

**C O N T E N T S**  
**MINUTES OF A REGULAR MEETING**  
**THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS**  
**APRIL 12-13, 1994**

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
APRIL 12-13, 1994**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in the Board Room of the Foundation Building on the Norman Campus of the University beginning at 2:13 p.m. on Tuesday, April 12, 1994.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents G. T. Blankenship, J. Cooper West, Stephen F. Bentley, Melvin C. Hall, Donald B. Halverstadt, M.D., and C. S. Lewis III. Mr. Lewis was reappointed to the Board on March 21, 1994 by Governor David Walters to serve a term ending March 21, 2001. The State Senate confirmed the appointments of Mr. Lewis and Mr. Bentley on April 4, 1994.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of The University of Oklahoma, Provosts James F. Kimpel and Jay H. Stein, Vice Presidents Fred J. Bennett, Jerry B. Farley, Mark E. Lemons, and Roland M. Smith, Interim Vice President Eddie C. Smith, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 1:30 p.m. on April 11, both as required by 25 O.S. 1981, Section 301-314.

## **MINUTES**

Regent Bentley moved approval of the minutes of the annual meeting held on March 15-16, 1994, as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **THE UNIVERSITY OF OKLAHOMA**

### **CONSULTANT REPORT - UNIVERSITY REORGANIZATION**

At the special meeting of the Board of Regents on December 21, 1993, the Regents approved awarding a contract to Kaludis Consulting Group to study and make recommendations related to the University's executive structure.

Dr. George Kaludis was present to provide the final report on his study of the reorganization of the University's executive structure.

Dr. Kaludis stated this is a very timely moment to take stock of the organizational structure and to consider the future of the University. Great institutions are built on the base of leadership from boards, executives, faculty and others and an environment needs to be

created where executives, provosts, deans, etc. can succeed and have relatively long tenures. He said there are three "strategic shifts" he would highlight today. First, the role of The University of Oklahoma in the State of Oklahoma. This role is complex and important in graduate work, in research, in high quality undergraduate work and in support of economic development in the State. The second strategic shift is the Health Sciences Center is moving to center stage as national and State health care policies move to prevention and managed care. Third, is the interdependency of The University of Oklahoma and the State of Oklahoma. The State depends on the University to develop the resource base to fulfill the more comprehensive role of education, research and economic development.

Dr. Kaludis presented four alternative structures: (1) Retain the present organization, (2) Return to a unitary administration, (3) Separate campus entities reporting directly to the Regents, or (4) Create a central University administration with two or more stand-alone campuses reporting. Dr. Kaludis explained the proposed organizational structure for the central administration alternative with the use of charts (attached hereto as Exhibit A).

The key recommendations of the proposed restructuring (alternative #4) are as follows:

In consultation with the new President, adopt an institutional management structure that includes an Office of the President and two Campus Operating Units - Norman and the Health Sciences Center - headed by Provosts/Senior Vice Presidents.

Establish a complete Norman Administration by changing the reporting lines for the Vice President for Student Affairs and the Vice President for Administrative Affairs from the President to the Norman Provost/Senior Vice President; restructure University Affairs to have President's level, Norman and Health Sciences Center staffs.

Shift the Board focus to planning and evaluation of plans; direct the President to develop plans for the campuses, including plans for the colleges and schools within the campuses.

Acknowledge the need to diversify the University economy by reorienting University management and economic structures to include revenue responsibility as well as program and expenditure management responsibilities; build in appropriate incentives and disincentives.

Plan and implement separate physical locations for the Office of the President and for the Norman Campus administration. Retain Evans Hall for the Board of Regents' and President's functions.

Direct OU Executives to present full plans for special University corporate entities for: Technology development, training and public service; and health services.

Restrategize the role of philanthropy at OU with the Foundation Board. Understand and respond to the long-term consequences of philanthropy as a part of OU's economic base and not as discretionary money. Develop a new accord with the Foundation.

Open new dialogue with the State on relationships between the University Hospitals and the Health Sciences Center; Look for programmatic and financial synergies to make the Health Sciences Center and the University Hospitals competitive in the new managed care environment.

Develop a new concept for the commitment of Regents' time and energy in recognition of:

- Board meetings
- Committee meetings
- Service on special entities
- Resource development
- Advocacy
- Out-of-meeting activities
- Revisit Committee structure issue

Increase staff resources in Internal Audit for heavier roles in:

- Operational audits
- Financial policy evaluation
- Electronic management systems auditing
- Business and financial procedures review

Chairman Gullatt commented that any recommendations today would be premature until a new President is on board and has an opportunity to be involved in the review of the report.

The Regents commented the consultation was well done. This study has stimulated thought and discussion and momentum must not be lost over time. It is clear the University has to change. Goals and objectives need to be looked at and the University needs to reposition itself financially. The Regents expressed their appreciation to Dr. Kaludis for his efforts.

#### **24TH AVENUE N.W. (S.H. 77T) EASEMENTS**

At the January 1994 meeting, the Board of Regents approved granting of easements to the Oklahoma Department of Transportation (ODOT) which will allow for the construction of 24th Avenue N.W. (S.H. 77T) through the west side of the University Research Park. The construction of this facility is essential to enable the development of this valuable area of the Research Park. Based on preliminary planning, a 120-foot-wide permanent easement and additional temporary construction easements were believed to be necessary. The final plans for the project have now been completed and the permanent easement required will need to be extended in some areas to as much as 160 feet in width. The proposed easement documents along with the aeronautical study documents related to the project have been submitted to the Federal Aviation Administration for concurrence. The project is currently scheduled by ODOT for bidding in May 1994.

This item was for information only. No action was required.

## RESOLUTION - THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION

President Van Horn recommended approval of the following Resolution:

WHEREAS, The University of Oklahoma Student Association has played an important role in the governance of the student body for the past twenty-five years; and

WHEREAS, The University of Oklahoma Student Association continually has been committed to working within the University to create a better life for all students; and

WHEREAS, the students of The University of Oklahoma have been well represented through UOSA in communication with the Board of Regents, University administrators and the State Legislature; and

WHEREAS, The University of Oklahoma Student Association has increased student participation in the University through contributions to discussions on such important issues as tuition, student activity fee allocations and University policies that affect students.

NOW THEREFORE BE IT RESOLVED that The University of Oklahoma Board of Regents recognizes and proclaims April 17, 1994 to April 17, 1995 as The University of Oklahoma Student Association Twenty-fifth Anniversary Celebration.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## RESOLUTION - STAFF WEEK

President Van Horn recommended approval of the following Resolution:

WHEREAS, the staff of The University of Oklahoma is essential to the accomplishment of the institution's mission in teaching, research and public service; and

WHEREAS, the dedicated efforts and skills of staff members contribute to the quality and achievements of the entire University; and

WHEREAS, the many and varied contributions of the staff enhance the quality of life for those within the University community as well as for those in the larger community; and

WHEREAS, University employees will gain recognition in the annual Staff Awards Ceremony for achievement, length of service and retirement, and special events will salute the diversity of concerns, interests and talents of staff members.

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 25-29, 1994 to be "OU Staff Week" on the Norman Campus in recognition of the jobs well done.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**RESOLUTION - THE SARKEYS FOUNDATION**

President Van Horn recommended approval of the following Resolution:

WHEREAS, The Sarkeys Foundation and its Trustees have provided invaluable resources to strengthen and enrich many areas of The University of Oklahoma as well as worthy projects throughout the state and region;

WHEREAS, the generosity of The Sarkeys Foundation, through its support of University programs, reaches hundreds and thousands of citizens with the promise of a stronger energy future, more enlightened graduates, and an enriched quality of life;

WHEREAS, The Sarkeys Foundation support of endowed positions is enabling the University to recruit and retain key faculty in law and letters;

WHEREAS, Sarkeys support has strengthened the library by helping expand its facilities and creating a living endowment to enrich the collections in perpetuity;

WHEREAS, gifts helped construct the Huston Huffman Fitness Center, where students can exercise, play and improve their health; and finished off the largest educational and research facility in Oklahoma Higher Education, the Sarkeys Energy Center, which is seeking to fulfill its mission to ensure this nation's energy future;

WHEREAS, the richness of Oklahoma's cultural life will be enhanced by the creation of an auditorium for the School of Music to broaden and expand its outreach services and performance opportunities for students and professionals;

WHEREAS, the Trustees and staff of The Sarkeys Foundation continually demonstrate a commitment to helping people and institutions build better lives and stronger programs by striving to reach their potential;

WHEREAS, the impact of the generous gifts of The Sarkeys Foundation will touch young and old, rich and poor, and will extend for generations;

NOW THEREFORE BE IT RESOLVED that the Board of Regents of The University of Oklahoma on behalf of the students, faculty, staff, and alumni express its appreciation and gratitude to The Sarkeys Foundation for its profound generosity and support.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**RECEIPT OF GIFTS TO THE UNIVERSITY**

The following gifts of \$50,000 or more are accepted individually by specific action in accord with Regents' Policy:

<u>Donor</u>	<u>Amount of Gift</u>	<u>Purpose of Gift</u>
Morris Smith (transferred from Brigham Young University)	\$53,751.51	Donna Turner Smith Memorial Endowed Scholarships in Music

<u>Donor</u>	<u>Amount of Gift</u>	<u>Purpose of Gift</u>
Mr. and Mrs. W. P. Buckthal	Artwork valued at \$205,000.00	Four watercolors by John Marin for the Fred Jones Jr. Museum of Art
Cedric and Daisy Marks	Artwork valued at \$136,675.00	116 wooden masks from Mexico for the Fred Jones Jr. Museum of Art
Anonymous*	\$125,000.00	Oklahoma Publishers Professorship in Community Journalism
Estate of Katherine Howerton	\$120,510.86	Restricted endowment for academic enrichment (Fine Arts, Business, Petroleum & Geological Engineering or Geology & Geophysics, Dentistry)

\*The donor has requested no publicity on this gift at this time.

President Van Horn recommended the Board of Regents accept \$2,906,334.67 in gifts to the University received during February 1994.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## ALLOCATIONS FROM ACADEMIC EXCELLENCE FUNDS

Academic Excellence Funds (formerly President's Partners Funds) are the result of contributions of \$100 or more from alumni and friends to the University of Oklahoma Foundation. The funds are intended for the President's unrestricted use for projects that enhance academic programs and opportunities.

Summary descriptions for each of the projects are as follows:

Empirical Studies in Law will encompass projects in four diverse areas: commercial law, criminal law, evidence, and environmental law. Specifically, projects will investigate "bulk sales" transfers within the field of commercial law; the role of age and substance abuse in the commission of crimes by juvenile offenders; whether the exclusion of evidence of subsequent remedial measures in negligence and liability cases promotes safety in the workplace; and whether site selections for undesirable land uses, such as toxic land fills, are based improperly on minority factors rather than economically neutral factors. The program presents an opportunity to extend research into areas of the law that previously have not been studied empirically, to test whether empirical research can be generalized in diverse areas of law, and to assess the value of a support structure for empirical studies in law.

The Information Systems Research and Education Center will create a high-tech computing center that is operated as a multifunctional computing, information processing and research facility. The facility will be used by business faculty and students and may be



scheduled by individuals and groups for research, modeling projects and electronic conferences. Creation of the center also will permit the replacement of the College of Business Administration's oldest microcomputer lab, which currently has equipment scheduled for replacement.

The Engineering Classroom and Curricula of the Future will develop a new delivery format for engineering with computerized instruction modules and multimedia presentations. Non-computer instruction will involve student teams, interactive learning and faculty coaching. The classroom will include student computers connected to a "maestro station," which will permit the teacher to present material and monitor students' self-paced learning.

Additional information on these proposals was included in the agenda.

President Van Horn recommended the Board of Regents approve allocations from Academic Excellence Funds to: ( 1) the College of Law, \$100,000 to establish a program of Empirical Studies in Law; (2) the College of Business Administration, \$100,000 to create an Information Systems Research and Education Center; and (3) the College of Engineering, \$100,000 for the Engineering Classroom and Curricula of the Future.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **COMMITMENT OF ASSOCIATES' FUNDS (FY94)**

Associates' funds to expand research and creative activity have helped the University to increase external grants and contracts for research contributions in these areas. These funds will be used to increase the ability of established research faculty to compete for external funding, provide "seed money" for faculty to establish their research programs, and to recruit and encourage faculty to collaborate in research/creative activities.

