

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
January 25-26, 2005**

Page

CAMERON UNIVERSITY

Report of the President of the University (29441)

| | |
|--|-------|
| Naming of the McMahon Center | 29442 |
| Rates for Food Services for Fiscal Year 2005-2006..... | 29443 |
| Rates for Cameron Village for Fiscal Year 2005-2006 | 29444 |
| Employee Academic Tuition Waiver Program Policy Change | 29444 |
| Family and Medical Leave Act Policy..... | 29445 |
| Personal Leave Policy..... | 29445 |
| Selection of Architectural and Engineering Services for Renovation and Expansion of the Business Building | 29446 |
| Selection of Engineering Services for Design of Central Plant Equipment | 29447 |
| Furniture for the Center for Emerging Technology and Entrepreneurial Studies . | 29447 |
| Gift of Land and Building in Duncan | 29449 |
| Academic and Administrative Personnel Actions | 29450 |
| Litigation..... | 29451 |
| Curriculum Changes | 29452 |
| Emergency Operations Plan Annual Report..... | 29452 |

ROGERS STATE UNIVERSITY

Report of the President of the University (29453)

Report of the Chairman of the Board of Regents (29453)

MINUTES

Regular meeting held on December 6, 2004 (29454)

| | <u>Page</u> |
|--|----------------|
| Academic Fee Request for 2005-2006..... | 29454 |
| Engineering Survey Services | 29455 |
| Litigation..... | 29455 |
| Rogers State University Annual Emergency Operation Plan Report | 29456 |
| Quarterly Financial Analysis | 29456 29457 |
| Quarterly Report of Purchases | 29456 29458 |

THE UNIVERSITY OF OKLAHOMA

Report of the President of the University (29458)

HEALTH SCIENCES CENTER ITEMS

| | |
|--|-------|
| Statement of Institutional Support for Graduate Medical Education - HSC | 29459 |
| Acquisition of Services to Facilitate and Implement the Accelerated Bachelor of Science Nursing Program (ABSN) - HSC..... | 29459 |
| Professional Service Agreements - HSC | 29461 |
| Electronic Medical Records and Practice Management Systems - HSC | 29462 |
| Electronic Claims Processing Services for OU Physicians - HSC | 29463 |
| Steam and Chilled Water Plant Addition - HSC..... | 29465 |
| O'Donoghue Research Building, OU Physicians Remodel - HSC..... | 29468 |
| Fort Reno Science Park, Phase II - HSC..... | 29469 |
| Handicap-Accessible Exam Tables – HSC Tulsa..... | 29471 |
| Digital Radiography Equipment – HSC Tulsa..... | 29471 |
| Schusterman Center Research and Medical Clinic – HSC Tulsa | 29472 |
| Nonsubstantive Program Changes - NC | 29474 |

| | <u>Page</u> |
|---|-------------|
| Course Changes - NC..... | 29474 |
| | 29475 |
| NORMAN CAMPUS ITEMS | |
| Proposals, Contracts and Grants | 29476 |
| Fees Request for 2005-2006 | 29477 |
| Naming of the Michael A. Mares Library of Mammalogy..... | 29481 |
| Increase Admission Standards for Transfer Students Seeking Admission to Certain Degree Programs - NC | 29482 |
| Substantive Program Changes - NC | 29483 |
| OU Traditions Square Rates - Fiscal Year 2005-2006 | 29484 |
| Engineering and Technology Facilities - NC..... | 29485 |
| Physical Sciences Center 429 Laboratory Renovation - NC | 29486 |
| Information Technology Infrastructure for Research Campus - NC | 29488 |
| Small Angle X-Ray Scattering System - NC | 29489 |
| Wide-Angle X-Ray Scattering System - NC | 29489 |
| Zebrafish Research Facility - NC | 29490 |
| Acquisition and Sale of Properties - NC..... | 29492 |
| Academic Personnel Actions | 29492 |
| Administrative and Professional Personnel Actions..... | 29500 |
| Litigation..... | 29503 |

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
January 25-26, 2005**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Robert M. Bird Library Auditorium on the campus of The University of Oklahoma Health Sciences Center, on Tuesday, January 25, 2005 at 3:39 p.m.

The following Regents were present: Regent Stephen F. Bentley, Chairman of the Board, presiding; Regents Christy Everest, Tom Clark, Jon R. Stuart, A. Max Weitzenhoffer and Larry R. Wade.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Provosts Joseph J. Ferretti and Nancy L. Mergler; Ken Levit, President, OU-Tulsa; Vice Presidents Dennis Aebersold, Dewayne Andrews, Catherine Bishop, Nicholas Hathaway, Dave Maloney, Kenneth Rowe, Clarke Stroud, Joseph Waner, and Lee Williams; Brad Avery, Director of Internal Auditing; Joseph Harroz, Jr., General Counsel, Joseph Castiglione, Director of Athletics, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Cindy Ross, President of the University; and Vice Presidents Gary Buckley, Keith Mitchell and Glen Pinkston.

Attending the meeting from Rogers State University was Dr. Joe A. Wiley, President of the University.

Notice of the time, date and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:30 p.m. on January 24, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT

Dr. Ross pointed out that the Regents had been given brochures detailing the availability of Cameron Village for the fall semester, along with a DVD that will give virtual tours of the living center to prospective students. A model apartment, including furnishings, will be ready for tours within the next couple of months. More than forty students have already applied for residency in the fall, even though the marketing campaign is just underway. The Board also received brochures on the Center for Emerging Technology and Entrepreneurial Studies. The newly remodeled Center is scheduled to be ready on April 1. The funding for the expansion of CETES is now in place. A recently received \$900,000 grant from the Economic Development Administration coupled with the August vote of Lawton citizens gives a total of \$2.4 million for the expansion that will include a business networking center, data disaster recovery system and a center for regional economic development. Operation Aggie Spirit is a program under the direction of Vice President Mitchell to expand the offerings of Cameron memorabilia available

for purchase. The items are available in several locations on campus and in businesses in town, along with Student Government Association manned booths at home basketball games. The President was delighted to report that SBC put the Cameron mascot, Ole Kim, on the cover of the local phone directory that goes to 95,000 homes in the Lawton/Fort Sill community. It is estimated that the directory will be used over eight million times in the next year. Dr. Ross thought that the Regents, and particularly the three newspaper publishers, would be interested in the December 6 edition of the *Cameron Collegian*. That was the largest issue in Cameron's 97 year history, and was impressive not only because of its increased size but for the quality of the articles and the quality of the publication. Dr. Carla Guthridge, assistant professor of biological sciences, has received a National Institutes of Health grant to do research on the identification of critical proteins in cells, trying to identify why some cells become cancerous and others do not. The \$200,000 grant will be used to fund equipment and research facilities. The earnings of the investment portfolio class have enabled the University to establish a \$20,000 endowed scholarship. BancFirst extends \$1 million in credit to be invested by the class during the course of the semester; through those investments, the class has earned \$33,000 this year. Since 1988, the classes have earned \$247,000, so this endowed scholarship is a result of their hard work. Lastly, President Ross reported that spring enrollment is up—head count enrollment is up 2.5% and the full-time equivalent is up 2.7%. This is particularly pleasing considering that deployments continue to cause losses in students who are military and their dependents.

NAMING OF THE McMAHON CENTER

In March 2004, Cameron University received a gift of \$1.25 million from the McMahon Foundation of Lawton to fund the construction of a student learning center. The center is the focal point of the Cameron Village student housing project. This 9,000 square foot learning facility, now under construction, will house a seminar room, computer lab, classroom, library, recreational/social areas with a service kitchen, and a faculty-in-residence apartment. Construction cost of this building is \$1,210,000, as determined by CMS Willowbrook, the construction manager.

The \$1.25 million gift is the largest cash donation in the University's history, surpassing an \$800,000 contribution from the McMahon Foundation in 1988 to help fund construction of the University's Fitness Center.

In total, the McMahon Foundation has donated approximately \$9 million to Cameron University over the past 40 years, dating back to its junior college era. These funds have helped finance construction of such projects as the McMahon Fine Arts Complex, the Agriculture Research Complex, an International Music competition, student scholarships, and the Louise D. McMahon Endowed Chair in Music.

Board policy permits the naming of a building for a donor providing more than half of the funding necessary to construct the building. Given the generosity of the McMahon Foundation, it is requested that the Board of Regents name this facility the McMahon Center.

President Ross recommended the Board of Regents approve naming the Cameron Village student learning center building as the McMahon Center in recognition of the McMahon Foundation's gift of \$1.25 million for construction of the facility.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

Several members of the McMahon Foundation Board attended the meeting to be recognized and thanked for their generous support of the University.

RATES FOR FOOD SERVICES FOR FISCAL YEAR 2005-2006

Cameron University requires students residing in its Shepler residence halls to purchase a meal plan. This requirement ensures the students access to balanced and nutritional meals as no kitchen facilities are provided.

In August 2005, Cameron Village apartments will be ready for occupancy. Although the apartments will have full kitchen facilities, residents of Cameron Village will be required to participate in the University’s food service program by purchasing a minimal, “dining/convenience” account. Money deposited in the account can be used in the student dining facility, student union, and an on-campus convenience store. This participation assures student access to balanced, nutritional meals and ensures the viability of Cameron’s on-campus food service program. The student housing analysis and survey performed to determine the economic viability of Cameron Village noted that 53 percent of the respondents desiring to live in Cameron Village also wanted at least a minimal meal plan consisting of 1 to 5 meals a week.

The proposed rate increases are required due to anticipated changes in food service utilization associated with the opening of Cameron Village in August 2005 and increases in cost associated with the University’s food service contract. Amounts shown are per semester.

| | <u>Current Rates 2004-2005</u> | <u>Proposed Increases*</u> | <u>New Rates 2005-2006</u> |
|---|--|--------------------------------|--------------------------------|
| <u>Shepler Residents:</u> | | | |
| 10 Meals Per Week | \$ 807 | \$28 | \$835 |
| 8 Meals Per Week & \$225 Flex | 891 | 31 | 922 |
| 15 Meals Per Week & \$50 Flex | 891 | 31 | 922 |
| 60 Block Meals Per Semester & \$225 Flex | 891 | 31 | 922 |
| 90 Block Meals Per Semester & \$110 Flex | 891 | 31 | 922 |
| 140 Block Meals Per Semester & \$50 Flex | 891 | 31 | 922 |
| 200 Block Meals Per Semester & \$75 Flex | 941 | 33 | 974 |
| Commuter 20 Block Meals Per Semester And \$40 Flex | 122 | 4 | 126 |
| Commuter 30 Block Meals Per Semester And \$50 Flex | 165 | 6 | 171 |
| <u>Cameron Village Residents:</u> | | | |
| Dining/Convenience Account | | | \$250 |

*Proposed increases reflect a 3.5% increase for meal plans.

President Ross recommended the Board of Regents approve a three and half percent (3.5%) rate increase for University food services, effective August 20, 2005 (start of the fall semester) and a \$250 per semester “dining/convenience” participation for residents of Cameron Village.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

RATES FOR CAMERON VILLAGE FOR FISCAL YEAR 2005-2006

Cameron Village will open in August 2005. This new residential project consists of three residential buildings and a living/learning center. The residential buildings will provide Cameron with apartment style units of 240 beds in 24, two-bedroom, one bath units (48 beds) and 48, four-bedroom, two bath units (192 beds).

The requested rates were determined as part of a student housing analysis conducted by PricewaterhouseCoopers and form the basis of the financial projections used in selling \$9,000,000 in revenue bonds to finance a substantial portion of Cameron Village’s construction cost. Once the project reaches its projected occupancy, the requested rates are sufficient to service the project’s debt. The monthly rent charges are on a per bed basis and include the cost of utilities, local telephone service, cable television and internet access.

Approval of the proposed rates is being requested at this time to permit inclusion of Cameron Village’s rental rates in recruiting and marketing programs.

President Ross recommended the Board of Regents approve the following housing rates for Cameron Village:

| | Nine Month Lease | | Twelve Month Lease | |
|-----------------------|------------------|------------|--------------------|------------|
| | Per Month | Total Cost | Monthly Average | Total Cost |
| Four Bedroom/Two Bath | \$450 | \$4,050 | \$385 | \$4,620 |
| Two Bedroom/One Bath | \$525 | \$4,725 | \$460 | \$5,520 |

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

EMPLOYEE ACADEMIC TUITION WAIVER PROGRAM POLICY CHANGE

Cameron University supports its full-time, regular employees’ efforts to further their education by providing an academic tuition waiver benefit. The academic tuition waiver benefit currently has the following eligibility requirements:

- Must be a full time, regular employee,
- Must meet the academic requirements of the University to enroll in courses.

By State Regents’ policy, non-resident employees are ineligible to receive a resident tuition waiver. The proposed revision adds the University requirement of being an Oklahoma resident in order to receive an employee academic tuition waiver benefit.

The Board of Regents' Legal Counsel has reviewed the policy, and all suggested changes have been incorporated. A copy of the policy was provided at the meeting and is attached hereto as Exhibit A. While the President has the authority to award tuition waivers, it is recommended that this University policy be approved by the Board.

President Ross recommended the Board of Regents approve the revised Cameron University Employee Academic Tuition Waiver Program policy.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

FAMILY AND MEDICAL LEAVE ACT POLICY

Cameron University's proposed Family and Medical Leave Act (FMLA) policy codifies Cameron's long-standing practices. One change from current practice is that the University will discontinue paying the employee's portion of premiums for any additional coverage or benefits elected by the employee for either the employee or the employee's dependents.

The Board of Regents' Legal Counsel has reviewed the policy, and all suggested changes have been incorporated. A copy of the policy was provided at the meeting and is attached hereto as Exhibit B.

President Ross recommended the Board of Regents approve the Cameron University Family and Medical Leave Act Policy.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

PERSONAL LEAVE POLICY

Cameron University currently has a funeral leave practice that states:
“Administrative/professional and classified employees shall be granted upon request up to three days of funeral leave with pay on the death of a member of the immediate family. For the purposes of this policy, the immediate family is defined as the father, mother, brother, sister, husband, wife, son, daughter, or corresponding in-law relationships. Requests for funeral leave must be approved by the supervisor and should be made in advance, except in emergency cases.”

University administrators request formalizing the practice as a Personal Leave policy. The proposed personal leave policy defines personal leave as leave used related to the death of an immediate family member.

In addition to changing from the current funeral leave practice to a personal leave policy, two other changes are requested: 1) Clarify that “up to three days” is three days per fiscal year, and 2) define immediate family to include a grandparent, grandchild, step-father, step-mother, step-brother, step-sister or step-child.

The Board of Regents' Legal Counsel has reviewed the proposed policy, and all suggested changes have been incorporated. A copy of the policy was provided at the meeting, and is attached hereto as Exhibit C.

President Ross recommended the Board of Regents approve the Personal Leave Policy.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

SELECTION OF ARCHITECTURAL AND ENGINEERING SERVICES FOR RENOVATION AND EXPANSION OF THE BUSINESS BUILDING

The Oklahoma State Regents for Higher Education (OSRHE) are proposing a \$500 million bond issue to the legislature to address deferred maintenance issues on the public campuses in Oklahoma.

The bond issue is particularly important for Cameron University. The School of Business is one of the University's most rapidly expanding educational programs and academic divisions. It is housed in a 30,000 square foot, three-story structure constructed in 1964 as a women's dormitory. With the 1969 completion of the Shepler Center twin tower, ten-story dormitory, the present Business Building, then known as Smith Hall, was vacated and subsequently leased to the Federal Aviation Administration (FAA) for use as office space in conjunction with its local training facility. The building was regained by the University for academic use in 1985.

During the FAA occupation, the original heating, cooling and air handling systems were replaced with individual fan coil units, eliminating the induction of outside fresh air into the building. Heating is provided by a boiler system that is part of the 1964 construction. The facility does not have an elevator. Additionally, the building is inefficiently designed in an "L" shape which inhibits foot traffic and requires passing through a classroom in the middle or end of each floor to reach stairwells. Other problems with the existing structure are narrow hallways, asbestos pipe wrapping, and no fire sprinkler system.

This project consists of renovation of the existing 30,000 square foot structure and construction of an approximately 18,000 square foot addition for classrooms, laboratories, lecture halls, and faculty offices. Based upon current costs, the estimated project cost is \$7,000,000 to include furniture, fixtures, equipment, and technology infrastructure.

The project was approved and included in the Campus Master Plan in January 2004. The project has also been identified as the top priority on the OSRHE Summary of Institutional Capital Projects for the requested bond issue. As the capital campaign progresses, it is desired to begin the selection process at this time.

Funding for the project is expected from bond proceeds. However, no monies will be expended before funding sources are confirmed.

President Ross recommended the Board of Regents approve initiating the process to select a consultant firm to provide professional architectural and engineering services for the renovation and expansion of the Business Building.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

SELECTION OF ENGINEERING SERVICES FOR DESIGN OF CENTRAL PLANT EQUIPMENT

In 1990, a 55,000 square foot Fitness Center was constructed. This facility was tapped into the central plant equipment supplying the Shepler Center. Additionally in 1995, a 99,000 square foot Sciences Complex was constructed. During the initial design phase of this facility a smaller building was envisioned, and its mechanical system was computed and designed for a load of 250 tons of air conditioning. As the building design progressed, the facility grew in size. However, the increased heat and air requirements were not properly considered. Escalating construction costs of the larger Science Complex resulted in a decision to eliminate the HVAC system from the project and to provide the Sciences Complex with heat, air conditioning, and steam from Shepler Center.

