

C O N T E N T S
MINUTES OF THE ONE HUNDREDTH ANNIVERSARY MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
DECEMBER 19, 1990

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**MINUTES OF THE 100TH ANNIVERSARY MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
DECEMBER 19, 1990**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in Dining Room 5 of the Oklahoma Memorial Union in Norman, Oklahoma beginning at 9:05 a.m. on Wednesday, December 19, 1990.

The following Regents were present: Regent Ronald H. White, M.D., Chairman of the Board, presiding; Regents Sarah C. Hogan, Sylvia A. Lewis, Sam Noble, E. Murray Gullatt, and G. T. Blankenship (arrived at 9:40 a.m.).

Absent: Regent J. Cooper West.

Others attending all or a part of the meeting included Richard L. Van Horn, President of the University, Provosts Clayton Rich and Joan Wadlow, Vice Presidents Anona L. Adair, Fred J. Bennett, Arthur J. Elbert, and Jerry B. Farley, Interim Vice President Chris Purcell, Mr. Fred Gipson, Ms. Beth Wilson, and Mrs. Barbara H. Tuttle, Executive Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:00 a.m. on December 18, 1990, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Noble moved approval of the minutes of the Finance and Audit Committee meeting held on November 14, 1990 and the regular meeting held on November 15, 1990. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

PRESIDENT'S REPORT

President Van Horn reported on the following recent awards, honors, gifts, and grants:

1. Mr. Dennis Wallestad, a doctoral student in Accounting and OU's first Centennial Research Assistant in Business, was selected recently as a Deloitte & Touche doctoral fellow, one of 15 in the nation.
2. The National Institutes of Health gave the University an initial award of \$200,000 for a five-year \$1 million project to discover anti-tumor agents in marine organisms. The research, directed by Dr. Francis J. Schmitz, George Lynn Cross Research Professor of Chemistry and Biochemistry,

is a cooperative venture between OU, the University of California at Santa Cruz, Oregon State University, and a private company - Syntex of Palo Alto, California.

3. Dr. Timothy Taylor, Assistant Professor of Health Administration and National Director of the Robert Wood Johnson Foundation, has been awarded \$278,000 to support a project to develop nontraditional medical services for the most serious health problems of native Americans.
4. Charles Stephenson, Chairman of the Board of Vintage Petroleum Company, and his wife, Peggy, recently pledged \$1 million over a three-year period to fund two chairs in the School of Petroleum Engineering. The funding of the second chair is a challenge award contingent upon the University receiving written commitments and \$250,000 deposits from other donors for two additional chairs in Petroleum Engineering.

President Van Horn also reported on two Fine Arts events - the Collegium Musicum will perform two choruses from the "Messiah" in a television special on December 20 on OETA and an exhibition of works from the private collections of OU alumni which is currently on display in the Museum of Art.

Dr. Van Horn presented the following recruitment report:

1. The number of students admitted for spring 1991 has increased over spring 1990 in most categories and remained the same for freshman admissions. As of December 17, 300 continuing students more than last year were enrolled. New transfer students increased 30% to 588 students. The number of graduate students increased approximately 60% over last spring for a total of 428.
2. Paul Bell, Acting Registrar, has reported an increase of applications for fall 1991 by 25% more than last year at this time. He said some of the increase may be attributable to successful recruiting events which have been held recently, such as Sooner Saturday.

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Regent White introduced Mr. John A. Taylor, Chairman of the Alumni Advisory Council of the School of Geology and Geophysics. Mr. Taylor read from a letter addressed to President Van Horn and presented to him the "No. 1" copy of the History of the School of Geology and Geophysics which was sponsored and underwritten by the Alumni Council but compiled and authored by Professor Emeritus George Huffman. Mr. Taylor said the book traces the history of the

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School from 1900 to today and the Council is presenting the book to the President and Regents as a token of their appreciation for support and good will. He commented that President George Cross and the Board of Regents signed the founding document of the Geology Alumni Advisory Council in 1965. He expressed appreciation to the Regents for the moral support so generously given through the years.

Regent White presented on behalf of the Board of Regents a plaque to Regent Sarah Hogan for her vision and creativity in implementing the Centennial Leadership Symposia that were held in the spring and fall of 1990.

Regent White reminded those that might not know that this is the last meeting for Vice President of Student Affairs Anona Adair. He said she reminds him sometimes of Mother Hubbard who had so many children she didn't know what to do with them. He said the impact she has had on the lives of literally thousands of students of the University will not go unnoticed in the future. He said it is because of her leadership, dedication, and her support for the students, looking after them the way they need to be looked after, and fighting a lot of the causes that are important to them, that he would like to tell her how much she has meant to the University and to the Regents and that she will be missed.

Regent White also commented that this is a historic meeting of the Board of Regents and reminded those present that The University of Oklahoma was established one hundred years ago. Dr. White said he has spent many of those 100 years here and it has been a gratifying time to see The University of Oklahoma be positioned at the place that it is today. He said it is positioned there because of the help and support of all of those in the audience, the alumni of the University, and the faculty and staff; that it takes a large group of people to make things happen. The institution stands, the buildings stand, but it is the people who make the University flourish. He said it is a pleasure to be a part of the 100th anniversary meeting of the Board of Regents.

ACADEMIC ENRICHMENT PRESENTATION - PERCUSSION ENSEMBLE

Regent White introduced Dr. Richard Gipson, Professor of Music and Director of the Percussion Ensemble. Dr. Gipson said the percussion program in the OU School of Music is recognized internationally for excellence in teaching, performing, recording, publishing, and commissioning significant works for this relatively young musical genre. Last month, the OU Percussion Ensemble was selected via nation-wide competition as the outstanding university percussion ensemble in the country. The group was featured in a showcase concert for the international convention of the Percussive Arts Society in Philadelphia on November 9. Dr. Gipson described the developing field of percussion ensembles, particularly at The University of Oklahoma. He also described the performance tours, the recording of the group, and the composers who have written for the group. Dr. Gipson said over the years the ensemble has perhaps been the School

of Music's and College of Fine Arts' most prolific concert organization averaging 20 performances a year. He said concerts have been presented in over 40 different communities in Oklahoma alone and the group has toured in Pennsylvania, California, Colorado, Texas, New Mexico, and Indiana. Dr. Gipson and the ensemble then presented about 10-12 minutes of music of the Christmas season and from their most recent recording.

GODDARD HEALTH CENTER COMMITTEE REPORT

In November 1989, the Goddard Health Center Ad Hoc Committee was appointed to study the operations of Goddard Health Center. The final Committee report was submitted on November 5, 1990 and a copy was included in the agenda for this meeting. Dr. James Horrell, Associate Professor of Business Administration and Chair of the Ad Hoc Committee, was introduced. Dr. Horrell said the charge to the Committee was to study the cost and operations of Goddard Health Center in order to determine the overall efficiency of the operation in terms of costs and services and the correct balance between fees and service level. He said the Committee was asked to specifically recommend on these questions:

1. Do we have the correct balance between level and range of services and the cost to the student?
2. Do we have the correct facilities, equipment, resources, and people?
3. Are we using correct procedures to fund GHC or should other funding processes be considered; e.g., fee for service approach?
4. Are we planning, scheduling, and managing in a way to best provide service?

Dr. Horrell said brief answers to these questions are:

1. No.
2. Mostly yes.
3. No.
4. Mostly no.

Dr. Horrell reviewed the major recommendations of the Committee which were as follows:

1. Goddard Health Center has a need for a data processing system that effectively monitors GHC usage. Some effort has been devoted to this endeavor in the past, however more emphasis should be directed to this need so that future changes in the health needs of the University Community can be detected in a timely fashion. This will allow more appropriate planning and a more optimal execution of the Center's mission.

2. The adoption of the modified mission statement which appears in this report.
3. The creation of a Goddard Health Center Advisory Board. There is a need for more suitably constituted guidance body with a stronger role in monitoring the GHC adherence to its mission.
4. Amortize the current \$700,000 short-term note to GHC over a ten-year payback period.
5. On-going efforts should be employed to increase the level of reimbursement under a student's family's private health insurance for services rendered over and above what may be determined as "basic services".
6. The expanded role of GHC into the University's PPO and HMO health insurance plans demands that monitoring procedures put into place take specific account of cost consequences of these programs so that services can be properly priced.
7. The financial contribution of student and non-student users of the Center must be monitored and altered so that each group of constituents pay its fair share of the fixed expenses of GHC.
8. Determine those "basic student services" provided at GHC which will be funded through the student health fee and the student activity fee. Provide an annual process for review and adjustment of fee service levels.
9. A third party billing system should be developed for GHC. With the expanded role that Goddard has assumed in treating non-students, the importance of effective insurance and business office operations cannot be overstated.
10. The establishment of a standardized attitude/awareness survey measurement instrument to be regularly administered. This will provide baseline data that can be used in a comparative fashion to monitor the effectiveness of mission attainment through time.
11. Down size the hospital from 54 beds to 10 beds.
12. Use the space created by reducing the hospital allocation for the establishment of revenue generating and the mission enhancing purposes.
13. The establishment of a Dental Clinic in the Center.
14. Increase the dedicated patient parking areas.

During the discussion which followed, Regent Noble asked if the administration and management of Goddard Health Center is effective and as good as it can be given the way it has to operate. Regent White agreed with that question and wondered whether it might be worthwhile to have a consultant firm

study the management. Professor Horrell said he thinks there are enough things that handicap the current administration, that it couldn't properly be evaluated without making the changes suggested. He said he is not saying that anyone in particular is responsible because he believes quite often institutions evolve through some random impacts. He said one of the reasons the Committee did not address the effectiveness of the administration directly is the University bureaucracy and the erosion of circumstances through time; that in fact they couldn't properly evaluate the administration. He believes it would not be giving them a fair shot if the effectiveness was taken up without giving them the proper tools to work with.

