

MINUTES OF A SPECIAL MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
AUGUST 5, 1982

A special meeting of the Board of Regents of The University of Oklahoma was held at the home of Regent and Mrs. John M. Imel, 3920 East 58th Place, Tulsa, on Thursday, August 5, 1982 beginning at 6:30 p.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following were present: Regent Charles E. Engleman, President of the Board, presiding; Regents Ronald H. White, M.D., Dan Little, Tom McCurdy, John M. Imel, and Thomas Elwood Kemp.

Absent: Regent Julian J. Rothbaum.

The following also were present: Dr. William S. Banowsky, President of the University, Provost John R. Morris, Vice Presidents David A. Burr, Arthur J. Elbert, and R. Gerald Turner, and Barbara H. James, Executive Secretary of the Board of Regents. Other executive officers present were Mr. Gary L. Smith and Mr. Walter O. Mason.

The purpose of the meeting was to consider the various actions necessary by the Board in order to proceed with the presidential search process.

Regent McCurdy moved approval of the following criteria for the selection of a president:

The University of Oklahoma is seeking a President for the University. The President serves as the Chief Executive Officer of the institution. Such a person should possess the exceptional drive and stamina needed to lead a major University. An earned advanced degree is preferable. There are certain other personal and professional characteristics deemed preferable.

The next President should be a person who is progressive and sensitive to the changing needs and aspirations of the various groups which comprise the University community and one who will be articulate and effective in expressing these needs to others both within and without the University. The President must be able to see that the rules of the University are enforced and, at the same time, strive to insure free expression and the basic principles of academic freedom.

The next President should understand and be able to articulate the institution in all of its aspects, including but not necessarily limited to academics, financial, social, political, student, faculty, alumni, and public relations. The President should recognize the roles and responsibilities of

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the Faculty Senates, The University of Oklahoma Student Association, the Employee Executive Council, and the Employee Liaison Council in the governance of the University, in accordance with procedures approved by The University of Oklahoma Board of Regents.

Finally, the President should be a person who is decisive in nature with integrity, dignity, compassion, and the ability to enhance both the external and internal image of the University.

Several years of successful administration in a position involving broad responsibilities, which should but need not include academic administration and teaching in a college faculty, is necessary.

The following voted yes on the motion: Regents Engleman, White, Little, McCurdy, Imel, and Kemp. The Chair declared the motion unanimously approved.

Regent McCurdy moved approval of the following advertisement to be placed in The Chronicle of Higher Education:

President  
The University of Oklahoma

The University of Oklahoma is seeking a vigorous, creative leader with exceptional drive and stamina as its next president. Closing date for applications or nominations is November 1, 1982, or until the position is filled.

The president is the chief executive officer and presides over four educational agencies: the Norman Campus with 11 colleges, the Law Center, the Oklahoma Geological Survey, and a Health Sciences Center with seven colleges in Oklahoma City and a medical college in Tulsa, Oklahoma. The Norman Campus, Law Center, and Oklahoma Geological Survey have a combined budget of more than \$221 million, and the Health Sciences Center has a budget of approximately \$115 million.

The University of Oklahoma has an enrollment of approximately 25,000 students and a faculty of approximately 1,600. It emphasizes instruction, research, and continuing education and public service.

Qualifications sought in the next president include several years of successful administration in a position involving broad responsibilities, which should but need not include academic administration and teaching in a college faculty. The person should also be decisive in nature with integrity, dignity, compassion, and the ability to enhance both the external and internal image of the University. An earned advanced degree is preferable.

Nominations, or letters of application including biographical data, should be sent to:

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Presidential Search Committee  
c/o Mrs. Barbara James  
Executive Secretary, OU Board of Regents  
Norman, Oklahoma 73019

An Equal Opportunity, Affirmative Action Employer

The following voted yes on the motion: Regents Engleman, White, Little, McCurdy, Imel, and Kemp. The Chair declared the motion unanimously approved.

Following a brief discussion, Regent Little moved approval of the following calendar of presidential search activities:

- July 22 - Resignation announced.
- July 29 - Regents discuss search committee composition, criteria for selection of president, search process (HSC Committee Meeting).
- August 5 - Board announces process for search and structure of Search Committee; requests appropriate nominations for Search Committee positions; approves criteria for selection of a President; mail out letter from President of Board to alumni, to presidents of selected major universities, and to others to identify names of promising candidates; Board approves advertisement.
- September 2 - Deadline for receipt of nominations for Search Committee positions.
- September 9 - Meeting of Board at which time the selection and announcement of the Search Committee will be made (regular September Board meeting).
- September 11 - Board meet with Search Committee; designation of officers of committee; present criteria for selection of the President; discussion of procedures and plans for search process; review timetable for the search; meet with Affirmative Action Officer.
- August 15  
to  
November 1 - Applications and nominations arrive; preliminary sorting by Search Committee (or sub-committee).
- November 1 - Deadline for receiving applications or nominations.

