

**C O N T E N T S**  
**MINUTES OF A REGULAR MEETING**  
**THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS**  
**JUNE 12-13, 1991**

Minutes (22421)

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
JUNE 12-13, 1991**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in the Board Room of The University of Oklahoma Foundation Building on the Norman Campus beginning at 4:08 p.m. on Wednesday, June 12, 1991.

The following Regents were present: Regent Sarah C. Hogan, Chairman of the Board, presiding; Regents Sylvia A. Lewis, Sam Noble, E. Murray Gullatt, J. Cooper West, G. T. Blankenship, and C. Victor Williams, M.D.

Others attending all or a part of the meeting included President Richard L. Van Horn, Provost Clayton Rich, Vice Presidents Fred J. Bennett, Arthur J. Elbert, and Jerry B. Farley, Interim Vice President Chris Purcell, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, Barbara H. Tuttle, Executive Secretary of the Board of Regents, and Karen Thraikill, Assistant Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 4:00 p.m. on June 11, 1991, both as required by 25 O.S. 1981, Section 301-314.

**MINUTES**

Regent Williams moved approval of the minutes of the Finance and Audit Committee meeting held on May 8, 1991 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

Regent Gullatt moved approval of the minutes of the regular meeting held on May 8-9, 1991 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

Regent Williams moved approval of the minutes of the Health Sciences Center Committee meeting held on May 28, 1991 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

**REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS**

Regent Hogan asked Mr. Donnie Duncan, Director of Athletics, to come forward and introduce the coach of the OU women's golf team for a special presentation. Mr. Duncan introduced Carol Ludvigson, named the Big Eight Coach of

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the Year and whose team won the Big Eight Championship in women's golf for 1990-91. Regent Hogan read the following resolution commending Coach Ludvigson and the team:

WHEREAS, Carol Ludvigson has served The University of Oklahoma as coach for the women's golf team since 1985, when she returned to the team for which, as a collegiate player, she had helped win the 1981 Big Eight Conference championship;

WHEREAS, under her guidance and influence as head coach, OU Sooner women golfers have demonstrated high standards in athletics and scholarship;

WHEREAS, the 1990-91 team achievements include the Big Eight Conference championship, the Sooners' third conference title and the first since 1981; the individual Big Eight championship title for Cathy Stevens; All-Big Eight honors for Miss Stevens and Ellen Mielke, who tied for runner-up honors in the conference tournament; and all-Big Eight Academic Team selections for Miss Stevens, Miss Mielke and Beth Brown;

WHEREAS, Carol Ludvigson was named the 1991 Big Eight Coach of the Year, an honor that follows her 1986 selection as West Regional Coach of the Year by her peers in the Golf Coaches Association;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma, on behalf of OU students, faculty, staff and alumni, express great appreciation to Coach Ludvigson and the OU Sooner women's golf team for the honors, pride, and recognition they have helped bring to the University and the State of Oklahoma.

Regent Gullatt moved approval of the resolution. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

Ms. Ludvigson expressed appreciation for the resolution and recognition.

#### REPORT OF THE PRESIDENT OF THE UNIVERSITY

Dr. Van Horn reported on recent awards, honors, gifts and grants:

1. John Anthony Robertson was named one of the 250 Barry M. Goldwater Scholars in the United States. The scholarship will provide complete funding for the remainder of Robertson's undergraduate education. Robertson, a sophomore microbiology major, is the first OU student to be named a Goldwater scholar.

2. An OU doctoral student of accounting was awarded a \$10,000 Peat Marwick Doctoral Foundation Scholarship. Leslie Dunlap of Tulsa was one of 10 students to receive the award which is presented annually by the accounting firm. The scholarships are intended to encourage students to pursue doctoral degrees and become accounting teachers at colleges and universities in the United States.
3. Eight students who are members of the OU Speech and Debate Team placed sixth in the nation in the American Forensic Association National Tournament held recently in Tacoma, Washington. The tournament is one of the most prestigious national speech contests in the country, with more than 115 universities attending. OU's team of eight competitors in 21 events was the largest contingent ever to compete from an Oklahoma school.
4. Koichi Miura, Assistant Professor of Modern Languages, Literatures, and Linguistics, received a Japan Foundation Professional Research Fellowship of 2 million yen--\$15,000--to conduct research in Japan for three months. Professor Miura, one of only 19 people in the world to receive the fellowship for 1991, will conduct research on Japanese education.
5. For their service and professional accomplishments, Kailish C. Kapur, Professor and Director of the School of Industrial Engineering, and Professor Bob L. Foote were selected fellows of the Institute of Industrial Engineers and received the IIE Fellow Awards at the 1991 International Industrial Engineering Conference. The Fellow Award recognizes outstanding leaders of the profession among members of IIE who contribute to management, research and service to the profession. It is unusual to have two faculty members receive this honor in one year.
6. Two books published by the OU Press have been named "Outstanding Academic Books" of 1990 by Choice magazine. Honored were "The Western Abenakis of Vermont, 1600-1800: War, Migration, and the Survival of the Indian People," by Colin G. Calloway, and "The Cultural Evolution of Ancient Nahua Civilizations" by William R. Fowler, Jr. These awards are the 44th major honor won by the OU Press in the past three years.

7. Four faculty members in the Department of Physics and Astronomy received a grant totaling \$440,000 from the U.S. Department of Energy this month for one-year support for their research projects in the field of high energy physics. Professor George Kalbfleisch and Associate Professor Patrick Skubic received \$333,000 for their experimental project on the Hadro- and Electro-production of Charmed and Bottom Mesons and Baryons. Professors Kimball Milton and Ronald Kantowski received \$107,000 for their theoretical project on Non-Perturbative Field Theory. This is the twelfth consecutive year that the Department of Energy has supported the high energy physics group at OU. Funding over this 12-year period totals more than \$3.8 million.
8. Dr. Elisa Lee, Professor of Biostatistics and Epidemiology and Biostatistician in the College of Public Health, is the principal investigator of three major grants which total more than \$950,000. Dr. Lee's research is focused on heart disease and diabetes among American Indian tribes.

#### ACADEMIC ENRICHMENT

Dr. Jeff Kimpel, Dean of the College of Geosciences and Professor of Meteorology, reported to the Regents on The University of Oklahoma's first Energy Center Fellows. He said 13 outstanding faculty members have been selected to serve as Fellows based on their work in energy-related fields. These Fellows represent a cross section of the faculty from the sciences, social sciences, engineering and business and their responsibilities include policy recommendations for the Sarkeys Energy Center, planning a seminar series on energy issues, and promoting Energy Center activities. They also serve as liaisons with their faculty colleagues and Energy Center programs.

The broad range of the Fellows provides an opportunity to involve faculty in all schools and departments at the University in the Sarkeys Energy Center. This expansion will strengthen energy research and activities in areas in which OU already holds a preeminent position, such as petroleum and natural gas, and encourage the growth of additional areas that prevent interdisciplinary and alternative approaches toward energy issues, including business, law, journalism and the social sciences.

The Energy Center Fellows were present at the meeting and Dean Kimpel introduced them as follows:

Theodore E. Batchman, Professor and Director  
School of Electrical Engineering and Computer Science

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David R. Branch, George Lynn Cross Research Professor  
Department of Physics and Astronomy

Kenneth C. Crawford, Associate Professor  
School of Meteorology

David Dary, Professor and Director  
School of Journalism and Mass Communication

R. Douglas Elmore, Associate Professor  
School of Geology and Geophysics

Ronald D. Evans, Curtis W. Mewbourne Professor and Director  
School of Petroleum and Geological Engineering

Roger E. Frech, Professor  
Department of Chemistry and Biochemistry

Robert C. Knox, Assistant Professor  
School of Civil Engineering and Environmental Science

Michael J. McInerney, Associate Professor  
Department of Botany and Microbiology

Donald A. Murry, Professor  
Department of Economics

R. Paul Philp, George Lynn Cross Research Professor  
School of Geology and Geophysics

Kenneth E. Starling, George Lynn Cross Research Professor  
School of Chemical Engineering and Materials Science

Murray Tabb, Associate Professor  
College of Law

#### **MONTHLY FINANCIAL ANALYSIS**

The Monthly Financial Analysis for the 10 months ended April 30, 1991 was included in the agenda and is attached hereto as Exhibit A. The following comments and highlights were presented:

#### **SCHEDULE OF REVENUES AND EXPENDITURES (Schedule I):**

During the month ended April 30, 1991, there were no changes to the total Current Revised Annual Budget for either campus. The Total Current Revised Annual Budget remained at \$422,799,742.

- REVENUES -- Revenues realized are at 84.2% of budget as compared to 85.4% last year. Norman Campus revenues are at 84.1% of budget (86.3% last year) and HSC revenues are at 84.4% of budget (84.1% last year). Although revenues in total as a percent of budget are comparable to last year, there are several items worth noting.
- Student Tuition and Fees collections were \$31,153,023 compared to \$31,924,585 in prior year. As reported previously, this decrease can be attributed, primarily, to the Norman Campus fee waivers which have increased approximately \$1.2 million over the prior year. HSC collections of \$6,143,521 were slightly ahead of prior year collections of \$5,936,824.
- Federal, State, & Private Gifts, Grants and Contract revenues received through April 30, 1991 are up \$6.3 million from last year. As reported in previous months, this increase is due primarily to increased sponsored program activity on both campuses. Norman Campus revenues are up approximately \$2.0 million from last year, and HSC revenues are up approximately \$4.3 million.
- Endowment Income for the current year continues to be less than last year due to fewer cash gifts being received.
- Auxiliary Enterprises revenues of \$45.5 million are down approximately \$3.7 million from the prior year as the prior year collections included the one-time lease settlement from the Oklahoma Postal Training Organization (OPTO).
- Other Sources total revenues increased \$3.29 million over prior year. \$1.49 million of this increase is attributable to the Norman Campus and \$1.80 million to HSC. As reported in previous months, the Norman Campus Educational and General Part I Budget realized additional revenues in the Continuing Education and Public Service (CE & PS) revenue accounts and from the processing of Stafford Student Loans where the University receives funds directly from the loaning institution.
- EXPENDITURES -- Total expenditures are 84.0% of budget as compared to 84.1% last year. This variance of .1% is not significant at this point of the fiscal year although there are several specific line items worthy of noting.
- TEACHING SALARIES, OTHER PROFESSIONAL SALARIES, WAGES AND FRINGE BENEFITS expenditures are 82.0% of revised budget as compared to 83.5% last year. The increase of \$12.5 million over prior year represents a 6.3% increase and is due to salary and fringe benefit cost increases.



- PROF. PRACTICE SALARY SUPPLEMENTS are at 88.9% of budget as compared to 93.3% last year. Supplement payments to Practice Plan members are expected to remain at a high level throughout the remainder of the current fiscal year as planned changes in PPP distribution methods are implemented.
- SUPPLIES AND MATERIALS expenditures are approximately 5% ahead of expenditures last year. Norman Campus expenditures are up approximately \$350,000 due primarily to increased expenditures by the Auxiliaries in this line item. HSC expenditures are up approximately \$450,000 from last year; however, this is in line with budgeted expenditures from this line item.
- TRAVEL expenditures are \$1,725,321 greater than last year due primarily to increased travel in the Professional Practice Plan, sponsored programs, and the Auxiliaries.
- COMPUTING SUPPLIES AND EQUIPMENT expenditures are at 92.1% of budget as compared to 79.7% last year. This increase is primarily attributed to the instructional and research areas of the Educational & General Part I budgets and the general increase in grant and contract activity.
- MAINT. & REPAIR OF BUILDINGS & GROUNDS expenditures do not vary significantly in total from last year. The current year expenditures are at 95.4% of budget and appear a little high when compared to the 75.4% last year. This variance is primarily attributed to the expenditures in several Auxiliaries, all of which underestimated in this budget category.
- PROFESSIONAL AND TECHNICAL FEES expenditures of \$7.3 million are slightly ahead of last year at this time. At the Norman Campus, this increase is the result of increased sponsored program (grants and contracts) activity.
- CONTRACTUAL AND RELATED CURRENT EXPENSE at 83.2% for the current year compares to 67.7% for prior year. As reported previously, the increase in expenditures in this line item at the Norman Campus is attributable to monthly billings of service units for services provided to the Educational & General budgeted activities, to increases in grants and contracts activity, to increases in the CE & PS internal billings, and a small increase in the Auxiliaries.
- SCHOLARSHIPS AND FELLOWSHIPS expenditures are approximately 6.7% ahead of last year due primarily to increases in the federal financial aid programs.

- MERCHANDISE PURCHASED FOR RESALE expenditures are down from last year as a result of the University Book Exchange being contracted to Barnes and Noble on November 1, 1989.
- DEBT SERVICE expenditures continue to be less than last year due to a reduction in the level of debt resulting from the defeasement and repurchase of Utility Revenue Bonds by HSC.
- INDIRECT COST RECOVERY received from grants and contracts continues to be greater than last year due primarily to the general increase in grant and contract activity.
- PREMIUMS-PROPERTY/LIABILITY INSURANCE expenditures were 91.2% of budget compared to 98.7% last year. Expenditures in this category are traditionally reflected at a high percentage of budget early each calendar year when the majority of payments for professional liability (malpractice) insurance are processed. April expenditures were \$109,031.
- PATIENT REFUNDS were \$983,900, 95.9% of budget compared to \$771,871, 83.8% of budget last year. The variations in this category are often subject to large and unpredictable differences due to the timing and processing of patient refunds by the Professional Practice Plan.

CURRENT REVENUES OVER/(UNDER) EXPENDITURES -- At April 30, 1991, revenues exceeded expenditures by \$1,536,329. At the Norman Campus, expenditures over revenues were \$689,237, due primarily to the timing of payments on cost reimbursable grants and contracts, private gifts, grants, and contracts on which payment is not received until June, and student loans which are made at the beginning of each semester for which revenues are not received until the end of the fiscal year. At the HSC, revenues exceeded expenditures by \$2,225,566, an increase of over \$2.8 million from last month. A large portion of the year-to-date surplus is due to salary savings which are to be rebudgeted for operating use prior to fiscal year end. The increase can also be attributed to the use of unbudgeted cash reserves to fund higher levels of spending by the Professional Practice Plan. Currently, \$1,474,237 has been distributed from cash reserves to cover shortages in the PPP area.

#### SUMMARY OF RESERVES (Schedule II):

GENERAL UNIVERSITY RESERVES--Norman Campus reserves increased a total of \$24,833. Agency Special Reserves increased by \$1,528 and Revenue Bond Reserves in Excess of Required Amounts increased \$23,305. General University Reserves on the HSC campus increased \$12,828 from the March balance. Agency Special reserves and Revenue Bond Reserves recorded small increases of \$4,406 and \$8,421 respectively, resulting from interest income received.

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES--The Norman Campus Auxiliary Reserves decreased \$52,105 while the Service Units decreased \$193,342 for a total decrease of \$245,447 from March. These changes in Auxiliary Reserves and Service Unit Reserves are primarily the result of normal operational activities occurring in the Capital Improvements reserve.

HSC Total Designated Reserves were \$2,836,216. This is made up of \$21,387 in Auxiliary Enterprise Reserves and \$2,814,829 in Service Unit Reserves. HSC Auxiliary Reserves did not change while the Service Units Reserve increased \$170,887. The increase was a result of the payment of bond principal and interest to bond reserve funds held by the trustee bank. These funds are paid monthly; however, scheduled repayment to bond holders occurs on a semi-annual basis.

COMBINED STATEMENT OF CHANGES IN FUND BALANCE (Schedule III):

The "Current Revised Annual Budget" grand total increased \$1,474,237 due to HSC's redistribution of reserve to support the Professional Practice Plan. On the Norman Campus, the combined fund balances (net of Internal Service Units) for the Norman Campus, Law Center, and Oklahoma Geological Survey increased \$747,251 from March 31, 1991, as a result of normal operations during the month of April. "Private Gifts" reflects a deficit fund balance primarily because revenues are realized at a later date after expenditures have been made.

HSC's "Combined Fund Balance" (net of Internal Service Unit activity) was \$45,668,892 at April 30. The increase from the previous month of \$1,339,645 is the result of year-to-date salary savings. The "Scholarships" line item reflects a negative balance of \$4,487 from the distribution of student awards prior to receiving the revenues. This situation is typical and is not a cause for concern.

STATEMENT OF PLANT FUNDS (Schedule IV):

The Project Budget remained the same as March. The Allotment-This-Year amount increased \$158,206. This increase consists of the following projects:

Section 13/New College- Computer Equipment 1991	73,000
Phys Sci Ctr Renovation Chem & Biochem 1991	13,704
HSC Replace Research/Educ Computer System 1991	<u>71,502</u>
Total	<u><u>\$158,206</u></u>

No action was required on this report.

**STUDENT ACTIVITY FEE DISTRIBUTION FOR 1991-92**

The income from the Norman Campus Student Activity Fee at \$5.15 per credit hour is estimated to be \$2,200,000 in 1991-92. Current reserve funds have been added to that projected fee income for a proposed budget of \$2,270,000, still holding over \$21,000 uncommitted funds in reserve.

Interim Vice President Chris Purcell and the Budget Committee of UOSA met, reviewed the commitments, and have proposed that the funding shown below be made available for student services and programs as listed. This proposal has been approved by the Chair of Student Congress, the Chair of the Graduate Student Senate, and the UOSA President. The proposed distribution for 1991-92 is as follows:

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>
<u>On Going Commitments</u>			
Goddard Health Center (Part-time Psychiatrist transferred - \$24,000)	\$ 418,000	\$ 907,958	\$ 907,958
Oklahoma Daily (Weekly Campus Bulletin Boards to be paid from appropriation)	83,128	92,064	92,064
Intramurals & Recreation (Swim Complex allocation - \$20,000)	186,313	186,313	186,313
Mental Health Services (Part-time Psychiatrist - \$24,000)	122,166	155,166	155,166
Student Affairs	117,067	135,567	158,850
Facilities Bond System	-0-	150,000	150,000
Campus Transportation	154,980	185,976	185,976
UOSA (Student Congress - \$346,700) [Incl. Sports Clubs - \$6,000] (Graduate Student Senate - \$38,973)	318,956	368,956	385,673

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>
Reserve	\$ 49,390 <sup>(1)</sup>	\$ 68,000 <sup>(1)</sup>	\$ 48,000 <sup>(1)</sup>
	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>
	\$1,450,000	\$2,250,000	\$2,270,000

(1) Continuing Obligations

Minority Culture Centers	\$ 8,000	\$ 12,000	\$ 12,000
Number Nyne	8,000	8,000	8,000
UOSA Today (4 issues)	4,384	4,384	4,384
Recreation Outdoor Maintenance	-0-	7,500	-0-
Sooner Yearbook	-0-	7,185	-0-
	<u>\$ 25,720</u>	<u>\$ 39,069</u>	<u>\$ 24,384</u>

(2) One-Time and Short-Term Commitments

New Sooner Publication	\$ 2,400	\$ 2,400	\$2,400
Sooner Yearbook-Centennial Edition	7,000	-0-	-0-
	<u>\$ 9,400</u>	<u>\$ 2,400</u>	<u>\$ 2,400</u>

President Van Horn recommended that the Board of Regents approve the distribution of the Student Activity Fee for the Norman Campus for 1991-92 as shown above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

**ANNUAL AUDIT PROGRAM FOR 1991-92**

The proposed annual audit program for 1991-92 was distributed with the agenda for this meeting. It was prepared by Mr. John Eckert, Director of Internal Auditing, based on input from various administrators as well as other selection criteria. Factors included were: (1) the amount of funds managed or generated by an activity, (2) an activity's materiality in terms of internal control risk factors, and (3) the date the activity was last audited. An updated audit account inventory listing for each campus was included in the program.

A summary of the areas proposed for internal audit during 1991-92 is as follows:

NORMAN CAMPUS

Athletic Department  
Advanced Programs  
Program Development Services

Public Responsibility and Community Affairs  
The University of Oklahoma Press  
KGOU-FM Radio Station  
Housing System  
Lloyd Noble Center  
Physical Plant Utilities System  
University Computing Services  
Recreational Programs  
Student Publications  
University Counseling Center  
Student Development

HEALTH SCIENCES CENTER

Department of Pathology PPP  
Animal Resources  
Department of Radiological Sciences PPP  
Enid Family Medicine Clinic  
Department of Ophthalmology PPP  
Department of Pharmacology PPP  
Department of Neurology PPP  
Department of Psychiatry PPP and Clinic, Tulsa  
Health Awareness Center, Tulsa  
College of Pharmacy and PPP  
Dentistry Clinic Operations  
Alumni Development  
Admissions and Records  
Student Loans  
Payroll Services  
Personnel Services  
Bursar - Oklahoma City and Tulsa  
Imprest Cash Procedures  
Computing Services

In addition, the Internal Auditing Department will assist the external auditors in performing the annual audit and will perform the post-audit reviews of each audit report.

President Van Horn recommended the Board of Regents approve the annual audit program for 1991-92.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

President Van Horn expressed his appreciation to Mr. Eckert and his staff for the progress that has been made in identifying common problems in audits enabling department heads to work on solving and eliminating them for future audits.

**ELIMINATION OF UNIVERSITY RETIREMENT SUPPLEMENT**

Currently the University's retirement program consists of four components: (1) Oklahoma Teachers' Retirement System (OTRS), (2) Teachers Insurance and Annuity Association-College Retirement Equity Fund (TIAA/CREF), (3) Social Security Administration (SSA), and (4) University Supplement. Of the four components, the employee is responsible for contributions to OTRS; the University pays all of the TIAA/CREF contributions on an employee's base salary above \$9,000; both the employee and the University contribute equally to the SSA and the University pays all of the University Supplement.

The University Supplement program was approved in principle by the University Board of Regents on February 8, 1950 with an effective date of July 1, 1950. Eligible employees are those whose combined benefits under OTRS, TIAA/CREF, and Social Security are less than a calculated minimum amount. The University Supplement pays the difference so that the minimum amount is achieved. The University Supplement program does not provide for funds to be set aside for future liabilities. Payments to eligible employees are made on a pay-as-you-go basis, annually budgeted from Educational and General (E&G) unrestricted funds. Supplemental benefits provided to employees cease with the death of the employee and do not provide for benefits to the family or dependents.

In December 1967, the Regents approved a new retirement annuity program with TIAA/CREF. This annuity program was adopted by the Regents in order to provide a more competitive portable retirement program for employees and to prevent the accrual of excessive future liabilities resulting from the supplement. The TIAA/CREF program is a noncontributory defined contribution plan and allows the University to charge grants and other payroll sources a pro rata share of the program cost. The program also provides for vesting and allows the employee to provide benefits for their dependents.

When implemented, the TIAA/CREF program was intended to phase out and replace the University Supplement program. Based on our review, the University Supplement program can now be phased out. In the past several years, no University employees have qualified for a University Supplement. The administration completed a survey of all current University employees to determine if any existing employees would, upon retirement, project to receive a University Supplement. The results indicate that no employees will qualify in future years.

Currently there are 88 employees (84 at the Norman Campus and four at the HSC Campus) receiving a University Supplement. Supplemental benefits will continue for these individuals. University employees hired prior to June 30, 1991 that qualify for a University Supplement will also be eligible. University employees hired after July 1, 1991 will not be eligible for a University Supplement.