Regent Gullatt asked if the Committee had consciously considered third-party management. Professor Horrell stated they did for a short period, then looked very carefully at the Committee charge. Ultimately the Committee took the position that there are some major changes that need to be made from the point of view of administrative restrictions on the structure of Goddard Health Center. Also, he said they were reluctant to take up the issue because they believe there are some philosophical issues that have to be addressed that would give the Committee the right to take this up. He said the Committee had concerns that this is a major State University with a Health Sciences Center and it is considering turning Goddard Health Center over to a third party. He said the Committee is not willing to address this without having specific administrative instructions to do so. Regent Gullatt indicated he would consider that the Health Sciences Center could be a third party. Professor Horrell responded that there are political ramifications and he believes that the issue would need to be handled by the University administration before his Committee would take a position on it. Regent White agreed and said the Committee really was restricted from this consideration and has provided a great deal of information in line with their charge. He said the Regents do appreciate all of their work.

President Van Horn said he would like to meet with Interim Vice President Purcell, Vice President Elbert, Carl Whittle and perhaps others, review the report and recommendations and come back to the Board with some recommendations for implementation.

PRESIDENT'S COMMISSION ON WOMEN'S ATHLETICS

In August 1990, President Van Horn appointed a 16-member commission to review the status of the women's athletic program and make recommendations for improvement. Dr. Beth Wilson, Chair of the Commission, was present and reported the Commission has undertaken the following initiatives:

1. Surveyed athletic departments of all Big 8 and Big 10 institutions and all others with women's teams ranked nationally. Among the areas covered by the survey were organizational structure, staff support, coaching salaries, funding, scholarship support, promotional and donor support, facilities, equipment, and mission of programs.

2. Interviewed coaches of OU women's sports to ascertain perceived strengths and weaknesses of current programs.
3. Met with OU Athletic Department administrative officials to seek specific information on current programs and future plans.
4. Visited two out-of-state athletic programs to view facilities and obtain specific information about programs.
5. Surveyed former female varsity athletes to elicit their opinions of program strengths and weaknesses.

Dr. Wilson said the Commission is at the point now where they are analyzing all of the information so it can be used in formulating the recommendations. Once the Commission has the preliminary recommendations put together, the plan is to share those with the Athletic Department and obtain their input. The recommendations then will be presented to the President. She anticipates a final report to the Board at the March meeting.

Regent White said it would be helpful if the Commission could try to speed up the final report as much as possible. He reminded her the January Board meeting is late in the month and there is no February meeting. Dr. Wilson said the campus is closing for the mid-winter break after Friday of this week and the Committee wanted to be sure they had the opportunity of reviewing the preliminary report with the Athletic Department before they came to the Board with recommendations. Since the recommendations have not yet been formulated, she is not sure a report can be presented earlier, but she indicated they will try. Regent White said President Van Horn has indicated that additional help will be provided if needed.

STATE REGENTS BUDGET SURVEY - FISCAL YEAR 1992

President Van Horn reported the State Regents' Office is in the process of preparing the Fiscal Year 1992 Needs Budget request which will be submitted to the Governor in December and the Legislature in February when the session begins. To assist in preparation of this budget needs request, the State Regents' staff distributed a "Survey of Institutions' Needs and Priorities Projected for Fiscal Year 1992" to be completed by each higher education institution in the State of Oklahoma. Because the turnaround time for completion of the budget survey was brief, the request was submitted to the State Regents' staff pending review by The University of Oklahoma Board of Regents.

The information requested in the budget survey consisted of three segments: 1) Mandatory Increases, which address fixed cost items such as increases in fringe benefits, utilities and postage; 2) Priorities, including faculty salary increases, staff increases, new faculty positions, library acquisitions, and student services; and 3) Miscellaneous Data, such as the cost of each one percent salary and fringe benefit increase for faculty and staff.

The budget survey materials for the University Norman Campus, the Law Center, the Oklahoma Geological Survey, and the Health Sciences Center were included in the agenda.

As presented on the budget survey, the University's total funding request to reach the peer group average is \$124,092,595. The first segment, "Mandatory Increases," totals \$3,088,029. The second segment, consisting of critical, immediate priority needs to support a minimal level of continuing progress is reflected in two parts: an increase of \$25,780,854 for Fiscal Year 1992 immediate priorities and \$95,223,712 in additional priority needs required to bring University funding to the average of peer groups. The third segment presents miscellaneous budget information for each campus of the University.

The forms were reviewed by Vice Presidents Elbert and Farley.

Vice President Elbert reported the State Regents for Higher Education will ask the Legislature and Governor for \$561.3 million in State appropriations for fiscal year 1992, an increase of \$92.1 million over the 1990-91 appropriation. In addition, they are requesting \$48.1 million in State funds for grant and scholarship programs, student academic support services grants, higher education centers, etc. He said the State Regents are also requesting tuition and fee increases that would be expected to generate for 1991-92 an additional \$9.1 million over revenues generated in 1990-91. He said the State Regents have developed a five-year plan to close the State appropriations \$377.1 million share of the funding gap with peer institutions. The plan calls for a State appropriation increase of \$92.1 million each year through 1995-96. He called attention to the fact that the State Regents have initiated a new method of calculating tuition and fees that takes into greater account the ability of Oklahomans to support a larger share of educational costs. Under the new plan, enrollment fee and tuition rates will be computed as a percentage of per capita income for each peer institution. The average percentage is then applied to Oklahoma's per capita income to determine the tuition and fee rates at Oklahoma colleges and universities. The effect will be to reduce the target tuition rate somewhat to reflect Oklahoma's lower per capita income as compared to many of the peer states. Their plan also calls for Oklahoma rates to reach the average peer rates indexed to Oklahoma's per capita income in six years.

MONTHLY FINANCIAL ANALYSIS

The Monthly Financial Analysis for the four months ended October 31, 1990 was included in the agenda and is attached hereto as Exhibit A. The following comments and highlights were presented:

SCHEDULE OF REVENUES AND EXPENDITURES (Schedule I):

During the month ended October 31, 1990, the total Current Revised Annual Budget for revenue and expenditures increased \$204,763. This increase occurred at the Norman Campus as a result of rebudgeting fiscal year 1989-90 indirect cost overrealization for Faculty Research Initiatives.

- REVENUES
- Revenues realized are at 34.6% of budget as compared to 34.0% last year. Although revenues in total as a percent of budget are comparable to last year, there are several items worthy of noting.
 - Federal, State, and Private Gifts, Grants and Contracts collections are up \$3.3 million over collections at the same time last year. The HSC has collected \$2.4 million more than last year primarily as the result of increased activity from the National Institutes of Health, OCAST, and private foundations. The Norman Campus activity is approximately \$900,000 more than last year as a result of a general increase in grants and contracts activity and collections on cost reimbursable grants and contracts.
 - Sales and Services of Educational Activities income is approximately \$400,000 greater than the prior year, although as a percent of budget the variance is not significant. This is due primarily to increased participation in the Continuing Education and Public Service (CE&PS) Advanced Programs, Credit Free Programs and Aviation Flight School.
 - HSC's revenues for External Sales and Service Units were \$2.322 million, which is significantly behind budget. This was due to the slow processing of inter-agency payments through the new accounting system of the Office of State Finance.
 - Professional Practice Plan revenue of \$23.3 million is ahead of budget as of October 31. This is generally due to collections being better than anticipated.
 - Other Sources of \$5.3 million are 38.1% of budget as compared to 37.7% last year. Although the budget variances are minimal, this is a \$900,000 increase over last year resulting from increased CE & PS non-credit activity, the increases in the Student Activity Fee and Student Facility Fee, and collections for the Student Health Insurance program.
- EXPENDITURES
- Total expenditures are 34.8% of budget as compared to 33.5% last year. This variance of 13% is not significant at this point of the fiscal year although there are several specific line items worthy of noting.
 - TEACHING SALARIES, OTHER PROFESSIONAL SALARIES, WAGES AND FRINGE BENEFITS expenditures are 32.7% of budget as compared to 32.6% of budget last year. Although actual expenditures are \$6.6 million greater than the prior year, the increase is due to salary increases and related fringe benefit cost increases.

- PROFESSIONAL PRACTICE SUPPLEMENTS expenditures were \$8,428,057 which was 42.4% of the line item's annual budget. Expenditures in this category are typically heavy during the first four months of the fiscal year.
- SUPPLIES AND MATERIALS expenditures are ahead of last year by approximately \$850,000, although expenditures as a percent of budget are less than last year at this time. The HSC experienced approximately \$800,000 of this increase which is apparently a seasonal spike which should level off as the year progresses.
- LIBRARY BOOKS AND PERIODICALS are 51.2% of budget as compared to 26.9% last year. This is primarily due to the Library's early payment of the annual EBSCO subscription invoice (approximately \$600,000) which is normally paid in November or December. HSC's expenditures in this category are routinely heavy at the beginning of the fiscal year and will smooth out as the year progresses.
- UTILITIES continue to be ahead of last year primarily due to an increase in the number of cooling days in the early months of this fiscal year.
- COMMUNICATION expenditures are less than last year. At this time last year, the HSC departments were purchasing new communication equipment to be compatible with the new central switching station that had been installed. These expenditures were not required this fiscal year.
- MAINTENANCE AND REPAIR OF BUILDINGS AND GROUNDS expenditures are up approximately \$365,000 over last year. Virtually all of this increase was in the Auxiliaries as many maintenance and repair projects which were delayed in 1989 due to the Olympic Festival were accomplished this summer.
- PROFESSIONAL AND TECHNICAL FEES expenditures for HSC are \$1.2 million greater than prior year. It is believed that unexpected seasonal billings are responsible.
- CONTRACTURAL AND RELATED CURRENT EXPENSES are at 34.8% of budget this year as compared to 29.1% last year. Although this appears to be a significant variance, with four months (33%) of the fiscal year gone, the 34.8% appears to be in line with the budget for this year. However, this line item will be closely monitored the rest of the year. Some specific increases in this category result from earlier billings from several service units for services provided the E & G budgeted activities, an

increase in CE&PS internal billings, and from the increased investment activity in agency special accounts as a result of the Regents new investment policy for investing temporarily idle cash.

