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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
DECEMBER 12, 1985

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MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
DECEMBER 12, 1985

A regular meeting of the Board of Regents of The University of Oklahoma was held in the Board Room of the OU Foundation Building on the Norman Campus of the University, on Thursday, December 12, 1985, beginning at 9:05 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following Regents were present: Regent Tom McCurdy, Vice Chairman of the Board, presiding; Regents Thomas Elwood Kemp, Charles F. Sarratt, and Sarah C. Hogan.

Absent: Regents Julian J. Rothbaum, John M. Imel, and Ronald H. White, M.D.

The following also were present for all or a part of the meeting: Dr. Frank E. Horton, President, Senior Vice President and Provost J. R. Morris, Provost Clayton Rich, Vice Presidents Anona L. Adair, David A. Burr, and Arthur J. Elbert, and Barbara H. Tuttle, Executive Secretary of the Board of Regents. Other executive officers present for all or a part of the meeting were: Mr. Ron D. Burton, Mr. Gary L. Smith, Mr. Stanley M. Ward, and Mr. Robert P. White.

Regent Hogan moved approval of the minutes of the regular meeting held on November 13-14, 1985, and the special meeting held on November 23, 1985 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved. Action on the minutes of the special meeting held on November 25, 1985 was deferred.

President Horton reported on a number of his activities since the last Regents' meeting including speaking to the Oklahoma Academy of Sciences in Shawnee, the Muskogee Optimist Club, an alumni group in Muskogee, and the Association of Nursing Administrators. In addition, he said, he visited with Houston Alumni and the Houston Founders of the Energy Center.

As a significant part of his report, Dr. Horton asked Dean Larry McKibbin from the College of Business Administration to present a report on the College's activities and programs since several Regents had expressed an interest in it.

Dean McKibbin expressed appreciation for the opportunity to visit with the Regents. He called attention to the fact that it was almost exactly ten years ago that he was asked to appear before the Regents as a candidate for the Deanship. He was asked to respond to some questions about his philosophy con-

cerning free enterprise as well as his perceptions of what the mission of a college of business ought to be. Therefore, he felt it appropriate to bring information on the activities of the College over that ten-year period today.

Dean McKibbin distributed information to the Regents and reviewed statistics such as the increase in the number of credit hours produced by the College, the increased number of undergraduate majors, the increase in the percentage of degrees offered in the College compared to University-wide. He said all of the trends at this institution are consistent with the national scene. He called attention to the increase in the number of undergraduate business majors nationwide in the past 20 years and the increase in the number of MBA's. The doctoral supply, he said, has remained constant, or, if anything, has declined over the same interim; therefore, this is a system which has seen significant shifts in the interest of college populations over the years in business degrees and we also have a relatively short supply of faculty with a continuing market demand for professional business degrees.

Dean McKibbin discussed the critical importance of the right kind of faculty to fit with this college here. He believes he has been successful in that over this decade. Dean McKibbin discussed the increased requirements for admission to the College of Business Administration which have been implemented over the past ten years and compared the criteria for admission that were used in 1976 to the ones used today. He believes that these increased admission criteria were the major accomplishment at the undergraduate level. He said it is more difficult to obtain statistical evidence on the output side but he believes we have been successful in those efforts also based on talks with companies that have been recruiting our students. Their comments uniformly have been very positive. Dean McKibbin said at the MBA level the standards of admission have been deliberately and very significantly increased and he is very comfortable with the quality of the student output at the master's level. He said the numbers of students at the MBA level have remained fairly constant and rather smaller than we would like to see them. He commented on the impossibility of presenting the MBA programs in Oklahoma City and the difficulty for people working in the Oklahoma City area to come to Norman in the evening for these programs. Dean McKibbin discussed the implementation of the Institute of American Enterprise which was begun some years ago.

Dean McKibbin said it is his strategy to be very responsive to the market needs as analyzed in the State and the region that is served by The University of Oklahoma. He talked also about developing relationships with the business community and the Board of Advisors for the various areas, including one for the entire College.

In summary, Dean McKibbin said, "We have a continuing strategy of being nationally prominent, of acquiring faculty consistent with those goals, of choosing students consistent with those goals, of being market responsive to the business community's needs, including such activities as offered by the Center for Economic and Management Research for both government and business by providing economic statistics and special targeted studies on whatever business cares to have studied".

Dean McKibbin said that he naturally is concerned about maintaining momentum and, given the resource constraints and the Oklahoma economy, he said that has become increasingly difficult. He said the trend line of the student demand has continued upward and the faculty line is flat and there is a limit as to how far one can stretch. Another serious challenge, he said, is technology. Business schools, as with other professional schools, must be at the cutting edge of technology. He said business schools these days have to have the computer science component throughout the operation. He said Adams Hall needs to be revamped to deal with the modern technological management scene. He said Adams Hall, which is really a marvelous building, needs to be brought into the 21st Century before it is too late.

Following Dean McKibbin's presentation, there was a discussion of the requirements for entering the Business graduate programs and offering the MBA program at other locations. Dean McKibbin commented that OSU is closer to Tulsa geographically than OU and, therefore, is authorized to offer the MBA at the University Center in Tulsa. Attention was called to the fact that the University is precluded by the State Regents from offering the MBA programs in downtown Oklahoma City even though we have the classroom space available at the Health Sciences Center.

At the request of Regent Sarratt, President Horton agreed to explore the possibilities of offering the MBA program in Oklahoma City.

FINANCIAL ANALYSIS

The financial analysis for the University for the period ending October 31, 1985 was included with the agenda for this meeting and is attached hereto as Exhibit A. Dr. Horton reminded the Regents this is the second meeting in a row that we have used this entire format and the third that has included the pie charts. He called attention to page K and the fact that the Norman Campus budget has changed by over \$900,000. He said these changes are caused by \$540,091 which has been placed in the budget by the OU Foundation as reimbursements for proposed expenditures and by \$387,480 as a distribution from reserve and a reallocation of prior year balances.

Dr. Horton reminded the Regents that at the last meeting (page 18680) he reported that Governor Nigh had suggested to all State agencies that 3.5% of this year's operating funds be reserved for next year. He said this 3.5% savings within the institution for this year has been identified and that next month's financial analysis will reflect those savings. He said currently he is reviewing the most recent request, which we received this week from the Governor's office, regarding a 4.5% savings rather than 3.5%. He said we have been talking about savings, but in reality it means we have to reduce the current year's budget and this will greatly hamper our programs. He said if we have to go into 1986-87 and 1987-88 fiscal years with reductions of 4.5% in each of those years, we are talking about a substantial reduction in our ability to meet the service requirements of the State of Oklahoma and the University's mission statement.

REPORT ON INVENTORY CONTROL AND NUMBER OF EMPLOYEES

President Horton said there had been a request for a report on inventory control and he asked Vice President Elbert and Vice Provost Smith to speak to the inventory control process on both campuses.

Vice President Elbert said he and Vice Provost Smith have worked on this and that he will speak for both campuses because the law is the same and the procedures similar. Vice President Elbert said the State law requires that the University inventory all items of equipment in excess of \$100 and the inventory on each campus is on the computer. He said every piece of equipment as it arrives at the institution and is delivered to the department is tagged by the Inventory Control Department. Every other year, as required by law, the University goes back to all departments and asks them to verify the equipment that is included on the computer for them. He said to comply with the inventory report requirements, the biennial inventory took place last spring and summer. Information was sent to the departments last spring and the inventory was updated in the summer and early fall.

Vice President Elbert indicated there is a property control publication for the Norman Campus which was distributed last spring to every budget unit head indicating how to buy a piece of equipment, how to tag it, how to dispose of it, how to transfer it, if it's to be transferred to another department, etc. A copy of the document was distributed to each Regent following the report. Vice President Elbert said on the Norman Campus the Inventory Control unit is housed within the Purchasing Department and there are three people who work full-time to monitor the equipment. He said in terms of reporting to the State, there was a change in the law which places the control of property under the Office of Public Affairs. He said the State Regents have asked that we not deliver to them a copy of the inventory because of the magnitude of the lists of equipment. He said the Norman Campus has 43,000 items on the inventory list and the Health Sciences Center has approximately 32,000 items. He said items are carried at cost and the value of the two inventories is in excess of \$60 million.

Vice President Elbert said the law which refers to the inventory control also mentions that a financial statement be placed on file with various State agencies, including the State Regents. He said the University sends its annual audits there to comply with that portion of the law. In addition, there is a form called an SRA6 which goes to the State Regents in the summer after the completion of the fiscal year. The State Regents' office summarizes that information for all of the institutions of higher education and provides the data to any other State agency that requests it.

The following information was presented on the current number of employees at the University:

	<u>Norman Campus</u>	<u>Health Sciences Center</u>	<u>Total</u>
Full-time Academic	875	717	1,592
Part-time Academic	195	99	294
Part-time Graduate or Research Assistants	915	46	961
Monthly Staff	763	381	1,144
Hourly Staff	2,199	1,004	3,203
Part-time Student Employees	<u>1,450</u>	<u>39</u>	<u>1,489</u>
	6,397	2,286	8,683

President Horton also distributed a report on Publications and Creative Activities of faculty members on both campuses of the University for the calendar year 1984 and a report on the research conducted on both campuses for the fiscal year 1984.

BUDGET PROCESS

Information on the University's budget process, the multi-year budget needs timetable, and the current year operating budget timetable were included in the agenda for this meeting and are attached as Exhibit B. These documents were presented for information. There were no questions and no action was required.

AUDIT REPORTS

President Horton said an internal audit report of the distribution research program on the Norman Campus was completed during the month of November. A summary of the audit follows:

An internal audit of the financial position of the Distribution Research Program, Norman Campus, was conducted upon the request of Provost J. R. Morris. The account was originally established to conduct market research, some of which was funded by private businesses.

The Distribution Research Program had a deficit balance of \$35,433.39 as of June 30, 1985. The account sponsor accepted personal liability for the deficit. The method of operation had been to comingle personal consulting and University income and expenditures in the University account. Since there were no records to show the separation of personal and University transactions there was no way to verify if the balance was, totally or in part, personal or University-related.

Internal Auditing recommended and the Provost directed that the account sponsor immediately reimburse the University for the deficit balance and that the account be closed. The University has been reimbursed and the account closed.

In addition, it was recommended that the Dean of the College of Business Administration take whatever steps are needed to insure that faculty research and consultative services are carried out within stated directives.

A copy of the complete audit had been distributed to each member of the Board. Dr. Horton said he believes the administration has taken steps to resolve the problems cited in this audit. In response to a question from President Horton, Mr. John Eckert, Director of Internal Auditing, indicated he did not have anything to add but would be glad to respond to questions. There were no questions and no action was required.

Other internal audits completed during the month of November:

University Book Exchange
Bursar Follow-Up Review
University Storeroom

President Horton said these were routine internal audits and do not require review. A copy of each audit is available, however, in the Office of the Executive Secretary of the Board of Regents.

INVESTMENTS

In accordance with the action taken by the Board of Regents on November 13 concerning divestiture of stocks of firms doing business in South Africa who do not subscribe to the Sullivan Principles (p. 18682), the following stock was sold on November 14:

2100 shares Boeing Company
1000 shares Dun & Bradstreet
500 shares Washington Post

J. & W. Seligman & Co., investment advisors, recommended the following be purchased to replace the stocks sold:

700 shares Crown Cork and Seal
2000 shares Limited, Inc.
2000 shares United Jersey Banks
2000 shares Highland Superstores

Crown Cork and Seal is a major manufacturer of metal cans and closures. Limited, Inc. is a chain of women's apparel stores. United Jersey Banks is a bank holding company based in New Jersey. Highland Superstores is a chain of electronic and appliance stores.

These purchases were approved by the University Trust Officer and the President of the University and have been finalized.

This investment report was presented for information. No action was required.

RESOLUTION - DAN LITTLE

The following Resolution has been proposed:

WHEREAS, Mr. Dan Little served with distinction as a member of the Board of Regents of The University of Oklahoma from 1978 to 1985 and as Chairman of the Board during 1984-85; and

WHEREAS, despite his numerous obligations and responsibilities as an attorney, he gave generously of his time and abilities to govern the University, often at great personal sacrifice; and

WHEREAS, during his service on the Board of Regents, the University experienced an historic period of growth. The construction of the Energy Center was begun, Bizzell Memorial Library was doubled in size, the research and instructional capacity of the main computer system was more than quadrupled, the College of Geosciences was established, and the construction of the Music Building was begun. Also, the Health Sciences Center became one of the nation's outstanding medical complexes with the completion of the Pharmacy Building and the dedication of the new campus in Tulsa for medical programs; and

WHEREAS, the academic excellence of the University represents a continuing interest and a goal in which he ascribes the highest significance;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express deepest appreciation to Mr. Dan Little for his service to the University and to the State of Oklahoma and look forward to his continuing association with the University.

President Horton recommended adoption of the Resolution.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

LITIGATION

President Horton requested an executive session for the purpose of discussing possible litigation against a former employee. Regent Sarratt moved the Board meet in executive session for the reason stated. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

The Board met in executive session with President Horton, Chief Legal Counsel Ward, Vice President Adair, John Eckert, and Barbara Tuttle from 10:10 until 10:45 a.m.

The meeting reconvened in regular session at which time Regent McCurdy announced there was no action to be taken as a result of the executive session.

REPORTS ON MAJOR CAPITAL IMPROVEMENT PROJECTS AND REVENUE BONDS

A progress report on major capital improvement projects under construction and in various stages of planning on both campuses of the University was distributed to the Regents with the agenda for this meeting along with a status report of the University's outstanding revenue bonds. These reports are attached as Exhibit C.

This was reported for information. No action was required.

HEALTH SCIENCES CENTER ACADEMIC PERSONNEL

LEAVE OF ABSENCE:

Wai-Yee Chan, Associate Professor of Pediatrics, sabbatical leave of absence with half pay, July 1, 1986 through June 30, 1987. To continue work on gene expression at the University of Washington in Seattle.

APPOINTMENTS:

John C. Coffey, Adjunct Professor of Health Administration, without remuneration, December 1, 1985.

Ralph W. Richter, M.D., Clinical Professor of Neurology, without remuneration, July 1, 1985.

Kristina Jan Hartman, M.D., Clinical Assistant Professor of Family Practice, Tulsa, without remuneration, November 1, 1985.

Subramaniam Krishnamurthi, M.D., Clinical Assistant Professor of Internal Medicine, Tulsa, without remuneration, October 11, 1985.

Samual Hwa Park, M.D., Clinical Assistant Professor of Internal Medicine, Tulsa, without remuneration, September 26, 1985.

Harvey Arthur Tatum, M.D., Clinical Assistant Professor of Internal Medicine, Tulsa, without remuneration, October 10, 1985.

Kent Alan Woolard, M.D., Clinical Assistant Professor of Internal Medicine, Tulsa, without remuneration, September 26, 1985.

Mary Katherine Huffman, Assistant Professor of Medical Library Science and Extension Librarian, Health Sciences Center Library, FTE: \$17,695, Base: \$16,695, PPP, \$1,000, December 1, 1985 through June 30, 1986. Paid from Cl300301, Clinical Consultant to Underserved End-Users, pos. 20.

Connie Stewart Carpenter, Ph.D., Clinical Assistant Professor of Nursing, without remuneration, October 25, 1985.

Petronella Anne Knickerbocker, Clinical Assistant Professor of Nursing, without remuneration, November 4, 1985.

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Carol G. Swink, Ph.D., Clinical Assistant Professor of Nursing, without remuneration, October 29, 1985.

Arnold D. Shreffler, Jr., Adjunct Assistant Professor of Radiologic Technology, without remuneration, November 1, 1985.

Archibald Sanford Miller, M.D., Clinical Assistant Professor of Surgery, Tulsa, without remuneration, September 1, 1985.

Cynthia Gayle Davis, Clinical Instructor in Dental Hygiene, \$1,100.00 per month, .50 time, October 29, 1985 through June 30, 1986. Paid from A0000169, Maxillofacial Prosthetics, pos. 24.

Richard Martin Harkness, M.D., Clinical Instructor in Orthopaedic Surgery and Rehabilitation, without remuneration, October 1, 1985.

Sara Katherine Silvester, Adjunct Instructor and Counselor, College of Nursing, \$750.00 per month, .50 time, October 1, 1985 through June 30, 1986. Paid from 2006-4, College of Nursing, pos. 12.

Charles Dale Williams, M.D., Clinical Instructor in Orthopaedic Surgery and Rehabilitation, without remuneration, October 1, 1985.

Donald Ray Hamilton, M.D., Clinical Instructor in Pediatrics, Tulsa, without remuneration, October 1, 1985.

William P. Simmons, M.D., Clinical Instructor in Pediatrics, Tulsa, without remuneration, October 1, 1985.

Daniel Kent Towsley, M.D., Clinical Instructor in Surgery, Tulsa, without remuneration, September 1, 1985.

CHANGES:

Judith K. Caldwell, Clinical Assistant Professor of Dental Hygiene, \$21,150 for 12 months, changed from .80 time to full time, September 1, 1985 through May 30, 1986. Paid from 2704-3, Dental Hygiene, and A0000069, College of Dentistry, pos. 17.

William J. Carter, title changed from Associate Professor to Clinical Associate Professor of Family Practice, Tulsa, salary changed from \$2,730.00 per month, .50 time, to without remuneration, October 1, 1985.

Jess Hensley, Professor of Pathology, salary changed from \$75,000 for 12 months to \$3,125.01 per month, .50 time, October 1, 1985 through June 30, 1986; title of Head of Department of Pathology deleted, October 1, 1985. Paid from A-8491, PPP-Pathology, B0538001, University Hospital, and B0338001, Children's Memorial Hospital, pos. 2.

Jean Masters, Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from \$39,960 to \$41,358 for 12 months, December 1, 1985 through June 30, 1986. Paid from VA Hospital.

Thomas W. McDonald, title changed from Associate Professor to Clinical Associate Professor of Obstetrics and Gynecology, Tulsa, salary changed from \$80,000 for 12 months to \$3,000.00 per month, .50 time, July 1, 1985 through June 30, 1986. Paid from 2809-5, Tulsa Medical College, Department of Surgery, pos. 5.

Ronald B. Saizow, Assistant Professor of Medicine, Tulsa, salary changed from \$46,350 to \$48,300 for 12 months, July 1, 1985 through June 30, 1986. Paid from 2805-5, Tulsa Medical College, Department of Medicine, pos. 4.

Bertram E. Sears, Professor of Anesthesiology; given additional title of Vice Chair, Department of Anesthesiology, January 15, 1985.

Jeffrey J. Smith, Assistant Professor of Obstetrics and Gynecology; given additional title of Acting Chief, Gynecologic Oncology Section, Department of Obstetrics and Gynecology, November 1, 1985.

Gayle Snider, Instructor and Research Assistant in Social Sciences and Health Behavior, salary changed from \$20,000 to \$21,600 for 12 months, October 1, 1985 through June 30, 1986. Paid from C6128002, Natural Reference Group School Health Education Model, pos. 13.

Dennis A. Weigand, Professor and Vice Head of Dermatology, salary changed from \$54,606 to \$55,685 for 12 months, July 1, 1985. Paid from 2204-2, Dermatology, and VA Hospital.

Michael Woods, Visiting Assistant Professor of Orthodontics, salary changed from \$17,500 to \$19,300 for 12 months, July 1, 1985 through June 30, 1986. Paid from 1036-3, Developmental Dentistry, and A0002269, PPP-Graduate Orthodontic Program, pos. 93.

TERMINATIONS:

W. Steve Ammons, Instructor in Physiology and Biophysics, September 30, 1985.

Roger P. Christensen, Clinical Associate Professor of Medicine, Tulsa, September 26, 1985.

Eugene L. J. Cord, Clinical Associate Professor of Psychiatry and Behavioral Sciences, Tulsa, July 1, 1985.

Delmar L. Gheen, Clinical Associate Professor of Pediatrics, Tulsa, November 1, 1985.

Boyd D. Lyles, Jr., Clinical Instructor in Medicine, Tulsa, October 9, 1985.

Jack Mann, Clinical Assistant Professor of Orthodontics, July 1, 1985.

