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**THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS**  
**THURSDAY, DECEMBER 7, 2000**

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
DECEMBER 7, 2000**

A Regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order on Thursday, December 7, 2000 in the Associates' Room, Oklahoma Memorial Union, Norman Campus, beginning at 2:04 p.m.

The following Regents were present: Regent C. S. Lewis III, Chairman of the Board, presiding; Regents Robin Siegfried, Mary Jane Noble, G. T. Blankenship, Stephen F. Bentley, Christy Everest, and Paul D. Austin.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provost Joseph J. Ferretti, Vice President Brian Maddy, Vice President Mark E. Lemons, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, and Vice Presidents Louise Brown, Don Sullivan and John Sterling.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University, Vice Presidents Danette Boyle, Ray Brown, and Tom Volturo, and Mr. Brett Campbell.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 2:00 p.m. on December 6, 2000, both as required by 25 O.S. 1981, Section 301-314.

## **MINUTES**

Regent Bentley moved approval of the Minutes of the Regular Meeting held on October 30-31, 2000 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **CAMERON UNIVERSITY**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

#### Second Annual Hackler Teaching Excellence Awards Presented

Two Cameron University faculty were honored as the latest recipients of the Harold and Elizabeth Hackler Lectureship in Teaching Excellence during a banquet at the Duncan Higher Education Center. This year's recipients are Dr. Rebecca Pazoureck, an associate professor in the Department of Psychology and Human Ecology, and Dr. Vivian Thomlinson, an associate

professor in the Department of English, Foreign Languages and Journalism. The award is the outgrowth of an endowed lectureship established in 1996 by the Hacklers - both CU alumni - to recognize superior instruction in the classroom. Pazoureck and Thomlinson will be jointly appointed to the Hackler lectureship and will be provided grants to be used for approved professional activities. Recipients are selected based on recommendations from faculty and students. Competition is open to all professors who have been full-time members of the university faculty for at least three years and hold an appointment as an assistant professor or higher. The candidate's principal assignment must be teaching. Cameron officials also used the banquet to recognize Cameron alum Harvard Tomlinson and his wife, Judy, for their gift creating a lectureship promoting the study of chemistry. CU now has 23 endowed lectureships – more than any other regional university in the state.

#### Cameron-OCAST Event Promotes Small Business Research

Cameron and the Oklahoma Center for the Advancement of Science and Technology (OCAST) joined forces in November to present a workshop instructing small businessmen in the fine art of writing government proposals to create new products and services - and with it the potential to bring new industry to Southwest Oklahoma. The event was designed to assist and encourage area entrepreneurs and small businessmen and make them more competitive in the high-stakes hunt for federal research funding to develop commercial products. The workshops were open to any American-owned business of fewer than 500 employees searching for funds to move product ideas from the idea phase to the marketplace. Using a "hands-on" classroom-style approach, consultants showed how the Small Business Innovation Research program works and demonstrated how to prepare proposals. The workshop also explained government accounting concepts and how to estimate and track research expenses. Qualifying grantees can receive as much as \$100,000 to conduct a six-month exploration of an idea's technical merit, then up to \$750,000 for two years of research and development to determine its potential.

#### UCO Event Showcases Cameron Research Work

More than 40 CU faculty and students demonstrated their research prowess during the second Research Day for Regional Universities October 27 in Edmond. Fourteen Oklahoma colleges and universities combined to offer more than 300 presentations, running the gamut from history and technology to linguistics and psychology. Eight Cameron departments – agriculture, business, education, math, multimedia design, physical science, psychology and technology – combined to submit 28 different research projects. These ranged from studies on integrated insect management in field corn and the problems of industrial shift work, to online teaching strategies and the effectiveness of herbal remedies in weight management. The event is a cooperative effort of the Oklahoma State Regents for Higher Education, the Council on Research for Regional Universities, the Oklahoma Center for

the Advancement of Science and Technology and the state's colleges and universities. It recognizes and encourages scientific research, while creating a setting for the cooperative efforts of college students and faculty.

#### Liberal Arts Dean Elected to State Historical Board

Dr. Sally Soelle, Dean of CU's School of Liberal Arts, has been elected to the board of the Oklahoma Historical Society. The longtime society member will work with other state historians on public and preservation subcommittees in an ongoing effort to develop strategies to preserve Oklahoma's history. Her local efforts include researching a series of articles in *Cameron Today*, the university's alumni publication, that chronicle the school's history since its founding in 1908.

#### ROTC Cadets Informed of Branch Assignments

Thirteen seniors in Cameron's ROTC program were notified recently of the branch in which they will serve when they begin their Army careers as second lieutenants. All cadets were selected for one of their first three choices, with eight getting their first branch choice. That's an almost-unheard-of rate of 62 percent, according to LTC Robert Visbal, who heads CU's Department of Military Science. The decision of branch assignment is determined, to a large extent, by each cadet's performance at Advanced Camp and is a direct reflection of their superior performance, Visbal said.

#### Information Technology Students Win Regional Honor

The CU chapter of the Association of Information Technology Professionals was named the top student organization of the year during a regional AITP student conference held in October. There are 51 student chapters in the region. The honor automatically enters the Cameron chapter into the running for the national award, which will be presented at a conference next spring in Chicago. The local chapter was formed in 1970 and has been involved in such activities as helping conduct computer classes at merit badge seminars for local Boy Scouts, administering computer literacy exams at the Southwest Interscholastic Competition, judging portions of regional high school science fairs and producing a newsletter for its student members. Cameron has won AITP's Student Chapter Outstanding Performance Award every year since 1995, and several CU students have won Student Individual Performance Awards during that time.

#### Student Chemistry Chapter Receives National Recognition

The CU student affiliate chapter of the American Chemical Society (ACS) has been commended for its campus activities during the 1999-2000 academic year. The chapter will be recognized in *Chemical & Engineering News*, the society's magazine, and it will be honored at the society's national meeting next April. The ACS, a professional development organization, has more than 900 student affiliated chapters at colleges and universities across the U.S. offering students the support and benefits of the largest scientific professional society in the world.

Theatre Arts Chair Recognized for Volunteer, Promotions Work

Scott Richard Klein, chair of Cameron's Department of Theatre Arts, was cited by the Southwest Theatre Association for his work to promote the organization during its annual conference in November. The association is made up of theatres throughout Arkansas, Louisiana, New Mexico, Oklahoma and Texas. Klein was presented a presidential citation by the SWTA for his work as vice president in charge of promotions and publicity. He was also named the association's volunteer of the year for his work in creating the SWTA's web site.

Volleyball Team Ends Season, Nets Academic Honors

Several members of the women's volleyball team have been recognized for their academic achievements. Four players were named to the Lone Star Conference Commissioner's Honor Roll, including two who were named Academic All-Conference. Cameron also placed two players on the prestigious Verison Academic All-District VI Volleyball Team. Cameron finished the 2000 season with an overall record of 22-13. The team was ranked as high as No. 21 in the American Volleyball Coaches Association Top 25 poll this season and won its third consecutive Lone Star Conference North Division title. Cameron finished the season with a runner-up performance in the Lone Star Conference Championships, losing to nationally-ranked third place West Texas A&M in the championship match. Four CU players received all-conference honors this year.

## CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, delete and modify courses, but require that the changes be communicated to them for information only. The course deletions and modifications itemized on the attachment have been approved by the Provost of Cameron University, upon recommendation of the cognizant department and dean, and approved by the Curriculum Committee.

## COURSE MODIFICATIONS

PREFIX NO.	TITLE	COMMENTS
SPAN 3123 (Old) <b>SPAN 3133 (New)</b>	Spanish Culture	Change in prerequisite and number
SPAN 3133 (Old) <b>SPAN 3143 (New)</b>	Spanish Composition	Change in prerequisite and number.
SPAN 3143 (Old) <b>SPAN 3123 (New)</b>	Spanish Conversation	Change in prerequisite and number.

President Davis submitted the above course modifications to the Board of Regents for information only.



## **ADDITIONS TO THE CAMERON UNIVERSITY CAMPUS MASTER PLAN**

1. Repair Roof - Howell Hall. Estimated cost \$100,000. The roof leaks and needs to be replaced to avoid further damage to building and contents.
2. Repair Roof - Burch Hall. Estimated cost \$100,000. The roof leaks and needs to be replaced to avoid further damage to building and contents.

President Davis recommended the Board of Regents approve additions to the Campus Master Plan at an estimated cost of \$200,000.00.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2000**

The accounting firm of Stanfield & O'Dell, Lawton, has completed the annual audit of Cameron University for the fiscal year ending June 30, 2000. The report of the auditor and responses of the management of Cameron University accompany this agenda item.

President Davis recommended the Board of Regents accept the audit report for fiscal year ending June 30, 2000, prepared by the accounting firm of Stanfield & O'Dell.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **QUARTERLY FINANCIAL ANALYSIS**

Being reported this month is the Quarterly Financial Analysis for the quarter ended September 30, 2000. The following comments are submitted for your consideration.

### ALL FUNDS, CAMERON UNIVERSITY

#### STATEMENT OF REVENUES AND EXPENDITURES

1. At September 30, 2000, revenues for all funds were at \$12.5 million which were 34.5% of the budget.

2. Expenditures were at \$9.3 million or 23.6% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

#### STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$9.0 million were reported and are 33.4% of the budget. This is an increase over the prior year's revenue of \$7.4 million and 28.6% of the budget due to a lump sum allocation of our state appropriation at the beginning of the 2000-01 fiscal year.

2. Expenditures - Expenditures of \$6.4 million are reported at 20.8% of the budget. This is compared to the prior year expenditures of \$6.3 million and 21.4% of the budget.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED:

1. Revenues - Revenues of \$2.3 million were reported at 37.8% of the budget. This is compared to the prior year revenues of \$2.2 million and 38.0% of the budget.

2. Expenditures - Expenditures of \$2.2 million were reported at 36.5% of the budget. This is comparable to the prior year's expenditures of \$2.1 million at 35.8% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with expectations.

STATEMENT OF REVENUE AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.

2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the university's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the university.

E & G PART I

The E&G Part I discretionary reserves are \$2,063,606 at September 30, 2000. Adjustments will be made to this reserve figure throughout the year.

E & G PART II

The E&G Part II has no discretionary reserves. These reserves are needed for working capital for the programs to operate, many of which are reimbursed in arrears.

AUXILIARY ENTERPRISES

The decline of student credit hour enrollment will likely require a reduction in student activity allocations in future budgets.

Miscellaneous Auxiliary Funds have no discretionary reserves.

The Housing System has no discretionary reserves. This is the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. Some progress has been made but there is still work to do in this area.

Facility Fee discretionary reserves are approximately \$2,000,000. Several projects on the Campus Master Plan will likely be funded from this source.

**PLANT FUNDS**

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are approximately \$1,675,000.

The Facility Fee Bond Fund has a discretionary reserve of \$400,000. Several projects on the Campus Master Plan will likely be funded from the above sources.

This report was presented for information and discussion. No action was required.

**QUARTERLY REPORT ON PURCHASES**

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding, \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received and, (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents.

For the period of July 1, 2000 through September 30, 2000 there was only one vendor.

ITEM	VENDOR	DEPARTMENT	AMOUNT
Textbooks	Ebsco Subscription Services	Library	\$157,448.99

This report was presented for information only. No action was required.

**ACADEMIC PERSONNEL ACTIONS****APPOINTMENT:**

Wanda Donica, M.L.S., Librarian/Instructor, Library, annual rate of \$30,000 for 12 months, prorated for the term of appointment which began on December 4, 2000 and will end on June 30, 2001. New tenure track faculty.

**CHANGES:**

Dr. David Miller, Professor, Department of History and Government, given additional title of Chair, Department of History and Government, effective August 14, 2000. Salary changed from annual rate of \$66,424 for 9/10 months to annual rate of \$67,424 for 9/10 months.

Dr. Richard Voeltz, Professor, Department of History and Government, given additional title of Assistant Chair, Department of History and Government, effective August 14, 2000. Salary changed from annual rate of \$45,240 for 9/10 months to annual rate of \$46,240 for 9/10 months.

#### **SABBATICAL LEAVE OF ABSENCE:**

Frank Zittle, M.A., Temporary Assistant Professor, Department of Education, sabbatical leave of absence at half pay, January 2, 2001 through May 13, 2001. To continue pursuit of doctorate. Teaching load covered by current and/or adjunct faculty. Appointment date Spring semester, 1998. No previous leaves taken.

President Davis recommended approval of the academic personnel actions shown above.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **LITIGATION**

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held and there was no report.

### **ROGERS STATE UNIVERSITY**

#### **POSTHUMOUS DEGREE**

Mr. Roy Owens, Jr., a nontraditional student majoring in Police Science, suffered a fatal heart attack in October 2000. Mr. Owens was an active student in the criminal justice program at Rogers State University and a deputy sheriff in Tulsa County. He had been enrolled at the University since 1997 and lacked only 12 hours toward graduation. While attending RSU, Mr. Owens maintained a 3.32 GPA. The Head of the Social and Behavioral Science Department, the Dean of the School of Liberal Arts, and the Vice President for Academic Affairs support the awarding of a posthumous degree to Mr. Owens. Upon approval by The University of Oklahoma Board of Regents, the request to award a posthumous degree to Mr. Owens will be submitted to the Oklahoma State Regents for Higher Education for final action.

President Wiley recommended the Board of Regents approve the awarding of a Posthumous Associate of Applied Science degree in Police Science to Mr. Roy Owens, Jr.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Everest and Austin. The Chair declared the motion unanimously approved.

#### **CURRICULUM CHANGES**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, delete and modify courses, but require that the changes be communicated to them for information only. The course addition itemized below has been approved by the Vice President for Academic Affairs upon recommendation of the Academic Council, the Curriculum Committee, the dean and the department head.

**COURSE ADDITION:**

SOC 3053 Cultural Ecology

**COURSE DESCRIPTION:** An examination of how humans have used the various aspects of the social structure to adapt to the physical environment. Current ecological theories will be utilized to examine social evolution from hunting and gathering to industrial societies. This will serve as an elective for Bachelor of Social Science.

President Wiley submitted the above course addition to the Board of Regents for information only.

**ACADEMIC CALENDAR 2001-02**

The Oklahoma State Regents for Higher Education authorize the President to approve the institution's academic calendar each year. The calendar is then submitted to the State Regents by January 1 prior to the summer semester to which the proposed calendar applies. The academic calendar was attached for information only and will be submitted to the State Regents.

This item was reported for information only. No action was required.

**GRANT**

This grant by Sarkeys Foundation will be used for the *Sarkeys Endowed Chair for Business Information Technology*.

President Wiley recommended the Board of Regents ratify the Sarkeys Foundation grant in the amount of \$250,000.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**NAVY MEMORANDUM OF UNDERSTANDING**

The United States Navy invited colleges and universities throughout the United States to submit proposals for the Navy College Program. The Navy College Program consists of partnerships between the Navy and universities for the purpose of providing distance education to Navy personnel and their families located worldwide. The Navy recently completed the evaluation of the proposals and selected 16 universities in the nation to become distance education partners. Rogers State University was selected as one of those 16 universities and the only college or university to be selected from Oklahoma. Navy personnel and their families around the world may pursue three bachelor's degrees, four associate's degrees, and a variety of courses from RSU entirely via the Internet.

Rogers State University offers the following baccalaureate degrees via distance education: Business Information Technology, Applied Technology, and Liberal Arts. Associate's degrees include Applied Technology, Business Administration, Computer Science, and Liberal Arts. All requirements for these degrees can be completed entirely over the Internet.

RSU officials have met with Navy personnel over several months to finalize the details of the partnership. The University recently signed a Memorandum of Understanding with the Navy to provide distance education programs. Several Navy personnel are already enrolled in online programs offered by Rogers State University.

The other 15 institutions invited to join the Navy College Program are:

City University	George Washington University
Coastline Community College	Old Dominion University
Dallas County Community College District-Richland	Pikes Peak Community College
Embry Riddle Aeronautical University	Thomas Edison State College
Empire State College	Troy State University
Florida Community College at Jacksonville	University of Maryland University College
Florida State University	Vincennes University
Fort Hays State University	

This item was reported for information only. No action was required.

## **FEES REQUEST FOR 2001-2002**

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in fees will be considered by the State Regents one time each year and requests must be received in their office by November 1 preceding the beginning of the fiscal year, July 1, in which the change is to be effective.

