

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JANUARY 23, 1991

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**MINUTES OF A REGULAR MEETING
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JANUARY 23, 1991**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in the Board Room of The University of Oklahoma Foundation Building on the Norman Campus of the University beginning at 9:25 a.m. on Wednesday, January 23, 1991.

The following Regents were present: Regent Ronald H. White, M.D., Chairman of the Board, presiding; Regents Sarah C. Hogan, E. Murray Gullatt, and J. Cooper West.

Absent: Regents Sylvia A. Lewis, Sam Noble, and G. T. Blankenship.

Others attending all or a part of the meeting included Richard L. Van Horn, President of the University, Provosts Clayton Rich and Joan Wadlow, Vice Presidents Fred J. Bennett, Arthur J. Elbert, and Jerry B. Farley, Interim Vice President Chris Purcell, Mr. Fred Gipson, Ms. Beth Wilson, and Mrs. Barbara H. Tuttle, Executive Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:00 a.m. on January 22, 1991, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Gullatt moved approval of the minutes of the Health Sciences Center Committee meeting held on December 13, 1990, and the Finance and Audit Committee meeting and the regular meeting held on December 19, 1990. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PRESIDENT'S REPORT

President Van Horn reported on the following recent awards, honors, gifts, and grants:

1. The Division of University Affairs received 14 awards from the Council for the Advancement and Support of Education at the annual CASE District VI Conference in Kansas City. The awards were presented to OU's Offices of Development, Publications, News Services and Electronic Media, and Photographic Services.

2. Professor Gerald Vizenor, holder of the David A. Burr Chair in Letters, received the PEN Oakland/Josephine Miles Award for Excellence in Literature for his book "Interior Landscapes: Autobiographical Myths and Metaphors." The award honored books published in 1990 that reflected a multicultural viewpoint.
3. The University's newly established Center for the Study of Small/Rural Schools directed by Professor Edward Chance recently became one of the three national rural education research centers to be endorsed by the National Rural Education Association.
4. Dr. Jesus Medina, Professor of Otorhinolaryngology, received the State's first Professorship of Clinical Oncology award presented by the American Cancer Society. Dr. Medina is one of only two physicians in the country to receive the honor which recognizes outstanding faculty clinicians in cancer. The Professorship will be funded initially for three years at \$40,000 per year.
5. Dr. Melvin Platt, Jr., Professor of Music, received the Governor's Arts Award for Arts in Education for his leadership in the revision and development of curricula and resources in music education.
6. Dr. Stanley Mills, Associate Professor of Pharmacy, is testing a new vaccine which has the potential to keep lung cancer from recurring in patients who have undergone initial surgery for the disease. The Health Sciences Center will be the only place in the world testing the vaccine on cancer patients.
7. Archie W. Dunham, Senior Vice President of DuPont Polymers and an OU graduate, will be the 1991 College of Engineering Engineer-in-Residence. This program is designed to bring outstanding practitioners to the campus to give students insight into practical and business applications.
8. Continuing Education and Public Service has received a four-year \$12 million grant from the U.S. Department of Education to operate the Southwest Regional Center for Drug Free Schools and Communities. The grant is for the purpose of assisting the nation in its battle against drugs.

9. During December, the Gas Research Institute awarded almost \$300,000 to support two ongoing projects in the School of Chemical Engineering and Materials Science. Dr. Lloyd Lee received \$145,000 for his research on electrolyte solutions and Dr. Kenneth Starling received \$153,000 for his project to develop a revised natural gas compressibility equation.
10. The Health Sciences Center received a \$230,000 grant from the State Regents' program for summer academies in math and science. The funding will support a six-week summer program involving all of the colleges at the Health Sciences Center which will give junior and senior high school students some experience in the health care profession. The Norman Campus received \$23,800 for a summer program of field studies in interdisciplinary biology and \$144,000 for a cooperative project with Oklahoma City Community College called "Real Life Problem Solving in Math and Science Careers."

President Van Horn also reported on activities this week connected with OU Together Week on the Norman Campus and a display at the Oklahoma Museum of Natural History July 5 through March 14 on the culture and history of the ancestors of today's Pueblo Indians.

ACADEMIC ENRICHMENT - TEACHER PREPARATION PROGRAM

At the November meeting, the Board of Regents approved a revised program for the preparation of teachers. Provost Wadlow introduced Dr. Fred Wood, Dean of the College of Education. Dr. Wood reported on changes encompassed in the newly approved program, what they expect it to accomplish, and its contributions to calls for reform nationally in teacher education. Professor Mike Angelotti, Associate Dean, who played a major role in designing the new program participated in the presentation.

TASK FORCE ON UNDERGRADUATE ADVISING

In September, President Van Horn appointed a Task Force on Undergraduate Advising to evaluate current undergraduate advising and submit recommendations. Dr. Billy Crynes, Dean of the College of Engineering and Chair of the Task Force, presented a progress report on the work of the Task Force. He reviewed the activities of sub-committees of the Task Force. The results of the Task Force surveys included the following: (1) faculty, students, staff dissatisfied; (2) existing system and process are major complaints; (3) lack of career counseling; (4) no formalized training of faculty advisors; (5) need to centralize system but maintain department autonomy, (6) continuity - year-long rather than only at enrollment; (7) education about system and its expectations; (8) nonacademic units need to get information out to rest of the student body re: services available.

Dean Crynes commented on preliminary proposals that will be presented to the full Task Force at a meeting in the afternoon on January 23. He emphasized that these proposals have not been presented to the full Task Force:

1. Get the academic advising closer to the students' degree granting college.
 - A. All new students with declared majors to be advised by their college units.
 - B. All uncertain/undeclared to be advised by University Advising Center.
 - C. University Advising Center
 - (i) Academic advising
 - (ii) Career exploration
 - (iii) Testing/assessment
 - (iv) Information clearinghouse
 - (v) Orientation
 - (vi) Advisor training
2. OU must give more value to advising.
3. More incentives for faculty/staff.
4. Establish required course for new students.
5. Better information exchange.
6. Train faculty/staff peers.
7. More student responsibility.

Dean Crynes said he expects to present a preliminary report of the Task Force to the President in February and the final report in March.

FINANCIAL AID AT THE UNIVERSITY OF OKLAHOMA

The following report was included in the agenda for this meeting and was reviewed briefly by Mr. Dave Barrett, Associate Director of Health Sciences Center Financial Aids, and Dr. Rick Hall, Director of School Relations and Financial Aid:

Financial aid at The University of Oklahoma is comprised of scholarship, grant, loan and fee-waiver programs which totaled \$51,103,274 on all three of OU's campuses in 1989-90. These programs were funded as shown below:

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	<u>Norman Campus</u>	<u>HSC</u>
Federally Funded Programs:		
Pell Grant	\$ 5,693,663	\$ 461,705
Supplemental Educational Opportunity Grant	289,980	33,375
Perkins Loan	1,671,907	335,300
College Work-Study	862,158	-0-
Guaranteed Student Loans	17,807,028	6,425,221
Bureau of Indian Affairs Grant Program	335,136	231,015
Reserve Officers' Training Corps Scholarships	501,732	-0-
Health Professions Student Loans	-0-	582,000
Nursing Student Loans	-0-	124,900
Health Education Assistance Loan	-0-	1,287,413
Federal Scholarship	-0-	417,324
Veterans' Benefits (Grants)	352,546	46,589
	<u>\$27,514,150</u>	<u>\$ 9,944,842</u>
State Funded Programs:		
Oklahoma Tuition Aid Grant	\$ 1,812,588	\$ 499,511
Oklahoma Academic Scholars Program	758,400	-0-
Vocational Rehabilitation	306,332	41,238
State Scholarship		<u>146,000</u>
	<u>\$ 2,877,320</u>	<u>\$ 686,749</u>
Institutionally Funded Programs:		
Fee Waivers	\$ 3,874,860	\$ 398,560
OU Foundation Scholarships	1,588,577	280,725
(short-term loans - \$318,849)		
OU Regents' Endowment Scholarships	252,265	16,650
(short-term loans - \$57,226)		
Lew Wentz Foundation Loans	361,144	521,625
Athletic Scholarships	1,663,095	
Institutional Loans		<u>49,515</u>
	<u>\$ 7,739,941</u>	<u>\$ 1,267,075</u>
Privately Funded:		
Grants/Scholarships	\$ 592,538	\$ 207,545
Loans	<u>273,114</u>	<u>-0-</u>
	<u>\$ 865,652</u>	<u>\$ 207,545</u>
Total Financial Aid	<u>\$38,997,063</u>	<u>\$12,106,211</u>
GRAND TOTAL FINANCIAL AID - ALL CAMPUSES		<u>\$51,103,274</u>

The major categories of aid provided in 1989-90 are:

	<u>Grants/ Scholarships</u>	<u>Loans</u>	<u>Work-Study</u>
Norman:	\$18,021,712 (46.2%)	\$20,113,193 (51.5%)	\$862,158 (2.2%)
HSC:	\$ 2,780,237 (22.9%)	\$ 9,325,974 (77.0%)	\$ -0- (-0%)

To provide assistance to students who need help meeting the cost of their education, The University of Oklahoma's Financial Aid Services Offices award funds from one or more programs for which a student qualifies. While no dramatic changes in the percentages of costs paid by the student or by financial aid have occurred in the past five years, the total dollars needed from both sources has risen steadily, resulting in an increase of \$879 in costs to students on the Norman Campus and \$2,725 to students at the Health Sciences Center. During that same time, the number of OU students who receive some type of financial aid, need and talent, has increased from 37 percent to 56 percent on the Norman Campus and has remained steady at 60 percent at the Health Sciences Center.

The University of Oklahoma is in the unique position of providing easily accessible information on financial aid to prospective and current OU students through its "Guide to Scholarships and Financial Aid", widely disseminated to high school students and counselors, junior college students, current OU students, parents, faculty and staff. Since the first edition in 1988, scholarship listings have increased 87 percent for a total of 1,177 listings.

Norman Campus:

As the cost of education has risen in the past five years, financial aid awards have kept pace with this increase. In 1989-90, 10,712 students received an average award of \$3,961. In 1985-86, 7,456 students received an average award of \$2,750. Gradually over the past four years, the percentage of aid provided by grants and scholarships and the Work-Study program was declining and the percentage of aid provided by loans was increasing by a like amount. However, in 1989-90 this trend has stopped and even reversed by a very small percentage. In real dollars, however, these figures still translate into an increased loan burden for OU students. In 1985-86 the average loan per student was \$1,432. In 1989-90, that figure is up to \$1,807 representing an increase of \$375 for each student.

At the Norman Campus, the direct costs of attendance for a lower division in-state student for 1989-90 for 30 hours are:

Fees	\$1,507
Room and Board (on-campus)	3,254
Books	345

Through 1988-89, there was a small but steady increase in the percentage of funds provided by the federal sources and a corresponding decline in the percentage of funds provided by the University. This trend has seen a significant reversal with the 1989-90 school year. The percentage of aid provided

by federal sources has gone from 77.6% in 1988-89 down to 70.3% in 1989-90 while the institutional share has increased from 12.8% in 1988-89 to 20% in 1989-90. It should be noted that some of this change can be attributed to better reporting methods now in use.

Health Sciences Center Campus:

In 1989-90, 1,376 students received an average award of \$8,800, while in 1984-85, 1,060 students received an average award of \$7,062. The average award has increased nearly 25% the past five years, with a major portion of the increase issued through various long-term loan programs. During 1984-85, Health Sciences Center students borrowed a total of \$6,134,000. Borrowing for 1989-90 totaled \$9,326,000, a 52% increase over the five-year period.

Total indebtedness of June, 1990 graduates:

Dentistry	\$41,358	(30% increase over June 1986 graduating class)
Medicine	\$36,235	(36% increase over June 1986 graduating class)
Nursing	\$ 8,672	
Pharmacy	\$13,781	

The percentage of funding through federal, state and institutional sources has remained relatively stable the past five years. Federal sources have provided 73% of all assistance, with institutional programs providing 21%. State sources supply 6% of all assistance.

A brief description of each of the various financial aid programs was included in the agenda.

STUDENTS CALLED TO ACTIVE DUTY

Regent White asked for an update on how students are handled when they are called to active duty. President Van Horn said the University is trying to provide as much flexibility for the students as possible. He said there are three broad options for students in the event they are called to active duty and have to leave the University. First, they can receive a full refund of tuition and fees. This is an option that a student might take if he/she is called up very early in the semester. A second option is to take an incomplete in the course with the opportunity of coming back and completing the course when their service obligation ends. This might be an option a student who is called somewhere in the middle of a semester might find attractive. Third, a student can make arrangements with the instructor of the course to complete the work in the course and to receive a grade. This is an option students might choose if they are called close to the end of a semester. In addition to these options, Provost Wadlow pointed out that the University has established a point of contact for any student who is in this situation so that he/she can be apprised of all of the options that are available and the student understands the implications of his/her decision.

SCHOLARS REPORT

Dr. Steve Sutherland, Assistant Vice President of Student Affairs for Scholars Programs, presented a report on scholars enrolled at the University this year. He commented that since 1984 the number of college-sponsored merit scholars at OU has increased more than twenty-fold. Of equal importance to the University and the State of Oklahoma, this year 30 National Merit Scholars from out-of-state have chosen to enroll at OU.

Dr. Sutherland said the National Merit Corporation has now released its report on the fall 1990 enrollments.

For Freshman National Merit Scholars:

OU ranks first in the Big 8
 OU ranks 4th among public institutions
 OU ranks 13th nationally among all colleges and universities

For Freshman National Achievement Scholars:

OU ranks first in the Big 8
 OU ranks 6th among public institutions
 OU ranks 14th nationally among all colleges and universities

For Freshman National Hispanic Scholars:

OU ranks first in the Big 8
 OU ranks 14th among public institutions
 OU ranks 32nd nationally among all colleges and universities

Dr. Sutherland also reported on the number of National Merit freshmen this year by college as follows:

Engineering	45
Arts and Sciences	39
Business	5
Fine Arts	2
Education	2
Architecture	<u>1</u>
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Dr. Hillel Kumin, Associate Dean of the College of Engineering, was instrumental in the fact that the College of Engineering has such a large number of freshman National Merit Scholars. He was introduced and reported to the Board how he went about recruiting the 45 National Merit Scholars who are enrolled for this year.