President Van Horn recommended that the University Supplement provision of the University Retirement Plan be eliminated for all new employees effective July 1, 1991.

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Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### FEDERAL RELATIONS SERVICES

To facilitate and assist the efforts of the University community to secure Federal grants and contracts and to maintain closer working relations with the Oklahoma Congressional delegation, it is in the best interest of the University to secure the services of a person experienced in these areas who is located in Washington, D.C. Mr. Doyce Boesch has agreed to provide these services and to devote 51% of his time on behalf of the University. It is expected his duties will include, but not be limited to, (a) assisting the University community in identifying opportunities and obtaining grants and contracts for research, training, equipment, and facilities; (b) working with the Oklahoma Congressional delegation in Washington by keeping them advised of University programs and by exploring with them opportunities for the University in Washington; and (c) working with the President and the Vice President for University Affairs in advancing the goodwill of the University with its alumni, supporters and friends. Mr. Boesch has agreed that during the term of this agreement he will not represent any other educational institution, nor will he represent a firm with a potential conflict of interest with the University. For performing these services, Mr. Boesch will be paid \$5,000 per month plus expenses.

Mr. Boesch will report to the President of the University and will work closely with the provosts, deans, and researchers on the Norman and Health Sciences Center Campuses. It is understood that Mr. Boesch will on an occasional basis travel to Oklahoma to meet with University personnel and to assist in the training of new researchers that are seeking grants and contracts.

The term of this agreement is for one year beginning July 1, 1991 and ending June 30, 1992. The agreement may be extended for additional one-year terms upon written agreement of the parties on terms acceptable to both parties.

President Van Horn recommended the Board of Regents approve a consulting agreement with Doyce Boesch to provide Federal relations services to the University as set forth above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.



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#### YOUNGBLOOD ENERGY LIBRARY SPECIAL LIGHTING GIFT

Mrs. Laurence S. Youngblood has previously presented generous gifts to the University for the Sarkeys Energy Center including her initial commitment of \$1,000,000. Also, she has provided funds for a number of significant improvements to the Laurence S. Youngblood Energy Library including the installation of granite floor paving and limestone paneling at the entry to the library. She has donated rare geological specimens, special items of furniture, lettering, graphics, and other items of value to enhance the library.

At this time, she desires to provide an additional gift which includes professional lighting design services and the installation of a new lighting system in the entry area to the library. This new system is designed to provide special lighting for the area and includes additional lighting fixtures to highlight the color and texture of the limestone wall materials, the existing geological specimens and another specimen to be installed in the future.

It is Mrs. Youngblood's wish that the total cost of this gift of design services and lighting installation remain confidential. Therefore, the plans for the new lighting system are to be prepared by a consultant selected by Mrs. Youngblood. Prior to the start of installation, University staff and the project architects and engineers for the Energy Center will review and approve all plans and specifications to insure compliance with current University policies and applicable State laws, codes and statutes concerning construction and safety. Mrs. Youngblood intends to contract directly for the installation of the new lighting system and the associated modifications to the Sarkeys Energy Center.

President Van Horn recommended that the Board of Regents accept a gift from Mrs. Laurence S. Youngblood of the design and installation of a new lighting system in the entry area to the Laurence S. Youngblood Energy Library.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### AIRPORT RUNWAY 3/21 RECONSTRUCTION

At the March 1991 meeting, the Board of Regents approved a project to reconstruct and overlay Runway 3/21 at Max Westheimer Airport and authorized the University administration to begin the process of choosing an engineer for the project.

Following the normal procedures for the selection of engineers, five firms were selected for interview from a group of 17 firms which had expressed interest in the project. The interview committee obtained information from the consultants, the files of the State Office of Public Affairs and other sources. Selected facts about each firm and summaries of qualifications were distributed

with the agenda. Particular attention was given to the firms' experience in planning and designing airport improvement projects which involve Federal Aviation Administration project requirements. The interview committee was composed of the following people:

- George Hargett, Administrator, University Research Park
- Kenneth L. Jorgenson, Assistant Director, Physical Plant
- C. Thomas Knotts, Project Coordinator, Architectural and Engineering Services
- Michael K. Moorman, Assistant Director, Architectural and Engineering Services

On May 24, 1991, interviews were conducted to consider the qualifications of the five firms selected for interview. The interviews and the preliminary review process were conducted in accordance with the policies of the Board and the provisions of Oklahoma State law.

The following qualifications of each firm were considered by the committee.

1. Professional reputation
2. Experience with similar airport projects
3. Available professional staff
4. Scope of services offered
5. Amount of work in progress
6. Results of work on other University projects
7. Financial standing and stability
8. Size of firm
9. Location of firm

Based on the information obtained during the interviews and a detailed review of each firm's qualifications, the interview committee rated the five firms in the following way:

	<u>CH2M Hill Tulsa</u>	<u>MacArthur Associated Consultants Oklahoma City</u>	<u>C.H. Guernsey &amp; Company Oklahoma City</u>	<u>Poe &amp; Associ- ates, Inc. Oklahoma City</u>	<u>Robert B. Hendrick and Sons Co. Norman</u>
Acceptability of Design	78	74	62	44	46
Adherence to Cost Limits	35	34	31	29	29
Adherence to Time Limits	34	30	32	31	24
Volume of Changes	37	32	32	27	23
Financial Stability	<u>38</u>	<u>31</u>	<u>34</u>	<u>29</u>	<u>24</u>
Total Points	222	201	191	160	146

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Regent Noble moved the firms be ranked as follows and the administration be authorized to negotiate the terms of a contract and a fee for professional services:

1. CH2M Hill
2. MacArthur Associated Consultants
3. C. H. Guernsey & Company
4. Poe & Associates, Inc.
5. Robert B. Hendrick and Sons Company

The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### AIRPORT RAMP AREA RECONSTRUCTION AND EXTENSION PROJECT, PHASE II

The Max Westheimer Airpark Master Plan which was accepted by the Board of Regents in November 1982 identified a number of needed improvements at the airport including the reconstruction, repaving and extension of the ramp areas. In December 1984, the Board selected Leard and Associates as engineer to prepare plans for this project. A contract for professional services was approved and an initial study to determine the undersurface conditions of the ramp was completed. To utilize the funds available from the Federal Aviation Administration (FAA), the project was subdivided into phases and the first phase of the Ramp Area Reconstruction project was completed and accepted by the Board of Regents in September 1989.

At the April 1991 meeting, the Board approved final plans and specifications and authorized the administration to advertise the second phase of the project for bids. The University received a tentative allocation of \$750,000 from the FAA. Based on a consideration of the amount of this tentative allocation and a review of the engineer's estimate of construction cost, the project documents were organized to include a base bid and an alternate. This step was taken in an effort to preserve options to tailor the project to available funds. The base bid portion of the project includes a ramp area which is 217 feet wide and 1,200 feet long. The alternate portion of the project includes an additional ramp area which is 114 feet wide and 768 feet long. A summary of the bids is as follows:

<u>Firm</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Total</u>
Tarver Construction Co. Norman	\$ 674,851.68	\$116,234.27	\$791,085.95
T. J. Campbell Construction Co. Oklahoma City	689,827.59	133,048.89	822,876.48

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<u>Firm</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Total</u>
Vantage Paving, Inc. Oklahoma City	\$ 714,181.53	\$136,844.98	\$ 851,026.51
Haskell Lemon Construction Co. Oklahoma City	709,865.90	148,222.90	858,088.80
Atlas Paving Co., Inc. Oklahoma City	1,271,995.69	241,745.52	1,513,741.21

Based on the low bid, an FAA grant application was prepared and submitted requesting funding for both the base bid and the alternate. The University has received a grant offer of \$825,000 which will allow both elements of the project to be completed. Based on the low bid and the grant offer, the project budget will be \$942,700. The balance of funds required for the project will come from a \$50,000 Oklahoma Aeronautics Commission grant and Airport Auxiliary funds in the amount of \$67,700. In addition, FAA procedures provide a means of funding change orders in the event they become necessary.

As a condition of the grant, the FAA requires that a resident project engineer be present at the site whenever any work is underway. To meet this condition, the consulting engineer's contract needs to be amended to include this service. Using standards that are acceptable to the FAA, it is proposed that Leard-Bice and Associates, Inc. be paid on an hourly basis at a rate of \$36.50 per hour for this service. In 1985 when the contract for professional services was prepared, this phase of the project was not defined and it was impossible to determine the full extent of the engineering services required. Based on the scope of work and the time allowed for the project, a maximum limit of \$41,610 has been established for these required services. This amount represents an increase of \$33,610 over the allowance currently contained in the contract for inspection services.

President Van Horn recommended that the Board of Regents authorize (1) the award of a contract to Tarver Construction Co. for the work included in the base bid and the alternate in the amount of \$791,085.95; (2) the President of the University to accept a grant for the project including the funds needed to increase the contract amount by \$116,234.27 and to approve grant amendments; and (3) increasing the engineer's contract by \$33,610 in order to provide full-time resident project inspection services as required by the FAA, all subject to the approval of the FAA.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### OIL AND GAS LEASE

In January, the University received a request that its oil and gas interest in the 10 acres underneath the following described property in Pontotoc County be advertised for lease:

The East Half of the Northwest Quarter of the Northeast Quarter and West Half of the Northwest Quarter of the Northwest Quarter of Section 32, Township 4 North, Range 5 East, containing 40 acres more or less.

In accordance with State law, the lease was advertised for bid in the Ada Evening News.

One bid was received from Oklahoma Basic Economy Corporation, Ada, Oklahoma, for a cash bonus of \$500.00 and a 3/16th royalty.

Other terms of the three-year lease will include:

1. A \$5.00 per acre delay rental.
2. The right of the University to purchase all oil, gas, and other hydrocarbons at prices equivalent to the highest posted prices in this area together with the right at the University's option to receive the University's royalty in kind.
3. Compulsory drilling within two years from the commencement date of the lease.
4. Production in paying quantities to hold only those portions of the lease tract within the applicable spacing unit as determined by the Oklahoma Corporation Commission.
5. In the event gas is discovered and the well is shut in, the delay rental will increase to \$10.00 per acre.
6. The lessee as appropriate will pay for the determination of any and all damages to the surface of the property itself.

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President Van Horn recommended that the Board of Regents authorize entering into an oil and gas lease covering property in Pontotoc County in which the Board of Regents owns an oil and gas interest as specified above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

It was later determined the mineral interest was on property that had been bequeathed to The University of Oklahoma Foundation rather than The University of Oklahoma.

#### PHI KAPPA PSI CORPORATION LOAN EXTENSION

In January 1983, the Phi Kappa Psi fraternity house was extensively damaged by fire. The University of Oklahoma has been the legal title holder of this property at 720 Elm since 1962 when the property was conveyed to the University so that bonds might be sold for rebuilding of the chapter house. These bonds have been paid in full but, in accordance with the legal agreement, the University holds title and leases the property to Phi Kappa Psi Corporation for \$1.00 per month.

At the time of the fire, there was sufficient insurance to cover the reconstruction costs of \$320,000.00, but not coverage for the additional \$200,000.00 costs required to meet the State fire and safety codes that were a further condition of reconstruction. The Phi Kappa Psi Corporation raised this additional \$200,000.00 through donations and loans from their alumni. Reconstruction was completed in the fall of 1983.

In 1985, in order to repay the personal loans that were a part of the fund-raising drive conducted by the fraternity, a loan of \$65,000.00 was secured from United Bank and Trust Company. The Board of Regents authorized securing the loan with an assignment of the lease on the Phi Kappa Psi House dated February 20, 1963 between the Board of Regents and Phi Kappa Psi Fraternal Corporation.

The current principal balance of the loan is \$35,545.42. The Phi Kappa Psi Corporation is now requesting a \$17,000 extension of the loan; \$10,000 to be used to reimburse the national fraternity for liability and building insurance, and the remaining \$7,000 to be paid to Homestate Builders for work completed on the fraternity house. The Regents would retain the right to immediately pay the balance in case of default of payment on the loan. This would permit the University to own the property in the event of default, with an outside exposure of \$52,545.42.

President Van Horn recommended that the Board of Regents authorize a \$17,000 extension of the Phi Kappa Psi Corporation loan from United Bank and Trust Company, retaining the right to immediately pay the balance due in case of default of payment on the loan.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### SELECTION PROCESS FOR ARCHITECTS AND ENGINEERS FOR SMALL PROJECTS

Periodically, the Board of Regents has selected consulting architects and engineers to perform limited professional services in connection with small projects. It is now time to select a new group of consultants which can provide professional services on special projects.

In some instances, architects, engineers and land surveyors are needed to assist the professional staff of Architectural and Engineering Services by providing plans and specifications or technical studies with little advance notice when time is a critical factor. At other times, utility easement documents or topographic surveys are needed. In other cases it is necessary to have special structural engineering evaluations, technical reports and limited studies prepared by consultants. Under the provisions of Oklahoma State Law, architects, engineers, surveyors and other consultants for small construction projects must be selected following the same procedures and in the same manner as architects and engineers for major projects.

A need exists at this time to select a group of consultants which can provide professional services for the Norman Campus and for the Health Sciences Center campuses in Oklahoma City and Tulsa. The following types of consultants are needed: (1) architectural, (2) civil engineering and surveying, (3) mechanical and electrical engineering, and (4) structural engineering. The consultants are to be appointed initially for a three-year period under the following conditions:

1. The use of these consultants will be limited to small projects which have a total fee for professional services of \$35,000 or less. All professional services contracts will require the approval of a Vice President for Administrative Affairs.
2. The consultants for small projects will be selected in accordance with the policies of the Board of Regents and the requirements of the normal interview process and selection procedures.
3. The consultants for small projects will be selected for service during a three-year-long period of time with an option to extend the period for one year. The fact that a firm has been selected occasionally for work on small projects will not eliminate it from consideration for major projects.

4. As is the case with other architectural and engineering consultants, the work of the consultants for small projects will be administered by the departments of Architectural and Engineering Services in Norman and Oklahoma City, and by the Associate Dean for Administration on the Tulsa Campus.
5. The consultants for small projects will be compensated based upon a standard hourly rate schedule for principals and other personnel, plus reimbursement for expenses, using the normal professional services contract terms for each type of work. Hourly rate schedules will be established for each firm following selection.

President Van Horn recommended that the Board of Regents authorize the administration to begin the selection process for consultant architects and engineers to provide professional services for the Norman Campus and for the Health Sciences Center campuses in Oklahoma City and Tulsa.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### **PLACEMENT OF MEMORIALS AT SOUTH CAMPUS AND MAX WESTHEIMER AIRPORT**

During World War II and the Korean conflict, the U.S. Navy operated the Naval Air Technical Training Center and the Naval Air Training Center on what is now the South Campus area of The University of Oklahoma. Also during World War II, the Navy operated the Naval Air Station at Max Westheimer Airport. Through a series of events, the University received both properties after the bases were closed.

The Navy Alumni Association, an organization of ex-Navy personnel who served at these bases, has requested permission to install a memorial at each site. Specifically, the Association wishes to have two monuments installed. It is proposed that one monument be located in a landscaped area east of Lloyd Noble Center and the other adjacent to the Max Westheimer Airport Terminal. Sketches of the monuments and of the two locations were included in the agenda. All costs associated with the fabrication and installation of the monuments will be borne by the Navy Alumni Association. If approved, all work will be done under the general supervision of the Office of Architectural and Engineering Services.

The monuments will be approximately five feet, six inches high; two feet wide; and ten inches thick and will be made of Autumn Rose color granite. The proposed configuration and the inscriptions for the two memorials were indicated on the drawings included with the agenda.



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The Navy Alumni Association has indicated that it wishes to have the monuments in place for a dedication ceremony in September, 1991.

President Van Horn recommended that the Board of Regents approve the plan of the U.S. Navy Alumni Association to install memorials to those who served at the Naval Air Technical Training Center and the Naval Air Training Center once located on South Campus and the Naval Air Station once located at Max Westheimer Airport.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### OKLAHOMA CENTER OF MOLECULAR MEDICINE RENOVATION PROJECTS

At the September 1989 meeting, the Board of Regents approved three research laboratory renovation projects for the Oklahoma Center of Molecular Medicine at a total cost of \$1,274,674. These projects included the Core Resource Facilities at \$487,266, the Molecular Medicine Research Laboratories at \$393,661 and the Endowed Chairs Research Laboratories at \$393,748. The laboratory renovations are necessary in order to recruit faculty scientists to fill endowed chairs funded by the Centennial campaign.

The construction documents and specifications for the Core Resource Facilities and the Molecular Medicine Research Labs have been completed by Turnbull and Mills Architects and construction has begun on these two projects. Site Support has completed their project estimates and bids have been received on fixed equipment and outside mechanical work. Based on these bids, project cost estimates are 12 percent higher than originally anticipated for heating and air-conditioning, temperature controls, fume hood controls, laboratory plumbing and gases.

The cost increases by project are as follows:

<u>Project</u>	<u>Original Budget</u>	<u>Cost Increase</u>	<u>Proposed Budget</u>
Core Resource Facility	\$ 487,266	\$ 87,653	\$ 574,919
Molecular Medicine Research Labs	393,661	15,673	409,334
Endowed Chair Research Labs	<u>393,748</u>	<u>49,325</u>	<u>443,073</u>
TOTAL	\$1,274,675	\$152,651	\$1,427,326

The College of Medicine will fund the additional costs from Professional Practice Funds.

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President Van Horn recommended that the Board of Regents approve (1) an increase of \$152,652 in total project costs for the Oklahoma Center of Molecular Medicine Laboratory Renovation projects from \$1,274,674 to \$1,427,326 and (2) revisions to the Campus Master Plan of Capital Improvement Projects to reflect the increase in project costs.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### DEAN OF FINE ARTS SEARCH

Regent Noble moved the Board meet in executive session for the purpose of discussing candidates for the position of Dean of Fine Arts. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved. The executive session began at 5:00 p.m. in the same location with members of the search committee.

The meeting reconvened in regular session at 6:30 p.m. Regent Hogan announced there was no action to be taken as a result of the executive session and the meeting was recessed until the following morning at approximately 9:15 a.m.

The Regents reconvened in regular session at 9:40 a.m. on Thursday, June 13, in the same location with all Regents present.

#### OKLAHOMA MEMORIAL UNION BALLROOM IMPROVEMENTS

At the July 1990 meeting, the Board of Regents reviewed information presented on the renovations proposed in the Oklahoma Memorial Union and the need to borrow funds to accomplish the renovations. The Regents approved the Oklahoma Memorial Union borrowing \$300,000 to renovate and improve the Ballroom. One of the conditions of this approval was that the plans for the renovation of the Ballroom be presented to the Board of Regents for approval before any of the \$300,000 is expended. A report on the status of the Ballroom renovations was presented at the October 17, 1990 meeting.

Present at this meeting to give a progress report on the renovation plans for the Ballroom and adjoining spaces were Mr. Bruce Bockus of Bockus & Associates, Mr. Bill Reed and Mr. Bob Lewis, members of the Union Board of Trustees, and Mr. Charles Swaim, Executive Director of the Union.

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Mr. Bockus said the Ballroom is for many visitors the front door to the University and it needs to give a good first impression. The project is being designed with elegance, historical appropriateness, durability, maintainability and usefulness in mind. He commented that fabrics, colors and patterns will be selected which will give the room a timeless traditional look.

A tentative first draft of the project budget was included in the agenda. A question was raised about the financial health of the Oklahoma Memorial Union and the plans for financing the Ballroom renovations. Mr. Swaim said the Union Board is working on a plan to raise money for the project. He said there is currently outstanding debt on the parking garage, the food court project and also for some work that has been done on the Union's third floor. The total debt is approximately \$750,000 and payments are made out of the Union's general revenues. Mr. Swaim said the Board of Trustees feels it is important to have a financial plan before starting the Ballroom project.

This report was presented for information.

#### UTILIZATION OF THE OKLAHOMA MEMORIAL UNION

At the request of President Van Horn, Vice President Elbert and Interim Vice President Purcell have been working with student leaders to consider appropriate utilization of the Oklahoma Memorial Union and the development of the Union into a central Student Activity Center.

Dr. Elbert, Dr. Purcell, and UOSA President Mendi Sossamon were present for this report. Dr. Purcell said that in evaluating various areas of the campus it became apparent the logical center for a student activity complex would be the Oklahoma Memorial Union. With University Affairs planning to vacate their current space in the Union, space will become available for student government offices presently located in Ellison Hall. Later, when the School of Music moves from Carpenter Hall, other student offices could be located there and with the student services presently located in Buchanan Hall, a central complex of student services would be formed with the Union as the hub.

Miss Sossamon commented the students were consulted at every juncture of the planning process and are happy with the proposal. She said by centralizing the services most utilized by students, a place will be created where students will not only need to come but will want to come. Miss Sossamon commented that having the proposal in writing gives the students something to work towards.

This report was presented for information. No action was required.

**OKLAHOMA MEMORIAL UNION BUDGET FOR 1991-92**

The lease between the Regents and the Trustees of the Oklahoma Memorial Union provides that the Board of Regents must approve the Union operating budget each year. The 1991-92 Union budget was approved by the Union Board of Trustees at its annual meeting on May 17, 1991 and was included in the agenda. This budget reflects no increased costs for the University.

President Van Horn recommended that the Board of Regents approve the 1991-92 budget of the Oklahoma Memorial Union as presented.

Mr. Charles L. Swaim and Vice President Elbert were present for the discussion of this item. Mr. Swaim said the Food Court has had a positive effect by changing the traffic flow and the use of meeting rooms has risen 40%. Several new features will help make the Union an integral part of the future student services center.

Dr. Elbert said the Union budget presentation may be expanded next year to include historical and factual data and balance sheets.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, West, Blankenship, and Williams. Regent Gullatt was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

**1991-92 BUDGET**

Summaries of the new E&G funds that will be available for fiscal year 1992 operating budgets for The University of Oklahoma, including the Norman Campus, the Health Sciences Center, the Law Center, and the Geological Survey, were included in the agenda for this meeting and are attached hereto as Exhibit B.

Since the May Board meeting, the Legislature approved higher education appropriations for fiscal year 1992 and the State Regents made final allocations on May 29, 1991. On May 30, the Legislature also approved a 9 percent tuition increase for the doctoral research institutions, OU and OSU, and 7 percent and 5 percent increases for four year and two year institutions. The tuition increase amounted to \$2.8 million for the Norman Campus, \$372,000 for the Health Sciences Center, and \$135,000 for the Law Center. The Legislature allocated \$28 million in continuing funds to institutions of higher education and special programs consisting of \$24 million in new funds and a reallocation of \$4 million from Endowed Chairs and Summer Academies. The Legislature also appropriated \$29 million in one-time funds to higher education for institutions including \$13 million for institutional operating purposes, an additional \$5.7 million for the Oklahoma Tuition Aid Grant program, \$4.2 million for capital

funds for institutions without Section 13 funds, \$4 million for the replacement of reallocated endowed chairs and Summer Academies funds, \$4.5 million for the National Science Foundation's Experimental Program to Stimulate Competitive Research (EPSCOR) matching funds and the \$1.5 million for the Master Teachers Program.

