

**C O N T E N T S**  
**MINUTES OF A REGULAR MEETING**  
**THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS**  
**MAY 11-12, 1994**

Minutes (23824)

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
MAY 11-12, 1994**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Board Room of the University Center at Tulsa beginning at 2:00 p.m. on Wednesday, May 11, 1994.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents G. T. Blankenship, J. Cooper West, Stephen F. Bentley, Melvin C. Hall, Donald B. Halverstadt, M.D., and C. S. Lewis III.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of The University of Oklahoma, Provosts James F. Kimpel and Jay H. Stein, Vice Presidents Fred J. Bennett, Jerry B. Farley, Mark E. Lemons, and Roland M. Smith, Interim Vice President Eddie C. Smith, Mr. Fred Gipson, Chief Legal Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, and Vice President Don Sullivan.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 2:00 p.m. on May 10, 1994, both as required by 25 O.S. 1981, Section 301-314.

**REPORT ON OU'S INVOLVEMENT AT THE UNIVERSITY CENTER AT TULSA**

Present to report to the Board was Mr. Rodger Randle, President of the University Center at Tulsa. He welcomed the President and Regents and said The University of Oklahoma has always been a friend and provided consistent support. Many things have been implemented at UCT based on models and advice from OU. He said he envisions an even more active role for The University of Oklahoma in the future and UCT will eagerly accept it. Mr. Randle expressed appreciation to the President, Regents, Provosts and others for consistent strong support and said he hopes there may be opportunities where other Oklahoma institutions can emulate OU's style.

**MINUTES**

Regent Halverstadt moved approval of the minutes of the regular meeting held on April 12-13, 1994 and the special meeting held on April 27, 1994, as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## THE UNIVERSITY OF OKLAHOMA

### APPOINTMENT OF INTERIM PRESIDENT APPOINTMENT OF PRESIDENT EMERITUS AND REGENTS' PROFESSOR

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing personnel matters as listed above. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved. The executive session began at 2:09 p.m. in Room 1404.

The meeting reconvened in regular session in the Board Room at 2:25 p.m.

#### Interim President

Regent Hall moved the appointment of J. R. Morris as Interim President effective June 6, 1994, to serve on a month-to-month basis at \$12,750 per month until the President-Designate takes office. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### President Emeritus and Regents' Professor

As part of Dr. Richard L. Van Horn's continuing relationship with the University and in recognition of his distinguished service, it is proposed that he be named President Emeritus of the University and Regents' Professor effective June 6, 1994.

Also, Chairman Gullatt recommended approval of the following Resolution commending President Van Horn:

WHEREAS, Richard L. Van Horn has served The University of Oklahoma with distinction as President from 1989 to 1994;

WHEREAS, under his astute and focused leadership, the University has made record gains in the enrollment of outstanding students, the level of external funding for research, and the growth of private giving;

WHEREAS, during his tenure, the University has built one of the fastest growing research programs in the United States, and is moving steadily toward its strategic goal of becoming one of the top 70 research institutions in the nation;

WHEREAS, through his pursuit and support of academic excellence, the University, when adjusted for enrollment, has the highest percentage of National Merit Scholars of any comprehensive public institution in the nation, and has achieved an all-time high of 500 National Merit, National Achievement and National Hispanic Scholars;

WHEREAS, under his leadership, private giving to the University from alumni, friends, corporations and foundations increased more than one-third and the number of endowed faculty positions grew to 105, more than tripling the original number of positions in place in 1988;

WHEREAS, during his years of service, the University became a pioneer nationally in organizing its undergraduate requirements into a focused curriculum to ensure that all students share a common base of knowledge and broad perspective on the world essential in today's society and life in the 21st century;

WHEREAS, his efforts and vision have helped create a strong foundation for the future of the University;

NOW THEREFORE BE IT RESOLVED, that the Regents of The University of Oklahoma express profound appreciation to Richard L. Van Horn for his leadership and his many contributions to the University and the State and look forward to his continuing service as a Professor in the College of Business Administration.

Regent Halverstadt moved approval of naming President Van Horn President Emeritus of the University and Regents' Professor effective June 6, 1994 and approval of the Resolution. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Van Horn presented the following report:

### Grants and Contracts

Professors Kirby Gilliland, Psychology, and Robert E. Schlegel, Industrial Engineering, have been awarded \$164,000 from the U.S. Department of Transportation, Federal Aviation Administration, for the development of a Laboratory Model of Readiness to Perform Testing.

### Faculty Accomplishments

Hugh Benson, Associate Professor of Philosophy, has been named one of seven Howard Foundation Fellows for 1994-95. The Howard Foundation is administered by Brown University.

Juneanne Murphy, Professor of Microbiology and Immunology, was elected to Fellowship in the American Academy of Microbiology.

### Student Awards

The University of Oklahoma Ad Club has been named the 1994 College Chapter of the Year by the American Advertising Federation. The Ad Club is a student organization in the School of Journalism and Mass Communication and is one of 219 chapters nationwide.

An OU student team participated in the National Weather Forecasting Contest, cosponsored by the American Meteorological Society and administered by Penn State University. OU's team placed first among universities participating in the national competition. Professor Fred Carr is the faculty advisor.

### Campus Campaign

The 1994 Campus Campaign ended March 31 with great success. Campus Campaign is the University's annual spring fund drive. A total of 380 faculty and staff members contributed more than \$96,000. Contributions to the Campus Campaign benefit numerous departments on all campuses.

## **PROGRAM DISCONTINUANCE--CLINICAL LABORATORY SCIENCES**

From October 1992 through April 1993 the Health Sciences Center Deans, Vice Presidents and Senior Vice President and Provost engaged in an extensive and comprehensive assessment of the Health Sciences Center programs, goals, and objectives during the strategic planning and budget reduction processes. The assessment was also conducted in accordance with the State Regents' requirement that all academic programs be reviewed under their APRA guidelines to reduce or eliminate those programs which were not productive in terms of enrollment or cost per student.

To meet the legislatively imposed reduction in State funds for 1993-94, the Dean of the College of Allied Health targeted discontinuance of both the Cytotechnology and Medical Technology programs. The applicant pool in medical technology had declined and the cost per student had risen to the highest in the College of Allied Health at \$9,700 per student as compared to an average of \$5,600 for the other programs within the College. Both factors were critical in the assessment of the continued viability of these programs in light of the declining fiscal resources.

The Senior Vice President and Provost accepted the Dean's recommendation, and in accordance with the University's Policy on Program Discontinuance initiated the program discontinuance procedures to begin a review and evaluation of the Cytotechnology and Medical Technology programs. In August 1993 an Ad Hoc Committee for Evaluation and Recommendations was formed and began the process to review and evaluate all information relating to the proposed discontinuance and to make recommendations.

Of primary concern was accommodating the then junior students who would require one more year to complete their degree program. The Chairman of the Department of Clinical Laboratory Sciences was directed to prepare a plan in accordance with University policy "which would make every effort to allow the students to finish their programs within a reasonable length of time." A plan was prepared and implemented. As of the Spring 1994 semester all but two of the senior students will complete the program by May 1994. The remaining two students will complete their requirements in June and August, respectively.

Concurrent with these activities, because they were so aware of the State manpower needs for both medical technologists and cytotechnologists, the Health Sciences Center administrators began immediately to hold discussions with the Executive Director of the University Hospitals to explore the possibility of transferring these two programs to the hospital to become hospital-based programs. The intent was to continue the programs in the hospital in an effort to address the manpower needs as well as provide potential opportunity for the departmental teaching faculty to be employed.

At the August meeting of the University Hospitals Authority, the Board of Directors "approved the University Hospitals' assumption of the medical technology and cytotechnology programs from The University of Oklahoma Health Sciences Center."

The Ad Hoc Committee for Evaluation and Recommendations completed its review, as well as the requisite open hearings and interviews with the affected parties and submitted its final report to the Senior Vice President and Provost in November 1993. The Committee's final report indicated in its findings that the Health Sciences Center administration followed University policy regarding the procedures for the program discontinuance process, and that notification of non-renewal of appointment of affected faculty was also done in accord with established policies. However, citing the manpower needs and the importance for a comprehensive health sciences center to include Medical Technology and Cytotechnology, the Committee recommended the University re-establish and maintain these programs as University-based programs and explore ways to develop additional support for these programs. The Senior Vice President and Provost does not concur with that recommendation.

The Senior Vice President and Provost acknowledges that the value of these two programs in the health care delivery system was never in question, nor was the critical need for a continued supply of cytotechnologists and medical technologists. The administration is keenly aware that the OU Health Sciences Center has the only Cytotechnology program in the State. It was precisely for these reasons that the administration moved quickly to align the medical technology and cytotechnology programs with the University Hospitals to become hospital-based programs. The acceptance of these programs by the University Hospitals Authority represents a creative solution to addressing the manpower needs. While perhaps not viewed as a perfect solution, it is a sincere attempt by both the University Hospitals and the University to acknowledge and address the manpower issues.

The transfer of the programs from University-based to hospital-based programs is a very workable and practical solution. In accordance with Section 6.15 III (F) of the Policy on Program Discontinuance, the Senior Vice President and Provost recommends closure of the Medical Technology and Cytotechnology programs within the Department of Clinical Laboratory Sciences effective June 30, 1994.

President Van Horn recommended the Board of Regents approve the discontinuance of the programs of Medical Technology and Cytotechnology within the Department of Clinical Laboratory Sciences in accordance with the University's Program Discontinuance Policy.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel matters as listed above. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved. The executive session began at 2:36 p.m. in Room 1404.

The meeting reconvened in regular session in the Board Room at 3:06 p.m.

**Norman Campus:****Appointments or Reappointments:**

Sylvia V. Duca, reappointed Program Director, NASA Space Grant Consortium, salary remains at annual rate of \$44,772 for 12 months (\$3,731.00 per month), April 1, 1994 through June 30, 1994. Administrative Staff. Paid from 125-6472, NASA Space Grant Consortium; 125-6919, OAC Aerospace Education: A View from Above; and 125-5983, OCS - Earthstorm, pos. 905.65. Paid from grant funds; subject to the availability of funds.

Raymond J. Lopes, Assistant Men's Basketball Coach, Athletic Department, annual rate of \$55,000 for 12 months (\$4,583.33 per month), May 1, 1994. Professional Staff. Paid from 117-1121, Athletic General Operations, pos. 71.65.

Jason H. Rabedeaux, Assistant Men's Basketball Coach, Athletic Department, annual rate of \$55,000 for 12 months (\$4,583.33 per month), May 1, 1994. Professional Staff. Paid from 117-1121, Athletic General Operations, pos. 71.65.

Kelvin D. Sampson, Head Men's Basketball Coach, Athletic Department, annual rate of \$115,000 for 12 months (\$9,583.33 per month), April 25, 1994. Professional Staff. Paid from 117-1121, Athletic General Operations, pos. 70.65.

**Changes:**

Harley H. Cresap, promoted from Senior Systems Analyst to Manager, Systems Analysis, University Computing Services, salary increased from annual rate of \$47,220 for 12 months (\$3,935.00 per month) to annual rate of \$50,220 for 12 months (\$4,185.00 per month), April 1, 1994. Changed from Professional Staff to Managerial Staff. Paid from 134-7110, University Computing Services, pos. 108.65.

Richard L. Van Horn, granted administrative leave on special assignment to College of Business Administration, June 6, 1994 to May 15, 1995. Named President Emeritus and Regents' Professor. Retains title Professor of Business Administration. Titles of President and Chief Executive Officer deleted. Changed from Executive Officer to Academic. Academic appointment to begin August 15, 1995.

**Health Sciences Center:****Resignations and/or Terminations:**

Melva J. Franklin, Associate Director, Minority Medical Education Program, Department of Medicine, March 31, 1994 (with accrued vacation through May 18, 1994).

David G. Swartz, Associate Director of Research and Education, Computing Services, March 31, 1994 (with accrued vacation through May 2, 1994).

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.



## **OKLAHOMA MEMORIAL STADIUM TURF REPLACEMENT**

At the November 1993 meeting of the Board of Regents, the Board authorized the Athletic Director to proceed with the preparation of plans for replacing the worn playing surface at the Oklahoma Memorial Stadium with a natural grass turf; the development of a modification to the existing contract with Hellmuth Obata and Kassabaum, Inc. Sports Facilities Group (HOK) for the preparation of plans and specifications for the project; and the administration, with the assistance of Legal Counsel, to receive bids, to select a low bidder, and to execute the necessary contracts and change orders for the project.

Bids for the Oklahoma Memorial Stadium Turf Replacement project were received from seven bidders on March 22, 1994, and a contract was awarded to Randall and Blake, Inc. of Littleton, Colorado in the amount of \$392,368. Work currently is underway, and the project is scheduled to be substantially complete on or before July 15, 1994. The first home football game of the 1994 season is scheduled for September 17, 1994 with Texas Tech University.

Mr. Duncan said the demolition and excavation phase will be completed in a week and a half. The project is on schedule and there are no major problems.

This was for information only. No action was required.

## **POSTHUMOUS DEGREE**

Fuzhen Wang, a Master's degree candidate in the College of Geosciences, died of cancer on December 18, 1993. In March of 1994, the Graduate Affairs Committee in Geophysics, on behalf of the Geophysics faculty, voted unanimously that Fuzhen Wang should receive a posthumous degree.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete earned work of a student who is deceased, generally during the last semester of work. Mr. Wang completed his coursework, submitted a first draft of his thesis, and was scheduled to graduate with his Master's of Science in Geophysics in May 1994. Upon the approval of the Board of Regents, the request to award a posthumous degree to Mr. Wang must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Van Horn recommended the Board of Regents approve the awarding of a Posthumous Master of Science Degree in Geophysics to Fuzhen Wang.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **STUDENT ACTIVITY FEE BUDGET 1994-95**

The Student Activity Fee Committee comprised of the Vice President of Student Affairs, President of The University of Oklahoma Student Association, Chair of Student Congress and Chair of Graduate Student Senate prepared the budget. Funding proposals were received and considered from those Student Services areas traditionally funded from Student Activity Fee resources and from some new areas.

The budget reflects The University of Oklahoma Board of Regents' decision to fund the Oklahoma Memorial Union renovation Revenue Bond debt service from Student Activity Fees.

