

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
March 24-25, 2004**

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
March 24-25, 2004**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Robert M. Bird Library of The University of Oklahoma Health Sciences Center in Oklahoma City, Oklahoma, on Wednesday, March 24, 2004 at 4:17 p.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, Christy Everest, Paul D. Austin, Tom Clark, Jon R. Stuart and A. Max Weitzenhoffer.

Also in attendance was newly appointed Regent Larry R. Wade of Elk City.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Ken Levit, President of OU-Tulsa; Provost Nancy L. Mergler; Vice Presidents Dennis Aebersold, Catherine Bishop, Nicholas Hathaway, Kenneth Rowe, Clarke Stroud, Skip Porter and T. H. Lee Williams; Brad Avery, Director of Internal Auditing; Joseph Harroz, Jr., General Counsel, Joe Castiglione, Director of Athletics, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Cindy Ross, President of the University, Vice President Glen Pinkston, Dr. Don Sullivan, Interim Provost, and Sam Carroll, Athletic Director.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University and Vice Presidents Tom Volturo, Richard Boyd and Dr. Ray Brown.

Notice of the time, date and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 4:00 p.m. on March 23, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Ross began her report giving background information leading to the recent historic contribution by the McMahon Foundation. The Regents have previously approved Plan 2008, a strategic plan to move Cameron forward over the next five years. In that plan, one of the top priorities is to make Cameron University the university of choice for students who graduate from high school in southwest Oklahoma. A three-phased process exists for that: first, that faculty and the classroom are absolutely critical to that goal. Endowed chairs can greatly enhance the quality of an already strong faculty, and the McMahon Foundation stepped forward last year to fund an endowed chair in music. The second part of the process relates to student scholarships. Many students from southwest Oklahoma need financial assistance if they are going to college. Again, the McMahon Foundation stepped forward last spring and increased their scholarship support over 50%. The third component is a vibrant campus and creating that involves a core nucleus of

students living on campus. Currently less than 3% of students live on campus, and one of the primary reasons for this is the 1960 style dorms. For the third time the McMahon Foundation has stepped forward and they are funding the learning center component of the Living/Learning Center in Cameron Village. It is the largest cash contribution in the history of Cameron University: \$1,250,000. Dr. Ross recognized McMahon Foundation trustee, Dr. Charles Graybill, for a few comments. Dr. Graybill stated that the trustees were unanimously behind Dr. Ross on the plans for Cameron and glad to help fund these projects. They think it will be great for students from southwest Oklahoma who attend Cameron and also great for the Lawton community.

Dr. Ross talked about a recent day that three Regents, Mr. Bentley, Mr. Clark and Mr. Stuart, all spent on campus, and how the administration used it as a day to showcase students. The Regents heard presentations from two speech and debate team members. Zach Ford, one of the presenters, was named number one at the state level and will be competing nationally. The team took first place in debate sweepstakes, individual sweepstakes and overall sweepstakes in the Oklahoma competition.

The University continues to proceed with the branch in Duncan being designated officially. Dr. Ross has met with the Senate education subcommittee and that piece of legislation has passed the House. BancFirst of Duncan and Duncan alumni hosted a reception to encourage students to attend the facility and were very pleased that about 120 participants attended.

Finally, George Stanley, professor of foreign language at Cameron University, recently completed the manuscript for a biography on Fred Rogers, educational TV pioneer. The biography will be published as part of a series by Simon and Schuster, for which Dr. Stanley has written two other volumes, on Geronimo and Andrew Jackson. He has also been a ghost writer for the detective series *Nancy Drew* and the *Hardy Boys*. He is a quite remarkable author who has written over 80 children's books.

RESOLUTION HONORING G.T. BLANKENSHIP

RESOLUTION

WHEREAS, G.T. Blankenship has served his alma mater, The University of Oklahoma, with great distinction for 14 years in his capacity as a member of the OU Board of Regents, including three years as its Chairman;

WHEREAS, under his leadership, numerous major capital projects were begun or completed on OU's three campuses, including the Sam Noble Oklahoma Museum of Natural History, National Weather Center, Stephenson Research and Technology Center, and The Gaylord Family – Oklahoma Memorial Stadium expansion in Norman, the Student Center, Biomedical Research Center, and Stanton L. Young Walk at the Health Sciences Center, and, at OU-Tulsa, a multi-purpose educational facility and research medical clinic, which will help complete the first phase of the master plan for the Schusterman Center;

WHEREAS, during his tenure the University received gifts and pledges totaling almost \$809 million, including the 1995-2000 Reach for Excellence Campaign, the committee for which he served as a member, which raised \$514 million and closed as the fourth-largest public university fund-raising campaign in U.S. history;

WHEREAS, Regent Blankenship has been involved with virtually every aspect of the University, from serving on the Sarkeys Energy Center board of directors and the Political Communications Center advisory board, to serving as the chairman of the Great Expectations: Campaign for Sooner Sports;

WHEREAS, he is a founder of the President's Associates, a member of the Seed Sower Society for donors of \$1 million or more, and he and his wife have given generously of their time and resources to numerous areas of the University, including Athletics and the College of Law;

WHEREAS, generations of OU students are benefiting and will continue to benefit for years to come from his ongoing support of University efforts, including a gift from he and his wife establishing the G.T. and Libby Blankenship Chair in the History of Freedom;

WHEREAS, since 1992, when Cameron University first came under the direction of the OU Board of Regents, Regent Blankenship has provided support and counsel in Cameron's movement to the forefront in developing southwest Oklahoma as a fertile region for technology and faculty research with such initiatives as the Center for Emerging Technology and Entrepreneurial Studies, bringing new industries to the state and providing quality jobs for citizens;

WHEREAS, he provided assistance and support to Cameron's successful efforts in 2001 to maintain accreditation by the North Central Association;

WHEREAS, during his tenure, Cameron offered its first college courses over the Internet, providing new opportunities in education and opening the door to potential students around the globe as they take advantage of the ability to earn a college degree at any time and in any place;

WHEREAS, with his guidance, Cameron's endowment program continues to grow and prosper, and is now the largest such program among Oklahoma's regional universities;

WHEREAS, since 1999, when Rogers State University first came under the direction of the OU Board of Regents, the University has named and celebrated the completion of the Stratton Taylor Library, begun work toward construction of a Performing Arts Center and a Center for Economic and Community Development, launched a \$2 million capital campaign to relocate the Equestrian Facility, and began conversion of its public television station from an analog to digital facility;

WHEREAS, during his tenure, Rogers State University continued to remain the fastest growing regional university in Oklahoma, increasing the student population by 8.4 percent and new freshmen by 16.8 percent;

WHEREAS, Regent Blankenship received Rogers State University's Constitution Day award for his unwavering commitment to the Constitution;

NOW, THEREFORE, BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to G.T. Blankenship for his leadership, vision and numerous contributions to The University of Oklahoma, Cameron University, Rogers State University and the State of Oklahoma.

Regent Bentley recommended the Board of Regents approve the above resolution honoring G. T. Blankenship for his service as a member of the Board of Regents.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Austin, Clark, Stuart and Weitzenhoffer. The Vice Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGE

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution’s governing board for approval before being forwarded to the State Regents for consideration. The change in the academic program shown below has been approved by the President, upon recommendation of the Provost, respective departments and deans, and approved by the Curriculum Committee.

PROGRAM MODIFICATIONS		
PROGRAM	PROPOSED MODIFICATION	COMMENTS
Bachelor of Science in Human Ecology	Delete Early Childhood concentration of Bachelor of Science in Human Ecology.	The Early Childhood concentration of the Bachelor of Science in Human Ecology is a duplication of programs in the Department of Education. The elimination of this concentration will focus the Bachelor of Science in Human Ecology on its two strongest concentrations in Human Ecology, Family Science and Human Ecology. The Early Childhood concentration remains available in the Associate of Science in Interdisciplinary Studies Program.

President Ross recommended the Board of Regents approve the proposed change to the Cameron University academic program.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGE

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve program modifications that are non-substantive but require the changes to be communicated to them for information only. The program modification listed below has been approved by the President, upon recommendation of the Provost, respective departments and deans, and approved by the Curriculum Committee.

PROGRAM MODIFICATIONS		
PROGRAM	PROPOSED MODIFICATION	COMMENTS
Bachelor of Science in Psychology	Degree program requirements will change. PSY 4433, Psychological Research (a proposed course) will be added to required courses. This will change the total hours in Psychology from 39 to 42. It will also change the total required course hours from 24 to 27.	PSY 4423, Experimental Psychology, is currently an intense one semester course requiring a research project. The research component of the course will be moved into a new course, PSY 4433, Psychological Research, dedicated to research development and project completion. By providing the students an opportunity for greater focus on research, the degree program will be strengthened.

This was reported for information only. No action was required.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information only. The course addition, modifications and deletion listed below have been approved by the President, upon recommendation of the Provost, respective departments and deans, and approved by the Curriculum Committee and the Graduate Council.

COURSE ADDITION	
PREFIX/NUMBER	TITLE
PSY 4433	Psychological Research

COURSE MODIFICATIONS		
PREFIX/NUMBER	TITLE	COMMENTS
PS 3043	Politics and the Cinema (OLD)	Change in title, prerequisites, description and content.
	The Media in American Politics (NEW)	

PS 3813	American Constitutional Law: Civil Liberties (OLD) Constitutional Law and Government : The American Experience (NEW)	Change in title, prerequisites, description and content.
CORR 2063 (OLD) CJ 3043 (NEW)	Management of Correctional Systems	Change in level, prefix, description, content and number.
EDUC 5643	Assessment and Improvement of Reading Abilities (OLD) Advanced Diagnosis of Reading Difficulties (NEW)	Change in title, prerequisites and description.
ANIM 3653	Applied Nutrition (OLD) Principles of Applied Nutrition (NEW)	Change in title, prerequisites and description.
BIOL 1005 (OLD) BIOL 1004 (NEW)	General Biology	Change in credit, description, content, and number.
MSL 4004	National Advanced Leadership Course (OLD) Leader Development and Assessment Course (NEW)	Change in title and description.

COURSE DELETION	
PREFIX/NUMBER	TITLE
PS 3753	American Constitutional Law: The Division of Governmental Powers

This was reported for information only. No action was required.

POSTHUMOUS DEGREE

Ms. Anita L. Trotter was pursuing a Bachelor of Accounting Degree at the time of her death in February 2003. She would have graduated in May 2004. While Ms. Trotter’s coursework was insufficient for a posthumous bachelor degree, a review of her transcript confirmed she lacked only six credit hours to fulfill the requirements for an Associate in Business Degree at Cameron University.

President Ross recommends the Board of Regents approve the awarding of a posthumous degree to Ms. Anita L. Trotter. Provost Dr. B. Don Sullivan and Associate Provost Dr. Larry Kruse both concur and support the awarding of this posthumous degree to Ms. Trotter.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the earned work of a student who has died. Upon the approval of the Board of Regents, the request to award a posthumous degree to Ms. Trotter will be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Ross recommended the Board of Regents approve the awarding of a Posthumous Associate of Science in Business Degree to Ms. Anita L. Trotter.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

TRANSFER JOURNALISM PROGRAM TO DEPARTMENT OF COMMUNICATION, SCHOOL OF LIBERAL ARTS

Communication majors may pursue one of four options in the Department of Communication: (1) Radio/Television, (2) Speech Communication, (3) Public Relations and Organizational Communication, and (4) Journalism. However, for decades, the Journalism option has been under the administration of the Department of Foreign Languages and Journalism. This arrangement has not provided the academic coordination needed and has been confusing to students. The transfer would not only aid the communication faculty in assessment and planning processes, which are difficult to accomplish with one of the four options residing in a separate department, but also improve scheduling tasks for Journalism students.

In addition, faculty and staff within the journalism discipline are responsible for publication of the Campus newspaper, the *Cameron Collegian*, an important tool for campus communication. The transfer allows the newspaper to come under Department of Communication supervision.

Upon approval, the Department of Foreign Languages and Journalism will become the Department of Foreign Languages. The name of the Department of Communication will remain the same.

President Ross recommended the Board of Regents approve transferring the Journalism Program from the Department of Foreign Languages and Journalism to the Department of Communication and designating the Department of Foreign Languages and Journalism as the Department of Foreign Languages.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY CAMPUS MASTER PLAN OF CAPITAL PROJECTS

The Long-Range Capital Plan dated June 10, 2003 consists of 41 projects at a total estimated cost of \$61,611,748. This plan was submitted as required to the Oklahoma State Regents for Higher Education.

Since submission, the Regents authorized the revision of four projects, the addition of ten projects, and the deletion of two projects. Additionally, the Board authorized contracting with an architectural firm for the development of a comprehensive master plan to guide the University's construction over the next decade. To provide the architect an up-to-date capital project document, it is necessary to update the Plan to (1) incorporate Regents' actions described above, (2) delete six items which are completed, delete fourteen projects deemed obsolete, and (3) revise two projects.

Attached hereto as Exhibit A is a proposed revised capital project list. If approved, the up-to-date listing will contain 29 capital projects at a total estimated cost of \$75,560,000.

President Ross recommended the Board of Regents approve the changes to Cameron University's Long-Range Capital Planning Commission's Campus Master Plan of Capital Projects which are listed below. These changes represent revisions, deletions, and additions to the June 10, 2003 document.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

SELECTION OF ARCHITECTURAL AND ENGINEERING SERVICES FOR LIBRARY DESIGN AND CONSTRUCTION

In January 2004, Regents approved the addition of a project entitled "Construction of a New Library" to Cameron's Campus Master Plan list. This project is envisioned to consist of approximately 60,000 square feet and cost approximately \$11,000,000.

In early February 2004, the Donald W. Reynolds Foundation reopened its higher education grants program. This program, which had been closed to competition for several months, focuses eligibility solely on institutions of higher education in Nevada, Arkansas and Oklahoma. The foundation makes grants for capital construction of not less than \$1 million and not more than \$15 million. The Foundation desires to be the sole donor participant in a capital project. One stipulation of the Reynolds grant is that the receiving institution creates a maintenance and repair fund for the funded building equal to 20% of the gift from the foundation.

A requirement for competition for the Reynolds Capital Grant is that the proposal provides evidence of maturity of planning for the project proposed. This evidence includes well developed conceptual drawings, building elevations and a detailed project budget. These products can only be developed through the use of a professional architect.

The Reynolds proposal is due June 25, and requires Board approval and support. Cameron plans to present the project to the Board in the June Board meeting. To meet the proposal deadline and gain Board approval of the project, emergency authorization to begin the architectural services selection process was requested and received from Chairman Blankenship in mid-February with the provision that the ranking of architects derived from this process be considered for approval by the Board in the March board meeting.

Design consultant services for this project are envisioned to consist of three phases. Phase 1 will involve the design consultant working with University representatives in a programming effort to define site, size, functions and features of the project; development of architectural products including a site plan, floor plan, building elevations and architectural

renderings; development of a project schedule; and detailed cost estimating for construction and equipment. These products will be used to seek private funding from the Reynolds Foundation for the construction phase. Phase 1 will be limited to a maximum of \$150,000 paid for by currently available Section 13 funds. No financial commitments will be made to the design consultant beyond this phase since entry into all other phases is predicated upon securing project financing through private gifts or other means. Phase 2 will consist of the design consultant developing construction drawings, preparing documents for use in the bidding process, and assisting the University in selection of a General Contractor. Phase 3 will consist of construction oversight and coordination. As noted above, entry into Phases 2 and 3 is contingent upon securing adequate private and/or other funding.

Based upon the emergency authorization, qualified firms were identified by the Office of Central Services, and letters soliciting their qualifications were mailed on February 19th with a due date of March 4. These qualifications were reviewed by the screening committee by March 10, and shortlist members were notified of interviews by March 12th. Interviews were conducted March 18-19 and final ranking recommendations were made on March 19th.

Following Board policy, the selection process is now complete. Twenty-five architects responded to the request for submission of credentials. Their submissions were screened according to Board policy and five firms were interviewed. The interview committee evaluated the firms on the basis of the criteria presented on the CAP 117 Consultant Interview Evaluation Form and rated the firms highest to lowest as follows:

1. Beck Associates Architects, Tulsa
2. Architects in Partnership, P.C., Norman
3. Kinslow, Keith & Todd, Inc., Tulsa
4. Lotti, Krishnan & Short, Tulsa
5. Meyer Architects, Oklahoma City

The interview committee was composed of the following University personnel:

- Mr. David Wolf, Vice President for Development-Chair
- Dr. B. Don Sullivan, Acting Provost
- Mr. Glen Pinkston, Vice President for Business and Finance
- Dr. Sherry Young, Director of Library Services
- Dr. Lance Janda, Assistant Professor
- Ms. Deborah Goode, Director of Information Technology Services

REYNOLDS FOUNDATION PROPOSAL PROJECT

CONSULTANT SELECTION EVALUATION SUMMARY

	<u>Beck Associates</u>	<u>Architects in Partnership</u>	<u>Kinslow, Keith & Todd</u>	<u>Lotti, Krishnan & Short</u>	<u>Meyer Architects</u>	<u>Total Possible Points</u>
Team Proposed for the Project	131	124	126	126	124	135
Proposed Management Plan	86	87	80	81	81	90

Previous Experience of the Team	118	112	114	112	110	120
Location of Offices	44	41	39	38	39	45
Project Control	44	41	41	41	41	45
Proposed Design Approach	172	163	166	160	152	175
Experience, Capabilities and Related Matters	93	91	88	88	89	95
Recent Similar Projects	135	124	128	126	119	135
Design Awards	43	43	41	43	44	45
Additional Factor: Knowledge of Local Soil Conditions	54	54	51	50	53	55
Additional Factor: Experience in major grant application	60	53	53	51	58	60
Total Points	980	933	927	916	910	1,000

No five-point preference was awarded since all firms are located within the State.

President Ross recommended the Board of Regents:

- I. Ratify Chairman Blankenship’s emergency authorization for soliciting, screening, interviewing and ranking architectural and engineering firms in accordance with Regents’ policies;
- II. Rank in the order presented above the architectural firms that are under consideration to provide professional services required for construction of a new library;
- III. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- IV. Authorize the President or her designee to execute the consultant agreement.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

**SELECTION OF CONSTRUCTION MANAGER FOR CAMERON VILLAGE
(LIVING/LEARNING CENTER)**

At the October 2003 meeting the Board of Regents ranked Architects in Partnership highest among five consultant firms under consideration to provide Cameron University professional services to design a living/learning center, now referred to as Cameron Village. At the December 2003 meeting, the Board of Regents authorized the University Administration to prepare and submit a concurrent resolution to the Oklahoma Legislature seeking authority for the Board of Regents to issue revenue bonds in the sum not to exceed \$15,000,000 to construct, equip and furnish the Living/Learning Center. The concurrent resolution has passed both the Senate and the House, and the Governor's signature is expected.

At the January 2004 meeting, the Board of Regents authorized the solicitation of proposals for an at-risk construction manager to provide project contracting and oversight for the construction of Cameron Village. Working with the University administration, the selected firm will control construction costs, construction schedules and provide quality control.

The project architects have completed programming and schematic designs for the project. As the actual design phase begins, the University administration requests approval to engage a construction manager to review the construction program along with the design phase and construction documents phase plans and specifications and to advise University staff and the project architects as to their constructability and affordability. The construction management firm will prepare construction cost estimates at appropriate intervals; prepare and monitor a master schedule for construction; perform value engineering necessary to reduce costs and meet the project budget; provide a guaranteed maximum price proposal; prepare and solicit bids for the various construction components; and administer the construction contracts.

A request for qualifications was sent to the eight construction management firms currently registered with the Construction and Properties Division of the Department of Central Services as providers of at-risk construction management services. An interview committee was composed of the following University personnel:

Mr. Glen Pinkston, Vice President for Business and Finance, Chair
Dr. Don Sullivan, Acting Provost
Mr. Harold Robinson, Director, Physical Facilities
Ms. Kay Morris, President, Student Government Association

Four proposals were received. The committee conducted a detailed review and interview with each of the four firms and evaluated the firms on the basis of the criteria presented on the "Construction Manager Interview Form" provided by the Department of Central Services. The committee rated the firms highest to lowest as follows:

1. CMS Willowbrook, Chickasha, Oklahoma
2. Nabholz Construction, Tulsa
3. Flintco, Oklahoma City
4. Atlas General Construction, Bixby, Oklahoma

Cameron Village Construction Manager Interview Evaluation					
	CMS Willowbrook	Nabholz Construction Corporation	Flintco, Inc.	Atlas General Contractors, Inc.	Total Point Value
Specialized Experience & Technical Experience	95	95	88	79	100
Capacity and Capability of Firm	93	91	86	82	100
Past Record of Performance with Government Agencies or Private Industry	75	74	71	72	75
Proximity to or Familiarity with Project Location	20	10	18	13	25
Volume of Previously Awarded State Work	17	16	20	15	20
Discuss Typical Project Management Plan	38	35	30	28	40
Discuss Company Safety Planning	36	40	39	35	40
Total	374	361	352	324	400

President Ross recommended the Board of Regents:

- I. Rank in the order presented above the firms that are under consideration to provide at-risk construction management services for the Cameron Village project;
- II. Authorize the University administration to negotiate the terms of an agreement, including a fee for preconstruction phase construction management services, starting with the highest-ranked firm;
- III. Authorize the President or her designee to execute the Agreement for At-Risk Construction Management Services; and
- IV. Authorize the University administration to negotiate a guaranteed maximum price for construction which shall be presented to the Board for formal approval.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

**AGREEMENT FOR ARCHITECTURAL SERVICES FOR CAMERON VILLAGE
(LIVING/LEARNING CENTER)**

At the May 2003 meeting, the Board of Regents approved soliciting a design consultant for Phase 1 of the Living/Learning Center at a cost not to exceed \$150,000 to be paid from existing Student Facility Fee funds. Phase 1 consisted of (1) a programming effort to define site, size, functions and features of the project, (2) development of architectural products including a site plan, floor plan, building elevations and architectural renderings, (3) development of a project schedule, and (4) detailed cost estimating for construction and equipment.

At the October 27, 2003 meeting, the Board of Regents:

- Approved the selection of Architects in Partnership (AIP) as the consulting firm to provide professional services required for the construction of the Living/Learning Center;
- Authorized the University Administration to negotiate the terms of an agreement and a fee; and,
- Authorized the President or her designee to execute the consultant agreement.

Phase 1 was completed March 15, 2004.

Phases 2 and 3 of the project will consist of design development, cost estimating, preparation of construction drawings, assisting the University in selecting a construction manager, and providing oversight during construction. The University now requests authorization to execute the consultant agreement for Phases 2 and 3. Based on detailed cost estimates for construction and equipment from Phase 1, architectural and design services for Phases 2 and 3 will be approximately \$525,000, but in no case will they exceed \$575,000. The cost for the services will be paid from existing Student Facility Fees and will be reimbursed to the University from bond proceeds when they become available.

President Ross recommended the Board of Regents:

- I. Authorize the University Administration to proceed with obtaining architectural and design services for Phases 2 and 3 of the Living/Learning Center project consisting of design development, cost estimating, preparing construction drawings, assisting the University in the selection of a construction manager, and providing oversight during the construction of the Living/Learning Center; and
- II. Authorize the President or her designee to negotiate the terms and execute an agreement for these services.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

SELECTION OF ARCHITECTURAL/ENGINEERING SERVICES TO EVALUATE HVAC SYSTEM FOR THE BUSINESS BUILDING

At the September 2003 meeting, the Board of Regents authorized the selection and hiring of a mechanical engineer consultant to evaluate the School of Business' HVAC system and to develop recommendations for the modification or replacement of the system. Ten firms responded to Cameron University's request for qualifications. Four firms were selected for interviews. During the selection interviews, it became apparent that the scope of the project should include a review of other items impacting the continued use of the building, i.e., deficiencies in the building's compliance with the ADA and environmental and life/safety regulations.

Additionally, subsequent to the September authorization, the possibility of obtaining funding for capital projects from a capital bond issue surfaced. If new capital funding becomes available, Cameron University's first priority, as stated in its "Listing of Capital Project Priorities" submitted to the Oklahoma State Regents for Higher Education, is the renovation and expansion of the business building. Due to the possibility of renovation and expansion, it became even more apparent that a review limited to the HVAC system was unsuitable.

In light of the possible renovation and expansion of the building, authorization is requested to expand the scope of the HVAC review to evaluate the business building's:

- compliance with environmental regulations
- structural integrity
- compliance with life/safety regulations
- compliance with the Americans with Disabilities Act
- programming and schematic design for the renovation and/or expansion of the business building.

Funding for the expanded business building's review and the HVAC system evaluation will come from existing Section 13 funds, and is not to exceed \$60,000.

President Ross recommended the Board of Regents:

- I. Withdraw its approval of a previously approved project identified as "Selection of an Engineering Consultant to Evaluate Heating, Ventilation and Air Conditioning for the School of Business Building"; and
- II. Approve initiating a new process to select a consultant firm to provide professional services to:
 - A. Make recommendations concerning the business building's HVAC system;
 - B. Make recommendations to bring the business building into compliance with the Americans with Disabilities Act (ADA) and life/safety and environmental regulations; and
 - C. Provide a review of the Administration's plans for the continued use and expansion of the business building.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

WOMEN’S GOLF SPORT ADDITION

As an active member institution of the NCAA Division II, Cameron University is required to sponsor at least one all-male and one all-female team sport per season (NCAA Bylaws 3.2.1.4). In addition Cameron University will be required to add two sports by August 1, 2005 (NCAA Bylaws 20.10.3).

A cost comparison has been performed on three sports selected as most closely meeting the profile of Cameron University, the Lone Star Conference, and southwest Oklahoma. Detailed program costs are attached. Overall costs for each program are listed below:

Women’s Cross Country	\$ 59,058
Women’s Golf	\$ 71,788
Women’s Soccer	\$308,689

The Athletic Director and Intercollegiate Athletics Committee at Cameron University have recommended that Women’s Golf be established beginning competition in the 2005-2006 season. Women's Golf is recommended because it has the ability to attract new students to our University, it provides an opportunity to be competitive in the Lone Star Conference and NCAA, and it meets the profile of the Lone Star Conference and southwest Oklahoma student-athletes. The Student Government Association and the Faculty Senate support the recommendation.

Funding for Women’s Golf will require increasing the Athletic Scholarship budget by \$33,973 and the Athletic Operating budget by \$37,815. Cameron will be recommending an increase in the Student Activity Fee to fund the scholarships and a portion of the operating costs in the 2005-2006 budget proposal. The remaining operating costs will be accommodated within the 2005-2006 budget.

Cameron University
Cost Comparisons for New Sport Recommendation

<u>Women’s Cross Country</u>	
Operating Expense	\$ 9,070
Uniforms, shoes, insurance, meals, transportation, lodging, etc.	
Scholarship Expense	37,748
6 student athletes	
Personnel Expense	<u>12,240</u>
Coaching staff	
Total anticipated program cost	\$ 59,058
 <u>Women’s Golf</u>	
Operating Expense	\$ 25,575
Uniforms, equipment, insurance, meals, transportation, lodging, recruiting, etc.	
Scholarship Expense	33,973
5.4 student athletes	
Personnel Expense	<u>12,240</u>
Coaching staff	
Total anticipated program cost	\$ 71,788

<u>Women's Soccer</u>	
Operating Expense	\$ 39,585
Uniforms, shoes, balls, goals, insurance, field marking, video equipment, meals, transportation, lodging, etc.	
Scholarship Expense	62,284
9.9 student athletes	
Personnel Expense	<u>34,320</u>
Coaching staff	
Total expenses	\$136,189
Less anticipated revenue	<u>- 2,500</u>
Subtotal	\$133,689
Plus estimated cost of new field	<u>175,000</u>
Total anticipated program cost	\$308,689

President Ross recommended the Board of Regents approve Cameron University adding the sport of Women's Golf.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS - CAMERON UNIVERSITY

At its December 2001 meeting, the Board of Regents selected the public accounting firm Cole & Reed, P.C., to provide audit, tax and compliance services for four fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2002. Cole & Reed, P.C., has agreed to provide the third year of services to the University as outlined below.

Financial Audits	
Cameron University	\$17,000
KCCU-FM	5,200
OMB Circular A-133 Audit	
Student Financial Assistance Programs & Other Federal Programs	3,400
Revenue Bonds	
Arbitrage Rebates	2,400
Continuing Disclosure	<u>2,900</u>
Total Requirements	\$30,900

Pursuant to Cole & Reed's audit, tax and compliance services proposal, total fees for FY 2004 amount to \$30,900, an increase of \$1,600 (6.7%) from FY 2003 after excluding the impact of additional services related to revenue bonds.

President Ross recommended the Board of Regents:

- I. Reappoint the public accounting firm of Cole & Reed, P.C. to serve as the University's financial statement auditors, conduct compliance audits, provide revenue bond arbitrage rebate calculation and continuing disclosure services and tax return services for the year ending June 30, 2004; and
- II. Authorize the Vice President for Business and Finance to execute the engagement of this firm for these services for the fiscal year ended June 30, 2004, the third year of the four-year proposal.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month was the Quarterly Financial Analysis for the quarter ended December 31, 2003. Detailed schedules are attached hereto as Exhibit B. The following comments were submitted for consideration.

ALL FUNDS: CAMERON UNIVERSITY

SCHEDULE 1 CU: STATEMENT OF REVENUES AND EXPENDITURES

1. At December 31, 2003, revenues for all funds were at \$20.3 million. These collections represent 47.1% of the budget.
2. Expenditures were at \$18.4 million, representing 41.8% of the budget. Revenues and expenditures for this fiscal year are in line with amounts budgeted.

SCHEDULE 2 CU: STATEMENT OF REVENUES AND EXPENDITURES – EDUCATION AND GENERAL PART I – UNRESTRICTED

1. Revenues – Revenues of \$14.4 million comprising 50.2% of the budget are reported. For the same quarter last fiscal year, there were revenues of \$14.7 million, comprising 52.9% of the budget. Revenues are down compared to last year due to the decrease in state allocation.
2. Expenditures – Expenditures of \$12.5 million comprising 41.8% of the budget are reported. Comparable figures for the prior year show expenditures of \$12.3 million, representing 42.8% of the budget.

SCHEDULE 3 CU: STATEMENT OF REVENUES AND EXPENDITURES – EDUCATION AND GENERAL PART II – RESTRICTED

1. Revenues – Revenues of \$4.1 million representing 41.8% of the budget are reported. Prior year revenues for the same period were \$4.1 million, representing 49.7% of the budget.
2. Expenditures – Expenditures of \$4.1 million comprising 41.9% of the budget are reported. This is comparable to the prior year's expenditures of \$3.9 million at 47.8% of the budget.

SCHEDULE 4 CU: STATEMENT OF REVENUE AND EXPENDITURES – AUXILIARY ENTERPRISES

1. Revenues – Revenues for Auxiliary Enterprises are at anticipated levels.
2. Expenditures – Expenditures for Auxiliary Enterprises are at anticipated levels.

SCHEDULE 5 CU: DISCRETIONARY RESERVES

Discretionary reserves represent that portion of the University's resources that are not currently budgeted for expenditure or are otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs and/or unforeseen contingencies for any lawful purpose of the university.

E & G PART I

The E&G Part I discretionary reserves were \$3,035,200 on December 31, 2003.

E & G PART II

The E&G Part II discretionary reserves were \$496,123 on December 31, 2003.

AUXILIARY ENTERPRISES

Student Activities reserves were \$151,464 at December 31, 2003. Student Activities working capital requirements for the remainder of fiscal year 2004 will be \$44,203. Student Activities discretionary reserves were \$107,261 at December 31, 2003.

Miscellaneous Auxiliary reserves were \$853,375 at December 31, 2003. Miscellaneous Auxiliary working capital requirements for the remainder of fiscal year 2004 will be \$608,238. Miscellaneous Auxiliary discretionary reserves were \$245,137 at December 31, 2003.

Student Facility reserves were \$3,828,542 at December 31, 2003. Student Facility working capital and other commitment requirements for the remainder of fiscal year 2004 will be \$1,275,000. Student Facility discretionary reserves were \$2,553,542 at December 31, 2003.

PLANT FUNDS

Section 13, Section 13 Offset and New College Funds currently have a balance of \$1,279,400. Private Sources balance is \$124,328.

Renewal and Replacements have a balance of \$1,623,325.

The Facility Fee Bond Fund has a balance of \$488,670.

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT OF PURCHASES

Board policy requires that all purchases over \$125,000 must be referred to the Board of Regents for approval, and that a summary report of pertinent transactions be provided according to the following categories:

Purchases for the period of October - December, 2003 were as follows:

- I. Purchase obligations between \$75,000 and \$125,000,
None
- II. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000,
None
- III. Sole Source procurements in excess of \$35,000.
None

This report was presented for information only. No action was required.

ACADEMIC PERSONNEL ACTIONS

CHANGE:

Merritt, Kimberly, Ph.D., Assistant Professor, Department of Business, change current nine month salary of \$46,000 to \$52,000, prorated and adjusted effective January 1, 2004. Change is a result of completion of doctorate. The prorated salary adjustment will total \$3,000 for this academic year.

GRANT TENURE:

Donald Aguilar, M.Ed., Associate Professor, Department of MultiMedia Design.

RESIGNATION:

Fryer, Cheryl A., Ph.D., Assistant Professor, Department of Music and Theatre Arts, May 10, 2004.

RETIREMENTS:

Meyers, Frank S., Ph.D., Professor, Department of History and Government, July 31, 2004. Named Professor Emeritus of Political Science.

Netherland, Lane, Ed.D., Professor, Department of Biological Sciences, May 8, 2004. Named Professor Emeritus of Biology.

Scott, Barbara, Ph.D., Professor, Department of Art, May 7, 2004. Named Professor Emeritus of Art History and Art.

President Ross recommended the Board of Regents approve the faculty personnel actions listed above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

SELECTION OF CONTRACTOR FOR CONSTRUCTION OF CENTER FOR EMERGING TECHNOLOGIES AND ENTREPRENEURIAL STUDIES (CETES)

At its June 2003 meeting, the Board authorized President Ross to proceed with actions to select a design consultant to assist with construction of the CETES facility. The project involves renovation of an existing building and limited new construction related to the building. The project will be funded from a combination of Revenue Bond Issue proceeds, institutional funds and private donations. A total of \$2,550,000 is available for the project. The sources of these funds are:

Noble Foundation	\$750,000
Sarkeys Foundation	250,000
McCasland Foundation	300,000
Governor's Oil Overcharge Fund	75,000
1998 Capital Bond Issue	963,000
Institutional Funds	<u>212,000</u>
Total	\$2,550,000

Based on construction documents developed by the design consultant, bids were solicited on January 15, 2004, and opened on February 12, 2004. A total of six Oklahoma firms provided responsive bids. Their respective prices are reflected in the chart below.

The lowest qualified bidder is CMS Construction of Chickasha.

Cameron University
Construction Bids for Center for Emerging Technologies
and Entrepreneurial Studies

Bid Item	CBDL Const.	CMS Const.	Fenix Const.	GGG Const.	GW Hastings	Wicker Const.
Base Bid	\$2,369,000	\$1,937,000	\$2,199,000	\$2,497,000	\$2,474,000	\$2,190,000
Alt A Window Shades	\$13,500	\$14,500	\$12,000	\$15,000	\$13,000	\$14,940
Alt B Transformer Screen Wall	\$12,800	\$22,400	\$43,500	\$12,000	\$43,000	\$14,740
Alt C Signage	\$2,000	\$3,000	\$2,100	\$7,000	\$2,000	\$2,600

Time for Completion (Consecutive Days)	300	269	300	360	Not listed	365
Total	\$2,397,300	\$1,976,900	\$2,256,600	\$2,531,000	\$2,532,000	\$2,222,280

President Ross recommended the Board of Regents:

- I. Authorize the University administration to negotiate the terms of a construction agreement with the lowest qualified bidder for construction of the CETES facility to include minor project scope adjustments; and
- II. Authorize the President or her designee to execute the construction agreement with the lowest qualified bidder and begin construction of the project.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

EMERGENCY REPAIRS TO UNIVERSITY FACILITIES

As outlined in President Ross’s memorandum of March 4, 2004, Cameron was hit with a major storm in the early afternoon. Considerable damage was sustained by University property. Consistent with Board policy, President Ross declared a demonstrable emergency to allow University officials to take immediate procurement action necessary to provide protection for damaged property.

Damage assessment and emergency repairs began immediately. Oklahoma Roofing, a State contractor for emergency roofing repairs, was on site within hours of the storm and had all damaged roofs “in the dry” within 24 hours.

Damage assessment inspection continues to determine locations and extent of loss due to the storm. Representatives of the Office of Risk Management (Cameron’s insurer) were on site for two days following the storm helping to assess damage. An estimate of damage is still being developed.

Once damages have been assessed, Cameron will proceed to initiate repairs in accordance with Board Policy.

President Ross recommended the Board of Regents ratify the emergency declared on March 4, 2004 to temporarily repair roofs, replace windows and conduct general clean-up chores as a result of a storm that damaged University property.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

The meeting adjourned for the day at 4:39 p.m.

The meeting reconvened in the same location at 9:32 a.m. on March 25, 2004.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Wiley first discussed materials he had given the Regents, including a copy of *RSU Today* and two books. The first book is a novel by Professor Victor Gischler, the author of *Gun Monkeys*. Like his first novel, *Pistol Poets* is a mystery set at an eastern Oklahoma university. Movie rights have been purchased and the novel is doing incredibly well in the market. The second book was co-edited by Professor Hugh Foley and is the first edition of the *Oklahoma Music Guide*. It explores the many different kinds of music that have Oklahoma ties. Professor Foley and his co-editor are currently working on the second edition.

Final enrollment numbers are in and for the seventh consecutive semester Rogers State University had the largest percentage increase in enrollment in the state of all public and private universities. The average increase across the state was 1.7% and RSU's increase was 8%. The new Stratton Taylor Library is now open after a move-in over spring break. A formal dedication of the Library with Governor Brad Henry participating is being planned for late April. This Library greatly helps in RSU's transition from a two-year to a four-year university. A report was recently received on RSU's nursing program. Over the last four years, the national pass rate for first-attempts at the nursing licensure exam is 85%. Oklahoma's average during that same four-year period is 83% and Rogers State University's first time pass rate is 96%. The nursing program continues to provide excellent training and education.

The \$2 million fundraising campaign for the equestrian center relocation was announced at the last meeting. Half of the goal figure is targeted to purchasing an appropriate property and new construction, with the other half designated as an operational endowment. An individual who had no prior relationship with the University saw a press release, fell in love with the concept, contacted the University, and has agreed to donate 23 acres in a prime location about 15 minutes from Claremore. It is very centrally located for the schools that need this therapeutic horseback riding program. The value of the land donation of approximately \$125,000 is in and of itself a major accomplishment in reaching the \$1 million goal, and the fact that there is now an identifiable home for the program will continue to aid fundraising efforts.

A new development program to encourage individuals to aid the University through planned giving was initiated last fall. The first major success for The Rogers State University Legacy Club is coming through an individual who for many years has been an anonymous donor to the institution and who wishes to remain anonymous now. Several weeks ago the University received a letter from his CPA announcing that RSU has been named for a \$1 million bequest in his will as part of the Legacy Club.

Finally, Dr. Wiley commented to Chairman Blankenship on the great dinner the evening before and how it showed the respect and love that individuals have for him and his career of public service, not only to these institutions, but to the state. The President wanted to state publicly that the people at Rogers State will miss seeing Mr. Blankenship at each and every Board meeting but will continually be enhanced by his leadership, vision, advice and counsel.

SUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs presented below have been approved by the appropriate faculty, academic units and deans, the Curriculum Committee, the Academic Council, and the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: AAS in Computer Programming (045)

PROPOSED CHANGE: Program deletion.

COMMENTS: Faculty recommended deletion of the program consistent with follow-up to the 2001-2002 Technical-Occupational Degree Program Evaluation. The recommendation is based on continued low productivity with only seven students currently enrolled in the program. Students will be advised into other suitable programs.

2. PROGRAM: AAS in Horse and Ranch Management (020)

PROPOSED CHANGE: Program deletion.

COMMENTS: Faculty have recommended deletion of the program based on two successive years of academic program reviews (2001-2002 and 2002-2003) and program inability in meeting minimum productivity requirements. Currently enrolled students are being appropriately advised in completing the program.

3. PROGRAM: AS in Agriculture (058)

PROPOSED CHANGE: Program deletion.

COMMENTS: Program deletion based on departmental academic program self-study and external peer-evaluator review (2002-2003), inability in meeting minimum productivity requirements, and application of academic planning and resource allocation (APRA) principles. Currently enrolled students are being advised in completing their remaining graduation requirements.

President Wiley recommended the Board of Regents approve the proposed changes listed above in the Rogers State University academic programs.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information only. The program modifications itemized below have

been approved by the President and the Vice President for Academic Affairs, based on the recommendation of the appropriate department and faculty, Curriculum Committee, and the Academic Council. They are being forwarded to the Board for information only.

PROGRAM MODIFICATIONS

1. PROGRAM: General Education Requirements
AS, AA, and Baccalaureate degree programs

PROPOSED MODIFICATION: The addition of GEOL 2124 Astronomy (existing course) to course distribution in Physical Science in General Education Course Requirements. General Education course distribution in Physical Science will be as follows:

Choose one course from the following:

General Physical Science	PHYS 1014
Earth Science	GEOL 1014
General Physics I	PHYS 1114
Physical Geology	GEOL 1114
Physical Geography	GEOL 1124
Historical Geology	GEOL 1224
Astronomy	GEOL 2124
General Chemistry I	CHEM 1315

COMMENTS: Based on student need and review of other programs.

PROPOSED MODIFICATION: Course deletions of CS 1113 Microcomputer Applications and ORIE 1151 The College Experience from General Education Program Requirements distribution and the addition of the following Global Studies (3 hours) course distribution for AA and AS Requirements.

