

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
January 28-29, 2003**

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
January 28-29, 2003**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Scholars Room of the Oklahoma Memorial Union on The University of Oklahoma campus, Norman, Oklahoma, on Tuesday, January 28, 2003, at 2:30 p.m.

The following Regents were present: Regent Mary Jane Noble, Chairman of the Board, presiding; Regents G. T. Blankenship, Stephen F. Bentley, Christy Everest, Paul D. Austin, Tom Clark and Jon R. Stuart.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Ken Levit, President, OU-Tulsa, Vice Presidents Dennis Aebersold, Catherine Bishop, Nicholas Hathaway, Ken Rowe, Jerry Jensen and Lee Williams; Brad Avery, Director of Internal Auditing; Joseph Harroz, Jr., General Counsel, Joe Castiglione, Director of Athletics, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Cindy Ross, President of the University and Interim Vice President Terral McKellips.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University, and Vice Presidents Tom Volturo and Ray Brown.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 2:00 p.m. on January 27, both as required by 25 O.S. 1981, Section 301-314.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Wiley began his report by presenting a letter from an RSU student complimenting the staff and their helpfulness. As the Regents get to hear all of the bad things, the President thought this would be a good letter to bring to them, especially as it is not praising the President or executive staff but praising the rank and file individuals. All enrollment figures for the spring semester are not in, but RSU will have in the neighborhood of 3200 students. This is again a double-digit increase over last spring, and is the seventh consecutive semester of growth (and fifth semester of double-digit growth) over the same semester the previous year. Because of this growth and the new four-year mission, the administration is working with more and more people who don't know about the University. For that reason, a video detailing the rich history of the institution, including the days as the Oklahoma Military Academy, has been developed to help explain who we are, where we've been and where we're going. [The President's report included a showing of the video.]

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course modifications itemized below have been approved by the President and the Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, the Curriculum Committee, and the Academic Council.

COURSE MODIFICATIONS:

<u>PREFIX/NO.</u>	<u>TITLE</u>	<u>COMMENTS</u>
SOC 2363 (old) SOC 3073 (new)	Criminology	Change in course number and description.
SBS 3053	Social Problems Seminar (old) Social Systems and Problems (new)	Change in course title and description.

This was reported for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information only. The program modifications itemized below have been approved by the President and the Vice President for Academic Affairs, based on the recommendation of the appropriate department and faculty, Curriculum Committee, and the Academic Council. They are being forwarded to the Board for information only.

PROGRAM MODIFICATIONS**1. PROGRAM: Minor in Psychology****PROPOSED COURSES:****Requirements:**

Eighteen hours of courses with psychology prefixes, nine hours required in the core, and nine hours of electives, with at least nine hours of upper-division course work.

Core Courses: 9 hours

PSY 1113 Introduction to Psychology

PSY 3033 Developmental Psychology

PSY 3053 History and Systems of Psychology

Electives: 9 hours

Nine hours in Psychology, of which six hours must be at upper-division level.

TOTAL CREDIT HOURS: 18

Not open to Bachelor of Science in Social Science majors with Psychology/Sociology emphasis.

COMMENTS: Based on department, Curriculum Committee, and Academic Council recommendation.

2. PROGRAM: Minor in Sociology

PROPOSED COURSES:

Requirements:

Core Courses: (9 hours)

SOC 1113 Introduction to Sociology

SOC 2123 Social Problems

SOC 4013 Sociological Theory

Electives: (9 hours)

Select nine hours of sociology credit, six of which must be upper-division. Students may substitute up to three hours of Social and Behavioral Sciences (SBS) credit for SOC with approval of a sociology advisor.

TOTAL CREDIT HOURS: 18

Not open to Bachelor of Science in Social Science majors with Psychology/Sociology emphasis.

COMMENTS: Based on department, Curriculum Committee, and Academic Council recommendation.

This was reported for information only. No action was required.

TELECOMMUNICATIONS GRANT

Agency: State Department of Education

Title: Oklahoma Department of Education FY 2003 Telecommunications Grant
"Distance Education Services for Consortium of K-12 Schools & RSU"

Value: \$117,544

Period: 12 months

This grant will provide a valuable link between Rogers State University and the Consortium school districts in Oklahoma. This is the fourth consecutive year RSU has received this grant, and the University has been granted a total during that four-year period of \$898,852.

President Wiley recommended the Board of Regents ratify the Telecommunications Grant listed above.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

MEYER HALL EXTERIOR RENOVATION

AWARD A CONTRACT:

The University advertised and solicited bids for repairs and renovations to Meyer Hall. Five firms requested and received bid specifications. Bids were received from two firms, Lassiter Richey Co., Inc. and Mid-Continental Restoration Company, Inc. on January 7, 2003. Bids have been evaluated by Mr. Jim Graber, the project architect, and representatives of the University.

The President recommends Mid-Continental Restoration Company, Inc. as the successful bidder. The President recommends accepting alternates 1A, 1B, 2A, 2B, 3, 4, 5, 6 and 7 for a total of \$133,301.

State Statutes allow change orders to be issued for up to 15 percent cumulative increase in original amount of the project costing \$1,000,000 or less.

Board approval of this phase of the project will authorize the President or his designee to sign the contracts, and will allow issuance of necessary change orders of up to 15 percent of the contract amount and within project budget limitations. The contract amounts and authorized change orders total \$153,296.

A complete tabulation of the bids received is shown below.

GRABER & IMEL ARCHITECTS

TULSA, OKLAHOMA

Project Name:	ROGERS STATE UNIVERSITY – MEYER HALL EXTERIOR RENOVATION
Project No.:	0227
Bid Date:	TUESDAY, JANUARY 7, 2003 – 4:00 p.m.

GENERAL CONTRACTORS		Mid-Continental Restoration	Brown Construction	Lassiter Richey	Professional Waterproofing	Atkins Weatherproofing	A & M Builders
BIDS:			NO BID		NO BID	NO BID	NO BID
1A	Door work	1,366		2,360			
	Calendar Days	10		30			
1B	Clean & repaint windows	8,875		24,590			
	Calendar Days	30		60			
2A	Clean brick	1,210		3,660			
	Calendar Days	2		30			
2B	Repair brick	9,420		28,790			
	Calendar Days	30		60			
3	Stone sill work	12,160		19,010			
	Calendar Days	30		60			
4	Steps & porches	4,518		3,420			
	Calendar Days	10		30			
7	Downspout	1,155		4,270			
	Calendar Days	3		30			

6	East main entry porch area	27,030		46,330			
	Calendar Days	120		120			
7	Cornice replacement	67,567		85,500			
	Calendar Days	120		180			
TOTALS		133,301		217,930			

President Wiley recommended the Board of Regents:

- I. Award a contract in the amount of \$133,301 to Mid-Continental Restoration Company, Inc. for the repair and renovation of the exterior of Meyer Hall; and
- II. Authorize the President or his designee to sign the contract and the necessary change orders during the project within statutory and budget limitations.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS

At its February 2001 meeting, the Board of Regents selected the public accounting firm of Cole & Reed, P.C. to provide audit, tax and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2001. Cole & Reed, P.C. has agreed to provide its third year of services to the University as outlined below.

General Purpose Audit	\$17,000
OMB Circular A-133	3,400
Tax Return (990-T)	2,400
KRSC-TV Audit	<u>5,200</u>
Total Requirement	<u>\$28,000</u>

The total audit, tax, and compliance fees for FY 2003 amount to \$28,000, an increase of \$1,800 (6.9%) when compared to the FY 2002 fees. This increase is based upon Cole & Reed's inflationary bid.

President Wiley recommended the Board of Regents:

- I. Reappoint the public accounting firm of Cole & Reed, P.C. to serve as the University's external auditors for the purpose of providing auditing services for the University and the University television station. Such services will encompass the financial statement audit, compliance audits, and any required tax services for the year ending June 30, 2003; and,
- II. Authorize President Wiley, or his designee, to execute the engagement of this firm for these services for the fiscal year ended June 30, 2003, the third year of their five-year proposal.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES

The Board of Regents' policy governing acquisition of goods and services states that all purchases over \$125,000 must be referred to the Board for approval. Additionally, the policy states that a report summarizing the items below is provided quarterly to the Board as an information item. The following report is for the first quarter for the fiscal year.

I. Purchase obligations from \$75,000 to \$125,000.

No purchases to report.

II. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000.

Purchase of digital television equipment from Harris Corp. in the amount of \$284,798.

III. Sole Source procurements in excess of \$35,000.

No purchases to report.

This item was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

The Quarterly Financial Analysis reports for the period starting July 1, 2002 and ending December 31, 2002 are attached hereto as Exhibit A.

FINANCIAL ANALYSIS FOR THE PERIOD FROM JULY, 2002 TO DECEMBER 31, 2002

Schedule 1: Statement of Revenues and Expenditures – Education and General, Part I - Unrestricted

Total revenues collected year-to-date of \$8,700,772 represents 52.9% of the revised current year budget. Year-to-date expenditures totaled \$7,891,350 or 42.2% of the revised current year budget.

Schedule 2: Statement of Revenues and Expenditures – Education and General, Part II - Restricted

Total revenues collected year-to-date of \$1,583,860 represents 27.3% of the revised current year budget. Year-to-date expenditures totaled \$1,920,543 or 33.5% of the revised current year budget. Expenditures may exceed revenues since RSU must expend restricted funds before it can be reimbursed.

Schedules 3 and 3a: Auxiliary Revenues by Source and Auxiliary Expenditures by Type

Total revenues collected year-to-date of \$975,247 represents 40.7% of the revised current year budget. Year-to-date expenditures totaled \$848,560 or 35.8% of the revised current year budget.

Schedule 4: Schedule of Reserves

Reserves for Education and General, Part I at year-end continue to remain at a stable level and adhere to recommendations of the State Regents for Higher Education.

Reserves for Education and General, Part II include federal, state, and private funds that are expended and later reimbursed by the granting agencies, therefore, no reserves are maintained.

Reserves for Auxiliary Enterprises and Plant Funds are considered discretionary and available for expenditures in accordance with applicable guidelines and limitations.

This report was presented for information and discussion. No action was required.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

The meeting adjourned for the day at 2:55 p.m.

The meeting reconvened at 9:30 a.m. on January 29, 2003.

CAMERON UNIVERSITY**REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Ross presented the Board with pictures of the first CU billboard, located on Rogers Lane in Lawton. The billboard is the contribution of a local businessman, Dr. Gib Gibson, who is allowing the University to use the space free through October. The billboard is in a location where about 21,000 cars pass each day, and a senior journalism student, Jon Horinek, did the design. Dr. Ross next told of opportunities made for students to meet with her. One day each month has been set aside for an informal lunch, and twelve students joined the President for the first lunch. Open door sessions, allowing President Ross to interact with students and learn about their interests and concerns have also been scheduled. Dr. Ross then discussed Cameron House and the use it has received since she and her family moved into the residence in October. Since that time, they have hosted over 700 people in the President's Home, including a Christmas Day dinner for about 40 students who weren't able to celebrate with family. Two upcoming events include a reception for the Lawton Philharmonic Orchestra. The Festival V Gala was the latest event in the yearlong academic celebration and featured a dance and dinner. The majority of the over 420 people in attendance were students. Dr.

Ross also presented the Board with copies of the *Wichita* magazine. The student publication recently won the Sweepstakes Award from the Oklahoma Interscholastic Press Association. The President commented on the fact that Dr. Virginia Reasor, Associate Vice President at RSU, and widely recognized as an expert in student retention and recruitment, spent the months of November and December on the Cameron campus. Dr. Reasor has produced a report with a number of recommendations, which President Ross plans to implement over time as the budget allows, providing more comprehensive student services and resulting in students being more successful. Dr. Ross announced that a President's Planning Committee has been established, heavily populated with faculty but also having three student members. The committee will look at where the University is—looking at such data as what students are attracted to the University, where faculty come from, what kind of successes CU students are having in the classroom and in employment following graduation, and then chart a path for where the University needs to go and how to get there. A very ambitious schedule calls for most of the work to be done through this spring semester, with a time for all members of the University the opportunity for input on goals, objectives and the strategy for achieving those goals and objectives. The intention is to present the plan to the Regents in early fall. Finally, Dr. Ross announced that spring enrollment is up four percent, and an additional enrollment of about 200 students in weekend courses is expected.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information only. The course addition, modification and deletions listed below have been approved by the Provost of Cameron University, upon recommendation of the respective departments and deans, and approved by the Curriculum Committee and/or Graduate Council.

COURSE ADDITION	
PREFIX/NUMBER	TITLE
ECON 5313	Managerial Economics

COURSE MODIFICATION		
PREFIX/NUMBER	TITLE	COMMENTS
POL SC 4043	The Politics of Industrial Democracies (Old) European Politics (New)	Change in title, description and content.

COURSE DELETIONS	
PREFIX/NUMBER	TITLE
ECE 4401GR	Companion Directed Reading (Graduate Section Only)
ENGL 3123GR	English Literature of 16th Century (Graduate Section Only)
ENGL 3213GR	English Literature Early 17th Century (Graduate Section Only)
ENGL 3513GR	American Novel (Graduate Section Only)
ENGL 3523GR	Contemporary American Novel (Graduate Section Only)
ENGL 3613GR	Romantic Age (Graduate Section Only)
ENGL 3713GR	Victorian Age (Graduate Section Only)
ENGL 4053GR	Seminar in Literature (Graduate Section Only)
ENGL 4113GR	The English Novel (Graduate Section Only)
ENGL 4123GR	The Modern English Novel (Graduate Section Only)
ENGL 4213GR	Chaucer (Graduate Section Only)

ENGL 4313GR	American Drama (Graduate Section Only)
ENGL 4323GR	The American Renaissance (Graduate Section Only)
ENGL 4413GR	Modern American and British Poets (Graduate Section Only)
ENGL 4513GR	English Literature Restoration 18th Century (Graduate Section Only)
ENGL 4633GR	Rhetoric: Theory and Application (Graduate Section Only)
ENGL 4813GR	Literary Theory (Graduate Section Only)
HPET 4003GR	Organization and Administration of Activity-Based Programs (Graduate Section Only)
HLTH 4503GR	Physiology of Exercise (Graduate Section Only)
CS 4443GR	Computer Usage for Elementary Teachers (Graduate Section Only)

This was reported for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve program modifications that are non-substantive, but require the changes to be communicated to them for information only. The program modifications listed below have been approved by the Provost of Cameron University, upon recommendation of the department and dean, and approved by the Graduate Council.

NON-SUBSTANTIVE PROGRAM MODIFICATIONS		
PROGRAM	PROPOSED MODIFICATION	COMMENTS
Master of Education (650)	Addition of a thesis option with the M.Ed. Program.	An increasing number of students intend to go on to complete their Ed.D. degrees and have requested an opportunity to complete masters level theses.
Master of Business Administration (630)	Utilize ECON 5313, Managerial Economics, as an additional course option to fulfill the three-hour Economics Core Area Requirement for the MBA Program	To provide students with an additional option for fulfilling the requirement. The course meets the objectives of the MBA Program and has had more than adequate enrollment when offered as an elective.

This was reported for information only. No action was required.

ESTABLISHMENT OF THE LOUISE D. MCMAHON ENDOWED CHAIR IN MUSIC

The McMahon Foundation of 716 S.W. C Avenue in Lawton, Oklahoma, has donated \$250,000 to advance the quality of education in music at Cameron University and in southwest Oklahoma. In recognition of this gift, President Ross recommends the establishment of the Louise D. McMahon Endowed Chair in Music, and asks approval to seek matching funds from the Oklahoma State Regents' Endowment Trust Fund.

President Ross recommended the Board of Regents:

- I. Approve the establishment of the Louise D. McMahon Endowed Chair in Music at Cameron University; and
- II. Approve the application for matching funds from the Oklahoma State Regents for Higher Education.