- SCHOLARSHIPS AND FELLOWSHIPS expenditures are up this year primarily as a result of increases in the Federal grant and loan funds.
- MERCHANDISE PURCHASED FOR RESALE expenditures are down from last year as result of the University Book Exchange being contracted to Barnes and Noble on November 1, 1989.
- DEBT SERVICE payments are significantly less than last year at the HSC as a result of the defeasance of their 1973 Utility system, the recall of some of their 1979 Utility system debt, and the earlier processing of a quarterly debt service payment in fiscal 1990.
- MEMBERSHIP/REGISTRATION FEES at the HSC are 37.4% of budget as compared to 21.9% last year. This variance is due primarily to the processing of these type of expenditures earlier in fiscal 1991 than in fiscal 1990.

CURRENT REVENUES OVER/(UNDER) EXPENDITURES -- At October 31, 1990, revenues exceeded expenditures by \$1,745,284. At the Norman Campus, the excess of revenues over expenditures was \$2,891,972, while at the HSC expenditures exceeded revenues by \$1,146,688.

SUMMARY OF RESERVES (Schedule II):

GENERAL UNIVERSITY RESERVES--Norman Campus reserves increased a total of \$80,143. This increase was in the Agency Special reserve and excess Bond Reserves and resulted from interest income flowing into these reserves. Reserves on the HSC Campus had a \$41,087 increase from the September balance. The increase in HSC reserves is a result of expected receipts and investment income of \$96,971 in the Agency Special Reserves, a \$23,335 decrease in the Revenue Bond Reserves because of normal transactions at the State Treasurer's office and the trustee banks, and by a \$32,549 payment to the State Auditor and Inspector from the Unallocated General University Reserves.

AUXILIARY AND SERVICE UNIT DESIGNATED RESERVES--The Norman Campus Auxiliary Reserves increased \$269,669 while the Service Units decreased \$38,788 for a total increase of \$230,881 from September. The increase in Auxiliary Reserve resulted primarily from increases in the Capital Improvement Reserves and Debt Service Principal and Interest funds. The decrease in Service Unit Reserves was the result of normal transactions.

HSC reserves were \$4,644,051. This is made up of \$35,776 in Auxiliary Enterprise Reserves and \$4,608,275 in Service Unit Reserves. This is a decrease of \$548,452 from the September balance and is due almost totally to the usage of Contingency and Capital Improvement Reserves by the Service Units.

COMBINED STATEMENT OF CHANGES IN FUND BALANCE (Schedule III):

The Norman Campus Ending Fund Balance of \$62,976,475 at October 31, 1990 is approximately \$1.6 million less than the September 30, 1990 fund balance. This decrease is normal and results primarily from the collection of most of the tuition and fee income in September, yet the expenditures follow a more linear pattern. The Norman Campus Private Gifts deficit balance of \$173,273 is normal in that settle-up deposits made at the end of the fiscal year clear the deficit. At the Health Sciences Center, the Residency line item sustained a negative balance of \$87,814 because the cash outflow of payroll precedes the cash inflow from the billings to the participating hospitals. This condition is typical at the end of most accounting periods.

STATEMENT OF PLANT FUNDS (Schedule IV):

The Norman Campus has received additional allotments of \$612,000 in October for fiscal 1991 capital projects. This increase is attributable to the following projects: New Faculty Start-up, \$322,000; Academic Space Renovation 1991, \$150,000; Classroom Renovation and Equipment 1991, \$90,000; and Computer Equipment 1991, \$50,000. Funding for the projects was provided by Section 13/New College revenues.

Vice Presidents Farley and Elbert both indicated nothing unusual in the report for the first four-month period. Regent White asked about expenditures listed for library books and periodicals and the indication that 51.2% of budget is expended this year compared to 26.9% last year. Vice President Elbert indicated it is strictly an accounting transaction, that on the Norman Campus there is a subscription service which was paid for in October this year and last year it was paid in November. He said by next month or the month after it will be evened out. Vice President Farley commented that he believes typically the expenditures under the library function will be a very large percentage in the fall, particularly in the early fall, compared to where we are in the year. He said it is a timing fluctuation between when it is reflected on this statement compared to last year.

Dr. White asked about the amount of book and periodical expenditures in the libraries on both campuses. Vice President Farley indicated that \$100,000 was added to the HSC Library budget for acquisitions this year and by the end of the year they should have spent \$100,000 more than they did last year. Vice President Elbert said this year \$100,000 was added to the Library acquisitions budget in Norman on a continuing basis. He commented also that last year the Provost had added one-time money to the Library of about \$300,000 and that she is now looking at the possibility of adding \$200,000 in one-time money for this year so that by the end of the year the Norman Library expenditures should be about equal to the expenditures for last year.

Regent White said it would be helpful to have a breakdown of the money spent on the acquisition of books and periodicals for each of the libraries over the last two or three years. President Van Horn indicated the information would be provided. Regent White commented that he wants everyone to realize that the Regents are concerned with the funds expended in the Library.

STATUS OF THE STEAM AND CHILLED WATER PLANT FIRE RECOVERY

As a result of the fire in the cooling towers of the Steam and Chilled Water Plant, emergency actions were authorized by the Board at the November 15 meeting.

To date the following actions have been taken:

November 15, 1990

Two purchase orders were issued to Marley Cooling Tower Company, %Process Equipment Company, the Oklahoma distributor for Marley Cooling Tower equipment. This was for the installation and parts for the repair of the number six tower. These purchase orders were issued on a sole source basis. The cost of the parts was \$28,038.38 and labor is estimated at \$4,000 for an estimated total of \$32,038.38. There may be additional costs for labor and additional equipment requirements.

A purchase order was issued to C. H. Guernsey & Company for engineering services to prepare plans and specifications for bidding reconstruction. The estimated cost is \$40,000.

A request for proposal was issued to four vendors to remove the destroyed materials. The closing date was November 16. An addendum for additional requirements was issued on November 19. The four responses were as follows:

Tompkins & Associates	\$12,500
Marley Cooling Tower Company	\$19,260
Midwest Wrecking Company	\$54,204
Midwest Towers, Inc.	\$50,359

November 20, 1990

A purchase order was issued to Tompkins & Associates for removal of debris. Work began November 21, 1990 and has been completed.

November 26, 1990

Two purchase orders were issued to Marley Cooling Tower Company, % Process Equipment Company, for the repair of cell #5 and completion of cell #6 for a total estimated cost of \$137,519. One purchase order was for materials

and freight at a cost of \$105,683 and the second purchase order was for labor at \$31,836. Materials are expected to arrive within 1-1/2 weeks and work is expected to be complete within 25 working days after receipt of materials.

The above actions were discussed and approved by Larry Evans, Claims Officer for the State of Oklahoma Office of Public Affairs Risk Management Division, and Jim J. Caudell, Senior Adjuster, Dallas District for Factory Mutual Engineering. At their request, copies of the quotations and purchase orders are being forwarded to them.

The purchase orders to Marley Cooling Tower Company were issued on a sole source basis because the components required must be the same brand manufacturer as installed equipment and the necessity to complete this project as soon as possible to provide enough chilled water to meet demands until the remaining cooling towers can be restored. The cost for restoration of cell numbers 1, 2, 3, and 4 will be bid. The cost for these cells is estimated at \$200,000 each. It is anticipated that completion of the remaining four cells will require approximately 120 days after award of an order. C. H. Guernsey & Company anticipate having the plans ready for bidding in approximately one week.

The first priority is to continue efforts to restore maximum service to our customers. Dr. Farley said in order to glean whatever benefits are possible from this experience, a panel was convened. Those who served on the panel included: Dr. Bailus Walker, Jr., Dean, College of Public Health; Kenneth Jorgenson, Assistant Director, Norman Campus Physical Plant; C. H. Earnheart, C.E., C. H. & Guernsey & Company; Charles York, C.E., Director, Site Support, Health Sciences Center; Tim Grundy, Supervisor, Steam and Chilled Water Plant, Health Sciences Center; and Bruce Love, Director of Operations, Health Sciences Center. The panel addressed the following issues:

- a. Determine as best as possible what is likely to have occurred.
- b. How was the fire discovered and what can be done in the future to lead to more rapid discovery?
- c. Are there preventive devices which could be installed such as automatic start-up or sprinkler systems?
- d. What are our response procedures to an emergency? What procedures are in place or what kinds of procedures do we need to propose to deal with emergency situations?
- e. How do we work with our customers to keep them updated on the situation and to develop a plan of action toward interrupted or modified service?
- f. What were the steps that we took in developing and evaluating alternatives to restore services? What changes would be proposed?

Vice President Farley said the panel study has been completed and that he had reported on it briefly at the Health Sciences Center Committee meeting on December 13. He said the primary thing the Regents should be aware of is that they were looking very carefully at ways that could be engineered into the towers that are being reconstructed to either detect a problem earlier, prevent it from occurring, or put in some kind of fire suppression system. He said they have identified about seven different ways to do this; with some more cost effective than others. He said either an early detection system or a suppressant system will be installed with the new towers in one way or another.

NORMAN CAMPUS CHILD CARE CENTER

In Spring 1990, a Norman Campus Child Care Committee was established to explore options to provide child care services for the OU community. After considerable discussion of various alternatives, the committee has decided to solicit proposals from firms that operate child care centers to provide child care services for the Norman Campus. The provider of these services will be asked to construct on a University-provided site a child care facility for 130 children in exchange for a long-term lease to provide the services. The University's goal is to provide moderately priced, developmentally appropriate, quality child care for children of its students, faculty and staff. Since the University has not identified a funding source for this project, all construction costs must be amortized by the firm from tuition rates over the life of the project.

The provider will have a reporting relationship with a University Contract Administrator and will also interact with the University Child Development Center, a parents' advisory board, and other parties which may have an interest. The Child Care Center will be operated for The University of Oklahoma as a private business venture.

LLOYD NOBLE CENTER ADDITION

At Regent White's request, Vice President Elbert presented the following report on the status of the additions to the Lloyd Noble Center.

At its meeting in March 1990, the Board of Regents approved the award of a contract to Rees Associates, Inc., architects, for professional services including the preparation of (1) a feasibility study which would examine several options for the construction of additional restroom and concession facilities at the Lloyd Noble Center and (2) the preparation of final plans and specifications for the additional facilities to be selected.

At the June 1990 meeting of the Board of Regents, the Board received a report on the basic options which had been considered by the architects, decided to defer action on the options that had been presented, and requested that the architects develop some additional options.