- A. Rogers State University requests a change in a Special Instruction Fee. Included in this category of fees is the off-campus electronic media fee. The maximum authorized amount by the State Regents for Higher Education is \$110.00 per credit hour. The institution is currently charging an authorized amount of \$20.00 per course. The change in the fee request proposal was presented, discussed and endorsed by the Executive Committee of Rogers State University Student Government Association. Rogers State University recommends changing the current fee of \$20.00 per course to \$20.00 per credit hour in order to better reflect the cost of providing distance learning courses to the students, effective for classes after July 1, 2001.
- B. Rogers State University requests authorization from the Board of Regents to discontinue a special instruction fee at our Pryor and Bartlesville campuses effective for classes after July 1, 2001. This fee is the off-campus fee of \$6.03 per semester per credit hour.

President Wiley recommended that the Board of Regents approve the change in fees for 2001-2002.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **RATIFICATION OF AGREEMENT WITH TIME WARNER CABLE**

For several months, the association of America's Public Television Stations (APTS), Public Broadcasting Service (PBS), and Corporation for Public Broadcasting (CPB) have been negotiating a national digital carriage agreement with Time Warner for all the public television stations in the Time Warner markets. Time Warner has several hundred cable systems nationally. At present, we have only one Time Warner cable system in our coverage and it is located in Pryor, Oklahoma.

In essence, Time Warner agrees to carry the digital television (DTV) signals of all public television stations located in their cable system market and to adhere to the terms of agreement if 90% of all the public television stations approve of the negotiated agreement. The agreement will eliminate the need for individual public television stations to negotiate independently. Although the agreement has little impact on our existing situation, affecting only one cable system in our coverage, the agreement does lock future Time Warner acquisitions to the agreement and does establish a national precedent that will serve as leverage for future discussions with other multiple cable system operators.

Several important features of the agreement are as follows:

First, it embraces subsequent changes to the digital standard authorized by the Federal Communication Commission rules.

Second, the public station signal does not have to be at least as high quality as the signals of other digital broadcast stations, only that it is adequate to permit reliable reception by the cable systems.

Third, the station can broadcast non-program-related material although the cable system is not obligated to carry such material. The cable system is obligated to carry program-related material.

Fourth, the cable systems must carry station's digital programming within sixty days after notice from the station that it has cut over to a digital-only mode.

There are no costs to the station associated with this agreement. Legal Counsel has reviewed and approved the agreement, a copy of which was included in the Regents' agenda.

President Wiley recommended the Board of Regents ratify the agreement between Rogers State University and Time Warner Cable, a division of Time Warner Entertainment Co., L.P.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**ACCEPTANCE OF FISCAL YEAR 1999-00 EXTERNAL AUDITS, ANNUAL FINANCIAL REPORTS, AND COMPLIANCE AUDITS OF FEDERALLY FUNDED ASSISTANCE PROGRAMS**

At the November 14, 2000 meeting of the Board of Regents' Audit Committee, Stanfield and O'Dell presented the Independent Auditor's Report on the financial statements for the year ended June 30, 2000 for Rogers State University. The audit was conducted in accordance with *Generally Accepted Auditing Standards*, and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

At the November 14, 2000 meeting of the Board of Regents' Audit Committee, Stanfield and O'Dell presented the "Report of Independent Certified Public Accountant on Compliance with Requirements Applicable to Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133" and presented the "Schedule of Expenditures of Federal Awards". This audit was conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Rogers State University received an unqualified opinion on all reports issued by the auditors.

President Wiley recommended the Board of Regents:

- I. Accept the external audit report on the financial statements for the Year Ended June 30, 2000 for Rogers State University.
- II. Accept the external audit report on Compliance and Internal Control and the Schedule of Expenditures of Federal Awards for the Year Ended June 30, 2000 for Rogers State University.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**LITIGATION**

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held and there was no report.

**ACADEMIC PERSONNEL ACTION**

**APPOINTMENT:**

Gardner, Roy, Ph.D., Associate Professor of Applied Technology, annual rate of \$60,000 for 10 months, tenure-track position effective December 2000.

Ph.D., Systems Science, Michigan State University, Michigan  
M.S., Systems Science, Michigan State University, Michigan  
M.A., Mathematics, State University of New York at Stony Brook, New York



B.S., Mathematics, Pratt Institute, New York  
Last Position: Associate Professor & Area Coordinator of Computer Information  
Systems, Houston Baptist University, Texas  
Years-Teaching Experience: 20 years

President Wiley recommended the Board of Regents approve the academic personnel action listed above.

## **THE UNIVERSITY OF OKLAHOMA**

### **COURSE ADDITIONS AND DELETIONS - HSC**

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. Attached is a list of all such course additions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council. In summary, this list of course changes includes:

Thirteen (13) course Additions to fill curricula deficiencies and respond to student interest, and

Seven (7) course Deletions to remove course duplication.

If approved by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Fall 2000 semester.

President Boren recommended approval of course additions and deletions proposed for the Health Sciences Center Campus.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

### **CERTIFICATION REQUIREMENTS AND TRAINING MANDATES FOR CLINICAL RESEARCH INVOLVING HUMAN SUBJECTS - HSC**

The University of Oklahoma Health Sciences Center filed a corrective action plan with the Office for Human Research Protections (OHRP) to meet regulatory requirements for faculty, staff, and investigators of Clinical Research, all campuses inclusive, by June 30, 2001. The plan included detailed steps to address all concerns and deficiencies as well as educational requirements. Approved curriculum by the OHRP includes two-day programs for all clinical research staff entitled "Human Subject Protections and Good Clinical Practices" and one-day programs offered to all clinical investigators entitled "Investigator Responsibilities in Clinical Research and Good Clinical Practices." These programs will be offered on an on-going basis, including refresher courses, to ensure all participants are appropriately educated regarding the regulatory requirements for the protection of human subjects.

Barnett International is a sole source based on their capability to address approved corrective action plans, offer certification courses, and customize programs that specifically meet the needs of the Health Sciences Campuses. Administration requests authorization to issue purchase orders to Barnett International for training, not to exceed \$190,000 through June 30, 2001. Funds are available from CLNOP, organization COM001.

President Boren recommended the Board of Regents authorize the President or his designee to issue purchase orders on a sole responsive source basis to Barnett International for approximately \$190,000 to provide training, certification, and refresher courses in Good Clinical Practices (GCP) and Investigator Responsibility in Clinical Research involving human subjects through June 30, 2001.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **PURCHASE OF FURNITURE AND MEDICAL EQUIPMENT FOR THE AMBULATORY CLINIC BUILDING - HSC**

The University Hospitals Trust initiated construction of the clinic building in May 1999. At the October 2000 Regents meeting the process of obtaining the Radiology and Diagnostic equipment was approved. The University Hospitals Trust has hired both medical equipment and furniture consultants that have worked extensively with each product line that will eventually occupy the new building to determine the appropriate amount and types required. Based upon that work, the purchasing process is ready to begin. Cost of the furniture is estimated at \$1.5 million and the standard medical equipment is estimated at \$2 million.

The Board of Regents will not meet again until February, 2001. The extremely long lead-time for ordering these items, coupled with the construction time-line for the building necessitates ordering the furniture and equipment by January 1, 2001. Accordingly, timing is insufficient, once the bidding process is complete, to submit a more definitive agenda item to the Board. Once the orders are finalized, the information will be reported to the Board at its February 2001 meeting.

Funding will be provided from the University Hospitals Trust and other College of Medicine resources.

President Boren recommended the Board of Regents authorize the President or his designee to negotiate prices based on bid results for:

- I. The purchase of the furniture for the new Ambulatory Clinic Building;
- II. The purchase, lease, or lease/purchase for the standard medical equipment for the new Ambulatory Clinic Building; and
- II. To award purchase orders to the vendor or vendors who represent best value to the University; and further
- IV. To report to the Board of Regents at the February 2001 meeting the results of the action.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**UTILITY EASEMENT FOR BROOKS FIBER COMMUNICATIONS OF OKLAHOMA - HSC**

As a part of the Stanton L. Young Walk project, a fiber optic line owned by Brooks Fiber Communications of Oklahoma, a division of MCI Worldcom, must be relocated. Brooks Fiber has proposed that the University grant an approximately 127 foot long utility easement at NE 14th Street and Phillips Avenue, west of the State Regents Televised Instruction System building located on University property. This easement will allow Brooks Fiber to complete a fiber optic "loop" in their system and allow the fiber optic line on Stanton L. Young Boulevard from Phillips to Stonewall to be abandoned.

The Board is requested to approve the permanent utility easement as described below. A drawing of the easement location was attached.

A tract of land lying in the Southeast quarter of Section 27, Township 12 North, Range 3 West of the Indian Meridian, also lying within the Amended Plat of 2nd State Capitol Addition, an addition to the City of Oklahoma City, Oklahoma County, Oklahoma and within a vacated portion of NE 14th Street, according to the recorded plat thereof, being more particularly described as follows:

Beginning at the Northwest corner of Lot 8 of Block 10, 2nd State Capitol Addition; Thence South along the West line of said Block 10 a distance of 18.50 feet to the Point of Beginning; Thence North along the West line of said Block 10 and the West line of Block 9, 2nd State Capitol Addition, a distance of 127.00 feet to a point 33.50 feet North of the Southwest corner of Lot 10, Block 9, 2nd State Capitol Addition; Thence East a distance of 10.00 feet; Thence South a distance of 127.00 feet; Thence West a distance of 10.00 feet to the Point of Beginning.

The above described easement contains 0.03 acres of land more or less.

The administration seeks authorization to execute the easement documents.

President Boren recommended that the Board of Regents:

- I. Approve a permanent utility easement for Brooks Fiber Communications of Oklahoma for fiber optic cabling at NE 14th and Phillips Avenue, and
- II. Authorize the President or his designee to execute the easement documents.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**STREET EASEMENT FOR CITY OF OKLAHOMA CITY-HSC**

The City of Oklahoma City plans to extend Phillips Avenue from N.E. 8th Street to N.E. 10th Street in response to the growth of the Health Center. The extension of Phillips will allow better access to the planned conference center at 8th and Lincoln and to the new University Physicians Clinic and thus will benefit the University. The City has requested that a permanent easement be granted by the Board of Regents for a wider street right-of-way to allow four lanes of traffic and a median. The proposed street widening will require the west 14 feet of Blocks 8 and 21. A drawing is attached to show the location of the easement.

The City has also asked for a temporary easement for construction purposes that is 24 feet wide and 130 feet long, covering the driveway approaches to the Steam and Chilled Water Plant parking lot and the southwest entrance to Lot "D".

The Board is requested to approve the following permanent street easement:

A tract, piece or parcel of land lying in the NE/4, Sec. 34, T12N, R3W, I.M., Oklahoma County, Oklahoma City, Oklahoma, said tract also being a part of Blocks 8 and 21 to PARK SUBDIVISION an addition to OAK PARK ADDITION to Oklahoma City, and the vacated alleys adjacent thereto, a part of N.E. 9th Street and N.E. 10th Street and part of vacated Phillips Avenue, said tract being more particularly described as follows;

Commencing at the southwest corner of said Block 21, PARK SUBDIVISION; Thence N 00°06'15"W along the west line of said Block 21 a distance of 40.00 feet to a point on the present North right-of-way of N.E. 8th Street said point being the point or place of BEGINNING; Thence N 89°54'53"E along said right-of-way, said right-of-way being 40.00 feet north and parallel with the south line of said Block 21 a distance of 45.00 feet; Thence N 45°05'41"W a distance of 35.36 feet; Thence N 00°06'15"W, 20.00 feet from and parallel with the West line of Blocks 21 and 8, PARK SUBDIVISION, a distance of 648.84 feet; Thence N 45°02'22"E a distance of 35.27 feet to a point on the present south right-of-way of N.E. 10th Street said point being 8.72 feet north of the center line of N.E. 10th Street as shown on the plat of PARK SUBDIVISION; Thence N 89°49'00"W along said right-of-way a distance of 75.00 feet to a point on the center line of Phillips Avenue;

Thence S 00°06'15"E along said center line of Phillips Avenue a distance of 399.07 feet; Thence N 89°54'53"E a distance of 30.00 feet to a point on the west line of Block 21, PARK SUBDIVISION; Thence S 00°06'15"E along said West line a distance of 300.00 feet to the point or place of Beginning said tract to contain 26,573 S.F. or 0.583 Acres more less.

The Board is requested to approve the following temporary utility easement:

A tract, piece or parcel of land lying in the NE/4, Sec. 34, T12N, R3W, I.M., Oklahoma County, Oklahoma City, Oklahoma, said tract also being a part of Blocks 8 and 21 to PARK SUBDIVISION to OAK PARK ADDITION to Oklahoma City, said tract being more particularly described as follows;

Commencing at the southwest corner of said Block 21; Thence N 00°06'15"W along the west line of said Block 21 a distance of 40.00 feet to a point on the present north right-of-way of N.E. 8th Street; Thence N 89°54'35"E along said right-of-way a distance of 45.00 feet; Thence N 45°05'41"W a distance of 35.36 feet; Thence N 00°06'15"W a distance of 241.89 feet to the point or place of BEGINNING; Thence N 89°53'45"E a distance of 24.00 feet; Thence N 00°06'15"W a distance of 130.38 feet; Thence S 89°53'45"W a distance of 24.00 feet; Thence S 00°06'15"E a distance of 130.48 feet to the point or place of Beginning.

The Administration requests authorization to execute the easement documents.

President Boren recommended that the Board of Regents:

- I. Approve a permanent street easement and a temporary construction easement for the City of Oklahoma City for the extension of Phillips Street from N.E. 8th Street to N.E. 10th Street, and
- II. Authorize the President or his designee to execute the easement documents.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **UTILITY EASEMENT FOR OG&E - HSC**

At the May 2000 meeting, the Board, as a part of Student Facilities Additions, approved the development of an intramural playing field and pavilion. As a part of the project, new electrical service will be installed for the pavilion.

Oklahoma Gas and Electric Company has requested that a permanent utility easement be granted by the Board for an underground electrical service line and a transformer pad. A drawing prepared by Architectural and Engineering Services shows the location of the easement. The easement agreement will allow OG&E to enter, install, and maintain transformers and electrical power line to serve the property.

The Board is requested to approve the following permanent utility easement as described below, a drawing showing the location of the easement was attached.

An easement being part of Block 18, Oak Park Addition, to Oklahoma City, Oklahoma, and part of Block 11, Oak Park Addition, to Oklahoma City, Oklahoma, and a part of N.E. 9<sup>th</sup> Street, now vacated, and a part of the east-west alleyway of said Block 18, now vacated, and a part of North Everest Drive, now vacated, said easement being more particularly described as follows:

Commencing at the intersection of the centerlines of N.E. 8<sup>th</sup> Street and North Everest Drive, thence North along the centerline of said North Everest Drive a distance of 80 feet; thence West and parallel to the North line of said Lot 40, Block 18, Oak Park Addition, to Oklahoma City, Oklahoma, a distance of 20 feet AND BEING THE POINT OF BEGINNING;

Thence North and parallel to the East line of said Lot 40, Block 18, Oak Park Addition, to Oklahoma City, Oklahoma, a distance of 480 feet; thence West and parallel to the South line of Lot 40, Block 11, Oak Park Addition to Oklahoma City, Oklahoma, a distance of 20 feet; thence South and parallel to the East line of said Lot 40, Block 11, a distance of 480 feet; thence East and parallel to the South line of said Lot 40, Block 18, a distance of 20 feet to the point of beginning

The Administration seeks authorization to execute the easement documents.

President Boren recommended the Board of Regents:

- I. Approve a permanent utility easement for Oklahoma Gas and Electric Company to install and maintain new electrical line and service for the Intramural Field Pavilion, and
- II. Authorize the President or his designee to execute the easement documents subject to certification by a surveyor.

Regent Blankenship moved approval of the recommendation as modified. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **ON-CALL CONSTRUCTION-RELATED SERVICES**

University resources that provide construction-related services primarily deal with maintaining the physical plant and performing alteration and renovation services that are not extensive. The timing of these projects is substantially seasonal and cannot be smoothed out over a year without disruption to students and faculty. Separate but related to this, the growth of the University's physical plant - on three separate campuses - has greatly accelerated in recent years. These two factors have resulted in wild fluctuations of the personnel resources required to accomplish certain projects. Prudent management suggests that action should be taken to ensure that these developments do not impede the teaching and research missions of the University.