The use of the Shepler plant system with the added load of the Sciences Complex and the Fitness Center has resulted in the equipment running fulltime, thereby preventing performance of required annual service and maintenance. The plant equipment has a projected life span of 15-20 years. Installed in late 1989, it is now 14 years old. The operation of the units around the clock without the required maintenance has shortened their life span and has decreased unit performance to approximately 75 percent of rated capacity. Additionally, it is common for the Shepler plant equipment to malfunction, resulting in all three buildings being without heating or cooling during repair.

The Oklahoma State Regents for Higher Education (OSRHE) are proposing a \$500 million bond issue to the legislature to address deferred maintenance issues on public campuses in Oklahoma. This project is included in Cameron University's \$12 million Capital Bond Issue proposal, and as such has been identified as the second priority on the State Regents' Summary of Institutional Capital Projects for the requested bond issue. As the capital campaign progresses, it is desirable to begin the selection process at this time.

The project was approved and included in the Campus Master Plan in January 2004. Cost of the project is estimated at \$700,000 with funding expected from Bond Proceeds. However, no monies will be expended before funding sources are confirmed.

President Ross recommended the Board of Regents approve initiating the process to select a consultant firm to provide professional engineering services for determination of load calculations and subsequent design of a heating and air conditioning central plant system to replace the existing system in Shepler Center.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

FURNITURE FOR THE CENTER FOR EMERGING TECHNOLOGY AND ENTREPRENEURIAL STUDIES

Since early 2003, Cameron University has been engaged in the process of renovating the Physical Science Building to house the Center for Emerging Technology and Entrepreneurial Studies (CETES). With Board of Regents' approval, LWPB Architects and Planners, P.C. of

Oklahoma was selected for architectural and engineering services, with CMSWillowbrook, Inc. being awarded the general construction contract. The \$2.5 million project is proceeding on schedule with an anticipated opening date in March 2005.

This proposed action is to purchase furniture for the new CETES facility. The purchase includes office desks, work stations, chairs, stools, credenzas, bookcases, cabinets, tables, conference tables, marker boards, class room tables and lecterns. As provided for in the original agreement for architectural and engineering services, LWPB developed specifications for each item detailing manufacturer and model and obtained quotes using negotiated University of Oklahoma furniture contracts. Additional quotes were obtained from vendors with existing contracts with the University of Oklahoma.

In response to a competitive solicitation, the following firms responded:

| | |
|-----------------------|---------------|
| Work Place Solutions | Oklahoma City |
| Corporate Express | Oklahoma City |
| Scott Rice | Oklahoma City |
| Core Office Furniture | Oklahoma City |

The furniture review and selection committee comprised the following individuals:

Dr. Peter Abramo, Director, CETES
 Don Aguilar, Chairman, Multimedia Design Department
 Dr. Don Sullivan, Special Assistant to the President
 Harold Robinson, Director, Physical Facilities
 Glen Pinkston, Vice President for Business and Finance

The evaluation criteria were meeting specifications and price.

The results of the evaluation were as follows, with awards in italics.

| Specified Manufacturer | Vendor | | | |
|--|----------------------|-------------------|-----------------|---------------------|
| | Work Place Solutions | Corporate Express | Scott Rice | Core Office Systems |
| Hon (work stations) | No Bid | <i>\$11,013</i> | No Bid | \$11,690 |
| Hon (work stations, file cabinets, conference table) | No Bid | <i>\$22,642</i> | \$25,606 | \$25,370 |
| OFS (chairs and tables) | \$30,499 | No Bid | <i>\$20,404</i> | No Bid |
| Herman Miller | <i>\$60,099</i> | No Bid | No Bid | No Bid |
| Hon (chairs) | No Bid | \$12,589 | <i>\$12,554</i> | \$12,987 |
| Nucraft (conference table and lectern) | \$22,369 | No Bid | <i>\$17,117</i> | No Bid |
| Bretford (lectern) | \$463 | No Bid | <i>\$447</i> | No Bid |
| KI (desk and chairs) | <i>\$4,216</i> | No Bid | No Bid | No Bid |
| Landscape Forms (Planters) | \$3,242 | No Bid | <i>\$2,989</i> | No Bid |
| Misc (artwork) | <i>\$4,307</i> | No Bid | No Bid | No Bid |
| Total Award | <i>\$68,622</i> | <i>\$33,655</i> | <i>\$53,511</i> | \$0 |

The review and selection committee determined that awards to Work Place Solutions of Oklahoma City, Corporate Express of Oklahoma City, and Scott Rice of Oklahoma City, the low bidders, represent the best value to the University.

Funding for the purchase was included in the total Physical Science Building Renovation project budget.

Ratification was requested of Chairman Bentley's authorization for President Ross or her designee to award contracts totaling \$155,788 to:

- Work Place Solutions of Oklahoma City (\$68,622),
- Corporate Express of Oklahoma City (\$33,655), and
- Scott Rice of Oklahoma City (\$53,511)

for the purchase of office furniture for the Center for Emerging Technology and Entrepreneurial Studies.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

GIFT OF LAND AND BUILDING IN DUNCAN

Cameron University's partnership with the Duncan community dates back to the mid-1980s when university classes were offered at Duncan High School. In 1994, the new Duncan Higher Education Center was opened as a joint effort among Cameron, the City of Duncan, and Red River Area Vo-Tech School. Cameron University provides the curriculum, administrative staff, and support personnel for students and faculty. Red River Technology Center (RRTC) provides maintenance and utility expenses in exchange for space for its nursing program.

By 1999, the Duncan Higher Education Commission had developed a plan to make DHEC an official branch campus of Cameron University. It was positively received by the Duncan community but met an impasse at the State level.

In fall 2003, President Ross initiated discussions with community leaders concerning transferring the DHEC facility and land to Cameron University. These discussions resulted in a formal proposal to the Duncan Higher Education Commission for the establishment of Cameron University – Duncan Branch Campus. The key elements of the proposal were:

- DHEC is designated a branch of Cameron University by the Oklahoma legislature.
- The City of Duncan and the Duncan Economic Development Authority deeds land, building, and all furniture and equipment to Cameron University.
- Cameron University eliminates the \$20.00 per-credit-hour supplemental off-site fee assessed students at DHEC.
- Red River Technology Center (RRTC) continues to fund maintenance personnel and grounds maintenance, routine cleaning and maintenance, property and casualty insurance, gas electricity, and other such utility services.
- Cameron University assumes responsibility for paying for repairs in excess of \$10,000 annually. RRTC continues its annual responsibility for the first \$10,000 in repairs.
- RRTC retains current designated space in the facility for its training programs.
- Cameron University assumes responsibility for water, sewage, garbage, and facility photocopying contract.
- Cameron University and RRTC will retain individual responsibility for their telephone and fax charges.

Cameron's proposal to the Duncan Higher Education Commission was approved by the Commission, and on December 18, 2003, the Commission recommended to the Duncan City Council that the proposal be accepted by the City and the Duncan Economic Development Trust Authority.

On April 21, 2004, the Oklahoma State Legislature enacted Enrolled House Bill No. 2624. HB 2624 directed:

- The Oklahoma State Regents for Higher Education make lower and upper division classes and programs and graduate classes available to the citizens in the Duncan area through a branch of Cameron University.
- The branch campus of Cameron University shall be governed by the Board of Regents for The University of Oklahoma and administered through Cameron University.
- The Duncan Economic Development Trust Authority shall provide suitable existing facilities to accommodate the branch in Duncan.

In early fall 2004, the Duncan Economic Development Trust Authority met and approved amending its Trust Indenture to allow for the transfer of fixed assets to an institution of higher learning. In separate actions on December 14, 2004, both the Duncan Economic Development Trust Authority and the Duncan City Council approved a contract transferring ownership of real property and improvements that are the Cameron University Duncan campus, to the Board of Regents for The University of Oklahoma.

The contract was provided at the meeting and is attached as Exhibit D. It has been reviewed by the Board of Regents' Legal Counsel and is recommended for approval.

President Ross recommended the Board of Regents accept the donation of land and building that comprise Cameron University's Duncan campus from the Duncan Economic Development Trust Authority and the City of Duncan.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS

PROMOTIONS:

Graves, Russell, Ph.D., Department of History and Government, promoted from Temporary Assistant Professor non-tenure track, to tenure-track Assistant Professor. Salary changed from annualized rate of \$37,000 for 9 months (\$4,111 per month) to annualized rate of \$40,000 for 9 months (\$4,444 per month) effective January 1, 2005.

Kruse, Larry, Ph.D., promoted from Senior Associate Vice President for Enrollment Management to Vice President for Student Services. Salary changed from annualized rate of \$94,500 for 12 months (\$7,875.00 per month) to annualized rate of \$100,000 for 12 months (\$8,333.33 per month) effective January 10, 2005.

CHANGES:

Buckley, Gary S., Ph.D., Vice President for Academic Affairs. Salary changed from annualized rate of \$108,150 for 12 months (\$9,012.50 per month) to annualized rate of \$113,150 for 12 months (\$9,429.16 per month), effective February 1, 2005 (60% faculty assignment and 40% administrative assignment).

Jankovic, Dragan, Ph.D., Professor, Department of Mathematical Sciences, title of Interim Chair, Department of Mathematical Sciences deleted. Salary changed from annualized rate of \$53,555 for 9 months (\$5,950.56 per month) to annualized rate of \$52,555 for 9 months (\$5,839.44 per month), effective January 3, 2005.

Sullivan, Bloomer Don, Ph.D., Special Assistant to the President. Changed from fulltime to one-quarter time employment, salary changed from annualized rate of \$120,000 for 12 months (\$10,000 per month) to annualized rate of \$30,000 for 12 months (\$2,500 per month), effective January 1, 2005.

NEPOTISM WAIVER:

Oty, Karla, Ph.D., Department of Mathematical Sciences, promoted from Temporary Associate Professor, non-tenure track, to Chair, Department of Mathematics, Associate Professor, tenure-track. Salary changed from annualized rate of \$40,000 for 9 months (\$4,444.44 per month) to annualized rate of \$51,000 for 9 months (\$5,666.67 per month) effective January 10, 2005. Chair stipend of \$1000 for 9 months will be added to annualized rate (\$111.11 per month). Dr. Oty is related by marriage to Dr. John McArthur, Dean of the School of Science and Technology. As a Chair in the School of Science and Technology, Dr. Oty would report directly to Dr. McArthur. A Nepotism Waiver Management Plan has been reviewed and approved to ensure that Dr. McArthur is removed from any and all financial or supervisory matters relating to Dr. Oty. The average Associate Professor salary at Cameron University is \$48,819 for 9 months. The average salary for Associate Professors in the Department of Mathematics is \$58,178 for 9 months.

RESIGNATIONS:

Karges, Kip, Ph.D., Assistant Professor, Department of Agriculture, December 31, 2004.

Thomas, Samantha, Vice President for Student Services, January 7, 2005.

President Ross recommended the Board of Regents approve the academic and administrative personnel actions listed above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

CURRICULUM CHANGES EMERGENCY OPERATIONS PLAN ANNUAL REPORT

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information only. The modifications listed below have been approved by the President, upon recommendation of the Vice President for Academic Affairs, respective departments and deans, and approved by the Curriculum Committee.

| COURSE ADDITIONS | | |
|------------------|-----------------------------|--|
| PREFIX/NUMBER | TITLE | |
| BIOL 2010 | Medical Terminology | |
| ENGL 3533 | Contemporary Poetry | |
| MM 3023 | Web Publishing and Graphics | |

| COURSE MODIFICATION | | |
|---------------------|--|---------------------------------|
| PREFIX/NUMBER | TITLE | COMMENTS |
| CS 3013 | Network and Distributed Computing (OLD) Network Programming (NEW) | Change in title and description |

This was reported for information only. No action was required.

EMERGENCY OPERATIONS PLAN ANNUAL REPORT

Pursuant to the authority contained in the Oklahoma Emergency Management Act of 2003, O.S. 63, Section 681 through 683.24, the head of each designated department and agency shall take necessary actions to implement the Emergency Operations Plan by developing written internal procedures that detail support required by the Plan and shall be prepared to put the Plan into action. Additionally, Section 681 requires institutions of higher learning to make an annual report to its board of regents “detailing the status of emergency preparedness and identified safety needs.”

Emergency planning and response is an evolutionary process adapting to the nature of the emergency at hand. The Cameron University Emergency Operations Plan defines basic procedures and guidelines to minimize the impact of emergencies and maximize the effectiveness of response personnel. Response to and recovery from major emergencies and catastrophic occurrences will be conducted within the framework of the Plan assuring continuity of Campus operations. The Plan provides effective coordination of University and community resources to protect life, preserve property, and provide stability, and lays the foundation for responses to extreme weather conditions, fires, hazardous materials incidents, large-scale events, and protest actions. This year, a listing of the Cameron Crisis Management Team with appropriate emergency contact information and a Lawton Area Emergency Contact information sheet has been added to Cameron’s Emergency Operations Plan. There were no other changes to the Plan. A current copy is on file in the Board of Regents’ office.

Cameron University's safety needs take into consideration the demographic profile of Cameron's students as well as the physical environment of Cameron's campus. The Cameron campus is located adjacent to economically challenged neighborhoods and the Jim Taliaferro Community Mental Health Center. Accordingly, Cameron's Office of Public Safety:

- maintains a close relationship with local emergency management agencies,
- conducts annual orientation seminars for new students, their parents and faculty members,
- conducts joint training exercises involving hostage situations, bomb threats, etc., with local emergency management agencies,
- coordinates safety drills in residence halls,
- ensures that each Public Safety officer receives annual continuing education far in excess of the State-mandated seventeen hours, and
- notifies all students, faculty and staff of Cameron's severe weather procedures and designated shelter areas.

In addition, throughout the year, the Directors of Physical Facilities and Public Safety conduct visual inspections, including nightly inspections, of buildings, parking lots, Campus lighting and grounds to ensure compliance with safety standards.

This report was presented for information and discussion. No action was required.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT

President Wiley announced that enrollment is up at RSU for the fifteenth consecutive semester. For the current semester, the administration expects credit hour enrollment to have an increase of approximately 6 percent, pending final numbers. The President anticipates bringing two new faculty hires to the March meeting. Besides teaching in the traditional Liberal Arts program, these two faculty will aid in bringing additional programming for the growing traditional-aged student body. One of the faculty, who are currently being recruited, will conduct a vocal music ensemble and the other will direct the University's new theater initiative. A current faculty member, Dr. James Ford, has agreed to direct RSU's new Honors Program. Dr. Larry Minks, Associate Vice President for Academic Affairs, was recently invited to participate in an initiative sponsored by the American Association of State Colleges and Universities (AASCU). This is a nation-wide benchmarking study dealing with graduation and retention rates. Dr. Minks will be one of a select group of higher education professionals that will be visiting universities across the nation in a three-month period to conduct this study. Also, the President was pleased to report the Higher Learning Commission had notified the University that, because the evaluation team report on RSU was so clean, the Commission will be able to vote on the University's accreditation at their February meeting.

REPORT OF THE CHAIRMAN

Chairman Bentley recognized Regent Stuart, chair of the RSU Committee, for remarks on the accreditation report. Regent Stuart reported that the evaluation team visit was the culmination of a very serious and rather exhausting review

and preparation of several written reports. He quoted several statements from different parts of the report: "The institution is accomplishing its educational and other purposes. The Board of Regents and its three-member committee for RSU clearly support the institution. Current resources position the institution for the future. Rogers State University provides a clear statement about its policies and practices...in virtually every instance, individuals and groups spoke in positive terms about the honesty, ethics and integrity of the leadership team. From reviewing the self-study report and other supporting materials and from extensive interviews on campus, the team concludes that Rogers State University continues to meet the Commission's General Institutional Requirements and fulfills the five criteria for accreditation. The weight of evidence suggests that institutional leadership, governance, resource allocation, and planning will enable Rogers State University to be successful in meeting its challenges, thus warranting a ten-year accreditation cycle. Rogers State University has experienced a tremendous amount of change in ten years. The institution has met each transition with vision while maintaining a high level of growth in enrollment and resources. Between 1996 and 1999, Rogers State University has had three names, three presidents and four governing boards. It has been transformed from an associate degree granting institution to one that also grants baccalaureate degrees. RSU has experienced that flux with grace and effectiveness, which is a tribute to the leadership and "followship" at the institution. At the organizational level, leaders at RSU have gained alignment toward common goals, have developed a responsive culture that initiates action towards identified needs, and have achieved the cooperation and collaboration of the campus and community. Faculty, staff, and students have made the right things happen; have set standards, specifications, and procedures; have identified variances and worked to correct them; and have sustained operations at an acceptable level of quality. This is an exemplary achievement." Regent Stuart stated that he thought the Board should hear the report and know what a great job President Wiley and his staff have done.

MINUTES

Regent Everest moved approval of the minutes of the regular meeting held on December 6, 2004 as printed as distributed prior to the meeting. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ACADEMIC FEE REQUEST FOR 2005-2006

In accordance with policy established by the Oklahoma State Regents for Higher Education, request for changes in Academic Service Fees will be considered by the State Regents one time each year, and requests must be received in their office by February 1 preceding the beginning of the fiscal year, July 1, in which the change is to be effective.

