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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 4-5, 1991

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 4-5, 1991**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in Dining Rooms 5 and 6 of the Oklahoma Memorial Union on the Norman Campus of the University beginning at 4:15 p.m. on Wednesday, September 4, 1991.

The following Regents were present: Regent Sarah C. Hogan, Chairman of the Board, presiding; Regents Sam Noble, E. Murray Gullatt, J. Cooper West, G. T. Blankenship, and C. Victor Williams, M.D.

Absent: Regent Sylvia A. Lewis.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of the University, Provost Clayton Rich, Interim Provost Richard C. Gipson, Vice Presidents Fred J. Bennett, Arthur J. Elbert, Jerry B. Farley, Daniel J. O'Neil, and Roland M. Smith, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, Barbara H. Tuttle, Executive Secretary of the Board of Regents, and Karen Thraillkill, Assistant Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 4:00 p.m. on September 3, 1991, both as required by 25 O.S. 1981, Section 301-314.

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Regent Hogan asked President Van Horn to introduce Mr. John Snodgrass, President of the Noble Foundation, for a presentation. Dr. Van Horn said today we have an opportunity to recognize an individual and an institution that have made special contributions to The University of Oklahoma and to the State of Oklahoma. He said Mr. Snodgrass, a graduate of the University, has supported and served the University in many areas and the Samuel Roberts Noble Foundation has provided long-time support for University of Oklahoma programs.

Regent Hogan and President Van Horn presented Mr. Snodgrass with a certificate of appreciation to the Noble Foundation.

Mr. Snodgrass thanked the University on behalf of the Foundation Trustees. He described Lloyd Noble's background and the creation of the Foundation and said the Board of Trustees hopes the relationship between the University and the Foundation will be long and fruitful.

At 4:30 p.m. Chairman Hogan recessed the meeting. She said the meeting would reconvene at 9:15 a.m. on Thursday, September 5, 1991, in the same location.

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The meeting reconvened at 9:15 a.m. with all Regents present except Sylvia A. Lewis.

MINUTES

Regent West moved approval of the minutes of the regular meeting held on July 17-18, 1991 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

BRIGHT IDEAS SUGGESTION PROGRAM AWARDS

President Van Horn announced the presentation of two special awards. He said a program has recently been established at the University to recognize and reward employees who make successful suggestions on improving efficiency, safety, services, or money savings at the University. He said the first two winners have been selected and are to be recognized today.

Beth Resman-Targoff, Clinical Assistant Professor of Pharmacy, has been selected to receive a check and a certificate for her suggestion that a map be printed of the pedestrian tunnels and above ground walkways which connect buildings at the Health Sciences Center. Dr. Van Horn said Professor Targoff could not be present today to receive the award.

The second winner, Pam Reed, is an Office Assistant in Public and Community Services. She developed an improved time sheet that permits employees to clearly report their hours worked and different categories of paid leave. Dr. Van Horn presented Ms. Reed with a certificate and a check for \$250.00 along with his congratulations.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Van Horn reported The University of Oklahoma enrollment will total approximately 22,400 for Fall 1991, about 500 students over last year's totals. Enrollment at the Health Sciences Center will be similar to or slightly above Fall 1990 figures of 2,700.

He said private support for the University reached an all-time high for the year ending June 30, 1991. New gifts of cash and property totaled a record \$27.5 million, a 13 percent increase over the previous year. The University qualified for more than \$7.1 in endowment funds for faculty positions under the State Regents' Matching Gift Program. This program has enabled the University to create 57 endowed chairs and professorships since 1988. A growing partnership between private and state interests continues to strengthen academic programs. The record year of private support also brought 5,351 first-time donors to the University.

President Van Horn reported the Summer Academy in the Health Sciences Professions was the largest of 23 summer programs sponsored by the Oklahoma State Regents for Higher Education. Held at the Health Sciences Center in June and July, the academy attracted 98 high school students who studied and worked one-on-one with University professors and clinicians for 40 hours per week.

A total of 350 young people from 10 states participated in summer programs at the Aerospace Academy on the Norman Campus. The academy provides beginner through advanced activities in a variety of aerospace topics, including rocketry and space architecture. Students also participate in a simulated space shuttle mission.

Dr. Van Horn reported on awards, honors, gifts and grants as follows:

1. Patricia R. Forni, Dean of the College of Nursing, was elected to two national offices. She will serve a two-year term as treasurer of the National League of Nursing, and was re-elected for a second two-year term as treasurer of the American Academy of Nursing.
2. Bailus Walker, Dean of the College of Public Health, was appointed Chairman of the Toxicology Information Outreach Committee of the National Library of Medicine. He also was named by the U.S. Senate Special Committee on Aging as chairman for a series of southern regional forums on health services for the elderly.
3. The U.S. Department of Education awarded \$261,333 to the Graduate College for Patricia Roberts Harris Fellowships for 1991-92. The funding will provide 12 new and five continuing fellowships with maximum stipends of \$10,000 to under-represented minority graduate and professional students with financial need. The University provides approximately \$75,000 in matching funds for stipend supplements, tuition and fees. The new fellowships will be awarded in mathematics, meteorology, engineering, zoology, counseling psychology and computer science.
4. Dr. Michelle Hanna, a new faculty member in Botany and Microbiology, already has been awarded more than \$800,000 in external multi-year funding to support her research. She will receive \$165,000 over the next two years from the Arnold and Mabel Beckman Foundation; \$155,000 from the National Science Foundation over three years, and \$510,192 from the National Institutes of Health over a three-year period to develop new laser-activated photocrosslinking nucleotide analogs to use as molecular probes in protein-nucleic acid interactions and related projects.

ACADEMIC ENRICHMENT

Dr. Jean-Claude Roegiers, McCasland Chair, Professor of Petroleum and Geological Engineering, and Director of the Halliburton Rock Mechanics Laboratory, presented information on the current multidisciplinary research program in rock mechanics. Since joining The University of Oklahoma less than three years ago, Professor Roegiers has assembled a first-class team of researchers and students and was successful in attracting the largest research contract in Oklahoma's history. The Fracturing Fluid Characterization Facility (FFCF), funded by the Gas Research Institute, will develop a research facility unique in the world where the oil and gas industry will be able to characterize the behavior of non-Newtonian proppant-laden fluids. After an 18-month in-depth feasibility study, it is expected that ground will be broken for a new building on the University's south campus where large physical models will be housed. This project involves not only personnel from several departments on campus, but also scientists from three major commercial ventures outside of the academic environment.

Professor Roegiers outlined briefly the research projects within the Rock Mechanics Consortium in which 14 national and international concerns presently participate. This funding allows fundamental research to be carried out in areas related to common problems in hydrocarbon recovery.

AFFILIATION AGREEMENT WITH TULSA MEDICAL EDUCATION FOUNDATION AND TULSA HOSPITALS

The affiliation agreement between the University (College of Medicine - Tulsa), the Tulsa Medical Education Foundation and several Tulsa hospitals sets forth the condition of the residency, medical student, teaching, and patient care programs conducted by the College, the Foundation and the various Tulsa hospitals. The proposed contract is for the period of July 1, 1991 through June 30, 1992. It is not changed significantly from the current contract except for updated information about housestaff assignments and budgets.

The agreement provides that in support of medical education and in consideration of patient care services provided by resident physicians and their supervising faculty, and in support of certain administrative functions performed by the College, the hospitals will pay up to \$4,811,397 for the period of this agreement according to the following schedule:

Children's Medical Center	\$ 19,049
Hillcrest Medical Center	1,549,836
Saint Francis Hospital	1,549,836
St. John Medical Center	1,549,836
Tulsa Psychiatric Center	<u>142,840</u>
Total	\$4,811,397

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This is an increase of \$360,416 over the 1990-91 agreement in the amount of \$4,450,981.

This agreement also provides that adjustments may be made to maintain a regionally competitive position in cost of living increases and in resident salaries and fringe benefits with the approval of hospitals and College.

President Van Horn recommended the Board of Regents approve the affiliation agreement for the Health Sciences Center as set forth above and authorize the President or his designee to execute the agreement.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

AFFILIATION AGREEMENT WITH DEACONESS HOSPITAL

The Division of Radiation Therapy of the Department of Radiological Sciences has several affiliations for providing radiation treatment for cancer. Faculty of the Department supervise radiation therapy but are not responsible for continuing inpatient or outpatient care. Professional fees are administered through the College of Medicine's Professional Practice Plan. Because of the scarcity of radiation therapy specialists, these services are important clinically, and they also provide sites for teaching residents and occasional medical students. Such affiliations currently exist with the Del/Midwest City Cancer Center and with Elk City. The proposed affiliation with Deaconess Hospital in Oklahoma City is modeled on these earlier affiliations.

The agreement is for a term of approximately one year beginning July 1, 1991 and continuing on July 1, 1992. The University may cancel the agreement on July 1 in any year if in its sole opinion it does not have sufficient resources to provide the services.

President Van Horn recommended the Board of Regents authorize (1) entering into an affiliation with Deaconess Hospital for Radiation Therapy Services and (2) the President of the University or his designee to execute the document.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

BACHELOR OF ARTS IN FILM AND VIDEO STUDIES

The proposed interdisciplinary degree program in Film and Video Studies was developed to combine the strengths of the various departments that now teach film and video courses, consolidate and centralize the University's course offerings in this area, and better serve students interested in pursuing

a degree in Film and Video Studies. No organized interdisciplinary program in Film and Video Studies currently is offered in the Oklahoma State System of Higher Education.

Various aspects of film and video study have been taught at the University for more than 40 years. Currently, courses related to film and video study are taught in at least six schools/departments (Communication, English, Modern Languages, Literatures, and Linguistics, Journalism and Mass Communication, Art, and Educational Technology) in three colleges (Arts and Sciences, Education, and Fine Arts). The interdisciplinary program in Film and Video Studies would efficiently and effectively centralize the University's offerings in film and video and provide all majors with a common base of knowledge in the field.

The new degree program in Film and Video Studies has been approved by the departments of English, Communication, and Modern Languages, Literatures, and Linguistics; the schools of Journalism and Mass Communication and Art; the colleges of Education, Fine Arts, and Arts and Sciences; the Academic Programs Council, and the Provost. All departments and colleges involved in this interdisciplinary effort have agreed to cooperate in making this unique program available to students and have endorsed the College of Arts and Sciences as the appropriate academic location of the new degree program.

The interdisciplinary program will consist of 36 hours of approved course work, not less than 24 hours of which is to be completed at the upper-division level. It will draw upon the strengths of faculty members already in place in the participating departments. The various departments and colleges also have adequate space, equipment, facilities, and library holdings (including a film and video library) to meet the needs of the program.

There is substantial student interest in this program. Currently, more than 1,000 students enroll in film and video courses throughout the campus. As a degree program rich in both creative and technical career opportunities, Film and Video Studies will be attractive to both current and new students. The increased visibility of minority film-makers and demand for minority programming on television and cable make this degree particularly attractive to minority students.

