 14¢	Minus 18¢
C.W. Energy * Tulsa	\$2.076	\$2.168	\$1.944
Williams Company Tulsa	Bid received was not a firm offer and was therefore non-responsive.		
<u>Bidder</u>	<u>Floating Price Basis</u>		
Energy Resources Marketing * Edmond, Oklahoma	\$1.780 per MMBTU for July to float with Natural Gas Daily Price Index. (NGC July price is \$1.667)		

\* Minority firm bid. The bidding preference adjustment of 5% was not sufficient to cover the bid differences as the C.W. Energy was approximately .02 per MMBTU higher after the minority preference bid adjustment for the Category A gas.

The fixed price basis using a locked in NYMEX rate with a locked in differential and the option for trigger ordering represents a lower cost and less risk than the floating price basis offered by Energy Resources Marketing.

Of the fixed price bids the Natural Gas Clearinghouse pricing represents the most favorable pricing available. This recommendation has been reviewed and concurred in by Acarus Group, Inc., an Oklahoma City energy consulting firm.

Interim President Morris recommended the Board of Regents approve the award of a purchase order in the estimated amount of \$4,000,000 to Natural Gas Clearinghouse to supply natural gas for the period, July 1, 1994 through June 30, 1995.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **SANITARY SEWER EASEMENT FOR CITY OF NORMAN**

The City of Norman has prepared a plan to construct a new sewer line to remedy existing sewer connection problems for the residents on the north side of Page Street. The proposed line is to be located beneath the alley which borders the south side of the new University parking lot on University Place south of the Energy Center. Approximately half of the alley is currently platted while the remainder is not formally platted. The City has requested that the University grant an easement which is eight feet wide and 220.40 feet long which represents a continuation of the existing platted easement.

If approved by the Board of Regents, the easement will be legally defined as the southernmost eight (8) feet of the following described property:

A tract of land being a part of the Southwest Quarter of Section 32, T9N, R2W, of the Indian Meridian, Cleveland County, Oklahoma, more particularly described as follows: Beginning at the Northeast Corner of Lot 34, Block 1 of East University Addition to Norman; thence East on the South Right-of-Way Line of University Place for a distance of 220.40 feet to a point on the West Right-of-Way Line of Trout Street; thence South on the West Right-of-Way Line of Trout Street for a distance of 150.00 feet to the Northeast Corner of Lot 0, Block I of Trout Addition to Norman; thence West on the North Line of Block 1 of Trout Addition to Norman for a distance of 220.40 feet to the Northwest Corner of Lot 8, Block 1 of Trout Addition; thence North on the East Line of Lot 34, Block 1 of East University Addition to Norman for a distance of 150.00 feet to the point of beginning containing 0.76 acres, more or less.

A sketch was included in the agenda which indicated the location of the proposed easement.

The new line has been sized at 10 inches in order to provide additional capacity to accommodate future University expansion in the area. Also, the new line will allow existing unsatisfactory sewer connections to be abandoned. This will eliminate the potential need to make repairs on the sections of those lines which lie beneath University property.

Interim President Morris recommended the Board of Regents approve a utility easement to the City of Norman which will allow the construction of a new sanitary sewer line to serve the area immediately south of the Sarkeys Energy Center.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **JENKINS AVENUE INTERSECTION IMPROVEMENTS PROJECTS**

As a result of traffic flow studies, the intersection of Jenkins Avenue and Boyd Street and the intersection of Jenkins Avenue and Lindsey Street have been determined by the City of Norman to require additional turn lanes, new traffic signalization systems, and storm water collection improvements in an effort to improve the traffic flow and reduce traffic congestion at these points. Working in conjunction with the Oklahoma Department of Transportation (ODOT), the City has developed plans to improve and widen both intersections. Funding for

these projects is to be provided by ODOT. Final plans are being completed, and the City is making plans to advertise the projects for bid in the fall. Construction is scheduled to be started after the football season is complete.

At the request of the City, the University has participated in the planning of these improvements in an effort to minimize the impact on the campus that the proposed changes will produce. The City will need small additions to the existing rights-of-way near the two intersections. The City also will need the Board of Regents to grant a series of temporary construction easements instead of additional permanent easements in locations where the University does not desire to enlarge the existing rights-of-way or easements.

As a condition of the agreement which grants the additional rights-of-way and temporary easements, the City has agreed to provide funding to pay the costs of either relocating or replacing various irrigation system elements, trees and plant materials, turf, and fencing in areas in which the construction will require removal or demolition. In addition, as a part of the project, the plans will require that existing sidewalks and other fixtures and facilities that are to be removed be reinstalled or reconstructed to match existing installations materials and textures. The agreement also will require that major trees, which are to remain, be protected from damage during the construction phase.

Interim President Morris recommended the Board of Regents (1) approve the granting of additions to the existing rights-of-way and temporary easements to the City of Norman which are required for the construction of improvements to intersections at Jenkins Avenue at Boyd Street and Jenkins Avenue at Lindsey Street and (2) authorize the Interim President or his designee to execute the necessary documents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **NIELSEN HALL ADDITION AND RENOVATION**

In July 1993, the Board of Regents approved two projects as a part of the Campus Master Plan of Capital Improvement Projects for the Norman Campus: (1) the Nielsen Hall Addition project and (2) the Nielsen Hall Renovation project.

Nielsen Hall was constructed in 1948 and houses the Department of Physics and Astronomy which is experiencing a severe shortage of classroom and teaching space. The Nielsen Hall Addition project involves the design of an addition to the building which is located near the center of the campus. The new facility is planned to contain a 350-seat classroom, a 200-seat classroom, a shared lecture demonstration preparation area, six teaching laboratories, and other required support spaces. Planning for the addition needs to be started in the near future. As a result of funding limitations, the addition must be constructed in two phases. The first phase will contain the two large classrooms and other related public and support spaces. The anticipated cost of the initial phase of the project is approximately \$2,400,000. This phase is to be constructed using \$1,900,000 in general obligation bond funds earmarked for this purpose and \$500,000 in Section 13 and New College funds. As further studies are completed, it may be necessary to adjust this budget. Depending upon the final scope, the second phase of the project will need to have a similar budget.

The Nielsen Hall Renovation project, which may be eligible for a National Science Foundation (NSF) grant, involves the renovation of a major portion of the existing building to provide modern laboratory space as a third phase. In order to have the two phases of the addition and the renovation work in the existing building function properly and to solve mechanical and electrical systems and code problems, it is necessary to have the project architects develop a unified plan for the three elements of work.

An architectural consultant is needed to provide the professional services required to produce a master plan for all three elements of the total project and contract documents for the initial phase of the addition. It is anticipated that actual construction will take approximately 24 months. Depending upon the availability of funds, the renovation of the existing structure may be started along with the first phase of the addition or alternatively at a later time. The new and renovated facilities are to be accomplished using funds from several sources, including general obligation bond funds, Section 13 and New College funds, other private or public funds, and perhaps a NSF grant.

Interim President Morris recommended the Board of Regents (1) authorize the University administration to begin the process of selecting architectural and engineering consultants to prepare a master plan for an addition to and renovation of Nielsen Hall and to prepare contract documents for the first phase of the addition and (2) authorize the necessary modifications to the Campus Master Plan of Capital Improvement Projects as funding sources are identified.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **MAX WESTHEIMER AIRPORT SECURITY IMPROVEMENTS AND TAXIWAY REHABILITATION**

At the July 24, 1986 meeting, the Board of Regents accepted the Max Westheimer Airpark Master Plan as a guide for the future development and improvement of the airport. Additional airport security improvements and the rehabilitation of runway, taxiway, and apron pavement areas are included in the master plan. Also, this work is included in the Max Westheimer Improvements project which is a part of the University's Campus Master Plan of Capital Improvement Projects which was approved by the Board at its July 1993 meeting.

In December 1992, the University submitted a grant application to the Federal Aviation Administration (FAA) for the Max Westheimer Airport Security Improvements and Taxiway Rehabilitation project. The application identified the following project items: (1) airport perimeter security fencing, (2) apron area security lighting, (3) terminal emergency generator enhancements, and (4) seal coating and remarking taxiways A, B, and G. The security fencing and the taxiway seal coating are particularly important at this time. The proposed budget for this project is \$300,000. On May 16, 1994 the University was notified by the FAA that grant funding for the project would be made available if the University was in a position to receive bids for the project and accept a grant by June 30, 1994. The University staff also was informed that if the University is unable to meet the proposed schedule, the availability of FAA funding for this project could be delayed for a year or more.

In an effort to conform to the FAA's funding schedule, plans and specifications have been prepared by Architectural and Engineering Services, and bids will be received on June 28, 1994. Results of the bids will then be submitted to the FAA for review, and if approved, a

grant will be offered. The FAA will provide funding for 90 percent of the eligible project costs. The remainder, approximately \$30,000, will come from University auxiliary funds and perhaps from the Oklahoma Aeronautics Commission (OAC). Since the project is eligible for a grant from the OAC, an application for additional funds will be submitted in the near future.

A report on the status of the project and the bid results and a recommendation for award of a contract will be presented at the July 1994 Board of Regents' meeting.

Interim President Morris recommended the Board of Regents approve a project to undertake security improvements and taxiway rehabilitation at Max Westheimer Airport and to accept a grant from the Federal Aviation Administration for the project.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **MAX WESTHEIMER AIRPORT HANGAR**

At the April 1994 meeting, the Board of Regents approved the Max Westheimer Airport Hangars project and authorized the administration to develop plans and receive bids for the project. The total project budget of \$525,000 will be funded from storm damage-related insurance proceeds and auxiliary reserve funds.

In order to secure a bid within the limit of the available funds, the project was divided into two primary elements: the large hangar and the T-hangar unit. The design for the large hangar was modified to achieve cost savings and include the hangar space as a base bid item. Office, shop, and restroom facilities were bid as alternate items. In addition, the seven-unit T-hangar also was bid as an alternate item in the event favorable bids were received or funding became available from other sources.

Bids for the revised project were received on June 15, 1994. A tabulation of the bid results was included in the agenda. After careful review of the bid results, it is recommended that a contract be awarded for the Base Bid; Alternate No. 1, fire sprinkler system; Alternate No. 3, increased thickness of building exterior material; and Alternate No. 5, finished office construction. This will enable the large hangar to be complete and then to provide valuable rental income needed to help support airport operations.

The following is a summary of the bid of Van Hoose Construction Company, Inc.:

Base Bid	\$312,325
Alternate No. 1	24,569
Alternate No. 3	2,405
Alternate No. 5	<u>118,628</u>
Total Base Bid and Selected Alternates	\$457,927

Interim President Morris recommended the Board of Regents approve (1) changes to the scope of the Max Westheimer Airport Hangars project to include the construction of a large hangar only, and (2) the award of a contract to Van Hoose Construction Company, Inc. in the amount of \$457,927 for the Base Bid and Alternates No. 1, No. 3 and No. 5.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

At 4:44 p.m. Chairman Gullatt recessed the meeting. He announced the meeting would reconvene at 8:30 a.m. on Wednesday, June 22, in the same location.

The meeting reconvened in regular session on June 22 at 8:30 a.m. in the Board Room of the Foundation Building with all Regents present.

## **REPORT OF THE PRESIDENT OF THE UNIVERSITY OF OKLAHOMA**

Interim President Morris reported on three extraordinary conferences the University has been involved with over the last two weeks under the auspices of the College of Continuing Education. These conferences suggest in many ways the internationalized, multicultural and multi-ethnic interests at the University. The International Petroleum Production Conference, called Forging New Alliances, had people attending from Vietnam, China, and Russia. Those from the petroleum industry who attended that conference spoke of how valuable and important it was. The following week Partnership 21 was held which was a conference dealing with the future of aviation and aviation safety in the western hemisphere. Representatives were here from 40 different countries in the western hemisphere and this was in conjunction with FAA and the Private Aviation Sector. This week-long conference was very successful. Dr. Morris said at the same time this was going on at OU, in Atlanta, Georgia the Southwest Center for Human Relations Studies held its Eighth Annual Conference on Racial and Ethnic Relations in Higher Education. This has consistently been a highly successful national conference, the largest one on this subject held in the United States. The Southwest Center for Human Relations Studies has been that arm of the University that has been dealing in matters of discrimination, racial prejudice, and attitude change for more than 30 years. These important conferences bring national attention to The University of Oklahoma.

Dr. Morris asked Dr. James Pappas, Vice Provost for Continuing Education, to introduce those individuals who were directly responsible for these conferences. Dr. Pappas expressed appreciation for all of the assistance received from various University departments in making the conferences successful. He introduced Maggie Abudu, Executive Director of the Southwest Center for Human Relations Studies; Leon Crowley, College Program Director of the College of Continuing Education; and Richard Little, Assistant Vice Provost for Continuing Education. Dr. Pappas said these people did an excellent job in presenting these international-level conferences.

## **FISCAL YEAR 1994-95 PROPOSED STANDSTILL OPERATING BUDGET**

### **STANDSTILL BUDGET**

The proposed FY95 standstill budget presented for consideration and approval by the Board totals \$571.2 million for all campuses, which is the amount of expenditures estimated for the current fiscal year FY94. Approval of this budget will allow the University to meet July 1 budget deadlines established by the Oklahoma State Office of Finance and the Oklahoma State Regents for Higher Education. An operating budget must be approved by the beginning of the fiscal year to allow continuation of the University's operations including authorization of the payroll.

A summary of the proposed standstill budget was included in the agenda and is attached hereto as Exhibit E. A list of annual faculty promotions was also included for the Board's review.

TRANSITION BUDGET

A transition budget for FY95 will be presented to the Board for consideration and approval in July. The transition budget will address budget reallocation, program changes and personnel issues. The Norman Campus is reviewing possible reductions of 1.3 percent for core academic areas and 2.2 percent for non core areas. The Health Sciences Center is planning a 3 percent reduction for all areas with reallocation for strategic priorities and a salary program at a later date.

FINAL BUDGET CHANGES

Final recommended budget adjustments for FY95, which could include merit salary increases, will be presented to the Board for consideration and approval in the fall.

Interim President Morris recommended approval of a standstill Operating Budget for Fiscal Year 1994-95 as presented, including academic promotions shown below, pending presentation of a transition budget at the July Board meeting.

NORMAN CAMPUS

COLLEGE OF ARCHITECTURE

Richard S. Marshment to Professor

COLLEGE OF ARTS AND SCIENCES

Botany and Microbiology

Gordon E. Uno to Professor  
Linda L. Wallace to Professor  
Ralph S. Tanner to Associate Professor

Chemistry and Biochemistry

C. Leroy Blank to Professor  
Daniel T. Glatzhofer to Associate Professor

Economics

William R. Reed to Associate Professor

English

Kathleen E. Welch to Professor  
Geary Hobson to Associate Professor

History

Paul A. Gilje to Professor  
Robert L. Griswold to Professor

Journalism and Mass Communication

Deborah A. Chester to Associate Professor

Library and Information Studies

Kathleen J. Haynes to Associate Professor

Mathematics

Boris N. Apanasov to Professor

Curtis C. McKnight to Professor

Ara S. Basmajian to Associate Professor

Murad Ozaydin to Associate Professor

Mark S. Reeder to Associate Professor

Modern Languages, Literatures, and Linguistics

Koichi Miura to Associate Professor

Physics and Astronomy

William Romanishin to Associate Professor

Psychology

Stephan Lewandowsky to Associate Professor

Regina M. Sullivan to Associate Professor

Donald A. Wilson to Associate Professor

Social Work

Donald R. Baker to Associate Professor

Sociology

Wilbur J. Scott to Professor

Zoology

Patricia L. Schwagmeyer to Professor

COLLEGE OF BUSINESS ADMINISTRATION

Finance

Nandkumar Nayar to Associate Professor

Management

Vijay Sethi to Associate Professor



COLLEGE OF EDUCATION

Instructional Leadership and Academic Curriculum

Kay M. Kincade to Associate Professor

COLLEGE OF ENGINEERING

Aerospace and Mechanical Engineering

William N. Patten to Associate Professor  
Vassilios Theodoracatos to Associate Professor

Civil Engineering and Environmental Science

David A. Sabatini to Associate Professor

Electrical Engineering

John E. Fagan to Professor

Industrial Engineering

Shivakumar Raman to Associate Professor

COLLEGE OF FINE ARTS

Art

Victor Youritzin to Professor

Dance

Mary Margaret Holt to Professor

Drama

Ray Paolino to Associate Professor

Music

Steven C. Curtis to Professor  
Andrew B. Cooperstock to Associate Professor  
Meryl E. Mantione to Associate Professor

COLLEGE OF GEOSCIENCES

Geography

David R. Legates to Associate Professor

Geology and Geophysics

Michael H. Engel to Willard L. Miller Professor  
David London to Professor

Meteorology

Kenneth C. Crawford to Professor

COLLEGE OF LAW

Mark R. Gillett to Professor  
Joyce D. Palomar to Professor  
Jerry R. Parkinson to Professor  
Shirley A. Wiegand to Professor

UNIVERSITY LIBRARIES

Bibliography

Claren M. Kidd to Professor  
Marilyn Ogilvie to Professor

HEALTH SCIENCES CENTER

COLLEGE OF ALLIED HEALTH

Nutritional Sciences

Rachel S. Barkley to Associate Professor

COLLEGE OF DENTISTRY

Dental Services Administration

Janice L. Ralls to Clinical Assistant Professor

COLLEGE OF MEDICINE

Anesthesiology

Randall W. Henthorn to Associate Professor  
Andrew J. Walford to Associate Professor

Family Medicine

Kathryn E. Reilly to Associate Professor

Medicine

Ronald A. Greenfield to Professor  
Laura I. Rankin to Professor  
Donald J. Kastens to Associate Professor  
Eugen Koren to OMRF Associate Professor

Neurology

Gary B. Bobele to Associate Professor

Obstetrics and Gynecology

Pamela S. Miles to Assistant Professor

Orthopaedic Surgery and Rehabilitation

William J. Barringer to Associate Professor  
Gary S. Trexler to Clinical Assistant Professor

Pediatrics

Robert F. Hill to Professor  
Pankaja S. Venkataraman to Professor  
Barbara L. Bonner to Associate Professor  
Edward D. Overholt to Associate Professor

Radiological Sciences

Timothy L. Tyle to Professor

Surgery

M. Alexander Jacocks to Professor  
David L. McCarty to Associate Professor  
James S. Walker to Associate Professor

COLLEGE OF MEDICINE-TULSA

Internal Medicine

W. Craig Cook to Clinical Assistant Professor

Surgery

J. Michael McGee to Associate Professor

COLLEGE OF PUBLIC HEALTH

Biostatistics and Epidemiology

Linda D. Cowan to Professor

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**AFFILIATION AGREEMENT WITH THE UNIVERSITY OF OKLAHOMA  
RESEARCH CORPORATION**

As authorized by the Board of Regents at its meeting on July 8-9, 1992, The University of Oklahoma Research Corporation was established and incorporated (August 19, 1992) as a

501(c)(3) not-for-profit corporation to ". . . promote, encourage, and aid scientific, social and/or educational investigation and research. . ." Its board of directors and current officers are all University officers, employees, and members of The University of Oklahoma Board of Regents.

