

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 3-4, 1991

Minutes (22282)

Report of the President of the University (22282)

Report of the Chairman of the Board of Regents (22284)

I. REPORTS - PRESENTATIONS FOR DISCUSSION

Page

Academic Enrichment.	22285
Report on Computing and Telecommunications	22285
Presentation of Outstanding Junior Awards.	22287
Monthly Financial Analysis	22287
Annual Report of the Oklahoma Biological Survey.	22292
Undergraduate Advising	22292
Curtains for Lloyd Noble Center.	22293

II. ACTION ITEMS

Higher Education Appropriations.	22294
Oklahoma Memorial Stadium Sound System Improvements.	22296
Paid Leave and Short-Term Disability Policies.	22299
Renewal of Health and Dental Insurance Contracts	22305
Fee Waivers for Faculty and Staff.	22306
Professional Practice Plan Operational Changes	22307
Publications Policy.	22307
Faculty Personnel Policy Revision - Health Sciences Center . . .	22311
Student Exchange Program Agreement	22312
Graduate Engineering Programs - Halliburton Services	22313
1991 Summer Session Budget	22314
Lawrence N. Upjohn Chair	22314

II. ACTION ITEMS (continued)	<u>Page</u>
Naming the Health Sciences Library Building.	22315
Guidelines for Development of University Research Park	22316
Sarkeys Energy Center - Roy Guffey Fountain.	22321
Max Westheimer Airport Ramp Area Reconstruction and Extension Project, Phase II.	22321
Space Reallocation and Renovation Projects	22322
Scheduling of Nonconference Football Games	22324
Purchase of Software for Brain Imaging	22324
Purchase of Natural Gas for T.E.G.R. Program	22325
Parking Meter Income Policy.	22326
Proposals, Contracts, and Grants	22326
Appointment of External Auditors	22327
OU Staff Week.	22330
Student Code Revisions	22346
 III. FOR INFORMATION	
Quarterly Report of Purchases Between \$35,000 and \$75,000.	22331
Internal Audit Findings.	22331
 IV. PERSONNEL AND/OR LITIGATION	
Distinguished Professorships	22286 and 22331
Dean, College of Dentistry	22286 and 22332
Regents' Award for Superior Staff.	22286 and 22332
Preliminary Tenure Review.	22286 and 22333
Vice President for Research and Graduate College Dean Search	22286 and 22333

IV. PERSONNEL AND/OR LITIGATION (continued)	<u>Page</u>
Vice President for Student Affairs Search	22287
and	22333
Dean of Fine Arts Search	22287
and	22333
Academic Personnel Actions	22286
Health Sciences Center	22334
Norman Campus.	22343
Administrative and Professional Personnel Actions.	22286
Health Sciences Center	22344
Norman Campus.	22345

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 3-4, 1991**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in Dining Room 5 of the Oklahoma Memorial Union on the Norman Campus of the University beginning at 4:20 p.m. on Wednesday, April 3, 1991.

The following Regents were present: Regent Sarah C. Hogan, Chairman of the Board, presiding; Regent Sylvia A. Lewis (present for April 4 portion of meeting only), Regents Sam Noble, E. Murray Gullatt, J. Cooper West, G. T. Blankenship, and C. Victor Williams, M.D. Dr. Williams was appointed on March 26, 1991 by Governor Walters to the OU Board of Regents for a seven-year term succeeding Ronald H. White, M.D. Dr. Williams' appointment was confirmed by the State Senate on April 3, 1991.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of the University, Provosts Clayton Rich and Joan Wadlow, Vice Presidents Fred J. Bennett, Arthur J. Elbert, and Jerry B. Farley, Interim Vice President Chris Purcell, Mr. Fred Gipson, Mr. Robert P. White, Barbara H. Tuttle, Executive Secretary of the Board of Regents, and Karen Thrailkill, Assistant Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 4:00 p.m. on April 2, 1991, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent West moved approval of the minutes of the Finance and Audit Committee meeting held on March 6, 1991 and the minutes of the annual meeting held on March 6-7, 1991. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PRESIDENT'S REPORT

President Van Horn reported on recent awards, honors, gifts and grants:

1. Two high school seniors who plan to major in engineering at OU next year are among 28 students nationwide to receive \$16,000 DuPont Minority Scholarships for High School Seniors. In addition to receiving the four-year scholarship, the students will work for DuPont for two summers.

2. Gary Emery, Associate Professor and Director of the Finance Division, received a Fulbright Grant to study the role of trade credit in the Japanese production and distribution system.
3. Dr. Adolf Pfefferbaum of Stanford University was named the 1991 Roerig Visiting Professor to the OU Department of Psychiatry and Behavioral Sciences. The Roerig Professorship is a prestigious national award granted annually to only eight individuals by Roerig, a subsidiary of the Pfizer Pharmaceutical Company.
4. The Southwestern Region of the Council for the Advancement and Support of Higher Education (CASE) honored the Public Affairs Office at the Health Sciences Center with two medical/science writing awards. Staci Elder Rivas of the Public Affairs Office and Douglas Spangler, Assistant Provost for Public Affairs and Media, were the recipients of the awards for news stories.
5. The American Petroleum Institute granted Dr. Joseph Suflita, Associate Professor of Botany and Microbiology, an additional \$100,800 for the second year of his study of anaerobic biodegradation of environmental contaminants in ground water. Total support for the three-year project is expected to be \$325,000. Over the past five years, Dr. Suflita has brought more than \$1.5 million in sponsored research projects to the University.
6. Dr. Douglas K. Lilly and Dr. Yefim L. Kogan received a \$178,000 grant from the U.S. Department of Commerce, National Oceanic and Atmospheric Administration, for research in the Numerical Simulation of Low Cloud Layers with Explicit Microphysics. The project is funded through OU's participation in the Cooperative Institute for Mesoscale Meteorological Studies. The experiments are prototypes of those which will likely be required to evaluate small scale contributions to global climate.

Other achievements reported by the President were:

1. Oklahoma City 5th through 12th grade students recently had a chance to do some hands-on exploration of modern medical tools at the second annual career night, "Exploring the Health Professions." Students and their parents attended a brief lecture and learned about health careers through literature and displays arranged by the Health Sciences Center Colleges.

2. An agreement was signed between The University of Oklahoma and Japan's Kyoto University to focus on lessening the devastating effects of natural disasters. Yoshi Sasaki, George Lynn Cross Research Professor of Meteorology, envisions a multi-disciplinary approach to increasing knowledge that would reduce the loss of life, property damage and social and economic disruptions, caused by natural disasters.

REPORT OF CHAIRMAN OF THE BOARD OF REGENTS

Regent Hogan welcomed and gave some background information on Dr. Williams and invited him to comment. Dr. Williams said he appreciates the opportunity to serve the University and looks forward to being responsive to the needs of the University and the State.

Regent Hogan asked Craig Adkins, immediate past President of UOSA, and Bradley Gerow, immediate past President of the Health Sciences Center Student Association, to come forward. She said it has been a pleasure working with Craig Adkins during his presidency. Mrs. Hogan commented that his many achievements include being named an Outstanding Junior by the OU Regents last year, serving as Chair of Student Congress, Chairman of the Board of Directors of the Oklahoma Student Government Association, and serving on numerous University councils, boards and committees.

Regent Hogan thanked Bradley Gerow for the leadership and guidance he has provided to the Health Sciences Center Student Association and said it has been a pleasure to work with him. His many accomplishments include induction into Rho Chi Academic Society, being named OU College of Pharmacy Outstanding Senior, serving as College of Pharmacy Class President, and being named an Outstanding Junior last year by the Regents. Mrs. Hogan presented plaques to Craig and to Brad in appreciation of their leadership, dedicated service and commitment to The University of Oklahoma.

Interim Vice President Chris Purcell introduced the new student government officers as follows: Melinda Sossamon, UOSA President, Chris Williams, Vice President of UOSA, and Nicole Steiner, President of the Health Sciences Center Student Association.

Regent Hogan read a letter of appreciation written to Ronald H. White, M.D. by Governor David Walters as follows:

April 3, 1991

22285

"Dear Ron:

As you close out two distinguished terms as Regent of The University of Oklahoma, I wish to express my sincere appreciation for all of your selfless efforts on behalf of the University and the State. As an administrator at the Health Sciences Center I was fortunate to work with you on a number of significant projects at the Health Sciences Center and the Norman Campus. We are proud of your hard work that included rapid growth at the Health Sciences Center, the enormous strides in endowed research chairs, the inception of the Energy Center, and vast upgrading of the University's libraries on both Norman and Oklahoma City campuses.

Throughout your service on the Board of Regents you have been a leader with vision and reason. Your two terms as President of the Board will stand as examples of the respect and trust your guidance engendered among your colleagues. While we thank you for the past 14 years of commitment, we also know your work for our University will continue to be uppermost in your life's priorities. The people of Oklahoma are in your debt.

Sincerely,

David Walters
Governor"

ACADEMIC ENRICHMENT

Dr. Mary Jo Nye, Professor of the History of Science, presented a report on her current research on the history of the modern physical sciences as well as the University's world-renowned History of Science collections. She said her third book, currently in progress, examines the development of theoretical chemistry as a discipline. Dr. Nye said the department, through Rockefeller Foundation funding, has been able to bring two postdoctoral fellows to the University for the past three years and this funding has been renewed for another two years.

REPORT ON COMPUTING AND TELECOMMUNICATIONS

In September, 1990, President Van Horn appointed Mr. Allen Moore as Director of University Computing and Telecommunications Policy to conduct a review of computing and telecommunications at the University and to provide a recommended direction.

As a result, two reports entitled "Review of Computing and Telecommunications" and "Strategic Direction for Computing and Telecommunications" were prepared by Mr. Moore and included with the agenda.

April 3, 1991

22286

Mr. Moore presented a brief overview of the reports for the Regents. He described the history of computing capabilities at the University and the computing networks presently in use on both campuses. He said by the fall of 1991 access to the University library system (both the Norman Campus and Health Sciences Center libraries) will be possible from both on and off campus locations.

Mr. Moore said his own institutional goal for computing expenditures is \$4-4.5 million for the Norman Campus and \$2.5-2.9 million for the Health Sciences Center. Other goals are:

Support a small number of well-known vendors.

Use off-the-shelf software and proven applications.

Provide support which encourages utilization of technology.

Select options to accommodate emerging technology.

Combine computing and telecommunications into one organization.

Expansion of networking between campuses, in the classrooms, and library access.

Improving the student to computer ratio.

He said the administration needs to create an environment which will enable faculty and researchers to be more productive and students to live and be more successful in an informational technology society.

Mr. Moore said ideally the University could meet computer needs with capital in the amount of \$18 million for the Norman Campus and \$6 million for the Health Sciences Center.

President Van Horn commented that some funding for computer needs would come from the proposed \$300 million capital bond issue and also from private funds.

**DISTINGUISHED PROFESSORSHIPS
DEAN, COLLEGE OF DENTISTRY
REGENTS' AWARDS FOR SUPERIOR STAFF
PRELIMINARY TENURE REVIEW
VICE PRESIDENT FOR RESEARCH AND GRADUATE COLLEGE DEAN SEARCH
ACADEMIC PERSONNEL ACTIONS
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

Regent Gullatt moved the Board meet in executive session for the purpose of discussing personnel-related issues as listed above. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and

April 3, 1991

22287

Williams. The Chair declared the motion unanimously approved and announced that any action necessary following consideration of these executive session items would be taken on Thursday. The executive session began at 5:30 p.m. in Dining Room 2 and concluded at 7:30 p.m. The Regents reconvened in Dining Room 5 and the Chairman announced the meeting recessed until the following morning at 8:30 a.m.

The Regents reconvened in regular session at 8:45 a.m. on Thursday, April 4, in the same location with all Regents present.

**VICE PRESIDENT FOR STUDENT AFFAIRS SEARCH
DEAN OF FINE ARTS SEARCH**

Regent Gullatt moved the Board meet in executive session for the purpose of discussing candidates in the search for a Vice President for Student Affairs and the Dean of Fine Arts search. The following voted yes on the motion: Regents Hogan, Noble, Gullatt, West, Blankenship, and Williams. Regent Lewis was not present for this vote.

The Regents reconvened in regular session at 9:55 a.m. Regent Hogan announced no action was necessary as a result of the executive session.

PRESENTATION OF OUTSTANDING JUNIOR AWARDS

At the March 7, 1991 meeting of the Board of Regents (page 22250), President Van Horn recommended and the Board of Regents approved the names of 12 students to receive the 1991 Regents' Award for Outstanding Juniors.

These students were present at this meeting and Regent Hogan announced the names of the students selected and presented the awards to them. Stacie Bell's award was presented posthumously to Stacie's parents, Mr. and Mrs. Thomas E. Bell of Edmond.

MONTHLY FINANCIAL ANALYSIS

The Monthly Financial Analysis for the eight months ended February 28, 1991 was included in the agenda and is attached hereto as Exhibit A. The following comments and highlights were presented:

SCHEDULE OF REVENUES AND EXPENDITURES (Schedule I):

During the month ended February 28, 1991, the total Current Revised Annual Budget for revenue and expenditures remained the same. Internal Service Units Current Revised Annual Budget decreased by \$50,000 to reflect the University's (HSC) portion of the decreased debt service liability.

REVENUES

- Revenues realized are at 68.6% of budget as compared to 68.3% last year. Although revenues in total as a percent of budget are comparable to last year, there are several items worth noting.
- STUDENT TUITION AND FEES collections were \$29,576,609 or 88.7% of budget. Total revenues are nearly 2% less than prior year revenues even though credit hour production is up slightly. This decrease can be attributed to the Norman Campus fee waivers which have increased dramatically over prior year. Fall 1990 fee waivers were \$580,000 greater than those of fall 1989 and the spring 1991 fee waivers are also about \$580,000 greater than spring 1990. These additional fee waivers total \$1.16 million. HSC "Student Tuition and Fees", at \$5,856,405, are 4.9% greater than prior year.
- FEDERAL, STATE, AND PRIVATE GIFTS, GRANTS AND CONTRACT revenues received through February 28, 1991 are up \$3.5 million from last year. This increase is due primarily to increased program activity in the Private Gifts, Grants and Contracts category for both campuses.
- SALES AND SERVICES OF EDUCATIONAL ACTIVITIES revenues increased approximately \$274,000 over prior year and continue to increase due primarily to added participation in various Continuing Education and Public Service (CE&PS) programs.
- EXTERNAL SERVICE UNITS revenues of the Health Sciences Center were \$5.5 million representing 60.8% of the budget compared to 73.4% last year. Collections will increase in ensuing periods with the processing of delinquent receipts due from another State agency which had been undergoing processing problems.
- OTHER SOURCES total revenues increased \$2.96 million over prior year. \$1.35 million of this increase is attributable to the Norman Campus and \$1.61 million to HSC. Norman Campus Educational and General I experienced additional revenues from collections in the CE&PS revenue accounts and from the processing of Stafford Student Loans where the University receives funds directly from the loaning institution. HSC increases were due from collections of student activity fees, interest income receipts for agency special account investments, and overhead payments from service, auxiliary, and PPP accounts.

- EXPENDITURES -- Total expenditures are 68.2% of budget as compared to 67.8% last year. There are several specific line items worthy of noting.
- TEACHING SALARIES, OTHER PROFESSIONAL SALARIES, WAGES AND FRINGE BENEFITS expenditures are 64.7% of budget as compared to 66.5% last year. The increase of \$9.3 million over prior year is due to salary increases and fringe benefit cost increases.
- PROFESSIONAL PRACTICE SUPPLEMENTS expenditures were \$17,202,239 which was 86.5% of the line item's annual budget. With the proposed changes in PPP distribution methods, supplement expenditures have remained high since December. This category is currently being reviewed with recommendations for budget revisions scheduled for March.
- TRAVEL expenditures are \$1,465,921 greater than last year. Approximately \$900,000 of this increase occurred at the HSC where travel expenditures have continued to be higher than anticipated for the current year. Recommended budget revisions are pending. Norman Campus travel expenditures increased \$506,000. This increase occurred primarily in the Athletic Department and the E&G, Part II. The E&G, Part II expenditures have increased due to the general increase in activity in grants and contracts.
- COMPUTING SUPPLIES AND EQUIPMENT expenditures are \$1.58 million greater than prior year and 71.4% of budget as compared to 58.2% last year. The Norman Campus increase is primarily attributed to the instructional and research areas of the E&G budgets.
- MAINTENANCE AND REPAIR OF BUILDINGS AND GROUNDS expenditures are \$417,000 ahead of last year and 78.8% of budget as compared to 56.3% last year. The current year's high percentage is attributed to various Auxiliary Enterprises maintenance and repair projects, primarily the Athletic Department which underestimated in this budget category.
- PROFESSIONAL AND TECHNICAL FEES total expenditures for both years are comparable but do exhibit a large percentage as compared to budgets. Much of this increase is attributable to the PPP and legal fees associated with organizational and compensation issues as well as marketing costs to promote visibility of the PPP and the Oklahoma Medical Center. This area will continue to be monitored with further budget adjustments suggested as necessary.

- CONTRACTUAL AND RELATED CURRENT EXPENSE at 65.3% for the current year compares to 56.2% for the prior year. As reported previously, the large increase in expenditures is attributable to monthly billings of service units for services provided to the E&G budgeted activities and to increases in the CE&PS internal billings. Additionally, the disbursement of the Stafford Loan Funds received as OTHER SOURCES described above has caused expenditures in this line item to be approximately \$1.1 million more than last year.
- SCHOLARSHIPS AND FELLOWSHIPS expenditures are ahead of last year due primarily to increases in the federal financial aid programs.
- MERCHANDISE PURCHASED FOR RESALE expenditures are down from last year as a result of the University Book Exchange being contracted to Barnes and Noble on November 1, 1989.
- DEBT SERVICE expenditures continue to be less than last year due to a reduction in the level of debt resulting from the defeasement and repurchase of Utility Revenue Bonds by HSC. The Debt Service budget was reduced \$220,000 to reflect the reduced liability.
- PREMIUMS-PROPERTY/LIABILITY INSURANCE expenditures were 87.7% of budget compared to 94.8% last year. Expenditures in this category are generally high at the beginning of each calendar year when payments for professional liability (malpractice) insurance are processed.
- MEMBERSHIPS/REGISTRATION FEES at 78% of budget compared to 74% last year. While the level of spending appears to be running ahead of budget estimates, many expenditures of this type are made early in each calendar year. The February percentage decreased from January's percentage because of a \$220,000 budget increase to offset the unanticipated expenditures.

CURRENT REVENUES OVER/(UNDER) EXPENDITURES--At February 28, 1991, revenues exceeded expenditures by \$3,147,134. At the Norman Campus, revenues over expenditures were \$2,887,516, while the HSC experienced revenues over expenditures of \$259,618.

