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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
DECEMBER 3, 1993**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in the Board Room of the Foundation Building on the Norman Campus of the University beginning at 8:35 a.m. on Friday, December 3, 1993.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents J. Cooper West, C. S. Lewis III, G. T. Blankenship, Stephen F. Bentley, and Donald B. Halverstadt, M.D.

Absent: Regent Melvin C. Hall.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of The University of Oklahoma, Provosts James F. Kimpel and Jay H. Stein, Vice Presidents Fred J. Bennett and Jerry B. Farley, Interim Vice Presidents Mark E. Lemons and Eddie C. Smith, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:30 a.m. on December 2, 1993, both as required by 25 O.S. 1981, Section 301-314.

## MINUTES

Regent Halverstadt moved approval of the minutes of the Finance and Audit Committee meeting held on November 15, 1993 and the minutes of the regular meeting held on November 15-16, 1993, both as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## CAMERON UNIVERSITY

### REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

#### Political Science Scholar Named

Dr. Frank Meyers, Associate Professor in the Department of Politics, Sociology and Criminal Justice, has been named Oklahoma's "Political Science Scholar of the Year" for 1993 by the Oklahoma Political Science Association.

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The scholarship represented by his book, *Bad Times for Good ol' Boys*, helped win him the State award. Published by The University of Oklahoma Press in October 1993, the book was written about the 1980's county commissioners' scandal. The book was co-authored by Dr. Harry Holloway, retired Professor Emeritus at The University of Oklahoma.

#### National Conference on Student Services

Six student government representatives from Cameron University attended the National Conference on Student Services in San Francisco in November which included seminars on multiculturalism and diversity, lobbying for higher education, and other student government concerns. Jason Mitchell, President of Cameron's Student Government, said Cameron's SGA has had a quorum for every weekly meeting during the fall semester, even bringing in extra chairs to seat the crowds.

#### KCCU Schedules "Cinematic Showcase"

Dr. Frederick Smiley, Assistant Professor of Education, and a Cameron Radio Station KCCU intern, 1st Lt. Myron Abernathy of Ft. Sill, have written a series of holiday radio shows entitled "Cinematic Showcase." The shows feature excerpts from Hollywood films. A one-hour Thanksgiving show had a theme of Thanksgiving as a time of reflection. Halloween and Veterans Day shows have been written and a Christmas special is under preparation. The series premiered on KCCU and have been submitted to Solders' Radio Satellite Network and to Armed Forces Radio.

#### Honors Center Complex Opens

The Cameron University Honors Center Complex opened at Burch Hall November 11. The Center was developed as a place for honors students to study and to gather for the informal interchange of ideas, said Dr. Von Underwood, Honors Society Coordinator. Any student enrolled in an honors program course and all members of honor societies can use the Center.

#### Trip to Russia Planned

Reverend Phil Jones, Minister of Cameron Campus Ministry, his wife, Marlene, a CU graduate student, and six other Cameron students will be among 39 representatives from six Oklahoma universities spending the holidays in an exchange program in Russia. The delegation will leave Oklahoma December 27 and return January 9. Students will stay with host families and will facilitate an English camp for Moscow State University students at Ulyanovsk.

#### Demolition Prepares Ground for Sciences Complex

South Hall and Cameron Hall have been demolished in preparation for construction of the new sciences complex. Bids on construction will be submitted early in 1994. Friends of Cameron University are being given the opportunity to donate funds for state-of-the-art equipment for the new complex.

Best Young Adult Novel To Be Selected

Dr. George Edward Stanley, Chair of the Department of Languages and Communications, has been named by the Mystery Writers of America to select the best young adult novel published during 1994. The author of 25 books, Dr. Stanley was inducted November 13 into the Oklahoma Professional Writers' Hall of Fame.

KCCU Nets Translators Grants

The Corporation for Public Broadcasting has granted Cameron Radio Station KCCU-FM \$4,000 for the Altus translator and \$4,000 for the Ardmore translator. Mark Norman, KCCU Manager, submitted material in support of the grant.

**ANNUAL GAS LEAK SURVEY**

Cameron's annual gas leak survey was performed by Heath Consultants, Houston, Texas, on October 13, 1993. The survey encompassed 1.5 miles of underground main line with 33 inspection points. The survey disclosed one underground Class II and nine above-ground Class III leaks.

All Class III leaks were repaired on the date of inspection. The underground Class II leak was repaired on October 26, 1993.

A summary of the results follows:

<u>Category</u>	<u>Disposition</u>	<u>Quantity</u>
Class I	Repair immediately	0
Class II	Repair within six months	1
Class III	Repair as work schedule permits	9

This report was presented for information only. No action was required.

**ACADEMIC PERSONNEL ACTIONS****Appointments or Reappointments:**

Jane L. Lannak, Ph.D., Associate Professor, Department of Education, annual rate of \$49,000 for 12 months, effective October 1, 1993 through June 30, 1994. Dr. Lannak's salary is paid by The University of Oklahoma through its contract with the Department of Defense.

Joanne C. Hernandez, Ed.M., Instructor-Temporary, Department of Education, annual rate of \$32,000 for 12 months, effective October 1, 1993, through June 30, 1994. Ms. Hernandez's salary is paid by The University of Oklahoma through its contract with the Department of Defense.

Nancy M. Stroer, M.Ed., Instructor-Temporary, Department of Education, annual rate of \$30,000 for 12 months, effective October 1, 1993, through June 30, 1994. Ms. Stroer's salary is paid by The University of Oklahoma through its contract with the Department of Defense.

President Davis recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## LITIGATION

Regent Halverstadt moved the Board meet in executive session for the purpose of discussing pending and/or possible litigation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved. The executive session began at 8:42 a.m. in the small Board room and concluded at 9:30 a.m.

## THE UNIVERSITY OF OKLAHOMA

### REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Van Horn presented the following report:

#### Student Awards And Honors

Justin Lamunyon, a third year Law Student from Enid, won the American Agriculture Law Association Student Writing Competition for 1993.

Bird Runningwater, a senior from Mescalero, New Mexico, has been elected vice-president of the National Indian Education Association Board of Directors. The Association works closely with the U.S. Department of Education and the Bureau of Indian Affairs as an advocate for American Indian education from preschool to doctoral levels.

#### Faculty Awards and Honors

Dr. William Matthews, Professor of Zoology at the Biological Station, has been awarded \$203,000 from the U. S. Environmental Protection Agency for his research project, "Potential Establishment of Red Shiner Minnows and Consequences to Native Fish Faunas."

Dr. Michael McInerney, Professor of Botany and Microbiology, has been awarded \$120,000 from the U.S. Environmental Protection Agency for his research project, "The Development of Techniques for In Situ Bioremediation of Chromium Contaminated Soil and Groundwater: Phase I Laboratory Education".

Professors Asmare Atalay and James Robertson have received \$125,000 from the State of Oklahoma, Conservation Commission for their research project, the "Reclamation of Brine Contaminated Soil: Clearview Demonstration Project."

Penny Hopkins, Professor of Zoology, has been awarded the distinction of Fellow by the American Association for the Advancement of Science. Professor Hopkins was awarded this distinction for her efforts toward advancing science and fostering applications that are deemed scientific or socially distinguished.

Dr. Keith Clark, Associate Professor of Otorhinolaryngology, is among 37 otolaryngologist-head and neck surgeons nationwide to receive the American Academy of Otolaryngology-Head and Neck Surgery's Honor Award. The award recognizes those who have contributed service to the academy.

#### University of Oklahoma Press Award

Four books by The University of Oklahoma Press will be listed among the Outstanding Academic Books for 1994 in the January issue of Choice magazine. Two of the books were written by faculty members. Barbara Hillyer, Associate Professor of Human Relations, has written "Feminism and Disability". "Hispanic Homeland" is by Richard L. Nostrand, Professor of Geography.

#### Halliburton Gift

The Halliburton Foundation has presented \$25,000 to The University of Oklahoma to support areas in engineering and chemistry. The funds will be used to sponsor faculty, enhance technology and improve curriculum. The recent grants continue Halliburton's tradition of giving to the University that has resulted in donations over the years of more than \$1 million.

#### Texaco USA Gift

Texaco USA has presented \$40,000 to the University for scholarships and a fellowship. The funds will be used to support a petroleum engineering fellowship and scholarships in engineering, geology, and geophysics.

### **1992-93 EXTERNAL AUDIT AND ANNUAL FINANCIAL REPORTS**

Deloitte and Touche has completed the University audit for the year ended June 30, 1993. A copy of the Independent Auditor's Report and the Annual Financial Reports were mailed to the Regents with the agenda.

The audit was conducted in accordance with generally accepted auditing standards and in accordance with the engagement letter dated March 19, 1993. Based upon the audit, Deloitte and Touche issued opinions that the financial statements of both the Norman and Health Sciences Center campuses present fairly, in all material respects, the financial position of the University. The complete opinion statements for both campuses are included in the audit report.

In addition, Deloitte and Touche issued a Letter of Recommendations outlining recommendations to improve internal control for each campus. This letter and a management response to each recommendation were included with their report.

Present for this report were Mr. Joe Evans and Mr. Don Williams of Deloitte and Touche. Mr. Evans reviewed the comments made on current year matters and status of prior year recommendations in the Letter of Recommendation. He said management has responded appropriately to the comments. Mr. Williams gave a slide presentation highlighting the financial statements. He said the audit is a clean one and the firm appreciated the staff support they received.

This report was presented for information and discussion. No action was required.

### LEASE PURCHASE OF NEW TELECOMMUNICATIONS SWITCH, VOICE PROCESSING SYSTEM AND RESALE BILLING SYSTEM

At their meeting on November 16, 1993, the Board of Regents requested additional information on the practical advantages of the NEC Business Systems West and the Southwestern Bell telecommunications systems. A comparison of these advantages is as follows.