The Affiliation Agreement, a copy of which was included in the agenda and is attached hereto as Exhibit F, is an enabling document which sets forth terms under which the research corporation may augment and facilitate the research, teaching, and service missions of the University. Its structure accommodates the needs of both the Health Sciences Center and the Norman Campus, and is designed and governed so as not to become an entity which competes with the University. Revenues which are surplus to the corporation after payment of operating expenses are specifically designated to be held in trust for the promotion of University programs.

The University currently has pending several opportunities to commercialize technologies which derive from its research efforts. Maximum financial benefits will accrue to the University and maximum economic benefits will accrue to the community and the State if the research corporation is enabled by this affiliation agreement to be the University's principal mechanism for such technology transfer activities.

Interim President Morris recommended the Board of Regents approve the Affiliation Agreement between the University and The University of Oklahoma Research Corporation.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**CONTRACT TO DEVELOP A COMPREHENSIVE MASTER PLAN FOR THE UNIVERSITY GOLF COURSE**

A Solicitation of Interest was forwarded to 63 firms with information requested relative to their capabilities and interest for developing a Master Plan for the University Golf Course. Twenty two responses were received and an evaluation committee chaired by Dr. Jay Stein selected eleven firms for participation in a Request for Proposal process. The eight responses to the RFP have been evaluated by the committee and three companies were selected to give presentations to the committee: Golf Resources, Inc., Cupp Design, and Rees Jones. The proposals were as follows:

1. Cupp Design Atlanta, Georgia	Golf Course Design Turf Management Golf Course Operations Total	\$25,000.00 3,500.00 <u>12,000.00</u> \$40,500.00
2. Golf Resources, Inc. Irving, Texas	Initial Fee	\$22,500.00 *
*Final fee to be negotiated		
3. Rees Jones Montclair, New Jersey	Design Only	\$25,000.00

In addition to University representatives, the evaluation committee included two golf professionals and a professional greens superintendent. The goal of the committee was to obtain a Master Plan which would focus on both the required design improvements and an operational and financial plan. The committee was unanimous in their agreement that the Cupp Design proposal best meets this goal. The Cupp presentation indicated that they had the most comprehensive, flexible, and customer service oriented approach to the plan.

Interim President Morris recommended the Board of Regents approve the award of a contract in the amount of \$40,500 to Cupp Design to develop a Comprehensive Master Plan for the University Golf Course.

Due to time restraints, a representative from Cupp Design was unable to attend the Regents' meeting. Regent Gullatt requested the consultant be present at the July 13-14 meeting for a discussion of the project.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **APPOINTMENT OF BOND COUNSEL AND FINANCIAL ADVISOR**

An item was included in the agenda on the appointment of firms to serve the University as Bond Counsel and Financial Adviser. This item was withdrawn from consideration at the meeting.

## **WHITEHAND HALL RENOVATION**

At the January 1994 meeting of the Board of Regents, the Board awarded a construction contract in the amount of \$1,390,566 to the firm of KJ McNitt Construction for the renovation of the first and second floors of Whitehand Hall. During the demolition of interior partitions, the contractor discovered that some of the structural concrete columns that were installed in 1926 were poorly constructed. The columns contained numerous voids in the concrete and exhibited other signs of poor workmanship including the use of overly large aggregate and the exposure of steel reinforcing bars. Also some of the vertical steel reinforcing is smaller in size than that used today. After a review by the structural engineering firm of Cornforth and Associates, it has been established that these columns need to be repaired and reinforced. The repairs will require steel reinforcing, epoxy grout, and patching. The estimated cost for this work including additional engineering fees will be \$53,000.

As a part of the engineering analysis, the existing structural system was examined and the engineer determined that a safe allowable live load for the floors in the building is 40 pounds per square foot. This load limit is less than the current design standards of 80 to 100 pounds per square foot normally used at the present time for this type of structure. In order to install heavy filing systems in certain spaces required to accommodate the current files of University Affairs, structural reinforcing is needed to increase the available live loading in these areas to 150 pounds per square foot. The estimated cost for this additional structural work is \$18,000. The total cost of the proposed work is \$71,000.

In order to relocate Prospective Student Services to permit an alternate use of Boyd House and to utilize a portion of Hester Hall for the relocation of the Department of Economics, a number of related space reassignments must occur. As part of the plan, it is proposed to

move Public Affairs, including Media Services, to Whitehand Hall following the renovation of space on the third and fourth floors. Preliminary floor plans for the proposed renovation work have been prepared. It has been determined that the heating, cooling and electrical systems designed to serve the first and second floors can be modified and extended to serve the upper floors. A preliminary estimate of the cost of the additional renovation work has been prepared which indicates the additional cost will be \$654,000.

The total additional \$725,000 is proposed to be funded from Fiscal Year 1994-95 Section 13 and New College Funds.

Interim President Morris recommended the Board of Regents authorize (1) repairs to and reinforcing of the concrete structural frame of Whitehand Hall with an estimated cost of \$71,000, and (2) the administration to proceed with the preparation of final plans and specifications for the renovation of the third and fourth floors of the building at an estimated cost of \$654,000 and to advertise the project for bids.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **REVISION OF COLLEGE OF DENTISTRY PROFESSIONAL PRACTICE PLAN BY-LAWS**

An item was included in the agenda on revision of the By-Laws but was withdrawn from consideration at the meeting.

## **SALE OF EXCESS PROPERTY IN OKLAHOMA CITY**

The University owns two vacant lots in Oklahoma City, both donated about 15 years ago to the University. There are no restrictions on the sale of the lots by the donors. Lot #1 is 20,300 square feet, zoned C-4 General Business, and is located at the northwest corner of the intersection of South Western and S.W. 24th Street. The lot was recently appraised at approximately \$12,000. Lot #2 is 14,850 square feet, zoned R-1 Residential, and is located at the northeast corner of the intersection of Meridian and N.W. 16th Street. It has an appraised value of approximately \$10,500. Neither lot is located in an area in which land values are likely to increase in the near future.

City ordinances require the University to maintain the lots. The Landscape Shop of the Health Sciences Center has been providing the maintenance for both lots at an annual cost of approximately \$1,800. With little likelihood of land value appreciating, and with recurring expenses that divert resources from the Health Sciences Center, the sale of these two lots would be in the best interest of the University.

Interim President Morris recommended the Board of Regents authorize the President or his designee to negotiate and finalize the sale of two vacant University-owned lots in Oklahoma City.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## AMBULATORY CARE CONSULTANT

At the October 1993 meeting, the Regents authorized the award of a purchase order to Hamilton/KSA in the amount of \$352,586 to assist the Health Sciences Center in the review of out-patient care programs and to develop plans for existing hospital based clinics and a new ambulatory care center, in collaboration with the University Hospitals.

The consultant's scope of work was divided into four phases: Phase I is the identification of institutional needs; Phase II involves the establishment of space standards; Phase III includes the development of a program of space requirements for a new Ambulatory Care Center and existing facilities; and Phase IV is to assist in the selection of an architect and schematic design development. The consultant's work on Phases I and II has involved interviews with faculty and hospital staff, data collection and analysis, assessment of existing outpatient diagnostic and treatment services and facility audits.

As planning for the project progressed, it became evident that the requisite strategic direction for ambulatory care was not sufficiently developed, and that a focused retreat would be required with key faculty and leadership at the Health Sciences Center. In response to the need for this retreat, Change Order No. 1 was issued in the amount of \$11,500 to have the consultant plan, facilitate and report on the outcome of the retreat. The retreat led to the development of ambulatory care strategies, and a substantial amount of progress toward the development of a cohesive plan for ambulatory care.

The modeling of future ambulatory patient visits and volume projections plays a pivotal role in the projection of space requirements and the development of a program of requirements for ambulatory care. This information was not readily available and as a result, Change Order No. 2, in the amount of \$35,000, is requested to build and reconcile a database, test assumptions relative to activity projections, construct computer models for the projection of clinical activity and review the projections with Health Sciences Center leadership.

The project has progressed to the point where the initiation of a program of requirements for an ambulatory care building on the campus would be appropriate. However, the process to date has raised a number of strategic issues which require resolution before Phase III, the planning and design of a building, can commence. These include: the definition and implementation of the appropriate organizational and operating systems to assure the success of the Health Sciences Center and The University Hospitals in an environment of health care reform and managed competition; the development of an off-campus network of ambulatory care delivery sites to assure appropriate geographic coverage and to assure referrals to faculty specialists located on campus; and the development of a short-range plan for ambulatory care delivery at the Health Sciences Center until the first two issues are resolved. Change Order No. 3 is requested in the amount of \$110,000 to have the consultant analyze and recommend the implementation of appropriate organizational and operating systems, establish a plan for the development of off-campus ambulatory care delivery sites, and to develop a short-range master plan for the delivery of ambulatory care on the Health Sciences Center campus which will focus on the use of existing facilities and improved service to patients.

The administration believes these additions to the work are necessary to assure the future success of the Health Sciences Center in an environment of increasing competitiveness, and requests the approval of the three change orders noted above at a cost not to exceed \$156,500. This will increase the Purchase Order amount from \$352,586 to \$509,086, including fees and estimated reimbursable expenses. The funding will be shared equally between the Health Sciences Center and the University Hospitals.

Interim President Morris recommended the Board of Regents approve an increase in the purchase order to Hamilton/KSA for three change orders in an amount not to exceed \$156,500 for additional work on the Ambulatory Care Project.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## BIOMEDICAL RESEARCH CENTER

At the July 1993 meeting, the Board approved architectural and engineering fees for the Biomedical Research Center and authorized the administration to execute the architectural contract and to implement Part I at a cost of \$17.9 million. The architectural and engineering team is HTB, Inc. of Oklahoma City with MBT Associates of San Francisco and Affiliated Engineers, Inc. of Seattle. Schematic drawings will be presented to the Board at this meeting to illustrate the scope, scale and layout of the building. The design has been developed by the architectural and engineering team in accordance with the program to meet the needs of the faculty.

The administration, in collaboration with the architects and engineers, has developed a revised phasing plan for the facility to produce a better functional result by completing more usable lab space in the early phases of the project. The phasing plan is as follows:

	<u>Part I</u>	<u>Part II</u>	<u>Part III</u>	<u>Part IV</u>	<u>Part V</u>	<u>Total</u>
Original Plan	\$17,900,000	\$13,300,000	\$ 9,650,000	\$3,150,000	\$1,100,000	\$45,100,000
Current Plan	\$17,900,000	\$ 6,100,000	\$13,000,000	\$8,100,000	-	\$45,100,000

In Part I, a four-story building will be constructed with three laboratory floors and one common use floor, and the vivarium shell will be built as an addition to the existing Bio-Medical Sciences Building. Three of the floors will be completely finished; the fourth floor and the interior of the vivarium will be finished-out in Part II. Part III costs have been increased to construct a second four-story building and complete two floors. Part IV will finish out the remaining two floors and construct enclosed pedestrian walkways. The complete project will contain 219,280 gross square feet.

As previously planned, Part I is funded entirely with State bond proceeds. Part II will be constructed with private funds at a cost of \$6.1 million. These two parts total 114,618 gross square feet at a cost of \$24 million. The administration anticipates receiving a commitment prior to bid for \$6.1 million in private funds for Part II, including the \$350,000 necessary to start design, and therefore requests approval to implement Part II design using institutional funds, to be reimbursed by private funds as they become available.

The administration requests approval to proceed with design development and construction documents for Parts I and II of the project. Complete plans and specifications, including construction documents, will be complete by January 31, 1995. Bids will be brought to the Board for approval in March or April. Ground-breaking should occur in early April with occupancy scheduled for December 1996.



Interim President Morris recommended the Board of Regents (1) approve the schematic design and current phasing plan for the Biomedical Research Center and related changes to the Campus Master Plan, (2) authorize the administration to implement the design of Part II of the project and (3) authorize the administration to proceed with design development and construction documents for Parts I and II.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **BUILDING ONE, OKLAHOMA HEALTH CENTER RESEARCH PARK**

At the March 1994 meeting, a report was presented to the Board concerning the potential lease of space in Building One of the Oklahoma Health Center Research Park. The 25-acre Park is being developed by the City of Oklahoma City, the Oklahoma City Urban Renewal Authority and the Medical Technology and Research Authority of Oklahoma. The Urban Renewal Authority will designate a redeveloper for each site, approve development plans and financing and, in collaboration with the City, arrange for infrastructure improvements, including utilities and streets. The Medical Technology and Research Authority will be responsible for the development of parking. Building One in the Research Park will be a four-story, 113,000-square-foot facility with 25,000-30,000 gross square feet per floor. The Presbyterian Health Foundation has been named as the redeveloper for Building One.

The University has been offered the opportunity to lease a floor of the building for research laboratories to meet research space needs until completion of the Biomedical Research Center. The space will be available April 1, 1995. The Presbyterian Health Foundation has offered to lease space to the University at \$12 per net square foot annually. The lease cost includes the build-out of laboratory and office spaces as well as utilities, maintenance and operating expenses up to \$4.50 per rentable square foot per year. The rentable square footage is approximately 25,000 net square feet which will cost \$300,000 per year to lease.

A survey of commercial lease space was included in the agenda. The survey shows that no laboratory space was available. Rent for existing office space ranged from \$7 to \$11 per square foot including utilities and custodial services. The build-out cost for research laboratories, given the special mechanical and electrical requirements, could easily exceed \$60 per square foot. Under these circumstances, the Presbyterian Health Foundation has made a very favorable offer to the University.

The administration proposes to lease the space from April 1, 1995 through June 30, 1995 as the initial term. The lease will be renewable on an annual basis for up to five additional one-year terms corresponding to the University's fiscal year. The University plans to lease space for 3 to 5 years. Execution of the lease will be contingent upon the review and approval of the agreement by Legal Counsel.

Interim President Morris recommended the Board of Regents (1) approve the lease of approximately 25,000 net square feet of research laboratory space from the Presbyterian Health Foundation at a cost of \$12 per square foot per year in Building One of the Oklahoma Health Center Research Park and (2) authorize the administration to execute a lease agreement for the period of April 1, 1995 to June 30, 1995 renewable for up to five additional consecutive one-year terms.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## STUDENT CENTER - HEALTH SCIENCES CENTER

The development of facilities at the Health Sciences Center to meet the recreational, social and academic support needs of students has been a high priority for over a decade. In a recent capital needs survey of deans and administrative heads, a Student Center was consistently ranked as the most important facility needed to create a better campus environment. At the July 1993 meeting, the Board approved the Campus Master Plan of Capital Improvement Projects, including a Student Center as a non-state funded project at an estimated cost of \$3.2 million. Funding sources included \$2 million in revenue bond funds, authorized by House Concurrent Resolution No. 1050 in June 1986, and \$1.2 million in private donations. In December, a Program Committee was appointed, with broad-based student representation, to develop a program of spaces for the Student Center and to solicit input from the Student Association and the college Student Councils. Since that time, Committee members have met with student groups from each of the colleges and the Committee has developed a tabulation of spaces for the facility.