A three-year budget summary and proposed distribution of Student Activity Fees for 1994-95 is as follows:

	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>
Goddard Health Center	\$ 618,319	\$ 318,319	\$ 0
Counseling and Testing	222,510	222,510	214,510
Career Planning & Placement	0	25,000	30,722
Student Services	214,637	244,548	281,287
<i>The Oklahoma Daily</i>	118,321	125,953	132,793
Recreational Services	218,313	218,313	224,862
Campus Transportation	200,000	200,000	175,000
Number Nyne Crisis Center	0	0	12,216
UOSA	406,357	406,357	425,000
Facility Bond	150,000	150,000	150,000
Union Bond	0	0	493,813
Reserve	<u>50,000</u>	<u>44,000</u>	<u>59,797</u>
	<u>\$2,198,457</u>	<u>\$1,955,000</u>	<u>\$2,200,000</u>

A summary rationale with brief explanations of the proposed budget was included in the agenda.

President Van Horn recommended the Board of Regents approve the 1994-95 Student Activity Fee budget and distribution of funds as proposed by the Student Activity Fee Committee and reviewed by Student Congress and Graduate Student Senate on April 19 and April 10, 1994, respectively.

Present for this discussion were Vice President Roland Smith and Scott Martin, President of The University of Oklahoma Student Association. Mr. Martin told the Regents this is a very fair and equitable proposed allocation of fee monies. In response to a question about Number Nyne Crisis Center, Mr. Martin said it is a helpline that anyone with serious problems can call for immediate assistance, counseling, or referral. Those who respond to calls are students who are both undergraduate and graduate level in Educational Psychology and have been trained in dealing with people who are in crisis. Vice President Smith said the Department of Educational Psychology certifies the qualifications for those chosen. He said this is a 24-hour service. Regent Halverstadt said it might be of interest to the Board to have a brief

presentation as to what the qualifications are for those who take the crisis calls and what kinds of training activities prepare them to be helpful to those who call. Vice President Smith agreed to arrange a presentation on the Number Nyne program for the Board.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## STUDENT CODE REVISIONS

The proposed revisions in the Student Code have been reviewed by the Student Code Revision Committee and sent forward. All of the revisions were approved unanimously by the Student Code Revision Committee and were approved by Student Congress, the Graduate Student Senate, and the UOSA President.

The proposed revisions include: (1) changes in residential housing regulations, consolidation to one residential Appeal Board for citations to provide consistency among various residence halls, clarifying procedure for appeals process and finality of Appeal Board decisions with exception of "due process" violations, specification that citations are applicable both in the University residence halls and the University apartment complexes; (2) expansion of the list of environmental safety and/or health hazards in the University Housing "Special Regulations" section to include hazardous and/or dangerous chemicals; (3) revising fines to parallel existing timelines for other fines, including specification that failure to pay a disciplinary fine within fifteen (15) days shall result in the fine being doubled and billed directly to the University account of the student; (4) specifying the specific University areas where citations apply; and (5) changes in the appointment procedure of faculty or staff members to the Student Code Revision Committee from two appointed by the Vice President for Student Affairs to one appointed by the Vice President for Student Affairs and one appointed by the Faculty Senate.

Revision to the Student Code is proposed as follows:

### TITLE 11.3.2 - HOUSING, CITATION SYSTEM: APPEALS OF CITATIONS

#### CURRENT READING: TITLE 11.3.2

Appeals of Citations: The student will have three (3) days to appeal in writing to the Assistant Director of Residential Life in the Housing Programs office, Room 138 of Walker Tower. An Appeal Board made up of two (2) students appointed by the respective Center president or Apartment president and one (1) staff member appointed by the Director of Housing Programs will vote on the written appeal. The Appeal Board shall hear the appeal in person upon request by the student. The Housing Programs Discipline office will then write the student a letter stating the outcome.

#### PROPOSED READING: TITLE 11.3.2

Appeals of Citations: The student will have three (3) days to appeal in writing to the Housing Programs Judicial Office in the Housing Programs office, Room 131 of Walker Tower. The Appeal Board for the residence halls shall consist of six (6) students, of which two (2) students shall be appointed by each respective Center

president, and one (1) staff member appointed by the Director of University Housing. The Appeal Board for the apartments shall consist of two (2) students appointed by the Apartment president and one (1) staff member appointed by the Director of University Housing. An Appeal Board will vote on the written appeal, and it shall hear the appeal in person upon request by the student in conjunction with the written appeal submitted by the student. The Housing Programs Judicial Office will then write the student a letter stating the outcome. All decisions of an Appeal Board are final, and only applications by a student concerning the administration of the appeal process, not the factual determination of the appeal, will be considered for review by the Administrative Advocate of the Housing Programs Judicial Office.

#### RATIONALE:

To reform and consolidate the present structure of the Appeal Boards for the residence halls into one board. The basic nomination of the student members remains unchanged. The consolidation to one residential Appeal Board will improve the consistency of the decisions and provide the student with a larger board to consider the appeal. Because there is an Appeal Board for each residential housing center, there exists frequent inconsistent and divergent decisions between the three Appeal Boards. Such inconsistencies have arisen out of the same discipline incident where several students were involved, but their appeals were decided by differing boards. The consolidation to a single Appeal Board will eliminate this problem and enhance the overall operation of the system.

Further, this revision seeks to clarify that all appeals should be sent to the Housing Programs Judicial Office, Room 131 of Walker Tower. Additionally, this revision seeks to clarify that there does not exist an appeal beyond the decision of an Appeal Board except for a "due process" violation concerning the administration of the student's appeal by the Appeal Board. The current version of the Student Code does not allow for any additional appeals beyond the decision of an Appeal Board. The Administrative Advocate for the Housing Programs Office will be responsible for any application made by a student claiming that the administration of the appeal was improperly conducted or rendered.

#### TITLE 17.1.6 - SANCTIONS

##### CURRENT READING: TITLE 17.1.6

Fines: In addition to or in lieu of other sanctions, the hearing body may impose fines in accordance with the following maximums: Campus Disciplinary Boards-\$150.00; Direct Administrative Action-\$250.00; Campus Disciplinary Councils-\$250.00. Should the hearing body or appropriate administrative official determine a fine would result in an unreasonable hardship on the defendant, a work program can be imposed in lieu of a fine. The in lieu of work program shall be jointly approved by the hearing board and the Vice President for Student Affairs or his/her delegate.

##### PROPOSED READING: TITLE 17.1.6

Fines: In addition to or in lieu of other sanctions, the hearing body may impose fines in accordance with the following maximums: Campus Disciplinary Boards-\$150.00; Direct Administrative Action-\$250.00; Campus Disciplinary Councils-\$250.00. Should the hearing body or appropriate administrative official determine a fine would result

in an unreasonable hardship on the defendant, a work program can be imposed in lieu of a fine. The in lieu of work program shall be jointly approved by the hearing board and the Vice President for Student Affairs or his/her delegate. If the fines are not paid or the alternative arrangements not approved within a period of fifteen (15) days then the fine will be double and placed on the student's University account.

**RATIONALE:**

To specify that the failure to promptly pay a disciplinary fine rendered by either a Campus Disciplinary Board and/or Campus Disciplinary Council, or by Direct Administrative Action, shall be doubled and then directly billed to the account of the student. The amendment is designed to parallel a similar condition which is already present in the Student Code under Title 11, Section 3.1 (Housing, Citation System, Fines). Under Title 11, Section 3.1, a student disciplinary fine is doubled and then placed on the student's University account if the student fails to pay for the fine within five days after it is rendered. Because the fines available under Title 17 are potentially greater than the general fines found in Title 11, Section 3, this proposal seeks to double and bill a delinquent fine sanction only after a period of fifteen days has elapsed, instead of the applicable five day period for citation fines.

**TITLE 11.2.2 - HOUSING (SPECIAL REGULATIONS)**

**CURRENT READING: TITLE 11.2.2**

**Open-flame devices or combustibles:** The possession or use of any open flame device, except matches or cigarette lighters, such as candles, or any instrument of a similar nature including lamps and lanterns, using combustible chemicals or fuels are strictly forbidden in the living space of University housing, or in any organized student residence. Any student violation of this regulation may be subject to disciplinary action.

**PROPOSED READING: TITLE 11.2.2**

**Open-flame devices, combustibles or hazardous chemicals:** The possession or use of any open-flame device, except matches or cigarette lighters, such as candles, or any instrument of a similar nature including lamps and lanterns, using combustible chemicals or fuels are strictly forbidden in the living space of University housing or University apartments, or in any organized student residence.

The possession or use of any hazardous or dangerous chemical, including but not limited to flammables, solvents, corrosives or toxins, shall also be strictly prohibited, and the determination of whether or not any substance is hazardous or dangerous shall be made by the appropriate University officials. Any student violation of this regulation may be subject to disciplinary action.

**RATIONALE:**

To specifically add hazardous and/or dangerous chemicals as environmental safety and/or health hazards to the University Housing "Special Regulations" section. Such substances are potential health, safety and fire hazards to a University residential community if they are not used and/or stored properly. This amendment leaves the ultimate decision of whether any substance qualifies as a "hazardous" and/or "dangerous" chemical with the University departments that are best qualified to render such a determination based upon the type, quantity, or containment of the chemical or substance in question.

## TITLE 11.3 - HOUSING, CITATION SYSTEM (Table 1)

## CURRENT READING: TITLE 11.3 TABLE ONE

<b>Proscribed Conduct</b>	<b>1st Offense</b>	<b>2nd Offense</b>	<b>3rd Offense</b>
Visitation/Unauthorized entry	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Littering	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Removal of Furniture/Fixture	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Open Flame Devices	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Pets	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Propping Open Security Door	\$50.00	Disciplinary Process	
Possession of Alcohol	\$25.00	\$50.00	Fine up to \$75.00 or disciplinary process
Noise	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Failure to Comply	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Violation of Published Residence Hall Rules	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Misuse of Institutional Property	\$30.00	\$60.00	Fine up to \$90.00 or disciplinary process
Defacement of University Property	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process

## PROPOSED READING: TITLE 11.3

<b>Proscribed Conduct</b>	<b>1st Offense</b>	<b>2nd Offense</b>	<b>3rd Offense</b>
Visitation/Unauthorized entry	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Littering	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process

Proscribed Conduct	1st Offense	2nd Offense	3rd Offense
Removal of Furniture/Fixture	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Open Flame Devices **	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Pets	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Propping Open Security Door	\$50.00	Disciplinary Process	
Possession of Alcohol	\$25.00	\$50.00	Fine up to \$75.00 or disciplinary process
Noise	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Failure to Comply	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Violation of Published Residence Hall or Apartment Rules	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Misuse of Institutional Property	\$30.00	\$60.00	Fine up to \$90.00 or disciplinary process
Defacement of University Property	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process

**RATIONALE:**

To specify that citations for the violation of published rules are applicable both in the University residence halls and the University apartment complexes. This slight modification or clarification is to further promote the usage of citations in the University apartment complexes and to diminish the use of official University police department reports to address minor violations which are better handled through the citation system.

**TITLE 18.4.1 - PROCEDURE FOR AMENDING THE STUDENT CODE**

**CURRENT READING: TITLE 18.4.1**

...2 faculty or staff persons appointed by the Vice President for Student Affairs,...

**PROPOSED READING: TITLE 18.4.1**

....one staff member appointed by the Vice President for Student Affairs and one faculty member appointed by the Faculty Senate,....

\*\*See motion to amend, page 23837

**RATIONALE:**

This codifies the existing practice of naming a faculty member to the committee but calls for the representative to be appointed by the Faculty Senate. It also follows current practice for faculty appointments to standing committees.

President Van Horn recommended the Board of Regents approve the following Student Code revisions:

Title 11.3.2  
Title 17.1.6  
Title 11.2.2  
Title 11.3  
Title 18.4.1

Regent Lewis called attention to the Proposed Reading: Title 11.2.2 which adds the wording "combustibles or hazardous chemicals". He asked if that same wording should also be added to Proposed Reading: Title 11.3 to the Proscribed Conduct, Open Flame Devices. It was generally agreed this change should be made.

Regent Halverstadt moved approval of the President's recommendation with the addition of "combustibles or hazardous chemicals" to Title 11.3 under Open Flame Devices. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**AMENDMENTS IN CHARTER GOVERNING STUDENT PUBLICATIONS**

During the past eighteen months, members of the Publications Board have met to discuss needed revisions in the Charter Governing Student Publications at The University of Oklahoma. On April 13, 1994, during the regular meeting of the Publications Board, the revisions, which were included in the agenda and are attached hereto as Exhibit A, were approved by a majority of the members present, with one member voting against approval.

A summary of the changes is as follows:

1. The format of the document has been changed to allow better identification of specific references in the document. The main divisions, now called *Sections*, are now referred to as *Articles* and the division of *Section* has been added as a further subdivision.
2. Many of the changes address references to the Sooner yearbook. The amendments approved by the Board of Regents on May 14, 1992 removed some, but not all references to the *Sooner*. The additional language in new Article IV will allow removal of all other references to the Sooner yearbook.
3. Gender inclusive language has been added throughout the document.
4. New Article VIII changes the composition of the Publications Board from a non-student majority to a student majority. This was accomplished, not by removing existing non-student members, but by adding additional student members. The memo from the EEC representative on the Board further explains the majority view on this issue.



5. Methods of selection of board members are better defined, both in terms of selection procedures and timing of the selection. (New Article IX, Section 2)
6. Attendance of board members is thoroughly defined. (New Article XI, Section 2)
7. Election and removal of the chair are better defined. (New Article XII, Section 2)
8. The role of the Executive Committee in settling disputes is clarified and made definitive. (New Article XIII, Section 2)
9. The criteria for selection of editors has been changed to reflect changes in the School of Journalism and Mass Communications curriculum. A class in editorial writing is no longer offered. (New Article XX, Section 1)

President Van Horn recommended the Board of Regents approve the amendments to the "Charter Governing Student Publications".

Several Regents commented on the proposed membership of the Publications Board. It was generally agreed that the *Oklahoma Daily* is in a sense a "community newspaper" and the makeup of the Board should be representative of all the constituencies. A Board dominated by student members is not desirable or appropriate. Taking a broad-based look at the Board membership would help solve the perception that the *Daily* is run by an elitist group of anonymous people who do not share concerns with the average student. The Board should have much broader representation.

Chairman Gullatt said it would be his suggestion to table the President's recommendation and to ask the administration to form a committee of no more than nine people, with equal representation from faculty, students and staff, to review the Board membership and other Charter amendments and bring a recommendation back to the Regents.

