

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 10, 1992

Minutes (22926)

Report of the President of the University (22926)

Report of the Chairman of the Board of Regents
 State Representative Tim Pope (22925)

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**MINUTES OF A REGULAR MEETING
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A regular meeting of the Board of Regents of The University of Oklahoma was called to order in Lecture Room 299 of the Robert M. Bird Health Sciences Library Building on the Oklahoma City Campus beginning at 11:40 a.m. on Wednesday, June 10, 1992.

The following Regents were present: Regent E. Murray Gullatt, Chairman of the Board, presiding; Regents J. Cooper West, Ada Lois Sipuel Fisher, C. S. Lewis III, G. T. Blankenship, and Melvin C. Hall.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of the University, Provosts James F. Kimpel and Clayton Rich, Vice Presidents Fred J. Bennett, Arthur J. Elbert, Jerry B. Farley, and Roland M. Smith, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, Dr. Chris Purcell, Executive Secretary of the Board of Regents, and Mrs. Karen Thraillkill, Assistant Secretary of the Board of Regents

Those attending the meeting from Cameron University were Dr. Don Davis, President of Cameron University, Vice Presidents Terral McKellips, Louise Brown, and Don Sullivan, and Mr. John Sterling.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 11:30 a.m. on June 9, 1992, both as required by 25 O.S. 1981, Section 301-314.

**COLLEGE OF BUSINESS ADMINISTRATION DEAN SEARCH
ACADEMIC PERSONNEL ACTIONS
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Lewis moved the Board meet in executive session for the purpose of discussing candidates for the position of Dean of the College of Business Administration, personnel matters, and the status of current and/or possible litigation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved. The executive session began at 11:45 a.m. in Room 299, and continued during lunch in the Provost's Conference Room 221-A, concluding at 1:00 p.m.

The Board reconvened in regular session at 1:17 p.m. in Room 299.

Chairman Gullatt announced that State Representative Tim Pope had requested an opportunity to address the Board and invited him to come forward. Representative Pope said he has some concerns to express to the Regents and he would appreciate the Board looking into them and providing a response. The concern Representative Pope has is that the University granted Professor Anita Hill a sabbatical leave of absence with half pay to perform research but she will be making speeches around the country for which she will be paid large sums of money and also may be endorsing and working for political candidates. Representative Pope said he doesn't think taxpayers should subsidize Professor Hill's activities in these areas. He asked that the following questions be addressed:

1. How many sabbaticals were granted for the coming year?
2. Was Professor Hill's sabbatical leave request given priority over other applicants in the College of Law? Were the Law applicants prioritized?
3. How many years did it take for Professor Hill to become tenured?
4. If Professor Hill files for political office in July, what would be her status with regard to the sabbatical leave of absence?
5. Is there a requirement or policy on how much time must be spent on research during a sabbatical taken for the purpose of research?

President Van Horn responded to Representative Pope's questions. He stated the University has 23 members of the faculty who have recently been granted sabbaticals and those sabbaticals will cost between \$400,000 and \$500,000. Each faculty member will be paid one semester's salary, whether their sabbatical leave of absence is for one semester or two. Dr. Van Horn said he understands there were six or seven sabbatical applicants in Law and three of these were granted sabbaticals. With regard to tenure, President Van Horn said it normally takes six years to receive tenure unless the faculty member has teaching experience at another university. In that case, prior experience may be counted toward tenure here. Under the University's policy, sabbaticals are granted for the purpose of enriching the ability to perform as a teacher and researcher. Dr. Van Horn said he did not think sabbaticals are intended for the purpose of running for political office and he is not aware of any intent on Dr. Hill's part to do that. Also, the policy is not specific on how much time during a sabbatical is to be spent performing research.

Representative Pope said he would ask that the Regents review Professor Hill's sabbatical situation and respond to him with the information he has requested that was not answered today. He said other members of the Legislature are concerned. This issue involves taxpayers' funds.

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MINUTES

Regent Lewis moved approval of the minutes of the Health Sciences Center Committee meeting held on May 13, 1992 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

Regent West moved approval of the minutes of the Finance and Audit Committee meeting held on May 13, 1992 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

Regent Hall moved approval of the minutes of the regular meeting held on May 13-14, 1992 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Van Horn gave the following report:

Awards and Honors

The Third Wave: Democratization in the Late Twentieth Century, published by the University Press and based on lectures presented at the University by Samuel P. Huntington, is co-winner of the \$150,000 Grawemeyer Award for Ideas Improving World Order. Dr. Huntington was the 1989 Julian J. Rothbaum Distinguished Lecturer in Representative Government at OU. The biennial Rothbaum lectures are sponsored by the Carl Albert Congressional Research and Studies Center. Dr. Huntington, a Harvard University Professor, shares the University of Louisville-sponsored award with economist Herman Daly and theologian John B. Cobb, Jr.

Dara Bryant, graduate student and Teaching Assistant in Modern Languages, Literatures, and Linguistics, won a Fulbright grant for study and research at the University of Halle Wiptenburg in Halle, Germany. Her research will investigate feminist writers of the former East Germany.

Four OU students have been named 1992 Goldwater Scholars among only 267 recipients nationwide. Amy Buthod of Sand Springs, Derek Byers of Panama, and Richard Hanschu and Rustin Hauge, both of Bartlesville, are the only students

in Oklahoma colleges and universities who will receive Goldwater scholarships covering tuition, fees, books, and room and board. Established by the United States Congress in 1986 to honor Senator Barry Goldwater, the scholarships are awarded to undergraduates in mathematics, natural sciences or engineering.

Grants and Gifts

The University of Oklahoma will receive nearly \$3.5 million over three years as its share from three interdisciplinary research projects approved by the National Science Foundation's Experimental Program to Stimulate Competitive Research (EPSCOR). The projects will be conducted in conjunction with 46 scientists from OU, Oklahoma State and Tulsa University. Total funding of \$8.4 million includes \$3.9 million from EPSCOR matched by \$4.5 million from the Oklahoma State Regents for Higher Education. OU research will focus on hydrology, with team leader Lee Williams, Associate Dean of the College of Geosciences; microelectronics with team leaders Ryan Doezema, Chair of Physics and Astronomy, and Roger Frech, Professor of Chemistry and Biochemistry; and interactions of rock and fluid within the earth's crust with David London, Associate Professor of Geology and Geophysics.

A three-year \$315,000 grant from the Department of Education's Graduate Assistant in Areas of National Need Program will fund eight graduate fellowships in environmental biology at OU. Only 24 grants were awarded across the nation in all fields of science and engineering. The OU grant proposal was spearheaded by Victor H. Hutchison, George Lynn Cross Research Professor of Zoology, who also will serve as director for the project.

NEW PROGRAM OPTIONS IN INTERNATIONAL BUSINESS AND BIOCHEMISTRY

To respond to student needs and changes in the marketplace, new program options leading to the Bachelor of Business Administration with an International Business option and the Bachelor of Science in Chemistry with a Biochemistry option will be available beginning with the Summer 1992 term.

The new program option in Biochemistry will help meet the demand of a large number of students, especially those who are interested in medical careers. Specific requirements include 10 basic chemistry and biochemistry courses in the Department of Chemistry and Biochemistry and two additional courses in the Departments of Botany and Microbiology and Zoology.

The new program option in International Business will integrate the strengths of existing programs in Business Administration and provide students with the language proficiency, functional competence, and international knowledge to compete in a global marketplace. Specifically, a foreign language emphasis will be incorporated into the major, as students in this new program option will take 22 hours of foreign language, or 12 hours beyond that required by the University's general education curriculum.

These program options will not require any additional costs. Both programs were approved by Interim Provost Richard C. Gipson following the recommendations of the Academic Programs Council and the colleges and departments involved.

This report was presented for information. No action was required.

MERGER OF GRADUATE PROGRAMS IN EDUCATIONAL PSYCHOLOGY AND TECHNOLOGY

Effective with the Summer 1992 term, the master's degree and doctoral programs in Educational Psychology and Educational Technology will be combined into one degree program - Instructional Psychology and Technology. This merger better utilizes the strengths of Educational Psychology and Educational Technology to achieve greater efficiency in course offerings and research interests, potentially increases scholarship and funded research possibilities, and adds flexibility at both the master's degree and doctoral levels. The merger of these programs also will provide a national competitive advantage in attracting faculty and students interested in the opportunity to pursue topics of cognition and motivation from psychology, together with the strengths of instructional design and technology.

Following a 1989-90 Program Review, which suggested efforts to combine faculty and program interests, the Department of Educational Psychology began to develop a merged program in Fall 1990. The proposed merger and accompanying program revisions were ultimately approved by the faculties of Educational Psychology and Educational Technology, the College of Education, the Graduate Council, the Academic Programs Council, and the Provost's Office.

Specifically, the program revisions include the establishment of a Master of Education degree program, which will have five areas of emphasis, and a Doctor of Philosophy degree program in Instructional Psychology and Technology; suspension of admission to the Doctor of Education programs in Educational Psychology and Educational Technology; and deletion of the undecided option for Educational Psychology and for Educational Technology. The department is ensuring that students currently admitted to the College of Education and enrolled in the Doctor of Education programs in Educational Psychology and Educational Technology prior to the suspension of admission effective Summer 1992 will be able to complete their degree programs.

This report was presented for information. No action was required.

MONTHLY FINANCIAL ANALYSIS

The Monthly Financial Analysis for the month ended April 30, 1992 was included in the agenda and is attached hereto as Exhibit A. The following comments and highlights were presented:

SCHEDULE OF REVENUES AND EXPENDITURES:

BUDGET CHANGES:

- A. Total Revenue budget decreased \$70,000 due to a reduction in budgeted Endowment Income at the Health Sciences Center. The HSC determined that approximately \$70,000 of expense will not be incurred during this fiscal year against eligible endowment revenues.
- B. Total Expenditures budget increased \$99,600. This increase was at the Health Sciences Center and was comprised of a \$70,000 decrease to personnel costs due to the reduction in endowment income offset by an increase of \$169,600 to cover additional personnel, supplies, and professional services expenses for the 1992 Summer Academy program. An offset to budgeted revenue from the receipt of Summer Academy monies was reported to the Regents last month.

REVENUES:

For the first ten months of the fiscal year, revenues realized (Schedule I, Subtotal Revenue line) are approximately \$392 million, and 85.2% of the current budget. Total revenues compare favorably with the fiscal year norm of 83.33%. Revenue line items under the fiscal year norm (83.33%) by more than five (5) percentage points are:

- 1. Sales and Services of Educational Activities and Other Sources continue to be behind budget at the Norman Campus as a result of conference and workshop activity through the College of Continuing Education being less than anticipated this fiscal year. It should be pointed out that expenditures for activities in this category are limited to the revenues that are realized. Thus, revenues under-budget do not indicate a potential budget problem.

EXPENDITURES:

Total expenditures of approximately \$385 million are 83.1% of the current budget. With a fiscal year norm of 83.33%, total expenditures continue to be well in line with budget. Expenditure line items for which current year-to-date actual exceeds current budget by more than five (5) percentage points from the fiscal year norm are indicated below. It was previously reported that although these line items are over-budget, it is not an indication that budget unit heads are overspending their budgets. Budget unit heads are required to

keep expenditures within their total budget and not within individual expenditure line items. The fact that total expenditures are "right on" the fiscal year norm illustrates that overall, total expenditures are being controlled by the budget unit heads.

1. Communication expenditures are \$5.6 million and 90.5% of budget as compared to \$5.5 million and 97.9% last year. As reported in previous months, these expenditures appear to be ahead of budget due to under-estimating telecommunication and postage costs in the Educational and General budget.
2. Computing Supplies and Equipment expenditures are \$10.4 million and 95.3% of budget. Expenditures in this category continue to be ahead of budget due to the budgeting of computing supplies in the Supplies and Materials line item while expending them against the Computing Supplies and Equipment budget. When combined, actual expenditures for Computing Supplies and Equipment and Supplies and Materials are at 76.7% of budget, which compares favorably with the fiscal year norm of 83.33%.
3. Maintenance & Repair of Buildings & Grounds expenditures are 92.9% of budget due primarily to (1) the seasonal nature of auxiliary expenditures for repairs and maintenance (e.g., Housing and Food Service expended 74% of their annual budget for this category during the summer months in preparation for the Fall semester), and (2) the heavier expenditure of E & G funds in July and August also in preparation for the Fall semester. The current fiscal year percentage of 92.9% compares favorably with last year's 98.5%.
4. Professional and Technical Fees are \$7.4 million and 89.2% of budget, which compares favorably to prior year 112.6%. Expenditures are ahead of budget primarily due to under-budgeting in E & G I Main Campus, and for expenses associated with the federal relations services consulting agreement.
5. Scholarships and Fellowships of \$11 million (92.8% of budget) are typically high at this time of year since virtually all the disbursement of scholarship funds has occurred (summer semester excluded).
6. Merchandise Purchased for Resale expenditures at \$7.6 million and 94.3% of budget continue to be ahead of the budget norm (83.33%) due to the seasonal nature of the larger auxiliaries. As reported in prior months, Housing and Food Service and the Athletic Department realize a larger percentage of their activity during the Fall semester as a result of higher housing occupancy and football game concession purchases.

7. Patient Refunds at the HSC are \$1,141,350 or 98.2% of budget compared to \$983,990 or 95.9% last year. Patient refunds are largely dependent upon activity within the Professional Practice Plan. Fluctuations in this category are not considered unusual.
8. Laboratory Testing expenditures at the HSC are \$550,983 and 102.0% of budget compared to 81.2% last year. Expenditures in this category do not follow regular disbursement patterns and are directly influenced by both research and practice plan clinical activity.
9. Membership/Registration Fees at the HSC are \$1,379,034 and 93.0% of budget compared to 81.4% last year. It is customary for a large majority of expenses in this category to occur early in the fiscal year based upon the number of memberships renewing on a calendar year basis.

CURRENT REVENUES OVER/(UNDER) EXPENDITURES -- At April 30, 1992, revenues exceeded expenditures by \$12,663,630. At the Norman Campus, revenues exceeded expenditures by \$9,842,482, primarily due to the recognition of revenues on an accrual basis. At the HSC, revenues exceeded expenditures by \$2,821,148, compared to \$2,225,566 reported during the prior year.

SUMMARY OF RESERVES:

GENERAL UNIVERSITY RESERVES -- Norman Campus reserves increased \$33,379 from the March report due to an increase of \$16,458 in Revenue Bond Reserves for investment earnings and an increase in Agency Special Reserves of \$16,921 primarily due to investment earnings.

HSC General University Reserves were \$3,585,582, an increase of \$28,151 from the prior month. Unallocated General University Reserves remained unchanged. Grants and Contracts Indirect Cost Reimbursement decreased slightly due to a \$248 reduction in commitments. Agency Special Reserves decreased \$3,075 due to net Insurance refund activity. Revenue Bond Reserves reported an increase of \$31,474, resulting from interest revenues received on maturing investments.