In order to properly manage and address this problem, an appropriate surge capacity must be acquired, representing an appropriate outsourcing strategy. The concept of on-call construction-related services is now well established in the market place and in higher education, and many commercial firms provide this service. By the proposed action and contract, the University will supplement its full-time work force with resources supplied from local commercial markets. The University will take this course of action only when its resources are at full capacity and do not warrant permanent addition to the FTE workforce.

In March of 1998, the Board approved a similar action with respect to the Norman Campus only. In view of rapid University growth at the Oklahoma City and Tulsa Campuses the contract that resulted from that action will be terminated as of December 31, 2000, to be replaced by the contract under this agenda item. Because of the clear need for this type of surge capacity at these locations, it was deemed prudent to re-compete the contract, covering not only existing campuses, but any site within Oklahoma that may be acquired within the contract period. This re-competition provides the University with an opportunity to improve value. Separately, it would have been unfair to interested vendors for the University to expand the scope of the existing contract to such a material degree.

Key requirements of the action are:

- All work under this contract for all campuses will be reported to the Board on a quarterly basis.
- Prior Board approval will be sought for projects under this contract which are estimated to be \$125,000 or more.
- Contract pricing shall be uniform, based on the RS Means manual of industry and geographical average pricing for standardized work line items.

Requests for Proposal (RFP) were forwarded to 17 vendors, and proposals were received as follows:

Alpha Building Corporation, San Antonio, TX  
 Centennial Contractors Enterprises, Vienna, VA  
 Flintco, Oklahoma City  
 Manhattan Construction, Tulsa  
 Warden Construction, Stillwater (wholly owned subsidiary of PI Construction)

A multi-campus committee comprising the following personnel evaluated the proposals.

Gary Ward, Director, Physical Plant, Norman Campus  
 Don Carter, General Manager, Physical Plant Engineering, Norman Campus  
 Tom Godkins, Assistant Vice President, Facilities Management, Health Sciences Center  
 Steven Smith, Assistant Director, Procurement Services, Norman Campus  
 Don Cail, Director, Operations, Health Sciences Center  
 Pete Ray, Assistant Director, Operations, Health Sciences Center  
 Harley Campbell, Campus Architect, A&E Services, Health Sciences Center  
 Ray List, Director, Operations, Schusterman Center

Evaluation criteria included project management ability, subcontracting support capabilities, relevant company experience, a sample project estimate, customer references, and pricing. The committee's ranking of the respondents and their relevant respective cost-multiplier offerings for Region 1 (Oklahoma City and Norman) were as follows:

Vendor	Score	Multiplier
Warden Construction, Stillwater	313	0.635 <sup>1</sup>
Centennial Contractors Enterprises	272	0.565
Flintco, Oklahoma City	248	0.730
Alpha Building Corporation	229	0.621
Manhattan Construction	N/A	

The evaluation committee did not assign a score to Manhattan Construction because Manhattan did not submit all required documentation with its response.

<sup>1</sup>After the selection of Warden Construction as best overall value, negotiations resulted in an offer of a multiplier of 0.595.

Projects completed under this contract will be funded from Physical Plant/Site Support and customer generated funds.

President Boren recommended the Board of Regents authorize the President or his designated representative to:

- (1) award a contract to Warden Construction for on-call construction-related services for the University for the period December 15, 2000, through June 30, 2001, with option to renew annually thereafter, if in the best interest of the University, for a total service period not to extend beyond June 30, 2005;
- (2) that all work under this contract for all campuses will be reported to the Board on a quarterly basis; and
- (3) that prior Board approval will be sought for projects under this contract which are estimated to be \$125,000 or more.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **STUDENT HOUSING CONSULTING SERVICES**

On September 29, 2000, the Norman Campus entered into an agreement with Ira Fink and Associates, Inc. (IFA) for consulting services in connection with student housing. The consulting services include a market analysis, surveys, campus interviews, off-campus market segment analysis, development of proper housing goals and master plan, architectural program and project cost, financial strategies, and assistance in the development of student housing.

The contract was arrived at through the competitive process, as prescribed by OU Regents' policies. The value of the services was estimated at \$64,730 plus reimbursable expenses. Because of the dollar amount, approval by the Board was not required.

Subsequently, the administration at the Norman Campus required similar services in regard to undergraduate student housing; and, the administration at the Health Sciences Center required the same type of service with respect to student housing. Thorough consideration was given to re-competing the related services with a new scope covering all three housing areas. After due deliberation, it was deemed to be in the best interest of the University to request authorization from the Board to award IFA a change order on a sole source basis, justified by the need for consistency in consulting services, market analyses, and related deliverables. The sole source justification is also based on the near certainty that no added value would have been achieved by re-competing the services under the amended scope.

Expenses related to the consulting services will be paid proportionately by the Norman and Health Sciences Center Campuses.

President Boren recommended the Board of Regents authorize the President or his designated representative to issue a change order to the existing contract with Ira Fink and Associates, Inc. in an overall amount not to exceed \$185,000, for consulting services in connection with undergraduate student housing for the Norman Campus and student housing for the Health Sciences Center, for a period not to extend beyond June 30, 2001.



Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

### **SPACE LEASE FROM THE OKLAHOMA ALLERGY AND ASTHMA CLINIC FOR THE UNIVERSITY PHYSICIANS MEDICAL GROUP – HSC**

The University Administration has been pursuing the lease of on-campus space for the University Physicians Medical Group (UPMG). The Oklahoma Allergy and Asthma Clinic has informed the University that the second floor of their Clinic, consisting of 15,000 net square feet, may be available for lease on or about January 1, 2001. There is no existing office or clinical support space available for lease within the Oklahoma Health Center.

The UPMG is in need of on-campus business office space in order to complete a strategically linked space Master Plan for the College of Medicine. The plan involves the use of the new UPMG Clinic for patient care, the Williams Pavilion for departmental offices, and the lease of Allergy Clinic space for “back-office” business functions. Currently, the UPMG business offices are located in the Williams Pavilion and need to be relocated to allow for the necessary expansion of department faculty and staff offices. The Physicians Group business offices do not need to be located in the central core of the campus. The Allergy Clinic location is very good and within walking distance of other UPMG business offices. Necessary renovations at the Williams Pavilion or tenant improvements at the Allergy Clinic will be completed by the University or in a manner required by the administration of the Allergy Clinic.

The administration requests authorization to submit a letter of intent, enter into negotiation, and execute an agreement for the lease of space at the Allergy Clinic if in the best interest of the University. Funds for the lease and related renovations are available from College of Medicine Clinical Operations and Health Sciences Center accounts.

President Boren recommended the Board of Regents (1) approve negotiating a lease of up to 15,000 net square feet from the Oklahoma Allergy and Asthma Clinic at a cost of approximately \$10 per square foot and (2) authorize the President or his designee to execute a lease agreement and issue a purchase order in an amount up to \$75,000 beginning on or about January 1, 2001 through June 30, 2001, renewable for up to five additional consecutive one year terms if in the best interest of the University.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

### **COURSE CHANGES - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications, and additions itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

University of Oklahoma--Norman Campus  
Approved Course Changes – November 1, 2000

<b>COURSE DELETIONS</b>
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<u>College of Architecture</u>		
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C E/E S	5803	Solid Wastes Systems Planning
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<b>COURSE CHANGES</b>
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<u>College of Arts and Sciences</u>		
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HSS	5863	Physical Activity and Aging – change title to Physiology of Aging
MATH	4323	Higher Algebra I – change title to Introduction to Abstract Algebra I
MATH	4333	Higher Algebra II – change title to Introduction to Abstract Algebra II

<u>College of Engineering</u>		
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P E	4103	Oil and Gas Law – change number to 4033
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<u>College of Geosciences</u>		
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GEOL	1134	Gold, Silver and Gemstones – change number to 1133
GEOL	3003	Structural Geology for Petroleum Engineers – change prerequisite
GEOL	3114	Structural Geology – change prerequisite
GEOL	4136	Field Geology – change description
GEOL	4990	Independent Study – change description
GPHY	4990	Independent Study – change description

<b>NEW COURSES</b>
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<u>College of Architecture</u>		
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ARCH	4213	Facilities Management
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<u>College of Arts and Sciences</u>		
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CHEM	4933	Current Topics in Biochemistry
ECON	4233	Economic Forecasting
ECON	4713	Latin American Economic Development
HSS	5563	Health Behavior I: Individual and Small Group Influences
HSS	6523	Social Marketing in Health Promotion
HSS	6543	Physical Activity and Health
HSS	6563	Health Behavior II: Community, Organizational and Population Influences
HSS	6823	Cardiovascular and Respiratory Physiology
HSS	6833	Human Body Composition
HSS	6843	Neuromuscular Physiology
HSS	6853	Chronic Disease Assessment and Intervention
HSS	6883	Endocrinology and Metabolism of Exercise
HSS	6940	Independent Research in Health and Exercise Science
HSS	6953	Measurement Issues in Health and Exercise Science
HSS	6970	Seminar in Health and Exercise Science
HSS	6980	Research for Doctor's Dissertation
HSS	6990	Current Problems in Health and Exercise Science
MLLL	3753	Modern Chinese Literature and Culture
P SC	3463	American Political Development

College of Engineering

C E	4050	Design Projects in Civil and Environmental Engineering
C E	5303	Asphalt Materials and Mix Design
E S	5273	Wetlands Science and Management

College of Fine Arts

ARTC	4913	Special Topics
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This was reported for information only. No action was required

**NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Nonsubstantive Program Changes  
Approved by Academic Programs Council, Nov. 1, 2000

Changes in Program Requirements:

## College of Arts and Sciences

1. Chemistry, M.S. (RPC 034, MC 1905M): course requirement change. To allow diversification within the field and increase the breadth of training for students. The 15 hours of required 5-6000-level coursework must be selected from at least two of the five divisions within the Department of Chemistry; a maximum of two courses may be taken outside the department with the approval of the departmental graduate committee. The total number of hours required is unchanged.  
Reason for requested action: To correct a discrepancy between the checksheet used by the Graduate College and departmental requirements distributed to students for degree requirements.
2. Chemistry, Ph.D. (RPC 035, MC 1905R): course requirement change. Modification of the specific courses required in four of the five divisions within the department, and simplification of English Language proficiency requirements.  
Reason for requested action: To reflect graduate-level courses currently offered in each division within the department. The English Language requirement is modified to remove regulations no longer used by the English Assessment Programs and to state the final level of achievement necessary for all Ph.D. students.

This was reported for information only. No action was required

**EASEMENT FOR SOUTHWESTERN BELL TELEPHONE COMPANY—NC**

Southwestern Bell Telephone Company is in the process of upgrading the digital service capability to the area surrounding the south campus. The installation of new transmitting equipment will greatly increase the quality of digital subscriber line service in the campus area. A

location adjacent to the water tower located near the intersection of Monitor Avenue and Merrimac Avenue at the University Research Campus-South has been identified as the most functional position for a fiber optic distribution cabinet.

Southwestern Bell has requested that the University grant the necessary utility easement and a permanent right-of-access to the site, and has agreed to pay the University \$5,000 for the use of this property. Southwestern Bell also has agreed to place dark fiber (inactive fiber optic cable that is to be provided by the University) in the entire length of Southwestern Bell's trench associated with this project. This will allow the University to take advantage of Southwestern Bell's installation to enhance its own fiber optic infrastructure in the future.

I. APPROVE EASEMENT AND PERMANENT RIGHT-OF-WAY

The Board is requested to approve a permanent utility easement described as follows.

Commencing at the intersection of MERRIMAC AVENUE and MONITOR AVENUE; thence S 00° 04' 40" W a distance of 25.00 feet; thence N 89° 55' 20" W a distance of 176.47 feet; thence S 00° 04' 38" W a distance of 114.08 feet to the point of beginning; thence S 00° 43' 59" W a distance of 30.00 feet; thence N 89° 16' 01" W a distance of 30.00 feet; thence N 00° 43' 59" E a distance of 30.00 feet; thence S 89° 16' 01" E a distance of 30.00 feet to the point of beginning.

And

A 10 foot wide strip of land with the center line described as follows: Beginning at a point S 00° 04' 40" W a distance of 169.08 feet and N 89° 55' 20" W a distance of 181.81 feet from the intersection of MERRIMAC AVENUE and MONITOR AVENUE; thence S 04° 04' 40" W a distance of 233.12 feet to the end of said 10 foot wide strip of land, said point being on the North right of way of State HWY No. 9.

In addition, the Board is requested to approve a permanent right-of-access described as follows:

A 20 foot wide strip of land with the center line described as follows: Beginning at a point S 00° 04' 40" W a distance of 25.00 feet and N 89° 55' 20" W a distance of 101.38 feet from the Intersection of MERRIMAC AVENUE and MONITOR AVENUE; thence S 04° 11' 35" W a distance of 27.32 feet; thence S 29° 07' 31" W a distance of 100.37 feet; thence in a Southwesterly direction along a curve to the right having a radius of 27.74 feet, a distance of 29.83 feet to the end of said 20 foot wide strip of land.

A sketch was attached to indicate the area of the necessary utility easement.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE EASEMENT DOCUMENTS

President Boren recommended the Board of Regents:

- I. Approve the grant of a utility easement and associated permanent right-of-access to Southwestern Bell Telephone Company for placement of a fiber optic distribution cabinet and the associated distribution cables at the University Research Campus-South near the existing water tower; and
- II. Authorize the President or his designee to execute the easement documents.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

### **FISCAL YEAR 1999-00 EXTERNAL AUDITS, ANNUAL FINANCIAL REPORTS, AND COMPLIANCE AUDITS OF FEDERALLY FUNDED ASSISTANCE AGREEMENTS - NC & HSC**

At the November 2000 meeting of the Board of Regents' Finance and Audit Committee, KPMG Peat Marwick LLP (KPMG) presented for the fiscal year ended June 30, 2000, the Independent Auditors' Report, Annual Financial Statements, Supplementary Information, and the Report on Compliance and Internal Control over Financial Reporting based on audits of the Norman and Health Sciences Center campuses financial statements. The audits were conducted in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States.

At the same meeting, Deloitte and Touche LLP presented for the fiscal year ended June 30, 2000, the Independent Auditors' Report on the Schedule of Expenditures of Federal Awards and the Independent Auditors' Report on Compliance and Internal Control over Compliance Applicable to each Major Federal Program for the Norman and Health Sciences Center campuses. These audits were conducted in accordance with generally accepted auditing standards, standards applicable to financial audits contained in *Government Auditing Standards*, and U. S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

President Boren recommended the Board of Regents:

- I. Accept the 1999-00 External Audit and Annual Financial Reports for the Norman and Health Sciences Center campuses; and,
- II. Accept the 1999-00 Compliance Audits of Federally Funded Assistance Agreements for the Norman and Health Sciences Center campuses.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

President Boren arrived at the meeting at 3:39 p.m.

## **CHANGE IN THE STATUS OF THE MUSICAL THEATRE PROGRAM**

In September 1991 The University of Oklahoma established the Musical Theatre Program within the Schools of Drama and Music. In December 1998 the Board of Regents passed a resolution honoring A. Max Weitzenhoffer, Jr., a Tony Award winning producer and OU alum, for his support of the University and his assistance in creating the Musical Theatre Program. The resolution expressed the University's appreciation to him by naming OU's Musical Theatre Program the A. Max Weitzenhoffer Musical Theatre Program. The current Program has been planning and moving toward Departmental status for the past six years with the support of the Fine Arts Dean's office and the Provost's office. The Program is housed in Carpenter Hall with faculty offices, voice studios, two special classroom spaces, including a dance studio and administration office space. Library holdings, including books, microfilms, private collections, scores, and audio and video collections found in both the Main and Fine Arts Libraries are currently adequate to support this proposal. Current and short-term support resources are deemed adequate for the proposed move to departmental status. Planning has been continual for the past six years with incremental support increases evidenced. The Musical Theatre program is already recognized as an outstanding program and elevating it from a program to a department will increase its visibility and will assist in the recruitment of exceptional students.

This proposal has been approved by the Dean of the College of Fine Arts, the Fine Arts Council and the Senior Vice President and Provost and will be forwarded to the State Regents for approval once approved by the OU Board of Regents.

President Boren recommended the Board of Regents approve changing the A. Max Weitzenhoffer Musical Theatre Program to the A. Max Weitzenhoffer Department of Musical Theatre.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **PROPOSALS, CONTRACTS, AND GRANTS**

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 1997 through 2001, and current month and year-to-date, are shown on the graphs and tables.