Regent Blankenship moved approval of tabling this item and requesting the administration to form a committee as discussed to review the Publications Board membership and other proposed amendments and bring a recommendation back to the Regents. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## APPOINTMENT OF EXTERNAL AUDITORS

At the April 1991, Regents' meeting, the Regents accepted a five year proposal from the external accounting firm, Deloitte & Touche, to perform audits of the Norman and Health Sciences Center campuses beginning with the audits for FY91. In April of 1992, and 1993, the Regents authorized the engagement of Deloitte & Touche for the audits of FY92 and FY93, respectively, in accordance with the five year proposal presented by Deloitte & Touche in April 1991. Under the terms of the 1991 proposal, the Regents could engage Deloitte & Touche for the FY94 audits and the FY95 audits before being required by Statute to rotate auditors. However, during the 1993 Legislative Session, Senate Bill 217 was passed and signed into law. This law contained the requirement that external auditors be rotated every three years as opposed to the five year requirement in effect in April 1991 when the Regents accepted the proposal of Deloitte & Touche. It is the position of the University's Legal Counsel, that the law enacted last year requires the University to engage a new external accounting firm since Deloitte & Touche

has audited the University for three consecutive fiscal years as a part of their five year proposal. Thus, the University began the process of obtaining proposals from other external accounting firms. During this process, a bill (House Bill 1842) was introduced that, among other changes in audit requirements, reinstated the five year rotation requirement. This bill passed the House and the Senate (in an amended version) and is still "alive" for passage during this session of the legislature. If this bill becomes law and it reinstates the five year rotation requirement, the recommendation is to engage Deloitte & Touche for the University's FY94 audits. However, if this bill does not become law, the University must engage a new external accounting firm. Normally, the engagement of the University's auditor is accomplished in April so that audit work can begin in May. The uncertainty of the changes in the audit statute has already resulted in the deferral of this action until this meeting, however, the University must select an auditor immediately upon knowing the final status of these potential statute changes. It is for this reason that the President is requesting authorization to engage an external accounting firm under one of two scenarios as described below.

SCENARIO I--FIVE (5) YEAR ROTATION IS REINSTATED BY HB 1842

Deloitte & Touche has agreed to complete the fourth year of their services to the University as stated in their original proposal and conduct the University's FY 94 financial audits as outlined below for a total fee of \$91,300, an increase of \$2,500 (2.8%) over the FY93 fee as authorized in the proposal accepted by the Regents in 1991. This fee would be charged \$49,100 to the Norman Campus and \$42,200 to the Health Sciences Center for the audits listed below. These fees include 200 hours of Internal Auditing assistance on each campus. Excluding the 200 hours of Internal Auditing assistance, the total fee would be \$99,450 (\$53,400 for the Norman Campus and \$46,050 for the Health Sciences Center).

	<u>With 200 Hrs</u>	<u>Without 200 Hrs.</u>
Norman Campus:		
Annual Financial Audit	\$29,100	\$31,800
Circular A-133 Single Audit	13,200	14,800
NCAA Financial Audit	4,600	4,600
Utility Bonds Arbitrage Rebate	<u>2,200</u>	<u>2,200</u>
Total Norman Campus	<u>\$49,100</u>	<u>\$53,400</u>
Health Sciences Center:		
Annual Financial Audit	\$30,600	\$33,350
Circular A-133 Single Audit	<u>11,600</u>	<u>12,700</u>
Total Health Sciences Center	<u>\$42,200</u>	<u>\$46,050</u>
Total Audit Costs	<u>\$91,300</u>	<u>\$99,450</u>

It is recommended that the Board of Regents authorize the President and the Vice Presidents for Administrative Affairs at both campuses to reappoint Deloitte & Touche to conduct these FY94 audits IF the five year rotation period is reinstated into the statutes. In addition, it is recommended that all work, except for the NCAA financial audit, be done by Deloitte & Touche in order to enhance internal audit coverage. Because of the increased demand for

accountability for State funds, the most extensive internal audit coverage possible with current staffing is necessary to assist the administration and the Regents in this regard. The Internal Audit Department will continue, however, to coordinate activities with the accounting firm to provide access to certain documents and information.

SCENARIO II--HB 1842 DOES NOT BECOME LAW AND THREE (3) YEAR ROTATION IS REQUIRED

The University contract for external audit services expired with the completion of the audits for the fiscal year ended June 30, 1993. In order for the University to comply with State Statute 70 O.S. Section 3909, the audit requirements of the Federal Government as contained in the Office of Management and Budget (OMB) Circular A-133, the Athletic Department audit requirement prescribed by the NCAA Bylaw 6.2.3.1, and the arbitrage rebate calculations required by the Norman Campus Utility System Refunding Revenue Bonds, Series 1987A and 1987B and the Student Union Revenue Bonds, Series 1993, a Request for Proposal (RFP) was prepared and distributed to each of the following independent accounting firms on February 24, 1994:

Arthur Anderson  
Cole & Reed  
Coopers & Lybrand  
Deloitte & Touche  
Ernst & Whinney  
Grant Thornton

Gray & Northcutt, Inc.  
Joseph E. Carlston  
Murrell, Hall & McIntosh  
Peat Marwick Mitchell & Co.  
Price Waterhouse  
Wyatt & Co., Inc.

The RFP invited proposals from those firms interested in performing audits on the Norman and Health Sciences Center Campuses as of June 30, 1994 and for the year then ended and for each of the two following fiscal years. The audits specifically covered by the RFP by campus are as follows:

Norman Campus:

- I. General Purpose Financial Audit
- II. Single Audit (i.e., A-133 Audit)
- III. NCAA Financial Audit
- IV. Arbitrage Rebate Calculation
  - Utility System Refunding Revenue Bonds
  - Student Union Revenue Bonds

Health Sciences Center:

- I. General Purpose Financial Audits
- II. Single Audit (i.e., A-133 Audit)

The intent of this comprehensive proposal was to address all known external audit requirements of both campuses and the specific audit requirements outlined in 70 O.S. 3903. (b) (1) - (5).

On March 7, 1994, University representatives from both campuses held a pre-proposal conference to which the independent accounting firms were invited. Four of the firms were represented at this meeting. The purpose of this pre-proposal conference was to answer questions from the firms regarding the RFP and the University.

On March 28, 1994 the bid opening date, proposals had been received from 3 public accounting firms:

Coopers & Lybrand  
KPMG Peat Marwick  
Cole & Reed, P.C.

The RFP requested that each firm submit a proposal for each of two alternatives: (I) All work done by the accounting firm and (II) Internal Auditing to provide 400 hours of staff assistance, 200 hours per campus. A schedule outlining proposed audit costs and hours by firm, campus, and fiscal year for each of the two requested alternatives was included in the agenda. A brief summary of the proposal evaluation criteria and the evaluation results follows. The proposals were evaluated by the Controllers of the Norman and Health Sciences Center campuses, the Director of Internal Auditing, representatives of the Financial Aid Offices, the Athletic Department, and the Grants & Contracts Offices.

1. Level of local and national office experience in developing and performing audit procedures and/or tests for educational institutions or other clients similar to the University of Oklahoma. -- Both Coopers & Lybrand and KPMG Peat Marwick provided client lists identifying extensive experience, both locally and nationally, in institutes of higher education similar to OU. Cole & Reed's has experience on a smaller scale and the client list provided did not contain any major universities or other clients similar to the University.

HIGHEST RANKED FIRM(S): Coopers, KPMG

2. Past performance as illustrated by examples of audits performed for comparable entities during the past three years including an overall description of the techniques which the firm will utilize in completing the audits. -- Coopers and KPMG responded with several examples of audits performed for comparable institutions, both locally and nationally. In addition, both these firms contacted the University after the pre-bid conference to gain more knowledge about the University's systems and structure, thus their description of their techniques was based upon their knowledge of the University's systems and structure. Cole & Reed responded with a list of several small institutions in the A & M System as well as Cameron University. Cole & Reed presented no past performance examples for comparable entities. Furthermore, Cole & Reed's description of their techniques was a typically generic description with little indication of a general knowledge of the University's systems.

HIGHEST RANKED FIRM(S): Coopers, KPMG

3. Qualifications, experience, and established independence of the principals. Program to ensure firm's staff maintain professional efficiency through continuing education. -- All three firms met the requirement relating to the qualifications, experience, and independence of the principals. Coopers and KPMG described very comprehensive programs they have developed for their staff to maintain professional efficiency. Cole and Reed's response to the RFP did not include a description of such a program, however, they did state that all their professional staff did meet all the current continuing education requirements.

HIGHEST RANKED FIRM(S): Coopers, KPMG

4. Responsiveness to RFP requirements. - - The responses received from Coopers and KPMG addressed every requirement outlined in the RFP in a very comprehensive manner. One of the significant requirements of the firm selected is the provision of ongoing professional services regarding changes (both preliminary and final) in GAAP, tax law, FASB/GASB interpretations, and any other relevant areas. Included in these requirements was the provision of training and development opportunities to the University's Internal Auditing staff. Both Coopers and KPMG outlined processes that fully complied with this requirement. Cole & Reed responded that they subscribe to various accounting and auditing services to stay abreast of the changes in GAAP and that they would share this information with the University. The University already receives much of the same information, thus the evaluation team felt that Cole & Reed's response to these requirements was incomplete. Cole & Reed did respond to the RFP requirements, however, the depth of their response left the evaluation team with the perception that Cole & Reed did not have a thorough enough understanding of the total scope of these audits. The team based this perception on the fact that this firm did not make any follow-up contact with any University office to look at the systems, ask questions, or discuss the structure of the University.

HIGHEST RANKED FIRM(S): Coopers, KPMG

5. Fee proposed for completion of the audits. -- The fees proposed for the FY94 audits are summarized below. Cole & Reed submitted the lowest fee for all of the University's audits in total. However, their fee for the Norman Campus audits is higher than that submitted by KPMG. Their fee for the Health Sciences Center is considerably lower than the other two firms, and the evaluation team felt this was due to perhaps a lack of understanding of the total scope of the financial activities at the Health Sciences Center (e.g., the Professional Practice Plan).

LOWEST FEE SUBMITTED: Cole & Reed

A. ASSUMING 400 HOURS OF INTERNAL AUDIT SUPPORT

	<u>COOPERS</u>	<u>KPMG</u>	<u>COLE</u>
NORMAN CAMPUS:			
General Purpose	\$ 42,500	\$ 46,300	\$ 46,375
A-133	47,000	24,300	31,325
NCAA	11,500	6,900	3,500
Arbitrage	<u>2,500</u>	<u>3,500</u>	<u>1,750</u>
Total Norman Campus	<u>\$103,500</u>	<u>\$ 81,000</u>	<u>\$ 82,950</u>
HEALTH SCIENCES CENTER:			
General Purpose	\$ 32,500	\$ 39,300	\$ 26,950
A-133	<u>35,000</u>	<u>24,200</u>	<u>19,250</u>
Total Health Sciences Center	<u>\$ 67,500</u>	<u>\$ 63,500</u>	<u>\$ 46,200</u>
GRAND TOTAL AUDIT WORK:	<u>\$171,000</u>	<u>\$144,500</u>	<u>\$129,150</u>

## B. ASSUMING ALL WORK DONE BY EXTERNAL ACCOUNTING FIRM

	<u>COOPERS</u>	<u>KPMG</u>	<u>COLE</u>
NORMAN CAMPUS:			
General Purpose	\$ 50,000	\$ 48,500	\$ 53,375
A-133	47,000	26,600	31,325
NCAA	11,500	7,400	3,500
Arbitrage	<u>2,500</u>	<u>3,500</u>	<u>1,750</u>
Total Norman Campus	<u>\$111,000</u>	<u>\$ 86,000</u>	<u>\$ 89,950</u>
HEALTH SCIENCES CENTER:			
General Purpose	\$ 40,000	\$ 42,000	\$ 33,950
A-133	<u>35,000</u>	<u>25,500</u>	<u>19,250</u>
Total Health Sciences Center	<u>\$ 75,000</u>	<u>\$ 67,500</u>	<u>\$ 53,200</u>
GRAND TOTAL AUDIT WORK:	<u>\$186,000</u>	<u>\$153,500</u>	<u>\$143,150</u>

It is recommended that the Board of Regents authorize the President and the Vice Presidents for Administrative Affairs at each campus to engage KPMG Peat Marwick to perform these FY94 audits **IF** the five year rotation period is not reinstated into the statutes. In addition, it is recommended that all work, except for the NCAA financial audit, be done by KPMG Peat Marwick in order to enhance internal audit coverage. Because of the increased demand for accountability for State funds, the most extensive internal audit coverage possible with current staffing is necessary to assist the administration and the Regents in this regard. The Internal Audit Department will continue, however, to coordinate activities with the accounting firm to provide access to certain documents and information.

The evaluation team rated both Coopers & Lybrand and KPMG Peat Marwick equally on four of the five evaluation criteria, with the lower fee proposed by KPMG being the decisive point. Although Cole & Reed proposed the lower fee, the evaluation team did not believe a slightly lower fee offset the lower evaluation of this firm's experience in audits of higher education institutions of comparable size and complexity to OU. The evaluation team believes KPMG has more to offer the University in terms of experience, both locally and nationally, and information and training.

KPMG is a recognized international public accounting firm that is a leader in services provided to higher education. KPMG serves 700 colleges and universities nationally, including a majority of the top 50 research institutions in the United States. Statewide, the local office of KPMG has experience with a variety of institutions, including OSU. Cole & Reed have a local office of 26 professionals. Although they have some experience in higher education, their experience has been limited to some of the smaller non-comprehensive institutions within the state. In addition, Cole & Reed's experience in an NCAA audit and in arbitrage rebate calculations is limited.

KPMG, because of their national presence in the higher education industry, has at their disposal a network of training opportunities. They also conduct local training in the Oklahoma City area and are offering in their proposal to extend these opportunities to the Internal Audit staff. Cole & Reed is not large enough to have developed formal specialized training and would be dependent on training offered through the accounting profession. As indicated earlier, Cole & Reed would have access to current development information through

subscription services similar to those currently available to the University. KPMG not only has in-house publications, but also is the developer of the Financial Accounting and Reporting Manual that is the "bible" for college and university financial accounting and administration. In addition, KPMG has resources nationwide as well as working relationships with federal agencies in Washington D.C. and regional offices in Dallas and Kansas City. The firm has national experience in single audit issues.