Joyce A. Reed, Associate, Department of Obstetrics and Gynecology, October 23, 1985.

Hugh B. Spencer, Clinical Associate Professor Emeritus of Pediatrics, Tulsa, October 17, 1985.

President Horton recommended approval of the personnel actions shown above.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

President Horton reported the deaths of the following faculty members:

Meredith M. Appleton, Clinical Professor Emeritus of Urology, on September 7, 1985.

Jane Sullivan, Associate Professor of Psychiatry and Behavioral Sciences, on October 10, 1985.

Arthur Zeiner, Professor of Psychiatry and Behavioral Sciences, on November 23, 1985.

HEALTH SCIENCES CENTER ADMINISTRATIVE AND PROFESSIONAL PERSONNEL

APPOINTMENTS:

Mary Catherine Fraher, Staff Assistant, University Development, \$20,140 for 12 months, November 4, 1985. Professional Staff. Paid from 1000-1, Office of University Development, pos. 3.

Tereasa J. Patterson, Nurse Clinician, Obstetrics and Gynecology, Tulsa, \$23,100 for 12 months, October 1, 1985. Professional Staff. Paid from A0000498, Tulsa Medical College, Gynecology and Obstetrics, pos. 102.

*Nancy Jean Viviani, Research Nurse, Family Medicine, \$12,000 for 12 months, .50 time, November 10, 1985 through August 10, 1986. Professional Staff. Paid from C6127401, Flu Study, pos. 440.

CHANGES:

Thomas R. Godkins, Assistant to the Provost for Administrative Affairs; given additional title of Director of Capital Planning, December 12, 1985. Retains titles of Associate Professor of Family Medicine and Clinical Assistant Professor of Medicine.

*Priscilla Metoyer, promoted from Administrative Secretary, Department of Radiologic Technology, to Coordinator, Career Opportunity Program, College of Allied Health, salary increased from \$18,562 to \$22,000 for 12 months, September 23, 1985. Professional Staff. Paid from C1283001, Allied Health Career Opportunity Program, pos. 93.

Susan Williams, title changed from Staff Assistant, College of Public Health, to Proposal Development Specialist, Research Administration, salary increased from \$20,004 to \$22,000 for 12 months, November 1, 1985. Professional Staff. Paid from 2003-7, Office of Research Administration, pos. 27.

*Paid from grant funds; subject to availability of funds

TERMINATIONS:

Janet K. Bull, Nurse, Patient Education, Health Awareness Center, Tulsa, November 1, 1985.

James A. Lippert, Assistant to Vice Provost, Administration and Finance, December 27, 1985.

RETIREMENT:

A. L. Masoner, Construction Supervisor, Site Support, November 6, 1985.

President Horton recommended approval of the personnel actions shown above.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

LABORATORY SERVICES - TULSA CLINICS

Requests for quotations to provide laboratory services for the Tulsa Medical College Clinics were sent to three Tulsa hospitals. Three responses were received as follows:

	<u>Regional Medical Laboratory</u>	<u>Hillcrest Medical Center</u>	<u>St. Francis Hospital</u>
Dec. 1, 1985 - June 30, 1986	\$108,364.97	\$114,012.57	\$144,203.50
July 1, 1985 - Feb. 28, 1987	\$123,845.68	\$130,300.08	\$164,804.00

These bids were evaluated by the Department of Administrative Services. Their recommendation is to accept the lowest bid from Regional Medical Laboratory, Inc. of St. John's Medical Center.

The three Tulsa hospitals provide significant funding to the clinics through the Tulsa Medical Education Foundation. The Foundation stipulates that one of the three hospital laboratories be used to provide laboratory services to the Clinics.

Funds are available in the following budget accounts:

Account Number

A0010199	\$46,150.54
A0020199	33,214.68
A0020299	66,750.33

A0010499	\$72,940.48
A0010599	12,842.07
A0030899	312.55

President Horton recommended the award of a contract for laboratory services to Regional Medical Laboratory, Inc. in the amount of \$108,364.97 for the period December 1, 1985 through June 30, 1986, renewable July 1, 1986 through February 28, 1987 in the amount of \$123,845.68.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

PROPOSAL, CONTRACT, AND GRANT REPORT

A summary of proposals for contracts and grants for the Health Sciences Center, including the Tulsa Medical College branch, for November, 1985 was included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

Dr. Horton called attention to the grant award listed at the top of page I to Dr. Lerner B. Hinshaw, Evaluation of the Effects of the Leukotriene Antagonists LY171883 in Septic Shock. He said for over 30 years, Dr. Hinshaw, a George Lynn Cross Research Professor of Medicine, has investigated septic shock searching for an effective method to its treatment. In fiscal year 1985 alone, his research was sponsored by the U.S. Department of Defense, the Veterans Administration, the Upjohn Company, and the Oklahoma Medical Research Foundation for a total research budget in excess of \$380,000. Dr. Horton said with the current award from Eli Lilly, Dr. Hinshaw's research budget for the fiscal year 1986 comes to approximately \$546,000. He said the purpose of this most recent research award is to provide funding for testing an experimental drug which may prove successful in combating one of a particular group of chemical breakdown products in the body, the leukotrienes, believed to be a major contributor to the occurrence of septic shock.

President Horton recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. He said the contract budgets may differ from the proposed amounts depending on these negotiations.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

REFINANCING TULSA MEDICAL COLLEGE DEBT

In order to secure permanent facilities, including the construction of new clinics, for the Tulsa Medical College, the University, in 1980 (p. 15955), used the Tulsa Industrial Authority's tax-exempt financing capability to finance the acquisition and renovation of the current Tulsa Medical College Campus. Because of concern over the future availability of tax-exempt financing and the negative effect this would have on our existing financing arrangements concerning the Tulsa Medical College outstanding debt, a new refinancing package has been structured. Provisions of the new refinancing proposal will (1) ensure a tax-exempt interest rate for the life of the new 20-year note, (2) provide additional funds to acquire four parcels of land adjacent to the Tulsa Medical College campus and to accomplish needed maintenance to existing facilities, and (3) lower existing lease payments, even with the new property acquisitions and maintenance funds.

The property acquisitions anticipated are as follows:

3024 South Sheridan Road	\$127,500
3028 South Sheridan Road	127,500
2834 South 66th East Avenue	75,000
2838 South 66th East Avenue	<u>75,000</u>
 Total Property Acquisitions	 <u>\$405,000</u>

The anticipated maintenance and renovation items are as follows:

Resurfacing and repair of parking lots	\$ 59,000
Roof repairs	25,000
Parking security gates	25,000
Exterior/interior painting	25,000
Site clearance	1,000
Facia renovation/repairs	3,000
Sprinkler system	<u>84,000</u>
 Total Maintenance and Renovation	 <u>\$222,000</u>

The First National Bank of Tulsa, with approval from the Tulsa Industrial Authority, has structured a new tax-exempt refinancing package which utilizes a lower floater bond issue as a means to guarantee tax-exempt financing for the life of the new note. It is proposed that \$5.7 million be refinanced for a 20-year period which would include the following:

Current Remaining Debt	\$4,673,000
Additional Property Acquisitions	405,000
Funds for Campus Maintenance	222,000
Refinancing Costs (estimated)	<u>400,000</u>
 Total to be Refinanced	 \$5,700,000

It is anticipated the refinancing costs will be less than \$400,000; the difference between the estimated costs of \$400,000 and actual costs will be applied to principal reduction.

The refinanced debt service compared to existing debt service will produce annual savings shown as follows:

Current Annual Debt Service	\$575,000
Less Debt Service under New Refinancing Terms (including funds for new property acquisitions, maintenance and refinancing costs, all totaling \$1,027,000)	<u>(506,000)</u>
Total Annual Savings	\$ 69,000

The significance of the above analysis is that even with adding approximately \$1 million to cover the cost of new property acquisitions, maintenance funds and refinancing costs, annual debt service payments will still be approximately \$69,000 less than current debt service. If new property acquisitions and maintenance funds are excluded from the above analysis, the annual savings is approximately \$100,000. The margin of savings becomes even greater if we do nothing at this time and must refinance the balloon payment of \$3.55 million due in 1990 (the maturity date for the existing tax-exempt note) at commercial interest rates due to the loss of tax-exempt financing.

Since the current note the Tulsa Industrial Authority holds is secured by the University's 20-year facilities lease renewable at one-year intervals, it will be necessary to amend the current lease to reflect the new note term, amount and method of amortization which is the basis for the lease payments. In addition, the Certificate of Resolutions and Incumbency of the Regents, a document contained in the original financing package, must also be amended. A draft of these documents will be available for University Counsel's review within the next three days.

Regents' approval to execute the amended lease agreement and Certificate of Resolutions and Incumbency of the Regents, assuming legal counsel approves final content, must be given in order to deliver the documents to the Tulsa Industrial Authority and First National Bank of Tulsa so the refinancing can be completed by December 31, 1985. The refinancing must be finalized by this date in order to ensure tax-exempt financing for the life of the indebtedness.

President Horton recommended the Regents approve the refinancing of the Tulsa Medical College debt in an amount not to exceed \$5.7 million subject to provisions outlined above. In addition, President Horton recommends the Regents authorize the Chairman of the Board to execute an amended lease agreement and Certificate of Resolutions and Incumbency of the Regents, subject to University Counsel's review and approval of the language and provisions contained in each document.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

COGENERATION REPORT

Regent Sarratt moved the status report on cogeneration be deferred until a written and detailed report can be prepared. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

AGREEMENT WITH ZOOLOGICAL SOCIETY

At the September 4, 1985 meeting (p. 18567) the Board approved the tentative letter of agreement with the Oklahoma Zoological Society regarding the ground lease of approximately 35 acres of land near the Oklahoma City Zoo and the construction of a comparable animal holding facility to the existing facility leased by the University on property presently owned by the Zoo. The final agreement, subject to minor modifications, has now been completed and is as follows (exhibits not included):

AGREEMENT BETWEEN THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA AND THE OKLAHOMA ZOOLOGICAL SOCIETY, INC.

THIS AGREEMENT is made and entered into this _____ day of December, 1985, by and between the Board of Regents of The University of Oklahoma, a constitutional agency of the State of Oklahoma, hereinafter referred to as "Board" and the Oklahoma Zoological Society, Inc., an Oklahoma non-profit corporation, hereinafter referred to as "Society", with reference to the following facts:

A. BOARD is the owner of a certain parcel of unimproved real property in the County of Oklahoma, State of Oklahoma, containing approximately thirty-five (35) acres, more or less, and legally described as set forth on Exhibit "1" attached hereto and incorporated herein by reference as though set forth in full ("Board's property").

B. BOARD and SOCIETY entered into an agreement dated _____, 19____, for the construction of an animal holding facility on real property owned by SOCIETY in the City of Oklahoma City, County of Oklahoma, State of Oklahoma. The terms and provisions of that agreement have been complied with by each party and a copy of the agreement between BOARD and SOCIETY is attached hereto as Exhibit "2" and incorporated herein by reference as though set forth in full.

C. SOCIETY desires to enter into an agreement with the DeBartolo Corporation to lease real property owned by BOARD and SOCIETY to said DeBartolo Corporation for the construction and operation of a horse racetrack facility

and SOCIETY is in need of BOARD's property to sublet to the DeBartolo Corporation to accommodate the acreage requirements of the DeBartolo Corporation.

D. BOARD desires to acquire an animal holding facility free and clear of all liens, encumbrances, and lease expenses for the operation and conduct of its animal holding facilities in the Oklahoma City metroplex area for a period of seventy-five (75) years.

E. BOARD and SOCIETY entered into an agreement in principle dated August 27, 1985, a copy of which is attached hereto as Exhibit "3" and incorporated herein by reference as though set forth in full, and the parties now desire to formalize their agreement in principle.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration the parties agree as follows:

SECTION ONE
GROUND LEASE OF REAL PROPERTY BY BOARD TO SOCIETY

BOARD hereby agrees to let to SOCIETY and SOCIETY agrees to lease from BOARD that certain unimproved real property described in Exhibit "1" and incorporated herein by reference as though set forth in full ('BOARD's property') for a term of seventy-five (75) years commencing January 1, 1986, and terminating on December 31, 2060, provided that the DeBartolo Corporation is granted licensure by the State of Oklahoma Horse Racing Commission and SOCIETY enters into a valid and binding agreement with the DeBartolo Corporation to lease to it real property that SOCIETY owns adjacent to BOARD's real property described in Exhibit "1". It is the intent of SOCIETY to ground lease to the DeBartolo Corporation enough of its real property and to sublet all of BOARD's property to enable the DeBartolo Corporation to construct a horse racetrack facility in the City of Oklahoma City and County of Oklahoma. Unless, however, the State of Oklahoma Horse Racing Commission grants licensure to the DeBartolo Corporation, SOCIETY will not have a need for BOARD's property and BOARD under such circumstances is not obligated to lease BOARD's property to SOCIETY.

SECTION TWO
GROUND LEASE OF REAL PROPERTY BY SOCIETY TO BOARD

SOCIETY hereby agrees to let to BOARD and BOARD agrees to lease from SOCIETY that certain unimproved real property described in Exhibit "4" attached hereto and incorporated by reference as though set forth in full for a term of seventy-five (75) years commencing December 1, 1985, and terminating on December 31, 2060. This parcel of real property is approximately one and one-half (1½) acres in size and will have constructed on it by SOCIETY for the sole use and benefit of BOARD an animal holding facility which said facility will be constructed by SOCIETY as hereinafter provided in this Agreement. If, however, the Oklahoma Horse Racing Commission denies licensure to the DeBartolo Corporation for a horse racetrack facility on the real property owned by BOARD and SOCIETY as herein described, SOCIETY shall not be obligated to perform the terms and conditions of this Section Two.

SECTION THREE
RENT PAID BY SOCIETY TO BOARD

SOCIETY shall pay to BOARD as rent for the demised premises described in Exhibit "1" the sum of one dollar (\$1.00) per annum payable in advance on the first day of December of each year commencing December 1, 1985, and continuing thereafter through December 1, 2059. All expenses, including but not limited to ad valorem taxes, insurance, upkeep and maintenance, shall be the sole and singular responsibility of SOCIETY since it is the express intent of the parties that this be a "net" lease to BOARD.

SECTION FOUR
ADDITIONAL CONSIDERATION FOR LEASE
BY BOARD TO SOCIETY

In addition to the annual rent of one dollar (\$1.00) as provided in Section Three, SOCIETY shall construct at its sole cost and expense on the real property described in Exhibit "4" an animal holding facility equivalent in size, quality of construction, and functionality to the present animal holding facility leased to BOARD by SOCIETY as described in Exhibit "2" in the event that the conditions of Section One are met and the State of Oklahoma Horse Racing Commission grants licensure to the DeBartolo Corporation to construct a horse race-track facility on the real properties owned by BOARD and SOCIETY as herein provided. It is anticipated and expected by the parties that the cost of constructing the new animal holding facility will be approximately nine hundred thousand dollars (\$900,000.00) which said costs include architectural, engineering, and contracting expenses. SOCIETY shall be permitted to use at its option the same architects, engineers, plans and specifications, and contractor used to build the existing animal holding facility in the construction of the new animal holding facility. SOCIETY further agrees to forthwith commence the construction of the facility upon notice that the State of Oklahoma Horse Racing Commission has approved the licensure of the DeBartolo Corporation and to complete the new facility within nine (9) months after construction is commenced. At its discretion, SOCIETY shall be permitted to utilize materials from the existing animal holding facility provided that such usage does not interfere with the BOARD's operation of the animal holding facility pending the completion of the new animal holding facility. BOARD's usage of the new animal holding facility shall be for the term and at the rental as herein provided.

In the event that the State of Oklahoma Horse Racing Commission does not grant the licensure to the DeBartolo Corporation on or before June 1, 1986, the parties shall not lease one to the other the real property described in Exhibits "1" and "4" respectively but SOCIETY shall nevertheless be obligated to forthwith negotiate in good faith with BOARD a lesser rental rate for the existing animal holding facility to be effective for the balance of the lease term. Such negotiations for a re-structured and lesser rental amount payable to SOCIETY by BOARD shall be predicated on a land value for the existing animal holding facility acreage which is consistent and comparable to the area immediately adjacent to the real property on which the present animal holding facility is situated. Should BOARD and SOCIETY be unable to agree upon a re-negotiated land

value for the existing lease, each party shall select a real estate appraiser and the two appraisers thus selected shall in turn select a third appraiser to establish the value of the real property for purposes of the re-negotiated ground lease rental. The decision of two of the three appraisers thus selected shall be binding upon the BOARD and SOCIETY. The re-negotiated ground rental shall relate back and be effective as of the first day of the month next succeeding the decision of the State of Oklahoma Horse Racing Commission denying the DeBartolo Corporation licensure to locate a racetrack facility on the real properties owned by BOARD and SOCIETY.

SECTION FIVE
ASSUMPTION AND INDEMNIFICATION

In the event that the Oklahoma Horse Racing Commission grants the DeBartolo Corporation licensure to construct a horse racetrack facility on the real properties owned by BOARD and SOCIETY as herein described, SOCIETY shall assume the obligation owned by BOARD to the Liberty National Bank and Trust Company of Oklahoma City, Oklahoma in the approximate amount of 2.1 million dollars and indemnify BOARD against any and all liability BOARD would otherwise have as a result of that loan obligation including reasonable attorney's fees and costs. Upon completion of the new animal holding facility, BOARD's obligation to SOCIETY for the existing ground lease rental payments on the real property described in Exhibit "2" shall be canceled and extinguished and that lease shall be null and void.

SECTION SIX
RENT PAID BY BOARD TO SOCIETY

BOARD shall pay to SOCIETY as rent for the demised premises described in Exhibit "4" the sum of one dollar per annum payable in advance on the first day of the month next succeeding the completion of construction of the new animal holding facility thereon and continuing thereafter on the same day of each year through the year 2059. All expenses, including but not limited to the ad valorem taxes, insurance, upkeep and maintenance, shall be the sole and singular responsibility of BOARD since it is the express intent of the parties that this be a "net" lease to SOCIETY.

SECTION SEVEN
MISCELLANEOUS

(1) Covenants. SOCIETY and BOARD each represent, warrant, and covenant as follows:

- (a) Encumbrances. The real properties that each will lease to the other for the term of seventy-five (75) years as provided herein are free and clear of all liens, encumbrances, title retention devices and judgments. Each knows of no action, claim, suit or proceeding presently pending or threatened against the properties.
- (b) Authority. BOARD and SOCIETY each have the authority to make and perform this agreement.

- (c) Broker's Commission. There are no broker's commissions owing or to be paid.
- (2) Time. Time is of the essence of this agreement.
- (3) Binding Effect. The provisions of this agreement shall inure to the benefit of and be binding upon the legal representatives, successors and assigns of the parties hereto.
- (4) Survival of Representations. The covenants, representations, and warranties of BOARD and SOCIETY herein contained shall be effective on the closing date and shall survive the closing.
- (5) Entire Agreement. This agreement constitutes the entire agreement between BOARD and SOCIETY and there are no agreements, understandings, restrictions, warranties or representations between them other than those set forth herein. This agreement cannot be amended except in writing and executed by both parties.
- (6) Closing Expenses. Each party shall pay and be responsible for any legal fees incurred by such party for legal services in the preparation and closing of this agreement. The parties agree that the closing shall take place on or before January 15, 1986 and on or before that date each of the parties will have prepared its ground lease to submit to the other party for signature. Each party further agrees to pay for documentary stamps, if any, required and to pay for the recording of its ground lease should it desire to cause said ground lease to be recorded with the County Clerk of Oklahoma County, State of Oklahoma.
- (7) Notices. All notices required hereunder shall be in writing and served by Registered or Certified Mail, return receipt requested, postage pre-paid, at the addresses shown below until notification in writing changes such address.

BOARD:

UNIVERSITY OF OKLAHOMA
Executive Secretary of the Board of Regents
660 Parrington Oval, Room 119
Norman, Oklahoma 73019

SOCIETY:

OKLAHOMA ZOOLOGICAL SOCIETY, INC.
P.O. Box 18424
Oklahoma City, Oklahoma 73154

- (8) Governing Law. This agreement shall be construed under the laws of the State of Oklahoma.
- (9) Attorney's Fees. In the event either party to this agreement commences an action of law or equity to enforce the terms and provisions contained herein, the losing party shall pay the prevailing party a reasonable attorney's fee as fixed by a court of competent jurisdiction.