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES -- The Norman Campus Auxiliary Reserves increased \$233,664 and the Service Units decreased \$89,696 for a net increase of \$143,968 from March. Changes in Auxiliary Reserves and Service Unit Reserves are primarily the result of normal operational activities.

HSC Auxiliary Enterprise and Service Unit Designated Reserves were \$2,738,156, an increase of \$23,300 from March. The increase resulted primarily from additions to Debt Service reserves resulting from payment of monthly bond debt and the accumulation of interest on reserve balances.

COMBINED STATEMENT OF CHANGES IN FUND BALANCE:

The combined Ending Fund Balance for the Norman Campus, Law Center, and Oklahoma Geological Survey was approximately \$81 million. With the exception of "Private Gifts" and "Scholarships," all categories had positive ending fund balances. "Private Gifts" and "Scholarships" reflect deficit fund balances as a result of expenditures being incurred before the revenues are recognized. These deficits are a normal occurrence at this time and are offset by accounts receivable from the funding entities.

HSC's "Combined Fund Balance" (net of Internal Service Unit activity) was \$44,897,903 a decrease of \$1,109,577 year to date.

STATEMENT OF PLANT FUNDS:

The Total Project Budget for Plant Funds remained unchanged from March.

Total Allotment This Year increased \$111,557, due to the allotments for the MWA Runway from Private Gifts in the amount of \$50,000, and from Auxiliaries in the amount of \$61,557.

RENEWAL OF A PATIENT BILLING AND ACCOUNTS RECEIVABLE SOFTWARE SYSTEM FOR PROFESSIONAL PRACTICE PLAN DEPARTMENTS

Since 1980, eight clinical departments of the Health Sciences Center College of Medicine Professional Practice Plan departments have used the IDX Corporation (formerly Interpretive Data Systems) as a service bureau. Anticipating the expiration of the contract in September 1991, the Professional Practice Plan initiated a review of the IDX systems in comparison to other systems. To address the need for a new contract, requests were submitted to the Shared Medical Systems Corporation and the IDX Corporation.

At the May, 1991 meeting of the Board of Regents, the Health Sciences Center Campus was authorized to purchase the patient billing system at a projected cost of \$1,775,000 over a total period of 66 months. The project provides time-sharing patient billing and accounts receivable systems for seven clinical departments: Orthopaedic Surgery and Rehabilitation, Neurology, Pediatrics, Medicine, Pathology, Obstetrics and Gynecology, and Anesthesiology. IDX also provides in-house software for the three Family Medicine Clinics of the Department of Family Medicine.

Funds are available in the Professional Practice Plan Central Administration budget account A0000570 to issue a purchase order for \$450,000 for estimated services beginning July 1, 1992 through June 30, 1993.

This report was presented for information. No action was required.

FISCAL YEAR 1993 BUDGET

A summary of the new Educational and General funds that will be allocated in the proposed FY93 operating budget is presented below for The University of Oklahoma including the Norman Campus, the Health Sciences Center, the Law Center and the Geological Survey. The proposed fiscal year 1993 Operating Budget Summary document was mailed to the Regents prior to this meeting.

The Legislature appropriated \$575 million for higher education, greater than last year's appropriation by \$12.9 million or 2.3 percent. Of the total appropriation, \$15.6 million represents an increase in continuing funds and \$26.7 million is a onetime appropriation which is \$2.6 million less than the onetime appropriation for FY92. Of the continuing and onetime funds earmarked for institutions, the State Regents allocated the following operating funds to The University of Oklahoma:

Total University State Appropriations

	<u>Continuing</u>	<u>Onetime</u>	<u>Total</u>
Norman Campus	\$ 86.2	\$2.1	\$ 88.4
Law Center	3.8	0.1	3.9
Geological Survey	2.1	0.0	2.1
Health Sciences Center	<u>58.0</u>	<u>1.5</u>	<u>59.5</u>
	\$150.1	\$3.7	\$153.8

The Legislature worked hard in a difficult year to prevent further erosion of higher education funds, but new continuing funds will not fully cover mandatory cost increases, fee waivers and other academic commitments for FY93. Therefore a standstill budget is presented for the Board's approval. The standstill budget only funds mandatory cost increases and annualizes a portion of the current fee waiver commitments and other academic appointments. Later in the year, the University will recommend merit and equity salary increases of approximately 2.5 percent as funds are identified.

President Van Horn said the University cannot continue to operate at the current level and maintain quality and the first priority has to be to maintain the quality of the institution. The administration may come back to the Board with discussions about ways to reduce or at least control the total enrollment. Without a significant reduction in the size of the University, it is not possible to identify funds for a general salary increase. We are concerned about trying to bring employees up to the minimum for their classification, correcting compression problems and looking at equity for women and minorities. Dr. Van Horn said he wants to make it very clear that the University does not plan any layoffs.

President Van Horn recommended approval of the Fiscal Year 1992-1993 budget as presented, including the academic promotions shown below, pending final changes at the July meeting.

June 10, 1992

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COLLEGE OF ARCHITECTURE

Nickolas L. Harm to Associate Professor

COLLEGE OF ARTS AND SCIENCES

Anthropology

Betty J. Harris to Associate Professor

Botany and Microbiology

Michael J. McInerney to Professor

Scott D. Russell to Professor

Joseph M. Suflita to Professor

Chemistry and Biochemistry

Richard W. Taylor to Professor

Classics

Farland H. Stanley to Associate Professor

English

Daniel J. Ransom to Associate Professor

History

Daniel C. Snell to Professor

Mathematics

Igor Reider to Associate Professor

Philosophy

Hugh H. Benson to Associate Professor

Political Science

Allen D. Hertzke to Associate Professor

Psychology

Joseph L. Rodgers to Professor

June 10, 1992

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Zoology

Penny M. Hopkins to Professor
William J. Matthews to Professor
Douglas W. Mock to Professor
Richard L. Cifelli to Associate Professor
David S. Durica to Associate Professor

COLLEGE OF BUSINESS ADMINISTRATION

Finance

Duane R. Stock to Professor

Marketing

Marie Adele Hughes to Professor

COLLEGE OF EDUCATION

Educational Psychology

Patricia L. Smith to Associate Professor

COLLEGE OF ENGINEERING

Aerospace and Mechanical Engineering

Ronald A. Kline to Professor

Chemical Engineering and Materials Science

Jeffrey H. Harwell to Professor

Civil Engineering and Environmental Science

Robert C. Knox to Associate Professor

Electrical Engineering and Computer Science

John Y. Cheung to Professor
Joao R. Cruz to Professor

Petroleum and Geological Engineering

Faruk Civan to Professor

June 10, 1992

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COLLEGE OF FINE ARTS

Music

D. Jane Magrath to Professor

COLLEGE OF GEOSCIENCES

Geography

T. H. Lee Williams to Professor

COLLEGE OF LAW

F. Stephen Knippenberg to Professor
William M. Tabb to Professor

UNIVERSITY LIBRARIES

Patricia L. Weaver-Meyers to Professor

COLLEGE OF ALLIED HEALTH

Clinical Dietetics

Allen W. Knehans to Associate Professor

Communication Disorders

Ann M. Owen to Associate Professor

Physical Therapy

Bill D. Elam to Professor
Martha J. Ferretti to Professor

COLLEGE OF DENTISTRY

Dental Hygiene

Nanci M. Jones to Assistant Professor

Endodontics

James B. Roane to Professor

Orthodontics

G. Frans Currier to Professor

Periodontics

Nanci M. Jones to Assistant Professor

COLLEGE OF MEDICINE

Anatomical Sciences

Ronald L. Shew to Associate Professor

Family Medicine

L. Peter Schweibert to Associate Professor

Medicine

John B. Harley to Professor
Warren M. Jackman to Professor
Peter J. Sims to OMRF Professor
Robert D. Fugate to Associate Professor
Kenneth W. Jackson to OMRF Associate Professor
Jerry D. Leu to Associate Professor
George B. Selby to Associate Professor

Microbiology and Immunology

John B. Harley to Adjunct Professor
Peter J. Sims to OMRF Professor

Neurology

Bradley K. Farris to Adjunct Associate Professor

Obstetrics and Gynecology

Gary R. Thurnau to Professor
Robert A. Wild to Professor
Osmond J. D'Cruz to Assistant Professor

Pediatrics

Nancy R. Inhofe to Assistant Professor

Pharmacology

Lester A. Reinke to Professor

Physiology

Siribhinya Benyajati to Associate Professor

Surgery

Russell G. Postier to Professor
David W. Tuggle to Professor
Bradley K. Farris to Adjunct Associate Professor

COLLEGE OF MEDICINE-TULSA

Internal Medicine

Dala R. Jarolim to Professor

COLLEGE OF NURSING

Deborah A. Booton to Associate Professor
Karethy A. Edwards to Associate Professor

COLLEGE OF PHARMACY

Rosalie Sagraves to Professor

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

ESTABLISHMENT OF SEPARATE SCHOOLS OF COMPUTER SCIENCE AND ELECTRICAL ENGINEERING

As communicated to the Board of Regents in an April 10, 1992 memorandum from President Van Horn, the College of Engineering proposed the establishment of a School of Computer Science by July 1, 1992. The division of the School of Electrical Engineering and Computer Science into separate entities - the School of Electrical Engineering and the School of Computer Science - is based on a recommendation by a special task force on the future of computer science at the University.

Establishing separate schools will help the School of Computer Science meet its goals to move from a predominantly theoretically based research program to applied research and to pursue national recognition in such areas as seismic and geological, medical imaging, and weather/meteorological. The School of Computer Science and the School of Electrical Engineering will participate in an interdisciplinary center to develop a nationally recognized research program in Image Research with applications to medical, seismic, and geological areas. The School of Computer Science will continue activities to fill the Hitachi Chair, specifically related to the need for a director; stabilize enrollment in all levels of the program; define and effect differential teaching loads; and strive to significantly increase proposal preparation and research funding.

The College of Engineering is in the process of selecting an interim director to work with Dean Crynes and the faculty of the School of Computer Science to efficiently and effectively manage these changes.

Dean Crynes was present to provide the Regents with additional information on this proposal. His slide presentation included data on the proposed allocation of resources, the degree program structure, comparative data on Big Eight Computer Science programs and Electrical Engineering programs, and proposed steps to establish a School of Computer Science.

President Van Horn recommended the division of the School of Electrical Engineering and Computer Science into separate entities - the School of Electrical Engineering and the School of Computer Science.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PROGRAM FOR FISCAL YEAR 1993

Regents' policy requires that the Internal Auditing Department annually submit to the Board of Regents for review and approval an audit plan for the coming fiscal year. The proposed annual audit program for 1992-93 was distributed with the agenda for this meeting. It was prepared by Mr. John Eckert, Director of Internal Auditing. The primary factors considered in formulating the plan for fiscal year 1993 were the audit priority assigned to each University activity identified and the date the activity was last audited. Audit priorities were largely based on the materiality and the nature of the funds managed by the activity and internal control risk factors. An updated audit account inventory listing for each campus was included in the program.

The activities proposed for review in fiscal year 1993 are:

Norman Campus:

- Admissions and Records
- Advanced Programs
- Bursar
- Career Planning and Placement
- Continuing Education Registration and Financial Services
- Duplicate Payments
- External Audit Assistance
- Financial Aids Office
- Funding Agreements - Federal and State Agencies
- Health, Physical Education, and Recreation
- Honorarium Payments
- Housing System
- KGOU-FM Radio Station
- Loans/Transfers

Motor Pool
NCAA Financial Audit
1991 Gator Bowl
Off-Campus Facilities
Payroll Distribution
Petty Cash and Change Funds
Post-Audit Reviews
Property Control
Provost's Office
Real Estate Management
Service Contracts
Special Payment Requests
Student Organization Accounts
Telecommunications
Travel
University Computing Services

Health Sciences Center Campus:

Anatomical Donations
Biochemistry and Molecular Biology
Campus Police, Fire and Safety
Custodial Services
Dermatology and PPP
External Audit Assistance
Grants and Contracts
Internal Medicine and PPP, Tulsa
Medicine and PPP
Motor Pool
Nuclear Pharmacy and PPP
Orthopaedic Surgery and PPP
Pediatrics and PPP, Tulsa
Pharmacy Storeroom
Post-Audit Reviews
Research and Education - Computing Services
Service Unit Accounting
Surgery and PPP

President Van Horn recommended the Board of Regents approve the annual audit program for fiscal year 1993.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

**ARCHITECT FEES FOR THE FRACTURING FLUID CHARACTERIZATION FACILITY -
GAS RESEARCH INSTITUTE**

At the May 1992 meeting, the Board of Regents placed the five architectural and engineering firms under consideration in rank order to provide professional services for the project and authorized the administration to negotiate the terms of a contract and a fee for professional services. C. H. Guernsey and Company was ranked first by the Board of Regents.

A preliminary agreement has been reached and the terms of a proposed contract for professional services have been developed. C. H. Guernsey and Company would receive a fee of \$19,708 to prepare a feasibility study for the project. C. H. Guernsey and Company has also agreed to provide the required professional design and engineering services including the preparation of architectural design development documents, contract documents (final plans and specifications) and bidding and award of construction contract services and to provide construction observation and administration services for a fee based upon the approved project construction cost determined by the scope of work to be established from the results of the feasibility study to be conducted.

President Van Horn recommended that the Board of Regents approve the award of an architectural and engineering services contract to C. H. Guernsey and Company for (1) the preparation of a feasibility study for a Fracturing Fluid Characterization Facility at a fee of \$19,708 and (2) preparation of final plans and specifications and the provision of construction administration services to be provided for a fee of eight percent (8%) of project construction cost based upon a project scope of work as established by the feasibility study.

Regent Lewis raised the question of the problem Cameron University is having with C. H. Guernsey related to their swimming pool problems and asked if there is anything the Board should take note of in the context of resolving those problems and dealing with C. H. Guernsey on this OU project. Following discussion, there was general agreement that it is important to move ahead with this project.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals in excess of \$100,000 for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for April, 1992 were included in the agenda for this meeting. A list of contracts above \$100,000 executed during this same period of time on proposals previously reported was also included.

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

BIDS FOR EMPLOYEE LONG-TERM DISABILITY INSURANCE

The University currently offers two Long-Term Disability (LTD) options for faculty and staff. Option 1 insures 66-2/3 percent of income with a maximum benefit of \$4,000 per month. Option 2 insures 50 percent of income with a maximum benefit of \$2,000 per month. Our current LTD carrier, Philadelphia American, notified us April 1, 1992 that renewal rates would increase 48 and 45 percent respectively for Options 1 and 2. The explanation for the dramatic change was that a large number of claims with potentially high benefits had been filed in January, February, and March.