Of the \$28 million increase to institutions in recurring funds and \$29 million in one-time funds, the State Regents allocated the following increase to The University of Oklahoma:

	<u>Continuing</u>	<u>One-Time</u>	<u>Tuition</u>
Norman Campus	\$4.6 million	\$2.2 million	\$2.7 million
HSC	3.3 million	1.5 million	372,000
Law Center	199,236	92,199	135,000
Geological Survey	<u>87,573</u>	<u>40,526</u>	<u>                    </u>
Total	\$8.2 million	\$3.8 million	\$3.2 million
Increase over current year	5.9%	N/A	9%

Vice Presidents Elbert and Farley commented in further detail on the proposed budget and distributed fiscal year 1992 budget highlights which included the pages in Exhibit C attached. President Van Horn said the Regents are being asked to approve the budget for submission to the Oklahoma State Regents for Higher Education but salaries are still being reviewed and should not be considered final. He said some funds are still in the process of being allocated and so additional detail on allocation and also salary information will be included in the July Regents' agenda for action.

President Van Horn recommended approval of the fiscal year 1992 budgets as presented, including the academic promotions shown below and individual salary adjustments averaging a 6.4% increase for faculty and a 4% increase for staff at the Norman Campus and 5% for faculty and 3% for staff at the Health Sciences Center, pending final changes at the July meeting.

COLLEGE OF ARCHITECTURE

- Michael J. Jordan to Professor
- Terry L. Patterson to Professor

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COLLEGE OF ARTS AND SCIENCES

Botany and Microbiology

Scott L. Collins to Associate Professor  
Wayne J. Elisens to Associate Professor  
William Ortiz-Leduc to Associate Professor

Chemistry and Biochemistry

Robert L. White to Associate Professor

Classics

Ralph E. Doty to Associate Professor

History

Stephen H. Norwood to Associate Professor

Journalism and Mass Communication

Shirley A. Ramsey to Associate Professor  
Jerry A. White to Associate Professor

Mathematics

John P. Albert to Associate Professor  
B. Brent Gordon to Associate Professor

Modern Languages, Literatures, and Linguistics

Luis Cortest to Associate Professor

Political Science

Ronald M. Peters to Professor

Psychology

Francis T. Durso to Professor

Social Work

Herman Curiel to Associate Professor  
James A. Rosenthal to Associate Professor

Sociology

Mitchell B. Chamlin to Associate Professor

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COLLEGE OF BUSINESS ADMINISTRATION

Accounting

Stephen A. Butler to Associate Professor

COLLEGE OF EDUCATION

Educational Leadership and Policy Studies

Charles E. Butler to Professor

Lawrence F. Rossow to Professor

Courtney A. Vaughn-Roberson to Professor

Educational Psychology

Jody L. Newman to Associate Professor

COLLEGE OF ENGINEERING

Civil Engineering and Environmental Science

Mark Meo to Associate Professor; also to Associate Professor,  
Science and Public Policy

Benjamin J. Wallace to Associate Professor

Chemical Engineering and Materials Science

Edgar A. O'Rear to Professor

Industrial Engineering

Adedeji B. Badiru to Associate Professor

Pakize S. Pulat to Associate Professor

COLLEGE OF FINE ARTS

Music

Michael Ma to Associate Professor

William K. Wakefield to Associate Professor

COLLEGE OF GEOSCIENCES

Meteorology

Kelvin K. Droegemeier to Associate Professor

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COLLEGE OF LAW

Jonathan B. Forman to Professor  
Kevin W. Saunders to Professor  
Jerry R. Parkinson to Associate Professor

COLLEGE OF ALLIED HEALTH

Clinical Laboratory Sciences

Susan M. Townsend to Assistant Professor

Medical Library Science

C. Martin Thompson, Jr. to Professor

COLLEGE OF DENTISTRY

Endodontics

Fred W. Benenati to Clinical Associate Professor  
John T. Biggs to Clinical Associate Professor

Fixed Prosthodontics

Richard Jacobi to Professor  
William A. Kent to Associate Professor

Oral Diagnosis and Radiology

Susan L. Settle to Assistant Professor

COLLEGE OF MEDICINE

Biochemistry and Molecular Biology

Jay S. Hanas to Associate Professor  
Hiroyuki Matsumoto to Associate Professor

Family Medicine

Frank H. Lawler to Associate Professor  
John W. Ronck to Clinical Associate Professor

Medicine

Rodger P. McEver to Professor  
Karen K. Hamilton to Associate Professor  
Ira N. Targoff to Associate Professor  
Kevin L. Moore to Assistant Professor



Microbiology and Immunology

Donald C. Graves to Professor  
Rodney K. Tweten to Associate Professor

Neurology

Roger A. Brumback, Adjunct Professor

Ophthalmology

Michael C. Koss to Adjunct Professor  
James M. Richard to Clinical Professor  
Bradley K. Farris to Associate Professor

Orthopaedic Surgery and Rehabilitation

John F. Tompkins, II to Clinical Assistant Professor

Pediatrics

J. Dennis Fortenberry to Associate Professor

Physiology

Yerradhoddi S. Reddy to Professor

Psychiatry and Behavioral Sciences

Roger A. Brumback to Adjunct Professor  
Eric L. Dlugokinski to Professor  
William R. Lovallo to Professor  
Thomas Seale to Adjunct Professor  
Jean C. Elbert to Clinical Associate Professor  
Vimala Sekar to Clinical Associate Professor

COLLEGE OF MEDICINE-TULSA

Internal Medicine

Ronald B. Saizow to Associate Professor

Obstetrics and Gynecology

Kathleen L. Carlson to Clinical Assistant Professor

Pathology

David W. Potts to Clinical Assistant Professor

Pediatrics

Bharat B. Sharma to Associate Professor

COLLEGE OF NURSING

Dorothy C. Belknap to Associate Professor  
Shelia Taylor Myers to Associate Professor

COLLEGE OF PHARMACY

Goverdhan P. Sachdev to Professor  
Charles F. Seifert to Associate Professor

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

CONVERSION OF 1987B UTILITY SYSTEM VARIABLE RATE BONDS

At the September 1987 meeting, the Board of Regents approved the refunding of the 1984 Series Utility System Bonds with the issuance of \$8,920,000 Series 1987A Bonds bearing interest at an approximate average rate of 7.79827% and \$5,655,000 of Series 1987B Bonds bearing interest at a variable rate (currently 6.25%).

The resolution for the 1987B Series variable rate bonds established July 15 as the annual remarketing date and the resolution provides that the University has an option to convert these bonds into fixed rate indentures on any remarketing date. This option is not applicable to the 1987A Series Bonds as they are fixed rate.

Annually, the Underwriter and Financial Advisor for these bonds, as a part of their service to the University, evaluate the bond market prior to the remarketing date for the purpose of determining if the conversion option should be considered. This evaluation was just completed for the upcoming July 15, 1991 remarketing date and it is the recommendation of both the Financial Advisor and the Underwriter that the University exercise this conversion option.

Of the original 1987B Series variable rate bonds issued (\$5,655,000), there is \$3,455,000 outstanding with maturities of \$655,000 on July 15, 1992, \$680,000 on July 15, 1993, \$705,000 on July 15, 1994, and \$1,415,000 on July 15, 2004. It is recommended that the following actions be taken:

- Convert the bonds maturing on July 15, 1992, July 15, 1993, and July 15, 1994 to fixed rate bonds at approximately 4.875%, 5.0%, and 5.25% respectively.

- Call and retire the \$1,415,000 maturing on July 15, 2004 using the \$1,457,500 currently being held in reserve by the Trustee. Replace this reserve with a Surety Bond to protect the bondholders.

In addition to "locking in" a low fixed rate on these bonds, this conversion and call has additional benefits to the University. This transaction will generate approximately \$223,000 of additional funds in the refunding escrow account. Also, it will release approximately \$42,500 in required reserves. The call and retirement of the \$1,415,000 due July 15, 2004 will save a minimum of \$809,380 in interest expense for the period July 15, 1991 to July 15, 2004. The cost to the University for this conversion and call will be approximately \$40,000 for the Surety Bond and approximately \$5,000 for Bond Counsel. Both the Underwriter and Financial Advisor will be providing their services without additional cost to the University.

This conversion and call recommendation has been reviewed by Bond Counsel and the University's Legal Office. Representatives of the Financial Advisor, Underwriter, and Bond Counsel will be present to answer any questions you might have.

The Bond Resolution required to accomplish these transactions is attached hereto as Exhibit D.

President Van Horn recommended that the Board of Regents

(1) Authorize the conversion of \$2,040,000 of outstanding variable interest rate 1987B Series Utility System Revenue Bonds, \$655,000 maturing on July 15, 1992, \$680,000 on July 15, 1993, and \$705,000 on July 15, 1994 to fixed rate bonds at approximately 4.875%, 5.0%, and 5.25% respectively.

(2) Authorize the call of \$1,415,000 of the 1987B Series Utility System variable rate bonds, funding said call with the current reserve fund on deposit with the Trustee Bank and substitute a Surety Bond for said reserve.

(3) Approve the Bond Resolution presented.

(4) Authorize the Chairman and Executive Secretary of the Board to execute all documents relating to this transaction.

Present for discussion of this proposal were: Mr. Bob Cochran and Mr. John Martin of Stifel Nicolaus, Mr. Scott Brown, University Bond Counsel, and Mr. Robert Lewis, former University Bond Financial Advisor.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, West, Blankenship, and Williams. Regent Gullatt was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

**ADMINISTRATIVE SEARCHES  
VICE PRESIDENT FOR RESEARCH  
ACADEMIC PERSONNEL ACTIONS  
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

Regent Williams moved the Board meet in executive session for the purpose of discussing candidates in administrative searches and other personnel issues. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved. The executive session began at 11:15 a.m. in the same location.

The meeting reconvened in regular session at 1:30 p.m.

**COUNCILS AND COMMITTEES REVISIONS**

In early 1990, the Norman Campus Faculty Senate asked to work with the administration to revise the entire Council/Committee structure at the Norman Campus. For the past year task forces have worked to combine committees, reduce the number of faculty, staff and students serving on committees, and in other ways refine and define the role of University committees and councils. Members of the administration, faculty, staff, and student groups on all campuses have all been involved in the reorganization process.

The general changes include:

1. The elimination of two nominations for each position, replacing this method with direct appointment.
2. The stipulation that all ex officio members be non-voting members.
3. Making staff member terms equal to faculty member terms for service on the same council or committee.
4. Combining committees with similar responsibilities.

The overall effect of the proposed changes will be an increase in efficiency in the membership selection process. By eliminating the "two for one" nomination procedure, the time spent selecting committee members by the different University groups will substantially decrease. Additionally, the elimination and subsumption of certain councils/committees will allow a smaller number of committee members to address a larger number of issues that affect the University.

President Van Horn recommended that the Board of Regents approve the following revisions in the composition of the Norman Campus and University-wide Councils and Committees, and the charge to the Athletics Council (proposed additions are underlined and deletions are lined through):

### FACULTY PERSONNEL POLICY

#### Campus Tenure Committee

The purpose of the Campus Tenure Committee is to review all tenure recommendations and provide faculty advice on whether or not the academic unit's recommendation with regard to both substance and process is sustained by the accompanying documentation and is consistent with approved tenure criteria of the academic unit and the University. If it is determined that the documentation is inadequate, the Campus Tenure Committee may request more information from the academic unit.

The change is:

#### 3.7.5 Procedures for the Tenure Decision

(m) The Campus Tenure Committee will be composed of nine tenured faculty members on staggered three-year terms, ~~selected by the President from nominations from the Faculty Senate.~~ The Faculty Senate appoints two new members each year, and the President appoints one new member each year.

#### Faculty Appeals Board

The Faculty Appeals Board is a standing body which responds to matters of tenure abrogation, dismissal, severe sanctions, alleged violations of academic freedom or academic due process, and other grievances unresolved through administrative procedures. Because of the extraordinary importance and the range of such issues, the Faculty Appeals Board is empowered to appoint ad hoc hearing committees to assist in the conduct of its affairs. The Faculty Appeals Board considers all matters brought before it by individual faculty members, academic units, or administrative units, or other duly constituted bodies within the University community.

The changes are:

3.10(b) The Faculty Appeals Board on the Norman Campus shall consist of ~~forty~~ (40) fifty (50) members; ~~ten of whom shall be~~ elected each year for four-year terms by the Faculty Senate from among all full-time tenured faculty whose duties are primarily non-administrative; and forwarded to the President for official appointment.

Legal Panel

Faculty members who serve on the Faculty Appeals Board may call on the Office of the Chief Legal Counsel for procedural advice concerning the case in question, but the University's Legal Counsel, depending on the involvement of the office in the proceedings, must determine the most appropriate manner of providing the requested legal advice.

The change is:

3.10.2 Handling of Charges

(d) Where participation of the University's Legal Counsel is deemed inappropriate, the Chair of the Faculty Appeals Board, at the request of the Chair of the Hearing Committee, may select by lot a legal advisor from a duly constituted panel of legal advisors. This panel, consisting of not more than six University faculty and staff who are lawyers each serving a three-year term with terms being staggered, ~~is appointed by the President from recommendations made by the Faculty Senate.~~ The Faculty Senate appoints four members and the President appoints two members.

Committee on Discrimination (Faculty)

The purpose of this Committee has been to consider whether there exists adequate grounds for formal hearings in the case of discrimination complaints brought to the attention of the Committee in accord with Section 3.9.1 of the Faculty Personnel Policy and, if there are, to hold the formal hearings in accord with that policy.

The changes are:

3.9.2 Alleged Discrimination (other than Sexual Harassment)

(a) The Committee on Discrimination shall consist of nine members, three of whom shall be elected appointed each year for three-year terms, two by the Faculty Senate and one by the President. ~~The Senate~~ In selecting members the President and the Senate should be sensitive to the purpose of the Committee and to the need for representation on the Committee of both sexes, of ethnic minority groups, and various academic ranks. The Committee shall elect its own Chair annually from among those members whose terms are nearest expiration. ~~The initial committee shall be elected to consist of nine members to staggered terms: - three members for three-year terms; - three members for two-year terms; and three members for one-year terms.~~

STUDENT CODE

Title 13 The University Discipline System  
Campus Disciplinary Councils (I and II)

The Norman Campus Student Code calls for the creation of two Campus Disciplinary Councils to have:

1. Original jurisdiction over disciplinary cases scheduled before them by the Judicial Coordinator's Office which may result in a sanction of suspension or expulsion. Any case scheduled must have been filed with the Judicial Coordinator's Office within 30 days of discovery of the alleged violation.
2. Appellate jurisdiction of cases heard originally by the Campus Disciplinary Boards consistent with Title 13, Section 1.2.
3. Appellate jurisdiction of cases heard originally by the Campus Disciplinary Boards consistent with Title 13, Section 2.3.
4. Oversight authority over the functions of the Student Traffic Courts.

The changes are:

3.1.b. Two (2) CDC's shall be established. Each shall be composed of seven (7) members ~~appointed by the President of the University~~. Three (3) ~~faculty randomly selected from the Faculty Appeals Boards, nominated by the Faculty-Senate~~ one of whom shall be a qualified attorney; ~~three~~ two (2) students ~~nominated~~ appointed by the UOSA President; ~~one (1) student appointed by the President;~~ and one (1) full-time University staff member ~~nominated~~ selected by the Vice President for Student Affairs. All appointments shall be for a term of two (2) years. Terms will be staggered.

#### HONORARY DEGREES SCREENING COMMITTEE

Nominations are encouraged by ~~October 1~~ September 1 each year and will be reviewed and evaluated by an Honorary Degrees Screening Committee ~~appointed by~~ and reporting to the President. It shall consist of:

- Provost of the Norman Campus
- Provost of the Health Sciences Center
- Vice President for University Affairs
- two members of the Faculty Awards and Honors Committee (a ~~University-wide-committee-of-distinguished,-tenured-faculty~~ one appointed by the Faculty Awards and Honors Council and one appointed by the President)
- one representative-nominated Norman Campus faculty member appointed by the Norman Campus Faculty Senate
- one representative-nominated Health Sciences Center faculty member appointed by the Health Sciences Faculty Senate

- three deans of degree recommending colleges (two from the Norman Campus and one from the Health Sciences Center Campus) appointed by the President
- one member of the OU Board of Regents appointed by the Chairman of the Board

PATENT ADVISORY COMMITTEE

(B) The Vice President for Research, Norman Campus, and the Vice Provost for Research Administration, Health Sciences Center, shall have the responsibility of administering the research and patent affairs of the University in a manner consistent with this Policy.

(C) The Vice President/Vice Provost for Research Administration shall issue written Directives to be approved by the President of the University and the Patent Advisory Committee (hereinafter called "Directives") to each member of the faculty and staff of the University, which shall govern the procedures to be followed in processing of inventions and discoveries generated within the University as specified in Paragraph (A) hereof.

(D) The President of the University shall also appoint a Patent Advisory Committee, consisting of no more than ~~thirteen-(13)~~ fourteen (14) voting members, including the Vice President for Research, Norman Campus, and the Vice Provost for Research Administration, Health Sciences Center, -and/or-his/her designee. The Vice President and Vice Provost ~~for Research Administration or his/her-designee~~ shall act as co-chairs of the Committee. The Patent Advisory Committee functions shall be those of recommending changes in the Directives and consulting with the Vice President and Vice Provost for Research Administration in regard to the disposition and handling of specific inventions and discoveries falling within the purview of this policy. The Patent Advisory Committee shall meet at the pleasure of the Co-Chairs.

(E) The Patent Advisory Committee shall consist of the following members:

1. The Vice President for Research, Norman Campus,
2. The Vice Provost for Research Administration, Health Sciences Center, and/or-his/her-designee;
3. The Director, University of Oklahoma Office of Business and Industrial Cooperation,
- 3: One member appointed by and serving at the pleasure of the President;



4. Two Three staff members appointed for three-two year staggered terms, one appointed by the President, from-at-least-twice-as many-nominations-submitted one appointed by the Employee Executive Council, and one appointed by the Employee Liaison Council,
5. Associate-Director-of-Research-Administration;-Health Sciences-Center;-and
5. Four Norman Campus faculty members appointed for three-year terms. The Norman Campus Faculty Senate appoints two members and the President appoints two members, and
6. Eight Four Health Sciences faculty members (four-from-each campus) appointed for three-year staggered terms, by-the President-from-at-least-twice-as-many-nominations-submitted by-the-two-Faculty-Senates: The Health Sciences Center Faculty Senate appoints two members and the President appoints two members.

Representatives of the Patent Counsel, Office of Legal Counsel, Offices of Research Administration and others designated or invited by the Co-Chairs may sit as ex officio members, without vote.

Appointing authorities will ensure that a broad range of science and engineering disciplines are represented among the voting members.

#### PUBLICATIONS BOARD

The Publications Board assures, on behalf of the Regents, the highest quality of student publications under its direction for the Norman Campus community. The general powers and responsibilities are:

1. Recommending, establishing, implementing, and monitoring sound editorial, fiscal, production, and personnel policies.
2. Long-range planning in all areas of responsibility.
3. Assuring due process when, in the judgment of the Board, a staff member acting on its behalf must be removed for cause.

The changes are:

To represent fully the total community it is to serve, the Publications Board shall be composed of 11 9 voting members and 4 6 non-voting members as follows:

A. One member representing the University President (appointed by the University President)

B. One member representing the faculty-at-large (appointed by the President-from-nominations-made-to-him-by-the Faculty Senate)

C. One staff member representing appointed by the Employees' Executive Council (appointed-by-the-President-from-nominations-made-to-him-by-the-Council)

D. One alumni professional representative who is a member of the working press in the State of Oklahoma (appointed-by-the-President-from-nominations-made-to-him-by-the-Board-of-Directors selected by the President from among nominations from the membership of the Oklahoma Press Association)

E. The Director of the School of Journalism and Mass Communication (ex officio, non-voting)

F. One member to represent the Journalism and Mass Communication Faculty (elected appointed by the School of Journalism and Mass Communication Faculty)

G. One member representing The Oklahoma Daily (a student who has held a staff position on The Daily, selected by the fall Oklahoma Daily staff to serve one (1) year, beginning that fall)

H. One member representing the Sooner yearbook (a student who has held a staff position on the Sooner and will be holding a position during his term on the Board; -elected by the Sooner yearbook staff each fall to serve one (1) year; -beginning that fall)

H. I. One member representing publications-at-large (selected by the Publications Board from students petitioning the Board for membership. This member must have held a staff position on one of the publications published by the Board)

I. J: One member representing the student body (appointed by the student body president; -with the advice and consent of the Student Congress) Two students, one appointed by UOSA and one appointed by the President

K. One member representing the student body (elected at large from the student body in the spring-campus elections)

J. L: The Director of Student Publications (ex officio, non-voting)

K. M: The Editorial Adviser(s) Supervisors of The Oklahoma Daily and Sooner yearbook (ex officio, non-voting)

L. N: The Editor of The Oklahoma Daily, during tenure in that position (ex officio, non-voting)

M. O: The Editor of the Sooner yearbook, during tenure in that position (ex officio, non-voting)

UNIVERSITY COPYRIGHT COMMITTEE

Under the guidelines of the University Copyright Policy, the University Copyright Committee considers and investigates disputes among administrators, faculty, or staff and recommends appropriate solutions to the President. The Committee's responsibilities include, but are not limited to, disputes concerning:

1. Ownership of University-commissioned works
2. Terms of commissions
3. Distribution of royalties for University-produced works
4. Distribution of royalties for works that may have required specific and unusual University expenses

The changes are:

B. The University Copyright Committee shall have as its members: ~~one member appointed by and serving at the pleasure of the President; two appointments made by the President from at least four nominations made by the Employee Executive Council; and four members appointed by the President from at least four nominations each from the Faculty Senates on the Norman Campus and at the Health Sciences Center.~~

~~The four appointed from the nominations submitted by the two Faculty Senates shall serve four-year, staggered terms to be determined by the President. The two appointed from Employee Executive Council nominations shall serve two-year terms with one member's term expiring each year. As members retire, the appropriate group shall send at least two nominations for each vacancy for the President's consideration.~~

1. One member appointed by the President for a four-year term.
2. Three staff members, one appointed by the President, one appointed by the Employee Executive Council, and one appointed by the Employee Liaison Council. The appointments are for four years.
3. Two Norman Campus faculty members with one appointed by the Norman Campus Faculty Senate and one by the President and two Health Sciences Center faculty members with one appointed by the Health Sciences Center Faculty Senate and one appointed by the President. The appointments are for four years with one-fourth to retire each year.

UNIVERSITY COUNCIL ON FACULTY AWARDS AND HONORS

The Council assists the President (1) by recommending candidates for David Ross Boyd Professorships, (2) by recommending candidates for the Regents' Award for Superior Teaching, Research and Creative Activity, and Professional and University Service, (3) in the determination of nominations for local, national, and international awards and honors, and sabbatical leaves when requested, and (4) by serving as an advisory body to the President on all matters concerning faculty awards and honors.

