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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
OCTOBER 14-15, 1992

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THE UNIVERSITY OF OKLAHOMA

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
OCTOBER 14-15, 1992**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in the Mezzanine Room of Shepler Center on the Cameron University Campus in Lawton, Oklahoma beginning at 1:45 p.m. on Wednesday, October 14, 1992.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents J. Cooper West, Ada Lois Sipuel Fisher, C. S. Lewis III, G. T. Blankenship (arrived about 2:05 p.m.), Larry C. Brawner, and Melvin C. Hall (present for Thursday meeting only).

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of The University of Oklahoma, Provosts James F. Kimpel and Jay H. Stein, Vice Presidents Fred J. Bennett, Arthur J. Elbert, Jerry B. Farley, Daniel J. O'Neil, and Roland M. Smith, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Vice Presidents Louise Brown, Terral McKellips, and Don Sullivan, and John Sterling, Comptroller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 1:30 p.m. on October 13, 1992, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Lewis moved approval of the minutes of the Finance and Audit Committee meeting held on September 9, 1992 and the minutes of the regular meeting held on September 9-10, 1992. The following voted yes on the motion: Regents Gullatt, West, Lewis, and Brawner. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

PRESIDENT'S REPORT

Dr. Davis presented the following report:

Sidney Allen Hudson and Carolyn Anne Thompson were presented Cameron's highest honor, the Distinguished Service Award, by President Don Davis during the Academic Convocation on September 25. Both spoke at the convocation. These two former teachers turned legislators were selected because of their significant contributions to higher education. Representative Hudson has represented District 64 of Lawton since 1986 and was a major proponent in combining Cameron and The University of Oklahoma under one Board of Regents. On November 18, he will become Assistant Superintendent for Federal Programs for the State Department of

Education. Representative Thompson, a member of the House since 1984, is a member of the appropriations and budget committees and has been appointed Interim Vice President of the University Center at Tulsa.

Cameron Orchestra

Cameron University has formed its first orchestra comprised entirely of Cameron students. The orchestra, conducted by Dr. John Thomson, will perform with the Cameron choir November 16 in University Theater. Dr. Thomson, a native of New Zealand, came to the U.S. in 1985 as a Fulbright Scholar and completed his doctorate at the University of North Texas. He has performed as a solo violinist in Australia, Asia, and America.

Native American Spirituality Celebrated

Teepees sprang up on the Cameron campus during Native American Spirituality Week, sponsored by Cameron Campus Ministry September 17-20. Members of seven Southwest Oklahoma tribes participated. A total of approximately 1,400 attended lectures, a powwow and other events. The theme was "Native American Spirituality in Southwest Oklahoma Building Bridges...Many Cultures One Spirit". Guest speakers included Reeves Nahwooks, originally from Walters, who is now a pastor in Lincoln, Nebraska, and Mildred Cleghorn of the Fort Sill Apache tribe.

Health Education Outreach Center's First Contract

Cameron's new Health Education Outreach Center (HEOC) has contracted services to its first client, the Indian Health Services. HEOC will provide AIDS training for consumers and professionals at the Lawton Indian Hospital and its service area. The one-year \$22,000 contract will begin October 1. HEOC will be the successor to Southwest Area Health Education Center, which has provided continuing education and health care information services to health professionals and consumers in 25 Southwest Oklahoma counties for the past five years. It has been sponsored by the College of Osteopathic Medicine in Tulsa. When the federally funded AHEC program is discontinued September 30, 1993, HEOC hopes to be self sustaining.

Wellness Program

Cameron's Heart Watch has enrolled 256 staff and faculty members. As part of the national Heart Watch, participants will be tested twice a year for five years for heart attack risk factors, including cholesterol level, blood pressure, diabetes, weight, and smoking. Free testing of the volunteers is being done by Comanche County Memorial Hospital and members of the Cameron Fitness Center staff.

Cameron University Unveils General Business Index

The Cameron University Business Research Center at its forum September 11 unveiled a prototype of a Lawton general business index. A graph indicating trends from 1988 to 1992 shows business declining from 1988 before rebounding in early 1991. The index was prepared by

Dr. Abdulhamid Sukar and Dr. T. K. Bhattacharya of the Cameron School of Business. Craig Knutson, staff economist for Southwestern Bell Telephone Company, was a consultant. He is one of the creators of business indexes for the State and for Tulsa and Oklahoma City.

KCCU TO RECEIVE COMMUNITY SERVICE GRANT

Cameron Public Radio Station KCCU FM received notification September 11 that it will receive a Community Service Grant starting in November. The grant follows the station's qualification for full member status with the Corporation for Public Broadcasting. Station manger Mark Norman said a total of \$60,000 to \$70,000 should be awarded yearly through the CPB Community Service Grant program.

RESPONDING TO REQUEST FOR VOCATIONAL-TECHNICAL EDUCATION PROGRAMS FOR FORT SILL PERSONNEL THROUGH A COOPERATIVE AGREEMENT WITH GREAT PLAINS AREA VOCATIONAL-TECHNICAL SCHOOL

This item was included in the agenda but was removed from consideration at the meeting by President Davis.

COMMISSIONING OF CAMPUS DIRECTOR OF PUBLIC SAFETY

Governing boards of institutions of higher education are authorized to establish campus police departments and employ and commission campus police officers pursuant to the Oklahoma Campus Security Act, found in 74 Oklahoma Statutes 1991, §360.15, et seq. The Office of Public Safety at Cameron University was established by this Board in September, 1992, and its officers commissioned by that Board. However, specific action to commission the Director of Public Safety was inadvertently omitted, and this permission is requested at this time.

<u>Name</u>	<u>CLEET Certified</u>	<u>Social Security Number</u>
Neil Springborn	Yes	116-28-4324

President Davis recommended that the Director of Public Safety be commissioned by the Board of Regents.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, and Brawner. The Chair declared the motion unanimously approved.

RELINQUISHMENT OF WATER LINE EASEMENT

In 1935, Louise G. Vance granted an easement for a water line to Cameron State Agricultural College over and across the Southeast Quarter (SE/4) of the Southwest Quarter (SW/4) of Section Twenty-six (26), Township Two (2) North, Range Twelve (12) West, I.M., which easement was recorded in the Office of the Comanche County Clerk in Book 234 at Page 431. The water line is no longer used, but the easement remains in force and creates title problems for homes being built in the area.

President Davis recommended that the Board of Regents release and relinquish an unused waterline easement.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, and, Brawner. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PROGRAM FOR FISCAL YEAR 1993

At the June 1, 1992 Board meeting, the Board of Regents authorized President Davis to contract with The University of Oklahoma to provide internal auditing services to Cameron University. The primary factors considered in formulating the audit plan were: the materiality of the assets, revenues or expenditures; the internal control systems; and the vulnerability of the assets to loss or pilferage.

The activities proposed for review in fiscal year 1993 are:

<u>Activity</u>	<u>Emphasis of Audit</u>
Cameron University Foundation, Inc.	Financial accounting and reporting; compliance
Athletics	Gate receipts; game guarantees; NCAA compliance
Concessions	Financial accounting and reporting
Radio Station KCCU	Annual financial report to Corporation for Public Broadcasting
Petty Cash and Change Funds	Financial Accountability
Credit Cards	Accountability and use of cards
Cashier Function	Financial accountability and compliance
Bookstore	Financial accounting and reporting; compliance

President Davis recommended the Board of Regents approve the audit program for fiscal year 1993.

Mr. John Eckert, Director of Internal Auditing, stated that Radio Station KCCU needs to be deleted from the proposed program. This activity was part of the contract between the Board of Regents of Oklahoma Agricultural and Mechanical Colleges and Cohen and Reed, external auditors. Cohen and Reed have already begun the radio station audit. Mr. Eckert said the audit can be performed next year by his department.

Regent Lewis moved approval of amending the recommendation to include deleting Radio Station KCCU from the proposed audit activities for 1993. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, and Brawner. The Chair declared the motion unanimously approved.

BOARD RESOLUTION CONCERNING MANAGEMENT OF THE UNIVERSITY'S CLASSIFIED DEFENSE INFORMATION PROGRAM

Cameron University has a SECRET level security clearance to allow University personnel to work with Fort Sill and other governmental agencies on security-sensitive projects. To maintain this clearance, the Industrial Security Manual of the Department of Defense requires that as the membership of the Board of Regents or the Managerial Group changes, the Board must enact the attached resolution and report the enactment to the Defense Investigative Service Regional office.

This is a routine action which is normally done annually after appointment of a new Regent or Regents. The Managerial Group normally consists of the President, the Vice President for Development, the Comptroller, and the Facility Security Officer. Dr. Sullivan's clearance was not completed at the time of our last submission. He has now been granted a personnel clearance and has been designated a member of the Cameron University Managerial Group. Therefore, it is necessary to submit another resolution to the Board of Regents.

The following resolution is proposed:

That the following named persons shall constitute the "Managerial Group" for Cameron University as described in the Industrial Security Manual for Safeguarding Classified Information:

President
Vice President for Development
Director of Fire Support Institute, and Facility Security Officer
Comptroller

The President and other members of the Managerial Group have been processed for personnel clearances for access to classified information, to the level of the facility clearance granted to Cameron University as provided for in the Industrial Security Manual.

That the Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts between Cameron University and the Department of Defense or User Agencies of its Industrial Security Program.

That the following named members of the Board of Regents of The University of Oklahoma and Cameron University (unless they apply and are approved for security clearance) shall not have, and will be effectively excluded from, access to all classified information in the possession of Cameron University and shall not affect adversely the policies and practices of Cameron University in the use of classified information in the performance of classified contracts awarded to the Cameron University by the Department of Defense or User Agencies of its Industrial Security Program:

E. Murray Gullatt, Chairman, Board of Regents
J. Cooper West, Vice Chairman, Board of Regents
Ada Lois Sipuel Fisher, Regent
C. S. Lewis, Regent
G. T. Blankenship, Regent
Larry C. Brawner, Regent
Melvin C. Hall, Regent

The authority and responsibility of any individual named herein shall cease immediately upon cessation of his or her appointment to and service in the position designated herein.

President Davis recommended that the Board of Regents approve the "Resolution by the Board of Regents of The University of Oklahoma and Cameron University" which identifies the current membership of the Board, establishes the membership of a Managerial Group to oversee the University's operations in safeguarding defense information, and delegates to the Managerial Group all the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts awarded to the University.

Regent Brawner moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, and Brawner. The Chair declared the motion unanimously approved.

STATE REGENTS' FY94 BUDGET SURVEY

Annually, the staff of the Oklahoma State Regents for Higher Education requests information used to prepare budget needs which are presented to the Governor as he prepares his executive budget. This year's request from the State Regents was received on September 25, 1992, and a response was required by October 2, 1992. The information was submitted pending approval by the Board of Regents.

The reporting format requested by the State Regents is standard for all institutions. Cameron's request was included in the agenda and was summarized as follows:

Part I - Mandatory Increases totals \$593,250. Largest elements are \$100,000 for ADA personnel and projects, and \$99,750 for required contribution increases to Oklahoma Teachers' Retirement, unemployment compensation, and mandated increases incident to promotion. In addition, some \$275,000 will be required to accommodate enrollment growth and accreditation matters.