The Provision of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

## GOALS FOR FY2001

	FY01 GOAL	FY00 TOTAL EXPENDITURE	FY01 YEAR-TO-DATE EXPENDITURE	FY00 YEAR-TO-DATE EXPENDITURE
UNIVERSITY OF OKLAHOMA	\$158,575,050	\$158,447,593	\$38,806,027	\$38,515,738
NORMAN CAMPUS	\$88,406,206	\$90,792,970	\$23,340,710	\$22,078,612
HEALTH SCIENCES CENTER	\$70,168,844	\$67,654,623	\$15,465,317	\$16,437,126

President Boren recommended that the Board of Regents ratify the awards and/or modifications for September 2000 submitted with this Agenda Item.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **PURCHASE OF ORACLE HIGHER EDUCATION INSTITUTIONAL SOFTWARE LICENSE AND MAINTENANCE AGREEMENT**

The University of Oklahoma is in the process of moving its old Legacy System to a modern infrastructure that will enable our students, faculty, and staff better access to information. The Oracle Software is the foundation for this infrastructure and is a state of the art hierarchical database with tools to develop web front ends. The Oracle Software being purchased is the building block needed and extends the current Oracle product in use at HSC to further enable their work with PeopleSoft.

The University currently uses a flat file system developed in the 1970's, VSAM (Virtual Storage Access Method). This file system limits the capabilities of the institution by generating longer development timelines for the IT staff; limiting changes to any of the administrative systems such as purchasing or payroll and providing no tools for the general University community to generate their own reports or statistics.

This software will allow the institution to move to an accepted industry standard solution for file storage, which will provide a rapid development and modification cycle to systems. Reporting tools can be distributed to the University community, ultimately providing faster and better customer service to all constituencies at the University. This service will improve the ability to recruit students, manage the information while on campus and continue the relationship after they have graduated.

This item is being purchased from an existing University of Oklahoma contract with Oracle with improved pricing.

President Boren recommended that the Board of Regents approve the award of a purchase order to Oracle in the amount of \$ 3,000,000.00 for the purchase of a Software License and Service Agreement.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **PURCHASE OF PEOPLESOFT HIGHER EDUCATION INSTITUTIONAL SOFTWARE LICENSE**

The Health Science Center currently holds a number of software licenses from PeopleSoft. The institution is extending a subset of those contracts to include all University of Oklahoma Campuses. The purpose of this extension is to have a common Human Resources system between the Health Sciences Center and the Norman Campus. The software has been running at the Health Sciences Center for four years. This upgrade/extension allows the Health Sciences Center to move to the next version and puts the Norman campus on the fast track for implementation of a common Human Resources system.

The extension purchase includes package functions for Human Resources, Payroll, Benefits and Administration, FSA Administration and an Enterprise Portal. Also included are many e-business functions for Recruitment, Compensation, Profile, Development, Benefits, Pay, Equity and Time & Labor.

President Boren recommended that the Board of Regents approve the award of a purchase order to PeopleSoft in the amount of \$ 730,000.00 for the purchase of a Software License.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **FY02 EMPLOYEE BENEFITS**

The University conducted a Request for Proposal process for life, accidental death and dismemberment (AD&D), and long term disability (LTD) insurance. The following companies responded with bids as indicated below.



<u>Company / Location</u>	<u>Life</u>	<u>AD&amp;I</u>	<u>LTD</u>
Aetna US Health Care, Blue Bell, Pennsylvania	X	X	X
Blue Cross Blue Shield of Oklahoma, Tulsa, Oklahoma	X	X	X
Canada Life, Atlanta, Georgia	X		X
CNA, Chicago, Illinois		X	X
MetLife, New York City, New York			X
Reliance Standard, Philadelphia, Pennsylvania	X	X	X
The Standard, Portland, Oregon	X	X	X
UNUM Provident, Chattanooga, Tennessee	X	X	X

The University's benefits consultant, Corporate Health Plans of America, assisted a committee comprised of Human Resource personnel from the Norman, Health Sciences Center, and Tulsa Campuses along with a member of the Employment Benefits Committee in the review and evaluation of the proposals. Recommendations are as follows.

#### Life Insurance

<u>Current Carrier and Basic Rate*</u>	<u>Proposed Carrier and Basic Rate*</u>	<u>University Savings</u>	<u>Employee Savings</u>	<u>Total Savings</u>
Reliance Standard \$0.15/\$1,000	Canada Life \$0.125/\$1,000	\$131,242	\$119,289	\$250,531

*\*Voluntary rates are age banded (a chart was provided with the agendas).*

#### Accidental Death & Dismemberment

<u>Current Carrier and Basic Rate</u>	<u>Proposed Carrier and Basic Rate</u>	<u>University Savings</u>	<u>Employee Savings</u>	<u>Total Savings</u>
CNA \$0.28	Standard Insurance Company \$0.20	\$7,509	\$0	\$7,509

#### Long Term Disability

<u>Current Carrier and Rates</u>	<u>Proposed Carrier and Rates</u>	<u>University Savings</u>	<u>Employee Savings</u>	<u>Total Savings</u>
Aetna	Standard Insurance Co.			
Option I - \$1.03 (66 2/3%)	Option I - \$0.69 (66 2/3%)	\$0	\$296,674	\$296,674
Option II - \$0.48 (50%)	Option II - \$0.31 (50%)			
Option III - Not Applicable	Option III - \$1.16			

The LTD plan maximum monthly benefit was increased for Option II (66 2/3%) from \$4,000 to \$5,000. Also, a third option was added for those employees with incomes of \$80,000 or more. The maximum monthly benefit for this option is \$15,000.

*Combined Savings \$554,714  
Combined Savings Percentage 19.72%*

President Boren recommended the Board of Regents approve employee benefits as indicated above, effective July 1, 2001.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **FY02 HEALTH BENEFITS THIRD PARTY ADMINISTRATORS**

The University conducted a Request for Proposal process to identify organizations to assist the University with the administration of its health benefit plans. The following ten organizations responded.

Aetna US Health Care, Blue Bell, Pennsylvania  
 AmCare, Oklahoma City  
 BlueCross BlueShield of Oklahoma, Tulsa  
 CatalystRx, Las Vegas, Nevada  
 Community Care, Oklahoma City  
 Mutual of Omaha, Omaha, Nebraska  
 PPO Oklahoma, Oklahoma City  
 Schaller Anderson, Incorporated, Phoenix, Arizona  
 UniCare, Springfield, Missouri  
 United HealthCare, Minneapolis, Minnesota

The University's benefits consultant, Corporate Health Plans of America, assisted a committee comprised of Human Resource personnel from the Norman, Health Sciences Center, and Tulsa campuses in the review and evaluation of the proposals. Recommendations are as follows:

- Maintain BlueCross BlueShield of Oklahoma as the administrator of the self-funded traditional plan. There will be a contracted Pharmacy Benefits Manager (PBM) administering the prescription drug portion of the plan. Additionally, some BlueCross BlueShield contracts with specific hospitals will be replaced by direct contracts with the University.
 

The administrative fee per contract per month will be \$23.50. (The current rate is \$22.55 per contract per month.)
- Eliminate the current fully insured Prudential/Aetna Point of Service (POS) plan. Implement a managed care self-insured plan with Schaller Anderson, Incorporated as the administrator.
 

The administrative fee per contract per month will be \$26.92. The administrative cost will ensure extensive reporting capabilities and medical management.
- Implement a managed pharmacy plan with CatalystRx (a stand-alone Pharmacy Benefit Manager). CatalystRx will be capable of interacting with BlueCross BlueShield of Oklahoma and Schaller Anderson, Incorporated. The implementation of this plan will produce savings of approximately \$100,000 on rebates; provide better control and management of most rapidly increasing costs through our own distinct formulary; provide better discounts for the employer and the employee; a potential mail order option with savings; and more efficient administration and lower administrative costs.

President Boren recommended the Board of Regents approve the selection of third party administrators for University health benefit plans effective July 1, 2001.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Boren introduced Dr. Skip Porter, Dean of the College of Engineering and University Vice President for Technology Development, to speak regarding OU's decision to be a catalyst for new patents and intellectual discoveries. Dr. Porter introduced Dr. Jeff Harwell, Executive Associate Dean of Engineering, and Connie Armentrout, Director of the Office of Technology Development. Dr. Porter and his guests were present to discuss the process of marketing intellectual property at OU and its impact on the economy of the State of Oklahoma. Dr. Porter presented Dr. Harwell with a plaque reproduction of one of his seven patents. Dr. Harwell is one of 23 faculty members at the University who have received 45 patents.

President Boren and Athletic Director Joseph Castiglione then discussed the Great Expectations Campaign for Sooner Sports and the master plan items included on the agenda: improvements to Oklahoma Memorial Stadium Improvements, the Softball Facility Addition, Athletic Training Facilities and improvements at L. Dale Mitchell Baseball Park. President Boren stated these items are the beginning of a total comprehensive update of our facilities.

## **ATHLETIC FACILITIES REVENUE BONDS – NC**

At the March 2000 meeting, The University of Oklahoma Board of Regents (the "Board") authorized the University Administration to propose a Concurrent Resolution to the Oklahoma Legislature allowing for the issuance of revenue bonds for the construction, renovation, remodeling, expansion, and equipping of several Athletic Department capital projects. The result was Concurrent Resolution No. 97 that was adopted by the State Senate on May 15, 2000 and the House of Representatives on May 18, 2000.

The following steps have been taken to garner these revenue bonds.

- July 17, 2000 – The Board appointed the Floyd Law Firm and Governmental Finance of Oklahoma, Inc. to provide Bond Counsel and Financial Advisor services in support of this project.
- July 17, 2000 – The Board authorized the University's administration to prepare the Preliminary Official Statement and to disclose material information on the purpose of the debt and how it will be repaid.
- November 28, 2000 and November 30, 2000 – The Executive and Legislative Bond Oversight Commissions approved the issuance of these revenue bonds.

- November 30, 2000 and December 7, 2000 – Notice of Sale was published.
- December 1, 2000 – State Regents for Higher Education approved Statement of Essential Facts.
- December 12, 2000 – Bid closing at 11:00 a.m. The bids will be reviewed by the University's Financial Advisor, Bond Counsel, and Controller, as well as the State Bond Advisor.
- January 26, 2001 – Bond closing (tentative).

Assuming a net interest cost of 5.55%, estimated annual debt service on the bonds will be approximately \$1.2 million with final maturity on January 1, 2026. The capital component of the Athletic Departments priority seating program will serve as the source of repayment.

President Boren recommended the Board of Regents:

- I. Authorize and approve the issuance and sale of The University of Oklahoma Athletic Facilities Revenue Bonds or other evidences of indebtedness in the principal amount not to exceed \$15,500,000 (the "Bonds") and ratify all action taken in regard to the competitive sale of the Bonds;
- II. Authorize and adopt the Bond Resolution authorizing the sale and issuance of the Bonds and authorize the form of the financing documents related thereto, including, but not limited to, a Trust Agreement, Notice of Sale and Official Statement;
- III. Approve and authorize the award of the sale of the Bonds at competitive sale based upon final determination of the financing team and approved by the State Bond Advisor and determined to be in the best financial interest of the University of Oklahoma and authorizing the University Vice President of Administrative Affairs and the Controller of the University of Oklahoma – Norman Campus to do all things necessary to consummate the transaction contemplated herein;
- IV. Authorize the Chairman, Vice-Chairman and Executive Secretary of the Board of Regents of The University of Oklahoma to execute and deliver all necessary financing documents and related closing documents required by Bond Counsel; and,
- V. Authorize the officers of The University of Oklahoma to execute any closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **L. DALE MITCHELL BASEBALL PARK ACCESSIBILITY AND PRESS BOX IMPROVEMENTS - NC**

In 1999, work was completed on a number of improvements at L. Dale Mitchell Baseball Park. In addition to construction of a new team locker room and other team facilities, improvements were made to the public facilities, including a new upper concourse, a new canopy roof, concessions, and restrooms.

The Athletic Department now wishes to begin planning for an addition to the existing press box and an elevator. The planned improvements will enable individuals with disabilities to access the press box and the recently completed new restroom and concession facilities on the upper concourse.

The required architectural and engineering services for this project will be provided by Triad Design Group, the architects for the previously completed project. This will insure design and construction conformity. Also, the firm prepared preliminary studies for the elevator element as part of the initial planning for the first phase of the past project.

President Boren recommended the Board of Regents:

- I. Approve the L. Dale Mitchell Baseball Park Accessibility and Press Box Improvements project and authorize addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus; and
- II. Approve a budget of \$650,000 for the project to be funded from a combination of private and Athletic Department revenue bond funds.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **ATHLETIC TRAINING FACILITIES - NC**

The Athletic Department wishes to begin planning for the construction of a new indoor training facility for football and other facilities improvements for the men's and women's track and field teams and the Mosier Indoor Athletic Facility. The new facility will be used primarily by the Sooner football team for practice in inclement weather and for training in the off season. The facility can also be utilized for soccer and other team practices during inclement weather. In addition, improvements are needed at the Mosier Indoor Athletic Facility, including the addition of new public facilities and the installation of a new multipurpose athletic surface inside the existing track oval. These improvements will allow the Mosier facility to be utilized by several of the varsity athletic teams for competition and practice as well as for special events. It is proposed that the two buildings be linked with a connecting building element that would contain public restrooms, storage and limited seating facilities. This project element will also provide space for new team facilities for both the men's and women's track and field teams.

The proposed new indoor training building will be constructed west of the Mosier Indoor Practice Facility on the site of the abandoned varsity tennis courts. The new facility will have sufficient clearance between the floor and ceiling to permit punting and field goal practice. Film platforms for use by the coaching staff will be incorporated into the structure.

All of the various elements within this project are estimated to require a total budget of approximately \$12,000,000. Elements of the project may be completed in phases depending upon the availability of funds. Funding will come from a combination of private and Athletic Department revenue bond funds.

It is anticipated that the administration will make a recommendation at the next Regents' meeting regarding selection of an architectural consultant.

President Boren recommended the Board of Regents approve the Athletic Training Facilities project and authorize addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **SOFTBALL FACILITY ADDITION - NC**

At the May 2000 meeting, the Board of Regents ranked architectural firms for the Softball Facility Addition project. At the same meeting, the Board authorized the administration to negotiate the terms of an agreement and a fee and to execute a consultant agreement for preparation of a master plan and subsequent design development plans and construction documents in phases as funding is identified.

### **I. APPROVE MASTER PLAN**

Triad Design Group has now completed the master plan for the project. The master plan includes a team locker room building with a multipurpose team meeting room and visiting team and umpire locker rooms as the first phase of work. Areas have also been identified for possible additional stadium seating, public restrooms and concessions, and expansion of the existing press box.

### **II. APPROVE DESIGN AND AUTHORIZE CONSTRUCTION DOCUMENTS FOR PHASE I**

The initial phase of the project includes construction of a team locker room facility with laundry facilities, coach and team member individual lockers, and a multipurpose team meeting room. The visiting team and umpire locker rooms are also part of the initial phase of the project. Based on the Board's approval of the design development drawings, the consultant will be authorized to prepare construction documents for the project. Other items identified in the master plan may be planned and constructed as additional phases when funding allows.

### **III. APPROVE PROJECT BUDGET AND MODIFY CAMPUS MASTER PLAN**

The total project budget required for Phase I is estimated to be \$850,000, to be funded from private sources and Athletic Department revenue bonds proceeds. The Campus Master Plan of Capital Improvements for the Norman Campus will be modified accordingly.

### **IV. ADVERTISE AND RECEIVE CONSTRUCTION BIDS FOR PHASE I**

President Boren recommended the Board of Regents:

- I. Approve the master plan for the Softball Facility Addition project;
- II. Approve design development plans and authorize the preparation of construction documents for Phase I of the project;
- III. Approve a project budget of \$850,000 for Phase I and authorize the necessary modification of the Campus Master Plan of Capital Improvement Projects for the Norman Campus; and
- IV. Authorize the University administration to advertise the Phase I project for bids and to receive bids for construction.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **OKLAHOMA MEMORIAL STADIUM IMPROVEMENTS - NC**

At the October 2000 meeting, the Board of Regents accepted and approved the Oklahoma Memorial Stadium 2000 Master Plan Update. The stadium improvements projects identified by the master plan update total approximately \$50,000,000 and will be undertaken in phases. Individual projects will be presented to the Board for approval and placement on the Campus Master Plan of Capital Improvement Projects for the Norman Campus as funding is identified.

