

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA
May 12-13, 2005**

MINUTES

Regular meeting held on March 22-23, 2005

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THE UNIVERSITY OF OKLAHOMA

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
May 12-13, 2005**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Scholars Room of the Oklahoma Memorial Union on the campus of The University of Oklahoma in Norman, Oklahoma, on Thursday, May 12, 2005 at 3:00 p.m.

The following Regents were present: Regent Christy Everest, Chairman of the Board, presiding; Regents Paul D. Austin, Tom Clark, Jon R. Stuart, A. Max Weitzenhoffer, Larry R. Wade and John M. Bell.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Senior Vice President and Provost—Norman Campus Nancy L. Mergler; Dr. Joseph J. Ferretti, Senior Vice President and Provost, HSC; Vice Presidents Dr. Dewayne Andrews, Catherine Bishop, Nicholas Hathaway, Clarke Stroud, Dr. T. H. Lee Williams and Kenneth Rowe; Brad Avery, Director of Internal Auditing; Joseph Harroz, Jr., General Counsel; Joe Castiglione, Director of Athletics; and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Cindy Ross, President of the University; and Vice President Dr. Gary Buckley.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University; and Vice Presidents Tom Volturo and Richard Boyd.

Notice of the time, date and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:00 p.m. on May 11, both as required by 25 O.S. 1981, Section 301-314.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Regent Everest stated it was a privilege to be serve in her first meeting as chairman and welcomed the newest Regent, Dr. John Bell of Norman.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren joined in welcoming Regent Bell, adding that not only is he a graduate of OU, but he is a graduate twice and we are glad to have him. The President then began his report by talking about a number of OU traditions that had gone into disrepair over a number of years and have been brought back, including the publication of the *Sooner* yearbook, Homecoming celebrations, the OU class ring, and the class gift gates that appear at nearly every entrance to the University. The tradition of each graduating class giving a gift to the University to memorialize their time as students was reestablished eight years ago. The first gift to restore this tradition was the bronze

University seal on the Stuart Landing in the Oklahoma Memorial Union; followed by the restoration of the Spoonholder on the North Oval; the restoration of the reflecting pool in front of the stadium; the replica of the statue that tops the State Capitol Dome, the *Guardian* by Kelley Haney; the fountain outside the Oklahoma Memorial Union; the OU Chant garden on the corner of Elm and Lindsey; and last year, the flag plaza next to the memorial for those who have given their lives in military service. He then introduced Jean Lopez and Pauline Sein to announce the details of the 2005 class gift. Jean and Pauline announced that the senior class gift is an historic-style standing clock that will be located at the north end of the Adams-Walker mall in the residential housing area. They were also pleased to say that all the funding for the project will come from the senior class, as opposed to past projects that were co-funded between the graduating class and a reunion class, and that the number of seniors participating continues to grow. The gift committee has shared the plans and results at an annual alumni conference and the campaign is becoming a model for other universities. President Boren concluded his report by moving to the agenda item honoring the National Championship men's gymnastics team.

RESOLUTION HONORING MEN'S GYMNASTICS

RESOLUTION

WHEREAS, the 2005 University of Oklahoma Men's Gymnastics Team won its sixth NCAA Championship, its third in the past four years, and the 24th national title for OU athletics teams;

WHEREAS, the team won its sixth Mountain Pacific Sports Federation conference championship;

WHEREAS, the Sooners earned 11 top-eight finishes in the NCAA event finals;

WHEREAS, six members of the 2005 Men's Gymnastics Team received a program-best 13 All-America honors;

WHEREAS, Mark Williams was named National Coach of the Year by the NCAA for the third time;

WHEREAS, David Henderson was the NCAA Champion on still rings, won the conference title on the vault and was an All-American on still rings and vault;

WHEREAS, Jamie Henderson won the conference title on pommel horse, and was named an All-American on still rings;

WHEREAS, Jonathan Horton won the conference title on still rings, and was named All-American in the all-around and on the floor exercise, vault, still rings and high bar;

WHEREAS, Josh Gore finished third nationally on the pommel horse, was conference runner-up on parallel bars and was named an All-American on pommel horse and parallel bars;

WHEREAS, Gore also received the OU Athletic Department Conference Medal Award for making the most outstanding record in athletics and scholarship and received the OU Athletics Director's Leadership Award for demonstrating extraordinary leadership in representing the University of Oklahoma and his team;

WHEREAS, Taqiy Abdullah-Simmons was named an All-American in the all-around and on parallel bars and Jacob Messina was named an All-American on floor exercise;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma express profound appreciation to Coach Mark Williams and the 2005 OU Men's Gymnastics Team for the excitement and pride they brought to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University of Oklahoma and added to its tradition of excellence.

President Boren recommended the Board of Regents approve the above resolution.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

Coach Mark Williams and members of the team were present to be recognized.

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

The Oklahoma State Regents for Higher Education have requested that each institution in the State system submit in May each year an update of the Campus Master Plan of Capital Improvement Projects. Following approval by the State Regents at their June meeting, the Campus Master Plan will be submitted to the State Long-Range Capital Planning Commission as required by statute. The Commission is charged with the responsibility of preparing a five-year State Capital Plan which is submitted in December of each year to the Governor, Speaker of the House of Representatives and President Pro-Tempore of the Senate.

The development of the Capital Improvement Plan for the Norman, Oklahoma City and Tulsa campuses has been completed following a review of current capital needs by executive officers. Provided for consideration and approval by the Board were prioritized project lists for each campus along with project descriptions providing additional information about each of the projects included in the Plan, included herein as Exhibit A. The projects for each campus are prioritized in groups as follows:

- I. Highest-priority projects for which State funding is requested;
- II. Projects that currently are in planning, design or are under construction and for which funding has been identified in full or in part; and
- III. High-priority projects, funding currently not available.

President Boren recommended the Board of Regents approve the revised Campus Master Plan of Capital Improvement Projects for the Norman, Oklahoma City and Tulsa campuses of the University.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

NEW POST-BACCALAUREATE PROFESSIONAL MASTERS OF SCIENCE IN NURSING DEGREE PROGRAM IN CLINICAL NURSE LEADERSHIP

The proposed Clinical Nurse Leader (CNL) program, a post baccalaureate professional Masters of Science in Nursing degree, will articulate well with the existing graduate curriculum. The CNL program, with significant emphasis on clinical team management and leadership, shares the curriculum core and science core with the existing graduate program. This professional program then branches out from the existing graduate program with an intensive focus on nursing leadership, care environment management, and clinical outcomes management. The admission, retention, and graduation standards will be equal to those of the existing graduate nursing program.

The CNL role functions include advocate, member of a profession, team manager, information manager, systems analyst/risk anticipator, clinician, outcomes manager, and educator. The CNL program role differs from that of the existing Clinical Nurse Specialist (CNS) role curriculum tracks in that the CNL is prepared at the master's degree level as a generalist, whereas the CNS is an advanced practice nurse prepared in a clinical specialty at the master's or post-masters level. Also, the CNL functions as a generalist providing and managing care at the point of care to patients, individuals, families and communities, whereas the CNS functions as an expert clinician in a particular specialty or subspecialty of nursing practice. Still another major difference lies in the fact that the CNL is responsible for the delegation and oversight of care delivery by other staff on a daily basis, whereas the CNS serves as a mentor to other nursing professionals to advance the practice of nurses and nursing.

Employer demand has been demonstrated by the enthusiastic response from the Vice-Presidents for Nursing and Nursing Directors who have participated in a pilot project to examine the feasibility of the CNL role in Oklahoma. These leaders clearly see how the establishment of such a role could increase the quality of care at the point of care. This program of study has been developed in concert with four clinical partners in Oklahoma City, Lawton and Tulsa.

Since a significant number of courses within the CNL curriculum are shared with the existing graduate program and the administrative infrastructure for the admission, enrollment, monitoring and certification of the students is in place in the College, no additional resources will be required.

President Boren recommended the Board of Regents approve a request to the Oklahoma State Regents for Higher Education to establish a new Post Baccalaureate Professional Masters of Science in Nursing Degree Program in Clinical Nurse Leadership.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ADULT NURSE PRACTITIONER SPECIALTY WITHIN THE EXISTING COLLEGE OF NURSING MS DEGREE PROGRAM

The proposed Adult Nurse Practitioner (ANP) will be a specialty within the existing Nursing Practitioner Track MS degree program in the College of Nursing. Currently there are four MS tracks in the College of Nursing: Nursing Education, Administration/Management, Clinical Nurse Specialist, and Nurse Practitioner. Within the Nurse Practitioner track, there are two existing specialties (Family and Pediatric) and two proposed specialties (Adult and Neonatal). The College of Nursing was awarded a three-year training grant as of July 1, 2004 for \$758,000 from the Health Resources and Services Administration, Bureau of Health

Professionals, Division of Nursing, to develop, implement and evaluate the ANP specialty, in addition to other grant objectives. Deborah Booton-Hiser, Ph.D., ARNP, is the Project Director for this grant, as well as the Director of the Nurse Practitioner Program.

With the aging population in Oklahoma, and the escalating morbidity and mortality that could be reduced either through interventions targeted at modifiable risk factors or access to care, educating nurse practitioners with expertise in care of the adults is critical. There is only one Gerontology NP and 16 Adult NPs in Oklahoma. Employment opportunities are increasing in specialty practices that provide care for adults, such as urology, nephrology, cardiology, pulmonology, oncology, etc. More Family NPs secure employment in specialty practices than in family practice.

The ANP MS students would take the OU College of Nursing existing core courses (12 credit hours), the existing science core courses (nine credit hours), existing core primary care nurse practitioner courses (six credit hours) and the ANP courses (21 credit hours) for a total of 48 credit hours. The specific courses required for the ANP are currently under development. As the courses are developed, select content will be developed in modules by multidisciplinary faculty and experts from various settings for on-line delivery, therefore other disciplines/agencies could utilize these modules for the education of others. No other related changes are anticipated for the ANP specialty for the next two years.

The first cohort of eight ANP students has been identified from current students and currently is taking the necessary core courses. It is anticipated that they would complete the ANP May 2007. The first ANP courses will be offered Fall semester 2005. The next cohort of ten ANP students will begin ANP courses Fall 2007, graduating May 2009. Enrollment estimates were derived by faculty resources supported through the training grant as well as need and interest surveys.

President Boren recommended the Board of Regents approve a request to the Oklahoma State Regents for Higher Education to establish an Adult Nurse Practitioner Specialty within the existing Nursing Practitioner Track in the College of Nursing MS degree program.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

NEONATAL NURSE PRACTITIONER SPECIALTY WITHIN THE EXISTING COLLEGE OF NURSING MS DEGREE PROGRAM

The development and implementation of a Neonatal Nurse Practitioner (NNP) specialty at The University of Oklahoma College of Nursing (OUCN) reflects a commitment to address critical health care needs by educating nurses to meet these needs. This specialty will be offered under the existing Nurse Practitioner Track of the MS Program in the College of Nursing. Currently there are four MS tracks in the College of Nursing: Nursing Education, Administration/Management, Clinical Nurse Specialist, and Nurse Practitioner. Within the Nurse Practitioner track, there are two existing specialties (Family and Pediatric) and two proposed specialties (Adult and Neonatal). The need for highly qualified NNPs is critical in Oklahoma and across the Nation. More neonates are born viable, yet extremely fragile, thus requiring a cadre of highly educated and trained advanced practice nurses to meet the needs of these infants.

The NNP is a registered nurse (RN) with a graduate degree in nursing and a concentration in advanced practice neonatal nursing, which includes both didactic and clinical components. Included in didactic and clinical courses is advanced knowledge in nursing theory,

research, physical and psychosocial assessment, appropriate interventions, case management, and care coordination. The NNP is a clinically competent and expert practitioner who applies an expanded range of practice, theory, and research-based therapeutics in caring for infants and their families.

In Oklahoma there is an immediate need of 20 to 25 NNPs and about 12 new NNPs annually to replace those that are leaving their positions. This shortage is a direct relationship to the lack of NNP education in Oklahoma. Representatives of various hospitals have contacted the College of Nursing regarding their profound need for NNPs. Additionally, neonatologists from the College of Medicine have echoed the need for this advanced practice nursing specialty. In April 2004, a survey of interest in the NNP master's degree program at OUCN resulted in 29 nurse respondents from four employers. Interest was indicated by 89.7% (n=26) with 96% (n=25) of those indicating high interest. Finally, there have been about 65 inquires/indications of interest in the last few months on the OUCN Website, allnursingschools.com for NNP education.

The NNP MS students would take the OUCN existing core courses (12 credit hours) and the NNP courses (37 credit hours) for a total of 49 credit hours (thesis option would include four additional credit hours). The OU Health Sciences Center will enter into an agreement with Arizona State University to teach the didactic courses via video-teleconferencing and web-based instruction. Clinical courses will be taught and monitored by Oklahoma NNPs that are currently employed by OU. The curriculum meets the competencies required of NNPs, and graduates will be eligible to sit for the board certification from the American Nurses Credentialing Center.

President Boren recommended the Board of Regents approve a request to the Oklahoma State Regents for Higher Education to establish a Neonatal Nurse Practitioner Specialty Track within the existing College of Nursing MS degree program.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

POST-MASTER'S CERTIFICATE PROGRAM - COLLEGE OF NURSING

The Post-Master's (PM) Certificate Program reflects a growing trend in nursing. Nurses who have received their master's degree (MS) in one nursing area are increasingly interested in adding another area of expertise to their credentials or in making changes in their professional focus. The PM certificate option allows those with an MS in Nursing to obtain a different nursing focus without retaking select coursework traditionally found in all MS in nursing plans of study. This is particularly important in relation to the preparation of nursing faculty. Currently, the shortage of qualified nursing faculty is increasing at an alarming rate. An expanded PM Certificate Program would help substantially to stem the shortage of nursing faculty, as well as providing opportunities for nurses who seek advanced practice education. Finally, with more hospitals seeking magnet status, there are an increasing number of nurses seeking additional education in management/administration.

Since 1997, the College of Nursing has had an approved Post-Master's Certificate Program in the Nurse Practitioner track. The proposal is to expand the Post Master's Certificate program to add the other three MS tracks within the College of Nursing – Nursing Education, Administration/Management, Clinical Nurse Specialist, as well as the specialties of Pediatric Nurse Practitioner, Family Nurse Practitioner, Neonatal Nurse Practitioner, and Adult Nurse Practitioner.

All of the courses required for the post-masters tracks and specialty areas are part of existing MS course work for those seeking an MS in Nursing. The PM Certificate students will be blended in with the MS in Nursing students; therefore these options will not require the creation of new courses, the addition of new faculty or administration. Courses will be offered on the same schedule currently available, and all students admitted into the program will meet the same admission requirements as degree-seeking students.

President Boren recommended the Board of Regents approve a request to the Oklahoma State Regents for Higher Education to modify and expand the existing Post-Master's Certificate Program in the College of Nursing.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS - HSC

The University of Oklahoma Health Sciences Center (OUHSC) receives revenue from a variety of sources. One such source is third-party vendors who pay the University in return for providing professional services. The following is a list of contracts with outside vendors for professional services performed by OUHSC faculty:

New - Oklahoma Medical Research Foundation

OUHSC will provide research support and perform carotid sonography studies that will generate data. OUHSC will provide suitable ultrasound equipment and competent vascular sonography personnel. Agreement received February 22, 2005, and fully executed on March 23, 2005.

New - SSM Health Care of Oklahoma, Inc.

OUHSC will provide attending psychiatrists to provide care to patients admitted to the geropsychiatry unit. Supervision of medical students, residents, and fellows from OUHSC will also be provided. Agreement received March 21, 2005, and the agreement is currently being negotiated.

Renewal – HCA Health Services of Oklahoma, Inc.

OUHSC will continue to provide services of Certified Registered Nurse Assistants for Anesthesia only. Same amount as previous agreement. Agreement received February 9, 2005. Agreement fully executed on March 21, 2005.

President Boren recommended the Board of Regents approve the professional service agreements for The University of Oklahoma Health Sciences Center as listed.

New –	Oklahoma Medical Research Foundation	\$160,000
	College of Medicine/Dept of Radiologic Technology	
	Term of Agreement 03/01/05 to 02/28/09	
	Professional Service Agreement	

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New – SSM Health Care of Oklahoma Inc. \$152,000
dba St. Michael
College of Medicine/Dept of Psychiatry and Behavioral Sciences
Term of Agreement 05/01/05 to 06/3/06
Professional Service Agreement

Renewal – HCA Health Services of Oklahoma, Inc \$1,504,240
dba OU Medical Center
College of Medicine/Department of Anesthesiology
Term of Agreement 02/01/05 to 01/31/06
Professional Service Agreement

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

COMPREHENSIVE CANCER CENTER REVENUE BONDS - HSC

In May 2004, House Bill 2660 was enacted, ordering a legislative referendum related to taxes on cigarettes and tobacco products. In November 2004, State Question 713 was approved by a vote of the people, creating a dedicated revenue source for the purpose of paying debt service obligations for construction of a comprehensive cancer center at The University of Oklahoma Health Sciences Center. Concurrent Resolution No. 80 authorizing the issuance of revenue bonds to construct a comprehensive cancer center was adopted by the State Senate on May 25, 2004 and the House of Representatives on May 28, 2004.

In cooperation with the State Bond Advisor, the University's administration will proceed to solicit and secure Bond Counsel and Financial Advisor services in support of the issuance of the debt anticipated by the above actions.

Preparation of the disclosure statement will be coordinated by the Financial Advisor with direction and input from the University's administration, Bond Counsel, and the State Bond Advisor (i.e. the financing team). The disclosure statement will be submitted to the appropriate oversight organizations for review, approval and rating, and will be used by the financing team to determine an appropriate plan of financing the project. Due to the complexity of issuing debt, the plan of financing may recommend that an underwriter be selected to ensure a favorable negotiated, as opposed to competitive, marketing and sales effort.

In conjunction with the appointment of a Bond Counsel and Financial Advisor, the University's administration recommends it be authorized to determine an appropriate plan of financing the project and prepare and distribute the documents necessary to disclose material information for the purpose of the debt and how it will be repaid. The resulting plan of financing will be reported to the Board of Regents at the first convenient meeting.

The tobacco taxes generated pursuant to House Bill 2660 are expected to generate sufficient long-term cash flows to fund required debt service and maintain prudent debt service coverage. A State Treasury revolving fund designated as the Comprehensive Cancer Center Debt Service Revolving Fund has been established to receive collections of apportioned taxes on sales of cigarettes and tobacco products. Effective January 1, 2005, taxes collected are being placed to the credit of the fund. All monies accruing to the credit of the fund are for the purpose of servicing debt obligations incurred by the University to construct a comprehensive cancer center and should be sufficient to:

- (1) Pay principal of and interest on Bonds;
- (2) Enable the pledged revenues each year to equal at least 125% of the required debt service on any outstanding bonds payable; and,
- (3) Maintain any reserve requirements for the Reserve Account securing any bonds payable.

President Boren recommended the Board of Regents:

- I. Authorize and approve the issuance and sale of its Board of Regents of The University of Oklahoma Health Sciences Center Revenue Bonds or other evidences of indebtedness (the "Bonds") in an approximate amount not to exceed \$75,000,000 to fund the comprehensive cancer center project, capitalized interest, required reserves, and normal costs of issuance, and ratify all action taken regarding the competitive or negotiated sale of the Bonds, Notes or Loans;
- II. Authorize and adopt the Resolution authorizing the sale and issuance of the Bonds, Notes or Loans, and authorize the form of the financing documents related thereto, including, but not limited to, a Trust Agreement, Notice of Sale and Official Statement;
- III. Approve and authorize the award of the sale of the Bonds, Notes or Loans on either a competitive or negotiated basis, based upon final determination of the financing team and as approved by the State Bond Advisor and as determined to be in the best financial interest of The University of Oklahoma Health Sciences Center, and authorize the Vice President for Administrative Affairs and the Associate Vice President for Administrative Affairs and Controller of The University of Oklahoma Health Sciences Center to do all things necessary to consummate the transaction contemplated herein including, but not limited to, execution and delivery of any and all closing documents;
- IV. Authorize the Chairman, Vice-Chairman and Executive Secretary of the Board of Regents of The University of Oklahoma to execute and deliver all necessary financing documents and related closing documents required by Bond Counsel;
- V. Authorize the officers of The University of Oklahoma Health Sciences Center to execute any closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein; and,
- VI. Recognize and acknowledge that the University may fund certain costs of the above project prior to receipt of Bond, Note or Loan proceeds from its other operating funds and, to the extent the University utilizes its other operating funds for said purposes, it is intended that proceeds of the Bonds, Notes or Loans will be utilized to reimburse the University.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

FURNITURE FOR THE STANTON L. YOUNG BIOMEDICAL RESEARCH BUILDING - HSC

Furniture is required for installation in the Stanton L. Young Biomedical Research Center (BRC) Phase II construction project expected to be complete after July 1, 2005. The BRC building, located on the Health Sciences Center Campus at 975 N.E. 10th Street in Oklahoma City, will have 127,735 gross square feet of research laboratories and support spaces for cancer and genetics research.

Necessary furniture for research and office space includes: 28 conference tables; 100 conference room chairs; 50 desk systems; 24 lateral files; 5 vivarium tables; 189 lab and vivarium stools; 274 lab and vivarium chairs; 85 bookcases; and, several podiums, wastebaskets, tack boards and recycle containers.

In response to a competitive solicitation, the following firms responded:

Scott Rice	Oklahoma City
Bill Warren	Oklahoma City
Workplace Resource of OKC	Oklahoma City
Copelins Business Interiors	Norman
Southwestern Stationers, Inc.	Oklahoma City
Spaces/Knoll	Oklahoma City

The evaluation committee comprised the following individuals:

Harley Campbell, Campus Architect, A&E Services
 Les Ellason, Construction Administrator, A&E Services
 Daphne Hennesey, Administrative Coordinator, Facilities Management
 Jim Henthorn, Director, Flow Cytometry/Cell Sorting
 Joy Summers-Able, Head of Library Computing (Independent Evaluator)
 Lynn Olechnowicz, Interior Design Consultant to A&E Services
 Mark Keesee, Senior Buyer, Purchasing

The evaluation criteria were: meets specifications, quality/warranty and price.

The results of the evaluation were as follows:

	meets specifications	acceptable quality & warranty	award price
Scott Rice	yes	yes	\$343,302
Bill Warren	yes	yes	\$0
Workplace Resource of OKC	yes	yes	\$5,678
Copelins Business Interiors	yes	yes	\$69,885
Southwestern Stationers, Inc.	yes	yes	\$28,158
Spaces/Knoll	yes	yes	\$177,165

The evaluation committee recommends award to Scott Rice, of Oklahoma City, Workplace Resource of OKC, of Oklahoma City, Copelins Business Interiors, of Norman, Southwestern Stationers, Inc., of Oklahoma City, Spaces/Knoll, of Oklahoma City, the low bidders meeting specifications, as best value to the University.

Funding is identified and is available from private funding.

President Boren recommended the Board of Regents authorize the President or his designee to award contracts in the amount of \$343,302, to Scott Rice, of Oklahoma City, and in the amount of \$5,678, to Workplace Resource of OKC, of Oklahoma City, and in the amount of \$69,885, to Copelins Business Interiors, of Norman, and in the amount of \$28,158, to Southwestern Stationers, Inc., of Oklahoma City, and in the amount of \$177,165, to Spaces/Knoll, of Oklahoma City, the low bidders meeting specifications, for furniture for the Stanton L. Young Biomedical Research Building.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

CARPET FOR THE ROBERT M. BIRD HEALTH SCIENCES LIBRARY - HSC

The Robert M. Bird Health Sciences Library is a focal point of student academic life for all of the colleges at the Health Sciences Center. As a central part of the student academic experience, it is important that this space, being updated with new furniture and accessories, be provided with new carpet.

In response to a competitive solicitation, the following firms responded:

Continental Flooring Co.	Scottsdale, Arizona
Custom Floor Design, Inc.	Oklahoma City
Allen Floor Systems, Inc.	Oklahoma City
Spectrum Commercial Flooring, Inc.	Choctaw

The evaluation committee comprised the following individuals:

Harley Campbell, Campus Architect, A&E Services
 Michael Dunn, Assistant Director of Operations, Work Control
 Dustin Bozarth, Assistant Director of Operations, Data Management
 Bennett Edwards, Foreman, Site Support Paint Shop
 Kathy Walker, Director, Administrative Support Services, Independent Evaluator
 Pam Morris, Senior Buyer, Purchasing

The evaluation criteria were: quality, warranty and price.

The results of the evaluation were as follows:

	Meets Quality Specifications	Warranty Period	Total Cost
Continental Flooring Co.	yes	lifetime	\$135,942
Custom Floor Design, Inc.	yes	lifetime	\$141,711
Allen Floor Systems, Inc.	yes	lifetime	\$140,000
Spectrum Commercial Flooring, Inc	yes	lifetime	\$147,757

The evaluation team determined that award to Continental Flooring Co. of Scottsdale, Arizona, the low bidder, represents best value to the University.

Funding is identified, set aside, and is available in the Provost Office, to be reimbursed by the OU Foundation.

President Boren recommended the Board of Regents authorize the President or his designee to award a purchase order in the amount of \$135,942 to Continental Flooring Co. of Scottsdale, Arizona, the low bidder, for carpet for the Robert M. Bird Health Sciences Library.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

LABORATORY EQUIPMENT - HSC

Laboratory equipment is required for installation in the Stanton L. Young Biomedical Research Center (BRC) Phase II construction project, expected to be complete after July 1, 2005. The BRC building, located on the Health Sciences Campus at 975 N.E. 10th Street in Oklahoma City, will have 127,735 gross square feet of research laboratories and support spaces for cancer and genetics research.

The requirement for competition is satisfied by use of existing contracts of the Educational and Institutional Cooperative, an arm of the National Association of Educational Buyers, thereby meeting the criteria for a formal competitive process.

Funding is identified and is available from private funding.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$368,827, to VWR International of West Chester, Pennsylvania, and in the amount of \$425,277, to Beckman Coulter, Inc., of Fullerton, California, for laboratory equipment.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ROOF REPLACEMENT FOR DENTAL CLINICAL SCIENCES BUILDING - HSC

The roof of the Dental Clinical Sciences Building on the HSC campus is in critical need of replacement. The existing roof leaks in several places, and damage to furniture and equipment has been experienced. This crucial requirement must be satisfied immediately to assure the mission accomplishment of the various academic departments housed within the building.

Oklahoma Roofing and Sheet Metal is the only roofing contractor available through the State roofing contract, for the geographical region encompassing the Health Sciences Center campus. The company was awarded the contract based on a competitive solicitation, which satisfies the Board of Regents' Policies and Procedures with regard to competition relative to the acquisition of products and services. Because of the urgent need of the repairs, University administration has determined that the typical process of (1) engaging a consultant to assess the roof and then developing design documents for a formal competitive bid, and (2) competitively bidding the work based on such documents, will unnecessarily prolong the impaired state of the roof and subject the building's contents and occupants to further risk. Previous University experience with Oklahoma Roofing and Sheet Metal has been excellent, and the company employs qualified architects and engineers who have extensive experience in diagnosing roofing problems and in developing effective and durable solutions. By using Oklahoma Roofing and Sheet Metal via the State contract, significant administrative time and cost will be avoided.

Funding has been identified, is available and set aside within Section 13 funding.

President Boren recommended the Board of Regents authorize the President or his designee to negotiate and award a contract in the amount of \$264,802, to Oklahoma Roofing and Sheet Metal of Oklahoma City, available through the State roofing contract, for roof replacement on the Dental Clinical Sciences Building.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

NETWORK CORE REFRESH AND REDUNDANCY UPGRADES - HSC

The University HSC campus network connects over 8000 devices delivering the critical applications that support the mission of teaching, healing, and discovering. The infrastructure at the core of the network needs to be upgraded by replacing older equipment to attain an increased level of robustness and resiliency. Upgrades will be accomplished over a one-year period of time.

In response to a competitive solicitation, the following firms responded:

Chickasaw Telecom, Inc.	Oklahoma City
Southwestern Bell Telephone Company	Oklahoma City
Pro-Onsite Technologies	Cincinnati, Ohio
Stealth Network Communications	Pleasanton, California
The Presidio Corporation	Greenbelt, Maryland
International Business Machine Corporation	Coppell, Texas

The evaluation committee comprised the following individuals:

Craig R. Cochell, Director Information Technology, Research Campus, Norman
 Florian Giza, Technology Team Manager, Purchasing

Charlotte Encapera, Internal Operations Manager, Bursar Office, (Independent Evaluator-Norman)

David Horton, Director Information Technology Infrastructure Service, HSC

The evaluation criteria were: meeting specifications and cost. All bidders met specifications.

The results of the evaluation were as follows:

Chickasaw Telecom, Inc.	\$261,379.35
Southwestern Bell Telephone Company	\$271,829.67
Pro-Onsite Technologies	\$280,917.60
Stealth Network Communications	\$283,868.27
The Presidio Corporation	\$268,908.80
International Business Machine Corporation	\$289,394.70

The evaluation committee determined that award to Chickasaw Telecom, Inc. of Oklahoma City, the low bidder, is in the best interest of the University.

Funding is identified and is available from the Information Technology budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$261,379, to Chickasaw Telecom, Inc., of Oklahoma City, the low bidder, for network core refresh and redundancy upgrades.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

EASEMENTS TO STATE REGENTS FOR HIGHER EDUCATION AND STATE OF OKLAHOMA - HSC

At the request of the State Regents for Higher Education, the University was approached to provide an easement for fiber optics lines which will be run from the State Capitol to the Educational Television Network (ETN) building. This easement will include an area between Phillips Avenue and the ETN building as well as fiber optic lines previously installed across Parking Lot A to the University tunnel network.

I. APPROVE EASEMENT

The Board is requested to approve a permanent utility easement to the Oklahoma State Regents for Higher Education, described as follows.

A tract of land being a part of Blocks 9 and 10, 2ND STATE CAPITOL ADDITION, Oklahoma City, Oklahoma County, Oklahoma and a part of Northeast 14th Street as vacated in Oklahoma District Court Case No. CJ-89-8990 recorded in Book 6048, Page 40 thereof and lying in the Southeast Quarter of Section 27, Township 12 North, Range 3 West of the Indian Meridian being more particularly described as follows:

COMMENCING at the centerline intersection of Northeast 13th Street and Phillips Avenue;

THENCE North 00°11'09" East, along the centerline of Phillips Avenue, a distance of 377.78 feet;

THENCE South 89°48'51" East, parallel with the centerline of Northeast 13th Street, a distance of 28.50 feet to a point on the East right of way of said Phillips Avenue said point also being on the west line of Block 10, 2ND STATE CAPITOL ADDITION and the POINT OF BEGINNING;

THENCE North 00°11'09" East, along the west line of said Block 10, a distance of 111.75 feet to a point lying on the west line of Block 9, 2ND STATE CAPITOL ADDITION;

THENCE South 89°48'51" East, parallel with the centerline of said Northeast 13th Street, a distance of 78.00 feet;

THENCE South 00°11'09" West, parallel with the west line of said Blocks 9 and 10, a distance of 66.00 feet;

THENCE South 89°48'51" East, parallel with the centerline of said Northeast 13th Street, a distance of 15.00 feet;

THENCE South 00°11'09" West, parallel with the west line of said Blocks 9 and 10, a distance of 10.75 feet;

THENCE South 89°48'51" East, parallel with the centerline of said Northeast 13th Street, a distance of 141.00 feet;

THENCE South 00°11'09" West, parallel with the west line of said Blocks 9 and 10, a distance of 15.00 feet;

THENCE North 89°48'51" West, parallel with the centerline of said Northeast 13th Street, a distance of 146.00 feet;

THENCE South 00°11'09" West, parallel with the west line of said Block 10, a distance of 19.50 feet;

THENCE North 89°48'51" West, parallel with the centerline of said Northeast 13th Street, a distance of 87.50 feet to the POINT OF BEGINNING.

The Board is requested to grant an easement to the State of Oklahoma-Office of State Finance for a fiber optic line as follows:

A tract of land being a part of Block 10, 2ND STATE CAPITOL ADDITION, Oklahoma City, Oklahoma County, Oklahoma and lying in the Southeast Quarter of Section 27, Township 12 North, Range 3 West of the Indian Meridian being 15.00' in width and lying 7.5' each side of a centerline more particularly described as follows:

COMMENCING at the centerline intersection of Northeast 13th Street and Phillips Avenue;

THENCE North 00°11'09" East, along the centerline of Phillips Avenue, a distance of 316.00 feet;

THENCE South 89°48'51" East, parallel with the centerline of Northeast 13th Street, a distance of 28.50 feet to a point on the East right of way of said Phillips Avenue, said point also being on the west line of Block 10, 2ND STATE CAPITOL ADDITION and the POINT OF BEGINNING;

THENCE South 89°48'51" East, parallel with the centerline of said Northeast 13th Street, a distance of 233.50 feet to the POINT OF ENDING.

A drawing, attached hereto as Exhibit B, indicates the area of the utility easements.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE EASEMENT DOCUMENTS

President Boren recommended the Board of Regents:

- I. Approve the grant of a utility easement to the Oklahoma State Regents for Higher Education and a utility easement to the State of Oklahoma for fiber optic lines; and
- II. Authorize the President or his designee to execute the easement documents.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

SCHUSTERMAN CENTER RESEARCH AND MEDICAL CLINIC - HSC TULSA

At the January 2005 meeting, the Board of Regents approved the design development phase plans and authorized preparation of construction documents for the Schusterman Center Research and Medical Clinic project. At that time, the Board also authorized the administration to start early utilities relocation and site preparation work by the CM, with a maximum cost not to exceed \$1,800,000. The early site work was bid by the CM, contracts were awarded, and the work commenced and is now underway.

Under the provisions of the Agreement for At-Risk Construction Management Services, the CM has provided the following: (1) construction program review along with design phase and construction documents phase plan review; (2) construction cost estimates at appropriate intervals; (3) value engineering analysis necessary to meet project budgets; and (4) a guaranteed maximum price proposal for site preparation and construction of the parking garage. Based on actual trade contracts awarded for the site preparation work currently underway, and on bids received for the parking garage, a guaranteed maximum price of \$8,005,000 is proposed for these two project elements. This price includes the cost of the work; the cost of direct project management services; the CM's fee, bonds and insurance; and an owner's contingency.

It is anticipated construction of the parking garage will commence immediately, to complete and utilize the facility by approximately March 2006. The CM's guaranteed maximum price proposal for the clinic building currently is under consideration. It is anticipated that in June 2005 the Board will be asked to approve a cumulative guaranteed maximum price, including costs for all project elements (site preparation, parking facility and clinic building). Construction is anticipated to commence on the clinic building in July 2005 and be completed approximately December 2006.

The total project budget of \$35,600,000 includes funds of \$28,500,000 from Tulsa Vision 2025, \$850,000 in federal funds, \$1,480,000 in College of Medicine - Tulsa funds, \$900,000 in Tulsa campus operations funding, and \$3,870,000 for equipment under the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. Supplemental Tulsa County Vision 2025 bond proceeds are anticipated to provide up to \$1,500,000 in additional funds.

President Boren recommended the Board of Regents approve a guaranteed maximum price of \$8,005,000 for the utilities relocation, site preparation and parking garage elements of the Schusterman Center Research and Medical Clinic project, as developed and proposed by Manhattan Construction Company of Tulsa, the Construction Manager (CM).

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

**COURSE CHANGES - NORMAN CAMPUS
NONSUBSTANTIVE PROGRAM CHANGES – NORMAN CAMPUS
INTERDISCIPLINARY CENTERS**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications, and additions itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

University of Oklahoma - Norman Campus
Approved Course Changes - March 2, 2005

COURSE DELETIONS

College of Arts and Sciences

ODYN	5123	Organizational Behavior and Organizational Innovation
ODYN	5363	Ethics

Price College of Business

MGT	6403	Seminar—Management Information Systems
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College of Engineering

E S	5653	Industrial Hygiene
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COURSE CHANGES

College of Arts and Sciences

ANTH	4103	People and Plants – change prerequisite
ANTH	4113	Anthropological Theory – change title to Anthropology Capstone
ANTH	4533	Human Ecology of the Humid Tropics – change prerequisite
ANTH	5223	Theories of Culture
ANTH	6713	Method and Theory in Archaeology – change title to Archaeological Theory
BOT	3451	Methods in Plant Ecology – change number to 3452
COMM	4010	Communication Internship – change prerequisite
COMM	4713	Issues in Communication Study – change prerequisite
IAS	3960	Honor Reading – change prerequisite

IAS	3980	Honors Research – change prerequisite
IAS	3990	Independent Study – change prerequisite
LIS	5013	Information Sources and Services – change number 5513
LIS	5083	School Library Media Center Administration – change number to 5283
LIS	5203	Cataloging and Classification – change number to 5403
LIS	5353	Selection-Print & Non-Print Matls-Children, Young Adults & Adults – change title to Collection Development and Management; change number to 5543
LIS	5453	Public Relations for Libraries and Information Centers – change title to Community Relations and Advocacy; change number to 5253
LIS	5473	Document and Records Management – add crosslisting
LIS	5663	Knowledge Representation Design Project – change course prefix to KM; change title to Knowledge Management Design Project
LIS	5813	Archives and Records Management – change title to Archives; change number to 5423
LIS	5823	Internship in Library/Information Centers – add crosslisting
LIS	5920	Directed Research – add crosslisting
LIS	5940	Directed Project – add crosslisting
LIS	5960	Directed Readings – add crosslisting
LIS	5980	Research for Master’s Thesis – add crosslisting
LIS	5990	Special Problems – add crosslisting
MLLL	2123	Introduction to German Studies – change title to German Culture and Thought; change number to 3823
ODYN	5253	Organizational Development – change title to Organizational Behavior, Change, and Development
ODYN	5353	Global Business Practice and Ethics – change title to Global Business Practices
Price College of Business		
ACCT	2113	Fundamental Financial Accounting – change prerequisite
B C	2813	Business Communication – change prerequisite
MIS	2113	Computer-Based Information Systems – change prerequisite
MIS	3213	Microcomputers and Information Systems – change title to Business Data Analysis
College of Education		
EIPT	5163	Educational Psychology of Childhood – change prerequisite
EIPT	5173	Educational Psychology of Adolescence – change prerequisite
EIPT	6073	Program Evaluation – change description
EIPT	6143	Instructional Development – change description
EIPT	6163	Instructional Design – change description
EIPT	6173	Management of Instructional Technology Programs – change description
EIPT	6313	Development of Instructional Software – change title to Multimedia Design and Development for Learning and Instruction
EIPT	6333	Theory and Practice in Computer-Supported Learning Environments – change description

EIPT	6343	Advanced Instructional Software Development – change title to Instructional Strategies and Models for Multimedia Development
<u>College of Engineering</u>		
AME	2113	Statics and Dynamics – change title to Statics
AME	2533	Dynamics II – change title to Dynamics
CH E	3113	Momentum, Heat and Mass Transfer I – change prerequisite
C E	2113	Statics and Dynamics – delete crosslist
C E	4234	Applied Environmental Microbiology – change prerequisite
C E	5234	Applied Environmental Microbiology – change prerequisite
C S	2413	Data Structures – change prerequisite
C S	2613	Computer Organization – change prerequisite
C S	3053	Graphical User Interfaces – change title to Human Computer Interaction
C S	3823	Theory of Computation – change prerequisite
C S	4313	Programming Language Concepts – change title to Principles of Programming Languages; change number to 3323
I E	3293	Applied Engineering Statistics – change prerequisite
I E	3304	Design and Manufacturing II – change prerequisite
I E	4333	Production Systems and Operations – change prerequisite
I E	4553	Engineering Experimental Design – change prerequisite
I E	4563	Quality Engineering – change prerequisite
I E	5323	Advanced Production Systems and Operations – change prerequisite
I E	5553	Engineering Experimental Design – change prerequisite
I E	5563	Quality Engineering – change prerequisite
<u>Weitzenhoffer Family College of Fine Arts</u>		
ART	2843	Photography for the Artist I – change prefix to ARNM; change title to Photography for Non Art Majors
ART	2853	Photography for the Artist II – change title to Introduction to Photography
ART	3853	Photography for the Artist III – change title to Intermediate Photography
ART	4843	Applied Photo Practice – change prerequisite
ART	4853	Advanced Photo Practices – change prerequisite
ART	4863	Alternative Photo Practices – change prerequisite
<u>College of Geosciences</u>		
METR	1111	Orientation to Professional Meteorology – change prerequisite
METR	2014	Introduction to Meteorology I – change prerequisite
METR	2024	Introduction to Meteorology II – change prerequisite
METR	2423	Aviation Meteorology – change description
METR	3213	Physical Meteorology I: Thermodynamics – change prerequisite
<u>Gaylord College of Journalism and Mass Communication</u>		
JMC	4503	Tutorial in Writing – delete slashlist
JMC	5083	Mass Communication Theory – change description
JMC	5113	Qualitative Research Methods – change description

JMC	5133	Quantitative Research Methods – change description
JMC	5503	Tutorial in Writing – change title to Graduate Tutorial in Writing
NEW COURSES		
College of Architecture		
ARCH	4183	Survey of Middle Eastern Architecture
ARCH	5183	Survey of Middle Eastern Architecture
College of Arts and Sciences		
ANTH	4903	Race and Ethnicity
ANTH	5073	Anthropology of Religion
ANTH	5623	Descriptive Linguistic Methods I
ANTH	5633	Descriptive Linguistic Methods II
ANTH	5683	Prehistoric Human Ecology
CHIN	4533	Newspaper Reading
CHIN	4633	Structure of the Chinese Language
ENGL	5253	Transatlantic Women Writers
ENGL	5723	Late Nineteenth Century and Early Twentieth Century American Literature
IAS	3423	Politics and Society in Iraq
KM	5473	Document and Records Management
KM	5823	Internship in Library/Information Centers
KM	5920	Directed Research
KM	5940	Directed Project
KM	5960	Directed Readings
KM	5980	Research Master's Thesis
KM	5990	Special Problems
LIS	5243	Academic Library Administration
LIS	5273	Public Library Administration
LIS	5293	Special Library and Information Center Administration
ODYN	5980	Research Masters Thesis
PHIL	3633	The Nature of Science
PHIL	3811	Philosophy Writing Workshop
PHIL	3813	History of Ancient Philosophy for Majors
PHIL	3833	History of Modern Philosophy for Majors
PHIL	3853	History of Ethics for Majors
P SC	5433	American Constitutional Development
P SC	5663	Politics of the Middle East
SPAN	5513	Colonial Literature: The Encounter
SPAN	5523	Colonial Literature: The Criollos
Price College of Business		
ACCT	3033	Financial Reporting Issues in Energy
ACCT	5363	Accounting Information Systems Seminar
ACCT	5553	Fraud Examination
B AD	1001	Personal Computing Productivity Tools
EMGT	3001	Practical Issues in Energy Management
MIS	5433	Knowledge Management
MIS	6973	Seminar in Management Information Systems
College of Continuing Education		
AVIA	3103	Flight Deck Environmental Issues

College of Engineering

C E	4753	Structural Design – Wood
C S	2603	Applied Logic for Hardware and Software
C S	4973	Special Topics
P E	3222	Petroleum Engineering Practice II (Internship)

Weitzenhoffer Family College of Fine Arts

DRAM	2053	Computer Aided Drafting I for the Theatre
DRAM	3053	Computer Aided Drafting II for the Theatre

Gaylord College of Journalism and Mass Communication

JMC	4303	International Advertising
JMC	5303	International Advertising

This was reported for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES - NC

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Non-Substantive Program Changes
Approved by Academic Programs Council, March 2, 2005

Changes in Program Requirements:

College of Arts and Sciences

Anthropology, Ph.D. (RPC 010, MC 2202R): course requirement change. Add ANTH 5543 as a requirement for all students. Replace ANTH 5023 with ANTH 5213 as a requirement for students in the sociocultural subfield track. The total number of hours required is unchanged. Reason for requested action: All doctoral students will benefit from the experience in creating a formal grant proposal based on their own research. The Research Design course helps to clarify research agendas, enable them to be more competitive for external research funds, more likely to spend substantial time in the field doing research, and more competitive for jobs upon graduation. Sociocultural students need a methods course to create better research proposals and design and to be better prepared for ethnographic field research.

Price College of Business

Accounting, BBA (RPC 003, MC 0502A): course requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Free elective hours are reduced by one hour. The total number of hours required is unchanged. Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

Economics, BBA (RPC 277, MC 0517A): course requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Free elective hours are reduced by one hour. The total number of hours required is unchanged. Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

Finance, BBA (RPC 081, MC 0504A): course requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Free elective hours are reduced by one hour. The total number of hours required is unchanged. Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

Management and Human Resources, BBA, General Management, Entrepreneurship and Venture Management, and Human Resources Management (RPC 168, 168, MC 0506G, 0506H, 0515A): course requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Free elective hours are reduced by one hour. The total number of hours required is unchanged. Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

Management Information Systems, BBA (RPC 262, MC 0506D): course requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Free elective hours are reduced by one hour. The total number of hours required is unchanged. Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

Marketing/Supply Chain Management, BBA (RPC 152, MC 0509A, 0509C): course requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Free elective hours are reduced by one hour. The total number of hours required is unchanged. Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

College of Engineering

Geological Engineering, M.S. (RPC 092, MC 0911M): course requirement changes. Reduce the number of required courses from 9 hours to 6 hours, and increase the number of approved elective hours from 12 hours to 15 hours. The total number of hours required is unchanged. Reason for requested action: Increasing elective hours gives students more flexibility to design MS program to their needs.

Weitzenhoffer Family College of Fine Arts

Art, M.F.A. in Art (RPC 017, MC 1002N): course requirement changes. Define course requirements for M.F.A. in Art more clearly, and add ARTC 5013 and ARTC 6881. Both courses will clarify and enhance the ability of the MFA students to integrate aesthetic theory and concepts into studio practice. There is no change to the total number of hours required for degree.

Reason for requested action: The revisions are to ensure that MFA candidates more thoroughly understand the role of aesthetic theory and to develop the students' ability to not only understand the relationship but to develop the ability to articulate the aesthetic concepts that form the basis for their personal work.

Non-Substantive Program Changes
Approved by Academic Programs Council, March 30, 2005

Changes in Program Requirements:

College of Architecture

Architecture, Master (RPC 012, MC 0202N): program and course requirement change.

Require a newly numbered set of graduate courses that accurately reflect the sequence and level of instruction; delete the thesis option.

Reason for requested action: This change will provide students with a clearly defined set of courses that are required for the Master of Architecture degree. The total number of hours required is unchanged.

College of Arts and Sciences

Botany, B.S. in Botany (RPC 021, MC 0402B): course requirement change. Change BOT 3451 to 3452. The total number of hours required is unchanged.

Reason for requested action: Increasing the credit hours for this course will allow more time to discuss techniques used in the laboratory and more accurately reflect actual laboratory procedures.

Chemistry, B.S. in Chemistry (RPC 272, MC 1905B): course requirement change. Add CHEM 1425 to degree program requirements as an option to satisfy the general chemistry requirement. The total number of hours required is unchanged.

Reason for requested action: This is a rigorous general chemistry course that meets the general chemistry requirements for all undergraduate chemistry degree programs. Adding this course will also bring the degree program into alignment with the Chemistry Standard and Biochemistry degree programs.

Chemistry, Ph.D. (RPC 035, MC 1905R): program and course requirement changes. Establish earlier deadlines for topic submission, topic approval, written proposal submission and oral defense of proposal to guarantee that students should more uniformly finish their General Exam for the Biochemistry Division by the end of the fourth regular semester (fifth semester for those entering in spring); modify course requirements by replacing requirement for CHEM 5753 and 5853 with MBIO 5843 and CHEM 6813, and changing the requirement of any two of CHEM 6823, 6833, 6843 and 6853 with the choice of any two additional three-hour letter-graded lecture courses at the 6000 level in the division of Biochemistry. The total number of hours required is unchanged.

Reason for requested action: the intent of the previous General Examination was clearly to have the normal student complete this requirement by the end of the spring semester of the second year of residence. However, slow implementation of topic submission, topic approval, written documents, and finally, the oral defense has not allowed this goal to be realized in most cases. The course requirements are being updated to reflect the finding that many entering students have sufficient background to move directly past the entry level courses 5753 and 5853. The change from requiring two of a particular group of courses to requiring any two courses at the 6000 level still implicates the four courses previously listed and also allows for expansion of such additional courses deemed appropriate in the future.

History of Science, Ph.D. (RPC 121, MC 2216R): course requirement change. Remove the requirement that at least six hours be selected from the HSCI 5500-series but retain the requirement of 18 hours beyond the MA program; specify that courses satisfying the 18-hour requirement are determined by the doctoral committee; replace the three chronological fields and one dissertation field with four doctoral fields consisting of a doctoral field, a second field closely related but distinct from the doctoral field, an outside field, and a complementary field. The total number of hours required is unchanged.

Reason for requested action: These changes provide greater focus to the specialized nature of doctoral training, encourage more extensive training in an ancillary field outside the department and encourage more timely completion of general examinations and dissertations.

Mathematics, B.S. in Mathematics/M.S. (RPC 300, MC 1701L): course requirement change. Add MATH 4753 to the list of guided electives and delete MATH 5783 from the list of guided electives. The total number of hours required is unchanged.

Reason for requested action: MATH 4753 is entirely appropriate for the dual-degree program and is in fact a possible prerequisite for other courses contained in the list of guided electives, so its omission from the list is a hidden course requirement that needs to be corrected.

MATH 5783 has been dropped from the course offerings and is being deleted as a housekeeping matter.

Philosophy, B.A. (RPC 185, MC 1509C): course requirement change. Add three new “major-only” courses corresponding to the three core courses and a Philosophy Writing Workshop course; eliminate PHIL 4293 as an alternative to PHIL 3253 as a requirement for the major. The additional workshop course increases the number of hours in the major from 30 to 31, but there is no change to the total hours required for the degree.

Reason for requested action: The main purpose of these proposed changes is to build into the Philosophy major a formal system to enhance the Department’s instruction of writing Philosophy papers for its majors. The Philosophy Writing Workshop course teaches majors general principles of good philosophical writing and helps them organize and draft term papers. The majors-only courses would have more substantial writing requirements than the non-major versions. The elimination of PHIL 4293 would give the requirements greater coherence.

Social Work, M.S.W. (RPC 211, MC 2104M): course requirement change. Add S WK 5613, S WK 5623 and S WK 5143 to Direct Practice Concentration in candidacy year; move S WK 5973 to elective status for Direct Practice Concentration in candidacy year; and reinstate S WK 5980. The total number of hours required is unchanged.

Reason for requested action: The proposed changes to the MSW degree will substantially and significantly strengthen one of the areas of study in the degree program. In addition, the proposed changes will bring the degree into full compliance with the Accreditation Standards under which the program operates. These standards require that graduate programs in social work have concentration options and that those options must have a coherent and integrated graduate level curriculum. The proposed changes achieve, if not exceed, those accreditation requirements.

Price College of Business

Accounting, BBA/M Ac (RPC 265, MC 0502Q): course requirement change. Add B AD 1001, Personal Computing Productivity Tools; reduce electives by one hour. The total number of hours required is unchanged.

Reason for requested action: This addition will better prepare business majors to use spreadsheet, word processing and presentation software.

College of Education

Adult and Higher Education, Ph.D. (RPC 114, MC 0806R): course requirement change.

Allow students who take EIPT 6063 to take one course fewer from the Qualitative Research Methods or Quantitative Data Analysis groups. The total number of hours required is unchanged.

Reason for requested action: This change will provide students with additional flexibility in meeting the research methods requirements for the Ph.D. degree, while also providing greater focus in multivariate statistics where it is anticipated this will be to the student’s advantage in completing their dissertation.

Weitzenhoffer Family College of Fine Arts

Drama, B.A. (RPC 330, MC 1007F): course requirement change. Change title of DRAM 1133 to Drawing & Rendering; remove DRAM 3813 as a Design Elective; add DRAM 1013, 2053, 3052, 3053, 3062 and 4073 to Design Emphasis required courses and remove DRAM 3165, 4165 and 4175, and add group of courses from which Design Emphasis electives may be chosen; remove DRAM 3813 from Scene Technology required courses and increase advised electives from 19 to 22 hours; remove DRAM 2633 and 4990 from Dramaturgy Emphasis and add DRAM 4733, and add DRAM 3643, 3813, 4253, 4810 and 4940 to advised electives; remove DRAM 3813 from Costume Technology required courses and increase advised elective from 13 to 16 hours. There is no change to the total number of hours required for degree.

Reason for requested action: The changes will add a wider range of Drama courses and will reflect the School's philosophy that students should have a broad range of training and experience in and outside the theatre.

This was reported for information only. No action was required.

INTERDISCIPLINARY CENTERS

In accordance with University Policy, a change in name for the following Centers is presented for review by the University Regents:

The Center for Applied Behavioral Science-Director: Dr. Michael Mumford - The Center will bring cutting edge, innovative, psychological research to bear on critical problems confronting both for-profit and non-profit organizations. The Center will seek to provide support for cutting edge initiatives in the federal, state and business sectors with a particular focus on applied behavioral science problems.

New Name – Center for Applied Social Research

The Center for Structural Control-Director: Dr. Victor DeBrunner (Replaced Dr. William Patten) – The Center was established by Bill Patten in 1994 to research and demonstrate the effectiveness of using semi-active adjustable hydraulic dampers and associated software to mitigate the dynamic response of a wide class of structures and the feasibility of combining active and semi-active hydraulic hardware and accompanying software to provide a smart hybrid seismic control design. The Center's research has been developing and demonstrating the Intelligent Bridge System (IBS), the Intelligent Vehicle System (IVS), and combinations of the IBS and IVS (IVBS). Current research at the DySSC Center includes developing and testing a smart shock absorber (SSA) for trucks that will work alone or in harmony with the smart shock absorber for bridges (SAVA).

New Name - Dynamic Structures Sensing and Control Center

This information has been reviewed by the appropriate dean, forwarded to the Provost and Vice President for Research for review, reviewed at the Deans' Council and at the President's Executive Officer meeting. The President has approved this action and provides this report to the Board.

The above report on name changes for two interdisciplinary centers was presented for information only. No action was required.

PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$125,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 2000 through 2005, and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit C.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$125,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, document or arrangement shall be referred to the Board of Regents for approval.

	FY04 Total Expenditures		FY04 Year-to-Date Expenditures	FY05 Year-to-Date Expenditures
UNIVERSITY OF OKLAHOMA	\$210,659,977		\$151,746,964	\$164,063,920
NORMAN CAMPUS	\$120,890,324		\$87,754,496	\$89,205,850
HEALTH SCIENCES CENTER	\$89,769,653		\$63,992,468	\$74,858,070

President Boren recommended the Board of Regents ratify the awards and/or modifications for February and March, 2005 submitted with this Agenda Item.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NC

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Changes
Approved by Academic Programs Council, March 2, 2005

Addition of New Program:

College of Arts and Sciences

Chinese, B.A. (RPC 357, MC to be assigned): establish an undergraduate degree in Chinese (Level III). The degree includes a 36 credit hour core which offers essential integrated language skills and relevant foundation theory that will provide students with the ability to work in a variety of settings. Six credit hours are required as guided electives. The 28 hours of free elective courses will enable students to earn the 124 credit hours required for the degree.

Reason for requested action: With the rapid changes in the world's economy and politics, the demand for this language has significantly increased. The language has been defined as one of the three "strategic languages" by the Department of Homeland Security. On the Norman campus of the University of Oklahoma more and more international business majors are taking Chinese. The language is also listed as one of the language requirements for the East Asian Studies major. These factors have signaled that there is enough demand for the language from the student's perspective. The demand for qualified language teachers of Chinese will continue to increase with the increase of the business interactions between Oklahoma and China. Whether on a national, state or university level, the demand for the Chinese language is significant.

Changes in Program Requirements:

Price College of Business

Business Administration, BBA, International Business (RPC 024, MC 0513A): course and program requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Increase the total number of hours required from 128-155 to 128-156.