Part II - Priorities shows a five percent increase in faculty and staff compensation as Cameron's top priority. Additional faculty and staff positions also are required to accommodate enrollment growth. The cost of Part II priorities is \$1,500,885.

Part III - Miscellaneous Data shows the cost of a one percent salary increase, the number of budgeted vacant positions, adjunct faculty utilization, the cost of a one percent increase in library acquisitions, and the increase in fee waivers granted.

President Davis recommended approval of the State Regents' FY94 Budget Needs and Priorities Survey for Cameron University.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Brawner. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTION

APPOINTMENT:

Mary Sue Jackson, Adjunct Instructor in Music, at a rate of \$1,260 for the 1992 Fall Semester, August 15, 1992 through December 12, 1992. Mary Sue Jackson is the spouse of Dr. Ted Wendt, Dean of the School of Fine Arts. Written approval of the employment action has been given by the Provost and President and notice is given to the Board of Regents pursuant to General Policy 3.6.

President Davis recommended approval of the academic personnel action shown above.

Regent Brawner moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Brawner. The Chair declared the motion unanimously approved.

Regent Gullatt moved the Board recess for a tour of the Cameron campus, to be followed by reconvening in executive session in the Will Rogers Room at 3:30 p.m. for the purpose of discussing litigation and personnel items. He stated there would be no actions taken as a result of the executive session. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Brawner. The Chair declared the motion unanimously approved. Chief Legal Counsel Fred Gipson and Athletic Director Donnie Duncan met with the Regents, President Van Horn, and Dr. Chris Purcell in executive session, concluding at 4:56 p.m.

The meeting reconvened in regular session in the Will Rogers Room at 9:00 a.m. on Thursday, October 15, with all Regents present.

THE UNIVERSITY OF OKLAHOMA

PRESIDENT'S REPORT

President Van Horn gave the following report:

National and International Prominence

The University of Oklahoma moved up to the second quartile in the annual assessment of "America's Best Colleges" by U.S. News and World Report. OU's ranking rose to 89th for 1992 after placing in the middle of the third quartile in previous years. The magazine ranks 204 national universities on the basis of nine criteria, including "academic reputation."

The Columbus Quincentenary brings additional worldwide attention to "1492: A Portrait in Music," a video produced by Eugene Enrico, Professor of Music. Associate producers are Luis Cortest, Associate Professor of Modern Languages, Literatures, and Linguistics, and David Smeal, Director of Electronic Media and Photo Services. The video aired on Spanish television during the Summer Olympics; at the Smithsonian Museum's "Seeds of Change" exhibition in Washington, D.C.; at East Coast cultural festivals in conjunction with

the arrival of replicas of Columbus' three ships; and through a consortium of public television stations, the Pacific Mountain Network. The Spanish version is scheduled for broadcast in Puerto Rico, Cuba, the Dominican Republic and South America.

Faculty Awards and Honors

Dr. John H. Moore, Professor of Anthropology, was named by the National Science Foundation to head the North American Group for the International Human Genome Diversity Project. The Human Genome Project seeks a worldwide map of the human genetic structure. The total projected cost of \$16 billion makes it the largest biological research effort in history. Professor Moore's group will use linguistics, ethnology and archaeology to determine which Native American populations should be included within the study and to gather blood and hair samples for gene sequencing. Among other objectives, the project is expected to provide new insights into genetically-linked diseases.

The National Institutes of Health presented its Shannon Award to a research project in the Department of Obstetrics and Gynecology at the Health Sciences Center. The award provides \$100,000 over two years. Dr. Robert A. Wild, Associate Professor of Obstetrics and Gynecology, is director of the study that examines the link between heart disease and excess levels of androgen in women. Dr. Wild also was awarded \$710,000 by the National Institutes of Health to develop a preventative cardiology curriculum for medical students, residents and community health providers to promote better understanding of ways to reduce or avoid heart disease.

Dr. Michael Pollay, Professor of Neurosurgery, is one of two worldwide winners of the Pudenz Award for Excellence in Cerebro-Spinal Fluid Physiology. Dr. Pollay was the North American-Latin American Regions' winner.

Kari Boyce, Assistant Professor of Radiologic Technology, received the first Innovation in Ultrasound Award from Civco Medical Instruments and the Society of Diagnostic Medical Sonographers. Professor Boyce developed a new ultrasound teaching model.

Grants and Contracts

The College of Education received more than \$900,000 from the U.S. Department of Energy for a project to bring together high school teachers to focus on energy and environmental issues. The three-year project, "Energy, Environment and Policy Choices," is headed by Edmund A. Marek, Professor, and John J. Chiodo, Professor and Chair of Instructional Leadership and Academic Curriculum. Summer workshops will be held at OU and in conjunction with the Close-Up Foundation in Washington, D.C.

A \$750,000 federal grant for the College of Nursing will establish a Family Nurse Practitioner Program to prepare registered nurses with master's degrees to help meet primary health care needs across the state.

The Public Health Service awarded the College of Medicine \$582,000 over three years to establish a Native American Center of Excellence. The program will encourage high school and college students to pursue careers in medicine and provide research opportunities for Native American students in the College of Medicine.

Dr. Sharol Jacobson, Professor of Nursing, received \$526,000 from the National Institutes of Health, National Center for Nursing Research, for multidisciplinary research in the Mvskoke (Mus-kokee) Indians in eastern Oklahoma. The study centers on diabetes, a disease that afflicts more than half of the adult members of the tribe.

ACADEMIC ENRICHMENT

Health Sciences Center Senior Vice President and Provost Jay H. Stein introduced Dr. David Swartz, Associate Director of Research and Educational Systems in the Department of Computing Services at the Health Sciences Center, for a presentation on the proposed Oklahoma Medical Information Network (OMIN). Dr. Swartz said the Oklahoma Medical Information Network is an electronic network that will connect the many rural health care facilities around the State to The University of Oklahoma Health Sciences Center to help address the rural health care crisis. The rural health problem relates to a lack of expert assistance available to support general practice physicians and the difficulty in recruiting doctors to work in rural settings without access to medical information and expert assistance that is often only available in urban hospitals. In addition, the decline of the health care infrastructure in rural Oklahoma is making it difficult to attract new industry to those areas and to create new job opportunities for young people in the rural areas so they can remain as residents in their rural communities.

Dr. Swartz said through its electronic network, the OMIN will allow rural physicians to have access to health care specialists and other needed medical information resources available at The University of Oklahoma Health Sciences Center. The services and opportunities provided by OMIN will make it easier to attract doctors to the rural hospital environment, to maintain a much higher quality of health care, and to enable rural communities to attract and keep existing businesses.

The services and opportunities that are proposed through OMIN include:

- electronic mail and transfer of consultation information, medical images (X-rays, ultrasound, etc.), audio recordings of heart sounds and patient records for a specialist to review and respond;
- expert computer system diagnostic tools to assist the rural primary care physician with diagnosis of different disorders;
- teleconferencing and remote patient interviews, and/or compressed video of operating rooms and patient care modalities;
- the centralization of clinical patient records will enable the State and the Health Sciences Center to conduct rapid and comprehensive studies related to improving the health care in Oklahoma.

Funding proposals have been submitted to the USDA Rural Electric Administration, the National Library of Medicine, the Public Health Service rural health outreach program, and the National Science Foundation.

MONTHLY FINANCIAL ANALYSIS

The Monthly Financial Analysis for the two months ended August 31, 1992 was included in the agenda and is attached hereto as Exhibit A. The following comments and highlights were presented:

SCHEDULE OF REVENUES AND EXPENDITURES:

BUDGET CHANGES:

Total Revenue and Expenditure budgets increased \$4,667,565 due to the following:

Norman Campus:

The Norman Campus Educational and General, Part II revenue budget increased \$3,412,047 to more closely reflect management's expectations with regard to restricted research expenditures. Endowment Income increased \$93,577 as a result of realized capital gains from the sale of Regents' Fund equities. Current Distributions from Reserve increased \$1,255,518 to recognize the carry forward of Fiscal Year 1992 encumbrances.

Health Sciences Center

No changes were reported.

REVENUES:

During the first two months of the fiscal year, revenues realized (Schedule I, Subtotal Revenue line) are approximately \$88 million and 18.4% of the current budget. Revenue line items with variances from the fiscal year norm (16.67%) by more than five (5) percentage points are:

1. Student Tuition and Fees are at 52.7% of the current revised annual budget. At the Norman Campus, revenues are at 58.7% of budget due to the recording of student accounts receivable at the beginning of the semester. Collections of this revenue occur over the course of the semester. At the Health Sciences Center, revenues are at 26.4% of budget due to the timing of fee payment deadlines for fall tuition.
2. Endowment Income is at 57.8% of the current revised annual budget. At the Norman Campus, revenues are at 28.3% of budget as a result of the Regents' Fund realizing \$93,577 in capital gains. As indicated earlier, the budget has been revised to reflect this unanticipated income. At the Health Sciences Center, revenues are at 94.6% of budget due to the timing of reimbursement requests and related cash receipts in this category.
3. Sales & Services of Educational Activities are at 9.3% of the current revised annual budget. At the Health Sciences Center, revenues are at 1.6% of budget due to seasonal nature of student clinical activities. Typically, these activities report minimal, if any, activity during the first few months of a new fiscal year. At the Norman Campus, revenues are at 11.0% of budget, just slightly under the fiscal year norm.

4. Auxiliary Enterprises income is at 9.9% of the current revised annual budget. At the Norman Campus, revenues are at 9.7% of budget due to the seasonal nature of auxiliary activities. For example, July and August are extremely slow months for the Athletic Department and Housing and Food Service, the two largest auxiliary enterprises. With the fall semester now underway, these revenues should quickly approach the budgeted level.
5. External Service Units income at the Health Sciences Center of \$733,388 is at 8.3% of the current revised annual budget, compared to \$1,840,400 and 16.9% of budget last year. This decrease is due primarily to 1) a decrease in physical plant projects resulting in fewer external billings and 2) the mild summer weather has resulted in less utilities system revenue.

EXPENDITURES:

During the first two months of the fiscal year, total expenditures (Schedule I, Subtotal Expenditures line) of approximately \$77 million are at 16.1% of the current revised annual budget. Expenditure line items with variances from the fiscal year norm (16.67%) by more than five (5) percentage points are:

1. Scholarship and Fellowship expenditures of \$4.4 million are at 34.7% of budget as compared to \$4 million and 30.3% last year. Scholarships are normally disbursed at the beginning of the semester, therefore, actual expenditures exceeding the fiscal year norm is expected and not a cause for concern.

CURRENT REVENUES OVER/(UNDER) EXPENDITURES

At August 31, 1992, revenues exceeded expenditures by \$12,431,616. At the Norman Campus, revenues exceeded expenditures by \$12,503,333 due primarily to the recognition of student tuition and fees on an accrual basis. This excess will be gradually reduced as cash disbursements are processed against these revenues. At the Health Sciences Center, expenditures exceed revenues by \$71,717 compared to an excess of \$1,100,329 reported during the prior year. The excess reported in the prior year was due to improved collection of External Service Unit accounts receivable. Overall, the level of revenues and expenditures reported for the first two months appears reasonable.