- A. Rogers State University requests a change in the ACT Residual Testing Fee. The institution currently is charging \$30.00 per test. This fee was last adjusted in July 2000. Rogers State University is requesting changing the fee from \$30.00 per test to \$35.00 per test. It is anticipated the additional revenue per year will be approximately \$750.00. Additional revenue will be used to support the personnel who administer and monitor the testing, testing room janitorial and utilities, and testing materials and files.

- B. Rogers State University requests a new fee for the College Level Examination Program (CLEP) Fee. The institution will begin to administer the examination in the Fall of 2005. Currently, students have to go to Tulsa to take the examination, costing them time and creating scheduling problems. The basic fee will be \$70.00, and for the additional English component of the examination, the total will be \$85.00. It is anticipated the additional revenue per year will be approximately \$3,500. The revenue will be used to support the personnel who administer and monitor the examination, testing room janitorial services and utilities, examination materials, grading services and files.

President Wiley recommended the Board of Regents approve the following change in Academic Service fees to be effective for the Fall 2005 semester:

- I. Change the ACT Residual Testing Fee from \$30.00 per test to \$35.00 per test.
- II. Create a new fee to allow for a College Level Examination Program (CLEP) in the amount of \$70.00 for the basic fee, and for the additional English component of the examination, a total fee of \$85.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ENGINEERING SURVEY SERVICES

According to Board of Regent's Policy, when the President decides that the University requires the services of licensed engineering and registered land surveying services, the President shall request approval from the Board of Regents to initiate the selection process.

In anticipation of the various projects that the University will be undertaking if the proposed state bond issue for Higher Education is successful this legislative session, the University would request approval to begin the selection of a licensed engineering and surveyor for the various tasks for the projects.

The results of the selection process will be forwarded to the President for action by the Board of Regents according to Board Policy.

President Wiley recommended the Board of Regents authorize the President to initiate the process of selection of engineering and surveying services for Rogers State University projects.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

**ROGERS STATE UNIVERSITY ANNUAL EMERGENCY OPERATION PLAN
REPORT
QUARTERLY FINANCIAL ANALYSIS
QUARTERLY REPORT OF PURCHASES**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

**ROGERS STATE UNIVERSITY ANNUAL EMERGENCY OPERATION PLAN
REPORT**

Pursuant to the authority contained in the Oklahoma Emergency Management Act of 2003, O.S. 63, Section 683 through 683.24, the head of each designated department and agency shall take the necessary actions to implement the Emergency Operations Plan by developing written internal procedures that detail support required by the Plan and shall be prepared to put the plan into action.

Emergency planning and response will be an evolutionary process adapting to the nature of the emergency at hand. The intent of the Emergency Plan is to define basic procedures as a guideline for response personnel. The University hopes to minimize the impacts of emergencies and to maximize the effectiveness of the Campus community through increased coordination and preparedness. When responding to and recovering from major emergencies and catastrophic occurrences, this Plan will provide an organizational structure for the continuity of Campus operations in pursuit of the University’s academic mission.

Response to and recovery from emergencies will be conducted within the framework of the Rogers State University Emergency Operations Plan. The Plan is designed to provide effective coordination of University and community resources to protect life, preserve property, and stabilize incidents. The Plan lays the foundation for the University’s response to emergencies, to include: prolonged power outages, extreme weather conditions, fires, hazardous materials incidents, large scale events, and protest actions.

As required by the statutes, institutions of higher education shall make annual reports to the Board of Regents detailing the status of emergency preparedness.

The University’s Emergency Operations Plan as submitted in January 2004 has been reviewed and updated as of December 2, 2004 to reflect the addition of two new buildings on Campus, the Sculpture Lab and Stratton Taylor Library, telephone numbers and the color-coded map.

No other changes have been made to the Emergency Plan.

Additional Preparedness:

On February 3, 2004 a revision was made to the Telephone Procedure for Weather Messages, and the procedure was put into action.

On September 28, 2004 the Campus Police Chief developed a procedure for power outages (after-hours) and emergency contact numbers.

Several times in the spring of 2004, and in compliance with the RSU Emergency Operation Plan Appendix I titled Severe Weather and Tornado Safety Information, the Campus Police Department unlocked the Will Rogers Auditorium for student, faculty, staff and visitors for tornado warnings. Several students utilized the auditorium for protection. The Dean of Student Affairs and the Campus Chief of Police met to discuss, analyze and review the procedure.

In January and August of 2004, the Campus Police Department, along with management of Residential Life, provided training for the Residence Assistants at Student Housing. Topics included dealing with inclement weather, how to handle major and/or minor safety issues (including fire safety), conflict resolution, and when to call Campus Police.

During the year, the Campus Police Department inspected and tested each Emergency Call Box on Campus making sure they work properly.

The Physical Plant Director and the Chief of Police conduct visual inspections of buildings, parking lots and grounds throughout the year making sure they adhere to safety and code endorsements.

This report was presented for information and discussion. No action was required.

QUARTERLY FINANCIAL ANALYSIS

The Second Quarter Financial Analysis reports for the current year are submitted for review. Detailed charts are attached hereto as Exhibit E.

ROGERS STATE UNIVERSITY FINANCIAL ANALYSIS FOR THE PERIOD FROM OCTOBER 1, 2004 TO DECEMBER 31, 2004

Schedule 1: Statement of Revenues and Expenditures – Education and General, Part I - Unrestricted

Total revenues collected year-to-date of \$9,479,488 represents 49.5% of the current year budget. Year-to-date expenditures totaled \$8,819,608 or 41.6% of the current year budget.

Schedule 2: Statement of Revenues and Expenditures – Education and General, Part II - Restricted

Total revenues collected year-to-date of \$1,550,975 represents 46.5% of the current year budget. Year-to-date expenditures totaled \$1,428,888 or 30.1% of the current year budget. Expenditures may exceed revenues since RSU must expend restricted funds before it can be reimbursed.

Schedules 3: Statement of Revenues and Expenditures Auxiliary Enterprises Schedule 3a: Auxiliary Revenues by Source Schedule 3b: Auxiliary Expenditures by Type

Total revenues collected year-to-date of \$8,337,232 represents 55.0% of the revised current year budget. Year-to-date expenditures totaled \$7,423,046 or 47.6% of the revised current year budget.

Schedule 4: Schedule of Reserves

Reserves for Education and General, Part I at year-end continue to remain at a stable level and adhere to recommendations of the State Regents for Higher Education.

Reserves for Education and General, Part II include federal, state, and private funds that are expended and later reimbursed by the granting agencies, therefore, no reserves are maintained.

Reserves for Auxiliary Enterprises and Plant Funds are considered discretionary and available for expenditures in accordance with applicable guidelines and limitations.

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT OF PURCHASES

The Board of Regents' policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$125,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$125,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

There were no purchases to report for this quarter.

This report was for information only. No action was required.

The meeting adjourned for the day at 4:25 p.m.

The meeting reconvened on January 26, 2005 at 9:53 a.m., with all Regents present with exception of Regent Paul D. Austin.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren first discussed the opening of the Mary and Howard Lester Wing of the Fred Jones Museum of Art that houses the Weitzenhoffer Collection of French Impressionist paintings. Almost 5,000 people have gone through the Museum in its first four days since reopening. He also took the opportunity to remind the Board of the announcement made at the Museum dinner, that long-time Museum and University benefactor Bill Saxon made a \$500,000 gift to endow the directorship of the Art Museum. He did this in memory of his late wife, Wylodean Saxon, and the University will seek matching funds from the state to give the director position a \$1 million endowment. This will ensure that the Museum, which we have moved to whole new level, continues to have a director of the same stature as Eric Lee.

The President then introduced Dr. David Long, director of the Edith Kinney Gaylord Expository Writing Program, for an update. The successes of the program began with the hiring of five extremely talented and dedicated lecturers, in addition to Dr. Long, who design the writing seminars. All of the seminars are markedly interdisciplinary, as are the backgrounds of the instructors. The program has already established a reputation for being demanding but rewarding, and the vast majority of students completing the course evaluation claim to have seen significant improvement in their writing and analytical skills. A key was convincing students of the value of the individual conference in the revision process. Another part of the success of the program was reaching out to non-Honors students. In fact, most of the students came from University College and not the Honors College. Dr. Long reported that the program is currently recruiting additional strong teaching candidates from all over the country. He also stated that brochures were available explaining more about the program and that he is very content with the challenge he faces in building the program.

STATEMENT OF INSTITUTIONAL SUPPORT FOR GRADUATE MEDICAL EDUCATION - HSC

The Accreditation Council for Graduate Medical Education (ACGME) is the national entity responsible for accrediting graduate medical education programs. Graduate medical education includes all residency and fellowship training programs in the specialties and subspecialties of medicine. Under ACGME guidelines, the College of Medicine is the “sponsoring institution” for the residency programs.

During 1998, the ACGME revised requirements associated with an institutional review to include the necessity of the institution having a statement of “Institutional Commitment to Graduate Medical Education” on file for review by the site visit team. The ACGME requires official action by the University’s Board of Regents and institutional leadership.

The College of Medicine will have an Institutional Review by the ACGME in 2006 for the purpose of continuing the accreditation of the institution to sponsor graduate medical education programs. The attached statement has been approved by the Graduate Medical Education Committee of the College of Medicine, and contains the signatures required by the ACGME.

President Boren recommended the Board of Regents approve the statement of institutional support for Graduate Medical Education, attached hereto as Exhibit F.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ACQUISITION OF SERVICES TO FACILITATE AND IMPLEMENT THE ACCELERATED BACHELOR OF SCIENCE NURSING PROGRAM (ABSN) - HSC

The University of Oklahoma College of Nursing (the “College”) seeks to extend its current Accelerated Bachelor’s of Science Nursing program (ABSN) to rural areas in Oklahoma and beyond the State.

In addition to its on-site education in Oklahoma City, Tulsa, and Lawton, the OU College of Nursing has conducted on-line nursing education and distance education to various sites in Oklahoma for the past eight years. In recognition of the severe shortage of baccalaureate nurses and the shortage of nursing faculty, the College seeks to collaborate with private business and healthcare organizations to address the nursing shortage by securing hospital/clinical sites in which to extend the Accelerated BSN academic program (the "Program") via on-site clinical learning and on-line didactic learning.

The vendor is to provide: delivery on-site, of the online BSN Accelerated Program; cultivation of clinical partners to provide qualified clinical faculty; technical support for the development of online courses; technical support and connectivity to classroom activities; and grooming of clinical sites in preparation for delivery of the educational program, including clinical supervision.

The College will own the Program curriculum (course outlines, quizzes, lecture notes, and hand-outs) and will develop and/or modify the curriculum consistent with existing state and national accreditation standards for the Program. The College will be responsible for all decisions related to student admissions into the Program, which has the same admissions standards as the on-site BSN program. College will be responsible for establishing student academic performance standards, evaluating students, issuing grades, and making the final determination of students' eligibility for graduation.

The vendor will promote the Program and secure partnerships with large healthcare delivery organizations throughout the country to provide hospital/clinic-located educational programs. The vendor will provide an integrated technology platform to deliver the College of Nursing program in an on-line format. Said technology platform will have sufficient bandwidth to host the online portion of the program, have high standards of performance (speed), be scalable, adaptable, secure, user friendly, and accessible, and interface with existing College of Nursing platforms.

In response to a competitive solicitation, a single firm responded:

Orbis Educational Services, Inc. Fishers, Indiana

The evaluation committee comprised the following individuals:

Carole Kenner, Dean, College of Nursing
Marcia Bennett, Vice Provost, Academic Affairs
Kathy Walker, Director, Administrative Support Services (Independent Evaluator)
Karen Hicks, Senior Buyer, Purchasing

The evaluation criteria were: previous success in securing partnerships with large healthcare delivery organizations throughout the country to provide hospital/clinic-located educational programs; ability to provide on-site/on-line support; ability to provide faculty, course development support, technical support and connectivity; clinical site program preparation and supervision; and cost.

The results of the evaluation were as follows:

The offer from Orbis fully satisfies all evaluation criteria.

The evaluation team determined that award to Orbis Educational Services, Inc. of Fishers, Indiana, is in the best interest of the University. If the several services included in this program were acquired individually, the cost would be substantially higher. Therefore, pricing is determined to be fair and reasonable.

Funding is identified, is available, and set aside in the College of Nursing's operating budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$103,200 per year for each group of eight students, to Orbis Educational Services, Inc. of Fishers, Indiana, to implement the existing Accelerated Bachelor of Science in Nursing degree program at off-site hospital/clinic locations, renewable each academic year.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS - HSC

The University of Oklahoma Health Sciences Center (OUHSC) receives revenue from a variety of sources. One such source is third-party vendors who pay the University in return for providing professional services. The following is a list of contracts with outside vendors for professional services performed by OUHSC faculty.

New - Oklahoma Health Care Authority (OHCA)

OUHSC will conduct services that will include gathering, compiling and distributing information to OHCA for internal policy decisions. The information that is gathered will pertain to Small Employer Health Insurance Review and a Premium Assistance Implementation Design. Agreement was received November 18, 2004, and is still being negotiated.

Renewal- Oklahoma Department of Mental Health and Substance Abuse (ODMH)

OUHSC will continue to provide Substance Abuse Services that meet or exceed certification standards set out in the Oklahoma Administrative Code. OUHSC will provide contract services primarily to persons residing in the Oklahoma City Metro Planning Area. The FY 2005 contract represents an amount that is \$10,000 greater than the FY 2004 contract. Agreement was received October 12, 2004, and was signed and returned to ODMH on December 10, 2004.

Renewal- HCA Health Services of Oklahoma, Inc. dba OU Medical Center

OUHSC will continue to provide a hospitalist to provide and oversee appropriate care to patients and participate in the educational enrichment and continuation of care for patients. Hospitalist will also provide education and oversight of medical students and residents. The FY 2005 contract represents an amount equal to FY 2004. Agreement was received on August 23, 2004, and was signed and returned to OU Medical Center on October 22, 2004.

Renewal -HCA Health Services of Oklahoma, Inc. dba OU Medical Center

OUHSC will continue to provide emergency room surgical call service. The FY 2005 contract represents an amount equal to FY 2004. Agreement was received September 22, 2004, and signed and returned to OU Medical Center on September 27, 2004.

President Boren recommended the Board of Regents approve the professional service agreements for The University of Oklahoma Health Sciences Center as listed.

| | | |
|-----------|--|-----------|
| New - | Oklahoma Health Care Authority College of Medicine/Dept of Family and Preventive Medicine Term of Agreement 12/01/04 to 11/30/05 Professional Service Agreement | \$212,520 |
| Renewal - | Oklahoma Department of Mental Health and Substance Abuse College of Medicine/Department of Pediatrics Term of Agreement 07/01/04 to 06/30/05 Professional Service Agreement | \$135,000 |
| Renewal - | HCA Health Services of Oklahoma, Inc. dba OU Medical Center College of Medicine/Department of Medicine Term of Agreement 07/01/04 to 06/30/05 Professional Service Agreement | \$191,100 |
| Renewal - | HCA Health Services of Oklahoma, Inc. dba OU Medical Center College of Medicine/Department of Surgery Term of Agreement 10/01/04 to 09/30/05 Professional Service Agreement | \$273,750 |

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ELECTRONIC MEDICAL RECORDS AND PRACTICE MANAGEMENT SYSTEMS - HSC

The University of Oklahoma College of Medicine-Enid Family Medicine Residency Training Program and Clinic is in need of an Electronic Medical Record (EMR) and a Practice Management system. Recommendations for Residency Training Programs to implement an EMR are supported by the American Academy of Family Physicians and their accreditation committees.

The Board of Regents approved the purchase of an identical system for Tulsa Family Medicine in May 2002. The purchase requested herein represents an expanded implementation of EMR and Practice Management to support Oklahoma City Family Medicine-Enid Clinic. The previously awarded vendor, GE Healthcare Systems, agreed to extend 2002 prices plus an additional discount for Practice Management software.

The system will aid in improving patient care, enhance resident education, facilitate patient education, aid in faculty and resident recruiting, and provide cost savings to the program. With an EMR, patient records can be accessed remotely using a secured VPN connection and

prescription writing, and faxing capability will allow sending prescriptions directly to a pharmacy while the patients are still in the office. The system will have the capability to warn of drug interactions and patient drug allergies. This is a plus in the area of Risk Management. The EMR will have an interface with reference labs and hospitals to retrieve digital reports that will allow the provider more efficient access to a patient's record. The EMR will allow a more efficient compliance tool for faculty in a teaching environment. Cost analysis shows a significant cost savings each year if the EMR and Practice Management software are purchased from the same vendor.

A committee comprising the following individuals evaluated the proposed offering. The evaluation considerations were image quality, accuracy, ease of use, storage availability, and cost (using pricing extended by the vendor, from the 2002 solicitation).

Chuck Pritchett, Clinic Manager, Enid Family Clinic
William F. Price, M.D., Assistant Professor, Enid Family Clinic
Jackie Durrett, Clinical Assistant Professor, Department Administrator, Family
Medicine
Karen Hicks, Senior Buyer, Purchasing Department

The evaluation team determined that award to GE Medical Systems Information Technologies of Chicago, Illinois, at the pricing offered, serves the best interests of the University.