Reason for requested action: Addition of this course will better prepare business majors to use spreadsheet, word processing and presentation software.

Management and Human Resources, BBA, Energy Management (RPC 168, MC 0506F): course and program requirement changes. Addition of B AD 1001, Personal Computing Productivity Tools, to basic business required courses. Major hours are increased from 18 to 19 hours; energy related electives are increased from 9 hours to 12 hours; upper division business hours are decreased from 12 hours to 9 hours; and free elective hours are reduced to 4 hours. The total credit hours are decreased from 131 hours to 128 hours.

Reason for requested action: Curriculum of the Energy Management program is changed to meet industry requirements and standards. This new curriculum provides a strong foundation for Energy Management majors as they enter the workforce.

College of Engineering

Computer Science, B.S. (RPC 233, MC 0701C): course and program requirement changes. Replace ECE 2213 with C S 2603; C S 1813 is moved to the 2000 level; MATH 3413 is allowed as an option to MATH 3113; COMM 2613 is the only permitted oral communication elective; EXPO 1213 is an option to ENGL 1213; CS 4313 is moved to the 3000 level; C S 4973 is created as an approved elective; a general elective is removed from the program. The total number of hours for the degree is decreased from 123-124 to 120-121.

Reason for requested action: During the evaluation of our outcomes assessment for our program, a number of opportunities for improvement were identified. When making these changes the needs of departments who depend heavily on this program were considered. The current proposal does not require any of these programs to add credit to their degrees.

Substantive Program Changes
Approved by Academic Programs Council, March 30 and April 6, 2005

Addition of New Program:

College of Continuing Education

Aviation, B.S. in Aviation (RPC 358, MC to be assigned): establish a Bachelor of Science in Aviation degree with three options: Professional Pilot, Aviation Management, and Non-Flying Aviation Management. This proposal is designed to create a stand-alone program from an existing Aviation option (with three areas of concentration) under the current Professional Studies program (RPC 237)—the option will be deleted from that program. No additional costs, facilities or equipment will be required for the implementation of this program. Students complete a liberal education and business concentration along with the necessary professional instruction required allowing graduates to compete for an aviation-related professional career. No curricular changes are made to the current option which requires 128 total hours and minimum overall and degree grade point average of 2.25. The uniqueness of the University of Oklahoma's aviation degree varies from the degree offered by Oklahoma State University, emphasizing a dual discipline approach of both aviation and business, therefore attracting students from across the nation. The proposed program meets the Council on Aviation Accreditation requirements.

Reason for requested action: The proposed academic degree program in Aviation evolves directly from an existing option under the B.S. in Professional Studies. This action is being taken to create a stand-alone program to meet the employment demand of the aviation market/industry, which is the largest industry in the State of Oklahoma. The option under the Professional Studies program will be deleted when this program is approved. There is currently no similar CAA accredited degree, business and aviation focus, offered in the State of Oklahoma. No additional program resources will be required.

Changes in Program Requirements:

College of Arts and Sciences

Ethics & Religion, B.A. (RPC 078, MC 1510A, 1510B): program and course requirement changes. Ethics and Religion option: add three new "major-only" courses corresponding to the three core courses and a Philosophy Writing Workshop course. The majors-only courses would have more substantial writing requirements than the non-major versions. The additional workshop course increases the number of hours in the major from 30 to 31, but there is no change to the total hours required for the degree. For the Religious Studies option: increase the OU and combined retention GPA from 2.00 to 2.25. Course changes include the addition of RELS 2003 and HON 2973 to Group I, add MLLL 4993 to Group IIIA, Delete HON 2973 and add RELS 3203, 3213 and 4203 to Group IIIB, add Group I courses to the list from which electives may be chosen.

Reason for requested action: This program is rigorous, and no course completed with a grade lower than a C may be used. Students between the 2.00 and 2.24 GPA level struggle in this program, and some leave OU altogether. To be consistent with the rigor of the program the GPA requirement should be raised to retain and graduate the majority of our students.

Various courses are added as permanent offerings that have been successful and popular as special topics courses and complement other requirements.

International and Area Studies, B.A. in International and Area Studies (RPC 018, MC 0315A): option additions. Four current areas of concentrations are proposed as Level IV options: East Asian Studies, European Studies, International Studies, and Latin American Studies. The remaining Russian and East European Studies concentration will continue as an area of concentration under the European Studies option. The degree requirements for each area are basically unchanged with the exception of the addition or deletion of guided electives. The rapid increase of student interest in these majors has led to the proposed

change to allow for more accurate record-keeping and will also reflect the area studies on the student's transcript. In addition, a unique major code will be assigned to each of the separate options. The total number of hours required is unchanged at 124.

Reason for requested action: This change will allow better tracking of students and also better reflect degree content on transcripts.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic programs.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

BOOK ACQUISITION PROGRAM FOR UNIVERSITY LIBRARIES - NC

In May 2002, the Board of Regents approved this book acquisition program. This represents the fourth of five annual renewal opportunities. Book approval programs identify, using a specified profile, new publications that meet the curriculum needs of academic programs. Newly published materials are automatically sent that fit the carefully crafted profile, saving the costs of ordering with individual publishers. Further, approval vendors pass on a portion of the savings they are given by publishers for bulk orders, providing additional savings for individual libraries. Firm book orders are purchases of specifically selected materials and are in addition to the approval program. Yankee Book Peddler provides the University with an 18% discount rate for the approval program and a 16% discount rate on firm book orders.

Publications purchased through Yankee Book Peddler cover all subject areas and are available to faculty and students from all campuses. Yankee provides over 20,000 books to University Libraries annually.

Due to the inflation rate in book publication, the increasingly unfavorable currency exchange rate with foreign markets and the growing demand for the resources, projected expenditures are increasing.

For the original order placement in 2002, Yankee Book Peddler was selected as the low bidder through the University's competitive process. Only two companies responded to that solicitation. Yankee Book Peddler was rated the higher of the two in every category and offered the better discount. Accordingly, a new competitive process was not deemed necessary for this current renewal opportunity.

Yankee Book Peddler	Actual <u>2002/2003</u>	Actual <u>2003/2004</u>	Projected <u>2004/2005</u>	Projected <u>2005/2006</u>	Projected <u>2006/2007</u>
Expenditures					
Approval Plan	\$693,877	\$914,623	\$961,189	\$1,168,000	\$1,419,000
Firm Orders	\$309,154	\$318,970	\$355,509	\$432,000	\$525,000
Total	\$1,003,031	\$1,233,593	\$1,316,698	\$1,600,000	\$1,944,000

Funding has been identified, is available and set aside within the University Libraries budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a purchase order in the amount of \$1,600,000 to Yankee Book Peddler Library Services of Contoocook, New Hampshire, the low bidder, for a book approval program and for firm book orders for University Libraries, for the one-year period beginning July 1, 2005.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

LIBRARY ACQUISITION OF ELECTRONIC REFERENCE DATABASE - NC

Thomson ISI is the sole provider of certain online databases that are used by students, faculty and other researchers in the State. *Web of Science*, consisting of *Science Citation Index Expanded*, *Social Science Citation Index*, *Arts and Humanities Citation Index*, *Current Contents Connect* and *Journal Citation Reports*, provides subject, author and citation access to scholarly resources in broad subject categories. It also provides overall citation reports for these subject categories and core journal titles within them. These are unique research tools because they include author citations as well as providing indexing of the cited resources and source materials. Providing these tools enables the University to remain competitive with other large public research university libraries.

These resources are collected at a level that supports undergraduate and graduate programs. Served by these resources are students, faculty and staff from the Norman Campus. These resources also are used by Oklahoma City and Tulsa students and faculty.

The Purchasing Department performed the inquiries and research necessary to confirm that this is a sole source action, and that the pricing offered is fair and reasonable based upon total enrollment, the number of campuses served, and information that could be obtained from other institutions regarding their cost of the tools.

Funds have been identified, are available and set aside within the University Libraries budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a purchase order in the amount of \$275,000 to Thomson ISI of Philadelphia, Pennsylvania, on a sole source basis, for the acquisition of *Web of Science* for University Libraries, for a one-year period beginning July 1, 2005.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

LIBRARY ACQUISITION OF RARE AND DIVERSE FOREIGN PUBLICATIONS - NC

Rare and diverse foreign publications are particularly difficult to obtain. The Otto Harrassowitz Publishing Company has proven to be the only provider capable of acquiring these types of publications. Otto Harrassowitz Publishing Company also has proven over the years to be consistent and accurate in providing the complex customer support needed for the claiming and invoicing of these foreign publications.

Publications purchased through Harrassowitz cover all subject areas, and are used by faculty and students from all campuses.

Due to the inflation rate in book publishing, the increasingly unfavorable currency exchange rate with foreign markets and the growing demand for the resources, projected expenditures are increasing for access to rare and diverse foreign publications.

Harrassowitz	<u>Actual</u> <u>2003/2004</u>	<u>Projected</u> <u>2004/2005</u>	<u>Projected</u> <u>2005/2006</u>	<u>Projected</u> <u>2006/2007</u>	<u>Projected</u> <u>2007/2008</u>
Expenditures	\$205,048	\$206,000	\$236,900	\$275,000	\$317,000

Funding has been identified, is available and set-aside within University Libraries accounts.

President Boren recommended the Board of Regents authorize the President or his designee to award a purchase order in the amount of \$236,900 to Otto Harrassowitz Publishing Company of Wiesbaden, Germany, on a sole source basis, for the acquisition of resources from non-English publishers for University Libraries, for a one-year period beginning July 1, 2005.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

USE OF SECTION 13 AND NEW COLLEGE FUNDS

The University administration has developed a plan to use the Section 13 and New College Funds to be received during fiscal year 2006, for projects on the Norman and Health Sciences Center campuses. Following approval by the Board of Regents, the projects will be submitted to the Oklahoma State Regents for Higher Education.

To implement the plan, the Board is requested to approve the following uses of Section 13 and New College Funds in the amounts indicated:

	<u>Section 13/ New College Funds</u>
1. Emergency Repairs, Academic and Administrative Renovations, and Equipment and Technology Acquisitions - NC	\$ 441,767
2. New Faculty Start-Up - NC	400,000
3. HIPAA Equipment - HSC	529,162
4. PeopleSoft Equipment - HSC	479,595
5. Campus Infrastructure Improvements - HSC	164,994
6. Required Debt Service - 2003A ODFA Refunding and 2000 Multiple Facility Revenue Bonds - NC and HSC	<u>2,093,142</u>
Total	<u>\$4,108,660</u>

Additional information about each of the proposed Section 13 and New College Fund projects follows.

PROJECT DESCRIPTIONS

1. Emergency Repairs, Academic and Administrative Renovations, and Equipment and Technology Acquisitions - NC: This project involves the expenditure of \$441,767 for emergency repairs to various Campus facilities, academic and administrative offices, classroom and laboratory renovations, and equipment and technology acquisitions. These project funds will allow for the implementation of projects, as needed in support of a number of capital projects and technology initiatives throughout the course of the fiscal year.
2. New Faculty Start-Up - NC: This project involves the use of \$400,000 to renovate areas for new faculty to provide research and office space, to purchase teaching equipment, and to acquire other facilities to support the teaching and research activities of new faculty.
3. HIPAA Equipment - HSC: This project involves the expenditure of \$529,162 for the acquisition of hardware, software, and associated expenses required under the Health Information Portability and Accountability Act (HIPAA). The total project cost is \$1,477,336, which is funded under the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. The project requires Section 13 and New College funding for three years through FY 2006.
4. PeopleSoft Equipment - HSC: This project involves the expenditure of \$479,595 for the acquisition of PeopleSoft equipment, software, and associated expenses required to continue the development of the PeopleSoft infrastructure for Campus applications. The project includes the acquisition of servers and systems management software. The estimated total project cost is \$1,408,357 which is funded under the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. The project requires Section 13 and New College funding for three years through FY 2006.
5. Campus Infrastructure Improvements - HSC: This project involves Health Sciences Center infrastructure improvements initiated last year with FY 2005 Section 13 funding, after a reduction, in the amount of \$479,559. These improvements include re-roofing the Dental Clinical Sciences Building, fire alarm and motor controller upgrades at the Biomedical Sciences Building, replacement of wood floors at Nursing, Service Center tunnel asbestos removal, and ADA improvements including the Service Center and Williams Pavilion, and other improvements. The project requires additional funding from FY 2006 Section 13 and New College funds in the amount of \$164,994.

President Boren recommended the Board of Regents:

- I. Approve a plan to use a total of approximately \$4,108,660 in Fiscal Year 2006 Section 13 and New College Funds for the Norman and Health Sciences Center campus projects indicated below; and
- II. Authorize related revisions to the Campus Master Plan of Capital Improvement Projects for the Norman and Health Sciences Center campuses.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

UNIVERSITY RESEARCH CAMPUS INFRASTRUCTURE, STREET EXTENSION - NC

At the May 1998 meeting and in each of the subsequent years, the Board of Regents has approved the University Research Campus Infrastructure project as a part of the overall Campus Master Plan of Capital Improvements Projects. Infrastructure improvements continue at the University Research Campus (URC). The purpose of the Boren Boulevard Extension / Columbus Street project is to improve access to One Partners Place, housing Weathernews Americas Inc. and a variety of other tenants, and the future Two Partners Place building that currently is being designed. Also, to prepare for further development of the area, the project includes an extension of the storm water collection system. A sketch showing the project area is attached hereto as Exhibit D.

In September 2003, the Board ranked Dewberry Design Group Incorporated of Tulsa first among other firms considered to provide professional services for infrastructure improvements at URC. Dewberry Design Group provided design and construction documents for the Boren Boulevard Extension / Columbus Street project.

The URC covers 271 acres on the south end of the Norman Campus and brings the University research community together with government and private enterprise to promote high technology research and education leading to economic development for the State and Nation. It is anchored by the new National Weather Center (NWC) and the Stephenson Research and Technology Center, which total 340,000 square feet and house programs in weather, genomics and bioengineering, and the University’s supercomputer facility. The vision of the URC is to “Collocate the University, government and private sector in a setting that enables and supports interaction and collaborations that produce value-added benefit to each.” This vision is being realized already; the University’s academic and research programs share the NWC with federal weather agencies, and the private sector is represented today by Weathernews, a multinational weather services company and the lead tenant in One Partners Place, and Vieux and Associates, a local entrepreneurial company that combines weather data and engineering applications.

I. AWARD CONTRACT FOR CONSTRUCTION

On April 7, 2005, bids for the Boren Boulevard Extension / Columbus Street project were received from three firms. The bids have been evaluated by the project engineers and the following representatives of the University administration:

Thomas Knotts, Campus Planner, Architectural and Engineering Services
 Michael Moorman, Director, Architectural and Engineering Services

It is recommended a contract in the amount of \$1,031,560 be awarded to Silver Star Construction Company, Inc. of Moore, the low bidder, as follows:

Base Proposal	\$ 910,070
Alternate No. 1, Columbus Street Overlay	50,000
Alternate No. 2, Northeast Connector	<u>71,490</u>
Total Proposed Contract Amount	\$ 1,031,560

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to \$150,000 for construction contracts between \$1,000,000 and \$1,500,000. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to \$150,000, within project budget limitations.

Funding for this project has been identified and is available from a federal grant to the University from the Department of Commerce, Economic Development Administration (EDA), matched by funds expended on previous University Research Campus infrastructure projects.

TABULATION OF BIDS

DAVID L. BOREN BOULEVARD EXTENSION / COLUMBUS STREET

	Silver Star Construction Company, Inc. Moore	Allen Contracting, Inc. Okla. City	Shell Construction Company, Inc. Okla. City
Base Proposal	\$ 910,070	\$ 1,136,113	\$ 1,347,523
Alternate No. 1, Columbus Street Overlay	50,000	65,156	65,830
Alternate No. 2, Northeast Connector	71,490	70,774	82,639
Alternate No. 3, Columbus Road Reconstruction	357,260	367,361	427,506
Total Proposed Contract Amount, Base Proposal + Alternates Nos. 1 and 2	\$ 1,031,560	\$ 1,272,043	\$ 1,495,992

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$1,031,560 to Silver Star Construction Company, Inc. of Moore, the low bidder, for construction of the David L. Boren Boulevard Extension/Columbus Street project at the University Research Campus; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

PREPARATION OF SOUTH CAMPUS PROPERTY FOR PLANNED DEVELOPMENT-NC

Demolition services are needed to remove four obsolete buildings and numerous appurtenances, footings, drives, basements, and other structures from an area of the University's South Campus Property. The area substantially comprises that parcel of land bounded by

Constitution Street on the north, Dewey Avenue on the east, Chesapeake Street on the south, and Monitor Avenue on the west. A portion of this property is designated as the site for the new building planned for the University’s Department of Public Safety, which is on the University’s Master Plan of Capital Improvements and for which construction is projected to begin in FY 2006.

In response to a competitive solicitation, the following firms responded:

M&M Wrecking, Inc.	Blanchard
Midwest Wrecking Co.	Oklahoma City
Washita Construction & Renovation	Chickasha

The evaluation committee comprised the following individuals:

Pat Corley, Facilities Team Manager, Purchasing
 Lezlie Pilkington, Managerial Associate, Administrative Affairs
 Bob Summers, Technical Project Manager, Physical Plant

The evaluation criteria were meeting specifications and cost:

The results of the evaluation were as follows:

	met specifications?	cost
M&M Wrecking, Inc.	yes	\$125,832
Midwest Wrecking Co.	yes	\$164,840
Washita Construction & Renovation	yes	\$183,000

Funding has been identified, is available and set aside within unobligated general University reserve funds.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$125,832 to M&M Wrecking, Inc., of Blanchard, the low bidder, to provide demolition services relative to four buildings and various appurtenances located on the University’s South Campus.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

TRANSFERS OF PROPERTY RELATIVE TO CITY OF NORMAN FIRE STATION #3 – NC

The City of Norman (“the City”) has approached the University regarding the City’s need to update and relocate Fire Station #3, currently located at 401 West Lindsey (on the north side of Lindsey, approximately 400 yards east of the intersection of Lindsey and Jenkins). The current location no longer is sufficient to serve the City’s growth. The City has communicated that a new fire station, located at the corner of Constitution Avenue and Monitor Street (southeast corner of the intersection), will greatly improve its coverage and response capabilities.

Similarly, the University desires to take possession of the fire station's current location. Separate but related to this, the University plans to build the new building for its Department of Public Safety (Campus Police) just south of the City's proposed new site. The collocation of these two facilities will benefit both the University and the City. A sketch showing the proposed location is attached hereto as Exhibit E.

Through preliminary discussions, the University and the City have agreed in principle to execute reciprocal transfers of the two properties. Pertinent elements of the discussions to date are:

- The City will close and vacate the existing Fire Station #3 and will execute all necessary actions to transfer the related building and land to the University;
- The City will, at no cost to the University, demolish all related structures, and will clear the land of resulting debris;
- The University will transfer land not to exceed 2.0 acres generally located on the southeast corner of the intersection of Constitution and Monitor, for purposes of the City's relocating Fire Station #3;
- The University and the City will negotiate with respect to any utilities that the City may request the University to provide;
- The University will build a new structure for its Department of Public Safety ("Campus Police") directly south of the new fire station;

The University will have the authority and opportunity to review, comment on and approve all plans for the new fire station.

President Boren recommended the Board authorize the President or his designee to execute an agreement, subject to Legal Counsel review, between the University and the City of Norman, by which the reciprocal transfers of real property will take place relative to the City of Norman's Fire Station #3.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

EASEMENT FOR CITY OF NORMAN - NC

The City of Norman has solicited and anticipates receipt of federal funds through the Oklahoma Department of Transportation to support improvements at the intersection of Jenkins Avenue and Imhoff Road. To increase automobile safety and improve traffic flow in the area of the Lloyd Noble Center and the University Research Campus, a traffic signal will be installed at this location. Related minor modifications of the center medians also are included in the work. The requested easement is necessary to allow for these improvements to be made.

A sketch, attached hereto as Exhibit F, indicates the location of the requested easement.

I. APPROVE EASEMENT

The Board is requested to approve the above-mentioned permanent roadway easement as follows:

A tract of land being a part of the Northeast Quarter of Section 7, Township 8 North, Range 2 West of the Indian Meridian, Cleveland County, Oklahoma. Said tract of land being more particularly described as follows:

Commencing at the Northeast corner of said Northeast Quarter;

Thence South 88°58'51" West along the North line of said Northeast Quarter, a distance of 76.01 feet to a point on the West right-of-way line of Jenkins Avenue;

Thence South 00°14'23" East along said right-of-way line, a distance of 33.00 feet to the Point of Beginning, said point also being on the South statutory right-of-way line of Imhoff Road;

Thence continuing South 00°14'23" East along said right-of-way line, a distance of 17.00 feet;

Thence South 39°12'12" East along said right-of-way line, a distance of 25.44 feet;

Thence South 00°14'23" East along said right-of-way line, a distance of 8.00 feet;

Thence South 88°58'51" West, a distance of 13.84 feet;

Thence North 00°14'23" West, a distance of 6.99 feet;

Thence North 30°28'46" West, a distance of 32.17 feet;

Thence South 88°58'51" West, a distance of 210.79 feet;

Thence North 01°01'09" West, a distance of 10.00 feet to a point on said South right-of-way line;

Thence North 88°58'51" East along said South right-of-way line, a distance of 225.00 feet to the Point of Beginning.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE EASEMENT DOCUMENTS

President Boren recommended the Board of Regents:

- I. Approve a permanent public roadway easement to the City of Norman for installation of traffic signalization and construction of minor intersection improvements at the Jenkins Avenue/Imhoff Road intersection (legal description listed above); and
- II. Authorize the President or his designee to execute the easement documents.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

NETWORK EQUIPMENT FOR TRADITIONS SQUARE AND STUDENT HOUSING RESIDENCE HALL IMPROVEMENTS - NC

The Student Housing Residence Hall Improvements project was initially approved by the Board of Regents and included in the May 2002 comprehensive Campus Master Plan of Capital Improvements Projects. At the May 2003 meeting, the Board approved the project as a part of the Campus Master Plan, with a total project budget of \$32 million. The remodel includes fire suppression systems and alarms, replacement of HVAC systems, roof replacements and general interior renovations. In March 2005, the Board approved the purchase of state-of-the-art moveable furniture that will allow students to arrange rooms to suit their individual tastes.

At the March 2004 meeting the Board authorized the Student Housing Facility project to replace and expand the existing Yorkshire Apartments with a total project budget of \$50 million. Traditions Square, currently under construction, is an apartment style residence with 384 units and a total of 576 beds, and is scheduled to open the fall of 2005. Traditions Square will set the standard for housing beyond the freshman year.

To support these facilities, new network equipment will need to be provided. This network equipment will be used to provide internet access and telephone services to each room in accordance to requests from the design engineers.

Funding has been identified, is available and set aside within the Student Housing Residence Hall Improvements and Student Housing Facility project budgets.

In response to a competitive solicitation, the following firms responded:

Chickasaw Telecom, Inc.	Oklahoma City
International Business Machine Corporation	Coppell, Texas
Pro-Onsite Technologies	Cincinnati, Ohio
Southwestern Bell Telephone Company	Oklahoma City

The evaluation committee comprised the following individuals:

Craig R. Cochell, Director, University Research Campus, Information Technology
 Charlotte Encapera, Internal Operations Manager, Bursar Office
 Florian Giza, Technology Team Manager, Purchasing
 David Horton, Director, Infrastructure Service, Information Technology (HSC)

The evaluation criteria were: meeting specifications and cost.

The results of the evaluation were as follows:

Chickasaw Telecom, Inc.	\$638,687
Southwestern Bell Telephone Company	664,686
Pro-Onsite Technologies	692,852
International Business Machine Corporation	722,040

The evaluation committee determined that award to Chickasaw Telecom, Inc. of Oklahoma City, the low bidder, is in the best interest of the University.

Funding has been identified, is available and set aside within the Student Housing Residence Hall Improvements and Student Housing Facility project budgets.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$638,687 to Chickasaw Telecom, Inc, of Oklahoma City, the low bidder to provide Cisco Systems hardware for Traditions Square and Student Housing Residence Hall improvements.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ENGINEERING AND TECHNOLOGY FACILITIES PARKING LOT REPLACEMENT – NC

At the January 2005 meeting, the Board of Regents approved design development plans for Devon Energy Hall, the first construction phase of the planned Engineering and Technology Facilities project. Devon Energy Hall will provide state-of-the-art research and teaching laboratories, classrooms and collaborative spaces for more than 2,900 undergraduate and graduate students in the College of Engineering and an integrated location for the Schools of Electrical and Computer Engineering and Computer Science.

Devon Energy Hall will be located on the southwest corner of Jenkins Avenue and Boyd Street adjacent to the Carson Engineering Center. The project’s budget has been developed to include funds for replacement of parking spaces. The site for the proposed new lot, which will contain approximately 165 spaces, is east of Jenkins Avenue between Page and Brooks Streets. It is anticipated that construction will commence in July after the site has been cleared, and will be complete in late Fall of this year.

I. AWARD CONTRACT FOR CONSTRUCTION

On April 12, 2005, bids for the parking lot project were received from four firms. The bids have been evaluated by the project engineers, Cardinal Engineering, Inc. (a University on-call firm) and the following representatives of the University administration:

- Theta Dempsey, Director, Parking and Transportation Services
- Blake Farrar, Staff Architect, Architectural and Engineering Services
- Thomas Knotts, Campus Planner, Architectural and Engineering Services
- Michael Moorman, Director, Architectural and Engineering Services

It is recommended a contract in the amount of \$363,196 be awarded to Silver Star Construction Company, Inc. of Moore, the low bidder, as follows:

Base Proposal	\$ 263,073
Alternate No. 1, Sanitary Sewer Line A	27,816
Alternate No. 3, Storm Sewer Line A	<u>72,307</u>
Total Proposed Contract Amount	\$ 363,196

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to fifteen percent of the contract amount, within project budget limitations.

Funding for this project has been identified, is available and set aside in the Engineering and Technology Facilities, Phase I project budget.

**TABULATION OF BIDS
ENGINEERING AND TECHNOLOGY FACILITIES PARKING LOT REPLACEMENT**

	Silver Star Construction Company, Inc. Moore	Connelly Paving Company Okla. City	Rudy Construction Co. Okla. City	Shell Construction Company, Inc. Okla. City
Base Proposal	\$ 263,073	\$ 274,440	\$ 308,705	\$ 277,688
Alternate No. 1, Sanitary Sewer Line A	27,816	35,075	22,275	41,990
Alternate No. 2, Monnet Avenue Resurfacing	25,452	19,873	25,970	26,460
Alternate No. 3, Storm Sewer Line A	72,307	72,882	77,785	107,690
Total Proposed Contract Amount, Base Proposal + Alternates Nos. 1 and 3	\$ 363,196	\$ 382,397	\$ 408,765	\$ 427,368

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$363,196 to Silver Star Construction Company, Inc. of Moore, the low bidder, for construction of a new parking lot, to be located east of Jenkins Avenue between Page and Brooks Streets; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

PARKING LOT RECONSTRUCTION AT ANDREW M. COATS HALL - NC

At this May 2005 meeting, as part of the comprehensive Campus Master Plan of Capital Improvement Projects, the Board of Regents is requested to approve the Parking Lot Reconstruction at Coats Hall with an estimated total project cost of \$1,000,000. This project will reconfigure and reconstruct the existing lot located south of Andrew M. Coats Hall which houses The University of Oklahoma Law Center. The project includes repaving, new curbs and gutters, and new lighting and landscaping for the approximately 350-space lot.

The engineering consultant selected for the project will provide professional services required to produce the design and contract documents, and will administer the construction contract for the project. A committee was formed to interview and evaluate engineering firms to provide the required professional services. The committee was composed of the following:

- Thomas Knotts, Campus Planner, Architectural and Engineering Services
- Theta Dempsey, Director, Parking and Transportation Services
- David Poarch, Associate Dean, College of Law
- Frank Reid, Staff Engineer, Physical Plant
- Sandra Sobrado, Director of Administrative Services, College of Law

Proposals to provide the needed professional services for the project were received from 11 firms. Based on these proposals and client references, five firms were selected by the interview committee for further evaluation. Interviews were conducted with each of the firms, and the committee ranked the firms as follows:

1. Poe & Associates, Inc., Oklahoma City
2. Spear & McCaleb Company, P.C., Oklahoma City
3. Smith Roberts Baldischwiler, LLC, Oklahoma City
4. Cardinal Engineering, Inc., Norman
5. High Plains Technical Services, Inc., Oklahoma City

**PARKING LOT RECONSTRUCTION AT ANDREW M. COATS HALL
ENGINEERING FIRM EVALUATION SUMMARY**

	<u>Poe & Associates Inc.</u>	<u>Spear & McCaleb Company P.C.</u>	<u>Smith Roberts Baldischwiler, LLC</u>	<u>Cardinal Engineering, Inc.</u>	<u>High Plains Technical Services, Inc.</u>
Acceptability of Design Services	63	53	57	52	40
Quality of Engineering	58	57	51	51	39
Adherence to Cost Limits	17	19	19	15	15
Adherence to Time Limits	36	42	34	36	30
Volume of Changes	18	17	18	17	14
Stability of Firm	20	20	18	17	12
Total Points	212	208	197	188	150

Funding has been identified, is available and set aside within the Parking and Transportation Reserves account.

President Boren recommended the Board of Regents:

- I. Rank in the order presented above engineering firms that are under consideration to provide professional services required for reconstruction of the parking lot adjacent to Andrew M. Coats Hall;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ADDITIONAL SECURITY PERSONNEL SERVICES FOR THE FRED JONES JR. MUSEUM OF ART - NC

Additional unarmed security personnel services are needed to ensure protection of the collections of the Fred Jones Jr. Museum of Art. This seven-day-per-week support also provides visible reassurance to the many visitors of the museum.

In response to a competitive solicitation, the following firms responded:

American Security Systems	Oklahoma City
Oklahoma University Department of Public Safety	Norman
Safety & Security Services, Inc.	Oklahoma City
Securitas Security	Oklahoma City
Sooner Security	Norman
Universal Security Solutions	Portland, Oregon
Wakenhut Corporation	Oklahoma City

The evaluation committee comprised the following individuals:

- Pat Corley, Manager, Facilities Purchasing Team
- Joyce Cummins, Public Safety Officer, Fred Jones Jr. Museum of Art
- Tanya Guthrie, Managerial Associate, Geosciences
- Eric Lee, Director, Fred Jones Jr. Museum of Art
- Becky Zurcher, Manager, Fred Jones Jr. Museum of Art

The evaluation criterion was cost.

The results of the evaluation were as follows:

Sooner Security	\$184,756
Wackenhut Corp.	192,818
American Security Systems	200,376
Safety & Security Services, Inc.	211,125
Oklahoma University Department of Public Safety	215,493
Securitas Security	225,906
Universal Security Solutions	290,472

The evaluation committee determined that award to Sooner Security, the low bidder, represents best value to the University.

Funding has been identified, is available and set aside within the Fred Jones Jr. Museum of Art budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract, in an amount not-to-exceed \$184,756 to Sooner Security of Norman, the low bidder, to provide additional security personnel services for the Fred Jones Jr. Museum of Art, for a one-year period, with option to renew for two additional one-year periods.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

DATA COLLECTION SERVICES PURSUANT TO SPONSORED PROJECT - NC

The first sponsored project involves a Louisiana student survey for which the University began performing services in July 1998. The services relate to data which identifies risk and protective factors for alcohol, drugs and other unhealthy behaviors. Bach-Harrison was selected as the appropriate vendor at that time because there are only two firms in the United States capable of providing the required services, and the other firm not only was the University's competitor in this field of public service, but its prices were in excess of the prices quoted by Bach-Harrison, L.L.C.

The second sponsored project involves an Arkansas needs assessment for which the University began performing services in July 2002. Again, Bach-Harrison, L.L.C. was selected as the appropriate vendor for the same reasons listed above. To provide data integrity and consistency of the profile report format, the provision of services has remained with Bach-Harrison, L.L.C. of Salt Lake City, Utah since inception of these projects. Additionally, Bach-Harrison, L.L.C.'s prices still are the most competitive prices available for these services.

The cost of the data collection and analysis services on the Arkansas project does not exceed the dollar limit requiring Board approval. Likewise, in previous project years, the cost of the data collection and analysis services for the Louisiana project did not exceed the dollar limit requiring Board approval. Due to the growth in both projects and considering the projects in aggregate for the purposes of obtaining a purchase order, the cost of the service, as of the last renewal date of July 1, 2004, exceeded the dollar limit requiring Board approval (which had recently been reduced to \$125,000 from \$300,000). Accordingly, this purchase order issuance is submitted to the Board for ratification.

President Boren recommended the Board of Regents ratify the issuance of a purchase order in the amount of \$266,365, to Bach-Harrison, L.L.C. of Salt Lake City, Utah, for data collection and analytical services pursuant to two separate sponsored projects, for the one-year period ending June 30, 2005.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

HOUSING AND FOOD SERVICES RATES FOR 2005-2006

Housing and Food Services provides safe, high quality and affordable housing and food services for students and is consistently ranked in the middle of the Big XII or lower in terms of cost. At 6.5%, the combined rate increase proposed for room and board is equal to the 6.5 percent Higher Education Price Index for the 12 months ending December 30, 2004 and will allow Housing and Food Services to meet financial requirements.

Steady, year-round occupancy at Kraettli and Parkview apartments in our very competitive local market allows for a 5 percent increase. For Health Sciences Center University Village we are proposing no rate increase for 2005-2006 in order to ensure that the new apartment complex remains rate competitive and at maximum occupancy.

With ongoing renovations to the residence halls beginning this summer, newly renovated rooms will be significantly improved. To offset this difference, a 9.0% differential rate is proposed for newly renovated space in the residence halls that are ready for occupancy for fall move-in. (Importantly, there will not be a differential rate charged for rooms that involve a student move during the academic year). It is anticipated that the Differential Rate Plan will be completed by fall 2010.

COMPARISON WITH BIG XII AND PRIVATELY OWNED FACILITIES
BIG XII ROOM AND BOARD RATE INCREASES
 (UPDATE: March '05)*

<u>Institution</u>	<u>Increase</u>	<u>% Amounts Residence Halls</u>
Baylor	Yes	7.7%
Colorado	Yes	6.0%
Iowa State	Yes	2-4 % (room), 4 % (board)
Kansas	Yes	5-7 % (room), 3-5 % (board)
Kansas State	Yes	6.7%
Missouri	Yes	4 %
Nebraska	Yes	5.50
Oklahoma	Yes	6.5 %
Oklahoma State	Yes	7%
Texas	Yes	3%
Texas A&M	Yes	2-2.5%
Texas Tech	Yes	7.5% (room), 7 % (board)

* An informal survey of the Big XII Housing Directors indicates most will increase rates on average at least 5 percent, with many increasing rates between 7 and 8 percent.

<u>University</u>	<u>Type of Unit</u>	<u>Rental Rate</u>
Baylor	1 bedroom	\$458-575
Colorado	1 bedroom	\$673-752
	2 bedroom	\$776-925
	3 bedroom	\$915

Iowa State			
	1 bedroom	\$473	
	2 bedroom	\$544-566	
Kansas			
	1 bedroom	\$276	
	2 bedroom	\$322	
Kansas State			
	1 bedroom	\$341	
	2 bedroom	\$403	
Missouri			
	1 bedroom	\$330	
	2 bedroom	\$380	
Nebraska			
	1 bedroom	\$400-490	
	2 bedroom	\$475-590	
	3 bedroom	\$560	
Oklahoma State			
	2 bedroom	\$530-855	
Texas			
	1 bedroom	\$455-480	
	2 bedroom	\$523-549	
	3 bedroom	\$668	
Texas A&M			
	1 bedroom	\$338-448	
	2 bedroom	\$388-506	
Norman and Oklahoma City Apartment Cost Comparison			
<u>Apartment</u>	<u>Type of Unit</u>	<u>Monthly Rent</u>	<u>Comparison</u>
Ashley Square (1)	1 bed/1 bath	\$375	Parkview
	2 bed/2 bath	\$425	
Rebecca Lane (2)	1 bed/1 bath	\$435	Kraettli
	2 bed/2 bath	\$535	
Deep Deuce (3)	2 bed/2 bath	\$890	U. Village
(1) Tenant pays all utilities			
(2) Tenant pays electricity			
(3) Tenant pays all utilities			

President Boren recommended the Board of Regents approve the proposed rates for University apartments and Norman campus residence halls, including a differential rate for renovated residence hall rooms.

HOUSING AND FOOD SERVICES PROPOSED RATE INCREASES FOR FY06			
	CURRENT RATES 2004-2005	PROPOSED INCREASES*	NEW RATES 2005-2006
RESIDENCE HALLS/semester			
TOWERS (Walker, Adams, Couch)			
Double	1,463	131	1,594
Renovated (9%)	-	-	1,737
Single	2,318	207	2,525
Renovated (9%)	-	-	2,752

QUADS (Cate, Cross)			
Double	1,329	119	1,448
Renovated (9%)	-	-	1,578
	1,990	178	2,168
Renovated (9%)	-	-	2,363
Single NA/C	1,454	130	1,584
MEAL PLANS/semester			
All	1,445	58	1,503
Combined room and board for double at towers – the most common option	2,908	189	3,097 (6.5 % combined increase)
APARTMENTS/Monthly			
Kraettli			
2 Bd Furnished	553	28	581
2 Bd Unfurnished	521	26	547
Parkview			
1 Bd Furnished	484	24	508
1 Bd Unfurnished	450	23	473
2 Bd Furnished	502	25	527
2 Bd Unfurnished	471	24	495
3 Bd Furnished	536	27	563
3 Bd Unfurnished	504	25	529
University Village			
Studio	450	-	450
Townhouse	699	-	699

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

AIR CHARTER SERVICE FOR THE 2005 FOOTBALL SEASON -NC

Award of this contract is in support of travel for The University of Oklahoma football team, which is scheduled for four games requiring air charter as the method of transportation. Air charter service for two games is recommended to be awarded to American Airlines, and air charter service for the other two games is recommended to be awarded to Continental Airlines. This combination of providers represents the best service for the University based on availability and size of aircraft for each scheduled event. Each of these companies has provided air charter service to the University over the past two years. The Athletic Department has been very satisfied with the service and reliability of each company.

In response to a competitive solicitation for air charter services, which was transmitted directly to commercial carriers, the following suppliers submitted responsive proposals:

American Airlines	Fort Worth, Texas
Continental Airlines	Houston, Texas
Delta Airlines	Atlanta, Georgia

The evaluation committee comprised the following individuals:

Joseph Berardo, Manager, Administration and Operations, CEAP Division
 Vicki Ferguson, Purchasing Manager, Athletic Department
 Kirby Hocutt, Associate Director of Athletics for External Operations, Athletic Department
 Larry Naifeh, Executive Associate Athletic Director, Athletic Department
 Steve Smith, Assistant Director, Acquisitions, Purchasing Department
 Sandy Totten, Senior Buyer, Purchasing Department

Evaluation criteria consisted of company safety records, size and age of aircraft, past experience and references and pricing.

The results of the evaluation were as follows:

	Pasadena California	Kansas City Missouri	Lincoln Nebraska	Lubbock Texas	TOTAL
American Airlines	\$130,034	\$63,281	\$69,956	no bid	\$133,237
Continental Airlines	\$124,400	\$76,418	\$83,827	\$76,271	\$200,671
Delta Airlines	\$155,000	\$85,000	\$89,000	\$83,000	\$0

The evaluation committee rated American Airlines of Fort Worth, Texas, the low bidder, to represent the lowest cost and best value to the University for travel to Kansas City, Missouri and Lincoln, Nebraska. The evaluation committee rated Continental Airlines of Houston, Texas, the low bidder, to represent the lowest cost and best value to the University for travel to Pasadena, California and Lubbock, Texas.

Funding has been identified, is available and set aside within the Athletic Department operating accounts.

Chairman Everest recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$133,237 to American Airlines of Fort Worth, Texas, and a contract in the amount of \$200,671 to Continental Airlines of Houston, Texas, the two low bidders, for air charter service for the University's football team for the 2005 football season.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ACADEMIC TENURE - HSC & NC

In accordance with the Board of Regents' policies on academic tenure, departmental faculty and chairs, the Deans and their advisory committees, the Campus Tenure Committees, the Provosts, and the President have reviewed the qualifications of all the members of the faculty who are eligible for tenure consideration this year, and the result are the recommendations shown below.

Health Sciences Center

Tenure Granted

Roxie M. Albrecht, Associate Professor of Surgery
 Laura A. Beebe, Assistant Professor of Biostatistics and Epidemiology

Judith A. James, Associate Professor of Medicine
Hlapang Alinah Kolobe, Associate Professor of Rehabilitation Sciences
Greg A. Krempl, Assistant Professor of Otorhinolaryngology
George Mardrossian, Associate Professor of Radiological Sciences
Karla K. Rodgers, Assistant Professor of Biochemistry and Molecular Biology
Jagadeesh R. Sonnad, Assistant Professor of Radiological Sciences
Leonidas Tsiokas, Assistant Professor of Cell Biology
Sara K. Vesely, Assistant Professor of Biostatistics and Epidemiology
Celeste Wirsig-Wiechmann, Assistant Professor of Cell Biology

Norman Campus

Tenure Granted

Abramson, Julia, Assistant Professor of Modern Languages, Literatures, and Linguistics
Bass, Loretta E., Assistant Professor of Sociology
Bogan, Donald T., Associate Professor of Law
Bradshaw, Amy C., Assistant Professor of Educational Psychology
Butler, Elizabeth, Assistant Professor of Civil Engineering and Environmental Science
Carte, Traci A., Assistant Professor of Management Information Systems
Christman, Paul G., Associate Professor of Musical Theatre
Cook, Rena R., Assistant Professor of Drama
Dohrmann, Robert R., Assistant Professor of Art
Ehrhardt, Julia C., Assistant Professor of Honors
Fernando, Chitru, Associate Professor of Finance
Gensler, Steven S., Associate Professor of Law
Gransberg, Douglas D., Associate Professor of Construction Science
Grillot, Suzette R., Assistant Professor of International and Area Studies and of Political Science
Ham, Jeongwon, Assistant Professor of Music
Herrerias, Catalina, Associate Professor of Human Relations
Hope, Trina L., Assistant Professor of Sociology
Houser, Robert P., Assistant Professor of Chemistry and Biochemistry
Johnson, Amy J., Assistant Professor of Communication
Kao, Chung, Assistant Professor of Physics and Astronomy
Kibbey, Tohren C., Assistant Professor of Civil Engineering and Environmental Science
Krutz, Glen S., Assistant Professor of Political Science
Lifschitz, Lucy, Assistant Professor of Mathematics
Lindberg, Jeremy A., Assistant Professor of Dance
Lupia, Richard A., Assistant Professor of Geology and Geophysics, Assistant Professor and
Assistant Curator, Sam Noble Oklahoma Museum of Natural History
Moses, Scott A., Assistant Professor of Industrial Engineering
Papavassiliou, Dimitrios, Assistant Professor of Chemical, Biological and Materials Engineering
and the Sarkeys Energy Center
Pederson, Sanna F., Associate Professor of Music
Pender, Judith M., Assistant Professor of Drama
Piker, Joshua A., Assistant Professor of History
Roche, Alan, Assistant Professor of Mathematics
Shaft, Teresa M., Assistant Professor of Management Information Systems
Shen, Guoqiang, Assistant Professor of Regional and City Planning
Shepkaru, Shmuel, Assistant Professor of History
Shorten, Jay, Assistant Professor of University Libraries
Southwell, Kristina L., Assistant Professor of University Libraries
Sullivan, Joseph, Assistant Professor of Modern Languages, Literatures, and Linguistics
Szymanski, Ann-Marie, Assistant Professor of Political Science
Tarhule, Aondover A., Assistant Professor of Geography

Thomas, Wayne B., Assistant Professor of Accounting
Tracy, Sarah W., Assistant Professor of Honors
Winston, Michael E., Assistant Professor of Modern Languages, Literatures, and Linguistics
Wood, Andrew M., Assistant Professor of Geography
Xue, Ming, Associate Professor of Meteorology

Norman Campus

Tenure Denied

Haniuk, Marc A., Assistant Professor of Drama

ACADEMIC PROMOTIONS
HEALTH SCIENCES CENTER

COLLEGE OF ALLIED HEALTH

Allied Health Sciences

Denise Bender to Adjunct Associate Professor
Hlapang Alinah Kolobe to Adjunct Professor

Communication Sciences and Disorders

Frank R. Boutsen to Associate Professor

Nutritional Sciences

Patti S. Landers to Associate Professor

Rehabilitation Sciences

Denise Bender to Associate Professor
Steven M. Hoppes to Associate Professor
Hlapang Alinah Kolobe to Professor

COLLEGE OF DENTISTRY

Dental Hygiene

Carol F. Zerby to Clinical Assistant Professor

Fixed Prosthodontics

Barry P. Greenley to Associate Professor
William A. Kent to Professor
David A. Sather to Associate Professor

Operative Dentistry

Robert C. Miller to Professor

Oral Diagnosis and Radiology

Robert G. Jennings to Clinical Assistant Professor

Periodontics

Joy M. Beckerley to Clinical Associate Professor
Sharon K. Severson to Clinical Associate Professor

Removable Prosthodontics

Nancy L. Jacobsen to Associate Professor
Paul Mullasseril to Associate Professor

COLLEGE OF MEDICINE

Biochemistry and Molecular Biology

Doris M. Benbrook to Adjunct Professor
Karla K. Rodgers to Associate Professor

Cell Biology

Marie H. Hanigan to Professor
Leonidas Tsiokas to Associate Professor
Celeste Wirsig-Wiechmann to Associate Professor

Dermatology

Arthur Neil Crowson to Clinical Professor

Family and Preventive Medicine

James R. Barrett to Professor
Dan F. Criswell to Associate Professor
Rhonda A. Sparks to Associate Professor
Peter A. Winn to Professor

Geriatrics

Denise Bender to Adjunct Associate Professor

Medicine

Judith A. James to Professor
Hiroshi Nakagawa to Professor of Research

Microbiology and Immunology

William H. Hildebrand to Professor

Ophthalmology

Michelle C. Callegan to Associate Professor
James Chodosh to Professor

Otorhinolaryngology

Greg A. Krempf to Associate Professor
James E. Saunders to Associate Professor

Pathology

Judith A. James to Adjunct Professor

Pediatrics

Robin H. Gurwitch to Clinical Professor
Susan J. Hassed to Clinical Associate Professor
James N. Jarvis to Clinical Professor
Lauri J. Kearns to Adjunct Associate Professor
Shibo Li to Professor
Daniel J. Morton to Associate Professor of Research
Paul W. Whitby to Associate Professor of Research

Physiology

Hamid I. Akbarali to Professor
Chao Qin to Associate Professor of Research

Psychiatry and Behavioral Sciences

Robin H. Gurwitsch to Clinical Professor
Lauri J. Kearns to Associate Professor
Barbara K. Masters to Clinical Associate Professor

Radiological Sciences

Jagadeesh R. Sonnad to Associate Professor

Urology

Bradley P. Kropp to Professor

COLLEGE OF MEDICINE, TULSA

Internal Medicine, Tulsa

Michael A. Weisz to Professor

COLLEGE OF PHARMACY

Pharmacy Clinical and Administrative Sciences

Nancy C. Brahm to Clinical Associate Professor
Susan E. Fugate to Clinical Associate Professor
Patrick J. Medina to Associate Professor

COLLEGE OF PUBLIC HEALTH

Biostatistics and Epidemiology

Laura A. Beebe to Associate Professor
Sara K. Vesely to Associate Professor

ACADEMIC PROMOTIONS
NORMAN CAMPUS

COLLEGE OF ARCHITECTURE

Construction Science

Richard Ryan to Professor

Regional and City Planning

Guoqiang Shen to Associate Professor

COLLEGE OF ARTS AND SCIENCES

Anthropology

Morris Foster to Professor
Don Wyckoff to Professor

Chemistry and Biochemistry

Daniel Glatzhofer to Professor
Robert P. Houser to Associate Professor

Communication

Amy J. Johnson to Associate Professor

English

Robert Warrior to Professor

History

James Goldsmith to Professor
Joshua A. Piker to Associate Professor
Shmuel Shepkaru to Associate Professor

International and Area Studies

Suzette R. Grillot to Associate Professor

Mathematics

Lucy Lifschitz to Associate Professor
Alan Roche to Associate Professor

Modern Languages, Literatures and Linguistics

Julia L. Abramson to Associate Professor
Joseph M. Sullivan to Associate Professor
Michael E. Winston to Associate Professor

Physics and Astronomy

Chung Kao to Associate Professor

Political Science

Suzette R. Grillot to Associate Professor
Glen S. Krutz to Associate Professor
Ann-Marie Szymanski to Associate Professor

Sociology

Loretta Bass to Associate Professor
Trina Hope to Associate Professor

Zoology

David Durica to Professor
Larry Weider to Professor

COLLEGE OF BUSINESS ADMINISTRATION

Accounting

Wayne B. Thomas to Associate Professor

Management Information Systems

Traci A. Carte to Associate Professor
Teresa M. Shaft to Associate Professor

COLLEGE OF EDUCATION

Educational Psychology

Amy C. Bradshaw to Associate Professor

COLLEGE OF ENGINEERING

Aerospace and Mechanical Engineering

Kuang-Hua Chang to Professor

Civil Engineering and Environmental Science

Elizabeth C. Butler to Associate Professor
Tohren C. Kibbey to Associate Professor
Kanthasamy K. Muraleetharan to Professor

Chemical, Biological and Materials Engineering

Brian Grady to Professor
Dimitrios Papavassiliou to Associate Professor

Electrical and Chemical Engineering

Linda DeBrunner to Professor

Industrial Engineering

Scott A. Moses to Associate Professor

COLLEGE OF FINE ARTS

Art

Robert R. Dohrmann to Associate Professor
V'Lou Oliveira to Professor

Dance

Jeremy A. Lindberg to Associate Professor

Drama

Rena Cook to Associate Professor
Judith M. Pender to Associate Professor

Music

Jeongwon Ham to Associate Professor
Ken Stephenson to Professor
Karl Sievers to Professor

COLLEGE OF GEOSCIENCES

Geography

Aondover A. Tarhule to Associate Professor
Andrew M. Wood to Associate Professor
May Yuan to Professor

Geology and Geophysics

Richard A. Lupia to Associate Professor

HONORS COLLEGE

Honors

Julia Ehrhardt to Associate Professor
Sarah Tracy to Associate Professor

COLLEGE OF LAW

Law

Donald T. Bogan to Professor
Steven S. Gensler to Professor

OKLAHOMA MUSEUM OF NATURAL HISTORY
Richard A. Lupia to Associate Professor
Don Wyckoff to Professor

SARKEYS ENERGY CENTER
Dimitrios Papavassiliou to Associate Professor

UNIVERSITY LIBRARIES
Jay Shorten to Associate Professor
Kristina L. Southwell to Associate Professor

President Boren recommended the Board of Regents approve the academic tenure actions presented above to be effective July 1, 2005.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS - NC & HSC

Health Sciences Center:

LEAVES OF ABSENCE:

Holt, Jr., Raleigh A., Professor of Removable Prosthodontics, extended medical leave of absence with pay, January 31, 2005 through June 30, 2005.

Malke, Horst G., Professor of Research, Department of Microbiology and Immunology, leave of absence without pay, April 1, 2005 through October 1, 2005.

Parker, K. Michael, Professor and Vice Chair of Pathology, medical leave of absence with pay, March 5, 2005 through June 6, 2005.

Zondor, Stacey, Assistant Professor of Pharmacy Clinical and Administrative Sciences, medical leave of absence with pay, March 21, 2005 through June 20, 2005.

NEW APPOINTMENTS:

Costello, Jr., Richard Frederick, D.O., Instructor in Radiological Sciences, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 2005 through June 30, 2006.

Dyer, James Russell, M.D., Assistant Professor of Anesthesiology, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), June 30, 2005 through June 30, 2006. New consecutive term appointment.

Kalra, Praveen, M.D., Assistant Professor of Anesthesiology, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), June 30, 2005 through June 30, 2006. New consecutive term appointment.

Lastine, Craig L., M.D., Instructor in Radiological Sciences, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 2005 through June 30, 2006.

Naffaa, Lena N., M.D., Assistant Professor of Radiological Sciences, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), June 30, 2005 through June 30, 2006. New consecutive term appointment.

Schinstine, Malcolm, Ph.D., M.D., Assistant Professor of Pathology, annualized rate of \$50,000 for 12 months (\$4,166.67 per month), August 1, 2005 through June 30, 2006. New consecutive term appointment.

Shukry, Mohanad, M.D., Assistant Professor of Anesthesiology, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), June 30, 2005 through June 30, 2006. New consecutive term appointment.

Shultes, Margo, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$99,053 for 12 months (\$8,254.42 per month), March 15, 2005 through June 30, 2005.

Thai, Theresa Chen, M.D., Assistant Professor of Radiological Sciences, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2005 through June 30, 2006. New consecutive term appointment.

Thomas, Jibi, M.D., Assistant Professor of Radiological Sciences, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2005 through June 30, 2006. New consecutive term appointment.

Thompson, Jeffrey M., M.D., Clinical Professor of Family and Preventive Medicine and Primary Care Physician, Department of Veterans Affairs Medical Center, annualized rate of \$145,517 for 12 months (\$12,126.42 per month), March 6, 2005 through June 30, 2005.

Wagner, Gisela Leah Graham, M.D., Clinical Assistant Professor of Otorhinolaryngology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2005 through June 30, 2006.

Wei, Alex Yongli, M.D., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2005 through June 30, 2006. New consecutive term appointment.

Woodruff, Gary D., Ph.D., Visiting Assistant Professor, College of Public Health, annualized rate of \$12,000 for 12 months (\$1,000.00 per month), 0.20 time, February 11, 2005 through June 30, 2005.

Wyche, James H., Ph.D., Professor of Biochemistry and Molecular Biology and Vice Provost for Academic Affairs, annualized rate of \$215,000 for 12 months (\$18,750.00 per month), June 30, 2005 through June 30, 2006. Tenurable base \$125,000. Includes an administrative supplement of \$90,000 while serving as Vice Provost for Academic Affairs. Tenure credentials under review.

Wyche, Karen F., Ph.D., Professor of Psychiatry and Behavioral Sciences, annualized rate of \$90,000 for 12 months (\$7,500.00 per month), June 30, 2005 through June 30, 2006. Tenure credentials under review.

CHANGES:

Allen, Pamela Sue, title changed from Clinical Associate to Assistant Professor of Dermatology, March 1, 2005 through June 30, 2005. Changing to consecutive term appointment.

Biggs, Daniel Alan, title changed from Clinical Assistant Professor to Assistant Professor of Anesthesiology, salary changed from agreed contract rate to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), March 31, 2005 through June 30, 2005. Changing to consecutive term appointment.

Boyce, Kari E., Associate Dean, College of Allied Health, Associate Professor of Radiologic Technology, and Adjunct Associate Professor of Allied Health Sciences; title Assistant Vice Provost for Academic Affairs-Instruction deleted, salary changed from annualized rate of \$93,430 for 12 months (\$7,785.83 per month) to annualized rate of \$68,430 for 12 months (\$5,702.50 per month), July 1, 2005 through June 30, 2006. Removal of \$25,000 administrative supplement for serving as Assistant Vice Provost for Academic Affairs-Instruction.

Corff, Karen, Clinical Instructor in Pediatrics, salary changed from annualized rate of \$78,795 for 12 months (\$6,566.29 per month), to annualized rate of \$83,493 for 12 months (\$6,957.73 per month), April 1, 2005 through June 30, 2005. Additional responsibilities.

Coyle II, Edward Louis, Clinical Assistant Professor of Pediatrics, salary changed from annualized rate of \$40,000 for 12 months (\$3,333.33 per month), 0.49 time, to annualized rate of \$4,840 for 12 months (\$403.33 per month), 0.0593 time, March 1, 2005 through June 30, 2005. Change in FTE.

