

**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
SEPTEMBER 11, 2001**

**ROGERS STATE UNIVERSITY**

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
SEPTEMBER 11, 2001**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University and Rogers State University was called to order in the Scholars' Room of the Oklahoma Memorial Union at The University of Oklahoma on Tuesday, September 11, 2001 at 2:00 p.m.

The following Regents were present: Regent Robin Siegfried., Chairman of the Board, presiding; Regents Mary Jane Noble, G. T. Blankenship, Stephen F. Bentley, Christy Everest, Paul D. Austin and Tom Clark.

Others attending all or a part of the meeting included Provosts Joseph J. Ferretti and Nancy L. Mergler, Vice President Brian Maddy, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Don Sullivan, and Vice Presidents Anthony Pokorny, Linda Dzialo and John Sterling.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University, and Vice President Tom Volturo.

Notice of the time, date and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:30 p.m. on September 10, 2001, both as required by 25 O.S. 1981, Section 301-314.

**REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS**

Chairman Siegfried commented on the changed schedule of the meeting due to the terrorist attacks on the United States. He then called for a moment of silence in honor of the victims, their families and the nation.

**ROGERS STATE UNIVERSITY**

**MINUTES**

Regent Bentley moved approval of the minutes of the regular meeting held on July 30, 2001 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Wiley had given each Regent a Campus Calendar for the current academic year and reiterated that the Regents are welcome to attend any and all events. He also mentioned the Campaign for Endowed Chairs brochure given to the Regents.

## WILL ROGERS MEMORIAL COMMISSION

The Will Rogers Memorial Commission and The University of Oklahoma Press have completed three volumes on *The Papers of Will Rogers*. The Commission has received appropriated funds for the purpose of completing the project with one or two additional volumes. The Commission has requested assistance from Rogers State University to perform research and editorial functions. The University has offered to provide 1.5 full-time equivalent editors with the Commission paying RSU for the full cost of those employees. The Commission approved paying RSU \$94,000 for the services of one full-time editor and one half-time editor on August 15, 2001. The publication of future volumes of *The Papers of Will Rogers* will be a joint effort of The University of Oklahoma Press, The Will Rogers Memorial Commission, and Rogers State University. The project is anticipated to take two years, provided funds are appropriated for a second year.

President Wiley recommended the Board of Regents approve the agreement with the Will Rogers Memorial Commission.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## CAMPUS PUBLIC SAFETY POLICY AND LAW ENFORCEMENT SERVICES AGREEMENT

The University has established a Campus Public Safety Department to provide security on campus. In order to define clear responsibilities of the department's officers, the University Director of Campus Public Safety has developed a policy identifying agency jurisdiction, establishing parameters for joint operations and responsibilities in conducting business with the City of Claremore Police Department and other law enforcement agencies, setting guidelines for writing contractual agreements and defining emergency situations.

The Law Enforcement Services Agreement is required by State Statutes to be approved by the Board in order to execute an agreement between the City of Claremore Police Department and Rogers State University Campus Public Safety. The agreement would authorize mutual assistance between the City of Claremore Police Department and Rogers State University Campus Public Safety as outlined in the agreement. The University believes this agreement is in the best interest of all parties and provides the means to insure maximum safety and protection of students, faculty, staff, visitors, and property on the campus.

The legal department has reviewed and approved the policy statement and the Law Enforcement Service Agreement.

2/6/4 - 2/7/34

President Wiley recommended the Board of Regents:

- I. Approve the Rogers State University Campus Public Safety Policy and Procedures 2001-2002.
- II. Approve the Law Enforcement Services Agreement between the City of Claremore and Rogers State University.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## QUARTERLY FINANCIAL ANALYSIS

Being reported this month was the Quarterly Financial Analysis for the period July 1, 2000 to June 30, 2001. The reports were submitted for consideration.

### FINANCIAL ANALYSIS FOR THE PERIOD FROM JULY 1, 2000 TO JUNE 30, 2001

#### Schedule of Revenues and Expenditures – Education and General, Part I (unrestricted)

Total revenues collected year-to-date of \$15,269,568 represents 98.3% of the revised current year budget. Year-to-date expenditures totaled \$13,232,232 or 82.5% of the revised current year budget.

#### Schedule of Revenues and Expenditures – Education and General, Part II (restricted)

Total revenues collected year-to-date of \$5,339,921 represents 111.7% of the revised current year budget. Year-to-date expenditures totaled \$4,165,966 or 79.3% of the revised current year budget. Expenditures may exceed revenues since RSU must expend restricted funds before it can be reimbursed.

#### Schedule of Revenues and Expenditures – Auxiliary Enterprises and Service Units

Total revenues collected year-to-date of \$1,617,206 represents 79.1% of the revised current year budget. Year-to-date expenditures totaled \$1,447,615 or 68.5% of the revised current year budget.

#### Schedule of Reserves

Reserves for Education and General, Part I were 15.3% of the total budget and represent discretionary funds at the beginning of the fiscal year which were not obligated for current year expenditures. As of June 30, 2001, the University has not yet found it necessary to use any of these reserve funds.

Reserves for Education and General, Part II includes federal, state, and private funds which are expended and later reimbursed by the granting agencies, therefore, no reserves are maintained.

Reserves for Auxiliary Enterprises and Plant Funds are considered discretionary and available for expenditures in accordance with applicable guidelines and limitations.

This report was presented for information and discussion. No action was required.

## **ANNUAL INVESTMENT**

The annual report for investment activity for Rogers State University (RSU) was hereby submitted. RSU invests its temporary idle cash in accordance with Section 4 of the *Regents' Policy Manual*. All allowable and available funds are invested with the Oklahoma State Treasurer's Cash Management Program (CMP). The Business Office monitors its cash needs on a daily basis in order to minimize its uninvested funds.

During the fiscal year ended June 30, 2001, RSU earned a total of \$59,689 in interest on its investments. The average invested balance during the year was \$1,000,897 and earned interest at rates ranging from 3.91% to 6.18%. RSU periodically compares the CMP interest rate to similar investment instruments at local area banks to maximize interest earnings.

This report was presented for information and discussion. No action was required.

## **ACADEMIC PERSONNEL ACTIONS**

### **APPOINTMENTS:**

Ernst, Gary, Dr., Assistant Professor of English, annual rate of \$40,000, for 10 months, tenure-track position effective August 2001.

Ph.D., English and American Literature, New York University, New York  
M.A., English, Richmond College of the City University of New York  
B.A., Humanities, Richmond College of the City University of New York  
Last Position: Assistant Professor, St. Francis College  
Years-Teaching Experience: 2 Years

Goree, Tom, Instructor of Applied Technology, annual rate of \$38,800, for 10 months, non-tenure track temporary full-time position effective August 2001.

M.S., Mathematics Education, Northeastern State University  
B.S., Mathematics, Northeastern State University  
Last Position: Instructor, Temporary Full-time, Rogers State University  
Years-Teaching Experience: 1 Year

Johansson, M. Jane, Dr., Assistant Professor of History, Pryor Campus, annual rate of \$38,675, for 10 months, tenure-track position effective August 2001.

Ph.D., American History, University of North Texas, Denton, Texas  
M.S., Library Science, University of North Texas  
B.A., History, Oklahoma Baptist University  
Last Position: Adjunct Instructor, Rogers State University  
Years-Teaching Experience: Graduate Assistant and Part-time Instructor

Lundie, Leon, Jr., Dr., Assistant Professor of Biology, annual rate of \$44,000, for 10 months, tenure-track position effective August 2001.

Ph.D., Biological Science, The University of Mississippi  
M.S., Biological Science, The University of Mississippi  
B.S., Biology and Biological Chemistry, The University of Michigan-Flint  
Last Position: Assistant Professor, Appalachian State University, Boone,  
North Carolina  
Years-Teaching Experience: 11 Years

Mackey, Robin L., Instructor of English, Bartlesville Campus, annual rate of \$24,000, for 10 months, non-tenure track temporary full-time position effective August 2001.

M.A., English, Wright State University, Dayton, OH  
B.A., English, Wilberforce University, Wilberforce, OH  
Last Position: GovConnect, Inc., Cincinnati, OH  
Years-Teaching Experience: Graduate Teaching Assistant

Marché, Gary E., Dr., Assistant Professor of Economics, annual rate of \$43,500, for 10 months, tenure-track position effective August 2001.

Ph.D., Economics, The University of Nebraska-Lincoln, Lincoln, Nebraska  
M.A., Economics, Kansas State University  
B.S., Economics, Kansas State University  
Last Position: Bureau of Research/Office of Policy, Ohio Department of Research  
Years-Teaching Experience: 7 Years

Martin, Douglas, D., Dr., Instructor of English, annual rate of \$24,000, for 10 months, non-tenure track temporary full-time position effective August 2001.

Ph.D., American Literature, Oklahoma State University  
M.F.A., Creative Writing, Bowling Green State University  
B.A., English, Indiana State University  
Last Position: Graduate Teaching Assistant  
Years-Teaching Experience: Graduate Teaching Assistant

O'Neal, Lois Ann, Instructor of Applied Technology, annual rate of \$38,800, non-tenure track temporary full-time position effective August 2001.

M.E.D., Business Education, Southeastern Oklahoma State University  
B.A., Business Education, Harding College, Searcy, Arkansas  
Last Position: Instructor, Temporary Full-time, Rogers State University  
Years-Teaching Experience: 1 Year

Pryor, Robin, Instructor of English, annual rate of \$24,000, for 10 months, non-tenure track temporary full-time position effective August 2001.

M.E.D., Teaching English, Northeastern State University  
B.A., English, Oklahoma State University  
Last Position: Adjunct Instructor, Tulsa Community College  
Years-Teaching Experience: Adjunct Instructor



Webre, Leaugeay, B., Instructor in Paramedic Technology, annual rate of \$30,000, for 10 months, non-tenure track position effective August 2001.

B.S., Biomedical Science, Texas A&M University, College Station, TX  
Last Position: Flight Paramedic, Tulsa Life Flight  
Years-Teaching Experience: Part-time Instructor

#### **RESIGNATION AND/OR TERMINATION:**

Varnier, Monica, Dr., Assistant Professor, Department of Social and Behavioral Sciences, August 2001.

President Wiley recommended the Board of Regents approve the academic personnel actions listed above.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **LITIGATION**

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

#### **CAMERON UNIVERSITY**

##### **MINUTES**

Regent Everest moved approval of the minutes of the regular meeting held on July 30, 2001 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

##### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Davis gave each Regent a report of accomplishments and upcoming events at Cameron and referred them to it. He touched on the fact that retired Admiral William J. Crowe, Jr., was scheduled to speak at the 2001 Academic Convocation on September 17. Dr. Davis also lauded the Cameron volleyball team, as they were ranked in the top 30 teams nationally.

##### **FACULTY AND STAFF MERIT PAY INCREASES**

Cameron University's budgets for fiscal year 2001-02, which were submitted in June, contained provisions for a three percent (3%) merit adjustment. These adjustments were deferred until this time so there would be an opportunity to review the summer school enrollment and the beginning of the fall 01 semester enrollment.

These adjustments in compensation are based on recommendations by the directors, department chairs and other administrative personnel responsible for budgetary issues and approved by the respective vice presidents and the provost. The adjustments for twelve-month employees are retroactive to July 1, 2001.

President Davis recommended approval of the personnel listing and recommended salaries for fiscal year 2001-02.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**CURRICULUM CHANGES**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information only. The course additions, modifications and deletions itemized in the attachment have been approved by the Provost of Cameron University, upon recommendation of the cognizant departments and deans, and approved by the Curriculum Committee and Graduate Council.

<b>COURSE ADDITIONS</b>
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<u>Prefix &amp; No.</u>	<u>Title</u>
PSYCH 5253	Career Counseling and Lifestyle Development
PSYCH 5383	Multicultural Psychology
PSYCH 5413	Advanced Human Cognition
PSYCH 5583	Advanced Social Psychology

<b>COURSE MODIFICATIONS</b>
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Prefix and No.	Title	Comments
SP ED 2103	The Young Child With Special Needs	Change in description.
ACCTG 5033	Financial Accounting (OLD) Accounting and Information Systems Concepts (NEW)	Change in title and description.
FIN 5053	Financial Concepts (OLD) Financial and Statistical Concepts (NEW)	Change in title and description.
PSYCH 5343	Marriage & Family Counseling	Change in prerequisites.
PSYCH 5743	Clinical Practicum	Change in prerequisites.
PSYCH 5573	Practicum in Psychological Testing	Change in prerequisites.

President Davis submitted the above course additions and modifications to the Board of Regents for information only.

## QUARTERLY FINANCIAL ANALYSIS

Being reported this month was the Quarterly Financial Analysis for the quarter ended June 30, 2001. The following comments were submitted for consideration.

### ALL FUNDS, CAMERON UNIVERSITY

#### STATEMENT OF REVENUES AND EXPENDITURES

1. At June 30, 2001, revenues for all funds were at \$36.4 million which were 95.8% of the budget.
2. Expenditures were at \$36.2 million or 87.2% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

#### STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$27.8 million were reported and are 99.0% of the budget. This is an increase over the prior year's revenue of \$25.2 million and 97.2% of the budget.
2. Expenditures - Expenditures of \$27.3 million are reported at 89.2% of the budget. This is compared to the prior year expenditures of \$25.7 million and 86.7% of the budget.

#### STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED:

1. Revenues - Revenues of \$6.4 million were reported at 78.8% of the budget. This is compared to the prior year revenues of \$6.0 million and 79.1% of the budget.
2. Expenditures - Expenditures of \$6.2 million were reported at 76.8% of the budget. This is comparable to the prior year's expenditures of \$5.9 million at 77.2% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with expectations.

#### STATEMENT OF REVENUE AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

#### DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.

#### E & G PART I

The E&G Part I discretionary reserves are \$2,000,000 at June 30, 2000.

## E & G PART II

The E&G Part II has no discretionary reserves. These reserves are needed for working capital for the programs to operate, many of which are reimbursed in arrears.

## AUXILIARY ENTERPRISES

Miscellaneous Auxiliary Funds and the Housing System have no discretionary reserves.

Facility Fee discretionary reserves are approximately \$2,200,000. Several projects on the Campus Master Plan will likely be funded from this source.

## PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are approximately \$1,746,000.

The Facility Fee Bond Fund has a discretionary reserve of \$400,000. Several projects on the Campus Master Plan will likely be funded from this source.

This report was presented for information and discussion. No action was required.

## QUARTERLY REPORT ON PURCHASES

In April 2000, the Board of Regents policy governing acquisition of goods and services was revised. The policy now states that all purchases over \$125,000 must be referred to the Board for approval. Additionally, the policy states that a report summarizing the items is to be provided quarterly to the Board as an information item.

- I. Purchase obligations from \$75,000 and \$125,000
- II. Acquisition of goods and services pursuant to and funded by sponsored grants and contracts between the amounts of \$125,000 and \$300,000 and
- III. Sole source procurements in excess of \$35,000

For the period of April through June 30, 2001, there were no reportable purchases.

This report was presented for information only. No action was required.

## **ACADEMIC PERSONNEL ACTIONS**

### **APPOINTMENTS:**

Billingslea, Tanisha, M.Ed., Instructor, Department of Education, annual rate of \$32,000 for 9/10 months, August 13, 2001 through May 12, 2002. New tenure track faculty.