SUMMARY OF RESERVES (Schedule II):

GENERAL UNIVERSITY RESERVES--Norman Campus reserves increased a total of \$169,694. Grants and Contracts Indirect Cost Reimbursement increased by \$224,294 to a total of \$551,969. Agency Special Reserves of \$204,452 decreased by \$76,141 consisting primarily of transfers of \$76,615 to E&G-I for Provost commitments, \$26,751 to E&G-I for Centennial Leadership Symposia tuition, and

\$2,265 for advertising expense associated with searches. These expenses were offset by \$29,581 of interest income. Norman Campus Revenue Bond Reserves in Excess of Required Amounts increased \$21,541 as a result of interest income. General University Reserves on the HSC Campus decreased \$8,368 from the January balance. Agency Special reserves increased \$6,536 due to interest income received. Revenue Bond Reserves decreased \$14,904 resulting primarily from expenditures from project funds held by the State.

AUXILIARY AND SERVICE UNIT DESIGNATED RESERVES--The Norman Campus Auxiliary Reserves increased \$301,015 while the Service Units decreased \$186,454 for a total increase of \$114,561 from January. These changes in Auxiliary Reserves and Service Unit Reserves are primarily the result of normal operational activities occurring in the Contingency and Capital Improvement Reserves.

HSC Total Designated Reserves were \$2,750,596. This is made up of \$21,387 in Auxiliary Enterprise Reserves and \$2,729,209 in Service Unit Reserves. HSC Auxiliary Reserves decreased \$10,000 and the Service Units Reserve increased \$1,688. The changes in Reserves are primarily the result of normal operations.

COMBINED STATEMENT OF CHANGES IN FUND BALANCE (Schedule III):

The "Current Revised Annual Budget" grand total remains the same. "Private Gifts" reflects a deficit fund balance primarily because revenues are realized at a later date after expenditures have been made. "Scholarships" experienced a deficit fund balance this month due to the issuance of student awards prior to receiving the related revenues.

HSC's "Combined Fund Balance" (net of Internal Service Unit activity) was \$45,177,181 at February 28. The increase from the previous month of \$671,243 is the result of additional revenues from the Professional Practice Plan. The "Scholarships" line item reflects a negative balance of \$2,729 from the distribution of student awards prior to receiving the revenues. This situation is typical and is not a cause for concern.

STATEMENT OF PLANT FUNDS (Schedule IV):

The Project Budget remained the same as January. The Allotment-This-Year amount increased \$444,939. This increase consists of the following projects:

State Appropriations -

HSC - Office of State Finance Correction of
Prior Year Allotment Due on Family Medicine
Building

\$ 17,000

April 4, 1991

22292

Section 13/New College -	
Hall of Advanced Studies Fire Safety Improvements	50,000
Campus Safety, Accessibility & Other Improvements	50,000
Computer Equipment 1991	100,000
Physical Sciences Center Renovation Chemistry and Biochemistry 1991	68,626
HSC Replace Research/Education Computer System 1991	<u>159,313</u>
Total	<u>\$444,939</u>

No action was required on this report.

ANNUAL REPORT OF THE OKLAHOMA BIOLOGICAL SURVEY

The annual report of the Oklahoma Biological Survey for the fiscal year ending June 30, 1990 was included in the agenda for this meeting. The report outlines accomplishments and activities as well as problems and restrictions associated with the operation of the Survey.

Dr. Gary Schnell, Director of the Survey, reviewed the report. He said last year the Survey generated close to \$400,000 in new outside grants and contracts and this year, including ongoing projects, over \$1.2 million in grants and contracts were active. The Survey has had a very active year with personnel visiting about 50 counties in Oklahoma as well as seven other states. Dr. Schnell said fiscal year 1990 was the first for State funding for the Oklahoma Natural Heritage Inventory which is a State mandated program. He pointed out the Survey's staff is very productive in research, publishing and outstanding teaching.

However, Dr. Schnell said, due to budget reductions in operating funds and lost summer assistantships and the lack of research facilities, the Survey is struggling to provide even minimum support required for this valuable cooperative research facility.

Dr. Schnell said the Survey has major strengths that benefit the citizens of Oklahoma while contributing in significant ways to University research, graduate training and professional service missions.

UNDERGRADUATE ADVISING

The final report of the Task Force on Undergraduate Advising was presented at the March, 1991 meeting of the Board of Regents. Provost Wadlow was present to give a preliminary report on implementation of the Task Force recommendations as follows:

1. An Advising Award has been established. First awards will be given Spring 1991.
2. The frequency of the Advising Newsletter has been increased; content expanded; mailing list expanded. This is to respond to the Task Force recommendation about the need for improvement in information.
3. Orientation. The Advising Task Force recommendations regarding orientation are under review to see which ones can be implemented immediately. Credit for orientation is being explored. Students are strongly advised to participate either in orientation or one of the freshman orientation courses (Gateway to Learning) or Freshman Seminars. Because publicity already has been distributed, it is not possible to make attendance a requirement at this stage.
4. Two colleges are preparing to implement a pilot project where freshmen who are declared majors will be advised immediately within the college. The Colleges of Engineering and Geosciences will soon propose an implementation date--possibly Spring 1992 or Fall 1992.

In response to a request by Regent Noble, President Van Horn agreed a report on progress made in implementing Task Force recommendations will be made in the fall of 1991 and then again in the spring.

CURTAINS FOR LLOYD NOBLE CENTER

At the January meeting, the Board of Regents awarded a contract in the amount of \$770,266 to GBM Construction Corporation for the construction of additional restroom and concession facilities at the Lloyd Noble Center.

An alternate which involved the installation of a curtain divider system was bid as a companion to the base proposal for the Lloyd Noble Center project. However, after careful review it was decided not to accept the alternate for this work. It was judged that a different curtain arrangement would better serve the University's needs. New plans and specifications were prepared and the project was advertised for bids on February 2, 1991.

On February 26, 1991, bids were received from two bidders. A tabulation of all bids received was prepared. These bids were presented to the Board of Regents at its meeting in March. A contract will be awarded to Capitol Stage Equipment Company of Oklahoma City, the low bidder, in the amount of \$16,763.22. This part of the project involves hanging an 80-foot wide by 36-foot tall backdrop curtain from a horizontal metal batten in front of the stands along the west side of the arena. The metal batten will be suspended

from cables attached to an electric hoist mechanism located above the arena ceiling. The hoist mechanism will allow the batten to be lowered to the floor for either attaching or removing the curtain. By providing a large backdrop curtain for events being held on the arena floor, spectators will be encouraged to sit in seating areas located on the east side of the arena rather than dispersing throughout the arena as they do at present.

In order to provide further delineation of seating areas and a greater sense of enclosure, Dr. Van Horn said additional plans and specifications have been prepared for curtains located on either side of the east seating areas. This work could be handled as a change order to the existing construction contract with GBM Construction Corporation. These curtains would be constructed and operated in the same fashion as the main curtain across the floor on the west side. It is estimated the total cost of the two side curtains would be approximately \$40,000.

Dr. Van Horn said there have been a variety of plans for curtains and there now seems to be broad consensus to go ahead with the backdrop curtain, but there is still some question about side curtains. There is concern that side curtains would cut off the view of the arena floor for a number of people. Therefore, the whole side curtain issue will be held for awhile for further study and to see if they are necessary at all and if they can be done in a way not to obstruct the view.

This report was presented for information only.

HIGHER EDUCATION APPROPRIATIONS

On February 4, 1991 the Governor recommended to the Legislature an increase of \$61 million to higher education appropriations, and that the State Regents be given authority to increase general fees and tuition at a more gradual rate than in previous years. He also recommended that \$230 million of a \$300 million bond issue be used for the construction, renovation, upgrade and expansion of higher education facilities.

The Senate passed the higher education bill, Senate Bill 111, at a funding level of \$43 million. The bill was then referred to the House Education Committee. Indications are that the bill has been revised to raise the recommended funding increase to \$54 million. In order to reach the House floor for consideration by the full House, the bill must be voted out of the Appropriation and Budget Committee on March 28. The House should vote on the bill within approximately two weeks, whereupon it would be referred to a House-Senate conference committee.

House Bill 1219, which authorizes the State Regents to set general enrollment fees and tuition, has passed the House as a "shell bill" (no dollar amounts) and is currently assigned to the Senate Education Committee. It must be voted out of committee by March 28 in order to be referred to the Senate floor. A deadline of approximately two weeks is established for consideration and vote of the full Senate before referral to the conference committee.

Two bills that provide for the issuance of Oklahoma education capital improvement bonds and authorize appropriation of the proceeds of the sale of bonds, are House Bill 1743 and House Bill 1744. Both bills were passed by the House with no dollars identified, and assigned to the Senate Committee on Appropriations on February 19. These bills must be voted out of committee by March 28 to be considered by the full Senate and if passed within two weeks they will be referred to a conference committee.

The \$55 million increase in operating budget appropriations and a 9 percent increase in general fees and tuition are necessary to help OU to retain the best faculty, maintain the current level of library holdings and improve library services, reduce class sizes for undergraduate students, improve academic advising, retain and attract students, increase financial aid, increase course offerings, improve computing and technological development, and enhance research activity.

A \$230 million appropriation from the education bond issue would help fund such construction projects as Phase II of the Catlett Music Center, the Family Medicine Building, and other priorities in the Campus Master Plan, particularly modernization and renovation of existing academic facilities.

President Van Horn recommended that the Board of Regents support increases in higher education appropriations of \$55 million, increases in general fees and tuition of approximately 9 percent, and a bond issue of \$300 million to fund higher education capital improvements of \$250 million.

President Van Horn said this is clearly a difficult year for the Legislature. There are significant demands from common education, corrections, the Department of Human Services, and others. But, he said, our needs are real and our needs are urgent. Faculty salaries need to be raised greater than the rate of inflation, for staff salaries we hope to match inflation, and we need to invest in strengthening our advising program and private fund-raising efforts. The proposed capital bond issue is essential because of capital projects such as the Family Medicine Building and Catlett Music Center. Other needs related to the bond issue are the libraries, educational and research equipment, and computing. In order to maintain the quality of the institution, it is clear tuition increases are necessary. The Legislature has done a great deal for higher education but it becomes increasingly difficult for the Legislature if they don't hear from those interested in higher education.

Vice President Elbert reviewed the status of the internal budget process. He said at the May meeting of the Board recommendations will be presented on funding levels for the highest priorities. It is anticipated the first version of the full budget will be ready in time for the June Regents' meeting.

April 4, 1991

22296

President Van Horn asked the Regents to add their support to the levels of funding outlined above. He said in order to increase the visibility of higher education, a Higher Education Day at the State Capitol has been planned for April 17. Community leaders and university presidents from all over the State will participate as well as the Chancellor for higher education and the Regents are invited also. It will be an opportunity for all to show support for the issues and for the legislative efforts to fund higher education.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM SOUND SYSTEM IMPROVEMENTS

The Board of Regents approved a proposal to make improvements to the existing Oklahoma Memorial Stadium sound system as recommended in the report prepared by the University's consultant, Coffeen Fricke and Associates at its meeting in November of 1990. At the same time, the Board authorized a total budget of \$584,000 for the project and approved the use of funds from the 1979 Stadium System Revenue Bonds Special Reserve funds to fund a major portion of the project.

Based on the discussion at the March 1991 meeting of the Board of Regents and in order to preserve options, plans and specifications for the project were prepared so that bids could be obtained for both Scheme One and Scheme Four as outlined by the consultant.

Scheme One, which is identified in the plans and specifications as Base Proposal "A", envisions the installation of a new sound system with a central or main cluster of loudspeakers located in a new housing above the existing south end zone scoreboard. This scheme also includes the installation of a new set of speakers to serve the seating areas located under the upper deck. The existing main loudspeaker cluster currently located atop the pressbox will be removed.

Scheme Four, which is identified in the plans and specifications as Base Proposal "B", includes the installation of a new set of speakers and other items of equipment to serve the seating areas located under the upper deck. The existing main loudspeaker cluster currently located atop the pressbox along with related power amplifiers will be retained to serve the balance of the stadium.

Bids for Scheme One (Base Proposal "A") and for Scheme Four (Base Proposal "B") were received from five sound system bidders on March 28, 1991. A tabulation of all of the bids is as follows:

April 4, 1991

22297

	Ford Audio-Video Systems, Inc. <u>Oklahoma City</u>	Audio Associates, Inc. <u>Oklahoma City</u>	Pendergraph Inc. <u>Tulsa</u>
Scheme One			
Base Proposal "A"			
Complete Sound System	\$ 204,051.00	\$ 216,329.00	\$ 239,972.00
Less Sales Tax Savings on Base Proposal "A"	<u>(10,275.00)</u>	<u>N/A</u> *	<u>(12,487.00)</u>
Net Base Proposal "A"	\$ 193,776.00	\$ 216,329.00	\$ 227,485.00
	High-Tech- Tronics, Inc. <u>Bethany, OK</u>	Cox Communications <u>Oklahoma City</u>	
Scheme One			
Base Proposal "A"			
Complete Sound System	\$ 264,351.00	\$ 414,014.04	
Less Sales Tax Savings on Base Proposal "A"	<u>(10,310.30)</u>	<u>(25,111.67)</u>	
Net Base Proposal "A"	\$ 254,040.70	\$ 388,902.37	
	Ford Audio-Video Systems, Inc. <u>Oklahoma City</u>	High-Tech- Tronics, Inc. <u>Bethany, OK</u>	Cox Communications <u>Oklahoma City</u>
Scheme Four			
Base Proposal "B"			
Underdeck Sound System Only	\$ 133,461.00	\$ 146,504.00	\$ 161,501.18
Less Sales Tax Savings on Base Proposal "B"	<u>(6,750.00)</u>	<u>(5,278.46)</u>	<u>(10,252.40)</u>
Net Base Proposal "B"	\$ 126,711.00	\$ 141,225.54	\$ 151,248.78

*N/A This entry which appeared on one bid form was interpreted to mean "not applicable".

	Audio Associates Inc. <u>Oklahoma City</u>	Pendergraph Inc. <u>Tulsa</u>
Scheme Four Base Proposal "B" Underdeck Sound System Only	\$ 158,041.00	\$ 176,837.00
Less Sales Tax Savings on Base Proposal "B"	<u>N/A</u> *	<u>(8,973.00)</u>
Net Base Proposal "B"	\$ 158,041.00	\$ 167,864.00

*N/A This entry which appeared on one bid form was interpreted to mean "not applicable".

Based on a review of the bids, it was recommended that the low net base bid of \$126,711 for the work included in Scheme Four, which was presented by Ford Audio-Video Systems, Inc., be accepted.

A summary of the recommended contract amount and the sales tax savings is as follows:

Scheme Four Base Proposal "B"	\$ 133,461
Less Sales Tax Savings	<u>(6,750)</u>
Net Base Proposal "B"	\$ 126,711

President Van Horn recommended that the Board of Regents award a contract in the amount of \$126,711 to Ford Audio-Video Systems, Inc. for the installation of the work identified as the Oklahoma Memorial Stadium Sound System, Base Proposal "B" (Scheme Four).

President Van Horn summarized the sound system project to date and explained the rationale for his recommendation.

Regent Hogan asked Mr. Arthur N. Tuttle, Jr., Director of Architectural and Engineering Services, and Mr. Robert Coffeen of the Coffeen Fricke and Associates consulting firm to come forward for a discussion of this issue. Mr. Coffeen summarized the differences between Scheme One and Scheme Four.

Regent Noble expressed concerns about Scheme Four solving only part of the problem in the stadium, that only those fans under the deck would receive improved sound. He said if the University doesn't have the money to install Scheme One the project should be delayed until the funds are available.

After further discussion, Regent Noble moved the bids received on Scheme One and Scheme Four for the Oklahoma Memorial Stadium Sound System Improvements Project be rejected. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PAID LEAVE AND SHORT-TERM DISABILITY POLICIES

New Paid Leave and Short-Term Disability Policies have been developed and are designed to preserve the excellent benefits which help attract and retain valuable employees but discourage misuse of sick leave resulting from the "per incident" provision of the current Leave of Absence for Illness policy. They also provide an accrual system needed to address questions raised by the Teachers' Retirement System (TRS). The TRS policy grants an additional year of credit upon retirement for accumulated unused leave. Unless someone is currently off work with an incident of sick leave, the University reports that the individual has 120 days of unused sick leave. TRS has questioned the University's lack of an accrual system when this time is reported as "unused sick leave".

The proposed Paid Leave and Short-Term Disability policies combine vacation, sick leave and funeral leave as paid leave. Because faculty appointed less than 12 months do not receive vacation, their policy is separate.

The present vacation policy provides leave accrual based on employment classification and years of service. Sick, emergency and funeral leave are all charged separately to sick leave, but only hourly employees under five years of service are on an accrual system. All others have a "per incident" allowance of three months or six months depending on classification and years of service. The current policy has been interpreted by some as allowing "unlimited" sick leave. Inconsistent interpretation and administration has created inequities.

During development of these proposed policies, input was requested from the Employment Benefits Committee, faculty and staff governance groups, and from faculty, staff and administrators University-wide. Care has been taken to address the needs of current employees in the proposed implementation plan.

President Van Horn recommended that the current Leave of Absence for Illness policy be rescinded and the proposed Paid Leave and Short-Term Disability policies and implementation plans be approved effective July 1, 1991 as shown below:

PAID LEAVE AND SHORT-TERM DISABILITY POLICY

Paid leave benefits are available to staff and twelve-month faculty who hold continuous appointments. Employees on limited appointments and student employees are not eligible for paid leave time. Paid leave time may be used for vacation, personal illness, funeral attendance, illness of a family member, or other personal business. Monthly employees working at least half-time but less than full-time will receive paid leave accrual in proportion to their FTE appointment. Employees on the hourly payroll receive leave accrual on the basis of the number of hours paid. Accrual will be given for weeks during which at least 20 hours up to 40 hours are paid. Employees working at least half-time but less than full-time will accrue paid leave benefits on a pro-rata basis. The 40-hour work week will be the basis for the pro-rata computations. Earned paid leave time is accrued on a monthly basis according to the schedule below:

<u>Employment Category</u>	<u>Years of Service</u>	<u>Monthly Hours</u>	<u>Annual Accrual</u>	<u>Maximum Accrual Allowance</u>
Executive Officers, Administrative Officers & 12-month faculty	Each year	22	33 days (264 hrs)	42 days (336 hrs)
9-month staff*	Each year	8	12 days (96 hrs)	12 days (96 hrs)
All other staff	1st yr.-5th yr.	18	27 days (216 hrs)	30 days (240 hrs)
	6th yr.-10th yr.	20	30 days (240 hrs)	36 days (288 hrs)
	11th yr. & there- after	22	33 days (264 hrs)	42 days (336 hrs)

*Accrual rate is less since vacation policy does not apply to 9-month staff.

Paid leave time can be accrued up to the maximum allowance listed above. Time accrued beyond the maximum allowance will be deposited in a short-term disability account. There is no maximum on the accrual of short-term disability. Short-term disability can be used for extended personal illness requiring more than seven days. New full-time staff after six months and twelve-month faculty will have 30 days deposited in their short-term disability account at the time of appointment. Part-time employees will receive a deposit to short-term disability in proportion to their FTE appointment. An employee may transfer accrued paid leave time to the short-term disability account. Time deposited in the short-term disability account may not be transferred back to the paid leave time accrual.