Edge-Boyd, Sandra Kay, Adjunct Assistant Professor of Allied Health Sciences, Program Director of Geriatric Certificate Program, College of Allied Health, Adjunct Assistant Professor of Nursing, and Adjunct Assistant Professor of Geriatrics, salary changed from annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.50 time, to annualized rate of \$48,000 for 12 months (\$4,000.00 per month), 0.80 time, March 1, 2005 through June 30, 2005. Change in FTE.

Hast, Laurie Jill, Assistant Professor of Radiological Sciences, given additional title Medical Director/Facility Chief, OUPB Radiology, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), February 15, 2005 through June 30, 2005. Includes an administrative supplement of \$10,000 while serving as Director/Facility Chief.

Holmes, Martha, Clinical Assistant Professor of Pediatrics, salary changed from annualized rate of \$15,000 for 12 months (\$1,250.00 per month), 0.10 time, to annualized rate of \$5,005 for 12 months (\$416.00 per month), 0.03 time, March 1, 2005 through June 30, 2005. Change in FTE.

Matzo, Marianne, title changed from Clinical Professor to Professor of Nursing; given additional title The Frances E. and A. Earl Ziegler Chair in Palliative Care, College of Nursing, salary changed from annualized rate of \$42,750 for 12 months (\$3,562.50 per month), 0.45 time, to annualized rate of \$120,000 for 12 months (\$10,000 per month), full time, June 1, 2005 through June 30, 2005. Tenurable base \$95,000. Includes an administrative supplement of \$25,000 while holding endowed chair. Tenure credentials under review.

Moran, Maribeth L., Assistant Professor of Nursing, salary changed from annualized rate of \$56,665 for 12 months (\$4,722.05 per month), to annualized rate of \$62,065 for 4 months (\$6,072.05 per month), March 1, 2005 through June 30, 2005. Salary temporarily changed for 4 months due to additional responsibilities for Spring semester.

Siler, Johnny L., title changed from Clinical Associate Professor of Dental Hygiene to Clinical Associate Professor of Fixed Prosthodontics, salary changed from without remuneration to annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.60 time, May 1, 2005 through June 30, 2005. Changing primary department.

Sullivan, James Andy, Professor of Orthopedic Surgery and Rehabilitation and The Don H. O'Donoghue Chair in Orthopedic Surgery and Rehabilitation, title Chairman of Orthopedic Surgery and Rehabilitation deleted, April 1, 2005.

Teague, David C., Associate Professor of Orthopedic Surgery and Rehabilitation and The Dr. Henry James Freede Chair in Orthopaedic Surgery, title changed from Vice Chair to Interim Chair of Orthopedic Surgery and Rehabilitation, April 1, 2005.

RESIGNATIONS AND/OR TERMINATIONS:

Mesiya, Sikandar, Assistant Professor of Medicine, March 31, 2005 (with accrued vacation through May 17, 2005).

Park, EunMi, Assistant Professor of Research, Department of Family and Preventive Medicine, and Program Director for Educational Research and Assessment, Office of Educational Development and Support, College of Medicine, March 31, 2005.

RETIREMENTS:

Bottomley, Sylvia S., Professor of Medicine, February 28, 2005 (with accrued vacation through April 4, 2005), named Professor Emeritus of Medicine.

Carey, Mary Elaine, Professor of Nursing and Assistant Dean for External Affairs, College of Nursing, June 30, 2005, named Professor Emeritus of Nursing.

Koss, Michael C., David Ross Boyd Professor of Cell Biology, April 1, 2005, named David Ross Boyd Professor Emeritus of Cell Biology. Approval of Emeritus title only. Retirement previously approved January 26, 2005.

Murphy, Juneann W., George Lynn Cross Research Professor of Microbiology and Immunology, June 30, 2005 (with accrued vacation through August 29, 2005).

Nishikawa, Herbert A., Associate Professor of Nursing, June 30, 2005, named Professor Emeritus of Nursing.

Schicht, Michele D., Assistant Professor of Communication Sciences and Disorders, February 28, 2005 (with accrued vacation through March 31, 2005), named Professor Emeritus of Communication Sciences and Disorders.

Norman Campus:

LEAVES OF ABSENCE:

Avery, Jim, Professor of Journalism and Mass Communication, sabbatical leave of absence with half pay, August 16, 2005 through May 15, 2006, changed to sabbatical leave of absence with full pay, January 1, 2006 through May 15, 2006.

Carnevale, David G., Professor of Human Relations and of Political Science, family and medical leave of absence, March 28, 2005.

Cifelli, Richard L., Professor of Zoology and Curator, Samuel Noble Oklahoma Museum of Natural History, return from extended sick leave, March 14, 2005.

Weber, Jerome C., Regents Professor of Educational Leadership and Policy Studies, Professor of Human Relations and of Health and Exercise Science, cancel sabbatical leave of absence with full pay, August 16, 2005 through December 31, 2005.

NEW APPOINTMENTS:

Beamon, Krystal K., Assistant Professor of Sociology, annualized rate of \$47,000 for 9 months (\$5,222.22 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 16, 2005, title and salary to be changed to Acting Assistant Professor, annualized rate of \$45,000 for 9 months, August 16, 2005 through May 15, 2006. New tenure-track faculty.

Foster, Lisa R., Assistant Professor of Communication, annualized rate of \$49,000 for 9 months (\$5,444.44 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 16, 2005, title and salary to be changed to Acting Assistant Professor, annualized rate of \$47,000 for 9 months, August 16, 2005 through May 15, 2006. New tenure-track faculty.

Fox, Darin K., J.D., Associate Professor of Law and Director of the Law Library, annualized rate of \$125,000 for 12 months (\$10,416.67 per month), May 1, 2005. New tenure-track faculty.

Guan, Yongpei, Assistant Professor of Industrial Engineering, annualized rate of \$66,500 for 9 months (\$7,388.89 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by July 1, 2005, appointment to be postponed until January 2006. New tenure-track faculty.

Habashi, Janette, Ph.D., Assistant Professor of Human Relations at Tulsa, annualized rate of \$53,000 for 9 months (\$5,888.89 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Heinze, Eric A., Assistant Professor of International and Area Studies and of Political Science, annualized rate of \$50,000 for 9 months (\$5,555.56 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 16, 2005, title and salary to be changed to Acting Assistant Professor, annualized rate of \$48,000 for 9 months, August 16, 2005 through May 15, 2006. New tenure-track faculty.

Irvin, Sherri, Ph.D., Assistant Professor of Philosophy, annualized rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Keen, Benjamin D., Ph.D., Assistant Professor of Economics, annualized rate of \$77,000 for 9 months (\$8,555.56 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Latimore, T. Lorraine, Assistant Professor of Sociology, annualized rate of \$48,000 for 9 months (\$5,333.33 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 16, 2005, title and salary to be changed to Acting Assistant Professor, annualized rate of \$46,000 for 9 months, August 16, 2005 through May 15, 2006. New tenure-track faculty.

Lawson, Paul A., Ph.D., Assistant Professor of Botany and Microbiology, annualized rate of \$51,000 for 9 months (\$5,666.67 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Lemon, Robert J., Assistant Professor of Modern Languages, Literatures, and Linguistics, annualized rate of \$46,000 for 9 months (\$5,111.11 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 16, 2005, title and salary to be changed to Acting Assistant Professor, annualized rate of \$44,000 for 9 months, August 16, 2005 through May 15, 2006. New tenure-track faculty.

Liatsos, Yianna, Assistant Professor of English, annualized rate of \$46,000 for 9 months (\$5,111.11 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 16, 2005, title and salary to be changed to Acting Assistant Professor, annualized rate of \$44,000 for 9 months, August 16, 2005 through May 15, 2006. New tenure-track faculty.

Liu, Qihong, Ph.D., Assistant Professor of Economics, annualized rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Peck, B. Mitchell, Ph.D., Assistant Professor of Sociology, annualized rate of \$49,000 for 9 months (\$5,444.44 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Petrov, Nikola P., Ph.D., Assistant Professor of Mathematics, annualized rate of \$57,000 for 9 months (\$6,333.33 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Remling, Christian, Ph.D., Assistant Professor of Mathematics, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Robson, Robert E., Ph.D., Visiting Professor of Physics and Astronomy, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 2005.

Schmidt, Jeffrey B., Ph.D., Associate Professor of Marketing and Supply Chain Management, annualized rate of \$120,000 for 9 months (\$13,333.33 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Striolo, Alberto, Ph.D., Assistant Professor of Chemical, Biological and Materials Engineering, annualized rate of \$70,000 for 9 months (\$7,777.78 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Strothmann, Amalia E., Assistant Professor of Bibliography, and Social and Behavioral Sciences Reference Librarian, annualized rate of \$39,000 for 12 months (\$3,250.00 per month), June 1, 2005. Transferring from temporary appointment to new tenure-track faculty.

Takano, Bernadette J., Ph.D., Assistant Professor of Modern Languages, Literatures, and Linguistics, annualized rate of \$43,000 for 9 months (\$4,777.77 per month), August 16, 2005 through May 15, 2010. Five-year renewable term appointment.

Uysal, Vahap B., Assistant Professor of Finance, annualized rate of \$135,000 for 9 months (\$15,000.00 per month), August 16, 2005 through May 15, 2006. If Ph.D. not completed by August 1, 2005, appointment will be postponed until January 2006. New tenure-track faculty.

Walton, G. Charles, Ph.D., Assistant Professor of History, annualized rate of \$47,000 for 9 months (\$5,222.22 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Williams, Vicki A., Ph.D., Assistant Professor of Educational Leadership and Policy Studies, annualized rate of \$48,500 for 9 months (\$5,388.88 per month), August 16, 2005 through May 15, 2006. New tenure-track faculty.

Zarger, Rebecca K., Ph.D., Assistant Professor of Anthropology, annualized rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 2005 through May 15, 2010. Five-year renewable term appointment.

REAPPOINTMENTS:

Buckley, Michael R., Professor of Management and of Psychology, J. C. Penney Company Chair in Business Leadership, reappointed to a three-year term as Director of the Division of Management, salary changed from annualized rate of \$177,620 for 12 months (\$14,801.66 per month) to annualized rate of \$182,620 for 12 months (\$15,218.33 per month), July 1, 2005.

Kasulis, Jack J., Associate Professor of Marketing and Supply Chain Management, reappointed to a three-year term as Associate Dean for Undergraduate Programs, Michael F. Price College of Business, salary changed from \$107,426 for 12 months (\$8,952.13 per month) to annualized rate of \$108,426 for 12 months (\$9,035.46 per month), July 1, 2005.

CHANGES:

Burns, Thomas J., Professor of Sociology, salary changed from annualized rate of \$70,921 for 9 months (\$7,880.11 per month) to annualized rate of \$76,000 for 9 months (\$8,444.44 per month), August 16, 2005. Merit retention increase.

Busenitz, Lowell W., Associate Professor of Management and McCasland Foundation Professor of American Free Enterprise, salary changed from annualized rate of \$105,000 for 9 months (\$11,666.67 per month) to annualized rate of \$120,000 for 9 months (\$13,333.33 per month), August 16, 2005. Counteroffer.

Hobson, Kenneth R., Lecturer of Zoology, annualized rate of \$29,400 for 9 months (\$3,266.67 per month), 0.75 time, additional stipend of \$5,000 for increased teaching duties in the Department of Zoology, January 1, 2005 through May 15, 2005.

Krumholz, Lee R., Associate Professor of Botany and Microbiology and Sarkeys Energy Center Director, Center for Study of Microbial Interactions with the Environment, salary changed from annualized rate of \$79,748 for 9 months (\$8,860.89 per month) to annualized rate of \$83,333 for 9 months (\$9,259.26 per month), August 16, 2004. To correct salary for 2004-2005 year for additional research title.

Lee, Lloyd L., Research Professor of Chemical, Biological, and Materials Engineering, given additional title Adjunct of Chemical, Biological, and Materials Engineering, salary changed from annualized rate of \$128,313 for 12 months (\$10,692.78 per month) to no pay, December 15, 2004. Correction to effective date.

Piker, Joshua, Assistant Professor of History, salary changed from annualized rate of \$46,362 for 9 months (\$5,151.33 per month) to annualized rate of \$57,000 for 9 months (\$6,333.33 per month), August 16, 2005. Merit retention increase.

RESIGNATIONS AND/OR TERMINATIONS:

Alexander, Michael S., Associate Professor of History, May 16, 2005. Accepted position at Temple University.

Brown, Joel H., Professor of Educational Leadership and Policy Studies, August 15, 2005. Personal reasons.

Chang, Yun-Ke, Assistant Professor of Library and Information Studies at Tulsa, June 1, 2005. Personal reasons.

Hughes, Richard G., Assistant Professor of Petroleum and Geological Engineering, August 15, 2005. Accepted position outside the University. Correction to effective date.

Morales-Arroyo, Miguel, Acting Assistant Professor of Library and Information Studies at Tulsa, June, 1, 2005. Personal reasons.

Rhodes, Gary D., Assistant Professor of Film and Video Studies, May 16, 2005.

Shepard, Todd D., Assistant Professor of History, May 16, 2005. Accepted position at Temple University.

RETIREMENTS:

Ahern, Judson L., Associate Professor of Geology and Geophysics, June 1, 2005.

Bauman, William C., Professor of Architecture, May 16, 2005. Named Professor Emeritus of Architecture.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

President Boren regretted to report the following deaths:

Houston, Hyder Johnson, Professor Emeritus of Psychiatry and Behavioral Sciences, March 28, 2005.

Morris, Hazel, Professor Emeritus of Education and Health, Physical Education and Recreation, March 3, 2005.

Scanlan, Burt K., David Ross Boyd Professor Emeritus of Land Management, March 27, 2005.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS - NC & HSC

Health Sciences Center:

NEW APPOINTMENTS:

McCrabb, Tiffany Jean, Nurse Practitioner, OU Physicians CHP Clinics, College of Medicine, annualized rate of \$62,000 for 12 months (\$5,166.66 per month), April 25, 2005. Professional Nonfaculty.

Stitt, Jobi Michelle, Joint Office of Planning and Strategy Project Manager, Medicine Office of the Dean, College of Medicine, annualized rate of \$67,000 for 12 months (\$5,583.33 per month), March 9, 2005. Professional Nonfaculty.

Varnadore, Laura Elizabeth, Physician's Assistant I, Hematology/Oncology, College of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), April 18, 2005. Professional Nonfaculty.

REAPPOINTMENTS:

Dean, Laura Renee, Ultrasonographer Technologist, OU Physicians Faculty Clinics, College of Medicine, annualized rate of \$62,400 for 12 months (\$5,199.99 per month), May 1, 2005. Professional Nonfaculty. Limited reappointment.

CHANGES:

Calmus, Linda, Clinic Nurse Manager, George Nigh Rehabilitation Institute, College of Medicine, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$61,400 (\$5,116.67 per month), April 1, 2005. Managerial Staff. Legislative Mandate.

McCann, Debra, Nurse Practitioner, Department of Pediatrics, College of Medicine, salary changed from annualized rate of \$73,130 for 12 months (\$6,094.17 per month) to annualized rate of \$84,873 (\$7,072.75 per month), April 1, 2005. Professional Nonfaculty. Additional duties due to a grant.

McCoy, Michael, Neonatal Nurse Clinician, Department of Pediatrics, College of Medicine, salary changed from annualized rate of \$72,615 for 12 months (\$6,051.25 per month) to annualized rate of \$79,666 (\$6,638.83 per month), April 1, 2005. Professional Nonfaculty. Additional duties due to a grant.

Nair, Satyjajith A., title changed from Local Area Network Administrator, Department of Pediatrics, College of Medicine, to Clinical Department Business Manager II, Department of Pediatrics, College of Medicine, salary change from annualized rate of \$59,441.00 for 12 months (\$4,953.42 per month) to annualized rate of \$79,025.00 for 12 months (\$6,585.42 per month), May 1, 2005. Managerial Staff. Reclassification.

RESIGNATIONS AND/OR TERMINATIONS:

Becker, Candace A., Clinic Nursing Specialist, Cardiology, College of Medicine, April 30, 2005. Professional Nonfaculty. Resignation.

Lingo, David M., Clinical Department Business Administrator III, Obstetrics and Gynecology, College of Medicine, June 30, 2005. Administrative Staff. Retirement.

Walston, Dian M., Physician's Assistant I, Medicine Hematology/Oncology, College of Medicine, March 21, 2005. Professional Nonfaculty. Faculty appointment.

Norman Campus:

NEW APPOINTMENTS:

Clark, Ernest R., Administrator III, American Indian Institute, annualized rate of \$77,000 for 12 months (\$6,416.67 per month), March 21, 2005. Administrative Staff. Paid from grant funds; subject to availability of funds.

Prince, Donald B., Scientist Researcher III, Department of Chemistry and Biochemistry, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), March 8, 2005. Professional Staff.

CHANGES:

Carter, Donald C., Administrator III, Physical Plant, salary changed from annualized rate of \$80,625 for 12 months (\$6,718.75 per month) to annualized rate of \$86,231 for 12 months (\$7,185.92 per month), May 1, 2005. Administrative Staff.

Cash, Cindy R., Director, Academic Personnel Records and Financial Operations [Administrator II], Provost Office, annualized rate of \$62,295 for 12 months (\$5,224.57 per month), additional stipend of \$1,000 for additional duties related to the On-Line PAF System, January 1, 2005 through April 30, 2005. Administrative Staff.

Cohen, Julie W., Director, Landscape and Grounds, salary changed from annualized rate of \$105,000 for 12 months (\$8,750.00 per month) to annualized rate of \$110,000 for 12 months (\$9,167.00 per month), July 1, 2005. Administrative Officer.

Davis, William S., Administrator III, Physical Plant, salary changed from annualized rate of \$69,708.38 for 12 months (\$5,809.03 per month) to annualized rate of \$77,366 for 12 months (\$6,447.17 per month), May 1, 2005. Administrative Staff.

Hamilton, Connie L., Assistant to the Provost [Administrator II], Provost Office, annualized rate of \$63,200 for 12 months (\$5,267.58 per month), additional stipend of \$1,000 for additional duties related the Faculty Handbook, January 1, 2005 through April 30, 2005. Administrative Staff.

Jones, James E., Administrator III, Physical Plant, salary changed from annualized rate of \$68,590 for 12 months (\$5,715.83 per month) to annualized rate of \$80,590 for 12 months (\$6,715.83 per month), May 1, 2005. Administrative Staff.

Jorgenson, Cheryl K., Director, Institutional Research and Reporting, and Assistant Provost [Administrator III], Provost Office, annualized rate of \$93,672 for 12 months (\$7,805.97 per month), additional stipend of \$1,000 for additional duties related to the Sooner ID, January 1, 2005 through April 30, 2005. Administrative Staff.

King, Allen L., Director of Landscape & Grounds [Administrator II], Landscape & Grounds, salary changed from annualized rate of \$52,500 for 12 months (\$4,375.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), May 1, 2005. Administrative Staff.

Martin, Terry A., title changed from Information Technology Analyst II to Information Technology Analyst III, Information Technology-Merrick, salary remains at annualized rate of \$82,400 for 12 months (\$6,866.67 per month), April 1, 2005. Managerial Staff.

Miller, Sue-Anna P., Administrator III, Physical Plant, salary changed from annualized rate of \$78,200.60 for 12 months (\$6,516.72 per month) to annualized rate of \$83,008 for 12 months (\$6,917.33 per month), May 1, 2005. Administrative Staff.

Moorman, Michael K., Director of Architectural & Engineering Services and University Architect, Architectural and Engineering Services, salary changed from annualized rate of \$107,500 for 12 months (\$8,958.33 per month) to annualized rate of \$115,000 for 12 months (\$9,583.33 per month), July 1, 2005. Administrative Officer.

Thompson, Holly K., Scientist Researcher I, Department of Psychology, salary changed from annualized rate of \$40,000 for 12 months (\$3,333.33 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2005. Professional Staff.

Tower, Robyn M., Assistant Vice President for Communications & Stewardship, Development Office, salary changed from annualized rate of \$96,499.50 for 12 months (\$8,041.63 per month) to annualized rate of \$99,500 for 12 months (\$8,291.57 per month), May 1, 2005. Administrative Staff.

Wiese, Edward J., Director, Southwest Prevention Center [Program Administrator III], College of Continuing Education, salary changed from annualized rate of \$77,250 for 12 months (\$6,437.50 per month) to annualized rate of \$79,568 for 12 months (\$6,630.63 per month), April 1, 2005. Managerial Staff. Paid from grant funds; subject to availability of funds.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

ROOF REPLACEMENT FOR ADAMS HALL - NC

The roof of Adams Hall on the Norman campus is in critical need of replacement. The existing roof leaks in several places, and damage to furniture and equipment has been experienced. This crucial requirement must be satisfied immediately, to assure the mission accomplishment of the various academic departments housed within the building.

Oklahoma Roofing and Sheet Metal is the only roofing contractor available through the State roofing contract, for the geographical region encompassing the Norman campus. The company was awarded the contract based on a competitive solicitation, which satisfies the Board of Regents' Policies and Procedures with regard to competition relative to the acquisition of products and services. Because of the urgent need of the repairs, University administration has determined that the typical process of (1) engaging a consultant to assess the roof and then developing design documents for a formal competitive bid, and (2) competitively bidding the work based on such documents, will unnecessarily prolong the impaired state of the roof and subject the building's contents and occupants to further risk. Previous University experience with Oklahoma Roofing and Sheet Metal has been excellent, and the company employs qualified architects and engineers who have extensive experience in diagnosing roofing problems and in developing effective and durable solutions. By using Oklahoma Roofing and Sheet Metal via the State contract, significant administrative time and cost will be avoided.

Funding has been identified, is available and set aside within College of Business capital project funds.

President Boren recommended the Board of Regents authorize the President or his designee to negotiate and award a contract in an amount not to exceed \$450,000 to Oklahoma Roofing and Sheet Metal of Oklahoma City, available through the state roofing contract, for roof replacement on Adams Hall.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

The meeting adjourned for the day at 4:04 p.m.

The meeting reconvened on May 13 at 9:03 a.m. with all Regents present.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Ross thanked Regent Clark for attending Cameron's recent commencement ceremonies and joining her to shake hands with each individual graduate. She pointed out that students can be very effective fundraisers and CU recently held their first student phone-a-thon, receiving pledges to join the President's Partners from 35 callers. Cameron's CETES program recently was one of four institutions selected to receive \$100,000 from the State Regents and that money will be used to assist existing technology companies to discover new markets. She mentioned that this Board did very well in the competition, as RSU was one of the four institutions receiving this funding. The President was proud to announce that Cameron's Students in Free Enterprise (SIFE) team won first place in the undergraduate division of the inaugural Donald W. Reynolds Governor's Cup Collegiate Business Plan Competition. There were 26 student teams from 14 Oklahoma colleges and universities competing for this award. Business plans submitted by the teams were reviewed and semi-finalists were chosen for further competition. The 12 semi-finalists included teams from Oral Roberts University, Southeastern Oklahoma State University, Tulsa Community College, and multiple teams from OU and OSU. The semi-finalists competed in a two-day competition to determine the finalists and, ultimately, the winner. In addition to CU's team, the finalists included the Oral Roberts team and four teams from OSU. The first-place win gave Cameron's team \$23,000 in prize money. Dr. Ross introduced two faculty advisers, Dr. Sylvia Burgess and Dr. Suzanne Clinton, along with three of the presentation team members, Keith Wright, Jenny Jackson and Cinnamon Bock, to address the Board and tell about their SIFE experience. The students stated that they appreciated the opportunity and the experience afforded them while thanking the other two members of the presentation team, Matthew Modeste and Barbara Jeske; their faculty advisors; business faculty members including Dr. Peter Abramo, Dr. John Bachelor and Dr. Shawn Carraher; and the total 45 members of the CU SIFE team.

FISCAL YEAR 2005 REVISED EDUCATIONAL AND GENERAL BUDGET

The budget revision reflects:

- new operational funding plus a grant for the Center for Emerging Technology and Entrepreneurial Studies (CETES),
- increased funding for Brain Gain in addition to a new Brain Gain grant, and
- funding for the Teacher Residency Program (H.B. 1706).

The Oklahoma State Regents for Higher Education have recognized the benefit of CETES to businesses in southwestern Oklahoma with an allocation of \$300,000 for operational expenses. As a result of a request for proposals and competitive review, a \$100,000 grant was awarded to create the Technology Growth Strategies Program in support of CETES initiatives.

Cameron University was originally provided a FY2005 budget of \$30,000 for Brain Gain. An additional \$21,112 has been received. The Brain Gain Improvement Grant in the amount of \$98,500 was awarded to Cameron University as a result of competitive proposals.

The Teacher Residency Program (H.B.1706) originally was budgeted at \$35,000 from University reserves. Cameron University since has been that notified funding would be provided by the Oklahoma State Regents for Higher Education in the amount of \$63,373.

President Ross recommended the Board of Regents approve a revision in the amount of \$547,985 to the 2004-2005 fiscal year Educational and General Budget Part I.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart and Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

SELECTION OF ARCHITECTURAL AND ENGINEERING SERVICES FOR BUSINESS BUILDING DESIGN AND CONSTRUCTION

Anticipating funds from a State bond issue, the Board approved, in January 2005, initiating the process to select a consultant firm to provide professional architectural and engineering services for the Business Building project. The 500 million dollar bond issue was approved by the Oklahoma State Legislature and signed by the Governor in April 2005. Renovation and expansion of the Business Building is Cameron's top capital priority.

The School of Business is housed in a 30,000-square-foot, three-story structure constructed in 1964 as a women's dormitory. When the Shepler Center dormitory was completed, the building was vacated and leased to the Federal Aviation Administration (FAA) for use as office space. The building was regained by the University for academic use in 1985.

Due to the age of the building, substantial changes and the effects of deferred maintenance, extensive HVAC renovation is required, including improved building design and repair of structural and safety issues. In addition, the facility does not have an elevator.

Depending on the outcome of the architectural review, the project will consist of either a renovation of the existing structure and construction of an approximately 18,000-square-foot addition for classrooms, laboratories, lecture halls and faculty offices, or the construction of a new business building. Based upon current costs, the estimated project cost is \$7,000,000 to include furniture, fixtures, equipment, and technology infrastructure.

Acting upon the Board's January 2005 authorization, qualified firms were identified by the Office of Central Services, and letters soliciting their qualifications were mailed March 3 with a due date of March 25. These qualifications were reviewed by the screening committee, interviews conducted April 27-28, and final ranking recommendations made April 29.

Following Board policy, the selection process is complete. Twenty-two architects responded to the request for submission of credentials. The submissions were screened according to Board policy, and five firms were interviewed. The interview committee evaluated the firms on the basis of the criteria presented on the CAP 117 Consultant Interview Evaluation Form and rated the firms highest to lowest as follows:

1. Frankfurt-Short-Bruza, Oklahoma City
2. Beck Design, Oklahoma City
3. Dewberry, Tulsa
4. Miles Associates, Oklahoma City

The interview committee was composed of the following University personnel:

Dr. Sylvia Burgess, Dean, School of Business - Chair
Dr. Gary Buckley, Vice President for Academic Affairs
Mr. Glen Pinkston, Vice President for Business and Finance
Mr. Robert Hanefield, Assistant Director, Physical Facilities
Mr. Trey Fox, undergraduate student, School of Business

Funding for the project will be from bond proceeds. No monies will be expended before funding sources are confirmed.

President Ross recommended the Board of Regents:

- I. Rank in the order presented below the architectural firms under consideration to provide professional service required for either renovation and expansion of the existing business building or construction of a new business building;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and
- III. Once funding is secured through the Higher Education Capital Bond program, authorize the President or her designee to execute the consultant agreement.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

CAMERON UNIVERSITY CAMPUS MASTER PLAN OF CAPITAL PROJECTS

The Long-Range Capital Plan for Fiscal Years 2005-2009 dated June 11, 2004 contained 29 projects at a total estimated cost of \$75,560,000. This plan was submitted as required to the Oklahoma State Regents for Higher Education.

Since submission, two projects have been completed, and the Board has authorized the revision of one project and the addition of two projects. In addition to these updates, the Board is asked to approve two new projects and delete an existing project.

1. STUDENT HEALTH CLINIC – Addition

Cameron University currently provides no student health services. With recent enrollment growth and additional students living on campus, expanded student services are needed. Our students regularly request a clinic to provide services such as vaccinations, counseling, treatment of non-emergency illnesses and referrals for specialty healthcare. The estimated cost of the clinic is \$2,000,000.

2. STUDENT AND ADMINISTRATIVE SYSTEM MIGRATION/UPGRADE
– Addition

Cameron University's student and administrative systems reside on a Hewlett Packard (HP) 3000 computer system running HP's proprietary operating system, Multi-Programming Environment (MPE). Hewlett Packard announced the elimination of both the HP3000 hardware and the MPE operating system effective January 2007. The MPE-based HP3000 computer system has been the platform for Cameron University's student and administrative software applications since 1975. The provider of Cameron's administrative software systems, SunGard, is migrating its MPE-based software system to the UNIX environment. UNIX is a new infrastructure for Cameron University requiring a complete change of hardware, operating system, programming utilities, conversion of software and retooling of information technology programming staff. The UNIX operating system will allow web-based data entry, provide end-users with simplified and flexible reporting tools, provide opportunities to implement workflow strategies to increase communication and efficiencies between administrative offices, and provide an enhanced campus portal and self service capabilities for students, faculty, and staff via the web. The new system will be based on industry standards: UNIX server running an Oracle database with a Windows interface for the end user. The estimated costs for new hardware and software, conversion of customized programs, and training for existing staff is \$600,000 and will be incurred in fiscal year 2006 and 2007.

3. HEALTH SCIENCE CAMPUS – Delete Project 100-0082

This project was intended to provide housing for The University of Oklahoma Health Sciences Center's (OUHSC) Lawton programs on the Cameron University campus and to begin the establishment of a family practice medical residency program in Lawton. Based on OUHSC programs occupying other facilities and a review of Cameron's academic programs, this project is no longer needed. The project had an estimated cost of \$4,300,000.

The capital project list reflecting Board actions from June 2004 through March 2005 contains 29 items at a total estimated cost of \$78,775,000. If the recommended changes are approved, the Cameron University Long-Range Capital Plan list will include 30 projects totaling \$77,075,000.

President Ross recommended the Board of Regents approve the changes listed above to the Cameron University Campus Master Plan dated June 11, 2004. These changes represent the addition of new projects and deletion or completion of projects currently listed on the plan.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ACADEMIC PROMOTION AND TENURE ACTIONS

Cameron's faculty evaluation process for promotion culminates annually in March. Each of the recommended actions will be effective upon approval of the faculty member's 2005-2006 academic year appointment. Promotion in rank includes an increase in the academic year salary base for each faculty to achieve the minimum salary for the new rank (\$40,000-Assistant Professor, \$42,000-Associate Professor; \$45,000-Professor) or \$500, whichever is greater.

ACADEMIC PROMOTIONS AND GRANTING OF TENURE**SCHOOL OF BUSINESS**

Dr. Syed Ahmed	Promote to Professor and Grant Tenure
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SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES

Department of Education

Dr. Marcy Blackburn	Grant Tenure
Dr. Michelle Smith	Promote to Associate Professor

Department of Psychology and Human Ecology

Dr. John Batka	Promote to Associate Professor and Grant Tenure
Dr. Stanley Bursten	Promote to Associate Professor and Grant Tenure
Dr. Ricardo Jerez	Promote to Associate Professor and Grant Tenure
Dr. Scott Peterson	Promote to Associate Professor and Grant Tenure

SCHOOL OF LIBERAL ARTS

Department of Art

Ms. Katherine Liontas-Warren	Promote to Professor
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Department of Criminal Justice and Sociology

Mr. Daniel Ford	Grant Tenure
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Department of English and Foreign Languages

Dr. John Hodgson	Promote to Associate Professor and Grant Tenure
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Department of Music and Theatre Arts

Dr. Thomas Labe	Promote to Professor
Ms. Janice Logan	Grant Tenure when documents confirming completion of D.M.A. received

President Ross recommended approval of the faculty promotion and tenure actions listed above.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

APPOINTMENTS:

Davis, Mike Lee, Ph.D., Assistant Professor, Department of English and Foreign Languages, at an annualized rate of \$40,000 for 9 months (\$4,444.44 per month), tenure track position effective August 15, 2005.

Ph.D., M.A., Princeton University; B.A., University of North Texas
Last Position: Adjunct, Ursinus College
Years Related Experience: Six years higher education

Deng, Feng J., Ph.D., Assistant Professor, Department of Business, at an annualized rate of \$90,000 for 9 months (\$10,000.00 per month), tenure track position effective August 15, 2005.

Ph.D., University of Memphis; M.B.A., University of Northern Iowa; M.A.,
Wuhan University; B.S., Shanghai Jiao Tong University
Last Position: Senior Vice President, CFO, Wuhan Routon Electronics
Years Related Experience: Two years higher education; 6 years business

Glazer, Courtney, Ph.D., Assistant Professor, Coordinator of Field Experiences, Department of Education, at an annualized rate of \$40,000 for 9 months (\$4,444.44 per month), tenure track position effective August 15, 2005.

Ph.D., The University of Texas at Austin; M.A., Stanford University; B.A., Emory
University
Last Position: Program Director, Knowledge Management, Edvance Inc.
Years Related Experience: One year higher education; 1 year business

Hensley, Julie, M.F.A., Assistant Professor, Department of English and Foreign Languages, at an annualized rate of \$40,000 for 9 months (\$4,444.44 per month), tenure track position effective August 15, 2005.

M.F.A., Arizona State University; M.A., Kansas State University; B.A., Bridgewater
College
Last Position: Visiting Writer and Instructor, Prescott College
Years Related Experience: Three years higher education

Laverghetta, Antonio, Ph.D., Assistant Professor, Department of Psychology and Human Ecology, at an annualized rate of \$40,000 for 9 months (\$4,444.44 per month), tenure track position effective August 15, 2005.

Ph.D., M.A., and B.A., University of South Florida
Last Position: Postdoctoral Associate, University of Tennessee Health Science Center
Years Related Experience: Three years postdoctoral; three years higher education

Wohlens, Anton E., Ph.D., Assistant Professor, Department of History and Government, at an annualized rate of \$40,000 for 9 months (\$4,444.44 per month), tenure track position effective August 15, 2005.

Ph.D., Northern Illinois University; M.A., University of Illinois at Springfield; B.A.
in Political Science, Sonoma State University; B.A. in History, and B.A. in
Political Science, University of the Saarland, Germany
Last Position: Assistant Professor, Eastern Illinois University
Years Related Experience: One year higher education

CHANGES:

Das, P. K., Ph.D., Department of Physical Sciences, change in status from Temporary Assistant Professor non-tenure track to tenure-track Assistant Professor. Salary changed from annualized rate of \$38,000 for 9 months (\$4,222.22 per month) to annualized rate of \$44,000 for 9 months (\$4,888.89 per month) effective August 15, 2005.

Klein, Scott Richard, M.F.A., Professor, Department of Music and Theatre Arts, title of Chair, Department of Music and Theatre Arts deleted. Salary changed from annualized rate of \$50,388 for 9 months (\$5,598.67 per month) to annualized rate of \$49,388 for 9 months (\$5,487.56 per month), effective August 1, 2005.

Miller, David, Ph.D., Professor, Department of Criminal Justice and Sociology, title of Chair, Department of Criminal Justice and Sociology deleted. Salary changed from annualized rate of \$72,845 for 9 months (\$8,093.89 per month) to annualized rate of \$71,845 for 9 months (\$7,982.78 per month), effective May 11, 2005.

Crane, Joe S., Ph.D., Professor, Department of Physical Sciences, title of Chair, Department of Physical Sciences deleted. Salary changed from annualized rate of \$62,334 for 9 months (\$6,926.00 per month) to annualized rate of \$61,334 for 9 months (\$6,814.89), effective August 1, 2005.

RETIREMENT:

Erwin, Susan, Ph.D., Assistant Professor, Department of Education, May 7, 2005.

President Ross recommended the Board of Regents approve the faculty personnel actions listed above.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

**CURRICULUM CHANGES
QUARTERLY FINANCIAL ANALYSIS
QUARTERLY REPORT OF PURCHASES**

The listed items were identified, by the administration, in each agenda item as "For Information Only." Although no action was required, the opportunity to discuss or consider any of them individually was provided.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective departments and deans, and approved by the Curriculum Committee.

COURSE MODIFICATIONS		
PREFIX/NUMBER	TITLE	COMMENTS
ART 1023	Fundamentals of Art	Change in description.
ART 1031-3	Workshop	Change in description.
ART 1113	Drawing I	Change in description.
ART 1123	Drawing II	Change in description.
ART 1213	Design I	Change in description.
ART 1223	Design II	Change in description.
ART 2243	Color	Change in description.
ART 2253	Computer Graphic Design	Change in description.
ART 2313	Painting	Change in description.
ART 2413	Printmaking	Change in description.
ART 2513	Sculpture	Change in description.
ART 2813	Beginning Ceramics	Change in description.
ART 3133	Figure Drawing	Change in description.
ART 3723	Public School Art	Change in description.
ART 3833	Crafts	Change in description.
ART 4143	Advanced Drawing	Change in description.
ART 4323	Advanced Painting	Change in description.
ART 4423	Advanced Printmaking	Change in description.
ART 4523	Advanced Sculpture	Change in description.
ART 4823	Advanced Ceramics	Change in description.
ART 4911-4	Workshop	Change in description
ART 4933	Senior Art Studio	Change in description.

This was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

The Quarterly Financial Analysis for the quarter ended March 31, 2005 was submitted for review. Detailed schedules are attached hereto as Exhibit G. The following comments were submitted for consideration.

ALL FUNDS: CAMERON UNIVERSITY

SCHEDULE 1 CU: STATEMENT OF REVENUES AND EXPENDITURES – EDUCATION AND GENERAL PART I – UNRESTRICTED

1. Revenues – Revenues of \$24.4 million comprising 79.6% of the budget are reported. At the same quarter last fiscal year, there were revenues of \$23.0 million, comprising 80.4% of the budget.

2. Expenditures – Expenditures of \$20.3 million comprising 63.5% of the budget are reported. Comparable figures for the prior year show expenditures of \$19.1 million, representing 63.9% of the budget.

SCHEDULE 2 CU: STATEMENT OF REVENUES AND EXPENDITURES – EDUCATION AND GENERAL PART II – RESTRICTED

1. Revenues – Revenues of \$8.7 million representing 74.9% of the budget are reported. Prior year revenues for the same period were \$7.7 million, representing 75.2% of the budget.

2. Expenditures – Expenditures of \$8.9 million comprising 77.0% of the Budget are reported. This is comparable to the prior year's expenditures of \$7.5 million at 73.2% of the budget.

SCHEDULE 3 CU: STATEMENT OF REVENUE AND EXPENDITURES – AUXILIARY ENTERPRISES

1. Revenues – Revenues for Auxiliary Enterprises are at anticipated levels.

2. Expenditures – Expenditures for Auxiliary Enterprises are at anticipated levels.

SCHEDULE 4 CU: DISCRETIONARY RESERVES

Discretionary reserves represent that portion of the university's resources that are not currently budgeted for expenditure or are otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs and/or unforeseen contingencies for any lawful purpose of the University.

E & G PART I

The E&G Part I discretionary reserves were \$4,184,885 on March 31, 2005.

E & G PART II

The E&G Part II discretionary reserves were \$723,419 on March 31, 2005.

AUXILIARY ENTERPRISES

Student Activities reserves were \$143,387 at March 31, 2005. Student Activities working capital requirements are \$98,250 leaving discretionary reserves of \$45,137.

Miscellaneous Auxiliary reserves were \$1,017,687 at March 31, 2005. Miscellaneous Auxiliary working capital requirements are \$634,508 leaving Miscellaneous Auxiliary discretionary reserves of \$383,179.

Student Facility reserves were \$3,229,983 at March 31, 2005. Student Facility working capital and other commitment requirements are \$2,910,964 leaving Student Facility discretionary reserves of \$319,019.

PLANT FUNDS

Section 13, Section 13 Offset and New College Funds currently have a balance of \$1,528,651.

Renewal and Replacements have a balance of \$1,645,806.

The Facility Fee Bond Fund has a balance of \$493,113.

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT OF PURCHASES

The Board of Regents’ policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$125,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$125,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The quarterly report for II is below.

Quarterly Report of Purchases
January 1, 2005 through March 31, 2005

<u>Item</u>	<u>Description</u>	<u>Campus- Department</u>	<u>Vendor</u>	<u>Award Amount</u>	<u>Explanation/ Justification</u>
PURCHASE OBLIGATIONS FROM \$50,000 TO \$125,000					
1	48 Hybrid Cables	ITS	Telco Supply	\$72,421.94	Cameron Village
SOLE SOURCE PROCUREMENTS IN EXCESS OF \$50,000					
1	Intelligent Circulation Circuits	Library	Checkpoint Systems	\$63,060.00	Library System

This report was for information only. No action was required.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Wiley thanked Regent Stuart for attending RSU’s recent commencement ceremonies and stated his regret that Regent Austin’s brief illness kept him from attending. The President was pleased to announce that the Sarkeys Foundation recently completed funding of an endowed chair in computer science and has just notified the University that the Foundation will award a \$50,000 grant for the University’s honors program. The administration is currently trying to raise \$750,000 endowment for the new honors program and is very pleased by this initial support from the Sarkeys

Foundation. A short time ago the University held its first live auction fundraiser. There was a fifties and sixties theme to the event, which had over 400 community people in attendance and raised \$38,000 in net proceeds. Dr. Wiley said that the University had just received a \$375,000 from the Walker Foundation of Arkansas which will help fund the completion of the equestrian center.

SUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the appropriate faculty, academic unit and dean, the Curriculum Committee, the Academic Council, and the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: AAS in Legal Assistant (049)

PROPOSED CHANGE: Program deletion.

COMMENTS: Program deletion based on academic program review recommendations to upgrade the program to the Associate in Arts degree level. Students will be advised into the new AA degree program.

2. PROGRAMS: EMT Intermediate Certificate (103) and EMS Paramedic Certificate (102)

PROPOSED CHANGE: Program deletions.

COMMENTS: The certificate programs are no longer viable with the full implementation of the AAS in Emergency Medical Services. The deletion of the certificates and the current EMS curricula continues to reflect national and state guidelines.

3. PROGRAM: BS in Business Administration (113)
Options: Accounting
Management

PROPOSED CHANGE: Program option addition in Human Resources Management.

Human Resources Management Option (21 hours)		
MGMT 3303		Organizational Behavior
MGMT 3313		Human Resources Management
MGMT 3233		Human Resources Development
MGMT 3323		Compensation and Benefits
MGMT 3333		Employment and Labor
MGMT 4333		Selection and Evaluation
TECH 3203		Introduction to Risk Management

COMMENTS: The proposed option is central to RSU's mission and purpose. Student and employer demand is well documented by RSU student surveys, enrollment trends in business administration, student profile and demographic data, and occupational outlooks.

4. PROGRAM: AA in Legal Assisting

PROPOSED CHANGE: New Program Addition

Legal Assisting Program Requirements (18 hours)
 POLS/LA 2033 American Legal System
 LA 1123 Legal Research and Writing
 LA 1133 Law Office Management
 LA 1143 Civil Procedure
 LA 2423 Legal Document Production
 LA 2283 Internship

Support and Related Electives (6 hours)
 LA 2133 Family Law
 LA 3013 Torts
 LA 3023 Contract Law
 LA 3033 Criminal Law

COMMENTS: The proposed program is an upgrade of the AAS program previously deleted in item #1 and is based on academic program review recommendations, advisory board recommendations, and student program needs.

President Wiley recommended the Board of Regents approve the proposed changes in the Rogers State University academic programs.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

REVISED CAMPUS MASTER PLAN LONG-RANGE PROJECTS

The revised Campus Master Plan Long-Range Projects reflects capital improvement needs for the University.

Bartlesville Classroom & Lab Building	\$ 6,000,000
Pryor Classroom & Laboratory Building	\$ 1,200,000
Classroom/Laboratory Building Phase I	\$ 4,000,000
Infrastructure Improvements	\$ 2,000,000
Post Hall	\$ 4,000,000
Renovations and Repairs	\$ 2,000,000
Student Union/Thunderbird Hall	\$ 3,000,000
Economic and Community Development Center	\$ 1,600,000
Performing Arts Center	\$ 15,000,000
Multipurpose & Sports Facility	\$ 15,000,000
Advanced Telecommunications	\$ 2,013,200
Furniture, Fixtures, & Equipment	\$ 800,000
Distance Learning	\$ 2,500,000
Equestrian Center	\$ 1,200,000
Street & Sidewalk Improvements	\$ 700,000
HV/AC Retrofit	\$ 800,000
Technology & Equipment Improvements	\$ 1,000,000
Environmental Conservation Education Center	\$ 500,000

Building Renovations	\$ 6,000,000
Classroom/Laboratory Building Phase II	\$ 3,000,000
Vehicles	\$ <u>300,000</u>
 TOTAL	 \$ <u>72,613,200</u>

President Wiley recommended the Board of Regents approve the above revised Campus Master Plan Long-Range Projects.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

STUDENT CODE REVISION

The University has revised the Rogers State University Student Code of Responsibilities and Conduct and is submitting the document for approval by the Board of Regents. Legal Counsel has reviewed and approved all revisions.

The manual was presented for review and approval, and is attached hereto as Exhibit H.

President Wiley recommended the Board of Regents approve the revision of the Rogers State University Student Code of Responsibilities and Conduct.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ARCHITECTURAL SERVICES FOR PROJECTS ON THE CLAREMORE CAMPUS

At the December 2004 meeting, the Board of Regents authorized President Wiley to initiate the process of selecting an architectural firm to provide services for planning, design and coordination of various projects on the Claremore campus.

In accordance with Oklahoma Statutes and with established procedures for the selection of architectural and engineering consultants, the interview committee met on March 2, 2005 to review the criteria and the evaluation process. The committee met again on April 4, 2005 and selected for interview five firms from a list of 24 firms that expressed interests in the project. On April 18, 2005 and April 20, 2005, the interview committee conducted interviews to further evaluate the qualifications of the five firms. The interviews and the review process were conducted in accordance with the provision of Oklahoma State law and the policies of the Board of Regents. The qualifications of each firm were considered and were evaluated using the following factors:

1. Team Proposed for Project
2. Proposed Management Team
3. Previous Experience of Team Proposed
4. Location and Facilities of Offices
5. Project Control
6. Proposed Design Approach

7. Experience and Capabilities
8. Recently Accomplished Similar Projects
9. Awards
10. Litigation Within Last Five Years

The interview committee obtained and evaluated information from the consultants and from various references for projects completed by the consultants. Based on the information obtained during the interviews and evaluation of each firm's qualifications, ("Exhibit A"), the interview committee rated the firms from the highest to lowest as follows:

1. Architectural Design Group, Tulsa
2. Dewberry Design Group, Tulsa
3. Glover-Smith-Bode, Inc., Oklahoma City
4. Graber & Imel Architects, Tulsa
5. Kaighn Associates Architects, Inc., Norman

The interview committee was composed of the following persons:

Dr. Carolyn Taylor, Strategic Initiatives Coordinator, Chair of Committee
Dr. Jeffery Gentry, Department Head, Communications & Fine Arts
Dr. Abe Marrero, Department Head, Social & Behavioral Sciences
Ms. Jan Clayton-Smith, Director of Student Development
Mr. Lenn Szopinski, Director, Physical Plant
Mr. Tom Volturo, Vice President for Business Affairs, Ex Officio Member

The Architect Interview Committee determined that Architectural Design Group had the best overall qualifications for the anticipated projects.

President Wiley recommended the Board of Regents:

1. Rank in the order presented above the architectural firms under consideration to provide professional services required for the relocation and construction of a new classroom building, renovation of Thunderbird and Post Hall, infrastructure improvements, renovations, and repairs on the Claremore campus;
2. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and
3. Authorize the President or his designee to execute the consultant agreement with the understanding that the President will report back to the Board the action taken under this authority.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ARCHITECTURAL SERVICES FOR EQUESTRIAN CENTER

At the December 2004 meeting, the Board of Regents authorized the President to initiate the process of selecting an architectural firm to provide services for planning, design and constructing a facility for the Equestrian Center.

In accordance with Oklahoma Statutes and with established procedures for the selection of architectural and engineering consultants, the interview committee met on March 9, 2005 to review the criteria and the evaluation process. The committee met again on April 5, 2005 and selected for interview four firms from a list of seven firms that expressed interest in the project. On April 12, 2005, the interview committee conducted interviews to further evaluate the qualifications of the four firms. The interviews and the review process were conducted in accordance with the provision of Oklahoma State law and the policies of the Board of Regents. The qualifications of each firm were considered and were evaluated using the following factors:

1. Team Proposed for Project
2. Proposed Management Team
3. Previous Experience of Team Proposed
4. Location and Facilities of Offices
5. Project Control
6. Proposed Design Approach
7. Experience and Capabilities
8. Recently Accomplished Similar Projects
9. Litigation Within Last Five Years

The interview committee obtained and evaluated information from the consultants and from various references for projects completed by the consultants. Based on the information obtained during the interviews and evaluation of each firm's qualifications, ("Exhibit A"), the interview committee rated the firms from the highest to lowest as follows:

1. LWPB Architect & Planners, Oklahoma City
2. Miles Associates, Tulsa
3. Allen Brown Architects, Oklahoma City
4. Graber & Imel, Tulsa

The interview committee was composed of the following persons:

Ms. Linda Barron, Director of Bit-By-Bit, Chair of Committee
Ms. Rhonda Peoples, Assistant to the President
Ms. Tonni Harrold, Director of Development
Mr. Lenn Szopinski, Director of Physical Plant
Mr. Tom Volturo, Vice President for Business Affairs, Ex Officio Member

The Architect Interview Committee determined that LWPB Architect & Planners had the best overall qualifications for the anticipated project. LWPB has more than 33 years of experience in the design of educational facilities including recent projects at Cameron University, The University of Oklahoma, and The University of Science and Arts of Oklahoma. LWPB currently has other projects in northeastern Oklahoma.

President Wiley recommended the Board of Regents:

1. Rank in the order presented above the architectural firms under consideration to provide professional services required for the relocation and construction of a new Equestrian Center;
2. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and

3. Authorize the President or his designee to execute the consultant agreement with the understanding that the President will report back to the Board the action taken under this authority.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

CONTRACT FOR DIGITAL ANTENNA

Rogers State University received notification from the Federal Communications Commission (FCC) that its conversion of KRSC-TV to digital transmission is to be completed by September 15, 2005. The University has contracted with a consultant to assist in the preparation of specifications for the purchase, installation and testing of a new digital antenna.

Moreover, any needed modifications to the transmission tower will need to be completed prior to the installation of a new digital antenna. Given the short time line the University has to complete the project, President Wiley is requesting the Board give him or his designee authority to establish specifications, issue a Request for Bid (RFB), and award a contract for the purchase, installation (including any necessary tower reinforcement), and testing of a new digital antenna, with a total project cost not to exceed \$450,000. Funds used for this project will be Federal PTFP grant funds and/or State OETA grant funds specifically earmarked for the digital conversion project.

President Wiley recommended the Board of Regents authorize him or his designee to develop specifications, solicit bids and award a contract for the purchase, installation (including any tower reinforcement requirements), and testing of a new digital antenna for KRSC-TV, at a total project cost not to exceed \$450,000. The President will report back to the Board the results and final cost of the project after its completion.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

Rogers State University's faculty evaluation process for promotion culminates annually during the Spring semester. Each of the recommended actions will be effective upon approval of the faculty member's 2005-2006 academic year appointment.

TENURE:

Dr. Kevin Woller, Associate Professor of Social & Behavioral Sciences, granting of tenure. Effective August 1, 2005.

PROMOTION:

SCHOOL OF LIBERAL ARTS

Department of Social & Behavioral Sciences

Dr. Hugh Foley, Assistant Professor to Associate Professor
Dr. Paul Hatley, Assistant Professor to Associate Professor

Dr. Ken Hicks, Assistant Professor to Associate Professor
 Dr. David Tait, Assistant Professor to Associate Professor

President Wiley recommended the Board of Regents approve the faculty personnel actions listed above.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Austin, Clark, Stuart, Weitzenhoffer, Wade and Bell. The Chairman declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

CURRICULUM CHANGES QUARTERLY FINANCIAL ANALYSIS QUARTERLY REPORT OF PURCHASES

The listed items were identified, by the administration, in each agenda item as "For Information Only." Although no action was required, the opportunity to discuss or consider any of them individually was provided.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, additions and modifications itemized below have been approved by the President and the Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, the Curriculum Committee, and the Academic Council.

COURSE DELETIONS:

<u>PREFIX/NO.</u>	<u>TITLE</u>
LA 1113	Introduction to Law System
LA 2113	Evidence
LA 2123	Civil Procedure II
LA 2143	Legal Writing
LA 2163	Criminal Procedure
LA 2193	Seminar in Legal Assisting
LA 2223	Real Property Law
LA 2233	Bankruptcy Law
LA 2483	Wills and Trusts

COURSE ADDITIONS:

<u>PREFIX/NO.</u>	<u>TITLE</u>	
MGMT 3233	Human Resources Development	
MGMT 3323	Compensation and Benefits	
MGMT 3333	Employment and Labor	
MGMT 4333	Selection and Evaluation	
SP 3800	Internship	
HONS 1113	Freshman Honors Seminar	
HONS 2113	Sophomore Honors Seminar	
HONS 3113	Junior Honors Seminar	
HONS 4113	Senior Honors Capstone	
POLS 2013 (old)	American Legal System	Change in course prefix and number.
POLS/LA 2033 (new)		
LA 2243 (old)	Torts	Change in course number, description, and prerequisite.
LA 3013 (new)		
LA 2183 (old)	Contract Law	Change in course number, description, and prerequisite.
LA 3023 (new)		
LA 2013 (old)	Criminal Law	Change in course number, description, and prerequisite.
LA 3033 (new)		
LA 2283	Internship	Change in course prerequisites.
SPCH 1113 (old)	Speech Communication	Change in course prefix.
COMM 1113 (new)		
SPCH 1123 (old)	Interpersonal Communications	Change in course prefix.
COMM 1123 (new)		
SPCH 2243 (old)	Public Speaking	Change in course prefix.
COMM 2243 (new)		
SPCH 4153 (old)	Nonverbal Communication	Change in course prefix.
COMM 4153 (new)		
EMS 1104	Introduction to Emergency Medical Services and Patient Assessment	Change in course prerequisite for all EMS courses listed below.
EMS 1113	Pharmacology for Prehospital Providers	
EMS 1203	Field Operations	
EMS 1213	ECG Interpretations	
EMS 1225	Trauma Assessment and Management	
EMS 2104	Medical Emergencies	
EMS 2112	Special Needs in Emergency Medical Services	
EMS 2125	Cardiac/Respiratory Emergencies	
EMS 2202	OB/GYN Emergencies	
EMS 2224	Pediatric Emergencies	
EMS 2244	EMS Leadership	

This was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

The Third Quarter Financial Analysis reports for the current year were submitted for review and are attached hereto as Exhibit I.

ROGERS STATE UNIVERSITY FINANCIAL ANALYSIS FOR THE PERIOD FROM JULY 1, 2004 TO MARCH 31, 2005

Schedule 1: Statement of Revenues and Expenditures – Education and General, Part I - Unrestricted

Total revenues collected year-to-date of \$15,479,870 represents 80.9% of the current year budget. Year-to-date expenditures totaled \$13,819,356 or 63.4% of the current year budget.

Schedule 2: Statement of Revenues and Expenditures – Education and General, Part II - Restricted

Total revenues collected year-to-date of \$2,199,543 represents 63.6% of the current year budget. Year-to-date expenditures totaled \$2,297,623 or 48.3% of the current year budget. Expenditures may exceed revenues as RSU must expend restricted funds before reimbursement can be received.