Hoephner, Gregory, D.M.A, Assistant Professor, Department of Music and Theatre Arts, annual rate of \$34,000 for 9/10 months, August 13, 2001 through May 12, 2002. New tenure track faculty.

President Davis recommended approval of the academic personnel actions listed above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **LITIGATION**

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

## **THE UNIVERSITY OF OKLAHOMA**

### **MINUTES**

Regent Blankenship moved approval of the minutes of the regular meeting held on July 30, 2001 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **OPERATION OF CHILDREN'S HEALTH SERVICES OUTPATIENT CLINICS - HSC**

Healthcare has undergone tremendous change in recent years and management of physician practices has become more complex. It appears that the most efficient physician practices have administrations working closely and directly with the physicians. This is in contrast to outpatient hospital settings.

In recent years, hospital management firms have been divesting themselves of physician practices since the practice of outpatient medicine is so different from Inpatient Hospital Services. Currently, the Children's Health Services Outpatient Clinics are basically a physician practice run by a hospital organization. Both parties believe the transfer would improve management of the practices and is in the best interest of HCA, OU Physicians, and the children of the State of Oklahoma.

In addition to improved management, the transfer would modernize the reimbursement structure. In a hospital outpatient setting, HCA must charge patients an

Outpatient Facility Fee based on the Medicare Fee schedule. This additional fee is not compatible with current physician practices and discourages patients from choosing OU Physicians as their healthcare source. In addition, hospital fees for laboratory services are approximately twice the fees charged for patients in physician practices.

The proposed agreement is a culmination of almost two years of negotiating with HCA for support of the indigent care in the Children's Health Services Outpatient Clinics. With the indigent care subsidy of \$3,865,516 from HCA, OU Physicians can manage a fiscally responsible, modern outpatient operation that is attractive to families throughout the city and state.

President Boren recommended the Board of Regents approve amending the Academic Affiliation Agreement dated February 5, 1998, between HCA Health Services of Oklahoma, Inc. and the Board of Regents of The University of Oklahoma to transfer management of the Children's Health Services Outpatient Clinics from HCA Health Services of Oklahoma, Inc. (dba University Health Partners) to the OU Physicians Group in the College of Medicine. HCA will transfer \$3,865,516 annually to the College of Medicine to cover the costs of providing care for indigent patients at those clinics.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **REVISIONS TO THE COLLEGE OF DENTISTRY FACULTY BYLAWS - HSC**

As part of the College of Dentistry's preparation of the Self-Study materials for the upcoming accreditation site visit the College reviewed and modified its organizational and operating procedures. Some of the modifications resulted in changes to the Faculty Bylaws which were previously approved by The University of Oklahoma Board of Regents in October, 1998.

The proposed Bylaws were reviewed by the Office of the Legal Counsel-Health Sciences Center. The Faculty of the College of Dentistry unanimously approved the proposed Bylaws at their June 27, 2001 meeting.

The majority of the changes related to Article VIII that addresses standing boards, councils, and committees. New material is indicated by underline and deleted material by strike-through. The Bylaws are attached hereto as Exhibit A.

President Boren recommended that the Board of Regents approve the revisions to the College of Dentistry Faculty Bylaws as proposed.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **ESTABLISHING DOCTOR OF AUDIOLOGY PROFESSIONAL PROGRAM FEES - HSC**

In May 2001, The University of Oklahoma Board of Regents modified the Masters of Science Degree in Audiology to a professional Doctor of Audiology degree to be awarded through the College of Allied Health and changed the tuition rate from graduate credit hour to a professional program semester rate. Subsequently, at its June 2001 meeting, the Oklahoma State Regents for Higher Education approved the Doctor of Audiology Program.

In accordance with policy set by the Oklahoma State Regents for Higher Education, institutions are required to submit requests for authorization to establish tuition and fees assessed students as a condition of enrollment and as a condition for academic recognition for completion of prescribed courses. The State Regents staff will schedule public hearings for concerned parties to voice their views.

Other institutions offering the Doctor of Audiology degree were surveyed regarding tuition and professional program fees. The number of years/months required to earn the Doctor of Audiology degree varied from one institution to another as did the sequence of the curriculum. The programs that have made the transition to the required doctoral level professional entry programs were offered on traditional campuses, unlike the OU academic health center campus, and consequently their tuition and fee structure reflected the traditional campus per-credit-hour structure.

To be consistent with other graduate level professional entry degree programs offered on the Health Sciences Center campus, the proposed tuition and professional program fees reflect costs per semester for each program rather than per-credit-hour. The increased tuition revenues are necessary to maintain the quality and national reputation of this program and to meet national accreditation standards.

Tuition and fees are requested as follows:

Resident Tuition	\$1,500/semester (fall, spring, and summer) = \$4,500/year
Non-Resident Tuition & Enrollment Fee	\$3,730/semester (fall, spring, and summer) = \$11,190/year
Fees	Applicable professional program fees assessed on the Health Sciences Center campus.

The proposed resident tuition to complete the four-year professional entry Doctor of Audiology degree is \$18,000 at \$4,500 per year. The proposed non-resident tuition and enrollment fee is \$44,760 at \$11,190 per year.

The administration recommended that a proposal be forwarded to the State Regents establishing tuition and professional program fees for the professional entry Doctor of Audiology degree program. If approved, the change in tuition fees would be implemented in Spring 2002.

President Boren recommended the Board of Regents approve a request to the Oklahoma State Regents for Higher Education to establish resident tuition, non-resident tuition and applicable professional program fees for the Doctor of Audiology program as set forth above.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **PURCHASE OF FURNITURE AND MEDICAL EQUIPMENT FOR THE AMBULATORY CLINIC BUILDING - HSC**

At the December 2000 meeting, the Board approved the purchase of the furniture for the new Ambulatory Clinic Building. The Board also authorized the purchase, lease or lease/purchase for the standard medical equipment. At that time, it was indicated to the Board that these purchases would be reported as they are finalized.

Bids for the furniture were issued to 39 vendors and responses were received by 16 vendors. After careful review of bids, purchase orders were issued to the following vendors whose responses represented both the lowest and best value to the University. The Board previously approved an estimated \$1.5 million for the purchase of furniture of which \$1,157,539 was spent.

APW Wrightline Oklahoma City	Interior Designers Supply Oklahoma City
Arden & Associates Piedmont, Oklahoma	L&M Office Furniture Oklahoma City
Bill Warren Office Products Oklahoma City	Office Concepts Oklahoma City
Corporate Express Office Products Oklahoma City	Office Interiors Inc. Oklahoma City
Dane Design Oklahoma City	Southwestern Stationers Inc. Oklahoma City
Educational & Institutional Cooperative Hauppauge, NY	Vaters Inc. Oklahoma City

Bids for the medical equipment were issued to approximately 120 vendors and responses were received by 40 vendors. After careful review of bids, purchase orders were issued to the following vendors whose responses represented both the lowest and/or best value to the University. Out of an estimated cost of \$2 million approximately half of that amount has been spent to date.

Allegiance Corporation, Tulsa  
 Brooks Industries, Oklahoma City  
 Cardio Vascular Evaluation Systems Inc., Spring, Texas  
 Carr Corporation, Santa Monica, California  
 Commercial Sales and Service Inc., Dallas, Texas  
 Cooper Surgical, Shelton, Connecticut  
 Custom Comfort Inc., Orlando, Florida  
 Documation Inc., Oklahoma City  
 Global Surgical Corporation, St. Louis, Missouri  
 GNS Audiometrics Inc., Merriam, KS  
 Industrial Video Inc., Oklahoma City  
 Merry X-Ray Corporation, Oklahoma City  
 Necchi Sewing Machine Company, Oklahoma City  
 Nuair Inc., Plymouth, Minnesota



Ohio Medical Instruments, Cincinnati, Ohio  
 Radiometer America Inc., Alpharetta, Georgia  
 Sears, Oklahoma City  
 Specialties of Surgery Inc., Jenks, Oklahoma  
 SPS, Westlake, Ohio  
 Stryker Corporation, Kalamazoo, Michigan  
 Tru-Care Health Systems, Oklahoma City

No action was required. This item was for information only.

## STUDENT CENTER THIRD FLOOR ADDITION - HSC

At the July 2001 meeting, the Board of Regents approved project design for the Student Center Third Floor Addition project, authorized the preparation of construction documents by the architects, and authorized the administration to advertise and receive bids for construction. The addition will relocate Student Services and Financial Aid from the Library to the Student Center and will add a Bursar's Office to receive tuition and to disburse checks. The David L. Boren Lounge will provide an area for students to study in comfortable surroundings.

### I. AWARD A CONTRACT

Bids were received on August 24, 2001 from two firms. The bids were evaluated by representatives of the administration, Architectural and Engineering Services-Purchasing and JHBR Architects, the architectural consultants. A complete tabulation of the bids received is shown below.

It is recommended that a contract be awarded to Lippert Brothers, Inc., the low bidder for the project. The proposed contract amount is summarized as follows:

Base Proposal	\$1,805,000
Alternate No. 1, Building Automation System	<u>\$70,900</u>
Total Proposed Contract Amount	\$1,875,900

### II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than \$1.5 million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

### BID TABULATION—STUDENT CENTER THIRD FLOOR ADDITION

<u>Firm Name</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Total</u>
Lippert Brothers, Inc. Oklahoma City	\$1,805,000	\$70,900	\$1,875,900
M.L. Young Construction Corp. Edmond	\$1,899,000	\$71,600	\$1,970,000

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$1,875,900 to Lippert Brothers, Inc., of Oklahoma City, the low bidder, for the Student Center Third Floor Addition project; and
- II. Authorize the President or his designee to execute the Agreement for Construction and the necessary change orders during construction within statutory and project budget limitations.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

### **PATHOLOGY DEPARTMENT RESEARCH LABORATORY RENOVATION - HSC**

With the recruitment of Dr. Ann Thor, the new Chair of the Department of Pathology, it is necessary to provide modernization and infrastructure improvements to the Fourth Floor of the Biomedical Sciences Building. This phased renovation plan will provide state-of-the-art biomedical research laboratories and will capture underutilized space and develop the space to provide additional research laboratory and laboratory support space. A portion of the project will involve the modernization of original 25-year-old infrastructure components to service the expansion and comply with modern codes. The phased project will involve 12,300 square feet at a total estimated cost of \$2 million including construction, fixed equipment and furnishings. Funds are available from the College of Medicine, the Department and private sources. The administration proposes to begin the process for the selection of an Architectural and Engineering firm to design the project when Board approval for the project is given.

President Boren recommended that the Board of Regents add the Pathology Department Research Laboratory renovation of the fourth floor of the Biomedical Sciences Building to the Campus Master Plan of Capital Improvement Projects.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

### **PARKING FACILITIES MASTER PLAN FOR OKLAHOMA HEALTH CENTER - HSC**

At the July 2001 meeting, the Board of Regents accepted the transfer of parking and transportation services for the Oklahoma Health Center district from the Medical Technology and Research Authority (now dissolved) to The University of Oklahoma. The University's administration has determined that a parking facilities master plan is needed in order to plan for the future parking needs of the various entities located within the district. As such, the process to select a parking consultant to complete a study of existing parking facilities and needs, develop forecasts of future needs, and prepare a master plan for parking improvements has been initiated.

Letters requesting expressions of interest and including a preliminary outline of the scope of services to be provided were sent to nine firms that are thought to be qualified. Affirmative responses were received from seven firms.

A committee has been formed to select firms to be interviewed and to conduct the interviews with the selected firms. The membership of this committee is shown below:

Thomas Knotts, Campus Planner, Architectural and Engineering Services, Chair  
Donald Cail, Director of Operations, Physical Plant, HSC  
Harley Campbell, Campus Architect, HSC  
Theta Dempsey, Director, Parking and Transportation Services  
Paul Jenson, Chief Administrative Officer for Adult Services, OU Medical Center  
John Johnson, Deputy Director and Chief Financial Officer, University Hospitals Authority and University Hospitals Trust

Based on a review of the firms' qualifications, experience and client references, the interview committee will rate all of the interviewed firms. The administration will then negotiate the terms of an agreement and a fee, starting with the firm receiving the highest rating, and a consultant agreement will be executed.

This was reported for information only. No action was required.

### **DERMATOLOGY CLINIC BUILD-OUT - HSC**

In 1992 the Department of Dermatology constructed a two-story addition to the existing Dermatology Clinic located on Northeast Thirteenth Street near Lincoln Boulevard. As a part of that project approximately 2,400 square feet was built as shell space on the second floor for future use. There is now a demonstrated need for the use of the space. The Department proposes to add an elevator and develop the space to provide additional clinical procedure rooms and laboratory space. The total estimated cost for the project is \$527,000, including construction, equipment and furnishings. Funds are available from the College of Medicine and Department.

The committee formed to interview and evaluate architectural firms for the project was composed of the following:

Wilton Berry, Associate Campus Architect, A&E Services, Chair  
Raymond Cornelison, M.D., Chairman, Department of Dermatology  
Carlos Garcia, M.D., Assistant Professor, Department of Dermatology  
Tom Godkins, Assistant Vice President, Director of Capital Planning  
Michael Moorman, University Architect and Director of A&E Services

Proposals to provide the needed professional services were received from seven architectural firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services, and client references, four firms were selected by the committee for further evaluation. The committee conducted a review and interview with each of the four firms and rated them from highest to lowest as follows:

1. TAP, The Architectural Partnership, Oklahoma City
2. Miles Associates, Oklahoma City
3. Rees Associates, Oklahoma City
4. JKL Architecture, Tulsa

### **DERMATOLOGY CLINIC BUILD-OUT – HSC**

## EVALUATION SUMMARY

	<u>TAP</u>	<u>Miles Associates</u>	<u>Rees Associates</u>	<u>JKL Architecture</u>
Acceptability of Design	76	70	70	76
Quality of Engineering	70	74	62	64
Adherence to Cost Limits	34	34	35	34
Adherence to Time Limits	37	31	34	34
Volume of Changes	35	34	35	33
Stability of Firm	36	35	36	28
Total Points	288	278	272	269

President Boren recommended the Board of Regents:

- I. Approve the Dermatology Clinic Build-out project and authorize the addition of the project to the Campus Master Plan of Capital Improvement Projects;
- II. Place in rank order presented above the architectural firms under consideration to provide services for the Dermatology Clinic Build-out project.
- III. Authorize the administration to negotiate the fees starting with the highest ranked firm; and
- IV. Authorize the President or his designee to execute the consultant contract.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**PROFESSIONAL SERVICE AGREEMENTS - HSC**

Renewal – Physician Manpower Training Commission

\$ 1,562,799

College of Medicine-Dean's Office  
 Term of Agreement 7-1-01 to 6-30-02  
 Graduate Medical Education Annual Supplemental Agreement  
 for Education Program Costs

This contract provides funds from the Physician Manpower Training Commission for residency training in the OUHSC Family Medicine Residency Program. This contract represents an increase of \$465,918 over FY 01.