Associates' funds in support of instructional innovation are used to fund activities and purchase equipment designed to improve instruction. Associates' funds are supplemented each year with an additional \$100,000 each from Section 13 funds for research and instruction. Awards are made directly to the faculty through a campuswide competition. Included in the agenda were lists of faculty proposals selected for fiscal 1994 awards for research and instruction.

President Van Horn recommended the Board of Regents approve for the Norman Campus the commitment of Associates' Funds for fiscal year 1994 of (1) \$100,000 for research and creative activity and (2) \$100,000 for instructional innovation.

There was a discussion on the commitment of these funds for research, creative activity and instructional innovation for the Norman Campus only. Dr. Van Horn said development of an Associates' program for the Health Sciences Center is in process. Funds designated for specific colleges at HSC are deposited into those programs.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**1994 SUMMER SESSION BUDGET**

Summer budgets for colleges are allocated for the purpose of meeting instructional needs and are adjusted annually to reflect the demand for Summer courses in each college. Summarized below are actual Summer 1993 allocations and the proposed Summer 1994 budget.

	<u>Summer 1993</u>	<u>Summer 1994</u>	<u>Summer 1994 Net Change</u>
College of Architecture	\$ 33,598	\$ 30,878	( 8.1%)
College of Arts and Sciences	584,713	574,667	( 1.7%)
College of Business Administration	134,823	141,845	5.2%
College of Education	41,198	42,429	2.9%
College of Engineering	143,413	132,023	( 7.9%)
College of Fine Arts	69,797	78,353	12.3%
College of Geosciences	<u>28,885</u>	<u>42,057 (1)</u>	<u>45.6%</u>
Total Norman Campus	\$1,036,427	\$1,042,252	0.6%
College of Law	\$ 86,880	\$ 128,597 (2)	48.0%

In accordance with Regents' policy, individual personnel appointed to serve during the Summer Session do not require Regents' action as long as funds are included in the Summer Session budget. Appointments that are made will be subject to and contingent upon the courses meeting the University's minimum class sizes and upon the availability of appropriate funding.

- (1) Includes a special allocation of \$10,000 in support of the Geology Summer Field Camp.
- (2) E&G Summer 1994 budget for Law includes \$36,168 for the Oxford Program in England. In Summer 1993, this program was funded from private endowment funds.

President Van Horn recommended approval of the 1994 Summer Session budget for the Norman Campus as shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**DEGREE PROGRAM AND OPTION DELETIONS**

The Oklahoma State Regents for Higher Education require that all degree program and program option deletions be presented to the institution's governing board before they are forwarded for their consideration. Therefore, upon recommendation of the Academic Programs Council and the Senior Vice President and Provost, Norman Campus, it is proposed that The University of Oklahoma delete the following degree program and program options:

- Master of Guidance Counseling degree (RPC 104, MC 0826M),  
College of Education

- Bachelor of Arts in Communication degree program options (RPC 221, MC 0601 B, C, D, E, & F), College of Arts and Sciences

In April 1982, the Master's degree program in Guidance Counseling was divided into two Master of Education degree programs in School Counseling and Community Counseling, and the original degree program in Guidance Counseling was discontinued. However, official approval of this degree program deletion was not requested and is being sought at this time.

The requirement that students complete work in specific areas of emphasis (intercultural, interpersonal, organizational, political, or general) in the Bachelor of Arts in Communication degree program is being deleted, narrowing degree program options (majors) from five to one, communication studies. This refocusing is consistent with the Department's strategic plan and 1993-94 Program Review document to narrow the areas of emphasis to one and accommodates the loss of four faculty lines in Communication.

Upon approval by the Board of Regents, these deletions will be forwarded to the Oklahoma State Regents for Higher Education and will become effective with Summer 1994 contingent on their approval.

President Van Horn recommended the Board of Regents approve deletion of a Master's degree program in the College of Education and deletion of the number of degree program options for the Bachelor of Arts Degree in Communication.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **COURSE CHANGES - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education require that all course modifications, additions, and deletions be presented to the institution's governing board before they are forwarded for their consideration. Included in the agenda was a list of all such course changes that have been approved by the Senior Vice President and Provost, Norman Campus, upon the recommendation of the cognizant departments and colleges, the Graduate Council when appropriate, and the Academic Programs Council. In summary, this list of course changes includes:

72 Course Deletions, because of curriculum revisions, overlap with similar courses, or insufficient student interest. Many of these course deletions are in response to the Norman Campus' annual effort to identify and propose deletion of courses that have not been offered in five years; for example, through this process, more than 150 course deletions were submitted in April 1993 after extensive curriculum inventories were completed within each college.

135 Course Modifications, including changes of course title or course number, credit level or credit hours, designator, prerequisite, crosslisting or slashlisting, content, or course description. The number of course modifications is considerably less than those course modifications submitted in April 1993 as the colleges have been successful in bringing their courses in line with the desired curricula.

117 Course Additions, to meet core requirements, create prerequisite or capstone courses, respond to student interests, and create courses more contemporary in design in response to demands of an ever-changing world that students enter upon graduation. These additions also include courses created by splitting existing courses into two or more to accommodate the expansion of content knowledge and course content successfully taught under Special Topics and Seminar course numbers that have been given new standard course numbers. For example, of the 117 course additions, 20 courses were previously taught in Special Topics or Seminar formats and now are being included in the curricula with individual course numbers. In addition, 30 Art courses were added in order to meet the National Association of Schools of Art and Design guidelines and 18 Business Administration courses were added due to revisions in the MBA program curricula.

Upon approval by the Board of Regents, these course changes will be forwarded to the Oklahoma State Regents for Higher Education and will take effect in Fall 1994 contingent upon their approval.

President Van Horn recommended approving course modifications, additions, and deletions as proposed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **PRESIDENTIAL SEARCH REPORT RESIGNATION OF BASKETBALL COACH**

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel-related issues as listed above. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved. The executive session began at 4:10 p.m. in the same location with members of the search committee present. Following a discussion of the presidential search candidates, the committee exited the session. The executive session ended at 5:15 p.m. and the Chair adjourned the meeting until the following morning at 8:30 a.m.

The Regents reconvened in regular session at 8:53 a.m. on Wednesday, April 13, in the same location with all Regents present.

## **REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS**

### **PRESENTATION OF OUTSTANDING JUNIOR AWARDS**

At the March 15, 1994 Regents' meeting (page 23752), President Van Horn recommended and the Board approved the names of 12 students to receive the 1994 Regents' Award for Outstanding Juniors. These students were present at this meeting and, as Chairman Gullatt announced the names of the students selected, each came forward to receive a certificate and gold ring.

## RECOGNITION OF STUDENT BODY PRESIDENTS

Regent Gullatt presented plaques to David Kendrick, immediate past president of UOSA, and to Ja'Net Nash, 1993-94 president of the Health Sciences Center Student Association and newly re-elected for 1994-95. Both students were recognized for their leadership, dedicated service, and commitment to The University of Oklahoma.

## SELECTION OF A CONSULTANT FOR THE TELECOMMUNICATIONS SYSTEMS PROJECT

The University has a need to engage a new telecommunications consultant to provide the following services:

- (a) Technical assistance during the current litigation.
- (b) Guidance on the switch system acquisition process as may be affected by the pending litigation.
- (c) Technical assistance during system installation.

The delays caused by the current litigation over the telecommunications switch can place the University in an uncertain position with respect to improving telecommunications services to faculty, staff, and students. While the University's legal position is considered to be valid, engaging a consultant at this time will provide objective technical assistance and expertise during the litigation and position the University to move quickly when the litigation is concluded.

A Request for Proposal for a telecommunications consultant was circulated to a bid list of nine qualified consulting firms which was developed after screening information sources from other universities and professional associations. Five responses were received. Two of the proposals are considered to be of significantly higher quality than the rest, primarily because of extensive experience with installing PBX systems in large universities. These two proposals reflected a thorough understanding of the RFP issues facing the University in this project. An analysis of these two responses is as follows:

<u>Firm</u>	<u>Western Telecom. Consulting Los Angeles, California</u>	<u>Compass Consulting Medfield, Massachusetts</u>
Representation	Philip Beidelman, President	Geoffrey Tritsch, President
Client list	50 colleges/universities	50 colleges/universities
Major universities	31	19
References (5 each)	Excellent	Excellent
Proposal responses	Excellent	Excellent
Litigation/protests	Three references	Extensive expert witness experience for both buyers and sellers

<u>Firm</u>	<u>Western Telecom. Consulting Los Angeles, California</u>	<u>Compass Consulting Medfield, Massachusetts</u>
Number of different switch manufacturers previously recommended	7	6
Consulting Fees	Principal: \$175.00/Hr. Staff Consultant: \$100.00/Hr.	Principal: \$175.00/Hr. Senior Consultant: \$150.00/Hr. Analyst: \$50.00/Hr.

If a complete rebid of the RFP is required, based upon the University's estimate of the number of hours required to complete the project, a contract award to either of these firms would total approximately \$80,000.00. Any contract would be awarded on a phased task by task basis with appropriate ceilings and budgetary control.

If a rebid of the RFP is not required then the contract award amount would be in the \$20,000 range.

Biographies of Mr. Beidelman and Mr. Tritsch along with pertinent information on their services was included in the agenda.

President Van Horn recommended the Board of Regents approve the selection of a telecommunications consultant with the award of the contract to be on an as needed phase-by-phase basis.

Mr. Phillip Beidelman and Mr. Geoffrey Tritsch were present and each gave a short presentation to the Board on qualifications, experience and proposed approach.

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing the selection of a consultant and litigation in this matter. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

The executive session was held in the small board room and began at 9:35 a.m. The meeting reconvened in regular session at 9:45 a.m.

Regent Halverstadt moved approval of the selection of Phillip Beidelman, Western Telecommunication Consulting, Inc., as telecommunications consultant, with the award of the contract to be on an as needed phase-by-phase basis. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **RADIO BROADCAST LICENSE**

The University of Oklahoma contract with the American Network Group for radio broadcast rights for football and men's basketball events expires June 30, 1994. A new Invitation to Bid for Radio Broadcast License was distributed in February 1994. A pre-bid conference was held February 24, 1994 to obtain input from potential bidders regarding the bid specifications. An addendum was issued March 7, 1994. Bids were opened March 17, 1994 at 2:00 p.m. by the Office of the Executive Secretary of the Board of Regents.

Bids were considered based on the following options for live varsity football and varsity men's basketball: I. License Fee; II. Production and Distribution; III. Oklahoma City Marketing; IV. Network Marketing.

Option I sought bid for the license fee expressed in annual dollar amounts. The licensee would perform all duties and obligations required to broadcast, network and market all football and men's basketball games. The University would receive the license fee and would incur no expense or further obligation.

Option II sought bids representing the cost of production and distribution to be paid by the University. The University would retain all local and network advertising rights and revenues and all affiliate rights and revenues. The University would be responsible for marketing and selling all local and network advertising and developing and managing the affiliate network.

Option III sought bids for the Oklahoma City flagship station detailing the percentage of net local advertising revenue to be paid to the University. A minimum guarantee of revenue is required. The University would retain the network advertising rights and revenues and affiliate rights and revenues. The University would be responsible for marketing and selling all network advertising and developing and managing the affiliate network. The University would be responsible for payment of all production and distribution costs (see Option II).

Option IV sought bids detailing the percentage of net network advertising sales to be paid to the University as a license fee. A minimum guarantee of revenue is required. The University would retain the local affiliate market in Oklahoma City and other areas (see Option III). The University would be responsible for payment of all production and distribution costs (see Option II). Additionally, the University would be responsible for developing and managing the affiliate network.

Except for Option I, a combination of the other options is required to fully produce, distribute, network, and market the broadcasts. The following bids were received for the license for football and basketball. Total figures are for the initial three-year period.

Diamond Learfield Radio Sports (Option I) Total License Fee: \$2,400,000 (plus revenue sharing)

1994-95	\$ 780,000
1995-96	800,000
1996-97	<u>820,000</u>
Total	\$2,400,000

This bid was responsive to all terms and specifications in the Invitation to Bid. Under Option I - License Fee, the University has no further obligations, payments, or duties to perform. This bid includes additional value added items such as revenue sharing (25% of net network sales over \$800,000), promotional spots and other benefits in addition to the above revenue guarantees.