President Van Horn recommended the Board of Regents authorize the President and the Vice Presidents for Administrative Affairs for the Norman Campus and the Health Sciences Center Campus to engage an external audit firm based upon the outcome of legislation currently pending before the State Legislature. If the pending legislation is passed whereby the current three year rotation requirement is increased to a five year rotation, authorization is requested to engage Deloitte & Touche as the University's external auditor for the fiscal year ending June 30, 1994. If the pending legislation does not pass and the current three year rotation requirement remains in effect, authorization is requested to engage KPMG Peat Marwick as the University's external auditor for the fiscal year ending June 30, 1994.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **SELECT NAME FOR UNIVERSITY CHILD CARE CENTER**

At the July 1993 meeting of the Board of Regents, the Board approved (1) the award of a contract to Children's World Learning Centers (CW) to lease and operate the University Child Care Center, (2) the use of \$650,000 from University Book Exchange reserve funds to finance construction of the Center which will be repaid with interest from the rent paid by CW, and (3) the use of CW's construction documents as modified by the University to solicit bids in accordance with the Public Competitive Bidding Act.

At the December 1993 meeting of the Board of Regents, the Board approved (1) the award of a contract in the amount of \$582,400 to L.F. Downey Construction, Inc. for the construction of the University Child Care Center, (2) authorized the President or his designee to sign the necessary contract documents and required change orders to the construction contract, and (3) approved a project budget of \$700,000.

In early January, L.F. Downey Construction, Inc. broke ground for the child care center, to be completed by May 25, 1994.

The University child care center committee, comprised of faculty, staff and students ran a Name The Center contest in early March, 1994, resulting in 92 entries. After evaluating the 92 entries, the Committee recommends the first of the 3 top-rated entries:

- 1) OJR Children's World Learning Center
- 2) For OJR Children Learning Center
- 3) OJR Education Station

The winning entry will receive one week's tuition to the Center, and a T-shirt, presented by Children's World Learning Centers.

President Van Horn recommended that the Board of Regents approve the following name for the University child care center which will open August 1, 1994:

OJR Children's World Learning Center

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, and Halverstadt. Regent Lewis voted no. The Chair declared the motion approved.

## **NAME CONCERT HALL IN CATLETT MUSIC BUILDING**

In 1983 the Sarkeys Foundation of Norman contributed \$1 million toward the construction of the Catlett Music Center. The Board of Trustees of Sarkeys Foundation now asks that its gift be acknowledged with the designation of the concert hall in Phase II of the Catlett construction as the Paul F. Sharp Concert Hall, in recognition of Dr. Sharp's many years of devoted service to the University and his personal and professional efforts to see the Music Center become a reality.

Dr. Sharp, who retired from the faculty in 1987, served as the 9th president of The University of Oklahoma from 1971 to 1978, and continues to teach in higher education programs. He is a member of the Board of the Sarkeys Foundation.

The Paul F. Sharp Concert Hall will seat 1200 patrons in an acoustically superb space designed for all types of concert performances ranging from symphony orchestra to choral, band and solo recitals. Designed by the architectural firm of Bauer, Stark and Lashbrook of Toledo, Ohio, the Paul F. Sharp Concert Hall will be the largest performance space in the Catlett Music Center and the largest formal convocation space on campus.

President Van Horn recommended the Board of Regents designate the large concert hall planned within the second phase of the Catlett Music Building to be the Paul F. Sharp Concert Hall.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY**

At the July 1988 meeting, the Board of Regents authorized the administration to proceed with the development of a master plan and feasibility study and preliminary plans for the funding, design and construction of a new facility to house the Oklahoma Museum of Natural History. The master plan was accepted as complete by the Board at its meeting in March 1990. Since that time, the joint venture architects for the project, Kaighn Associates Architects, Inc. and Crissman Solomon Bauer Architects Inc., have worked with representatives of the University, the City of Norman and the State of Oklahoma to develop the plans and preliminary design for the new facility, and in January 1994 the Board of Regents gave preliminary approval to the Schematic Design Phase plans.



It is anticipated that the Design Development Phase plans for the Museum will be completed in June 1994 and that the Board of Regents will be requested to approve Construction Documents in January 1995 for bid in February and March 1995. The construction contract for the Sam Noble Oklahoma Museum of Natural History project should be awarded in April or May 1995, with construction to begin immediately thereafter.

In November 1991, the electors of the City of Norman approved the issuance of bonds in an amount not to exceed the sum of \$5 million to be used for the Museum project. In November 1992, the electors of the State of Oklahoma approved the Higher Education Capital Bond Issue which included funds of \$15 million for the project. A \$20 million private fund-raising campaign is being led by Vice President Fred Bennett and conducted by the Office of Development. Of this amount, \$15 million is to fund the construction of the facility and \$5 million is to provide endowments for research and other uses. Mr. W. R. Howell is chairman of the OMNH Campaign Council. Major gifts for the Museum to date include \$9 million from the Samuel Roberts Noble Foundation and Samedan Oil Corporation, \$250,000 from the Merrick Foundation, \$1 million from another major Oklahoma foundation, \$25,000 from an alumnus in Ardmore, \$22,000 from Bill and Barbara Paul of Bartlesville, \$5,000 from Southwestern Bell, and \$5,000 from OU President Emeritus and Mrs. George Lynn Cross. Currently, total private funding for the project exceeds \$10 million.

As required by the City of Norman bond issue ordinance, prior to the issuance of the City's bonds, The University of Oklahoma is requested to formally determine to construct the Sam Noble Oklahoma Museum of Natural History facility and to reasonably determine that sufficient funds and pledges will be available to complete the project.

President Van Horn recommended the Board of Regents determine to construct the Sam Noble Oklahoma Museum of Natural History with a total project cost of \$35 million. The project is to be funded with (1) \$5 million in City of Norman bond funds, (2) \$15 million in State of Oklahoma Higher Education Bond funds, and (3) \$15 million in private funds.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **SELECTION OF CONSULTANT TO DEVELOP UNIVERSITY GOLF COURSE MASTER PLAN**

An item on selection of a golf course consultant was included in the agenda but it was pulled and not considered at this meeting.

## **REDEMPTION OF OUTSTANDING STADIUM SYSTEM REVENUE BONDS**

As of April 30, 1994, the outstanding balance of the Stadium System Revenue Bonds, Series 1979, was \$1,100,000. These outstanding bonds are scheduled to mature, \$345,000 on January 1, 1995, \$370,000 on January 1, 1996, and \$385,000 on January 1, 1997. There is currently on deposit with the Trustee Bank approximately \$1.3 million in reserve funds which have been accumulated in accordance with the bond resolution. Under the terms of the bond resolution, these bonds are callable for redemption at the option of the Board of Regents and the funds currently on deposit with the Trustee could be used to redeem these bonds.

Redemption of these bonds on July 1, 1994 would save the Athletic Department \$126,558 in interest expense over the remaining term of the bonds. The net present value of these savings, using a 5% discount rate, is approximately \$118,000.

It is recommended that the Regents authorize the redemption of these bonds utilizing the funds on deposit with the Trustee Bank. With this authorization, the University administration will notify the Trustee bank to issue a Notice of Redemption to the current bond holders not less than 30 days prior to the date fixed for redemption, July 1, 1994. This 30 day notification is required by the bond resolution. The bonds would be redeemed on July 1, 1994. Any funds remaining with the Trustee Bank upon completion of the redemption would be returned to the Athletic Department.

President Van Horn recommended the Board of Regents authorize the redemption of \$1,100,000 outstanding Stadium System Revenue Bonds on the next interest payment date, July 1, 1994. Sufficient funds to redeem these bonds are on deposit with the Trustee Bank.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **ESTABLISH ENDOWED PROFESSORSHIP**

The University has received a gift of \$250,000 from Mrs. Joy Ann Shideler to establish a new endowed professorship, The Alfred M. Shideler Professorship of Pathology. The Department of Pathology wishes to join Mrs. Shideler in honoring the memory of her husband and requests authorization to transfer \$125,000 of Independent Operation Funds to the Regents' Fund for the Professorship.

Dr. Alfred M. Shideler was an alumnus of The University of Oklahoma College of Medicine. As the Chief of Staff for the Veteran's Administration Hospital in Muskogee, he fostered close working relationships with The University of Oklahoma, the University Hospitals, and the Veterans Hospital in Oklahoma City.

The endowed professorship will enable the Department of Pathology to recruit or retain a premier scientist to enhance their overall research program. Matching funds are being requested from the State Regents' Matching Program. This new position brings the total of endowed positions at The University of Oklahoma to 106.

President Van Horn recommended the Board of Regents acknowledge with appreciation the gift of Mrs. Joy Ann Shideler, authorize the transfer of Independent Operation Funds (Professional Practice Plan) to the Regents' Fund, and designate the new endowed position as set forth above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **DISABILITY INCOME INSURANCE FOR MEDICAL STUDENTS AND RESIDENTS**

In November, 1991, the Board of Regents approved a medical student disability insurance fee. Medical schools throughout the country have become increasingly interested in providing disability insurance for residents and medical students. Recent data indicates that

over 70 percent of all housestaff are now covered with disability insurance. In order to remain competitive in the recruitment of outstanding housestaff, The University of Oklahoma College of Medicine has determined that a disability program must be provided.

In May 1991, the Liaison Committee on Medical Education issued a new standard requiring medical schools to provide students with the opportunity to acquire disability insurance. In response to this concern, The University of Oklahoma College of Medicine believes a flexible and portable disability insurance program should be provided for all of their medical students.

In December 1991 bids were submitted and Medical Group Financial Services, Inc. was the low bid. The Medical Group Financial Services, Inc. bid included provisions for two annual renewals. This service was made available July 1, 1992 and this action will continue the service for an additional year.

Funds are available in budget account A0000391 for residency premiums. Cost for the residents is to be reimbursed by the agencies paying residents' salaries. The medical students will be charged a fee for their premium.

President Van Horn recommended the Board of Regents authorize the Health Sciences Center to renew a contract to Medical Group Financial Services, Inc. for disability income insurance for the resident and medical students beginning July 1, 1994 through June 30, 1995 at an estimated cost of \$136,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **PROFESSIONAL SERVICE AGREEMENT**

New - OUHSC Department of Radiological Sciences and  
The University Hospitals

\$157,139

The purpose of this agreement is for the Department of Radiological Sciences to provide the University Hospitals with a GE MAXXUS Integrated System and a Helios Imager. The term of this contract is from July 1, 1994 through June 30, 1999. The contract has been reviewed by Legal Counsel. Funds will be deposited and expended through account R0000081-Radiological Sciences PPP Income.

President Van Horn recommended the Board of Regents approve the professional service agreement for the Health Sciences Center as set forth above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **LEASE OF SPACE FOR THE DEPARTMENT OF OPHTHALMOLOGY**

The Department of Ophthalmology currently occupies approximately 15,000 square feet of space for academic, research and patient care activities in the Dean A. McGee Eye Institute. The 1994-95 lease cost will be the same as the 1993-94 cost: \$7.50 per square foot or

\$112,500 annually for the lease of the space. The Institute will provide clinic personnel, equipment, utilities and janitorial services.

Funds are available in the Department of Ophthalmology Professional Practice Plan to cover the lease cost.

President Van Horn recommended the Board of Regents approve renewal of the lease between the Dean A. McGee Eye Institute and the Department of Ophthalmology for approximately 15,000 square feet of space at an annual cost of \$112,500 for the period July 1, 1994 through June 30, 1995.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **SPECIAL PROJECT PRECOLLECTION SERVICES FOR HEALTH SCIENCES CENTER PROFESSIONAL PRACTICE PLAN**

The Health Sciences Center Professional Practice Plan (PPP) is in need of precollection services for accounts which have not received full in-house collection efforts. This is a special project effort to enhance their "in-house" collections.

Request for Proposals were sent to eight vendors. Six vendors responded as follows:

CSC Credit Services, Inc. Oklahoma City	15%
CSC Credit Services, Inc. Oklahoma City, OK	13.9%
Works & Lentz, Inc. Oklahoma City	20%
Credit Service Inc. Oklahoma City	10%
Credit Adjustment Co., Inc. Oklahoma City	15%
American Collection Services, Inc. Oklahoma City	13%
Account Specialist, Inc./ Credit Collections, Inc. Oklahoma City	12.5%

Account Specialist, Inc./Credit Collection, Inc. was considered to be the lowest and best based on their availability to automatically dial via computer which enables the retrieval of any disconnect or bad phone numbers quickly to determine if the accounts need skip tracing. They also had a larger staff available to service our needs.

Funds will be available from the amount collected by Account Specialist, Inc./Credit Collections, Inc.

President Van Horn recommended that a purchase order be issued to Account Specialist, Inc./Credit Collections, Inc. for precollection services from July 1, 1994 through June 30, 1995 at an estimated annual cost of \$347,500.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **PURCHASE OF SUBSCRIPTIONS, SERIALS AND BOOKS**

Subscription, serial and book service was bid in 1990 for an annual renewable contract of six years at the option of the Health Sciences Center. It has been submitted annually to the Board of Regents for the awarding of purchase orders issued to Major's Scientific Books, Incorporated. Major's Scientific Books, Incorporated sold their subscription division to Ebsco Subscription Service effective July 1993, but is retaining the serial and book service.

The Health Sciences Center requested bids based on the combined volume of subscriptions to the libraries, academic and research departments. The volume was estimated based on previous annual purchases. Combining volumes will allow all Health Sciences Center customers to purchase subscriptions at a reduced rate.

Bids were sent to:

Faxon  
Westwood, Massachusetts

Ebsco Subscription Services  
Dallas, Texas

Readmore  
New York, New York

Harrassowitz  
Columbia, Maryland

The administration recommends purchase orders for the estimated combined total of \$1,000,000.00 be awarded to Readmore for subscription service and \$100,000.00 to Major's Scientific Books Incorporated for serials and books based on low respective bids. Funds will be available in the ordering department's budget.

President Van Horn recommended the Board of Regents authorize the Health Sciences Center to award purchase orders to Readmore for domestic and international subscriptions and to Major's Scientific Books Incorporated for serials and books on an as needed basis from July 1, 1994 through June 30, 1995. The estimated combined total for these purchases is \$1,100,000.00.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**PURCHASE OF ADVERTISING IN SOUTHWESTERN BELL YELLOW PAGES**

Agencies, numerous private patient clinics and physicians (faculty) within the Health Sciences Center need the listing of advertisements in the Southwestern Bell Yellow Pages. The agencies to be included are as follows:

- University of Oklahoma Health Sciences Center
- Dean McGee Eye Institute
- Oklahoma Medical Center
- Children's Hospital of Oklahoma
- Presbyterian Hospital
- O'Donoghue Rehabilitation Institute
- Oklahoma State Department of Health
- Oklahoma Medical Research Foundation

The estimated total cost of listings for the above named clinics and agencies is \$215,688. The portion to be paid by Health Sciences Center departments is estimated as follows:

PPP Funds	\$116,772
State Funds	12,000
Grant Funds	<u>3,780</u>
 TOTAL	 \$132,552

The purchase will be paid from the Site Support Telecommunications account 38250090, which will be reimbursed by the clinics or agencies requesting advertisements. This is a sole source because no other form of advertising is comparable to Southwestern Bell Yellow Pages in terms of usage.