Time away from work because of vacation, illness of a family member, funeral attendance, or other personal business is to be reported as paid leave time taken. Absence due to personal illness is to be reported as paid leave time taken for the first seven days per incident. When there is no accrued time in the paid leave time account, the first seven days per incident of illness must be leave without pay. Absence due to personal illness beyond seven continuous working days will be deducted from the short-term disability account as long as accrued time is available. When there is no accrued time in the short-term disability account, absence due to personal illness will be deducted from paid leave time. Scheduled paid leave time taken will be considered as time worked for the purpose of compliance with the University overtime policy. Unscheduled paid leave time taken and short-term disability time taken will not be considered as time worked for overtime purposes.

An employee who is hospitalized may access the short-term disability account immediately without the requirement to use seven days of paid leave time. An employee returning to work part time following a short-term disability may continue to draw from the short-term disability account for the time not worked until a full release is given by the physician. Recurrence of the same illness within 30 days of returning to work from a short-term disability may be considered a continuation of the incident and charged to short-term disability.

Absences due to personal illness should be reported on the monthly payroll certification or hourly time records. A Personnel Action form changing the employee's status to short-term disability must be processed before any absence may be deducted from the short-term disability account. The University will require acceptable medical documentation of illness or disability before allowing any charges to short-term disability leave benefits whatsoever.

Leave for personal illness should be taken in the following order: seven days of paid leave time, short-term disability leave, compensatory leave, remaining paid leave time, leave without pay. Duration of the disability is to be medically determined. No supervisor should compel an employee to return to work without a medical release. Pregnancy is to be treated as any other short-term disability. An employee may continue normal duties through pregnancy or use available leave while unable to perform regular duties. Employees who utilize leave for pregnancy shall suffer no penalty, retaliation or other discrimination.

Vacation time is to be taken from paid leave time. Authorized holidays falling within an employee's vacation period will not be counted as vacation time. Paid leave time may not be used for vacation within the first six months of employment. Use of paid leave time for other than personal illness or emergency must be scheduled in advance with supervisory approval. Employees must comply with departmental policies for reporting absences and approving time off work. Whenever possible, the University will grant earned paid time off at the convenience of the employee. However, departmental needs must be met.

Cash payment to an employee in lieu of paid leave time will not be permitted except upon termination. No cash payment will be made for time accrued in the short-term disability account. Nine-month employees will not receive cash payment for accrued paid leave time. Twelve-month employees terminating their employment under satisfactory conditions and who have been employed by the University more than six months will be paid for paid leave time which they have accrued not to exceed the amount of their annual accrual. Terminal pay will not include credit for University-recognized holidays falling within the terminal pay period. The budget head may recommend that terminal pay be denied to an employee discharged for serious cause. Retiring employees or the beneficiaries of deceased employees will be paid for accrued paid leave time up to the maximum accrual allowance and will receive pay for holidays falling within the terminal pay period.

Employees appointed to grants and contracts accounts are expected to use all earned paid leave time during the specified period of their appointment unless the grant or contract contains a separate account with sufficient funds to pay for accumulated leave time upon termination or the department to which the employee is transferring is willing to accept it. If such funds are not available, paid leave time must be transferred into the short-term disability account at the time the employee terminates or the grant or contract is discontinued. Twelve-month employees changing to a nine-month appointment must transfer all accrued paid leave time in excess of 12 days into the short-term disability account.

STEPS FOR IMPLEMENTATION OF
PROPOSED PAID LEAVE AND SHORT-TERM DISABILITY POLICY

1. Current twelve-month employees will have their vacation accrual balance deposited into their paid leave time account.
2. Current full-time employees will have 70 days deposited into their short-term disability account plus additional days based on years of service as follows:

Employees with 5 years of service or less will receive 1 additional day per month of service.

Example 1--employee with 4 years of service

70 days (Initial deposit of 70 days)
+ 48 days (4 yrs. x 12 mos. = 48 mos. @ 1 day per mo. = 48 days)
118 days

Employees with more than 5 years of service will receive 1 additional day per month of service up to 5 years plus 1/2 day per month of service over 5 years.

Example 2--Employee with 10 years of service

70 days (Initial deposit of 70 days)
 + 60 days (1st 5 yrs. x 12 mos. = 60 mos. @ 1 day per mo. = 60 days)
 + 30 days (2nd 5 yrs. x 12 mos. = 60 mos. @ 1/2 day per mo. = 30 days)
 160 days

- 3. Current employees working at least half-time but less than full-time will receive a short-term disability deposit in proportion to their FTE appointment.

Example 1--Employee with 4 years of service appointed .50 FTE

70 days (Initial deposit of 70 days)
 + 48 days (4 yrs. x 12 mos. = 48 mos. @ 1 day per mo. = 48 days)
 118 days
 x .50 FTE
 59 days

Example 2--Employee with 10 years of service appointed .75 FTE

70 days (Initial deposit of 70 days)
 + 60 days (1st 5 yrs. x 12 mos. = 60 mos. @ 1 day per mo. = 60 days)
 + 30 days (2nd 5 yrs. x 12 mos. = 60 mos. @ 1/2 day per mo. = 30 days)
 160 days
 x .75 FTE
 120 days

- 4. Seven days will be deducted from the short-term disability account after the initial deposit and will be deposited into the paid leave account to cover incidental sick leave for the first few months after implementation. If the addition of these hours exceeds the employee's maximum accrual, the balance will be returned to their short-term disability account.

SHORT-TERM DISABILITY POLICY FOR NINE- AND TEN-MONTH FACULTY

The following short-term disability benefits are available to full-time faculty members with the rank of instructor or above who hold nine-month or ten-month continuous appointments on the Norman and Health Sciences Center campuses. Benefits for 12-month faculty are addressed in the University's Paid Leave and Short-Term Disability Policy.

Full-time, nine- and ten-month faculty with the rank of instructor or above will accrue 12 days of short-term disability leave per year. Such faculty members working at least half-time (.50 FTE) but less than full-time (1.0

FTE) will receive leave accrual in proportion to their FTE appointment. Any unused portion of a faculty member's accrued annual short-term disability leave will be deposited into the short-term disability account. There is no maximum on the accrual of short-term disability. No cash payment will be made for any time accrued.

Full-time nine- and ten- month faculty with a rank of instructor or above will have 65 days deposited into their short-term disability account at the time of appointment. Part-time nine- and ten-month faculty will receive a deposit to short-term disability in proportion to their FTE appointment.

All short-term disability leave must be reported and charged to the short-term disability account. Any leave greater than seven days requires a Personnel Action Form changing the faculty member's status to short-term disability. The University will require acceptable medical documentation of illness or disability before allowing any charges to short-term disability leave benefits.

A full-time faculty member returning to work part-time following a short-term disability may continue to draw from the short-term disability account for the time not worked until a full release is given by his/her physician. Recurrence of the same illness within 30 days of returning to work from a short-term disability may be considered a continuation of the incident and charged to short-term disability.

Duration of a disability is to be medically determined. No supervisor shall compel an employee to return to work without a medical release. Pregnancy is to be treated as any other short-term disability. A faculty member may continue normal duties through pregnancy or use available leave while unable to perform regular duties. Faculty members who utilize leave for pregnancy shall suffer no penalty, retaliation, or other discrimination.

STEPS FOR IMPLEMENTATION OF PROPOSED SHORT-TERM DISABILITY
POLICY FOR NINE- AND TEN-MONTH FACULTY

1. Current faculty members will have 70 days deposited into their short-term disability account, plus additional days based on years of service as follows:
 - a. Faculty with five years of service or less will receive 12 additional days per year of service.
 - b. Faculty with more than five years of service will receive 12 additional days per year of service up to five years, plus six days per year for service over five years.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

RENEWAL OF HEALTH AND DENTAL INSURANCE CONTRACTS

The administration considered responses to a request for proposal for health care administration. Blue Cross/Blue Shield was the lowest bidder. One other company, Prudential, provided a favorable response. Since both Blue Cross and Prudential are completing the development of new programs which we want to evaluate next fiscal year for possible implementation in the succeeding year, the recommendation is to renew the current contract with Blue Cross/Blue Shield and continue negotiations for possible changes to be effective July 1, 1992.

Blue Cross/Blue Shield rates will increase by about 6.5 percent. This includes an increase in the Blue Cross/Blue Shield administrative charge from \$6.95 to \$7.50 per contract per month. The stop loss rate will decrease from \$2.40 to \$1.61 per contract per month. A \$250,000 specific excess loss provision would be added to the current \$1,000,000 aggregate excess loss coverage to achieve this savings. OU Care rates will increase 3.7% for employees and 2.9% for spouse.

The only change proposed in benefits for the comprehensive program administered by Blue Cross/Blue Shield is an alternate funding of mental health benefits. Currently the benefit is a 50 percent co-pay. The proposed change would treat outpatient mental health visits like other medical visits subject to the 25 annual visit limitation. This increases the co-pay to 75/85/95 percent depending on the provider. The \$10,000 lifetime maximum for all mental health treatment would remain the same. This change is expected to produce no increased cost to the program.

OU Care benefits will remain the same except the co-pay for a physician's visit decreases from \$10 to \$5. PruCare benefits would continue as they have been with the addition of an option to pay a \$10 co-pay for name brand prescriptions when not medically necessary. The co-pay for generic drugs is \$5. Equicor benefits will remain the same.

In previous years, retiree health experience has been included in developing the rate charged to departments for each employee or retiree. This year retiree health insurance will be funded separately to facilitate future required reporting of this liability on the University's financial statements. Most retiree claims are covered by Medicare and/or the State plan offered through Teachers' Retirement. The University's self-insured plan provides benefits for retirees eligible for University retirement who are not eligible for Teachers' Retirement, as well as supplemental coverage for retirees covered by the State plan to ensure that they receive the same benefits provided under the University's plan. The University's expense is for the State plan premium paid to Teachers' Retirement, claims filed under the supplemental coverage provided, and claims for retirees who are not eligible for Teachers' Retirement.

April 4, 1991

22306

Rates for the basic dental coverage provided both employees and retirees by the University will increase 9 percent. This insurance would be provided with no change in benefits by renewing the current contract with Prudential.

A complete schedule of the proposed new rates was included in the agenda and is attached hereto as Exhibit B.

President Van Horn recommended that the Board of Regents approve renewing (1) the health insurance contracts with Blue Cross/Blue Shield of Oklahoma, PruCare, and Equicor, and (2) the dental insurance contract with Prudential for the fiscal year beginning July 1, 1991 with certain contract changes as explained above. He also recommended that the OU Care program offered through Goddard Health Center be revised and continued as described above.

Regent Lewis moved approval of the recommendations. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

FEE WAIVERS FOR FACULTY AND STAFF

The administration has received and endorsed a proposal from the Employee Executive Council to enhance the fee reduction offered to employees and dependents. The plan increases the faculty/staff fee waiver from 50 to 75 percent and adds a 25 percent fee waiver for dependent children or spouses of faculty and staff taking undergraduate courses after the employee has completed one year of service.

The fee waiver policy is State Regents' policy. The State Regents are being asked to increase the waivers and not include these fee waivers in the three percent limitation. The State Regents' policy permits an institution to waive fees for in-State students to the extent of 3% of the institution's total E&G budget. Faculty and staff waivers should be in addition to the allowed waivers for regular students.

Fiscal year 1990 fee waivers at the 50 percent level were \$53,000 for Norman Campus and \$19,000 for HSC. The additional cost for 75 percent would have been \$26,500 for Norman and \$9,500 for HSC.

No dependent benefit exists currently. A survey of other institutions currently granting dependent tuition waivers indicated that the number of dependents taking advantage of this benefit is about 12 percent of the number of faculty and staff whose dependents would be eligible. The most common waiver is 50 percent. If dependent students under this plan equal 12 percent of the 6,700 faculty and staff University-wide, the cost would be \$318,000. This projection assumes an average tuition rate of \$47.93.

The proposed policy changes are subject to approval by the Oklahoma State Regents for Higher Education.

President Van Horn recommended that the Board of Regents approve the following fee remission plan and request the Oklahoma State Regents for Higher Education to authorize The University of Oklahoma to implement it outside the 3 percent fee waiver limitation. The new policy will read:

Full-time permanent faculty and staff may enroll in courses and be charged fees at 25 percent of the amount charged to regular students. A 25 percent fee waiver for undergraduate courses will be provided to dependent children or spouses of full-time permanent faculty and staff after the employee has completed one year of service.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PROFESSIONAL PRACTICE PLAN OPERATIONAL CHANGES

At the January 23, 1991 meeting, the Board of Regents authorized President Van Horn to take certain actions relating to Professional Practice Plan operational changes. A report on the status of the changes was presented at the Health Sciences Center Committee meeting on February 14, 1991 and at the regular Board meeting on March 7, 1991.

A series of meetings were held during the month of March to cover the issues with Practice Plan members. A meeting of all members of the Professional Practice Plan was held on March 25, at which time votes were held on the various issues.

Provost Rich and Executive Dean Edward Brandt were present to report on this item. Dr. Rich said votes on three issues were taken on March 25. The vote to confirm the changing of all practice income currently distributed as independent contractor income to salary income passed overwhelmingly. He said a vote on a proposed change in retirement benefits was approved and that will be brought to the Board for consideration in May. A proposal to have a committee of the President, the Dean, the Provost, and several members of the Plan look at the possibility and make an effort to structure a corporation also passed decisively.

Dean Brandt stated it is anticipated all of these changes can be accomplished by July 1.

PUBLICATIONS POLICY

A Publications Policy has been developed that will serve as a guide to departments, colleges, and programs as they plan and prepare publications. Design and editing assistance is available through the Publications Office on

April 4, 1991

22308

the Norman Campus, Public Affairs and Media Office at the Health Sciences Center, and Continuing Education and Public Services' Marketing Services. It is a guide to help all areas present a consistent image of the University. The reviewing offices will work with units to avoid unnecessary delays or added costs to their publications. The following elements will be subject to approval of the Publications' staff:

- Use of University name, seal, logos, etc.
- Appropriate use of cost and equal opportunity statements.
- Factual and consistent information, such as enrollment figures, total budget, research funding, etc.

Design, writing style, and overall appearance which are subject to taste will be reviewed and suggestions made. Comments and suggestions will be offered as a service and left to the judgment of the unit as to whether they are implemented.

Representatives of the various publications staffs will meet at least quarterly to discuss the policy, problem areas, and issues related to presenting a coordinated public image for The University of Oklahoma.

The proposed policy is as follows:

In order for all publications representing The University of Oklahoma to convey a consistent and accurate message and image, externally disseminated publications will be reviewed by the appropriate publications office. The publications office will review materials based upon the guidelines contained in this policy.

Publications to be reviewed are:

1. Newsletters and magazines, especially those for distribution to alumni, prospective students and general audiences (scholarly journals would be exempt).
2. Academic bulletins and departmental brochures.
3. Recruitment materials for students and faculty.
4. Conference brochures and programs.
5. Covers, folders and invitations for special events.
6. Posters.

GUIDELINES:

Publications will be reviewed using the following guidelines:

- The words "The University of Oklahoma" should always be displayed prominently on the cover of any printed piece. The full name of the University, not simply the sponsoring unit, should receive prominent attention on the cover even if the piece is published to promote a specific event.

- The name of the Institution is The University of Oklahoma. Please do not use the designation Oklahoma University. The initials OU (without periods) may be used on second reference.
- All special logos for colleges, departments, or related programs and projects are to be approved by University Publications. Special logos should not be used on University letterhead and, when used on other publications, should be secondary to the OU logo.
- The University emblem should appear somewhere on the piece, often in conjunction with the address. The University seal is for use in official University publications and on degrees, certificates and legal documents. It should not be used for advertising purposes or in publications or printed materials that publicize a facility, event or service of the University.
- Most publications should include a description of the University, a brief mission statement and a summary of programs, enrollment and finances. The following paragraph is appropriate for most publications:

The University of Oklahoma is a major, national research University serving the educational, cultural and economic needs of the State, region and nation. Created by the Oklahoma Territorial Legislature in 1890, the University has 18 colleges offering 115 undergraduate majors, 111 areas for master's degrees, doctoral programs in 78 fields, and professional degrees in medicine, dentistry, and law. OU enrolls more than 22,000 students on campuses in Norman, Oklahoma City and Tulsa and has approximately 1,500 full-time faculty members. The University's annual operating budget is more than \$400 million.

- Neatness and quality of typography and photography are important. Low-quality typesetting and instant photographs generally are unacceptable.
- The official colors of the University are crimson and cream. The specification for the crimson ink is PMS 200 red. White stock may be substituted for cream to reduce costs.
- The purpose of the publication and audience for whom it is intended should be clear.
- All publications are expected to use accurate, standardized information on enrollment, research funding, number of faculty, number of buildings, acreage, finances, etc. that are available from the Office of Media Services, phone 325-1701, or the HSC Office of Public Affairs, phone 271-2323.
- The publication should leave readers with a positive impact and the impression that warm and friendly people stand ready to serve their needs at the University.
- Printed material should be attractive and well-designed. The copy should convey information accurately, concisely, clearly and in a style that invites readership and avoids jargon.

- The publication should include instructions about how readers can obtain additional information.
- The "Equal Opportunity Statement" in its full or abbreviated form should appear on all University publications as required by the Board of Regents. Wording and further instructions about this statement are contained in The University of Oklahoma Publications and Printing Guide, which may be obtained from the Publications Office, 338 Oklahoma Memorial Union, 325-1701, or the OU Health Sciences Center Public Affairs and Media, 271-2323.
- Certain publications require a "Cost Disclosure Statement". Guidelines for use of this statement are found in The Publications and Printing Guide.
- Each University building has its own ZIP-plus-4 code, which should be used everywhere a ZIP code is printed.
- Each publication should indicate the month or season and year of printing. Generally this will be on the cover, inside cover or back page of publications and printed materials.
- The collective name for all of the health professional colleges, facilities, land and programs in Oklahoma City and Tulsa is "The University of Oklahoma Health Sciences Center". On second reference, "OU Health Sciences Center" may be used to refer to facilities in Oklahoma City, but not "Oklahoma City campus". The programs, facilities and land in Tulsa, including those of the OU College of Medicine-Tulsa, are designated as "The University of Oklahoma Health Sciences Center, Tulsa Campus."
- Major University publications, including annual reports, catalogs and academic bulletins should include a listing of key University officers. In major University-wide publications, this list will include:
 1. The OU Board of Regents
 2. The President
 3. The Provosts
 4. The Vice Presidents and Vice Provosts
 5. The Legal Counsel, Affirmative Action Officer, Executive Secretary of the Board of Regents
 6. The Deans
 7. Other executive staff, including Associate Provosts, Associate Vice Presidents, Director of Athletics and Executive Assistant to the President

In major campus-specific publications, the list should include:

For the Norman Campus Publications

1. The OU Board of Regents
2. The President
3. The Norman Campus Provost
4. Vice Presidents for Administrative Affairs, University Affairs, Student Affairs
5. Chief Legal Counsel
6. Executive Secretary of the Board of Regents
7. Affirmative Action Officer
8. Vice Provosts for Continuing Education and Public Service, Research Administration, Instructional Services
9. The Deans

For Health Sciences Center Publications

1. The OU Board of Regents
2. The President
3. The HSC Provost
4. Vice President for Administrative Affairs, HSC
5. Vice President for University Affairs
6. Chief Legal Counsel
7. Executive Secretary of the Board of Regents
8. Affirmative Action Officer
9. Associate Provost, HSC
10. HSC Vice Provosts and Deans

-- College-specific publications, except pamphlets, posters and similar small publications, generally should include the Board of Regents, President, appropriate campus Provost, and college administrators.