SUMMARY OF RESERVES:

GENERAL UNIVERSITY RESERVES

Total General University Reserves increased \$217,438 from the June report.

Norman Campus reserves of \$5,450,074 increased \$213,724 from the June report. This increase occurred in the Law Center and Geological Survey reserves to bring them to their budgeted levels and in Agency Special Reserves (\$67,091) and Revenue Bond Reserves in Excess of Required Amounts (\$19,501) primarily from earnings on investments. These increases were offset by a \$222,868 decrease in Section 13/New College reserves required to fund the Fiscal Year 1993 Board-approved capital projects.

Health Sciences Center reserves of \$4,287,259 increased \$3,714 from the June report. This increase consisted of the following: (1) an increase in the Grants and Contracts Indirect Cost Reimbursement reserve (\$122,236) resulting from additional receipts over cash flow commitments for the year; (2) a decrease in the Agency Special Reserves (\$33,518) resulting from a shortfall in interest income received for Fiscal Year 1992; and (3) the Revenue Bond Reserves in Excess of Required Amounts decreased (\$85,004) due to the use of unexpended reserves for pipe replacement on the Steam and Chilled Water Plant.

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

Norman Campus reserves of \$24,825,902 decreased \$1,411,502 from the June report due primarily to the utilization of Debt Service reserves (\$1,354,299) to fund required bond principal and interest annual payments during July. The remainder of the changes resulted from normal operational activities in accordance with the Regents' reserve policies.

Health Sciences Center reserves of \$4,055,272 increased \$463,418 from the June report. This increase resulted primarily from additions to Auxiliary and Service Unit reserves for contingency, renewal and replacement and capital improvements.

STATEMENT OF PLANT FUNDS:

The Total Project Budget had a net decrease of \$47,960,717 from the June report due to the elimination of completed projects netted against the addition of new projects for Fiscal Year 1993 as approved by the Board and in the campus master plan. At the Health Sciences Center, completed projects that were deleted totaled approximately \$27.4 million (e.g., Steam & Chilled Water project of \$26.7 million). At the Norman Campus, the completed projects that were deleted totaled approximately \$20 million, the largest two projects being the Utility System and the Runway 17/35 improvements at Max Westheimer Airpark. During the first two months of the fiscal year, Allotments-This-Year were \$1,048,866. This amount consisted of the following projects:

Norman Campus

Section 13/New College Projects:	
Renovation and Equipment for New Faculty	529,625
Academic Space Renovation	300,000
Classroom Renovation and Equipment	50,000
Law Center Library	50,000
Holmberg Hall Safety Improvements	50,000
Computer Equipment	<u>69,241</u>
Total	<u>\$1,048,866</u>

This report was presented for information and discussion. No action was required.

NORMAN CAMPUS STUDENT ASSOCIATION BUDGET

The 1992-93 Student Activity Fee allocation was approved at the Regents' meeting on May 13, 1992. Summaries of the budgets proposed for the expenditure of the Student Activity Fees allocated to UOSA for 1992-93 were included in the agenda for this meeting and are as follows:

STUDENT CONGRESS BUDGET FOR FISCAL YEAR 1992-93

FUNDS AVAILABLE

Lump Sum from Regents	\$353,553.00
1991-92 Reserve	<u>15,000.00</u>
	\$368,553.00

October 15, 1992

23102

APPROPRIATIONS

UOSA Omnibus	\$162,682.25
Student Organizations & Sports Clubs	91,257.26
Legislative Reserve	350.00
Subsidiary Reserve	10,453.75
Salaries & Stipends Account	<u>103,809.74</u>
Total	\$368,553.00

STUDENT CONGRESS OMNIBUS APPROPRIATIONS ACT

<u>Organization</u>	<u>1991-92</u>	<u>1992-93</u>	<u>Difference</u>
UOSA Legislative Branch	\$ 3,354.38	\$ 4,008.60	\$+ 654.22
UOSA Judicial Branch	258.92	213.40	- 45.52
Student Assistant Center	1,312.58	998.31	- 314.27
Housing Center Association	3,752.40	4,101.88	+ 349.48
UOSA Executive Branch	1,902.27	1,502.28	- 399.99
UOSA Contingency Fund	0.00	0.00	0.00
Homecoming	676.50	1,311.83	+ 635.33
Ellison Hall Operating Fund	41,494.25	35,624.93	- 5,869.32
Panhellenic Association	2,861.76	3,518.22	+ 656.46
Interfraternity Council	3,039.86	3,008.69	- 31.17
Howdy Week	1,102.03	1,225.88	+ 123.85
UOSA Commuter Center	3,779.10	3,918.66	+ 139.56
Cate Center	2,300.64	2,100.71	- 199.93
Cross Center	938.10	1,190.47	+ 252.37
Adams Center	3,048.37	3,356.17	+ 307.80
Walker Tower	3,301.51	2,870.59	- 430.92
Spirit Council	876.82	1,083.00	+ 206.18
Dads' Day	2,963.03	3,201.79	+ 238.76
Campus Film Series	16,690.62	17,126.32	+ 435.70
Campus Activities Council	2,356.92	1,493.21	- 863.71
Speakers Bureau	60,062.87	55,568.25	- 4,494.62
Moms' Day	2,298.97	3,424.80	+ 1,125.83
University Apartment Center	2,059.60	2,034.30	- 25.30
Athletic Housing Center	1,649.34	2,094.63	+ 445.29
Winter Welcome Week	1,369.52	1,801.14	+ 431.62
UOSA Publications	341.60	746.60	+ 405.00
College Bowl	1,479.06	1,430.60	- 48.46
Campus Chest	0.00	628.82	+ 628.82
Community Service	0.00	1,211.11	+ 1,211.11
National Panhellenic	0.00	2,199.57	+ 2,199.57
Legislative Reserve	0.00	350.00	+ 350.00
Subsidiary Reserve	5,000.00	9,781.24	+ 4,781.24
Salaries & Stipends Account	<u>100,778.20</u>	<u>104,169.74</u>	<u>+ 3,391.54</u>
	\$271,049.22	\$277,295.74	\$+ 6,246.52
Student Organizations (incl. Sports Clubs)	<u>75,650.78</u>	<u>91,257.26</u>	<u>+15,606.48</u>
Total Appropriations	\$346,700.00	\$368,553.00	\$+21,853.00

GRADUATE STUDENT SENATE BUDGET FOR FISCAL YEAR 1992-93

FUNDS AVAILABLE

Lump Sum from Regents, via UOSA Budget Committee \$48,420.00

APPROPRIATIONS

GSS Omnibus	\$33,315.00
GSS Law Center	12,105.00
Graduate Student Organizations	<u>3,000.00</u>
Total	\$48,420.00

GSS OMNIBUS APPROPRIATIONS ACT

<u>Organization</u>	<u>1991-92</u>	<u>1992-93</u>	<u>Difference</u>
GSS Legislative Branch	\$16,276.94	\$20,815.00	\$+ 4,538.06
Law Center Graduate Student Office	11,691.90	12,105.00	+ 413.10
Conference Fee Fund	<u>7,500.00</u>	<u>12,500.00</u>	<u>+ 5,000.00</u>
	\$35,468.84	\$45,420.00	\$+ 9,951.16
 Graduate Student Organizations	 <u>3,504.16</u>	 <u>3,000.00</u>	 <u>- 504.16</u>
	\$38,973.00	\$48,420.00	\$+ 9,447.00

Copies of the Student Congress Omnibus and the Graduate Student Senate Omnibus Appropriations Acts for November 1, 1992 through October 31, 1993 also were distributed to the Regents.

Vice President Smith, Jay Parmley, President of UOSA, and Luke Walker, Chair of Student Congress, were present to respond to questions by the Regents.

President Van Horn recommended approval of the lump sum UOSA appropriations for Student Congress in the amount of \$368,553 and for the Graduate Student Senate in the amount of \$48,420 as shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

FEES REQUEST FOR 1993-94

In accordance with policy set by the Oklahoma State Regents for Higher Education, institutions are to submit by November 1 any requests for authorization to change fees that are "assessed students as a condition of enrollment and as a condition for academic recognition for completion of prescribed courses." Such fees are mandatory for all students in relation to a course of instruction or to an academic service including, but not limited to, general enrollment fees, student activity fees, and special fees. Fee changes requested by institutions, if approved by the State Regents and, if required, the Oklahoma State Legislature, take effect the following fall semester.

The following is a summary of the fee changes requested for 1993-94 by academic and non-academic areas and reviewed and approved by the Senior Vice Presidents and Provosts on the Norman and Health Sciences Center campuses. Except for the College of Liberal Studies and College of Law, which have proposed restructuring their general enrollment fees and nonresident tuition, the fees requested by The University of Oklahoma, Norman and Health Sciences Center campuses, are within the statutory limits set in Spring 1991 by the Oklahoma Legislature.

NORMAN CAMPUS

I. General Enrollment Fees and Non-Resident Tuition

A. College of Liberal Studies Program

As the result of a recommendation from its 1991-92 Program Review, the College of Liberal Studies proposes charging general enrollment fees and non-resident tuition for its degree programs at the same rate approved by the State Regents upon authorization by the Oklahoma Legislature for other degree programs offered by Oklahoma's comprehensive universities. Historically, fees for the Bachelor of Liberal Studies and Master of Liberal Studies degrees have been set arbitrarily for each program step without matching the actual costs of teaching them.

The College's proposal maintains the steps and payment features of the current program, yet uses the general enrollment fees and non-resident tuition approved by the State Regents and State Legislature for other degree programs offered by comprehensive universities for each semester credit hour of enrollment. Thus, the fees for the BLS and MLS will be charged at the same semester credit hour (sch) rate as any other degree program offered by the University. And, any other future changes to BLS/MLS program fees would occur when enrollment fees and non-resident tuition were increased by the State Regents upon authorization of the Legislature, rather than as a special, separate consideration. The fee and tuition restructuring proposed is described below:

<u>For</u>	<u>Current</u>	<u>Requested</u>
Bachelor of Liberal Studies		
Upper Division Option, Resident	\$2,430.00	Enrollment fees for 66 sch (currently \$3,168.00)
Upper Division Option, Non-Resident	\$4,810.00	Enrollment fees and non-resident tuition for 66 sch (currently \$10,609.50)
Four Year, Resident	\$4,130.00	Enrollment fees for 126 sch (currently \$5,964.00)
Four Year, Non-Resident	\$8,210.00	Enrollment fees and non-resident tuition for 126 sch (currently \$19,278.00)
Master of Liberal Studies		
Resident	\$1,950.00	Enrollment fees for 32 sch (currently \$2,040.00)

<u>For</u>	<u>Current</u>	<u>Requested</u>
Non-Resident	\$3,850.00	Enrollment fees and non-resident tuition for 32 sch (currently \$6,464.00)

B. College of Law

Consistent with other professional degree programs -- such as medicine, dentistry, physician associate, doctor of pharmacy, and veterinary medicine -- at the State's comprehensive universities, the College of Law proposes a flat per semester enrollment fee and non-resident tuition. The per semester rate proposed also is consistent with many law schools among OU's peers and those accredited by the American Bar Association. A flat rate for 12 to 17 hours of enrollment also should serve to encourage students to enroll in more courses than the required number to graduate, thus broadening their legal education and experiences. Also, the enrollment fee/non-resident tuition structure proposed below would eliminate additional charges now assessed for student activities, enrichment, and library resources as these are included in the flat rate.