Upon approval of the Board of Regents, the University's recommendation for the new degree program Bachelor of Arts in Film and Video Studies will be submitted to the Oklahoma State Regents for Higher Education for consideration.

President Van Horn recommended that the Board of Regents approve the Bachelor of Arts in Film and Video Studies degree as a new program in the College of Arts and Sciences.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

MODIFICATION OF COMMISSION AGREEMENT FOR TECHNOLOGY LICENSING

At the July 1990 meeting, the Board of Regents approved a commission agreement with Memorial Drive Consultants under which the President of that firm, Dr. William J. Byrd, would seek potential licensees for Professor Ronald Kline's invention, "Equipment and Methodology for the Non-destructive Determination of Fiber Volume Fraction in Composite Laminates." The agreement gave Dr. Byrd the right to seek licensees in Japan, Taiwan and Korea for a six-month period. Subsequently, the Board approved a modification of that agreement which extended Dr. Byrd's territory to include the United States and Europe and extended the time period for 90 days. In February 1991, the Board approved a second extension which runs through September 1991. Dr. Byrd now requests a further extension.

Dr. Byrd has made contacts with a number of companies in Japan, Europe and the United States. A summary of these contacts was included in the agenda. Representatives of some of these companies have visited the University and other visits are planned. None of these contacts have developed to the point of negotiation of a license, but Dr. Byrd wishes to have additional time to develop these prospects. Considering his level of activity to date, it is in the best interests of the University that he be given additional time. Dr. Byrd's rights under this agreement are nonexclusive and further extension in no way limits the University or others interested in this technology from seeking licensees.

President Van Horn recommended that the Board of Regents approve an extension for one year (through September 1992) of the technology licensing commission agreement with Memorial Drive Consultants, Inc. and authorize the President to execute the extension documents.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

NEW ENDOWED CHAIR

The late Robert Edwards Lowry bequeathed \$500,000 to establish an endowed chair in the School of Meteorology at The University of Oklahoma with matching funds provided from the State Endowed Chairs program. A partial distribution from the estate is anticipated in September to facilitate establishment of the Chair.

The University's teaching and research programs in Meteorology are recognized as one of the top five atmospheric science programs in the nation. The School of Meteorology has the largest baccalaureate enrollment in the nation and is among the top three at the graduate level. Indisputable evidence of the School's excellence was demonstrated in 1988 when the National Science

Foundation funded the Center for the Analysis and Prediction of Storms (CAPS) as one of only 11 science and technology centers funded from 323 proposals. The Robert Edwards Lowry Chair in Meteorology, which may be the first such position nationwide dedicated exclusively to Meteorology, will strengthen the University's proposal to extend NSF funding for CAPS.

State matching funds in the amount of \$500,000 have been requested. This new position brings the total of endowed positions qualifying for the State matching funds to 57.

President Van Horn recommended that the Board of Regents acknowledge with appreciation the bequest from the late Robert Edwards Lowry and designate the Robert Edwards Lowry Chair in Meteorology.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

GRADUATION FEES

The commencement ceremonies and awarding of degrees costs are in excess of \$90,000 annually. Approximately one-half of the cost is in fixed expenses associated with the distribution of diplomas to students.

Revenue must be increased to fully fund commencement each year. A previously approved \$5 increase in graduation fees for Norman Campus students was scheduled to go into effect for the 1991-92 academic year. That increase will not sufficiently fund commencement expenses, so an increase in the graduation fee by an additional \$5 is proposed for the bachelors, masters, and doctorate, and a \$10 increase for the juris doctor.

The Health Sciences Center has collected a "matriculation fee" (\$13.00 per semester) for several years. From this fee, costs of graduation, as well as other costs, e.g. transcripts, application, etc. were paid. In the fall of 1989, a separate graduation fee was proposed and adopted by the Board. A new graduation fee schedule is now proposed for 1991-92.

The current required charge for microfilming the doctoral dissertation is \$25, much less than the actual cost. In order to cover the full cost of this service, it is proposed the microfilming charge be changed to the actual cost of the service.

These fees do not require State Regents' approval.

The projected revenue for 1991-92 with the proposed fee increases is \$100,000.

President Van Horn recommended that the Board of Regents approve graduation fee increases to \$20 for the bachelors, \$25 for the masters, \$30 for doctoral and juris doctor, and \$40 for medical and dental students to be effective for the 1991-92 academic year.

He recommended also a change in the doctoral dissertation microfilming charge from a set fee to the actual cost of the service provided. This change also would be effective fall 1991.

Regent Williams moved approval of the recommendations. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PHYSICAL SCIENCES CENTER RENOVATION PROJECT

At its meeting in May 1991, the Board of Regents approved the feasibility study and master plan for the Physical Sciences Center renovation project for the Department of Chemistry and Biochemistry and authorized (1) an expanded scope and an increase in the budget of \$705,000 for the first phase of the project, (2) the architects to prepare final plans and specifications for the phase one project with an enlarged scope, and (3) the administration to advertise the first phase of the project for bids.

The approved feasibility and master plan indicates a way in which the renovation of the Physical Sciences Center can be accomplished in two phases. The initial phase of the project involves the renovation of portions of both the third and fourth floors of the Physical Sciences Center to provide new research laboratories, offices and graduate teaching spaces. The total cost of the first phase of the project was increased from \$665,000 to \$1,370,000. As a result of increasing the scope and complexity of the project, it is necessary to modify the contract for professional services to increase the fees for design and engineering by \$79,000. Funds for the project were scheduled to be provided from \$665,000 of 1990-91 Section 13 and New College Funds and \$705,000 of 1991-92 Section 13 and New College Funds.

The architects and engineers have completed work on the final plans and specifications for the project. To help contain costs and to provide a degree of flexibility in awarding contracts, final plans and specifications were prepared for two separate bid packages. The first bid package covers all general construction work, including mechanical, plumbing and electrical systems installation work needed for the project, while the second bid package covers the laboratory equipment, including casework, drying ovens, aspirators, fume hoods, and other items of laboratory equipment needed for the project. Both sets of final plans and specifications were reviewed by University staff and the two bid packages were advertised for bids on July 29, 1991. Following normal practice, information for prospective bidders also was distributed to the Oklahoma City offices of F. W. Dodge Division, McGraw Hill (Construction) Information Services, and to Southwest Construction News Services.

Bids for laboratory equipment were received on August 26, 1991, and bids for general construction were received on August 27, 1991. The final plans and specifications for the general construction portion of the project include base bid elements of work, as well as seven alternates. Alternate No. 1 consists of an energy recovery system for the project; Alternate No. 2 consists of built-in shelving located in offices and graduate student work areas; Alternate No. 3 consists of two chiller units designed to provide chilled water to laboratory equipment; Alternate No. 4 involves the installation of seamless flooring in the laboratories; Alternate No. 5 involves the installation of a higher capacity electrical transformer; Alternate No. 6 includes additional mechanical equipment associated with the third floor alternate laboratory fume hoods; and Alternate No. 7 includes additional mechanical equipment associated with the fourth floor alternate laboratory fume hoods. These alternates were developed to provide flexibility in establishing a final project cost.

The final plans for the laboratory equipment portion of the project include base bid items as well as two alternates and seven unit prices. Alternate No. 1 includes the addition of a laboratory casework module and fume hoods for the fourth floor laboratory, and Alternate No. 2 includes the addition of a laboratory casework module and fume hoods for the third floor laboratory. The bid documents call for presentation of unit prices for fume hood closure panels of three different sizes, drying ovens, lattice and manifold assemblies, aspirators, and rod sockets.

Bids were received from seven bidders for the general construction portion of the project, and one bid was received for the laboratory equipment portion of the project. The bids have been reviewed by the project architect, Rees Associates, Inc., as well as by University staff. Tabulations of all bids received for both portions of the project are attached hereto as Exhibit A.

General Construction: Based on a review of the needs of the Department of Chemistry and Biochemistry and the funds available for the project, it is recommended that a contract in the amount of \$882,964 be awarded to J. L. Walker Construction, Inc., of Oklahoma City, the low bidder for the general construction portion of the project. A summary of the low bid for the general construction portion of the project and the recommended contract amount is as follows:

Base Bid	\$880,955
Less Sales Tax Savings	<u>(21,018)</u>
Net Base Bid	\$859,937
Alternate No. 5, Increased Capacity Transformer	\$ 300
Alternate No. 6, Third Floor Air Valves	\$ 8,033
Alternate No. 7, Fourth Floor Air Valves	\$ 15,406
Less Sales Tax Credit on Alternates 5, 6 and 7	<u>\$ (712)</u>
Proposed Contract Amount	\$882,964

Laboratory Equipment: During the review of the laboratory equipment bid, it was concluded that both the Fourth Floor Laboratory Module (Alternate No. 1, \$45,386) and the Third Floor Laboratory Module (Alternate No. 2, \$13,329) should be included in the project to improve two major teaching and research laboratories by increasing the number of hoods and laboratory benches. In addition, two alternates from the general construction bid, Third Floor Air Valves (Alternate No. 6, \$8,033) and Fourth Floor Air Valves (Alternate No. 7, \$15,406), are required to provide the necessary mechanical system support. The total cost of these four alternates net of the sales tax credits is \$80,267. In order to provide this additional laboratory equipment and the required mechanical back up, the budget needs to be increased by \$80,000. Funds are available for this purpose from the allocation of 1991-92 Section 13 and New College Funds.

If the Board of Regents accepts this proposal, it is recommended that a contract in the amount of \$289,107 be awarded to Kewaunee Scientific Corporation, of Statesville, North Carolina, the only bidder for the laboratory equipment portion of the project. This firm is represented in Oklahoma by Best Architectural Products, Inc., of Oklahoma City. A summary of the low bid for the laboratory equipment portion of the project and the recommended contract amount is as follows:

Base Bid	\$238,519
Less Sales Tax Savings	<u>(10,480)</u>
Net Base Bid	\$228,039
Alternate No. 1, Fourth Floor Laboratory Module	\$ 45,386
Alternate No. 2, Third Floor Laboratory Module	\$ 13,329
Less Sales Tax Credit on Alternates 1 and 2	\$ (1,175)
Unit Price 7, Rod Sockets	<u>\$ 3,528</u>
Proposed Contract Amount	\$289,107

President Van Horn recommended that the Board of Regents (1) award a contract in the amount of \$882,964 to J. L. Walker Construction, Inc. for the general construction portion of the Physical Sciences Center Renovation project, (2) award a contract in the amount of \$289,107 to Kewaunee Scientific Corporation for the laboratory equipment portion of the project, (3) approve an increase in the architect's fee of \$79,000 to cover the additional work approved by the Board at the May meeting, (4) approve an increase in the project budget of \$80,000 to pay for additional fume hoods and laboratory equipment, and (5) authorize the President to sign the necessary contract documents.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

REGENTS' FUND SPENDING AND INVESTMENT POLICIES

Board of Regents' policy requires that the spending and investment policies applicable to the Regents' Fund be reviewed at least once a year. The last review was at the September, 1990 meeting.