Integris Baptist Medical Center \$ 582,435

College of Medicine-Dean's Office  
Term of Agreement 7-1-01 to 6-30-02  
Graduate Medical Education Annual Supplemental Agreement  
for Education Program Costs

This contract provides funds for conducting graduate medical education programs in the College of Medicine at OUHSC. Specifically it supports salaries and benefits costs of residents in the College of Medicine. This contract represents a decrease of \$4,225 from the FY01 contract. The original agreement was initiated in approximately 1985.

Oklahoma Department of Corrections \$ 160,000

Department of Psychiatry and Behavioral Sciences  
Term of Agreement 7-1-01 to 6-30-02  
Provide Psychiatric Services to Inmates Assigned to Mabel Bassett Correctional  
Facility and Other Department of Correction Institutions

Professional services will be provided by OUHSC physicians (Dr. Richard Trautman and Dr. Gary Borrell, or other mutually acceptable psychiatrists) to the Oklahoma Department of Corrections, Medical Services Unit. Services will include psychiatric evaluation and treatment, particularly medication management for mentally ill and mentally disordered incarcerated offenders. The contract originated in FY00 and the FY02 agreement represents an increase of \$35,932 over FY01.

Oklahoma State Department of Health \$ 117,500

Department of Pediatrics  
Term of Agreement 7-1-01 to 6-30-02  
Provide Core Capacity Diabetes Research Services

OUHSC Department of Pediatrics will provide research and clinical staff to conduct diabetes research services in order to determine causes and cures for persons in Oklahoma who suffer from, or are at risk for, diabetes. This contract represents an increase of \$7,500 over FY 01.

President Boren recommended the Board of Regents approve the professional service agreements for the Health Sciences Center as set forth above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## HONORARY DEGREES

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents prior to awarding of the degrees.

The University Regents and administration request that the names of the nominees and alternates be kept confidential until final arrangements are made for the nominees to be present.

President Boren recommended that the nominees listed in his letter of August 23, 2001, to the Board of Regents be approved for honorary degrees.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University, are shown on the following pages. Comparative data for fiscal years 1997 through 2001, and current month and year-to-date, are shown on the graphs and tables.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement or document shall be referred to the Board of Regents for approval.

	FY00 Expenditures	FY01 Goals	FY01 Total Expenditures	FY01 Expenditures vs FY 01 Goal	FY01 Expenditures vs FY00 Expenditures
UNIVERSITY OF OKLAHOMA	\$158,447,593	\$158,575,050	\$159,182,167	+0.38%	+0.46%
NORMAN CAMPUS	\$90,792,970	\$88,406,206	\$94,020,698	+6.4%	+3.6%
HEALTH SCIENCES CENTER	\$67,654,623	\$70,168,844	\$65,161,469	-7.1%	-3.7%

President Boren recommended the Board of Regents ratify the awards and/or modifications for June 2001 submitted with this Agenda Item.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **POLICY REGARDING FINANCIAL CONFLICTS OF INTEREST - NC**

Federal regulations which require disclosure and management of outside financial interests of personnel funded by the National Science Foundation (NSF) and National Institutes of Health (NIH) became effective October 1, 1995; and institutions were required to meet the specifications of the regulations before NSF and NIH funding could be accepted. The Board of Regents approved a policy for the Norman Campus on September 26, 1995, which was extended through December 1996. In December 1996, the policy was revised and approved by the Board of Regents and has been extended each subsequent year until December 2000. In January 2000, the Norman Campus Faculty Senate approved a proposal to extend the sunset clause of the policy from one year to three years. Therefore, we are requesting the Policy Regarding Conflict of Interest, which was last approved December 1999 and effective until December 2000, be extended until December 2003.

President Boren recommended the Board of Regents extend the effective date to December 2003 of the Policy regarding Financial Conflicts of Interest for the Norman Campus, which provides guidelines for identifying and addressing financial conflicts of interest that may arise in the course of one's University employment.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **RENAMING OF TRADITIONS ROOM**

David F. Schrage served The University of Oklahoma in many different capacities from 1970 – 2001. In his 31-year tenure at OU, Dr. Schrage served as a Graduate Assistant, Ph.D. Graduate, Director of Housing and Food Services, Assistant Vice President and Associate Vice President for Student Affairs. Dr. Schrage was named the recipient of the Walter Neustadt Award by University of Oklahoma students, and also earned the highest honor given by students, the Outstanding Administrator Award, on three separate occasions.

In order to recognize the many contributions that Dr. Schrage made to University of Oklahoma students, faculty and staff during his service, it is proposed that the Traditions room, located in the Oklahoma Memorial Union, be renamed the "David Schrage OU Traditions Room." This action requires the waiver of the Regents' Policy for naming of rooms.

President Boren recommended the Board of Regents approve renaming the Traditions Room, located in the Union, to the "David Schrage OU Traditions Room" in order to recognize the many contributions that Dr. David F. Schrage made to University of Oklahoma students, faculty and staff during his years of service. This action requires the waiver of the Regents' Policy for naming of rooms.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

### **ACQUISITIONS UNDER THE MASTER LEASE-PURCHASE PROGRAM OF THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the Oklahoma Executive and Legislative Bond Oversight Commissions and the Oklahoma Development Finance Authority, the conduit financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major asset.

The authorization herein is only with respect to proposed submittals under the OSRHE Master Lease-Purchase Program. Approval for the actual acquisition of the items themselves has either been obtained through previous Board action, or will be submitted for future Board action.

All items related to Information Technology (items 1 through 7 below) are pursuant to approved plans to upgrade and modernize the University's administrative computing capabilities.

A Reimbursement Resolution by the Board is required in the event – because of timing – University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150.-2 of the Internal Revenue Code.

Required capital lease payments will be made from lawfully available education and general and/or agency special accounts.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to submit for acquisition under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program: (1) PeopleSoft Human Resources Management System implementation costs in the amount of \$977,000; (2) computing environment for the PeopleSoft Human Resources Management System in the amount of \$712,000; (3) storage area network for PeopleSoft applications in the amount of \$263,500; (4) PeopleSoft Student Administration System and related technologies implementation costs in the amount of \$1,000,000; (5) systems upgrade for version 8 of the PeopleSoft Human Resource Management System in the amount of \$882,000; (6) hardware and software for a disaster recovery environment for the Microsoft Exchange email system in the amount of \$178,800; and (7) primary data center upgrades in the amount of \$170,000; and



- II. Recognize and acknowledge that the University may fund certain costs of the above projects prior to the delivery of lease proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease Program will be utilized to reimburse the University.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **PURCHASE OF STORAGE AREA NETWORK FOR PEOPLESOFT APPLICATIONS - HSC**

The University of Oklahoma Health Sciences Center has been running the PeopleSoft Human Resource Management system since January of 1996, the PeopleSoft Financials Management system since July of 1999, and is now implementing the PeopleSoft Student Administration system. The amount of disk storage required for the data being collected in these systems has grown to a level that requires additional capacity for continued support and use of the applications.

Storage technologies include *direct attached storage* and *storage area networks* (SANs). The SAN technology is more cost effective and provides a level of scalability not found with direct attached storage. Disk storage for any applications using the SAN can be added at minimal cost. Additionally, other servers can be connected to the SAN as new needs, such as dedicated reporting environments, are identified. The Compaq StorageWorks SAN is a leader in this technology. Gartner Group, a highly recognized technology analyst group, has provided input into this decision and supports the StorageWorks SAN selection for the environment in place at the HSC.

PeopleSoft applications are using approximately one terabyte of storage today. With this acquisition, an additional two terabytes of storage capacity will be available for the PeopleSoft systems, one terabyte for the production servers, and one terabyte for the development/test server. This additional capacity will provide for growth of all PeopleSoft systems and the storage of the historical student records that will be converted and loaded into the PeopleSoft Student Administration system as that implementation reaches completion over the next several months.

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the Oklahoma Executive and Legislative Bond Oversight Commissions and the Oklahoma Development Finance Authority, the conduit financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major asset. A Reimbursement Resolution by the Board is required in the event - because of

timing - University funds must be used for the original acquisition, and reimbursement is needed

from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Administration requests authorization for the purchase of a Storage Area Network from Compaq Computer Corporation through an Oklahoma State approved contract. Funds are available to pay for this from Section 13 funds, or alternatively for the debt service of a Master Lease Purchase arrangement.

President Boren recommended the Board of Regents:

- I. Authorize the issuing of a purchase order to Compaq Computer Corporation for the purchase of a Storage Area Network used for the PeopleSoft applications on the Health Sciences Center campus for a total of \$263,325; and,
- II. Recognize and acknowledge that the University may fund certain costs of the above using the Master Lease-Purchase Program administered by the Oklahoma State Regents for Higher Education and, in such event, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease program may be utilized to reimburse the University.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **COURTROOM TECHNOLOGY EQUIPMENT FOR THE COLLEGE OF LAW - NC**

Litigation today is increasingly complex, requiring that College of Law graduates be trained in electronic evidence presentation, as well as more conventional advocacy. The proposed state-of-the-art technology equipment will assure an integrated and automated sound, lighting, video, and evidence-presentation system for the new 250-seat courtroom/auditorium at the Law Center. The system will support the demands of a teaching courtroom for classes in trial and appellate advocacy, meeting the requirements of both state and federal trial and appellate courts. It will also enable the College of Law to better perform its mission of producing the best possible lawyers to serve the people of Oklahoma.

Once equipped, the courtroom/auditorium will serve as one of the most functional and technically sophisticated courtrooms in the nation. State and federal trial and appellate proceedings will be held in the courtroom for student observation. Additionally, the facility will be available for College of Law functions, continuing legal education classes and other presentations open to the public.

The Purchasing Department sent requests for proposals to eighteen (18) vendors and received three responses. An evaluation committee comprising the following individuals rated the responses:

Robert Smith, Associate Dean, College of Law  
 Carl Ketner, Systems Analysis Manager, College of Law  
 Martin Gruen, Consultant, Applied Legal Technology  
 Dale Fullenchek, Consultant, Pelton Marsh & Kinsella  
 Steve Tresemer, Architect, Glover Smith & Bode  
 William Forester, Staff Architect, A and E Services  
 Steve Patrick, Procurement Specialist, Procurement Services

Evaluation criteria consisted of the ability of the firm to meet the required specifications and cost.

The committee determined that the proposal submitted by Whitlock Group met and exceeded the required specifications and represented the best value for the University.

Funding for this purchase will come from the College of Law.

#### EVALUATION SUMMARY

	<u>Doar Communications</u> <u>New York, NY</u>	<u>Ford Audio</u> <u>Oklahoma City, OK</u>	<u>Whitlock Group</u> <u>Richmond, VA</u>
Financial Proposal	10	80	100
Quality of Equipment	30	15	15
Installations of Similar Size	10	20	10
References	27	18	24
Quality of Workmanship	45	35	45
Quality of Documentation	<u>45</u>	<u>30</u>	<u>40</u>
Total Points	167	198	234

President Boren recommended the Board of Regents authorize the President or his designee to award a purchase order in the amount of \$276,908.39 to Whitlock Group of Richmond, Virginia, the low bidder, for courtroom technology equipment for the College of Law.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### REFUSE TRUCK PURCHASE - NC

The Refuse Department for the Norman Campus needs to replace an existing truck that is ten years old and in need of major repairs.

The Purchasing Department sent invitations for bids to seven vendors with two responding. The following individuals rated the responses:

Greg Brezinski, Refuse and Recycling Specialist, Physical Plant  
Randy Lacewell, Refuse and Recycling, Physical Plant and Special Assistant to the  
Vice President for Administrative Affairs  
Pam Morris, Buyer, Purchasing Department

Crane Carrier was selected based upon cost, ability to meet delivery requirements and conformance to specifications.

Funding for this purchase will come from Physical Plant.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$170,557 to Crane Carrier of Tulsa, Oklahoma, the low bidder, to furnish a refuse truck for the Norman Campus.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **SCANNING ELECTRON MICROSCOPE - NC**

The scanning electron microscope (SEM) will expand current research and educational resources for researchers at the Sam Noble Oklahoma Museum of Natural History (SNOMNH) and throughout the University. In the practical application of the SEM, the instrument will be a powerful analytical tool used to study the fossil record of flowering plants, water ferns, mammals and dinosaurs from the Early Cretaceous period forward. The SEM produces images of the specimens in incredible detail, which even to the casual observer, are fascinating to study. The SEM model proposed also has the specific ability to study these specimens without the need for any alteration or modification, which is common to most other SEMs., and which is crucial for proper curation of Museum specimens.

The SEM will also be available to curators at the Museum to explore new applications of this technology to their research and to expand their research programs. In collaboration with these curators, graduate and undergraduate students will be permitted to use the SEM for research projects under supervision and/or following completion of a training class. Additionally, the microscope will be available for other campus researchers on an as-available basis.

The Purchasing department sent requests for proposals to four vendors with all responding. An evaluation team comprised of the following individuals rated the responses:

Dr. Richard Lupia, Assistant Curator, SNOMNH and Assistant Professor, School of  
Geology and Geophysics

Dr. Richard Cifelli, Curator, SNOMNH and Professor, Department of Zoology  
 Dr. Stephen Westrop, Curator, SNOMNH and Professor, School of Geology and  
 Geophysics  
 Dr. Nicholas Czaplewski, Staff Curator, SNOMNH  
 Steve Patrick, Procurement Specialist, Procurement Services.

Evaluation criteria consisted of the ability to meet required specifications, ability to exceed those specifications and cost (including the initial purchase price and annual maintenance fee).

The committee determined that the proposal submitted by LEO, Inc. met and exceeded the required specifications and represented the best value for the University.

Funding for the microscope will come from a National Science Foundation grant and matching funds provided by the Office of the Vice President for Research.

EVALUATION SUMMARY	<u>Leo, Inc. Thornwood, NY</u>	<u>JEOL Peabody, MA</u>	<u>HITACHI Pleasanton, CA</u>	<u>FEI Company Houston, TX</u>
Cost of Unit	70	42	56	28
Cost of Maintenance	80	72	48	40
Design	90	70	50	80
Training Proposal	24	18	30	30
Options Included	<u>12</u>	<u>16</u>	<u>8</u>	<u>8</u>
Total Points	276	218	192	186

President Boren recommended the Board of Regents authorize award of a purchase order in the amount of \$148,311 to LEO, Inc. of Thornwood, New York, the low bidder, for the purchase of a scanning electron microscope for the Sam Noble Oklahoma Museum of Natural History.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **NATURAL GAS DISTRIBUTION PIPELINE MASTER PLAN**

The University of Oklahoma, Norman Campus owns and operates a rather extensive natural gas distribution system. Both the Health Sciences Campus in Oklahoma City and the Schusterman Campus in Tulsa have piping systems to a lesser degree. In this time of growth, change and improvement, it appears necessary to have the systems at all three campuses evaluated for their ability to serve the growing campuses in the safest and most economical manner possible. Issues that relate to age, expandability, operating parameters, gas purchase strategies, and code compliance need to be reviewed. The selected engineering firm will provide a feasibility study and master plan for all three campuses.