President Van Horn recommended a purchase order be issued to Southwestern Bell Yellow Pages for advertisements from July 1, 1994 through June 30, 1995 at an estimated annual cost of \$215,688.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**DEMOLITION OF SWIMMING POOLS AND SNACK BAR LOCATED IN OKLAHOMA CITY**

At the May 12, 1966 meeting (pages 8566-8567), the Board of Regents approved the request of the Association of The University of Oklahoma Medical Faculty, Inc., now known as the Oklahoma Health Sciences Facility, Inc., "HSF, Inc.", to utilize the property located at 600 N.E. 15th Street owned by the Board. Based on the agreement, HSF, Inc. installed one large swimming pool, a small pool for children and a snack bar for swimming pool customers. The

pools and snack bar have been in place since approximately July 1966. Recently the water circulating system for the large pool developed a leak somewhere between the pool and the circulating pump. Because of the age of the swimming pool and its circulating system, it is not known where the water pipes are located. Estimates from local contractors range up to \$9,000 to repair and/or replace the existing circulating system. Cost estimates to repair the snack bar and surrounding concrete area are approximately \$5,500. The HSF, Inc. Board has determined the cost involved in making necessary repairs, the liability exposure to HSF, Inc. and the fact that the swimming pool/snack bar operation experiences an operating loss each year, that it would be in the best interest of HSF, Inc. to demolish the pools and snack bar. As resources allow, the area will be converted to a large outdoor patio so that other events can be held.

The total estimated cost of demolition for the pools and snack bar is \$14,500. The demolition cost will be paid by Faculty House.

President Van Horn recommended the Board of Regents approve the demolition and removal of two in ground swimming pools and a small brick building (snack bar) located on property owned by the Board. The property is located at 600 N.E. 15th Street, directly behind Faculty House, in Oklahoma City.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000, or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1993 and 1994, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

### MARCH HIGHLIGHTS:

#### Norman Campus and Health Sciences Center Combined Data

- Year-to-date research expenditures are up 5% over last year, (\$38.1 million vs. \$36.1 million), awards are up 6% (\$47.0 million vs. \$44.2 million), and proposal activity is up 9% (\$134.2 million vs. \$123.5 million).

#### Norman Campus

- Year-to-date research expenditures are up 4% over last year (\$20.7 million vs. \$19.9 million), awards are essentially flat (\$24.2 million vs. \$24.3 million), and proposal activity is up 2% (\$92.5 million vs. \$91.1 million).

- Year-to-date College of Continuing Education/Institute for Community and Economic Development expenditures are down 16% from last year (\$11.1 million vs. \$13.3 million). Awards are down 43% (\$12.2 million vs. \$21.7 million), due primarily to a \$6 million U.S. Postal Service Training Center award in FY93 and the phase-out of the FAA-ATC Program. Proposal activity is up 3% (\$243.8 million vs. \$237.5 million).

#### Health Sciences Center

- Year-to-date research expenditures are up 7% over last year (\$17.4 million vs. \$16.2 million), awards are up 14% (\$22.8 million vs. \$19.9 million), and proposal activity is up 29% (\$41.7 million vs. \$32.3 million).
- Year-to-date total expenditures are up 12% over last year (\$34.3 million vs. \$30.7 million), awards are up 7% (\$35.0 million vs. \$32.8 million), and proposal activity is up 26% (\$50.0 million vs. \$39.7 million).

President Van Horn recommended the Board of Regents ratify the awards and/or modifications for March 1994 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **RENEWAL OF PATIENT BILLING AND ACCOUNTS RECEIVABLE SOFTWARE SYSTEM FOR PROFESSIONAL PRACTICE PLAN DEPARTMENT**

Since 1980 eight clinical departments of the Health Sciences Center College of Medicine Professional Practice Plan have used the IDX Corporation (formerly Interpretive Data Systems) as a service bureau. Anticipating the expiration of the contract in September 1991, the Professional Practice Plan initiated a review of the IDX systems in comparison to other systems. To address the need for a new contract, requests were submitted to the Shared Medical Systems Corporation and the IDX Corporation.

At the May 1991 meeting of the Board of Regents, the Health Sciences Center Campus was authorized to purchase the patient billing system at a projected cost of \$1,775,000 over a total period of 66 months. The project provides time-sharing patient billing and accounts receivable systems for all the College of Medicine clinical departments.

Funds are available in the Professional Practice Plan Central Administration budget account A0000570 to issue a purchase order for \$450,000 for estimated services beginning July 1, 1994 through June 30, 1995.

This was for information only. No action was required.

### **REGENTS' FUND INVESTMENTS**

During the month ended March 31, 1994, the investment transactions listed below were made based upon investment recommendations provided by J. & W. Seligman. These



transactions were recommended in order to take profits in Forest Laboratories and Varity Corporation, and to use the proceeds to initiate two new investments and to add to one current holding.

Purchases: New Holdings

6,000 Shares	Echlin, Inc.
1,600 Shares	Lotus Development

Purchases: Existing Holdings

2,000 Shares	Wheelabrator Technologies, Inc.
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Sales:

4,000 Shares	Forest Laboratories
4,000 Shares	Varity Corporation

Echlin, Inc. is a \$2 billion global manufacturer of critical replacement parts for virtually any kind of vehicle, focusing on safety and efficiency related parts such as brake and engine systems. The aftermarket accounts for 88% of total sales, with 12% to the original equipment market, mainly heavy-duty trucks. While the company's business is primarily in North America, which represents 70% of sales, Europe is a growing 15%-20%.

Lotus Development Corporation is engaged in the development, production and marketing of application software and communications software for personal computers. The company is best known for its 1-2-3 spreadsheet program. Lotus became the second company, in addition to Microsoft, to offer an "office suite" of software, combining its spreadsheet, Ami Pro word processor, Freelance Graphics, and cc:Mail, an electronic mail product.

Wheelabrator Technologies, Inc., a 57% owned subsidiary of Waste Management, Inc., is a multi-faceted environmental services company. In addition to its trash-to-energy and cogeneration capabilities, Wheelabrator supplies air quality control systems for industrial and utility applications. It also provides composting and a range of water and wastewater treatment services including biosolids management.

The allocation of resources within the fund following these investment transactions was in line with the Regents' investment policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of March 31, 1994 was included in the agenda.

The Seligman recommendations were approved and these transactions have been completed.

This report was presented for information. No action was required.

**REGENTS' FUND QUARTERLY FINANCIAL HIGHLIGHTS**

Section 8.11.7 of the Policy Manual of the Board of Regents of The University of Oklahoma requires the University Trust Officer to present a Regents' Fund summary report as of September 30th and March 31st each year. These reports are to include new gifts and contributions to the fund. The summary report for the nine months of FY94 ended March 31, 1994, is presented below:

## I. Book Value:

During the nine months ended March 31, 1994, the net book value of the Regents' Fund increased \$726,156. This increase resulted primarily from cash gifts and investment earnings exceeding related expenditures as more fully summarized below.

ADDITIONS:	For the nine months ended March 31, 1994	
Investment Earnings	\$ 453,481	
Net Gain on Sale of Assets	383,672	
Cash Gifts	323,384	(1)
Oil & Gas Royalties	14,620	
Other Income	<u>3,461</u>	
Total Additions	<u>\$ 1,178,618</u>	
 DEDUCTIONS:		
Scholarships	\$ 229,556	
Departmental Support	157,940	(2)
Operating Expenses	39,289	
Investment Fees	23,542	
Loan Cancellations	3,000	
Loan Collection Costs	<u>135</u>	
Total Deductions	<u>\$ 453,462</u>	
Net increase in Book Value	<u><u>\$ 725,156</u></u>	

## (1) Consists of the following:

- Gift from John A. and Donnie Brock to fully fund the Brock Endowed Chair in Energy Economics and Policy \$ 186,894
- PPP Funds received from the Health Sciences Center to establish the Gore Professorship in Otorhinolaryngology 100,000
- A bequest from the Estate of Clarice Wilkins 10,000
- Indian headright interest received for the benefit of the Lt. William J. Scott Scholarship Fund 8,490
- A donation from the Alumni Association of the College of Medicine for the benefit of the Immunology Endowment Fund 8,000
- A donation from Barnes & Noble for general scholarships at The University of Oklahoma 6,000

- A donation from Chevrolet for the player of the game at the February 23, 1994 basketball game
- |  |            |
|--|------------|
|  | 4,000      |
|  | \$ 323,384 |

## (2) Departmental support consists of the following:

Endowed Chair Support	\$ 121,531
Equipment	11,434
Salary Support	6,272
Travel Support	6,044
Distinguished Lectureships	5,470
Matching funds for Student Nurses	3,510
Music Library Support	2,772
Land Abstracts	697
Seminars	210
Total Departmental Support	\$ 157,940

## II. Market Value:

Cash and investments held by the Regents' Fund at March 31, 1994 had a market value of \$18,024,325, down \$162,968 (.90%) and \$619,250 (3.32%) from June 30, 1993 and March 31, 1993, respectively. These decreases are due primarily to market depreciation. The investment portfolio consisted of:

	AS OF 3/31/94	% OF TOTAL	AS OF 3/31/93	% OF TOTAL
	<u>TOTAL FUND</u>	<u>TOTAL</u>	<u>TOTAL FUND</u>	<u>TOTAL</u>
Cash and Equivalents	\$ 623,711	3.4%	\$ 737,963	4.0%
Certificates of Deposit	4,270,257	23.7	4,135,866	22.2
Convertible Securities	117,500	.7	-	-
Fixed Income Securities	3,418,062	19.0	3,745,436	20.0
Common Stocks	8,996,450	50.0	9,214,537	49.4
Real Property	447,300	2.4	447,300	2.4
Other Investments	151,045	.8	362,473	2.0
	\$18,024,325	100.0%	\$18,643,575	100.0%

## III. Consolidated Investment Fund Performance Analysis:

	CIF	Weighted Index
Total Return for the nine months ended 3/31/94	.48%	1.52%

A schedule providing comparative performance figures since June 30, 1988 was included in the agenda.

The March 31, 1994 J. & W. Seligman & Co. report provides a summary of the CIF investment portfolio and detail of the investments managed by the Regents' investment advisor and was mailed to the Board of Regents with the agenda.

The Regents' Fund financial highlights as of March 31, 1994, and for the nine months then ended was presented for information and discussion only. No action was required.

## QUARTERLY REPORT OF PURCHASES

Regents' policy authorizes the President or his designee to approve purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Board of Regents is provided a quarterly report of these purchases approved by the President or his designee between the old and new levels requiring Board action.

The reports covering the period January 1, 1994 through March 31, 1994 for the Norman Campus and the Health Sciences Center were included in the agenda.

This report was presented for information. No action was required.

## ACADEMIC TENURE

In accordance with the Regents' policies on academic tenure, departmental faculty and chairs, the deans and their advisory committees, the campus tenure committees, the provosts, and the President have reviewed the qualifications of all the members of the faculty who are eligible for tenure consideration this year and the result is the recommendations shown below.

President Van Horn recommended the Board of Regents approve the academic tenure actions as presented below to be effective July 1, 1994.

### Tenure Granted

#### Norman Campus

Boris N. Apanasov, Associate Professor of Mathematics  
Donald R. Baker, Assistant Professor of Social Work  
Ara S. Basmajian, Assistant Professor of Mathematics  
Deborah A. Chester, Assistant Professor of Journalism and Mass Communication  
Andrew B. Cooperstock, Assistant Professor of Music

Daniel T. Glatzhofer, Assistant Professor of Chemistry and Biochemistry  
Roger G. Harrison, Associate Professor of Chemical Engineering and Materials Science  
Karen M. Hayes-Thumann, Associate Professor of Art  
Kathleen J. Haynes, Assistant Professor of Library and Information Studies  
Geary Hobson, Assistant Professor of English

Kay M. Kincade, Assistant Professor of Instructional Leadership and Academic Curriculum  
David R. Legates, Assistant Professor of Geography  
Stephan Lewandowsky, Assistant Professor of Psychology  
Meryl E. Mantione, Assistant Professor of Music

Richard S. Marshment, Associate Professor of Regional and City Planning  
Koichi Miura, Assistant Professor of Modern Languages, Literatures, and Linguistics  
Nandkumar Nayar, Assistant Professor of Finance  
Murad Ozaydin, Assistant Professor of Mathematics  
Joyce D. Palomar, Associate Professor of Law

Ray Paolino, Assistant Professor of Drama  
William N. Patten, Assistant Professor of Aerospace and Mechanical Engineering  
Shivakumar Raman, Assistant Professor of Industrial Engineering  
Ze'ev Reches, Kerr-McGee Centennial Professor of Geology and Geophysics  
William R. Reed, Assistant Professor of Economics

Mark S. Reeder, Assistant Professor of Mathematics  
William Romanishin, Assistant Professor of Physics and Astronomy  
David A. Sabatini, Assistant Professor of Civil Engineering and Environmental  
Science  
Vijay Sethi, Assistant Professor of Management  
Regina M. Sullivan, Assistant Professor of Psychology

Ralph S. Tanner, Assistant Professor of Botany and Microbiology  
Vassilios E. Theodoracatos, Assistant Professor of Aerospace and Mechanical  
Engineering  
Shirley A. Wiegand, Associate Professor of Law  
Donald A. Wilson, Assistant Professor of Psychology

Health Sciences Center

John W. Brand, Associate Professor of Oral Diagnosis and Radiology  
Michael E. Burton, Associate Professor of Pharmacy  
Sharon L. Jones-Blair, Assistant Professor of Pharmacology  
Judith L. Lauter, Associate Professor of Communication Sciences and Disorders  
Edward D. Overholt, Assistant Professor of Pediatrics  
Kathryn E. Reilly, Assistant Professor of Family Medicine

Tenure Deferred

Amy L. Aulthouse, Assistant Professor of Anatomical Sciences  
Jeffrey T. McCormick, Assistant Professor of Fixed Prosthodontics  
Hugh Ann Snyder, Assistant Professor of Removable Prosthodontics  
Marilyn I. Steele, Assistant Professor of Pediatrics  
James J. Tomasek, Associate Professor of Anatomical Sciences  
Max G. Walter, Associate Professor of Radiological Sciences

Regent Halverstadt moved approval of the recommendation. The following voted  
yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis.  
The Chair declared the motion unanimously approved.