The policies were reviewed at the Finance and Audit Committee meeting held on September 4, 1991.

Spending Policy

In September, 1988 the Regents adopted a spending policy for the Regents' Fund endowments based upon 5% of a five-year (twenty quarter) weighted average market value of the Consolidated Investment Fund (CIF). The total income in excess of this calculated distribution is reinvested to help maintain the purchasing power of the endowments and to help protect the real value of endowment principal for future generations. This policy has met these objectives and demonstrated that the policy is very conservative. To illustrate, during the two fiscal years that this policy has been in effect, 43% of total CIF income allocable to endowment funds has been reinvested in endowment corpus (i.e., principal). On the other hand, due to the conservative nature of the policy, only 57% of total income allocable to endowment funds has been made available for expenditure in accordance with the restrictions of the respective endowments.

Although the spending policy has helped maintain the purchasing power of the endowments by reinvesting income in excess of the calculated distribution, the fact that only 57% of income is being made available for expenditure indicates that the policy should be amended. To determine what the spending policy should be, we reviewed data reported in the 1990 National Association of College and University Business Officers (NACUBO) Endowment Study. Institutions with endowment market values of \$25 million and under (market value of Regents' Fund endowments is approximately \$9 million) reported spending annually an average of 5.4% of their endowment market value. Sixteen of the University's peer institutions participated in this study, nine of which reported spending policies ranging from 5% to 7.5% of a two to three-year weighted average market value. Of the remainder, two reported spending all current income, two reported no spending policy, and three reported spending a percentage of current market value. Additionally, none of the 16 participating peer institutions reported requiring the transfer of any portion of unexpended earnings to endowment principal as does our current policy. This requirement in the current policy is a detriment to endowment spending account sponsors who want to accumulate expendable funds over a multi-year period to accumulate enough to purchase a piece of equipment or to more effectively expend the funds for the purpose of the endowment.

Based upon this analysis of the impact of the current spending policy and the review of the 1990 NACUBO Endowment Study, it is recommended that the Consolidated Investment Fund distribution policy be changed from the current 5% of a five-year (twenty quarter) weighted average market value to 5.25% of a

three-year (twelve quarter) average market value. Such a change would result in approximately two-thirds (67%) of the endowment earnings being made available for expenditure with approximately one-third (33%) being reinvested. As a result of the recommended changes, the spending policy will be comparable to those followed by other colleges and universities with a continued leaning to the conservative side. Both the proposed and current spending policies were included in the agenda to facilitate review. The table below illustrates the recommendation:

	<u>Current Policy</u>	<u>NACUBO Study</u>	<u>Proposed Policy</u>
Distribution Factor	5%	5.4%	5.25%
Average Market Value Distribution Base	5-year	2-3-year	3-year
Require transfer of unexpended distribution to corpus	yes	no	no

Investment Policy

J. & W. Seligman & Co., the University's investment advisor, has proposed several minor revisions to the investment policy. First, it is recommended that the portion of the policy which specifies acceptable short-term investments be revised to include only United States Treasury or government agency obligations, certificates of deposit or savings accounts of commercial banks, and commercial paper issued by U.S. corporations rated either A-1 or P-1 by at least one rating agency. Any reference to savings accounts in savings and loan associations, mutual savings banks, bankers acceptances or short-term money funds would be deleted. Seligman has advised that they would not recommend the use of these types of short-term investments and, additionally, bankers acceptances and short-term money funds typically involve additional management fees which would reduce investment yield thereon. Secondly, Seligman recommends that item 4 under paragraph E - Common Stock Investments which relates to the establishment of a Special Holdings Category be deleted. While Seligman will continue to recommend the acquisition of stocks of smaller companies, they feel it is more appropriate to include them in the appropriate industry category rather than in a separate reporting category, thus enabling them to more readily identify industry risk, while at the same time keeping a sharp eye on individual company risk. A copy of both the proposed and current investment policies were included in the agenda.

The specific Investment Policy changes proposed were (deletions lined through and additions underlined):

B. Short-Term Investments

The policy shall be to invest short-term funds in:

1. United States Treasury or government agency obligations;
2. Certificates of deposit or savings accounts of commercial banks;
3. Savings-accounts-in-mutual-savings-banks;-savings and-loan-associations;-and/or-commercial-banks;
3. Commercial paper issued by U.S. corporations and rated either A-1 or P-1 by at least one rating agency.
4. Prime-commercial-paper;
5. Bankers-acceptances;-or
6. Short-term-money-funds.

E. Common Stock Investments

4. The-policy-shall-be-to-establish-a-Special-Holdings category-equal-to-no-more-than-10-15%-of-the-market value-of-convertible-security-and-common-stock holdings;-This-higher-risk-category-is-intended-to provide-a-means-of-investing-in-small;-well-managed companies-whose-growth-prospeets-seem-to-surpass-by a-significant-margin-those-of-American-Business generally.

A consolidated investment fund performance analysis schedule was included in the agenda. The analysis was reviewed by Vice President Elbert who said the 9.19% total return on the CIF compares very favorably with a weighted index of 8.13%. The weighted index consists of Standard & Pools 500, Shearson Lehman Hutton Government/Corporate Bond Index, and the 91-day Treasury Bill. The equity return of 7.61% is above the performance of Standard & Pools 500 (7.40%). Fixed income securities returned 9.71%, performing just under the 10.23% return of the Shearson Lehman Hutton Government/Corporate Bond Index. Additionally, during the four fiscal years ended June 30, 1991, the 9.57% total return compares very favorably with a weighted index of 8.87%. The policy continues to provide for adequate diversification (i.e., to provide reasonable assurance that no single security or class of securities will have a disproportionate or significant impact on the total portfolio), and flexibility to respond to changing market conditions, while providing a highly predictable and dependable source of revenue.

The current investment management fee charged by the University's investment advisor, J. & W. Seligman & Co., Inc., represents .25% of the market value of externally managed assets. Based upon data reported in the 1990

NACUBO Endowment Study, institutions with endowment market values of \$25 million and under reported spending .56% of the market value of externally managed assets for investment management fees. Thus the investment management fee paid by the University compares favorably to those paid by other colleges and universities.

President Van Horn recommended the Board of Regents modify (1) the Spending Policy to change the distribution for expenditures to 5.25% of a three-year (12 quarter) average market value and eliminate the requirement that unexpended earnings be transferred to endowment principal and (2) the Investment Policy as shown above.

Following a short discussion of the proposed policy changes, Regent Noble requested and it was agreed that in the future the annual review of the Regents' Fund cover a five-year retrospect rather than four.

Regent Noble moved approval of the recommendation but with a change in the distribution for expenditures to 5.25% of a five-year (20 quarter) (rather than a three-year) average market value. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

OKLAHOMA BIOTECHNOLOGY CORPORATION CONTRACT

In cooperation with the Presbyterian Health Foundation and Oklahoma Medical Research Foundation, the Health Sciences Center entered into a joint technology transfer and economic development program last year with the Oklahoma Biotechnology Corporation (OBC). A contract with OBC was approved by the Regents in October, 1990 in which OBC was to provide an inventory of biomedical technology currently under development at the Health Sciences Center, an assessment of this technology for its marketability, and assistance with marketing provisions for specific pieces of technology, as requested by the Health Sciences Center. The cost of this contract in 1990-91 was \$56,000.

OBC received official status as a taxable, not-for-profit corporation in July, 1991. During 1990-91, OBC developed a preliminary biomedical research technology inventory and categorized all technologies for stage of market maturity. Three specific technologies were assigned to OBC for commercial exploitation.

When OBC was established, all parties considered that it would take two or three years to determine the effectiveness of this operation. It is recommended now that the contract with OBC be renewed for 1991-92, which will be its second year of operation. Specific guidelines have been established so that effectiveness can be evaluated during 1991-92, with a decision about participation thereafter to be made in the third quarter of 1991-92.

President Van Horn recommended that the contract with Oklahoma Biotechnology Corporation be renewed for 1991-92 at a cost of \$56,000.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PURCHASE OF ULTRASOUND

The College of Medicine, Department of Obstetrics and Gynecology, is in need of an ultrasound machine that is capable of making doppler flow measurements in uterine vessels, fetal aorta and umbilical cord. The instrument will provide new services to clinic and private outpatients to include doppler color flow imaging technology for detection of ovarian tumors, missed or incomplete abortions, hydatidiform mole, and so forth, to detect and study fetal cardiac abnormalities with color echocardiography. The advantages of this instrument over the trade-in are use of curvilinear transducers yielding enormously improved gray scale resolution, adaption of a color flow probe and improvement of frame rate for color imaging. The instrument will be used in Oklahoma Memorial Hospital and will considerably upgrade our present outpatient ultrasound capability.

Bids were sent to 14 vendors. One bid was received as follows:

Quantum Medical Systems, Inc.	\$218,500
Issaquah, Washington	
With existing instrument trade-in	95,000

Funds for this purchase are available in the PP Obstetrics/Gynecology Investment Income account #A0013473.

President Van Horn recommended that the Board of Regents authorize the award of a purchase order to Quantum Medical Systems, Incorporated in the amount of \$95,000 for an ultrasound Q2000A with a trade-in of the existing instrument.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PURCHASE OF COMPUTER HARDWARE

In February, 1990 the Health Sciences Center Information Management Policy Committee issued a Report and Recommendations for Improving Computing Resources. The report called for a major upgrade in the computing resources

available in Research & Education Computing Services. In April, 1991 the Computing Advisory Committee developed specifications for computing equipment to satisfy the research and educational requirements of the faculty and researchers on campus. In June, 1991 invitations to bid were sent to 16 firms. Six responses were received from three firms. To fully meet the specifications, components from the two low bids that meet specifications will be required.

The two computers will be networked together. The Digital VAX 6510 addresses the general purpose requirements for computing that require support for a large number of concurrent users running Input/Output intensive applications. The VAX will also enable the faculty to run hundreds of VMS dependent applications in biomedical science, including the popular GCG package that will provide access to a database of molecular sequences and software tools needed to support research on the structure and function of DNA, RNA and proteins encountered in Molecular Medicine and Biotechnology. The IBM RS/6000 will help address the high performance computation intensive applications often encountered in biostatistics, molecular modelling and dynamics, systems simulations, medical image analysis, drug design, etc. It will also provide a UNIX environment for faculty that need or would prefer this over VMS. Because of this configuration, it is possible to eliminate the printer, a tape drive, network processor, and duplicate software from the IBM bid, thereby minimizing the overall cost.

Bids received were as follows:

	<u>Initial Cost</u>	<u>Annual Maintenance</u>
Digital Equipment Corporation Oklahoma City	\$ 410,739.00	\$28,032.00
IBM Oklahoma City	224,130.00	14,698.92
	1,321,560.00	43,664.28
	246,819.00	14,698.92
Hewlett Packard 1 Year	533,680.33	9,019.20
Oklahoma City 2-6 Year		46,848.00
1 Year	370,754.08	9,019.20
2-6 Year		36,672.00

Bids received from Hewlett Packard do not meet specifications in either hardware configuration or software availability.