Funding is identified, is available, and set aside in the Enid Family Medicine Clinical Operations budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$145,491, to GE Medical Systems Information Technologies of Chicago, Illinois, based upon a contract that was previously competitively awarded and approved by the Board of Regents, for electronic medical records and practice management systems.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ELECTRONIC CLAIMS PROCESSING SERVICES FOR OU PHYSICIANS - HSC

All twenty-three divisions of OU Physicians (OUP) require the services of a claims processing clearinghouse to enable submission of insurance claims electronically to multiple third-party payers. Third-party payers are defined as insurance companies, Medicare, Medicaid, etc. Electronic processing of healthcare claims speeds and improves the submission process, results in faster payment from insurance companies, and avoids costs associated with maintenance of individual computer interfaces. The electronic processing of claims routinely is done through a clearinghouse, as it is more cost-effective for these organizations to maintain the large numbers of electronic interfaces with the various insurance carriers.

Services include: electronic submission of claims or mailing of a paper claim when required; an online audit trail; electronic remittance processing between the payer and OU; online status checking between payer and OUP systems to identify delays; and creation and management of an Internet-based system to give OUP staff access to management data.

OU Physicians has utilized contractual claim clearinghouse services for more than ten years. The volume of healthcare claims processing has increased, and OU Physicians now estimates the annual cost for claims processing services to be approximately \$250,000. Future claims volume is unknown, and the cost of the mailing component of claims administration could change in the next several years. Therefore, monies required for this program may increase from year to year.

In response to a competitive solicitation, the following firms responded:

| | |
|--------------------------------------|------------------|
| ClaimLogic, L.L.C. | Oklahoma City |
| NDCHealth Corporation | Atlanta, Georgia |
| Southwestern Provider Services, Inc. | Hurst, Texas |

The evaluation committee comprised the following individuals:

Kevin Elledge, Director of Operations, OU Physicians
 Karen Nichols, Assistant Director, Patient Accounts, OU Physicians
 Danita Fischer, Practice Management Specialist III, OU Physicians
 Karen Hicks, Senior Buyer, Purchasing Department
 Richard Nix, Accounts Payable Manager, Financial Services (Independent Evaluator)

The evaluation criteria were: cost, vendor qualifications and experience, understanding scope of work, and reporting methodologies. Scoring is on a 1-5 scale, 5 being best.

| | | Claim Logic LLC | NDC Health Corp | Southwestern Provider Service |
|---------------------------------|---------------|-----------------------|-----------------------|-------------------------------------|
| <i>Decision Criteria</i> | <i>Weight</i> | <i>Score</i> | <i>Score</i> | <i>Score</i> |
| Cost including ongoing costs | 35% | 5 | 2 | 3.75 |
| Vendor Qualifications | 25% | 4 | 4 | 4 |
| Experience with similar clients | 20% | 4 | 4 | 4 |
| Understanding of tasks | 15% | 3 | 2 | 5 |
| Proposed Deliverables | 5% | 3 | 3 | 3 |
| Weighted score | | 4.15 | 2.95 | 4.0125 |

Based on the estimated usage, ClaimLogic, L.L.C. responded with the lowest cost proposal. Southwestern Provider Services, Inc., the current provider, responded with a competitive price that represents no increase from current costs. Southwestern Provider Services, Inc. has demonstrated many years of high-quality service and support to OU Physicians.

The evaluation team determined that award to two providers, both of which are cost-competitive, will position OUP to take advantage of the unique strengths of each vendor and lessen the dependence on a single vendor. Therefore, a dual award to ClaimLogic, L.L.C. and Southwestern Provider Services, Inc. represents best value to the University.

Funding is identified, set aside, and is available in the OU Physicians' clinical operations budget.

President Boren recommended the Board of Regents authorize the President or his designee to award contracts in the combined annual amount of \$250,000, to ClaimLogic L.L.C. of Oklahoma City and to Southwestern Provider Services Inc. of Hurst, Texas, the low bidders, for electronic claims processing services for OU Physicians, for a one-year period beginning February 1, 2005, with option to renew for four additional one-year periods in the amount required based on volume of claims.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

STEAM AND CHILLED WATER PLANT ADDITION - HSC

The Steam and Chilled Water Plant Addition project was first approved by the Board of Regents and included in the May 2003 comprehensive Campus Master Plan of Capital Improvements Projects for the Health Sciences Center. At the May 2004 meeting, the Board once again approved the project as a part of the comprehensive Campus Master Plan, with a total project budget of \$9,960,000.

At the September 2004 meeting, the Board approved the design development phase plans, authorized preparation of construction documents, and authorized the University administration to advertise and to receive bids for construction of the project. The project involves construction of a 9,160-square-foot building east of the existing Steam and Chilled Water Plant, with a connecting enclosed service courtyard. The facility is designed as a stand-alone plant, tied into the existing chilled water piping and tunnel system, to allow the plant to carry loads independent of the main Plant in case of a disaster. The purchase of two 3000-ton chillers units that are to be installed as part of this project, with a total cost of \$1,127,805, was authorized by the Board at the September 2004 meeting.

I. AWARD CONTRACT FOR CONSTRUCTION

On December 9, 2004, bids for the Steam and Chilled Water Plant Addition project were received from eight firms. The bids have been evaluated by the project architect, Architectural Design Group, Inc., and the following representatives of the University administration:

Harley Campbell, Campus Architect, HSC
 Michael Moorman, Director of Architectural and Engineering Services
 Bill Martin, Manager, Steam and Chilled Water Plant
 Pete Ray, Assistant Director of Operations for Environmental Systems

It is recommended a contract in the amount of \$7,687,000 be awarded to Lippert Brothers, Inc. of Oklahoma City, the low bidder, as follows:

| | |
|---|----------------|
| Base Proposal | \$ 6,880,000 |
| Alternate No. 1, Standby Generator | 467,000 |
| Alternate No. 4, Temporary Chiller Connections | 75,000 |
| Alternate No. 5, Bulk Chemical Storage Building | 89,000 |
| Alternate No. 6, Installation of Economizers | <u>176,000</u> |
| Proposed Contract Amount | \$ 7,687,000 |

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than one million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

III. APPROVE A REVISED BUDGET

To award and construct the desired alternates of work, including the standby generator, it is proposed additional Steam and Chilled Water Plant reserve funds be utilized and the budget be increased to \$10,600,000. Funding for this project has been identified, is available and set aside from Utility System Revenue Bond proceeds (\$9,914,000) and from Steam and Chilled Water Plant Operating Reserves (\$686,000).

TABULATION OF BIDS STEAM AND CHILLED WATER PLANT ADDITION - HSC

| | Lippert Brothers, Inc. <u>Okla City</u> | J. L. Walker Construction, Inc. <u>Okla City</u> | Wynn Construction Co., Inc. <u>Okla City</u> | Fenix Constructors, Inc. <u>Ardmore</u> |
|---|---|---|---|--|
| Base Proposal | \$ 6,880,000 | \$ 6,950,000 | \$ 6,988,000 | \$ 7,130,000 |
| Alternate No.1, Standby Generator | 467,000 | 480,000 | 470,000 | 473,000 |
| Alternate No. 2, Free Cooling System | 405,000 | 420,000 | 400,000 | 407,000 |
| Alternate No. 3, Variable Frequency Drives on Pumps | 90,000 | 93,400 | 88,000 | 91,000 |
| Alternate No. 4, Temporary Chiller Connections | 75,000 | 77,800 | 75,000 | 77,000 |
| Alternate No. 5, Bulk Chemical Storage Building | 89,000 | 80,100 | 85,000 | 98,000 |
| Alternate No. 6, Installation of Economizers | 176,000 | 184,000 | 186,000 | 203,000 |
| Alternate No. 7, Well Water Piping | 86,000 | 89,600 | 85,000 | 100,000 |
| Total, Base Proposal + Alternates Nos. 1, 4, 5, 6 | <u>\$ 7,687,000</u> | <u>\$ 7,771,900</u> | <u>\$ 7,804,000</u> | <u>\$ 7,981,000</u> |

| | Flintco Inc. Okla City | Atlas General Contractors, L.L.C. Bixby | Shiloh Enterprises, Inc. Edmond | The Boldt Co., / dba Oscar J. Boldt Construction Okla City |
|---|---------------------------|---|--|--|
| Base Proposal | \$ 7,179,000 | \$ 7,413,000 | \$ 7,400,000 | \$ 7,550,000 |
| Alternate No.1, Standby Generator | 468,000 | 483,000 | 508,000 | 460,000 |
| Alternate No. 2, Free Cooling System | 400,000 | 410,000 | 396,000 | 400,000 |
| Alternate No. 3, Variable Frequency Drives on Pumps | 88,700 | 90,000 | 91,000 | 90,000 |
| Alternate No. 4, Temporary Chiller Connections | 76,000 | 77,000 | 77,000 | 74,000 |
| Alternate No. 5, Bulk Chemical Storage Building | 88,000 | 93,000 | 93,000 | 100,000 |
| Alternate No. 6, Installation Economizers | 155,000 | 190,000 | 187,000 | 185,000 |
| Alternate No. 7, Well Water Piping | 86,000 | 100,000 | 84,000 | 85,000 |
| Total, Base Proposal + Alternates Nos. 1, 4, 5, 6 | \$ 7,966,000 | \$ 8,256,000 | \$ 8,265,000 | \$ 8,369,000 |

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$7,687,000 to Lippert Brothers, Inc. of Oklahoma City, the low bidder, for construction of the Steam and Chilled Water Plant Addition project;
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations; and
- III. Approve a revised project budget of \$10,600,000 for the project.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

O'DONOGHUE RESEARCH BUILDING, OU PHYSICIANS REMODEL - HSC

The College of Medicine Renovations and Equipment project was first approved by the Board of Regents and included in the May 2002 comprehensive Campus Master Plan of Capital Improvements Projects for the Health Sciences Center. At the May 2004 meeting, the Board once again approved the project as a part of the comprehensive Campus Master Plan, with a total project budget of \$2,122,000. One of the identified project elements is renovation of approximately 10,000 square feet of existing medical space into office space for OU Physicians Marketing and IT departments in the O'Donoghue Research Building, with an estimated total project cost of \$320,000. Studio Architecture, an on-call consultant, was engaged to provide project programming and design, construction documents, and services during construction.

I. AWARD CONTRACT FOR CONSTRUCTION

On December 16, 2004, bids for the O'Donoghue Research Building, OU Physicians Remodel project were received from six firms. The bids have been evaluated by the project architect and the following representatives of the University administration:

- Wilton Berry, Associate Campus Architect, HSC
- Harley Campbell, Campus Architect, HSC
- Michael Moorman, Director of Architectural and Engineering Services
- Michael Scott, Director of Planning and Development, OU Physicians
- Deborah Nichols, Chief Operating Officer, OU Physicians

It is recommended that a contract for the base proposal work in the amount of \$263,857 be awarded to J. L. Walker Construction, Inc. of Oklahoma City, the low bidder.

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to fifteen percent of the contract amount, within project budget limitations.

Funding for this project, in the amount of \$320,000 has been identified and is available from OU Physicians.

**TABULATION OF BIDS
O'DONOGHUE RESEARCH BUILDING, OU PHYSICIANS REMODEL - HSC**

| | J. L. Walker Construction, Inc. Okla City | M.A. Wells Construction Company, Inc. Okla City | JWS Construction Services Norman |
|---|--|---|---|
| Base Proposal | \$ 263,857 | \$ 292,558 | \$ 293,500 |
| Alternate No.1, New Ceiling Grid in Selected Areas | \$ 11,000 | \$ 7,281 | \$ 11,900 |

| | Globe Construction Co. Norman | Weaver Contracting, Inc. Norman | Anderson & House, Inc. Norman |
|---|--|--|-------------------------------------|
| Base Proposal | \$ 298,000 | \$ 318,900 | \$ 343,000 |
| Alternate No.1, New Ceiling Grid in Selected Areas | \$ 13,900 | \$ 13,900 | \$ 18,100 |

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$263,857 to J. L. Walker Construction, Inc. of *Oklahoma City*, the low bidder, for renovation of space located on the second floor of the O’Donoghue Research Building for use by OU Physicians; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Everest moved approval of the recommendation as amended. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

FORT RENO SCIENCE PARK, PHASE II - HSC

The Board of Regents approved the Fort Reno Science Park, Phase II project with an estimated total cost of \$4,000,000 at the May 2004 meeting. This project involves the construction of additional facilities at the Fort Reno Science Park on USDA Grazingland Research Station property in El Reno, Oklahoma. An initial facility, constructed in 1999 as Phase I, consisted of 28,000 square feet of animal holding and support space. The proposed Phase II project involves the construction of approximately 55,000 square feet on the 27 acres leased by the University. Phase II is planned to include offices, locker and shower rooms, a conference room, outdoor enclosures, and building support spaces. Project funding will be from a National Institutes of Health grant.

The consultant selected for the project will provide programming and conceptual design and the basic services required for design, for preparation of contract documents, and to administer the construction contract.

A committee was formed to interview and evaluate architectural firms to provide the required professional services. The committee was composed of the following:

- Wilton Berry, Associate Campus Architect, Chair
- Tom Godkins, Associate Vice President for Facilities Management
and Director of Capital Planning
- Pete Ray, Assistant Director of Operations
- Buddy Valentine, Manager, Laboratory Animal Facility
- Gary White, Associate Professor and Director, Animal Resources

Proposals to provide the needed professional services for the project were received from six firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, three firms were selected by the interview committee for further evaluation, and interviews were conducted with these firms. The interview committee ranked the firms as follows:

1. Miles Associates, Oklahoma City
2. The Small Group, Oklahoma City
3. Cavin / Glover Architects, Joint Venture, Oklahoma City

**FORT RENO SCIENCE PARK, PHASE II
ARCHITECTURAL FIRM EVALUATION SUMMARY**

| | Miles Associates | The Small Group | Cavin / Glover Architects, Joint Venture |
|-------------------------------------|---------------------|--------------------|--|
| Acceptability of Design Services | 90 | 76 | 76 |
| Quality of Engineering | 88 | 82 | 68 |
| Adherence to Cost Limits | 42 | 37 | 34 |
| Adherence to Time Limits | 44 | 37 | 34 |
| Volume of Changes | 45 | 37 | 37 |
| Stability of Firm | 45 | 35 | 36 |
| Total Points | 354 | 304 | 285 |

President Boren recommended the Board of Regents:

- I. Rank in the order presented above architectural firms that are under consideration to provide professional services required for the Fort Reno Science Park, Phase II project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

HANDICAP-ACCESSIBLE EXAM TABLES - HSC TULSA

The Department of Family Medicine is moving into a new clinic on the Hillcrest Hospital campus in Tulsa in June 2005. To better serve current and future patient population, handicap-accessible exam tables are needed in order to accommodate handicap patients and to better serve the increasing geriatric population. The tables, which will be installed in every exam room, not only will cut down on the possibility of patient injury, but employee injury as well.

In response to a competitive solicitation, the following firms responded:

| | |
|----------------------------------|---------------|
| Physicians Sales & Service, Inc. | Broken Arrow |
| Tru-Care Health Systems | Oklahoma City |
| Cardinal Health | Tulsa |

The evaluation committee comprised the following individuals:

R. Michael Morse, M.D., Professor and Chair, Department of Family Medicine-Tulsa
 Charla Rae, Business Manager, Department of Family Medicine-Tulsa
 James Millar, M.D., Family Medicine Clinic Medical Director-Tulsa
 Elizabeth Petty, Buyer, Purchasing Department-Tulsa
 Cas Clayton, R.N., Nursing Supervisor, Department of Family Medicine-Tulsa
 Warren Churchill, Business Administrator, Department of Surgery (Independent Evaluator)

The evaluation criteria were meeting specifications and price.

The results of the evaluation were as follows:

| | | |
|----------------------------------|----------------------|-----------|
| Physicians Sales & Service, Inc. | meets specifications | \$290,662 |
| Tru-Care Health Systems | meets specifications | \$313,580 |
| Cardinal Health | meets specifications | \$297,523 |

The evaluation team determined that award to Physicians Sales & Service, Inc. of Broken Arrow, the low bidder, represents best value to the University.

Funding is identified, is available and set aside in the Family Medicine Departmental Clinical Equipment funds and the Dean's Office GME reserve.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$290,662, to Physicians Sales & Service, Inc. of Broken Arrow, the low bidder, for handicap-accessible exam tables.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Stuart, Weitzenhoffer and Wade. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

DIGITAL RADIOGRAPHY EQUIPMENT - HSC TULSA

The Department of Family Medicine will be making its planned relocation into its new clinic on the Hillcrest Hospital campus in Tulsa, in June 2005. The requested digital radiography equipment represents state-of-the-art technology and will ensure the excellence of the resident training program. It will allow physicians to deliver results to patients the same day as their appointments and will allow other important features requested by radiologists.

In response to a competitive solicitation, the following firms responded:

| | |
|--|--------------|
| Merry X-Ray Corporation | Tulsa |
| Phillips Medical Systems North America | Bothwell, WA |

The evaluation committee comprised the following individuals:

R. Michael Morse, M.D., Professor and Chair, Department of Family Medicine-Tulsa
 Charla Rae, Business Manager, Department of Family Medicine-Tulsa
 James Millar, M.D., Family Medicine Clinic Medical Director-Tulsa
 Linda Paine, RT, Department of Family Medicine-Tulsa
 LaMont Cavanagh, M.D., Assistant Professor of Family Medicine-Tulsa
 Randy Payton, Senior Buyer, Purchasing Department-Tulsa
 Keith Frank, Director Voice and Data, OU-Tulsa, Information Technology
 Warren Churchill, Business Administrator, Department of Surgery (Independent Evaluator)

The evaluation criteria were: meeting specifications and price.