President Ross commented on the number of great needs that have become apparent to her since assuming the Presidency of Cameron, the increasing difficulty in meeting those needs in a time of declining state revenue, and the growing importance of private funds to meet those needs. One priority that has been established is increasing the number of students coming directly from high school to CU, thereby contributing to a vibrant university campus and keeping more of southwest Oklahoma's citizens in the area for higher education. The key to any effort in recruiting students is offering programs that students coming out of high school are attracted to and music is such a program. After several years of reductions in faculty in the music program, the most recent couple of hires show great promise in building faculty, but to build a program a nationally known educator is needed. That is why a proposal was made to the McMahon Foundation to establish an endowed chair in Louise McMahon's name. The McMahon Foundation has a strong tradition of support for CU: since 1963 the Foundation has provided \$7.3 million to Cameron. Their last major gift was \$200,000 in 1990 for the fitness center, and they currently fund \$53,000 in student scholarships. Their response to our proposal was to donate \$250,000 to establish this chair, which will be matched by the Oklahoma State Regents for Higher Education to create a corpus of \$500,000 and allow the University to recruit a nationally recognized faculty member for the music program. As Dr. Ross invited Dr. Charles Graybill, chairman of the Foundation, to speak, Regent Bentley commented that the McMahon Foundation's generosity also includes scholarships at The University of Oklahoma and many other gifts to the Lawton community and he thanked the Foundation and Dr. Graybill for their support. Dr. Graybill stated that the Foundation is proud to give this endowed chair and hopes it to be successful. He remarked that Mrs. McMahon was a musician herself and was always interested in music, giving a large sum to the fine arts center at Cameron 25 to 30 years ago. He thanked Dr. Ross and the Board for inviting him to attend the meeting.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin and Stuart. Regent Clark was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS - CAMERON UNIVERSITY

At its December 2001 meeting, the Board of Regents selected the public accounting firm of Cole & Reed, P.C., to provide audit, tax and compliance services for four fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2002. Cole & Reed, P.C. has agreed to provide their second year of services to the University as outlined below.

Financial Audit	\$16,000
Compliance Audit (A-133)	
Other Federal Programs	3,200
KCCU-FM General Purpose Financial Audit	<u>4,800</u>
Total Requirements	\$24,000

Pursuant to Cole & Reed's audit, tax and compliance services proposal, total fees for FY 2003 amount to \$24,000. ~~This total is the same as the amount paid by the University for audit services by Cole & Reed for FY 2002.~~ *Dr. Ross asked that this sentence be corrected to read that the \$24,000 payment is an increase that is consistent with the original cost plan that was presented by Cole and Reed.*

President Ross recommended the Board of Regents:

- I. Reappoint the public accounting firm of Cole & Reed, P.C. to serve as the University's financial statement auditors, conduct compliance audits, and tax return services for the year ending June 30, 2003; and,

- II. Authorize the Vice President for Business and Finance to execute the engagement of this firm for these services for the fiscal year ended June 30, 2003, the second year of the four-year proposal.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin and Stuart. Regent Clark was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES

Board policy requires that all purchases over \$125,000 must be referred to the Board of Regents for approval, and that a summary report of pertinent transactions be provided according to the following categories:

Purchases for the period of October – December 2002 were as follows:

I. Purchase obligations between \$75,000 and \$125,000:

Repair of cafeteria roof	Oklahoma Roofing Co.	\$ 76,544.26*
Purchase of computers	Dell Computer Co.	\$103,006.09

*Award of this contract to Oklahoma Roofing Company through the use of State Contract #SW30308 was approved by the Board of Regents at the December meeting of the board.

II. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000:

None

III. Sole Source procurements in excess of \$35,000:

Premium for property, contents, computers insurance	OPA Risk Management	\$180,062.00
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This report was presented for information only. No action was required.

ADMINISTRATIVE PERSONNEL ACTION

APPOINTMENT:

Pinkston, Glen, M.A., C.P.A., Vice President for Business and Finance, annualized rate of \$90,000, increased to \$95,000 if performance evaluation is satisfactory at the end of six months, prorated for the effective period beginning January 27, 2003.

President Ross recommended the Board of Regents approve the administrative personnel action listed above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin and Stuart. Regent Clark was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

MINUTES

Regent Everest moved approval of the minutes of the Regular Meeting held on December 2-3, 2002 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren began his report by pointing out two appointments that the Regents would be asked to make later in the agenda and giving his enthusiastic recommendation to each. The Board will be asked to approve the appointment of Dr. James Tomasek as Dean of the HSC Graduate College. He is a professor of cell biology in the College of Medicine, earned his doctoral degree from the State University of New York at Albany and was a research fellow at Harvard. His research is in wound healing and cellular generation of tissue connections and he has received numerous teaching awards. Also recommended for approval is the appointment of Dr. Ellen Censky as Director of the Sam Noble Oklahoma Museum of Natural History. She is currently the Director of the Connecticut State Museum of Natural History at the University of Connecticut and has served there since 1998. Dr. Censky received her Ph.D. from the University of Pittsburgh and is a well-known herpetologist. The search committee for this position included a Regent, faculty and student representatives. The President interviewed the finalists and was later pleased to learn that his top choice, Dr. Censky, was the committee's top choice also. Dr. Censky will assume her post May 1.

The President then took the opportunity to further discuss the current budget situation. The state faces a \$600 million deficit and OU has been cut approximately \$28 million. If there are further cuts from the state or no new funding, the University will have to find a way to close that hole. The Regents have previously given approval to an increase in several fees and the administration will enact those raises as necessary, while keeping them as low as possible. The biggest focus must be on encouraging the Legislature to pass a bill allowing universities to control mandatory fees and tuition. OU is currently last in the Big XII in tuition costs, and this bill would mandate that we remain at or below the Big XII average. Measures such as furlough days, cutting scholarly journal subscriptions, and reducing the number of part-time and adjunct faculty would be stopgap measures that would save money but hurt the institution. The University has used all of the one-time funds we have available and further budget cuts will deeply impact ongoing programs.

One response to the budget situation and the likelihood of increased costs to students has been the establishment of the Sooner Heritage Scholarship Campaign. The President stated that he and Mrs. Boren opened the account at the OU Foundation with a modest contribution and are seeking additional commitments from private donors to bring the total to \$2 million. While the fund is an endowment account, up to 25% of the total may be spent in any one year in which there is special financial need. Funds realized from the sale of land given by the Roxie Scott estate, an item the Regents are asked to approve on this agenda, will also go to provide scholarships.

SEARCH COMMITTEE - DEAN, COLLEGE OF NURSING - HSC

The current dean of the College of Nursing will step down from this position as of July 1, 2003, therefore it is necessary to begin the search for a new dean. Regents' policy regarding search committees for deans provides that the committee shall have faculty, student and staff representation. The President of the University shall appoint faculty, student and staff members from nominations selected by the Faculty Senate, Student Association, and Staff Senate, respectively. Faculty from the particular college involved must constitute a majority of the committee positions.

Chair

Mary Allen-Carey, Professor, Nursing Academic Programs

College of Nursing Faculty

Anita All, Associate Professor
Beverly Bryce-Bowers, Assistant Professor
Deborah Booton-Hiser, Professor
Herbert Nishikawa, Associate Professor
Mary Ann Pascucci, Assistant Professor (Tulsa Campus)
Beverly Patchell, Instructor

HSC Faculty Senate

Michael E. Burton, Professor and Chair, Pharmacy Clinical and Administrative Sciences

HSC Staff Senate

Patti Matney, Staff Assistant, College of Nursing

HSC College of Nursing Student Association

Leslie Burdette, President, College of Nursing Student Association

College of Nursing Alumni/Friend

Margaret Freede Owens
Patricia Dolphin

President Boren recommended the Board of Regents approve the appointment of the membership of the College of Nursing Dean Search Committee.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. Attached is a list of all such course additions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council. In summary, this list of course changes includes:

Fourteen (14) course Additions to fill curricula deficiencies and respond to student interest, and

Four (4) course Deletions to remove course duplication.

If approved by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Spring 2003 semester.

COURSE CHANGES 2003-2004

Course Additions

AHS 5273	Interventions for Adults with Acquired Neurologic Deficits
AHS 6153	Teaching, Learning & Technology
AHS 6193	Behavioral Approach to Motor Learning
AHS 6253	The Professorate
AHS 6272	Accreditation
BIOC 6970	Biotechnology
BSE 5263	Injury Epidemiology and Prevention
BSE 5313	Epidemiological Issues in International Health
ENDO 8405	Clinical Endodontics III
INDT 8100	Integrated Medical Problem Solving I
INDT 8200	Integrated Medical Problem Solving II
PATH 6053	Mechanisms of Disease
RLTN 4272	Correlative Imaging & Therapy in the Radiation Sciences
RLTN 4273	Nuclear Pharmacy

Course Deletions

NURS 5440	Advanced Practicum in Maternity Nursing I
NURS 5443	Advanced Concepts in Maternity Nursing I
NURS 5450	Advanced Practicum in Maternity Nursing II
NURS 5453	Advanced Concepts in Maternity Nursing II

President Boren recommended approval of course additions and deletions proposed for the Health Sciences Center campus.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS - HSC

The University of Oklahoma Health Sciences Center (OUHSC) receives revenue from a variety of sources. One such source is third-party vendors who pay the University in return for providing professional services. The following is a list of contracts with outside vendors for professional services performed by OUHSC faculty.

Renewal- Oklahoma Medical Research Foundation(OMRF)

To provide professional services at OMRF. Received and fully executed on 11/06/02. This contract represents an amount of \$168,714 more than the FY02 contract.

Renewal- Oklahoma Department of Rehabilitation Services (ODRS)

ODRS will pay up to the general enrollment fees and tuition, per appropriate division as published yearly in the Student Fees Handbook in return for pre-employment training experience. Received on 12/05/02 and signed on 12/15/02. Returned to ODRS for final signature on 12/16/02. This contract represents an amount of \$50,000 more than the FY02 contract.

Renewal- HCA Health Services of Oklahoma, Inc. (OU Medical Center)

To provide on-call services for Internal Medicine Residents. Received and signed on 11/01/02. Returned to OU Medical Center for final signature on 11/01/02. This contract represents an amount of \$74,880 more than the FY02 contract.

Renewal- HCA Health Services of Oklahoma, Inc. (OU Medical Center)

To provide on-call services for Emergency Room Surgical services. This contract represents the same amount as for the FY02 contract. Fully executed on 11/12/02.

Renewal- Oklahoma Department of Mental Health and Substance Abuse

To provide outpatient substance abuse services. This contract represents the same amount as for the FY02 contract. Fully executed on 10/11/02.

Renewal- CarePoint, Inc.

To deliver primary health care to CarePoint's clients who are living with HIV or have an AIDS diagnosis. This contract represents an amount of \$31,000 more than the previous contract. Fully executed on 10/17/02.

President Boren recommended the Board of Regents approve the professional service agreements for The University of Oklahoma Health Sciences Center as listed below.

Renewal- Oklahoma Medical Research Foundation(OMRF)	\$268,714
College of Medicine/Department of Medicine	
Term of Agreement 07/01/02 to 06/30/03	
Professional Service Agreement	

Renewal-	Oklahoma Department of Rehabilitation Services (ODRS) Bursar's Office Terms of Agreement 07/01/02 to 06/30/03 Pre-Employment Training Agreement	\$115,000
Renewal-	HCA Health Services of Oklahoma, Inc. (OU Medical Center) College of Medicine/Department of Medicine Terms of Agreement 07/01/02 to 06/30/03 On-Call Services for Internal Medicine Residents Agreement	\$262,080
Renewal-	HCA Health Services of Oklahoma, Inc. (OU Medical Center) College of Medicine/Department of Surgery Terms of Agreement 10/01/02 to 09/30/03 Emergency Room Surgical Call Coverage Agreement	\$273,750
Renewal-	Oklahoma Department of Mental Health and Substance Abuse College of Medicine/Department of Pediatrics Terms of Agreement 07/01/02 to 06/30/03 Early Intervention Services for Children with Prenatal Substance Exposure Agreement	\$125,000
Renewal-	CarePoint, Inc. College of Medicine/Department of Medicine Terms of Agreement 05/01/02 to 04/30/03 Primary Health Care Services Agreement	\$101,000

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

CONSULTING SERVICES FOR PROFESSIONAL LIABILITY INSURANCE – HSC

Each year the University must acquire professional liability insurance, mainly medical malpractice insurance, for the College of Medicine's M.D.s, D.O.s, residents, P.A.s, R.N.s, L.P.N.s, medical students, midwives, physicists, and locum tenens. To administer this effort effectively and efficiently, the University requires professional services from an outside firm to assist in certifying and processing all applications, marketing the University to potential carriers, conducting the competitive solicitation for coverage, evaluating solicitation responses, and monitoring carrier performance. Additionally, the consultant will be asked to enhance the competitive environment by helping to expand the number of carriers currently licensed to provide such coverage within Oklahoma. The ultimate goal is to secure the best coverage possible at the lowest possible cost.

Within the insurance industry, such services are typically provided by brokers or agents of record at no apparent cost to the client. However, the broker or agent is usually paid a commission by the carrier for the coverage brokered, and in some cases is paid a "back-end override" at the end of a period, based on the overall business delivered by the broker from every client. Contrary to this norm, under this engagement, the University will pay the consultant for services rendered, and will expect all coverage quoted to be stated net of any commissions or other back-end payments that would otherwise be involved. The University believes that this is the best approach for obtaining the truest and lowest cost for the services and coverage.

In response to a competitive solicitation, the following firms responded:

Company	Location
CFR, Inc.	Tulsa
Aon	Tulsa
Arthur J. Gallagher & Co.	Dallas, TX

The evaluation committee comprised the following individuals:

- Gary Peterson, Chief Financial Officer, OU Physicians
- Jesus Medina, MD, Professor and Chair, Department of Otorhinolaryngology
- Jayesh Panchal, MD, Assistant Professor, Department of Surgery
- Jim White, Director, Managed Care, OU Physicians
- Kathy Walker, Assistant to the Vice President for Administrative Affairs
- Burr Millsap, Director, Purchasing
- Karen Hicks, Senior Buyer, Purchasing

Evaluation criteria were qualifications and experience, understanding of scope of work, coverage issues, and pricing and estimated cost. Based on these criteria, the evaluation team rated the responding firms as shown in the following table.

	Qualifications and Experience	Understanding of Scope of Work	Coverage Issues	Pricing and Estimated Cost	Overall
CFR, Inc., Tulsa	90	100	95	100	385
Aon, Tulsa	80	95	80	90	345
Arthur J. Gallagher & Co., Dallas	80	80	100	80	340

The evaluation committee rated CFR, Inc. of Tulsa to represent the lowest cost and best value to The University.

Funds for the consulting services will be provided from OU Physicians patient care revenues.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to CFR, Inc. of Tulsa, Oklahoma, in an amount not to exceed \$198,100 annually, for consulting services for professional liability insurance, for the year beginning February 1, 2003, with option to renew for four additional one-year periods.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

UPDATING THE DOLLAR THRESHOLD FOR EQUIPMENT CAPITALIZATION - HSC & NC

An outcome of the 2002 session of the Oklahoma Legislature was Governor Keating’s signing and enactment of Senate Bill 1358. The legislation amends State statute 74 O.S. 2001, Section 110.1, dealing with the State’s requirements for reporting tangible assets.

The amended statute specifies a tangible asset reporting threshold not to exceed the federal capitalization rate set forth in the Office of Management and Budget (OMB) Circular A-21 or future federal regulations. Prior to the change, statutes required capitalization of any tangible item costing \$500 or more with a useful life of at least one year. The federal capitalization cost threshold has been set at \$5,000 since 1995. Before an agency may increase its threshold, it must apply for approval from the Oklahoma Department of Central Services (DCS).

Upon the Board's approval of the updating to this threshold, the University will make application with the DCS to recognize the federal threshold. If approved, the University will realize significant efficiencies in its asset accounting, inventorying, and reporting efforts because many items will no longer fall under the State's mandatory capitalization rules. The increase will also shift certain University expenditures against federal grants and contracts from the indirect to the direct category, thereby making cost recovery faster.

Certain types of University assets, however, may continue to require the controls of tagging and physical inventory even though they may not be capitalized for accounting purposes. When necessary to reduce the risk of theft, pilferage or misappropriation, the University will continue to exercise such controls.

President Boren recommended the Board of Regents:

- I. Authorize the updating of the dollar threshold for the capitalization of movable equipment to that specified in the Office of Management and Budget Circular A-21 or future Federal Circulars or regulations as amended; and
- II. Authorize the President or his designee to file with the Oklahoma Department of Central Services the required application and documentation to approve the updated threshold.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 1999 through 2003, and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit B.

The Provisions of Goods and Services policy (amended March 15, 2000) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement or document shall be referred to the Board of Regents for approval.