The process to select an architectural consultant began in mid-October. The selected architectural firm will provide the professional services required to provide programming, prepare design and contract documents, and administer the construction contracts for project elements of work as funding allows.

The committee to interview and evaluate architectural firms for the project was composed of the following:

R. David Nordyke, Senior Staff Architect, Architectural and Engineering Services, Chair  
Donald C. Carter, General Manager Engineering, Physical Plant  
Joseph R. Castiglione, Athletic Director  
Edward T. Cline, Jr., Professor, Mathematics  
Michael K. Moorman, Director, Architectural and Engineering Services  
Larry Naifeh, Executive Associate Athletic Director

Proposals to provide the needed professional services for the project were received from six architectural firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, three firms were selected by the interview committee for further evaluation. The committee conducted a detailed review and interview with each of the three firms and rated them from highest to lowest as follows:

1. HOK Sport, Inc., Kansas City, Missouri; Frankfurt-Short-Bruza Associates, P.C., Oklahoma City, Oklahoma; and CDFM<sup>2</sup> Architecture Inc, Kansas City, Missouri
2. Glover-Smith-Bode, Inc., Norman, Oklahoma, and Heery International, Inc., Atlanta, Georgia
3. Ellerbe Becket, Inc., Kansas City, Missouri, and Architects In Partnership, P.C., Norman, Oklahoma

In accordance with Board of Regents' policy, a five percent preference was applied to the rating of the in-State firm.

#### OKLAHOMA MEMORIAL STADIUM IMPROVEMENTS PROJECTS EVALUATION SUMMARY

	<u>HOK Sport, Inc; Frankfurt- Short-Bruza, Associates, P.C.; and CDFM<sup>2</sup> Architecture Inc.</u>	<u>Glover-Smith- Bode, Inc. and Heery International, Inc.</u>	<u>Ellerbe Becket, Inc. and Architects In Partnership, P.C.</u>
Acceptability of Design	162	138	144
Quality of Engineering	108	84	82
Adherence to Cost Limits	49	49	40
Adherence to Time Limits	53	49	52
Volume of Changes	51	47	44
Stability of Firm	57	49	53
Total Points	480	416	415
Total Points with 5% Preference	NA*	437	NA*

\* Out-of-State firm



President Boren recommended the Board of Regents:

- I. Rank in the order presented below architectural firms which are under consideration to provide professional services required for the Oklahoma Memorial Stadium improvements projects identified in the Oklahoma Memorial Stadium 2000 Master Plan Update;
- II. Authorize the University administration to negotiate the terms of the agreement(s) and fees starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

### **POST-SEASON ATHLETIC CONTEST**

Arrangements necessary for the University's participation in a bowl game must be made prior to the next Regents' meeting; therefore, it is necessary to seek authorization for the President, the Athletic Director, or their designee to award purchase orders and sign contracts associated with the University's participation in a bowl game. Provisions outlined in Regents' policies regarding post-season athletic contests will be followed. Additionally, an agreement with The University of Oklahoma Foundation to advance bowl related expenses is required to facilitate the contracts, purchase orders and arrangements necessary for the University's participation in a post season bowl game. A preliminary budget will be presented for review and approval.

President Boren recommended the Board of Regents:

- I. Authorize the President, the Athletic Director, or their designee to award purchase orders and sign contracts associated with The University of Oklahoma's participation in a post-season bowl game.
- II. Authorize the President, the Athletic Director, or their designee to negotiate an agreement with The University of Oklahoma Foundation to advance bowl related expenses as required.
- III. Review and approve a preliminary budget for the post-season contest.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

### **RENOVATION FOR HENDERSON-TOLSON CULTURAL CENTER - NC**

At the October 2000 meeting, the Board of Regents approved a project to renovate the former Stovall Museum building (officially named the Oklahoma Museum of Natural History #1) for the Henderson-Tolson Cultural Center. The Black Student Association will be housed in the renovated building, which upon completion will be renamed the Henderson-Tolson Cultural Center.

The process to select an architectural consultant began in mid-October. The selected architectural firm will provide the professional services required to provide programming, prepare design and contract documents, and administer the construction contract for project.

The committee formed to interview and evaluate architectural firms for the project was composed of the following:

William F. Forester, Staff Architect, Architectural and Engineering Services, Chair  
 Seth N. Brown, President, Black Student Association  
 Quincy D. House, Assistant Director, Student Support Services  
 Carolyn S. Morgan, Associate Dean, Honors College  
 David F. Schrage, Associate Vice President for Student Affairs  
 Gary L. Ward, Director, Physical Plant

Proposals to provide the needed professional services for the project were received from 19 architectural firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, five firms were selected by the interview committee for further evaluation. The committee conducted a detailed review and interview with each of the five firms and rated them from highest to lowest as follows:

1. Richard L. Cavin, Architect, P.C., Chickasha
2. Meyer Architects, Oklahoma City
3. Glover Architects, P.C., Norman
4. The McKinney Partnership Architects, P.C., Norman
5. Design Team One Architects, Oklahoma City

#### RENOVATION FOR HENDERSON-TOLSON CULTURAL CENTER EVALUATION SUMMARY

	<u>Richard L. Cavin Architect, P.C.</u>	<u>Meyer Architects</u>	<u>Glover Architects, P.C.</u>	<u>McKinney Partnership Architects, P.C.</u>	<u>Design Team One Architects</u>
Acceptability of Design	108	94	96	92	86
Quality of Engineering	110	108	102	104	86
Adherence to Cost Limits	58	47	52	43	47
Adherence to Time Limits	56	49	51	46	51
Volume of Changes	58	45	49	48	49

Stability of Firm	68	46	37	50	48
	—	—	—	—	—
Total Points	458	389	387	383	367

President Boren recommended the Board of Regents:

- I. Rank in the order presented below architectural firms which are under consideration to provide professional services required for the project to renovate the former Stovall Museum building to become the Henderson-Tolson Cultural Center;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **NORTH CAMPUS BUILDING 366 (OLD NATIONAL GUARD ARMORY) REHABILITATION - NC**

This item was pulled from consideration prior to the meeting.

#### **MULTIPURPOSE RESEARCH AND TECHNOLOGY FACILITIES - NC**

For several years, the University has contemplated the construction of multipurpose research laboratory facilities needed to support grant funded research work. The Multipurpose Research and Technology Facility project has been included in the Campus Master Plan of Capital Improvement Projects for the Norman Campus since 1998. In the two most recent years, the project has been envisioned as a single building with a total cost of approximately \$10 million. However, current planning has indicated the potential need for three to four similar buildings, each containing approximately 35,000 to 45,000 gross square feet of space. The first facility to be constructed will initially be utilized by biosciences research programs. All of the facilities will be designed as multidisciplinary laboratory facilities to allow interaction between members of the University's research faculty from a variety of disciplines and other research programs that may be located there.

The process to select an architectural consultant to provide professional services for the initial building and additional buildings as they are funded began in mid-October. The selected architectural firm will provide the professional services required to provide programming, prepare design and contract documents, and administer the construction contract for the initial building and subsequent projects as identified.

The committee to interview and evaluate architectural firms for the project(s) was composed of the following:

Michael A. Tower, Staff Architect, Architectural and Engineering Services, Chair  
 Tyrrell Conway, Associate Professor, Botany and Microbiology  
 Brent R. Everett, Energy Conservation Engineer, Physical Plant  
 Nicholas S. Hathaway, Vice President for Executive Affairs  
 Michael K. Moorman, Director, Architectural and Engineering Services  
 Bruce A. Roe, George Lynn Cross Research Professor, Chemistry and Biochemistry

Proposals to provide the needed professional services for the project(s) were received from 10 architectural firms. Based on these proposals, information provided by the State of Oklahoma Department of Central Services and client references, five firms were selected by the interview committee for further evaluation. Subsequently, one of the five firms formally withdrew from the selection process. The committee conducted a detailed review and interview with each of the remaining four firms and rated them from highest to lowest as follows:

1. Miles Associates, Oklahoma City, Oklahoma, and Hellmuth, Obata & Kassabaum, Inc., St. Louis, Missouri
2. Frankfurt-Short-Bruza Associates, P.C., Oklahoma City, Oklahoma, and Earl Walls Associates, San Diego, California
3. Rees Associates, Inc., Oklahoma City, Oklahoma, and Earl Walls Associates, San Diego, California
4. The Benham Group, Oklahoma City, Oklahoma, and Perkins & Will, Minneapolis, Minnesota

#### MULTIPURPOSE RESEARCH AND TECHNOLOGY FACILITIES EVALUATION SUMMARY

	<u>Miles Associates And Hellmuth Obata &amp; Kassabaum, Inc.</u>	<u>Frankfurt-Short-Bruza Associates, P.C., and Earl Walls Associates</u>	<u>Rees Associates, Inc. and Earl Walls Associates</u>	<u>The Benham Group and Perkins &amp; Will</u>
Acceptability of Design	116	104	80	82
Quality of Engineering	104	108	84	78
Adherence to Cost Limits	53	50	43	42
Adherence to Time Limits	50	49	42	43

Volume of Changes	54	51	46	46
Stability of Firm	55	54	48	49
Total Points	432	416	343	340

President Boren recommended the Board of Regents:

- I. Rank in the order presented below architectural firms which are under consideration to provide professional services required for the Multipurpose Research and Technology Facilities project;
- II. Authorize the University administration to negotiate the terms of the agreement(s) and fees starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

#### **STUDENT USAGE FACILITIES REVENUE BONDS - NC**

At the May 2000 meeting, The University of Oklahoma Board of Regents (the "Board") authorized the University Administration to propose a Concurrent Resolution to the Oklahoma Legislature allowing for the issuance of revenue bonds for the construction, renovation, remodeling, expansion, and equipping of several student usage facilities capital projects, including the Huston Huffman Physical Fitness Center Expansion and the Oklahoma Memorial Union Renovation and Addition. The result was Concurrent Resolution No. 96 that was adopted by the State Senate on May 15, 2000 and the House of Representatives on May 18, 2000.

The following steps have been taken to garner these revenue bonds.

- July 17, 2000 – The Board appointed the Floyd Law Firm and Governmental Finance of Oklahoma, Inc. to provide Bond Counsel and Financial Advisor services in support of this project.
- July 17, 2000 – The Board authorized the University's administration to prepare the Preliminary Official Statement and to disclose material information on the purpose of the debt and how it will be repaid.
- November 28, 2000 and November 30, 2000 – The Executive and Legislative Bond Oversight Commissions approved the issuance of these revenue bonds.
- November 30, 2000 and December 7, 2000 – Notice of Sale was published.
- December 1, 2000 – State Regents for Higher Education approved Statement of Essential Facts.

- December 12, 2000 – Bid closing at 11:00 a.m. The bids will be reviewed by the University's Financial Advisor, Bond Counsel, and Controller, as well as the State Bond Advisor.
- January 26, 2001 – Bond closing (tentative).

Assuming an average net interest cost of 5.55%, estimated annual debt service on the bonds will be approximately \$738,000 with final maturity on January 1, 2026. Student Facility Fees and Cultural and Recreation Service Fees will serve as the source of repayment.

President Boren recommended the Board of Regents:

- I. Authorize and approve the issuance and sale of its Board of Regents of The University of Oklahoma Student Usage Facilities Revenue Bonds or other evidences of indebtedness in the principal amount not to exceed \$9,500,000 (the "Bonds") and ratify all action taken in regard to the competitive sale of the Bonds;
- II. Authorize and adopt the Bond Resolution authorizing the sale and issuance of the Bonds and authorize the form of the financing documents related thereto, including, but not limited to, a Trust Agreement, Notice of Sale and Official Statement;
- III. Approve and authorize the award of the sale of the Bonds at competitive sale based upon final determination of the financing team and approved by the State Bond Advisor and determined to be in the best financial interest of The University of Oklahoma and authorizing the University Vice President of Administrative Affairs and the Controller of The University of Oklahoma – Norman Campus to do all things necessary to consummate the transaction contemplated herein;
- IV. Authorize the Chairman, Vice-Chairman and Executive Secretary of the Board of Regents of The University of Oklahoma to execute and deliver all necessary financing documents and related closing documents required by Bond Counsel; and,
- V. Authorize the officers of The University of Oklahoma to execute any closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

## **REGENTS' FUND QUARTERLY FINANCIAL SUMMARY REPORT**

This summary report is provided in accordance with University of Oklahoma Board of Regents policy. The summary highlights all of the financial activity within the Regents' Fund since the June 30, 2000 report.

Highlights from the Regents' Fund Quarterly Financial Summary Report for the three months ended September 30, 2000, are presented below for information only.

ALL FUNDS

- As of September 30, 2000, the Regents' Fund consisted of 127 individual funds with a combined market value of \$47.8 million.

CONSOLIDATED INVESTMENT FUND (CIF)

- As of July 2000, the Regents' Fund CIF was divested from the Commonfund and reinvested across investment styles and strategies with seventeen separate investment managers and funds. The reallocation of assets was approved by the Board of Regents at the June 2000 meeting and was carried out pursuant to the Regents' Fund *Statement of Investment Policy*.
- Since the reallocation, the CIF has realized a total return of 0.52%, which compares favorably to the policy benchmark return of 0.33%. For more detailed information, see the Adams Hall Investment Management *Quarterly Portfolio Performance Review* which was provided separately to the Board of Regents prior to the September meeting.
- Cash and investments held by the CIF at September 30, 2000, had a market value of \$40.9 million, which is unchanged from June 30, 2000.

SHORT-TERM INVESTMENT FUND (STIF)

- Cash and investments held by the STIF at September 30, 2000, had a market value of \$4.8 million, which is unchanged from June 30, 2000.
- During the three months ended September 30, 2000, the STIF has realized a total return of 1.6%, which compares favorably to the benchmark return of 1.6%.

The Report, in total, is attached hereto as Exhibit A.

The Regents' Fund Quarterly Financial Summary Report as of September 30, 2000, and for the three months then ended was presented for information only. No action was required.

**QUARTERLY FINANCIAL ANALYSIS – NC & HSC**

By request of the Board of Regents, the Quarterly Financial Analysis for the three months ended September 30, 2000 is presented. The detailed information upon which the attached Executive Summary is based was distributed separately to the Regents prior to the December meeting.

Highlights from the Quarterly Financial Analysis (QFA) for the three months ended September 30, 2000, are presented below for information only. For more detailed information, see the QFA report which was provided separately to the Board of Regents prior to the September meeting.

ALL FUNDS, COMBINED

- Available resources of \$286.5 million exceeded expenditures of \$249.6 million, resulting in a net increase of \$36.9 million.

NORMAN CAMPUS

- Total available resources of \$153.7 million exceeded expenditures of \$119.3 million, resulting in a net increase of \$34.4 million.
- Education & General resources of \$99.4 million exceeded expenditures of \$65.1 million, resulting in a net increase of \$34.3 million.
- Of the thirteen major auxiliary enterprises and service units (those generating annual revenues over \$500,000), six are reporting net increases to the bottom line. The seven reporting net decreases have, with the exception of the Athletic Department, accumulated sufficient reserves to fund their respective losses. The losses are due primarily to normal (i.e., seasonal) sales fluctuation patterns.

HEALTH SCIENCES CENTER

- Total available resources of \$132.8 million exceeded expenditures of \$130.3 million, resulting in a net increase of \$2.5 million.
- Education & General resources of \$30.5 million exceeded expenditures of \$27.8 million, resulting in a net increase of \$2.7 million.
- All four major auxiliary enterprises and service units (those generating annual revenues over \$500,000) are reporting net increases to the bottom line.
- Professional Practice Plan (PPP) resources of \$31.1 million trailed expenditures of \$35.1 million, resulting in a net decrease of \$4.0 million. PPP reserves are more than sufficient to fund its short-term cash flow needs.
- Heartland Health Plan resources of \$44.9 million exceeded expenditures of \$44.5 million, resulting in a net increase of \$400,000.

The Report, in total, is attached hereto as Exhibit B.

The Quarterly Financial Analysis for the three months ended September 30, 2000 was presented for information only. No action was required.