Clear Channel Communications (Option I) Total License Fee: \$2,055,000

1994-95	\$ 610,000
1995-96	685,000
1996-97	<u>760,000</u>
Total	\$2,055,000

This bid included the following exclusions or deductions:

1. Talent fees paid by the licensee directly to coaches for their appearance on the network's pregame and postgame shows are included in the license fee total reducing the amount paid to the University by approximately \$60,000 annually.
2. The University shall provide Clear Channel, at no charge or barter exchange, tickets valued at approximately \$24,000 annually.
3. Clear Channel will deduct \$50,000 from annual rights fees for each game televised over five per year.

WKY (Options II, III, IV)

Percentage Net Sales to be paid to the University:	85%
Total Minimum Guaranteed License Fee:	\$5,100
Total Production Cost to be paid by the University:	\$721,350

This bid is responsive to all terms of the Invitation to Bid. The licensee is only required to meet the minimum guaranteed payments. The University is obligated for payment of the production costs regardless of network sales. Actual network sales are unknown. The University retains affiliate revenue outside the Oklahoma City market (approximately \$90,000 annually).

Clear Channel Communications (Options II, IV)

Percentage of Net Sales to be paid to the University:

1994-95	56%
1995-96	58%
1996-97	62%

Total Minimum guaranteed license fee: \$1,675,000

Total Production costs to be paid by University: \$ 825,000

This bid includes the following exclusions or deductions:

1. The University shall provide Clear Channel at no charge or barter exchange tickets valued at approximately \$24,000 annually.
2. Clear Channel will deduct \$50,000 from annual rights fees for each game televised over five per year.

The licensee is only required to meet the minimum guaranteed payments. The University is obligated for payment of all production costs regardless of network sales. Actual total network sales are unknown. The University retains any Oklahoma City and Tulsa affiliate revenues.

Fox Broadcasting Live (Sports Radio WWLS) (Options II, III, IV)

Total percentage of sales to be paid to the University:



Network:	60%
Local:	50%
Total minimum guaranteed license fee:	\$600,000
Total production costs to be paid by the University:	\$750,000

This bid is responsive to all terms of the Invitation to Bid. The licensee is only obligated to pay the minimum guarantee payments. The University is obligated for payment of all production costs regardless of network sales. Actual network sales are unknown. The University retains 70% of the affiliate revenues outside of Oklahoma City market.

### KTOK

Flagship fee to be paid by the University:

1994-95	\$ 50,000
1995-96	70,000
1996-97	<u>90,000</u>
Total	\$210,000

This bid is not responsive to any options under the Invitation to Bid but is an alternate proposal for a fee to be paid by the University for the Oklahoma City station's air time. The University would retain all local and network sales and all affiliate rights and revenues.

### Farrell Communications (Option II)

Total production costs to be paid by the University      \$327,000

This bid does not include play by play, color commentator, sideline personnel, coaches' appearances or other talent fees as required by the Invitation to Bid.

The bid of Diamond Learfield guarantees the highest annual and three-year total to be paid to the University. Appropriate bonds or letters of credit are required to secure payment. This bid includes revenue sharing above the minimum guaranteed payments. No other bid guarantees these financial values. The other bid options require some form of University obligation, responsibility or payment. No combination of these bids guarantees the dollar amounts of the Diamond Learfield bid. Accordingly, it is recommended that the Board of Regents accept the bid of Diamond Learfield and grant authority to the Athletic Director with assistance of the Office of Legal Counsel to negotiate and execute the final agreement in accordance with the bid specifications and the bid submitted by Diamond Learfield.

President Van Horn recommended the Board of Regents accept, contingent upon the execution of a final agreement, the bid of Diamond Learfield for the football and men's basketball radio broadcast license for the period of July 1, 1994 through June 30, 1997 with the University reserving the right to negotiate a two-year renewal option for the period of July 1, 1997 through June 30, 1999. Further, President Van Horn recommended the Board of Regents authorize the Athletic Director with the assistance of the Office of Legal Counsel to negotiate and execute the final agreement in accordance with the terms of the bid specifications and the bid submitted by Diamond Learfield.

Chief Legal Counsel Fred Gipson provided the Regents with a brief background of this item and said three individuals have donated their time as advisers in the process of putting together specifications for the bid RFP. These individuals were Doug Williams of K-101 in Woodward, Ken Greenwood of Tulsa, the past president of the Oklahoma Broadcasters Association, and Ron Kirby, a member of the State House of Representatives from Lawton.

Mr. Williams was present and expressed appreciation for the opportunity to be involved. He said Option I not only minimizes risks but maximizes financial benefits. He said Diamond owns three radio stations in Oklahoma City and owns the station that is the current network flagship. There is no concern about their ability to pay. The games would be broadcast over KOMA (AM and FM) and KRXO-FM in Oklahoma City.

Mr. Vance Harrison, Vice President and General Manager of Diamond Broadcasting of Oklahoma, addressed the Regents. He said Diamond formed a joint venture with Learfield Communications to bring together the strengths of sales and networking ability. Also present were Greg Brown and Roger Gardner, Vice Presidents of Learfield Communications. In response to a question on the nature and scope of the bond that is a part of this package, Mr. Brown said the company will meet the request of the Board based on their intent. A performance bond has been suggested. The scope would be for the amount of the annual contract.

Regent Halverstadt moved approval of the recommendations. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Van Horn presented the following report:

### OU Press Award

The Council for Wisconsin Writers has chosen as winner of the Kenneth Kingery Scholarly Book Award Andrew Martin's Receptions of War: Vietnam in American Culture. The general editors, R. C. Davis and Ron Schleiffer, are both OU faculty.

### Student Award

Annie Fisher, a junior Russian major, has been selected by the Washington Center to participate in the May 1994 Women As Leaders Academic Seminar in Washington, D.C. This is the first year that OU has participated in the competition.

### Faculty Accomplishments

William Barringer, Assistant Professor of Orthopaedic Surgery and Rehabilitation, has been given the Distinguished Practitioner Award by the American Academy of Orthotists and Prosthetists.

William Parry, Chairman of the Department of Urology, was elected both Councilor and Executive Committee member for the American Association of Genitourinary Surgeons. The Association is the oldest and most prestigious urological organization in the United States.

Paula Grammas, Associate Professor of Pathology, has been named President of the International Organization of Women in Neuroscience.

#### College of Medicine

For the second consecutive year, the College of Medicine was ranked among the top 20 comprehensive medical schools in the country by U.S. News and World Report.

#### Grants and Contracts

Francis Schmitz, Professor of Chemistry, has been awarded \$224,000 from the University of California, Santa Cruz, for Marine Micro-organisms and Invertebrates.

Peter Lamb, Cooperative Institute for Mesoscale Meteorological Studies; Fred Brock, Meteorology; and Ken Crawford, Oklahoma Climate Survey, have been awarded \$492,000 from Battelle-Pacific Northwest Laboratory for Advanced Research Management Cloud and Radiation Testbed.

#### Regent Award

Congratulations to Regent Bentley for receiving the 1994 University of Oklahoma Student Association's Walter Neustadt award. This award is presented yearly for outstanding service to students.

### **UOSA PRESIDENT'S REPORT**

UOSA President David Kendrick is at the end of his term as Student President and will report on his year. UOSA has proposed an amendment to the Regents' Policy regarding the expenditure of monies generated by the vending and bookstore contracts. Mr. Kendrick states that "This amendment to the Regents' policy is intended to assist the Regents in making expenditure decisions by providing a student opinion with each and every funding request. The proposal enables a specific group of student leaders to consider and issue an opinion on each expenditure from the vending and Bookstore accounts. Therefore, in addition to the President's recommendation, a student opinion would be provided to the Regents with each funding request. In addition, this amendment codifies something that the current President has indicated several times that he supports: Proposals for expenditure of the vending and book-store money may be made by the UOSA or any other recognized University entity. The amendment also requires that a minimum reserve be kept in the vending and bookstore accounts, and indicates that large projects may be funded over a period of several years."

Currently, the monies generated by the vending and bookstore contracts in excess of expenses are placed in a discretionary fund reserve account and are expended as recommended by the President with the approval of the Regents.

Over the last three years (Fiscal 1991 to 1993), the Bookstore contract has produced net revenues of \$840,536 or an average of \$280,000 per year. Vending has produced net revenues of \$630,520 or \$210,000 per year. The University received a one-time payment of \$1,377,000 for the Bookstore inventory.

These funds are expended for major projects for which other sources of funding are not available. Expenditure and commitment for the last three years include:

Energy Center construction	\$300,000
University Research Park required match for Federal grants	142,571
Renovation of Hester-Robertson Hall	31,165
OCCE Renovation	71,433
Child Care Facility	700,000
Energy Center Parking Lot Purchase	572,251
Renovation - OU Biological Station	15,000
Maintenance Agreement on Financial System	45,000
Whitehand Hall Renovation	200,000

There is an agreement to return vending revenues from Housing to the Housing Office for program support. Housing received \$98,000 in Fiscal 1993.

The current uncommitted balance is \$675,000. Financial statements were included in the agenda with this item.

Mr. Kendrick reported on various activities and accomplishments during his term. He said his focus has been on student involvement in processes of the University and at the State legislative level.

He said last year approximately 25% of Student Activity Fee monies were set aside on an annual basis for the next 20 years to pay for the Union debt service. That debt service for 1994-95 will make up the most significant part of the Student Activity Fee allocations. The one-time funds that were allocated for 1993-94 have been eliminated. This eliminates student government's flexibility and the ability to propose projects which would benefit students and represents a significant loss to students.

Mr. Kendrick said in looking for alternative funds, he focused on discretionary reserves, particularly monies generated by the vending and bookstore contracts. A significant contribution to the health of those contracts is made by student patronage. The funds are now being spent for major one-time projects.

Mr. Kendrick said he is proposing the process be changed in a very insignificant way. The current process is that a proposal is received by the President and the President makes a recommendation on that proposal. If the President supports that proposal, it continues on to the Regents and the Board votes whether to accept or reject that expenditure. He said he is suggesting adding a student committee to the process and this committee could receive proposals as well as the President and this committee could make a recommendation and forward it on to the President and the President would make a recommendation and send it on to the Board. In this way, the Board would hear both sides of the story. If the students and the President agree in the affirmative, the proposal would continue on to the Regents but if there is disagreement, the proposal would also continue on to the Regents for discussion. This would mean the President could not block a proposal coming from the students to the Regents and the students could not block a proposal coming from the President. This does not change anything about the final decision-making process.

Mr. Kendrick stated there are two important things to note about the proposal. The first is that it codifies what the President has said in the past, that he welcomes proposals from all areas of campus and especially from the students. He said he is suggesting Regents' policy

be changed so that any entity can propose expenditures for these monies. The second thing to note is that no proposal for spending the vending and bookstore monies will go before the Board of Regents without an opinion from the students.

There was a discussion of Mr. Kendrick's proposal for student input into the process, the spending of vending and bookstore funds, and students circumventing the administration in order to place an item on the agenda. Regent Blankenship stated he agrees in principle with student input in the process and feels that is very healthy.

Regent Blankenship moved to table this item for further consideration.

Chairman Gullatt said this Board or any future Boards would hear the students on any agenda item any time they wanted to speak. There is nothing in the policy that prohibits the students' representatives from speaking on any item that appears on an agenda. He said he does not see any real need for a change to cover that aspect. The financial condition of the University is extremely tight. There is very little discretionary money anywhere and on many of the projects where this money has been spent to date there was input from all parts of the University. Mr. Gullatt said there is a motion by Regent Blankenship to table for further consideration. He said it is appropriate in the sense that the new President probably should have some input into this process as well.

Mr. Kendrick said he feels that there is some sense of urgency behind this. It is coming to the end of a semester and the students are on campus. This is an issue that has been before the students for several weeks and is at the forefront of everyone's minds on campus, and a decision today would signify that this Board of Regents approves the input of students. He said he would be more than happy to present a report again or discuss the issue further.