Choose one course from the following:

Foundations of World Languages	LANG 1113
Beginning Spanish I	SPAN 1113
Native Americans of North America	NAMS 1143
Values and Ethics	PHIL 1313
World Civilization I	HIST 2013
World Civilization II	HIST 2023
Human Geography	GEOG 2243
Cherokee I	NAMS 2503
International Relations	POLS 3053
Comparative Religions	HUM 3633

COMMENT: Based on review of other programs and realignment of course structure in meeting student needs.

2. PROGRAM: AAS in Police Science (029)
Options: Collegiate Officer Program
Law Enforcement

PROPOSED MODIFICATION: Change in the course distribution in Communications (6 credit hours) in General Education requirements as follows:

Composition I	ENGL 1113
Choose one course from the following:	
Composition II	ENGL 1213
Speech Communication	SPCH 1113
Technical Writing	ENGL 2333

COMMENTS: Based on departmental review and student need.

3. PROGRAM: Minor in Corporate Communications

PROPOSED COURSES: Requirements include minor core and program electives that total 18 credit hours. Nine hours of the minor must be upper-division.

Core Requirements:

Introduction to Mass Communications	COMM 1003
Media Law	COMM 3413
Public Relations Strategies	COMM 3113

Program Electives:

Broadcast Equipment and Operation	COMM 1103
Writing for the Media	COMM 3023
Mass Media Communication	COMM 3613
Corporate Television	COMM 3803
Media Management	COMM 4203
Communication in Organizations	COMM 4223

TOTAL CREDIT HOURS: 18

*Not open to Bachelor of Arts in Communications students.

COMMENTS: Based on department, Curriculum Committee, and Academic Council recommendation.

4. PROGRAM: Minor in Radio-Television

PROPOSED COURSES: Requirements include minor core and program electives That total 18 credit hours. Nine hours of the minor Must be upper-division.

Core Requirements:

Introduction to Mass Communication	COMM 1003
Broadcast Equipment and Operation	COMM 1103
Mass Media Communication	COMM 3613

Program Electives:	
Video Production	COMM 2003
Audio Production	COMM 2013
Radio/Television Advertising	COMM 2703
Writing for the Media	COMM 3023
News Reporting	COMM 3173
Media Law	COMM 3413

TOTAL CREDIT HOURS: 18

*Not open to Bachelor of Arts in Communications students.

COMMENTS: Based on department, Curriculum Committee, and Academic Council recommendation.

5. PROGRAM: BS in Biology (112)
 Emphasis: Environmental Conservation

PROPOSED MODIFICATION: Change in Emphasis course distributions as follows:

Environmental Conservation Emphasis (21 credit hours):	
Field Botany	BIOL 3004
Ecology of Mammals	BIOL 3014
General Ecology	BIOL 3034
Environmental Conservation	BIOL 3513
Ornithology	BIOL 4014
Field Zoology	BIOL 4524

Guided Electives (13 credit hours):
 Minimum of six credit hours upper-division
 (BIOL, CHEM, GEOL, MATH, PHYS, AGRI)

COMMENTS: Based on review of other programs, departmental review, and student need.

6. PROGRAM: AA in Business Administration (004)

PROPOSED MODIFICATION: Change in Program Requirements (24 credit hours) as follows:

Accounting I-Financial	ACCT 2103
Accounting II-Managerial	ACCT 2203
Business Communications	BADM 2523
Business Statistics	BADM 2843
Macroeconomics	ECON 2113
Microeconomics	ECON 2123
Principles of Management	MGMT 3013
Principles of Marketing	MKTG 3113

COMMENTS: Based on academic program review and enhanced course structure in meeting student needs.

This was reported for information only. No action was required.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course additions and modifications itemized below have been approved by the President and the Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, the Curriculum Committee, and the Academic Council.

COURSE ADDITIONS:

<u>PREFIX/NO.</u>	<u>TITLE</u>
ECON 3413	Comparative Economic Systems
BADM 4793	Business Internship
ACCT 4793	Accounting Internship
BIOL 3014	Ecology of Mammals
BIOL 4014	Ornithology

COURSE DELETION:

<u>PREFIX/NO.</u>	<u>TITLE</u>
BIOL 4535	Mammalian/Avian Biology

COURSE MODIFICATIONS:

<u>PREFIX/NO.</u>	<u>TITLE</u>	<u>COMMENTS</u>
IT 2253 (old)	Network Operating Systems II	Change in course number.
IT 3153 (new)	(Enterprise Administration) (old)	Change in title and description.
	Network Operating Systems II (new)	
CS 3523	Distributed Systems Development	Change in course prerequisite.
CS 2323	Programming II	Change in course description.
NURS 2223	Transitions to Nursing Practice	Change in course description and prerequisite.
NURS 1191	Dosage Calculation	Change in course description.
TECH 4013	Computer and Telecommunications Applications for Managers and Professionals	Change in course prerequisite.

<u>PREFIX/NO.</u>	<u>TITLE</u>	<u>COMMENTS</u>
MGMT 3013	Principles of Management	Change in course prerequisite.
MKTG 3113	Principles of Marketing	Change in course prerequisite
BIOL 2275 (old) 3275 (new)	Comparative Vertebrate Anatomy	Change in course number and description.
ART 1103	Art Foundations I	Change in course description.
ART 1203	Art Foundations II	Change in course description.

This was reported for information only. No action was required.

ARCHITECT SELECTION FOR PERFORMING ARTS CENTER

This item was pulled from consideration.

ARCHITECTURAL SERVICES FOR THE CENTER FOR ECONOMIC AND COMMUNITY DEVELOPMENT

At the December 2003 meeting, the Board of Regents authorized the President to initiate the process of selecting an architectural firm to provide services for designing and constructing a facility for the Center for Economic and Community Development.

In accordance with Oklahoma Statutes and with established procedures for the selection of architectural and engineering consultants, the interview committee met on January 19 to review the criteria and the evaluation process. The committee met again on February 4, 2004 and selected for interview seven firms from a list of 25 firms that expressed interest in the project. One firm subsequently withdrew from consideration. On February 16 and 18, 2004, the interview committee conducted interviews to further evaluate the qualifications of the six firms. The interviews and the review process were conducted in accordance with the provision of Oklahoma State law and the policies of the Board of Regents. The qualifications of each firm considered are listed below:

1. Qualifications of team proposed for the project
2. Proposed team organization for design, bidding and construction phases
3. Previous experience with educational and incubator-type facilities completed by proposed staff
4. Location and facilities of firm
5. Ability to provide service on time and within budget
6. Proposed design approach for the project
7. Specific experience in designing projects using cost cutting, quality control, energy-efficient, and environmentally responsive measures

8. Recent experience with similar projects
9. Awards for design excellence
10. Involvement in litigation or claims on liability insurance policies within the last five years.

The interview committee obtained and evaluated information from the consultants and from various references for projects completed by the consultants. Based on the information obtained during the interviews and a detailed review and evaluation of each firm's qualifications, attached hereto as Exhibit C, the interview committee rated the firms from the highest to lowest as follows:

1. LWPB Architect & Planners, Oklahoma City
2. McSorley Architects, Tulsa
3. Kinslow, Keith & Todd, Tulsa
4. Allen Brown Architects, Oklahoma City
5. Rees Associates, Oklahoma City
6. Boynton-Williams & Associates, Tulsa, Oklahoma City and Dallas

The interview committee was composed of the following persons:

Dr. Danette Boyle, Vice President for Development
Dr. Ray Brown, Vice President for Economic and Community Development
Mr. Mike Chance, Executive Director for Claremore Industrial and Economic Development Authority
Mr. Leonard Szopinski, Physical Plant Director
Dr. Bert Tollison, Associate Professor of Business

The Architect Interview Committee determined that LWPB Architect & Planners had the best overall qualifications for the anticipated projects. LWPB has more than 33 years of experience in the design of educational facilities including recent projects at Cameron University, The University of Oklahoma, and The University of Science and Arts of Oklahoma. LWPB currently has other projects in northeastern Oklahoma including the Claremore and Miami Public Schools.

President Wiley recommended the Board of Regents:

1. Rank in the order presented above the architectural firms under consideration to provide professional services required for the construction of a new small business development center and incubator;
2. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and
3. Authorize the President or his designee to execute the consultant agreement with the understanding that the President will report back to the Board the action taken under this authority.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

PERFORMANCE CONTRACTING (ENERGY SAVINGS PROGRAM)

The scope of services sought will include identification of specific items for cost savings through installation of energy-efficient equipment and systems. It is contemplated the scope of the proposals will include a lease/purchase or other financing arrangements whereby the costs of equipment and services provided will be recovered from utility cost and operational savings.

Services sought will provide Rogers State University with a comprehensive program to reduce costs and upgrade facilities including: (a) performing energy audits, (b) developing and installing energy-efficient equipment and systems, (c) training existing personnel in the operations and maintenance of installed systems, (d) training on energy education and awareness, (e) monitoring energy costs and systems, and (f) funding the project costs through energy and operating cost reductions achieved through this program.

Rogers State University proposes to address all gas, electric and water/wastewater utility uses in all of its facilities for this conservation program. Additionally, the University intends to upgrade outdated and obsolete building equipment and perform operational improvements through the program.

Rogers State University is seeking a reduction in annual utility and operational costs through the implementation of the proposed energy conservation program. As a result of this process, the contractor must be able to provide a guaranteed energy savings bond covering utility and operational savings to be achieved during the term of the contract.

The President will report back to the Board the results of the selection process.

President Wiley recommended the Board of Regents approve the solicitation of Request for Qualifications from qualified service providers for a Campus-wide energy audit and energy savings program for all the facilities of Rogers State University.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS

At its February 2001 meeting, the Board of Regents selected the public accounting firm of Cole & Reed, P.C. to provide audit, tax and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2001. Cole & Reed, P.C. has agreed to provide its third year of services to the University as outlined below.

General Purpose Audit	\$18,000
OMB Circular A-133	3,700
Tax Return (990-T)	2,600
KRSC-TV Audit	<u>5,600</u>
Total Requirement	<u>\$29,900</u>

The total audit, tax and compliance fees for FY 2004 amount to \$29,900, an increase of \$1,900 (6.8%) when compared to the FY 2003 fees. This increase is based upon Cole & Reed's inflationary bid.

President Wiley recommended the Board of Regents:

- I. Reappoint the public accounting firm of Cole & Reed, P.C. to serve as the University's external auditors for the purpose of providing auditing services for the University and the University television station. Such services will encompass the financial statement audit, compliance audits, and any required tax services for the year ending June 30, 2004; and
- II. Authorize President Wiley, or his designee, to execute the engagement of this firm for these services for the fiscal year ended June 30, 2004, the fourth year of their five-year proposal.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

QUARTERLY FINANCIAL ANALYSIS

The Second Quarter Financial Analysis reports for the current year were submitted for review and are attached hereto as Exhibit D.

ROGERS STATE UNIVERSITY FINANCIAL ANALYSIS FOR THE PERIOD FROM JULY 1, 2003 TO DECEMBER 31, 2003

Schedule 1: Statement of Revenues and Expenditures – Education and General, Part I - Unrestricted

Total revenues collected year-to-date of \$8,994,233 represents 51.4% of the revised current year budget. Year-to-date expenditures totaled \$8,060,626 or 41.3% of the revised current year budget.

Schedule 2: Statement of Revenues and Expenditures – Education and General, Part II - Restricted

Total revenues collected year-to-date of \$3,799,606 represents 47.2% of the revised current year budget. Year-to-date expenditures totaled \$4,146,439 or 43.2% of the revised current year budget. Expenditures may exceed revenues since RSU must expend restricted funds before it can be reimbursed.

Schedule 3: Statement of Revenues and Expenditures Auxiliary Expenditures

Total revenues collected year-to-date of \$1,703,484 represents 44.6% of the revised current year budget. Year-to-date expenditures totaled \$2,149,696 or 47.5% of the revised current year budget.

Schedule 4: Schedule of Reserves

Reserves for Education and General, Part I at year-end continue to remain at a stable level and adhere to recommendations of the State Regents for Higher Education.

Reserves for Education and General, Part II include federal, state, and private funds that are expended and later reimbursed by the granting agencies, therefore, no reserves are maintained.

Reserves for Auxiliary Enterprises and Plant Funds are considered discretionary and available for expenditures in accordance with applicable guidelines and limitations.

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT OF PURCHASES

The Board of Regents' policy governing acquisition of goods and services states that all purchases over \$125,000 must be referred to the Board for approval. Additionally, the policy states that a report summarizing the items below is provided quarterly to the Board as an information item. The following report is for the second quarter of the current fiscal year.

- I. Purchase obligations from \$75,000 to \$125,000.

No purchases to report.

- II. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000.

No purchases to report.

- III. Sole Source procurements in excess of \$35,000.

No purchases to report.

This item was reported for information only. No action was required.

ACADEMIC PERSONNEL ACTION

RESIGNATION:

Green, Nina, Instructor, Department of Health Sciences

President Wiley recommended the Board of Regents approve the faculty personnel action listed above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

ACADEMIC PROMOTIONS

Rogers State University's faculty evaluation process for promotion culminates annually during the spring semester. Each of the recommended actions will be effective upon approval of the faculty member's 2004-2005 academic year appointment.

PROMOTIONS:

SCHOOL OF LIBERAL ARTS

Department of Social and Behavioral Sciences
Dr. Larry Ashbaugh to Associate Professor
Dr. Kevin Woller to Associate Professor

SCHOOL OF MATHEMATICS, SCIENCE & HEALTH SCIENCES

Department of Mathematics and Science
Dr. Min Soe to Associate Professor

President Wiley recommended the Board of Regents approve the faculty personnel actions listed above.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

The President took this opportunity to introduce and honor the outgoing student body presidents from the Norman and Health Sciences Center campuses, Mary Millben and Robie Herman. He stated that the University has had three extraordinary student leaders this year. Erica Daniels, student president at OU-Tulsa, was unable to attend the meeting, but President Boren spoke of her achievements in fostering a sense of community among students, developing an electronic bulletin board for messages and announcements, organizing social activities, and as being instrumental in extending the hours for the Tulsa campus library and cafeteria. Mary Millben is a junior with a dual major in musical theatre and political science/pre-law. In her term as student president at the Norman Campus, she has initiated many new programs including co-founding and editing *What Possibilities*, a guide to the history and traditions of the University for new students; creating the UOSA Honor Council in partnership with the Provost to promote academic integrity on campus, and in serving on the Academic Task Force to provide suggestions to improve academics on campus. This Task Force brought the recommendation to begin an Expository Writing Program similar to the one at Harvard. Mary thanked the Regents, President Boren, Clarke Stroud and other administrators with whom she had the opportunity to work. She stated that she will miss working with student leaders but is excited about focusing on her studies. Robie Herman is completing his third term as student

president at the Health Sciences Center campus. He graduated from the College of Dentistry second in his class and is finishing the orthodontics program. President Boren stated that he has been an innovator and initiator on campus, a champion for on-campus housing, of green spaces, fountains and gardens, for the expansion of the student union and construction of an intramural playing field, integral in the organization of student activities and charitable events and has made a remarkable contribution to the University that will leave a mark and a legacy. Robie thanked everyone involved and discussed how he has witnessed a profound change in the HSC from a commuter college where there was not the opportunity to experience a university community to the spring that is blooming on the campus today. He stated that the student body is grateful to the Regents and administration for the opportunity to continue their exacting studies in a better environment. He said to learn his profession in the midst of other health care professionals was priceless.

NAMING OF THE COLLEGE OF FINE ARTS

President Boren introduced this item by stating that Regent Weitzenhoffer had been temporarily called to the phone and while he was away the President and the Chairman wanted the Regents to consider this action. The President went on to say this naming recognizes the extraordinary contribution of the Weitzenhoffer family to the College of Fine Arts. Obviously from a financial point of view, the value of the Weitzenhoffer Collection of French Impressionist art is the largest contribution of any family in the field of fine arts at the University and indeed in the nation. Other gifts include endowments for the musical theatre program, in the field of art history and so many others totaling over \$1 million in operational support. The family ranks among the three largest donors in the history of the University and their support of the College of Fine Arts has been preeminent. Regent Weitzenhoffer has also given of his time, previously serving as an adjunct professor without pay. President Boren recognized the presence of some students and faculty of the College of Fine Arts and then read the contents of the agenda item aloud.

The Weitzenhoffer family, including OU Regent and distinguished alumnus A. Max Weitzenhoffer and his wife, Ayako Takahashi Weitzenhoffer, and his parents, the late Clara and Aaron Weitzenhoffer, have made an unmatched contribution and brought international honor to The University of Oklahoma and the College of Fine Arts. The family's donation of the \$50 million Clara and Aaron Weitzenhoffer Collection of French Impressionist Art was the largest single gift in OU history and the most important donation of French Impressionism ever made to a public university in the U.S. Max Weitzenhoffer and Clara Weitzenhoffer generously supported numerous areas of the University, including the \$5 million commitment Max Weitzenhoffer made in 1998 to the Musical Theatre Department, which was named in his honor.

Max Weitzenhoffer has donated his time and talent to OU since his college days, when he was a student actor and president of University Players. He earned his BFA in drama at OU in 1962 and went on to become a highly acclaimed independent producer of New York and London theatre productions. The recipient of numerous Tony, Olivier, Evening Standard and Drama Critics awards, he has been involved in such professional organizations as the American Academy of Dramatic Arts, the Stage Directors and Choreographers Foundation, and served as president of New York's Circle Repertory Company. His record of service and philanthropy to OU is long and impressive. Through his financial commitment and personal involvement, OU has an outstanding Musical Theatre Department. His financial contributions to the program are many, including the \$5 million gift, which established faculty endowments, student scholarships and other support for the Musical Theatre Department. He served in a voluntary role as the

Department's producing director and was for many years an adjunct faculty member in the School of Drama. He has also made major gifts to the Athletics Department, the College of Fine Arts, Fred Jones Jr. Museum of Art, and the schools of Drama and Art. He endowed the Weitzenhoffer Scholarship for Technical Theatre and the Frances R. Weitzenhoffer Memorial Fellowship in Art History in memory of his first wife, Dr. Frances R. Weitzenhoffer, an author and art historian who died in March 1991. He also donated funding for the renovation of OU's Studio Theatre, which now bears his name.

Among his many awards are OU's Regents' Alumni Award, Distinguished Service Citation, and an Honorary Doctorate. In 1994, he was inducted into the Oklahoma Hall of Fame. In 2003, he was appointed by Governor Brad Henry to a seven-year term on the OU Board of Regents. He and his wife, Ayako, have two children, Nikki Weitzenhoffer and Owen Weitzenhoffer.

Clara Weitzenhoffer (1912-2000) was a longtime friend and supporter of fine arts and other programs at OU. She and her husband, Aaron M. Weitzenhoffer (1895-1960), resided for most of their lives in Oklahoma City, where they were leaders in numerous philanthropic, cultural and educational activities. A remarkable woman who combined a keen intellect and a deep understanding of the fine arts with a wonderful sense of humor and a generous spirit, Mrs. Weitzenhoffer was a well-known art collector. She served on OU's Fred Jones Jr. Museum of Art Board of Visitors and was a founding member of the President's Associates. She provided support to many OU programs and projects, including renovation of the A. Max Weitzenhoffer Theatre, as well as scholarships and athletic programs. At her bequest, the Weitzenhoffer family donated a gift of French Impressionist art valued at more than \$50 million. In addition to the works of art, the bequest included a collection of 17- and 18th-century decorative arts, including period furniture, porcelain and silver. Commenting on his mother's bequest, Max Weitzenhoffer noted, "My parents' good fortune made it possible for my mother to acquire these works of art, which gave her so much pleasure during her lifetime. For her, this bequest was a way of giving something back to Oklahoma and its people, a way of saying thank you. My mother could also see what a strong new commitment to the arts the University was making, and wanted to advance it in this very special and important way." The Clara and Aaron Weitzenhoffer Collection was assembled quietly by Mrs. Weitzenhoffer during the 1950s and 1960s. Some of the works were acquired with the advice and encouragement of the late John Reward--an eminent authority on Impressionist and Postimpressionist painting and a close friend of the Weitzenhoffer family.

Aaron M. Weitzenhoffer (1895-1960) belonged to a genuine Sooner family, as his father, Berty Weitzenhoffer, settled in Lexington, Indian Territory in 1888, before the famous land run. After high school, Aaron worked in retail clothing in Cushing and Blackwell. In 1920, he and his father and one of his brothers established the Seminole Manufacturing Company in McAlester, also opening factories in Mississippi and Alabama as the business grew. In 1936, Mr. Weitzenhoffer and E.D. Davis founded the Davon Oil Company, a name derived from Davis and Aaron. From this point on, Mr. Weitzenhoffer became an important figure among independent oil producers, as well as a central member in civic life. Mr. Weitzenhoffer was active in the National Conference of Christians and Jews, Community Chest and United Fund, serving on the boards of directors of the Oklahoma County Red Cross, Oklahoma Young Men's Christian Association, Oklahoma City Family and Children's Service Society and as vice president of the Last Frontier Council, Boy Scouts of America. In a story of his achievements and outlook, a newspaper writer said of him: "This kindly, modest man who has done so much for his community is reluctant to talk about his own accomplishments. He has the qualities which make for success--integrity, enthusiasm and persistence. But along with these he has shown a humility and concern for others which have endeared him to all."

The OU College of Fine Arts, organized in 1901, is an educational and artistic organization that showcases the arts and is one of the fastest growing colleges on the OU campus. The College continues to grow in size and quality, with 1,110 outstanding students and a faculty of 110 nationally and internationally known artists, musicians, dancers, performers, scholars, technicians and teachers. The College, which includes the schools of Art, Music, Dance and Drama and the A. Max Weitzenhoffer Department of Musical Theatre, is widely recognized for its contributions to cultural development in the state of Oklahoma, the nation and throughout the world. The College's mission embraces excellence in education, scholarly and creative activity and mentoring of students. Each year, faculty and students in drama, dance, music and art mount full-scale plays, musical theater productions, operas, ballet and modern dance performances, as well as numerous recitals and faculty and student art exhibits.

President Boren recommended the Board of Regents officially name the College of Fine Arts as the Weitzenhoffer Family College of Fine Arts.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark and Stuart. Regent Weitzenhoffer was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

When Regent Weitzenhoffer returned to the room, the President announced the passage of the item to him and read the item aloud. He then remarked, "Words are not adequate to express our deep appreciation to you and to your family, to the values which they have obviously passed on to you, the integrity with which they lived their lives and their generosity. You have truly made a difference to the life of the University not just now but for many many students not yet born. We thank you very much for all that's been done."

Regent Weitzenhoffer commented, "Thank you so much and particularly on behalf of my parents. I think what says it all in a certain way is that my grandfather settled 30 miles south of Norman, my father was born 30 miles south of Norman, I was born 30 miles north of Norman and my children were born in Norman. I think the relationship has been very important. What I received from the University has impacted my life completely and that's why I'm back."

REPORT OF THE PRESIDENT OF THE UNIVERSITY

The President continued his report by introducing student leaders Jean Lopez and Kyden Creekpau. These students were present to announce the 2004 class gift to the University. They continue a tradition carried on by generations. The first class gift to the University came in 1906. The arches on the Norman Campus bear the name of various classes from 1915, 1917, 1919, 1920. The 1906 class gift has a spotty history because it was stolen in a way. A passing train was carrying large pieces of stone that were going to eventually be headstones. One of the stones fell off and a group of enterprising students saw the rock. They added their own work and labor to it by carving "06". Sometime after World War II the tradition began to fade but was restored about eight years ago. The spoonholder on the North Oval was originally a gift from the class of 1910, and the class of 1949 restored it for their reunion in 1999. The beautiful reflecting pool that was taken out when the stadium was expanded was restored as a class gift. The fountain in the courtyard of the Oklahoma Memorial Union is a recent gift, as is a garden on the corner of Lindsey and Elm Street and a replica of the *Guardian* statue which tops the state Capitol building and is located nearby Bizzell Library. Jean Lopez is chairman of the gift committee this year, Kyden Creekpau is a

member of the gift committee and Dave Hale is staff advisor for the committee. They are here to announce what this year's class gift will be, and that they are more than halfway to their goal of raising \$10,000. Jean Lopez spoke of stewardship and his honor in encouraging students to be stewards of our campus. The class gift will be an American flag plaza surrounding the Veterans memorial in front of the Gaylord Family – Oklahoma Memorial Stadium. About 80% of the funds have been raised through a new tactic of flash email that was sent to all seniors. It is an interactive email that, when opened, plays the words and music of the OU Chant with pictures to explain the tradition of the class gift. He was very proud to state that this is one of the few gifts in recent history to be paid for by the class without asking for other funds. He thanked the Regents and President Boren for investing in him as a student and encouraging a spirit of student leadership.

MINUTES

Regent Everest moved approval of the minutes of the regular meeting held on January 27, 2004 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark and Stuart. Regent Weitzenhoffer was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

ELECTION OF BOARD OF REGENTS' OFFICERS FOR 2004-2005

Regent Austin moved that Stephen F. Bentley be elected Chairman of the Board of Regents, Christy Everest be elected as Vice Chairman of the Board of Regents and Chris Purcell be elected as Executive Secretary of the Board of Regents. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark and Stuart. Regent Weitzenhoffer was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

Chairman Blankenship said, "That makes me the lamest of lame ducks, but I am not going to give it up until the end of the meeting."

Regent Bentley thanked everyone for their vote of confidence. He wanted to state that there is no way to take G. T.'s place. "The University is like a mine field and I will try to follow in the foot prints. Over the past 11 years I hope I have learned how to not tip the boat. It will be an honor to serve this Board and especially work with Chris and her staff. I have no personal agenda. Over the next 11 months with the present Board, the Presidents and their staffs and the faculty I will try hopefully to maintain what G. T. has so unselfishly accomplished. The Board will lose an integral part of its structure and it will take all of us to fill the gap he has left behind. I have a quote I've wanted to read but now I have served long enough to appreciate and understand it.

It is said that it is far more difficult to hold and maintain success than it is to attain it. Success is a ruthless competitor for it flatters and nourishes our weaknesses and lulls us into complacency. We bask in the sunshine of accomplishment and lose the spirit of humility which helps us visualize all the factors which have contributed to our success. We are apt to forget that we are only one of a team, that in unity there is strength and that we are strong only as each unit in our organization functions with precision.

Thank you all again, and with God's help my dream come true continues."

PROFESSIONAL SERVICE AGREEMENTS - HSC

The University of Oklahoma Health Sciences Center (OUHSC) receives revenue from a variety of sources. One such source is third-party vendors who pay the University in return for providing professional services. The following is a list of contracts with outside vendors for professional services performed by OUHSC faculty.

New - Veteran’s Administration Medical Center (VAMC)

The Department of Surgery will provide thoracic surgery services in the specialty areas of physician specialist in thoracic surgery. It is estimated that OUHSC will provide comprehensive cardiac and thoracic surgical care for approximately 220 cardiac patients per year. Contract received on January 5, 2004, and signed on January 21, 2004. Contract was sent to VAMC on January 22, 2004, for final signature.

New - Veteran’s Administration Medical Center (VAMC)

Provide clinical consultation in Dermatology; prescribing medications, performing biopsies and dermatologic surgery, medical record documentation and patient education as needed. Collaborate with medical center staff to schedule, treat and discharge patients through the various dermatology clinics. Contract received February 13, 2004.

Renewal - Oklahoma State Department of Health (OSDH)

Continue to provide professional, timely and confidential pharmacy services, prescription drug claims processing, reimbursement coordination and the collection of program utilization data for the Statewide Oklahoma HIV Drug Assistance Program. To provide timely client profiles, program utilization and expenditure data necessary for efficient Statewide program management and required reporting for federal funding. FY04 contract represents the same amount as the FY03 contract. Purchase Order for renewal received January 29, 2004.

Renewal - HCA Health Services of Oklahoma, Inc

OUHSC will continue to provide Adult EKG Interpretation Services. FY04 contract represents the same amount as the FY03 contract. Agreement received January 27, 2004, and returned to HCA for final signature on February 9, 2004.

President Boren recommended the Board of Regents approve the professional service agreements for The University of Oklahoma Health Sciences Center as listed.

New -	Veteran’s Administration Medical Center College of Medicine/Department of Surgery Term of Agreement 01/01/04 to 12/31/04 Professional Service Agreement	\$550,000
New -	Veteran’s Administration Medical Center College of Medicine/Department of Dermatology Term of Agreement 03/01/04 to 02/28/05 Professional Service Agreement	\$199,757

Renewal -	Oklahoma State Department of Health College of Pharmacy Term of Agreement 02/01/04 to 01/31/05 Professional Service Agreement	\$464,000
Renewal -	HCA Health Services of Oklahoma, Inc. dba OU Medical Center College of Medicine/Department of Medicine Term of Agreement 01/01/04 to 12/31/04 Professional Service Agreement	\$236,600

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

SALE OF KEYS SPEECH AND HEARING CENTER TO THE OKLAHOMA MEDICAL RESEARCH FOUNDATION - HSC

At the January 29-30, 2002, Board of Regents' meeting, the Board approved the Sale of the John W. Keys Speech and Hearing Center to the Oklahoma Medical Research Foundation (OMRF) and authorized the administration to execute an agreement and all documents necessary for the sale, subject to certain contingencies and following the approval of the Office of Legal Counsel. At that time, the sale contingencies included the receipt of \$2,045,534 from the Oklahoma Capitol Improvement Authority (OCIA) by July 1, 2003. The OCIA funding was not received.

OMRF has requested an Amendment to the Real Estate Purchase Agreement extending its termination date to July 1, 2006. Under the Agreement, the property will be sold to OMRF within 30 days after the University has received OCIA and/or State bond funds. As part of the Agreement, OMRF will grant a Utility Tunnel Easement to the University. Also, OMRF will lease the existing Speech and Hearing Center to the University for \$1 per year for 30 months or until a new replacement facility is completed, whichever comes first.

The University administration has re-estimated the cost to replace the John W. Keys Speech and Hearing Center. The current total estimated project cost for the College of Allied Health, Phase I is \$5,800,000. Cost increases are due to seven years of inflation and changes in project scope.

The administration recommends approval of the Amendment to the Real Estate Purchase Agreement and the Utility Tunnel Easement. The legal descriptions for the property and the Utility Tunnel Easement along with a partial Campus map are attached hereto as Exhibit E. Additionally, the administration recommends a revision to the Campus Master Plan of Capital Improvement Projects for the Health Sciences Center to reflect a revised total project budget of \$5,800,000 for the College of Allied Health, Phase I. The sale will be contingent upon the terms and conditions noted above.

LEGAL DESCRIPTION
FOR OVERALL BOUNDARY OF
JOHN W. KEYS SPEECH AND HEARING CENTER
825 N.E. 14TH STREET

A tract of land lying in the Southeast Quarter (SE/4) of Section Twenty-seven (27), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, in 2nd STATE CAPITOL ADDITION to Oklahoma City, Oklahoma County, Oklahoma, recorded in Book 20, Page 8, and being described as follows:

The East 5.00 feet of Lot Fourteen (14) and all of Lots Fifteen (15) thru Eighteen (18), Block Nine (9) of said 2nd STATE CAPITOL ADDITION, according to the recorded plat thereof.

AND

COMMENCING at the southwest corner of Lot 10, Block 9 of said 2nd STATE CAPITOL ADDITION;

THENCE South 90°00'00" East, along the south line of said Block 9 a distance of 245.00 feet, to the POINT OF BEGINNING said point also being 5.00 feet West of the southeast corner of Lot 14 of said Block 9;

THENCE continuing South 90°00'00" East, along said south line, a distance of 169.30 feet to a point of curvature;

THENCE northeasterly on a curve to the left having a radius of 90.00 feet (said curve having a chord bearing North 45°00'00" East a distance of 127.28 feet) an arc length of 141.37 feet, to a point on the west right-of-way line of McMecham Parkway (Vacated);

THENCE North 00°00'00" East, along said west right-of-way line, a distance of 56.87 feet to the northeast corner of Lot 18, Block 9;

THENCE South 89°45'15" East a distance of 20.00 feet;

THENCE South 00°00'00" West a distance of 184.37 feet, to a point on the centerline of Northeast 14th Street, Vacated by Ordinance No. 5152 and amended by Ordinance No. 5945;

THENCE North 90°00'00" West, along said centerline a distance of 279.30 feet;

THENCE North 00°00'00" East a distance of 37.50 feet to the POINT OF BEGINNING.

Said tracts of land when combined contain 51,493 square feet or 1.1821 acres, more or less.

LEGAL DESCRIPTION FOR 20' UTILITY TUNNEL EASEMENT

A tract of land lying in the Southeast Quarter (SE/4) of Section Twenty-seven (27), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, and being a part of 2nd STATE CAPITOL ADDITION to Oklahoma City, Oklahoma County, Oklahoma, recorded in Book 20, Page 8, and being described as follows:

COMMENCING at a point on the north line of Lot 14, Block 9 of said 2nd STATE CAPITOL ADDITION, said point being 5.00 feet West of the Northeast corner of said Lot 14;

THENCE South 90°00'00" East, along said north line extended, a distance of 32.52 feet to the POINT OF BEGINNING;

THENCE continuing South 90°00'00" East a distance of 28.19 feet;

THENCE South 44°48'30" West a distance of 52.39 feet;

THENCE South 00°02'39" East a distance of 147.19 feet, to a point on the centerline of Northeast Fourteenth Street, now vacated;

THENCE North 90°00'00" West, along said centerline a distance of 20.00 feet;

THENCE North 00°02'39" West a distance of 155.43 feet;

THENCE North 44°48'30" East a distance of 40.78 feet to the POINT OF BEGINNING.

President Boren recommended the Board of Regents:

- I. Approve the sale of the John W. Keys Speech and Hearing Center to the Oklahoma Medical Research Foundation for \$1,000,000;
- II. Authorize the President or his designee to execute an Amendment to the Real Estate Purchase Agreement, Utility Tunnel Easement, and Lease Agreement, and all other documents necessary for the sale; and
- III. Approve the sale subject to the following contingencies:
 - a. The University's receipt of \$2,045,534 through and by the Oklahoma Capitol Improvement Authority and/or any State-funded bond program for higher education, with the condition there will be no repayment required by the University;
 - b. The Oklahoma Medical Research Foundation or The Board of Regents of The University of Oklahoma may declare the Real Estate Purchase Agreement terminated if the funding in III (a) has not occurred by July 1, 2006;
 - c. Closing of the sale will occur within 30 days of the University's receipt of the \$2,045,534 funding. At Closing, the parties will execute the Utility Tunnel Easement, and the parties will execute the Lease Agreement to allow use of the Center by the University while construction of a replacement facility is undertaken;
- IV. Approve a total project budget of \$5,800,000 for the construction of the College of Allied Health, Phase I and authorize necessary revisions to the Campus Master Plan of Capital Improvement Projects for the Health Sciences Center.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

LABORATORY WORKSTATION – HSC

This purchase provides for all labor and materials to install steel casework for a dentistry pre-clinical laboratory, and for a dentistry pre-clinical casting/plaster laboratory. This casework is designed to provide space for a dental simulator and a multi-media dental teaching system, both of which are considered for purchase as separate actions. In addition, it will provide adequate tabletop workspace and lighting for the dental student to complete assigned laboratory projects. All materials composing this casework are resistant to damage from heat and chemicals that it would be subjected to during the course of a laboratory session. Once completed, the dental faculty can utilize this laboratory for lectures, eliminating wasted student time by leaving pre-clinical course lectures currently held in the first floor lecture hall and going to this fourth- floor laboratory. Upon completion, the University will enjoy an advanced state-of-the-art teaching facility that may also be of service to the outside dental community by being utilized as a location for “hands on” continuing education courses.

In response to a competitive solicitation, the following firm responded:

Company	Location
Nevin Laboratories, Inc.	Chicago, IL

The evaluation committee comprised the following individuals:

Thomas Coury, Professor and Chair, Division of Restorative Dentistry,
College of Dentistry
Harley Campbell, Campus Architect, A&E Services
Pat Corley, Manager, Facilities, Purchasing Department
Kathy Walker, Director, Administrative Support Services, Administrative Affairs,
Independent Evaluator

Evaluation criteria were pricing, quality and installation schedule. The committee determined the bid to be responsive in all areas. Pricing is 18 percent lower than the planning estimate done by A&E Services based on their experience with installations of this type. Although five companies in this business were solicited and the RFP was posted on the Purchasing website, only one bid was received. The committee determined this was probably due to the relatively unique application.

The committee rated Nevin Laboratories, Inc. of Chicago, IL, as best value to the University.

Funds have been identified, are available and set aside as provided by a grant from University Hospital Authority and Trust.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$265,630 to Nevin Laboratories, Inc. of Chicago, IL, the sole bidder, to provide and install a pre-clinical laboratory workstation.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

DENTAL SIMULATOR - HSC

The mobile dental simulator duplicates the clinical work environment for dental students beginning their pre-clinical educational experience. This new state-of-the-art laboratory-learning environment comprises a console that supplies compressed air, vacuum and water for the operation of dental handpieces (drills) as well as the evacuation of debris from the operating field. In addition, it provides a simulated patient torso and will accommodate a "head" that will allow for the placement of plastic teeth in the mouth area, as well as simulated patient positioning for the teaching of dental restorative procedures. The use of dental simulators allows for an easier student transition into actual patient treatment clinics. Its mobility accommodates both left and right-handed students.

In response to a competitive solicitation, the following firms responded:

Company	Location
A-dec, Inc.	Newberg, OR

The evaluation committee comprised the following individuals:

Thomas Coury, Professor and Chair, Division of Restorative Dentistry,
College of Dentistry

Eric Johnson, Business Administrator, Pathology Department, Independent
Evaluator

Linda Johnson, Buyer, Medical, Purchasing Department

Evaluation criteria were conformance with specifications, delivery time and price. The committee agreed all criteria are satisfied by the sole bidder. Neither research nor the solicitation process raised any competition for this unique simulation device.

The committee rated A-dec, Inc. of Newberg, OR, as best value to the University.

Funds have been identified, are available and set aside as provided by a grant from University Hospital Authority and Trust.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$376,980, to A-dec, Inc. of Newberg, OR, the low bidder, to provide a Dental Simulator.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

DENTAL TEACHING SYSTEM - HSC

Installed in the renovated dental simulation clinic, this multimedia teaching system (MTS) provides a powerful display system for flexible high-resolution multimedia delivery to each student workstation, allowing for close examination of multimedia display without breaking sightline to the student work area. This system will be operated via touchpanel controls. It will accommodate teaching media currently used as well as provide for state of the art teaching modalities. These include 35mm slides, transparencies, radiographs (x-rays), live intraoral views, video tape, DVD's, etc. In addition, the system will allow for making digital recordings of lectures in real time, and these can be archived for future use by students.

In response to a competitive solicitation, the following firms responded:

Company	Location
Stage Front Presentation Systems	Savannah, GA
Ford Audio-Video Systems, Inc.	Tulsa

The evaluation committee comprised the following individuals:

- Thomas L. Coury, Professor & Chairman, Division of Restorative Dentistry, College of Dentistry
- Harley Campbell, Architect, A&E Services
- Luis J. Blanco, Assistant Professor & Chairman, Department of Fixed Prosthodontics, College of Dentistry
- Chris Turner, Director, TV and Satellite Services, (Norman), Independent Evaluator
- Florian Giza, Acquisitions Manager, Purchasing Department
- Scott Newhouse, Local Area Network Administrator, College of Dentistry
- Hal Horton, Local Area Network Administrator, College of Dentistry

Evaluation criteria were price, dental lab experience, functionality, financial viability, equipment offered, and maintenance capability. The committee rated the responding companies as follows:

<u>Evaluation Criteria</u>	<u>Stage Front Presentation Systems</u>	<u>Ford Audio-Video Systems, Inc.</u>
Price	200	160
Dental Lab Experience	200	80
Functionality	200	200
Financial Viability	80	90
Equipment Offered	200	200
Maintenance Capability	<u>80</u>	<u>100</u>
Total Points	960	830

The committee rated Stage Front Presentation Systems of Savannah, GA, the low bidder, as providing best value to the University.

Funds have been identified, are available and set aside as provided by a grant from University Hospital Authority and Trust.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$142,948, to Stage Front Presentation Systems of Savannah, GA, the low bidder, for a Multi-Media Dental Teaching System.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

ACQUISITION CONTRACTS IN CONNECTION WITH APPROVED AFFILIATION AGREEMENTS - HSC

In previous meetings, the Board has authorized the Health Sciences Center to enter into affiliation agreements with agencies and organizations located nearby, to enable and facilitate the teaching, research and public service missions in the health sciences.

Also for the same purposes, the Health Sciences Center has purchased from affiliated entities the following goods and services:

Seller Entity	Begin Date	End Date	Description	Amount
Dean McGee Eye Institute	07-01-03	06-30-04	Lease of Property/Office space	\$216,636
Dean McGee Eye Institute	07-01-03	06-30-04	Lease of Property/Office space	\$215,166
Dean McGee Eye Institute	07-01-03	06-30-04	Liability Insurance – OMIC Professional	\$63,261
Dean McGee Eye Institute	07-01-03	06-30-04	Histotech support services and Lab animal technician services	\$62,134
Hillcrest Real Estate Development	07-01-03	06-30-04	Lease of Property/Office space – Tulsa	\$72,922
Oklahoma Medical Research Foundation	09-01-03	06-30-04	Services of Dr. Ute Hochgeschwender in the support of the project entitled 'Mentoring Vision Research in Oklahoma'	\$77,000
Oklahoma Medical Research Foundation	09-01-03	06-30-04	Services of Dr. Michael Centola in the support of the project entitled 'Mentoring Vision Research in Oklahoma'	\$77,000
OU Medical Center	07-01-03	06-30-04	Specialty care services for patients for the grant entitled 'Early Intervention Services with Respect to HIV Disease'	\$127,717
OU Medical Center	07-01-03	06-30-04	Primary medical care for patients for the grant entitled 'Early Intervention Services with Respect to HIV Disease'	\$52,500
OU Medical Center	07-01-03	06-30-04	Lease of Property/Office space at the Neurology Faculty Clinic, Suite 310, PPOB 711 SL Young Blvd., Oklahoma City, OK for 3908 sq. ft. at \$12.50/sq. ft.	\$52,437

Presbyterian Health Foundation	07-01-03	06-30-04	Lease of Property in Building One, Research Park, 4 th Floor, Lincoln and 4 th St., Oklahoma City, OK for 25,975 sq. ft. at \$12.00/sq. ft., includes operating costs	\$337,700
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This item was for information only. No action was required.

