

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
September 10-11, 2002**

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THE UNIVERSITY OF OKLAHOMA

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 10-11, 2002**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Auditorium of the Robert M. Bird Library on the Health Sciences Center Campus, Oklahoma City, Oklahoma, on Tuesday, September 10, 2002, at 3:45 p.m.

The following Regents were present: Regent Mary Jane Noble, Chairman of the Board, presiding; Regents G. T. Blankenship, Stephen F. Bentley, Christy Everest, Paul D. Austin, Tom Clark and Jon R. Stuart.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents M. Dewayne Andrews, Michael S. Gilmore, Dave Maloney, Nick Hathaway, Ken Rowe, Clarke Stroud and Catherine Bishop; Brad Avery, Director of Internal Auditing; Joseph Harroz, Jr., General Counsel, Joe Castiglione, Director of Athletics, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Cindy Ross, President of the University, Provost Don Sullivan, Interim Vice President Terral McKellips and Vice President Anthony Pokorny.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University, and Vice Presidents Tom Volturo and Richard E. Boyd.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:30 p.m. on September 9, 2002, both as required by 25 O.S. 1981, Section 301-314.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Wiley introduced Dr. Richard Boyd, RSU's new Vice President for Academic Affairs, who was attending his first Board of Regents' meeting. The fall semester at RSU has started well and the new housing complex is full. Constitution Day will be celebrated on September 20, with former OU Regent The Honorable Thomas Brett being recognized. Regents Clark and Stuart will be attending and other Regents are welcome. Dr. Wiley also handed out current copies of *RSU Today* and the annual report on RSU that is required by the Oklahoma State Regents for Higher Education.

ENDOWED CHAIR

The *Oliver Dewey Mayor Foundation* has committed to fund an endowed chair for RSU-Pryor. The endowed chair will provide the University the ability to hire and retain the highest quality faculty for the Pryor campus.

President Wiley recommended the Board of Regents approve the Oliver Dewey Mayor Endowed Chair in the amount \$250,000.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ENROLLMENT REPORT

President Wiley presented the Fall enrollment report detailing increases in headcount, student credit hours and number of full-time students. The report is attached hereto as Exhibit A.

This report was presented for information and discussion. No action was required.

DEPARTMENT OF EDUCATION GRANTS

The United States Department of Education Talent Search grant will be used to emphasize the importance of post-secondary education training to high school students for the next five years.

The United States Department of Education Educational Opportunity Centers grant will be used to emphasize the importance of post-secondary education training to adult students in 33 counties for the next four years.

President Wiley recommended the Board of Regents ratify the following two grants:

- I. The United States Department of Education Talent Search grant in the amount of \$284,184.00/yearly for five years; and
- II. The United States Department of Education Educational Opportunity Centers grant in the amount of \$564,238.00/yearly for four years.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

BID FOR THE NEW LIBRARY & CLASSROOM FACILITY

At the Board of Regents meeting on June 18-19, 2002 the Board authorized the President to advertise for bids for construction of a new library and classroom facility. The location of this project will be on the RSU campus in Claremore.

AWARD A CONTRACT:

On August 16, 2002, a request for proposals was mailed to potential contractors. A pre-bid conference was held on August 23, 2002, and bids were opened on September 6, 2002. The bids have been evaluated by Mr. Jim Graber, the project architect, and representatives of the University.

The President recommends Loerke Construction Group as the successful bidder. He recommends accepting the base bid and alternates 1, 3, 5, 6, 7, 8, 9, 10, 16 for a total of \$3,712,530.00.

In addition, President Wiley recommends accepting alternate number 18 for concrete piers for \$24.00 per lineal foot.

State Statutes allow change orders to be issued for up to 10 percent cumulative increase in original amount of the project costing \$1,000,000 or more.

Board approval of this phase of the project will authorize the President or his designee to sign the contracts and will allow issuance of necessary change orders of up to 10 percent of the contract amount and within project budget limitations. The contract amounts and authorized charge orders total \$4,083,783.00.

A complete tabulation of bids is attached hereto as Exhibit B.

President Wiley recommended the Board of Regents:

- I. Award a contract in the amount of \$3,712,530.00 to Loerke Construction Group for the construction of a new Library and Classroom Facility, sidewalks and related utility services.
- II. Authorize the President or his designee to sign the contract and the necessary change orders during the construction of the library and classroom facility within statutory and project budget limitations.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ANNUAL INVESTMENT

The annual report for investment activity for Rogers State University (RSU) is hereby submitted. RSU invests its temporary idle cash in accordance with Section 4 of the *Regents' Policy Manual*. All allowable and available funds are invested with the Oklahoma State Treasurer's Cash Management Program (CMP). The Business Office monitors its cash needs on a daily basis in order to minimize its uninvested funds.

During the fiscal year ended June 30, 2002, RSU earned a total of \$52,375.00 in interest on its investments. The average invested balance during the year was \$2,883,724, and earned interest at rates ranging from 1.37% to 3.35%. RSU periodically compares the CMP interest rate to similar investment instruments at local banks to maximize interest earnings.

This report was presented for information and discussion. No action was required.

BID FOR RE-ROOFING PROJECT

Numerous leaks have developed on the roofs of Herrington Hall, Health Science Building, Ledbetter Hall, and Downs Hall buildings located on the west side of Campus. The University has been in contact with the State Risk Management Office, and they have determined that the University's insurance and warranty will cover the cost of replacement. It should be noted the University's cost will be limited to the \$50,000 deductible and any additional monies for upgrading the roofs.

AWARD A CONTRACT:

On July 16, 2002, a request for proposal for the re-roof project was advertised, and a pre-bid meeting was held on July 31, 2002. Bids were opened on Monday, August 19, 2002.

In addition to the bids received by the University, the State Risk Management required the University to obtain a quote from the roofing company on the State Contract. The company, Oklahoma Roofing and Sheet Metal, Inc. from Oklahoma City, partially responded to the University request for bids. Their bid excluded any mechanical, electrical or plumbing work and any damage to existing conduit. The company did not respond to several of the alternates.

The bids have been evaluated by Mr. Jim Graber, the project architect, and representatives of the University.

The President recommends Atwell Roofing Co., Inc. as the successful bidder. He recommends accepting the base bid and alternates 1, 3, 4, 7, 8A, and 9 for a total of \$ 451,881.

The State Risk Management Insurance will pay \$419,370 less the \$50,000 University deductible for an amount of \$369,370.

State Statutes allow change orders to be issued for up to 15 percent cumulative increase in original amount of the project costing \$1,000,000 or less.

Board approval of this phase of the project will authorize the President or his designee to sign the contracts, and will allow issuance of necessary change orders of up to 15 percent of the contract amount and within the project budget limitations. The contract amounts and authorized change orders total \$ 519,663.

A complete tabulation of the bids received is shown below.

Project Name: Rogers State University – RE-ROOF WORK FOR DOWNS & HERRINGTON HALLS	
RE-ROOF WORK FOR LEDBETTER HALL & HEALTH SCIENCE BUILDING	
Project No.:	0216
Bid Date:	Monday, August 19, 2002, 4:00 p.m.

Empire Roofing & Insulation	NO BID
Turner Roofing & Sheet Metal	NO BID
Mr. Roof	NO BID

GENERAL CONTRACTORS:	Atwell Roofing Co., Inc.	Southeast Tulsa Construction	Oklahoma Roofing & Sheet Metal, Inc.
Calendar Days	145	290	362
Base Bid	\$480,736	\$523,153	**

ALTERNATES (ADD OR DEDUCT)				
1	Modified Bitumen Membrane Roofing	(61,366)	(5,500)	**\$516,287.30
	ADDITIONAL/LESS Days Required	N/A	20	
2	Replace clerestory windows in Downs Hall	5,808	6,250	
	ADDITIONAL/LESS Days Required	10	10	
3	Replace clerestory windows in Herrington Hall	8,648	6,250	
	ADDITIONAL/LESS Days Required	10	10	
4	Modified Bitumen Membrane Roof 20 yrs. Warranty	5,334	2,800	Bid 10 year warranty
5	GAF "Everguard" System	6,718	N/A	
6	Carlisle "Sureweld" System	(7,994)	(6,000)	
7	Replace dome of existing roof drains	3,009	8,800	
8A	Clean & paint existing gas line on roof	4,630	22,500	
8B	Replace existing gas line on roof	47,359	19,800	
9	Repaint existing siding	10,890	6,500	
				**Exclude any mechanical, electrical & plumbing work & any damage to existing conduit
TOTAL (Including Alternates) 1, 3, 4, 7, 8A, 9		\$451,881	\$564,503	

President Wiley recommended the Board of Regents:

- I. Award a contract in the amount of \$451,881 to Atwell Roofing Co., Inc. for the re-roofing and associated repairs of Herrington Hall, Health Science Building, Ledbetter Hall and Downs Hall.
- II. Authorize the President or his designee to sign the contract and the necessary change orders during the project, not to exceed the statutory and project budget limitations.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES

The Board of Regents' policy governing acquisition of goods and services states that all purchases over \$125,000 must be referred to the Board for approval. Additionally, the policy states that a report summarizing the items below is provided quarterly to the Board as an information item.

- I. Purchase obligations from \$75,000 to \$125,000; and
- II. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000; and
- III. Sole Source procurements in excess of \$35,000.

Rogers State University does not have any purchases to report for the fourth quarter.

This item was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

The Fourth Quarter Financial Analysis reports for the period ending June 30, 2002 were submitted for review.

ROGERS STATE UNIVERSITY
FINANCIAL ANALYSIS
FOR THE PERIOD FROM JULY 1, 2001 TO JUNE 30, 2002

Schedule 1: Statement of Revenues and Expenditures – Education and General, Part I - Unrestricted

Total revenues collected year-to-date of \$16,339,986 represents 101.7% of the revised current year budget. Year-to-date expenditures totaled \$15,215,509 or 84.8% of the revised current year budget.

Schedule 2: Statement of Revenues and Expenditures – Education and General, Part II - Restricted

Total revenues collected year-to-date of \$7,380,831 represents 103% of the revised current year budget. Year-to-date expenditures totaled \$5,584,371 or 79.8% of the revised current year budget. Expenditures may exceed revenues since RSU must expend restricted funds before it can be reimbursed.

Schedules 3 and 3a: Auxiliary Revenues by Source and Auxiliary Expenditures by Type

Total revenues collected year-to-date of \$2,038,273 represents 83.2% of the revised current year budget. Year-to-date expenditures totaled \$1,570,324 or 72.1% of the revised current year budget.

Schedule 4: Schedule of Reserves

Reserves for Education and General, Part I at year-end continue to remain at a stable level and adhere to recommendations of the State Regents for Higher Education.

Reserves for Education and General, Part II include federal, state, and private funds that are expended and later reimbursed by the granting agencies, therefore, no reserves are maintained.

Reserves for Auxiliary Enterprises and Plant Funds are considered discretionary and available for expenditures in accordance with applicable guidelines and limitations.

This report was submitted for information only. No action was required.

ACADEMIC PERSONNEL ACTIONS**APPOINTMENTS:**

Goodwin, Erwin, Instructor of Business, annual rate of \$43,000 for 10 months, non-tenure track position effective August 2002.

M.B.A., Oral Roberts University
B.S., Oral Roberts University
Last Position: Assistant Controller, Trinity Chemical Industries, Inc., Tulsa
Years-Teaching Experience: 5 years

Green, Nina L., Instructor of Health Sciences, annual rate of \$36,500 for 10 months, non-tenure track position effective August 2002.

B.S.N., R.N., Beth-El College of Nursing, University of Colorado,
Colorado Springs, Colorado
Last Position: Staff Nurse, Hillcrest Medical Center, Tulsa
Years-Teaching Experience: None

Varelli, John J., Instructor of Business, annual rate of \$38,000 for 10 months, non-tenure track position effective August 2002.

M.P.A., University of Southern California, Los Angeles, California
B.A., Chapman University, Orange, California
Last Position: Temporary Instructor, Rogers State University,
Years-Teaching Experience: Temporary and Adjunct Instructor

VonBuchwald, Elizabeth A., Instructor of Health Sciences, annual rate of \$40,000 for 10 months, non-tenure track position effective August 2002.

M.S., Indiana Wesleyan University, Marion, Indiana
B.S.N., Hahnemann University, Philadelphia, Pennsylvania
Last Position: Case Manager, Intrepid USA Health Care Services, Bartlesville
Years-Teaching Experience: 8 years

President Wiley recommended the Board of Regents approve the academic personnel actions listed above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

CHANGES:

Hedrick, Debra, title changed from Chief Technology Officer to Executive Assistant to the President. No change in salary. Effective September 16, 2002. Administrative Staff.

Carroll, Janice, title changed from Director of Academic Computing to Chief Technology Officer. Salary changed from annualized rate of \$62,500 to \$77,500. Effective September 16, 2002. Administrative Staff. Promotion.

President Wiley recommended the Board of Regents approval of the administrative and professional personnel actions listed above. An executive session pursuant to Section 307B.1. of the Open Meeting Act may be proposed.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session regarding this item was held, and there was no report.

PRESIDENT'S COMPENSATION

Regent Clark moved the Board meet in executive session for the purpose of discussing Rogers State University item 12, President's Compensation. The following voted yes on the motion: Regents Bentley, Everest, Austin, Clark and Stuart. The Chairman declared the motion unanimously approved.

The executive session was held in the same location beginning at 4:10 p.m. and adjourned at 4:45 p.m.

PRESIDENT'S COMPENSATION

This item was included in the agenda for a possible executive session for the purpose of a discussion of President Wiley's performance, compensation and retirement package.

Chairman Noble recommended removing the designation of “maintenance” from President Wiley’s compensation and making his total compensation payable as a “base” salary, and amending his supplemental retirement plan to allow “years of service” to be increased from 25 to 30 years, contingent upon five years of additional service as President of Rogers State University, such service being at the sole discretion of the Board of Regents, effective July 1, 2002.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Ross opened her first President’s Report with confirmation that with five weeks under her belt, her long distance observations of Cameron from the State Regents office are true: it is an establishment where a student can receive a great education and has a great faculty. She wished to express appreciation to the Board and Lawton for their provided support.

Dr. Ross stated that the first of her four announcements would concern Cameron’s fifth academic festival, *Beyond Borders: Globalization and the Human Experience*. She introduced three faculty members who are providing leadership for the festival, Dr. Sally Soelle, Dr. Marge Kingsley, and Dr. Lance Janda. Dr. Janda spoke about plans for the festival. Kickoff was set for September 19 with a lecture by Dr. Oscar Arias, former President of Costa Rica and Nobel Laureate. Other lecturers include Dr. Fareed Zakaria, Editor of *Newsweek International* and Dr. Jared Diamond, Professor of Physiology at the UCLA School of Medicine and Pulitzer Prize winner. A three-day academic conference in March will feature Dr. Elaine Pagels, Professor of Religion at Princeton University and Dr. Paul Krugman, Professor of Economics at Princeton University. Past festivals have tried to leave some permanent piece for the Cameron and Lawton communities, and this year is no different. A tapestry has been commissioned and will be presented in April. The yearlong academic festival occurs every three years and most events are free.

Dr. Ross also announced that total enrollment at Cameron is up 2.9%, and students are taking more courses. The Oklahoma Academy of State Goals is sponsoring a forum with the gubernatorial candidates on September 26 on the Cameron campus. Cameron will be holding its 20th Academic Convocation on October 4 in the courtyard of the Fine Arts Complex. This is an annual event to recognize academic accomplishment.

ESTABLISHMENT OF THE PHILIP L. JONES ENDOWED LECTURESHIP

The family and friends of Philip L. Jones have donated \$12,500 to advance the quality of education in the study of ethics at Cameron University and in Southwest Oklahoma. The gift has been matched by \$12,500 from the McCasland Foundation to create a total gift of \$25,000. In recognition of this gift, President Ross recommends the establishment of the Philip L. Jones Endowed Lectureship in Ethics and asks approval to seek matching funds from the Endowed Lectureship Program of the State Regents.

President Ross recommended the Board of Regents approve the establishment of the Philip L. Jones Endowed Lectureship in Ethics at Cameron University and the application for matching funds from the Oklahoma State Regents for Higher Education.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY CAMPUS MASTER PLAN

The Cameron University Campus Master Plan sets forth needed changes in Campus infrastructure to support the University's mission. It lists projects that construct, repair or renovate Campus physical facilities or add capital equipment, and identifies the probable source of funding for the projects. The plan is a dynamic one, and is reviewed and revised often, with resulting changes in project priority and funding sources.

Infrastructure needs are compiled for all state government by the Long-Range Planning Commission in the form of a five-year capital plan. Higher education's portion of the plan is prepared by the Oklahoma State Regents for Higher Education from campus master plans submitted from each institution after approval by governing boards.

The projects that follow will be funded from Educational and General Funds, Revolving Funds, Auxiliary Funds, Section 13 and New College Funds, Section 13 Offset Funds, bond funds or private funds as appropriate. Projects are grouped as new construction or additions, repairs or renovations of existing facilities, and acquisition of equipment. They are generally listed in terms of Campus priority, estimated date of project fund availability, or project position in a planning sequence. The actual date of construction or acquisition is subject to change as needs, funding opportunities or other circumstances change. Estimated costs are included in the project descriptions. The projects follow:

REPAIR OR RENOVATION OF EXISTING FACILITIES

1. Cameron House Siding: Estimated cost, \$100,000. The 30-year-old cedar siding on the house has deteriorated. Replacing the siding would prevent extensive damage to the house and its contents.
2. Cameron House Basement: Estimated cost, \$25,000. The basement in Cameron House leaks and needs repairs to avoid further damage to the building and its contents.
3. Roof Repair – Cafeteria: Estimated cost, \$70,000. The roof of the cafeteria leaks and needs to be replaced to avoid further damage to the building and its contents.

4. Roof Repair – Communications Building: Estimated cost, \$60,000. The roof on the Communications Building leaks and needs to be replaced to avoid further damage to the building and its contents.
5. Renovation of West Hall: Estimated cost, \$460,000. Renovations and repairs to include the installation of a new central heating and air conditioning system are needed.
6. University Landscaping: Estimated cost, \$85,000. The benefit of an investment in landscaping would not only beautify and enhance the appearance of the Campus, but it would also appeal to the visual senses of the general public, University staff and students, and would provide a positive reflection on the Campus as a whole.

President Ross recommended the Board of Regents approve the projects listed below with an estimated cost of \$800,000, for inclusion in Cameron University's Campus Master Plan.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

AGREEMENT FOR THE PURCHASE OF NATURAL GAS

Requests for bids for the purchase of natural gas were sent to 20 suppliers on June 4, 2002. The bid opening was held on June 14, 2002, and responses were received from OGE Energy Resources, MRT Energy Marketing Co. (Reliant Energy) and Eagle Gas Marketing Company.

OGE Energy Resources submitted the only bid with a fixed rate. MRT Energy Marketing Co. submitted a bid for the "Index Price," which is subject to change monthly. Eagle Gas Marketing Company submitted a letter declining to bid.

Analysis of index prices for gas in August and predictions by gas industry analysts indicate that it is likely to be in Cameron's best interest to accept OGE Energy Resources' proposal for a fixed rate contract if and when the price drops to \$3.50 per MMBTU. OGE Energy Resources provides to Cameron information on the current price of gas on a daily basis. During the first twenty days of August, the price has varied between \$3.35 and \$3.65 per MMBTU.

While there are no available predictions for the expected lowest price this year, gas energy analysts are predicting that the low will occur when the late August heat wave leaves the Eastern portion of the United States. When that occurs, the lack of availability of storage should cause a drop in gas energy prices. Most predictions are that minimum prices will occur between late August and mid-September.

Based on Cameron's gas energy consumption averaged over the last three years, a fixed price of \$3.50 per MMBTU would decrease the annual cost as projected in the current budget, by about \$100,000.

President Ross amended her recommendation to the Board of Regents to say that OGE Energy Resources be the supplier of natural gas for Cameron University and *to lock in the rate at \$4.20 per MMBTU or below through June 30, 2003.*

Regent Austin moved approval of the *amended* recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES

Board policy requires that all purchases over \$125,000 must be referred to the Board of Regents for approval, and that a summary report of pertinent transactions be provided according to the following categories:

Purchases for the period of April – June 2002, are as follows:

I. Purchase obligations between \$75,000 and \$125,000:

None

II. Acquisitions of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000:

None

III. Sole source procurements in excess of \$35,000:

None

This report was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended June 30, 2002. The following comments were submitted for consideration.

ALL FUNDS: CAMERON UNIVERSITY

STATEMENT OF REVENUES AND EXPENDITURES

1. At June 30, 2002, revenues for all funds were at \$38.6 million. These collections represent 95.9% of the budget.
2. Expenditures were at \$37.4 million, representing 88.2% of the budget. Revenues and expenditures for this fiscal year are in line with amounts budgeted.

**STATEMENT OF REVENUES AND EXPENDITURES –
EDUCATION AND GENERAL PART I – UNRESTRICTED**

1. Revenues – Revenues of \$27.6 million comprising 99.7% of the budget are reported. For the same quarter last fiscal year, there were revenues of \$26.8 million, comprising 99.0% of the budget.
2. Expenditures – Expenditures of \$27.1 million comprising 90.6% of the budget are reported. Comparable figures for the prior year show expenditures of \$27.3 million representing 89.2% of the budget.

**STATEMENT OF REVENUES AND EXPENDITURES –
EDUCATION AND GENERAL PART II – RESTRICTED**

1. Revenues – Revenues of \$7.6 million representing 79.8% of the budget are reported. Prior year revenues for the same period were \$6.4 million, representing 78.8% of the budget.
2. Expenditures – Expenditures of \$7.5 million comprising 78.7% of the budget. This is comparable to the prior year's expenditures of \$6.2 million at 76.8% of the budget. Most areas show only minor fluctuation.

