

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
APRIL 12, 1984

Minutes of the annual meeting held on March 8, 1984 (17874)

REPORT OF THE PRESIDENT OF THE UNIVERSITY (17874)

Carl Albert Award

Focus on Quality in Higher Education Day

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Appointment of Health Sciences Center Committee for 1984-85 (17875)

	<u>Page</u>
I. The University	
Distinguished Professorships	17875
Regents' Awards	17875
Sabbatical Leave Policy	17876
Investments	17877
Report on Commitment of Associates Funds.	17877
II. Health Sciences Center	
Faculty Personnel Actions	17878
Administrative and Professional Personnel Actions	17882
Tenure Policy	17882
Academic Misconduct Code.	17883
Telecommunications Consultant	17889
Proposal, Contract, and Grant Report.	17893
College of Health Building Renovation - Windows	17893
Report on Major Capital Improvement Projects.	17893
III. Norman Campus	
The Henry Bellmon Chair of Public Service	17893
Faculty Personnel Actions	17894

III. Norman Campus (continued)	<u>Page</u>
Discontinuance of Degree.	17896
Administrative and Professional Personnel Actions	17897
Staff Employees Week.	17898
Student Code Revisions.	17899
Housing and Food Service Rates.	17904
Football Television Rights.	17905
Litigation.	17907
Oklahoma Geological Survey Agreement.	17908
Purchase of Electric Drive Chiller Units.	17909
Property and Equipment Insurance.	17910
Purchase of Copiers Currently Under Lease	17911
Proposal, Contract, and Grant Reports	17912
Installation of Doors - Walker Tower.	17912
Postal Service Training Center Proposal	17913
Utility Systems Improvements.	17914
IBM Property.	17919
Report on Major Capital Improvement Projects.	17920

MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 12, 1984

A regular meeting of the Board of Regents of The University of Oklahoma was held in Dining Room 5 of the Oklahoma Memorial Union on the Norman Campus of the University on Thursday, April 12, 1984 beginning at 9:10 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following Regents were present: Regent Dan Little, Chairman of the Board, presiding; Regents Julian J. Rothbaum, Tom McCurdy, John M. Imel, Thomas Elwood Kemp, and Charles F. Sarratt.

Absent: Regent Ronald H. White, M.D.

The following also were present: Dr. William S. Banowsky, President of the University, Provosts J. R. Morris and Clayton Rich, Vice Presidents Anona L. Adair and Arthur J. Elbert, and Barbara H. Tuttle, Executive Secretary of the Board of Regents. Other executive officers present were General Jay T. Edwards and Mr. Walter O. Mason.

The minutes of the meeting held on March 8, 1984 were approved as printed and distributed prior to the meeting on motion by Regent Rothbaum and with the following affirmative vote: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

President Banowsky announced that the 19th annual Carl Albert Award to the outstanding senior in the College of Arts and Sciences will be presented later today to Mr. Scott Deatherage. He said there will be a small luncheon followed by a reception to honor Mr. Deatherage and Speaker Albert. President Banowsky congratulated Regent Rothbaum, who made possible this award.

President Banowsky also called the attention of the Regents to the Focus on Quality in Higher Education Day, which will be held on the Norman Campus on Thursday, April 19. A special activity of the day will be a University community assembly at which Dr. Robert Rosenzweig, President of the Association of American Universities, will be the featured speaker. A University-wide social hour will follow the assembly honoring Dr. Rosenzweig. Later in the evening, President Banowsky said, a small dinner will be held, also honoring Dr. Rosenzweig. He encouraged as many Regents as possible to attend these activities.

Regent Little stated he will follow the same procedure as last year with regard to the formation of the Health Sciences Center Committee. He indicated that Regents wishing to serve on this Committee should indicate such to Mrs. Tuttle. Regent Little said Regent White is willing to continue serving as Chair of the Committee. Later in the meeting, Regent Kemp said he believes the senior member of the Board should serve as Chair of the Health Sciences Center Committee. After a brief discussion, it was agreed this matter would be considered at the Health Sciences Center Committee meeting scheduled for April 16.

I. The University

DISTINGUISHED PROFESSORSHIPS

In a letter dated March 22, 1984 President Banowsky indicated to each member of the Board his recommendations for the April meeting on the appointment of distinguished professors to be effective at the beginning of the next year.

President Banowsky recommended that the following be appointed to the distinguished professorship indicated effective at the beginning of the 1984-85 academic year:

David Ross Boyd Professorships

C. Ned Hockman, Professor of Journalism and Mass Communication
Irvin L. Wagner, Professor of Music

George Lynn Cross Research Professorships

H. Lowell Stone, Professor and Head of Physiology and Biophysics
Jerold J. Zuckerman, Professor of Chemistry

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

REGENTS' AWARDS

In a letter dated March 22, 1984 President Banowsky indicated to each member of the Board his recommendations for the April meeting on the individuals to receive the 1984 Regents' Awards.

President Banowsky recommended that the individuals listed below receive the Regents' Awards indicated for 1984:

Superior Teaching

Chesterfield G. Gunn, Professor of Medicine
E. L. Lancaster, Associate Professor of Music
Donald J. Maletz, Associate Professor of Political Science
Michael A. Morrison, Associate Professor of Physics and Astronomy
Glenda J. Ochsner, Professor of Communication Disorders

Superior Research or Creative Activity

Ralph Lazzara, Professor of Medicine
Bruce A. Roe, Professor of Chemistry

Superior Professional and University Service

Barbara M. Curcio, Professor of Radiologic Technology
Jerry L. Purswell, Professor of Industrial Engineering

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

SABBATICAL LEAVE OF ABSENCE POLICY

In September, 1982 the Board approved a change in the sabbatical leave policy to allow faculty who hold consecutive term appointments at the Health Sciences Center to be eligible for sabbatical leaves. That action, however, did not include a phrase that is required in the section on eligibility that defines the required six years of service. Therefore, it is desirable that an additional amendment be made at this time.

To accomplish this change it is proposed that the last sentence of the second Eligibility paragraph be revised as follows, with the words to be added underlined:

The term "six years of service" refers to full-time continuous appointments in a regular faculty appointment at The University of Oklahoma, but not counting leaves of absence without pay.

President Banowsky recommended approval of this change in the sabbatical leave policy.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

April 12, 1984

17877

INVESTMENTS

The Regents' investment policy provides that investment changes may be made by the University Trust Officer upon recommendation by J. & W. Seligman & Co. and approval by the President of the University.

J. & W. Seligman & Co. recommended the following actions:

Sell: 2,200 shares E-Systems
2,816 shares Harte-Hanks
900 shares U.S. Tobacco
1,600 shares Hewlett-Packard

Buy: 250 shares Teledyne
700 shares General Electric
700 shares Quaker Oats
700 shares Pacific Telesis
800 shares American Natural Resources

This recommendation will eliminate our entire holdings of E-Systems, Harte-Hanks, and Hewlett-Packard. We will still own 3,000 shares of U.S. Tobacco. These sales represent a move from high P/E stocks that Seligman feels have presently reached their maximum potential.

The stocks being recommended for purchase are blue chip issues. J. & W. Seligman feels these issues are presently undervalued as evidenced by their low P/E ratios. This is a shift from larger holdings of some of the high tech issues to smaller holdings of blue chips that represent good value. The income on the recommended buy issues is double that of the recommended sell issues.

President Banowsky recommended confirmation of the investment transactions shown above.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

REPORT ON COMMITMENT OF ASSOCIATES FUNDS

Following is the commitment of funds of The University of Oklahoma Associates for the period January 1 through March 31, 1984:

Academic Awards	\$ 1,000
Support for the annual Black Students' Awards Program to honor outstanding academic achievement among Norman Campus black students.	

April 12, 1984

17878

Faculty Awards

\$29,000

Cash awards associated with distinguished professors and recipients of the Regents' Awards for 1984.

This was reported for information. No action was required.

II. Health Sciences Center

FACULTY PERSONNEL ACTIONS

LEAVES OF ABSENCE:

Herbert T. Shillingburg, Jr., David Ross Boyd Professor and Chair of Fixed Prosthodontics, sabbatical leave of absence with full pay, July 1, 1984 through December 31, 1984. To write a book and to do research.

Dolores M. Malvitz, Professor and Chair, Department of Dental Hygiene, sabbatical leave of absence with full pay, September 1, 1984 to March 1, 1985. To serve as a 1984-85 American Council on Education Fellow in Academic Administration.

Arthur R. Zeiner, Professor of Psychiatry and Behavioral Sciences, sabbatical leave of absence with full pay, August 1, 1984 through January 31, 1985. To conduct research at the Rigshospitalitat in Copenhagen, Denmark.

J. Andy Sullivan, Associate Professor and Vice Head, Department of Orthopaedic Surgery and Rehabilitation, sabbatical leave of absence with full pay, January 1, 1985 to July 1, 1985. To serve as a Fellow at L'Institute Saint Pierre de Palavas, a public service hospital for children and adolescents in Montpellier, France, affiliated with the medical school at L'Universite de Montpellier.

Henry F. Krous, Associate Professor of Pathology, sabbatical leave of absence with half pay, January 1, 1985 through June 30, 1985. To spend the time in the laboratory of Dr. Renee Habib, Hopital Necker, Paris, France, investigating nephropathology, especially in the area of renal disease in children.

Thomas W. Seale, Associate Professor of Pediatrics, sabbatical leave of absence with half pay, July 1, 1984 through June 30, 1985. Has been accepted to work in the NIH Intramural Research Program at the National Institute of Arthritis, Metabolic and Digestive Diseases.

John M. Carney, Associate Professor of Pharmacology, sabbatical leave of absence with full pay, September 1, 1984 to March 1, 1985. To broaden academic and research capabilities in the area of drugs and the treatment of brain ischemia (stroke) in the research laboratories of Hoechst Werk Albert in West Germany and the Max Planck Institute in Cologne.

April 12, 1984

17879

Frank J. Wiebelt, Associate Professor of Removable Prosthodontics, sabbatical leave of absence with full pay, July 1, 1984 to October 1, 1984. To continue work on a textbook and on computer programs which form the basis for collection of research data related to clinical removable prosthodontics.

Larry J. Coggins, Assistant Professor of Oral Diagnosis, sabbatical leave of absence with full pay, May 1, 1984 through October 31, 1984. To prepare himself to manage more effectively medically compromised patients through hands-on experience in a Department of Anesthesiology.

Ernest D. King, Assistant Professor of Environmental Health, sick leave of absence with full pay, February 2, 1984 to August 2, 1984.

APPOINTMENTS:

David Price Kraft, M.D., Clinical Assistant Professor of Family Practice, Tulsa, without remuneration, January 1, 1984.

John Dean Mowry, M.D., Clinical Assistant Professor of Otorhinolaryngology, without remuneration, February 28, 1984.

John David Anderson, M.D., Clinical Instructor in Medicine, without remuneration, December 1, 1983.

Richard Louis Johnson, D.D.S., Clinical Instructor in Oral Surgery, \$220 per month, .10 time, January 1, 1984 through June 30, 1984.

H. Wain Lindley, M.D., Clinical Instructor in Psychiatry and Behavioral Sciences, Tulsa, without remuneration, July 1, 1983.