**ON-CALL CONSTRUCTION RELATED SERVICES CONTRACT - NC**

In March 1998, the Board of Regents authorized the administration to award a contract for on-call construction related services on the Norman campus to Pi Construction. At that time, it was indicated that the administration would provide to the Board at each of its meetings a report of the work completed since the last report. In addition, it was indicated that the administration would seek prior Board approval for any project that had an estimated cost of \$100,000 or greater.



December 7, 2000

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**COMPLETED SINCE LAST REPORT:**

<u>Building/Location</u>	<u>Project</u>	<u>Estimated cost of work</u>
Nielsen Hall	Renovate Classroom 209	\$49,905
Sarkeys Energy Center	Remodel Room T301	\$14,662
Field House	Install New Carpet in Volleyball Offices	\$ 5,018

This item was reported for information only. No action was required.

**THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION 2001 STUDENT  
ACTIVITY FEE BUDGET---NORMAN CAMPUS**

The OU Regents approved the Student Activity Fee gross budget in March of 2000. The attached budget developed by the UOSA Ways and Means Committee allocates funds to the UOSA Executive, Legislative and Judicial branches. It also allocates funds to Housing, Commuters, Greek Affairs and the Campus Activities Council. In addition, the committee sets aside funds for further allocation to individual student organizations and sports clubs.

**SUMMARY OF THE UOSA APPROPRIATIONS BUDGET  
FISCAL YEAR 2001**

**FUNDS AVAILABLE**

Lump Sum From Regents	<u>\$470,000.00</u>
	\$470,000.00

**APPROPRIATIONS**

UOSA Branches Please refer to the attached Appropriations Act of January 1, 2001 to December 31, 2001	\$251,328.75
Student Bar Association The allocations to individual Student Organizations will be handled by the SBA Budget Committee	\$ 18,000.00
Student Organizations & Sports Clubs Please refer to section 37 of the attached Appropriations Act of January 1, 2001 to December 31, 2001	\$ 59,176.25
Subsidiary Reserve Fund This money will be used to fund student organizations in the spring funding process.	\$ 26,495.00
UOSA Reserve Fund This money will be used to fund programs unforeseen at this time.	\$ 1,106.17

Salaries & Stipends Account	<u>\$113,893.83</u>
Please refer to section 36 of the attached	
Appropriations Act of January 1, 2001 to December 31, 2001	
TOTAL	<u>\$470,000.00</u>

President Boren recommended approval of the 2001 UOSA Student Activity Fee Budget which funds officially recognized student organizations from January 1, 2001 to December 31, 2001.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**RESOLUTION HONORING KAREN THRAILKILL**

WHEREAS, when Karen K. Thrailkill first came to The University of Oklahoma on December 16, 1976, as a Secretary I, she was a self-described “37-year-old homemaker who had not touched a typewriter for sixteen years”;

WHEREAS, she married her high school sweetheart, Gene Thrailkill, one-and-a-half years after they graduated from high school, and within fourteen months the couple was blessed with their first child;

WHEREAS, during her twenty-four years at the University, her hard work and dedication was awarded with three promotions, to Secretary II, to Administrative Secretary and to Assistant Secretary of the Board of Regents/Assistant Secretary of the University;

WHEREAS, she was also honored with the Norman Campus Staff Distinguished Service Award in 1995; and

WHEREAS, thirty-one Regents have served during her University career and the many tasks she has performed to enable the smooth operation of the Board of Regents cannot be fully enumerated;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express thanks and appreciation to Karen Thrailkill for her exceptional contributions to The University of Oklahoma.

President Boren recommended the Board of Regents approve the resolution above.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

**ACADEMIC PERSONNEL ACTIONS  
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS  
LITIGATION**

Regent Austin moved the Board meet in executive session for the purpose of discussing personnel-related issues and pending litigation as listed above. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, Everest and Austin. The Chair declared the motion unanimously approved.

The executive session was held in the same location and began at 5:17 p.m.

The meeting reconvened in regular session at 5:40 p.m.

**ACADEMIC PERSONNEL ACTIONS**

Health Sciences Center:

LEAVES OF ABSENCE:

Dire, Daniel J., Associate Professor of Surgery, military leave of absence without pay, November 17, 2000 through June 30, 2001.

Fransen, Stephen R., Associate Professor of Ophthalmology, leave of absence without pay extended, August 1, 2000 through July 1, 2001.

Hildebrand, P. Lloyd, Assistant Professor of Ophthalmology, leave of absence without pay extended, August 1, 2000 through July 1, 2001.

APPOINTMENTS OR REAPPOINTMENTS:

Jackson, Rhett L., M.D., reappointed Assistant Professor of Medicine and Associate Director, Internal Medicine Residency Training Program, College of Medicine, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), November 6, 2000 through June 30, 2001. Includes \$15,000 administrative supplement while serving as Associate Director. New consecutive term appointment.

CHANGES:

Brumback, Roger A., David Ross Boyd Professor of Pathology and Adjunct Professor of Neurology, of Pediatrics, of Orthopedic Surgery, and of Geriatric Medicine, title Interim Chair in Pathology deleted, November 2, 2000.

Callegan, Michelle, Assistant Professor of Ophthalmology, salary changed from annualized rate of \$54,997 for 12 months (\$4,583.11 per month) to annualized rate of \$55,997 for 12 months (\$4,666.44 per month), October 1, 2000 through June 30, 2001. Given additional administrative and teaching responsibilities.

Comp, Philip C., Professor of Medicine and Adjunct Professor of Pathology, salary changed from annualized rate of \$116,827 for 12 months (\$9,735.58 per month) to annualized rate of \$117,039 for 12 months (\$9,753.25 per month), December 1, 2000. Salary correction.

Ellison, Geraldine C., title changed from Clinical Associate Professor to Associate Professor of Nursing and Coordinator, Tulsa Program, College of Nursing, salary changed from annualized rate of \$12,000 for 12 months (\$1,000.00 per month), .10 time to FTE: \$76,300, annualized rate of \$63,600 for 12 months (\$5,300.00 per month), full-time, January 1, 2001 through June 30, 2001. New-tenure track appointment.

Hall, Nancy Kay, Associate Dean for Admissions and Medical Education, College of Medicine, Professor of Pathology, Adjunct Professor of Dermatology, and Adjunct Associate Professor of Microbiology and Immunology, of Allied Health Education, of Pharmacy, and of Dentistry; given additional title Acting Chair of Pathology; salary changed from annualized rate of \$90,312 for 12 months (\$7,526.00 per month) to annualized rate of \$120,312 for 12 months (\$10,026.00 per month), November 1, 2000. Includes an administrative supplement of \$30,000 while serving as Acting Chair. Base salary \$90,312.

Hassan, Raffit, Assistant Professor of Medicine, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), December 1, 2000 through June 30, 2001. Increase in grant support.

Huszti, Heather, Associate Professor of Pediatrics and Clinical Associate Professor of Psychiatry and Behavioral Sciences, August 21, 2000 through June 30, 2001. Changing from tenure track to consecutive term appointment.

Leech, Richard W., Professor of Pathology, The Brumback Family Professorship of Pathology, title Vice Chair in Administrative Affairs, Department of Pathology deleted, November 2, 2000.

Myers, Adam L., Clinical Assistant Professor of Obstetrics and Gynecology-Tulsa, salary changed from without remuneration to annualized rate of \$24,000 for 12 months (\$2,000.00 per month), .10 time, November 1, 2000 through June 30, 2001.

Smith, E. Michael, title changed from Clinical Assistant Professor to Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$18,000 for 12 months (\$1,500.00 per month), .25 time to annualized rate of \$85,000 for 12 months (\$7,083.33 per month), full-time, November 1, 2000 through June 30, 2001.

Steinberg, Robert A., Professor and Vice Chair of Biochemistry and Molecular Biology, salary changed from annualized rate of \$85,500 for 12 months (\$7,125.00 per month) to annualized rate of \$87,960 for 12 months (\$7,330.00 per month), September 1, 2000. Includes administrative supplement of \$3,500 while serving as Vice Chair. Correction to previous action.

Wilson, Don A., Professor of Radiological Sciences, given additional title Acting Chair of Radiological Sciences; salary changed from annualized rate of \$75,000 for 12 months (\$6,250.00 per month) to annualized rate of \$110,000 for 12 months (\$9,166.67 per month), October 1, 2000. Includes administrative supplement of \$35,000 while serving as Acting Chair.

#### RESIGNATIONS AND/OR TERMINATIONS:

Boyle, Michael J., Assistant Professor of Surgery-Tulsa, September 29, 2000.

Muret, Clara Turner, Assistant Professor of Nursing, December 31, 2000.

Mutzig, E. Montez, Associate Professor of Internal Medicine-Tulsa and of Obstetrics and Gynecology-Tulsa, October 31, 2000 (with accrued vacation through November 24, 2000).

Yao, Jorge L., Assistant Professor of Pathology, September 1, 2000 (with accrued vacation through October 4, 2000).

RETIREMENTS:

Hines, Shirley A., Assistant Professor of Nursing, December 31, 2000.

Hornbrook, K. Roger, Professor and Chair of Pharmaceutical Sciences, named Professor Emeritus of Pharmaceutical Sciences, December 31, 2000 (with accrued vacation through February 19, 2001).

Norman Campus:

LEAVES OF ABSENCE:

Abousleiman, Younane, Director of Keck Rock Mechanics Institute, Research Associate Professor and Senior Research Scientist, Sarkeys Energy Center, leave of absence without pay November 1, 2000 through October 31, 2001. Personal leave.

Badhwar, Neera, Associate Professor of Philosophy, change sabbatical leave of absence with half pay, January 1, 2001 through May 15, 2001 and August 16, 2001 through December 31, 2001, to sabbatical leave of absence with full pay, January 1, 2001 through May 15, 2001.

Burnett, D. Graham, Reach for Excellence Honors Professor and Assistant Professor of Honors, leave of absence without pay August 16, 1999 through May 15, 2000 extended August 16, 2000 through May 15, 2001. Continuing Fellowship at Center for Scholars and Writers Fellowship at New York Public Library.

Tabachnick, Stephen E., Professor of English, leave of absence without pay August 16, 2000 through October 31, 2000 extended November 1, 2000 through December 1, 2000. Extending leave of absence without pay, pending tenure decision at the University of Memphis.

APPOINTMENTS OR REAPPOINTMENTS:

Croft, Janet C., Assistant Professor of Bibliography and Head, Access Services, University Libraries, annualized rate of \$45,000 for 12 months (\$3,750.00 per month), January 1, 2001 through June 30, 2001. New tenure-track faculty.

Ramos, Antonio C., reappointed Research Associate, Geology and Geophysics, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), December 1, 2000 through November 30, 2001.

Yevtushenko, Yevgeny, Distinguished Visiting Professor, Arts and Sciences Dean's Office, annualized rate of \$96,000 for 9 months (\$10,666.67 per month), January 1, 2001 through May 15, 2001.

**CHANGES:**

Cox, Robert H., Associate Professor of Political Science, delete title Coordinator of European Area Studies, given additional title Interim Director, International Area Studies, salary changed from annualized rate of \$62,000 for 9 months (\$6,888.89 per month) to annualized rate of \$88,668 for 12 months (\$7,389.00 per month), July 1, 2000 through June 30, 2001.

Shah, Subhash N., Professor of Petroleum and Geological Engineering and Charles and Peggy Stephenson Chair in Petroleum Engineering, given title Interim Director of the Mewbourne School of Petroleum and Geological Engineering, salary changed from annualized rate of \$98,986 for 9 months (\$10,998.44 per month) to annualized rate of \$139,481 for 12 months (\$11,623.42 per month), November 15, 2000 through June 30, 2001. Paid \$7,500 administrative stipend while serving as Interim Chair.

Smith, Eddie C., David Ross Boyd Professor, Regents Professor of Chemistry and Biochemistry and Vice President for Research and Dean Emeritus, salary changed from annualized rate of \$168,683 for 12 months (\$14,056.91 per month) to annualized rate of \$138,013 for 9 months (\$15,334.81 per month), January 1, 2001. Changing from a 12-month appointment to a 9-month appointment.

**RESIGNATIONS AND/OR TERMINATIONS:**

Millheim, Keith K., Director of the Mewbourne School of Petroleum and Geological Engineering and Eberly Family Chair in Petroleum and Geological Engineering, December 1, 2000.

**RETIREMENTS:**

James, Noland E., Associate Professor of Art, May 15, 2001. Named Professor Emeritus of Art.

Ross, Allan A., Regents' Professor and Professor of Music, May 15, 2001. Named Regents' Professor Emeritus and Professor Emeritus of Music.

Thraillkill, Gene P., Regents' Professor, Professor of Music and Director of Bands, June 30, 2001. Named Regents' Professor Emeritus, Gene A. Braught Chair Emeritus, Professor Emeritus of Music, and Director Emeritus of Bands.

**ADDITIONAL LEAVE OF ABSENCE:****Sabbatical Leave of Absence – Spring Semester 2001 and Fall 2001 Semester (with half pay)**

Stalford, Harold L., Professor of Aerospace and Mechanical Engineering, sabbatical leave with half pay, January 1, 2001 through May 15, 2001 and August 16, 2001 through December 31, 2001. Research at Sandia National Laboratories in design, fabrication and testing of micromachined sensors for biomedical applications. Assist them in formulating their bioengineering MEMS strategy. Faculty appointment 10-01-95. No previous leaves taken. Teaching load to be covered by current faculty.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Austin moved approval of the recommendation. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, and Austin. The Chair declared the motion unanimously approved.

## **ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

### Health Sciences Center:

#### **CHANGES:**

Browning, Leslie, Clinical Pharmacist, salary changed from annualized rate of \$50,000.00 for 12 months (\$4,166.67 per month) to annualized rate of \$62,500 for 12 months (\$5,208.33 per month), November 1, 2000. Professional Staff.

McCann, Debra, Nurse Practitioner, salary changed from annualized rate of \$57,387.00 for 12 months (\$4,782.25 per month) to annualized rate of \$60,256.00 for 12 months (\$5,021.36 per month), November 1, 2000. Professional Staff.

#### **RETIREMENT:**

Lemons, Mark E., Vice President for Administrative Affairs, Department of Administrative Affairs, January 1, 2001. Retirement. Executive Officer.

### Norman Campus:

#### **LEAVES OF ABSENCE:**

Borish, Marc S., Registrar and Director of Admissions & Records, Admissions & Records, administrative leave of absence with pay, November 6, 2000 through June 30, 2001. Administrative Officer.

Dunn, James C., Director of Lloyd Noble Center, extending leave of absence with pay, November 1, 2000 through May 1, 2001. Administrative Officer. *Short-term disability.*

Miller, Sue-Anna P., Assistant Director of Physical Plant Administration for Accounting and Personnel, Office of the Director, Physical Plant, leave of absence with pay, November 20, 2000 through January 1, 2001. Administrative Staff. *FMLA.*

Washington, Sherwood O., Director of Human Resources, Human Resources, administrative leave of absence with pay, December 1, 2000 through May 31, 2001. Administrative Officer.

#### **APPOINTMENTS OR REAPPOINTMENTS:**

Coberg, Richard L., reappointed Program Director, Liberal Studies, salary remains annualized rate of \$64,000 for 12 months (\$5,333.33 per month), October 1, 2000. Administrative Staff.

Jensen, Jerry E., appointed Acting Equal Employment Opportunity/Affirmative Action Officer and ~~Interim~~ *Acting* Human Resources Director, annualized rate of \$90,000 for 12 months (\$7,500 per month), November 27, 2000. Executive Officer.

Long, Jeff, appointed Sr. Associate Athletic Director, \$126,000 for 12 months (plus car allowance of \$4,000), effective January 8, 2001

**CHANGES:**

Avery, Bradley D., Audit Manager, Internal Auditing, salary changed from annualized rate of \$59,075 for 12 months (\$4,922.92 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), December 1, 2000. Managerial Staff. Temporary salary increase while acting as Interim Internal Auditor.

Dempsey, Theta M., title changed from Parking & Transit Administrator to Director of Parking and Transportation, salary changed from annualized rate of \$63,830 for 12 months (\$5,319.16 per month) to annualized rate of \$68,829 for 12 months (\$5,735.82 per month), November 1, 2000. Administrative Officer.

Gurney, Gerald S., Associate Athletic Director of Academic Affairs, Athletic Department, salary changed from annualized rate of \$88,786 for 12 months (\$7,398.83 per month) to annualized rate of \$95,786 for 12 months (\$7,982.17 per month), December 1, 2000. Administrative Staff.