Schedules 3: Statement of Revenues and Expenditures Auxiliary Enterprises Schedule 3a: Auxiliary Revenues by Source Schedule 3b: Auxiliary Expenditures by Type

Total revenues collected year-to-date of \$14,388,315 represents 94.1% of the revised current year budget. Year-to-date expenditures totaled \$13,490,968 or 87.4% of the revised current year budget.

Schedule 4: Schedule of Reserves

Reserves for Education and General, Part I continue to remain at a stable level and adhere to recommendations of the State Regents for Higher Education.

Reserves for Education and General, Part II include federal, state, and private funds that are expended and later reimbursed by the granting agencies, therefore, no reserves are maintained.

Reserves for Auxiliary Enterprises and Plant Funds are considered discretionary and available for expenditures in accordance with applicable guidelines and limitations.

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT OF PURCHASES

The Board of Regents' policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$125,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$125,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

There are no purchases to report for the third quarter.

This report was for information only. No action was required.

There being no further business, the meeting adjourned at 9:33 a.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the Board of Regents

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS
FOR THE NORMAN CAMPUS**

**I. HIGHEST PRIORITY PROJECTS FOR
WHICH STATE FUNDING IS REQUESTED, NORMAN CAMPUS**

<u>Priority Number</u>	<u>Project Name</u>	<u>New State Funds Requested</u>	<u>Other Funds</u>	<u>Estimated Total Cost</u>
1	Chemistry and Biochemistry Instructional and Research Facilities, Phase I	\$ 32,000,000	\$ 4,000,000	\$ 36,000,000
2	Classroom Renovation and Improvements	2,500,000	2,500,000	5,000,000
3	Bizzell Memorial Library Fire Protection, Phase II	1,200,000		1,200,000
4	University Research Campus Infrastructure	4,060,422	5,939,578	10,000,000
5	Engineering and Technology Facilities, Phase I (Devon Energy Hall)	12,000,000	18,000,000	30,000,000
6	Student Learning Center	10,000,000	2,000,000	12,000,000
7	Gould Hall Renovation and Addition	8,000,000	2,000,000	10,000,000
8	Science Hall Renovation	4,500,000		4,500,000
9	Hester Hall Renovation for Consolidation of International Programs	4,000,000		4,000,000
10	National Weather Center	3,350,000	63,650,000	67,000,000
11	Rhyne Hall Improvements	3,500,000		3,500,000
12	Nielsen Hall Addition and Renovation, Phase III (Building Renovation)	4,200,000	2,000,000	6,200,000
13	Research and Instructional Equipment	4,000,000		4,000,000
14	Information Technology Improvements	6,000,000		6,000,000
15	Asset Preservation Projects - Level II	13,000,000		13,000,000
16	Asset Preservation Projects - Level III	32,000,000		32,000,000

II. PROJECTS IN PLANNING, DESIGN OR CONSTRUCTION,
FUNDING IDENTIFIED IN FULL OR IN PART, NORMAN CAMPUS

<u>Number</u>	<u>Project Name</u>	<u>Estimated Total Cost</u>
17	Chemistry and Biochemistry Instructional and Research Renovation	\$ 10,000,000
18	Student Housing (OU Traditions Square East & West)	54,000,000
19	Student Housing Residence Hall Improvements	105,873,000
20	Multi-Tenant Office Facility No. 1 at University Research Campus (One Partners Place)	9,300,000
21	Fred Jones Jr. Museum of Art Addition (Howard and Mary Lester Wing)	14,300,000
22	Holmberg Hall Renovation and Addition (Donald W. Reynolds Performing Arts Center)	18,903,000
23	Michael F. Price College of Business Expansion (Michael F. Price Hall)	20,000,000
24	Nielsen Hall Addition and Renovation, Phase II (South Addition)	5,600,000
25	McCasland Field House Renovation and Improvements, Phase I	4,000,000
26	Utility System Improvements	32,000,000
27	Parking Expansion	3,000,000
28	Max Westheimer Airport Improvements	10,000,000
29	S.C. Building 134 Roof Replacement	330,000
30	College of Engineering Practice Facility	10,000,000
31	Transportation Operations Center	6,000,000
32	Department of Public Safety New Headquarters	4,300,000
33	Multi-Tenant Office Facility No. 2 at University Research Campus (Two Partners Place)	11,500,000
34	Parking Lot Reconstruction at Coats Hall	1,000,000
35	Gaylord Family Oklahoma Memorial Stadium Expansion and Improvements, Phase III	10,000,000
36	Tennis Center/Soccer Facility, Phase II	5,000,000

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37	Emergency Repairs, Renovations, and Equipment and Technology Acquisitions, 2004-05	1,342,149
38	New Faculty Start-Up, 2004-05	400,000
39	Emergency Repairs, Academic and Administrative Renovations, and Equipment and Technology Acquisitions, 2005-06	441,767
40	New Faculty Start-Up, 2005-06	400,000

III. HIGH PRIORITY PROJECTS,
FUNDING NOT CURRENTLY AVAILABLE, NORMAN CAMPUS

<u>Number</u>	<u>Project Name</u>	<u>Estimated Total Cost</u>
41	Gaylord Hall, Phase II	\$ 11,000,000
42	Gaylord Hall, Phase III	5,000,000
43	Engineering and Technology Facilities, Phase II	50,000,000
44	Research and Technology Center, Phase II	28,000,000
45	Chemistry and Biochemistry Instructional and Research Facilities, Phase II	45,000,000
46	Multi-Tenant Office Facility No. 3 at University Research Campus (Three Partners Place)	12,650,000
47	School of Art Facilities at University Research Campus	7,500,000
48	Hazardous Materials Facility	1,500,000
49	College of Continuing Education Office Building	32,000,000
50	University Research Campus Information Technology Infrastructure Expansion	4,000,000
51	Felgar Hall Renovations	3,700,000
52	Fine Arts Center Renovation (Rupel J. Jones Theatre)	8,000,000
53	Fred Jones Art Center Renovation for the School of Art	8,000,000
54	University Research Campus-North Infrastructure Improvements	7,500,000
55	Tennis Indoor Facility	5,000,000
56	Charlie Coe Golf Learning Center Improvements	600,000
57	McCasland Field House Renovation and Improvements, Phase II	4,000,000
58	Sooner Housing Center Improvements	3,000,000

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS
FOR THE OKLAHOMA CITY CAMPUS**

**I. HIGHEST PRIORITY PROJECTS FOR
WHICH STATE FUNDING IS REQUESTED, OKLAHOMA CITY CAMPUS**

<u>Priority Number</u>	<u>Project Name</u>	<u>New State Funds Requested</u>	<u>Other Funds</u>	<u>Estimated Total Cost</u>
1	Comprehensive Cancer Center	\$ 71,100,000		\$ 71,100,000
2	College of Allied Health (including Speech and Hearing Facility)	12,045,534	7,954,466	20,000,000
3	Basic Sciences Education Building Renovation	3,600,000		3,600,000
4	Biomedical Sciences Building and Library Fire Sprinkler Systems	1,500,000		1,500,000
5	Asset Preservation Improvements	12,500,000		12,500,000
6	Family Medicine Center Classroom Addition	1,450,000		1,450,000
7	Academic and Administrative Renovations	4,360,000		4,360,000
8	Research and Instructional Equipment	7,778,000		7,778,000
9	Campus ADA Improvements	730,000		730,000

**II. PROJECTS IN PLANNING, DESIGN OR CONSTRUCTION,
FUNDING IDENTIFIED IN FULL OR IN PART, OKLAHOMA CITY CAMPUS**

<u>Number</u>	<u>Project Name</u>	<u>Estimated Total Cost</u>
10	Biomedical Research Center, Phase II	\$ 39,500,000
11	Steam and Chilled Water Plant Addition	10,600,000
12	Fort Reno Science Park, Phase II Facilities	4,600,000
13	HIPAA Equipment	1,477,336
14	PeopleSoft Equipment	1,408,357
15	Dental Microbiology and Microscopy Facilities	1,056,000
16	Campus Infrastructure Improvements	644,553

17	Parking Lot Improvements	900,000
18	Parking Access and Revenue Control System	2,850,000
19	Compressed Natural Gas Refueling Facility	350,000

III. HIGH PRIORITY PROJECTS,
FUNDING NOT CURRENTLY AVAILABLE, OKLAHOMA CITY CAMPUS

<u>Number</u>	<u>Project Name</u>	<u>Estimated Total Cost</u>
20	College of Medicine Faculty Office Building	\$ 20,000,000
21	Service Center Renovations	5,576,000
22	Operations Center	6,325,000
23	Asbestos Containment and Removal	760,000
24	Hazardous Materials Storage Facility	566,000

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS
FOR THE TULSA CAMPUS**

I. HIGHEST PRIORITY PROJECTS FOR
WHICH STATE FUNDING IS REQUESTED, TULSA CAMPUS

<u>Priority Number</u>	<u>Project Name</u>	<u>New State Funds Requested</u>	<u>Other Funds</u>	<u>Estimated Total Cost</u>
1	Cancer Center Satellite Facility	\$ 5,000,000		\$ 5,000,000
2	Library and Learning Center	12,000,000	17,128,000	29,128,000
3	Academic & Administrative Renovations	1,777,000	285,000	2,062,000
4	Campus Infrastructure Improvements	3,904,300	345,700	4,250,000

II. PROJECTS IN PLANNING, DESIGN OR CONSTRUCTION,
FUNDING IDENTIFIED IN FULL OR IN PART, TULSA CAMPUS

<u>Number</u>	<u>Project Name</u>	<u>Estimated Total Cost</u>
5	Research and Medical Clinic	\$ 35,600,000
6	Obstetrics and Gynecology General Clinic	550,000

III. HIGH PRIORITY PROJECTS,
FUNDING NOT CURRENTLY AVAILABLE, TULSA CAMPUS

<u>Number</u>	<u>Project Name</u>	<u>Estimated Total Cost</u>
7	Asbestos Containment and Removal	\$ 310,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

PROJECT DESCRIPTIONS, NORMAN CAMPUS:

The following pages contain additional information about each of the capital projects contained in the preceding Campus Master Plan of Capital Improvements Projects for the Norman Campus.

I. HIGHEST PRIORITY PROJECTS FOR WHICH NEW STATE FUNDING IS REQUESTED, NORMAN CAMPUS

- 1 Chemistry and Biochemistry Instructional and Research Facilities, Phase I: This project will be the first phase of a multi-phase project for a new, free standing Chemistry and Biochemistry teaching and research-laboratory complex. The complex will provide the department with state-of-the-art instructional labs, highly flexible research labs, research support services and student service areas to replace the severely inadequate and outdated space currently being utilized. The project will ultimately consolidate the Department of Chemistry and Biochemistry's research, teaching and student services within an integrated facility. It will improve security and safety for research and teaching programs. The project includes plans for a consolidated research support services core that will benefit not only the Department of Chemistry and Biochemistry, but will contribute to the synergy of the University's Research Campus initiatives by providing high-end analytical support services essential to the growing Research Campus community. The estimated total project cost is \$36,000,000, with \$32,000,000 from new State bond funds, \$2,703,037 from 2003 Research Revenue Bonds, and \$1,296,963 from private funds.
- 2 **Classroom Renovation and Improvements: The University's Classroom Renovation Task Force has recommended implementation of basic minimum standards for classroom configuration in order to address overcrowding, inadequate seating, and to provide the technology necessary for a quality teaching and learning environment. An aggressive program is needed to bring the current 131 centrally scheduled classrooms, comprising over 120,000 net square feet of space, up to the basic standards. This project will provide initial funding of \$5,000,000 for renovations and instructional equipment in a number of classrooms identified as most critically in need of improvement. New State bond funds of \$2,500,000 and other University funds of \$2,500,000 will be utilized for this purpose.**
- 3 Bizzell Memorial Library Fire Protection, Phase II: This project will complete the installation of fire detection and suppression systems in the 1958 Addition and in the Neustadt Wing of Bizzell Memorial Library. Fire protection systems in the 1929 building and the lower levels of the 1958 Addition and Neustadt Wing were completed in Phase I. The estimated total project cost is \$1,200,000 with funding from new State bond funds.
- 4 University Research Campus Infrastructure: The University's efforts to develop the University Research Campus continue. Existing infrastructure is in poor condition, and in many instances has been out of use for an extended period of time. It is necessary to abandon these systems and replace with new utilities. The Master Plan for the area is being implemented as new building projects are identified. The infrastructure improvements include site clearing, road construction, and utility and information

technology systems expansion. The estimated total project cost is \$10,000,000 with funding of \$4,060,422 from new State bond funds and \$5,939,578 from other University funds and a U.S. Department of Commerce Economic Development Administration (EDA) grant.

- 5 Engineering and Technology Facilities, Phase I (Devon Energy Hall): To accommodate growing research programs, planned enrollment increases and the addition of new faculty in the College of Engineering, that new engineering facilities will be constructed directly adjacent to existing college facilities including Carson Engineering Center, Felgar Hall and Sarkeys Energy Center. The Phase I project will construct approximately 90,700 square feet of space, including new classrooms designed to accommodate multi-disciplinary, project-based learning and incorporating wired and wireless connectivity; instructional and research labs designed to be reconfigurable to accommodate priority research programs and multiple users; graduate student work areas; and support spaces. The School of Electrical and Computer Engineering and the School of Computer Science will be the primary occupants of the new facility. A total project cost of \$30,000,000 is proposed, with \$12,000,000 from new State bond funds and \$18,000,000 from private gifts.
- 6 Student Learning Center: Due to increased student enrollment and expansion of student services, a new facility is needed to accommodate the mission of University College. The proposed new facility will contain approximately 38,000 square feet and be located on the current site of Savoie Lottinville Hall. This building will allow the University College to consolidate and expand services provided to all incoming students. Proposed functions and facilities to be located in the new building include the administrative offices of University College, the undergraduate assessment program, the undergraduate advising program, the Center for Student Advancement, computer labs, tutoring facilities, and general classroom space. The estimated total project cost is \$12,000,000, with funding of \$10,000,000 from new State bonds and \$2,000,000 from private gifts.
- 7 Gould Hall Renovation and Addition: A new west façade to Gould Hall will be constructed providing an attractive entrance to the building and enhancing the building's Van Vleet Oval aspect. It is also planned to add display and gallery space at this entry to provide an area for special presentations and for displaying the work of College of Architecture students. In addition, major areas of the building will be renovated and building systems will be upgraded. The estimated total project cost is \$10,000,000, with \$8,000,000 in funding from new State bond funds and \$2,000,000 in private funds or other University funds.
- 8 Science Hall Renovation: Renovations are needed in Science Hall, the University's oldest structure, to address building code and life safety issues, modernize HVAC systems, and preserve the architectural character of this historic building. The estimated total cost for this project is \$4,500,000, with funding from new State bond funds.
- 9 Hester Hall Renovation for Consolidation of International Programs: Renovations are needed in Hester Hall to modify space formerly occupied by the University's main bookstore. The renovated space will consolidate a number of international programs and offices: the International Programs Center; International & Area Studies; and the International Exchange Program. This project will also provide needed updates to the life safety and HVAC systems; renovate existing and add new restrooms; improve accessibility; and improve the appearance of the exterior. The estimated total project cost is \$4,000,000, with funding from new State bond funds.

- 10 National Weather Center: This new facility will provide expanded and improved space for the programs of the School of Meteorology and several of its weather related research units. The project will include academic, research and office space and will make vacated space in the Sarkeys Energy Center available to other Energy Center research programs and College of Geosciences and College of Engineering departments. In addition, a variety of the weather-related research programs of the U.S. National Oceanic and Atmospheric Administration (NOAA) will be located in the facility. The estimated total cost for the project is \$67,000,000. It is currently estimated that the University portion of the project cost is approximately \$33,832,737, with funding from State appropriations totaling \$22,700,000, \$3,350,000 from new State bond funds, \$200,000 from FY 98 Multiple Facility Revenue Bond funds, and approximately \$7,582,737 in other unobligated University funds. The current estimate of the NOAA portion of the project cost is approximately \$33,167,263, with a federal appropriation providing \$20,140,000 in funding and the remaining amount of approximately \$13,027,263 to be provided from the 2004 Research Revenue Bond issue to be repaid by the lease of space in the building to NOAA.
- 11 Rhyn Hall Improvements: Renovations are needed in Rhyn Hall to provide needed updates to the life safety and HVAC systems to support the mission of the School of Social Work. In addition, the project will include renovation of restrooms, improvements in accessibility, and improvement of the exterior appearance of the building. The estimated total cost for this project is \$3,500,000, with funding proposed from new State funds.
- 12 Nielsen Hall Addition and Renovation, Phase III (Building Renovation): This project will renovate approximately 40,000 gross square feet of area into space which will meet the current academic needs of the Department of Physics and Astronomy. The building's mechanical systems will be revised and updated to meet the requirements of general academic space and for improved reliability and energy conservation. Laboratory case work and utilities will be modified, and improvements will be made to bring the building into compliance with current fire, life safety and accessibility codes. Interior and exterior repairs will be made to restore the 1948 building to good condition. The estimated total cost for this project is approximately \$6,200,000, with funding of \$4,200,000 proposed from new State funds and \$2,000,000 from private funds.
- 13 Research and Instructional Equipment: Funds are to be used to purchase new equipment for teaching and research programs. Purchases are needed to replace, modernize and augment equipment used in classroom and laboratory instruction and in research programs. Part of the equipment will be used to support the teaching and research activities of newly hired faculty including some who will occupy endowed chairs. Funding in the amount of \$4,000,000 is proposed from new State funds.
- 14 Information Technology Improvements: A number of information technology improvements are needed to serve all campuses. This project would provide a firewall, network intrusion detection, real time monitoring, historical reporting and analysis, and alerting of intrusions to help protect campus computing resources from threats that could prevent the university from performing its mission. In addition, funds would be utilized to license a product to provide virus protection for student, faculty and staff personal computers as well as centralized and departmental servers. Acquisition of system management software for the centralized servers utilized by the University is also included. New State funds of \$6,000,000 are requested for these and other technology improvements.

- 15 Asset Preservation Projects – Level II: Capital requirements for the preservation of the University’s facilities and infrastructure have been listed and categorized, including estimates of project costs. The work included in this group of asset preservation projects has been identified as Level II (i.e., condition will allow for only a short delay) and is critical in order for University departments to carry out their mission. The projects include deferred maintenance projects, roof repair and replacement projects, new and upgraded elevators, accessibility improvements, and utility upgrades. The estimated total cost for these projects is \$13,000,000 with funding proposed from new State funds.
- 16 Asset Preservation Projects – Level III: Capital requirements for the preservation of the University’s facilities and infrastructure have been listed and categorized, including estimates of project costs. The work included in this group of asset preservation projects has been identified as Level III (i.e., condition will allow some further delay, however its delay will result in increased maintenance and operations costs). The projects include deferred maintenance projects, energy conservation work, new and upgraded elevators, lighting upgrades, roof repair and replacement projects, accessibility improvements, and utility upgrades. The estimated total cost for these projects is \$32,000,000 with funding proposed from new State funds.
- II. PROJECTS IN PLANNING, DESIGN OR CONSTRUCTION, FUNDING IDENTIFIED IN FULL OR IN PART, NORMAN CAMPUS
- 17 Chemistry and Biochemistry Instructional and Research Renovation: A number of renovations and modernizations in the Department of Chemistry and Biochemistry’s facilities are needed to provide upgraded instructional and research laboratory space and fixed equipment, and to address life safety issues. The work will improve existing ventilation deficiencies in research and teaching laboratories with the installation of new mechanical equipment and chemistry fume hoods. The initial work will also include the installation of fire sprinkler systems and upgrades to the fire alarm systems. The estimated total project is \$10,000,000, and will be funded with \$253,644 in 2003 Research Facility Revenue Bond Funds; \$501,000 in 2003 Multiple Facility Revenue Bond funds; \$201,000 in 2000 Oklahoma Development Finance Authority Bond funds; and \$9,044,356 in University funds, private funds to be raised or new revenue bonds.
- 18 Student Housing (OU Traditions Square East & West): This project to construct new housing for upper class students is to be carried out in two phases. Phase 1 will construct building units comprising 576 beds on the vacant land generally bounded by L. Dale Mitchell Baseball Park to the south, Asp Avenue to the east, the Coats Hall parking lot to the north, and the nature reserve of the Sam Noble Museum of Natural History to the west. Phase 2 will consist of demolishing the existing units on the Yorkshire site and building new replacement units comprising 576 beds. The students residing at each location will be provided a community center and swimming pool. The estimated total project cost is approximately \$54,000,000, with major funding from the 2004 Student Housing Revenue Bond and \$3,350,000 from the State Master Lease Program.
- 19 Student Housing Residence Hall Improvements: This project will include general renovation, new furnishings, and fire detection and suppression systems improvements throughout the University’s residence halls. In addition, the HVAC systems in Adams, Couch and Walker Centers will be replaced. Critically needed roof replacements and other renovation work in student dining halls are also included. The approximate total cost is \$105,873,000, with funding of \$19,848,142 from 2003 Multiple Facility Revenue Bonds, \$26,217,587 from 2004 Student Housing Revenue Bonds, \$9,185,924 from the State Master Lease Program, and \$50,621,347 from the sale of new revenue bonds or from other University sources.

- 20 Multi-Tenant Office Facility No. 1 at University Research Campus (One Partners Place): This project will provide approximately 50,000 square feet of commercial quality, multi-tenant office space, with Weathernews Americas Inc. to occupy over half of the area as its first tenant. Necessary infrastructure and parking areas associated with the new building will also be constructed as part of the project. The total project cost is approximately \$9,300,000, with funding of \$7,950,000 from the 2004 Research Revenue Bond, \$166,768 from a federal grant (EDA), and other funds provided by building tenants.
- 21 Fred Jones Jr. Museum of Art Addition (Howard and Mary Lester Wing): This project expands the current gallery space in the museum to create the Howard and Mary Lester Wing to house the Weitzenhoffer Collection. New educational and support spaces for museum programs are also provided. The total project cost is approximately \$14,300,000 to be provided from \$6,500,000 in private funds; \$5,000,000 in FY 2000 Oklahoma Development Finance Authority Revenue Bond funds; \$2,300,000 from 2003 Multiple Facility Revenue Bond funds; and a \$500,000 State appropriation.
- 22 Holmberg Hall Renovation and Addition (Donald W. Reynolds Performing Arts Center): The Holmberg Hall project, which contains approximately 45,200 gross square feet of area, will provide space for a lecture, presentation and performance hall used by all units of the University, improved classrooms, studio space, and space for new technology and equipment. This project creates the Donald W. Reynolds Performing Arts Center and includes the complete renovation of the auditorium as an opera performance hall and improved patron amenities. The project also includes construction of an addition which will provide a new School of Dance facility and a new stage house for the auditorium. Other associated life safety improvements will be undertaken in the existing building. The estimated cost for this project is \$18,903,000, with \$12,275,000 in funding from the Reynolds Foundation; an additional anticipated amount of \$613,000 in grant funds; \$1,150,000 from Oklahoma Development Finance Authority Bond funds (two series); and \$4,865,000 from 2003 Multiple Facility Revenue Bond funds.
- 23 Michael F. Price College of Business Expansion (Michael F. Price Hall): This project will provide space for selected programs of the Michael F. Price College of Business and, together with existing space in Adams Hall, will accommodate increasing enrollments and new programs. The facilities expansion consists of a 54,000-square-foot addition to the existing building at the northeast side. The three-floor addition will house eight tiered classrooms, two flat-floor classrooms, the undergraduate and graduate advising and admissions areas, the Business Communications Center, and a new commons area for both student study and college functions. In addition, Asp Avenue will be modified to terminate at a new turn-around at Kuhlman Court; and Brooks Street will be closed between Jenkins Avenue and Asp Avenue and developed as a landscaped pedestrian mall. A new landscaped plaza will be developed east of the expansion. The estimated total project cost is \$20,000,000, with funding of \$18,000,000 from private funds, and \$2,000,000 from 2003 Multiple Facility Revenue Bond funds.
- 24 Nielsen Hall Addition and Renovation, Phase II (South Addition): The Phase II project will construct an addition containing approximately 13,600 gross square feet of space for the Department of Physics and Astronomy and will provide some associated interior renovation of the existing building. The addition, located at the southeast corner of Nielsen Hall, will contain a basement and three above-ground stories. Teaching labs and support spaces will be located in the basement level. Faculty offices, a three-story atrium, and support spaces are included on the first, second and third floors. Other

project elements include a new fire sprinkler system throughout the existing building, new lab exhaust systems in the basement, and other code-related improvements. The estimated total cost for this work is \$5,600,000, with funding from the 2003 Research Facilities Revenue Bond.

- 25 McCasland Field House Renovation and Improvements, Phase I: This project includes renovation to provide improved concession areas, spectator seating, and restrooms for those attending events held in the Field House. As a part of this initial renovation, life safety, HVAC and structural and roofing issues will be addressed. In addition, the project will include improvements to the event lighting and the sound system. The estimated total project cost is \$4,000,000, to be funded from private and Athletic Department funds.
- 26 Utility System Improvements: Over the last few years, the University has undertaken many new construction projects as well as renovations of existing structures. Several other important capital projects that will enhance and expand teaching and research facilities are in design or construction. Proceeds from FY 99 Utility System Revenue Bonds in the amount of approximately \$30,300,000 along with \$1,700,000 in FY 98 Multiple Facility Revenue Bond funds, for a total of \$32,000,000, are to be used to construct, equip and repair certain elements of the University's utility system in order to support campus expansion as well as to remedy existing system deficiencies. The Utility System Improvements project includes improvements to the electric, heating, cooling and water systems that serve most of the facilities on the Norman Campus, as well as certain energy conservation measures.
- 27 Parking Expansion: This project provides ongoing funding for a number of parking lot projects and includes acquisition of land, relocation of various programs to new spaces, demolition, site preparation and construction. The total project budget is \$3,000,000 with funding from parking auxiliary funds.
- 28 Max Westheimer Airport Improvements: This project provides for a variety of improvements to the Max Westheimer Airport that will be required to support its continued maintenance and development. Airport improvements include runway, taxiway and ramp repair, overlaying, sealing and marking; construction of an aircraft wash rack; additional security fencing; installation and upgrade of airplane approach and guidance system equipment; accessibility and other improvements at the Terminal Building; improved access and drainage for hangars; and construction of a new west taxiway. The estimated cost of these projects is \$10,000,000 to be funded from a combination of Federal Aviation Administration and Oklahoma Aeronautics Commission grants and airport auxiliary funds.
- 29 S.C. Building 134 Roof Replacement: It is necessary to replace the roof on South Campus Building 134. This building is occupied primarily by the Oklahoma Archaeological Survey and the Oklahoma Biological Survey. The estimated total project cost is \$330,000, to be funded from Physical Plant maintenance funds.
- 30 College of Engineering Practice Facility: The "Engineering Practice Facility" is planned to provide a single dedicated building where students from all schools within the College of Engineering can gain experience in professional practice through work on collaborative, cross-disciplinary team projects as well as on individual projects. Projects will include competitions that are national or international in scope. The building will include open high-bay work areas for selected major projects, support services, and shared common work areas for computer-aided design, fabrication of components, subassembly, prototyping, and display of products. The estimated total project cost is \$10,000,000, with funding from private sources.

- 31 Transportation Operations Center: The new facility will include shop/maintenance space for both public transit and University fleet vehicles; a bus washing facility; vehicle fueling facilities; and fuel storage for diesel, unleaded gasoline and compressed natural gas. Office space for public transit and other necessary support spaces will also be included. The project also will include outdoor parking and storage areas for public transit and fleet vehicles. The estimated total cost for this project is \$6,000,000 to be funded with a proposed Federal Transit Administration grant in the amount of approximately \$3,840,000 and a combination of 2001 Parking Revenue Bond and parking auxiliary reserve funds totaling \$2,160,000.
- 32 Department of Public Safety New Headquarters: A new headquarters facility is proposed for the University of Oklahoma Department of Public Safety. The new building will provide critically needed space for administration and personnel, including offices, meeting rooms, and training and support areas; criminal investigation division including evidence processing and evidence storage; records processing and storage; public meeting and training areas; and a structurally "hardened" emergency operations center. The estimated total cost for the project is \$4,300,000, to be funded from 2003 Multiple Facility Revenue Bonds in the amount of \$4,000,000 and from private donations and other University funds in the amount of \$300,000.
- 33 Multi-Tenant Office Facility No. 2 at University Research Campus (Two Partners Place): This project will provide approximately 56,000 additional square feet of commercial quality office space for University research programs and which may be leased to entities wishing to locate near other technology resources at the University Research Campus. Necessary infrastructure and parking areas associated with the new building will also need to be constructed as part of the project. The estimated total project cost is approximately \$11,500,000 to be funded with proposed new revenue bond funds.
- 34 **Parking Lot Reconstruction at Coats Hall**: **This project will reconfigure and reconstruct the existing lot located south of Andrew M. Coats Hall which houses the University of Oklahoma Law Center. The project includes repaving, new curbs and gutters, and new lighting and landscaping for the approximately 350 space lot. The estimated total project cost is \$1,000,000.**
- 35 **Gaylord Family Oklahoma Memorial Stadium Expansion and Improvements, Phase III**: **This project will continue the program to improve fan amenities at the Gaylord Family Oklahoma Memorial Stadium. Improvements will be made to restroom and concession facilities located at the west and north stadium areas, to provide improved service to fans. The estimated project cost is \$10,000,000, which will be provided through a combination of private and other Athletic Department funds.**
- 36 Tennis Center/Soccer Facility, Phase II: This second phase of construction at the Tennis Center and Soccer Facility will include team and fan support facilities that can be shared by the varsity tennis and soccer teams and their spectators, as well as bleacher seating for the Soccer Facility. The estimated total cost for the project is \$5,000,000, with funding to be provided from a combination of private and other Athletic Department funds.
- 37 Emergency Repairs, Renovations, and Equipment and Technology Acquisitions, 2004-05: This project involves the expenditure of \$1,342,149 in FY 2005 Section 13 and New College Funds for emergency repairs to various campus facilities, academic and

administrative offices, classroom and laboratory renovations, and equipment and technology acquisitions. These project funds will allow for the implementation of projects, as needed in support of a number of capital projects throughout the course of the fiscal year.

- 38 New Faculty Start-Up, 2004-05: This project involves the use of \$400,000 in FY 2005 Section 13 and New College Funds to renovate areas for new faculty to provide research and office space, to purchase teaching equipment, and to acquire other facilities to support the teaching and research activities of new faculty
- 39 **Emergency Repairs, Academic and Administrative Renovations, and Equipment and Technology Acquisitions, 2005-06**: This project involves the expenditure of \$441,767 in FY 2006 Section 13 and New College Funds for emergency repairs to various campus facilities, academic and administrative offices, classroom and laboratory renovations, and equipment and technology acquisitions. These project funds will allow for the implementation of projects, as needed in support of a number of capital projects throughout the course of the fiscal year.
- 40 **New Faculty Start-Up, 2005-06**: This project involves the use of \$400,000 in FY 2006 Section 13 and New College Funds to renovate areas for new faculty to provide research and office space, to purchase teaching equipment, and to acquire other facilities to support the teaching and research activities of new faculty.

III. HIGH PRIORITY PROJECTS, FUNDING NOT CURRENTLY AVAILABLE,
NORMAN CAMPUS

- 41 Gaylord Hall, Phase II: The Phase II project will construct two additions on the north side of the building, which will be needed to meet the growth of the Gaylord College of Journalism and Mass Communication. The west addition will be three-stories and will contain approximately 28,500 gross square feet of classroom and office spaces. The east addition will contain approximately 7,500 gross square feet and will consist of a distance learning multi-function studio with its supporting production spaces. The estimated total cost for the project is \$11,000,000.
- 42 Gaylord Hall, Phase III: The Phase III project will be constructed on the north side of the Phase II additions. The west addition will contain approximately 13,000 gross square feet and will house the Student Publications function of the college. The east addition will contain approximately 3,200 gross square feet and will consist of another broadcast studio with its supporting production spaces. The estimated total cost for the project is \$5,000,000.
- 43 Engineering and Technology Facilities, Phase II: Phase II of the Engineering and Technology Facilities project would complete the balance of space that during Phase I programming was determined to be needed in order to accommodate growing research programs and future enrollment increases for the College of Engineering. Phase II would be approximately 120,000 gross square feet and would be located on the southwest corner of Felgar Street and Jenkins Avenue thus completing the "Engineering Quadrangle" on the main campus. The proposed project includes construction of new classrooms designed to accommodate multi-disciplinary, project-based learning, and incorporate wired and wireless connectivity; instructional and research laboratories designed to be reconfigurable to accommodate priority research programs and multiple users; graduate

student work areas; collaborative spaces; and support space. The schools of Electrical and Computer Engineering, Computer Science, and Bioengineering are anticipated to be the primary occupants in the new facility. The estimated total project cost is \$50,000,000.

- 44 **Research and Technology Center, Phase II:** This project will provide approximately 90,000 gross square feet of additional and critically needed research space to be allocated by the Vice President for Research to academic units conducting grant-funded research. A “twin” to the Stephenson Research and Technology Center, this proposed adjacent building will provide flexible laboratory space vital to technology development. In addition, a parking structure will be constructed to serve building occupants. The estimated total project cost is \$28,000,000.
- 45 **Chemistry and Biochemistry Instructional and Research Facilities, Phase II:** Phase II of the Chemistry and Biochemistry Instructional and Research Facilities project would complete the program requirements necessary to support the instructional and research activities of the department. The facility would contain approximately 135,000 gross square feet and would provide the department with shared research facilities including cold rooms, tissue culture rooms, procedure rooms, and spaces for shared instrumentation; dedicated graduate student/post doctoral student work/study spaces adjacent to the research laboratories; and a research support services core including expanded imaging capabilities and a chemical stock room meeting the current life-safety requirements for storage and handling of hazardous materials. The estimated total project cost is \$45,000,000.
- 46 **Multi-Tenant Office Facility No. 3 at University Research Campus (Three Partners Place):** This project will provide approximately 50,000 additional square feet of commercial quality office space for University research programs and which may be leased to entities wishing to locate near other technology resources at the University Research Campus. Necessary infrastructure and parking areas associated with the new building will also need to be constructed as part of the project. The estimated total project cost is approximately \$12,650,000.
- 47 **School of Art Facilities at University Research Campus:** This project will provide improved facilities for the School of Art and will be located adjacent to the School’s existing Ceramics Studio and Kiln Facility located at the University’s Research Campus. Programs and functions currently utilizing space in the Fred Jones Jr. Memorial Art Center, the Charles M. Russell Center and two World War II vintage buildings at the University Research Campus-North would be consolidated in the new facility. Containing approximately 32,000 square feet of space with an associated project cost of approximately \$7,500,000, this new facility would provide space for the School’s sculpture programs, graduate student and faculty studio spaces, and laboratory and studio spaces for the photography program.
- 48 **Hazardous Materials Facility:** This project involves construction of a new facility at the University Research Campus for the purpose of storing and processing hazardous materials, including radioactive materials. The facility also will include office space for personnel involved in the handling and disposition of hazardous materials. The estimated total cost for this project is \$1,500,000.
- 49 **College of Continuing Education Office Building:** A new facility is proposed to replace old and out-of-date facilities currently in use by the College of Continuing Education. A new building, to be located near existing CCE facilities, would provide expanded superior quality space to house the College’s programs. Approximately 150,000 gross square feet of flexible office space would provide areas for various program and

administrative offices. Necessary infrastructure and a parking structure associated with the new building will also need to be constructed as part of the project. The estimated total project cost is approximately \$32,000,000.

- 50 University Research Campus Information Technology Infrastructure Expansion: The University Research Campus requires a secure and robust information technology network. This project is envisioned to expand the existing system to include alternative optical fiber routes that will provide redundancies in the system and ensure that research programs located at the Research Campus are supplied with highly reliable computing capabilities. Additionally, the system will strategically place security cameras that will monitor activities critical to the vital operations of the National Weather Center and other mission critical operations. The estimated total project cost is approximately \$4,000,000.
- 51 Felgar Hall Renovations: This project includes renovation of Room 300A to provide a large, auditorium classroom; and renovation of six classrooms to include new finishes, flooring, furniture and equipment to support the College of Engineering's multimedia teaching needs. The estimated total project cost is \$3,700,000.
- 52 Fine Arts Center Renovation (Rupel J. Jones Theatre): This project will include extensive renovation of interior spaces and the supporting mechanical and electrical systems necessary for the continued use of the Rupel Jones Theatre, the classrooms and support spaces. In addition, extensive asbestos abatement work and improvements will be made to bring the building into compliance with current fire, life safety and accessibility codes. Exterior repairs will be made to restore the building to good condition. The estimated project cost is \$8,000,000.
- 53 Fred Jones Art Center Renovation for the School of Art: This project will include extensive renovation of interior spaces and the supporting mechanical, electrical, and computer and telecommunications systems necessary modernize the art school facilities. In addition, the facility will be brought into compliance with current fire, life safety, and accessibility codes. Academic spaces for art instruction and other areas will be upgraded for current use and to meet current environmental isolation and health standards. Exterior repairs will be made to restore the building to good condition. The estimated project cost is \$8,000,000.
- 54 University Research Campus-North Infrastructure Improvements: The establishment and growth of the University Research Campus-North is dependent upon the development of an infrastructure foundation for the property. The University Research Park-North is comprised of approximately 1,100 acres and organized into two basic elements: Swearingen Research Park and Max Westheimer Airport. This project involves the enhancement and addition to existing infrastructure systems on the east side of the property. Improvements include road construction and repair, street lighting and sidewalks, sewer mains, water distribution systems, storm water detention pond construction, perimeter and street landscaping, construction of primary entrances, and the demolition of several structures necessary to prepare sites for development. The estimated cost for these improvements totals \$7,500,000.
- 55 **Tennis Indoor Facility**: **This project will include six tennis courts along with various team support areas and spectator seating. Currently, when weather conditions are adverse to outdoor play or practice, the team must drive to rented indoor facilities located in Oklahoma City. The drive to Oklahoma City significantly expands the time required for practice and is a major inconvenience for both team members and coaches. The estimated total project cost is \$5,000,000.**

- 56 **Charlie Coe Golf Learning Center Improvements:** The Athletic Department has identified various team support areas that are needed at the Charlie Coe Golf Learning Center. The improvements include additional equipment storage and workout areas as well as improvement of the practice greens and practice tee. The estimated total project cost is \$600,000.
- 57 **McCasland Field House Renovation and Improvements, Phase II:** The primary elements of this phase of the project include modifications for improved accessibility, structural repairs, roof replacement, masonry restoration and window and skylight replacement. The project also includes renovations to improve concession areas, spectator seating, and restrooms. In addition, public lobbies, locker rooms, coaches' offices, and team facilities will be updated. The estimated total project cost for this phase is \$4,000,000.
- 58 **Sooner Housing Center Improvements:** This renovation project, with an estimated project cost of \$3,000,000, would make improvements to the Sooner Housing Center dormitories: Wilkinson House, Gomer Jones House and Jefferson House. Improvements to the Jefferson Dining Hall would also be included in this renovation project. Improvements would include the modernization of room finishes and furnishings, the installation of fire sprinkling systems in the residence halls, other mechanical and electrical upgrades, and roofing repairs.

PROJECT DESCRIPTIONS, OKLAHOMA CITY CAMPUS:

The following pages contain additional information about each of the capital projects contained in the preceding Campus Master Plan of Capital Improvements Projects for the Oklahoma City Campus.

I. **HIGHEST PRIORITY PROJECTS FOR WHICH NEW STATE FUNDING IS REQUESTED, OKLAHOMA CITY CAMPUS**

- 1 **Comprehensive Cancer Center:** This project involves the construction of a Comprehensive Cancer Center. This project will provide state-of-the-art cancer care and research facilities. The project includes the construction of approximately 152,600 gross square feet, including a 147,500 square feet building, 670 space parking garage, several pedestrian link structures, and the purchase of furnishings, diagnostic and scientific equipment. The facility will house clinics for patient care and clinical trials, ancillary diagnostic and treatment services, space for bioinformatics and cancer outcomes research, research labs, some shell space for future growth, and clinical and building support areas. The estimated total project cost is \$71,100,000 with funding of \$70,000,000 from State tobacco tax revenue and \$1,100,000 in new State bond funds. These funds will be used for pre-construction components of the project and to support Board of Regents approved and issued bonds for construction and equipment.
- 2 **College of Allied Health (including a Speech and Hearing Facility):** This project involves the construction of a College of Allied Health and Speech and Hearing Facility with approximately 116,000 gross square feet. Under this project, the College and a Speech and Hearing Center will be relocated from old, existing facilities to a new state-of-the-art Allied Health facility with a Speech and Hearing Center. The building will house faculty offices, administrative spaces, classrooms and class laboratories, distance education and computer facilities, clinical and research space, children's hearing impaired daycare center, and building support areas. The project will also include drives and surface parking spaces for patients and the disabled. The estimated total project cost

is \$20,000,000 with a funding plan that includes \$12,045,534 in State bond proceeds, \$801,477 in Regents funds, \$1,000,000 in institutional funds, \$129,466 in Section 13 and New College Funds, \$2,000,000 from the sale of the existing facility and \$4,023,523 in private or other funds.

- 3 **Basic Sciences Education Building Renovation:** This project involves the renovation of approximately 54,000 square feet in the Basic Sciences Education Building. The building is out-dated and there is a critical need for renovation in order to meet the academic needs of the College of Medicine and its medical and physician associate students. Renovation will include upgrades to the medical student modules, class and seminar rooms, anatomy lab and the Willed Body Program, hallways with asbestos containing floor tiles, and the installation of a building fire sprinkler system. The project also includes the purchase of academic equipment and furnishings, servers, uninterrupted power source, and wireless infrastructure. The estimated total project cost is \$3,600,000, with funding proposed from new State funds.
- 4 **Biomedical Sciences Building and Library Fire Sprinkler Systems:** This project involves the installation of a fire sprinkler system at the Biomedical Sciences Building and Library. At the time of their completion, these buildings were not required by code to have full fire protection systems. The project includes the design and installation of fire sprinkler systems and upgrades to fire pumps as necessary. The estimated total project cost is \$1,500,000, with funding proposed from new State funds.
- 5 **Asset Preservation Improvements:** This project involves facility infrastructure improvements to protect the substantial capital assets of the Health Sciences Center. The project involves capital renewal in every campus facility, including building envelope protection, roof replacements, subsystem repairs and replacements, and upgrades to and/or replacement of existing elevators. The estimated total cost is \$12,500,000, with funding proposed from new State funds.
- 6 **Family Medicine Center Classroom Addition:** This project involves the construction of a classroom addition to the Family Medicine Center. The addition includes the construction of up to 6,000 square feet of flexible classroom and learning center space, and equipment. This two story addition includes a shelled second floor for future program growth. The center will be used for Family Medicine resident and Physician Associate student education. The estimated total project cost is \$1,450,000, with funding proposed from new State, private, or other funds.
- 7 **Academic and Administrative Renovations:** This project involves a number of academic and administrative renovations. This includes renovations to modernize and expand classrooms and lecture halls, research space, relocate and/or reconfigure academic and administrative office areas, and other work as required, including the installation of carpet. This will involve the Colleges of Allied Health, Dentistry, Medicine, Nursing, and Pharmacy, and OU Physicians. Facilities include the College of Health building, Basic Sciences and Biomedical Sciences buildings, Student Union and Pavilion, Allergy Clinic, O'Donoghue Research Building, North Pavilion, and spaces for Parking and Transportation. The estimated total project cost is \$4,360,000, with funding proposed from new State or other funds.
- 8 **Research and Instructional Equipment:** This project involves the purchase of research, instructional, and related clinical equipment. The equipment is necessary to support the teaching, service, and research missions of the University. Academic, research and

clinical equipment for essentially every college as well as interior furnishings for the Library, Information Technology and OU Physicians will be purchased. The estimated total project cost is \$7,778,000, with funding proposed from new State funds.

- 9 Campus ADA Improvements: This project involves the completion of Americans with Disabilities Act improvements. The priorities established under Phases VI-VIII will be completed and include parking and building access, interior pathways, signage, and other improvements. The work addresses vertical travel, building access, communications, and items of convenience like additional accessible drinking fountains. This will involve all campus facilities including access ramps at the Williams Pavilion and Service Center. The estimated total project cost is \$730,000, with funding proposed from new State funds.

II. PROJECTS IN PLANNING, DESIGN OR CONSTRUCTION, FUNDING IDENTIFIED IN FULL OR IN PART, OKLAHOMA CITY CAMPUS

- 10 Biomedical Research Center, Phase II: This project involves the construction of the 127,700 gross square feet second phase of the Stanton L. Young Biomedical Research Center. The facility is in the final stages of completion, with equipment and other purchases necessary through FY 2006. The building will be dedicated to biomedical, cancer, and genetics research. The facility will house core laboratories, research laboratories and laboratory support spaces, vivarium, bio-informatics, and building support spaces. The total project cost is \$39,500,000. The project funding plan involves the use of federal NIH construction grant funds and funds from the University Hospitals Authority and Trust, Presbyterian Health Foundation, and the College of Medicine.
- 11 Steam and Chilled Water Plant Addition: This project involves the construction of a 9,200 gross square feet Steam and Chilled Water Plant addition, connecting enclosed service courtyard and improvements to the existing plant. The plant addition includes two 3,000-ton electric chillers, cooling towers, water wells, and chemical storage facility. Existing plant improvements include the addition of exhaust stack economizers and controls, replacement of two boiler pumps, upgrade of existing transformers and electrical service, installation of a 2,000 KW stand-by emergency generator and temporary chiller connections. The estimated total project cost is \$10,600,000, with funding from Steam and Chilled Water Plant revenue bond funds and plant operating reserves.
- 12 Fort Reno Science Park, Phase II Facilities: This project has several components and involves the construction of additional laboratory support facilities at the Fort Reno Science Park on USDA Grazingland Research Station property in El Reno, Oklahoma. The primary Phase II project involves the construction of 55,000 square feet of laboratory support spaces including offices, locker and shower rooms, conference room, outdoor enclosures, and building support spaces. Also, a multi-purpose building, including a pump house and storage space will be constructed. In addition, renovation may include the development of a clinical laboratory at the Research Station. The total cost is \$4,600,000 for the three components of the project. The Phase II facility cost is \$4,000,000, with funding from an NIH grant award of \$3,700,000 and \$300,000 in Animal Resource Program or other funds. The multi-purpose building cost is \$200,000, with funding from \$160,000 in Animal Resource Program funds and \$40,000 in department funds. The clinical laboratory renovation is estimated to cost \$400,000, and construction will depend on the award of an additional NIH grant and other funding.

- 13 **HIPAA Equipment:** This project involves the acquisition of hardware, software and associated expenses required to improve compliance with the Health Information Portability and Accountability Act (HIPAA). The project is funded under the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. The total project cost is \$1,477,336. The three-year funding plan involves the annual use of Section 13 and New College Funds in amounts ranging from \$480,000 - \$529,162 through FY'06.
- 14 **PeopleSoft Equipment:** This project involves the acquisition of PeopleSoft equipment, software and associated expenses. The project is necessary to continue the development of the PeopleSoft infrastructure to support the applications in use across the campus. The project includes the acquisition of database servers, SAN fabric upgrade, batch-reporting servers and systems management software. The project is funded using the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. The total project cost is \$1,408,357. The three-year funding plan involves the annual use of Section 13 and New College Funds in the amount of \$463,062 – \$479,595 for FY'04 – FY'06.
- 15 **Dental Microbiology and Microscopy Facilities:** This project involves the renovation of approximately 6,600 square feet in the Biomedical Sciences and College of Dentistry Buildings. These renovations, now partially complete, result in the development of a new Dental Microbiology Laboratory at the Biomedical Sciences Building and a new Cell Culture and Microscopy Facility at Dentistry. The total project cost is \$1,056,000, with funding in the amount of \$492,380 from NIH (COBRE) funds, and \$563,620 in institutional funds.
- 16 **Campus Infrastructure Improvements:** This project involves Health Sciences Center infrastructure improvements initiated in FY 2005. These improvements include re-roofing the Dental Clinical Sciences Building, fire alarm and motor controller upgrades at the Biomedical Sciences Building, replacement of wood floors at Nursing, Service Center tunnel asbestos removal, and ADA improvements including the Service Center and Williams Pavilion, and other improvements. The total project cost is \$644,553, including FY 2005 Section 13 and New College funds in the amount of \$479,559 and additional funding from FY 2006 Section 13 and New College funds in the amount of \$164,994.
- 17 **Parking Lot Improvements:** This project involves surface parking lot improvements to Lot "A," Family Medicine and the Faculty House. Improvements will include demolition, repaving, expansion and re-striping of existing parking lots. Surface drainage, gate, landscaping and lighting improvements are also planned. The estimated total cost is \$900,000 which will be funded with FY 2001 Parking Revenue Bond proceeds and parking reserve funds.
- 18 **Parking Access and Revenue Control System:** This project involves the acquisition and installation of a new parking access and revenue control system at the Oklahoma Health Center. This includes the provision of gates, intercoms at 57 gated locations, proximity card readers, new booths for two parking lots, system software, and related expenses. The project will be funded under the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. The total project cost is \$2,850,000, including acquisition of the control system for \$2,634,745.
- 19 **Compressed Natural Gas Refueling (CNG) Facility:** This project involves the installation of a CNG refueling facility on the Oklahoma Health Center Campus for OU Parking and Transportation. This will include five slow fill and one regular fill stations for campus buses. The estimated total project cost is \$350,000, with \$280,000 in Federal funds and the balance in parking reserves or other funds.

III. HIGH PRIORITY PROJECTS, CURRENT FUNDING NOT AVAILABLE, OKLAHOMA CITY CAMPUS

- 20 College of Medicine Faculty Office Building: This project involves the construction of a Faculty Office Building with 75,000 gross square feet. The facility will house departments and sections in the College of Medicine and new faculty. The building will be designed to include office suites with reception and secretarial support areas, faculty offices, modular open spaces, secure storage for patient and student records, conference and building storage spaces. Site location will dictate parking needs but drives and ADA parking will be included. The estimated total project cost is \$20,000,000.
- 21 Service Center Renovations: This project involves the renovation of 136,000 square feet at the Service Center and the acquisition of necessary furnishings and equipment. Remodeling of the old Service Center building is necessary for Information Technology, Human Resources, and Financial Services to create more effective and modern office suites. Also, hallways and restrooms will be renovated, and a building fire sprinkler system will be installed. The estimated total project cost is \$5,576,000.
- 22 Operations Center: This project involves the construction of an Operations Center of approximately 40,500 square feet. The building would house the Department of Operations, Site Support and shops, Motor Pool, Architectural and Engineering Services and some OU Parking and Transportation operations. The relocation of these offices from the Service Center will allow for the reallocation of Service Center space for Financial Services, Information Technology, OU Parking and Transportation and other offices. The estimated total project cost is \$6,325,000.
- 23 Asbestos Containment and Removal: This project involves the removal or containment of asbestos. Asbestos removal or abatement is necessary in the Basic Sciences Education Building, College of Health Building, Steam and Chilled Water Plant and other facilities. The asbestos work involves pipes, walls, and ceilings. The estimated total project cost is \$760,000.
- 24 Hazardous Materials Storage Facility: This project includes the construction of a 2,600 gross square feet Hazardous Materials Storage Facility. The project involves fixed and moveable equipment and limited parking with good lighting and security. Currently, hazardous radioactive materials storage is misplaced on the campus. Additional storage for radioactive materials may be necessary in the future. The estimated total project cost is \$566,000.

PROJECT DESCRIPTIONS, TULSA CAMPUS:

The following pages contain additional information about each of the capital projects contained in the preceding Campus Master Plan of Capital Improvements Projects for the University of Oklahoma - Tulsa Campus.

I. HIGHEST PRIORITY PROJECTS FOR WHICH NEW STATE FUNDING IS REQUESTED, TULSA CAMPUS

- 1 Cancer Center Satellite Facility: This project involves the construction of a Cancer Center Satellite Facility in Tulsa at the Schusterman Center campus. The facility will contain up to 15,000 gross square feet and be constructed adjacent and linked to the

Research and Medical Clinic. The building will house cancer center clinical space, areas for clinical research trials and procedures, and ancillary diagnostic and treatment equipment. The equipment will be placed in either the Cancer Center or the Medical Clinic where there are cancer care support elements. This will be completed in conjunction with the construction of a Comprehensive Cancer Center at the Health Sciences Center in Oklahoma City. The estimated total project cost is \$5,000,000 with funding from State tobacco tax revenue. These funds will be used for pre-construction components of the project and to support Board of Regents approved and issued bonds for construction and equipment.

- 2 Library and Learning Center: This project involves the phased construction of a Learning Center, Library, and parking structure on the Schusterman Center campus. The first facility involves the construction of a learning center and University commons including space for lecture halls, classrooms, and University events and social activities. With the continued growth in enrollment, the second facility involves the construction of a Library, computer classroom facilities, meeting rooms, and student group and individual study areas. The project involves the construction of approximately 90,100 gross square feet and a 509 space parking structure, the purchase of instructional and library equipment, and acquisition of necessary furnishings. The estimated total project cost is \$29,128,000. The funding plan involves new State bond funds in the amount of \$12,000,000, \$12,000,000 in funds from foundations, \$2,000,000 in other funds, and \$3,128,000 in parking revenue bond proceeds.
- 3 Academic and Administrative Renovations: These projects involve renovations at the Schusterman Center and Sheridan campuses. The projects include renovation of space for various academic and administrative units, including the Colleges of Arts and Sciences, Education, Engineering, Allied Health, Nursing, Medicine, Pharmacy, and University Services. Renovations and the acquisition of equipment will include offices, research laboratories, classrooms, an electromagnetic interference lab, and a bio-containment facility. The estimated total for these projects is \$2,062,000, with funding proposed from State or other funds and \$285,000 from an Oklahoma State Health Department grant.
- 4 **Campus Infrastructure Improvements**: **This project involves infrastructure improvements and other work to protect the substantial physical assets of the Schusterman Center campus. The projects include lighting, street, and landscape improvements. Also, central plant improvements are necessary, including the replacement or upgrade of an existing heat exchanger, replacement of an inoperable chiller, rebuilding a cooling tower, relocation of an emergency generator and building drainage, roof, and ventilation improvements. The estimated total cost for these projects is \$4,250,000, with funding from new State funds, and \$345,700 in FY 2002 and 2003 Section 13 and New College funds.**

II. PROJECTS IN PLANNING, DESIGN OR CONSTRUCTION, FUNDING IDENTIFIED IN FULL OR IN PART, TULSA CAMPUS

- 5 Research and Medical Clinic: This project involves the construction of a Research and Medical Clinic of approximately 98,000 gross square feet and a 509 space parking structure on the Schusterman Center campus. This will consolidate and expand OU health education, medical care, and research programs in Tulsa. The building will house clinics for the Departments of Medicine, Pediatrics, and Psychiatry, as well as a multi-purpose clinic. Space will be provided for clinical trials and procedures, radiology and clinical lab services, and clinic and building support spaces. Necessary furnishings and scientific equipment will be purchased. Ancillary diagnostic and treatment equipment

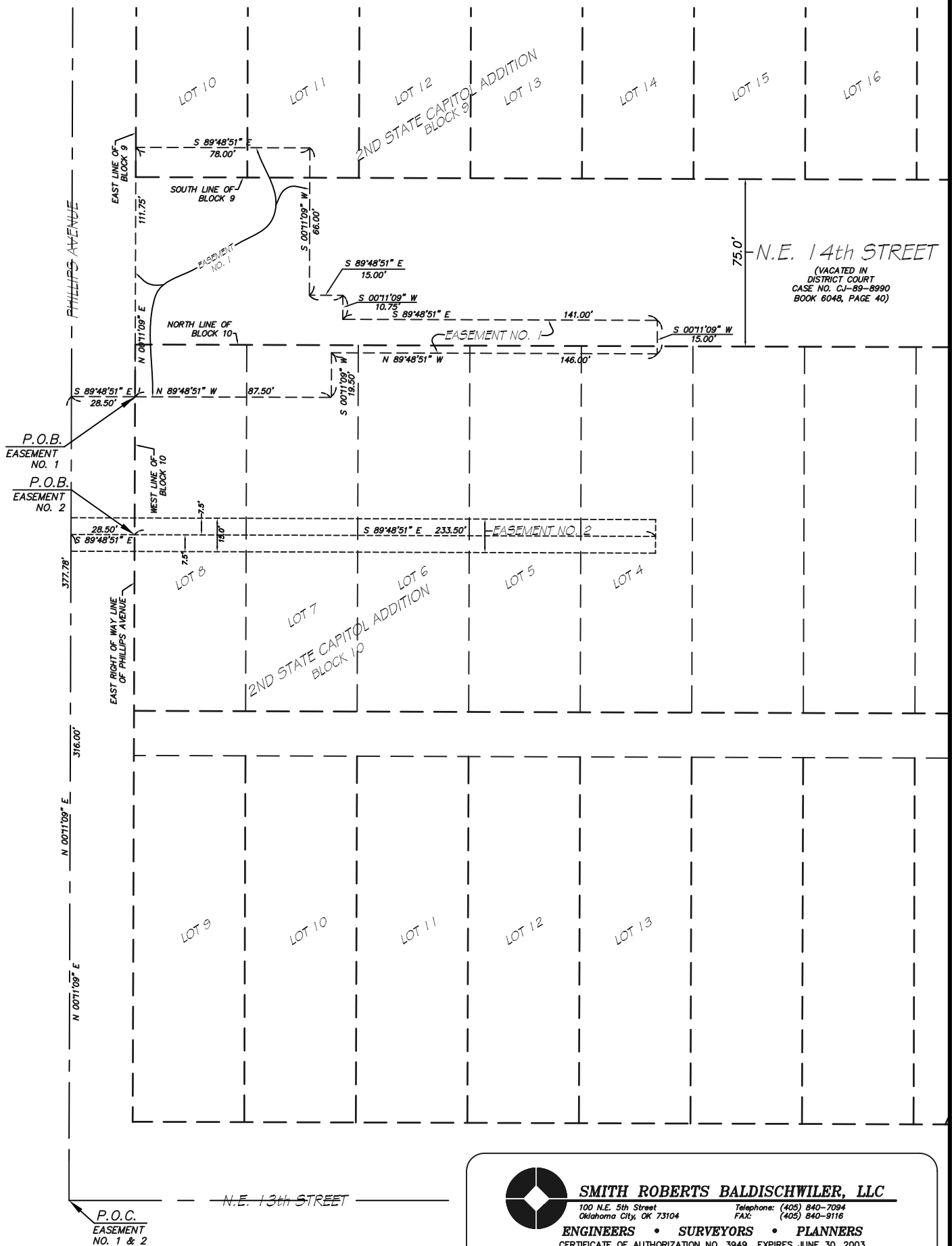
may be placed in the facility as a part of the Cancer Center Satellite Facility to improve the coordination of patient care. The estimated total project cost is \$35,600,000. The funding plan involves the use of Tulsa County Vision 2025 bond proceeds in the amount of \$28,500,000, \$850,000 in federal funds, \$1,480,000 in College of Medicine – Tulsa funds, \$900,000 in Operations funding, and \$3,870,000 for equipment under the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education. Supplemental Tulsa County Vision 2025 bond proceeds may be received in the amount of \$1,500,000.