SCHUSTERMAN CENTER CLASSROOM AND LIBRARY FACILITY - OU-TULSA

The Board of Regents approved the Schusterman Center Classroom and Library project with an estimated total cost of \$20,000,000 at the May 2003 meeting. Since that time, the project requirements have been reviewed, and additional studies have been undertaken. The project as currently envisioned will construct a facility of approximately 78,000 gross square feet to house library functions including book stacks and reading rooms, as well as an auditorium/lecture hall, multi-purpose meeting rooms, and a large lobby/gathering space. In addition to the Classroom and Library facility, a new 550-vehicle parking structure will be required to support the facility. Significant site preparation and site enhancement work also will be required. The estimated total project cost is estimated to be approximately \$24,000,000. Anticipated funding sources include a private foundation grant and other sources to be determined.

The consultant selected for the project will initially provide professional services required for programming and concept and budget development. As funding becomes available, the consultant will be authorized to proceed with professional services to produce the design and contract documents and administer the construction contract.

A committee was formed to interview and evaluate architectural firms to provide the required professional services. The committee was composed of the following:

Wilton Berry, Associate Campus Architect, HSC, Architectural and Engineering Services, Chair
 Paul Bell, Dean, College of Arts and Sciences
 Gerard Clancy, Dean, College of Medicine, OU-Tulsa
 Brent Everett, Staff Engineer, Architectural and Engineering Services
 Thomas Godkins, Associate Vice President for Facilities Management and Director of Capital Planning, HSC
 Elaine Johnston, Director, OU-Tulsa Schusterman Center Library
 Kenneth Levit, President, OU-Tulsa
 Nancy Lewis, Vice President for University Services, OU-Tulsa
 Michael Moorman, Director, Architectural and Engineering Services
 William Ray, Dean, Graduate College, OU-Tulsa

Proposals to provide the needed professional services for the project were received from 14 firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, five firms were selected by the interview committee for further evaluation, and interviews were conducted with these firms. The ratings of the top three firms were very close, and it was decided that a second interview to further discuss their qualifications for this project would be conducted. The three firms were re-interviewed and ranked as follows:

1. McSorley Architects (with Gensler/Denver), Tulsa
2. Studio Architecture (with Perkins & Will), Oklahoma City
3. Kinslow, Keith & Todd, Inc., Tulsa

**SCHUSTERMAN CENTER CLASSROOM AND LIBRARY FACILITY
ARCHITECTURAL FIRM EVALUATION SUMMARY**

	McSorley Architects	Studio Architecture	Kinslow, Keith & Todd, Inc.
Acceptability of Design	179	188	150
Quality of Engineering	158	153	146
Adherence to Cost Limits	88	88	86
Adherence to Time Limits	89	87	85
Volume of Changes	87	86	82
Stability of Firm	91	88	85
Total Points	692	690	634

President Boren recommended the Board of Regents:

- I. Rank in the order presented above architectural firms that are under consideration to provide professional services required for the Schusterman Center Classroom and Library project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm;
- IV. Authorize the President or his designee to execute the consultant contract; and
- IV. Approve a project budget of \$24,000,000.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Everest, Austin, Clark, Stuart and Weitzenhoffer. Regent Bentley was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

AGREEMENT WITH TULSA COUNTY - OU-TULSA

In September 2003, the voters of Tulsa County approved levy and collection of sales taxes to provide revenue to fund educational, healthcare and events facilities for the purpose of promoting economic development within Tulsa County. The Tulsa County Industrial Authority subsequently issued its Capital Improvements Revenue Bonds, Series 2003, in the amount of \$242,000,000, for approximately 42 capital projects in the County, including six projects for common and higher education. \$30,000,000 has been dedicated for the construction of a medical clinic and research facility of approximately 100,000 sq. ft. on the OU-Tulsa Schusterman campus, as well as parking garage and related capital improvements (the "Project").

The Campus Master Plan has included the medical clinic and research facility since 2002. The Board of Regents selected Rees and Associates as the Project architect at the January 2002 Regents' meeting, and chose Manhattan Construction Co. as the construction manager for the Project at the January 2004 Regents' meeting.

The overall Project cost is estimated to be \$30,500,000. Pursuant to the bond arrangements, 5% of the bond funds will be held in reserve. Accordingly, the University will have, in immediately available bond funds for the Project, \$28,500,000 -- with an additional \$1,500,000 held in the reserve but payable to the University subject to collection of sufficient taxes over and above those necessary to retire the bonds over the next 13 years. The administration has identified an additional \$850,000 from funds obtained through the 2003 federal appropriations process and \$1,250,000 from College of Medicine - Tulsa reserves.

To access the county bond fund monies for construction of the Project, the Board of Regents will enter into a Capital Improvements Agreement with the Tulsa County Industrial Authority and the Board of County Commissioners of Tulsa County. This contract sets forth the terms and conditions of the contract, including conditions and method of transfer of bond funds to the Project. As structured, the trustee has set up an account expressly for the Project. As work is performed, the University will submit periodic payment applications to the Authority documenting work completed, giving specified assurances, and providing relevant supporting Project documentation. With the approval of its program manager, the Authority will review the application, add its assurances and requisition the release of funds from the trustee bank. The Bank of Oklahoma (the trustee bank) will then release funds from their Project account either to the University or its design/contractor creditors. The Agreement provides that should the Authority determine that the total cost of completing the Project will exceed the available bond funds (\$28,500,000) plus the University's contribution (\$2,100,000), it may require the University to make sufficient cash deposits to cover the estimated budget overrun.

The President recommends the Board of Regents authorize the administration to negotiate and execute the Capital Improvements Agreement on behalf of the Board of Regents with the Tulsa County Industrial Authority and the Board of County Commissioners of Tulsa County.

President Boren recommended the Board of Regents authorize the administration to negotiate and execute the Capital Improvements Agreement with the Tulsa County Industrial Authority and the Board of County Commissioners of Tulsa County through which the University will finance the design, construction, equipping and furnishing the medical clinic and research facility, parking garage and related capital improvements at the OU-Tulsa Schusterman Center.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are attached hereto as Exhibit F Comparative data for fiscal years 1999 through 2004, and current month and year-to-date, are shown on the graphs and tables.

The Provisions of Goods and Services policy (amended March 15, 2000) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, document or arrangement shall be referred to the Board of Regents for approval.

	FY03 Total Expenditures	FY04 Projection		FY03 Year-to-Date Expenditures	FY04 Year-to-Date Expenditures
UNIVERSITY OF OKLAHOMA	\$192,886,704	\$197,642,857		\$108,471,637	\$117,173,906
NORMAN CAMPUS	\$116,378,991	\$115,014,557		\$65,567,257	\$68,588,756
HEALTH SCIENCES CENTER	\$76,507,713	\$82,28,300		\$42,904,380	\$48,585,150

President Boren recommended the Board of Regents ratify the awards and/or modifications for November and December 2003, and January 2004 submitted with this Agenda Item.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Changes
Approved by Academic Programs Council, February 4, 2004

Changes in Program Requirements:

College of Continuing Education

Aviation, B.S. (RPC 237, MC 0591A): program and course requirement changes.

Professional Pilot track: Replace ACCT 2123 and MGT 3523 with AVIA 2613 and AVIA 3333. AVIA 3013 is added to the list of "Specialized Aviation Electives," and rename the upper-division Business GPA as Degree GPA consisting of only those courses counting towards degree. The total number of hours required is unchanged.

Aviation Management track: Replace MGT 3523 and six hours of electives with AVIA 2613, AVIA 3333, and AVIA 4423. The free electives are reduced from 9-19 to 3-13 (depending on students' foreign language requirement). In addition, rename the upper-division Business GPA as Degree GPA consisting of only those courses counting towards degree. The total number of hours required is unchanged.

Reason for request: Courses changes are needed to meet the standards of Council on Aviation Accreditation. Change in GPAs tracked will help advisors assess how well students are performing in their area of study and increase retention/graduation rates.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic programs.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Non-Substantive Program Changes
Approved by Academic Programs Council, February 4, 2004

Changes in Program Requirements:

College of Arts and Sciences

Linguistics, B.A. (RPC 235, MC 1505A): Delete PHIL 1113 as a required course, reducing major hours from 36 to 33. Total number of credit hours required does not change.

Reason for request: PHIL 1113 has been included in the past only to serve a prerequisite for PHIL 4133 (Symbolic Logic), a required course. The prerequisites to PHIL 4133 may be met in several ways (per Philosophy Department). Students will be responsible for becoming eligible for PHIL 4133 via one of the options, including taking PHIL 1113.

Russian, B.A. (RPC 200, MC 1106A): Eliminate support requirements of an elementary knowledge of another modern foreign language, or nine hours of MLLL 3000-level courses or above. Total number of credit hours does not change.

Reason for requested action: Many students double major and the support requirement becomes an unnecessary burden.

College of Education

Educational Leadership and Policy Studies: Change of course designator from EDFN to ED S.

Reason for requested action: Foundations of Education changed to Educational Studies, and this change will make the course designator consistent with the new name.

College of Engineering

Industrial Engineering, M.S. (RPC 130, MC 0913M): In the Engineering Management area of concentration, revise core requirements, add IE 5843 as a choice for group IV of Industrial Engineering electives, and change "required" from the specified list to "strongly recommended" for the Information Technology and Organizational Systems elective. The total number of credit hours does not change.

Reason for request: These changes will assist the students in completing their degree in a timely fashion since not all of the courses are offered every semester.

This was reported for information only. No action was required.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications and additions itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

University of Oklahoma - Norman Campus
Approved Course Changes - February 4, 2004

COURSE DELETIONS

College of Arts and Sciences

ITAL	2123	Basic Italian Conversation
ZOO	3823	Physiology of Exercise

COURSE CHANGES

Special Student

N S	4633	Naval Leadership and Ethics. Change prerequisite.
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College of Arts & Sciences

HIST	3053	Medieval Italy - Change prerequisite.
HIST	3113	The Crusades - Change prerequisite.
HIST	3133	Medieval Women - Change prerequisite.
FR	3723	Business French Vocabulary - Change title to French for the Professions.
HEBR	1114	Beginning Hebrew I - Change course number to 1115; change title to Beginning Hebrew.
HEBR	1214	Beginning Hebrew II - Change course number to 1225; change title to Beginning Hebrew (continued).
JAPN	3113	Advanced Japanese – Change title to Advanced Japanese Comprehension; change description.

JAPN 3223 Advanced Japanese – Continued – Change title to Advanced Japanese Conversation and Composition; change description.

College of Fine Arts

ART 1023 Basic Drawing – Change title to Foundation Drawing.
 ART 2323 Expressive Drawing – Change title to Introduction to Drawing.
 ART 2413 Painting I – Change title to Beginning Painting.
 ART 2423 Painting II – Change title to Introduction to Painting Processes.
 ART 2513 Beginning Sculpture I – Change title to Beginning Sculpture: Contemporary – Change description.
 ART 2633 Visual Communications I – Change prerequisite; change description.
 ART 2713 Etching I – Change title to Beginning Etching.
 ART 3313 Advanced Drawing I – Change title to Intermediate Drawing Processes.
 ART 3323 Advanced Drawing II – Change title to Intermediate Drawing Concepts.
 ART 3653 Visual Communications IV – Change prerequisite; change description.
 ART 3713 Etching II – Change title to Intermediate Etching.
 ART 3723 Lithography II – Change title to Intermediate Lithography.
 ART 3733 Serigraphy II – Change title to Intermediate Serigraphy.
 ART 4313 Advanced Drawing III – Change title to Advanced Drawing Processes.
 ART 4323 Advanced Drawing IV – Change title to Advanced Drawing Concepts.
 ART 3643 Advanced Design Technology – Change course number to 3643; change title to Digital Design.

College of Geosciences

METR 1004 Introduction to Meteorology – Change course number to 2014; change title to Introduction to Meteorology I.
 METR 1111 Orientation to Professional Meteorology – Change prerequisite.
 METR 2413 Introduction to Synoptic Meteorology – Change course number to 2024; change title to Introduction to Meteorology II.
 METR 3213 Physical Meteorology I: Atmospheric Statics and Thermodynamics – Change title to Physical Meteorology I: Thermodynamics.
 METR 4623 Remote Sensing in Meteorology – Change title to Radar Meteorology (slashlisted with 5623).

NEW COURSES

College of Arts & Sciences

FR 1223 Introduction to French for the Engineering Sciences
 FR 3753 French Culture Through Film
 JAPN 3123 Advanced Japanese Practice

JAPN 3133 Advanced Japanese Culture
 MLLL 3943 German Cinema

College of Continuing Education

AVIA 2613 Aviation Safety
 AVIA 3013 Career Development for Aviation Professionals

College of Geosciences

METR 2423 Aviation Meteorology
 METR 3890 Meteorology Internship
 METR 4330 Information Technology Skills for Meteorology
 METR 4491 Weather Briefing
 METR 4643 Physics of Planetary Atmospheres
 METR 4911 Senior Seminar (Capstone)
 METR 4922 Senior Seminar II (Capstone)

This was reported for information only. No action was required.

2004 SUMMER SESSION BUDGET - NORMAN CAMPUS

Summer 2004 Budget

<u>College</u>	Percentage Change Change from			
	<u>Summer 2003</u>	<u>Summer 2004</u>	<u>from Summer</u>	<u>Summer</u>
	<u>Budget</u>	<u>Budget</u>	<u>2003 to 2004</u>	<u>2003 to 2004</u>
Architecture	\$20,625	\$25,109		
Arts and Sciences	558,933	537,805		
Michael F. Price Col. of Business	204,081	246,033		
CCE/Aviation	7,518	7,809		
Education	79,708	95,803		
Engineering	128,789	143,581		
Fine Arts	70,523	97,576		
Geosciences	46,557	42,605		
Honors	7,835	13,610		
Gaylord Col. of Jour. & Mass Comm.	18,176	32,817		
Subtotal	\$1,142,747	\$1,242,747		
Provost Reserve	0	0		
Total Norman Campus	\$1,142,747	\$1,242,747	9%	\$100,000
Law	\$115,000	\$115,000		

In accordance with Regents' policy, individual personnel appointed to serve during Summer Session do not require Regents' action as long as funds are included in the Summer Session budget. Appointments that are made will be subject to and contingent upon the courses meeting the University's minimum class sizes and upon the availability of appropriate funding.

President Boren recommended approval of the 2004 Summer Session budget as shown above.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

MULTI-TENANT OFFICE FACILITY AT UNIVERSITY RESEARCH CAMPUS-SOUTH - NC

At the September 2003 meeting, the Board of Regents approved the project to design and build a multi-tenant office facility at University Research Campus-South, for primary occupancy by Weathernews Americas Inc. Programming and design work commenced immediately. The project design includes approximately 50,000 gross square feet of space on two levels with approximately 170 parking spaces. The rendering provided at the meeting, attached hereto as Exhibit G, shows a view of the building from the northwest. The building character will resemble the "design vocabulary" established by the National Weather Center and the Stephenson Research and Technology Center to the west. The materials will include OU red brick and cast stone, insulated clear glass and an aluminum panel system. The facility will be located within close proximity and connected via walkways on the site to adjacent buildings including the National Weather Center.

At the October 2003 meeting, the Board authorized and approved the issuance and sale of its University of Oklahoma Revenue Bonds in a principal amount sufficient to fund the construction of the project.

A guaranteed maximum price (GMP) for construction of \$7,200,000 has been established by the University administration. If other, yet to be determined, building tenants require tenant improvements that exceed the established allowance, an increase in the GMP may be required.

This item was presented for information only. No action was required.

HOLMBERG HALL RENOVATION AND ADDITION - NC

At the December 2002 meeting, the Board of Regents approved a guaranteed maximum price of \$13,630,000 for construction of the Holmberg Hall Renovation and Addition project by Flintco, Inc. as construction manager. The total project budget approved by the Board in May 2002 and again in May 2003 is \$17,900,000.

Major project funding in the amount of \$12,275,000 is provided from the Donald W. Reynolds Foundation through a grant to The University of Oklahoma Foundation, Inc. The grant agreement provides for additional project funding in the event that unforeseeable conditions are encountered during construction. In fact, a number of unforeseen conditions did become apparent as the interior demolition of the building was accomplished, the most significant of which involved the underlying structure of the 1918 building. The structure was determined to

have deteriorated to the point that major reconstruction and reinforcement of structural elements were required. As such, a formal request will be made to the Reynolds Foundation for approximately \$410,000 to fund the additional work required to stabilize the building and other minor miscellaneous work required due to unforeseeable conditions.

Additions to the scope of the project are also proposed. These construction items and purchases include: (1) demolition, construction and landscaping to develop the courtyard area between Holmberg Hall and the Fred Jones Art Center; (2) installation of a new fountain and sculpture on the south side of the new dance wing; and (3) purchase and installation of a stage/orchestra pit lift.

It is proposed that the project budget be increased to \$18,700,000 and that the guaranteed maximum price for construction be increased to \$14,080,000. It is anticipated the changes associated with project scope additions and unforeseeable conditions will be funded with additional Reynolds grant funds in the approximate amount of \$410,000 and 2003 Multiple Facility Revenue Bond funds in the approximate amount of \$390,000.

President Boren recommended the Board of Regents:

- I. Approve a modified guaranteed maximum price of \$14,080,000 for construction of the Holmberg Hall Renovation and Addition project; and
- II. Approved a total project budget of \$18,700,000 for the project.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

STEPHENSON RESEARCH AND TECHNOLOGY CENTER SHELL BUILD-OUT - NC

At the June 2002 meeting, the Board of Regents approved the design development phase plans for the Multipurpose Research and Technology Facility project (name later changed to Stephenson Research and Technology Center in December 2002) and authorized the administration to proceed with preparation of construction documents and advertise and receive construction bids. The Board awarded a construction contract for the approximately 93,000 gross-square-foot facility in the amount of \$15,613,000 to Wynn Construction Co., Inc. at the October 2002 meeting. The construction work in this contract that is currently underway provides for the build-out of the interior of the building except for 12,300 square feet.

As part of the building construction currently underway, interior spaces are being prepared for the human genome-sequencing lab and for OU's Supercomputer Center for Education and Research (OSCER), as well as others.

As noted above, 12,300 square feet were not built-out and were left as shell space in the original construction contract to allow for design input by occupants that had not yet been determined when construction documents were being prepared for bidding. At this time, we are seeking approval for a construction contract to build-out this 12,300 square foot space for use primarily by the College of Engineering's programs in biomedical engineering.

The University’s biomedical engineering program is one of the University’s emerging research strengths, and there are significant synergies that are anticipated by the collocation of these research programs with the other research programs noted above that also will occupy the building. The innovative design of the Stephenson Research and Technology Center provides for open spaces and shared spaces that are intended to inspire cross-disciplinary conversation and investigation.

I. AWARD CONTRACT FOR CONSTRUCTION

On February 10, 2004, bids for the Shell Build-out project element were received from 11 firms. The bids have been evaluated by the project architect, Miles Associates, Inc., and the following representatives of the University administration:

- T. H. Lee Williams, Vice President for Research
- Michael Moorman, Director of Architectural and Engineering Services
- Tom Knotts, Campus Planner, Architectural and Engineering Services

It is recommended that a contract in the base bid amount of \$1,358,000 be awarded to Wynn Construction Co., Inc. of Oklahoma City, the low bidder.

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than one million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

The total project budget is \$27,000,000, with funding of \$21,700,000 from 2003 Research Facilities Bonds, along with \$50,000 in FY 2000 Oklahoma Development Finance Authority Revenue Bond funds, \$2,150,000 in private funds and \$3,100,000 in other unobligated University funds.

TABULATION OF BIDS

STEPHENSON RESEARCH AND TECHNOLOGY CENTER SHELL BUILD-OUT

	<u>Wynn Construction Co., Inc.</u>	<u>J. L. Walker Construction, Inc.</u>	<u>W. L. McNatt & Company</u>	<u>Landmark Construction Group, Inc.</u>
Base Proposal	\$ 1,358,000	\$1,359,900	\$ 1,360,000	\$ 1,384,600
Alternate No. 1, Delete Laboratory Casework	(394,000)	(372,123)	(402,000)	(395,000)
	<u>Globe Construction Co.</u>	<u>Anderson & House, Inc.</u>	<u>Barbour & Short, Inc.</u>	<u>Westfahl Construction, Inc.</u>
Base Proposal	\$ 1,391,000	\$1,400,000	\$ 1,409,000	\$ 1,412,000
Alternate No. 1, Delete Laboratory Casework	(378,000)	(410,000)	(389,500)	(398,000)

	<u>M. L. Young Construction, LLC</u>	<u>SGS, L.L.C.</u>	<u>Dillon Construction Company</u>
Base Proposal	\$ 1,433,800	\$1,482,400	\$ 1,514,000
Alternate No. 1, Delete Laboratory Casework	(383,560)	(401,000)	(450,000)

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$1,358,000 to Wynn Construction Co., Inc. of Oklahoma City, the low bidder, for construction of the Stephenson Research and Technology Center Shell Build-out; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

STUDENT HOUSING RESIDENCE HALL IMPROVEMENTS, ROOFS 2004 - NC

The Student Housing Residence Hall Improvements project was initially approved by the Board of Regents and included in the May 2002 comprehensive Campus Master Plan of Capital Improvements Projects. At the May 2003 meeting, the Board approved the project as a part of the Campus Master Plan, with a total project budget of \$32 million. This project will include fire suppression systems and alarms throughout the University’s residence halls, general renovation, critically needed roof replacements, and replacement of HVAC systems in Adams, Couch and Walker Centers. Initial fire protection and HVAC improvements have been completed, and others are currently underway.

At the December 2003 meeting, the Board of Regents awarded a construction contract to United Mechanical, Inc. for the HVAC and Fire Suppression 2004 phase of the project, which includes installation of HVAC fan coil units, three air-handling units, and completion of the fire suppression system in all four wings of Walker Center. This work will be undertaken simultaneously with the Student Housing Roofs 2004 phase of the project, which will replace the entire roof of Walker Center and the roofs of one wing and the one-story center element of Adams Center. The roofs on three wings of Adams were replaced during the summer of 2003, utilizing the State of Oklahoma’s indefinite delivery contract for roofing.

I. AWARD CONTRACT FOR CONSTRUCTION

On February 25, 2004, construction bids for the Student Housing Roofs 2004 project were received from five firms. The bids have been evaluated by the project architects, Mass Architects, Inc., and the following representatives of the University administration:

- Amy Davenport, Director, Housing and Food Services
- Michael Moorman, Director, Architectural and Engineering Services
- Brent Everett, Staff Engineer, Architectural and Engineering Services

It is recommended that a contract in the amount of \$578,960 be awarded to Oklahoma Roofing & Sheet Metal, Inc. of Oklahoma City, the low bidder.

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to fifteen percent of the contract amount, within project budget limitations.

The estimated total cost for this portion of the project is \$750,000, to be funded from the proceeds of the Multiple Facility Revenue Bond, Series 2003.

**TABULATION OF BIDS
STUDENT HOUSING RESIDENCE HALL IMPROVEMENTS, ROOFS 2004**

	Oklahoma Roofing & Sheet Metal, Inc.	Aduddell Roofing & Sheet Metal, Inc.	Alva Roofing Co.	Southwestern Roofing & Metal, Inc.	Standard Roofing Company, Inc.
Base Proposal	\$578,960	\$596,400	\$610,080	\$662,280	\$674,385

President Boren recommended the Board of Regents:

- I. Award a contract n the amount of \$578,960 to Oklahoma Roofing & Sheet Metal, Inc. of Oklahoma City, the low bidder, for construction of the Student Housing Roofs 2004 Phase of the Student Housing Residence Hall Improvements project; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

STUDENT HOUSING FACILITIES - NC

The need for updated and expanded on-campus housing for upper class students was identified and formalized during the spring of 2002. A competitive request for proposals (RFP) was conducted shortly thereafter to engage the services of a company to plan, design and manage the construction of an apartment complex at the site of the current Yorkshire Apartments (located at the corner of Chautauqua Ave. and Imhoff Rd.) and adjoining land. The RFP process resulted in the ranking of three firms that were selected as the most responsive.

At the March 2003 meeting, the Board (1) approved such ranking, and (2) authorized University administration to negotiate the terms of an agreement to include fees, starting with the highest-ranked firm. The highest-ranked firm was Rees Associates (Rees) of Oklahoma City, which was partnered with, and represented by, Collegiate Development Services (CDS) of Dallas, Texas. The University administration negotiated with CDS such agreement and fees.

At the June 2003 meeting, the Board (1) approved the design development phase plans for the Student Housing project, and (2) authorized the President or his designee to negotiate and sign a land-lease agreement with Cleveland County Educational Facilities Authority (CCEFA), subject to legal counsel review, for the purpose of developing said facilities at the site of the current Yorkshire Apartments. The need to lease the land to the CCEFA was brought about by the urgency of the project schedule and the necessity to arrange project financing consonant with the schedule.

From June 2003 until the present, unanticipated issues arose concerning the project. The most critical issue dealt with restrictive covenants attached to the vacant land adjoining the current Yorkshire Apartments. Ultimately, it was determined that this land was not the best site for Phase 1.

During the time that University administration was dealing with the issue of the restrictive covenants, it (1) investigated alternate sites for Phase 1, and (2) developed plans for more cost-effective financing through the normal bond financing process. Both efforts were fruitful. An alternate site for Phase 1 has been identified, and plans for more cost effective financing have been completed. Accordingly, the need to execute a land lease with the CCEFA has been obviated, and such lease will not be executed.

Also during the delay, University administration has continued to work with CDS and Rees to adjust project plans to reflect the alternate Phase 1 site, and to develop the accompanying financial projections to maximize the likelihood for financial viability and to strengthen all factors supporting the project financing and debt amortization. At the January 2004 meeting, approval was granted to enact a Concurrent Resolution with the State for the bond financing.

The new Phase 1 site is on the South Campus near the existing Yorkshire Apartments, and is generally bounded by the L. Dale Mitchell Baseball Park to the south, Asp Avenue to the east, the Coats Hall parking lot to the north, and the nature reserve of the Sam Noble Oklahoma Museum of Natural History (Museum) to the west (see map attached hereto as Exhibit H). At the June 1999 meeting, the Board included this parcel of land in a designation action for the benefit of the Museum. An amendment to that designation is requested to permit the adjusted Phase 1 to begin. The nature reserve to the south of the Museum is not affected by the amendment and will remain designated to the Museum.

The new Phase 1 will comprise 576 beds. Phase 2 is substantially unchanged except that the community center is materially scaled down from its original proposal. Most features of the revised project remain similar to those of the original project, the primary exception being the location of the Phase 1 site. The University administration believes the new Phase 1 site is preferable in many respects, especially as it concerns relations with the neighborhoods located near the existing Yorkshire Apartments.

The total project costs of \$54 million for Phase 1, and Phase 2 will be financed by Student Housing Facilities Revenue Bonds, Series 2004. The debt will be serviced by Housing System revenues, under the management of University Student Housing.

President Boren recommended the Board of Regents:

- I. Approve the Student Housing Facility project to replace and expand the existing Yorkshire Apartments
- II. Authorize the addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus;
- III. Amend the designation of a certain parcel of University property to facilitate the land being used for Phase I of the project; and
- IV. Authorize the President or his designee to negotiate and execute an agreement with Collegiate Development Services of Dallas, Texas to serve as Developer for the project, *with the agreement to be presented to the Chair or Vice Chair for review and comment prior to execution; however, if time does permit, the agreement will be presented to the entire Board of Regents prior to execution.*

Regent Bentley moved approval of the amended recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

STUDENT HOUSING FACILITIES REVENUE BONDS - NC

At the March 2003 meeting, the Board of Regents authorized the University administration to negotiate terms of an agreement, to include fees, with Rees Associates of Oklahoma City (Rees), which was partnered with, and represented by, Collegiate Development Services (CDS) of Dallas, Texas, to plan, design and manage the construction of an apartment complex at the site of the current Yorkshire Apartments and adjoining land. This action was taken in response to the University's apartment-style student housing complexes having reached, or rapidly reaching, the end of their useful lives, as well as future demand for student housing exceeding existing capacity.

Following the Board's authorization action, the University began discussions with Rees and CDS for the design of the student residential apartment facilities, to include a community center and other amenities. Those discussions have resulted in plans that the members of the evaluation committee have determined to be attractive and capable of sustaining a viable business plan over a minimum thirty-year useful life.

Concurrent with the review of the student residential apartment facilities, the Board of Regents approved at the May 2003 meeting a plan to add fire suppression systems and alarms throughout the University's residence halls, make critically needed roof replacements, and replace HVAC systems in Adams, Couch and Walker Centers. Initial fire protection and HVAC improvements have been completed, and others are currently underway with funding provided by the 2003 Multiple Facility Revenue Bonds. In addition, the University's administration has developed a comprehensive refurbishment plan for its residence hall facilities to include, but not limited to, new paint, carpet, lighting, window coverings and moveable furniture.

At the January 2004 meeting, the Board of Regents authorized the University administration to propose a Concurrent Resolution to the Oklahoma Legislature, allowing for the issuance of revenue bonds to support student housing projects. Said bonds will be secured by the gross revenues of the Housing System, and the proceeds will be used to fund the redevelopment of University-owned apartment complexes and the refurbishment of student residence hall facilities.

In cooperation with the State Bond Adviser, the University's administration has solicited and secured Bond Counsel and Financial Advisor services in support of the issuance of the debt anticipated by the above actions.

Preparation of the disclosure statement (often referred to as the Preliminary Official Statement or POS) will be coordinated by the Financial Advisor with direction and input from the University's administration, Bond Counsel, and the State Bond Adviser (i.e. the financing team). The POS will be submitted to the appropriate oversight organizations for review, approval and rating, and will be used by the financing team to determine an appropriate plan of financing the project. Due to the complexity of issuing debt, it is likely the plan of financing will recommend that an underwriter be selected to ensure a favorable negotiated, as opposed to competitive, marketing and sales effort.

The project is expected to generate sufficient long-term cash flows to fund required debt service and maintain prudent debt service coverage. In conjunction with the appointment of a Bond Counsel and Financial Advisor, the University's administration recommends that it be authorized to determine an appropriate plan of financing the project and prepare and distribute the documents necessary to disclose material information on the purpose of the debt and how it will be repaid. The resulting plan of financing will be reported back to the Board at the earliest possible meeting.

In relation to the plan of financing, the final Bond Resolution will include a covenant for the Board of Regents to fix, establish, maintain and collect such rentals, fees and charges for the use and services of the Housing System as, in the judgment of the Board, will provide revenues sufficient to:

- (1) Pay the reasonable cost of operating and maintaining the Housing System;
- (2) Pay principal of and interest on the Bonds;
- (3) Enable the Housing Systems Net Revenues each year to equal at least 125% of the required debt service on any outstanding bonds payable from the Net Revenues of its facilities; and,
- (4) Maintain any reserve requirements for the Reserve Account securing any bonds payable from the Net Revenues of the Housing System.

President Boren recommended the Board of Regents:

- I. Authorize and approve the issuance and sale of its University of Oklahoma Revenue Bonds or other evidences of indebtedness (the "Bonds") in a principal amount (estimated to be approximately \$80,000,000) sufficient to fund the development of a new student apartment complex and begin renovations within existing residence hall facilities (the project), capitalized interest, required reserves, and normal costs of issuance and ratify all action taken in regard to the competitive or negotiated sale of the Bonds;
- II. Authorize and adopt the Resolution authorizing the sale and issuance of the Bonds and authorize the form of the financing documents related thereto, including, but not limited to, a Trust Agreement, Notice of Sale and Official Statement;
- III. Approve and authorize the award of the sale of the Bonds at competitive or negotiated sale based upon final determination of the financing team and as determined to be in the best financial interest of The University of Oklahoma

and authorizing the Vice President for Administrative and Executive Affairs and the Associate Vice President for Administrative Affairs and Chief Financial Officer of The University of Oklahoma - Norman Campus to do all things necessary to consummate the transaction contemplated herein;

- IV. Authorize the Chairman, Vice-Chairman and Executive Secretary of the Board of Regents of The University of Oklahoma to execute and deliver all necessary financing documents and related closing documents required by Bond Counsel;
- V. Authorize the officers of The University of Oklahoma to execute any closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein; and,
- VI. Recognize and acknowledge that the University may fund certain costs of the above project prior to receipt of Bond proceeds from its other operating funds and, to the extent the University utilizes its other operating funds for said purposes, it is intended that proceeds of the Bonds will be utilized to reimburse the University.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

HARDWARE FOR NETWORK INFRASTRUCTURE EXPANSION - NC

This acquisition is needed to expand the University's infrastructure to the new Stephenson Research and Technology Center located on south campus. It will provide the core network infrastructure for this building, ensuring mission critical system availability, reliability and delivery of sufficient bandwidth to support the University's expanding research and teaching efforts in this facility.

The award will be made from a contract between the State of Oklahoma and Cisco Systems. This contract was arrived at competitively. Chickasaw Telecom, Inc. is the local distributor for Cisco Systems and will make installation and delivery in accordance with the terms of the State contract.

Funding has been identified, is available and set aside within the Stephenson Research and Technology Center project account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract, available through a State contract, in the amount of \$304,522 to Chickasaw Telecom, Inc. of Oklahoma City to provide hardware for network infrastructure expansion to the Stephenson Research and Technology Center.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

BACKUP SYSTEM FOR ELECTRONIC DATA - NC

As vital University resources and information are increasingly being stored electronically, a dependable and reliable backup solution is a critical necessity for the University. Current backup systems are undersized and at the end of their supportable life cycle. This need will continue to grow as email usage expands, and migration and upgrade of our legacy systems to next generation hardware and software occur. To ensure that Information Technology can continue to support the Campus' critical business processes, a highly available, scalable backup system to protect, archive and store University data must be provided. This new system will work closely with our Storage Area Network system to provide emergency recovery and data retrieval.

In response to a competitive solicitation, the following firms responded:

Company	Location
Western Scientific	San Diego, California
Vion Corporation	Washington, DC
Sun Microsystems	Atlanta, Georgia

The evaluation committee comprised the following individuals:

- Brian Frost, Analyst II, Information Technology
- Florian Giza, Acquisitions Manager, Purchasing Department
- Eddie Huebsch, Director of Projects, Information Technology
- Melissa Hogan, Analyst II, Information Technology
- Mark McClellan, Analyst III, Information Technology
- Bradley Raley, Project Manager, Information Technology
- Alan Wong, Assistant to the Vice President, Information Technology

Evaluation criteria were quality of solution, vendor support, expandability, price, performance, past experience, references, system supportability, vendor presentation and training. The committee rated the responding companies as follows:

	Weight	Vendor Unweighted			Vendor Weighted		
		Western	Sun	Vion	Western	Sun	Vion
Quality of Solution	25	5	5	5	125	125	125
Vendor Support	10	3	10	4	30	100	40
Expandability	10	10	10	10	100	100	100
Price	10	6	5	3	60	50	30
Performance	10	10	10	10	100	100	100
Past Experience	7	5	10	6	35	70	42
References	7	9	10	9	63	70	63
System Supportability	7	5	7	7	35	49	49
Vendor Presentation	7	7	7	6	49	49	42
Training	7	7	10	7	49	70	49
Total		67	84	67	646	783	640

The committee rated SUN Microsystems of Atlanta, Georgia, the low bidder as providing best value to the University.

Funding has been identified, is available and set aside within Information Technology.

President Boren recommended the Board of Regents authorize the President or his designee to award a purchase order in an amount not to exceed \$275,000 to SUN Microsystems of Atlanta, Georgia, through its reseller, Perfect Order of Newark, California, the low bidder, for Enterprise Backup Solution software and hardware, which will support a new backup system to protect, archive and store University electronic data.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

COMPUTER LABS

The University, in partnership with Oklahoma State University and Langston University, has been awarded a cooperative agreement by the United States Agency for International Development (USAID) to assist Iraq in rebuilding and reestablishing its higher education system.

The Iraqi marketplace is not presently well established. None of the infrastructure or communications capabilities are of sufficient quality to support a formal competitive process. However, based on existing capabilities and resources, sufficient comparison and canvassing was possible to the extent that Najahcall was determined to demonstrate the competency needed to supply the required computer labs in the strict time frame needed. Knowledgeable technical professionals have reviewed the prices and have determined that they are fair and reasonable. The company has operated successfully within Baghdad for a number of years.

Authorization is requested to negotiate with Najahcall of Baghdad, Iraq, the responsive vendor, to equip and install these labs at an overall price not to exceed \$250,000.

Funding for the computer labs will be provided by a cooperative agreement between the University and USAID.

President Boren recommended the Board of Regents authorize the President or his designee to issue purchase orders in an amount not to exceed \$250,000 to Najahcall of Baghdad, Iraq, the only known responsive vendor, for equipping and installing five computer labs in Iraq, in connection with the University's letter of agreement with the United States Agency for International Development to establish higher education facilities within that country.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

INTEGRATED AUDIOVISUAL SYSTEM FOR THE GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION – NC

This audiovisual equipment consists of classroom instructional/presentation technologies, which will interface with the basic print and broadcast production infrastructure of the building to create a unique professional teaching and learning environment. Faculty and students will be able to display and critique professionally produced media and student media products in any classroom in the building. It will allow students to compare and evaluate the professional standards used in their own work with the work of practicing professional journalists.

Due to the magnitude and complexity of the project, Gaylord College required interested companies to attend a mandatory pre-bid meeting prior to responding to the competitive solicitation. Three firms, two of which decided not to bid on the job, attended the meeting. The sole responsive bidder was Ford Audio-Video of Tulsa.

Ford Audio was deemed competitive by the various technical consultants on the project. Further negotiation generated a reduction in the bid price, and the final cost is considered fair and reasonable. Additionally, Ford Audio is an outstanding company with a strong reputation in the industry.

The evaluation committee comprised the following individuals:

Fred Blevens, Associate Dean, Gaylord College of Journalism and Mass
Communication
Patrick Bumpas, Consultant, Rees Associates
John FitzRandolph, Consultant, Beck Associates
Lynn Franklin, Broadcast Instructor, Gaylord College of Journalism and Mass
Communication
Florian Giza, Acquisitions Manager, Purchasing
Steve Patrick, Consultant
Ron Rentfrow, Consultant, WFAA Dallas
Monty Roberts, Broadcast Engineer, Gaylord College of Journalism and Mass
Communication
Charles C. Self, Dean, Gaylord College of Journalism and Mass Communication
Chris Turner, Media Specialist, TV & Satellite Services
David Walker, Staff Architect, Architectural & Engineering Services

Evaluation criteria were equipment quality, experience, implementation plan, quality of documentation, and cost of equipment and installation. The committee rated the responding company as satisfying all requirements.

Funding has been identified, is available and set aside within the Gaylord Hall construction project.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$623,741 to Ford Audio-Video of Tulsa, the sole bidder, to provide an integrated audiovisual system for Gaylord College of Journalism and Mass Communication.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

FURNITURE FOR THE GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION - NC

Many types of furniture are needed in connection with construction of the Gaylord College of Journalism and Mass Communication. Accordingly, an RFP was developed, which required bids on brand name or "equal" basis. Awards were determined by low bids for furniture meeting specifications. Ten companies responded to the University's competitive solicitation. Eight of the ten received awards (see table attached hereto as Exhibit I for specifics related to the solicitation).

Whereas the furniture acquisition for the Stephenson Research and Technology Center, approved by the Board of Regents at the December 2003 meeting, dealt with items that were closely related to the high-tech functionality of activity that would ensue within that building; the furniture acquisition for this project deals with items that are more conventional. Therefore, the specifications for these items were more easily described in generic terms. This manner of specification, along with the more conventional nature of the furniture, resulted in responses being received from ten vendors. Only two of the vendors were unable to provide offerings that met specifications for the type of furniture needed and/or the low bid. The companies receiving awards are listed below.

Business Resources Group	Dallas, Texas	\$ 79,346
Corporate Express	Oklahoma City	9,911
Gunlocke	Wayland, New York	41,464
Interiors for Business	Oklahoma City	56,321
Office Interiors, Inc.	Oklahoma City	366,097
Office Planning Group	Oklahoma City	13,813
Scott Rice	Oklahoma City	52,510
Spaces, Inc.	Oklahoma City	<u>50,530</u>
Total		\$ 669,992

The evaluation committee comprised the following individuals:

Charles Self, Dean, Gaylord College of Journalism and Mass Communication
 Rick Skaggs, Interior Designer, Architectural and Engineering Services
 Tanya Guthrie, Manager of Administration and Operations, Sarkeys Energy Center
 David Walker, Staff Architect, Architectural and Engineering Services
 Vicki VanStavern, Designer, VanStavern Designs
 Patrick Bumpas, Project Architect, Rees Associates
 Kathy Adams, Assistant to the Dean, Gaylord College of Journalism and Mass
 Communication
 Mark Keesee, Senior Buyer, Purchasing Department

The committee rated these awards as meeting the desired specifications at the lowest price, thus providing best value to the University.

Funding has been identified, is available and set aside within the Gaylord Hall construction project.