IN WITNESS WHEREOF, this agreement was executed the day and year first above written.

Regent Sarratt moved approval of the recommendation and indicated that this matter has been delayed too long and the document should be signed immediately. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

FACULTY PERSONNEL POLICY

The Norman Campus Faculty Senate has proposed a number of modifications to the procedures for tenure decisions included in the Faculty Personnel Policy. These changes have been approved by the Norman Campus Provost.

The proposed revisions include a mixture of housekeeping and substantive changes. They include:

1. Clarifying the number of copies of tenure dossiers needed and their routing.
2. Making the policy consistent with the long-standing practice of Committee A submitting its tenure recommendations.
3. Clarifying that all appropriate documentation for tenure recommendations should be forwarded to both the Dean and the Campus Tenure Committee.
4. Moving the statement on the Campus Tenure Committee and the Dean attaching their recommendations to a more appropriate place in the policy.
5. Clarifying that the tenure criteria that must be considered include both the University's and the ones approved for the academic unit.
6. Removing the requirement that the tenure case be returned to the academic unit if the Campus Tenure Committee finds any defects, and substituting a provision that the Committee may request more information from the academic unit if the Committee decides that the documentation is inadequate. This revision makes the policy consistent with what has been the acceptable practice.

7. Requiring the Provost rather than the President to meet with the Campus Tenure Committee in case of disagreement with the Committee's recommendation. This substantive change will enable a meaningful dialogue to take place earlier in the process so that there can be a full discussion of the issues prior to the Provost's recommendation and so that the President may have the results of that discussion before the President reaches a decision. The change, of course, does not preclude the President meeting with the Committee if the President desires.

The proposed changes are as follows with additions to the policy underlined and deletions lined through:

PROCEDURES FOR THE TENURE DECISION

a. A faculty member who is eligible for tenure consideration should be notified by the Chair of the academic unit at least five weeks before the initial vote by the faculty member's colleagues (see f below).

b. At the time of notification, the candidate for tenure shall be requested to submit material which will be helpful to an adequate consideration of the faculty member's performance or professional activities in relationship to the tenure criteria. The candidate should be advised to consult with the chair or any other senior colleagues concerning the materials to include. It should be made clear, however, that responsibility for the contents resides with the candidate.

c. The Chair ~~should be~~ is responsible for providing copies a minimum of ten copies of the candidate's material (as described in the Provost's "Call for Tenure Recommendations") ~~to each of~~ and making them available for review by the voting members of the academic unit and one for the Provost. ~~Copies of the candidate's material should be distributed to the faculty of the academic unit~~ at least two weeks prior to the vote. ~~The Provost's copy should be forwarded through the deans with the academic unit's recommendation forms.~~ Following the vote, these copies (along with the academic unit's recommendation forms) shall be forwarded as follows: the original to the appropriate dean for transmittal to the Provost and nine copies to the Campus Tenure Committee.

d. Preceding the vote, all tenured faculty voters who are available shall meet for a discussion of the candidate's qualifications for tenure. It is assumed that the eligible voters will have studied the candidate's materials prior to the meeting.

e. The candidate should not be present during the discussion of his or her qualifications. The candidate should be available, however, to enter the meeting on invitation to answer questions or clarify circumstances relevant to the qualifications.

f. Formal consideration for tenure shall originate with the polling by secret ballot of all tenured members of the candidate's academic unit, including when practical those who are on leave of absence. If it is proposed to consider a tenure recommendation prior to the candidate's sixth probationary year, the tenured members of the unit shall hold a preliminary vote on whether or not to do so, and consideration of early tenure will proceed only if a majority of tenured faculty members favor such consideration. Subsequently, in any formal poll of tenured faculty taken prior to the candidate's sixth probationary year, no tenure recommendation will be forwarded unless a majority of those polled favor granting tenure. Whatever the result of the faculty poll taken during the sixth probationary year, it will be forwarded. In all cases, the result of the vote must accompany the recommendations.

g. The chair and Committee A shall submit a separate recommendations with supporting reasons.

h. While primary responsibility for gathering complete information on professional activity rests with the individual faculty member, the chair should assume a share of this responsibility to be certain that all tenure recommendations are initiated on the basis of full documentation, which must be considered by any person or group making a recommendation.

i. All recommendations shall be in writing and, with the exception of the faculty recommendation resulting from the secret poll, reasons for the recommendations must be stated. At the time recommendations are made at any stage of the review process, notification of such recommendations must be provided the chair and the individual candidate. It shall be the responsibility of the chair to inform the faculty of the unit about recommendations made at the various stages of the review process.

j. Copies of the academic unit recommendations and all appropriate documentation upon which recommendations were based will be forwarded separately to the appropriate dean and to the Campus Tenure Committee. The Campus Tenure Committee and the dean will attach their recommendations to the tenure materials and separately forward all materials to the Provost.

k. The main purpose of the Campus Tenure Committee is to provide faculty advice on whether or not the academic unit's recommendation with regard to both substance and process is sustained by the accompanying documentation and is consistent with the approved tenure criteria of the academic unit and the University (Section 3.7.4). ~~If defects are found in either of these particulars, the recommendation will be returned to the academic unit for remedy or correction.~~ If it determines that the documentation is inadequate, the Campus Tenure Committee may request more information from the academic unit.

l. The Campus Tenure Committee and the dean will attach their recommendations to the tenure materials and separately forward all materials to the Provost with supporting reasons and will notify the candidate and the chair of the unit of their recommendations.

l- m. The Norman Campus Tenure Committee will be composed of nine tenured faculty members on staggered three-year terms selected by the President from nominations from the Faculty Senate.

m- n. In determining its recommendation the Tenure Committee may request information or advice from any person. Committee members from the originating academic unit of a case under consideration will absent themselves from discussions regarding that case.

n- o. The existence of the Campus Tenure Committee in no way limits the right of administrative officers to solicit advice from faculty members in determining their recommendations.

o- p. In any tenure case where the ~~President~~ Provost plans to submit to the ~~Regents~~ President a recommendation contrary to that of the Campus Tenure Committee, the ~~President~~ Provost shall so notify the Tenure Committee, allowing sufficient time and opportunity for the ~~President~~ Provost and the Committee ~~mutually~~ jointly to conduct a thorough discussion of the case before the ~~President~~ Provost presents a final recommendation to the ~~Regents~~ President. If after such a discussion the Provost and the Committee are in disagreement, the President or the Committee may request a meeting between the President and the Committee before the President makes a final recommendation to the Board of Regents.

p- q. At any stage of the tenure review process, the concerned faculty member may appeal to the Faculty Appeals Board if it is believed that procedural violations have occurred in the case or that violations of academic freedom have occurred. If it is believed that there has been discrimination on the basis of race, sex, age, creed, or ethnic or national origin, the faculty member may appeal to the Committee on Discrimination. Such appeals must be made within 45 calendar days after discovery of the alleged violation, and the review process will be suspended until a resolution is effected. Such an appeal shall not have the effect of extending the faculty member's terminal year, should tenure be denied.

q- r. The President will notify each faculty member by May 31 of whether ~~or not~~ tenure has been granted, except when appeals make this impossible.

If these changes are approved, the appropriate pages of the Regents' Policy Manual will be changed.

President Horton recommended approval of the revisions in the Norman Campus Faculty Personnel Policy as "shown above."

Regent Sarratt asked about the open records act and how it relates to some of the items referred to in these proposed changes. Dr. Horton replied that this is personnel and that some of the items would be exempted from the open records act because of their personnel nature but not all. Dr. Horton also reviewed the changes proposed.

In response to questions from Regent Sarratt, Provost Morris commented that the most sweeping changes in the tenure policy recently were made in 1975. One very basic change at that time was the extension of the probationary period to the current requirement. He said there have been no significant substantive changes in the last five years. He indicated that at the present time we are conforming pretty much to what other institutions are doing.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

NORMAN CAMPUS ACADEMIC PERSONNEL

LEAVE OF ABSENCE:

June C. D. Carter, leave of absence without pay extended January 1, 1986 through May 15, 1986.

APPOINTMENTS:

David Vickers Loertscher, Ph.D., Professor of Library and Information Studies with tenure, \$32,800 for 9 months, January 1, 1986. Paid from 127-260, Library and Information Studies, pos. 5.60, and 127-460, Library and Information Studies Research, pos. 5.65.

Robert W. Gentry, reappointed Adjunct Associate Professor of Petroleum and Geological Engineering, \$21,200 for 9 months, .50 time, January 1, 1986 through May 15, 1986. Paid from 127-276, Petroleum and Geological Engineering, pos. 12.

Jo Anna Harris, reappointed Visiting Instructor in Psychology, \$3,250 for 4.5 months, .25 time, January 1, 1986 through May 15, 1986. Paid from 127-283, Psychology, pos. 22.60.

*Tanwir Iqbal Chaudhry, reappointed Visiting Research Engineer, Bureau of Water and Environmental Resources Research, salary changed from \$29,000 to rate of \$32,500 for 12 months, November 1, 1985 through October 31, 1986. Paid from 155-297, IPA Assignment.

*Andy Law, reappointed Visiting Research Engineer, Bureau of Water and Environmental Resources Research, salary changed from \$30,000 to rate of \$35,000 for 12 months, November 1, 1985 through October 31, 1986. Paid from 155-296, IPA Assignment-Law.

*Andrei Serban, reappointed Postdoctoral Research Associate, Geology and Geophysics, rate of \$22,857.14 for 12 months, December 1, 1985 through November 30, 1986. Paid from 155-658, National Science Foundation Presidential Young Investigator Award Match - Engel, and 155-628, National Science Foundation Presidential Young Investigator Award Marine Kerogens.

*Paid from grant funds; subject to availability of funds

CHANGES:

Henry Bellmon, Henry Bellmon Professor of Public Service, salary changed from \$66,000 for 12 months, full time, to \$16,500 for 12 months, .25 time, January 16, 1986 through June 30, 1986.

John A. Dunn, Associate Professor of Anthropology, title of Chair of Anthropology deleted, July 1, 1985.

Julia M. Norlin, Associate Professor of Social Work; given additional title of Interim Director of Social Work, salary changed from \$32,634 for 9 months to \$43,512 for 12 months, plus an additional \$200 per month for administrative duties, January 1, 1986 through June 30, 1986. Paid from 127-288, Social Work, pos. 13.60, and 127-488, Social Work Research, pos. 13.65.

*Ronald P. Olowin, Visiting Instructor in Physics and Astronomy; given additional title of Co-Principal Investigator, Physics and Astronomy grant, salary changed from \$18,000 to rate of \$23,000 for 9 months, November 1, 1985 through May 15, 1986. Paid from 127-281, Physics and Astronomy, and 155-962, Physics Department Southern Clusters, pos. 38.60.

Patricia L. Schwagmeyer, Assistant Professor of Psychology, salary changed from \$26,676 to \$23,676 for 9 months, August 16, 1985 through May 15, 1986. Paid from 127-283, Psychology, pos. 2.60, and 127-483, Psychology Research, pos. 2.65.

Arthur B. Van Gundy, title changed from Interim Chair and Associate Professor to Chair and Associate Professor of Human Relations, November 1, 1985.

RETIREMENTS:

Gene Levy, Professor of Mathematics, May 15, 1986; named Professor Emeritus of Mathematics.

Marion C. Phillips, Professor of Management, December 31, 1985; named Professor Emeritus of Management.

Richard V. Powell, Assistant Professor of Finance, December 31, 1985; named Professor Emeritus of Finance.

Walter F. Scheffer, Regents Professor of Political Science and Director, Graduate Programs in Public Administration, December 31, 1985; named Regents Professor Emeritus of Political Science.

President Horton recommended approval of the Norman Campus academic personnel actions as shown above.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

*Paid from grant funds; subject to availability of funds

December 12, 1985

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President Horton reported the death of the following faculty member:

Helen Jane Gregory, Professor Emeritus of Dance, November 29, 1985.

NORMAN CAMPUS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL

LEAVES OF ABSENCE:

Robert A. Montgomery, Assistant Director, Personnel Services, sick leave of absence with pay, January 1, 1986 through June 30, 1986.

Larry P. Martin, Director, Sponsored Programs, OCCE, Assistant Professor of Human Relations, administrative leave of absence with pay, November 18, 1985 through March 21, 1986.

APPOINTMENTS:

David Brannon Eggleston, Electronics Instrumentation Specialist, Engineering Computer Network, \$24,000 for 12 months, November 1, 1985. Professional Staff. Paid from 127-239, Engineering Computer Network, pos. 180.

Joseph Hamoush, Mechanical Engineer, Physical Plant, \$30,000 for 12 months, November 11, 1985. Professional Staff. Paid from 147-201, Physical Plant Service Unit, pos. 3, and 147-202, Physical Plant Utilities System, pos. 5.

*Charles Peyton Michie, Program Specialist, Juvenile Personnel Training Program, rate of \$23,000 for 12 months, November 4, 1985 through June 30, 1986. Professional Staff. Paid from 155-904, Division of Children and Youth Services, pos. 905.70.

CHANGES:

Vickie Blythe, title changed from Training Coordinator to Coordinator, Training and Development, Personnel Services, salary changed from \$27,195 to \$28,300 for 12 months, January 1, 1986. Changed from Managerial Staff to Administrative Staff. Paid from 127-132, Personnel Services, pos. 11.65.

Dianne G. Bystrom, title changed from Assistant Director, News Services, to Director, Communication Services, News Services, salary increased from \$23,000 to \$26,000 for 12 months, October 7, 1985. Administrative Staff. Paid from 127-184, News Services, pos. 7.65.

Royce E. Clark, title changed from Manager, Material Operations/Buyer to Manager Material Operations/Senior Buyer, Purchasing Department, November 7, 1985. Managerial Staff.

*Paid from grant funds; subject to availability of funds

James M. Donnan, III, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Anita F. Doussett, title changed from Office Manager to Assistant Manager, University Vending Service, salary changed from \$19,781 to \$22,500 for 12 months, January 1, 1986. Changed from hourly to Managerial Staff. Paid from 172-112, University Vending Service, pos. 3.65.

Gary L. Gibbs, Defensive Coordinator, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Margaret A. Green, title changed from Director to Executive Director, Southwest Center for Human Relations Studies, October 15, 1985. Administrative Officer.

Ernest B. Helin, title changed from Manager, Payroll, to Coordinator, Payroll and Records, Personnel Services, salary changed from \$26,182 to \$28,400 for 12 months, January 1, 1986. Changed from Managerial to Administrative Staff. Paid from 127-132, Personnel Services, pos. 16.65.

Frances E. Heston, title changed from Coordinator, Personnel Data Systems, to Personnel Specialist, Personnel Services, salary changed from \$23,122 to \$24,000 for 12 months, January 1, 1986. Managerial Staff. Paid from 127-132, Personnel Services, pos. 12.65, and 179-109, Insurance Section Operations, pos. 3.65.

Charles W. Hickman, title changed from Assistant Manager to Acting Manager, University Book Exchange, salary changed from \$25,149 to \$27,549 for 12 months, January 1, 1986. Changed from Managerial to Administrative Staff. Paid from 173-131, University Book Exchange, pos. 3.65.

Layton S. Hill, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Mervin L. Johnson, Assistant Head Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Michael D. Jones, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Peter P. Martinelli, Strength and Conditioning Trainer, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Ruth A. McKinnis, title changed from Manager of Employment to Coordinator, Employment and Employee Relations, Personnel Services, salary changed from \$27,808 to \$29,000 for 12 months, January 1, 1986. Changed from Managerial to Administrative Staff. Paid from 127-132, Personnel Services, pos. 3.65.

Charley F. North, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

*Paid from grant funds; subject to availability of funds

Iraj Partovi, Programmer Analyst, Physical Plant, Director's Office, salary increased from \$19,500 to \$23,400 for 12 months, November 1, 1985. Paid from 127-700, Office of the Director, Physical Plant, pos. 6.

Robert E. Proctor, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

*Paula V. Reid, Systems Analyst, Information Systems Programs, and Energy Resources Institute, salary increased from \$32,600 to rate of \$35,860 for 12 months, August 5, 1985 through November 30, 1985. Paid from 127-414, Energy Resources Institute, 127-467, Information Systems Programs, pos. 22.65, and 156-008, Information Systems Programs Payroll Clearing, pos. 905.65.

*Terry P. Rizzuti, Manager, Information Systems Programs Publications and Office Support, Energy Resources Institute and Information Systems Programs, salary increased from \$24,000 to rate of \$26,400 for 12 months, July 26, 1985 through November 30, 1985. Paid from 127-414, Energy Resources Institute, 127-467, Information Systems Programs, pos. 12.65, and 156-007, Information Systems Programs Payroll Clearing, pos. 905.65.

*Billy G. Rogers, Program Specialist, Urban and Community Programs, ending date for one-half of salary changed from June 30, 1986 to January 31, 1986.

Charles C. Sadler, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000 December, 1985.

Lucious Selmon, Assistant Football Coach, Athletic Department, paid additional compensation of \$4,000, December, 1985.

Judith C. Smith, title changed from Manager, Wage and Salary compensation, to Coordinator, Compensation Services, Personnel Services, salary changed from \$25,056 to \$26,500 for 12 months, January 1, 1986. Changed from Managerial to Administrative Staff. Paid from 127-132, Personnel Services, pos. 7.65.

*Sue-Lee Wang, title changed from Research Associate to Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary increased from \$30,900 to rate of \$35,000 for 12 months, November 1, 1985 through June 30, 1986. Changed from academic to Professional Staff. Paid from 155-871, Cooperative Institute for Mesoscale Meteorological Studies II.

TERMINATIONS:

Stephen R. Jones, Software Consultant, OK Ticket Service, December 6, 1985.

Dorothy Pryor, General Duty Nurse, Goddard Health Center, November 13, 1985.

*Paid from grant funds; subject to availability of funds

RETIREMENTS:

Gayle T. Grotts, Assistant Director, Personnel Services, February 1, 1986 (vacation accrual through April 1, 1986).

Leonard M. Logan, III, Coordinator, Publications, Marketing Services, OCCE, December 31, 1985 (vacation accrual through February 4, 1986).

Ralph C. Martin, Coordinator, Sponsored Program Development, Research Administration, December 31, 1985.

Mayme J. Miller, General Duty Nurse and Hospital Supervisor, Goddard Health Center, December 31, 1985 (vacation accrual through February 24, 1986).

James W. Stafford, Manager, University Book Exchange, December 31, 1985 (vacation accrual through February 19, 1986).

Delora F. Tinsley, Business Manager, University of Oklahoma Press, December 31, 1985.

President Horton recommended approval of the Norman Campus administrative and professional personnel actions as shown above.

Regent Sarratt moved approval of President Horton's recommendation with the change of the additional compensation for the ten football coaches listed above from \$4,000 to \$6,000. Regent Sarratt said the University has had two of the greatest football seasons ever and our coaching staff is the best in the United States. He said those facts should be recognized through some appreciation as suggested in his motion. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

Regent McCurdy congratulated the football team for its successful season and the Conference for having four teams in bowls this year. He said this is a tribute to the Conference and the schools and he hopes all are successful.

OU/USC FOOTBALL GAME

At the November meeting the following action regarding USC's request to reschedule the September 26, 1987 football game was taken:

That the University continue to look for an acceptable opponent for the September 26, 1987 date in Norman and if one cannot be located by the time of the Regents' December meeting that is acceptable to the administration and Regents, that the University go ahead and follow through on the scheduled game.

President Horton said none of the parameters as discussed at the last meeting have changed with regard to the request by USC to reschedule the 1987 football game. USC, he said, was not able to rearrange their schedule for 1988 in order to play OU in Norman because this would have left them with only four home games. In addition, the University has not been able to work out an acceptable replacement opponent for 1987; therefore, he said he sees no change to recommend to the Board from the existing schedule and for that reason no action is required.