<u>For</u>	<u>Current</u>	<u>Requested</u>
Oklahoma residents		
Enrollment fee,	\$76.00 per sch	\$1,500 per semester for 12
student activity fee,	\$ 5.15 per sch	to 17 sch
law enrichment fee	\$ 2.00 per sch	
library resources fee	<u>\$ 1.00 per sch</u>	\$100 per sch for less than 12 hours
		and summer session
Total:	\$84.15 per sch	
Non-residents of Oklahoma		
Enrollment fee,	\$ 76.00 per sch	\$4,200.00 per semester
tuition,	\$175.00 per sch	for 12 to 17 sch
student activity fee,	\$ 5.15 per sch	
law enrichment fee,	\$ 2.00 per sch	\$280.00 per semester sch
library resources fee	<u>\$ 1.00 per sch</u>	for less than 12 hours and summer
		session
Total	\$259.15 per sch	

C. Correspondence Course Fees:

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
High School Courses	\$65.00 per semester credit hour	\$70.00 per semester credit hour	At cost
College Courses	\$50.00 per sch	\$55.00 per sch	\$55.00 per sch

Rationale: Increased costs in development, reproduction, student distribution, and student services.

II. Special Fees

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
A. Facility/Equipment Utilization	Direct cost of service/ materials	Direct cost of service/ materials	Direct cost of service/ materials
B. Classroom/Laboratory Supplies	Direct cost of service/ materials	Direct cost of service/ materials	Direct cost of service/ materials

Rationale: The Norman Campus is requesting to add fees to 177 courses, increase fees for 122 courses, decrease fees on 44 courses, and delete fees on 20 courses. Of the course fee additions and increases, 75% are fully (27%) or partially (48%) for facility/equipment utilization (primarily computing) and 70% are fully (21%) or partially (49%) for classroom/laboratory supplies. The remaining are for special instruction. All additions/increases in these fees reflect the actual direct costs of providing these services/materials to students enrolled in the courses.

C. Special Instruction

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
Private Lessons in Applied Music (music majors)	\$10.00 per sch	\$20.00 per sch	\$60.00 per sch
Private Lessons in Applied Music (non-music majors)	\$50.00 per course	\$60.00 per sch	\$60.00 per sch

Rationale: Increased prices of equipment and services provided and to make OU more in line with other State institutions charging this fee.

Aviation 1225	\$2,695.00	\$2,775.00	\$85.00 per flight hour
Aviation 2122	\$2,795.00	\$2,530.00	\$85.00 per flight hour
Aviation 2232	\$2,895.00	\$2,865.00	\$85.00 per flight hour
Aviation 2581	\$1,250.00	\$1,200.00	\$85.00 per flight hour
Aviation 3552	\$2,700.00	\$2,780.00	\$85.00 per flight hour
Aviation 4573	\$3,195.00	\$2,660.00	\$142.00 per flight hour
Aviation 4603	\$2,195.00	\$2,235.00	\$142.00 per flight hour
Aviation 4613	\$1,695.00	\$1,250.00	\$142.00 per flight hour
Aviation 4622	\$2,495.00	\$2,025.00	\$142.00 per flight hour

Rationale: Aviation fee adjustments are due to an increase in the use of simulators and increases/decreases in real flight time.

D. Other Special Fees

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
Library Resources Fee	\$1.00 per sch	\$1.50 per sch	\$1.50 per sch

Rationale: The increase is requested to help offset inflationary increases in the cost of information required by students enrolled at OU. The University Libraries acquires and provides access to both traditional formats, such as books and journals, and electronic formats, including databases. Projected inflation in library serial subscriptions for 1992-93 is 18%-22%. In addition, access to electronic information requires investments in equipment and databases. Additional funding is necessary to sustain library acquisitions and access programs to benefit students' education at The University of Oklahoma.

HEALTH SCIENCES CENTER

I. General Enrollment Fees and Non-resident Tuition (No changes requested)

II. Special Fees

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
A. Facility/Equipment Utilization	Direct cost of service/ materials	Direct cost of service/ materials	Direct cost of service/ materials
B. Classroom/Laboratory Supplies	Direct cost of service/ materials	Direct cost of service/ materials	Direct cost of service/ materials

Rationale: The Health Sciences Center requests the addition of seven course fees (five for classroom/laboratory supplies; two for computing) and increasing the fees on two courses for classroom/laboratory supplies. The additions and increases reflect the actual direct costs of providing these services/materials to students.

III. Activity Fees

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
Health Service Fee	\$15.00 per semester, \$7.50 per summer term	\$46.00 per semester, \$23.00 per summer term	\$46.00 per semester

Rationale: The cost of medical care for students has increased, utilization of the health care facility has increased, and immunization requirements for students have become more stringent. This increase is requested to cover these rising costs and usage of health care provided to students without limiting these services.

MISCELLANEOUS FEES: HEALTH SCIENCES CENTER

The State Regents authorize governing boards to set matriculation and registration fees such as course change fees, late enrollment fees, student ID fees, graduation, transcript, micro-filming of doctoral dissertations, and thesis binding fees within statutory limits. Although State Regents' approval is not required for the following fees, they are to be notified of any changes in the amount of these fees.

<u>For</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
Microfilming Fee	\$45.00 per occurrence	\$54.00 per occurrence	None

Rationale: This increase will cover the direct cost of microfilming a graduate student's dissertation -- which is being increased from \$45.00 to \$50.00 by the company presently used by the Health Sciences Center -- plus postage and handling. On the Norman Campus, the fee for microfilming dissertations is currently \$54.00.

Registration Fee	\$10.00 per semester	\$15.00 per semester	None
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Rationale: This increase is based on the actual costs associated with registering students, having IDs made for each student, handling course changes, and other services provided to students.

President Van Horn recommended that the Board of Regents approve the changes in fees for 1993-94 and authorize their submission to the Oklahoma State Regents for Higher Education.

Provost Kimpel reviewed the summary of the degree granting college requests and discussed specific items needed which are to be covered by increases in fees. Dr. Dan Davis, Dean of the College of Liberal Studies, discussed the rationale for fee increases for Liberal Studies.

Dean Swank was also present to discuss the proposed fee increases for the College of Law. He said by using budget projections and identifying mandatory cost increases that will need to be addressed next year, it became apparent a fee increase will be needed. Professional schools in Oklahoma charge a flat fee rather than a per hour fee and the fee structure as printed in the agenda will be fair for students, Dean Swank said. This flat fee will cover all costs for 12-17 credit hours. It represents a 15% increase for residents and 10% for nonresident students. The rationale is to encourage students to take some additional hours as well as to raise funds to cover increased costs.

Dean Swank introduced two students who were present to address the Board, Lori Ann Sharpe, President of the Student Bar Association, and David Prater, who serves as Vice President.

Mr. Prater stated the students feel the flat fee increase is unfair and a better solution would be for students to just pay for the hours they take instead of being penalized if they have other obligations and responsibilities and are unable to take a full load. He said he also felt the students were told of the proposal on short notice and had little time to consider it and prepare to respond.

Ms. Sharpe said the Law students are very concerned about the fee proposal. She said students are sympathetic to the University's position and realize the quality of education received and the reputation of the University is what the value of their degree is based upon. However, this flat fee will penalize students who are in the toughest, most difficult financial situations and that is unequitable and unfair and it is those students she and David are speaking on behalf of today.

Following the discussion, Regent Blankenship moved approval of the changes in fees for the Norman Campus for 1993-94 as submitted with an amendment to the College of Law's request to a \$100 per credit hour fee for residents and \$280 per credit hour for nonresidents, with fees for student activities, enrichment, and library resources inclusive. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

Following remarks by Provost Stein, Regent Lewis moved approval of the changes in fees for the Health Sciences Center for 1993-94 and authorization of the submission of fee changes for both campuses to the Oklahoma State Regents for Higher Education. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

COMMITMENT OF ASSOCIATES' FUNDS

Associates' funds to expand research and creative activity have helped in the past to provide seed money for preliminary work on research proposals which later have resulted in funding by outside agencies. These Associates' funds will be used primarily for faculty development to provide travel support to conferences, sponsoring agencies for grants and contracts and workshops on instructional innovation; to provide equipment support for instructional and research labs; and to provide funds for specialized library books, audio-video tapes and computer software for instruction.

President Van Horn recommended that the Board of Regents approve the commitment of \$200,000 of University of Oklahoma Associates' funds; \$100,000 for the Norman Campus to use for faculty development and instructional/research equipment in academic departments and \$100,000 for the Health Sciences Center to use for supporting instructional and research activities in targeted areas of highest scientific impact such as molecular biology, biochemistry and the neurosciences

Regent Brawner moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

STATE REGENTS' FY94 BUDGET SURVEY

The Oklahoma State Regents for Higher Education requested information due October 2, 1993 regarding budget needs for the state higher education system for FY94. Because of the five-day turnaround time allowed for completing the budget survey, the information has been forwarded to the State Regents pending approval by The University of Oklahoma Board of Regents.

The survey, which was included in the agenda, is similar to the one submitted last year. Because the state again expects limited growth in revenues, The University of Oklahoma has prepared a request which calls for an increase of \$24,743,279 to the Educational and General budget. The request consists of \$15,975,299 for the Norman Campus and \$8,768,000 for the Health Sciences Center.

The three parts of the FY94 Budget Survey are as follows:

Part I - Mandatory Increases. These increases relate to mandatory costs the University will face regardless of the level of the budget, basically in the areas of teachers retirement, health increases, FICA, utilities and other items. FY94 mandatory cost increases for the University are estimated at \$3,729,069.

Part II - Priorities. The University of Oklahoma's three highest funding priorities are: (1) 6 percent faculty and staff merit salary increases estimated at \$9,232,710, (2) instructional program increases at \$6,516,500 and (3) research program increases at \$5,265,000 for a total of \$21,014,210.

Part III - Miscellaneous Data. This section provides miscellaneous statistical information such as the cost of salary increases and associated fringe benefits for faculty and staff which is estimated at \$1,551,285 per 1 percent at The University of Oklahoma. Other miscellaneous data is provided in Part III of the survey.

President Van Horn recommended approval of the State Regents' FY94 Budget Needs and Priorities Survey for The University of Oklahoma.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

U.S. HIGHWAY 77 EASEMENT

Plans have been developed to improve and widen U.S. Highway 77 to four lanes between Robinson Street and Interstate 35. The University has been aware of this project and planning for the University Research Park has reflected this positive and beneficial transportation improvement. Along with generally improved access to the University Research Park, the project includes a properly realigned entrance to the Park at Goddard Avenue and construction of a new major point of entrance at Lexington Avenue.