At the July 1990 meeting, the Board selected an option which would provide additional restroom and concession facilities adjacent to the lower south exitway of the building and at several locations adjacent to the building's upper level concourse and authorized the University administration to advertise the completed plans for bids. The Board also authorized Rees Associates, Inc. to develop plans to permit the hanging of curtains in the Lloyd Noble Center needed to subdivide the main arena space for functions and activities which require limited seating and an adjustment in the architect's fee to cover the additional professional services.

The final plans and specifications for the project were completed, reviewed by University staff and advertised for bids on November 30, 1990. Bids are scheduled to be received on January 10, 1991. It is anticipated that five or more bids will be received. Following the receipt of bids, the University administration and staff will analyze the bids and prepare a report and recommendation for consideration and action by the Board of Regents at its January 23, 1991 meeting.

Assuming favorable action by the Board on January 23, 1991, the University administration and staff will prepare a contract with the successful bidder. A preconstruction conference will be held with the successful bidder on January 30, 1991. Special emphasis will be placed on making the contractor aware of the need to maintain all entrances to the building, especially during events such as men's basketball games and the University commencement.

It is anticipated that a notice to proceed will be issued on or before February 13, 1991. It is estimated that 200 calendar days will be required for construction. The proposed schedule is arranged so that the bulk of construction work will take place following the final 1990-91 men's basketball game on March 2, 1991, and prior to September 1, 1991. Construction work will be arranged to avoid conflicts with the University commencement which will take place on May 11, 1991. It is anticipated that the project will be completed by August 31, 1991.

Regent White inquired about the curtains that might be used to subdivide the main arena space for activities which require limited seating. Vice President Elbert indicated that curtains will be bid as an alternate. Regent White asked that the Regents be informed what the curtains will look like and where they will be prior to any final action.

No action was required on this issue.

RACIAL AND ETHNIC HARASSMENT POLICY

Racial and ethnic harassment is a growing concern across American college campuses. It has taken various forms, from criminal acts (assault and battery, vandalism, destruction of property) to anonymous, malicious intimidation and is most often directed toward persons whose race or ethnicity is

readily identifiable. Several incidents have occurred on the University campuses. While the University embraces the principles of free speech guaranteed by the First Amendment to the United States Constitution, it abhors the deliberate abuse of this freedom by those who would provoke hatred and violence based on race and ethnicity.

Several student groups have requested the adoption of a racial harassment policy and procedures to clearly state the University's position on this issue and to provide an effective mechanism to redress complaints. A 29 member committee was established to develop the policy and procedures. The Committee voted unanimous support for the policy and nearly unanimous support for the procedures proposed.

The policy covers all students, student organizations and employees. It designates the Affirmative Action Office for initiating and coordinating all complaints and for retaining complaint records. It also identifies how to handle complaints against visitors or guests on the campus. The policy defines racial harassment with due consideration to Constitutionally protected speech. Violators will be subject to appropriate sanctions, which could include expulsion and dismissal. Complainants and participants in an investigation or hearing will be protected from retaliation. The procedures provide for both informal and formal resolution of complaints, but reserve to the University the right to deal administratively with such issues whenever they become known.

Dr. White requested Dr. Beth Wilson, Chair of the Committee, and Chief Legal Counsel Fred Gipson to come forward. Dr. Wilson reported the 29-member committee that developed this policy included students, faculty, staff, and administrators from both campuses along with Legal Counsel representation. She said in developing the policy presented the committee reviewed policies from a number of different campuses to see what they were doing on other campuses and took note of the problems that others have had with their racial harassment policies. She said the policy has had review by the various constituent groups across the University community and all have endorsed the policy. A few have suggested minor changes and the changes suggested have already been incorporated in the proposal before the Regents. Dr. Wilson said she believes it will be an effective mechanism for addressing grievances, racial harassment, and that it is a strong statement of institutional commitment.

Mr. Gipson said he feels very confident that the policy does not violate the First Amendment. He said Larry Naifeh on his staff worked with the committee on this matter and they took into consideration a number of decisions of various courts throughout the United States. Mr. Gipson reviewed a number of those decisions. He said the Oklahoma Criminal Court of Appeals has considered the issue of what is speech that is not protected by the First Amendment and they have referred to language that constitutes fighting words as not being protected under the First Amendment and this policy addresses the issue of the use of fighting words. Again, he said he feels very comfortable with the policy that has been drafted by the committee and he feels that if challenged in a court, we would be successful.

President Van Horn recommended that the Board of Regents adopt the Racial and Ethnic Harassment Policy and Procedures as set forth below:

RACIAL AND ETHNIC HARASSMENT POLICY

I. Introduction

The University of Oklahoma stands fully committed to a multicultural, multiethnic and multiracial University. Diversity is one of the strengths of our society and one of the hallmarks of a great university. Promoting dignity and respect among all members of the University community is a responsibility each of us must share. Acts of racial and ethnic harassment are repugnant to the University's commitments and will not be tolerated. While the University embraces the principles of free speech guaranteed by the First Amendment to the United States Constitution, it abhors the deliberate abuse of this freedom by those who would provoke hatred and violence based on race and ethnicity.

Racial and ethnic harassment is a growing concern across American college campuses. It has taken various forms, from criminal acts (assault and battery, vandalism, destruction of property) to anonymous, malicious intimidation and is most often directed toward persons whose race or ethnicity is readily identifiable. While principles of academic freedom and freedom of speech require tolerance of some offensive ideas and opinions, racial and ethnic harassment cannot and will not be permitted at The University of Oklahoma. The University's policy against racial and ethnic harassment will be vigorously enforced.

II. Policy Statement

It is the policy of The University of Oklahoma that racial and ethnic harassment shall be prohibited and is subject to disciplinary action as set forth in this policy. Racial and ethnic harassment is defined as:

1. Behavior or conduct addressed directly to individual(s) related to the victim's race, religion, ethnicity, or national origin that threatens violence, or property damage, or that incites or is likely to incite imminent lawless action; or
2. "Fighting words" such as racial and ethnic epithets, slurs, and insults directed at an individual(s) with the intent to inflict harm or injury or that would reasonably tend to incite an immediate breach of the peace; or
3. Slander, libel or obscene speech based on race, religion, ethnicity, or national origin.

III. Sanctions

Violations of this policy may result in disciplinary action taken by the appropriate authority. Sanctions may range from reprimands to suspension, expulsion or termination. Sanctions shall be based upon the facts and circumstances of each case and shall be in accordance with the terms and guidelines of the applicable campus complaint procedures.

IV. Retaliation

Threats or other forms of intimidation or retaliation against complaining witnesses, other witnesses, any reviewing officer, or any review panel shall constitute a separate violation of this policy which may be subject to direct administrative action.

V. Complaint Process

This policy is in addition to current University policies concerning discrimination, and applies to all students, faculty, staff, guests or visitors. Complaints alleging violation of the racial and ethnic harassment policy will be reviewed and investigated by the appropriate University office. Complaints may be resolved informally or may proceed through the applicable formal complaint proceedings. Complaints may be filed in the following manner:

1. Complaints against students or student organizations shall be filed with the Affirmative Action Office (AAO) for review and investigation. The AAO, or its designee, may assist in the informal resolution of the complaint or in processing a complaint through the applicable campus procedures.
2. Complaints against faculty or staff shall be filed with the Affirmative Action Office. The AAO or its designee may assist in the informal resolution of the complaint or in processing a complaint through the applicable campus procedures for faculty and staff.
3. Complaints against visitors or guests should be directed to the University police office on the campus where the incident occurred.

VI. Preparation and Dissemination of Information

The Affirmative Action Officer is charged with distributing copies of this Policy to all current members of the University community.

PROCEDURE FOR RACIAL AND ETHNIC HARASSMENT COMPLAINTS AGAINST EMPLOYEES

A. Who May Use Procedure

The grievance procedure embodied herein shall be available to any person who, at the time of the acts complained of, was employed by The University of Oklahoma except for complaints against students. Racial and ethnic harassment complaints against students and student organizations shall be addressed under the student complaint procedures prescribed by the University.

B. Filing of Complaint

Persons who have complaints alleging racial and ethnic harassment are encouraged to raise them with the Affirmative Action Officer. The Affirmative Action Officer or the Affirmative Action Officer's designee is referred to as "administrator."

C. Timing of Complaint

Any complaint (either verbal or written) must be filed with the Affirmative Action Officer within 180 calendar days of the act of alleged racial and ethnic harassment. All other time periods may be extended by the administrator for good cause.

As addressed in the policy, the University reserves the right to deal administratively with racial and ethnic harassment issues whenever becoming aware of their existence.

D. Withdrawal of Complaint

The complainant may withdraw the complaint at any point during the investigation or prior to the completion of a formal hearing.

E. Proceedings

1. INFORMAL PROCEEDINGS

Upon receipt of a complaint of racial and ethnic harassment, the Affirmative Action Officer or designated administrator is empowered to investigate the charge, to interview the parties involved, to hear testimony pertaining to the matter, and to gather any pertinent evidence. The investigation shall be completed within 30 calendar days of receipt of the complaint and the investigator shall prepare a written report of the investigation.

In arriving at a determination of the existence of racial and ethnic harassment, at any stage of the proceedings, the evidence as a whole and the totality of the circumstances and the context in which the alleged

incident(s) occurred shall be considered. The determination of the existence of racial and ethnic harassment will be made from the facts on a case-by-case basis.

Upon a clear showing at any stage in the grievance procedure that immediate harm to either party is threatened by the continued performance of either party's regular duties or University responsibilities, the proper executive officer may suspend or reassign said duties or responsibilities pending the completion of the grievance procedure.