PUBLICATIONS REVIEW

The reviewing offices will work with clients to avoid unnecessary delays or added costs to their publications.

President Van Horn recommended that the Board of Regents approve the proposed Publications Policy.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

FACULTY PERSONNEL POLICY REVISION - HEALTH SCIENCES CENTER

The following revision to the Health Sciences Center Faculty Personnel Policy clarifies the current procedure by allowing the Campus Tenure Committee the option to meet or not to meet with the President when he/she plans to submit a recommendation on tenure contrary to that of the Campus Tenure Committee:

Section 3.7.5

(o) If the President plans to submit a recommendation contrary to that of the Campus Tenure Committee, the President shall notify the Committee in time to allow a ~~thorough discussion before this recommendation is made.~~ the Committee to request a hearing with the President prior to his making a recommendation, if the Committee so desires.

April 4, 1991

22312

President Van Horn recommended that the Board of Regents approve the revision to Section 3.7.5 of the Health Sciences Center Faculty Personnel Policy as set forth above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

STUDENT EXCHANGE PROGRAM AGREEMENT

A student exchange program agreement has been proposed between The University of Oklahoma and Karl-Franzens-Universität-Graz. The purpose of the program is to make possible and to institute the exchange of students between the two institutions on a continuing basis for the purpose of full-time study each academic semester or year. It is proposed that OU send up to five exchange students to Graz each year and that Graz send up to five exchange students to Oklahoma each year beginning with the 1991-92 academic year. The number may be varied by mutual agreement.

Other terms of the agreement include:

1. The home institution will screen and select its own applicants for the exchange program with the process complete by May 1 of each year.
2. Academic credit earned by the exchange students at the host institution may be transferred back to the home institution in accordance with procedures determined by the latter.
3. All exchange students will register and pay tuition and required fees at their home institution prior to departure on the exchange program. The host institution will provide appropriate counseling as well as health care in accordance with the terms of the agreement.
4. The agreement will be in effect for a period of three years from the date of the last signature with the understanding that it may be terminated by either party giving notice to the other party by July 1 in any year and that it may be extended by mutual consent of the two parties.

The agreement, a copy of which was included with the agenda, had been reviewed by University Counsel.

President Van Horn recommended that the Board of Regents authorize entering into a student exchange program agreement with the Karl-Franzens-Universität-Graz and authorize the President of the University to execute the appropriate documents.

April 4, 1991

22313

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

GRADUATE ENGINEERING PROGRAMS - HALLIBURTON SERVICES

Halliburton Services has requested that The University of Oklahoma College of Engineering provide credit courses leading to masters degrees in petroleum engineering, computer science, and chemical engineering at the Halliburton facility in Duncan. The College, working with Continuing Engineering Education, which is responsible for the coordination of off-campus engineering credit activities, proposes to provide three degree programs. Two proposed master's degree programs, Petroleum Engineering and Computer Science, would be offered at the rate of two courses per semester per program and one course per program during the summer session. This structure should allow a student to complete the degree requirements in two and one half years. The third master's degree program, Chemical Engineering, would offer one course per semester. The courses would be delivered via compressed video originating from the OU campus over the State Regents' network to Duncan.

Students enrolling in these programs must first satisfy requirements for admission to the OU Graduate College and to the College of Engineering.

A new special fee, contract credit course fee, authorizes the State Regents "...to establish special fees for delivery of courses and programs to governmental entities including, but not limited to, the military, profit and nonprofit associations, corporations, and other private entities in an amount to cover the cost of delivering and such courses and program." This new fee structure will allow The University of Oklahoma to negotiate a separate special fee up to full cost for delivery of credit courses to Halliburton Services in Duncan. The fee structure proposed by OU is \$190 per student credit hour for a class size of up to 12 students. Each additional student above a class size of 12 will be charged \$175 per credit hour. The minimum class size will be seven students and if the number of students enrolled in a given course drops below seven, Halliburton will guarantee payment for seven students.

This proposed program will be submitted to the Oklahoma State Regents for Higher Education for consideration.

President Van Horn recommended that the Board of Regents authorize offering the graduate engineering programs for Halliburton Services as explained above and approve a fee of \$190 per student credit hour for a class size up to 12 with each additional student above 12 to be charged \$175 per credit hour.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

April 4, 1991

22314

1991 SUMMER SESSION BUDGET

A summary of the 1991 Summer Session Budget was proposed as follows:

	<u>June 1991</u>	<u>July 1991</u>	<u>Total</u>
College of Architecture	\$ 21,250	\$ 21,250	\$ 42,500
College of Arts and Sciences	245,000	245,000	490,000
Aviation	629	630	1,259
College of Business Administration	70,000	70,000	140,000
College of Education	17,735	17,735	35,470
College of Engineering	67,500	67,500	135,000
College of Fine Arts	31,000	31,000	62,000
College of Geosciences	15,785	9,675	25,460
Contingency	<u>6,300</u>	<u>6,300</u>	<u>12,600</u>
Total Norman Campus	\$475,199	\$469,090	\$944,289
College of Law	\$ 73,333	\$ 33,333	\$106,666

In accordance with Regents' policy, individual personnel appointed to serve during the Summer Session do not require Regents' action as long as funds are included in the Summer Session budget. Appointments that are made will be subject to and contingent upon the courses meeting the University's minimum class sizes and upon the availability of appropriate funding.

President Van Horn recommended approval of the 1991 Summer Session Budget as shown above.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

LAWRENCE N. UPJOHN CHAIR

The University has \$500,000 committed from the Upjohn Company Foundation and the Upjohn family, dependent upon the receipt of State matching funds, for the Lawrence N. Upjohn Chair in Medicine. The Board of Regents must give approval before the University may fill an endowed position that is not fully funded. The chair is to be filled by the incumbent Dean of the College of Medicine during his service as Dean. No disbursements will be paid out until the chair is fully funded.

The Regents' minutes of October 2, 1900, record approval of a report by President Boyd of the appointment of Dr. Lawrence N. Upjohn as head of the Pre-Medical Department at a salary of \$1,000 per year for the 1900-01 academic year. This is the officially recognized organization date for OU's Medical

School. He continued on the faculty until 1904, serving as Professor of Anatomy in 1903-04. He resigned to join the Upjohn Company founded by his father and uncle, succeeding his uncle as President in 1930 and becoming Chairman of the Board in 1943. Dr. Upjohn died in 1967 at age 93.

Establishing the chair in April will allow the Regents to name Dean Edward N. Brandt in May.

President Van Horn recommended that the Board of Regents approve the establishment of the Lawrence N. Upjohn Chair in Medicine.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

NAMING THE HEALTH SCIENCES LIBRARY BUILDING

Since 1980, there has been strong support for naming the Health Sciences Library after the late Dr. Robert M. Bird, former Dean of the College of Medicine. Former students and colleagues of Dr. Bird and the Medical Alumni Association have strongly supported naming the Library Building in his honor. After the recruitment of Dr. Patrick A. McKee in 1985, the Robert M. Bird Society was formed to raise funds to support the Library. At the February, 1990 Health Sciences Center Committee meeting, the Board of Regents reviewed the plan to name the Building the Robert M. Bird Health Sciences Library.

Dr. Robert Montgomery Bird, who lived from February 1, 1915 to December 31, 1976, was an exceptional person. His career began at the University in 1952 after being recruited by Dr. Stewart Wolf, Chair of the Department of Medicine. About a decade later, Dr. Bird was appointed Professor and Vice Chairman of Medicine and Professor of Physiology. In 1965, he was promoted to Associate Dean of Planning and Development for the College of Medicine. In this role, he was responsible for developing the federal grant proposal and obtaining the funds to construct the Library. In 1969, he was given the Regents' Award for Superior Teaching. He served as Dean from 1970 to 1974 and resigned to become Director of the Lister Hill National Institute for Biomedical Communications at the National Library of Medicine.

The Robert M. Bird Society has raised over \$500,000 and additional funds from pledges are anticipated. These funds will be dedicated to the purchase of periodicals and books for the Library. The date of the naming ceremony is Saturday, April 6, 1991.

President Van Horn recommended that the Board of Regents approve naming the Library Building at the Health Sciences Center the Robert M. Bird Health Sciences Library.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

GUIDELINES FOR DEVELOPMENT OF UNIVERSITY RESEARCH PARK

The University of Oklahoma for a number of years has planned to develop the areas adjacent to Max Westheimer Airpark for the mutual benefit of the University, the City of Norman, and the State of Oklahoma. The Statement below outlines the University's goals, procedures, and proposed working relationship with the City of Norman in the development of projects at the Research Park by the University's lessees and third-party developers. Incorporated therein are the requirements the University currently places on these lessees and developers. The University's review process will be used for all planning, development, and authorization of specific projects within the Research Park.

The Guidelines are as follows:

This document sets forth the guidelines of The University of Oklahoma concerning further development of the University Research Park including Max Westheimer Airport and Swearingen Research Park. The proposed area is bounded by Robinson Street on the south; the continuation of Flood Street, or Highway 77, on the east; Interstate Highway 35 on the west; and Tecumseh Road on the north, except that portion of the described property fronting on Tecumseh Road not owned by the University.

The objectives for the University Research Park are to establish a site on which the University can construct educational or educational support facilities similar to those located in the main campus area of the University or other developers can construct research facilities, administrative facilities, office buildings, corporate offices and divisional headquarters, specialized manufacturing plants, warehouses and similar enterprises. The development of University Research Park will enhance and expand the research facilities of the University for the benefit of the faculty, students and related entities. The Research Park will provide long-term educational and economic benefits to the University and result in significant economic benefits to the City of Norman.

The continued development of University Research Park can be of significant benefit to the citizens of Norman. The University is widely recognized as a leader in energy research in the fields of geosciences and engineering as well as meteorology, water, surfactants, biotechnology and biomedical sciences, aerospace programs, botany and microbiology, physics and astronomy, chemistry and biochemistry as well as a host of other University-related research programs. This expertise coupled with the capability to develop and promote a research park is expected to enhance growth over the next decade or more and will include collaboration among government, industry, educational, and other community entities. Development of University Research Park will

April 4, 1991

22317

create a unique climate in the Norman area for economic diversification, job creation for a high quality employment base, a significant increase to the tax base, opportunities for international prominence through the attraction of high quality firms that provide for research and production capabilities, retention of Oklahoma graduates in the local area, and a climate for City-wide economic development.

Under the terms of an agreement with the Federal Aviation Administration (FAA), the University has a commitment to fund and operate an airport facility for the benefit of the City and University. In accordance with the terms and conditions of various land transfer documents and orders, the FAA requires all revenues generated by the property to be returned to the airport to support its continued operations, maintenance and improvements. The ultimate goal of the FAA, when providing land in excess of airport needs, was to encourage development of non-aeronautical properties thereby assisting the community toward self-sufficiency at the airport. The University receives no monetary support from the City of Norman in return for operating its municipal airport with a current operating budget of over \$400,000 per year in addition to capital improvement funding requirements of approximately \$150,000 per annum. Therefore, certain areas of University Research Park shall be designated as aviation and aviation-related use areas.

This document does not apply to buildings and/or facilities constructed by or for the University for its educational or related functions and activities, or to assist the research mission of the University including but not limited to instructional, research and public service programs, educational and training programs, student housing, parking, recreation areas, utility service systems and related service functions.

The Research Park project is a long-term project, presently in its initial development stage, which will evolve and be refined over the next decade or more. The University has developed and the Regents have approved: (1) Max Westheimer Airpark Master Plan; (2) Max Westheimer Airpark and Swearingen Research Park Comprehensive Development Plan; (3) Max Westheimer Airpark and Swearingen Research Park Development Covenants, Conditions and Restrictions. All three documents were prepared by Barnard Dunkelberg and Company. These planning documents and covenants, conditions, and restrictions, which may be modified by the University from time to time, are incorporated herein by reference. These documents control the planning, development, and uses permitted in the Research Park.

In addition, the University will prepare plans and drawings of the individual areas to be developed, including easements and right-of way. All plans for public improvements will be submitted to the City for complete review and comment.

These plans and the site plans submitted shall remain flexible in that the University reserves the right to change interior lot lines and other details of the plan to accommodate the individual and specialized needs of the University's tenants.

This document sets forth guidelines concerning the development process for the Research Park and is applicable only to those uses specifically described herein. Any actual or proposed uses of this property not set forth herein shall be reviewed by the University and discussed with the City. Neither the University nor the City concedes supervening authority of the other over their respective jurisdiction.

Based on these considerations, the guidelines cover the following areas:

I. OFF-SITE DEVELOPMENT AND IMPROVEMENTS

- A. Ingress and Egress to the Site. Access to city streets and roadways shall be at such points as are reasonably necessary to develop University Research Park projects. Points of ingress, egress, and traffic control shall be determined based on reasonable requirements of the City and the reasonable requirements of the University's development plan. Any such points shall be consistent with the approved site plan.
- B. Off-Site Water and Sewer Facilities. The University shall assist the City in planning any utilities required for University Research Park. All off-site facilities relating directly to the project shall be planned and developed consistent with the technical requirements of the Ordinances of the City of Norman.

II. ON-SITE DEVELOPMENT AND IMPROVEMENTS

The University will work with the City so that the spirit of the City's Land Use Regulations are followed. Specifically:

- A. Codes and Standards. The University shall develop the University Research Park in a manner which will be consistent with this document and the University's Development Covenants which require lessees and third party designees to obtain a building permit. Applications for building permits shall be reviewed by the City regarding building code requirements and uses consistent with these guidelines.
- B. Use. Recognizing that the development and construction within University Research Park will occur on University property, the University review processes shall be used for planning, development, and authorization of specific projects within the Park consistent with this document, the development covenants, and the uses described therein. The University has prepared a site plan incorporated herein by reference and approved as part hereof.

Uses shall be as follows:

1. Laboratories, other research facilities, offices, and other facilities for basic and applied research, testing and consulting, conducted by or for any individual, organization, or concern, whether public or private.
 2. Aviation and aviation related use facilities.
 3. Production or assembly of products, but only where production is conducted in a manner so that significant noise, odor, smoke, dust, vibration, heat and glare of each operation is confined within an enclosed building.
 4. Office buildings and offices as consistent with the uses set forth in the City's C/O (commercial office) zoning district.
 5. Libraries, museums and other public education facilities.
 6. Recreational facilities.
 7. Professional and other personal services incidental to and in support of any uses permitted in paragraphs one through six above, such as but not limited to conference/hotel centers, food service facilities, banking facilities, venture capital corporations, personnel services, post office, mailing centers, and training institutes.
 8. Incidental facilities and operations required to maintain or support any use permitted in paragraphs one through seven above, such as, but not limited to, utility systems, parking, maintenance shops, power plants, waste water pretreatment facilities, other research facilities, the keeping of research animals, and machine shops.
 9. Any other uses not within the scope of one through eight above, but reasonably related to the intended character of the University Research Park, provided with regard to lessees and third party developers the same are first fully authorized in writing by the University and the City.
- C. Bulk Requirements. The University will create its own site plan allowing for flexible setbacks consistent with its open space, bike way, pedestrian way, and parking plans and any other amenities. City setback requirements as they pertain to public streets and adjacent private property in the M-1 zoning classification shall be met.
- D. City Fees and Taxes. If a party other than the University constructs a building or buildings within the site, the City's building permit fees and applicable sales and use taxes shall be paid.

- E. Water and Sewer. The University, its lessees and third party designees, shall design and construct, in accordance with City standards, all on-site utility lines to be maintained by the City. Such utilities shall be dedicated to the City. Upon acceptance, such lines shall become the responsibility of the City for maintenance purposes. The University, its lessees and assigns shall pay all applicable utility fees to the City for connections to the City's utility lines.
- F. Streets. The University, its lessees and third party designees, shall design and construct, subject to City standards, all on-site streets which are to be maintained by the City. Such streets shall be dedicated to the City.
- G. Payments in Lieu of Taxes. The University recognizes that as the property in the project is developed for private purposes and uses, the property and improvements shall be assessed at the current ad valorem tax rate by the County Assessor and placed upon the tax rolls. In the event that property developed for private purposes reverts to the University, it shall be removed from the tax rolls. Lessees and third party designees shall be required to remit payments in lieu of taxes directly to the County Treasurer of Cleveland County based upon the assessed value of the property and improvements. Sales taxes, uses taxes, and license fees shall also be paid in the development. The City of Norman is expected to provide all normal City services to those properties which are being assessed payments in lieu of taxes.
- H. Health and Safety Standards. All inspections of construction within University Research Park project will be conducted by a qualified inspector of the City. The University may also conduct such inspections and require stricter standards than the City requires.
- I. Flood Control. The University shall conform to the Urban Drainage and Flood Control Ordinances of the City and the Federal Emergency Management Agency requirements as the standard for construction of facilities within the site.
- J. Constitutional and Statutory Authority. This document shall not in any way alter, restrict, limit or abridge the constitutional, statutory, regulatory, or other established power or authority of the Federal Aviation Administration or The University of Oklahoma Board of Regents to manage and control the University. Any actual or proposed uses, sales, or disposal of this property not contemplated herein shall be reviewed by the University and discussed with the City. The President of the University is granted authority to implement, modify, or amend these guidelines.

April 4, 1991

22321

President Van Horn recommended that the Board of Regents approve the Guidelines regarding the development of the University Research Park and authorize the President to implement the Guidelines as appropriate.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

SARKEYS ENERGY CENTER - ROY GUFFEY FOUNTAIN

At the meeting on March 7, 1991, the Board of Regents accepted a gift of \$200,000 from the Guffey family for the construction of a fountain at the Sarkeys Energy Center in honor of Roy Guffey, approved the project with a budget of \$200,000, and authorized The Benham Group, architects for the Center, to prepare a design for the fountain.

A design for the fountain has been prepared and reviewed and approved by the Guffey family. The unique and imaginative design prepared by the architects will become the focal point of the plaza. The fountain includes a central sculptural element from which water cascades to the north over a series of curved steps into a relatively large pool and falls in a curved sheet over a ledge on the south side into a smaller linear pool.

The main parts of the fountain elements are constructed of materials which have been used to construct other parts of the existing building: a dark brown granite which is used to clad the main elements of the fountain, finished concrete for the edge of the pool, and brick pavers and concrete divider strips for the plaza around the fountain.