The Student Center will consist of 26,000 gross square feet, located in the central campus area and within walking distance of all University facilities. The Center will include a student commons area with conference rooms, a food court serviced by outside food vendors, student lounge and game rooms, Student Association offices, locker rooms with showers, multi-purpose exercise room, retail facilities including a mini-convenience store, copy center and bankette, and an outdoor dining and courtyard area. The current project excludes major fitness facilities, given the development of the Healthy Living Center by Presbyterian Hospital and the favorable membership rates to be offered to students. The current estimated project cost of the Student Center is \$3.5 million, including bond-related costs. The funding plan has been revised to include \$2 million in revenue bonds and \$1.5 million in private funds.

The project will be designed by the joint venture team of Jones-Hester-Bates-Riek of Oklahoma City and Quinn Associates of Midwest City. This team was selected at the September 1985 meeting of the Board when the project was part of the Family Medicine/ University Center Complex at a total cost of \$12.1 million. At that time, the project included a Family Medicine Building, Fitness Center, Student/ Alumni Center and outdoor recreation areas. The architects will design the facility for 5.8% of the construction cost, the same fee quoted in 1985. The architectural fee will be \$151,671 plus reimbursable expenses. With the Board's approval, an architectural contract will be executed and design will be completed by December 1994. Occupancy of the building is currently scheduled for March 1996. Design, survey, reimbursable and miscellaneous costs will be \$160,000 through the bidding phase, and the administration plans to use institutional funds which shall be reimbursed from private funds or revenue bond funds as they become available.

The administration also requests authorization to select a Bond Financial Advisor and a Bond Counsel for the bond issue, in accordance with State law. The review and approval process through the State Bond Oversight Commission will take about four months, and will require the assistance of these professionals, who will not be paid until the bonds are sold.

Interim President Morris recommended the Board of Regents (1) approve an increase in total project cost for the Student Center from \$3.2 million to \$3.5 million and related changes to the Campus Master Plan, (2) authorize the administration to execute an architectural contract with JHBR/Quinn Associates Joint Venture to design the facility for a fee of 5.8 percent of

the construction cost and to proceed with design with the funds noted below, and (3) authorize the administration to select a Bond Financial Advisor and a Bond Counsel for the bond issue to construct the Student Center.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1993 and 1994, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

### APRIL SUMMARY:

#### Norman Campus and Health Sciences Center Combined Data

- Year-to-date research expenditures are up 4% over last year, (\$41.8 million vs. \$40.2 million), awards are up 3% (\$50.7 million vs. \$49.1 million), and proposal activity is up 13% (\$149.2 million vs. \$132.4 million).

#### Norman Campus

- Year-to-date research expenditures are up 2% over last year (\$22.5 million vs. \$22.0 million), awards are down 3% from last year (\$26.4 million vs. \$27.3 million), and proposal activity is up 9% (\$104.1 million vs. \$95.6 million).
- Year-to-Date College of Continuing Education/Institute for Community and Economic Development expenditures are down 16% from last year (\$12.3 million vs. \$14.6 million). Awards are down 43% (\$12.3 million vs. \$21.7 million), due primarily to a \$6 million two-year U.S. Postal Service Training Center award in FY93 and the phase-out of the FAA-ATC Program. Proposal activity is up 2% (\$243.9 million vs. \$238.2 million).

#### Health Sciences Center

- Year-to-date research expenditures are up 6% over last year (\$19.2 million vs. \$18.2 million), awards are up 12% (\$24.4 million vs. \$21.8 million), and proposal activity is up 23% (\$45.2 million vs. \$36.8 million).
- Year-to-date total expenditures are up 11% over last year (\$38.0 million vs. \$34.1 million), awards are up 5% (\$33.9 million vs. \$35.2 million), and proposal activity is up 16% (\$54.5 million vs. \$46.9 million).

Interim President Morris recommended the Board of Regents ratify the awards and/or modifications for April 1994 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **REALLOCATION OF SECTION 13 AND NEW COLLEGE FUNDS**

The Oklahoma Land Commission recently advised the University of an anticipated \$447,646 (10.2% of their original projection) shortfall in fiscal year 1994 distributions. Although offset in part by two "special" distributions totalling \$184,993 and prior year unallotted reserves of \$84,466, current year commitments, as approved by the Board at their July 1993 regular meeting, exceeded expectations by \$178,187. This shortfall resulted in the required reduction of Norman Campus and Health Sciences Center fiscal year 1994 commitments of \$135,847 and \$42,340, respectively.

At the Norman Campus, the \$135,847 shortfall was covered by closing all fiscal year 1991 and older projects resulting in cancelled allotments of \$16,066 and by reducing the 1994 Academic Renovation and Equipment Project by \$119,781.

At the Health Sciences Center, the \$42,340 shortfall was covered by reallocating excess funds from the 1991 Clinical Facilities Handicapped Improvements Project (\$2,416), the 1992 Fire Safety and Electrical Improvements Project (\$2,224), the 1992 Critical Repairs to Pharmacy Ventilation System Project (\$10,000), and the 1993 Biomedical Sciences Building Energy Conservation Project (\$27,700).

This report was presented for information. No action was required.

## **COST-PER-COPY COPIER CONTRACT - HEALTH SCIENCES CENTER**

At their meeting in July 1993, the Regents approved a three year cost-per-copy service contract, with an additional one year option, between the Health Sciences Center and BMI Incorporated of Oklahoma City. Under the contract terms, BMI agreed to provide copiers at all locations specified by the Health Sciences Center, and charge the University .0211 per copy produced. This program, a form of privatizing, was designed to move the Health Sciences Center out of owning, servicing, and managing copiers, to avoid recurring capital expenditures, and to reduce overall copying cost across campus.

The Health Sciences Center owned about 135 copiers that cost approximately \$795,000, and leased an additional 35. A survey determined that the HSC produced approximately 22 million copies per year at a direct cost of about \$690,000, averaging about .03 per copy. This figure did not include the indirect personnel costs of maintaining and managing the machines. It was estimated that a potential savings of \$200,000 per year could be realized through a cost-per-copy service contract program.

BMI, through March 31, has replaced 90% of the copiers on campus. The only machines not replaced are those under lease terms in which the University has a contractual obligation to continue the lease. As these leases expire, the machines will be replaced with BMI machines.

By March 31, 1994, sufficient data had been collected to evaluate the program. The figures confirmed the production estimate of 22 million copies per year, and indicated production rates under the contract were approaching expected levels. Through March 1994, savings of approximately \$105,000 have been realized from the service contract. BMI has been responsive to departmental needs and the vast majority of the users are very satisfied with the service. The only dissatisfaction appears to be a preference for a different brand of copier, but not with the quality.

From a campuswide perspective, BMI has made the project a success with improved service at a reduced price. For next fiscal year, the University is projecting a \$200,000 plus saving on direct cost and the recognition of indirect savings through reduced administrative cost.

The projected copy cost for 1994-95 is approximately \$464,200. Funds are available from multiple HSC accounts. A purchase order will be issued to BMI for a like amount.

This was for information only. No action was required.

**LEASE SPACE FOR THE COLLEGE OF MEDICINE-TULSA ADMINISTRATIVE OFFICES**

At the December, 1992 meeting of the Board of Regents, the Health Sciences Center, Tulsa Campus was authorized to negotiate a lease for rental of space for the administrative offices of the College of Medicine-Tulsa. Subsequently a purchase order was issued to Thrifty Rent-A Car System, Inc. for lease of 9,120 square feet of space at City Plaza West Building, 5310 East 31st, Suite 200. The cost is \$11.00 per square foot for an annual total of \$100,320 to renew the lease for 1994-95.

Funds are available in Account 2819-5, Department of Operations.

This was for information only. No action was required.

**REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS**

ASSOCIATES FUNDS:

Following is the commitment of funds of The University of Oklahoma Associates for the period January 1 through March 31, 1994:

Academic and Research Support	\$522,374
Scholarships	94,000
Awards and Honors	<u>72,000</u>
Total	<u>\$688,374</u>

The following are expenditures of Associates' funds that were restricted by donors to the various colleges on the Norman Campus for the same period of time:

June 22, 1994

23909

COLLEGE OF ARCHITECTURE

Staff Development	\$ 20
Outreach Expenses	209
Public Relations	81
Student Supplies	<u>143</u>
Total	<u>\$453</u>

COLLEGE OF ARTS AND SCIENCES

Faculty Development	\$1,250
Student Support	551
Instructional Research Equipment	<u>6,512</u>
Total	<u>\$8,313</u>

COLLEGE OF BUSINESS ADMINISTRATION

Student Support	\$1,500
Transferred to other foundation funds per donor requests	<u>8,100</u>
Total	<u>\$9,600</u>

COLLEGE OF EDUCATION

Faculty Development	<u>\$100</u>
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COLLEGE OF ENGINEERING

Faculty Development	\$ 600
Student Support	24,869
Transfer to Endowed Accounts	<u>14,35</u>
Total	<u>\$39,827</u>

COLLEGE OF FINE ARTS

Student Support	\$447
Transferred to Museum of Art; incorrect deposit	<u>475</u>
Total	<u>\$922</u>

COLLEGE OF GEOSCIENCES

Student Support	\$ 500
Recruiting Expenses	1,329
Public Relations (Geology & Geophysics Earth Scientist)	7,792
Sarkeys Energy Center Display Cabinets	<u>600</u>
Total	<u>\$10,221</u>

GRADUATE COLLEGE

No expenditures to report this quarter.

COLLEGE OF LAW

Faculty Development	\$ 2,441
Staff Development	303
Student Support	290
Recruiting Expenses	1,581
Outreach Expenses	3,601
Public Relations	5,038

June 22, 1994

23910

Other:

Alumni Development	\$ 638
Jurist-in-Residence	3,618
Staff Professional Development	<u>1,673</u>
Total	<u>\$19,183</u>

COLLEGE OF LIBERAL STUDIES

No expenditures to report this quarter.

LIBRARY

Library Materials	<u>\$2,151</u>
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MUSEUM OF ART

Computer Equipment	<u>\$950</u>
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EXECUTIVE AFFAIRS

No expenditures to report this quarter.

STUDENT AFFAIRS

Scholarships and Student Awards	<u>\$1,425</u>
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UNIVERSITY AFFAIRS

OU Alumni Clubs	\$5,082
OU Alumni Association	<u>475</u>
Total	<u>\$5,557</u>

ACADEMIC EXCELLENCE FUND:

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period January 1 through March 31, 1994:

Academic and Research Support	<u>\$40,591</u>
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This report was presented for information. No action was required.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the nine months ended March 31, 1994. The following comments and highlights are submitted for your consideration.

ALL FUNDS, ALL CAMPUSES

STATEMENT OF REVENUES AND EXPENDITURES:

At March 31, 1994, revenues from all funds at all the campuses of \$367.7 million were at 76.8% of budget. Expenditures of \$354.3 million amounted to 73.2% of budget. The financial analysis applicable to the Norman and Health Sciences Center campuses is discussed in the following sections.

## NORMAN CAMPUS

## NC, STATEMENT OF REVENUES AND EXPENDITURES:

## 1. BUDGET CHANGES

During the quarter ended March 31, 1994, the total Revenue budget increased \$2,854,201 and the total Expenditure budget increased \$2,828,820. These increases resulted from the following:

	<u>Revenue Budget</u>	<u>Expenditure Budget</u>
<u>Educational &amp; General:</u>		
a) Redistribution of FY93 Revenue Over-realization and Cash Balances	\$1,156,075	\$1,156,075
b) College of Continuing Education Overseas Courses and Degree Programs	1,168,494	1,168,494
c) State Appropriated Minority Faculty Incentive Grants	189,928	189,928
d) Increase in Late Payment Service Charge Revenues	76,104	76,104
<u>Auxiliary Enterprises:</u>		
Miscellaneous adjustments to more closely reflect management's expectations	81,363	238,219
<u>Endowment Income:</u>		
Recognize realized capital gains	<u>182,237</u>	<u>0</u>
	<u>\$2,854,201</u>	<u>\$2,828,820</u>

## 2. REVENUES

Revenues of \$214.2 million are at 77.2% of budget. This is comparable to last year's \$213.6 million and 77.9% of budget. There is only one revenue line item with a variance from the Expected Percentage of Current Budget by more than five (5) percentage points. OTHER AGENCY ACTIVITIES revenues are approximately \$21.3 million and 81.6% of budget, as compared to last year's \$22.4 million and 87.9% of budget. This reduction is due primarily to the federal government instituting cutbacks in the Pell Grant program.

## 3. EXPENDITURES

Total expenditures of \$203.9 million are at 72.1% of budget. This is comparable to last year's \$202.8 million and 73.6% of budget. There are three expenditure line items with a variance from the Expected Percentage of Current Budget by more than five (5) percentage points. RESEARCH expenditures of approximately \$32.1 million and 66.5%



of budget continue to exceed the prior year, but lag FY94 expectations (71.8% of budget) due to lower than anticipated Grant & Contract expenditures. SCHOLARSHIPS & FELLOWSHIPS expenditures are approximately \$7.3 million and 83.8% of budget, as compared to last year's \$8.8 million and 106.4% of budget. This reduction is due primarily to the federal government instituting cutbacks in the Pell Grant program. AGENCY FUND EXPENDITURES are approximately \$2.4 million and 83.3% of budget, as compared to last year's \$2.1 million and 76.4% of budget. This increase is due primarily to increases in student health insurance premiums.

#### 4. CURRENT REVENUES OVER/(UNDER) EXPENDITURES

At March 31, 1994, revenues exceeded expenditures by \$16,629,190. This excess consisted primarily of the following:

- a) Educational & General revenues exceeded expenditures by \$14.8 million. This excess resulted primarily from the recognition of Summer, Fall and Spring student tuition and fees on an accrual basis and the rebudgeting of encumbrances and reserves from the prior year. This excess will gradually be reduced as expenditures are processed against these revenues.
- b) Auxiliary Enterprise revenues exceeded expenditures by \$1.3 million. This excess is due primarily to the seasonal nature of auxiliary activities.

#### NC, EDUCATIONAL AND GENERAL:

##### 1. REVENUES

Revenues of \$117.4 million are at 78.9% of budget. This is comparable to last year's \$113.8 million and 78.7% of budget. All revenue sources are in line with expectations, however, two items appear to be significantly lower or higher when compared to budget. PRIVATE GRANTS & CONTRACTS appears extremely low when compared to budget. However, it is not unusual for this line item to be low this time of year since the O.U. Foundation reimbursements do not occur until the latter part of the year. SALES & SERVICES OF EDUCATIONAL ACTIVITIES is at 87.3% of budget due to College of Continuing Education revenues related to overseas graduate degree and credit courses exceeding expectations.

##### 2. EXPENDITURES

Total expenditures of \$108.9 million are at 70.3% of budget. This is comparable to last year's \$107.8 million and 72.7% of budget. All expenditures are in line with expectations.

Expenditures by Organizational Area indicate that some areas are up slightly while others show a slight reduction. Overall, expenditures by Organizational Area appear to be well in line with expectations.

#### NC, GRANTS & CONTRACTS:

##### 1. REVENUES

Total revenues of \$33.7 million are at 65% of budget. This is comparable to last year's \$35.4 million and 67% of budget. It should be noted that revenues from grants and

contracts are not earned by the University until they are expended for the purpose of the grant and contract. Therefore, revenues will equal the amount of the expenditures to date.

## 2. EXPENDITURES

Total expenditures of \$33.7 million are at 65% of budget. This is comparable to last year's \$35.4 million and 67% of budget.

Expenditures by Organizational Area indicate that expenditures in some areas are up slightly while other areas show a slight reduction in expenditures. The COLLEGE OF CONTINUING EDUCATION area shows a significant decrease in expenditures from the prior year and the current budget due primarily to continued reductions in the FAA-ATC program. Conversely, the VICE PRESIDENT FOR RESEARCH area shows a significant increase in expenditures from the prior year and the current budget due to increased activity in Geological Information Systems. Two short term grants were received by them and they are spending funds more rapidly than anticipated. Overall, expenditures by organizational area continue to lag behind the prior year and the current revised annual budget.

### NC, AUXILIARY ENTERPRISE FINANCIAL STATEMENT SUMMARY:

This schedule provides a summary of the financial operations of each auxiliary for the nine months ended March 31, 1994, including a comparison to the expected budget for each auxiliary. For the auxiliaries as a whole, the net increase to fund balance (i.e., "the bottom line") of \$1,336,000 compared favorably to the anticipated net increase of \$1,055,000.

Of the fifteen (15) auxiliary enterprises, six (6) were reporting net changes to fund balance that compared unfavorably to their anticipated bottom line for the nine months ended March 31, 1994:

Athletic Department (\$282,035 under budget) -- This entity has experienced higher than anticipated expenses in the areas of travel, contractual and related, and scholarship and fellowship expense.

Parking & Transportation/CART (\$36,365 under budget) -- This entity has experienced slightly lower than anticipated revenue and higher than anticipated professional and technical expenses due to the engagement of an engineering firm to study future parking needs.