Revenues and expenses have increased due to a rise in the amount of Federal Student Aid awards.

STATEMENT OF REVENUE AND EXPENDITURES – AUXILIARY ENTERPRISES

1. Revenues – Revenues for Auxiliary Enterprises are at anticipated levels.
2. Expenditures – Expenditures for Auxiliary Enterprises are at anticipated levels.

DISCRETIONARY RESERVES

Discretionary reserves represent that portion of the university's resources that are not currently budgeted for expenditure or are otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs and/or unforeseen contingencies for any lawful purpose of the university.

E & G PART I

The E&G Part I discretionary reserves were \$1,667,581 on June 30, 2002.

E & G PART II

The E&G Part II has no discretionary reserves. All funds are needed for working capital for program operations, since many functions are reimbursed in arrears.

AUXILIARY ENTERPRISES

Miscellaneous Auxiliary Funds and the Housing System have no discretionary reserves.

Facility Fee discretionary reserves are approximately \$2,600,000. Several projects of the Campus Master Plan will likely be funded from this source.

PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewal and Replacements – Auxiliary Enterprises Funds were initially created as an R & R Fund for the Housing System. The current discretionary reserves are approximately \$1,816,000.

The Facility Fee Bond Fund has a discretionary reserve of \$400,000. Several projects on the Campus Master Plan may be funded from this source.

This report was presented for information and discussion. No action was required.

ACADEMIC PERSONNEL ACTIONS

APPOINTMENTS:

Erwin, Susan, Ph.D., Assistant Professor, Department of Education, annual rate of \$35,000 for 9/10 months, August 12, 2002 through May 12, 2003. New tenure track faculty.

McKellips, Terral, Interim Vice President for Administrative Affairs, annualized rate of \$103,000 prorated for the effective period beginning August 1, 2002 on a monthly basis.

Ragan, Marilyn, M.F.A., Assistant Professor, Department of Music and Theatre Arts, annual rate of \$35,000 for 9/10 months, August 12, 2002 through May 12, 2003. New tenure track faculty.

Ross, John, M.M. (DMA Candidate), Assistant Professor, Department of Music and Theatre Arts, annual rate of \$36,300 for 9/10 months, August 12, 2002 through May 12, 2003. Upon receipt of official notification that doctoral degree requirements have been completed, salary will be adjusted to \$37,000. New tenure track faculty.

RESIGNATION:

Margolis, Jeremy, Ph.D., Assistant Professor, Department of Psychology and Human Ecology, August 9, 2002.

RETIREMENT:

Sterling, John, Vice President for Administrative Affairs, June 1, 2003.

President Ross recommended approval of the academic personnel actions listed above

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

The meeting adjourned for the day at 5:05 p.m. and reconvened at 9:30 a.m., September 11, in the same location.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE CHAIRMAN

Chairman Noble stated, "I don't think I need to remind anyone where we were a year ago. It was suggested by some that we postpone this meeting, but I thought it was in the best interest of the country and The University of Oklahoma that we meet the same way we did a year ago. At that time, President Boren was imprisoned in the intelligence building in Washington, D.C., and of course we were all so in shock, but Robin Siegfried led us through three universities. We did everything in a very orderly manner, finished our business in a short period of time and all returned to our homes. That's what I hope we do today."

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren invited all who wished to attend a ceremony on the Norman Campus memorializing September 11 at 4:00 p.m. in front of Evans Hall. There will also be a concert at 6:30 that is free and open to anyone. The architect of the Oklahoma City bombing memorial, Hans Butzer, will share a few words. He and his wife are teaching at the University. The President took the opportunity to recognize the President of the University of Oklahoma Student Association, Alex Yaffe and welcomed him to his first Regents' meeting. He said we could look forward to hearing from Alex in the future on student issues. In an update on the athletic fundraising campaign, President Boren declared that we have gone over the \$100 million goal with generous gifts to complete the stadium and the funding of the indoor practice facility. He was also very pleased to announce record-breaking research and close out the fiscal year with \$183 million in external research funding, \$23 million above last year's research level. The University is number one in the State and number one in the Big 12 in research funding. Many can remember when we announced in 1995 that we had broken the \$100 million barrier and we hope to break the \$200 million barrier soon, perhaps even this year. This underlines the role of the University as the principle engine for economic growth in the State. We are confronted with a real financial emergency in our State, which impacts our University severely. All three of our campuses put together will be impacted by an immediate cut in excess of \$10 million. This only emphasizes the importance of having a long-term strategy to help economic growth in the State. National Science Foundation reports place OU at the top of the Big 12 in percentage of growth since 1990 in terms of NSF grants. This is a tribute to faculty and impacts the University in the long-term because research income helps soften the blow to the institution in these difficult financial times.

Regent Clark took the opportunity to welcome Chairman Noble for the first time since May. He stated that we are all glad she is back and that her surgery was successful.

MINUTES

Regent Bentley moved approval of the minutes of a Regular Meeting held on June 18-19, 2002, as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

RESOLUTION HONORING THE PRESBYTERIAN HEALTH FOUNDATION

RESOLUTION

WHEREAS, The University of Oklahoma's largest private donor, the Presbyterian Health Foundation has made a dramatic and enduring impact on the development of the Oklahoma Health Center and the OU Health Sciences Center as a premier regional health center for research, education and patient care;

WHEREAS, through one of its generous grants, the Presbyterian Health Foundation has created a beautiful new, spacious, comfortable and user-friendly setting for the History of Medicine Collection in the Robert M. Bird Library at the OU Health Sciences Center;

WHEREAS, the Robert M. Bird Library's History of Medicine Collection contains priceless materials and documents on the history of medical education in Oklahoma and beyond;

WHEREAS, generations of students in all seven colleges at the OU Health Sciences Center will benefit from and have the opportunity to access the History of Medicine Collection in its new, high-profile location;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to the Presbyterian Health Foundation for its continuing support of the OU Health Sciences Center community and to the health and well-being of citizens in Oklahoma and the region.

President Boren recommended the Board of Regents approve the above resolution honoring the Presbyterian Health Foundation.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

POLICY REGARDING CONFLICTS OF INTEREST - HEALTH SCIENCES CENTER

Federal regulations requiring disclosure and management of outside financial interests of personnel funded by the National Science Foundation (NSF) and the National Institutes of Health (NIH) became effective October 1, 1995, and institutions were required to meet the specifications of the regulations before NSF and NIH funding could be accepted. The

Board of Regents approved the policy under these new requirements for the Health Sciences Center on September 26, 1995. The policy ends 365 days thereafter unless extended by action of the Board. This request will extend the Health Sciences Center's effective date to December 2003 to be in concert with the Norman Campus date.

President Boren recommended the Board of Regents extend the effective date to December 2003 for the Policy Regarding Conflicts of Interest for the Health Sciences Center campus which provides guidelines for identifying and addressing conflicts of interest that may arise in the course of one's University employment.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS - HSC

Renewal-	<p>Oklahoma State and Education Group Insurance Board (OSEGIB) College of Pharmacy – Pharmacy Services Term of Agreement 07/01/02 to 06/30/03 Pharmaceutical Professional Services</p> <p>To provide quality pharmaceutical professional services to aid OSEGIB in the evaluation of the pharmacy plans it is charged to administer and to aid in providing quality pharmaceutical benefits to State and Education Employees and their covered dependents in a cost efficient manner. This contract represents the same amount as for the FY02 contract. Fully executed on May 01, 2002.</p>	\$100,000
Renewal-	<p>HCA Health Services of Oklahoma, Inc. (OU Medical Center) College of Medicine – Department of Anesthesiology Term of Agreement 07/01/02 to 06/30/03 On-Call Obstetrical Anesthesia Service at Presbyterian Hospital</p> <p>To provide services for secondary on-call obstetrical anesthesia services. This contract represents the same amount as for the FY02 contract. Fully executed on May 24, 2002.</p>	\$108,000
New-	<p>HCA Health Services of Oklahoma, Inc. (OU Medical Center) College of Medicine – Department of Surgery Term of Agreement 02/01/02 to 01/31/05 Thoracic Surgery Physician Assistant</p> <p>OUHSC shall provide cardio thoracic physician assistance and participate actively in the affairs of the Medical Staff, including serving on committees and discharging such other obligations as may be requested by the Medical Staff, Governing Body or any duly appointed officer of committee thereof. Fully executed on June 10, 2002.</p>	\$309,000
New-	<p>HCA Health Services of Oklahoma, Inc. (OU Medical Center) College of Medicine - Department of Psychiatry and Behavioral Sciences Term of Agreement 04/26/02 through 04/25/03 Mental Health Services Employee Support</p>	\$130,093

HCA will provide funding to the OUHSC Department of Psychiatry for four positions (support staff) to support the teaching, education and research mission of Academic Affiliation Agreement with HCA. Fully executed on June 4, 2002.

New- HCA Health Services of Oklahoma, Inc. (OU Medical Center) \$460,000
College of Medicine – Department of Surgery
Term of Agreement 07/01/01 through 06/30/03
Emergency Room Trauma Surgical On-Call Coverage

OUHSC shall provide delivery of efficient, effective and quality patient care, provide consistent service and quality control, provide prompt availability of professional services and physician coverage. HCA establishes OUHSC as its exclusive provider of Additional Emergency Trauma Surgery Call Coverage. Fully executed on June 10, 2002.

New- HCA Health Services of Oklahoma, Inc. (OU Medical Center) \$690,000
College of Medicine – Department of Anesthesiology
Term of Agreement 07/01/01 through 06/30/05
Anesthesia Services for On-Call Emergency Room Trauma Center

OUHSC shall provide delivery of efficient, effective and quality patient care, provide consistent service and quality control, provide prompt availability of professional services and physician coverage. HCA establishes OUHSC as its exclusive provider of Anesthesia Services for On-Call Emergency Room Trauma Center. Fully executed on June 10, 2002.

Renewal- Oklahoma State Department of Health (OSDH) \$116,258
College of Medicine – Department of Pediatrics
Term of Agreement 07/01/02 through 06/30/03
Research and Education Through the OUHSC Children's Diabetes Center

OUHSC will provide research and clinical staff for preparation of scientific articles and/or research translation. Will provide educational opportunities on state-of-the-art pediatric diabetes care management. Will develop and prepare educational packets, conferences and workshops on pediatric diabetes. This contract represents an amount of \$49,156 more than the FY02 contract. Fully executed on July 02, 2002.

President Boren recommended the Board of Regents approve the professional service agreements for the Health Sciences Center as set forth above:

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

President Boren welcomed Interim Dean of the College of Medicine Dewayne Andrews and noted that a later personnel item asks for action removing the "Interim" status from his title. The administration has received recommendations from the Faculty Council, State Medical Association, positive feedback from students, virtually everyone in terms of expressing confidence in his leadership. The President stated that Dr. Andrews is making an enormous

contribution to the College of Medicine and to the Health Sciences Center. Provost Ferretti said, "We are excited about Dr. Andrews being our permanent Dean because he brings a wealth of experience not just in the academic area, but in the clinical. His work in the Dean's Office over the years has paved the way for the impressive acknowledgement on behalf of everyone in the Health Sciences Center for him to be our permanent Dean. He did a wonderful job as Acting Dean on the Tulsa Campus, and we are all excited to have him as our permanent Dean."

INDIRECT MEDICAL EDUCATION (IME) FOR COLLEGE OF MEDICINE-TULSA, SCHUSTERMAN CAMPUS - HSC

The federal Indirect Medical Education (IME) program provides funding for the training of residents and interns through a matching funds program. In agreement with the Oklahoma Health Care Authority (OHCA), the Oklahoma State University College of Osteopathic Medicine (OSU), and the Hillcrest Healthcare System (HHS), The University of Oklahoma (University) has the opportunity to secure the matching funds for these purposes.

Under the agreement the University and OSU will remit their respective match shares to OHCA. OHCA will then remit a combined amount to the federal IME program. OHCA will receive the matched funds and then distribute to HHS. HHS will then use the federally matched funds for the IME. The University's share of the match is approximately \$5,505,600 for fiscal year 2002, and is likely to remain substantially the same for each of the three additional years under the agreement. The OSU share equals that of the University. Of the University's share, \$1,629,000 will reimburse the University for the remitted match amount to the OHCA. For fiscal year 2002, the remaining \$3,876,600 will be dedicated to enhance and enrich educational programs and clinical facilities for College of Medicine – Tulsa medical students and residents. Beginning with fiscal year 2003 through 2004, the remaining amount may be applied in part for salary support for needed faculty physicians and enhancement of educational programs and clinical facilities as well. It is anticipated that beginning in fiscal year 2003, for example, at least \$1,000,000 of the IME funds will be used for faculty salary support and to pursue new clinical facilities to replace or enhance the clinics now located at 28th and Sheridan in Tulsa.

Any residual value will be distributed to the University and OSU in accordance with the agreement, pursuant to their missions of instruction and public service.

Funding for participation in this program is available from College of Medicine – Tulsa state appropriations.

President Boren recommended the Board of Regents authorize the President or his designee to enter into an agreement with the Oklahoma Health Care Authority, Oklahoma State University College of Osteopathic Medicine, and Hillcrest Healthcare System, to remit to the Oklahoma Health Care Authority an overall amount not to exceed \$1,629,000, for the provision of funds to be matched by the federal Indirect Medical Education program, for the one-year period beginning July 1, 2001, with option to renew for three additional one-year periods; and to receive and apply such value as may accrue to the University under the agreement.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

DERMATOLOGY CLINIC ADDITION - HSC

At the September 2001 meeting, the Board of Regents ranked TAP/The Architectural Partnership as the top architectural firm to design the build-out of shell space in the second floor of the Dermatology Clinic at the Health Sciences Center. Subsequently, a consultant agreement was executed between the University and TAP. Schematic design efforts proved the space allocated was not adequate to accommodate the clinical needs of the growing Dermatology Surgery section. Additional design studies and cost estimates suggested that an addition would provide a more direct and cost effective plan to meet those needs.

This project will construct approximately 3,000 gross square feet, and will be located at the northwest corner of the existing building of the Dermatology Clinic. The one-story facility will provide four treatment/procedure rooms, three exam/consultation rooms and ancillary spaces (including clinical lab space) to serve the facility.

The design development phase plans have now been completed for the addition. It is proposed that the Board of Regents approve the project design and authorize the preparation of construction documents by the architect and advertising for receipt of bids. It is anticipated that a recommendation concerning the award of a contract for construction will be presented to the Board at the October 2002 meeting, with substantial completion expected in September of 2003.

Funding for this project, with a total project budget of up to \$600,000, will be provided from College of Medicine and Department of Dermatology funds.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans for the Dermatology Clinic Addition;
- II. Authorize the preparation of construction documents for the project; and
- III. Authorize the University administration to advertise and to receive bids for construction of the project.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

BUILD-OUT OF CERTAIN SPACES WITHIN THE OU PHYSICIANS BUILDING - HSC

At its May 2002 meeting, the Board authorized the University to lease the OU Physicians Building from the University Hospitals Authority and Trust ("the Trust") for the year beginning November 5, 2001.

In order to maintain, improve and expand the Patient Care services rendered by OU Physicians within that building, certain spaces located on the 5th floor, which were left as "shell" as of the time of beginning the lease, now need to be built out and completed.

The work will be contracted by the Trust, which will be reimbursed by the University. The Trust can avail of the contracts still in place as a result of the construction project. There are no issues regarding competitive solicitation with regard to this portion of the action.

At its December 2000 meeting, the Board authorized the University to compete, negotiate and award contracts to the vendors representing best value for furniture and equipment for the main segment of construction of the now substantially completed building. Those competitive actions were completed, awards made, and results reported back to the Board at subsequent meetings. With respect to this action, the Purchasing Department will investigate whether those competitive contracts can still be relied upon to furnish and equip the new spaces on the 5th floor. New competitive processes will be conducted as necessary to achieve best value and to serve the University's best interests. Results will be reported back to the Board at the meeting or meetings of next earliest opportunity, until this project to build-out and furnish/equip is completed.

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the Oklahoma Executive and Legislative Bond Oversight Commissions and the Oklahoma Development Finance Authority, the conduit-financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major asset. A Reimbursement Resolution by the Board is required in the event. Because of timing, University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding for all requirements is or will be available from OU Physicians patient case business accounts.

President Boren recommended the Board of Regents authorize the President or his designee to:

- I. Issue a purchase order to the University Hospitals Authority and Trust, in an overall amount not to exceed \$700,000, for the build-out and completion of certain spaces within the OU Physicians Building; and
- II. Compete, if necessary, and negotiate and award a contract to the vendor or vendors representing best value to the University, in an overall amount not to exceed \$300,000, for equipment and furniture necessary to operate such spaces, and to report the results of such actions back to the Board at the meeting or meetings of next earliest opportunity; and
- III. Recognize and acknowledge that the University may fund certain costs of the above acquisition using the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education and, in such event, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease program may be utilized to reimburse the University.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

COLLEGE OF ALLIED HEALTH, PHASE I - HSC

At the May 2000 meeting, the Board of Regents ranked The Benham Group (now named Atkins-Benham) as the top architectural firm to design the College of Allied Health, Phase I. Subsequently, a consultant agreement was executed between the University and Atkins-Benham. This phase of the project will house the teaching, clinical and research facilities currently located in the John Keys Speech and Hearing Clinic (JKSHC).

This project will construct approximately 28,000 gross square feet of space, and will be located north of the College of Pharmacy building. The two-story facility will house modern classrooms with distance education capabilities, as well as clinical and research spaces with audiometric booths to serve the needs of the patients, faculty and students of the Communications Sciences and Disorders Programs.

The design development phase plans have now been completed for the project. It is proposed that the Board of Regents approve the project design and authorize the preparation of construction documents by the architect and advertising for receipt of bids. It is anticipated that a recommendation concerning the award of a contract for construction will be presented to the Board at the January 2003 meeting, with substantial completion expected in March of 2004.

Funding for this project, with an estimated total cost of \$5,175,000, will be provided from a combination of Oklahoma Capital Improvement Authority 2000 Bonds proceeds, Section 13 and New College and other University funds, private funds and proceeds from the sale of JKSHC property.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans for the College of Allied Health, Phase I;
- II. Authorize the preparation of construction documents for the project; and
- III. Authorize the University administration to advertise and to receive bids for construction of the project.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

BIOMEDICAL RESEARCH CENTER, PHASE II - HSC

The University of Oklahoma's sponsored research programs (external grants) have been growing at a steady 10% annual pace during the past decade. Research continues to expand at the Health Sciences Center, and new research space is required to support current needs and provide for future growth. Dewberry Design Group of Tulsa, in association with MBT Architecture of San Francisco and Affiliated Engineers, Inc. of Seattle were retained to provide professional architectural and engineering services for Phase II of the Biomedical Research Center. This is the same team that completed the successful Phase I project, which is now fully occupied and functioning well.

The new laboratory space will be used to recruit outstanding faculty researchers in the fields of cancer research and genetics. Existing genomics and proteomics core laboratories will be relocated to the new facility as well as the flow cytometry and imaging lab currently housed in the Basic Sciences Education building. Faculty in bio-informatics will bring computational and information science skills to aid biomedical research.

This project will consist of approximately 127,430 gross square feet of space on five floors, adjacent to and connected with the Phase I facility. The building will provide eight research laboratories on three floors for a total of 24 faculty, with offices for the principal investigators and "flex" areas for graduate students and lab assistants. A common laboratory support zone will be provided in each lab neighborhood, with instrument rooms, cold rooms, tissue culture and equipment areas. Each floor will have a conference room and a break room with kitchenette facilities. Two floors will have large bio-informatics office areas; one floor will house the flow cytometry and confocal imaging facility. The first floor will contain the genomics/proteomics core laboratory facility with research office space. A "servateria" is planned for the first floor as well, to provide coffee, snacks and sandwiches for the occupants. The lower level will contain research support space, including a Biosafety Level Three suite and a specific pathogen-free facility.

The design development phase plans have been completed for the project. It is proposed the Board of Regents approve the project design and authorize the preparation of construction documents by the architect and advertising for receipt of bids. It is anticipated that a recommendation concerning the award of a contract for construction will be presented to the Board at the March 2003 meeting, with substantial completion expected in April of 2005.

Funding for this project, with an estimated total cost of \$39,500,000, is anticipated to come from a combination of Oklahoma Capital Improvement Authority 2000 Bond proceeds, University funds, University Hospitals Trust, federal and private funds.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans for the Biomedical Research Center, Phase II project;
- II. Authorize the preparation of construction documents for the project; and
- IV. Authorize the University administration to advertise and to receive bids for construction of the project.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ADVERTISING SERVICES AND MEDIA BUY AND ANALYSIS FOR OU PHYSICIANS - HSC

During April through August 2002, the OU Physicians entity launched its new name and building with an active advertising campaign. Response has been positive and has built public awareness of the greatly enhanced and specialized medical services available to Oklahomans. Marketing experts agree that for a new "brand", such as OU Physicians, to become widely known to its potential customers, three years of heavy promotion and visibility must be carried out.

Advertising is again requested to engage the services of an advertising agency to assist the University in conducting a marketing campaign, including media buy and analysis. Advertising will continue to be targeted to those most responsible for the health care decisions of their families. The expected outcome is a sustained and accelerated increase in awareness and use of OU Physicians, resulting in a preference for the doctors and growth in their practices. The goal continues to be providing the highest quality of care in the state, so that Oklahomans need not go elsewhere for the most comprehensive and innovative medical diagnosis and treatment.