Funds for this purchase are available in the Repairs and Renovations account #38100090. Funds for the annual maintenance costs will be from the computing operating budget for years two through six.

President Van Horn recommended the Board of Regents authorize the award of a purchase order to Digital Equipment Corporation and IBM to furnish and install computer hardware, related operating software training, consultation and provide maintenance to support Research & Education Computing Services at an initial cost of \$512,722.00 (IBM: \$101,983.00; DEC: \$410,739.00) and \$42,730.92 annually for continued maintenance after the warranty period.

Following a discussion on maintenance contracts and whether or not they best serve the University's purpose, Regent Williams suggested this be looked at closely to determine if historically it is still appropriate to purchase maintenance contracts.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

LEASE OF COPIER SYSTEM

Bid specifications were recently circulated to replace the high speed copier duplicator in the Oklahoma Center for Continuing Education (OCCE) Administration Duplicating Services. The current copier has been in use for five years and requires replacement in order to increase productivity and provide additional features to support OCCE programs.

The monthly cost will include the lease of the copier duplicator as well as maintenance for an unlimited number of copies. The current monthly volume is 700,000 copies per month.

Bids were received as follows from the two companies which can provide high speed copier duplicators.

<u>Firm</u>	<u>Model</u>	<u>Total 60 Month Cost</u>
Xerox Corporation Oklahoma City 5 one-year leases	9900	\$176,724.60
Eastman Kodak Company Oklahoma City 5 one-year leases	300 AF	\$219,100.00

The low bid from Xerox meets all specifications.

The lease will be for five one-year periods and may be cancelled in the event of non-availability of funds.

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The cost of the lease will be charged to area/organization 122-7506, OCCE Administration Duplicating Services.

President Van Horn recommended that the Board of Regents authorize the award of a purchase order to Xerox Corporation for the lease of a copier system, renewable on an annual basis for a total of 60 months at a cost of \$2,945.41 per month.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals in excess of \$100,000 for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for June and July, 1991 were included in the agenda for this meeting. A list of contracts above \$100,000 executed during this same period of time on proposals previously reported was also included.

A summary of information on all grants and contracts for the period and fiscal year 1990, fiscal year 1991, and fiscal year 1992 month and year-to-date data is as follows:

NORMAN CAMPUS

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>June</u>	<u>Year-to-Date</u>	<u>June</u>	<u>Year-to-Date</u>
Proposals Submitted	\$19,229,018	\$153,269,329*	\$8,630,999	\$127,996,542
Grant & Contract Awards	4,066,540	47,672,669	3,680,590	44,433,047
Total Expenditures	4,268,520	<u>44,339,130</u>	3,854,402	<u>42,668,351</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 44,339,130		\$ 42,668,351

*Excludes \$109,979,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10/1/90 - 9/30/95 Proposed First Year Amount is \$22,187,344

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	<u>Fiscal Year 1992</u>		<u>Fiscal Year 1991</u>	
	<u>July</u>	<u>Year-to-Date</u>	<u>July</u>	<u>Year-to-Date</u>
Proposals Submitted	\$8,215,112	\$ 8,215,112	\$19,054,259*	\$19,054,259
Grant & Contract Awards	4,954,622	4,954,622	3,659,411	3,659,411
Total Expenditures	4,694,863	<u>4,694,863</u>	3,867,359	<u>3,867,359</u>
Total Projected FY 92 Expenditures and FY 91 Actual Expenditures		\$52,100,000		\$44,339,130

HEALTH SCIENCES CENTER

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>June</u>	<u>Year-to-Date</u>	<u>June</u>	<u>Year-to-Date</u>
Proposals Submitted	\$4,961,329	\$46,319,919	\$ 4,179,873	\$43,275,292
Grant & Contract Awards	672,378	27,622,534	939,616	25,868,517
Total Expenditures	1,950,331	<u>24,191,508</u>	1,812,477	<u>20,725,706</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$24,191,508		\$20,725,706

	<u>Fiscal Year 1992</u>		<u>Fiscal Year 1991</u>	
	<u>July</u>	<u>Year-to-Date</u>	<u>July</u>	<u>Year-to-Date</u>
Proposals Submitted	\$2,806,653	\$ 2,806,653	\$ 4,727,000	\$ 4,727,000
Grant & Contract Awards	5,598,488	5,598,488	3,070,879	3,070,879
Total Expenditures	2,250,886	<u>2,250,886</u>	1,664,843	<u>1,664,843</u>
Total Projected FY 92 Expenditures and FY 91 Actual Expenditures		\$28,545,979		\$24,191,508

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

*Excludes \$109,979,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10/1/90 - 9/30/95

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENT

A professional service agreement between the Department of Family Medicine and the Oklahoma Medical Center in the amount of \$372,000 has been proposed. This renewal agreement covers occupational medicine and employee health services provided to Oklahoma Medical Center by Family Medicine. The amount of the contract for 1991-92 is increased because of the anticipated increase in services provided. The term of this contract is from July 1, 1991 through June 30, 1992. This contract has been reviewed by legal counsel. A contract existed in 1990-91 at a funding level of \$177,975. Funds will be deposited and expended through account A0005690 - Occupational Medicine Clinic.

President Van Horn recommended the Board of Regents approve the professional service agreement for the Health Sciences Center as set forth above.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

EASEMENT FOR SOUTHWESTERN BELL TELEPHONE COMPANY

Southwestern Bell Telephone Company has requested that the University grant an easement to allow the installation of a telephone equipment building at the University Research Park. The purpose of the building is to house equipment needed for the installation and maintenance of a fiber optic cable to serve the area. With this fiber optic cable, Southwestern Bell will be able to provide facilities at the Park with the latest and best technology in an efficient and timely manner. The requested easement is 20 feet wide and 20 feet long and will allow the company to locate a 70 square foot equipment building.

The location of the proposed easement near the northeast corner of the Priestly Avenue and Wright Place intersection is described as follows:

LEGAL DESCRIPTION

A part of the Northeast Quarter of the Southeast Quarter of Section 24, Township 9 North, Range 3 West of the Indian Meridian, Cleveland County, Oklahoma, being more particularly described as follows:

Commencing at the Southeast Corner of said Southeast Quarter, thence N89°55'21"W along the South Line of said Southeast Quarter a distance of 1,143.58 feet, thence N0°09'22"W parallel to the east line a distance of 2,446.90 feet to the point of beginning, thence N89°34'E a distance of 20.0 feet, thence N0°26'W a distance of 20.0 feet, thence S89°34'W a distance of 20.0 feet, thence S0°26'E to the point of beginning, containing 0.009 acres, more or less.

President Van Horn recommended that the Board of Regents grant an easement to Southwestern Bell Telephone Company for an equipment building at the University Research Park and authorize the President to sign the required documents.

In response to concerns expressed by the Regents, Dr. Elbert stated there is a provision within the easement document stating Southwestern Bell will clean up the site if they decide to abandon it.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

DEWEY AVENUE LIMITED EASEMENT

Mr. Ben Graves, on behalf of Sundancer Development, Incorporated, has requested that the University grant a limited easement to permit construction of a private drive in an undeveloped portion of the right-of-way for Dewey Avenue which is located at the southeast corner of the South Campus area. The proposed easement is 25 feet wide and 130 feet long and is described as follows:

Commencing at the intersection of Dewey Avenue and Merrimac Avenue; Thence S89°55'20"E for a distance of 25.00 feet to a point on the East Right-of-Way line of Dewey Avenue; Thence S00°04'40"W on said East line for a distance of 25.00 feet to the point of beginning; Thence continuing S00°04'40"W on said East line for a distance of 130.00 feet; Thence N89°55'20"W for a distance of 50.00 feet to the West line of Dewey Avenue; Thence N00°04'40"E on said West line for a distance of 130.00 feet; Thence S89°55'20"E for a distance of 50.00 feet to the point of beginning.

Plans are being prepared for the construction of a small housing and office development on property adjacent to land held by the University. The plans call for the construction of a drive and parking area to be located in the right-of-way reserved for a future extension of Dewey Avenue. There are no current plans for the extension of Dewey Avenue.

Sundancer Development, Inc. has requested that the University grant an easement for limited use of the undeveloped right-of-way for access to a parking area and has agreed to pay the University \$500.00 for the use of this easement. If this proposal is approved by the Board of Regents, the final easement document will contain specific language to require that the easement be vacated and the improvements removed should the University need to make use of the Dewey Avenue alignment to provide additional access to University land holdings or for other purposes in the future.

This proposal has been reviewed by University staff. Since it is felt that a development of this nature adjacent to this area of the South Campus does not conflict with University plans and the University does not need to use the right-of-way for access at this time, it is recommended that the easement be granted.

President Van Horn recommended that the Board of Regents (1) grant a limited easement to Sundancer Development, Incorporated to permit construction of a private drive and parking area in an existing undeveloped right-of-way and (2) authorize the President to sign the final easement documents.

President Van Horn said this easement will not interfere with any current or proposed development plans the University has for this property and the University has the right to take back the easement if that becomes necessary. During the discussion of this item, concerns were expressed that people purchasing home sites be told by the developer that the University has the right to reclaim the property in the future if needed.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF ASSOCIATES AND PRESIDENT'S PARTNERS

ASSOCIATES FUNDS:

Following is the commitment of funds of The University of Oklahoma Associates for the period April 1 through June 30, 1991:

Academic Support

Provost's Outstanding Academic Advising Awards	\$ 2,000.00
Sooner Saturday	8,000.00
O.U. Heritage Ensemble Spring Recruitment Tour	1,500.00
O.U. Research Today for a Better Tomorrow	9,344.64
O.U. Festival Ballet Tour to Taiwan	10,000.00

The following are expenditures of Associates funds which were restricted by donors to the various colleges for the same period of time:

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College of Arts and Sciences

Academic and Research Support \$ 79.36
Faculty Travel 475.00

College of Business Administration

Academic and Research Support 36,042.65

College of Education

Academic and Research Support 1,000.00

College of Fine Arts

Academic and Research Support 805.86

College of Geosciences

Academic and Research Support \$ 7,965.04

College of Law

Academic and Research Support 7,037.40
College Public Relations - Entertainment 7,500.71
Academic Travel 2,083.49

Library

Academic and Research Support 17,444.00

PRESIDENT'S PARTNERS FUNDS:

Following is the commitment of funds of The University of Oklahoma President's Partners for the period April 1 through June 30, 1991:

1991 Regents' Awards for Superior Staff \$ 2,000.00
New Sooner Convocation 2,750.00
Honorary Degree Hoods 273.41
University Phoneathon 9,270.78
OSLEP 850.00

The following are expenditures of President's Partners funds which were restricted by donors to the various colleges for the same period of time:

College of Geosciences

Academic and Research Support \$ 149.98

This report was presented for information.