Because it was felt this increase was unacceptable, the bidding process was initiated immediately. The following is a summary of the bids received:

1. ITT Hartford Insurance Group, Hartford

Option 1	.99 per \$100
Option 2	.50 per/\$100
2. Philadelphia American Life, Houston

Option 1	1.10 per \$100
Option 2	.58 per \$100
3. American Fidelity (one year only), Oklahoma City

Option 1	1.24 per \$100
Option 2	.89 per \$100

The low bid by ITT Hartford continues the current benefit level and has a two-year rate guarantee.

President Van Horn recommended that the Board of Regents approve the award of a contract to ITT Hartford Insurance Group for Long-Term Disability coverage. This insurance is paid for by the employee.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

ROY GUFFEY FOUNTAIN AT THE SARKEYS ENERGY CENTER

At the March 1991 meeting, the Board accepted a gift of \$200,000 from the Guffey family and authorized The Benham Group to prepare plans for the project. At the April 1991 meeting, the Board of Regents approved the final design of the Roy Guffey Fountain to be located at the Sarkeys Energy Center at an estimated cost of \$200,000.

Manhattan Construction Company, Inc. has agreed to provide management services for the project and to assist in obtaining possible donated labor, materials and supplies. The cost for the proposed fountain is approximately \$265,000.

University Affairs has agreed to assist in the fund-raising efforts for the fountain. However, in order to accomplish this project and to utilize cash and gifts of materials, services and labor, the contributions will need to be made to the OU Foundation. It will be necessary for the Board to request the OU Foundation to serve as both the recipient of gifts of cash, materials and services and to authorize the Foundation to act as the contracting agent for this project. Based on the approved plans, the Foundation would be requested to enter into the necessary agreements with contractors, material suppliers and subcontractors using funds accumulated for the project. The University will provide normal plan review and construction administration services.

President Van Horn recommended that the Board of Regents request the OU Foundation to act as the contracting agent for the accomplishment of the Roy Guffey Fountain at the Sarkeys Energy Center and authorize the Foundation to have the fountain constructed on the plaza level of the Sarkeys Energy Center.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

RENOVATIONS AT GODDARD HEALTH CENTER AND HUSTON HUFFMAN CENTER

GODDARD HEALTH CENTER:

The Assistant Vice President for Professional Services and his staff have been reviewing all aspects of the Goddard Health Center operations. Changes in procedural systems, work and patient flow, managerial style and operating philosophy are being implemented to improve the efficiency of care delivery and resource allocation. In conjunction with these changes, some structural modifications have been identified that will support and augment the implementation of these new policies and procedures.

The structural changes have been developed by Architectural and Engineering Services after consultation with the Goddard staff. They agree that the changes being contemplated will improve both accessibility for

patients and operating efficiency of the Goddard staff. The synergistic effects of these changes are significant. The physical changes coupled with the improvements in efficiency in care delivery, patient service, billing and overall operations will cause Goddard to be perceived as a health facility where one can receive quality health care in a timely manner.

In addition to structural changes the project includes: improved signage, relocation of medical records and insurance office operations, modernized filing systems for medical records, and furnishing of the new areas with suitable work stations. Goddard is in a position to fund the new furnishings from its Renewal and Replacement Reserve and other parts of the project from operating income. The permanent structural improvements could appropriately be funded from Goddard Health Center's proportional share of the Student Facility System Revenue Bonds Special Reserve Fund in the amount of \$61,520. An additional \$14,480 would be required from the Goddard Health Center Renewal and Replacement Reserve Fund, for a total of \$76,000 for the planned permanent structural changes. Furnishings for the new work space would be funded from the Renewal and Replacement Reserve and/or operations in the amount of \$16,000.

HUSTON HUFFMAN CENTER:

The original gym flooring system in the Huston Huffman Center was installed in 1981. The flooring system is Pro Turf Synthetic by Resinguard Surfaces, Inc. At the end of an initial five-year period, the surface showed significant wear. Peeling of the surface under the basketball goals became a major concern, lines delineating the courts were worn off in some areas, and the surface showed other deterioration.

In 1984, Pitzer Company, the company that installed the original flooring system, agreed to do some remedial work. Two years later in 1986, it was necessary to award Pitzer Company a contract to undertake additional remedial work and to resurface the floor. The contract also called for Pitzer Company to maintain the floor for a five-year period. During its entire life, the floor surface has received very heavy use. After review of the various alternatives, it has been concluded that a new wood flooring system should be installed.

Currently there are two options for gymnasium floor systems: synthetic floor systems or wood flooring systems. Although synthetic flooring is less expensive to install, maintenance costs are higher, useful life is shorter, and the quality of flooring while in use is less desirable. This is particularly true in light of the heavy usage that the flooring receives in Huffman Center. A synthetic system is no longer a viable option for replacement at the Huston Huffman Center. A new wood flooring system can be installed at a cost of approximately \$250,000. The wood surface is estimated to have a useful life of approximately 20 years. Maintenance of the wood flooring system could be incorporated in the yearly maintenance plan for existing wood flooring in the building. A new wood flooring system also would add to the quality of

the facility and insure a consistent and durable surface. Funding for this project would be \$143,784 from Huston Huffman Center's proportional share of the Student Facility System Revenue Bonds Special Reserve Fund and \$107,216 from the Huston Huffman Renewal and Replacement Reserve Fund.

President Van Horn recommended that the Board of Regents authorize funding for interior renovations and repairs at the Goddard Health Center and the Huston Huffman Center. The source of funding would be \$204,304 from the Student Facility System Revenue Bonds Special Reserve Fund, up to \$30,480 from the Goddard Health Center Renewal and Replacement Reserve Fund, and \$107,216 from the Huston Huffman Renewal and Replacement Reserve Fund.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

ARCHITECTS FOR SMALL PROJECTS

At the May 1992 meeting, the Board of Regents placed in rank order the two sets of architectural firms which are under consideration, one to provide professional services for the Norman Campus and the Oklahoma City Campus of the Health Sciences Center, and a second to provide professional services for the Tulsa Campus of the Health Sciences Center. The highest ranked firm for the Norman Campus and the Oklahoma City Campus of the Health Sciences Center is Miles Associates of Oklahoma City. Murray Jones Murray of Tulsa was the highest ranked of the five firms under consideration to provide professional services for the Tulsa Campus of the Health Sciences Center.

The consultants are to be appointed under the following conditions:

1. The consultants will be selected in accordance with the requirements of the normal interview process and selection procedure.
2. The consultants will be selected for a three-year period with an option to extend the period for one year. The fact that a firm has been selected for work on small projects will not eliminate the consultants from later consideration for major projects.
3. The work of the consultants will be administered by Architectural and Engineering Services on the Norman Campus and the Health Sciences Center Campus and by the Director for Administration and Finance on the Health Sciences Center, Tulsa Campus.
4. The consultants will be compensated based upon a standard hourly rate schedule for principals and other personnel, plus reimbursement for expenses, or on a fixed-fee basis using a standard professional services contract form and terms for each project. A separate agreement will be developed for each project. In some instances a fixed fee for a defined scope of work will be negotiated at the time a project is authorized.

5. The use of consultants will be limited to small projects which will have a total fee for professional services of \$35,000 or less. All professional services contracts will require the approval of the appropriate Vice President for Administrative Affairs.

Negotiations have been completed with representatives of the highest ranked firm in each group. The standard hourly charge rates presented below are composed by the two firms. Normal reimbursable expenses, such as postage, printing and long distance telephone costs, shall be reimbursed at 1.1 times actual cost to Miles Associates and at actual cost to Murray Jones Murray.

Norman Campus and Oklahoma City Campus of the Health Sciences Center
Schedule of Hourly Charges for Professional Services Provided by
Miles Associates

<u>Position</u>	<u>Hourly Rates</u>
Architectural Principal	\$80.00
Architect	\$60.00
Intern Architect	\$35.00
Draftsperson	\$30.00
Clerical	\$35.00

Tulsa Campus of the Health Sciences Center Schedule of Hourly Charges
for Professional Services Provided by Murray Jones Murray

For Architectural Services:

<u>Position</u>	<u>Hourly Rates</u>
Architectural Principal	\$80.00
Licensed Architect	\$50.00
Intern Architect	\$37.50
Interior Designer	\$45.00
Clerical	\$30.00
Computer Aided Design	\$25.00

For Mechanical and Electrical Engineering Services:
(Provided by consultants under contract to Murray Jones Murray)

<u>Position</u>	<u>Hourly Rates</u>
Engineering Principal	\$81.00
Registered Engineer	\$67.00
Engineer and Senior Designer	\$56.50
Junior Engineer and Designer	\$48.00
Senior Draftsman	\$37.50
Draftsman	\$31.50
Junior Draftsman	\$21.00
Clerical	\$22.00
Computer Aided Design	\$25.00

For Structural Engineering Services:
 (Provided by consultants under contract to Murray Jones Murray)

<u>Position</u>	<u>Hourly Rates</u>
Structural Engineering Principal	\$75.00
Engineering Intern	\$35.75
Computer Aided Design Draftsman	\$27.50
Clerical	\$23.50

The rates presented above will be used during the initial 12-month period. The rates will be adjusted each year according to the Consumer Price Index for the prior year.

President Van Horn recommended that the Board of Regents approve the proposed hourly rates of two architectural firms to provide professional services on a series of small projects (1) for the Norman Campus and the Oklahoma City Campus of the Health Sciences Center and (2) for the Tulsa Campus of the Health Sciences Center.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

SELECTION OF ENGINEERS FOR SMALL PROJECTS

There is a need for three engineering firms: one to provide professional mechanical and electrical engineering services, a second to provide professional structural engineering services, and a third to provide professional civil engineering and surveying services. In certain instances, on relatively short notice, it is necessary to have technical reports and limited scope studies prepared by engineers.

Under the provisions of Oklahoma State law, engineering consultants for small projects must be selected in the same manner as engineers for major capital improvements. It is proposed that the consultants be appointed for a three-year period under the following conditions:

1. The consultants will be selected in accordance with the requirements of the normal interview process and selection procedure.

2. The consultants will be selected for a three-year period with an option to extend the period for one year. The fact that a firm has been selected for work on small projects will not eliminate the consultants from later consideration for major projects.

3. The work of the consultants will be administered by the departments of Architectural and Engineering Services on the Norman Campus and at the Health Sciences Center.

4. The consultants will be compensated based upon a standard hourly rate schedule for principals and other personnel, plus reimbursement for expenses, or on a fixed fee basis using a standard professional services contract form and terms for each project. A separate agreement will be developed for each project. The hourly rate schedules will be negotiated following selection. In some instances a fixed fee for a defined scope of work will be negotiated at the time a project is authorized.

5. The use of consultants will be limited to small projects which will have a total fee for professional services of \$35,000 or less. All professional services contracts will require the approval of the appropriate Vice President for Administrative Affairs.

The interviews and the preliminary review process were conducted in accord with the provisions of the Oklahoma State law and the policies of the Board of Regents. The interview committees obtained information from the documents supplied by the consultants, the files of the State Office of Public Affairs and other sources. The following qualifications of each firm were considered by the committees: (1) professional reputation for design and engineering; (2) experience with similar types of renovation projects; (3) qualifications of the firm's professional staff; (4) scope of services offered; (5) amount of work in progress; (6) previously completed University projects; (7) financial standing and stability; (8) size of firm; and (9) location of firm.

Following the normal procedures for the selection of engineering firms, five mechanical and electrical engineering firms were selected for interview from a list of six firms which responded to the University's announcement and request for expressions of interest in serving as mechanical and electrical engineering consultants for a three-year period. On May 15, 1992, the interview committee conducted interviews to review the University's requirements and to consider the qualifications of the mechanical and electrical engineering firms. Based upon the information obtained during the initial interviews and a detailed review of each firm's qualifications, the interview committee rated the mechanical and electrical engineering firms under consideration for the projects in the following manner:

Evaluation of the Mechanical and Electrical Engineering Firms Under Consideration:

	Matrix Architects Engineers Planners, Inc. <u>Tulsa, OK</u>	Lee & Browne Consulting Engineers, Inc. <u>Tulsa, OK</u>	050 Engineering Company <u>Okla. City</u>	PSA Consulting Engineers, Inc. <u>Okla. City</u>	Schuelein & Halpain Engineering, Inc. <u>Okla. City</u>
Quality of Design	74	70	66	70	68
Adherence to Cost Limits	42	39	40	37	39

	Matrix Architects Engineers Planners, Inc. <u>Tulsa, OK</u>	Lee & Browne Consulting Engineers, Inc. <u>Tulsa, OK</u>	050 Engineering Company <u>Okla. City</u>	PSA Consulting Engineers, Inc. <u>Okla. City</u>	Schuelein & Halpain Engineer- ing, Inc. <u>Okla. City</u>
Adherence to Time Limits	39	39	38	35	36
Volume of Changes	40	36	38	36	34
Financial Stability	37	35	36	37	34
	—	—	—	—	—
Total Points	232	219	218	215	211

The interview committee for mechanical and electrical engineering firms was composed of the following people:

R. David Nordyke, Architect, Architectural and Engineering Services, Norman Campus, Chair
 William Harley Campbell, Campus Architect, Health Sciences Center, Oklahoma City Campus
 Thomas R. Godkins, Assistant Provost and Director of Capital Planning, Health Sciences Center
 Kenneth L. Jorgenson, Assistant Director, Physical Plant, Norman Campus
 Charles M. York, Director of Site Support, Health Sciences Center, Oklahoma City Campus

Five structural engineering firms were selected for interview from a list of eight firms which responded to the University's announcement and request for expressions of interest in serving as structural engineering consultants for a three-year period. On May 20, 1992, the interview committee conducted interviews to review the University's requirements and to consider the qualifications of the structural engineering firms. Based upon the information obtained during the initial interviews and a detailed review of each firm's qualifications, the interview committee rated the structural engineering firms under consideration for the projects in the following manner:

Evaluation of the Structural Engineering Firms Under Consideration:

	<u>Cornforth Associates Okla. City</u>	<u>Wallace Engineering, Inc. Tulsa, OK</u>	<u>Zahl-Ford-Uhland, Inc. Okla. City</u>	<u>Nova Engineering, Inc. Tulsa, OK</u>	<u>Olivo/Grossman-Keith Joint Venture Norman, OK</u>
Quality of Design	92	90	76	66	56
Adherence to Cost Limits	46	42	37	33	32
Adherence to Time Limits	46	45	43	37	33
Volume of Changes	44	46	35	30	31
Financial Stability	43	45	31	36	30
	—	—	—	—	—
Total Points	271	268	222	202	182

The interview committee for structural engineering firms was composed of the following people:

David G. Stapleton, Assistant Director, Architectural and Engineering Services, Norman Campus, Chair
 William Harley Campbell, Campus Architect, Health Sciences Center, Oklahoma City Campus
 Thomas R. Godkins, Assistant Provost and Director of Capital Planning, Health Sciences Center
 Gary L. Ward, Coordinator, Facilities Inspection and Design, Physical Plant, Norman Campus
 Charles M. York, Director of Site Support, Health Sciences Center, Oklahoma City Campus

Five civil engineering and surveying firms were selected for interview from a list of 14 firms which responded to the University's announcement and request for expressions of interest in serving as civil engineering and surveying consultants for a three-year period. On May 20, 1992, the interview committee conducted interviews to review the University's requirements and to consider the qualifications of the civil engineering and surveying firms. Based upon the information obtained during the initial interviews and a detailed review of each firm's qualifications, the interview committee rated the civil engineering and surveying firms under consideration for the projects in the following manner:

Evaluation of the Civil Engineering and Surveying Firms Under Consideration:

	Smith- Roberts and Associates, Inc. <u>Okla. City</u>	Cobb Engineering Company <u>Okla. City</u>	JGVE, Inc. <u>Okla. City</u>	Mansur Daubert Strella, Inc. <u>Okla. City</u>	Coon Engi- neering Inc. <u>Okla. City</u>
Quality of Design	90	86	72	78	68
Adherence to Cost Limits	41	38	39	36	36
Adherence to Time Limits	36	36	33	30	36
Volume of Changes	39	40	36	32	35
Financial Stability	44	43	39	35	33
Total Points	250	243	219	211	208

The interview committee for civil engineering and surveying firms was composed of the following people:

David G. Stapleton, Assistant Director, Architectural
and Engineering Services, Norman Campus, Chair
Michael T. Brockman, Administrator of Real Estate,
Norman Campus
William Harley Campbell, Campus Architect,
Health Sciences Center, Oklahoma City Campus
Gary L. Ward, Coordinator, Facilities Inspection and
Design, Physical Plant, Norman Campus
Charles M. York, Director of Site Support,
Health Sciences Center, Oklahoma City Campus

President Van Horn recommended that the Board of Regents place in rank order the three sets of firms which are under consideration as consultant engineering firms to provide the professional mechanical and electrical engineering, structural engineering, and civil engineering and surveying services on a series of small projects for the Norman Campus and the Health Sciences Center.