Martha Kathleen Nagle, Ph.D., Adjunct Instructor in Psychiatry and Behavioral Sciences, without remuneration, February 16, 1984.

Jeff Alan Lunday, D.D.S., Preceptor in Dental Services Administration, without remuneration, February 17, 1984.

JoAnne C. Schultz, D.D.S., Preceptor in Dental Services Administration, without remuneration, February 16, 1984.

<u>NAME and TITLE(S)</u>	<u>ANNUAL FTE INCOME</u>	<u>ANNUAL GUARANTEED BASE SALARY</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>	<u>REMARKS</u>
APPOINTMENT:					
Neena Kapoor, Clinical Associate Professor of Pediatrics	\$ 60,000	\$60,000		7-1-82 thru 6-30-84	OMRF
CHANGES:					
Thomas E. Acers, Professor and Head of Ophthalmology; Clinical Associate Professor of Surgery	137,520	FROM: 73,980 TO: 74,423		4-1-84	
Ronald M. Kingsley, Clinical Associate Professor of Ophthalmology	FROM: 26,457.00 TO: 18,688.80	FROM: 26,457.00 TO: 18,688.80		3-1-84 thru 6-30-84	.30 time
Virginia T. Nunn, Associate Dean for Academic and Student Affairs, College of Medicine, and Assistant Professor of Medicine	70,000	FROM: 40,000 TO: 45,000		3-1-84 thru 6-30-84	
Robert P. Shaver, Professor of Ophthalmology	134,640	FROM: 50,000 TO: 50,890		4-1-84 thru 6-30-84	

April 12, 1984

17880

April 12, 1984

17881

CHANGE:

Stanley L. Silberg, title changed from Professor and Vice-Chair to Professor and Acting Chair of Biostatistics and Epidemiology, February 14, 1984.

TERMINATIONS:

James A. Clark, Jr., Adjunct Assistant Professor of Human Ecology and Environmental Health, March 13, 1984.

Audie White Davis, Adjunct Assistant Professor of Environmental Health, March 13, 1984.

Karen L. Dudley, Associate in Anesthesiology, August 9, 1984 (correction of termination date of February 9, 1984 previously submitted).

Steve S. Fitter, Instructor in Internal Medicine, Tulsa, February 16, 1984.

Milton Giles Fort, Assistant Professor of Obstetrics and Gynecology, Tulsa, July 2, 1984.

Jo Lea Gamburg, Clinical Instructor in Oral Biology, March 1, 1984.

Clyde A. Lynn, Adjunct Associate Professor of Human Ecology and Environmental Health, March 13, 1984.

Charles P. Rost, Assistant Professor of Medicine, July 21, 1984. Has become necessary to move close to family in Pennsylvania.

John Henry Sammons, Adjunct Assistant Professor of Environmental Health, March 13, 1984.

Clyde C. Snow, Adjunct Assistant Professor of Human Ecology and Environmental Health, March 13, 1984.

Ronald G. Wheeland, Assistant Professor of Dermatology and Adjunct Assistant Professor of Pathology, July 1, 1983.

President Banowsky recommended approval of the personnel actions listed above.

Regent Rothbaum moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

APPOINTMENT:

David L. Gilliland, Acting Manager, Nuclear Pharmacy, and Staff Nuclear Pharmacist, College of Pharmacy, \$28,000 for 12 months, January 9, 1984. Professional Staff.

CHANGE:

Willie V. Bryan, Vice Provost for Educational Services; given additional title of Registrar, Office of Admissions and Records, Health Sciences Center, June 1, 1984.

TERMINATIONS:

Bettye S. Briggs, Research Nurse, Department of Medicine, April 20, 1984. To take another job.

Donna M. Grabow, Director, Child Development Program, Department of Psychiatry and Behavioral Sciences, March 24, 1984.

President Banowsky recommended approval of the personnel actions listed above.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

TENURE POLICY

At the December, 1983 meeting (p. 17775) a change in the Norman Campus Faculty Personnel Policy was approved in order to indicate that when a tenured faculty member enters phased retirement the faculty member does not forfeit tenure. It is desirable that a similar change be made in the Health Sciences Center Faculty Personnel Policy.

Such an amendment has been approved by the Health Sciences Center Faculty Senate and by Provost Rich.

President Banowsky recommended that Section 3.7.2 (f) of the Health Sciences Center Faculty Personnel Policy be revised as follows, with the words underlined to be added:

A faculty member who has been granted tenure and changes from a full-time or part-time appointment to a volunteer appointment automatically forfeits tenured status. A tenured faculty member may retain tenure during phased retirement.

The change will be effective immediately.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

ACADEMIC MISCONDUCT CODE

The Health Sciences Center administration proposes the adoption of the following Academic Misconduct Code for the Health Sciences Center:

Academic Misconduct

Academic misconduct includes (a) cheating (using unauthorized materials, information, or study aids in any academic exercise or on national board examination), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student's academic performance or achievement; (b) assisting others in any such act; or (c) attempts to engage in such acts.

Notification of Charge

1. Notification of Dean

Notification of the dean shall be in writing with a brief description of the evidence and shall be made within ten University business days after discovery of the incident, exclusive of University breaks or academic intersessions.

a. If the incident is discovered in a particular course, the faculty member must fail the student on the examination or paper and notify his or her dean of the incident as well as the student's dean, if different.

b. For other incidents including discovery of the misconduct by other personnel (e.g., academic records) or reported to those personnel by a student or other person or if no particular class is involved (e.g., submission of falsified records), the student's dean shall be notified.

2. Notification of the Student

The student's dean shall initiate academic misconduct code procedures against the student. The dean shall notify the student of the charge of academic misconduct, describing the alleged act, and the grade penalty determined by the instructor, if a course is involved, in writing by serving the student in person or by certified mail, return receipt requested. The dean shall simultaneously send notification to the Vice Provost of Educational Services.

Conference with Vice Provost of Educational Services

Within five University business days of the date of service, the student shall contact the Vice Provost of Educational Services and schedule a conference to discuss the matter.

If the student fails to respond within the prescribed time or fails to meet as directed, the student shall be in default and thereby waives the right to all University hearings, appeals, and challenges. In the event of a default at this point, the Vice Provost shall notify the student's dean who shall confirm imposition of grade sanctions and implement disciplinary sanctions.

At the conference between the student and the Vice Provost of Educational Services, the Vice Provost shall describe the academic misconduct process, possible sanctions, and the student's right (a) to a hearing with adequate notice; (b) to be represented by an attorney at the student's expense in which case the University reserves the right to be represented by University legal counsel and; (c) to refrain from discussing the matter or from making any statement regarding the matter. At the conclusion of the conference, the student may:

1. Deny the charges - If the student denies the charges and wishes a hearing to contest them, the student must submit a written request for such a hearing to the Vice Provost within five University business days of the conference. Failure to do so within the prescribed time shall waive the student's right to any University hearings, appeals, or challenges of the charges or of any sanctions imposed as a result of the academic misconduct.

2. Admit the charges - If the student admits to the charges at this time or denies the charges but fails to submit a request for a hearing, the Vice Provost will inform the student's dean and the dean of the college offering the course. The grade penalty shall be confirmed, and the student's dean shall make his or her decision regarding further sanctions, if any. Provided, however, that if the student admits to the charges but wants to confer with the dean or to submit a written statement concerning extenuating circumstances affecting disciplinary sanctions, the student may do so only if done within five University business days of the date of admission of the charge. Failure to do so within the five days will result in the dean making his or her decision without such information.

Nothing in this policy is intended to preclude the student from discussing the incident with the person initiating the charge, if that person agrees. Such a meeting should be scheduled after the conference between the student and the Vice Provost of Educational Services. Any such meeting shall not extend the period of time for requesting a hearing.

The person initiating the charge of academic misconduct may withdraw the charge at any time by sending written notice to the student's dean. The dean shall inform, in writing, the Vice Provost and others involved that the charge has been withdrawn and, at his or her discretion, may terminate the case.

Hearing

1. Academic Misconduct Boards

Each college shall establish an Academic Misconduct Board (AMB) consisting of two students and three members of that college's faculty to hear each case.

Membership of the AMB shall be determined by the dean on an ad hoc basis from a pool of ten faculty and ten students. The faculty members for the pool shall be determined by the faculty of the college. Student members shall be appointed or selected from nominations submitted by appropriate student organizations. Terms of service shall begin September 1 and end August 31 except that, if a hearing is in progress at this time, any retiring member shall be continued on the board until the case in progress is closed.

The dean of the college shall appoint an additional faculty member who shall be nonvoting to chair the AMB and to be responsible for the board's administrative matters, including scheduling of cases, notification of hearings and decisions, and maintenance of records.

2. Selection of AMB to Hear the Appeal

In a case in which a hearing has been requested, the facts of the case shall be determined by the AMB of the student's college.

3. Scope of Hearing

The Board will consider the information and arguments presented, make findings of facts of matters in dispute, and determine whether the student did engage in the alleged act.

The Board will also hear any evidence and argument by the parties concerning extenuating circumstances that may affect decisions about what disciplinary actions might be imposed and may make recommendations to the dean concerning disciplinary sanctions. (See section on Disciplinary Actions)

4. Hearing Procedures

a. Prior to the hearing each party shall furnish to the other party a list of witnesses to be called at the hearing.

b. Students who elect to have legal counsel representation at the hearing shall furnish the name of such counsel, when identified, to the dean and the chair of the AMB.

c. Written notification of a hearing must be distributed to the parties involved at least five University business days in advance of the hearing date, and shall include:

- (1) The authority for the hearing and the hearing body;
- (2) Reference to the specific rule or rules involved;
- (3) Date, time, nature, and place of the hearing;
- (4) A brief factual statement of the charges and issues involved.

d. The student should have an opportunity to respond in writing to the allegation.

e. Students who fail to appear after proper notice will be deemed to have plead guilty to the charges against them.

f. Hearings shall be tape recorded or transcribed.

g. The burden of proof shall be upon the college, which must establish the guilt of the respondent by a preponderance of the evidence.

h. Formal rules of evidence shall not be applicable in these proceedings. The presiding officer of each board shall give effect to the privileges recognized by law. See the Oklahoma Administrative Procedures Act, Section 310.

i. Principals in the case shall have reasonable opportunity to question witnesses and present information and argument deemed relevant by the board.

j. Final decisions of all AMBs concerning guilt or innocence and recommendations to the dean regarding sanctions shall be by majority vote of the members present and voting. The final report shall contain a written statement setting forth findings of fact, the decision on each of the charges, and may contain recommendations for disciplinary sanctions with the reasoning behind these recommendations. A minority report may be filed.

5. Findings of AMB

a. If the AMB finds that the facts do not support the allegations, the charges will be dismissed. The chair of the AMB shall transmit the decision in writing to the student's dean, the dean of the college offering the course, if different, and the Vice Provost of Educational Services within five University business days of the conclusion of the hearing. The dean shall notify the student in writing of the decision of the AMB within ten University business days after receiving the AMB decision. The matter is then ended, and the grade is changed appropriately. The AMB record of the case shall be destroyed by the chair of the AMB 20 days after transmittal of the decision.

b. If the AMB finds that the facts support the allegations against the student, the student shall be found guilty, and the AMB may recommend disciplinary sanctions. The AMB's decision and recommendations must be transmitted to the appropriate deans and the Vice Provost of Educational Services in writing within five University business days of the conclusion of the hearing.