Regent Lewis proposed the motion be amended. He moved that any agenda item brought before the Regents for approval of expenditure of any vending or bookstore funds include with it a statement from the appropriate student organization as to their support of the proposed expenditure. Further, the proposal to make policy changes will be tabled until the new President has a chance to evaluate and discuss such changes. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## **APPOINTMENT OF BOND COUNSEL AND UNDERWRITER**

The University of Oklahoma currently has just under \$40 million of outstanding revenue bond debt in eight different issues with interest rates varying from a low of 3% to a high of 9.15%. Several investment firms have provided unsolicited information regarding the University's outstanding bonds which indicates that the University could realize some significant debt service savings if some of the current debt was refunded at current bond rates. The advice and counsel of the State Bond Advisor was sought regarding the proper procedure for pursuing this possibility. The State Bond Advisor indicated that the University should obtain Bond Counsel and Underwriter services for the purpose of reviewing and analyzing the University's current debt structure and interest rates to determine the refunding opportunities that may exist for the University.

Requests for Proposals (RFP's) were recently circulated to 22 law firms and 37 underwriter/financial management firms. Four law firms responded with proposals to serve as Bond Counsel for this project. Each of these responses met all of the RFP requirements. The fees and expenses proposed by each firm are summarized below.

	<u>HOURLY RATE</u>	<u>NOT TO EXCEED FEE PER ISSUE</u>	<u>NOT TO EXCEED EXPENSES PER ISSUE</u>
Floyd Law Firm	\$100	\$4,950	\$ 500
Johnston & Schaffer	\$100	\$7,500	\$1,500
Phillips McFall McCaffery McVay & Murrah, P.C.	\$100	None Proposed (1)	(2)
Hawkins, Delafield & Wood	\$225 (4)	(3)	(2)

- (1) Bid \$.30 per \$1,000 of bonds issued with minimum fee of \$5,250, no maximum fee.
- (2) Bid reimbursement of all out-of-pocket expenses with no maximum.
- (3) No maximum per issue, but \$75,000 maximum for refunding of all outstanding issues.
- (4) Would bill an additional \$85 per hour for paralegal support.

It is recommended that the Regents appoint the Floyd Law Firm to serve as Bond Counsel for this project.

Ten (10) firms responded to the RFP for underwriting services for this project. Nine of the firms indicated a preference to be appointed as book-running senior manager and one firm indicated a preference to be considered only as a co-managing underwriter. Each of the responses was determined to be responsive to the RFP. Although the actual underwriting fee will be negotiated by the State Bond Advisor, each firm was required to respond with a total spread quote for both a non-rated refunding and a AAA rated refunding. A schedule summarizing the total spread and expenses proposed by each firm for a AAA rated refunding issue was included in the agenda.

It is recommended that Leo Oppenheim and Co., Inc. be appointed by the Regents as Underwriter in this project based primarily upon their proven track record in higher education public financing and their proposed competitive fees and expenses. While all of the respondents to the RFP could most likely provide excellent underwriting services, Leo Oppenheim's extensive experience in Oklahoma public higher education revenue bond financing, in addition to their competitive fee proposal, make them the recommendation Underwriter. Their experience in the State of Oklahoma clearly demonstrates their comprehensive knowledge of the applicable statutes that govern higher education revenue bonds. Another positive factor was the firm's knowledge of The University of Oklahoma's current debt structure including a familiarity with most of the official documents for each issue. This experience and background, when coupled with the firm's long standing relationship with the University through both the Oklahoma Memorial Union and The University of Oklahoma Foundation, provides the basis for the recommendation. As indicated previously, the Underwriter's final fee will be negotiated by the State Bond Advisor and be subject to the Regents' approval as a part of the approval to actually issue refunding bonds.

The appointment of Bond Counsel and Underwriter for this project does not result in any immediate cost to the University. The University will incur these costs only upon the closing of a specific refunding issue.

President Van Horn recommended the Board of Regents appoint the Floyd Law Firm to provide Bond Counsel services and Leo Oppenheim & Co. Inc. to provide Underwriting services to the University for the possible refunding of the University's current revenue bond debt. The University will incur costs for these services only if a refunding is economically feasible and upon the closing of a specific refunding transaction.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, and Lewis. Regents Hall and Halverstadt were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## **SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY**

At their meeting on July 27-28, 1993, the Board of Regents authorized the selection of the museum exhibit design firm of Gerard Hilferty and Associates, Incorporated for the purpose of completing the initial concept planning for exhibits to be included in the new Sam Noble Oklahoma Museum of Natural History facility. The current building program indicates that approximately 45,000 net square feet of area will be used for museum exhibits. The estimated total cost for museum exhibits is approximately \$11,250,000. However, the current authorized project budget includes initial funds in the amount of \$2,500,000 to construct the key, or signature, exhibits that are essential for the opening of the new Museum facility. The initial signature exhibits will be defined more accurately in the planning process, but it is anticipated that the initial signature exhibit areas will include approximately 12,000 net square feet of space. The estimated cost to construct these exhibits is \$2,500,000. In addition, \$800,000 has been allocated for exhibit design fees and expenses. Of this amount, the initial master plan and thematic design phase report for which approval is requested were authorized at a cost of \$187,500.

In order to allow time for the exhibit designer to prepare final design concepts and exhibit plans for the Museum and for the construction of exhibits to meet the proposed opening of the new facility, it is necessary to amend the contract with the exhibit designer so that the firm's design expertise can be most effectively utilized and the exhibit design process can remain concurrent with the final building plans as they are being prepared by the project architects.

In order to allow for the phased installation and implementation of the overall exhibit theme and master plan over time and as funds allow, the exhibit designer must now perform the professional services necessary to complete the Schematic Design Phase plans for the 45,000 net square foot exhibits area. The anticipated fee for this phase of work is 3.5 percent, based upon the estimated total cost of exhibits. The cost for this phase of work is estimated to be \$400,000. This phase of work is scheduled to be completed in October 1994. At a time when the Schematic Design Phase plans are completed and prior to proceeding with final plans and specifications for the initial exhibits areas, the administration will return to the Board with additional information and a request for authorization to proceed with the final construction documents for the initial group of exhibits.

President Van Horn recommended the Board of Regents (1) approve the Sam Noble Oklahoma Museum of Natural History exhibit master plan and thematic design phase report, (2) authorize the administration to amend the current contract with Gerard Hilferty and Associates, Incorporated, the exhibit designer, to include the professional services for the preparation of final design concepts and for the preparation of final construction documents for the initial group of exhibits, and (3) authorize the exhibit designer to begin the preparation of final design concepts and Schematic Design Phase plans for the museum exhibits at a cost of \$400,000.

Dr. Peter Tirrell, Assistant Director of the Museum, introduced Mr. Gerard Hilferty, President of Gerard Hilferty and Associates. Mr. Hilferty, using slides, presented an overview of what the visitor experience might be at the new museum. He said good museums are

message driven and the message will be that in Oklahoma diverse ecosystems intersect and diverse cultures meet. A number of topics have been considered such as Oklahoma diversity, the forces that created diversity, the State's ancient past, ecosystems and native cultures, the Indian territory, Oklahoma today, and the world today. There will be a series of discovery rooms and temporary and on-going exhibitions, each with a message. Mr. Hilferty said the experience will begin as visitors approach the entrance and will continue as they move throughout the exhibit halls and galleries to provide a world class experience.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **STUDENT ACADEMIC APPEAL**

An item was included in the agenda on consideration of and possible action on the student academic appeal of Robert Luke. Chairman Gullatt said this appeal has been reviewed by a sub-committee of three Regents, Mr. Lewis, Mr. Blankenship, and Mr. Hall. Mr. Lewis has served informally as chairman of this committee.

Regent Lewis moved the Board meet in executive session to review this matter. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

The executive session began at 11:01 a.m. in the small Board room with all Regents in attendance.

The meeting reconvened in regular session at 11:43 a.m.

Regent Lewis stated the proceedings relative to this matter were entirely recorded on video tape and the sub-committee reviewed the entire video tape, the transcript, the records and the evidence and conducted a hearing and came up with the recommendation to present to the full Board. He said the recommendation includes some matters that probably involve privacy rights and is set forth in a document which the Regents' panel proposes be adopted by the Board of Regents. Regent Lewis said the conclusion is to reverse the previous finding of the hearing tribunal and, therefore, he moved that the recommendation of the Regents' panel be adopted by the Board of Regents. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **COURSE ADDITIONS AND DELETIONS - HEALTH SCIENCES CENTER**

The Oklahoma State Regents for Higher Education require that all course modifications, additions, and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such course additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council was included in the agenda. In summary, this list of course changes includes:

Fifteen (15) Course Additions, to fill curricula deficiencies and respond to student interests.



Thirteen (13) Course Deletions, due to insufficient interest or overlap with similar courses.

If approved by the Oklahoma State Regents for Higher Education, these changes will take effect with the Summer 1994 term.

President Van Horn recommended approving course additions and deletions as proposed for the Health Sciences Center Campus.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **REVENUE BONDS FOR RENOVATION AND IMPROVEMENT PROJECTS AT THE UNIVERSITY OF OKLAHOMA GOLF COURSE, THE OKLAHOMA MEMORIAL UNION, AND VARIOUS ATHLETIC DEPARTMENT FACILITIES AND THE REFINANCING OF ALL OR A PART OF THE UNIVERSITY'S CURRENT REVENUE DEBT**

Section 4002.1 of Title 70 of the Oklahoma Statutes requires legislative approval expressed by concurrent resolution prior to commencing any action in anticipation of issuance of revenue bonds or any other bonds authorized by law to be issued by the Board of Regents.

The 1993 Legislature passed Senate Bill 396 containing a session law authorizing institutions within the Oklahoma State System of Higher Education to refinance any outstanding debt without the requirement to obtain a concurrent resolution. However, this authorization expires June 30, 1994. The University is currently in the process of selecting a bond counsel and underwriter for the purpose of reviewing our current debt to determine what refinancing options the University might have. It is very unlikely that any refinancing bond issue can be closed by the June 30, 1994 expiration date, thus, upon the advice of the State Bond Advisor, Jim Joseph, we are seeking a concurrent resolution authorizing the University to sell bonds for this purpose.

The University is also seeking authorization to issue up to \$2.5 million in revenue bonds to upgrade and improve the University's Golf Course. The University has made several attempts to obtain private management of the Golf Course whereby the private management would be obligated to upgrade and improve the course. The University has been unsuccessful in achieving this objective, as those private managers who expressed an interest could not provide the University with adequate assurance that they could finance the required improvements. The intent now is to continue the University's management of the course and to finance the improvements through the issuance of revenue bonds to be amortized with revenues from operation of the Golf Course.

Last July 1, 1993, the ownership and operation of the Union was transferred to the University by the Union's Board of Trustees. A \$6.0 million revenue bond issue was authorized and sold last year for the purpose of financing needed improvements and renovations to the facility. This project is progressing, however significant amounts of asbestos have been discovered and needed infrastructure improvements are more significant than expected. It is now projected that as much as \$4.0 million may be needed to accomplish all of the desired capital improvements in the Union building to be amortized with revenues from operation of the Union. Of course if this funding is not needed the bonds will not be sold.

The third new project contained in the proposed concurrent resolution is to issue revenue bonds for improvements and renovations to various athletic department facilities. After two years of master planning activity, the Athletic Department desires to sell \$12.0 million revenue bonds to fund capital projects in Athletic Department facilities including, but not limited to, the Academic Student Life Center, team facilities, spectator facilities, and other similar areas addressed in the Stadium Master Plan for the Oklahoma Memorial Stadium to be amortized from Athletic Department revenues.

This action does not commit the University to the issuance of these revenue bonds. The approval of the concurrent resolution by the legislature simply allows the University to proceed with the planning for such an issue. Should the planning indicate the need and feasibility for these facilities, the University will ask the Regents for approval to proceed with the preparation of the required documents for the issuance of revenue bonds.

President Van Horn recommended that the Board of Regents authorize the University to propose a concurrent resolution for consideration by the Oklahoma Legislature allowing the issuance of revenue bonds for the renovation and improvement of facilities and the refinancing of all or a part of the University's current revenue bond debt.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **PURCHASE OF VIDEO PROJECTORS FOR EIGHT LARGE CLASSROOMS**

More than \$1 million have been allocated from Hero II bonds for classroom renovation and equipment on the Norman Campus. The Classroom Maintenance Committee consisting of faculty and staff on the Norman Campus conducted a survey of all teaching faculty during Spring 1992 to obtain the faculty's assessment of the renovation and equipment needs in their classrooms. Based on the responses of approximately 270 faculty members, the Committee selected 45 classrooms, predominantly used by undergraduate students, for renovation (e.g., new lighting systems, paint, carpeting, new chalkboards, new floorings, etc.) and new equipment (audio/visual, VCRs, TVs, etc.). The Norman Campus Planning Council approved the prioritized list in Spring 1993. Renovation of small and medium size classrooms began in Fall 1993 and is expected to be completed by Summer 1994. Renovation of eight large classrooms will be done during Summer 1994 in order to minimize the disruption to the classes.