The committee formed to interview and evaluate engineering firms for the Master Plan was composed of the following:

Donald C. Carter, PE, General Manager Engineering, Physical Plant, Chairman  
 C. Thomas Knotts, Architectural and Engineering Services  
 Tommy Odom, Manager, Technical Trades, Physical Plant  
 Harvey O. McLaughlin, Risk Management and Safety Services

Proposals to provide the needed professional services for the project were received from two engineering firms. Based on these proposals and information provided by the State of Oklahoma Department of Central Services and client references, both firms were selected by the interview committee for further evaluation. The committee conducted a detailed review and interview with each of the two firms and rated them from highest to lowest as follows:

1. URS Corporation, Tulsa
2. Reliant Energy Pipeline Services, Oklahoma City

Funding for these services will come from Physical Plant.

#### EVALUATION SUMMARY

	<u>URS Corporation</u>	<u>Reliant Energy Pipeline Services</u>
Acceptability of Design	56	44
Quality of Engineering	64	48
Adherence to Cost Limits	26	20
Adherence to Time Limits	27	23
Volume of Changes	27	23
Stability of Firm	29	24
Total Points	<u>229</u>	<u>182</u>

President Boren recommended the Board of Regents:

- I. Rank in the order presented above engineering firms which are under consideration to provide professional services required for the Natural Gas Distribution Pipeline Master Plan;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **UNIVERSITY RETIREMENT AND DISABILITY PLAN AND DEFINED CONTRIBUTION PLAN RESTATEMENTS**

The University maintains a retirement policy that documents and indexes the requirements for employees to receive benefits based on rules, years of service with the

University, and age. The University also maintains a defined contribution plan for certain benefits-eligible employees. It has been several years since these plans have been updated to incorporate IRS rules changes, regulations and business practices.

In addition to the updating, required amendments and restatements of the rules to accommodate the changes in the IRS rules, these plans have been reviewed to clarify and improve coordination of the business practices of all campuses of the University.

President Boren recommended the Board of Regents approve the University retirement and disability plan and the University defined contribution plan as recommended, to be enacted effective October 1, 2001.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

### **POLICE OFFICER PARTICIPATION IN THE OKLAHOMA LAW ENFORCEMENT RETIREMENT SYSTEM**

Senate Bill 408 recently authorized The University of Oklahoma to elect to enroll Cleet qualified police officers in the Oklahoma Law Enforcement Retirement System (OLERS). The OLERS program is designed to provide a more desirable retirement plan for law enforcement officers and is expected to improve recruiting and retention of University police officers.

This program will be offered as an optional program for current officers and a mandatory program for officers hired after October 1, 2001. Officers currently on the payroll will have three months to decide. New officers and current ones who choose to enroll in the OLERS program will not be allowed to participate in the Oklahoma Teachers Retirement System or the OU Defined Contribution Plan. The primary advantage for the University, is that when we recruit candidates for our security services, the salary and benefits will be comparable to those offered by municipal and state police services.

President Boren recommended the Board of Regents authorize University of Oklahoma Cleet-qualified police officers to participate in the Oklahoma Law Enforcement Retirement System.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

### **ELLISON HALL RENOVATION FOR THE COLLEGE OF ARTS AND SCIENCES – NC**

At the May 2001 meeting, the Board of Regents approved the design development phase plans for renovation of Ellison Hall and authorized the preparation of construction documents by the architects and advertising for receipt of bids. The project architects, Bockus Payne and Associates, completed construction documents for the project which includes

renovation of approximately 21,000 gross square feet of space for the College of Arts and Sciences administrative offices, student advisors' offices, and a number of the College's interdisciplinary academic programs. Fire and life safety improvements in the building include new fire exit stairway additions to be constructed at both the north and south ends of the building and installation of fire alarm and sprinkler systems. In addition, an outdoor donor plaza will be constructed on the east side of the building, including new landscaping.

#### I. AWARD A CONTRACT

On August 14, 2001, bids for construction of the project were received from eight firms. The bids have been evaluated by the project architect, and representatives of the University administration (Paul Bell, Dean, College of Arts and Sciences; Michael Moorman, Director, Architectural and Engineering Services; and William Forester, Staff Architect, Architectural and Engineering Services). A complete tabulation of the bids received is shown below.

It is recommended that a contract in the amount of \$2,272,304 be awarded to Buckner & Moore, Inc. of Moore, Oklahoma, the low bidder for the project, as follows:

Base Bid	\$ 2,139,574
Alternate No. 1, Donors Plaza	56,895
Alternate No. 2, Perimeter Roof Repair	15,680
Alternate No. 3, Wood Windows	<u>60,155</u>
Total Proposed Contract Amount	\$ 2,272,304

#### II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than \$1.5 million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

The total project budget of \$3,500,000 is to be funded from the University's Oklahoma Development Finance Authority 2000 Bond proceeds, the state-wide Oklahoma Capital Improvement Authority 2000 Bond proceeds, and private funds.

#### TABULATION OF BIDS ELLISON HALL RENOVATION

<u>Buckner &amp; Moore, Inc.</u>	<u>Barbour &amp; Short, Inc.</u>	<u>Globe Construction Co.</u>	<u>KJ McNitt Construction, Inc.</u>
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September 11, 2001

27703

Base Proposal	\$2,139,574	\$2,171,800	\$2,199,000	\$2,167,000
Alternate No. 1, Donors Plaza	56,895	53,000	57,100	59,000
Alternate No. 2, Perimeter Roof Repair	15,680	18,000	21,600	14,250
Alternate No. 3, Wood Windows	60,155	70,000	40,200	90,000
Alternate No. 4, Door Trim	13,446	6,500	8,600	7,500
Base Proposal + Alternates 1, 2, and 3	\$2,272,304	\$2,312,800	\$2,317,900	\$2,330,250

	<u>ML Young Construction Corporation</u>	<u>Terra Construction, Inc.</u>	<u>Westfahl Construction, Inc.</u>	<u>Nashert Constructors, Inc.</u>
Base Proposal	\$2,212,416	\$2,250,000	\$2,249,000	\$2,403,000
Alternate No. 1, Donors Plaza	60,000	92,000	61,000	54,000
Alternate No. 2, Perimeter Roof Repair	18,000	16,000	28,000	22,000
Alternate No. 3, Wood Windows	84,000	51,500	95,300	37,000
Alternate No. 4, Door Trim	6,700	7,400	9,000	7,000
Base Proposal + Alternates 1, 2, and 3	\$2,374,416	\$2,409,500	\$2,433,300	\$2,516,000

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$2,272,304 to Buckner & Moore, Inc., the low bidder, for the Ellison Hall Renovation project; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and

project budget limitations.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**MAX WESTHEIMER AIRPORT IMPROVEMENTS - NC**

At the May 2001 meeting, as a part of the overall Campus Master Plan of Capital Improvement Projects for the Norman Campus, the Board of Regents approved the Max Westheimer Airport Improvements project. This project provides for a variety of improvements to the Max Westheimer Airport that will be required to support its continued maintenance and development. Airport improvements include runway, taxiway and ramp repair, overlaying, sealing and marking; construction of an aircraft wash rack; additional security fencing; installation and upgrade of airplane approach and guidance system equipment; accessibility improvements at the Terminal Building; improved access and drainage for hangars; and construction of a new west taxiway.

The process to select an engineering consultant for the project began in July. As individual project elements are funded, the selected engineering consultant will be authorized to provide the professional services required to provide detailed design, construction documents and construction administration services.

The engineering firms under consideration for this project were interviewed and evaluated by the following individuals:

C. Thomas Knotts, Campus Planner, Architectural and Engineering Services, Chair  
 Walter B. Strong, Jr., Administrator, University Airport and North Campus

Proposals to provide the needed professional services for the project were received from nine engineering firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, five firms were selected for further evaluation. A detailed review and interview was conducted with each of the five firms, and the firms were rated from highest to lowest as follows:

1. Bucher, Willis & Ratliff Corporation, Oklahoma City
2. C. H. Guernsey & Company, Oklahoma City
3. Carter & Burgess Consultants, Inc., Oklahoma City
4. MacArthur Associates Consultants, Ltd., Oklahoma City
5. FHC, Inc., Oklahoma City

**MAX WESTHEIMER AIRPORT IMPROVEMENTS  
 EVALUATION SUMMARY**

Bucher Willis & Ratliff Corporation	C. H. Guernsey & Company	Carter & Burgess Consultants Inc.	MacArthur Associated Consultants Ltd.	FHC, Inc.
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September 11, 2001					27705
Acceptability of Design	32	32	34	31	28
Quality of Engineering	37	34	34	32	29
Adherence to Cost Limits	15	16	15	15	15
Adherence to Time Limits	16	16	15	16	15
Volume of Changes	16	16	14	15	15
Stability of Firm	17	16	17	16	16
Total Points	133	130	129	125	118

President Boren recommended the Board of Regents:

- I. Rank in the order presented above engineering firms which are under consideration to provide professional services required for the Max Westheimer Airport Improvements project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **PARKING FACILITIES REVENUE BONDS - NC AND HSC**

At the March 2000 and May 2001 meetings, The University of Oklahoma Board of Regents (the "Board") authorized the University Administration to propose Concurrent Resolutions to the Oklahoma Legislature allowing for the issuance of revenue bonds for the construction of new surface and garage parking facilities with a combined capacity of approximately 1,240 vehicles to serve the demands of the south central core area of the Norman Campus, as well as Oklahoma Memorial Stadium, and the renovation of existing surface parking facilities on the Health Sciences Center Campus. The new facilities will be located near many of the Norman Campus' major academic buildings and will serve the daily parking needs of students, faculty and staff, while at the same time providing guest and special event parking during the evening and on weekends. The new parking garage will also provide space for a new bookstore and athletic ticket office, both of which will serve the needs of students, faculty and staff. The results were Concurrent Resolution No. 97 that was adopted by the State Senate on May 15, 2000 and the House of Representatives on May 18, 2000 and Concurrent Resolution

No. 32 that was adopted by the State Senate on May 14, 2001 and the House of Representatives on May 22, 2001.

The following steps have been or are anticipated to be taken to garner these revenue bonds:

- July 17, 2000 – The Board appointed the Floyd Law Firm and Governmental Finance of Oklahoma, Inc. to provide Bond Counsel and Financial Advisor services in support of this project.
- July 17, 2000 – The Board authorized the University's administration to prepare the Preliminary Official Statement and to disclose material information on the purpose of the debt and how it will be repaid.
- September 14, 2001– State Regents for Higher Education will consider approval of the Statement of Essential Facts.
- September 27, 2001– The Executive and Legislative Bond Oversight Commissions will consider approving the issuance of these revenue bonds.
- October 4 and 11, 2001– Publish Notice of Sale.
- October 16, 2001– Bid closing. The bids will be reviewed by the University's Financial Advisor, Bond Counsel and Controller, as well as the State Bond Advisor.
- December 4, 2001– Bond closing.

Assuming a true interest cost of 5.54%, which includes a combination of tax-exempt (\$21,825,000) and taxable (\$5,175,000) debt, estimated annual debt service on the bonds will be approximately \$2.1 million with final maturity in June 2026. The Parking System, which encompasses both the Norman and Health Sciences Center campuses, will serve as the primary source of repayment. However, to the extent that bond proceeds are utilized to fund bookstore and ticket office improvements, University Bookstore and Athletic revenues will be utilized as a source of space rental income to the Parking System.

The Board of Regents covenants to fix, establish, maintain, and collect such rates, fees and charges for the use and services of the System and its facilities as, in the judgment of the Board, will provide revenues sufficient to:

- (1) Pay the reasonable cost of operating and maintaining the Parking System;
- (2) Pay principal of and interest on the Bonds;
- (3) Enable the Parking Systems Net Revenues each year to equal at least 125% of the required debt service on any outstanding bonds payable from the Net Revenues of the System; and,
- (4) Maintain any reserve requirements for the Reserve Account securing any bonds payable from the Net Revenues of the Parking System.

Outlined below are the anticipated capital projects and related costs of issuance to be funded with the proceeds of the bonds:

Asp Avenue Parking Garage – NC	\$12,346,000
University Bookstore - NC	4,574,000
Athletic Ticket Office - NC	1,416,000
Brooks Avenue Surface Parking - NC	3,000,000
Parking Improvements – HSC	2,814,000
Required Debt Service Reserve	2,106,000
Credit Enhancement Premiums and Costs of Issuance	474,000
Discounts	270,000
Total Proceeds	<u>\$27,000,000</u>

President Boren recommended the Board of Regents:

- I. Authorize and approve the issuance and sale of its Board of Regents of The University of Oklahoma Parking Facilities Revenue Bonds or other evidences of indebtedness in the principal amount not to exceed \$27,000,000 (the “Bonds”) and ratify all action taken in regard to the competitive or negotiated sale of the Bonds;
- II. Authorize and adopt the Bond Resolution authorizing the sale and issuance of Bonds and authorize the form of the financing documents related thereto including, but not limited to, a Trust Agreement, Notice of Sale and Official Statement;
- III. Approve and authorize the award of the sale of the Bonds at competitive or Negotiated sale based upon final determination of the financing team and Approved by the State Bond Advisor and determined to be in the best financial interest of The University of Oklahoma and authorizing the University Vice President for Administrative Affairs and the Controller of The University of Oklahoma – Norman Campus to do all things necessary to consummate the Transaction contemplated herein;
- IV. Authorize the Chairman, Vice-Chairman and Executive Secretary of the Board of Regents of The University of Oklahoma to execute and deliver all necessary financing documents and related closing documents required by Bond Counsel; and,
- V. Authorize the officers of The University of Oklahoma to execute any closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**PROJECT RESPONSIBILITIES FOR PRIOR CONTRACT OF FORMER MEDICAL TECHNOLOGY AND RESEARCH AUTHORITY - HSC**

In the last legislative session, S.B. 240 was enacted, dissolving the Medical Technology and Research Authority (MTRA) and transferring the parking and transportation functions for the Oklahoma Health Center to The University of Oklahoma. The bill provides that all employees, assets and liabilities of the MTRA be transferred to the University. At the July 2001 meeting, the Board of Regents accepted the transfer of the duties, responsibilities, assets and liabilities of the MTRA.

While the University administration was aware of the garage restoration project prior to the transfer of the MTRA responsibilities, the administration only recently became aware that there existed a contractual obligation for the MTRA to provide contract oversight and serve as a pass-through agency for expenditure of the University Hospitals Trust funds to pay for the improvements. It was planned that the MTRA would receive invoices for work performed, verify that the work had been performed and present the invoices for payment by the University Hospitals Trust. The UHT would pay the MTRA the amount owed and MTRA would pay the contracted firm.

This project was approved and authorized by the State of Oklahoma Department of Central Services Construction & Properties Division prior to July 1, 2001, as a contract between MTRA and Zahl-Ford, Inc. Zahl-Ford, Inc. is a local structural engineering firm that is contracted to provide a turnkey restoration and lighting upgrade of three parking facilities. Zahl-Ford, Inc. has subcontracted for concrete restoration, waterproofing and electrical work with companies experienced and knowledgeable in such projects. No University funds will be expended for this project except as they have been received from the University Hospitals Trust.

In addition to significant restoration work needed for University Hospitals Authority-owned parking facilities, a portion of an underground parking facility adjacent to the Presbyterian Professional Office Building has been closed for some time because it is in danger of collapsing. This is a parking area which is managed by the University pursuant to the acceptance of the responsibilities of administering the parking and transportation function for the OHC. Sufficient funds will be available from the Parking Facilities Revenue Bonds to fund restoration of this parking facility. It is more cost effective to negotiate a change order to the existing parking facility restoration contract than to initiate a new project.