#### COMPARISON OF PRACTICAL BENEFITS NEC ADVANTAGES

<u>Practical Benefit</u>	<u>NEC 2400</u>	<u>SWB Northern Telecom</u>
1. Systems availability	Non blocking No balancing required.	Requires balancing to ensure adequate access to system service.
2. Future growth flexibility	24,576 ports Capacity to handle future multipoint applications such as as video switching	16,336 ports Less capacity to handle future applications such as video switching
3. Ease of operator function	One button transfer Software integrated into the system bid	Not included. Must add Northern C+ software
4. Malicious call trace	Extensive tracing capability	No trace on busy
5. Utilization of existing NEC Digital phones for a cost avoidance of \$62,000.	Can be utilized.	240 existing phones could not be used as digital phones. \$62,000.
6. Dollar savings in systems bid of \$89,000.	\$2,282,469	\$2,371,465



COMPARISON OF PRACTICAL BENEFITS  
SOUTHWESTERN BELL NORTHERN TELECOM ADVANTAGES

<u>Practical Benefit</u>	<u>SWB Northern Telecom</u>	<u>NEC 2400</u>
1. Availability of maintenance and engineering backup	Extensive backup locally available	NEC office in Dallas. Local distributor.
2. Preservation of 325 phone numbers	Unlimited software extensions that don't require the use of a 325 number	Approximately 5,000 software extensions as configured.
3. Availability of full Account Team	All sales, installation, and engineering personnel located in the Metro area.	Team members geographically dispersed

VOICE PROCESSING SYSTEM

As requested, the RFP for the Voice Processing System will be reissued with a more definitive and consolidated system configuration. Since the Octel System is judged to be the best system available, the second round of bids will be limited to authorized distributors of the Octel System. The bid process will be expedited in an effort to submit a Voice Processing System purchase recommendation at the January meeting of the Regents.

RESALE/REBILLING SYSTEM

The Sunbelt Resale/Rebilling system was evaluated as the best available system. The advantages of the Sunbelt system are as follows:

1. Provides the greatest protection against use of fraudulent codes.
2. Provides the highest level of system security through features such as the ability to deactivate the remote programming port in case of abuse and the provision of an audit trail for access to the remote programming port.
3. Structured Query Language (SQL) provides the most flexible system for custom designing reports and inquiries to meet the University's specific needs.
4. One step process for transferring inappropriately billed charges among accounts thus reducing administrative time and providing an audit trail of the transaction.
5. Provides the greatest amount of flexibility in customizing calling reports by individual stations or groups of stations.
6. Has the available option to compare the long distance bills we receive from our carriers with the bill we produce to ensure billing accuracy.

7. Easy process to recost an entire billing cycle to correct errors or construct "what if" scenarios.
8. Provides remote support for a full year after cutover.

Witel also bid the Sunbelt System and was ranked as the second bidder because of their higher price.

Neither the AT&T nor the Integratrak Systems can offer the advantages of the Sunbelt System. In the November Regents' meeting agenda, it was reported that the AT&T ACUS System did not include a computer backup system. Further review indicated that the AT&T bid did include a backup system. However, this review did not result in a change in the AT&T ACUS System ranking which was evaluated as the third ranked system.

President Van Horn recommended that the Board of Regents approve the following actions relating to upgrading the Norman Campus Telecommunications System:

1. Purchase of a new telecommunications switch from NEC Business Systems West in the approximate amount of \$2,282,469 or from Southwestern Bell in the approximate amount of \$2,371,465, as determined by the Board of Regents.
2. Purchase of a Resale Billing System from Sunbelt System Computers in the amount of \$179,688.
3. Issuance of a revised Request for Proposal which repackages the Octel Voice Processing System and request a second round of bids from authorized distributors of the Octel System.
4. The acquisition of a lease agreement for financing of the total purchase amount of approximately \$3,400,000 through the State of Oklahoma Bond Oversight Commission. Included in this total are funds to cover the purchase of additional system components which have firm bid prices and are under consideration at this time.

Mr. Bill Holman, Vice President of Sales for NEC Business Communications Systems West, was present to address the Board on the advantages and strengths of the NEC system. He pointed out NEC would provide on-campus technical support and would utilize the resources of Chickasaw Telecom, based in Sulphur, Oklahoma. He described the proposed system as having a high degree of reliability and functional applications capability. The non-blocking system was discussed as well as expansion capability and a function called open applications interface. Mr. Holman said NEC has provided the University with what has been judged as the best alternative at the best price. NEC is committed to the project and to the University.

Ms. Molly Andrews spoke on behalf of Southwestern Bell. She said Southwestern Bell's product solution met or exceeded every mandatory required and desired specification of the University's bid request. Ms. Andrews introduced Vicky Slaybaugh, Regional Vice President. Ms. Slaybaugh stated the Meridian One's modular architecture allows for great flexibility and cost effective growth over the life of the system - your investment is protected from obsolescence risk management. She discussed blocking and load balancing as well as system capacity. Ms. Andrews described Southwestern Bell's malicious call trace feature and said capturing data on calls to a busy station is insignificant. There was considerable information provided on pricing issues and comparisons with the NEC bid.

Mr. Farley Allen, an Oklahoma City attorney, spoke to the Board on behalf of AT&T. He said in the course of the Board meeting on November 15 it was AT&T's contention that the company's bids were completely responsive and AT&T was the low bidder, if assessed as a whole system, not piecemeal. He suggested there was less than total objectivity in the subjective evaluations applied to the bids by the consultant and the University staff. Mr. Allen suggested a re-evaluation of the proposals would be in order under the auspices of a new consultant.

There was discussion by the Regents on the information presented to them. Mr. Gullatt said he felt both of the NEC and Southwestern Bell systems would do the job and do it well. He said he has great empathy for local companies who are significant supporters of this institution. He felt the point system was over engineered to the point it was difficult to make sense of. Regent Lewis said it is difficult to decide all of the variables. He said it seems most important to try to decide if there is enough of a difference between the two bids to counteract the price differential one way or the other. Regent Gullatt said the bid proposal stated, "The University reserves the right to reject any or all bids, and is not bound to accept the lowest bid if that bid is contrary to the best interest of the University."

Legal Counsel, Kurt Ockershauser, said "I would add to that, our bid specifications also provide that the Board and the University will evaluate certain denominated criteria. There were three, fairly general, criteria. But it also reserves the right to evaluate other, unspecified criteria, to the extent that those other unspecified criteria are related to the performance of the equipment, substantive performance of the equipment. The bid over the term, the 10-year term expected life of this equipment, I think is fair game. And it is supported in your bid specifications and RFP."

Regent Halverstadt said the University staff has said their recommendation is the lowest and best bid is NEC's. He asked where are we as a Board if we disagree with the staff recommendation. Mr. Ockershauser responded, "When somebody comes to the Board with a recommendation, that's exactly what it is, a recommendation. This evolved over a fairly substantial course of time, with substantial evaluation by staff. But it comes as a recommendation for your constitutional authority to determine what is the best bid for The University of Oklahoma. Additional information was provided upon which the Board can make a judgment or decision."

Regent Blankenship moved that The University of Oklahoma purchase the new telecommunication switch from Southwestern Bell in the approximate amount of \$2,371,465. The following voted yes on the motion: Gullatt, Lewis, Blankenship, Bentley, and Halverstadt. Regent West abstained.

Mr. Gary Gardenhire asked to be heard. He made the following statement: "I am here representing NEC in the competitive bidding. And I would simply ask in closing this, for you to somewhat consider a Motion to Reconsider. We believe much of the data which was presented on the extra cost is, in fact, not accurate, and is not well defined. We would like the opportunity to present new data in that regard. We think that with expositive measure when you have a competitive bidding process you play by the rules as laid down, and really new data was inserted. I think that this Board ought to seriously reconsider tabling this motion and getting explicit data. This staff took one year to make very detailed recommendations. The fact is, the NEC was the best and the cheapest, and they lost this bid. And I think that before you take that particular situation, you need the data Regent Lewis quantified, by people who do understand the expertise. The answer is, that those figures were misleading because they were just a segment of the expansion cost. That's the reason to reconsider. I appreciate the courtesy."

Regent Lewis said if NEC has additional information the Board should hear it. He moved that the issue be reconsidered later in the meeting and that other items be considered at this time. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, and Bentley. Regent Halverstadt voted no. The Chair declared the motion approved.

## **STATEMENT ON CAMERON UNIVERSITY FITNESS CENTER**

President Davis of Cameron University made the following statement. "Based on information that has been made available very recently by the structural engineers analyzing the Fitness Center at the Cameron University, we have found that in at least two circumstances the building could suffer a structural failure. One of those would be with a snow storm and the other could be with extremely high winds. We, of course, can monitor for a snow storm, but high winds can come up unexpectedly at any time in southwest Oklahoma. So it would be my plan to close the Fitness Center building until such time as we can make the structural repairs."

Regent Gullatt said that was the recommendation of the structural engineer and it is very unfortunate. There is ongoing litigation over this project and it is unfortunate, but the safety of the people in the building is paramount.

## **OKLAHOMA MEMORIAL STADIUM MASTER PLAN**

In October 1991, the Board of Regents authorized the University's administration to start the process of selecting an architectural consulting firm to develop a master plan for space utilization for Oklahoma Memorial Stadium. At its May 1992 meeting, the Board approved the award of a contract to Hellmuth, Obata and Kassabaum (HOK) for the professional services required to develop this master plan and feasibility studies for improvements for athletic facilities.

Under the terms of the contract, HOK has completed evaluations of the stadium, the current facilities, and the needs of the athletic department. Based on these evaluations and studies, HOK has developed a Master Plan concept for future development phases for the stadium and facilities. This Master Plan concept is presented to the Board through the Executive Summary. The Master Plan outlines major facility and structural needs for future development phases and the space requirements and proposals to meet such needs. Each element of the Master Plan requires the additional development of detailed plans, specifications, drawings and other materials to proceed with implementation. Additionally, funding needs and funding sources for each project must be developed.

The current contract with HOK awarded in May 1992, Paragraph 1.11, provides that the University may require that HOK perform additional design services related to specific projects within the Master Plan. The Board has previously authorized such a modification in the HOK contract for additional design services for the Phase I project for turf replacement. It is proposed that HOK be authorized to develop the necessary plans, specifications, drawings and other project materials for the Phase I project for the Student Athlete Academic Center in accordance with the space requirement needs and proposals. The fee for additional design services will be negotiated consistent with the current contract with HOK. The University administration with the Athletic Department will develop details of the funding needs and funding sources for each project of the Master Plan.

President Van Horn recommended that the Board of Regents: (1) accept the Oklahoma Memorial Stadium Master Plan concept as outlined in the Executive Summary and (2) authorize the administration to negotiate with Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK) for a modification allowed by the existing contract for the preparation of plans, specifications, drawings and other project materials for the Student Athlete Academic Center.