**QUARTERLY REPORT OF CONTRACTS, PROPOSALS, PURCHASES, AND AGREEMENTS
FOR THE PROVISION OF SERVICES**

At the March, 1991 Regents' meeting, the Regents approved a new policy authorizing the President or his designee to approve grant contracts and proposals, agreements for the provision of services, and purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Regents' action included a request that the Board be provided a quarterly report of these contracts, grant proposals, agreements, and purchases approved by the President or his designee between the old and new levels requiring Board action. This initial report covered the period March 8, 1991 through June 30, 1991. Reports for information were included in the agenda as follows:

Norman Campus

Grant Proposals Submitted
Grant Contracts Awarded
Purchases

Health Sciences Center

Grant Proposals Submitted
Grant Contracts Awarded
Purchases
Resident and Professional
Service Agreements

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

ACADEMIC PERSONNEL ACTIONS**ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS****LITIGATION****ADMINISTRATIVE SEARCHES**

Regent Gullatt moved the Board meet in executive session for the purpose of discussing personnel-related issues and pending litigation as listed above. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

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The Regents, President Van Horn, and Mrs. Tuttle moved to Dining Room 7 at 10:30 a.m. for the executive session.

The meeting reconvened in regular session in Dining Rooms 5 and 6 at 11:50 a.m.

ACADEMIC PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Leaves of Absence:

Thomas E. Acers, Gaylord Professor of Ophthalmology, Professor and Chair of Ophthalmology, and Clinical Associate Professor of Surgery, sabbatical leave of absence with full pay dates changed from September 1, 1991 through March 31, 1992 to January 1, 1992 through June 30, 1992.

Rachel S. Barkley, Assistant Professor, Program Director, and Vice Chair of Clinical Dietetics, sick leave of absence with full pay, July 16, 1991 to October 21, 1991.

Appointments or Reappointments:

Lela Ann Lee, M.D., Professor of Dermatology and Carl J. Herzog Centennial Chair of Dermatology, annual rate of \$100,000 for 12 months (\$8,333.33 per month), October 1, 1991 through June 30, 1992. This is an exception to the policy that tenure must be granted at time of appointment to an endowed chair. Paid from 22319220, Carl J. Herzog Endowed Chair in Dermatology.

Chung-Chou Chu, M.D., Professor of Psychiatry and Behavioral Sciences, annual rate of \$80,000 for 12 months (\$6,666.66 per month), August 19, 1991 through June 30, 1992. Paid from A0008091, PPP Psychiatry Dean Fund Support.

Geraldine Cain Ellison, Associate Professor of Nursing, annual rate of \$42,000 for 10 months (\$4,200.00 per month), August 1, 1991 through May 31, 1992. Paid from 20069240, College of Nursing.

David Lee Johnson, Ph.D., Associate Professor of Occupational and Environmental Health, annual rate of \$55,000 for 12 months (\$4,583.33 per month), August 15, 1991 through June 30, 1992. Paid from 2506-6, Occupational and Environmental Health.

Joseph B. Ruffin, M.D., reappointed Clinical Associate Professor of Psychiatry and Behavioral Sciences, annual rate of \$40,000 for 12 months (\$3,333.33 per month), .50 time, July 1, 1991 through June 30, 1992. Paid from A0008091, PPP Psychiatry Dean Fund Support.

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Norman E. Wikner, M.D., Clinical Assistant Professor of Dermatology, annual rate of \$60,000 for 12 months (\$5,000.00 per month), October 1, 1991 through June 30, 1992. Paid from A0000072, PPP Dermatology, and VA Medical Hospital.

James Richard Barrett, M.D., Assistant Professor of Family Medicine, annual rate of \$60,000 for 12 months (\$5,000.00 per month), September 1, 1991 through June 30, 1992. Paid from A0009091, Dean's Fund Department of Family Medicine.

John Pierre Zubialde, M.D., Assistant Professor of Family Medicine, annual rate of \$60,000 for 12 months (\$5,000.00 per month), August 15, 1991 through June 30, 1992. Paid from A0009091, Dean's Fund Department of Family Medicine, and 3530-2, Family Practice Program, North Clinic.

Michael Kolodziej, M.D., Assistant Professor of Medicine, annual rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 1991 through June 30, 1992. Paid from D0319000, Medicine Operational.

Rajeev Kumar Deveshwar, M.D., Assistant Professor of Neurology, annual rate of \$71,432 for 12 months (\$5,952.67 per month), July 1, 1991 through June 30, 1992. Paid from 22099220, Neurology; A0000075, PPP Neurology; and VA Medical Hospital.

Farhat Husain, M.D., Assistant Professor of Neurology, annual rate of \$66,019 for 12 months (\$5,501.58 per month), September 1, 1991 through June 30, 1992. Paid from 22099220, Neurology, and A0007591, PPP Neurology Dean's Fund Support.

Linda R. Laras, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa, annual rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 1991 through June 30, 1992. Paid from 2809-5, TMC Department of Obstetrics and Gynecology.

Nelson R. Perez, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa, annual rate of \$75,000 for 12 months (\$6,250.00 per month), July 1, 1991 through June 30, 1992. Paid from 2809-5, TMC Department of Obstetrics and Gynecology.

Kenneth Jon Baldwin, D.D.S., Clinical Assistant Professor of Oral and Maxillo-facial Surgery, Colleges of Dentistry and Medicine, annual rate of \$42,000 for 12 months (\$3,500.00 per month), July 1, 1991 through June 30, 1992. Paid from 10359130, Oral Surgery-Dentistry.

Michael Dwain Smith, D.O., Clinical Assistant Professor of Pathology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), July 16, 1991 through June 30, 1992. Paid from B0538001, University Hospital Reimbursement, and VA Medical Hospital.

Lorraine Sylvester, Adjunct Assistant Professor of Physical Therapy, FTE: \$62,000, Base: \$42,000 for 12 months (\$3,500.00 per month), PPP: \$20,000, August 19, 1991 through June 30, 1992. Paid from 2722-6, Physical Therapy, and C4306101, Provide Community Living Privacy.

Timothy Mark Bowlan, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 1991 through June 30, 1992. Paid from A0008091, PPP Psychiatry Dean Fund Support, and A0000080, PPP Psychiatry.

Richard Henry Catlett, M.D., Instructor in Medicine, annual rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1991 through June 30, 1992. Paid from 22089220, Medicine, and D0319000, Medicine Operational.

Raghuvender Ganta, M.D., Clinical Instructor in Anesthesiology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), August 5, 1991 through June 30, 1992. Paid from A0000171, PPP Anesthesiology Administration.

Regina Resta, M.D., Instructor in Medicine, annual rate of \$55,000 for 12 months (\$4,583.33 per month), August 1, 1991 through June 30, 1992. Paid from D0319000, Medicine Operational.

Marcia L. Shew, M.D., Instructor in Medicine, annual rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1991 through June 30, 1992. Paid from D0319000, Medicine Operational.

Lance Lee Hamilton, M.D., Clinical Instructor in Medicine, Tulsa, annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1991 through June 30, 1992. Paid from A0010298, PPP TMC Internal Medicine Clinic Instruction.

Elizabeth Montez Mutzig, M.D., Clinical Instructor in Medicine, Tulsa, annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1991 through June 30, 1992. Paid from A0010298, PPP TMC Internal Medicine Clinic Instruction.

Michael Alan Weisz, M.D., Clinical Instructor in Medicine, Tulsa, annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1991 through June 30, 1992. Paid from A0010298, PPP TMC Internal Medicine Clinic Instruction.

Gary M. Berke, Instructor in Orthopaedic Surgery and Rehabilitation and Chief of Prosthetics, Orthotic Section, annual rate of \$40,000 for 12 months (\$3,333.33 per month), October 15, 1991 through June 30, 1992. Paid from A0000177, PPP Orthopaedic Orthotics.

Jose Javier Muniz, M.D., Instructor in Pediatrics, annual rate of \$50,000 for 12 months (\$4,166.66 per month), .80 time, July 1, 1991 through April 30, 1992. Paid from A0000079, PPP Pediatrics.

Joan Baxter Parkhurst, M.D., Instructor in Pediatrics, annual rate of \$44,625 for 12 months (\$3,718.75 per month), July 1, 1991 through June 30, 1992. Paid from A0000079, PPP Pediatrics.

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Changes:

Nabih R. Asal, David Ross Boyd Professor of Biostatistics and Epidemiology; title changed from Interim Chair to Chair of Biostatistics and Epidemiology, August 1, 1991; salary changed from annual rate of \$60,324 for 12 months (\$5,027.00 per month) to annual rate of \$66,324 for 12 months (\$5,527.00 per month), July 1, 1991. Paid from 25049260, Biostatistics and Epidemiology, and C1135101, Biologic Monitoring/Risk Assessment in an Experiment.

Assaf F. Al-Assaf, Assistant Professor and Interim Chair of Health Administration, paid an additional \$500.00 per month while serving as Interim Chair, July 1, 1991 through June 30, 1992.

Mary Z. Baker, promoted from Instructor to Assistant Professor of Medicine, July 1, 1991 through June 30, 1992.

Willie V. Bryan, Vice Provost for Educational Services, Registrar, Health Sciences Center, and Associate Professor of Health Promotion Sciences; given additional title of Interim Chair of Health Promotion Sciences, salary temporarily changed from annual rate of \$68,094 for 12 months (\$5,674.50 per month) to annual rate of \$73,094 for 12 months (\$6,174.50 per month), September 1, 1991. Paid from 1102-0, Educational Services, and C1275203, Advanced Educational.

Jon C. Calvert, Professor of Family Practice, Tulsa; title of Chair of Family Practice, Tulsa, deleted, June 5, 1991.

Donald R. Carter, title changed from Clinical Assistant Professor to Associate Professor of Surgery, salary changed from without remuneration to annual rate of \$75,000 for 12 months (\$6,250.00 per month), July 1, 1991 through June 30, 1992. Paid from A0000082, PPP Surgery Administrative Account.

John W. Gastorf, Associate Professor of Family Practice, Tulsa; given additional title of Interim Chair of Family Practice, Tulsa, salary changed from annual rate of \$46,400 for 12 months (\$3,866.67 per month) to annual rate of \$52,400 for 12 months (\$4,366.67 per month), June 17, 1991; salary changed to annual rate of \$55,135 for 12 months (\$4,594.58 per month), July 1, 1991 through June 30, 1992. Paid from 28039250, Family Practice, Tulsa, and A0000198, PPP TMC Family Practice.

Toby B. Hamilton, Assistant Professor of Occupational Therapy; given additional title Interim Academic Program Director, Department of Occupational Therapy, July 1, 1991 through June 30, 1992.