The record of the hearing will be forwarded to the student's dean by the chair of the AMB within ten University business days after receiving them, excluding University breaks and academic intersessions. The student's dean shall notify the student in writing of the decision and recommendations of the AMB.

Disciplinary Actions

1. Grade Penalties

An instructor who concludes that a student has engaged in, or is engaging in, academic misconduct must fail the student on the examination or paper and may set additional penalties to the extent of denying credit in the course. The instructor's grade sanctions will not become final until the student is found guilty by the AMB, defaults, or admits the charges. The dean has the responsibility to confirm that the appropriate grade is recorded on official student records.

2. Disciplinary Sanctions

The disciplinary sanctions noted below may be recommended:

a. Censure - A written reprimand for violation of acceptable standards of academic conduct. This action takes formal notice of the student's act of academic misconduct and provides a formal warning that a further act of academic misconduct will result in far more severe action.

Censure shall not be noted on a student's transcript, but will be noted in the Office of the Vice Provost of Educational Services. Copies of the letter of censure shall be provided to the student, the Vice Provost of Educational Services, the appropriate deans, and the instructor.

b. Limited Notation Suspension - Suspension from classes and other privileges for a period of not less than one semester or more than one calendar year. During this period, the student will not be allowed to earn credits for transfer to The University of Oklahoma at any other institution. Any credits earned at another institution during a period of suspension shall not be recorded in the student's O.U. transcript and shall not be acceptable transfer credit at The University of Oklahoma. A notation of suspension for academic misconduct shall be made on the student's transcript. Such transcript notation shall be removed upon the student's graduation from the University or four years from the date of the suspension, whichever comes first. The student's college is responsible for removing the notation.

c. Permanent Notation Suspension - Suspension from classes and other privileges for a period of not less than one semester or more than one calendar year. During this period, the student will not be allowed to earn credits for transfer to The University of Oklahoma at any other institution. Any credits earned at another institution during a period of suspension shall not be recorded in the student's O.U. transcript and shall not be

accepted as transfer credit at The University of Oklahoma. A permanent notation of suspension for academic misconduct shall be made on the student's transcript.

d. Expulsion - Termination of student status for an indefinite period, intended to be permanent. A notation of expulsion for academic misconduct shall be made on the student's transcript. Such notation shall be permanent. A student may be reinstated after expulsion, if recommended by the student's dean after a complete reconsideration of the student's case.

Determination of Disciplinary Sanction

The student's dean shall determine the appropriate disciplinary sanction. The dean may consider the evidence in the record regarding extenuating circumstances and may request additional information prior to making his or her decision.

The student's dean shall attempt to inform the student in writing of the action being taken. A letter to the student at the address last provided the University by the student shall be sufficient to meet this requirement. Copies of the letter may also be provided other parties who have a legitimate need to know of the action. Implementation of the appropriate action or disciplinary sanction by the dean shall end the process.

Appeals

Decisions regarding the facts and the disciplinary action shall be final and not appealable within the University, unless (1) manifest procedural irregularities effectively denied the student a fair hearing; (2) new and significant evidence becomes available which could not have been discovered by a reasonably diligent student before or during the original hearing; or (3) probable inequity exists in the disposition of the matter. Such appeals must be made within ten days of the time such grounds for the appeal are discovered or should have been discovered.

Appeals shall be made in writing to the Provost. Consideration of such appeals may be made by the Provost upon the basis of written statements and such other evidence as the Provost may require according to procedures he deems appropriate.

Harmless deviations from prescribed procedures may not be used to invalidate the decision or proceeding. Technical departures from these procedures and errors in their application shall not be grounds to withhold disciplinary action unless, in the opinion of the Provost, the technical departure or errors were such as to have prevented a fair determination of the issues.

In all cases, the President and the Board of Regents of the University reserve the right to review, at their discretion, any decision of a hearing body for manifest error or inequity.

This Code will replace the present policy on dishonest work by students which was adopted by the Board on September 17, 1981 (p. 16631). The new Academic Misconduct Code has been approved by the Student Association and by the Faculty Senate. A public hearing was held on March 22, 1984.

President Banowsky recommended approval of the Academic Misconduct Code, replacing the present policy regarding dishonest work, with the new Code effective immediately.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

TELECOMMUNICATIONS CONSULTANT

All agencies located at the Oklahoma Health Center, excluding VA Medical Center, are jointly served by a C.U. Centrex II leased telephone system. The central office equipment is located on Health Sciences Center property and the telephone system is managed by Health Sciences Center personnel. The system consists of approximately 5,600 lines and 8,000 telephone instruments. The monthly cost of the lines, support equipment and all overhead operating expense is billed back to each user agency based upon usage. Sharing a common telephone system is more economical for all concerned and greatly enhances voice communications capabilities due to the level of interaction between agencies.

Centrex is a tariffed item and at one time the telephone company offered two types of Centrex service: C.U. or C.O. Centrex. C.U. denotes that the switch (central office equipment) is located on the customer premises. C.O. denotes that the switch is located on the telephone company premises. At the time of divestiture, approximately 14 large C.U. Centrex installations were still operational across the country, among those the Health Sciences Center, the Pentagon, the White House, and IBM in Texas.

In August, 1983, as a result of the financial and operational uncertainty of the AT&T divestiture, the Health Center agency heads decided it would be prudent to jointly employ a telecommunications consulting firm to explore and recommend the most cost effective manner to provide voice/data communications to users within the Health Center complex.

The scope of the project was identified as follows:

- Phase I - Project voice/data communications needs for the next seven years. Consider the continued lease or possible purchase of existing system to meet needs. Identify other state-of-the-art systems available. Provide a cost comparison and recommendation concerning purchase or lease.

Phase II - If consultant reports and the Health Center concurs that proposals for a new telephone system are to be requested, consultant shall write a system specification, assist during pre-bid conference with vendors, review bid proposals and compare technical and financial offerings, and recommend system selection.

Phase III - Oversee installation of system, perform acceptance tests, provide both pre- and post-cutover evaluation to insure compliance with contractual and technical specifications. Identify staffing requirements, assist in development of internal records, recommend level of equipment inventory.

In December, 1983 the Health Sciences Center requested proposals from 17 consulting firms, a list of which was distributed to the Regents. Eight responses were received.

The selection criteria were outlined in the Request for Proposal (RFP). Prior to bid openings, a point grid was established for each criterion:

<u>Points</u>	<u>Selection Criteria</u>
50	1. Price - Total price for each phase as outlined in the RFP.
80	2. Qualifying experience in study, analysis, engineering and design of large telecommunication systems in the academic/health care field similar in size and function to the Oklahoma Health Center. Client references.
50	3. Work Statement - Soundness of proposed work approach to each phase of the project. Techniques for gathering and analyzing data, sequence to be used and methods for managing the project.
<u>20</u> 200	4. The proposed timetable in which each phase of the work will be completed.

Heavy emphasis was placed on the consultant having experience with large academic/health care systems for two reasons: (1) The Teaching Hospitals and Presbyterian Hospital constitute over 51% of the total telephone system. (2) Large health care centers such as ours have unusually heavy calling patterns. The existing Centrex system processes approximately 180,000 to 200,000 calls in a 24-hour period. In July, 1976, a system failure occurred due to an overload and the switch serving the Centrex had to be replaced. The switch has been continually upgraded since that time and is presently trunked and tied to three Bell central offices which is very unique for a PBX system.

The work statement and method of managing the project was also considered to be extremely important. Because this system is shared by eight major agencies, a tremendous amount of coordination will be required between the consultant, the Health Sciences Center telecommunications department, and the user agencies.

Each agency appointed a representative(s) to serve on the consultant selection committee. The proposals were reviewed and ranked by the joint committee. A copy of the bid evaluation is attached. Four of the eight bids were eliminated initially. One firm was eliminated because it submitted an unsigned bid, three firms were eliminated because their experience level and qualifications did not meet the criteria for the RFP. The remaining four firms were interviewed by the committee.

Following in-depth interviews, two of the remaining four firms were eliminated for one or a combination of the following reasons:

1. Lack of experience in a setting similar in size and function to the Oklahoma Health Center.
2. The firm's proposed approach to managing the project and the outlined scope of work to be accomplished in each phase was not acceptable or outstanding.
3. The firm's lack of knowledge concerning the existing telephone switch and the unique way it is engineered.
4. Client references did not support the consultant's statements.

The two remaining firms, Telecommunications Management Corp. and Hise, Donahue & Associates, were the highest rated of the firms interviewed. Both firms have extensive experience in large academic/health care settings similar in size and function to this center. Both received excellent client references. Both act as consultants to hospital associations in other states. Both had strong work statements and proposed methods for managing the project. The two bids were approximately equal in price for the three phases of work. TMC's bid was \$138,500 and HDA's bid was \$141,300.

The committee and the Health Sciences administration propose that Hise, Donahue & Associates be selected for the following reasons:

1. HDA was the only firm interviewed who is totally familiar with the existing #2/2B telephone switch and the unique way it is engineered. This firm would be more knowledgeable if a decision is made to purchase the existing system.
2. HDA submitted the lower bid in Phase I compared to TMC (\$29,900 vs. \$53,000). If the existing equipment is purchased, the consultant's work will end with Phase I.

RESULTS OF BID EVALUATION

<u>FIRM</u>	<u>POINTS</u>	<u>PHASE I</u>	<u>PHASE II</u>	<u>PHASE III</u>	<u>TOTAL AMOUNT</u>
HISE, DONAHUE & ASSOCIATES, INC. Oak Brook, Illinois	179	\$29,900	\$49,600	\$61,800	\$141,300
TELECOMMUNICATIONS MANAGEMENT CORP. Dedham, Massachusetts	162	\$53,000	\$50,000	\$35,500	\$138,500
TELEMATICS ASSOCIATES, INC. Houston, Texas	148	\$25,500	\$28,500	\$37,500	\$ 91,500
BRADY, TAYLOR & ASSOCIATES Houston, Texas	138	\$35,800	\$47,210	\$11,500	\$ 94,510
TCS COMMUNICATION CONSULTANTS Nashville, Tennessee	138	\$55,800	\$46,520	\$26,720	\$160,840*
C. H. GUERNSEY & COMPANY Oklahoma City, Oklahoma	82	\$29,264	\$62,744	\$40,304	\$132,312
PHOENIX CONCEPTS Pasadena, California	79	\$27,560	\$27,840	\$91,800	\$147,200
TELECOMMUNICATIONS INTERNATIONAL, INC. Englewood, Colorado		Bid was disallowed because not signed and notarized.			

* Total includes \$31,800 for travel and miscellaneous

3. If the equipment in place is not purchased and we must replace the system, HDA appears to be the most knowledgeable concerning the available state-of-the-art equipment and new offerings currently being developed. This firm is presently working with AT&T and the University Medical Center of Pittsburg to develop a "Health Care Campus of the Future" communications system.
4. HDA offered the greatest commitment of the Principal's time, 110 days for all three phases compared to 18 days for the Principal of TMC. The Principal of HDA appears to have the best blend of knowledge in the telecommunications field, health care industry and business in general of the four firms interviewed.