Following the scholars report, there was a 10 minute recess.

MONTHLY FINANCIAL ANALYSIS

The monthly financial analysis for the period ended November 30, 1990 was included in the agenda and is attached hereto as Exhibit A. The following comments and highlights were presented:

SCHEDULE OF REVENUES AND EXPENDITURES (Schedule I):

During the month ended November 30, 1990, the total Current Revised Annual Budget for revenue and expenditures increased \$200,000 for the Health Sciences Center, Educational and General, Part I. The Professional and Technical Fees expenditure category was increased to support the investigative audit being conducted by the State Auditor and Inspector's Office. This commitment is to be funded from general reserves.

- REVENUES
- Revenues realized are at 42.4% of budget as compared to 41.9% last year. Although revenues in total as a percent of budget are comparable to last year, there are several items worthy of noting.
 - State and Local Grants and Contracts reflects a \$1.7 million increase over prior year. \$1.1 million of this increase is from additional HSC grants partially funded by the Oklahoma Center for the Advancement of Science and Technology. Norman Campus had a \$600,000 increase as a result of a general increase in grants and contracts activity and collections on cost reimbursable sponsored programs.
 - Private Gifts, Grants and Contracts revenues are up \$2.9 million over previous year. Norman Campus revenues were \$2 million and HSC revenues were \$900,000. The Norman Campus portion is again due to Grants and Contracts revenue collections on the increased number of cost reimbursable contracts. HSC increases were primarily the result of grants from the Presbyterian Foundation and various pharmaceutical companies.
 - Sales and Services of Educational Activities continue to be greater than last year due primarily to the increased participation in various Continuing Education and Public Service programs.
 - External Service Units revenue was \$3.5 million, representing 36.3% of budget. Compared to 41.1% last year, collections appear to be improving under the State's new funding and reimbursement methods involving inter and intra fund transactions.
 - Professional Practice Plan fees were \$29.3 million or 48.3% of budget. This is only slightly ahead of last year's 44.7% and is generally due to collections being higher than anticipated.

- Other Sources of \$6.3 million are 45.5% of budget as compared to 48.1% last year. Although the budget variances between years is minimal, current year collections are approximately \$800,000 more than last year. As reported last month, this increase results primarily from increased Continuing Education and Public Service noncredit activity, the increases in the Student Activity Fee and Student Facility Fee, and collections for the Student Health Insurance program.

- EXPENDITURES
- Total expenditures are 42.3% of budget as compared to 41.4% last year. This variance of .9% is not significant at this point of the fiscal year although there are several specific line items worthy of noting.
 - TEACHING SALARIES, OTHER PROFESSIONAL SALARIES, WAGES AND FRINGE BENEFITS expenditures are 40.2% of budget as compared to 41.0% last year. The increase of \$6.3 million in current year expenditures over last year is due to salary increases and related fringe benefit cost increases.
 - PROFESSIONAL PRACTICE SUPPLEMENTS expenditures were \$10,360,339 which was 52.1% of the line item's annual budget. Expenditures in this category are often subject to wide variations from one month to the next with little predictability.
 - SUPPLIES AND MATERIALS expenditures are at 39.7% of budget as compared to 49.8% last year, although expenditures are approximately \$500,000 more than last year. This increase occurred at the HSC and is apparently a seasonal spike which should level off as the year progresses.
 - LIBRARY BOOKS AND PERIODICALS are 53.5% of budget as compared to 32.0% last year. This is primarily due to the Library's early payment of the annual EBSCO subscription invoice. Last year this invoice was paid on December 1. This variance between fiscal years should level off with the December 30 report.
 - TRAVEL expenditures are at 51.8% of budget as compared to 46.9% last year. At the Norman Campus, travel expenditures are at 50.4% of budget (51.1% last year), and at the HSC, travel expenditures are at 55.1% of budget (38.2% last year). The increase at the HSC is primarily due to an increase in the volume of travel. This expenditure category will be closely monitored through the end of the second quarter with recommendations for budget revisions if necessary.

- COMMUNICATION expenditures continue to be less than last year. As reported last month, this is due to the HSC departments purchasing new communication equipment last year to be compatible with the new central switching station that had been installed.
- UTILITY COSTS continue to be ahead of last year at this time primarily due to an increase in the number of cooling days during the early months of this fiscal year. At the Norman Campus, expenditures are \$346,773 ahead of last year, while at the HSC, expenditures are \$500,638 ahead of last year. This expenditure line item will be closely monitored in light of this situation and the extremely cold weather experienced in December.
- COMPUTING SUPPLIES AND EQUIPMENT expenditures are \$1.5 million ahead of last year at this time. Almost \$900,000 of this increase occurred at the HSC due to the manner in which computing supplies and equipment were budgeted and expended in fiscal year 1990. A reclassification of budget and expenditures was made in December 1989 to more accurately reflect the activity for this expenditure category. The December 1990 report will show that this variance is no longer significant. For the Norman Campus, the increase is simply due to the purchase of computing supplies and equipment earlier in the fiscal year than was done last year.
- MAINTENANCE AND REPAIR OF BUILDINGS AND GROUNDS expenditures continue to be ahead of last year due to many maintenance and repair projects in the auxiliaries which were delayed in fiscal 1989 due to the Olympic Festival.
- PROFESSIONAL AND TECHNICAL FEES expenditures for HSC are \$1.3 million greater than prior year. An analysis of this expenditure category is being conducted to determine what adjustments need to be made.
- CONTRACTURAL AND RELATED CURRENT EXPENSES are at 42.6% of budget as compared to 40.2% last year. This variance is considered insignificant, however, actual expenditures this year are greater than last year at this time. As reported last month, some specific increases in this category result from earlier billings from several service units for services provided the Educational and General budgeted activities, an increase in Continuing Education and Public Service internal billings.
- SCHOLARSHIPS AND FELLOWSHIPS expenditures are up this year primarily as a result of increases in the Federal grant and loan funds.

- MERCHANDISE PURCHASED FOR RESALE expenditures are down from last year as result of the University Book Exchange being contracted to Barnes and Noble on November 1, 1989.
- DEBT SERVICE expenditures continue to be significantly less than last year at the HSC as a result of the defeasance of the 1973 Utility system, the recall of some of the 1979 Utility system debt, and the earlier processing of debt service payments last fiscal year.
- INDIRECT COST RECOVERY is approximately \$650,000 ahead of last year. This reflects the general increase in sponsored program activity on both campuses.
- PATIENT REFUNDS are at 49.94% compared to 85.14% last year. Since this category is largely a factor of patient revenues and overpayments to the PPP by various third party providers, fluctuations in disbursements between periods are not unusual and do not warrant significant concern.
- MEMBERSHIP/REGISTRATION FEES are at 51.6% compared to 27.4% last year. While the level of spending may be slightly higher than last year overall, the low percentage reported in November, 1989 was primarily a result in delayed disbursements under the MSA accounting system.

CURRENT REVENUES OVER/(UNDER) EXPENDITURES -- At November 30, 1990, revenues exceeded expenditures by \$2.58 million. At the Norman Campus, the excess of revenues over expenditures was \$1.87 million, while the HSC experienced revenues over expenditures of \$715 thousand.

SUMMARY OF RESERVES (Schedule II):

GENERAL UNIVERSITY RESERVES--Norman Campus reserves increased a total of \$22,722 primarily from interest income generated by the Revenue Bond Reserves. Reserves on the HSC Campus had a \$8,522 decrease from the October balance. The decrease in HSC reserves is a result of a \$30,364 expense from the Unallocated General University Reserves, a \$2,501 expense from the Agency Special fund and interest income receipts of \$24,343 generated by the Utility Revenue Bond System.

AUXILIARY AND SERVICE UNIT DESIGNATED RESERVES--The Norman Campus Auxiliary Reserves increased \$151,446 while the Service Units increased \$116,808 for a total increase of \$268,254 from October. The increases in Auxiliary Reserve and Service Unit Reserve resulted primarily from increases in the Capital Improvement Reserves and the Renewals and Replacement Reserves and an increase in the Debt Service Principal and Interest funds.

HSC Total Designated Reserves were \$3,994,637. This is made up of \$35,776 in Auxiliary Enterprise Reserves and \$3,958,861 in Service Unit Reserves. This is a decrease of \$649,414 from the October balance and is due almost totally to the usage of Service Unit Debt Service Reserves in a tender offer to repurchase 1979 Utility System Series Bonds.

COMBINED STATEMENT OF CHANGES IN FUND BALANCE (Schedule III):

The Norman Campus Ending Fund Balance of \$61,172,606 is approximately \$1.8 million less than the October 31, 1990 fund balance. This decrease is normal and results primarily from the collection of most of the tuition and fee income in September, yet expenditures follow a more linear pattern. The Norman Campus Private Gifts deficit balance of \$217,488 is normal in that settle up deposits made at the end of the fiscal year clear the deficit. The fund balance deficit in Scholarships is due to the disbursement of Federally funded Pell program funds prior to the receipt of the funds from the Federal government. These funds are expected to be received from the Federal government in January.

The HSC Ending Fund Balance of \$48,163,704 was up approximately \$1.9 million from October 31, 1990. This increase was due primarily to an excess of revenues over expenditures from independent operations and service units. The Scholarships and Residency line items have negative balances of \$1,091 and \$13,012, respectively, because the cash outflow precedes the cash inflow from related billings. This condition is typical at the end of most accounting periods.

STATEMENT OF PLANT FUNDS (Schedule IV):

There were no new project allotments added in November.

No action was required on this report.

PROVISION AND ACQUISITION OF GOODS AND SERVICES POLICY

President Van Horn said research and service activities require the University to be responsive and competitive in a national marketplace. Responsive administrative approvals and documentation help us to maintain a competitive edge. A proposed new policy on the provision and acquisition of goods and services recognizes the changes in the marketplace and the Board of Regents' broad governance responsibilities.

The policy changes were referred to as a deletion and a replacement to emphasize the fairly significant policy revisions. A summary of the more significant changes is as follows:

1. Provision and acquisition of goods and services and repair, renovation, and non-structural projects requiring Regents' prior approval is increased from \$35,000 to \$100,000. (The provision to allow up to \$75,000 if it is the low bid will be deleted).

2. The policy identifies two types of transactions involving goods and services. One is when the University is providing the goods or services for compensation and the other is when the University is acquiring goods or services for payment. This change is intended to clarify and allow for separate policies for each type of transaction.

3. A demonstrable emergency has been increased from \$150,000 to \$200,000 and the word financial was added (Section I-C). Essential fast track construction decisions were increased from \$150,000 to \$200,000 (Section V).

4. Dollar values which define the following levels of acquisition responsibilities have been increased:

	<u>Previous levels</u>	<u>New levels</u>
Competitive pricing not required	\$500	\$1,500
Documented competitive pricing	\$500 to \$5,000	\$1,500 to \$25,000
Written competitive bids	Over \$5,000	Over \$25,000
Regents' prior approval required	Over \$35,000 except \$75,000 if low bid	Over \$100,000

5. The current policy authorizes the President or the President's designees to approve the purchase of materials or merchandise for resale as defined in the existing policy. The proposed policy extends this authority to include repetitive purchase items such as utilities (Section I-B).

Copies of the proposed Provision and Acquisition of Goods and Services Policy and the current Fiscal Management Policy were included in the agenda for this meeting. President Van Horn said if the new policy is approved the Board will be provided a quarterly report on purchases between the old and new levels requiring Board action. He recommended deletion of the current Fiscal Management Policy and adoption of the replacement policy titled Provision and Acquisition of Goods and Services.

During the discussion which followed, Regent Hogan expressed concern about changing the policy and said she feels the current Fiscal Management Policy is a good one. Regent West said the new proposal is reasonable but he had concerns about the Board acting on a policy with a bare quorum of the Board present. He suggested the possibility of a postponement. Regents White and Gullatt both indicated they have no problem with the proposal.

Regent West moved action on the proposed policy change be deferred until the next meeting. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PROFESSIONAL PRACTICE PLAN OPERATIONAL CHANGES

The following information on proposed changes in the Professional Practice Plans for the colleges at the Health Sciences Center was included in the agenda for this meeting:

The Professional Practice Plan organization structure is governed by the following principles. First, it should preserve fully the governance role, responsibilities, and authority of the Regents. The organization must function within the provisions of both state and federal statutes, including all applicable provisions of the Internal Revenue Code and accompanying Treasury Regulations. The structure of the organization should encourage cooperation and minimize opportunities for organizational conflict. Administrative complexity, duplication and overlap should be avoided when possible. The organization should reinforce operating strengths and provide opportunities for improvements and flexibility. The Professional Practice Plan must work in support of the academic programs.

The change in organizational structure will be approached in two phases. Phase I will deal with several pressing matters to improve the operation of the Professional Practice Plan as it is currently structured. Phase II will involve the development of a modified organizational structure.

Phase I - applicable to Professional Practice Plans of all colleges at the Health Sciences Center except Public Health.

Income - All practice income that is currently distributed as independent contractor income (1099 income) will become salary income (W-2 income). When participating in the academic programs, pursuing their academic activities and engaged in professional practice, faculty are to be considered employees of The University of Oklahoma. In order to accurately reflect the distinction between payments made from University revenues (departmental practice funds, state or contract funds) and payments made from PPP members' practice earnings, each type of payment will be processed on a separate payroll. Since members of the PPP will become employees of the University and since distributions will be made as W-2 compensation, current policies regarding earnings limits, dean or departmental requirements, and distribution of practice earnings will require some modifications to reflect this change of structure. Proposed revisions of College Practice Plans to reflect this modification are attached hereto as Exhibit B.

Retirement - Based upon the change of professional practice distributions to W-2 income, retirement contributions could be made on the PPP member's total compensation. Retirement contributions could be made up to the IRS' maximum amount of approximately 25% of University compensation, not to exceed \$30,000 annually. The University's current retirement plan could be utilized (15% contribution), or phased contributions based upon salary levels could be established and tailored to meet the retirement objectives of the PPP. The PPP members are participating in the decision regarding contribution levels. The

initial recommendation will be to make a 0% contribution until the PPP membership has thoroughly reviewed various alternatives. Subsequently, a recommendation concerning specific levels of contributions will be made at a later Board meeting. The IRS will require that contributions be applicable to all PPP members. The University will require that retirement contributions (and PPP supplementals) be made from practice plan sources. The supplemental salary payments will not be considered in the computation of the University's retirement supplement since it is limited to base pay.