Brenda K. Harlan, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, Tulsa, salary changed from annual rate of \$25,000 for 12 months (\$2,083.33 per month), .25 time, to annual rate of \$40,000 for 12 months (\$3,333.33 per month), .50 time, July 1, 1991 through June 30, 1992. Paid from A0050199, PPP DHS TMEF Additional Clinical Services, and 28139150, TMC Psychiatry.

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Harry S. Heget, Clinical Associate Professor of Endodontics and Advanced Education in General Dentistry Program, salary changed from \$947.90 per month (total of \$9,479), .40 time, to \$1,833.33 per month (total of \$22,000), .50 time, July 1, 1991 through June 30, 1992. Paid from 10339130, Restorative Dentistry. Budget correction.

Virginia Hiebert, Assistant Professor of Nursing, salary changed from annual rate of \$29,267 for 9 months (\$2,438.92 per month) to annual rate of \$28,988 for 9 months (\$2,415.67 per month) (salary spread over 12 months), July 1, 1991 through June 30, 1992. Paid from 20069240, Academic Programs Nursing. Budget correction.

June E. Holmes, title changed from Associate Director for Academic Service, Resident and Student Affairs, Tulsa to Clinical Associate Professor of Psychiatry and Behavioral Sciences, Tulsa, salary changed from annual rate of \$46,823 for 12 months (\$3,901.92 per month) to annual rate of \$46,800 for 12 months (\$3,900.00 per month), July 1, 1991 through June 30, 1992. Paid from 2813-5, TMC Psychiatry and Behavioral Sciences.

Kenneth W. Jackson, OMRF Assistant Professor of Research, Department of Medicine, salary changed from annual rate of \$41,100 for 12 months (\$3,425.00 per month) to annual rate of \$44,000 for 12 months (\$3,666.67 per month), July 1, 1991 through June 30, 1992. Paid from OMRF. Budget correction.

Dala R. Jarolim, Associate Professor and Vice Chair of Medicine, Tulsa, salary changed from annual rate of \$98,552 for 12 months (\$8,212.67 per month) to annual rate of \$100,638 for 12 months (\$8,386.50 per month), July 22, 1991. Paid from 2805-5, TMC Medicine, and VA Medical Center at Muskogee. Increase from VA.

Insung Kim, Assistant Professor of Medicine, Tulsa, salary changed from annual rate of \$48,802 for 12 months (\$4,066.83 per month) to annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1991 through June 30, 1992. Paid from 2805-5, TMC Medicine; A0030298, Insung Kim; and VA Medical Center-Muskogee. Budget correction.

Christine L. Loeffler, title changed from Clinical Instructor to Clinical Assistant Professor of Radiological Sciences, salary changed from annual rate of \$33,000 for 12 months (\$2,750.00 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), .80 time, July 1, 1991 through June 30, 1992. Paid from A0000181, Radiology Salary Supplement.

Robert S. Mannel, Assistant Professor of Obstetrics and Gynecology; given additional title of Chief, Gynecologic Oncology Section, Department of Obstetrics and Gynecology, July 1, 1991 through June 30, 1992.

Jesus E. Medina, Professor of Otorhinolaryngology; title changed from Medical Vice Head to Chair of Otorhinolaryngology, salary changed from annual rate of \$74,997 for 12 months (\$6,249.75 per month) to annual rate of \$84,997 for 12 months (\$7,249.75 per month), September 1, 1991 through June 30, 1992. Paid from B0333001, Children's Hospital Reimbursement; C6321101, ACS Professor of Clinical Oncology; and A0007891, PPP Otorhinolaryngology Dean's Fund Support.

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J. Gail Neely, Professor of Otorhinolaryngology; title Chair of Otorhinolaryngology, deleted, July 1, 1991.

Oscar A. Parsons, George Lynn Cross Research Professor of Psychiatry and Behavioral Sciences, retired July 1, 1991; named George Lynn Cross Research Professor Emeritus of Psychiatry and Behavioral Sciences; salary changed to \$1,082.50 per month (total of \$10,825), .19 time, September 1, 1991 through June 30, 1992. Paid from C1109902, Cognitive Model of Memory Deficits in Alcohol, and C1118905, Diazepam, Alcohol and Human Information Procedure.

Rajesh Prasad, promoted from Instructor to Assistant Professor of Medicine, salary changed from annual rate of \$44,003 for 12 months (\$3,666.92 per month) to annual rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1991 through June 30, 1992. Paid from 22089220, Medicine, D0319000, Medicine Operational, and VA Medical Center.

L. Blaine Shaffer, Associate Professor of Psychiatry and Behavioral Sciences, Tulsa, and Clinical Associate Professor of Psychiatry and Behavioral Sciences; given additional title of Interim Chair of Psychiatry and Behavioral Sciences, Tulsa, paid an additional \$500.00 per month, June 13, 1991 through June 30, 1992. Paid from A0010699, TMC Psychiatry Resident Clinic, and 2813-5, TMC Psychiatry.

Robert H. Scofield, promoted from Instructor to Assistant Professor of Medicine, salary changed from annual rate of \$46,817 for 12 months (\$3,901.42 per month) to annual rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1991 through June 30, 1992. Paid from 22089220, Medicine, and D0319000, Medicine Operational.

John R. Taylor, title changed from Resident in Radiation Therapy to Clinical Instructor in Radiological Sciences, salary changed from \$500.00 per month (total of \$6,000), .20 time, to annual rate of \$50,000 for 12 months (\$4,166.67 per month), full time, July 1, 1991 through June 30, 1992. Paid from A0000181, Radiology Salary Supplement.

Resignations and/or Terminations:

Mary A. Bauman, Assistant Professor of Medicine, June 30, 1991 (with accrued vacation through July 5, 1991).

Alan S. Bock, Assistant Professor of Medicine, August 15, 1991 (with accrued vacation through September 10, 1991).

Patricia A. Cassidy, Associate in Anesthesiology, July 31, 1991 (with accrued vacation through August 12, 1991).

Olivia Hanson-Painton, Assistant Professor of Pathology, August 23, 1991 (with accrued vacation through October 8, 1991).

Cynthia A. Joe, Assistant Professor of Medicine, Tulsa, November 1, 1990.

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William J. Nowack, Associate Professor of Neurology, July 5, 1991 (with accrued vacation through July 30, 1991).

Travis T. Patterson, III, Assistant Professor of Oral and Maxillofacial Surgery, College of Dentistry, July 1, 1991.

Robert M. Shuman, Professor of Neurology, Adjunct Professor of Surgery and of Pediatrics, June 30, 1991 (with accrued vacation through August 14, 1991).

Jerry Sims, Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, July 18, 1991 (with accrued vacation through July 31, 1991).

Robert J. Volk, Assistant Professor of Family Medicine, August 31, 1991 (with accrued vacation through October 18, 1991).

C. Nick Wilson, Associate Professor of Health Administration and Adjunct Associate Professor of Pharmacy, August 30, 1991 (with accrued vacation through October 3, 1991).

Retirement:

Betty A. Hatten, Associate Professor of Clinical Laboratory Sciences, Adjunct Associate Professor of Microbiology and Immunology and of Allied Health Education, December 31, 1991 (with accrued vacation through February 28, 1992).

NORMAN CAMPUS:

Leaves of Absence:

Janet L. Leonard, Assistant Professor of Zoology, leave of absence without pay, August 16, 1991 through May 15, 1992. To continue research at the Mark O. Hatfield Marine Science Center, Newport, Oregon.

Clayton W. Lewis, Associate Professor of English, leave of absence without pay, August 16, 1991 through May 15, 1992. To accept position as Program Officer at National Endowment for the Humanities.

Michael D. Wahl, Associate Professor of Architecture, sabbatical leave of absence with half pay, August 16, 1991 through May 15, 1992, cancelled.

Appointments or Reappointments:

Ze'ev Reches, Ph.D., Kerr-McGee Centennial Professor of Geology and Geophysics, annual rate of \$63,000 for 9 months (\$7,000.00 per month), August 16, 1992 through May 15, 1993. Paid from 127-242, Geology and Geophysics, pos. 16.60.

Boris N. Apanasov, Ph.D., Professor of Mathematics, annual rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 1991 through May 15, 1992. Paid from 127-264, Mathematics, pos. 26.60, and 127-464, Mathematics Research, pos. 26.63.

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John H.L. Thompson, Ph.D., Visiting Associate Professor of History, annual rate of \$10,000 for 9 months (\$1,111.11 per month), .25 time, August 16, 1991 through May 15, 1992. Paid from 127-248, History, pos. 702.60.

Stephen J. Paul, Ph.D., Associate Professor of Music, annual rate of \$39,800 for 9 months (\$4,422.00 per month), August 16, 1991 through May 15, 1992. Paid from 122-7270, Music, pos. 8.60, and 122-7470, Music Research, pos. 8.63.

Juana Celia Djelal, Assistant Professor of Classics, annual rate of \$30,000 for 9 months (\$3,333.33 per month), January 1, 1992 through May 15, 1992. If Ph.D. not complete by January 1, 1992, title to be changed to Acting Assistant Professor of Classics. Paid from 122-7223, Classics, pos. 9.60.

Josepha Catharina Elisabeth Lanters, Ph.D., Assistant Professor of Classics, annual rate of \$30,000 for 9 months (\$3,333.33 per month), August 16, 1991 through May 15, 1992. Paid from 127-223, Classics, pos. 4.60.

Walter David Ballew, Ph.D., Visiting Assistant Professor of Electrical Engineering and Computer Science, rate of \$21,320 for 4.5 months (\$4,737.78 per month), August 16, 1991 through December 31, 1991. Paid from 122-7231, Electrical Engineering and Computer Science, pos. 704.60.

Jonathan R. Bar-on, Ph.D., Assistant Professor of Electrical Engineering and Computer Science, annual rate of \$44,000 for 9 months (\$4,888.88 per month), August 16, 1991 through May 15, 1992. Paid from 122-7231, Electrical Engineering and Computer Science, pos. 9.60, and 122-7431, Electrical Engineering and Computer Science Research, pos. 9.63.

James J. Sluss, Jr., Ph.D., Assistant Professor of Electrical Engineering and Computer Science, annual rate of \$44,000 for 9 months (\$4,888.88 per month), August 16, 1991 through May 15, 1992. Paid from 122-7231, Electrical Engineering and Computer Science, pos. 21.60, and 122-7431, Electrical Engineering and Computer Science Research, pos. 21.63.

Susan Elaine Postawko, Ph.D., Assistant Professor of Meteorology, annual rate of \$35,000 for 9 months (\$3,888.89 per month), November 1, 1991 through May 15, 1992. Paid from 122-7265, Meteorology, pos. 14.60, and 122-7465, Meteorology Research, pos. 14.63.

Dezhang Lin, reappointed Visiting Assistant Professor of Petroleum and Geological Engineering, annual rate of \$50,400 for 12 months (\$3,486.00 per month), July 1, 1991 through December 31, 1991. Paid from 125-8565, Petroleum and Geological Engineering, and 125-8560, Petroleum and Geological Engineering Research, pos. 905.65.