FLOOR FOR INDOOR PRACTICE FACILITY

Bids were recently circulated to install a polyurethane based floor in the new Indoor Practice Facility. The floor was originally included as an alternate to the base bid for construction but was not awarded. The cost of the contract will be charged to Indoor Practice Facility Construction Account 162-579.

The bid specified a one-year warranty and a four-year maintenance cost. An option was also included for replacement of the outdoor track at Jacobs Field but funds are not currently available to consider this option.

Bids were received as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Five-Year Maintenance</u>	<u>Total Five- Year Cost</u>
1. Niggel Associates (Chemturf) Houston, Texas	\$174,327.00	No Bid	\$174,327.00
2. Pitzer Products, Inc. (Proturf) Pittsburgh, Kansas	\$170,000.00	\$ 28,000.00	\$198,000.00
3. Denman Co. (Dex-O-Tex) Oklahoma City, Oklahoma (Product manufactured in New Jersey)	\$185,973.00	\$ 16,800.00	\$202,773.00
4. Martin Surfacing (Versaturf) Cockeysville, Maryland	\$195,000.00	\$ 10,000.00	\$205,000.00
5. Rekortan Sports Corp. (Rekortan) Seattle, Washington	\$205,600.00	\$ 4,500.00	\$210,100.00
6. Kenny Floor Covering, Inc. (Sportan) Memphis, Tennessee	\$198,280.00	\$ 14,260.00	\$212,480.00

The bids were evaluated by representatives from the Athletic Department, Architectural and Engineering Services, and Purchasing. The results of the evaluation were as follows:

1. Niggel Associates. Bid not acceptable because (a) no maintenance program offered and (b) flame spread rating of Class C does not meet Class A specification requirement.
2. Pitzer Products. Bid not acceptable because (a) flame spread rating of Class C does not meet Class A specification requirement and (b) customer reference checks indicated that several installations were not satisfactory.
3. Denman Co. Bid not acceptable because (a) product is neoprene and does not meet polyurethane specification and (b) flame spread rating of Class B does not meet Class A specification requirement.
4. Martin Surfacing. Bid is acceptable as product meets specifications in all respects. Customer reference checks indicate excellent product performance. The Martin bid is the lowest acceptable bid.

President Horton recommended that the Board of Regents approve the award of a purchase order in the amount of \$195,000.00 to Martin Surfacing.

In response to a question from the Regents, Vice President Elbert said the project is within budget and that this flooring was included in the original bids and budget as an alternate but the alternate was not accepted earlier.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

PURCHASE AND INSTALLATION OF SOUND SYSTEM

Bids were recently circulated to furnish and install the sound system for the Stanley B. Catlett Sr. Music Building. This project includes the listening center area, rehearsal rooms for band, orchestra and choral use, plus classrooms and a seminar room.

Ford Audio-Video Systems, Oklahoma City, was the only bidder at \$72,033.59. The reasons for other bids not being received included the complexity of the specifications and conflicts with the delivery requirement.

The Ford bid has been reviewed by the acoustical design consultants, Architectural and Engineering Services, and the School of Music. The cost of the purchase will be charged to Music Building Construction account 166-554.

President Horton recommended that the Board of Regents approve the award of a purchase order to Ford Audio-Video Systems, Inc. in the amount of \$72,033.59.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

PURCHASE AND INSTALLATION OF FURNITURE

Bids were recently circulated for the purchase and installation of furniture for the Stanley B. Catlett Sr. Music Building. The bid consisted of 73 line items which were divided into 15 bid groups. This agenda item covers the award of the four bid groups which require Regents' approval. The cost of the purchase will be charged to Music Building Construction account 166-554.

Bids for the four groups were received as follows:

Group I (Items 1-26, Office Furniture - Desks, Chairs, File Cabinets, etc.)

Vaters	\$44,955.80
Oklahoma City	
Bidding All Steel	
Manufactured in Illinois	

Educational & Institutional Cooperative	\$45,660.03
Dallas	
Bidding Steelcase as specified	
OU is a member of this Cooperative	
Manufactured in Michigan	

Dan P. Scott	\$46,429.60
Tulsa	
Bidding All Steel	
Manufactured in Illinois	

The All Steel "equal" bids by Vaters and Dan P. Scott are not acceptable due to their limited selection of fabrics, colors, and finishes. This limitation would preclude the matching of the furniture with the basic design scheme for the building. In addition, the All Steel furniture is missing features which would require that the Vater's bid be increased by \$1,025.71 for an evaluated bid of \$45,981.51.

The Educational & Institutional Cooperative is the lowest evaluated bid which meets the specifications.

Group IA (Item 27 - Library Reading Chairs)

Educational & Institutional Cooperative	\$32,695.36
Dallas	
Bidding Condi Alternate	

Dan P. Scott \$44,421.60
 Tulsa
 Bidding Thonet Alternate
 Manufactured in North Carolina

Educational & Institutional Cooperative \$45,112.16
 Dallas
 Bidding Steelcase as specified

The Condi alternate bid by Educational & Institutional Cooperative does not meet the specifications by reason of construction method, fabric, color, and aesthetics.

The Thonet alternate bid by Dan P. Scott is inferior from a construction standpoint. The jointing is poor and the chair construction is such that it would not be as durable as the chair specified. It was rated as the poorest of the three chairs evaluated.

The Steelcase chair bid by Educational & Institutional Cooperative is the chair selected by the evaluation committee as the only bid meeting the specifications.

Group II (Items 28-38, Castelli Lounge Furniture and Tablet Arm Chairs -
 Manufactured in Bohemia, New York)

Educational & Institutional Cooperative \$64,529.51
 Dallas

Dan P. Scott & Sons \$67,419.60
 Tulsa

The low bid of Educational & Institutional Cooperative is acceptable.

Group XII (Items 59 - 68A, Library Catalogs, Reading Tables, and Study
 Carrels)

Business & Institutional Interiors, Inc. \$44,765.00
 Dodson, Texas
 Bidding Library Bureau

The Worden Company \$44,830.00
 Holland, Michigan
 Bidding Worden

The Buckstaff Company \$48,436.74
 Oshkosh, Wisconsin
 Bidding Buckstaff

The Business and Institutional Interiors bid is not acceptable because the Library Bureau furniture utilizes particle board as a sub-base to their work surfaces in lieu of the lumber core base specified.

The Worden bid is the low bid which meets the specifications.

President Horton recommended that the Board of Regents approve the issuance of purchase orders as follows:

<u>Bid Group</u>	<u>Award To</u>	<u>Amount</u>
Group I	E&I Co-op	\$45,660.03
Group IA	E&I Co-op	\$45,112.16
Group II	E&I Co-op	\$64,529.51
Group XII	Worden	\$44,830.00

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

PURCHASE OF GASOLINE

Bids were circulated for the purchase of gasoline for the Norman Campus Motor Pool for the period January 1, 1986 through June 30, 1986. The estimated requirements are 70,000 gallons of regular gasoline and 50,000 gallons of unleaded gasoline.

Specifications include a de-escalation clause so that University prices will reduce if refinery prices reduce.

Payment will be made from Motor Pool account 147-302.

Bids were received as follows:

	<u>Regular</u>	<u>Unleaded</u>
1. J&J Masters Oil Company Norman	.9040/gal	.934 /gal
2. Paul Penley Oil Company Oklahoma City	.9153/gal	.9403/gal
3. Red Rock-Pate Oil Company Oklahoma City	.9158/gal	.9408/gal
4. L. D. Rhodes Gulf Oil Company Oklahoma City	.9195/gal	.9495/gal
5. Doyle Todd & Sons Norman	.9235/gal	.9535/gal

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6. Jones Oil Company Lincoln, Nebraska	.9252/gal	.9502/gal
7. Armstrong Oil Company Norman	.9435/gal	.9735/gal
8. Prime Oil Company Oklahoma City	.962 /gal	.992 /gal

The low bid of J&J Masters Oil Company is acceptable.

President Horton recommended that the Board of Regents approve the award of a purchase order in the estimated amount of \$109,980.00 to J&J Masters Oil Company to provide gasoline for the period January 1, 1986 to June 30, 1986.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

PURCHASE OF GAS CHROMATOGRAPH AND MASS SELECTIVE DETECTOR

Bids were recently circulated for the purchase and installation of a gas chromatograph and mass selective detector for the Department of Botany and Microbiology.

The purchase is from Academic Equipment for Research Administration Account 166-112.

Bids were received from:

Finnigan MAT Corporation San Jose, California	\$54,500.00
Hewlett-Packard Company Richardson, Texas	\$56,701.25
Shimadzu Scientific Instruments Columbia, Maryland	\$79,500.00

The Finnigan MAT equipment did not meet the specifications in the following areas and is therefore not acceptable:

1. The mass range is too low and does not allow for analysis of a broad range of compounds.
2. The software does not provide for autotuning the mass spectrometer.

3. The mass spectrometer does not have built-in filament redundancy.

The Hewlett-Packard bid meets or exceeds the specifications in all respects.

President Horton recommended that the Board of Regents approve the award of a purchase order in the amount of \$56,701.25 to Hewlett-Packard Company to furnish and install a gas chromatograph and mass selective detector.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

PROPOSAL, CONTRACT, AND GRANT REPORT

A summary of proposals for contracts and grants for the Norman Campus for November, 1985 was included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

Dr. Horton called attention to several proposals submitted by members of the faculty in the Department of Mathematics, which is a fine research as well as teaching department. There are 10 different proposals requesting funding in excess of \$700,000, and involving a total of 13 different Mathematics faculty members. He said all of these, of course, may not be awarded but this is an example of the fact that the faculty in Mathematics is very competitive and very productive.

President Horton recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending on these negotiations.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

EXCHANGE OF TELECOMMUNICATIONS LEASE AGREEMENT

In July, 1983 (p. 17620-17625) the Board approved the purchase and installation of a new telecommunications system for the Norman Campus from Universal Communications System (UCS). The Board also approved entering into a lease/purchase agreement to finance the new system. UCS subsequently assigned its rights under the lease/purchase agreement to First Continental Financial Corporation (FCFC).

The interest rates in the tax exempt financial market are currently at their lowest rates in many years. The rates have been affected by the prospect of new Federal tax laws which would remove tax exempt interest on state and municipal financing and be retroactive to January 1, 1986. The low interest rates are projected to be available only through December 31, 1985.

In order to take advantage of the low interest rates, First Continental Financial Corporation has requested authority to exchange the lease/purchase agreement for the telecommunications system, which has a current balance of \$4,215,000, for a new lease agreement. All terms and conditions from the original lease/purchase agreement which was approved by the Regents in July, 1983 will remain intact. The only impact would be a reduction in the amount of the semi-annual payments under the new lease. The savings which would accrue to the University from the lease exchange are estimated at \$250,000.

The lease exchange transaction has been reviewed by the University's bond counsel and financial advisor and approved by each.

President Horton recommended that the Board of Regents approve the exchange of the current lease/purchase agreement with First Continental Financial Corporation for a new lease agreement.

Regent Kemp moved approval of the recommendation. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

BIG EIGHT TELEVISION BASKETBALL AGREEMENT

At the November Board meeting, there was a discussion of the Big Eight Conference television basketball agreement which the Conference has voted to enter into for a four-year period with Raycom, Inc. beginning with the 1986-87 basketball season.

The Board voted to table this matter until the December meeting pending a clarification on the impact of a no vote and whether it would be possible for the Board to agree to join the Conference in the contract on a year-to-year basis.

President Horton recommended that the University agree to join the Raycom, Inc. contract with the Big Eight Conference and voice the University's strongest recommendation that in the future all television broadcast contracts be competitively bid to test the marketplace and insure the best terms to the member institutions.

Mr. Ward distributed a memorandum from Professor Dan Gibbens dated December 10 reporting on the activities at the Big Eight meeting the preceding week. Professor Gibbens said the Big Eight schools again engaged in discussion on the television issues and unanimously adopted these two positions:

Property rights to simultaneous telecasts or cablecasts of athletic contests involving two conference institutions belong to both schools. No conference member institution may permit the simultaneous telecast or cablecast of any such game without the prior written consent of its conference opponent. Written consent for telecast or cablecast of a game shall be given by the Directors of Athletics of the two teams who shall file a copy thereof with the Conference office. For purposes of this rule a simultaneous telecast or cablecast is one that takes place at the same time the game is played or within two hours of the starting time of the game.

The property rights of all Conference championship and Conference post-season events are transferred to the Conference as a condition of membership.

Professor Gibbens reported that regarding the question of how many schools are needed to form a conference television package and whether all schools should be bound if a specified number so vote for a package, there was a great deal of discussion but no vote. The schools agreed that these issues were of lower priority than developing and refining the procedures to be followed by the Conference in making television contracts. The schools have agreed that the procedures for developing a conference television contract should be limited to games between the Big Eight schools and that the inclusion of non-conference games should be optional with the school involved. Professor Gibbens feels that some of these additional actions will be covered by the Conference at the next regular Conference meeting.

A copy of the first draft of the agreement with Raycom for basketball television for the four seasons beginning with 1986-87 was also distributed. Mr. Ward said it is a very rough draft and gives little guidance on the fine points but the main features of the agreement with Raycom will be as follows:

1. Revenue to Big Eight from Raycom:

1986-87	\$1,400,000 or one-third of net receipts (advertising revenue less agency commission) whichever is higher.
1987-88	\$1,100,000 or 35% of net.
1988-89	\$ 750,000 or 40% of net.
1989-90	\$ 750,000 or 40% of net.

TOTAL: \$4 million guarantee -- to be reduced by one-eighth if OU does not participate; Raycome initially offered \$1 million per year, but Big 8 ADs preferred the high-to-low progression to lessen the shock of moving away from \$3.2 million for 1985-86. Unlike football (where an extra share goes to a school each time televised), revenue is split equally (assuming 8 schools participate), presumably to avoid possible bickering over who gets the most exposure.

2. Revenue from network games: All TV revenue from the first four (each season) network games involving a Big 8 school goes to Raycom (less \$5,000 per school as an inconvenience fee); after the first four, revenue will be divided equally between the Big 8 and Raycom, in addition to the revenue items above (there were five such games in 1984-85).

3. Revenue from other regular season games: For non-network games, and games not selected by Raycom for its Saturday 12 noon to 6 p.m. package, any TV revenue is to be retained by the participating schools and not shared with other Big 8 schools (this position has unanimous support, but a Big 8 rule change is required, and language is to be considered at a special meeting during the NCAA Convention in January).

4. Schedule adjustments to accommodate Raycom: In addition to the Big 8 Tournament games and the network games, Raycom is entitled to telecast: (1) one or more games between Big 8 schools on nine Saturday afternoons in January, February, and the first weekend in March; (2) on two Saturday afternoons in December, a game involving a Big 8 school and a non-Conference opponent. As a general proposition (within reason), Raycom is entitled to select the games it wants to fill that schedule. Moving and rescheduling non-Conference games will not likely be required, but contract language will likely require "best efforts" to accommodate Raycom.

Mr. Ward said he believes the University's voice has been heard by the Conference with regard to taking bids on future television contracts. This contract with Raycom, however, was already agreed to without bids and the Big Eight is still sticking with this four-year agreement. In response to a question, Mr. Ward stated in his opinion an agreement to go along with this four-year agreement does not violate the State law regarding commitments beyond the fiscal year because the University is not obligating funds in this case but is receiving them. It was his opinion that the Board has two options:

1. Join with the other members of the Big Eight Conference on this contract, or
2. Elect not to be a part of the package with the consequences undetermined at this time.

For 1986-87, if the University goes along with this contract, the income would be a minimum of one-eighth of \$1.4 million as a guarantee. Raycom has indicated they will reduce the guarantee for each of the four years by one-eighth if OU does not participate. Mr. Ward stated that under current rules, if the University does not go along with the agreement with Raycom, any income generated from televising OU basketball games would be shared with the Big Eight and OU would not participate in income from the Raycom contract. Mr. Ward said that in spite of the downsides of this proposal and knowing the contract is an anathema to the University and the State with regard to competitive bidding, he has made a recommendation to President Horton that the University accept the contract since it is "the only show in town".


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During further lengthy discussion, consideration was given to deferring action on this matter and there was indication from the staff that there appears to be no great urgency since the contract does not go into effect until 1986-87.

Regent Kemp moved that this matter be tabled indefinitely. The following voted yes on the motion: Regents McCurdy, Kemp, Sarratt, and Hogan. The Chair declared the motion unanimously approved.

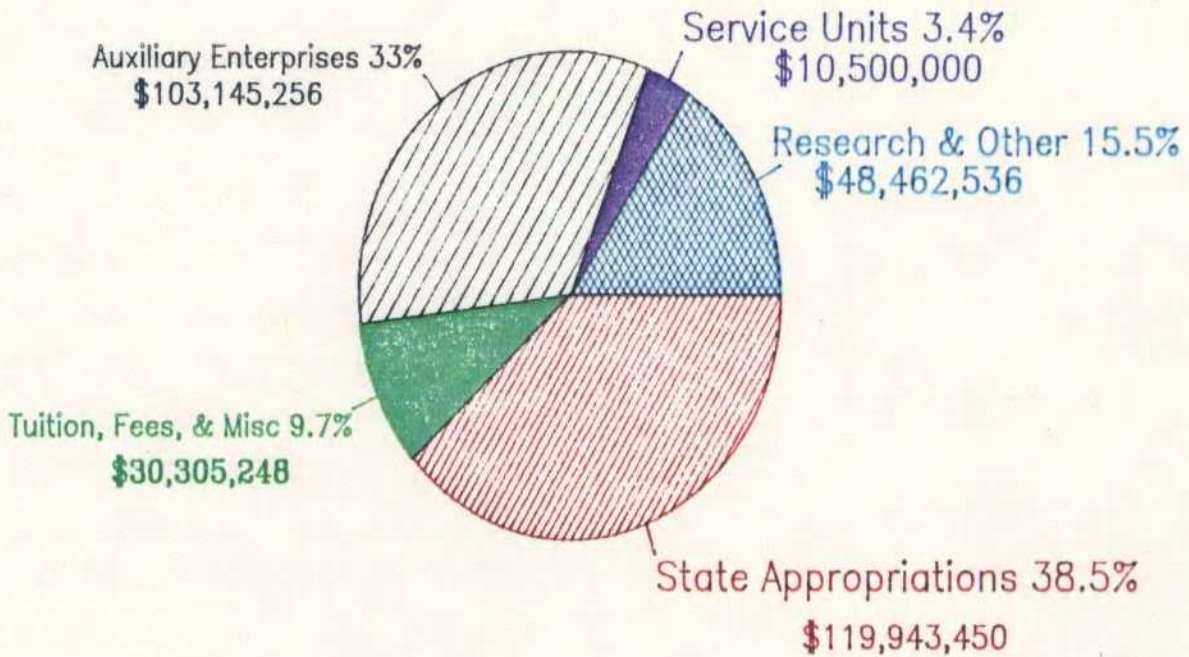
Regent McCurdy wished all faculty, staff, and students a Merry Christmas and a Happy New Year. With that, the meeting adjourned at 11:45 a.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