Regent Lewis moved the three sets of firms be ranked as follows:

For Professional Mechanical and Electrical Engineering Services:

1. Matrix Architects Engineers Planners, Inc., Tulsa
2. Lee & Browne Consulting Engineers, Inc., Tulsa

3. O50 Engineering Company, Oklahoma City
4. PSA Consulting Engineers, Inc., Oklahoma City
5. Schuelein & Halpain Engineering, Inc., Oklahoma City

For Structural Engineering Services:

1. Cornforth Associates, Oklahoma City
2. Wallace Engineering, Inc., Tulsa
3. Zahl-Ford-Uhland, Inc., Oklahoma City
4. Nova Engineering, Inc., Tulsa
5. Olivo/Grossman-Keith Joint Venture, Norman

For Civil Engineering and Surveying Services:

1. Smith-Roberts and Associates, Inc., Oklahoma City
2. Cobb Engineering Company, Oklahoma City
3. JGVE, Inc., Oklahoma City
4. Mansur Daubert Strella, Inc., Oklahoma City
5. Coon Engineering, Inc., Oklahoma City

The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

LEASE OF 1515 NORTH LINCOLN BOULEVARD

The Oklahoma School of Science and Mathematics has requested the continued use of property owned by the Board of Regents at 1515 North Lincoln Boulevard in Oklahoma City. In October 1988, the Board authorized a lease agreement with the School which was executed in December 1988 and expires June 30, 1992. Under the terms of the current lease agreement, the School has paid for the rehabilitation of the building at a cost of \$20,000, rent at \$1.00 per year and the cost of utilities, custodial services and lawn maintenance.

The School would like to execute a new lease with similar terms for the Lincoln Boulevard property which contains approximately 4,000 square feet. The University administration recommends a lease of shorter duration because of the possible expansion of contract research in the College of Public Health which may require the use of office space in the building. The proposed lease would be for one year with a decision about possible extension at the end of that time. The terms of the lease agreement would include an annual rental payment of \$1.00 and, because of the low rental cost, payment of utilities, custodial services and routine lawn and building maintenance.

The President recommends approval of the proposed lease agreement with the understanding execution of the lease is subject to the approval of the Board of Trustees of the Oklahoma School of Science and Mathematics.

President Van Horn recommended that the Board of Regents authorize the lease of University property located at 1515 North Lincoln Boulevard, Oklahoma City, to the Board of Trustees of the Oklahoma School of Science and Mathematics for the period July 1, 1992 through June 30, 1993.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

APPOINTMENT OF COLLEGE OF MEDICINE ADMISSIONS BOARD

Regents' policy provides that the Admissions Board of the College of Medicine is composed of:

- 10 members of the full-time faculty
- 10 members of the volunteer faculty
- 10 members of the student body of the College of Medicine
- 24 members selected from throughout the State to include four physicians from each of the six Congressional Districts

The community physician nominees for the six congressional districts were solicited from over 50 county medical societies and the Oklahoma State Medical Association. All nominees have agreed to serve and are willing to participate in an orientation meeting. The nominations have been approved by the Executive Dean of the College of Medicine and the Provost.

The slate of nominees for 1992-93 is as follows:

Full-Time Faculty:

- Marie Bernard, M.D., Associate Professor of Medicine
- Robert Broyles, Ph.D., Professor of Biochemistry and Molecular Biology
- Neal Clemenson, M.D., Assistant Professor of Family Medicine
- Nancy K. Hall, Ph.D., Associate Professor of Pathology and Associate Dean for Admissions and Students, College of Medicine
- Nancy Inhofe, M.D., Instructor in Pediatrics
- Leonard Morgan, M.D., Assistant Professor of Family Medicine
- Jay Olson, M.D., Instructor in Anesthesiology
- Eli Reshef, M.D., Assistant Professor of Obstetrics and Gynecology
- Dennis Weigand, M.D., Professor and Vice Head of Dermatology
- Peggy Wisdom, M.D., Associate Professor and Vice Chair of Neurology

Volunteer Faculty:

- David Confer, M.D., Clinical Associate Professor of Urology, Tulsa
- Thomas C. Coniglione, M.D., Clinical Professor of Medicine
- James W. Hampton, M.D., Clinical Professor of Medicine
- DiAnn Hunter, M.D., Clinical Assistant Professor of Pediatrics, Tulsa

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Norman Imes, M.D., Clinical Assistant Professor of Medicine
Don Rhinehart, M.D., Clinical Associate Professor of Surgery
Boyd Whitlock, M.D., Clinical Assistant Professor of Medicine, Tulsa
Ken Whittington, M.D., Clinical Assistant Professor of Family
Medicine
Frank F. Wilson III, M.D., Clinical Associate Professor of
Obstetrics and Gynecology
Michael Winzenread, M.D., Clinical Instructor in Family Medicine

Students:

Oklahoma City Campus:

Joe Basinger
Tracie Collins
Taysha Earles
Susan Glenn
Jill Goff
Wanda McMichael
Tom Pryor
Kyle Waugh

Tulsa Campus:

John Hubner
Bryan Touchet

District I:

Robert Houston, M.D., Tulsa
W. Frank Phelps, M.D., Tulsa
Bat Shunatona, M.D., Tulsa
Garrett Walls, M.D., Tulsa

District II:

Joel Anderson, M.D., Okmulgee
Kola Danisa, M.D., Muskogee
Gayle Harris, M.D., Tahlequah
Bill McAfee, M.D., Shawnee

District III:

Sara Dye, M.D., Ada
Gilbert Emde, M.D., Stillwater
Robert E. Engles, M.D., Durant
Renee Willis, M.D., Stillwater

District IV:

Harold R. Belknap, M.D., Norman
Malcom Mollison, M.D., Altus
Linda Orr, M.D., Lawton
Robert J. Weedn, M.D., Duncan

District V:

Steven Cagle, M.D., Oklahoma City
Wallace McLeod, M.D., Oklahoma City
Phillip Mosca, M.D., Ph.D., Oklahoma City
Olassinde Sawyerr, M.D., Oklahoma City

District VI:

Bobby D. Anthony, M.D., Enid
Alan Braly, M.D., Woodward
Helen Chiou, M.D., Woodward
David Selby, M.D., Enid

President Van Horn recommended that the individuals named above be appointed to the College of Medicine Admissions Board for 1992-93.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

FUNDING FOR ENDOWED POSITIONS

The Department of Orthodontics requests authorization to transfer \$250,000 in Independent Operation Funds to the Regents' Fund to establish a new professorship entitled the Professorship of Orthodontics. This transfer will complete the private donor matching requirement for the Professorship under the terms of the State Regents' Endowment Program.

President Van Horn recommended the Board of Regents authorize the transfer of Independent Operation Funds (Professional Practice Plan) to the Regents' Fund for the College of Dentistry for a professorship in Orthodontics.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

RADIATION THERAPY CENTER

The Division of Radiation Therapy has provided professional services for several radiation therapy centers in the State, including the Western Cancer Center, approved in March 1988; Deaconess Hospital, approved in September 1991; and the Mid-Del Cancer Center. All three centers provide important services to patients and are used in teaching, and the Mid-Del Cancer Center has been used for back-up when equipment at the Oklahoma Medical Center is not functioning.

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When the Mid-Del Center was reviewed at the October 1991 meeting of the Health Sciences Center Committee, it was learned that a contract had not been signed. Legal Counsel confirmed that competitive bidding would be necessary in order for the University to continue to provide professional services, because Drs. Bogardus and Graham, faculty members in the Department of Radiological Sciences, are general partners, and other faculty members are limited partners of the Mid-Del Cancer Center.

President Van Horn recommended that the Board of Regents authorize the Health Sciences Center Purchasing Department to seek competitive bids from radiation therapy centers in the greater Oklahoma City area to choose one to serve as a teaching site for radiation therapy residents and fellows, a back-up treatment site for Oklahoma Medical Center radiation therapy patients, and a site for radiation therapy faculty to consult.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

LEASE OF SPACE FOR THE DEPARTMENT OF OPHTHALMOLOGY

The Department of Ophthalmology currently occupies approximately 15,000 square feet of space for academic, research and patient care activities in the Dean A. McGee Eye Institute. The 1992-93 lease cost will be the same as the 1991-92 cost: \$7.50 per square foot or \$112,500 annually for the lease of the space. The Institute will provide clinic personnel, equipment and janitorial services, and supplies at no additional cost. The cost of the lease includes utilities and liability insurance.

Funds are available in the Department of Ophthalmology Professional Practice Plan to cover the lease cost.

President Van Horn recommended the Board of Regents approve renewal of the lease between the Dean A. McGee Eye Institute and the Department of Ophthalmology for approximately 15,000 square feet of space at an annual cost of \$112,500 for the period July 1, 1992 through June 30, 1993.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

PURCHASE OF ADVERTISING IN SOUTHWESTERN BELL YELLOW PAGES

Agencies, numerous private patient clinics and physicians (faculty) within the Health Sciences Center need the listing of advertisements in the Southwestern Bell Yellow Pages. The agencies to be included are as follows:

University of Oklahoma Health Sciences Center
 Dean McGee Eye Institute
 Oklahoma Medical Center
 Children's Hospital of Oklahoma
 Oklahoma City Clinic
 Presbyterian Hospital
 O'Donoghue Rehabilitation Institute
 Oklahoma State Department of Health
 Oklahoma Medical Research Foundation

The estimated total cost of listings for the above named clinics and agencies is \$372,000.00. The portion to be paid by Health Sciences Center departments is estimated as follows:

PPP Funds	\$120,000.00
State Funds	13,799.60
Grant Funds	<u>2,211.01</u>
Total	\$136,010.61

The purchase will be paid from the Site Support - Telecommunications account 38250090, which will be reimbursed by the clinics or agencies requesting advertisements. This is a sole source because no other form of advertising is comparable to Southwestern Bell Yellow Pages in terms of usage.

President Van Horn recommended that a purchase order be issued to Southwestern Bell Yellow Pages for advertisements from July 1, 1992 through June 30, 1993 at an estimated annual cost of \$372,000.00.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

PURCHASE OF SUBSCRIPTIONS, SERIALS, AND BOOKS

The Health Sciences Center requested bids last year from publication distributors for the combined volume of subscriptions, serials, and books for the libraries, academic and research departments. The volume was estimated based on previous annual purchases.

Combined volume will allow all customers to purchase at a 1% service charge on serials and subscriptions and a 10% discount on books. In the past, the Health Sciences Center has utilized State contract prices and paid 3% service charge on subscriptions, 5% on serials, and received a 10% discount on books. Bidding includes the advantage of a 1.5% credit for early payment on subscriptions for an approximate savings of \$11,000.

The administration recommends Majors Scientific Books Incorporated be awarded purchase orders on an as-needed basis totaling approximately \$1,000,000. Funds will be available in the ordering departments' budgets. This would be the third year of a contract renewable annually for three more years for a total contract period of six years.

Price comparisons with other university libraries comparable in size to the Health Sciences Center have been completed indicating that for the next year this contract offers the best discount price for the volume purchased.

President Van Horn recommended the Board of Regents authorize the Health Sciences Center to issue purchase orders to Majors Scientific Books, Incorporated for domestic and international subscriptions, serials, and books on an as-needed basis for the period beginning July 1, 1992 through June 30, 1993. The estimated combined total for these purchases is \$1,000,000.00.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

AMENDMENTS TO THE OU ASSOCIATES PROGRAM

It is proposed that the following amendments be approved for the OU Associates program. The amendments will expand the types of annual participation and clarify other participation and allocation processes.

The OU Associates program is the University's principal source of unrestricted enrichment funds dedicated to academic purposes. The President manages and administers the distribution of the unrestricted Associates funds to accomplish the goals of the University, to address important needs, and to take advantage of special opportunities that will benefit the academic mission of the University.

The amendments are as follows:

1) The Associates Program will be expanded to include two additional annual gift levels. The expanded program would include the following levels:

- * \$1,000 annual Associate participation, which will recognize an individual donor.
- * \$2,500 annual gift, designated as an Honored Associate, which may carry the name(s) of a couple, individual or company.
- * \$5,000 annual gift, designated as a Distinguished Associate, which may recognize an individual, couple or company.

* Life Associate, which will recognize an unrestricted gift of \$15,000 to the Associates Endowment. Only the earnings will be expended. A Life Associate listing will bear the name of a single individual and will remain on the active list throughout the individual's lifetime.

* Endowed Associate, which will recognize an unrestricted gift of \$25,000 to the Associates Endowment. Only the earnings will be expended. The Endowed Associate listing will bear the name of an individual or couple, or may be listed in memory of an individual or couple. The designation is carried on the active list in perpetuity.