In order to construct the road improvements, Oklahoma Department of Transportation (ODOT) will need to acquire a series of small additional easement areas along both sides of Highway 77 and along Tecumseh Road. ODOT has requested a permanent easement which consists of five parcels of University property. The easement averages approximately 12 feet in width. Additionally, ODOT has requested temporary permission to enter onto 10 small adjacent parcels in order to construct drainage structures and channels, backslopes and driveways, including the new Research Park entrance at Lexington Avenue. The temporary permit will be in effect only during the period of construction and when the improvements are complete the permit will terminate. In return for these rights, ODOT has offered to pay the University Research Park \$73,985. The locations of the easement and temporary permit areas were shown on a sketch included in the agenda.

Copies of the proposed easement and permit along with aeronautical study documents related to the Highway 77 construction project have been referred to the Federal Aviation Administration (FAA) for concurrence. Under the terms of the agreement between the University and the FAA, the FAA will require that the funds received be used for airport related improvements. Also, the FAA will not allow the funds to be used to match federal grants.

President Van Horn recommended that the Board of Regents grant an easement to the Oklahoma Department of Transportation (ODOT) which will allow for the widening of U.S. Highway 77 adjacent to the University Research Park and authorize the President or the President's designee to sign the necessary documents.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

CHANGES IN NORMAN CAMPUS SERVICE UNITS

The fiscal policies of the Regents require that no new auxiliary enterprise or service unit activity be created or deleted without the approval of the President and the Regents. In accordance with these policies, the following actions to reclassify one service unit and to delete another are recommended.

UNIVERSITY COMPUTING SERVICES

As a result of a recent internal audit, it is recommended that University Computing Services (UCS) be reclassified as a Sales and Services of Educational Activities entity. The report issued by Internal Auditing contained the following rationale to support this recommendation. A service unit provides a specific type of service to various institutional departments, rather than to individuals, and is supported by internal billings to these departments. Expenditures associated with service unit operations are supposed to be matched by user charge revenues generated by the unit. Each department or account using goods or services provided by a service unit must include in its own budget an amount sufficient to cover costs of such budgeted operations. In the case of UCS, the auditors found that neither of these two conditions is true:

- UCS is primarily supported by an E&G budget allocation, with only a portion of its funding coming from internal billings to non E&G accounts. In FY92, the E&G budget allocation to UCS accounted for 93% of its total operating budget. However, since UCS does generate a portion of its revenue through internal billings to auxiliaries, service units, sponsored programs, and other non E&G accounts, it should be operated as an agency special activity and not an E&G activity. This will enable UCS to respond more quickly to increases in utilization by the sponsored grants and contracts as well as the other "paying" users of UCS services. In addition, funds accumulated by UCS for capital items can be invested by an agency special activity, thereby increasing the resources available to fund UCS operations.
- E&G units do not have to budget for services provided by UCS. Only auxiliary enterprises and service units and grants and contracts are billed for actual services provided. In FY92, billings to auxiliary enterprises and service units accounted for 5% of its total operating budget.

As a result, UCS cannot fulfill two of the fundamental requirements of auxiliary enterprise units and service units stated in the Regents' *Policy Manual*: (1) the establishment of prices, fees, and rates to fully fund the total financial obligations of the unit; (2) the development of budgets, operating plans, and prices to include the funding of reserves for renewals and replacements, required debt service, planned capital improvements, and general operating contingency reserves.

The auditors and management are in agreement that UCS better fits the National Association of College and University Business Officers' (NACUBO) definition of *sales and services of educational activities* as those that:

"...support instruction, research, and public service and also help to demonstrate classroom or related educational techniques to students. Such activities may generate revenue, but their basic support usually is derived from the institution's general fund."

It is because UCS generates a portion of its revenue from internal billings to auxiliaries, service units, sponsored grants and contracts, and other non E&G accounts that the most appropriate classification of UCS is in the agency special fund as a *sales and services of educational activities* account.

Approval of this recommendation would remove University Computing Services from classification as a service unit and from the requirement to operate and report in accordance with the Regents' fiscal policies applicable to auxiliaries and service units. However, the financial operations of University Computing Services will be subject to the University's current fiscal policies that are applicable to all non auxiliary or service unit activities.

UNIVERSITY AIR CHARTER SERVICES

This service unit was established several years ago when the University sold its University aircraft. The purpose of this service unit was to assist University departments with the charter of aircraft when required for University travel. Over the years, the utilization of this service has decreased due to the departments' ability to arrange air charter services directly with an air charter provider, and the ability of the University's Aviation department to meet much of the University's need for charter services. During FY92, this service unit experienced a 50% decrease in revenue, and during the first two months of FY93, less than \$1,700 of air charter activity has been transacted through this service unit. Therefore, it is apparent that this entity no longer provides a beneficial service to the University and should cease to operate.

It is recommended that the Regents approve the termination of this service unit effective immediately and authorize the transfer of the net fund balance (approximately \$10,000) of this entity to the University Research Park.

President Van Horn recommended that the Board of Regents authorize (1) the reclassification of University Computing Services from a Service Unit to a Sales and Services of Educational Activities entity, and (2) the deletion of the University Air Charter activity as a Service Unit.

Regent Brawner moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

PURCHASE OF MOLECULAR BEAM EPITAXY SYSTEM

Ten researchers from four disciplines (Physics, Chemistry, Electrical Engineering, and Chemical Engineering) comprise the Laboratory for Electronic Properties of Materials. The Laboratory joins strong interdisciplinary research programs through mutual interest in research themes centered on ultra-thin film structures composed of semiconductors, polymers, and hybrid systems of semiconductor-organic materials. The core of the Laboratory will be a state-of-the-art molecular beam epitaxy (MBE) system which can prepare atomic layers of controlled composition and structure.

An MBE system represents a major breakthrough in our ability to prepare and manipulate solids and surfaces on an atomic scale. The system makes it possible to grow materials, one atomic layer at a time, and thus to fabricate surfaces, interfaces and mixed phases of predetermined structure and composition. It is then possible to prepare a layered material with a series of tailored interfaces, such as a semiconductor chip. The research groups using this system will study a wide range of systems such as semiconductors, solid state lasers, conducting polymers, electrochemical interfaces, and surfactant films, to name only a few. Basic research in the science of MBE growth processes will also be performed. The MBE system represents a dramatic enhancement of the research capability of the University. The particular system which has been selected has two independent growth chambers to eliminate cross-contamination and a separate analysis chamber for the study of prepared samples.

Funds for this purchase will primarily come from an NSF grant (Experimental Program to Stimulate Competitive Research - EPSCoR), matching funds from the State of Oklahoma (special legislative funding to match NSF grant), and an OU contribution. The budget as funded by NSF includes the necessary money for Nielsen Hall laboratory renovation, installation costs, start-up funds, and three years of operation and maintenance.

There is no other comparable equipment on campus or in the State of Oklahoma. Senior Vice President and Provost Kimpel warrants the need for the equipment and the use of the funds for this purpose.

The detailed breakdown of funding for this purchase will be as follows:

<u>Amount</u>	<u>Funding Source</u>	<u>Account #</u>
\$1,021,000	State of Oklahoma (Special legislative NSF match)	125-5978
\$ 100,000	U. of Oklahoma	
\$ 92,400	NSF-EPSCoR	125-5824
<u>\$ 36,600</u>	NSF-EPSCoR	125-5992
<u>\$1,250,000</u>		

Bids were received from six companies on this project. The bids which met the specification requirements are as follows:

1. Intevac Santa Clara, California	\$1,283,440
2. EPI/Chorus Corporation St. Paul, Minnesota	\$1,347,132

- | | |
|---------------------------------------------------------------|-------------|
| 3. Kurt S. Lesker Company
Clairton, Pennsylvania | \$1,721,620 |
| 4. Riber Division Instruments, SA, Inc.
Edison, New Jersey | \$1,766,841 |

Bids were also received from Fisons Instruments (Danvers, Massachusetts) and Nordic Instruments (South Newbury, New Hampshire). These bids were non-responsive to the specifications because their designs have a mechanized substrate transport mechanism which does not comply with the specification requirement for a magnetically coupled transport mechanism.

The evaluation committee consisted of representatives from Physics and Astronomy, Electrical Engineering, Chemistry and Purchasing. The Intevac and EPI bids were evaluated as the two lowest bids which fully met the specifications. Presentations were made by both companies. Since the bids of each company exceeded the funds available for the purchase, discussions were held on which equipment options could be deleted without sacrificing significant equipment capability. The bids reflect the adjustments for the deletions. After an extensive review of each company's equipment, maintenance capability, and past performance, the lower bid of Intevac was determined to be the most favorable bid. While the committee believed that EPI/Chorus could produce an excellent MBE system, it is a very small company (annual sales of only \$3.5 million) and privately held by one individual. Intevac was formerly a division of Varian and has been producing MBE's for over 18 years and is a much larger and more stable company.

Negotiations will be conducted with Intevac to determine which additional equipment options are the most feasible to delete in order to reduce their bid of \$1,283,440 to the funds available of \$1,250,000.

President Van Horn recommended that the Board of Regents approve the award of a purchase order in the amount of \$1,250,000 to Intevac, Inc. for a Molecular Beam Epitaxy System (MBE).

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

The Provisions of Goods and Services policy provides that contract and grant proposals for \$100,000 or less may be approved by the President or his designee. Summaries of proposals in excess of \$100,000 for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for August, 1992 were included in the agenda. A list of contracts above \$100,000 executed during the same period of time on proposals previously reported was also included.

August was a very busy month for proposal activity. The 28th of the month was the delivery date for the proposal to the US Department of Energy for management and operation of the National Oil and Related Programs (NORP). The University of Oklahoma Research Corporation (UORC) entered into a joint venture, "Oklahoma Energy Research Center (OERC)", with one of the nation's largest engineering and construction companies, John

Brown E&C, based in Houston, to submit a proposal in response to a formal Request for Proposal issued by US DOE. The proposed funding includes \$1.3 million for a two month transition period beginning August 1, 1993 plus an estimated \$211 million for a five-year period starting October 1, 1993. The proposed Statement of Work includes an estimated \$183 million for light and heavy oils research and advanced energy petroleum technology programs; \$15 million for the operation/maintenance/construction program; and \$13 million for non-US DOE funded research that will flow through the joint venture contract. By working through a joint venture, the University Research Corporation will also be able to share in an award fee contract with John Brown E&C. Depending on the quality of performance, this fee could approach a total of \$19-20 million for the joint venture over the five-year period.

Another large proposal was made to the US Department of Education for the "Star Schools Evaluation," (Dr. Connie Dillon, College of Education) in the amount of \$1.5 million for 18 months. Overall, proposal activity for both campuses is up 34% from last year in the number of proposals submitted and 50% in the dollar amount.

Award activity, including modifications to existing awards, is up only 3% in the number of awards but down 6% in dollar amount. The principal reason for the decline appears to be one of timing, because the fiscal year 1992 funding included \$3.2 million from the US Department of Education for the "Southwest Regional Center for Drug-Free Schools and Communities." The second year of this program, to be funded at \$3.3 million, should be received in late September or early October, for subsequent reporting to the Board.

Total expenditures (direct and indirect) for both campuses are still expected to be \$86.0 million, up 9% from last year, despite the impact of an anticipated decline in the funded amount for the FAA Air Traffic Controller Training Program due to reductions in its Statement of Work.