- 6 Obstetrics and Gynecology General Clinic: This project involves the construction of a 5,000 square feet outpatient clinic on the Hillcrest Medical Center campus. The estimated total project cost is \$550,000, including construction and equipment. As a component of the 2002 Indirect Medical Education Agreement between the University and Hillcrest Health System, an outpatient clinic will be completed for the OU Department of Obstetrics and Gynecology to offer general care and medical education. The funding plan involves the use of Indirect Medical Education funds.

III. HIGH PRIORITY PROJECTS, CURRENT FUNDING NOT AVAILABLE, TULSA CAMPUS

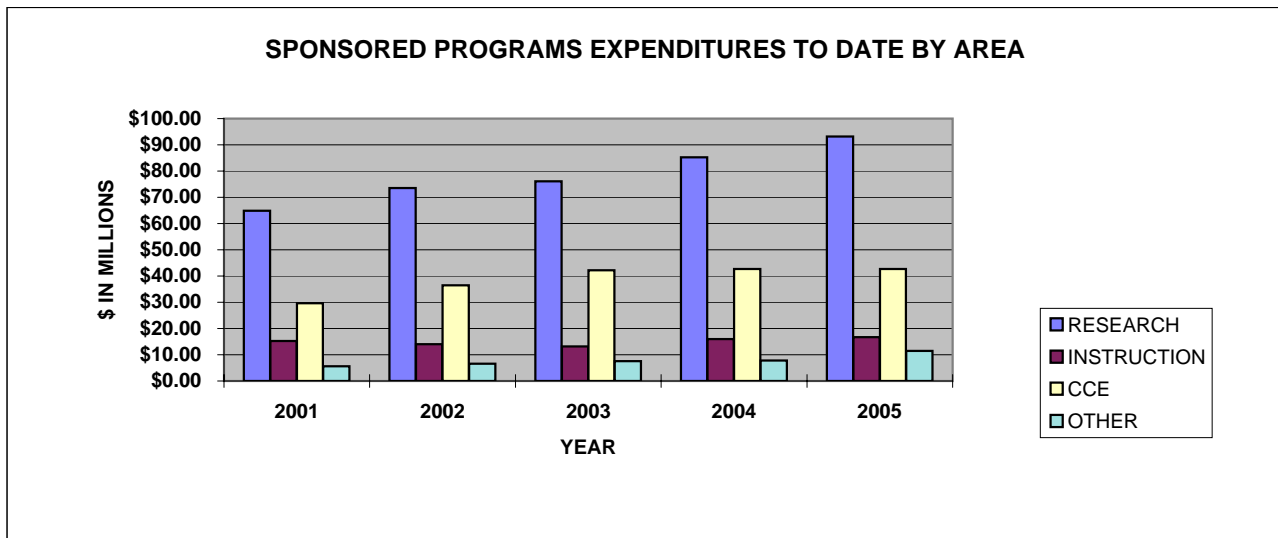
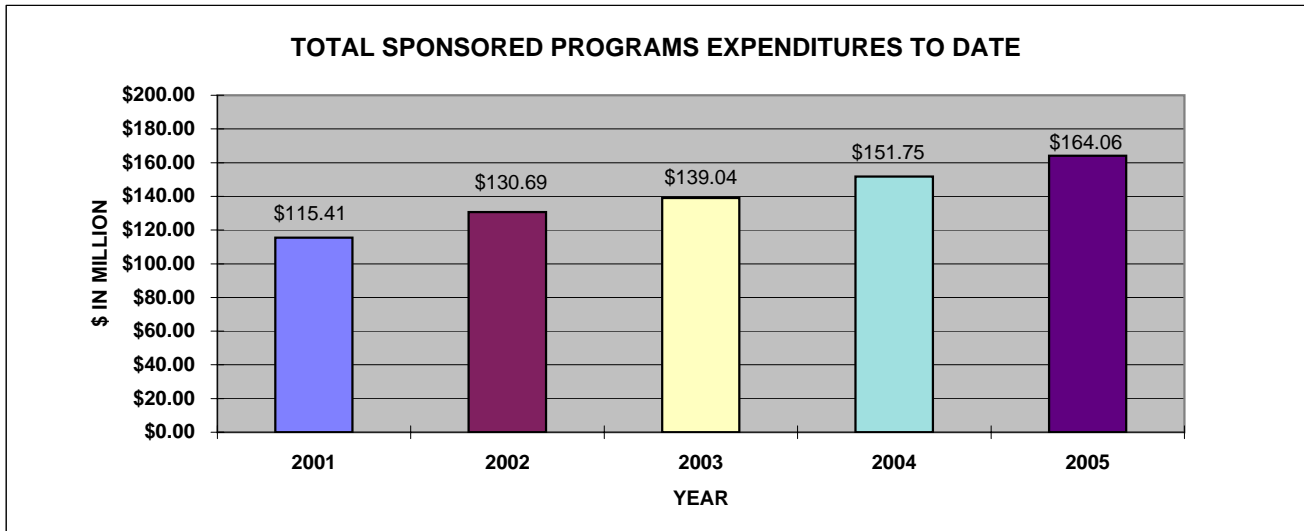
- 7 Asbestos Containment and Removal: This project involves the removal or containment of asbestos at an estimated total project cost of \$310,000. Asbestos removal or abatement will be needed in buildings 1, 3, 4, and 5 on the Schusterman Center campus. The asbestos work will involve pipes, walls, ceilings and floors.

EASEMENT EXHIBIT



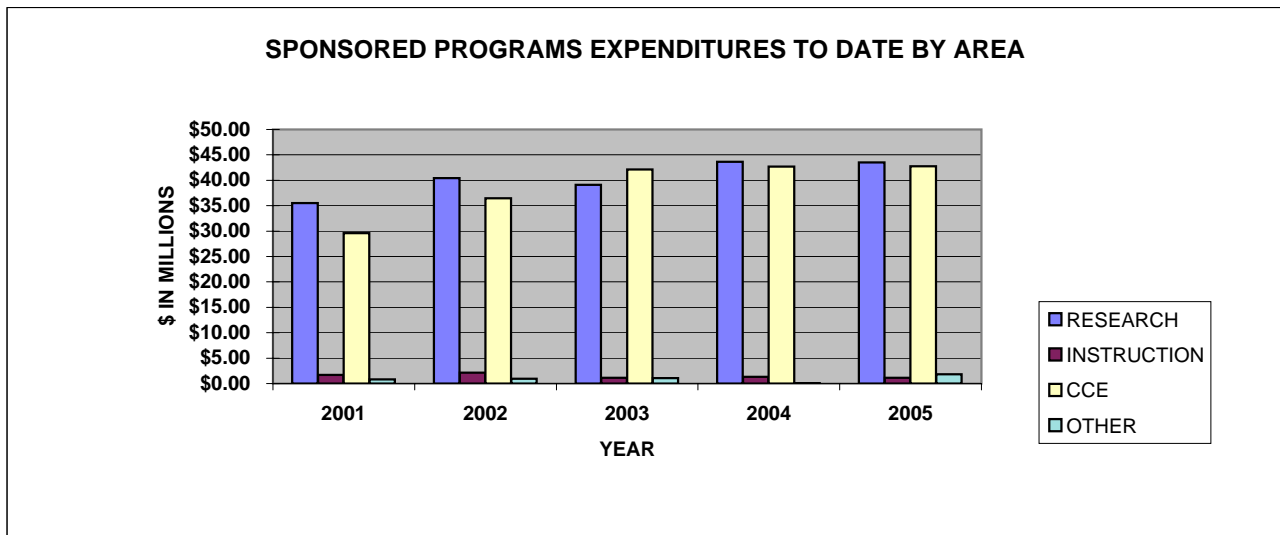
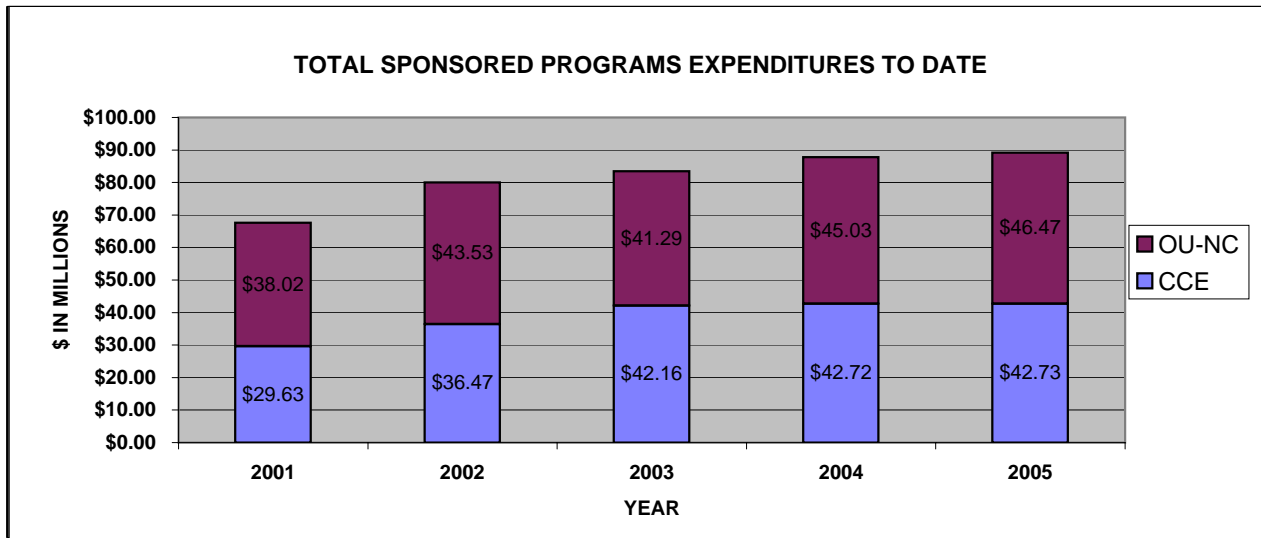
SMITH ROBERTS BALDISCHWILER, LLC
 100 N.E. 5th Street Telephone: (405) 840-7094
 Oklahoma City, OK 73104 FAX: (405) 840-9116
ENGINEERS • SURVEYORS • PLANNERS
 CERTIFICATE OF AUTHORIZATION NO. 3949 EXPIRES JUNE 30, 2003

HEALTH SCIENCES CENTER AND NORMAN CAMPUS



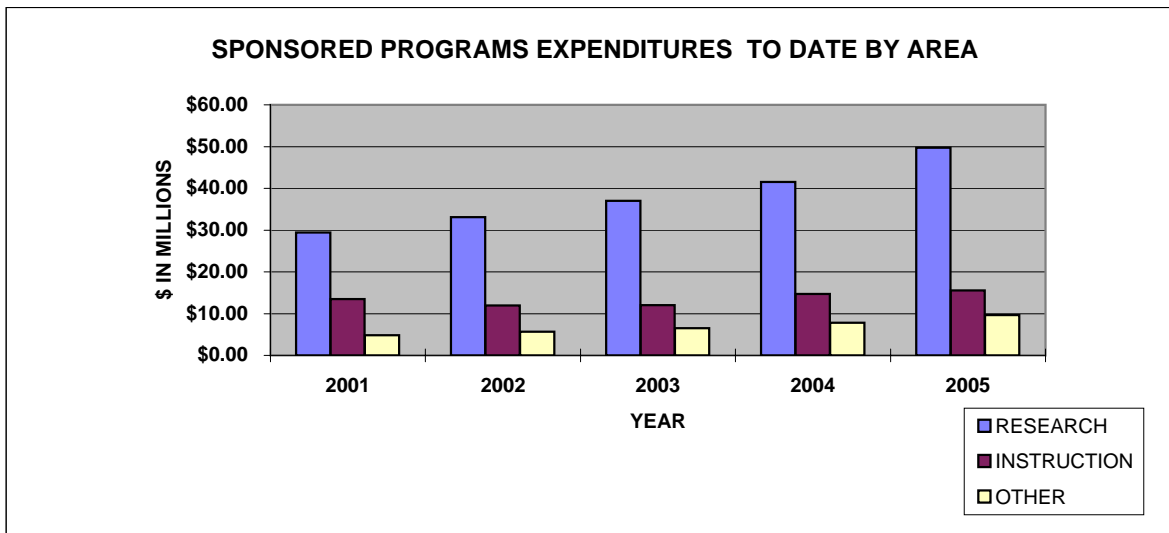
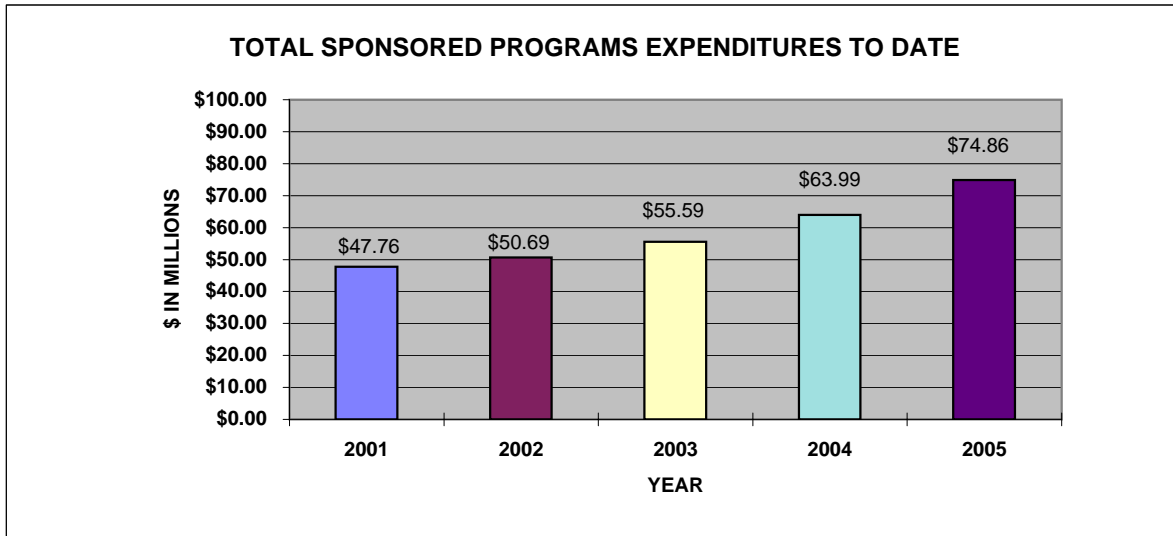
	FY 2005 YEAR	YEAR %CHANGE	FY 2004 YEAR	2005 March	MONTH %CHANGE	2004 March
RESEARCH	\$ 93,212,080	9.42%	\$ 85,187,044	\$ 10,591,632	5.38%	\$ 10,050,587
INSTRUCTION	\$ 16,680,099	4.20%	\$ 16,007,770	\$ 1,708,585	-3.20%	\$ 1,765,114
CCE	\$ 42,733,070	0.02%	\$ 42,723,472	\$ 4,821,303	-0.08%	\$ 4,825,315
OTHER	\$ 11,438,671	46.11%	\$ 7,828,678	\$ 1,071,871	9.20%	\$ 981,542
TOTAL	\$ 164,063,920	8.12%	\$ 151,746,964	\$ 18,193,391	3.24%	\$ 17,622,558

NORMAN CAMPUS



	FY 2005 YEAR	YEAR %CHANGE	FY 2004 YEAR		2005 March	MONTH %CHANGE	2004 March
RESEARCH	\$ 43,509,562	-0.34%	\$ 43,658,265		\$ 4,771,375	5.47%	\$ 4,523,989
INSTRUCTION	\$ 1,160,096	-12.56%	\$ 1,326,729		\$ 151,233	-17.67%	\$ 183,686
CCE	\$ 42,733,070	0.02%	\$ 42,723,472		\$ 4,821,303	-0.08%	\$ 4,825,315
OTHER	\$ 1,803,122	3817.31%	\$ 46,030		\$ 122,722	80.39%	\$ 68,033
TOTAL	\$ 89,205,850	1.65%	\$ 87,754,496		\$ 9,866,633	2.77%	\$ 9,601,023

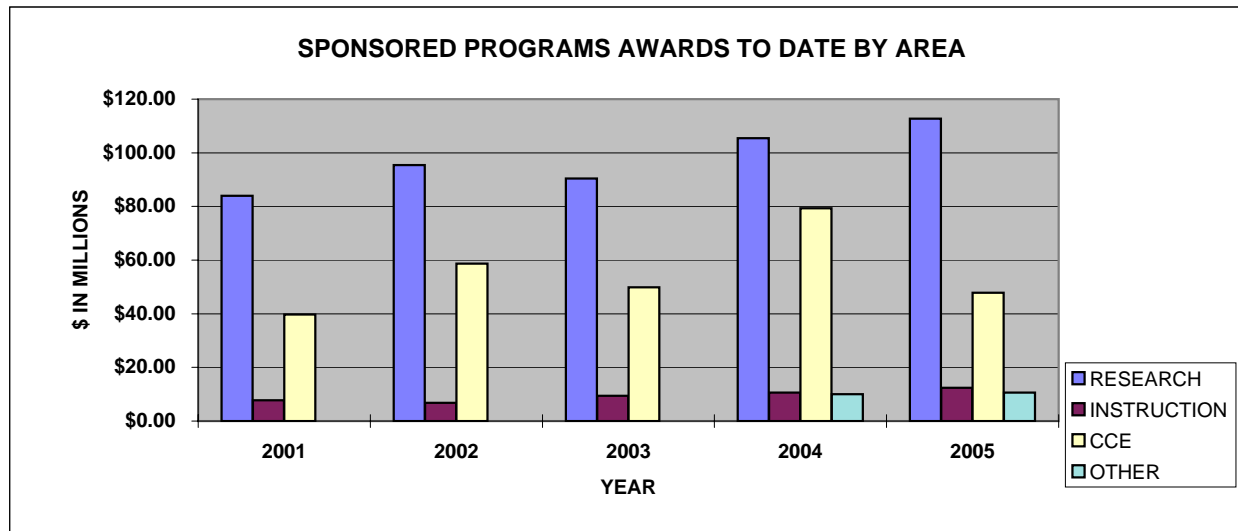
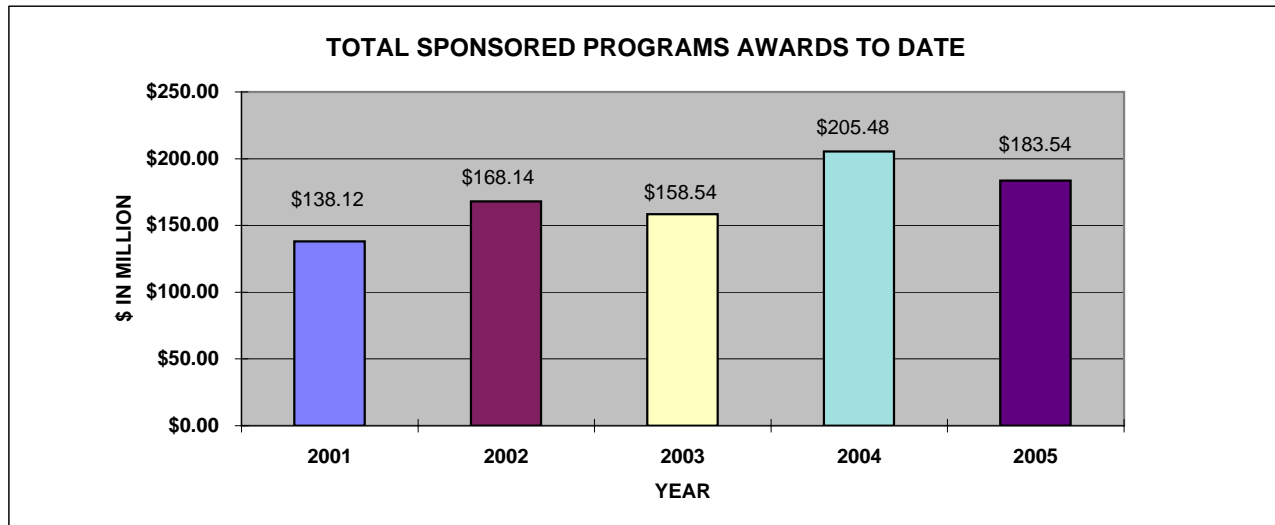
HEALTH SCIENCES CENTER



	FY 2005 YEAR	YEAR %CHANGE	FY 2004 YEAR		2005 March	MONTH %CHANGE	2004 March
RESEARCH	\$ 49,702,518	19.68%	\$ 41,528,779		\$ 5,820,257	5.31%	\$ 5,526,598
INSTRUCTION	\$ 15,520,003	5.71%	\$ 14,681,041		\$ 1,557,352	-1.52%	\$ 1,581,428
OTHER	\$ 9,635,549	23.81%	\$ 7,782,648		\$ 949,149	3.90%	\$ 913,509
TOTAL	\$ 74,858,070	16.98%	\$ 63,992,468		\$ 8,326,758	3.81%	\$ 8,021,535

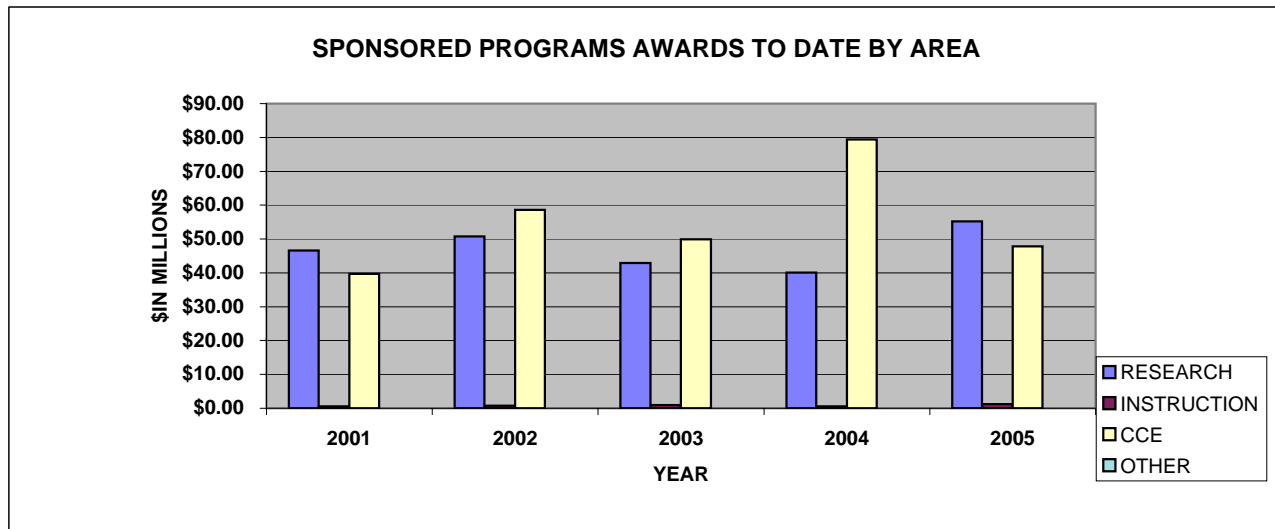
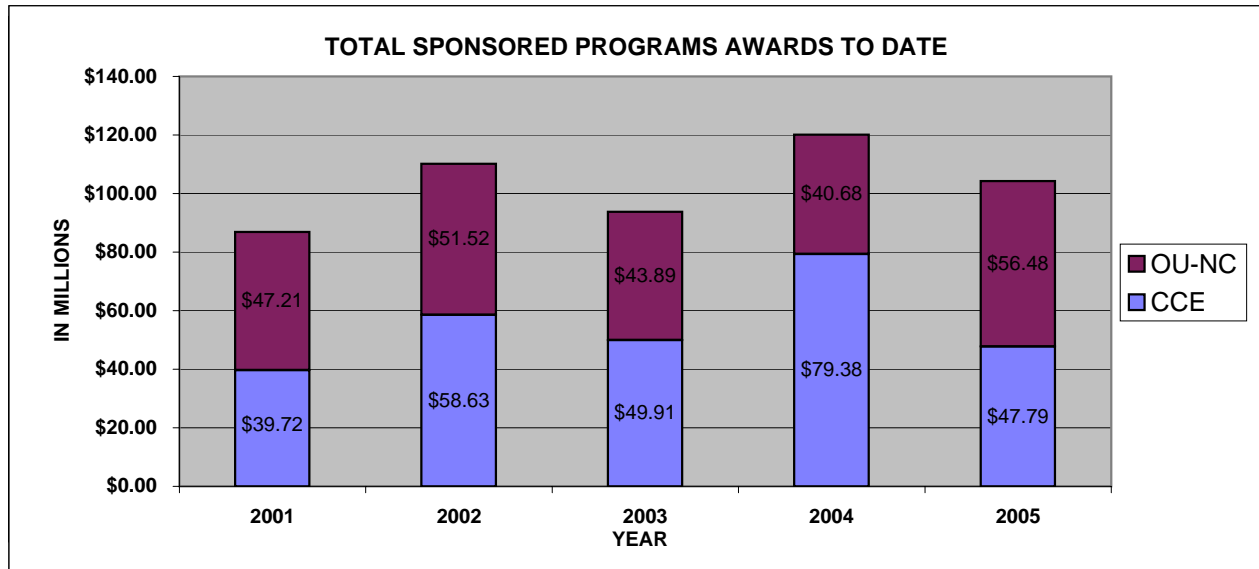
HEALTH SCIENCES CENTER

NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2005 YEAR	YEAR %CHANGE	FY 2004 YEAR	2005 March	MONTH %CHANGE	2004 March
RESEARCH	\$ 112,671,305	6.89%	\$ 105,408,426	\$ 7,146,268	-35.88%	\$ 11,145,615
INSTRUCTION	\$ 12,409,171	16.74%	\$ 10,630,103	\$ 206,200	-22.47%	\$ 265,975
CCE	\$ 47,789,335	-39.80%	\$ 79,378,572	\$ 568,719	-81.15%	\$ 3,016,423
OTHER	\$ 10,674,215	6.06%	\$ 10,064,286	\$ 158,743	-38.21%	\$ 256,905
TOTAL	\$ 183,544,026	-10.68%	\$ 205,481,387	\$ 8,079,930	-44.98%	\$ 14,684,918

NORMAN CAMPUS



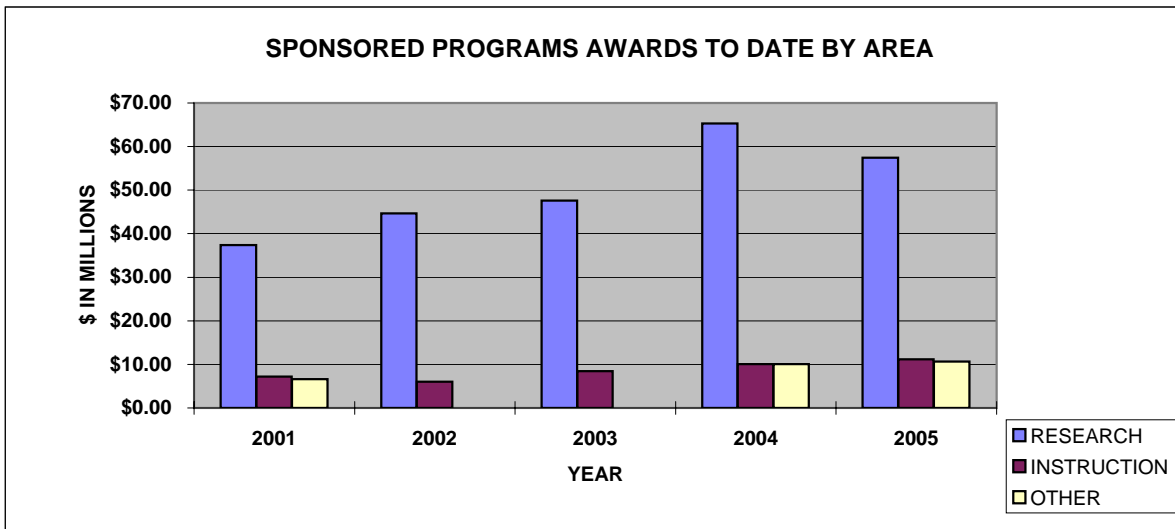
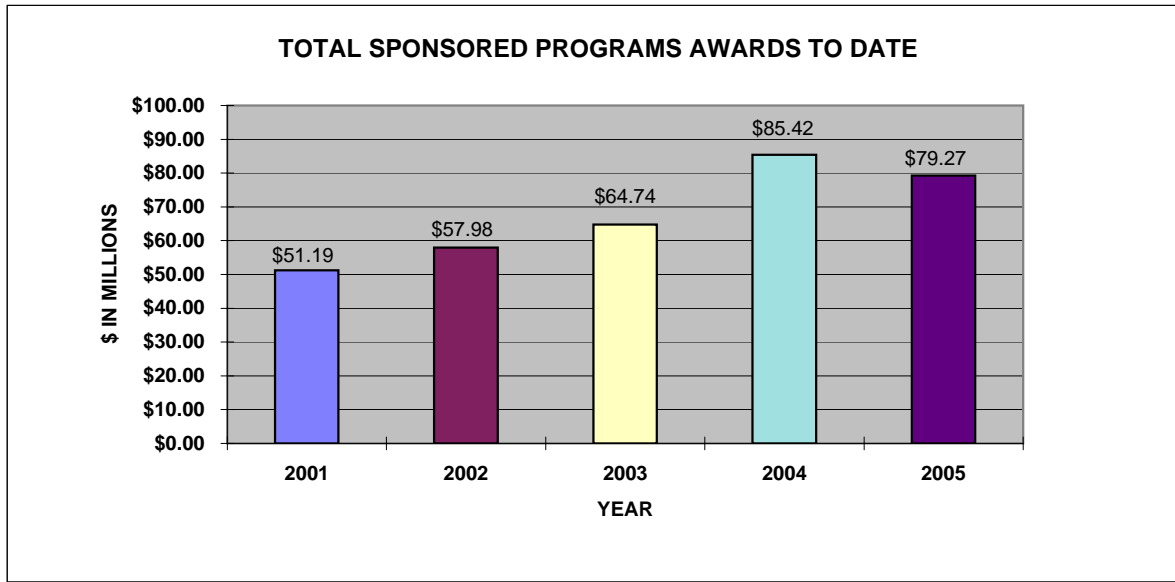
	FY 2005 YEAR	YEAR %CHANGE	FY 2004 YEAR	2005 March	MONTH %CHANGE	2004 March
RESEARCH	\$ 55,221,135	37.67%	\$ 40,110,715	\$ 3,714,759	51.32%	\$ 2,454,953
INSTRUCTION	\$ 1,262,625	122.06%	\$ 568,589	\$ -		\$ -
CCE	\$ 47,789,335	-39.80%	\$ 79,378,572	\$ 568,719	-81.15%	\$ 3,016,423
OTHER	\$ -		\$ -	\$ -		\$ -
TOTAL	\$ 104,273,095	-13.15%	\$ 120,057,876	\$ 4,283,478	-21.71%	\$ 5,471,376

NORMAN CAMPUS

NORMAN CAMPUS
REPORT OF CONTRACTS AWARDED (OVER \$125K)
February and March, 2005

AWD #	AGENCY	TITLE	VALUE	PERIOD	PI(S)
050128	IPEC	Utilization of the Carbon and Hydrogen Isotopic Composition of Individual Compounds in Refined Hydrocarbon Products to Monitor Their Fate in the Environment	\$155,481	12 Mons.	Philp, T. - G&G; Kuder, T. - G&G
050184	NSF	REU Site: Embedded Machine Learning System	\$299,997	12 Mons.	Fagg, A. - CS; Hougen, D. - CS; Droegemeier, Meteorology; MCGovern, A. - CS
4196	OK-DRS	SILC FY05	\$168,788	12 Mons.	Cook, R. - CCE CSNCDET
4473	Lockheed	Lockheed Martin Training	\$500,000	8 Mons.	Little, R. - CCE APAV
4699	NP-AIA	AIA/CES Project 05	\$470,495	12 Mons.	Hoadley, C. - CCE CCEEDO
4707	DOT-FAA	FAA Year 5	\$10,005,341	12 Mons.	Haley, C. - CCD ASFAA
4752	OF-PS	USPS/NCED	\$1,245,000	12 Mons.	Little, R. - CCE APAS
050197	USDHHS-NIH	Histidine to Aspartate Phosphoryl Transfer in Yeast Numerical Modeling Studies of Storm Electrification and Lightning	\$251,147	12 Mons.	West, A. - Chemistry & Biochemistry Mansell, E. - CIMMS; Straka, J. - Meteorology; Ziegler, C. - CIMMS; MacGorman, D. - CIMMS
050198	NSF	Protecting Oklahoma Transportation Infrastructure from Natural and Man-Made Hazards	\$125,000	12 Mons.	Mish, K. - CEES; Muraleetharan, K. - CEES
050203	OK DOT	OTC FY04 Federal Highway Earmark Projects for Oklahoma State University and Langston University	\$534,630	12 Mons.	Zaman, M. - CEES; Landers, T. - Eng. Dean's Off
050206	DOT-FHA	CSED Outreach/Education Collection	\$381,981	12 Mons.	Aldridge, D. - CCE CSCPM
6936	OK-DHS	OK Systems of Care FY05	\$152,015	12 Mons.	Biscoe, B. - CCE CSETEAM
6945	OK-DMH				
TOTAL			\$14,420,251		

HEALTH SCIENCES CENTER



	FY 2005 YEAR	YEAR %CHANGE	FY 2004 YEAR		2005 March	MONTH %CHANGE	2004 March
RESEARCH	\$ 57,450,170	-12.02%	\$ 65,297,711		\$ 3,431,509	-60.51%	\$ 8,690,662
INSTRUCTION	\$ 11,146,546	10.78%	\$ 10,061,514		\$ 206,200	-22.47%	\$ 265,975
OTHER	\$ 10,674,215	6.06%	\$ 10,064,286		\$ 158,743	-38.21%	\$ 256,905
TOTAL	\$ 79,270,931	-7.20%	\$ 85,423,511		\$ 3,796,452	-58.79%	\$ 9,213,542

HEALTH SCIENCES CENTER

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$125K)**

February 2005

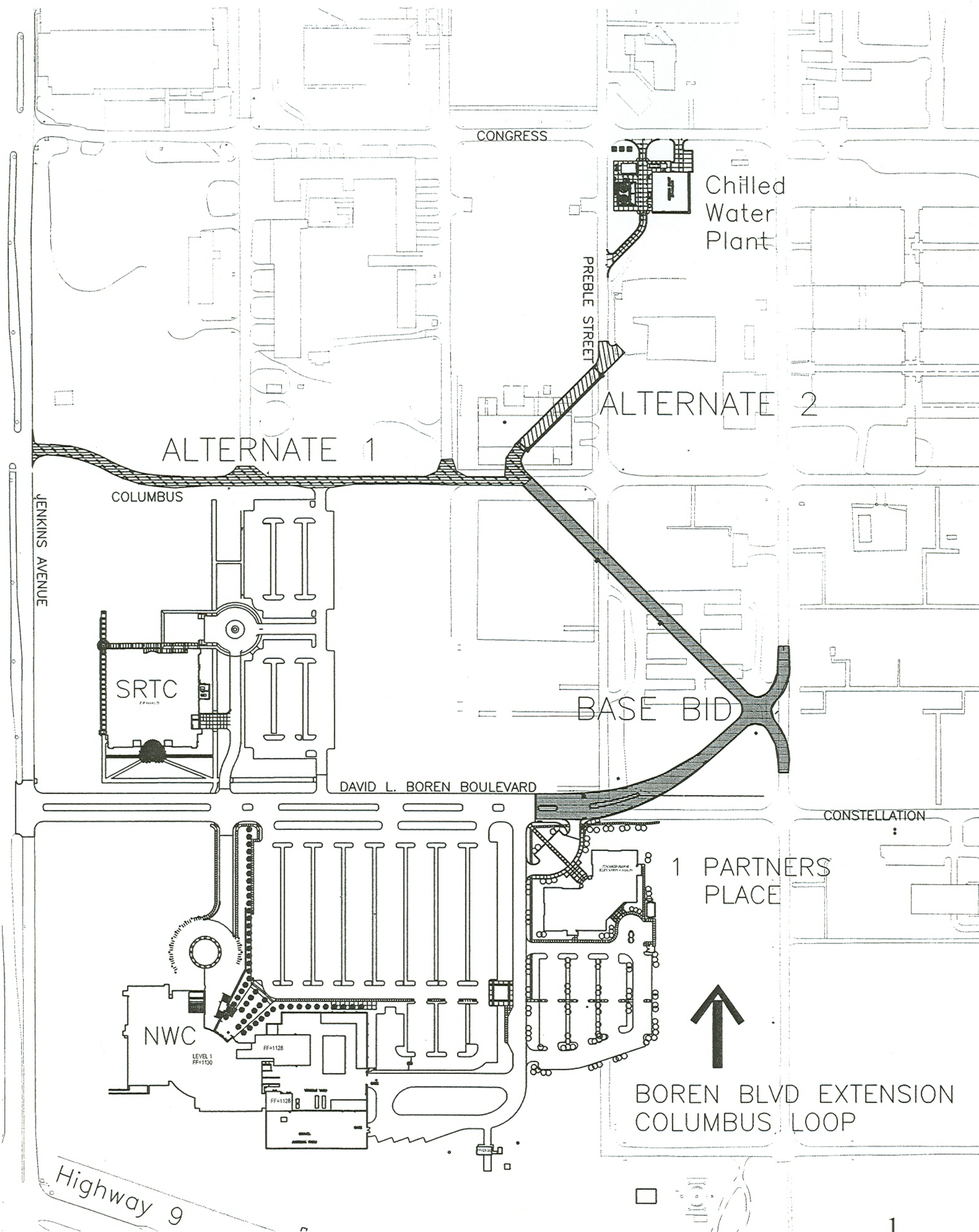
AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1012702	National Institute of Allergy and Infectious Diseases	Human and Mouse Antibodies Against Influenza Virus	\$330 K	12 mos.	Dr. G. M. Air Dept of Biochemistry and Molecular Biology
C1014403	Indian Health Service	NARCH (year 03)	\$230 K	12 mos.	Dr. J. J. Mulvihill Pediatrics Genetics
C1031001	Oklahoma Center for the Advancement of Science and Technology	Development of Chondroitin Production Systems	\$176 K	12 mos.	Dr. P. L. DeAngelis Dept of Biochemistry and Molecular Biology
C3008602	National Institute of Diabetes and Digestive and Kidney Diseases	LPS-Peptide Interaction: Bladder Inflammation	\$322 K	12 mos.	Dr. R. Saban Dept of Physiology
C3008801	National Heart, Lung and Blood Institute	Mngmnt of Patients w/ Suspected Pulmonary Embolism	\$134 K	12 mos.	Dr. S. W. Rathbun Medicine General Internal Medicine
C3008901	National Institute of Allergy and Infectious Diseases	Structure/Function of the Selectin Ligand PSGL-1	\$291 K	12 mos.	Dr. R. D. Cummings Dept of Biochemistry and Molecular Biology
C3009706	Oklahoma Department of Mental Health and Substance Abuse Services	Substance Abuse Prevention Funding FY2005	\$141 K	12 mos.	Dr. S. F. Allen Dept of Psychiatry and Behavioral Sciences
C3014501	National Eye Institute	Ocular Proteomics of Rodent Retina	\$329 K	12 mos.	Dr. H. Matsumoto Dept of Biochemistry and Molecular Biology
C3022403	National Institute of Mental Health	Effect Trial: Project SafeCare for Child Neglect	\$731 K	12 mos.	Dr. M. Chaffin Pediatrics Child Study Center

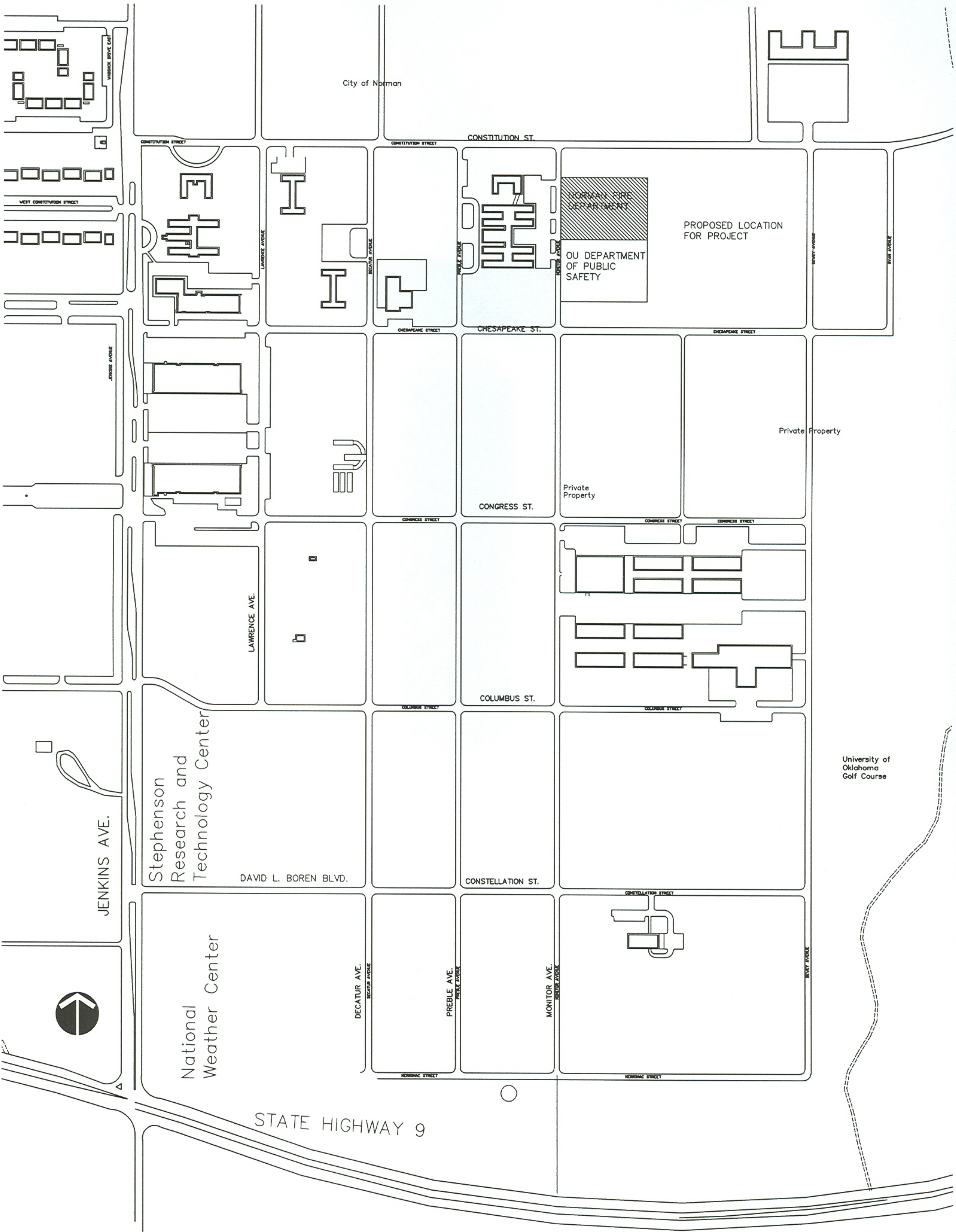
AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C3030801	National Institute of Mental Health	Child and Family Disaster Research Training and Ed	\$261 K	12 mos.	Dr. B. Pfefferbaum Dept of Psychiatry and Behavioral Sciences
C3031501	National Institute of Allergy and Infectious Diseases	Region VI Center:Biodefense & Emerging Infections	\$192 K	6 mos.	Dr. J. D. Ballard Dept of Microbiology and Immunology
C5016401	American Cancer Society	Interfering with Assembly of Hepatitis B Virus	\$197 K	36 mos.	Dr. A. Zlotnick Dept of Biochemistry and Molecular Biology
C8065701	Amgen Inc.	ABX-EGF Monotherapy: Metastatic Colorectal Cancer	\$316 K	12 mos.	Dr. H. Ozer Medicine Hematology/Oncology
C8066801	Amgen Inc.	ABX-EGF Monotherapy: Metastatic Colorectal Cancer	\$127 K	12 mos.	Dr. H. Ozer Medicine Hematology/Oncology
Totals	14		\$3,777 K		

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$125K)**

March 2005

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1023801	National Institute of Allergy and Infectious Diseases	Direct Epitope Identification and Validation	\$1,230 K	24 mos.	Dr. W. Hildebrand Dept of Microbiology and Immunology
C1115702	National Heart, Lung and Blood Institute	Myosin: A Link Between Streptococci and Heart	\$366 K	12 mos.	Dr. M. W. Cunningham Dept of Microbiology and
C1152303	National Institute of Child Health and Human Development	POMC Expression and Processing in Fetal Sheep	\$262 K	12 mos.	Dr. D. A. Myers Dept of Obstetrics and Gynecology
C1157102	National Institute of Allergy and Infectious Diseases	Pore Formation by Cholesterol-Dependent Cytolysins	\$312 K	12 mos.	Dr. R. K. Tweten Dept of Microbiology and Immunology
C3029301	National Cancer Institute	Tobacco Industry Tactics Aimed at Native Americans	\$247 K	12 mos.	Dr. L. A. Beebe Dept of Biostatistics and Epidemiology
C5016301	American Cancer Society	Regulation of EGFR Signaling	\$180 K	12 mos.	Dr. B. Ceresa Dept of Cell Biology
C8068301	Ortho-McNeil Pharmaceutical	Topiramate in the Treatment of Alcohol Dependence	\$169 K	12 mos.	Dr. R. Trautman Dept of Psychiatry and Behavioral Sciences
Totals	7		\$2,766 K		





City of Norman

CONSTITUTION ST.

CONSTITUTION STREET

CONSTITUTION STREET

NORMAN FIRE DEPARTMENT

PROPOSED LOCATION FOR PROJECT

OU DEPARTMENT OF PUBLIC SAFETY

LAWRENCE AVENUE

DECATUR AVENUE

PREBLE AVENUE

MONITOR AVENUE

SENTRY AVENUE

RYAN AVENUE

CHESAPEAKE STREET

CHESAPEAKE ST.

CHESAPEAKE STREET

Private Property

Private Property

CONGRESS ST.

CONGRESS STREET

CONGRESS STREET

CONGRESS STREET

LAWRENCE AVE.

COLUMBUS ST.

COLUMBUS STREET

COLUMBUS STREET

Stephenson Research and Technology Center

DAVID L. BOREN BLVD.

CONSTELLATION ST.

JENKINS AVE.

National Weather Center

DECATUR AVE.

DECATUR AVENUE

PREBLE AVE.

PREBLE AVENUE

MONITOR AVE.