	FY02 Total Expenditures	FY03 Projection		FY02 Year-to-Date Expenditures	FY03 Year-to-Date Expenditures
UNIVERSITY OF OKLAHOMA	\$182,666,298	\$184,717,153		\$57,270,677	\$64,912,558
NORMAN CAMPUS	\$113,571,022	\$110,094,253		\$35,078,228	\$39,636,021
HEALTH SCIENCES CENTER	\$69,095,276	\$74,622,900		\$22,192,449	\$25,276,537

President Boren recommended the Board of Regents ratify the awards and/or modifications for October 2002 submitted with this Agenda Item.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NC

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution’s governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Changes
Approved by Academic Programs Council, December 4, 2002

Addition of New Program:

College of Engineering

Bioengineering, M.S. (RPC 349, MC to be assigned): addition of master’s program in Bioengineering. The program in bioengineering is designed to increase biological knowledge through the use of engineering principles and techniques and draws faculty resources from the Schools of Aerospace and Mechanical Engineering, Chemical Engineering, and Electrical and Computer Engineering. Research in bioengineering advanced the health of the Nation and provides technology that has contributed to the development of novel devices, drugs, and systems. Along with a history of collaboration of professors on the Norman and Health Sciences Center campuses, the OU College of Engineering received a special opportunity grant in 1999 from the Whitaker Foundation to establish the OU Bioengineering Center and create a graduate program. The master’s program requires 30 semester hours that can normally be completed in two years. The coursework includes three hours in bioengineering principles, three elective courses in bioengineering, two courses in the life sciences, two courses in engineering, science, or math,

and six hours for thesis. Admission to the program is based on undergraduate or graduate GPA, three letters of recommendation, and previous research or professional experience. Currently, there are no graduate bioengineering programs in the state of Oklahoma or our region including Kansas, Arkansas, and Missouri.

Reason for requested action: A graduate program in bioengineering will strengthen our efforts in this important area of research and enable stronger collaboration with the Health Sciences Center; this new program is closely tied to the University's mission of excellence in teaching, research, and creative activity.

Bioengineering, Ph.D. (RPC 350, MC to be assigned): addition of doctoral program in Bioengineering. The program in bioengineering is designed to increase biological knowledge through the use of engineering principles and techniques and draws faculty resources from the Schools of Aerospace and Mechanical Engineering, Chemical Engineering, and Electrical and Computer Engineering. Research in bioengineering advanced the health of the Nation and provides technology that has contributed to the development of novel devices, drugs, and systems. Along with a history of collaboration of professors on the Norman and Health Sciences Center campuses, the OU College of Engineering received a special opportunity grant in 1999 from the Whitaker Foundation to establish the OU Bioengineering Center and create a graduate program. The doctoral program requires 90 post-baccalaureate hours, which include the courses required for the M.S. degree in bioengineering and a minimum of nine additional hours of graduate level courses. Three of the nine hours must be in the life sciences, with the other six hours selected from engineering, science, or math in consultation with the student's research supervisor. The remainder of the ninety hours is research coursework. A student with a B.S. degree may enter the Ph.D. program directly; the student is not required to complete the M.S. thesis as part of the Ph.D. degree. At the end of the program, the student will demonstrate excellence in scholarly research by authoring a Ph.D. dissertation.

Reason for requested action: A graduate program in bioengineering will strengthen our efforts in this important area of research and enable stronger collaboration with the Health Sciences Center; this new program is closely tied to the University's mission of excellence in teaching, research, and creative activity.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic programs.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES - NC

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information only. The program modifications itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Non-Substantive Program Changes
Approved by Academic Programs Council, November 6, 2002

Changes in Program Requirements:

College of Arts and Sciences

French, M.A (RPC 085, MC 1102M): program requirement change. Within the thesis option of the program, change the credit hour distribution from 26 to 24 credit hours of coursework and increase thesis hours from 4 to 6 hours.

Reason for requested action: The department only offers three-credit-hour courses at the graduate level and raising the number of allowable thesis hours more accurately reflects the significant amount of work necessary to produce a well researched and well written humanities thesis.

German, M.A. (RPC 100, MC 1103M): program and course requirement changes. Increase the allowable credit hours for G4000-level courses from 6 to 9 hours, and within the thesis option of the program, change the credit hour distribution from 26 to 24 credit hours of coursework and increase thesis hours from 4 to 6 hours.

Reason for requested action: To allow students to complete the program in two to two and one-half years and since the department only offers three-credit-hour courses at the graduate level, raising the number of allowable thesis hours more accurately reflects the significant amount of work necessary to produce a well researched and well written humanities thesis.

Library and Information Studies, M.L.I.S. (RPC 151, MC 1601M): program requirement changes. Clarify policy allowing for courses in which a grade of C is earned. Students must earn a grade of B or better in a required course; a required course in which grade of C was earned cannot be used toward fulfillment of degree requirements.

Reason for requested action: The faculty of the School agreed that students should be able to make grades of B or better in the required courses. Grades below a B indicate that students have not mastered the course material.

Political Science, M.A. (RPC 192, MC 2207M): program requirement changes. Increase the TOEFL requirement for admission of non-native English-speaking graduate students from 213 (computer-based test)/550 (paper-based test) to 250 (computer-based)/600 (paper-based).

Reason for requested action: To ensure satisfactory performance in graduate-level political science courses creating a uniform standard for all political science graduate programs, and to be consistent with TOEFL standards among peer departments.

Political Science, Ph.D. (RPC 193, MC 2207R): program requirement changes. Increase the TOEFL requirement for admission of non-native English-speaking graduate students from 213 (computer-based test)/550 (paper-based test) to 250 (computer-based)/600 (paper-based).

Reason for requested action: To ensure satisfactory performance in graduate-level political science courses creating a uniform standard for all political science graduate programs, and to be consistent with TOEFL standards among peer departments.

Price College of Business

Business Administration, Ph.D. (RPC 026, MC 0506R): course requirement changes. Change the economics course requirement from ECON 5123 to either ECON 5033 or 5123.

Reason for requested action: To allow for more flexibility and appropriate course sequence for those choosing the specialization in accounting or finance and for those choosing the specialization in another area of business.

College of Fine Arts

Drama, M. F.A. in Design (RPC 275, MC 1007P): course requirement changes. Redistribute the total number of hours required by: increasing design core from 23 to 24 hours; the addition of a history/criticism/literature course requirement; add six hours of design electives chosen from a specified group; and reduce the number of electives from 13 to 3. The total number of hours required is unchanged at 54.

Reason for requested action: To bring course requirements to meet the standards of the National Association of Schools of Theatre.

Non-Substantive Program Changes

Approved by Academic Programs Council, December 4, 2002

Changes in Program Requirements:

College of Arts and Sciences

Psychology, M.S. (RPC 195, MC 2001M): course requirement changes. Changes for Level V, Industrial Organizational Psychology area of concentration only. Change twelve hours of required management courses to twelve hours of electives chosen in consultation with major professor and committee. The total number of hours required is unchanged.

Reason for requested action: While many students will want to select management courses to support their I/O interests, this requirement does not allow us enough flexibility in meeting the need for rapidly developing interdisciplinary specialties. The requested changes, improve our ability both to recruit and meet the needs of graduate students with broader career interests.

Psychology, Ph.D. (RPC 196, MC 2001R): course requirement changes. Changes for Level V, Industrial Organizational Psychology area of concentration only. Change two hours of required management courses and two additional management courses, to eighteen hours of electives chosen in consultation with major professor and committee. The total number of hours required is unchanged.

Reason for requested action: While many students will want to select management courses to support their I/O interests, this requirement does not allow us enough flexibility in meeting the need for rapidly developing interdisciplinary specialties. The requested changes, improve our ability both to recruit and meet the needs of graduate students with broader career interests.

College of Engineering

Petroleum Engineering, M.S. (RPC 183, MC 0907M): course requirement changes. Replace ENGR 5723 and AME 5763 with MATH 4753 in the list of applied mathematics courses, and increase twelve hours of approved electives (in PGE) to fifteen hours of approved electives. The total number of hours required is unchanged.

Reason for requested action: To strengthen the master's degree program in light of current industry needs and better equip students with an understanding of statistics.

Gaylord College of Journalism and Mass Communication

Journalism and Mass Communication, M.A. (RPC 138, MC 0602N): course requirement changes. Replace JMC 5113 with 5091 in the core requirements and increase elective hours in JMC from 8-10 to 10-12 for thesis option. The non-thesis option also replaces JMC 5113 with 5091, and add JMC 5880, Graduate Project as required. The total number of hours required is unchanged.

Reason for requested action: To formalize ongoing practice of requiring a Graduate Project for all non-thesis students, and to help students focus on research problems and the most appropriate methods for approaching them rather than splitting them into quantitative and qualitative approaches. These changes will ensure rigor in students' development of both theses and professional projects.

This was reported for information only. No action was required.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications and additions itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Norman Campus

Course Changes Approved by Academic Programs Council - December 4, 2002

COURSE CHANGES

College of Arts and Sciences

ITAL	2113	Reading in Italian Civilization – change title to Intermediate Italian
ITAL	2223	Italian Reading – change title to Intermediate Italian continued
ITAL	3123	Grammar and Composition – change number to 3423
ITAL	3223	Reading in the Short Story – change number to 3853
ITAL	3323	Conversation and Pronunciation – change number to 3073
MLLL	3223	Modern Japanese Literature through Film – change title to Japan through Film and Literature
MLLL	3633	Modern Japanese Literature – change title to Modern Japanese Literature and Culture

College of Engineering

C S	4273	Software Engineering II – delete graduate credit
C S	4433/5433	Computational Methods in Discrete Optimization – change description

College of Fine Arts

DANC	1312	Modern Technique I – change prerequisite
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Gaylord College of Journalism and Mass Communication

JMC	3683	Survey of Broadcasting – change number to 2683
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College of Nursing

AHE	1400	Orientation to the Health Professions – change designator to AHS
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NEW COURSES

College of Arts and Sciences

ANTH	4033	Story, Performance, Event
NAS	5103	Interdisciplinary Seminar

Price College of Business

B C	3000	Special Topics in Business Communication
MKT	3113	Marketing Management

College of Engineering

CH E	5373	Tissue Engineering
ECE	4823	Engineering Principles of the Human Body

This was reported for information only. No action was required

CONSULTING SERVICES FOR EMPLOYEE BENEFIT PLANS

At the December 2002 meeting, the Board of Regents authorized the President or his designee to compete, negotiate and award a contract in an amount not to exceed \$225,000 annually, for consulting services for employee benefit plans, for the year beginning January 1, 2003, with option to renew for four additional one-year periods, and to report back to the Board the results of the process at the next earliest possible meeting.

In response to a competitive solicitation, the following companies responded:

<u>Company</u>	<u>Location</u>
Benefit Partners, Inc.	Dallas, Texas
Ernst & Young	Dallas, Texas
Marsh, Inc.	Oklahoma City
Wm M. Mercer	Dallas, Texas
The Quarles Group	Tulsa

The evaluation committee comprised the following individuals:

Julius Hilburn, Director of Human Resources
 Nick Kelly, Manager of Benefits, Human Resources
 Fred Daniel, Assistant Director of Human Resources
 David Carnavale, Associate Professor of Human Relations
 Jan Duke, Manager, Purchasing
 Steve Smith, Assistant Director of Purchasing

Evaluation criteria were benefits consulting experience and expertise, price, and experience working with higher education institutions. The committee reviewed the initial proposals and conducted interviews with all five companies. Based on the interviews, it was determined that the two companies indicated below have the resources needed to complete the desired scope of work. Both companies submitted final bids based on an updated scope of work and revised timeline for consulting services. Bids submitted by the finalists were:

Wm M. Mercer	\$185,000
Ernst & Young	\$190,600

Based on the bid price, experience in benefits consulting with other Universities, and assigned personnel, Mercer was selected as the vendor. The contract for \$185,000 for calendar year 2003 was awarded, with option to renew for four additional one-year periods. Additionally, the Quarles Group of Tulsa will be engaged to assist in the University's direct contracting efforts with health care facilities and providers. Rates will be negotiated based on the complexity of the specific contracts, but in any case will not exceed \$40,000 for the calendar year.

These funds have been identified within the Human Resources budget.

This report was presented for information only. No action was required.

RELOCATION OF PUBLIC UTILITIES - NC

At the October 2001 meeting, the Board of Regents authorized the University administration to enter into an agreement with Southwestern Bell Telephone for the relocation of its utilities from the closed public right-of-way to the new public-right-of-way associated with the realigned Jenkins Avenue. At that time the estimated cost for this work by Southwestern Bell Telephone was \$365,303. The Board also authorized the administration to approve changes to this work should the cost of the work be higher or lower. Subsequently, a purchase order was issued to Southwestern Bell Telephone, and the work was undertaken. Due to unanticipated conditions and the utilization of extended shift work necessary to allow construction to begin on the Oklahoma Memorial Stadium expansion and keep the project on schedule, the actual cost of the facilities relocation was greater than had earlier been estimated. An initial payment of \$365,303 was made to Southwestern Bell Telephone. The additional amount of \$175,000 is now due and payable to Southwestern Bell Telephone. Funds for this work are budgeted and available in the Oklahoma Memorial Stadium Expansion and Improvements project.

Construction of the National Weather Center and the Stephenson Research and Technology Center and associated infrastructure improvements at the University Research Campus-South require relocation of SBC facilities. The maximum cost for this work is \$240,000. Funds for this work are budgeted and available in the National Weather Center and Stephenson Research and Technology Center projects.

Existing underground SBC facilities are located beneath the site for the Michael F. Price College of Business building addition. It is necessary for SBC to relocate its lines so that they do not conflict with the new building's foundation and to place them in a structurally secure conduit. The maximum cost for this work is \$280,000. Funds for this work are budgeted and available in the Michael F. Price College of Business Expansion project.

President Boren recommended the Board of Regents:

- I. Approve a total payment of \$540,303 to Southwestern Bell Telephone (now SBC) for relocation of its facilities to accommodate the expansion of the Oklahoma Memorial Stadium;
- II. Authorize the University administration to enter into an agreement with SBC for relocation of certain of its utilities at the University Research Campus-South with a cost not to exceed \$240,000; and
- III. Authorize the University administration to enter into an agreement with SBC for relocation of certain of its utilities at the Michael F. Price College of Business Expansion project construction site with a cost not to exceed \$280,000.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

UNIVERSITY RESEARCH CAMPUS-SOUTH INFRASTRUCTURE, CENTRAL CHILLED WATER AND ELECTRICAL PLANT - NC

Infrastructure improvements continue at the University Research Campus-South for development of a modern and comprehensive research campus. To support the utility needs of the National Weather Center and the Stephenson Research and Technology Center, as well as other future facilities to be located in this area, a central chilled water and electrical plant will be constructed at the southeast corner of Preble Street and Congress Avenue. The design development phase plans for the plant were approved by the Board of Regents at the October 2002 meeting. At the December 2002 meeting, the Board authorized award of a purchase order to The Trane Company for the acquisition of four chiller units to be operated in the plant.

I. AWARD CONTRACT FOR CONSTRUCTION

On December 17, 2002, bids for construction of the plant facility were received from seven firms. The bids have been evaluated by the joint venture project architects, Beck+LAN/Daly, and the following representatives of the University administration:

Scott Davis, Assistant Director for Utilities, Physical Plant
 Michael Moorman, Director, Architectural and Engineering Services
 Brent Everett, Staff Engineer, Architectural and Engineering Services

A complete tabulation of the bids received is shown below.

It is recommended that a contract in the amount of \$3,429,630 be awarded to J. L. Walker Construction, Inc. of Oklahoma City, the low bidder, as follows:

Base Proposal	\$3,400,000
Alternate No. 1, Bridge Crane	<u>29,630</u>
Total Proposed Contract Amount	\$3,429,630

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than one million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction, and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

Funding for construction of the central plant is included and available in both the National Weather Center and the Stephenson Research and Technology Center project budgets.

TABULATION OF BIDS
UNIVERSITY RESEARCH CAMPUS-SOUTH CENTRAL CHILLED WATER AND
ELECTRICAL PLANT

	J. L. Walker Construction, Inc. Okla. City	M. L. Young Construction LLC Edmond	Wynn Construction Co., Inc. Okla. City	McMaster Construction, Inc. Okla. City
Base Proposal	\$ 3,400,000	\$ 3,510,000	\$ 3,529,000	\$ 3,637,000
Alternate No. 1, Bridge Crane	29,630	28,200	24,750	18,600
Total, Base Proposal + Alternate No. 1	\$ 3,429,630	\$ 3,538,200	\$ 3,553,750	\$ 3,655,600
	T.A.O. Contracting Bixby, OK	Manhattan Construction Company Okla. City	The Ross Group Construction Corp. Tulsa	
Base Proposal	\$ 3,628,000	\$ 3,766,000	\$ 3,857,000	
Alternate No. 1, Bridge Crane	32,000	18,500	24,000	
Total, Base Proposal + Alternate No. 1	\$ 3,660,000	\$ 3,784,500	\$ 3,881,000	

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$3,429,630 to J. L. Walker Construction Inc. of Oklahoma City, the low bidder, for construction of the new University Research Campus-South Central Chilled Water and Electrical Plant; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

TEXOMA BIOLOGICAL STATION APARTMENTS - NC

The Biological Station has been awarded a National Science Foundation (NSF) grant for construction of housing for visiting professors and researchers at the Lake Texoma location. The proposed construction will provide three two-bedroom, furnished apartment units in an approximately 2,800-square-foot, one-story structure.