University of Oklahoma

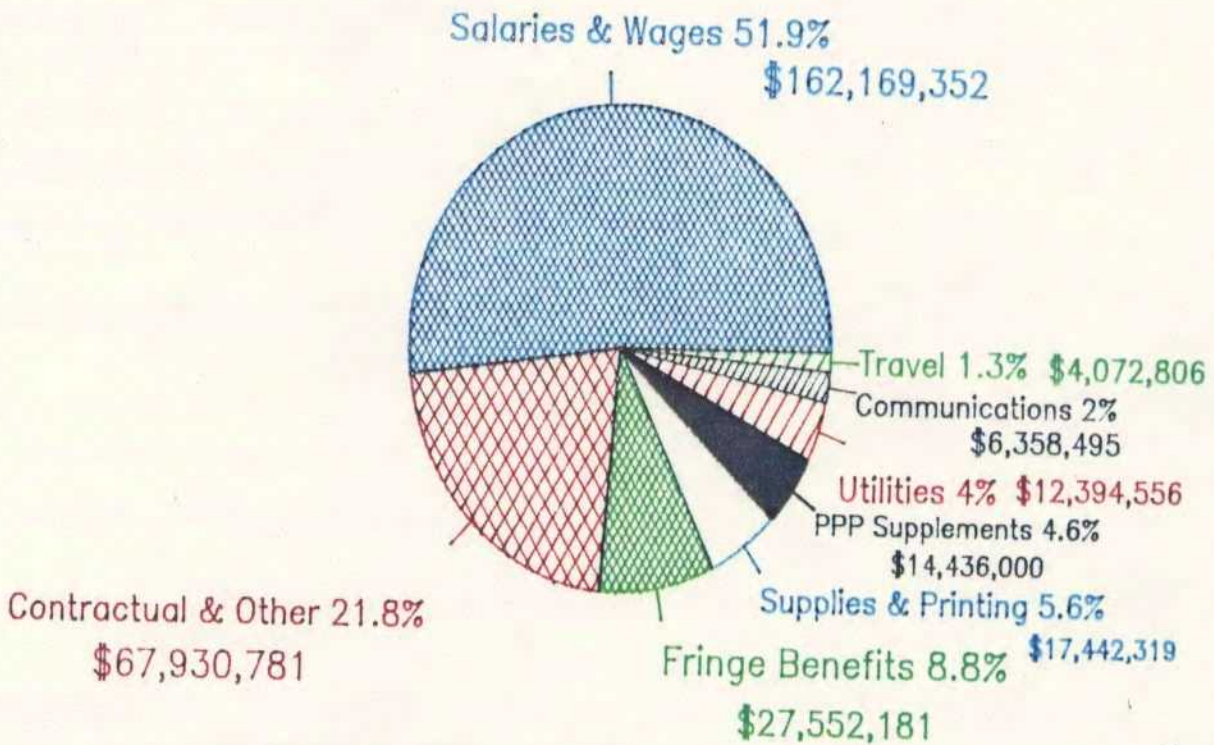
TOTAL BUDGETED REVENUE BY FUNCTION Fiscal Year 1985-86



Total Budgeted Revenue by Function \$312,356,490

University of Oklahoma

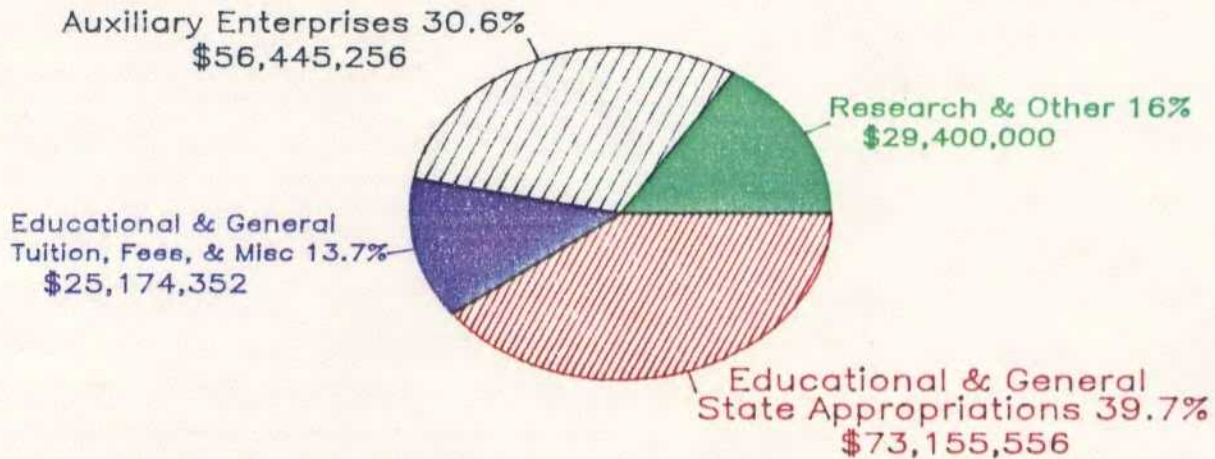
TOTAL BUDGETED EXPENDITURES BY CATEGORY Fiscal Year 1985-86



Total Budgeted Expenditures \$312,356,490

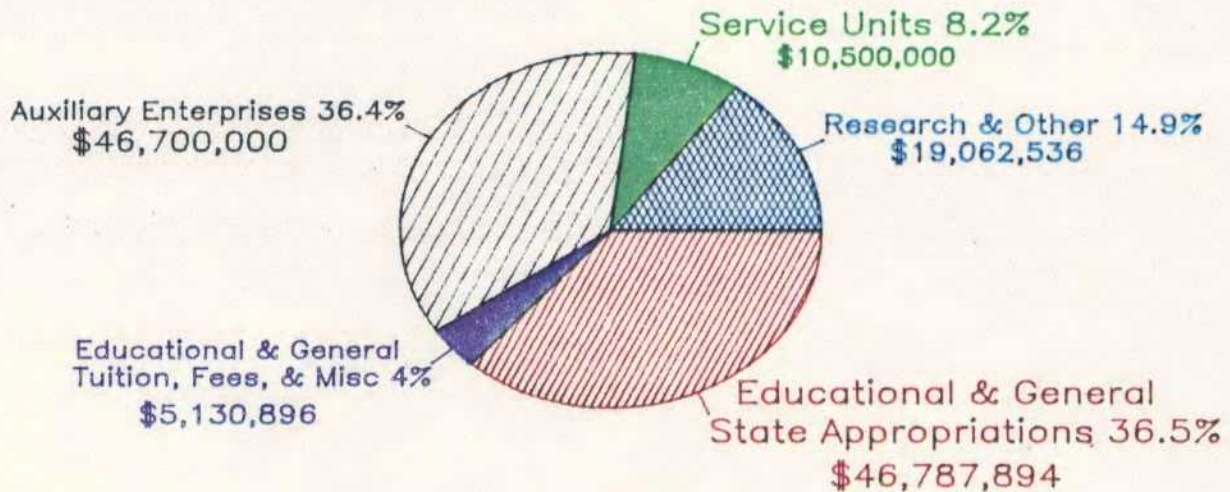
University of Oklahoma

Norman Campus TOTAL BUDGETED REVENUE BY FUNCTION Fiscal Year 1985-86



Total Budgeted Revenue by Function - \$184,175,164

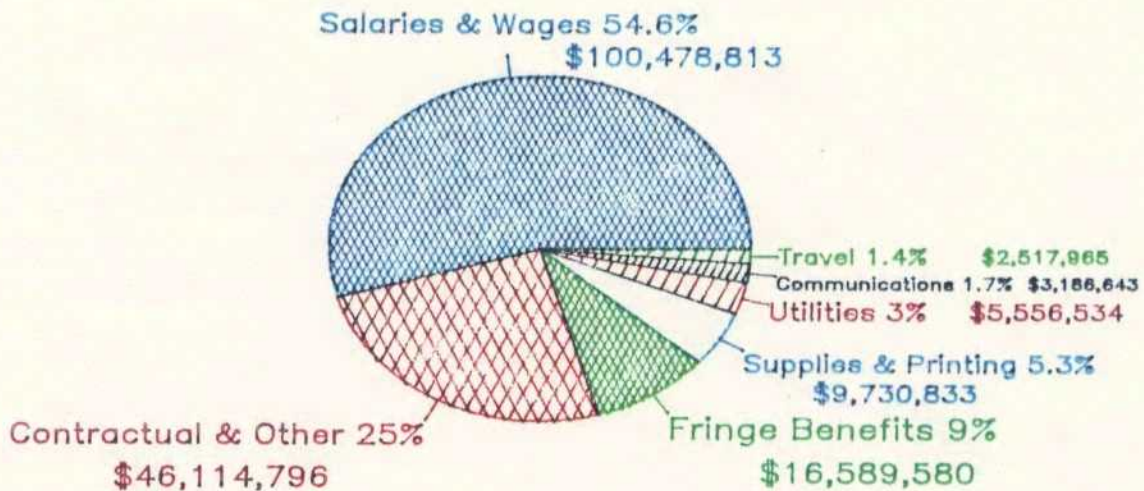
Health Sciences Center TOTAL BUDGETED REVENUE BY FUNCTION Fiscal Year 1985-86



Total Budgeted Revenue by Function - \$128,181,326

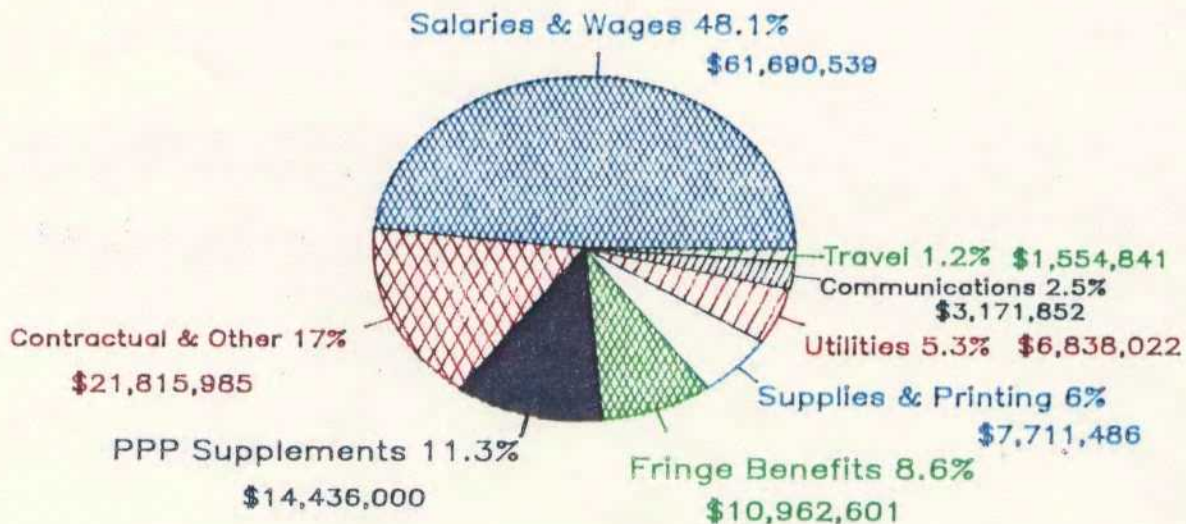
University of Oklahoma

Norman Campus BUDGETED EXPENDITURES BY CATEGORY Fiscal Year 1985-86



Total Budgeted Expenditures - \$ 184,175,164

HEALTH SCIENCES CENTER TOTAL BUDGETED EXPENDITURES BY CATEGORY Fiscal Year 1985-86



Total Budgeted Expenditures - \$128,181,326

University of Oklahoma

BUDGETED VS. ACTUAL REVENUE

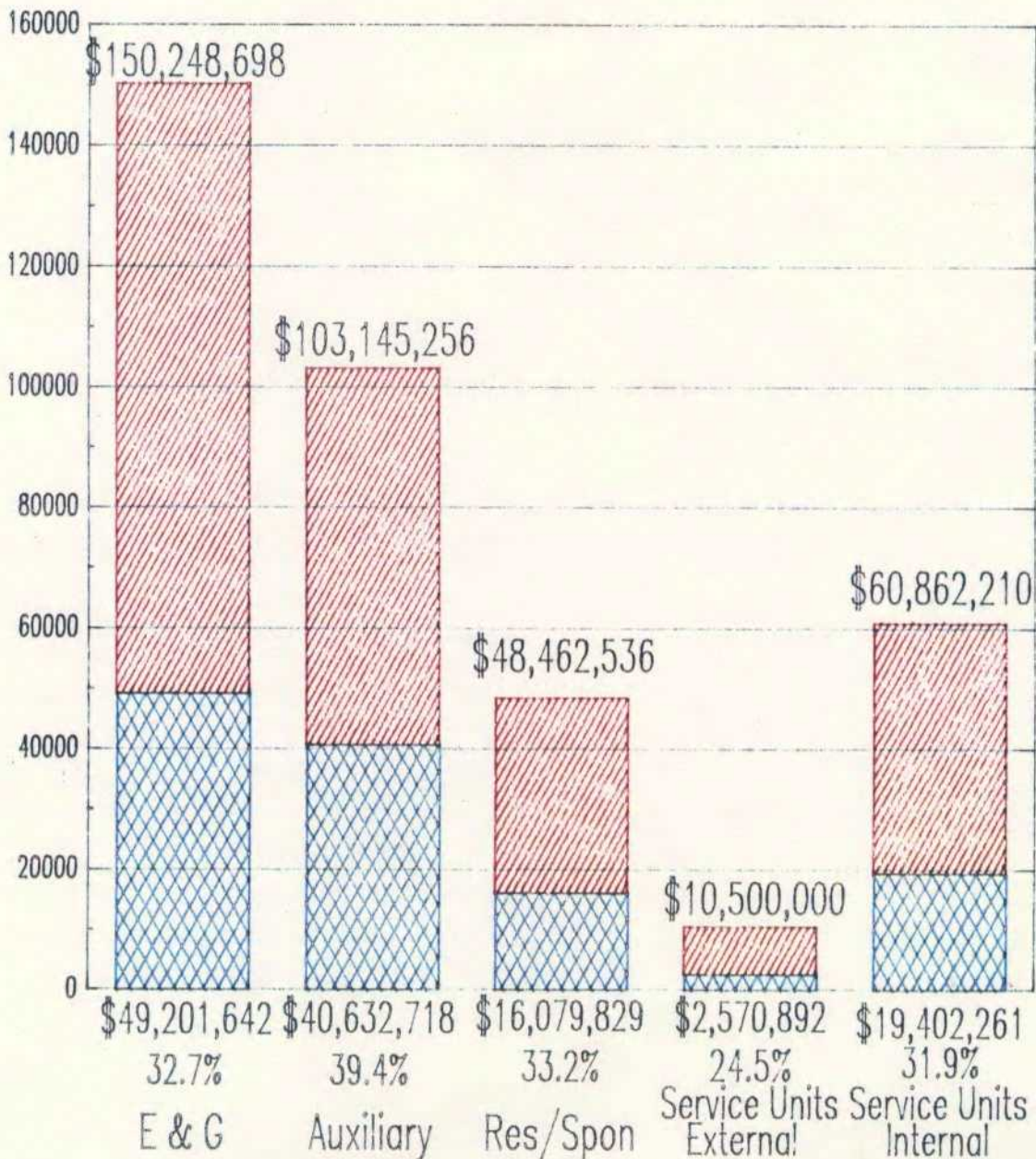
October 31, 1985

Actual

Budgeted



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University of Oklahoma

BUDGETED VS. ACTUAL EXPENDITURES

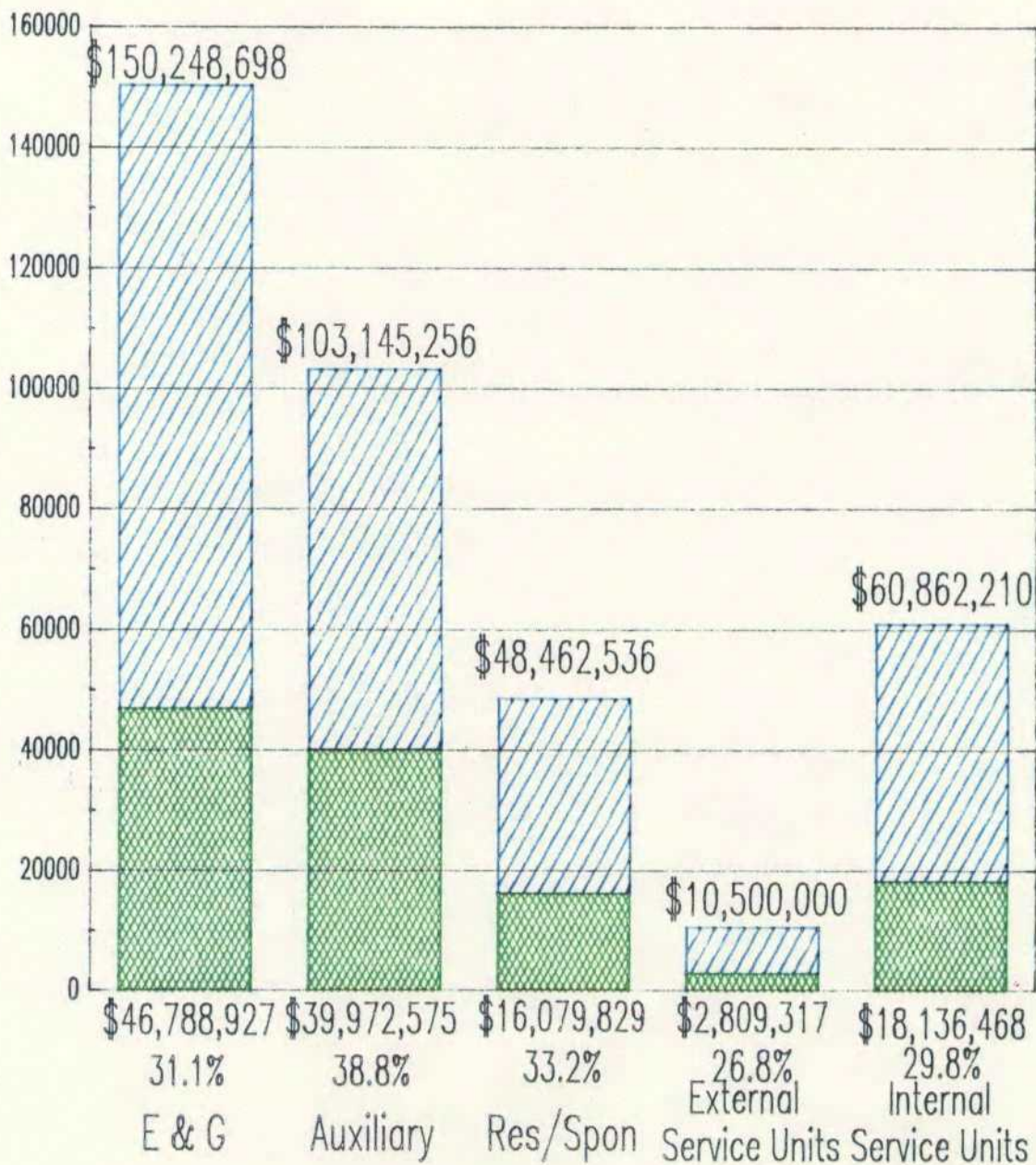
October 31, 1985

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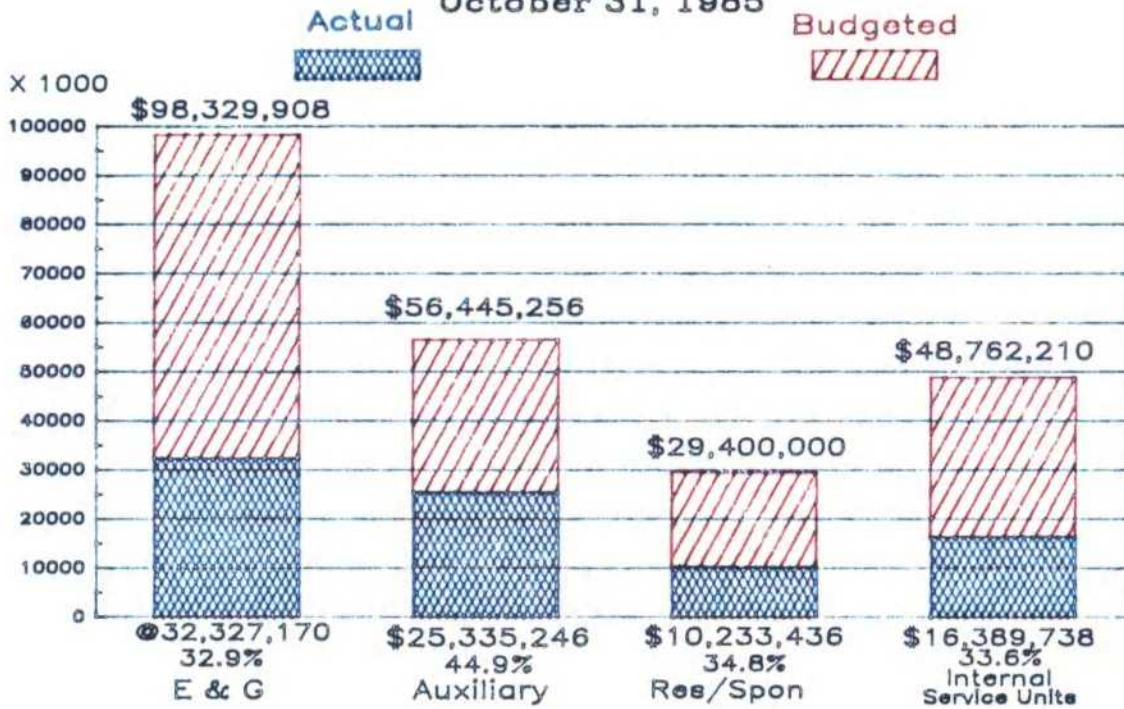