In order to improve the business efficiency of the PPP, several Regents' policy changes are recommended:

Purchasing - A revision to the Board policy on Fiscal Management is recommended in a separate agenda item (see page 22191: action deferred). In summary, the dollar values which define the following levels of responsibility for acquisition have been increased:

	<u>OLD LEVELS</u>	<u>NEW LEVELS</u>
Competitive pricing not required	Under \$500	Under \$1,500
Documented competitive pricing	\$500 to \$5,000	\$1,500 to \$25,000
Written competitive bids	Over \$5,000	Over \$25,000
Regents' prior approval required	Over \$35,000 except \$75,000 if low bid	Over \$100,000

Travel - The restrictive travel reimbursement policies currently utilized will be modified to provide reimbursement within permissible IRS policies applicable to employees. Actual and necessary expenses will be reimbursed for physicians whose travel expenses will be paid from practice funds.

Personnel Policies - While continuing the University's efforts toward affirmative action goals, compensation and classification structures should be created to be competitive with other agencies within the Health Center complex and local private employers in order to serve the unique requirements of a clinical environment. The policies do not require action by the Board. The administration will make the necessary changes.

Phase II

The clinical practice of the faculty is essential for clinical teaching and research and for support of the College of Medicine academic programs. However, the operation of the clinical practice differs from those of teaching and research.

Currently, the practice is structured along academic departmental lines. However, the academic departments are organized to support teaching and research, and are given a degree of autonomy that may interfere with the effective conduct of an interdependent group practice. This departmental autonomy and the complex, participatory decision process of the University can interfere with the planning and implementing practices that are important for the PPP.

A corporation is proposed for the College of Medicine which would promote a more effective group practice but also maintain the Board's and administration's full control over academic policies, priorities and operations. A PPP Executive Committee Task Force has proposed that the following "Principles of Agreement" be used as guidelines during future development of a PPP corporate entity:

- (1) Plan exists to support the education, research, and service goals of College of Medicine of The University of Oklahoma.
- (2) Obligate to historic levels of support as minimum; continuation of Dean's Enrichment Fund.
- (3) As a condition of association all medical professionals must be employees in faculty status of the College of Medicine. This status must be continuously maintained.
- (4) All faculty practice activity must be carried out within framework of Plan.
- (5) The Plan must honor all policy promulgated by The University of Oklahoma Board of Regents regarding Site of Practice; the Plan will be offered the opportunity to review and advise The University of Oklahoma administration and Regents prior to University consideration of exceptions to these policies.
- (6) Annually plan must renew agreement; continued existence is conditioned on its annual renewal.
- (7) Plan must provide verified and audited copy of its annual financial reports, reports of external auditors, and all appropriate tax return(s).
- (8) University of Oklahoma auditors shall be entitled to access and detail inspection of plans financial records and books.
- (9) In event of Plan dissolution or default under agreement assets revert to University.
- (10) Plan will not without prior approval: (a) enter into grants or contracts relating to organized research, (b) solicit and/or accept charitable donations.
- (11) Plan can include University Regent(s) and officers on its Board or in any other fashion insure oversight and policy control.
- (12) Plan's compensation methods subject to University review and approval.

The University administration and the PPP Executive Committee will continue to explore the corporate structure to be created at a later date.

Initially, the corporation would have limited operational responsibility. The corporation would rely on the University for major administrative services such as personnel, purchasing, payroll, accounting and auditing. The corporation would not have employees; could disburse funds only to the University; and, would contract with the University for required services.

The major roles of the corporation initially would be to:

1. Bill for and collect patient payments;
2. Disburse funds to the University for payment for services and for other academic departmental purposes;
3. Hold and invest reserves.

Transactions and operating conditions will be governed by an annual contract. In the event the contract is not renewed, the corporation will automatically dissolve and its assets revert to the University. The contract could be changed at each annual renewal date or by mutual agreement of the University and the corporation.

A proposal to create a Professional Practice Plan corporate entity will be presented for Board review, discussion and approval at a later date.

The following resolution was proposed as the 1991 amendment to The University of Oklahoma Defined Contribution Retirement Plan:

Pursuant to the authority vested in the undersigned by the Board of Regents of The University of Oklahoma (the "University"), The University of Oklahoma Defined Contribution Retirement Plan (the "Plan") is hereby amended as follows:

WITNESSETH:

WHEREAS, the University currently employs faculty personnel at both the Norman Campus, the Health Sciences Center Campus and the Tulsa Campus; and

WHEREAS, employees at the Health Sciences Center currently perform services as teaching faculty in the various colleges associated with the Health Sciences Center; and

WHEREAS, certain physicians who are employed as teaching faculty (the "Faculty") at the Health Sciences Center have previously performed professional services for patients through the practice of medicine and related professional activities as independent contractors; and

WHEREAS, effective _____, professional services will cease to be performed by the Faculty as independent contractors and thereafter such services will be rendered only by employees of the Health Sciences Center; and

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WHEREAS, due to the change of status of the Faculty from independent contractors to employees with respect to the performance of professional services, a restructuring will occur within the Health Sciences Center regarding the employment relationship of these individuals to the Health Sciences Center; and

WHEREAS, effective _____, the Faculty will receive supplemental compensation (the "Supplemental Compensation") paid to the Faculty and which is attributable to professional services rendered to patients by the Faculty in the form of W-2 income from the Health Sciences Center with respect to professional services rendered by the Faculty; and

WHEREAS, it is the intent of the Board of Regents which has established the Plan that Supplemental Compensation should not be considered for purposes of providing retirement benefits to the Faculty under the Plan.

NOW, THEREFORE, BE IT RESOLVED, that in order to preclude Supplemental Compensation from being considered for purposes of providing retirement benefits under the Plan, the Plan is hereby amended by deleting in the IRS approved Defined Contribution Retirement Plan Section 4.1 in its entirety and substituting therefore the following:

"4.1 Plan Contributions. The Institution will make Plan Contributions at least yearly in accordance with the following schedule:

Plan Contributions as a Percent of Regular Salary**/**/***:
Percentage Based on Regular Salary in Excess of \$9,000 per Fiscal Year

By the
Institution

15%

*Regular salary for faculty employees shall mean the appointed base salary stated in the fiscal year contract; for all other employees, regular salary shall mean basic annual earnings exclusive of benefits, or overtime.

**The University will contribute 15% of regular salary on summer appointed income.

***In no event will any (i) supplemental or other compensation paid to a member of the faculty at The University of Oklahoma Health Sciences Center which is attributable to the performance of professional services by such faculty be considered as either 'regular salary' under this Section 4.1 and (ii) Plan Contributions be made with respect to such compensation described in the foregoing Subsection (i)."

Except as provided in this 1991 Amendment, The University of Oklahoma Defined Contribution Retirement Plan is hereby approved and ratified in all respects. The effective date of this 1991 Amendment shall be _____.

The amendment of the University's basic retirement plan (deletions lined through and additions underlined) to accommodate the PPP changes are:

(3) TIAA-CREF Retirement Addition:

(b) Contributions. 15% of salary/wages on amounts over \$9,000 will be contributed by the University to purchase a vested annuity with TIAA-CREF. Salary at OUHSC used for basis of such contributions is as defined in (8) (above). Contributions are made monthly based on salary rate (i.e., for 12-month appointees, 15% of salary over \$750 per month is contributed; for 9-month appointees, 15% of salary over \$1,000 is contributed). However, no contribution will be made for \$1.00 or less per month. Contingent upon availability of funds and Regential discretion, contributions will be made on full summer salary for faculty and staff on 9-month appointments. However, no contribution will be made for special payments, over-time, housing or expense allowances.

In no event will any (i) supplemental or other compensation paid to a member of the faculty at The University of Oklahoma Health Sciences Center which is attributable to the performance of professional services by such faculty be considered as either "regular salary" and (ii) Plan Contributions be made with respect to such compensation described in the foregoing Subsection (i).

(4) Supplement:

(b) Computation. The total Retirement Salary is determined as follows:

1. The salary used is based upon an average of the five consecutive years for which the "contract" salary rate is highest, excluding summer session, or summer grants or Supplemental Compensation from Professional Practice Plans. Nine-month salaries will be converted to their 12-month salary equivalents by adding 2/9ths.

President Van Horn recommended that the President be given the authority to implement the following recommendations subject to the satisfactory resolution of several issues of concern to Plan members:

1. When participating in the academic programs, pursuing their academic activities, and engaged in professional practice, faculty are to be considered employees of The University of Oklahoma with all supplemental payments from practice income paid as salary income (W-2 income).
2. The revisions to the College Practice Plans (Exhibit B) be adopted.
3. At this time, PPP supplementation be excluded from The University of Oklahoma's 401a retirement plan (submitted to IRS) as described in the resolution and 1991 amendment presented above and from the University's basic retirement plan document.

4. Within permissible IRS policies, actual and necessary travel expenses be reimbursed for PPP members whose travel expenses are paid from practice funds.

Regent White said the changes in the plans proposed are necessary changes in that the University cannot continue the plans in the same format as they have been. He said in order to comply with various governmental changes there need to be changes in the plans. He said these changes have been presented to members of the plans and they have had an opportunity to discuss them and Provost Rich and Dean Brandt also have discussed the changes with the College of Medicine plan members. Dr. White said he believes the plan members are understanding of the need for change; the changes proposed are for the benefit of the plans and the participants of the plans.

Vice President Farley said these changes have been discussed very thoroughly on the campus. There are some reservations from a number of different perspectives. He doesn't think that any of them are necessarily of such a magnitude that the overall idea of what the administration is trying to move toward would be affected. Dr. Farley believes that the issues and problems can be resolved and then move forward making an improvement in the plans as well as accommodating and adjusting to a change in environment, both a regulatory environment and a business environment. Dr. Farley said he believes the issues that some of the faculty members have can be resolved and it would be desirable for the President to have the authority to make these changes once the issues are resolved with the faculty members. Dean Brandt and Provost Rich also agreed that the issues can be resolved and that additional time to work with faculty concerns should be allowed.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

LLOYD NOBLE CENTER ADDITION

At the July 1990 meeting of the Board of Regents, the Board approved a proposal to construct additional restroom and concession facilities at the Lloyd Noble Center, authorized the preparation of construction drawings and specifications for the proposal, and authorized the University administration to advertise the project for bids. Construction drawings and specifications were prepared by Rees Associates, Inc. The plans have been reviewed by University staff and the project was advertised for bids on November 30, 1990.

The final plans for the project include a base bid and nine alternates. The base bid includes the construction of additional restroom facilities adjacent to the mid-level, lower south exitway of the building and adjacent to the upper level concourse in the northeast and southeast sections of the building. Alternate No. 1 includes the construction of additional restroom and concession facilities adjacent to the upper concourse in the southwest section of the building. Alternate No. 2 includes construction of new restroom and concession facilities adjacent to the upper concourse in the west section of the building. Alternate No. 3 includes the construction of new concession facilities adjacent to the east entrance to the arena to replace

existing temporary facilities. Alternate No. 4 includes renovation of the four existing permanent concession facilities to provide improved service to patrons. Alternate No. 5 includes the construction of additional restroom and concession facilities adjacent to the upper concourse in the northwest section of the building. Alternate No. 6 includes the construction of additional restroom and concession facilities adjacent to the west entrance to the arena. Alternate No. 7 includes construction of new concession facilities adjacent to the south entrance to the arena. Alternate No. 8 includes the installation of a series of curtains to subdivide the arena into a smaller area for use at events with small numbers in attendance. Alternate No. 9 includes construction of concession facilities adjacent to the south tunnel exitway and installation of improved ceiling fixtures in the exitway.

Bids were received from 12 bidders on January 10, 1991. The bids were opened and have been reviewed by University Staff. A tabulation of all bids was presented and is attached hereto as Exhibit C. A contract in the amount of \$770,266 to GBM Construction Corporation, the low bidder, was proposed as follows:

1. Base Bid	\$444,000
(Includes (1) Areas #1 and #6, Women's Restrooms and Concession Facilities upper level east side, and (2) Area #8, Men's and Women's Restrooms on the mid-level at the south entrance)	
2. Less Sales Tax Credit	<u>(11,677)</u>
3. Net Base Bid	\$432,323
4. Alternate No. 3	59,123
(Includes new Concession Facilities in three locations on the upper level east side)	
5. Alternate No. 4	110,000
(Includes Area #7, Concession Facilities in four locations upper level, northeast, southeast, southwest and northwest)	
6. Alternate No. 5	136,644
(Includes Area #5, Women's Restrooms and Concession Facilities upper level northside)	
7. Alternate No. 9	48,100
(Includes part of Area #8, new Concession Facilities on the mid-level at the south entrance and improvements to the entrance corridor)	

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8. Less Sales Tax Credit on Alternates	<u>(15,924)</u>
9. Proposed Contract Amount	\$770,266

The bids received and the areas of work included in the proposed contract were reviewed by Vice President Elbert and Arthur Tuttle and discussed in some length by the Regents.

Since Alternate 8, installation of a series of curtains to subdivide the arena into a smaller area for use at events with small numbers in attendance, was not included in the proposed contract, Regent White asked that this be brought back for further consideration. President Van Horn indicated the administration will look into the possibility of obtaining some additional bids and it may be possible for further information to be presented at the next Board meeting.

President Van Horn recommended that the Board of Regents (1) accept the bids received for the Lloyd Noble Center Addition project and (2) award a contract for construction in the amount of \$770,266 to GBM Construction Corporation, the low bidder.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

ACADEMIC LEARNING CENTER FOR STUDENT ATHLETES

The Athletic Department wishes to have plans prepared for an Academic Learning Center for student athletes and for modifications to related areas in the stadium. To accomplish this, the University proposes to select an architectural and engineering firm. This project is included in the University's Campus Master Plan of Capital Improvement Projects which has been approved by the Board of Regents and submitted to the State Regents for Higher Education.