Upon completion of the investigation, the Affirmative Action Officer or other administrator is authorized to take the following actions:

a. Satisfactory Resolution

Resolve the matter to the satisfaction of the University and both the complainant and the party accused of racial and ethnic harassment. If a resolution satisfactory to the University and both parties is reached through the efforts of the Affirmative Action Officer or other administrator, a written statement, a copy of which shall be attached to the administrator's investigation report, shall indicate the agreement reached by the parties and shall be signed and dated by each party and by the administrator. At that time the investigation and the record thereof shall be closed.

b. No Resolution

Find that the parties are unable to resolve the matter informally. Written notice of such finding shall be given each party involved, except as noted in paragraph d.(2). Any party has the right to request in writing within 15 calendar days of the date of that notice a formal hearing before a panel selected from the membership of the Committee on Discrimination, according to the provisions of the section on Formal Hearing. The request is to be addressed to the Affirmative Action Officer. If no such request is made within the 15 calendar day period, the opportunity for such hearing shall be forfeited and the case shall be closed.

c. Dismissal

Find that no racial and ethnic harassment occurred and dismiss the complaint, giving written notice of said dismissal to each party involved. The finding may indicate that the alleged conduct is protected by the First Amendment. the complainant has the right to appeal said dismissal in writing to the President, within 15 calendar days of the date of the notice of dismissal. If no appeal is filed within the 15 calendar day period, the case is considered closed.

d. Determination of Impropriety

- (1) Make a finding of impropriety and notify the parties of the action to be taken. Either party has the right to appeal said determination in writing within 15 calendar days of the date of notice of determination to the Affirmative Action Officer by requesting a formal hearing according to the provisions of the Formal Hearing. If no appeal is filed within the 15 calendar day period, the case is considered closed.
- (2) In the case of a complaint against a faculty member, the administrative investigator may determine that the evidence of racial and ethnic harassment or other impropriety is sufficiently clear and serious so as to warrant the immediate commencement of formal proceedings as provided in the Abrogation of Tenure, Dismissal Before Expiration of a Term Appointment, and Severe Sanctions section of the Faculty Handbook. If the President concurs with the administrator's finding, the case shall be removed from the grievance proceedings contained herein and further action in the case shall be governed by the Abrogation of Tenure, Dismissal Before Expiration of a Term Appointment, and Severe Sanctions section in the Faculty Handbook. Otherwise, this policy and procedure shall apply.

2. FORMAL PROCEEDINGS

a. Request for a Formal Hearing

- (1) Appeals and complaints unresolved following an investigation may result in a formal hearing before a hearing panel selected from the membership of the committees on discrimination as described below. The request for a hearing is to be addressed to the Affirmative Action Officer.
- (2) The request for a hearing must contain the particular facts upon which the racial and ethnic harassment claim, or other reasons for the hearing, is based as well as the identify of the appropriate respondent(s). A copy of the request shall be given to the proper respondent(s) with an invitation to respond.
- (3) Any written response to the request for a formal hearing must be sent to the Affirmative Action Officer within 15 calendar days of receiving notice that a formal hearing has been requested. A copy of the response shall be given to the party requesting the hearing.

b. Selection of a Formal Hearing Panel

Within 10 calendar days, following receipt of the written request for a hearing, the Affirmative Action Officer shall preside at a meeting with both parties to determine the members of the Hearing Panel who are to conduct a hearing.

A five member hearing panel will be chosen from the memberships of the Staff Committee on Discrimination, the Committee on Discrimination (Faculty), and the Student Discrimination Grievance Committee on the appropriate campus by the parties to the complaint. The selection process shall be in the following manner: the complainant shall select two panel members, and the respondent shall elect two panel members with the fifth person being chosen by the other four panelists. The fifth person shall chair the panel. If the four panelists cannot agree on the fifth, the names of five additional Committee members will be drawn by lottery. Each panelist will strike one name off the list of five names. The remaining person shall be the fifth panelist. Either party of the complaint may request the Affirmative Action Officer to disqualify any member of the Hearing Panel upon a showing of cause. Furthermore, no panelist shall be expected to serve if he/she feels that a conflict of interest exists. Replacements shall be selected in the same manner as the original panel.

The panel shall be convened by the Affirmative Action Office for an orientation meeting prior to the formal hearing. Each panel member shall be given a copy of the written complaint, the written response, the investigator's report, the written request for a hearing and the Hearing Guidelines.

c. Hearing Guidelines

The hearing panel procedures in conducting formal proceedings shall be established with reference to the Hearing Guidelines and shall provide that the parties to a proceeding may be represented by legal counsel and that the parties may present all of the evidence that they consider germane to the determination. Further, the parties may call witnesses to testify and may cross-examine witnesses called by the other party. The formal proceedings shall be closed to the public. Audio tape recordings of the proceedings shall be arranged by the Chair of the Hearing Panel.

Any party who wishes to have legal counsel present at the hearing must notify the Hearing Panel Chair and other party(ies) that legal counsel has been retained at least five (5) calendar days in advance of the scheduled hearing. Attorneys may advise their clients at the hearing but may not directly address the Hearing Panel or witnesses.

The Chair of the Hearing Panel shall notify parties and other participants it wishes to call as witnesses of the date, time and location of the hearing. Parties are responsible for giving such notice to their witnesses. The hearing shall be scheduled to reasonably ensure that the complainant, respondent, and essential witnesses are able to participate.

d. Satisfactory Resolution Prior to Hearing Completion

In the event the matter is resolved to the satisfaction of all parties prior to completion of the formal proceedings of the Hearing Panel, a written statement shall indicate the agreement reached by the parties and shall be signed and dated by each party and by the Chair of the Hearing Panel. The case shall then be closed.

e. Panel's Findings and Recommendations

In the event that no solution satisfactory to the parties is reached prior to the completion of the formal proceedings of the Hearing Panel, the Panel shall make its findings and recommendations known to the proper executive officer, with copies to the President of The University of Oklahoma and the Affirmative Action Officer. The Panel's report, with its findings and recommendations, shall be prepared and properly transmitted within seven (7) calendar days after conclusion of the proceedings.

f. Executive Officer's Decision

Within 15 calendar days of receipt of the Hearing Panel's findings and recommendations, the proper executive officer shall inform the complainant and the respondent of the findings of the Hearing Panel and the officer's decision regarding the racial and ethnic harassment complaint. A copy of the officer's decision shall be transmitted to the Chair of the Hearing Panel, with copies to the President of the University and the Affirmative Action Officer. In a case investigated initially by an administrator, the administrator also shall be informed of the officer's decision. If the recommendations of the Hearing Panel are rejected or modified, the executive officer shall state the reasons for such deviation. In the event the allegations are not substantiated, all reasonable steps will be taken to restore the reputation of the accused.

g. Appeal to the President

The Executive Officer's decision may be appealed to the President within 15 calendar days of being notified of prospective action or of action taken, whichever is earlier. If the President does not act to change the decision of the Executive Officer within 15 calendar days of receiving the appeal, the decision of the Executive Officer shall become final under the executive authority of the President.

F. Confidentiality of Proceedings and Records

Investigators and members of the Hearing Panel are individually charged to preserve confidentiality with respect to any matter investigated or heard.

A breach of the duty to preserve confidentiality is considered a serious offense and will subject the offender to appropriate disciplinary action.

Except for complaints that ultimately go before the Faculty Appeals Board, all records upon disposition of a complaint - regardless of how handled - shall be transmitted to and maintained by the Affirmative Action Officer as confidential records.

PROCEDURE FOR RACIAL AND ETHNIC HARASSMENT COMPLAINTS AGAINST STUDENTS

A. Who May Use Procedure

Racial and ethnic harassment complaints against students or student organizations shall be addressed under the procedures embodied herein in accordance with the authority delegated by the Board of Regents through the President. The procedure is available to any person who, at the time of the acts complained of, was enrolled as a student at The University of Oklahoma.

B. Filing of Complaint

Persons who have complaints alleging racial or ethnic harassment are encouraged to raise them with the Affirmative Action Officer. The Affirmative Action Officer or the Affirmative Action Officer's designee is referred to as "administrator."

C. Timing of Complaint

Any complaint (either verbal or written) must be filed with the Affirmative Action Officer within 30 University class days of the complainant's discovery of the act of alleged racial or ethnic harassment. All other time periods may be extended for good cause.

As addressed in the policy, the University reserves the right to deal administratively with racial and ethnic harassment issues whenever becoming aware of their existence.

D. Withdrawal of Complaint

The complainant may withdraw the complaint at any point during the investigation or prior to the completion of a formal hearing.

E. Proceedings

1. INFORMAL PROCEEDINGS

Upon receipt of a complaint of racial or ethnic harassment, the Affirmative Action Officer or designated administrator is empowered to investigate the charge, to interview the parties involved, to hear testimony pertaining to the matter, and to gather any pertinent evidence. The investigation shall be completed within 30 University class days of receipt of the complaint and the investigator shall prepare a written report of the investigation.

In arriving at a determination of the existence of racial or ethnic harassment, at any stage of the proceedings, the evidence as a whole and the totality of the circumstances and the context in which the alleged incident(s) occurred shall be considered. The determination of the existence of racial or ethnic harassment will be made from the facts on a case-by-case basis.

Upon completion of the investigation, the Affirmative Action Officer or designated administrator is authorized to take the following actions:

a. Satisfactory Resolution

Resolve the matter to the satisfaction of the University and both the complainant and the party accused of racial or ethnic harassment. If a resolution satisfactory to the University and both parties is reached through the efforts of the Affirmative Action Officer or administrator, a written statement, a copy of which shall be attached to the administrator's investigation report, shall indicate the agreement reached by the parties and shall be forwarded to the Affirmative Action Officer. At that time the investigation and the record thereof shall be closed by the Affirmative Action Officer.

b. No Resolution

Find that the parties are unable to resolve the matter informally. Written notice of such findings shall be given each party involved. Any party has the right to request in writing within 15 University class days of the date of that notice a formal hearing according to the provisions of the section on Formal Hearing. The request is to be addressed to the Affirmative Action Officer. If no such request is made within the 15 University class day period, the opportunity for such hearing shall be forfeited and the case shall be closed.

c. Dismissal

Find that no racial or ethnic harassment occurred and dismiss the complaint, giving written notice of said dismissal to each party involved. The finding may indicate that the alleged conduct is protected by the First Amendment. The complainant has the right to

appeal said dismissal in writing to the President, within 15 University class days of the date of the notice of dismissal. If no appeal is filed within the 15 University class day period, the case is considered closed.

2. DIRECT ADMINISTRATIVE ACTION

The Vice President for Student Affairs/Vice Provost for Educational Services or other appropriate persons in authority may take immediate administrative or disciplinary action which is deemed necessary for the welfare or safety of the University Community. Any student so affected must be granted due process including a formal hearing as provided herein, within 15 University class days following the summary action.