Professional services to design and develop construction documents for competitive bids for the project will be provided by Cavin Design Group, an on-call architectural consultant. It is anticipated that a recommendation to award a construction contract will be submitted to the Board for approval at the May 2003 meeting.

The total estimated cost for the project is \$350,000. Funding of \$187,500 will be provided from the NSF grant. University matching funds in the amount \$162,500 will be provided by the Vice President for Research, the College of Arts and Sciences, the Biological Station, the Department of Zoology, and the Department of Botany and Microbiology.

President Boren recommended the Board of Regents:

- I. Approve the Texoma Biological Station Apartments project and authorize the addition of the project to the Campus Master Plan of Capital Improvement Projects; and
- II. Authorize the University administration to advertise and to receive bids for construction of the project.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

RENOVATION FOR ARCHITECTURE MODEL SHOP RELOCATION - NC

At the May 2002 meeting, the Board of Regents approved the Parking Expansion project with a total budget of \$5.5 million. This project provides ongoing funding for a number of parking lot projects, and includes acquisition of land, relocation of various programs to new spaces, demolition, site preparation and construction of lots. In order to expand parking capacity by adding approximately 250 to 300 spaces to the multipurpose lot located at the southwest corner of Jenkins Avenue and Lindsey Street, the Wilson Center Main building must be demolished. As such, the Parking Expansion project includes relocation of the College of Architecture's Model Shop from its current location in Wilson Center Main to the University's building located at 1425 George Street. Renovations at 1425 George Street are necessary to allow the model shop to occupy this space. Under its on-call agreement, Architectural Design Group, Inc. provided professional architectural and engineering services for the project. Construction documents were prepared, and the project was advertised for bids.

Four of the five bays in the building will be renovated for the Architecture Model Shop to provide facilities to cut, assemble and photograph student project models. The project will also have a woodworking, wood finishing, and metal working facility for furniture design and construction. The fifth bay will receive minimal improvements to be utilized as a testing facility for the College of Engineering's Autonomous Robotic Testing Program.

I. AWARD CONTRACT FOR CONSTRUCTION

On December 19, 2002, bids for the project were received from eight firms. The bids have been evaluated by the project architects and representatives of the University administration (Theta Dempsey, Director, Parking and Transportation Services; Michael Moorman, Director, Architectural and Engineering Services; and Blake Farrar, Staff Architect, Architectural and Engineering Services). A complete tabulation of the bids received is shown below.

It is recommended that a contract in the amount of \$495,000 be awarded to Anderson & House, Inc. of Oklahoma City, the low bidder.

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction, and will allow issuance of necessary change orders of up to fifteen percent of the contract amount, within project budget limitations.

The estimated total cost for this portion of the Parking Expansion project is \$685,000. Funds for this project are budgeted and available from the 2000 Parking Revenue Bond in the amount of \$660,000 and from the College of Engineering in the amount of \$25,000.

TABULATION OF BIDS
RENOVATION FOR ARCHITECTURE MODEL SHOP RELOCATION

	<u>Anderson & House, Inc. Okla. City</u>	<u>Selmon Enterprises, Inc. Norman</u>	<u>Commercial Concepts Inc. Okla. City</u>	<u>W. C. Doan Construction, Inc. Yukon</u>
Base Proposal	\$ 495,000	\$ 509,000	\$ 520,000	\$ 520,000
	<u>M. L. Young Construction LLC Edmond</u>	<u>Barbour & Short, Inc. Norman</u>	<u>J. L. Walker Construction, Inc. Okla. City</u>	<u>Pope Contracting, Inc. Okla. City</u>
Base Proposal	\$ 520,850	\$ 533,920	\$ 540,400	\$ 555,000

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$495,000 to Anderson & House, Inc. of Oklahoma City, the low bidder, for renovation of space in a University-owned building located at 1425 George Street for the Architecture Model Shop; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

LAND DEVELOPMENT CONSULTING SERVICES - NC

This item was pulled from consideration.

SALE AND ACQUISITION OF PROPERTIES - NC

The University's administration recommends that it be authorized to pursue the sale of approximately 400 acres of undeveloped land located in Osage County, Oklahoma. The map attached hereto as Exhibit C shows the plat of land located west of Tulsa and north of Sand Springs, Oklahoma.

The University received the property in 1977 from the Estate of Roxie Scott. Ms. Scott left the property to the University in honor of her foster son, Lieutenant William Johnson Scott, who was fatally wounded in Oahu, Hawaii on December 17, 1931.

Although the property has been under various revenue-producing lease arrangements over the years, it has largely remained unimproved since receipt. The University's administration believes that a more productive use of the property is to sell it and apply the resulting proceeds to the Lieutenant William Johnson Scott Scholarship Fund, thus furthering the desire of Ms. Scott to provide financial assistance to worthy recipients.

President Boren recommended the Board of Regents authorize the University's administration to sell property located in Osage County, Oklahoma for the benefit of the Lieutenant William Johnson Scott Scholarship Fund.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

LICENSING SERVICES

To protect and manage the usage and marketing of the University's logo, emblems, insignias, and the like, and to receive revenues generated from such activities, the University requires services of a professional licensing company.

In response to a competitive solicitation, the following companies responded:

Company	Location
Collegiate Licensing Company	Atlanta, Georgia
Licensing Resource Group	Coralville, Iowa

The evaluation committee comprised the following individuals:

Larry Naifeh, Executive Associate Director of Athletics
 Jeff Long, Senior Associate Director of Athletics
 Rick Hart, Assistant Director of Athletics
 Catherine Bishop, Vice President for Public Affairs
 Steve Smith, Assistant Director of Purchasing
 Florian Giza, Manager of Purchasing

Evaluation criteria were special resources and skills, ability to meet specifications, pricing, and experience and past performance. However, because Licensing Resource Group responded with a "no bid," efforts were focused on negotiations with Collegiate Licensing Company (CLC). CLC was the sole respondent and is the incumbent. The committee concluded that CLC has performed its services satisfactorily, growing royalty revenues by \$1 million during the past four years. Negotiations with CLC resulted in an improved commission structure as compared with the contract coming to an end. Further, research conducted by certain members of the evaluation committee demonstrated that the new proposed contract compares very favorably with arrangements held by other colleges and universities. The proposed contract rewards the University for future increases in volume, and also recognizes and applies increased percentages to activity dating back to July 1, 2002, generating additional revenue.

The evaluation committee recommends executing the new agreement with Collegiate Licensing Company of Atlanta, Georgia.

Revenues will accrue to the Athletic Department.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to Collegiate Licensing Company of Atlanta, Georgia, the sole bidding respondent, to provide licensing and revenue collection services in connection with the University's logo, emblems, insignias, and the like, for the year beginning July 1, 2002, with option to renew for nine additional one-year periods.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

JOHN JACOBS TRACK AND FIELD IMPROVEMENTS - NC

At the May 2002 meeting, the Board of Regents approved the John Jacobs Track and Field Improvements project, with a total estimated cost of \$1.4 million at that time. Utilizing the services of an on-call architectural firm as a planning consultant, the administration and Athletic Department staff are currently in the process of investigating optional project concepts, developing preliminary schematic design, and determining probable cost estimates for track and field improvements.

The consultant selected for the full project will provide the professional services required to produce the final design and contract documents and to administer the construction contract. A committee was formed to interview and evaluate architectural firms to provide these required professional services. The committee was composed of the following:

C. Thomas Knotts, Campus Planner, Architectural and Engineering Services, Chair
Marita K. Hynes, Associate Athletic Director
Michael K. Moorman, Director of Architectural and Engineering Services
Lawrence E. Naifeh, Executive Associate Athletic Director
Frank Reid, Electrical Engineer, Physical Plant
Thomas W. Williams, Track Coach

Proposals to provide the needed professional services for the project were received from three firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, all three firms were selected by the interview committee for further evaluation. The committee conducted a detailed review and interview with each of the firms and rated them from highest to lowest as follows:

1. Allen Brown Architects, Oklahoma City
2. SPARKS, Tulsa
3. Architects In Partnership, P.C., Norman

**JOHN JACOBS TRACK AND FIELD IMPROVEMENTS
ARCHITECTURAL FIRM EVALUATION SUMMARY**

	<u>Allen Brown Architects</u>	<u>SPARKS</u>	<u>Architects In Partnership, P.C.</u>
Acceptability of Design	106	82	80
Quality of Engineering	102	86	76
Adherence to Cost Limits	49	36	42
Adherence to Time Limits	47	36	39
Volume of Changes	45	38	38
Stability of Firm	47	46	42
Total Points	396	324	317

President Boren recommended the Board of Regents:

- I. Rank in the order presented above architectural firms that are under consideration to provide professional services required for improvements at the John Jacobs Track and Field; and
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ATHLETICS CONCESSIONS – NC

The current contract for the provision of concessions services at University athletic events is expiring. A new agreement arrived at through the competitive process is required.

In response to a formal competitive solicitation, the following suppliers responded:

Company	Location
Aramark	Philadelphia, Pennsylvania
Sodexo	Austin, Texas
OU Food Services	Norman
Swanson Corporation	Omaha, Nebraska

The evaluation committee comprised the following individuals:

Larry Naifeh, Executive Associate Director, Athletics
 Jeff Long, Senior Associate Director, Athletics
 Rick Hart, Assistant Director, Athletics
 Kirby Hocutt, Assistant Director for Development, Athletics
 Robert Smith, Business Manager, Athletics
 Vicki Ferguson, Purchasing Manager, Athletics
 Henry Loyd, General Manager, Lloyd Noble Center
 David Lingo, Departmental Business Manager, HSC (Independent)
 Steve Smith, Assistant Director, Purchasing
 Florian Giza, Manager, Purchasing

Evaluation criteria were financial offering, concessions experience, and overall responsiveness to the solicitation. Based on these criteria, the evaluation team rated the responding companies as shown in the following table.

	Financial Offering	Experience	Overall Responsiveness	Overall
Aramark, Philadelphia, PA	9.5	9.5	10.0	29.0
Sodexo, Austin, TX	8.2	10.0	10.0	28.2
OU Food Services	9.5	5.0	10.0	24.5
Swanson Corp, Omaha, NE	7.8	8.0	10.0	25.8

The committee determined that a combination of services from Aramark and OU Food Services represents best value for the University. It is recommended that Aramark be awarded the concessions responsibilities for athletic venues and the Lloyd Noble Center, except that responsibility for catering in the controlled access areas will be retained by OU Food Services. This contract represents maintenance of percentage commission levels paid for Lloyd Noble and an increase in those paid for the stadium. Under this recommendation, the anticipated revenue share accruing to the University is expected to be approximately \$1.1 million per year. Additionally, the contract provides up-front monies in support of capital construction in the amount of \$1.5 million in the first year and \$0.5 million in year three. Aramark's up-front payment grant will be amortized over the remaining contract term at the time the grant is paid to the University. If the contract expires or terminates for any reason other than default by Aramark before Aramark has fully amortized the grant, the University or the successor concessionaire is responsible to Aramark for the remaining unamortized balance.

Funds generated from this agreement will accrue to the Athletic Department and the Lloyd Noble Center.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to Aramark Corporation of Philadelphia, PA, for the provision of concessions services at University athletic events and the Lloyd Noble Center, except for controlled access areas which will be retained by OU Food Service for catering services, and for the University's revenue share thereof, for a period of one year with option to renew for five additional one-year periods.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ACQUISITION OF PERIODICALS AND SERIALS FOR THE UNIVERSITY LIBRARIES

At the March 2002 meeting, the Board authorized the University to award a contract to Divine, Inc. (Faxon/Divine Inc.) to provide the University Libraries with periodicals and serials, for the year beginning July 2002. That authorization was based upon the University's normal competitive process. The contract was awarded and the related subscription payments were placed in escrow. Some measure of services has been provided under the contract. Faxon/Divine, Inc. has recently, however, experienced financial problems and has indicated that they will be unable to fulfill the requirements of the contract, thus necessitating the termination of the agreement. The University is in the process of recouping the escrowed payments. Faxon/Divine's failure in the middle of a contract year has left the University Libraries in urgent need of moving subscription services to an alternate source. This must be done to insure continuity of service and avoid any lapse in subscriptions.

Ebsco Information Services, Inc. of Dallas, Texas (Ebsco) is currently the sole source in the marketplace that can satisfy the requirements of the libraries. Based upon information obtained from the original competitive process, Ebsco is the only remaining supplier that uses the software products capable of managing electronic journal subscriptions and updates to those subscriptions through a portal service. This electronic capability is critical for successful operation of the University Libraries and service to the students and faculty. Using this software, Ebsco retrieves information from the electronic journal aggregators regarding the volumes, issues and years covered by their holdings. Without this software, the University Libraries would have to manually retrieve the data from aggregators, and then manually load it for access and use.

These funds have been identified within the University Libraries budget and have been, in previous years, a standard annual budget allocation.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract, on a sole source basis, to Ebsco Information Services, Inc. of Dallas, Texas in an amount not to exceed \$3,500,000 annually, for periodicals and serials for the University Libraries, for the six months ending June 30, 2003, with option to renew for four additional one-year periods, subject to the review and approval of the General Counsel.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS - NC AND HSC

At the February 2001 meeting, the Board of Regents selected the public accounting firm of Cole & Reed, P.C. to provide audit, tax, and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2001. Cole & Reed, P.C. has agreed to provide the third year of services to the University as outlined below.

Financial Audits:

Norman Campus	\$ 58,000
Health Sciences Center	<u>58,000</u>
Subtotal	<u>116,000</u>

Compliance Audits:

Norman Campus A-133	28,000
Health Sciences Center A-133	24,000

Norman Campus NCAA	5,200
Health Sciences Center Nigh Rehab.	<u>3,400</u>
Subtotal	<u>60,600</u>
Revenue Bonds (arbitrage rebate):	
Norman Campus:	
ODFA 1995	2,400
MFRB 1998	2,400
Utility 1999	2,400
ODFA 2000	2,400
Student Usage 2001	2,400
Athletic 2001	2,400
Parking 2002	2,400
Athletic 2002	2,400
Continuing Disclosure	2,900
Health Sciences Center:	
Student Center 1995	\$ 2,400
Student Center 2001	2,400
Continuing Disclosure	<u>2,900</u>
Subtotal	<u>29,800</u>
Tax Return (990-T):	
Norman Campus	5,200
Health Sciences Center	<u>2,400</u>
Subtotal	<u>7,600</u>
Total Requirements	<u>\$214,000</u>

Pursuant to Cole & Reed's audit, tax and compliance services proposal, total fees for FY 2003 amount to \$214,000, an increase of \$15,200 (7.8%) after excluding the impact of additional required arbitrage rebate calculations. In contrast, based on conversations with representatives of two major accounting firms that have a presence in Oklahoma, the market is generally experiencing fee increases of 15% to 20%.

President Boren recommended the Board of Regents:

- I. Reappoint the public accounting firm of Cole & Reed, P.C. to serve as the University's financial statement auditors, conduct compliance audits, provide revenue bond arbitrage rebate calculation and continuing disclosure services, and tax return services for the year ending June 30, 2003; and,
- II. Authorize the Director of Internal Auditing, upon review of the Vice President for Administrative and Executive Affairs, to execute the engagement of this firm for these services for the fiscal year ended June 30, 2003, the third year of their five-year proposal.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONSHealth Sciences Center:

NEW APPOINTMENTS:

Armstrong, Jeffrey S., Ph.D., M.Sc., Assistant Professor of Pharmaceutical Sciences, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), January 1, 2003 through June 30, 2003. New tenure track appointment.

Blader, Ira J., Ph.D., Assistant Professor of Microbiology and Immunology, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), March 1, 2003 through June 30, 2003. New tenure track appointment.

Eggleston, Cherri A., Assistant Professor of Radiologic Technology and Clinical Coordinator, Radiation Therapy Program, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2003 through June 30, 2003. New consecutive term appointment.