The Academic Learning Center project will examine the feasibility of construction of new space on the west side of Oklahoma Memorial Stadium in the area under the upper deck to provide facilities needed to support the academic progress of student athletes. Initially the architects will be asked to develop a master plan of space utilization for the west side of the stadium and recommendations for safety, mechanical and electrical improvements.

The new and renovated areas will include space for computer teaching laboratories, tutoring rooms and other study facilities. With increased emphasis by the University on academic achievement, the additional facilities will provide enhanced learning opportunities for student-athletes.

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President Van Horn recommended that the Board of Regents authorize the start of the process to select an architectural and engineering firm to prepare plans for a new Academic Learning Center for student-athletes and to develop a master plan of space utilization for the west side of the Oklahoma Memorial Stadium.

In response to a question, President Van Horn indicated the estimated cost of the Academic Learning Center is \$1.5 million which includes all of the equipment. He said also that it is the intent to go out and raise the funds from athletic donors for this project. Mr. Duncan commented that the cost of operating the facility is built into the Athletic Department budget - it is separate and continuing. In response to a question from Regent White, Mr. Duncan indicated Dr. Hill's academic budget has been increased from less than \$200,000 to this year approximately \$500,000.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

SCHEDULING OF OU/TEXAS FOOTBALL GAMES

The University of Oklahoma and The University of Texas first competed against each other in football in 1900. There has been a continuous series of games since 1922 and this series has been played in Dallas for the last 61 years. For the last several months the two Athletic Departments have been discussing the future of this series with officials of the State Fair of Texas and the Dallas Convention and Business Bureau. The objective has been to enhance the financial benefits to the two schools through community support, underwriting of certain team expenses and development of corporate sponsorship. The State Fair officials are in the final stages of negotiating a package which could result in each school receiving over a million dollars for the game.

A ten-year contract will be negotiated with The University of Texas, and a second contract between the two schools and the State of Texas will be structured to designate the game site in Dallas at the Cotton Bowl for the first four years. Any renewal option for subsequent years will be exercised based on the financial benefits received during the first four years of the second contract.

The proposed dates for the games are:

October 12, 1991
October 10, 1992
October 9, 1993
October 8, 1994
October 14, 1995

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October 12, 1996
October 11, 1997
October 10, 1998
October 9, 1999
October 14, 2000

President Van Horn recommended that the Board of Regents approve football games between The University of Oklahoma and The University of Texas from 1991 through 2000. President Van Horn further recommended that the Board of Regents authorize the President and the Athletic Director, with assistance from the University's Legal Counsel, to negotiate and execute all final agreements.

Regent Hogan moved approval of the recommendations. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

CONSULTANT FOR THE BIOMEDICAL RESEARCH TOWER PROJECT

The Health Sciences Center is ready to begin planning, programming and the initial architectural design phases for the Biomedical Research Tower project. This project is necessary because of the need for new research space. Programming is being done now to reduce the time before completion of Phase I, which will take four and one half years. The first task is to complete planning and a written program for Phase I of the Tower, with general and less detailed programming for Phase II. Given the highly technical and rapidly changing nature of biomedical research laboratory construction, it is important to obtain a consultant who will work with the Program Committee, research leadership and administration to develop a scientific program for the building. This approach and the selection of a scientific programming consultant was reviewed at the Health Sciences Center Committee meeting in October 1990.

The employment of the consultant at this time fits well with the architect selection process initiated at the December 1990 Regents' meeting. This should result in an architect having been selected and under contract about six months from now, at a time when scientific programming will be near completion.

The scope of work for the consultant will be divided into four phases. Phase I is a review of current strategic and facility plans including a review of project mission, goals and objectives. The consultant will provide recommendations in regard to project organization, planning processes, budget and schedule. Phase II is to assist in the development of space standards and the conceptual approach to planning the facility. Phase III is to develop a written program document including recommendations regarding the type of spaces required and the budget for the project and movable scientific equipment. Phase IV is to assist in evaluating the architect's experience and qualifications and participate in briefing the architectural firm selected by the Board of Regents.

An Interview Committee was appointed by the Provost and a Request for Proposal was issued to seven firms in November 1990. Two firms responded to the request. The criteria used for the evaluation of consulting services included the following:

- A. Prior experience in the planning and programming of biomedical research laboratory facilities.
- B. Qualifications, education and experience of the personnel to be assigned to the project.
- C. Number of years in business, background and reputation of the firm.
- D. Client references.
- E. Experience in the southwestern United States, especially Oklahoma and Texas.
- F. Ability to communicate effectively with scientists and administrators.
- G. Current project workload and ability to complete the work in a timely manner.
- H. Fee.
- I. Appropriateness of the response to the Request for Proposal.

The bids were evaluated by the Interview Committee as follows:

<u>Consultant</u>	<u>Rating*</u>	<u>Hourly Rate</u>	<u>Estimated Hours</u>	<u>Estimated Fee**</u>
Dr. Richard R. Rietz, Scientist/Planner Foster City, California	786	\$115	512	\$58,880
Scoular Associates Houston, Texas	684			\$41,390
Mr. Scoular, Planner		100	202	
Dr. Clayton, Scientist		125	72	
Professional Staff		62	170	
Support Staff		18	<u>80</u>	
Total			524	

*1000 points possible

**Excludes reimbursable expenses of \$10,000 to \$13,000.

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The Committee recommended Dr. Richard Rietz, a sole proprietorship, based on his experience as a scientist and planner, excellent references and superior process-oriented approach to the development of a scientific program. By reputation, Dr. Rietz is considered one of the top scientist-laboratory programmers in the United States. His proposal and communication skills, commitment to consult on only this project during the first two quarters of 1991 and his proven ability to complete projects in a timely manner is superior to the proposal submitted by Scoular Associates. Mr. Scoular is a full-time university architect who would work as a part-time consultant on the project, involve support staff and use a consulting scientist from Stanford University who has experience on only one previous project. In a comparison of proposals by hours of principals' consulting time, Dr. Rietz would consult for 512 hours compared to 202 hours for Mr. Scoular and 72 hours for Dr. Clayton. Of the 524 total hours proposed by Scoular Associates, 250 hours involve non-principal, support-staff time.

The administration recommends that the Board of Regents authorize the award of a purchase order to Dr. Richard R. Rietz. Private donor funds are available for consultant expenses from the Provost Development Fund, Account 50232, at The University of Oklahoma Foundation.

President Van Horn recommended that the Board of Regents authorize the award of a purchase order to Richard R. Rietz to provide laboratory scientist consultant services for the Biomedical Research Tower project at an hourly rate of \$115 plus reimbursable expenses.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

RANKING OF ARCHITECTS FOR PHYSICAL SCIENCES CENTER RENOVATION

At the November 1990 meeting, the Board of Regents authorized the University administration to begin the process of choosing an architect for the renovation of the Physical Sciences Center for the Department of Chemistry and Biochemistry.

At their June 1990 meeting, the Board approved a project involving the renovation of approximately 9,000 net assignable square feet of existing classroom and office space in the Physical Sciences Center for use as research and graduate teaching laboratories and faculty offices for Chemistry and Biochemistry. A total of \$665,000 in Section 13 and New College Funds has been approved for this project. Additional studies have been completed and it has been determined that a total of 20,000 net assignable square feet of space will be required by the Department of Chemistry and Biochemistry.

To provide the needed additional research space, a second project has been developed and included in the Campus Master Plan of Capital Improvement Projects which is under consideration by the State Regents for Higher Education at the present time. It is proposed that plans for both projects be developed at one time so the required renovation can be accomplished in phases at the least cost. Based on more detailed information obtained from the Department of Chemistry and Biochemistry, it is anticipated that the first phase of construction will involve approximately 6,650 net assignable square feet with approximately 17,450 net assignable square feet contained in the second phase. The estimated cost of this project is \$1,540,000.

Following normal procedures for the selection of architects, five firms were selected for interview from a group of 22 firms which expressed interest in the project. On January 9, 1991, interviews were conducted to consider the qualifications of the five firms selected for interview. The interviews and the preliminary review process were conducted in accordance with the policies of the Board of Regents and the provisions of Oklahoma State law.

The following qualifications of each firm were considered by the committee.

1. Professional reputation
2. Experience with similar renovation projects
3. Available professional staff
4. Scope of services offered
5. Amount of work in progress
6. Other University projects completed
7. Financial standing and stability
8. Size of firm
9. Location of firm

Information was obtained from the consultants, the files of the State Office of Public Affairs and other sources. Selected facts about each firm considered for the project and a summary of the preliminary review of the qualifications of the architectural firms was included in the agenda. Since this project involves a number of complex chemistry and biochemistry research laboratories, particular attention was given to firms with experience in planning and designing laboratories.

Based on the information obtained during the interviews and a detailed review of each firm's qualifications, the interview committee rated the firms in the following way:

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	<u>Rees Associates Inc. Oklahoma City</u>	<u>Turnbull & Mills Oklahoma City</u>	<u>HTB, Inc. Tulsa</u>	<u>TAP, The Architectural Partnership Oklahoma City</u>	<u>Michael Mahaffey & Associates Oklahoma City</u>
Acceptability of Design	82	76	64	42	26
Quality of Engineering	86	74	70	44	34
Adherence to Cost Limits	28	35	26	26	22
Adherence to Time Limits	34	33	26	22	18
Volume of Changes	41	34	28	26	18
Financial Stability	36	35	26	26	22
	—	—	—	—	—
Total Points	307	287	240	186	140

The interview committee was composed of the following:

Glenn Dryhurst, Ph.D., Chairman, Department of Chemistry and Biochemistry

Kenneth L. Jorgenson, Assistant Director, Physical Plant

R. David Nordyke, Architect, Architectural and Engineering Services

Gregory D. Reinhart, Associate Professor of Chemistry and Biochemistry

Arthur N. Tuttle, Jr., Director, Architectural and Engineering Services

President Van Horn recommended that the Board of Regents place in rank order the five firms which are under consideration as architects for the Physical Sciences Center Renovation project and authorize the administration to negotiate the terms of a contract and a fee for professional services.

Following a review of the information presented on each firm, Regent Gullatt moved the architectural firms be placed in the following rank order:

1. Rees Associates, Inc.
Oklahoma City
2. Turnbull & Mills
Oklahoma City
3. HTB, Inc.
Tulsa

4. TAP/The Architectural Partnership
Oklahoma City
5. Michael Mahaffey & Associates
Oklahoma City

The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

POLICY ON USE OF UNIVERSITY NAME, LOGOS, AND OTHER IDENTIFYING MARKS

Presently the University does not have in place a policy to govern the use of the name of the University, logos of the University and other identifying marks of the University. The possibility exists that an alumni association, a University group or organization or other affiliated group could use the University name, etc. in such a way that the action of the group would appear to be University-approved conduct. There needs to be a procedure for institutional control of the use of the name, logos and other identifying marks.

The following policy was proposed:

University-related organizations, foundations and alumni associations and groups are required to obtain the written approval of the Vice President for University Affairs before using the name of the University, logos of the University, or other identifying marks. This policy applies to letters of solicitation, promotional items, and other use of the University name and logos that would potentially lead one to believe that the activity sponsored by the organization, foundation and/or alumni associations is connected with the University and has been approved by the University.

This policy has been approved by the Office of Legal Counsel.

President Van Horn recommended that the Board of Regents adopt a policy for the use of University name, logos, and other identifying marks as set forth above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PURCHASES AND CONTRACTS TO SUPPORT THE GAS RESEARCH INSTITUTE CONTRACT

The \$16.5 million contract awarded to the University by the Gas Research Institute (GRI) provides research support for a four-year period. In order to meet the milestones provided by the contract, expeditious action must be taken on purchases and subcontracts. The equipment purchases and subcontracts will total approximately \$7.5 million. A breakdown of these is as follows:

	<u>Year 1</u>	<u>Four-Year Total</u>
Equipment	\$ 60,000	\$2,145,000
MTS Corporation Subcontract	600,000	4,300,000
RE/SPEC Inc. Subcontract	66,000	428,000
Halliburton Subcontract	128,000	807,000

The financial control of the above purchases and subcontracts is specified in the GRI contract. The performance of the three subcontractors will be monitored and audited by GRI and/or OU. No purchase over \$1,000 can be awarded without the approval of GRI. They have guaranteed a one day response on all purchase approval actions. The principal investigator, Dr. Jean-Claude Roegiers, McCasland Chair of Petroleum Engineering, has indicated that the research schedule is so demanding that it cannot absorb the normal four to eight weeks associated with purchases which require approval by the Board of Regents.

Since the GRI prime contract will exercise close financial and purchase control over purchases made under the contract and since the research schedule is so demanding, it is believed that it would be appropriate for the Regents to authorize the President or his designee to approve purchase orders and contracts which are funded with GRI funds. This approval will not apply to purchases under this project which are funded by cost sharing State funds.

President Van Horn recommended that the Board of Regents authorize the President or his designee to approve purchase orders and contracts funded by Gas Research Institute Account 158-565 as set forth above. President Van Horn said these purchases/subcontracts will be reported to the Board.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PURCHASE OF DILUTION REFRIGERATION INSERT

Bid specifications were recently circulated for purchase of a dilution refrigeration insert with far infrared spectroscopy. The unit is to be compatible with the Super Conducting Magnet System and FAR Infrared Fourier Transform Spectrometer previously approved by the Board of Regents. It is to

be used with liquid helium to reach ultra low experimental temperatures very near absolute zero (-273, 17 degree C) for the study of fundamental electronic properties of semi-conductor systems.

The purchase will be funded by the Department of Physics and Astronomy research account 127-492.

Bids were received as follows:

Oxford Instruments North America, Inc. Bedford, Massachusetts	\$87,883
Cryogenics Consultants, Inc. London, England	\$90,152

President Van Horn recommended that the Board of Regents approve the award of a purchase order to Oxford Instruments North America, Inc. in the amount of \$87,883 to furnish a dilution refrigeration insert for the Department of Physics and Astronomy.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PURCHASE OF COMPUTER WORKSTATIONS

Bid specifications were recently circulated for six RISC (Reduced Instruction Set Computer) computer workstations and one computer network server. Five of the workstations will be networked with the server to establish a workstation ethernet network within the School of Electrical Engineering and Computer Science with a gateway access to the Engineering Computer Network. These workstations will be used by new faculty on research applications and provide the capability to generate new research contract awards.