Lloyd Noble Center (\$77,960 under budget) -- This entity has experienced lower than anticipated revenue due to the payment from Ogden for concession equipment being less than budget-to-date and third party building rental and box office fees being less than budget-to-date.

University Golf Course (\$2,297 under budget) -- This entity has experienced higher than anticipated nonoperating expenditures as a result of the refund of the interest on a prior year contribution.

University Vending Services (\$201,795 under budget) -- This entity has experienced higher than anticipated nonoperating expenses as a result of a \$12,375 transfer to Auxiliary Services to fund outsourcing fees and a \$200,000 transfer to fund renovations at Whitehand Hall.

Sooner House/University Catering (\$102,925 under budget) -- This entity has experienced higher than anticipated salaries and wages due to higher than anticipated catering costs. These expenses are partially offset by slightly higher than anticipated revenues.

Over the years, each of these auxiliary enterprises have accumulated sufficient reserves to fund their respective budget shortfall.

1. Short-Term Loans Outstanding

As of March 31, 1994, short-term loans outstanding of \$4,670,762 consisted of a \$575,432 advance to Parking & Transportation/CART for the purchase of a parking lot, a \$4,000,000 working capital advance to the Athletic Department, and a \$95,330 working capital advance to the University of Oklahoma Press.

2. Long-Term Loans Outstanding

During the nine months ended March 31, 1994, one new long-term loan was made and an \$81,100 payment was made against the Goddard Health Center loan consistent with the agreed upon loan amortization schedule. The new loan, \$147,395 to the Child Care Facility, represented the first, second, and third quarterly transfers of loan proceeds to cover construction costs of said facility. As of March 31, 1994, long-term loans outstanding of \$630,731 consisted of a \$144,436 loan to the University Research Park for runway/taxiway improvements, a \$338,900 loan to Goddard Health Center, and a \$147,395 loan to the Child Care Facility.

3. Transfers

During the nine months ended March 31, 1994, transfers consisted of a \$60,000 transfer from Vending Services to fund expenses associated with the University Center at Tulsa, \$12,375 transfers from both Vending Services and UBE Contract to fund outsourcing fees paid on behalf of the Motor Pool, and a \$200,000 transfer from Vending Services to fund renovations at Whitehand Hall.

NC, SERVICE UNIT FINANCIAL STATEMENT SUMMARY:

This schedule provides a summary of the financial operations of each service unit for the nine months ended March 31, 1994, including a comparison to the expected budget for each service unit. For service units as a whole, the net increase to fund balance (i.e., "the bottom line") of \$1,925,000 compared favorably to the anticipated net increase of \$910,000.

Of the eleven (11) service units, three (3) were reporting net changes to fund balance that compared unfavorably to their anticipated bottom line for the nine months ended March 31, 1994:

Physical Plant Service Unit (\$79,589 under budget) -- This entity has experienced higher than anticipated expenses in the areas of salaries and wages and University overhead. These expenses are partially offset by higher than anticipated revenues.

Office Systems (\$174,908 under budget) -- This entity has experienced lower than anticipated equipment rental and maintenance revenue and higher than anticipated cost of sales.

Auxiliary Services (\$362 under budget) -- This entity has experienced slightly lower than anticipated revenues due to the timing of the reallocation of overhead charged to Auxiliary Service entities. Revenue will be in line with budget by the end of the year.

Over the years, each of these service units have accumulated sufficient reserves to fund their respective budget shortfall.

#### NC, ALL OTHER:

This schedule summarizes all the revenues and expenditures of the University that are not in the educational and general fund, not sponsored program grants/contracts, and not auxiliaries or service units. These revenues and expenditures are in the agency special fund.

#### 1. REVENUES

Total revenues of \$21.3 million are at 81.6% of budget. This is comparable to last year's \$22.4 million and 87.9% of budget. Some of the significant revenue items are:

Student Act./Student Org. Fees--this is revenue from two areas. Student Activity Fees are accounts that receive part or all of their funding from student activity fees. Revenue for the first nine months of the current year exceeds the revenue for the first nine months of the prior year due to the more timely recording of revenue and scheduled fee increases in the current year. Student and Other Organizations are agency accounts that generate their own revenues from fees or projects. The Student Health Insurance account had a 50% increase in premiums resulting in a \$248,000 increase in revenue.

Student Federal Financial Assistance--this is federal funding that is received for the various student financial aid programs (e.g., Pell grants, Perkins loans, SEOG grants). Revenues for the first nine months of the current fiscal year are less than the revenues for the first nine months of the prior fiscal year due primarily to the federal government instituting cutbacks in the Pell Grant Program.

Private Gifts, Expendable--this is revenue from various private sources that comes to the University to support various functions. The two largest sources are the OU Foundation for fund raising reimbursements (\$365,000) and the Lew Wentz Foundation for the administration costs (\$133,000) of the Lew Wentz Foundation student loans. Other revenue sources during the fiscal year include \$73,000 to University Development and Alumni Affairs, and \$10,000 in expendable gifts to the Regents' Fund.

Private Gifts, Additions to Endowment--this is revenue that represents cash gifts to the Regents' Fund endowment principal.

Sales and Services of Educational Activities--the two major activities in this category are the College of Continuing Education conferences and University Computing Services. The revenues for these two activities are well in line with expectations for the fiscal year.

#### 2. EXPENDITURES

Expenditures of \$20.8 million are at 81.2% of budget. This is comparable to last year's \$21.2 million and 85% of budget. Generally, expenditures in any of these areas are limited to the revenues that are realized during the current year plus any unspent

funds from the previous years. This can result in what appear to be significant variances in expenditures as compared to budget or last year. There are no significant financial concerns in this category.

#### NC, SUMMARY OF RESERVES:

##### 1. DISCRETIONARY RESERVES

At March 31, 1994, discretionary reserves totalled \$29 million. These reserves are not legally obligated for specific purposes and therefore, are available to fund operating needs, future capital projects, and unforeseen contingencies for any lawful purpose of the University's Norman Campus. Of this \$29 million, \$921,000 is committed to fund specific University projects, \$3.7 million is committed to provide working capital cash flow for grants and contracts, and \$15.7 million is committed to fund contingency reserves, renewal and replacement (depreciation) reserves, and capital improvement reserves in the auxiliaries and service units in accordance with Regents' policy. The remaining \$8.7 million is available for any lawful University purpose.

##### 2. NONDISCRETIONARY RESERVES

At March 31, 1994, nondiscretionary reserves totalled \$7.7 million. These reserves are legally obligated to fund specific revenue bond debt service payment and reserve requirements as set forth in each of the individual revenue bond resolutions. These reserves are not available for any other purpose.

#### HEALTH SCIENCES CENTER

#### HSC-STATEMENT OF REVENUES AND EXPENDITURES-ALL FUNDS:

##### 1. BUDGET CHANGES

During the quarter ended March 31, 1994, the total Current Revised Annual Budget for revenues decreased \$300,000. This was a result of a revision in the initial budget estimate for interest income in the Professional Practice Plan. Total budgeted expenditures remained the same, although various budget reallocations were made within colleges on Schedule 2 due to the reporting of expenditures for basic sciences support. These expenditures were made in areas other than the Office of the Provost where they were originally budgeted.

##### 2. REVENUES

For the nine months ended March 31, 1994, revenues received were approximately \$153.6 million and 76.2% of the Current Revised Annual Budget. This is comparable to the Expected Percentage of Current Budget (76.1%) and to last year's revenues (\$148.5 million and 74.9% of budget).

##### 3. EXPENDITURES

Total expenditures for the year were approximately \$150.4 million and 74.6% of the Current Revised Annual Budget. This is comparable to the Expected Percentage of Current Budget (74.2%) and last year's expenditures (\$147.4 million and 75.5% of the revised annual budget).

#### 4. CURRENT REVENUES OVER/(UNDER) EXPENDITURES

At March 31, 1994, revenues exceeded expenditures by \$3.2 million compared to excess revenues of \$1.2 million reported during the prior year. Overall, the level of revenues and expenditures reported for the first nine months is reasonable.

#### HSC, EDUCATIONAL AND GENERAL:

##### 1. REVENUES

Total revenues of \$54.4 million or 78.3% of budget were reported. This is comparable to the Expected Percentage of Current Budget of 77.7%.

##### 2. EXPENDITURES

Total expenditures of \$50.7 million, 72.9% of budget, were reported as compared to the expected percentage of 74.2%. All expenditures were in line with budget expectations with the exception of Public Service. This category reported 67.6% of budget. The variance appears to be a result of a spending pattern that is not considered unusual at this time.

Expenditures by Organizational Area show that most areas are spending at rates within or just above budget estimates with the exceptions of Office of the Provost and Library. The Office of the Provost expended \$2.1 million, 67.9% of budget, compared to the prior year \$2.4 million, 86.2% of budget. The current year budget variance is a result of funds held by the Provost to be reallocated organizationally as key department chair and faculty positions are filled. Library reported \$1.4 million, 84.8% of budget, compared to \$1.2 million, 77.3% of prior year budget. The increase in the current year is due to the timing of disbursements for library acquisitions.

#### HSC, GRANTS & CONTRACTS:

##### 1. REVENUES

For the nine months ended March 31, 1994, total revenues of \$34.5 million or 74.2% of budget were reported as compared to the 75% expected level. Federal and Private grant and contract revenue sources compare favorably with current year budget estimates with Private revenues exceeding expected levels by approximately 10%. State grant and contract revenues are running below expected levels by approximately 7%.

##### 2. EXPENDITURES

Total expenditures of \$34.3 million were reported, 74% of budget, compared to an expected level of 75%.

Instruction expenditures of \$10.5 million, reported at 82.1% of budget, increased approximately \$1.3 million reflecting an increase of 14% over last year. The majority of this increase is attributable to federal and private programs.

Research expenditures of \$17.4 million, reported at 66.2% of budget, reflected an increase of 7.2% over the prior period; however, the increase in research expenditures has not been at the level initially anticipated and budgeted for in the current fiscal year.

Public Service expenditures of \$5.8 million, reported at 90.1% of budget, increased approximately \$1.2 million reflecting an increase of 27.3% over last year. The majority of this increase is attributable to federal and private programs.

Scholarships and Fellowships expenditures decreased a minor amount over last year - less than 1%. The majority of this decrease is attributable to federal programs.

Grant and Contract expenditures by Organizational Area indicate that expenditures are up in most areas. While most areas reported significant percentage increases, the College of Dentistry, College of Public Health, College of Pharmacy, the Vice President of Administrative Affairs, and the Graduate College reported the largest percentage increases. The increase in activity was attributable to an increase in training and research programs in the College of Dentistry; an increase in training and research programs in the College of Public Health; an increase in research and public service programs in the College of Pharmacy; an increase in the Vice President of Administrative Affairs area of internal funds committed for research activity; and, an increase in training programs in the Graduate College. The College of Medicine - Tulsa, College of Nursing, and the Office of the Provost reported decreases over the prior year. These were due to decreases in research and public service activity in the College of Medicine - Tulsa and the College of Nursing. The decrease in activity in the Office of the Provost was primarily due to the realignment of two federal training programs reported under the Office of the Provost last year to the Graduate College and Educational Services this year.

#### HSC, AUXILIARY ENTERPRISE FINANCIAL STATEMENT SUMMARY:

This schedule provides a summary of the financial operations of each auxiliary for the nine months ended March 31, 1994 including a comparison to the expected budget to date for each auxiliary. For the auxiliaries as a whole, the net increase to fund balance (i.e. "the bottom line") of \$18,256 compared favorably to the budgeted net increase of \$15,964. None of the auxiliaries were reporting net losses as of March 31, 1994.

#### HSC, SERVICE OPERATIONS FINANCIAL STATEMENT SUMMARY:

This schedule summarizes the financial operations for each of the service units for the nine months ended March 31, 1994. The service units, as a whole, reported a net increase to fund balance (i.e. "the bottom line") of \$365,693, which was slightly less than the expected net increase of \$425,747. The following service units reported operating losses for the first nine months of fiscal year 1994:

College of Pharmacy Copy Services -- reported a net decrease to fund balance of \$12,498 compared to a projected break-even budget. The majority of this loss is due to the retirement of copiers which still had a book value. These copiers were exchanged for new copiers through the University sponsored Copy Service contract. This unit is expected to improve by the end of the fiscal year.

College of Medicine Copy Service -- reported a net decrease to fund balance of \$15,569 resulting in part from expenses relating to the recent acquisition of a computing network. Cash reserves have been set aside to pay for such expenses. The retirement of the unit's copiers in exchange for new copiers through the University sponsored Copy Service contract also contributed to the current operating loss.

Tulsa Clinic Administration -- reported a net decrease to fund balance of \$15,710, which compared unfavorably to the expected break-even budget. This resulted from higher than expected expenses during the current fiscal year and the write-off of Buildings/Improvements which were not fully depreciated when the unit moved its location. Cash reserves carried forward from the previous year are sufficient to offset this operating loss.

Graphics & Media Services -- net decrease to fund balance of \$16,147 is due to a decrease in sales compared to budget estimates. The loss can also be attributed to budget cuts in various other State agencies, which resulted in low sales to these areas. A small improvement was made over the last quarter, and improvement is expected to continue in the final quarter of the fiscal year. Cash reserves are sufficient to offset this operating loss.

Library Copy Services -- net decrease to fund balance of \$5,920 is due to the retirement of copiers which still had a book value. This unit is expected to recover and break even by the end of the fiscal year. Cash reserves are sufficient to offset this operating loss.

Site Support -- reported a net decrease of \$31,572 compared to a projected break even budget. This loss is primarily attributed to a loss of parking revenue in the third quarter which occurred due to the sale of a Health Sciences Center parking lot. Cash reserves are sufficient to offset this operating loss.

Unemployment Compensation -- reported a net decrease of \$75,680, resulting primarily from larger than expected payments of Unemployment Compensation. Considerable improvement has been made over the previous quarter. A rate increase effective April 1994 has been established to help offset the increase in current year claims. Cash reserves are sufficient to offset the current operating loss.

Workers' Compensation -- net decrease to fund balance of \$27,790 compared unfavorably to a projected break even budget. The current year loss can be attributed to an increase in expected insurance premiums. Effective April 1994, rates will be increased to help account for the larger than expected insurance premiums. Cash reserves are sufficient to offset the current operating loss.

#### HSC, PROFESSIONAL PRACTICE PLAN:

##### 1. REVENUES

Professional Practice Plan revenues were reported at \$49.4 million, 70.7% of budget, compared to \$51.2 million, 73.4% of budget last year. The decrease is primarily the result of reduced patient revenues. This area includes a budget decrease of \$300,000 due to a revision in the initial budget estimate for interest income.

##### 2. EXPENDITURES

Total expenditures were reported at \$53 million or 75.7% of current revised annual budget. Fiscal year to date expenditures exceeded revenues by \$3,571,281; however, cash reserves of the PPP are more than adequate to offset the year-to-date loss. While individual variances are indicated for various categories of expense, overall expenditures are well within budget estimates and comparable with the prior year.



## HSC, ALL OTHER:

This schedule summarizes all the revenues and expenditures of the Health Sciences Center that are not included as part of the educational and general fund, sponsored program grant and contracts, professional practice plan, residency program, auxiliary enterprises, or service units. These revenues and expenditures are in the agency special fund and include student activity fees, student organizations, faculty/staff organizations, private gifts, and other miscellaneous activities.

## 1. REVENUES

Total revenues of \$3,082,701, 389.7% of budget, were reported compared to the expected percentage of 75%. The increase in revenues is primarily due to proceeds from the sale of land to HCA Health Services of Oklahoma, Inc. Revenues comprising this category are widely varied and are subject to fluctuations throughout the year. Normally, sources of revenues include student activity fees, student organization revenues, faculty/staff organization revenues, private gifts, and interest income.

## 2. EXPENDITURES

Expenditures of \$988,493 or 125% of budget were reported. As with revenues, rates of expenditures can vary widely dependent on activities within this fund group. Generally, expenditures in any of the areas are limited to the revenues received during the current year plus any funds brought forward from the previous year.

## SUMMARY OF RESERVES:

## 1. DISCRETIONARY RESERVES

Discretionary Reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University. Total Discretionary Reserves at the Health Sciences Center were \$14,152,931 as of March 31, 1994. Of this amount, approximately \$3,300,000 has been obligated internally to fund working capital requirements for sponsored programs. Additionally, \$1,721,144 has been committed by Auxiliary Enterprises and Service Units to fund working capital requirements and replacement of equipment. An amount of \$1,770,540 has been committed for employee insurance reserves. A total of \$7,361,247 remains non-committed.

## 2. NONDISCRETIONARY RESERVES

Nondiscretionary Reserves represent that portion of the University's resources which are legally obligated to fund specific bond requirements, capital projects, or specific operating needs of the University. As of March 31, 1994, Nondiscretionary Reserves at the Health Sciences Center were \$2,233,438.

This report was presented for information and discussion. No action was required.