**ACADEMIC PERSONNEL ACTIONS****Norman Campus:****Leaves of Absence:**

J. Vivian Bainbridge, Assistant Professor of Psychology, leave of absence without pay, August 16, 1994 through December 15, 1994. To work on research project at the University of Western Australia.

Stephan Lewandowsky, Assistant Professor of Psychology, leave of absence without pay, August 16, 1994 through December 15, 1994. To work on research project at the University of Western Australia.

**Appointments or Reappointments:**

Subhash Nandlal Shah, Ph.D., Stephenson Chair of Petroleum and Geological Engineering and Professor of Petroleum and Geological Engineering with tenure, annual rate of \$78,750 for 9 months (\$8,750.00 per month), March 1, 1994. Paid from 122-7276, Petroleum and Geological Engineering, pos. 1.60; 122-7476, Petroleum and Geological Engineering Research, pos. 1.63; and 122-7325, Stephenson Chair in Petroleum and Geological Engineering, pos. 1.60.

Bonnie Adele Konopak, Ph.D., Professor of Instructional Leadership and Academic Curriculum with tenure and Chair, Department of Instructional Leadership and Academic Curriculum, annual rate of \$68,500 for 12 months (\$5,708.33 per month), July 1, 1994. Paid from 122-7343, Instructional Leadership and Academic Curriculum, pos. 23.60.

Sharon Kay Womack, Associate Professor of Bibliography and Head, Reference Department, University Libraries, annual rate of \$44,000 for 12 months (\$3,666.67 per month), October 3, 1994 through June 30, 1995. Paid from 122-7600, University Libraries/Reference, pos. 10.63.

Katheleen Rae Guzman, J.D., Associate Professor of Law, annual rate of \$54,000 for 9 months (\$6,000.00 per month), August 16, 1994 through May 15, 1995. Paid from 272-7201, College of Law, pos. 37.60.

Jeffrey Robert Austin, Assistant Professor of Accounting, annual rate of \$65,000 for 9 months (\$7,222.22 per month), August 16, 1994 through May 15, 1995. If Ph.D. not complete by August 15, 1994, title to be changed to Acting Assistant Professor and salary changed to \$61,000 for 9 months. Paid from 122-7213, Business Administration Instruction, pos. 18.60, and 122-7413, Business Administration Instruction Research, pos. 18.63.

Charlotte Ann Sheffield, Assistant Professor of Drama, annual rate of \$31,000 for 9 months (\$3,444.44 per month), August 16, 1994 through May 15, 1995. Paid from 122-7226, School of Drama, pos. 4.60.

Zhen Zhu, Assistant Professor of Economics, annual rate of \$44,000 for 9 months (\$4,888.89 per month), August 16, 1994 through May 15, 1995. If Ph.D. not complete by August 16, 1994, title to be changed to Acting Assistant Professor and salary changed to \$40,000 for 9 months. Paid from 122-7229, Economics, pos. 9.60.

Hamid Barghi, reappointed Adjunct Assistant Professor of Electrical Engineering, salary changed from annual rate of \$20,000 for 9 months (\$2,222.22 per month), .50 time, to annual rate of \$23,175 for 9 months (\$2,575.00 per month), .58 time, April 1, 1994 through May 15, 1994. Paid from 122-7231, Electrical Engineering, pos. 701.60.

Charles R. Hildreth, Ph.D., Assistant Professor of Library and Information Studies, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1994 through May 15, 1995. Paid from 122-7260, Library and Information Studies, pos. 2.60, and 122-7460, Library and Information Studies Research, pos. 2.63.

Alyce Ann DeMarais, Ph.D., Assistant Professor of Zoology, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1994 through May 15, 1995. Paid from 122-7297, Zoology, pos. 14.60, and 122-7497, Zoology Research, pos. 14.63.

Vincent Wong, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$49,729 for 12 months (\$4,144.05 per month), April 1, 1994 through June 30, 1994. Paid from 125-6923, CAPS Model, pos. 905.65. Paid from grant funds; subject to availability of funds.

Ming Xue, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$41,000 for 12 months (\$3,416.66 per month), April 1, 1994 through June 30, 1994. Paid from 125-6923, CAPS Model, pos. 905.65. Paid from grant funds; subject to availability of funds.

#### Resignations and/or Terminations:

John K. Cochran, Associate Professor of Sociology, May 31, 1994.

Jayne M. Salisbury, Research Scientist, Oklahoma Climatological Survey, March 31, 1994 (with accrued vacation through April 21, 1994).

#### Retirements:

Joakim G. Laguros, David Ross Boyd Professor of Civil Engineering and Environmental Science, May 31, 1994; named David Ross Boyd Professor Emeritus of Civil Engineering and Environmental Science.

Marie Adele Prater, Professor of Marketing, medical retirement May 15, 1994; named Professor Emeritus of Marketing.

Gene B. Walker, Professor of Electrical Engineering, May 31, 1994; named Professor Emeritus of Electrical Engineering.

#### Health Sciences Center:

##### Appointments or Reappointments:

Daniel J. Culkin, M.D., Professor and Chair of Urology, annual rate of \$125,000 for 12 months (\$10,416.66 per month), June 1, 1994 through June 30, 1995. Paid from A0008391, PPP Urology Dean's Fund Support, pos. 214000.

Matthew Theodore Draelos, M.D., Assistant Professor of Medicine, annual rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 1994 through June 30, 1995. Paid from D0319000, Medicine Operational, pos. 139589.

Brian S. Nightengale, Assistant Professor of Pharmacy, FTE: \$73,500, annual rate of \$49,000 for 12 months (\$4,083.33 per month), PPP: \$24,500, June 1, 1994 through June 30, 1994. Paid from 30309470, Pharmacy Administration, pos. 293400.

Dean A. Myers, Ph.D., Assistant Professor of Physiology, annual rate of \$51,000 for 12 months (\$4,250.00 per month), September 1, 1994 through June 30, 1995. Paid from A0008591, PPP Physiology Dean Fund Support, pos. 112700.

Ronald Andrew Squires, M.D., Assistant Professor of Surgery, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1994 through June 30, 1995. Paid from A0000182, PPP Surgery-General Surgery, pos. 207710.

#### Changes:

Peggy L. Dubois, Clinical Instructor in Family Medicine, salary changed from annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, to annual rate of \$21,000 for 12 months (\$1,750.00 per month), .35 time, March 1, 1994 through June 30, 1994. Paid from 2218-2, Family Medicine, pos. 181322.

Thomas W. Johnson, Instructor in Medicine, salary changed from annual rate of \$34,000 for 12 months (\$2,833.33 per month) to annual rate of \$42,000 for 12 months (\$3,500.00 per month), April 1, 1994 through June 30, 1994. Revision in contract with University Hospitals. Paid from C4390705, Supplemental Physicians Assistant Contract-Oklahoma Memorial Hospital, pos. 136219.

L. Peter Schwiebert, Associate Professor of Family Medicine, salary changed from annual rate of \$68,275 for 12 months (\$5,689.58 per month) to annual rate of \$70,323 for 12 months (\$5,860.16 per month), January 1, 1994. Budget correction. Paid from 2218-2, Family Medicine, pos. 181500.

Garth Splinter, title changed from Assistant Professor to Clinical Assistant Professor of Family Medicine; title Director of HSC Health Affairs and Rural Health Program, deleted; salary changed from annual rate of \$62,804 for 12 months (\$5,233.67 per month) to without remuneration (with accrued vacation paid through June 13, 1994), April 20, 1994.

Bela Szabo, Associate Professor of Research, Department of Medicine, and Adjunct Associate Professor of Research, Department of Physiology, salary changed from annual rate of \$53,592 for 12 months (\$4,466.00 per month) to annual rate of \$54,491 for 12 months (\$4,540.92 per month), January 10, 1994 through June 30, 1994. Increase paid by VA Medical Center.

#### Resignation and/or Termination:

Richard E. Harrison, Clinical Associate Professor of Removable Prosthodontics, December 31, 1993.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Halverstadt asked if Professor Anita Hill (Law) would be taking a leave of absence during the 1994-95 academic year and he raised several questions regarding leaves of absence, (1) are leaves of absence granted without Regents' approval, and (2) what is the existing policy? He voiced his concern that if a faculty member was going to be away from the University for two out of three years, perhaps that position should be vacated and then filled by someone else or eliminated if it is not really needed. Regent Gullatt responded that the policy is that leaves of absence must be approved by the Board of Regents.

Provost and Senior Vice President Kimpel stated that after checking into this, he did not find any case of a faculty being put in leave status without Regents' approval. He said the University administration tries to be accommodating to those who have requested leaves without pay. There have been situations where leaves have been extended up to two



or three years. If such an extension is requested, it is always carefully evaluated and sometimes not approved. Dr. Kimpel said typically a temporary substitute is hired from another University to cover the teaching load for a faculty member on leave and if that person comes while on a sabbatical, the money differential can be used to help meet operating needs.

Regent Halverstadt said he is concerned with the impression created when faculty are on leave two years out of three and it appears their classes can be covered easily. The impression, then, is that money is spent for faculty who are not on campus teaching and that the faculty does not work very hard. Provost Kimpel responded that sabbaticals are the primary faculty development activity and their value means that other faculty members are going to be very supportive of individuals who apply for sabbaticals and willing to take on additional teaching because they are going to want a sabbatical themselves in the future. Dr. Kimpel said around 3% of the faculty are on sabbatical leave at any particular point in time which indicates the sabbaticals are being used judiciously and in a way that truly does support the development of faculty.

Regent Lewis said it is his understanding that specifically at the College of Law faculty leaves of absence generate the opportunity to bring in distinguished people from other universities which improves the quality of our College. He said he would like to hear more about that at some future time. Regent Hall stated it would be helpful to have information provided on leaves without pay or faculty members who are either on sabbatical or leave without pay for two years out of three. This would help the Regents understand if Anita Hill's request is an unusual request or not. Mr. Hall asked for information covering the past six years. Dr. Kimpel said part of the sabbatical contract is that the faculty member owes the University one full year upon their return and they still honor that contract. He said a report will be prepared for the Board as requested. Requests for sabbaticals and leaves of absence will be considered at the June meeting.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

President Van Horn reported the death of the following:

Gerald Tuma, David Ross Boyd Professor Emeritus of Electrical Engineering and Computer Science, on April 9, 1994.

## LITIGATION

An item was included in the agenda for a report on pending and possible litigation. No report was given.

At 4:33 p.m. Chairman Gullatt recessed the meeting, to be reconvened at 8:30 a.m. on Thursday, May 12, 1994, in the same location.

The meeting reconvened in regular session on May 12 at 9:10 a.m. with all Regents present.

## **ANNUAL REPORT OF THE OKLAHOMA BIOLOGICAL SURVEY**

The annual report of the Oklahoma Biological Survey for the 1993 calendar year was included in the agenda for this meeting. The Oklahoma Biological Survey, an academic unit of the University since 1927, was recognized by the Legislature in 1987 as a State agency. The legislation provides that the Director of the Survey shall present a report each year to the Board of Regents.

Dr. Gary Schnell, Director of the Survey, reported on the progress and condition of the Survey.

This report was presented for information and review. No action was required.

## **BIENNIAL REPORT OF THE OKLAHOMA GEOLOGICAL SURVEY**

The Oklahoma Geological Survey is a research and public service agency of the State. The Survey was established one year after Statehood by the first Legislature. Its purpose is to investigate the land, water, mineral, and energy resources of Oklahoma and to disseminate the results of these investigations to encourage the wise use of the State's natural resources. It also maintains the Oklahoma Geophysical Observatory near Leonard, Oklahoma, and a core and sample library and a well-log library that are widely used by industry.

State Statutes provide that the Survey "... shall be under the direction and supervision of the Board of Regents of The University of Oklahoma ..." and "... the Director shall present to the Board a biennial report ..." The biennial report for the fiscal years 1992 and 1993 was included in the agenda.

Dr. Charles J. Mankin, Director of the Survey, presented a brief report.

This report was presented for information and review. No action was required.

## **CAMERON UNIVERSITY**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Davis presented the following report:

#### Cameron Commencement

Mr. G. T. Blankenship, Vice Chairman of the Board of Regents for The University of Oklahoma and Cameron University, was guest speaker May 7 when Cameron University conferred 856 degrees at its spring commencement. The total number of degrees included 49 masters, 603 bachelors, and 204 associates degrees. Graduates are from 37 states and nine foreign countries.

#### ROTC Commissions

Six graduates were commissioned May 6 at the Cameron Military Science Department's military ball and commissioning. One of the new officers is being assigned to Air Defense, one to Medical Service, and four to Field

Artillery. Brigadier General Edward G. Anderson III, Deputy Commanding General, Combat Developments of the Combined Arms Command at Fort Leavenworth, Kansas, was guest speaker at the commissioning, conducted at the Fort Sill Officers Club.

#### Portfolio Class Increases Profits

The Cameron Investment Portfolio Class reported accounting profits of almost \$24,000 from July 1993 through March 1994, \$7,000 more than the corresponding period the previous year. Fifteen students were involved in managing the \$600,000 portfolio which is funded by a loan from Citizens Bank. This is the only student-managed portfolio in the country which operates entirely with borrowed money. The class is supervised by Dr. T. K. Bhattacharya and Dr. Taisier Aldiab of the School of Business.

#### McMahon approved KCCU Challenge Grant

The McMahon Foundation of Lawton has made a \$4,800 Challenge Grant to Cameron's Public Radio Station KCCU-FM, the fifth year the Foundation has awarded a grant to assist with programming. The McMahon Foundation helped establish the station in 1989 with a \$50,000 matching grant. Mark Norman, Director of Broadcasting, said the current grant will be matched by funds from membership subscriptions.

#### Noble Foundation Grant

The Ardmore-based Noble Foundation has granted KCCU \$15,000 to help defray the cost of installation of the Ardmore translator. The Foundation also granted KCCU a \$5,000 Challenge Grant to be utilized to encourage participation in the annual KCCU membership drive. KCCU signed the Ardmore translator on the air in July 1993. Michael Cawley, President of the Noble Foundation, said the Foundation is pleased that the radio station is part of the Ardmore community.

#### Student OEA Named State's Best

Cameron University's Student Oklahoma Education Association chapter has been named the outstanding chapter in Oklahoma. The award was presented May 2 at a seminar of Cameron student teachers. Chapter activities included a media fair in March at which area educators and future teachers viewed exhibits by Cameron students in education. Dr. William James is sponsor of the Cameron Student OEA chapter.