One workstation will be used by the School of Industrial Engineering in research applications.

The specifications covered three different configurations for the workstation with a separate configuration for the network server. All of the units have 16 megabytes of memory with at least a 320 megabyte disk drive. Other specification features include color graphics, 19 inch displays, expanded memory, and backup tape drives. Performance specifications include 27.5 million instructions (MIPS) per second and 7.4 million floating point operations (M Flops) per second.

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The purchases will be funded as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
166-009	Section 13 College Equipment Funds	\$ 94,810
127-453	Industrial Engineering Research Account	16,591
	Total	<hr/> \$111,401

Bids were received as follows:

IBM Corporation Oklahoma City	\$108,456
Digital Equipment Corporation Oklahoma City	110,751
Sun Microsystems Tulsa	135,012

The low bid of IBM for RISC 6000/320 workstations and a 6000/520 power server is acceptable and meets all specifications. An alternate drive not included in the specifications was added to the network server to bring the total purchase to \$111,401. The IBM bid includes a 50% discount.

President Van Horn recommended that the Board of Regents approve the award of a purchase order to IBM Corporation in the amount of \$111,401 for the purchase of six RISC computer workstations and a network server.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

LIGHTING RENOVATIONS FOR BIZZELL LIBRARY

The University has been awarded a \$250,000 Department of Energy matching grant to replace the old and extremely inefficient lighting system for the 1958 addition to Bizzell Library. The new system will reduce energy costs, simplify maintenance, and provide a more attractive lighting environment for students.

The funds for this project are available as follows: one-half from Federal Department of Energy (DOE) matching funds and one-half from University Section 13 and Energy Conservation Funds.

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Bids were received as follows:

<u>Company Name</u>		<u>Bid Price</u>
Smith-Williams Electric Co., Inc. Oklahoma City		\$538,000
	Alternate deduct	<u>-43,000</u>
	Adj. Bid Price:	\$495,000
Delta Elec. Contracts, Inc. Oklahoma City		\$584,835
	Alternate deduct	<u>-10,000</u>
	Adj. Bid Price:	\$574,835
Flintco, Inc. Oklahoma City		\$622,378
	Alternate deduct	None
Terra Construction, Inc. Oklahoma City		\$649,600
		None
All Star Electric, Inc. Oklahoma City		\$670,000
	Alternate deduct	<u>-69,667</u>
	Adj. Bid Price:	\$600,333

President Van Horn recommended that the Board of Regents approve the award of a purchase order to Smith-Williams Electric Co., Inc. in the amount of \$495,000 to furnish all labor, material and equipment necessary for lighting renovations for the 1958 addition to Bizzell Library.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PURCHASE OF ELECTRONIC KEY TELEPHONE SYSTEMS

The Health Sciences Center Telecommunications Department is primarily responsible for the Oklahoma Health Center (OHC) telephone service. In 1986, it was the consensus of the Oklahoma Health Center Telephone Committee that standards be established for telephone system offerings to departments within their agencies.

Electronic key systems were standardized and all OHC telecommunication technicians have been trained in the installation and maintenance of AT&T equipment and are certified to do installation for warranty purposes. The Regents previously approved (May 1989 and October 1990) the purchases of the AT&T Spirit Electronic Key Telephone System. The AT&T Merlin II system is a larger system which is capable of providing a telephone service for up to 56 lines and 120 telephone instruments and is compatible with the AT&T #5ESS switch. The Health Center presently needs two systems and anticipates a need for four additional systems in the near future.

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To address the need for the AT&T Merlin II telephone system, an invitation requesting bids has been sent to 12 firms. Bids closed on January 4, 1991.

It is the recommendation of the administration that a purchase order be awarded to the vendor offering the best low bid on an as-needed basis at an estimated cost of \$400,000.

The Telecommunications Department is a Service Unit which generates revenue to cover all costs. Costs for these purchases will be recovered by monthly charges to the ordering department or agency over a 12-month period. Title of the equipment remains with the University. Funds are available in budget account 38250090, Site Support Telecommunications Service Unit.

President Van Horn recommended that the Board of Regents authorize issuing a purchase order to the best low bid to provide AT&T Merlin II electronic key telephone systems for the Oklahoma Health Center on an as-needed basis. The estimated total for these services is \$400,000.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PROFESSIONAL LIABILITY INSURANCE RENEWAL

The Professional Practice Plans establish the relationship that exists between the University and the members (faculty) with respect to academic programs of the respective colleges and the practice of the faculty or other professional practice activities. The professional practice activities are conducted for the care and benefit of the patient who is treated and to whom the faculty is directly responsible with respect to the medical services provided. As such, the faculty need individual malpractice insurance and the University is not included in the coverage.

Insurance policies are selected by the individual faculty members and Physicians Liability Insurance Company (PLICO) is the most common insurer. The Practice Plans provide for disposition of gross collected income and malpractice insurance is an acceptable expenditure from these revenues. The Health Sciences Center disbursed a total of \$2,736,347 for malpractice insurance from January 1, 1990 through December 31, 1990. Individual policies have been under \$35,000 per year. Authority is therefore requested so these renewals can be processed and paid on a timely basis. Funds are available in the respective Professional Practice Plan accounts sufficient to pay for the malpractice insurance.

The 1991 rates for Physicians Liability Insurance Company (PLICO) coverage and cost varies from a low of \$100,000 per any one claim and \$300,000 aggregate per year with no surgery costing \$1,300 annually to a maximum cost of \$29,081 for \$5 million per any one claim and \$5 million aggregate per year in the high cost surgery specialty. PLICO rates for 1991 are the same as the 1990 rates. There are nine specialty classifications (listed below) and six coverage levels within each specialty classification. PLICO indicated the most common coverage is for \$3 million per any one claim and \$3 million aggregate per year. The rates for \$3 million coverage by the nine specialties are as follows:

<u>Speciality Class</u>	<u>Annual Premium (including policy fees)</u>
1. No Surgery	\$ 3,275.00
2. Urgent care	4,989.00
3. Minor Surgery (superficial)	5,452.00
4. Surgery, no major surgery	6,964.00
5. Surgery, Laryngology, Otology, Otorhinolaryngology, Rhinology, Emergency Medicine Major Surgery	15,313.00
6. Anesthesiology, Surgery: Abdominal, Cardiac, Cardiovascular Disease, General, Gynecology, Hand, Head and Neck	17,342.00
7. Surgery: Plastic, Plastic Otorhinolaryngology, and Vascular	18,470.00
8. Surgery: Thoracic, and Traumatic	19,373.00
9. Surgery: Neurology, including Child Obstetrics, Orthopedics, Obstetrics and Gynecology	23,795.00

Board of Regents' Liability

Liability of state agencies for torts of its employees committed after October 1, 1985 is governed by the Governmental Tort Claims Act, which states that physician faculty members are not employees or agents of the State for purposes of the Act when not acting in an administrative capacity or engaged in teaching duties. The definition of employee in the statute further provides that the State shall not be liable for the tortious conduct of a physician while practicing medicine or providing medical treatment to patients. The courts have not answered the question of whether acting as attending physician is practicing medicine or providing medical treatment as well as teaching, but it is likely that they will decide that the limitations of liability set out in the Act would apply in that case, but that the physician's insurance company would absorb the liability.

The University might, however, have potential liability in a medical malpractice case for the acts or omissions of the University employed support personnel, such as nurses, or for a claim of improper supervision of students

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or residents. Maximum liability for the Board of Regents of The University of Oklahoma would be \$100,000 per claim and the Regents would not as individuals have a liability.

President Van Horn recommended the President or his designee be authorized to renew malpractice insurance policies to provide professional liability insurance coverage for all Professional Practice Plan faculty in the Health Sciences Center and all alleopathic (M.D.) residents and medical students. The total cost is estimated to be \$2,800,000.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENT

A new professional service agreement between the Department of Family Medicine and BlueLinc has been proposed in the estimated amount of \$30,000 to \$72,000. The agreement covers those who serve as primary care physicians to BlueLinc HMO enrollees. The term of this contract is from January 15, 1991 through January 15, 1992. This contract has been reviewed by Legal Counsel. Funds will be deposited and expended through account R0000090 - PPP Family Practice.

President Van Horn recommended that the Board of Regents authorize (1) entering into the professional service agreement set forth above and (2) the President or his designee to execute the agreement.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for November, 1990 were included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

A summary of the information presented and fiscal year 1990 and fiscal year 1991 month and year-to-date data is as follows:

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	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>November</u>	<u>Year-to-Date</u>	<u>November</u>	<u>Year-to-Date</u>
<u>Norman Campus</u>				
Proposals Submitted	\$14,944,688	\$168,162,263*	\$9,943,257	\$38,938,982
Grant & Contract Awards	1,020,956	19,069,307	9,696,659	18,475,535
Total Expenditures	3,363,332	18,213,465	3,420,338	17,699,280
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		43,300,000		42,668,351
<u>Health Sciences Center</u>				
Proposals Submitted	\$ 2,804,371	\$ 17,564,952	\$4,232,179	\$17,257,218
Grant & Contract Awards	3,444,732	16,272,516	1,951,842	15,454,206
Total Expenditures	2,022,909	9,693,796	1,691,103	7,637,639
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		22,798,277		20,725,706

*Includes \$109,969,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10/1/90 - 9/30/95
Proposed FY 91 Amount is \$22,187,344

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

ACCEPTANCE OF GIFTS TO REGENTS' FUND

The University recently received and accepted a cash gift in the amount of \$30,000 from the Estate of Martha M. Boucher for piano scholarships in the School of Music. The Last Will and Testament of Ms. Boucher contains no restrictions requiring the gift to be held in perpetuity and, therefore, the entire gift is expendable for piano scholarships in the School of Music. However, it is the opinion of the Director of the School of Music that the intent of the donor can best be met by making the gift a part of the Regents' Fund, with only the investment earnings being utilized by the School of Music for piano scholarships.

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The University also recently received and accepted a cash gift in the amount of \$11,712.50 from the estate of William Miller Peck, Jr. for the benefit of the College of Engineering. The Last Will and Testament of Mr. Peck contains no restrictions requiring the gift to be held in perpetuity and, therefore, the entire gift is expendable for the College of Engineering. However, it is the opinion of the Dean and Assistant Dean of the College of Engineering that the intent of the donor can best be met by making the gift a part of the Regents' Fund, with only the investment earnings being utilized by the College of Engineering for scholarships.

It is recommended that these gifts be formally designated as quasi-endowment funds and made a part of the Regents' fund. As quasi-endowment funds, these funds will function like endowment funds with only the investment earnings being expended for scholarships. At any time, however, the gifts may be totally expended for the purposes intended by the donors at the discretion of the School of Music or College of Engineering and the Board of Regents.

President Van Horn recommended that the gift received from the Estate of Martha M. Boucher for piano scholarships in the School of Music and the gift received from the Estate of William Miller Peck, Jr. for the benefit of the College of Engineering be made a part of the Regents' Fund as quasi-endowment funds. Said quasi-endowment funds are to be named the "Martha M. Boucher Piano Scholarship Fund" and the "William Miller Peck, Jr. Engineering Scholarship Fund."

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

OKLAHOMA GEOLOGICAL SURVEY AGREEMENT

A renewal of the agreement between the Oklahoma Geological Survey (OGS) and the United States Geological Survey for the Fiscal Year 1990-91 for an investigation of water resources in the State of Oklahoma has been proposed. The agreement for this fiscal year provides that each party will contribute \$103,900 to continue this study. This amount is adjusted each year in accordance with the work OGS expects to do during the year on the water analyses. The amount may be modified during the year upon mutual agreement. Last year, the amount contributed by each party was \$185,000.

This agreement is essentially identical to that executed last year except for a reduction of services-in-kind on the part of the OGS.

The agreement has been reviewed by Legal Counsel.

President Van Horn recommended the Board of Regents approve entering into an agreement with the United States Geological Survey as explained above and authorize the President to execute the Joint Funding Agreement.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

INVESTMENTS - REGENTS' FUND

During the month ended November 30, 1990, the following investment transactions were made based upon investment recommendations provided by J. & W. Seligman & Co.:

Sales:

3,000 Shares	Browning-Ferris
6,000 Shares	McDermott International

Purchases - Additions to current holdings:

1,600 Shares	A & W Brands
600 Shares	Walt Disney Company
500 Shares	General RE Corporation
2,000 Shares	Golden West Financial
1,000 Shares	Tyco Laboratories

Purchases - New holdings:

2,500 Shares	American International Group
6,000 Shares	Home Depot Inc.
U.S. Treasury Note	\$250,000 Par Value, 8.50%, due February 25, 2000

American International Group, the largest insurance company in the world, is well positioned to benefit from the rapid growth in the Pacific rim and the economic consolidation of Europe in 1992. Property/casualty insurance (mostly in the U.S.) accounts for two-thirds of insurance operations and life insurance (principally overseas), one-third. While an upturn in the U.S. property-casualty insurance coverage may be slow to occur, American International Group's diversity and emphasis on specialty insurance coverage should contribute to its growth.

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Home Depot, Inc. is an operator of retail warehouse stores which sell a variety of building supplies and home improvement products to the rapidly growing do-it-yourself market and home remodeling and repair professionals. Located in the Southeast, Southwest, West Coast and Northeast regions of the U.S., the company is dominating every market it enters. By offering a large selection of merchandise at everyday low prices and highly qualified, enthusiastic employees, Home Depot has become the market leader in this very fragmented industry in little more than a decade.

The allocation of resources within the fund following these investment transactions was well in line with the Regents' investment policy. A schedule was presented indicating the status of the Regents' Endowment and Other Participating Funds Consolidated Investment Fund as of November 30, 1990.

The President and the University Trust Officer approved the Seligman recommendations, and these transactions have been completed.

This report was presented for information. No action was required.