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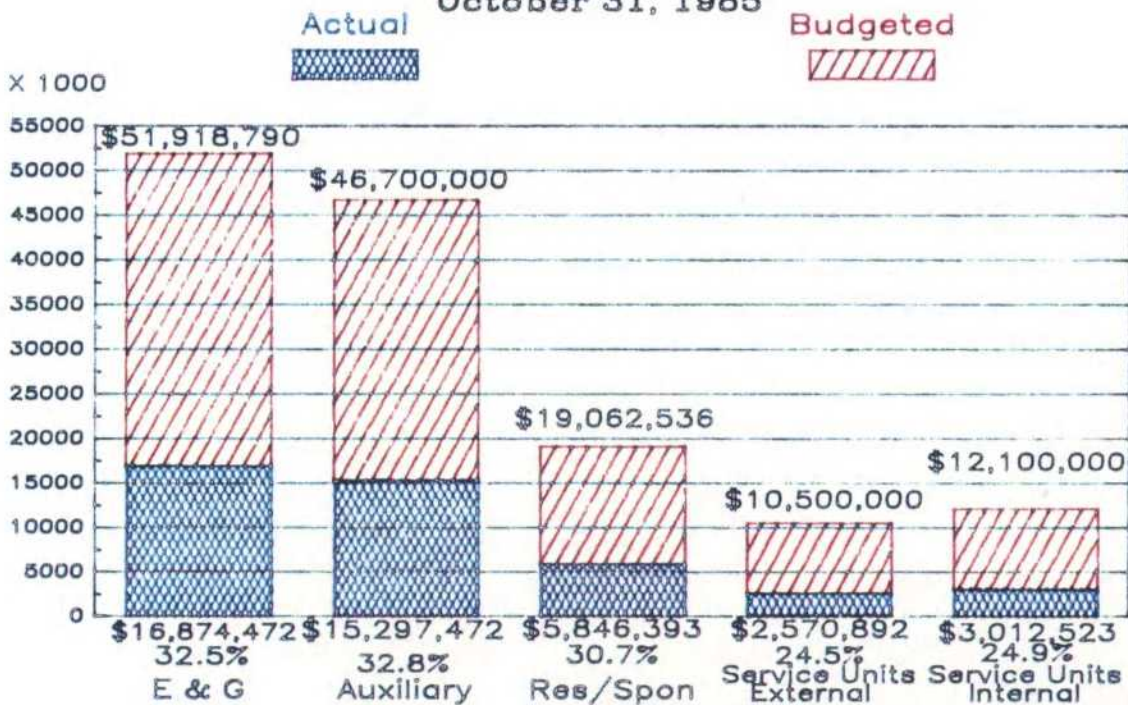


University of Oklahoma

Norman Campus BUDGETED VS. ACTUAL REVENUE October 31, 1985



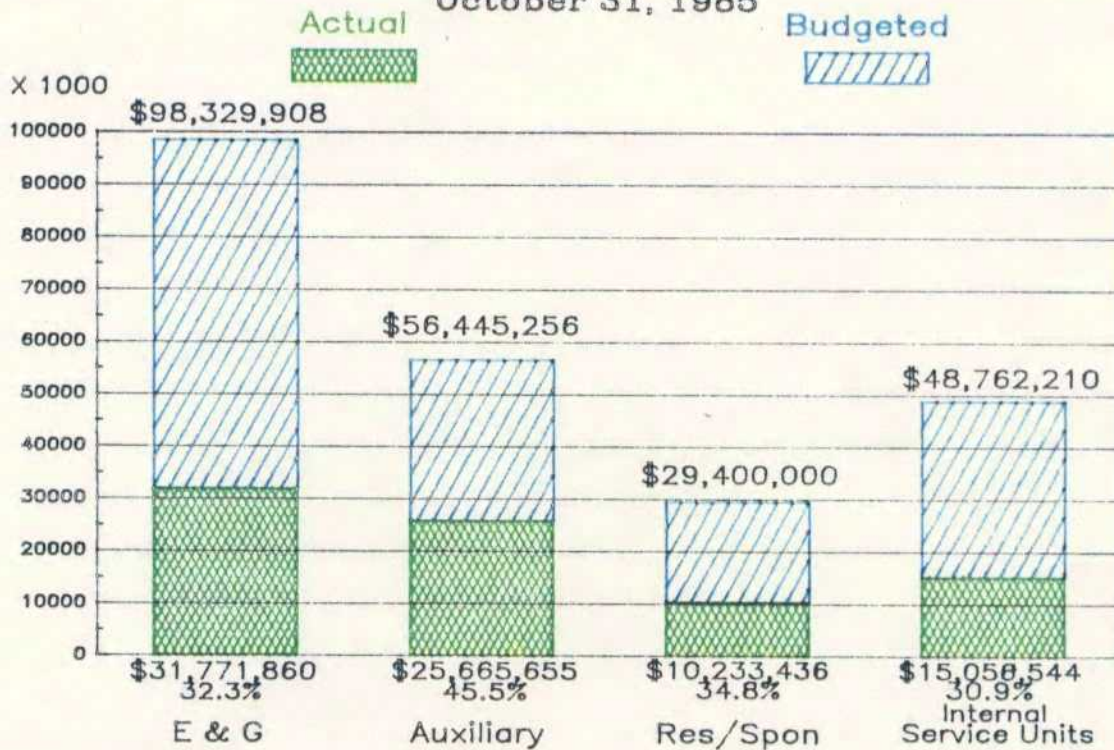
Health Sciences Center Budgeted Vs. Actual Revenue October 31, 1985



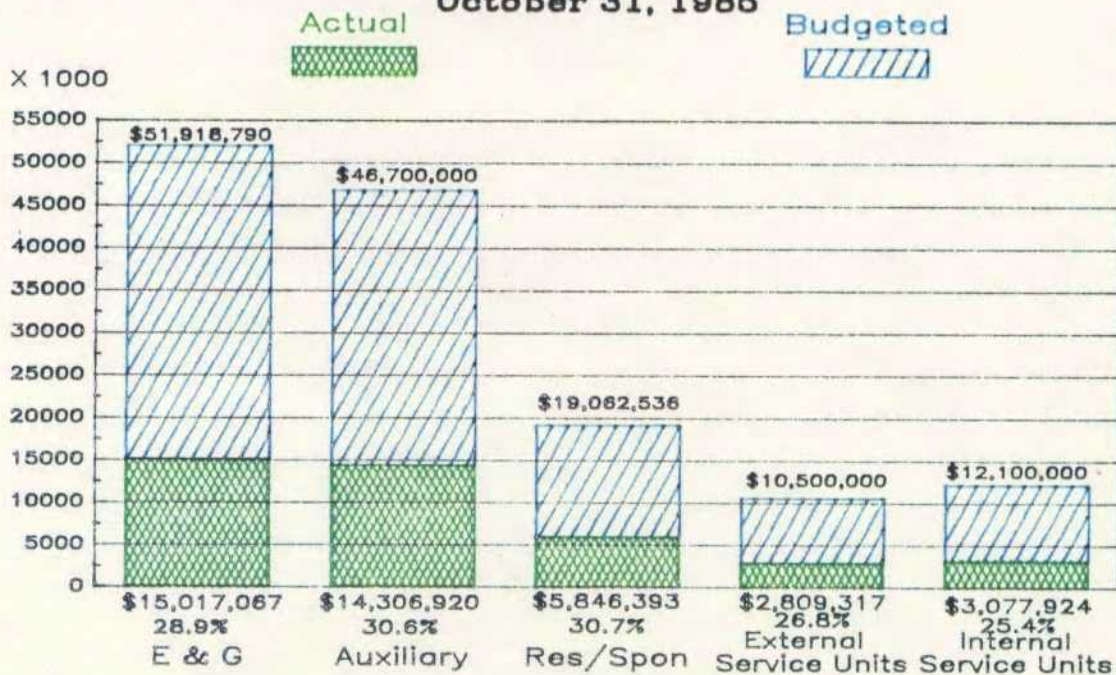
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University of Oklahoma

Norman Campus BUDGETED VS. ACTUAL EXPENDITURES October 31, 1985



Health Sciences Center BUDGETED VS. ACTUAL EXPENDITURES October 31, 1985



H

THE UNIVERSITY OF OKLAHOMA

Definition of Financial Terms

Public universities control their financial resources in a number of different funding categories which are different both in source and purpose.

The University of Oklahoma's Annual Operating Budget includes four main types of funds: Educational and General, Grants and Contracts, Auxiliary Enterprises, and Service Units (internal and external). In addition, the University manages several sources of Capital Funds.

I. Annual Operating Budget

Operating budget funds are available for current operations, which include the support of day-to-day, short-run, consumption-type activities. These funds are divided into three main categories based on the purpose for which they are used:

- A. Educational and General activities are those which directly support the basic function of an educational institution in the creation, preservation, and dissemination of knowledge. Educational and General activities consist of instructional; research; continuing education & public service programs; general administration; and general expense activities such as student services and university relations. Also included in Educational and General activities are operations of the library, physical plant and administrative data processing. Revenue comprises two main sources: State Appropriations and Tuition and Fees (Revolving Funds).
 1. State Appropriations are derived from the State Legislature's appropriations from the State General Revenue.
 2. Revolving Funds consist of income from student tuition and fees; gifts, grants, and reimbursements; sales and services of educational departments; and all other income available to the institution for Educational and General purposes.
- B. Grants and Contracts are governmental and private grants and contracts. These funds must be used for the specified contractual purposes.
- C. Auxiliary Enterprises and Service Unit funds include all revenues and expenditures of enterprises conducted by the institution primarily for the purpose of providing services of a non-educational nature to students, faculty, staff and other university departments. The enterprises are intended to be self-supporting and are similar to business enterprises. Under Oklahoma State Law, auxiliary enterprises and service units should be self-supporting and Educational and General funds of the institution may not be used to subsidize them. While it apparently is not prohibited by law, the auxiliary enterprises and service units should not be called upon to provide support for the Educational and General activities of the institution.

1. Auxiliary Enterprises serve individual students, faculty, staff and others in areas such as housing, food service, book store, laundry, and intercollegiate athletics. The University acts as custodian for other funds classified under Auxiliary Enterprises. They include student and staff organizations such as University Sing, Housing Center Association, Administrative Officers, and Campus Chest (and are generally known as Agency Funds).
2. Service Units on the Norman Campus primarily serve only internal University departments. On the Health Sciences Center Campus service units have both internal sales and external sales. Service units provide services such as vehicle rental, office machine rental, printing, computing services, telephone services, steam and chilled water and certain other physical plant operations.

II. Capital Budget

Capital funds are to be used or have already been expended for construction and acquisition of physical properties. Capital funds are not included in the Operating Budget.

The revenue for capital funds comes for four major sources: State appropriations, Section 13/New College Funds, revenue bonds, and private donations.

- A. State Appropriated Funds are appropriated annually by the Legislature from the State General Revenue. The appropriations for capital funds and for Educational and General funds are entirely separate and transfers between the two are not permitted. Unlike appropriations for Educational and General, appropriations for construction and acquisition of physical properties may be spent over several years.
- B. Section 13/New College Funds are income, interest, rentals and proceeds from the sale of State Section Thirteen lands which were granted to the State for the use and benefit of institutions of higher education. Under State law, these funds may be used "for the construction and purchase of buildings, for the purchase of equipment, and for other capital additions."
- C. Revenue Bonds provide funds which are borrowed against anticipated revenue. This source is most often used for Auxiliary Enterprises, but may also be used for service unit improvements which will create savings in the Educational and General budget, such as utilities.
- D. Private Donations for construction or acquisition of physical properties are accounted for as capital funds when made directly to the University. Most donations, however, are made to and managed by the University of Oklahoma Foundation.

UNIVERSITY OF OKLAHOMA
Financial Analysis
October 31, 1985

	Norman Campus	Health Sciences Center	Law Center	Geological Survey	Total
EDUCATIONAL AND GENERAL REVENUES					
Original Budgeted Revenue	91,336,907	51,918,790	4,199,756	1,865,674	149,321,127
Changes In Budgeted Revenue	540,091	0	0	0	540,091
Rebudgeted Year End Balances	387,480	0	0	0	387,480
Current Budget	92,264,478	51,918,790	4,199,756	1,865,674	150,248,698
Year-To-Date Revenue	30,296,870	16,874,472	1,428,215	602,085	49,201,642
Projected Future Revenue	61,967,608	35,044,318	2,771,541	1,263,589	101,047,056
Total Estimated Revenue	92,264,478	51,918,790	4,199,756	1,865,674	150,248,698
Projected Revenue Shortfall	0	0	0	0	0
Budgeted Expenditures	91,336,907	51,918,790	4,199,756	1,865,674	149,321,127
Changes in Budgeted Expendit	540,091	0	0	0	540,091
Rebudgeted Year End Balances	387,480	0	0	0	387,480
Total Budgeted Expenditures	92,264,478	51,918,790	4,199,756	1,865,674	150,248,698
Year-To-Date Expenditures	30,167,289	15,017,067	1,121,530	483,041	46,788,927
Projected Future Expenditures	62,097,189	36,901,723	3,078,226	1,382,633	103,459,771
Total Estimated Expenditures	92,264,478	51,918,790	4,199,756	1,865,674	150,248,698
Projected Expenditure Reductions	0	0	0	0	0
AUXILIARY ENTERPRISES/PROF. PRACTICE PLAN					
Budgeted Revenue	56,445,256	46,700,000			103,145,256
Year-To-Date Revenue	25,335,246	15,297,472			40,632,718
Projected Future Revenue	31,110,010	31,402,528			62,512,538
Total Estimated Revenue	56,445,256	46,700,000			103,145,256
Projected Revenue Variance	0	0			0
Budgeted Expenditures	56,445,256	46,700,000			103,145,256
Year-To-Date Expenditures	25,665,655	14,306,920			39,972,575
Projected Future Expenditures	30,779,601	32,393,080			63,172,681
Total Estimated Expenditures	56,445,256	46,700,000			103,145,256
Projected Expenditure Reductions	0	0			0

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Financial Analysis Continued

October 31, 1985

	Norman Campus	Health Sciences Center	Law Center	Geological Survey	Total
RESEARCH & OTHER SPONSORED PROGRAMS					
Budgeted Revenue	29,400,000	19,062,536			48,462,536
Year-To-Date Revenue	10,233,436	5,846,393			16,079,829
Projected Future Revenue	19,166,564	13,216,143			32,382,707
Total Estimated Revenue	29,400,000	19,062,536			48,462,536
Projected Revenue Variance	0	0			0
Budgeted Expenditures	29,400,000	19,062,536			48,462,536
Year-To-Date Expenditures	10,233,436	5,846,393			16,079,829
Projected Future Expenditures	19,166,564	13,216,143			32,382,707
Total Estimated Expenditures	29,400,000	19,062,536			48,462,536
Projected Expenditure Reductions	0	0			0
SERVICE UNITS - EXTERNAL ACTIVITY					
Budgeted Revenue		10,500,000			10,500,000
Year-To-Date Revenue		2,570,892			2,570,892
Projected Future Revenue		7,929,108			7,929,108
Total Estimated Revenue		10,500,000			10,500,000
Projected Revenue Variance		0			0
Budgeted Expenditures		10,500,000			10,500,000
Year-To-Date Expenditures		2,809,317			2,809,317
Projected Future Expenditures		7,690,683			7,690,683
Total Estimated Expenditures		10,500,000			10,500,000
Projected Expenditure Reductions		0			0
TOTAL PROJECTED OPERATING REVENUE	178,109,734	128,181,326	4,199,756	1,865,674	312,356,490
TOTAL PROJECTED OPERATING EXPENDITURES	178,109,734	128,181,326	4,199,756	1,865,674	312,356,490

Financial Analysis Continued

October 31, 1985

	Norman Campus	Health Sciences Center	Law Center	Geological Survey	Total
SERVICE UNITS - INTERNAL RECHARGES					
Budgeted Revenue	48,762,210	12,100,000			60,862,210
Year-To-Date Revenue	16,389,738	3,012,523			19,402,261
Projected Future Revenue	32,372,472	9,087,477			41,459,949
Total Estimated Revenue	48,762,210	12,100,000			60,862,210
Projected Revenue Variance	0	0			0
Budgeted Expenditures	48,762,210	12,100,000			60,862,210
Year-To-Date Expenditures	15,058,544	3,077,924			18,136,468
Projected Future Expenditures	33,703,666	9,022,076			42,725,742
Total Estimated Expenditures	48,762,210	12,100,000			60,862,210
Projected Expenditure Reductions	0	0			0
*CAPITAL PROJECTS					
Allotments for Capital Expenditures	39,696,760	2,503,486			42,200,246
Project Expenditures to Date	24,307,933	51,299			24,359,232
Balance Available for Expenditures	15,388,827	2,452,187			17,841,014
*Completed projects are deleted from total.					