The changes are:

MEMBERSHIP: The Council on Faculty Awards and Honors shall consist of twelve members appointed-by-the-President, ten of whom shall be faculty members, four appointed selected-from-nominations-submitted by the Norman Campus Faculty Senate, and three appointed by the Health Sciences Center Faculty Senate, and three appointed The-number-from-each-campus-will-be-determined by the President, in-proportion-to-the-number-of-full-time-faculty-members-on-each-campus.--Each-year-the-President-will-inform-each-Faculty-Senate-of-the-number-of-vacancies-to-be-filled-and-the-Senates-will-supply-the-President-with-twice-as-many-nominations-as-there-are-vacancies.--The-President-shall-give In the selection of faculty, consideration shall be given to those faculty who have been named a Regents' Professor, a David Ross Boyd Professor, a George Lynn Cross Research Professor, or received a Regents' Award for Superior Teaching, Research and Creative Activity, or Professional and University Service. These members shall serve three-year staggered terms.

The other two members shall consist of one alumnus appointed by the President for a two-year term and one student of the University: appointed by UOSA for a one-year term. These-two-members-shall-serve-a-term-of-two-years:

ATHLETICS COUNCIL

The current Athletics Council policy/charge to the Council and composition are changed to:

1. The Athletics Council is the official group at The University of Oklahoma designated by the President to meet the requirements set forth in NCAA Constitution 6.0.1.1, 6.1.2, and Big Eight Rule 1.401, specifying that such a board be composed of a majority of faculty and administrative staff.

Advice to the President and Athletics Director

2. The charge to and responsibility of the Council is to advise the President and Athletics Director on athletics policy matters. The Council is invited and encouraged to make recommendations directly to the President regarding athletics policies and programs whenever the Council deems it appropriate. Council recommendations, reviews and reports will be made in writing to the President and Athletics Director. The specific responsibilities of the Council are outlined in this charter.

3. To ensure that deliberations are full and free, laws on open meetings and open records give advisory groups the option of meeting in closed sessions. Accordingly, unless otherwise directed by the President, no media representatives may be present at Council meetings. Council minutes and documents shall be for internal use only, and Council members will hold confidential all matters discussed and information received in Council meetings.

4. Reports to the Council on academic, financial aid, and other personnel matters will not disclose identities of individual student/athletes.

#### Compliance Matters

5. The Council annually shall review the University's activities and procedures regarding compliance with NCAA and Big Eight rules and report any concerns to the President and Athletics Director. The Council annually will review the procedures, policies and resources applied to recruiting, the granting of financial aid to student/athletes, awards to student/athletes and others, and the scheduling of intercollegiate games and contests, and other matters related to compliance.

#### Academic Matters

6. The Council annually shall review the admission and academic performance of student/athletes. Reports to the Council and/or its Academics Subcommittee will include information on admissions, retention, graduations, academic probations, and academic services to student/athletes including counseling, tutoring, and the monitoring of classroom attendance and grades. The Council shall report its findings and recommendations to Department of Athletics personnel and to the President.

#### Business Matters

7. Annual budgets of the Department of Athletics shall be prepared with active participation of the Council and presented to the Council at such time and in such detail as permits the Council to make recommendations to the President along with the budget submission. This process shall include an annual review of major capital improvement needs as recommended by the Athletics Department, and recommendations shall be made to the President assigning priorities to such needs and, as appropriate, assigning resources. There shall be made available to the Council or Budget Subcommittee full information on annual income and expenses of the Department of Athletics.

8. The Council shall review the marketing and fund-raising policies of the Athletics Department for adequacy and to ensure that all such activities are consistent with University policy. The Council shall review and make recommendations concerning policies for additions to the facilities of the Athletics Department and for contractual arrangements for the use of facilities not owned by the University.

9. The Council annually will review Athletics Department financial operations. Findings, suggestions and recommendations as appropriate will be made to the President and the Athletics Director.

Personnel Matters

10. The Council shall advise on personnel policy relating to key administrators and head coaches, including policies for salaries, bonuses, terminations, hirings, and definition of duties. One or more members of the Council will be included on any search or screening committee for a head coach.

NCAA and Big Eight Relations

11. The Council shall review proposed and actual NCAA and Big Eight legislation and decisions that may affect athletics matters at The University of Oklahoma. The Faculty Athletics Representative shall present to the Council a summary of activities at meetings of the NCAA and the Big Eight. When possible, the Council shall be informed by the Faculty Athletics Representative of any pending legislation or decision that may affect athletics at The University of Oklahoma. For items of concern, the Council will advise the President of its position. The recommendations of the Council shall be considered when the final position of The University of Oklahoma on such legislation is established.

Athletic Competition

12. The Council annually shall review intercollegiate sports competition and make suggestions or recommendations as appropriate on facilities, scheduling, recruiting, rule changes, or other matters.

Student Affairs

13. The Council annually will review how the athletics program fits as part of the overall student activities program of the University and make suggestions and recommendations on how to better serve the needs and interests of the student body, the faculty, staff, alumni, and community.

Composition of the Athletics Council

14. Membership: The Athletics Council shall consist of members apportioned in the following manner:

<u>Membership</u>	<u>Method of Selection</u>	<u>Term</u>
1 Faculty Athletics Representative	Appointed by the President (serves as continuing Executive Secretary) Ex officio, non-voting	Continuous

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6 Norman Campus Faculty Members	The Norman Campus Faculty Senate appoints 4 members, and the President appoints 2 members	3 years
2 HSC Faculty Members	The HSC Faculty Senate appoints 1 member, and the President appoints 1 member	2 years
2 Staff Representatives	Appointed by the EEC and ELC	3 years
2 Student Members (1 from Norman Campus and 1 from HSC)	Selected by the Vice President for Student Affairs (NC) or Vice Provost for Educational Services (HSC) with the advice of student government	1 year
2 Student Athletes	Selected by the President with the advice and consent of the Athletic Director Ex officio, non-voting	1 year
2 Alumni	Appointed by the President with the advice of the OU Alumni Association	2 years
Director of Athletics	Ex officio, non-voting	
Other Athletics Department Representatives*	Ex officio, non-voting	

15. Faculty members appointed to the Athletics Council must be tenured or tenure-eligible faculty members with the rank of Assistant Professor or higher. Staff representatives must be full-time employees. Students must be enrolled in at least nine hours during each of the Fall and Spring terms. Terms for faculty, staff, and alumni members will be arranged so that approximately one-half or one-third will terminate each year. When any member does not complete a term, the President shall appoint a replacement for the balance of the term.

16. The Council Chair shall be elected from the membership of the Council and shall serve for a term of one year. The Chair may be re-elected. The Faculty Athletics representative shall serve as the Executive Secretary of the Council. The Chair is the presiding officer of the Council and together with the Executive Secretary has primary responsibility for liaison with the President. The Chair and the Executive Secretary will develop a schedule to see

\*The Director of Athletics is welcome to bring any representatives from the Athletics Department to meetings of the Council.

that the prescribed Council responsibilities are accomplished each year. The Chair either will appoint or select in another manner a Vice Chair. The Vice Chair assumes the duties of the Chair upon his/her absence. The Executive Secretary prepares agendas for meetings, keeps records of actions taken by the Council, and prepares written reports, reviews, and recommendations of the Council.

Meetings

17. The Athletics Council shall meet at least four times during the academic year. Meetings may be called by the President, the Chair, or the Director of Athletics, normally by notification in writing at least seven days in advance of the scheduled meeting.

18. Any member of the Council may place items on the Council agenda. Written agendas of meetings will be distributed to members and the President at least seven days in advance of each meeting along with the minutes of the Council's previous meeting, if possible. Copies of Council agendas and minutes will be provided regularly to the Norman Campus Provost, Vice President for Administrative Affairs, the Vice President for Student Affairs, and to the President and the Executive Secretary of the Board of Regents.

COMMITTEE ON SEXUAL HARASSMENT (NORMAN CAMPUS)

The Committee receives complaints alleging sexual harassment that the complainant chooses not to direct through normal administrative channels. The Committee is empowered to interview parties involved, to hear testimony pertaining to the matter, and to gather any pertinent evidence. In those cases in which formal hearings are conducted to completion, the findings and recommendations are forwarded to the proper administrative officer as designated by the President.

The changes in the Sexual Harassment Policy are:

F. Proceedings

2. Formal Hearing

b. Selection of a Formal Hearing Panel

Within 10 calendar days, following receipt of the written request for a hearing, the Affirmative Action Officer shall preside at a meeting with both parties to determine the members of the Hearing Panel who are to conduct a hearing.



A five-member hearing panel will be chosen from the twenty-four (24) member Committee on Sexual Harassment by the parties to the complaint. The A Committee on Sexual Harassment shall be established on each campus and composed of eight (8) staff members, ~~appointed by the Employee Executive Council (Norman) or Employee Liaison Council, (HSG);~~ eight (8) students, ~~appointed by each Student Government Association~~ and eight (8) faculty members, ~~appointed by each Faculty Senate.~~ On the Norman Campus, five faculty will be appointed by the Faculty Senate, five staff will be appointed by the Employee Executive Council, and five students will be appointed by UOSA, and the President will appoint three faculty, three staff, and three students. At the Health Sciences Center, eight faculty will be appointed by the Faculty Senate, eight staff members appointed by the Employee Liaison Council, and eight students by the Student Government Association. The terms of appointment shall be for three (3) years with initial terms of 1, 2, and 3 years in each category to provide the staggered membership, except that each student shall be appointed for a one-year term. The selection process shall be in the following manner: the complainant shall select two panel members, and the respondent shall select two panel members with the fifth person being chosen by the other four panelists. The fifth person shall chair the panel. If the four panelists cannot agree on the fifth, the names of five additional Committee members will be drawn by lottery. Each panelist will strike one name off the list of five names. The remaining person shall be the fifth panelist. Either party of the complaint may request the Affirmative Action Officer to disqualify any member of the Hearing Panel upon a showing of cause. Furthermore, no panelist shall be expected to serve if he/she feels that a conflict of interest exists. Replacements shall be selected in the same manner as the original panel.

RACIAL AND ETHNIC HARASSMENT HEARING PANEL

The changes are:

Procedure for Complaints Against Students

E. Proceedings

3. Formal Proceedings

b. The Formal Hearing Panel

A Hearing Panel shall be appointed for each campus to hear cases involving alleged violations of the Racial and Ethnic Harassment Policy. Each panel shall be composed of seven (7) members: ~~appointed by the President of the University;~~ three students, two of which shall be appointed ~~nominated~~ by the respective Student Body President and one by the President; two faculty members, one of which shall be appointed ~~nominated~~ by the respective Faculty Senate and one by the President; and two full-time University staff members, one of which shall be appointed ~~nominated~~ by the respective staff Employee Council and one by the President. One member of the panel shall be a qualified attorney. Nominees of the constituent groups shall serve an initial term of one year with subsequent appointments for two-year terms. All other appointments shall be for a term of two years.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. Regent Lewis was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

#### FACILITIES SECURITY CLEARANCE RESOLUTION

The University has a SECRET level facility security clearance granted by the United States Department of Defense Industrial Security Program. Periodically, as the membership of the Board of Regents changes, the Board must enact a new resolution and report the enactment to the Defense Investigative Service Regional Office.

This routine action is done annually after appointment of a new Regent. The University does not have any classified projects at present and has not had any in some time. The University maintains its facility clearance to permit those faculty who need personal clearances to have them, and also to maintain the capability to bid on classified projects should we choose to do so.

The following resolution was proposed:

That those persons occupying the following positions among the officers and members of The University of Oklahoma shall be known as the Managerial Group as described in the Industrial Security Manual for Safeguarding Classified Information:

President  
Provost  
Vice Provost for Research Administration, Norman Campus

That the President and other members of the Managerial Group have been processed for personnel clearances for access to classified information to the level of the facility clearance granted to The University of Oklahoma as provided for in the aforementioned Industrial Security Manual.

That the said Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to The University of Oklahoma.

That the following named members of the Board of Regents of The University of Oklahoma (unless they apply and are approved for security clearance) shall not have and will be effectively excluded from access to all classified information in the possession of The University of Oklahoma and shall not affect adversely the procedures established and approved under the Department of Defense Industrial Security Program for safeguarding of classified information that may be received at The University of Oklahoma:

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Sarah C. Hogan, Chairman, Board of Regents  
Sylvia A. Lewis, Vice Chairman, Board of Regents  
Sam Noble, Regent  
E. Murray Gullatt, Regent  
J. Cooper West, Regent  
G. T. Blankenship, Regent  
C. Victor Williams, Regent

The authority and responsibilities of any individual named herein shall cease immediately upon cessation of his appointment to and service in the position designated herein.

President Van Horn recommended that the Board of Regents adopt the Resolution presented above which identifies the current membership of the Board, establishes the membership of a Managerial Group to oversee the University's operations in safeguarding defense information, and delegates to the Managerial Group all the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts awarded to the University.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### **OKLAHOMA MUSEUM OF NATURAL HISTORY COLLECTIONS MANAGEMENT POLICY REVISION**

Last year an audit of the Oklahoma Museum of Natural History completed by the Office of Internal Auditing included a recommendation for some changes to the Collections Management Policy of the Museum. Two changes are proposed to be in compliance with the internal audit.

The first change is to the section on photography. This section would be modified to allow the Curator or the Collections Manager to use a file photograph of a loan specimen valued at over \$250.00 if the photograph is still an accurate depiction of the current condition of the specimen. Currently a new photograph is required for all specimens valued at over \$250.00 in order for them to be loaned. Use of a file photo that is an accurate depiction of the specimen's current condition will reduce staff time and reduce photographic expense.

The second change is the donor form, a copy of which was included in the agenda. The form will be prenumbered with a carbon copy for the donor to retain. It also incorporates a statement of the Museum's ownership of the copyright at the time of the donation. In addition, it includes the signature of the staff member who actually received the gift. In the opinion of Internal Auditing, these changes in the form will facilitate the Museum's recordkeeping activities. The new form has been approved by the Office of Legal Counsel.

President Van Horn recommended that the Board of Regents approve revisions to the Collections Management Policy of the Oklahoma Museum of Natural History explained above. He recommended also that the Board of Regents authorize the President of the University to make future operating changes in the policy that do not significantly change the role, mission or structure of the Museum.

Regent Lewis moved approval of the recommendations. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### **PURCHASE OF ECHOCARDIOGRAPHY SYSTEM**

The Cardiology Section in the Department of Medicine is in need of a digital computer echocardiography system with color Doppler that will produce color flow images, 2-D images, M-mode and Doppler spectra and an on-line image acquisition system necessary in performing stress echo procedures that will store, digitize, and put into cineloop format ultrasound images obtained during exercise for subsequent analysis.

The echocardiography system selected includes:

1. Advanced Technology Laboratories state-of-the-art digital technology, noninvasive cardiac imaging which provides the best image quality and color Doppler of all equipment evaluated.
2. PreVue III instrumentation for stress echo which allows for the acquisition of images demonstrating wall motion abnormalities during stress.

The two instruments combined provide the finest endocardial delineation and provide the most advanced diagnosis.

The Cardiovascular Clinic has no cardiac ultrasound capability, and patients requiring echocardiograms are referred to hospital outpatient facilities. This is an inconvenience to many of the patients and a loss of revenue to the Department of Medicine. The present clinic usage is estimated at performing approximately 50 echocardiograms per month and approximately sixty percent of those would be stress echoes. Using a conservative estimate of collections, this would generate an additional \$18,000 to \$20,000 per month.

Bids were solicited and the responses were as follows:

Advanced Technology Laboratories	\$150,925
Bothell, Washington	

Acuson Irving, Texas	\$227,858
Hewlett Packard Tulsa, Oklahoma	\$188,855
Alternate Bid	\$187,785

Funds for this purchase are available from the Cardiovascular-Presbyterian Clinic Operations account #A0088874.

President Van Horn recommended that the Board of Regents approve the award of a purchase order to Advanced Technology Laboratories, Incorporated in the amount of \$150,925.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

**PURCHASE OF NATURAL GAS**

Bids were recently circulated for the purchase of natural gas for the Norman and Health Sciences Center campuses to provide natural gas requirements for the 1991-92 fiscal year. The combined bid included the following two categories of natural gas:

	<u>Est. Annual Use MMBTU's</u>
Type A - Basic power/heating plant requirements	1,308,000
Type B - Cogeneration/incremental requirements	838,000

The Type B cogeneration/incremental natural gas is used when economic analysis indicates it is cheaper to produce electricity (or steam) using natural gas than to purchase electricity from O.G.& E.

Bids were requested for firm prices for one-year and two-year periods. Firm prices were received for one year only. Bids were received as follows (prices are per MMBTU):

	<u>Bid Prices</u>			<u>Evaluated Prices</u> (See note next page)		
	<u>Basic Gas</u>	<u>Incremental Gas Summer</u>	<u>Winter</u>	<u>Basic Gas</u>	<u>Incremental Gas Summer</u>	<u>Winter</u>
Energy Resources Marketing Edmond	1.43	1.30	1.61	1.3585	1.235	1.5295
Falling Tree Enterprises Tulsa	1.489	1.489	1.489	1.41455	1.41455	1.41455

	<u>Bid Prices</u>			<u>Evaluated Prices (See note below)</u>		
	<u>Basic Gas</u>	<u>Incremental Gas Summer</u>	<u>Winter</u>	<u>Basic Gas</u>	<u>Incremental Gas Summer</u>	<u>Winter</u>
Associated Natural Gas, Inc. Tulsa	1.42	1.29	1.60	1.42	1.29	1.60
Continental Natural Gas, Inc. Tulsa	1.53	1.28	1.69	1.53	1.28	1.69

NOTE: In accordance with the Oklahoma State Statute on Minority Business bid preferences, both Energy Resources Marketing and Falling Tree Enterprises are certified minority businesses and claimed the minority bid preference. A 5% bid preference factor was applied to the minority bids, and the results are listed under the Evaluated Prices column. As a result of applying the minority bid preference required by State statutes, Energy Resources Marketing is the evaluated low bidder.

All gas supplied under the contract will be Oklahoma gas. Energy Resources Marketing has provided documentation that they have arrangements with a supplier to provide the gas required by the contract.

President Van Horn recommended that the Board of Regents approve the award of contracts in the estimated amount of \$3,000,000 to Energy Resource Marketing, Inc. for the purchase of natural gas requirements for the period July 1, 1991 through June 30, 1992.

Mr. Earl Whitman responded to Regent Noble's question regarding the financial stability of Energy Resource Marketing, Inc. and that of their supplier, Energy Natural Gas. He stated the University has been dealing with the supplier for several years with great success. Mr. Whitman said a letter will be forthcoming, signed by the supplier and countersigned by Energy Resource Marketing, which will state that both companies stand behind the contract.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals in excess of \$100,000 for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for April, 1991 were included in the agenda for this meeting. A list of contracts above \$100,000 executed during this same period of time on proposals previously reported was also included.

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A summary of information on all grants and contracts for the period and fiscal year 1990 and fiscal year 1991 month and year-to-date data is as follows:

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>April</u>	<u>Year-to-Date</u>	<u>April</u>	<u>Year-to-Date</u>
<u>Norman Campus</u>				
Proposals Submitted	\$4,645,919	\$230,025,758*	\$10,788,861	\$101,267,900
Grant & Contract Awards	1,369,254	41,180,459	1,989,207	38,993,194
Total Expenditures	3,923,950	<u>36,246,691</u>	4,382,133	<u>35,247,149</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 43,300,000		\$ 42,668,351
<u>Health Sciences Center</u>				
Proposals Submitted	\$3,312,708	\$ 35,327,702	\$ 2,794,425	\$ 36,938,826
Grant & Contract Awards	2,190,399	24,870,253	587,514	23,793,709
Total Expenditures	2,391,624	<u>20,191,255</u>	2,352,279	<u>17,020,743</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 24,991,255		\$ 20,725,706

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

\*Includes \$109,969,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10/1/90 - 9/30/95  
Proposed FY 91 Amount is \$22,187,344

#### LEASE OF SPACE FOR THE DEPARTMENT OF OPHTHALMOLOGY

The Department of Ophthalmology currently occupies approximately 15,000 square feet of space for academic, research and patient care activities in the Dean A. McGee Eye Institute. The 1991-92 lease cost will be the same as the 1990-91 cost: \$7.50 per square foot or \$112,500 annually for the lease of the space. The Institute will provide clinic personnel, equipment and janitorial services and supplies at no additional cost. The cost of the lease includes utilities and liability insurance.

Funds are available in the Department of Ophthalmology Professional Practice Plan to cover the lease cost.

President Van Horn recommended the Board of Regents approve renewal of the lease between the Dean A. McGee Eye Institute and the Department of Ophthalmology for approximately 15,000 square feet of space at an annual cost of \$112,500 for the period July 1, 1991 through June 30, 1992.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### ENERGY CENTER SITE DEVELOPMENT

At their November 1990 meeting, the Board of Regents accepted the low bid of Barbour & Short, Inc. for the Energy Center Site Development project in the amount of \$537,482.40. The project includes construction of a parking lot, additional sidewalks, retaining walls, and related site development work. Unit prices also were bid to permit the installation of additional items including concrete sidewalks, retaining walls and for additional paving.

The final inspection of the parking lot project was held on May 17, 1991. In attendance were representatives from Barbour & Short, Inc., the general contractor, The Benham Group, the project architects, and University staff. Minor additional items of work, consisting of exterior lighting, perimeter site development and walkways, were completed on June 6, 1991, and a final inspection was held. Final payments will be made to the contractor following the completion of all items of work included in the project.

President Van Horn recommended that the Board of Regents accept the Energy Center Site Development project as substantially complete and authorize that final payment be made to Barbour & Short, Inc. when all items of work have been completed.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.



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## PROFESSIONAL SERVICE AGREEMENTS

The following professional service agreements were presented:

### Affiliation Agreements

OUHSC College of Medicine and the Oklahoma Medical Center - \$6,760,489

RENEWAL - Physicians Master Reimbursement Agreement - The College of Medicine will provide properly trained and qualified medical staff to operate the hospitals within the Oklahoma Medical Center and to maintain proper accreditation and certification of those hospitals. Documentation of effort is maintained by the College of Medicine. The Oklahoma Medical Center will provide the clinical teaching resources in support of the College of Medicine continuing accreditation in undergraduate and graduate medical education programs. The term of this contract is from July 1, 1991 through June 30, 1992. This contract has been reviewed by our Legal Counsel. A contract existed in fiscal year 1991 at a funding level of \$6,740,402. Funds will be deposited and expended through account A0002370, Hospital Reimbursement Professional Fee.

### Residency Agreements

OUHSC College of Medicine-Tulsa, Department of Psychiatry and Eastern State Hospital - \$ 131,044

RENEWAL - The College of Medicine-Tulsa, Department of Psychiatry will provide the necessary resources to provide psychiatric residency training in the field of law and psychiatry or other psychiatric services. The term of this contract is from July 1, 1991 through June 30, 1992. This contract has been reviewed by our Legal Counsel. A contract existed in fiscal year 1991 at a funding level of \$127,330. Funds will be deposited and expended through account A0933104 - Psychiatry Residency Program-Tulsa.

### Professional Services

OUHSC Department of Pediatrics and the Oklahoma Medical Center - \$ 139,000

NEW - Pediatrics will provide services at the Child Study Center in support of the Department of Human Services, Indian Health Services and the Oklahoma State Department of Health. The term of this contract is from July 1, 1991 through June 30, 1992. This contract is a combination of three contracts existing in fiscal year 1991 with funding levels of \$12,000 for child guidance through the Oklahoma State Department of Health, \$45,000 through the Indian Health Services, and \$2,500 for deaf-blind patients. This contract has been reviewed by our Legal Counsel. Funds will be deposited and expended through account A000079 - PPP Pediatrics.