It is the recommendation of the administration that the Board authorize the University administration to provide contract oversight, accept funds from the University Hospitals Trust and disburse those funds to Zahl-Ford, Inc., and to negotiate a change order in an amount not to exceed \$650,000 for restoration of the parking facility adjacent to the Presbyterian Professional Office Building, to be paid from Parking Facilities Revenue Bonds.

President Boren recommended the Board of Regents:

- I. Authorize the University administration to perform the project responsibilities of contract oversight, acceptance of funds from the University Hospitals Trust in an amount not to exceed \$3.492 million and disbursement of those same funds to the contracted firm(s) agreed to by the former Medical Technology and Research Authority for restoration of parking garages owned by the University Hospitals Authority, and
- II. Authorize the University administration to negotiate a change order with Zahl-Ford, Inc. for additional parking facility restoration not to exceed \$650,000 to be engineered and constructed by the same firm(s) doing the restoration of the University Hospitals Authority garages.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**ADDITIONS TO PARKING - NC**

The new east upper deck addition to the Oklahoma Memorial Stadium and the rerouting of Jenkins Avenue will result in the loss of much of the parking area currently located east of Jenkins Avenue between Brooks Street and Lindsey Street. In order to replace these spaces and to provide additional multipurpose parking, new surface lots are proposed for construction to the east of the existing Jenkins Avenue lot and at the location of the field on which rugby is played. This field will be replaced with a new playing field to be located south of the Soccer and Tennis complex. Another new surface lot is proposed to be located at the southeast corner of Jenkins Avenue and University Place, subject to the success of pending condemnation proceedings for a portion of this property.

The new surface parking lots are anticipated to have concrete curb and gutter with asphalt drives and parking bays. The three lots are currently planned to have a total of approximately 1,000 parking spaces. Additionally, implementation of a portion of the storm water master plan will be a part of this project.

In order to alleviate the critical shortage of parking on campus at the earliest possible date, it is desirable to expedite the design and construction of the new lots. The process has been initiated to select an engineering consultant to provide the professional services required to produce the design and contract documents and to provide the necessary construction phase services for the project. It is proposed that the Board authorize the University administration to rank firms that have been screened and interviewed by the interview committee and are considered to be qualified to provide the necessary professional services. After ranking the firms, the administration will negotiate terms and execute a consultant contract.

President Boren recommended the Board of Regents:

- I. Approve the proposed Additions to Parking project and authorize addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus;
- II. Approve a project budget not to exceed \$4,000,000, to be funded from a combination of Athletic Department and Parking revenue bond funds and Parking and Transportation auxiliary funds;
- III. Authorize the University administration to rank architectural firms considered to provide professional services required for the project;
- IV. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- V. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**ATHLETIC FACILITIES REVENUE BONDS - NC**

At the February 2001 meeting, The University of Oklahoma Board of Regents (the "Board") authorized the University administration to propose a Concurrent Resolution to the Oklahoma Legislature allowing for the issuance of revenue bonds to fund the expansion and renovation of Oklahoma Memorial Stadium. The stadium project includes structural repairs and utility system improvements, seating replacement, spectator amenities including new restroom and concession facilities, renovation of the north end zone academic and administrative areas, new perimeter fencing and entry gates, new graphics and signage, refurbishing of existing press box, replacement of the existing north scoreboard, and the addition of a new structure to the east side for suites, a club lounge and associated seating, and additional spectator seating in an upper deck. The result was Concurrent Resolution No. 11 that was adopted by the State Senate on March 5, 2001 and the House of Representatives on April 4, 2001.

The following steps have been or are anticipated to be taken to garner these revenue bonds:

- July 17, 2000 – The Board appointed the Floyd Law Firm and Governmental Finance of Oklahoma, Inc. to provide Bond Counsel and Financial Advisor services in support of this project.
- July 17, 2000 – The Board authorized the University's administration to prepare the Preliminary Official Statement and to disclose material information on the purpose of the debt and how it will be repaid.
- September 14, 2001– State Regents for Higher Education will consider approval of the Statement of Essential Facts.
- September 27, 2001– The Executive and Legislative Bond Oversight Commissions will consider approving the issuance of these revenue bonds.
- October 4 and 11, 2001– Publish Notice of Sale.
- October 16, 2001– Bid closing. The bids will be reviewed by the University's Financial Advisor, Bond Counsel, and Controller, as well as the State Bond Advisor.
- December 4, 2001– Bond closing.

Assuming a true interest cost of 5.28%, which includes a combination of tax-exempt (\$63,750,000) and taxable (\$1,250,000) debt, estimated annual debt service on the bonds will be approximately \$4.57 million with final maturity in June 2031. The Athletic System, including the incremental revenues associated with the east side addition to Oklahoma Memorial Stadium, will serve as the source of repayment.

The Athletic System includes all existing and planned athletic facilities and programs, including, but not limited to, Oklahoma Memorial Stadium (football facility), Lloyd Noble Center (basketball and multi purpose arena), and all related priority seating programs, all of which are located on the Norman Campus of The University of Oklahoma.

The Board of Regents covenants to fix, establish, maintain and collect such rates, fees and charges for the use and services of the System and its facilities as, in the judgment of the Board, will provide revenues sufficient to:



- (1) Pay the reasonable cost of operating and maintaining the Athletic System;
- (2) Pay principal of and interest on the Bonds;
- (3) Enable the Athletic Systems Net Revenues each year to equal at least 125% of the required debt service on any outstanding bonds payable from the Net Revenues of the System; and,
- (4) Maintain any reserve requirements for the Reserve Account securing any bonds payable from the Net Revenues of the Athletic System.

Outlined below are the anticipated capital projects and related costs of issuance to be funded with the proceeds of the bonds:

Oklahoma Memorial Stadium Expansion and Improvements	\$53,214,000
Capitalized Interest	5,147,000
Required Debt Service Reserve	4,572,000
Credit Enhancement Premiums and Costs of Issuance	1,417,000
Discounts	<u>650,000</u>
Total Proceeds	<u>\$65,000,000</u>

The total project cost is expected to be approximately \$69.0 million. The balance of the necessary funding will be provided through a combination of existing Athletic System funds and private sources. The project will be phased, if necessary, to more closely align available project resources with expenditures. However, the new east side addition, which offers significant additional revenue potential, will be included as a part of phase I and available for use beginning with the Fall 2003 football season.

It is anticipated that the east side addition will increase capacity by approximately 7,250 seats with associated new revenue, assuming 89% occupancy, of approximately \$5.1 million. When combined with the current ticket surcharge (\$5 per ticket per game), new revenues available to fund required debt service and related operating expenditures are estimated to be approximately \$6.9 million beginning with the Fall 2003 football season.

President Boren recommended the Board of Regents:

- I. Authorize and approve the issuance and sale of its Board of Regents of The University of Oklahoma Athletic Facilities Revenue Bonds or other evidences of indebtedness in the principal amount not to exceed \$65,000,000 (the "Bonds") and ratify all action taken in regard to the competitive or negotiated sale of the Bonds;
- II. Authorize and adopt the Bond Resolution authorizing the sale and issuance of the Bonds and authorize the form of the financing documents related thereto, including, but not limited to, a Trust Agreement, Notice of Sale and Official Statement;
- III. Approve and authorize the award of the sale of the Bonds at competitive or negotiated sale based upon final determination of the financing team and approved by the State Bond Advisor and determined to be in the best financial interest of The University of Oklahoma and authorizing the University Vice President for Administrative Affairs and the Controller of The University of

Oklahoma – Norman Campus to do all things necessary to consummate the transaction contemplated herein;

- IV. Authorize the Chairman, Vice-Chairman and Executive Secretary of the Board of Regents of The University of Oklahoma to execute and deliver all necessary financing documents and related closing documents required by Bond Counsel; and,
- V. Authorize the officers of The University of Oklahoma to execute any closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

#### **OKLAHOMA MEMORIAL STADIUM FIELD WALL - NC**

At the May 2001 meeting, the Board of Regents awarded a contract in the amount of \$207,920 to Dillon Construction Co. for construction of the Oklahoma Memorial Stadium Field Wall.

##### **I. ACCEPT PROJECT AS SUBSTANTIALLY COMPLETE**

A substantial completion inspection of the project was held on August 15, 2001. In attendance were representatives of Dillon Construction Co.; HOK Sport, Inc., the project architects; and the University. The results of the inspection indicated that the project is substantially complete. A punch list of minor work items was developed and given to Dillon Construction Co. for completion. It is recommended that the Board accept the project as substantially complete as of August 15, 2001.

##### **II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR**

It is recommended that the Board authorize final payment to Dillon Construction Co. following completion of all punch list items.

President Boren recommended the Board of Regents:

- I. Accept the Oklahoma Memorial Stadium Field Wall project as substantially complete effective August 15, 2001; and
- II. Authorize final payment to Dillon Construction Co. following completion of all punch list items.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

### **OKLAHOMA MEMORIAL STADIUM EXPANSION AND IMPROVEMENTS - NC**

At the December 2000 meeting, the Board of Regents ranked the architectural firms considered to provide professional services for the Oklahoma Memorial Stadium Expansion and Improvements project and authorized the administration to negotiate the terms of an agreement between the University and the selected firm. Subsequently, an agreement between HOK Sport, Inc. and the University was negotiated and executed. At the May 2001 meeting, the Board approved the project with a budget of \$69 million as a part of the overall Campus Master Plan of Capital Improvement Projects for the Norman Campus.

The project architects now have completed the design development phase plans for the project. A major element of the project is a new east upper deck addition to the stadium, which includes the initial construction of 27 spectator suites and allows for the future construction of 27 additional suites; a club lounge; chair back club seating for approximately 2,200 patrons; and new general purpose chair back seating for approximately 4,500 patrons. Other major project elements include the rerouting of a portion of Jenkins Avenue for the new east upper deck addition; renovation of the north end zone academic and athletic administration areas; renovation of the exterior façade of the north end zone to provide a more collegiate gothic appearance; replacement of the existing bench and chair back seating throughout the stadium seating bowl; installation of a new north scoreboard; refurbishment of the existing press box; installation of new graphics and signage throughout the stadium; installation of a new brick and wrought-iron style perimeter fencing system around the exterior of the stadium; renovation of existing and installation of new spectator amenities, including new restroom and concession facilities; and structural and utility system improvements. One smaller initial project, which has been completed this summer, is the installation of a new brick and cast stone façade on the previously white wall surrounding Owen Field. The seating capacity for Oklahoma Memorial Stadium will total a little over 80,000 once the east upper deck portion of the project is completed in 2003. The design for this project and that of the Asp Avenue Parking Facility have been closely coordinated to provide a consistent, unified overall appearance for both projects. It is proposed that the Board of Regents approve the project design and authorize the preparation of construction documents by the architects and advertising for receipt of bids.

This project is funded from Athletic Department revenue bonds and private funds.

President Boren recommended the Board of Regents:

- I. Approve the design development phase plans for the Oklahoma Memorial Stadium Expansion and Improvements project;
- II. Authorize the preparation of construction documents for the project; and
- III. Authorize the University administration to advertise and to receive bids for construction of the project.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT**

Following are the Regents' Fund financial highlights as of June 30, 2001, and for the year then ended. Financial highlights are provided in accordance with University of Oklahoma Board of Regents policy. The detailed information upon which the attached financial highlights are based was distributed separately to the Regents prior to the September meeting.

REGENTS' FUND  
SEMI-ANNUAL FINANCIAL REPORT  
June 30, 2001

EXECUTIVE SUMMARY

Highlights from the Regents' Fund Semi-Annual Financial Report for the year ended June 30, 2001 are presented below for information only.

ALL FUNDS

- As of June 30, 2001, the Regents' Fund consisted of 137 individual funds with a combined market value of \$53.8 million.

CONSOLIDATED INVESTMENT FUND (CIF)

- As of July 2000, the Regents' Fund CIF was divested from the Commonfund and reinvested across investment styles and strategies with seventeen separate investment managers and funds. The reallocation of assets was approved by the Board of Regents at the June 2000 meeting and was carried out pursuant to the Regents' Fund *Statement of Investment Policy*.
- Since the reallocation, the CIF has realized a total return of -6.9%, which matches the policy benchmark return of -6.9%.
- Cash and investments held by the CIF at June 30, 2001, had a market value of \$38.9 million, which is down \$2.0 million (-4.9%) from June 30, 2000. This decrease is attributable primarily to unrealized market depreciation.

SHORT-TERM INVESTMENT FUND (STIF)

- Cash and investments held by the STIF at June 30, 2001, had a market value of \$12.5 million, which is up \$7.7 million (160.0%) from June 30, 2000. This increase is due primarily to the first receipt of Athletic Priority Seating contributions pursuant to the resolution underlying the Athletic Facilities Revenue Bonds, Series 2001.
- During the year ended June 30, 2001, the STIF has realized a total return of 6.3%, which compares favorably to the benchmark return of 5.4%.

This item was presented for information only. No action was required.

## QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for the year ended June 30, 2001 is presented. The detailed information upon which the attached Executive Summary is based was distributed separately to the Regents prior to the September meeting.

### QUARTERLY FINANCIAL ANALYSIS for the year ended June 30, 2001

#### EXECUTIVE SUMMARY

Highlights from the Quarterly Financial Analysis (QFA) for the year ended June 30, 2001 are presented below for information only. For more detailed information, see the QFA report which was provided separately to the Regents prior to the September meeting.

#### ALL FUNDS, COMBINED

- Available resources of \$1.062 billion exceeded expenditures of \$1.018 billion, resulting in a net increase of \$44.2 million.

#### NORMAN CAMPUS

- Total available resources of \$496.1 million exceeded expenditures of \$472.5 million, resulting in a net increase of \$23.5 million.
- Education and General resources of \$269.8 million exceeded expenditures of \$248.8 million, resulting in a net increase of \$21.0 million.
- As more fully shown below, six of the twelve major auxiliary enterprises and services units (those generating annual revenues over \$2 million) are reporting net decreases to the bottom line.

Housing and Food Service (ACTUAL LOSS = \$733,000; BUDGETED LOSS = \$490,000) – This entity experienced higher than anticipated salaries and wages and utilities, which was partially offset by higher than anticipated occupancy and Summer Camps revenue.

University Press (ACTUAL LOSS = \$505,000; BUDGETED GAIN = \$9,000) – This entity experienced lower than anticipated book sales and distribution income.

Physical Plant Utilities System (ACTUAL LOSS = \$440,000; BUDGETED GAIN = \$893,000) – This entity experienced higher than anticipated cost of sales (due to an increase in usage, overtime related to production, and increased natural gas and water prices), supplies and materials, and maintenance and repair, which was offset in part by an increase in revenues.

Telecommunications (ACTUAL LOSS = \$1.7 million; BUDGETED LOSS = \$398,000) – This entity experienced higher than anticipated non-operating expense due to a \$1.75 million Board approved transfer to Information Technology.

Office Systems (ACTUAL LOSS = \$70,000; BUDGETED GAIN = \$39,000) – This entity experienced higher than anticipated cost of sales, which was offset in part by lower than anticipated expenses.

Department of Public Safety (ACTUAL LOSS = \$202,000; BUDGETED LOSS = \$231,000)  
– This entity experienced lower than anticipated salaries and wages and communication expense, which resulted in a net loss that compared favorably to the budgeted net loss.