President Boren recommended the Board of Regents authorize the President or his designee to award contracts not to exceed \$669,992 to the companies listed above, the low bidders, to provide furniture for the Gaylord College of Journalism and Mass Communication located on the Norman Campus.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

EASEMENT FOR OKLAHOMA GAS AND ELECTRIC COMPANY AT PARKWAY SOUTH - NC

In January 2002, the Board of Regents approved the purchase of the Parkway South building, located at 3200 Marshall Avenue. Building occupants have experienced power outages and fluctuations due to a faulty and inadequate underground electrical power line serving the building. As such, OG&E agreed to install a new power line at no expense to the University. The granting of a permanent utility easement to OG&E is required for this power line.

I. APPROVE EASEMENT

The Board is requested to approve a permanent utility easement described as follows:

A part of Lot 1, Block 1, PARKWAY SOUTH ADDITION, a replat of a portion of Block 34 of the Former Naval Air Technical Training Center, an addition to Norman, Oklahoma, said plat recorded in Book 13, Page 89 at the County Clerk, being more particularly a strip of land 5 feet wide, whose centerline is described as follows:

Commencing at a point on the South line of said Lot 1 of PARKWAY SOUTH ADDITION, said point also being the NE/C of Lot 4A of SUNDANCE PARK ADDITION;

Thence South 47°32'32" West along the North line of said Lot 4A, a distance of 7.58 feet, to the Point of Beginning;

Thence North 45°58'23" West a distance of 50.71 feet;

Thence North 46°46'13" West a distance of 99.59 feet;

Thence North 37°27'20" West a distance of 27.48 feet;

Thence North 21°32'58" West a distance of 43.91 feet;

Thence North 01°11'22" West a distance of 15.00 feet, to the Point of Ending.

The sketch, attached hereto as Exhibit J indicates the area of the expanded utility easement.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE EASEMENT DOCUMENTS

President Boren recommended the Board of Regents:

- I. Approve the grant of a utility easement to Oklahoma Gas and Electric Company (OG&E) for installation of a new electrical power line to provide reliable service to the Parkway South building; and
- II. Authorize the President or his designee to execute the easement documents.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

LINDSEY STREET WATER MAIN PROJECT - NC

At the May 2003 meeting, the Board of Regents approved the Student Housing Residence Hall Improvements project. A key component of the improvement project is retrofitting student residence halls with fire sprinkler systems. At the March 2003 meeting, the Board awarded a contract for construction of the new Gaylord Hall, which will house the Gaylord College of Journalism and Mass Communication.

To ensure that sufficient water pressure is available for these and other purposes, and to ensure that sufficient water pressure is available to City residents in the neighborhood located west of Chautauqua Avenue, the existing 10-inch Lindsey Street water main needs to be replaced with a 16-inch line along the stretch extending from Classen Boulevard on the east to Chautauqua Avenue on the west (see map, attached hereto as Exhibit K). This added capacity will better serve the safety and service needs of the University and nearby neighborhood to the west of Chautauqua. The fire lines servicing Gaylord Hall and the Student Housing Residence Halls will be re-connected to the new 16-inch line.

The total estimated cost of the project is \$710,600. The University has agreed to consider financially participating in the project, consistent with industry practice between municipalities and developers. So that the project may proceed without delay, authorization is requested to establish the extent of the participation through a negotiation process and to report the results to the Board at the earliest opportunity.

Funding has been identified, is available and set aside within Physical Plant reserves.

President Boren recommended the Board of Regents authorize the President or his designee to negotiate with the City of Norman, subject to review by Legal Counsel, an amount representing the University's financial participation in a project to install new 16-inch water main piping along Lindsey Street, pursuant to the joint life safety and utility service needs of the University and the City of Norman, and to report the results back to the Board at the earliest opportunity.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

PURCHASE OF PARATRANSIT VANS - NC

The Norman Campus Area Rapid Transit (CART) system needs to purchase one replacement van and two expansion vans for transporting individuals with disabilities. The demand for paratransit rides has increased by 20 percent over the last two years, requiring the addition of one van.

Using the competitively bid contract through Metro Transit in Oklahoma City provides the best value to the University.

Funds have been identified, are available and set aside within the CART account. Federal Transit Administration grants will reimburse 83 percent of the cost.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$155,817 to Lasseter Bus & Mobility Company of El Dorado, Arkansas, for three paratransit vans, by means of a competitively bid contract that is available to the University through Metro Transit in Oklahoma City.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

STUDENT VACCINATIONS

In May 2003, Senate Bill 787, addressing student vaccinations, was signed into law. The new sections of law, codified in the Oklahoma Statutes as Sections 3242 and 3243 of Title 70, require the following.

Section 3242 – 1) Universities must provide detailed information on the risks associated with meningococcal disease and the availability of vaccines to students who reside or plan to reside in on-campus student housing. 2) First-time enrollees who reside on campus are required to be vaccinated against meningococcal disease or sign a Certificate of Exemption.

Section 3243 – 1) All new students attending classes on campus are required to provide written documentation of vaccinations against hepatitis B and measles, mumps and rubella (MMR). 2) Universities are required to provide information to all new students regarding these illnesses and the risks and benefits of the vaccinations.

A student (or parent or guardian of a minor student) may decline vaccinations based on moral or religious reasons; or be exempted from providing written documentation of vaccinations, as designated by the Board of Regents. Accordingly, the Administration recommends the following categories of students be exempt:

1. All students who graduated from an Oklahoma high school and who are presumed to have met the legal requirements, where such vaccinations are mandatory by law;
2. Full or part-time students from states with similar statutory requirements from providing written documentation of vaccinations;
3. Concurrently enrolled high school students;

4. Students enrolled in higher education centers and other learning sites authorized by the Oklahoma State Regents for Higher Education (training centers, downtown consortium, business outreach classes and technology centers);
5. Adult students born before 1956;
6. Students transferring from another Oklahoma college or university after Fall 2004;
7. Non-degree-seeking students and students provisionally admitted (students taking nine credit hours or less);
8. Students who are active military.

In accordance with the statutes set forth in Sections 3242 and 3243, the current policy at OU will be expanded to include vaccinations. Informational materials have been developed for distribution to students, and were reviewed and approved for use by the Oklahoma State Department of Health and the Oklahoma State Regents for Higher Education. New procedures will be fully implemented for the 2004-2005 academic year.

President Boren recommended the Board of Regents approve the categories of students listed above for exemption from providing written documentation of vaccinations as mandated in Sections 3242 and 3243 of Title 70 in the Oklahoma Statutes.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Austin, Clark, Stuart and Weitzenhoffer. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

POST-SEASON ATHLETIC CONTEST FOLLOW-UP - NC

A summary of travel expenses for The University of Oklahoma's participation in the post-season bowl game was reported to the Board of Regents.

This item was presented for information only. No action was required.

DESIGNATION OF GIFT TO REGENTS' FUND AS A QUASI-ENDOWMENT

The University of Oklahoma received the initial distribution of a \$100,000 gift from the Estate of Mary Violet Roemer Maurice. The initial distribution of \$20,000 will benefit the Elizabeth Roemer Endowed Scholarship Fund. Earnings from the fund will be made available to the Sooner Heritage Scholarship Fund in support of undergraduate scholarships. The Last Will and Testament contains no restrictions requiring the gift to be held in perpetuity and, therefore, the entire gift is expendable for support. However, it is the opinion of the Executrix of the Estate, Mrs. Helen Frances Reed, that the intent of the donor can best be met by making the gift a quasi-endowment within the Regents' Fund, with only the investment earnings being utilized.

It is recommended that the gift be formally designated as a quasi-endowment fund and made a part of the Regents' Fund. As such, the fund will function like an endowment fund with only the investment earnings being used for support of scholarships. At any time, however, the entire gift may be totally expended for the purpose intended by the donor at the discretion of the Board of Regents.

President Boren recommended the recent distribution from the Estate of Mary Violet Roemer Maurice be designated as a quasi-endowment fund within the Regents' Fund. The fund shall be titled the "Elizabeth Roemer Endowed Scholarship Fund". As such, the fund will function like an endowment fund but may be totally expended for the purpose intended by the donor at any time at the discretion of the Board of Regents.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Austin, Clark, Stuart and Weitzenhoffer. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS - NC AND HSC

At the February 2001 meeting, the Board of Regents selected the public accounting firm of Cole & Reed, P.C. to provide audit, tax and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2001. Cole & Reed, P.C. has agreed to provide the fourth year of services to the University as outlined below.

	<u>FY2004</u>
Financial Audits:	
Norman Campus	\$ 62,000
Health Sciences Center	<u>62,000</u>
Subtotal	<u>124,000</u>
Compliance Audits:	
Norman Campus A-133	30,000
Health Sciences Center A-133	26,000
Norman Campus NCAA	5,600
Health Sciences Center Nigh Rehab.	<u>3,700</u>
Subtotal	<u>65,300</u>
Revenue Bonds (arbitrage rebate):	
Norman Campus:	
MFRB 1998	2,600
Utility 1999	2,600
ODFA 2000	2,600
Student Usage 2001	2,600
Athletic 2001	2,600
Parking 2001	2,600
Athletic 2002	2,600
Student Housing 2002	2,600
Research 2003	2,600
MFRB 2003	2,600
Continuing Disclosure	3,100
Health Sciences Center:	
Student Center 1995	\$ 2,600
Student Center 2001	2,600
Continuing Disclosure	<u>3,100</u>
Subtotal	<u>37,400</u>
Tax Return (990-T):	
Norman Campus	5,600

Health Sciences Center	<u>2,600</u>
Subtotal	<u>8,200</u>
 Total Requirements	 <u>\$234,900</u>
 Total Norman Campus	 \$132,300
Total Health Sciences Center Campus	<u>102,600</u>
 Total Requirements	 <u>\$234,900</u>

Pursuant to Cole & Reed’s audit, tax and compliance services proposal, total fees for FY 2004 amount to \$234,900, an increase of \$15,700 (7.3%) from FY 2003 after excluding the impact of additional required arbitrage rebate calculations.

President Boren recommended the Board of Regents:

- I. Reappoint the public accounting firm of Cole & Reed, P.C. to serve as the University’s financial statement auditors, conduct compliance audits, provide revenue bond arbitrage rebate calculation and continuing disclosure services, and tax return services for the year ending June 30, 2004; and,
- II. Authorize the Director of Internal Auditing, upon review of the Vice President for Administrative and Executive Affairs, to execute the engagement of this firm for these services for the fiscal year ended June 30, 2004, the fourth year of their five-year proposal.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

REGENTS' FUND QUARTERLY FINANCIAL REPORT

This summary report is provided in accordance with University of Oklahoma Board of Regents’ policy. The summary highlights all of the financial activity within the Regents’ Fund during the six months ended December 31, 2003. The detailed information upon which the attached financial highlights are based was distributed separately to the Regents prior to the March meeting and is attached hereto as Exhibit L.

REGENTS’ FUND
QUARTERLY FINANCIAL REPORT

December 31, 2003

EXECUTIVE SUMMARY

Highlights from the Regents’ Quarterly Financial Report for the year ended December 31, 2003 are presented below for information only.

ALL FUNDS

- As of December 31, 2003, the Regents' Fund consisted of 159 individual funds with a combined net market value of approximately \$67.9 million.

CONSOLIDATED INVESTMENT FUND (CIF)

- Cash and investments held by the CIF at December 31, 2003, had a net market value of \$48.0 million, which is up \$7.9 million (19.6%) from June 30, 2003.
- During the six months ended December 31, 2003, the CIF realized a total return of 14.5%, exceeding the benchmark return of 11.8% by 270 basis points.
- During the year ended December 31, 2003, the CIF realized a total return of 24.4%, which exceeded the benchmark return of 21.6% by 280 basis points.

SHORT-TERM INVESTMENT FUND (STIF)

- Cash and investments held by the STIF at December 31, 2003, had a net market value of \$17.8 million, which is down \$89,000 (0.5%) from June 30, 2003.
- During the six months ended December 31, 2003, the STIF realized a total return of 0.8%, which exceeded the benchmark return of 0.5% by 30 basis points.
- During the year ended December 31, 2003, the STIF realized a total return of 1.7%, which exceeded the benchmark return of 1.2% by 50 basis points.

This item was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for the six months ended December 31, 2003 is presented. The detailed information upon which the attached Executive Summary is based was distributed separately to the Regents prior to the March meeting and is attached hereto as Exhibit M.

QUARTERLY FINANCIAL ANALYSIS
for the six months ended December 31, 2003

EXECUTIVE SUMMARY

Highlights from the Quarterly Financial Analysis (QFA) for the six months ended December 31, 2003 are presented below for information only. For more detailed information, see the QFA report which was provided separately to the Regents prior to the March meeting.

ALL FUNDS, COMBINED

- Available resources of \$714.6 million exceeded expenditures of \$629.8 million, resulting in a net increase of \$84.8 million.

NORMAN CAMPUS

- Total available resources of \$370.6 million exceeded expenditures of \$291.1 million, resulting in a net increase of \$79.5 million.
- Education and General resources of \$216.4 million exceeded expenditures of \$143.1 million, resulting in a net increase of \$73.3 million.
- Of the fifteen major auxiliary enterprises and services units (those generating year-to-date revenues of \$1.0 million or more), eleven are reporting net increases to the bottom line. The four reporting decreases have, with the exception of the University Golf Course, accumulated sufficient reserves to fund their respective losses.

HEALTH SCIENCES CENTER

- Total available resources of \$344.1 million exceeded expenditures of \$338.7 million, resulting in a net increase of \$5.4 million.
- Education and General resources of \$61.3 million exceeded expenditures of \$57.2 million, resulting in a net increase of \$4.1 million.
- Of the three major auxiliary enterprises and service units (those generating year-to-date revenues of \$1.0 million or more) all are reporting net increases to the bottom line.
- Professional Practice Plan (PPP) resources of \$85.3 million trailed expenditures of \$99.3 million, resulting in a net decrease of \$14.0 million.
- Heartland Health Plan resources of \$117.8 million exceeded expenditures of \$111.3 million, resulting in a net increase of \$6.5 million. Operations are being phased out over the remainder of the fiscal year.

This item was presented for information only. No action was required.

QUARTERLY REPORT OF PURCHASES

The Board of Regents' policy governing acquisition of goods and services states that:

- I. Purchases over \$125,000 must be referred to the Board for approval (except as provided below in II.B.), and
- II. The following are to be provided quarterly to the Board as an information item.
 - A. Purchase obligations from \$75,000 and \$125,000,
 - B. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000, and
- III. Sole source procurements in excess of \$50,000.

Said quarterly report is attached hereto as Exhibit N.

This report was presented for information only. No action was required.

ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT

In June 1999, the Board authorized a group of architectural and engineering firms to provide professional services required for small projects, and in July 2001, twelve additional architectural firms and seven additional civil engineering and surveying firms were added to the pool of on-call consultants. The work completed during the second quarter of fiscal year 2004 by on-call architectural and engineering firms is summarized below.

For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Architectural Design Group, Inc. Oklahoma City	August 29, 2002	Design and Construction Documents (Architectural Model Shop Relocation)	\$52,712
Architects In Partnership, P.C. Norman	August 25, 2003	Feasibility Study, Plan Layout Cost Estimate	\$3,880
Kirkpatrick, Forest, Curtis, Inc. (formerly Kirkpatrick Engineering Company) Oklahoma City	August 25, 2003	Structural Investigation (North Campus Building 1005)	\$1,127
	December 19, 2003	Structural Investigation (Fred Jones Jr. Museum of Art Sculptural Support)	\$1,350

For the Health Sciences Center:

Architectural Design Group, Inc. Oklahoma City	June 18, 2003	Preliminary and Schematic Design (OU Physicians Building-4 Clinical Remodel)	\$2,400
Fritz Baily, Inc. Tulsa	January 17, 2002	Project Definition, Programming and Preliminary Design (Sheridan Campus, Exterior Renovation)	\$17,750

For the Schusterman Center:

Matrix Architects Engineers Planners Tulsa	October 29, 2002	Architectural Design, Construction Documents, Construction Administration (Schusterman Center, Bldg 1-2E OB-GYN Remodel and H.A. Chapman Genetic Institute Consultation Space)	\$28,900
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This was reported for information only. No action was required.

ON-CALL CONSTRUCTION-RELATED SERVICES QUARTERLY REPORT

In December 2000, the Board of Regents authorized the administration to award a contract to Warden Construction of Stillwater for on-call construction-related services for the Norman, Health Sciences Center and Schusterman Center campuses. It was indicated the administration would provide a quarterly report to the Board for all work completed, as well as seek prior Board approval for any project with an estimated cost of \$125,000 or greater.

In September 2003, the Board added BOX Master Builders, L.L.C. of Tulsa for work on the Schusterman Campus, which allowed for greater flexibility and responsiveness to customer needs on that Campus.

Work completed during the second quarter of fiscal year 2003/04 is summarized below.

<u>Building/Location</u>	<u>Project Description</u>	<u>Cost of Work</u>
For the Norman Campus:		
3200 Marshall Avenue	Carpet 3,000 Square Feet of Space on the Second Floor	\$11,474
Oklahoma Memorial Stadium	Remodel Four Stairwells at the North End of the Stadium	\$60,206
Couch Cafeteria	Install a New Gyro Line	\$57,507
For the Health Sciences Center:		
Basic Sciences Education Building	Install New Pump, Recaulk Pavers and Repair Joints	\$12,705
University Village Apartments	Install Storm Drain	\$12,930

For the Schusterman Center:

No activity for second quarter of FY 2003-2004.

This was reported for information only. No action was required.

REGENTS' AWARD FOR OUTSTANDING JUNIORS

To honor and encourage excellence in leadership and service, the Board of Regents presents to approximately 12 OU juniors each year the Regents' Award for Outstanding Juniors. These awards are given to students on the basis of leadership, service to the University, involvement in campus activities, and academic progress. Recipients must have completed 72 credit hours and submit two short essays in response to identified questions. The recipients receive a certificate and a gold ring with the OU seal engraved on it. In addition, the names of each year's honorees are engraved on a permanent plaque located in the Oklahoma Memorial Union on the Norman Campus and in the Health Sciences Library in Oklahoma City. The

winner are selected by a committee appointed by the President comprised of three students, two faculty and two staff members. The juniors will be honored this year at the Campus Awards Program scheduled for April 2nd at the Sam Noble Oklahoma Museum of Natural History.

The names of the students selected are shown below:

**2004 RECIPIENTS
REGENTS' AWARD FOR OUTSTANDING JUNIORS**

Ashley Brooke Meador
Merideth Bentley
Joel Cox
Grant Stuart Jones
Jean C. Lopez
Quincie Phan
Blake Rambo
Stacy Margaret Randall, HSC
Megan Schaunaman
Linda Truong, HSC
Allyson Renee Vernon
Eva Weerts

President Boren recommended the Board of Regents approve the students selected to receive the 2004 Regents' Award for Outstanding Juniors.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

SUPERIOR STAFF AWARDS

The Regents' Award for Superior Staff was developed to recognize the outstanding contributions made by OU staff members whose job performance, service activities and dedication have enhanced the mission of The University of Oklahoma. Two \$2,000 awards are given annually during Spring staff recognition activities: one to a Norman Campus staff member and one to a Health Sciences staff member.

To qualify for a Regents' Award for Superior Staff, a staff member must have consistently demonstrated a superior job performance and/or outstanding service to the University or to outside community or professional activities on behalf of the University. The outstanding job performance and/or superior service should reflect perspective, initiative and efforts that transcend the boundaries of a staff member's designated work responsibilities. The recipients are selected by a committee appointed by the President, for each campus. The staff members selected for 2004 are:

Norman Campus

Allen L. King
Administrator II
Landscape and Grounds

Health Sciences Center

Kathy Walker
Director of Administrative Support Services
Administrative Affairs

President Boren recommended the Board of Regents approve the staff members selected to receive the 2004 Regents' Award for Superior Staff.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

STAFF WEEK RESOLUTIONS - NC AND HSC

NORMAN CAMPUS

WHEREAS, the staff of The University of Oklahoma Norman Campus are essential to the accomplishment of the institution's mission in teaching, research and public service; and

WHEREAS, their dedicated efforts and skills contribute to the quality and achievements of the entire University; and

WHEREAS, the many and varied contributions of the staff enhance the quality of life for those within the University community as well as those in the larger community;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 26 through April 30, 2004 to be "OU Staff Week" on the Norman Campus in recognition of the jobs well done.

HEALTH SCIENCES CENTER CAMPUSES

WHEREAS, the staff of The University of Oklahoma Health Sciences Center in Oklahoma City and Tulsa are essential to the fulfillment of the institution's mission in teaching, research, and patient care; and

WHEREAS, their dedication, skills and talents strengthen and enhance the worth and productivity of the entire University; and

WHEREAS, the diverse contributions and achievements of the staff elevate the quality of life for those within the University family and ensure an unstinting effort toward fulfillment of the University mission;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 19 through April 23, 2004, to be "OUHSC Staff Week" on the Oklahoma City and Tulsa campuses in recognition of the jobs well done.

President Boren recommended approval of the above resolutions in recognition of Norman Campus and Health Sciences Center Staff Weeks.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

DISTINGUISHED PROFESSORSHIPS - GEORGE LYNN CROSS, DAVID ROSS BOYD, AND REGENTS' PROFESSORSHIPS

In a letter to members of the Board of Regents, President Boren reported his expectation of presenting at the March meeting the recommendations for the distinguished professorships.

The policy for the George Lynn Cross, David Ross Boyd and Regents' professorships provides that in the year of designation each individual will receive a one-time cash award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year. The University of Oklahoma Foundation will provide funds for these cash awards.

Those selected to receive the 2004 Distinguished Professorships are:

George Lynn Cross Research Professorships

Howard Bluestein, Meteorology, College of Geosciences
Leonid Dickey, Mathematics, College of Arts and Sciences
Paul H. Weigel, Biochemistry and Molecular Biology, College of Medicine

David Ross Boyd Professorships

J. Rufus Fears, Classics and Letters, College of Arts and Sciences
David Garrison, Physical Therapy, College of Allied Health
Richard Henry, Physics and Astronomy, College of Arts and Sciences
Shivakumar Raman, Industrial Engineering, College of Engineering
Nim Razook, Marketing and Supply Chain Management, Michael F. Price College of Business
Leon Unger, Biochemistry and Molecular Biology, College of Medicine

Regents' Professorships

Ryan Doezema, Physics and Astronomy, College of Arts and Sciences
Morris Reichlin, Rheumatology/Immunology/Allergy, College of Medicine

President Boren recommended the Board of Regents:

- I. Approve the appointment of the distinguished professorships as indicated in his letter to the Board of Regents, effective with the 2004-2005 academic year and,
- II. Authorize the use of Foundation funds for the cash award to each faculty member.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

PRESIDENTIAL PROFESSORSHIPS

In a letter to members of the Board of Regents, President Boren reported his expectation of presenting at the March meeting the recommendations for Presidential Professors.

The policy for Presidential Professorships provides that each individual is awarded the professorship for a four-year term. Assistant and Associate Professors receive \$5,000 per year and Professors receive \$10,000 per year. Presidential Professorship funding will be provided by The University of Oklahoma Foundation.

Those selected to receive the 2004 Presidential Professorships are:

Presidential Professors

Ajay K. Agrawal, Aerospace and Mechanical Engineering, College of Engineering
Jimmy Ballard, Botany and Microbiology, College of Arts and Sciences
Noel Brady, Mathematics, College of Arts and Sciences
Michael S. Bronze, Medicine, College of Medicine
Robert W. Broyles, Health Administration and Policy, College of Public Health
Salvatore Champagne, Music, College of Fine Arts
Kelvin Droegemeier, Meteorology, College of Geosciences
Daniel Glatzhofer, Chemistry & Biochemistry, College of Arts and Sciences
Harold Grasmick, Sociology, College of Arts and Sciences
Barbara A. Greene, Educational Psychology, College of Education
Raleigh A. Holt, Jr., Removable Prosthodontics, College of Dentistry
David London, Geology and Geophysics, College of Geosciences
Judith Maute, Law, College of Law
Terry Rugeley, History, College of Arts and Sciences
Robert E. Schlegel, Industrial Engineering, College of Engineering
Deborah Watson, Physics and Astronomy, College of Arts and Sciences

President Boren recommended the Board of Regents:

- I. Approve the appointment of the individuals included in his letter to the Board of Regents as Presidential Professors effective with the 2004-2005 academic year and,
- II. Authorize the use of Foundation funds for the award to each faculty member.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

REGENTS' FACULTY AWARDS

In a letter to members of the Board of Regents, President Boren reported his recommendations for the 2004 Regents' Awards.

The regulations for these awards provide that each individual will receive a cash award of \$2,000. The University of Oklahoma Foundation will provide the funds for these cash awards.

Those selected to receive the 2004 Regents' Awards are:

Regents' Award for Superior Teaching

Eric Abraham, Physics and Astronomy, College of Arts and Sciences
Laura Beebe, Biostatistics and Epidemiology, College of Public Health
Douglas Gaffin, Zoology, College of Arts and Sciences and Dean, University College
Felicia Moye, Music, College of Fine Arts
R. Christopher Rathbun, Pharmacy Clinical and Administrative Science, College of Pharmacy
Avraham Scherman, Educational Psychology, College of Education

Regents' Award for Superior Research and Creative Activity

Janalee Caldwell, Zoology, College of Arts and Sciences and Sam Noble Oklahoma Museum of Natural History
Kuang-Hua Chang, Aerospace and Mechanical Engineering, College of Engineering
Theodore Trafalis, Industrial Engineering, College of Engineering

Regents' Award for Superior Professional and University Service

Steven Crawford, Family and Preventive Medicine, College of Medicine

President Boren recommended the Board of Regents:

- I. Approve the 2004 Regents' Awards for the individuals included in his letter to the Regents and,
- II. Authorize presentation of the Norman Campus Regents' Awards at the Faculty Tribute Ceremony and the Health Sciences Center Regents' Awards at the Health Sciences Center General Faculty meeting.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVES OF ABSENCE:

Wendel, Karen A., Assistant Professor of Medicine, medical leave of absence with pay, February 23, 2004 through May 17, 2004.

Sabbatical Leave of Absence:

Mannahan, Carol, Assistant Professor of Nursing and Assistant Dean for Faculty Development and Administration, College of Nursing, sabbatical leave of absence with full pay, July 1, 2004 through January 1, 2005. Will design a faculty orientation program; revise the senior leadership didactic (N4134) and the graduate management (N5143) and administration (N5153) practicum courses; and continue collaborative relationships between the College of Nursing and area health care facilities. Faculty Appointment: 8/1/90. Previous leaves taken: None. All responsibilities will be covered by other Assistant Deans.

NEW APPOINTMENTS:

Archer, Ann G., M.D., Associate Professor of Radiological Sciences, Director of Breast Imaging, and The Elizabeth Merrick Coe Chair in Breast Imaging, annualized rate of \$135,000 for 12 months (\$11,250.00 per month), April 1, 2004 through June 30, 2005. New consecutive term appointment. University base \$100,000. Includes an administrative supplement of \$35,000 while holding endowed chair.

Campbell, Jeffrey B., M.D., Assistant Professor of Urology, annualized rate of \$90,000 for 12 months (\$7,500.00 per month), June 30, 2004 through June 30, 2005. New tenure track appointment.

Frimberger, Dominic, M.D., Assistant Professor of Urology, annualized rate of \$90,000 for 12 months (\$7,500.00 per month), June 30, 2004 through June 30, 2005. New tenure track appointment.

Hansen, Karl Richard, M.D., Ph.D., Assistant Professor of Obstetrics and Gynecology, Section Chief of Reproductive Endocrinology and Infertility, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2004 through June 30, 2005. New consecutive term appointment.

Ruff, Michael J., M.D., Assistant Professor of Family and Preventive Medicine, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), February 1, 2004 through June 30, 2004. New consecutive term appointment.

Taylor, Michael D., M.D., Assistant Professor of Anesthesiology, annualized rate of \$110,682 for 12 months (\$9,223.50 per month), November 8, 2003 through June 30, 2004. New consecutive term appointment.

Webb, Jon Roger, Ph.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$67,400 for 12 months (\$5,616.67 per month), January 30, 2004 through June 30, 2004.

Zaidi, Wasiq Ali, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$94,098 for 12 months (\$7,841.50 per month), February 15, 2004 through June 30, 2004.

REAPPOINTMENTS:

Malke, Horst G., Ph.D., Visiting Professor of Microbiology and Immunology, annualized rate of \$72,000 for 12 months (\$6,000.00 per month), January 1, 2004 through June 30, 2004.

Plunket, Daniel C., M.D., Clinical Professor of Pediatrics, Tulsa, annualized rate of \$56,000 for 12 months (\$4,666.67 per month), 0.40 time, January 1, 2004 through June 30, 2004.

CHANGES:

Aggarwal, Vishal, Assistant Professor of Internal Medicine, Tulsa, appointment start date changed from December 1, 2003 to December 31, 2003. Correction to previous action.

Amundsen II, Gerald Arthur, title changed from Assistant Professor to Clinical Assistant Professor of Family and Preventive Medicine, salary changed from annualized rate of \$77,927 for 12 months (\$6,493.99 per month) to without remuneration, January 9, 2004 through June 30, 2004.

Blair, Robert W., Professor of Physiology and Adjunct Associate Professor of Dentistry, given additional title Vice Chair of Physiology, salary changed from annualized rate of \$69,655 for 12 months (\$5,804.58 per month) to annualized rate of \$74,655 for 12 months (\$6,221.25 per month), December 1, 2003 through June 30, 2004. Includes an administrative supplement of \$5,000 while serving as Vice Chair.

Bogie, Amanda, Clinical Assistant Professor of Pediatrics, salary changed from annualized rate of \$45,750 for 12 months (\$3,812.50 per month), 0.61 time, to annualized rate of \$57,000 for 12 months (\$4,750.00 per month), 0.76 time, March 1, 2004 through June 30, 2004. Change in FTE.

Bronze, Michael Stuart, Professor and Chair of Medicine, given additional title The Stewart Wolf Chair in Internal Medicine, January 1, 2004.

Chadek, Richard Frank, title changed from Instructor to Assistant Professor of Family and Preventive Medicine, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), February 1, 2004 through June 30, 2004. Received board certification.

Donovan, G. Kevin, Professor and Vice Chair of Pediatrics, Tulsa, given additional title, The Chair in Bioethics, Tulsa, July 1, 2003. To correct previous action.

Grammas, Paula, Professor of Pathology and Adjunct Professor of Psychiatry and Behavioral Sciences, Adjunct Professor of Geriatrics, and Adjunct Professor of Cell Biology, given additional title of The Alfred M. Shideler Professorship of Pathology, salary changed from annualized rate of \$90,520 for 12 months (\$8,210.00 per month) to annualized rate of \$152,756 for 12 months (\$12,729.66 per month), April 1, 2004. University base \$98,520, departmental salary \$24,236. Includes supplement of \$30,000 while holding professorship.

Kenner, Carole, Professor and Dean of Nursing, recommended for tenure, February 23, 2004. Appointment as Professor and Dean of Nursing approved by OU Board of Regents, January 27, 2004.

Kern III, William F., Associate Professor of Pathology, given additional title The Jordan/Heartland Professorship of Pathology Housestaff Education, salary changed from annualized rate of \$66,414 for 12 months (\$5,534.50 per month) to annualized rate of \$71,414 for 12 months (\$5,952.00 per month), March 1, 2004 through June 30, 2004. Salary includes supplement of \$5,000 while holding professorship.

Kopke, Richard, Clinical Professor of Otorhinolaryngology, appointment start date changed from March 1, 2004 to May 1, 2004. Correction to previous action.

Martin, Mary, Professor of Oral Diagnosis and Radiology, title changed to Professor Emeritus of Oral Diagnosis and Radiology, salary changed from annualized rate of \$89,761 for 12 months (\$7,480.08 per month) to without remuneration, October 1, 2003 through June 30, 2004.

Mulkey, Louis Edgar, Assistant Professor of Family Medicine, Tulsa, given additional title The Founders and Associates, Inc., Professorship in Family Medicine, Tulsa, July 1, 2000. To correct previous action.

Myers, Adam, Clinical Assistant Professor of Obstetrics and Gynecology, salary changed from without remuneration to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), 0.50 time, January 1, 2004 through June 30, 2004.

Quinn, Roger Dale, Clinical Associate Professor of Obstetrics and Gynecology, salary changed from without remuneration to annualized rate of \$72,000 for 12 months (\$6,000.00 per month), 0.60 time, January 1, 2004 through June 30, 2004.

Reagan, William Paul, Clinical Associate Professor of Family Medicine, Tulsa, title Assistant Program Director of the Ramona Residency Program deleted, salary changed from annualized rate of \$40,000 for 12 months (\$3,333.33 per month), 0.50 time, to without remuneration, August 31, 2003 through June 30, 2004.

Smiley, Teresa M., Assistant Professor of Nursing, salary changed from annualized rate of \$47,882 for 12 months (\$3,990.13 per month), to annualized rate of \$49,782 for 6 months (\$4,306.80 per month), January 1, 2004 through June 30, 2004. Salary temporarily changed for 6 months due to additional responsibilities during Spring semester.

Smith, Steven E., title changed from Instructor to Clinical Assistant Professor of Family and Preventive Medicine, January 1, 2004.

Tan-Jauregui, Alarice, Clinical Instructor in Pediatrics, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month) 0.60 time, to annualized rate of \$48,000 for 12 months (\$4,000.00 per month) 0.80 time, December 1, 2003 through June 30, 2004. Change in FTE.

Welborn, Toney Lee, title changed from Instructor to Clinical Assistant Professor of Family and Preventive Medicine, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to without remuneration, February 29, 2004 through June 30, 2004.

Wortmann, Robert L., Professor and Chair of Internal Medicine, Tulsa, and Adjunct Professor of Medicine, title The Mary Todd Cardiovascular Research Chair, Tulsa, deleted, given additional title The C. S. Lewis, Jr., M.D. Chair in Internal Medicine, Tulsa, July 1, 2000. To correct previous action.

Williams, Valerie N., title changed from Associate Dean for Interdisciplinary and Special Programs to Associate Dean for Faculty Affairs and Director, Interdisciplinary Programs, College of Medicine, title Adjunct Assistant Professor of Allied Health Sciences deleted, retains titles Adjunct Assistant Professor of Health Administration and Policy and Instructor in Family and Preventive Medicine, February 1, 2004.

Yates, William R., Professor and Chair of Psychiatry and Behavioral Sciences, Tulsa, given additional title The Chair in Psychiatry, Tulsa, July 1, 2003. To correct previous action.

Young, Stephen Kent, Dean, College of Dentistry, David Ross Boyd Professor of Oral Pathology, and Adjunct Professor of Pathology, given additional title The William E. Brown Chair in Dentistry, July 1, 2003.

RESIGNATIONS AND/OR TERMINATIONS:

Bragg, Leon D., Assistant Dean for Clinics, College of Dentistry, Assistant Professor of Operative Dentistry and Assistant Professor of Dental Materials, February 13, 2004 (with accrued vacation through March 31, 2004).

Coleman, Fred, Assistant Professor of Obstetrics and Gynecology, February 29, 2004 (with accrued vacation through April 1, 2004).

Naylor, Mark F., Associate Professor of Dermatology, December 31, 2003 (with accrued vacation through April 30, 2004).

Sadanandan, Saihari, Assistant Professor of Medicine, January 17, 2004 (with accrued vacation through February 6, 2004).

Stayton, Lorry, Clinical Assistant Professor of Pediatrics, January 12, 2004.

RETIREMENTS:

Allin, Roswitha, Assistant Professor of Health Sciences Library and Information Management, Adjunct Assistant Professor of Allied Health Sciences, and Reference Librarian, Robert M. Bird Health Sciences Library, January 1, 2004 (with accrued vacation through January 9, 2004).

Beesley, Robert C., Associate Professor and Vice Chair of Physiology and Adjunct Associate Professor of Dentistry, March 1, 2004 (with accrued vacation through March 17, 2004).

Bryan, Willie V., Associate Professor of Health Promotion Sciences, March 1, 2004 (with accrued vacation through April 14, 2004), named Professor Emeritus of Health Promotion Sciences.

Leech, Richard W., Professor of Pathology and The Jordan/Heartland Professor of Pathology Housestaff Education, February 29, 2004 (with accrued vacation through April 14, 2004), named Professor Emeritus of Pathology, March 1, 2004.

Onley, Kathy, Associate Professor of Nutritional Sciences, March 31, 2004, named Professor Emeritus of Nutritional Sciences.

Norman Campus:

LEAVES OF ABSENCE:

Grant, Floyd H., Professor of Industrial Engineering; Director, Wireless Electromagnetic Compatibility Center; and Tom and Mary Dugan Professor of Engineering, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004, changed to sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005.

Maute, Judith L., Professor of Law, leave of absence without pay, August 16, 2004 through December 31, 2004.

Palomar, Joyce D., Professor of Law and Judge Haskel A. Holloman Professorship of Law, partial medical leave of absence with full pay, January 1, 2004 through May 15, 2004.

Richter, Liesa L., Associate Professor of Law, leave of absence without pay, August 16, 2004 through May 15, 2005.

Wahl, Michael D., Professor of Architecture, military leave of absence with pay January 1, 2004 through January 31, 2004 and military leave of absence without pay February 1, 2004 through May 15, 2004.

Sabbatical Leaves of Absence-Fall Semester 2004 (with full pay)

Abraham, Eric, Assistant Professor of Physics and Astronomy, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will conduct intensive research on cold molecule systems at OU with visits to other institutions. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by current faculty and the postponement of one graduate course.

Apanasov, Boris N., Professor of Mathematics, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will study geometric structures on manifolds with colleagues in Barcelona and Madrid (Spain) and Moscow, Novosibirsk and Gorno-Altaysk (Russia), and if time allows, in Paris, France and Seoul, Korea. Faculty appointment: 8-16-91. Previous leaves taken: Sabbatical leave of absence with half pay, 8-16-97 to 1-01-98; Sabbatical leave of absence with half pay 8-16-98 to 1-01-99. Teaching load covered by adjunct lecturers or visiting faculty.

Asojo, Abimbola, Associate Professor of Interior Design, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will travel and conduct extensive field research in western Nigeria examining pattern and artwork design using traditional African forms with emphasis on Yoruba African traditional architecture. Faculty appointment: 8-16-97. Previous leaves taken: Leave of absence with pay 3-16-03 to 5-16-03. Teaching load covered by adjunct faculty and moving one section to May Intersession.

Boggs, Bruce A., Associate Professor of Modern Languages, Literatures and Linguistics, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will conduct research in Madrid and will complete a book manuscript, *La Musica*, poems by Tomas de Iriarte. Faculty appointment: 8-16-96. No previous leaves taken. Teaching load covered by an Instructor and the canceling of one class.

Franklin, Aimee, Associate Professor of Political Science, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Continuation of *Invisible Citizen* Research and writing of entry level Public Administration textbook (with Raadschelders, Professor in Political Science) in Norman. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by alternate course offerings.

Gui, Ming C., Associate Professor of Modern Languages, Literatures and Linguistics, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will concentrate on the fulfillment of a book contract due 2005 with further research in China and the writing work primarily done in Norman. Faculty appointment: 8-16-97. No previous leaves taken. Teaching load covered by current faculty and graduate teaching assistants.

Holmes, Gary E., Associate Professor of Human Relations, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will write three scholarly articles that are interdisciplinary and are directly related to Human Relations as an academic discipline. Faculty appointment: 1-01-97. No previous leaves taken. Teaching load covered by alternate course offerings.

Horton, Andrew S., Jeanne Hoffman Smith Professor and Director of Film and Video Studies, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will complete researching and writing a book, *Shooting in No Man's Land: The Cinemas of the Former Yugoslavia*. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by visiting faculty.

Kolar, Randall L., Associate Professor of Civil Engineering and Environmental Science, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will work from Norman (with short trips to partner institutions) on three items: 1) preparing journal articles; 2) research on current ONR project; 3) seeking future funding sources. Faculty appointment: 8-16-95. No previous leaves taken. Teaching load covered by current faculty and moving one course to Fall 05.

Marsh-Matthews, Edith, Assistant Professor of Zoology and Assistant Curator of Ichthyology, Sam Noble Oklahoma Museum of Natural History, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will complete manuscripts from three years of NSF-sponsored research, learn new techniques appropriate for research in fish reproduction, including culture of embryos and molecular genetics. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by a graduate teaching assistant.

Mata, Jr., Alberto G., Professor of Human Relations, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will focus on a book project, invited essays, editing an international journal, and writing a Fulbright application. Faculty appointment: 8-16-91. No previous leaves taken. Teaching load will be covered by moving two classes to Spring semester.

Metcalf, R. Warren, Associate Professor of History, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will continue research for a book on the politics of Indian identity and the Oklahoma mixed-blood Indian tradition. Faculty appointment: 8-16-97. No previous leaves taken. Teaching load covered by current faculty.

Murphy, Timothy S., Associate Professor of English, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will research an interdisciplinary historical study of the artistic/philosophical innovation of the Italian counterculture of the 1960's and 1970's. The research/composition will be done in Norman and specialized archives elsewhere. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by current faculty.

Ray, Thomas S., Professor of Zoology, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will review and synthesize a large body of pharmacological literature in order to write a literature review challenging the current paradigm, and to prepare grant proposals. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by canceling one course.

Roe, Bruce A., George Lynn Cross Research Professor of Chemistry and Biochemistry, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will learn whole mount in situ hybridization, RNAi morpholino gene expression alteration, and gene knockout techniques in both zebra fish and mouse model systems. Faculty appointment: 9-01-81. Previous leaves taken: Sabbatical leave of absence with full pay 8-16-90 to 1-01-91; Sabbatical leave of absence with half pay 8-16-97 to 5-16-98. Teaching load covered by an instructor.