Faruque, Hashib Deen, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$91,265 for 12 months (\$7,605.42 per month), December 1, 2002 through June 30, 2003.

Fox, Mark D., M.D., Ph.D., Assistant Professor of Internal Medicine, Tulsa, and Assistant Professor of Pediatrics, Tulsa, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), January 1, 2003 through June 30, 2003. New tenure track appointment.

Hennebry, Thomas Anthony, M.D., Assistant Professor of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), November 25, 2002 through June 30, 2003. New tenure track appointment.

Janzen, Junie C., Assistant Professor of Health Sciences Library and Information Management and Technical Services/Electronic Resources Librarian, annualized rate of \$34,000 for 12 months (\$2,833.33 per month), November 1, 2002 through June 30, 2003. New consecutive term appointment.

Kolobe, Hlapang Alinah, P.T., Ph.D., Associate Professor of Rehabilitation Sciences, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), February 1, 2003 through June 30, 2003. New tenure track appointment.

Miller, Jack M., M.D., Associate Professor of Obstetrics and Gynecology, Tulsa, annualized rate of \$90,000 for 12 months (\$7,500.00 per month), January 1, 2003 through June 30, 2003. New consecutive term appointment.

Rada, Jody Ann, Ph.D., Associate Professor of Cell Biology, annualized rate of \$100,000 for 12 months (\$8,333.34 per month), July 1, 2003 through June 30, 2004. Tenure credentials under review. Tenurable base salary \$80,000. Departmental salary \$20,000.

Sawh, Ravindranauth N., M.B.B.S., Assistant Professor of Pathology, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), October 21, 2002 through June 30, 2003. New consecutive term appointment.

Vongthavaravat, Verapan, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), December 1, 2002 through June 30, 2003. New consecutive term appointment.

CHANGES:

Anderson, Robert E., Professor and Chair of Cell Biology, The Dean A. McGee Chair in Ophthalmology, and Adjunct Professor of Biochemistry and Molecular Biology, salary changed from annualized rate of \$218,539 for 12 months (\$18,211.59 per month) to annualized rate of \$227,034 for 12 months (\$18,919.49 per month), July 1, 2002 through June 30, 2003. To correct salary increase on grants.

Bane, Barbara L., Associate Professor of Pathology, given additional title The Professorship of Excellence in Anatomical Pathology, December 1, 2002.

Bender, Denise Gaffigan, title changed from Adjunct Assistant Professor to Assistant Professor of Rehabilitation Sciences, retains title Adjunct Assistant Professor of Allied Health Sciences, November 1, 2002 through June 30, 2003. New tenure track appointment.

Bogie, Amanda Lynn, Clinical Assistant Professor of Pediatrics, salary changed from annualized rate of \$56,250 for 12 months (\$4,687.50 per month), 0.75 time, to annualized rate of \$63,750 for 12 months (\$5,312.50 per month), 0.85 time, July 1, 2002 through June 30, 2003. Correction to previous action.

Clark, Keith F., title changed from Professor to Clinical Professor of Otorhinolaryngology, salary changed from annualized rate of \$78,265 for 12 months (\$6,522.07 per month), full-time, to annualized rate of \$14,088 for 12 months (\$1,173.97 per month), 0.18 time, January 1, 2003 through June 30, 2003.

Coffey, Jack L., Clinical Associate Professor of Pharmacy Clinical and Administrative Sciences, title changed from Assistant Dean for External and Professional Affairs to Associate Dean for External and Professional Affairs, College of Pharmacy, November 21, 2002.

Crow, Sheila, Assistant Professor of Pediatrics, title changed from Interdiscipline Programs Coordinator to Program Director for Curriculum Development, Department of Pediatrics, November 1, 2002.

Cuaderes, Elena Teresa, Assistant Professor of Nursing, salary temporarily changed from annualized rate of \$42,502 for 12 months (\$3,541.83 per month) to annualized rate of \$44,402 for 6 months (\$3,858.50 per month), January 1, 2003 through June 30, 2003. Administrative supplement of \$1,900 to be paid over a 6-month period (\$316.67 per month) while assuming additional responsibilities during Spring semester only.

Endres, Robert K., Clinical Professor of Pediatrics, Tulsa, salary changed from annualized rate of \$86,000 for 12 months (\$7,166.67 per month), full-time, to annualized rate of \$46,200 for 12 months (\$3,850.00 per month), 0.33 time, January 1, 2003 through June 30, 2003. Change in FTE.

Ferretti, Martha J., Professor and Chair of Rehabilitation Sciences and Adjunct Professor of Allied Health Sciences, given additional title The Elam-Plowman Professorship in Physical Therapy, November 6, 2002. Nepotism Waiver Management Plan.

Gaston, Robert C., Clinical Associate Professor of Radiological Sciences, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to agreed contract rate, December 3, 2002 through June 30, 2003.

Gilmore, Susan E., Assistant Professor of Communication Sciences and Disorders, given additional title The Nancy Carolyn Gullatt Professorship of Speech Pathology, salary changed from annualized rate of \$40,876 for 12 months (\$3,406.33 per month) to annualized rate of \$42,876 for 12 months (\$3,573.00 per month), January 1, 2003 through June 30, 2003.

Hutton, James P., Clinical Professor of Internal Medicine, Tulsa, salary changed from annualized rate of \$51,150 for 12 months (\$4,262.50 per month), 0.30 time, to annualized rate of \$99,900 for 12 months (\$8,325.00 per month), 0.49 time, January 1, 2003 through June 30, 2003.

Additional responsibilities.

Lane, Mary Claire M., Assistant Professor of Research, Department of Surgery, given additional title Adjunct Assistant Professor of Biostatistics and Epidemiology, September 1, 2002.

Li, Shibo, Associate Professor of Pediatrics, given additional title Adjunct Associate Professor of Pathology, November 1, 2002.

McNall-Knapp, Rene Y., Assistant Professor of Pediatrics, given additional title Adjunct Assistant Professor of Pathology, January 1, 2003.

Meyer, William H., Professor of Pediatrics and The Ben Johnson Chair in Pediatric Cancer Research, given additional title Adjunct Professor of Pathology, January 1, 2003.

Naylor, Mark F., Associate Professor of Dermatology, title The Richard and Adeline Fleischaker Chair in Dermatology deleted; given additional title Vice Chair of Dermatology, October 1, 2002.

Parkhurst, Joan B., Associate Professor of Pediatrics, given additional title Adjunct Associate Professor of Pathology, January 1, 2003.

Sexauer, Charles L., Associate Professor of Pediatrics, given additional title Adjunct Associate Professor of Pathology, January 1, 2003.

Talbert, Michael L., Associate Professor of Pathology, title changed from The Professorship of Excellence in Anatomical Pathology to The Oklahoma State Association of Pathologists Professorship of Pathology, given additional title Associate Vice Chair of Pathology, December 1, 2002.

Tomasek, James J., Professor of Cell Biology, title Vice Chair of Research, Department of Cell Biology, deleted, given additional title Dean, Graduate College; salary changed from annualized rate of \$121,900 for 12 months (\$10,158.33 per month) to annualized rate of \$146,900 for 12 months (\$12,241.66 per month), January 1, 2003 through June 30, 2003. Includes an administrative supplement of \$25,000 while serving .50 FTE as Dean, Graduate College.

RESIGNATIONS AND/OR TERMINATIONS:

Evans, Kenneth Leon, Clinical Associate Professor of Family and Preventive Medicine, December 31, 2002 (with accrued vacation through January 24, 2003).

Hedlund, Rodd E., Clinical Instructor in Pediatrics, December 31, 2002 (with accrued vacation through January 7, 2003).

McDonough, Kelly Neaves, Clinical Assistant Professor, Institute for Breast Health, and Clinical Assistant Professor of Radiological Sciences, January 1, 2003.

West, Candida C., Assistant Professor of Occupational and Environmental Health, December 10, 2002 (with accrued vacation through January 2, 2003).

Westerman, Eric L., Clinical Professor of Internal Medicine, Tulsa, December 31, 2002.

RETIREMENTS:

Bottomley, Richard H., Clinical Professor of Medicine, December 1, 2002; named Clinical Professor Emeritus of Medicine. Approval of Emeritus title only.

Mask, Dennis R., Clinical Associate Professor of Medicine, December 1, 2002; named Clinical Professor Emeritus of Medicine. Approval of Emeritus title only.

Norman Campus:

LEAVES OF ABSENCE:

Ahern, Judson L., Associate Professor of Geology and Geophysics, extended sick leave January 1, 2003 through May 15, 2003.

Grillot, Suzette R., Associate Professor of Political Science and International and Area Studies, 0.50 leave of absence without pay, February 1, 2003 through May 15, 2003. Awarded a Fulbright Fellowship.

Lerch, Louise S., Assistant Professor of Musical Theatre, extended sick leave August 16, 2002 through October 22, 2002 extended through December 31, 2002.

NEW APPOINTMENTS:

Colavecchia, Flavio D., Postdoctoral Research Associate, Physics and Astronomy, annualized rate of \$63,900 for 12 months (\$5,325.00 per month), February 1, 2003. Paid from grant funds; subject to availability of funds.

Ibrahim, Tamer S., Assistant Professor of Electrical Engineering, annualized rate of \$70,000 for 9 months (\$7,777.78 per month), January 1, 2003 through May 15, 2003. Appointment is contingent upon completion of Ph.D. by June 30, 2003. New tenure-track faculty.

REAPPOINTMENTS:

Hatlelid, Carl D., Research Associate, Engineering Dean's Office, salary remains at annualized rate of \$68,796 for 12 months (\$5,733.00 per month), January 1, 2003.

Scott, Thurman, Research Assistant Professor in the Energy Center, annualized rate of \$64,936 for 12 months (\$5,411.37 per month), January 1, 2003. Paid from grant funds; subject to availability of funds.

CHANGES:

Abousleiman, Younane, Professor of Civil Engineering and Environmental Science; Professor of Sarkeys Energy Center, Larry Brummett/ONEOK Chair; delete title Director of Industrial Associates Program, given additional titles Professor of Petroleum and Geological Engineering and Director of the Poromechanics Institute and Consortium, salary changed from annualized rate of \$105,000 for 9 months (\$11,666.67 per month) to \$150,000 for 9 months (\$16,666.67 per month), January 1, 2003. Counter offer.

Biggerstaff, Michael I., Associate Professor of Meteorology, award of tenure recommended, December 2, 2002. New faculty.

Brown, Alan D., Assistant Professor of Sociology, title changed to Acting Assistant Professor and salary changed from annualized rate of \$42,000 for 9 months (\$4,666.67 per month) to annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 2002 through May 15, 2003. Did not complete Ph.D.

Doswell, III, Charles A., Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary and FTE changed from annualized rate of \$31,627 for 12 months (\$2,635.59 per month), 0.33 time, to annualized rate of \$23,744 for 12 months (\$1,978.67 per month), 0.25 time, January 15, 2003. Paid from grant funds; subject to availability of funds. Third year of NSSL funding reduction, as agreed upon by employee.

Ederington, Louis H., Professor of Finance, title Oklahoma Bankers Chair deleted, given additional title Michael F. Price Chair, salary changed from \$151,431 for 9 months (\$16,825.67 per month) to annualized rate of \$160,000 for 9 months (\$17,777.78 per month), January 1, 2003. Paid \$8,569 while serving as Michael F. Price Chair.

Jahn, David E., Research Scientist, Center for the Analysis and Prediction of Storms, salary changed from annualized rate of \$59,200 for 12 months (\$4,933.33 per month), .80 time, to annualized rate of \$74,000 for 12 months (\$6,166.67 per month), 1.00 time, December 16, 2002. Paid from grant funds; subject to availability of funds.

Karoly, David J., Professor of Meteorology and Williams Chair in Meteorology, award of tenure recommended, December 2, 2002. New faculty.

Levy, David W., David Ross Boyd Professor of History, given additional title Irene and Julian J. Rothbaum Professor of History, salary changed from annualized rate of \$73,256 for 9 months (\$8,139.56 per month) to annualized rate of \$81,256 for 9 months (\$9,028.44 per month), January 1, 2003. Paid \$8,000 while serving as Rothbaum Professor.

Mair, David C., Associate Professor and Acting Chair, Department of English, given title Chair of the Department of English, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$90,000 for 12 months (\$7,500.00 per month), January 1, 2003.

O'Hair, Mary J., Professor, Educational Leadership and Policy Studies, given additional title Director of the Center for Educational and Community Renewal, salary remains at annualized rate of \$69,315 for 9 months (\$7,701.67 per month), January 1, 2003.

O'Rear, Edgar A., Professor of Chemical Engineering and Materials Science, given additional title Director of the University of Oklahoma Bioengineering Center, salary remains at \$101,660 for 9 months (\$11,295.56 per month), May 1, 2001.

Ortolano, Glauco L., Acting Assistant Professor of Modern Languages, Literatures and Linguistics, \$37,000 for 9 months (\$4,111.11 per month), salary temporarily increased to \$53,308 for 9 months (\$5,923.11 per month), January 1, 2003 through May 15, 2003. Paid \$1,812.00 per month for additional teaching load.

Shah, Subhash N., Professor and Charles and Peggy Stephenson Chair in Petroleum and Geological Engineering, title Interim Director of the Mewbourne School of Petroleum and Geological Engineering deleted, salary changed from annualized rate of \$158,095 for 12 months (\$13,174.56 per month) to annualized rate of \$112,946 for 9 months (\$12,549.55 per month), December 1, 2002. Changing from 12-month academic administrator to 9-month faculty.

Shirley, Donna L., Instructor of Aerospace and Mechanical Engineering, salary and FTE changed from \$53,560 for 9 months (\$5,951.11 per month), 0.66 time, to \$87,981 for 9 months (\$9,775.63 per month), 0.87 time, January 1, 2003 through May 15, 2003. Paid from grant funds; subject to availability of funds.

Steinheider, Brigitte, Assistant Professor of Psychology, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), appointment start date corrected from September 5, 2002 to August 16, 2003.

Stewart, Geoffrey T., Assistant Professor of Marketing, beginning date changed from January 1, 2003 to August 16, 2003. Did not complete Ph.D.

Whinery, Leo H., Alfred P. Murrah Professor of Law, letter received of intention to retire effective September 1, 2003, in lieu of completing post-tenure review in Spring 2003.

White, Anderson, Lecturer in Meteorology, title changed to Associate Director of the Sasaki Applied Meteorology Research Institute and Lecturer in Meteorology, salary changed from annualized rate of \$48,000 for 9 months (\$5,333.33 per month), to annualized rate of \$83,500 for 12 months (\$6,958.33 per month), October 1, 2002 through September 30, 2003.

Zaman, Mohammed Musharraf-uz, Professor of Civil Engineering and Environmental Science, given additional title Aaron Alexander Professor in Civil Engineering, salary remains at annualized rate of \$110,000 for 9 months (\$12,222.23 per month), August 16, 2002.

RESIGNATIONS AND/OR TERMINATIONS:

Conway, John W., Research Associate, Environmental Verification and Analysis Center, January 1, 2003.

Jing, Zhongqi, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, November 1, 2002.

Lerch, Louise S., Assistant Professor of Musical Theatre, January 1, 2003.

Mooney, Michael A., Associate Professor of Civil Engineering and Environmental Science, January 1, 2003.

Thurston, Tad, R., Research Associate, Environmental Verification and Analysis Center, January 1, 2003.

RETIREMENTS:

Breipohl, Arthur M., Professor of Electrical and Computer Engineering, January 1, 2003. Named Professor Emeritus of Electrical and Computer Engineering.

Lewis, Jerry J., Professor of Drama, July 1, 2003. Named Professor Emeritus of Drama.

Rogers, Michael R., Professor of Music and Kenneth and Bernadine Russell Professor of Music Theory, June 1, 2003. Named Professor Emeritus of Music.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

President Boren regrets to report the following deaths:

Bryson, Robert L., Jr., Professor of Journalism, January 2, 2003.

Childress, Donald R., Professor Emeritus of Finance, October 3, 2002.

Warren, Mary Ann, Professor and Chairman of the School of Home Economics, November 12, 2002.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

NEW APPOINTMENT:

Lancaster, Sharon Leigh, Physician Assistant II, Department of OU Physicians, annualized rate of \$67,500.00 for 12 months (\$5,075.00 per month), January 6, 2003. Professional Staff.

CHANGES:

Cotter-Lalli, Mary Agnes, title changed from Assistant Controller for Grants & Contracts Accounting Designee to Assistant Controller for Grants & Contracts Accounting, Department of Financial Services salary changed from annualized rate of \$60,000.00 for 12 months (\$5,000.00 per month) to annualized rate of \$62,500.00 for 12 months (\$5,208.34 per month), January 1, 2003. Administrative Staff. Internal Promotion.