**REPORT BY WESTERN TELECOMMUNICATIONS CONSULTANT  
ACADEMIC PERSONNEL ACTIONS  
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS  
LITIGATION**

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing personnel issues as listed above and the status of pending litigation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved. The executive session began at 9:20 a.m. in the small Board Room.

The meeting reconvened in regular session in the Board Room at 11:00 a.m. with all Regents present.

**REPORT BY WESTERN TELECOMMUNICATIONS CONSULTANT**

The University's telecommunication consultant, Mr. Philip Beidelman, has reviewed the RFP process used on the recent procurement action and has visited with Chief Legal Counsel as well as Purchasing and Telecommunications personnel. No Board action is necessary at this time.

**ACADEMIC PERSONNEL ACTIONS**

**Health Sciences Center:**

Leaves of Absence:

**Sabbatical Leaves of Absence:**

Jay S. Hanas, Associate Professor of Biochemistry and Molecular Biology, sabbatical leave of absence with full pay, July 1, 1994 through December 31, 1994. To enhance research program through hands-on laboratory experience, writing, and updating computer/network skills.

Frank J. Wiebelt, Associate Professor and Chair of Removable Prosthodontics, sabbatical leave of absence with full pay, July 1, 1994 to January 1, 1995. To continue research work on removable partial denture design.

**Leaves of Absence Without Pay:**

Eunsook T. Koh, Professor of Nutritional Sciences, leave of absence without pay, May 17, 1994 to August 15, 1994.

Paul Lander, Assistant Professor of Research, Department of Medicine, leave of absence without pay, November 1, 1993 to February 21, 1994.

**Leave of Absence With Pay:**

Dean L. Johnson, Professor of Removable Prosthodontics, sick leave of absence with pay, November 17, 1993 to April 28, 1994.

## Appointments or Reappointments:

Paul H. Weigel, Ph.D., Professor and Chair of Biochemistry and Molecular Biology, annual rate of \$115,000 for 12 months (\$9,583.33 per month), October 1, 1994. Paid from A0009491, PPP Dean's Fund Biochemistry, pos. 095010.

Kenneth R. McLeroy, Ph.D., Professor and Chair of Health Promotion Sciences, FTE: \$87,500; annual rate of \$70,000 for 12 months (\$5,833.33 per month); PPP: \$17,500, August 1, 1994 through June 30, 1995. Paid from 25089560, Department of Health Promotion Sciences, pos. 227400.

Terrence L. Stull, M.D., Professor and Chair of Pediatrics, annual rate of \$115,000 for 12 months (\$9,583.33 per month), July 1, 1994. Paid from A0007991, Dean's Fund Pediatrics, pos. 172300.

K. Chandrasekaran, M.D., Associate Professor of Medicine, annual rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 1994 through June 30, 1995. Paid from D0319000, Medicine Operational, pos. 136269.

Alvin Eugene Osburn, D.O., Associate Professor of Surgery, annual rate of \$75,000 for 12 months (\$6,250.00 per month), June 1, 1994 through June 30, 1995. Paid from A0000982, Surgery Operational, pos. 209110.

Aaron D. Kugelmass, M.D., Assistant Professor of Medicine, annual rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 1994 through June 30, 1995. Paid from D-319000, Medicine Operational, pos. 136279.

P. Lloyd Hildebrand, M.D., Assistant Professor of Ophthalmology, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1994 through June 30, 1995. Paid from A0000076, PPP Ophthalmology, pos. 156950.

Edward P. Tyson, M.D., Assistant Professor of Pediatrics, annual rate of \$65,000 for 12 months (\$5,416.66 per month), July 1, 1994 through June 30, 1995. Paid from A0000079, PPP Pediatrics, pos. 166200.

Dana Nighswonger, D.O., Assistant Professor of Surgery, annual rate of \$62,500 for 12 months (\$5,208.33 per month), July 1, 1994 through June 30, 1995. Paid from A0000982, PPP Surgery Department Account Emergency Medicine and Trauma, pos. 207210.

Khek C. Yong, Research Associate, Department of Medicine, annual rate of \$48,000 for 12 months (\$4,000.00 per month), March 1, 1994 through June 30, 1994. Paid from A0001774, Cardiology Ablation Study, pos. 136255.

## Changes:

Assaf F. Al-Assaf, Assistant Professor of Health Administration and Policy; Adjunct Assistant Professor of Nutritional Sciences and of Nursing; tenure eligible date changed from March 9, 1994 to January 30, 1991. To be eligible for tenure July 1, 1998. Correction of previous action.

W. Craig Cook, Clinical Assistant Professor of Medicine, Tulsa, salary changed from annual rate of \$10,400 for 12 months (\$866.67 per month), .10 time, to without remuneration, May 1, 1994.

Ronald L. Davidson, Instructor in Orthopaedic Surgery; given additional title Chief Operations Officer, Professional Practice Plan, College of Medicine, salary changed from annual rate of \$60,900 for 12 months (\$5,075.00 per month) to annual rate of \$80,000 for 12 months (\$6,666.66 per month), April 13, 1994 through June 30, 1994. Paid from A0000570, PPP Central Administration, pos. 295101.

Joseph J. Ferretti, George Lynn Cross Research Professor and Chair of Microbiology and Immunology; title changed from Interim Vice President to Vice President for Research, July 1, 1994 through June 30, 1997. Salary remains at \$122,167 for 12 months (\$10,180.58 per month) which includes a \$25,000 administrative supplement while serving as Vice President for Research.

Jennifer C. Goodson, Assistant Professor of Medical Library Science; title changed from Reference Librarian to Head of Reference and Instructional Services, Robert M. Bird Health Sciences Library, January 1, 1994 through June 30, 1994.

O. Ray Kling, Vice Provost for Academic Affairs; Dean, Graduate College; Professor of Obstetrics and Gynecology; Adjunct Professor of Psychiatry and Behavioral Sciences and of Zoology; and Adjunct Associate Professor of Physiology; given additional title Interim Chair of Communication Sciences and Disorders, May 13, 1994.

Christine Loeffler, Clinical Assistant Professor of Radiological Sciences, salary changed from annual rate of \$56,000 for 12 months (\$4,666.67 per month), .80 time, to annual rate of \$35,000 for 12 months (\$2,916.67 per month), .50 time, May 1, 1994 through June 30, 1994. Paid from A0000181, Radiology Salary Supplement, pos. 201650.

Pamela S. Miles, promoted from Instructor to Assistant Professor of Obstetrics and Gynecology, salary increased from annual rate of \$43,200 for 12 months (\$3,600.00 per month) to annual rate of \$45,360 for 12 months (\$3,780.00 per month), July 1, 1994 through June 30, 1995. Paid from 22069420, Obstetrics and Gynecology, pos. 126250.

Donald L. Mitchell, Associate Professor of Removable Prosthodontics; given additional title Director, Graduate Prosthodontics Program, College of Dentistry, July 1, 1994 through June 30, 1995.

Glenda J. Ochsner, David Ross Boyd Professor of Communication Sciences and Disorders; title Chair of Communication Sciences and Disorders, deleted, May 6, 1994.

Kalarickal J. Oommen, Associate Professor of Neurology; appointed Associate Professor of Neurology with tenure, June 1, 1994.

Su An Phipps, Clinical Assistant Professor of Nursing, salary changed from annual rate of \$20,562 for 12 months (\$1,713.50 per month), .50 time, to annual rate of \$1,070 for 12 months (\$713.50 per month), .20 time, May 16, 1994 through June 30, 1994. Paid from 20069440, College of Nursing, and C1137403, Couples Infertility: Racial and Socioeconomic, pos. 068875.

Gwen A. Pincomb, Adjunct Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$28,888 for 12 months (\$2,407.33 per month), .63 time, to without remuneration, July 1, 1994.

Ronald C. Prati, Jr., title changed from Clinical Instructor to Clinical Assistant Professor of Radiological Sciences, salary changed from annual rate of \$34,410 for 12 months (\$2,867.50 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1994 through June 30, 1995. Paid from A0000181, Radiology Salary Supplement, pos. 201360.

Kenneth R. Smith, title changed from Instructor to Assistant Professor of Family Medicine, salary remains at annual rate of \$72,100 for 12 months (\$6,008.33 per month), April 1, 1994 through June 30, 1994. Paid from C5290503, CR-Start up Costs Family Practice Residency Program, pos. 180670.

Frank Waxman, Associate Professor of Microbiology and Immunology; title changed from Interim Associate Vice President to Associate Vice President for Research, July 1, 1994 through June 30, 1997; salary changed from annual rate of \$72,903 for 12 months (\$6,075.25 per month) to annual rate of \$82,903 for 12 months (\$6,908.58 per month), July 1, 1994. Salary includes \$25,000 administrative supplement while serving as Associate Vice President for Research. Paid from 21049400, Microbiology and Immunology, pos. 101000, and 20039470, Research Administration, pos. 064270.

**Resignations and/or Terminations:**

Gerianne Bliss, Assistant Professor of Family Medicine, June 30, 1994 (with accrued vacation through July 27, 1994).

Geraldine Murray, Adjunct Assistant Professor of Occupational Therapy, May 27, 1994 (with accrued vacation through June 17, 1994).

Willard D. Perrymore, Clinical Associate Professor of Radiological Sciences, May 1, 1994 (with accrued vacation through May 31, 1994).

Frank J. Pikul, Assistant Professor of Pathology, Adjunct Assistant Professor of Medicine and of Surgery, June 30, 1994 (with accrued vacation through August 16, 1994).

Christian N. Ramsey, Jr., Professor of Family Medicine, June 30, 1994 (with accrued vacation through August 16, 1994).

Ronald J. Rooney, Associate Professor of Orthopaedic Surgery and Rehabilitation, April 30, 1994 (with accrued vacation through June 16, 1994).

Mary Jane Ward, Professor of Nursing and Associate Dean for Academic Affairs, College of Nursing, May 20, 1994 (with accrued vacation through June 30, 1994).

**Norman Campus:**

**Leaves of Absence:**

**Sabbatical Leaves of Absence:**

**All Year 1994-95 (with half pay)**

Hugh H. Benson, Associate Professor of Philosophy, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To complete a book manuscript.

Gregory Brunk, Associate Professor of Political Science, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To work on a series of books.

B. Brent Gordon, Associate Professor of Mathematics, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To travel abroad and collaborate on mathematical theories.

Claren M. Kidd, Geology Librarian, Youngblood Energy Library, sabbatical leave of absence with half pay, July 1, 1994 through June 30, 1995. To research public and academic libraries in New Zealand.

Michael C. Knapp, Associate Professor of Accounting, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To develop instructional materials and formalize teaching methods.

David W. Levy, David Ross Boyd Professor of History, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To write the history of OU and to complete a book.

Joseph C. Long, Professor of Law, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To do research and write.

Gregory A. Parker, Professor of Physics and Astronomy, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To conduct research.

John F. Scamehorn, George Lynn Cross Research Professor of Chemical Engineering and Materials Science and Asahi Glass Chair of Chemical Engineering, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. To do research and creative activity.

Andrew L. Strout, Associate Professor of Art, sabbatical leave of absence with half pay, August 16, 1994 through May 15, 1995. Photographic documentation project.

Fall Semester 1994 (with full pay)

John P. Albert, Associate Professor of Mathematics, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct research and prepare data for publication.

Ramon C. Alonso, Professor of Business Strategy and Legal Studies, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To pursue research and publication activities.

Keith Busby, Professor of Modern Languages, Literatures, and Linguistics, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To work on an electronic presentation and reproduction of medieval manuscript.

Lawrence Frank, Associate Professor of English, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct research and complete a book outline.

Charles W. Harper, Jr., Professor of Geology and Geophysics, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To do research and teaching projects.

Edgar Heap of Birds, Associate Professor of Art, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct a research project in Australia.

Rosetta D. Jordan, Associate Professor of Modern Languages, Literatures, and Linguistics, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct a study and analysis of an Italian historical novel and then to publish the study.

Donald J. Maletz, Associate Professor and Chair of Political Science, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To complete two papers for publication and work on draft of a book.

Frederick H. Miller, Kenneth E. McAfee Centennial Professor of Law and George Lynn Cross Research Professor of Law, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To do research and write.

Douglas W. Mock, Professor of Zoology, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct research.

Edward Sankowski, Professor of Philosophy, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct research and write for scholarly journals.

William W. Savage, Jr., Professor of History, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To complete several writing projects.

Farland H. Stanley, Jr., Associate Professor of Classics, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To write and work on several academic projects.

Jerome O. Steffen, Professor of History, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct research and write.

Kenneth L. Taylor, Professor of History of Science, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To complete a book.

Russell E. Usnick, Associate Professor of Planning and Landscape Architecture, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. For research and creative activity related to teaching.

M. Iver Wahl, Director of Architecture and Associate Professor of Architecture and of Landscape Architecture, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To complete field study phase of an archeological project.

Luther W. White, Professor of Mathematics, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To continue work on geological modeling and diffusion-convection systems.

Joseph W. Whitecotton, Professor of Anthropology, sabbatical leave of absence with full pay, August 16, 1994 through December 31, 1994. To conduct research and write for publication.

#### Spring Semester 1995 (with full pay)

Michael R. Buckley, Associate Professor of Management, sabbatical leave of absence with full pay, January 1, 1995 through May 15, 1995. To lecture and conduct research.

Paul A. Gilje, Associate Professor of History, sabbatical leave of absence with full pay, January 1, 1995 through May 15, 1995. To work on a research project and to write.

Daniel A. Wren, Professor of Management and Curator, Bass Business History Collection, sabbatical leave of absence with full pay, January 1, 1995 through May 15, 1995. To conduct research and write.

#### Leaves of Absence Without Pay:

William J. Crowe, Jr., University Professor of Geopolitics, leave of absence without pay, May 19, 1994 through June 30, 1995. To serve as Ambassador to Britain.

Anita F. Hill, Professor of Law, leave of absence without pay, August 16, 1994 through May 15, 1995. To write a book.

Frederick Miller, George Lynn Cross Research Professor of Law and McAfee Centennial Professor of Law, leave of absence without pay, January 1, 1995 through May 15, 1995. To teach and do research at William Mitchell School of Law, St. Paul, Minnesota.

Osborne Reynolds, Professor of Law, leave of absence without pay, August 16, 1994 through December 31, 1994. For personal reasons.

Christopher Shove, Assistant Professor of Regional and City Planning, leave of absence without pay, August 16, 1994 through December 31, 1994. To work on land privatization project for USAID and Russian Ministry of Land.

#### Appointments or Reappointments:

Eve Tavor Bannet, Ph.D., Chair, Department of English, July 1, 1994 through June 30, 1998, and Professor of English with tenure, annual rate of \$91,667 for 12 months (\$7,638.92 per month), July 1, 1994. Paid from 122-7234, English, pos. 20.60, and 122-7434, English Research, pos. 20.63.

Alan J. Witten, Ph.D., Professor of Geology and Geophysics with tenure and Frank A. and Henrietta Schultz Chair of Geology and Geophysics, annual rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 1994. Paid from 122-7242, Geology and Geophysics, pos. 21.60.

Ruth Lade Gana, Associate Professor of Law, annual rate of \$54,000 for 9 months (\$6,000.00 per month), August 16, 1994 through May 15, 1995. Paid from 272-7201, College of Law, pos. 19.60.

Alma Nickell Singleton, J.D., Associate Professor of Law and Director of the Law Library, annual rate of \$90,000 for 12 months (\$7,500.00 per month), July 1, 1994 through June 30, 1995. Paid from 272-7601, Law Library, pos. 1.63.

Kathleen L. Burnett, Assistant Professor of Dance, annual rate of \$30,000 for 9 months (\$3,333.33 per month), August 16, 1994 through May 15, 1995. Paid from 122-7022, Dance, pos. 5.60.

George L. White, Jr., Assistant Professor of Dance, annual rate of \$30,000 for 9 months (\$3,333.33 per month), August 16, 1994 through May 15, 1995. Paid from 122-7022, Dance, pos. 1.60.

Rosa Amalia Cintron, Ph.D., Assistant Professor of Educational Leadership and Policy Studies, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1994 through May 15, 1995. Paid from 122-7344, Educational Leadership and Policy Studies, pos. 3.60.

Jeffrey A. Maiden, Assistant Professor of Educational Leadership and Policy Studies, annual rate of \$33,000 for 9 months (\$3,666.66 per month), August 16, 1994 through May 15, 1995. Paid from 122-7344, Educational Leadership and Policy Studies, pos. 6.60.

Mark Edward Jakubauskas, Assistant Professor of Geography, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1994 through May 15, 1995. Paid from 122-7241, Geography, pos. 9.60.

May Yuan, Assistant Professor of Geography, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1994 through May 15, 1995. Paid from 122-7241, Geography, pos. 6.60.

John Pace Konopak, Ph.D., Assistant Professor of Instructional Leadership and Academic Curriculum, annual rate of \$33,500 for 9 months (\$3,722.22 per month), August 16, 1994 through May 15, 1995. Paid from 122-7343, Instructional Leadership and Academic Curriculum, pos. 1.60.