The Purchasing Department sent Requests for Proposal to ten vendors, and posted the solicitation on the Purchasing web page. Evaluation criteria were pricing, demonstrated competence in the health care marketing field, recommended approach, and media strategy.

One response was received from Third Degree Advertising, Oklahoma City. The receipt of a single response is not unusual in this business segment; Third Degree is the current consultant.

The evaluation team comprised the following members:

Leslie Gamble, OU Physicians, Paul Manzelli, College of Pharmacy (independent evaluator), and Steve Smith, Purchasing.

The committee recommends award to Third Degree Advertising based on future campaign proposals, past performance, and competitive and reasonable pricing (15% of campaign expenditures).

Funding is available from OU Physicians.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to Third Degree Advertising, Oklahoma City, in an overall amount not to exceed \$250,000, for advertising services and media buy and analysis for OU Physicians, for the one-year period beginning October 1, 2002.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

PROVISION OF SECURITY, PARKING AND RELATED SERVICES TO AFFILIATED ENTITIES AT THE OKLAHOMA HEALTH CENTER - HSC

Over the years, entities located at the Oklahoma Health Center have found it advantageous to engage certain safety, security and parking services provided by the Health Sciences Center (HSC). HSC resources are agreeably positioned and staffed to provide the required services.

Funds will be deposited into the appropriate Health Sciences Center accounts.

Entity Receiving The Service	First Year Estimated Amount	Type Of Service To Be Provided	Beginning Date Of First Year Of Agreement	Number Of Renewal Years At Adjusted Prices
Oklahoma School of Science and Math	\$ 131,849.90	Safety and security	August 1, 2002	2
HCA-OU Medical Center	\$1,244,938.56	Safety and security	July 1, 2001	2
HCA-OU Medical Center	\$ 825,921.00	Parking	July 1, 2002	4
VA Medical Center	\$ 183,522.00	Parking	October 1, 2002	0
VA Medical Center	\$ 157,500.00	Shuttle Bus	October 1, 2002	0

President Boren recommended the Board of Regents authorize the President or his designee to negotiate and accept agreements for the provision of certain safety, security and/or parking services for affiliated entities at the Oklahoma Health Center, if in the best interests of the University, as shown above.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

SCHUSTERMAN CENTER CLASSROOM FACILITIES REMODEL - HSC

At the January 2002 meeting, the Board of Regents awarded a contract in the amount of \$988,600 to Lassiter Richey Co., Inc. for construction of the Schusterman Center Classroom Facilities Remodel project. The project includes the construction of new distance education classrooms, computer lab, Urban Design/Architecture studio, Pharmacy class lab and Nursing class labs.

I. ACCEPT PROJECT AS SUBSTANTIALLY COMPLETE

A substantial completion inspection of the project was held on August 6, 2002. In attendance were representatives of Lassiter Richey Co., Inc.; Kinslow, Keith & Todd, Inc., the project architects; and the University. The results of the inspection indicated that the project is substantially complete. A punch list of minor work items was developed and given to Lassiter Richey Co., Inc. for completion. It is recommended that the Board accept the project as substantially complete as of August 6, 2002.

II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR

It is recommended the Board authorize final payment to Lassiter Richey Co., Inc. following completion of all punch list items.

III. APPROVE FUNDING SOURCES

Previously approved funding sources were as follows: Section 13 and New College Revenue Bonds, \$800,000; Oklahoma State Regents for Higher Education, \$700,000; and up to \$1,000,000 under the State's Master Lease Program. Revised funding sources are proposed as follows: Oklahoma State Regents for Higher Education, \$700,000; Oklahoma Development Finance Authority 2000 Revenue Bond funds, \$300,000; and other unobligated, unrestricted University funds, \$1,500,000.

President Boren recommended the Board of Regents:

- I. Accept the Schusterman Center Classroom Facilities Remodel project as substantially complete effective August 6, 2002;
- II. Authorize final payment to Lassiter Richey Co., Inc. following completion of all punch list items; and
- III. Approve revised funding sources for the project.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

JANITORIAL SERVICES - SCHUSTERMAN CAMPUS AND OTHER TULSA LOCATIONS - HSC

At its June 2002 meeting, the Board authorized the President or his designee to compete, negotiate and award a contract for janitorial services for the Schusterman campus and other Tulsa locations, to the supplier representing best value to the University, for a period of one year, with option to renew for four additional one-year periods, if in the best interests of the University, and to report the results to the Board at its next meeting.

The Purchasing Department mailed Requests for Proposals to 25 firms, and posted the RFP on the Purchasing website. Eleven responses were received:

Alliance Maintenance, Okla. City	\$487,020
American Building Maintenance, Tulsa	\$521,664
Bonus Building Care, Tulsa	\$687,275
C&C Services, Broken Arrow OK	\$446,220
Custom Cleaning, Tulsa	\$411,288
Crossroads Commercial Cleaning, Owasso OK	\$482,196
First Maintenance of Tulsa, Tulsa	\$486,600
Multi-Clean, Tulsa	\$580,800
Myriad Property Service, Tulsa	\$361,178
Redlee Inc., Tulsa	\$439,211
Service Master Premier, Tulsa	\$496,140

The evaluation committee comprised the following University employees:

Jan Duke, Manager, Purchasing, OUHSC
 Ray List, Operations Director, OU-Tulsa
 Joe Kennedy, Asst. Operations Director, OU-Tulsa
 Randy Payton, Senior Buyer, OU-Tulsa

Criteria used to evaluate responses included price offering, experience servicing clinical/medical locations, length of time in business, and references. Upon preliminary review, the evaluation committee determined four bidders to be responsive, and of the four, Myriad Property Service of Tulsa, Oklahoma, to be best value, which was also the lowest price offering.

The resulting contract was therefore awarded to Myriad Property Service, in the amount of \$361,178, for the one-year period beginning July 1, 2002, with option to renew for two additional one-year periods. Funds to pay the University's obligations under the agreement are available from ADT 980 and CMT 600.

This report was presented for information only. No action was required.

PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 1998 through 2002, and current month and year-to-date, are shown on the graphs and tables on the pages attached hereto as Exhibit C.

The Provisions of Goods and Services policy (amended March 15, 2000) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement or document shall be referred to the Board of Regents for approval.

	FY01 Total Expenditures	FY02 Projection		FY02 Year-to-Date Expenditures
UNIVERSITY OF OKLAHOMA	\$159,182,167	\$173,632,218		\$182,666,298
NORMAN CAMPUS	\$94,020,698	\$96,247,066		\$113,571,022
HEALTH SCIENCES CENTER	\$65,161,469	\$77,385,152		\$69,095,276

President Boren recommended the Board of Regents ratify the awards and/or modifications for May and June 2002 submitted with this Agenda Item.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

HONORARY DEGREES

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents prior to awarding of the degrees.

The University Regents and administration requested that the names of the nominees and alternates be kept confidential until final arrangements are made for the nominees to be present.

President Boren recommended the nominees listed in his recent letter to the Board of Regents be approved for honorary degrees.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

CHANGE THE NAME OF THE DIVISION OF MARKETING TO THE DIVISION OF MARKETING AND SUPPLY CHAIN MANAGEMENT - NORMAN CAMPUS

The historic strength of the Marketing Division has been in distribution related courses and research. The Division and OU have received considerable external recognition through distribution-related publications of the faculty. Additional hiring will focus on attracting faculty with distribution-related teaching and research interests.

It is proposed that the Division offer two majors: 1) Marketing and 2) Supply Chain Management. The Division previously offered a Logistics and Materials Management major, although the major has been dormant for a number of years. The change to a major in Supply Chain Management is reflective of the historical emphasis of the Division, the expertise/interests of the current faculty, and the increased attention of corporate managers. Supply Chain Management encompasses the areas of distribution, integrated logistics, operations, purchasing, and relationship marketing. Supply Chain Management figures prominently within the Price College's strategic plan as well as the Division's. An integrated Supply Chain Management curriculum (drawing upon areas of Finance, Management, and MIS as well as Marketing) is in development to help the Division and the College meet objectives outlined in the strategic plan and to make our students more attractive on the job market. Supply Chain Management offers considerable job opportunities for students.

This proposal has been approved by the faculty and the Dean of the Price College of Business and the Senior Vice President and Provost.

Dennis Logue, Dean of the Price College of Business, and Dr. Patricia Daugherty, Director of the Division of Marketing were present to comment on this request. Dean Logue stated that the proposed change simply reflects what the Division actually does; that they've got a very strong supply chain management focus. He also said this is a revitalization of previous departments of transportation, logistics and the like in a marketing format. Dr. Daugherty mentioned that she graduated from one of the top logistic supply chain schools and when she made her case to Dean Logue she used the example that of the top four schools, three of them have departments comprising marketing and logistics. She declared this change will help us meet a demand in the market, help us diversify, and play to our strengths.

President Boren recommended the Board of Regents approve changing the name of the Division of Marketing to the Division of Marketing and Supply Chain Management.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

USE OF SECTION 13 AND NEW COLLEGE FUNDS

The University administration has developed a plan to use the Section 13 and New College Funds to be received during Fiscal Year 2003 for projects on the Norman, Oklahoma City and Tulsa campuses. Following approval by the Board of Regents, the projects will be submitted to the Oklahoma State Regents for Higher Education.

To implement the plan, the Board of Regents is requested to approve the following uses of Section 13 and New College Funds in the amounts indicated:

	<u>Section 13/ New College Funds</u>
1. Emergency Repairs, Academic and Administrative (NC & Tulsa) Renovations, and Equipment Acquisitions	\$1,098,437
2. Campus Lighting and Infrastructure Improvements, Phase II (HSC)	340,000
3. Core Campus Enhancements (HSC)	608,078
4. College of Allied Health, Phase I (HSC)	75,000
5. Core Resource Laboratories (HSC)	340,000
6. Required Debt Service on the 1995 ODFA and 2000 Multiple Facility Revenue Bonds (NC & HSC)	<u>2,093,135</u>
Total	<u>\$4,554,650</u>

Additional information about each of the proposed Section 13 and New College Fund projects follow.

PROJECT DESCRIPTIONS

1. Emergency Repairs, Academic and Administrative Renovations and Equipment Acquisitions: This project involves the expenditure of \$1,098,437 for emergency repairs to various campus facilities, academic and administrative office, classroom and laboratory renovations, and equipment acquisitions. These project funds will allow for the implementation of projects as needed in support of a number of capital projects and faculty start-up costs throughout the course of the fiscal year.
2. Campus Lighting and Infrastructure Improvements, Phase II: This project involves additional lighting, sidewalks and campus beautification improvements at an estimated total cost of \$340,000. This includes additional historical markers, lighting at the Biomedical Research Center, parking lot (U lot) paving and landscape improvements, construction and landscape improvements at the Basic Sciences Education Building courtyard, and the relocation of water lines along a part of the Stanton L. Young Walk.

3. Core Campus Enhancements: This project provides funding for central campus enhancements at an estimated cost of \$608,078. The enhancements include sidewalk and patio replacements, fountain addition, landscape improvements including additional gardens and benches, outdoor furnishings, modifications to the clock tower and traffic signals, fire line repair, bollards and pedestrian walkway modifications.
4. College of Allied Health, Phase I: This project provides supplemental funding for the College of Allied Health, Phase I in the amount of \$75,000. The total project cost is \$5,175,000 for the construction of 27,700 square feet of academic and clinical space to house the Department of Communication Sciences and Disorders.
5. Core Resource Laboratories: This project involves funding in the amount of \$340,000 to operate and enhance important core resource laboratories necessary to support the research initiatives at the Health Sciences Center. The labs include the Molecular Biology Resource Facility, Flow Cytometry/Confocal Imaging Laboratory, and the DNA Sequencing Facility that provide mass spectrometry, protein sequencing, DNA sequencing and peptide synthesis. The project includes equipment, maintenance and service, software and related expenses.

President Boren recommended the Board of Regents:

- I. Approve a plan to use a total of approximately \$4,555,000 in Fiscal Year 2003 Section 13 and New College Funds for the Norman, Oklahoma City and Tulsa campus projects indicated below; and
- II. Authorize related revisions to the Campus Master Plan of Capital Improvement Projects for the Norman, Oklahoma City, and Tulsa campuses.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

HOLMBERG HALL RENOVATION AND ADDITION - NC

At the June 1997 meeting, the Board of Regents ranked architectural firms under consideration to provide professional services for the Holmberg Hall project, and authorized the administration to negotiate and execute an agreement for architectural services. Subsequently, an agreement between Hardy Holzman Pfeiffer Associates and the University was negotiated and executed. In August 2001, the Donald W. Reynolds Foundation approved a \$12.2 million grant to help The University of Oklahoma fund the \$17.9 million restoration, modernization and expansion of Holmberg Hall. In December 2001, the Board ranked construction management firms to provide professional services and construction of the project and authorized the administration to negotiate pre-construction phase construction management services and establish a guaranteed maximum price for construction. An Agreement for At-Risk Construction Management Services was executed by the University and Flintco, Inc., the highest-ranked firm.

With assistance from the construction manager (Flintco, Inc.), the project architects have completed the design development phase plans for the project and are ready to proceed with the preparation of the construction documents. When construction documents are sufficiently complete (approximately 75%), the construction manager will conduct a detailed analysis and propose a guaranteed maximum price for construction, which will include the cost of the work,

the construction manager's fee, and the cost of direct project management services. It is anticipated that the guaranteed maximum price will be submitted to the Board for approval at the October 2002 meeting and that construction will commence shortly thereafter. Substantial completion of the project is expected to occur in September 2004.

The Donald W. Reynolds Performing Arts Center will be designed in the Collegiate Gothic style used in the recent restoration of the Union ballroom and in the Jacobson Hall Visitors Center, which is located across Parrington Oval from the site for the Donald W. Reynolds Performing Arts Center. The Donald W. Reynolds Performance Hall will be restored with new theater seating (approximately 750 seats), carpeting, lighting fixtures, and wall finishes that will provide the interior of the building with the elegance of its still-beautiful exterior. The renovation also will address the performance facility's technical and acoustical problems by 1) adding an orchestra pit for full orchestra; 2) expanding the existing stage; 3) creating a "stage house" with a 60-foot-high fly space behind the stage; and 4) incorporating special wall and ceiling materials and treatments as well as customized sound and light lock vestibules to vastly improve the production acoustics. Other improvements include the addition of central heating and cooling systems, fire sprinkler and fire alarm systems, and new patron and performer amenities, including lobby areas, restrooms, dressing rooms and makeup/wardrobe areas. The project also addresses the significant need for renovating the music practice rooms and Fine Arts faculty offices in the remainder of the existing Holmberg Hall facility.

The 23,000-square-foot Donald W. Reynolds Center for Dance addition at the west side of the existing building will give the School of Dance much-needed additional studios for dance classes and practices, spaces for state-of-the-art injury treatment and prevention routines, and a technology center to accommodate the burgeoning use of technology in the arts. New spaces include two large dance practice studios, an exercise studio, a reception/gallery area, and faculty and staff offices.

It is proposed the Board of Regents approve the project design and authorize the preparation of construction documents by the architect with the assistance of the construction management firm.

Funding for this project, with an estimated total cost of \$17,900,000, will be provided from the Reynolds Foundation grant, \$1.2 million in Oklahoma Development Finance Authority revenue bonds, and \$4.5 million from new revenue bonds to be retired with annual Section 13 and New College Fund allocations or other legally available resources.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans for the Holmberg Hall Renovation and Addition project; and
- II. Authorize the preparation of construction documents for the project.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

NATIONAL WEATHER CENTER - NC

At its July 1998 meeting, the Board of Regents ranked architectural firms to provide professional services for the Meteorological Studies Facilities project, and authorized the University administration to negotiate the terms of an agreement. Subsequently, a consultant

agreement was executed by the University and Beck + LAN/Daly, A Joint Venture, the highest-ranked firm. Planning and preliminary design of The University of Oklahoma facilities were undertaken in consultation with U.S. National Oceanic and Atmospheric Administration (NOAA) staff and their consultants. In November 2001, the University and NOAA executed a Memorandum of Agreement related to the planning and construction of the National Weather Center to house both the University's and NOAA's functions. With this Memorandum of Agreement in place, the consultant agreement with Beck + LAN/Daly was formally modified to accommodate the expanded scope of the project.

This new approximately 244,000 gross square foot facility to be located at the University Research Campus-South will provide expanded and improved space for the programs of the School of Meteorology and several of its weather-related research units. The project will include academic, research and office space, and will make vacated space in the Sarkeys Energy Center available to other Energy Center research programs and College of Geosciences and College of Engineering departments. In addition, space will be provided for a variety of the weather-related research programs of NOAA to be co-located in the facility.

The design development phase plans have now been completed for the project. It is proposed that the Board of Regents approve the project design and authorize the preparation of construction documents by the architect and advertising for receipt of bids. It is anticipated that a recommendation concerning the award of a contract for construction will be presented to the Board during the spring of 2003, with substantial completion and occupancy expected in 2006.

A new chilled water plant will also be constructed in the vicinity to provide service to the National Weather Center and the Multipurpose Research and Technology Facility, as well as future development at the University Research Campus-South. The National Weather Center budget includes \$3.6 million in funding for the new chilled water plant, and the Multipurpose Research and Technology Facility budget includes \$2.4 million for the plant.

The estimated total cost for the project is \$67,000,000. The University anticipates funding its share of the project cost from State appropriations, the 2000 Oklahoma Capital Improvement Authority Bond, the FY 98 Multiple Facility Revenue Bond, and other unrestricted, unobligated funds. NOAA anticipates funding its share of the project cost from federal appropriations and a new University revenue bond to be repaid by the lease of building space to NOAA.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans for the National Weather Center project;
- II. Authorize the preparation of construction documents for the project; and
- III. Authorize the University administration to advertise and to receive bids for construction of the project.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

INTELLIGENT VEHICLE BRIDGE SYSTEM FACILITY - NC

At the June 2002 meeting, the Board of Regents (1) approved the Intelligent Vehicle Bridge System Facility project, a new 6,000-gross-square-foot facility to be constructed at the University Research Campus-North; (2) authorized the President or his designee to award a contract to the lowest and best bidder for construction of the project and report the results to the Board; and (3) authorized the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Bids for construction were received from four firms on June 25, 2002. A complete tabulation of the bids received is shown below. The bids were evaluated by the project architect (Kirkpatrick, Forest, Curtis, Inc.) and representatives of the University administration (Thomas Landers, Associate Dean of the College of Engineering, Michael Moorman, Director of Architectural and Engineering Services, and Thomas Knotts, Campus Planner, Architectural and Engineering Services). The lowest base proposal bid, in the amount of \$394,000, exceeded the funds available for construction. As such, the project architect and the low bidder worked with University staff to develop value-engineering reductions in the amount of \$31,800. The University Vice President for Administrative Affairs was presented with a recommendation and awarded a construction contract in the amount of \$362,200 to Pope Contracting, Inc, of Oklahoma City, the low bidder, with the value engineering reductions incorporated into the construction and contract documents, as follows:

Base Proposal	\$ 394,000
Value Engineering Reductions	<u>(31,800)</u>
Total Contract Amount	\$ 362,200

A total project budget of \$450,000 is proposed, with funding from a Federal Highway Administration grant in the amount of \$401,000 and from other College of Engineering and departmental funds in the amount of \$49,000.

INTELLIGENT VEHICLE BRIDGE SYSTEM FACILITY TABLUATION OF BIDS

	Pope Contracting, Inc. <u>Okla. City</u>	Ben Hayes Construction Inc. <u>Goldsby, OK</u>	M. L. Young Construction Corporation <u>Edmond, OK</u>	Selmon Enterprises, Inc. <u>Norman, OK</u>
Base Proposal	\$ 394,000	\$ 408,849	\$ 431,643	\$ 476,000
Alternate No. 1, Bridge Crane, Runway Beams and Electric Power Bar	39,000	34,151	45,030	42,000

President Boren recommended the Board of Regents approve a total project budget of \$450,000 for the Intelligent Vehicle Bridge System Facility project.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

BIZZELL MEMORIAL LIBRARY ROOF REPLACEMENT - NC

At the June 2002 meeting, the Board of Regents (1) authorized the President or his designee to award a contract to the lowest and best bidder for construction of the Bizzell Memorial Library Roof Replacement project and report the results to the Board; and (2) authorized the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Bids for construction were received from four firms on June 27, 2002. The bids were evaluated by the project architect (J. W. McSorley, Architect, P.C.) and representatives of the University administration (Michael Moorman, Director of Architectural and Engineering Services and David Walker, Staff Architect, Architectural and Engineering Services). The University Vice President for Administrative Affairs was presented with a recommendation and awarded a contract for construction in the amount of \$1,468,700 to Oklahoma Roofing & Sheet Metal, Inc. of Oklahoma City, the low bidder. A complete tabulation of the bids received is shown below.

This project includes the replacement of the entire roof on the Bizzell Memorial Library with a total project budget of \$1,725,000.

BIZZELL MEMORIAL LIBRARY ROOF TABLUATION OF BIDS

	Oklahoma Roofing & Sheet Metal, Inc. <u>Oklahoma City</u>	Alva Roofing Co. <u>Edmond, OK</u>	Aduddell Roofing & Sheet Metal, Inc. <u>Oklahoma City</u>	Standard Roofing Company, Inc. <u>Oklahoma City</u>
Base Proposals For Construction Costs	\$ 1,468,700	\$ 1,542,000	\$ 1,630,410	\$ 1,699,735

This was reported for information only. No action was required.