MONITOR AVENUE

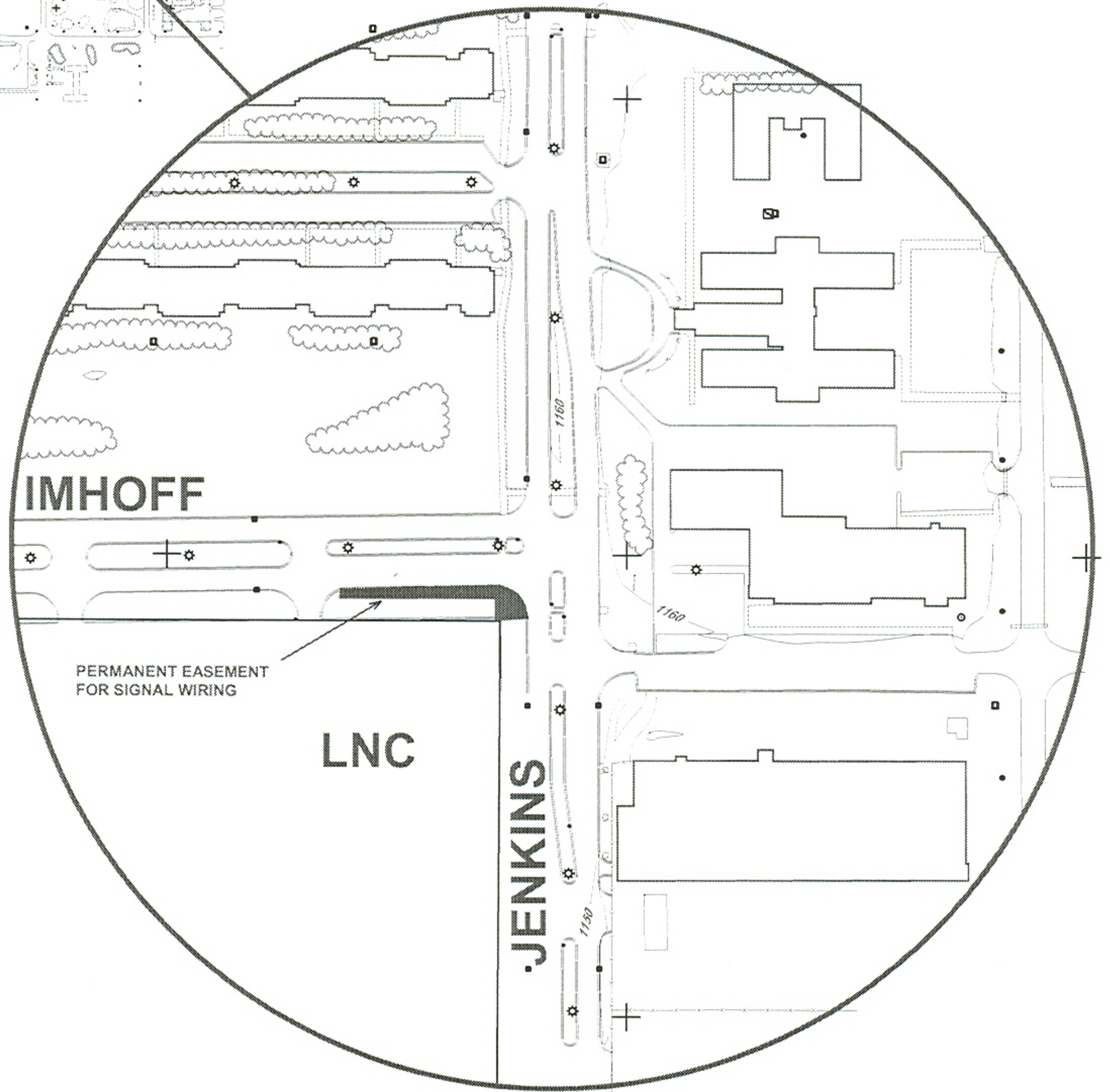
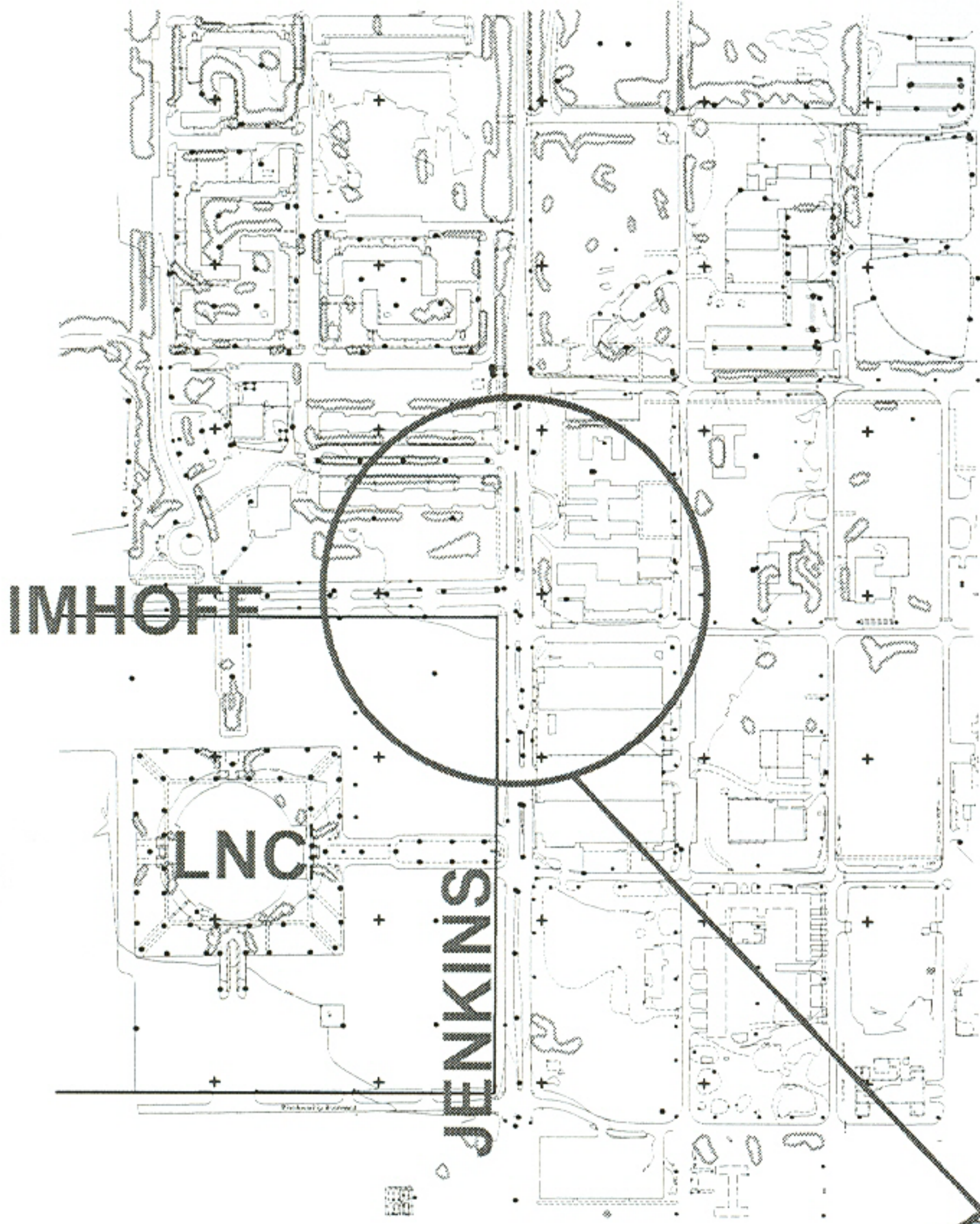
CONSTELLATION STREET

SENTRY AVENUE

STATE HIGHWAY 9

University of Oklahoma Golf Course

EASEMENT FOR TRAFFIC SIGNAL AT JENKINS & IMHOFF INTERSECTION



Statement of Revenues and Expenditures - Education & General, Part I - Unrestricted

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
State Appropriations	18,332,701	18,332,701	13,880,367	13,402,368	75.7%	75.4%
Tuition & Fees	11,246,750	11,246,750	9,791,134	8,830,183	87.1%	90.8%
Grants, Contracts, & Reimbursements	159,269	642,254	456,643	558,882	71.1%	70.2%
Endowment Income	141,700	141,700	0	0	0.0%	0.0%
Organized Activity	0	0	0	1,100	0.0%	0.0%
Other Sources	238,500	238,500	242,993	210,969	101.9%	89.5%
Total Revenues	30,118,920	30,601,905	24,371,137	23,003,502	79.6%	80.4%
Budgeted Reserve	1,483,078	1,448,078				
Budgeted Resources	31,601,998	32,049,983				
Expenditures by Function:						
Instruction	19,380,668	19,709,041	12,004,171	11,419,373	60.9%	62.5%
Research	127,973	127,973	47,605	73,114	37.2%	59.4%
Public Service	330,559	330,559	241,772	238,032	73.1%	73.2%
Academic Support	1,468,781	1,468,781	1,038,326	985,556	70.7%	62.9%
Student Services	1,894,224	2,013,836	1,286,374	1,261,748	63.9%	68.8%
Institutional Support	3,342,434	3,342,434	2,353,543	2,172,940	70.4%	65.8%
Operation & Maint of Plant	5,057,359	5,057,359	3,375,317	2,999,622	66.7%	65.6%
Total Expenditures	31,601,998	32,049,983	20,347,108	19,150,385	63.5%	63.9%
Current Revenues Over/(Under) Expenditures	0	0	4,024,029	3,853,117		
Expenditures by Organizational Area:						
Academic Affairs:						
School of Business	2,292,442	2,360,538	1,521,492	1,471,480	64.5%	67.1%
School of Education & Behavioral Sciences	2,839,795	2,936,505	1,898,415	1,826,668	64.6%	66.7%
School of Liberal Arts	5,017,912	5,278,442	3,495,258	3,344,151	66.2%	64.4%
School of Science & Technology	3,676,292	3,739,640	2,533,073	2,554,608	67.7%	66.6%
Other Instructional Expense	4,405,714	4,175,249	1,668,625	1,422,099	40.0%	45.3%
Educational Outreach	483,337	511,478	358,981	332,162	70.2%	62.7%
Research	127,973	127,973	47,605	73,114	37.2%	59.4%
Broadcast & Media Svcs	330,559	330,559	241,772	238,032	73.1%	73.2%
Athletics	665,176	707,189	528,326	468,206	74.7%	74.6%
Libraries	1,313,133	1,378,497	975,482	920,547	70.8%	62.3%
Ancillary Support	90,284	90,284	62,845	65,008	69.6%	72.2%
Admission/Records	1,008,689	1,004,076	646,366	596,331	64.4%	71.4%
Fiscal Operations	792,449	790,400	604,075	777,854	76.4%	74.2%
Student Affairs	950,899	1,009,760	640,008	665,417	63.4%	66.6%
Executive Management	1,227,878	1,273,192	835,509	756,169	65.6%	58.8%
Development	603,948	556,730	380,005	300,579	68.3%	70.5%
General University	5,775,518	5,779,471	3,909,271	3,337,960	67.6%	65.3%
Total Expenditures/Area	31,601,998	32,049,983	20,347,108	19,150,385	63.5%	63.9%

Statement of Revenues and Expenditures - Education & General, Part II - Restricted

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
Federal Grants & Contracts	6,021,462	9,163,155	7,335,305	6,551,383	80.1%	84.2%
State & Local Grants & Contracts	918,597	868,597	104,700	246,898	12.1%	19.2%
Private Grants & Contracts	1,050,113	1,568,962	1,254,408	926,173	80.0%	77.0%
Total Revenues	7,990,172	11,600,714	8,694,413	7,724,454	74.9%	75.2%
Expenditures by Function:						
Instruction	478,301	559,982	260,971	131,784	46.6%	26.2%
Research	335,610	318,610	112,165	127,749	35.2%	25.0%
Public Service	841,697	865,673	542,175	510,809	62.6%	53.0%
Academic Support	29,000	29,750	26,355	21,743	88.6%	67.1%
Student Support	1,276,515	1,275,742	783,406	741,824	61.4%	55.8%
Institutional Support	1,353,884	1,578,840	61,888	33,197	3.9%	4.2%
Operation & Maint of Plant	0	0	0	0	0.0%	0.0%
Scholarships	3,675,165	6,972,117	7,148,968	5,949,974	102.5%	96.9%
Total Expenditures by Function	7,990,172	11,600,714	8,935,928	7,517,080	77.0%	73.2%
Current Revenues Over/(Under)	0	0	(241,515)	207,374		
Expenditures by Organizational Area:						
Student Support	462,668	462,668	290,728	270,258	62.8%	60.2%
McNair Post-Baccalaureate	340,652	340,652	168,640	189,727	49.5%	49.2%
AHEC Grant	310,207	319,498	198,909	131,174	62.3%	47.7%
SW OK Economic Development	65,595	65,595	65,595	65,568	100.0%	41.7%
U S Fish & Wildlife	8,967	15,967	5,494	5,917	34.4%	33.8%
Upward Bound	372,694	372,694	196,642	222,610	52.8%	53.0%
Talent Search	427,025	427,027	288,333	248,625	67.5%	58.7%
Fire Support	50,000	0	0	16,962	0.0%	7.7%
A R I Grant	29,849	53,986	28,328	27,865	52.5%	46.7%
JFETS/Telos	17,539	17,539	5,845	0	33.3%	0.0%
National Science Foundation	0	0	0	14,749	0.0%	12.4%
Perkins Vo-Tech	69,562	69,562	61,715	77,550	88.7%	98.0%
ASCOG	2,000	2,000	1,709	3,164	85.5%	100.0%
US Dept of Agriculture	5,445	5,445	0	0	0.0%	0.0%
CASI Research	3,007	3,007	440	2,557	14.6%	29.8%
T E A M S	92,550	92,550	37,560	4	40.6%	0.0%
OCAST (Halliburton)	26,774	26,774	16,867	23,109	63.0%	97.6%
OCAST (AST/MultiMedia)	25,207	25,207	12,067	33,137	47.9%	52.2%
OCAST (Eagle Systems)	17,982	17,982	9,057	3,674	50.4%	29.9%
OCAST (ARI)	14,496	14,496	5,010	0	34.6%	0.0%
OCAST (Tec-Masters)	0	0	0	14,869	0.0%	34.9%
OCAST (Telos-OK)	0	0	0	5,054	0.0%	31.3%
NSF	0	1,000	0	0	0.0%	0.0%
Western OK State College	53,188	53,188	3,247	11,973	6.1%	7.1%
Ft. Sill WIDD	26,665	26,665	20,581	0	77.2%	0.0%
OUHSC - Equipment Grant	22,500	32,500	10,681	0	32.9%	0.0%
OU Health Science Center	99,562	99,562	20,997	0	21.1%	0.0%
Oklahoma Humanities	639	5,639	475	448	8.4%	41.2%
Small Business	8,529	64,469	29,209	0	45.3%	0.0%
N A S A - Others	369	369	292	1,507	79.1%	80.3%
Sure-Step (NSF) Grant	79,962	79,962	0	0	0.0%	0.0%
Comanche Nation Tribal College	41,950	41,950	25,000	0	59.6%	0.0%
Science/Tech Grants	140	140	0	240	0.0%	63.2%
OK-LSAMP (Louis Stokes)	18,570	18,570	18,550	8,132	99.9%	22.0%
N A S A - OU	36,409	36,409	5,247	8,077	14.4%	67.5%
America Counts/Reads	130	130	121	0	92.9%	0.0%
Service Learning	2,137	2,137	0	0	0.0%	0.0%
Cardiomyocytes	23,976	23,976	7,253	0	30.3%	0.0%
Inactive Accounts	21,774	21,774	800	0	3.7%	0.0%
Federal Workstudy	195,036	195,036	152,601	139,150	78.2%	69.2%
General University	1,266,532	1,291,742	40,314	42,205	3.1%	6.3%
Student Aid	3,749,885	7,272,847	7,207,621	5,948,775	99.1%	96.9%
Total Expenditures by Org Area	7,990,172	11,600,714	8,935,928	7,517,080	77.0%	73.2%

Statement of Revenues and Expenditures - Student Activities

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
Student Activity Fee	705,000	705,000	581,856	546,318	82.5%	85.6%
Ticket Sales	15,400	15,400	15,126	16,108	98.2%	93.7%
Other	26,168	26,168	52,247	48,244	199.7%	187.3%
Total Revenues	746,568	746,568	649,230	610,669	87.0%	89.7%
Expenditures:						
Collegian	25,000	25,000	18,006	17,362	72.0%	54.6%
Cheerleaders	1,000	1,000	1,565	588	156.5%	58.8%
Intramurals	1,000	1,000	1,949	295	194.9%	9.8%
Biological Science	1,500	1,500	1,215	800	81.0%	42.1%
Physical Science	3,165	3,165	3,489	1,313	110.2%	0.0%
Agriculture	3,100	3,100	2,140	852	69.0%	0.0%
Student Government	11,251	11,251	10,721	9,104	95.3%	85.1%
Student Activities	84,469	84,469	62,845	56,270	74.4%	68.2%
Wichita	0	0	0	1,196	100.0%	100.0%
Honors Program	3,000	3,000	1,490	3,182	49.7%	127.3%
Military Science	8,100	8,100	2,873	5,727	35.5%	77.7%
Senior Day	1,600	1,600	1,620	1,095	101.3%	73.0%
Recruitment/Orientation/Place	6,000	6,000	4,008	3,488	66.8%	56.3%
CU/TV	10,000	10,000	7,622	6,562	76.2%	65.6%
Mathematical Science	1,500	1,500	2,740	2,449	182.6%	49.0%
School of Business	3,705	3,705	185	463	5.0%	25.7%
Technology	2,500	2,500	1,079	0	43.2%	0.0%
Library	0	0	0	0	0.0%	0.0%
Athletics	467,533	467,533	436,682	384,295	93.4%	90.6%
Other	75,651	75,651	108,973	100,220	144.0%	110.3%
Total Expenditures	710,074	710,074	669,201	595,259	94.2%	86.2%
Current Revenues Over/(Under) Expenditures	36,494	36,494	-19,972	15,410	-7.3%	2.5%
Prior Year Carry Over	163,359	163,359	163,359	155,193	100.0%	100.0%
Fund Balance	199,853	199,853	143,387	170,603	71.7%	117.4%

Statement of Revenues and Expenditures - Misc Auxiliary

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
KCCU	371,000	371,000	344,815	129,620	92.9%	38.1%
Concessions	10,000	10,000	13,789	9,382	137.9%	93.8%
Library Photocopy	38,000	38,000	19,992	28,484	52.6%	142.4%
Educational Outreach	40,000	40,000	57,149	60,054	142.9%	240.2%
Camps	217,500	217,500	60,950	27,521	28.0%	15.3%
Other	232,766	232,766	299,081	252,697	128.5%	107.5%
Total Revenues	909,266	909,266	795,777	507,758	87.5%	62.7%
Expenditures:						
Telephone	1,000	1,000	0	146	0.0%	14.6%
Auxiliary Operations	15,500	15,500	8,606	3,356	55.5%	8.8%
KCCU	371,000	371,000	334,199	226,421	90.1%	66.6%
Farm Acct	5,000	5,000	5,924	2,008	118.5%	40.2%
Auxiliary Operations Admin Cost	0	0	2,105	2,317	0.0%	0.0%
Educational Outreach	27,000	27,000	6,259	13,276	23.2%	53.1%
Library Photocopy	25,000	25,000	13,758	9,079	55.0%	45.4%
Post Office	1,500	1,500	1,154	1,348	76.9%	89.9%
Carpool	72,165	72,165	33,632	92,545	46.6%	136.6%
Maintenance Service	25,000	25,000	48,133	23,471	192.5%	117.4%
Student Affairs	0	0	1,188	0	0.0%	0.0%
Concessions	10,500	10,500	15,013	10,547	143.0%	117.2%
Sports Publications	10,000	10,000	7,760	8,264	77.6%	82.6%
Business Office	350	350	339	346	97.0%	86.4%
Print Shop	70,000	70,000	100,551	20,352	143.6%	26.1%
Instructional Technology	300	300	0	0	0.0%	0.0%
Camps	209,000	209,000	138,426	138,596	66.2%	81.7%
Collegian Advertising	12,000	12,000	14,900	0	0.0%	0.0%
Other	0	0	18,833	0	0.0%	0.0%
Total Expenditures	855,315	855,315	750,782	552,071	87.8%	70.3%
Current Revenues Over/(Under) Expenditures	53,951	53,951	44,994	(44,313)	-1.3%	-8.6%
Prior Year Carry Over	972,693	972,693	972,693	1,013,504	100.0%	100.0%
Fund Balance	1,026,644	1,026,644	1,017,687	969,191	99.1%	93.4%

Statement of Revenues and Expenditures - Housing System

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
Cafeteria	526,700	526,700	566,475	419,111	107.6%	81.2%
Vending	81,000	81,000	68,669	65,902	84.8%	90.3%
Bookstore	262,300	262,300	158,895	155,791	60.6%	66.6%
Shepler Center	451,100	451,100	454,821	386,821	100.8%	86.4%
Student Phones	24,000	24,000	23,566	22,631	98.2%	100.6%
Cable/Computer Hookup	30,000	30,000	30,102	28,459	100.3%	95.8%
Utilities	7,000	7,000	8,634	7,797	0.0%	0.0%
Total Revenues	1,382,100	1,382,100	1,311,160	1,086,512	94.9%	81.7%
Expenditures:						
Cafeteria	488,800	488,800	466,430	441,448	95.4%	98.3%
Vending	26,398	26,398	22,359	21,012	84.7%	89.3%
Bookstore	1,000	1,000	599	1,380	59.9%	138.0%
Shepler Center	603,167	603,167	507,331	402,003	84.1%	75.4%
Student Phones	24,000	24,000	20,378	14,204	84.9%	63.1%
Cable/Computer Hookup	30,000	30,000	29,964	29,304	99.9%	98.7%
Utilities	250,230	250,230	207,704	184,075	83.0%	77.0%
Total Expenditures	1,423,595	1,423,595	1,254,765	1,093,426	88.1%	84.3%
Current Revenues Over/(Under) Expenditures	(41,495)	(41,495)	56,396	(6,914)	6.7%	-2.6%
Prior Year Carry Over	139,133	139,133	139,133	192,138	100.0%	100.0%
Fund Balance	97,638	97,638	195,529	185,224	200.3%	82.5%

Statement of Revenues and Expenditures - Facility Fee

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
Facility Fee	940,000	940,000	773,870	754,077	82.3%	93.9%
Other	80,706	80,706	35,392	29,134	43.9%	68.3%
Total Revenues	1,020,706	1,020,706	809,262	783,211	79.3%	92.6%
Expenditures:						
Fitness Center	121,500	121,500	74,366	112,351	61.2%	86.1%
Fitness Center Repair/Maint	44,595	44,595	35,540	14,109	79.7%	32.1%
Student Activity Build Renovate	40,000	40,000	31,948	0	79.9%	0.0%
Shepler Renovation	700,000	700,000	0	0	0.0%	0.0%
Student Union Project	0	30,000	34,287	255,226	114.3%	181.0%
Total Expenditures	906,095	936,095	176,140	381,686	18.8%	35.8%
Current Revenues Over/(Under)						
Expenditures	114,611	84,611	633,122	401,525	60.5%	56.8%
Transfers Out	2,000,000	2,000,000	599,509	0	30.0%	0.0%
Prior Year Carry Over	3,238,419	3,238,419	3,238,419	3,203,050	100.0%	100.0%
Fund Balance	1,353,030	1,323,030	3,272,032	3,604,575	247.3%	120.8%

Statement of Revenues and Expenditures - Cultural and Scholastic Lecture

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
Cultural and Scholastic Lecture F	117,500	117,500	94,139	92,938	80.1%	84.5%
Other	5,640	5,640	9,125	3,901	161.8%	60.0%
Total Revenues	123,140	123,140	103,264	96,839	83.9%	83.1%
Expenditures:						
PAC	45,000	45,000	28,687	42,408	63.7%	94.2%
Plus Program	12,500	12,500	10,237	2,860	81.9%	57.2%
Cultural and Scholastic Lecture	15,000	15,000	8,124	12,902	0.0%	0.0%
Festival Year	20,000	20,000	24	0	0.1%	0.0%
Concerts and Lectures	30,285	30,285	30,105	25,126	99.4%	89.7%
Total Expenditures	122,785	122,785	77,178	83,296	62.9%	85.0%
Current Revenues Over/(Under)						
Expenditures	355	355	26,086	13,543	20.0%	-1.9%
Prior Year Carry Over	303,126	303,126	303,126	296,953	100.0%	100.0%
Fund Balance	303,481	303,481	329,213	310,496	108.5%	98.4%

Statement of Revenues and Expenditures - Auxiliary Enterprise Summary

For the Period Ended March 31, 2005 with Comparative Totals for the Period Ended March 31, 2004.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:						
Student Activities	746,568	746,568	649,230	610,669	87.0%	89.7%
Misc Auxiliaries	909,266	909,266	795,777	507,758	87.5%	62.7%
Housing System	1,382,100	1,382,100	1,311,160	1,086,512	94.9%	81.7%
Facility Fee	1,020,706	1,020,706	809,262	783,211	79.3%	92.6%
Cultural and Scholastic Lecture Fee	123,140	123,140	103,264	96,839	83.9%	83.1%
Total Revenues	4,181,780	4,181,780	3,668,693	3,084,989	87.7%	81.6%
Expenditures:						
Student Activities	710,074	710,074	669,201	595,259	94.2%	86.2%
Misc Auxiliaries	855,315	855,315	750,782	552,071	87.8%	70.3%
Housing System	1,423,595	1,423,595	1,254,765	1,093,426	88.1%	84.3%
Facility Fee	906,095	936,095	176,140	381,686	18.8%	35.8%
Cultural and Scholastic Lecture Fee	122,785	122,785	77,178	83,296	62.9%	85.0%
Total Expenditures	4,017,864	4,047,864	2,928,066	2,705,738	72.3%	68.7%
Current Revenues Over/(Under) Expenditures	163,916	133,916	740,626	379,251	15.4%	12.8%
Transfers	2,000,000	2,000,000	599,509	0	30.0%	0.0%
Prior Year Carry Over	4,816,730	4,816,730	4,816,730	4,860,838	100.0%	100.0%
Fund Balance	2,980,646	2,950,646	4,957,848	5,240,089	168.0%	111.3%

Cameron University
 Summary of Reserves
 For the Period Ending March 31, 2005

Schedule 4CU

DISCRETIONARY RESERVES

<u>Type/Source of Reserve</u>			
<i>Education & General Part I</i>			4,184,885
<i>Education & General Part II</i>			
Excess Indirect Cost			723,419
<i>Auxiliary Enterprises</i>			
Student Activities	143,387		
Less Working Capital	<u>98,250</u>		45,137
Miscellaneous Auxiliary	1,017,687		
Less Working Capital	<u>634,508</u>		383,179
Facility Fee	3,229,983		
Less Working Capital & Other Commitments	<u>2,910,964</u>		319,019
<i>Plant Funds Balances</i>			
Section 13/New College			1,523,722
Section 13 Offset			58,929
Renewal & Replacement			1,645,806
Bond Fund			493,113
Total Discretionary Reserves and Plant Funds Balances			<u><u>9,377,209</u></u>

ROGERS STATE UNIVERSITY

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 Student Code of Responsibilities and Conduct

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THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA oversees ~~ings~~ The University of Oklahoma, Cameron University, and Rogers State University and is charged by the ~~Constitution~~ statutes of the State of Oklahoma with the government of Rogers State University. ~~and n~~ Nothing in this Code shall be construed to prevent the Regents from establishing or amending rules or procedures in order to fulfill such responsibilityies.

TITLE 1 SHORT TITLE

These rules shall be known as the Rogers State University Student Code and shall apply to individual students, student groups, and organizations.

TITLE 2 STUDENT RIGHTS AND RESPONSIBILITIES

Students of Rogers State University are guaranteed certain rights by the Constitutions of the United States and the State of Oklahoma. Those documents are controlling and any questions of student rights must be decided on the language contained in those documents. Among other rights, the following apply:

- 1 The students haves the right to be considered for membership in any student organization or group open to all students without regard to race, color, place of national origin, religious creed, political belief, gender or disability.
- 2 The students haves the right to petition the government for redress of grievances.
- 3 The students haves the right to judicial due process, including a speedy trial, confrontation of plaintiff or his witness, presumption of innocence, protection against cruel punishment, and appeal.
- 4 The students haves the right to bring suit within the regular judiciary structure for any alleged violation of rights guaranteed by these student regulations.
- ~~5 The student has the right not to be twice put in jeopardy for the same offense.~~
- ~~6~~5 The students haves the right to establish and/or disseminate publications free from any censorship or other official action controlling editorial policy of n content.
- ~~7~~6 The students haves the right to invite and hear any person of his choice on any subject of his/her choice subject to regulations of this eCode.
- ~~8~~7 The students haves the right to form, join, and participate in any organization for any lawful purpose.
- ~~9~~8 The students haves the right to use campus facilities, subject to uniform regulations governing the facilityies.
- ~~10~~9 The students haves the right of assembly to demonstrate, inform, or protest, provided, however, that the University has the right to regulate the time and place of such demonstrations and so long as the normal workings of the University are not disrupted.
- ~~11~~10 The students haves the right to be secure in his/her possessions; and against invasion of privacy; and unreasonable search and seizure.

The above provisions are general restatements of the rights of all citizens and do not create additional or special rights beyond those afforded by the constitutions and laws of the United States and the State of Oklahoma.

Enrollment in the University creates special obligations beyond those attendant upon membership in the general society. In addition to the requirement of compliance with general law, the student assumes the obligation to comply with all University policies and campus regulations.

TITLE 3 RIGHT OF PRIVACY

- 1 Students have the same rights of privacy as any other citizens and surrender none of these rights by becoming members of the academic community. These rights of privacy extend to residence hall living. ~~Nothing in the institutional relationship or residence hall contract gives the institution or residence hall officials authority to consent to a search of a student's room by police or other government officials, except when such a search is duly authorized by a search warrant.~~
- 2 When the ~~institution~~University seeks access to a student's room in a residence hall to determine compliance with provisions of applicable multiple dwelling unit laws or for improvement or repairs, the ~~institution~~University shall in all cases give as early as practicable advance notice to the occupant. There may be entry without notice in emergencies where immediate danger to life, safety, health or property is reasonably feared or during fire drills.
- 3 Limited inspections of residence hall rooms may be performed to determine compliance with regulations concerning the use of institutional ~~furniture~~property, provided the institution gives advance notice as early as practicable to the occupant(s).
- 4 A search may not be conducted of a student's room in a University housing unit to determine compliance with federal, state, or local criminal law or University regulations unless authorized by a valid authorization for search based upon probable cause to believe that a violation has occurred or is taking place. "Probable cause" exists where the facts and circumstances within the knowledge of the body is issuing the authorization for search and of which it has reasonable trustworthy information are sufficient in themselves to warrant a person of reasonable caution in the belief that an offense has been or is being committed. The Dean of Students or his/her delegate may issue such authorization for search as may be properly authorized by them as appropriate administrative officials. Nothing in this section shall be construed as an attempt to limit the ability of police officials to seek and secure search warrants from any court of competent jurisdiction.

TITLE 4 DEFINITIONS

When used in this Code...

- 1 The terms ~~"institution,"~~ "University," and "RSU" ~~as used in this Code~~ mean Rogers State University, and collectively, those responsible for its control and operation.
- 2 The term "student" includes all persons taking courses at the ~~institution~~University, both full-time and part-time.
- 3 The term ~~"instructor~~faculty" means any person hired by the ~~institution~~University to conduct classroom activities. In certain situations, a person may be both "student" and ~~"instructor~~faculty." Determination of ~~his or her~~ status in a particular situation shall be controlled by the surrounding facts.
- 4 The term "registered" used in conjunction with student organization refers to compliance with the registration process.
- 5 The term "publication" means any printed, written, typewritten, or duplicated material published or disseminated, whether by students or non-students, ~~which~~that consists of other than primary promotional or advertising content, though publications may contain some advertising.
- 6 The term "shall" is used in the imperative sense.
- 7 The term "may" is used in the permissive sense.

- 8 The term “public place” for the purpose of restricting distribution and solicitation shall be solely limited to designated common areas. apply generally to all areas of campus except the interiors of buildings and areas used for instructional purposes. Soldier’s Field shall be considered a building.
- 9 The term “day” ~~for the purposes of this code and in accordance with Regents’ Policy~~ shall be limited to any day on which Rogers State University holds regularly scheduled class(es). “Regularly scheduled” shall include intersession (if any), the regular summer school period, and regularly scheduled final examination days.
- 10 All other terms have their natural meaning unless the context dictates otherwise.

TITLE 5 PROCEDURES FOR THE RELEASE OF STUDENT RECORDS AND INFORMATION

Information about students and former students gathered by ~~the~~ Rogers State University is of two types: (1) directory, and (2) confidential. Any office gathering such information, and/or having custody of it, shall release it only in accordance with this policy.

When a student enters a university and furnishes data required for academic and personal records, there is an implicit and justifiable assumption of trust placed in the university as custodian of such information. This relationship continues with regard to any data subsequently generated during the student’s enrollment.

While the University fully acknowledges the student’s rights of privacy concerning this information, it also recognizes that certain information is part of the public record and may be released for legitimate purposes.

With these considerations in mind, ~~the~~ Rogers State University adopts the following policy concerning the release of information contained in student records:

1. Directory Information: This is information that routinely appears in student directories and alumni publications and may be freely released. Upon written request by the student, this information will be treated as confidential and released only with the student’s written consent. Forms for withholding student “Directory Information” are available in the ~~Registrar’s Office~~ Office of Enrollment Management, second floor of Markham Hall. In accordance with the Family Educational Rights and Privacy Act of 1974, RSU identifies the following items as directory information:
 1. Academic classification
 2. Student’s current name
 3. Campus or local address
 4. Campus or local telephone number
 5. Academic major
 - ~~6.~~ 6. Student’s permanent address
 - ~~7.~~ 7. Student’s email address
 - ~~8.~~ 7. Current enrollment (verify or deny only)
 - ~~9.~~ 8. Dates of attendance at RSU
 - ~~10.~~ 9. Degree(s) conferred, and date(s) of graduation
2. Confidential Information: This is all other information contained in the student’s educational record and can be released only upon the written consent of the student, with the following exceptions as defined in the Family Educational Rights and Privacy Act of 1974, as amended, which waive prior student consent.
 - a. Other school officials within the ~~educational institution~~ university who have legitimate educational interests. Other school officials are defined as:

- a person employed by the University in an administrative, supervisory, academic, ~~or~~ research, or support staff position, including health and medical staff;
- a person appointed to the Board of Regents;
- a person employed by or under contract to the University to perform a special task, such as ~~the~~an attorney or auditor;
- a person who is employed by the University Law Enforcement Unit; Campus Police; or
- a student serving on an official committee such as a disciplinary or grievance committee, or who is assisting another school official in performing ~~their~~ tasks.

 A school official has a legitimate educational interest if the official is:

- performing a task related to the student's education;
 - performing a task related to the discipline of a student;
 - providing a service or benefit relating to the student or student's family such as health care, counseling, job placement, or financial aid; or
 - maintaining the safety and security of the campus.
- b. Officials of schools to which the student seeks to transfer.
- c. The Comptroller General of the United States, the HEW Secretary, the administrative head of an educational agency, or State educational authorities.
- d. In connection with a student's application for, or receipt of, financial aid.
- e. State and local officials or authorities to whichwhom such information is specifically required to be reported under State statute adopted prior to November 17, 1974.
- f. Organizations or educational agencies conducting legitimate research, provided no personally identifiable information about the student is made public.
- g. Accrediting organizations.
- h. Parents or legal guardians of a dependent student upon proof of dependency as defined by the Internal Revenue Code of 1954. (Parents or legal guardians of international students are excluded.)
- i. To comply with a judicial order or lawfully issued subpoena; provided that the educational agency or institution makes a reasonable effort to notify the student of the order or subpoena in advance of compliance.
- j. In connection with an emergency when such information is necessary to protect the health or safety of the student or other persons.
- k. The result of any disciplinary proceeding conducted by the University against an alleged perpetrator of a crime of violence to the alleged victim of that crime.

Confidential information shall ~~only~~ be transferred to a third party, however, only on the condition that such party will not permit any other party to have access to the information without the written consent of the student.

Original credentials with which a student applies for admission or readmission to Rogers State University become the property of the University, are assembled in a permanent student folder, and are ~~not released to anyone. The file contents are~~ made available only to those persons properly authorized to receive confidential information and then only in consultation with a professional staff member in the ~~Registrar's Office~~Office of Enrollment Management.

Although the permanent academic record is a cumulative record compiled by the student, the Registrar is the officer of the ~~institution~~University charged with the responsibility of its accuracy and safekeeping. Accordingly, the student folder and the permanent cumulative academic record are not available to anyone for removal from the Registrar's assigned depository.

While the release of an official transcript is limited to the student, or any party to whom he/she has assigned permission to request it, the student may place a hold on the release of his/her own transcript to anyone without his/her specific permission by filing a request in writing with the Registrar.

More information concerning this policy may be obtained by contacting the ~~Registrar's Office~~Office of Enrollment Management.

NOTIFICATION OF STUDENT RIGHTS TO PRIVACY UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

(1) The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the Registrar, written requests that identify the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained ~~to~~by the person to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

When a record contains information about more than one student, the student may inspect and review only the records that relate to him or her.

(2) The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students have the right to ask to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. Following are the procedures for the correction of records:

1. A student ~~must~~should contact the ~~Registrar's Office~~Office of Enrollment Management of Rogers State University to request the amendment of a record. ~~In so doing, t~~The student should identify the part of the record to be amended and specify why the student believes it is inaccurate, misleading, or in violation of his or her privacy rights.
2. ~~The~~If the University ~~may comply with the request or it may decide not to comply. If it~~ decides not to comply with the request, the University will notify the student of the decision and advise the student of his or her right to a hearing to challenge the information believed to be inaccurate, misleading, or in violation of the student's privacy rights.
3. Upon request, the University will arrange for a hearing and notify the student, reasonably in advance of the date, place and time of the hearing.
4. The hearing will be conducted by a hearing officer who is a disinterested party; however, the hearing officer may be an official of the ~~institution~~University. The student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the student's education records. One or more individuals may assist the student, including an attorney retained at his or her expense. The University may be represented by University Legal Counsel.
5. The University will prepare a written decision based solely on the evidence presented at the hearing. The decision will include a summary of the evidence presented and the reasons for the decision.
6. If the University decides that the information in the student's record is inaccurate, misleading, or in violation of the student's right of privacy, it will amend the record and notify the student, in writing, that the record has been amended.

7. If the University decides that the challenged information is not inaccurate, misleading, or in violation of the student's right of privacy, it will notify the student that he or she has a right to place in the record a statement commenting on the challenged information and/or a statement setting forth reasons for disagreeing with the decision.

The statement from the student will be maintained as a part of the student's education records as long as the contested portion is maintained. If the University discloses the contested portion of the record, it must also disclose the student's statement.

- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. ~~A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.~~

~~Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.~~

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Rogers State University to comply with the requirements of FERPA. The name and address of the ~~Office~~office that administers FERPA compliance is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

LIMITATIONS ON RIGHT OF ACCESS

The University reserves the right to refuse to permit a student to inspect the following records:

1. The financial statement of the student's parents or legal guardians.
2. Letters and statements of recommendation for which the student has waived his or her rights of access, or which were maintained before January 1, 1975.
3. Records related to an application to attend ~~the~~ Rogers State University or a component unit of the University if that application was denied.
4. Those records which are excluded from the FERPA definition of education records.

REFUSAL TO PROVIDE COPIES

Rogers State University reserves the right to deny students copies of their educational records, including transcripts, not required to be made available by the FERPA in the following situations:

1. The student has an unpaid financial obligation to the University.
2. There is an unresolved disciplinary action against the student.
3. The education record requested is an exam or set of standardized test questions.

FEES FOR COPIES OF RECORDS

Fees for transcripts and other copying charges are published by the ~~Registrar's Office.~~ Office of Enrollment Management.

RECORD OF REQUESTS FOR DISCLOSURE

The University maintains a record of all requests for and/or disclosure of information from a student's education record. The record indicates the name of the party making the request, any additional party to whom the University knows it may be disclosed, and the legitimate interest the party had in requesting or obtaining the information. The eligible student may review the record. Students may sign a release authorizing another party to have access to his or her educational record.

PARENTAL ACCESS TO STUDENT ACADEMIC RECORDS

Parents or legal guardians of a dependent student may have access to grades and other confidential academic information under guidelines provided in the Family Educational Rights and Privacy Act of 1974. Access to this information is limited to ~~parents~~ parents or legal guardians who claim the student as an exemption on their federal tax return.

Requests for specific grade or other academic information can be addressed to the appropriate office maintaining that information. ~~Please refer to the list of types of information and location for additional assistance.~~ Each request must include a copy of the top portion of the parents' or legal guardians' most recent tax return showing the student's, by name and social security number, listed as a dependent. Academic information can also be obtained by providing the appropriate office with written consent of the student.

TRANSCRIPTS

Official transcripts are released by the Office of ~~Academic Records~~ Enrollment Management upon the written request of the student, except that the University reserves the right to withhold an official transcript for any student with financial indebtedness to the University or an unresolved disciplinary action.

TITLE 6 CAMPUS EXPRESSION

- 1 Campus expression shall be understood to mean any communication of attitudes or opinions on any subject by any student by any means. Such expression shall not be limited, registered, restricted, or require any official approval with the following exceptions:
 - .1 Where that form of expression might include individuals from outside the University Community.
 - .2 Where the method of communication might violate this Title of the Student Code.
 - .3 Any form of political activity will be subject to the provisions of the Student Code.
- 2 Discussion and expression of all lawful views is permitted within the ~~institution~~ University in public places subject to requirements for the maintenance of order, and to applicable ~~s~~ State, ~~f~~ Federal, and ~~L~~ Local laws. The ~~institution~~ University retains the right to assure the safety of individuals, the protection of property, and the continuity of the educational process.
- 3 Orderly picketing and other forms of peaceful expression are permitted in public places on ~~institution~~ University premises so long as there is neither interference with ingress or egress at ~~institution~~ University facilities, interruption of classes, damage to property, or disruption of the operation of the ~~institution~~ University, nor blocking vehicular or pedestrian traffic, unless such traffic is diverted by previous arrangement with the Campus ~~Public Safety Department.~~ Police.

- 4 Registered student organizations and groups may invite and hear any person(s) of their own choosing subject to requirements for use of ~~institution~~University facilities.
 - .1 ~~In order to protect the rights of all concerned individuals, any registered students or student organizations wanting to hold a peaceful protest must register with the Student Affairs Office~~Office of Student Affairs by filling out a “Campus Expression Form” at least three (3) days prior to the event. A meeting will be arranged with the event organizers, Office of Student Affairs and the ~~Office of Department of~~ Campus Public SafetyPolice to facilitate the event. Under special circumstances exceptions to the three-day regulation~~n~~ may be granted by the Dean of Students Affairs.
- 5 All outdoor activities where individuals or groups plan to use a public address system or equipment such as tables, booths, or vehicles, must be scheduled with the ~~Student Affairs Office~~Office of Student Affairs or his/her designee and must follow the policies applicable to use of University facilities.
- 6 The ~~institution~~University shall assume initial responsibility for maintaining order by using its internal enforcement agencies although the ~~institution~~University recognizes that ~~c~~City, ~~c~~County, and ~~s~~State enforcement bodies are available.

TITLE 7 PUBLICATIONS

- 1 Prior to dissemination, publications by students or student organizations shall register with the Dean of Students or his/her designee the name of the publication, its place of publication, name(s) of its principal agent(s) and, if sold, the price per issue or other rate established; provided, however, that this section shall not apply to publications containing the above information in each issue for the purpose of recording.
- 2 All publications disseminated on or broadcast from the campus shall conform to the applicable regulations of the Federal Communications Commission and/or to applicable laws. The ~~institution~~University shall not by previous restraint forbid the distribution of a publication, but the publishers will be legally responsible for the contents of their publications.
- 3 All communications using: either explicitly or implicitly, the name of the ~~institution~~University or any of its divisions shall explicitly state on the editorial page or in the broadcast that the opinions expressed are not necessarily those of the ~~institution~~University or its student body.

TITLE 8 DISTRIBUTION OF INFORMATION, SOLICITATION, PROSELYTISM

- 1 Distribution of free literature which does not occur in conjunction with solicitation shall be permitted in such public places as specified by the Dean of Students or his/her designee. ~~Said distribution of literature must be registered with the Office of Student Affairs. Said restrictions and registration do not apply to students, student organizations, staff, or faculty members.~~It is the responsibility of the individual or organization to rid the campus of debris caused by the distribution of such materials.
- 2 Solicitation shall be prohibited on campus except:
 - .1 Solicitation by registered student organizations or branches of the Student Government Association (SGA) which occurs in conjunction with regular student activities and campus events with the approval of the ~~Student Affairs Office~~Office of Student Affairs or his/her designee.
 - (a) Student organizations as branches of SGA shall follow basic University policies for revenue producing activities.
 - (b) All student organization funds must be deposited in the appropriate account; daily, upon receipt, in accordance with state laws.
 - .2 Solicitation by academic departments in conjunction with regular departmental activities and campus events with the approval of the Vice President for Academic Affairs and notification to Student Affairs. Solicitation by other University departments in conjunction with regular departmental activities and campus events with the approval of the Dean of Students or his/her designee.
 - .3 Commercial groups or individuals wishing to solicit on campus shall contact the Office of Student Affairs or his/her designee for approval.

- .4 Areas for solicitation by students and student organizations, ~~must be approved by the Dean of Students or his/her designated representative.~~ Areas for solicitation by commercial groups or individuals, ~~or must be approved by the Dean of Students or his/her designated representatives.~~ Areas for solicitation by academic departments or individuals must be approved by the Dean of Students or his/her designated representative.
- 3 All advertising, promotional, or informational material designed for display on any surface is restricted to permanent bulletin boards inside or outside University buildings unless there is prior approval ~~of~~ by the Student Affairs Office ~~Office of Student Affairs or his/her designee.~~
- 4 Permission to operate a soundtrack or a public address system at any time on the University campus or adjacent streets must be secured from the ~~Student Affairs Office~~ Office of Student Affairs or his/her designee. The use of loudspeakers on the University campus and near student residences is prohibited from 7:30 am to 3:00 pm, Monday through Friday and 8:00 am to noon Saturday, except as authorized by the ~~Student Affairs Office~~ Office of Student Affairs or his/her designee.
- 5 Door-to-Door proselytizing in University approved or operated housing is prohibited ~~—~~ during established quiet hours and during those hours when visiting is not permitted.
- 6 Any person distributing or soliciting on campus except as provided by this Article is liable to prosecution.
- 7 University facilities or properties may not be used for personal profit.

TITLE 9 ~~THE DEPARTMENT OF CAMPUS PUBLIC SAFETY~~ CAMPUS POLICE DEPARTMENT

~~The~~ Rogers State University ~~Department of~~ Campus ~~Public Safety employees~~ Police are commissioned peace officers ~~that who~~ meet the standards of the Oklahoma Council for Law Enforcement Education and Training (CLEET). RSU officers have the power to arrest or issue citations to any person violating the law on ~~a~~ University property. ~~We~~ RSU cooperates with local police agencies in the exercise of their responsibilities. It is ~~our~~ RSU's practice to encourage accurate and prompt reporting of all crimes. The Office of Campus ~~Public Safety office~~ Police is located at the west entrance of Post Hall. Any student, faculty member or employee of the University may report problems and other emergencies on campus by dialing ~~343-343~~ 7624. Rogers State University Campus ~~Public Safety~~ Police ~~have~~ ve developed policies and regulations for the safety and convenience of everyone on the University campus.

Rogers State University Campus ~~Public Safety Office~~ Police should be notified immediately of any emergency ~~of~~ on campus. This includes such emergencies as medical and fire. ~~Our~~ officers can help assist in notifying the proper authorities, if necessary. In case of inclement weather or a fire, ~~instructor~~ of ~~faculty~~ s will advise students as to where to proceed. ~~proceed.~~

No student shall possess any firearm, including a licensed concealed handgun, on the premises of the ~~University, unless under the stated policies and procedures of the Rogers State University firing range. The responsibility for these policies and procedures will reside with the Rangemaster of the facility.~~ University.

Protections of ~~the~~ Rogers State University facilities are through a number of ~~mechanisms.~~ including, mechanisms, including, the limitations on the hours of operation, policies on keys, restriction of

access to individuals not bearing appropriate identification, and the provision of adequate lighting.

~~The Department of~~ Campus ~~Public Safety~~Police performs building checks and secures all university buildings. Normally, buildings are closed by 11:00 PM. Authorized students may be in a building after hours, if under the direct supervision of or written permission, from ~~of~~ an authorized faculty or staff employee.

Crime prevention and safety presentations may be available by the ~~Department of Campus Public Safety~~ officers~~Campus Police Officers~~, upon request, to residence halls and the campus community. ~~Some presentations~~Presentations are made by student organizations that sponsor speakers or panel discussions on topics related to safety and security. These ~~activities~~topics include the role and services of the ~~Department of~~ Campus ~~Public Safety~~Police, crime prevention, community policing strategy, alcohol awareness, date rape and sexual assault prevention, domestic abuse, and illegal drugs.

Emergency Phone Numbers:

Ambulance: —911

Fire: —911

Claremore Police: —911

Campus ~~Public Safety~~: —~~343-7624~~Police: 343-7624

The ~~Department of Campus Public Safety~~Campus Police and the Office of Student Affairs will help locate students ~~in classes~~ to deliver an emergency message. This service is available during office hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. After hours, only the ~~Department of~~ Campus ~~Public Safety~~Police can assist in this service.

The ~~Department of~~ Campus ~~Public Safety~~Police serves as the main lost and found collection point ~~on campus~~.

~~The Department of Campus Public Safety serves as the campus. And, after-hours, office for students to report and to file~~can assist students with reporting and filing a complaint in regards to harassment.

TITLE 10 VEHICLES AND PARKING

All vehicles on campus must be registered with the Campus ~~Public Safety Office~~Police for the current semester and must display a parking (hangtag) permit. ~~You may~~ obtained a parking permit from the Office of Student Life~~Affairs Office~~ in the Student Union or from the Office of Campus ~~Public Safety~~Police ~~Office~~ after ~~you pay your~~ the required parking fee payment has been made at the ~~Business Office~~Office of the Bursar.

~~While on campus we urge you to be attentive to campus traffic and pay special attention to the parking lot regulations~~ Student parking is permitted on all Rogers State University parking lots except designated visitor parking, ~~and~~ handicapped (~~with~~ unless appropriate documentation is ~~displayed~~) parking, and the ~~new~~ dorm~~residence hall~~ parking lot. Only ~~registered dorm students~~residents are allowed to park ~~on the new dorm parking lot.~~ in the residence hall parking lot.

Temporary handicapped permits are available for medical reasons. These temporary permits are available from the Campus ~~Public Safety~~Police Office with a letter from ~~your~~ medical doctor certifying the type of injury and the amount of time needed.

All drivers on campus are required to observe the laws of the State of Oklahoma, the City of Claremore, and appropriate regulations found in this Code,⁷ which pertain to the operation and registration of vehicles. Drivers must obey and observe posted traffic signs, control signs,² and directions by Campus ~~Public Safety Officers.~~ Police Officers.

Pedestrians have the right-of-way at all times.

Rogers State University does not assume responsibility for any loss or damage to a vehicle (or its contents) parked or operated on University property. ~~When parking your motor vehicle roll up the windows, lock your doors and remove all valuables. Please report any a~~Accidents occurring on University property should be reported to the Campus ~~Public Safety Office.~~ Police.

The registered permit holder is responsible for the correct parking of the vehicle when it is on campus, regardless of who is driving it. University parking and traffic regulations apply to anyone driving a vehicle on campus.

~~If you drive a m~~Motorcycles and/or motorized bicycles, must be driven them on the roadways and follow the flow of motor vehicle traffic. ~~Do not ride b~~Bicycles are not permitted on campus walks ~~and at all times ride at a safe speed. Motoreycles~~All vehicles, including motorcycles and bicycles, must yield the right-of-way to pedestrians. ~~When parked, they must be~~ and must be parked clear of ramps, sidewalks, and building entrances.

~~Do not parking~~Parking vehicles on University property, except for the residence hall parking lot, is prohibited between midnight and 6 a.m., ~~unless parked at the dorm parking lots. Report d~~Disabled vehicles should be reported immediately to the Campus ~~Public Safety~~Police Office. ~~If you need to park your Special arrangements may be made with campus police to park a~~ vehicle on university property over-night,² ~~please notify Campus Public Safety and make special arrangement. The i~~Individuals leaving the vehicle overnight must sign a Release of Liability form and let the Campus ~~Public Safety~~Police Office know when they expect to remove the vehicle. Abandoned vehicles left on University property more than twenty-four ~~(24-hour)~~(24) hours without special arrangements may be towed.

Citations may be issued for violations of University policy or state or local laws.~~warning or fine.~~ They include:

Improper Parking - Use of designated handicapped space without permit, improper use of visitor space, utilizing more than one space per vehicle, parking in a fire zone, etc.

Driving violations - As prescribed by municipal ordinances and state statutes.

Parking permits - Parking in a lot designated for use other than specified on the permit.

Appeal process for Rogers State University citations:

~~Submit a~~ letter of appeal must be submitted to the Director of Campus ~~Public Safety~~Police, ~~outlining the appeal to:~~

~~Director of Campus Public Safety~~

1701 W. Will Rogers Blvd.,
Claremore, OK 74017.

The Campus ~~Public Safety office~~Police must receive the appeal letter within 10 days of the date of the citation. The appeal letter must include the ~~student~~driver's name, ~~student~~driver ID number, automobile tag number, copy of citation and address and telephone number where the director can reach the ~~driver~~student. The Director of Campus~~Public Safety~~,Police, or his designee will stamp and date the letter when it arrives.

Note: A ~~students appeal rights~~driver's right to an appeal may be forfeited, if the appeal letter is not received by the Director within (10) days of the date of the citations and a fine may be posted to the ~~student~~driver's account.

The Director of Campus ~~Public Safety~~Police has 10 days to review the citation and help resolve the appeal. If an agreement is not reached, the ~~student~~driver may appeal the citation to a Parking Appeals Committee. Note: The ~~driver~~student has the burden of proof rebutting the citation with clear and convincing evidence.

The Parking Appeals Committee will consist of one student and two staff members appointed by the Vice President of Business Affairs. When needed, the Parking Appeals Committee will meet the second Thursday of the month to consider all appeals submitted. The Committee will deny or approve the appeal, and a copy of the appeal and the disposition of the appeal will be sent to the ~~student~~driver. If the appeal is approved, the ~~student~~driver's account will be credited according to the terms set forth by the Committee. Failure to pay the ~~Office~~Office of the Bursar of Financial Services for citation fines will result in a hold on all future enrollments and transcripts until the charges are cleared.

TITLE 11 INDIVIDUALS WITH DISABILITIES

1-General Statement

Rogers State University is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Rogers State University ensures that no "qualified individual with a disability" will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination on the basis of disability under any program or activity offered by Rogers State University.

2-Policy on Reasonable Accommodation

- .1 Rogers State University will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship or would result in a fundamental alteration in the nature of the service, program, or activity or undue financial or administrative burdens. The term reasonable accommodation is used in its general sense in this policy to apply to students.
- .2 A student must self-identify as an individual with a disability and provide appropriate diagnostic information that substantiates the disability. The Office of Student Affairs then will assess the impact of the disability on the student's academic program and record the required academic accommodations in a memo to the ~~instructor~~faculty member. All diagnostic information is confidential; therefore, memos can be sent only at the student's request.
- .3 Individuals who have complaints alleging discrimination based upon a disability may file them with the ~~University's Affirmative Action Officer~~Employment and Benefits Office in accordance with prevailing

University discrimination grievance procedures. Contact the ~~Affirmative Action Officer~~ Employment and Benefits Office or the Office of Student Affairs to obtain a complete copy of the University's Reasonable Accommodation policy.

TITLE 12 CODE OF ACADEMIC CONDUCT

1 General Provisions

.1 Basic Principle of Honesty

Honesty is a fundamental precept in all academic activities, and those privileged to be members of a university community have a special obligation to observe the highest standards of honesty and a right to expect the same standards of all others. Academic misconduct in any form is inimical to the purposes and functions of the University and therefore is unacceptable and rigorously proscribed.

.2 Definitions

.1 Academic Misconduct. Any act which improperly affects the evaluation of a student's academic performance or achievement. The following terms illustrate but do not delimit or define academic misconduct:

- a) Cheating: the use of unauthorized materials, methods, or information in any academic exercise, including improper collaboration;
- b) Plagiarism: the representation of the words or ideas of another as one's own, including:
 - 1) direct quotation without both attribution and indication that the material is being directly quoted; e.g. quotation marks;
 - 2) paraphrase without attribution;
 - 3) paraphrase with or without attribution where the wording of the original remains substantially intact and is represented as the author's own;
 - 4) expression in one's own words, but without attribution, of ideas, arguments, lines of reasoning, facts, processes, or other products of the intellect where such material is learned from the work of another and is not part of the general fund of common academic knowledge;
- c) Fabrication: the falsification or invention of any information or citation in an academic exercise;
- d) Fraud: the falsification, forgery, or misrepresentation of academic work, including the resubmission of work performed for one class for credit in another class without the informed permission of the second instructor; or the falsification, forgery or misrepresentation of other academic records or documents, including admissions materials and transcripts; or the communication of false or misleading statements to obtain academic advantage or to avoid academic penalty;
- e) Destruction, misappropriation, or unauthorized possession of University property or the property of another;
- f) Bribery or intimidation;
- g) Assisting others in any act proscribed by this Code; or
- h) Attempting to engage in such acts.

.2 Course Dean. The dean of the school in which the academic unit offering the course at issue is assigned.

.3 Code. The Code of Academic Conduct of Rogers State University.

.4 Date of Service.

- a) When service is in person, the date the notice is actually delivered to the student, as noted on the return copy;
- b) When service is by mail, the date determined as follows:
 - 1) if notice is "signed for," the date the notice was "signed for" as indicated on the return mail receipt; or
 - 2) if notice is not "signed for," the date of return to the Associate Vice President of Academic Affairs of the mail receipt, unless notice was sent to an address other than that last provided by the student to the Office of Admissions and Records as his or her current address.

.5 Instructor. The faculty member or other person primarily responsible for instructing a particular course.

.6 Regular Class Day. Any day, Monday through Friday, on which the University holds regularly scheduled classes, or regularly scheduled final examinations, except for Intersession classes.

.7 Student's Dean. The dean of the school to which the student has been admitted.

.3 Responsibility for Knowing the Code

It is the responsibility of each instructor and each student to be familiar with the definitions, policies, and procedures concerning academic misconduct, and unfamiliarity with the Code shall not alter any rights or responsibilities provided herein.

2 Reporting Academic Misconduct

.1 Who May File

Any University administrative, faculty, or staff member may bring a complaint of academic misconduct by submitting a written report as provided hereafter. Students who identify an act of academic misconduct should report that act to an administrative, faculty, or staff member so that a complaint may be filed.

.2 Investigation of Misconduct

Before imposing a grade penalty or filing a complaint of academic misconduct, the faculty or staff member shall initiate a preliminary inquiry to determine whether misconduct has occurred. During the course of this inquiry, the faculty or staff member may discuss the matter with the student suspected of misconduct and with others who may have relevant information.

.3 Action by Instructor: Admonition

.1 An Instructor may conclude that an incident that meets the definition of misconduct under Sec. 1.2.1 nevertheless merits an admonition rather than a disciplinary sanction as defined in Section 7 of this Code. In particular, an Instructor might conclude (but is not required to conclude) that the incident is more appropriately treated as an instructional rather than a disciplinary matter. When the Instructor concludes that an admonition is the more appropriate action, the Instructor may elect to reduce a student's grade and/or require additional, remedial academic work without first filing a charge of academic misconduct, subject to the following limitations and conditions:

- a) The admonition option is intended for assignments and examinations that do not involve a semester-long activity and when the incident in question is not of an egregious nature. The instructor may not use the admonition option for an incident of misconduct on a final examination, a term paper, or term project;
- b) An Instructor who elects to use the admonition option may impose no grade penalty greater than loss of all credit for the assignment; and,
- c) An Instructor who elects to use the admonition option must do the following before imposing the grade reduction or other requirement:
 - 1) inform the student of the nature of and basis for the misconduct;
 - 2) give the student an opportunity to explain;
 - 3) admonish the student and explain the grade reduction or other requirement to be imposed;
 - 4) where appropriate, instruct the student to resolve any confusion the student may have had regarding what constitutes proper academic conduct; and
 - 5) inform the student how to appeal the decision. Notice of procedures for appeal shall be provided in writing; such notice shall be presumed adequate if provided in the course syllabus with a reference to the information published by the Vice President for Academic Affairs on the consequences of accepting the admonition and the procedures for appeal.

.2 Unless the Vice President for Academic Affairs imposes a disciplinary sanction as described below, a student who accepts an admonition and resulting grade penalty under this subsection shall not be deemed to have admitted guilt for an act of academic misconduct; provided, the record of the admonition may be used in any subsequent academic misconduct proceeding, as appropriate, to establish the student's prior familiarity with the fundamental rules of academic integrity.

.3 The Instructor shall notify the Associate Vice President of Academic Affairs of the admonition, ordinarily within fifteen regular class days of discovery. The Associate Vice President of Academic Affairs shall

forward notice of the admonition to the Course Dean, the Student's Dean, and the Vice President for Academic Affairs, ordinarily within fifteen class days of receipt of notice from the Instructor.