Present for this discussion were Director of Athletics Donnie Duncan and Mr. Joel Leider of Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK). Mr. Leider distributed and reviewed for the Regents planned improvements and the Stadium Master Plan project list as follows:

Phase One

Playing Surface  
Student Life Center

Phase Two

Team facilities (includes offices for the football coaches and staff)  
Construction of a new and more convenient walk-up stadium box office with drive up ticket windows.  
Construction of new suites  
Paving of the east side stadium concourse  
Improvements for accessibility by persons with disabilities  
Initial repairs to the grandstands  
Partial replacement of stadium signage  
Construction of additional restroom and food service outlets

Phase Three

Hall of Fame  
Construction of additional restrooms and food service outlets  
Additional improvements for accessibility for persons with disabilities  
Replacement of utility service lines  
Construction of new stadium entrance plazas and gates  
Partial replacement of stadium seating  
Replacement of remaining stadium signage  
Replacement of grandstand deck topping surface

Phase Four

Improvements to the scoreboards  
Press box refurbishment  
Construction of additional restrooms and food service outlets  
Continuing replacement of stadium seating  
Continuing structural repairs

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## CATLETT MUSIC CENTER, PHASE II

The Design Development Phase plans for the Catlett Music Center, Phase II project have been completed by Kaighn Associates Architects, Inc. of Norman, Oklahoma and Bauer Stark + Lashbrook, Inc. of Toledo, Ohio, the joint venture architects for the project. The project consists of a major addition containing approximately 79,000 gross square feet of space to the existing Catlett Music Center, which is located on the northwest corner of the campus near the intersection of Elm Avenue and Boyd Street. Plans for the project are based on a careful study of the teaching programs and other requirements of the School of Music and implement planning for a comprehensive music complex which was begun in 1980.

The facilities contained in the plans for the second phase of Catlett Music Center include a concert hall containing approximately 1,200 seats, a recital hall containing approximately 150 seats and a space referred to as Gothic Hall which will provide lobby space for both the concert hall and the recital hall and also will serve as the main entrance to the entire facility. Gothic Hall is designed so it can be used for organ recitals and other informal performances. In addition, the plans for the new facility include a number of classrooms of various sizes and functions, a percussion rehearsal facility, faculty and staff offices, studios, other teaching and studio spaces, and an administrative suite for the School of Music. Plans for the project and an architect's rendering were available at the meeting for consideration by the Board.

The Board of Regents previously approved a total budget for the project of \$9,400,000. Funds for the project are scheduled to come from the following sources: General Obligation Bonds \$4,246,158; State appropriation \$1,000,000; and private gifts \$4,153,842. The private funds required to award a construction contract for the project are available at this time.

The Design Development Phase plans for this project have been reviewed and approved by representatives of the School of Music, Architectural and Engineering Services and other University faculty and staff members. It is recommended that these plans be approved and used as the basis for the contract documents for the project.

The project architects are scheduled to complete final plans and specifications next February. It is anticipated that bids will be received in April and that a construction contract can be awarded at either the April or May meeting of the Board of Regents. Based on information available at this time, it is anticipated that construction of the project will require approximately two years. The second phase of the Catlett Music Center should be completed, the required movable equipment and furnishings installed, and the new facility ready for use by the School of Music during the Fall 1996 semester.

President Van Horn recommended that the Board of Regents (1) approve the Design Development Phase plans for the Catlett Music Center, Phase II project; (2) authorize the project architects to complete the construction documents for the project; and (3) authorize the administration to advertise the project for bids.

Present for this discussion were Dr. Richard Gipson, Director of the School of Music and Professor of Music, Mr. Bill Kaighn and Mr. Charles Stark, project architects. Dr. Gipson said he is delighted to say the project is on time and on budget and will be one of the finest in the country. Mr. Stark pointed out various features of the music center as illustrated on the renderings.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

The meeting recessed at 12:20 p.m. for lunch. Chairman Gullatt announced the meeting would reconvene at 1:00 p.m. at which time the Board would meet with the Presidential Search Committee.

The Regents reconvened in the same location at 1:09 p.m.

## MEETING WITH PRESIDENTIAL SEARCH COMMITTEE

Present for this portion of the meeting were the following members of the Search Committee:

John F. Snodgrass  
Lynda Lee Kaid  
Ted Clemens, Jr.  
Paula F. Gullion  
Jeffrey Hickman  
Fred N. Lee  
Sylvia A. Lewis  
Josephine Li  
Robert C. Miller  
Milton C. Olsen  
Lisa Portwood  
H. E. Rainbolt  
L. K. Smith  
Rennard Strickland

Regent Gullatt announced the Search Committee Officers as approved by the Board will be:

Co-Chairs - W. R. Howell and John Snodgrass  
Vice Chair - Lynda Kaid  
Secretary - Chris A. Purcell

Regent Gullatt welcomed the members of the Search Committee and expressed appreciation for their willingness to serve. He said serving on this Committee requires an important commitment of time.

Regent Gullatt read the following charge to the Search Committee which had been distributed to each Committee member prior to the meeting:

### Charge to the Search Committee

1. The Search Committee shall identify candidates for the position of President of the University. In the identification process it is understood the Search Committee will conduct interviews and collect other data. However, it should be clearly understood the decision to select and hire a president, or reject all candidates, or to open up the search for further consideration shall at all times remain vested solely in the Board of Regents.
2. The Committee has the freedom to go where it must to find the best person.

3. The Search Committee should not eliminate any candidates for the position. If the Committee believes candidates should be eliminated from consideration before the entire process is completed, these names can be reported to the Board for consideration on a monthly basis. Ultimately the Search Committee should identify three to five highly qualified candidates, a second group of qualified candidates, and list of candidates who are minimally qualified or not qualified.
4. Any report of Search Committee activities in progress will be made only through the Chairman of the Board of Regents.
5. No member of the committee or immediate relative of a committee member should have an interest in the office of the presidency.

Regent Gullatt commented on the need for confidentiality in this search. He said it is possible to have the very best candidates drop out of the pool if their candidacy becomes public knowledge.

The Criteria for the Selection of a President was approved at a special meeting of the Board on October 22, 1993 and was distributed to the Committee prior to this meeting.

Regent Gullatt referred to the Calendar of Presidential Search Activities which is shown below and a copy of which was included in materials provided to the Search Committee members:

#### Calendar of Presidential Search Activities

October 13	Announcement of resignation to be effective July 31, 1994
October 22	Board begins search process; approves composition of the Search Committee and the advertisement; Makes request for Search Committee nominations; Issues RFP for search firm?
November to Mid-December	Advertisement in <u>The Chronicle of Higher Education</u> and <u>Black Issues in Higher Education</u>  ( <u>Chronicle</u> issues of 11-3, 11-10, 11-17, 11-24 and 12-1; <u>Black Issues</u> of 11-18 and 12-2)
November 5	Deadline for receipt of nominations for Search Committee positions (2 weeks to receive nominations; 1 week for Board to review prior to meeting)
November 15-16	Meeting of Board of Regents at which time the Search Committee appointments are made
Week of November 16	Letters to alumni, donors, presidents of selected major universities, and others to identify names of promising candidates
December 3	First Search Committee meeting with Board of Regents
December & January	Screening of applications and nominations



January	Establish strong candidates; arrange interviews
February & March	Search Committee interviews candidates
April 6-7	Search Committee determines top candidates for presentation to the Board at the April meeting
April	Regents obtain further information on top candidate(s) and interview final candidates
May	Meeting(s) of Board in executive session to discuss candidates; vote on appointment of President in an open meeting
August 1	Possible beginning date for new President

Chief Legal Counsel Fred Gipson addressed the Committee on the subject of the Open Meeting Law. He said because the Search Committee does not have decision-making powers it will not be necessary for the Committee to comply with the requirements of the Open Meeting Law.

Regent Gullatt announced that a budget of \$95,000 has been established by the Board for the search. This amount will cover the operation of the Search Committee office, communications, part-time secretarial assistance, interview expenses, advertising, etc. Funds are included to reimburse the expenses of candidates invited for interview. These will be paid unless the candidate requests that he/she not be reimbursed. The budget already established includes the costs of an executive search firm should a decision be made to select one.

Mr. Snodgrass addressed the Board on the benefits of having an executive search firm working with the Presidential Search Committee to locate the best possible candidates. Regent Blankenship moved the Board authorize the Search Committee to select and employ an executive search firm to assist in the search for a President at a maximum cost of \$55,000, including expenses. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

This portion of the meeting concluded at 1:20 p.m. The Search Committee retired to another room for a meeting.

The regular meeting of the Board of Regents resumed at 1:22 p.m.

## HONORARY DEGREES

In letters to the Board of Regents dated November 5, 1993 and November 12, 1993, President Van Horn reported his expectation of presenting at the December meeting his nominees and alternates to receive honorary degrees at the Spring 1994 commencement.

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees were included in the agenda for reference. The composition of the Honorary Degrees Screening Committee is set forth in the University policy. The individuals who served on the Committee are:

Dr. Jay H. Stein, Senior Vice President and Provost, Health Sciences Center  
Dr. James F. Kimpel, Senior Vice President and Provost, Norman Campus  
Mr. C. S. Lewis III, Regent  
Mr. Fred J. Bennett, Vice President for University Affairs  
Dr. Billy Crynes, Dean, College of Engineering  
Dr. David Woods, Dean, College of Fine Arts  
Dr. Nim Razook, Business  
Dr. Victor Yanchick, Dean, College of Pharmacy  
Mr. Frederick Miller, Law  
Dr. Roger Brumback, Pathology

President Van Horn said the University Regents and administration desire that the names of the nominees and alternates remain confidential until final arrangements are made for the nominees to be present at commencement.

President Van Horn recommended that the nominees listed in his letter of November 5, 1993 and alternates in his letter dated November 12, 1993 to the Board of Regents be approved for honorary degrees.