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September 15

to

November 10 - Review of applicants by full committee; rejecting some; sending for references and other materials for potentially strong candidates.

November 10 - Establish strong candidates; arrange interviews.

December 15

to

January 15 - Search Committee selects final candidates for presentation to the Board (from three to five without ranking).

January 15

to

February 15 - Regents obtain further information on top candidate(s) by additional communications on part of President of Board (or other Regent not on Search Committee), and perhaps further interview sessions with Regents only, etc.

February 1

to

March 1 - Executive session(s) of Board to discuss selection (vote would have to be in open meeting).

June 1 - To have a new President installed.

The following voted yes on the motion: Regents, Engleman, White, Little, McCurdy, Imel, and Kemp. The Chair declared the motion unanimously approved.

Regent White moved approval of \$20,000 as a budget for the Search Committee expenditures. The following voted yes on the motion: Regents Engleman, White, Little, McCurdy, Imel, and Kemp. The Chair declared the motion unanimously approved.

There was discussion of the desirability of obtaining assistance in the identification of candidates for the position from an executive search firm. Regent Engleman indicated he will be writing a letter to Korn/Ferry International, an executive search firm, requesting information on their fees and assistance with the search. He said other search firms might be identified also.

A suggested composition for the Presidential Search Committee had been distributed to each member of the Board. A lengthy discussion followed during which various members of the Board presented proposals for changes to the suggested composition. During this time a discussion of the charge to the

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Search Committee came up and it was the feeling of some members of the Board that the charge should be adopted prior to action on the composition of the Search Committee.

The meeting recessed at 7:55 p.m. for dinner with the understanding the meeting would be reconvened in the same location immediately following dinner.

The meeting reconvened at 8:35 p.m.

Regent Little moved approval of the following charge to the Search Committee by the Board of Regents:

1. The Search Committee shall identify candidates for the position of President of the University. In the identification process it is understood the Search Committee will conduct interviews and collect other data. However, it should be clearly understood the decision to select and hire a president, or reject all candidates, or to open up the search for further consideration shall at all times remain vested solely in the Board of Regents.
2. The committee has the freedom to go where it must to find the best person.
3. The Regents will appreciate receiving from the Search Committee three to five nominees and the Regents would prefer that these not be formally ranked.
4. Any report of Search Committee activities in progress will be made only through the President of the Board of Regents.
5. No member of the committee or immediate relative of a committee member should have an interest in the office of the presidency.
6. The Presidential Search Committee comes under the requirements of the Open Meeting Law. It is contemplated and it is the judgment of University Counsel that the meetings of the Search Committee will be confidential and in executive session. In order to protect the integrity of the search as well as to assure that the search is an extensive one, it is believed that the search process must be confidential. University Counsel has assured that this is within the spirit and intent of the Open Meeting Law.

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The following voted yes on the motion: Regents Engleman, White, Little, McCurdy, Imel, and Kemp. The Chair declared the motion unanimously approved.

Regent McCurdy moved approval of the following composition of a 15-member Search Committee:

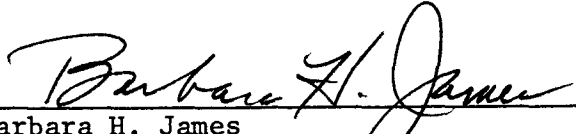
- 6 Faculty - to be selected from 12 nominations - eight from Norman Campus Faculty Senate and four from Health Sciences Center Faculty Senate.
- 2 Staff - other than executive staff - to be selected from two nominations from the Employee Executive Council and two nominations from the Employee Liaison Council.
- 2 Students - President of The University of Oklahoma Student Association and the President of the Health Sciences Center Student Association.
- 1 Alumnus - to be selected from two nominations from the OU Alumni Association.
- 1 Regent - to be selected by the OU Board of Regents.
- 3 At-Large - to be selected by the OU Board of Regents.
- Regents' Executive Secretary (Ex officio) - Secretary of Search Committee.

Other notes regarding the Search Committee:

1. All Regents will be ex officio members of the Search Committee.
2. In submitting nominations, each constituent group will be asked to give consideration to the representation of minorities.
3. The Regents will designate the Search Committee officers.
4. The Regents will make the ultimate selection of the Search Committee.

The following voted yes on the motion: Regents Engleman, White, Little, McCurdy, Imel, and Kemp. The Chair declared the motion unanimously approved.

The meeting adjourned at 8:50 p.m.

  
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Barbara H. James  
Executive Secretary of the Board of Regents