These large screen video projectors will be installed in eight large (over 100 seat) classrooms in Dale Hall, Physical Sciences Center, Botany/Microbiology and Adams Hall. They replace existing obsolete projectors which lack computer input capability.

The bids were evaluated on performance demonstration, cost, features and delivery. Funds are available from Hero II Bonds for classroom improvements, Account 134-7201.

Proposals were received as follows:

Graphic Resources Oklahoma City	\$165,660.00
Fairview AFX Oklahoma City	\$204,040.00
Ford Audio Visual Oklahoma City	\$219,030.25

The proposals below were for models which did not meet specifications for brightness or scan resolution.

Ford A-V Alternate Oklahoma City	\$163,374.30
Industrial A.V. Oklahoma City	\$110,920.00
Industrial A.V. Oklahoma City	\$184,560.00

The proposal below was not considered because the company did not participate in the video demonstration.

Cory's Audio Visual Oklahoma City	\$174,382.00
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President Van Horn recommended the award of a purchase order to Graphic Resources, Inc. in the amount of \$165,660.00 to furnish and install eight video projectors in large classrooms.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

#### **PURCHASE OF A SINGLE CRYSTAL X-RAY DIFFRACTOMETER SYSTEM FOR USE IN THE DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY**

This single crystal X-ray diffractometer system will be used in chemistry research for basic research in crystal structure. This instrument will support several major research projects in crystal and cell structure. The Senior Vice President and Provost has determined that there is no other equipment on campus which can perform these functions.

Funds are available from a National Science Foundation grant, Account 125-6631.

Bids were received as follows:

<u>Firm</u>	<u>Instrument</u>	<u>Cost</u>
Siemens Industrial Automation, Inc. Madison, Wisconsin	Siemens	\$179,500.00
Molecular Structure Corporation The Woodlands, Texas	Rigaku	\$169,812.00 *
Rigaku/USA, Inc. Danvers, Massachusetts		No Bid

\* This instrument is not recommended due to the following deficiencies:

1. X-ray generator is 2 KW - vs. 3 KW for Siemens.
2. X-ray tubes are 2.2 - 2.4 KW vs. 2.2 - 3.0 KW for Siemens. Higher power is desired for analysis of very small samples or those with poor diffraction qualities.

3. The Rigaku generator requires an added oil tank for cooling.
4. The Rigaku does not include polaroid film assembly as per specifications.
5. The Data acquisition system of Siemens has superior C.P.U. in speed, capacity and software.

President Van Horn recommended the award of a purchase order to Siemens Industrial Automation, Inc. in the amount of \$179,500.00 to furnish and install an X-ray diffractometer system.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

### **ELM AVENUE PARKING FACILITY AND ENERGY CENTER PARKING FACILITY**

There is a shortage of parking facilities on the west side of the campus in the vicinity of the Catlett Music Center and the Fine Arts Center. Construction of the second phase of the Catlett Music Center, which is scheduled to start at the end of the spring semester, will result in the loss of approximately 170 spaces currently used by faculty and staff during the day and for various public performances and presentations during the evening. There is also a shortage of parking facilities on the east side of the campus in the vicinity of the Sarkeys Energy Center.

To solve these problems, two parking garages are proposed. One proposed parking garage is to be located near the second phase of the Catlett Music Center and serve the north-west area of the campus. It will be designed to contain approximately 575 parking spaces and a total of 180,000 gross square feet of space. Based on information available at this time, it is estimated that the project cost of this structure will be approximately \$4,500,000. Construction of this parking garage will be scheduled so that the structure will be completed at the same time as the second phase of the Catlett Music Center. The new parking structure will be designed to be compatible with the Catlett Music Center and other structures located in the area.

The proposed Energy Center parking structure will be located adjacent to the Sarkeys Energy Center. It will be designed to contain approximately 425 parking spaces and 137,000 gross square feet of space. The estimated project cost of this structure is approximately \$4,111,000.

In order to be in a position to complete plans and specifications and to begin construction of the new parking facilities at an early time, it is necessary to begin preliminary planning and select an architectural and engineering consultant. Also Barton-Aschman Associates, Inc., which is in the process of preparing a campus-wide parking facilities master plan, will be retained as parking consultants to advise the University and the architectural and engineering consultant on the configuration and operation of the parking facilities.

The new facilities are to be funded using revenue bonds which will be retired from parking fee revenue. Work also needs to be started on the preparation of documents required to issue revenue bonds.

President Van Horn recommended the Board of Regents (1) authorize the University administration to begin the process of selecting architectural and engineering consultants to prepare plans for two parking structures, one to be located on the west side of the campus and the other to be located near the Sarkeys Energy Center, and (2) to proceed with the preparation of the documents needed to issue revenue bonds.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **MAX WESTHEIMER AIRPORT HANGARS**

During the violent storm of September 6, 1992, Building 301, which was a large, wooden, World War II hangar, received significant structural damage. This wood frame facility was in poor condition prior to the storm and repair of the building after the storm was considered to be uneconomical. Based on the current demand for aviation space, a plan was developed to demolish Building 301 and build two new hangars.

The proposed new hangars will be built on the site of Building 301, which was recently demolished, and will utilize the existing concrete slab. This site is located southeast of the Lexington Avenue and Westheimer Drive intersection as shown on a drawing which was included in the agenda. The large hangar will contain approximately 14,000 gross square feet and will include office, shop and restroom facilities. Design of this facility will be based on the Super King Air 200 aircraft. The T-hangars will include rental space for seven single or twin engine private aircraft and will total approximately 10,000 gross square feet. Both facilities will be constructed using pre-engineered metal structures.

The project will be funded with storm related insurance proceeds. The agreement with the Federal Aviation Administration requires that such funds be used for aviation related facilities that will directly benefit the airport. There is a current demand for additional hangar space and once complete, these facilities will create new revenue to help support airport operations.

President Van Horn recommended the Board of Regents (1) approve a proposal to construct a large hangar and a seven unit nested T-hangar at Max Westheimer Airport with a project budget of \$500,000, (2) authorize the necessary modifications to the Campus Master Plan of Capital Improvement Projects, and (3) authorize the administration to develop plans and receive bids for the project,

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## **OKLAHOMA MEMORIAL STADIUM TURF REPLACEMENT**

At the meeting of the Board of Regents on November 15-16, 1993, the Board authorized: the Athletic Director to proceed with the preparation of plans for replacing the worn playing surface at the Oklahoma Memorial Stadium with a natural grass turf; the development of a modification to the existing contract with Hellmuth Obata and Kassabaum, Inc. Sports Facilities Group (HOK) for the preparation of plans and specifications for the project; and the administration, with the assistance of Legal Counsel, to receive bids, to select a low bidder, and to execute the necessary contracts and change orders for the project.

Bids for the Oklahoma Memorial Stadium Turf Replacement project were received from seven bidders on March 22, 1994. All of the bids were reviewed by representatives of HOK, University Legal Counsel, the Athletic Department, Architectural and Engineering

Services, and the administration. It was determined that the lowest and best bid that was received was submitted by Randall and Blake, Inc. of Littleton, Colorado, in the amount of \$392,368. A complete tabulation of all bids received is as follows:

	<u>Randall and Blake, Inc. Littleton, CO.</u>	<u>Terra Construction Inc. Oklahoma City</u>	<u>GBM Construction Corporation Edmond, OK</u>	<u>P.C. Sports Group, Inc. Adel, GA</u>
Base Bid	\$401,853	\$452,500	\$536,826	\$568,462
Sales Tax Credit	<u>(9,485)</u>	<u>(15,900)</u>	<u>(17,615)</u>	<u>(12,498)</u>
Net Base Bid	\$392,368	\$436,600	\$519,211	\$555,964
Alternate No. 1 (Prevailing Wages)	\$0	N/A	\$ 28,099	N/A
Sales Tax Credit on Additional Work (\$'s per \$1,000)	\$73.00	\$10.00	\$28.00	\$49.50
Net Base Bid and Alternate	\$392,368	\$436,600	\$546,523	\$555,964
	<u>S. W. Franks Construction Company Cleveland, OH</u>	<u>Jim Bowman Construction Company, Inc. Dallas, Texas</u>	<u>McGovern Construction Corporation Fort Myers, FL</u>	
Base Bid	\$680,650	\$676,200	\$977,333	
Sales Tax Credit	<u>(20,250)</u>	<u>(19,700)</u>	<u>(29,220)</u>	
Net Base Bid	\$660,400	\$656,500	\$948,113	
Alternate No. 1 (Prevailing Wages)	\$0	\$ 33,000	\$ 36,857	
Sales Tax Credit on Additional Work (\$'s per \$1,000)	N/A	\$28.00	\$83.75	
Net Base Bid and Alternate	\$660,400	\$688,576	\$981,883	

A recommendation was made to the President to award a contract in the amount of \$392,368 to Randall and Blake, Inc. The President accepted the recommendation and a contract has been executed with the firm for the Oklahoma Memorial Stadium Turf Replacement project. Preliminary work currently is underway. The project is scheduled to be substantially complete on or before July 15, 1994. The first home football game of the 1994 season is scheduled for September 17, 1994 with Texas Tech University.

Present for this discussion were Mr. Donnie Duncan and Mr. Larry Naifeh. Mr. Naifeh explained the large spread in the bid amounts was due in part to the fact there were

so many bidders and there was excellent competition. He said Randall and Blake, Inc. is very experienced and competent in projects similar to ours. The major suppliers for this contract will be Oklahoma companies.

This was for information only. No action was required.

## PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1992 and 1993, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

### FEBRUARY HIGHLIGHTS:

#### Norman Campus and Health Sciences Center Combined Data

- Year-to-date research expenditures are up 6% over last year, (\$33.9 million vs. \$32.2 million), awards are up 11% (\$42.4 million vs. \$38.3 million), and proposal activity is up 10% (\$122.4 million vs. \$110.8 million).

#### Norman Campus

- Year-to-date research expenditures are up 4% over last year (\$18.6 million vs. \$17.8 million), awards are down 2% (\$20.4 million vs. \$20.7 million), and proposal activity is down 1% (\$83.2 million vs. \$82.6 million).
- Year-to-date CCE/ICED expenditures are down 17% from last year (\$9.9 million vs. \$12.0 million), due primarily to the phase-out of the FAA-ATC Program. Awards are down 31% (\$10.3 million vs. \$15.0 million), but proposal activity is up 7% (\$243.2 million vs. \$227.6 million).

#### Health Sciences Center

- Year-to-date research expenditures are up 7% over last year (\$15.3 million vs. \$14.3 million), awards are up 25% (\$22.0 million vs. \$17.6 million), and proposal activity is up 39% (\$39.2 million vs. \$28.2 million).
- Year-to-date total expenditures are up 12% over last year (\$30.3 million vs. \$27.0 million), awards are up 13% (\$33.8 million vs. \$30.0 million), and proposal activity is up 31% (\$46.0 million vs. \$35.1 million).

President Van Horn recommended the Board of Regents ratify the awards and/or modifications for February 1994 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## REGENTS' FUND INVESTMENTS

During the two months ended February 28, 1994, the investment transactions listed below were made based upon investment recommendations provided by J. & W. Seligman. These transactions were designed to sell or reduce several holdings as a source of funds to increase the position in two current holdings and to initiate several new investments.

### Purchases: New Holdings

4,000 Shares	American Greetings Corporation
2,000 Shares	Beverly Enterprises Inc.
1,500 Shares	Cisco Systems Inc.
6,000 Shares	EMC Corporation
4,000 Shares	Nordstrom, Inc.
7,500 Shares	Seligman Henderson International Fund
5,000 Shares	Teva Pharmaceutical Industries Limited

### Purchases: Existing Holdings

1,000 Shares	Air Products and Chemicals
500 Shares	Motorola, Inc.