Regent Lewis moved approval of the nominees and alternates as recommended by President Van Horn and in the sequence recommended by the Screening Committee. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## **PHYSICAL SCIENCES CENTER RENOVATION FOR CHEMISTRY AND BIOCHEMISTRY, PHASE II**

During the July 1993 meeting of the Board of Regents, the Board approved (1) the Design Development Phase plans for the Physical Sciences Center Renovation for Chemistry and Biochemistry, Phase II project, and (2) the project budget to \$3,198,835. Also, the Board authorized (1) Rees Associates, Inc., the project architects, to prepare final plans and specifications for the project, and (2) the administration to advertise the project for bids. This project, which will provide critically needed teaching and research laboratories and other related teaching spaces, involves the renovation of a portion of the first, second and third floors of the Physical Sciences Center which is located on the campus near the intersection of Elm Avenue and Boyd Street.

Final plans and specifications were distributed to bidders beginning on October 26, 1993. The final plans and specifications include a basic project and 17 alternates. Alternate No. 1 includes completion of a tissue culture laboratory. Alternate No. 2 includes all of the laboratory casework for the project. Alternate No. 3 involves the installation of a movable divider in the departmental conference room. Alternate No. 4 includes an improved clock system. Alternates No. 5, 6 and 7 provide an improved finish for laboratory floors. Alternate No. 8 deletes the upper wall cabinets in the tissue culture laboratory. Alternate No. 9 deletes the upper wall cabinets in the majority of the laboratories. Alternate No. 10 deletes upper wall cabinets in two laboratories. Alternate No. 11 revises reagent shelving in the laboratories. Alternate No. 12 deletes built-in cabinets in the student data analysis rooms. Alternate No. M1 adds zone presence sensors to the laboratory fume hoods. Alternate No. M2 adds a fire suppression system to an electronics laboratory. Alternate No. M3 adds testing, adjustment and

balancing of the project's mechanical air handling system. Alternate No. M4 adds an energy recovery system. Alternate No. M5 adds sound attenuating plenums to the project. These alternates were developed in cooperation with the Department of Chemistry and Bio-chemistry, Physical Plant, and other University staff to provide flexibility in establishing a final construction contract amount.

Bids for the construction of the project were received from 13 bidders on November 18, 1993. However, one bidder, TAO, Inc. of Tulsa, Oklahoma, requested that its bid proposal be returned prior to the end of the period for the submission for bids. GBM Construction Corporation made a \$255,600 error in recording its bid for Alternate No. 2, the Laboratory Casework for the project. In view of its error, GBM Construction Corporation has requested that its bid be withdrawn.

All of the bids, which were substantially less costly than originally anticipated by the architects and engineers, have been reviewed by the project architect, Rees Associates, Inc., and members of the University faculty and staff. A complete summary of the bids was included in the agenda.

Based on a review of the needs of the Department of Chemistry and Biochemistry and the funds available for the project, it is recommended that the bid of Flintco, Inc., of Oklahoma City, be declared the lowest and best bid and that a contract in the amount of \$1,779,846 be awarded to the firm for construction of the project. A summary of the recommended contract amount is as follows:

Base Proposal	\$1,407,000
Less: Sales Tax Credit on the Base Proposal	<u>(43,708)</u>
Net Base Proposal	\$1,363,292
Alternate No. 1 - Tissue Culture Laboratory	\$ 49,500
Alternate No. 2 - Laboratory Casework	260,200
Alternate No. 3 - Movable Divider	4,100
Alternate No. 4 - Improved Clock System	8,200
Alternate No. 5 - Fluid Applied Seamless Flooring	15,800
Alternate No. M1 - Zone Presence Sensor	10,900
Alternate No. M2 - Fire Suppression System, Room 301	26,500
Alternate No. M3 - Test, Adjust, Balance Air Handling System	8,100
Alternate No. M4 - Energy Recovery System	44,700
Alternate No. M5 - Sound Attenuating Plenums	1,800
Less Sales Tax Credit on Alternates	<u>(13,246)</u>
Net Alternates Proposal	\$ 416,554
Net Contract Amount	\$1,779,846

The contract amount for this project is substantially less than the architects' estimate of the construction cost of the project. Therefore, it is recommended that \$250,000 of FY 1994 Section 13 and New College Funds, which were approved previously by the Board of Regents to supplement the project budget, be transferred to the Academic Renovation and Equipment, 1994 project. It is also recommended that the Campus Master Plan of Capital Improvement Projects be modified to reflect this change.

President Van Horn recommended that the Board of Regents (1) award a contract in the amount of \$1,779,846 to Flintco, Inc., of Oklahoma City, for the renovation of a portion of the Physical Sciences Center for Chemistry and Biochemistry, (2) authorize the President or his

designee to sign the necessary contract documents and required change orders to the construction contract, and (3) approve the plan to reallocate \$250,000 of FY 1994 Section 13 and New College Funds not required for this project to the previously approved Academic Renovation and Equipment, 1994 project, and to modify the Campus Master Plan of Capital Improvement Projects accordingly.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## WHITEHAND HALL RENOVATION

Whitehand Hall is located on the Norman Campus at the northeast corner of Boyd Street and University Boulevard across from the main entrance to Parrington Oval. The building was constructed in 1920 by a private organization for use as a student dormitory. Later it was given to the University which continued to use the building for student housing.

At the January 1993 meeting, the Board of Regents approved the award of an architectural contract to the firm of Bruce L. Bockus Architect, Inc., which is now operating as Bockus Payne Associates, for the preparation of plans and specifications for the renovation of Whitehand Hall. The revised budget approved for this project is \$1,500,000. The renovation work is to be funded entirely with proceeds from the State Bond Issue for Construction and Renovation of Education Buildings. A source of funding will need to be identified for movable equipment (office furniture) and telecommunications needs.

A detailed set of requirements for the renovation project has been developed, and plans and specifications have been reviewed and approved by the Vice President for University Affairs and other University staff. Based upon estimates provided by the project architect, the funds available will permit the complete renovation of the first and second floors of Whitehand Hall. The new space will be occupied by the Vice President of University Affairs, his immediate staff, and the University Development staff. The Development staff currently is housed on a temporary basis in the SAE fraternity house located on College Avenue. This structure is scheduled to be vacated by the Development staff in the fall of 1994 so that it can be used by the SAE fraternity. The remaining space in Whitehand Hall will be renovated as part of a later project.

In order to meet the current schedule, it will be necessary to bid the project in December of this year and to receive bids in early January 1994 so that a construction contract can be awarded at the January meeting of the Board of Regents.

President Van Horn recommended that the Board of Regents (1) approve the final plans and specifications for the Whitehand Hall Renovation project and (2) authorize the University administration to advertise the project for bid.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## DESIGNATION OF "ROOM 106" (STUDIO THEATRE) IN THE FINE ARTS CENTER AS WEITZENHOFFER THEATRE

A 1962 graduate of the School of Drama at The University of Oklahoma, A. Max Weitzenhoffer is President of Weitzenhoffer Productions, Ltd., New York City and London. Renowned in the theatre world as a producer and director, Mr. Weitzenhoffer has received numerous awards, including Tony Awards for *Dracula*, which was named Best Play, and *Will Rogers Follies*, which was named Best Musical. He also has received the New York Drama Critic Circle Award. Known for his productions of such Broadway shows as *Lend Me a Tenor*, *Burn This*, *Aspects of Love*, *Song and Dance*, *Blood Knot*, *Dracula*, *Harold and Maude*, *The Elephant Man*, *Road to Mecca*, and *Largely New York*, Mr. Weitzenhoffer is a member of the Board of Governors of the American Theatre Producers Guild. He also serves on the Theatre Works Board, the Drama League of New York City Board, the New Dramatics Board, the American Academy for Dramatic Arts Board, and is former Chair of the Circle Repertory Theatre Company in New York City.

Mr. Weitzenhoffer currently serves as Producing Director of The University of Oklahoma's Music Theatre Program, where he devotes time to the School of Drama and theatre program as a guest lecturer, teacher, and producer. In addition to his contributions of time and effort, Mr. Weitzenhoffer also supports the University financially. Specifically, he has donated \$200,000 for an endowment in the School of Art in memory of his wife, Frances R. Weitzenhoffer, and approximately \$250,000 for renovation of the School of Drama's Studio Theatre, located in Room 106 of the Fine Arts Center.

Because of his financial support for the Studio Theatre project and his many accomplishments and achievements as a producer and director, it is appropriate to name the renovated Room 106 (Studio Theatre) after University of Oklahoma graduate A. Max Weitzenhoffer. If approved by the Board of Regents, the name change from "Room 106" to "Weitzenhoffer Theatre" would become effective January 1, 1994.

President Van Horn recommended that the Board of Regents approve renaming the School of Drama's renovated Studio Theatre in the Fine Arts Center from "Room 106" to the "Weitzenhoffer Theatre".

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## PURCHASE OF COMPUTING EQUIPMENT

Because of the number of personal computer users, the need for technical support, and education discounts offered direct from manufacturers to universities, the University began moving toward standardization with IBM and Apple personal computing products in 1991. Such standardization has provided departmental staff and faculty with full service, which includes equipment installation, warranty service, technical support, parts and repairs.

Standardization of support provides equipment and service to academic departments and research programs in a more responsive time frame.

To insure the University will receive the best price and support either direct from the manufacturer or a distributor authorized by the manufacturer, requests for proposals (RFP) were sent for IBM and Apple products and services. The main criteria of the RFP included the following:

1. The contract may be renewed on an annual basis for five years.
2. Evaluation included suggested retail prices, University prices, terms, service offers, delivery warranties and support for both repairs and technical assistance. The proposals included training and training materials at no fee.
3. The vendor will offer licensed programs, diagnostic hardware and software, non-IBM or non-Apple programs, components, exchange modules, services and new products. In addition, engineering changes during the warranty period are to be provided without charge.
4. The RFP suggested one or multiple discounts.

Estimated volume of purchases for calendar year 1994 is as follows:

<u>Brand</u>	<u>Amount</u>	<u>Discounts</u>
Apple Computer		
Norman	\$1,000,000	29-56 percent
OUHSC	850,000	29-56 percent
IBM		
Norman	300,000	40-74 percent
OUHSC	305,000	40-74 percent
Roselius Computer, Inc.		
OUHSC	625,000	28-41 percent

The expenditures for IBM, Apple and Roselius products under the current 1993 contracts were estimated to total \$3,210,000. The 1994 contract period for IBM, Apple and Roselius products are estimated to total \$3,080,000. Roselius products are assembled in Oklahoma and will meet the needs of customers requiring a lower cost product. Roselius equipment is compatible with the network environment.