.4 In cases of repeated offenses or otherwise as appropriate, the Vice President for Academic Affairs may announce a disciplinary penalty as provided in Section 7. Prior to imposing such a sanction, the Vice President for Academic Affairs shall send notice to the student via the Associate Vice President of Academic Affairs, ordinarily within fifteen class days of receipt of notice from the Course Dean but in no case more than forty-five regular class days after discovery of the incident. Notice of the Vice President for Academic Affairs's intent to impose a sanction shall be treated as a "complaint" for purposes of notice and hearing as provided in Sections 3 and 4 of this Code, and the disciplinary sanction shall not be imposed until the student is permitted the opportunity to respond as provided in Sections 4 and 5 of this Code.

.5 The student may contest the admonition by contacting the Associate Vice President of Academic Affairs within fifteen regular class days from the date of the Instructor's notice to the student and scheduling a meeting as provided below in Section 3. Provided, where the Vice President for Academic Affairs announces a disciplinary sanction, the student may contest the complaint and any fact alleged therein by contacting the Associate Vice President of Academic Affairs within fifteen regular class days of receiving notice of the proposed disciplinary sanction, notwithstanding the student's prior acceptance of the admonition. If the admonition or complaint is contested, the student retains all rights afforded under this Code to any student against whom a complaint is filed, including without limitation the right to representation, hearing, appeal, and the assignment of a neutral grade while the matter is pending.

.4 Notification of the Associate Vice President of Academic Affairs

All complaints shall be made in writing, ordinarily within fifteen regular class days of discovery, to the Associate Vice President of Academic Affairs. This written complaint must contain the following information, and may be more specific than what was provided in Section 2.3.3. Complaints shall include the name of the student, the class in which the misconduct occurred if applicable, the date on which the incident was discovered, a brief description of the incident, and the grade penalty to be imposed if applicable.

3 Notice to the Student

.1 Notifying the Student

Ordinarily within fifteen regular class days of receipt from the complaining party, but in no event more than thirty regular class days from discovery of the incident, the Associate Vice President of Academic Affairs shall notify the student of the complaint in writing, which shall be served on the student in person or by mail.

.1 Contents of Notice

The notice shall include a summary of the allegations, notification of the mandatory meeting described in Section 4.1, and a description of the student's right

a) to a hearing with adequate notice; and

b) to have counsel by an attorney at the student's expense; and to refrain from further discussing the matter or from making any further statement regarding the matter.

.2 Receipt of Notice by Mail

When service is by mail, the Associate Vice President of Academic Affairs shall enclose the notice of charges in an envelope, postage prepaid, and mail the letter by certified mail, return receipt requested, to the student at the student's permanent or local address (as appropriate) on file in the Office of Enrollment Management. When the above steps have been taken, the return receipt, whether signed or not, shall be deemed sufficient evidence that the student has been properly served and it shall be presumed that the student has received and read the notice.

.2 Scheduling of Conference with Associate Vice President of Academic Affairs

Within two regular class days of the date of service, the student shall contact the Associate Vice President of Academic Affairs and schedule a conference to discuss the matter as provided in Section 4.1.

.3 Default

If the student fails to respond within the prescribed time or fails to meet as directed, the student shall be in default and thereby waives the right to all University hearings, appeals, and challenges. In the event of a default at this point, the Associate Vice President of Academic Affairs shall notify the Student's Dean, who shall confirm imposition of grade penalty and make recommendations for disciplinary sanctions.

.4 Continued Enrollment Pending Resolution

A student may continue his or her regular enrollment in the University pending administrative resolution of misconduct allegations. However, while a question of academic misconduct exists, a student may not graduate or receive a transcript without approval of the Vice President of Academic Affairs or his or her designee, and any transcript released during such period shall bear a notation that academic misconduct proceedings are ongoing.

4 Response by Student

.1 Conference Between Student And The Associate Vice President Of Academic Affairs

A student charged with academic misconduct shall meet with the Associate Vice President of Academic Affairs or his or her designee. The Associate Vice President of Academic Affairs shall describe the academic misconduct process, possible sanctions, and the student's rights and responsibilities under this Code. At the conclusion of the conference, the student may:

- a) deny the charges--If the student denies the charges and wishes a hearing to contest them, the student must submit a written request for such a hearing to the Associate Vice President of Academic Affairs within fifteen regular class days of the conference with the Associate Vice President of Academic Affairs. The Associate Vice President of Academic Affairs shall forward the request to the appropriate school within fifteen regular class days. Failure to request a hearing within the prescribed time shall waive the student's right to any University hearings, appeals, or challenges of the charges or of any sanctions imposed as a result of the academic misconduct.
- b) admit the charges--If the student admits the charges, the Associate Vice President of Academic Affairs will inform the Student's Dean, the Course Dean, and the Instructor; also, the Department Head of the Instructor's academic unit, where applicable. The Instructor shall thereafter impose a grade penalty, and the Student's Dean shall make his or her recommendation to the Vice President for Academic Affairs for further sanctions, if any. Provided, however, that if the student admits the charges but wants to confer with the Student's Dean or to submit written statement concerning extenuating circumstances affecting disciplinary sanctions, the student may do so only if done within five regular class days of the date of admission of the charge. Failure to do so within the five regular class days will result in the Dean making his or her recommendation without such information.

.2 Optional Meeting Between Student and Person Initiating the Charge

Nothing herein is intended to preclude the student from discussing the incident with the person initiating the charge, if that person agrees; in fact, such a discussion is encouraged. However, once a charge is filed, such a meeting should be scheduled only after the student and the complainant confer with the Associate Vice President of Academic Affairs, who will arrange the meeting if agreeable to the parties involved. It should be understood that any such meeting shall not extend the period of time for requesting a hearing. If, after the student meets with the charging party, the student wishes:

- a) To contest the charges and has not already done so, the student must comply with the requirements for submitting the written request to the Associate Vice President of Academic Affairs, as set forth in Section 4.1(a) above.
- b) To admit to the charges and has not already done so, the student may do so by so informing the Associate Vice President of Academic Affairs, who will then initiate the action as outlined in Section 4.1.b above.

.3 Withdrawal of Charge

It should be understood that the person initiating the charge of academic misconduct may withdraw the charge at any time prior to commencement of a hearing by the Academic Misconduct Board or, if no

hearing is held, imposition of a final sanction. This is affected by sending written notice to the dean who notified the Associate Vice President of Academic Affairs of the charge in the first place. That dean shall then inform, in writing, the Associate Vice President of Academic Affairs and any others who need to know that the charge has been withdrawn.

5 Academic Misconduct Hearings

.1 Academic Misconduct Board

An Academic Misconduct Board consisting of one student and two faculty members will hear each case. Membership of the Board shall be drawn from the Academic Integrity Committee.

.2 Scope of Hearing

The focus of inquiry shall be the guilt or innocence of those accused of academic misconduct. The AMB will consider the information and arguments presented, make findings of facts of matters in dispute, and determine whether the student did engage in academic misconduct. The AMB will also hear all evidence and argument concerning extenuating circumstances that may affect decisions about what disciplinary sanctions, if any, should be imposed.

.3 Hearing Procedures

a) Once a request for a hearing has been received by the Associate Vice President for Academic Affairs, the AMB shall convene within twenty regular class days, excluding Intersession, except that the Vice President for Academic Affairs or his or her designee may grant extensions of this time upon receipt of a request from the student, the complainant, or the Course Dean.

b) If the Vice President for Academic Affairs grants the request, release of transcripts during the extension shall be permitted as follows:

- 1) If the request was made by the student, the provisions of Section 3.5 regarding graduation and the release of transcripts shall remain in effect.
- 2) If the request was made by the complainant or the school, notwithstanding the provisions of Section 3.5, during the extension period the student may receive transcripts without notation of the pending case.

c) Written notification of a hearing must be distributed Associate Vice President for Academic Affairs at least five regular class days in advance of the hearing date, and should include:

- 1) The authority for the hearing and the hearing body;
- 2) Reference to the specific rule or rules involved;
- 3) Date, time, nature, and place of the hearing;
- 4) A brief factual statement of the charges and issues involved.

d) Students who fail to appear after proper notice will be deemed to have pled guilty to the charges against them.

e) Parties must provide, upon request by Associate Vice President of Academic Affairs, the AMB or the opposing party, the name of any counsel who will be present at the hearing and a list of witnesses to be called in the hearing, along with the nature of their expected testimony, and must allow examination of any documents to be submitted in the hearing. Failure to disclose such information in a reasonable and timely manner may be grounds for delaying the hearing, suspending the provisions of this section concerning transcripts and graduation, and, in the case of repeated or egregious noncompliance, dismissing the case or declaring guilt by default. The AMB holding the hearing may adopt such other procedural rules as it deems necessary and proper to expedite hearings and promote fairness.

f) Hearings will be closed to the public and shall be confidential, although an open hearing may be held at the discretion of the AMB, if agreed by all parties.

g) The presiding officer of each AMB shall exercise control over the hearing to avoid needless consumption of time and to prevent harassment or intimidation.

h) Hearings shall be tape recorded.

i) At the beginning of the hearing, any party may challenge any AMB member, one at a time, on the grounds that he or she is unable to give the student a fair and impartial hearing. The remaining members

of the hearing body shall decide the challenge by secret ballot. However, if the entire AMB is challenged, the entire AMB shall rule on the challenge. The hearing will continue if at least two faculty members and one student remain.

- j) Witnesses shall be asked to affirm that their testimony is truthful.
- k) Prospective witnesses other than the complainant and the student may be excluded from the hearing during the testimony of other witnesses. All parties, the witnesses, and the public shall be excluded during AMB deliberations.
- l) The burden of proof shall be upon the complainant, who must establish the guilt of the respondent by a preponderance of the evidence.
- m) Formal rules of evidence shall not be applicable in these proceedings. The presiding officer of each AMB shall give effect to the rules of confidentiality and privilege.
- n) The AMB shall not receive or consider arguments about the legality of any provision under which a charge has been brought or the legality of the procedures under which the hearing is proceeding. Such questions should be presented in writing to the Vice President for Academic Affairs.
- o) All parties shall have reasonable opportunity to question witnesses and present information and argument deemed relevant by the AMB.
- p) Final decisions of the AMB shall be by majority vote of the members present and voting. The final decision of the AMB shall contain a written statement setting forth with reasonable particularity, findings of fact, the decision on each of the charges, its recommendations for disciplinary sanctions, and the reasoning behind these decisions. These materials shall be transmitted as described in Section 5.5, together with the AMB's record of the proceedings and a summary.
- q) Depending upon the gravity of the case, the AMB, at its discretion, may require the parties to submit written briefs and responses, including supporting documents, setting forth the respective positions dealing with all issues.

.4 Results of the Hearing

.1 Dismissal of Charges by the AMB

If the AMB finds that the facts do not support the allegation, the charges will be dismissed. The chair of the AMB shall transmit the decision in writing to the appropriate deans and the Associate Vice President of Academic Affairs within fifteen regular class days of the conclusion of the hearing. All other AMB records of the case shall be destroyed after twenty regular class days of such transmittal. The Associate Vice President of Academic Affairs shall then notify the student in writing of the decision of the AMB. The matter is then ENDED.

.2 When Facts Support Allegations Against the Student

.1 AMB Action

If the AMB finds that the facts support the allegations against the student, the student shall be found guilty. After a finding of guilt, it is the duty of the AMB to recommend appropriate disciplinary sanctions. Some relevant factors the AMB may consider in determining a sanction recommendation include, but are not limited to:

- a) The facts that have been presented to the AMB at the hearing;
- b) Any mitigating or extenuating circumstances that have been presented by any party during the hearing;
- c) Prior academic misconduct on the part of the student.

After weighing all factors it considers relevant, the AMB shall recommend disciplinary sanctions to the Student's Dean. The AMB's findings and recommendations shall be made in writing within fifteen regular class days of the conclusion of the hearing.

.2 Dean's Action

- a) Based upon the facts of the case and any relevant factors, the Student's Dean shall determine if any disciplinary sanction is to be recommended to the Vice President of Academic Affairs. If the recommendation of the Student's Dean differs from that of the AMB, the Student's Dean shall provide

in writing the reasoning for his or her recommendation.

- b) The Student's Dean shall, within fifteen regular class days of receipt of the AMB's report, send to the Vice President of Academic Affairs in writing:
 - 1) the AMB's record of proceedings, including a summary if a hearing was held;
 - 2) the written decision and recommendation of the AMB holding such a hearing; and
 - 3) the recommended sanction of the Student's Dean.
- c) Within fifteen regular class days of receipt of the AMB's report, the Student's Dean shall also notify the appropriate parties of the AMB's findings and recommendations. These parties may include the student, the counsel for the student (if any), the Course Dean, (if different from the Student's Dean), the faculty or staff member who notified the Course Dean of the incident, the counsel for the University, and the Vice President of Academic Affairs.

6 Grade Penalties

.1 Imposition of Grade Penalties

An Instructor has an obligation to impose grade penalties once the charge is upheld. These penalties may include, but are not limited to:

- a) Requiring the student to complete a substitute assignment or examination.
- b) Awarding the student a failing grade on the examination or paper or on those portions of it on which the student was engaged in academic misconduct.
- c) Lowering the student's final grade in the course or award a failing grade of "F" in the course.
The weight of the grade penalty as calculated in the final grade may exceed the weight of the work in which the misconduct occurred.

7 Disciplinary Sanctions

The disciplinary sanctions noted below may be recommended by the AMB and/or the Student's Dean to the Vice President of Academic Affairs. The examples are illustrative of each category of disciplinary sanctions, are not intended to be totally inclusive, and omission of a particular act shall not be construed as indicating that such an act is acceptable or appropriate. Furthermore, the acts described do not need to result in the disciplinary sanctions noted if judgment suggest otherwise.

.1 Censure

A written reprimand for violation of acceptable standards of academic conduct. This action takes formal notice of the student's act of academic misconduct and provides a formal warning that a further act of academic misconduct will result in far more severe action. Censure shall not be noted on a student's transcript, but will be noted in the Student Affairs Office. Copies of the letter of censure shall be provided to the student, the Student Affairs Office, the Student's Dean, the Course Dean (if different than the Student's Dean), and, if applicable, the head of the department in which the course is taught, and the Instructor. The sort of academic misconduct which might result in censure might be a case in which a student has copied on an examination and in which it seems that the cheating was the result of momentary panic. There would be no reason to suppose that the student had planned to cheat and there would be no prior record of academic misconduct.

.2 Community Service Alternative

In appropriate cases, a student may be allowed to perform voluntary community service in lieu of suspension and may, upon satisfactory completion, receive a lesser sanction. No student may be compelled to perform community service as part of any sanction imposed under this Code. In the event that a student refuses community service the student will receive the harsher sanction of limited or permanent notation suspension. In the event that a student accepts a community service alternative, the terms and duration of such service shall be approved by the Vice President of Academic Affairs. The sort of academic misconduct which would result in the offer of the community service option would be a case in which mitigating factors counsel against the imposition of a limited notation suspension.

.3 Limited Notation Suspension

Suspension from classes and other privileges for a period of not less than one full semester. During this

period, the student will not be allowed to earn credits for transfer to Rogers State University from any other institution. Any credits earned at another institution during a period of suspension shall not be recorded in the student's RSU transcript and shall not count in any manner. A notation of suspension for academic misconduct shall be made on the student's transcript. However, in the case of limited notation, such transcript notation shall be removed upon the student's graduation from the University or four years from the date of the suspension, whichever comes first. The sort of academic misconduct that might result in limited notation suspension might be a case of classroom cheating involving some prior planning, or some cases of plagiarism in which it seems that the plagiarism may have occurred partially because of mitigating circumstances.

.4 Permanent Notation Suspension

Suspension from classes and other privileges for a period of not less than one full semester. During this period the student will not be allowed to earn credits for transfer to Rogers State University at any other institution. Any credits earned at another institution during a period of suspension shall not be recorded in the student's RSU transcript and shall not count in any manner. A notation of suspension for academic misconduct shall be made on the student's transcript. In the case of permanent notation, there will be no time limit to such transcript notation. The sort of academic misconduct which might result in permanent notation suspension might be a case in which knowing and substantial plagiarism has occurred, or a case of classroom cheating in which it is determined that extensive collaboration or planning was involved, or other cases substantially involving one or more aggravating factors such as planning, collaboration, or concealment.

.5 Expulsion

Termination of student status for an indefinite period, usually intended to be permanent. A notation of expulsion for academic misconduct shall be made on the student's transcript. Such notation shall be a permanent notation. If a student is reinstated after an expulsion, it is only after a complete reconsideration of his or her case. The sort of academic misconduct which might result in expulsion might be a case in which the student has been involved in a prior incident of academic misconduct; the student has submitted to the University forged documents such as transcripts; a student has taken someone else's examinations or arranged for someone else to take his/hers; commercial term papers have been submitted; examinations, grade books, grade sheets, or other instructor possessions have been stolen, copied, or otherwise utilized; or destruction of the academic work of others or intimidation has been used in an attempt to influence the academic process.

.6 Records of Sanctions and Admonitions

Records shall be maintained as follows:

- a) Records of admonitions and the sanction of Censure shall be maintained for four years, subject to review as provided in part (c) of this section. Records of grade penalties shall be maintained permanently.
- b) Records of disciplinary sanctions other than Censure shall be maintained permanently, subject to review as provided in part (c) of this section.
- c) Students and former students who have received a disciplinary sanction for academic misconduct may at any time request that the record be removed from their student file. This is an extraordinary step requiring a showing of good cause by the student. The request, along with the reasons therefore, must be submitted in writing to the Vice President for Academic Affairs.

.7 Determination of Disciplinary Sanction and Its Implementation

It shall be the responsibility of the Vice President of Academic Affairs to review the materials sent by the Student's Dean and to determine and implement the appropriate action and disciplinary sanctions. Implementation of the appropriate action or disciplinary sanctions by the Vice President of Academic Affairs shall end the process. The Vice President of Academic Affairs shall attempt to inform the student in writing of the action being taken. A letter to the student at the address last provided the University by the student shall be sufficient to meet this requirement. Copies of the letter may also be provided other parties who have a legitimate need to know of the action.

8 Post-Sanction Procedures

.1 Grounds for Appeal

The decision of the AMB as to the facts shall be final and not appealable within the University; unless

- a) it can be established that specified procedural irregularities were so substantial as to effectively deny the student a fair hearing; or
- b) new and significant evidence becomes available which could not have been discovered by a reasonably diligent student before or during the original hearing.

.2 Rehearing and Petition for Review

In all cases, the President and the Board of Regents of the University reserve the right to review, at their discretion, any decision of a hearing body for manifest error or inequity.

TITLE 13 FINAL GRADE APPEAL PROCESS

The responsibility for academic evaluations of students rests with the faculty. If a student feels s/he has received a prejudiced or capricious final grade by an instructor, and if s/he is unable to resolve the matter in an informal conference with the instructor or Department Head, a more formal process is provided except for those cases that arise where specialized policies and procedures shall apply at the department/program level.

1 Students may appeal a final grade through an informal or formal procedure after it has been posted. Students wishing to informally appeal a final course grade must adhere to the following steps:

- a) The student must first discuss the grade with the Instructor. Ideally, this process is grounded on the premise that resolution should occur at the level of the Instructor and student relationship. However, if the issue is still unresolved, the Instructor and/or student may find it necessary to consult with the Department Head. (If the Instructor is the department head, the appointment must be made with the Dean of the School in which the course is offered).
- b) If dissatisfied at this point, the student must next make an appointment with the Dean of the School in which the course is offered. The student must bring a written statement of the problem(s) to this meeting. If the Instructor is the Dean, the appointment must be made with the Associate Vice President for Academic Affairs.
- c) The Dean will research the issues presented and may elect to hold a conference with both the Instructor and the student to mediate the problem(s). If the Instructor involved is the Dean, the Associate Vice President for Academic Affairs may mediate with the student's request.

2 If no satisfactory resolution results from the informal grade appeal (this informal process must be completed within thirty regular class days, excluding summer sessions, of the grade being officially posted.) the student may file a formal grade appeal to be considered by a Grade Appeal Board (GAB) appointed from the Academic Integrity Committee. The GAB will consist of two faculty members, at least one of whom must be from the School in which the appeal is filed, and a student. The appeal form must be filed with the Dean of the School in which the course is offered within thirty regular class days, excluding summer sessions, of the grade being officially posted. Appeal forms are available in the Registrar's Office, the Office of Academic Affairs, and the School Dean's office. The following steps will be followed:

- a) The Associate Vice President for Academic Affairs will contact the student to complete a formal grade appeal form. The student will provide all necessary documentation to the Associate Vice President for Academic Affairs with the formal grade appeal form, including the following:
 - 1) Written statement of the problem(s) discussed with the Dean;
 - 2) Any records, documentation (such as medical records) or evidence supporting the grade appeal claim.
- b) The GAB will then review the grade appeal documentation within the scope of whether the request has met at least one of the following criteria:
 - 1) Did the Instructor communicate to the class the method by which the grade would be determined?
 - 2) Was the method communicated to the class followed by the Instructor in calculating the grade?
 - 3) Was the calculation of the grade mathematically correct?
 - 4) Was the student graded in the same manner as other members of the class?

- 5) If the method of determining the grade was altered after the semester began, was the method communicated and applied uniformly?
- 6) Is the student alleging extraordinary extenuating circumstances beyond his/her control, for which documentation is submitted?
- c) The GAB will review written documentation submitted by the student and any documentation received from the Instructor. The GAB will have ten regular class days to render a decision. The GAB does not take into consideration approving or disapproving an Instructor's teaching methods or choice of assignments. At the conclusion of this review, the GAB will propose one of the following courses of action:
 - 1) Render a judgment of upholding the posted grade; or
 - 2) Recommend an appeal hearing to review and render a decision.
- d) If the GAB decides to hold a formal hearing (within 10 regular class days), the Associate Vice President for Academic Affairs is responsible for notifying all concerned parties of the time, date, and place of the hearing. The GAB will hold a closed hearing with the student, the Instructor, and any witnesses. Names of witnesses must be submitted to the Associate Vice President for Academic Affairs at least 48 hours before the hearing. Neither the student nor the Instructor should discuss the appeal with the GAB members, opposing witnesses, or each other before the hearing.
- e) The GAB will submit its recommendation in writing within five regular class days of the conclusion of the hearing to the Chair of the Academic Integrity Committee and to the Associate Vice President for Academic Affairs. The Associate Vice President for Academic Affairs will then communicate the recommendation to the Vice President for Academic Affairs for approval. The Registrar's Office, the student, the appropriate Dean's office, and the Instructor will be notified of the decision within five regular class days.
- f) If the appeal results in a decision to change a grade, the Associate Vice President for Academic Affairs is responsible for notifying the Instructor to modify the grade. Once the grade change is submitted, the Registrar's Office, the student, and the appropriate Dean's office will be formally notified.
- g) All decisions of the Vice President for Academic Affairs in consideration of the GAB recommendations will be final. In all cases, the President and the Board of Regents of the University reserve the right to -review, at their discretion, any decision of a hearing body for manifest error or inequity.

~~TITLE 12 CODE OF ACADEMIC CONDUCT~~

~~Students and faculty members at Rogers State University enjoy a shared commitment to the integrity of their learning environment and to well-established rights and responsibilities in their mutual pursuit of scholarship, knowledge, and skill. Common courtesy, mutual respect, reasoned discourse, intellectual candor, and openness to constructive criticism characterize the change and growth that result from academic endeavors at Rogers State University. Academic honesty is vital to these endeavors; it is essential to the life and meaning of any academic community. In the absence of acknowledged standards of honesty, faculty members, students, and our community cannot have confidence in either the intellectual achievement and knowledge or the implicit promise of potential for continued growth that higher education implies. All members of the University community are responsible, therefore, for maintaining the University's standards of honesty and academic integrity. Students, faculty members, and staff members share the responsibility and authority for making known acts of apparent academic dishonesty.~~

~~1 ——— Prohibited Conduct~~

~~—The Code of Academic Conduct prohibits violations of academic integrity, including, but not limited to:~~

- ~~1. Cheating: In any work submitted for evaluation (tests or assignments), copying or attempting to copy from another student's work; using or attempting to use unauthorized information, notes, study aids, or other materials; any unauthorized collaboration with others, who may or may not be students, in work to be presented for a grade; altering graded work after it has been returned, then submitting the work to be regraded; tampering with the academic work of other students.~~
- ~~2. Plagiarism: Presenting the work of another as one's own (i.e., without proper acknowledgment of the source or sources), or submitting material that is not entirely one's own work without attributing the unoriginal portions to their correct sources. The sole exception to the requirement of acknowledging sources occurs when ideas or information are common knowledge.~~
- ~~3. Falsification and Fabrication: Altering, counterfeiting, or inventing information or material presented in an academic evaluation activity; "padding" a bibliography with made up titles or works not consulted, or providing false citations in footnotes; using inappropriate methods for collecting or generating data or including a substantially inaccurate account of the method by which the data were gathered or collected.~~
- ~~4. Abuse of Academic Materials: Destroying, stealing, or making inaccessible library, laboratory, or other academic resource material, or attempting to do so; stealing or otherwise obtaining advance copies of placement tests, examinations or other course materials or attempting to do so; duplicating copyrighted software without authorization or using such software on University computers; "hacking" on University computers or installing "virus" programs.~~
- ~~5. Complicity in Academic Dishonesty: Helping another to commit an act of academic dishonesty, especially providing material or information to another person with knowledge that this material or information will be used deceitfully in an academic evaluation activity; permitting one's own work to be submitted by another person as if it were that person's original work.~~
- ~~6. Falsification of Records and Official Documents: Altering transcripts, grade reports, or other documents affecting academic records; forging signature of authorization or falsifying information on any academic document, such as permission forms, petitions, or other documents.~~
- ~~7. Personal Misrepresentation and Proxy: Taking another person's place in an exam, placement test, or other academic activity, either before or after enrollment; having another person participate in an academic evaluation activity or evaluation in place of oneself.~~
- ~~8. Bribes, Favors, Threats: Bribing or attempting to bribe, promising favors to, or making threats against any person, with the intention of affecting an evaluation of a student's academic performance; conspiring with another person who then performs one of these acts in one's behalf.~~

~~2. Who May File~~

~~—Any University administrative, faculty, or staff member may bring a complaint of academic misconduct by submitting a written report as provided hereafter. Students who identify an act of academic misconduct should report the act to an administrative, faculty, or staff member so that a complaint may be filed.~~

~~3. Investigation of Misconduct~~

~~—Before filing a complaint of academic misconduct, the faculty or staff member may initiate a preliminary inquiry to determine whether misconduct has occurred. During the course of this inquiry the faculty or staff member may discuss the matter with the student suspected of misconduct and with others who may have relevant information. The faculty or staff member should not promise to take or refrain from taking any action, except for the filing in good faith of an academic misconduct complaint, to induce a student's participation in the inquiry. Under no circumstances should a faculty or staff member agree to refrain from investigating possible academic misconduct, to refrain from filing a complaint, or to withdraw a complaint once made in exchange for the student's acceptance of any penalty, including without limitation grade reduction or additional assignments.~~

~~4. Notification of Discovery of Irregularity~~

~~—When a discovery of an irregularity occurs, the faculty member will notify the student of the discovery in writing within fifteen (15) days by certified or registered mail. By means of this notification the faculty member will provide the student a timely opportunity to meet to discuss the irregularity. At this meeting, the~~

~~faculty member will determine whether the irregularity involves an opportunity for further instruction, a learning opportunity or an apparent violation of the Code of Academic Conduct. At the conclusion of the meeting, the faculty member will inform the student of his or her determination.~~

~~5 Learning Opportunity Procedure~~

~~—When a faculty member determines that an irregularity is unintended, e.g., the result of the student's misunderstanding of the assignment or ignorance of research conventions, then rather than invoke the Code of Academic Conduct he or she might consider it appropriate to use the opportunity to advance the student's learning by requiring him or her to redo the work in question, correctly. In such a case, the instructor may grade only the final product and may not impose any penalty.~~

~~—Learning opportunities are to be settled between the faculty member and the student. A report of the learning opportunity will be filed with the Assistant Vice President for Academic Affairs/Instruction. The student has the right to refuse the Learning Opportunity Procedure, in which case he or she must be informed that, in consequence, the instructor may choose to file a complaint alleging academic dishonesty with the Assistant Vice President for Academic Affairs/Instruction.~~

~~6 Filing a Complaint~~

~~—If the faculty member determines that a situation involves an apparent Code violation, he or she will confer with their Dean and will then forward a written complaint to the Assistant Vice President for Academic Affairs/Instruction within thirty (30) days of the discovery of misconduct. The Assistant Vice President for Academic Affairs/Instruction will:~~

- ~~.1 Review the student's file to determine if this is a first complaint;~~
- ~~.2 Notify the student by certified or registered mail that the complaint has been filed (enclosing copies of the complaint and the Code of Academic Conduct) and invite the student to an initial meeting with the Assistant Vice President to discuss the situation; and~~
- ~~.3 Place the student's registration on temporary hold, so that he or she can neither withdraw from the course in question nor register for future courses until the current question is settled.~~

~~7 End of Term~~

~~—If the process cannot be completed before the end of the term, the Instructor will assign the student a grade for the course based on evaluation of completed course assignments to that point, subject to change when the matter is resolved.~~

~~8 Continued Enrollment Pending Resolution~~

~~—A student may continue his or her regular enrollment in the University pending administrative resolution of misconduct allegations. However, while a question of academic misconduct exists, a student may not graduate or receive a transcript without approval of the Vice President for Academic Affairs or his or her designee, and any transcript released during such period shall bear a notation that academic misconduct proceedings are ongoing.~~

~~9 Initial Meeting~~

~~—At the Initial Meeting, the administrator will review both the complaint and the Code of Academic Conduct procedures with the student to be sure the student understands them clearly and is aware of the possible consequences. If the student agrees that he or she was involved in a violation of the academic conduct code, the administrator, depending on his or her judgment of the circumstances of the violation, may suggest that the Informal Hearing process would be an appropriate means of settling the matter, describing the range of possible sanctions and allowing the student to choose between the informal and formal processes. The student should understand that, in either case, a record of the procedures would be kept in his or her file for a period up to three years. If a student fails to respond to the Assistant Vice President's letter or to appear at a scheduled Initial Meeting, and makes no alternative arrangement, the Assistant Vice President will arrange for a formal hearing to be scheduled.~~

~~10—Informal Hearing~~

~~—When a student who has acknowledged a violation chooses to participate in an Informal Hearing, the Assistant Vice President for Academic Affairs/Instruction will facilitate the hearing with the student and the complainant. This meeting will occur at least a full day after the Initial Meeting. The violation cited in the complaint will be reviewed and discussed, and a sanction will be determined.~~

~~11—Formal Hearing~~

~~—Any student may choose to participate in a Formal Hearing rather than participate in an Informal Hearing, and any student who denies complicity in an act of academic dishonesty must be afforded the due process of a Formal Hearing. When it is determined in the Initial Meeting that a Formal Hearing is appropriate the Assistant Vice President for Academic Affairs/Instruction will appoint a hearing panel from the committee and set a hearing date within fifteen (15) regular class days and notify the student by registered or certified mail of the alleged act of academic dishonesty (elements of notification are found in section 15.3).~~

~~12—Committee on Academic Integrity~~

~~—The Committee on Academic Integrity will consist of twelve members: nine full-time faculty members selected by the Vice President for Academic Affairs, and three students selected by the Student Government Association. The Assistant Vice President for Academic Affairs/Instruction will be responsible for coordinating the activities and records of the Committee on Academic Integrity: its meetings as a committee of the whole for periodic briefings and updates, its meetings as hearing panels, and all forms, files, and administrative activities related to its routine business.~~

~~Each allegation or formal grade appeal forwarded to this committee via the Assistant Vice President for Academic Affairs/Instruction will be adjudicated either through an informal process or through a formal hearing by a three-member hearing panel. The hearing panel will be assigned by the Assistant Vice President for Academic Affairs/Instruction from the committee. A committee member may decline this assignment if there is an apparent conflict of interest. Each hearing panel will consist of one faculty member from within the School that the allegation has originated, one additional faculty member, and one student. The panel will elect a presiding officer. The presiding officer of each committee shall exercise control over the hearing to avoid needless consumption of time and to prevent harassment or intimidation.~~

~~13—Attendance~~

~~The student and faculty member making the accusation or his or her designee has the right to attend this hearing and present evidence. Student attendance at the hearing is regarded as mandatory, but if the student does not appear (or in the event of absence, does not submit a written statement), the student is deemed to have pled guilty to the charges against him or her and the hearing panel may reach a finding on the case solely on the basis of the evidence provided by the faculty member who made the allegation.~~

~~14—Scope Of Hearing~~

~~The focus of inquiry shall be the guilt or innocence of those accused of academic misconduct. The panel will consider the information and arguments presented, make findings of facts of matters in dispute, and determine whether the student did engage in academic misconduct. The panel will also hear all evidence and argument concerning extenuating circumstances that may affect decisions about what disciplinary sanctions, if any, might be imposed.~~

~~15—Formal Hearing Procedures~~

~~.1—Once the Assistant Vice President for Academic Affairs/Instruction determines that a formal hearing is necessary, the hearing panel shall convene within fifteen (15) regular class days, excluding intersession, except that the Vice President for Academic Affairs or his or her designee may grant extensions of this time upon receipt of a request from the student, or the complainant~~

~~.2—If the Vice President for Academic Affairs grants the request, release of transcripts during the extension shall be permitted as follows:~~

~~(a) If the request was made by the student, the provisions of section 8 regarding graduation and the release of transcripts shall remain in effect.~~

- ~~(b) If the request was made by the complainant or the School, notwithstanding the provisions of section 8, during the extension period the student may receive transcripts without notation of the pending case.~~
- ~~.3 Written notification of a hearing must be distributed at least five (5) regular class days in advance of the hearing date, and should include:~~
- ~~(a) The authority for the hearing and the hearing body;~~
 - ~~(b) Reference to the specific rule or rules involved;~~
 - ~~(c) Date, time, nature, and place of the hearing;~~
 - ~~(d) A brief factual statement of the charges and issues involved.~~
- ~~.4 Students who fail to appear after proper notice will be deemed to have pled guilty to the charges against them.~~
- ~~.5 Parties must provide a list of witnesses to be called in the hearing, along with the nature of their expected testimony, and must allow examination of any documents to be submitted in the hearing. Failure to disclose such information in a reasonable and timely manner may be grounds for delaying the hearing, suspending the provisions of this section concerning transcripts and graduation, and, in the case of repeated or egregious noncompliance, dismissing the case or declaring guilt by default. The University may adopt such other procedural rules as it deems necessary and proper to expedite hearings and promote fairness.~~
- ~~.6 Hearings will be closed to the public and shall be confidential.~~
- ~~.7 The presiding officer of each panel shall exercise control over the hearing to avoid needless consumption of time and to prevent harassment or intimidation.~~
- ~~.8 Hearings shall be tape recorded.~~
- ~~.9 At the beginning of the hearing, any party may challenge any panel member, one at a time, on the grounds that he or she is unable to give the student a fair and impartial hearing. The remaining members of the hearing body shall decide the challenge by secret ballot. However, if the entire panel is challenged, the entire panel shall rule on the challenge.~~
- ~~.10 Witnesses shall be asked to affirm that their testimony is truthful.~~
- ~~.11 Prospective witnesses other than the complainant and the student may be excluded from the hearing during the testimony of other witnesses. All parties and witnesses shall be excluded during panel's deliberations.~~
- ~~.12 The burden of proof shall be upon the complainant, who must establish the guilt of the respondent by a preponderance of the evidence.~~
- ~~.13 Formal rules of evidence shall not be applicable in these proceedings. The presiding officer of each panel shall give effect to the rules of confidentiality and privilege.~~
- ~~.14 The panel shall not receive or consider arguments about the legality of any provision under which a charge has been brought or the legality of the procedures under which the hearing is proceeding. Such questions should be presented in writing to the Vice President for Academic Affairs.~~
- ~~.15 All parties shall have reasonable opportunity to question witnesses and present information and argument deemed relevant by the panel.~~
- ~~.16 Final decisions of the hearing panel shall be by majority vote of the members present and voting. The final decisions shall contain a written statement setting forth with reasonable particularity, findings of fact, the decision on each of the charges, its recommendations for disciplinary sanctions, and the reasoning behind these decisions.~~
- ~~.17 Depending upon the gravity of the case, the panel, at its discretion, may require the parties to submit written briefs and responses, including supporting documents, setting forth the respective positions dealing with all issues.~~
- ~~16 Findings~~
- ~~— If a majority of the formal hearing panel finds that the facts do not support the allegation, the charges will be dismissed. The hearing panel shall transmit the decision in writing to the Assistant Vice President for Academic Affairs/Instruction within fifteen (15) regular class days of the conclusion of the hearing. All~~

~~other records of the case shall be destroyed after twenty (20) regular class days of such transmittal. The Assistant Vice President for Academic Affairs/Instruction shall then notify the student within fifteen (15) regular class days by certified or registered letter of the decision of the hearing panel. The matter is then ended.~~

- ~~— If a majority of the hearing panel finds that the facts support the allegations against the student, the student shall be found guilty. After a finding of guilt, it is the duty of the hearing panel to determine appropriate disciplinary sanctions. In determining a sanction, the hearing panel may consider any prior academic misconduct on the part of the student. The hearing panel shall set forth its recommendation, together with its determination of appropriate sanction(s), in writing and transmit these written findings to the Assistant Vice President for Academic Affairs/Instruction within fifteen (15) regular class days of the conclusion of the hearing. The Assistant Vice President for Academic Affairs/Instruction will then communicate the recommendation to the Vice President for Academic Affairs for approval. Once approved and submitted to the Registrar's Office for execution, the student, appropriate Dean's Office, and faculty will be notified.~~
- ~~— The Assistant Vice President for Academic Affairs/Instruction shall then provide the student a copy of these written findings within fifteen (15) regular class days by certified or registered letter of the decision of the hearing panel.~~

~~17 Sanctions~~

~~If the hearing panel determines that a violation of the Code has indeed occurred, the panel will direct that one or more of the following sanctions be administered.~~

- ~~.1 Be assigned a zero for the activity in which the violation occurred;~~
- ~~.2 Be assigned an "F" grade for the course in which the violation occurred and immediately dismissed from the course;~~
- ~~.3 Be assigned a course grade of "F" that is not subject to the University Forgiveness Policy and have attached to the transcript a letter indicating that the student has been found to have violated the Code of Academic Conduct. This letter will remain in the student's file for a minimum of one year and a maximum of three years, as determined by the hearing panel;~~
- ~~.4 Be placed on disciplinary suspension for at least one or more semester(s), either:

 - ~~(a) the semester in which the violation occurred, or~~
 - ~~(b) the subsequent semester(s) following the violation;~~~~
- ~~.5 Be placed on extended disciplinary suspension from the University with a letter attached to the transcript indicating that the student has been found to have violated the Code of Academic Conduct. This letter will remain in the student's file for up to five years, as determined by the hearing panel; the student must petition the Assistant Vice President for Academic Affairs/Instruction in order to be re-admitted.~~
- ~~.6 Withdrawal from Class: Administrative withdrawal from a class or classes in which a student is enrolled for the current and/or subsequent semester. Administrative withdrawals do not provide for the refund of tuition and fees.~~
- ~~.7 A written reprimand placed in the student's file outlining a disciplinary probation for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be in violation of the Code of Academic Conduct during the probationary period.~~

~~In the case of a violation occurring during a placement test, the student or student applicant may,~~

- ~~.8 Be limited in registering for the next term to only the course(s) indicated by the new placement score(s);~~
- ~~.9 Be required to take the course(s) indicated by the new placement test score(s) in addition to any others in the next term's schedule;~~
- ~~.10 Be restricted from registering for any courses for a semester or longer, as determined by the hearing panel;~~

- ~~.11 Be immediately withdrawn from any courses in which he or she might be enrolled currently, without refund of tuition or fees;~~
- ~~.12 Be immediately withdrawn from any courses in which he or she might be enrolled currently, with a letter attached to the transcript indicating that the student has been found to have violated the Code of Academic Conduct. This letter will remain in the student's file for a minimum of one year and a maximum of three years, as determined by the hearing panel;~~
- ~~.13 If not a student at the time of the violation, be prevented from taking classes at Rogers State University for up to five years, and required to petition the Assistant Vice President for Academic Affairs/Instruction in order to be admitted or re-admitted.~~

~~18—Discipline Records~~

~~Except as specified above, disciplinary sanctions will not be made part of the student's permanent academic record, but will become part of the special file on "Violations of the Code of Academic Conduct" and the student's confidential record maintained by the Office for Academic Affairs/Instruction. Ordinarily, cases involving the imposition of sanctions will be expunged from the student's confidential record three years after final disposition of the case only after cause has been shown to do so through a hearing requested by the student to the Assistant Vice President for Academic Affairs/Instruction.~~

~~19—Appeal Rights and Process~~

- ~~.1 If through a hearing there is a finding that a student has violated the Code and sanctions imposed, that student has the right to appeal the finding or the sanctions, or both. A student who wishes to appeal the outcome of the hearing should do so within five (5) regular class days of the date of the notification letter that he or she will receive from the Assistant Vice President for Academic Affairs/Instruction. The appeal is to be addressed to the Vice President for Academic Affairs. It must be in writing, and it must state the grounds for appeal. If the student wishes to appear in person before the Vice President for Academic Affairs, he or she should say so in the written appeal, and the Vice President for Academic Affairs will arrange a meeting convenient to both parties.~~
- ~~.2 In the event of appeal, the decision(s) of the Vice President for Academic Affairs will be final. In the event, the student does not appeal within the allowable period, the decision(s) of the hearing panel will be final.~~

~~20—Grade Appeal Process~~

- ~~.1 Students may appeal a final grade after it has been posted through an informal or formal procedure. Students wishing to informally appeal a final course grade must adhere to the following steps:
 - ~~(a) The student must discuss the grade with the Instructor.~~
 - ~~(b) If dissatisfied, the student must next make an appointment with the Dean of the School in which the course is offered. The student is expected to bring a written statement of the problem(s) to this meeting. If the Instructor involved is the Dean, the appointment must be made with the Assistant Vice President of Academic Affairs/ Instruction.~~
 - ~~(c) The Dean may elect to hold a conference with both the Instructor and the student to mediate the problem(s). If the instructor involved is a Dean, the Assistant Vice President for Academic Affairs/ Instruction may mediate with the student's request.~~~~
- ~~.2 If no satisfactory resolution results from the informal grade appeal the student may file a formal grade appeal to be considered by a hearing panel of the Committee on Academic Integrity. The panel will consist of two faculty members, at least one of whom must be from the School in which the appeal is filed and a student (see section 12). The appeal form must be filed with the Dean of the School in which the course was offered within sixty (60) days of the grade being officially posted. Appeal forms are available in the Office for Academic Affairs/Instruction and in each of the School Dean's office. The following steps will be followed:
 - ~~(a) The Assistant Vice President for Academic Affairs/Instruction will contact the student to complete a formal grade appeal form and to gather the appropriate documentation. The student should be prepared to provide the following:~~~~

- ~~i. Records in support of grade appeal claim;~~
- ~~ii. Medical records to support grade appeal claim;~~
- ~~iii. Any other records, documentation, or supporting evidence supporting the grade appeal claim.~~
- ~~(b) When all supporting information has been submitted by the student the hearing panel will review the grade appeal documentation. The hearing panel's review will be within the scope of whether or not the request has met at least one of the following criteria:~~
 - ~~i. Did the Instructor communicate to the student the method by which the grade would be determined?~~
 - ~~ii. Was the method communicated to the student followed by the Instructor in calculating the grade?~~
 - ~~iii. Was the calculation of the grade mathematically correct?~~
 - ~~iv. Was the student graded in the same manner as other members of the class?~~
 - ~~v. If the method of determining the grade was altered after the semester began, was the method communicated and applied uniformly?~~
 - ~~vi. Was the student subject to extraordinary extenuating circumstances beyond their control, for which documentation is available?~~
- ~~(c) During their review, the hearing panel will review written documentation submitted by the student and the Instructor. The Committee will have fifteen (15) regular class days to render a decision. The Committee does not take into consideration approving or disapproving an instructor's teaching methods or choice of assignments. At the conclusion of this review the hearing panel will propose one of the following courses of action:~~
 - ~~i. Render a judgement of upholding the posted grade;~~
 - ~~ii. Recommend an appeal hearing to review and render a decision.~~
 - ~~If the Committee decides to hold a formal hearing, the Assistant Vice President for Academic Affairs/Instruction is responsible for notifying all concerned parties of the time, date, and place of the hearing. The Committee will hold a closed hearing with the student, the instructor, and any witnesses. Names of witnesses must be submitted to the Assistant Vice President for Academic Affairs/Instruction at least 48 hours before the hearing. Neither the student nor the Instructor should discuss the appeal with the appeal panel members, opposing witnesses, or each other before the hearing.~~
- ~~(d) The Academic Integrity Committee will submit its recommendation in writing to the Assistant Vice President for Academic Affairs/Instruction who will then communicate the recommendation to the Vice President for Academic Affairs for approval. Once approved and submitted to the Registrar's Office for execution, the student, appropriate Dean's Office, and faculty will be notified.~~
- ~~(e) If the appeal results in a decision to change a grade, the Dean of the School is responsible for notifying the student, the Instructor, and the Registrar of the approved grade change. All decisions of the Committee on Academic Integrity will be final.~~

TITLE 143 NON-ACADEMIC CODE OF CONDUCT

1 Distinction Between Academic and Non-Academic Student Discipline

Academic conduct is generally considered to be related to the actions of students that are associated with the learning environment. Non-academic conduct includes all other forms of student behavior on University premises- which includes and at University sponsored functions and-or generally related to the University community.

2 Student Code of Conduct

The University's basic standard of behavior requires a student (a) not violate any municipal, state, or federal laws, or (b) not interfere with or disrupt the orderly educational process of Rogers State University. A student is not entitled to greater immunities of privileges before the law than those enjoyed by other citizens.

3 Authority

- .1 Authority is vested in ~~T~~the University of Oklahoma Board of Regents and the President of the University. This includes authority to control and regulate various aspects of student behavior through disciplinary

means. Disciplinary authority and judicial latitude necessary to accomplish ~~the discipline~~ are delegated to the Dean of Students. The decision of the Dean of Students shall be final and not appealable except in cases of temporary suspension, suspension, or expulsion, ~~or credit or degree revocation~~, which may be appealed to the Committee on Student Conduct.

- .2 Generally, institutional discipline shall be applied only in response to conduct which adversely affects the University community's pursuit of its educational objectives, violates or shows disregard for the rights of individuals within the University community; ~~or~~ damages property; and or violates local, state or federal law.

4 Prohibited Conduct

Each student shall maintain the highest standards of integrity, honesty, and morality and shall obey the University rules and regulations. The following is a non-exhaustive list of conduct ~~that which~~ is prohibited and subject to disciplinary action.

- .1 Violations of local, state, or federal laws including: gambling; malicious mischief (the injury or destruction of property of another); drunken behavior or lewd, indecent conduct, hazing or any action taken or situation created which is intended to produce mental or physical discomfort, embarrassment, harassment, ridicule, or suffering; theft; arson; harassment of any sort; stalking.
- .2 Disorderly Assembly: No group of students shall gather in such a manner as to disturb the public peace, do violence to any person or property, ~~or~~ disrupt the function of the University or interfere with its faculty or staff in the performance of their duties. No student shall encourage or in any way participate in the formation or prolonging of such a gathering.
- .3 Disturbing the Peace: No student, organization, or group of students may disturb the peace.
- .4 Alcoholic Beverages or Illegal Narcotics: The consumption or possession of alcoholic beverages, or illegal narcotics in any form, on the campus ~~or off campus~~, in university housing, or at any activity on the campus ~~or off campus~~ sponsored by or for a student organization is forbidden.
- .5 Threats of ~~V~~Violence and/or Harassment: No student, organization, or group of students may make threats of physical abuse, ~~V~~violence, or harassment towards any ~~member of the~~ faculty, staff, student ~~body~~, or visitor to the University.
- .6 Possession or use of weapons, knives, objects capable of being used as dangerous weapons, fireworks, chemicals, and explosives by students is prohibited in any University-owned facility except when used in officially approved University programs.

~~.7 Gambling.~~

~~.8.7~~ The operation on campus of student organizations not properly recognized and registered.

~~.9.8~~ Refusal to exhibit ID cards to school officials, faculty, staff, or security personnel when required to do so on campus or at ~~u~~University sponsored events.

~~.10.9~~ Misuse of ~~u~~University property to include, but not limited to, fire alarms, fire equipment, elevators, tampering with fire/safety equipment such as fire extinguisher, smoke detectors, pull stations or sprinklers; misuse of vehicles, educational equipment; and mutilation or defacement of educational support materials.

~~.11 Malicious mischief which is either the injury or destruction of property of another.~~

~~.12~~10 Littering on ~~u~~University property.

~~.13~~1 Defacement by writing, drawing, or marking of any kind upon any permanent interior or exterior wall, sign, or similar vertical surface, in any medium, including chalk, paint, felt marker, etc., or any writing, drawing, or marking of any kind in any medium upon any sidewalk, wall, patio, terrace, or street, except as authorized.

~~.14~~2 Any advertisement ~~that which~~ promotes the use, purchase, or giveaway of drugs, including alcohol, in ~~u~~University-supported publications, flyers, or handbills.

~~.15 Drunken behavior or lewd, indecent conduct.~~

- .163 Unauthorized entry into or occupation of ~~u~~University facilities without reservations through the appropriate ~~u~~University procedures.
- .147 Falsification, alteration, fabrication or misuse of ~~u~~University forms, documents, records or identification.
- ~~.18 Hazing or any action taken or situation created which is intended to produce mental or physical discomfort, embarrassment, harassment, ridicule or suffering.~~
- .195 False reporting of an emergency:- False alarms or the false report of a bomb, fire, or other emergency on University premises or at activities sponsored by or affiliated with the University.
- ~~.20 Theft~~
- ~~.21 Arson~~
- ~~.22 Attempts to commit, conspiring to commit or assisting in the commission of acts prohibited by this Title.~~
- ~~.23 Harassment of any sort.~~
- ~~.24 Stalking.~~
- .2516 The possessing of animals in University residence halls ~~of~~ other buildings (other than service animals assisting individuals with disabilities). This provision, though, does not prohibit the presence of laboratory animals in University buildings where their presence is pursuant to a University-sanctioned experiment or research.
- ~~.2617 Illegal Ddiscrimination of any kind.~~
- .2718 Failure to comply with the request of a ~~u~~University official.
- .2819 Destruction of Property: No student, organization, or group of students may destroy, molest, deface, or remove University property.
- ~~.20 Attempts to commit, conspiring to commit, or assisting in the commission of acts prohibited by this Title.~~

5 Investigation

The Office of Student Affairs will review with students the nature of the complaint. Students' cooperation is requested in collecting and interpreting information bearing on the allegations or reports made about their behavior relating to the complaint. When the investigation is complete, the Dean of Students shall determine whether it has been shown by preponderance of the evidence that the student engaged in misconduct. If the Dean concludes that misconduct has not been shown by a preponderance of the evidence, he or she shall notify the student in writing by registered letter within thirty (30) days of the alleged event or action of his/her finding, and all records regarding his investigation shall be destroyed within twenty (20) regular class days of such transmittal. If, by a preponderance of the evidence the Dean determines that an infraction of prohibited conduct has occurred, then the Dean shall determine what sanctions, if any, are warranted. If the Dean of Students determines that the conduct in question threatens the welfare or safety of the University community, immediate suspension, expulsion or other appropriate action may be taken.

6 Sanctions

- .1 The Dean of Students may impose one or more of the following sanctions upon students found to have engaged in non-academic misconduct:
 - (a) Warning.
 - (b) Specified restrictions, including but not limited to, letter of apology, presentation of a workshop, preparation of a research paper or project, social probation, community service, evaluation of any referral assessment, counseling, or eviction from residence halls.
 - (c) Conduct Probation. Conduct probation is a formal probation. The record of conduct probation is kept in the student's personal folder in the ~~e~~Office of the Dean of Students.
 - (d) Suspension. Suspension will be for a specific amount of time not to exceed three years. The student may apply for readmission at the close of the period for which ~~they~~ student ~~were~~ was suspended.
 - (e) Restitution: Reimbursement by a student for damage or misappropriation of property.
 - (f) Interim Suspension: Exclusion of a student from Rogers State University as set forth in the notice of interim suspension, pending final determination of an alleged misconduct.

(g) Expulsion. A record of ~~this action-expulsion~~ will be made part of the student's transcript. A student who is expelled will not be allowed to reenter the University.

(h) Fines. A monetary fine may be levied and will be ~~placed~~charged directly ~~onto~~ the student's ~~business office-bursar~~ account.

.2 A disciplinary hold may be placed on records of students who have been placed on conduct probation, ~~suspensioned~~, or ~~expulsionelled~~.

.3 ~~Any s~~Student charged with an offense for which ~~he or she~~they could be temporarily suspended, suspended, or expelled or for which ~~his or her~~their degree, or coursework could be revoked shall be entitled to an appeal hearing as provided below.

7 Notification of Sanctions

When the Dean has determined that an infraction of prohibited conduct has occurred and has determined the appropriate sanctions, if any, to impose, the Dean shall send the student a written notification via certified mail outlining his findings and the sanctions to be imposed.

8 Appeals

If the Dean imposes a sanction of suspension or, expulsion, ~~or credit or degree revocation~~, a student may appeal that decision to the Committee on Student Conduct. Any student wishing to appeal such a sanction must submit a written and signed notice of appeal to the Dean of Students within forty-eight (48) hours from receipt of the sanction letter.

9 Committee On Student Conduct

The Committee on Student Conduct will be composed of three faculty members, two staff members, and two students. The President shall appoint the staff members. The Faculty Senate ~~will~~shall appoint the faculty members. The Student Government Association ~~will~~shall recommend two student members for approval by the Dean of Students. Any act by a properly constituted ~~e~~Committee, where at least five members (one of ~~whiehom~~ must be a student) of the committee are present, shall be binding. The ~~Chair~~Presiding Officer of the ~~e~~Committee will be responsible for all correspondence with a student that has submitted an appeal.

10 Scope Of Hearing

The focus of inquiry shall be the sanction imposed on a student accused of non-academic misconduct. The Committee will consider the information and arguments presented, make findings of facts on matters in dispute, and determine whether the student did engage in non-academic misconduct. The Committee will also hear all evidence and argument concerning extenuating circumstances that may affect decisions about the disciplinary sanction.

11 Appeal Hearing Procedures

- .1 Once a request for an appeal hearing has been received by the Dean of Students the Committee on Student Conduct shall convene within fifteen (15) regular class days, excluding Intersession.
- .2 Written notification of a hearing must be distributed at least five (5) regular class days in advance of the hearing date, and should include:
 - (a) The authority for the hearing and the hearing body;
 - (b) Reference to the specific rule or rules involved;
 - (c) Date, time, nature, and place of the hearing;
 - (d) A brief factual statement of the charges.
- .3 Parties must provide a list of witnesses to be called in the hearing, along with the nature of their expected testimony, and a signed statement from each witness that he or she consents to be a witness. Parties must allow examination of any documents to be submitted in the hearing. Failure to disclose such information in a reasonable and timely manner may be grounds for delaying the hearing, ~~suspending the provisions of this section concerning transcripts and graduation~~, and, in the case of repeated or egregious noncompliance, dismissing the case or declaring guilt by default. The University may adopt such other procedural rules as it deems necessary and proper to expedite hearings and promote fairness.
- .4 Hearings will be closed to the public and shall be confidential.