2) The Deferred Associate and Corporate Associate designations will be eliminated. Deferred donors, who make irrevocable gifts through a will or trust, will be acknowledged through a new recognition program. Corporate donors will be recognized under the expanded categories.

3) Gifts to the Associates program must be for academic purposes. The special purpose of the Associates program is to obtain unrestricted funds for academic purposes, and unrestricted gifts will be encouraged. An Associate may elect to restrict one-half of the annual gift to a college, school, department or academic program of the donor's choice.

(a) Restricted funds will be administered by the dean or director of the college, school, department or program of the donor's choice and must be used for academic purposes. The appropriate dean will submit a report at the end of each fiscal year outlining the use of the Associates funds within the college.

(b) Expenditure of unrestricted gifts will be made at the discretion of the President. Any recommended expenditure of \$100,000 or more must be approved by the OU Board of Regents. All expenditures will be reported to the Regents quarterly.

4) Grants may be awarded to projects that:

* Strengthen the academic program immediately and directly.

* Enable the department or program to position itself for additional external funding.

* Directly benefit or provide special opportunities for students.

- * Correct a critical need of the department or provide important teaching or research materials and equipment.
 - * Address a strategic goal of the University.
- 5) An Associates Council will be formed from current participants to serve as a national advisory council to assist the University with its private giving and development activities through the Associates and Annual Fund programs.
- 6) Five percent of Associates gifts, both restricted and unrestricted, and five percent of the earnings on the endowed Associates funds may be used to defray costs of administration of the program. These funds are subject to the normal budget approval and control processes of the University.

President Van Horn recommended that the Board of Regents approve the Amendments to the OU Associates Program as described above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

MERGER OF ENDOWED ASSOCIATES FUND INTO THE SECOND CENTURY FUND

In 1985, a fund designated as the Associates Endowed Fund was established at the OU Foundation for donors who wished to make a one-time \$25,000 unrestricted gift for academic enrichment, in preference to making annual gifts. Successive administrations reinvested all earnings in order to build this fund to a significant level. The Endowed Associates Fund currently contains \$491,000 in principal and \$190,000 in income.

In 1987, as part of the Centennial Campaign, the Second Century Fund was established as an unrestricted fund for academic enrichment. No funds have been expended from this account. The Second Century Fund currently has \$177,000 in principal and \$19,000 in income.

The combined assets of these funds is over \$877,000. Additional funds will be allocated to this account from the current balance of annual Associates Funds to reach a total of \$1,000,000. Following the merger, interest income from these combined accounts will provide a source of unrestricted monies for major academic initiatives. Awards will be based on expected impact -- special projects that will significantly strengthen an academic program, directly impact students, or solve a critical need. These awards will be in addition to the regular annual Associates allocations.

President Van Horn recommended that the Board of Regents approve the merger of the Endowed Associates Fund into the Second Century Fund. Both funds are held at the OU Foundation, Inc. The new fund will be called the Associates Second Century Fund. The President of the University will be the account sponsor.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

POLICY AND GUIDELINES FOR ANNUAL GIFTS RECOGNITION PROGRAM

Annual gifts by alumni and friends of the University of Oklahoma provide important enrichment funds to all programs of the University and assist in strengthening ties and communication between donors and the University. To acknowledge and show appreciation for this important source of continuing support, the University will annually publish the names of donors and show appreciation to them through events, communication and other activities. All requests for anonymity will be honored.

Recognition will be awarded based on cumulative giving within one fiscal year and through special donor programs. The following Universitywide Recognition Levels are proposed:

Century Circle	\$	100	-	\$	499
Crimson Circle	\$	500	-	\$	999
College Fellows	\$	1,000	-	\$	2,499
University Fellows	\$	2,500	-	\$	4,999
Second Century Council	\$	5,000	-	\$	9,999
Leadership Council	\$	10,000	-	\$	24,999
The Vernon Parrington Society	\$	25,000	-	\$	99,999
The Everett E. DeGolyer Society	\$	100,000	-	\$	249,999
The R. Boyd Gunning Society	\$	250,000	-	\$	999,999
The David Ross Boyd Society	\$	1,000,000	and above		

Credit toward annual recognition levels will be awarded based on the cumulative value of gift(s) made within the Annual Fund year.

UNIVERSITY OF OKLAHOMA ROLL OF DISTINGUISHED BENEFACTORS

A Roll of Distinguished Benefactors will be maintained recognizing individuals, foundations, corporations and estates for lifetime contributions exceeding \$1 million.

DEFERRED GIFT RECOGNITION PROGRAM

The George Lynn Cross Society recognizes individuals who make irrevocable deferred gifts of \$50,000 and greater to the University.

GIFT RESTRICTIONS

Gifts may be unrestricted or restricted to the college, department or program of the donor's choice. Gifts also may be split.

FUND YEAR

Credit toward gift recognition levels is awarded for gifts made during the Annual Fund year. The Annual Fund year begins July 1 and ends June 30.

DONOR LISTINGS

If requested, donor and spouse may be jointly listed with one gift. If a joint or preferred listing has not been indicated on the gift remittance form, only the individual receipted for the gift (check signer) will receive gift credit.

Individuals may be listed at all recognition levels. Gifts paid with company or business checks will be credited to the individual(s) who received the original solicitation or the individual assigned to receive donor credit on the gift remittance form.

GIFT CREDIT

Donors will receive credit toward a specific gift recognition level for all gifts, regardless of designation, made during the fund year. Individuals also will receive credit for the total value of gifts matched through corporate matching gift programs. Spouses making separate gifts will receive separate recognition unless they request to be jointly listed.

Pledges are not credited toward a specific gift recognition level until the paid portion or entire paid balance exceeds the minimum gift level requirement. If the Annual Fund year concludes before a pledge is fulfilled, credit will be given for the amount of the paid portion.

RECOGNITION

Recognition credit will be given at the time a gift is made -- or at the time a subsequent gift or gifts moves the donor(s) to a higher recognition category (during the same fund year). Recognition will be awarded based on the cumulative gift total during the fund year.

President Van Horn recommended that the Board of Regents approve the proposed Policy for Annual Gifts Recognition Program as described above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

POLICY AND GUIDELINES FOR ENDOWMENTS AND NAMING FACILITIES

The following policies and guidelines for endowed funds are proposed to facilitate the processing of major gifts which are to be used primarily for endowment purposes.

1. Donors, the University, and the University of Oklahoma Foundation, Inc., must agree on terms before a gift is accepted, either as an endowment or an expendable account.
2. The Development Office should be notified immediately when a prospective donor inquires into establishing an endowment. The Development Office or designated development officer will work with the academic dean, department head and University of Oklahoma Foundation, Inc., or Regents' Fund in establishing the endowed fund and developing the terms of the agreement.
3. Each endowment will have specific guidelines that detail the purpose(s) of the endowment and provide a method for obtaining approval of changes in the endowment guidelines and procedures.
4. The University of Oklahoma or the University of Oklahoma Foundation, Inc., will seek changes through probate to any bequeathed endowment that has guidelines that are in violation of University policy and/or statutory regulations.
5. Investment of endowment funds will be administered by the officially designated boards. (The University of Oklahoma Board of Regents will approve the investment policies for the Regents' Fund. Investment of endowment funds in the University of Oklahoma Foundation, Inc., will be administered by the Trustees of the Foundation in compliance with the Foundation's investment policy.) A donor may express his/her preference for investment of assets, but final determination will be made by the appropriate governing board.
6. The principal may be deposited as the initial gift or accumulated over a period of time, determined at the time the gift is accepted.
7. A portion of annual earnings will be placed automatically in and become a part of the principal account of the permanent endowment fund. The percentage will be determined by the appropriate board on an annual basis.

ACADEMIC PROGRAMS

To name a college, school or department will require a significant endowment that will generate resources to strengthen and build excellence in academic and research programs. All naming requests require approval by the President and the Board of Regents.

BUILDINGS

- a. Buildings included in the University's list of priority needs may be named in recognition of a major gift for construction. Generally a building may be named for one-half of the private funds required for the project or for one-half of the estimated cost of construction, unless otherwise stipulated as part of a university-approved fund-raising campaign with naming guide-

lines. New buildings to be constructed with a combination of private, state and federal monies may suggest different naming requirements that will be established with approval by the President and Board of Regents.

- b. Other new buildings may be named by a donor for the cost of construction.
- c. Existing unnamed buildings on campus (i.e., buildings not named for an individual) may be named for a significant endowment that will generate sufficient resources to strengthen and enrich programs housed in the facility or that will provide for continued maintenance and operations of the building.

SPECIAL FACILITIES WITHIN BUILDINGS

Laboratories, auditoriums, classrooms and other special rooms or facilities within existing or future buildings may be named for one-half of the estimated value (to be placed in an endowment) of the facility or the full cost of renovation.

NAMED GARDEN OR CAMPUS LANDMARKS

- a. Existing gardens or landscaped areas of campus may be named with the establishment of an endowment to support annual plantings and upkeep.
- b. Creation of new gardens or campus landmarks may be named for the donor for the cost of construction and an arrangement for annual upkeep.

ENDOWED FACULTY POSITIONS

The establishment of endowed faculty positions is encouraged for the opportunities they provide to enrich and strengthen the teaching and research programs of the university in perpetuity.

An endowed chair or professorship enables the University to strengthen its academic programs by recruiting, recognizing or retaining nationally renowned educators, scholars and researchers and to provide them with enrichment funds that support and strengthen their academic activities. It is proposed, therefore, that each endowed faculty position will be supported in part by a state-funded faculty line.

Earnings from the endowed positions also may be used to support travel, equipment, supplies and staffing needs of the position. When the position is not filled, all or a part of the annual earnings will be returned to the principal. Earnings not returned to the principal may be encumbered to provide monies for recruiting, start-up funding, equipment or supplies for the appointee.

Endowed faculty positions will be effective when full funding is received.

The dean will be the principal account sponsor and the appropriate provost will be second account sponsor for all endowed faculty positions.

Named Endowed Deanship: Requires a minimum endowment of \$2.5 million. Earnings may be used to support the salary and professional activities of the dean and/or for the academic enrichment of the college.

Named Endowed Chair: Requires a minimum endowment of \$1 million.

Named Endowed Professorship: Requires a minimum endowment of \$500,000.

Named Endowed Lectureship: Requires a minimum endowment of \$100,000.

Annually Funded Named Professorship: Requires a minimum annual gift of \$50,000.

Named Research Endowment: Requires a minimum of \$50,000. Earnings will provide research stipends and/or grants for faculty.

Named Endowed Research Award: Requires a minimum endowment of \$50,000 and will be used to recognize and encourage excellence in scholarly or scientific research.

Named Endowed Superior Teaching Award: Requires a minimum endowment of \$50,000 and will be used to honor excellence in teaching.

ENDOWED AND ANNUAL GRADUATE STUDENT POSITIONS

A strong, competitive graduate program is important to the University's mission as a major comprehensive research university. An important component in attracting outstanding graduate students is the University's ability to provide competitive stipends and fellowships.

Named Endowed Graduate Research Fellowship: Requires a minimum endowment of \$150,000.

Named Endowed Graduate Fellowship: Requires a minimum endowment of \$100,000.

Named Endowed Graduate Scholarship: Requires a minimum endowment of \$50,000.

ENDOWED AND ANNUAL UNDERGRADUATE SCHOLARSHIPS

The University of Oklahoma is committed to providing a high quality undergraduate education to a diverse student body. To recruit outstanding undergraduates and/or assist needy students, a wide variety of scholarships are required.

Named Endowed Scholarship Funds may be established for a minimum endowment of \$10,000. This generally will support one scholarship on an annual basis. The amount of the scholarship will be limited by the annual earnings.

Named Four-Year Scholarship Funds may be established for a minimum endowment of \$40,000. This generally will enable the scholarship recipient to maintain the award for four years, contingent upon maintaining minimum standards of academic performance and progress toward a degree. The fund will generate earnings to award one four-year scholarship each year, allowing for a maximum of four students to hold the named scholarship at one time.

Named Endowed Alumni Scholarship: Requires a minimum endowment of \$15,000.

Scholarship Guidelines

- a. A constant effort will be made to keep scholarship guidelines flexible to alleviate any possible difficulties that would make it impossible to administer the scholarship in any one year.
- b. Scholarship guidelines cannot exclude students on the basis of race, color, sex, religion, creed or national origin.
- c. In compliance with the Internal Revenue Code, donors will not be permitted to select the recipients of the scholarships which they sponsor.
- d. All criteria for endowed scholarships should be predetermined and outlined prior to approval and acceptance by the University and the University of Oklahoma Foundation, Inc.
- e. Scholarship recipients will communicate annually with the donors of the endowed scholarships.

ANNUAL UNDERGRADUATE SCHOLARSHIPS

Named National Merit Scholarship: Requires an annual gift of \$2,000.

Alumni Scholars: Requires an annual gift of \$1,000, although smaller contributions may be pooled with other gifts to make annual awards.

Named Dean's Scholarship: Requires an annual gift of \$1,000.

Named Upperclass Dean's Scholarship: Requires an annual gift of \$1,500.

ENDOWED LIBRARY COLLECTIONS

The University of Oklahoma Libraries are the largest and most comprehensive in the state. To continue the libraries' development as a major research library, the University encourages the creation of endowed library collections which aim at achieving national eminence.

- a. New named collections require a minimum endowment of \$50,000 to \$2 million depending on the requirements for achieving national eminence in a selected field.

- b. A Named Library Acquisitions Endowment Fund requires a minimum endowment of \$10,000.
- c. Named endowed library collections will be established with the approval of the Dean of University Libraries on the Norman Campus, the Provost of the Health Sciences Center Campus, or the Director of the Law Center.
- d. The use of income will be determined by the Dean of University Libraries, Health Sciences Center Provost or Director of the Law Center after consultation with a prospective donor.
- e. Gifts of books, manuscripts, artifacts and other materials are subject to the guidelines established by the University of Oklahoma Libraries and require no minimum. Donors will be properly identified and acknowledged on or in each item.