LAW CENTER COURTROOM AND CLASSROOM REMODEL - NC

At the May 2002 meeting, the Board of Regents awarded a contract in the amount of \$157,682 to Warden Construction Corporation for construction of the Law Center Courtroom and Classroom Remodel project.

I. ACCEPT PROJECT AS SUBSTANTIALLY COMPLETE

A substantial completion inspection of the project was held on August 12, 2002. In attendance were representatives of Warden Construction Corporation, Glover-Smith-Bode, Inc., the project architects, and the University. The results of the inspection indicated that the project is substantially complete. A punch list of minor work items was developed and given to Warden Construction Corporation for completion. It is recommended the Board accept the project as substantially complete as of August 12, 2002.

II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR

It is recommended the Board authorize final payment to Warden Construction Corporation following completion of all punch list items.

President Boren recommended the Board of Regents:

- I. Accept the Law Center Courtroom and Classroom Remodel project as substantially complete effective August 12, 2002; and
- II. Authorize final payment to Warden Construction Corporation following completion of all punch list items.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

EASEMENTS FOR OSAGE COUNTY, OKLAHOMA - NC

The County of Osage, State of Oklahoma has requested two easements on property in that county that is owned by the University. In 1977, the Estate of Roxie Scott donated approximately 410 acres of land to the University. Easements on the property now are needed by the county to allow for reconstruction of 109th North Avenue (also known as "Prue Road") from the Tulsa County line north approximately 5.3 miles. Eight-foot shoulders will be constructed on each side of the road, and it will be resurfaced. Osage County has offered to pay the University the sum \$1,541.00 for acquisition of the required rights-of-way, approximately 0.67 acres in two parcels as described below. Payments received for the grant of the easements will be deposited to the Lt. William Johnson Scholarship Fund.

I. APPROVE EASEMENTS

The Board is requested to approve permanent public highway easements described as follows:

Tract 1 (Osage Co. Tract 22):

A strip, piece or parcel of land lying in the N/2 SE/4 of Section 22, T20N, R10E, in Osage County, Oklahoma. Said parcel of land being described by metes and bounds as follows:

Beginning at a point on the West line of said N/2 SE/4, a distance of 764.86 feet (233.130 meters) North of the SW corner of said N/2 SE/4, thence North along said West line a distance of 18.30 feet (5.578 meters) to a point on the present East right-of-way line of Prue Road, thence Northeasterly along said right-of-way line a distance of 1,259.50 feet (383.894 meters), thence S65°41'30"W a distance of 401.10 feet (122.254 meters), thence Southwesterly on a curve to the left having a chord bearing of S61°08'19"W and having a radius of 1,089.24 feet (332.000 meters) a distance of 173.11 feet (52.765 meters), thence S48°54'51"W a distance of 62.39 feet (19.017 meters), thence Southwesterly on a curve to the left having a chord bearing of S37°03'25"W and having a radius of 1,082.68 feet (330.000 meters) a distance of 647.11 feet (187.240 meters) to point of beginning.

ALSO: Beginning at a point on the present West right-of-way line of said road, a distance of 0.24 feet (0.074 meters) S00°00'00"E of and 1,599.83 feet (487.628 meters) N90°00'00"E of the NW corner of said N/2 SE/4, thence Southwesterly along said right-of-way line a distance of 262.47 feet (80.000 meters), thence N41°13'34"E a distance of 72.09 feet (21.973 meters), thence N65°41'30"E a distance of 131.23 feet (40.000 meters), thence S89°25'01"E a distance of 72.34 feet (22.048 meters) to a point of beginning.

Containing in both parcels 0.38 acres (0.150 hectares), more or less.

Tract 2 (Osage Co. Parcel 23):

A strip, piece or parcel of land lying in the E/2 NE/4 of Section 22, T20N, R10E, in Osage County, Oklahoma. Said parcel of land being described by metes and bounds are follows:

Beginning at a point on the present East right-of-way line of Prue Road, a distance of 231.52 feet (70.568 meters) N00°00'00"E of and 48.08 feet (14.654 meters) S90° 00'00"W of the SE corner of said E/2 NE/4, thence Southwesterly along said right-of-way line a distance of 328.08 feet (100.000 meters), thence S78°34'24"E a distance of 80.84 feet (24.639 meters), thence N65°41'30"E a distance of 196.85 feet (60.000 meters), thence N29°41'36"E a distance of 81.11 feet (24.721 meters) to point of beginning.

Containing 0.29 acres (0.116 hectares), more or less.

The sketches attached hereto as Exhibit D indicate the areas of the necessary public highway easements in the southeast and northeast quarters of Section 22, Township 20 North, Range 10 East.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE EASEMENT DOCUMENTS

President Boren recommended the Board of Regents:

- I. Approve the granting of public highway easements to the County of Osage, Oklahoma; and
- II. Authorize the President or his designee to execute the easement documents.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

NUCLEAR MAGNETIC RESONANCE SPECTROPHOTOMETER - NC

The Department of Chemistry and Biochemistry requires the use of a nuclear magnetic resonance (NMR) spectrophotometer. The photometer will be located in laboratory space within the department. The equipment will be used for NMR studies that are examining the molecular structure and performance of biomaterials and for studies of anticancer drugs.

In response to a competitive solicitation, two suppliers responded as follows:

Varian Inc., Palo Alto, CA	\$269,992.00
Bruker Biospin Corp., Billerica, MA	\$295,900.00

Varian Inc. was rated as the most responsive supplier with the lowest price offering.

Funding for the equipment is available from new faculty start-up funds distributed through the Provosts' Office, Dean of Arts & Sciences and Academic Department.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to Varian Inc. of Palo Alto, California, for the acquisition of a Nuclear Magnetic Resonance Spectrophotometer, in the amount of \$269,992.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ADDITIONS TO PARKING - NC

At the September 2001 meeting, the Board of Regents approved additions to surface parking lots on the east side of the campus to replace the loss of spaces resulting from construction of the new east upper deck addition to the Oklahoma Memorial Stadium and to provide additional multipurpose parking. At the same meeting, the Board authorized the University administration to rank architectural firms considered to provide professional services required for the project, to negotiate the terms of an agreement and a fee starting with the highest ranked firm, and to execute the consultant contract. Poe and Associates, Inc. was the highest-ranked firm. A consultant agreement for the project was negotiated and executed by the University and Poe and Associates, Inc.

Poe & Associates, Inc. completed construction documents for the University Place Parking Lot, and the project was advertised for bids. This new lot is to be constructed on property acquired for this purpose, and will provide approximately 96 vehicle parking spaces.

I. AWARD CONTRACT FOR CONSTRUCTION

On August 13, 2002, bids for the project were received from five firms. The bids have been evaluated by the project engineers and representatives of the University administration (Theta Dempsey, Director of Parking and Transit, Michael Moorman, Director of Architectural and Engineering Services, and Tom Knotts, Campus Planner, Architectural and Engineering Services). A complete tabulation of the bids received is shown below.

It is recommended that a contract in the amount of \$204,887 be awarded to Silver Star Construction Co., Inc. of Moore, Oklahoma, the low bidder, as follows:

Base Proposal	\$ 203,662
Alternate No. 1, Extension of University Electrical Conduit to Existing Parking Lot	1,225
	<hr/>
Total Proposed Contract Amount	\$ 204,887

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction, and will allow issuance of necessary change orders of up to fifteen percent of the contract amount, within project budget limitations.

Funding for this project will be provided from 2001 Parking Revenue Bond funds.

TABULATION OF BIDS UNIVERSITY PLACE PARKING LOT

	Silver Star Construction Co., Inc. Moore, OK	Connelly Paving Company Okla. City	Shell Construction Company, Inc. Okla. City	Rudy Construction Co. Okla. City	Broce Construction Company, Inc. Norman, OK
Base Proposal	\$ 203,662	\$ 223,890	\$ 232,549	\$ 238,307	\$ 260,187
Alternate No. 1, Extension of University Electrical Conduit to Existing Parking Lot	1,225	1,280	1,500	1,300	3,270
Total (Base Proposal + Alternate 1)	\$ 204,887	\$ 225,170	\$ 234,049	\$ 239,607	\$ 263,457

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$204,887 to Silver Star Construction Co., Inc., the low bidder, for construction of the University Place Parking Lot; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

TROLLEYS FOR CLEVELAND AREA RAPID TRANSIT (CART) SYSTEM - NC

The Norman Campus CART system has a need to acquire four replacement trolleys for use on the Norman Campus. These trolleys will replace aging units that are presently in service.

The University is using the competitive contract that was awarded and is being administered by Metro Transit of Oklahoma City. The contract is with Chance Coach Company, which submitted the lowest and best bid under the referenced competitive solicitation.

By its responsibilities under a grant from the Federal Transit Administration, Metro Transit will disburse 83% of each trolley's acquisition cost, while the University will be responsible for the required match of 17% (total cost per trolley is \$267,775; the University's match requirement will be \$46,246 per trolley).

These funds have been identified within the Parking and Transportation budget.

President Boren recommended the Board of Regents authorize the President or his designee to negotiate and award a contract to Metro Transit of Oklahoma City, in an overall amount not to exceed \$200,000, for four vintage streetcar, rubber tire, heavy-duty motorized trolley buses.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

RENEWAL OF MAINTENANCE AGREEMENTS FOR IBM MAINFRAME HARDWARE AND SOFTWARE - NC

Information Technology and the University administration are aware of and sensitive to the need to curtail and control expenditures; however, the project described herein is necessary to ensure the continuation of critical services to faculty, staff and students.

The University must have hardware and software maintenance coverage in to ensure the efficient operation of the IBM mainframe.

Due to the proprietary nature of the hardware and software with respect to IBM, a competitive process was not applicable. A proposal was solicited from IBM Corporation for the subject coverage. IBM's proposal was returned as follows:

Hardware Maintenance	\$204,739.76
Software Maintenance	\$418,434.60

The proposal was reviewed by University personnel (from Information Technology: Alan Wong, Special Assistant to the Vice President/Chief Information Officer, Mark McClellan, Director of Infrastructure Services, Bob Konieczny, Manager of Systems Programs, Linda McCarty, Managerial Associate, and James Washington, Manager of Computer Operations; and from Purchasing: Florian Giza, Manager of Acquisitions), and was deemed to be fair and reasonable compared to maintenance agreements of similar characteristics.

These funds have been identified within the Information Technology budget.

President Boren recommended the Board of Regents authorize the President or his designee to issue a renewal agreement to IBM Corporation in the amount of \$623,174, for maintenance coverage for IBM mainframe hardware and software, for a one-year period beginning October 1, 2002.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

STORAGE AREA NETWORK HARDWARE - NC

Information Technology and the University administration are aware of and sensitive to the need to curtail and control expenditures; however, the project described herein is necessary to ensure the continuation of critical services to faculty, staff and students.

As vital University resources and information are increasingly being stored electronically, a dependable, reliable and expandable storage solution is necessary. The most recent example is the student email system. Storage for the current system has grown from four gigabytes (GB) in 1999 to the current 180GB in 2002. It is expected to increase another 250% in the near future. This system is one of many with increasing storage demands. By purchasing the SAN solution, the University will be able to run the upgraded email system efficiently and effectively. The \$295,500 purchase price includes a 3-year warranty, maintenance, parts, 24x7x365 2-hour guaranteed response time technical support, Phone Home Service whereby the SAN will perform self-diagnostics when a problem occurs and automatically notify Hitachi to further expedite the 2-hour response time. After the initial 3-year term, an extended warranty may be purchased for \$29,500 for every 2-year term. Ongoing expenses for the SAN will be approximately \$24,000 in the first year for additional backup software to expand the SAN's functionality to not only serve as storage but backup as well, and \$4,800 annually thereafter for maintenance. SAN offers an expandable enterprise storage solution for all other Information Technology supported systems and allows for reliable backups and growth.

In response to a formal competitive solicitation, the following suppliers responded:

X10teck	Eden Prairie, MN
Dell Computer Corporation	Round Rock, TX
Vion Corporation	Southlake, TX
Storage Tek	Oklahoma City
IBM Corporation	Oklahoma City

The Evaluation Committee comprised the following personnel:

From Purchasing:	Florian Giza
From Information Technology:	Alan Wong, Brian Frost, Anna Biggers and Matt Younkins

Evaluation criteria were: (1) pricing based on two terabyte (TB) capacity, (2) scalability (scalability refers to the ability to expand for future growth), (3) cost per scalable TB, and (4) speed.

Pricing and scalability information follows:

	<u>2TB Pricing</u>	<u>Scalability</u>
X10teck	\$253,108	11.52 TB
Dell Computer Corporation	\$148,884	8.70 TB
Vion Corporation	\$295,500	64.30 TB
Storage Tek	\$141,038	39.00 TB
IBM Corporation	\$236,300	22.40 TB

The committee determined that even though Vion's proposal represents the greatest total expenditure, it is the second lowest (second to Storage Tek) on the basis of cost per scalable TB. Additionally, the Vion equipment is approximately 3 to 5 times faster in speed than any of the other offerings. The evaluation committee recommends the contract be awarded to Vion Corporation because its offer represents greatest overall value to the University.

II. MASTER LEASE/PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the Oklahoma Executive and Legislative Bond Oversight Commissions and the Oklahoma Development Finance Authority, the conduit-financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major asset. A Reimbursement Resolution by the Board is required in the event--because of timing--University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funds for repayment under the Master Lease-Purchase program have been identified within the Information Technology budget.

President Boren recommended the Board of Regents authorize the President or his designee to:

- I. Negotiate and award a contract to Vion Corporation of Southlake, Texas, in an amount not to exceed \$295,500, for the acquisition of storage area network (SAN) hardware; and
- II. Recognize and acknowledge that the University may fund certain costs of the above acquisition using the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education and, in such event, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease program may be utilized to reimburse the University.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

OPERATION AND MANAGEMENT OF UNIVERSITY BOOKSTORES - NC

The University's current bookstore management contract is nearing expiration. As a result, proposals were recently solicited from six potentially interested companies to operate and manage the University's Oklahoma Memorial Union (OMU) and Asp Avenue Parking Garage (AAPG) bookstores, a bookstore distribution/sales site for College of Continuing Education Advanced Programs (CCE AP), Athletic game day sales at Memorial Stadium, and/or any other sites (e.g., Schusterman Center in Tulsa or the Health Sciences Center in Oklahoma City) that might be identified and are mutually agreeable during the term of the contract. The solicitation requested each bidder to submit 5-year and 10-year proposals. Two companies responded to the solicitation, Barnes and Noble Bookstores of New York City, New York and the Follett Higher Education Group of Oakhill, Illinois.

Evaluations of the proposals were conducted by the following team of individuals from various departments affected by the bookstore contract:

Becky Watson	Contract Services
Deborah Wollenberg	Contract Services
Florian Giza	Purchasing
Steven Smith	Purchasing
Barry Feuerborn	Alumni Affairs
Connie Hamilton	Provost Office
Jon Jaspersen	College of Business/MIS
Chris Kuwitzky	Controller's Office
Christine Ormsbee	Educational Psychology
Donald Skinner	CCE Advanced Programs
Robert Smith	Athletic Business Office
Laura Tontz	Oklahoma Memorial Union
Alex Yaffe	University of Oklahoma Student Association

The evaluation team determined that both companies' proposals met or exceeded all criteria contained in the RFP, and that they offer comparable customer service, management and employee relations. So, since the University has recent and favorable experience with each, the primary determining factor is the revenue potential of their respective bids. As more fully shown in the matrix below, contract revenue consists primarily of commissions on sales, new construction (or finish-out) costs, scholarships and capital contributions.

<u>Vendor</u>	<u>Guaranteed Minimum Commissions</u>	<u>(1) Anticipated Commissions</u>	<u>New Construction</u>	<u>Scholarship Support</u>	<u>(2) Unrestricted Contribution</u>
5-Year Term:					
Follett	\$3,375,000	\$ 4,763,000	\$915,000	\$ 50,000	\$250,000
Barnes & Noble	\$2,750,000	\$ 4,154,000	\$500,000	\$ 0	\$ 0
10-Year Term:					
Follett	\$8,225,000	\$12,008,000	\$915,000	\$100,000	\$250,000
Barnes & Noble	/----- NO BID (3) -----/				

(1) Based on projected book and novelty sales and stated commissions (% of revenues/sales) over the life of the contract. Average revenue/sales commissions are as follows:

	<u>OMU/AAPG</u>	<u>CCE AP</u>	<u>Athletic</u>
5-Year Term:			
Follett	8.12%	7.75%	22.0%
Barnes & Noble	7.50%	7.50%	7.5%
10-Year Term			
Follett	9.16%	7.75%	22.0%

(2) Consists of a one-time, unrestricted contribution of \$250,000.

(3) Five and ten-year proposals were solicited from all potential interested companies, but Barnes & Noble chose to submit only a five-year plan.

Follett's proposal offers the greatest revenue potential to the University within each revenue category. They've also agreed to meet the CCE AP requirements concerning order and delivery of books around the world, and they've put forth several additional initiatives, such as electronic sale of books along with on-line registration, consolidation of One Card acceptance on standard credit card readers and increased support of Athletic initiatives in the form of consignment sales.

Because of the revenue-generating nature of the contract and the importance of consistency and continuity in operations for students and faculty, the evaluation committee recommends Follett's 10-year proposal be accepted. It provides for 1) quality customer service, management, and employee relations, 2) a downside revenue hedge in the form of guaranteed minimum commissions, and 3) upside potential for even greater revenues.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to Follett Bookstores of Oakhill, Illinois ("Follett"), for the operation and management of the University Bookstores, for a period of (10) ten years, beginning on or about January 1, 2003.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

BUS CHARTER SERVICE FOR 2002-2003 VARSITY ATHLETIC TEAMS - NC

Each year, the Athletic Department requires bus charter services to transport student athletes locally and regionally to various sporting events. Local transportation is also required to shuttle teams to the airport for longer trips. Ensuring the safety of all student athletes is the most important consideration. Reliable equipment, consistent service, and demands on drivers are key requirements.

Invitations to Bid were sent to six companies and posted on the Purchasing website. Four (4) responses were received. Evaluation criteria consisted of safety, size and age of bus fleet, quality of drivers, references and cost.

The evaluation committee consisted of the following individuals:

Larry Naifeh, Executive Associate Athletic Director, Athletic Department
Jeff Long, Senior Associate Athletic Director, Athletic Department
Matt McMillen, Special Assistant to the Head Coach, Athletic Department
Robert Smith, Assistant Director and Business Manager, Athletic Department
Susan Czentnar, Travel Coordinator, Athletic Department
Marita Hynes, Associate Athletic Director, Athletic Department
Vicki Ferguson, Purchasing Manager, Athletic Department
Steve Patrick, Buyer, Purchasing Department

Evaluation results are shown in the table below. The dollar amount proposed by each respondent represents the following assumed package of usage. Actual usage may vary, but is not expected to exceed an overall amount of \$175,000 for the season.

Local use (non airport shuttle)- One 50-passenger bus at 16 trips at 6 hours per trip
Out of town use - One 50-passenger bus at 44 trips at 1 day per trip
Airport shuttle - One 50-passenger bus at 96 trips at one-way either to/from the airport

	Fellowship OKC	Red Carpet OKC	Kincaid OKC	Kaleo OKC
Cost	\$60,280	\$55,416	\$50,060	\$70,600
Fleet Size (3 years or newer)	4	25	9	3

Through evaluation of cost, Red Carpet and Kincaid emerged as finalists. Red Carpet is recommended. They have the largest and newest fleet, a substantial pool of qualified drivers, and were considered most responsive in the areas of student safety, security and continuity of operations. Red Carpet has provided the University an excellent record of service in the past. Funding for the charters will come from the Athletic Department.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract to Red Carpet Charters of Oklahoma City in an overall amount not to exceed \$175,000, for the acquisition of bus charter services for the University's men's and women's varsity athletic teams for the 2002-03 season.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

AIR CHARTER SERVICE FOR 2002-03 BASKETBALL SEASON

Each school year, the Athletic Department requires air charter services to transport student athletes on the basketball teams to various opposing sites. Insuring the safety of all student athletes is the most important consideration.

The Purchasing Department sent invitations to bid to twenty-two (22) companies. Twelve (12) companies responded to the request, including two (2) no-bids.

Company	Location	Company	Location
Air Planning LLC	North Reading, Mass.	Delta Airlines	Atlanta, Georgia
Aircraft Source	Jefferson, Georgia	Elite Express	Oklahoma City
AirFax	Atlanta, Georgia	Great Lakes	Cheyenne, Wyoming
Berry Aviation	Lincoln, Nebraska	Great Plains Airlines	Tulsa
CharterSearch Network	Lake Mary, Florida	Midwest Express	Oak Creek, Wisconsin
Continental Airlines	Houston, Texas	North-South Air	Atlanta, Georgia

The evaluation committee comprised the following individuals:

Larry Naifeh, Executive Associate Athletic Director, Athletic Department
 Jeff Long, Senior Associate Athletic Director, Athletic Department
 Alex Brown, Assistant Medical Trainer, Athletic Department
 Marita Hynes, Associate Athletic Director, Athletic Department
 Vicki Ferguson, Purchasing Manager, Athletic Department
 Glenn Schaumburg, Director, Aviation Department
 Steve Smith, Assistant Director, Purchasing Department
 Steve Patrick, Buyer, Purchasing Department

Evaluation criteria were safety considerations, the age of the aircraft, FAA certifications, operations and maintenance information, and ability to meet travel schedules.

Based on these criteria, the proposals for two types of aircraft, the Embraer 120 and the Canadair Regional Jet, were considered. These proposals are displayed in the following matrix (a bolded cell represents the low bid for the aircraft of the capacity needed for the trip specified). Some of the companies responded with multiple offerings, making the total number of bids submitted sixteen (16).