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending on these negotiations.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

DEPARTMENT OF CLINICAL DIETETICS AND DEPARTMENT OF COMMUNICATION DISORDERS NAME CHANGES

The current name of the Department of Clinical Dietetics is not reflective of the broad range of instructional and research activities of the department. The requested change to the Department of Nutritional Sciences will more clearly denote the department's emphasis on nutritional biomedical research, the undergraduate and graduate curricula focus on nutritional sciences, and will assist with graduate recruitment by reflecting this as a nutritional program which has both a graduate and a research component.

Changing the name to the Department of Communication Sciences and Disorders will more accurately reflect the diverse mission of the department and its exploration of basic human communication processes. The change will be more consistent with other communication disorder doctoral degree programs across the country which now use "sciences" in the departmental name; will enhance the department's ability to secure external funding; and will assist in the recruitment of research-oriented graduate students.

The departmental name changes will have no effect on the Master of Science or Doctor of Philosophy degrees as they are listed without department designation. Reflecting the changes in the departments, it is also recommended that names of the following undergraduate degrees be changed, effective with the December 1992 graduation:

- Bachelor of Science in Clinical Dietetics will be changed to Bachelor of Science in Nutritional Sciences.
- Bachelor of Science in Communication Disorders will be changed to Bachelor of Science in Communication Sciences and Disorders.

President Van Horn recommended approval of changing the name of the Department of Clinical Dietetics to the Department of Nutritional Sciences and the name of the Department of Communication Disorders to the Department of Communication Sciences and Disorders. He also recommended changing the names of degrees as specified above.

Regent Lewis moved approval of the recommendations. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS

Renewal of the following professional service agreements is proposed for the period October 1, 1992 through September 30, 1993:

College of Medicine, Department of Anesthesiology, and Veterans Affairs Medical Center	\$600,000
College of Medicine, Department of Radiological Sciences and Veterans Affairs Medical Center (Radiation Therapy)	141,707
College of Medicine, Department of Radiological Sciences and Veterans Affairs Medical Center (Computerized Axial Tomography)	276,118
College of Medicine, Department of Radiological Sciences and Veterans Affairs Medical Center (General Diagnostic & Special Procedures)	839,368

These professional service agreements have been reviewed by Legal Counsel.

President Van Horn recommended the Board of Regents approve the professional service agreements for the Health Sciences Center as set forth above.

Regent Brawner moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

REGENTS' FUND INVESTMENTS

During the two months ended August 31, 1992, the following investment transactions were made based upon investment recommendations provided by J. & W. Seligman & Co.:

Purchases: New holdings:

3,000 Shares	General Mills
4,000 Shares	NationsBank
1,800 Shares	Time Warner, Inc.
2,000 Shares	U.S. Surgical

Purchases: Current holdings:

1,000 Shares	Amoco Corporation
4,000 Shares	The Limited, Inc.
1,000 Shares	Novell
1,000 Shares	Readers Digest
a1,000 Shares	Roadway Services

Sales:

3,000 Shares	Bristol Myers Squibb
4,600 Shares	Nordstrom
3,000 Shares	Tyco Laboratories
4,000 Shares	Waste Management

General Mills is one of the leading producers and marketers of consumer foods, including Big G Cereals, Betty Crocker desserts, Gold Medal flour, Gorton's seafood and Yoplait yogurt. The company has roughly a 29% market share in the ready-to-eat domestic cereal market. Additionally, General Mills operates approximately 575 Red Lobster restaurants and 350 Olive Garden restaurants in the U.S. and Canada.

NationsBank is the largest regional bank holding company in the Southeast. While headquartered in North Carolina, it has significant banking operations in Texas, Virginia, Florida, South Carolina and Georgia. In 1989, the company acquired total ownership of the subsidiary banks of the failed First Republic Bank, Texas, with the ability to transfer to the FDIC all foreseeable problem loans over the next two years. At year end 1991, NNCB Corporation merged with C&S/Sovran to form NationsBank, the fourth largest U.S. bank holding company.

Time Warner Inc., which is the result of the merger of Warner Communications and Time Inc., is now the largest U.S. media and entertainment company. It is also one of the few

American companies in this industry to have a true global presence. Time Warner is well positioned to capitalize on the globalization of the media in the 1990s. The operations of the company include film production, cable television, records, magazine publishing, book publishing and pay-cable programming.

U.S. Surgical pioneered and became the dominant producer of modern surgical stapling instruments used in hospitals today. Surgical stapling instruments have been replacing the use of sutures in a growing number of hospital procedures because staplers close wounds faster with less loss of blood and less trauma to the patient. It is estimated that hospitals may frequently save \$1,000 or more per length of stay by using sophisticated surgical staplers rather than sutures because the patient has a faster recovery and is able to go home sooner. In some complicated surgical procedures, the company's patented internal staplers are the only satisfactory means of closing wounds in areas of the body that are hard to reach by hand. U.S. Surgical's commitment to technological leadership, superior quality and excellence in training sales personnel places the company in a position to dominate a market estimated to have a worldwide potential of over \$2 billion. In addition, the company has recently dominated the rapidly growing market for laparoscopic surgical instruments and has entered the market for surgical sutures.

The allocation of resources within the Fund following these investment transactions was in line with the Regents' investment policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of August 31, 1992 was included in the agenda.

The University Trust Officer approved the Seligman recommendations, and these transactions have been completed.

This report was presented for information.

ACADEMIC PERSONNEL ACTIONS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS DEAN, COLLEGE OF ARTS AND SCIENCES

Regent Gullatt moved the Board meet in executive session for the purpose of discussing personnel issues and interviewing a candidate for Dean of Arts and Sciences. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved. The executive session began at 10:35 a.m. in the Will Rogers Room.

The Regents reconvened in regular session at 11:55 a.m.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

Leaves of Absence

Sabbatical Leaves of Absence:

John S. Downard, Associate Professor of Botany and Microbiology, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research.

James M. Goodman, Professor and Chair of Geography, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To work with the National Geographic Society on geography education and re-establish research on American Indian Studies.

Allen D. Hertzke, Associate Professor of Political Science, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research and write.

George R. Kalbfleisch, Professor of Physics and Astronomy, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research.

Jidlaph G. Kamoche, Associate Professor of History, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research.

Carl A. Rath, Associate Professor of Music, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research and write.

Michael R. Rogers, Professor of Music, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research and write.

Robert L. White, Associate Professor of Chemistry and Biochemistry, sabbatical leave of absence with full pay, January 1, 1993 through May 15, 1993. To do research.

Leave of Absence With Pay

Harold R. Knowles, Assistant Professor of Drama, short term disability leave of absence with full pay, August 16, 1992 through May 15, 1993.

Leave of Absence Without Pay:

James M. Morrison, Professor of English, leave of absence without pay, August 16, 1992 through May 15, 1993. To continue visiting position at Thammasat University in Bangkok.

Appointments or Reappointments:

Beverly McQueary Smith, Special Visiting Professor of Law, annual rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1992 through May 15, 1993, with additional one-time remuneration of \$33,000. Paid from 272-7201, College of Law, and 112-7386, Academic Support, pos. 701.60.

Alfred Striz, Associate Professor of Aerospace and Mechanical Engineering; reappointed Associate Professor of Petroleum and Geological Engineering, salary remains at annual rate of \$49,000 for 9 months (\$5,444.44 per month), August 16, 1992 through December 31, 1992. Paid from 122-7208, Aerospace and Mechanical Engineering, pos. 26.60; 122-7408, Aerospace and Mechanical Engineering Research, pos. 26.65; and 125-5866, Fracturing Fluid Characterization Facility, pos. 905.63.

Zhi-Zhen Fu, Adjunct Assistant Professor of Electrical Engineering, annual rate of \$20,000 for 9 months (\$2,222.22 per month), .50 time, August 16, 1992 through December 31, 1992. Paid from 122-7231, Electrical Engineering, pos. 703.60.

Hussein Saber, reappointed Visiting Assistant Professor of Industrial Engineering, salary remains at annual rate of \$16,200 for 9 months (\$1,800.00 per month), .39 time, October 1, 1992 through May 15, 1993. Paid from 122-7253, Industrial Engineering, pos. 703.60.

Marilou Catherine Legazpi Blair, Ph.D., Assistant Professor of Social Work, annual rate of \$36,000 for 12 months (\$3,000.00 per month), October 15, 1992 through June 30, 1993. Paid from 122-7288, Social Work, pos. 11.60, and 122-7488, Social Work Research, pos. 11.63.

L. Joy Hampton, Geologist III, Oklahoma Geological Survey, annual rate of \$10,750 for 12 months (\$895.83 per month), .25 time, September 1, 1992 through December 31, 1992. Paid from 362-7120, Oklahoma Geological Survey, pos. 751.65.

*Frederick Sanders, Visiting Senior Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$29,120 for 12 months (\$2,425.83 per month), .25 time, September 1, 1992 through August 31, 1993. Paid from 125-8372, CIMMS Task I, pos. 906.65.

*Leonid Germanovich, reappointed Senior Research Scientist, School of Petroleum and Geological Engineering, salary remains at annual rate of \$59,740 for 12 months (\$4,978.33 per month), September 1, 1992 through December 31, 1992. Paid from 125-5741, PGE Payroll Clearing Account, pos. 905.65.

Changes:

*Hamid Barghi, Research Associate, Seagate, and Adjunct Assistant Professor of Electrical Engineering, salary changed from annual rate of \$25,000 for 9 months (\$2,777.78 per month), .50 time, to annual rate of \$32,333 for 12 months (\$2,694.42 per month), .62 time, August 16, 1992 through September 30, 1992; changed to \$17,333 for 12 months (\$1,444.42 per month), .37 time, October 1, 1992 through December 31, 1992. Paid from 125-6025, AI Diagnostic, pos. 900.63, and 122-7231, Electrical Engineering-ing, pos. 701.60.

John Y. Cheung, title changed from Professor of Electrical Engineering and Computer Science to Professor of Electrical Engineering and of Computer Science; given additional title Acting Director of Computer Science; salary temporarily changed from annual rate of \$53,164 for 9 months (\$5,907.11 per month) to annual rate of \$73,552 for 12 months (\$6,129.33 per month), August 24, 1992. Paid from 122-7231, Electrical Engineering, pos. 19.60; 122-7431, Electrical Engineering Research, pos. 19.63; 122-7284, Computer Science, pos. 5.60; and 122-7330, Computer Science, pos. 5.63. Administrative stipend of \$6,129 while Interim Director of Computer Science.

Edwin G. Corr, title changed from Henry Bellmon Public Service Professor to Henry Bellmon Public Service Professor/Professor, Political Science, August 16, 1992 through May 15, 1995.

Betty J. Harris, Associate Professor of Anthropology and of Women's Studies; given additional title Director, Women's Studies; salary changed from annual rate of \$30,885 for 9 months (\$3,431.67 per month) to annual rate of \$33,385 for 9 months (\$3,709.44 per month), August 16, 1992 through May 15, 1993. Paid from 122-7202, Anthropology, pos. 13.60; 122-7402, Anthropology Research, pos. 13.63; and 122-7271, Women's Studies, pos. 1.60. Administrative stipend of \$2,500 while Director of Women's Studies.