The results of the evaluation were as follows:

| | | |
|--|----------------------|-----------|
| Merry X-Ray Corporation | meets specifications | \$286,592 |
| Phillips Medical Systems North America | meets specifications | \$408,238 |

The evaluation team determined that award to Merry of Tulsa, the low bidder, represents best value to the University.

Funding is identified, is available, and set aside in the Family Medicine Departmental Clinical Equipment funds and the Dean's Office GME reserve.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$286,592, to Merry X-Ray Corporation of Tulsa, the low bidder, for digital radiography equipment.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Stuart, Weitzenhoffer and Wade. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

SCHUSTERMAN CENTER RESEARCH AND MEDICAL CLINIC - HSC TULSA

The Schusterman Center Research and Medical Clinic project was first approved by the Board of Regents and included in the May 2001 comprehensive Campus Master Plan of Capital Improvements Projects. At the May 2004 meeting, the Board approved the project as a part of the Campus Master Plan, with a total project budget of \$32,750,000.

At the January 2002 meeting, the Board ranked architectural firms under consideration to provide professional services for the project and authorized the administration to negotiate and execute an agreement for architectural services. Subsequently, an agreement between Rees Associates Inc. of Oklahoma City and the University was negotiated and executed.

At the January 2004 meeting, the Board ranked firms under consideration to provide at-risk construction management services for the project. Manhattan Construction Company was the highest-ranked firm, and an agreement with Manhattan currently is being negotiated.

In March 2004, the Board authorized the administration to negotiate and execute the Vision 2025 Capital Improvements Agreement with the Tulsa County Industrial Authority and the Board of County Commissioners of Tulsa County through which the project primarily will be financed. This agreement has now been executed. Under the terms of this agreement, \$28,500,000 currently has been established as the maximum amount to be advanced for project funding, with an additional \$1,500,000 held in the bond reserve but payable to the University subject to collection of sufficient taxes over and above those necessary to retire the bonds over the next 13 years. Other project funds include \$850,000 in federal funds and \$1,900,000 from the College of Medicine.

I. APPROVE DESIGN AND AUTHORIZE PREPARATION OF CONSTRUCTION DOCUMENTS

The Research and Medical Clinic project will house clinics for the departments of Medicine, Pediatrics, and Psychiatry, as well as a multipurpose clinic. Space will be provided for clinical trials and procedures, radiology and clinical lab services, and building support services. The plan has been developed to allow for the inclusion of a satellite cancer center in the future. The three-story structure will include approximately 92,000 square feet. A 500-space parking structure is also a part of this project.

The design development phase documents have been completed for the project. It is proposed the Board of Regents approve the project design and authorize the preparation of construction documents by the architect. It is anticipated a recommendation concerning approval of a guaranteed maximum price for construction will be presented to the Board at the June 2005 meeting, with substantial completion anticipated in the fall of 2006.

II. AUTHORIZE EARLY UTILITIES AND SITE PREPARATION WORK

To meet an aggressive construction schedule, the administration proposes the Board of Regents authorize the administration to proceed with necessary utilities relocation and site preparation in advance of the construction of the clinic and parking structure. The authorization would be limited to \$1,800,000, the amount budgeted for this portion of the work.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans and authorize the preparation of construction documents for the Schusterman Center Research and Medical Clinic project; and
- II. Authorize the University administration to authorize early utilities relocation and site preparation work by the Construction Manager, with a maximum cost not to exceed \$1,800,000.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Stuart, Weitzenhoffer and Wade. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS COURSE CHANGES - NORMAN CAMPUS

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider either of them individually was provided.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Non-Substantive Program Changes
Approved by Academic Programs Council, December 1, 2004

Changes in Program Requirements:

College of Arts and Sciences

English, B.A. (RPC 068, MC 1501A): reorganization of groups of course requirements with no change to total number of hours required. Add ENGL 2733 to Multicultural group; add ENGL 4503 to Group I; add ENGL 4970 to Group IV; add ENGL 3263, 3273, 4203 to Group V and delete 3113 and 4253; add ENGL 3113, 4023, 4253, 4263 and 4273 to Group VI and delete 3173 and 3453; and add ENGL 3163, 3183, 4923 and 4933 to Writing group. Reason for requested action: The addition/deletion/update of these courses in various groups will allow students greater choice in selecting courses from the various literary and writing track offerings.

Film and Video Studies, B.A. (RPC 316, MC 0606A): course requirement change adding MLLL 3133 as a guided elective. There is no change to total number of hours required for the degree.

Reason for requested action: MLLL 3133 has been cross-listed with FVS 3133 but that crosslisting will be removed due to changes being made by Modern Languages. Film and Video Studies would like this course to still be available to their students as major credit.

College of Continuing Education

Aviation, B.S. (RPC 237, MC 0591A): program requirement changes to allow any four hours of zoology, chemistry or physics as substitution for Physics 1114 requirement; allow Communication 2613 as standard substitution for Communication requirement; and require Aviation majors to earn no less than a “C” in all aviation coursework before progressing to the next aviation course. There is no change to total number of hours required for degree. Reason for requested action: These program changes will assist transfer students in their transition to the university, have standard substitutions on file for programming purposes related to the new degree audit system being adopted, and increase the academic rigor required for declared aviation majors at The University of Oklahoma.

College of Fine Arts

Art, B.F.A. in Art (RPC 268, MC 1009B): course requirement change adding ART 2523, Beginning Sculpture: Figurative to the Lower Division Core Studio courses. There is no change to the total number of hours required for degree.

Reason for requested action: This addition will provide an option for students to choose between figurative or contemporary sculpture.

This was reported for information only. No action was required.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications, and additions itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

The University of Oklahoma - Norman Campus
Approved Course Changes – December 1, 2004

COURSE DELETIONS

College of Arts and Sciences

| | | |
|-----|------|---------------|
| FVS | 3133 | Soviet Cinema |
|-----|------|---------------|

COURSE CHANGES

College of Arts and Sciences

| | | |
|------|------|---|
| MLLL | 3133 | Soviet Cinema – change title to Soviet and Post-Soviet Cinema |
|------|------|---|

Price College of Business

| | | |
|-----|------|---|
| MIS | 4483 | Electronic Commerce – change title to Electronic Business |
| MKT | 3413 | New Product Development – add crosslisting |

College of Engineering

| | | |
|------|------|---|
| CH E | 6723 | Seminar in Theoretical and Applied Kinetics – change prerequisites |
| ECE | 4773 | Laboratory (Special Projects) – change prerequisite |
| I E | 2311 | Computer Aided Design and Graphics Laboratory for I E – change prerequisite |
| I E | 4633 | Applied Engineering Optimization – change prerequisite |
| I E | 4663 | Systems Analysis Using Simulation – change prerequisite |

College of Fine Arts

| | | |
|------|------|------------------------------|
| A HI | 5973 | Change course number to 5963 |
|------|------|------------------------------|

NEW COURSES

College of Arts and Sciences

| | | |
|------|------|---|
| MLLL | 3153 | Russian Literature Through Film |
| MLLL | 4123 | The Culture of Afro-Brazilian Popular Music |
| MLLL | 4993 | Epics of India: Ramayana and Mahabharata |

Price College of Business

| | | |
|-----|------|-------------------------|
| ENT | 3413 | New Product Development |
| MGT | 4133 | Leadership |
| MGT | 4183 | Negotiation |

College of Continuing Education

| | | |
|------|------|--|
| AVIA | 1013 | Introduction to Air Traffic Control |
| AVIA | 1213 | Basic Air Traffic Control Regulations |
| AVIA | 2013 | General Air Traffic Control Procedures |
| AVIA | 3213 | Airport Traffic Procedures |
| AVIA | 3313 | IFR Traffic Procedures |
| AVIA | 4015 | Air Traffic Simulation |

College of Engineering

| | | |
|------|------|---|
| ENGR | 3410 | Engineering Orientation for Transfer Students |
|------|------|---|

College of Fine Arts

| | | |
|------|------|-----------------|
| A HI | 5972 | Thesis Proposal |
|------|------|-----------------|

College of Geosciences

| | | |
|------|------|---|
| GEOG | 3223 | The British Empire and Its Successor States |
| GEOG | 4573 | Indigenous Peoples and Resources |

This was reported for information only. No action was required.

PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 1999 through 2004, and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit G.

The Provisions of Goods and Services policy (amended March 15, 2000) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, document or arrangement shall be referred to the Board of Regents for approval.

| | FY04 Total Expenditures | | FY04 Year-to-Date Expenditures | FY05 Year-to-Date Expenditures |
|------------------------------|-------------------------------|--|--------------------------------------|--------------------------------------|
| UNIVERSITY OF OKLAHOMA | \$210,659,977 | | \$68,677,776 | \$76,744,192 |
| NORMAN CAMPUS | \$120,890,324 | | \$42,027,502 | \$42,305,292 |
| HEALTH SCIENCES CENTER | \$89,769,653 | | \$26,650,274 | \$34,438,900 |

President Boren recommended the Board of Regents ratify the awards and/or modifications for October 2004 submitted with this Agenda Item.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

FEES REQUEST FOR 2005-2006

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in fees will be considered by the State Regents one time each year.

The following pages summarize the changes in fees requested by the Norman Campus and Health Sciences Center. They have been reviewed and approved by the appropriate directors, deans and vice presidents and by the Senior Vice Presidents and Provosts on the two campuses. The changes requested fall into one of the following categories:

SPECIAL FEES FOR INSTRUCTION AND ACADEMIC SERVICES

Special fees for instruction and academic services are fees, other than tuition and student activity fees, that are assessed students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are mandatory for all students receiving courses of instruction or academic services as designated by the institution. These fees are charged for enrollment in a particular course or by the credit hour for all enrollments in a given semester.

Special Instruction Fees:

Includes private instruction, private applied music lessons, aviation and physical education courses. Changes in special instruction fees do not require State Regents' item-by-item approval; institutions may assess these fees up to the actual cost of the special instruction.

The Norman campus is requesting five additions and one deletion to the special instruction fees as summarized below.

The College of Engineering is requesting a \$50.00 fee for ENGR 4510 -- Leadership/Organization Management course. The revenue from this course fee would be used to bring in outside speakers, conduct special seminars, and provide opportunities for students to meet with industry leaders.

The College of Fine Arts is requesting a \$50.00 per course fee for four courses in the Musical Theatre department (MTHR 1102, 1402, 1501 and 1551). The revenue from the course fees would be used to provide class accompanists, and to purchase tapes, CD's and sheet music. The College of Fine Arts is also requesting the deletion of a \$90.00 course fee for Art 4930.

The Health Sciences Center is requesting one increase in special instruction fees as summarized below.

Nutritional Sciences Internship Program – Health Sciences Center:

The College of Allied Health is requesting an increase of \$1,000.00 to the Nutritional Sciences Internship Special Instruction Fee, from \$2,500.00 to \$3,500.00. This fee was implemented in 1995 and has not been increased. The fee is based upon the actual cost to provide special instruction and materials, and from analyzing data from the State and National Dietetic Internship programs. This program requires extensive direct coordination by the program coordinator, on-site visits and guidance, specialized training in numerous areas, several lecture hours per week in addition to the clinical experience, and extensive coordination with the American Dietetic Association. The revenue generated from this increased fee will support the program and the production of instructional materials and resources for each intern.

Classroom/Laboratory Supplies Fee:

Includes consumable supplies such as laboratory breakage and replacement, art supplies and materials for the natural sciences. Changes in classroom/laboratory supplies fees do not require State Regents' item-by-item approval; institutions may assess these fees up to the actual cost of the supplies. The Health Sciences Center requests three new classroom/laboratory supplies fees; an increase in thirteen classroom/laboratory supplies fees and the deletion of five classroom/laboratory supplies fees. These changes are itemized on Page 1 of the appendix. The Norman Campus requests 146 additions, 2 deletions, 36 increases and 15 decreases to their Classroom/Laboratory supplies fees as itemized on Pages 2-8 of the appendix.

Testing/Clinical Services Fees:

Includes placement, diagnostic, aptitude, achievement tests, reading clinics and guidance clinics. Changes in fees are up to the actual cost of services. The Health Sciences Center requests an increase in one testing fee; the deletion of three testing fees, and the addition of one testing fee. These changes are itemized in the table below.

| SUMMARY SCHEDULE SPECIAL STUDENT FEES ACADEMIC YEAR 2005-2006 <u>HEALTH SCIENCES CENTER</u> | | | | |
|--|----------------|-----------------|----------------|---------------|
| <u>FEE</u> | <u>CHARGES</u> | | <u>COLLEGE</u> | <u>COURSE</u> |
| | <u>CURRENT</u> | <u>PROPOSED</u> | | |
| TESTING/CLINICAL SERVICE FEES | | | | |
| | 40.95 | 42.95 | Nursing | NURS 4020 |
| | None | 42.95 | Nursing | NURS 4816 |
| | 15.00 | None | Nursing | NURS 3025 |
| | 15.00 | None | Nursing | NURS 3125 |
| | 15.00 | None | Nursing | NURS 4043 |

Facility and Equipment Utilization Fees:

Includes Library Resources Fee, University Technology Connectivity Fee, Technology Services Fee and Special Course Fees. These fees help pay for students access to equipment such as computers, physical equipment, musical instruments and medical equipment, and for facilities such as music practice rooms. Changes in Facility and Equipment Utilization Fees require approval by The University of Oklahoma Board of Regents and final approval by the State Regents. The Norman Campus is requesting one addition and 15 decreases as summarized on Page 8 of the appendix.

Other Special Fees:

Included in this category are the academic records maintenance fee, the student assessment fee and any other special fees that cannot be classified in any of the other categories.

Deposit on Enrollment – Nursing – Health Sciences Center

The College of Nursing is requesting a deposit on enrollment of \$500.00. The deposit on enrollment is required for all new admitted students and is applied directly to tuition upon enrollment. The purpose of this fee is to establish a commitment from the student that once they are admitted they will enroll. Since the requirement of an advance deposit does not result in an increase in the amount of an approved fee, the Oklahoma State Regents recommend that this requirement be handled separately from the State Regents' fee approval process. Therefore, this request requires approval from The University of Oklahoma Board of Regents only.

College of Arts and Sciences Enrichment Fee – Norman Campus

The College of Arts and Sciences is requesting the establishment of an Enrichment Fee of \$5.00 per credit hour to promote student success and academic excellence within the College. The revenue generated from this fee will enable the College to:

- Enhance Academic Advising by hiring three additional academic advisers; creating a college-wide peer advising program; and additional support for departmental advising.
- Support Teaching and Research by adding faculty lines for teaching specialist in high demand subject areas; purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in educational opportunities.

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Establish a Dean's Opportunity fund to support innovative initiatives from students, faculty and staff to enrich and enhance the college.

College of Engineering Enrichment Fee – Norman Campus

The College of Engineering is requesting to increase the Engineering Program Enrichment Fee from \$10.00 per course to \$7.00 per credit hour. The purpose of this fee will be to provide the kind of rich learning environment that exists in the top schools in the Big Twelve. The revenue generated from this fee will enable the College to:

- Add new Student Advisers and a staff support position to provide leadership training
- Increase placement of students in internships positions, cooperative programs, placement and corporate events.
- Provide student mentors, mentor coaches and materials to help incoming students complete their degrees in 4 years, and to increase the number of tutors and tutoring materials and expand tutoring to upper division classes.
- Provide practical learning experiences for student and provide funds for upkeep and repair of student spaces.
- Provide funds for multidisciplinary student projects and competitions and support a new multidisciplinary course that will be the gateway for engineering student into elective sequences in entrepreneurship, leadership and creativity.
- Expand support for student internships and service learning experiences, including creation of a new course that will allow student to receive credit for practicing in a real world setting to acquire professional skills required to be a successful engineer.

Michael F. Price College of Business Undergraduate Student Enrichment Fee – Norman Campus

The Michael F. Price College of Business is requesting the establishment of an Undergraduate Student Enrichment Fee of \$6.00 per credit hour. The revenue generated from this fee will enable the College to:

- Improve Professional Opportunities – the Price College will develop and foster linkages with businesses to improve employment, internships, co-operative education and experiential learning opportunities for Price College students.
- Foster Professional Development – the Price College seeks to provide structures, personnel, and programming to further develop student professionalism. Assessment, skill development, and career positioning will be key support services.
- Improve Access to Academic Services – the Price College will increase the number of academic counselors by three.

More specific information is provided on the charts attached hereto as Exhibit H.

President Boren recommended the Board of Regents approve the changes in fees for 2005-2006 and authorized their submission to the Oklahoma State Regents for Higher Education.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

NAMING OF THE MICHAEL A. MARES LIBRARY OF MAMMALOGY

Michael A. Mares served as director of the Sam Noble Oklahoma Museum of Natural History at The University of Oklahoma from 1983 to 2002 and is credited with initiating the fund-raising drive and developing and overseeing the project that resulted in the current \$44.5 million, 198,000-square-foot museum facility.