#### Journalism Students Win State Awards

Cameron journalism students took 11 individual awards -- the largest number ever -- at the Oklahoma Collegiate Press Association Conference April 15. The meeting was attended by 170 students from 17 colleges and universities. The Wichita yearbook placed first in general excellence among four-year universities for the third consecutive year, and the *Collegian* newspaper won third in general excellence among four-year universities. Yearbook staff members won five individual awards, and *Collegian* staff members won six individual awards. Tom Lane sponsors the yearbook and Dr. Donna Evers sponsors the *Collegian*.

## **CAMPUS MASTER PLAN PROJECT FOR THE REPLACEMENT OF HEATING AND AIR CONDITIONING UNITS IN THE CAMERON UNIVERSITY THEATRE AND MUSIC BUILDINGS**

Three of the six gas-fired chillers which provide air conditioning for the Cameron University Theatre are inoperable and cannot be repaired. The three remaining Theatre units cannot provide sufficient cooling for the facility. There are two suitable replacement units currently in service at the Music Building and by moving them to the Theatre, cooling needs in the Theatre can be accommodated. To replace the chillers transferred from Music, one unit is available from university inventory and another must be purchased. In all, one new 30-ton heater/chiller must be purchased and installed and three others must be either transferred or installed. Additionally, it will be necessary to purchase and install one modular cooling tower with a capacity of 1,200 gallons per minute. This recommendation is the least costly alternative for providing heating and air conditioning for the Theatre and Music Buildings.

President Davis recommended the approval of a Campus Master Plan project consisting of repairs and replacement of the heating and air conditioning units in the Theatre and Music Buildings. These repairs and replacements are to be funded from Section 13 and New College Funds in the estimated amount of \$100,000.00.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **PARTIAL SETTLEMENT OF FITNESS CENTER LITIGATION**

On December 31, 1993, Cameron University and KA Industries reached agreement on the settlement of all issues relating to the swimming pool portion of the litigation between the parties pending in the District Court of Comanche County, Oklahoma as Case Number OJ-91-1063. Pursuant to the agreement, KA Industries will pay Cameron \$167,000.00, and in addition will release all claims to retainage held by Cameron in the project in the sum of \$152,656.00, for a total settlement of \$319,656.00. Documents reflecting the settlement have been drawn and approved by counsel for all parties.

Issues still remaining in the litigation include the structural and roof repairs. This settlement does not affect those issues.

President Davis recommended acceptance of a settlement offer from KA Industries to resolve all issues relating to the swimming pool portion of the Fitness Center litigation.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## ACADEMIC PERSONNEL ACTIONS

### Appointments or Reappointments:

Jessica L. Miller, M.S., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$30,000 for 9/10 months, August 15, 1994 through May 14, 1995 if all requirements for the Ph.D. degree have been completed by August 15, 1994. Appointment will be at the rank of Temporary Instructor with an academic year salary of \$29,000 if requirements for the Ph.D. have not been completed. Paid from 11444, Department of Psychology and Human Ecology, pos. F054.

Margery A. Kingsley, M.A., Assistant Professor, Department of English, annual rate of \$29,000 for 9/10 months, August 15, 1994 through May 14, 1995 if all requirements for the Ph.D. degree have been completed by August 15, 1994. The academic year salary will be \$28,300 if requirements for the Ph.D. have not been completed. Paid from 11474, Department of English, pos. F089.

Priscilla Perkins, M.A., Assistant Professor, Department of English, annual rate of \$29,000 for 9/10 months, August 15, 1994 through May 14, 1995 if requirements for the Ph.D. degree have been completed by August 15, 1994. The academic year salary will be \$28,300 if all requirements for the Ph.D. have not been completed. Paid from 11474, Department of English, pos. F095.

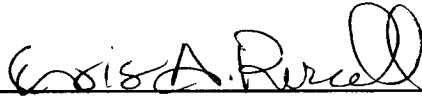
President Davis recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## LITIGATION

An item was included in the agenda for a report on pending and possible litigation. No report was given.

There being no further business, the meeting adjourned at 9:42 a.m.

  
Chris A. Purcell  
Executive Secretary of the Board of Regents



# The University of Oklahoma

ATHLETIC DEPARTMENT

TO: Dr. Roland Smith, Vice President - Student Affairs  
Members of the University of Oklahoma Board of Regents

FROM: Debbie Copp, EEC Representative, Publications Board 

RE: Proposed Revisions to the Publications Board Charter

DATE: April 18, 1994

For more than 18 months, the Publications Board at the University of Oklahoma has worked on revising the charter for the same. The proposed changes are included in this packet. Since pieces of paper rarely reflect the entire story, I offered to write a memo to explain further the need for the most significant of the changes — giving students a majority on the board.

This is something that those of us on the board spent a considerable amount of time discussing. The vote to make the change passed with only one vote against. That in itself speaks for the commitment of the board to this change.

There were numerous reasons that were expressed to indicate why the board voted overwhelmingly in support of this change. First, this board governs/oversees a purely student publication, *The Oklahoma Daily*, and as such, there was the belief that students should have a majority on the board. The students pay a percentage of the budget through student activity fees and by that payment, they are partial owners of the paper.

Second, it is the student members of the board who consistently are most involved with sub-committee work and the board itself. The students often end up with a majority anyway because non-student members get called away by other matters of the day.

Finally, and the most important reason in my opinion, the board is often approached by representatives of student groups who believe that *The Oklahoma Daily* is not their paper, that it is run by an elitist group of anonymous people who don't share the concerns of the average student. By increasing the number of students who sit on the board, we give more students an opportunity to participate in the process, to understand the process and to improve the process by which *The Oklahoma Daily* does its job and serves its audience. It opens the educational process up to more voices, diverse voices which make up the population of this campus.

We all believe these changes are important ones, and would like to see them implemented while the students who worked so hard to help put them together are still on campus. Please call me (325-8367) if I can be of further assistance.

cc: File

**CHARTER GOVERNING  
STUDENT PUBLICATIONS**

At

**THE UNIVERSITY OF OKLAHOMA**

As Approved By

**THE BOARD OF REGENTS**

of

**THE UNIVERSITY OF OKLAHOMA**

**OCTOBER 18, 1973**

Amended by the University of Oklahoma Board of Regents, May 14, 1992.

**PREAMBLE**

By authority of the Board of Regents and the President of the University of Oklahoma and on behalf of the University community, the Publications Board presents this charter governing specific Student Publications, said charter representing the general framework of operations of the Publications Board.

\* ~~Section I~~ ARTICLE I - The Publications Board Authority

The Publications Board of the University of Oklahoma receives its authority from the University Board of Regents through the President of the University and the Vice President for Student Affairs.

~~Section II~~ ARTICLE II - The Publisher Function

The Board of Regents of the University of Oklahoma is the legal publisher of and has ultimate responsibility for *The Oklahoma Daily* and ~~Sooner yearbook~~ and such other student publications as may be established, recognized, financed, controlled, and directed by the Publications Board, which Board is delegated the operating and policy-making responsibilities for such student publications.

~~Section III~~ ARTICLE III - *The Oklahoma Daily*

*The Oklahoma Daily* is a student newspaper with responsibility to the University community; secondarily, it provides opportunity for laboratory experience for students in the School of Journalism and Mass Communication. The Publications Board has the responsibility for seeing to it that both these functions are performed. In order to best serve the University community and fulfill the historic check and balance role a newspaper plays on government and society, *The Oklahoma Daily* must preserve its independence. Student newspaper editorial freedom of expression requires student responsibility for presenting news and opinion accurately, fairly and completely.

\*Proposed changes are underlined and wording to be deleted is lined through.

**~~Section IV~~ ARTICLE IV - The *Sooner* yearbook**

The *Sooner* yearbook is a student yearbook with responsibility to the University community. The Publications Board has the responsibility of seeing to it that this function is performed. While the Publications Board suspended publication of the *Sooner* yearbook after the publication of Volume 88, the Publications Board reserves the right to maintain both its role as the publisher of the University of Oklahoma yearbook as well as full rights to the name *Sooner* yearbook.

**~~Section V~~ ARTICLE V - The Charge of the Publications Board**

Section 1: The single charge of the Publications Board is to assure, on behalf of the Regents, the highest quality of publications under its direction for the entire University community. This charge implies these general powers and responsibilities:

- A. Recommending, establishing, implementing, and monitoring sound editorial, fiscal, production, and personnel policies.
- B. Long-range planning in all areas of responsibility.
- C. Assuring due process when, in the judgment of the Board, a staff member acting on its behalf must be removed for cause.

**~~Section VI~~ ARTICLE VI - Regular Meetings**

The Publications Board will meet no less than six times during the academic year. Dates shall be set by the chair.

**~~Section VII~~ ARTICLE VII - Summer Meetings**

Meetings shall be called by the chair as necessary during the summer session. Because some members may be unalterably away from the University during the summer session, the chair shall regard those who are reasonably accessible to the University as the total membership of the Board and shall alter accordingly the quorum rule, hereinafter detailed, during such periods.

**~~Section VIII~~ ARTICLE VIII - Publications Board Membership**

Section 1: To represent fully the total community it is to serve, the Publications Board shall be composed of ~~9~~ 13 voting members and ~~6~~ 5 non-voting members as follows:

- A. One staff member representing the University President (Appointed by the University President)
- B. One member representing the faculty-at-large (Appointed by the Faculty Senate)
- C. One staff member appointed by the University's Norman staff governing body.



- D. One alumni representative who is a member of the working press in the State of Oklahoma selected by the President from among nominations from the membership of the Oklahoma Press Association
- E. The Director of the School of Journalism and Mass Communication (ex-officio, ~~non-voting~~)
- F. One member to represent the Journalism and Mass Communication ~~Faculty~~ faculty elected by the Journalism and Mass Communication faculty
- G. One member representing the editorial staff of *The Oklahoma Daily* (A student who has held a paid staff position on *The Oklahoma Daily*, elected by *The Oklahoma Daily's* fall editorial staff to serve one (1) year, beginning that fall)
- ~~H.~~ H. One member representing the advertising staff of *The Oklahoma Daily* (A student who has held a position on the advertising staff of *The Oklahoma Daily*, elected by *The Oklahoma Daily's* fall advertising staff to serve one (1) year, beginning that fall)
- ~~I.~~ I. ~~One member~~ Two members representing publications-at-large (selected by the Publications Board from students petitioning the Board for membership. ~~This member~~ These members must have held a paid or volunteer staff position on one of the publications published by the Board)
- ~~I.~~ I. Two students, one appointed by UOSA and one appointed by the President
- ~~J.~~ J. One undergraduate student appointed by student government
- ~~K.~~ K. One graduate student appointed by student government
- ~~L.~~ L. One student appointed by the University President
- ~~J.~~ M. The Director of Student Publications (ex-officio, non-voting)
- ~~K.~~ N. The Editorial Supervisors Adviser of *The Oklahoma Daily* and ~~*Sooner*~~ yearbook (ex-officio, non-voting)
- ~~L.~~ O. The Editor of *The Oklahoma Daily*, during tenure in that position (ex-officio, non-voting)
- ~~M.~~ M. The Editor of the ~~*Sooner*~~ yearbook, during tenure in that position (ex-officio, non-voting)
- ~~P.~~ P. The student advertising manager of *The Oklahoma Daily*, during tenure in that position (ex-officio, non-voting)
- ~~Q.~~ Q. The Manager of Advertising and Marketing for Student Publications (ex-officio, non-voting)

~~Section IX~~ ARTICLE IX - Other Eligibility Requirements for Board Membership

Section 1: These additional eligibility requirements for Publications Board membership shall be applicable:

- A. For all student members, each
  1. shall be enrolled as a student in a degree program at the University of Oklahoma and making satisfactory academic progress during the term of membership,
  2. ~~student members are~~ shall not be required to enroll during summer term,
  3. shall be a student in good standing, i.e., not on academic or disciplinary probation,
  4. shall have posted no less than a 2.25 grade average in the semester immediately preceding selection to the Board, shall have no less than a 2.25 cumulative grade point average, and shall maintain no less than 2.25 during the term of appointment,

5. shall not graduate from the University prior to completion of the term of appointment to the Board.
- B. Additionally, the ~~member~~ members representing *The Oklahoma Daily* shall have served at least one semester at the time of application in a paid staff position on that paper.
- ~~C. The member representing the Sooner shall have served at least one semester at the time of application in a staff position on that yearbook.~~
- ~~D. C.~~ C. For the at-large ~~position~~ positions, members must have served on the paid or volunteer staff of *The Oklahoma Daily* ~~or Sooner~~, as defined in B ~~and C~~ above.
- ~~E. D.~~ D. For non-student members,
  1. Faculty and staff must be employed by the University at no less than .75 time (including split appointments),
  2. The professional representative must be an active member of the working press of Oklahoma.

Section 2: Methods of selection are left to the appointing authority as approved by the Regents excepting the positions representing *The Oklahoma Daily*, ~~Sooner~~, and publications-at-large. In the latter cases, the following procedures apply:

- ~~A. In addition to applicable student membership criteria above, the editor of The Oklahoma Daily shall accept nominations from qualified students during the first five days of publication of The Daily during the fall semester. He shall call a staff meeting on the sixth day of publication and those students holding the positions of copy editor and higher shall elect from among the applicants, recording the votes by name and transmitting these in writing to the chair of the Publications Board.~~
- A. The editor shall call a meeting of the staff of The Oklahoma Daily - not including the advertising or Journalism Press staffs - before the end of the second week of publication and before the Publications Board meeting of the fall semester. A quorum shall be declared for that meeting if more than half of the paid staff members and staff members writing for The Oklahoma Daily in conjunction with a laboratory requirement. Those same staff members will then elect a representative from the nominees. If no nominee receives a majority of the vote, those same staff members will elect a representative from the top two vote getters.
- ~~B. In addition to applicable student membership criteria above, the editor of the Sooner shall accept nominations from qualified students during the first five class days of the fall semester. The editor shall call a staff meeting on the sixth day of classes and those students holding the positions of section editor or higher shall elect from among the applicants, recording the votes by name and transmitting these in writing to the chair of the Publications Board.~~
- B. In addition to applicable student membership criteria above, the student advertising manager of The Oklahoma Daily shall accept nominations from qualified students serving on the paid advertising staff during the first five days of publication of The Oklahoma Daily during the fall semester. He/she shall call a staff meeting on the sixth day of publication and those students holding paid positions shall elect from among the applicants, recording the votes by name and transmitting these in writing to the chair of the Publications Board.
- C. Applicants for the publications-at-large ~~member's position~~ members' positions will execute the

~~proper application forms at the specified filing times. The Board will select the member at large at the last meeting of the spring semester after reviewing all applications. The Board will select the members-at-large at the first meeting of the fall semester after reviewing all applications.~~

~~Section X~~ ARTICLE X - Terms of Office

Terms of student members of the Publications Board shall be one year. Appointment may not be successive. Terms of non- student members normally will be three years and can be successive. All terms commence with the first fall meeting.