	Charter Search2	Delta	North South	Aircraft Source2	AirFax2	AirFax1	Great Lakes
Type of Aircraft	Regional Jet	Regional Jet	EMB120 Prop	EMB120 Prop	EMB120 Prop	EMB120 Prop	EMB120 Prop
Capacity of Aircraft	50	50	30	30	30	30	30
Men, Ames IA	\$28,070	\$32,400	\$16,725	\$14,967	\$17,307	\$17,436	\$20,156
Men, Waco TX	\$18,964	\$28,000	\$9,800	\$12,347	\$12,577	\$10,879	\$16,265
Men, Manhattan KS	\$19,108	\$30,800	\$11,525	\$12,347	\$12,601	\$12,599	\$16,227
Men, Austin TX	\$23,598	\$29,300	\$12,600	\$13,395	\$12,050	\$13,674	\$16,910
Men, Lubbock TX	\$19,398	\$29,500	\$11,525	\$12,405	\$12,685	\$14,028	\$16,297
Men, Columbia MO	\$25,408	\$31,700	\$14,975	\$13,247	\$14,759	\$16,039	\$17,199
Men, CS TX	\$24,083	\$29,000	\$13,250	\$13,162	\$13,824	\$14,319	\$17,007
Women, Lincoln NE	\$25,408	\$32,700	\$14,978	\$13,628	\$14,888	\$16,039	\$18,033
Women, Lawrence KS	\$19,325	\$30,500	\$12,400	\$12,580	\$12,953	\$13,459	\$16,378
Women, CS TX	\$24,083	\$29,000	\$13,250	\$13,162	\$14,104	\$14,319	\$17,759
Women, Lubbock TX	\$19,398	\$29,500	\$11,525	\$12,405	\$12,685	\$12,599	\$16,297
Women, Austin TX	\$25,006	\$29,300	\$12,600	\$13,395	\$14,297	\$13,674	\$17,662
Total of Selected Flights	\$175,656	\$213,400	\$56,775	\$62,084	\$63,501	\$63,564	\$81,464

The committee determined that the EMB120 and regional jet aircraft represent the best choice for transportation and offer the highest level of safety for the University's student athletes. The Athletic Department recommends the combination of each type of aircraft based on all of the safety information and length of travel of each trip. The committee recommends the award of the contract to CharterSearch and North-South based on lowest cost for the safest air transportation representing the best value to the University. A final safety review of the specific aircraft and operator provided will be conducted prior to final award of contract.

The charters will be funded from Athletic Department Accounts 117-1202 and 117-1203.

President Boren commented that we are fortunate to have a Board with a variety of expertise. Safety is the main concern with this item and Regent Clark is a big help. Joe Castiglione stated that a great deal of time was spent developing the bid and seeking information from providers about maintenance of aircraft, safety checks, scheduling, etc. The expertise provided by the Board and other friends of the University who are experts on aviation and the airline industry is appreciated. Regent Clark remarked on the convolution of this item, but said that one major problem was waiting on final dates for the particular teams. This held up the rest of the process. The Finance and Audit Committee recommends that in the future bids be requested from the carriers based on tentative schedules. That way the process of due diligence can begin and this item can be resolved much sooner. He also stated, "We are doing all we possibly can to be sure safety is taken care of, that we are getting the best price, and that they fulfill the missions we want them to fly."

President Boren recommended The Board of Regents:

- I. Authorize the award of a contract to CharterSearch, Lake Mary, FL, in *an amount not to exceed \$310,000*, for jet charter service, and to North-South Airways, Atlanta, GA, in the amount of \$56,775, for turbo-prop air charter service to The University of Oklahoma men's and women's basketball teams for the 2002-03 season; and,
- II. Authorize the President or his designee, with the assistance of the Office of General Counsel, to negotiate and execute final agreements subject to final review of all specific aircraft and related safety information.

Regent Clark moved approval of the revised recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

ATHLETIC EXHIBITS - NC

At the May 2001 meeting, the Board of Regents authorized the President or his designee to award the above referenced work to Murphy & Orr of Forrest Park, GA. However, Murphy & Orr have been unable to perform. The purpose of this item is to request authorization to use the original competitive solicitation to select a replacement supplier. Relevant information from the May 2001 agenda item is provided below.

Requests for proposals (RFP) were distributed to 19 vendors, with 7 responding. An evaluation team comprising the following individuals reviewed and rated each proposal:

David Nordyke, Architectural & Engineering Services
 Larry Naifeh, Associate Athletic Director
 Marita Hynes, Associate Athletic Director and Senior Women's Administrator
 Matt McMillen, Administrative Coordinator for Football
 Rick Hart, Director of Athletics Marketing
 Kathy Gilley, Procurement Specialist

Evaluation criteria consisted of experience and past performance, financial proposal, general reputation, after-market service, training, ability to meet requirements as specified, design and build, technology utilization, sports museum standards and assigned project personnel. The results of the evaluation are shown below:

<u>Company, Location</u>	<u>Score</u>
Murphy & Orr, Forest Park, Georgia	492
Ellerbe Becket, Kansas City, Missouri	478
1220 Exhibits/Gallagher & Associates, Nashville, Tennessee	465
EXPLUS & The Douglas Group, Dulles, Virginia	357
Sprenger McCullough & Co., Kansas City, Missouri	292
Design/Joe Sonderman, Inc., Charlotte, North Carolina	278
Case of Champions, OKC, OK	Incomplete Bid / Not Scored

At the Athletic Director's request, as a result of Murphy & Orr's inability to perform, the above results were reviewed. A key determinant of the original selection of Murphy & Orr was a consultant within the company who demonstrated a superior understanding of the University's needs. That individual has since left Murphy & Orr and has joined 1220 Exhibits/Gallagher & Associates. The Athletic Director judges the background and quality of

this individual to be so essential to achieving exhibits that communicate and display the University's achievement of excellence that the company originally rated as second highest is being requested to be bypassed at this time.

Funding for any project will come from the Athletic Department.

President Boren recommended the Board of Regents authorize the President or his designee to:

- I. Negotiate and award a contract to 1220 Exhibits/Gallagher & Associates of Nashville, Tennessee, for design, fabrication, delivery and installation of interior design and sports museum-quality exhibits at various University locations on a project-by-project basis, for a one-year period beginning on or about October 1, 2002, with option to renew for four additional one-year periods; and
- II. Require prior approval by the Board for any project within this contract with a budget in an amount above the Board of Regents' policy limits; and
- III. Require a quarterly information report to the Board on all work awarded under this contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES

In April 2000, the Board of Regents' policy governing acquisition of goods and services was revised. The policy now states that:

- I. Purchases over \$125,000 must be referred to the Board for approval, and
- II. The following are to be provided quarterly to the Board as an information item.
 - A. Purchase obligations from \$75,000 and \$125,000,
 - B. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000, and
 - C. Sole source procurements in excess of \$35,000.

QUARTERLY REPORT OF PURCHASES

April 1, 2002 through June 30, 2002

<u>Item</u>	<u>Description</u>	<u>Campus-Department</u>	<u>Vendor</u>	<u>Award Amount</u>	<u>Explanation / Justification</u>
I.	PURCHASE OBLIGATIONS FROM \$75,000 TO \$125,000				
1	HSC – Billing Services	Family Medicine	Comp One Services	\$77,000	Turn-key billing operations for Southwest Oklahoma Family Practice

2	HSC – Physician Search Recruitment	Dept of Radiological Sciences	Merritt Hawkins & Associates	\$75,000	Assistance to recruit crucial faculty for the Department of Radiology
3	HSC – Generator and Bypass Isolation Switch	Site Support	Oklahoma Electrical Supply Company	\$77,720	To replace the malfunctioning switch at the Rogers Building
4	HSC – Office Supplies	OU Physicians	Corporate Express	\$83,250	Standing order for office supplies; against the existing contract that was competitively determined
5	NC – Plumbing Just In Time	Physical Plant	Ferguson Enterprise	\$90,000	Plumbing supplies for Physical Plant, Lloyd Noble Center and other University departments
6	NC – Teleconferencing Equipment	Tulsa Instruction	MCSI	\$79,096	Video teleconferencing equipment for students; covers five classrooms at Schusterman Campus
7	NC – Computer Cable	Telecommunications	Rexal Pyramid	\$93,200	Computer cable for various construction projects currently in progress
8	NC – Software	Information Technology	Logical, Inc.	\$115,026	Hewlett Packard Open View software and installation support and training

II. ACQUISITION OF GOODS AND SERVICES PURSUANT TO AND FUNDED BY SPONSORED GRANTS AND CONTRACTS BETWEEN THE AMOUNTS OF \$125,000 AND \$300,000

9	HSC – Personnel Services	Psychiatry	Research Foundation of the State of New York	\$213,576	Personnel services of Dr. Michael T. Wilson for a research project entitled “Caffeine Effect on Exercise & Physiological Stress”
10	HSC – Subcontract	Microbiology & Immunology	Tulsa University	\$130,000	Support of a research project entitled “Oklahoma Biomedical Research Infrastructure Network”

III. SOLE SOURCE PROCUREMENTS IN EXCESS OF \$35,000

11	HSC –64 License Users/64 DSM Licenses	OU Physicians	IDX Systems Corp	\$92,910	Additional 64 License Users plus an additional 64 DSM Licenses; same source for an existing system
12	HSC – Legal Fees	Office of the Provost	Dunlap & Coddling PC Attorney	\$39,010	Legal services as needed in response to emergent actions in the normal course of University business; continuity of services essential; competition not helpful
13	HSC – Outpatient Services	Infectious Diseases	OU Medical Center Financial	\$100,000	To provide outpatient early intervention services in reference to Ryan White Title III; competition not applicable
14	HSC – Control Valves	Site Support	Automated Building Systems	\$76,226	Control valves of various sizes; must be compatible with existing system infrastructure; competition not indicated
15	HSC – Worker placement	Clinical Affairs – Tulsa	State of Oklahoma Department of Human Services	\$49,500	Worker placement to accept and process Medicaid and SoonerCare applications and other DHS services; no other source applicable; not fit for competition
16	HSC – Lease of Property/Space	Family Medicine	Comanche County Memorial Hospital	\$38,235	Property located at 4427 W. Gore Blvd in Lawton for Family Practice Residency Training Program and Clinic
17	HSC – Research Nurse Services	Cardiology	VAMC Research Services	\$53,000	Research nurse services of Barbara Parker; existing agreement with VAMC; competition not applicable

18	HSC – Subcontract	Animal Facilities	Texas Tech University - HSC	\$72,711	Subcontract for the services of Ronald Kennedy, PhD. for a research project entitled “Baboon Research Resource Program”; competition not applicable
19	HSC – Institutional Membership	College of Medicine Dean’s Office	Association of American Medical Colleges	\$46,700	Membership for special multiple teaching hospital; unique membership; competition not applicable
20	HSC – EPA-6 Amplifier and Input Pin Box	General Clinical Research Center	Sensorsium Inc	\$60,498	128 channel EPA-6 amplifier system with cables for interface with Neuro Scan system; must be compatible with existing equipment; no other source applicable
21	HSC – Equipment	Dean McGee Eye Institute	Allentown Caging Equipment	\$114,135	Equipment for research animals; must be compatible with existing equipment; other sources not applicable
22	HSC – Autoload Sequencing Kits	Microbiology & Immunology	Amersham Biosciences Corp	\$57,500	Autoload sequencing kits for teaching and research; must be compatible with related equipment; other sources not applicable
23	HSC – Subcontract	Microbiology & Immunology	Southwestern Oklahoma State	\$50,000	Subcontract for services of Vilas Prabhu, PhD. for support of a research project entitled “Oklahoma Biomedical Research Infrastructure Network”; unique source for project in question; competition not applicable
24	HSC – Subcontract	Microbiology & Immunology	Oklahoma State University	\$45,000	For services of Robert Burnap, PhD. in support of a research project entitled “Oklahoma Biomedical Research Infrastructure Network”; unique source for project in question; competition not applicable

25	HSC – Subcontract	Microbiology & Immunology	Oklahoma State University	\$52,539	For services of Ulrich K. Melcher, Ph.D. in support of a research project entitled “Oklahoma Biomedical Research Infrastructure Network”; unique source for project in question; competition not applicable
26	HSC – Subcontract	Microbiology & Immunology	University of Tulsa	\$49,864	For support of a research project entitled “Oklahoma Biomedical Research Infrastructure Network”; source specified in agreement; competition not applicable
27	NC – MTV Campus Invasion	University of Oklahoma Student Association	Clear Channel Enterprises	\$46,000	MTV Campus Invasion; unique source for specific purpose needed and audience targeted; competition not applicable
28	NC – Financial Advisor Services	Controller’s Office	Governmental Finance of Oklahoma	\$41,000	Financial advisor services for bonds to purchase an office complex in Norman; this is an existing source available for emergent need; competition would have delayed and impaired the transaction as time was of the essence
29	NC – Bond Counsel	Controller’s Office	Floyd Law Firm	\$52,000	Bond counsel services for bonds to purchase an office complex in Norman; this is an existing source available for emergent need; competition would have delayed and impaired the transaction as time was of the essence
30	NC – Retainer	President’s Office	Tommy Thomas Consulting	\$55,000	Consulting services connected with the President’s goals and initiatives; unique source; competition not applicable

31	NC – Software	Information Technology	Sun Microsystems	\$73,130	IPlanet software upgrade for the student email system; must be compatible with existing infrastructure; multiple sources not applicable
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This report was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for the year ended June 30, 2002 is presented. The detailed information upon which the attached Executive Summary is based was distributed separately to the Regents prior to the September meeting.

QUARTERLY FINANCIAL ANALYSIS for the year ended June 30, 2002

EXECUTIVE SUMMARY

Highlights from the Quarterly Financial Analysis (QFA) for the year ended June 30, 2002 are presented below for information only. Charts and Graphs accompanying the Executive Summary are attached hereto as Exhibit E.

ALL FUNDS, ALL CAMPUSES, COMBINED

- Available resources of \$1.20 billion exceeded expenditures of \$1.16 billion, resulting in a net increase of \$42.5 million.

NORMAN CAMPUS

- Total available resources of \$554.4 million exceeded expenditures of \$535.1 million, resulting in a net increase of \$19.3 million.
- Education and General resources of \$281.6 million exceeded expenditures of \$264.0 million, resulting in a net increase of \$17.6 million.
- Of the twelve major auxiliary enterprises and service units (those generating year-to-date revenues of \$2.0 million or more), eight are reporting net increases to the bottom line. The four reporting net decreases were Housing and Food Service (\$2.4 million), University Press (\$36,000), Fleet Services (\$678,000), and the Department of Public Safety (\$78,000). The losses are due primarily to normal (i.e., seasonal) sales fluctuation patterns and non-operating expenses. Housing, University Press and Fleet Services have accumulated sufficient reserves to fund their respective losses, but a working capital loan has been advanced to the Department of Public Safety to fund their loss.

HEALTH SCIENCES CENTER

- Total available resources of \$649.5 million exceeded expenditures of \$626.4 million, resulting in a net increase of \$23.1 million.

- Education and General resources of \$117.1 million trailed expenditures of \$123.1 million, resulting in a net decrease of \$6.0 million.
- Of the four major auxiliary enterprises and service units (those generating year-to-date revenues over \$2.0 million), all are reporting net increases to the bottom line.
- Professional Practice Plan (PPP) resources of \$155.7 million exceeded expenditures of \$152.3 million, resulting in a net increase of \$3.4 million.
- Heartland Health Plan resources of \$219.8 million trailed expenditures of \$222.2 million, resulting in a net decrease of \$2.4 million.

This item was presented for information only. No action was required.

REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT

This summary report is provided in accordance with The University of Oklahoma Board of Regents policy. The summary highlights all of the financial activity within the Regents' Fund since the June 30, 2002 report. Charts and graphs accompanying the report are attached hereto as Exhibit F.

REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT June 30, 2002

EXECUTIVE SUMMARY

Highlights from the Regents' Fund Semi-Annual Financial Report for the year ended June 30, 2002 are presented below for information only.

ALL FUNDS

- As of June 30, 2002, the Regents' Fund consisted of 143 individual funds with a combined net market value of approximately \$53.4 million.

CONSOLIDATED INVESTMENT FUND (CIF)

- Cash and investments held by the CIF at June 30, 2002, had a net market value of \$39.8 million, which is up \$865,000 (2.2%) from June 30, 2001.
- During the quarter ended June 30, 2002, the CIF realized a total return of -5.8%, which exceeded the benchmark return of -5.9%.
- During the year ended June 30, 2002, the CIF realized a total return of -7.8%, which trailed the benchmark return of -7.6%.

SHORT-TERM INVESTMENT FUND (STIF)

- Cash and investments held by the STIF at June 30, 2002, had a net market value of \$10.7 million, which was down \$1.8 million (14.4%) from June 30, 2001. This decline was due primarily to the transfer of priority seating funds to the Athletic Department to fund student scholarships.

- During the year ended June 30, 2002, the STIF realized a total return of 2.8%, which compared favorably the benchmark return of 2.2%.

This item was presented for information only. No action was required.

ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT

The Board previously authorized a group of architectural and engineering firms to provide professional services required for small projects. The work completed during the fourth quarter of Fiscal Year 2002 by these on-call consultants is summarized below.

For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Kirkpatrick, Forest, Curtis, Inc. (formerly Kirkpatrick Engineering Company) Oklahoma City	October 17, 2001	Structural Review/Field Visits (Henderson-Tolson Cultural Ctr)	\$ 420
		Engineering Design (Law Ctr "Generations" Sculpture Footing)	\$ 1,590
		Structural Evaluation (Catlett Music Ctr, piano storage)	\$ 1,050
Richard L. Cavin Architect, P.C. Chickasha, OK	January 4, 2001	Architectural Design and Construction Documents (Felgar Hall Willoughby Lounge)	\$24,000
Clour Engineering of Oklahoma, Inc. Norman, OK	February 6, 2002	Topographic Survey (Intelligent Vehicle Bridge System Facility)	\$ 2,550
Determan Scheirman Consulting Engineers Oklahoma City	March 27, 2002	Electrical Engineering (Telecom Maintenance Building Electrical Improvements)	\$6,500
Smith-Roberts and Associates, Inc. Oklahoma City and Chickasha, OK	February 28, 2002	Topographic Survey (Student Housing)	\$ 4,700
	April 12, 2002	Topographic Survey (University Place Parking Lot)	\$ 2,800
	April 22, 2002	Locate Utilities (Okla Memorial Stadium)	\$1,000

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For the Health Sciences Center Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Architects In Partnership, P.C. Norman, OK	April 18, 2002	Construction Documents (College of Nursing Practice Labs)	\$5,400
Kirkpatrick, Forest, Curtis, Inc. (formerly Kirkpatrick Engineering Company) Oklahoma City	March 20, 2002	Engineering Review (Rogers Building Floor Slab Concrete Coring)	\$ 420
		Structural Investigation (Bird Library, History of Medicine Collection)	\$2,415
		Engineering Review and Recommendations (Basic Sciences Education Building, Air Plenum)	\$ 630
OJC Company Tulsa, OK	June 7, 2002	Civil-Structural Engineering Review (George Nigh Rehabilitation Ctr)	\$1,000
Smith-Roberts and Associates, Inc. Oklahoma City and Chickasha, OK	March 6, 2002	Topographic and Site Survey (Biomedical Research Ctr, Ph II)	\$3,800
	April 17, 2002	Topographic Survey (Dermatology Clinic Addition)	\$2,800

This was reported for information only. No action was required.

ON-CALL CONSTRUCTION-RELATED SERVICES QUARTERLY REPORT

In December 2000, the Board of Regents authorized the administration to award a contract for on-call construction-related services for the Norman, Health Sciences Center and Tulsa campuses to Warden Construction of Stillwater, Oklahoma. It was indicated that the administration would provide a quarterly report to the Board for all work completed for the three campuses. In addition, it was indicated that the administration would seek prior Board approval for any project that had an estimated cost of \$125,000 or greater.

Work completed during the fourth quarter of Fiscal Year 2001/02 by Warden Construction is summarized below.

For the Norman Campus:

<u>Building/Location</u>	<u>Project Description</u>	<u>Cost of Work</u>
Sarkeys Energy Center	Renovate Room 1030	\$86,555
Carson Engineering Center	Remodel Room B11	\$37,185

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Building 366, North Campus	Replace West Lean-To Roof	\$5,217
Sarkeys Energy Center	Install Tertiary Pump and Heat Exchanger	\$88,167
2750 Venture Boulevard	General Remodel of Interior Spaces	\$61,450
Greenhouse, South Campus	Construct Gravel Building Pad	\$5,535
Copeland Hall	Replace Carpet in Room 122	\$3,464

For the Health Sciences Center:

No activity for Fourth Quarter of FY 2001/02

For the Tulsa Campus:

No activity for Fourth Quarter of FY 2001/02

This was reported for information only. No action was required.

**SALE AND ACQUISITION OF PROPERTIES
ACADEMIC PERSONNEL ACTIONS
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Stuart moved the Board meet in executive session for the purpose of discussing the sale and acquisition of properties, personnel actions and litigation as listed above. The following voted yes on the motion: Regents Blankenship, Bentley, Everest, Austin, Clark and Stuart. The Chair declared the motion unanimously approved.

The executive session was held in the same location beginning at 11:25 a.m.

The meeting reconvened at 12:20 p.m. Regent Everest exited the meeting.

SALE AND ACQUISITION OF PROPERTIES - NC

President Boren recommended the Board of Regents authorize the University's administration to sell and acquire properties.