He stepped down from the directorship at the end of 2002 to focus more attention on his research, teaching and other scholarly activities. He continues as the Museum's curator of mammals, as a professor of zoology and Sam K. Viersen, Jr. Presidential Professor at OU.

Mares' many professional honors include the C. Hart Merriam Award of the American Society of Mammalogists for Outstanding Research in Mammalogy and the OU Regents' Award for Superior Accomplishment in Professional and University Service. He was the first recipient of the Otis Sullivant Award for Perceptivity at OU, which honors the late Otis Sullivant, a longtime Oklahoma journalist.

One of his Sullivant Award nominators noted the remarkable nature of what Mares did in leading the museum facility from its inadequate quarters in former barracks and stable buildings to one of the finest university-based museums in the country.

"A very small handful of people throughout history have had the intuition to determine future needs and directions and make the kinds of decisions necessary to make spectacular things happen. Dr. Mares is one of those people."

Mares has been appointed to the Smithsonian Institution Council and to the board of directors of the Council for the International Exchange of Scholars (Fulbright Commission), among others.

His research primarily focuses on desert ecology, conservation and population biology of mammals in South America, especially Argentina. He has published almost 200 scientific articles, including 12 books, his most recent two being an edited volume, *A University Natural History Museum for the New Millennium*, and an authored book, *A Desert Calling*, which was published by Harvard University Press.

In 2004, he donated his mammalogy library to the Sam Noble Oklahoma Museum of Natural History.

Both for his leadership of the museum and his contributions to the study of mammalogy, the naming of this library in his honor is exceedingly appropriate.

President Boren recommended the Board of Regents approve the naming of the Library of Mammalogy at the Sam Noble Oklahoma Museum of Natural History in honor of former museum director and internationally respected mammalogist Dr. Michael A. Mares. This naming will recognize both Dr. Mares' enormous contribution to the construction of the new

museum facility and to the scientific study of mammalogy. The Library houses Dr. Mares' personal mammalogy library, which he donated to the University in 2004.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

INCREASE ADMISSION STANDARDS FOR TRANSFER STUDENTS SEEKING ADMISSION TO CERTAIN DEGREE PROGRAMS - NC

The University of Oklahoma requests approval to increase the admission standards for transfer students seeking admission to certain degree programs on the Norman campus, effective with the summer 2006 term. The changes are shown on the table below.

Transfer students who have earned 60 or more credit hours currently are admissible to degree programs on the Norman campus if they have a grade point average (GPA) of 2.0 or better, except for engineering majors who are not residents of Oklahoma, who must have a GPA of 3.0. However, many degree programs now require a GPA greater than 2.0 for enrollment in upper division courses and to graduate, and the College of Education now requires a GPA of 2.75 for all students entering the college. Three colleges have additional requirements for students to enter their degree programs.

The purposes of the requested changes are (1) to bring the minimum transfer grade point average required for admission into alignment with the minimum grade point average required for graduation; and (2) to make the admission standards for transfer students equivalent to the standards currently being applied to OU students for admission into these programs. The changes will affect transfer students with fewer than 60 credit hours seeking admission to the College of Education and College of Journalism and Mass Communication and transfer students with 60 or more credit hours seeking admission to the colleges of architecture, business, continuing education (aviation majors only), education, fine arts, geosciences, journalism and mass communication, and university college (pre-health professions majors only). Admission requirements for students seeking admission to programs in the colleges of arts and sciences, engineering and liberal studies will be unchanged.

Once approved by The University of Oklahoma Board of Regents, these changes will be forwarded to the State Regents for Higher Education for approval.

College-specific Standards for Admission of Undergraduates by Transfer to the Norman Campus Effective date: Summer/Fall 2006

Transfer students seeking admission to an undergraduate degree program in the following colleges must meet the minimum qualifications shown. (The changes requested are in italics.)

| Degree College | Current Transfer GPA | | New Transfer GPA | | Other Requirements |
|----------------------------|----------------------|-----------|------------------|-------------|-------------------------|
| | < 60 Hours | 60+ Hours | < 60 Hours | 60+ Hours | |
| College of Architecture | 2.50 | 2.00 | 2.50 | <i>2.50</i> | <i>Portfolio Review</i> |
| College of Arts & Sciences | 2.50 | 2.00 | 2.50 | 2.00 | |
| Price College of Business | 2.50 | 2.00 | 2.50 | <i>2.50</i> | |

| | | | | | |
|--|------|------|------|------|-------------------------------------|
| CCE (aviation majors) | 2.50 | 2.00 | 2.50 | 2.25 | |
| College of Education | 2.50 | 2.00 | 2.75 | 2.75 | |
| College of Engineering (OK resident) | 2.50 | 2.00 | 2.50 | 2.00 | |
| College of Engineering (nonresident) | 3.00 | 3.00 | 3.00 | 3.00 | |
| College of Fine Arts | 2.50 | 2.00 | 2.50 | 2.50 | <i>Audition or Portfolio Review</i> |
| College of Geosciences | 2.50 | 2.00 | 2.50 | 2.50 | |
| College of Journalism and Mass Communication | 2.50 | 2.00 | 2.75 | 2.75 | <i>Language Skills Test</i> |
| College of Liberal Studies | 2.50 | 2.00 | 2.50 | 2.00 | |
| University College (health professions majors) | 2.50 | 2.00 | 2.50 | 2.50 | |
| University College (all other students) | 2.50 | 2.00 | 2.50 | 2.00 | |

President Boren recommended the Board of Regents approve increasing admission standards as specified, for transfer students seeking admission to certain degree programs on the Norman campus, effective with the summer 2006 term, and authorize their submission to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Changes
Approved by Academic Programs Council, December 1, 2004

Addition of New Program:

College of Engineering

Architectural Engineering, B.S. (RPC 357, MC to be assigned): establishment of Bachelor of Science in Architectural Engineering. The general requirements for the degree are 127 total credit hours and a minimum retention/graduation grade point average of 2.00. Program objectives are that graduates will be technically competent in core areas within engineering, architecture, and related sciences and mathematics, be able to work within a team and communicate effectively, be able to synthesize diverse information to develop creative design solutions and be able to function within the evolving engineering architecture professions.

Reason for requested action: An “architectural engineering” program has existed at OU for over 20 years and has been administered by the College of Engineering Dean’s office. In response to the last ABET accreditation report it was decided that the program should be moved into the School of Civil Engineering and Environmental Science and re-named Architectural Engineering.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic programs.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

OU TRADITIONS SQUARE RATES - FISCAL YEAR 2005-2006

University of Oklahoma Student Affairs has developed a marketing strategy that will encourage students to sign contracts to live at OU Traditions Square earlier than the customary time for housing reapplication. A decision on rates early in spring semester is necessary to fully inform students of the costs associated with living at OU Traditions Square, as they plan for on-campus housing in advance of the customary reapplication schedule.

The rates are those proposed by Collegiate Development Services (CDS), the consultant and builder of the new apartment-style complex, based on their experience and a survey of the local market. Unlike most of the local competition, all utilities are included in the monthly cost, and there will be a residence life programming model that supports the academic mission of the University. The proposed rates are competitive with the local market, and equally important, conform to the financing assumptions in the Student Housing Revenue Bonds, Series 2004. In addition, the rates are competitive with those at other Big XII institutions that offer similar housing options for students. (See attached cost comparison chart).

President Boren recommended the Board of Regents approve the proposed rates for OU Traditions Square for the 2005-2006 academic year:

OU Traditions Square
Proposed Rates for Fall 2005 – Spring 2006

| | <u>12-month contract</u> | <u>9-month contract</u> | <u>Summer**</u> |
|--------------|--------------------------|-------------------------|-----------------|
| 2 bed/1 bath | \$455/mon, 2050.00/sem* | 480/mon, 2160.00/sem* | \$1300/\$1300 |
| 2 bed/2 bath | \$499/mon, 2246.00/sem* | 545/mon, 2450.00/sem* | \$1400/\$1500 |
| 4 bed/2 bath | \$445/mon, 2000.00/sem* | 480/mon, 2160.00/sem* | \$1250/\$1200 |

*Semester rates calculated by multiplying by 4.5 months per semester.

**Due to summer schedule, may be adjusted by calculating a daily rate as well as accommodating the schedules for Intersession, Summer Session I, and Summer Session II with availability of units.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ENGINEERING AND TECHNOLOGY FACILITIES - NC

The Engineering and Technology Facilities project was first approved by the Board of Regents and included in the May 2002 comprehensive Campus Master Plan of Capital Improvements Projects. At the May 2004 meeting, the Board approved the Phase I project as a part of the Campus Master Plan, with a total project budget of \$25,000,000. At the June 2003 meeting, the Board of Regents ranked architectural firms under consideration to provide professional services for the project, and authorized the administration to negotiate and execute an agreement for architectural services. Subsequently, an agreement between Miles Associates, Inc. of Oklahoma City and the University was negotiated and executed.

In early November 2004, it was announced that Devon Energy will make a \$10 million contribution to The University of Oklahoma to fund the project. The new facility will be named Devon Energy Hall in recognition of this significant gift.

I. AND II. APPROVE DESIGN, AUTHORIZE PREPARATION OF CONSTRUCTION DOCUMENTS AND AUTHORIZE BIDDING OF PROJECT

The Devon Energy Hall will be located on the southwest corner of Jenkins Avenue and Boyd Street on the main campus. The project will bring together, into one facility, the faculty, students and staff of the Schools of Electrical and Computer Engineering and Computer Science. The building will be approximately 91,000 gross square feet, will have five above-grade stories and a partial basement, and will connect directly to the Carson Engineering Center. The new facility will provide state-of-the-art research and teaching laboratories, classrooms and collaborative spaces for more than 2,900 undergraduate and graduate students in the College of Engineering. Associated administrative space will complete the co-location of the Schools into a single facility.

The design development phase documents have been completed for the project. It is proposed the Board of Regents approve the project design and authorize the preparation of construction documents by the architect. Contingent on receipt or pledge of adequate funds, it is proposed the Board authorize advertising the project for competitive bids. It is anticipated a recommendation concerning the award of a contract for construction will be presented to the Board in the fall of 2005, with substantial completion expected approximately 18 to 20 months thereafter.

III. APPROVE BUDGET

Previously, project planning had called for the fourth and fifth floors of the building to be shelled only until funds were raised to allow these areas to be finished and occupied. The Devon Energy gift has made it possible to finish out the entire building. The project budget thus should be increased to \$30 million to include the additional costs for design and construction of interior spaces on the fourth and fifth floors.

Funding for the Devon Energy Hall project is proposed to be provided from the proceeds of a revenue bond issue (\$12 million) and from private gifts (\$18 million).

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans and authorize the preparation of construction documents for the Engineering and Technology, Phase I project (Devon Energy Hall);
- II. Authorize the University administration to advertise and to receive bids for construction of the project upon identification of available funding; and
- III. Approve a revised project budget of \$30,000,000 for the Phase I (Devon Energy Hall) project.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

PHYSICAL SCIENCES CENTER 429 LABORATORY RENOVATION - NC

At the May 2000 meeting and in each of the subsequent years, the Board of Regents has approved the Chemistry Renovation project as a part of the overall Campus Master Plan of Capital Improvements Projects. In October 2001, the Board ranked Peckham Guyton Albers & Viets, Inc., of Westwood, Kansas, first among other firms considered to provide professional services for various elements of the project, as they are funded and authorized. One of the identified project elements is upgraded research laboratory space such as will be provided by the renovation of space located on the fourth floor of the Physical Sciences Center.

To provide critically needed research space for the inorganic and biochemistry programs, the project architects were authorized to develop plans for the renovation of Suite 429 in the Physical Sciences Center into inorganic and biochemistry research laboratories. The project will provide a new wall partition layout in the space to accommodate new laboratory casework, fume hood exhaust systems, and lab assistant work spaces. The labs will be provided with a fire suppression system and emergency eye washes and showers. The total cost for the project is estimated to be approximately \$874,000.

I. AWARD CONTRACT FOR CONSTRUCTION

On December 21, 2004, bids for the Physical Sciences Center 429 Renovation project were received from three firms. The bids have been evaluated by the project architect and the following representatives of the University administration:

Glenn Dryhurst, Chairman, Department of Chemistry and Biochemistry
Blake Farrar, Staff Architect, Architectural and Engineering Services
Michael Moorman, Director of Architectural and Engineering Services

It is recommended a contract in the amount of \$642,597 be awarded to J. L. Walker Construction, Inc. of Oklahoma City, the low bidder, as follows:

| | |
|--------------------------|----------------|
| Base Proposal | \$511,697 |
| Alternate(s) | <u>130,900</u> |
| Proposal Contract Amount | \$642,597 |

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to fifteen percent of the contract amount, within project budget limitations.

Funding for this project has been identified, is available and set aside from the proceeds of the Oklahoma Development Finance Authority 2000 bond issue (\$210,000) and the Multiple Facility Revenue Bond 2003 (\$501,000), and from departmental and research funds (\$163,000).

TABULATION OF BIDS
 PHYSICAL SCIENCES CENTER 429 LABORATORY RENOVATION - NC

| | J. L. Walker Construction, Inc. Okla City | Nashert of Oklahoma, LLC Okla City | Nabholz Construction Corp Edmond |
|---|--|---|---|
| Base Proposal, Renovation for Inorganic Laboratory | \$ 511,697 | \$ 520,000 | \$ 565,000 |
| Alternate No. 1, Renovation for Biochemistry Laboratory | 130,900 | 131,000 | 132,000 |
| Base Proposal + Alternate 1 | <u>\$ 642,597</u> | <u>\$ 651,000</u> | <u>\$ 697,000</u> |

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$642,597 to J. L. Walker Construction, Inc. of Oklahoma City, the low bidder, for construction of the Physical Sciences Center 429 Laboratory Renovation project; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

INFORMATION TECHNOLOGY INFRASTRUCTURE FOR RESEARCH CAMPUS - NC

I. AWARD OF CONTRACT

This necessary hardware will serve as the South-South Routing Node for the Research Campus. The routing node serves to connect the buildings on the Research Campus, which will allow for electronic communication between the buildings as well as with the greater University network. With this equipment, Information Technology (IT) will be able to join the users from the Stephenson Research and Technology Center with users from Integrated Radar Data Services, WeatherNews, Inc., and future users with the greater University network. The routing node will provide commercial internet access for private sector companies.

This purchase is one step for the Research Campus infrastructure. As the Campus further develops, the purchase will be repeated, most likely within two years. The goal will be to acquire matching infrastructure equipment.

The award will be made from a contract between the Oklahoma State Regents for Higher Education and Cisco Systems. Chickasaw Telecom, Inc. is the local distributor for Cisco Systems and will provide testing and delivery in accordance with the terms of the OSRHE contract.

II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma *Council of Bond Oversight* and the *Oklahoma Development Finance Authority*, the conduit financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that otherwise would be required for an institution to finance the acquisition of a major asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding has been identified, is available and set aside within the Information Technology operating budget to fund required debt service associated with its planned use of the Master Lease-Purchase Program.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to award a contract, available through an Oklahoma State Regents for Higher Education (OSRHE) contract, in the amount of \$550,000 to Chickasaw Telecom, Inc. of Oklahoma City, to provide Cisco Systems hardware for network infrastructure for the Research Campus;
- II. Authorize the President or his designee to submit the above acquisition for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and

- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of purchase proceeds from its own funds and to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

SMALL-ANGLE X-RAY SCATTERING SYSTEM - NC

A small-angle x-ray scattering system (SAXS) is required for materials research at the University. The SAXS uses scattered x-rays at small angles to determine structure on the nanometer scale (1 nanometer = 1 meter at ten-to-the-negative-ninth power), and is used to determine sizes of groups of atoms or molecules. This information is useful to determine the average size and distribution of sizes of matter that are extremely small. The equipment is useful for research in polymers, biopolymers, catalysis and nanomaterials.

This system and its supplier are unique in the marketplace. Some components are generally available but they are not identical, nor are they available to the degree required to make a complete system. The cost of individual components would be greater than the complete SAXS from Rigaku/MSC, Inc. Accordingly, pricing is considered to be fair and reasonable.

Funding has been identified, is available and set aside within the Chemical, Biological and Materials Engineering operating budget, from a grant from the National Science Foundation, and matching funds from the University.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$466,400 to Rigaku/MSC, Inc. of The Woodlands, Texas, on a sole-source basis, for a small angle x-ray scattering system.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

WIDE-ANGLE X-RAY SCATTERING SYSTEM - NC

A wide-angle x-ray scattering system (WAXS) is needed to assist materials research at the University. WAXS uses scattered x-rays at wide angles to determine structure on the angstrom-length scale (1 angstrom = 1 meter at ten-to-the-negative-tenth power). Information on this length scale is useful for material identification, and determination of material composition. This equipment will be useful for research in catalysis, polymers, geology, and biological materials.

Due diligence has demonstrated that there is no comparable equipment or supplier in the marketplace. Bruker AXS is offering this system at a price deeply discounted from list. Pricing is considered to be fair and reasonable.