Joshua Wurman, D.Sc., Assistant Professor of Meteorology, annual rate of \$36,000 for 9 months (\$4,000.00 per month), October 1, 1994 through May 15, 1995. Paid from 122-7265, Meteorology, pos. 1.60.

Kieran Mullen, Ph.D., Assistant Professor of Physics and Astronomy, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1994 through May 15, 1995. Paid from 122-7281, Physics and Astronomy, pos. 17.60, and 122-7481, Physics and Astronomy Research, pos. 17.63.



## Changes:

Joel K. Dietrich, Associate Professor of Architecture; given additional title Director of Architecture, salary changed from annual rate of \$44,997 for 9 months (\$4,999.67 per month) to annual rate of \$49,997 for 9 months (\$5,555.22 per month), June 1, 1994 through July 31, 1994. Salary includes adjustment for annual administrative stipend of \$5,000. Paid from 122-7203, Architecture, pos. 4.60, and 122-7403, Architecture Research, pos. 911.63.

Leslie D. Fink, Director, Instructional Development Programs, Visiting Assistant Professor of Liberal Studies, and Adjunct Professor of Geography, salary changed from annual rate of \$39,083 for 9 months (\$4,342.56 per month) to annual rate of \$41,993 for 10 months (\$4,199.30 per month), January 1, 1994. Changed from 9-month faculty to 10-month faculty. Paid from 122-7252, Instructional Development Program, pos. 1.60, and 122-7261, Liberal Studies, pos. 10.60.

Forrest Frueh, Associate Professor of Business Strategy and Legal Studies; given additional title Director of Undergraduate Programs, College of Business Administration, salary changed from annual rate of \$44,000 for 9 months (\$4,888.88 per month) to annual rate of \$56,778 for 12 months (\$4,731.50 per month), August 1, 1994. Changed from 9-month to 12-month faculty. Paid from 122-7213, Business Administration Instruction, pos. 34.60.

Kevin A. Grasse, Professor of Mathematics; given additional title Interim Chair of Mathematics, salary changed from annual rate of \$49,999 for 9 months (\$5,555.94 per month) to annual rate of \$71,778 for 12 months (\$5,981.50 per month), July 1, 1994 through June 30, 1995. Changed from 9-month to 12-month faculty. Paid from 122-7264, Mathematics, pos. 21.60, and 122-7464, Mathematics Research, pos. 21.63.

Kenneth L. Hoving, Professor of Psychology; given additional title Acting Chair of Psychology, June 1, 1994 through June 30, 1994; title changed to Chair of Psychology, July 1, 1994 through June 30, 1996; salary changed from annual rate of \$64,680 for 9 months (\$7,186.67 per month) to annual rate of \$90,000 for 12 months (\$7,500.00 per month), July 1, 1994. Changed from 9-month to 12-month faculty. Paid from 122-7283, Psychology, pos. 5.60.

Michael J. Jordan, Professor of Architecture; title changed from Acting Associate Dean to Associate Dean for Academic Affairs, College of Architecture, salary changed from annual rate of \$53,780 for 9 months (\$5,975.56 per month) to annual rate of \$56,580 for 9 months (\$6,286.67 per month), June 1, 1994 through July 15, 1994. Salary includes adjustment for stipend of \$5,500 over 9-month faculty salary for administrative duties. Paid from 122-7403, Architecture Research, pos. 911.63.

James F. Kimpel, Senior Vice President and Provost, Norman Campus, and Professor of Meteorology; title Director of Weather Center Programs, deleted, July 1, 1994.

Richard S. Marshment, Associate Professor of Architecture; given additional title Director, Planning and Landscape Architecture; salary changed from annual rate of \$43,431 for 9 months (\$4,825.67 per month) to annual rate of \$46,931 for 9 months (\$5,214.56 per month), July 1, 1994 through July 15, 1994. Includes salary adjustment based on annual stipend of \$3,500 for additional administrative duties. Paid from 122-7203, Architecture, pos. 35.60; 122-7403, Architecture Research, pos. 911.63; and 125-6516, Evaluating Bus Transit, pos. 905.63.

Jorge L. Mendoza, Professor of Psychology; title Chair of Psychology, deleted, June 1, 1994; salary changed from annual rate of \$79,042 for 12 months (\$6,586.83 per month) to annual rate of \$72,000 for 9 months (\$8,000.00 per month), August 16, 1994. Changed from 12-month to 9-month faculty. Paid from 122-7283, Psychology, pos. 22.60, and 122-7483, Psychology Research, pos. 22.63.

Jerlene A. Reynolds, Associate Professor of Interior Design; title changed from Interim Director to Director of Interior Design, salary changed from annual rate of \$42,842 for 9 months (\$4,760.22 per month) to annual rate of \$44,542 for 9 months (\$4,949.11 per month), June 1, 1994 through June 30, 1994. Includes adjustment for increase of \$3,500 administrative stipend. Paid from 122-7403, Architecture Research, pos. 911.63.

John T. Snow, Dean, College of Geosciences, and Professor of Meteorology; given additional title Director of Weather Center Programs, July 1, 1994.

Geoffrey L. Willinger, Associate Professor of Accounting and William W. Talley II Research Fellow; given additional title John F.Y. Stambaugh Centennial Professor of Accounting, salary changed from annual rate of \$68,592 for 9 months (\$7,621.33 per month) to annual rate of \$76,656 for 9 months (\$8,517.33 per month), July 1, 1994; salary changed to annual rate of \$80,689 for 9 months (\$8,965.44 per month), August 16, 1994. Paid from 122-7213, Business Administration Instruction, pos. 7.60.

#### Resignations and/or Terminations:

Jacqueline B. Frost, Assistant Professor of Art, August 15, 1994.

Arthur E. Johnson, Professor of Chemistry and Biochemistry and Grayce B. Kerr Centennial Chair in Chemistry and Biochemistry, August 31, 1994.

Tammie S. Pinkston, Assistant Professor of Business Strategy and Legal Studies, May 15, 1994.

Wanda E. Ward, Associate Professor of Psychology, and Director of the Center for Research on Multi-Ethnic Education, May 15, 1994.

#### Retirements:

Herbert W. Cummings, Interim Chair and Professor of Communication, July 31, 1994; named Professor Emeritus of Communication.

Dan A. Davis, Dean, College of Liberal Studies, and Adjunct Assistant Professor of Educational Leadership and Policy Studies, September 1, 1994.

James L. Wainner, Professor of Music, June 30, 1994; named Professor Emeritus of Music.

Interim President Morris recommended approval of the academic personnel actions shown above.

Chairman Gullatt introduced Mr. E. Z. Million, who had requested an opportunity to address the Board.

Mr. Million, Chairman of the Oklahoma Conservative Committee and an OU alumnus, asked the Regents to deny Professor of Law Anita Hill's request for a leave of absence and thereby cause her resignation from the faculty. He said Professor Hill is primarily interested in reaping the financial rewards of her notoriety rather than maintaining an academic temperament.

Regent Halverstadt commented that times are changing and the Board needs to continue to look at the policies under which the University operates to see if those policies are consistent with the needs of individuals, the institution and the state that supports the institution. Regent Halverstadt said his personal feeling is that faculty positions that are vacant two

years out of three may indicate the positions are not needed and should be abolished or people who will be here to teach should be hired to fill them. He said the sabbatical leaves and leaves of absence requests presented to the Board today are consistent with proposals that have been made over the past 40 years. Under the existing policy and precedent there is no reason not to approve them. However, Regent Halverstadt said all personnel policies with respect to sabbaticals, leaves of absence and associated actions should be reviewed and updated and brought into a sequence of policy statements this Board thinks is current.

Chairman Gullatt said he has asked the administration to review these policies and likely will ask for a review of other policies in light of the current and expected financial condition of the University. He said he has requested the administration review the leave policies and report to the Board no later than the December 1994 meeting.

#### EXCEPTION TO NEPOTISM POLICY

Provost Kimpel called the Regents' attention to the appointment of John Konopak as Assistant Professor of Instructional Leadership and Academic Curriculum. He said at the May Regents' meeting, John Konopak's spouse, Dr. Bonnie Adele Konopak, was appointed Chair of the Department of Instructional Leadership and Academic Curriculum. In order to comply with the Regents' Nepotism Policy, it has been arranged that John Konopak's evaluations for possible salary increases, promotion and tenure will be handled by the Dean of the College of Education, not by the Department Chair (Dr. Bonnie Konopak). Dr. Kimpel said in this way compliance with the Nepotism Policy will be accomplished.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

#### Health Sciences Center:

##### Changes:

Karen E. Corff, Neonatal Nurse Clinician, Department of Pediatrics, salary changed from annual rate of \$21,000 for 12 months (\$1,750.00 per month), .50 time, to annual rate of \$42,000 for 12 months (\$3,500.00 per month), full time, May 1, 1994. Professional Staff. Paid from A0000079, PPP Pediatrics, and A0003679, PPP Pediatrics Neonatal Workshop, pos. 164009.

Joyce F. Horton, title changed from Assistant to the Associate Vice President for State Government Relations, University Affairs, to Assistant to the Associate Vice President for Health Policy, Provost's Office, Health Sciences Center, June 1, 1994. Managerial Staff.

Rebecca Trepagnier, title changed from Senior Tech Support Analyst to Coordinator of Special Projects, Computing Services, March 28, 1994. Professional Staff.

Robert P. White, title changed from Associate Vice President for State Government Relations, University Affairs, to Associate Vice President for Health Policy, Provost's Office, Health Sciences Center, June 1, 1994. Changed from Executive Officer to Administrative Officer.

**Resignations and/or Terminations:**

John Calabro, Research and Education Coordinator, Department of Family Medicine, May 29, 1994 (with accrued vacation through June 17, 1994).

Paul Forté, Jr., Affirmative Action Officer, Health Sciences Center, May 31, 1994 (with accrued vacation through June 22, 1994).

**Norman Campus:****Leave of Absence:**

Vickie L. Blythe, Coordinator, Training and Development, Personnel Services, short term disability leave of absence with pay, February 1, 1994 through June 20, 1994.

**Appointments or Reappointments:**

Carol A. Hoadley, Registrar, College of Continuing Education, annual rate of \$43,000 for 12 months (\$3,583.33 per month), June 1, 1994. Managerial Staff. Paid from 122-7508, CCE Registration and Records, pos. 102.65, and 122-7509, CCE Infrastructure Support, pos. 105.65.

Marc S. Nadler, reappointed Senior Systems Support Programmer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$42,504 for 12 months (\$3,542.00 per month), June 1, 1994 through May 31, 1995. Professional Staff. Paid from 125-6570, CIMMS Task II, and 125-6655, RDASC, Task III, pos. 905.65. Paid from grant funds; subject to availability of funds.

Gloria White, Ombudsperson, Provost's Office, annual rate of \$20,000 for 12 months (\$1,666.66 per month), .50 time, June 1, 1994 through June 30, 1995. Managerial Staff. Paid from 122-7045, Provost's Office, pos. 750.65.

**Changes:**

Michael D. Anderson, title changed from Assistant Men's Basketball Coach to Classification Pending, Athletic Department, May 1, 1994.

Linda Berardo, Director, Financial Services, College of Continuing Education; title Interim Director, College of Continuing Education Registration, deleted, salary changed from annual rate of \$53,240 for 12 months (\$4,436.67 per month) to annual rate of \$50,240 for 12 months (\$4,186.67 per month), June 1, 1994. Paid from 122-7504, CCE Financial Services, pos. 101.65, and 122-7509, CCE Infrastructure, pos. 104.65.

Marc L. Charney, title changed from Assistant Professor of Human Relations to Senior Program Development Specialist, Department of Human Relations, May 16, 1994. Changed from Academic to Professional Staff.

Michael L. Mims, title changed from Assistant Men's Basketball Coach to Classification Pending, Athletic Department, May 1, 1994.

Allen R. Moore, title changed from Interim Director to Director, Auxiliary Services, salary changed from annual rate of \$56,000 for 12 months (\$4,666.66 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 1994. Administrative Officer. Paid from 134-7308, Auxiliary Services, pos. 101.65/



- Phase II -
  - Team facilities improvements
  - Football facilities
  - Pressbox and Santee level suites
  - Lounge refurbishment
  - Paving east side concourse
  - Concourse retrofit
  - Restroom improvements
  - Food service improvements
  - Partial ADA improvements
  - Partial signage replacement
  - Structural repairs
  
- Phase III -
  - Hall of Fame
  - Stadium box office
  - Touchdown terraces
  - Outdoor seating areas
  - Improvements for ADA access
  - Additional signage replacement
  - Stadium entrance plaza and gates
  - Additional food service improvements
  
- Phase IV -
  - Scoreboard improvements
  - Pressbox refurbishment
  - Improvements to concourse, restrooms, seating and food service

Mr. Martin said the document provided to the Regents is a draft and with the Regents' approval, HOK will proceed with final printing of the document.


Regent Halverstadt commented he feels the academic side of this project is the most important part of it. Students in the athletic program have to be equipped to leave the University and be competitive in sectors of society other than athletics. The Athletic Department is attempting to develop a program which centralizes all men and women in terms of oversight and support functions to provide maximum opportunity to be successful academically as they pursue athletics. He said space on campus is tight and there has developed some competition for space in the stadium. Dr. Halverstadt said the commitment made previously for the space in the stadium to be available to the Athletic Department for academic development should be underscored and that space should be made available with immediacy given whatever transition time is necessary to relocate other functions.

Regent Halverstadt said given that proviso about use of academic space, he would move approval of the recommendation.

Chairman Gullatt said the master plan in itself does commit the stadium, and in particular the north end of the stadium, to the Athletic Department in its entirety.

The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:36 a.m.

  
\_\_\_\_\_  
Chris A. Purcell  
Executive Secretary of the Board of Regents

**Cameron University**

Changes in Source and Use of Education and General Funds

Budgeted Sources	1993-94	1994-95	\$ Change	% Change
State Appropriations	\$12,881,352	\$12,881,352	\$ 0	0 %
General Enrollment Fees	\$ 5,153,816	\$ 5,205,916	\$ 52,100	1.0 %
Nonresident Tuition	\$ 34,761	\$ 30,000	\$ (4,761)	(13.7) %
Other Student Fees	\$ 446,783	\$ 882,600	\$ 435,817	97.5 %
Gifts and Grants	\$ 177,600	\$ 176,500	\$ (1,100)	(.6) %
Organized Activities	\$ 9,000	\$ 8,000	\$ (1,000)	(11.1) %
Other Income	\$ 132,053	\$ 124,000	\$ (8,053)	(6.1) %
Budgeted Reserves	\$ 617,405	\$ 812,648	\$ 195,243	31.6 %
Fee Waivers	\$ 466,050	\$ 565,050	\$ 99,000	21.2 %
<b>Total Sources of Funds</b>	<b>\$19,918,820</b>	<b>\$20,686,066</b>	<b>\$ 767,246</b>	<b>3.9 %</b>

Changes in Expenditure by Function and Object

By Function:

	1993-94	1994-95	\$ Change	% Change
Instruction	\$12,168,081	\$12,650,001	\$ 481,920	4.0 %
Research	\$ 75,495	\$ 75,867	\$ 372	.5 %
Public Service	\$ 214,164	\$ 204,042	\$ (10,122)	4.7 %
Academic Support	\$ 1,079,975	\$ 1,147,462	\$ 67,487	6.2 %
Student Services	\$ 909,410	\$ 918,296	\$ 8,886	1.0 %
Institutional Support	\$ 2,102,858	\$ 2,164,899	\$ 62,041	3.0 %
Operations & Maintenance of Plant	\$ 2,400,738	\$ 2,464,119	\$ 63,381	2.6 %
Scholarships and Fellowships	\$ 466,050	\$ 565,050	\$ 99,000	21.2 %
Data Processing-Academic Support	\$ 219,239	\$ 201,523	\$ (17,716)	(8.1) %
Data Processing- Institution Support	\$ 282,810	\$ 294,807	\$ 11,997	4.2 %
<b>TOTAL</b>	<b>\$19,918,820</b>	<b>\$20,686,066</b>	<b>\$ 767,246</b>	<b>3.9 %</b>

By Object:

	1993-94	1994-95	\$ Change	% Change
Teaching Salaries	\$ 8,109,234	\$ 8,320,123	\$ 210,889	2.6 %
Professional Salaries	\$ 2,556,283	\$ 2,596,725	\$ 40,442	1.6 %
Other Salaries and Wages	\$ 2,351,367	\$ 2,423,119	\$ 71,752	3.1 %
Fringe Benefits	\$ 3,142,633	\$ 3,136,925	\$ (5,708)	(0.2) %
Professional Services	\$ 119,250	\$ 119,250	\$ 0	0.0 %
Travel	\$ 134,135	\$ 141,067	\$ 6,932	5.2 %
Utilities	\$ 839,500	\$ 839,500	\$ 0	0.0 %
Supplies & Other Operating Expenses	\$ 1,420,466	\$ 1,508,782	\$ 88,316	6.2 %
Property, Furniture, & Equipment	\$ 447,526	\$ 639,675	\$ 192,149	42.9 %
Library Books and Periodicals	\$ 332,376	\$ 395,850	\$ 63,474	19.1 %
Scholarships & Other Assistance	\$ 466,050	\$ 565,050	\$ 99,000	21.2 %
<b>TOTAL</b>	<b>\$19,918,820</b>	<b>\$20,686,066</b>	<b>\$ 767,246</b>	<b>3.9 %</b>



**Cameron University  
Resident Hall Room and Board Rates - Current and Proposed**

<b>PLAN</b>	<b>93/94 UPPERCLASS</b>	<b>94/95 UPPERCLASS</b>	<b>93/94 FRESHMEN</b>	<b>94/95 FRESHMEN</b>
20 Meal/ Double Room	\$1,156	\$1,186	\$1,185	\$1,215
15 Meal/ Double Room	\$1,114	\$1,144	\$1,143	\$1,173
10 Meal/ Double Room	\$1,079	\$1,109	\$1,108	\$1,138
20 Meal Flex/ Double Room	\$1,202	\$1,232	\$1,231	\$1,261
15 Meal Flex/ Double Room	\$1,156	\$1,186	\$1,185	\$1,215
10 Meal Flex/ Double Room	\$1,156	\$1,186	\$1,185	\$1,215
20 Meal/ Single Room	\$1,396	\$1,426	\$1,425	\$1,455
15 Meal/ Single Room	\$1,354	\$1,384	\$1,383	\$1,413
10 Meal/ Single Room	\$ 1,319	\$1,349	\$1,348	\$1,378
20 Meal Flex/ Single Room	\$1,442	\$1,472	\$1,471	\$1,501
15 Meal Flex/ Single Room	\$1,396	\$1,426	\$1,425	\$1,455
10 Meal Flex/ Single Room	\$1,396	\$1,426	\$1,425	\$1,455

**UNIVERSITY OF OKLAHOMA  
FACULTY AND STAFF EDUCATIONAL ASSISTANCE PLAN**

The University of Oklahoma (the "University"), hereby adopts the University of Oklahoma Faculty and Staff Educational Assistance Plan (the "Plan") upon the following terms and conditions:

1. Name of the Plan. This Plan shall be known as the "University of Oklahoma Faculty and Staff Educational Assistance Plan."