Savage, Jr., William W., Professor of History, sabbatical leave of absence with full pay August 16, 2004 through December 31, 2004. Will research, revise and finish a book on Charles Arthur's "Pretty Boy Floyd" and the way Floyd's public persona as a criminal was appropriated and used by people with markedly different social and political agendas. Faculty appointment: 9-01-75. Previous leaves taken: Sabbatical leave with full pay 9-01-81 to 1-16-82; Sabbatical leave with full pay 8-16-88 to 1-01-89; Sabbatical leave with full pay 8-16-94 to 1-01-95. Teaching load covered by a lecturer.

Yuan, May, Associate Professor of Geography, sabbatical leave of absence with full pay, August 16, 2004 through December 31, 2004. Will develop collaboration in GIS research initiatives at the National Center for Atmospheric Research and UNIDATA and will complete a book project on Geospatial Information Technologies for Geoscientists. Faculty appointment: 8-16-94. No previous leaves taken. Teaching load covered by current faculty.

Sabbatical Leaves of Absence-Fall 2004 and Spring 2005 Semesters (with half pay)

Alpers, Benjamin L., Reach for Excellence Professor of Honors, Associate Professor of Honors, and Associate Professor of History, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will continue work on monograph on Leo Strauss and Straussianism in American academic and political life. May travel to Germany, North Carolina, Utah, Oregon, Indiana, and Illinois, depending on external support received. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by faculty from Honors College or other departments.

Ballard, Jimmy D., Associate Professor of Botany and Microbiology and Director of the BOMI Zebrafish Facility, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will travel to two outside institutions in order to learn new techniques in molecular biology that can be applied to his current research. Other time will be spent in his lab implementing these techniques. Faculty appointment 8-16-97. No previous leaves taken. Teaching load covered by an instructor.

Brady, Noel, Associate Professor of Mathematics, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will carry out collaborative research in geometric group theory. During Fall 2004, will visit Jon McCammond at UC Santa Barbara and in Spring 2005 will be a visiting researcher at Centre de Recerca Mathematica (C.R.M.) in Spain. Faculty appointment: 8-16-98. No previous leaves taken. Teaching load covered by adjunct lecturers of visiting faculty.

Dillon, Connie, Professor of Adult and Continuing Education and Director of Oklahoma Research Center for Continuing Professional and Higher Education, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will study the role of motivation on student learning in online courses and explore the impact of asynchronous digital interaction on student/faculty communication, meaning, and understanding in learning settings. Faculty appointment: 8-01-88. No previous leaves taken. Teaching load covered by current and adjunct faculty.

Gillett, Mark R., Professor of Law, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will conduct research to complete an exhaustive survey of Oklahoma Wills and Trusts, as well as investigate platforms available for electronic publishing. Faculty appointment: 8-16-87. Previous leaves taken: Leave of absence without pay 1-01-92 through 5-16-92. Leave of absence without pay 8-16-93 to 5-16-94. Sabbatical leave of absence with half pay, 8-16-97 to 5-16-98. Teaching load covered by current and adjunct faculty.

John, Catherine, Assistant Professor of English, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Project is titled: Writing Ancestry into a New Era: Reclamation Rituals and Intergenerational Models of Education. Will spend time between Jamaica and the US, continuing research into the relationship between folklore, spiritual practices and how they are represented in African Diaspora writing. Faculty appointment: 1-01-98. No previous leaves taken. Teaching load covered by current faculty.

Lipe, Marlys, Professor and Rath Chair in Accounting, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will attend seminars in cognitive and/or social psychology at OU and will read research in new areas to enhance knowledge. Will work on research studies that build on this knowledge. Faculty appointment: 8-16-97. No previous leaves taken. Teaching load covered by visiting faculty or lecturer.

Rogers, Cynthia L., Associate Professor of Economics, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will engage in research in state and local tax policy and review text and reading materials for her graduate and undergraduate courses. Will remain in Norman. Faculty appointment: 8-16-97. Previous leaves taken: Leave of absence with pay 8-23-02 to 10-07-02. Teaching load covered by current and adjunct faculty and the canceling of one course.

Schutjer, Karin, Associate Professor of Modern Languages, Literatures and Linguistics, sabbatical leave of absence with half pay, August 16, 2004 through May 15, 2005. Will work on a book examining J.W. Goethe's (1749-1832) relationship to Judaism through the motif of the wanderer. Will remain in Norman unless she receives one of the residential fellowships for which she has applied. Faculty appointment-1-6-98. No previous leaves taken. Teaching load covered by current and adjunct faculty and the substitution of another graduate course.

Tabb, William M., Professor and Judge Fred Daugherty Chair in Law, sabbatical with half pay, August 16, 2004 through May 15, 2005. Will write articles on selected Environmental Law, International Environmental Law, and/or Remedies topics. Some research may be conducted in England, Australia, New Zealand and Africa. Faculty appointment: 8-16-91. Previous leaves taken: Sabbatical leave of absence with full pay 8-16-97 to 1-01-98. Teaching load covered by current and adjunct faculty.

Sabbatical Leave of Absence-Spring Semester 2005 (with full pay)

Genova, Pamela A., Professor of Modern Languages, Literatures and Linguistics, and Associate Dean of the College of Arts and Sciences, sabbatical leave of absence with full pay, January 1, 2005 through June 30, 2005. Will complete third single-author book. Work will be done in Norman although some research travel may be necessary. Faculty appointment: 8-16-91. Previous leaves taken: Sabbatical leave of absence with half pay, 8-16-97 to 5-16-98. Teaching load covered by current faculty.

NEW APPOINTMENTS:

Carter, Christopher, Assistant Professor of English, annualized rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 2004 through May 15, 2005. If Ph.D. not completed by August 16, 2004, title and salary to be changed to Acting Assistant Professor, annualized rate of \$43,000 for 9 months (\$4,777.77 per month), August 16, 2004 through May 15, 2005. New tenure-track faculty.

Garofalo, Daniela, Ph.D., Assistant Professor of English, annualized rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 2004 through May 15, 2005. New tenure-track faculty.

Olberding, Amy L., Ph.D., Assistant Professor of International and Area Studies and Philosophy, annualized rate of \$43,000 for 9 months (\$4,777.77 per month), August 16, 2004 through May 15, 2005. New tenure-track faculty. Appointment split 0.50 time School of International and Area Studies and 0.50 time, Department of Philosophy.

Park, Jane, Assistant Professor of Honors, and Reach for Excellence Professor of Honors #1, annualized rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 2004 through May 15, 2005. If Ph.D. not completed by August 16, 2004, title and salary to be changed to Acting Assistant Professor of Honors and Reach for Excellence Professor of Honors #1, annualized rate of \$42,000 for 9 months (\$4,666.67 per month), August 16, 2004 through May 15, 2005. New tenure-track faculty.

Sachidananda, Mangalore, Visiting Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$84,000 for 12 months (\$7,000.00 per month), May 1 2004 through July 31, 2004. Paid from grant funds; subject to availability of funds.

Zhang, Dongxiao, Ph.D., Professor of Petroleum and Geological Engineering and Martin G. Miller Chair in Petroleum and Geological Engineering, annualized rate of \$100,000 for 9 months (\$11,111.11 per month), March 1, 2004 through May 15, 2004. New tenure-track faculty.

Zhou, Ming, Assistant Professor of Marketing and Supply Chain Management, annualized rate of \$105,000 for 9 months (\$11,666.67 per month), August 16, 2004 through May 15, 2005. If Ph.D. not completed by August 1, 2004, start date will be postponed until January 1, 2005 and tenure review delayed until 2010-2011. New tenure-track faculty.

REAPPOINTMENTS:

Daugherty, Patricia J., Professor of Marketing and Supply Chain Management and Robin Siegfried Centennial Chair of Marketing and Supply Chain Management, reappointed to a three-year term as Director of the Division of Marketing and Supply Chain Management, salary remains at annualized rate of \$213,333 for 12 months (\$17,777.75 per month), July 1, 2004.

Hudgins, David L., reappointed as Visiting Assistant Professor of Economics, salary changed from annualized rate of \$50,000 for 9 months (\$5,555.55 per month) to annualized rate of \$60,000 for 9 months (\$6,666.66 per month), January 1, 2004 through May 15, 2004. Increased teaching duties.

CHANGES:

Brown, III, Alan D., Assistant Professor of Sociology, additional stipend of \$4,400 for increased teaching duties in the Department of Sociology, January 1, 2004 through May 15, 2004.

Buckley, Michael R., Professor of Management; Director of the Division of Management and Professor of Psychology; extend appointment as Director of the Division of Management through June 30, 2005; delete title McCasland Foundation Professor of American Free Enterprise, given additional title J. C. Penney Company Chair in Business Leadership, salary changed from annualized rate of \$156,221 for 12 months (\$13,018.42 per month) to annualized rate of \$169,000 for 12 months (\$14,083.33 per month), January 1, 2004.

Champagne, Salvatore C., Assistant Professor of Music, salary changed from annualized rate of \$45,000 for 9 months (\$5,000.00 per month) to annualized rate of \$48,000 for 9 months (\$5,333.33 per month), January 1, 2004. Due to increase in duties and responsibilities in the opera program.

Colin, Jose J., Ph.D., title changed from Lecturer of Modern Languages, Literatures and Linguistics to Assistant Professor, salary remains at annualized rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 2001 through May 15, 2006. Five-year renewable term appointment. Received Ph.D.

Droegemeier, Kelvin K., Professor of Meteorology; Director of the Center for the Analysis and Prediction of Storms; and Regents' Professor of Meteorology, salary changed from annualized rate of \$97,380 for 9 months (\$10,820.00 per month) to annualized rate of \$107,380 for 9 months (\$11,931.11 per month), March 1, 2004. Retention. Split appointment 0.50 time, School of Meteorology and 0.50 time, Center for the Analysis and Prediction of Storms.

Greene, Ellen S., Professor of Classics, additional stipend of \$5,000 for increased teaching duties in the Department of Classics, January 1, 2004 through May 15, 2004.

Hellman, Chan M., Assistant Professor of Human Relations at Tulsa, additional stipend of \$2,200 for increased teaching duties in the Department of Human Relations at Tulsa, January 1, 2004 through May 15, 2004.

Kelley, Margaret S., Assistant Professor of Sociology, additional stipend of \$4,400 for increased teaching duties in the Department of Sociology, January 1, 2004 through May 15, 2004.

Linn, Scott C., Professor of Finance and Milus E. Hindman Professor of Banking and Finance, delete titles Director of the Division of Finance and Director, Center for Financial Studies, salary changed from annualized rate of \$147,000 for twelve months (\$12,250.00 per month) to annualized rate of \$127,000 for nine months (\$14,111.11 per month), August 16, 2004. Changing from 12-month academic administrator to 9-month faculty.

Lubin, Howard R., Assistant Professor of Music, salary changed from annualized rate of \$40,000 for 9 months (\$4,444.44 per month) to annualized rate of \$48,000 for 9 months, (\$5,333.33 per month), January 1, 2004. Due to increase in duties and responsibilities in the opera program.

McCain, Cheryl L., title changed from Assistant Professor of Bibliography and Acquisitions Librarian to Assistant Professor of Bibliography and Library Instruction Coordinator, University Libraries, salary changed from annualized rate of \$38,850 for 12 months (\$3,237.50 per month) to annualized rate of \$39,000 for 12 months (\$3,250.00 per month), April 1, 2004.

Orr, Tom H., title changed from Interim Director and Visiting Assistant Professor of the School of Drama to Interim Director and Assistant Professor of the School of Drama, August 16, 2004. New tenure-track faculty.

Stanhouse, Bryan E., Associate Professor of Finance, given additional title Director of the Division of Finance, salary changed from annualized rate of \$70,801 for 9 months (\$7,866.77 per month) to annualized rate of \$95,801 for 12 months (\$7,983.42 per month), August 16, 2004. Changing from 9-month faculty to 12-month academic administrator. Three-year appointment as Director of the Division of Finance.

Watson, Mary Jo, Associate Professor of Art; Associate Professor of Women's Studies; and Curator of American Indian Art, Museum of Art, given additional title Associate Dean of the College of Fine Arts, salary changed from annualized rate of \$45,505 for 9 months (\$5,056.11 per month) to annualized rate of \$70,505 for 9 months (\$7,833.89 per month), January 1, 2004.

RESIGNATIONS AND/OR TERMINATIONS:

Carter, Pamela E., Assistant Professor of Management Information Systems, May 16, 2004.
Accepted position outside the University.

Morton, John A., Professor of Philosophy, August 16, 2004. Accepted position at Canada Research Center,
University of Alberta.

RETIREMENTS:

Bert, III, Charles W., George Lynn Cross Research Professor of Aerospace and Mechanical
Engineering and Benjamin H. Perkinson Professor of Engineering, May 1, 2004. Named
Professor Emeritus of Aerospace and Mechanical Engineering.

Faulconer, James H., Professor of Music, July 1, 2004. Named Professor Emeritus of Music.

Faulconer, Sarah E., Associate Professor of Music, June 1, 2004. Named Professor Emeritus of
Music.

Lee, Lloyd L., Professor of Chemical Engineering and Materials Science and C. M. Sliepcevich
Professor of Chemical Engineering and Materials Science, February 1, 2004. Named Professor
Emeritus of Chemical Engineering and Materials Science.

Smith, Patricia L., Associate Professor of Educational Psychology, November 1, 2003. Named
Professor Emeritus of Educational Psychology. Disability Retirement.

President Boren recommended the Board of Regents approve the academic personnel
actions shown above.

Regent Stuart moved approval of the recommendation. The following voted yes on
the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair
declared the motion unanimously approved.

President Boren regretted to report the following deaths:

Bell, Digby, Professor, School of Music, March 5, 2004.

Silberstein, Fred, Professor Emeritus of Sociology, March 9, 2004.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

NEW APPOINTMENTS:

Le, Christendoza Kim, Clinical Pharmacist, Department of Pharmacy, annualized rate of \$70,297
for 12 months (\$5,858.08 per month), February 1, 2004. Professional Staff.

Niebes, Tammy, Administrator, Technology and Billing, Department of Dental Clinical
Operations, annualized rate of \$67,500 for 12 months (\$5,625.00 per month), April 26, 2004.
Managerial Staff.

CHANGES:

Browning, Leslie, Clinical Pharmacist, Department of Pharmacy, salary changed from annualized rate of \$70,298 for 12 months (\$5,858.14 per month) to annualized rate of \$77,327 for 12 months (\$6,443.92 per month), March 1, 2004. Professional Staff. Additional duties.

Davis, Elaine, Clinical Administrator, Department of OU Physicians, salary changed from \$58,575 for 12 months (\$4,881.27 per month) to annualized rate of \$60,332 for 12 months (\$5,027.69 per month), March 1, 2004. Professional Staff. Additional duties.

Dearner, James, title changed from LAN Administrator, Graduate College/Information Technology, to Technical Analyst, Graduate College/Information Technology, salary changed from annualized rate of \$71,245 for 12 months (\$5,937.08 per month) to annualized rate of \$77,245 for 12 months (\$6,437.08 per month), May 1, 2004. Professional Staff. Re-classification.

Flannigan, Kelly, Clinical Pharmacist, Department of Pharmacy, salary changed from annualized rate of \$70,298 for 12 months (\$5,858.14 per month) to annualized rate of \$77,327 for 12 months (\$6,443.92 per month), March 1, 2004. Professional Staff. Additional duties.

Keast, Shellie L., Clinical Pharmacist, Department of Pharmacy, salary changed from annualized rate of \$70,297 for 12 months (\$5,858.08 per month) to annualized rate of \$77,327 for 12 months (\$6,443.92 per month), March 1, 2004. Professional Staff. Additional duties.

McIlvain, Duann Lea, Clinical Pharmacist, Department of Pharmacy, salary changed from annualized rate of \$70,298 for 12 months (\$5,858.14 per month) to annualized rate of \$77,327 for 12 months (\$6,443.92 per month), March 1, 2004. Professional Staff. Additional duties.

Ross, Rickey Lee, Staff Pharmacist, Department of Pharmacy, salary changed from annualized rate of \$80,542 for 12 months (\$6,711.83 per month) to annualized rate of \$82,153 for 12 months (\$6,846.07 per month), January 1, 2004. Professional Staff. Market Adjustment.

RESIGNATIONS AND/OR TERMINATIONS:

Harned, E'Shaina, Associate Director Marketing and Outreach, Department of OU Physicians, January 31, 2004. Administrative Staff. Termination, Personal Reasons.

Romero, James R., Director, Department of Continuing Medical Education, December 5, 2003. Administrative Staff. Retirement.

Norman Campus:

NEW APPOINTMENTS:

Betchel, Robert C., Information Technology Analyst II, Information Technology, annualized rate of \$70,000 for 12 months (\$5,833.34 per month), February 1, 2004. Managerial Staff.

Michner, Christian, Assistant Soccer Coach [Sports Professional I], Athletic Department, annualized rate of \$23,000 for 12 months (\$1,916.67 per month), February 23, 2004. Professional Staff. Waiver of nepotism policy.

Restrepo, Santiago, Head Volleyball Coach [Sports Professional III], Athletic Department, annualized rate of \$65,000 base salary for 12 months (\$5,416.67 per month), annualized rate of \$5,000 for additional and outside compensation from unrestricted private funds for 12 months, and bonuses including up to three months base salary for a National Championship. February 6, 2004. Professional Staff.

CHANGES:

Feuerborn, Barry T., title changed from Director of Club and Association Relations to Associate Executive Director [remains Administrator III], Alumni Association, salary changed from annualized rate of \$59,900 for 12 months (\$4,991.66 per month) to annualized rate of \$77,000 for 12 months (\$6,416.66 per month), March 1, 2004. Administrative Officer. Title change and increased job responsibilities due to consolidation of positions.

Garton, Kirk O., title changed from Director of Annual Giving Program to Director of Annual Giving Program and Interim Director of Corporations and Foundations [remains Administrator II], University Development, salary changed from annualized rate of \$59,716 for 12 months (\$4,976.33 per month) to annualized rate of \$62,702 for 12 months (\$5,225.15 per month), March 1, 2004. Administrative Staff.

Heiser, Gregory M., Assistant Provost, [Administrator II], Office of the Senior Vice President and Provost, salary changed from annualized rate of \$55,724 for 12 months (\$4,643.66 per month) to annualized rate of \$75,724 for 12 months (\$6,310.33 per month), February 1, 2004. Administrative Staff. Counter-offer.

Pelini, Mark, Assistant Football Coach, Athletic Department, annualized rate of \$20,000 for additional and outside compensation from unrestricted private funds for 12 months, and bonuses including two months base salary for a National Championship, January 21, 2004. Professional Staff.

NEPOTISM WAIVER:

Williams, Naïla D., Managerial Associate I, Department of Geography, College of Geosciences, annualized rate of \$32,000 for 12 months (\$2,666.66 per month), November 1, 2003 through June 30, 2004. Managerial Staff. Ms. Williams is related by marriage to T. H. Lee Williams, Vice President for Research and Dean of the Graduate College. Ms. Williams' position involves a sponsored program in the Department of Geography, which is administered by the Executive Director of Research Services who reports directly to Vice President Williams. A Nepotism Waiver Management Plan has been reviewed and approved to ensure that Vice President Williams is removed from any and all financial or supervisory matters relating to Ms. Williams. The average Managerial Associate I annual salary on the Norman Campus is \$32,785 for 12 months (\$2,732.08 per month).

RESIGNATION AND/OR TERMINATION:

Bailor, Donald M., Information Technology Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, February 1, 2004. Managerial Staff. Paid from grant funds; subject to availability of funds.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

UNDERGRADUATE APPLICATION SUBMISSION DEADLINE CHANGE

To ensure that all matriculating undergraduate students possess the skills that will effectuate their success at The University of Oklahoma, the Enrollment Management Board unanimously approved to change the fall application submission deadline from June 1 to April 1, effective for the fall 2005 entering class.

In several studies concerning student persistence and graduation rates conducted by either Institutional Research or University College, students who applied and/or were admitted earlier demonstrated greater ability to persist beyond the first year and to graduate within six years. An examination of one-year persistence percentages of the 1995 to 2002 fall cohorts demonstrated that students were about 10% more likely to persist from the freshman to the sophomore year if they were admitted prior to April 1. Furthermore, the graduation rate of direct-from-high school students who entered OU from 1995 to 1997 was 58.1% if they were admitted prior to April 1. Those students who were admitted after April 1 for this group only graduated at a 36.1% rate.

There are many likely reasons that this phenomenon exists. Students who apply and are admitted earlier are generally more prepared academically. Early application shows life organization and commitment to higher education. Even students who are less academically prepared or those who are financially challenged have more time to be served through University College's personalized enrollment program, Threshold, Financial Aid Services, Housing Programs, Center for Student Life and other programs if they are admitted earlier.

For Fall 2002 and Fall 2003 the average number of applications received after April 1 was less than 10% of all applications.

This was reported for information only. No action was required.

FIRST-TIME FRESHMAN ADMISSIONS

The Graduation and Retention Taskforce has reviewed student retention and graduation rates among the undergraduate students. A consistent finding has been lower persistence and graduation rates among students with adequate standardized test scores but whose high school grade point average was below 3.00 or whose rank within graduating class was in the bottom 50%.

For example, while the 1997 OU freshmen graduated at a 54% rate after six years, students who had adequate ACT/SAT scores for admission but who were both in the bottom ½ of their class and who had a 2.99 high school GPA or lower had a 15% graduation rate. While the 2002 OU freshmen persisted into their sophomore year at an 83.1% rate; students in the same cohort who were admitted based on their standardized test scores but who had neither a HSGPA of 3.00 nor ranked in the top 50% of their class, persisted into their sophomore year at less than 70%.

It is estimated that this policy would direct 150-200 applicants to the wait list who were previously automatically admitted. All wait list applications would be reviewed for admission if space were available using additional criteria such as rigor of high school coursework, etc.

The Graduation and Retention Taskforce and the Enrollment Management Board have reviewed and endorsed this proposal. Once approved by The University of Oklahoma Board of Regents, the proposal will be forwarded to the Oklahoma State Regents for Higher Education for approval.

To ensure that all matriculating students are academically prepared and possess the skills to excel and ultimately graduate at The University of Oklahoma, President Boren recommends the Board of Regents approve a change to one of the automatic admission rules for direct-from-high school applicants to be effective for students entering OU beginning Summer 2005.

Currently, applicants who have satisfied the appropriate high school curricular requirements can be admitted based solely on a standardized test score (24ACT/1090 SAT for Oklahoma Residents; 26 ACT/1170 SAT for nonresidents). We propose that such applicants **also** be required to have at least an unweighted 3.0 High School grade point average **or** be ranked in the upper 50% of his/her graduating class to be automatically admitted. Students with the test scores (indicated above) but who have neither a 3.00 High School GPA nor rank in the top 50% of their graduating class would be placed on the wait list for consideration on a space available basis.

There would be no change in the criteria for automatically admitting applicants based only on HSGPA and rank (minimum 3.00 and top 25% rank for Oklahoma residents; minimum 3.50 HSGPA and top 25% rank for nonresidents). Likewise, there would be no change in the alternative admissions criteria.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

2004-2005 STUDENT ACTIVITY FEE BUDGET - NC

The Student Activity Fee Committee comprised of the President of The University of Oklahoma Student Association, Chair of Student Congress, Chair of Graduate Student Senate and the Vice President for Student Affairs, prepared the attached budget. Funding proposals were received and considered from those Student Services areas traditionally funded from Student Activity Fee resources as provided for in Regents' policy. Total budget projections are prepared by the Controller's office and based upon enrollment and fee collection factored over the last three years.

The budget allocation increases are directed into the primary areas identified by student leadership. Those areas include allocations to service units providing student services that impact orientation, retention and development of students as well as additional money to be allocated through UOSA to fund student government and individual registered student organizations.

Included in the attached detail is a budget summary showing allocations over the last three years.

THREE-YEAR SUMMARY AND
PROPOSED DISTRIBUTION SAF 2004-2005 ANNUALIZED FUNDS

	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>
Counseling and Testing	314,281	339,741	357,741
Career Services	46,693	47,893	52,893
Student Services	490,306	527,306	560,706
Student Media	188,795	198,795	204,795
Recreational Services	337,321	340,321	347,321
Campus Transportation	207,316	207,316	207,316
Number Nyne Crisis Center	14,216	14,716	14,716
UOSA	520,000	585,989	597,989
Wire	4,100	4,100	7,100
Facility Bond	150,000	150,000	150,000
Union Bond	483,859	484,890	484,973
Reserve	59,264	59,205	61,114
Grand Total	2,816,151	2,960,272	3,046,664

President Boren recommended the Board of Regents approve the 2004-2005 Student Activity Fee budget and distribution of funds as proposed by the Student Activity Fee Committee and reviewed by UOSA.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark, Stuart and Weitzenhoffer. The Chair declared the motion unanimously approved.

Chairman Blankenship asked to say a few words before the meeting adjourned. He stated, "All of the members of the Board and some others may know that I have impaired vision and am unable to read without mechanical assistance. Despite the fact that doesn't make for a very efficient chairmanship, my fellow Regents were kind enough to elect me chairman for this final year, and I appreciate their courtesy and support very much. I will never forget any of you for it. It has been a real honor. Thank you."

There being no further business, the meeting adjourned at 12:31 p.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the Board of Regents

CAMERON UNIVERSITY
LONG-RANGE CAPITAL PLANNING COMMISSION
Campus Master Plan of Capital Projects
Fiscal Years 2005-2009

Project	Mar '04 Est Cost	Comments
Institutional & Other Equipments	\$695,000	
Support Services Building	175,000	
Tennis Courts	600,000	
Student Center	5,000,000	
Remodel Physical Science Bldg.	3,500,000	
Park Lot H - Theatre & Music	50,000	
Park Lot J - Library Overlay	100,000	
Park Lot L - North Shepler	100,000	
Street Repair - Business	60,000	
Parking & Driveway - Animal Science	100,000	
Health Sciences Campus	4,300,000	
Renovation of Howell Hall	100,000	
Library Software	200,000	In process
Renovation of Old Student Union	1,500,000	In process
University Landscaping	85,000	In process
Campus Master Plan	45,000	Increased by Board approval Jan 2004
Campus Accessibility Plan	2,000,000	Reduced by modifications completed in 2003
Business Building Renovation & Expansion	7,200,000	Increased by Board approval Jan 2004
Relocation of Physical Facilities	3,000,000	Increased by Board approval Jan 2004
Campus Roof Replacements	300,000	Added by Board approval Sept 2003
Shepler Sprinkler System	750,000	Added by Board approval June 2003
Living/Learning Center	15,000,000	Added by Board approval May 2003
Construction of New Library	9,000,000	Added by Board approval Jan 2004
Heating/Air Con - Science Complex	2,500,000	Added by Board approval Jan 2004
Parking Lots & Access Roads	2,000,000	Added by Board approval Jan 2004
Building Appearance	3,000,000	Added by Board approval Jan 2004
Renovation/Expansion - Nance Boyer	12,500,000	Added by Board approval Jan 2004
Heating/Air Con - Shep & Fitness Ctr.	1,500,000	Added by Board approval Jan 2004
	-800,000	<i>Reduction based on new lower estimates</i>
Construction Student Athletic Facility	7,500,000	Added by Board approval Jan 2004
<i>Renov HVAC Gymnasium</i>	-6,500,000	<i>Strategic change in priorities</i>
TOTAL	\$75,560,000	

CAMERON UNIVERSITY
LONG-RANGE CAPITAL PLANNING COMMISSION
Campus Master Plan of Capital Projects
Fiscal Years 2005-2009

Recommended Deletions

<u>Project</u>	<u>Est Cost</u>	<u>Comments</u>
Steam Line Replace	380,000	Completed Feb 2003
Roof Repair and Carpet - Burch Hall	150,000	Completed April 2002
Cameron House Siding	100,000	Completed June 2003
Cameron House Basement	25,000	Completed Dec 2003
Roof Repair - Cafeteria	76,550	Completed Feb 2003
Roof Repair - Communication	60,000	Completed Feb 2003
Park Lot A - Science Complex	60,000	Incorp into new item - Parking Lots
Park Lot B - Stadium	758,000	Incorp into new item - Parking Lots
Park Lot D - SE Parking	687,500	Incorp into new item - Parking Lots
Park Lot E - SW Shep	468,000	Incorp into new item - Parking Lots
Park Lot F - Administration	75,000	Incorp into new item - Parking Lots
Park Lot K - West Shepler	100,000	Incorp into new item - Parking Lots
Relocate and Repair "C" Avenue	300,000	Incorp into new item - Parking Lots
NB Seal Basement, Walls & Floor	25,000	Incorp into new item - NB Renovation
Asbestos Removal Projects	500,000	Incorp into NB, Bus Bldg, & other reno.
Convocation Hall & Conference Center	14,700,000	Strategic change in priorities
Technology Center	12,000,000	Strategic change in priorities
Community Sports Center	5,500,000	Strategic change in priorities
West Hall Water Valves	50,000	No longer appropriate
Library Main Frame Computer	75,000	Incorp into Library Software Package

Statement of Revenues and Expenditures - All Funds

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percentage of Current Budget	Percent of Current Budget	Percent of Previous Yr Current Budget
Revenues:							
Unrestricted	28,425,901	28,620,184	14,354,822	14,721,566	51.5%	50.2%	52.9%
Restricted	9,471,355	9,899,552	4,135,308	4,077,446	45.7%	41.8%	49.7%
Auxiliary Enterprises	3,782,753	3,782,753	1,780,093	1,659,526	50.0%	47.1%	52.9%
Subtotal Revenues	41,680,009	42,302,489	20,270,223	20,458,538	50.1%	47.9%	52.2%
Budgeted Reserve	1,541,683	1,363,098	1,363,098	946,492	100.0%	100.0%	100.0%
Total Revenues	43,221,692	43,665,587	21,633,321	21,405,030	48.8%	49.5%	48.2%
Expenditures:							
Instruction	18,543,611	18,629,631	7,351,315	7,381,307	40.3%	39.5%	41.1%
Research	558,728	563,728	158,341	237,718	36.3%	28.1%	44.5%
Public Service	1,143,485	1,282,080	545,205	533,349	42.7%	42.5%	43.0%
Academic Support	1,595,114	1,595,114	684,455	632,189	45.9%	42.9%	48.8%
Student Services	3,144,034	3,173,644	1,374,095	1,272,448	42.5%	43.3%	41.6%
Institutional Support	3,911,516	4,096,186	1,478,239	1,488,036	37.7%	36.1%	39.3%
Operations & Maint of Plant	4,571,135	4,571,135	2,098,389	1,911,567	44.5%	45.9%	43.2%
Scholarships & Fellowships	5,971,316	5,971,316	2,999,659	2,791,851	54.9%	50.2%	59.5%
Auxiliary Enterprises	4,069,229	4,069,229	1,672,059	1,526,781	43.6%	41.1%	46.2%
Total Expenditures	43,508,168	43,952,063	18,361,757	17,775,246	42.9%	41.8%	44.1%
Current Revenues Over/(Under) Expenditures	(286,476)	(286,476)	3,271,564	3,629,784			
Auxiliary Prior Year Carryover	4,860,839	4,860,839	4,860,839	4,320,775			
Fund Balance	4,574,363	4,574,363	8,132,403	7,950,559			

Statement of Revenues and Expenditures - Education & General, Part I - Unrestricted

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percentage of Current Budget	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:							
State Appropriations	17,638,016	17,786,601	8,934,912	9,506,975	50.9%	50.2%	51.6%
Tuition & Fees	9,720,148	9,720,148	4,812,283	4,562,496	54.1%	49.5%	58.8%
Grants, Contracts, & Reimbursements	750,087	795,785	451,079	488,108	59.7%	56.7%	62.8%
Endowment Income	82,000	82,000	0	0	0.0%	0.0%	0.0%
Organized Activity	0	0	900	3,150	0.0%	0.0%	15.8%
Other Sources	235,650	235,650	155,648	160,837	64.9%	66.1%	63.7%
Total Revenues	28,425,901	28,620,184	14,354,822	14,721,566	51.5%	50.2%	52.9%
Budgeted Reserve	1,541,683	1,363,098	1,363,098	946,492	100.0%	100.0%	100.0%
Budgeted Resources	29,967,584	29,983,282	15,717,920	15,668,058	53.4%	52.4%	54.4%
Expenditures by Function:							
Instruction	18,241,247	18,256,945	7,259,843	7,291,027	40.5%	39.8%	41.2%
Research	123,042	123,042	46,542	46,574	38.5%	37.8%	39.2%
Public Service	325,064	325,064	161,064	165,909	50.4%	49.5%	51.3%
Academic Support	1,568,014	1,568,014	669,580	619,018	45.7%	42.7%	48.7%
Student Services	1,834,992	1,834,992	842,987	817,619	46.0%	45.9%	46.0%
Institutional Support	3,304,090	3,304,090	1,460,157	1,478,185	45.4%	44.2%	46.6%
Operation & Maint of Plant	4,571,135	4,571,135	2,098,389	1,911,567	44.5%	45.9%	43.2%
Total Expenditures	29,967,584	29,983,282	12,538,562	12,329,899	42.3%	41.8%	42.8%
Current Revenues Over/(Under) Expenditures	0	0	3,179,358	3,338,159			
Expenditures by Organizational Area:							
Academic Affairs:							
School of Business	2,300,063	2,392,696	938,041	916,451	39.8%	39.2%	40.5%
School of Education & Behavioral Sciences	2,713,358	2,795,613	1,162,473	1,155,588	40.9%	41.6%	40.1%
School of Liberal Arts	4,770,219	4,917,858	2,070,574	1,923,415	40.4%	42.1%	38.6%
School of Science & Technology	3,608,430	3,716,121	1,600,962	1,569,376	42.2%	43.1%	41.4%
Other Instructional Expense	3,587,928	3,173,408	952,397	1,126,823	36.6%	30.0%	43.1%
Educational Outreach	643,116	643,116	214,354	267,500	42.8%	33.3%	52.2%
Research	123,042	123,042	46,542	46,574	38.5%	37.8%	39.2%
Broadcast & Media Svcs	325,064	325,064	161,064	165,909	50.4%	49.5%	51.3%
Athletics	618,133	618,133	321,043	331,874	51.2%	51.9%	50.5%
Libraries	1,479,143	1,479,143	625,760	582,286	45.7%	42.3%	49.1%
Anciliary Support	88,871	88,871	43,820	36,732	46.6%	49.3%	43.9%
Admission/Records	856,231	856,231	388,182	307,594	49.0%	45.3%	52.7%
Fiscal Operations	1,033,438	1,033,438	529,309	389,987	55.1%	51.2%	59.1%
Student Affairs	978,761	978,761	454,805	510,025	44.6%	46.5%	42.7%
Executive Management	1,297,115	1,289,794	501,760	596,257	40.2%	38.9%	41.6%
Development	415,775	423,096	199,264	158,880	45.5%	47.1%	44.0%
General University	5,128,897	5,128,897	2,328,212	2,244,628	44.5%	45.4%	43.7%
Total Expenditures/Area	29,967,584	29,983,282	12,538,562	12,329,899	42.3%	41.8%	42.8%

Statement of Revenues and Expenditures - Education & General, Part II - Restricted

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percentage of Current Budget	Percent of Current Budget	Percent of Previous Yr. Current Budget
Revenues:							
Federal Grants & Contracts	7,342,996	7,439,815	3,502,836	3,316,926	47.3%	47.1%	47.5%
State & Local Grants & Contracts	1,123,089	1,285,327	190,679	290,875	20.0%	14.8%	25.2%
Private Grants & Contracts	1,005,270	1,174,410	441,793	469,645	331.0%	37.6%	624.4%
Total Revenues	9,471,355	9,899,552	4,135,308	4,077,446	45.7%	41.8%	49.7%
Expenditures by Function:							
Instruction	302,364	372,686	91,472	90,280	29.5%	24.5%	34.6%
Research	435,686	440,686	111,799	191,144	35.7%	25.4%	46.0%
Public Service	818,421	957,016	384,141	367,440	40.1%	40.1%	40.0%
Academic Support	27,100	27,100	14,875	13,171	54.2%	54.9%	53.5%
Student Support	1,309,042	1,338,652	531,108	454,829	37.6%	39.7%	35.6%
Institutional Support	607,426	792,096	18,082	9,851	1.9%	2.3%	1.6%
Operation & Maint of Plant	0	0	0	0	0.0%	0.0%	0.0%
Scholarships	5,971,316	5,971,316	2,999,659	2,791,851	54.9%	50.2%	59.5%
Total Expenditures by Function	9,471,355	9,899,552	4,151,136	3,918,566	44.8%	41.9%	47.8%
Current Revenues Over/(Under)							
Expenditures	0	0	(15,828)	158,880			
Expenditures by Organizational Area:							
Student Support	449,013	449,013	181,283	163,400	39.3%	40.4%	38.3%
McNair Post-Baccalureate	385,908	385,908	151,079	91,433	32.0%	39.1%	24.9%
AHEC Grant	218,949	275,170	93,498	96,767	37.6%	34.0%	41.3%
Poverty in Oklahoma	119	119	0	0	100.0%	0.0%	0.0%
SW OK Economic Development	74,963	157,337	38,969	37,989	25.0%	24.8%	25.3%
U S Fish & Wildlife	17,524	17,524	4,871	4,822	30.3%	27.8%	32.7%
Upward Bound	420,050	420,050	176,548	160,790	39.1%	42.0%	36.3%
Talent Search	423,470	423,470	173,342	158,331	40.4%	40.9%	39.9%
Fire Support	221,086	221,086	16,962	80,520	50.0%	7.7%	44.2%
A R I Grant	29,053	34,643	18,130	16,802	45.5%	52.3%	38.6%
National Science Foundation	39,308	119,270	10,249	11,979	15.3%	8.6%	22.0%
Perkins Vo-Tech	77,836	77,836	65,550	52,905	81.1%	84.2%	78.0%
CAMSTEP	8,318	8,318	0	0	0.0%	0.0%	0.0%
Benchmarking QIG	2,500	2,500	0	0	0.0%	0.0%	0.0%
ASCOG	2,800	2,800	3,164	2,635	100.0%	113.0%	62.9%
Ntl Geographic Society	235	235	0	0	100.0%	0.0%	0.0%
US Dept of Agriculture	5,445	5,445	0	23,766	100.0%	0.0%	81.4%
Technology Battle Lab	3,674	3,674	0	0	0.0%	0.0%	0.0%
CASI Research	8,933	8,933	0	31,655	100.0%	0.0%	55.1%
OCAST (Halliburton)	23,672	23,672	18,583	14,387	62.2%	78.5%	46.0%
OCAST (AST/MultiMedia)	63,497	63,497	32,454	108	100.0%	51.1%	99.1%
OCAST (Eagle Systems)	12,279	12,279	3,674	1,989	100.0%	29.9%	9.0%
OCAST (DRC Systems)	0	0	0	14,328	0.0%	0.0%	80.4%
OCAST (Tec-Masters)	42,620	42,620	13,341	7,434	35.9%	31.3%	40.5%
OCAST (Telos-OK)	16,163	16,163	5,054	0	100.0%	31.3%	0.0%
Western OK State College	0	169,130	6,929	0	2.0%	4.1%	0.0%
Ft. Sill WIDD	11,895	11,895	0	0	0.0%	0.0%	0.0%
Oklahoma Humanities	989	1,087	448	5,061	100.0%	41.2%	98.7%
Preservation Assistance	402	402	0	0	100.0%	0.0%	0.0%
Ft. Sill VoTech	31,390	31,390	0	0	0.0%	0.0%	0.0%
EPSCOT	450	450	0	150	100.0%	0.0%	18.9%
Small Business	7,840	7,850	0	0	0.0%	0.0%	0.0%
N A S A - OSU EPSCOR	2,746	2,746	0	0	0.0%	0.0%	0.0%
N A S A - Others	1,876	1,876	0	0	100.0%	0.0%	0.0%
Science/Tech Grants	380	380	135	0	100.0%	35.5%	0.0%
OK-LSAMP (Louis Stokes)	2,090	37,000	8,132	17,750	34.9%	22.0%	47.8%
Summer Bridge Program	1,910	1,910	0	9,023	100.0%	0.0%	82.5%
N A S A - OU	9,216	9,216	2,250	4,506	75.0%	24.4%	15.9%
America Counts/Reads	130	130	0	1,468	100.0%	0.0%	90.7%
Service Learning	2,137	2,137	0	924	100.0%	0.0%	30.2%
Magne Tech	8,905	8,905	0	0	0.0%	0.0%	0.0%
Federal Workstudy	200,964	200,964	96,003	98,358	50.0%	47.8%	52.3%
General University	669,304	669,206	30,829	18,036	3.8%	4.6%	3.0%
Student Aid	5,971,316	5,971,316	2,999,659	2,791,250	54.9%	50.2%	59.5%
Total Expenditures by Org Area	9,471,355	9,899,552	4,151,136	3,918,566	44.8%	41.9%	47.8%

Statement of Revenues and Expenditures - Student Activities

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percent Current Budget	Percent Current Budget	Percent Previous Current Budget
Revenues:							
Student Activity Fee	638,000	638,000	292,335	277,211	49%	46%	52%
Ticket Sales	17,183	17,183	11,692	11,654	66%	68%	65%
Other	25,760	25,760	23,746	33,210	98%	92%	104%
Total Revenues	680,943	680,943	327,773	322,075	52%	48%	55%
Expenditures:							
Collegian	31,800	31,800	10,053	11,528	41%	32%	50%
Cheerleaders	1,000	1,000	572	1,127	62%	57%	67%
Intramurals	3,000	3,000	295	2,155	18%	10%	27%
Biological Science	1,900	1,900	568	2,719	33%	30%	36%
Physical Science	3,390	3,390	998	0	15%	29%	0%
Agriculture	3,140	3,140	852	0	14%	27%	0%
Student Government	10,700	10,700	7,045	5,604	58%	66%	49%
Student Activities	82,556	82,556	33,609	9,763	50%	41%	60%
Wichita	0	0	1,196	4,690	14%	0%	28%
Honors Program	2,500	2,500	1,082	869	29%	43%	15%
Military Science	7,370	7,370	2,915	808	39%	40%	39%
Senior Day	1,500	1,500	1,095	1,120	74%	73%	75%
Recruitment/Orientation/Placement	6,200	6,200	2,990	2,033	36%	48%	24%
CU/TV	10,000	10,000	3,486	4,239	35%	35%	35%
Mathematical Science	5,000	5,000	1,889	0	19%	38%	0%
School of Business	1,800	1,800	0	0	0%	0%	0%
Technology	2,350	2,350	0	0	0%	0%	0%
Library	615	615	0	0	0%	0%	0%
Athletics	424,026	424,026	217,871	191,433	50%	51%	48%
Other	90,823	90,823	44,989	35,337	43%	50%	36%
Total Expenditures	689,670	689,670	331,502	273,425	47%	48%	45%
Current Revenues Over/(Under)	(8,727)	(8,727)	(3,730)	48,650	5%	0%	10%
Prior Year Carry Over	392,676	392,676	392,676	320,386	100%	100%	100%
Fund Balance	383,949	383,949	388,946	369,036	114%	101%	126%