IBM compatible equipment from vendors such as Gateway, Northgate, Compuadd, etc. are purchased on an as-needed basis and are bid periodically throughout the year. The Roselius contract is an annual bid similar to the IBM and Apple contracts.

The administration requests authorization to issue contract purchase orders to the best source for IBM compatible products with Roselius, IBM and Apple products enabling support personnel to respond to customer needs without delay and decrease documentation by placing orders electronically on an as-needed basis.

President Van Horn recommended the Board of Regents authorize awarding renewal purchase orders to Apple Computer Inc. in the estimated amount of \$1,850,000 to IBM Corporation in the estimated amount of \$605,000, and to Roselius Computer, Inc. in the estimated amount of \$625,000 for personal computing hardware beginning January 1, 1994 through December 31, 1994.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## **LEASE PURCHASE FINANCING FOR TELECOMMUNICATIONS SYSTEM**

The State Bond Oversight Commission, at their October 26, 1993 meeting, authorized the University, after contractor selection, to proceed with the lease purchase financing on a competitive negotiation basis. In the experience of the State Bond Advisor a competitive negotiation process would yield an interest rate approximately 2% below the rate which would be achieved under a formal bid process.

With the guidance and approval of the State Bond Advisor, the University will select a Financial Underwriter, a Bond Counsel, and a Trustee Bank to execute the lease purchase transaction. The Financial Underwriter in conjunction with the State Bond Advisor will select a lessor to issue the contracts to the selected contractors. The actual financing, depending upon interest rate projections, will occur as close to the planned first lease purchase payment in July 1994 as possible. The lease purchase agreement would be submitted to the Regents for approval in June 1994 unless the interest rate projections dictate an earlier financing of the lease purchase agreement. The State Bond Advisor will be working with the Financial Underwriter and the University throughout this process.

Information on the selection of the Financial Underwriter, Bond Counsel, and Bank Trustee will be presented at the January 1994 meeting.

This report was presented for information. No action was required.

## **CONTRACT FOR PRIME VENDOR SERVICES FOR UNIVERSITY FOOD SERVICES**

In an effort to improve the efficiency and effectiveness of Food Service Operations a Request for Proposal (RFP) has been circulated to provide Prime Vendor services for the calendar year 1994 which will include purchasing, warehousing, delivery to all on-campus locations, and related functions for the majority of food service products. Included in the RFP are requirements for electronic ordering and just-in-time delivery which will eliminate the need for warehousing food service products. It is estimated that this contract will net a savings of approximately \$400,000 during the first year with a continuing savings at \$200,000 per year without impacting the quality of food service. Approximately \$2,000,000 in purchases are estimated during this annual contract. RFP's were sent to eight bidders and a pre-bid conference was held on October 25, 1993. The bids will be based upon a competitive markup percentage over the cost of the products to the selected Prime Vendor. Bidders were also required to price a "market basket" of 158 items to ensure their purchasing procedures were achieving the lowest purchase cost. The planned award date is in early December and the contract will commence on January 1, 1994. The Regents' Fiscal Policy does not require approval on the purchase of Commissary items. However, since this is a significant change in Food Service operations this action is submitted as an information item to the Board.

Dr. Farley gave the following report. He said four responses were received to the RFP which included unit prices on 158 "market basket" items and percentage markups in 12 food categories. The bidders also provided detailed responses on their capabilities for purchasing, warehousing, delivery, and consulting services. Three bidders were invited to give presentations on their proposals and after an extensive evaluation Sysco Food Services of Oklahoma was selected as both the lowest cost and highest rank bidder. Sysco stocks over 7000 items in 200,000 square feet of warehouse space, and 30,000 square feet of refrigerated space.

They are located just 10 minutes from the University in Norman. Sysco has over 250 employees at their Norman location and their annual sales volume exceeds \$90 million. They responded positively to all areas covered by the RFP.

Three other proposals were submitted as follows:

Kraft Foods  
Oklahoma City

Wm. E. Davis and Sons  
Oklahoma City

Ben E. Keith  
Oklahoma City

The contract is for a one-year period and approximately a \$400,000 cost savings is estimated during the first year with a continuing savings in subsequent years of \$200,000. The annual purchase volume is estimated at \$2,000,000 per year. All food service personnel affected by this change in operations will be reassigned into vacant positions.

This report was presented for information. No action was required.

## **CONSTRUCTION OF CHILD CARE CENTER AND PARKING BY THE MEDICAL TECHNOLOGY AND RESEARCH AUTHORITY OF OKLAHOMA**

Provost Stein reported the Oklahoma Health Center Foundation and the Medical Technology and Research Authority of Oklahoma have developed project plans for a Child Care Center and parking facilities. The projects represent the culmination of two years of work by consultants to the Foundation and the Authority, in collaboration with the 16 institutions which comprise the Oklahoma Health Center. The property required for the projects is located in the block immediately west of the College of Health Building and some of the lots are owned by the University. A plan reflecting current ownership of Block 8, Howe's Capitol Addition was included in the agenda.

The Child Care Center project has been developed by National Resource Group, Inc. under contract with the Oklahoma Health Center Foundation. The consultant has reviewed many site locations and completed financial feasibility studies. The demand for child care is high and the consultant has recommended a facility with a capacity of 280 located in a "transition area" between the north campus boundary and the neighborhood. University property necessary for the Center includes Lots 6-9. The Medical Technology and Research Authority plans to develop the project and open the facility by August 1994.

A plan for parking facilities at the Oklahoma Health Center has been developed by Barton-Aschman and Associates under contract with the Medical Technology and Research Authority. The consultant recommended additional parking immediately west of the College of Health Building. The Authority plans to develop additional parking next year to meet the needs of the University and other institutions. Parking would be developed between the proposed Child Care Center and the College of Health Building. This would require the conveyance of University property including Lots 1-5 and 22.



The University administration is obtaining appraisals of Lots 6-9. These lots and Lots 1-5 were purchased by the University from the Oklahoma Health Sciences Facilities, Inc. in 1989 at the appraised value of \$126,100. At that time, the value of Lots 6-9 was estimated at \$53,000. Since that time, the Capitol Medical Center Improvement and Zoning Commission has rezoned the property from residential to commercial and granted a conditional use permit authorizing a child care center.

This report was presented for information and discussion. No action was required.

## ISSUANCE OF REQUEST FOR PROPOSAL FOR CONSULTING SERVICES

The University is in the process of conducting a search for a new president. In view of this fact, and the challenges facing higher education through the end of the century and beyond, it would be appropriate for the University to review its executive management structure and organization. It would be in the University's best interest to seek qualified professional advice and perspective on the most effective and efficient management and organizational structure for the future.

### TASK STATEMENT:

The task statement for the consultant would be summarized as follows:

Provide consulting services to study, analyze and make recommendations for the most appropriate executive organizational structure of the University.

1. Areas of Study and Review. The first task will be to study and review the following areas:
  - a. Current Organizational Structure
  - b. Current Regents' Policy and Delegation of Authority
  - c. Organizational Structures of Comparative Universities
  - d. Interviews with appropriate University executives
  - e. Other areas as appropriate
2. Analysis of Alternatives. The possible alternative organizational structures should be analyzed for the advantages and disadvantages of each.
3. Position Descriptions. Propose position descriptions for the President and each campus Provost which clearly indicate the scope of responsibility and authority of each office.
4. Submission of Recommendations. Upon completion of the analysis above submit recommendations with appropriate rationale to the Board of Regents.
5. Task Schedule. Due to the ongoing presidential search this engagement must be completed on an expedited basis.
  - a. Provide a written interim progress report on January 17, 1994.
  - b. Be prepared to discuss the interim report at the Board of Regents' meeting on January 26, 1994.

- c. The ability to meet the above schedule will be a significant factor in the evaluation of proposals.

#### 6. RFP Schedule

The schedule for the RFP process will be as follows:

12/3/93	- Issue RFP
12/16/93	- RFP closes
12/17/93 - 12/21/93	- Evaluation and Interviews
12/21/93	- Award Contract
1/17/94	- Interim Report
1/26/94	- Presentation of Interim Report
3/16/94	- Final Report

A copy of the Request for Proposal was included in the agenda.

President Van Horn recommended the Board of Regents approve the issuance of a Request for Proposal (RFP) for Consulting Services to study and make recommendations related to the University's executive structure.

Regent Halverstadt said he felt the task statement as summarized in the agenda is broad and too general. He moved approval of the recommendation providing the Request for Proposal reflect a review of the Health Sciences Center in more specific terms. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

### **PRESIDENTIAL SEARCH**

It is necessary that action be taken on the Charge to the Search Committee which was presented to the committee members at their meeting with the Board on this date and as printed on page 23658 of these minutes.

Regent Lewis moved approval of this Charge. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

### **PURCHASE OF USED 5-COLOR OFFSET PRESS FOR UNIVERSITY PRINTING SERVICES**

University Printing Services was established over fifty years ago to provide for the University's printing needs and has a reputation for producing high-quality printed materials. University Printing Services operates on a fiscally sound basis. The gross revenues for fiscal year 1992-93 were over \$3,600,000.

Publications and other related materials printed for University departments have worldwide distribution. These include: *World Literature Today*, High School and College Relations recruiting materials, College of Business recruiting and alumni materials, Museum of Art catalogs, and University stationery and forms.

In addition to serving the University, many State agencies prefer to use the department's services. These include: State Regents for Higher Education, Oklahoma Historical Society, Department of Tourism, and Department of Commerce, to list a few.

To maintain our reputation for quality, to improve productivity, and to provide responsive and economical service to customers, Printing Services needs to replace the current 4-color press.

The press is over 24 years old, does not meet current OSHA standards, and is becoming increasingly difficult to operate and expensive to maintain. It is often operating at full capacity due to either its slow operating speed or a backlog of work. The cost of major repair requirements is over \$96,000, while trade-in or resale value is only \$40,000.

A used 5-color press, 10 years old, will meet our needs, increase the level of printing quality, and increase production by 75%. This increase in operating speeds will increase production flow and press capacity, allowing us to continue to service the printing needs of the University quickly and affordably.

The proposed press comes with a number of cost-saving features. First, it is a 5-color press, which will allow us to print multi-color publications using process inks as well as OU red in one press pass, not two press passes as we must do now. Second, it has a drying unit to dry the ink rapidly, which allows for shorter time between press runs and a shorter delay for press sheets going to the bindery for finishing. Third, it has a master console for automated control of density and press register while the press is in operation. Currently both operations must be done completely manually. Fourth, the press has been converted to alcohol-free operation, which complies with OSHA guidelines, while our current press still requires alcohol.