2. Purpose of the Plan. The purpose of the Plan is to encourage employees of the University to further their formal education when it will directly benefit the employees and the University. This Plan is intended to be an "educational assistance program" as defined in Section 127 of the Internal Revenue Code of 1986, and is not intended to preempt the terms of any other educational assistance policies of the University.

3. Eligibility.

a. Only full-time and permanent faculty and staff of the University ("Eligible Employees") shall be eligible to participate in the Plan. A faculty or staff member who is on a full-time, nine-month appointment is considered to be full-time for purposes of any enrollment made during a following summer session.

b. At the time of fee payment, an Eligible Employee must present a Faculty/Staff Fee Waiver Application signed by the head of the budget unit head.

4. Fee Waiver.

a. As authorized by the Oklahoma State Regents for Higher Education, an Eligible Employee enrolling in regular course work and who has followed the procedures set forth herein will be charged one-half the general fee for such work for up to six hours per semester or three hours per summer session.

b. Under no circumstances will the reduced enrollment fee apply to more than six semester hours of course work in a single semester or summer session. Enrollment fees for hours taken over this maximum will be charged at the full rate.

c. Eligible Employees enrolling in courses for which a fee waiver has been obtained pursuant to this Plan will not be required to pay the student facilities fee and the student

health fee, nor will they be eligible for the services for which such fees are charged.

d. The reduced fee benefits provided herein do not apply to special fees or to special academic programs, such as those in Continuing Education and Public Service, which have special regulations regarding fee waivers.

e. Notwithstanding anything to the contrary herein, this Plan will not cover courses involving sports, games or hobbies, unless such courses involve the business of the University or are required as part of a degree program. The phrase "sports, games, or hobbies" does not include education that instructs employees how to maintain and improve health so long as such education does not involve the use of athletic facilities or equipment and is not recreational in nature.

f. Educational assistance reimbursement payments will be reduced for employment taxes and income tax withholding if mandated by law.

5. Administrative Procedures.

a. The Eligible Employee should obtain a Faculty/Staff Fee Waiver Application ("Application") from the office of the budget unit head. After completion, the Eligible Employee must obtain the signature of the head of the budget unit on the Application.

b. At the time of fee payment, the Eligible Employee must present the signed Application.

6. Amendment of Plan. The University shall have the right at any time by instrument in writing, duly executed and acknowledged, to modify, alter or amend the Plan in whole or in part, provided, however, that no such amendment shall diminish or eliminate any claim for benefits to which an Eligible Employee shall have become entitled prior to such amendment.

7. Headings. The headings of Sections herein are for ease of reference only and shall not be construed to limit or modify the detailed provisions hereof.

EXECUTED the \_\_\_ day of \_\_\_, 1994, to be effective from and after the 1st day of January, 1994.

THE UNIVERSITY OF OKLAHOMA

By \_\_\_\_\_  
President

1994 AMENDMENT TO UNIVERSITY OF OKLAHOMA  
DEFINED CONTRIBUTION RETIREMENT PLAN

Pursuant to the authority vested in the undersigned, the University of Oklahoma Defined Contribution Retirement Plan is hereby amended as follows:

I.

Section 3.1 of the Plan is hereby amended by deleting the proviso at the end of Section 3.1 and substituting therefor the following:

"Provided, effective as of July 1, 1994, the following ages will be substituted in lieu of '30' years for Eligible Employees who otherwise satisfy the requirements for participation in the Plan:

<u>Effective Date</u>	<u>Age Requirement</u>
July 1, 1994	29
July 1, 1995	29
July 1, 1996	28"

II.

Article IV of the Plan is hereby amended by deleting Subsection 4.7 in the entirety and substituting therefor the following:

"4.7 Maximum Contribution. Notwithstanding anything contained in this plan document to the contrary, the total Annual Additions made on behalf of any Participant for any year will not exceed the lesser of \$30,000 or 25% of the Participant's compensation ('Compensation') for the year, as defined in Section 415(e)(3) of the Code. For purposes of Section 415 of the Code, 'Compensation' for any period means a Participant's current compensation from the Institution required to be reported on the Wages, Tips and Other Exemption Box on IRS Form W-2 for such period, including those items listed in paragraph (1) of Treasury Regulation Section 1.415-2(d) but excluding those items listed in paragraph (2) thereof. However, the \$30,000 limit will be adjusted upward when it is equal to 25% of the defined benefit plan dollar limit, which is currently \$90,000. The \$90,000 limit will be adjusted with reference to increases in the Consumer Price Index and the \$30,000 limit will be adjusted to maintain the four-to-one ratio.

Notwithstanding the foregoing, if the Annual Additions for any Participant under this Plan for any limitation year (which is the calendar year) cause the limitations of Section 415 of the Code to be exceeded, then such Annual Additions for such Participant will be further reduced to the extent to prevent disqualification of the Plan under Section 415 of the Code by eliminating the

amount in excess of the amount otherwise permitted under Section 415 of the Code.

If an excess amount exists, and the Participant is covered by the Plan at the end of the limitation year, the excess amount in the Participant's Accumulation Account will be used to reduce Institution Plan Contributions (including any allocation of forfeitures) for such Participant in the next limitation year, and each succeeding limitation year if necessary. If an excess amount exists, and the Participant is not covered by the Plan at the end of a limitation year, the excess amount will be held unallocated in a suspense account. The suspense account will be applied to reduce Institution Plan Contributions for all remaining Participants in the next limitation year, and each succeeding limitation year if necessary.

The following additional limitations apply to benefits payable to Participants who also may be participating in another tax-qualified pension, profit-sharing, savings or stock bonus plan maintained by the Institution or any of the members of the controlled group of corporations of which the Institution is a part. If an individual is a Participant at any time in both a defined benefit plan and a defined contribution plan maintained by the Institution, the sum of the defined benefit plan fraction and the defined contribution plan fraction for any year may not exceed 1.0.

The defined benefit plan fraction for any year is a fraction, the numerator of which is the Participant's protected annual benefits under all of the defined benefit plans (whether or not terminated) maintained by the Institution and the denominator of which is the lesser of 125% of the dollar limitation in effect for the limitation year under Section 415(b)(1)(A) of the Code or 140% of the Participant's average Compensation for his high 3 years. Notwithstanding the above, if the Participant was a Participant as of the first day of the first limitation year beginning after December 31, 1986, in one or more defined benefit plans maintained by the Institution which were in existence on May 6, 1986, the denominator of this fraction will not be less than 125% of the sum of the annual benefits under the plans which the Participant had accrued as of the last limitation year beginning before January 1, 1987, disregarding any changes in the terms and conditions of the plan after May 5, 1986. The preceding sentence applies only if the defined benefit plans individually and in the aggregate satisfied the requirements of Section 415 of the Code for all limitation years beginning before January 1, 1987.

The defined contribution plan fraction for any year is a fraction, the numerator of which is the sum of the Annual Additions to the Participant's account under all the defined contribution plans for the current and all prior limitation years (including the Annual Additions attributable to the Participant's nondeduct-

ible employee contributions to all defined benefit plans, whether or not terminated, maintained by the Institution, and the Annual Additions attributable to all welfare benefit funds, as defined in Section 419(e) of the Code and individual medical account as defined in Section 415(1)(2) of the Code, maintained by the Institution), and the denominator of which is the sum of the maximum aggregate amounts for the current and all prior limitation years with the Institution (regardless of whether a defined contribution plan was maintained by the Institution). The maximum aggregate amount in any limitation year is the lesser of 125% of the dollar limitation in effect under Section 415(c)(1)(A) of the Code or 35% of the Participant's Compensation for the year. If the employee was a Participant as of the end of the first day of the first limitation year beginning after December 31, 1986, in one or more defined contribution plans maintained by the Institution which were in existence on May 6, 1986, the numerator of this fraction will be adjusted if the sum of this fraction and the defined benefit fraction would otherwise exceed 1.0 under the terms of this Plan. Under the adjustment, an amount equal to the product of (1) the excess of the sum of the fractions over 1.0 times (2) the denominator of this fraction, will be permanently subtracted from the numerator of this fraction. The adjustment is calculated using the fractions as they would be computed as of the end of the last limitation year beginning before January 1, 1987, and disregarding any changes in the terms and condition of the Plan made after May 5, 1986, but using the Section 415 limitation applicable to the first limitation year beginning on or after January 1, 1987.

The extent to which Annual Additions under this Plan will be reduced, as compared with the extent to which annual benefits under any defined benefit plans or any other defined contribution plans will be reduced in order to achieve compliance with the limitations of Section 415 of the Code, will be determined by the Institution in a manner as to maximize the aggregate benefits payable to the Participant from all plans. If the reduction is under this Plan, the Institution will advise affected Participants of any additional limitation on their annual contributions required by this paragraph.

In addition to other limitations set forth in this Plan and notwithstanding any other provisions of this Plan, the Annual Additions under this Plan (and all other defined contribution Plans required to be aggregated with this Plan under the provisions of Section 415 of the Code) will not increase to an amount in excess of the amount permitted (when considered in conjunction with all other aggregated Plans of the Institution) under Section 415 of the Code, as amended by the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA)."

### III.

Section 5.1 of the Plan is hereby amended by deleting said Section in its entirety and substituting therefor the following:

"5.1 Fund Sponsors/Funding Vehicles. Institution Plan Contributions are invested in one or more of the Funding Vehicles available to Participants under this Plan. The Fund Sponsors are as follows:

- A. Teachers Insurance and Annuity Association (TIAA)  
TIAA Group Retirement Annuity (effective October 1, 1992)
- B. College Retirement Equities Fund (CREF)  
CREF Group Retirement Unit-Annuity (effective October 1, 1992)
- C. Aetna Life Insurance and Annuity Company (effective October 1, 1992)
- D. Fidelity Investments Company (effective October 1, 1992)
- E. The Vanguard Group (effective October 1, 1992)

The Institution's initial choice of Fund Sponsors and Funding Vehicles is not intended to limit future additions or deletions of Fund Sponsors and Funding Vehicles. Any such additions or deletions of Fund Sponsors or Funding Vehicles shall occur only with the approval of the Board; and, with such additions or deletions will be recorded in the written minutes of the Board.

To the extent that Institution Plan Contributions are to be invested in a Funding Vehicle that is a mutual fund, such amounts shall, in accordance with Section 401(a) of the Code, be held by a trust that is exempt from federal income taxation under Section 501(a) of the Code."

### IV.

Section 7.6 of the Plan is hereby amended by deleting said Section in the entirety and substituting therefor the following:

"7.6 Rollover to Another Plan or IRA. This Section applies to distributions of benefits made on or after January 1, 1993. Notwithstanding any provision of the Plan to the contrary that would otherwise limit a Distributee's election under this Sec-

tion, a Distributee may elect, at the time and in the manner prescribed by the Institution to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover. The University shall establish procedures for implementing such Direct Rollover distribution.

(a) Definitions. For purposes of this Section 7.6, the following definitions shall apply:

(i) 'Eligible Rollover Distribution': An 'Eligible Rollover Distribution' is any distribution of all or any portion of the balance to the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the Distributee or the joint lives (or joint life expectancies) of the Distributee and the Distributee's designated Beneficiary, or for a specified period of 10 years or more; any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; and the portion of any distribution that is not includable in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to employer stock).

(ii) 'Eligible Retirement Plan': An 'Eligible Retirement Plan' is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, an annuity plan described in Section 403(a) of the Code, or a qualified trust described in Section 401(a) of the Code, that accepts the Distributee's Eligible Rollover Distribution. However, in the case of an Eligible Rollover Distribution to the surviving spouse, an Eligible Retirement Plan is an individual retirement account or individual retirement annuity.

(iii) 'Distributee': A 'Distributee' includes a Participant or former Participant. In addition, the Participant's spouse or former Participant's surviving spouse and the Participant's or former Participant's spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.

(iv) 'Direct Rollover': A 'Direct Rollover' is a payment by the Plan directly to the Eligible Retirement Plan specified by the Distributee."

V.

Article VIII of the Plan is hereby amended by deleting Section 8.2 and substituting therefor the following:



"8.2 Payments Under a Domestic Relations Order.

(a) General. The Institution shall follow the terms of any 'qualified domestic relations order' as defined in Subsection (b) below ('QDRO') issued with respect to a Participant where such QDRO grants to an 'Alternate Payee' rights in the benefit of the Participant. An Alternate Payee includes any spouse, former spouse, child, or other dependent of a Participant who is recognized by a QDRO as having a right to receive all, or a portion of the benefits payable under the Plan with respect to the Participant. The Institution shall only follow QDROs which meet all of the requirements of this Section.

(b) Definition of QDRO. A QDRO defined under Section 414(p) of the Code is any judgment, decree or order, including the approval of a property settlement agreement, provided that the QDRO must create or recognize the existence of the Alternate Payee's right to receive all or a portion of the benefits payable to a Participant under the Plan. Further, since the Plan is a governmental plan, as defined in Section 414(d) of the Code, a distribution or payment from the Plan will be treated as made pursuant to a QDRO if it is made pursuant to a domestic relations order which meets the requirements of Section 414(p)(1)(A)(i) of the Code which creates or recognizes the existence of an Alternate Payee's right to, or assigns to an Alternate Payee the right to, receive all or a portion of the benefits payable with respect to a Participant under the Plan.

(c) Time for Payment of Benefits Under a QDRO. In the event that the Institution is in receipt of a QDRO which requires that the Institution make such distribution, and such QDRO otherwise satisfies the provisions of this Section and Section 414(p)(1)(A)(i) of the Code, then, the Institution shall make the distribution to the Alternate Payee within a reasonable time following the date on which the Institution has (1) received the QDRO and (2) determined that the QDRO satisfies the requirements of this Section and Section 414(p)(1)(A)(i) of the Code unless the Alternate Payee elects otherwise. Distributions will be made in the manner as provided in the Plan and such distributions will be subject to any restrictions on distributions contained in any Funding Vehicle under the Plan. The failure of an Alternate Payee to submit an application for a distribution shall be deemed an election to defer commencement of benefits under this Plan. Provided, for purposes of determining the value of the Participant's benefit which is to be distributed pursuant to such QDRO, the Institution shall determine the Participant's benefit as of the valuation date specified in the QDRO or, if no date is so specified, then as of the valuation date coinciding with or first preceding the payment date specified in the QDRO. Provided further, any distribution made pursuant to this Section shall be deemed to be made pursuant to the occurrence of a 'stated event.' The Institution shall not treat any judgment, order or decree as a

QDRO unless it meets all of the requirements set forth in Subsection (b) and this Subsection (c) hereof and is sufficiently precise and unambiguous so as to preclude any interpretative disputes. If the QDRO meets these requirements, the Institution shall follow the terms of the QDRO whether or not this Plan has been joined as a party to the litigation out of which the QDRO arises."

Except as otherwise provided herein, the University of Oklahoma Defined Contribution Retirement Plan is hereby ratified and confirmed in all respects.

EXECUTED as of this \_\_\_\_\_ day of \_\_\_\_\_, 1994 to be effective July 1, 1989 or as of the dates otherwise specified herein.