OUHSC Department of Pediatrics and Oklahoma Medical Center (Pediatric Evening Clinic) - \$ 321,000

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RENEWAL - The Department of Pediatrics agrees to provide licensed physicians to perform in the Pediatric Evening Clinic and the Oklahoma Medical Center agrees to provide space and facilities as required. The term of the initial contract is from July 1, 1991 through June 30, 1992. This contract has been reviewed by our Legal Counsel. A contract existed in fiscal year 1991 at a funding level of \$319,500. Funds will be deposited and expended through account A001879 - PPP Pediatrics-Outpatient.

TOTAL PROPOSED AGREEMENTS, JUNE 1991

\$7,351,533

President Van Horn recommended the Board of Regents approve the professional service agreements for the Health Sciences Center as set forth above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

#### REGENTS' FUND INVESTMENTS

During the month ended April 30, 1991, the following investment transactions were made based upon investment recommendations provided by J. & W. Seligman & Co.:

#### Sales:

3,500 Shares	Reuters Holdings PLC
3,000 Shares	Russell Corporation
1,000 Shares	Waste Management

#### Purchases - new holdings:

3,300 Shares	Corning Inc.
5,000 Shares	McCormick & Co., Inc.

Corning Inc. is the technological leader in the development of specialty glass products. It invented the basic technology and became the low cost producer in whole new fields such as ceramic substrates, fiber optics and silicone. Additionally, the company has successfully diversified into health care services.

McCormick & Co., Inc. is a long-established producer and distributor of spices, extracts and seasonings. Consumer products are marketed to chain stores, wholesalers and specialty shops. McCormick is the nation's leading supplier of flavorings, dressings and sauces to the food service industry.

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The allocation of resources within the fund following these investment transactions was well in line with the Regents' investment policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of April 30, 1991 was included in the agenda.

The President and the University Trust Officer approved the Seligman recommendations, and these transactions have been completed.

This report was presented for information.

#### RENEWAL OF PROFESSIONAL SERVICE AGREEMENTS

The Provision of Goods and Services Policy of the Board of Regents delegates to the President or his designees the authority to renew professional service agreements when the renewal agreement is for an amount equal to or less than the original amount approved by the Board of Regents.

Since the last Board meeting, the following professional service agreements at the Health Sciences Center have been renewed:

College of Medicine and the Oklahoma Medical Center (Support Service for Master Reimbursement)	\$ 586,619
Department of Surgery and the Oklahoma Medical Center	100,000
College of Medicine and the Oklahoma Medical Center (Medicaid and Patient Services)	2,000,004
College of Medicine-Tulsa and the Department of Human Services	600,000
College of Medicine-Tulsa and the Department of Human Services	150,000
Department of Obstetrics and Gynecology and HCA Presbyterian Hospital	<u>120,000</u>
TOTAL	\$3,556,623

This report was presented for information.

#### INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

## ACADEMIC PERSONNEL ACTIONS

**HEALTH SCIENCES CENTER:**

## Appointments or Reappointments:

Raymond L. Goldsteen, D.P.H., Associate Professor of Health Administration, annual rate of \$50,000 for 12 months (\$4,166.66 per month), July 1, 1991 through June 30, 1992. Paid from 25029160, Health Administration.

Christopher John Knott-Craig, M.D., Ph.D., Associate Professor of Surgery, annual rate of \$80,000 for 12 months (\$6,666.67 per month), May 1, 1991 through June 30, 1991. Paid from A0000082, PPP Surgery.

Graham Douglas Chadd, Visiting Assistant Professor of Anesthesiology, annual rate of \$50,000 for 12 months (\$4,166.67 per month), May 1, 1991 through June 30, 1991. Paid from A0000371, PPP Anesthesiology/Miscellaneous.

June Elizabeth Eichner, Ph.D., Assistant Professor of Biostatistics and Epidemiology, annual rate of \$44,000 for 12 months (\$3,666.67 per month), August 1, 1991 through June 30, 1992. Paid from 2504-6, Biostatistics and Epidemiology.

Martha Anne McKnight, M.D., Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$55,000 for 12 months (\$4,583.03 per month), July 8, 1991 through June 30, 1992. Paid from A0000080, PPP Psychiatry and Behavioral Sciences.

## Changes:

Assaf F. Al-Assaf, Assistant Professor of Health Administration; given additional title of Interim Chair of Health Administration, salary temporarily changed from annual rate of \$48,023 for 12 months (\$4,001.92 per month) to annual rate of \$54,023 for 12 months (\$4,501.86 per month), during the interim, June 1, 1991. Paid from 25029160, Health Administration, and C1294002, Geriatric Education.

Gwendolyn Gibson, title changed from Clinical Instructor to Assistant Professor of Pediatrics, Tulsa, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$50,000 for 12 months (\$4,166.66 per month), July 1, 1991 through June 30, 1992. Paid from A0000598, PPP TMC Pediatrics Department.

Gary L. Loving, title changed from Clinical Assistant Professor to Assistant Professor of Nursing, salary changed from annual rate of \$30,970 for 12 months (\$2,787.30 per month), to annual rate of \$33,330 for 12 months (\$3,023.30 per month), May 1, 1991 through June 30, 1991. Paid from 20069140, College of Nursing.

David W. Potts, Assistant Professor of Medicine, Tulsa and Clinical Instructor in Pathology, Tulsa, salary changed from annual rate of \$50,715 for 12 months (\$4,226.25 per month) to annual rate of \$88,038 for 12 months (\$7,336.50 per month), March 10, 1991 through June 30, 1991. Changing from tenure track to consecutive term. Paid from VA Medical Center-Muskogee.

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Albert F. Staples, title changed from Professor Emeritus to Professor and Interim Chair of Oral and Maxillofacial Surgery, salary changed from without remuneration to annual rate of \$55,661 for 12 months (\$4,638.42 per month), July 1, 1991 through June 30, 1992. Paid from 10359130, Oral and Maxillofacial Surgery, and A0000382, PPP Surgery (Oral Surgery).

Gary R. Thurnau, Associate Professor of Obstetrics and Gynecology; title Chief, Maternal/Fetal Medicine Section deleted, May 1, 1991.

Frank J. Wiebelt, Associate Professor of Removable Prosthodontics; reappointed Chair of Removable Prosthodontics, June 1, 1991.

Stephen K. Young, Professor of Oral Diagnosis and Radiology; reappointed Chair of Oral Diagnosis and Radiology, June 1, 1991.

Resignations and/or Terminations:

Alberta Adcock, Assistant Professor of Nursing, May 15, 1991 (with accrued vacation through June 30, 1991).

Ana Marie Bautista-Guiterrez, Assistant Professor of Psychiatry and Behavioral Sciences, June 30, 1991 (with accrued vacation through August 7, 1991).

Joy M. Beckerley, Assistant Professor of Operative Dentistry, May 31, 1991 (with accrued vacation through June 20, 1991).

Gary S. Friedman, Assistant Professor of Neurology, April 30, 1991 (with accrued vacation through May 22, 1991).

N. Robert Markowitz, Professor of Oral and Maxillofacial Surgery, College of Medicine, and Clinical Assistant Professor of Oral Surgery, College of Dentistry, June 30, 1991 (with accrued vacation through August 13, 1991).

Floyd L. Smith, Assistant Professor of Anesthesiology, April 30, 1991.

Ian G. Wilson, Visiting Assistant Professor of Anesthesiology, April 30, 1991.

Retirement:

Frank W. Stewart, Clinical Professor of Oral and Maxillofacial Surgery, College of Dentistry, and of Surgery, College of Medicine, June 30, 1991 (with accrued vacation through August 6, 1991).

**NORMAN CAMPUS:**

Leaves of Absence:

Stephen C. Anderson, Associate Professor of Social Work and Field Practicum Coordinator, School of Social Work, leave of absence without pay, September 1, 1991 through June 30, 1992. To extend Fulbright grant.

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Gerald Vizenor, David A. Burr Chair of Letters and Professor of English, leave of absence without pay dates changed from August 16, 1991 through December 31, 1991 to August 16, 1991 through May 15, 1992. To accept an appointment at the University of California at Berkeley.

Wilbur J. Scott, Associate Professor of Sociology, leave of absence with pay, August 16, 1991 through December 31, 1991. To attend a French language course in preparation for accepting a position as an exchange faculty at the Université de Blaise-Pascal.

Tillman J. Ragan, Professor of Educational Psychology, sick leave of absence with pay, May 1, 1991 through August 15, 1991.

Appointments or Reappointments:

Patricia Ann First, Ed.D., Professor of Educational Leadership and Policy Studies, annual rate of \$46,000 for 9 months (\$5,111.11 per month), August 16, 1991 through May 15, 1992. Paid from 127-344, Educational Leadership and Policy Studies, pos. 6.60.

Ronald Ross Hassig, Ph.D., Associate Professor of Anthropology with tenure, annual rate of \$50,000 for 9 months (\$5,555.56 per month), August 16, 1991. Paid from 127-202, Anthropology, pos. 3.60, and 127-402, Anthropology Research, pos. 3.65.

Karen Marie Hayes-Thumann, Associate Professor of Art, annual rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 1991 through May 15, 1992. Paid from 127-204, Art, pos. 17.60.

Ronald Lee Halterman, Ph.D., Associate Professor of Chemistry with tenure, annual rate of \$46,000 for 9 months (\$5,111.11 per month), August 16, 1991. Paid from 127-221, Chemistry and Biochemistry, pos. 5.60, and 127-421, Chemistry and Biochemistry Research, pos. 5.65.

Frederick Stephen Knippenberg, J.D., Associate Professor of Law, annual rate of \$59,000 for 9 months (\$6,555.56 per month), August 16, 1991 through May 15, 1992. Paid from 227-201, College of Law, pos. 14.60.

David Alan Patterson, Ph.D., Paul and Carol Daube Sutton Chair in the Humanities and Visiting Associate Professor of Modern Languages, Literatures, and Linguistics, annual rate of \$22,000 for 4.5 months (\$4,888.89 per month), January 1, 1992 through May 15, 1992. Paid from 127-268, Modern Languages, Literatures, and Linguistics, pos. 703.60.

Daniel Louis Riggs, Ph.D., Assistant Professor of Botany and Microbiology, annual rate of \$34,000 for 9 months (\$3,777.78 per month), August 16, 1991 through May 15, 1992. Paid from 127-282, Botany and Microbiology, pos. 15.60, and 127-482, Botany and Microbiology Research, pos. 15.63.

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Ling Chen, Assistant Professor of Communication, annual rate of \$33,500 for 9 months (\$3,722.22 per month), August 16, 1991 through May 15, 1992. If Ph.D. not complete by August 16, 1991, title to be changed to Acting Assistant Professor and salary changed to \$31,500 for 9 months. Paid from 127-290, Communication, pos. 21.60, and 127-490, Communication Research, pos. 21.65.

Haejung Paik, Assistant Professor of Communication, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1991 through May 15, 1992. If Ph.D. not completed by August 16, 1991, title to be changed to Acting Assistant Professor and salary changed to \$33,000 for 9 months. Paid from 127-290, Communication, pos. 12.60, and 127-490, Communication Research, pos. 12.65.

Matthias Ulrich Nollert, Ph.D., Assistant Professor of Chemical Engineering and Materials Science, annual rate of \$48,000 for 9 months (\$5,333.33 per month), August 16, 1991 through May 15, 1992. Paid from 127-220, Chemical Engineering and Materials Science, pos. 4.60, and 127-420, Chemical Engineering and Materials Science Research, pos. 4.63.

Ellen S. Greene, Assistant Professor of Classics, annual rate of \$31,000 for 9 months (\$3,444.44 per month), August 16, 1991 through May 15, 1992. If Ph.D. not complete by August 16, 1991, title to be changed to Acting Assistant Professor and salary changed to \$29,000 for 9 months. Paid from 127-233, Classics, pos. 1.60.

Thomas Andrew Dewers, Ph.D., Assistant Professor of Geology and Geophysics, annual rate of \$36,000 for 9 months (\$4,000.00 per month), January 1, 1992 through May 15, 1992. Paid from 127-242, Geology and Geophysics, pos. 14.60.

Pamela Antonia Genova, Ph.D., Assistant Professor of Modern Languages, Literatures, and Linguistics, annual rate of \$30,000 for 9 months (\$3,333.33 per month), August 16, 1991 through May 15, 1992. Paid from 127-268, Modern Languages, Literatures, and Linguistics, pos. 21.60, and 127-468, Modern Languages, Literatures, and Linguistics Research, pos. 21.65.

Mark E. Brandon, Assistant Professor of Political Science, annual rate of \$33,500 for 9 months (\$3,722.22 per month), August 16, 1991 through May 15, 1992. If Ph.D. not complete by August 16, 1991, title to be changed to Acting Assistant Professor and salary changed to \$31,500 for 9 months. Paid from 127-243, Political Science, pos. 9.60, and 127-443, Political Science Research, pos. 9.65.

Jill Ann Irvine, Ph.D., Assistant Professor of Political Science, annual rate of \$16,750 for 9 months (\$1,861.11 per month), .50 time, January 1, 1992 through May 15, 1992. Paid from 127-243, Political Science, pos. 3.60, and 127-443, Political Science Research, pos. 3.65.

Gregory Thomas Russell, Ph.D., Assistant Professor of Political Science, annual rate of \$33,500 for 9 months (\$3,722.22 per month), August 16, 1991 through May 15, 1992. Paid from 127-243, Political Science, pos. 18.60, and 127-443, Political Science Research, pos. 18.63.

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Sampson Lee Blair, Assistant Professor of Sociology, annual rate of \$31,000 for 9 months (\$3,444.44 per month), August 16, 1991 through May 15, 1992. If Ph.D. not complete by August 16, 1991, title to be changed to Acting Assistant Professor and salary changed to \$29,000 for 9 months. Paid from 127-289, Sociology, pos. 2.60, and 127-489, Sociology Research, pos. 2.65.

Changes:

Paul B. Bell, Associate Professor of Zoology; given additional title of Associate Provost for Undergraduate Education and Programs and Acting University Registrar, salary changed from annual rate of \$37,969 for 9 months (\$4,218.78 per month) to annual rate of \$63,809 for 12 months (\$5,317.42 per month), July 1, 1991 through June 30, 1992. Paid from 127-384, Provost Office, pos. 703.63.

Thomas L. Hill, Assistant Athletic Director for Academics, Athletics Department, and Adjunct Assistant Professor of Educational Psychology, \$51,900 for 12 months (\$4,325.00 per month); paid an additional \$8,000 for 9 months (\$888.89 per month), August 16, 1990 through May 15, 1991. Additional paid from 127-345, Educational Psychology, pos. 709.60.

Bruce H. Hinson, Associate Professor of Journalism and Mass Communication; title of Associate Director for Student Development, H. H. Herbert School of Journalism and Mass Communication, deleted, August 16, 1991.

Timothy J. Hudson, Assistant Professor of Journalism and Mass Communication; given additional title of Associate Director for Student Development, H. H. Herbert School of Journalism and Mass Communication, August 16, 1991.

Roland E. Lehr, David Ross Boyd Professor of Chemistry and Biochemistry; given additional title of Special Assistant to the Provost, Provost's Office, July 1, 1991 through June 30, 1992.

H. Wayne Morgan, George Lynn Cross Research Professor of History; given additional title of Interim Chair of History, May 16, 1991 through June 30, 1992; salary changed from annual rate of \$65,834 for 9 months (\$7,314.89 per month) to annual rate of \$80,464 for 12 months (\$6,705.33 per month), May 16, 1991; salary changed to annual rate of \$85,933 for 12 months (\$7,161.08 per month), July 1, 1991 through June 30, 1992. Paid from 127-248, History, pos. 4.60, and 127-448, History Research, pos. 4.65.

Koichi Miura, Assistant Professor of Modern Languages, Literatures, and Linguistics; given additional title Interim Director of Asian Studies, salary changed from annual rate of \$28,320 for 9 months (\$3,146.67 per month) to annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1991 through May 15, 1992. Paid from 127-268, Modern Languages, Literatures, and Linguistics, pos. 23.60, and 127-468, Modern Languages, Literatures, and Linguistics, pos. 23.65.



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Zbigniew W. Sorbjan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, May 1, 1991, salary changed from annual rate of \$42,000 for 12 months (\$3,500.00 per month) to annual rate of \$44,940 for 12 months (\$3,745.00 per month), July 1, 1991 through July 15, 1991. Paid from 158-372, CIMMS Task I, pos. 905.65. Paid from grant funds; subject to availability of funds.

Kathleen E. Welch, Associate Professor of English, salary changed from annual rate of \$33,272 for 9 months (\$3,696.88 per month) to annual rate of \$48,000 for 9 months (\$5,333.33 per month), August 16, 1991. Paid from 127-234, English, pos. 27.60, and 127-434, English Research, pos. 27.65.

Resignations and/or Terminations:

Thomas A. Briner, Associate Professor of Architecture, May 15, 1991.

Joseph Johnson, Research Associate, Center for Economic and Management Research, and Research Fellow, Office of Business and Industrial Cooperation, May 15, 1991 (with accrued vacation through June 18, 1991).

Seun Kahng, Professor of Electrical Engineering and Computer Science, May 15, 1991.

Retirements:

Lawrence E. McKibbin, Professor of Business Administration and Director, Office of International Programs, May 31, 1991 (with accrued vacation through July 30, 1991).

Roy J. Pearcy, Professor of English; named Professor Emeritus of English, June 1, 1991.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

President Van Horn reported the deaths of the following:

George G. Huffman, Professor Emeritus of Geology and Geophysics, on May 22, 1991.

Ellis M. Sims, Professor Emeritus of Aerospace, Mechanical, and Nuclear Engineering, on May 1, 1991.

**ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

**HEALTH SCIENCES CENTER:**

Retirements:

Shirley Ferguson, Assistant Director, Grants and Contracts Administration, June 28, 1991 (with accrued vacation through August 28, 1991).

S. Wayne Watson, Director, Grants and Contracts Administration, June 28, 1991 (with accrued vacation through August 28, 1991).

**NORMAN CAMPUS:**

Changes:

Loren J. Ellis, promoted from Coordinator, External Affairs, to College Development Director, College of Business Administration, salary increased from annual rate of \$36,500 for 12 months (\$3,041.66 per month) to annual rate of \$45,625 for 12 months (\$3,802.08 per month), July 1, 1991. Changed from Managerial Staff to Administrative Staff. Paid from 127-376, Business Administration Dean, pos. 4.65.

Richard C. Gipson, Executive Assistant to the President and Professor of Music; appointed Interim Provost, Norman Campus, paid additional \$18,000 for 12 months and changed to Executive Officer during the interim, effective June 13, 1991.

William T. Henwood, promoted from Manager, Administration and Operations, to Assistant Dean, College of Business Administration, salary increased from annual rate of \$40,000 for 12 months (\$3,333.33 per month) to annual rate of \$50,000 for 12 months (\$4,166.66 per month), July 1, 1991. Changed from Managerial Staff to Administrative Staff. Paid from 127-376, Business Administration Dean, pos. 5.65.

Allen R. Moore, title changed from Director of Computing and Telecommunications Policy to Executive Assistant to the President, salary increased from annual rate of \$40,000 for 12 months (\$3,333.33 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), June 13, 1991. Changed from Professional Staff to Administrative Officer.

Maria Protti, title changed from Interim Director to Associate Director, Law Library, salary changed from annual rate of \$55,000 for 12 months (\$4,583.33 per month) to annual rate of \$43,130 for 12 months (\$3,594.16 per month), May 1, 1991. Administrative Staff. Paid from 227-601, Law Library Operations, pos. 4.65.

Barbara H. Tuttle, Executive Secretary of the Board of Regents and Secretary of the University, \$69,617 for 12 months, changed from full time to .80 time, July 1, 1991, in accordance with the agreements set forth in the letter to the Chairman of the Board dated May 23, 1991 and attached hereto as Exhibit E.

June 13, 1991

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Resignations and/or Terminations:

Joan K. Wadlow, Provost, Norman Campus, and Professor of Political Science, June 30, 1991 (with accrued vacation through August 13, 1991).

Ronald E. Watson, Assistant Director for Compliance and Enforcement, Athletics Department, June 30, 1991 (with accrued vacation through July 17, 1991).

Retirements:

D. Leon Cross, Associate Director of Athletics, June 30, 1991 (with accrued vacation through August 28, 1991).

Jerry L. Hargis, Assistant Vice Provost for Continuing Education Services, June 30, 1991 (with accrued vacation through August 13, 1991).

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

**LETTERS OF INTENT**

Letters of intent for Coaches Gibbs, Tubbs and Cochell, and Athletic Director Duncan are prepared at the beginning of each fiscal year. Regents' action on the following specific terms and conditions are proposed: (1) the annual compensation for each as specified in the 1991-92 budget, (2) a current commitment to the Coach or Athletic Director and the Coach/Athletic Director to the University under the terms spelled out in the letter for five years beginning July 1, 1991, and (3) an annual review with regard to terms of employment, salary and other fringe benefits provided by the University none of which shall be modified without the consent of all parties unless such modification is required by law or applicable NCAA or Conference rule or regulation.

President Van Horn recommended that the Board of Regents approve letters of intent for Coaches Gibbs, Tubbs, and Cochell, and Athletic Director Duncan for the 1991-92 fiscal year.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

June 13, 1991

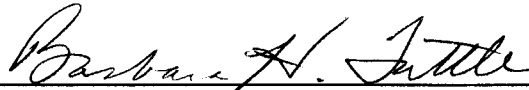
22486

**VICE PRESIDENT FOR RESEARCH AND DIRECTOR, SARKEYS ENERGY CENTER**

President Van Horn recommended that Daniel J. O'Neil be appointed Vice President for Research and Director of the Sarkeys Energy Center at a salary of \$108,000 for 12 months, effective August 19, 1991. He recommended also that he be classified as an executive officer.

Regent Blankenship moved approval of the recommendations. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

There being no further business the meeting adjourned at 1:47 p.m.