Statement of Revenues and Expenditures - Misc Auxiliary

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percent Current Budget	Percent Current Budget	Percent Previous Current Budget
Revenues:							
KCCU	340,000	340,000	64,628	128,666	27%	19%	35%
Concessions	10,000	10,000	4,169	(16,388)	143%	42%	245%
Library Photocopy	20,000	20,000	18,992	9,868	85%	95%	76%
Educational Outreach	25,000	25,000	29,982	18,785	98%	120%	75%
Camps	179,660	179,660	29,739	63,375	31%	17%	46%
Other	235,100	235,100	121,795	115,861	51%	52%	49%
Total Revenues	809,760	809,760	269,305	320,167	37%	33%	41%
Expenditures:							
Telephone	0	0	137	202	10%	0%	20%
Auxiliary Operations	38,000	38,000	2,137	27,746	90%	6%	173%
KCCU	340,000	340,000	157,304	219,907	52%	46%	59%
Farm Acct	5,000	5,000	1,811	2,416	38%	36%	40%
Auxiliary Operations Administrative Cost	0	0	0	50	0%	0%	0%
Educational Outreach	25,000	25,000	11,010	7,458	37%	44%	30%
Library Photocopy	20,000	20,000	6,935	8,222	49%	35%	63%
Post Office	1,500	1,500	378	511	25%	25%	26%
Carpool	67,734	67,734	78,105	31,587	84%	115%	53%
Maintenance Service	20,000	20,000	13,168	9,016	42%	66%	18%
Student Affairs	0	0	0	42	2%	0%	4%
Concessions	9,000	9,000	6,250	5,283	56%	69%	42%
Sports Publications	10,000	10,000	5,710	4,415	58%	57%	60%
Business Office	400	400	257	258	51%	64%	37%
Print Shop	78,000	78,000	14,596	23,743	18%	19%	18%
Instructional Technology	250	250	0	294	29%	0%	59%
Camps	169,660	169,660	131,636	154,721	80%	78%	82%
Other	0	0	0	0	0%	0%	0%
Total Expenditures	784,544	784,544	429,434	495,871	55%	55%	56%
Current Revenues Over/(Under)							
Expenditures	25,216	25,216	(160,129)	(175,704)	-18%	-22%	-15%
Prior Year Carry Over	776,022	776,022	776,022	740,283	100%	100%	100%
Fund Balance	801,238	801,238	615,892	564,579	84%	77%	91%

Cameron University
Statement of Revenues and Expenditures - Housing System

Schedule 4.3CU

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percent Current Budget	Percent Current Budget	Percent Previous Current Budget
Revenues:							
Cafeteria	516,000	516,000	267,888	262,302	54%	52%	56%
Vending	73,000	73,000	51,237	65,544	90%	70%	109%
Bookstore	233,800	233,800	100,786	99,663	46%	43%	49%
Shepler Center	447,900	447,900	255,455	257,535	58%	57%	60%
Student Phones	22,500	22,500	13,457	13,195	63%	60%	66%
Cable/Computer Hookup	29,700	29,700	16,295	16,308	50%	55%	46%
Utilities	7,000	7,000	6,204	3,946	0%	0%	0%
Total Revenues	1,329,900	1,329,900	711,322	718,493	56%	53%	59%
Expenditures:							
Cafeteria	449,000	449,000	316,585	245,403	65%	71%	59%
Vending	23,517	23,517	15,578	10,077	55%	66%	43%
Bookstore	1,000	1,000	959	13,923	68%	96%	41%
Shepler Center	532,856	532,856	257,592	220,015	44%	48%	40%
Student Phones	22,500	22,500	9,846	11,087	59%	44%	74%
Cable/Computer Hookup	29,700	29,700	15,972	16,302	50%	54%	46%
Utilities	239,000	239,000	126,202	98,086	51%	53%	48%
Total Expenditures	1,297,573	1,297,573	742,735	614,893	53%	57%	48%
Current Revenues Over/(Under)							
Expenditures	32,327	32,327	(31,413)	103,600	3%	-4%	11%
Prior Year Carry Over	192,138	192,138	192,138	86,865	50%	100%	0%
Fund Balance	224,465	224,465	160,725	190,465	306%	72%	541%

Statement of Revenues and Expenditures - Facility Fee

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percent Current Budget	Percent Current Budget	Percent Previous Current Budget
Revenues:							
Facility Fee	803,000	803,000	399,850	216,172	52%	50%	54%
Other	42,650	42,650	18,921	25,365	47%	44%	49%
Total Revenues	845,650	845,650	418,770	241,538	51%	50%	53%
Expenditures:							
Fitness Center	130,553	130,553	64,482	58,006	52%	49%	54%
Fitness Center Repair and Maintenance	43,889	43,889	10,470	25,446	47%	24%	69%
Living and Learning Center	150,000	150,000	0	0	0%	0%	0%
Parking Lot Renovation	0	0	0	8,550	2%	0%	3%
Shepler Renovation	750,000	750,000	0	0	0%	0%	0%
Student Union Project	125,000	125,000	42,087	0	17%	34%	0%
Student Union Maintenance	16,000	16,000	3,636	0	11%	23%	0%
Total Expenditures	1,215,442	1,215,442	120,675	92,001	17%	10%	23%
Current Revenues Over/(Under) Expenditures	(369,792)	(369,792)	298,095	149,536	34%	40%	30%
Prior Year Carry Over	3,203,050	3,203,050	3,203,050	2,883,965	100%	100%	100%
Fund Balance	2,833,258	2,833,258	3,501,145	3,033,501	113%	124%	103%

Statement of Revenues and Expenditures - Cultural and Scholastic Lecture

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percent Current Budget	Percent Current Budget	Percent Previous Current Budget
Revenues:							
Cultural and Scholastic Lecture Fee	110,000	110,000	49,507	52,738	49%	45%	53%
Other	6,500	6,500	3,416	4,515	53%	53%	53%
Total Revenues	116,500	116,500	52,923	57,253	49%	45%	53%
Expenditures:							
PAC	45,000	45,000	24,649	18,037	53%	55%	51%
Plus Program	5,000	5,000	1,545	3,650	47%	31%	63%
Cultural and Scholastic Lecture Festival Year	0	0	6,610	0	0%	0%	0%
Concerts and Lectures	20,000	20,000	0	17,374	16%	0%	32%
	28,000	28,000	14,909	11,531	42%	53%	30%
Total Expenditures	98,000	98,000	47,713	50,591	43%	49%	38%
Current Revenues Over/(Under) Expenditures	18,500	18,500	5,211	6,662	6%	-4%	15%
Prior Year Carry Over	296,953	296,953	296,953	289,276	100%	100%	100%
Fund Balance	315,453	315,453	302,164	295,938	104%	96%	112%

Statement of Revenues and Expenditures - Auxiliary Enterprise Summary

For the Period Ended December 31, 2003 with Comparative Totals for the Period Ended December 31, 2002.

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Expected Percent Current Budget	Percent Current Budget	Percent Previous Current Budget
Revenues:							
Student Activities	680,943	680,943	327,773	322,075	52%	48%	55%
Misc Auxiliaries	809,760	809,760	269,305	320,167	37%	33%	41%
Housing System	1,329,900	1,329,900	711,322	718,493	56%	53%	59%
Facility Fee	845,650	845,650	418,770	241,538	51%	50%	53%
Cultural and Scholastic Lecture Fee	116,500	116,500	52,923	57,253	49%	45%	53%
Total Revenues	3,782,753	3,782,753	1,780,093	1,659,526	50%	47%	53%
Expenditures:							
Student Activities	689,670	689,670	331,502	273,425	47%	48%	45%
Misc Auxiliaries	784,544	784,544	429,434	495,871	55%	55%	56%
Housing System	1,297,573	1,297,573	742,735	614,893	53%	57%	48%
Facility Fee	1,199,442	1,199,442	120,675	92,001	17%	10%	23%
Cultural and Scholastic Lecture Fee	98,000	98,000	47,713	50,591	43%	49%	38%
Total Expenditures	4,069,229	4,069,229	1,672,059	1,526,781	44%	41%	46%
Current Revenues Over/(Under) Expenditures	(286,476)	(286,476)	108,034	132,745	6%	6%	7%
Prior Year Carry Over	4,860,839	4,860,839	4,860,839	4,320,775	100%	100%	100%
Fund Balance	4,574,363	4,574,363	4,968,873	4,453,520	108%	109%	107%

Cameron University
 Summary of Reserves
 For the Period Ending December 31, 2003

Schedule 5CU

DISCRETIONARY RESERVES

Type/Source of Reserve

<i>Education & General Part I</i>		3,035,200
<i>Education & General Part II</i>		
Excess Indirect Cost		496,123
<i>Auxiliary Enterprises</i>		
Student Activities	151,464	
Less Working Capital	<u>44,203</u>	107,261
Miscellaneous Auxiliary	853,375	
Less Working Capital	<u>608,238</u>	245,137
Facility Fee	3,828,542	
Less Working Capital & Other Commitments	<u>1,275,000</u>	2,553,542
 PLANT FUNDS BALANCES		
Section 13/New College		1,174,928
Section 13 Offset		104,472
Private Sources		124,328
Renewal & Replacement		1,623,325
Facility Fee Bond Fund		488,670
 Total Discretionary Reserves and Plant Funds Balances		 <u><u>9,952,986</u></u>

Exhibit A

Architectural Firms Evaluation Summary

	LWPB	McSorley	Kinslow, Keith & Todd	Allen Brown	Rees	Boynton- Williams
Team Proposed For Project	9.0	9.0	9.0	8.6	8.4	8.4
Proposed Management Team	7.9	8.3	7.9	7.9	7.6	7.6
Previous Experience of Team Proposed	8.5	8.1	7.6	7.6	7.6	7.6
Location and Facilities of Offices	9.5	10.1	9.9	9.2	9.0	9.2
Project Control	14.1	12.9	13.5	13.2	12.6	12.6
Proposed Design Approach	8.1	8.1	7.6	7.6	7.4	7.6
Experience	9.2	8.6	8.4	8.6	8.6	8.2
Recently Accomplished Similar Projects	13.8	12.6	13.2	12.6	13.5	13.2
Awards	4.7	4.3	4.6	4.3	4.4	4.0
Litigation involvement	6.6	6.4	6.2	6.6	6.6	6.6
Total	91.4	88.4	87.9	86.2	85.7	85.0

Rogers State University
Statement of Revenues and Expenditures
Education & General, Part I - Unrestricted
For the Period from July 1, 2003 to December 31, 2003

Schedule 1

	7/31/2003			Percent of
	Original	Revised	Current	Current
	Budget	Budget	Y-T-D	Revised
				Budget
<i>Revenues by Source:</i>				
State Appropriations	\$ 11,158,949	\$ 11,158,949	\$ 5,677,356	50.9%
Tuition and fees	6,063,004	6,063,004	3,210,647	53.0%
Other sources	292,000	292,000	106,230	36.4%
	<u>17,513,953</u>	<u>17,513,953</u>	<u>8,994,233</u>	<u>51.4%</u>
<i>Budgeted reserves</i>	<u>2,024,450</u>	<u>2,024,450</u>		
Total budgeted resources	<u>\$ 19,538,403</u>	<u>\$ 19,538,403</u>	<u>\$ 8,994,233</u>	
<i>Expenditures by Function:</i>				
Instruction	\$ 9,101,047	\$ 9,101,047	\$ 3,481,789	38.3%
Public Service	310,862	310,862	124,684	40.1%
Academic support	2,439,253	2,439,253	1,071,309	43.9%
Student services	1,500,600	1,500,600	694,099	46.3%
Institutional support	2,696,341	2,696,341	1,310,561	48.6%
Operation of plant	2,450,300	2,450,300	916,003	37.4%
Scholarships	1,040,000	1,040,000	462,182	44.4%
	<u>19,538,403</u>	<u>19,538,403</u>	<u>8,060,626</u>	<u>41.3%</u>
Excess revenues over (under) expenditures	<u>0</u>	<u>0</u>	<u>933,607</u>	
<i>Expenditures by Organizational Area:</i>				
Academic Affairs:				
Academic programs	390,500	390,500	188,541	48.3%
Bartlesville campus	111,866	111,866	59,558	53.2%
Pryor campus	142,010	142,010	79,862	56.2%
School of Liberal Arts	2,477,534	2,477,534	1,149,308	46.4%
School of Business & Technology	1,425,100	1,425,100	573,095	40.2%
School of Math, Science & Health Sciences	1,793,260	1,793,260	849,484	47.4%
Other instructional expense	2,760,777	2,760,777	581,941	21.1%
Libraries	894,608	894,608	460,354	51.5%
Broadcast and media services	211,237	211,237	114,385	54.2%
Other academic support	1,333,408	1,333,408	496,570	37.2%
Student services	1,500,600	1,500,600	694,099	46.3%
Executive management	1,004,796	1,004,796	547,007	54.4%
Fiscal operations	422,052	422,052	197,889	46.9%
General administration	645,672	641,372	243,956	38.0%
Public Service	310,862	310,862	124,684	40.1%
Public relations/Development	623,821	628,121	321,709	51.2%
Operation of plant	2,450,300	2,450,300	916,003	37.4%
Scholarships	1,040,000	1,040,000	462,182	44.4%
	<u>\$ 19,538,403</u>	<u>\$ 19,538,403</u>	<u>\$ 8,060,626</u>	<u>41.3%</u>

Rogers State University
Statement of Revenues and Expenditures
Education & General, Part II - Restricted
For the Period from July 1, 2003 to December 31, 2003

Schedule 2

	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
<i>Revenues by Source:</i>				
Federal grants and contracts	\$ 5,723,136	\$ 7,094,791	\$ 3,443,222	48.5%
State and local grants and contracts	671,275	891,863	284,450	31.9%
Private grants and contracts	53,959	58,048	71,934	123.9%
	<u>\$ 6,448,370</u>	<u>\$ 8,044,702</u>	<u>\$ 3,799,606</u>	<u>47.2%</u>
<i>Budgeted Reserves</i>				
	<u>\$ 1,546,677</u>	<u>\$ 1,547,161</u>		
Total Budgeted Resources	<u>\$ 7,995,047</u>	<u>\$ 9,591,863</u>		
<i>Expenditures by Function:</i>				
Instruction	\$ 466,632	\$ 466,132	\$ 167,257	35.9%
Public Service	1,373,859	1,977,136	608,289	30.8%
Academic Support	26,771	181,427	54,361	30.0%
Student Services	2,023,855	2,312,238	908,719	39.3%
Scholarships (PELL-OTAG-FWS-SEOG)	4,104,930	4,654,930	2,407,813	51.7%
	<u>7,995,047</u>	<u>9,591,863</u>	<u>4,146,439</u>	<u>43.2%</u>
<i>Expenditures by Organizational Area:</i>				
Student Aid (PELL-OTAG-FWS-SEOG)	4,104,930	4,654,930	2,407,813	51.7%
Project Aspire	323,979	323,979	81,339	25.1%
Molecular Bio Lab Equip	6,131	6,131	6,134	100.0%
Will Rogers Memorial	96,298	96,298	47,839	49.7%
Chem Lab-Founders	19,953	19,953	12,674	63.5%
OXLEY Grant	19,271	19,271	19,271	100.0%
Native American Storytelling	-	1,500	1,475	98.3%
ODWC Bat Grant	7,410	21,410	6,839	31.9%
KRSC - TV	1,366,449	1,954,226	599,975	30.7%
Carl Perkins	-	118,509	29,107	24.6%
EDGE Forum	-	500	-	0.0%
O.D. Mayor Grant	1,517	1,517	-	0.0%
NewNet Telecommunications	25,254	61,401	25,254	41.1%
Talent Search	326,955	326,955	147,341	45.1%
Upward Bound - Math/Science	113,969	402,352	117,921	29.3%
Upward Bound	473,138	473,138	181,004	38.3%
Educational Opportunity Center	707,229	707,229	288,266	40.8%
Student Support Services	402,564	402,564	174,187	43.3%
Prior Yr Grants no longer active	-	-	-	0.0%
	<u>\$ 7,995,047</u>	<u>\$ 9,591,863</u>	<u>\$ 4,146,439</u>	<u>43.2%</u>

Rogers State University
Statement of Revenues and Expenditures
Auxiliary Enterprises
For the Period from July 1, 2003 to December 31, 2003

Schedule 3

	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
<i>Revenues:</i>				
Student Fees	\$ 844,559	\$ 907,114	\$ 459,192	50.6%
Housing System	1,336,621	1,336,621	541,750	40.5%
Miscellaneous Auxiliaries	1,338,328	1,342,101	661,286	49.3%
Other	229,936	229,936	41,256	17.9%
	<u>\$ 3,749,444</u>	<u>\$ 3,815,772</u>	<u>\$ 1,703,484</u>	<u>44.6%</u>
 <i>Expenditures:</i>				
Student Fees	\$ 1,290,695	\$ 1,289,695	\$ 556,281	43.1%
Housing System	1,495,029	1,535,029	891,402	58.1%
Miscellaneous Auxiliaries	1,421,989	1,421,989	583,483	41.0%
Other	242,906	282,906	118,530	41.9%
	<u>\$ 4,450,619</u>	<u>\$ 4,529,619</u>	<u>\$ 2,149,696</u>	<u>47.5%</u>

Rogers State University
Schedule of Reserves and Cash Balances
For the Period from July 1, 2003 to December 31, 2003

Schedule 4

<u>Fund/Source of Reserve</u>		<u>Balance</u>
<i>Education & General, Part I</i>		2,184,350
<i>Education & General, Part II</i>		-
<i>Plant Funds</i>		
Section 13 Offset:		380,562
Bond Reserve:		
Cash with Trustee	158,753	
Less: Required Reserve	(157,500)	1,253
<i>Auxiliary Enterprises</i>		1,216,815

Rogers State University
 Schedule of Reserves and Cash Balances
 December 31, 2003

Schedule 4a

Education & General, Part I

Cash per trial balance at 6/30/03	5,063,150
FY 2003 Expenses and Payroll paid in FY 2004	(854,350)
Accrual Reserve Balance at 6/30/03	4,208,800
FY 2004 Budgeted Reserves	(2,024,450)
Available Reserves	<u><u>2,184,350</u></u>

Education & General, Part II

Cash per trial balance at 6-30-03	1,977,182
Due to other funds per trial balance at 6-30-03	(225,898)
FY 2004 Working Capital Requirements	(1,751,284)
Available Reserves	<u><u>-</u></u>

Plant Funds

295 cash per trial balance at 6-30-03	1,554,112
Receipts: Section 13 Allocation	440,808
Expenditure YTD Expenditures	(476,954)
	1,517,966
Funded projects (remaining budgeted balance)	
4-39090	(84,791)
4-39115	(13,058)
4-39125	(110,195)
4-39135	(837,296)
4-39165	(71,331)
4-39167	(9,403)
4-39192	(11,330)
	(1,137,404)
Available Reserves	<u><u>380,562</u></u>

Bond Reserve Funds

Bond reserve cash per trial balance at 6-30-02	158,753
Required reserve	(157,500)
Available Reserves	<u><u>1,253</u></u>

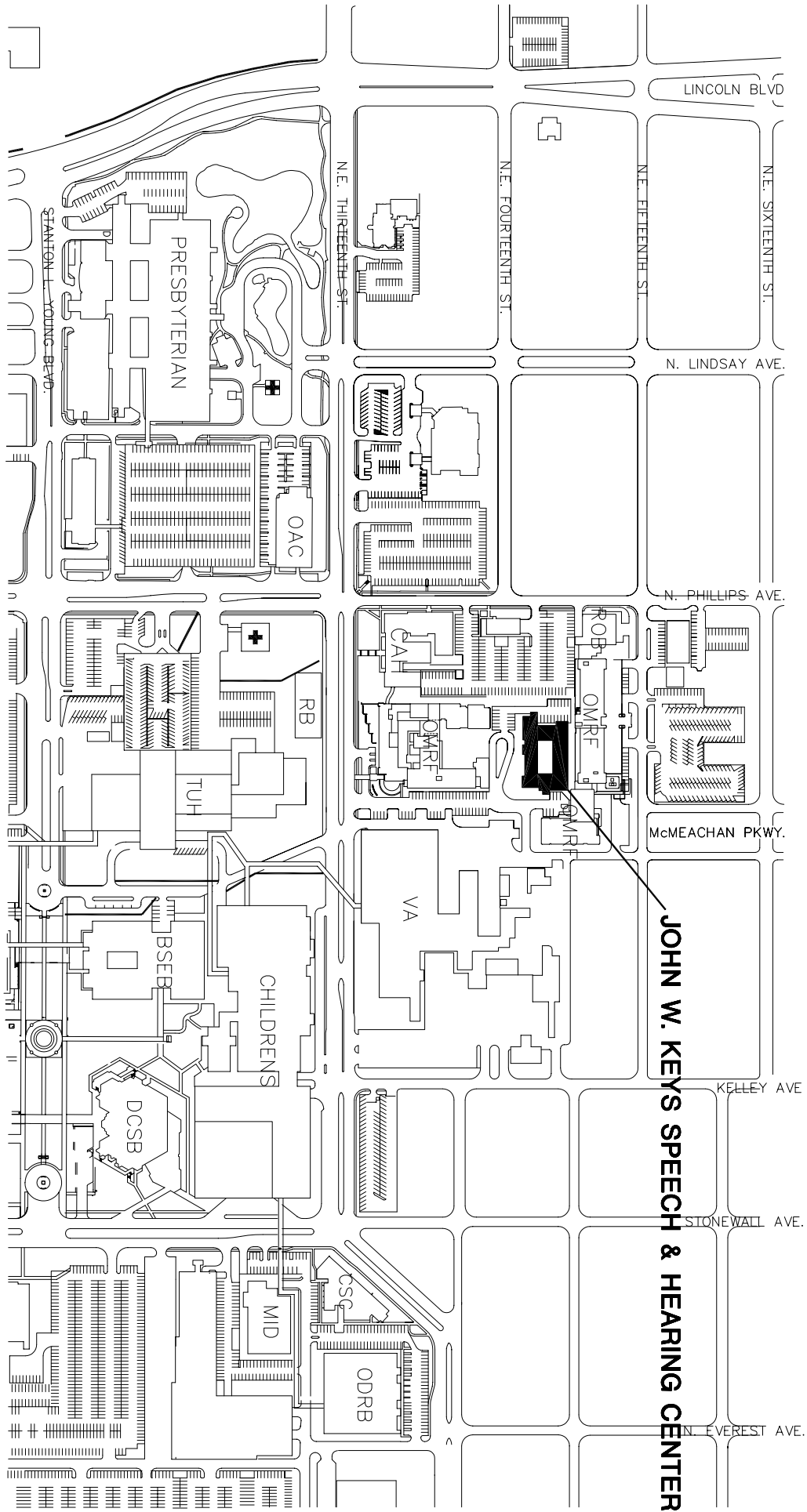
Auxiliary Enterprises

Cash per trial balance at 6-30-03	1,551,808
FY 2003 Expenses and Payroll paid in FY 2004	(196,570)
FY 2004 Net Cash Flows	(138,423)
Current Cash Balance	<u><u>1,216,815</u></u>

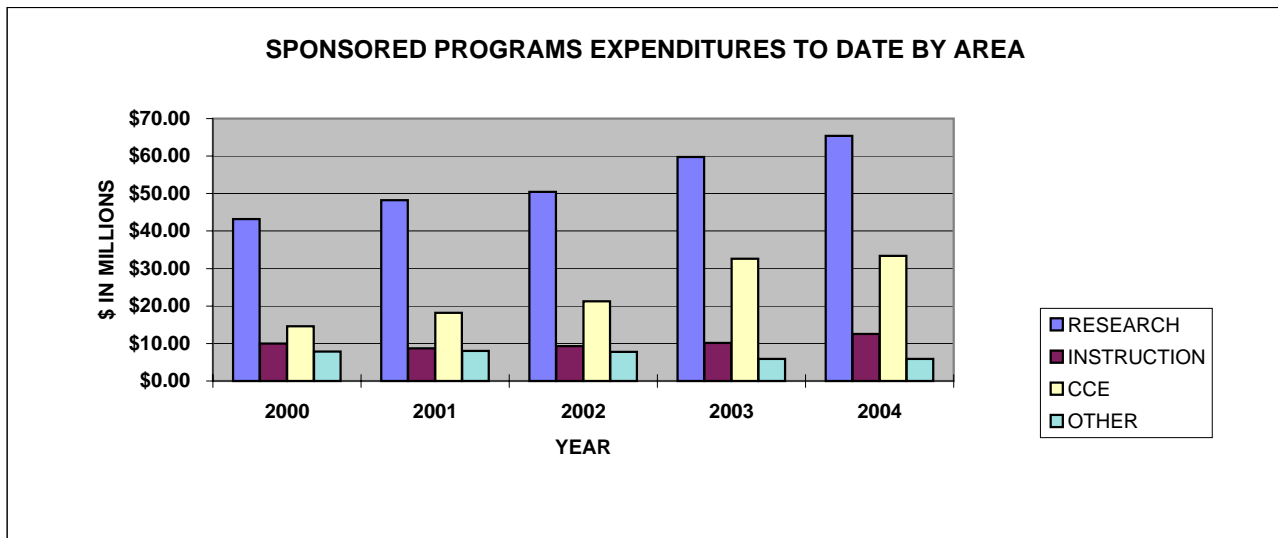
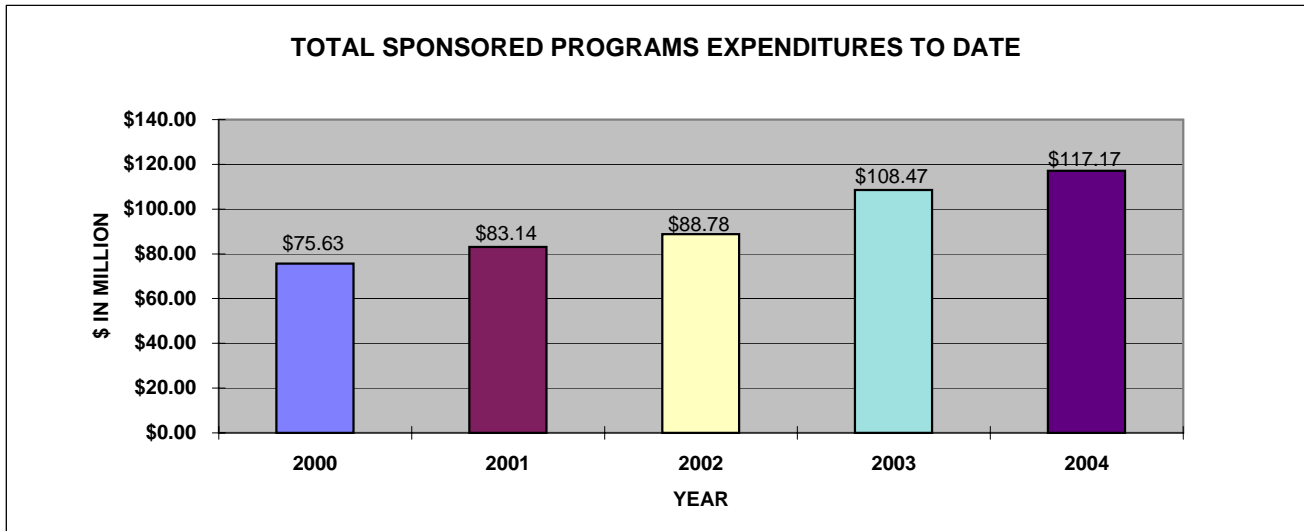


NORTH

PARTIAL CAMPUS MAP

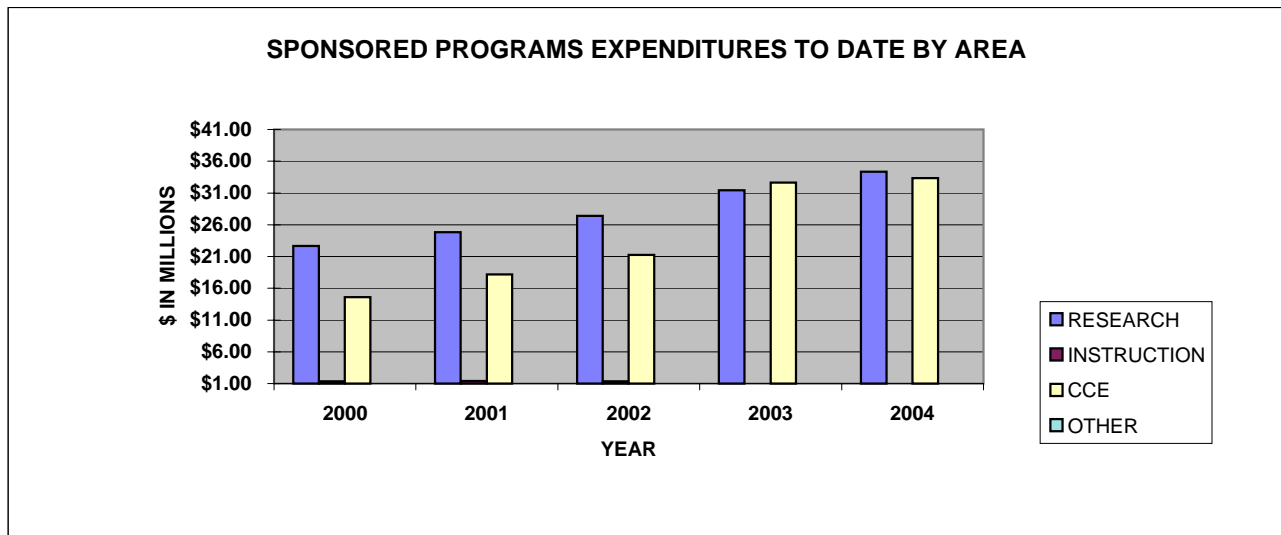
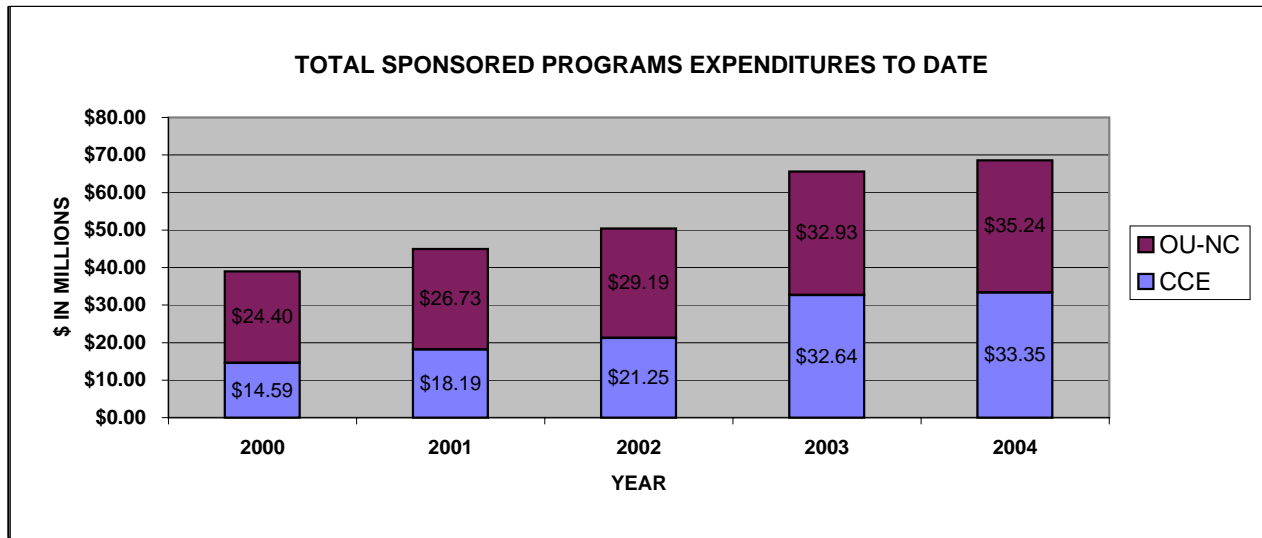


HEALTH SCIENCES CENTER AND NORMAN CAMPUS



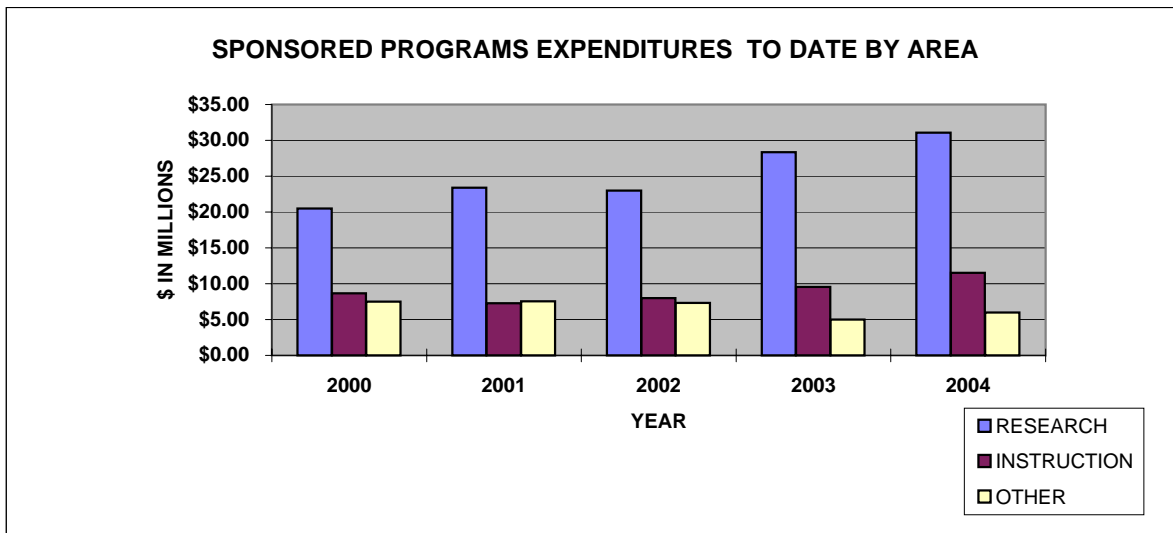
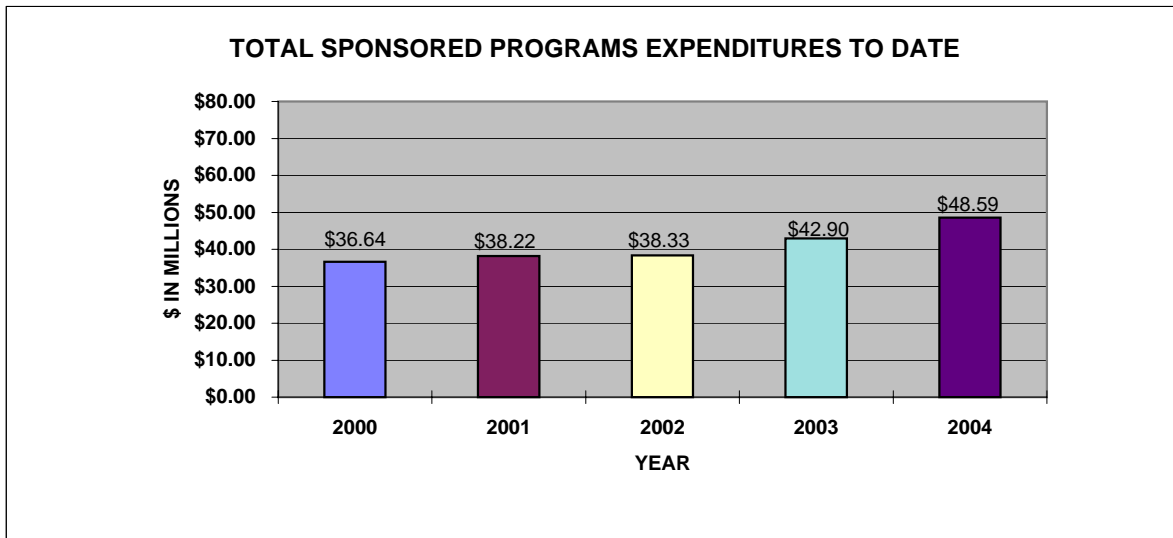
	FY 2004 YEAR	YEAR %CHANGE	FY 2003 YEAR	2004 January	MONTH %CHANGE	2003 January
RESEARCH	\$ 65,423,720	9.43%	\$ 59,785,447	\$ 8,883,403	11.49%	\$ 7,968,089
INSTRUCTION	\$ 12,518,129	23.29%	\$ 10,153,728	\$ 2,419,134	57.99%	\$ 1,531,168
CCE	\$ 33,349,851	2.19%	\$ 32,635,518	\$ 4,437,373	0.43%	\$ 4,418,410
OTHER	\$ 5,882,206	-0.25%	\$ 5,896,945	\$ 996,174	33.05%	\$ 748,725
TOTAL	\$ 117,173,906	8.02%	\$ 108,471,637	\$ 16,736,084	14.11%	\$ 14,666,392

NORMAN CAMPUS



	FY 2004 YEAR	YEAR %CHANGE	FY 2003 YEAR	2004 January	MONTH %CHANGE	2003 January
RESEARCH	\$ 34,344,401	9.32%	\$ 31,415,165	\$ 4,024,293	-1.19%	\$ 4,072,961
INSTRUCTION	\$ 1,002,102	61.83%	\$ 619,244	\$ 435,918	1976.43%	\$ 20,994
CCE	\$ 33,349,851	2.19%	\$ 32,635,518	\$ 4,437,373	0.43%	\$ 4,418,410
OTHER	\$ (107,598)	-111.99%	\$ 897,331	\$ 72,215	13.27%	\$ 63,756
TOTAL	\$ 68,588,756	4.61%	\$ 65,567,257	\$ 8,969,799	4.59%	\$ 8,576,121

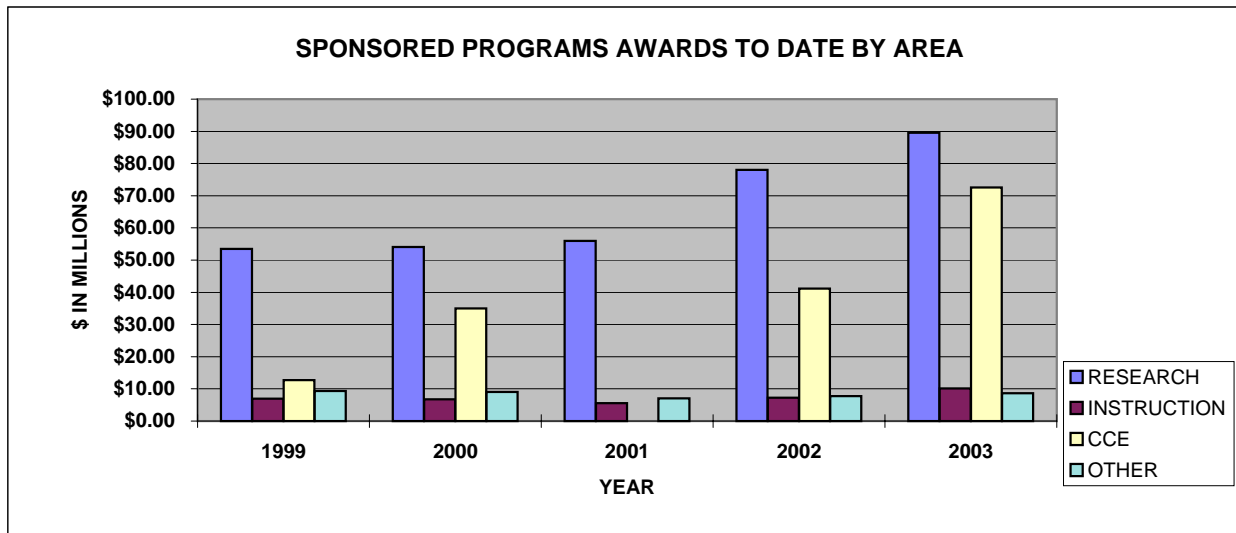
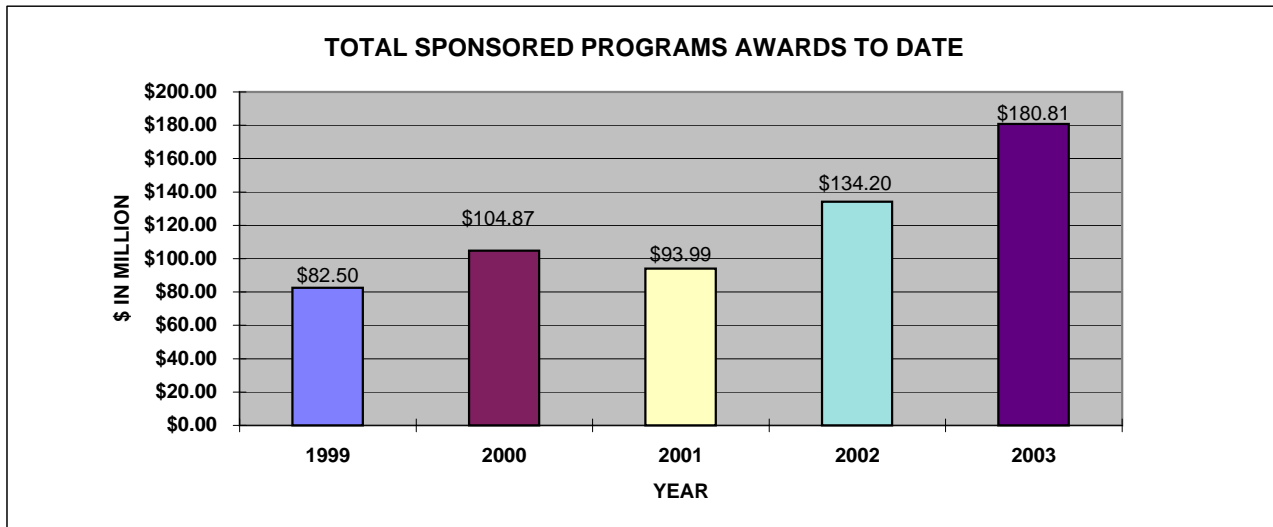
HEALTH SCIENCES CENTER