THE UNIVERSITY OF OKLAHOMA

By \_\_\_\_\_  
Jerry B. Farley, Vice President  
for Administrative Affairs

**Comprehensive Operating Budget Summary**

6-94

FY93 through FY95

**All Campuses**

(In Millions)

<b>Revenues</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
State Appropriations	\$154.0	\$148.6	\$148.6	\$0.0	0.0%
Student Tuition and Fees	50.6	53.4	53.4	0.0	0.0%
Grants and Contracts	89.6	98.3	98.3	0.0	0.0%
Auxiliary Enterprises	53.0	51.5	51.5	0.0	0.0%
External Service Units	9.3	8.6	8.6	0.0	0.0%
Professional Practice Plan	67.9	70.0	70.0	0.0	0.0%
Other Educational & General Sources	27.4	31.8	31.8	0.0	0.0%
Other Agency Activities	33.9	32.6	32.6	0.0	0.0%
<b>Total Revenues</b>	<b>\$485.7</b>	<b>\$494.8</b>	<b>\$494.8</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Expenditures by Function</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
Instruction	\$124.4	\$132.3	\$132.3	\$0.0	0.0%
Research	66.9	76.9	76.9	0.0	0.0%
Public Service	30.6	30.3	30.3	0.0	0.0%
Academic Support	30.6	32.1	32.1	0.0	0.0%
Student Services	7.9	8.5	8.5	0.0	0.0%
Institutional Support	30.8	31.3	31.3	0.0	0.0%
Operation & Maint of Physical Plant	23.9	25.2	25.2	0.0	0.0%
Scholarships and Fellowships	19.3	18.9	18.9	0.0	0.0%
Data Processing	1.2	1.2	1.2	0.0	0.0%
Auxiliary Enterprises	51.9	51.4	51.4	0.0	0.0%
Agency Fund Expenditures	3.0	2.5	2.5	0.0	0.0%
External Service Units	8.6	8.6	8.6	0.0	0.0%
Residency Program	5.1	5.7	5.7	0.0	0.0%
Professional Practice Plan	69.6	70.0	70.0	0.0	0.0%
<b>Total Expenditures</b>	<b>\$473.8</b>	<b>\$494.8</b>	<b>\$494.8</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Net Income</b>	<b>\$11.8</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Expenditures by Object</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
Faculty Salaries	\$83.3	\$86.6	\$86.6	\$0.0	0.0%
Staff Salaries and Wages	135.5	142.8	142.8	0.0	0.0%
Fringe Benefits	46.8	48.3	48.3	0.0	0.0%
Professional Practice Salary Supplements	25.0	25.8	25.8	0.0	0.0%
Professional and Technical Fees	8.7	8.7	8.7	0.0	0.0%
Travel	8.4	8.7	8.7	0.0	0.0%
Utilities	15.7	16.7	16.7	0.0	0.0%
Supplies and Other Operating Expenses	103.7	109.6	109.6	0.0	0.0%
Property, Furniture and Equipment	20.4	21.1	21.1	0.0	0.0%
Library Books and Periodicals	4.0	4.2	4.2	0.0	0.0%
Scholarships and Fellowships	22.4	22.5	22.5	0.0	0.0%
<b>Subtotal</b>	<b>\$473.9</b>	<b>\$494.8</b>	<b>\$494.8</b>	<b>\$0.0</b>	<b>0.0%</b>
Internal Service Units	79.7	76.4	76.4	0.0	0.0%
<b>Total Expenditures</b>	<b>\$553.6</b>	<b>\$571.2</b>	<b>\$571.2</b>	<b>\$0.0</b>	<b>0.0%</b>

The University of Oklahoma

**Comprehensive Operating Budget Summary**

**FY93 through FY95**

**Norman Campus**

(In Millions)

<b>Revenues</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
State Appropriations	\$94.5	\$91.2	\$91.2	\$0.0	0.0%
Student Tuition and Fees	42.1	44.2	44.2	0.0	0.0%
Grants and Contracts	47.9	51.9	51.9	0.0	0.0%
Auxiliary Enterprises	52.5	50.8	50.8	0.0	0.0%
External Service Units	0.0	0.0	0.0	0.0	0.0%
Professional Practice Plan	0.0	0.0	0.0	0.0	0.0%
Other Educational & General Sources	23.2	27.9	27.9	0.0	0.0%
Other Agency Activities	27.5	26.1	26.1	0.0	0.0%
<b>Total Revenues</b>	<b>\$287.7</b>	<b>\$292.1</b>	<b>\$292.1</b>	<b>\$0.0</b>	<b>0.0%</b>

<b>Expenditures by Function</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
Instruction	\$71.5	\$79.0	\$79.0	\$0.0	0.0%
Research	42.8	48.2	48.2	0.0	0.0%
Public Service	23.8	23.6	23.6	0.0	0.0%
Academic Support	22.5	23.3	23.3	0.0	0.0%
Student Services	6.7	7.4	7.4	0.0	0.0%
Institutional Support	22.5	24.2	24.2	0.0	0.0%
Operation & Maint of Physical Plant	15.0	15.5	15.5	0.0	0.0%
Scholarships and Fellowships	17.6	17.0	17.0	0.0	0.0%
Data Processing	1.2	1.2	1.2	0.0	0.0%
Auxiliary Enterprises	51.3	50.8	50.8	0.0	0.0%
Agency Fund Expenditures	2.1	2.0	2.0	0.0	0.0%
External Service Units	0.0	0.0	0.0	0.0	0.0%
Residency Program	0.0	0.0	0.0	0.0	0.0%
Professional Practice Plan	0.0	0.0	0.0	0.0	0.0%
<b>Total Expenditures</b>	<b>\$277.0</b>	<b>\$292.1</b>	<b>\$292.1</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Net Income</b>	<b>\$10.6</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>0.0%</b>

<b>Expenditures by Object</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
Faculty Salaries	\$44.0	\$46.0	\$46.0	\$0.0	0.0%
Staff Salaries and Wages	87.3	94.0	94.0	0.0	0.0%
Fringe Benefits	25.2	26.4	26.4	0.0	0.0%
Professional Practice Salary Supplements	0.0	0.0	0.0	0.0	0.0%
Professional and Technical Fees	3.4	3.3	3.3	0.0	0.0%
Travel	5.9	6.6	6.6	0.0	0.0%
Utilities	9.8	10.3	10.3	0.0	0.0%
Supplies and Other Operating Expenses	64.9	68.3	68.3	0.0	0.0%
Property, Furniture and Equipment	13.2	13.7	13.7	0.0	0.0%
Library Books and Periodicals	3.0	3.2	3.2	0.0	0.0%
Scholarships and Fellowships	20.4	20.4	20.4	0.0	0.0%
<b>Subtotal</b>	<b>\$277.0</b>	<b>\$292.1</b>	<b>\$292.1</b>	<b>\$0.0</b>	<b>0.0%</b>
Internal Service Units	64.7	63.5	63.5	0.0	0.0%
<b>Total Expenditures</b>	<b>\$341.7</b>	<b>\$355.6</b>	<b>\$355.6</b>	<b>\$0.0</b>	<b>0.0%</b>

The University of Oklahoma

**Comprehensive Operating Budget Summary**

FY93 through FY95

**Health Sciences Center**

(In Millions)

<b>Revenues</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
State Appropriations	\$59.5	\$57.4	\$57.4	\$0.0	0.0%
Student Tuition and Fees	8.5	9.2	9.2	0.0	0.0%
Grants and Contracts	41.7	46.4	46.4	0.0	0.0%
Auxiliary Enterprises	0.5	0.7	0.7	0.0	0.0%
External Service Units	9.3	8.6	8.6	0.0	0.0%
Professional Practice Plan	67.9	70.0	70.0	0.0	0.0%
Other Educational & General Sources	4.2	3.9	3.9	0.0	0.0%
Other Agency Activities	6.4	6.5	6.5	0.0	0.0%
<b>Total Revenues</b>	<b>\$198.0</b>	<b>\$202.7</b>	<b>\$202.7</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Expenditures by Function</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
Instruction	\$52.9	\$53.3	\$53.3	\$0.0	0.0%
Research	24.1	28.7	28.7	0.0	0.0%
Public Service	6.8	6.7	6.7	0.0	0.0%
Academic Support	8.1	8.8	8.8	0.0	0.0%
Student Services	1.2	1.1	1.1	0.0	0.0%
Institutional Support	8.3	7.1	7.1	0.0	0.0%
Operation & Maint of Physical Plant	8.9	9.7	9.7	0.0	0.0%
Scholarships and Fellowships	1.7	1.9	1.9	0.0	0.0%
Data Processing	0.0	0.0	0.0	0.0	0.0%
Auxiliary Enterprises	0.6	0.6	0.6	0.0	0.0%
Agency Fund Expenditures	0.9	0.5	0.5	0.0	0.0%
External Service Units	8.6	8.6	8.6	0.0	0.0%
Residency Program	5.1	5.7	5.7	0.0	0.0%
Professional Practice Plan	69.6	70.0	70.0	0.0	0.0%
<b>Total Expenditures</b>	<b>\$196.8</b>	<b>\$202.7</b>	<b>\$202.7</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Net Income</b>	<b>\$1.2</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>0.0%</b>
<b>Expenditures by Object</b>	<b>FY93</b>	<b>FY94</b>	<b>FY95</b>	<b>FY94 to FY95 Change</b>	
	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>\$</b>	<b>%</b>
Faculty Salaries	\$39.3	\$40.6	\$40.6	\$0.0	0.0%
Staff Salaries and Wages	48.2	48.8	48.8	0.0	0.0%
Fringe Benefits	21.6	21.9	21.9	0.0	0.0%
Professional Practice Salary Supplements	25.0	25.8	25.8	0.0	0.0%
Professional and Technical Fees	5.3	5.4	5.4	0.0	0.0%
Travel	2.5	2.1	2.1	0.0	0.0%
Utilities	5.9	6.4	6.4	0.0	0.0%
Supplies and Other Operating Expenses	38.8	41.3	41.3	0.0	0.0%
Property, Furniture and Equipment	7.2	7.4	7.4	0.0	0.0%
Library Books and Periodicals	1.0	1.0	1.0	0.0	0.0%
Scholarships and Fellowships	2.0	2.1	2.1	0.0	0.0%
<b>Subtotal</b>	<b>\$196.8</b>	<b>\$202.7</b>	<b>\$202.7</b>	<b>\$0.0</b>	<b>0.0%</b>
Internal Service Units	15.0	12.9	12.9	0.0	0.0%
<b>Total Expenditures</b>	<b>\$211.8</b>	<b>\$215.6</b>	<b>\$215.6</b>	<b>\$0.0</b>	<b>0.0%</b>

## **AGREEMENT**

This Agreement is entered into by and between the Board of Regents of the University of Oklahoma, hereinafter "OU," and the University of Oklahoma Research Corporation, a not for profit corporation organized under the laws of Oklahoma, hereinafter "UORC."

WHEREAS, OU is a constitutional agency of the State of Oklahoma created to serve as a comprehensive University, and;

WHEREAS, UORC is a not for profit corporation formed to promote, encourage and aid scientific, social and/or educational investigation and research, and;

WHEREAS, UORC was formed for the benefit of OU; and,

WHEREAS, OU's three basic missions are teaching, research, and service; and,

WHEREAS, the parties wish to cooperate with each other in order to maximize the ability of OU and its employees to perform research and to market the results of that research.

IN CONSIDERATION of the mutual benefits and the covenants set forth below, the parties agree as follows.

1. OU and UORC agree to cooperate to their mutual benefit to inform each other of opportunities for joint activities or of opportunities of possible interest to the other. OU agrees to provide information to UORC on OU grants, contracts and proposals in areas of specific interest to UORC and UORC will do the same for OU so that unproductive duplication of effort can be avoided. UORC agrees to seek out, obtain, and enter into contracts with public and private entities for sponsored research, development, training and technology transfer to complement OU activities in these areas. UORC will conduct proprietary and classified research for external sponsors as appropriate.
2. UORC may enter into subcontracts with OU for OU faculty and staff to perform such sponsored contracts or may contract with faculty or staff members within the Norman Campus consulting policy, or as may be allowed by the Professional Practice Plans at the Health Sciences Center.
3. Prior to entering into contracts with government or private entities UORC shall submit the contract to the appropriate OU Sponsored Research Office for review and approval.

4. In managing and performing work, UORC shall comply with all OU policies regarding experimentation with human subjects, laboratory animals, recombinant DNA, and ionizing radiation. OU agrees to provide timely access to UORC to the appropriate OU Institutional Review Board, Institutional Animal Care and Use Committee, Institutional Bio-Safety Committee, and Radiation Safety Committee.

5. In managing and performing work, UORC shall comply with OU policies regarding scientific misconduct, conflict of interest, drug free workplace, and discrimination, including sexual and racial harassment. OU agrees to provide at cost access for UORC to OU support services in these areas.

6. In return for adequate consideration, OU may assign any portion of its interest in intellectual property, whether or not patentable, to UORC, either as part of a subcontract for sponsored research as set out in paragraphs 1. and 2. of this agreement or in any other manner as agreed by the parties. Any such assignment shall be subject to OU's patent and copyright policies.

7. In any subcontract for sponsored research entered into between OU and UORC, OU shall retain on behalf of its faculty the right to present scholarly publications and presentations as set out in OU's copyright policy. The subcontracts may include reasonable provisions for protecting proprietary information belonging to UORC or its contractor.

8. UORC shall not apply for grants or enter into contracts on behalf of OU or otherwise obligate OU in any way except with OU's express consent. OU shall not apply for grants or enter into contracts on behalf of UORC or otherwise obligate UORC in any way except with UORC's express consent.

9. UORC agrees to own stock, enter into joint venture or other cooperative relationships, or maintain any other form of equity interest in related or unrelated entities as allowed by law in order to further the purposes of this agreement.

10. UORC agrees that it will not, without the prior written consent of OU, make any changes in or repeal its Articles of Incorporation, or adopt any plan of merger or consolidation with another corporation, reorganize, restructure or dissolve UORC, or authorize, agree or complete the sale, lease, exchange or mortgage of all or substantially all the property and assets of UORC.

11. If needed by UORC, OU agrees to make available to UORC such space as it has reasonably available. In the event OU does make such space available, the parties shall enter into a written lease with rent set at fair market value for such space.

12. UORC may contract with OU for the services of OU professional, administrative and support employees. UORC shall reimburse OU on a monthly basis the direct costs of salary, benefits, and employer taxes for the effort spent directly or indirectly by employees on

behalf of UORC; the cost of utilities, space, services and supplies; and for indirect costs the percent of the direct costs as charged to auxiliary service units.

13. UORC shall reimburse OU monthly for other expenditures incurred by OU as a result of the activities of UORC.

In no event shall this payment be less than five percent of gross revenues each fiscal year unless this requirement is waived in writing by OU.

14. UORC shall insure the premises used by it on OU property for loss or damage by fire or other hazards. UORC shall take out and continuously maintain in effect insurance against liability for bodily injury to or death of persons and for damage to or loss of property occurring on or about the premises leased to the UORC by OU or in any way related to the operation of UORC.

15. UORC does agree to and does indemnify and hold harmless OU, its Regents and agents and employees from any and all claims, demands, suits, or liabilities of any nature whatsoever, for or on account of any of the acts or omissions in or about the leased premises or elsewhere by UORC or any of its agents, employees, contractors, or the persons affiliated in any nature with it, and does agree to reimburse OU and other persons covered by this paragraph for all expenses incurred by it, or them as a result of such actions, including reasonable attorneys fees and other costs of defense.

16. UORC shall, within one hundred twenty (120) days following the close of its fiscal year, submit a detailed annual report of the work and financial condition of UORC to the President of the University of Oklahoma for presentation to the Board of Regents. The report shall separately state activity attributable to research performed by Health Sciences Center faculty and staff and that performed by Norman campus faculty and staff.

17. Also within one hundred twenty (120) days of the close of its fiscal year, UORC shall submit a copy of the annual audit of UORC. The audit shall include an opinion by the auditors as to whether the terms of this affiliation agreement have been complied with by UORC.

18. The UORC's Board of Directors shall, upon a two thirds majority of OU's Board of Regents, cause UORC to be dissolved and its assets distributed to OU, for the use and benefit of OU.

19. This agreement shall not be amended or terminated except with the written consent of both parties.

20. The term of this agreement shall be from the date it is signed by both parties through June 30, 1995. Unless one or both parties notify the other in writing at least sixty (60) days



prior to the end of the fiscal year, this contract shall automatically be renewed each fiscal year through June 30, 1998.

21. UORC, after paying the necessary costs of its operation, shall hold any balance in trust, and shall use such balance from time to time and in such manner as the board of Directors of the Research Corporation shall see fit for the promotion of academic programs at OU.

**BOARD OF REGENTS OF THE  
UNIVERSITY OF OKLAHOMA**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**UNIVERSITY OF OKLAHOMA  
RESEARCH CORPORATION**

By: \_\_\_\_\_

Date: \_\_\_\_\_