Coyne, Meridith D., Nurse Practitioner, Department of CMT Pediatric Clinic, salary changed from annualized rate of \$55,000.00 for 12 months (\$4,583.33 per month) to annualized rate of \$60,813.36 for 12 months (\$5,067.78 per month), January 1, 2003. Professional Staff. Market Increase.

Maddy, Brian L., title changed from Interim Chief Executive Officer of OU Physicians to Chief Executive Officer of OU Physicians, Department of OU Physicians, February 1, 2003. Administrative Officer.

Parker, Jeanene, Physician Assistant II, Department of OU Physicians Faculty Clinics, salary changed from annualized rate of \$60,000.00 for 12 months (\$5,000.00 per month) to annualized rate of \$63,000.00 for 12 months (\$5,250.00 per month), December 1, 2002. Professional Staff. Probationary Increase.

Raines, Jill Bush, Legal Counsel, Department of Legal Counsel, salary changed from annualized rate of \$45,000.00 for 12 months (\$3,750.00 per month) to annualized rate of \$52,500.00 for 12 months (\$4,375.00 per month), January 1, 2003. Administrative Staff. FTE increase from 60% to 70% FTE.

Wilbourn, Leslie, title changed from Implementation Manager, Department of FutureLink, to Director of Admissions & Records, Department of the Provost's Office, January 1, 2003. Administrative Staff.

RESIGNATIONS AND/OR TERMINATIONS:

Clifford, C. Gregory, OU Physicians Information Systems Director, Department of OU Physicians, January 18, 2003. Administrative Staff. Resignation, accepted another position.

Park, Alex, Clinical Pharmacist, Department of Pharmacy, January 1, 2003. Professional Staff. Resignation, accepted another position.

Norman Campus:

NEW APPOINTMENTS:

Denton, Jimmy G., Administrator II (Temporary Employee), Oklahoma Geological Survey, annualized rate of \$72,000 for 12 months (\$6,000.00 per month), December 4, 2002. Administrative Staff.

Wells, Susannah J., IT Analyst II, Information Technology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 18, 2003. Managerial Staff.

CHANGES:

Carter, Donald C., title changed from General Manager of Engineering to Administrator III (Assistant Director, Engineering and System Operations), Physical Plant Administration, salary changed from annualized rate of \$65,144 for 12 months (\$5,428.67 per month) to annualized rate of \$68,144 for 12 months (\$5,678.67 per month), December 1, 2002. Administrative Staff.

Davis, William S., title changed from Manager of Power Plant to Administrator III (Assistant Director, Utilities), Physical Plant Administration, salary changed from annualized rate of \$61,845 for 12 months (\$5,153.75 per month) to annualized rate of \$64,845 for 12 months (\$5,403.75 per month), December 1, 2002. Administrative Staff.

Holt, Linda M., title changed from Grants Specialist II to Administrator II, Post Award Financial Services, salary remains at annualized rate of \$72,000 for 12 months (\$6,000.00 per month), May 1, 2002. Administrative Staff. Reorganization.

Jones, James E., title changed from Manager of Building Trades to Administrator III (Assistant Director, Physical Utilities), Physical Plant Administration, salary changed from annualized rate of \$60,805 for 12 months (\$5,067.08 per month) to annualized rate of \$63,805 for 12 months (\$5,317.08 per month), December 1, 2002. Administrative Staff.

Jones, Mark E., Administrator III (Associate Budget Director), Budget Office, salary changed from annualized rate of \$75,000 for 12 months (\$6,250.00 per month) to \$80,000 for 12 months (\$6,666.67 per month), December 1, 2002. Administrative Staff.

McClellan, Mark L., title changed from Director to IT Analyst III, Information Technology, salary changed from annualized rate of \$90,000 for 12 months (\$7,500.00 per month), 1.00 FTE, to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), 0.50 FTE, January 1, 2003. Managerial Staff.

Miller, Sue-Anna P., title changed from Assistant Director to Administrator III (Assistant Director, Administration and Operations), Physical Plant Administration, salary changed from annualized rate of \$69,745 for 12 months (\$5,812.08 per month) to annualized rate of \$72,745 for 12 months (\$6,062.08 per month), December 1, 2002. Administrative Staff.

Sedwick, Susan W., title changed from Director to Executive Director, Office of Research Services, salary remains at annualized rate of \$92,906 for 12 months (\$7,742.17 per month), May 1, 2002. Administrative Officer. Reorganization.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

DIRECTOR, SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY

This item was included for discussion and the possible appointment of a Director for the Sam Noble Oklahoma Museum of Natural History.

Regent Bentley moved that Ellen J. Censky, Ph.D., be appointed Professor of Zoology and Director of the Sam Noble Oklahoma Museum of Natural History, at an annualized rate of \$110,000 for 12 months, effective May 1, 2003. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

Regent Clark pointed out that OU-Tulsa President Ken Levit was present in the meeting and announced that he had been present recently when Mr. Levit signed an agreement with Tulsa's Edison High School to share OU professors with Edison students and get them involved with OU. Edison is Mr. Clark's alma mater and he is very pleased to be part of the agreement. President Boren commented that this agreement was similar to those in which businesses adopt schools, and this arrangement will only help strengthen the relationship between OU and the Tulsa community. Mr. Levit remarked that, as common schools are also feeling the budget crunch, this agreement would help them by enabling OU faculty and staff to serve as substitute teachers at Edison and other Tulsa schools.

There being no further business, the meeting adjourned at 11:15 a.m.

Chris A. Purcell
Executive Secretary of the Board of Regents

Rogers State University
Statement of Revenues and Expenditures
Education & General, Part II - Restricted
For the Period from July 1, 2002 to December 31, 2002

Schedule 2

	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
<i>Revenues by Source:</i>				
Federal grants and contracts	\$ 2,034,921	\$ 2,590,344	\$ 1,283,807	49.6%
State and local grants and contracts	424,153	630,038	163,489	25.9%
Private grants and contracts	98,493	245,685	136,564	55.6%
PY Reserves	2,336,977	2,336,977	-	
	<u>\$ 4,894,544</u>	<u>\$ 5,803,044</u>	<u>\$ 1,583,860</u>	<u>27.3%</u>
<i>Expenditures by Function:</i>				
Instruction	\$ 550,839	\$ 690,680	\$ 216,806	31.4%
Public Service	1,618,535	2,194,520	556,157	25.3%
Academic Support	231,656	348,804	197,160	56.5%
Student Services	2,268,304	2,268,304	876,854	38.7%
Scholarships (FWS, SEOG)	225,210	225,210	73,566	32.7%
	<u>4,894,544</u>	<u>5,727,518</u>	<u>1,920,543</u>	<u>33.5%</u>
Excess revenues over (under) expenditures				
<i>Expenditures by Organizational Area:</i>				
Student Aid (FWS, SEOG)	225,210	225,210	73,566	32.7%
Project Aspire	357,035	357,035	96,569	27.0%
Hasbrouck Grant	-	-	964	-
Molecular Bio Lab Equip	68,427	68,427	-	0.0%
Will Rogers Memorial	94,000	94,000	47,154	50.2%
Summer Science Academy	6,377	6,377	5,533	86.8%
Founders Grant	-	-	66,459	-
Chem Lab-Founders		139,841		
OXLEY Grant	25,000	25,000	127	0.5%
KRSC - TV	1,618,535	2,194,520	556,157	25.3%
Carl Perkins	231,656	231,656	72,431	31.3%
NewNet Telecommunications	-	117,148	124,729	-
Talent Search	331,143	331,143	130,395	39.4%
Upward Bound - Math/Science	409,612	409,612	136,652	33.4%
Upward Bound	465,564	465,564	166,504	35.8%
Educational Opportunity Center	672,147	672,147	280,188	41.7%
Student Support Services	389,838	389,838	163,115	41.8%
	<u>\$ 4,894,544</u>	<u>\$ 5,727,518</u>	<u>\$ 1,920,543</u>	<u>33.5%</u>

Rogers State University
 Auxiliary Revenues by Source
 For the Period from July 1, 2002 to December 31, 2002

Schedule 3a

	DEPT #	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
Student Fees:					
Activity Fees	10011-10013	\$ 271,724	\$ 271,724	\$ 146,493	53.9%
Facility Fees	11001	216,440	216,440	122,291	56.5%
Parking Fees	12001	75,502	75,502	41,348	54.8%
Culture & Recreation Fees	21001	71,240	71,240	36,933	51.8%
Health Science	70001-70021	27,400	27,400	12,093	44.1%
Student Services UPA	70051	5,000	5,000	1,920	38.4%
		<u>667,306</u>	<u>667,306</u>	<u>361,078</u>	<u>54.1%</u>
Housing System					
Student Housing	41001	-	1,000	915	91.5%
Faculty Housing	42001	46,666	46,666	19,540	41.9%
Apartments	43001	107,652	107,652	31,051	28.8%
		<u>154,318</u>	<u>155,318</u>	<u>51,506</u>	<u>33.2%</u>
Miscellaneous Auxiliaries					
Horse Management	30001	15,000	15,000	1,960	13.1%
Bit by Bit Program	33001	132,730	132,730	36,623	27.6%
Food Service	40001	310,000	310,000	132,667	42.8%
Kiddie Kollege	50001	176,144	176,144	72,260	41.0%
Bookstore	80011	105,000	105,000	70,672	67.3%
Vending	80021	27,500	27,500	28,674	104.3%
Motor Pool	80050	70,000	70,000	24,188	34.6%
Telecommunications	83000	160,000	160,000	3,471	2.2%
Administrative Services	84220	384,818	384,818	153,106	39.8%
		<u>1,381,192</u>	<u>1,381,192</u>	<u>523,621</u>	<u>37.9%</u>
Other					
Continuing Education	60000-60030	17,200	17,200	6,352	36.9%
General Auxiliary	80000	77,300	77,300	28,874	37.4%
Oklahoma Historical Society	65110	91,200	91,200	-	0.0%
Library	70031&70061	5,500	5,500	2,987	54.3%
OMA House	85000	3,000	3,000	829	27.6%
		<u>194,200</u>	<u>194,200</u>	<u>39,042</u>	<u>20.1%</u>
		<u>\$2,397,016</u>	<u>\$ 2,398,016</u>	<u>\$ 975,247</u>	<u>40.7%</u>

Rogers State University
 Schedule of Reserves
 For the Period from July 1, 2002 to December 31, 2002

Schedule 4

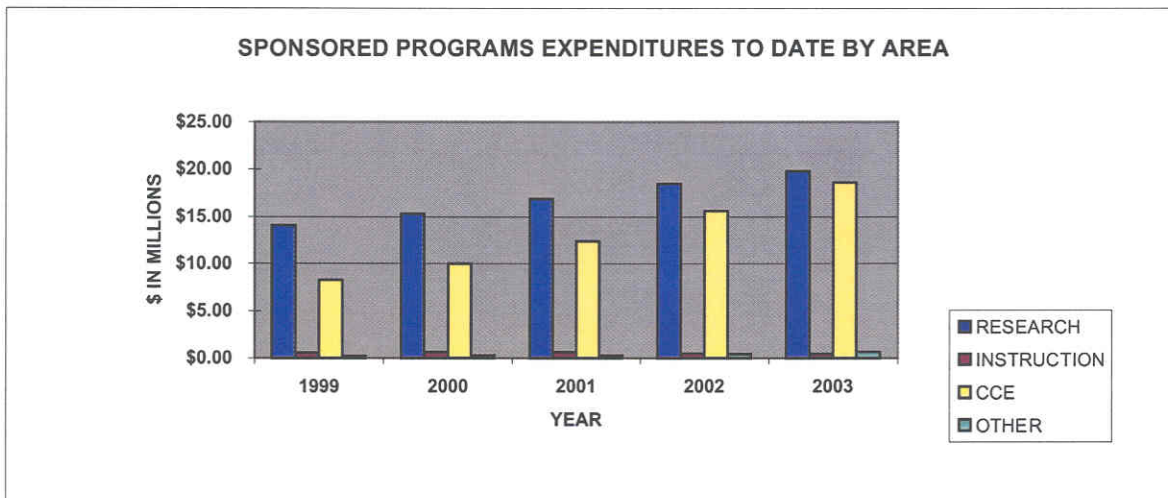
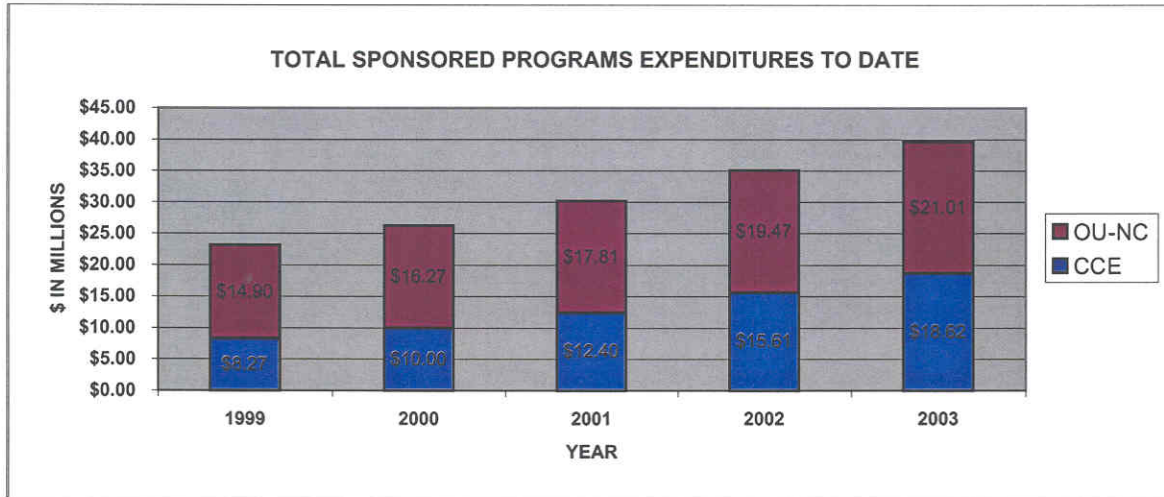
<u>Fund/Source of Reserve</u>	<u>Balance</u>
<i>Education & General, Part I</i>	2,200,623
<i>Education & General, Part II</i>	-
<i>Auxiliary Enterprises</i>	1,083,844
<i>Plant Funds</i>	
Section 13 Offset:	1,034,394
Bond Reserve:	
Cash with Trustee	158,753
Less: Required Reserve	(157,500) 1,253

Rogers State University
 Statement of Revenues and Expenditures
 Education & General, Part I - Unrestricted
 For the Period from July 1, 2002 to December 31, 2002