Cheryl A. Walker-Esbaugh, reappointed Instructor in Classics, annual rate of \$18,550 for 9 months (\$2,061.11 per month), August 16, 1991 through May 15, 1992. Paid from 122-7223, Classics, pos. 701.60. This is an exception to the Regents' policy on seven-year limitation on appointment of full-time temporary faculty.

Andrew George Molland, Ph.D., Visiting Research Fellow, Rockefeller Fellowship, Department of History of Science, annual rate of \$60,000 for 12 months (\$5,000.00 per month), September 9, 1991 through March 9, 1992. Paid from 157-390, Rockefeller Fellowship. Paid from grant funds; subject to availability of funds.

- *Michael B. Richman, Ph.D., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$48,500 for 12 months (\$4,041.67 per month), August 1, 1991 through October 31, 1991. Paid from 125-8372, CIMMS Task 1, pos. 905.65.
- *Zinaida Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$41,250 for 12 months (\$3,437.50 per month), August 1, 1991 through January 31, 1992. Paid from 125-8606, Simulation of Low Cloud Layers, pos. 905.63.

Changes

Richard A. Anderson, reappointed Associate Professor and Director of Planning and Landscape Architecture, salary changed from annual rate of \$41,500 for 9 months (\$4,611.11 per month) to annual rate of \$44,155 for 9 months (\$4,906.11 per month), August 16, 1991 through May 15, 1992. Paid from 122-7203, Architecture, pos. 702.60; 122-7379, Architecture Dean, and 122-7403, Architecture Research, pos. 702.65.

Shelley A. Arlen, Head, Reference Department, and Assistant Professor of Bibliography; given additional title Acting Head of Collection Development, University Libraries, salary temporarily changed from annual rate of \$37,300 for 12 months (\$3,108.33 per month) to annual rate of \$39,300 for 12 months (\$3,275.00 per month), July 1, 1991. Paid from 122-7600, University Libraries, pos. 10.63.

Richard A. Barney, title changed from Acting Assistant Professor to Assistant Professor of English, salary changed from \$26,000 for 9 months (2,888.89 per month) to annual rate of \$29,000 for 9 months (\$3,222.22 per month), August 16, 1991 through May 15, 1992. Paid from 127-234, English, pos. 8.60, and 127-434, English Research, pos. 8.63.

William H. Beasley, Director and Associate Professor of Meteorology, salary changed from annual rate of \$51,489 for 9 months (\$5,721.00 per month) to annual rate of \$68,652 for 12 months (\$5,721.00 per month), August 16, 1991 through June 30, 1992. Paid from 122-7265, Meteorology, pos. 7.60, and 125-7993, Geosciences Clearing Account, pos. 7.63. Budget correction.

Jerry Bread, reappointed Acting Assistant Professor of Educational Leadership and Policy Studies and Project Director, FINE; salary changed from annual rate of \$38,021 for 12 months (\$3,168.38 per month) to annual rate of \$41,000 for 12 months (\$3,416.67 per month), July 1, 1991 through June 30, 1992. Paid from 122-7344, Educational Leadership and Policy Studies, pos. 701.70.

Charles Butler, Professor of Educational Leadership and Policy Studies and Associate Professor of Human Relations; given additional title Director, African and Afro-American Studies, salary changed from annual rate of \$48,350 for 12 months (\$4,029.16 per month) to annual rate of \$55,000 for 12 months (\$4,583.33 per month), August 1, 1991. Paid from 122-7286, Human Relations, pos. 6.60, and 122-7233, African and Afro-American Studies, pos. 801.60.

*Paid from grant funds; subject to availability of funds

September 5, 1991

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Jock A. Campbell, promoted from Geologist III to Geologist IV, Oklahoma Geological Survey, July 1, 1991.

Anne Chin, title changed from Assistant Professor to Instructor in Geography, salary changed from annual rate of \$32,000 for 9 months (\$3,555.55 per month) to annual rate of \$28,000 for 9 months (\$3,111.11 per month), August 16, 1991 through December 31, 1991. Paid from 122-7241, Geography, pos. 701.60.

Jack Cohn, Professor of Physics and Astronomy, salary changed from annual rate of \$37,157 for 9 months (\$4,128.55 per month) to annual rate of \$37,229 for 9 months (\$4,136.55 per month), July 1, 1991. Paid from 122-7281, Physics and Astronomy, pos. 7.60, and 122-7481, Physics and Astronomy Research, pos. 7.63. Budget correction.

Raymond D. Daniels, Professor of Chemical Engineering and Materials Science; title Director of Chemical Engineering and Materials Science, deleted, July 1, 1991; salary changed from annual rate of \$81,298 for 12 months (\$6,774.83 per month) to annual rate of \$66,517 for 9 months (\$7,390.78 per month), July 1, 1991. Paid from 122-7220, Chemical Engineering and Materials Science, pos. 6.60, and 122-7420, Chemical Engineering and Materials Science Research, pos. 6.63.

Lorraine A. Dunn, Assistant Professor of Instructional Leadership and Academic Curriculum, salary changed from annual rate of \$31,606 for 9 months (\$3,511.78 per month) to annual rate of \$32,006 for 9 months (\$3,556.22 per month), August 16, 1991. Paid from 122-7343, Instructional Leadership and Academic Curriculum, pos. 14.60. Budget correction.

Fred Gipson, Chief Legal Counsel; given additional title of Adjunct Assistant Professor of Political Science, August 16, 1991 through December 31, 1991.

James Gordon, reappointed Senior Knowledge Engineer, Center for Artificial Intelligence, salary changed from annual rate of \$44,100 for 12 months (\$3,675.00 per month) to annual rate of \$48,069 for 12 months (\$4,005.75 per month), July 1, 1991 through September 30, 1991. Paid from 157-989, AT&T Order Analyst, pos. 905.65. Paid from grant funds; subject to availability of funds.

L. Joy Hampton, Geologist III, Oklahoma Geological Survey, salary changed from annual rate of \$43,000 for 12 months (\$3,583.33 per month), full time, to annual rate of \$32,250 for 12 months (\$2,687.50 per month), .75 time, July 1, 1991 through June 30, 1992. Paid from 362-7120, Oklahoma Geological Survey Research, and 362-7130, Public Service Oklahoma Geological Survey, pos. 8.65.

George Henderson, David Ross Boyd Professor and Chair of Human Relations, S. N. Goldman Professor and Regents' Professor; paid an additional \$83.33 per month (\$1,000.00 per year) while serving as Chair of Human Relations, July 1, 1991 through June 30, 1993. Paid from 122-7286, Human Relations, pos. 1.60.

Anita F. Hill, Professor of Law; given additional title Faculty Administrative Fellow, Provost's Office, August 16, 1991 through May 15, 1992.

Mary M. Holt, Associate Professor and Interim Chair of Dance; additional title Acting Director, School of Drama, continues; paid an additional \$1,200.00 per month administrative stipend while serving as Acting Director, July 1, 1991 through December 31, 1991. Paid from 122-7226, School of Drama, pos. 20.60, and 122-7426, School of Drama Research, pos. 20.65.

Timothy Hudson, Assistant Professor of Journalism and Mass Communication and Associate Director for Student Development, H.H. Herbert School of Journalism and Mass Communication, salary changed from \$34,804 for 9 months (\$3,867.11 per month) to annual rate of \$47,753 for 12 months (\$3,979.42 per month), August 16, 1991. Paid from 122-7256, Journalism and Mass Communication, pos. 11.60, and 122-7456, Journalism and Mass Communication, pos. 11.63.

Robert L. Jones, reappointed Director of Urban Design and Professor of Architecture, salary changed from annual rate of \$66,150 for 12 months (\$5,512.50 per month) to annual rate of \$70,384 for 12 months (\$5,865.33 per month), July 1, 1991 through June 30, 1992. Paid from 122-7203, Architecture, pos. 701.60; 122-7379, Architecture Dean, pos. 701.65; and 122-7403, Architecture Research, pos. 701.65.

Jidlaph G. Kamoche, Associate Professor of History; title Director, African and Afro-American Studies, deleted, July 31, 1991.

Sabir Khan, Assistant Professor of Architecture, salary changed from annual rate of \$28,080 for 9 months (\$3,120.00 per month) to annual rate of \$28,644 for 9 months (\$3,182.67 per month), August 16, 1991 through May 15, 1992. Paid from 122-7203, Architecture, pos. 9.60, and 122-7403, Architecture Research, pos. 9.65. Budget correction.

Dortha L. Killian, promoted from Associate Professor to Professor of Interior Design, salary increased from annual rate of \$45,650 for 9 months (\$5,072.22 per month) to annual rate of \$47,650 for 9 months (\$5,294.44 per month), August 16, 1991. Paid from 122-7203, Architecture, pos. 30.6, and 122-7403, Architecture Research, pos. 30.63.

*Yefim Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$46,656 for 12 months (\$3,888.00 per month) to annual rate of \$50,388 for 12 months (\$4,199.00 per month), July 1, 1991 through January 31, 1992. Paid from 158-372, CIMMS Task 1, pos. 905.65.

*Jean T. Lee, reappointed Visiting Research Associate, Center for Analysis and Prediction of Storms, salary changed from annual rate of \$33,000 for 12 months (\$2,750.00 per month), .50 time, to annual rate of \$34,980 for 12 months (\$2,915.00 per month), .50 time, July 1, 1991 through September 30, 1991. Paid from 157-707, CAPS, pos. 905.65.

Roland Lehr, David Ross Boyd Professor of Chemistry and Biochemistry and Special Assistant to the Provost; paid an additional \$102.83 per month administrative stipend, July 1, 1991 through May 15, 1992. Paid from 127-221, Chemistry and Biochemistry.

*Paid from grant funds; subject to availability of funds

September 5, 1991

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Douglas K. Lilly, George Lynn Cross Research Professor of Meteorology; title changed from Director of Cooperative Institute for Mesoscale Meteorological Studies to Director of Center for Analysis and Prediction of Storms, August 16, 1991.

Anne M. Nicotera, Assistant Professor of Communication, salary changed from annual rate of \$34,974 for 9 months (\$3,886.00 per month) to annual rate of \$35,285 for 9 months (\$3,930.56 per month), August 16, 1991 through May 15, 1992. Paid from 122-7290, Communication, pos. 6.60, and 122-7490, Communication Research, pos. 6.63. Budget correction.

Mary J. Ruggles, title changed from Coordinator, Music Learning Facility and Lecturer, to Assistant Professor of Music, salary changed from annual rate of \$23,131 for 12 months (\$1,927.58 per month) to annual rate of \$28,458 for 9 months (\$3,162.00 per month), August 16, 1991 through May 15, 1992. Paid from 127-270, School of Music, pos. 40.60.

Eddie C. Smith, David Ross Boyd Professor Professor of Chemistry and Biochemistry; title changed from Acting Vice Provost for Research and Acting Dean, Graduate College, to Associate Vice President for Research and Associate Dean, Graduate College, August 19, 1991.