United Lithographic, Inc. of Somerville, Massachusetts is selling this press to make room for a new 6-color press. The press has been inspected by University Printing Services staff and Ronald Eggleston, the press mechanic we retain, and was found to be mechanically sound. It is competitively priced and a good value considering that a new press of equal description would cost \$1.1 million.

The price of \$313,000 is for "as is, where is"; the additional cost to disassemble, transport, and reassemble, plus additional supporting electrical requirements, is approximately \$62,000. The total funds required would be approximately \$375,000, which are available in the University Printing Services Equipment Renewal and Replacement Account 134-7309. Scheduled installation would occur during the holiday break in December-January.

University Printing Services has a history of fulfilling the full range of the University's printing requirements with a high-quality product, affordable pricing, timely completion, and flexible service. For instance, we are ranked twentieth in the nation and fourth among Big Eight universities by *In-Plant Reproduction* magazine. Our reputation has brought us business from other State agencies, which brings further prestige to a University department and adds valuable support that helps us meet our primary mandate to serve the University. The essential technological upgrade accomplished by replacing our failing and outdated 4-color press with the newer 5-color press will not merely maintain, but actually increase, the speed, efficiency, and quality of our service to the University and our other customers.

President Van Horn recommended that the Board of Regents approve the purchase of a used 5-color offset press for \$313,000 for University Printing Services.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## OKLAHOMA MUSEUM OF NATURAL HISTORY

In order to complete the planning, design and construction of the Oklahoma Museum of Natural History, the architects have identified the need for additional professional services. These services relate to the special requirements of the Oklahoma Museum of Natural History structure and to the preservation of the Museum's valuable collection of artifacts. The required specialized consulting services fall into three categories: (1) environmental conditions and climate control, (2) security and fire protection, and (3) site planning and landscape design.

An environmental conditions and climate control consultant with specialized qualifications and experience is required (1) to advise the Museum staff and the consulting architects on a series of topics including appropriate temperature, humidity, ventilation filtration, and light level criteria for the preservation, storage and display of Museum artifacts; (2) to recommend and to review the design of systems and equipment proposed to meet established criteria; (3) to evaluate plans and specifications prepared by the project mechanical engineers; and (4) to inspect and evaluate installed equipment and systems for conformance to previously adopted design criteria. The project architects have recommended that the firm of Garrison/Lull Inc., located in Princeton Junction, New Jersey, be retained for this work at a total fee and expense allowance not to exceed \$90,000.

The project architects have indicated that a security and fire protection consultant experienced in dealing with the special problems associated with the protection of valuable museum collections be retained to assist in determining the types of systems that should be installed and the security procedures that should be implemented by the Museum staff. These services include the identification of appropriate security equipment and systems and the definition of required operational procedures required to protect the Museum collections from theft, accidental or intentional damage, and physical assault. The project architects have recommended that the firm of Chapman Ducibella Associates, Inc., located in Santa Fe, New Mexico, which has extensive experience with security matters and has provided consulting services on a number of museum projects, be retained for this work at a cost not to exceed \$75,000.

The site planning and landscape design requirements for the museum include the establishment of an overall site plan which would provide areas for exterior display purposes, public events, parking, and service access, as well as a basic landscape design. Several consultants are currently being considered for this work. It is anticipated that the cost for the professional services associated with the required site planning and landscape work will be approximately \$60,000.

President Van Horn recommended that the Board of Regents authorize Kaighn Associates Architects, Inc. and Crissman Solomon Bauer Architects Inc., a joint venture, the project architects for the Oklahoma Museum of Natural History, to contract for the additional professional services required to complete the design for the Oklahoma Museum of Natural History, including (1) a specialized environmental conditions and climate control consultant, (2) a security and fire protection consultant, and (3) a site planning and landscape consultant, with total additional fees in an amount not to exceed \$225,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## **FOLLOW UP TO DISCUSSION OF COLLEGE OF MEDICINE PROFESSIONAL PRACTICE PLAN ISSUES**

At the September 15, 1993 Regents' meeting, Jay H. Stein, M.D., Senior Vice President and Provost, reported on the strategic challenges for academic health centers as a result of the managed care component of President Clinton's Health Care Reform proposal. Dr. Stein indicated the traditional organizational structure of the College of Medicine and its Professional Practice Plan will no longer be effective in this changing environment, and that the Professional Practice Plan must become organized sufficiently to meet the demands of health care reform and managed care.

Provost Stein reported since the September meeting the following actions have been implemented:

1. The College of Medicine Practice Plan has initiated HealthSource, a pilot OU Managed Care Program. HealthSource is an employer self-funded approach administered by Blue Cross/Blue Shield for the Health Sciences Center Campus employees. The program is scheduled for expansion to all three OU campus sites;
2. Administrators from the College of Medicine and its Practice Plan have begun discussions regarding OU medical faculty providing health care services for the Norman Campus faculty, staff and students through the Goddard Health Center;
3. The College of Medicine Professional Practice Plan is congregating all billing and collecting which will enable it to send out a single bill. This system will be expanded to include the University Hospitals at such time as their computing systems will accommodate it;
4. The Senior Vice President and Provost has been holding discussions with various hospitals to develop an alliance and a provider network;
5. The College of Medicine is upgrading the number and quality of primary care physicians;
6. A proposal for the development of an ambulatory care facility is in process;
7. The University Hospitals have developed and let an RFP to secure a management consulting group to administer the Hospitals and develop a strategic plan.

The Executive Dean of the College of Medicine has worked to break down barriers between the various clinical departments in order to address the compelling issues facing the academic health center. In order for the College of Medicine Professional Practice Plan to

develop into a more coordinated, integrated group practice which moves toward comprehensive health care systems through strategic alliance with other hospitals and governance groups, the organizational and reporting structure of the Plan must be revised. It is the intent that the Senior Vice President and Provost direct the Executive Dean of the College of Medicine, with advice and comment from the members of the Professional Practice Plan, to review and revise the By-laws of the College of Medicine Professional Practice Plan for consideration by the Board of Regents at the January 1994 meeting.

President Van Horn recommended that the Board of Regents authorize the Senior Vice President and Provost of the Health Sciences Center to initiate a review of the By-Laws of the College of Medicine Professional Practice Plan and submit revisions to clarify the organizational structure, reporting relationships and management of the Plan in order to better meet the challenges posed by health care reform.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## **PROFESSIONAL LIABILITY INSURANCE RENEWAL**

The Professional Practice Plans establish the relationship that exists between the University and the members (faculty) with respect to academic programs of the respective colleges and the private practice of the faculty or other professional private practice activities. The professional private practice activities are conducted for the care and benefit of the patient who is treated and to whom the faculty is directly responsible with respect to the medical services provided. As such, the faculty need individual malpractice insurance and the University is not included in the coverage. Insurance policies are selected by the individual faculty members and Physicians Liability Insurance Company (PLICO) is the most common insurer. The Practice Plans provide for disposition of gross collected income and malpractice insurance is an acceptable expenditure from these revenues. Individual policies are less than \$75,000 per year. Authority is therefore requested so these renewals can be processed and paid on a timely basis. Funds are available in the respective Professional Practice Plan accounts sufficient to pay for the malpractice insurance.

Contained in this report is a schedule of malpractice payments by departments for fiscal year 1993. Examples of PLICO rates and coverages are included with a statement of the Board of Regents' liability. PLICO rates for 1993 increased approximately 9% and for 1994 the professional liability rates will increase approximately 9%.

The 1993 rates for PLICO coverage and cost varies from a low of \$100,000 per any one claim and \$300,000 aggregate per year with no surgery costing \$1,459 annually to a maximum cost of \$27,262 for \$5 million per any one claim and \$5 million aggregate per year in the high cost surgery specialty. There are nine specialty classifications (listed below) and six coverage levels within each specialty classification. PLICO indicated the most common coverage is for \$3 million per any one claim and \$3 million aggregate per year. The rates for \$3 million coverage by the nine specialties are listed as follows:

<u>Specialty Class</u>	<u>Annual Premium (including policy fees)</u>
1. No Surgery	\$ 3,292.00
1A. Urgent care	4,885.00
2. Minor Surgery (superficial)	5,314.00
3. Surgery, no major surgery	6,719.00
4. Surgery, Laryngology, Otology, Otorhinolaryngology, Rhinology, Emergency Medicine Major Surgery	14,473.00
5. Anesthesiology, Surgery: Abdominal, Cardiac, Cardiovascular Disease, General, Gynecology, Hand, Head and Neck	16,358.00
6. Surgery: Plastic, Plastic Otorhinolaryngology, and Vascular	17,408.00
7. Surgery: Thoracic and Traumatic	18,244.00
8. Surgery: Neurology, Obstetrics and Gynecology, and Orthopedics	22,353.00

#### Board of Regents' Liability

Liability of State agencies for torts of its employees committed after October 1, 1985 is governed by the Governmental Tort Claims Act, which states that physician faculty members are not employees or agents of the State for purposes of the Act when not acting in an administrative capacity or engaged in teaching duties. The definition of employee in the statute further provides that the State shall not be liable for the tortious conduct of a physician while practicing medicine or providing medical treatment to patients. The courts have not answered the question of whether acting as attending physician is practicing medicine or providing medical treatment as well as teaching. The answer may depend on the extent of the attending physician's involvement in the patient's care. Where the involvement is limited it is likely that they will decide that the limitations of liability set out in the Act would apply in that case, but that the physician's insurance company would absorb the liability.

The University might, however, have potential liability in a medical malpractice case for the acts or omissions of the University employed support personnel, such as nurses, or for a claim of improper supervision of students or residents. Maximum liability for the Board of Regents of The University of Oklahoma would be \$100,000 per claim and the Regents would not as individuals have a liability.

#### THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER MALPRACTICE INSURANCE EXPENDITURES FOR 1993

<u>University of Oklahoma</u>	<u>Estimated Costs for 1993</u>
College of Medicine - Oklahoma City	
Anesthesiology	\$405,256
Dermatology	35,094
Family Medicine	142,284
Medicine	327,771
Neurology	27,390
Obstetrics & Gynecology	236,767

<u>University of Oklahoma</u>	<u>Estimated Costs for 1993</u>
Ophthalmology	71,490
Orthopedic Surgery	143,818
Otorhinolaryngology	49,337
Pathology	26,200
Pediatrics	177,436
Psychiatry	27,447
Radiological Sciences	174,739
Surgery	316,390
Urology	24,000
College of Medicine - Tulsa	<u>633,957</u>
Subtotal	\$2,819,376
Other Colleges:	
College of Allied Health	13,141
College of Dentistry	28,896
College of Pharmacy	361
College of Nursing	8,425
College of Public Health	<u>292</u>
Total	\$2,870,491

President Van Horn recommended authorization be delegated to the President or his designee to renew malpractice insurance policies to provide professional liability insurance coverage for all Professional Practice Plans in the Health Sciences and all alleopathic (MD) residents and medical students. The total cost is estimated not to exceed \$3,125,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

#### **UTILITY TUNNEL EXTENSION FOR THE FAMILY MEDICINE BUILDING**

At the February 1990 meeting, the Board of Regents approved the Utility Tunnel Extension Project to connect the Family Medicine Building to the central utility system of the Steam and Chilled Water Plant. The Board approved development of the construction documents by Jones-Hester-Bates-Riek joint venture with Quinn and Associates and approved the construction of the tunnel to be concurrent with the construction of the Family Medicine Building. Funding for this project shall be from the Steam and Chilled Water Plant revenue bond funds, Account No. 479-9919.

The project was released for bids October 19, 1993 and bids were received November 9, 1993. A total of six contractors submitted bids. All bids were valid. The administration has reviewed the bids and recommends that the Board of Regents accept the low bid from Lippert Bros., Inc. in the amount of \$132,300 as the lowest and best bid. A tabulation of bids received on the project is as follows:



Lippert Bros., Inc. Oklahoma City	\$132,300
G.M.B. Construction, Inc. Edmond	\$133,000
J. L. Walker Construction, Inc. Oklahoma City	\$136,000
Naylor-Roberts Construction, Inc. Oklahoma City	\$173,000
Cactus Construction, Inc. Oklahoma City	\$199,426
L. F. Downey Construction, Inc. Edmond	\$199,900

President Van Horn recommended that the Board of Regents (1) award a construction contract to Lippert Bros., Inc. in the amount of \$132,300 for the construction of the utility tunnel extension to serve the new Family Medicine Building and (2) authorize the execution of the contract by the President or his designee.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## UNIVERSITY CHILD CARE CENTER

At the July 1993 meeting of the Board of Regents, the Board approved (1) the award of a contract to Children's World Learning Center (CW) to lease and operate the University Child Care Center, (2) the use of \$650,000 from University Book Exchange reserve funds to finance construction of the Center, which will be repaid with interest from the rent paid by CW, and (3) the use of CW's construction documents as modified by the University to solicit bids in accordance with the Public Competitive Bidding Act.

Plans and specifications have been modified by the original project architects and by a local engineer to adapt the project to the specific University site located northwest of the Viersen Gymnastics Practice Facility on Wadsack Drive and to meet the provisions of Oklahoma law. The project architects are unable to provide professional services during the construction phase. Therefore, Architectural and Engineering Services will act as the project architects during the construction phase of the project.

Final plans and specifications were distributed to bidders beginning on November 1, 1993. Bids for the construction of the project were received from six bidders on November 23, 1993. The bids have been reviewed by members of the University staff. A summary of the bids was included in the agenda.

It is recommended that a contract in the amount of \$582,400 be awarded to L. F. Downey Construction, Inc. of Edmond, Oklahoma, the low bidder for the project. A summary of the lowest and best bid is as follows:

Base Proposal	\$600,400
Less: Sales Tax Credit	<u>(18,000)</u>
Net Base Proposal	\$582,400

Based on the above construction contract award, a total project budget of \$700,000 has been developed.

President Van Horn recommended that the Board of Regents (1) award a contract in the amount of \$582,400 to L. F. Downey Construction, Inc. for the construction of the University Child Care Center, (2) authorize the President or his designee to sign the necessary contract documents and required change orders to the construction contract, and (3) approve a project budget of \$700,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## PROFESSIONAL SERVICE AGREEMENT

Renewal of the following agreement is proposed for the period October 1, 1993 through September 30, 1994:

Obstetrics and Gynecology and Carl Albert Indian Health Hospital	\$120,000.00
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President Van Horn recommended the Board of Regents approve the professional service agreement for the Health Sciences Center as set forth above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1992 and 1993, current month and year-to-date, are shown on Tables I, II, and III was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

## Norman Campus and Health Sciences Center Combined Data

- Year-to-date research awards are up 26% from last year (\$29.5 million vs. \$23.4 million), expenditures are up 7% (\$18.3 million vs. \$17.0 million), but proposal activity is down 16% (\$45.5 million vs. \$54.5 million).

## Norman Campus

- Year-to-date research awards are up 24% from last year (\$15.7 million vs. \$12.7 million), expenditures are up 16% (\$10.9 million vs. \$9.4 million), but proposal activity is down 29% (\$27.7 million vs. \$39.1 million).
- Year-to-date CCE/ICED awards are down 29% from last year (\$8.9 million vs. \$12.7 million).
- Year-to-date CCE/ICED expenditures are down 10% from last year (\$5.3 million vs. \$5.9 million), due primarily to the phase-out of the FAA-ATC program. Proposal activity is up 85% from last year (\$8.0 million vs. \$4.3 million).

## Health Sciences Center

- Year-to-date research awards are up 29% from last year (\$13.8 million vs. \$10.7 million), expenditures are down 3% (\$7.4 million vs. \$7.6 million), and proposal activity is up 16% (\$17.9 million vs. \$15.4 million).
- Year-to-date total awards are up 15% from last year (\$23.2 million vs. \$20.3 million), expenditures are up 5% (\$14.8 million vs. \$14.1 million), and proposal activity is up 10% (\$21.0 million vs. \$19.2 million).

President Van Horn recommended that the Board ratify the awards and/or modifications for October 1993 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

**REGENTS' FUND INVESTMENTS**

During the month ended October 31, 1993, the investment transactions listed below were made based upon investment recommendations provided by J. & W. Seligman. These transactions were designed to sell or reduce a number of existing holdings in order to provide funds to initiate positions in three companies new to the portfolio, thus providing a measure of further diversification.

Purchases: New Holdings:

5,000 Shares  
6,000 Shares  
7,000 Shares

MBNA Corporation  
Barnes & Noble Incorporated  
Service Corporation International

Sales:

2,000 Shares	Air Products and Chemicals, Inc.
2,500 Shares	Chubb Corporation
3,000 Shares	Dillard Department Stores
1,500 Shares	Sigma Aldrich Corporation

MBNA Corp. is the fifth largest issuer of Visa and Mastercard charge cards in the United States. It is the largest company solely devoted to credit cards, which continues to be the most profitable lending business. MBNA differentiates its product through emphasis on affinity groups such as professional, fraternal and educational associations. As a result, it has a higher demographic profile and a more loyal cardholder group than issuers such as large banks.

Barnes & Noble Incorporated is the largest operator of book superstores and the second largest operator of mall-based bookstores in the U.S., operating 935 locations in 48 states. The company has been rapidly expanding its "superstore" operations.

Service Corporation International is the largest company in the funeral home and cemetery industry. Service Corporation is growing its still low market share by acquiring independent homes at reasonable prices, and then adding them to existing clusters of funeral homes in a geographical area. Physical assets can then be better utilized by sharing them with other homes, thereby enhancing profitability. Cemetery plots are being sold on an installment basis at a rapid rate. This business is sustaining above-average earnings growth during a period of increasing longevity.

The allocation of resources within the Fund following these investment transactions was in line with the Regents' investment policy.

The Seligman recommendations were approved and these transactions have been completed.

This report was presented for information. No action was required.

## ACADEMIC PERSONNEL ACTIONS

### Health Sciences Center:

#### Leaves of Absence:

Theresa S. Farrow, Assistant Professor of Psychiatry and Behavioral Sciences, Tulsa, sick leave of absence with full pay extended, October 1, 1993 through December 31, 1993.

Jude T. May, Professor of Health Administration and Policy, sabbatical leave of absence with half pay, January 1, 1994 through December 31, 1994. To do research and travel.

Gary R. Thurnau, Professor of Obstetrics and Gynecology, sick leave of absence with pay, October 13, 1993 to January 1, 1994.

December 3, 1993

23680

Changes:

Maurilio Garcia-Maldonado, title changed from Clinical Instructor to Clinical Assistant Professor of Medicine, salary changed from without remuneration to annual rate of \$79,929 for 12 months (\$6,660.75 per month), November 1, 1993 through June 30, 1994. Paid from VA Medical Center, pos. 146185.

Andrew A. Lasser, Clinical Assistant Professor of Pediatrics; title changed from Adjunct Professor to Clinical Professor of Health Administration and Policy; given additional title Interim Associate Dean, College of Public Health; salary changed from without remuneration to annual rate of \$103,379 for 12 months (\$8,614.92 per month), December 1, 1993. Paid from 25009460, Dean's Office, College of Public Health, pos. 217020.

Mildred M. Randolph, Clinical Assistant Professor of Pathology, salary changed from annual rate of \$38,160 for 12 months (\$3,180.00 per month), .80 time, to annual rate of \$47,700 for 12 months (\$3,975.00 per month), full time, September 1, 1993 through June 30, 1994. Paid from C5375301, Video Microscopy System, and 38310090, Division of Animal Resources, pos. 381361.

Paul E. Tietze, Professor and Chair of Family Medicine, Tulsa; appointed Professor of Family Medicine, Tulsa, with tenure, December 1, 1993.

<u>NAME AND TITLE(S)</u>	<u>ANNUAL FTE INCOME POTENTIAL</u>	<u>ANNUAL ANNUAL GUARANTEED BASE SALARY</u>	<u>PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>
CHANGES:				
Marjorie Greer, Associate Professor of Physical Therapy	FROM: \$58,181 TO: \$58,577	FROM: \$38,181 (\$3,181.75 per month) TO: \$38,577 (\$3,214.73 per month)	\$20,000	11-1-93
Cynthia A. Robinson, Assistant Professor of Occupational Therapy	\$48,000	FROM: \$38,000 (\$3,166.67 per month) TO: 39,652 (\$3,304.33 per month)	FROM: \$10,000 TO: 8,348	1-1-94 thru 6-30-94

December 3, 1993

23681

**Resignations and/or Terminations:**

Alfred W. Brann, Jr., Hobbs-Recknagel Professor of Pediatrics and Adjunct Professor of Health Promotion Sciences, October 31, 1993 (with accrued vacation through November 30, 1993).