Funding has been identified, is available and set aside within the Chemical, Biological and Materials Engineering operating budget, from a grant from the National Science Foundation and matching funds from the University.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$212,000, to Bruker AXS, Inc. of Madison, Wisconsin, on a sole-source basis, for a wide angle x-ray scattering system.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ZEBRAFISH RESEARCH FACILITY - NC

The Zebrafish is a premier vertebrate model for developmental genetics and biomedical research. They have genes similar to those in humans, similar organs, similar physiology and similar behaviors. The University's ongoing Zebrafish studies are of enormous biomedical significance. For instance, Dr. Han Wang's studies on circadian clocks and blood mutants will investigate cures for human sleep disorders and porphyria (vampire diseases); Dr. Bruce Roe's works will study genes causing various forms of mental retardation, brain tumors, and other cancers; and Dr. John Ash's studies will examine possible cures for human blindness.

The proposed multi-laboratory use Zebrafish facility in the Stephenson Research and Technology Center will have an 1,800-gallon tank and water system occupying approximately 1,788 square feet, which will include a washing and storage area, an experimental area, a main fish room with an adjacent water system room, and an isolation room for microscopy.

The Facility will provide the husbandry and support capabilities that are vital to this important area of research. It will be the state's largest research facility of its kind.

In response to a competitive solicitation, the following firms responded:

| | |
|-----------------------------|-----------------------|
| Allentown-Aquaneering, Inc. | Allentown, New Jersey |
| Aquatic Habitats Company | Apopka, Florida |

The evaluation committee comprised the following individuals:

Mark Keesee, Senior Buyer, Purchasing
Cynthia Roberge, Manager, Accounting Operations, Architectural and Engineering Services
Bruce Roe, George Lynn Cross Research Professor, Department of Chemistry and Biochemistry
Han Wang, Assistant Professor of Zoology, Department of Biology

The evaluation criteria were design quality, system quality, ease of maintenance, operating cost and purchase price.

The results of the evaluation were as follows:

| criteria (1 - 10) % weight | design quality 15% | System Quality 15% | ease of maintenance 10% | operating cost 20% | purchase price 40% | total weighted score |
|----------------------------------|--------------------------|--------------------------|-------------------------------|--------------------------|--------------------------|----------------------------|
| Allentown weighted score | 7 1.05 | 10 1.5 | 6 0.6 | 5 1 | 10 4 | 8.15 |
| Aquatic weighted score | 10 1.5 | 10 1.5 | 9 0.9 | 9 1.8 | 8 3.2 | 8.9 |

The evaluation team determined that award to Aquatic Habitats Company of Apopka, Florida represents best value to the University.

II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the Oklahoma Executive and Legislative Bond Oversight Commissions and the Oklahoma Development Finance Authority, the conduit financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding has been identified, is available and set aside within the Vice President for Research operating budget to fund required debt service associated with his planned use of the Master Lease-Purchase Program.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to award a contract in the amount of \$249,686, to Aquatic Habitats Company, of Apopka, Florida, the low bidder, for the purchase of a Zebrafish Research Facility;
- II. Authorize the President or his designee to submit the above project for acquisition under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and

- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of purchase proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ACQUISITION AND SALE OF PROPERTIES - NC

The University's administration recommends that it be authorized to pursue acquisition of the properties listed above, which are located adjacent to the northeast corner of Norman's main campus and south on Jenkins Ave. The proximity of the properties makes them a strategic and desirable acquisition for the University. Maps showing the location of the properties are attached hereto as Exhibit I.

The University will acquire the properties from The University of Oklahoma Foundation and manage them as residential rental properties for the foreseeable future.

Funding has been identified, set aside and is available within the University's Real Estate operations account.

Acquisition of these properties meets Regents' policy.

President Boren recommended the Board of Regents authorize the University's administration to acquire properties located at 1601 South Jenkins Avenue, 131, 135 and 139 Page Street, and 1124 Trout Avenue from The University of Oklahoma Foundation at an amount not to exceed fair market value.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVES OF ABSENCE:

England, Amy, Associate, Department of Anesthesiology, return from medical leave of absence with pay, December 3, 2004.

Hall, Janan Angevine, Instructor in Nursing, military leave of absence with pay, December 13, 2004 through January 13, 2005; military leave of absence without pay, January 14, 2005 through December 13, 2005.

Holt, Raleigh A., Professor of Removable Prosthodontics, medical leave of absence with pay, November 1, 2004 through January 31, 2005.

Jafari, Booseh, Clinical Assistant Professor of Fixed Prosthodontics, return from medical leave of absence with pay, November 15, 2004.

Ross, Karen Michelle, Assistant Professor of Geriatrics and The Donald W. Reynolds Chair in Geriatric Medicine, return from medical leave of absence with pay, October 21, 2004.

NEW APPOINTMENTS:

Brandenburg, Mark A., M.D., Clinical Associate Professor of Internal Medicine, Tulsa, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), 0.20 time, November 1, 2004 through June 30, 2005.

Chinthalapally, Venkateshwar Rao, Ph.D., Professor of Medicine and The Dr. and Mrs. W. W. Kerley and Mr. and Mrs. Cash Cade Chair in Cancer Clinical Research, annualized rate of \$160,000 for 12 months (\$13,333.34 per month), September 30, 2004 through June 30, 2005. New tenure track appointment. Tenurable base \$90,000, departmental salary \$70,000. Correction to previous action.

Coyle, II, Edward Louis, Ph.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), 0.49 time, November 8, 2004 through June 30, 2005. University base \$31,850, departmental salary \$8,150.

Digoy, G. Paul, M.D., Assistant Professor of Otorhinolaryngology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 2005 through June 30, 2006. New tenure track appointment.

Haas, Frances, D.O., Assistant Professor of Internal Medicine, Tulsa, annualized rate of \$65,000 for 12 months (\$5,416.66 per month), December 31, 2004 through June 30, 2005. New consecutive term appointment.

Hast, Laurie J., M.D., Assistant Professor of Radiological Sciences, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), November 1, 2004 through June 30, 2005. New consecutive term appointment.

Lofgren, Darla Jean, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), January 1, 2005 through June 30, 2005. New consecutive term appointment.

McGuinn, Laura, M.D., Assistant Professor of Pediatrics, annualized rate of \$95,000 for 12 months (\$7,916.67 per month), November 1, 2004 through June 30, 2005. New tenure track appointment. University base \$65,000, departmental salary \$30,000.

Sontheimer, Richard Dennis, M.D., Professor and Vice Chair of Dermatology, Residency Program Director, and The Richard and Adeline Fleischaker Chair in Dermatology Research, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), January 1, 2005 through June 30, 2005. Tenure credentials under review. University base \$70,000. Includes administrative supplement of \$30,000 while serving as Program Director.

Wells, William, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.66 per month), November 1, 2004 through June 30, 2005.

Wen, Frances Kathleen, Ph.D., Assistant Professor of Family Medicine, Tulsa, annualized rate of \$55,000 for 12 months (\$4,583.33 per month), December 16, 2004 through June 30, 2005. New consecutive term appointment.

CHANGES:

Aggarwal, Vishal, Assistant Professor of Geriatrics and Assistant Professor of Medicine, Tulsa, title The Donald W. Reynolds Endowed Chair in Geriatric Medicine deleted, November 22, 2004.

Benenati, Fred W., Clinical Professor of Endodontics given additional title Chair of Endodontics, salary changed from annualized rate of \$46,886 for 12 months (\$3,907.13 per month), 0.50 time, to annualized rate of \$75,018 for 12 months (\$6,251.50 per month), 0.80 time, January 1, 2005 through June 30, 2005. Change in FTE.

Bowers, Beverly Bryce, Assistant Professor of Nursing, given additional title Assistant Dean for Faculty Development and Professional Continuing Education, title Program Director deleted; salary changed from annualized rate of \$60,622 for 12 months (\$5,051.83 per month) to annualized rate of \$61,822 for 12 months (\$5,151.83 per month), January 1, 2005 through June 30, 2005. Includes administrative supplement of \$3,600 while serving as Assistant Dean.

Brahm, Nancy, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, salary changed from annualized rate of \$76,000 for 12 months (\$6,333.33 per month), full time, to annualized rate of \$38,000 for 12 months (\$3,166.67 per month), 0.50 time, December 13, 2004 through June 30, 2005. Change in FTE.

Calvert, Lynette J., Clinical Professor of Pediatrics, Tulsa, and Clinical Professor of Family Medicine, Tulsa, salary changed from annualized rate of \$30,233 for 12 months (\$2,518.61 per month), 0.45 time, to annualized rate of \$34,924 for 12 months (\$2,910.37 per month), 0.52 time, December 1, 2004 through June 30, 2005. Change in FTE.

Casas, Kari, title changed from Clinical Assistant Professor to Assistant Professor of Pediatrics, November 1, 2004. Changing to tenure track appointment. University base \$65,000, departmental salary \$25,000.

Chinthalapally, Venkateshwar Rao, Professor of Medicine and The Dr. and Mrs. W. W. Kerley and Mr. and Mrs. Cash Cade Chair in Cancer Clinical Research; given additional title Adjunct Professor of Pathology, December 1, 2004.

Currier, George Frans, Professor of Orthodontics, given additional title Interim Chair of Orthodontics and Division of Developmental Dentistry, College of Dentistry, salary changed from annualized rate of \$97,000 for 12 months (\$8,083.34 per month) to annualized rate of \$107,000 for 12 months (\$8,916.67 per month), January 1, 2005 through June 30, 2005. Includes administrative supplement of \$10,000 while serving as department and division chair.

Firdaus, Muhammad, Assistant Professor of Geriatrics, title The Donald W. Reynolds Endowed Chair in Geriatric Medicine deleted, November 22, 2004.

Holmes, Martha, Clinical Assistant Professor of Pediatrics, salary changed from annualized rate of \$15,000 for 12 months (\$1,250.00 per month), 0.25 time, to annualized rate of \$15,000 for 12 months (\$1,250.00 per month), 0.10 time, November 1, 2004 through June 30, 2005. Correction to FTE per grant award.

Medina, Patrick, Assistant Professor of Pharmacy Clinical and Administrative Sciences, changing from tenure track to consecutive term appointment, December 1, 2004.

Mohr, John A., Clinical Professor of Medicine, titles Clinical Professor of Geriatrics and Adjunct Associate Professor of Microbiology and Immunology deleted, salary changed from annualized rate of \$45,511 for 12 months (\$3,792.58 per month), 0.50 time, to without remuneration, January 1, 2005 through June 30, 2005.

Mullins, Larry L., title changed from Professor of Research to Professor of Pediatrics, retains title Clinical Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annualized rate of \$130,000 for 12 months (\$10,833.33 per month), December 17, 2004 through June 30, 2005. Changing to consecutive term appointment. University base \$70,000.

Nanda, Ram S., Professor of Orthodontics and The Endowed Chair in Orthodontics, College of Dentistry, titles Chair of Orthodontics and Chair, Division of Developmental Dentistry deleted, January 1, 2005.

Ozer, Howard, Eason Professor of Medicine, Chief of Hematology-Oncology, and Director of The Cancer Center, salary changed from annualized rate of \$120,000 for 12 months (\$10,000.00 per month) to annualized rate of \$135,000 for 12 months (\$11,250.00 per month), January 1, 2005 through June 30, 2005. Tenured base \$90,000. Includes an administrative supplement of \$15,000 while serving as Director of The Cancer Center and \$30,000 for Eason Professorship.

Pressler, Jana, Professor of Nursing and Interim Assistant Dean for Nursing Research, College of Nursing, recommended for tenure, January 1, 2005. Appointment as Professor of Nursing and Interim Assistant Dean for Nursing Research, College of Nursing, approved by OU Board of Regents, September 15, 2004.

Ross, Karen Michelle, title changed from Clinical Instructor to Assistant Professor of Geriatrics, given additional title The Donald W. Reynolds Chair in Geriatric Medicine; salary changed from annualized rate \$92,000 for 12 months (\$4,726.00 per month) to annualized rate of \$110,000 for 12 months (\$7,308.26 per month), August 5, 2004 through June 30, 2005. Changing to consecutive term appointment. University base \$65,000.

Roswell, Robert H., Senior Associate Dean, College of Medicine, and Professor of Medicine, given additional title Adjunct Professor of Health Administration and Policy, November 1, 2004.

Sezginsoy, Banu, Assistant Professor of Geriatrics, title The Donald W. Reynolds Endowed Chair in Geriatric Medicine deleted, March 1, 2004

Smith, Brenda J., title changed from Adjunct Assistant Professor to Associate Professor of Surgery, given additional title Assistant Director of Surgical Research, salary changed from without remuneration to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), December 31, 2004 through June 30, 2005. New tenure track appointment.

Szyk, Elizabeth J., Assistant Professor of Radiation Oncology and Chief of Service, Department of Radiation Oncology, given additional title Interim Chair, Department of Radiation Oncology, September 15, 2004.

Wong, Carson, Assistant Professor of Urology, Director, Endourologic Laparoscopic and Minimally Invasive Surgery, Department of Urology, given additional title Chief, Adult Urology Service, OU Medical Center, January 1, 2005.

Woodruff, Conchita Lusalyer, Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, salary changed from without remuneration to annualized rate of \$12,000 for 12 months (\$1,000.00 per month), 0.20 time, November 11, 2004 through June 30, 2005.

Zhang, Yuanyuan, title changed from Instructor to Assistant Professor of Urology, January 1, 2005 through June 30, 2005. Changing to consecutive term appointment

RESIGNATIONS AND/OR TERMINATIONS:

Martin, Rex, Assistant Professor of Cell Biology, December 31, 2004 (with accrued vacation through February 16, 2005).

Nyame, Kwame, Associate Professor of Research, Department of Biochemistry and Molecular Biology, July 31, 2004 (with accrued vacation through August 23, 2004).

Shook, Marcus Boyd, M.D., Clinical Professor of Medicine, December 31, 2004 (with accrued vacation through February 3, 2005).

RETIREMENTS:

Koss, Michael C., David Ross Boyd Professor of Cell Biology, December 31, 2004.

Shillingburg, Herbert T., Jr., David Ross Boyd Professor Emeritus of Fixed Prosthodontics, November 3, 2004.

Norman Campus:

LEAVES OF ABSENCE:

Hayes-Thumann, Karen, Associate Professor of Art, sabbatical leave of absence with full pay, January 1, 2005 through May 15, 2005, changed to sabbatical leave of absence with full pay, August 16, 2005 through December 31, 2005.

Landis, Joshua M., Assistant Professor of History and of International and Area Studies, leave of absence with partial pay, salary changed from annualized rate of \$46,744 for 9 months (\$5,193.78 per month), 1.00 time, to annualized rate of \$31,444 for 9 months (\$3,493.78 per month), 0.67 time, January 1, 2005 through May 15, 2005. Fulbright Award recipient conducting research in Syria and Lebanon.

Morrissey, Mark L., Associate Professor of Meteorology, extending leave of absence without pay, January 1, 2005 through May 15, 2005. Assume position of Pacific Island Science Officer for the Global Climate Observation System (GCOS) in Apia, Samoa.

Okediji, Ruth L., Professor of Law, extending leave of absence without pay, January 1, 2005 through May 15, 2006.

Rapf, Joanna E., Professor of English and of Women's Studies, leave of absence without pay, August 16, 2005 through December 31, 2005. Serving as Visiting Professor at Dartmouth University.

NEW APPOINTMENTS:

Averso, Randy S., Ph.D., Research Associate Professor and Associate Director for the K20 Center for Educational and Community Renewal, annualized rate of \$57,881 for 12 months (\$4,823.41 per month), January 1, 2005 through December 31, 2007. Three-year term appointment.

Cate, Jean, Ph.D., Research Associate Professor and Associate Director for the K20 Center for Educational and Community Renewal, annualized rate of \$57,881 for 12 months (\$4,823.41 per month), January 1, 2005 through December 31, 2007. Three-year term appointment.

Coleman, Joyce K., Ph.D., Associate Professor and Rudolph Bambas Professor of English, annualized rate of \$64,000 for 9 months (\$7,111.11 per month), August 16, 2005 through May 15, 2006. New faculty with tenure.

Irvine, Jill A., Ph.D., Associate Professor of Women's Studies and of Religious Studies, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), January 1, 2005 through May 15, 2007. Changing from temporary appointment to three-year renewable term appointment.

Lee, Lloyd L., Ph.D., Research Professor of Chemical, Biological, and Materials Engineering, annualized rate of \$128,313 for 12 months (\$10,692.75 per month), November 1, 2004.

Patten, Michael A., Ph.D., Assistant Professor of Oklahoma Biological Survey, annualized rate of \$50,818 for 12 months (\$4,234.83 per month), July 1, 2005. Transferring from twelve-month professional staff to tenure-track faculty.

Purcell, Darren E., Ph.D., Assistant Professor of Geography, annualized rate of \$49,000 for 9 months (\$5,444.44 per month), January 1, 2005 through May 15, 2007. Two and one half-year renewable term appointment.

REAPPOINTMENTS:

Crain, Gerald E., reappointed to a one-year renewable term as Professor and Director of the School of Electrical and Computer Engineering, salary remains at an annualized rate of \$123,688 for 12 months (\$10,307.33 per month), January 1, 2005 through December 31, 2005.

Friday, Elbert W., reappointed to a two-year renewable term as Professor of Meteorology, delete titles Director of the Sasaki Applied Meteorology Research Institute (SAMRI), and WeatherNews Chair in Applied Meteorology; salary changed from annualized rate of \$56,375 for 12 months (\$4,697.91 per month), 0.49 time, to annualized rate of \$6,000 for 12 months (\$500.00 per month), 0.20 time, January 1, 2005 through December 31, 2006.