	FY 2004 YEAR	YEAR %CHANGE	FY 2003 YEAR		2004 January	MONTH %CHANGE	2003 January
RESEARCH	\$ 31,079,319	9.55%	\$ 28,370,282		\$ 4,859,110	24.75%	\$ 3,895,128
INSTRUCTION	\$ 11,516,027	20.78%	\$ 9,534,484		\$ 1,983,216	31.32%	\$ 1,510,174
OTHER	\$ 5,989,804	19.81%	\$ 4,999,614		\$ 923,959	34.89%	\$ 684,969
TOTAL	\$ 48,585,150	13.24%	\$ 42,904,380		\$ 7,766,285	27.52%	\$ 6,090,271

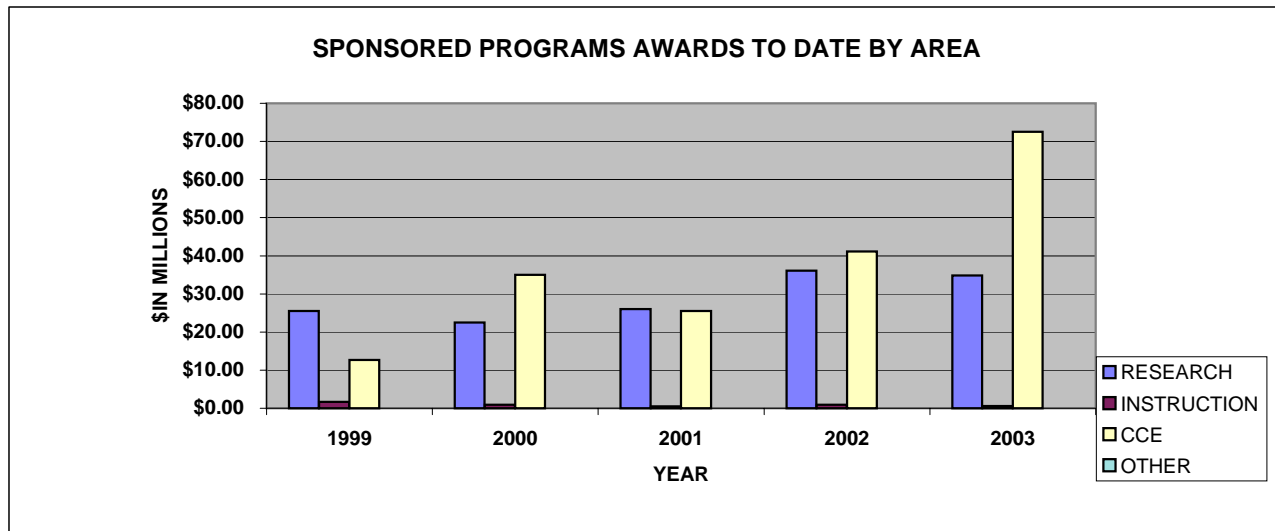
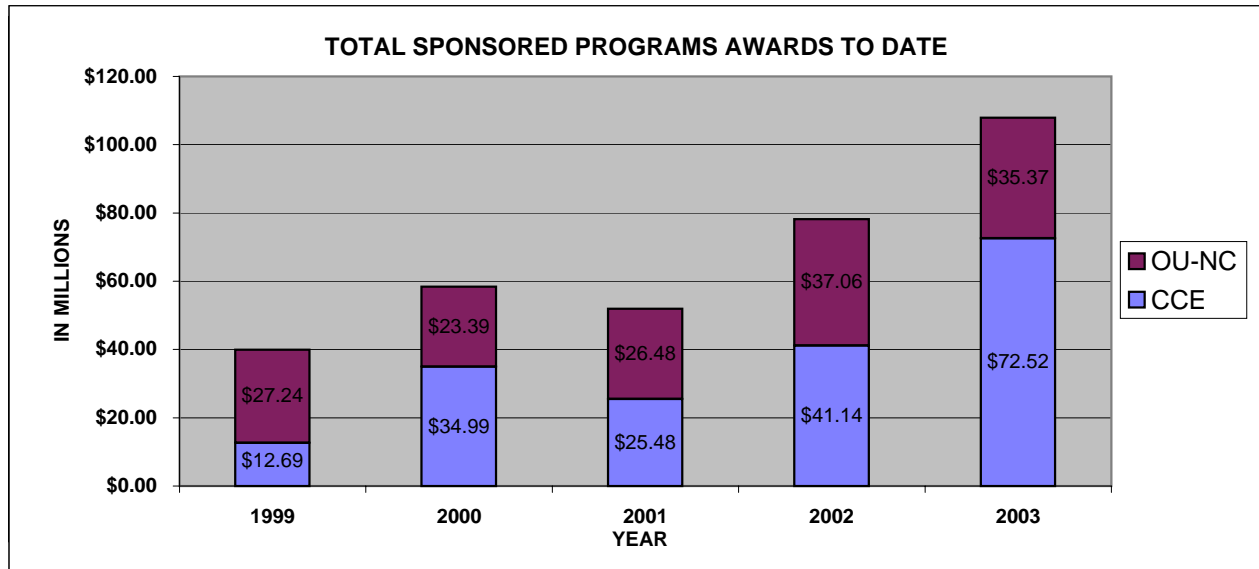
HEALTH SCIENCES CENTER

NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2004 YEAR	YEAR %CHANGE	FY 2003 YEAR	2004 January	MONTH %CHANGE	2003 January
RESEARCH	\$ 89,520,174	14.75%	\$ 78,016,189	\$ 11,850,772	46.47%	\$ 8,090,984
INSTRUCTION	\$ 10,145,382	39.33%	\$ 7,281,726	\$ 139,904	19.61%	\$ 116,971
CCE	\$ 72,517,367	76.28%	\$ 41,136,495	\$ 36,206,302	220.43%	\$ 11,299,401
OTHER	\$ 8,623,985	11.06%	\$ 7,765,007	\$ 1,771,118	18.67%	\$ 1,492,450
TOTAL	\$ 180,806,908	34.73%	\$ 134,199,417	\$ 49,968,096	137.95%	\$ 20,999,806

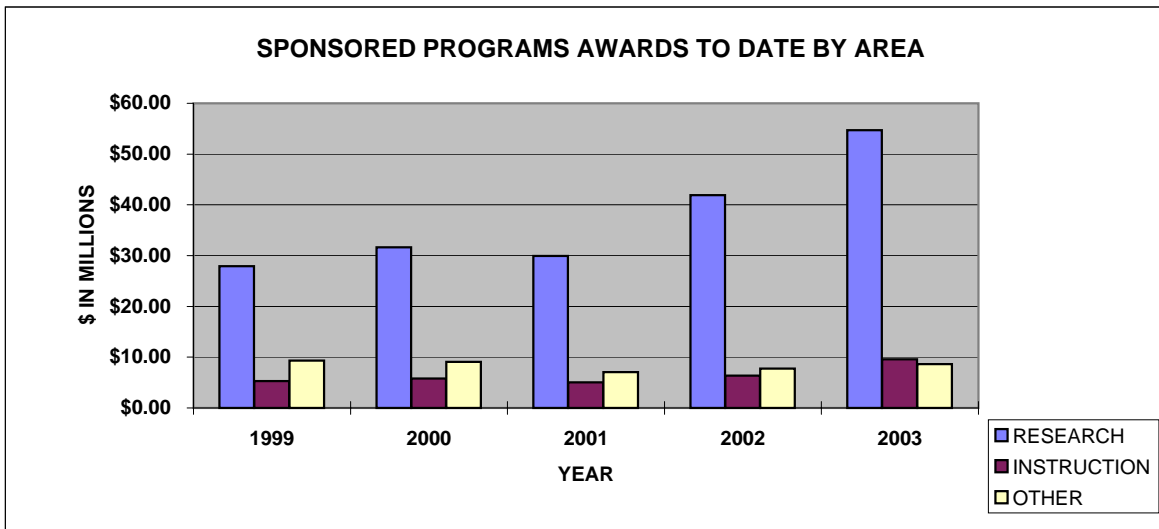
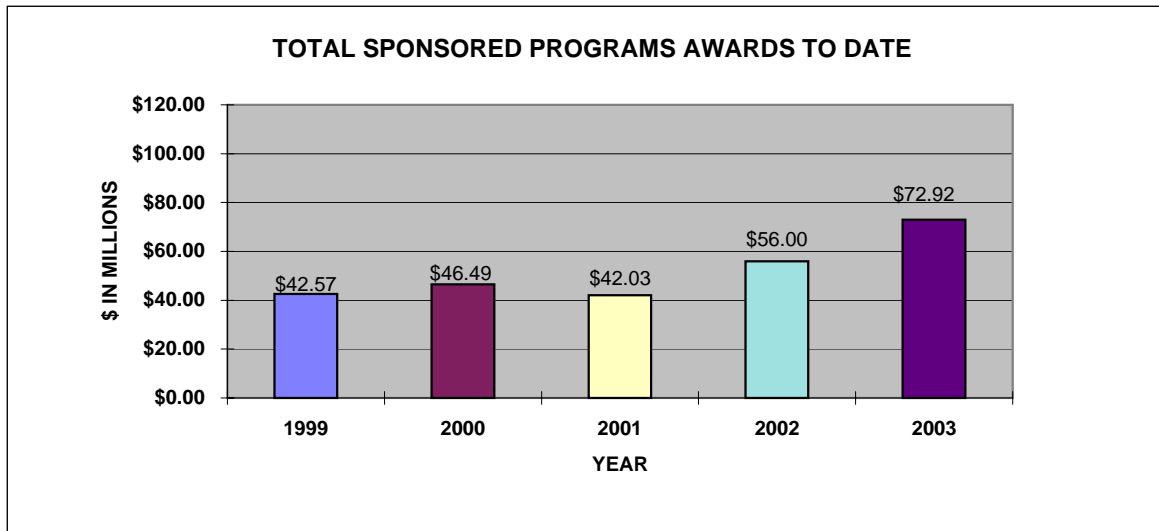
NORMAN CAMPUS



	FY 2004 YEAR	YEAR %CHANGE	FY 2003 YEAR	2004 January	MONTH %CHANGE	2003 January
RESEARCH	\$ 34,799,868	-3.65%	\$ 36,119,800	\$ 5,511,694	129.84%	\$ 2,398,005
INSTRUCTION	\$ 568,589	-39.70%	\$ 942,932	\$ -		\$ -
CCE	\$ 72,517,367	76.28%	\$ 41,136,495	\$ 36,206,302	220.43%	\$ 11,299,401
OTHER	\$ -		\$ -	\$ -		\$ -
TOTAL	\$ 107,885,824	37.96%	\$ 78,199,227	\$ 41,717,996	204.57%	\$ 13,697,406

NORMAN CAMPUS

HEALTH SCIENCES CENTER



	FY 2004 YEAR	YEAR %CHANGE	FY 2003 YEAR	2004 January	MONTH %CHANGE	2003 January
RESEARCH	\$ 54,720,306	30.61%	\$ 41,896,389	\$ 6,339,078	11.35%	\$ 5,692,979
INSTRUCTION	\$ 9,576,793	51.08%	\$ 6,338,794	\$ 139,904	19.61%	\$ 116,971
OTHER	\$ 8,623,985	11.06%	\$ 7,765,007	\$ 1,771,118	18.67%	\$ 1,492,450
TOTAL	\$ 72,921,084	30.22%	\$ 56,000,190	\$ 8,250,100	12.98%	\$ 7,302,400

HEALTH SCIENCES CENTER

March 24-25, 2004

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$100K)**

November 2003

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1015602	Office of the Director, CDC	Southwest Center for Pre-Event Message Development	\$236 K	12 mos	Dr. G. E. Raskob Public Health Office of the Dean
C1021401	National Center for Chronic Disease Prevention and Health Promotion	Longitudinal Study: Youth Assets & Teen Pregnancy	\$245 K	12 mos	Dr. R. F. Oman Dept of Health Promotion Sciences
C2309017	Maternal and Child Health Bureau	OASIS I&R- Children w/Spec Health Care Needs	\$169 K	12 mos	Dr. R. E. Sheldon Pediatrics Neonatology
C3009901	Office for Domestic Preparedness	Terrorism Affects Us:Health, Mental Health & Pcly	\$575 K	36 mos	Dr. B. Pfefferbaum Dept of Psychiatry and Behavioral Sciences
C3013503	National Institute of General Medical Sciences	Protein-Carbohydrate Interaction-Core (H)	\$483 K	12 mos	Dr. R. D. Cummings Dept of Biochemistry and Molecular Biology
C3019502	National Center for Injury Prevention and Control	Alternatives-Families III: Retention Enhancement	\$202 K	12 mos	Dr. M. Chaffin Center on Child Abuse and Neglect
C3021002	National Institute of General Medical Sciences	Analytical Glycotechnology-Core C	\$265 K	12 mos	Dr. R. D. Cummings Dept of Biochemistry and Molecular Biology
C3027001	National Eye Institute	Ubiquitin Pathway Enzymes in T Cell Function	\$147 K	10 mos	Dr. S. M. Plafker Dept of Cell Biology
C3027101	National Institute of Diabetes and Digestive and Kidney Diseases	Bladder Transcriptome in Experimental Inflammation	\$272 K	10 mos	Dr. R. Saban Dept of Physiology

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C4379606	Center for Substance Abuse Treatment	Chemical Dependency Fellowship/Alcohol&Drug Study	\$235 K	12 mos	Dr. B. Pfefferbaum Dept of Psychiatry and Behavioral Sciences
C5004705	HIV/AIDS Bureau	Texas/Oklahoma AIDS Education and Training Center	\$153 K	12 mos	Dr. R. A. Greenfield Medicine Infectious Diseases
C7010401	Medtronic, Inc.	Clinical Trials Support Agreement: InSync	\$100 K	36 mos	Dr. D. W. Reynolds Medicine Cardiology
C7020001	Gen-Probe Incorporated	ThinPrep Liquid Pap Specimens w/APTIMA Liq Pap Kit	\$153 K	6 mos	Dr. M. G. Martens CMT Dept of Obstetrics and Gynecology
C7020101	Gen-Probe Incorporated	SurePath Liquid Pap Specimens 2/APTIMA Liq Pap Kit	\$153 K	6 mos	Dr. M. G. Martens CMT Dept of Obstetrics and Gynecology
C7020701	National Institute of Neurological Disorders and Stroke	Warfarin Versus Aspirin-Reduced Cardiac Ejection	\$232 K	12 mos	Dr. U. Thadani Medicine Cardiology
C7020801	SmithKline Beecham Corporation	Vascular Disease in Diabetes	\$560 K	32 mos	Dr. T. J. Lyons Medicine Endocrinology
C8054301	Eli Lilly and Company	Olanzapine/Fluoxetine Vs. Lamotrigine	\$212 K	12 mos	Dr. H. Patel Dept of Psychiatry and Behavioral Sciences
C8054601	Eli Lilly and Company	Atomoxetine Hydrochloride:Treatment of ADHD&D	\$133 K	10 mos	Dr. T. Lock Pediatrics Child Study Center
C8055601	AstraZeneca Pharmaceuticals LP	Cataractogenic Potential of Quetiapine Fumarate	\$293 K	12 mos	Dr. R. Trautman Dept of Psychiatry and Behavioral Sciences
Totals	19		\$4,818 K		

March 24-25, 2004

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$100K)**

December 2003

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1021001	Pratt & Whitney	Brain Cancer Epidemiology Study	\$280 K	58 mos	Dr. T. A. Hall Dept of Occupational and Environmental Health
C1021501	Administration on Children, Youth and Families	Sooner Success Pilot Project	\$120 K	12 mos	Dr. M. L. Wolraich Pediatrics Child Study Center
C1145904	National Eye Institute	Second Messengers in the Retina	\$366 K	12 mos	Dr. R. E. Anderson Dept of Ophthalmology
C1149803	National Institute of Allergy and Infectious Diseases	Glycoconjugates in Viral Pathogenesis	\$256 K	12 mos	Dr. G. M. Air Dept of Biochemistry and Molecular Biology
C1152905	National Eye Institute	Lipid Metabolism in the Retina	\$415 K	12 mos	Dr. R. E. Anderson Dept of Ophthalmology
C1161202	National Institute of Allergy and Infectious Diseases	Enterococcus Cytolysin: Regulation and Structure	\$330 K	12 mos	Dr. M. S. Gilmore Dept of Ophthalmology
C2341312	Maternal and Child Health Bureau	Reduce Morbidity and Mortality Among Infants	\$124 K	12 mos	Dr. J. Parkhurst Cain Pediatrics Hematology and Oncology
C3021202	National Center for Prevention Services	Evaluation of HIV Prevention Services	\$168 K	12 mos	Dr. R. A. Greenfield Medicine Infectious Diseases
C3021501	National Heart, Lung and Blood Institute	Determinants of Catheter Ablation Failure	\$144 K	12 mos	Dr. S. S. Po Medicine Cardiology
C3023801	National Institute of General Medical Sciences	Cytosolic Glycosylation	\$277 K	12 mos	Dr. C. M. West Dept of Biochemistry and Molecular Biology

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C3024601	National Institute of Neurological Disorders and Stroke	Regulation of APP Processing By Par-4	\$174 K	12 mos	Dr. Q. Guo Dept of Physiology
C3025501	National Eye Institute	Regulation Scleral Growth and Remodeling: Myopia	\$169 K	12 mos	Dr. J. A. Rada Dept of Cell Biology
C3027401	United States Department of Agriculture	Genome Sequencing of a Non-Toxigenic Swine Isolate	\$193 K	12 mos	Dr. A. Gillaspay Dept of Microbiology and Immunology
C3027701	National Cancer Institute	MN Protein in Atypical Glandular Cells	\$115 K	12 mos	Dr. J. L. Walker Dept of Obstetrics and Gynecology
C7017601	National Heart, Lung and Blood Institute	ACTION	\$400 K	30 mos	Dr. U. Thadani Medicine Cardiology
C8055401	Cubist Pharmaceuticals, Inc.	Daptomycin: Staphylococcus aureus	\$384 K	12 mos	Dr. G. T. Kinasewitz Medicine Pulmonary
C8056501	Johnson & Johnson Pharmaceutical Research and Development	Epoetin Alfa: Critically Ill Subjects	\$377 K	12 mos	Dr. G. T. Kinasewitz Medicine Pulmonary
C8056801	Bristol-Myers Squibb Pharmaceutical Research Institute	Advanced Breast Cancer - Taxane Resistant	\$115 K	12 mos	Dr. H. Ozer Medicine Hematology/Oncology
Totals	18		\$4,407 K		

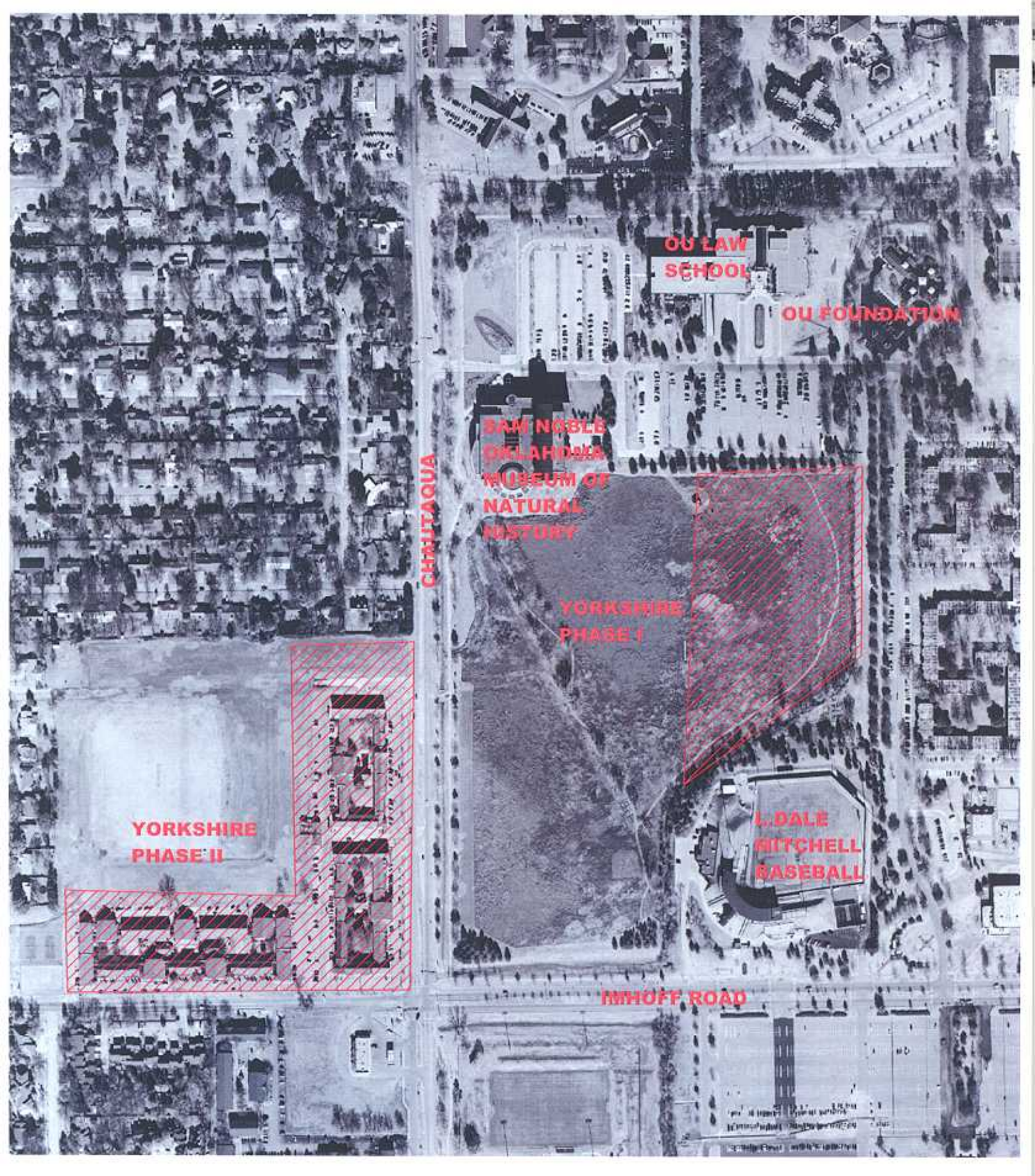
March 24-25, 2004

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$100K)**

January 2004

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1014403	Indian Health Service	NARCH (year 03)	\$193 K	12 mos	Dr. J. J. Mulvihill Pediatrics Genetics
C1017501	Oklahoma State Regents for Higher Education	Oklahoma Biomedical Res Infrastructure Network	\$125 K	33 mos	Dr. F. J. Waxman Dept of Microbiology and Immunology
C1155208	HIV/AIDS Bureau	Ryan White Title III Early Intervention Services	\$914 K	12 mos	Dr. R. A. Greenfield Medicine Infectious Diseases
C2152011	National Center for Health Statistics	Behavioral Risk Factor Surveillance System (BRFSS)	\$198 K	12 mos	Dr. E. N. Brandt Dept of Health Administration and Policy
C2308018	Maternal and Child Health Bureau	Oklahoma Infant Transition Program	\$378 K	12 mos	Dr. R. E. Sheldon Dept of Pediatrics
C3002101	National Cancer Institute	Cancer and Mortality in Neurofibromatosis	\$201 K	11 mos	Dr. J. J. Mulvihill Pediatrics Genetics
C3013003	United States Department of Education	Learning Early Travel Skills	\$178 K	11 mos	Dr. I. R. McEwen Dept of Rehabilitation Sciences
C3014403	United States Department of Agriculture	Genome Sequencing - Actinobacillus Pleuropneumonia	\$133 K	12 mos	Dr. D. W. Dyer Dept of Microbiology and Immunology
C3016001	National Institute of Diabetes and Digestive and Kidney Diseases	Regulation of Ca ⁺⁺ Signaling - Polycystic Kidney	\$173 K	12 mos	Dr. L. Tsiokas Dept of Cell Biology
C3018102	Maternal and Child Health Bureau	Sooner SUCCESS Project	\$178 K	12 mos	Dr. M. L. Wolraich Pediatrics Child Study Center
C3018902	National Cancer Institute	Cancer Center Planning Grant	\$255 K	12 mos	Dr. H. Ozer Cancer Center

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C3020301	National Eye Institute	PEDF and Photoreceptor Protection	\$147 K	12 mos	Dr. W. Cao Dept of Ophthalmology
C3021101	National Eye Institute	Retinal Degeneration:Molecular/Biochemical Aspects	\$471 K	12 mos	Dr. M. R. Al-Ubaidi Dept of Cell Biology
C3021301	National Eye Institute	Gene Therapy for Retinal Detachment	\$147 K	12 mos	Dr. J. J. Tomasek Dept of Cell Biology
C3022401	National Institute of Mental Health	Effectiveness Trial Project Safecare	\$685 K	12 mos	Dr. M. Chaffin Pediatrics Child Study Center
C3025301	National Institute of Allergy and Infectious Diseases	Protein-DNA Interactions in V(D)J Recombination	\$235 K	12 mos	Dr. K. Rodgers Dept of Biochemistry and Molecular Biology
C3027301	National Institute of Neurological Disorders and Stroke	Properties/Determinants of GAA Repeat Instability	\$270 K	12 mos	Dr. S. Bidichandani Dept of Biochemistry and Molecular Biology
C3027901	National Institute on Aging	Is There a Link: Alzheimer's and Atherosclerosis?	\$323 K	12 mos	Dr. P. Grammas Dept of Pathology
C3028001	National Eye Institute	Genetics of Ocular Adenoviruses	\$147 K	12 mos	Dr. J. Chodosh Dept of Ophthalmology
C5013703	American Diabetes Association	Frataxin Gene Mutations:Diabetes Mellitus	\$100 K	12 mos	Dr. S. Bidichandani Dept of Biochemistry and Molecular Biology
C5018602	Robert Wood Johnson Foundation	Smoke Free Families-Prenatal Demonstration Project	\$111 K	12 mos	Dr. J. W. Mold Dept of Family and Preventive Medicine
C7020601	Medtronic, Inc.	CPT:Chronic Canine Model-Ischemic Heart Failure	\$123 K	12 mos	Dr. P. B. Adamson Medicine Cardiology
C7021201	Medtronic, Inc.	Stimulation of the Anterior Nucleus	\$361 K	12 mos	Dr. K. J. Oommen Dept of Neurology
C8056901	Eli Lilly and Company	Atomoxetine Hydrochloride: Adolescents w/AD/HD	\$186 K	12 mos	Dr. T. Lock Pediatrics Child Study Center
Totals	24		\$6,232 K		



**OU LAW
SCHOOL**

OU FOUNDATION

**SAM NOBLE
OKLAHOMA
MUSEUM OF
NATURAL
HISTORY**

**YORKSHIRE
PHASE I**

**YORKSHIRE
PHASE II**

**L. DALE
MITCHELL
BASEBALL**

CHUTAQUA

IMHOFF ROAD

FURNITURE FOR THE GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION - RFP900837

	Bus. Res. Group	Copelin's Office Furn.	Corporate Express	Gunlocke	Interiors for Business	Office Interiors, Inc.	Office Planning Grp.	Scott Rice	Spaces, Inc.	Systematic Solutions
Tables Spec'd CAP Trinity Hall	Did not meet Specs-Edward \$28,888	Paoli \$86,560	No Bid	No Bid	Per Specs-Charles Allen \$56,321	No Bid	No Bid	No Bid	Paoli \$91,473	No Bid
Desks/ Credenzas Spec'd Geiger	Did not meet Specs-National \$194,294	No Bid	Did not meet Specs-Kimball \$255,718	Did not meet Specs-Gunlocke \$227,328	Did not meet Specs-Paoli \$220,313	Per Specs-Geiger \$284,151	No Bid	Steelcase \$329,977	Did not meet Specs-Paoli \$229,302	No Bid
Side Chairs Spec'd Gunlocke	No Bid	No Bid	not meet Specs-Kimball \$30,720	Per Specs-Gunlocke \$39,504	No Bid	No Bid	No Bid	Steelcase \$51,581	No Bid	No Bid
Task Chairs Spec'd Aeron	No Bid	Did not meet Specs-Trinity \$60,005	Did not meet Specs-Kimball \$30,720	No Bid	No Bid	Per Specs-Aeron \$78,008	No Bid	Did not meet Specs-Montisa \$53,005	No Bid	No Bid
Electronic Worktables Spec'd Listra	No Bid	No Bid	No Bid	Per Specs-Listra \$1,960	No Bid	No Bid	No Bid	Steelcase \$3,637	No Bid	No Bid
Files/ Storage Cabinets Spec'd Meridian	No Bid	No Bid	Partial award Per Specs-Kimball \$9,911	No Bid	No Bid	Partial award Per Specs-Meridian \$3,938	No Bid	Steelcase \$22,159	No Bid	No Bid
Shelves Spec'd Nucraft	Per Specs-Nucraft \$40,925	No Bid	Kimball \$41,397	No Bid	No Bid	No Bid	No Bid	Steelcase \$40,953	Paoli \$42,780	No Bid
Chairs Spec'd Steelcase	David Edwards \$68,310	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	Per Specs-Steelcase \$52,510	No Bid	No Bid
Seminar Tables Spec'd Nevins	No Bid	Paoli \$59,532	No Bid	No Bid	not meet Specs-Paoli \$38,450	No Bid	No Bid	Steelcase \$52,074	Per Specs-Nevins \$50,530	No Bid
Mobile High-Density Files Spec'd TAB	TAB \$26,463	No Bid	CAP Library System \$19,997	No Bid	CAP Library Systems \$17,034	No Bid	Per Specs- TAB \$13,813	No Bid	No Bid	Did not meet Specs-Space Saver \$12,106
Tables Spec'd Vecta	Per Specs-Teknion \$36,148	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	Steelcase \$80,276	No Bid	No Bid
Stools Spec'd Zoom Derby	Per Specs-Zoom Derby \$2,273	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	Steelcase \$2,526	Nevins \$2,436	No Bid
Total Award	79,346	0	9,911	41,464	56,321	366,097	13,813	52,510	50,530	0

PEGGY & CHARLES STEPHENSON
RESEARCH & TECHNOLOGY CENTER

NATIONAL WEATHER CENTER
CONSTRUCTION SITE

100'

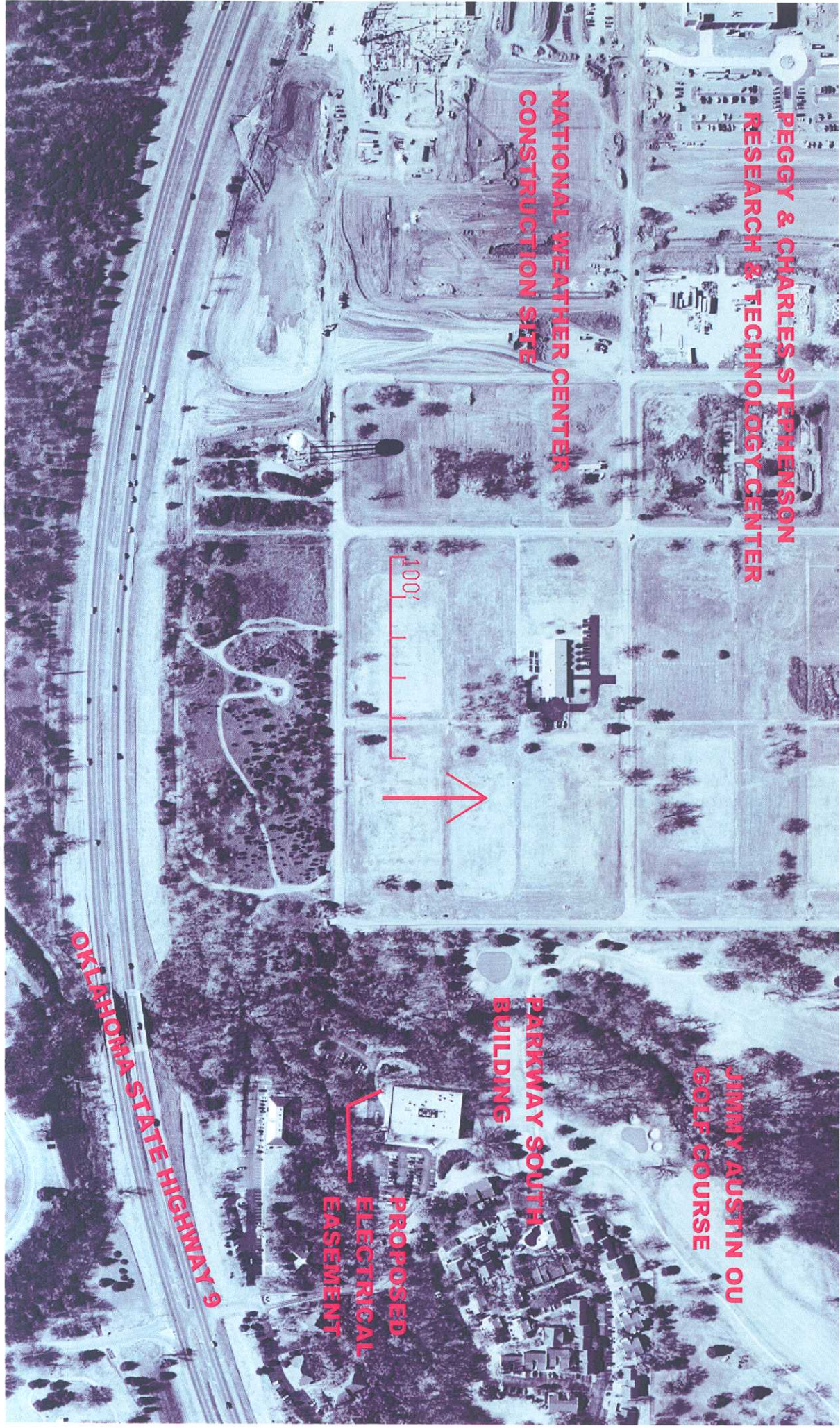


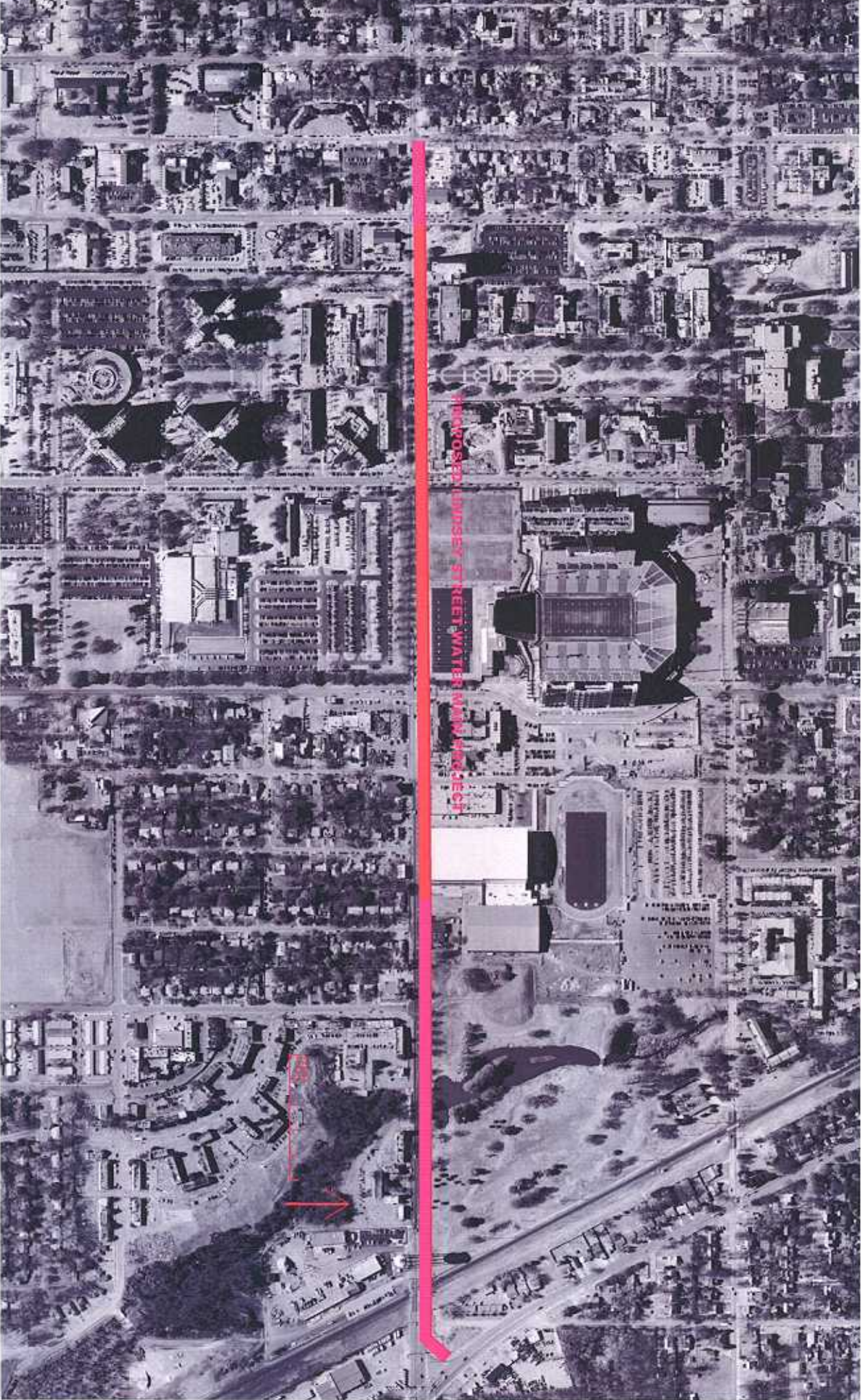
JIMMY AUSTIN OU
GOLF COURSE

PARKWAY SOUTH
BUILDING

PROPOSED
ELECTRICAL
EASEMENT

OKLAHOMA STATE HIGHWAY 9





PROPOSED LINDSEY STREET WATER MAIN PROJECT



REGENTS' FUND
QUARTERLY FINANCIAL REPORT
December 31, 2003

As of December 31, 2003, the Regents' Fund consisted of 159 individual funds. The funds, under the governance of The Board of Regents of The University of Oklahoma, are preserved through investment and spending strategies that provide a balance between reasonable current income and long-term growth. Future growth is needed to offset the impact of inflation and to maintain purchasing power for future generations.

I. Policy Information

In June 2000, the Board of Regents approved a reallocation of assets invested in the CIF. Since the reallocation in July 2000, the CIF has realized a total return of 0.5%, which exceeds the benchmark return of -0.2% by 70 basis points.

- Highlights of the *Statement of Investment Policy* are described below.

Target Asset Allocation

Asset Class	Minimum %	Target %	Maximum %
U.S. Equities	40%	50%	60%
International Equities	5%	10%	15%
Fixed Income	35%	40%	45%
Cash Equivalents	0%	0%	5%

Performance Measurement and Objectives

The CIF is a long-term portfolio and should be judged with a long-term perspective. While short-term performance measures are meaningful with respect to due diligence and periodic monitoring of the fund, the performance of the CIF will be judged with the longest time horizon perspective in mind.

Absolute Return Objective - which shall be measured in real (i.e., net of inflation) rate-of-return terms and shall have the longest time horizon for measurement;

The Absolute Return Objective of the CIF is to seek an average total annual return equal to CPI and other costs plus 5%.

Relative Return Objective - which shall be measured as time-weighted rates of return versus market index benchmarks; and,

Comparative Return Objective - which shall measure performance as compared to a universe of similar investment funds.

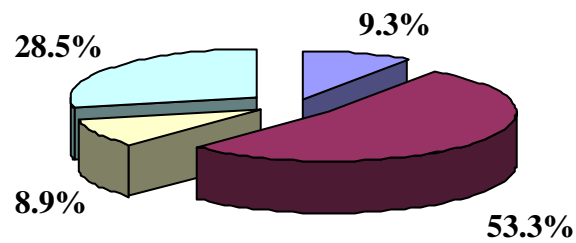
II. Market Value

The total market value of the Regents' Fund at December 31, 2003 was \$67.9 million.