*Zbigniew Sorbjan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from \$44,940 for 12 months (\$3,745.00 per month) to annual rate of \$54,133 for 12 months (\$4,511.11 per month), full time, August 1, 1991; salary changed to annual rate of \$27,066 for 12 months (\$2,255.50 per month), .50 time, August 16, 1991 through September 30, 1991. Paid from 125-8065, Moisture Profiles, pos. 905.65.

Neil H. Suneson, promoted from Geologist III to Geologist IV, Oklahoma Geological Survey, July 1, 1991.

William R. Upthegrove, Regents' Professor of Engineering, Professor of Aerospace and Mechanical Engineering and of Metallurgical Engineering in Chemical Engineering and Materials Science, salary changed from annual rate of \$58,400 for 9 months (\$6,488.89 per month), full time, to annual rate of \$43,800 for 9 months (\$4,866.67 per month), .75 time, August 16, 1991. Paid from 122-7208, Aerospace and Mechanical Engineering, pos. 28.60, and 122-7408, Aerospace and Mechanical Engineering Research, pos. 28.63. Phased retirement.

*Vincent C.K. Wong, reappointed Research Scientist; transferred from Cooperative Institute for Mesoscale Meteorological Studies to Center for Analysis and Prediction of Storms; salary changed from annual rate of \$43,853 for 12 months (\$3,654.44 per month) to annual rate of \$46,046 for 12 months (\$3,837.16 per month), July 1, 1991 through August 31, 1991. Paid from 157-707, CAPS, pos. 905.63.

*Paid from grant funds; subject to availability of funds

September 5, 1991

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Resignation and/or Termination:

Roland G. Wyatt, Professor of Music, August 15, 1991.

Retirement:

Samuel G. Chapman, Professor of Political Science, August 1, 1991; named Professor Emeritus of Political Science.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

President Van Horn reported the following deaths:

John W. Renner, Professor Emeritus of Education, on August 10, 1991.

Margaret S. Swain, Professor Emeritus of Music, on July 22, 1991.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Appointments:

Ann White Devine, Coordinator, Aids Prevention and Services Program, Dean's Office, College of Medicine, annual rate of \$42,000 for 12 months (\$3,500.00 per month), August 1, 1991. Professional Staff. Paid from C5334303, from Sublet at Maryland.

Deborah E. Lamm, Associate Director, Aids Prevention and Services Program, Dean's Office, College of Medicine, annual rate of \$62,400 for 12 months (\$5,200.00 per month), .80 time, August 1, 1991. Professional Staff. Paid from C5334303, from Sublet at Maryland.

Change:

Robert Travis, Departmental Business Administrator, Department of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$45,780 for 12 months (\$3,815.00 per month) to annual rate of \$48,069 for 12 months (\$4,005.75 per month), July 1, 1991. Paid from 22209220, Psychiatry and Behavioral Sciences, and A0000080, PPP Psychiatry. Budget correction.

September 5, 1991

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NORMAN CAMPUS:

Changes:

Howard L. Johnson, Assistant State Climatologist for Service, Oklahoma Climatological Survey; given additional title Research Scientist, Oklahoma Climatological Survey, August 1, 1991; ending date of appointment changed from June 30, 1992 to December 31, 1991. Administrative Staff.

Barbara J. Laquer, Senior Program Development Specialist; transferred from American Indian Institute to Oklahoma Primary Prevention and Early Intervention Program, July 1, 1991; ending date of appointment changed from June 30, 1992 to January 31, 1992.

Donna M. Murphy, title changed from Assistant Vice President for Media Services and Director of News Services to Assistant Vice President and Interim Director of Development, University Development, salary changed from annual rate of \$63,240 for 12 months (\$5,270.00 per month) to annual rate of \$68,240 for 12 months (\$5,686.67 per month), August 1, 1991. Administrative Officer. Paid from 152-7194, Annual Giving/Special Projects, pos. 1.65, and 157-9183, Foundation Fund Raising Reimbursement, pos. 6.65.

Lawrence E. Naifeh, title changed from Legal Counsel to Legal Counsel and Athletic Compliance Officer, salary changed from annual rate of \$48,976 for 12 months (\$4,081.33 per month) to annual rate of \$58,976 for 12 months (\$4,914.67 per month), July 1, 1991. Professional Staff. Paid from 112-7015, Legal Counsel, pos. 4.65.

Danny E. Pickett, Head Athletic Trainer, Athletics Department; given additional title Instructor in Health, Physical Education, and Recreation, July 1, 1991 through June 30, 1992.

Owen C. Pollard, Acting Director, Public Management Programs and Educational Development; ending date of appointment changed from June 30, 1992 to September 30, 1991.

Robert E. Proctor, Assistant Football Coach, Athletics Department, salary changed from annual rate of \$62,600 for 12 months (\$5,217.00 per month) to annual rate of \$63,100 for 12 months (\$5,258.00 per month), July 1, 1991. Paid from 117-1121, Athletics Department, pos. 58.65. Budget correction.

Chris A. Purcell, title changed from Interim Vice President for Student Affairs to Assistant Vice President for Student Affairs and Director of Student Development, salary continues at the rate of \$62,896 for 12 months (\$5,241.33 per month), September 1, 1991.

Mary Jane Rutherford, transferred and title changed from Assistant to the President, President's Office, to Community Development Officer, Art Museum, August 12, 1991. Administrative Staff.

September 5, 1991

22585

Lucious Selmon, Assistant Football Coach, Athletics Department, salary changed from annual rate of \$58,500 for 12 months (\$4,875.00 per month) to annual rate of \$59,000 for 12 months (\$4,917.00 per month), July 1, 1991. Paid from 117-1121, Athletics Department, pos. 59.65. Budget correction.

Peter C. Vail, Assistant Program Director, Public Management Programs and Educational Development; ending date of appointment changed from June 30, 1992 to September 30, 1991.

Resignation:

Jay H. Bruner, Development Officer, University Affairs, June 28, 1991 (with accrued vacation through July 26, 1991).


President Van Horn recommended approval of the administrative and professional personnel actions shown above and that the President have the authority to negotiate a salary and appoint a Director of Public Safety for the Norman Campus.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

LITIGATION

No action was necessary as a result of the discussion in executive session of the pending litigation.

There being no further business the meeting adjourned at 11:51 a.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

PHYSICAL SCIENCES CENTER RENOVATION FOR CHEMISTRY AND BIOCHEMISTRY, PHASE I
TABULATION OF BIDS FOR GENERAL CONSTRUCTION

	J.L. Walker Construction Inc. <u>OKC</u>	L.F. Downey Construction Inc. <u>Edmond</u>	GBM Construction Corporation <u>OKC</u>	Naylor & Roberts Construction Co., Inc. <u>OKC</u>
Base Bid, General Construction and Fixed Equipment	\$ 880,955	\$ 915,000	\$ 969,000	\$ 971,815
Less Sales Tax Savings	<u>(21,018)</u>	<u>(14,400)</u>	<u>(20,927)</u>	<u>(17,510)</u>
Net Base Bid	\$ 859,937	\$ 900,600	\$ 948,073	\$ 954,305
Energy Recovery System, Alternate No. 1	36,589	40,500	43,539	36,000
Millwork, Alternate No. 2	8,765	15,400	11,806	6,302
Chillers, Alternate No. 3	13,110	17,600	14,328	17,000
Flooring, Alternate No. 4	7,600	7,500	7,311	6,526
Increased Capacity Transformer, Alternate No. 5	300	650	567	1,000
3rd Floor Air Valves, Alternate No. 6	8,033	7,500	6,768	8,800
4th Floor Air Valves, Alternate No. 7	15,406	17,200	14,989	17,700
Sales Tax Credit on Alternates, Dollars/\$1,000	\$ 30	\$ 20	\$ 25	\$ 20
Net Combined Bid	\$ 947,046	\$ 1,004,823	\$ 1,044,898	\$ 1,045,766

PHYSICAL SCIENCES CENTER RENOVATION FOR CHEMISTRY AND BIOCHEMISTRY, PHASE I
TABULATION OF BIDS FOR GENERAL CONSTRUCTION

	<u>Barbour & Short, Inc. Norman</u>	<u>United Builders, Inc. Shawnee</u>	<u>Meridian Sheet Metal, Inc. OKC</u>
Base Bid, General Construction and Fixed Equipment	\$ 973,447	\$ 975,000	\$ 1,010,000
Less Sales Tax Savings	<u>(21,500)</u>	<u>(16,750)</u>	<u>(42,000)</u>
Net Base Bid	\$ 951,947	\$ 958,250	\$ 968,000
Energy Recovery System, Alternate No. 1	40,433	39,000	56,500
Millwork, Alternate No. 2	12,785	9,000	13,600
Chillers, Alternate No. 3	14,102	18,200	20,000
Flooring, Alternate No. 4	8,160	8,500	11,600
Increased Capacity Transformer, Alternate No. 5	540	0	540
3rd Floor Air Valves, Alternate No. 6	6,480	8,500	6,000
4th Floor Air Valves, Alternate No. 7	14,350	18,000	14,800
Sales Tax Credit on Alternates, Dollars/\$1,000	\$ 18	\$ 20	\$ 42
Net Combined Bid	\$ 1,047,054	\$ 1,057,426	\$ 1,085,872

PHYSICAL SCIENCES CENTER RENOVATION FOR CHEMISTRY AND BIOCHEMISTRY, PHASE I
TABULATION OF BID FOR LABORATORY EQUIPMENT

Bid of Kewaunee Scientific Corporation, Statesville, North Carolina

Base Bid, Laboratory Equipment	\$ 238,519
Less Sales Tax Savings	<u>(10,480)</u>
Net Base Bid	\$ 228,039
Fourth Floor Laboratory Module, Alternate No. 1	\$ 45,386
Third Floor Laboratory Module, Alternate No. 2	13,329
Sales Tax Credit on Alternates, Dollars/\$1,000	\$ 20
Net Combined Bid	\$ 285,579

Unit Price Items (Net of Sales Tax Credit of \$20.00 per \$1,000)

Unit Price 1, Fume Hood Closure Panel, 4' (1 @ \$352.00 each)	\$ 352
Unit Price 2, Fume Hood Closure Panel, 6' (22 @ \$395.91 each)	8,710
Unit Price 3, Fume Hood Closure Panel, 8' (1 @ \$575.00 each)	575
Unit Price 4, Drying Ovens (4 @ \$1,864.00 each)	7,456
Unit Price 5, Lattice and Manifold Assembly (12 @ \$841.83 each)	10,102
Unit Price 6, Aspirators (14 @ \$84.29 each)	1,180
Unit Price 7, Rod Sockets (200 @ \$17.64 each)	<u>3,528</u>
Subtotal Unit Price Items	\$ 31,903

Total, Base Bid, Alternates and Unit Price Items (Net) \$ 317,482