Schedule 1

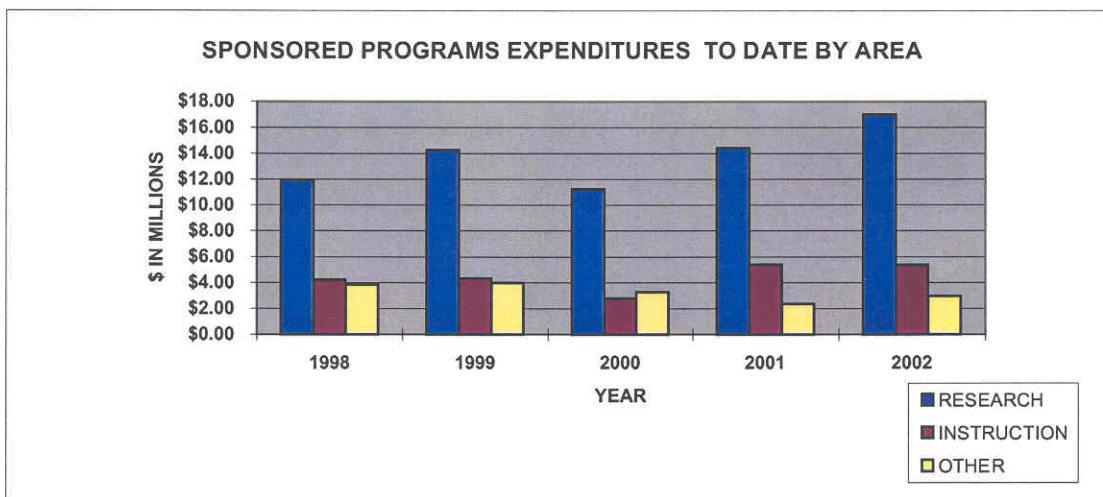
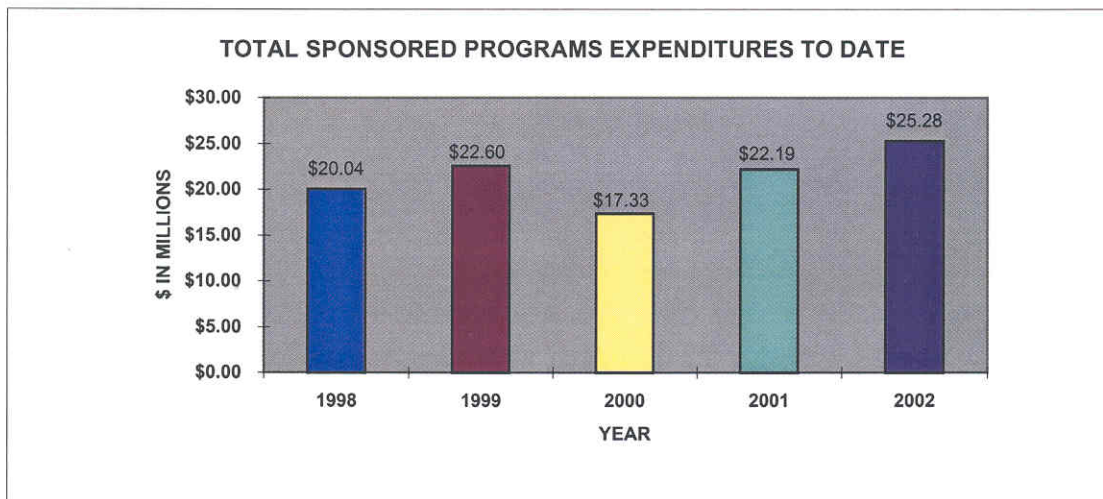
	Original Budget	Revised Budget	Current Y-T-D	Percent of Current Revised Budget
<i>Revenues by Source:</i>				
State Appropriations	\$ 12,401,259	\$ 11,663,818	\$ 6,025,991	51.7%
Tuition and fees	4,284,794	4,284,795	2,494,741	58.2%
Other sources	506,301	506,301	180,040	35.6%
	<u>17,192,354</u>	<u>16,454,914</u>	<u>8,700,772</u>	<u>52.9%</u>
<i>Budgeted reserves</i>	<u>1,624,621</u>	<u>2,355,663</u>		
Total budgeted resources	<u>\$ 18,816,975</u>	<u>\$ 18,810,577</u>	<u>\$ 8,700,772</u>	<u>46.3%</u>
<i>Expenditures by Function:</i>				
Instruction	\$ 8,943,524	\$ 8,840,032	\$ 3,530,820	39.9%
Public Service	311,754	307,078	117,030	38.1%
Academic support	2,914,843	2,898,380	1,321,904	45.6%
Student services	1,252,743	1,282,124	585,213	45.6%
Institutional support	2,606,868	2,570,673	1,222,237	47.5%
Operation of plant	2,203,192	2,252,239	842,702	37.4%
Scholarships	584,051	660,051	307,919	46.7%
	<u>18,816,975</u>	<u>18,810,577</u>	<u>7,927,825</u>	<u>42.1%</u>
Excess revenues over (under) expenditures	<u>-</u>	<u>0</u>	<u>772,948</u>	
<i>Expenditures by Organizational Area:</i>				
<i>Academic Affairs:</i>				
Academic programs	417,873	452,873	150,756	33.3%
Bartlesville campus	578,976	521,675	229,898	44.1%
Pryor campus	127,163	132,738	75,435	56.8%
School of Liberal Arts	2,052,800	2,091,829	1,095,284	52.4%
School of Business & Technology	1,621,584	1,636,329	667,119	40.8%
School of Math, Science & Health Sciences	1,650,849	1,614,411	832,243	51.6%
Other instructional expense	2,494,279	2,390,177	480,084	20.1%
Libraries	945,245	890,272	452,813	50.9%
Broadcast and media services	273,430	290,546	135,898	46.8%
Other academic support	1,696,168	1,717,562	733,193	42.7%
Student services	1,252,743	1,282,124	585,213	45.6%
Executive management	872,190	883,373	499,951	56.6%
Fiscal operations	453,605	444,169	195,290	44.0%
General administration	649,704	603,583	215,992	35.8%
Public Service	311,754	307,078	117,030	38.1%
Public relations/Development	631,369	639,548	311,004	48.6%
Operation of plant	2,203,192	2,252,239	842,702	37.4%
Scholarships	584,051	660,051	307,919	46.7%
	<u>\$ 18,816,975</u>	<u>\$ 18,810,577</u>	<u>\$ 7,927,825</u>	<u>42.1%</u>

NORMAN CAMPUS



	FY 2003 YEAR	YEAR %CHANGE	FY 2002 YEAR	2002 October	MONTH %CHANGE	2001 October
RESEARCH	\$ 19,797,343	7.12%	\$ 18,481,445	\$ 4,706,205	16.47%	\$ 4,040,695
INSTRUCTION	\$ 513,573	-6.08%	\$ 546,839	\$ 276,036	43.18%	\$ 192,786
CCE	\$ 18,624,379	19.32%	\$ 15,609,031	\$ 4,576,845	14.08%	\$ 4,012,073
OTHER	\$ 700,726	58.93%	\$ 440,914	\$ 510,873	427.33%	\$ 96,879
TOTAL	\$ 39,636,021	12.99%	\$ 35,078,228	\$ 10,069,959	20.71%	\$ 8,342,433

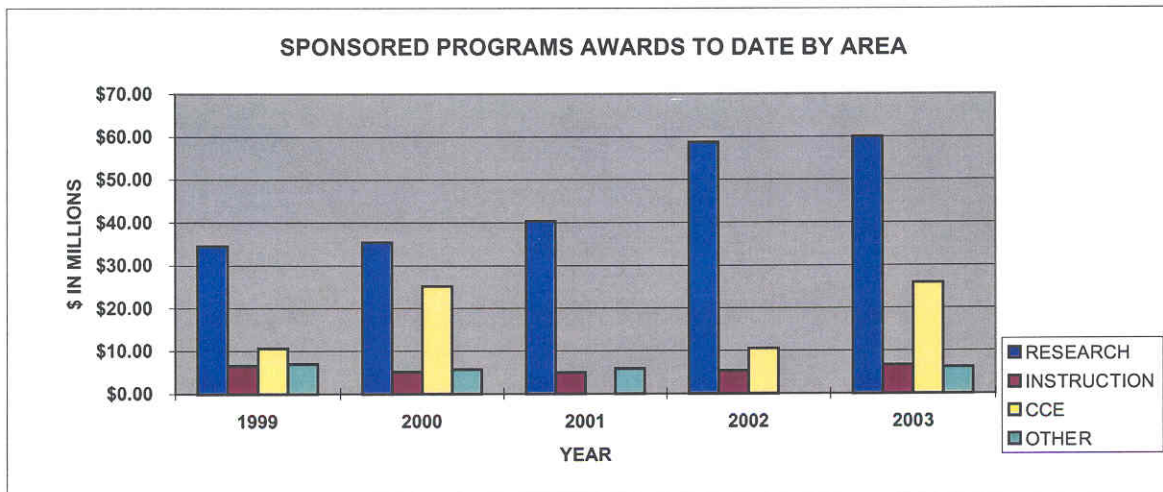
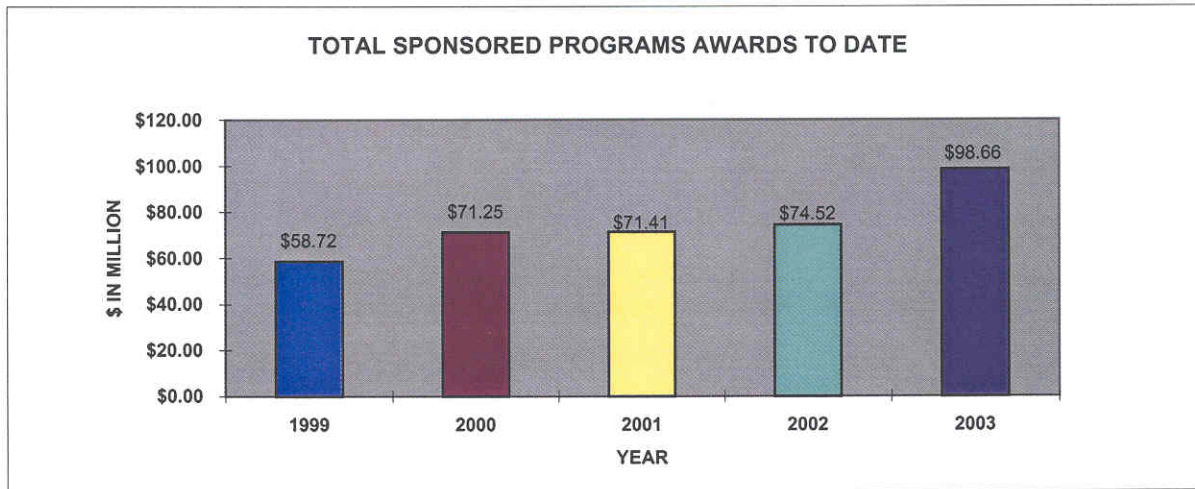
HEALTH SCIENCES CENTER



	FY 2003 YEAR	YEAR %CHANGE	FY 2002 YEAR	2002 October	MONTH %CHANGE	2001 October
RESEARCH	\$ 16,967,000	17.67%	\$ 14,419,699	\$ 3,985,742	7.78%	\$ 3,698,072
INSTRUCTION	\$ 5,374,673	-0.62%	\$ 5,408,164	\$ 1,321,644	3.05%	\$ 1,282,539
OTHER	\$ 2,934,864	24.12%	\$ 2,364,586	\$ 726,109	11.28%	\$ 652,516
TOTAL	\$ 25,276,537	13.90%	\$ 22,192,449	\$ 6,033,495	7.11%	\$ 5,633,127

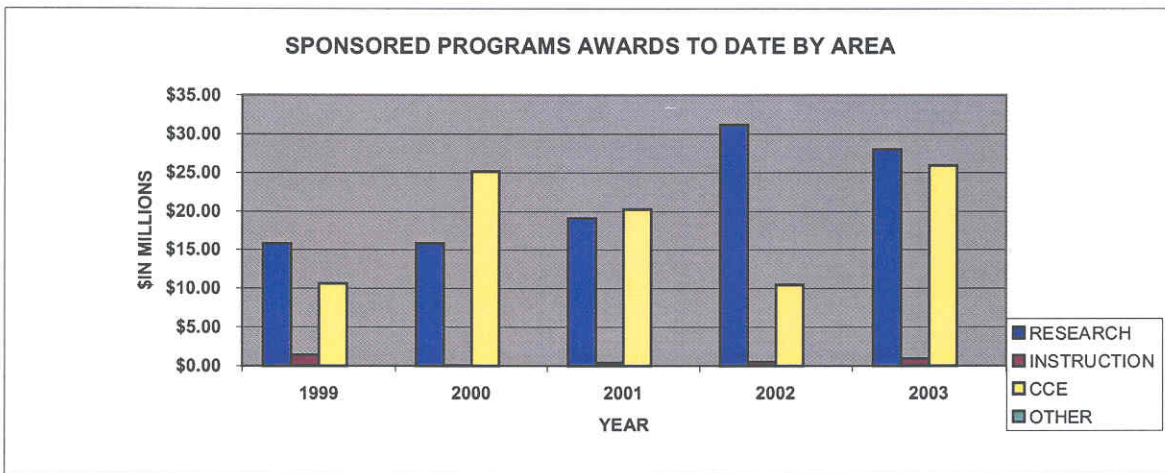
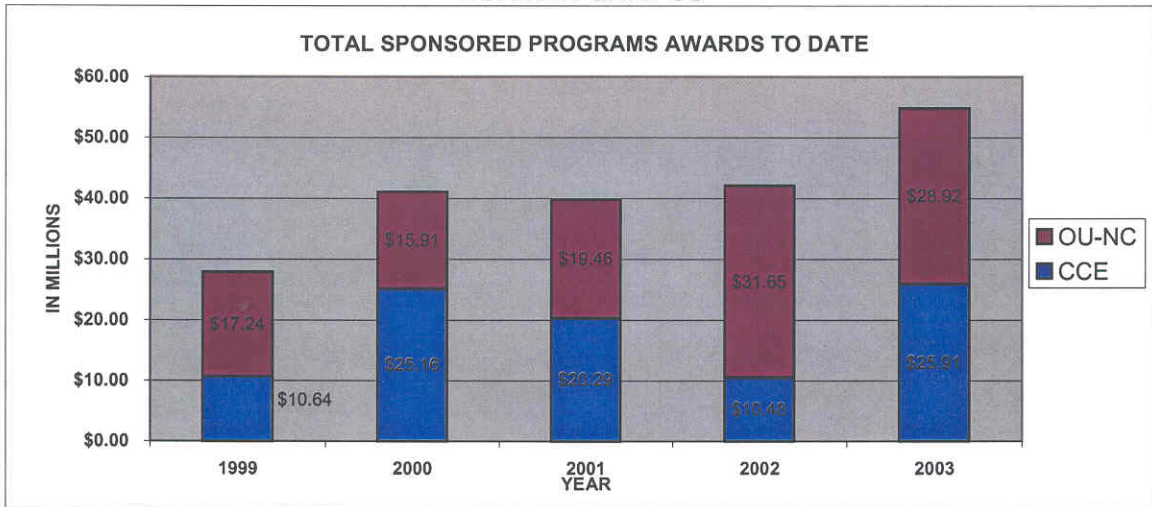
HEALTH SCIENCES CENTER

NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2003 YEAR	YEAR %CHANGE	FY 2002 YEAR	2002 October	MONTH %CHANGE	2001 October
RESEARCH	\$ 60,007,776	2.17%	\$ 58,733,169	\$ 13,104,726	-25.59%	\$ 17,612,323
INSTRUCTION	\$ 6,615,532	24.82%	\$ 5,299,872	\$ 777,372	-14.56%	\$ 909,803
CCE	\$ 25,906,911	147.11%	\$ 10,483,832	\$ 13,270,120	2342.39%	\$ 543,325
OTHER	\$ 6,125,502		\$ -	\$ 1,137,102	467.99%	\$ 200,198
TOTAL	\$ 98,655,721	32.39%	\$ 74,516,873	\$ 28,289,320	46.84%	\$ 19,265,649

NORMAN CAMPUS



	FY 2003 YEAR	YEAR %CHANGE	FY 2002 YEAR	2002 October	MONTH %CHANGE	2001 October
RESEARCH	\$ 28,001,328	-10.15%	\$ 31,164,554	\$ 3,008,438	-74.59%	\$ 11,840,371
INSTRUCTION	\$ 923,482	91.24%	\$ 482,895	\$ -		\$ -
CCE	\$ 25,906,911	147.11%	\$ 10,483,832	\$ 13,270,120	2342.39%	\$ 543,325
OTHER	\$ -		\$ -	\$ -		\$ -
TOTAL	\$ 54,831,721	30.14%	\$ 42,131,281	\$ 16,278,558	31.45%	\$ 12,383,696