### Sales:

3,000 Shares	Cooper Industries
3,000 Shares	Dillard Department Stores
500 Shares	Eastman Chemical
1,500 Shares	First Fidelity Bancorporation
2,000 Shares	Forest Laboratories
2,000 Shares	General Mills
1,500 Shares	Home Depot
700 Shares	Morton International
2,000 Shares	Raychem Corporation
2,500 Shares	UST Inc.
1,000 Shares	U.S. Surgical
2,000 Shares	Varity Corporation

Air Products and Chemicals Inc. is an international supplier of industrial gases and equipment, chemicals and engineering services. The company's industrial gases and related equipment are used by processing and manufacturing industries in many applications which increase productivity and conserve energy. Air Products' chemical products have applications in adhesives, coatings, urethane foams and herbicides. The Environmental and Energy Division (waste to energy, cogeneration and flue gas desulfurization) makes up another major business segment.

American Greetings Corporation is the world's largest publicly-owned manufacturer of greeting cards and the second largest domestic company in that industry. It has about a 33% share of the U.S. greeting card market and on a company-wide basis greeting cards account for



about 65% of sales. Additionally, the company manufactures and sells gift wrap, calendars, stationery, picture frames and other assorted social expression products. American Greetings is a global company with a strong market presence in Europe, Canada and Australia. A major new product for the company is CreaCard, which is a computerized system that enables consumers to write and personalize their own individual greeting cards utilizing art and verse from American Greetings. CreaCard is probably the most creative new product in the greeting card industry in the last several decades.

Beverly Enterprises Inc., the largest operator of nursing homes in the U.S., has undergone a significant restructuring, improving not only its market position but its financial condition as well. The company's quality of earnings continues to improve as non-strategic locations are shed, leases are repurchased and debt is repaid. Based on favorable industry trends, including our aging population and the attraction of a low cost modality under any health care reform scenario, Beverly is likely to expand revenues on a same facility basis over the next few years.

Cisco Systems Inc. manufactures high-performance routers that connect and manage communications among local and wide area computer networks employing a variety of protocols, media interfaces, topologies and cabling systems. As one of the first in this market, the company is able to meet any new competition drawn by this high profitability area of the industry.

EMC Corporation is an independent manufacturer of computer system enhancement products designed to expand the capacity and improve the performance of selected mid-range and mainframe computer systems. EMC is enjoying a period of dramatic earnings growth because of its successful entry into the mainframe data storage market. EMC's Integrated Cached Disk Array (ICDA) technology has enabled the company to gain an early leadership position in the market for high performance DASD (Direct Access Storage Device) with its symmetrix product line.

Motorola Inc. is a diversified supplier of electronic equipment for communications, government, automotive and office systems. The company is the world's largest supplier of mobile and portable communications products with a broad line of radios (including cellular), telephones, data terminals and paging systems. Motorola is the second largest U.S. based semiconductor vendor with a strong position in microprocessors which are the "brains" of personal computers and many other types of "intelligent" equipment.

Nordstrom, Inc. is a prominent retailer specializing in the sale of apparel, shoes and accessories for men, women and children. The company operates 68 stores in six western states and the Washington, D.C., New York and Chicago metropolitan areas. Nordstrom offers quality merchandise at medium to higher price points and has a distinctive merchandising approach which includes: 1) a broad selection of style, color and size in each merchandise category and; 2) an exceptional level of customer service. The sales staff is commissioned, earning twice the national average for retail salespeople and, as a result, is highly motivated. The heavy emphasis on service gives Nordstrom a significant competitive advantage over traditional department stores which are its primary competition.

The Seligman Henderson International Fund is an international capital appreciation fund which invests in attractively priced stocks of medium to large-sized companies with above-average growth potential, healthy balance sheets, and strong management. The objective of the fund is capital appreciation by identifying and investing in the securities of non-U.S. companies selected for their growth prospects.

Teva Pharmaceutical Industries Limited is Israel's largest ethical pharmaceutical manufacturer with a diversified portfolio of more than 300 products. The company manufactures over 40 generic pharmaceutical products and is rapidly expanding its bulk pharmaceutical chemical business as well. Due to the growth of these businesses outside of Israel, North America now represents close to 60% of Teva's revenues. The company should continue to benefit from the largest patent expiration cycle in history as well as an increase in generic substitution rates. Teva is also involved in some interesting proprietary research in neurology and bone metabolism with lead products addressing multiple sclerosis and osteoporosis.

The allocation of resources within the fund following these investment transactions was in line with the Regents' investment policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of February 28, 1994 was included in the agenda.

The Seligman recommendations were approved and these transactions have been completed.

This report was presented for information. No action was required.

## ACADEMIC PERSONNEL ACTIONS

### Health Sciences Center:

#### Leave of Absence:

Andrew A. Lasser, Interim Associate Dean, College of Public Health, Clinical Professor of Health Administration and Policy, and Clinical Assistant Professor of Pediatrics, leave of absence without pay, March 1, 1994 through August 31, 1994.

#### Appointments or Reappointments:

Sarah Slack Christman, Ph.D., Associate Professor of Communication Sciences and Disorders, FTE: \$52,500, annual rate of \$42,500 for 12 months (\$3,541.67 per month), PPP: \$10,000, June 15, 1994 through June 30, 1994. Paid from A0003366, PPP Cleft Palateclinic, pos. 242800.

John Robert Stanley III, M.D., Assistant Professor of Obstetrics and Gynecology, annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1994 through June 30, 1995. Paid from A0000773, Ob-Gyn Maternal Fetal Medicine, pos. 126310.

Yuechueng Liu, Ph.D., Assistant Professor of Pathology, annual rate of \$46,000 for 12 months (\$3,833.33 per month), June 1, 1994 through June 30, 1994. Paid from A-0001184, Personnel Expenses, pos. 108030.

Daniel Jay Lebovitz, M.D., Assistant Professor of Pediatrics, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1994 through June 30, 1995. Paid from A0000079, PPP Pediatrics, pos. 172200.

#### Changes:

Assaf F. Al-Assaf, Assistant Professor of Health Administration and Policy, Adjunct Assistant Professor of Nutritional Sciences, and Adjunct Clinical Assistant Professor of Nursing, changed from consecutive term faculty to tenure track faculty, March 9, 1994.

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L. Philip Carter, Professor and Chair of Neurosurgery; appointed Professor of Neurosurgery with tenure, March 1, 1994.

John W. Gastorf, Associate Professor of Family Practice, Tulsa; title Interim Chair of Family Practice, Tulsa, deleted, August 12, 1993.

Kathy L. Goff, Adjunct Assistant Professor of Physical Therapy; given additional title Adjunct Assistant Professor of Pediatrics; salary changed from without remuneration to annual rate of \$45,000 for 12 months (\$3,750.00 per month), December 1, 1993 through June 30, 1994. Paid from C4232702, OPC/DD - Williams, and C4232502, OPC/DD Provide Funding for Two Staff Positions, pos. 056586.

Elisa Lee, George Lynn Cross Research Professor of Biostatistics and Epidemiology; given additional title Dean, College of Public Health, May 6, 1994 through May 1997; title Associate Dean for Research, College of Public Health, deleted; salary changed from annual rate of \$84,118 for 12 months (\$7,009.83 per month) to annual rate of \$100,000 for 12 months (\$8,333.33 per month), May 6, 1994. Includes \$15,882.04 administrative supplement during the term appointment as Dean. Paid from 25009460, Dean's Office, College of Public Health, pos. 217065; C1133206, Cardiovascular Disease in American Indiana, and C1143202, A Health Education Program for Diabetic Eye Disease, pos. 220525.

Su An Phipps, Clinical Assistant Professor of Nursing, salary changed from annual rate of \$8,562 for 12 months (\$713.50 per month), .20 time, to annual rate of \$20,562 for 12 months (\$1,713.50 per month), .50 time, January 1, 1994 through May 15, 1994. Paid from 20069440, College of Nursing, and C1137403, Couples Infertility: Racial and Socioeconomic, pos. 068875.

Sanford Schneider, Professor of Neurology; Chief, Child Neurology; and Endowed Chair in Child Neurology; appointed Professor of Neurology with tenure, March 1, 1994.

Catherine Young, title changed from Assistant Professor to Clinical Assistant Professor of Pediatrics, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month), full time, to annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, July 1, 1993 through June 30, 1994. Paid from 2216-2, Department of Pediatrics, pos. 164450.

#### Resignations and/or Terminations:

James R. Gavin III, William K. Warren Professor of Medicine, December 6, 1993.

Thomas J. Shireman, Assistant Professor of Medicine, February 28, 1994 (with accrued vacation through April 6, 1994).

Lorraine Sylvester, Adjunct Assistant Professor of Physical Therapy, March 31, 1994 (with accrued vacation through May 17, 1994).

Bailus Walker, Jr., Dean, College of Public Health, and Professor of Occupational and Environmental Health, May 6, 1994 (with accrued vacation through July 5, 1994).

#### Norman Campus:

##### Leave of Absence:

John K. Stephens, Professor of Economics, sick leave of absence with pay, February 10, 1994 through May 15, 1994.

Appointment or Reappointment:

Ming-Horng Su, Visiting Research Associate in Aerospace and Mechanical Engineering, annual rate of \$18,000 for 9 months (\$2,000.00 per month), .38 time, January 1, 1994 through May 31, 1994. Paid from 125-6830, Ground Source Heat Pump Design, pos. 906.63. Paid from grant funds; subject to availability of funds.

Changes:

Younane Abousleiman, title changed from Research Associate to Senior Research Associate in Petroleum and Geological Engineering, salary changed from annual rate of \$37,620 for 12 months (\$3,135.00 per month) to annual rate of \$48,000 for 12 months (\$4,000.00 per month), March 1, 1994 through August 31, 1994. Paid from 125-6202, Rock Mechanics Center, pos. 905.63. Paid from grant funds; subject to availability of funds.

Jean T. Lee, reappointed Visiting Research Associate, Center for Analysis and Prediction of Storms, annual rate of \$35,680 for 12 months (\$2,973.30 per month), .50 time, July 1, 1993 through January 31, 1994; salary changed to salary changed to annual rate of \$37,464 for 12 months (\$3,121.96 per month), .50 time, August 1, 1993 through March 31, 1994. Paid from 125-6872, Weather Hazards, pos. 905.65. Paid from grant funds; subject to availability of funds.

Mary E. Scott, Assistant Professor of Educational Psychology, salary changed from annual rate of \$33,758 for 9 months (\$3,750.89 per month) to annual rate of \$34,532 for 9 months (\$3,836.89 per month), August 16, 1994 through May 15, 1995. Probationary period extended - eligible for tenure review during 1994-95.

Resignations and/or Terminations:

Scott E. Branvold, Assistant Professor of Health and Sport Sciences, May 15, 1994.

Thomas J. Carter, Assistant Professor of Economics, May 15, 1994.

Thomas M. Miller, Professor of Physics and Astronomy, June 30, 1994.

Mary Jo Nye, George Lynn Cross Research Professor and Chair of History of Science, June 30, 1994.

Robert A. Nye, George Lynn Cross Research Professor of History, May 15, 1994.

Retirement:

Vera M. Gatch, Professor of Human Relations, May 15, 1994; named Professor Emeritus of Human Relations.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

**PRELIMINARY TENURE REVIEW**

Information on the faculty members considered for tenure this year on both campuses of the University was included in the agenda for the Regents' review.

**ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS****Health Sciences Center:****Appointment or Reappointment:**

William S. Hartsell, Assistant Director of Telecommunications, annual rate of \$55,500 for 12 months (\$4,625.00 per month), February 21, 1994. Managerial Staff. Paid from 3825-9, Telecommunications, pos. 377110.

**Change:**

Wes L. Roberts, title changed from Manager, Information Services, to Interim Associate Director of Research and Education, Information Services, salary temporarily changed from annual rate of \$55,000 for 12 months (\$4,583.33 per month) to annual rate of \$60,492 for 12 months (\$5,041.00 per month), March 21, 1994. Temporarily changed from Managerial Staff to Administrative Staff. Paid from 3816, Research and Education, pos. 326350.

**Resignation and/or Termination:**

Michael J. Cook, Associate Director of Improving the Health of Native Americans, Department of Health Administration and Policy, March 8, 1994 (with accrued vacation through March 22, 1994).

**Norman Campus:****Appointment or Reappointment:**

Billi K. Meacham, Development Officer, College of Fine Arts, annual rate of \$40,000 for 12 months (\$3,333.33 per month), March 21, 1994. Administrative Staff. Paid from 122-7380, Fine Arts Dean, pos. 101.65.