Mark S. Thomas, Assistant Professor of Family Practice, Tulsa, October 31, 1993 (with accrued vacation through November 16, 1993).

Joe G. Wood, Professor and Chair of Anatomical Sciences and Director, Oklahoma Center for NeuroSciences, December 31, 1993 (with accrued vacation through February 16, 1994).

**Retirements:**

Carmen B. Bahr, Associate Professor of Medicine, July 15, 1993; named Professor Emeritus of Medicine.

Ramon Torres-Pinedo, Professor of Pediatrics, September 30, 1993 (with accrued vacation through November 8, 1993).

**Norman Campus:****Appointments or Reappointments:**

Fred Shelley, Visiting Associate Professor of Geography, annual rate of \$40,000 for 9 months (\$4,444.44 per month), January 1, 1994 through May 15, 1994. Paid from 122-7241, Geography, pos. 703.60.

Zbigniew W. Sorbjan, reappointed Research Scientist, Center for Analysis and Prediction of Storms; salary changed from annual rate of \$27,067 for 12 months (\$2,255.54 per month), .50 time, to annual rate of \$54,132.96 for 12 months (\$4,511.08 per month), full time, November 16, 1993 through March 30, 1994; given additional title Adjunct Associate Professor of Meteorology, August 16, 1993 through December 31, 1993. Paid from 125-6827, Effect of Wind Shear Entrainment, pos. 905.65. Paid from grant funds; subject to availability of funds.

**Changes:**

Russell W. Driver, Associate Professor of Management; title Associate Dean, College of Business Administration, deleted; salary changed from annual rate of \$92,288 for 12 months (\$7,690.66 per month) to annual rate of \$75,508 for 9 months (\$8,389.81 per month), January 1, 1994. Changed from 12-month to 9-month faculty. Paid from 122-7213, Business Administration Instruction, pos. 113.60.

James L. Kudrna, Associate Professor of Architecture; reappointed Interim Dean, College of Architecture, salary temporarily changed from annual rate of \$47,954 for 9 months (\$5,328.22 per month) to annual rate of \$69,389 for 12 months (\$5,782.42 per month), August 16, 1993 through December 31, 1993. Paid from 122-7203, Architecture, pos. 14.60; 122-7403, Architecture Research, pos. 14.63; and 122-7379, Architecture Dean, pos. 700.63.

Roland E. Lehr, David Ross Boyd Professor of Chemistry and Biochemistry; given additional title Faculty Administrative Fellow, Provost's Office, August 16, 1993 through May 15, 1994.

Regina Sullivan, Assistant Professor of Psychology and of Women's Studies; given additional title Assistant Professor of Zoology, October 15, 1993.

Resignation:

W. H. Raymond Yeh, Professor of Architecture, December 31, 1993.

Retirement:

Jimmy F. Harp, Professor of Civil Engineering and Environmental Science, December 31, 1993; named Professor Emeritus of Civil Engineering and Environmental Science.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

## ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

### Health Sciences Center:

Appointment or Reappointment:

Wendy Galbraith, Staff Nuclear Pharmacist, College of Pharmacy, annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 22, 1993. Professional Staff. Paid from A0020067, PPP Nuclear Pharmacy, pos. 400457.

Changes:

W. Hershel Lamirand, Director, University Relations, salary changed from annual rate of \$58,768 for 12 months (\$4,897.00 per month), .75 time, to annual rate of \$63,539 for 12 months (\$5,294.92 per month), .75 time, January 1, 1994. Budget correction. Paid from 10009410, University Relations, pos. 011000.

Mark E. Lemons, promoted from Interim Vice President to Vice President for Administrative Affairs, Health Sciences Center, salary increased from annual rate of \$97,920 for 12 months (\$8,160.00 per month) to annual rate of \$104,000 for 12 months (\$8,666.00 per month), December 1, 1993. Five year term appointment as Vice President. Executive Officer. Paid from 01019410, Administrative Affairs, pos. 002900.

Retirement:

Charles M. York, Director of Site Support, January 17, 1994; named Director Emeritus of Site Support.

### Norman Campus:

Appointment or Reappointment:

Richard D. Havel, M.D., Director, Goddard Health Center, annual rate of \$125,000 for 12 months (\$10,416.67 per month), December 1, 1993. Administrative Officer. Paid from 147-9107, Goddard Health Center, pos. 102.65.



**Changes:**

Frederick J. Bennett, Vice President for University Affairs, salary changed from annual rate of \$112,500 for 12 months (\$9,375.00 per month) to annual rate of \$117,500 for 12 months (\$9,791.67 per month), January 1, 1994. Paid from 152-7171, Vice President for University Affairs, pos. 101.65, and 157-9183, Foundation Fund-Raising Reimbursement, pos. 102.65.

Anthony V. Bluitt, Director, Project Threshold, salary changed from annual rate of \$59,000 for 12 months (\$4,916.67 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), October 1, 1993 through June 30, 1994. Phase II Increase. Paid from 122-7280, Threshold, pos. 101.65, and 125-6563, Threshold, pos. 905.65. Paid from grant funds; subject to availability of funds.

Steven D. Dile, Manager, Telecommunications, salary changed from annual rate of \$46,587 for 12 months (\$3,882.25 per month) to annual rate of \$48,916 for 12 months (\$4,076.33 per month), October 1, 1993. Budget correction. Paid from 134-7310, Telecommunications, pos. 102.65.

Ila M. Grice, title changed from Serials Cataloger and Assistant Professor of Bibliography to Librarian II, University Libraries, November 8, 1993. Changed from Academic to Professional Staff.

Bradford Koplowitz, title changed from Assistant Curator, Western History Collection, and Assistant Professor of Bibliography, to Librarian II, University Libraries, September 20, 1993. Changed from Academic to Professional Staff.

John Lovett, title changed from Western History Collection Librarian and Assistant Professor of Bibliography, to Librarian II, University Libraries, September 20, 1993. Changed from Academic to Professional Staff.

Donna M. Murphy, Assistant Vice President and Director of Development, salary changed from annual rate of \$78,440 for 12 months (\$6,536.67 per month) to annual rate of \$89,000 for 12 months (\$7,416.67 per month), January 1, 1994. Retention adjustment. Paid from 152-7161, University Development, pos. 101.65, and 157,9183, Foundation Fund-Raising Reimbursement, pos. 107.65.

James D. White, title changed from Interim Director to Assistant Director, University Computing Services, salary changed from annual rate of \$57,087 for 12 months (\$4,757.25 per month) to annual rate of \$59,000 for 12 months (\$4,916.67 per month), December 1, 1993. Administrative Staff. Paid from 134-7110, University Computing Services, pos. 103.65.

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

**LITIGATION**

No report was given on this item.

## CONTINUATION OF LEASE PURCHASE OF NEW TELECOMMUNICATIONS SWITCH, VOICE PROCESSING SYSTEM AND RESALE BILLING SYSTEM

Chairman Gullatt said the purpose of this continued discussion is to allow NEC to comment on statements made by Southwestern Bell. NEC presented further information on pricing, equipment, expansion, and cost savings. Southwestern Bell was given the opportunity to respond.

Following the presentations, there was further discussion by the Regents. It was generally agreed the operational value of the Southwestern Bell bid exceeds the \$90,000 difference in bids.

Regent Blankenship moved The University of Oklahoma purchase a new telecommunications switch from Southwestern Bell in the approximate amount of \$2,371,465. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

### Recommendation 2: Purchase of a Resale Billing System

Regent Halverstadt moved approval of the purchase of a Resale Billing System from Sunbelt System Computers in the amount of \$179,688. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

### Recommendation 3: Voice Processing System

Chairman Gullatt said at the last meeting the Board voted the voice processing system should be rebid and brought back to this meeting. Vice President Farley said it was decided this will be a sole source type of equipment - restricted to the Octel processor. He said it is possible the Health Sciences Center may want to be included in the RFP to look at voice processing prices as well.

Ms. Tanis Cornell, Wiltel Communications, asked to address the Board. She said Wiltel was one of the original Octel bidders and she would like to express a concern. She respectfully requested this bid only be open to those original Octel bidders that bid on the system. Being public information, now any other Octel distributor may walk in, have total access to pricing, have total access of all of the pages and pages of technical documentation that took lengthy hours to accumulate and put together for this response, and that really gives an unfair advantage to those vendors who may come in at the last minute and all they have to do is go down to the Capitol and get a copy of the Octel bids that have already been submitted. She said obviously for those previous bidders, it is open, and anyone can look at others' pricing, but there is a lot of additional information besides pricing that is a part of that RFP request that is now public knowledge.

Dr. Farley said the committee had originally proposed restricting the RFP to the original list of bidders but as it was being formulated it was opened up to anyone that wanted to bid on the Octel system. Chairman Gullatt said there are two questions, to remain with the original list of bidders or to restrict it to those who bid Octel the first time around.

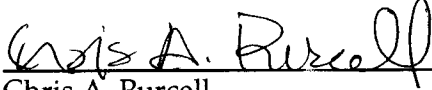
Regent Lewis moved issuance of a revised RFP and to restrict it to those bidders who previously bid the Octel System. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, Bentley, and Halverstadt. The Chair declared the motion unanimously approved.

Recommendation 4: Acquisition of a Lease Agreement for Financing

Dr. Farley said on any lease purchase of anything in the State, it must be reviewed by the Office of Central Purchasing as well as the Bond Oversight Commission. They must approve the documents. Actually Central Purchasing must go out and solicit the bids on the financing. They are proposing to use a competitive negotiation process because that will yield the best optimal, lowest cost. The administration will work with them to do this and will be kept informed. We will bring that action back to you very likely late spring or early summer. This will all be handled by the State Bond Advisory and the Bond Oversight Commission and the Board will then review the result of the bid and make the decision to accept it or not.

No action was taken.

There being no further business, the meeting adjourned at 3:08 p.m.

  
Chris A. Purcell  
Executive Secretary of the Board of Regents