The cost of the consultant will be prorated as follows:

	<u>Phase I Only</u>	<u>All Phases</u>
OUHSC (25%)	\$ 7,475	\$ 35,325
Oklahoma Teaching Hospitals (36%)	10,764	50,868
Presbyterian Hospital (15%)	4,485	21,195
Oklahoma State Department of Health (6%)	1,794	8,478
Oklahoma City Clinic (4%)	1,196	5,652
Oklahoma Medical Research Foundation (4%)	1,196	5,652
Department of Human Services (3%)	897	4,239
Dean A. McGee Eye Institute (2%)	598	2,826
Oklahoma Allergy Clinic (1%)	299	1,413
Water Resources Board (1%)	299	1,413
Other Miscellaneous Departments (3%)	<u>897</u>	<u>4,239</u>
Total	\$29,900	\$141,300

The total amount for all three phases is the maximum anticipated expenditure, including travel expenses. The job will be billed according to the actual hours spent not to exceed the amount shown. The cost could be less if our telecommunications department does part of the work proposed by the consultant or if we mutually agree to reduce the scope of work outlined.

President Banowsky recommended a contract be awarded to Hise, Donahue & Associates, Inc. in the amount of \$141,300 for all three phases of the proposal. It is understood that each phase will be considered individually and a decision made by the Health Sciences Center to continue upon completion of each phase. The cost of each phase will be shared on a pro-rata basis by each agency utilizing the system.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

PROPOSAL, CONTRACT, AND GRANT REPORT

A summary of proposals for contracts and grants for the Health Sciences Center, including the Tulsa Medical College branch, for March, 1984 was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending on these negotiations.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

COLLEGE OF HEALTH BUILDING RENOVATION - WINDOWS

In accordance with the terms of the construction contract, representatives of Lawrence, Lawrence and Flesher, the project architects, ABCO, Inc., the contractor and the University of Oklahoma completed a final inspection of the new window installation in the College of Health Building on February 23, 1984. A punch list of incomplete items was developed and a copy was provided to the contractor. The final cost of the installation, including change orders, was \$177,619. The project architects recommend that the work be accepted and that final payments be made to the contractor.

President Banowsky recommended that the Board of Regents accept the new window installation in the College of Health Building as complete effective February 23, 1984 and authorize final payments to the contractor.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

REPORT ON MAJOR CAPITAL IMPROVEMENT PROJECTS

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Oklahoma City Campus. No action was required.

III. Norman Campus

THE HENRY BELLMON CHAIR OF PUBLIC SERVICE

The Henry Bellmon Chair of Public Service will be fully endowed with with private funds at \$1 million and will be established as a university

THE UNIVERSITY OF OKLAHOMA - OKLAHOMA CITY CAMPUS
MAJOR CAPITAL IMPROVEMENTS PROGRAM

ARCHITECTURAL AND ENGINEERING SERVICES
PROGRESS REPORT - APRIL, 1984

PROJECTS UNDER CONSTRUCTION

Project	Architects or Engineers	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Source of Funds
Steam and Chilled Water System Expansion, Phase V, Part II, Project 3	Frankfurt-Short-Bruza	Kay Engineering Company	04/16/81	01/05/82 05/15/84	\$2,832,447 \$2,847,008	99%	Revenue Bond Funds.
College of Health Building Renovation, Phase II, Windows	Lawrence, Lawrence and Flesher	ABCO, Inc.	11/11/82	07/15/83 02/23/84	\$ 164,355 \$ 177,619	100%	State Building Funds.

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Physical Fitness Center	---	Coleman, Ervin & Associates	09/11/80	\$6,783,500	Inactive.
Steam and Chilled Water System Expansion, Phase V	---	Frankfurt-Short-Bruza	11/30/79	\$4,700,000	Construction has been completed on major portions of this project and is underway on other elements.
Steam and Chilled Water System Expansion, Phase V, Part III, Project I, Energy Conservation	---	Frankfurt-Short-Bruza	11/30/79	\$ 400,000	Design work has been completed.
Family Medicine Building	NC 2	Architectural and Engineering Services, OUHSC	---	\$8,268,515	Planning studies are underway.

professorship reporting directly to the Norman Campus Provost. The occupant of the Chair may have responsibilities in any or all of the areas of teaching, research, and public service, but the particular emphasis will be determined at the time the Chair is filled.

The purpose of the Chair is to bring to the University outstanding leaders and authorities from the world of government and international affairs, who have distinguished themselves in public service. Any area or areas of public policy and/or social concern may be served by the Chair (e.g., water resources, world food and health, international law, energy, monetary policy, foreign policy, etc.), with the occupant normally being appointed for one, two, or three-year terms.

The selection committee will be chaired by the Provost and be composed of two faculty members and two individuals from outside the University distinguished in areas relevant to the Chair. All members will be appointed by the President. Nominations may be made by any academic unit of the University, and the committee may consider anyone who meets the purpose of the Chair. Any holder may be reappointed so long as service does not exceed three years. Whenever appropriate the faculty of a given discipline will be asked to interview candidates for the purpose of considering additional academic titles or teaching assignments.

Funds from the endowment may be used to provide clerical and graduate assistant support, as well as travel and research expenses.

President Banowsky recommended approval of (1) the establishment of The Henry Bellmon Chair of Public Service and (2) the appointment of Henry Bellmon as the Henry Bellmon Professor of Public Service for a period of twelve months beginning July 1, 1984 and ending June 30, 1985 at an annual salary of \$66,000 which will come from private funds donated for the support of The Henry Bellmon Chair of Public Service. His time will be devoted to all three areas of faculty responsibility: teaching, research, and public service.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

FACULTY PERSONNEL ACTIONS

LEAVES OF ABSENCE:

Robert A. Ford, David Ross Boyd Professor of Finance, sabbatical leave of absence with half pay, August 16, 1984 to May 16, 1985. To carry out a comprehensive study of the instruments and exchanges involving stock indices, with primary emphasis on stock index futures and stock index options.

Ted D. Englebrecht, Professor of Accounting, sabbatical leave of absence with full pay, August 16, 1984 to January 1, 1985. To write a treatise on Fiduciary Taxation for Commerce Clearing House, Inc., and to do other research.

Jerry J. Lewis, Professor of Drama, sabbatical leave of absence with full pay, August 16, 1984 to January 1, 1985. To update knowledge of current practices in professional theatre and to do research into new technologies in lighting and stage production in professional theatre.

Peter B. Kutner, Professor of Law, sabbatical leave of absence with half pay, August 16, 1984 to May 16, 1985. To carry out research on law reform in Torts and the contributions of Southern Africa to the common law.

Lenore Clark, Associate Professor of Bibliography, Head of Acquisitions Department, and Assistant to the Dean for Collection Development, University Libraries, sabbatical leave of absence with full pay, September 1, 1984 to March 1, 1985. To complete a dissertation on Forbes Watson, a significant commentator on American art during the period between the two World Wars.

Marie A. Hughes, Associate Professor of Business Administration, sabbatical leave of absence with full pay, January 1, 1985 to May 16, 1985. To pursue concentrated studies in advertising and measurement and to do research.

Lloyd Korhonen, Associate Professor of Education, sabbatical leave of absence with full pay, July 1, 1984 to January 1, 1985. To continue research in the areas of adult and community education and teaching and program development.

James M. Goodman, Associate Professor of Geography, sabbatical leave of absence with full pay, August 16, 1984 to January 1, 1985. To do research and to travel.

Howard B. Bluestein, Associate Professor of Meteorology, sabbatical leave of absence with half pay, August 16, 1984 to May 16, 1985. To do writing and research at the National Center for Atmospheric Research in Boulder, Colorado, and to spend part of the hurricane season at the Hurricane Research Division in Miami, Florida.

Kozaburo Yukihiro, Assistant Professor of Dance, sabbatical leave of absence with full pay, August 16, 1984 to January 1, 1985. To travel to other universities and colleges in the country to look into dance programs and to work in New York City in order to enhance choreography techniques.

Kevin R. Coombes, Assistant Professor of Mathematics, leave of absence without pay, August 16, 1984 through May 15, 1985. To conduct research at the University of Chicago and M.I.T.

James D. Fife, Assistant Professor of Modern Languages and Literatures, leave of absence without pay, August 16, 1984 through May 15, 1987. To serve a 3-year term as president of a French-speaking mission of The Church of Jesus Christ of Latter-day Saints.

April 12, 1984

17896

APPOINTMENTS:

June Claire Dickinson Carter, Ph.D., Associate Professor of Modern Languages and Literatures, \$24,000 for 9 months, August 15, 1984 through May 15, 1985.

James P. Kostman, Ph.D., Assistant Professor of Philosophy, \$22,000 for 9 months, August 15, 1984 through May 15, 1985.

Cindy Debra Stern, Ph.D., Assistant Professor of Philosophy, \$24,000 for 9 months, August 15, 1984 through May 15, 1985.

Joel M. Snow, reappointed Postdoctoral Research Associate in Physics and Astronomy, \$24,000 for 12 months, April 1, 1984 through March 31, 1985. Paid from grant funds.

RESIGNATIONS:

Edwin Bryant Davidson, Research Associate, School of Civil Engineering and Environmental Science, March 19, 1984.

Kathleen Williams, Assistant Professor of Health, Physical Education and Recreation, July 1, 1984. To accept position at Kansas State University.

RETIREMENT:

Arnold F. Parr, Associate Professor of Finance, June 1, 1984; named Professor Emeritus of Finance.

President Banowsky recommended approval of the personnel actions listed above.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

DISCONTINUANCE OF DEGREE

The faculty of the School of Chemical Engineering and Materials Science have recommended that the Bachelor in Metallurgical Engineering degree be discontinued because of inadequate resources to bring the program to proper standards. This recommendation has been approved by the Dean of the College of Engineering, the Academic Programs Council, and Provost Morris.

The degree will no longer be listed in University catalogs, but the students currently enrolled in the program will be allowed to complete their requirements.

President Banowsky recommended that the Bachelor in Metallurgical Engineering degree be discontinued.

April 12, 1984

17897

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

LEAVE OF ABSENCE:

Lari L. Murry, Program Manager, Business Programs, leave of absence without pay extended, April 1, 1984 through October 1, 1984.

APPOINTMENTS:

Jack R. Key, Manager, Auxiliary Accounting Systems, \$28,000 for 12 months, February 28, 1984. Managerial Staff.

*Deborah Fairchild, reappointed Environmental Scientist, School of Civil Engineering and Environmental Science, rate of \$23,520 for 12 months, March 1, 1984 through August 31, 1984. Professional Staff.

CHANGES:

*Rosina Edith Dimson, Data Analyst, Information Systems Programs, salary increased from \$18,200 to rate of \$20,700 for 12 months, April 1, 1984 through June 30, 1984.

*Charles W. Dunn, Jr., Marketing Specialist, Information Systems Programs, salary increased from \$21,000 to rate of \$23,500 for 12 months, April 1, 1984 through June 30, 1984.

Donald J. Huntington, Sr., title changed from Accountant III to Manager, Physical Plant Accounting, Physical Plant, April 1, 1984. Changed from Professional Staff to Managerial Staff.

Charlotte Buck Knowles, title changed from Technical Project Coordinator/Data Analyst to Technical Project Assistant, Information Systems Programs, March 27, 1984 through June 30, 1984. Managerial Staff.