Over the years, these entities, with the exception of the Department of Public Safety, have accumulated sufficient reserves to fund their respective losses.

As of June 30, 2001, the Department of Public Safety had a short-term loan of \$450,000 outstanding to fund cash flow requirements. The loan is due September 30, 2001.

#### HEALTH SCIENCES CENTER

- Total available resources of \$565.8 million exceeded expenditures of \$545.1 million, resulting in a net increase of \$20.7 million.
- Education and General resources of \$114.5 million exceeded expenditures of \$113.4 million, resulting in a net increase of \$1.2 million.
- All four major auxiliary enterprises and service units (those generating annual revenues over \$2 million) are reporting net increases to the bottom line.
- Professional Practice Plan (PPP) resources of \$130.5 million exceeded expenditures of \$124.6 million, resulting in a net increase of \$5.8 million.
- Heartland Health Plan resources of \$182.0 million exceeded expenditures of \$181.0 million, resulting in a net increase of \$1.0 million.

This item was presented for information only. No action was required.

#### **2001-2002 BUDGET/SALARY PROGRAM REVIEW OF PRESIDENT'S COMPENSATION AND CONSIDERATION OF EMPLOYMENT CONTRACT ACADEMIC PERSONNEL ACTIONS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS LITIGATION PURCHASE OF PROPERTY**

Regent Noble moved the Board meet in executive session for the purpose of discussing the budget/salary program, President's compensation and consideration of employment contract, personnel-related issues, pending litigation and purchase of property as listed above. The following voted yes on the motion: Regents Noble, Blankenship, Everest, Bentley, Austin and Clark. The Chair declared the motion unanimously approved.

The executive session was held in the same location and began at 2:55 p.m.

The meeting reconvened in regular session at 3:42 p.m.

#### **DATES FOR 2002 REGENTS' MEETINGS**

Chairman Siegfried recommended approval of the following 2002 Regents' Meeting dates:

January 29-30.....	Norman
March 27-28.....	Tulsa
April 22-24.....	Ardmore
May 9-10.....	Norman
June 18-19.....	Lawton
July 23-24.....	Claremore
September 10-11.....	Oklahoma City
October 29-30.....	Tulsa
December 2-3.....	Norman

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**2001-2002 BUDGET/SALARY PROGRAM - NC**

New funds are available for a permanent 4 percent salary increase for Norman Campus faculty and staff in FY02. Approximately 50 percent of the recommended salary increase will be distributed across the board and the balance will be awarded on the basis of meritorious performance. The salary guidelines allowed flexibility in addressing special salary needs such as compression, retention and exceptional merit, resulting in an average 4.5 percent recommended increase for faculty and 4.2 percent recommended increase for staff.

Recommended salary increases total \$5.7 million, including \$3.8 million in educational and general funds. 7.5 percent of the faculty and 1.6 percent of the staff are recommended to receive the 100 largest dollar increases. 3.6 percent of the faculty and 2.9 percent of the staff are recommended for the highest percentage increases.

The schedule below reflects the distribution of salary increases by employee groups:

<u>Percentage Increase</u>	<u>Faculty</u>	<u>Staff</u>
15 percent or greater	1.5 percent	1.3 percent
4.4 to 14.9 percent	28.6 percent	25.2 percent
4.3 percent average	2.2 percent	0.9 percent
0 to 4.2 percent	67.7 percent	72.6 percent
Average Increase	4.5 percent	4.2 percent

A report detailing recommended salaries for staff earning over \$60,000 and for all faculty was provided separately.

President Boren recommended approval of the FY02 Norman Campus salary and wage increases for faculty and staff with an effective date of October 1, 2001.

Regent Bentley moved approval of the recommendation, with one amendment, to increase Chris Purcell's salary by \$8,816.00. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **REVIEW OF PRESIDENT'S COMPENSATION AND CONSIDERATION OF EMPLOYMENT CONTRACT**

Chairman Siegfried recommended that President David L. Boren's contract be extended to a full five-year term with his current compensation level increased at the rate of the average faculty salary increase for this fiscal year, and that his supplemental retirement benefit, which begins when he reaches the age of 70, be increased by \$25,000. He also recommended that the Chairman of the Board be authorized to execute any necessary documents.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

## **ACADEMIC PERSONNEL ACTIONS**

### Health Sciences Center:

#### **LEAVE OF ABSENCE:**

#### Sabbatical Leave of Absence:

Al-Assaf, Assaf F., Associate Professor of Health Administration and Policy, sabbatical leave of absence with half pay, January 1, 2002 through January 1, 2003. Will serve as the senior technical advisor for the United States Agency for International Development's ZdravPlus project, which will enable five countries in the Central Asian republic to measure their health systems' performance and assist them in the organization of their health information. Faculty Appointment: 1/11/88. Previous leaves taken: None. Faculty teaching responsibilities will be covered by other faculty.

#### **NEW APPOINTMENTS:**

Albrecht, Roxie M., M.D., Associate Professor of Surgery and Director of Trauma and Critical Care, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), September 1, 2001 through June 30, 2002. New tenure track appointment.

Allen, Helen Christine, M.D., Clinical Instructor in Pediatrics, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2001 through June 30, 2002.

Ashar, Manisha S., M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), September 1, 2001 through June 30, 2002. New tenure track appointment.

Bender, Jeffrey S., M.D., Professor of Surgery, Interim Director of Trauma and Critical Care, and Medical Director of Minimally Invasive Surgery; annualized rate of \$100,000 for 12 months (\$8,333.33 per month), August 15, 2001 through June 30, 2002. Tenure credentials are under review.



Bennett, Sevim, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), November 1, 2001 through June 30, 2002.

Brown, Rhonda Whittington, Clinical Instructor in Nursing, annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.50 time, July 10, 2001 through June 30, 2002.

Ferguson, Mark Ashley, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2001 through June 30, 2002.

Henderson, Joseph Neil, Ph.D., Associate Professor and Vice Chair of Health Promotion Sciences, annualized rate of \$85,000 for 12 months (\$7,083.34 per month), January 1, 2002 through June 30, 2002. Tenure credentials are under review. Tenurable base salary \$82,000. Includes an administrative supplement of \$3,000 while serving as Vice Chair.

Ludwig, Kristi Lou, M.D., Clinical Instructor in Pediatrics, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2001 through June 30, 2002.

McNall-Knapp, Rene Yvonne, M.D., Assistant Professor of Pediatrics, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 2001 through June 30, 2002. New tenure track appointment.

Nisbet, Robert B., M.D., Professor of Psychiatry and Behavioral Sciences, annualized rate of \$103,623 for 12 months (\$8,635.25 per month), September 1, 2001 through June 30, 2002. New consecutive term appointment.

Panza, Jeanne C., D.M.D., Assistant Professor of Oral Diagnosis and Radiology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), October 1, 2001 through June 30, 2002. New consecutive term appointment.

Root, M. Jean, D.O., M.P.H., Associate Professor of Geriatric Medicine, The Donald W. Reynolds Chair in Geriatric Medicine, and Associate Professor of Internal Medicine, Tulsa; annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 9, 2001 through June 30, 2002. New consecutive term appointment.

Tolma, Eleni L., Ph.D., Assistant Professor of Health Promotion Sciences, annualized rate of \$52,000 for 12 months (\$4,333.34 per month), January 1, 2002 through June 30, 2002. New tenure track appointment.

Turman, Martin Allan, M.D., Ph.D., Associate Professor of Pediatrics and Adjunct Associate Professor of Cell Biology, annualized rate of \$180,000 for 12 months (\$15,000.00 per month), June 21, 2001. Tenurable base salary \$90,000, departmental salary of \$90,000. Tenure credentials are under review.

Wolraich, Mark Lee, M.D., Professor of Pediatrics and The CMRI/Shawn Walters Chair in Developmental and Behavioral Pediatrics; annualized rate of \$180,000 for 12 months (\$15,000.00 per month), June 1, 2001. Tenurable base salary \$90,000. Includes an Administrative supplement of \$90,000 while holding the Walters Chair. Tenure credentials are under review.

REAPPOINTMENTS:

Crowson, Arthur Neil, M.D., reappointed Clinical Associate Professor of Dermatology, annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.20 time, July 1, 2001 through June 30, 2002.

Johnson, Melinda, reappointed Adjunct Assistant Professor of Communication Sciences and Disorders, annualized rate of \$6,000 for 10 months (\$600.00 per month), 0.10 time, August 1, 2001 through May 31, 2002.

#### CHANGES:

Allen-Carey, Mary E., Associate Professor of Nursing, given additional title Assistant Dean for Instruction, College of Nursing, title Division Director of Primary Care Nursing deleted; salary changed from annualized rate of \$74,093 for 12 months (\$6,174.42 per month) to annualized rate of \$77,093 for 12 months (\$6,424.42 per month), September 1, 2001 through June 30, 2002. Includes an administrative supplement of \$3,000 while serving as Assistant Dean.

Anderson, Stacy, Associate Professor of Radiologic Technology, given additional title Adjunct Associate Professor of Allied Health Sciences, August 16, 2001 through June 30, 2002. Salary unchanged.

Bowers, Beverly, Assistant Professor of Nursing, given additional title Coordinator, Lawton Program, salary changed from annualized rate of \$39,701 for 9 months (\$4,411.22 per month) to annualized rate of \$57,735 for 12 months (\$4,811.25 per month), August 1, 2001 through June 30, 2002. Changing from 9-month to 12-month appointment. Includes an administrative supplement of \$2,400 while serving as Coordinator, Lawton Program, and an additional \$2,400 (\$200 per month increase) for the completion of doctoral degree.

Carroll, Dana, Assistant Professor of Pharmacy Clinical and Administrative Sciences, given additional title Adjunct Assistant Professor of Family Medicine, Tulsa, August 1, 2001 through June 30, 2002. Salary unchanged.

Cox, Mark R., Assistant Professor of Research, Department of Occupational and Environmental Health, salary changed from annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.45 time, to annualized rate of \$41,000 for 12 months (\$3,416.67 per month), 0.615 time, September 1, 2001 through June 30, 2002. Change in FTE.

Crow, Sheila, Interdisciplinary Programs Coordinator, College of Medicine, title Adjunct Assistant Professor corrected to Assistant Professor of Pediatrics, appointment status corrected to consecutive term, July 1, 2001 through June 30, 2002. Corrections to previous actions.

Daniel, H. Grady, Assistant Professor of Radiological Sciences, given additional title Chief, Diagnostic Services, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), September 1, 2001 through June 30, 2002. Includes an administrative supplement of \$10,000 while serving as Chief of Diagnostic Services.

Eichner, June E., Professor of Biostatistics and Epidemiology and Associate Professor of Research, Center for American Indian Health Research, title Interim Chair of Biostatistics and Epidemiology deleted; salary changed from \$84,000 for 12 months (\$7,000.00 per month) to annualized rate of \$78,000 for 12 months (\$6,500.00 per month), August 1, 2001 through June 30, 2002. Removal of \$6,000 administrative supplement for serving as Interim Chair.

Ellison, Geraldine, Associate Professor of Nursing, given additional title Assistant Dean, Tulsa, title Coordinator of Tulsa Programs deleted; salary changed from annualized rate of \$64,872 for 12 months (\$5,406.00 per month) to annualized rate of \$67,872 for 12 months (\$5,656.12 per month), September 1, 2001 through June 30, 2002. Includes an administrative supplement of \$3,000 while serving as Assistant Dean, Tulsa.

Forsberg, Jean E., title changed from Clinical Assistant Professor to Assistant Professor of Pathology, July 1, 2001 through June 30, 2002. Salary unchanged. Changing from temporary to consecutive term appointment.

Hays, Charles W., Visiting Associate Professor of Biostatistics and Epidemiology, salary changed from without remuneration to annualized rate of \$25,000 for 10 months (\$2,500.00 per month), 0.40 time, August 1, 2001 through May 31, 2002.

Hoffman, Holly, Assistant Professor of Pharmacy Clinical and Administrative Sciences, correction of start date from August 20, 2001 to September 1, 2001. Correction to previous action.

Jarolim, Dala R., Professor of Medicine, salary changed from annualized rate of \$12,480 for 12 months (\$1,040.00 per month), 0.10 time, to annualized rate of \$32,500 for 12 months (\$2,708.33 per month), 0.50 time, September 1, 2001 through June 30, 2002. Change in FTE.

Khajotia, Sharukh S., Assistant Professor and Chair of Dental Materials, changing from consecutive term to tenure track appointment, July 1, 2001.

Liu, Cheng Zheng, Assistant Professor of Pathology, given additional title Adjunct Assistant Professor of Otorhinolaryngology, September 1, 2001 through June 30, 2002. Salary unchanged.

Loving, Gary, Associate Professor of Nursing, given additional title Assistant Dean for Distant Education and Instructional Technology, title Division Director of Acute Care Nursing deleted; salary changed from annualized rate of \$67,553 for 12 months (\$5,629.42 per month) to annualized rate of \$70,553 for 12 months (\$5,879.42 per month), September 1, 2001 through June 30, 2002. Includes an administrative supplement of \$3,000 while serving as Assistant Dean.

Mannahan, Carol, Assistant Professor of Nursing, given additional title Assistant Dean for Faculty Development and Administration, College of Nursing, title Coordinator of Continuing Education and Partnerships deleted; salary changed from annualized rate of \$46,217 for 10 months (\$4,621.70 per month) to annualized rate of \$58,060 for 12 months (\$4,838.34 per month), September 1, 2001 through June 30, 2002. Includes an administrative supplement of \$3,000 while serving as Assistant Dean.

Mayr, Nina A., Professor of Radiological Sciences, given additional title Chief of Radiation Oncology Section; salary changed from annualized rate of \$85,000 for 12 months (\$7,083.33 per month) to annualized rate of \$125,000 for 12 months (\$10,416.67 per month), August 1, 2001 through June 30, 2002. Tenurable base salary \$85,000. Includes an administrative supplement of \$40,000 while serving as Chief of Radiation Oncology.

McHale, Philip A., Associate Professor of Physiology, title Associate Dean for Educational Assessment and Informatics deleted; given additional title Director of Institutional Animal Care and Use, July 1, 2001 through June 30, 2002. Salary unchanged. Adding another comparable administrative position.

Merifield, David O., Clinical Associate Professor of Otorhinolaryngology, given additional title Clinical Professor of Family Medicine, Tulsa, salary changed from without remuneration to annualized rate of \$25,000 for 12 months (\$2,083.33 per month), 0.20 time, October 1, 2001 through June 30, 2002. Changing primary appointment from the Department of Otorhinolaryngology to the Department of Family Medicine, Tulsa.

Miyake, Alan A., Clinical Assistant Professor of Oral and Maxillofacial Surgery, College of Dentistry; given additional title Adjunct Assistant Professor of Surgery, College of Medicine, August 1, 2001 through June 30, 2002. Salary unchanged.

Myers, Dean A., title changed from Associate Professor of Physiology to Associate Professor of Obstetrics and Gynecology, given additional titles The John W. Records Chair in Obstetrics and Gynecology and Adjunct Associate Professor of Physiology, July 1, 2001 through June 30, 2002. Salary unchanged. Changing primary appointment from the Department of Physiology to the Department of Obstetrics and Gynecology.