President Van Horn recommended that the Board of Regents (1) approve the final design for the Roy Guffey Fountain to be located on the Sarkeys Energy Center plaza and (2) authorize the President to advertise the project for bids and to accept the lowest and best bid that meets the requirements of the plans and specifications.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

MAX WESTHEIMER AIRPORT RAMP AREA RECONSTRUCTION AND EXTENSION PROJECT, PHASE II

The Max Westheimer Airpark Master Plan which was accepted by the Board of Regents in November, 1982 identified a number of needed improvements at the airport including the reconstruction, repaving and extension of the ramp areas. In December 1984, the Board selected Leard and Associates as engineer

April 4, 1991

22322

to prepare plans for this project. An initial study to determine the under-surface conditions of the ramp was conducted and final plans and specifications were prepared. To utilize available funds, the project was subdivided into two phases.

At the April 1988 meeting, the Board of Regents approved the award of a contract to Pavement Conservation Specialists for the first phase of the Airport Ramp Area Reconstruction and Extension project. In September 1989, the Board of Regents accepted this part of the project as complete. Final costs for the initial phase of the project included construction, engineering and design fees, and other projects costs, totaling \$926,550.

In February 1990, the Board of Regents approved a revised Campus Master Plan of Capital Improvement Projects which included the Max Westheimer Airport Ramp Area Reconstruction and Extension, Phase II project with a budget of \$1,500,000. In accordance with normal grant procedures, a preapplication has been submitted to the Federal Aviation Administration (FAA). Notification of an allocation of \$750,000 for the project has been received from the FAA. The work to be included has been determined based on this allocation amount and certain areas of the ramp extension will be deferred until a later date. The total project budget for the work to be accomplished at this time is \$865,000. It is anticipated that the balance of funds will come from a \$50,000 Oklahoma Aeronautics Commission grant and Airport auxiliary funds of \$65,000.

Final plans and specifications for the project have been completed and reviewed by University staff and the administration is ready to proceed with the project.

President Van Horn recommended that the Board of Regents approve final plans and specifications for the Max Westheimer Airport Ramp Area Reconstruction and Extension, Phase II project, and authorize advertising the project for bids.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

SPACE REALLOCATION AND RENOVATION PROJECTS

At the September, 1989 meeting (page 21326), the Board of Regents approved the renovation of the Basic Sciences Education Building for the Oklahoma Center of Molecular Medicine. As a part of that project, the dental student modules were to be relocated from the third floor class laboratories to another location within the building. The Provost appointed a task force to examine space allocation and utilization in the Basic Sciences Education Building and the Rogers Building. The goals of the task force were to maximize the use of space, improve the teaching of anatomy dissection, relocate the dental

student modules and to create additional space for research laboratories. After a thorough study of the utilization of the buildings by the task force and following reviews by the deans and the administration, the following projects are recommended:

1. Relocation and Renovation of Anatomy Class Labs. This project will relocate the gross anatomy class laboratory from the second floor to the basement of the Basic Sciences Education Building. The anatomy dissection laboratory provides instructional space for 232 medical, dental and physician associate students. The location is adjacent to class laboratory support spaces in an area formerly occupied by Printing Services. The proposed laboratory will be 4500 square feet in one large room to improve student teaching. The relocation of anatomy class labs will release 3000 square feet on the second floor for research use. The estimated project cost is \$300,000 from 1991-92 Section 13 and New College Funds.
2. Relocation and Renovation of Dental Student Modules. This project will relocate the dental student modules to 3500 square feet on the second floor of the Basic Sciences Education Building in half of the area vacated by the anatomy class labs. Instructional space will be provided for 120 dental students. The vacated third floor space, 3400 square feet, will be assigned to the Oklahoma Center of Molecular Medicine. The estimated cost of the project is \$220,000. Funding consists of \$120,000 from 1991-92 Section 13 and New College Funds and \$100,000 from the Molecular Medicine Center Core Resource Facility project.
3. Relocation and Renovation of Printing Services and Forms Management. Printing Services will vacate 4500 square feet in the basement of the Basic Sciences Education Building and relocate to the first floor of the Rogers Building. Medical Graphics will relocate to the first floor of the Library in the Public Affairs area. Minor renovation will be done at an estimated cost of \$50,000. Funding will be provided from Printing Services, account No. 3874-9.

Design work for the anatomy labs and the dental student modules will be accomplished by the on-call consultant architect in order to begin the work immediately. The estimated fee for architectural services will be less than \$30,000 for each project in accordance with Board of Regents' policy. Design for the Printing Services relocation will be done by Architectural and Engineering Services.

Construction will be completed by Site Support. The schedule for construction anticipates completion of the Printing Services renovation by May 1, anatomy labs by September 15, and dental student modules by December 15 of this year.

President Van Horn recommended that the Board of Regents approve the relocation and renovation projects for (1) Anatomy Class Labs at a cost of \$300,000, (2) Dental Student Modules at a cost of \$220,000, and (3) Printing Services and Forms Management at a cost of \$50,000.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

SCHEDULING OF NONCONFERENCE FOOTBALL GAMES

Athletic Director Duncan has concluded negotiations with the following schools and proposes scheduling of nonconference football games for the years and dates indicated:

<u>Opponent</u>	<u>Date</u>	<u>Site</u>
San Diego State University	September 23, 1995	Norman
San Diego State University	September 21, 1996	San Diego

President Van Horn recommended that the Board of Regents approve scheduling the nonconference football games shown above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PURCHASE OF SOFTWARE FOR BRAIN IMAGING

A major area of psychiatric research in the coming decade, and one in which the Department of Psychiatry intends to be a major participant, is that of brain imaging. Advances in technology make possible the visualization of brain structures and processes that are influenced or result from psychiatric disorders. The Health Sciences Center already possesses several components of that technology. A critical component essential to the research being conducted is the software that allows researchers to analyze and compare image data in three dimensions. While such capability undoubtedly has value with respect to many kinds of research, it is essential to the study and understanding of the relatively small structures of the human brain.

The Department of Psychiatry and Behavioral Sciences obtained \$120,000 from the Warren Foundation to purchase research equipment for brain imaging. The ISG Technologies firm in Toronto, Canada is the sole source for the software package which includes 4 accelerator boards that allow the application to rapidly manipulate large graphic data sets. CAMRA S200 ALLEGRO

April 4, 1991

22325

(Computer Aided Medical Reconstruction and Analysis) is the software application designed specifically for the examination and analysis of 2D and 3D images.

The ISG software application will be running on a lease machine, the Convergent Technology platform, until funding is available to bid and purchase the hardware. The platform of choice is the SUN 4/470. The ISG application software can only run on three platforms: (1) Convergent Technologies S320, (2) Silicon Graphics IRIS 4D/85 GT, and (3) SUN 4/370 or 4/470. The hardware platform must be sent to ISG in Canada to install special accelerator boards and a configure machine for the software application. The application runs with UNIX operating system on all platforms.

Funds are available in the following budget accounts: 38100090 Section 13 funds, Psychiatry Research Lab Renovation \$9,000 and C6151901 Support Research Program for Dr. Westermeyer, Warren Foundation \$120,000.

President Van Horn recommended that the Board of Regents authorize the Health Sciences Center to issue a purchase order to ISG Technologies Inc. for the purchase of a software package for rapid manipulation of large graphic data sets of brain imaging at a total cost of \$129,000.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PURCHASE OF NATURAL GAS FOR T.E.G.R. PROGRAM

Bids were recently circulated for natural gas to be furnished for the participation of The University of Oklahoma in the OG&E T.E.G.R. Program. Under this program, the University provides third-party gas to OG&E and receives credit on the University electricity bills. The Corporation Commission has established the 1991 program from May through September only. This program and bid apply to both the Norman Campus and the Health Sciences Campus. The anticipated purchases are estimated at \$600,000 and the savings through participation in the program are estimated at \$60,000.

OG&E has not yet provided final regulations for the 1991 season. Quantity nominations for May must be made by April 24, 1991. It is to the University's advantage to bid this project as late as possible in order to obtain the lowest possible pricing. Accordingly, the bid results could not be submitted at the April meeting. A report of the bid results and contract award will be made at the May meeting.

President Van Horn recommended that the Board of Regents authorize the award of a purchase order to the lowest responsive bidder to provide natural gas for the Trade Electricity for Gas (T.E.G.R.) program for the period May through September, 1991 for an estimated total of \$600,000.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PARKING METER INCOME POLICY

A recent audit review by the University Internal Auditing Department recommended the administration review the policy on parking meter income. The current Parking Meter Income Policy as adopted by the Regents in 1956 is as follows:

"Unobligated parking meter income shall be used for purposes approved from time to time by the Board of Regents and shall be maintained in a separate account."

At the time this policy was established, student parking lots contained parking meters and students were required to pay the meter in lieu of paying for a parking permit. The parking meter income was used to retire the debt from the construction of the School of Home Economics parking lot. Since that time, the parking permit fee structure has changed and parking meters have been removed from student parking lots. The few remaining parking meters which are used for visitor and customer parking generate approximately \$5,500 per year. These funds are deposited directly to the Parking and Transportation budget account and are used for general operational expenses.

President Van Horn recommended that the Board of Regents rescind the current Parking Meter Income Policy.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for February, 1991 were included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

A summary of the information presented and fiscal year 1990 and fiscal year 1991 month and year-to-date data is as follows:

April 4, 1991

22327

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>February</u>	<u>Year-to-Date</u>	<u>February</u>	<u>Year-to-Date</u>
<u>Norman Campus</u>				
Proposals Submitted	\$13,468,500	\$217,741,690*	\$10,869,134	\$62,906,783
Grant & Contract Awards	8,558,858	36,458,641	7,051,699	27,891,163
Total Expenditures	3,405,438	<u>28,206,142</u>	3,262,821	<u>27,427,389</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 43,300,000		\$42,668,351
<u>Health Sciences Center</u>				
Proposals Submitted	\$ 3,987,931	\$ 30,753,729	\$ 2,163,768	\$31,692,840
Grant & Contract Awards	2,337,961	21,934,242	1,237,842	20,177,799
Total Expenditures	2,052,208	<u>15,613,209</u>	1,602,100	<u>12,528,324</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 22,798,277		\$20,725,706

*Includes \$109,969,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10/1/90 - 9/30/95
Proposed FY 91 Amount is \$22,187,344

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

APPOINTMENT OF EXTERNAL AUDITORS

The University contract for external audit services expires with the completion of the audits for the fiscal year ended June 30, 1990. In order for the University to comply with State Statute 70 O.S. Section 3909, the audit requirements of the Federal Government as contained in the Office of Management and Budget (OMB) Circular A-133, the Athletic Department audit requirement prescribed by the NCAA Bylaw 6.2.3.1, and the arbitrage rebate calculations required by the Norman Campus Utility System Refunding Revenue Bonds, Series 1987A and 1987B, a Request for Proposal (RFP) was prepared and distributed to each of the "big six" independent accounting firms. The RFP was mailed on February 7, 1991 to the following firms:

April 4, 1991

22328

Ernst & Young
Coopers & Lybrand
KPMG Peat Marwick
Price Waterhouse
Deloitte & Touche
Arthur Andersen & Co.

The RFP invited proposals from those firms interested in performing audits on the Norman and Health Sciences Center Campuses as of June 30, 1991 and for the year then ended and for each of the four following fiscal years. The audits specifically covered by the RFP by campus are as follows:

Norman Campus:

- I. General Purpose Financial Audit
- II. Single Audit (i.e., A-133 Audit)
- III. NCAA Financial Audit
- IV. Arbitrage Rebate Calculation

Health Sciences Center:

- I. General Purpose Financial Audit
- II. Single Audit (i.e., A-133 Audit)

The intent of this comprehensive proposal was to address all known external audit requirements of both campuses, including the first time performance of single audits in accordance with Office of Management and Budget Circular No. A-133, Federal "Requirements for Audits at Educational Institutions and Other Nonprofit Organizations" and the specific audit requirements outlined in 70 O.S. 3903. (b) (1) - (5).

On February 15, 1991, University representatives from both campuses met with representatives of five of the firms to whom the RFP was sent. One firm did not send a representative. The purpose of this pre-proposal conference was to answer questions from the firms regarding the RFP and the University. On February 22, 1991, University personnel who are familiar with the new OMB Circular A-133 audit requirements met with representatives of the interested audit firms. Only three of the firms attended this meeting. The purpose of this meeting was to review with the firms the requirements of OMB Circular A-133 and the University programs subject to these audit requirements. In addition to these meetings with the firms, University staff met separately with representatives of two of the responding firms for two to three hours each at each campus. The third firm did not request a separate meeting. The purpose of these separate meetings was to provide each firm the opportunity to review our records and to ask specific questions.

On the March 7, 1991 bid opening date, proposals had been received from three of the Big Six public accounting firms. The RFP requested that each firm submit a proposal for each of two alternatives: (I) All work done by the

accounting firm and (II) Internal Auditing to provide 400 hours of staff assistance, 200 hours per campus. A schedule outlining proposed audit costs and hours by firm, campus, and fiscal year for each of the two requested alternatives was included with the agenda. A brief summary of the responses received by firm and fiscal year for each of the two requested alternatives follows:

	Alternative I				
	All Work Done By Accounting Firm				
	1991	1992	1993	1994	1995
Coopers & Lybrand *	\$181,500	\$190,550	\$ -	\$ -	\$ -
Deloitte & Touche (1)	99,000	99,000	102,000	105,000	108,200
KPMG Peat Marwick (2)	206,500	202,500	212,500	222,500	232,500

	Alternative II				
	400 Hours of Internal Auditing Assistance				
	1991	1992	1993	1994	1995
Coopers & Lybrand *	\$167,400	\$175,745	\$ -	\$ -	\$ -
Deloitte & Touche (1)	90,500	90,500	93,200	96,000	98,900
KPMG Peat Marwick (2)	196,500	192,500	202,500	212,500	222,500

* Bid only for the next two fiscal years. Under current State Legislation, they are not eligible to serve as the University's auditors beyond fiscal year 1992. Additionally, they provided estimated fees only for the University's OMB Circular A-133 audit. As a result, their fees are subject to change.

(1) Fees for fiscal years 1992 through 1995 are based upon a 5% inflation rate assumption by the firm. Actual inflation rate will be used to determine actual fee.

(2) Fees for fiscal years 1993 through 1995 are based upon a 5% inflation rate assumption by the firm. Actual inflation rate will be used to determine actual fee. Decrease in 1992 due to 800 fewer hours proposed for Arbitrage Rebate audit after initial 1991 audit.

Each bidder has the experience and qualified staff to perform the various audits requested by the RFP. In addition, with the exception of the OMB Circular A-133 requirements, each firm has experience in conducting audits as prescribed by the authoritative applicable audit guide. Since OMB Circular A-133 is a new requirement, none of the three responding firms had significant experience in auditing under these new requirements, although all three firms had significant experience auditing under a similar set of audit requirements, OMB Circular A-128. Accordingly, the administration determined that each of

April 4, 1991

22330

the three firms met the University's audit requirements as contained in the RFP for (a) level of experience in developing and performing similar audits for comparable organizations, (b) qualifications, experience and independence of principles, (c) responsiveness to proposal requirements, and (d) time required to complete the audits.

This item was discussed at the Finance and Audit Committee meeting on April 3.

President Van Horn and the Finance and Audit Committee recommended that the Board of Regents accept the Alternative II bid submitted by the accounting firm of Deloitte & Touche to perform audits on the Norman and Health Sciences Center Campuses for fiscal year 1991 in the amount of \$90,500.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

OU STAFF WEEK

For several years, the Board of Regents has named a week in the spring, usually in April, as OU Staff Week. OU Staff Week on the Norman Campus is held to provide a strong recognition program for staff signifying their importance to the total University community. One of the activities during OU Staff Week is the Staff Awards Ceremony at which time the Regents' Award for Superior Staff is presented as well as a number of other staff awards. The theme of this year's Staff Week is OU Staff Week: We Make It Happen!

The following resolution was proposed proclaiming April 22-26, 1991 to be OU Staff Week:

WHEREAS, the staff members of The University of Oklahoma are essential to the accomplishment of the institution's mission in teaching, research and public service; and

WHEREAS, their dedicated efforts and skills contribute to the quality and achievements of the entire University; and

WHEREAS, the many and varied contributions of the staff enhance the quality of life for those within the University community as well as for those in the larger community;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaim April 22-26, 1991 to be "OU Staff Week" on the Norman Campus in recognition of the jobs well done.

President Van Horn recommended adoption of the resolution shown above.

April 4, 1991

22331

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES BETWEEN \$35,000 AND \$75,000

Prior to the March meeting when the policy was modified, the Fiscal Management Policy authorized the President or his designee to approve purchases up to \$75,000 on bids which are awarded to the low responsive bidder. A quarterly report is made on such awards for information purposes. This report covers the period January 1, 1991 through March 7, 1991.

<u>Item</u>	<u>Department</u>	<u>Bidder</u>	<u>Low Bid Amount</u>
<u>Norman Campus</u>			
Laboratory Airflow Controls	Physical Plant	Auto Bldg.	\$49,995.00
Offset Paper	Printing Services	Western Paper	67,726.94
Offset Paper	Printing Services	Western Paper	42,194.88
<u>Health Sciences Center</u>			
Professional Services	Administration and Finance, Tulsa	Metropolitan Radiology	40,120.00

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

DISTINGUISHED PROFESSORSHIPS

In a letter to the Board of Regents dated March 11, 1991, President Van Horn reported his expectation of presenting at the April meeting recommendations for new distinguished professorships. The policy for these professorships provides that each individual will receive a cash award of \$6,000. Funds for these cash awards will be provided by The University of Oklahoma Associates.

April 4, 1991

22332

President Van Horn recommended the following individuals be appointed George Lynn Cross Research Professors effective with the 1991-92 academic year and that the Board of Regents authorize the use of Associates Funds for the cash award to each faculty member:

George P. Hemstreet, III, Professor of Urology and Adjunct Professor of Microbiology and Immunology, of Pathology, and of Occupational and Environmental Health

Wayne F. March, Professor and Vice Chair of Ophthalmology

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

DEAN, COLLEGE OF DENTISTRY

President Van Horn recommended that Dr. Russell J. Stratton be appointed Dean of the College of Dentistry and that his salary be increased from annual rate of \$88,565 for 12 months (\$7,380.42 per month) to annual rate of \$100,000 for 12 months (\$8,333.33 per month), April 1, 1991.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

REGENTS' AWARD FOR SUPERIOR STAFF

The Regents' Awards for Superior Staff were developed to recognize the outstanding contributions made by OU staff members whose job performance, service activities, and dedication have enhanced the mission of The University of Oklahoma. Two \$1,000 awards are given annually during spring staff recognition activities: one to a Norman Campus staff member and one to a Health Sciences Center staff member.

To qualify for a Regents' Award for Superior Staff, a staff member must have consistently demonstrated a superior job performance and/or outstanding service to the University or to outside community or professional activities on behalf of the University. The outstanding job performance and/or superior service should reflect perspective, initiative, and efforts that transcend the boundaries of a staff member's designated work responsibilities. The recipients are selected by a committee for each campus which is appointed by the President.