Alexandra H. Karriker, Associate Professor of Modern Languages, Literatures, and Linguistics; given additional title Director, Film and Video Studies; salary changed from annual rate of \$37,222 for 9 months (\$4,135.78 per month) to annual rate of \$39,722 for 9 months (\$4,413.56 per month), August 16, 1992 through May 15, 1993. Paid from 122-7268, Modern Languages, Literatures, and Linguistics, pos. 18.60, and 122-7468, Modern Languages, Literatures, and Linguistics Research, pos. 18.63. Administrative stipend of \$2,500 while Director of Film and Video Studies.

Philip D. Lujan, Associate Professor of Communication; given additional title Director, Native American Studies; salary changed from annual rate of \$35,456 for 9 months (\$3,939.56 per month) to annual rate of \$37,956 for 9 months (\$4,217.33 per month), August 16, 1992 through May 15, 1993. Paid from 122-7290, Communication, pos. 20.60, and 122-7490, Communication Research, pos. 20.63. Administrative stipend of \$2,500 while Director of Native American Studies.

William Martin, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$38,478 for 12 months (\$3,206.50 per month) to annual rate of \$40,402 for 12 months (\$3,366.83 per month), July 1, 1992 through December 31, 1992. Paid from 125-8373, CIMMS Task II, pos. 905.65. Paid from grant funds; subject to availability of funds. Annual salary increase with renewal of grant.

Jerry L. Purswell, Professor of Industrial Engineering; given additional title Interim Director of Industrial Engineering, August 16, 1992 through May 15, 1993.

Jerome C. Weber, Regents' Professor; Professor of Human Relations, of Educational Leadership and Policy Studies, and of Health and Sport Sciences; given additional title Interim Chair of Educational Leadership and Policy Studies, August 16, 1992 through May 15, 1993.

Qin Xu, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies; given additional title Adjunct Associate Professor of Meteorology, without additional remuneration, July 1, 1992 through June 30, 1993.

Resignations and/or Terminations:

Robert M. Pennington, Assistant Professor of Journalism and Mass Communication, August 15, 1992.

Tai-Ching Tuan, Assistant Professor of Computer Science, December 31, 1992.

Joseph B. Walther, Assistant Professor of Communication, August 15, 1992.

Retirements:

Wayne Crouse, Professor of Music, May 15, 1993; named Professor Emeritus of Music.

Hugh Jeffers, Associate Professor of Educational Leadership and Policy Studies, August 10, 1992; named Professor Emeritus of Educational Leadership and Policy Studies.

Health Sciences Center:

Leaves of Absence:

Sabbatical Leaves of Absence:

E. Randy Eichner, Professor of Medicine, sabbatical leave of absence with full pay, April 1, 1993 through September 30, 1993. To do research and write.

Richard T. Glass, Professor of Oral Pathology, sabbatical leave of absence with full pay, January 1, 1993 to July 1, 1993. To do research.

Leaves of Absence Without Pay:

Jon C. Calvert, Professor of Family Practice, Tulsa, leave of absence without pay, August 15, 1992 through June 30, 1993.

Martha A. McKnight, Assistant Professor of Psychiatry and Behavioral Sciences, leave of absence without pay, July 1, 1992 through December 31, 1992.

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Cheryl McNeil, Clinical Associate Professor of Pediatrics, leave of absence without pay, October 1, 1992 through March 31, 1993.

Betty Pfefferbaum, Professor of Pediatrics and Adjunct Professor of Psychiatry and Behavioral Sciences, leave of absence without pay, July 1, 1992 through June 30, 1993.

Appointments or Reappointments:

Vivian Valdmanis, Ph.D., Visiting Assistant Professor of Health Administration and Policy, annual rate of \$44,000 for 12 months (\$4,888.89 per month), September 1, 1992 through May 31, 1993. Paid from 25029360, Health Administration and Policy.

Steven R. Orwig, M.D., reappointed Assistant Professor of Medicine, salary remains at annual rate of \$83,502 for 12 months (\$6,958.50 per month), July 1, 1992 through June 30, 1993. Paid from VA Medical Center. Omitted from budget.

Emmanuel Shan Onaivi, M.D., Assistant Professor of Obstetrics and Gynecology, annual rate of \$42,000 for 12 months (\$3,500.00 per month), October 1, 1992 through June 30, 1993. Paid from A0000773, Ob-Gyn Maternal Fetal Medicine.

Sandra Leigh Arnold, Adjunct Assistant Professor of Physical Therapy, annual rate of \$22,500 for 12 months (\$1,875.00 per month), .50 time, August 17, 1992 through June 30, 1993. Paid from C4321001, Contract to provide child abuse services.

Harold S. Krueger, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$36,398 for 12 months (\$3,033.20 per month), .50 time, August 1, 1992 through June 30, 1993. Paid from VA Medical Center.

Stephanie D. Jones, Clinical Instructor in Dental Hygiene, \$1,004.28 per month (total of \$9,038), .40 time, August 15, 1992 through May 15, 1993. Paid from 27049330, Oral Biology.

Mary M. Lane, Ph.D., Instructor in Surgery, annual rate of \$47,000 for 12 months (\$3,916.67 per month), September 1, 1992 through June 30, 1993. Paid from A0000682, PPP Surgery (Thoracic Surgery).

<u>NAME AND TITLE(S)</u>	<u>ANNUAL FTE INCOME POTENTIAL</u>	<u>ANNUAL GUARANTEED BASE SALARY</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>
APPOINTMENTS:				
Susan Sirmans, Assistant Professor of Pharmacy	\$75,000	\$50,000 (\$4,166.71 per month)	\$25,000	9-15-92 thru 6-30-93
Tamara E. Varga, Adjunct Assistant Professor of Physical Therapy	\$54,000	\$44,000 (\$3,666.67 per month)	\$10,000	8-24-92 thru 6-30-93

October 15, 1992

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Changes:

Robert Beasley, title changed from Associate Professor to Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$58,036 for 12 months (\$4,836.38 per month) to without remuneration, August 31, 1992 through June 30, 1993.

Shantharam Darbe, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$51,384 for 12 months (\$4,282.00 per month), .50 time, to without remuneration, July 2, 1992 through June 30, 1993.

Ana M. Gutierrez, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$10,500 for 12 months (\$875.00 per month), .15 time, August 1, 1992 through June 30, 1993. Paid from A0008091, PPP Psychiatry Dean Fund Supplement.

Claudia Hampton, Assistant Professor of Pharmacy, salary changed from annual rate of \$42,235 for 12 months (\$3,519.55 per month) to annual rate of \$47,000 for 12 months (\$3,916.66 per month), July 1, 1992 through June 30, 1993. Paid from 3030-7, Pharmacy Practice Section, and C4390804, CR- Provide 50% two Clinical Pharmacists. Omitted from budget in error.

David W. Kent, Associate Professor of Orthopaedic Surgery and Rehabilitation; given additional title Clinical Assistant Professor of Psychiatry and Behavioral Sciences, September 1, 1992.

Emily McLean, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$35,328 for 12 months (\$2,944.00 per month), .50 time, October 1, 1992 through June 30, 1993. Paid from VA Medical Center.

Harold G. Muchmore, Professor Emeritus of Medicine, salary changed from annual rate of \$18,000 for 12 months (\$1,500.00 per month), .25 time, to without remuneration, July 31, 1992.

Oscar Parsons, George Lynn Cross Research Professor Emeritus of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$10,825 for 12 months (\$902.08 per month), .19 time, to annual rate of \$7,986 for 12 months (\$665.50 per month), .14 time, August 1, 1992 through June 30, 1993. Paid from C1142401, Monocyte-Specific Chemoattractant from Human.

David W. Tuggle, title corrected from Professor to Associate Professor of Surgery, July 1, 1992. Error made on promotion list that was approved by the Regents.

Robert Wienecke, Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$9,000 for 12 months (\$750.00 per month), .10 time, August 1, 1992 through June 30, 1993. Paid from A0008091, PPP Psychiatry Dean Fund Supplement.

Joe G. Wood, Professor and Chair of Anatomical Sciences; given additional title Director, Center for Neurosciences, July 1, 1992.

Robert Xu, Visiting Professor of Physiology, salary changed from annual rate of \$18,000 for 12 months (\$1,500.00 per month), .50 time, to annual rate of \$23,400 for 12 months (\$1,950.00 per month), .65 time, September 1, 1992 through December 31, 1992. Paid from D8100700, Supplement Dr. Hinshaw's Research.

Resignations and/or Terminations:

S. Marie Harvey, Professor and Chair of Health Promotion Sciences, January 1, 1993

Alice G. Ransom, Instructor in Pediatrics, June 30, 1992 (with accrued vacation through July 20, 1992).

Vlasta Zemba-Palko, Assistant Professor of Pathology, July 1, 1992.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Brawner moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Brawner. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

President Van Horn reported the deaths of the following:

Ivar V. Ivask, Professor Emeritus of Modern Languages, Literatures, and Linguistics, and Editor Emeritus of World Literature Today, on September 23, 1992

Lois Ann Pfiester, Professor of Botany and Microbiology, on September 28, 1992

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

Leave of Absence:

Robert C. Mayfield, Staff Physician, Goddard Health Center, sick leave of absence without pay, October 22, 1992 through January 20, 1993.

Appointments or Reappointments:

Leeroy Bridges, Marketing and Public Relations Specialist, Political Communication Center, annual rate of \$20,000 for 12 months (\$1,666.70 per month), .50 time, September 1, 1992 through June 30, 1993. Professional Staff. Paid from 127-9126, Political Communication, pos. 701.65.

Michael A. Price, Project Director, Oklahoma Research Center for Continuing Professional and Higher Education, annual rate of \$45,000 for 12 months (\$3,750.00 per month), September 1, 1992 through December 31, 1994. Professional Staff. Paid from 125-6258, Oklahoma Research Center for Continuing Professional and Higher Education, pos. 905.63.

Thomas W. Thurston, Staff Physician, Goddard Health Center, annual rate of \$15,000 for 12 months (\$1,250.00 per month), .25 time, September 16, 1992. Professional Staff. Paid from 147-9107, Goddard Health Center, pos. 107.65.

C. Ted Wooten, reappointed Assistant Director, Fracturing Fluid Characterization Facility, School of Petroleum and Geological Engineering, salary remains at annual rate of \$85,000 for 12 months (\$7,083.33 per month), September 1, 1992 through December 31, 1992. Administrative Staff. Paid from 125-5866, Fracturing Fluid Characterization Facility 1992, pos. 905.65. Paid from grant funds; subject to availability of funds.

Changes:

Hugh E. Harris, Interim Assistant Vice Provost for Continuing Education and Director, Independent Study, Continuing Education and Public Service, salary temporarily changed from annual rate of \$52,876 for 12 months (\$4,406.33 per month) to annual rate of \$58,876 for 12 months (\$4,906.33 per month), July 1, 1992. Paid an additional \$500.00 per month until new Assistant Vice Provost is hired. Will revert to FY93 base salary when that takes place.