3. FORMAL PROCEEDINGS

a. Request for a Formal Hearing

- (1) Appeals and complaints unresolved following an investigation may result in a formal hearing before the hearing panel described below. The written request for a hearing is to be addressed to the Affirmative Action Officer.
- (2) The written request for a hearing must contain the particular facts upon which the racial or ethnic harassment claim, or other reasons for the hearing, is based as well as the identify of the appropriate respondent(s). A copy of the request shall be given to the proper respondent(s).
- (3) Any written response to the request for a formal hearing must be sent to the Affirmative Action Officer within 15 University class days of receiving notice that a formal hearing has been requested. A copy of the response shall be given to the party requesting the hearing.

b. The Formal Hearing Panel

A Hearing Panel shall be appointed for each campus to hear cases involving alleged violations of the Racial and Ethnic Harassment Policy. Each panel shall be composed of seven (7) members appointed by the President of the University: three students, one of which shall be nominated by the respective Student Body President; two faculty members, one of which shall be nominated by the respective Faculty Senate; and two full-time University staff members, one of which shall be nominated by the respective staff Employee Council. One member of the panel shall be a qualified attorney. Nominees of the constituent groups shall serve an initial term of one year with subsequent appointments for two-year terms. All other appointments shall be for a term of two years.

The Affirmative Action Officer shall convene the panel at the beginning of each academic year for the purpose of orientation and election of the presiding officer.

The Panel shall act on the authority delegated by the Board of Regents of the University through the President for issues concerning University discipline. The Panel shall have authority to hear cases involving alleged violations of the Racial and Ethnic Harassment Policy. Additionally, the Panel shall have jurisdiction over other acts of misconduct which arise out of the same incident or occurrence which is the basis of the harassment complaint.

c. Hearing Procedures

- (1) The Hearing Panel shall schedule its hearing to reasonably ensure that the complainant, respondent, and essential witnesses are able to participate. A hearing must be held within 30 University class days of receipt of the written request for hearing.
- (2) The Hearing Panel shall establish and publish rules of procedures for conducting hearings consistent with the guidelines established herein.
- (3) Each respondent to a complaint will be asked to sign a statement that they have received a copy of the applicable rules, regulations, policies and procedures which shall be available through the Affirmative Action Office.
- (4) Students shall be given written notice of the charges against them at least twenty (20) days prior to a hearing. The notice shall include:
 - (a) Statement of the time, place, and nature of the hearing;
 - (b) Statement of the authority and jurisdiction under which the hearing is to be held;
 - (c) A reference to the particular sections of the Policy involved;
 - (d) A short and plain statement of facts asserted in enough detail to provide the average person with a clear understanding of the origin and nature of the incident alleged.
- (5) Any Panel member with a conflict of interest in a particular case shall disqualify themselves or be disqualified. Requests for disqualification shall be made in writing to and decided by the Affirmative Action Officer. The requests shall be made at least 10 days prior to any scheduled hearing. The President or his designee shall appoint a person as needed to replace members

excused due to disqualification, unavailability, or other factors. The replacement shall be from the excused member's constituent group. A quorum consisting of five (5) panel members shall be required to hear any case.

(6) The parties and/or their authorized representatives shall be accorded the opportunity to present evidence, respond to any evidence against them, call appropriate witnesses in their behalf, cross-examine witnesses, and present any other evidence relevant to the proceedings. Formal rules of evidence shall not apply.

(7) The Panel shall have the power to compel student witnesses to appear. In addition, the Panel shall have the power to cite students for failure to comply with the lawful directions of institutional officials.

(8) The burden of proof shall be upon the complaining party. The Panel shall make its decision based upon a fair, careful and objective consideration of the information presented by both parties. Clear and convincing evidence is required in cases which result in suspension or expulsion in accordance with the guidelines provided below.

(9) Any student respondent may be accompanied and assisted by a representative who may be an attorney. For Norman Campus students, free assistance is available from the UOSA General Counsel Office.

Any respondent who will have legal counsel present shall notify the Chair of the Hearing Panel ten (10) days in advance of the scheduled hearing.

A Hearing Advocate shall be available through the Affirmative Action Office to assist in the preparation and presentation of complaints to the Hearing Panel. The Office of Legal Counsel for The University of Oklahoma may present or assist in the presentation of any complaint.

(10) The hearing and deliberations of the Hearing Panel shall be closed.

d. Satisfactory Resolution Prior to Hearing Completion

In the event the matter is resolved to the satisfaction of all parties prior to completion of the formal proceedings of the Hearing Panel, a written statement shall indicate the agreement reached by the parties and shall be signed and dated by each party and by the Chair of the Hearing Panel. The case shall then be closed.

e. Panel's Final Order

In the event no solution satisfactory to the parties is reached prior to the completion of the formal proceedings of the Hearing Panel, a final order of the Panel shall be issued in writing. The final order shall include findings of fact and conclusions of law, separately stated. Findings of fact shall be accompanied by a concise and explicit statement of the underlying facts supporting the findings. The final order shall set forth the sanctions, if any, in accordance with guidelines established below. Parties shall be notified either personally or by mail of any order.

f. Sanctions

The Hearing Panel has the authority to issue sanctions including warnings, reprimands, disciplinary probation, restitution, fines, and educational alternatives. Examples of disciplinary sanctions are set forth in the Hearing Guidelines.

The Hearing Panel has the authority to recommend the disciplinary sanction of suspension or expulsion. The severe sanction of suspension and expulsion shall be imposed only when the offending behavior involves violent or dangerous acts, wanton disregard for human life and the safety of others, repeated offenses, or acts by an offender already on disciplinary probation.

g. Appeals

Appeals of the final order of the Hearing Panel may be made to the President of the University. A written appeal must be filed within ten (10) days of the final order of the Hearing Panel. The written appeal shall be filed with the Affirmative Action Officer who shall forward it to the Office of the President. The grounds for appeal to the President shall be:

- (1) Insufficient evidence to support the decision;
- (2) The sanction imposed is too harsh;
- (3) An error that significantly prejudices the right of the defendant;
- (4) Significant new information.

F. Confidentiality of Proceedings and Records

The administrators, investigators and members of the Hearing Panel are individually charged to preserve confidentiality with respect to any matter investigated or heard.

A breach of the duty to preserve confidentiality is considered a serious offense and will subject the offender to appropriate disciplinary action.

All records upon disposition of a complaint - regardless of how handled - shall be transmitted to and maintained by the Affirmative Action Officer as confidential records.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

REVISED CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

President Van Horn said in preparation for the upcoming legislative session, Chancellor Brisch has requested that a revised Campus Master Plan of Capital Improvements Projects for The University of Oklahoma be prepared. The Chancellor has requested that all of the capital needs of the Norman Campus and the Health Sciences Centers be combined and presented as a single Campus Master Plan of Capital Improvement Projects for the University.

In addition to the consolidated Campus Master Plan, the University has been instructed to present a list of high priority projects. This list has two parts. The first part of the list includes a group of critically needed projects which have a total State funded cost of \$12,370,591. These projects from the University are to be combined with projects from other institutions to become part of a select list developed by the State Regents for Higher Education which will have a total State funded cost of \$50,000,000.

The second part of the list includes a group of high priority projects which have a total State funded cost of \$37,111,772. The projects included in the group are to be combined with projects from other institutions to become part of a second group of projects which have a total State funded cost of \$150,000,000. This second part of the list includes projects which may be funded from a proposed state-wide bond issue.

In previous actions this year, the Board of Regents approved (1) a Campus Master Plan of Capital Improvement Projects for the Norman Campus, (2) a Campus Master Plan of Capital Improvement Projects for the Health Sciences Centers in Oklahoma City and Tulsa, and (3) a list of 1990-91 Section 13 and New College projects for the three campuses. All of the projects included in the previously approved campus master plans and the Section 13 and New College list have been reviewed. In line with the instructions received from the State Regents for Higher Education, a series of steps have been completed. All of the projects which have been completed during the past several months have been removed from the lists. All other projects previously included in the master plans have been reconsidered and modified as necessary to bring them up to date. Based on new information and current requirements, the scopes of a number of projects have been modified. Using current construction cost data,

revised cost estimates have been developed. In a few instances, new projects have been developed and added to the new master plan. Finally, the priority of each of the projects has been reconsidered in light of the University's Strategy for Excellence and current needs.

Included in the agenda for review were (1) a list of all of the projects which are included in the University's Campus Master Plan of Capital Improvement Projects (attached hereto as Exhibit B), and (2) a brief description of each project. The list of projects included in the Campus Master Plan is subdivided into three parts: (1) Section A, State Funded Projects, (2) Section B, Non-State Funded Projects, and (3) Section C, Section 13 and New College Funded Projects.

Within the initial group of State Funded Projects (Items 1 through 10a) are a series of critically needed projects. The target amount of State funds established by the State Regents for Higher Education for The University of Oklahoma for this group of projects is \$12,370,591.

Included in a second group of projects (Items 10b through 26) are a series of high priority projects. The target amount of State funds established by the State Regents for Higher Education for this second group of projects is \$37,111,772. The total amount of State funds required for the two groups of high priority projects (Items 1 through 26) is \$49,482,363.

President Van Horn recommended that the Board of Regents approve the consolidated Campus Master Plan of Capital Improvement Projects for The University of Oklahoma and the list of high priority projects requested by the State Regents for Higher Education.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

SPECIAL FEES

In October 1990, the Oklahoma State Regents for Higher Education adopted policy revisions and a reapplication process for "special fees". The revised policy has the effect of discontinuing all currently approved course-related service charges and other special fees at the end of fiscal year 1991 and requires institutions to submit requests to the State Regents' Office to charge fees beginning in fiscal year 1992. Key aspects of the policy include an expanded definition of "fees" subject to State Regents' approval; the elimination of some special fees; a designation of certain types of charges that may be approved at the governing board level without additional State Regents' approval; the standardization of certain fees; and categories of fees that require reapplication by institutions to continue assessment.