President Van Horn recommended that the Board of Regents approve the revised Guidelines for Endowments and Naming Facilities.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

RESOLUTION - PROVOST CLAYTON RICH

President Van Horn recommended approval of the following Resolution:

WHEREAS, Dr. Clayton Rich has devoted his lifetime to a long and distinguished career in the practice of medicine, medical research and in academic medicine; and

WHEREAS, Dr. Rich graduated from Swarthmore College and received his Medical Doctor Degree from Cornell University Medical College, served with distinction in the United States Navy and held many distinguished posts in medicine and in the states of Washington, New York and California, and was recruited from his position as Dean of Medicine at Stanford to become Provost of The University of Oklahoma Health Sciences Center in 1980; and

WHEREAS, under Dr. Rich's leadership as Provost and Vice President for Health Sciences of The University of Oklahoma Health Sciences Center, Oklahoma City and Tulsa programs have rapidly gained national recognition for quality, first class teaching and clinical programs; and

WHEREAS, under Dr. Rich's unwavering commitment to academic excellence, major improvement in the Health Sciences Center teaching and patient care programs has been achieved and there has been a tenfold increase in external research funding; and

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WHEREAS, Dr. Rich has set in place the framework for a future Family Medicine Building and a Biomedical Research Center, and during his tenure the Health Sciences Center has been expanded by the construction of the Ida Mosier College of Pharmacy Building, development of the present University of Oklahoma Health Sciences Center Tulsa Campus, the creation of the Oklahoma Center for Molecular Medicine, the development of the Doctor of Pharmacy and the M.D./Ph.D. degree programs, and the establishment of twenty-one new endowed faculty positions;

NOW THEREFORE BE IT RESOLVED that The University of Oklahoma Board of Regents expresses its deep appreciation to Clayton Rich, M.D., for the many years of distinguished service, commitment to academic quality and leadership of The University of Oklahoma Health Sciences Center and the State of Oklahoma.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

INVESTMENTS, REGENTS' FUND

During the month ended April 30, 1992, the following investment transactions were made based upon investment recommendations provided by J. & W. Seligman & Co.:

Purchases: Current Holdings:

900 Shares	Roadway Services, Inc.
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Purchases: New Holdings:

\$300,000 U.S. Treasury Note, 7.5%, DUE 11/15/2001	
4,300 Shares	Russell Corporation
5,000 Shares	York International

Russell Corporation, founded in 1902, is a vertically integrated international designer, manufacturer and marketer of leisure apparel, active-wear, athletic uniforms, and a comprehensive line of lightweight, yarn-dyed woven fabrics. The company's products are marketed primarily through three sales divisions--Athletic, Knit Apparel and Fabrics.

York International is the third largest manufacturer of heating, air conditioning and refrigeration equipment in the United States and Europe. The company's air conditioning systems range from a one-ton unit for a small residence to the 49,000-ton system installed in the New York World Trade Center. In 1991, on a worldwide sales basis, 52% of York's total sales was derived from service, repair and replacement while original equipment for the commercial, residential and refrigeration markets accounted for the remaining 48%.

The allocation of resources within the fund following these investment transactions was in line with the Regents' Investment Policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of April 30, 1992 was included in the agenda.

The University Trust Officer approved the Seligman recommendations and these transactions have been completed.

ACADEMIC PERSONNEL ACTIONS

NORMAN CAMPUS:

Leaves of Absence:

Jacqueline B. Frost, Assistant Professor of Art, leave of absence without pay, August 16, 1992 through May 15, 1993. To pursue M.F.A degree at the University of Miami, Florida.

Pamela D. McDaniel, Associate Professor of Drama, leave of absence without pay extended, August 16, 1992 through May 15, 1993.

Appointments or Reappointments:

Mark Keil, Ph.D., Associate Professor of Physics and Astronomy, annual rate of \$54,000 for 9 months (\$6,000 per month), August 16, 1992 through May 15, 1993. Paid from 122-7281, Physics and Astronomy, pos. 5.60, and 122-7481, Physics and Astronomy Research, pos. 5.63.

Timothy Dunne, Ph.D., Assistant Professor of Economics, annual rate of \$50,000 for 9 months (\$5,555.56 per month), August 16, 1992 through May 15, 1993. Paid from 122-7229, Economics, pos. 15.60.

Stephanie Anne West, Assistant Professor of Economics, annual rate of \$43,000 for 9 months (\$4,777.78 per month), August 16, 1992 through May 15, 1993. If Ph.D. not complete by August 16, 1992, title to be changed to Acting Assistant Professor of Economics and salary changed to \$30,000 for 9 months. Paid from 122-7229, Economics, pos. 14.60.

Catherine L. Hobbs Peaden, Ph.D., Assistant Professor of English, annual rate of \$37,500 for 9 months (\$4,166.67 per month), August 16, 1992 through May 15, 1993. Paid from 122-7234, English, pos. 9.60, and 122-7434, English Research, pos. 9.63.

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Michael George Bemben, Ph.D., Assistant Professor of Health, Physical Education, and Recreation, annual rate of \$32,000 for 9 months (\$3,555.55 per month), August 16, 1992 through May 15, 1993. Paid from 122-7279, Health, Physical Education, and Recreation, pos. 1.60, and 122-7479, Health, Physical Education, and Recreation, pos. 1.63.

Fred K. Beard, Assistant Professor of Journalism and Mass Communication, annual rate of \$33,000 for 9 months (\$3,666.67 per month), August 16, 1992 through May 15, 1993. Paid from 122-7256, Journalism and Mass Communication, pos. 20.60, and 122-7456, Journalism and Mass Communication Research, pos. 20.63.

Mihajlo Nedeljkovich, Assistant Professor of Journalism and Mass Communication, annual rate of \$34,200 for 9 months (\$3,800.00 per month), August 16, 1992 through May 15, 1993. Paid from 122-7256, Journalism and Mass Communication, pos. 21.60, and 122-7456, Journalism and Mass Communication Research, pos. 21.63.

Anuj Gupta, Ph.D., Assistant Professor of Petroleum and Geological Engineering, annual rate of \$41,850 for 9 months (\$4,650.00 per month), August 16, 1992 through May 15, 1993. Paid from 122-7276, Petroleum and Geological Engineering, pos. 20.60, and 122-7476, Petroleum and Geological Engineering Research, pos. 20.63.

Samuel Olusola Osisanya, Ph.D., Assistant Professor of Petroleum and Geological Engineering, annual rate of \$43,500 for 9 months (\$4,833.33 per month), August 16, 1992 through May 15, 1993. Paid from 122-7276, Petroleum and Geological Engineering, pos. 8.60, and 122-7476, Petroleum and Geological Engineering Research, pos. 8.63.

Malgorzata Ziaja, reappointed Visiting Assistant Professor of Petroleum and Geological Engineering, annual rate of \$40,000 for 9 months (\$3,333.33 per month), January 1, 1992 through May 31, 1992. Paid from 125-5788, Most Eminent Scholars, pos. 915.63. Paid from grant funds; subject to the availability of funds.

Kihyeon Kim, Assistant Professor of Philosophy, annual rate of \$30,000 for 9 months (\$3,333.33 per month), August 16, 1992 through May 15, 1993. Appointment contingent upon completion of Ph.D. by August 16, 1992. Paid from 122-7278, Philosophy, pos. 11.60, and 122-7478, Philosophy Research, pos. 11.63.

Jean Vivien Bainbridge, Ph.D., Assistant Professor of Psychology, annual rate of \$29,000 for 9 months (\$3,222.22 per month), August 16, 1992 through May 15, 1993. Paid from 122-7283, Psychology, pos. 10.60, and 122-7483, Psychology Research, pos. 10.63.

Mark Vincent Lomolino, Ph.D., Assistant Professor of Zoology and Assistant Heritage Zoologist, Oklahoma Natural Heritage Inventory, annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1992 through June 30, 1993. Paid from 122-7463, Oklahoma Natural Heritage Inventory, pos. 7.63, and 122-7297, Zoology, pos. 806.60.

Changes:

Paul B. Bell, Jr., Associate Professor of Zoology; reappointed Associate Provost for Undergraduate Education and Programs, Provost's Office, and Acting University Registrar, July 1, 1992 through June 30, 1993.

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Richard C. Gipson, Professor of Music; given additional title Director, School of Music, August 16, 1992. Sabbatical leave of absence with full pay dates changed from June 1, 1992 through May 31, 1993 to June 1, 1992 through August 15, 1992. Balance of sabbatical approved to be delayed.

James M. Goodman, Professor of Geography; title Chair of Geography, deleted, July 1, 1992; salary changed from annual rate of \$65,172 for 12 months (\$5,431.00 per month) to annual rate of \$53,323 for 9 months (\$5,924.78 per month), August 16, 1992. To be off payroll July 1, 1992 through August 15, 1992. Paid from 122-7241, Geography, pos. 6.60.

David A. Huettner, Professor of Economics; given additional title Chair of Economics, salary changed from annual rate of \$49,615 for 9 months (\$5,512.78 per month) to annual rate of \$69,239 for 12 months (\$5,769.92 per month), April 1, 1992. Paid from 122-7229, Economics, pos. 7.60.

Marie A. Hughes, Associate Professor of Marketing; title Director of Marketing, deleted, April 1, 1992.

James M. Kenderdine, Associate Professor of Marketing; title changed from Acting Director to Director of Marketing, April 1, 1992; salary changed from annual rate of \$45,932 for 9 months (\$5,103.56 per month) to annual rate of \$56,139 for 12 months (\$4,678.25 per month), July 1, 1992. Paid from 122-7213, Business Administration Instruction, pos. 139.60.

James L. Kudrna, Associate Professor of Architecture; title Director of Architecture Division, deleted, salary changed from annual rate of \$48,207 for 9 months (\$5,356.33 per month) to annual rate of \$45,932 for 9 months (\$5,103.56 per month), August 16, 1992. Paid from 122-7203, Architecture, pos. 14.60, and 122-7403, Architecture Research, pos. 14.63.

E. L. Lancaster, David Ross Boyd Professor of Music; title Associate Dean, College of Fine Arts, deleted; salary changed from annual rate of \$62,315 for 12 months (\$5,192.92 per month) to annual rate of \$50,985 for 9 months (\$5,665.00 per month), July 1, 1992. Paid from 122-7270, Music, pos. 42.60.

Roland E. Lehr, David Ross Boyd Professor of Chemistry and Biochemistry; reappointed Special Assistant to the Provost, salary temporarily changed from annual rate of \$61,000 for 9 months (\$6,777.78 per month) to annual rate of \$61,925 for 9 months (\$6,880.56 per month), August 16, 1992 through May 15, 1993. Includes \$102.83 per month administrative stipend while serving as Special Assistant to the Provost. Paid from 122-7221, Chemistry and Biochemistry, pos. 19.60, and 122-7421, Chemistry and Biochemistry Research, pos. 19.65.

Judith S. Lewis, Associate Professor of History and of Women's Studies; title Director of Women's Studies, deleted, July 1, 1992; salary changed from annual rate of \$44,024 for 12 months (\$3,668.67 per month) to annual rate of \$36,020 for 9 months (\$4,002.22 per month), August 16, 1992. To be off payroll July 1, 1992 through August 15, 1992. Paid from 122-7248, History, pos. 18.60, and 122-7448, History Research, pos. 18.63.

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Joel M. Snow, reappointed Senior Postdoctoral Research Associate in Physics and Astronomy, salary changed from annual rate of \$41,000 for 12 months (\$3,416.67 per month) to annual rate of \$46,000 for 12 months (\$3,833.33 per month), April 1, 1992 through March 31, 1993. Paid from 125-8647, High Energy Physics Task A, pos. 905.65. Snow is paid 100% from grant funds. Grant fiscal year is from April 1 to March 31.

Dorscine L. Spigner-Littles, Assistant Dean, College of Arts and Sciences; given additional title Assistant Professor of Human Relations, annual rate of \$36,234 for 12 months (\$3,019.50 per month), January 1, 1992 through June 30, 1992. Paid from 122-7375, Arts and Sciences Dean, pos. 7.65, and 122-7286, Human Relations, pos. 801.60.

Craig A. St. John, Associate Professor of Sociology; title Chair of Sociology, deleted, July 1, 1992; salary changed from annual rate of \$53,502 for 12 months (\$4,458.50 per month) to annual rate of \$43,774 for 9 months (\$4,863.78 per month), August 16, 1992. To be off payroll July 1, 1992 through August 15, 1992. Paid from 122-7289, Sociology, pos. 11.60, and 122-7489, Sociology Research, pos. 11.63.

Gary L. Thompson, Associate Professor of Geography; given additional title Chair of Geography; salary changed from annual rate of \$40,143 for 9 months (\$4,460.33 per month) to annual rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1992. Paid from 122-7241, Geography, pos. 7.60, and 122-7441, Geography Research, pos. 7.63.

Thomas Henry Lee Williams, Associate Professor of Geography and Director, Geosciences Remote Sensing Group, and Director, Cooperative Institute for Applied Remote Sensing; title changed from Associate Dean to Interim Dean, College of Geosciences, June 1, 1992.

Resignations and/or Terminations:

Kimberly E. Contag, Assistant Professor Modern Languages, Literatures, and Linguistics, May 16, 1992.

Matthew C. Ehrlich, Assistant Professor of Journalism and Mass Communication, August 16, 1992.

Nicholas J. Gotelli, Assistant Professor of Zoology, July 1, 1992.

John Klingstedt, Clinical Professor of Accounting, May 16, 1992.

Michael D. Layne, Assistant Professor of Modern Languages, Literatures, and Linguistics, August 16, 1992.

Arthur Ramer, Assistant Professor of Electrical Engineering and Computer Science, May 16, 1992.

Xiao W. Zhu, Assistant Professor of Mathematics, July 1, 1992.

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Retirements:

Louisa J. Hampton, Geologist III, Oklahoma Geological Survey, July 1, 1992.

Phyllis A. Philp, Assistant Professor of Health, Physical Education, and Recreation, July 1, 1992; named Professor Emeritus of Health, Physical Education, and Recreation.

Ernest Trumble, Professor of Music, May 16, 1992; named Professor Emeritus of Music.

HEALTH SCIENCES CENTER:

Leave of Absence:

Eunsook T. Koh, Professor of Clinical Dietetics, leave of absence without pay, May 15, 1992 to August 14, 1992.

Appointments or Reappointments:

Jane Mashikian Jacob, Ph.D., Assistant Professor of Anatomical Sciences, annual rate of \$43,000 for 12 months (\$3,583.33 per month), July 1, 1992 through June 30, 1993. Paid from 21009200, Anatomical Sciences.

Robert MacGowan Hamm, Ph.D., Assistant Professor of Family Medicine, annual rate of \$48,000 for 12 months (\$4,000.00 per month), August 1, 1992 through June 30, 1993. Paid from C5198703, Develop a program in clinical decision making.

Brett Eugene Boice, D.O., Assistant Professor of Obstetrics and Gynecology, Tulsa, annual rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 1992 through June 30, 1993. Paid from A0000498, PPP TMC Obstetrics and Gynecology.

Howard Andrew Shaw, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa, annual rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 1992 through June 30, 1993. Paid from C6229001, St. Francis Hospital-Obstetrics and Gynecology Contract for Faculty.

Kenneth Ray Smith, M.D., Instructor in Family Medicine, annual rate of \$70,000 for 12 months (\$5,833.33 per month), August 1, 1992 through June 30, 1993. Paid from C5290502, Start Up Costs Family Practice Residency Program.