Hamilton, Matthew, title changed from Director of Financial Aid to Associate Vice President for Admissions, Records, and Financial Aid, salary changed from annualized rate of \$69,083 for 12 months (\$5,756.91 per month) to annualized rate of \$82,000 for 12 months (\$6,833.33 per month), November 8, 2000. Administrative Officer.

Harroz Jr., Joseph, General Counsel and Vice President, University of Oklahoma, and General Counsel, Rogers State University and Cameron University, Legal Counsel, salary changed from annualized rate of \$149,386 for 12 months (\$12,448.83 per month) to annualized rate of \$161,386 for 12 months (\$13,448.83 per month), October 31, 2000. Executive Officer.

Hathaway, Nicholas S., Vice President for Executive Affairs, President's Office, salary changed from annualized rate of \$97,000 for 12 months (\$8,083.33 per month) to annualized rate of \$101,500 for 12 months (\$8,458.33 per month), October 31, 2000. Executive Officer.

Holt, Amy M., title changed from Assistant Director of University Housing & Food Services for Residence Life, to Administrator III, University Housing & Food Services, salary changed from annualized rate of \$48,552 for 12 months (\$4,046 per month) to annualized rate of \$64,000 for 12 months (\$5,333.33 per month), December 15, 2000. Administrative Staff.

Horn, Jeffrey D., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$56,031 for 12 months (\$4,669.25 per month) to annualized rate of \$71,655.24 for 12 months (\$5,971.27 per month), November 1, 2000. Managerial Staff. Temporary increase. Employee took on work outside scope of general duties.

Little, Richard W., Associate Vice President, Continuing Education Academic Program, College of Continuing Education Administration, salary changed from annualized rate of \$87,728 for 12 months (\$7,310.68 per month) to annualized rate of \$92,000 for 12 months (\$7,666.67 per month), July 1, 2000. Administrative Officer. Compression increase. Compression with other campus Associate Vice Presidents and of Associate Dean of the College of Liberal Studies.



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Lowther, Michael D., Program Director, Southwest Prevention Center, College of Continuing Education, salary changed from annualized rate of \$67,006 for 12 months (\$5,583.83 per month) to annualized rate of \$69,006 for 12 months (\$5,750.46 per month), October 1, 2000. Administrative Staff.

Maddy, Brian L., University Vice President for Administrative Affairs, salary changed from annualized rate of \$133,900 for 12 months (\$11,158.33 per month) to annualized rate of \$145,900 for 12 months (\$12,158.33 per month), October 31, 2000. Executive Officer.

Skaggs, Gary A., Manager, Network Services, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$51,095 for 12 months (\$4,257.92 per month) to annualized rate of \$64,799 for 12 months (\$5,399.92 per month), November 1, 2000. Managerial Staff. Temporary increase. Employee took on work outside scope of general duties.

Skaggs, Susan F., title changed from Assistant Director, Computing & Telecommunications Services to Information Technology Analyst III, Information Technology, salary changed from annualized rate of \$58,350 for 12 months (\$4,862.50 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), November 1, 2000. Administrative Staff.

#### RESIGNATION AND/OR TERMINATION:

Van De Velde, Bruce E., Senior Associate Athletic Director, Athletic Department, November 30, 2000.

#### RETIREMENT:

Hall, Richard E., Senior Advisor to the President for Student Advocacy, Student Advocacy, December 31, 2000.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

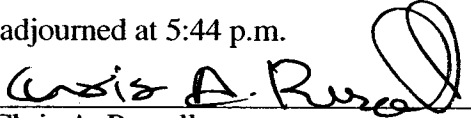
Chairman Lewis stated that there is one modification to the personnel as listed, that Jerry Jensen's title should say Acting Human Resources Director.

Regent Austin moved approval of the recommendation as modified. The following voted yes on the motion: Regents Siegfried, Noble, Blankenship, Bentley, and Austin. The Chair declared the motion unanimously approved.

#### LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation. An executive session was held but there was no report given in open meeting.

There being no further business, the meeting adjourned at 5:44 p.m.

  
Chris A. Purcell  
Executive Secretary of the Board of Regents

December 7-8, 2000

**Regents' Fund**  
**Quarterly Financial Summary**  
**September 30, 2000**

As of September 30, 2000, the Regents' Fund consisted of 127 individual funds. Separate accounts are maintained for each fund to insure observance of the donor-imposed limitations and restrictions placed on the use of resources. For investment purposes, however, funds of similar characteristics are combined in the following investment pools.

**Consolidated Investment Fund (CIF)**

The CIF is a long-term pooled investment fund governed by the Regents' *Statement of Investment Policy*. It is designed to accommodate the investment needs of endowment funds (i.e., funds that are to be held in perpetuity) and other funds with long-term investment objectives. The primary objectives of the CIF are the preservation of capital value and, over time, growth of capital value and income to help offset the impact of inflation. These objectives are achieved by maintaining a balance of investments in equity and fixed income securities.

**Short Term Investment Fund (STIF)**

The STIF is a short-term pooled investment fund invested in accordance with the Regents' "Investment of Temporarily Idle Cash Policy." It is designed to accommodate the investment needs of non-endowed funds (i.e., funds that are fully expendable) and other funds with short-term investment objectives. The primary objectives of the STIF are to minimize risk and maximize yield by investing in fully secured short-term investments.

**I. Consolidated Investment Fund**

As of July 2000, the Regents' Fund CIF was divested from the Commonfund and reinvested across investment styles and strategies with seventeen separate investment managers and funds. The reallocation of assets was approved by the Board of Regents at their June 2000 meeting and was carried out pursuant to the Regents' Fund *Statement of Investment Policy*. Since the reallocation, the CIF has realized a total return of 0.52%, which compares favorably to the benchmark return of 0.33%.

- Highlights of the *Statement of Investment Policy* are described below.

**Target Asset Allocation**

Asset Class	Minimum %	Target %	Maximum %
U.S. Equities	52%	55%	58%
International Equities	12%	15%	18%
Fixed Income	27%	30%	33%

## Performance Measurement and Objectives

The CIF is a long-term portfolio and should be judged with a long-term perspective. While short-term performance measures are meaningful with respect to due diligence and periodic monitoring of the fund, the performance of the CIF will be judged with the longest time horizon perspective in mind.

**Absolute Return Objective** - which shall be measured in real (i.e., net of inflation) rate-of-return terms and shall have the longest time horizon for measurement;

The Absolute Return Objective of the CIF is to seek an average total annual return equal to CPI and other costs plus 5%.

**Relative Return Objective** - which shall be measured as time-weighted rates of return versus market index benchmarks; and,

The Russell 3000 Index is used as the benchmark for the U.S. Equity Component.

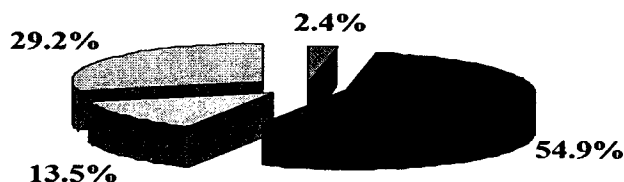
The Salomon Brothers Broad Market Index (BMI) World ex-US is used as the benchmark for the International Equity Component.

The Lehman Aggregate Bond Index is used as the benchmark for the Fixed Income Component.

**Comparative Return Objective** - which shall measure performance as compared to a universe of similar investment funds.

- **Actual Asset Allocation**

Cash and investments held by the CIF at September 30, 2000, had a market value of \$40.9 million, which is unchanged from June 30, 2000. The asset allocation of the CIF as of September 30, 2000 is summarized below.

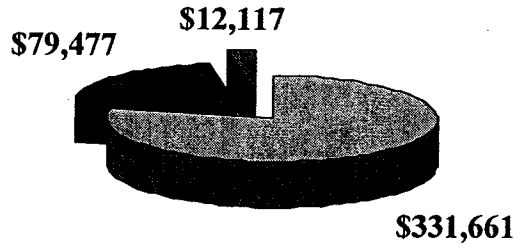


■ Cash Equivalents ■ U.S. Equity □ International Equity ■ Fixed Income

**II. Market Value**

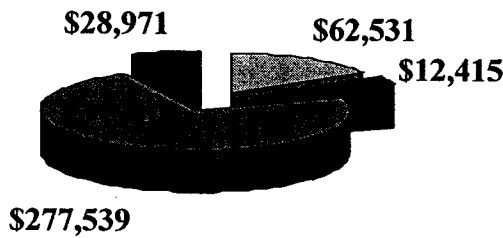
The total market value of the Regents' Fund at September 30, 2000 was \$47.8 million. During the three months ended September 30, 2000, recognized revenues of \$423,000 exceeded expenditures of \$381,000 resulting in a net increase to market value of \$42,000. This increase is attributable primarily to investment income (including unrealized appreciation on investments).

**FY01 Revenues**



■ Investment Earnings (78.3%) ■ Gifts (18.8%) ■ Other Income (2.9%)

**FY01 Expenditures**



■ Departmental Support (16.4%) ■ Investment Fees (3.2%)  
 ■ Scholarships (72.8%) ■ Operating Expenses (7.6%)

**III. Cash Gifts and Contributions**

The following cash gifts and contributions were received during the three months ended September 30, 2000.

• A gift from the Robberson Estate for the benefit of the Business Communications Support Fund	\$50,000
• A gift from Mr. Frank Moore for the benefit of the Margaret, Carl, and Frank Moore Scholarship Fund	12,000
• A gift from the Dr. Laurence L. Jones Estate for the benefit of the Laurence L. Jones Scholarship Fund	3,204
• A gift from Ruth M. Commander for the benefit of the Board of Regents Support Fund	3,000
• A gift from Loy Donna Markland for the benefit of the Harris D. Riley Jr. Pediatrics Fund	1,500
• Various gifts of \$1,000 and under	<u>9,773</u>
<b>Total Gifts and Contributions</b>	<b><u>\$79,477</u></b>

**IV. Short-Term Investment Fund (STIF)**

Cash and investments held by the STIF at September 30, 2000, had a market value of \$4.8 million, which is unchanged from June 30, 2000. During the three months ended September 30, 2000, the STIF has realized a total return of 1.6%, which compares favorably to the benchmark return of 1.6%.

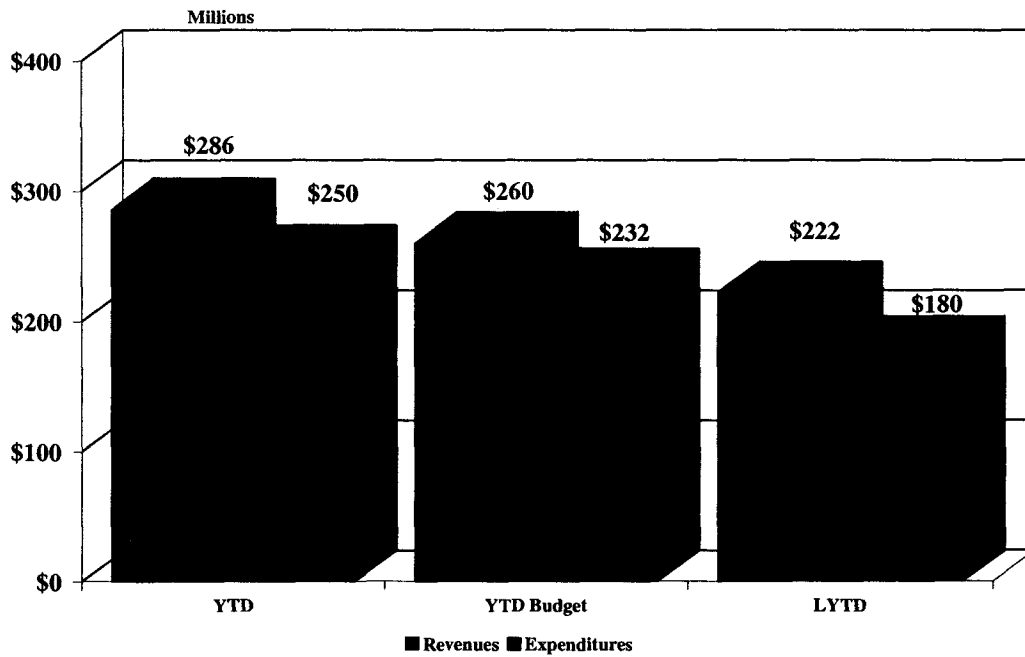
## QUARTERLY FINANCIAL ANALYSIS for the Three Months Ended September 30, 2000

### EXECUTIVE SUMMARY

(For more detailed information, see the Quarterly Financial Analysis (QFA) report which was provided separately.)

#### ALL FUNDS, COMBINED

Revenues, prior year carry forward, and distributions from reserves of \$286.5 million (30.7% of budget) exceeded expenditures of \$249.6 million (26.7% of budget). [See page 1 of the QFA.]

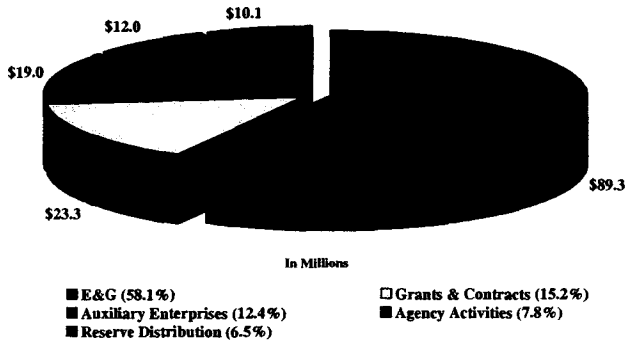


#### ALL FUNDS, BY CAMPUS

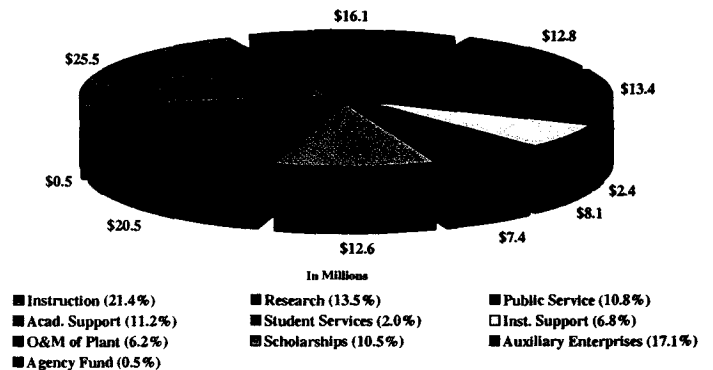
##### Norman Campus

Revenues, prior year carry forward, and distributions from reserves of \$153.7 million (33.9% of budget) exceeded expenditures of \$119.3 million (26.2% of budget). [See page 2 of the QFA.]

##### Revenues



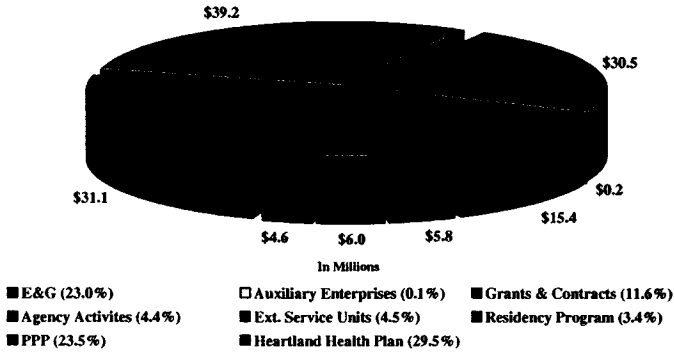
##### Expenditures



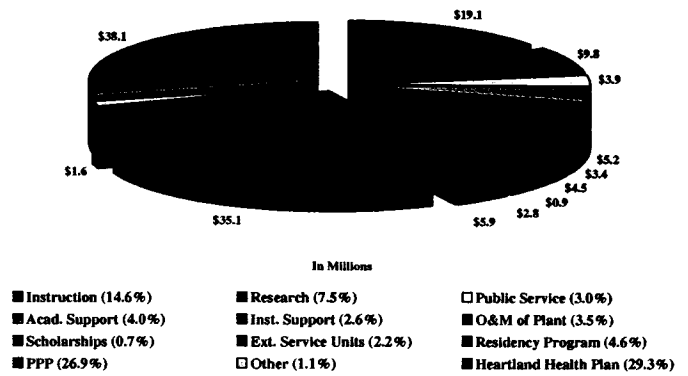
**Health Sciences Center**

Revenues, prior year carry forward, and distributions from reserves of \$132.8 million (27.7% of budget) exceeded expenditures of \$130.3 million (27.2% of budget). [See page 8 of the QFA.]