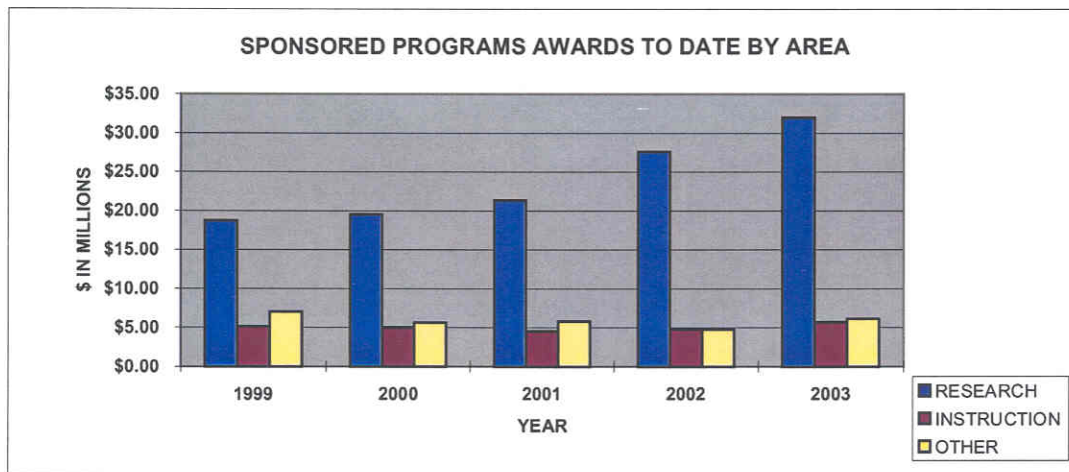
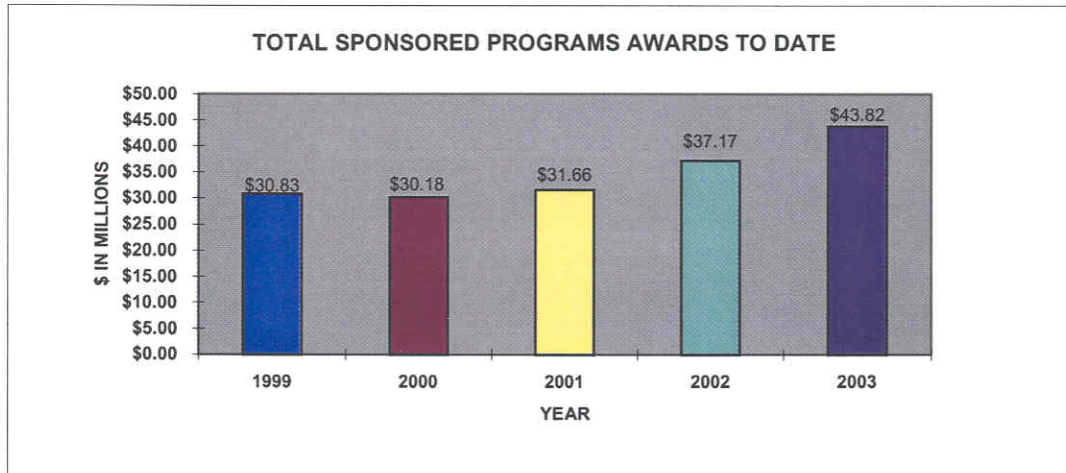
NORMAN CAMPUS

January 28-29, 2003

**NORMAN CAMPUS
REPORT OF CONTRACTS AWARDED (OVER \$100K)
October 2002**

AWD #	AGENCY	TITLE	VALUE	PERIOD	PI(S)
030008	NSF	Transfer Facilitation for Engineering Students	\$167,604	36 mons.	Gramoll, K. - AME
030076	IPEC	A Continuation: Humate-Induced Remediation of Petroleum Contaminated Surface Soils	\$133,136	12 mons.	Nanny, M. - CEES Philp, R. - G&G
030115	Altech Services, Inc.	Tech Order Management System	\$120,890	10 mons.	Cheung, J. - ECE Gruenwald, Le - CS
030116	Altech Services, Inc.	Phase 1: Process Improvement Methodology Development Expanded	\$119,690	10 mons.	Shirley, D. - AME Hatlelid, C. - Eng. Dean's Office Landers, T. - Eng. Dean's Office
030125	US Dept. of Justice	Prevention, Advocacy and Education Project	\$199,463	24 mons.	Dyer, S. - Office of disability and Judicial Services
2941	US-EDUC	Southwest Capt YR2003	\$1,422,704	12 mons.	Lowther, M. - CCE CSSWPC
2941	US-EDUC	Southwest Capt YR2003	\$577,257	12 mons.	Lowther, M. - CCE CSSWPC
4066	HHS-ACF	NRCYD FY03	\$1,100,000	12 mons.	Correia, P. - CCE CSNRC
4173	OK-ESC	WIA Dislocated Worker	\$140,000	12 mons.	Gregorio, E. - CCE CSWOTI
4352	US-EDUC	National Professional Program	\$387,980	12 mons.	Casey, H. - CCE CSPSI
4395	OF-SSA	Oklahoma Benefit Planning FY03	\$273,645	12 mons.	Biscoe, B. - CCE CSNCDDET
4415	OK-SAFE	Codes	\$100,000	12 mons.	Biscoe, B. - CCE CSAVP
4581	HHS-SAM	KOTA	\$150,000	12 mons.	Chisholm, A. - CCE CSAII
4733	OK-DHS	Permanency FY02	\$300,000	12 mons.	Correia, P. - CCE CSNRC
5983	OK-DHS	SATTRN Training FY03	\$2,618,312	12 mons.	Thomas, J. - CCE CSCPM
5985	OK-DHS	SATTRN Fixed FY03	\$2,479,222	12 mons.	Thomas, J. - CCE CSCPM
6175	ST-CDSS	California Teen Conference, RY03	\$100,000	12 mons.	Correia, P. - CCE CSNRC
6296	OK-DHS	Permanency Review Team FY03	\$580,654	12 mons.	Correia, P. - CCE CSNRC
6421	HHS-ACF	Head Start FY03	\$1,767,652	12 mons.	Chisholm, A. - CCE CSAII
6422	HHS-ACF	Early Head Start FY03	\$838,631	12 mons.	Chisholm, A. - CCE CSAII
6430	NP-APS	21st Century FY03	\$118,904	12 mons.	Chisholm, A. - CCE CSAII
TOTAL			\$13,695,744		

HEALTH SCIENCES CENTER



	FY 2003 YEAR	YEAR %CHANGE	FY 2002 YEAR	2002 October	MONTH %CHANGE	2001 October
RESEARCH	\$ 32,006,448	16.10%	\$ 27,568,615	\$ 10,096,288	74.92%	\$ 5,771,952
INSTRUCTION	\$ 5,692,050	18.17%	\$ 4,816,977	\$ 777,372	-14.56%	\$ 909,803
OTHER	\$ 6,125,502	27.95%	\$ 4,787,413	\$ 1,137,102	467.99%	\$ 200,198
TOTAL	\$ 43,824,000	17.89%	\$ 37,173,005	\$ 12,010,762	74.53%	\$ 6,881,953

HEALTH SCIENCES CENTER

January 28-29, 2003

HEALTH SCIENCES CENTER
 REPORT OF CONTRACTS AWARDED (OVER \$100K)

October 2002

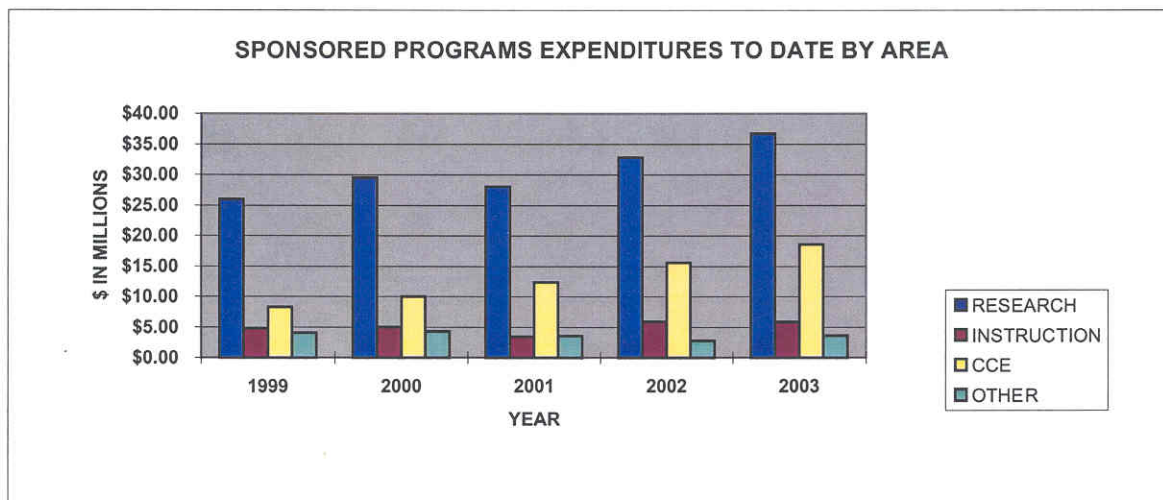
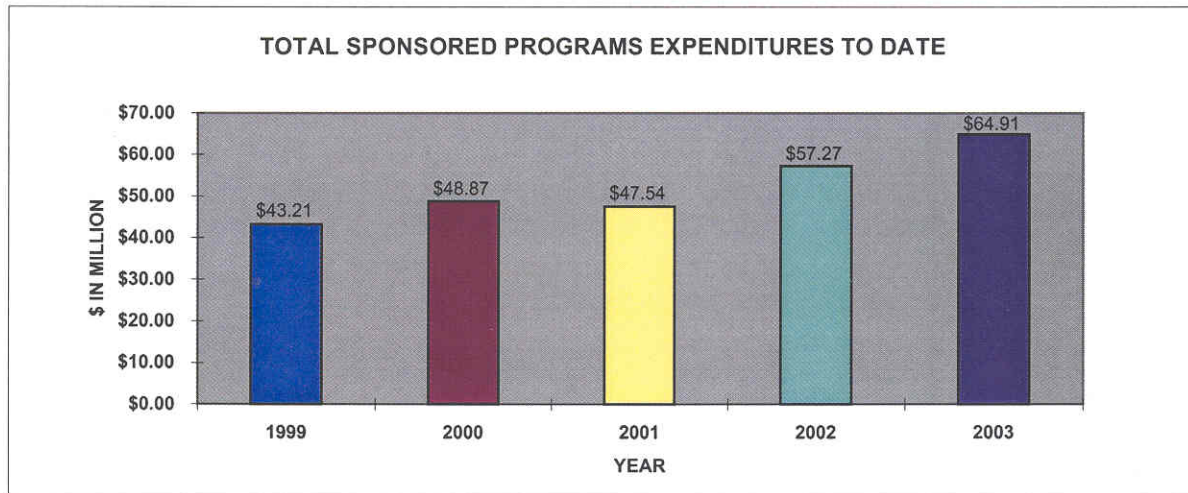
AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1003203	Administration on Children, Youth and Families	Oklahoma Infants Assistance Program	\$450 K	12 mos	Dr. S. M. Simpson Pediatrics Child Study Center
C1003401	National Institute on Alcohol Abuse and Alcoholism	Patterns and Consequences of Alcohol Use	\$172 K	37 mos	Dr. S. J. Nixon Dept of Psychiatry and Behavioral Sciences
C1003503	National Center for Research Resources	Functional Genomic/Proteomic Analysis of Bacterial	\$1,946 K	12 mos	Dr. J. J. Iandolo Dept of Microbiology and Immunology
C1005401	Department of Justice	National Juvenile Sex Offender Training Project	\$350 K	28 mos	Dr. B. L. Bonner Center on Child Abuse and Neglect
C1007901	Department of Labor	Innovative Demonstration Youth Disabilities	\$250 K	24 mos	Ms. L. Sylvester L. M. Tolbert Library and Resource Center for Developmental Disabilities
C1134609	National Eye Institute	Roles of Toxins in Endophthalmitis	\$243 K	12 mos	Dr. M. S. Gilmore Dept of Ophthalmology
C1145508	National Center for Prevention Services	Native American Prevention Research Center	\$239 K	12 mos	Dr. E. R. Rhoades Center for American Indian Health Research
C1145904	National Eye Institute	Second Messengers in the Retina	\$354 K	12 mos	Dr. R. E. Anderson Dept of Ophthalmology
C1154307	National Heart, Lung and Blood Institute	Cardiovascular Disease in American Indians	\$350 K	12 mos	Dr. E. T. Lee Center of American Indian Studies
C2164201	National Institute of Allergy and Infectious Diseases	Mapping and Characterization of Viral Epitopes	\$381 K	60 mos	Dr. W. Hildebrand Dept of Microbiology and Immunology

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C2319110	Oklahoma Department of Human Services	Support for Programs/Services of DHS/DDSD	\$399 K	12 mos	Dr. C. K. Buckner Dept of Pharmaceutical Sciences
C3002101	National Cancer Institute	Cancer and Mortality in Neurofibromatosis	\$197 K	11 mos	Dr. J. J. Mulvihill Pediatrics Genetics
C3002301	National Eye Institute	Antibody-Mediated Death of Mammalian Photoreceptor	\$297 K	12 mos	Dr. J. F. McGinnis Dept of Ophthalmology
C3006501	National Eye Institute	Mech of Photoreceptor Cell Degen in Animal Models	\$119 K	6 mos	Dr. M. I. Naash Dept of Cell Biology
C3006601	National Heart, Lung and Blood Institute	Neural Mechanisms Ventricular Electrical Remodel	\$271 K	12 mos	Dr. P. B. Adamson Medicine Cardiology
C3006701	National Institute of Diabetes and Digestive and Kidney Diseases	Comparison In Vivo and In Vitro Tissue Engineering	\$340 K	12 mos	Dr. B. P. Kropp Dept of Urology
C3009501	National Institute of Justice	Anthrax Toxin for Use as Anthrax Therapeutics	\$812 K	24 mos	Dr. R. K. Tweten Dept of Microbiology and Immunology
C3013602	National Center on Birth Defects and Developmental Disabilities	Fetal Alcohol Syndrome/ARND Research Consortium	\$234 K	12 mos	Dr. J. J. Mulvihill Pediatrics Genetics
C3016901	National Institute of Diabetes and Digestive and Kidney Diseases	Mechanisms of Regulation of GLUT4 Expression	\$342 K	12 mos	Dr. A. L. Olson Dept of Biochemistry and Molecular Biology
C3018801	National Institute of Biomedical Imaging and Bioengineering	Diagnostics for Potential Agents Bioterrorism	\$197 K	12 mos	Dr. D. Dittmer Dept of Microbiology and Immunology
C3018901	National Cancer Institute	Cancer Center Planning Grant(P20)	\$255 K	11 mos	Dr. H. Ozer Medicine Hematology/Oncology

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C3019201	National Heart, Lung and Blood Institute	Southwestern Hemostasis Consortium	\$300 K	11 mos	Dr. J. N. George Medicine Hematology/Oncology
C3019401	National Institute on Drug Abuse	Neurocognition, Nicotine and Polysubstance Abuse	\$355 K	6 mos	Dr. S. J. Nixon Dept of Psychiatry and Behavioral Sciences
C3019501	Centers for Disease Control and Prevention	Alternatives Families III: Retention Enhancement	\$203 K	12 mos	Dr. M. Chaffin Center on Child Abuse and Neglect
C3019801	Centers for Disease Control and Prevention	ADHD School-Based Prevalence and Health Risk Behav	\$247 K	12 mos	Dr. M. L. Wolraich Pediatrics Child Study Center
C4379605	Oklahoma Department of Mental Health and Substance Abuse Services	Joint Contract for ARC and CDF	\$235 K	12 mos	Dr. F. A. Holloway Dept of Psychiatry and Behavioral Sciences
C5004704	Dallas County Hospital District	Texas/Oklahoma AIDS Education and Training Centers	\$153 K	12 mos	Dr. R. A. Greenfield Medicine Infectious Diseases
C5007003	National Center for Research Resources	Mentoring Immunology in Oklahoma: A Biomedical Prg	\$165 K	12 mos	Dr. D. Dittmer Dept of Microbiology and Immunology
C6152312	Research to Prevent Blindness, Inc.	Research Prevent Blindness	\$110 K	12 mos	Dr. D. W. Parke Dept of Ophthalmology
C8030401	AstraZeneca Pharmaceuticals LP	(Exult) Knee: H 376/95- Total Knee Arthroplasty	\$207 K	26 mos	Dr. P. C. Comp Medicine Hematology/Oncology
C8043701	Johnson & Johnson Pharmaceutical Research and Development	Safety of ET-743 Subjects with Adv Ovarian Cancer	\$323 K	24 mos	Dr. S. D. McMeekin Dept of Obstetrics and Gynecology
Totals	31		\$10,496 K		

THE UNIVERSITY OF OKLAHOMA

HEALTH SCIENCES CENTER AND NORMAN CAMPUS



	FY 2003 YEAR	YEAR %CHANGE	FY 2002 YEAR	2002 October	MONTH %CHANGE	2001 October
RESEARCH	\$ 36,764,343	11.74%	\$ 32,901,144	\$ 8,691,947	12.32%	\$ 7,738,767
INSTRUCTION	\$ 5,888,246	-1.12%	\$ 5,955,003	\$ 1,597,680	8.29%	\$ 1,475,325
CCE	\$ 18,624,379	19.32%	\$ 15,609,031	\$ 4,576,845	14.08%	\$ 4,012,073
OTHER	\$ 3,635,590	29.59%	\$ 2,805,500	\$ 1,236,982	65.06%	\$ 749,395
TOTAL	\$64,912,558	13.34%	\$ 57,270,677	\$ 16,103,454	15.23%	\$ 13,975,560