III. Consolidated Investment Fund

• **Asset Allocation**

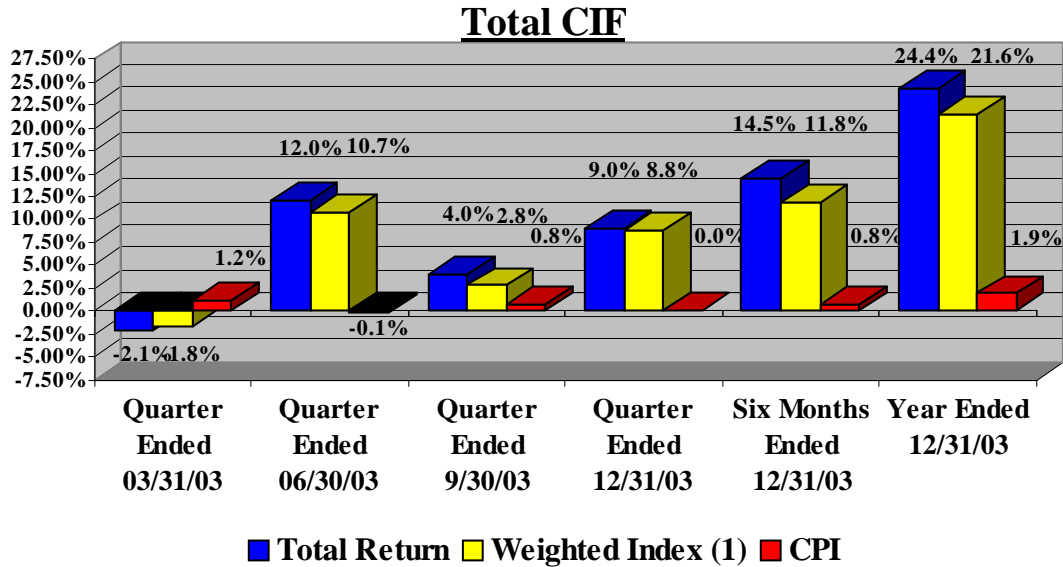
Cash and investments held by the CIF at December 31, 2003, had a market value of \$48.0 million, which is up \$7.9 million (19.6%) from June 30, 2003. The asset allocation of the CIF as of December 31, 2003 is summarized below.



■ Cash Equivalents ■ U.S. Equity ■ International Equity ■ Fixed Income

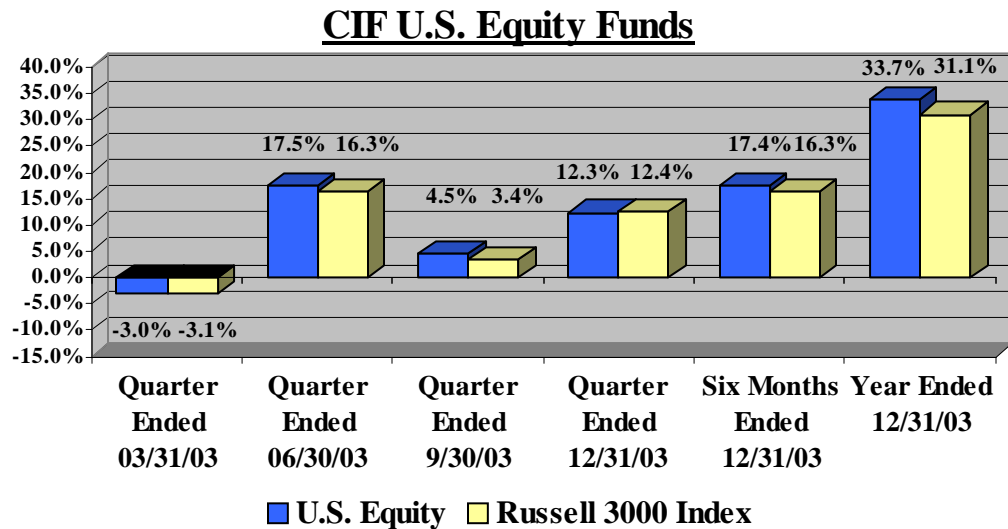
- **CIF Performance**

- As illustrated in the graph below, the total return on the CIF for the six months ended December 31, 2003 of 14.5% exceeds the weighted index of 11.8% by 270 basis points. For the year ended December 31, 2003, the total return of 24.4% exceeds the weighted index of 21.6% by 280 basis points.



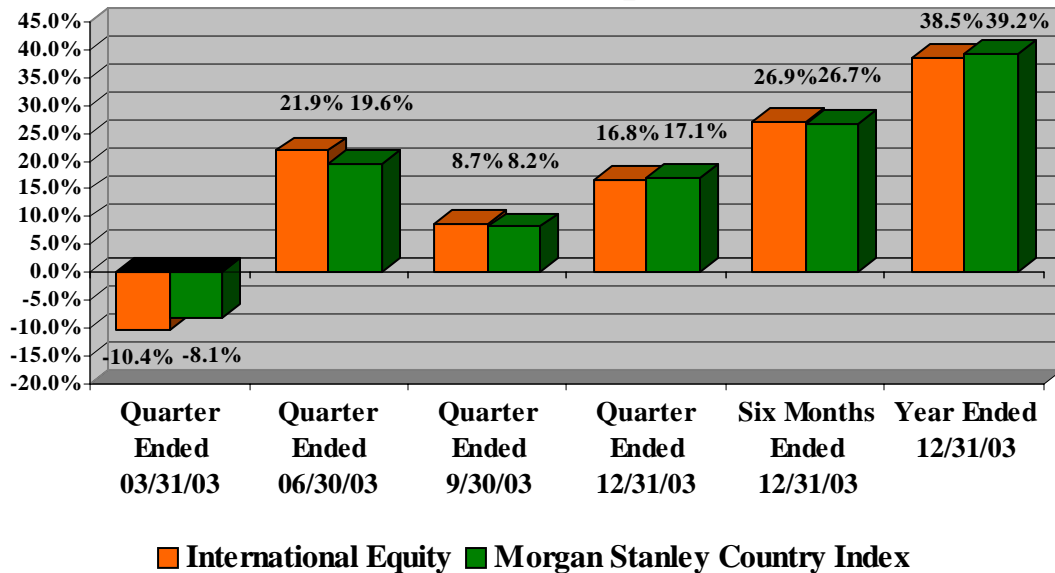
(1) The weighted index is a composite of indices represented by the Russell 3000, the Morgan Stanley Country Index (MSCI EAFE), and the Lehman Aggregate Bond Index.

- The US Equity return for the six months ended December 31, 2003 of 17.4% exceeds the Russell 3000 of 16.3% by 110 basis points. For the year ended December 31, 2003, the return of 33.7% exceeds the benchmark of 31.1% by 60 basis points.



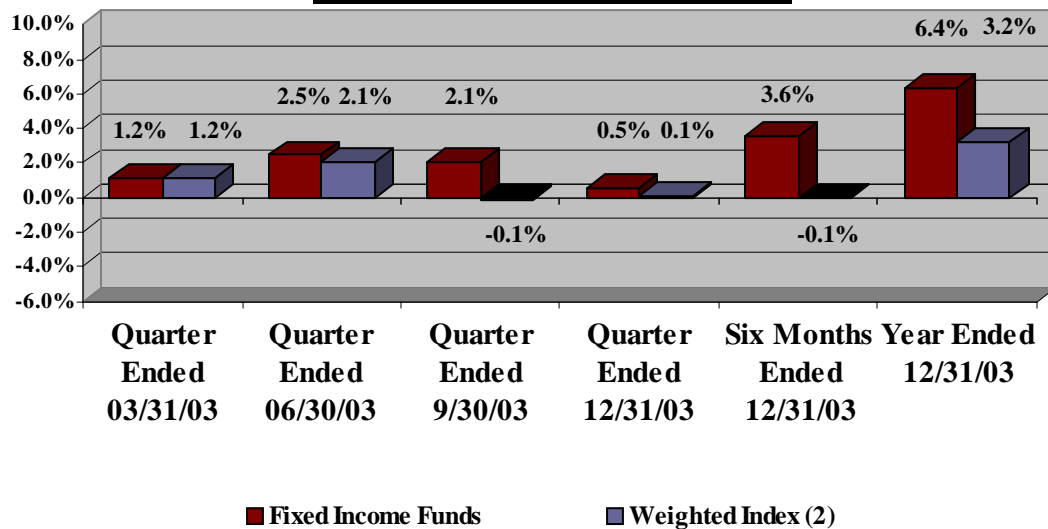
- The International Equity return for the six months ended December 31, 2003 of 26.9% exceeds the benchmark of 26.7% by 20 basis points. For the year ended December 31, 2003, the return of 38.5% trails the benchmark of 39.2% by 70 basis points.

CIF International Equity Funds



- The fixed income return for the six months ended December 31, 2003 of 3.6% exceeds the weighted index of -0.1% by 370 basis points. For the year ended December 31, 2003, the return of 6.4% exceeds the weighted index of 3.2% by 320 basis points.

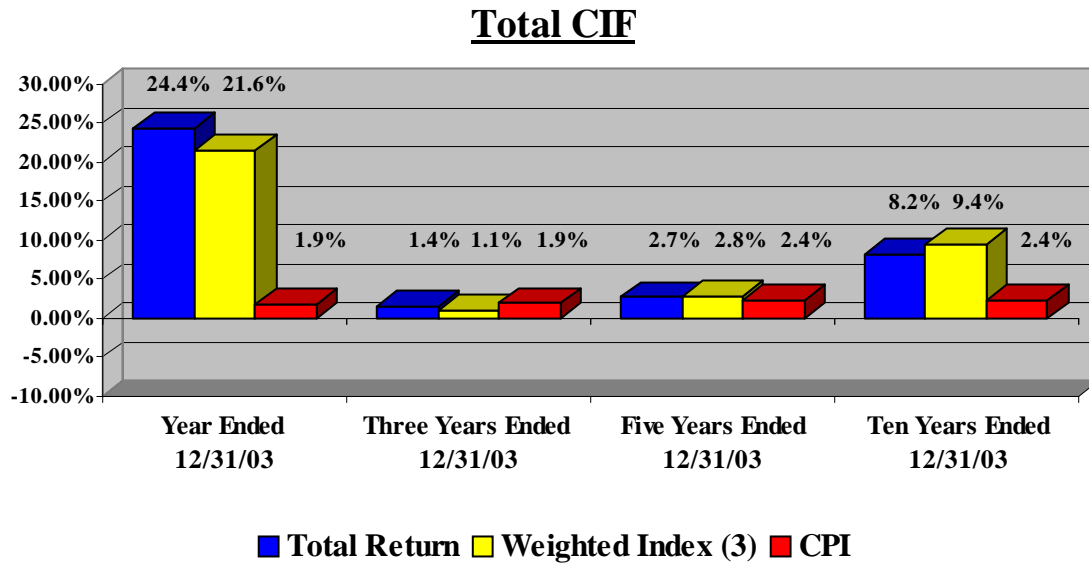
CIF Fixed Income Funds



(2) The weighted index is a composite of indices represented by the Lehman Intermediate Aggregate Index and the Lehman Brothers Intermediate Government Index.

- **Historical Performance (1, 3, 5, and 10 Years)**

- In accordance with the Regents' Fund *Statement of Investment Policy*, returns for one, three, five, and ten years are presented below.

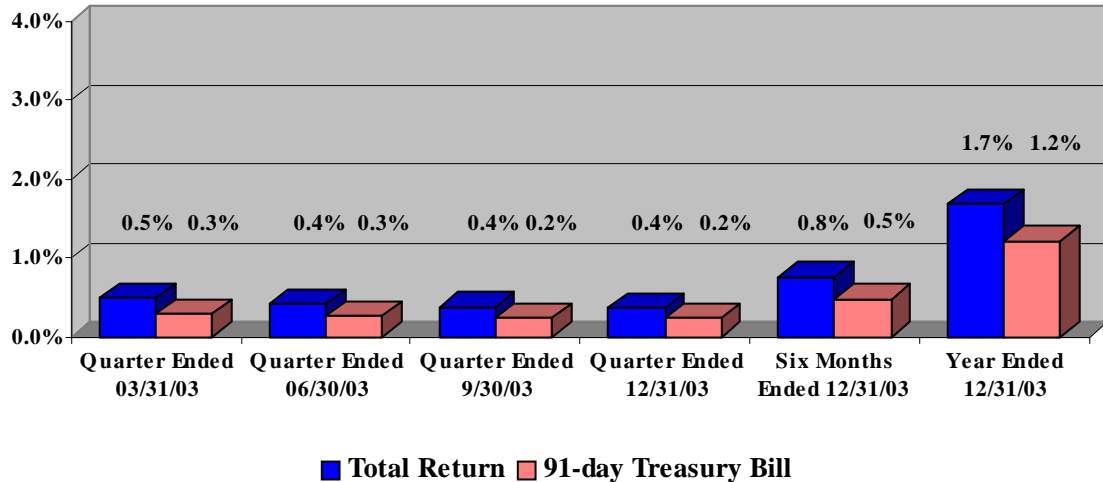


- The recently released *2003 NACUBO Endowment Study* (NES) reported an annual return rate of 3.0%, on average, for the fiscal year ending June 30, 2003. In contrast, the Regents' Fund reported an annual return rate of 3.5% for the fiscal year ending June 30, 2003.

The 723 participants in the 2003 NES hold \$230.5 billion in total endowment assets and represent an overwhelming majority of colleges and universities with endowments over \$1 million, as a result, the NES is the primary source of institutional endowment data in the U.S.

IV. Short Term Investment Fund (STIF) Performance

- The market value of STIF at December 31, 2003 was \$17.8 million, which is down by \$89,000 (0.5%) from June 30, 2003.
- As indicated below, the total return on the STIF for the six months ended December 31, 2003 of 0.8% exceeds the 91-day Treasury Bill rate of 0.5% by 30 basis points. For the year ending December 31, 2003, the total return of 1.7% exceeds the 91-day Treasury Bill rate of 1.2% by 50 basis points.



V. Revenues and Expenditures

During the six months ended December 31, 2003, recognized revenues of \$13.2 million exceeded expenditures of \$3.0 million resulting in a net increase to market value of \$10.2 million. This increase is attributable primarily to appreciation on investments and cash gifts.

	<u>2003</u>	<u>2002</u>
Revenues		
Investment Income	\$ 4,750,931	\$ (1,897,796)
Cash Gifts	8,209,594	5,264,329
Interest	188,971	196,905
Oil and Gas Royalties	25,584	34,962
Other Income	11,962	1,098
	<u>13,187,042</u>	<u>3,599,498</u>
Expenditures		
Athletic Support	2,274,204	3,251,771
Scholarships	357,636	493,748
Development Support	113,820	114,132
Investment Fees	50,650	39,176
Departmental Support	43,668	3,530,752
Other Expenditures	111,403	86,432
	<u>2,951,381</u>	<u>7,516,011</u>
Net Change in Market Value	<u>\$ 10,235,661</u>	<u>\$ (3,916,513)</u>

VI. Cash Gifts and Contributions

The following cash gifts and contributions were received during the six months ended December 31, 2003.

• Athletic Seating Priorities Program	\$ 4,008,912
• A gift from the estate of Francis P. Olson to establish the Francis Palmer Olson, M.D. Endowment Fund	3,000,000
• A gift from the University Hospitals Trust to establish the Oklahoma Medicaid Professorship for Medical Social Work Services #2	500,000
• A gift from Aramark Athletic for the benefit of the Athletic Seating Priorities Program	400,000
• A gift from the OU Medical Center for the benefit of the HSC General Support Fund	112,500

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• A gift from the Chevron Texaco Exploration Production Co. to establish the Oklahoma Petroleum Information Center	\$	64,000
• A gift from the estate of Homa Wood for the benefit of the Homa Wood Alumni and Development Fund		55,785
• A gift from the Donald E. Hall Trust for the benefit of the Hall Scholarship Fund		40,000
• A gift from the Chevrolet Motor Fund for the benefit of the OU General Scholarship Fund		5,000
• A gift from the Drumright Family Trust to establish the Florence Drumright Library Fund		5,000
• A gift from Jeanne Cooper for the benefit of the Laurence L Jones Scholarship Fund		3,323
• A gift from the Exxonmobile Foundation for the benefit of the Roy B. Adams Engineering Physics Scholarship Fund		2,400
• A gift from Roy B. Adams for the benefit of the Roy B. Adams Engineering Physics Scholarship Fund		2,200
• A gift from Judith Barnett for the benefit of Archaeology Expeditions		2,000
• Various gifts of \$1,000 and under		8,474
TOTAL GIFTS	<u>\$</u>	<u>8,209,594</u>

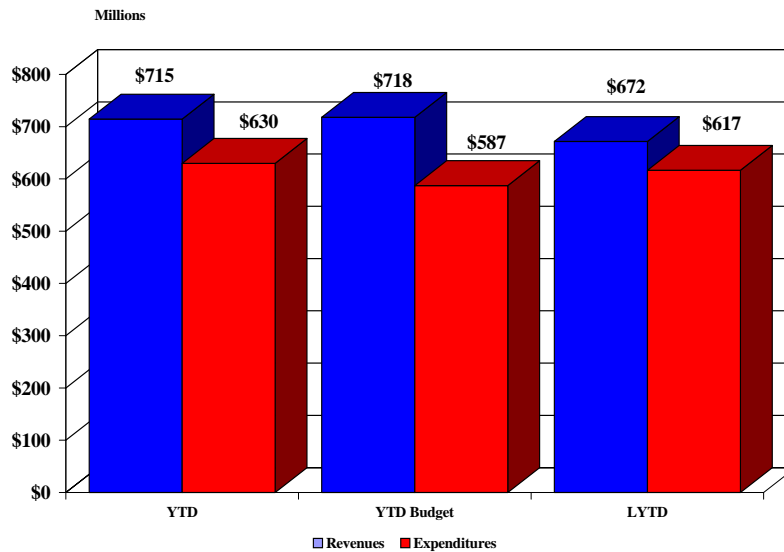
QUARTERLY FINANCIAL ANALYSIS for the Six Months Ended December 31, 2003

EXECUTIVE SUMMARY

(For more detailed information, see the Quarterly Financial Analysis (QFA) report which was provided separately.)

ALL FUNDS, COMBINED

Revenues, prior year carry forward, and distributions from reserves of \$714.6 million (61.0% of budget) exceeded expenditures of \$629.8 million (53.8% of budget). [See page 1 of the QFA.]

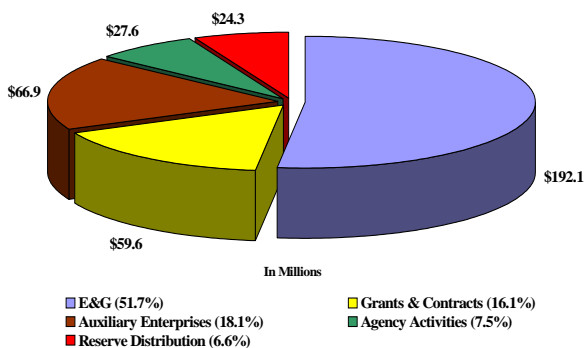


ALL FUNDS, BY CAMPUS

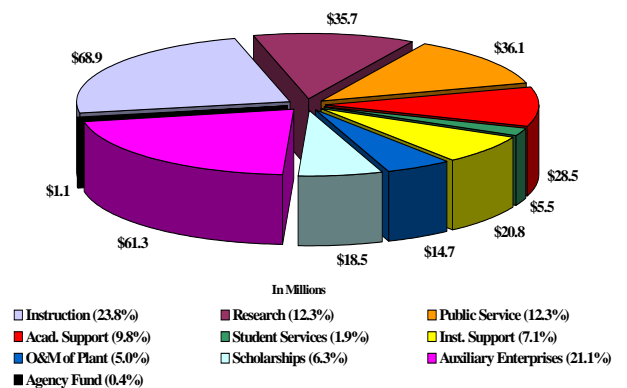
Norman Campus

Revenues and distributions from reserves of \$370.6 million (62.5% of budget) exceeded expenditures of \$291.1 million (49.2% of budget). [See page 2 of the QFA.]

Revenues



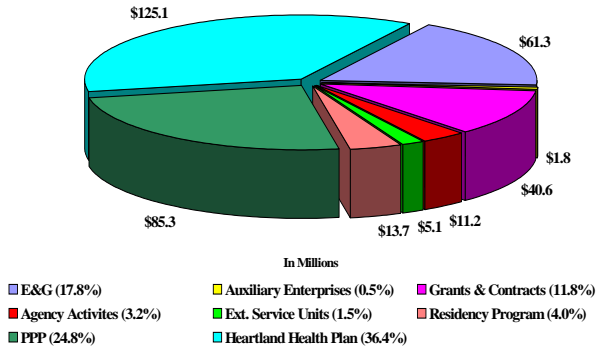
Expenditures



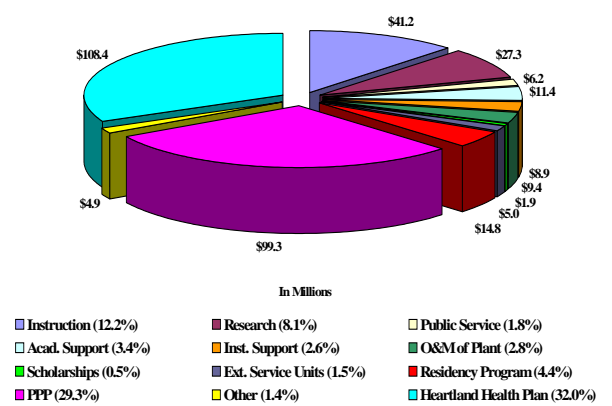
Health Sciences Center

Revenues and distributions from reserves of \$344.1 million (59.6% of budget) exceeded expenditures of \$338.7 million (58.6% of budget). [See page 8 of the QFA.]

Revenues



Expenditures

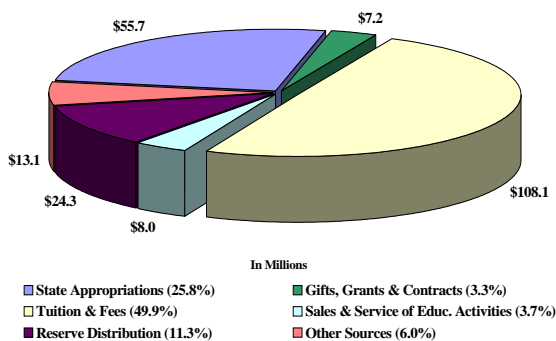


EDUCATIONAL & GENERAL

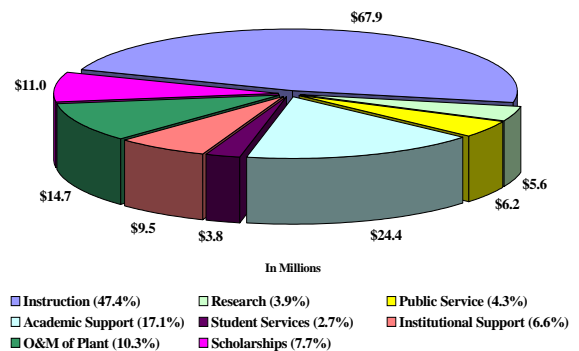
Norman Campus

Revenues and distributions from reserves of \$216.4 million (69.7% of budget) exceeded expenditures of \$143.1 million (46.1% of budget). [See page 3 of the QFA.]

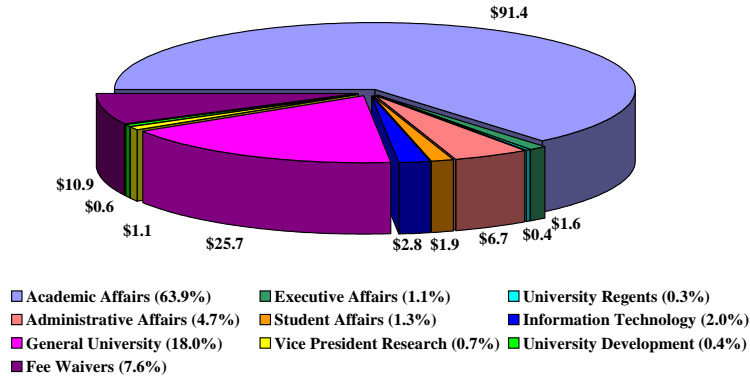
Revenues



Expenditures By Function



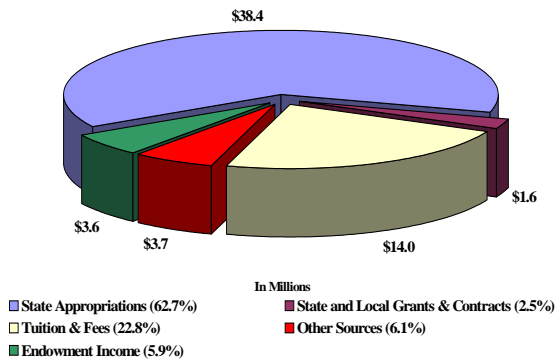
Expenditures by Organizational Area



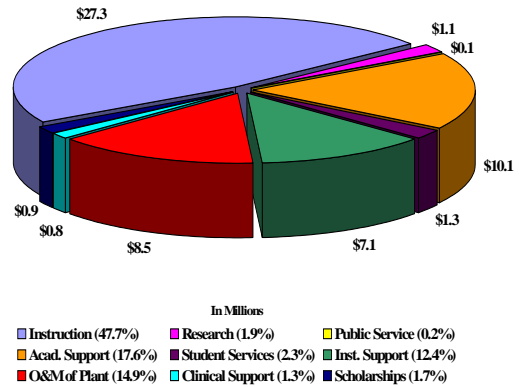
Health Sciences Center

Revenues of \$61.3 million (46.4% of budget) exceeded expenditures of \$57.2 million (43.3% of budget). [See page 9 of the QFA.]

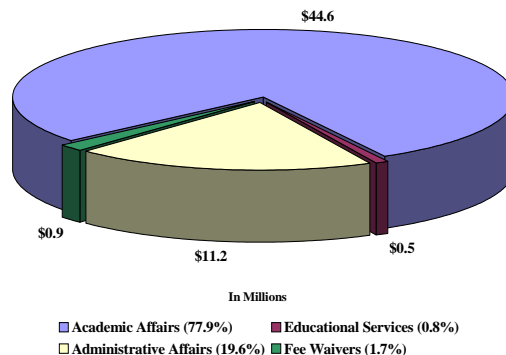
Revenues



Expenditures by Function



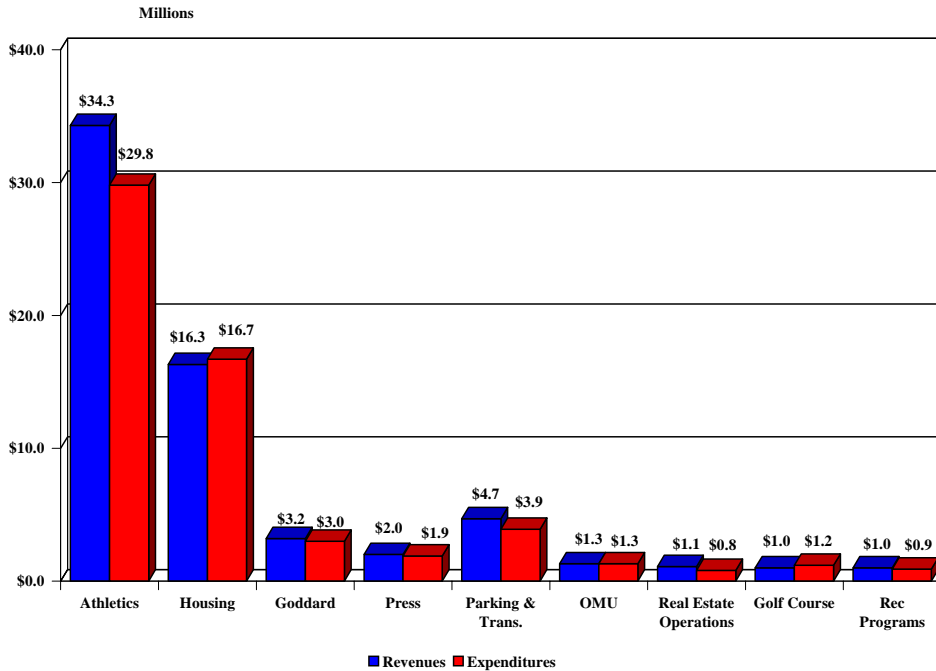
Expenditures by Organizational Area



AUXILIARY ENTERPRISES

Revenues and expenditures for major auxiliary enterprises (year-to-date revenues of \$1.0 million or more) are detailed below. [See page 5 of the QFA.]

Norman



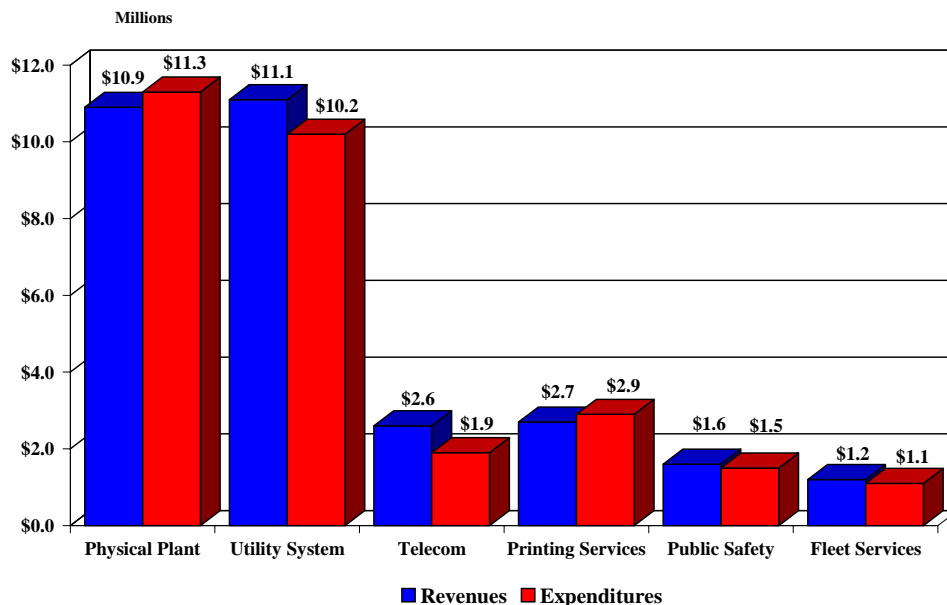
Health Sciences Center

There were no auxiliary enterprises which were reporting revenues of \$1.0 million or more. [See page 11 of the QFA.]

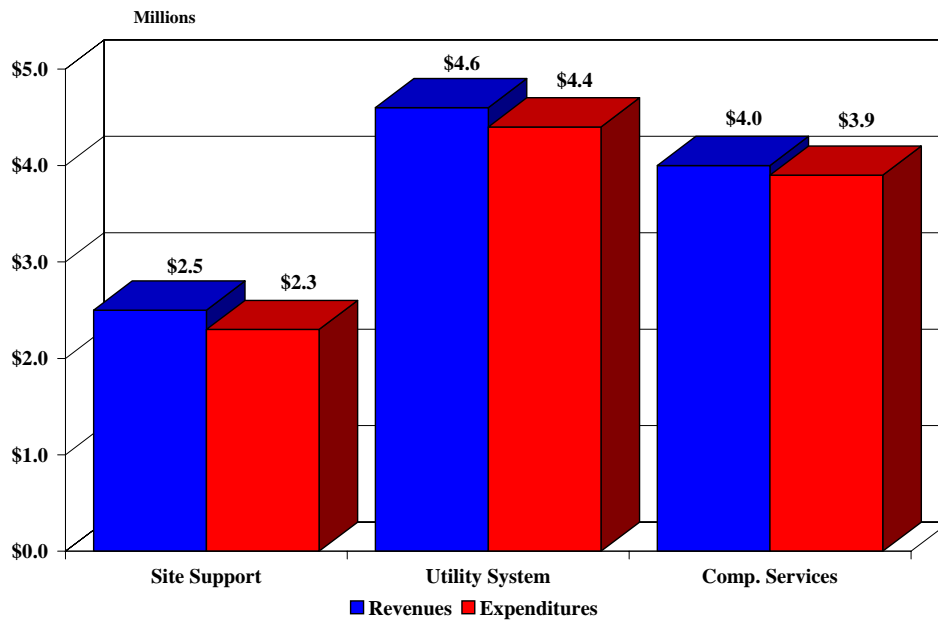
SERVICE UNITS

Revenues and expenditures for major service units (year-to-date revenues of \$1.0 million or more) are detailed below.

Norman [See page 6 of the QFA.]



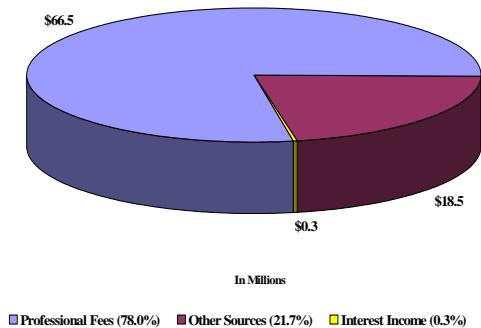
Health Sciences Center [See page 12 of the QFA.]



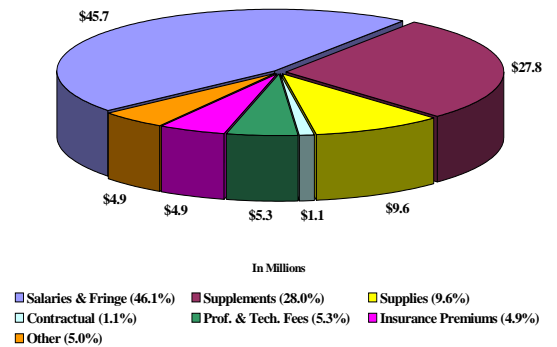
Professional Practice Plan (PPP)

PPP revenues and distributions from reserves of \$85.3 million (51.4% of current budget) trailed expenditures of \$99.3 million (59.8% of budget). [See page 13 of the QFA.]

Revenues



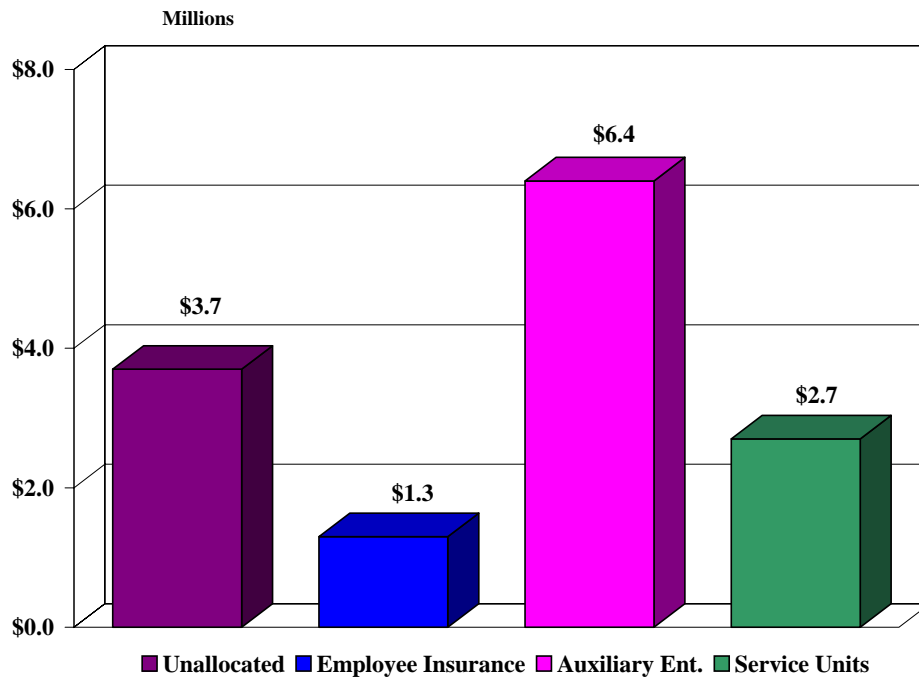
Expenditures



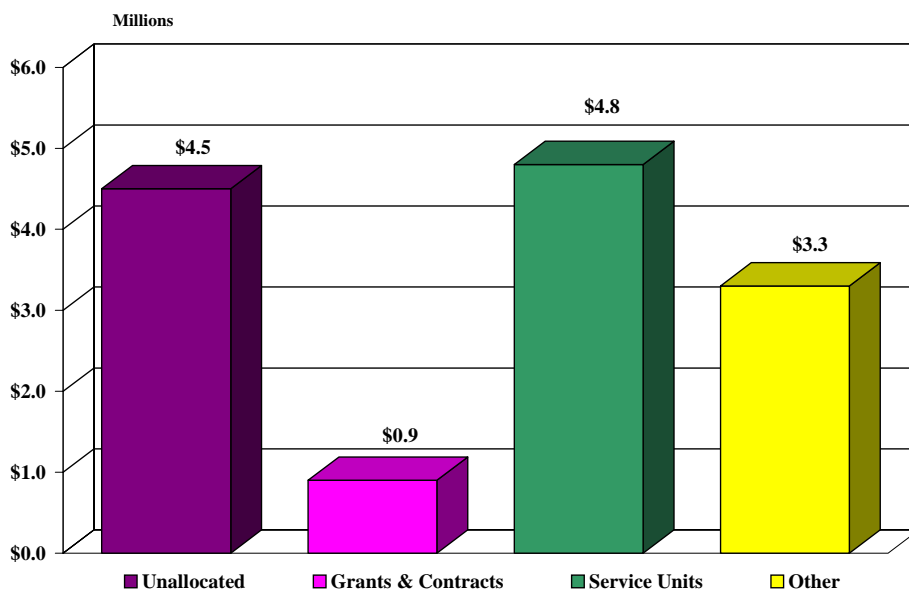
RESERVES

Reserves for the Norman Campus and the Health Sciences Center totaled \$14.1 million and \$13.5 million, respectively, at December 31, 2003. [See page 16 of the QFA.]

Norman Campus



Health Sciences Center



**QUARTERLY REPORT OF PURCHASES
October 1, 2003 through December 31, 2003**

<u>Item</u>	<u>Description</u>	<u>Campus- Department</u>	<u>Vendor</u>	<u>Award Amount</u>	<u>Explanation/ Justification</u>
I.	PURCHASE OBLIGATIONS FROM \$75,000 TO \$125,000				
1	NC - Signage for Lloyd Noble Center	Architectural and Engineering Services	J&B Graphics	\$87,788	Provide labor and materials to fabricate and install interior and exterior signage.
2	NC - Universal Sorpton Devices	Civil Engineering	VTI Corporation	\$79,350	Devices for a system used to measure surface free energy components with water and solvents. Includes delivery, installation and training, computer and software.
3	HSC - Lumber	Site Support	Forest Building Materials	\$75,000	Lumber and other miscellaneous items to be purchased as needed for use by the carpentry shop within Site Support.
4	HSC - Subscription for Software	OU Physicians Information Systems	Third Millennium Healthcare System, Inc.	\$78,000	Software allows department to retrieve scanned patient account information.
5	Tulsa - Lease Renewal	Family Medicine Private Practice	Brooks Harvard, LLC	\$96,879	For property located in the Doctors Medical Arts Building, located at 2325 S. Harvard, Suite 500, in Tulsa. (6681.28 sq. ft. at \$14.50 sq. ft.)
6	Tulsa - Lease Renewal	Family Practice	Comanche County Memorial Hospital	\$91,763	For property located at 4427 W. Gore Blvd. In Lawton. (706.87 sq. ft. at \$12.91/sq. ft.)

II. ACQUISITION OF GOODS AND SERVICES PURSUANT TO AND FUNDED BY SPONSORED GRANTS AND CONTRACTS BETWEEN THE AMOUNTS OF \$125,000 AND \$300,000

7	NC - Interagency Agreement	Civil Engineering	Oklahoma State University Grants and Contracts	\$196,464	For the services of Ricki Ingals, Robert Emerson, Bruce Russell and Charles Bowen for a project entitled 'Oklahoma Transportation Center (OTC)."
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III. SOLE SOURCE PROCUREMENTS IN EXCESS OF \$50,000

8	NC - Professional Services	Executive Affairs	Boesch and Co., Inc.	\$108,000	Strategic program development.
9	NC - Door Security Readers	OneCard Office	Blackboard Campuswide, Inc.	\$83,710	Security ID card system that includes mounting plates and visors.
10	NC - Microscope	Electrical and Computer Engineering	Jeol USA, Inc.	\$63,800	Scanning electron microscope used to observe semiconductor nano/micro materials and device structures.
11	NC - Research and Design Services	Center for Disability Education and Training	Dazzle Technology Corporation	\$70,000	Proprietary software to develop authoring tool and model course as specified in a grant for e-learning.
12	NC - Probes	Oklahoma Climatological Survey	Campbell Scientific, Inc.	\$74,400	Temperature and humidity probes. Vendor is the only manufacturer of the current equipment. Competition was not applicable.

March 24-25, 2004

13	NC - Diffusion Pump	Botany and Microbiology	Agilent Technologies	\$60,746	Analytical program and software; Equipment must be compatible with existing software.
14	NC - Commencement Program	Executive Affairs	Washington Speakers Bureau	\$75,000	Fee and expense reimbursement for distinguished participant; entirely funded through private contributions.
15	NC - Academic Convocation Program	Executive Affairs	Washington Speakers Bureau	\$100,000	Fee and expense reimbursement for distinguished participant; entirely funded through private contributions.
16	HSC - Storm 860 Phosphorimager System	Ophthalmology	Amersham Biosciences	\$79,024	Gel and blot analysis system for fluorescence samples; Must be compatible with existing systems.
17	HSC - Equipment	Oklahoma Center for Neurosciences	Oklahoma Foundation for Digestive Research	\$93,660	Required by agreement with Beverly Greenwood, an endowed chair, allowing existing equipment, staff and supplies to continue her research project.
18	HSC - Professional Medical Services	George Nigh Rehabilitation Institute	Okmulgee Memorial Hospital, Inc.	\$55,008	Unique services required by specific and remote location.
19	HSC - Universal Testing and Analysis System	Cell Biology	LKC Technology, Inc.	\$57,563	Required compatibility with existing equipment. Competition not indicated.

March 24-25, 2004

20	HSC -Professional Services	Pediatrics	Public Health Institute	\$60,000	Services of Marie Harvey, unique provider, in support of a sponsored project.
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March 24-25, 2004