Judith C. Smith, title changed from Senior Wage and Salary Analyst to Manager, Wage and Salary Compensation, Personnel Services, April 1, 1984. Managerial Staff.

RESIGNATIONS:

Mark L. Elder, Director, Office of Research Administration, May 16, 1984.

*Paid from grant funds; subject to the availability of funds.

April 12, 1984

17898

Gregory Alan Hansen, Golf Course Superintendent, Auxiliary Services, April 17, 1984.

Charles A. Rice, II, Systems Programmer, University Computing Services, February 29, 1984.

John A. Trent, Programmer/Analyst, University Computing Services, April 25, 1984.

President Banowsky recommended approval of the personnel actions listed above.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

STAFF EMPLOYEES WEEK

President Banowsky recommended adoption of the following proclamation:

WHEREAS, the staff employees of The University of Oklahoma contribute vitally to the University community through their service to students, faculty and the public; and

WHEREAS, their achievements bring honor to the University; and

WHEREAS, their loyalty and dedication to the University is reflected by their productive service; and

WHEREAS, they provide invaluable support to University projects through their time and financial resources; and

WHEREAS, they contribute significantly to the quality of the University as a distinguished American institution of higher education;

BE IT THEREFORE RESOLVED that the Regents of The University of Oklahoma do hereby proclaim the week of April 29 through May 5, 1984, to be "OU Staff Employees Week", during which the constituents of the Employee Executive Council are entitled to all honors and privileges thereof.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

Regent Little introduced Mrs. Ruth McKinnis, Chair of the Employee Executive Council. On behalf of the Employee Executive Council and the staff, Mrs. McKinnis thanked the Regents for their support for OU Staff Employees Week. She then explained the activities that will take place during the week. She invited the Regents to join for as many of the activities as possible.

April 12, 1984

17899

President Banowsky commended the employees and underscored the fact that in all of the budgetary decisions under consideration that the interests of the staff are being given equal attention along with those of the faculty.

STUDENT CODE REVISIONS

Several Student Code revisions have been under consideration by the Student Code Revision Committee and are now ready for consideration by the Board. The first three revisions have been approved unanimously by Student Congress, the OUSA President, and Vice President Adair. These revisions are as follows:

Title 11, 1.3

FROM:

Regents' policy requires that all students living in Cate Center, Cross Center, Adams Center, and Walker Tower, board at their place of residence.

TO:

Regents' policy requires that all students living in Cate Center, Adams Center, and Walker Tower, board at their place of residence.

RATIONALE:

At the request of the Housing Center Association, residents of Cross Center may opt for a room-only housing contract. This change is required to accommodate their request.

Title 13, 1.5 - New

TO:

Negotiated settlements between a student and the Vice President for Student Affairs and other appropriate persons in authority may be used to resolve a disciplinary matter. Both the student and the University representative must agree to the settlement in writing for the decision to be valid.

RATIONALE:

This recommendation would recodify a method of resolving disciplinary matters that has been used for years. The committee believes that it should be formally stated in the code to insure both students and staff are aware of this alternative.

April 12, 1984

17900

Title 13, .5 - New

TO:

Campus Citation System: The following minor offenses may be removed from the discipline process and handled via a citation system. Repetition of the offenses within one year of imposition of the first sanction may be dealt with by graduated increases.

<u>Proscribed Conduct</u>	<u>1st Offense</u>	<u>2nd Offense</u>	<u>3rd Offense</u>
Unauthorized entry	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Littering	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Removal of Furniture/Fixture	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Propping Open Security Doors	\$30.00	Disciplinary Process	
Possession of Alcohol on University Property	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Noise	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Failure to comply with lawful directions of institution officials acting in performance of their duties	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Misuse of Institution Property	\$10.00	\$20.00	Fine up to \$30 or disciplinary process
Defacement of University Property	\$10.00	\$20.00	Fine up to \$30 or disciplinary process

- 1 Fines: If fines are not paid or alternative arrangements approved in a period of five (5) days then the fines will be doubled and placed on the student's University account. If a student is unable to pay the fine or it is determined the fine would result in an unreasonable hardship, then a work program can be imposed in lieu of the fine. The in-lieu work program must be approved by the Director of Student Development.

April 12, 1984

17901

- .2 Appeals of Citation: The student will have three (3) days (72 hours) to appeal in writing to the Director of Student Development. An Appeal Board made up of two (2) students, one appointed jointly by the Inter-Fraternity Council and the Panhellenic Presidents and one appointed by the Commuter Center President and one (1) staff member appointed by the Director of Student Development, will vote on the written appeal. Appointments to the Appeal Board shall be for one academic year. The Appeal Board shall hear the appeal in person upon request by the student. The Director of Student Development will then write the student a letter stating the outcome.

RATIONALE:

The previously instituted Housing Citation system has worked very well from the standpoint of administration and students. This revision is an extension of that system to the rest of the campus. This would allow disciplinary action including appeal to take place without creating a disciplinary record or using the hearing system for very minor offenses.

President Banowsky recommended approval of these Student Code revisions to be effective immediately.

Another code revision was considered by the Code Revision Committee and was approved by four members and disapproved by four members. The revision is as follows:

Title 2.1 and 10.2

FROM:

2.1 The Student has the right to be considered for membership in any student organization or group without regard to race, color, place of national origin, religious creed or political belief.

10.2 Membership in registered student organizations shall not be denied any person on the basis of race, creed, religion, national origin, or disability, nor shall membership be denied on the basis of sex, unless the purpose of the organization would be defeated if sex discrimination were not allowed, provided however, that the purpose of the organization must be consistent with public policy as established by prevailing University Community standards, and that the person be willing to subscribe to the stated aims and meet the stated obligations of the organization.

TO:

2.1 The Student has the right to be considered for membership in any student organization or group without regard to race, color, place of national origin, religious creed, political belief, or sexual/affectional preference.

10.2 Membership in registered student organizations shall not be denied any person on the basis of race, creed, religion, national origin, sexual/

affectional preference or disability, nor shall membership be denied on the basis of sex, unless the very purpose of the organization would be defeated if sex discrimination were not allowed, provided, however, that the purpose of the organization must be consistent with public policy as established by prevailing University Community standards, and that the person be willing to subscribe to the stated aims and meet the stated obligations of the organization.

RATIONALE (presented by four Revision Committee members approving):

This revision adds sexual/affectional preference to the anti-discrimination statements on student organization membership. It would add O.U. to the large and growing list of universities who have issued such statements. Institutions of higher education are dedicated to the pursuit of knowledge and the free exchange of ideas. They must foster an atmosphere of openness and understanding, not closed-mindedness and bigotry. To do otherwise, would be to deny their very mission.

The sexual practices or preferences of an individual are a very private matter. But when an individual is discriminated against on the basis of these preferences, it becomes a public matter. Discrimination against homosexuals is popular in this state and in this institution. This Code Revision puts the University on record as opposing this deplorable intolerance.

This is not the first time that the Regents have dealt with the question of gay rights, and it will not be the last. It is an issue whose time has come. It is time for this University not only to adopt this revision, but to adopt a comprehensive policy regarding the rights of gay individuals.

DISSENTING OPINION (presented by four Revision Committee Members disapproving):

We do not support the revision recommendation, for the following reasons:

1. This recommendation goes beyond the scope of federal and state laws regarding discrimination. It is our understanding that the University has always followed and used the body of the law as its guideline. Accepting the recommendation, therefore, would be contrary to our own practice.
2. Once this is accepted, the University might then have to deal with the issue of other classes or groups who demand inclusion. Since there are no guidelines in law for determining which additional groups should be included, the University would have to create its own guidelines. We do not believe this to be a sound position for the University.
3. The University already has procedures in place for the protection of students, including gay students. This institution takes the appropriate steps anytime a student is unfairly or abusively treated. This has included gay students in the past and will continue in the future. Ill treatment of any student is not tolerated at The University of Oklahoma.

April 12, 1984

17903

This revision was approved by Student Congress by a vote of 16 to 11 with three abstentions and by the UOSA President. Vice President Adair recommended the revision not be approved.

Vice President Adair reminded the Regents that these four proposed Code revisions were discussed at length at the Committee meeting yesterday and that the first three revisions have been approved unanimously by the Student Code Revision Committee, by Student Congress, and that she has recommended to the President that they be approved. The fourth proposed revision, however, was approved by the Student Code Revision Committee by a vote of 4 to 4. In Student Congress it was approved by a vote of 16 to 11 with three abstentions. Again as discussed yesterday, Vice President Adair said she has recommended to President Banowsky that the fourth revision not be approved. It is a revision, she said, that would add sexual/affectional preference to the discrimination policy in the Code. She suggested that Beth Garrett, Chair of Congress, make some comments to the Regents about the Congress vote.

Ms. Garrett said she wanted to reiterate that the Student Congress approved the fourth revision by a vote of 16 to 11 to 3 because they believed it was necessary as a statement that discrimination against homosexuals will not be tolerated on this campus. Such discrimination, she said, is imminently possible when one considers that last week a banner proclaiming Gay Awareness Week was burned on the South Oval. In order for the University to remain a place for the freedom of ideas, she said, we must go on record as saying that such discrimination and such actions will not be tolerated. She said Congress believes that we must go past passively only accepting that which Federal law delineates and actually accept homosexuals as a protected group on this campus.

President Banowsky then made the following statement:

"It is the desire and the intent of The University of Oklahoma to develop and maintain a community in which all persons may enjoy the feelings of freedom, respect, acceptance, and peace. It is the spirit of that desire and intent that undergirds all University policies and administrative procedures.

"Certain University policies are developed in direct response to Federal and/or State laws and regulatory directives. Significant among these are policies related to the prohibition of discrimination. Current University policies and procedures relating to anti-discrimination are written to provide coverage for all classes of persons and conditions mandated by the U.S. Federal government or Oklahoma State law or by direct order of the courts. It is in the interest of prudent administration and effective monitoring of compliance that my recommendation is made not to expand these policies to designate further coverage.

"It should be noted that some agencies, municipalities, and institutions are having to make this same or similar decisions. The Norman City

Council recently voted not to amend its policies. Some institutions have elected to amend policies to provide coverage in a variety of ways. We have found no consistency among the approaches."

President Banowsky recommended that in the interest of prudent administration and effective monitoring of compliance, the Student Code not be revised to include the coverage as outlined in the fourth Code revision presented above.

Chairman Little indicated a vote would be taken on the two recommendations separately. Regent Imel moved approval of President Banowsky's recommendation regarding the first three Student Code revisions as shown above. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

Regent Imel moved approval of President Banowsky's recommendation regarding the fourth Student Code revision. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

HOUSING AND FOOD SERVICE RATES

In Fiscal Year 1984-85, students will have a choice between a 14 meal plan and a 20 meal plan. The new 14 meal plan will replace the current 15 meal plan and will allow the student to eat any 14 of the 20 meals offered during a one-week period. This new plan will provide flexibility and would solve many of the problems experienced by students who have been unable to be present for the set 15 or 20 meals offered each week.

The Inter-Center Council and Center Presidents have discussed these options with the students currently living in the dormitories. The overwhelming majority of the people surveyed wished to have the opportunity to select between the 14 and 20 meal plan option.