Changes:

Terry J. Fruits, title changed from Clinical Instructor to Assistant Professor of Operative Dentistry, salary changed from \$18,000 for 12 months (\$1,500.00 per month), .50 time, to annual rate of \$34,000 for 12 months (\$2,833.33 per month), full time, July 1, 1992 through June 30, 1993. Paid from 10339330, Restorative Dentistry.

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Richard T. Glass, Professor and Chair of Oral Pathology, annual rate of \$64,308 for 12 months (\$5,359.03 per month); PPP Earnings Potential changed from \$64,308 to \$90,000, April 15, 1992. Paid from 10349230, Oral Biology.

Gwendolyn Pincomb, title changed from Assistant Professor to Clinical Assistant Professor of Research, Department of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$41,121 for 12 months (\$3,426.75 per month), full time, to annual rate of \$28,888 for 12 months (\$2,407.33 per month), .63 time, January 1, 1992 through June 30, 1992. Paid by VA Medical Center.

Michael D. Smith, title changed from Clinical Assistant Professor to Assistant Professor of Pathology, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), May 3, 1992 through June 30, 1992. Paid from 80538001, University Hospital Reimbursement.

Resignations and/or Terminations:

Sarah Cloud, Assistant Professor of Nursing, June 30, 1992.

J. Gail Neely, Professor of Otorhinolaryngology, March 31, 1992 (with accrued vacation through May 15, 1992).

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Fisher moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

NORMAN CAMPUS:

Changes:

Michael T. Brockman, title changed from Manager, OCCE Housing and Commons Restaurant, to Administrator, Real Estate and Conference Housing/Food Service, January 15, 1992. Managerial Staff.

Ronald L. Thornton, title changed from Associate Controller and Director of General Accounting Services to Assistant Controller and Director of Financial Information Systems, July 1, 1992. Administrative Officer.

Timothy J. Timmons, title changed from Assistant Director, General Accounting Services, to Assistant Director, Financial Support Services for General Accounting, July 1, 1992. Managerial Staff.

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Terri B. Turkington, title changed from Manager, Financial Support Services, to Assistant Director, Financial Support Services for Reports and Statistics, July 1, 1992. Managerial Staff.

Retirement:

Carl S. Whittle, Administrator, Goddard Health Center, June 30, 1992.

HEALTH SCIENCES CENTER:

Appointment:

Jay H. Stein, M.D., Senior Vice President and Provost, Health Sciences Center, and Professor of Medicine, annual rate of \$190,000 for 12 months (\$15,833.33 per month), August 1, 1992. Executive Officer.

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

LITIGATION

No action was necessary as a result of the discussion in executive session of current and/or pending litigation.

COLLEGE OF BUSINESS ADMINISTRATION DEAN SEARCH

Provost Jeff Kimpel, Chair of the College of Business Administration Dean Search Committee, and several committee members met with the Regents in executive session and provided information on candidates for the position. No action was necessary.

At 2:50 p.m. Chairman Gullatt called a brief recess.

The meeting reconvened at 3:05 p.m. in the same location with all Regents present. Regent Gullatt announced the next portion of the meeting would be for consideration of Cameron University items.

CAMERON UNIVERSITY

President Davis introduced Dr. Jacquetta McClung, Dean of the School of Business at Cameron University. Dr. McClung gave a short presentation on the new Business Research Center and the School of Business. She said the Research

Center is positioned around traditional missions of teaching, research and service and the results have been very positive. With student and faculty involvement, activities and projects have been conducted that not only supported but enhanced the role and goals of the School by utilizing students in marketing-related projects and giving faculty an opportunity to conduct economic research and enhance their research capabilities. The Center has an interactive partnership with five counties in the desire to promote economic development in southwest Oklahoma. Dr. McClung described several of the Center's projects and distributed to the Regents a copy of the first issue of a new journal, "Southwest Oklahoma Economic Review." She said this journal is an appropriate medium for conveying to others the work done in the Research Center.

1992-93 EDUCATION AND GENERAL BUDGET

The 1992-93 Education and General Budget for Cameron University is set forth in the budget document which was distributed with the agenda for this meeting. The E&G budget contains \$19,008,684, which includes \$13,345,586 allocated from State appropriations and \$5,663,098 from revolving funds, consisting primarily of student fees and tuition. Appropriated funds make up 72 percent of the budget and revolving funds make up 28 percent.

Largest of the budget categories is instruction at 62 percent, followed by physical plant, 11.9 percent; institutional support, 9.8 percent; academic support, 6.7 percent; student services, 5.5 percent; computer services, 2.7 percent; public service, .9 percent; and research, .5 percent. Comparisons of both income and expenditures with last year are included in the printed budgets.

New recurring revenues include \$335,976 from State appropriations, an increase of 2.57 percent, and \$97,857 from increases in general enrollment fees and other revolving funds, for a total of \$433,833. These new funds were budgeted as follows:

New Faculty Positions	\$143,634
Faculty Salary Increases	13,700
Faculty Benefit Increases	71,000
New Professional Staff	54,065
Staff Benefit Increases	13,780
Staff Salary Increases	2,496
Equipment Maintenance	107,658
Utilities	20,000
External Audit	8,500

Among the appropriated funds is the sum of \$321,162 in "one-time" monies, which has been divided into equal budget allocations of \$160,581 each for instructional equipment and library support. The library allocation contains approximately \$40,000 for new holdings and acquisitions and approximately \$120,000 for computer equipment.

The recommended budget utilizes \$463,098 of reserve funds, with \$263,098 being allocated to recurring budgetary items and up to \$200,000 for one-time personnel costs. Cameron's reserve at the beginning of the 1992-93 fiscal year is projected to be \$1,571,449, or 8.3 percent of the 1992-93 E&G budget, and would be reduced to \$1,108,351, or 5.8 percent of the E&G budget, by year's end.

President Davis recommended approval of the 1992-93 Education and General Budget.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

1992-93 AUXILIARY BUDGET

The three general groups of accounts included in Cameron's auxiliary budget are (1) the housing system, (2) student activities, and (3) the miscellaneous auxiliaries. The largest of the groups is designated as the housing system, which includes the residence halls, cafeterias and snack bars, student telephone system, vending, bookstore, and student facility use fee operations, which together make up 75 percent of the total auxiliary budget. Projected revenue for these activities for 1992-93 is \$2,962,604, with expenditures budgeted at \$3,076,145, for an operating loss of \$113,541. Increased security in South Shepler Center and the purchase of capital equipment are primarily responsible for the deficit.

Student activity fee income provides nearly 83 percent of the revenue in the student activity accounts group. Included in the \$707,367 budget are \$584,367 from student activity fees; \$53,000 from athletic gate receipts and game guarantees; \$40,000 concessions receipts transfers; \$11,700 in student publications sales and advertising; \$10,000 interest income; and \$7,800 in miscellaneous revenues. Some \$508,115, or 71.8 percent of the student activity budget, is allocated for athletics, with the next largest allocation being \$42,000, or 5.9 percent of the budget, to fine arts activities. Budgets for the Director of Student Activities, the Student Government Association, and Program Activities Committee total \$36,045, or 5.1 percent of the total student activities budget.

Included in the miscellaneous auxiliaries are the farm operation, some educational outreach programs, photocopying, media center and print shop, and other various activities. All activities in this account group comprise 7 percent of the auxiliary budget total.

Generally, in the preparation of the auxiliary budget, revenues are projected conservatively and expenses are overstated. The recommended budget utilizes \$104,041 of the auxiliary reserve funds, which are projected to be

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\$2,177,353 at the beginning of the 1992-93 fiscal year. If the full budgeted amount is utilized, the reserve at the end of the coming fiscal year would be \$2,073,312.

President Davis recommended approval of the 1992-93 Auxiliary Budget.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Lewis, Blankenship, and Hall. Regent Fisher was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

PERSONNEL RECOMMENDATIONS FOR 1992-93

Recurring revenues allocated to Cameron University by the State Regents for the 1992-93 budget have increased 2.57 percent from the 1991-92 allocation. An enrollment increase of 7 percent during the just-completed academic year, a summer enrollment jump of more than 10 percent, and mandatory cost increases across campus have consumed the new revenues. Regrettably, the personnel appointments and salary recommendations contained in the document which was distributed with the agenda therefore contain no general increase in compensation for faculty or staff.

Except for 11 faculty promotions, the personnel appointments and salaries recommended reflect the title or position of the named individuals and their compensation at the end of fiscal year 1991-92. At the beginning of the last fiscal year, and again at mid-year, special adjustments in compensation were made to address salary inequities which were not justifiable on the basis of credentials, experience or performance. These equity adjustments addressed all compensation discrepancies identified by deans, department chairs, and administrative unit managers.

Later in the 1992-93 academic year, Cameron will recommend one-time stipends for merit and exemplary service or performance as funds are identified. The academic promotions, recommendations for tenure, and sabbaticals are as follows:

ACADEMIC PROMOTIONS

SCHOOL OF EDUCATION & BEHAVIORAL SCIENCES

Education & Psychology

Mary Rubin to Associate Professor
Ralph Alexander to Associate Professor

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SCHOOL OF FINE ARTS

Music

Jon Secrest to Temporary Assistant Professor
David Pickthorn to Associate Professor

SCHOOL OF LIBERAL ARTS

English

Vivian Thomlinson to Associate Professor
Mark Spencer to Associate Professor

Languages & Communication

Teresa Lubrano to Associate Professor

Politics, Sociology & Criminal Justice

Karen Youngblood to Associate Professor
Sharon Methvin to Assistant Professor

SCHOOL OF SCIENCE, MATHEMATICS & TECHNOLOGY

Mathematical Sciences

Mohammad Tabatabai to Professor

Nursing

Jo A. McGuffin to Assistant Professor

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TENURE RECOMMENDATIONS

SCHOOL OF BUSINESS

Accounting and Finance

Abdulhamid Sukar

SCHOOL OF EDUCATION & BEHAVIORAL SCIENCES

Education & Psychology

Mary Rubin
Ralph Alexander

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SCHOOL OF FINE ARTS

Music

Earl Logan

SCHOOL OF LIBERAL ARTS

English

Vivian Thomlinson

Mark Spencer

Languages & Communication

Teresa Lubrano

Politics, Sociology & Criminal Justice

Karen Youngblood

SABBATICAL LEAVE OF ABSENCE

Thomas Labe, Assistant Professor of Music, sabbatical leave of absence with one-sixth pay, during the 1992 Fall Semester. To perform in the world premiere and succeeding fall performances of a French musical in Darmstadt, Germany.

President Davis recommended the personnel appointments and salaries shown on the Listing of Personnel and Recommended Salaries for 1992-93.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

BOARD OF REGENTS' RESOLUTION CONCERNING MANAGEMENT OF THE UNIVERSITY'S CLASSIFIED DEFENSE INFORMATION PROGRAM

Cameron University has a SECRET level facility security clearance to allow University personnel to work with Fort Sill and other governmental agencies on security-sensitive projects. To maintain this clearance, the Industrial Security Manual of the Department of Defense requires that as the membership of the Board of Regents or the Managerial Group changes, the Board must enact a Resolution and report the enactment to the Defense Investigative Service Regional Office.

This is a routine action which is normally done annually after appointment of a new Regent or Regents. The Managerial Group normally consists of the President, the Vice President for Development, the Comptroller, and the

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Facility Security Officer. However, Dr. Sullivan's clearance has not yet been completed. Once he has received his clearance, another resolution will be presented to the Board.

Cameron University currently has one classified contract and can reasonably expect to obtain others in the future.

The following Resolution is proposed:

That the following named persons shall constitute the Managerial Group for Cameron University as described in the Industrial Security Manual for Safeguarding Classified Information:

President
Director of Fire Support Institute, Facility Security Officer
Comptroller

The President and other members of the Managerial Group have been processed for personnel clearances for access to classified information, to the level of the facility clearance granted to Cameron University as provided for in the Industrial Security Manual.

That the Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts between Cameron University and the Department of Defense or User Agencies of its Industrial Security Program.

That the following named members of the Board of Regents of The University of Oklahoma (unless they apply and are approved for security clearance) shall not have, and will be effectively excluded from, access to all classified information in the possession of Cameron University and shall not affect adversely the policies and practices of Cameron University in the use of classified information in the performance of classified contracts awarded to the Cameron University by the Department of Defense or User Agencies of its Industrial Security Program:

E. Murray Gullatt, Chairman, Board of Regents
J. Cooper West, Vice Chairman, Board of Regents
Ada Lois Sipuel Fisher, Regent
C. S. Lewis III, Regent
G. T. Blankenship, Regent
Melvin C. Hall, Regent

The authority and responsibility of any individual named herein shall cease immediately upon cessation of his or her appointment to and service in the position designated herein.

President Davis recommended that the Board of Regents approve the "Resolution by The University of Oklahoma Board of Regents" presented above which identifies the current membership of the Board, establishes the membership of a Managerial Group to oversee the University's operations in safeguarding defense information, and delegates to the Managerial Group all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts awarded to the University.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

EMPLOYMENT OF ARCHITECTURAL AND ENGINEERING CONSULTANTS TO DEVELOP PLANS AND SPECIFICATIONS FOR DEMOLITION OF EXISTING FITNESS CENTER SWIMMING POOL AND CONSTRUCTION OF REPLACEMENT SWIMMING POOL

When construction on the Cameron Fitness Center was nearing substantial completion in mid-December of 1990, several cracks developed in the sides and bottom of the swimming pool. Water loss through these cracks was measured at 1,100 gallons daily.

In an attempt to repair the fissures, water was drained from the pool and the cracks were injected with an epoxy. When the pool was filled again, the original cracks returned and new ones developed. KA Industries of Broken Arrow, construction contractor, then offered to place either a vinyl or stainless steel liner in the pool shell to contain the water. Cameron rejected this offer and demanded that the pool be replaced in conformity with the original specifications. An impasse was reached.

Subsequent testing and analysis have revealed that the pool is built on three different sub-soils. When water is introduced into these soils, they expand at three different rates. Similarly, when the soils dry, they contract at different rates. The tensile strength of the concrete structure is not strong enough to withstand these movements. Engineering consultants predict the cracking will continue until the sub-soil is stabilized.

Predictably, disagreement exists concerning who was responsible for the structural failure and who should bear the expense of correcting the deficiency. C. H. Guernsey & Company of Oklahoma City is the architectural and engineering firm which has designed the project and supervised its construction. Guernsey argues that its plans and specifications for the pool called for the sub-soils to be over-excavated and backfilled with at least 30 inches of select, non-expansive fill and an additional foot of coarse gravel to evacuate any underground moisture.

KA counters that (1) the plans and specifications are not clear, and (2) when a hard clay which was mistaken for shale was encountered during excavation, a representative of Guernsey gave on-site, oral permission to stop

digging and build the pool on that stratum. Guernsey denies both these contentions. Further, KA has questioned the strength of the structural design even if built to specifications and criticized the prescribed construction technique of a monolithic concrete pour.