An executive session was held, but there was no action taken on this item.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVES OF ABSENCE:

Alleman, Anthony M., Assistant Professor of Otorhinolaryngology, medical leave of absence without pay extended, July 1, 2002 through September 30, 2002.

Hildebrand, P. Lloyd, Assistant Professor of Ophthalmology, leave of absence without pay extended, July 1, 2002 through June 30, 2003.

Mitchell, Debra Sue, Associate Professor of Radiological Sciences, The Elizabeth Merrick Coe Chair in Imaging, and Director of Administrative Affairs and Clinical Operations, Department of Radiological Sciences, leave of absence without pay, July 1, 2002 through August 31, 2002.

Narine, Lutchie, Assistant Professor of Health Administration and Policy, leave of absence without pay, July 1, 2002 through June 30, 2003.

Rathbun, Suman W., Assistant Professor of Medicine and Adjunct Assistant Professor of Radiological Sciences, maternity leave of absence with pay, June 19, 2002 through August 23, 2002.

Sabbatical Leave of Absence:

Mold, James W., Professor of Family and Preventive Medicine, previously approved sabbatical leave of absence with half pay (\$57,314), September 1, 2002 through August 31, 2003. Requests cancellation. Return to full-time annualized rate of \$98,255 for 12 months (\$8,187.91 per month). Sabbatical previously approved at the Board of Regents meeting on May 10, 2002.

REAPPOINTMENT:

Shaver, Robert P., M.D., Professor Emeritus of Ophthalmology, salary changed from without remuneration to annualized rate of \$15,000 for 12 months (\$1,250.00 per month) 0.20 time, September 1, 2002 through June 30, 2003.

NEW APPOINTMENTS:

Chakrabarty, Shouvik, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 15, 2002 through June 30, 2003. New consecutive term appointment.

Ertl, William John Joseph, M.D., Clinical Assistant Professor of Orthopedic Surgery and Rehabilitation, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), August 26, 2002 through June 30, 2003.

Gormley, James D., M.D., Clinical Associate Professor of Pediatrics, annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.60 time, July 1, 2002 through June 30, 2003.

Isacson, Mary K., Adjunct Assistant Professor of Rehabilitation Sciences, annualized rate of \$48,000 (\$4,000.00 per month), 0.75 time, August 26, 2002 through June 30, 2003.

Jones, Susan K. Blackburn, R.N., Clinical Instructor in Surgery, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), August 1, 2002 through June 30, 2003.

Johnson, Karin Ann, D.O., Clinical Instructor in Geriatrics and Clinical Instructor in Internal Medicine, Tulsa, annualized rate of \$114,000 for 12 months (\$9,500.00 per month), July 15, 2002 through June 30, 2003.

Ju, Tongzhong, M.D., Ph.D., Assistant Professor of Research, Department of Biochemistry and Molecular Biology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2002 through June 30, 2003.

Kamble, Rammurti T., M.D., Assistant Professor of Medicine, annualized rate of \$97,800 for 12 months (\$8,150.00 per month), July 1, 2002 through June 30, 2003. New consecutive term appointment.

Khan, Khalid A., M.D., Assistant Professor of Anesthesiology, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), August 1, 2002 through June 30, 2003. New consecutive term appointment.

Kulvatunyou, Narong, M.D., Assistant Professor of Surgery, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), September 1, 2002 through June 30, 2003. New tenure track appointment.

Lee, Julie Ann, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.66 per month), July 15, 2002 through June 30, 2003.

Lockwood, Deborah J., M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 15, 2002 through June 30, 2003. New tenure track appointment.

Lyons, Timothy J., M.D., Professor of Medicine, with tenure, and the William K. Warren Chair in Diabetes Studies, Section Chief, Division of Endocrinology and Metabolism, annualized rate of \$166,700 for 12 months (\$13,891.66 per month), September 1, 2002 through June 30, 2003. New tenured appointment. Tenured base \$100,000, \$25,000 administrative supplement for serving as Section Chief, and \$41,700 supplement for holding the endowed chair.

Mardirossian, George, Ph.D., Associate Professor of Radiological Sciences, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 2002 through June 30, 2003. New tenure track appointment.

Martens, Mark G., M.D., Professor of Obstetrics and Gynecology, Tulsa, Vice Chair for Research and Director, Infectious Disease Division, Department of Obstetrics and Gynecology, Tulsa, annualized rate of \$99,000 for 12 months (\$8,250.00 per month), July 1, 2002 through June 30, 2003. New tenure track appointment.

Mehdi, Nighat F., M.B.B.S., Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2002 through June 30, 2003. New consecutive term appointment.

Pitcock, Christopher J., D.O., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2002 through June 30, 2003. New consecutive term appointment.

Reagan, William Paul, M.D., Clinical Associate Professor of Family Medicine, Tulsa, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), 0.50 time, August 14, 2002 through June 30, 2003.

Stayton, Lorry Cae, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2002 through June 30, 2003.

Studebaker, Susan Nelson, M.D., Clinical Assistant Professor of Pediatrics, Tulsa, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), 0.60 time, August 1, 2002 through June 30, 2003.

Wendel, Karen A., M.D., Assistant Professor of Medicine, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), July 8, 2002 through June 30, 2003. New tenure track appointment.

West, Eileen C., M.D., Clinical Assistant Professor of Medicine and Clinical Assistant Professor of Obstetrics and Gynecology, annualized rate of \$48,000 for 12 months (\$4,000.00 per month), 0.80 time, July 1, 2002 through June 30, 2003.

Wu, Richard C., M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 15, 2002 through June 30, 2003. New tenure track appointment.

CHANGES:

Acker, Robin E., title changed from Clinical Assistant Professor to Assistant Professor of Radiological Sciences, July 1, 2002, given additional title Assistant Dean for Student Affairs, College of Medicine, September 1, 2002. Salary changed from annualized rate of \$54,000 for 12 months (\$4,500.00 per month), 0.90 time, to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), full-time, July 1, 2002 through June 30, 2003. Changing to consecutive term appointment.

Andrews, M. Dewayne, David Ross Boyd Professor of Medicine, titles Senior Associate Dean for Academic Affairs, College of Medicine, and Interim Executive Dean, College of Medicine, deleted; given additional titles Executive Dean, College of Medicine, Vice President for Health Affairs, and The Lawrence N. Upjohn Chair in Medicine, September 1, 2002. Executive Officer.

Aspy, Cheryl, Professor of Family and Preventive Medicine, salary changed from annualized rate of \$75,750 for 12 months (\$6,312.52 per month) to annualized rate of \$65,870 for 12 months (\$5,489.17 per month), July 1, 2002 through June 30, 2003. Budget correction. Error in grant funds amount.

Benbrook, Doris M., Associate Professor of Obstetrics and Gynecology and Adjunct Associate Professor of Biochemistry and Molecular Biology, salary changed from annualized rate of \$64,400 for 12 months (\$5,366.67 per month) to annualized rate of \$99,400 for 12 months (\$8,283.33 per month), September 1, 2002 through June 30, 2003. Budget correction. University base remains at \$64,400.

Bender, Jeffrey S., Professor of Surgery and Medical Director of Minimally Invasive Surgery, Department of Surgery, salary changed from annualized rate of \$100,000 for 12 months (\$8,333.34 per month) to annualized rate of \$108,179 for 12 months (\$9,014.88 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA pay. University base remains at \$100,000.

Blevins, Steve M., Assistant Professor of Medicine, salary changed from annualized rate of \$30,000 for 12 months (\$2,500.00 per month) to annualized rate of \$120,000 for 12 months (\$10,000.00 per month), July 1, 2002 through June 30, 2003. Budget correction. Grant salary was left off budget.

Brackett, Daniel J., Professor of Research, Department of Surgery, salary changed from annualized rate of \$65,854 for 12 months (\$5,487.86 per month) to annualized rate of \$95,193 for 12 months (\$7,932.77 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA pay. University base remains at \$65,854.

Crosby, Kimberly M., Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, appointment start date changed from July 8, 2002 to July 1, 2002.

Crouse, Elisa, Assistant Professor of Obstetrics and Gynecology, given additional titles Section Chief, Benign Gynecology, and The Warren M. Crosby Chair in Obstetrics and Gynecology, August 1, 2002.

Curcio, Barbara Mary, David Ross Boyd Professor Emeritus, College of Allied Health, salary changed from annualized rate of \$10,000 for 10 months (\$1,000.00 per month), 0.10 time to without remuneration, May 31, 2002.

Donnelly, Andrew D., title changed from Clinical Assistant Professor of Family and Preventive Medicine to Clinical Assistant Professor of Family Medicine, Tulsa, salary changed from annualized rate of \$43,500 for 12 months (\$3,625.00 per month), 0.60 time, to annualized rate of \$27,999 for 12 months (\$2,333.25 per month), 0.60 time, July 17, 2002 through June 30, 2003.

Dooley, William C., Professor of Surgery and The G. Rainey Williams Chair in Surgical Breast Oncology; title Medical Director, The University of Oklahoma Breast Institute, deleted, salary changed from annualized rate of \$275,000 for 12 months (\$22,916.67 per month) to annualized rate of \$200,000 for 12 months (\$16,666.67 per month), June 1, 2002.

Ford, Susan E., Associate Professor of Family Medicine, Tulsa, and Clinical Associate Professor of Family and Preventive Medicine, OKC, given additional title The Founders and Associates Professorship in Family Medicine, Tulsa, July 1, 2002.

Ganta, Raghuvender, Assistant Professor of Anesthesiology, salary changed from annualized rate of \$131,936 for 12 months (\$10,994.67 per month) to annualized rate of \$107,357 for 12 months (\$8,946.42 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA salary.

Gilmore, Susan E., Assistant Professor of Communication Sciences and Disorders, changing to consecutive term appointment, August 1, 2002.

Godkins, Thomas R., title changed from Assistant Vice President for Facilities Management to Associate Vice President for Facilities Management, Director of Capital Planning, Associate Professor of Family Medicine, and Clinical Assistant Professor of Medicine; salary changed from annualized rate of \$99,980 for 12 months (\$8,331.67 per month) to annualized rate of \$104,980 for 12 months (\$8,748.33 per month), September 1, 2002 through June 30, 2003.

Grammas, Paula, Professor of Pathology, Director of the Oklahoma Center for Neuroscience, The Presbyterian Health Foundation Chair in Neurosciences, and Adjunct Professor of Psychiatry and Behavioral Sciences, of Geriatrics, and of Cell Biology, salary changed from annualized rate of \$150,670 for 12 months (\$12,556.00 per month) to annualized rate of \$155,666 for 12 months (\$12,972.00 per month), July 1, 2002 through June 30, 2003. Budget correction. University base remains at \$98,530.

Grant, Penny, title changed from Clinical Assistant Professor to Assistant Professor of Pediatrics, Tulsa, changing to tenure track appointment, September 1, 2002 through June 30, 2003.

Greenfield, Ronald A., Professor of Medicine, Chief, Section of Infectious Diseases, and Adjunct Professor of Biostatistics and Epidemiology; given additional title of Director, HIV Services; Department of Medicine, salary changed from annualized rate of \$80,479 for 12 months (\$6,706.58 per month) to \$130,479 for 12 months (\$10,873.25 per month), July 1, 2002 through June 30, 2003.

Grim, James S., Associate Professor of Anesthesiology, salary changed from annualized rate of \$133,262 for 12 months (\$11,105.17 per month) to annualized rate of \$107,357 for 12 months (\$8,946.42 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA salary.

Gutierrez, Sheryl L., Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, appointment start date changed from August 15, 2002 to August 1, 2002.

Hays, Charles W., Visiting Associate Professor of Biostatistics and Epidemiology, salary changed from without remuneration to annualized rate of \$25,000 for 10 months, (\$2,500.00 per month), 0.40 time, August 1, 2002 through December 31, 2002.

Hedlund, Rodd, Clinical Instructor in Pediatrics and Adjunct Assistant Professor of Occupational Therapy, salary changed from annualized rate of \$39,000 for 12 months (\$3,250.00 per month), 0.60 time, to annualized rate of \$52,000 for 12 months (\$4,333.33 per month), 0.80 time, July 1, 2002 through June 30, 2003. Change in FTE.

Jacocks, M. Alex, Professor of Surgery and Residency Program Director, Department of Surgery, salary changed from annualized rate of \$116,034 for 12 months (\$9,669.50 per month) to annualized rate of \$124,213 for 12 months (\$10,351.04 per month), July 1, 2002 through June 30, 2003. Budget correction. University base remains at \$116,034.

James, Judith, Associate Professor of Medicine and Adjunct Associate Professor of Pathology, salary changed from annualized rate of \$63,000 for 12 months (\$5,250.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2002 through June 30, 2003. Deleting promotion increase per employee's request.

Kearns, Laurie J., Assistant Professor of Psychiatry and Behavioral Sciences and Adjunct Assistant Professor of Pediatrics, salary changed from annualized rate of \$37,908 for 12 months (\$3,158.99 per month) to annualized rate of \$75,816 for 12 months (\$6,317.98 per month), July 1, 2002 through June 30, 2003. Budget correction. Salary incorrectly input at 50% FTE.

Kilzer, Wanda J., title changed from Assistant Professor to Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, salary changed from annualized rate of \$70,387 for 12 months (\$5,865.59 per month) to annualized rate of \$35,194 for 12 months (\$2,932.80 per month), 0.50 time, August 12, 2002 through June 30, 2003.

Koker, Ahmet, title changed from Clinical Assistant Professor to Assistant Professor of Anesthesiology, changing to consecutive term appointment, July 1, 2002 through June 30, 2002. Correction to previous action.

Kropp, Bradley P., Associate Professor of Urology, salary changed from annualized rate of \$79,661 for 12 months (\$6,638.39 per month) to annualized rate of \$79,961 for 12 months (\$6,663.39 per month), July 1, 2002 through June 30, 2003. Budget correction. Input error.

Kumar, Satish, Professor of Medicine, salary changed from annualized rate of \$85,668 for 12 months (\$7,139.00 per month) to annualized rate of \$90,668 for 12 months (\$7,555.67 per month), July 1, 2002 through June 30, 2003. Budget correction.

Lerner, Megan Ross, Assistant Professor of Research, Department of Surgery, salary changed from annualized rate of \$52,142 for 12 months (\$4,345.17 per month) to annualized rate of \$62,347 for 12 months (\$5,195.59 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA pay. University base remains at \$52,142.

Levine, Norman S., Professor of Surgery, Chief, Section of Plastic Surgery, and Adjunct Professor of Dermatology, salary changed from annualized rate of \$102,002 for 12 months (\$8,500.16 per month) to annualized rate of \$118,600 for 12 months (\$9,883.34 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA pay. University base remains at \$102,002.

MacRobert, Mary M., Instructor in Nursing and Director of Case Management, College of Nursing, salary change from annualized rate of \$72,715 for 12 months (\$6,059.56 per month) to annualized rate of \$82,895 for 12 months (\$6,907.92 per month), September 1, 2002 through June 30, 2002. Assuming additional duties for case management in Lawton.

Madamangalam, Abhinava S., title changed from Instructor to Assistant Professor of Anesthesiology, salary changed from annualized rate of \$50,000 for 12 months (\$4,166.67 per month) to annualized rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 2002 through June 30, 2003. Changing to consecutive term.

Mouradian, Laurie, Associate Professor of Research, Department of Rehabilitation Sciences, Clinical Associate Professor of Pediatrics, and Adjunct Associate Professor of Allied Health Sciences, salary changed from annualized rate of \$55,063 for 12 months (\$4,588.58 per month), 0.85 time, to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), full-time, May 1, 2002 through June 30, 2002.

Mullasseril, Paul M., Assistant Professor of Removable Prosthodontics, given additional title Director, Maxillofacial Prosthodontics, College of Dentistry, June 1, 2002.

Myers, Dean A., Associate Professor of Obstetrics and Gynecology, The John W. Records Chair in Obstetrics and Gynecology, and Adjunct Associate Professor of Physiology, given additional title Adjunct Associate Professor of Cell Biology, July 1, 2002, salary changed from annualized rate of \$91,000 for 12 months (\$7,583.33 per month) to annualized rate of \$100,000 for 12 months (\$8,333.33 per month), September 1, 2002 through June 30, 2003. Budget correction. University base remains at \$70,000.

Nisbet, Robert B., Professor of Psychiatry and Behavioral Sciences, given additional title Vice Chair of Psychiatry and Behavioral Sciences, July 1, 2002.

Nyame, Kwame, Assistant Professor of Research, Department of Biochemistry and Molecular Biology, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2002 through June 30, 2003. Assumed additional supervisory responsibilities. Budget correction.

O'Hare, Ciaran M., Assistant Professor of Surgery, salary changed from annualized rate of \$50,000 for 12 months (\$4,166.67 per month) to annualized rate of \$107,357 for 12 months (\$8,946.42 per month), July 1, 2002 through June 30, 2003. Budget correction. University base remains at \$50,000.

Oommen, Kalarickal Joseph, Associate Professor of Neurology, salary changed from annualized rate of \$74,185 for 12 months (\$6,182.05 per month) to annualized rate of \$79,185 for 12 months (\$6,598.71 per month), July 1, 2002 through June 30, 2003. Budget correction. Additional instructional and neuromuscular training responsibilities.

Owen, Willis L., Professor of Biostatistics and Epidemiology and Professor of Research, Center for American Indian Health Research, College of Public Health, title changed from Interim Chair to Chair of Biostatistics and Epidemiology, salary remains at annualized rate of \$86,000 for 12 months (\$7,166.67 per month), July 15, 2002. Includes an administrative supplement of \$6,000 while serving as Chair. Base salary \$80,000.

Pennington, Larry Ray, Professor of Surgery and G. Rainey Williams Research Professor, given additional title Vice Chair of Surgery, July 15, 2002, salary changed from annualized rate of \$115,899 for 12 months (\$9,658.25 per month) to annualized rate of \$127,578 for 12 months (\$10,631.46 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA pay. University base remains at \$115,899.

Raley, D. Brian, Clinical Assistant Professor of Pediatrics, Tulsa, salary changed from annualized rate of \$43,200 for 12 months (\$3,600.00 per month), 0.30 time, to annualized rate of \$36,000 for 12 months (\$3,000.00 per month), July 1, 2002 through June 30, 2003. Budget correction. Error in budget amount.

Ramakrishnan, Usha, title changed from Clinical Associate Professor to Associate Professor of Anesthesiology, changing to consecutive term appointment, July 1, 2002 through June 30, 2003.

Ripley, Toni, title changed from Clinical Assistant Professor to Assistant Professor of Pharmacy Clinical and Administrative Sciences, changing to consecutive term appointment, July 1, 2002 through June 30, 2003.

Robson, William Lane, title changed from Professor of Pediatrics to Clinical Professor of Urology, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to agreed contract rate, July 1, 2002 through June 30, 2003. Changing primary appointment from the Department of Pediatrics to the Department of Urology.

Sakalian, Michael, Assistant Professor of Microbiology and Immunology, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2002 through June 30, 2003. Additional responsibilities. Budget correction. University base remains at \$60,000.

Shah, Purnima, Clinical Associate Professor of Anesthesiology, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.60 time, to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), 0.75 time, July 5, 2002 through June 30, 2003. Change in FTE.

Sheikh, Asad U., Assistant Professor of Obstetrics and Gynecology, given additional title Adjunct Assistant Professor of Pediatrics, June 1, 2002.

Smith, Kenneth R., Associate Professor of Family and Preventive Medicine; title Assistant Dean for Student Affairs, College of Medicine deleted; salary changed from annualized rate of \$121,600 for 12 months (\$10,133.33 per month) to annualized rate of \$85,000 for 12 months (\$7,083.33 per month), September 1, 2002 through June 30, 2003.

Squires, Ronald A., Associate Professor of Surgery, salary changed from annualized rate of \$99,100 for 12 months (\$8,258.34 per month) to annualized rate of \$113,053 for 12 months (\$9,421.05 per month), July 1, 2002 through June 30, 2003. Budget correction. Change in VA pay. University base remains at \$99,100.

Thadani, Udho, Professor Emeritus of Medicine, changed from without remuneration to \$6,000 for 12 months (\$500.00 per month), 0.10 time, November 1, 2001 through June 30, 2002, and July 1, 2002 through June 30, 2003. To correct error from 2001-02 and budget correction for 02-03.

Tuggle, David W., Professor of Surgery, Chief, Section of Pediatric Surgery, and The CMRI/Paula Milburn-Miller Chair in Pediatric Surgery, given additional title Vice Chair of Surgery, July 15, 2002.

Venkatappa, Siddhartha, title changed from Assistant Professor to Clinical Instructor in Medicine, salary changed from annualized rate of \$55,000 for 12 months (\$4,583.33 per month) to without remuneration, July 1, 2002.

Walker, Joan L., Professor of Obstetrics and Gynecology, salary changed from annualized rate of \$132,820 for 12 months (\$11,068.33 per month) to annualized rate of \$166,700 for 12 months (\$13,891.67 per month), July 1, 2002 through June 30, 2003. Budget correction. University base remains at \$71,772.

Walter, Max G., Associate Professor of Radiological Sciences, title Chief, VA Radiology Services, deleted, August 1, 2002.

Weigel, Paul H., Professor and Chair of Biochemistry and Molecular Biology, salary changed from annualized rate of \$176,181 for 12 months (\$14,681.75 per month) to annualized rate of \$188,660 for 12 months (\$15,721.67 per month), July 1, 2002 through June 30, 2003. Budget correction. Failed to include Oklahoma Center for Neuroscience budget amount.

Wienecke, Gretchen M., Clinical Associate Professor of Anesthesiology, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.60 time, to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), 0.75 time, September 1, 2002 through June 30, 2003. Change in FTE.