**Revenues**



**Expenditures**

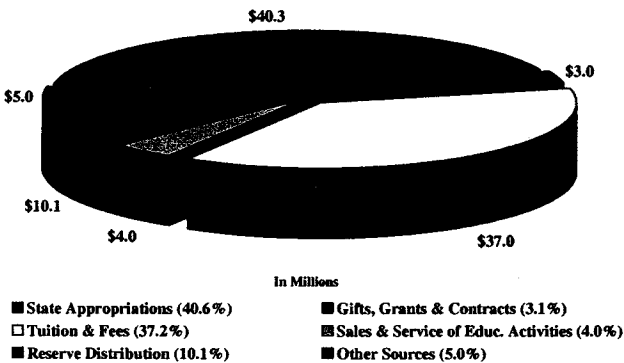


**EDUCATIONAL & GENERAL**

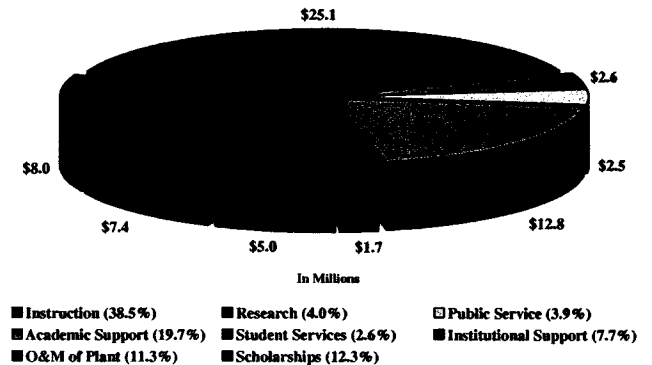
**Norman Campus**

Revenues, prior year carry forward, and distributions from reserves of \$99.4 million (39.3% of budget) exceeded expenditures of \$65.1 million (25.7% of budget). [See page 3 of the QFA.]

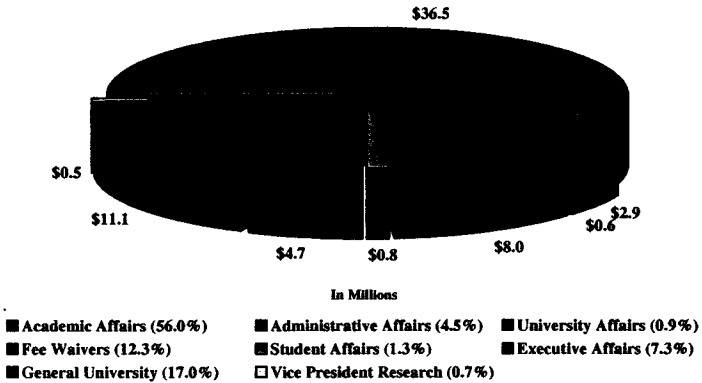
**Revenues**



**Expenditures By Function**



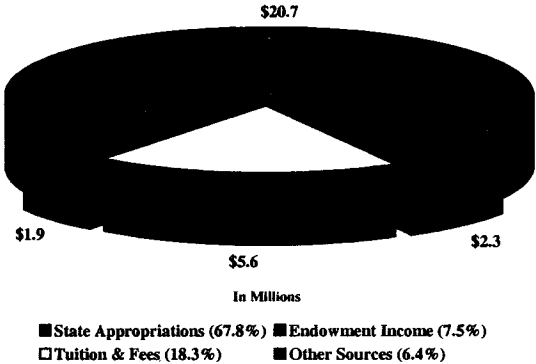
**Expenditures by Organizational Area**



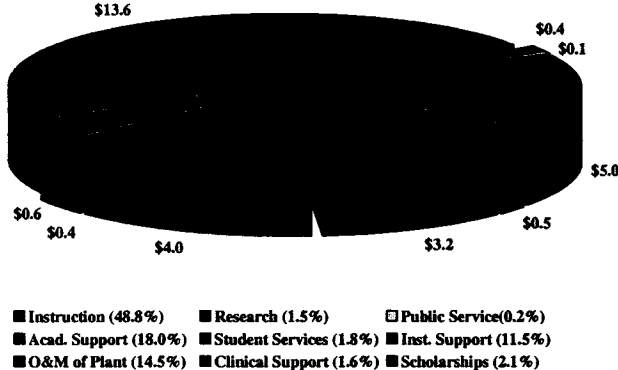
**Health Sciences Center**

Revenues of \$30.5 million (27.7% of budget) exceeded expenditures of \$27.8 million (25.3% of budget). [See page 9 of the QFA.]

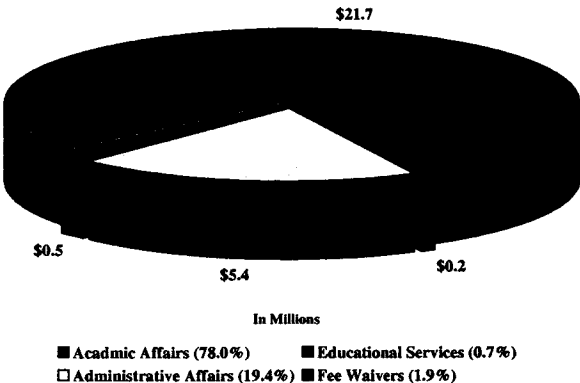
**Revenues**



**Expenditures by Function**



**Expenditures by Organizational Area**

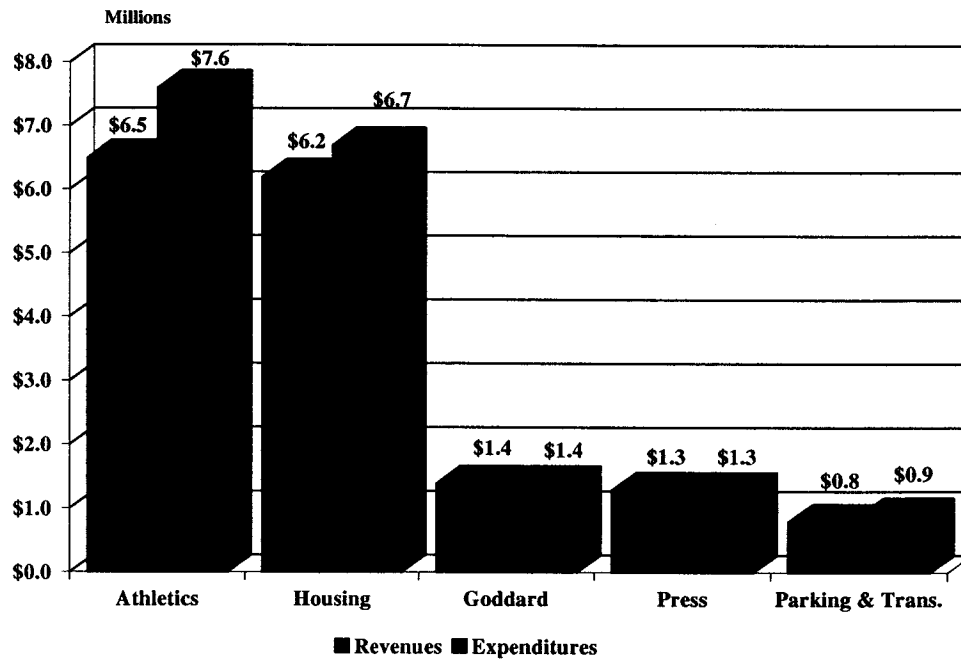




**AUXILIARY ENTERPRISES**

Revenues and expenditures for major auxiliary enterprises (revenues over \$500,000) are detailed below. [See page 5 of the QFA.]

**Norman**



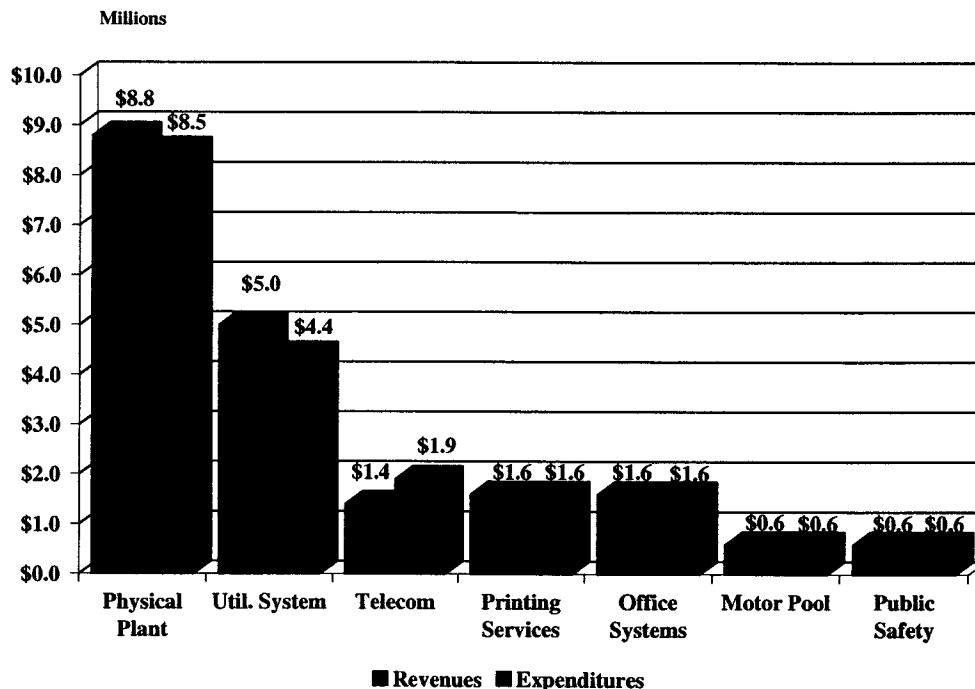
**Health Sciences Center**

No auxiliary enterprises are reporting revenues over \$500,000. [See page 11 of the QFA.]

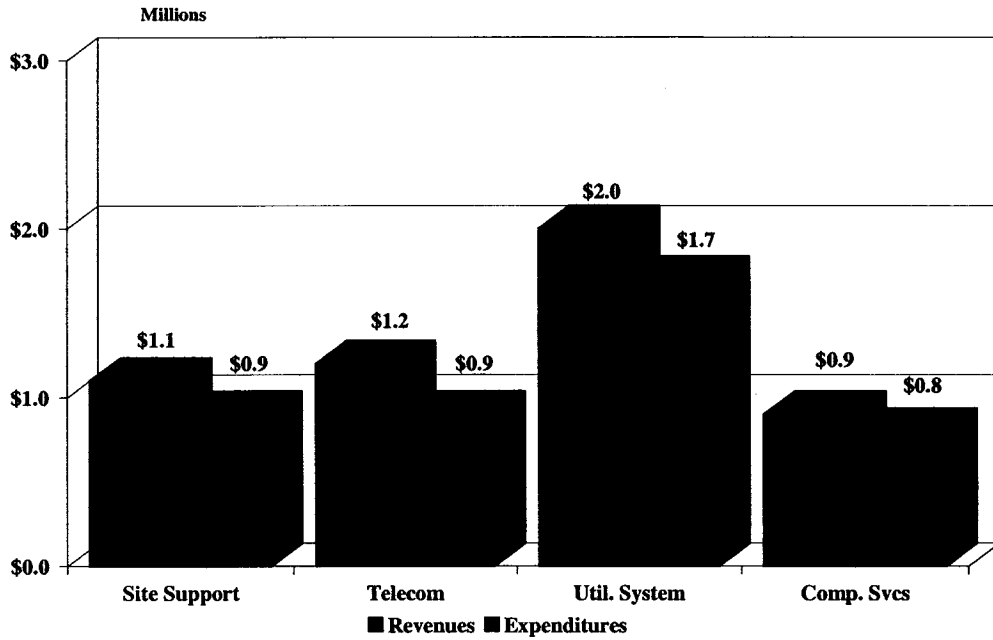
**SERVICE UNITS**

Revenues and expenditures for major service units (revenues over \$500,000) are detailed below.

**Norman** [See page 6 of the QFA.]



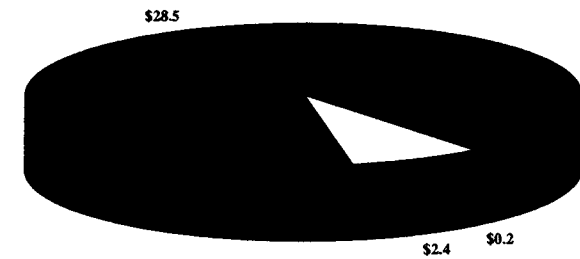
**Health Sciences Center** [See page 12 of the QFA.]



**Professional Practice Plan (PPP)**

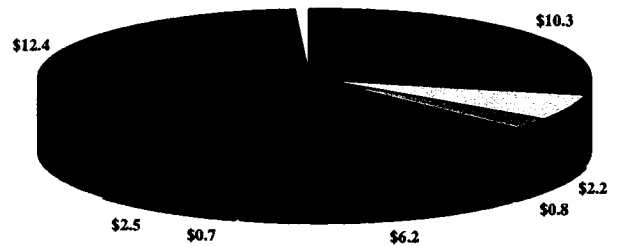
PPP revenues, prior year carryforward, and distributions from reserves of \$31.1 million (30.2% of current budget) trailed expenditures of \$35.1 million (34.0% of budget). [See page 13 of the QFA.]

Revenues



In Millions  
 ■ Professional Fees (91.5%) ■ Interest Income (0.7%) □ Other Sources (7.8%)

Expenditures

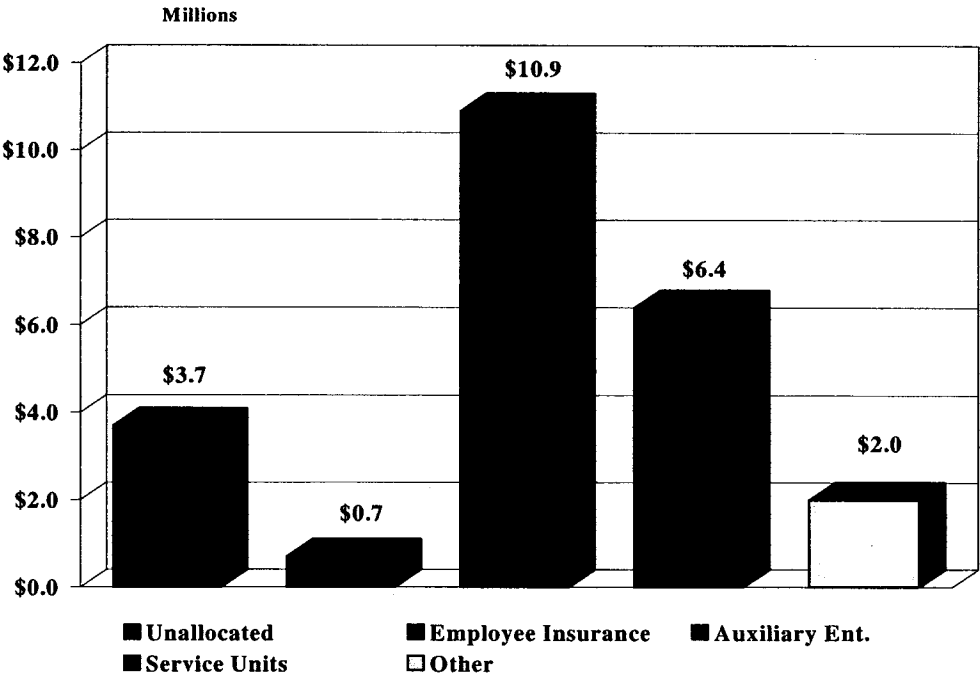


In Millions  
 ■ Salaries & Fringe (35.4%) ■ Supplements (29.3%) □ Supplies (6.4%)  
 ■ Contractual (2.1%) ■ Prof. & Tech. Fees (17.6%) ■ Insurance Premiums (2.0%)  
 ■ Other (7.2%)

**RESERVES**

Reserves for the Norman Campus and the Health Sciences Center totaled \$23.7 million and \$13.9 million, respectively, at September 30, 2000. [See page 16 of the QFA.]

**Norman Campus**



**Health Sciences Center**