*John F. Ross, Senior Contract Coordinator, Continuing Education and Public Service, salary changed from annual rate of \$40,732 for 12 months (\$3,394.33 per month) to annual rate of \$41,632 for 12 months (\$3,469.33 per month), July 1, 1992 through June 30, 1993. Paid from 125-8255, Postal Contract, pos. 205.65. Annual salary increase with renewal of grant.

*Hai T. Tran, Program Director, Bilingual Education Multifunctional Resource Center, Continuing Education and Public Service, salary changed from annual rate of \$47,760 for 12 months (\$3,980.00 per month) to annual rate of \$48,760 for 12 months (\$4,063.00 per month), July 1, 1992 through September 30, 1992. Paid from 125-8145, Bilingual 1990, pos. 905.65. Annual salary increase with renewal of grant.

Michael S. Treps, title changed from Director of Sports Information to Special Assistant to the Director of Athletics, Athletic Department, July 1, 1992. Managerial Staff.

Health Sciences Center:

Appointments or Reappointments:

Fredy Sussman, Senior Systems Analyst, Research and Education Computing, annual rate of \$48,000 for 12 months (\$4,000.00 per month), September 15, 1992. Professional Staff. Paid from 38169, Research and Education Service Unit.

Change:

Charles M. York, Director of Site Support; title Interim Director of Operations, deleted, September 21, 1992.

Resignation:

Woodrow Moore, Marketing Coordinator, Department of Family Medicine, August 31, 1992.

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Brawner. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

October 15, 1992

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DEAN OF THE COLLEGE OF ARTS AND SCIENCES

Regent Blankenship moved approval of the appointment of David A. Young as Dean of the College of Arts and Sciences at an annual salary of \$92,500 for 12 months, effective October 16, 1992. Dr. Young will retain the title Professor of Botany and Microbiology with tenure. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, Brawner, and Hall. The Chair declared the motion unanimously approved.

LITIGATION

No action was necessary as a result of the discussion in executive session of pending litigation.

There being no further business, the meeting adjourned at 11:58 a.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

The University of Oklahoma
Statement of Revenues and Expenditures
All Funds, All Campuses
For the Period Ending August 31, 1992
Fiscal Year Norm = 16.67%

	Original Annual Budget	Current Revised Annual Budget	Percent of Total	Current Y-T-D Actual	Percent of Current Budget	Previous YTD Actual	Percent of Previous Year Current Budget
Revenue:							
State Appropriations	\$153,830,880	\$153,830,880	32.1%	\$25,882,718	16.8%	\$25,242,642	16.8%
Student Tuition and Fees	38,054,707	38,054,707	7.9%	20,057,242	52.7%	19,217,059	50.5%
Federal Grants and Contracts	62,950,884	65,295,231	13.6%	12,266,798	18.8%	11,416,072	17.8%
State and Local Grants and Contracts	23,059,667	23,435,867	4.9%	3,903,598	16.7%	3,288,779	16.1%
Private Gifts, Grants and Contracts	31,010,489	31,701,989	6.6%	4,288,242	13.5%	4,629,975	16.3%
Endowment Income	1,228,477	1,322,054	0.3%	764,389	57.8%	124,282	11.5%
Sales & Services of Educational Activities	4,410,454	4,410,454	0.9%	412,124	9.3%	462,269	10.0%
Auxiliary Enterprises	52,490,661	52,490,661	11.0%	5,172,172	9.9%	5,543,665	10.6%
External Service Units	8,791,754	8,791,754	1.8%	733,388	8.3%	1,840,400	16.9%
Professional Practice Plan	76,060,500	76,060,500	15.9%	11,059,294	14.5%	10,876,094	15.7%
Residency Income	5,856,000	5,856,000	1.2%	803,709	13.7%	790,287	15.3%
Other Sources	16,672,175	16,672,175	3.5%	2,702,274	16.2%	2,327,571	16.4%
Subtotal Revenue	474,416,648	477,922,272	99.7%	88,045,948	18.4%	85,759,095	18.7%
Budgeted Reserve	80,932	80,932	0.0%	80,932	100.0%	107,932	100.0%
Current Distributions from Reserve	0	1,255,518	0.3%	1,255,518	100.0%	1,931,719	49.6%
Total Revenue	474,497,580	479,258,722	100.0%	89,382,398	18.7%	87,798,746	19.0%
Expenditures:							
Faculty Salaries	82,231,138	82,228,423	17.2%	10,494,935	12.8%	9,632,952	12.3%
Professional Salaries	91,880,919	93,433,970	19.6%	14,972,842	16.0%	14,965,949	17.0%
Hourly Staff Salaries	46,745,760	47,213,202	9.9%	8,700,321	18.4%	8,891,181	18.8%
Associated Fringe Benefits	47,730,047	48,033,526	10.1%	7,171,018	14.9%	6,703,038	15.0%
Prof. Practice Salary Supplements	28,000,000	28,000,000	5.9%	4,241,761	15.2%	3,560,750	14.1%
Supplies and Materials	22,565,314	22,915,150	4.8%	3,120,754	13.6%	3,525,147	17.4%
Library Books and Periodicals	4,157,478	4,307,345	0.9%	862,300	20.0%	1,256,568	29.1%
Equipment	17,123,769	17,701,618	3.7%	2,316,088	13.1%	2,968,141	16.5%
Travel	8,636,634	8,819,931	1.9%	1,184,352	13.4%	1,330,268	15.8%
Communication	6,498,723	6,498,396	1.4%	1,060,730	16.3%	912,340	15.3%
Utilities	15,931,885	15,932,291	3.3%	2,522,687	15.8%	2,692,306	17.1%
Computing Supplies and Equipment	10,340,698	10,667,199	2.2%	2,158,122	20.2%	1,620,128	15.8%
Maint. & Repair of Buildings & Grounds	11,306,694	11,306,694	2.4%	2,261,624	20.0%	2,208,723	24.0%
Professional and Technical Fees	9,466,111	9,585,515	2.0%	1,573,063	16.4%	1,504,287	18.3%
Contractual & Related Current Expenses	31,198,812	31,282,203	6.6%	5,919,290	18.9%	6,169,590	15.4%
Scholarships and Fellowships	12,791,995	12,812,995	2.7%	4,449,760	34.7%	3,753,259	30.3%
Merchandise Purchased for Resale	8,413,950	8,413,950	1.8%	1,136,385	13.5%	1,176,431	14.7%
Debt Service	1,629,544	1,629,544	0.3%	262,256	16.1%	288,090	18.1%
Indirect Cost Recovery	10,290,699	10,825,783	2.3%	1,792,578	16.6%	1,720,874	17.6%
Premiums-Property/Liability Insurance	3,612,685	3,612,685	0.8%	501,642	13.9%	315,934	9.7%
Patient Refunds	0	0	0.0%	0	0.0%	0	0.0%
Laboratory Testing	0	0	0.0%	0	0.0%	0	0.0%
Membership/Registration Fees	1,701,364	1,701,364	0.4%	248,274	14.6%	270,428	18.2%
Total Expenditures	472,254,219	476,921,784	100.0%	76,950,782	16.1%	75,466,384	16.4%
Current Revenues over/(under) Expenditures	2,243,361	2,336,938		12,431,616		12,332,362	
Internal Service Units	63,175,988	63,175,988	100.0%	10,336,750	16.4%	11,546,028	13.6%

The University of Oklahoma
Summary of Reserves
For the Period Ending August 31, 1992

Schedule II

GENERAL UNIVERSITY RESERVES

DEFINITION OF RESERVES: *That portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses, projected to year end. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.*

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
UNALLOCATED GENERAL UNIVERSITY RESERVES			
Norman Campus	\$3,318,327	\$0	\$3,318,327
Health Sciences Center	0	1,012,564	1,012,564
Law Center	400,000	0	400,000
Oklahoma Geological Survey	100,000	0	100,000
TOTAL GENERAL UNIVERSITY	<u>3,818,327</u>	<u>1,012,564</u>	<u>4,830,891</u>
GRANTS AND CONTRACTS INDIRECT COST REIMBURSEMENT	<u>0</u>	<u>638,447</u>	<u>638,447</u> (1)
AGENCY SPECIAL (Unrestricted Interest Income)	<u>200,880</u>	<u>1,880,371</u>	<u>2,081,251</u> (2)
REVENUE BOND RESERVES IN EXCESS OF REQUIRED AMOUNTS			
Utility System	225,687	755,877	981,564
Organized Group Housing	753	0	753
Student Facilities	69,550	0	69,550
Stadium System	651,115	0	651,115
TOTAL REVENUE BOND RESERVES	<u>947,105</u>	<u>755,877</u>	<u>1,702,982</u> (3)
SECTION 13/NEW COLLEGE	<u>483,762</u>	<u>0</u>	<u>483,762</u>
TOTAL RESERVES	<u><u>\$5,450,074</u></u>	<u><u>\$4,287,259</u></u>	<u><u>\$9,737,333</u></u>

(1) Net of working capital requirements of \$4,400,619 for the Norman Campus Sponsored Programs, and \$3,300,000 for the Health Sciences Center Sponsored Programs.

(2) Amount which can be invested for general institutional purposes for the University. The interest earnings are used for general institutional purposes.

(3) Amount which is invested for the benefit of each individual bond system.

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
AUXILIARY ENTERPRISES			
Contingency Reserves	\$3,240,270	\$600	\$3,240,870
Renewals & Replacements	3,155,170	20,769	3,175,939
Capital Improvements	6,070,710	0	6,070,710
Debt Service (Required Reserve at Trustee Bank)	7,792,141	0	7,792,141
Total Auxiliary Enterprises	<u>20,258,291</u>	<u>21,369</u>	<u>20,279,660</u>
SERVICE UNITS			
Contingency Reserves	1,610,610	729,869	2,340,479
Renewals & Replacements	1,949,081	1,051,183	3,000,264
Capital Improvements	933,303	99,815	1,033,118
Debt Service (Required Reserve at Trustee Bank)	74,617	2,153,036	2,227,653
Total Service Units	<u>4,567,611</u>	<u>4,033,903</u>	<u>8,601,514</u>
TOTAL DESIGNATED RESERVES	<u><u>\$24,825,902</u></u>	<u><u>\$4,055,272</u></u>	<u><u>\$28,881,174</u></u>

**Statement of Plant Funds
All Funds, All Campuses**

For the Period Ending August 31, 1992

<u>Funding Source</u>	<u>Project Budget</u>	<u>Allotment This Year</u>	<u>Allotment To Date</u>	<u>Expenditures This Year</u>	<u>Expenditures To Date</u>	<u>Allotment Balance</u>
State Appropriations	\$26,868,860	\$0	\$19,800,860	\$951	\$19,795,524	\$5,336
Federal Grants and Contracts	2,582,100	0	1,739,000	27,505	832,971	906,029
State Grants and Contracts	0	0	0	0	0	0
Private Gifts, Grants and Contracts	22,730,782	0	22,330,782	47,571	22,052,465	278,317
Section 13/New College	16,003,284	1,048,866	10,945,138	452,510	8,622,118	2,323,020
Other Income – Bonds	505,000	0	395,000	0	385,074	9,926
Auxiliaries	159,928	0	156,528	32,998	116,903	39,625
Total	\$68,849,954	\$1,048,866	\$55,367,308	\$561,535	\$51,805,055	\$3,562,253