REPORT OF ASSOCIATES AND PRESIDENT'S PARTNERS COMMITMENTS

ASSOCIATES FUNDS:

Following is the commitment of funds of the University of Oklahoma Associates for the period October 1 through December 31, 1990:

Academic Support

Percussion Ensemble PASIC 90 Convention Performance	\$ 5,000.00
Graduate Student Grant Program	1,500.00

The following are expenditures of Associates funds which were restricted by donors to the various colleges for the same period of time:

College of Arts and Sciences

Academic Travel	\$ 559.66
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College of Business Administration

Academic Travel	\$ 242.56
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College of Education

Scholarships	\$ 1,500.00
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College of Fine Arts

Academic and Research Support	\$ 450.00
Scholarships	475.00

College of Geosciences

Academic and Research Support	\$13,294.08
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College of Law

Awards and Honors	\$ 1,050.00
Academic Travel	230.78
College Public Relations - University Promotion	5,501.45
College Public Relations - Travel	851.35
College Fund Raising - Entertainment	1,828.67
Scholarships	7,400.00

PRESIDENT'S PARTNERS FUNDS:

Following is the commitment of funds of the University of Oklahoma President's Partners for the period October 1 through December 31, 1990:

Regents' and Presidents' Centennial Plaques	\$ 3,764.46
President's Partners Administrative Fund Commitment	16,615.00
Centennial Commitment	16,615.00
OU Press Challenge Grant	10,000.00

This report was presented for information. No action was required.

QUARTERLY REPORT OF PURCHASES BETWEEN \$35,000 AND \$75,000

The Fiscal Management Policy authorizes the President or his designee to approve awards up to \$75,000 on bids which are awarded to the low responsive bidder. A quarterly report is made on such awards for information purposes. This report covers the period October 1, 1990 through December 31, 1990.

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Norman Campus

<u>Item</u>	<u>Department</u>	<u>Bidder</u>	<u>Low Bid Amount</u>
Power Plant Construction	Physical Plant	Unistrut	\$47,998.00
Basketball Air Travel	Athletics	Express One	61,688.00
Minibinder Autoclave	Aerospace and Mechanical Engineering	American Autoclave	60,320.00
Capillary Rheometer	Chemical Engineering	Instron	45,790.00

Health Sciences Center

DNA Synthesizer	Medicine	Applied Bio- systems	\$40,000
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This report was presented for information. No action was required.

ACADEMIC PERSONNEL ACTIONS

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Regent Gullatt moved the Board of Regents meet in executive session for the purpose of discussing personnel. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

The Regents met in executive session with President Van Horn and Mrs. Tuttle beginning at 12:05 p.m. in the small conference room of the Foundation Building. The meeting reconvened at 1:10 p.m. in the Board Room.

ACADEMIC PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Appointments or Reappointments:

Elvin Marion Amen, M.D., Clinical Assistant Professor of Family Practice, Tulsa, \$356.25 per month (total of \$4,275), .07 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

Michael L. Bumpus, M.D., Clinical Assistant Professor of Family Practice, Tulsa, \$150.00 per month (total of \$1,800), .03 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

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Constance Aleeta Mosher, M.D., Clinical Assistant Professor of Family Practice, Tulsa, \$637.50 per month (total of \$7,650), .12 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

Gerald Frank Pribil, M.D., reappointed Clinical Assistant Professor of Family Practice, Tulsa, \$318.75 per month (total of \$3,825), .06 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

Sheri Lynn Reinhard, M.D., Clinical Assistant Professor of Family Practice, Tulsa, \$262.50 per month (total of \$3,150), .05 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

Allan Randolph Supak, M.D., Clinical Assistant Professor of Family Practice, Tulsa, \$768.75 per month (total of \$9,225), .15 time, November 1, 1990 through June 30, 1991. Paid from A0030199, PPP Family Practice-Bartlesville.

Brenda Kay Harlan, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, Tulsa, annual rate of \$25,000 for 12 months (\$2,083.33 per month), .25 time, January 1, 1991 through June 30, 1991. Paid from 28139150, TMC Psychiatry.

Dan Jones, Ph.D., Clinical Instructor in Psychiatry and Behavioral Sciences, annual rate of \$37,019 for 12 months (\$3,084.92 per month), .75 time, December 1, 1990 through June 30, 1991. Paid from VA Medical Center.

Changes:

Daniel J. Brackett, Research Assistant Professor of Anesthesiology; given additional title of Assistant Professor of Research, Department of Surgery, salary changed from without remuneration to annual rate of \$50,000 for 12 months (\$4,166.67 per month), December 1, 1990 through June 30, 1991. Paid from A0000082, PPP Surgery Administrative Account, and VA Medical Center.

William J. Carter, Clinical Associate Professor of Family Practice, Tulsa, salary changed from without remuneration to \$1,378.13 per month (total of \$16,538), .26 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

David S. Caughell, Clinical Instructor in Family Practice, Tulsa; salary changed from without remuneration to \$1,000.00 per month (total of \$12,000), .10 time, July 1, 1990; salary changed to \$318.75 per month (total of \$3,815), .06 time, November 1, 1990 through June 30, 1991. Paid from A0030199, PPP Family Medicine Practice-Bartlesville.

Philip C. Comp, Professor of Medicine and Adjunct Professor of Pathology; given additional title of Director, Center of Molecular Medicine, College of Medicine, salary changed from annual rate of \$68,335 for 12 months (\$5,694.58 per month) to annual rate of \$78,335 for 12 months (\$6,527.92 per month), December 1, 1990. Paid from 22089120, Medicine; C1106808, Hereditary and Acquired Deficiency; C1211605, Postdoctoral Hematology; C4197002, CR-Sub to C4190002; and VA Medical Center.

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Robert B. Epstein, Eason Professor of Medicine and Adjunct Professor of Pathology; title Section Chief, Department of Medicine, deleted, October 5, 1990.

William L. Fesler, Clinical Associate Professor of Family Practice, Tulsa, salary changed from without remuneration to \$1,237.50 per month (total of \$14,850), .24 time, November 1, 1990 through June 30, 1991. Paid from A0030199, PPP Family Practice-Bartlesville.

George Guthrey, Clinical Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$57,271 for 12 months (\$4,772.59 per month), .75 time, to without remuneration, January 13, 1991.

Carol L. Hamilton, Adjunct Assistant Professor of Health Administration, salary changed from without remuneration to \$440.00 per month (total of \$2,200), .08 time, January 1, 1991 through May 31, 1991. Paid from 2502-6, Health Administration.

Ronald L. Hay, Clinical Assistant Professor of Family Practice, Tulsa, salary changed from without remuneration to \$412.58 per month (total of \$4,950), .08 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

Michael L. Jordan, Clinical Instructor in Family Practice, Tulsa, salary changed from without remuneration to \$1,000.00 per month (total of \$12,000), .10 time, July 1, 1990; salary changed to \$637.50 per month (total of \$7,650), .12 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice, Tulsa.

Larry L. Mullins, title changed from Assistant Professor to Clinical Assistant Professor of Psychiatry and Behavioral Sciences; title Adjunct Assistant Professor of Pharmacy, deleted; salary changed from annual rate of \$35,643 for 12 months (\$2,970.22 per month), full time, to \$575.00 per month (total of \$6,860), .19 time, December 1, 1990 through June 30, 1991. Paid from 22209120, Psychiatry Neurology and Behavioral Sciences, and B0335001, Children's Memorial Hospital.

Kent Ward, Assistant Professor of Pediatrics, tenure probationary period extended until June 30, 1993.

William M. Woods, Clinical Assistant Professor of Family Practice, Tulsa, salary changed from annual rate of \$12,000 for 12 months (\$1,000.00 per month), .10 time, to annual rate of \$30,000 for 12 months (\$2,500.00 per month), .48 time, November 1, 1990 through June 30, 1991. Paid from 3520-2, Family Practice Tulsa.

Resignations and/or Terminations:

Terry E. Burge, Associate Professor of Family Practice, Tulsa, December 31, 1990.

Ronald R. Hope, Professor of Medicine, January 15, 1991 (with accrued vacation through January 28, 1991).

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Russell R. Suda, Sr., Assistant Professor of Obstetrics and Gynecology and Clinical Assistant Professor of Pathology, December 31, 1990 (with accrued vacation through January 30, 1991).

Retirements:

Charles A. Carmack, Clinical Professor of Anesthesiology and Medical Education Coordinator, December 31, 1990 (with accrued vacation through February 27, 1991); title changed to Clinical Professor of Anesthesiology, without remuneration.

Juan F. Correa, Associate Professor of Anesthesiology, January 3, 1991.

Petre N. Grozea, Professor of Medicine and Adjunct Associate Professor of Pathology, December 31, 1990 (with accrued vacation through February 27, 1991).

Hans K. von Brauchitsch, Professor of Psychiatry and Behavioral Sciences, December 1, 1990; title changed to Clinical Professor of Psychiatry and Behavioral Sciences, without remuneration.

Jack D. Welsh, David Ross Boyd Professor of Medicine, November 30, 1990 (with accrued vacation through January 29, 1991); named David Ross Boyd Professor Emeritus of Medicine.

NORMAN CAMPUS:

Leaves of Absence:

Wayne Crouse, Professor of Music, sabbatical leave of absence with full pay, January 1, 1991 through May 15, 1991, cancelled.

John D. Pigott, Assistant Professor of Geology and Geophysics, leave of absence without pay, January 1, 1991 through May 15, 1991.

Appointments or Reappointments:

Duane H.D. Roller, David Ross Boyd and McCasland Professor Emeritus and Curator Emeritus of History of Science Collections, extended at annual rate of \$30,169 for 12 months (\$2,514.08 per month), .49 time, February 1, 1991 through June 30, 1991. Paid from 127-600, University Libraries, pos. 704.65.

Berl Norris Schwartz, McMahon Centennial Professor of News Communication, rate of \$38,500 for 4.5 months (\$8,555.56 per month), January 1, 1991 through May 15, 1991. OU Foundation reimbursement.

Edwin Tucker, reappointed Adjunct Professor of Chemistry and Biochemistry, annual rate of \$42,000 for 12 months (\$3,500.00 per month), January 1, 1991 through April 30, 1991. Paid from 158-525, Removal Toxic Anions from Water, pos. 905.65. Paid from grant funds; subject to availability of funds.

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Changes:

Lenore S. Clark, Head, Collection Development, University Libraries, and Associate Professor of Bibliography; appointment as Acting Head of Acquisitions, University Libraries, extended January 1, 1991 through June 30, 1991.

Thomas E. James, Associate Professor of Political Science; promoted from Acting Director to Director of Science and Public Policy, salary changed from annual rate of \$56,952 for 12 months (\$4,746.00 per month) to annual rate of \$58,952 for 12 months (\$4,912.67 per month), December 1, 1990. Paid from 127-436, Science and Public Policy, pos. 10.65.

Jack Kasulis, Associate Professor of Marketing; given additional title Director, College of Business Administration Certificate Program, November 26, 1990.

Robert F. Petry, Professor of Physics and Astronomy; given additional title Associate Dean, College of Arts and Sciences, salary changed from annual rate of \$45,028 for 9 months (\$5,003.11 per month) to annual rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 1991. Paid from 127-281, Physics and Astronomy, pos 9.60; 127-481, Physics and Astronomy Research, pos. 9.65; and 127-375, Arts and Sciences Dean, pos. 5.65.

Wanda J. Smith, title changed from Acting Assistant Professor to Assistant Professor of Management, salary changed from annual rate of \$46,000 for 9 months (\$5,111.11 per month) to annual rate of \$49,000 for 9 months (\$5,444.44 per month), January 1, 1991 through May 15, 1991. Paid from 127-213, Business Administration Instruction, pos. 113.60.

Resignation and/or Termination:

Petr Chylek, Professor of Meteorology and Adjunct Professor of Physics and Astronomy, December 31, 1990.

Retirement:

Don E. Kash, George Lynn Cross Research Professor of Political Science and Research Fellow, Science and Public Policy, December 31, 1990; named George Lynn Cross Research Professor Emeritus of Political Science.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

President Van Horn reported the death of the following:

Arthur W. Nunnery, Associate Professor of Pediatrics and Adjunct Associate Professor of Public Health, on December 17, 1990.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Changes:

Teresa Henson, Assistant Director, Auxiliary/Service Unit Accounting, salary temporarily changed from annual rate of \$45,705 for 12 months (\$3,808.75 per month) to annual rate of \$48,205 for 12 months (\$4,017.08 per month), December 1, 1990. Assumed additional duties until new Assistant Controller appointed. Paid from 38509190, Service Unit Accounting, and 01049110, Office of Financial Services.

Melvin G. Minty, Assistant Director, Systems Development and General Accounting, Administration and Finance, salary temporarily changed from annual rate of \$50,070.24 for 12 months (\$4,172.52 per month) to annual rate of \$52,570.24 for 12 months (\$4,380.85 per month), December 1, 1990. Assumed additional duties until new Assistant Controller appointed. Paid from 01049110, Office of Financial Services.

NORMAN CAMPUS:

Appointments or Reappointments:

Merwin Thomas Buxton, Jr., M.D., Staff Physician, Goddard Health Center, annual rate of \$60,000 for 12 months (\$5,000.00 per month), February 1, 1991. Professional Staff. Paid from 179-107, Goddard Health Center, pos. 7.65.

Thomas Patrick Hayes, Assistant Football Coach, Athletics Department, annual rate of \$70,800 for 12 months (\$5,900.00 per month), January 11, 1991. Professional Staff. Paid from 171-121, Athletic General Operations.

Robert C. Mayfield, M.D., Staff Physician, Goddard Health Center, annual rate of \$60,000 for 12 months (\$5,000.00 per month), January 2, 1991. Professional Staff. Paid from 179-107, Goddard Health Center, pos. 5.65.

Changes:

Alex Brown, III, Assistant Athletic Trainer, Athletic Department, salary changed from annual rate of \$27,700 for 12 months (\$2,308.33 per month) to annual rate of \$31,300 for 12 months (\$2,608.33 per month), September 15, 1990. Paid from 171-121, Athletic General Operations, pos. 37.65.