Subsequent analysis by third party engineers and construction experts has confirmed that the project was not built to specification. Further, the design has been criticized as inadequate or inappropriate. All agree the pool structure cannot be stabilized and the result will be continued cracking. None believes a liner to be an acceptable solution. Cameron has remained firm in its demand that the pool be removed and replaced.

Although the rest of the building was accepted by Cameron, the University has never accepted the swimming pool. Demand has been made on both KA and its bonding company to proceed with the removal and replacement, but both have refused. Litigation has been filed in the Comanche County District Court for damages.

After seeking advice of architectural and engineering consultants, Cameron has developed a plan which recommends (1) that the existing pool will be removed; (2) an analysis be made of soil conditions which then exist; (3) a pool design be arrived at based on those conditions; and (4) a contract be let through competitive bidding for construction of the replacement pool. Through this plan, Cameron will receive the facility it needs and the damages will be fixed for the litigation.

In order to implement this plan, it will be necessary to employ architectural and engineering consultants to develop designs and plans and specifications, inspect demolition and construction processes, and provide expert testimony in litigation. Professional fees and costs of demolition and construction will be paid from sums encumbered on the original construction project and auxiliary reserves. All costs should be recovered through litigation.

President Davis recommended the initiation of the process of selecting architectural and engineering consultants to prepare plans and specifications for the demolition of the existing swimming pool in the Cameron Fitness Center and the construction of a replacement pool.

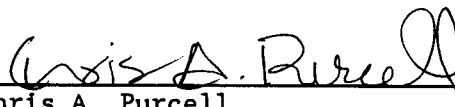
Regent Lewis moved the Board meet in executive session for the purpose of discussing pending litigation in this issue. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved. The executive session began at 3:54 p.m. and was held in the same location with President Don Davis and Chief Legal Counsel Fred Gipson present.

The meeting reconvened in regular session at 4:15 p.m. Regent Blankenship moved approval of President Davis' recommendation. The following voted yes on the motion: Regents Gullatt, West, Fisher, Lewis, Blankenship, and Hall. The Chair declared the motion unanimously approved.

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There being no further business, the meeting adjourned at 4:16 p.m.

A handwritten signature in cursive script, reading "Chris A. Purcell", written over a horizontal line.

Chris A. Purcell

Executive Secretary of the Board of Regents

Total University Combined Statement of Changes in Fund Balance

For the Period Ending April 30, 1992

	Current Revised Annual Budget	Beginning Fund Balance	Y-T-D Additions	Y-T-D Deductions	Ending Fund Balance
Norman Campus					
Educational and General	\$134,532,099	\$22,694,276	\$112,931,179	\$111,424,169	\$24,201,286
Grants and Contracts	49,100,000	3,006,369	42,326,569	42,326,569	3,006,369
Private Gifts	1,152,167	(19,509)	427,013	827,958	(420,454)
Endowment Funds	429,500	5,774,387	3,280,302	390,662	8,664,027
Sales & Services of Educ. Activities	3,849,004	1,359,931	2,070,695	2,454,555	976,071
Auxiliary Enterprises	54,343,871	11,896,345	47,729,147	46,625,365	13,000,127
Scholarships	6,905,710	31,351	8,091,195	8,184,054	(61,508)
Student Loans	2,070,500	14,057,693	491,049	350,492	14,198,250
Institutional Support Activities	962,219	331,174	934,043	995,209	270,008
Student Activity Fees	1,355,249	259,297	682,959	741,026	201,230
Student and Other Organizations --					
Agency Accounts	2,251,431	3,194,660	1,750,357	1,915,968	3,029,049
Internal Service Units	51,430,591	10,562,426	40,632,549	39,463,807	11,731,168
Total Norman Campus	308,382,341	73,148,400	261,347,057	255,699,834	78,795,623
Law Center	5,918,650	1,172,776	5,404,805	4,873,159	1,704,422
Oklahoma Geological Survey	2,181,586	273,399	1,861,716	1,679,160	455,955
Health Sciences Center					
Educational and General	68,387,542	1,947,979	58,247,793	56,548,002	3,647,770
Grants and Contracts	38,761,930	3,967,512	31,574,262	31,574,264	3,967,510
Private Gifts	0	0	0	0	0
Endowment Funds	430,000	72,355	350,073	478,463	(56,035)
Sales & Services of Educ. Activities	0	0	0	0	0
Auxiliary Enterprises	481,770	109,004	482,225	432,889	158,340
External Service Units	10,907,086	4,658,892	9,428,691	8,623,943	5,463,640
Professional Practice Plan	70,340,307	27,406,392	58,249,471	60,052,219	27,315,215
Scholarships	62,000	(5,401)	173,134	176,705	(8,972)
Student Loans	25,000	5,334,813	249,232	37,939	5,546,106
Residency	5,168,547	66,397	4,367,630	4,218,880	215,147
Student Activity Fee	239,200	129,127	315,437	245,173	199,391
Student and Other Organizations					
Agency Accounts	212,700	101,256	319,700	259,594	161,362
Internal Service Units	14,810,271	3,122,947	11,326,559	12,134,036	2,315,470
Total Health Sciences Center	209,826,353	46,911,273	175,084,207	174,782,107	47,213,373
Less Internal Service Units	66,240,862	13,685,373	51,959,108	51,597,843	14,046,638
GRAND TOTAL	\$460,068,068	\$107,820,475	\$391,738,677	\$385,436,417	\$114,122,735

The University of Oklahoma
Statement of Plant Funds
All Funds, All Campuses
For the Period Ending April 30, 1992

Schedule IV

<u>Funding Source</u>	<u>Project Budget</u>	<u>Allotment This Year</u>	<u>Allotment To Date</u>	<u>Expenditures This Year</u>	<u>Expenditures To Date</u>	<u>Allotment Balance</u>
State Appropriations	\$26,868,860	\$0	\$19,800,860	\$160,931	\$19,774,616	\$26,244
Federal Grants and Contracts	7,082,100	825,000	3,911,064	1,257,630	3,891,529	19,535
State Grants and Contracts	0	0	0	0	0	0
Private Gifts, Grants and Contracts	24,505,477	423,972	24,105,477	2,171,037	23,735,672	369,805
Section 13/New College	17,727,520	2,048,998	15,261,590	3,643,275	13,902,097	1,359,493
Other Income – Bonds	38,623,599	97,800	38,319,399	215,046	37,513,060	806,339
Auxiliaries	2,123,268	168,585	1,886,985	321,848	1,810,220	76,765
Total	<u>\$116,930,824</u>	<u>\$3,564,355</u>	<u>\$103,285,375</u>	<u>\$7,769,767</u>	<u>\$100,627,194</u>	<u>\$2,658,181</u>

The University of Oklahoma
Statement of Revenues and Expenditures
All Funds, All Campuses
For the Period Ending April 30, 1992

Fiscal Year Norm = 83.33%

	Original Annual Budget	Current Revised Annual Budget	Percent of Total	Current Y-T-D Actual	Percent of Current Budget	Previous YTD Actual	Percent of Previous Year Current Budget
Revenue:							
State Appropriations	\$149,896,363	\$150,320,912	32.2%	\$125,405,010	83.4%	\$114,982,141	83.2%
Student Tuition and Fees	37,805,690	38,344,669	8.2%	38,965,825	101.6%	31,153,023	93.5%
Federal Grants and Contracts	64,181,284	61,529,576	13.2%	52,637,902	85.6%	47,638,693	83.2%
State and Local Grants and Contracts	20,462,558	20,473,608	4.4%	16,909,788	82.6%	14,309,343	91.0%
Private Gifts, Grants and Contracts	28,403,127	28,250,822	6.1%	22,419,324	79.4%	15,751,586	67.0%
Endowment Income	1,154,270	1,086,791	0.2%	1,490,580	137.2%	1,021,599	77.9%
Sales & Services of Educational Activities	4,634,004	4,634,004	1.0%	2,703,395	58.3%	2,895,815	67.4%
Auxiliary Enterprises	52,513,279	54,825,641	11.8%	48,210,779	87.9%	45,500,084	87.0%
External Service Units	10,907,086	10,907,086	2.3%	9,428,691	86.5%	7,669,162	85.1%
Professional Practice Plan	70,340,307	70,340,307	15.1%	58,246,949	82.8%	53,461,178	84.1%
Residency Income	5,168,547	5,168,547	1.1%	4,367,630	84.5%	4,259,152	86.6%
Other Sources	15,494,618	14,186,105	3.0%	10,952,804	77.2%	12,413,231	93.9%
Subtotal Revenue	460,961,133	460,068,068	98.6%	391,738,677	85.2%	351,055,007	84.2%
Budgeted Reserve	107,932	114,525	0.0%	114,525	100.0%	456,932	100.0%
Current Distributions from Reserve	0	6,246,845	1.3%	6,246,845	100.0%	4,648,808	98.6%
Total Revenue	461,069,065	466,429,438	100.0%	398,100,047	85.4%	356,160,747	84.4%
Expenditures:							
Faculty Salaries	79,012,376	77,722,943	16.8%	62,557,186	80.5%	58,636,596	79.8%
Professional Salaries	88,012,217	91,622,488	19.8%	75,925,494	82.9%	68,171,560	81.1%
Hourly Staff Salaries	47,341,241	46,279,593	10.0%	41,161,033	88.9%	40,780,062	84.3%
Associated Fringe Benefits	44,337,571	45,574,672	9.8%	36,802,344	80.8%	30,911,069	84.8%
Prof. Practice Salary Supplements	25,251,200	25,251,200	5.5%	20,574,676	81.5%	20,863,394	88.9%
Supplies and Materials	20,131,819	21,936,877	4.7%	14,811,708	67.5%	15,811,429	77.3%
Library Books and Periodicals	4,066,836	4,330,002	0.9%	3,574,229	82.6%	2,573,019	78.5%
Equipment	20,588,592	19,880,813	4.3%	14,990,601	75.4%	12,806,313	85.5%
Travel	8,518,398	8,041,000	1.7%	7,008,427	87.2%	7,208,309	99.1%
Communication	5,962,089	6,236,882	1.3%	5,646,209	90.5%	5,460,771	97.9%
Utilities	15,752,249	16,043,082	3.5%	12,746,874	79.5%	12,284,627	85.3%
Computing Supplies and Equipment	9,768,906	10,899,820	2.4%	10,385,709	95.3%	8,300,334	96.7%
Maint. & Repair of Buildings & Grounds	9,175,752	10,680,127	2.3%	9,923,917	92.9%	8,960,638	98.5%
Professional and Technical Fees	8,027,328	8,285,491	1.8%	7,387,727	89.2%	7,284,897	112.6%
Contractual & Related Current Expenses	34,440,314	32,806,671	7.1%	28,034,740	85.5%	29,081,755	82.4%
Scholarships and Fellowships	12,255,455	11,905,353	2.6%	11,052,753	92.8%	10,099,182	96.6%
Merchandise Purchased for Resale	8,000,379	8,015,873	1.7%	7,559,604	94.3%	2,072,674	52.0%
Debt Service	2,358,894	1,769,336	0.4%	1,444,535	81.6%	516,006	29.2%
Indirect Cost Recovery	9,796,045	9,401,643	2.0%	8,003,835	85.1%	6,684,607	88.5%
Premiums—Property/Liability Insurance	3,844,770	3,844,770	0.8%	2,773,448	72.1%	2,990,193	91.2%
Patient Refunds	1,162,893	1,162,893	0.3%	1,141,350	98.2%	983,990	95.9%
Laboratory Testing	540,349	540,349	0.1%	550,983	102.0%	446,342	81.2%
Membership/Registration Fees	1,483,341	1,483,341	0.3%	1,379,034	93.0%	1,299,974	81.4%
Total Expenditures	459,829,014	463,715,219	100.0%	385,436,417	83.1%	354,227,741	84.0%
Current Revenues over/(under) Expenditures	1,240,051	2,714,219		12,663,630		1,933,006	
Internal Service Units	86,639,731	65,651,000	100.0%	51,597,843	78.6%	70,832,405	81.4%

The University of Oklahoma
Summary of Reserves
For the Period Ending April 30, 1992

Schedule II

GENERAL UNIVERSITY RESERVES

DEFINITION OF RESERVES: *That portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses, projected to year end. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.*

<u>TYPE/SOURCE OF RESERVE</u>	<u>NORMAN</u>	<u>HSC</u>	<u>TOTAL</u>
UNALLOCATED GENERAL UNIVERSITY RESERVES			
Norman Campus	\$3,318,327	\$0	\$3,318,327
Health Sciences Center	0	712,564	712,564
Law Center	100,000	0	100,000
Oklahoma Geological Survey	50,000	0	50,000
TOTAL GENERAL UNIVERSITY	3,468,327	712,564	4,180,891
GRANTS AND CONTRACTS INDIRECT COST REIMBURSEMENT	0	56,201	56,201 (1)
AGENCY SPECIAL (Unrestricted Interest Income)	107,145	2,058,799	2,165,944 (2)
REVENUE BOND RESERVES IN EXCESS OF REQUIRED AMOUNTS			
Utility System	451,882	758,018	1,209,900
Organized Group Housing	1,489	0	1,489
Student Facilities	256,317	0	256,317
Stadium System	627,892	0	627,892
TOTAL REVENUE BOND RESERVES	1,337,580	758,018	2,095,598 (3)
SECTION 13/NEW COLLEGE	153,025	0	153,025
TOTAL RESERVES	\$5,066,077	\$3,585,582	\$8,651,659

- (1) Net of working capital requirements of \$4,671,890 for the Norman Campus Sponsored Programs, and \$3,300,000 for the Health Sciences Center Sponsored Programs.
- (2) Amount which can be invested for general institutional purposes for the University. The interest earnings are used for general institutional purposes.
- (3) Amount which is invested for the benefit of each individual bond system.

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

<u>TYPE/SOURCE OF RESERVE</u>	<u>NORMAN</u>	<u>HSC</u>	<u>TOTAL</u>
AUXILIARY ENTERPRISES			
Contingency Reserves	\$3,101,184	\$2,673	\$3,103,857
Renewals & Replacements	2,371,280	20,588	2,391,868
Capital Improvements	5,752,276	0	5,752,276
Debt Service (Required Reserve at Trustee Bank)	8,273,414	0	8,273,414 (3)
Total Auxiliary Enterprises	19,498,154	23,261	19,521,415
SERVICE UNITS			
Contingency Reserves	922,185	559,557	1,481,742
Renewals & Replacements	1,142,829	499,186	1,642,015
Capital Improvements	1,078,271	98,815	1,177,086
Debt Service (Required Reserve at Trustee Bank)	0	1,557,337	1,557,337 (3)
Total Service Units	3,143,285	2,714,895	5,858,180
TOTAL DESIGNATED RESERVES	\$22,641,439	\$2,738,156	\$25,379,595