**Changes:**

Phillip J. Curry, title changed from Manager, Systems Analysis, to Interim Director, University Computing Services, salary temporarily changed from annual rate of \$52,500 for 12 months (\$4,375.00 per month) to annual rate of \$58,500 for 12 months (\$4,875.00 per month), March 1, 1994 through June 30, 1994. Managerial Staff. Paid from 134-7110, University Computing Services, pos. 109.65.

Joan Goth, title changed from Administrator to Assistant Director, Office Systems, February 1, 1994. Administrative Staff.

John P. Merritt, title changed from Senior Systems Analyst to Interim Manager, Systems Analysis, University Computing Services, salary temporarily changed from annual rate of \$42,864 for 12 months (\$3,572.00 per month) to annual rate of \$46,350 for 12 months (\$3,862.50 per month), March 1, 1994. Professional Staff. Paid from 134-7110, University Computing Services, pos. 109.65.

William R. Wayne, Assistant Vice President for Professional Services; given additional title Director, Counseling and Testing Services, Goddard Health Center, January 1, 1994. Administrative Officer.

Resignation and/or Termination:

Kevin Kelleher, Manager, NSSL Computing Facility, Cooperative Institute for Mesoscale Meteorological Studies, April 5, 1994.

Retirement:

Harry E. Blaylock, Manager, Systems Analysis, University Computing Services, March 31, 1994 (with accrued vacation through May 30, 1994).

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## REGENTS' AWARD FOR SUPERIOR STAFF

The Regents' Award for Superior Staff was developed to recognize the outstanding contributions made by OU staff members whose job performance, service activities, and dedication have enhanced the mission of The University of Oklahoma. Two \$1,000 awards are given annually during spring staff recognition activities: one to a Norman Campus staff member and one to a Health Sciences Center staff member.

To qualify for a Regents' Award for Superior Staff, a staff member must have consistently demonstrated a superior job performance and/or outstanding service to the University or to outside community or professional activities on behalf of the University. The outstanding job performance and/or superior service should reflect perspective, initiative, and efforts that transcend the boundaries of a staff member's designated work responsibilities. The recipients are selected by a committee for each campus which is appointed by the President.

The names of the staff members selected are as follows:

### Norman Campus

Peter B. Tirrell  
Assistant Director of Public Programs for the Oklahoma Museum  
of Natural History

### Health Sciences Center

Leeland Alexander  
Associate Dean for Administration and Finance, Tulsa Campus

President Van Horn recommended the Board of Regents approve the staff members selected to receive the 1994 Regents' Award for Superior Staff.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## LITIGATION

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing the status of pending litigation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved. The executive session began at 11:57 a.m. in the small Board room.

The meeting reconvened in regular session at 12:11 p.m. with all Regents present.

## RESIGNATION OF BASKETBALL COACH

Coach Billy Tubbs resigned on Saturday, April 9, 1994, to accept the position of Head Basketball Coach at Texas Christian University.

President Van Horn recommended the Board of Regents accept the resignation of Coach Billy Tubbs.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Hall, Halverstadt, and Lewis. The Chair declared the motion unanimously approved.

## CAMERON UNIVERSITY

### RECOGNITION OF STUDENT BODY PRESIDENT

Jason Mitchell, President of Cameron University's Student Government Association for 1993-94, was present and made the following remarks to the Board. "I appreciate the Regents giving me an opportunity to come before you today. There are over 250,000 students in higher education in the State of Oklahoma and I think that is a considerable voice for State issues and I like to think that students are concerned about these issues, but didn't realize the potential that their voice could have in influencing how higher education is addressed by our State legislature. Earlier today David Kendrick told you that next Wednesday we will be having our first OSJA Higher Education Day at the Capitol and that will consist of meeting with the legislature and discussing issues that we passed in February addressing tuition and various other things that affect students Statewide and not specifically their campuses. This is a milestone, I believe, because it is going to give the students an ability to address those issues that affect all students, and I am here today to inform you of this organization and the move we are making and we would appreciate your support in our endeavor."

Following Mr. Mitchell's remarks, Chairman Gullatt presented him with a plaque in recognition of his service.

## REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

### Harvard Adopts Academic Festival Concept

Dr. Arthur Loeb of Harvard University, one of the keynote speakers at this month's academic conference which climaxed Cameron's *Festival II: A Celebration of Diversity*, said Harvard is preparing its first symposium involving all University departments concentrating on one topic and is 10 years behind Cameron in that respect. He made the statement in discussing growth patterns in culture. The Festival was Cameron's second. The first, held two years ago, involved the Renaissance and the renewal of learning. Dr. Loeb said the Harvard symposium will be on creativity.

### McMahon Scholarship Program Restructured

Cameron University has restructured its McMahon Scholarship Program to designate recipients as McMahon Scholars and to set the amount of award as \$1,000 per academic year, with \$500 awarded each semester. The scholarships, financed through an annual \$100,000 gift from the McMahon Foundation, will be available to students in all schools. The scholars will be recognized at a reception each September. After graduation their careers will be tracked through the Cameron Alumni Association. The McMahon Foundation also provides \$20,000 annually in funding for the Presidential Leaders/University Scholars (PLUS) scholarship program. The leadership component of that program will be designated the "McMahon Leadership Institute."

### "Reasonable Request" Fund Drive Begins

Cameron University Foundation, Inc. began "The \$25 Reasonable Request" campaign for small gifts and already has received more than 100 responses.

### Student's Essay to Appear in Textbook

An essay on student stress, written by Cameron nursing student Susan Dunbar of Walters, has been selected to appear in a college textbook, "Primis Reader", published by McGraw-Hill. Ms. Dunbar wrote the essay while a student in English classes taught by Dr. Vivian Thomlinson, Assistant Professor of English.

### Anthology Includes Professors' Essay

An essay, "Kate Barnard, Progressivism, and the West," by Associate Professor Suzanne Crawford and Professor Lynn Musslewhite, Department of History and Humanities, will be published by The University of Oklahoma Press in an anthology entitled "An Oklahoma I Had Never Seen Before."



### Speech Team Scores in Texas

The speech team won first place debate sweepstakes and first place overall sweepstakes at the Pi Kappa Delta Province Tournament at Abilene Christian University in Abilene, Texas on March 17-19. Winning open division team debate were Jason Stone and Jason Mitchell of Cameron. The University of Arkansas-Monticello, and University of Central Arkansas took second and third in overall sweepstakes. Sixteen universities from four states competed.

### ROTC Cadet Receives Marshall Award

ROTC Cadet Stewart Moon, a senior majoring in Business Administration, will receive a George C. Marshall award during the 17th annual Marshall ROTC Awards Seminar April 12-15 in Lexington, Virginia. The award is presented annually to the outstanding senior ROTC cadet at universities across the nation. Dignitaries from the Army, State Department, and other agencies will discuss national security with the 270 cadets attending the seminar.

President Davis distributed a booklet on "The Year of Diversity" Academic Conference held April 6-9, 1994.

## **COURSE CHANGES**

The Oklahoma State Regents for Higher Education now require that all course modifications, additions, and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such course changes that have been approved by the Provost, Cameron University, upon the recommendation of the cognizant departments and schools, the Graduate Council when appropriate, and the Curriculum Committee was included in the agenda. In summary, this list of course changes includes:

8 Course Deletions because of curriculum revisions, duplication, or phasing out of concentration.

2 Course Modifications including changes of course title, prefix or course number, credit level or credit hours, prerequisite, content, or course description.

15 Course Additions to support curriculum revisions, assessment activities and respond to student needs.

Upon approval by the Board of Regents and Oklahoma State Regents for Higher Education, these course changes will take effect in the Fall 1994.

President Davis recommended approving course modifications, additions, and deletions as proposed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. Regent Hall was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

## MODIFICATION OF CAMERON UNIVERSITY'S BUDGET FOR FISCAL YEAR 1993-94

In E&G Budget, Part I, print shop, carpool and long distance telephone charges were originally anticipated being paid from several functions of the University; however, the Oklahoma State Regents for Higher Education guidelines indicate that these charges should be paid from Institutional Support. Approximately \$62,000.00 of allotment needs to be reallocated to accommodate these charges.

It is estimated that Cameron University will incur \$70,000.00 in legal fees which were not anticipated in the initial budget preparation.

The sources of funds which will provide these adjustments to Cameron University's E&G Budget, Part I, are as follows:

Professional Salary Savings	\$ 36,000.00
Non-Professional Salary Savings	30,000.00
Fringe Benefits	36,000.00
Utilities	<u>30,000.00</u>
Total	\$132,000.00

In the E&G Budget, Part II, Grants and Contracts, Cameron University has received four (4) new programs and there have been minor modifications in the existing grants and contracts. The four new programs are:

Eisenhower Grant	\$ 37,158.00
Summer Science Academy	36,000.00
Oklahoma Aeronautics Space Grant	21,000.00
Perkins Vo-Tech Grant	<u>78,095.00</u>
Total	\$172,253.00

It is anticipated that \$32,000.00 will be spent on salaries and \$140,253.00 will be spent on supplies, travel and operating expenses.

President Davis recommended that Cameron University's E&G Budget, Part I and Part II, be modified to meet the operational needs of the University for the remainder of fiscal year 1993-94.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. Regent Hall was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

## PURCHASE OF MICROCOMPUTERS FOR FACULTY AND STAFF OFFICES

Bids were circulated to twelve companies for microcomputers with specifications designed to meet a wide range of requirements common to faculty and staff usage. Vendors were requested to respond with bids for the sale of 40, 60 and 80 or more computers. Bids received were as follows:

<u>Bidders</u>	<u>Unit Price for Quantity of:</u>		
	<u>40</u>	<u>60</u>	<u>80</u>
Ken Wallis Office Syst.	\$1,187.00	\$1,176.00	\$1,165.00
Chow's Group	Bid disqualified, unsigned		
Northgate	No Bid		
Zeos	\$1,661.61	\$1,661.61	\$1,661.61
Gateway	\$1,520.00	\$1,520.00	\$1,520.00
IBM	No Bid		
Cedar Computer Center	No Bid		
Computer Associates	\$1,829.00	\$1,829.00	\$1,829.00
Dell USA	\$2,088.00	\$2,088.00	\$2,088.00
Dynamic Decisions	\$1,575.00	\$1,525.00	\$1,515.00
Insight Direct	\$1,360.00	\$1,340.00	\$1,328.00
Lace Computer Systems	\$1,235.00	\$1,220.00	\$1,210.00

Bid specifications required vendors to provide one unit for on-site testing and units from several vendors were delivered for testing. Following the determination that the unit from Ken Wallis Office Systems met all specifications, 10 units were purchased from that vendor and distributed across campus for testing with the full range of standard software packages in use on campus. That evaluation produced satisfactory results and is the basis for this recommendation. The \$119,050.00 total includes those 10 units.

President Davis recommended the Board of Regents approve the awarding of purchase orders totaling \$119,050.00 to Ken Wallis Office Systems for the purchase of 102 micro-computers.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. Regent Hall was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

#### **APPOINTMENT OF AUDIT FIRM FOR FISCAL YEAR ENDING JUNE 30, 1994**

The accounting firm of Cole & Reed, Oklahoma City, has completed the annual audit of Cameron University for the fiscal year ending June 30, 1993. The audit was performed as the second year's work of a contract which contains one subsequent annual renewal option in favor of the University.

Proposed fees, which were not increased over last year's fees, and the estimated hours to perform each function are as follows:

April 13, 1994

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<u>Audit Function</u>	<u>Time Required</u>	<u>Proposed Fee</u>
General Purposes Financial Audit	450 hours	\$13,500.00
Single Audit Financial Assistance	250 hours	7,000.00
Other Federal Programs	<u>50 hours</u>	<u>1,500.00</u>
TOTAL	750 hours	\$22,000.00

The firm of Cole and Reed has done an excellent job in performing the audit services, and we recommend that the renewal option be exercised.

President Davis recommended the firm of Cole and Reed be appointed to conduct the annual audit of Cameron University for the fiscal year ending June 30, 1994.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, Blankenship, West, Bentley, Halverstadt, and Lewis. Regent Hall was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

#### QUARTERLY REPORT OF PURCHASES

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding, \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received, and (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents.

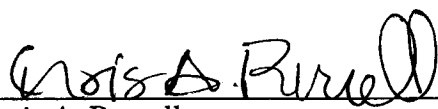
There were no purchases made for the quarter January 1, 1994 through March 31, 1994.