Under the special fee reapplication procedures established by the new policy, institutions need to apply to the State Regents for fees assessed to students under the following conditions:

- The fee is assessed as a condition of enrollment in the institution.
- The fee is assessed as a condition of academic recognition for completion of a prescribed course(s).
- The fee is mandatory for all students in relation to a course of instruction or an academic service.

According to State Regents' guidelines, included in the category above are special instruction fees for private instruction, such as private music lessons, and other special course fees, such as aviation fees; some testing/clinical service fees that are mandatory or assessed as a condition of enrollment; facility/equipment utilization fees; classroom/lab supplies fees; and other special student fees, such as the law enrichment fee.

The State Regents' guidelines also identify other charges that can be assessed students with the approval of the institution's governing board. These fees do not require additional State Regents' approval. Charges included in this category are parking fees, student I.D. fees, locker fees, transcript fees, late enrollment fees, add/drop fees, graduation fees, and microfilming of doctoral dissertation and thesis binding fees.

Under the new State Regents' policy, institutions were to submit applications to continue or establish special fees for fiscal 1992 by December 1, 1990, so that the State Regents' staff could begin compiling and reviewing the requests. Any modifications made by an institution's governing board will be incorporated in these requests prior to public hearings and approval by the State Regents.

Prior to the changes in the State Regents' fees policy, course-related service charges were reviewed and approved according to established, published guidelines. Approved fees are published each semester in the Class Bulletin Schedule.

Because of the anticipated changes in State Regents' policy, these special fees have not been added or increased since the Fall 1989 semester. Two-thirds of the special fees being submitted for State Regents' review are for service charges currently in place at OU through the internal review process described above.

Most of the requests for new special fees on the Norman Campus are for "facility/equipment utilization" to provide students with computing and technology resources. These requests are all based on the computing requirements of each course.

All of the continuing or new course-related fees being requested provide special services, supplies, or resources to students at the actual costs incurred by the departments. The revenue generated by these fees is returned

to the students through special support services, such as computer laboratories; consumable supplies and materials used and retained by the students; and unique learning opportunities that enhance their classroom instruction, such as aviation flying time and field trips. Many of these fees provide materials not otherwise available locally or, if purchased individually, would cost the students substantially more.

In addition, a new \$1 per credit hour library resources fee is being proposed by the Norman Campus to support and enhance access to information through electronic means, including computer databases, and traditional books and journals.

The following is a summary of the University's special fees request to the State Regents:

NORMAN CAMPUS

	Current <u>Fee</u>	Proposed <u>Fee</u>	<u>FY '91</u> <u>Estimate</u>	<u>Annualized</u> <u>FY '92</u> <u>Proposed</u>
MATRICULATION/ REGISTRATION:				
Non-resident Application Fee	\$ 10.00	\$ 15.00	\$ 64,200	\$ 95,250
International Fee	15.00	Same	37,000	37,000
Law Deposit Fee				
-- Regular	100.00	Same	3,000	3,000
-- APG	50.00	Same		
Liberal Studies Admissions Fee	50.00	65.00	<u>8,100</u>	<u>14,000</u>
Subtotal			\$112,300	\$149,250
SPECIAL INSTRUCTION:				
Private Music Lesson				
-- Majors	10.00 per credit hr., 20.00 min.	Same	19,500	19,500
-- Non-majors	50.00 per course	Same	5,000	5,000
Dance Accompanist Fee (nine courses)	-0-	40.00 per course	-0-	6,000

December 19, 1990

22140

	<u>Current</u> <u>Fee</u>	<u>Proposed</u> <u>Fee</u>	<u>FY '91</u> <u>Estimate</u>	<u>Annualized</u> <u>FY '92</u> <u>Proposed</u>
Aviation Fee (nine courses)	1,190.00 to 2,780.00 per course	1,250.00 to 2,895.00 per course	185,600	310,100
			\$210,100	\$340,600
 TESTING/CLINICAL SERVICES:				
Foreign Language Proficiency/Placement Fee	-0-	4.00	-0-	8,000
Subtotal			-0-	\$ 8,000
 FACILITY/EQUIPMENT UTILIZATION:				
Computer Equipment/ Supplies (632 courses)				
-- Engineering*	\$ 0.00 to	\$ 20.00 to	\$249,200	\$381,100
Computer Lab (401 courses)	50.00 per course	95.00 per course		
-- Business (52 courses, 39 new fees, 13 continued)	0.00 to 35.00 per course	10.00 to 40.00 per course	74,400	101,600
-- Architecture (164 courses, 133 new fees, 31 continued)	0.00 to 35.00 per course	10.00 to 65.00 per course	18,800	66,500
-- Arts and Sciences (14 courses, 2 new, 12 continued)	0.00 to 20.00 per course	15.00 to 25.00 per course	28,800	42,100
-- Geosciences (1 course-continued)	20.00 per course	Same	320	320
Information/Tech- nology Usage (14 Library and Infor- mation Studies courses, all continued)	35.00 per course	25.00 to 50.00 per course	15,000	17,000

* These individual course-related fees replace the \$50.00 per semester service charge currently assessed all students enrolled in six or more hours of Engineering courses.

December 19, 1990

22141

	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>FY '91 Estimate</u>	<u>Annualized FY '92 Proposed</u>
Field Trips/Transportation (24 Geosciences courses, all continued)	5.50 to 1,320.00 per course	Same	25,700	25,700
Musical Instrument Fee (four courses, all continued)	25.00 per course	Same	1,500	1,500
Subtotal (674 courses)			<u>\$413,720</u>	<u>\$635,820</u>
CLASSROOM/LAB SUPPLIES:				
-- Arts and Sciences (172 courses, 14 new, 158 continued)	\$ 0 to 35.00 per course	\$ 5.00 to 35.00 per course	\$152,800	\$204,400
-- Education (20 courses, all continued)	3.00 to 25.00 per course	5.00 to 45.00 per course	17,000	17,000
-- Engineering (16 courses, 9 new, 7 continued)	0 to 25.00 per course	10.00 to 30.00 per course	9,000	9,600
-- Fine Arts (88 courses, 4 new, 84 continued)	0 to 40.00 per course	20.00 to 40.00 per course	60,000	63,900
-- Geosciences (11 courses, all continued)	15.00 to 100.00 per course	15.00 to 100.00 per course	3,900	3,900
-- University College (4 courses, all continued)	8.00 to 20.00 per course	8.00 to 20.00 per course	5,400	5,400
Subtotal (311 courses)			<u>\$248,100</u>	<u>\$304,200</u>

December 19, 1990

22142

	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Annualized FY '91 Estimate</u>	<u>FY '92 Proposed</u>
OTHER:				
Library Resources Fee	\$ -0-	\$ 1.00 per credit hour	\$ -0-	\$500,000
Law Enrichment Fee	2.00 per credit hour	Same	39,000	39,000
Band Member Fee	50.00 per student, Fall only	Same	12,500	12,500
Band Instrument Fee	25.00 per student	Same	2,500	2,500
Liberal Studies Renewal Fee	50.00	75.00	17,600	25,000
Subtotal			<u>\$ 71,600</u>	<u>\$579,000</u>
GRAND TOTAL			\$1,055,820	\$2,016,870

HEALTH SCIENCES CENTER

	<u>Assessed</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Annualized FY91 Estimate</u>	<u>FY92 Proposed</u>
MATRICULATION/REGISTRATION					
Application Fee	Enrollment	\$ 10.00	\$ 15.00	\$ 37,000	\$ 40,000
International Fee	Per Semester	15.00	Same	<u>2,500</u>	<u>2,500</u>
				\$ 39,500	\$ 42,500
FACILITY AND EQUIPMENT UTILIZATION					
Clinical Instrument Fee					
Dentistry	Per Semester	200.00	Same	\$ 80,000	\$ 80,000
Dental Hygiene	Per Semester	50.00	Same	<u>4,000</u>	<u>4,000</u>
				\$ 84,000	\$ 84,000

December 19, 1990

22143

	<u>Assessed</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Annualized</u>	
				<u>FY91 Estimate</u>	<u>FY92 Proposed</u>
CLASSROOM AND LABORATORY SUPPLIES					
Laboratory Fee					
Pharmacy	Per Course	20.00	75.00	\$ 6,300	\$ 24,000
Allied Health	Per Course	10.00	Same	3,400	3,400
Allied Health	Per Course	-0-	25.00	-0-	5,300
Allied Health	Per Course	-0-	30.00	-0-	2,500
Allied Health	Per Course	-0-	50.00	-0-	7,500
				<u>\$ 9,700</u>	<u>\$ 42,700</u>
OTHER SPECIAL FEES					
Clinical Education Fee					
Allied Health	Per Semester	50.00	Same	\$ 38,000	\$ 38,000
Pharmacy	Per Semester	-0-	50.00	-0-	23,500
Deposit on Enrollment					
Medicine	Enrollment	100.00	Same	500	500
Dentistry	Enrollment	100.00	Same	500	500
Pharmacy	Enrollment	100.00	Same	500	500
				<u>\$ 39,500</u>	<u>\$ 63,000</u>
STUDENT FEES					
Student Health Fee					
Fall/Spring	Per Semester	10.00	15.00	\$ 51,500	\$ 75,000
Summer	Per Semester	5.00	7.50		
				<u>\$ 51,500</u>	<u>\$ 75,000</u>
TOTAL				\$224,200	\$307,200
OTHER*					
Registration Fee	Per Semester	-0-	10.00	<u>\$ -0-</u>	<u>\$ 55,000</u>
GRAND TOTAL				<u>\$224,200</u>	<u>\$362,200</u>

* In accordance with revised State Regents' Policy, this fee requires only University Regents' approval.

President Van Horn recommended that the Board of Regents approve the special fees set forth above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

JUSTICE CENTER - TULSA CAMPUS

Matol Botanical International Ltd. was founded by Anthony Jurak, J. F. Robert Bolduc, and Sam Kalenuik. They also created the Karl Jurak Foundation which was announced on January 28, 1990. Dr. Karl Jurak is Anthony Jurak's father. There is a Canadian foundation (Quebec), and a U.S. foundation. The foundation was "established to improve the health and welfare of children worldwide." The first two projects announced by the Foundation include a training video for physicians to be produced with help from the faculty at The University of Oklahoma College of Medicine-Tulsa and the St. Justine Hospital in Montreal. The second project is the construction of a center to be named The Jurak University Site to Improve Children's Environment, "JUSTICE" Center, to be located on The University of Oklahoma Health Sciences Center, Tulsa Campus.