- .5 Students who fail to appear after proper notice will be deemed to have pled guilty to the charges against them.
- .56 The Dean of Students will be present to provide evidence and testimony and respond to questions involving the sanctions in question.
- .67 The ~~e~~Committee will elect a presiding officer. The presiding officer of each committee shall exercise control over the hearing to avoid needless consumption of time and to prevent harassment or intimidation.
- .78 Hearings shall be tape recorded.
- .89 At the beginning of the hearing, any party may challenge any Committee member, one at a time, on the grounds that he or she is unable to give the student a fair and impartial hearing. The remaining members of the hearing body shall decide the challenge by secret ballot. However, if the entire Committee is challenged, the entire Committee shall rule on the challenge.
- .910 Witnesses shall be asked to affirm that their testimony is truthful.
- .101 Prospective witnesses ~~will~~may be excluded from the hearing during the testimony of other witnesses. All parties and witnesses shall be excluded during Committee deliberations.
- .142 Formal rules of evidence shall not be applicable in these proceedings. The presiding officer shall give effect to the rules of confidentiality and privilege.
- .123 The Committee shall not receive or consider arguments about the legality of any provision under which a charge has been brought or the legality of the procedures under which the hearing is proceeding. Such questions should be presented in writing to the Dean of Students.
- .134 All parties shall have reasonable opportunity to question witnesses and, present information and/or argument deemed relevant by the Committee.
- .145 Depending upon the gravity of the case, the ~~panel~~Committee, at its discretion, may require the parties to submit written briefs and responses, including supporting documents, setting forth the respective positions dealing with all issues.
- .156 When the presiding officer has determined that all necessary information has been presented and questions answered, the Committee will go into closed session and all other persons will be excused. The Committee will determine whether ~~or not it~~the sanction(s) determined by the Dean of Students Officer is reasonable. The Committee hearing will result in one of three ~~outcomes~~recommendations:
- (a) ~~That t~~The Dean of Students' sanction is upheld; or
 - (b) ~~That t~~The case be referred back to the Dean of Students for further investigation and factual determination, or
 - (c) ~~That t~~The Dean of Students' sanction be modified in accordance with the Committee's recommendation.
- .167 The Committee shall transmit ~~their~~its recommendation to the President within fifteen (15) regular class days of the conclusion of the appeal hearing. If it is the recommendation of the Committee to make changes to the sanction the Dean has ~~applied~~imposed, then both the original Dean of Students' recommendation and the recommendation of the Committee shall be forwarded to the President for final action. The recommendation shall be in writing and in the case of expulsion shall include findings of fact and conclusions of law, separately stated. Findings of fact shall be accompanied by a concise and explicit statement of the underlying fact shall be accompanied by a concise and explicit statement of the underlying facts supporting the findings. A copy of the order shall be delivered or mailed to each party and his/her attorney of record. For questions of procedures and/or rehearing, see the Oklahoma Administrative Procedures Act. All other records of the case shall be destroyed after twenty (20) regular class days of such transmittal. The Dean of Students shall then notify the student within fifteen (15) regular class days by certified or registered letter of the decision of the President.
- .178 The President's decision shall be final.

TITLE 154 HEALTH RELATED POLICIES

1 Use Of Tobacco

In keeping with the University's intent to provide a safe and healthful work environment, the use of tobacco in any ~~u~~University facility is prohibited except in those locations that have been specifically designed for such use. It shall be the policy of ~~the~~ Rogers State University that there shall be no use of tobacco in any ~~of the building or classrooms, library, offices, restrooms, hallways and entries, gymnasiums, lounges, workrooms, cafeterias, or reception areas.~~ within 25 ft. of any entrance to a building.

2 University Policy On Infectious Diseases

The purpose of this policy is to establish procedures to be followed when a ~~u~~University student is infected with a communicable disease. Such diseases include, but are not limited to, hepatitis, meningitis, mumps, AIDS, whooping cough, measles, diphtheria, chicken pox, and tuberculosis.

The University is committed to providing a working and learning environment free of health hazards for its students. So long as medical evidence supports, with reasonable medical certainty, that a particular disease is not communicable by the casual contact normally found in the workplace or classroom, or through airborne transmittal, those areas will not be considered to be hazardous as a result of the presence of an infected student.

The University will comply with all federal and state laws applicable to students with communicable diseases.

The confidentiality of information regarding individuals infected with a communicable disease shall be respected. As long as a student with a communicable disease is able to pursue ~~their~~his or her education within the established academic standards and medical evidence indicates that ~~their~~his or her condition is not a threat to themselves or others, the student is to be treated consistently with other students.

Discrimination against or harassment of the employee or student infected with a communicable disease is prohibited. The University will make educational materials on communicable diseases available for students through the Office of Student Affairs.

~~An~~iIndividuals with a communicable disease shall be required to inform the proper ~~u~~University personnel that they have a communicable disease. Failure to do so may cause ~~the~~a student to be administratively withdrawn from classes.

A student will inform the Dean of Students if ~~they~~he or she have been diagnosed as having a communicable disease. It will be the responsibility of the Dean of Students to notify the appropriate administrator(s) within the normal channel of communication of this situation. In the event the student is a minor and the minor's parents or legal guardians are aware of the disease, the student's parents or legal guardians shall have a concomitant duty to so inform the Dean of Students. The University shall request from the student (or if the student is a minor, from the parents or legal guardian of the minor), a medical report from a licensed physician, which may be reviewed by a physician designated by the University. The University reserves the right to request that the student be examined a second time by a physician designated by the University. The medical report or medical evidence will be used to assess each reported illness on a case-by-case basis.

Those evaluating the case will include the Dean of Students and appropriate administrative personnel, in conjunction with the student (the student's parents or legal guardians if the student is a minor) and, if requested by the student, the student's physician. A determination shall be made, based on medical evidence concerning the nature of the risk posed by the illness, the likely duration of the risk, the severity of the risk, and the probability that the disease will be transmitted and will cause varying degrees of harm. If, upon the request of the Dean of Students, the student refuses or otherwise fails to provide the medical report, the student will not be allowed to return to the University until such time as the medical report is provided.

Should the illness persist, an updated medical report from a licensed physician shall be provided not less than every six (6) months as required by the University.

The student may be administratively withdrawn from classes if it is determined on the basis of medical evidence that his/her continued attendance poses an unacceptable risk to himself/herself or to others.

3 Policy On Alcohol & Substance Abuse

- .1 Rogers State University is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students. The University's program includes this policy, which prohibits illegal use of drugs and alcohol on Rogers State University property, or as part of activities sponsored by Rogers State University.
- .2 Under this policy, the possession and/or consumption of 3.2 beer or other alcoholic beverages is not allowed in or on the property ~~or (including the leased property)~~ of Rogers State University ~~except by person(s) over 21 years of age and in accordance with state laws~~. All students must abide by this policy as a condition of enrollment. Continued ~~dance~~ enrollment following receipt of this policy constitutes acceptance of this policy by the student. The following policy is established to meet this intent and to ensure compliance with both the "Drug-Free Work Place Act of 1988" (P.L. 100-690 Title V, Subtitle D) and the "Drug-Free Schools and Communities Act Amendments of 1989" (P.L. 101-226).
- .3 Rogers State University strictly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of illegal drugs and alcohol in the work place, on Rogers State University property, or as a part of Rogers State University-sponsored activities. Violations of applicable local, state, and federal laws may subject a student to a variety of legal sanctions, including, but not limited to, fines, incarceration, imprisonment, and/or community service requirements.
- .4 It is important to understand the very serious risks incurred through the use of drugs or the abuse of alcohol. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol can be obtained from the ~~Student Affairs Office~~ Office of Student Affairs. Various treatment options, both on and off campus, are available to members of the ~~u~~University community who have problems with drugs or alcohol.
- .5 Rogers State University will impose disciplinary sanctions on students who unlawfully manufacture, distribute, possess, or use illegal drugs or alcohol on Rogers State University property, or as part of an event sanctioned or sponsored by Rogers State University. Any violation of this policy can result in required participation in a substance abuse educational component, satisfactory completion of an approved drug or alcohol rehabilitation program, and/or disciplinary action up to and including suspension or expulsion from ~~the~~ Rogers State University. Judicial action will be based on a preponderance of the evidence presented. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violation of this policy.
- .6 The University will review this policy and program biennially to determine its effectiveness, to make needed changes, and to review the consistency of the policy's enforcement and the imposition of required sanctions. This policy shall be interpreted consistently with the Drug-Free Work Place Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989.

TITLE ~~156~~ UNIVERSITY POLICY PROHIBITING HAZING

The University reserves the right to take disciplinary action against individual students and/or groups ~~who are~~ involved in hazing activities. Such disciplinary action may be taken independently of state or local prosecutorial actions and regardless of the outcome of such prosecutorial actions. Hazing on the part of students, faculty, or staff is strictly forbidden, whether on or off campus.

Section 1190 of Title 21 of the Oklahoma Statutes reads as follows:

- 1 No student organization or any person associated with any organization sanctioned or authorized by the governing board of any public or private school or ~~institution~~ University of higher education in this state shall engage or participate in hazing.

- 2 Any hazing activity described in subsection F of this section upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by a public or private school or by any ~~institution~~University of higher education in this state is directly or indirectly conditioned shall be presumed to be a forced activity, even if the student willingly participated in such activity.
- 3 A copy of the policy or the rules and regulations of the public or private schools or ~~institution~~Universities of higher education which prohibits hazing shall be made available to each student enrolled in the school or ~~institution~~University and shall be deemed to be part of the bylaws of all organizations operating at the public school or the ~~institution~~University of higher education.
- 4 Any organization sanctioned or authorized by the governing board of a public or private school or of an ~~institution~~University of higher education in this state which violated subsection A of this section, upon conviction, shall be guilty of a misdemeanor, and may be punishable by a fine of not more than One Thousand Five Hundred Dollars (\$1,500.00) and the forfeit for a period of not less than one (1) year of all rights and privileges of being an organization organized or operating at the public or private school or at the ~~institution~~University of higher education.
- 5 Any individual convicted of violating the provisions of subsection A of this section shall be guilty of a misdemeanor, and may be punishable by imprisonment for not to exceed ninety (90) days in the county jail, or by the imposition of a fine not to exceed Five Hundred Dollars (\$500.00), or by both such imprisonment and fine.
- 6 For purposes of this section:
 - .1 “Hazing” means an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating subject to the sanction of the public or private school or of any ~~institution~~University of higher education in this state;
 - .2 “Endanger the physical health” shall include but not be limited to any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, alcoholic beverage as defined in Section 506 of Title 37 of the Oklahoma Statutes, low-point beer beverage as defined in Section 163.2 of Title 37 of the Oklahoma Statutes, drug, controlled dangerous substance, or other substance, or any other forced physical activity which could adversely affect the physical health or safety of the individual; and
 - .3 “Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment or any other forced activity which could adversely affect the mental health or dignity of the individual.

TITLE 176 EQUAL OPPORTUNITY

Rogers State University and the Board of Regents of the University of Oklahoma, in compliance with the applicable provisions of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Section 402 of the Readjustment Assistance Act of 1974, the Americans With Disabilities Act and other federal and state laws and regulations do not discriminate on the basis of race, color, national origin, sex, age, religion, disability, political beliefs or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, financial aid, and educational services.

TITLE 187 DISCRIMINATION POLICY

The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, staff member, or student, including those on temporary or part-time status, who believes that he or she has been discriminated or retaliated against should file a complaint as provided under the Racial and Ethnic Harassment Policy. Any attempt to penalize or retaliate against a person for filing a complaint or participating in the investigation of a complaint of discrimination and/or harassment will be treated as a separate and distinct

violation of University policy. ~~To contact the Equal Opportunity and Affirmative Action Office: Post Hall, Complaints should be filed with the Employment and Benefits Office: Markham Hall, 918-343-918-343-7624. (Regents, 11497)7886.~~

TITLE ~~198~~ AFFIRMATIVE ACTION

The Affirmative Action Plan at the ~~u~~University serves to supplement the Regents' policy on equal opportunity as it pertains to employment, and ~~it~~ is an integral part of the employment policies of the ~~b~~Board. The principal objectives are:

- 1 to assure all persons equal opportunity for employment and advancement in employment regardless of race, religion, disability, color, ~~political beliefs,~~ national origin, sex, ~~or age, or status as a veteran;~~
- 2 to meet institutional responsibilities under the ~~applicable provisions of the~~ -Civil Rights Act of 1964 and commitments as a federal contractor under Executive Order 11246 and Executive Order 11375;
- 3 to take positive actions in the recruitment, placement, development, and advancement of women and racial minority members in ~~u~~University employment.

TITLE ~~2019~~ SEXUAL HARRASSMENT POLICY

- 1 The ~~b~~Board of Regents and the University affirms their commitments to ensuring an environment for all students which is fair, humane, and respectful - an environment which supports and rewards student performance on the basis of relevant considerations such as ability and effort. Sexual harassment by any member of the ~~u~~University community, including students, faculty, and staff, is a violation of both law and ~~b~~Board policy, and will not be tolerated. Sexual harassment is a particularly sensitive issue which may affect any member of the ~~u~~University community and, as such, will be dealt with promptly and confidentially by the ~~u~~University administration. The ~~b~~Board reserves the right to deal administratively with sexual harassment issues whenever it deems it appropriate to do so.
- 2 Sexual harassment shall be defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature in the following context:
 - .1 when submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing, or
 - .2 when submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual, or
 - .3 when such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment.
- 3 Conduct prohibited by this policy may include, but is not limited to:
 - .14 unwelcome sexual flirtation; advances or propositions for sexual activity;
 - .25 continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes;
 - .63 sexually degrading language to describe an individual;
 - .74 remarks of a sexual nature to describe a person's body or clothing
 - .85 display of sexually demeaning objects and pictures
 - .96 offensive physical contact, such as unwelcome touching,
 - .107 pinching, brushing the body;
 - .118 coerced sexual intercourse or sexual assault;
 - .129 actions indicating that benefits will be gained or lost based on response to sexual advances.
- 43 Threats or other forms of intimidation or retaliation against complaining witnesses, other witnesses, any reviewing officer, or any review panel shall constitute a separate violation of this policy which may be subject to direct administrative action.
- 45 Violations of this policy may result in disciplinary action taken by the appropriate authority. Sanctions may range from reprimands to suspension, expulsion or termination. Sanctions shall be based upon the facts

and circumstances of each case and shall be in accordance with the terms and guidelines of the applicable campus complaint procedures.

65 Complaints alleging violation of the sexual harassment policy will be reviewed and investigated by the appropriate ~~u~~University office. Complaints may be resolved informally or may proceed through the applicable formal complaint proceedings. Complaints may be filed in the following manner:

- .1 Complaints against students or student organizations shall be filed with the ~~Affirmative Action Office (AAO)~~Employment and Benefits Office for review and investigation. The ~~AAO, Employment and Benefits Office,~~ or its designee, may assist in the informal resolution of the complaint or in processing a complaint through the applicable campus procedures.
- ~~.2~~ Complaints against faculty or staff shall be filed with the ~~Affirmative Action~~Employment and Benefits Office. The ~~AAO~~Employment and Benefits Office or its designee may assist in the informal resolution of the complaint or in processing a formal complaint through the applicable campus procedures for faculty and staff.
- ~~.23~~ Complaints against visitors or guests should be directed to the ~~university police office on the campus where the incident occurred.~~Campus Police.

TITLE 210 RACIAL AND ETHNIC HARASSMENT POLICY

Diversity is one of the strengths of our society as well as one of the hallmarks of a great university. Rogers State University supports diversity and therefore is committed to maintaining employment and educational settings which are multicultural, multiethnic and multiracial. Respecting cultural differences and promoting dignity among all members of the University community are responsibilities each member must share.

Racial and ethnic harassment is a growing concern across American college campuses. It has taken various forms, from criminal acts (assault and battery, vandalism, destruction of property to anonymous, malicious intimidation, most often directed toward persons whose race and ethnicity is readily identifiable. In employment, racial/ethnic harassment is race discrimination which interferes with an employee's ability to perform his or her duties or creates a hostile or intimidating work environment. It is prohibited by law under Title VII of the Civil Rights Act of 1964. In the educational context, racial/ethnic harassment is race discrimination which interferes with the students' opportunities to enjoy the educational program offered by the University, prohibited by law under Title VI of the Civil Rights Act of 1964.

- 1 This policy is premised on the University's obligation to provide a nondiscriminatory environment which is conducive to employment and learning. The University will vigorously exercise its authority to protect employees and students from harassment by agents or employees of the University, students, and visitors or guests. Specifically,
 - .1 Agents ~~of~~ employees of the University, acting within the scope of their official duties, shall not treat an individual differently on the basis of race, color, or national origin in the context of an employment or educational program or activity without a legitimate nondiscriminatory reason, so as to interfere with or limit the ability of the individual to participate in or benefit from the services, activities, or privileges provided by the University; and,
 - .2 The University shall not subject an individual to different treatment ~~on~~ the basis of race by effectively causing, encouraging, accepting, tolerating or failing to correct a racially hostile environment of which it has notice.
- 2 Violations of this policy shall result in corrective action(s) or remedy(ies) designed to reestablish an employment or educational environment which is conducive to work or learning. Corrective actions or remedies will include disciplinary action directed by the executive officer having responsibility for the offender, where appropriate. Remedies or corrective actions will be tailored to redress the specific problem and may range from apologies, mandatory attendance at specific training programs, reprimands, suspension, ~~or~~ demotion, to expulsion or termination. Remedies or corrective actions shall be based upon the facts and

circumstances of each case and shall be in accordance with the terms and guidelines of the applicable campus grievance procedures.

Violations of this policy by students will be considered as violations of the Student Code and will subject student offenders to the remedy(ies) and corrective action(s) provided by the Code.

- 3 The University recognizes its obligation to address incidents of racial/ethnic harassment on campus when it becomes aware of their existence even if no complaints are filed; therefore, the University reserves the right to take appropriate action unilaterally under this policy.

With respect to students, the ~~Assistant Vice President for~~Dean of Student Affairs or other appropriate persons in authority may take immediate administrative or disciplinary action which is deemed necessary for the welfare or safety of the University ~~C~~community. Any student so affected must be granted due process.

With respect to employees, upon a determination at any stage in the investigation or grievance procedure that the continued performance of either party's regular duties or University responsibilities would be inappropriate, the proper executive officer may suspend or reassign said duties or responsibilities or place the individual on leave of absence pending the completion of the investigation or grievance procedure.

- 4 Threats or other forms of intimidation or retaliation against complaining witnesses, other witnesses, any reviewing officer, or any review panel shall constitute a separate violation of this policy which may be subject to direct administrative action.
- 5 Complaints alleging violation of the racial and ethnic harassment policy will be reviewed and investigated by the appropriate ~~u~~University office. Complaints may be resolved informally or may proceed through the applicable formal complaint proceedings. Complaints may be filed in the following manner:
 - .1 Complaints against students or student organizations shall be filed with the ~~Affirmative Action Office (AAO)~~Employment and Benefits Office for review and investigation. The ~~AAO, Employment and Benefits Office~~, or its designee, may assist in the informal resolution of the complaint or in processing a complaint through the applicable campus procedures.
 - ~~.2~~ Complaints against faculty or staff shall be filed with the ~~Affirmative Action Office located in the Human Resources Department located in Post Hall on the Claremore campus. The phone number for the Affirmative Action Office is (918) 343-7724. The AAO~~Employment and Benefits Office. The Employment and Benefits Office or its designee may assist in the informal resolution of the complaint or in processing a formal complaint through the applicable campus procedures for faculty and staff.
 - ~~.3~~ Complaints against visitors or guests should be directed to the ~~university police office on the campus where the incident occurred.~~Campus Police.

TITLE ~~22~~24 COMPUTER USE POLICY

Freedom of expression and an open environment to pursue scholarly inquiry and for sharing of information are encouraged, supported, and protected at ~~Rogers State University~~. These values lie at the core of our academic community. Censorship is not compatible with the tradition and goals of the University. While some computing resources may be dedicated to specific research, teaching, or administrative tasks that would limit their use, freedom of expression must, in general, be protected. The University does not limit access to information due to its content when it meets the standard of legality. The University's policy of freedom of expression applies to computing resources.

Concomitant with free expression are personal obligations of each member of ~~our~~the University community to use computing resources responsibly, ethically, and in a manner which accords both with the law and the rights of others. The campus depends first upon a spirit of mutual respect and cooperation to create and maintain an open community of responsible users.

- 1 These guidelines set forth standards for responsible and acceptable use of University computing resources. They supplement existing University policies, OneNet Acceptable Use agreements (located at www.onenet.net) and state and federal laws and regulations. Computing resources include, but are not limited to, host computer systems, University-sponsored computers and workstations, communications networks, software, and files.

Computing resources are provided to support the academic research, instructional, and administrative objectives of the University. These resources are extended for the sole use of University faculty, staff, students, and other authorized users ("users") to accomplish tasks related to the user's status at the University, and consistent with the University's mission. Users are responsible for safeguarding their identification (ID) codes and passwords, and for using them for their intended purposes only. Each user is responsible for all transactions made under the authorization of his or her ID. Users are solely responsible for their personal use of computing resources and are prohibited from representing or implying that the content constitutes the views or policies of the University.

Violation of these guidelines constitutes unacceptable use of computing resources, and may violate other University policies and/or state and federal law. Suspected or known violations must be reported to the appropriate University computing unit. Violations will be processed by the appropriate University authorities and/or law enforcement agencies. Violations may result in revocation of computing resource privileges; academic integrity proceedings, faculty, staff or student disciplinary action; or legal action.

- 2 The following provisions describe conduct prohibited under these guidelines:
 - .1 Altering system software or hardware configurations without authorization, or disrupting or interfering with the delivery or administration of computer resources.
 - .2 Attempting to access or accessing another's computer, computer account, private files, or e-mail—or; or misrepresenting oneself as another individual or agent of the University in electronic communication.
 - .3 Engaging in practices that threaten the network (e.g. loading files that may introduce a virus, using procedures and/or tools to gather information about RSU's computing resources, etc.).
 - .4 Installing, copying, distributing or using software in violation of: copyright and/or software agreements; applicable state and federal laws;
 - .5 Using computing resources to engage in conduct which interferes with others' use of shared computer resources and/or the activities of other users, including studying, teaching, research, and University administration.
 - .6 Using computing resources for commercial or profit-making purposes without written authorization from the University.
 - .7 Failing to adhere to individual departmental or unit lab and system policies, procedures, and protocols.
 - .8 Allowing access to computer resources by unauthorized users.
 - .9 Using computer resources for illegal activities. Criminal and illegal use may include obscenity, child pornography, threats, harassment, copyright infringement, defamation, theft, and unauthorized access.
 - .10 Failure to adhere to Onenet Acceptable Use Policy [agreement](#).

- 3 The maintenance, operation, and security of computing resources require responsible University personnel to monitor and access the system. To the extent possible in the electronic environment and in a public setting, a user's privacy will be preserved. Privacy is subject to applicable state and federal laws, and the needs of the University to meet its administrative, business, and legal obligations.

TITLE 23 STUDENT EMAIL POLICY

1 Account Assignment

Each student will be assigned an official University email account upon initial enrollment. The account will remain active while the student is enrolled at Rogers State University. A University assigned student email account is one of the University's official means of communication with Rogers State University students. Students are responsible for all information sent to them via their University assigned email account.

The University has the right to expect that such communications will be received and read in a timely fashion. Official email communications are intended only to meet the academic and administrative needs of the campus community.

The University may deny access to its electronic mail services and may inspect, monitor, or disclose electronic mail to appropriate authorities (i) when required by and consistent with law; (ii) when there is substantiated reason to believe that violations of law and/or violations of University policies have taken place; (iii) when there are compelling circumstances; or (iv) under time-dependent, critical operational circumstances.

2 Expectations regarding student email

Students are expected to check their email on a frequent and consistent basis in order to stay current with University-related communications. Students have the responsibility to recognize that certain communications may be time-critical. Email returned to the University with "mailbox full" or untimely access of an email account are not acceptable excuses for missing official University communications via email.

3 Privacy

Users should exercise extreme caution in using email to communicate confidential or sensitive matters, and should not assume that email is private or confidential. It is especially important that users are careful to send messages only to the intended recipient(s). Particular care should be taken when using the "reply" command during email correspondence.

4 Educational uses of email

Faculty will determine how electronic forms of communication (e.g., email) will be used in their classes. This "Official Student Email Policy" will ensure that all students will be able to comply with email-based course requirements specified by faculty.

Distribution of student email will be limited to communication as it relates to academic endeavors and to conduct business with the University. Email distribution lists of students for the purpose of general institutional announcements, advertisements, etc. are prohibited unless approved by the appropriate Vice President.

5 Allowable Use

Use of University electronic mail services is allowed in compliance with the Student Code of Conduct and is an encouraged subject to the following conditions:

- .1 Users of University electronic mail services are to be limited to University students, faculty, and staff for purposes that conform to the requirements of this Policy.
- .2 University electronic mail services may not be used for unlawful activities, commercial purposes not under the auspices of the University, personal financial gain, personal use, or uses that violate other University policies or guidelines. The latter include, but are not limited to, policies and guidelines regarding intellectual property or regarding sexual or other forms of harassment. It is a violation of University policies, including the Student Code of Conduct, for any user of official email addresses to impersonate a University departmental unit, student, faculty/staff member, or any University representative.
- .3 Electronic mail users shall not give the impression that they are representing, giving opinions, or otherwise making statements on behalf of the University or any unit of the University unless appropriately authorized (explicitly or implicitly) to do so. Where appropriate, an explicit disclaimer shall

be included unless it is clear from the context that the author is not representing the University. An appropriate disclaimer is: "These statements are my own, not those of Rogers State University."

.4 University email users shall not employ a false identity.

.5 University email services shall not be used for purposes that could reasonably be expected to cause, directly or indirectly, excessive strain on any computing facilities, or unwarranted or unsolicited interference with others' use of email or email systems. Such uses include, but are not limited to, the use of email services to (i) send or forward email chain letters; (ii) "spam"; that is, to exploit listservers or similar broadcast systems for purposes beyond their intended scope to amplify the widespread distribution of unsolicited email; (iii) "letter-bomb"; that is, to resend the same email repeatedly to one or more recipients to interfere with the recipient's use of email; (iv) knowingly send virus infected email or virus infected attachments.

TITLE 24 TELEPHONE USE POLICY

1- These guidelines set forth standards for responsible and acceptable use of University telephone resources. They supplement existing University policies, and state and federal laws and regulations. Charges and expenses incurred to the ~~u~~University for unauthorized use will result in the charges and expenses being billed to the individual, a maximum fine of \$50.00, and/or disciplinary procedures filed.

Suspected or known violations should be reported to the Office of Student Affairs. Violations will be processed by the appropriate University authorities and/or law enforcement agencies. Violations may result in revocation of telephone resource privileges, academic integrity proceedings, faculty, staff, or student disciplinary action, or legal action.

The following provisions describe conduct prohibited under these guidelines:

.1 Altering system configurations without authorization, or disrupting or interfering with the delivery or administration of telephone resources. Line features are established by the University. Students are prohibited from attempting to change the features.

.2 Using telephone resources for commercial or profit-making purposes without written authorization from the University.

~~.3 Allowing access to telephone resources by unauthorized users.~~

.43 Using telephone resources for illegal activities. Criminal and illegal use may include, but is not limited to, obscenity, child pornography, threats, harassment, copyright infringement, defamation, theft, and unauthorized access.

~~.5 Utilizing telephone resources that are not university related.~~

TITLE ~~23~~25 SEXUAL ASSAULT RESOURCES

1 As part of the University's effort to provide an environment conducive to the conduct of ~~the institution's~~ sits educational, research, and public service missions, the following sexual assault services are provided:

.1 The University provides educational programs to enhance awareness of sexual assault and the conditions which foster this offense on university campuses.

.2 The University conducts programs designed to educate the ~~u~~University community on prevention of sexual assault.

.3 The University provides services to survivors of sexual assaults which occur on institutional property or who are affiliated with the University.

.4 The University undertakes to safeguard the rights and interests of the survivor and pursues sanction against the perpetrator(s) of sexual assault. Responsibility for these functions is assigned as follows:

(a) The ~~Department of Campus Public Safety~~ Campus Police provides emergency response for survivors immediately following assault, provides law enforcement/investigative services as applicable, pursues

- prosecution of the perpetrator(s) pursuant to the preference of the survivor; and conducts prevention programs to enable students, faculty, and staff to better avoid being assaulted.
- (b) The ~~Division~~Office of Student Affairs provides support and counseling services to sexual assault survivors following an attack, informs the survivor of and provides access to institutional disciplinary resources for prosecution of the perpetrator(s), facilitates the provision of advocates or other support to the survivor so long as s/he desires, and conducts education programs to enhance awareness of sexual assault on campus.
 - (c) The ~~Department of Campus Public Safety and the Division~~Campus Police and the Office of Student Affairs coordinate their respective efforts in education and prevention programs and services.

TITLE ~~2426~~ STUDENT APPEALS CONCERNING ENGLISH PROFICIENCY OF
FACULTY/INSTRUCTORS

- 1 It is the policy of Rogers State University that all who provide instruction at the University shall be proficient in written, aural, and spoken English so that they may adequately instruct students. Rogers State University has established procedures to ensure that faculty members have proficiency in written, aural, and spoken English.
- 2 A student who believes that an ~~instructor~~faculty member is not sufficiently proficient in written, aural, or spoken English may file a written complaint with the Vice President of Academic Affairs. The identity of the complainant(s) shall remain confidential. Anonymous complaints will not be accepted.
- 3 The Vice President of Academic Affairs shall notify the ~~instructor~~faculty member, the department head of the academic unit in which the ~~instructor~~faculty member is employed, and the dean of the school that a complaint has been received, although the identity of the complainant(s) shall remain confidential. If, after consulting with the school and department, the Vice President of Academic Affairs determines that a formal inquiry is necessary, he/she shall appoint an independent evaluator to evaluate the English proficiency of the ~~instructor~~faculty member. The evaluator may visit the class of the ~~instructor~~faculty member named in the complaint, interview the ~~instructor~~faculty member, interview students, or engage in such other activities as necessary to evaluate the ~~instructor~~faculty member in a fair manner. The evaluator shall provide the Vice President of Academic Affairs with a written report of his/her findings as to the English proficiency of the ~~instructor~~faculty member and make recommendations of actions that should be taken.
- 4 The Vice President of Academic Affairs shall notify the complainant(s), the ~~instructor~~faculty member, the department head of the academic unit, and the dean of his/her findings as to the validity of the complaint. In the event that the ~~instructor~~faculty member is found not to be sufficiently proficient in English, the Vice President of Academic Affairs shall specify actions to be taken by the ~~instructor~~faculty member and/or the academic unit. Such actions may include but are not limited to: (1) reassignment of the ~~instructor~~faculty member to other duties; (2) re-evaluation of the ~~instructor~~faculty member for purposes of hiring, promotion, salary, or other personnel decisions; (3) appropriate remedial measures to assist the ~~instructor~~faculty member in improving his/her English proficiency; and (4) appropriate remedies for the affected students.

TITLE ~~2527~~ TWO-YEAR & FOUR-~~FOUR~~YEAR GRADUATION PLAN

Students at Rogers State University may follow many diverse paths to complete the associate's or bachelor's degrees. Students may elect to complete their associate degree requirements within two years of their initial freshman enrollment and/or complete their bachelor's degree requirements within four years of their initial freshman enrollment.

Rogers State University has developed a plan to help students who wish to complete an associate's degree in two years and/or students who would like to complete their bachelor's degree in four years. Students who elect to participate in Rogers State University's Two-Year or Four-Year Graduation Plan must work closely with their adviser(s) and faculty to insure that courses are taken in the appropriate sequence. Students who elect to

participate in the agreement below can be assured that they will be able to graduate in two years or four years dependent on the appropriate degree.

By completing the appropriate documents, a student agrees to participate in the Two-Year or Four-Year Graduation Plan. Rogers State University assures the student that he/she will be able to enroll in courses that permit graduation in either two or four years. Graduation in two years or four years, dependent on the appropriate degree, will not be delayed by the unavailability of courses.

Conditions the student must satisfy:

- 1 Enter Rogers State University as a freshman.
- 2 Choose a major that qualifies for the Two-Year or Four-Year Plan.
- 3 Have the preparation to begin either a two- or four-year plan of study in a qualified major at entry to the University.
- 4 Complete a minimum of one quarter of the necessary credits per semester for the associate's degree and one eighth of the credits per semester for the bachelor's degree.
- 5 Meet with his/her adviser in a timely manner to discuss progress toward registration and graduation.
- 6 Enroll in available courses needed for his/her ~~their~~ selected program of study considering that any specific course may not be available at the time or semester in which the student would prefer to take it.
- 7 Accept responsibility for monitoring his/her own progress and understanding advice given by ~~their~~ the student's adviser so that he/she stays on track toward graduation in two or four years.
- 8 Change majors only if at the time of the change all requirements can be met within two or four years.
- 9 Remain in good academic standing as determined by the department, school, and university.
- 10 Accept responsibility for timely annual applications for financial assistance.
- 11 Notify ~~in writing~~ the dean of the school, ~~that which~~ offers the student's major ~~prior to the beginning of classes in the term in which the course is needed~~ that graduation may be delayed due to the unavailability of a course. Notification must be made prior to the beginning of classes in the term in which the course is needed. Notification must be in writing.

In the event that the University does not satisfy the commitments made herein, and the student is unable to register for needed courses due to the unavailability of a course (or courses), the department and school will choose one of the following:

- 1 Allow the student to graduate in two or four years by substituting a different course (or courses), as determined by the dean of the school, ~~that which~~ offers the ~~students major~~ student's major.
- 2 Allow the student to graduate in two or four years by substituting an independent study assignment, as determined by the department and the school.
- 3 Allow the student to graduate in two or four years by waiving the requirement to be met by the unavailable course (or courses), as determined by the department and the school.
- 4 Allow the unavailability of a course (or courses) to delay the student from graduating in two or four years, in which case, the University will pay the tuition for the student to take the course(s) in a later term.

These procedures shall constitute the exclusive remedy for the Two-Year or Four-Year Graduation Plan agreement. Rogers State University is under no obligation to provide these adjustments unless the student submits a written request for accommodation to the dean of the school ~~which that~~ offers the student's major prior to the beginning of classes in the last term of the student's two-year or four-year plan.

TITLE ~~2628~~ STUDENTS WITH FELONY CONVICTIONS

Students arrested and convicted of a felony prior to making application to Rogers State University are required to disclose details regarding such arrests and convictions. The following policy will be used to review applications of student's with a felony arrest background.

- 1 Upon indication on the Admissions Application of a felony arrest and conviction, the applicant must sign a release to authorize review of criminal history. In addition, the applicant must pay for an ~~OSBI~~ background check. The background check fee must be paid within five (5) business days of submission of the application. This fee (\$20) is payable at the ~~Business Office~~Office of the Bursar. A receipt must be presented to the Director of ~~Admissions indicating this fee has been paid.~~Enrollment Management.
- 2 Upon receipt of the ~~OSBI~~-background check, a committee will be formed to review the ~~documentation,~~ #documentation. It should be noted that students may be requested to provide additional information such as ~~driving records,~~ court documents, or other records from police agencies.
- 3 The committee will be comprised of the following: The Director of ~~Admissions,~~Enrollment Management, The Dean of Students, and the ~~Assistant~~ Associate Vice President of Academic Affairs/Instruction. The Director of ~~Admissions-Enrollment Management~~ will call the committee, provide the background documentation to the committee members, and contact the applicant regarding the outcome.
- 4 The committee will review the documentation and render a decision on the acceptance of the application based on the following:
 - .1 The nature of the crime committed.
 - .2 The threat of danger to the campus community.
 - .3 The amount of time between conviction and application to RSU.
 - .4 Recidivism of criminal activity of the applicant.
- 5 The committee may make recommendations of conditional acceptance of the application, accept the applicant with no conditions, or deny the applicant.
- 6 The committee will render a decision within ten business (10) days to the Director of ~~Admissions~~ Enrollment Management as to the ~~their~~ findings. The Director of ~~Admissions~~Enrollment Management will notify the student by ~~registered~~certified mail within five (5) business days of the decision of the committee.
- 7 The applicant may appeal the committee's decision by submitting an appeal in writing to the President within five (5) business days of the receipt of the letter outlining the findings of the ~~review~~ committee.

TITLE ~~2729~~ MENTAL HEALTH CASES REQUIRING ADMINISTRATIVE ACTION

~~Whenever a question arises concerning the physical, emotional or mental fitness of a person to enroll or remain enrolled at Rogers State University, the university may require that person, as a condition for admission or retention, to submit to whatever diagnostic examination the university may specify. These examinations must be paid for by the individual examined or by any agency other than Rogers State University. The university may, at its discretion, temporarily suspend the student pending the outcome of the specified examination. Refusal by the student to submit the examination or an unfavorable report from the examiner may be cause for denial for admission or retention. In all cases covered by this policy, the university reserves the right to exercise the final judgement with respect to the admission or retention of the person whose fitness has been questioned.~~

~~v~~Voluntary ~~w~~Withdrawal for ~~p~~Psychological ~~r~~Reasons

When a student initiates a voluntary withdrawal from the University for psychological reasons, the general guidelines established by the ~~institution~~University will be followed. This process is initiated by the student, beginning ~~in~~with the Dean of ~~Student Affairs office.~~ Students. ~~A mental health evaluation-Documentation~~ is ~~be~~ required if a student is seeking reimbursement. The evaluation will be reviewed by both the ~~Student Affairs~~

~~office~~Office of Student Affairs and the ~~Academic Affairs office~~Office of Academic Affairs as to the appropriateness of determining withdrawal status.

~~involuntary withdrawal~~

~~If a staff member(s) of the University conclude that the possibility of a mental health problem or a psychological crisis may be the cause of a student's violation of the Student Code, they shall submit that conclusion in writing to the Dean of Student Affairs. If the Dean of Student Affairs agrees with the conclusion, the Dean shall confer with the student and a family representative to attempt to secure voluntary withdrawal and referral for treatment. Students who withdraw voluntarily and later seek reinstatement must comply with university conditions for reinstatement.~~

~~Students who do not withdraw voluntarily may be subject to temporary suspension, when the Dean of Student Affairs deems it appropriate. The Dean may require that within five days the student be evaluated by an appropriate mental health medical professional, licensed to practice in Oklahoma, mutually agreeable to the student and to the Dean of Student Affairs, for a medical determination of whether the student poses a threat to safety of himself/herself or others. Upon receipt of this evaluation, the Dean of Student Affairs shall make a recommendation as to whether the student should be temporarily suspended for a specific period of time. If the student refuses to be evaluated by an appropriate mental health medical professional, the student may be subject to student disciplinary action including suspension. The Dean of Student Affairs is not required in all cases to order a mental health evaluation. If the Dean of Student Affairs concludes that the student poses an imminent threat of safety to themselves or others; then the Dean may seek immediate temporary suspension under university guidelines. At any time that the Dean of Student Affairs concludes that the student may not be competent to participate in these processes, the Dean shall arrange for the student to be assisted or represented by an advocate.~~

~~Immediate~~ ~~Interim~~ ~~Withdrawal~~ or Temporary Suspension

~~In cases where a student poses an imminent threat of safety to self or to others, the Dean of Students may order immediate withdrawal or temporary suspension. The student may be required at this time to obtain an immediate mental health evaluation and the content of the evaluation will be conveyed to the President or a designee. The student may file a written appeal of the immediate withdrawal or temporary suspension to the President.~~

~~In the event that the student refuses to comply with the requirement of an immediate mental health evaluation, or if an immediate evaluation is not possible, the temporary suspension will ensue and the student will be suspended or expelled from the University according to the Student Code. The student may file an appeal to those procedures using the procedures outlined in Title 13 of the Student Code.~~

Rogers State University
Statement of Revenues and Expenditures
Education & General, Part I - Unrestricted

For the Period from July 1, 2004 to March 31, 2005

Schedule 1

	<u>7/31/2004 Original Budget</u>	<u>Current Revised Budget</u>	<u>Current YTD Actual</u>	<u>Percent of Current Revised Budget</u>
<i>Revenues by Source:</i>				
State Appropriations	\$ 11,432,047	\$ 11,432,047	\$ 8,576,440	75.0%
Tuition and fees	7,283,187	7,283,187	6,721,548	92.3%
Other sources	423,000	423,000	181,881	43.0%
	<u>19,138,234</u>	<u>19,138,234</u>	<u>15,479,870</u>	<u>80.9%</u>
<i>Budgeted reserves</i>				
	<u>2,075,747</u>	<u>2,675,747</u>		
Total budgeted resources	<u>\$ 21,213,981</u>	<u>\$ 21,813,981</u>	<u>\$ 15,479,870</u>	
<i>Expenditures by Function:</i>				
Instruction	\$ 9,929,527	\$ 9,929,527	\$ 6,244,573	62.9%
Public Service	332,422	332,422	190,110	57.2%
Academic support	2,484,164	2,484,164	1,618,536	65.2%
Student services	1,724,986	1,724,986	1,113,045	64.5%
Institutional support	2,660,602	2,660,602	1,794,208	67.4%
Operation of plant	3,012,280	3,612,280	1,901,342	52.6%
Scholarships	1,070,000	1,070,000	957,542	89.5%
	<u>21,213,981</u>	<u>21,813,981</u>	<u>13,819,356</u>	<u>63.4%</u>
Excess revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>1,660,514</u>	
<i>Expenditures by Organizational Area:</i>				
<i>Academic Affairs:</i>				
Academic programs	470,500	607,500	475,654	78.3%
Bartlesville campus	266,315	298,125	164,902	55.3%
Pryor campus	145,467	170,252	120,979	71.1%
School of Liberal Arts	2,733,183	3,083,586	2,087,985	67.7%
School of Business & Technology	1,496,140	1,601,138	971,298	60.7%
School of Math, Sci & HS	1,902,679	2,171,360	1,444,319	66.5%
Other instructional expense	2,915,243	1,997,566	979,436	49.0%
Public Service	332,422	332,422	190,110	57.2%
Libraries	924,011	932,998	641,460	68.8%
Broadcast and media services	269,318	263,693	175,833	66.7%
Other academic support	1,290,835	1,287,473	801,243	62.2%
Student services	1,724,986	1,724,986	1,113,045	64.5%
Executive management	1,067,414	1,115,766	716,308	64.2%
Fiscal operations	448,603	461,697	325,102	70.4%
General administration	532,652	493,046	315,483	64.0%
Public relations/Development	611,933	590,093	437,315	74.1%
Operation of plant	3,012,280	3,612,280	1,901,342	52.6%
Scholarships	1,070,000	1,070,000	957,542	89.5%
	<u>\$ 21,213,981</u>	<u>\$ 21,813,981</u>	<u>\$ 13,819,356</u>	<u>63.4%</u>

Rogers State University
Statement of Revenues and Expenditures
Education & General, Part II - Restricted
For the Period from July 1, 2004 to March 31, 2005

Schedule 2

	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
<i>Revenues by Source:</i>				
Federal grants and contracts	\$ 2,675,966	\$ 2,885,584	\$ 1,766,282	61.2%
State and local grants and contracts	321,918	413,918	287,536	69.5%
Private grants and contracts	20,000	144,064	128,078	88.9%
Other Income	15,000	15,000	17,647	117.6%
	<u>\$ 3,032,884</u>	<u>\$ 3,458,565</u>	<u>\$ 2,199,543</u>	<u>63.6%</u>
<i>Budgeted Reserves</i>				
	<u>\$ 1,411,806</u>	<u>\$ 1,294,487</u>		
Total Budgeted Resources	<u>\$ 4,429,690</u>	<u>\$ 4,753,052</u>		
<i>Expenditures by Function:</i>				
Instruction	\$ 344,203	\$ 347,884	\$ 186,495	53.6%
Public Service	1,939,043	1,973,578	537,217	27.2%
Academic Support	60,663	148,227	150,158	101.3%
Student Services	1,942,003	2,139,586	1,243,549	58.1%
Scholarships (FWS)	143,778	143,778	97,258	67.6%
Other			82,946	0.0%
	<u>4,429,690</u>	<u>4,753,052</u>	<u>2,297,623</u>	<u>48.3%</u>
<i>Expenditures by Organizational Area:</i>				
Project Aspire	321,794	321,794	160,382	49.8%
Will Rogers Memorial	2,409	6,089	6,096	100.1%
Chapman HS Equipment	20,000	20,000	20,017	100.1%
EDGE Forum				
Molecular Biology Grant				
Native American Storytelling	-	1,500	1,473	98.2%
ODWC Bat Grant	5,014	20,514	12,259	59.8%
Oxley Grant				
Econ. Development Grant	250,000	250,000	66,588	26.6%
Zink Foundation Grant	-	5,000	-	0.0%
College Goal Sunday	-	500	500	100.0%
KRSC - TV	1,684,029	1,696,064	456,397	26.9%
Carl Perkins	23,017	23,017	61,079	265.4%
O.D. Mayor Grant	1,499	1,499	1,498	99.9%
NewNet Telecommunications	36,147	36,147	-	0.0%
Founders Grant	-	87,564	87,581	100.0%
Math/Science - Federal	88,339	285,922	118,398	41.4%
Upward Bound - Federal	456,271	456,271	228,936	50.2%
Educational Opportunity Center	703,499	703,499	448,959	63.8%
Educational Talent Search	332,553	332,553	215,078	64.7%
Student Support Services - Fed.	361,342	361,342	232,178	64.3%
Student Aid (FWS)	143,778	143,778	97,258	67.6%
Prior Yr Grants no longer active	-	-	82,946	0.0%
	<u>\$ 4,429,690</u>	<u>\$ 4,753,052</u>	<u>\$ 2,297,623</u>	<u>48.3%</u>

Rogers State University
Statement of Revenues and Expenditures
Auxiliary Enterprises
For the Period from July 1, 2004 to March 31, 2005

Schedule 3

	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
<i>Revenues:</i>				
Student Fees	\$ 933,559	\$ 948,124	\$ 841,404	88.7%
Housing System	1,434,890	1,434,890	1,455,539	101.4%
Miscellaneous Auxiliaries	1,570,221	1,690,811	1,231,181	72.8%
Grants	100,000	100,000	100,000	100.0%
Student Loan/Grant Activity	10,977,968	11,068,768	10,691,615	96.6%
Other	55,884	55,884	68,576	122.7%
	<u>\$ 15,072,522</u>	<u>\$ 15,298,477</u>	<u>\$ 14,388,315</u>	<u>94.1%</u>
<i>Budgeted Reserves</i>				
	-	134,624		
Total Budgeted Resources	<u>\$ 15,072,522</u>	<u>\$ 15,433,100</u>	<u>\$ 14,388,315</u>	
<i>Expenditures:</i>				
Student Fees	\$ 938,375	\$ 1,000,072	\$ 391,641	39.2%
Housing System	1,396,418	1,396,818	1,134,438	81.2%
Miscellaneous Auxiliaries	1,825,361	2,037,655	1,120,188	55.0%
Grants	119,140	119,140	112,414	94.4%
Student Loan/Grant Activity	10,720,668	10,811,468	10,681,013	98.8%
Other	69,386	67,948	51,275	75.5%
	<u>\$ 15,069,348</u>	<u>\$ 15,433,100</u>	<u>\$ 13,490,968</u>	<u>87.4%</u>
Excess Revenues over (under) expenditures	<u>\$ 3,174</u>	<u>\$ -</u>	<u>\$ 897,346</u>	

Rogers State University
Auxiliary Revenues by Source
For the Period from July 1, 2004 to March 31, 2005

Schedule 3a

	DEPT #	Original Budget	Revised Budget	Current Y-T-D	% of Current Revised Budget
Student Fees [Activity 25]					
Activity Fees	10011-10013	\$ 320,325	\$ 320,926	\$ 289,278	90.1%
Student Health Center	10014		10,000	746	
Baseball Club	10151		427	427	
Rodeo Club	10391		3,537	3,537	
Facility Fees	11001	427,719	427,719	383,629	89.7%
Parking Fees	12001	117,183	117,183	104,125	88.9%
Wellness Center	21001	68,332	68,332	59,662	87.3%
		<u>933,559</u>	<u>948,124</u>	<u>841,404</u>	<u>88.7%</u>
Housing [Activity 35]					
Revenue / Disbursement	03000	944,019	944,019	988,584	104.7%
Married Student Housing	41001	81,600	81,600	90,036	110.3%
Faculty Housing	42001	48,000	48,000	28,172	58.7%
Student Apartments	43001	356,771	356,771	346,722	97.2%
OMA House	85000	4,500	4,500	2,025	45.0%
		<u>1,434,890</u>	<u>1,434,890</u>	<u>1,455,539</u>	<u>101.4%</u>
Auxiliary Funds [Activity 45]					
KRSC General	32000	4,103	8,058	8,058	100.0%
Bit by Bit Program	33001	140,011	140,011	59,128	42.2%
Food Service	40001-40300	302,000	302,000	276,807	91.7%
RSU Child Development	50001	145,000	145,000	106,296	73.3%
KRSC Radio	56001	5,010	11,645	11,645	100.0%
Data Processing	70041	4,797	4,797	4,797	100.0%
General Auxiliary	80000	43,400	43,400	44,823	103.3%
Bookstore	80011	150,000	150,000	162,298	108.2%
Vending	80021	37,500	37,500	39,347	104.9%
Sale of Equipment	80025	-	-	-	0.0%
Motor Pool	80050	47,400	47,400	64,283	135.6%
Building Rentals	82000	1,000	1,000	400	40.0%
Telecommunications	83000	190,000	190,000	112,263	59.1%
Administrative Services	84220	500,000	500,000	324,924	65.0%
B'ville REDA Bldg	86000	-	110,000	16,112	14.6%
		<u>1,570,221</u>	<u>1,690,811</u>	<u>1,231,181</u>	<u>72.8%</u>
Grants [Activity 55]					
Meyer Hall Phase IV	65130	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100.0%</u>
Other Student Fees & Cont Ed [Activity 75&85]					
Health Science	70001-70021	32,500	32,500	51,219	157.6%
Library	70031&70061	1,384	1,384	1,324	95.7%
Student Services UPA	70051	5,000	5,000	2,670	53.4%
Continuing Education	60000-60030	17,000	17,000	13,363	78.6%
		<u>55,884</u>	<u>55,884</u>	<u>68,576</u>	<u>122.7%</u>
Subtotal - Fund 2 Revenue		<u>4,094,554</u>	<u>4,229,709</u>	<u>3,696,700</u>	
Internal Account [Activity 65]					
Student Loans FY04	02001	545,000	545,000	545,579	100.1%
Student Loans FY05		5,000,000	5,000,000	5,454,531	109.1%
Scholarships	02011	-	-	-	0.0%
Recoveries	02002			(53,430)	
Agency Fund				62,597	
Student Activity/Club Funds	act 95			9,223	
Subtotal Internal Accounts		<u>5,545,000</u>	<u>5,545,000</u>	<u>6,018,500</u>	<u>108.5%</u>
700 Fund Restricted Accts [Fund 3 Auxiliaries]					
PELL		4,600,000	4,600,000	4,020,002	87.4%
SEOG		117,475	117,475	105,881	90.1%
OTAG		450,000	450,000	389,326	86.5%
Stud Support Svcs Aux		42,064	42,064	37,149	88.3%
Math/Science Aux		71,799	162,599	72,169	44.4%
Upward Bound Aux		151,630	151,630	48,588	32.0%
		<u>5,432,968</u>	<u>5,523,768</u>	<u>4,673,115</u>	<u>84.6%</u>
Total Budgeted Revenue - Auxiliary		<u>\$ 15,072,522</u>	<u>\$ 15,298,477</u>	<u>\$ 14,388,315</u>	<u>94.1%</u>

Rogers State University
 Auxiliary Expenditures by Type
 For the Period from July 1, 2004 to March 31, 2005

Schedule 3b

	DEPT #	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
Student Fees: [Activity 25]					
Activity Fees	10011 - 10013	\$ 279,908	\$ 251,746	\$ 111,752	44.4%
Student Health Center	10014	-	29,000	8,763	30.2%
Baseball Club	10151	35,750	50,177	34,785	69.3%
Rodeo Club	10391	25,895	34,332	13,495	39.3%
Facility Fees	11001	414,000	458,995	164,274	35.8%
Parking Fees	12001	64,000	64,000	216	0.3%
Wellness Center	21001	118,822	111,822	58,356	52.2%
		<u>938,375</u>	<u>1,000,072</u>	<u>391,641</u>	<u>39.2%</u>
Housing [Activity 35]					
Revenue / Disbursement:	03000	944,019	944,019	864,495	91.6%
Married Student Housing	41001	43,128	43,528	25,864	59.4%
Faculty Housing	42001	48,000	48,000	15,177	31.6%
Student Apartments	43001	356,771	356,771	225,961	63.3%
OMA House	85000	4,500	4,500	2,941	65.4%
		<u>1,396,418</u>	<u>1,396,818</u>	<u>1,134,438</u>	<u>81.2%</u>
Auxiliary Funds [Activity 45]					
KRSC General	32000	83,963	90,171	37,801	41.9%
Bit by Bit Program	33001	140,011	140,011	95,011	67.9%
Food Service	40001-40300	383,951	428,951	366,514	85.4%
RSU Child Development	50001	238,057	238,057	126,813	53.3%
KRSC Radio	56001	19,206	30,291	10,431	34.4%
Data Processing	70041	-	-	-	0.0%
General Auxiliary	80000	43,400	48,400	24,397	50.4%
Bookstore	80011	168,000	183,000	11,438	6.3%
Vending	80021	37,500	37,500	14,876	39.7%
Sale of Equipment	80025	-	-	-	0.0%
Motor Pool	80050	47,400	47,400	24,113	50.9%
Building Rentals	82000	2,200	2,200	500	22.7%
Telecommunications	83000	190,000	190,000	128,401	67.6%
Administrative Services	84220	471,674	480,674	275,841	57.4%
B'ville REDA Bldg	86000	-	121,000	4,052	3.3%
		<u>1,825,361</u>	<u>2,037,655</u>	<u>1,120,188</u>	<u>55.0%</u>
Grants [Activity 55]					
Meyer Hall Phase IV	65130	119,140	119,140	112,414	94.4%
Other Student Fees & Cont Ed [Activity 75 & 85]					
Health Science	70001-70021	43,300	41,862	37,648	89.9%
Library	70031&70061	300	300	136	45.3%
Continuing Education	60000-60030	20,786	20,786	11,211	53.9%
Student Services UPA	70051	5,000	5,000	2,280	45.6%
		<u>69,386</u>	<u>67,948</u>	<u>51,275</u>	<u>75.5%</u>
Subtotal - Fund 2 Expenditure		<u>4,348,680</u>	<u>4,621,633</u>	<u>2,809,956</u>	<u>60.8%</u>
Internal Account [Activity 65]					
Student Loans FY04	02001	290,000	290,000	288,395	99.4%
Student Loans FY 05		5,000,000	5,000,000	5,390,948	107.8%
Scholarships	02011	-	-	(6,067)	0.0%
Recoveries	02002	-	-	-	0.0%
Agency Fund		-	-	331,906	0.0%
Student Activity Funds	act 95	-	-	7,608	0.0%
Subtotal Internal Accounts		<u>5,290,000</u>	<u>5,290,000</u>	<u>6,012,790</u>	<u>113.7%</u>
700 Fund Restricted Accts [Fund 3 Auxiliaries]					
PELL		4,600,000	4,600,000	4,016,356	87.3%
SEOG		117,475	117,475	105,631	89.9%
OTAG		450,000	450,000	388,462	86.3%
Stud Support Svcs Aux		42,064	42,064	37,149	88.3%
Math/Science Aux		71,799	162,599	72,089	44.3%
Upward Bound Aux		149,329.51	149,329.51	48,536	32.5%
		<u>5,430,668</u>	<u>5,521,468</u>	<u>4,668,223</u>	<u>84.5%</u>
Total Budgeted Expenditures - Auxiliary		<u>15,069,348</u>	<u>15,433,100</u>	<u>13,490,968</u>	<u>87.4%</u>

Rogers State University
Schedule of Reserves and Cash Balances
For the Period from July 1, 2004 to March 31, 2005

Schedule 4

<u>Fund/Source of Reserve</u>	<u>Balance</u>
<i>Education & General, Part I</i>	<u>2,028,669</u>
<i>Education & General, Part II</i>	-
<i>Plant Funds</i>	
Section 13 Offset:	<u>200,864</u>
Bond Reserve:	
Cash with Trustee	157,555
Less: Required Reserve	<u>(157,500)</u>
	<u>55</u>
<i>Auxiliary Enterprises</i>	<u>1,501,923</u>