Room and board increases for students living in the residence halls and selecting the 20 meal plan will be 5.3 percent for Walker and Adams, and 5.4 percent for Cate and Cross. A no-meal option will be offered to students living in Cross Center and the room only rate for Cross Center will increase by 4 percent. A comparable percent increase for students selecting the 14 meal plan cannot be computed since this plan was not offered in prior years.

The rate increases for room and board are necessitated primarily because we expect food costs, telephone, staff benefits and miscellaneous other expenses to increase. Even with the proposed rate increases, we anticipate an 8 percent drop in gross revenue. To offset this revenue shortfall, budgeted expenditures for personnel, repairs and maintenance, and utilities will be reduced.

Apartment rental rates for Niemann and Parkview will be increased by 4 percent. This essentially offsets inflation and will mitigate the repair and maintenance budget reductions. Rental rates for Kraettli, Yorkshire and Logan apartments will not increase. The rates currently charged are comparable with privately owned facilities, and it is felt that a rate increase would result in reduced occupancy.

President Banowsky recommended approval of the attached schedule of rates for residence hall rooms and food service, with the new rates to be effective the fall semester 1984. He recommended also approval of the following rates for University apartments to be effective July 1, 1984:

<u>Unit</u>	<u>Current Rate Monthly</u>	<u>4% Increase</u>	<u>Proposed Rate Monthly</u>
Parkview	\$189	\$8.00	\$197
Niemann	\$171	\$7.00	\$178
Kraettli	\$297	-	\$297
Logan	\$184	-	\$184
Yorkshire:			
1 Br 1 Bath (Fur)	\$342	-	\$342
2 Br 1 Bath (Fur)	\$373	-	\$373
2 Br 2 Bath (Fur)	\$404	-	\$404
2 Br 1 Bath (Unfur)	\$342	-	\$342
2 Br 2 Bath (Unfur)	\$373	-	\$373

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

FOOTBALL TELEVISION RIGHTS

In response to the University's invitation to bid on intercollegiate football television rights for 1984 and 1985, six proposals were received on March 30. A brief summary of the proposals follows:

1. CHALLENGER PRODUCTIONS, INC.

This bidder made its bid contingent upon securing \$600,000 in financing before May 15, 1984. It is one of two cable pay-for-view plans submitted and has optional out-of-state live commercial broadcasts of 20 areas. Challenger projects that 33,500 homes would be buyers for the 1984 season and this

ROOM AND BOARD RATES
1984-85

<u>DOUBLE RATE</u> <u>Housing Unit</u>	Meal <u>Plan</u>	Per	Per	Yearly 83/84 <u>Rates</u>	-----ROOM ONLY-----			-----BOARD ONLY-----			Yearly Proposed 84/85 <u>Rates</u>	-----TOTAL-----	
		Sem 83/84 <u>Room</u>	Sem 83/84 <u>Board</u>		Per Sem 84/85 <u>Room</u>	Per Year Amt of <u>Incr</u>	Per Year %	Per Sem 84/85 <u>Board</u>	Per Year Amt of <u>Incr</u>	Per Year %		Amt of <u>Incr</u>	% <u>Incr</u>
Walker-Adams*	20	\$571	\$591	\$2324	\$594	\$ 46	4.0%	\$630	\$78	6.6%	\$2448	\$124	5.3%
	15	571	524	2190	-	-	-	-	-	-	-	-	-
	14	-	-	-	594	46	4.0%	580	-	-	2348	-	-
Cate-Air*	20	\$519	\$591	\$2220	\$540	\$42	4.0%	\$630	\$78	6.6%	\$2340	\$120	5.4%
	15	519	524	2086	-	-	-	-	-	-	-	-	-
	14	-	-	-	540	42	4.0%	580	-	-	2240	-	-
Cate-Non Air	20	\$456	\$591	\$2094	\$474	\$36	4.0%	\$630	\$78	6.6%	\$2208	\$114	5.4%
	15	456	524	1960	-	-	-	-	-	-	-	-	-
	14	-	-	-	474	36	4.0%	580	-	-	2108	-	-
Cross	20	\$440	\$591	\$2062	\$457	\$34	4.0%	\$630	\$78	6.6%	\$2174	\$112	5.4%
	15	440	524	1928	-	-	-	-	-	-	-	-	-
	14	-	-	-	457	34	4.0%	580	-	-	2074	-	-
	No	440	-	880	457	34	4.0%	-	-	-	914	34	4.0%
<hr/>													
<u>SINGLE RATE</u>													
<u>Housing Unit</u>													
Walker-Adams*	20	\$809	\$591	\$2800	\$854	\$90	5.5%	\$630	\$78	6.6%	\$2968	\$168	6.0%
	15	809	524	2666	-	-	-	-	-	-	-	-	-
	14	-	-	-	854	90	5.5%	580	-	-	2868	-	-
Cate-Air*	20	\$735	\$591	\$2652	\$775	\$80	5.5%	\$630	\$78	6.6%	\$2810	\$158	6.0%
	15	735	524	2518	-	-	-	-	-	-	-	-	-
	14	-	-	-	775	80	5.5%	580	-	-	2710	-	-
Cate-Non Air	20	\$653	\$591	\$2488	\$689	\$72	5.5%	\$630	\$78	6.6%	\$2638	\$150	6.0%
	15	653	524	2354	-	-	-	-	-	-	-	-	-
	14	-	-	-	689	72	5.5%	580	-	-	2538	-	-
Cross	20	\$639	\$591	\$2460	\$674	\$70	5.5%	\$630	\$78	6.6%	\$2608	\$148	6.0%
	15	639	524	2326	-	-	-	-	-	-	-	-	-
	14	-	-	-	674	70	5.5%	580	-	-	2508	-	-
	No	639	-	1278	674	70	5.5%	-	-	-	1348	70	5.5%

*Air Conditioned Facilities

represents 6.7% of the available cable broadcast market. Furthermore, its bid is predicated on telecasting nine games and selling tickets for \$140 cash and \$160 in installment payments. Its proposal sets forth three options to split revenues with the University, namely:

- a. On a 75/25 percent basis if the University provides the funds to cover all fixed costs which are estimated to be around 1.8 million dollars.
- b. A 50/50 percent split if Challenger provides the funds necessary to cover the fixed costs.
- c. A two-thirds/one-third split if the University and Challenger split costs equally.

This particular bid has no minimum guarantees built into the proposal.

2. SUMMIT BROADCASTING

This bid is also a cable pay-for-view plan. Its financial terms are as follows:

- a. If seven games are shown, it will guarantee \$880,000 plus a percentage.
- b. If eight games are telecast, it will guarantee payment of \$1,232,000 plus a percentage.
- c. If nine games are telecast, it will guarantee a minimum amount of \$1,420,000 plus a percentage.
- d. If ten games are telecast, it will guarantee \$1,670,000 plus a percentage.
- e. If eleven games are telecast, it will guarantee a minimum of \$1,910,000 plus a percentage.

The percentage set forth by Summit is 76% of the first two million dollars in excess of expenses and 91% of all net income over two million dollars. This particular bid does not define expenses or give an estimated expense projection.

3. KTVY (4) OF OKLAHOMA CITY

This is an over the air proposal and it has bid for compensation on the basis of \$24,000 per live telecast in Oklahoma. In addition, it will split equally net profits for each station outside the Oklahoma City metropolitan with live telecasts.

4. KTUL (8) OF TULSA

It is primarily an over the air proposal with reference to cable marketing. Essentially, its bid is for compensation of \$50,000 per game for the 1984 season and \$75,000 per game for 1985. The University must guarantee seven games per season. It also wants the rights to all coaching shows as part of its compensation plus the right to distribute in other states. It also proposes to negotiate with local cable distributors.

5. KWTV (9) OF OKLAHOMA CITY

Its proposal is over the air at a compensation rate of \$100,000 per game (\$1,400,000) for 14 games over two seasons. It insists that there be a minimum of seven games per season and if there is less than seven games for any season it deducts \$100,000 for each game less than seven that is telecast.

6. SPORTS PRODUCTIONS INC.

This is an over the air network proposal for conventional stations. However, it refused to bid specific dollar amounts due to the pendency of the court action. Likewise, KOKH (25) of Oklahoma City and RAYCOM declined to submit bids.

President Banowsky reminded the Regents and others present of the lengthy and thorough discussion of this matter with most of the bidders present at the Committee meeting yesterday. He commended the bidders and the presentations of those bidders. President Banowsky recommended that all of the bids be rejected for the purpose of refining somewhat our specifications. He said that, having gone through this experience once, we now recognize ways our specifications can be written more sharply. He said we wish to invite not only those who presented bids this time but any others who might be interested to participate in this second bidding. The deadline will be May 1 for receiving bids. By the May meeting of the Board, the administration should be in a position to make a recommendation to the Board.

Regent Imel moved approval of President Banowsky's recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

LITIGATION

Regent McCurdy moved that the following item regarding litigation be added to the agenda for this meeting. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved, and the following item was presented for consideration:

The University entered into an agreement dated February 11, 1982 with American Group Travel, Inc. (AGT) of Dallas, Texas to provide transportation for its varsity football team to play the University of Hawaii in an

April 12, 1984

17908

intercollegiate football game in Honolulu on December 3, 1983. The Varsity "O" Club was also a party to this agreement and agreed to actively promote and co-sponsor tour programs for the public to be purchased from AGT. As part of its contractual commitment, the Varsity "O" Club agreed to deal exclusively with AGT and to coordinate with AGT on the printing, mailing and receipt of correspondence. The University agreed to pay \$50,000 to AGT for the services AGT was to provide and the University further agreed to refrain from promoting tour programs for the game.

The University and Varsity "O" Club have received numerous complaints from persons who subscribed to the Hawaii tour with AGT. Several of these complaints have charged AGT with fraud and most have complained about the failure of AGT to refund the monies claimed to be owing. AGT has repeatedly been requested to work cooperatively to reconcile these problems but has not set forth any constructive or satisfactory proposals. AGT now contends that the University owes it money which is prohibiting it from making payments to members while the Athletic Department denies that any money is owing. In order to resolve this controversy, it is requested that the Office of Legal Counsel be authorized to bring a lawsuit against AGT.

President Banowsky recommended that the Regents authorize the Office of Legal Counsel to commence a lawsuit against AGT to resolve the pending controversy arising out of its contract with AGT.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

OKLAHOMA GEOLOGICAL SURVEY AGREEMENT

A renewal of the agreement between the Oklahoma Geological Survey and the United States Geological Survey for the last three quarters of the 1983-84 fiscal year for an investigation of water resources in Oklahoma has been proposed. The agreement covering the first quarter of the fiscal year was approved at the July, 1983 meeting. The agreement for the balance of the fiscal year provides that each party will contribute \$94,054 during the period October 1, 1983 through June 30, 1984 to continue the water resources study in Oklahoma. The amounts contributed will cover all of the costs of the necessary field work and office work directly related to this program but exclude any general administrative or accounting work in the office of either party.

The other terms of this agreement are identical with the agreements of previous years.

President Banowsky recommended approval of entering into the agreement with the United States Geological Survey as explained above.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

PURCHASE OF ELECTRIC DRIVE CHILLER UNITS

In November, 1983 (p. 17748) the Board of Regents approved a project for the purchase of equipment necessary to convert one 3,000 ton and one 1,000 ton chiller units for Chilled Water Plant #1 from steam turbine drive to electric drive. This project involves the installation of equipment to provide for reductions in operating costs and improvement of chiller performance.