University of Oklahoma
 Norman Campus
 Educational & General
 Revenue and Expenditure Summary
 October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Student Tuition	12,246,213	0	12,246,213	5,468,790	6,777,423	12,246,213
Other Student Fees	675,069	0	675,069	202,826	472,243	675,069
OU Foundation	1,014,200	540,091	1,554,291	0	1,554,291	1,554,291
Indirect Cost	2,732,432	0	2,732,432	683,108	2,049,324	2,732,432
CE & PS Revenue	6,253,731	0	6,253,731	1,741,313	4,512,418	6,253,731
Other Revenue	330,250	0	330,250	222,177	108,073	330,250
State Appropriations	68,085,012	0	68,085,012	21,978,656	46,106,356	68,085,012
	91,336,907	540,091	91,876,998	30,296,870	61,580,128	91,876,998
Dist. from Reserve and Reallocate P/Y Balances	0	387,480	387,480	0	387,480	387,480
	91,336,907	927,571	92,264,478	30,296,870	61,967,608	92,264,478

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration & General	8,682,302	82,149	8,764,451	2,962,600	5,801,851	8,764,451
Instruction	49,148,015	280,782	49,428,797	15,188,368	34,240,429	49,428,797
Research	8,119,847	608,115	8,727,962	2,553,714	6,174,248	8,727,962
Continuing Education	7,142,768	2,175	7,144,943	2,338,829	4,806,114	7,144,943
Libraries	4,315,289	-57,801	4,257,488	1,665,165	2,592,323	4,257,488
Physical Plant	13,064,177	12,151	13,076,328	4,636,786	8,439,542	13,076,328
Data Processing	864,509	0	864,509	821,827	42,682	864,509
	91,336,907	927,571	92,264,478	30,167,289	62,097,189	92,264,478

University of Oklahoma
Law Center
Educational & General
Revenue and Expenditure Summary
October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Student Fees	536,960	0	536,960	273,550	263,410	536,960
Gifts, Grants, Reimb.	40,000	0	40,000	413	39,587	40,000
Sales & Services	28,000	0	28,000	2,517	25,483	28,000
Enrichment Fees	55,000	0	55,000	18,278	36,722	55,000
Other Revenue	234,926	0	234,926	68,140	166,786	234,926
State Appropriations	3,304,870	0	3,304,870	1,065,317	2,239,553	3,304,870
	4,199,756	0	4,199,756	1,428,215	2,771,541	4,199,756

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration	426,735	0	426,735	124,574	302,161	426,735
Staff Benefits	479,998	0	479,998	115,966	364,032	479,998
Instruction	1,919,819	0	1,919,819	469,902	1,449,917	1,919,819
Law Enrichment	55,000	0	55,000	3,562	51,438	55,000
Paralegal Education	93,779	0	93,779	22,915	70,864	93,779
Moot Court	14,000	0	14,000	2,915	11,085	14,000
Law Office Student Pract.	104,195	0	104,195	34,995	69,200	104,195
Cont. Legal Education	125,456	0	125,456	41,207	84,249	125,456
Law Review	73,617	0	73,617	13,817	59,800	73,617
Law Library	660,243	0	660,243	204,248	455,995	660,243
Physical Plant	246,914	0	246,914	87,429	159,485	246,914
	4,199,756	0	4,199,756	1,121,530	3,078,226	4,199,756

University of Oklahoma
 Geological Survey
 Education & General
 Revenue and Expenditure Summary
 October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-O Revenue	Projected Revenue	Total Revenue
Sales and Services	100,000	0	100,000	30,126	69,874	100,000
State Appropriations	1,765,674	0	1,765,674	571,959	1,193,715	1,765,674
	1,865,674	0	1,865,674	602,085	1,263,589	1,865,674

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-O Expenditures	Projected Expenditures	Total Expenditures
Administration	89,084	0	89,084	29,015	60,069	89,084
Basic Geological Investigations	248,210	0	248,210	58,864	189,346	248,210
Industrial Mineral Investigation	137,242	0	137,242	33,324	103,918	137,242
Coal Investigations-Mineral	252,437	0	252,437	74,799	177,638	252,437
Environmental Geological Studies	143,412	0	143,412	42,965	100,447	143,412
Petroleum Investigation-Minerals	354,163	0	354,163	123,068	231,095	354,163
Basic Research	230,603	0	230,603	44,468	186,135	230,603
Oklahoma Geophysical Observatory	119,174	0	119,174	33,108	86,066	119,174
Public Information & Assistance	64,082	0	64,082	18,866	45,216	64,082
Cooperative Water Resources	150,000	0	150,000	0	150,000	150,000
Care & Sample Library	77,267	0	77,267	24,564	52,703	77,267
	1,865,674	0	1,865,674	483,041	1,382,633	1,865,674

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
 EDUCATIONAL AND GENERAL FUNDS
 REVENUE & EXPENDITURE SUMMARY
 October 31, 1985

REVENUES	Original Budget	Budget Modification	Revised Budget	Y-T-D Revenues	Projected Revenues	Total Revenues
Student Fees	\$3,562,896	\$0	\$3,562,896	\$1,365,829	\$2,197,067	\$3,562,896
OU Foundation	0	0	0	0	0	0
Indirect Cost	750,000	0	750,000	187,500	562,500	750,000
Family Med PPP Non-Credit Fees	545,000	0	545,000	151,750	393,250	545,000
Dental Clinic Fees & Other	273,000	0	273,000	97,968	175,032	273,000
State Appropriations	46,787,894	0	46,787,894	15,071,425	31,716,469	46,787,894
	<u>\$51,918,790</u>	<u>\$0</u>	<u>\$51,918,790</u>	<u>\$16,874,472</u>	<u>\$35,044,318</u>	<u>\$51,918,790</u>

EXPENDITURES	Original Budget	Budget Modification	Current Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Instruction	\$36,020,681	\$0	\$36,020,681	\$10,721,883	\$25,298,798	\$36,020,681
Research	1,682,912	0	1,682,912	346,207	1,336,705	1,682,912
Continuing Education	216,377	0	216,377	70,864	145,513	216,377
Administration	2,399,751	0	2,399,751	649,006	1,750,745	2,399,751
General Expense	1,718,690	0	1,718,690	528,158	1,190,532	1,718,690
Library	1,248,800	0	1,248,800	494,222	754,578	1,248,800
Physical Plant Operation	7,291,544	0	7,291,544	1,760,045	5,531,499	7,291,544
Data Processing	1,340,035	0	1,340,035	446,682	893,353	1,340,035
	<u>\$51,918,790</u>	<u>\$0</u>	<u>\$51,918,790</u>	<u>\$15,017,067</u>	<u>\$36,901,723</u>	<u>\$51,918,790</u>

University of Oklahoma
 Norman Campus
 Auxiliary Enterprises
 Revenue and Expenditure Summary
 October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Intercollegiate Athletics	11,160,000	0	11,160,000	7,488,536	3,671,464	11,160,000
V P University Affairs	293,309	0	293,309	14,284	279,025	293,309
Foundation Operations	2,244,258	0	2,244,258	299,555	1,944,703	2,244,258
Lloyd Noble	4,539,086	0	4,539,086	1,910,184	2,628,902	4,539,086
Auxiliary Services	9,010,876	0	9,010,876	3,404,463	5,606,413	9,010,876
Housing & Food Service	10,847,919	0	10,847,919	6,501,827	4,346,092	10,847,919
Student Loans & Grants	4,533,000	0	4,533,000	1,981,331	2,551,669	4,533,000
Other Admin. Affairs	3,574,163	0	3,574,163	907,456	2,666,707	3,574,163
University Press	1,918,865	0	1,918,865	601,644	1,317,221	1,918,865
CE & PS	864,550	0	864,550	198,085	666,465	864,550
Other Provost	1,257,305	0	1,257,305	535,667	721,638	1,257,305
Student Publications	961,434	0	961,434	277,420	684,014	961,434
Student Organizations	991,426	0	991,426	225,315	766,111	991,426
Goddard Health Center	2,700,202	0	2,700,202	728,087	1,972,115	2,700,202
Other Student Affairs	1,521,013	0	1,521,013	237,086	1,283,927	1,521,013
Executive Affairs	27,850	0	27,850	24,306	3,544	27,850
	56,445,256	0	56,445,256	25,335,246	31,110,010	56,445,256

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Intercollegiate Athletics	11,160,000	0	11,160,000	6,852,430	4,307,570	11,160,000
V P University Affairs	293,309	0	293,309	75,294	218,015	293,309
Foundation Operations	2,244,258	0	2,244,258	238,791	2,005,467	2,244,258
Lloyd Noble	4,539,086	0	4,539,086	1,757,694	2,781,392	4,539,086
Auxiliary Services	9,010,876	0	9,010,876	3,929,493	5,081,383	9,010,876
Housing & Food Service	10,847,919	0	10,847,919	6,309,011	4,538,908	10,847,919
Student Loans & Grants	4,533,000	0	4,533,000	2,297,663	2,235,337	4,533,000
Other Admin. Affairs	3,574,163	0	3,574,163	768,265	2,805,898	3,574,163
University Press	1,918,865	0	1,918,865	534,380	1,384,485	1,918,865
CE & PS	864,550	0	864,550	359,319	505,231	864,550
Other Provost	1,257,305	0	1,257,305	490,149	767,156	1,257,305
Student Publications	961,434	0	961,434	313,876	647,558	961,434
Student Organizations	991,426	0	991,426	204,129	787,297	991,426
Goddard Health Center	2,700,202	0	2,700,202	999,811	1,700,391	2,700,202
Other Student Affairs	1,521,013	0	1,521,013	525,895	995,118	1,521,013
Executive Affairs	27,850	0	27,850	9,455	18,395	27,850
	56,445,256	0	56,445,256	25,665,655	30,779,601	56,445,256

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THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
 AUXILIARY ENTERPRISES
 REVENUE AND EXPENDITURE SUMMARY
 October 31, 1985

REVENUES	Original Budget	Budget Modification	Revised Budget	Y-T-D Revenues	Projected Revenues	Total Revenues
Clinic Operations	\$3,601,100	\$0	\$3,601,100	\$1,171,515	\$2,429,585	\$3,601,100
Faculty Practice	36,739,400	0	36,739,400	12,080,830	24,658,570	36,739,400
Nuclear Pharmacy	548,000	0	548,000	185,562	362,438	548,000
Student Loans & Organization	589,400	0	589,400	194,291	395,109	589,400
Vending	169,200	0	169,200	39,967	129,233	169,200
Student Lounge	109,800	0	109,800	27,992	81,808	109,800
Dental Student Supply	371,500	0	371,500	150,879	220,621	371,500
Parking Service	94,200	0	94,200	18,662	75,538	94,200
Other	1,214,700	0	1,214,700	166,856	1,047,844	1,214,700
TMC Residency	3,262,700	0	3,262,700	1,260,918	2,001,782	3,262,700
	\$46,700,000	\$0	\$46,700,000	\$15,297,472	\$31,402,528	\$46,700,000

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Clinic Operations	\$3,601,100	\$0	\$3,601,100	\$1,134,237	\$2,466,863	\$3,601,100
Faculty Practice	36,739,400	0	36,739,400	11,056,298	25,683,102	36,739,400
Nuclear Pharmacy	548,000	0	548,000	169,307	378,693	548,000
Student Loans & Organization	589,400	0	589,400	166,198	423,202	589,400
Vending	169,200	0	169,200	46,518	122,682	169,200
Student Lounge	109,800	0	109,800	22,258	87,542	109,800
Dental Student Supply	371,500	0	371,500	106,725	264,775	371,500
Parking Service	94,200	0	94,200	27,019	67,181	94,200
Other	1,214,700	0	1,214,700	358,971	855,729	1,214,700
TMC Residency	3,262,700	0	3,262,700	1,219,389	2,043,311	3,262,700
	\$46,700,000	\$0	\$46,700,000	\$14,306,920	\$32,393,080	\$46,700,000

University of Oklahoma
 Norman Campus
 Research & Other Sponsored Projects
 Revenue and Expenditure Summary
 October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-O Revenue	Projected Revenue	Total Revenue
Commerce	588,000	0	588,000	251,856	336,144	588,000
Defense	882,000	0	882,000	511,606	370,394	882,000
Energy	3,528,000	0	3,528,000	821,452	2,706,548	3,528,000
Interior	294,000	0	294,000	160,467	133,533	294,000
Transportation	12,642,000	0	12,642,000	4,044,666	8,597,334	12,642,000
Health, Human Services	2,058,000	0	2,058,000	856,909	1,201,091	2,058,000
Education	2,058,000	0	2,058,000	404,105	1,653,895	2,058,000
EPA	588,000	0	588,000	215,338	372,662	588,000
NASA	294,000	0	294,000	46,720	247,280	294,000
NSF	2,058,000	0	2,058,000	910,575	1,147,425	2,058,000
Peace Corps	588,000	0	588,000	361,143	226,857	588,000
Other Federal	294,000	0	294,000	146,484	147,516	294,000
State of Oklahoma	1,176,000	0	1,176,000	393,950	782,050	1,176,000
Commercial	1,176,000	0	1,176,000	404,851	771,149	1,176,000
Foundations	294,000	0	294,000	169,746	124,254	294,000
Other Universities	254,000	0	254,000	96,309	157,691	254,000
Other States	40,000	0	40,000	1,115	38,885	40,000
Multiple Sources	588,000	0	588,000	436,144	151,856	588,000
Total Revenue	(1) 29,400,000	0	29,400,000	10,233,436	19,166,564	29,400,000

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-O Expenditures	Projected Expenditures	Total Expenditures
Arts & Sciences	5,400,000	0	5,400,000	2,451,189	2,948,811	5,400,000
Engineering	3,000,000	0	3,000,000	853,390	2,146,610	3,000,000
Geosciences	1,504,000	0	1,504,000	538,336	965,664	1,504,000
Business Administration	294,000	0	294,000	111,893	182,107	294,000
Education	294,000	0	294,000	69,765	224,235	294,000
Liberal Studies	50,000	0	50,000	9,950	40,050	50,000
Provost Direct	2,000,000	0	2,000,000	675,182	1,324,818	2,000,000
Grad College/VPRA	588,000	0	588,000	324,022	263,978	588,000
Geological Survey	294,000	0	294,000	75,452	218,548	294,000
VP Student Affairs	1,176,000	0	1,176,000	107,030	1,068,970	1,176,000
VP Instr Services	294,000	0	294,000	84,151	209,849	294,000
FAA Programs	12,348,000	0	12,348,000	3,999,658	8,348,342	12,348,000
Other CE&PS	1,764,000	0	1,764,000	566,924	1,197,076	1,764,000
Other and Clearing	394,000	0	394,000	366,494	27,506	394,000
Total Expenditures	(1) 29,400,000	0	29,400,000	10,233,436	19,166,564	29,400,000

1) Includes indirect cost charges of \$3,800,000.

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
RESEARCH AND OTHER SPONSORED PROJECTS
REVENUE AND EXPENDITURE SUMMARY
October 31, 1985

REVENUES	Original Budget	Modifications	Current Budget	Y-T-D Revenue	Projected Revenues	Total Revenues
Health and Human Services	\$7,002,069	(\$875,000)	\$6,127,069	\$1,932,341	\$4,194,728	\$6,127,069
Defense	388,272	0	388,272	165,361	222,911	388,272
Other Federal	611,987	0	611,987	148,000	463,987	611,987
State Agencies	622,734	0	622,734	205,824	416,910	622,734
Foundations	552,170	0	552,170	229,603	322,567	552,170
Medical Organizations	523,366	0	523,366	157,698	365,668	523,366
Private Industry	868,163	0	868,163	325,811	542,352	868,163
Multiple Sources	111,775	875,000	986,775	326,097	660,678	986,775
Hospital Reimbursements	8,382,000	0	8,382,000	2,355,658	6,026,342	8,382,000
	\$19,062,536	\$0	\$19,062,536	\$5,846,393	\$13,216,143	\$19,062,536

EXPENDITURES	Original Budget	Modifications	Current Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
College of Medicine	\$17,186,353	\$0	\$17,186,353	\$5,251,296	\$11,935,057	\$17,186,353
College of Dentistry	1,000	0	1,000	1,916	-916	1,000
College of Nursing	173,923	0	173,923	88,089	85,834	173,923
College of Public Health	564,764	0	564,764	128,369	436,395	564,764
College of Allied Health	294,562	0	294,562	61,113	233,449	294,562
College of Pharmacy	111,562	0	111,562	104,233	7,329	111,562
Graduate College	298,681	0	298,681	82,140	216,541	298,681
Tulsa Medical College	123,576	0	123,576	27,993	95,583	123,576
Library	1,164	0	1,164	2,892	-1,728	1,164
General Administration	306,951	0	306,951	98,352	208,599	306,951
	\$19,062,536	\$0	\$19,062,536	\$5,846,393	\$13,216,143	\$19,062,536

University of Oklahoma
 Norman Campus
 Service Units (Internal)
 Revenue and Expenditure Summary
 October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-O Revenue	Projected Revenue	Total Revenue
Computing Services	5,592,542	0	5,592,542	2,630,746	2,961,796	5,592,542
Physical Plant Service Units	12,621,002	0	12,621,002	4,654,760	7,966,242	12,621,002
Physical Plant Utilities System	12,424,005	0	12,424,005	3,169,131	9,254,874	12,424,005
Vehicle Rental	1,508,468	0	1,508,468	542,883	965,585	1,508,468
Auxiliary Accounting	248,043	0	248,043	65,330	182,713	248,043
University Storeroom (1)	2,457,800	0	2,457,800	605,821	1,851,979	2,457,800
University Publications	172,127	0	172,127	49,955	122,172	172,127
University Rental Services	558,009	0	558,009	189,219	368,790	558,009
Auxiliary Services	181,797	0	181,797	73,400	108,397	181,797
University Printing	3,635,616	0	3,635,616	954,159	2,681,457	3,635,616
Telecommunications	2,184,375	0	2,184,375	863,184	1,321,191	2,184,375
Insurance Premium Distribution	4,500,000	0	4,500,000	1,812,282	2,687,718	4,500,000
Unemployment Compensation	770,831	0	770,831	220,055	550,776	770,831
Media Center - Education	0	0	0	0	0	0
Postage Clearing	850,000	0	850,000	262,728	587,272	850,000
Architectural - Engineering Svc	448,218	0	448,218	4,742	443,476	448,218
Workmans Compensation	519,729	0	519,729	258,608	261,121	519,729
University Aircraft	89,648	0	89,648	32,735	56,913	89,648
	48,762,210	0	48,762,210	16,389,738	32,372,472	48,762,210

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-O Expenditures	Projected Expenditures	Total Expenditures
Computing Services	5,592,542	0	5,592,542	1,579,131	4,013,411	5,592,542
Physical Plant Service Units	12,621,002	0	12,621,002	4,766,948	7,854,054	12,621,002
Physical Plant Utilities System	12,424,005	0	12,424,005	2,908,106	9,515,899	12,424,005
Vehicle Rental	1,508,468	0	1,508,468	442,304	1,066,164	1,508,468
Auxiliary Accounting	248,043	0	248,043	79,691	168,352	248,043
University Storeroom (1)	2,457,800	0	2,457,800	655,591	1,802,209	2,457,800
University Publications	172,127	0	172,127	57,229	114,898	172,127
University Rental Services	558,009	0	558,009	211,858	346,151	558,009
Auxiliary Services	181,797	0	181,797	63,267	118,530	181,797
University Printing	3,635,616	0	3,635,616	1,125,353	2,510,263	3,635,616
Telecommunications	2,184,375	0	2,184,375	1,103,035	1,081,340	2,184,375
Insurance Premium Distribution	4,500,000	0	4,500,000	1,483,377	3,016,623	4,500,000
Unemployment Compensation	770,831	0	770,831	47,218	723,613	770,831
Media Center - Education	0	0	0	2,049	-2,049	0
Postage Clearing	850,000	0	850,000	247,646	602,354	850,000
Architectural - Engineering Svc	448,218	0	448,218	57,247	390,971	448,218
Workmans Compensation	519,729	0	519,729	187,992	331,737	519,729
University Aircraft	89,648	0	89,648	40,502	49,146	89,648
	48,762,210	0	48,762,210	15,058,544	33,703,666	48,762,210

1) Includes amounts used to finance inventory acquisitions. The current value of the inventory is \$665,556.

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
 SERVICE UNITS (Internal)
 REVENUE AND EXPENDITURE SUMMARY
 October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Physical Plant	\$5,218,469	\$0	\$5,218,469	\$700,295	\$4,518,174	\$5,218,469
Graphic Services	849,954	0	849,954	298,599	551,355	849,954
Computing Services	2,226,243	0	2,226,243	758,072	1,468,171	2,226,243
Other	1,619,014	0	1,619,014	609,460	1,009,554	1,619,014
Steam & Chilled Water	2,186,320	0	2,186,320	646,097	1,540,223	2,186,320
	\$12,100,000	\$0	\$12,100,000	\$3,012,523	\$9,087,477	\$12,100,000

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Physical Plant	\$5,218,469	\$0	\$5,218,469	\$832,914	\$4,385,555	\$5,218,469
Graphic Services	849,954	0	849,954	274,593	575,361	849,954
Computing Services	2,226,243	0	2,226,243	642,699	1,583,544	2,226,243
Other	1,619,014	0	1,619,014	680,239	938,775	1,619,014
Steam & Chilled Water	2,186,320	0	2,186,320	647,479	1,538,841	2,186,320
	\$12,100,000	\$0	\$12,100,000	\$3,077,924	\$9,022,076	\$12,100,000

W

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
SERVICE UNITS (External)
REVENUE AND EXPENDITURE SUMMARY
October 31, 1985

REVENUES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Revenues	Projected Revenues	Total Revenues
Physical Plant	\$3,726,200	\$0	\$3,726,200	\$977,378	\$2,748,822	\$3,726,200
Graphic Services	460,700	0	460,700	59,579	401,121	460,700
Computing Services	104,200	0	104,200	31,237	72,963	104,200
Other	848,900	0	848,900	137,850	711,050	848,900
Steam & Chilled Water	5,360,000	0	5,360,000	1,364,848	3,995,152	5,360,000
	\$10,500,000	\$0	\$10,500,000	\$2,570,892	\$7,929,108	\$10,500,000

EXPENDITURES	Original Budget	Budget Modifications	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Physical Plant	\$3,726,200	\$0	\$3,726,200	\$1,162,467	\$2,563,733	\$3,726,200
Graphic Services	460,700	0	460,700	54,789	405,911	460,700
Computing Services	104,200	0	104,200	26,482	77,718	104,200
Other	848,900	0	848,900	153,859	695,041	848,900
Steam & Chilled Water	5,360,000	0	5,360,000	1,411,720	3,948,280	5,360,000
	\$10,500,000	\$0	\$10,500,000	\$2,809,317	\$7,690,683	\$10,500,000

X

MONETARY IMPLICATIONS OF AGENDA ITEMS
DECEMBER, 1985

<u>Expenditures</u>	<u>Norman Campus</u>	<u>Health Sciences Center</u>
Purchases	\$633,847	\$232,211
Personnel See attached page		
<u>Proposals, Contracts, and Grants</u>		
Proposals	\$9,733,292	\$7,864,692
Grants and Contracts	2,791,060	309,242

Personnel (Annual)

	<u>E & G</u>	<u>Service Units or Auxiliaries</u>	<u>PPP</u>	<u>OMRF, VA, OCMH or OMH</u>	<u>Grant or Contract</u>	<u>OU Found. Reimb.</u>
<u>Health Sciences Center</u>						
Appointments	\$ 26,890		\$ 31,900		\$ 28,695	
Salary Changes (1)	(128,685)		29,900	(\$5,164)		
Changes (2)	1,950				1,600	
Resignations, Retirements, Deaths	(66,632)		(67,120)		(86,553)	
<u>Norman Campus</u>						
Leave	(12,872)					
Appointments	56,400	\$ 30,000			23,000	
Reappointments	6,500				22,857	\$21,200
Salary Changes (1)	(33,460)	5,382			29,160	
Changes (2)	3,900	40,000				
Resignations, Retirements	(264,714)	(121,186)				

(1) Regular annual salary increases, budget corrections, or increases (decreases) as a result of change in position or promotion

(2) Other salary increases or awards

THE UNIVERSITY OF OKLAHOMA

Budget Process

- I. Departments will be responsible for establishing the overall departmental goals and objectives. This process will include a careful evaluation of each program to determine what adjustments may be necessary to accomplish the specific goals and objectives of the department and the college. The departmental profiles maintained by the Provost's Office will be used to evaluate current and projected enrollment at the undergraduate and graduate levels, faculty teaching loads, faculty research effort, the number of graduate assistants supported and needed, departmental advisement, prospective release time, sabbatical leaves, new program or course development, current academic offerings and degree programs.