This report was presented for information only. No action was required.

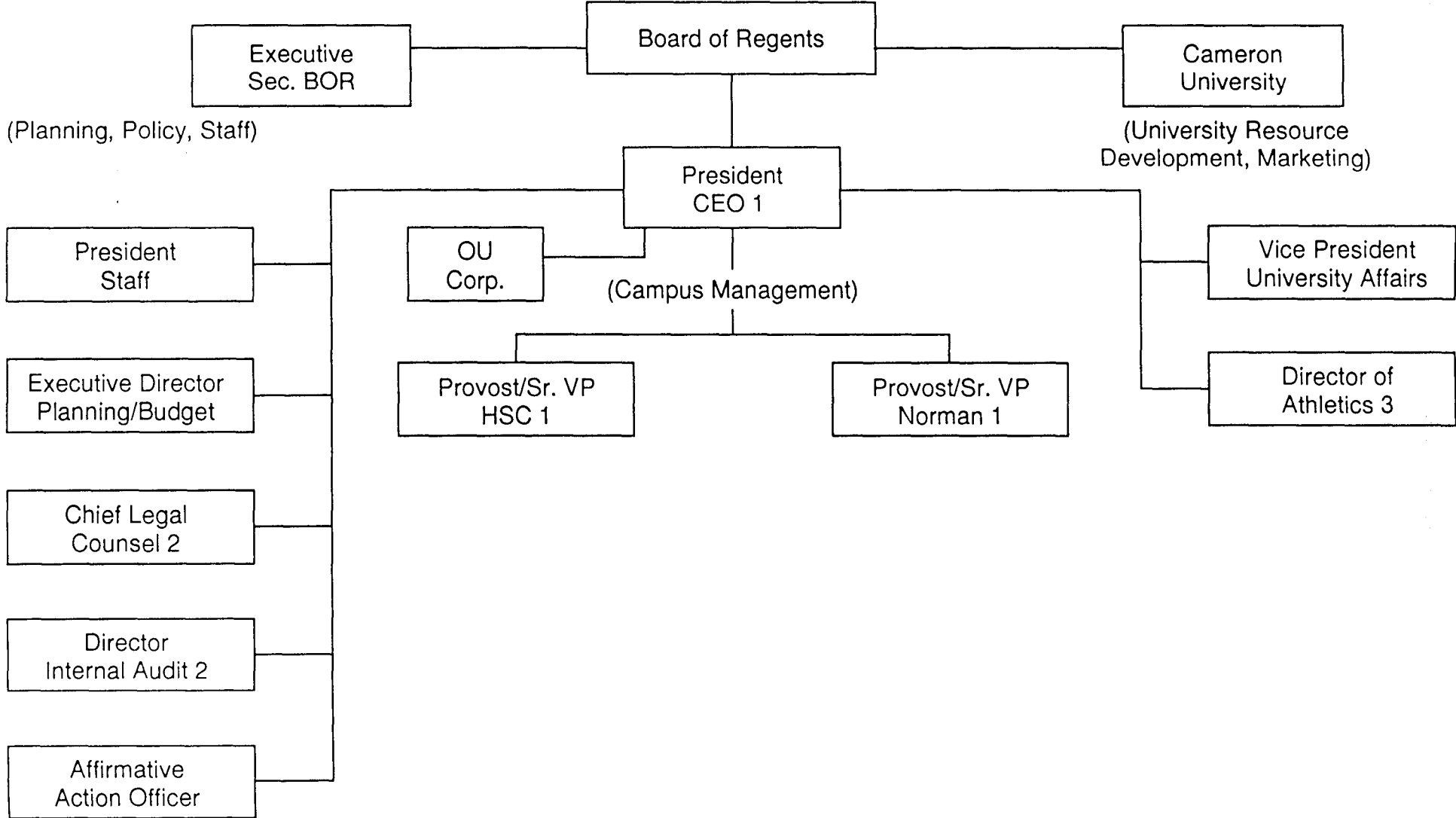
#### LITIGATION

An item was included in the agenda for a report on pending and possible litigation by Chief Legal Counsel. No report was given.

There being no further business, the meeting adjourned at 12:30 p.m.

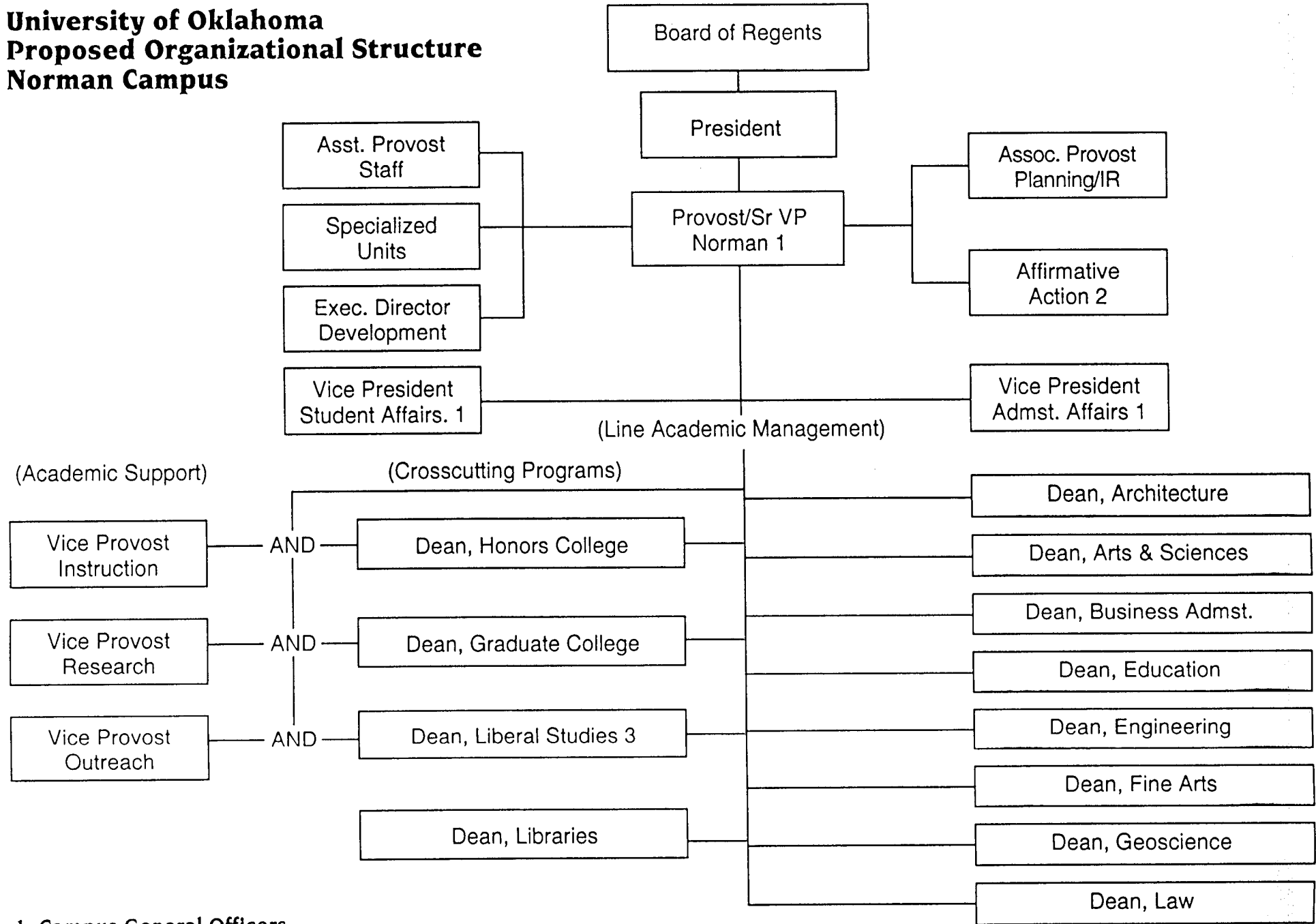
  
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Chris A. Purcell  
Executive Secretary of the Board of Regents

**University of Oklahoma  
Proposed Organizational Structure  
Top Line Structure**



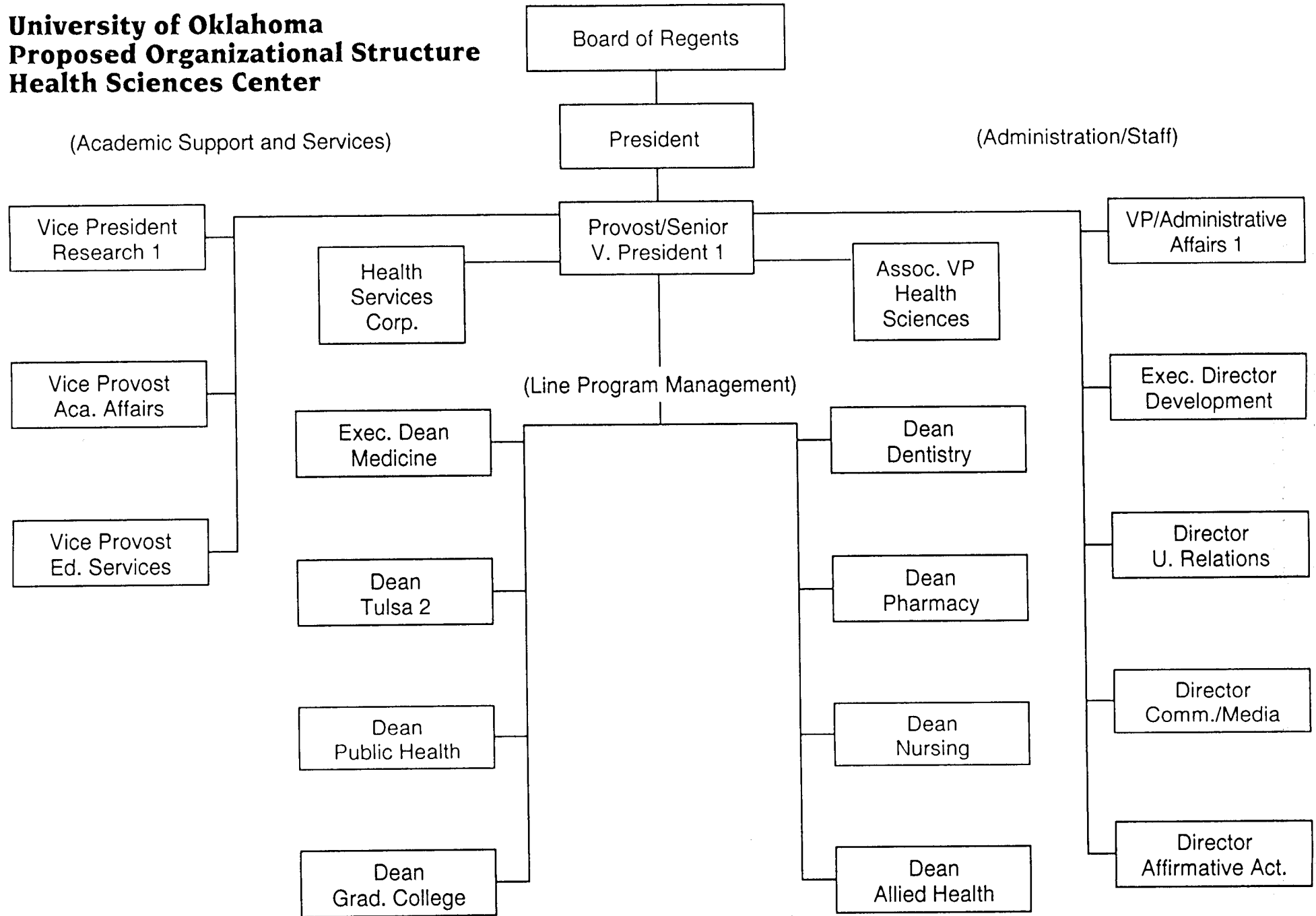
1. General Officers of the University.
2. Direct Access to Board Guaranteed.
3. Reports to Provost, Norman, on Academic/Student Affairs Matters.

**University of Oklahoma  
Proposed Organizational Structure  
Norman Campus**



1. Campus General Officers
2. Served by University-wide Staff.
3. Merges Liberal Studies and Continuing Education

# University of Oklahoma Proposed Organizational Structure Health Sciences Center



1. Campus General Officers
2. Reports to Dean, College of Medicine on Academic Programs