CHANGES:

Alhawary, Mohammad T., Assistant Professor of Modern Languages, Literatures and Linguistics; Assistant Professor in International and Area Studies; and Phillips Petroleum Professor of Arabic Language, Culture and Literature, annualized rate of \$44,000 for 9 months (\$4,888.88 per month), additional stipend of \$4,400 for increased teaching duties in the Department of Modern Languages, Literatures and Linguistics, January 1, 2005 through May 15, 2005.

Damphousse, Kelly R., Associate Professor of Sociology, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$4,700 for increased teaching duties in the Department of Sociology, January 1, 2005 through May 15, 2005.

Droegemeier, Kelvin K., Professor of Meteorology; Director of the Center for the Analysis and Prediction of Storms; and Regents' Professor of Meteorology, add titles Director of the Sasaki Applied Meteorology Research Institute (SAMRI), and WeatherNews Chair in Applied Meteorology; salary remains at annualized rate of \$110,066 for 9 months (\$12,229.56 per month), January 1, 2005.

Duncan, John C., Associate Professor of Law, annualized rate of \$93,400 for 9 months (\$10,377.78 per month), additional stipend of \$1,500 for increased teaching duties in the College of Law, January 1, 2005 through February 28, 2005.

Fernando, Chitru S., Associate Professor of Finance, annualized rate of \$145,095 for 9 months (\$12,087.16 per month), additional stipend of \$10,000 for serving as Director of the Center for Financial Studies, January 1, 2005 through May 15, 2005.

Franzese, Robert, J., Lecturer of Sociology, annualized rate of \$38,000 for 9 months (\$4,222.22 per month), additional stipend of \$4,100 for increased teaching duties in the Department of Sociology, January 1, 2005 through May 15, 2005.

Hackney, Jennifer K., Lecturer of Sociology, annualized rate of \$38,000 for 9 months (\$4,222.22 per month), additional stipend of \$4,100 for increased teaching duties in the Department of Sociology, January 1, 2005 through May 15, 2005.

Hobson, Kenneth R., Lecturer of Zoology, salary changed from annualized rate of \$29,400 for 9 months (\$3,266.67 per month), 0.75 time, to annualized rate of \$39,200 for 9 months (\$4,355.56 per month), 1.00 time, August 16, 2005 through May 15, 2006.

Hubbard, Robert A., Visiting Senior Research Associate, Petroleum and Geological Engineering and Curtis W. Mewbourne Visiting Chair #1 in Petroleum Engineering, salary changed from annualized rate of \$100,000 for 12 months (\$8,333.34 per month), 1.00 time, to annualized rate of \$80,000 for 12 months (\$6,666.66 per month), 0.80 time, January 1, 2005.

Karriker, Alexandra H., Professor of Modern Languages, Literatures, and Linguistics, and of Women's Studies, annualized rate of \$61,885 for 9 months (\$5,157.08 per month), additional stipend of \$5,000 for increased teaching duties in the Department of Modern Languages, Literatures, and Linguistics, January 1, 2005 through May 15, 2005.

Kelsey, Bridget C., Associate Professor of Psychology, annualized rate of \$51,730 for 9 months (\$5,747.79 per month), additional stipend of \$4,700 for increased teaching duties in the Department of Psychology, January 1, 2005 through May 15, 2005.

Martin, Joel D., Senior Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$90,000 for 12 months (\$7,500.00 per month) to annualized rate of \$120,000 for 12 months (\$10,000 per month), January 1, 2005. Retention increase and additional duties at Sasaki Institute.

Pederson, Jon E., Professor of Instructional Leadership and Academic Curriculum, given additional title Associate Dean, College of Education, salary changed from annualized rate of \$69,500 for 9 months (\$7,722.22 per month) to annualized rate of \$98,667 for 12 months (\$8,222.22 per month), January 1, 2005 through June 30, 2005. Changing from 9-month to 12-month faculty. Paid administrative stipend while serving as Associate Dean.

Rodgers, Deborah B., Associate Professor of Instructional Leadership and Academic Curriculum, given additional title Associate Dean, College of Education, salary changed from annualized rate of \$51,500 for 9 months (\$5,722.22 per month) to annualized rate of \$74,667 for 12 months (\$6,222 per month), January 1, 2005 through June 30, 2005. Changing from 9-month to 12-month faculty. Paid administrative stipend while serving as Associate Dean.

Scott, Wilbur J., Professor of Sociology, salary changed from annualized rate of \$74,139 for 9 months (\$8,237.67 per month), 1.00 time, to annualized rate of \$71,307 for 9 months (\$7,923.00 per month), 0.96 time, January 1, 2005 through May 15, 2005.

St. John, Craig A., Professor of Sociology and Chair of the Department of Sociology, annualized rate of \$100,300 for 12 months (\$8,358.33 per month), additional stipend of \$5,000 for increased teaching duties in the Department of Sociology, January 1, 2005 through May 15, 2005.

Yadav, Pradeep, Professor of Finance and W. R. Johnson Chair in Finance, award of tenure recommended January 5, 2005.

RESIGNATIONS AND/OR TERMINATIONS:

Huffman, Alan R., Professor of Geology and Geophysics and Lissa and Cy Wagner Professor in Geology and Geophysics, January 1, 2005.

RETIREMENTS:

Cheung, John Y., Professor of Electrical and Computer Engineering, January 8, 2005. Named Professor Emeritus of Electrical and Computer Engineering. Correction to December 2004 agenda.

Gibbens, Daniel G., Regents' Professor of Law and NCAA Faculty Representative, June 30, 2005. Named Professor Emeritus of Law.

Additional Personnel:

LEAVES OF ABSENCE:

Genova, Pamela A., Associate Dean, College of Arts and Sciences; Professor of Modern Languages, Literatures, and Linguistics; sabbatical leave of absence with full pay, January 1, 2005 through June 30, 2005, changed to leave of absence with full pay, January 1, 2005 through June 30, 2005. National Endowment for the Humanities Fellowship.

Okediji, Olutade O., Associate Professor of Economics, extending leave of absence without pay, January 1, 2005 through December 31, 2005. To continue research work at the Hubert H. Humphrey Institute of Public Affairs at The University of Minnesota.

CHANGES:

Anderson, Joann, Assistant Chair, Department of Human Relations, and Associate Professor of Human Relations at Tulsa; annualized rate of \$64,817 for 12 months (\$5,401.42 per month), additional stipend of \$4,700 for increased teaching duties in the Department of Human Relations at Tulsa, January 1, 2005 through May 15, 2005.

Carnevale, David G., Professor of Human Relations and of Political Science, annualized rate of \$58,995 for 9 months (\$6,555.01 per month), additional stipend of \$5,000 for increased teaching duties in the Department of Human Relations, January 1, 2005 through May 15, 2005.

Carstarphen, Meta G., Associate Professor of Journalism and Mass Communication, annualized rate of \$65,717 for 9 months (\$7,301.89 per month), additional stipend of \$986 for serving as Director of Graduate Programs in the Department of Journalism and Mass Communication, January 1, 2005 through May 15, 2005.

Davidson, Tim, Associate Professor of Human Relations, annualized rate of \$52,124 for 9 months (\$5,791.60 per month), additional stipend of \$4,700 for increased teaching duties in the Department of Human Relations, January 1, 2005 through May 15, 2005.

Henderson, George, David Ross Boyd Professor; Goldman Professor of Human Relations; Regents' Professor; Professor of Education; and Associate Professor of Sociology, annualized rate of \$139,421 for 9 months (\$15,491.20 per month), additional stipend of \$5,000 for increased teaching duties in the Department of Human Relations, January 1, 2005 through May 15, 2005.

Holmes, Gary E., Associate Professor of Human Relations, annualized rate of \$56,000 for 9 months (\$6,222.20 per month), additional stipend of \$4,700 for increased teaching duties in the Department of Human Relations at Tulsa, January 1, 2005 through May 15, 2005.

Kasulis, Jack J., Associate Dean, College of Business, and Professor of Marketing and Supply Chain Management, annualized rate of \$107,426 for 12 months (\$8,952.13 per month), additional stipend of \$3,000 for increased duties related to the Undergraduate Program in the College of Business, January 1, 2005 through June 30, 2005.

Randle, Rodger A., Professor of Studies in Democracy and Culture, Human Relations at Tulsa, annualized rate of \$104,107 for 12 months (\$8,668.04 per month), additional stipend of \$5,000 for increased teaching duties in the Department of Human Relations at Tulsa, January 1, 2005 through May 15, 2005.

Rhoads, Teri R., Assistant Professor of Industrial Engineering, delete title Director of Engineering Education; add title Associate Dean for Education, Engineering Dean's Office, salary remains at annualized rate of \$98,671 for 12 months (\$8,222.58 per month), January 1, 2005.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

NEW APPOINTMENTS:

Anderson, Tracie Sherie, Perinatal Program Coordinator, OU Physicians, College of Medicine, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), December 20, 2004. Administrative Staff.

Dennis, Kelly Marie, Physician's Assistant I, Department of Surgery, College of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), January 11, 2005. Professional Nonfaculty.

Fitzgerald, Kevin, Information Technology Project Manager, Information Technology, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), December 6, 2004. Managerial Staff.

Johnson, Kim G., Medical Informatics Project Manager, CMT Medical Informatics, College of Medicine-Tulsa, annualized rate of \$71,500 for 12 months (\$5,958.34 per month), January 3, 2005. Managerial Staff.

Rohde, Robyne, Information Technology Project Manager, Information Technology, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), December 23, 2004. Managerial Staff.

Sprouse, Kim, Nurse Practitioner, Department of Medicine Infectious Diseases, College of Medicine, annualized rate of \$67,000 for 12 months (\$5,583.33 per month), January 14, 2005. Professional Nonfaculty.

Sullens, Michael W., Staff Nuclear Pharmacist, Nuclear Pharmacy, College of Pharmacy, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 3, 2005. Professional Nonfaculty.

CHANGES:

Bright, Gaylon E., title changed from College Information Systems Manager, Office of the Dean, College of Allied Health, to Associate Director of College Information Systems, Office of the Dean, College of Allied Health, salary changed from annualized rate of \$63,000 for 12 months (\$5,250.00 per month) to annualized rate of \$66,150 for 12 months (\$5,512.50 per month), December 1, 2004. Managerial Staff. College of Allied Health Compensation Plan and Re-classification.

Filer, Tamara L, title changed from Senior Administrative Manager, General Clinical Research Center, College of Medicine, to Clinical Departmental Business Administrator II, OU Physicians Faculty Clinics, College of Medicine, salary changed from annualized rate of \$54,000 for 12 months (\$4,500.00 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), December 1, 2004. Administrative Staff. Promotion.

Gilmore, Deborah, Staff Nuclear Pharmacist, Nuclear Pharmacy, College of Pharmacy, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$82,000 (\$6,833.33 per month), December 1, 2004. Professional Nonfaculty. Obtained additional certification.

Greenlee, Jenielle, Associate Dean for Finance, Office of the Dean, College of Allied Health, salary changed from annualized rate of \$72,100 for 12 months (\$6,008.33 per month) to annualized rate of \$79,310 for 12 months (\$6,609.17 per month), December 1, 2004. Administrative Officer. College of Allied Health Compensation Plan.

Hallman, Mary, Clinic Nurse Manager, OU Physicians Faculty Clinics, College of Medicine, salary changed from annualized rate of \$64,542 for 12 months (\$5,378.53 per month) to annualized rate of \$68,702 for 12 months (\$5,725.20 per month), December 1, 2004. Managerial Staff. Additional duties.

Hughey, John R., Director of Technology Commercialization & Licensing, Research Administration Office, Research Administration, salary changed from annualized rate of \$95,472 for 12 months (\$7,956.00 per month) to annualized rate of \$47,736 for 12 months (\$3,978.00 per month), January 3, 2005. Administrative Officer. FTE change from 100% to 50%.

Malek, Adam, title changed from Assistant Director of Nuclear Pharmacy, Department of Nuclear Pharmacy, College of Pharmacy, to Assistant Manager of Nuclear Pharmacy, Department of Nuclear Pharmacy, College of Pharmacy. Professional Nonfaculty. Title correction.

Pham, Ngoc Trinh, Staff Nuclear Pharmacist, Nuclear Pharmacy, College of Pharmacy, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$82,000 (\$6,833.33 per month), December 1, 2004. Professional Nonfaculty. Obtained additional certification.

Patel, Neeraj D., Clinical Pharmacist, Administrative Pharmacy Service, College of Pharmacy, salary changed from annualized rate of \$ 48,858 for 12 months (\$4,071.51 per month) to annualized rate of \$73,109 for 12 months (\$6,092.42 per month), December 1, 2004.

Professional Nonfaculty. Obtained RPh license.

Schaeffer, Scott, title changed from Pharmacist Poison Information Specialist II, Oklahoma Poison Control Center, College of Pharmacy, to Senior Certified Poison Information Specialist, Oklahoma Poison Control Center, College of Pharmacy, salary changed from annualized rate of \$77,320 for 12 months (\$6,443.34 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 1, 2005. Administrative Staff. Promotion.

Stuart, Gary L., title changed from Mechanical Foreman, Site Support, Department of Administrative Affairs, to Steam & Chilled Water Plant Manager, Site Support, Department of Administrative Affairs, salary changed from annualized rate of \$55,017 for 12 months (\$4,584.75 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), December 13, 2004. Managerial Staff. Promotion.

Tyler, Paul, Staff Nuclear Pharmacist, Department of Nuclear Pharmacy, College of Pharmacy, salary changed from annualized rate of \$51,517 for 12 months (\$4,293.12 per month) to annualized rate of \$64,397 for 12 months (\$5,366.40 per month), January 1, 2005. Professional Nonfaculty. FTE change from 60% to 75%.

Welch, Edward L., title changed from Assistant Chief for Campus Police & Public Safety, Campus Police, to Chief of Campus Police and Public Safety, Campus Police, salary changed from annualized rate of \$59,047 for 12 months (\$4,920.59 per month) to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), March 1, 2005. Administrative Officer. Promotion.

RESIGNATION AND/OR TERMINATION

Fisher, Rosetta M., Assistant to the Dean, Office of Dean, College of Public Health, December 31, 2004. Managerial Staff. Retirement.

Martin, Billy G., Steam & Chilled Water Plant Manager, Site Support, Department of Administrative Affairs, December 31, 2004. Managerial Staff. Retirement.

McDermott, Harrold, Clinical Departmental Business Administrator IV, Pediatrics, College of Medicine, Administrative Staff, January 31, 2005. Other position.

Smith, James Dennis, Chief of Police, Campus Police, Administrative Affairs, February 28, 2005. Administrative Officer. Retirement.

White, James R., Director of Strategic Business Development, OU Physicians, College of Medicine, December 31, 2004. Administrative Staff. Personal reasons.

Norman Campus:

NEW APPOINTMENTS:

Akin, David S., Information Technology Analyst III, Information Technology, annualized rate of \$60,000 for 12 months, (\$5,000 per month), January 18, 2005. Managerial Staff.

Naber, Curtis R., Temporary Employee Without Benefits (Hourly), University Outreach Center for Public Management, annualized rate of \$72,800.00 for 12 months (\$6,066.67 per month), December 13, 2004. Service & Operations Staff.

Parker, Stephanie A., Health Services Professional III, Goddard Health Center, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), December 17, 2004. Professional Staff.

Penn, Melvin L., University Student Programs Specialist III, Student Support Center, annualized rate of \$73,550 for 12 months (\$6,129.17 per month), additional stipend of \$1,800 for additional duties with the MBA Corporate Programs in the College of Business, January 1, 2005 through June 30, 2005. Managerial Staff.

CHANGES:

Heeney, Rebecca L., title changed from University Student Programs Specialist to Director, Graduation Office [Administrator III], Public Affairs-Commencement, salary changed from annualized rate of \$28,200 for 12 months (\$2,350.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), FTE changed from 0.50 to 1.00, January 1, 2005. Administrative Staff.

Parker, Stephanie A., Health Services Professional III, Goddard Health Center, leave without pay from December 20, 2004 through January 3, 2005. Professional Staff.

Weeks, Calvin W., Information Technology Analyst III, Information Technology, salary changed from annualized rate of \$61,800 for 12 months (\$5,150.00 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), December 1, 2004. Managerial Staff.

RESIGNATIONS AND/OR TERMINATIONS:

Barker, David A., Information Technology Analyst III, Information Technology, December 10, 2004.

Benner, Mark R., Information Technology Analyst III, Information Technology, January 9, 2005.

RETIREMENT:

Enwall, Eric L., Scientist/Researcher II, Chemistry and Biochemistry, February 1, 2005.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Clark, Stuart, Weitzenhoffer and Wade. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

Chairman Bentley commented to Regent Weitzenhoffer and the Board that the dinner and events surrounding the reopening of the Fred Jones Jr. Museum of Art were wonderful and wanted to congratulate Catherine Bishop and her staff on an unbelievable job in coordinating the activities. He also took the opportunity to thank the Health Sciences Center faculty, staff and students for their support and involvement during his term as a Regent, as this was his last scheduled meeting on the campus.

There being no further business, the meeting adjourned at 11:04 a.m.

Chris A. Purcell
Executive Secretary of the Board of Regents