President Van Horn recommended the Board of Regents approve the staff members selected to receive the 1991 Regents' Awards for Superior Staff as follows:

April 4, 1991

22333

Norman Campus

Steve Sutherland, Assistant Vice President of Student Affairs
for Scholars Programs

Health Sciences Center

Toni Starin, Associate Director, Site Support

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PRELIMINARY TENURE REVIEW

Information on the faculty members considered for tenure this year on both campuses of the University was included in the agenda. A preliminary review of this information was held in executive session. A recommendation for action on tenure for faculty members will be included in the agenda for the May Regents' meeting.

VICE PRESIDENT FOR RESEARCH AND GRADUATE COLLEGE DEAN SEARCH

A Search Committee to advise on the appointment of a Vice President for Research and Graduate College Dean, Norman Campus, was appointed October 23, 1990. Dr. Glenn Dryhurst, George Lynn Cross Research Professor of Chemistry and Biochemistry, chairs the Committee. Members of the Search Committee met with the Regents in executive session and provided a progress report on the search.

VICE PRESIDENT FOR STUDENT AFFAIRS SEARCH

A Search Committee to advise on the appointment of a Vice President for Student Affairs was appointed December 4, 1990. Dr. Calvin Stoltenberg, Professor of Education, chairs the Committee. Members of the Search Committee met with the Regents and provided a progress report on the search.

DEAN OF FINE ARTS SEARCH

Dean Rufus Fears, Chair of the College of Fine Arts Search Committee, met with the Regents and discussed the candidates the Committee proposed be brought to the campus for interview.

April 4, 1991

22334

ACADEMIC PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Leave of absence:

Bloyce H. Britton, Associate Professor of Otorhinolaryngology, leave of absence without pay, February 19, 1991 to February 18, 1992.

Changes:

- *E. William Allen, Professor of Radiological Sciences and Adjunct Associate Professor of Medicine, salary changed from annual rate of \$86,420 for 12 months (\$7,201.67 per month) to annual rate of \$87,525 for 12 months (\$7,293.75 per month), January 1, 1991.
- *M. DeWayne Andrews, Professor of Medicine, salary changed from annual rate of \$88,542 for 12 months (\$7,378.50 per month) to annual rate of \$88,937 for 12 months (\$7,411.42 per month), January 14, 1991.
- *Linda Archer, Assistant Professor of Pathology, salary changed from annual rate of \$45,762 for 12 months (\$3,813.50 per month) to annual rate of \$45,661 for 12 months (\$3,805.08 per month), January 1, 1991 through June 30, 1991. Salary was incorrectly reported last year. It should have been \$44,864.)
- *Carman B. Bahr, Associate Professor of Medicine, salary changed from annual rate of \$94,982 for 12 months (\$7,915.17 per month) to annual rate of \$98,138 for 12 months (\$8,178.17 per month), January 14, 1991.
- *Mary Z. Baker, Instructor in Medicine, salary changed from annual rate of \$54,000 for 12 months (\$4,500.00 per month) to annual rate of \$57,523 for 12 months (\$5,168.58 per month), January 14, 1991 through June 30, 1991.
- *Barbara L. Bane, Assistant Professor of Pathology, salary changed from annual rate of \$61,841 for 12 months (\$5,153.42 per month) to annual rate of \$63,505 for 12 months (\$5,292.08 per month), January 1, 1991 through June 30, 1991.
- *Mary Ann Bauman, Assistant Professor of Medicine, salary changed from annual rate of \$59,613 for 12 months (\$4,967.75 per month) to annual rate of \$60,341 for 12 months (\$5,028.42 per month), January 14, 1991 through June 30, 1991.
- *Karen J. Beckman, Assistant Professor of Medicine, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month) to annual rate of \$60,687 for 12 months (\$5,057.25 per month), January 14, 1991 through June 30, 1991.
- *Marie A. Bernard, Associate Professor of Medicine, salary changed from annual rate of \$75,000 for 12 months (\$6,250.00 per month) to annual rate of \$75,728 for 12 months (\$6,310.67 per month), January 14, 1991.

*Increase paid from VA Medical Center

April 14, 1991

22335

Judith L. Blackwell, Clinical Assistant Professor of Internal Medicine, Tulsa, and of Obstetrics and Gynecology, Tulsa, salary changed from \$866.66 per month (total of \$10,400), .10 time, to without remuneration, January 1, 1991 through June 30, 1991.

*Sylvia S. Bottomley, Professor of Medicine and Adjunct Professor of Pathology, salary changed from annual rate of \$75,412 for 12 months (\$6,284.33 per month) to annual rate of \$77,388 for 12 months (\$6,449.00 per month), January 14, 1991.

*Ronald D. Brown, Professor of Medicine, salary changed from annual rate of \$71,821 for 12 months (\$5,985.08 per month) to annual rate of \$72,612 for 12 months (\$6,051.00 per month), January 14, 1991.

*Roger A. Brumback, Professor of Pathology; Adjunct Associate Professor of Neurology and of Psychiatry and Behavioral Sciences; and Adjunct Professor of Pediatrics, salary changed from annual rate of \$71,749 for 12 months (\$5,979.08 per month) to annual rate of \$73,106 for 12 months (\$6,092.17 per month), January 1, 1991 through June 30, 1991.

*Robert T. Buchanan, Professor of Surgery, salary changed from annual rate of \$47,999 for 12 months (\$3,999.92 per month) to annual rate of \$52,538 for 12 months (\$4,378.17 per month), January 1, 1991 through June 30, 1991.

*Paul V. Carlile, Associate Professor of Medicine, salary changed from annual rate of \$66,409 for 12 months (\$5,534.08 per month) to annual rate of \$68,385 for 12 months (\$5,698.75 per month), January 14, 1991.

Kathleen L. Carlson, Clinical Instructor in Obstetrics and Gynecology, Tulsa, salary changed from without remuneration to \$1,000.00 per month (total of \$12,000), .20 time, July 1, 1990 through June 30, 1991. Paid from 2809-5, Obstetrics and Gynecology, Tulsa.

*Robert Y.L. Chu, Associate Professor of Radiological Sciences, salary changed from annual rate of \$56,014 for 12 months (\$4,751.17 per month) to annual rate of \$61,361 for 12 months (\$5,196.75 per month), January 1, 1991.

*Philip C. Comp, Professor of Medicine, Adjunct Professor of Pathology, and Director, Center of Molecular Medicine, salary changed from annual rate of \$78,335 for 12 months (\$6,527.92 per month) to annual rate of \$79,126 for 12 months (\$6,593.83 per month), January 14, 1991.

*Carolyn R. Corn, Associate Professor of Medicine, salary changed from annual rate of \$63,087 for 12 months (\$5,257.25 per month) to annual rate of \$65,063 for 12 months (\$5,421.92 per month), January 14, 1991.

*R. Timothy Coussons, David Ross Boyd Professor and Vice Chair of Medicine, salary changed from annual rate of \$96,681 for 12 months (\$8,056.75 per month) to annual rate of \$97,152 for 12 months (\$8,096.00 per month), January 14, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22336

- *Edward R. Eichner, Professor of Medicine and Clinical Professor of Pathology, salary changed from annual rate of \$79,020 for 12 months (\$6,585.00 per month) to annual rate of \$79,811 for 12 months (\$6,650.92 per month), January 14, 1991.
- *Ronald C. Elkins, Professor and Vice Chair of Surgery and Chief, Thoracic Surgery Section, salary changed from annual rate of \$120,000 for 12 months (\$10,000.00 per month) to annual rate of \$121,972 for 12 months (\$10,164.33 per month), January 1, 1991.
- *Robert B. Epstein, Eason Professor of Medicine and Adjunct Professor of Pathology, salary changed from annual rate of \$83,704 for 12 months (\$6,975.33 per month) to annual rate of \$85,680 for 12 months (\$7,140.00 per month), January 14, 1991.
- *Douglas P. Fine, Professor of Medicine and Adjunct Professor of Microbiology and Immunology, salary changed from annual rate of \$83,107 for 12 months (\$6,925.58 per month) to annual rate of \$85,551 for 12 months (\$7,129.25 per month), January 14, 1991.
- *Dayl J. Flournoy, Professor of Pathology; Adjunct Professor of Microbiology and Immunology, of Clinical Laboratory Sciences, and of Biostatistics and Epidemiology; and Adjunct Associate Professor of Nursing, salary changed from annual rate of \$52,541 for 12 months (\$4,378.42 per month) to annual rate of \$54,694 for 12 months (\$4,557.83 per month), January 1, 1991 through June 30, 1991.
- *Dale A. Freeman, Associate Professor of Medicine, salary changed from annual rate of \$70,000 for 12 months (\$5,833.33 per month) to annual rate of \$71,482 for 12 months (\$5,956.83 per month), January 14, 1991.
- *James N. George, Professor of Medicine, salary changed from annual rate of \$80,000 for 12 months (\$6,666.67 per month) to annual rate of \$80,791 for 12 months (\$6,732.58 per month), January 14, 1991.
- *James R. Geyer, Professor of Urology, salary changed from annual rate of \$70,000 for 12 months (\$5,833.33 per month) to annual rate of \$71,987 for 12 months (\$5,998.92 per month), January 1, 1991.
- *Ronald L. Gillum, Professor of Pathology, Section Head, Oklahoma Medical Center Clinical Laboratories, and Adjunct Associate Professor of Clinical Laboratory Sciences, salary changed from annual rate of \$69,084 for 12 months (\$5,757.00 per month) to annual rate of \$69,874 for 12 months (\$5,822.83 per month), January 1, 1991.
- *Vasudeva R. Goli, Assistant Professor of Medicine, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month) to annual rate of \$60,687 for 12 months (\$5,057.25 per month), January 14, 1991 through June 30, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22337

*David Gower, Assistant Professor of Surgery, salary changed from annual rate of \$47,298 for 12 months (\$3,941.50 per month) to annual rate of \$47,945 for 12 months (\$3,995.42 per month), January 1, 1991 through June 30, 1991.

*Barry A. Gray, Professor of Medicine, salary changed from annual rate of \$77,897 for 12 months (\$6,491.42 per month) to annual rate of \$79,873 for 12 months (\$6,656.08 per month), January 14, 1991.

*Ronald A. Greenfield, Associate Professor of Medicine, salary changed from annual rate of \$64,395 for 12 months (\$5,366.25 per month) to annual rate of \$66,839 for 12 months (\$5,569.92 per month), January 14, 1991.

*Ralph T. Guild, Associate Professor of Medicine, salary changed from annual rate of \$61,427 for 12 months (\$5,118.92 per month) to annual rate of \$62,670 for 12 months (\$5,222.50 per month), January 14, 1991.

*Mary K. Gumerlock, Associate Professor of Surgery, salary changed from annual rate of \$75,000 for 12 months (\$6,250.00 per month) to annual rate of \$79,833 for 12 months (\$6,652.75 per month), February 1, 1991 through June 30, 1991.

*Karen K. Hamilton, Assistant Professor of Medicine, salary changed from annual rate of \$59,289 for 12 months (\$4,940.75 per month) to annual rate of \$59,673 for 12 months (\$4,972.75 per month), January 14, 1991 through June 30, 1991.

*John B. Harley, Associate Professor of Medicine and Adjunct Associate Professor of Microbiology and Immunology, salary changed from annual rate of \$83,992 for 12 months (\$6,999.33 per month) to annual rate of \$87,148 for 12 months (\$7,262.33 per month), January 14, 1991.

*John R. Harvey, Assistant Professor of Medicine, salary changed from annual rate of \$56,225 for 12 months (\$4,685.42 per month) to annual rate of \$56,974 for 12 months (\$4,747.83 per month), January 14, 1991 through June 30, 1991.

Holly M. Heaver, Clinical Assistant Professor of Medicine, Tulsa, salary changed from without remuneration to annual rate of \$45,000 for 12 months (\$3,750.00 per month), March 15, 1991 through June 30, 1991. Paid from A0010299, PPP TMC Internal Medicine Group Practice.

*George P. Hemstreet, Professor of Urology, Adjunct Professor of Pathology, of Microbiology and Immunology, and of Environmental Health, salary changed from annual rate of \$84,871 for 12 months (\$7,072.58 per month) to annual rate of \$87,343 for 12 months (\$7,278.58 per month), January 1, 1991.

*Alan B. Hollingsworth, Assistant Professor of Surgery, salary changed from annual rate of \$78,754 for 12 months (\$6,562.83 per month) to annual rate of \$84,378 for 12 months (\$7,031.50 per month), January 1, 1991 through June 30, 1991.

*Michael D. Hughson, Associate Professor of Pathology, salary changed from annual rate of \$66,768 for 12 months (\$5,564.00 per month) to annual rate of \$71,211 for 12 months (\$5,934.25 per month), January 1, 1991 through June 30, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22338

- *Mark Huycke, Assistant Professor of Medicine, salary changed from annual rate of \$59,750 for 12 months (\$4,979.17 per month) to annual rate of \$61,414 for 12 months (\$5,117.83 per month), January 14, 1991 through June 30, 1991.
- *Warren M. Jackman, Associate Professor of Medicine, salary changed from annual rate of \$59,256 for 12 months (\$4,938.00 per month) to annual rate of \$60,047 for 12 months (\$5,003.92 per month), January 14, 1991.
- *M. Alex Jacocks, Associate Professor of Surgery, salary changed from annual rate of \$61,707 for 12 months (\$5,142.25 per month) to annual rate of \$67,849 for 12 months (\$5,654.16 per month), January 1, 1991.
- *Donald J. Kastens, Assistant Professor of Medicine, salary changed from annual rate of \$57,999 for 12 months (\$4,833.25 per month) to annual rate of \$60,225 for 12 months (\$5,018.75 per month), January 14, 1991 through June 30, 1991.
- *Christian E. Kaufman, Professor of Medicine, salary changed from annual rate of \$73,219 for 12 months (\$6,101.58 per month) to annual rate of \$74,447 for 12 months (\$6,203.92 per month), January 14, 1991.
- *David C. Kem, Professor of Medicine, salary changed from annual rate of \$81,509 for 12 months (\$6,792.42 per month) to annual rate of \$83,485 for 12 months (\$6,957.08 per month), January 14, 1991.
- *Gary T. Kinasewitz, Professor of Medicine; Chief, Pulmonary Disease & Critical Care Section, Department of Medicine; and Adjunct Professor of Physiology, salary changed from annual rate of \$84,001 for 12 months (\$7,000.08 per month) to annual rate of \$84,396 for 12 months (\$7,033.00 per month), January 14, 1991.
- Eugen Koren, OMRF Assistant Professor of Medicine, salary changed from annual rate of \$37,000 for 12 months (\$3,083.33 per month) to annual rate of \$42,000 for 12 months (\$3,500.00 per month), July 1, 1990 through June 30, 1991. Paid from Oklahoma Medical Research Foundation.
- *David I. Kraft, Clinical Professor of Medicine, salary changed from annual rate of \$25,000 for 12 months (\$2,083.33 per month), .50 time, to annual rate of \$25,791 for 12 months (\$2,149.25 per month), .50 time, January 14, 1991 through June 30, 1991.
- *Ralph Lazzara, George Lynn Cross Research Professor and Natalie O. Warren Professor of Medicine, salary changed from annual rate of \$90,756 for 12 months (\$7,563.00 per month) to annual rate of \$92,732 for 12 months (\$7,727.67 per month), January 14, 1991.
- *Josh P. Kupferberg, Associate Professor of Anesthesiology, salary changed from annual rate of \$83,468 for 12 months (\$6,955.67 per month) to annual rate of \$92,363 for 12 months (\$7,696.92 per month), January 1, 1991 through June 30, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22339

- *Joe C. Leonard, Professor of Radiological Sciences, salary changed from annual rate of \$82,859 for 12 months (\$6,882.42 per month) to annual rate of \$83,174 for 12 months (\$6,932.17 per month), January 1, 1991.
- *Jerry D. Leu, Assistant Professor of Medicine, salary changed from annual rate of \$69,000 for 12 months (\$5,750.00 per month) to annual rate of \$70,779 for 12 months (\$5,898.25 per month), January 14, 1991 through June 30, 1991.
- *David C. Levin, Professor of Medicine, salary changed from annual rate of \$69,607 for 12 months (\$5,800.58 per month) to annual rate of \$71,188 for 12 months (\$5,932.33 per month), January 14, 1991.
- *Norman S. Levine, Professor of Surgery and Chief, Plastic Surgery Section, salary changed from annual rate of \$56,415 for 12 months (\$4,701.25 per month) to annual rate of \$56,886 for 12 months (\$4,740.30 per month), January 1, 1991.
- *N. Robert Markowitz, Professor and Chief of Oral and Maxillofacial Surgery Section, Department of Surgery, and Clinical Assistant Professor of Dentistry, salary changed from annual rate of \$56,629 for 12 months (\$4,719.08 per month) to annual rate of \$57,752 for 12 months (\$4,812.66 per month), January 1, 1991.
- *D. Robert McCaffree, Professor of Medicine, salary changed from annual rate of \$71,404 for 12 months (\$5,950.33 per month) to annual rate of \$72,589 for 12 months (\$6,049.08 per month), January 14, 1991.
- *James H. McClelland, Assistant Professor of Medicine, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month) to annual rate of \$60,645 for 12 months (\$5,053.75 per month), January 14, 1991 through June 30, 1991.
- *Terence L. McDowell, Assistant Professor of Pathology and Adjunct Instructor in Clinical Laboratory Sciences, salary changed from annual rate of \$42,989 for 12 months (\$3,582.42 per month) to annual rate of \$45,995 for 12 months (\$3,832.92 per month), January 1, 1991 through June 30, 1991.
- *John A. Mohr, Professor of Medicine and Adjunct Associate Professor of Microbiology and Immunology, salary changed from annual rate of \$90,168 for 12 months (\$7,514.00 per month) to annual rate of \$91,749 for 12 months (\$7,645.75 per month), January 14, 1991.
- *Samuel R. Oleinick, Professor of Medicine, Adjunct Professor of Microbiology and Immunology, and Assistant Dean for Continuing Medical Education, College of Medicine, salary changed from annual rate of \$85,723 for 12 months (\$7,143.58 per month) to annual rate of \$87,813 for 12 months (\$7,317.75 per month), January 14, 1991.
- *Edwin G. Olson, Associate Professor of Medicine, salary changed from annual rate of \$62,835 for 12 months (\$5,236.25 per month) to annual rate of \$63,626 for 12 months (\$5,302.17 per month), January 14, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22340

- *William L. Parry, Professor and Chair of Urology, salary changed from annual rate of \$98,686 for 12 months (\$8,223.83 per month) to annual rate of \$105,452 for 12 months (\$8,787.67 per month), January 1, 1991.
- *James A. Pederson, Professor of Medicine, salary changed from annual rate of \$80,399 for 12 months (\$6,699.92 per month) to annual rate of \$83,165 for 12 months (\$6,930.42 per month), January 14, 1991.
- *William A. Penland, Assistant Professor of Anesthesiology, salary changed from annual rate of \$91,197 for 12 months (\$7,599.75 per month) to annual rate of \$102,638 for 12 months (\$8,553.17 per month), January 13, 1991 through June 30, 1991. Salary correction.
- *Larry R. Pennington, Associate Professor of Surgery and Chief of Transplant Surgery Section, salary changed from annual rate of \$83,408 for 12 months (\$6,950.67 per month) to annual rate of \$86,614 for 12 months (\$7,217.83 per month), January 1, 1991.
- *Frank J. Pikul, Assistant Professor of Pathology, salary changed from annual rate of \$38,148 for 12 months (\$3,179.00 per month) to annual rate of \$40,316 for 12 months (\$3,359.67 per month), January 1, 1991 through June 30, 1991.
- *Jan V. Pitha, Associate Professor of Pathology, salary changed from annual rate of \$99,482 for 12 months (\$8,290.17 per month) to annual rate of \$102,638 for 12 months (\$8,553.17 per month), January 1, 1991.
- *Michael Pollay, Professor of Surgery; Chief of Neurosurgery Section, Department of Surgery; and Adjunct Professor of Anatomical Sciences, salary changed from annual rate of \$125,000 for 12 months (\$10,416.67 per month) to annual rate of \$127,802 for 12 months (\$10,650.09 per month), January 1, 1991.
- *Russell G. Postier, Associate Professor of Surgery, salary changed from annual rate of \$66,511 for 12 months (\$5,542.58 per month) to annual rate of \$72,184 for 12 months (\$6,015.30 per month), January 1, 1991.
- *Rajesh Prasad, Instructor in Medicine, salary changed from annual rate of \$42,443 for 12 months (\$3,536.92 per month) to annual rate of \$44,003 for 12 months (\$3,666.92 per month), January 14, 1991.
- *John D. Randolph, Assistant Professor of Surgery, salary changed from annual rate of \$54,045 for 12 months (\$4,503.75 per month) to annual rate of \$60,976 for 12 months (\$5,081.34 per month), January 1, 1991 through June 30, 1991.
- *Laura I. Rankin, Associate Professor of Medicine, salary changed from annual rate of \$66,000 for 12 months (\$5,500.00 per month) to annual rate of \$67,285 for 12 months (\$5,607.08 per month), January 14, 1991.
- *Robert A. Rankin, Associate Professor of Medicine, salary changed from annual rate of \$67,000 for 12 months (\$5,583.33 per month) to annual rate of \$68,185 for 12 months (\$5,682.08 per month), January 14, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22341

Morris Reichlin, George Lynn Cross Research Professor of Medicine and Adjunct Professor of Microbiology and Immunology, salary changed from annual rate of \$112,000 for 12 months (\$9,333.33 per month) to annual rate of \$128,000 for 12 months (\$10,666.67 per month), July 1, 1990. Paid from Oklahoma Medical Research Foundation.