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Barbara H. Tuttle

Executive Secretary of the Board of Regents

The University of Oklahoma  
Statement of Revenues and Expenditures  
All Funds, All Campuses  
For the Period Ending April 30, 1991

	Original Annual Budget	Current Revised Annual Budget	Percent of Total	Current Y-T-D Actual	Percent of Current Budget	Previous YTD Actual	Percent of Previous Year Current Budget
<b>Revenue:</b>							
State Appropriations	\$137,878,210	\$138,029,210	32.7%	\$114,982,141	83.3%	\$104,107,040	83.2%
Student Tuition and Fees	33,332,598	33,332,598	7.9%	31,153,023	93.5%	31,924,585	88.1%
Federal Grants and Contracts	55,771,416	57,248,810	13.5%	47,638,693	83.2%	47,085,584	89.7%
State and Local Grants and Contracts	14,702,696	15,717,334	3.7%	14,309,343	91.0%	11,485,695	84.4%
Private Gifts, Grants and Contracts	20,095,707	23,494,154	5.6%	15,356,878	65.4%	12,413,791	65.5%
Endowment Income	1,312,332	1,312,332	0.3%	1,491,307	113.6%	2,307,999	313.2%
Sales & Services of Educational Activities	4,295,062	4,295,062	1.0%	2,895,815	67.4%	2,490,165	70.9%
Auxiliary Enterprises	52,291,720	52,291,720	12.4%	45,500,084	87.0%	49,232,337	88.7%
External Service Units	9,515,258	9,015,258	2.1%	7,669,162	85.1%	7,881,478	93.1%
Professional Practice Plan	60,601,620	63,601,620	15.0%	53,461,178	84.1%	50,270,489	85.5%
Residency Income	4,918,610	4,918,610	1.2%	4,259,152	86.6%	3,679,379	83.0%
Other Sources	13,856,995	14,372,688	3.4%	12,918,447	89.9%	9,619,391	83.9%
<b>Subtotal Revenue</b>	<b>408,572,224</b>	<b>417,629,396</b>	<b>98.8%</b>	<b>351,635,223</b>	<b>84.2%</b>	<b>332,497,933</b>	<b>85.4%</b>
Budgeted Reserve	456,932	456,932	0.1%	456,932	100.0%	81,932	100.0%
Current Distributions from Reserve	0	4,713,414	1.1%	4,648,808	98.6%	5,092,749	100.0%
<b>Total Revenue</b>	<b>409,029,156</b>	<b>422,799,742</b>	<b>100.0%</b>	<b>356,740,963</b>	<b>84.4%</b>	<b>337,672,614</b>	<b>85.6%</b>
<b>Expenditures:</b>							
Teaching Salaries	73,738,185	73,716,143	17.4%	58,636,596	79.5%	52,758,042	78.2%
Other Professional Salaries	67,993,861	70,891,467	16.8%	57,880,144	81.7%	55,341,324	86.7%
Hourly Staff Salaries	55,939,339	57,547,765	13.6%	48,281,050	83.9%	47,230,456	88.0%
Associated Fringe Benefits	39,160,347	39,758,997	9.4%	33,701,497	84.8%	30,614,673	81.1%
Prof. Practice Salary Supplements	19,877,429	23,477,429	5.6%	20,863,394	88.9%	18,707,026	93.3%
Supplies and Materials	20,437,863	20,180,264	4.8%	15,811,429	78.4%	15,007,639	98.1%
Library Books and Periodicals	3,226,678	3,291,489	0.8%	2,573,019	78.2%	2,345,064	74.4%
Equipment	11,858,518	15,493,903	3.7%	12,806,313	82.7%	12,282,433	88.5%
Travel	5,711,583	7,393,757	1.8%	7,208,309	97.5%	5,482,988	95.2%
Communication	6,303,140	5,625,346	1.3%	5,460,771	97.1%	5,598,127	95.1%
Utilities	14,653,333	14,193,333	3.4%	12,284,627	86.6%	11,983,381	82.5%
Computing Supplies and Equipment	8,494,235	9,009,366	2.1%	8,300,334	92.1%	6,541,022	79.7%
Maint. & Repair of Buildings & Grounds	9,255,443	9,391,283	2.2%	8,960,638	95.4%	9,038,951	75.4%
Professional and Technical Fees	5,172,677	7,169,859	1.7%	7,284,897	101.6%	6,800,220	95.8%
Contractual & Related Current Expenses	36,179,413	35,529,597	8.4%	29,545,018	83.2%	23,436,310	67.7%
Scholarships and Fellowships	10,454,906	10,359,986	2.5%	10,099,182	97.5%	9,379,748	116.5%
Merchandise Purchased for Resale	4,368,610	3,988,610	0.9%	2,072,674	52.0%	3,864,393	94.9%
Debt Service	2,487,436	1,767,436	0.4%	1,029,636	58.3%	1,696,553	50.2%
Indirect Cost Recovery	7,259,653	7,562,968	1.8%	6,684,607	88.4%	5,820,327	85.4%
Premiums—Property/Liability Insurance	3,277,714	3,277,714	0.8%	2,990,193	91.2%	3,052,830	98.7%
Patient Refunds	1,025,669	1,025,669	0.2%	983,990	95.9%	771,871	83.8%
Laboratory Testing	774,582	549,582	0.1%	446,342	81.2%	765,311	78.5%
Membership/Registration Fees	1,237,779	1,597,779	0.4%	1,299,974	81.4%	1,170,585	85.8%
<b>Total Expenditures</b>	<b>408,888,393</b>	<b>422,799,742</b>	<b>100.0%</b>	<b>355,204,634</b>	<b>84.0%</b>	<b>329,689,274</b>	<b>84.1%</b>
<b>Current Revenues over/(under) Expenditures</b>	<b>140,763</b>	<b>0</b>		<b>1,536,329</b>		<b>7,983,340</b>	
Internal Service Units	87,319,771	87,069,771	100.0%	70,832,405	81.4%	63,423,125	82.0%

*The University of Oklahoma*  
**Summary of Reserves**  
For the Period Ending April 30, 1991

Schedule II

GENERAL UNIVERSITY RESERVES

<b>DEFINITION OF RESERVES:</b>	<i>That portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses, projected to year end. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.</i>
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<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
<b>UNALLOCATED GENERAL UNIVERSITY RESERVES</b>			
Norman Campus	\$3,318,327	\$0	\$3,318,327
Health Sciences Center		617,518	617,518
Law Center	159,212	0	159,212
Oklahoma Geological Survey	91,833	0	91,833
	<u>3,569,372</u>	<u>617,518</u>	<u>4,186,890</u>
<b>TOTAL GENERAL UNIVERSITY</b>			
GRANTS AND CONTRACTS INDIRECT COST REIMBURSEMENT	<u>551,969</u>	<u>166,963</u>	<u>718,932 (1)</u>
AGENCY SPECIAL (Unrestricted Interest Income)	<u>206,862</u>	<u>1,885,196</u>	<u>2,092,058 (2)</u>
<b>REVENUE BOND RESERVES IN EXCESS OF REQUIRED AMOUNTS</b>			
Utility System	312,742	678,541	991,283
Organized Group Housing	2,577	0	2,577
Student Facilities	301,148	0	301,148
Stadium System	539,338	0	539,338
TOTAL REVENUE BOND RESERVES (Excess)	<u>1,155,805</u>	<u>678,541</u>	<u>1,834,346 (3)</u>
<b>TOTAL RESERVES AS OF JUNE 30, 1991</b>	<b><u>\$5,484,008</u></b>	<b><u>\$3,348,218</u></b>	<b><u>\$8,832,226</u></b>

(1) Net of working capital requirements of \$3,471,384 for the Norman Campus Sponsored Programs, and \$3,200,000 for the Health Sciences Center Sponsored Programs.

(2) Amount which can be invested for general institutional purposes for the University. The interest earnings are used for general institutional purposes.

(3) Amount which is invested for the benefit of each individual bond system.

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
<b>AUXILIARY ENTERPRISES</b>			
Contingency Reserves	\$2,556,241	2,105	\$2,558,346
Renewals & Replacements	1,534,449	19,282	1,553,731
Capital Improvements	4,129,531	0	4,129,531
Debt Service (Required Reserve at Trustee Bank)	8,675,728	0	8,675,728 (3)
Total Auxiliary Enterprises	<u>16,895,949</u>	<u>21,387</u>	<u>16,917,336</u>
<b>SERVICE UNITS</b>			
Contingency Reserves	626,165	197,974	824,139
Renewals & Replacements	1,304,766	724,289	2,029,055
Capital Improvements	1,975,046	127,315	2,102,361
Debt Service (Required Reserve at Trustee Bank)	1,535,931	1,765,251	3,301,182 (3)
Total Service Units	<u>5,441,908</u>	<u>2,814,829</u>	<u>8,256,737</u>
<b>TOTAL DESIGNATED RESERVES</b>	<b><u>\$22,337,857</u></b>	<b><u>\$2,836,216</u></b>	<b><u>\$25,174,073</u></b>

## Total University Combined Statement of Changes in Fund Balance

For the Period Ending April 30, 1991

	Current Revised Annual Budget	Beginning Fund Balance	Y-T-D (1) Additions	Y-T-D (1) Deductions	Ending Fund Balance
<b>Norman Campus</b>					
Educational and General	\$123,811,658	\$23,888,220	\$95,186,745	\$99,141,675	\$19,933,290
Grants and Contracts	43,300,000	2,869,475	38,624,723	36,246,691	5,247,507
Private Gifts	1,029,490	8,721	413,957	829,374	(406,696)
Endowment Funds	812,332	4,530,484	1,070,661	636,101	4,965,044
Sales & Services of Educ. Activities	3,510,062	1,234,512	2,337,016	2,591,664	979,864
Auxiliary Enterprises	51,812,756	11,894,137	45,058,622	47,212,934	9,739,825
Scholarships	6,892,419	67,339	6,691,685	6,727,446	31,578
Student Loans	2,000,000	14,080,099	1,812,290	2,121,974	13,770,415
Institutional Support Activities	798,330	539,211	858,011	971,030	426,192
Student Activity Fees	1,399,183	395,717	1,312,909	1,298,838	409,788
Student and Other Organizations - Agency Accounts	3,444,346	3,478,014	4,552,530	4,644,508	3,386,036
Internal Service Units	70,177,722	12,498,525	57,806,700	60,053,756	10,251,469
<b>Total Norman Campus</b>	<b>\$308,988,298</b>	<b>\$75,484,454</b>	<b>\$255,725,849</b>	<b>\$262,475,991</b>	<b>68,734,312</b>
<b>Law Center</b>	<b>5,695,022</b>	<b>1,191,351</b>	<b>4,668,872</b>	<b>4,435,036</b>	<b>1,425,187</b>
<b>Oklahoma Geological Survey</b>	<b>2,048,487</b>	<b>157,369</b>	<b>1,721,139</b>	<b>1,637,235</b>	<b>241,273</b>
<b>Health Sciences Center</b>					
Educational and General	63,645,557	1,042,233	53,460,119	51,271,261	3,231,091
Grants and Contracts	32,524,304	4,006,625	26,913,783	26,913,783	4,006,625
Private Gifts	0	0	0	0	0
Endowment Funds	500,000	0	420,646	316,770	103,876
Sales & Services of Educ. Activities	0	0	0	0	0
Auxiliary Enterprises	478,964	203,082	443,428	443,321	203,189
External Service Units	9,015,258	3,490,363	7,669,162	7,418,520	3,741,005
Professional Practice Plan	64,737,620	30,850,295	53,500,122	55,590,841	28,759,576
Scholarships	5,000	0	46,886	51,373	(4,487)
Student Loans	15,637	5,186,625	151,860	21,075	5,317,410
Residency	4,918,610	67,529	4,259,152	4,305,937	20,744
Student Activity Fee	320,000	139,422	249,973	200,141	189,254
Student and Other Organizations Agency Accounts	84,707	66,783	210,932	177,106	100,609
Internal Service Units	16,892,049	3,132,695	10,481,856	10,778,649	2,835,902
<b>Total Health Sciences Center</b>	<b>\$193,137,706</b>	<b>\$48,185,652</b>	<b>\$157,807,919</b>	<b>\$157,488,777</b>	<b>48,504,794</b>
Less Internal Service Units	87,069,771	15,631,220	68,288,556	70,832,405	13,087,371
<b>GRAND TOTAL</b>	<b>\$422,799,742</b>	<b>\$109,387,606</b>	<b>\$351,635,223</b>	<b>\$355,204,634</b>	<b>105,818,195</b>

(1) Cash Basis.

*The University of Oklahoma*  
**Statement of Plant Funds**  
**All Funds, All Campuses**  
For the Period Ending April 30, 1991

Schedule IV

<u>Funding Source</u>	<u>Project Budget</u>	<u>Allotment This Year</u>	<u>Allotment To Date</u>	<u>Expenditures This Year</u>	<u>Expenditures To Date</u>	<u>Allotment Balance</u>
State Appropriations	\$27,039,060	\$50,605	\$21,188,560	\$404,064	\$20,994,288	\$194,272
Federal Grants and Contracts	13,500,000	0	12,086,064	2,674,676	11,622,900	463,164
State Grants and Contracts	0	0	0	0	0	0
Private Gifts, Grants and Contracts	47,150,488	4,540,124	30,623,985	2,267,876	27,385,411	3,238,574
Section 13/New College	15,378,731	3,449,291	14,163,411	3,903,206	11,398,447	2,764,964
Other Income -- Bonds	39,350,871	395,000	39,240,871	1,172,692	38,554,007	686,864
Auxiliaries	2,043,340	181,836	1,709,174	367,067	1,483,439	225,735
<b>Total</b>	<b><u>\$144,462,490</u></b>	<b><u>\$8,616,856</u></b>	<b><u>\$119,012,065</u></b>	<b><u>\$10,789,581</u></b>	<b><u>\$111,438,492</u></b>	<b><u>\$7,573,573</u></b>



Estimated Increase in Educational & General  
Continuing and One-Time Revenues

(Excludes self-generated funds)

FY92

04-Jun-91

	<u>Continuing</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>One-Time</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>Total</u>	<u>% of</u> <u>Total</u>
State Appropriations	\$4,661,252	49.8%	\$2,157,068	100.0%	\$6,818,320	59.2%
Student Tuition and Fees	2,762,743	29.5%		0.0%	2,762,743	24.0%
Indirect Cost Reimbursements	834,139	8.9%		0.0%	834,139	7.2%
Auxiliary/Service Unit Overhead Reimb.	622,167	6.6%		0.0%	622,167	5.4%
Library Resource Fee (earmarked)	425,000	4.5%		0.0%	425,000	3.7%
Cont Ed & Public Svc Indirect Cost Reimb	150,000	1.6%		0.0%	150,000	1.3%
Other Student Fees	68,250	0.7%		0.0%	68,250	0.6%
HSC, Law & Geological Survey Reimb.	52,771	0.6%		0.0%	52,771	0.5%
Regents Budget Analyst Reimb. from HSC	(60,000)	-0.6%		0.0%	(60,000)	-0.5%
Service Charges & Other Revenue	(148,330)	-1.6%		0.0%	(148,330)	-1.3%
<b>Total</b>	<u><b>\$9,367,992</b></u>	<u><b>100.0%</b></u>	<u><b>\$2,157,068</b></u>	<u><b>100.0%</b></u>	<u><b>\$11,525,060</b></u>	<u><b>100.0%</b></u>

**Proposed Distribution of Increase  
in Educational & General Continuing and One-Time Funds**

(Excludes self-generated funds)

FY92

	<u>Continuing Funds</u>	<u>% of Total</u>	<u>One-Time Funds</u>	<u>% of Total</u>	<u>Total</u>	<u>% of Total</u>
<b>Academic Affairs</b>						
Faculty & GA Salary Increases	\$2,878,626	30.7%		0.0%	\$2,878,626	25.0%
Academic Affairs Staff Salary Increases	582,787	6.2%		0.0%	582,787	5.1%
New Faculty Positions to Degree Colleges or Other Academic Support Areas	1,763,740 *	18.8%		0.0%	1,763,740	15.3%
New Graduate Assistant and Centennial Research Assistant positions			\$299,425	13.9%	299,425	2.6%
Library	425,000	4.5%	200,000	9.3%	625,000	5.4%
Computing	200,000	2.1%		0.0%	200,000	1.7%
Honors Program		0.0%	50,000	2.3%	50,000	0.4%
Student Admissions & Retention		0.0%	260,000	12.1%	260,000	2.3%
Student Fee Waivers	907,500	9.7%		0.0%	907,500	7.9%
Enrollment Management Board			100,000	4.6%	100,000	0.9%
Sponsored Research Initiatives	164,294	1.8%			164,294	1.4%
<b>Departmental Programs:</b>						
Dept of Education Fellowship Match		0.0%	110,000	5.1%	110,000	1.0%
Research Support Services	64,000	0.7%		0.0%	64,000	0.6%
Reallocation from Energy Center Director Ofc.	(64,000)	-0.7%			(64,000)	-0.6%
Handicapped Services (Interpreters)		0.0%	10,000	0.5%	10,000	0.1%
One-Time Instructional Needs		0.0%	500,000	23.2%	500,000	4.3%
Research & Educational Equipment & Support		0.0%	600,143	27.7%	600,143	5.2%
Postage Increase	35,276	0.4%			35,276	0.3%
Fixed Costs	1,155,187	12.3%		0.0%	1,155,187	10.0%
<small>(i.e. inflationary increases in FICA, Teachers' Retirement, Health Insurance, Postage, etc.)</small>						
<b>Subtotal Academic Programs</b>	<b>\$8,112,410</b>	<b>86.6%</b>	<b>\$2,129,568</b>	<b>98.7%</b>	<b>\$10,241,978</b>	<b>88.9%</b>
<b>Administrative Affairs</b>						
Salary Increases	\$573,283	6.1%		0.0%	\$573,283	5.0%
Central Mail Service	19,000	0.2%		0.0%	19,000	0.2%
Postage Increase	19,916	0.2%		0.0%	19,916	0.2%
Fixed Costs	259,516	2.8%		0.0%	259,516	2.2%
<small>(i.e. inflationary increases in FICA, Teachers' Retirement, Health Insurance, Postage, etc.)</small>						
<b>Subtotal Administrative Affairs</b>	<b>\$871,715</b>	<b>9.3%</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$871,715</b>	<b>7.6%</b>
<b>University Affairs</b>						
Salary Increases	\$56,852	0.6%		0.0%	\$56,852	0.5%
University Affairs New Positions	36,372	0.4%		0.0%	36,372	0.3%
Postage Increase	11,018	0.1%		0.0%	11,018	0.1%
Fixed Costs	24,235	0.3%		0.0%	24,235	0.2%
<small>(i.e. inflationary increases in FICA, Teachers' Retirement, Health Insurance, Postage, etc.)</small>						
<b>Subtotal University Affairs</b>	<b>\$128,477</b>	<b>1.4%</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$128,477</b>	<b>1.1%</b>
<b>Student Affairs</b>						
Salary Increases	\$81,255	0.9%		0.0%	\$81,255	0.7%
Student Admissions & Retention	50,000	0.5%	\$27,500	1.3%	77,500	0.7%
Postage Increase	8,790	0.1%		0.0%	8,790	0.1%
Fixed Costs	31,907	0.3%		0.0%	31,907	0.3%
<small>(i.e. inflationary increases in FICA, Teachers' Retirement, Health Insurance, Postage, etc.)</small>						
<b>Subtotal Student Affairs</b>	<b>\$171,952</b>	<b>1.8%</b>	<b>\$27,500</b>	<b>1.3%</b>	<b>\$199,452</b>	<b>1.7%</b>
<b>Executive Affairs</b>						
Salary Increases	\$54,040	0.6%		0.0%	\$54,040	0.5%
Fixed Costs	29,398	0.3%			29,398	0.3%
<small>(i.e. inflationary increases in FICA, Teachers' Retirement, Health Insurance, Postage, etc.)</small>						
<b>Subtotal Executive Affairs</b>	<b>\$83,438</b>	<b>0.9%</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$83,438</b>	<b>0.7%</b>
<b>Subtotal Administrative Areas</b>	<b>\$1,255,582</b>	<b>13.4%</b>	<b>\$27,500</b>	<b>1.3%</b>	<b>\$1,283,082</b>	<b>11.1%</b>
<b>TOTAL</b>	<b>\$9,367,992</b>	<b>100.0%</b>	<b>\$2,157,068</b>	<b>100.0%</b>	<b>\$11,525,060</b>	<b>100.0%</b>

\* Includes an uncommitted balance of \$503,939.

The University of Oklahoma  
Health Sciences Center

Estimated Increase in Educational & General  
Continuing and One-Time Revenues

FY92

05-Jun-91

	<u>Continuing</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>One-Time</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>Total</u>	<u>% of</u> <u>Total</u>
State Appropriations	\$3,267,987	86.2%	\$1,512,312	100.0%	\$4,780,299	90.2%
Student Tuition and Fees	322,000	8.5%			322,000	6.1%
Indirect Cost Reimbursements	359,000	9.5%			359,000	6.8%
Other *	(160,000)	-4.2%			(160,000)	-3.1%
<b>Total</b>	<b>\$3,788,987</b>	<b>100.0%</b>	<b>\$1,512,312</b>	<b>100.0%</b>	<b>\$5,301,299</b>	<b>100.0%</b>

\* The College of Medicine will not be required to reimburse for TIAA-CREF contributions above \$60,000 beginning July 1, 1991, resulting in revolving income (other) reduction of \$160,000.

The University of Oklahoma  
Health Sciences Center

Proposed Distribution of Increase  
in Educational & General Continuing and One-Time Funds  
FY92

05-Jun-91

	<u>Continuing Funds</u>	<u>% of Total</u>	<u>One-Time Funds *</u>	<u>% of Total</u>	<u>Total</u>	<u>% of Total</u>
<b>Academic Affairs</b>						
Faculty Salary Increases	\$1,650,000	43.6%			\$1,650,000	31.1%
Staff Salary Increases	718,000	19.0%			718,000	13.5%
New Faculty Positions (6 FTE)	501,000	13.2%			501,000	9.5%
New Graduate Assistants & Residents	63,000				63,000	1.2%
New Staff Positions (2 FTE)	45,000	1.2%			45,000	0.8%
Provost						
University Relations	50,000	1.3%			50,000	0.9%
University Development	100,000	2.6%			100,000	1.9%
Insurance for Retirees	180,000	4.8%			180,000	3.4%
<b>Subtotal Academic Affairs</b>	<b>\$3,307,000</b>	<b>87.3%</b>			<b>\$3,307,000</b>	<b>62.4%</b>
<b>Administrative Affairs</b>						
Staff Salary Increases	\$312,000	8.2%			\$312,000	5.9%
Utilities, Space Rental & Audit	169,987	4.5%			169,987	2.2%
<b>Subtotal Administrative Affairs</b>	<b>\$481,987</b>	<b>12.7%</b>			<b>\$481,987</b>	<b>9.1%</b>
<b>One-Time Funds *</b>			<b>\$1,512,312</b>	<b>100.0%</b>	<b>1,512,312</b>	<b>28.5%</b>
<b>TOTAL</b>	<b>\$3,788,987</b>	<b>100.0%</b>	<b>\$1,512,312</b>	<b>100.0%</b>	<b>\$5,301,299</b>	<b>100.0%</b>

\* Distribution of one-time funds will be proposed at a subsequent regents meeting.