Williams, Valerie N., title changed from Associate Dean for Administrative Affairs and Faculty Development, College of Medicine, to Associate Dean for Faculty Affairs, College of Medicine, retains titles Director, Interdisciplinary Programs, College of Medicine, and Instructor in Family and Preventive Medicine, July 1, 2002.

RESIGNATIONS AND/OR TERMINATIONS:

Adesina, Adekunle, Associate Professor of Pathology, July 31, 2002 (with accrued vacation through August 30, 2002).

Amador, Luis Felipe, Assistant Professor of Geriatrics, June 30, 2002 (with accrued vacation through July 31, 2002).

Berger, Daniel J., Assistant Professor of Family Medicine, Tulsa, and Clinic Director, Ramona Residency Program, College of Medicine, Tulsa; August 9, 2002.

Camacho, Jose, Assistant Professor of Pediatrics, June 30, 2002 (with accrued vacation through August 14, 2002).

Duncan, Michael J., Adjunct Assistant Professor of Family and Preventive Medicine, Chief Executive Officer, OU Physicians, and Associate Dean for Business Affairs, College of Medicine, September 15, 2002.

Cheng, Earl Y., Assistant Professor of Urology, June 30, 2002 (with accrued vacation through August 14, 2002).

Feuge, Robin, Assistant Professor of Pharmacy Clinical and Administrative Sciences, July 17, 2002 (with accrued vacation through August 27, 2002).

Ghalayini, Abboud J., Assistant Professor of Ophthalmology, August 31, 2002 (with accrued vacation through October 16, 2002).

Hassan, Raffit, Assistant Professor of Medicine, July 27, 2002 (with accrued vacation through September 11, 2002).

Photiadis, James, Assistant Professor of Anesthesiology, June 2, 2002.

Short, Rande K., Associate Professor of Family and Preventive Medicine, August 31, 2002.

Suchak, Niharika Naresh, Assistant Professor of Geriatrics, May 31, 2002 (with accrued vacation through June 28, 2002).

Zampi, Amy Lynn, Assistant Professor of Medicine, June 30, 2002 (with accrued vacation through July 23, 2002).

RETIREMENTS:

Gray, Barry A., Professor of Medicine, June 30, 2002 (with accrued vacation through August 27, 2002).

Harris, Judith L., Assistant Professor of Obstetrics and Gynecology, August 31, 2002 (with accrued vacation through October 22, 2002).

Ircanin, Tomislav, Assistant Professor of Psychiatry and Behavioral Sciences, March 29, 2002; given title Clinical Assistant Professor of Psychiatry and Behavioral Sciences, without remuneration.

McEver, Rodger P., George Lynn Cross Research Professor of Medicine and Adjunct Professor of Biochemistry and Molecular Biology, June 30, 2002 (with accrued vacation through August 14, 2002).

Norman Campus:

LEAVES OF ABSENCE:

Okediji, Olutade, Assistant Professor of Economics, leave of absence without pay, January 1, 2003 through May 15, 2003. To work on research projects in the area of development economics at the Hubert Humphrey Institute of Public Policy Affairs at the University of Minnesota.

Taylor, Brian, Assistant Professor of Political Science, leave of absence with partial pay, August 16, 2002 through May 15, 2003. To work on research as recipient of Carnegie Scholar Award.

Yoch, James, Professor of English, short-term disability leave of absence, August 16, 2002 through December 31, 2002.

Sabbatical Leaves of Absence-Spring Semester 2003 (with full pay)

Harris, Betty J., Associate Professor of Anthropology and Director of Women's Studies, sabbatical leave of absence with full pay, January 1, 2003 through June 30, 2003. Will complete a book under contract on the South African wine and wheat industries which will require travel to South Africa and England. Faculty appointment: 8-16-85. Previous leaves taken: Leave of absence without pay 8-16-88 to 5-16-89. Sabbatical leave of absence with full pay 1-01-94 to 5-16-94. Teaching load covered by current faculty.

Houser, Neil O., Associate Professor of Instructional Leadership and Academic Curriculum, sabbatical leave of absence with full pay, January 1, 2003 through May 15, 2003. The proposed project includes the completion of several scholarly papers currently underway, intense study in a new area of inquiry, and the completion of at least one new writing project in this new line of inquiry. Faculty appointment: 8-16-96. No previous leaves taken. Teaching load covered by graduate teaching assistants.

Kidwell, Clara S., Professor of History and Director of Native American Studies, sabbatical leave of absence with full pay, January 1, 2003 through June 30, 2003. Research on the history of the Choctaw Nation in Indian Territory and Oklahoma from the Civil War to 1975. Research will be in the Western History Collections at OU, the Oklahoma Historical Society, and the National Archives. Faculty appointment: 8-16-95. No previous leaves taken. Teaching load covered by adjunct faculty.

Mock, Douglas W., Professor of Zoology, sabbatical leave of absence with full pay, January 1, 2003 through May 15, 2003. Will complete data analysis and writing of research funded by recent National Science Foundation grants and complete a new NSF proposal to be submitted in June 2003. Faculty appointment: 1-01-78. Previous leaves taken: Sabbatical leave of absence with half pay: 8-16-84 to 5-16-85. Partial (.40 FTE) leave of absence without pay 1-01-88 to 5-16-88. Sabbatical leave of absence with full pay 8-16-94 to 1-01-95. Teaching load covered by other course offerings.

Murphy, Teri Jo, Associate Professor of Mathematics, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will conduct site visits as part of her research into the Emerging Scholars program. Site visits will be conducted at the University of California, Berkeley; the University of Texas, Austin; the University of Illinois at Urbana-Champaign; and the University of Wisconsin, Madison. Faculty appointment: 8-16-96. No previous leaves taken. Teaching load covered by adjunct lecturers or visiting faculty.

Parker, Gregory A., Professor of Physics and Astronomy, sabbatical leave of absence with full pay, January 1, 2003 through May 15, 2003. Will study new research area of theory and computation of three-body atomic recombination rates for systems of interest in Bose-Einstein condensation. Faculty appointment: 9-01-80. Previous leaves taken: Sabbatical leave of absence with half pay 8-16-87 to 5-16-88. Sabbatical leave of absence with half pay 8-16-94 to 5-16-95. Teaching load covered by current faculty.

Reynolds, Anne M., Associate Professor of Instructional Leadership and Academic Curriculum, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will prepare a book on imagery and learning in mathematics with co-researcher, Grayson Wheatley, Professor Emeritus, FSU, in Norman and Tallahassee, Florida. Faculty appointment: 8-16-93. No previous leaves taken. Teaching load covered by a graduate teaching assistant.

Rosenthal, James A., Professor of Social Work, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will work with Oklahoma DHS, Division of Children and Family Services and with private social service agencies in Oklahoma on the evaluation of adoption and foster care services. Faculty appointment: 8-16-85. Previous leaves taken: Sabbatical leave of absence with full pay 1-01-94 to 5-16-94. Teaching load covered by current faculty.

Rossow, Lawrence F., Professor of Educational Leadership and Policy Studies, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will fulfill book contract with Carolina Academic Press for the production of THE LAW AND EDUCATION: Cases and Materials, and totally revise all Education Law syllabi. Faculty appointment: 1-01-89. No previous leaves taken. Teaching load covered by adjunct faculty.

Scaperlanda, Michael A., Professor and Gene and Elaine Edwards Family Chair of Law, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will work on two law review articles, will finish two book projects (a sole authored book and a book that he is editing), and will begin work on a third book. Faculty appointment: 8-16-89. Previous leaves taken: Sabbatical leave of absence with full pay 8-16-96 to 1-01-97. Teaching load covered by current faculty.

Schleifer, Ronald, George Lynn Cross Research Professor of English, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will complete a book, A New Sense of Value: Neoclassical Economics and the Forms of Representation at the Turn of the Century and two multimedia (book-like and thesis driven) projects. Faculty appointment: 9-01-75. Previous leaves taken: Sabbatical leave of absence with full pay 1-16-83 to 6-01-83. Sabbatical leave of absence with half pay 8-16-89 to 5-16-90. Sabbatical leave of absence with full pay 8-16-96 to 1-01-97. Teaching load covered by existing faculty.

Vaughn, Caryn C., Associate Professor of Zoology and Director of the Oklahoma Biological Survey, sabbatical leave of absence with full pay January 1, 2003 through June 30, 2003. Will conduct experiments in stream mesocosms examining the functional role of freshwater mussels. Will analyze data and prepare manuscripts on mussel biodiversity in the Ouachita Uplands. Faculty appointment: 7-01-94. No previous leaves taken. Teaching load covered by current faculty.

Walschap, Gerard, Professor of Mathematics, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will work on several ongoing projects with a colleague at the Universidad Complutense de Madrid and a graduate level book on geometry. Faculty appointment: 8-16-90. No previous leaves taken. Teaching load covered by adjunct lecturers or visiting faculty.

Wellborn, Gary A., Assistant Professor of Zoology, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will focus on research activities aimed at developing a new research project on the ecology and evolution of a group of freshwater crustaceans with occasional trips for research with colleagues. Faculty appointment: 8-16-96. No previous leaves taken. Teaching load covered by alternative course offerings.

Wyckoff, Don G., Associate Professor of Anthropology and Associate Curator of the Sam Noble Oklahoma Museum of Natural History, sabbatical leave of absence with full pay January 1, 2003 through June 30, 2003. Will compile information and references and write a book: The Sooners Came Late: Oklahoma's Role in the Search for the First Americans. The book will summarize notable archaeological finds in Oklahoma. Faculty appointment: 7-01-96. No previous leaves taken. Teaching load covered by other course offerings.

Young, Roger A., Associate Professor of Geology and Geophysics, sabbatical leave of absence with full pay January 1, 2003 through May 15, 2003. Will complete final draft for publication of a seismic processing book. Conduct field research in outcrop characterization of deepwater sediments using ground penetrating radar, at Taranaki coast in New Zealand. Faculty appointment: 12-1-90. No previous leaves taken. Teaching load covered by other faculty.

Sabbatical Leave of Absence – Spring 2003 and Fall 2003 Semester (with half pay)

Holguin, Sandie E., Assistant Professor of History, sabbatical leave of absence with half pay January 1, 2003 through May 15, 2003 and August 16, 2003 through December 31, 2003. Will work on a book of cultural history of Barcelona from 1854 until 1939 with research to be done in Barcelona. Faculty appointment: 8-16-95. Previous leaves taken: Leave of absence without pay 8-16-00 to 9-16-00. Teaching load covered by other course offerings.

Nelson, Donna J., Associate Professor of Chemistry and Biochemistry, sabbatical leave of absence with half pay January 1, 2003 through May 15, 2003 and August 16, 2003 through December 31, 2003. Will do research in the laboratories of Professor Ronald Breslow (Columbia University), Professor Roald Hoffman (Cornell University), and Professor Nancy Hopkins (MIT). Faculty appointment: 9-01-83. Previous leaves taken: Sabbatical leave of absence with full pay 8-16-90 to 1-01-91. Sabbatical leave of absence with full pay 8-16-96 to 1-01-97. Teaching load covered by visiting faculty.

NEW APPOINTMENTS:

Alzate, Monica M., Assistant Professor of Social Work, annualized rate of \$47,000 for 9 months (\$5,222.22 per month), August 16, 2002 through May 15, 2003. If Ph.D. not completed by August 16, 2002, title and salary to be changed to Acting Assistant Professor, \$45,000 for 9 months, August 16, 2002 through May 15, 2003. New tenure-track faculty.

Anderson, Michael D., Ph.D., Visiting Professor of Religious Studies, annualized rate of \$24,000 for 9 months (\$2,666.67 per month), 0.25 time, August 16, 2002 through May 15, 2003.

Biggerstaff, Michael I., Ph.D., Associate Professor of Meteorology, annualized rate of \$67,500 for 9 months (\$7,500.00 per month), August 16, 2002 through May 15, 2003. New faculty. Tenure credentials under review.

Blevens, Frederick R., Ph.D., Professor and Associate Dean of the Gaylord College of Journalism and Mass Communication, annualized rate of \$98,000 for 12 months (\$8,166.67 per month), August 16, 2002 through June 30, 2003. New faculty. Tenure credentials under review.

Boyd, Tom W., Ph.D., Professor Emeritus of Religious Studies, annualized rate of \$30,000 for 9 months (\$3,333.33 per month), 0.50 time, August 16, 2002 through May 15, 2003.

Brittan, Shawnee, Adjunct Professor of Art, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 2002 through May 15, 2003.

Caselman, Tonia D., Ph.D., Assistant Professor of Social Work, annualized rate of \$47,000 for 9 months (\$5,222.22 per month), August 16, 2002 through May 15, 2003. New tenure-track faculty.

Duncan, Jr., John C., Ph.D., Associate Professor of Law, annualized rate of \$88,400 for 9 months (\$9,822.22 per month), August 16, 2002 through May 15, 2003. New tenure-track faculty. Changing from temporary faculty to tenure-track faculty.

Huang, Jie, Assistant Professor of Bibliography and Cataloger, University Libraries, annualized rate of \$36,000 for 12 months (\$3,000.00 per month), July 1, 2002 through August 15, 2002. Salary changed to annualized rate of \$37,000 for 12 months (\$3,083.34 per month), August 16, 2002 through June 30, 2003. New tenure-track faculty. Raised to new salary minimum of \$37,000 for tenure-track faculty.

Karoly, David J., Ph.D., Professor of Meteorology and Williams Chair in Meteorology, annualized rate of \$100,000 for 9 months (\$11,111.11 per month), January 1, 2003 through May 15, 2003. New faculty. Tenure credentials under review.

Kastner-Klein, Petra M., Ph.D., Assistant Professor of Meteorology, annualized rate of \$49,500 for 9 months (\$5,500.00 per month), November 1, 2002 through May 15, 2003. New tenure-track faculty.

Kerbo, Harold, Visiting Distinguished Professor of Sociology, annualized rate of \$76,000 for 9 months (\$8,444.44 per month), August 16, 2002 through December 31, 2002.

Lewis, John, Visiting Professor of Journalism and Mass Communication, annualized rate of \$80,000 for 9 months (\$8,888.89 per month), August 16, 2002 through December 31, 2002.

McDougall, Gordon, Professor of Drama and Director of the School of Drama, annualized rate of \$110,000 for 12 months (\$9,166.66 per month), August 16, 2002 through May 15, 2003. New academic administrator. Tenure credentials under review.

Rhodes, Gary D., Instructor of Film and Video Studies, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 2002 through May 15, 2003. Three-year renewable term appointment.

Robbins, Sarah, Assistant Professor of Bibliography, Librarian, and Electronic Services Coordinator, University Libraries, annualized rate of \$37,000 for 12 months (\$3,083.33 per month), September 1, 2002 through June 30, 2003. Changing from temporary faculty to tenure-track faculty.

Smith, Kent S., Ph.D., Assistant Professor of Zoology, annualized rate of \$36,500 for 9 months (\$4,055.56 per month), August 16, 2002 through May 15, 2003. Five-year renewable term appointment.

Steinheider, Brigitte, Ph.D., Assistant Professor of Psychology at Tulsa, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 2002 through May 15, 2003. New tenure-track faculty.

Sturtevant, Victoria M., Assistant Professor of Film and Video Studies, annualized rate of \$42,500 for 9 months (\$4,722.22 per month), August 16, 2002 through May 15, 2003. If Ph.D. not completed by August 16, 2002, title and salary to be changed to Acting Assistant Professor, \$40,500 for 9 months, August 16, 2002 through May 15, 2003. New tenure-track faculty.

Whiteley, Marvin, Ph.D., Assistant Professor of Botany and Microbiology, annualized rate of \$50,000 for 9 months (\$5,555.55 per month), August 16, 2002 through May 15, 2003. New tenure-track faculty.

Yeary, Mark B., Assistant Professor of Computer Engineering, annualized rate of \$70,000 for 9 months (\$7,777.78 per month), August 16, 2002 through May 15, 2003. New tenure-track faculty.

Yu, Tian-You, Ph.D., Assistant Professor of Electrical Engineering, annualized rate of \$67,000 for 9 months (\$7,444.44 per month), August 16, 2002 through May 15, 2003. New tenure-track faculty.

REAPPOINTMENTS:

Hatlelid, Carl M., Research Associate, Engineering Dean's Office, salary remains at annualized rate of \$68,796 for 12 months (\$5,733.00 per month), July 1, 2002 through December 31, 2002.

Heirman, Donald N., Senior Research Scientist, Industrial Engineering, annualized rate of \$19,267 for 12 months (\$1,622.25 per month), 0.15 time, August 16, 2002 through December 31, 2002. Paid from grant funds; subject to availability of funds.

Mair, David C., Associate Professor of English, reappointed Acting Chair of the Department of English, salary remains at annualized rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 2002 through June 30, 2003.

Montgomery, Polly S., Research Associate, Department of Health and Sport Sciences, annualized rate of \$63,654 for 12 months (\$5,304.50 per month), July 1, 2002 through June 30, 2003.

Reches, Ze'ev, Research Scientist, Geology and Geophysics, salary remains at annualized rate of \$84,000 for 12 months (\$7,000.00 per month), July 15, 2002 through January 14, 2003.

Schaefer, Shawn M., Assistant Professor of Architecture and Director of the Master of Architectural Urban Studies Program at Tulsa, annualized rate of \$85,000 for 12 months, (\$7,083.33 per month), July 1, 2002 through June 30, 2003. Five-year renewable term appointment.

Scott, Thurman E., Research Assistant Professor, Rock Mechanics Institute, annualized rate of \$63,045 for 12 months (\$5,253.76 per month), July 1, 2002 through December 31, 2002. Paid from grant funds; subject to availability of funds.

Shook, Fred, Visiting McMahon Centennial Professor of News Communication, salary remains at \$70,000 for 9 months (\$7,777.78 per month), August 16, 2002 through May 15, 2003. One-year renewable term appointment.

Spears, Bruce R., Research Associate, Petroleum and Geological Engineering, annualized rate of \$74,448 for 12 months (\$6,204.04 per month), July 1, 2002 through June 30, 2003.

CHANGES:

Anderson, Eric, Associate Professor of Art, given additional title Assistant Director of the School of Art, salary changed from annualized rate of \$59,027 for 9 months (\$6,558.56 per month) to annualized rate of \$61,527 for 9 months (\$6,836.33 per month), August 16, 2002 through May 15, 2003. Paid \$2,500 administrative stipend while serving as Assistant Director of MFA programs and as Graduate Liaison.

Brady, Noel, Assistant Professor of Mathematics, salary changed from annualized rate of \$60,000 for 9 months (\$6,666.67 per month) to annualized rate of \$64,500 for 9 months (\$7,166.67 per month), August 16, 2002 through May 15, 2003. Retention.

Busenitz, Lowell W. Associate Professor of Management, salary changed from annualized rate of \$96,992 for 9 months (\$10,776.89 per month) to annualized rate of \$96,756 for 9 months (\$10,750.64 per month), August 16, 2002 through May 15, 2003. Temporary salary increase for John and Mary Nichols Faculty Fellow changed from \$7,812 to \$7,576. Temporary salary increase for Nichols Faculty Fellow adjusted for new fringe rate.

Caldwell, Janalee P., Professor of Zoology and Curator in the Samuel Noble Oklahoma Museum of Natural History, salary changed from annualized rate of \$66,309 for 12 months (\$5,525.75 per month) to annualized rate of \$66,359 for 12 months (\$5,529.92 per month), July 1, 2002. Correcting salary calculations for the gender equity increase.

Caldwell, Susan, Associate Professor of Art, given additional title Assistant Director of the School of Art, salary changed from annualized rate of \$53,814 for 9 months (\$5,979.33 per month) to annualized rate of \$56,314 for 9 months (\$6,257.11 per month), August 16, 2002 through May 15, 2003. Paid \$2,500 administrative stipend while serving as Assistant Director of MA programs.

Chesnokov, Evgeni M., title changed from Research Scientist to Research Professor, Sarkeys Energy Center, salary remains at annualized rate of \$60,000 for 12 months, (\$5,000.00 per month), August 1, 2002 through June 30, 2003.

Dane, Matthew A., title changed from Acting Assistant Professor to Assistant Professor of Music, salary changed from annualized rate of \$37,440 for 9 months (\$4,160.00 per month) to annualized rate of \$39,440 for 9 months (\$4,382.22 per month), August 16, 2002. Completed Ph.D.

Davidson, Jeanette R., Associate Professor of Social Work, given additional title Interim Director of African and African-American Studies, salary changed from annualized rate of \$55,986 for 9 months (\$6,220.67 per month) to annualized rate of \$80,648 for 12 months (\$6,720.67 per month), July 1, 2002 through June 30, 2003. Paid \$6,000 administrative stipend while serving as Interim Director of the African and African-American Studies. Changing from 9-month faculty to 12-month academic administrator.

Dell, Charlene E., Assistant Professor of Music, title changed to Acting Assistant Professor, salary changed from annualized rate of \$40,000 for 9 months (\$4,444.44 per month) to annualized rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 2002 through May 15, 2003. Did not complete Ph.D.

Elisens, Wayne J., Associate Professor of Botany and Microbiology, given additional title Curator in the Oklahoma Biological Survey, salary changed from annualized rate of \$45,357 for 9 months (\$5,039.67 per month) to annualized rate of \$60,476 for 12 months (\$5,039.67 per month), July 1, 2002. Split appointment between Botany and Microbiology and the Oklahoma Biological Survey. Changing from 9-month faculty to 12-month faculty.