Santiago Reyes de la Rocha, title changed from Associate Professor to Clinical Associate Professor of Pediatrics, salary changed from annual rate of \$64,201 for 12 months (\$5,350.08 per month), full time, to annual rate of \$25,680 for 12 months (\$2,140.00 per month), .40 time, October 8, 1990 through June 30, 1991. Changed from tenured faculty to temporary status. Paid from 80334001, Children's Memorial Hospital Reimbursement.

*Dwight W. Reynolds, Associate Professor of Medicine, salary changed from annual rate of \$67,736 for 12 months (\$5,644.67 per month) to annual rate of \$68,131 for 12 months (\$5,677.58 per month), January 14, 1991.

*Robert H. Roswell, Associate Professor of Medicine, salary changed from annual rate of \$100,700 for 12 months (\$8,391.67 per month) to annual rate of \$107,582 for 12 months (\$8,965.17 per month), January 14, 1991 through June 30, 1991.

*Johnny B. Roy, Professor of Urology, salary changed from annual rate of \$84,000 for 12 months (\$7,000.00 per month) to annual rate of \$89,886 for 12 months (\$7,490.50 per month), January 1, 1991.

*Ruben A. Saez, Assistant Professor of Medicine, salary changed from annual rate of \$59,000 for 12 months (\$4,916.67 per month) to annual rate of \$60,125 for 12 months (\$5,010.42 per month), January 14, 1991 through June 30, 1991.

*Eliot Schechter, Professor of Medicine, salary changed from annual rate of \$82,347 for 12 months (\$6,862.25 per month) to annual rate of \$83,928 for 12 months (\$6,994.00 per month), January 14, 1991.

*Benjamin J. Scherlag, Professor of Medicine and Adjunct Professor of Physiology, salary changed from annual rate of \$69,352 for 12 months (\$5,779.33 per month) to annual rate of \$73,405 for 12 months (\$6,117.08 per month), January 14, 1991.

*Dwayne A. Schmidt, Assistant Professor of Medicine, salary changed from annual rate of \$55,000 for 12 months (\$4,583.33 per month) to annual rate of \$55,172 for 12 months (\$4,597.67 per month), January 14, 1991 through June 30, 1991.

*Russell T. Schultz, Professor of Medicine, salary changed from annual rate of \$65,351 for 12 months (\$5,445.92 per month) to annual rate of \$66,932 for 12 months (\$5,577.67 per month), January 14, 1991.

*E. Nan Scott, Associate Professor of Medicine and Adjunct Assistant Professor of Microbiology and Immunology, salary changed from annual rate of \$48,281 for 12 months (\$4,023.42 per month) to annual rate of \$50,260 for 12 months (\$4,188.33 per month), January 14, 1991 through June 30, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22342

*George B. Selby, Assistant Professor of Medicine, salary changed from annual rate of \$60,201 for 12 months (\$5,016.75 per month) to annual rate of \$61,486 for 12 months (\$5,123.83 per month), January 14, 1991 through June 30, 1991.

Peter J. Sims, OMRF Associate Professor of Medicine and Adjunct Professor of Microbiology and Immunology, salary changed from annual rate of \$82,000 for 12 months (\$6,833.33 per month) to annual rate of \$95,500 for 12 months (\$7,958.33 per month), July 1, 1990 through June 30, 1991. Paid from Oklahoma Medical Research Foundation.

*Leonard N. Slater, Associate Professor of Medicine, salary changed from annual rate of \$65,307 for 12 months (\$5,442.25 per month) to annual rate of \$67,283 for 12 months (\$5,606.92 per month), January 14, 1991.

*Carl W. Smith, Jr., Professor of Radiological Sciences and Adjunct Associate Professor of Medicine, salary changed from annual rate of \$95,251 for 12 months (\$7,937.58 per month) to annual rate of \$98,091 for 12 months (\$8,174.25 per month), January 1, 1991.

*Mark A. Smith, Assistant Professor of Medicine, salary changed from annual rate of \$40,000 for 12 months (\$3,333.33 per month) to annual rate of \$41,254 for 12 months (\$3,437.83 per month), January 14, 1991 through June 30, 1991.

*Dilipsinh L. Solanki, Professor of Medicine, salary changed from annual rate of \$70,191 for 12 months (\$5,849.25 per month) to annual rate of \$71,772 for 12 months (\$5,981.00 per month), January 14, 1991.

*Ira N. Targoff, Assistant Professor of Medicine, salary changed from annual rate of \$64,573 for 12 months (\$5,381.08 per month) to annual rate of \$70,605 for 12 months (\$5,883.75 per month), January 14, 1991 through June 30, 1991.

*Marilyn S. Taylor, Instructor in Medicine, salary changed from annual rate of \$28,818 for 12 months (\$2,401.50 per month) to annual rate of \$31,098 for 12 months (\$2,591.50 per month), January 14, 1991.

*Udho Thadani, Professor of Medicine, salary changed from annual rate of \$75,261 for 12 months (\$6,271.75 per month) to annual rate of \$76,054 for 12 months (\$6,337.83 per month), January 14, 1991.

*Douglas Voth, Professor of Medicine and Acting Chair of Neurology, salary changed from annual rate of \$99,482 for 12 months (\$8,290.17 per month) to annual rate of \$102,638 for 12 months (\$8,553.17 per month), January 14, 1991 through June 30, 1991.

*Martin H. Welch, Professor of Medicine, salary changed from annual rate of \$80,623 for 12 months (\$6,718.58 per month) to annual rate of \$81,414 for 12 months (\$6,784.50 per month), January 14, 1991.

*Robert Whang, Professor and Vice Chair of Medicine, salary changed from annual rate of \$95,816 for 12 months (\$7,984.67 per month) to annual rate of \$97,792 for 12 months (\$8,149.33 per month), January 14, 1991.

*Increase paid from VA Medical Center

April 4, 1991

22343

*Walter H. Whitcomb, Professor of Medicine, salary changed from annual rate of \$99,482 for 12 months (\$8,290.17 per month) to annual rate of \$102,638 for 12 months (\$8,553.17 per month), January 14, 1991 through June 30, 1991.

*Thomas L. Whitsett, Professor of Medicine and Adjunct Professor of Pharmacology, salary changed from annual rate of \$74,020 for 12 months (\$6,168.33 per month) to annual rate of \$75,205 for 12 months (\$6,267.08 per month), January 14, 1991.

*Michael F. Wilson, Professor of Medicine, salary changed from annual rate of \$80,102 for 12 months (\$6,675.17 per month) to annual rate of \$82,863 for 12 months (\$6,905.25 per month), January 14, 1991.

NORMAN CAMPUS:

Leave of Absence:

Gene B. Walker, Associate Dean for Professional Programs and Research, College of Engineering, Professor of Electrical Engineering and Computer Science, and Fellow, Cooperative Institute for Mesoscale Meteorological Studies, sabbatical leave of absence with full pay, July 1, 1991 to January 1, 1992. To do research.

Appointments or Reappointments:

Scott Beard Pagel, J.D., Director, Law Library, and Associate Professor of Law, annual rate of \$70,000 for 12 months (\$5,833.33 per month), May 1, 1991 through June 30, 1991. Paid from 227-601, Law Library Operations, pos. 1.60, and 227-201, College of Law, pos. 800.60.

Edwin G. Corr, reappointed Visiting Henry Bellmon Chair of Public Service and Professor of Political Science, annual rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1991 through May 15, 1992. Paid from 127-243, Political Science, pos. 701.60.

Robert G. Rein, Jr., Senior Research Associate in Petroleum and Geological Engineering, annual rate of \$65,000 for 12 months (\$5,416.66 per month), March 18, 1991 through June 30, 1991. Paid from 127-399, Fracturing Fluid Characterization Facility Project, pos. 1.63.

Changes:

William H. Beasley, Associate Professor of Meteorology; given additional title Director, School of Meteorology, July 1, 1991 through June 30, 1996; title of Deputy Director, Center for Analysis and Prediction of Storms, deleted, July 1, 1991.

Helmut Fischbeck, Professor of Physics and Astronomy and Adjunct Associate Professor of Radiological Sciences; reappointed Chair, Engineering Physics Program, August 1, 1991 through July 31, 1995.

April 4, 1991

22344

Mohamed H. Harajli, Assistant Professor of Civil Engineering and Environmental Science, salary changed from annual rate of \$36,750 for 9 months (\$4,083.33 per month) to annual rate of \$36,850 for 9 months (\$4,094.44 per month), August 16, 1990 through May 15, 1991. Correction of original appointment. Paid from 127-222, Civil Engineering and Environmental Science, pos. 8.60, and 127-422, Civil Engineering and Environmental Science Research, pos. 8.65.

Dolores Leffingwell, title changed from Visiting Assistant Professor to Assistant Professor of Music, salary changed from annual rate of \$26,000 for 9 months (\$2,888.88 per month) to annual rate of \$28,500 for 9 months (\$3,166.66 per month), February 1, 1991 through May 15, 1991. Paid from 127-270, School of Music, pos. 14.60.

Retirements:

Michael Hennagin, Professor of Music, correction of retirement date from May 15, 1991 to September 30, 1991.

Dorothy C. Higginbotham, Associate Dean, College of Arts and Sciences, and Professor of Communication, February 28, 1991; named Professor Emeritus of Communication.

Thomas M. Smith, Professor of History of Science, May 15, 1991; named Professor Emeritus of History of Science.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Appointments:

Donovan Lee Billen, Sr., Senior Systems Analyst, Computing Services, annual rate of \$41,500 for 12 months (\$3,458.33 per month), February 25, 1991. Professional Staff. Paid from 18009110, Administration Information Services, HSC.

Richard R. Linn, Jr., transferred to Health Sciences Center as Director of Development, Health Sciences Center, salary increased from annual rate of \$54,080 for 12 months (\$4,506.67 per month) to annual rate of \$72,500 for 12 months (\$6,041.67 per month), April 1, 1991. Changed from Administrative Staff to Administrative Officer. Paid from 10009110, Office of University Development.

April 4, 1991

22345

Changes:

Phil H. Cove, title changed from Senior Administrative Manager to Departmental Business Manager, Department of Dermatology, salary changed from annual rate of \$37,450 for 12 months (\$3,122.00 per month) to annual rate of \$43,000 for 12 months (\$3,584.00 per month), February 1, 1991. Changed from Managerial Staff to Administrative Staff. Paid from 2204, Dermatology, and A0003072, PPP Dermatopathology Account.

Hershel Lamirand, title changed from Executive Director of Development to Director of University Relations, Health Sciences Center, April 1, 1991. Administrative Officer.

NORMAN CAMPUS:

Changes:

Catherine F. Bishop, promoted from Associate Director, News Services, to Director of Media Services, salary changed from annual rate of \$38,500 for 12 months (\$3,208.33 per month) to annual rate of \$44,000 for 12 months (\$3,666.67 per month), April 1, 1991. Changed from Administrative Staff to Administrative Officer. Paid from 127-184, News Services, pos. 4.65.

Richard R. Linn, Jr., Director of Development, transferred to Health Sciences Center, March 31, 1991.

Linda S. Norton, Director, Special Programs, Continuing Education Academic Programs Arts and Sciences; given additional title Adjunct Assistant Professor of Human Relations, without additional remuneration, July 1, 1991 through June 30, 1992. Administrative Staff.

Paul Skierkowski, title changed from Radiation Safety Officer to Director, Environmental Safety Services, April 5, 1991. Changed to Administrative Officer. Retains titles Adjunct Professor of Civil Engineering and Environmental Science through June 30, 1991, and Adjunct Professor of Botany and Microbiology.

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

STUDENT CODE REVISIONS

The following proposed revisions in the Student Code were presented. All were approved unanimously by the Student Code Revision Committee and were approved by Student Congress, the Graduate Student Senate, and the UOSA President. Interim Vice President Purcell did not recommend approval of the change in Title 2.1.

TITLE 2 Student Rights and Responsibilities

TITLE 2.1

Current Reading:

The student has the right to be considered for membership in any student organization or group without regard to race, color, place of national origin, religious creed, or political belief.

Proposed Reading:

The student has the right to be considered for membership in any student organization or group without regard to race, color, place of national origin, religious creed, handicap, marital status, sexual orientation, veteran status, or political belief.

Rationale:

This section has not included veteran status or marital status as it should have. In addition, sexual preference has not been included. Many other universities, including a number of our peer institutions, have incorporated this in their student codes.

TITLE 5 Student Records and Information

TITLE 5.7

Present Reading:

None. This revision is an addition.

Proposed Reading:

The University issues a photo identification card to each student which, when properly validated, constitutes proof of student status and affiliation and provides access to a variety of services including, but not limited to, use of library materials, use of physical fitness and other facilities, and entry to events using student tickets.

- .1 The student ID card should be carried by the student.
- .2 The student ID card must be presented upon demand to any University official acting in the performance of their duty or as required to gain access to services or facilities.
- .3 Refusal to present the student ID card upon demand may be chargeable under Title 17 of this Code.

Rationale:

It is impractical for the University to require students to carry their photo identification card with them at all times. Failure by students, however, to possess this item and/or to present it upon demand is a recurrent problem which hampers the ability of OUDPS to maintain security both on the academic campus and in residential housing.

TITLE 10 Student Activities

TITLE 10.1

Current Reading:

Membership in registered student organizations shall not be denied any person on the basis of race, creed, religion, national origin, or disability nor shall membership be denied on the basis of sex, unless the very purpose of the organization would be defeated if sex discrimination were not allowed, provided however, that the purpose of the organization must be consistent with public policy as established by prevailing University Community standards, and that the person be willing to subscribe to the stated aims and meet the stated obligations of the organization.

Proposed Reading:

Membership in, association with, and benefits emanating from student organizations and their related activities shall be based upon such considerations as performance, educational achievement, and other criteria related to the goals of the organization and purposes of the activities. Judgments in this regard based solely on an individual's race, color, religion, national origin, age, sexual orientation, handicap, veteran status, marital status, or political belief are not judgments based upon such considerations. This also includes gender, unless the very purpose of the organization would be defeated if sex discrimination were not allowed, provided however, that the purpose of the organization must be consistent with public policy as established by prevailing University Community standards.

Rationale:

This section has not included veteran status or marital status as it should have. In addition, sexual preference has not been included. Many other universities, including a number of our peer institutions, have incorporated this in their student codes.

TITLE 14 Academic Appeals

Current Reading:

In each college of the University there shall be established an Academic Appeals Board consisting of an equal number of students and faculty. (1) Faculty members of the Board will be chosen by the faculty of the college for a term determined by the faculty. (2) Student members of the Board will be appointed for a term of one year by the dean of the college upon recommendations from the Student President.

Each Academic Appeals Board will hear cases in which the issue to be resolved is that of prejudiced or capricious evaluation, or alleged inability to speak the English language to the extent necessary to adequately instruct students. Except for those cases which arise in the College of Law, the following procedures shall apply. (For the procedures in the College of Law, contact the Office of the Dean.)

Proposed Reading:

In each college of the University there shall be established an Academic Appeals Board consisting of an equal number of students and faculty. (1) Faculty members of the Board will be chosen by the faculty of the college for a term determined by the faculty. (2) Student members of the Board will be appointed for a term of one year by the dean of the college upon recommendations from the Student President.

Each Academic Appeals Board will hear cases in which the issue to be resolved is that of prejudiced or capricious evaluation, or alleged inability to speak the English language to the extent necessary to adequately instruct students. For the procedures that are to be followed, contact the College involved. (Delete .1, .2, .3, .4, .5, .6, .7, .8)

Rationale

1. Describing Academic Appeals and the basis for them is appropriate for inclusion in the code.
2. The proper place for the entire policy is in the Faculty Handbook and in the individual colleges that implement the appeals process.
3. Students don't look at the Title unless they are unhappy with a grade and when they are, all that can be done is to refer them to the academic unit. The deletion proposed takes all the preceding into account.