~~Section XI~~ ARTICLE XI - Board Vacancies

Section 1: If an unexpired term should occur, the chair shall report the vacancy to the appointing authority and request a replacement. If a vacancy occurs with reference to *The Oklahoma Daily, Sooner* or at-large positions, the previously detailed selection procedures shall be followed but in a different time frame as determined by the chair. A Publications Board member absent three consecutive meetings shall be declared ineligible for membership, his/her seat vacated, and the appointing authority requested to appoint a replacement.

Section 2: A Publications Board member shall be absent if the member fails to appear within 15 minutes of the scheduled time of any legal meeting declared by the chair of the Publications Board. A quorum need not be present for a meeting in order for a member to be ruled absent. The chair of the Publications Board may, at his or her discretion, waive absences of members for reasonable cause.

~~Section XII~~ ARTICLE XII - Board Chair and Secretary

Section 1: The Board shall elect its own chair from the voting faculty members of the Board and the chair shall have the right to vote on all issues. The secretary shall be elected from voting or non-voting Board members. Election of the chair is by routine nomination and election procedures. In the absence of the chair from a meeting of the Board, ~~the chair may delegate powers (except voting) and responsibilities of the chair to any member of the board~~ voting members of the Board in attendance will elect a temporary chair from the members (voting or non-voting) present. Election of a member as temporary chair will not change the voting status of that member.

Section 2: Upon a no-confidence vote of a two-thirds majority of Board members present, the chair shall be removed as chair, and the Board shall elect a new chair from remaining eligible members.

Section 3: Election of the secretary is by routine nomination and election procedures. In the absence of the secretary, the chair – permanent or temporary – may delegate the powers and responsibilities of the

secretary to any member of the Board.

~~Section XIII~~ ARTICLE XIII - The Board Executive Committee

Section 1: The Executive Committee is composed of the chair of the Board, the director of the School of Journalism and Mass Communication, and one student chosen by the Board from among the voting members of the Board. In the event that the director of the School of Journalism and Mass Communication is elected chair of the Board, the Board elects a third member from among its voting membership. All members of the Executive Committee are voting members of the committee.

Section 2: The Executive Committee is, in effect, the day-to-day publisher of the publications and exists primarily to see that the policies and procedures of the Board are carried out, and to settle disputes as follows:

When an editorial adviser and an editor reach a point of disagreement on a matter which cannot be resolved between them, they shall take the following steps:

- ~~1. If the situation needs to be decided within a matter of a few hours, the editor or adviser will call upon the Executive Committee to make a decision.~~
- ~~2. In cases where time is not a critical factor, the editor or editorial adviser may request a 72-hour waiting period and call an emergency meeting of the Board to be held within 72 hours.~~
- ~~3. In all such appeals the decision of the Board is final.~~
1. In cases where time is not a critical factor, the editor or editorial adviser may request a 72-hour waiting period and call an emergency meeting of the Board to be held within 72 hours. The decision of the Board is final.
2. If the situation needs to be decided within a matter of a few hours, the editor or adviser will call upon the Executive Committee to make a decision. In all such appeals the decision of the Executive Committee of the Board is final.

Section 3: The Executive Committee is empowered to make emergency decisions of any kind in those areas in which the Publications Board has authority. Such decisions must be reported for its approval to the full Board at its next meeting.

~~Section XIV~~ ARTICLE XIV - Authority Over Publications

Section 1: The Publication Board shall have direct supervision and control of *The Oklahoma Daily* and ~~Sooner yearbook~~ and other such publications as the Board may establish. It shall be the duty of the Publications Board to promulgate appropriate operating policies and procedures manuals for the publication under its control and to see to it that these policies and procedures are made available to Board employees and adhered to. The policies and procedures manuals should be reviewed for updating at least annually, and copies shall be provided the President, the Vice President for Student Affairs, and the Executive Secretary of the Regents.

**Section 2:** In addition, the facilities and equipment of *The Oklahoma Daily* and ~~*Sooner*~~ yearbook shall be used in compliance with University policy.

**~~Section XV~~ ARTICLE XV - Authority to Establish, Consolidate, Discontinue**

When, in the judgment of the Publications Board, conditions warrant such action, it may establish or discontinue any student publication under its control, ~~subject to the approval of the President.~~

**~~Section XVI~~ ARTICLE XVI - Properties and Funds**

All properties, funds, securities, goodwill and titles of ~~the *Sooner* yearbook,~~ *The Oklahoma Daily,* ~~*Journalism Press*~~ Student Publications or the Publications Board held for the University of Oklahoma Board of Regents by the Publications Board shall be managed in accordance with the fiscal management policy of the University of Oklahoma.

**~~Section XVII~~ ARTICLE XVII - Authority Over Business Affairs**

**Section 1:** The Publications Board shall have the power to govern directly or through its authorized representatives or employees the business affairs of the publications under the control of the Publications Board, provided that such governance is consistent with and participant in current University accounting, purchasing and contracting and all other University policies and practices. The Board, or its designated employees, retain the power to set ~~advertising and mail subscription rates,~~ yearbook prices, and employee pay rates within appropriate University, administrative, state and national guidelines.

**Section 2:** The Board shall review and recommend an annual operating budget for the new fiscal year in accord with the University's budget schedule. Such budgets shall be forwarded through channels to the President as a recommendation, and an information copy of each budget supplied to the University Budget Council upon request.

**Section 3:** The Board shall undertake a five-year capital improvement plan for the publications and facilities under its control and revise said plan annually as appropriate to reflect changes in priorities for such improvements. The plan, along with estimated costs, shall be supplied to the Vice President for Student Affairs and to the President as a recommendation.

**~~Section XVIII~~ ARTICLE XVIII - Staff Organization**

It shall be the responsibility of the Publications Board to ~~determine~~ approve the staff organizations of *The Oklahoma Daily* and ~~*Sooner*~~ and any other publication (s) which may be established by the Board.

**ARTICLE XIX - Principal Employees of the Board**

The principal employees of the Publications Board are the ~~editors~~ editor of *The Oklahoma Daily* and ~~Sooner yearbook~~, the Director of Student Publications and the Editorial ~~Advisers~~ Adviser of the ~~publications~~ *The Oklahoma Daily*.

~~Section XX~~ **ARTICLE XX - Selection of Editors**

Section 1: The following eligibility requirements must be met by applicants for the position of editor of *The Oklahoma Daily*.

- A. Applicant must be a student in a degree program at the University of Oklahoma making satisfactory academic progress at the time of application and during term of appointment.
- B. Shall be an enrolled student (except during summer session) in good standing, i.e., not be on academic or disciplinary probation during term of appointment.
- C. Shall have posted no less than a 2.25 grade point average in the semester immediately preceding application for the position of editor, and shall have no less than 2.25 cumulative grade point average.
- D. Shall not graduate from the University prior to the completion of the term of appointment to the position of editor.
- E. Shall have served on *The Oklahoma Daily* in a paid staff position.
- ~~F. Shall have completed a course in journalism law prior to serving as editor.~~
- ~~F. Shall have completed a course in journalism law prior to serving as editor or shall be enrolled in a course in journalism law while serving as editor.~~
- ~~G. It is preferred that a student chosen as editor complete a course in editorial writing during tenure as editor unless already completed.~~
- ~~G. H.~~ H. Shall not hold an elective or appointive position in student government during tenure as editor.

~~The following criteria must be met by applicants for the position of editor of the Sooner:-~~

- ~~A. Applicant must be a student in a degree program at the University of Oklahoma making satisfactory academic progress at the time of application and during term of appointment.~~
- ~~B. Shall be an enrolled student (except during the summer session) in good standing, i.e., not be on academic or disciplinary probation.~~
- ~~C. Shall have posted no less than a 2.25 grade point average in the semester immediately preceding application for the position of editor, and shall have no less than 2.25 cumulative grade point average.~~
- ~~D. Shall have served on the Sooner in a staff position.~~
- ~~E. Unless already completed, shall complete a course in journalism law during the term served as editor.~~
- ~~F. Shall not hold an elective or appointive position in student government during tenure as editor.~~

Section 2: Applicants meeting the eligibility requirements must execute the proper application forms at the specified filing times, appear before the Board for interviews at a time prescribed by the chair, and certify by their signatures on the application forms that they have read, understand, and will uphold the policies and procedures pertinent to the positions for which they apply. The Board shall have the authority to waive any or all of the requirements for ~~either of these positions~~ this position if there are no candidates who meet all of the requirements or if in the opinion of the Board there is an otherwise qualified candidate. Voting on applicants for these positions will be done only for those that arise from a motion and second from voting members of the Board. Voting will be by roll call and shall be recorded ~~which the secretary shall record~~ in the minutes of the meeting.

Terms of appointment for editors are:

~~A. One semester for *The Daily*.~~

~~B. One year for the *Sooner*.~~

Term of appointment for editors of *The Oklahoma Daily* is one semester with the option to reapply.

~~Section XXI~~ ARTICLE XXI - Director of Student Publications

Section 1: When the position of Director of Student Publications is vacant, the Board will interview applicants based on pre-determined criteria. A two-thirds vote of the voting membership of the Board shall be necessary for hiring or dismissal.

Section 2: The Director of Student Publications is delegated the following responsibilities by the Publications Board:

- A. Principal fiscal officer of the Board with prime responsibility to effect prudent fiscal control over the Board's business.
- B. Hiring and terminating personnel under his/her charge, specifically in the clerical, advertising, and production areas.
- C. Maintaining adequate financial records and reporting to the Board non-routine developments and transactions.
- D. The preparation and annual updating of a long-range plan for systematic growth of Student Publications and the preparation of an annual operating budget for the coming fiscal year to be submitted for Board approval either before or at the first meeting after submission to other University authorities.
- E. Being aware of the policies and procedures of the Board, to uphold them, and to recommend ways in which they can be strengthened.

~~Section XXII~~ ARTICLE XXII - Editorial Advisers

Section 1: There shall be an editorial adviser for each publication under the control of the Publications Board. When the Editorial Advisers' positions are vacant the Board ~~will~~ will establish a representative search committee from the Board membership who will:

- A. establish the qualifications needed at the time,
- B. interview qualified applicants, and
- C. select the most qualified person.

**Section 2:** A two-thirds vote of the voting membership of the Board shall be necessary for hiring or dismissal. The Editorial ~~Advisers~~ Adviser of The Oklahoma Daily and Sooner shall be delegated these general responsibilities:

- A. Principal adviser of the editorial content of the ~~publications~~ publication and the professional conduct of ~~their staffs~~ his/her staff.
- B. Awareness of the sensitive role the ~~publications play~~ publication plays in the total University community.
- C. Shall adhere to the principle that editorial freedom of expression is a basic requirement for the college publications.
- D. Understanding and adhering to the policies and procedures of the Board contained in this document and in the documents affecting ~~publications~~ publication over which ~~they have~~ he/she has supervisory responsibilities.
- E. Shall assist the ~~editors~~ editor of The Oklahoma Daily and Sooner yearbook to understand the objectives of ~~these~~ this ~~publications~~ publication and to fully comprehend ~~their~~ his/her responsibilities and duties as ~~editors~~ editor.

**Section 3:** Concerning the Editorial Adviser ~~positions~~ position:

- A. The Editorial Adviser of The Oklahoma Daily and the Sooner yearbook can be a member of the faculty of the School of Journalism and Mass Communication with a reduced teaching load. ~~He or she~~ He/She shall be appointed jointly by the Director of the School of Journalism and Mass Communication and the Director of Student Publications with approval of two-thirds of the Publications Board. The salary can be divided between the School of Journalism and Mass Communication and the Publications Board. For academic work including the lab, he/she shall report to the Director of the School of Journalism and Mass Communication. In publications supervisory matters, he/she shall report to the Publications Board.  
~~The Editorial Adviser of the Sooner yearbook shall be appointed by the Director of Student publications with approval of two thirds of the Publications Board. In publications supervisory matters, he or she shall report to the Publications Board.~~
- B. The relationship between the Editorial ~~Advisers~~ Advisers and the ~~staffs~~ staff of The Oklahoma Daily and the Sooner yearbook shall be that of adviser and liaison between the Publications Board and the ~~staffs~~ staff. The relationships between the Editorial Adviser of The Oklahoma Daily and laboratory students shall be teacher-student.

**Section ~~XXIII~~ ARTICLE XXIII - Other Personnel**

**Section 1:** The Board Executive Committee shall take an indirect role in the appointment of all other personnel related to the operations of The Oklahoma Daily and Sooner other publications by:



- ~~A. Requiring the editors of its publications to present their staffs for approval by the Committee.~~
- A. Requiring the editors of its publications to present their staffs for approval before those staffs are made public.
- B. Requiring that the Director of Student Publications present monthly a complete report of all personnel appointments and terminations.

Section 2: In the event that the Board Executive Committee is divided on any such appointment, the appointment shall be brought to the full Board for its action.

~~Section XXIV~~ ARTICLE XXIV - Due Process

In all matters relating to the discipline or dismissal of an employee of the Publications Board, care shall be taken to insure due process. Employees other than those directly hired by the Board shall have a hearing upon request under the appropriate University policy. Employees hired directly by the Board shall have an opportunity for a hearing before the Board prior to any University hearing.

~~Section XXV~~ ARTICLE XXV - Parliamentary Procedure

The Publications Board shall establish its own parliamentary procedures, excepting quorum and proxy rules as follows:

For purposes of Publications Board meeting, a quorum is ~~one~~ more than one-half of the individuals who have been named or elected to the Board, i.e., if there are ~~11~~ 13 voting members of the Board, seven voting members present constitute a quorum. In all cases, a majority of the voting members present is required to enact any motion.

~~Section XXVI~~ ARTICLE XXVI - Amendments to this Charter

Provisions of this charter may be amended by a two-thirds vote of the voting membership of the Publications Board. Such amendments will be effective only after approval by the Regents. (RM, 10-18-73, pp. 12552-63; amended 12-9-82, pp. 17337-45; 10-17-90, p. 22023; 6-13-91, pp. 22459-60; 5-13-92, p. 22870)