Elmore, Kimberly L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, title changed to Research Scientist, salary remains at annualized rate of \$69,984 for 12 months (\$5,832.02 per month), July 1, 2002 through June 30, 2003. Paid from grant funds, subject to availability of funds.

Emery, Gary W., Senior Associate Dean of the Michael F. Price College of Business and Michael F. Price Professor of Finance, given temporary title Harold Cooksey Fellow, salary temporarily changed from annualized rate of \$146,667 for 12 months (\$12,222.25 per month) to annualized rate of \$157,954 for 12 months (\$13,162.83 per month), July 1, 2002 through June 30, 2003. Paid \$11,287 while serving as Harold Cooksey Fellow.

Ghosh, Dipankar, Associate Professor of Accounting, base salary changed from annualized rate of \$107,254 for 9 months (\$11,917.11 per month) to annualized rate of \$110,254 for 9 months (\$12,250.44 per month), August 16, 2002. Additional temporary salary increase for John and Mary Nichols Faculty Fellow changed from \$7,812 to \$7,576, August 16, 2002 through May 15, 2003. \$3,000 retention increase added to base salary. Temporary salary increase for Nichols Faculty Fellow adjusted for new fringe rate.

Kidwell, Clara S., Professor of History and Director of Native American Studies, given additional title Coca-Cola Professor of Native American Studies, salary changed from annualized rate of \$89,670 for 9 months (\$7,472.50 per month) to annualized rate of \$94,670 for 9 months (\$7,889.17 per month), July 1, 2002. Paid \$12,500 while serving as Coca-Cola Professor in Native American Studies.

Lakshmanan, Valliappa, Research Associate, Cooperative Institute of Mesoscale Meteorological Studies, title changed to Research Scientist, salary remains at annualized rate of \$77,243 for 12 months (\$6,436.94 per month), August 1, 2002 through June 30, 2003. Paid from grant funds; subject to availability of funds.

Linn, Scott C., Professor of Finance and Director of the Division of Finance, salary changed from annualized rate of \$145,870 for 12 months (\$12,155.87 per month) to annualized rate of \$145,634 for 12 months (\$12,136.15 per month), July 1, 2002 through June 30, 2003. Temporary salary increase for John and Mary Nichols Faculty Fellow changed from \$7,812 to \$7,576. Temporary salary increase for Nichols Faculty Fellow adjusted for new fringe rate.

McCain, Cheryl, Assistant Professor of Bibliography and Acquisitions Librarian, University Libraries, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month) to annualized rate of \$37,000 for 12 months (\$3,083.34 per month), August 16, 2002 through June 30, 2003. Raised to new minimum salary of \$37,000 for tenure-track faculty.

Michaelsen, Larry K., David Ross Boyd Professor of Management, salary changed from annualized rate of \$89,607 for 9 months (\$9,956.33 per month) to annualized rate of \$97,183 for 9 months (\$10,798.08 per month), August 16, 2002 through May 15, 2003. Temporary salary increase for John and Mary Nichols Faculty Fellow changed from \$7,812 to \$7,576. Temporary salary increase for Nichols Faculty Fellow adjusted for new fringe rate.

O'Meara, Daniel J., Associate Professor and Director of the Institute for Reservoir Characterization, Sarkeys Energy Center, annualized rate of \$105,060 for 9 months (\$11,673.32 per month), August 16, 2002 through May 15, 2003. Renewable term appointment. 0.50 FTE transferred from Petroleum and Geological Engineering to the Energy Center.

Ortega, Lina, Assistant Professor of Bibliography and Chemistry and Mathematics Librarian, University Libraries, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month) to annualized rate of \$37,000 for 12 months (\$3,083.34 per month), August 16, 2002 through June 30, 2003. Raised to new minimum salary of \$37,000 for tenure-track faculty.

Ortolano, Glauco L., Assistant Professor of Modern Languages, Literatures and Linguistics, title changed to Acting Assistant Professor, salary changed from annualized rate of \$40,000 for 9 months (\$4,444.44 per month) to annualized rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 2002 through May 15, 2003. Salary temporarily increased to \$53,308 for 9 months (\$5,923.11 per month), August 16, 2002 through December 31, 2002. Salary reverts back to \$37,000 effective January 1, 2003. Did not complete Ph.D. Paid \$8,154 for additional teaching load.

Patterson, Lotsee F., Professor of Library and Information Studies, salary changed from annualized rate of \$ 74,752 for 12 months (\$6,229.33 per month), to annualized rate of \$61,161 for 9 months (\$6,795.67 per month), August 16, 2002 through May 15, 2003. Changed from 12-month to 9-month faculty. Includes \$5,097 equity increase.

Payne, Jeff L., Assistant Professor of Accounting, given additional title John and Mary Nichols Faculty Fellow, salary temporarily changed from annualized rate of \$98,743 for 9 months (\$10,971.44 per month) to annualized rate of \$106,319 for 9 months (\$11,813.20 per month), August 16, 2002 through May 15, 2003. Paid \$7,576 while serving as Nichols Faculty Fellow.

Portis, Diane M., Senior Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$44,686 for 12 months (\$3,723.80 per month) to annualized rate of \$47,367 for 12 months (\$3,947.23 per month), 0.75 time, July 1, 2002 through June 30, 2003.

Ratliff, Ronald A., Associate Professor of Health and Sport Sciences, letter received of intention to retire on or before August 3, 2004, in lieu of completing post-tenure review in Spring 2004.

Rodgers, Joseph L., Professor of Psychology, salary changed from annualized rate of \$74,795 for 9 months (\$8,310.56 per month) to annualized rate of \$92,000 for 9 months (\$10,222.22 per month), August 16, 2002. Retention and merit.

Rosenthal, James A., Professor of Social Work, delete title Graduate Programs Coordinator in Social Work, salary changed from annualized rate of \$70,775 for 12 months (\$5,897.92 per month) to annualized rate of \$57,907 for 9 months (\$6,434.11 per month), August 16, 2002. Changing from 12-month academic administrator to 9-month faculty.

Russell, Susan, Assistant Professor of Bibliography and Cataloger, University Libraries, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month) to annualized rate of \$37,000 for 12 months (\$3,083.34 per month), August 16, 2002 through June 30, 2003. Raised to new minimum salary of \$37,000 for tenure-track faculty.

Self, Charles C., Dean of the Gaylord College of Journalism and Mass Communication, Professor and Edward L. & Thelma Gaylord Chair in Journalism and Mass Communication, award of Tenure has been recommended, August 16, 2002.

Stanhouse, Bryan E., Associate Professor of Finance, given additional title Harold Cooksey Lecturer, salary temporarily changed from annualized rate of \$70,801 for 9 months (\$7,866.78 per month), to annualized rate of \$78,668 for 9 months (\$8,740.86 per month), August 16, 2002 through May 15, 2003. Paid \$7,867 while serving as Harold Cooksey Lecturer.

Stewart, Geoffrey T., Assistant Professor of Marketing, beginning date changed from August 16, 2002 to January 1, 2003. Did not complete Ph.D.

Torres, Sebastian M., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, title changed to Research Scientist, salary remains at annualized rate of \$70,911 for 12 months (\$5,909.23 per month), August 1, 2002 through June 30, 2003. Paid from grant funds; subject to availability of funds.

Womack, Craig S., Associate Professor of English, award of tenure has been recommended August 16, 2002.

Wyatt, Anna M., Assistant Professor of Bibliography and Science and Technology Cataloger, University Libraries, salary changed from annualized rate of \$36,720 for 12 months (\$3,060.00 per month) to annualized rate of \$37,000 for 12 months (\$3,083.34 per month), August 16, 2002 through June 30, 2003. Raised to new minimum salary of \$37,000 for tenure-track faculty.

Zaman, Musharraf-uz M., Professor of Civil Engineering and Environmental Science, salary changed from annualized rate of \$81,848 for 9 months (\$9,094.23 per month) to annualized rate of \$110,000 for 9 months (\$12,222.22 per month), August 16, 2002. Retention.

RESIGNATIONS AND/OR TERMINATIONS:

Asplund, Christian, Assistant Professor of Music, August 15, 2002.

Ciardi, Edward J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, July 31, 2002.

Khitrin, Anatoly K., Research Scientist in Chemistry and Biochemistry, August 31, 2002.

Loving, Bill, Associate Professor of Journalism and Mass Communication, July 1, 2002.

Marzban, Caren, Senior Research Scientist, Center for the Analysis and Prediction of Storms, September 14, 2002.

Meza, Esequiel, Assistant Professor of Music, May 15, 2002.

Newton, Gregory, Assistant Professor of Journalism and Mass Communication, August 6, 2002.

Oyarce, Guillermo A., Assistant Professor of Library and Information Studies, June 3, 2002.

Ray, Charles A., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, July 31, 2002

Robinson, Mary Beth, Associate Professor of Interior Design, June 10, 2002.

RETIREMENT:

Joyce, Beverly A., Professor of Bibliography and Information Services Librarian, University Libraries, June 30, 2002. Named Professor Emeritus of Bibliography July 1, 2002.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Austin, Clark and Stuart. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**TRANSFERS:**

Ferguson, Michael L., Senior Business Analyst, Administrative Affairs, salary remains at annualized rate of \$60,900 for 12 months (\$5,075.00 per month), July 1, 2002. Administrative Staff. Transfer from Norman Campus to Health Sciences Center's Administrative Affairs Office. Benefits will be uninterrupted; ended on Norman Campus payroll and established on Health Sciences Center payroll.

Maddy, Brian L., title changed from University Vice President for Administrative Affairs to Associate Dean for Administration and Institutional Development, College of Medicine, salary remains annualized rate of \$151,736 for 12 months (\$12,644.67 per month), plus annual clinical enterprise supplement of \$38,264, August 1, 2002; additional title of Interim Chief Executive Officer, OU Physicians, College of Medicine, September 16, 2002. Administrative Officer. Benefits will be uninterrupted; ended on Norman Campus payroll and established on Health Sciences Center payroll.

Millsap, Byron Burr, Director of Purchasing & Printing Services, Department of Purchasing, July 1, 2002. Administrative Officer. Benefits will be uninterrupted; ended on Health Sciences Center payroll and established on Norman Campus payroll.

Wilson, Julene D., Associate Director of Purchasing, Department of Purchasing, July 1, 2002. Administrative Staff. Benefits will be uninterrupted; ended on Health Sciences Center payroll and established on Norman Campus payroll.

Health Sciences Center:**APPOINTMENTS:**

Garrett, Sandra K., Clinics Administrator, Department of OU Physicians Faculty Clinics, annualized rate of \$60,000.00 for 12 months (\$5,000.00 per month), August 12, 2002. Managerial Staff.

Greene, Tiffany Ann, Clinical Pharmacist, Department of Pharmacy, 50% FTE, annualized rate of \$32,000.00 for 12 months (\$2,666.67 per month), August 5, 2002. Professional Staff.

McIlvain, Ann L., Clinical Pharmacist, Department of Pharmacy, annualized rate of \$70,298.00 for 12 months (\$5,858.14 per month), July 29, 2002. Professional Staff.

Size, Lynne M., Cardiac Sonographer, Department of OU Physicians Faculty Clinics, annualized rate of \$70,720.00 for 12 months (\$5,893.33 per month), August 5, 2002. Professional Staff.

CHANGES:

Cail, Donald P., Director of Operations, Department of Site Support, salary changed from annualized rate of \$76,386.75 for 12 months (\$6,365.56 per month) to annualized rate of \$81,386.72 for 12 months (\$6,782.23 per month), October 1, 2002. Administrative Officer. Equity Retention.

Cotter-Lalli, Mary Agnes, title changed from Payroll Services Manager to Assistant Controller for Grants & Contracts Accounting Designee, Department of Financial Services, salary changed from annualized rate of \$51,090.00 for 12 months (\$4,257.50 per month) to annualized rate of \$60,000.00 for 12 months (\$5,000.00 per month), August 1, 2002. Administrative Staff. Promotional Transfer.

Curtis, Tammy, Clinics Administrator, Department of OU Physicians Faculty Clinics, salary changed from annualized rate of \$60,000.00 for 12 months (\$5,000.00 per month) to annualized rate of \$63,000.00 for 12 months (\$5,250 per month), June 1, 2002. Managerial Staff. Probationary Increase.

Fairless, Daniel L., Technical Architect, Department of Information Technology, salary changed from annualized rate of \$80,000.00 for 12 months (\$6,666.66 per month) to annualized rate of \$82,400.00 for 12 months (\$6,866.66 per month), July 1, 2002. Managerial Staff. Probationary Increase.

Law, Leslie A., Implementation Manager, Department of FutureLink, salary changed from annualized rate of \$56,650.00 for 12 months (\$4,720.84 per month) to annualized rate of \$65,000.00 for 12 months (\$5,416.66 per month), August 1, 2002. Managerial Staff. Equity Adjustment.

Mack, Sophie Baran, title changed from Associate Registrar to Migration Project Manager, Department of FutureLink, salary changed from annualized rate of \$45,000.00 for 12 months (\$3,750.00 per month) to annualized rate of \$68,000.00 for 12 months (\$5,666.66 per month), September 1, 2002. Administrative Staff. Promotional Transfer.

Manzelli, Paul, title changed from Director of Finance and Technology for the College of Pharmacy to Assistant Dean for Administration, Department of Pharmacy, salary changed from annualized rate of \$73,817.00 for 12 months (\$6,151.42 per month) to annualized rate of \$84,889.55 for 12 months (\$7,074.13 per month), September 1, 2002. Administrative Officer. Reclassification.

Peterson, Gary C., title changed from Associate Dean for Finance to Chief Financial Officer, Department of OU Physicians, July 1, 2002. Administrative Officer.

Shaw, Candace A., title changed from Director of Strategic Solutions & Support, Department of Information Technology, to Director, Center for Telemedicine, Department of the Provost's Office, August 1, 2002. Administrative Staff

RESIGNATION AND/OR TERMINATION:

Wooden, Marsha, Migration Project Manager, Department of Futurelink, July 1, 2002. Administrative Staff. Resignation; accepted another position.

Norman Campus:

LEAVES OF ABSENCE:

Ketner, Gregory, Information Technology Analyst III in the School of Law, dates of short term disability leave of absence with full pay changed from, March 14, 2002 through June 30, 2002 to March 14, 2002 through May 31, 2002. Managerial Staff.

NEW APPOINTMENTS:

Biggerstaff, Diana C., Administrator III, Office of Human Resources, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 30, 2002. Administrative Staff.

Hilburn, Julius C., Director of Human Resources, annualized rate of \$105,000 for 12 months (\$8,750.00 per month), August 5, 2002. Administrative Officer.

Horton, Odette C., Academic Counseling Professional I, Film and Video Studies, annualized rate of \$12,500 for 12 months (\$1,041.66 per month), 0.50 time, July 1, 2002 through June 30, 2003. Managerial Staff. Nepotism Waiver Management Plan.

REAPPOINTMENTS:

Minton, A. Leon, Information Technology Analyst I, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$65,625 for 12 months (\$5,468.76 per month), July 1, 2002 through June 30, 2003. Managerial Staff. Paid from grant funds; subject to availability of funds.

CHANGES:

Boyd, Barbara, Director of Outreach Education, Religious Studies and Adjunct Associate Professor of Religious Studies, beginning date changed from August 12, 2002 to August 16, 2002. Salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$70,000 for 10 months (\$7,000.00 per month), August 16, 2002 through June 15, 2003. Administrative Staff. Changing from 12-month to 10-month appointment.

Cohen, Julie W., title changed from Director of Landscape and Grounds to University Director of Landscape and Grounds, salary changed from annualized rate of \$71,000 for 12 months (\$5,916.67 per month) to \$100,000 for 12 months (8,333.34 per month), August 1, 2002. Administrative Officer. Assuming added responsibility of the Health Sciences Center.

Hathaway, Nicholas S., title changed from Vice President for Executive Affairs to Vice President for Administrative and Executive Affairs, salary changed from annualized rate of \$105,560 for 12 months (\$8,796.66 per month) to annualized rate of \$151,736 for 12 months (\$12,644.66 per month), August 1, 2002. Executive Officer.

Henwood, William T., title changed from Associate Vice President for Administrative Affairs and Interim Human Resources Director to Senior Associate Vice President for Administrative Affairs, salary changed from annualized rate of \$110,240 for 12 months (\$9,186.66 per month) to annualized rate of \$117,240 for 12 months (\$9,770.00 per month), August 1, 2002. Administrative Officer.

Jacobs, Theodore K., Director of the Oklahoma Energy Management Program in the Michael F. Price College of Business, salary changed from annualized rate of \$59,223 for 12 months, (\$4,935.25 per month) to annualized rate of \$75,000 for 12 months, (\$6,250.00 per month), June 1, 2002 through June 30, 2003. Managerial Staff. Retention.

Kuwitzky, Chris, title changed from Controller to Associate Vice President for Administrative Affairs for Finance and Controller, salary changed from annualized rate of \$98,800 for 12 months (\$8,233.33 per month) to annualized rate of \$105,800 for 12 months (\$8,816.67 per month), August 1, 2002. Administrative Officer.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Austin, Clark and Stuart. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. An executive session was held, but there was no report.

NAMING OF OKLAHOMA MEMORIAL STADIUM

RESOLUTION

WHEREAS, Edward L. Gaylord on behalf of the Gaylord family of Oklahoma City has presented to The University of Oklahoma the largest gift in the history of OU athletics – \$12 million – to complete the \$75 million expansion and restoration of Oklahoma Memorial Stadium, which will make it one of the finest in the nation;

WHEREAS, this historic gift is only one of many given by Edward L. Gaylord and the members of his family, which have totaled approximately \$50 million, to academic programs on both the Norman and Health Sciences Center campuses and to OU's athletic programs;

WHEREAS, the Gaylord family two years ago presented to OU a \$22 million gift – the largest single gift in OU history and the largest single gift to a public university in state history – to fund a new journalism and mass communication building, elevating the School of Journalism to college status;

WHEREAS, that historic gift followed early support of the school by E.K. Gaylord, who founded the Oklahoma Publishing Company in 1903 and who supported OU's journalism program from the 1920s until his death in 1974 with continued support through his estate;

WHEREAS, Edward L. Gaylord has helped to fund professorships at the OU Health Sciences Center and has made major gifts to OU's Sarkeys Energy Center, to the library and to OU athletics, in addition to his gifts with his late wife, Thelma, to establish a chair in journalism;

WHEREAS, his sister, the late Edith K. Gaylord, a leading journalist, was a longtime major contributor to the OU Press, the Fred Jones Jr. Museum of Art, the library and the Presidential Professorships program;

WHEREAS, his daughter, OU Regent Christy Everest, together with her husband, Jim Everest, established the Jimmy Everest Center at the OU Health Sciences Center in memory of their son, who was a patient at Children's Hospital, and have also made a major gift to the indoor athletic practice facility;

WHEREAS, his daughter, Louise Bennett, and her husband, Clay Bennett, have made substantial gifts to the athletic program;

WHEREAS, his son, E.K. Gaylord II, and his wife, Natalie, have hosted an annual event at the Lazy E Arena to benefit Children's Medical Research at the OU Health Sciences Center;

WHEREAS, the Gaylord family did not wish to have the names of any commercial enterprises as a part of the name of the stadium;

WHEREAS, the family expressed their feeling that they did not want to see any change in the name of Owen Field;

WHEREAS, the Gaylord family expressed the hope that the stadium remain a memorial to those OU students, faculty and staff who gave their lives for our country and have designated a portion of their gift to establish for the first time in the stadium's history a memorial listing the names of OU students, faculty and staff who gave their lives serving in the U.S. Armed Forces;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to the entire Gaylord family and name Oklahoma Memorial Stadium The Gaylord Family – Oklahoma Memorial Stadium in recognition of their precedent-setting support of OU's athletic and academic programs as well as to children's medical research and health care in the state.

President Boren discussed the fact that publicly funding the stadium renovations through a City of Norman bond issue was attempted but was not practicable; therefore the decision was made to fund the renovations privately. Many stadiums now have corporate names, such as the Southwestern Bell stadium at Texas Tech and the Value City stadium at Ohio State. The University administration did not want to see that happen and so was very pleased when the Gaylord family offered their gift. They have been very reluctant to accept any recognition, wanting their name to appear only in a tasteful size on the new clock tower and to not change the name of Owen Field. They also did not want the name of any commercial enterprise to go on the stadium, feeling that would diminish the honor of those faculty, staff and students who have given their life for their country. They also want part of the monies to fund a memorial listing those who the name Oklahoma Memorial Stadium honors. The President stated he could not imagine another donor being so sensitive to the idea of keeping the tradition and honoring the field name. The Gaylord family are true Oklahomans putting the University first.

Athletic Director Joe Castiglione said, "I speak for all the student athletes, coaches and others when we express our gratitude to the Gaylord family and all the people who have helped in the Campaign for Sooner Sports. The University of Oklahoma has expectations of great magnitude and the Gaylord family's gift goes to show just that. We encourage people to raise their sights and realize that it is important for us to pursue the greatness of the University, city and State. When we embarked upon this adventure of renovating an eighty-year old structure we could have done much less, we could have chosen an easier path or less expensive way to just get by, but that's not what we're about here. We want to embrace any possibility to make our stadium greater because the users will benefit the most from it, as well as the student

athletes. We acknowledge the Gaylord family for not only talking about our greatness, but also backing it up with something we cannot thank them for with only words. Even though the student athletes and coaches are not here to say anything, please know that their sincerity comes through in my words.”

President Boren recommended the Board of Regents approve the above resolution naming the Gaylord Family – Oklahoma Memorial Stadium.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Austin, Clark and Stuart. Regent Everest was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 12:35 p.m.

Chris A. Purcell
Executive Secretary of the Board of Regents