The University of Oklahoma

Estimated Increase in Educational & General  
Continuing and One-Time Revenues

FY92

04-Jun-91

Law Center

	<u>Continuing</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>One-Time</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>Total</u>	<u>% of</u> <u>Total</u>
State Appropriations	\$199,236	100.2%	\$92,199	100.0%	\$291,435	100.1%
Student Tuition and Fees	142,545	71.7%			142,545	49.0%
Other Student Fees	10,069	5.1%			10,069	3.5%
Gifts, Grants & Reimbursements	42,000	21.1%			42,000	14.4%
Budgeted from Reserve	(195,000)	-98.1%			(195,000)	-67.0%
<b>Total</b>	<b>\$198,850</b>	<b>100.0%</b>	<b>\$92,199</b>	<b>100.0%</b>	<b>\$291,049</b>	<b>100.0%</b>

Oklahoma Geological Survey

	<u>Continuing</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>One-Time</u> <u>Revenues</u>	<u>% of</u> <u>Total</u>	<u>Total</u>	<u>% of</u> <u>Total</u>
State Appropriations	\$87,573	94.6%	\$40,526	100.0%	\$128,099	96.2%
Sales and Services	5,000	5.4%			5,000	3.8%
<b>Total</b>	<b>\$92,573</b>	<b>100.0%</b>	<b>\$40,526</b>	<b>100.0%</b>	<b>\$133,099</b>	<b>100.0%</b>

**Proposed Distribution of Increase  
in Educational & General Continuing and One-Time Funds  
FY92**

04-Jun-91

**Law Center**

	<u>Continuing Funds</u>	<u>% of Total</u>	<u>One-Time Funds</u>	<u>% of Total</u>	<u>Total</u>	<u>% of Total</u>
Faculty & GA Salary Increases	\$197,089	99.1%			\$197,089	67.7%
Staff Salary Increases	44,466	22.4%			44,466	15.3%
Library	20,000	10.1%	\$25,000	27.1%	45,000	15.5%
Maintenance & Operations	(62,705)	-31.5%	67,199	72.9%	4,494	1.5%
<b>Total</b>	<u><b>\$198,850</b></u>	<u><b>100.0%</b></u>	<u><b>\$92,199</b></u>	<u><b>100.0%</b></u>	<u><b>\$291,049</b></u>	<u><b>100.0%</b></u>

**Oklahoma Geological Survey**

	<u>Continuing Funds</u>	<u>% of Total</u>	<u>One-Time Funds</u>	<u>% of Total</u>	<u>Total</u>	<u>% of Total</u>
Faculty & GA Salary Increases	\$31,110	33.6%			\$31,110	23.4%
Staff Salary Increases	30,545	33.0%			30,545	22.9%
Overhead	48,204	52.1%			48,204	36.2%
Maintenance & Operations	(17,286)	-18.7%	\$40,526	100.0%	23,240	17.5%
<b>Total</b>	<u><b>\$92,573</b></u>	<u><b>100.0%</b></u>	<u><b>\$40,526</b></u>	<u><b>100.0%</b></u>	<u><b>\$133,099</b></u>	<u><b>100.0%</b></u>

*The University of Oklahoma*  
Revenues  
Norman Campus  
(In Thousands)

	Budget FY92	Change	
		Amount	Percent
<b>Educational and General</b>			
<b>Norman Campus:</b>			
State Appropriations - Continuing	\$83,961.8	\$4,661.3	5.9%
State Appropriations - One-Time	2,157.1	2,157.1	100.0%
Subtotal State Appropriations	86,118.9	6,818.4	8.6%
Tuition and Fees	29,984.1	4,490.1	17.6%
Indirect Cost Reimbursements	5,514.6	939.4	20.5%
Auxiliary/Service Unit Overhead	1,800.0	622.2	52.8%
Library Resource Fee (Earmarked)	425.0	425.0	100.0%
Continuing Education Revenue	5,544.6	813.1	17.2%
Other Revenue & Reimbursements	4,968.0	(153.3)	-3.0%
<b>Total Educational and General</b>	<b>134,355.2</b>	<b>13,954.9</b>	<b>11.6%</b>

The University of Oklahoma

Proposed Distribution of Increase in E&G Funds  
 Norman Campus, Law Center, & Geological Survey  
 FY92

	<u>Continuing Funds</u>	<u>Percent of State &amp; Student Funded</u>	<u>Percent of Total New E&amp;G Funds</u>
<b>NORMAN CAMPUS</b>			
<i>Academic Programs</i>			
Faculty Salary Increases	\$2,878,626	31.3%	
Academic Affairs Staff Increases	582,787	6.3%	
New Faculty Positions and Support	1,763,740	19.2%	
Library	425,000	4.6%	
Computing	200,000	2.2%	
Student Fee Waivers	907,500	9.9%	
Sponsored Research Initiatives	164,294	1.8%	
Departmental Programs:			
Research Support Services	64,000	0.7%	
Reallocation from Energy Center	(64,000)	-0.7%	
Postage Increase	35,276	0.4%	
Fixed Costs	1,024,287	11.1%	
<b>Subtotal State &amp; Student Funded</b>	<b>\$7,981,510</b>	<b>86.8%</b>	
Self-Generated or Designated:			
Special Course Expenditures	933,517		
Chairs, Professorships & Equipment from Foundation	121,778		
Liberal Studies Program	70,000		
CE&PS Expanded Programs	1,445,395		
Other Designated Expenditures	28,232		
<b>Subtotal Continuing Funds</b>	<b><u><u>\$10,580,432</u></u></b>		



*The University of Oklahoma*  
**Proposed Distribution of Increase in E&G Funds**  
**Norman Campus, Law Center, & Geological Survey**  
**FY92**

	<u>One-time Funds</u>	<u>Percent of Total New E&amp;G Funds</u>
<b>One-time Funds</b>		
New Graduate and		
Centennial Research Assistants	\$299,425	
Library	200,000	
Honors Program	50,000	
Student Admissions and Retention	260,000	
Enrollment Management Board	100,000	
Departmental Programs:		
Dept of Ed Fellowship Match	110,000	
Handicapped Services	10,000	
One-time Instructional Needs	500,000	
Research & Educational Equipment & Support	600,143	
Subtotal One-time Funds	<u>\$2,129,568</u>	
<b>TOTAL ACADEMIC AFFAIRS</b>	<u><u>12,710,000</u></u>	90.9%

*The University of Oklahoma*  
**Proposed Distribution of Increase in E&G Funds**  
**Norman Campus, Law Center, & Geological Survey**  
**FY92**

	<u>Continuing Funds</u>	<u>Percent of State &amp; Student Funded</u>	<u>Percent of Total New E&amp;G Funds</u>
<b>NORMAN CAMPUS – continued</b>			
<i>Administrative Affairs</i>			
Salary Increases	\$573,283		
Central Mail Service	19,000		
Postage Increase	19,916		
Fixed Costs	230,010		
I.D. Card Operations	179		
Subtotal Administrative Affairs	842,388	9.2%	6.1%
<i>University Affairs</i>			
Staff Salary Increases	56,852		
University Affairs New Positions	36,372		
Postage Increase	11,018		
Fixed Costs	21,489		
Publications Reimbursement	848		
Subtotal University Affairs	126,579	1.4%	1.0%
<i>Student Affairs</i>			
Staff Salary Increases	81,255		
Student Admission & Retention	50,000		
Postage Increase	8,790		
Fixed Costs	28,291		
Subtotal Student Affairs	168,336	1.8%	1.2%
<i>Executive Affairs</i>			
Staff Salary Increases	54,040		
Fixed Costs	26,067		
Subtotal Executive Affairs	80,107	0.9%	0.6%
<i>One-time Funds</i>			
Student Affairs			
Student Admission & Retention	27,500		0.2%
<b>TOTAL NORMAN CAMPUS</b>	<b><u>\$13,954,910</u></b>	<b>100.0%</b>	<b><u>100.0%</u></b>

*The University of Oklahoma*  
**Proposed Distribution of Increase in E&G Funds**  
**Norman Campus, Law Center, & Geological Survey**  
**FY92**

	<u>Continuing</u>	<u>One-Time</u>	<u>Total</u>	<u>Percent of Total</u>
<b>LAW CENTER</b>				
<u>Revenues</u>				
State Appropriations	199,236	92,199	291,435	100.1%
Tuition and Fees	152,614		152,614	52.4%
Other Revenue & Reimbursements	(153,000)		(153,000)	-52.6%
Total Revenue	<u>198,850</u>	<u>92,199</u>	<u>291,049</u>	<u>100.0%</u>

<u>Expenditures</u>				
Faculty & GA Salary Increases	197,089		197,089	67.7%
Staff Salary Increases	44,466		44,466	15.3%
Library	20,000	25,000	45,000	15.5%
Maintenance & Operation	(62,705)	67,199	4,494	1.5%
Total Expenditures	<u>198,850</u>	<u>92,199</u>	<u>291,049</u>	<u>100.0%</u>

**OKLAHOMA GEOLOGICAL SURVEY**

<u>Revenues</u>				
State Appropriations	87,573	40,526	128,099	96.2%
Sales and Services	5,000		5,000	3.8%
Total Revenue	<u>92,573</u>	<u>40,526</u>	<u>133,099</u>	<u>100.0%</u>

<u>Expenditures</u>				
Faculty & GA Salary Increases	31,110		31,110	23.4%
Staff Salary Increases	30,545		30,545	22.9%
Library	48,204		48,204	36.2%
Maintenance & Operation	(17,286)	40,526	23,240	17.5%
Total Oklahoma Geological Survey	<u>92,573</u>	<u>40,526</u>	<u>133,099</u>	<u>100.0%</u>

The University of Oklahoma

Total Budget Summary by Entity  
 Norman Campus, Law Center, & Geological Survey  
 Educational and General  
 (In Thousands)

	Budget FY92	Change	
		Amount	Percent
<b>Academic Affairs</b>			
Degree-granting			
Architecture	\$1,762.1	\$127.3	7.8%
Arts and Sciences	23,421.5	1,777.8	8.2%
Business Administration	6,287.5	385.2	6.5%
Education	3,457.9	233.1	7.2%
Engineering	8,096.3	688.1	9.3%
Fine Arts	3,987.8	430.5	12.1%
Geosciences	3,392.8	224.0	7.1%
Law Center	5,976.1	291.1	5.1%
<i>Subtotal Degree-granting</i>	56,381.9	4,157.0	8.0%
Non-degree			
Graduate College	278.6	(63.3)	-18.5%
Liberal Studies	658.3	109.7	20.0%
Libraries	5,685.3	516.0	10.0%
Research Administration	3,170.9	333.3	11.7%
Other Academic Areas*	11,727.6	3,284.5	38.9%
Continuing Education	13,091.4	1,571.9	13.6%
<i>Subtotal Non-degree</i>	34,612.1	5,752.1	19.9%
<i>Subtotal</i>	90,994.0	9,909.1	12.2%
Oklahoma Geological Survey	2,181.6	133.1	6.5%
<i>Subtotal Academic Affairs</i>	93,175.6	10,042.2	12.1%
<b>Administrative Affairs</b>	17,908.1	753.3	4.4%
<b>University Affairs</b>	1,723.7	99.4	6.1%
<b>Student Affairs</b>	2,265.1	181.8	8.7%
<b>Executive Affairs</b>	1,947.9	43.4	2.3%
<b>Genl Univ / Fringe Benefits</b>	24,585.1	2,351.6	10.6%
<b>TOTAL NORMAN CAMPUS</b>	<b>\$141,605.5</b>	<b>\$13,471.7</b>	<b>10.5%</b>

\* "Other Academic Areas" includes Provost Direct, the Energy Center, Instructional Services, and Academic Records.

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
 EDUCATIONAL & GENERAL FUNDS  
 NEW FUNDS FISCAL YEAR 1992

	CONTINUING	
	NEW FUNDS	PERCENT OF TOTAL
<b>CONTINUING REVENUE:</b>		
STATE APPROPRIATIONS	\$3,267,987	86.2%
STUDENT TUITION & FEES	322,000	8.5%
INDIRECT COST	359,000	9.5%
OTHER *	(160,000)	-4.2%
<b>TOTAL CONTINUING REVENUE</b>	<b>\$3,788,987</b>	<b>100.0%</b>

<b>PROPOSED DISTRIBUTION:</b>		
<b>ACADEMIC AFFAIRS</b>		
FACULTY SALARY/BENEFIT INCREASE	\$1,650,000	43.5%
STAFF SALARY/BENEFIT INCREASE	718,000	18.9%
SIX NEW FACULTY POSITIONS	501,000	13.2%
NEW GRADUATE ASSTS & RESIDENTS	63,000	1.7%
TWO NEW ACADEMIC STAFF POSITIONS	45,000	1.2%
PROVOST		
UNIVERSITY RELATIONS	50,000	1.3%
UNIVERSITY DEVELOPMENT	100,000	2.6%
INSURANCE FOR RETIREES	180,000	4.8%
<b>TOTAL ACADEMIC AFFAIRS</b>	<b>\$3,307,000</b>	<b>87.3%</b>
<b>ADMINISTRATIVE AFFAIRS</b>		
STAFF SALARY/BENEFIT INCREASE	\$312,000	8.2%
UTILITIES,SPACE RENTAL & AUDIT	169,987	4.5%
<b>TOTAL ADMINISTRATIVE AFFAIRS</b>	<b>\$481,987</b>	<b>12.7%</b>
<b>TOTAL DISTRIBUTION</b>	<b>\$3,788,987</b>	<b>100.0%</b>

\* The College of Medicine will not be required to reimburse for TIAA-CREF contributions above \$60,000 beginning July 1, 1991, resulting in revolving income (other) reduction of \$160,000.

	ONE-TIME FUNDS	
<b>ONE-TIME REVENUE:</b>	<b>\$1,512,312</b>	<b>100.0%</b>

**ONE-TIME DISTRIBUTION:** WILL BE PROPOSED AT A SUBSEQUENT REGENTS MEETING

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
EDUCATIONAL AND GENERAL FUNDS  
COMPARATIVE BUDGET  
FISCAL YEARS 1991 AND 1992

	FY-91 BUDGET	FY-92 BUDGET	TOTAL FY-92 INCREASE	PERCENT INCREASE
<b>Estimated Income</b>				
State Appropriations	\$53,168,557	\$56,436,544	\$3,267,987	6.1%
Student Fees	6,265,000	6,587,000	322,000	5.1%
Indirect Cost and Overhead	2,024,000	2,383,000	359,000	17.7%
Sales and Services of Educ. Depts.	785,000	785,000	0	0.0%
Other *	203,000	43,000	(160,000)	-78.8%
Endowed Chair Income	500,000	500,000	0	0.0%
<b>Total Estimated Income</b>	<b>\$62,945,557</b>	<b>\$66,734,544</b>	<b>\$3,788,987</b>	<b>6.0%</b>

**Proposed Expenditures (Organization)**

College of Medicine	\$19,910,224	\$20,911,890	\$1,001,666	5.0% **
College of Medicine - Tulsa	5,845,117	6,357,955	512,838	8.8%
College of Dentistry	6,000,948	6,388,914	387,966	6.5%
College of Nursing	3,562,345	3,736,584	174,239	4.9%
College of Public Health	2,393,280	2,589,768	196,488	8.2%
College of Allied Health	3,283,319	3,513,498	230,179	7.0%
College of Pharmacy	2,236,733	2,521,923	285,190	12.8%
Graduate College	799,041	880,063	81,022	10.1%
Provost	2,244,424	2,291,666	47,242	2.1%
University Relations	75,857	128,517	52,660	69.4%
University Development	0	100,000	100,000	100.0%
Educational Services	2,415,633	2,482,910	67,277	2.8%
Retirement Supplement & Insurance	151,959	331,959	180,000	118.5%
Administrative Affairs	10,610,081	10,915,301	305,220	2.9%
Utilities & Space Rental	3,739,596	3,906,596	167,000	4.5%
Salary Savings	(323,000)	(323,000)	0	0.0%
<b>Total Proposed Expenditure</b>	<b>\$62,945,557</b>	<b>\$66,734,544</b>	<b>\$3,788,987</b>	<b>6.0%</b>

\* In prior years the College of Medicine transferred approximately \$160,000 from Practice Plan revenue to the E&G budget for TIAA-CREF contributions on E&G salaries in excess of \$60,000. Beginning July 1, 1991 total TIAA-CREF payments on E&G salaries will be made from E&G sources, resulting in an income reduction of \$160,000.

\*\* When the \$160,000 available for the College of Medicine is included the percentage increase is 5.8%.

THE UNIVERSITY OF OKLAHOMA  
HEALTH SCIENCES CENTER  
PROPOSED DISTRIBUTION OF NON-RECURRING FUNDS  
FY92

	HEALTH SCIENCES CTR
INSTRUCTIONAL EQUIPMENT	\$350,000
RESEARCH EQUIPMENT	300,000
COMPUTING ENHANCEMENTS & EQUIPMENT	300,000
LIBRARY	162,312
MODERNIZATION & REPAIR OF FACILITIES	<u>400,000</u>
TOTAL	<u><u>\$1,512,312</u></u>

The University of Oklahoma  
Comprehensive Operating Budget Summary

FY92

ALL CAMPUSES

Revenues	FY92	% of
	Budget	Total
State Appropriations – Recurring	\$146,094,258	31.5%
State Appropriations – Non-Recurring	\$3,802,105	0.8%
Student Tuition and Fees	38,043,710	8.2%
Federal Grants and Contracts	65,355,442	14.1%
State and Local Grants and Contracts	20,479,864	4.4%
Private Gifts, Grants and Contracts	27,218,663	5.9%
Endowment Income	1,154,270	0.2%
Sales & Services of Educational Activities	4,583,788	1.0%
Auxiliary Enterprises	55,384,794	11.9%
External Service Units	10,907,086	2.4%
Professional Practice Plan	70,340,307	15.2%
Residency Income	5,168,547	1.1%
Other Sources	15,407,746	3.3%
<b>Total Revenue</b>	<b>\$463,940,580</b>	<b>100.0%</b>

Expenditures by Object	FY92	% of
	Budget	Total
Faculty Teaching Salaries	\$92,461,209	19.9%
Staff Salaries and Wages	121,424,910	26.2%
Associated Fringe Benefits	47,471,026	10.2%
Prof. Practice Salary Supplements	25,251,200	5.4%
Supplies and Materials	23,689,930	5.1%
Library Books and Periodicals	4,066,736	0.9%
Equipment	18,682,708	4.0%
Travel	8,844,157	1.9%
Communications	6,190,403	1.3%
Utilities	16,076,717	3.5%
Computing Supplies and Equipment	10,492,006	2.3%
Maintenance & Repair of Facilities	10,303,010	2.2%
Professional and Technical Fees	7,921,433	1.7%
Contractual & Related Current Expenses	37,921,058	8.2%
Scholarships and Fellowships	10,542,735	2.3%
Merchandise Purchased for Resale	4,135,691	0.9%
Debt Service	1,328,056	0.3%
Overhead	9,827,242	2.1%
Premiums–Property/Liability Insurance	3,844,770	0.8%
Patient Refunds	1,162,893	0.3%
Laboratory Testing	540,349	0.1%
Membership/Registration Fees	1,483,341	0.3%
<b>Total Expenditures</b>	<b>\$463,661,580</b>	<b>99.9%</b>

Net Revenue over Expenditures

19

\$279,000 0.1%



**SERIES 1987B SUPPLEMENTAL BOND RESOLUTION**

**(as amended upon Term Rate Conversion, July 15, 1991)**

**A RESOLUTION SUPPLEMENTING AND AMENDING THE REGENTS' GENERAL BOND RESOLUTION AND SERIES 1987B SUPPLEMENTAL BOND RESOLUTION OF OCTOBER 1, 1987; AUTHORIZING THE CONVERSION OF THE BOARD OF REGENTS UTILITY SYSTEM REVENUE BONDS, REFUNDING SERIES 1987B (NORMAN CAMPUS) TO A FIXED RATE OF INTEREST FROM A VARIABLE RATE; AUTHORIZING THE SUBSTITUTION OF A SURETY BOND FOR THE RESERVE REQUIREMENT; AUTHORIZING THE PAYMENT OF \$1,415,000 BONDS SCHEDULED TO MATURE JULY 15, 2004; DEFINING CERTAIN TERMS; PROVIDING FOR THE TERMS AND CONDITIONS OF BONDS; PROVIDING FOR THE REPAYMENT OF THE BONDS AND ESTABLISHING CERTAIN FUNDS AND ACCOUNTS; AND CONTAINING CERTAIN MISCELLANEOUS PROVISIONS RELATING THERETO.**

**WHEREAS**, the Regents, by adoption of a General Bond Resolution dated as of October 1, 1987, have authorized bonds to be issued in Series for the purpose of modifying, acquiring, constructing, improving, extending, adding to, furnishing and equipping the Utility System on the Norman Campus of the University of Oklahoma or refinancing Bonds issued for such purpose; and

**WHEREAS**, the UNIVERSITY is a member of the Oklahoma State System of Higher Education that includes all collegiate institutions in Oklahoma; and

**WHEREAS**, the government of the UNIVERSITY is vested in the Board of Regents, a constitutional board of seven (7) members appointed by the governor of the State of Oklahoma for staggered seven (7) year terms, subject to confirmation by the State Senate; and

**WHEREAS**, the Regents issued their Utility System Revenue Bonds, Refunding Series 1987B to be used together with the proceeds of and its Utility System Revenue Bonds, Refunding Series 1987A, for the purpose of advance refunding its outstanding Utility System Revenue Bonds, Series 1984, pursuant to a General Bond Resolution and a Series 1987 Supplemental Bond Resolution, both dated as of October 1, 1987; and

**WHEREAS**, because of lower market interest rates it has been determined in the best interests of the UNIVERSITY that said Series 1987B Bonds be converted from a variable rate of interest to a fixed rate of interest; and

**WHEREAS**, it has been determined beneficial to the UNIVERSITY if a Surety Bond was substituted as the Reserve Requirement under said General Bond Resolution and the monies currently in the Bond Fund Reserve be used to purchase at par \$1,415,000 of said Series 1987B Bonds presently scheduled to be paid July 15, 2004; and

**WHEREAS**, it is hereby determined necessary for the comfort, convenience and welfare of the students of the University of Oklahoma and suitable for the purposes for which the UNIVERSITY was established that the Regents (i) convert said Series

1987B Bonds from a variable rate of interest to a fixed rate of interest, (ii) substitute a Surety Bond for the Reserve Requirement and (iii) purchase and retire on July 15, 1991, \$1,415,000 of the Series 1987B Bonds presently scheduled to mature July 15, 2004 with monies currently held in the Bond Fund Reserve; and

**WHEREAS**, the authorization for the issuance of the Series 1987B Bonds is derived from the General Bond Resolution dated as of October 1, 1987 and 70 O.S. 1981, §§4001-4014, as amended and modified and the conversion of same to a Term Rate is provided for in the Series 1987B Supplemental Bond Resolution dated as of October 1, 1987.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA:**

## ARTICLE 1

### DEFINITIONS AND INCORPORATION OF GENERAL BOND RESOLUTION

**SECTION 1.01. Definitions.** The terms used herein shall have the meanings given to them in the General Bond Resolution and the Series 1987B Supplemental Bond Resolution. In each and every place in and throughout this Series 1987B Supplemental Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991), whenever the following terms, or any of them are used, unless the context shall clearly indicate another or different meaning or intent, they shall have the following meanings:

"General Bond Resolution" shall mean the General Bond Resolution dated as of October 1, 1987, adopted by The Board of Regents of the University of Oklahoma and constituting a contract by and between the UNIVERSITY and the TRUSTEE providing for the issuance by the UNIVERSITY of Utility System Revenue Bonds.

"Reserve Requirement" is hereby amended effective July 15, 1991, and means: (i) in the case of a Series of Bonds with a final maturity of ten (10) years or less from the date of the Bonds an amount equal to the maximum interest due in any Bond Year in respect to such Series of Bonds; and (ii) in the case of a Series of Bonds with a final maturity of more than ten (10) years an amount equal to the maximum principal and interest requirement on the Bonds for any Bond Year with respect to such Series of Bonds; provided, however, that for the purpose of this definition the interest rate on Variable Rate Bonds shall be calculated at the Certified Interest Rate; and provided further in no event shall the Reserve Requirement exceed the combined maximum annual principal and interest requirements for all Bonds Outstanding or exceed 10% of the original principal amount issued of any Series of Bonds which remain outstanding. PROVIDED HOWEVER, the Reserve Requirement may be satisfied by the deposit of a Surety Bond with the Trustee in said amount.