Rebecca M. Buwick, Head Gymnastics Coach (Women), Athletic Department, salary changed from annual rate of \$29,000 for 12 months (\$2,416.67 per month) to annual rate of \$32,600 for 12 months (\$2,716.67 per month), October 1, 1990. Paid from 171-121, Athletic General Operations, pos. 76.65.

January 23, 1991

22226

Anita H. Clark, Assistant Athletic Trainer, Athletic Department, salary changed from annual rate of \$27,900 for 12 months (\$2,325.00 per month) to annual rate of \$31,500 for 12 months (\$2,625.00 per month), September 15, 1990. Paid from 171-121, Athletic General Operations, pos. 36.65.

Debra L. Copp, Assistant Director, Sports Information, Athletic Department, salary changed from annual rate of \$24,500 for 12 months (\$2,041.67 per month) to annual rate of \$28,100 for 12 months (\$2,341.67 per month), September 15, 1990. Paid from 171-121, Athletic General Operations, pos. 29.65.

Gregg Grost, Head Golf Coach, Athletic Department, salary changed from annual rate of \$35,300 for 12 months (\$2,941.67 per month) to annual rate of \$38,900 for 12 months (\$3,241.67 per month), October 1, 1990. Paid from 171-121, Athletic General Operations, pos. 72.65.

Paul Lockwood, Head Tennis Coach, Athletic Department, salary changed from annual rate of \$31,900 for 12 months (\$2,658.33 per month) to annual rate of \$35,500 for 12 months (\$2,958.33 per month), October 1, 1990. Paid from 171-121, Athletic General Operations, pos. 87.65.

Carol L. Ludvigson, Assistant Golf Coach (Women), Athletic Department, salary changed from annual rate of \$26,800 for 12 months (\$2,233.33 per month) to annual rate of \$30,400 for 12 months (\$2,533.33 per month), October 1, 1990. Paid from 171-121, Athletic General Operations, pos. 73.65.

Larry McAlister, Assistant Director, Sports Information, Athletic Department, salary changed from annual rate of \$22,200 for 12 months (\$1,850.00 per month) to annual rate of \$25,800 for 12 months (\$2,150.00 per month), September 15, 1990. Paid from 171-121, Athletic General Operations, pos. 30.65.

Michael P. Prusinski, Assistant Director, Sports Information, Athletic Department, salary changed from annual rate of \$24,500 for 12 months (\$2,041.67 per month) to annual rate of \$28,100 for 12 months (\$2,341.67 per month), September 15, 1990. Paid from 171-121, Athletic General Operations, pos. 28.65.

Robert F. Redmond, title changed from Staff Physician to Chief of Medical Staff, Goddard Health Center, salary changed from annual rate of \$64,638 for 12 months (\$5,386.50 per month) to annual rate of \$74,334 for 12 months (\$6,194.50 per month), January 2, 1991. Professional Staff. Paid from 179-107, Goddard Health Center, pos. 2.65.

Earl N. Stone, title changed from Deputy Chief of Operations to Interim Director of Public Safety, Department of Public Safety, salary temporarily changed from annual rate of \$39,728 for 12 months (\$3,310.66 per month) to annual rate of \$44,728 for 12 months (\$3,727.33 per month), January 12, 1991. Paid from 127-790, Department of Public Safety, pos. 5.65.

January 23, 1991

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Resignations:

Lee F. Ivy, Director of Public Safety, Department of Public Safety, January 12, 1991 (with accrued vacation through February 13, 1991).

Charles C. Sadler, Assistant Football Coach, Athletics Department, December 31, 1990 (with accrued vacation through January 31, 1991).


Retirement:

Don T. Burkhead, Special Assistant to the Director, University Computing Services, December 31, 1990 (with accrued vacation through February 27, 1991).

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Gullatt, and West. The Chair declared the motion unanimously approved.

There being no further business the meeting adjourned at 1:10 p.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

The University of Oklahoma
Statement of Revenues and Expenditures
All Funds, All Campuses
For the Period Ending November 30, 1990

	Original Annual Budget	Current Revised Annual Budget	Percent of Total	Current Y-T-D Actual	Percent of Current Budget	Previous YTD Actual	Percent of Previous Year Current Budget
Revenue:							
State Appropriations	\$137,878,210	\$137,878,210	33.1%	\$57,399,737	41.6%	\$52,034,770	41.6%
Student Tuition and Fees	33,332,598	33,332,598	8.0%	15,327,831	46.0%	16,085,927	44.5%
Federal Grants and Contracts	55,771,416	58,022,410	14.0%	21,193,992	36.5%	21,693,779	41.6%
State and Local Grants and Contracts	14,702,696	14,967,334	3.6%	6,641,265	44.4%	4,948,403	36.4%
Private Gifts, Grants and Contracts	20,095,707	21,300,554	5.1%	9,783,345	45.9%	6,886,278	41.0%
Endowment Income	1,312,332	1,312,332	0.3%	437,163	33.3%	610,484	82.9%
Sales & Services of Educational Activities	4,295,062	4,295,062	1.0%	1,410,874	32.9%	1,021,489	29.1%
Auxiliary Enterprises	52,291,720	52,291,720	12.6%	21,437,425	41.0%	21,367,625	38.5%
External Service Units	9,515,258	9,515,258	2.3%	3,451,366	36.3%	3,479,576	41.1%
Professional Practice Plan	60,601,620	60,601,620	14.6%	29,292,083	48.3%	26,296,402	44.7%
Residency Income	4,918,610	4,918,610	1.2%	2,137,515	43.5%	1,895,378	42.8%
Other Sources	13,856,995	13,857,688	3.3%	6,300,301	45.5%	5,515,725	48.1%
Subtotal Revenue	408,572,224	412,293,396	99.1%	174,812,897	42.4%	161,835,836	41.9%
Budgeted Reserve	456,932	456,932	0.1%	456,932	100.0%	81,932	100.0%
Current Distributions from Reserve	0	3,239,177	0.8%	3,151,255	97.3%	5,162,879	100.0%
Total Revenue	409,029,156	415,989,505	100.0%	178,421,084	42.9%	167,080,647	42.6%
Expenditures:							
Teaching Salaries	73,738,185	73,563,777	17.7%	28,193,447	38.3%	25,168,235	37.3%
Other Professional Salaries	67,993,861	71,769,173	17.3%	28,799,288	40.1%	27,208,648	42.9%
Hourly Staff Salaries	55,939,339	57,214,657	13.8%	24,151,096	42.2%	23,368,666	44.0%
Associated Fringe Benefits	39,160,347	39,587,003	9.5%	16,293,211	41.2%	15,338,221	40.9%
Prof. Practice Salary Supplements	19,877,429	19,877,429	4.8%	10,360,339	52.1%	9,763,565	48.7%
Supplies and Materials	20,437,863	20,599,365	5.0%	8,166,994	39.7%	7,622,634	49.8%
Library Books and Periodicals	3,226,678	3,278,710	0.8%	1,754,133	53.5%	1,007,957	32.0%
Equipment	11,858,518	12,352,432	3.0%	5,951,127	48.2%	5,592,625	41.8%
Travel	5,711,583	5,946,306	1.4%	3,080,624	51.8%	2,675,966	46.9%
Communication	6,303,140	6,270,722	1.5%	2,579,356	41.1%	3,018,819	51.3%
Utilities	14,653,333	14,653,333	3.5%	6,573,167	44.9%	5,725,756	39.4%
Computing Supplies and Equipment	8,494,235	8,574,522	2.1%	3,704,321	43.2%	2,216,452	27.0%
Maint. & Repair of Buildings & Grounds	9,255,443	9,275,096	2.2%	4,899,723	52.8%	4,524,525	37.7%
Professional and Technical Fees	5,172,677	5,378,550	1.3%	3,915,204	72.8%	2,761,690	39.0%
Contractual & Related Current Expenses	36,179,413	36,327,519	8.7%	15,467,352	42.6%	12,787,359	40.2%
Scholarships and Fellowships	10,454,906	10,451,906	2.5%	4,973,856	47.6%	4,217,957	53.7%
Merchandise Purchased for Resale	4,368,610	4,368,610	1.1%	1,347,867	30.9%	2,593,331	63.7%
Debt Service	2,487,436	2,487,436	0.6%	128,313	5.2%	563,562	16.7%
Indirect Cost Recovery	7,259,653	7,556,452	1.8%	3,501,563	46.3%	2,850,391	31.8%
Premiums - Property/Liability Insurance	3,277,714	3,277,714	0.8%	610,024	18.6%	687,462	22.2%
Patient Refunds	1,025,669	1,025,669	0.3%	512,245	49.9%	784,126	85.1%
Laboratory Testing	774,582	774,582	0.2%	236,457	30.5%	266,925	27.4%
Membership/Registration Fees	1,237,779	1,237,779	0.3%	638,637	51.6%	372,915	27.4%
Total Expenditures	408,888,393	415,848,742	100.0%	175,838,344	42.3%	161,117,787	41.4%
Current Revenues over/ under Expenditures	140,763	140,763		2,582,740		5,962,860	
External Service Units	87,319,771	87,319,771	100.0%	38,333,471	43.9%	32,482,822	42.0%

The University of Oklahoma
Summary of Reserves
For the Period Ending November 30, 1990

Schedule II

GENERAL UNIVERSITY RESERVES

DEFINITION OF RESERVES: <i>That portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses, projected to year end. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.</i>
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<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
UNALLOCATED GENERAL UNIVERSITY RESERVES			
Norman Campus	\$3,318,327		\$3,318,327
Health Sciences Center		\$640,834	640,834
Law Center	159,212		159,212
Oklahoma Geological Survey	91,833		91,833
TOTAL GENERAL UNIVERSITY	<u>3,569,372</u>	<u>640,834</u>	<u>4,210,206</u>
GRANTS AND CONTRACTS INDIRECT COST REIMBURSEMENT	<u>327,675</u>	<u>166,963</u>	<u>494,638</u>
AGENCY SPECIAL (Unrestricted Interest Income)	<u>297,025</u>	<u>2,312,634</u>	<u>2,609,659</u>
REVENUE BOND RESERVES IN EXCESS OF REQUIRED AMOUNTS			
Utility System	261,662	728,295	989,957
Housing System	2,588	0	2,588
Student Facilities	268,655	0	268,655
Stadium System	501,888	0	501,888
TOTAL REVENUE BOND RESERVES (Excess)	<u>1,034,793</u>	<u>728,295</u>	<u>1,763,088</u>
SECTION 13/NEW COLLEGE	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RESERVES AS OF JUNE 30, 1991	<u><u>\$5,228,865</u></u>	<u><u>\$3,848,726</u></u>	<u><u>\$9,077,591</u></u>

- (1) *Net of working capital requirements of \$3,471,384 for the Norman Campus Sponsored Programs, and \$3,200,000 for the Health Sciences Center Sponsored Programs.*
- (2) *Amount which can be invested for general institutional purposes for the University. The interest earnings are used for general institutional purposes.*
- (3) *Amount which can be invested for the benefit of each individual bond system.*

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
AUXILIARY ENTERPRISES			
Contingency Reserves	\$1,931,781	\$6,494	\$1,938,275
Renewals & Replacements	1,398,578	29,282	1,427,860
Capital Improvements	3,449,615	0	3,449,615
Debt Service (Required Reserve at Trustee Bank)	8,580,517	0	8,580,517
Total Auxiliary Enterprises	<u>15,360,491</u>	<u>35,776</u>	<u>15,396,267</u>
SERVICE UNITS			
Contingency Reserves	677,177	217,444	894,621
Renewals & Replacements	1,063,716	991,916	2,055,632
Capital Improvements	2,331,059	220,200	2,551,259
Debt Service (Required Reserve at Trustee Bank)	1,536,858	2,529,301	4,066,159
Total Service Units	<u>5,608,810</u>	<u>3,958,861</u>	<u>9,567,671</u>
TOTAL DESIGNATED RESERVES	<u><u>\$20,969,301</u></u>	<u><u>\$3,994,637</u></u>	<u><u>\$24,963,938</u></u>

Total University Combined Statement of Changes in Fund Balance

For the Period Ending November 30, 1990

	Current Revised Annual Budget	Beginning Fund Balance (1)	Y-T-D (2) Additions	Y-T-D (2) Deductions	Ending Fund Balance
Norman Campus					
Educational and General	\$123,660,658	\$21,288,253	\$46,929,261	\$48,396,215	\$19,821,299
Grants and Contracts	43,300,000	1,256,979	19,666,363	18,213,465	2,709,877
Private Gifts	1,029,490	35	184,148	401,671	(217,488)
Endowment Funds	812,332	6,558,510	437,163	371,416	6,624,257
Sales & Services of Educ. Activities	3,510,062	1,137,490	1,089,420	1,548,079	678,831
Auxiliary Enterprises	51,812,756	12,930,933	21,216,260	23,062,941	11,084,252
Scholarships	6,892,419	67,181	3,098,947	3,224,298	(58,170)
Student Loans	2,000,000	12,676,772	847,961	1,141,124	12,383,609
Institutional Support Activities	798,330	526,799	531,653	506,708	551,744
Student Activity Fees	1,399,183	457,649	923,834	852,644	528,839
Student and Other Organizations –					
Agency Accounts	3,444,346	1,147,679	2,137,894	1,485,584	1,799,989
Internal Service Units	70,177,722	8,128,347	30,042,706	32,905,486	5,265,567
Total Norman Campus	\$308,837,298	\$66,176,627	\$127,105,610	\$132,109,631	61,172,606
Law Center	5,685,022	1,191,351	2,406,417	1,975,130	1,622,638
Oklahoma Geological Survey	2,048,487	157,369	866,804	785,340	238,833
Health Sciences Center					
Educational and General	63,145,557	1,042,233	26,108,013	26,572,433	577,813
Grants and Contracts	30,349,304	4,006,625	12,956,672	12,956,672	4,006,625
Private Gifts	0	0	0	0	0
Endowment Funds	500,000	0	0	0	0
Sales & Services of Educ. Activities	0	0	0	0	0
Auxiliary Enterprises	478,964	203,082	225,295	252,444	175,933
External Service Units	9,515,258	3,490,363	3,448,766	3,387,757	3,551,372
Professional Practice Plan	60,263,383	30,850,295	29,299,890	28,286,851	31,863,334
Scholarships	5,000	0	6,843	7,934	(1,091)
Student Loans	15,637	5,186,625	65,779	11,761	5,240,643
Residency	4,918,610	67,529	2,137,515	2,218,056	(13,012)
Student Activity Fee	320,000	139,422	109,024	95,041	153,405
Student and Other Organizations					
Agency Accounts	84,707	66,783	118,975	84,780	100,978
Internal Service Units	12,110,328	3,132,695	4,802,994	5,427,985	2,507,704
Total Health Sciences Center	\$181,706,748	\$48,185,652	\$79,279,766	\$79,301,714	48,163,704
Less Internal Service Units	82,288,050	11,261,042	34,845,700	38,333,471	7,773,271
GRAND TOTAL	\$415,989,505	\$104,449,957	\$174,812,897	\$175,838,344	103,424,510

(1) Unaudited Fund Balance as of 6/30/90, pending completion of annual audit in December, 1990.