The financial request to accomplish the departmental goals and objectives must be stated in narrative form with detailed descriptions by program, its purpose, benefits and cost. A standard reporting format will be provided for departments to submit basic budgetary data. General planning guidelines for various levels of potential funding increases and decreases will be provided.

The request for new programs, graduate assistant support, new positions, or new equipment must be accompanied by suggestions on how these could be accomplished over a multi-year plan. The departmental request must include the above information in detail for the first three years of the planning cycle.

In addition to the operating budget request, departments should evaluate space requirements as they relate to existing or proposed programs. Requests for renovation should be separately identified and submitted. Cost estimates and specific designs will be prepared centrally in concert with departments.

All programs and needs will be evaluated based upon their priority and if new funds are not available, reallocation decisions based upon established priorities can be made. If budget reductions are required, established priorities will serve as a guide to redirect resources to accomplish revised goals and objectives.

At the departmental level, each faculty member should have the opportunity to discuss needs with the department chair who evaluates all proposals based upon the overall goals and objectives of the department.

- II. After careful evaluation of the material assembled at the departmental level, each department chair will have the opportunity to visit with the college dean to present the goals and objectives, program evaluations and needs of the department.

The college dean must then evaluate each department in view of the overall goals, objectives and mission of the college. With mutual evaluation and consultation, departmental plans will be modified to meet college goals and objectives based upon the same criteria used by the departments.

- III. Each dean will have the opportunity to present the college goals and objectives to the Provost. Each presentation will include supporting documentation that has been developed, evaluated, and refined through the departmental and college processes. Each of the elements to be reviewed will provide substantiating documentation for requests presented by the deans to the Provost. The Provost must then evaluate each college recommendation in light of the overall academic mission of the institution and establish goals and objectives mutually agreed upon with each college.
- IV. A similar process will be initiated for all non-academic programs at each departmental or director level, and will be summarized through a similar procedure through the appropriate Vice President.
- V. Each Vice President and Provost will present their overall goals and objectives, program plans and needs to the President for review, evaluation, refinement and modification as necessary to accomplish the overall mission of the institution.
- VI. The Norman Campus Budget Council and the Health Sciences Center Dean's Council will have the opportunity to review all proposals and plans throughout the process.
- VII. Specific University salary objectives, mandatory cost increases and other inflationary increases will be evaluated on a University-wide basis and, based upon several alternative level budgets, programs with the highest priority will be considered for funding in the ensuing fiscal year. The remaining program needs will form the basis of the University request budget for the following fiscal years.
- VIII. This budget process will produce departmental goals and objectives which are congruous with college goals and objectives and the overall mission of the institution. Program needs equated in monetary terms will undoubtedly exceed the resources which may be available in any one year. These plans then formulate the basis for a multi-year budget request which can be prioritized at the institutional level and funded over several years as resources are available.

This continuous process of the establishment of goals and objectives to accomplish the overall mission of the department, college and institution, could generate a continually revised set of priorities and needs which will form the basis each year for future decisions. These priorities and needs will move systematically from one year's needs budget request; to actual funding of priorities in the next fiscal year; to a revised needs budget request for an ensuing fiscal year.
- IX. Copies of all of the above documents will be available in the Budget Office and the library on both campuses.

THE UNIVERSITY OF OKLAHOMA

Proposed Multi-Year Budget Needs Timetable

- Oct/Nov** Departments review existing programs, plans and priorities for expansion and plans for new programs. A multi-year plan will be prepared and must include detailed information relating to new positions, graduate assistant support, new equipment, etc., over the first three years of the planning cycle. The plan should exclude any salary objectives and M&O inflationary increases.
- Departments develop their operating needs in narrative form with detailed description by program, its purpose, benefits, and cost effectiveness. Projected annual cost is indicated for all needs. Maintenance and Operations support is identified for all proposed new positions and program expansions.
- Departments evaluate their request and determine programs which might have high priority for reallocation purposes if new funds are not available. General planning guidelines for various levels of potential funding increases and decreases will be provided.
- Nov/Jan** Departments present their program plans and priorities to the deans to be incorporated in the college plans and priorities for future years' requests, and to assist in the funding decisions for the next operating budget.
- Jan/Feb** Deans and directors develop their operating needs in narrative form with detailed descriptions by program, its purpose, benefits, and cost effectiveness. Projected annual cost is indicated for all needs. Maintenance and Operations support is identified for all proposed new positions and program expansions.
- Deans and directors review their program plans and priorities with the Provosts and Vice Presidents.
- Mar/Apr** The Norman Campus Budget Council and the Health Sciences Center Dean's Council submit recommendations to the President regarding categorical or programmatic needs.
- Provosts and Vice Presidents evaluate the continuing annual operating needs for their areas. The evaluation includes University-wide salary objectives and M&O increases.
- May/June** Provosts, Vice Presidents, Norman Campus Budget Council, and Health Sciences Center Dean's Council submit detailed descriptions of all budget needs and recommendations.
- Budget Office consolidates all recommendations. The total amount of dollars required to achieve the University's need is identified by year.

July

Recommendations and suggested priorities for the University's Operating Needs Budget and the narrative justification for each request is prepared. A draft of the Operating Needs Budget is circulated for review.

A broadly categorized Needs Request Summary is prepared and presented to the University Regents for review at their regular meeting.

August

The final copy of the University's Operating Needs Budget is submitted to University Printing Services for publication.

A copy of the Operating Needs Budget is presented to the University Regents and the State Regents.

The State Regents review the University's Operating Needs Budget and State Regents Form PB006 for approval.

THE UNIVERSITY OF OKLAHOMA

Proposed Current Year Operating Budget Timetable
1986-87

- September 25 The State Regents approve a state-wide recommendation for Higher Education's 1986-87 funding.
- Nov/Dec Departments, Deans, Directors, and other budget unit heads work with the Provosts and Vice Presidents to establish priorities for funding.
- Dec 12 The President discusses the budget cycle with the University Regents. Each month thereafter an update on the status of budget planning will be presented to the University Regents by the President.
- January 6 The Governor presents his State Budget to the Legislature at the beginning of the Legislative Session.
- January 13 The Budget Office refines needs and support information for budget development. Revenue projections are reviewed based on Legislative action, tuition rates, and projected enrollments.
- January 20 The President, Provosts, and Vice Presidents meet to discuss 1986-87 Budget based upon revised program priorities of 1986-87 Needs Request and departments proposed 1987-88 request.
- February 3 The President, Provosts, and Vice Presidents review and recommend priorities and budget guidelines.
- February 19 The Norman Campus Budget Council and the Health Sciences Center Dean's Council review tentative budget priorities and guidelines and submit their recommendations to the President.
- March 6 The University Regents discuss budget priorities and guidelines, including potential salary and wage policies and other budget issues based upon alternative funding levels of State appropriation.
- March 17 Budget priorities, targets, and guidelines are established by the Administration in accordance with the intentions of the University Regents.
- March 21 Final guidelines are reviewed with the Norman Campus Budget Council and the Health Sciences Center Dean's Council prior to general distribution.
- March 28 Budget worksheets and materials are distributed to the Provosts and Vice Presidents and then transmitted to the deans and directors.
- April Budget priorities and guidelines are reviewed and revised based on current estimates of Legislative action and levels of state appropriation.
- April The Provosts and Vice Presidents return budget worksheets to the Budget Office to be translated into the University's budget.

April A printout of the proposed Budget is distributed to the Provosts and Vice Presidents for review and adjustment.

May All modifications or revisions made to previously established guidelines are reviewed by the Norman Campus Budget Council and the Health Sciences Center Dean's Council.

May Budget printouts with final recommendations are returned to the Budget Office for consolidation.

May The Budget Office reconciles the total University budget to estimated target. A back up tape of the Budget File is made by Computing Services.

May The Preliminary Budget is produced and distributed to the University Regents, the Administration, and financial personnel one week prior to the May Regents meeting.

May The University Regents review the Preliminary Budget at their regular May meeting.

May The University awaits final Legislative appropriations for Higher Education to finalize the Budget.

June The Legislature completes appropriation for Higher Education.

June The State Regents conduct a special meeting for allocation purposes. The Presidents Council meets with the Chancellor. Budget material is given to each institution.

June Amendments to the Preliminary Budget are mailed to the University Regents.

June Changes suggested by the University Regents are implemented in final budget.

June The University Regents meet to approve the Budget.

June The Budget is printed and summary reports are produced. The Budget Office coordinates the implementation of the proposed budget with other University systems, such as Position Control, Payroll, Financial Accounting, etc.

June A final budget report and various budget summaries are presented to the Budget Council.

June Institutional Operating Budgets are submitted to the State Regents Office.

June The State Regents meet to approve the Institutional Operating Budgets.

July The State Regents file an Operating Budget with the State Office of Finance reflecting new funding level for each State institution.

PROJECTS UNDER CONSTRUCTION

Project	Architects or Engineers	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Source of Funds
Energy Center Building, Phase IIA	The Benham Group	Harmon Construction	07/14/83	12/31/85 05/14/86	\$ 9,229,613 \$10,074,958	85%	State Building Funds and private funds.
Energy Center Building, Phases IIIA and IIIA (Alternate)	The Benham Group	Harmon Construction	01/13/84	12/31/85 05/14/86	\$3,788,914 \$5,080,127	90%	State Building Funds and private funds.
School of Music Building, Phase 1A	Kaighn Associates Architects Inc. and Bauer, Stark & Lashbrook, A Joint Venture	Flintco, Inc.	02/08/84	01/27/86	\$4,368,000 \$5,443,184	90%	State Building Funds and private funds.
Utility Systems Improvements, Electrical Distribution Extensions	C.H. Guernsey Company, Inc.	Physical Plant	---	11/01/86 01/15/86	\$1,417,200 \$1,429,002	96%	Utility Bond Funds.
Utility Systems Improvements, Building Automation System Additions	Physical Plant	Physical Plant	---	05/24/86	\$ 446,000	70%	Utility Bond Funds.
Indoor Practice Facility	Quinn and Associates	Milner Construction Company	08/01/85	01/28/86	\$ 871,840 \$ 874,340	60%	Private Funds.
School of Library Science Renovation	Architectural & Engineering Services	Physical Plant	---	---	\$ 100,000	100%	State Building Funds.
Utility Systems Improvements, Turbine Generator	C.H. Guernsey Company, Inc.	Kay Engineering Company	07/16/85	02/15/86	\$ 383,605	95%	Utility Bond Funds.
Building 134 Computer Space Renovation	Architectural & Engineering Services	Oklahoma Electric Supply Company	09/17/85	01/15/86	\$ 163,788	70%	Federal Funds.
Lake Texoma Biological Station Renovation and Improvements	Architectural & Engineering Services	Duncan Construction Company	10/15/85	03/14/86	\$ 250,900	7%	NSF Grant and Section 13 Funds.

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Science Hall Renovation	M&R 20	Shaw Associates, Inc.	01/22/76	\$ 886,201	Inactive.
Gould Hall Renovation, Phase II	M&R 13B	Loftis, Bell & Downing Architects and Planners	07/22/82	\$ 1,695,000	Inactive.
Golf Course Improvement Program, Dam, Lake, and Pumping System, Part 1	---	Associated Engineers, Inc.	12/10/80	\$ 450,000	Final plans have been completed.
Golf Course Improvement Program, Water Distribution and Sprinkler System, Part 2	---	Architectural and Engineering Services	---	\$ 300,000	Final plans have been completed.
Golf Course Improvement Program, Landscaping and Other Improvements, Part 3	---	Architectural and Engineering Services	---	\$ 250,000	Preliminary studies are in process.
Golf Course Improvement Program, Effluent Line, Part 4	---	Associated Engineers, Inc.	12/10/80	\$ 150,000	Final plans have been completed.
Energy Center Building, Phases IIB, IIIB, and IV	NC 1	The Benham Group	12/16/81	\$45,000,000	Phase IA is complete. Phases IIA, IIIA, and IIIA Alternate are under construction. A contract for Phase IIB and IIIB is pending. Design development plans for Phase IV are complete. Additional work on Phase IV is underway. Phase IV is being subdivided.
School of Music Building, Phase 1B, 1C and 1D	NC 2&3	Kaighn Associates Architects, Inc. and Bauer, Stark & Lashbrook A Joint Venture	04/08/82	\$13,400,000	Contract documents have been completed for Phases 1B, 1C and 1D. Phase 1A is under construction. Additional work on Phase 1B is on hold.
Brooks Street Parking Area	---	Lawrence, Lawrence, and Flesher	07/27/79	\$ 750,000	Inactive.
Copeland Hall Addition	NC 4	Murray-Jones-Murray	03/01/83	\$ 5,000,000	Inactive.

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
College of Environmental Design Expansion	M&R 9	Architectural and Engineering Services	---	\$ 800,000	Inactive.
Career Planning and Placement Renovation	M&R 59	Architectural and Engineering Services	---	\$ 200,000	Inactive.
University Childhood Center	NC 27	Architectural and Engineering Services	---	\$ 800,000	Inactive.
N.E.L. Building Renovation	M&R 73	Architectural and Engineering Services	---	\$ 500,000	The telecommunications section of this project is complete. Plans for the second floor area have been completed.
Utility Systems Improvements	NC 5	C.H. Guernsey Company, Inc.	07/06/84	\$ 9,986,000	Construction is substantially complete on 44% and in progress on 33% of the project. The remainder is in various stages of planning and design.
Max Westheimer Field, Ramp Area Reconstruction and Extension	NSI 7	Leard and Associates	---	\$ 2,000,000	The consultant's report has been received and is being reviewed.
Max Westheimer Field, Master Plan Update	---	Braun Binion Barnard, Inc.	04/01/85	\$ 65,000	Grants for this work have been awarded. An Environmental Assessment for Approach Protection has been completed and the master plan update is underway and scheduled to be completed in early 1986.

Project	Architects or Engineers	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Source of Funds
None							

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Steam & Chilled Water System Expansion, Phase V	---	Frankfurt-Short-Bruza Associates	11/30/79	\$4,700,000	Construction has been completed on major portions of this project and planning is underway on other elements.
Family Medicine/University Center, Family Medicine Building, Phase I	NC1	Architectural & Engineering Services	---	\$6,532,641	Planning studies are underway and the architectural firm has been selected.
Family Medicine/University Center, Student-Alumni Center, Phase IIA	NC2	Architectural & Engineering Services	---	\$1,298,896	Planning studies are underway and the architectural firm has been selected.
Family Medicine/University Center, Preventive Medicine-Aerobics Center, Phase IIB	NC3	Architectural & Engineering Services	---	\$4,013,933	Planning studies are underway and the architectural firm has been selected.
Family Medicine/University Center, Outdoor Recreation Area, Phase III	NC4	Architectural & Engineering Services	---	\$ 250,262	Planning studies are underway and the architectural firm has been selected.

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS & HEALTH SCIENCES CENTER

STATEMENT OF OUTSTANDING BONDS

September 30, 1985

	Length of Issue	Original Issue	Bond Principal Outstanding	Minimum Required Reserve	Reserve Fund	Restricted Funds Principal & Interest	Restricted Funds Repair & Replacement	Total Restricted	Outstanding Less Total Restricted
Student Housing Revenue Bonds									
1957 Bond System									
Series A & B (1957)	40	\$6,541,000.00	\$267,000.00	\$43,763.00	\$463,881.00	\$0.00	\$31.00	\$463,912.00	(\$196,912.00)
Series C (OCCE 1959)	30	1,400,000.00	333,000.00	146,978.00	375,894.00	0.00	0.00	375,894.00	-42,894.00
1963-64 Bond System									
Series A & B (1963)	40	5,700,000.00	3,514,000.00	537,000.00	689,427.00	588.00	679,821.00	1,369,836.00	2,144,164.00
Series C (1964)	39	3,000,000.00	2,005,000.00	302,000.00	385,215.00	159.00	619,976.00	1,005,350.00	999,650.00
1966 Bond System	33	13,600,000.00	9,274,000.00	911,000.00	1,121,015.00	1,134.00	386,426.00	1,508,575.00	7,765,425.00
Student Facilities Revenue Bonds									
1979 Bond System	30 1/2	10,405,000.00	9,955,000.00	777,378.00	903,763.00	379.00	1,863,140.00	2,767,282.00	7,187,718.00
Stadium System Revenue Bonds									
1974 Series	15	5,000,000.00	930,000.00	391,773.00	887,205.00	0.00	24.00	887,229.00	42,771.00
1979 Series	17	5,800,000.00	3,475,000.00	468,610.00	598,537.00	825.00	622,712.00	1,222,074.00	2,252,926.00
DOH Series 2 (SAE)	30	340,000.00	172,000.00	40,000.00	47,836.00	47,007.00	18,202.00	\$113,045.00	58,955.00
Utility System Bonds 1984	20	12,260,000.00	12,260,000.00	1,556,350.00	2,241,103.00	1,176,940.00	0.00	3,418,043.00	8,841,957.00
TOTAL NORMAN CAMPUS		\$64,046,000.00	\$42,185,000.00	\$5,174,852.00	\$7,713,876.00	\$1,227,032.00	\$4,190,332.00	\$13,131,240.00	\$29,053,760.00
Utility System Revenue Bonds									
Series 1973	30	\$10,125,000.00	\$8,030,000.00	\$787,900.00	\$2,290,816.00	\$215,813.00	\$183,336.00	\$2,689,965.00	\$5,340,035.00
Series 1977	27 1/2	7,040,000.00	5,805,000.00	548,052.00	1,533,798.00	184,623.00	179,721.00	1,898,142.00	3,906,858.00
Series 1979	30	7,060,000.00	6,580,000.00	555,900.00	1,169,337.00	285,558.00	159,073.00	1,613,968.00	4,966,032.00
TOTAL HEALTH SCIENCES CENTER		\$24,225,000.00	\$20,415,000.00	\$1,891,852.00	\$4,993,951.00	\$685,994.00	\$522,130.00	\$6,202,075.00	\$14,212,925.00
TOTAL BOTH CAMPUSES		\$88,271,000.00	\$62,600,000.00	\$7,066,704.00	\$12,707,827.00	\$1,913,026.00	\$4,712,462.00	\$19,333,315.00	\$43,266,685.00

Note: No accrued interest payable or receivable is included in the Bonds Outstanding or Restricted Funds total.