TITLE 15 The University Tribunal

Current Reading:

Some issues concerning the University Community have substantial campus-wide interest or a great impact on members of the University Community. The University Tribunal has the purpose of addressing these issues. Any member of the

University Community may upon showing substantial interest in or great impact by a particular statute, rule, regulation, policy or interpretation thereof, may petition for a review of this issue. The request for review must be made in writing to the Office of the Vice President for Student Affairs and addressed to the President of the University. At a minimum, the written request shall include the issue to be considered and the reasons why the issue is of campus-wide interest or could have great impact on members of the University Community. Before the tribunal addresses any issue brought before them, the following three criteria must be met: (1) any other body with the authority to dispose of the issue must have completed its actions regarding the issue, (2) the President has not made a decision on the issue in question within the academic session that the petition was presented, and (3) the issue is not a direct appeal of a case from the University discipline system. The request for the review shall be made in writing to the Office of the Vice President for Student Affairs. This shall be forwarded to the Office of the President of the University. Upon receipt of this written request, the President or his/her delegate shall convene the University Tribunal within ten (10) days of his/her receipt of the request. The University Tribunal shall be made up of three (3) faculty members selected from nominations submitted by the Faculty Senate, three (3) students selected from nominations by the UOSA President with the advice and consent of the UOSA Legislative Branch, and one (1) staff member selected from nominations by the Vice President for Student Affairs. The Tribunal's consideration of the issue(s) shall be informal, flexible and shall allow for the opportunity for all those having an interest in the issue to provide input as to their viewpoints limited only by Tribunal procedures concerning redundancy, irrelevancy, or time constraints. The Tribunal shall not be bound by formal or technical procedures of law and shall strive to provide as wide an opportunity as possible for all viewpoints to be heard. The Tribunal shall provide a recommendation to the President in writing within ten (10) days of the completion of the input concerning the issue. This recommendation shall include: the proposed action to resolve the issue, the Tribunal's rationale for that action, and a summary of the differing views surrounding the issue.

The recommendation shall be submitted through the Vice President for Student Affairs. He/She shall review the recommendation and forward it to the President with his/her concurrence or recommended modifications for final action. The President shall notify the principal parties of his/her decision within ten (10) days of receipt of the recommendation.

Proposed Reading:

None. Delete and renumber succeeding Titles.

Rationale:

This title was previously a part of the University's discipline system until its removal as an ineffective and complicating part. It was left in the Code as a recommending body to the President. Obviously, other groups or processes

April 4, 1991

22350

have done this job, since this body has not met since 1985, and only once before that in the last ten years. We don't need it and having it is a waste of our time.

TITLE 19 Procedure for Amending the Student Code

TITLE 19.5

Current Reading:

None. This revision is an addition.

Proposed Reading:

If any section, subsection, sentence, clause, phrase, or portion of this Code, is for any reason, held invalid or unconstitutional by any court or body of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Code.

Rationale:

To avoid a situation where the viability of the entire Code is rendered questionable due to a challenge, appeal, or litigation involving one of its component sections, inclusion of a severability clause is suggested.

President Van Horn called attention to Title 14, the policy on Academic Appeals Boards. He said the change proposed is not a change in the policy, but a request for authorization to include only a portion of the policy in the Student Code, with the entire policy stated in other University documents.

President Van Horn recommended that the Board of Regents approve the following Student Code revisions:

Title 5.7
Title 10.1
Title 14
Title 15
Title 19

President Van Horn also recommended that the change in Title 2.1 not be approved.

Steve Lazarus, Chair of the Graduate Senate, was present to address the proposed Student Code revisions. He said democracy is not easily won nor easily sustained. Today we have the opportunity to further the cause and principles of our predecessors. He stated a vote in favor of 10.1 and 2.1 should

April 4, 1991

22351

not be misinterpreted as an endorsement of a particular lifestyle but rather as an extension of the principles of freedom and equity. These changes offer intangibles including an academic environment free of discrimination for all students.


Regent Noble moved approval of President Van Horn's recommendation to approve the following Student Code Revisions:

Title 5.7
Title 10.1
Title 14
Title 15
Title 19

The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

Regent Gullatt moved that the Board of Regents accept President Van Horn's recommendation that the proposed change in Title 2.1 not be approved. The following voted yes on the motion: Regents Hogan, Lewis, Noble, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

There being no further business the meeting adjourned at 11:35 a.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

The University of Oklahoma
Statement of Revenues and Expenditures
All Funds, All Campuses
For the Period Ending February 28, 1991

	Original Annual Budget	Current Revised Annual Budget	Percent of Total	Current Y-T-D Actual	Percent of Current Budget	Previous YTD Actual	Percent of Previous Year Current Budget
Revenue:							
State Appropriations	\$137,878,210	\$138,029,210	33.2%	\$91,840,030	66.5%	\$83,293,132	66.6%
Student Tuition and Fees	33,332,598	33,332,598	8.0%	29,576,609	88.7%	30,163,157	83.5%
Federal Grants and Contracts	55,771,416	57,398,810	13.8%	35,352,825	61.6%	39,037,907	74.4%
State and Local Grants and Contracts	14,702,696	14,967,334	3.6%	10,673,872	71.3%	8,936,739	65.7%
Private Gifts, Grants and Contracts	20,095,707	21,909,154	5.3%	14,836,889	67.7%	9,374,661	55.6%
Endowment Income	1,312,332	1,312,332	0.3%	1,312,220	100.0%	1,350,804	183.3%
Sales & Services of Educational Activities	4,295,062	4,295,062	1.0%	2,168,301	50.5%	1,894,602	53.9%
Auxiliary Enterprises	52,291,720	52,291,720	12.6%	35,459,290	67.8%	33,612,388	60.6%
External Service Units	9,515,258	9,015,258	2.2%	5,476,874	60.8%	6,217,055	73.4%
Professional Practice Plan	60,601,620	60,601,620	14.6%	42,021,150	69.3%	39,510,866	67.2%
Residency Income	4,918,610	4,918,610	1.2%	3,428,824	69.7%	2,839,791	64.1%
Other Sources	13,856,995	14,372,688	3.5%	10,944,108	76.2%	7,980,907	69.6%
Subtotal Revenue	408,572,224	412,444,396	99.1%	283,090,992	68.6%	264,212,009	68.3%
Budgeted Reserve	456,932	456,932	0.1%	456,932	100.0%	81,932	100.0%
Current Distributions from Reserve	0	3,239,177	0.8%	3,174,571	98.0%	5,214,879	100.0%
Total Revenue	409,029,156	416,140,505	100.0%	286,722,495	68.9%	269,508,820	68.7%
Expenditures:							
Teaching Salaries	73,738,185	73,517,801	17.7%	46,540,070	63.3%	41,615,393	61.7%
Other Professional Salaries	67,993,861	71,757,756	17.3%	46,079,941	64.2%	44,332,229	69.9%
Hourly Staff Salaries	55,939,339	57,287,558	13.8%	37,471,793	65.4%	37,280,728	70.2%
Associated Fringe Benefits	39,160,347	39,612,719	9.5%	26,627,347	67.2%	24,187,916	64.5%
Prof. Practice Salary Supplements	19,877,429	19,877,429	4.8%	17,202,239	86.5%	15,114,213	75.4%
Supplies and Materials	20,437,863	20,452,613	4.9%	12,778,037	62.5%	12,385,996	80.5%
Library Books and Periodicals	3,226,678	3,278,710	0.8%	2,251,798	68.7%	2,107,489	66.9%
Equipment	11,858,518	13,250,134	3.2%	9,689,748	73.1%	9,659,385	70.1%
Travel	5,711,583	6,304,130	1.5%	5,519,011	87.6%	4,053,090	71.1%
Communication	6,303,140	5,797,781	1.4%	4,205,292	72.5%	3,952,990	67.2%
Utilities	14,653,333	14,653,333	3.5%	9,767,055	66.7%	9,783,997	67.4%
Computing Supplies and Equipment	8,494,235	8,588,344	2.1%	6,367,114	74.1%	4,781,043	58.2%
Maint. & Repair of Buildings & Grounds	9,255,443	9,101,809	2.2%	7,169,201	78.8%	6,752,640	56.3%
Professional and Technical Fees	5,172,677	6,356,128	1.5%	5,594,653	88.0%	5,533,750	78.1%
Contractual & Related Current Expenses	36,179,413	35,658,349	8.6%	23,297,490	65.3%	19,108,328	56.2%
Scholarships and Fellowships	10,454,906	10,451,906	2.5%	9,813,972	93.9%	8,836,411	110.1%
Merchandise Purchased for Resale	4,368,610	4,218,610	1.0%	1,832,836	43.5%	3,353,237	82.3%
Debt Service	2,487,436	1,767,436	0.4%	904,698	51.2%	1,531,492	45.3%
Indirect Cost Recovery	7,259,653	7,556,452	1.8%	5,284,470	69.9%	4,561,418	69.0%
Premiums—Property/Liability Insurance	3,277,714	3,277,714	0.8%	2,875,909	87.7%	2,930,803	94.8%
Patient Refunds	1,025,669	1,025,669	0.3%	777,560	75.8%	643,567	69.9%
Laboratory Testing	774,582	549,582	0.1%	387,820	70.6%	556,325	57.1%
Membership/Registration Fees	1,237,779	1,457,779	0.4%	1,137,307	78.0%	1,009,612	74.0%
Total Expenditures	408,888,393	415,799,742	100.0%	283,575,361	68.2%	264,072,052	67.8%
Current Revenues over/ under Expenditures	140,763	340,763		3,147,134		5,436,768	
Internal Service Units	87,319,771	87,069,771	100.0%	57,427,878	66.0%	49,543,116	64.0%

The University of Oklahoma
Summary of Reserves
For the Period Ending February 28, 1991

Schedule II

GENERAL UNIVERSITY RESERVES

DEFINITION OF RESERVES: *That portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses, projected to year end. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.*

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
UNALLOCATED GENERAL UNIVERSITY RESERVES			
Norman Campus	\$3,318,327	\$0	\$3,318,327
Health Sciences Center		617,518	617,518
Law Center	159,212	0	159,212
Oklahoma Geological Survey	91,833	0	91,833
TOTAL GENERAL UNIVERSITY	3,569,372	617,518	4,186,890
GRANTS AND CONTRACTS INDIRECT COST REIMBURSEMENT	551,969	166,963	718,932 (1)
AGENCY SPECIAL (Unrestricted Interest Income)	204,452	1,879,836	2,084,288 (2)
REVENUE BOND RESERVES IN EXCESS OF REQUIRED AMOUNTS			
Utility System	293,088	711,006	1,004,094
Organized Group Housing	1,857	0	1,857
Student Facilities	288,390	0	288,390
Stadium System	525,860	0	525,860
TOTAL REVENUE BOND RESERVES (Excess)	1,109,195	711,006	1,820,201 (3)
SECTION 13/NEW COLLEGE	0	0	0
TOTAL RESERVES AS OF JUNE 30, 1991	\$5,434,988	\$3,375,323	\$8,810,311

(1) *Net of working capital requirements of \$3,471,384 for the Norman Campus Sponsored Programs, and \$3,200,000 for the Health Sciences Center Sponsored Programs.*

(2) *Amount which can be invested for general institutional purposes for the University. The interest earnings are used for general institutional purposes.*

(3) *Amount which is invested for the benefit of each individual bond system.*

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
AUXILIARY ENTERPRISES			
Contingency Reserves	\$2,053,146	\$2,105	\$2,055,251
Renewals & Replacements	1,515,586	19,282	1,534,868
Capital Improvements	4,241,019	0	4,241,019
Debt Service (Required Reserve at Trustee Bank)	8,560,484	0	8,560,484 (3)
Total Auxiliary Enterprises	16,370,235	21,387	16,391,622
SERVICE UNITS			
Contingency Reserves	626,040	200,444	826,484
Renewals & Replacements	1,266,474	888,830	2,155,304
Capital Improvements	2,192,357	132,315	2,324,672
Debt Service (Required Reserve at Trustee Bank)	1,535,931	1,507,620	3,043,551 (3)
Total Service Units	5,620,802	2,729,209	8,350,011
TOTAL DESIGNATED RESERVES	\$21,991,037	\$2,750,596	\$24,741,633

Total University Combined Statement of Changes in Fund Balance

For the Period Ending February 28, 1991

	Current Revised Annual Budget	Beginning Fund Balance	Y-T-D (1) Additions	Y-T-D (1) Deductions	Ending Fund Balance
Norman Campus					
Educational and General	\$123,811,658	\$23,888,220	\$79,389,341	\$78,114,989	\$25,162,572
Grants and Contracts	43,300,000	2,869,475	29,460,024	28,206,142	4,123,357
Private Gifts	1,029,490	8,721	282,187	649,459	(358,551)
Endowment Funds	812,332	4,530,484	891,574	639,630	4,782,428
Sales & Services of Educ. Activities	3,510,062	1,234,512	1,673,972	2,047,842	860,642
Auxiliary Enterprises	51,812,756	11,894,137	35,039,955	37,784,776	9,149,316
Scholarships	6,892,419	67,339	6,489,570	6,586,484	(29,575)
Student Loans	2,000,000	14,080,099	1,444,717	2,146,763	13,378,053
Institutional Support Activities	798,330	539,211	732,097	801,608	469,700
Student Activity Fees	1,399,183	395,717	1,147,570	1,076,989	466,298
Student and Other Organizations –					
Agency Accounts	3,444,346	3,478,014	3,960,404	3,871,157	3,567,261
Internal Service Units	70,177,722	12,498,525	46,745,693	48,904,293	10,339,925
Total Norman Campus	\$308,988,298	\$75,484,454	\$207,257,104	\$210,830,132	71,911,426
Law Center	5,685,022	1,191,351	4,052,744	3,364,990	1,879,105
Oklahoma Geological Survey	2,048,487	157,369	1,378,569	1,260,488	275,450
Health Sciences Center					
Educational and General	63,645,557	1,042,233	43,778,849	41,069,971	3,751,111
Grants and Contracts	30,349,304	4,006,625	21,026,667	21,026,667	4,006,625
Private Gifts	0	0	0	0	0
Endowment Funds	500,000	0	420,646	267,154	153,492
Sales & Services of Educ. Activities	0	0	0	0	0
Auxiliary Enterprises	478,964	203,082	413,564	380,969	235,677
External Service Units	9,015,258	3,490,363	5,358,599	5,799,012	3,049,950
Professional Practice Plan	60,263,383	30,850,295	42,144,770	44,640,792	28,354,273
Scholarships	5,000	0	40,939	43,668	(2,729)
Student Loans	15,637	5,186,625	133,938	18,442	5,302,121
Residency	4,918,610	67,529	3,428,824	3,494,194	2,159
Student Activity Fee	320,000	139,422	224,159	148,282	215,299
Student and Other Organizations					
Agency Accounts	84,707	66,783	177,313	134,893	109,203
Internal Service Units	16,892,049	3,132,695	7,952,531	8,523,914	2,561,312
Total Health Sciences Center	\$186,488,469	\$48,185,652	\$125,100,799	\$125,547,958	47,738,493
Less Internal Service Units	87,069,771	15,631,220	54,698,224	57,428,207	12,901,237
GRAND TOTAL	\$416,140,505	\$109,387,606	\$283,090,992	\$283,575,361	108,903,237

(1) Cash Basis.

**Statement of Plant Funds
All Funds, All Campuses**

For the Period Ending February 28, 1991

<u>Funding Source</u>	<u>Project Budget</u>	<u>Allotment This Year</u>	<u>Allotment To Date</u>	<u>Expenditures This Year</u>	<u>Expenditures To Date</u>	<u>Allotment Balance</u>
State Appropriations	\$27,039,060	\$50,605	\$21,188,560	\$316,942	\$20,907,167	\$281,393
Federal Grants and Contracts	13,500,000	0	12,086,064	2,294,347	11,242,571	843,493
State Grants and Contracts	0	0	0	0	0	0
Private Gifts, Grants and Contracts	47,150,488	4,540,124	30,623,985	1,560,776	26,678,310	3,945,675
Section 13/New College	15,378,731	3,036,947	13,792,551	2,821,384	10,316,625	3,475,926
Other Income – Bonds	39,350,871	395,000	39,240,871	1,051,622	38,432,938	807,933
Auxiliaries	2,043,340	181,836	1,709,174	354,115	1,470,486	238,688
Total	<u>\$144,462,490</u>	<u>\$8,204,512</u>	<u>\$118,641,205</u>	<u>\$8,399,186</u>	<u>\$109,048,097</u>	<u>\$9,593,108</u>

HEALTH CARE RENEWAL RATES 1991/92

Blue Cross Blue Shield of Oklahoma Comprehensive - All Campuses

	<u>1990/91</u>	<u>1991/92</u>	<u>Percent of Increase</u>
Employee-University Pays	120.96	128.11	5.9
Family	200.96	214.10	6.5
Spouse	135.66	144.52	6.5
Children	114.06	121.50	6.5

The Comprehensive Plan has deductibles of \$100 or \$200 depending on the provider of the care. The co-payments are 5%, 15% or 25% also dependent on the source of care. The stop loss limit is \$2,500 of medical claims after which additional charges are paid at 100%.

Blue Cross Blue Shield of Oklahoma Alternate - All Campuses

	<u>1990/91</u>	<u>1991/92</u>	<u>Percent of Increase</u>
Employee-University Pays	93.89	101.93	8.6
Family	156.74	167.00	6.5
Spouse	105.82	112.74	6.5
Children	88.98	94.78	6.5

The Alternate Plan includes the same benefits as the Comprehensive Plan with deductibles of \$500, \$750 or \$1,000 depending on the provider of the care. After the deductible is met the employee's stop loss limit is \$5,000, \$7,500 or \$10,000 depending on the source of care.

OU Care - Norman Campus

	<u>1990/91</u>	<u>1991/92</u>	<u>Percent of Increase</u>
Employee-University Pays	117.21	121.55	3.7
Family	216.60	216.60	No Increase
Spouse	131.32	135.10	2.9
Children	123.72	123.72	No Increase

There is no deductible for care received at Goddard Health Center. If specialty care is needed the employee is referred to a contracted provider.

Prucare HMO - All Campuses

	<u>1990/91</u>	<u>1991/92</u>
Employee-University pays	106.46	No Increase
Family	261.00	"
Spouse	145.74	"
Children	117.98	"

Equicor HMO - Health Sciences Center

	<u>1990/91</u>	<u>1991/92</u>
Employee-University pays	107.67	No Increase
Family	242.24	"
Spouse	139.96	"
Children	113.04	"

All non-HMO rates include the Administrative and stop-loss insurance costs.

DENTAL RENEWAL RATES 1991/92

Prudential Dental - All Campuses

	<u>1990/91</u>	<u>1991/92</u>	<u>Percent of Increase</u>
<u>Basic</u>			
Employee-University pays	4.58	5.00	9.0
Family	23.92	23.92	No Increase
Spouse	13.00	13.00	"
Children	10.90	10.90	"
<u>Freedom of Choice</u>			
Employee-University pays	4.58	5.00	9.0
Employee pays	10.16	10.16	No Increase
Employee and Family	35.22	35.22	"
Employee and Spouse	23.60	23.60	"
Employee and Children	21.38	21.38	"

RETIREE HEALTH AND DENTAL RATES

	<u>1990/91</u>	<u>1991/92</u>
<u>Health</u>		
BC/BS Retiree Without State Plan		
under 65	120.96	180.01
over 65	108.38	146.81
BC/BS Retiree With State Plan		
under 65	120.96	213.13
over 65	41.00	57.96
PruCare		
under 65	106.46	106.46
over 65	101.39	101.39
<u>Dental</u>		
Basic	5.00	5.00
Freedom of Choice	5.00	5.00