The cost of the purchase and installation of the equipment will be funded by a U.S. Department of Energy energy conservation matching grant of \$210,000 and Section 13 Funds of \$248,000 previously approved by the Board of Regents.

Bids were recently circulated for the purchase of the equipment and the following bids were received:

<u>Company Name</u>	<u>Bid Price</u>
Toshiba International Houston	\$407,484.00
Westinghouse (incomplete) Oklahoma City	370,866.00
EMICC Macon, Georgia	363,734.00
Electrical & Instrument Sales Co. (primary bid) Tulsa	439,409.00
Electrical & Instrument Sales Co. (alternate bid) Tulsa	324,117.00
General Electric (primary bid-incomplete) Tulsa	353,200.00
General Electric (alternate bid-incomplete) Tulsa	409,200.00

The bids were reviewed and evaluated by the Power Plant Engineer. Only the bid submitted by Toshiba met all criteria and is completely acceptable to the Director of Physical Plant.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$407,484.00 to Toshiba International Corporation for the purchase of 3,000 H.P. and 1,000 H.P. chiller units to convert two chiller units from steam turbine drive to electric drive.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

April 12, 1984

17910

PROPERTY AND EQUIPMENT INSURANCE

Bids were recently circulated for the renewal of insurance coverage for all of the buildings and other units under University revenue bond systems which expires May 1, 1984. This insurance package includes "all risk" property insurance on dormitories, dining halls, apartments, Lloyd Noble Center, Stadium, Power Plant, Commissary, Goddard Health Center, Huston Huffman Center, OCCE, and other units included under bond issues. Business interruption and tuition loss (rental loss) for these units is also included.

Bids submitted also cover boiler and machinery insurance and insurance on electronic data processing equipment at various locations on the Norman Campus. The policy limits are:

Fire and Extended Coverage	\$188,563,000
Boiler and Machinery Coverage	20,000,000
Electronic Data Processing Equipment	4,613,668

The premiums will be paid from various Housing and other Auxiliary accounts on a pro rata basis dependent upon the amount of coverage.

Bids were received as follows:

<u>Company/Agent</u>	<u>Annual Premium</u>	<u>3-Year Premium</u>
1. Arkwright-Boston Oklahoma City	\$ 77,000.00	\$231,000.00
2. Agar-Ford-Jarmon & Muldrow Norman	97,474.00	292,422.00
3. Fred S. James & Co. of Oklahoma, Inc. Oklahoma City	121,789.00	365,367.00
4. Fred S. James & Co. of Oklahoma, Inc. (ALTERNATE) Oklahoma City	124,370.00	373,110.00
5. Morris-Hopson, A James Company El Reno	142,357.00	427,071.00
6. Allendale Mutual Insurance Company Richardson, Texas	205,000.00	615,000.00
7. Arthur J. Gallagher & Company Dallas	241,520.00	725,560.00

The low bid of Arkwright-Boston is acceptable to the Risk Manager and the Director of Physical Plant.

April 12, 1984

17911

President Banowsky recommended that the Board of Regents approve the award of an annual purchase order in the amount of \$77,000.00 to Arkwright-Boston Insurance for each year of the three-year period beginning May 1, 1984.

Regent Rothbaum moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

PURCHASE OF COPIERS CURRENTLY UNDER LEASE

Each year, all equipment under annual lease programs is analyzed for possible purchase prior to continuation of the lease for another year. As a result of this analysis, three high speed duplicators have been selected for purchase action. The analysis is based upon pricing as contained in the State Contract for copiers.

Two duplicators proposed for purchase are utilized by the Printing Services Copy Center, which provides campus-wide duplicating services. A five-year projection of purchase and maintenance versus continued lease is as follows:

<u>Equipment</u>	<u>Cost to Purchase</u>	<u>Five-Year Lease Cost</u>	<u>Five-Year Purchase and Maintenance Cost</u>	<u>Projected Savings</u>
2 - Xerox 9500 Duplicators	\$173,592.00	\$648,494.43	\$377,311.13	\$271,183.30

The cost of the purchase will be paid from account 147-309 which is copying services revenue. The savings will help to control copying costs for both academic and administrative users.

The third duplicator provides copying services for the Law Center.

<u>Equipment</u>	<u>Cost to Purchase</u>	<u>Five-Year Lease Cost</u>	<u>Five-Year Purchase and Maintenance Cost</u>	<u>Projected Savings</u>
1 - Xerox 9400 Duplicator	\$54,786.00	\$261,164.00	\$163,739.00	\$97,425.00

The cost of this purchase will be paid by Law Center accounts 227-201 and 227-501. This action will help to control copying costs at the Law Center.

Xerox has guaranteed seven-year maintenance service and a 20% trade-in value at that time on all three duplicators.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$228,378.00 for the purchase of the three copier duplicators currently being leased.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

PROPOSAL, CONTRACT, AND GRANT REPORT

A summary of proposals for contracts and grants for the Norman Campus for March, 1984 was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending on these negotiations.

Regent Rothbaum moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

INSTALLATION OF DOORS - WALKER TOWER

Bids were circulated for the installation of 22 aluminum entrance systems at the elevator landings in Walker Tower. The contract provides for all labor, material, and equipment necessary for the removal of existing entrance doors and complete fabrication and installation of the new entrance systems. The new systems are needed to improve security for student residents and eliminate costly maintenance on existing doors.

This purchase will be funded with Housing Maintenance funds and charged to Physical Plant account 147-201.

Five bids were received as follows:

- | | |
|---|-------------|
| 1. ABS Enterprises
Oklahoma City | \$38,984.88 |
| 2. Downey Glass Limited
Oklahoma City | \$48,904.00 |
| 3. Scott's Glass & Specialties Inc.
Norman | \$49,772.00 |

April 12, 1984

17913

- | | |
|--|-------------|
| 4. George Knox Glass Company Inc.
Oklahoma City | \$58,367.00 |
| 5. Glascon Inc.
Edmond | \$58,555.00 |

The low bid by ABS Enterprises in the amount of \$38,984.88 is acceptable to the Director of Physical Plant.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$38,984.88 to ABS Enterprises for the purchase and installation of 22 aluminum entrance systems in Walker Tower.

Regent McCurdy moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

POSTAL SERVICE TRAINING CENTER PROPOSAL

The United States Postal Service has requested proposals from parties interested in providing the land and buildings needed "to house a Technical Training Center in Norman, Oklahoma." The new center is needed to provide space for the programs and activities of the Technical Training Center in a "campus like" environment. The requested space includes areas for classrooms, laboratories, faculty and administrative offices, a vehicle maintenance training facility, a cafeteria and dormitory space for 800 students. The Postal Service space requirements total approximately 623,000 gross square feet of building area and include 253,000 gross square feet allocated to dormitory space. The proposed new facility will permit the Postal Service to consolidate all of its Norman based educational programs in one location.

The proposal has been developed and structured to (1) provide the income needed to pay the annual debt service on existing housing system bonds during a ten-year period, (2) modernize, renovate and reconstruct Couch Tower as a 1,548 student housing facility, (3) construct a major 370,000 square foot first phase educational facility and a second phase housing facility which will be useful for University purposes far beyond the period of the Postal Service lease, and (4) provide annual income to the University through land and building space leases.

The renovated and new facilities will be treated as normal University planning, design and construction projects requiring approval by the Board of Regents at each stage. Also, the proposal will not involve any University financial exposure.

April 12, 1984

17914

President Banowsky recommended that the Board of Regents approve the Proposal for the United States Postal Service Technical Training Center for the continued use of Couch Tower and the joint development of new facilities for the Technical Training Center.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

UTILITIES SYSTEMS IMPROVEMENTS - APPOINTMENT OF ENGINEER

In November of 1983 (p. 17749), the Board of Regents approved a preliminary official statement and a plan to sell approximately \$12,500,000 in revenue bonds for the utility systems improvement project. They also authorized the selection of engineers for the project. The project includes: (1) construction of two electric substations, (2) extension of the main campus electric distribution systems, (3) improvements to the main power plant, (4) modification of the two main cooling plants and (5) extension of the electric power, heating and cooling systems.

The preliminary official statement and the plan to sell bonds have been approved by the Oklahoma State Regents for Higher Education and the State Legislature. Plans to sell bonds are underway.

In order to develop the required plans and specifications for the project it is necessary to select engineers.

Interviews were conducted on April 4 and 5 to consider the qualifications of five engineering firms that had indicated an interest in providing the professional engineering services required for the Utility Systems Improvement Project. These interviews and the preliminary review process were conducted in accord with the provisions of the State law and the policies of the Board of Regents. The following qualifications of each firm were considered:

1. Professional reputation
2. Experience with this type of project
3. Available professional staff
4. Scope of services offered
5. Amount of work in progress
6. Other University projects completed
7. Financial standing and stability
8. Size of firm
9. Location of firm

The interview group obtained information from the consultants, the files of the State Office of Public Affairs and other sources. Selected facts about each firm were provided each Regent as follows:

<u>FIRM</u>	Total Employees	Number of Registered Architects	Number of Registered Engineers	Project Type Preference	Number of Previous Similar Projects
1. Black and Veatch	2,560	37	859	1	5
2. Bovay Engineers, Inc./ Collins-Soter Engineering, Inc. (Joint Venture)	301	2	42	1	12
3. CRS/Sirrinc Company/ Associated Engineers, Inc. (Association)	3,723	60	568	1	10+
4. Graham and Associates	16	0	5	1	6
5. C. H. Guernsey and Company	173	3	23	1	30+
6. W. R. Holway and Associates/ The Benham Group, Inc. (Division)	143	9	26	1	15
7. Howard Needles Tammen & Bergendoff	1,368	98	340	4	6
8. McCune Partners, Inc./ Rees Associates, Inc. (Joint Venture)	80	24	7	1	4
9. Meridian Engineering, Inc.	7	0	2	5	0
10. Sverdrup & Parcel and Associates	2,673	47	750	1	6
11. Yandell & Hiller, Inc.	70	1	16	1	8

A summary of the Preliminary Review of the Qualifications of the five firms was also presented:

<u>FIRM</u>	Out of State Location	Low Stated Preference for Type of Work	Small Professional Staff	Current OU Design Contract	Limited Experience	Selected for Interview
1. Black and Veatch	X					
2. Bovay Engineers, Inc./ Collins-Soter Engineering, Inc. (Joint Venture)	(1)					X
3. CRS/Sirrinc Company/ Associated Engineers, Inc. (Association)	(2)					X
4. Graham and Associates			X			X
5. C. H. Guernsey and Company				X		X
6. W. R. Holway and Associates/ The Benham Group, Inc. (Division)						X
7. Howard Needles Tammen & Bergendoff	X	X				
8. McCune Partners, Inc./ Rees Associates, Inc. (Joint Venture)					X	
9. Meridian Engineering, Inc.		X	X		X	
10. Sverdrup & Parcel and Associates, Inc.	X					
11. Yandell & Hiller, Inc.	X					

Notes: (1) The offices of Bovay Engineers, Inc. are located in Houston, Texas; the offices of Collins-Soter Engineering, Inc. are located in Oklahoma City, Oklahoma.
 (2) The offices of CRS/Sirrinc Company are located in Houston, Texas; the offices of Associated Engineers, Inc. are located in Norman, Oklahoma.