Oman, Roy F., Associate Professor of Health Promotion Sciences, salary changed from annualized rate of \$61,858 for 12 months (\$5,154.83 per month) to annualized rate of \$71,858 for 12 months (\$5,988.17 per month), October 1, 2001 through June 30, 2002. Tenurable base salary \$61,858. Departmental salary support \$10,000.

Randall, Kenneth E., Assistant Professor of Rehabilitation Sciences, salary changed from annualized rate of \$52,898 for 12 months (\$4,408.17 per month) to annualized rate of \$55,000 for 12 months (\$4,583.33 per month), August 16, 2001 through June 30, 2002. Transfer to Tulsa Campus.

Ringewald, Jeremy Matthew, Assistant Professor of Pediatrics, correction of start date from July 15, 2001 to July 1, 2001. Correction to previous action.

Schechter, Ruben, retains title Adjunct Assistant Professor of Pediatrics, Tulsa, salary changed from annualized rate of \$63,648 for 12 months (\$5,304.00 per month) to without remuneration, June 30, 2001. Correction to previous action.

Talbert, Beverly J., Clinical Assistant Professor of Surgery, salary changed from annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.40 time, to without remuneration, July 1, 2001 through June 30, 2002.

Wallis, C. Janette, Associate Professor of Research, Department of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$46,865 for 12 months (\$3,905.42 per month), 0.70 time, to annualized rate of \$68,958 for 12 months (\$5,746.50 per month), full-time, August 1, 2001 through June 30, 2002. Salary includes 3% increase in allocation on grant.

Williams, Patricia, Assistant Professor of Research, Department of Pediatrics, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 2001 through June 30, 2002. Budget Correction. Grant funds not available.

Williams, Valerie N., title changed from Associate Dean for Interdisciplinary and Special Projects, College of Medicine, to Associate Dean for Administrative Affairs, College of Medicine, given additional title Director for Interdisciplinary Programs and Faculty Development, College of Medicine, retains title Instructor in Family and Preventive Medicine; salary changed from annualized rate of \$95,373 for 12 months (\$7,947.79 per month) to

annualized rate of \$115,000 for 12 months (\$9,583.33 per month), August 1, 2001 through June 30, 2002. Additional responsibilities.

Wilson, Don A., Professor of Radiological Sciences, title Acting Chair deleted, given additional title Clinical Chief of Service, Department of Radiological Sciences; salary changed from annualized rate of \$110,000 for 12 months (\$9,166.67 per month) to annualized rate of \$100,000 for 12 months (\$8,333.34 per month), September 1, 2001 through June 30, 2002. Tenurable base salary \$75,000. Administrative supplement of \$35,000 for serving as Acting Chair removed. An administrative supplement of \$25,000 included while serving as Clinical Chief of Service.

Yeager, Lynn LaFevers, title changed from Adjunct Assistant Professor to Assistant Professor of Medical Library Science, title Reference Librarian, Robert M. Bird Health Sciences Library deleted, given additional title Education Librarian, Schusterman Center Library; salary changed from annualized rate of \$12,000 for 12 months (\$1,000.00 per month), 0.50 time, to annualized rate of \$31,000 for 12 months (\$2,583.33 per month), July 9, 2001 through June 30, 2002. New consecutive term appointment.

#### RESIGNATIONS AND/OR TERMINATIONS:

Abbott, Craig L., Clinical Assistant Professor of Dermatology, June 30, 2001.

Barnes, Anne Catherine, Assistant Dean for Finance, College of Medicine, and Instructor in Family and Preventive Medicine, July 1, 2001. Changing to Administrative Staff.

Collier, Samantha Lee, Assistant Professor of Internal Medicine, Tulsa, August 31, 2001.

Kennedy, Ronald C., Professor of Microbiology and Immunology, July 31, 2001 (with accrued vacation through September 14, 2001).

Kugelmass, Aaron D., Associate Professor of Medicine, September 8, 2001 (with accrued vacation through October 24, 2001).

Ten Eick, Andrew, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, September 3, 2001 (with accrued vacation through October 4, 2001).

#### Norman Campus:

#### LEAVES OF ABSENCE:

Trafalis, Theodore B., Associate Professor of Industrial Engineering, leave of absence August 16, 2001 through December 31, 2001, canceled.

Walschap, Gerard, Professor of Mathematics, short-term disability leave of absence with pay August 16, 2001 through January 1, 2002.

#### Sabbatical Leaves of Absence-Spring Semester 2002 (with full pay)

Angelotti, Michael, Professor of Instructional Leadership and Academic Curriculum, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002. Will pursue studies and practice in creative expression, including writing and painting, in Taos, NM, and Norman, with products to include related artifacts,

publications, and applications to teaching. Faculty appointment: 8-10-87. Previous leaves taken: Sabbatical leave of absence with full pay 1-01-95 to 7-01-95. Teaching load covered by current faculty and other elective courses.

**Bagajewicz, Miguel J., Professor of Chemical Engineering and Materials Science, sabbatical leave with full pay, January 1, 2002 through May 15, 2002.** Will focus on developing technologies for process monitoring and instrumentation design and upgrade. Work will be done in the Chemical Engineering Department, University of Politecnica de Catalunya, Barcelona, Spain. Faculty appointment: 8-16-95. No previous leaves taken. Teaching load covered by current faculty and adjunct instructor(s).

**Barker, Peter, Professor of History of Science, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will write a book on *The Cognitive Structure of Scientific Revolutions* with Dr. H. Andersen (University of Copenhagen) at the Danish Institute for Advanced Studies in the Humanities (Copenhagen, Denmark). Faculty appointment: 8-16-95. No previous leaves taken. Teaching load covered by visiting faculty.

**DeBacker, Teresa K., Associate Professor of Educational Psychology, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will use sabbatical time to conduct professional reading, refocus research agenda, and seek external funding to support her research agenda. The majority of time will be spent in Norman. Faculty appointment: 8-16-93. No previous leaves taken. Teaching load covered by a graduate teaching assistant and canceling one class.

**Marek, Edmund A., Professor of Instructional Leadership and Academic Curriculum, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will teach science in an elementary school in Norman and do work on an associated research project designed to examine pre-service elementary teachers' understandings of the learning cycle. Faculty appointment: 8-01-82. Sabbatical leave of absence with full pay 5-16-92 to 8-16-92 and 8-16-95 to 11-16-95. Teaching load covered by current faculty and adjunct faculty.

**Muraleetharan, Kanthasamy K., Associate Professor of Civil Engineering and Environmental Science, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will establish international collaborations during sabbatical to advance research in geotechnical earthquake engineering. Will visit University of Western Australia and Laboratorio Nacional de Computcao Cientifica in Brazil to conduct research. Faculty appointment: 8-16-94. No previous leaves taken. Teaching load covered by other elective course offerings.

**Murphy, Sheena, Associate Professor of Physics and Astronomy, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will continue research in nanostructures. Will be based at OU but will travel to the University of Arkansas and the National High Magnetic Field Laboratory in Tallahassee, Florida on a regular basis. Faculty appointment: 1-01-95. No previous leaves taken. Teaching load covered by a lecturer.

**Palmer, Allison L., Associate Professor of Art, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will complete research on book entitled "The Gesue Maria on the Via del Corso: Building in Rome After the Counter-Reformation." Research will take place in Maryland, Italy and at OU. Faculty appointment: 8-16-93. No previous leaves taken. Teaching load covered by current faculty and other elective course offerings.

**Rosenthal, Lucinda S., Associate Professor of Political Science and Assistant Director of the Carl Albert Congressional Research and Studies Center, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will work on two research projects leading to book manuscripts and a research project leading to a journal article. Faculty appointment: 8-16-95. No previous leaves taken. Teaching load covered by other elective course offerings.

**Shaughnessy, Susan, Associate Professor of Drama, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002.** Will prepare to direct a production to be brought to Mexico City, 2003. Have submitted an application for fellowship to collaborate with director of a professional production. Faculty appointment: 8-16-93. No previous leaves taken. Teaching load covered by current faculty.

Shelton, William L., Professor of Zoology and Assistant Chair of Zoology, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002. Will continue long-term experiments in aquaculture in collaboration with researchers at the Aquaculture Research Laboratory in Frankfort, Kentucky. Faculty appointment: 8-23-82. Previous leaves taken: Sabbatical leave of absence with full pay 1-01-92 to 5-16-92. Teaching load covered by other course offerings.

St. John, Craig A., Professor of Sociology, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002. Will conduct research on changing levels of racial/ethnic residential segregation between 1980 and 2000 using U.S. Census data. Will develop a new course on the Sociology of Sports. Faculty appointment: 1-16-81. Previous leaves taken: Sabbatical leave of absence with full pay 1-01-94 to 5-16-94. Teaching load covered by current faculty.

Wallach, Bret, Professor of Geography and Chair of Geography, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002. Will develop a cultural-landscapes web site and, security permitting, will complete a project on the West Bank. Faculty appointment: 9-01-81. Previous leaves taken: Leave of absence without pay 1-16-82 to 6-01-82; leave of absence without pay 9-01-82 to 6-01-83; leave of absence without pay 10-16-85 to 5-16-86; leave of absence without pay 8-16-86 to 5-16-87; leave of absence without pay 8-16-87 to 5-16-88; sabbatical leave of absence with full pay 1-01-92 to 5-16-92. Teaching load covered by current faculty.

Wedel, Kenneth R., Professor of Social Work, sabbatical leave of absence with full pay, January 1, 2002 through May 15, 2002. Will consolidate current research in prevention science and develop research project on faith-based and community initiatives for social services. Location will be Norman with travel in Oklahoma and Texas. Faculty appointment: 7-01-79. Previous leaves taken: Sabbatical leave of absence with full pay 1-01-86 to 7-01-86; sabbatical leave of absence with full pay 1-01-94 to 5-16-94. Teaching load will be covered by current faculty and adjunct faculty.

#### Sabbatical Leave of Absence – Spring 2002 and Fall 2000 Semester (with half pay)

Heap of Birds, Edgar, Associate Professor of Art, sabbatical leave of absence with half pay, January 1, 2002 through December 31, 2002. Will serve as artist in residence at the Rhode Island School of Design Museum, Providence, Rhode Island culminating in a solo and Native American collaborative multi-media exhibition. Will also present a solo exhibition of work at the Woodland Pattern Book Arts Center, Milwaukee, Wisconsin coinciding with a series of lectures at the Milwaukee Institute of Art and Design, The University of Wisconsin and Indian Community School of Milwaukee. Faculty appointment: 8-16-89. Sabbatical leave of absence with full pay 8-16-94 to 1-01-95. Leave of absence without pay 8-16-98 to 5-16-99. Teaching load will be covered by other elective course offerings.

#### NEW APPOINTMENTS:

Myint, Soe W., Lecturer, Geography, annualized rate of \$47,000 for 9 months (\$5,222.22 per month), 0.50 time, August 16, 2001 through December 31, 2001.

\*Price, B. Byron, Professor of Art, Charles Marion Russell Memorial Chair in Art of the American West and Director of the Charles M. Russell Center for the Study of Art of the American West, annualized rate of \$125,000 for 9 months (\$13,888.88 per month), November 1, 2001 through May 15, 2002. Five-year renewable term appointment.

*\*See modified motion.*

Qiao, Pizhong, Ph.D., Assistant Professor of Civil Engineering and Environmental Science, annualized rate of \$61,000 for 9 months (\$6,777.78 per month), January 1, 2002 through May 15, 2002. New tenure-track faculty.

Shook, Fred, Visiting McMahon Centennial Professor, Journalism and Mass Communication, annualized rate of \$70,000 for 9 months (\$7,777.78 per month), August 16, 2001 through May 15, 2002.

CHANGES:

Andrews, Richard D., Geologist III, Oklahoma Geological Survey, title changed to Geologist IV, salary changed from annualized rate of \$53,760 for 12 months (\$4,480.00 per month), to annualized rate of \$60,760 for 12 months (\$5,063.33 per month), October 1, 2001.

Barney, David D., Assistant Professor of Social Work, salary changed from annualized rate of \$41,200 for 9 months (\$4,577.78 per month) to annualized rate of \$46,500 for 9 months (\$5,166.67 per month), August 16, 2001. Counter offer.

Beard, Fred K., Associate Professor of Journalism and Mass Communication, given additional title Director of Research and Creative Activity, College of Journalism and Mass Communication, salary changed from annualized rate of \$58,051 for 9 months (\$6,450.11 per month) to annualized rate of \$59,793 for 9 months (\$6,643.67 per month), August 16, 2001 through May 15, 2002. Temporary title and temporary salary increase.

Boone, Michael D., Assistant Professor of Music, add title Assistant Director of Bands, salary remains at annualized rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 2001 through May 15, 2002. Title correction.

Burns, Thomas J., Associate Professor of Sociology, award of tenure has been recommended, August 16, 2001.

Ciardi, Edward J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$71,500 for 12 months (\$5,958.34 per month) to annualized rate of \$74,053 for 12 months (\$6,171.06 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Claibourn, Michele P., Assistant Professor of Political Science, title changed to Acting Assistant Professor, salary changed from annualized rate of \$40,000 for 9 months (\$4,444.44 per month) to annualized rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 2001 through May 15, 2002. Did not complete Ph.D.

Cortinas, Jr., John V., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,426 for 12 months (\$5,618.86 per month) to annualized rate of \$71,249 for 12 months (\$5,937.45 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Elisens, Wayne, Associate Professor of Botany and Microbiology, given additional title Interim Curator, salary remains at annualized rate of \$44,035 for 9 months (\$4,892.77 per month), August 16, 2001 through May 15, 2002.

Elmore, Kimberly L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$57,734 for 12 months (\$4,811.17 per month) to annualized rate of \$63,819 for 12 months (\$5,318.27 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.



Gilliland, Kirby, David Ross Boyd Professor, Psychology, reappointed to a four-year term as Chair of the Department of Psychology, salary remains at annualized rate of \$92,971 for 12 months (\$7,747.58 per month), July 1, 2001.

Griswold, Robert L., Professor of History and Chair of the Department of History, given additional title Hudson Family Professor of History, salary changed from annualized rate of \$100,000 for 12 months (\$8,333.33 per month) to annualized rate of \$110,000 for 12 months (\$9,166.67 per month), October 1, 2001 through June 30, 2002. Paid \$10,000 while serving as Hudson Family Chair of History.

Hatlelid, Carl M., Research Associate, Engineering Dean's Office, salary changed from annualized rate of \$66,150 for 12 months (\$5,512.50 per month) to annualized rate of \$68,796 for 12 months (\$5,733.00 per month), October 1, 2001.

Jahn, David E., Research Scientist and Associate Director, Center for the Analysis and Prediction of Storms, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Jing, Zhongqi, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$90,581 for 12 months (\$7,548.42 per month) to annualized rate of \$97,311 for 12 months (\$8,109.27 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Kain, John S., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$62,840 for 12 months (\$5,236.67 per month) to annualized rate of \$65,850 for 12 months (\$5,487.51 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of fund.

Kloesel, Kevin A., Research Associate, Oklahoma Climatological Survey, salary changed from annualized rate of \$73,500 for 12 months (\$6,125.01 per month) to annualized rate of \$78,000 for 12 months (\$6,500.00 per month), October 1, 2001 through June 30, 2002.