"Series 1987B Supplemental Bond Resolution" shall mean the Series 1987B Supplemental Bond Resolution dated as of October 1, 1987 and constituting a contract between the UNIVERSITY and the TRUSTEE, as may be amended from time to time and as amended by this Series 1987B Supplemental Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991).

"Surety Bond" shall mean a Surety Bond issued by Municipal Bond Investors Assurance Corporation (MBIA) or its successor in an amount equal to the Reserve Requirement to be held by the TRUSTEE for the benefit of the Registered Owners of the Bonds.

**SECTION 1.02. Interpretation.** For all purposes of this Series 1987B Supplemental Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991), unless the context shall otherwise indicate, (1) words used in the singular number shall include the plural, and vice versa; (2) the word "person" shall include all legally cognizable entities; (3) the words "hereof" and "herein" shall be construed to refer to the entirety of this Series 1987B Supplemental Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991) and not restricted to the particular article, section, subsection or paragraph in which they occur; and (4) words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders.

SECTION 1.03. Incorporation of General Bond Resolution. This Series 1987B Supplemental Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991), has been approved by the UNIVERSITY and the TRUSTEE and is authorized pursuant to the General Bond Resolution which General Bond Resolution is incorporated herein by reference and the Series 1987B Supplemental Bond Resolution, and the General Bond Resolution as supplemented by this Series 1987B Supplemental Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991), and as may further be amended and supplemented from time to time, shall be read together as one document for the equal and proportionate benefit of the owners of the Bonds from time to time outstanding, to the end that the grant and pledge and the rights, powers, privileges and immunities granted and set out in the General Bond Resolution shall inure to the benefit of the owners of the Bonds and all bonds issued on a parity therewith.

SECTION 1.04. Modification of the Series 1987 Supplemental Bond Resolution. This Series 1987 Supplemental Bond Resolution (as amended upon term Rate Conversion, July 15, 1987) amends and supplements the General Bond Resolution and the Series 1987B Supplemental Bond Resolution both adopted and dated October 1, 1987, insofar as it (i) provides for a conversion of the Series 1987B Bonds from a Variable Rate of interest to a Term Rate (ii) provides for serial bonds maturing on the same dates and in the same amounts as the mandatory redemption requirements for the term bond, (iii) provides for a substitution of the Surety Bond for the Reserve Requirement for the Bonds, and (iv) provides for the payment on July 15, 1991, of \$1,415,000 of the Series B Bonds scheduled to mature on July 15, 2004.

End of Article I

## ARTICLE II

### TERM RATE CONVERSION

**SECTION 2.01. Notice to Convert.** Notice shall be given forthwith of the UNIVERSITY'S intention to convert its Outstanding Utility System Revenue Bonds, Refunding Series 1987B from its current Variable Rate of interest to a Term Rate in accordance with the Series 1987B Supplemental Bond Resolution, as follows:

- (A) Pursuant to subsection 2 of Section 3.02 of the Series 1987B Supplemental Bond Resolution dated as of October 1, 1987, between Bank of Oklahoma, National Association, as trustee (the "Trustee Bank") and The Board of Regents of the University of Oklahoma, the University shall notify the addressees set out below of the exercise of its Option to Convert said Series 1987B Bonds to the Term Rate.
- (B) The Term Rate Conversion Date shall be July 15, 1991.
- (C) The date on which the Series 1987B Bonds are to be purchased pursuant to Section 4.03 of the Resolution is July 15, 1991, which is the Term Rate Conversion Date.
- (D) The procedures for informing the registered owners of the Series 1987B Bonds who exercise their right to direct the Trustee Bank not to purchase all or any portion of the Series 1987B Bonds bearing the Term Rate are contained in Section 2.02 hereof.
- (E) A form of notice to purchase satisfying the requirements of subsection 2 of Section 4.03 of the Series 1987B Supplemental Bond Resolution and containing all the information required to be included in such notice shall be attached thereto and contain the information set out in Section 2.02 hereof.
- (F) An opinion of Fagin, Brown, Bush, Tinney & Kiser, nationally recognized bond counsel to the effect that the establishment of the Term Rate is authorized by the Series 1987B Supplemental Bond Resolution and the Act and will not have an adverse effect on the federal income tax exemption of interest on the Series 1987B Bonds shall be attached to said Notice.
- (G) The Trustee Bank is directed to give notice to the Owners of the Bonds of the conversion of the Term Rate. Said notice shall be given on or before the second Business Day after receipt by the Trustee Bank of the Notice of Term Rate Conversion. Said notice shall be given pursuant to the Notice of Purchase Upon Term Rate Conversion as set out in Section 2.02 hereof.
- (H) Said Notice shall be given to the following addresses:

BANK OF OKLAHOMA, NATIONAL ASSOCIATION,  
as Trustee and Tender Agent  
P.O. Box 24128  
Oklahoma City, Oklahoma 73124  
ATTN: Corporate Trust Department

THE SANWA BANK, LIMITED, NEW YORK BRANCH  
200 Park Avenue  
New York City, New York 10166  
with copy to:

WEBSTER & SHEFFIELD  
237 Park Avenue  
New York City, New York 10166

STIFEL, NICOLAUS & COMPANY, INCORPORATED,  
as Remarketing Agent  
100 West Fifth Street  
Oklahoma City, Oklahoma 73102  
ATTN: Remarketing Department

LEO OPPENHEIM & CO., INC.  
as Financial Consultant  
Suite 900  
101 Park Avenue  
Oklahoma City, Oklahoma 73102

**SECTION 2.02. Notice to Purchase upon Term Rate Conversion.** The Trustee is directed to immediately give Notice to the Registered Owners of the Series 1987B Bonds, in accordance with the Series 1987B Supplemental Bond Resolution; said Notice to contain substantially the following information:

- (A) The Regents of the University of Oklahoma, as issuer of the Series 1987B, has determined to exercise its Option to Convert the Bonds to a Term Rate pursuant to the applicable provisions of the Series 1987B Supplemental Bond Resolution dated as of October 1, 1987, between Bank of Oklahoma, National Association, as trustee and the UNIVERSITY. The Term Rate Conversion Date is July 15, 1991, and on said date the interest rate on the Series 1987B Bonds will be changed to a Term Rate which shall remain in effect until the maturity of the Series 1987B Bonds.
- (B) The Series 1987B Bonds are subject to purchase on the Term Rate Conversion Date at a price equal to the principal amount thereof plus accrued interest, if any, to the date of purchase. Any Bonds not delivered to Bank of Oklahoma, National Association, as Tender Agent (the "Tender Agent"), on or before the Term Rate Conversion Date (other than a Series 1987B Bond described in paragraph C below) will nevertheless be deemed to be purchased and will cease to accrue interest on and after the Term Rate Conversion Date.
- (C) Each registered Owner of a Series 1987B Bond has the right to direct the Trustee not to purchase all or any portion of his Series 1987B Bond (which portion shall be in the principal amount of \$5,000 or any integral multiple thereof) by delivering to the Bank of Oklahoma, National Association, as Tender Agent at its principal corporate trust office on or prior to June 15, 1991, an instrument or instruments in writing which (i) states that such person was the registered Owner of said Bonds as of June 13, 1991 (the date on which the Notice of Purchase Upon Term Rate Conversion was given), (ii) directs the Tender Agent not to purchase the Bonds so owned by such person or any portion thereof in a principal amount of \$5,000 or any

integral multiple thereof, (iii) waives any right of the registered Owners of such Bonds to have such Bonds purchased on July 15, 1991, in accordance with Section 4.03 of the Series 1987B Supplemental Bond Resolution, (iv) acknowledging any effect on the Series 1987B Bonds as set out herein, and (v) acknowledging that the Letter of Credit issued by The Sanwa Bank, Limited, New York Branch (the "Bank") might expire and that the Moody's Investors Service rating on the Series 1987B Bonds may be reduced or withdrawn. Any instrument delivered to the Tender Agent or the Trustee in accordance with this paragraph C shall be irrevocable as provided in the Resolution.

- (D) The Term Rate shall be determined based upon municipal bond market conditions in the month of June, 1991. Owners of Series 1987B Bonds retained pursuant to paragraph C hereof will be informed of the Term Rate on the Bonds on or prior to the Term Rate Conversion Date. The Interest Payment Dates after the Term Rate Conversion will be January 15, and July 15, of each year commencing January 15, 1992.
- (E) Notice regarding a conversion to a Term Rate may be revoked by the UNIVERSITY by giving written notice of such revocation to the Trustee, the Tender Agent, the Remarketing Agent and the bank. The Trustee shall give or shall cause the Tender Agent to give, notice to the Series 1987B Bondholders of such revocation on or before July 1, 1991.
- (F) The Term Rate shall take effect only upon the successful remarketing of all the Series 1987B Bonds (including Bank Bonds, if any) and upon receipt of the proceeds thereof and upon receipt of an additional opinion of nationally recognized bond counsel on the Term, Rate Conversion Date to the effect that the establishment of the Term Rate is authorized by the Resolution and the Act and such Term Rate Conversion will not have an adverse effect on the federal income tax exemption of interest on the Series 1987B Bonds. In the event all of the Series 1987B Bonds are not remarketed and the proceeds thereof received or in the event such opinion is not obtained, then all of the Series 1987B Bonds will bear interest at the Current Adjustable Rate (6.10% per annum) and the Series 1987B Bonds shall continue to be subject to the provisions of the Indenture requiring the purchase thereof.
- (G) Series 1987B Bonds to be purchased must be delivered to the Tender Agent prior to 10:00 A.M. on the Term Rate Conversion Date duly endorsed in blank for transfer. The Tender Agent will hold monies in trust for the Owners of the Series 1987B Bonds equal to the Purchase Price and accrued interest on the Series 1987B Bonds, which moneys will be paid to the Owners upon surrender of the Series 1987B Bonds to the Tender Agent. Interest will cease to accrue on Series 1987B Bonds tendered for purchase on and after the date of purchase.

\*End of Article II

**ARTICLE III**

**SURETY BOND; PURCHASE OF BONDS**

**SECTION 3.01. Surety Bond.** On the Term Rate Conversion Date, July 15, 1991, there shall be delivered to the TRUSTEE, a Surety Bond in an amount equal to the Reserve Requirement to be held by the Trustee for the benefit of the Registered Owners of the Outstanding Bonds. Said Surety Bond shall be payable to the TRUSTEE and held by it to be used strictly in accordance with the provisions governing the Bond Fund Reserve. The Surety Bond, by this Series 1987 Supplemental Bond Resolution shall be substituted for and take the place of the Reserve Requirement to be held in and utilized in accordance with the terms of the Bond Fund Reserve in the manner set out in the General Bond Resolution and the Series 1987B Supplemental Bond Resolution.

**SECTION 3.02. Release of Available Monies.** Simultaneously with the substitution of the Surety Bond for the Reserve Requirement, the Available Monies on deposit in the Bond Fund Reserve shall be removed from said Reserve and used by the TRUSTEE in the following order of priority:

- (A) Pay the Surety Bond provider its premium;
- (B) Apply \$1,415,000 of said Available Monies for either reimbursement to the Bank for a drawing under the Letter of Credit used to purchase \$1,415,000 of the Series 1987B Bonds tendered for purchase, or (ii) in the event such drawing is not made then to purchase said Series 1987B Bonds directly;
- (C) Pay to Fagin, Brown, Bush, Tinney & Kiser, Bond Counsel, their fee of \$5,000;
- (D) Pay any other fees and expenses incurred in connection with the conversion to Term Rate such as rating fees, remarketing fees, etc.; and
- (E) Return any balance to the UNIVERSITY.

**SECTION 3.03. Series 1987B Bonds Outstanding upon Conversion and Purchase; Mandatory Redemption.** Upon conversion to a Term Rate and purchase of \$1,415,000 of the Series 1987B Bonds, the remaining Outstanding Series 1987B Bonds that shall be serial bonds maturing on July 15 of each of the years and in the amounts listed below which coincides with the mandatory redemption requirements of the Series 1987B Bonds. The UNIVERSITY shall cause to be deposited in the Bond Fund an amount sufficient to pay the principal maturing on July 15 in each of the years specified below:

<u>Year</u>	<u>Amount</u>
July 15, 1992	\$655,000
July 15, 1993	\$680,000
July 15, 1994	\$705,000



SECTION 3.04. Interest on Series 1987B Bonds. Each maturity of the Series 1987B Bonds shall bear interest at the Term Rate determined in the manner set out in the Series 1987B Supplemental Bond Resolution payable semiannually on January 15 and July 15 of each year beginning January 15, 1992; provided, however, that if any such date is not a Business Day, the Interest Payment Date shall be on the next succeeding date which is a Business Day. Such Interest shall be paid in the manner set out in Section 5.07 of the General Bond Resolution.

SECTION 3.05. Excess Earnings on Escrow. In accordance with the terms of Section 5.05(c) of the General Bond Resolution and Section 6.04(a) and (b) of the Series 1987B Bond Resolution, to the extent there are Excess Earnings in Escrow Trust Fund held by First Interstate Bank of Oklahoma, N.A., the obligation for deposit into the Interest Account and/or Principal Account of the Bond Fund shall be first that of available monies (other than monies delivered from the Surety Bond) in the Bond Fund Reserve. Therefore the Excess Earnings on the Escrow Trust Fund received from First Interstate Bank of Oklahoma, N.A. shall be deposited in the Bond Fund Reserve and then used to satisfy the obligation for deposit into the Interest and/or Principal Accounts of the Bond Fund. Such deposit shall be a credit against the deposit required to be made by the UNIVERSITY and the TRUSTEE shall notify the UNIVERSITY on or before each July 15, of the amount of such credit. If the UNIVERSITY has made a deposit to the Principal or Interest Accounts of the Bond Fund prior to being notified of such a credit, any excess amounts not required to be deposited therein shall be returned to the UNIVERSITY.

SECTION 3.06. Non-Arbitrage. Notwithstanding all the provisions of the Resolution, monies in the various Funds and Accounts created under the General Bond Resolution or this Series 1987B Supplemental Bond Resolution shall not be allowed to accumulate or be invested in a manner which would result in the loss of exemption from Federal income taxation of interest on the bonds or in such manner which would result in the bonds constituting "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended. Provided, however, the TRUSTEE shall in no event be held liable if the bonds are ever determined to be arbitrage bonds.

\*End of Article III

ARTICLE IV  
MISCELLANEOUS

**SECTION 4.01. Covenants Run With Estate.** All terms, provisions, conditions, covenants, warranties and agreements contained herein shall be binding upon the successors and assigns of the UNIVERSITY and shall be deemed and considered to be covenants running with the estate or interests in the land affected; and all such terms, provisions, conditions, covenants, warranties and agreements shall likewise inure to the benefit of the TRUSTEE, its successors or substitutes in trust and assigns, and to the benefit of everyone who may at any time be a beneficiary hereunder. The illegality or invalidity of any provisions or part of this Resolution shall in no way affect any of the other provisions and parts hereof.

**SECTION 4.02. Liability Limited To Trust Estate.** That all expenses and obligations, and all debts, damages, judgments, decrees or liabilities, incurred by any trustee, temporary or permanent or both, or incurred by any receiver and any of the foregoing incurred by any agent, servant or employee of the University of Oklahoma or The Board of Regents of the University of Oklahoma or receiver, in the execution of the purposes of the Resolution, shall be solely chargeable to and payable out of the Trust Estate. In no event shall any trustee, temporary or permanent, or any receiver, in any manner be individually liable for any damage, or for breach of contract or obligations caused by, arising from, incident to, or growing out of the execution of the Resolution nor shall they or any of them be liable for the acts or omission of each other, or of any agent, servant or employee of the aforesaid trustees, or of another such trustee or of any receiver; provided, however, that the foregoing shall not apply to any breach of trust of any such trustee or receiver.

**SECTION 4.03. Parties Interested Herein.** Nothing in the Resolution expressed or implied is intended or shall be construed to confer upon, or to give to, any person or corporation, other than the UNIVERSITY, the TRUSTEE, the Surety provider and the Bondholders any right, remedy or claim under or by reason of the Resolution or any covenant, condition or stipulation thereon; and all the covenants, stipulations, promises and agreements in the Resolution contained by and on behalf of the UNIVERSITY shall be for the sole and exclusive benefit of the UNIVERSITY, the TRUSTEE, the Surety Provider and the Bondholders.

**SECTION 4.04. No Recourse on the Bonds.** No recourse shall be had for the payment of the principal of or interest on the Series 1987B Bonds or for any claim based thereon or in the Resolution against any officer, director, shareholder or employee of the TRUSTEE or any officer or employee of the University of Oklahoma or The Board of Regents of the University of Oklahoma.

**SECTION 4.05. Severability of Invalid Provisions.** If any one or more of the covenants or agreements provided in the Resolution on the part of the UNIVERSITY or the TRUSTEE to be performed should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of the Resolution.

SECTION 4.06. Successors. Whenever in the Resolution the UNIVERSITY is named or referred to, it shall be deemed to include any legal entity, which succeeds to the principal functions and powers of the UNIVERSITY, and all the covenants and agreements contained in the UNIVERSITY by or in behalf of the UNIVERSITY shall bind and inure to the benefit of said successor whether so expressed or not.

SECTION 4.07. Consents and Approvals. Whenever the written consent or approval of the UNIVERSITY, TRUSTEE or Bondholders shall be required under the provisions of this Resolution, such consent or approval shall not be unreasonably withheld or delayed.

SECTION 4.08. Notices, Demands and Requests. All notices demands and requests to be given or made hereunder to or by the UNIVERSITY, the TRUSTEE or the Surety provider be in writing and shall be properly made if sent by United States mail, postage prepaid, and addressed as follows:

(a) UNIVERSITY

The Board of Regents of the University of Oklahoma  
Attn: Executive Secretary  
660 Parrington Oval  
Norman, Oklahoma 73019

(b) TRUSTEE

Bank of Oklahoma, National Association  
P.O. Box 24128  
Oklahoma City, Oklahoma 73124  
Attn: Corporate Trust Department

(d) SURETY

Municipal Bond Investors Assurance Corporation  
(MBIA)  
113 King Street  
Armonk, New York 10504

The above addresses may be changed at any time upon written notice of such change sent by United States mail, postage prepaid, to the other parties by the party effecting the change.

SECTION 4.09. Counterparts. This Series 1987B Supplemental Bond Resolution may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 4.10. Applicable Law. This Resolution shall be governed exclusively by the applicable laws of the State of Oklahoma.

SECTION 4.11. Table of Contents and Section Headings Not Controlling. The Table of Contents and the Headings of the several Sections of this Resolution have been prepared for convenience of reference only and shall not control, affect the meaning of, or be taken as an interpretation of any provision of this Resolution.

**SECTION 4.12. Resolution to Constitute a Contract.** The Resolution upon adoption and approval by the UNIVERSITY, execution by the Chairman of the Regents and attestation by the Executive Secretary, and execution by the TRUSTEE in the manner provided in the Resolution shall constitute a third party beneficiary contract between the UNIVERSITY and the TRUSTEE for the equal and proportionate benefit of the Holders of all the Bonds.

**SECTION 4.13. Execution and Approval of Necessary Documents.** The Chairman or Vice Chairman is hereby authorized and directed on behalf of the UNIVERSITY to execute all necessary notices, documents and closing papers required by Bond Counsel; approve the disbursement of the monies in the Bond Fund Reserve; to approve any changes to the documents approved hereby; and to execute, record and file any and all the necessary financing statements, security instruments, including but not limited to the documents approved hereby and to consummate the transaction contemplated by the execution and delivery of all such documents of the Chairman or Vice Chairman of the Regents being conclusive as to the approval of the UNIVERSITY thereof.

PASSED AND APPROVED this \_\_\_\_\_ day of June, 1991, and IN WITNESS WHEREOF The Board of Regents of the University of Oklahoma have caused this Series 1987B Bond Resolution (as amended upon Term Rate Conversion, July 15, 1991), to be executed by its Chairman, attested by its Executive Secretary and the Seal of the Regents to be impressed hereon and the TRUSTEE has caused this Resolution to be accepted and executed by its Authorized Officer.

THE BOARD OF REGENTS OF THE  
UNIVERSITY OF OKLAHOMA

(SEAL)

By: \_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Executive Secretary

BANK OF OKLAHOMA, NATIONAL  
ASSOCIATION

(SEAL)

By: \_\_\_\_\_  
Vice-President

ATTEST:

\_\_\_\_\_  
Assistant Cashier or Secretary



BOARD OF REGENTS  
660 Parrington Oval, Room 119  
Norman, Oklahoma 73019-0390  
(405) 325-4122

May 23, 1991

Mrs. Dan Hogan, III  
1707 Drury Lane  
Oklahoma City, Oklahoma 73116

Dear Sarah:

As a result of my discussions with you and other Board members, it is my understanding we have reached agreement on the following points regarding the period of time leading to my retirement:

1. Effective July 1, 1991 my normal work schedule will be limited to four days per week while my salary will remain at the current level, \$69,617.

2. With the concurrence of the Chairman of the Board, the time off this summer in addition to the regular vacation I expect to take in June will be charged to administrative leave. This will be in lieu of the increased vacation accrual proposed in my letter of May 1, and will allow me to have the additional time away from the office mentioned by several Regents during the past several weeks. In spite of this arrangement, it is my intention to see that the normal services are provided to the Board.

3. My employee benefits will continue at the full-time employment rate, except the TIAA-CREF premium will be based on the \$69,617 salary.

I also mentioned in my letter of May 1 the need to make changes in the staff of the Regents' Office to accomplish the shift in responsibilities. These proposed changes involve both increases in salaries and changes in job titles. The funds required for these changes are available in the current budget for the office. I will have details of these changes at the June Board meeting.

As you know, it is my plan to include in the personnel section of the June meeting agenda an item relating to my retirement which will refer to the arrangements set forth in this letter.

Mrs. Sarah C. Hogan, Chairman, Oklahoma City, Oklahoma

Mrs. Sylvia A. Lewis, Vice Chairman, Oklahoma City, Oklahoma

Sam Noble  
Ardmore, Oklahoma

E. Murray Gullatt  
Tulsa, Oklahoma

J. Cooper West  
Eik City, Oklahoma

G. T. Blankenship  
Oklahoma City, Oklahoma

C. Victor Williams, M.D.  
Lawton, Oklahoma

Barbara H Tuttle, Executive Secretary, Norman, Oklahoma

Mrs. Dan Hogan, III  
May 23, 1991  
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I appreciate the willingness of the Board to assist me in working out the arrangements to facilitate my retirement. Call if you have questions.

Sincerely yours,



Barbara H. Tuttle  
Executive Secretary of the  
Board of Regents

BHT:bjm

cc: Regent Sylvia A. Lewis  
Regent Sam Noble  
Regent E. Murray Gullatt  
Regent J. Cooper West  
Regent G. T. Blankenship  
Regent C. Victor Williams  
President Richard L. Van Horn