(2) Cash Basis.

**Statement of Plant Funds
All Funds, All Campuses**

For the Period Ending November 30, 1990

<u>Funding Source</u>	<u>Project Budget</u>	<u>Allotment This Year</u>	<u>Allotment To Date</u>	<u>Expenditures This Year</u>	<u>Expenditures To Date</u>	<u>Allotment Balance</u>
State Appropriations	\$27,039,060	\$33,605	\$21,171,560	\$268,986	\$20,859,209	\$312,351
Federal Grants and Contracts	14,005,800	0	12,591,864	1,620,842	11,074,865	1,516,999
State Grants and Contracts	0	0	0	0	0	0
Private Gifts, Grants and Contracts	47,150,488	4,538,141	30,622,003	1,034,052	26,151,587	4,470,416
Section 13/New College	14,117,242	1,675,780	12,177,894	1,543,778	9,057,507	3,120,387
Other Income – Bonds	39,350,871	395,000	39,240,871	365,941	38,202,865	1,038,006
Auxiliaries	1,943,340	94,436	1,621,774	297,983	1,414,355	207,419
Total	<u>\$143,606,801</u>	<u>\$6,736,962</u>	<u>\$117,425,966</u>	<u>\$5,131,582</u>	<u>\$106,760,388</u>	<u>\$10,665,578</u>

PROPOSED REVISIONS

COLLEGE OF MEDICINE
PROFESSIONAL PRACTICE PLAN

IV. FACULTY

C. GEOGRAPHIC FULL-TIME FACULTY

This group is composed of physicians and others whose primary commitment is to the academic programs of the College of Medicine but who also devote a portion of their time to the exercise of their professional disciplines, which in many instances includes the private practice of medicine and is confined to the campuses of The University of Oklahoma Health Sciences Center.

V. EMPLOYMENT

When participating in the academic programs of the College of Medicine, and pursuing their academic activities and engaged in the practice of medicine, faculty are to be considered employees of The University of Oklahoma College of Medicine. ~~When engaged in the private practice of medicine or other exercise of professional disciplines (private activities), they should not be considered employees of the University. The latter activities are~~ is conducted for the care and benefit of patients who are treated and to whom the faculty members are directly responsible with respect to the medical or professional services provided. ~~They are not conducted at the request or on behalf of the University. Conduct of these activities is independent from the University employment status.~~

VI. INCOME TREATMENT

It is the prerogative of the individual faculty member to determine whether and to what extent he or she wishes to engage in professional practice activities. The decision to engage in such professional private practice activities by the faculty members will be made with the knowledge and understanding that the fees received for patient care are to be included as generated income governed by this policy. University fringe benefits will be computed on the guaranteed base salary only. Amounts paid above these base salary amounts are to compensate faculty members for their professional private practice activities. Such amounts ~~may not~~ will be paid to faculty members as ~~employees~~ W-2 income and may be ~~excluded~~ included in the calculations of the University fringe benefits.

VII. PROFESSIONAL PRACTICE

The University shall not possess the right to control or direct ~~the~~ faculty members employees in the performance of their professional private practice activities, it being understood that whether or not a faculty member conducts professional private practice activities shall be within each faculty member's sole discretion and the University shall neither control nor direct the faculty member as to the results to be accomplished or as to the details and means by which the results are accomplished. No professional office hours or other schedules shall be required on the part of the faculty members for the carrying out of their professional private activities.

VIII. REGENTS' POLICY

~~In~~ The process of exercising their discretion as professionals in matters of patient care, ~~the members of the plan are not agents of the University.~~ This does not, ~~however,~~ diminish their responsibility to account to the University under the plan for all income earned, nor relieve them of the duty of compliance with policies and agreements of the Board of Regents governing site of practice.

IX. DEFINITION OF TERMS

A. Membership

2. All members of the faculty of The University of Oklahoma College of Medicine must be appointed members of the faculty as individuals and they must exercise their professional capabilities including the practice of medicine under this policy. For purposes of compensation, the University will not issue a payroll check to recognize individual corporations, but recognized incorporations will relate only to the income above the guaranteed base; this policy does not permit participating faculty members to practice as part of an incorporation without the express permission of The University of Oklahoma Board of Regents.

C. Collected Income

Collected income for the purpose of income distribution shall be defined as those funds collected and deposited to appropriate departmental PPP accounts representing reimbursement for private professional practice activity.

X. OPERATIONAL PROCEDURES

C. Sources of Collected Income

All sources of collected income, including but not limited to the following:

1. Patient care fees wherever earned by the faculty member
2. Professional consultation
3. Honoraria
4. Compensation for supervision of professional services

All of the above examples to be treated as private professional practice activities which are not compensated by the guaranteed base.

XI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

B. The Executive Committee Oklahoma City

4. Duties

c. Reporting and audit of all monies received and dispersed as a result of the private professional practice of the faculty.

C. Executive Committee-Tulsa

4. Duties

c. Reporting and audit of all monies received and disbursed as a result of the ~~private~~ professional practice of the faculty.

PROPOSED REVISIONS

COLLEGE OF ALLIED HEALTH
PROFESSIONAL PRACTICE PLAN

I. PREAMBLE

Paragraph 5:

When members of the faculty deliver specialized ~~personal~~ consultative services or patient care, these faculty members by their personal efforts and presence enhance the stature and reputation of the College of Allied Health and the Health Sciences Center.

Paragraph 7:

There must be upper limits to the time spent and income derived from ~~personal~~ consultative services so that the primary goals of quality education, patient care, and research are achieved with a fair mixture of professional capabilities and financial awareness.

IV. OPERATIONAL PROCEDURES

10. Disposition of Gross Generated Income

g. The College of Allied Health will not pay retirement benefits on generated income.

11. Billing, Collecting, Accounting, Disbursements,
and Auditing

b. All accounts will be handled in accordance with standard accounting principles, the statutes of the State of Oklahoma, and the policies of the Regents of The University of Oklahoma, as they apply to Special Agency Accounts. ~~All funds for educational and general purposes will be transferred to the Revolving Fund before being expended.~~

PROPOSED REVISIONS
COLLEGE OF PHARMACY PROFESSIONAL PRACTICE PLAN

IV. Operational Procedures

7. Billing, Collecting, Accounting, Disbursements, and Auditing

- b. All accounts will be handled in accordance with standard accounting principles of the Statutes of the State of Oklahoma and the Policies of the Regents of The University of Oklahoma, as they apply to Special Agency Accounts. ~~All funds for educational and general purposes will be transferred to the Revolving Fund before being expended.~~

PROPOSED REVISION
COLLEGE OF NURSING PROFESSIONAL PRACTICE PLAN

III. DEFINITION OF TERMS

3. Supplemental Professional Earnings

Income generated by professional activities such as consulting or professional nursing practice.

A. Sources of Supplemental Professional Earnings

Sources of supplemental professional earnings include but are not limited to the following:

- (a) ~~Private~~ nursing practice fees wherever earned by the faculty member.

PROPOSED REVISIONS
COLLEGE OF DENTISTRY
PROFESSIONAL PRACTICE PLAN

I. PREAMBLE

The activities of this group should in no way be confused with patient treatment rendered by dental students. Rather it is a formal grouping of faculty members to render services to patients for fees under a private professional practice arrangement.

II. OBJECTIVES

6. To provide a uniform procedure by which to account for all monetary contributions made by the Faculty from ~~personal~~ professional income to departmental and College of Dentistry operations.

III. DEFINITION OF TERMS

~~5- Individual Corporations~~

~~The University will recognize individual corporations, but recognized incorporations will relate only to that portion of the income referred to as the PPP Earnings Potential.~~

IV. OPERATIONAL PROCEDURES

6. Practice Time

Participation in the care of ~~private~~ patients will be accomplished in a manner that will complement the educational program. Practice activity will not exceed a calendar year average of eight hours per week during the normal work week, except as authorized by the Dean of the College.

LLOYD NOBLE CENTER ADDITION
TABULATION OF BIDS

	<u>GBM</u> <u>Construction</u> <u>Corporation</u> <u>OKC</u>	<u>Diepenbrock</u> <u>Construction</u> <u>Inc.</u> <u>Edmond</u>	<u>Globe</u> <u>Construction</u> <u>Inc.</u> <u>OKC</u>	<u>Barbour &</u> <u>Short, Inc.</u> <u>Norman</u>
Net Base Bid (1), Women's Restrooms and Con- cession Facilities Upper Level East Side and Men's and Women's Restrooms on Mid-level at South Entrance	\$ 432,323	\$ 475,000	\$ 514,800	\$ 524,405
Restroom and Concession Facilities, Southwest Section, Alternate No. 1	103,393	112,000	109,000	121,400
Restroom and Concession Facilities, West Section, Alternate No. 2	132,000	156,000	148,000	151,200
Concession Facilities, East Entrance, Alternate No. 3	59,123	19,000	50,000	56,900
Renovation of Existing Concession Facilities, Alternate No. 4	110,000	96,000	98,000	95,800
Restroom and Concession Facilities, Northwest Section, Alternate No. 5	136,644	175,000	169,000	164,200
Restroom and Concession Facilities, West Section, Alternate No. 6	130,635	150,000	148,000	150,200
Concession Facilities, South Entrance, Alternate No. 7	33,614	36,000	34,000	34,700
Curtains, Alternate No. 8	233,303	238,000	231,000	243,300
Concession Facilities, South Tunnel, Alternate No. 9	48,100	47,000	43,000	48,900
Sales Tax Credit on Alternates, Dollars/\$1,000	\$ 45	\$ 25	\$ 30	\$ 18
Net Combined Bid	\$ 1,374,728	\$ 1,478,275	\$ 1,513,900	\$ 1,571,806

LLOYD NOBLE CENTER ADDITION
TABULATION OF BIDS

	<u>Golden Eagle Construction Co., Inc. Midwest City</u>	<u>Kornhaas Construction Inc. Ardmore</u>	<u>Pope Construction Inc. OKC</u>	<u>Wynn Construction Co., Inc. OKC</u>
Net Base Bid (1), Women's Restrooms and Con- cession Facilities Upper Level East Side and Men's and Women's Restrooms on Mid-level at South Entrance	\$ 525,512	\$ 527,500	\$ 534,123	\$ 547,088
Restroom and Concession Facilities, Southwest Section, Alternate No. 1	112,431	118,800	130,600	141,600
Restroom and Concession Facilities, West Section, Alternate No. 2	155,287	157,000	167,600	184,800
Concession Facilities, East Entrance, Alternate No. 3	54,838	50,700	50,000	62,500
Renovation of Existing Concession Facilities, Alternate No. 4	97,969	101,000	102,836	103,100
Restroom and Concession Facilities, Northwest Section, Alternate No. 5	175,031	178,000	189,147	201,800
Restroom and Concession Facilities, West Section, Alternate No. 6	157,146	156,000	166,956	184,200
Concession Facilities, South Entrance, Alternate No. 7	34,773	33,600	34,000	39,750
Curtains, Alternate No. 8	230,927	234,000	251,430	244,700
Concession Facilities, South Tunnel, Alternate No. 9	49,623	48,700	46,744	71,200
Sales Tax Credit on Alternates, Dollars/\$1,000	\$ 20	\$ 20	\$ 12	\$ 8
Net Combined Bid	\$ 1,572,177	\$ 1,583,744	\$ 1,659,764	\$ 1,770,869

LLOYD NOBLE CENTER ADDITION
TABULATION OF BIDS

	<u>J.W. Skaggs Construction Co., Inc. OKC</u>	<u>Jan-L Construction Co., Inc. Marlow</u>	<u>102 Construction Inc. Tecumseh</u>	<u>James Engdahl Builders Inc. Purcell</u>
Net Base Bid (1), Women's Restrooms and Con- cession Facilities Upper Level East Side and Men's and Women's Restrooms on Mid-level at South Entrance	\$ 548,300	\$ 575,934	\$ 646,875	\$ 484,168 (2)
Restroom and Concession Facilities, Southwest Section, Alternate No. 1	120,000	117,873	133,000	114,600
Restroom and Concession Facilities, West Section, Alternate No. 2	162,000	167,025	170,000	157,600
Concession Facilities, East Entrance, Alternate No. 3	56,000	59,874	60,000	58,200
Renovation of Existing Concession Facilities, Alternate No. 4	107,000	105,636	110,000	105,300
Restroom and Concession Facilities, Northwest Section, Alternate No. 5	177,000	183,590	187,000	275,500
Restroom and Concession Facilities, West Section, Alternate No. 6	161,000	170,000	168,000	152,400
Concession Facilities, South Entrance, Alternate No. 7	37,000	33,392	40,000	37,400
Curtains, Alternate No. 8	241,000	262,487	250,000	242,900
Concession Facilities, South Tunnel, Alternate No. 9	49,000	51,027	54,000	45,000
Sales Tax Credit on Alternates, Dollars/\$1,000	\$ 22	\$ 25	\$ 20	\$ 28
Net Combined Bid	\$ 1,633,880	\$ 1,698,064	\$ 1,795,435	\$ 2,108,768

LLOYD NOBLE CENTER ADDITION
TABULATION OF BIDS

Notes:

- (1) Net base bid is net of sales tax savings.
- (2) Bidder failed to comply with the bidding requirements in that he qualified his sales tax savings to include "...base bid plus all alternates."