Kogan, Yefim L., Research Professor and Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$91,000 for 12 months (\$7,583.34 per month) to annualized rate of \$98,000 for 12 months (\$8,166.67 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Lakshmanan, Valliappa, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$65,135 for 12 months (\$5,427.92 per month), to annualized rate of \$70,587 for 12 months (\$5,882.24 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Lloyd-Jones, Brenda, Assistant Professor of Human Relations, Tulsa Campus, salary changed from annualized rate of \$15,000 for 9 months (\$1,666.67 per month), 0.50 time, to annualized rate of \$20,000 for 9 months (\$2,222.22 per month), 0.50 time, August 16, 2001 through May 15, 2002. Merit and equity increase. Renewable term appointment.

Marzban, Caren, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$61,172 for 12 months (\$5,097.67 per month) to annualized rate of \$64,830 for 12 months (\$5,402.51 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Mason, Bruce A., Associate Professor of Physics and Astronomy, extend title Faculty Administrative Fellow, Information Technology, salary remains at \$52,330 for 9 months (\$5,814.44 per month), August 16, 2001 through May 15, 2002.

Melnikov, Valery M., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,010 for 12 months (\$5,000.84 per month) to annualized rate of \$62,669 for 12 months (\$5,222.38 per month), October 1, 2001 through December 14, 2002. Paid from grant funds; subject to availability of funds.

Peppler, Randy A., Research Associate and Associate Director, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$73,850 for 12 months (\$6,154.17 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month) October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Pfau, Michael, Professor of Communication and Chair of the Department of Communication, award of tenure has been recommended August 16, 2001.

Rasmussen, Erik N., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$82,206 for 12 months (\$6,850.50 per month) to annualized rate of \$87,295 for 12 months (\$7,274.55 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Ray, Charles A., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies. salary changed from annualized rate of \$62,700 for 12 months (\$5,225.00 per month) to annualized rate of \$64,938 for 12 months (\$5,411.54 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Richardson, Scott J., Senior Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$39,611 for 12 months (\$3,300.95 per month), 0.60 time, to annualized rate of \$41,592 for 12 months (\$3,466.03 per month), 0.60 time, October 1, 2001 through December 31, 2001. Reappointed Research Scientist, Oklahoma Climatological Survey, \$26,408 for 12 months (\$2,200.67 per month), 0.40 time, July 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Rodriguez, Clemencia, Associate Professor of Communication, award of tenure has been recommended August 16, 2001.

Rosenthal, Lucinda S., Associate Professor of Political Science, title Assistant Director of the Carl Albert Congressional Research and Studies Center changed to Associate Director, salary changed from annualized rate of \$47,205 for 9 months (\$5,245.00 per month) to annualized rate of \$52,565 for 9 months (\$5,840.55 per month), October 1, 2001.

Russell, Craig J., Professor of Management, delete title J.C. Penney Company Chair in Business Leadership, salary remains at annualized rate of \$103,526 for 9 months (\$11,502.88 per month), May 15, 2001. Five-year term as J.C. Penney Company Chair expired.

Ryzhkov, Alexander V., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$85,734 for 12 months (\$7,144.50 per month) to annualized rate of \$91,572 for 12 months (\$7,631.04 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Schaefer, Shawn M., Visiting Assistant Professor and Interim Director of OU Architecture Programs at Tulsa, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$85,000 for 12 months (\$7,083.33), July 16, 2001 through June 30, 2002. To continue as Interim Director.

Schultz, David M., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$55,229 for 12 months (\$4,602.42 per month) to annualized rate of \$60,708 for 12 months (\$5,058.98 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Scott, Thurman E., Research Assistant Professor, Keck Rock Mechanics Institute, salary changed from annualized rate of \$60,043 for 12 months (\$5,003.59 per month) to annualized rate of \$63,045 for 12 months (\$5,253.76 per month), August 1, 2001 through October 31, 2001. Paid from grant funds; subject to availability of funds.

Shah, Subhash N., Professor and Interim Director of the Mewbourne School of Petroleum and Geological Engineering, salary changed from annualized rate of \$139,481 for 12 months (\$11,623.42 per month) to annualized rate of \$152,815 for 12 months (\$12,734.56 per month), July 1, 2001 through June 30, 2002. Paid \$10,000 for additional duties for the Well Construction Technology Center. Salary also includes \$7,500 administrative stipend for Interim Director.

Suneson, Neil H., Geologist IV, Oklahoma Geological Survey, salary changed from annualized rate of \$60,046 for 12 months (\$5,003.82 per month) to annualized rate of \$70,014 for 12 months (\$5,834.50 per month), July 1, 2001 through June 30, 2002. Added responsibilities of Assistant Director of Geologic Programs.

Tiab, Djebbar, Professor of Petroleum and Geological Engineering, extend title Director, Algerian Programs, College of Continuing Education, salary temporarily changed from annualized rate of \$82,887 for 9 months (\$9,209.67 per month) to annualized rate of \$102,887 for 9 months (\$11,431.89 per month), August 16, 2001 through May 15, 2002. Temporary title and salary increase.

Torres, Sebastian M., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,992 for 12 months (\$5,082.67 per month) to annualized rate of \$65,682 for 12 months (\$5,473.53 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Tracy, Sarah W., Reach for Excellence Professor and Assistant Professor, Honors College, salary changed from annualized rate of \$45,320 for 9 months (\$5,035.56 per month) to annualized rate of \$49,920 for 9 months (\$5,546.67 per month), October 1, 2001 through May 15, 2002. Retention.

Trapp, Robert J., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$59,354 for 12 months (\$4,946.17 per month) to annualized rate of \$64,625 for 12 months (\$5,385.39 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Walker-Esbaugh, Cheryl A., Instructor of Classics, monthly salary rate corrected from \$3,666.67 per month to \$3,703.67 per month, August 16, 2001 through May 15, 2002. Five-year renewable term appointment.

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Durso, Frank T., Professor of Psychology, August 31, 2001.

Koehler, Jr., Wallace C., Assistant Professor of Library and Information Studies, July 31, 2001.

Leigh, Katharine E., Professor of Interior Design, August 15, 2001.

Xu, Feng, Assistant Professor of Mathematics, August 16, 2001.

**RETIREMENT:**

Duchon, Claude E., Professor of Meteorology, August 15, 2001. Named Professor Emeritus of Meteorology.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Bentley moved approval of the recommendation, amending the annualized compensation for Byron Price to \$130,000. The following voted yes on the amended motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.

**ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

Health Sciences Center:

**NEW APPOINTMENTS:**

Barnes, Anne, Assistant Dean for Finance, College of Medicine, annualized rate of \$84,755.00 for 12 months (\$7,062.92 per month), July 1, 2001. Administrative Staff.

Gorman, Shellie, Clinical Pharmacist, Department of Pharmacy, annualized rate of \$66,950.00 for 12 months (\$5,579.17 per month), August 1, 2001. Professional Staff.

Ivester, Pamela, Executive Administrator, Cardiac Arrhythmia Research Institute, annualized rate of \$90,000.00 for 12 months (\$7,500.00 per month), August 1, 2001. Administrative Staff.

Owen, David, Campus Network Manager, Department of Information Technology, annualized rate of \$79,000.00 for 12 months (\$6,583.33 per month), July 9, 2001. Professional Staff.

Steele, Lori, Physician Assistant II, Department of OU Physicians Faculty Clinics, annualized rate of \$60,000.00 for 12 months (\$5,000.00 per month), September 1, 2001. Professional Staff.

**CHANGES:**

Ashley, Charles, Director of Development, Department of University Development, salary changed from annualized rate of \$64,359.00 for 12 months (\$5,363.25 per month) to annualized rate of \$64,584.00 for 12 months (\$5,382.00 per month), July 1, 2001. Administrative Officer.

Cappabianco, Mary, Clinical Pharmacist, Department of Pharmacy, salary changed from annualized rate of \$65,000.00 for 12 months (\$5,416.67 per month) to annualized rate of \$66,950.00 for 12 months (\$5,579.17 per month), July 1, 2001. Professional Staff.

Jones, Gayle, Senior Director of Development, Department of University Development, salary changed from annualized rate of \$71,959.00 for 12 months (\$5,996.58 per month) to annualized rate of \$72,487.96 for 12 months (\$6,040.66 per month), July 1, 2001. Administrative Officer.

Loomis, Cori Hook, title changed from Staff Attorney for Legal Counsel to Director of Compliance, salary changed from annualized rate of \$70,000.00 for 12 months (\$5,833.33 per month), to annualized rate of \$79,000.00 for 12 months (\$6,583.00 per month), September 1, 2001. Administrative Staff.

McGoodwin, Lee, Poison Center Manager, Department of Pharmacy, salary changed from annualized rate of \$77,085.00 for 12 months (\$6,423.75 per month) to annualized rate of \$79,085.00 for 12 months (\$6,590.42 per month), July 1, 2001. Managerial Staff.

Moore, Meg, Pharmacy Manager, Department of Pharmacy, salary changed from annualized rate of \$73,742.00 for 12 months (\$6,145.17 per month) to annualized rate of \$74,479.00 for 12 months (\$6,206.58 per month), August 1, 2001. Professional Staff.

#### Norman Campus:

#### NEW APPOINTMENTS:

Cohen, Julie W., Director of Landscape & Grounds, annualized rate of \$35,500 for 12 months (\$2,958.34 per month), 0.50 time, September 1, 2001 through September 30, 2001. Salary and FTE changed to \$71,000 for 12 months (\$5,916.67 per month), 1.00 time, October 1, 2001. Administrative staff.

Hoecker, David M., Information Technology Specialist II, Information Technology, annualized rate of \$62,500 for 12 months (\$5,208.34 per month), September 1, 2001. Managerial staff.

Mossman, Kenneth S., Director of Sports Information, Athletic General Operations, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), August 13, 2001. Managerial Staff.

Neeman, Henry J., Information Technology Analyst III, Information Technology, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), August 1, 2001. Managerial staff.

#### REAPPOINTMENT:

Corr, Edwin G., Acting Associate Director, International Programs Center, salary remains at annualized rate of \$74,172 for 9 months (\$8,241.33 per month), August 16, 2001 through May 15, 2002. Administrative staff.

#### CHANGES:

Avery, Brad, title changed to Director of Internal Auditing; salary changed to annualized rate of \$89,000.00 for 12 months (\$7,416.66 per month), September 12, 2001. Executive Officer.

Brogden, Jeffrey W., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,695 for 12 months (\$5,641.25 per month) to annualized rate of \$71,743 for 12 months (\$5,978.60 per month), October 1, 2001 through June 30, 2002. Paid from grant funds; subject to availability of funds.

Burcham, Darwin H., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$72,916 for 12 months (\$6,076.34 per month) to annualized rate of \$76,752 for 12 months (\$6,395.96 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Correia, Peter R., Associate Program Director, National Resource Center for Youth Services, College of Continuing Education, title changed to Program Director, NRCYS, salary changed from annualized rate of \$61,800 for 12 months (\$5,150.00 per month) to \$70,000 for 12 months (\$5,833.33 per month), July 1, 2001. Managerial staff. Paid from grant funds; subject to availability of funds.

Duca-Snowden, Victoria, Program Director, NASA Space Consortium Income, salary changed from annualized rate of \$63,578 for 12 months (\$5,298.20 per month) to annualized rate of \$72,479 for 12 months (\$6,039.95 per month), October 1, 2001 through June 30, 2002. Administrative staff. Paid from grant funds; subject to availability of funds.

Forren, Eddie, Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$63,610 for 12 months (\$5,300.84 per month) to annualized rate of \$67,413 for 12 months (\$5,617.83 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Hawkins, Max W., title changed from Assistant Bursar and Operations Manager to Bursar, salary changed from annualized rate of \$61,435 for 12 months (\$5,119.58 per month) to annualized rate of \$67,500 for 12 months (\$5,625.00 per month), July 1, 2001. Administrative staff.

Heeney, Rebecca L., title changed from Coordinator for Commencement to Assistant Vice President, Public Affairs, salary changed from annualized rate of \$43,680 for 12 months (\$3,640.00 per month), .80 time, to annualized rate of \$53,680 for 12 months (\$4,473.33 per month), .80 time, September 1, 2001. Administrative staff.

Horn, Jeffrey D., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$59,393 for 12 months (\$4,949.41 per month) to annualized rate of \$62,992 for 12 months (\$5,249.34 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Howard, Larry D., Special Project Consultant, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$33,468 for 12 months (\$2,789.00 per month), 0.50 time, to annualized rate of \$34,706 for 12 months (\$2,892.19 per month), 0.50 time, October 1, 2001 through June 30, 2002. Professional staff. Paid from grant funds; subject to availability of funds.

Kennedy, Douglas W., Data Manager, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$56,824 for 12 months (\$4,735.34 per month) to annualized rate of \$60,268 for 12 months (\$5,022.30 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Kerr, Charles S., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,080 for 12 months (\$5,006.67 per month) to annualized rate of \$62,825 for 12 months (\$5,235.47 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Kulasekharan, Sridhar, Manager, Technical Projects, Oklahoma Climatological Survey, salary changed from annualized rate of \$75,000 for 12 months (\$6,250.00 per month) to annualized rate of \$76,500 for 12 months (\$6,375.00 per month), October 1, 2001 through June 30, 2002.

Liang, Jay J., Manager, Technical Projects, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,571 for 12 months (\$5,630.92 per month) to annualized rate of \$69,984 for 12 months (\$5,832.00 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Lynch, Patricia F., Director of Admissions and Records, title changed to Director of Admissions, July 1, 2001. Administrative staff. Title correction.

Priegnitz, David L., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$68,399 for 12 months (\$5,699.92 per month) to annualized rate of \$72,489 for 12 months (\$6,040.78 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Stumpf, Gregory J., Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$62,457 for 12 months (\$5,204.75 per month) to annualized rate of \$65,998 for 12 months (\$5,499.86 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Suppes, Daniel J., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$58,253 for 12 months (\$4,854.42 per month) to annualized rate of \$60,915 for 12 months (\$5,076.27 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Thompson, John L., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$68,255 for 12 months (\$5,687.92 per month) to annualized rate of \$72,337 for 12 months (\$6,028.06 per month), October 1, 2001 through June 30, 2002. Managerial staff. Paid from grant funds; subject to availability of funds.

Wolfenbarger, J. Michael, Senior Software Engineer, Oklahoma Climatological Survey, salary changed from annualized rate of \$87,500 for 12 months (\$7,291.67 per month) to annualized rate of \$89,250 for 12 months (\$7,437.50 per month), October 1, 2001 through June 30, 2002.

#### RESIGNATION AND/OR TERMINATION:

Bush, Carl T., Assistant Director of Computing and Telecommunications Services, Information Technology, July 31, 2001.

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President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, Everest, Austin and Clark. The Chair declared the motion unanimously approved.


#### **LITIGATION**

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. An executive session was held, but there was no report.

#### **PURCHASE OF PROPERTY - NC**

This item was discussed in executive session, but no action was taken.

There being no further business, the meeting adjourned at 3:48 p.m.

  
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Chris A. Purcell  
Executive Secretary of the Board of Regents