Members of the Interview Committee

- Mr. Michael K. Moorman, Architect, Architectural and Engineering Services, Chair
- Mr. Floyd O. Calvert, Professor, College of Environmental Design
- Dr. Michael A. Chartock, Associate Professor of Zoology, Chair, Energy Conservation Committee
- Mr. M. Ben Kinder, Director, Physical Plant
- Mr. Jerry Osterhaus, Energy Conservation Engineer, Physical Plant
- Mr. Donald M. Yamashita, Engineer, Architectural and Engineering Services

The interview committee also used the following criteria in considering firms as engineers for this project:

1. Experience with projects involving:
 - a. Electric power supply system planning
 - b. Design of high voltage electric distribution systems
 - c. Design of substations
 - d. Retrofit of major heating, cooling and electric power systems
 - e. Design of large scale computer based controls for heating and cooling systems
 - f. Design of steam turbines
 - g. Design of cogeneration systems
 - h. Design of energy conservation programs
 - i. Electric power rate studies
2. Familiarity with The University of Oklahoma's heating, cooling and electric power distribution systems.
3. Staff proposed for project including professional experience with similar projects.
4. Working relationships with current and former clients.
5. Location of firm in relation to the University.
6. Knowledge of and experience with utility rate studies and in working with Oklahoma gas and electric power companies.

Based upon the interviews and a review of each firm's qualifications, the interview group rated the firms in the following way:

	<u>Graham and Associates</u>	<u>Collins- Soter Engr. Inc./Bovay Engineers</u>	<u>H.R. Holway and Associates</u>	<u>CRS/ Sirriner/ Associated Engineers</u>	<u>C.H. Guernsey and Company</u>
Acceptability of Design	32	42	42	40	56
Quality of Engineering	31	42	43	42	57
Adherence to Cost Limits	35	36	41	35	50
Adherence to Time Limits	34	35	38	37	53
Volume of Changes	39	36	38	32	51
Financial Stability	<u>37</u>	<u>40</u>	<u>46</u>	<u>45</u>	<u>53</u>
Total Points	208	231	248	231	320

April 12, 1984

17918

Summary of Proposed Fees

	<u>Graham and Associates</u>	<u>Collins Soter Engr. Inc./Bovay Engineers</u>	<u>H.R. Holway and Associates</u>	<u>CRS/ Sirriner/ Associated Engineers</u>	<u>C.H. Guernsey and Company</u>
<u>Items 1&2,</u> Power Plant Substation & Interconnect Substation	\$116,000	\$141,700	\$91,000	\$161,000	\$107,000
<u>Item 3,</u> Underground Loop Distribution System	74,000	95,000	45,000	69,000	86,000
<u>Item 4,</u> Backpressure Turbine Generator	45,000	54,500	72,000	82,000	55,000
<u>Item 5,</u> Chiller Modi- fication and Replacements	26,000	24,000	11,000	25,000	17,000
<u>Item 6,</u> Steam Distri- bution System Extension	11,500	54,000 *	11,000	26,000	14,000

*This firm modified the scope of work for this element of the project and as a result, estimated a higher fee.

April 12, 1984

17919

	<u>Graham and Associates</u>	<u>Collins- Soter Engr. Inc./Bovay Engineers</u>	<u>H.R. Holway and Associates</u>	<u>CRS/ Sirriner/ Associated Engineers</u>	<u>C.H. Guernsey and Company</u>
<u>Item 7, *</u> Other Utility Distribution System Additions					
<u>Item 8,</u> Building Automation System Addition	22,500	27,000	22,000	40,000	6,000
<u>Item 9, *</u> Power Supply Planning					
Total Fee for Items 1-6 and Item 8	<u>\$295,000</u>	<u>\$396,200</u>	<u>\$252,000</u>	<u>\$403,000</u>	<u>\$285,000</u>

Although fee proposals were developed for individual items of work to permit comparisons, the engineering firms prepared the proposals with the understanding that the work would be awarded on an all or none basis.

Regent Imel said that based on the information provided to the Regents and the discussion at the Committee meeting yesterday, C. H. Guernsey and Company has the highest rating and has participated in many more projects of this type than any of the other firms. He moved that C. H. Guernsey and Company be appointed engineers for this project at their proposed fee of \$285,000 for items 1 through 6 and item 8 and at an hourly rate for the other portions of the project. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

IBM PROPERTY

On November 14, 1968, the Regents sold a parcel of land to International Business Machines Corporation (IBM), which was part of some property previously deeded to the University by the Federal Government for possible use as an airfield. The Regents' Deed to IBM contained five restrictions required

*Part of the work included in the scope of Item 7 has been designed by the engineers for the School of Music Building and the Energy Center projects. The remaining items of work included in Item 7 and all of the items of work included in Item 9 are to be performed as needed on an hourly basis. These items of work will be included in the professional services contract as options.

April 12, 1984

17920

by the FAA pertaining to development of that property. The FAA has lifted the restrictions on the airfield property and current purchasers of the IBM tract have asked the Regents to also release the five restrictions contained in the deed to IBM.

President Banowsky recommended approval of releasing these restrictions by a Quit Claim Deed to IBM.

Regent Kemp asked whether the lifting of the restrictions on the property would make the property more valuable. Vice President Elbert and Mr. Ward explained that the restrictions originally contained in the deed to IBM were restrictions required by the FAA in case the remaining Noble Auxiliary Flying Field property would be used for an airport. The FAA has recently lifted all of these restrictions.

Regent Imel moved approval of the recommendation. The following voted yes on the motion: Regents Little, Rothbaum, McCurdy, Imel, Kemp, and Sarratt. The Chair declared the motion unanimously approved.

REPORT ON MAJOR CAPITAL IMPROVEMENT PROJECTS

As shown on the following pages, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Norman Campus. No action was required.

There being no further business, the meeting adjourned at 9:50 a.m.



Barbara H. Tuttle

Executive Secretary of the Board of Regents

THE UNIVERSITY OF OKLAHOMA, NORMAN CAMPUS
MAJOR CAPITAL IMPROVEMENTS PROGRAM

ARCHITECTURAL AND ENGINEERING SERVICES
PROGRESS REPORT - APRIL, 1984

PROJECTS UNDER CONSTRUCTION

Project	Architects or Engineers	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Source of Funds
Energy Center Building, Phase IIA	The Benham Group	Harmon Construction	07/14/83	<u>12/31/85</u> 01/23/86	<u>\$9,229,613</u> \$9,197,927	23%	State Building Funds and private funds.
Energy Center Building, Phase IIIA	The Benham Group	Harmon Construction	01/13/84	<u>12/31/85</u> 01/23/86	\$3,788,914	5%	State Building Funds and private funds.
N.E.L. Building Renovation, Telecommunications	Architectural and Engineering Services	Physical Plant	---	---	\$ 250,000	100%	Section 13/New College Funds
School of Music Building, Phase IA	Kaighn Associates Architects Inc. and Bauer, Stark & Lashbrook, A Joint Venture	Flintco, Inc.	02/08/84	01/27/86	\$4,368,000	0%	State Building Funds and private funds.
Maintenance Technical Support Center Renovation and Addition	Meyer/Brown, Inc.	Lambrecht Construction, Inc.	02/03/84	08/31/84	\$ 720,265	4%	Federal Funds.
Chiller Drive Energy Conservation Project	---	Physical Plant	---	---	\$ 105,500	50%	Section 13/New College Funds and Federal Funds.

THE UNIVERSITY OF OKLAHOMA, NORMAN CAMPUS
MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

ARCHITECTURAL AND ENGINEERING SERVICES
PROGRESS REPORT - APRIL, 1984

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Science Hall Renovation	M&R 28	Shaw Associates, Inc.	01/22/76	\$ 886,201	Schematic plans have been approved. Project is inactive.
Gould Hall Renovation, Phase II	M&R 13B	Loftis, Bell & Downing Architects and Planners	07/22/82	\$ 1,695,000	This project is inactive.
Gould Hall Renovation, Phase IIA	M&R 13D	Loftis, Bell & Downing Architects and Planners	07/22/82	\$ 250,000	This project is inactive.
Golf Course Improvement Program, Dam, Lake, and Pumping System, Part 1	---	Associated Engineers, Inc.	12/10/80	\$ 450,000	Final plans have been completed.
Golf Course Improvement Program, Water Distribution and Sprinkler System, Part 2	---	Architectural and Engineering Services	---	\$ 300,000	Final plans have been completed.
Golf Course Improvement Program, Landscaping and Other Improvements, Part 3	---	Architectural and Engineering Services	---	\$ 250,000	Preliminary studies are in process.
Golf Course Improvement Program, Effluent Line, Part 4	---	Associated Engineers, Inc.	12/10/80	\$ 150,000	Final plans have been completed.
Energy Center Building, Phases IIB, IIIB, IV and V	NC 2	The Benham Group	12/16/81	\$45,000,000	Final plans for Phases IIB and IIIB are 90% complete. Design development plans for Phases IIB, IIIB and IV are complete. Phase IA is complete. Phases IIA and IIIA are under construction.
School of Music Building, Phase 1B, 1C and 1D	NC 3&4	Kaighn Associates Architects, Inc. and Bauer, Stark & Lashbrook, A Joint Venture	04/08/82	\$13,400,000	Contract documents have been completed for Phases 1B, 1C and 1D. Phase 1A is under construction.
Brooks Street Parking Area	---	Lawrence, Lawrence, and Flesher	07/27/79	\$ 750,000	Inactive. Preliminary plans have been completed.
Copeland Hall Addition	NC 5	Murray-Jones-Murray	03/01/83	\$ 5,000,000	The basic requirements for this project are being reconsidered.

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
College of Environmental Design Expansion	M&R 56	Architectural and Engineering Services	---	\$ 800,000	Inactive.
Career Planning and Placement Renovation	M&R 59	Architectural and Engineering Services	---	\$ 200,000	Preliminary plans are complete. The project is inactive.
University Childhood Center	ANC 1	Architectural and Engineering Services	---	\$ 800,000	This project is inactive. Design Development Phase plans are underway.
Max Westheimer Field, North Taxiway System Improvements, Phase IV	NSI 19	C.H. Guernsey Company, Inc.	04/14/83	\$ 939,600	Final plans for the first phase of work (Parts A and B) have been completed. Applications for DOT Grants have been submitted.
Carnegie Building, Third Floor Renovation	M&R 72	Architectural and Engineering Services	---	\$ 150,000	Final plans are complete. Construction cost estimates are being prepared.
N.E.L. Building Renovation	M&R 73	Architectural and Engineering Services	---	\$ 500,000	The telecommunications section of this project is complete. Plans for the second floor area are in process.
Utility Systems Improvements	---	Architectural and Engineering Services	---	\$ 9,986,000	Initial studies are complete. A plan to sell bonds has been approved. The selection of engineers is in process.
Chilled Water Plant No. 1 Modifications	M&R 73A	---	---	\$ 458,000	A grant of \$210,000 has been received from DOE.
U.S. Postal Service Technical Training Center	---	Architectural and Engineering Services	---	---	A proposal has been developed and submitted to the U.S. Postal Service.