With over 8,000 confirmed cases of child abuse a year in Oklahoma, it is essential that students and residents training for practice in our State receive exposure to this medical and social problem. Focusing evaluation and intervention in a single site, the JUSTICE Center, will facilitate patient contact and teaching. Video recording of interviews with children and two-way mirror observation will allow trainees to see firsthand how best to acquire historical data from stressed children. Similar logistics will allow for firsthand observation of examinations, including genital exams, without intruding into the privacy of the patient. Case staffings with DHS, law enforcement and prosecutors will be useful for teaching interdisciplinary management. JUSTICE Center will be a center for didactic presentations ranging from hour-long discussions to major conferences of several days.

JUSTICE Center will serve as a base for clinical and epidemiologic research, exposing trainees to an area of academic thinking which needs increased attention. Serving as a referral base, JUSTICE Center will create a patient data base that will serve faculty who are developing research and scholarly activity (review articles, teaching materials).

The JUSTICE Center will house a conference center which can be made available to physicians in the region for training in child abuse prevention, detection, intervention and treatment. Eventually, a fellowship in child abuse will be developed. Practicing physicians will be invited regularly to participate in the ongoing activities of the center. Mini-fellowships of a few days will be offered to physicians coming from around the world, exposing them to state-of-the-art technology and examination skills.

Consistent with the role of the College of Medicine-Tulsa in the community, the JUSTICE Center will serve as a base for conferences and staffings for professionals from several disciplines.

The Jurak Foundation is proposing to lease land from The University of Oklahoma Health Sciences Center, Tulsa Campus for the construction of the JUSTICE Center. The JUSTICE Center will be a free-standing 7,000 square foot

facility which will cost approximately \$500,000 to build and equip. The proposal is to construct the JUSTICE Center on the east side of the Tulsa Campus. Also, it is proposed that the Jurak Foundation will provide a \$250,000 annual operating grant for the operation of the Center. The Jurak Foundation will transfer the title to the facility to The University of Oklahoma at the end of a specified period of time.

The Jurak Foundation will be responsible for the selection of architects with the final design to meet with the approval of The University of Oklahoma. The Jurak Foundation will be responsible for the actual construction of the facility.

President Van Horn recommended the approval of a land lease from The University of Oklahoma Health Sciences Center, Tulsa Campus through the Tulsa Industrial Authority to the Jurak Foundation for the construction of a free-standing approximately 7,000 square foot facility to create the JUSTICE Center, subject to approval of the contractual agreements by the President and University Legal Counsel. He recommended also that the President of the University be authorized to execute appropriate documents.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

FAMILY MEDICINE BUILDING

At the November 1988 meeting, the Board of Regents authorized the expenditure of up to \$300,000 for surveys, soil testing, and architectural design for the Family Medicine Building project. At the December 1989 meeting, the Board approved the design development plans and authorized the architects to proceed with construction documents and specifications. The project was approved to include 67,000 gross square feet and 41,000 net assignable square feet at a total project cost of \$6.3 million.

The construction documents and specifications have been completed by the joint venture team of Jones-Hester-Bates-Riek/Quinn and Associates. The project is ready to bid once funding is completed and Board approval is obtained. The construction documents and rendering are available for review by the Board at this meeting. The base bid includes 67,279 gross square feet and 41,000 assignable square feet. Bid alternates of 8,270 gross square feet have been developed in the event funds permit the construction of additional space.

An increase in the expenditure limit for project planning purposes from \$300,000 to \$315,000 has been proposed. The Oklahoma State Regents for Higher Education have allotted \$315,000 for this purpose. The additional \$15,000 will be used to pay for project expenses prior to the bidding phase.

An increase in the total project cost from \$6.3 million to \$7.1 million also has been proposed. This adjustment includes an inflationary increase in construction cost due to recent petroleum and transportation cost increases as well as \$151,000 for additional storage space and equipment. In the two years since the project was approved, the R.S. Means Historical Cost Index for Construction in Oklahoma City has increased by 4.5 percent. Current cost trends project an additional increase of 5.5 percent by the anticipated bid date of July, 1991. Based on inflation, and project needs, an increase in the total project cost is warranted. The architects have estimated the 1991 total project cost to be \$7.1 million.

The Oklahoma State Regents for Higher Education are holding appropriated funds of \$3,250,000 for this project, leaving a balance of \$3,850,000 unfunded at this time. The Campus Master Plan included project revisions and the request for \$3,850,000 in State capital funds.

President Van Horn recommended that the Board of Regents approve (1) construction documents and specifications for the Family Medicine Building project, (2) an increase in expenditures for project planning purposes from \$300,000 to \$315,000, (3) an increase in total project cost from \$6.3 million to \$7.1 million, and (4) revisions to the Campus Master Plan of Capital Improvement Projects to reflect these changes in the project.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

BIOMEDICAL RESEARCH TOWER

At the October 1989 meeting (p. 21397), the Board of Regents approved the Biomedical Research Tower project in two phases at a total project cost of \$37.9 million, consisting of 117,000 net assignable square feet (180,000 gross square feet). In February 1990, the project was approved as part of the Campus Master Plan.

Subsequently, estimations of construction costs have been increased to take into account inflation between 1989 and 1993, and a larger allowance has been made for building support systems. As a result, the President recommends that the gross square footage be increased to 192,000 (with no change in net assignable square feet), and the total project budget be increased to \$39.8 million. Phase I will consist of 120,000 gross square feet and 73,000 net assignable square feet at a cost of \$25 million. Phase II will consist of 72,000 gross square feet and 44,000 net assignable square feet at a cost of \$14.8 million. Phase I funding includes \$20 million in State funds and \$5 million to be raised from private donations.

This project is needed to meet the critical need for research laboratory space. As discussed at the Health Sciences Center Committee meeting in October of this year, all available laboratory space on the campus will be fully utilized in 1991. Conservative projections point to a tripling of sponsored research grants in the 1990s, from \$20 million to \$60 million. Construction of the Biomedical Research Tower is necessary to promote this growth in research.

Altogether, it will take at least four years to design and build the Research Tower. However, the programming, design and development work will take 1 1/2 years of this time. Because of the urgency of this project, it is desirable to proceed with the architectural work. Therefore, Board approval is requested to begin the selection process for an architectural and engineering firm. It is important that this firm have specific expertise and experience in the design of biomedical research facilities. The architect selection process will take six months, during which time the Health Sciences Center will develop the preliminary written program for the Biomedical Research Tower.

Up to \$120,000 in private donor funds are available for the project in accounts at The University of Oklahoma Foundation including the Provost Development Fund, Account 50232, and the HSC Corporate Associates Fund, Account 50419. The funds will be used for program planning through September of 1991. Further design work will depend upon additional review and approval by the Board and the availability of funds.

President Van Horn recommended that the Board of Regents authorize (1) revising the Campus Master Plan of Capital Improvement Projects to increase the cost of the Biomedical Research Tower, Phases I and II from \$37.9 million to \$39.8 million, and (2) implementing the architectural selection process for this project.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

SECTION 13 AND NEW COLLEGE FUNDS PROJECTS

The University administration requests the reallocation of Section 13 and New College Funds for the projects listed below.

1. Neurology Research Laboratory Space Conversion and Equipment: Delete this project from the Campus Master Plan and reallocate the \$221,573 in 1989-90 Section 13 and New College Funds. This project is being deferred and will be submitted next year.
2. Library Shelving: Delete this project from the Campus Master Plan and reallocate the \$55,000 in 1990-91 Section 13 and New College Funds. This project is being deferred and will be submitted next year at a cost of \$110,000 which will consolidate all the requests for additional shelving in the Library.

3. Pathology and Pediatrics Research Space Renovation: This project was approved at a cost of \$150,000 in the 1989-90 Section 13 Funds allocation. The renovation will be deferred until the fall, 1991 and architectural work will be completed this summer. Project funding will be reduced to \$28,300 and balance of \$121,700 will be reallocated this year. The project will be resubmitted for additional funding in the 1991-92 Section 13 and New College Funds request.
4. Library On-Line Catalog and Circulation System: This project was approved in the 1989-90 Section 13 Funds allocation at an estimated cost of \$200,000. Based on the actual bid price for the System the project cost will be increased to \$443,681. The higher cost is due to the purchase of a larger computer and inflation. Other purchases include software, terminals and data communications equipment to link the Health Sciences Center to the Norman Campus.
5. Animal Resources Facility Improvements: The College of Medicine has received a matching grant award in the amount of \$145,637 from the National Institutes of Health for animal research facility improvements. The cost of the improvements is \$291,274 including new dog runs at a cost of \$213,500 and monolithic floors at a cost of \$77,774. These improvements are necessary to meet animal care accreditation standards. This project will be added to the Campus Master Plan at a total cost of \$291,274 including the use of \$145,637 in Section 13 and New College Funds.
6. Radiation Safety Offices, Library Building: This project was approved at an estimated cost of \$60,500 in the 1989-90 Section 13 allocation. The project cost shall be increased to \$69,455 based on revised cost estimates. The project includes the renovation and equipment for Radiation Safety Offices in the Library.

The following is a summary of the deletions and additions:

From (Delete or Reduce):

Neurology Project (delete)	\$221,573
Library Shelving (delete)	55,000
Pathology and Pediatrics Renovation (reduce)	<u>121,700</u>
Total Deductions	\$398,273

To (Add):

Library System	\$243,681
Animal Resources	145,637
Radiation Safety Offices	<u>8,955</u>
Total Additions	\$398,273

President Van Horn recommended that the Board of Regents approve revisions to the Health Sciences Center's Campus Master Plan of Capital Improvement Projects and a reallocation of \$398,273 in approved 1989-90 and 1990-91 Section 13 and New College Funds for the projects listed above.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

LAND ACQUISITION - TULSA CAMPUS

In May 1990, the Board of Regents approved the purchase of two tracts of land contiguous to the Tulsa Campus property. Long term financing for the purchase of land will be provided by increasing the current financing agreement between The University of Oklahoma and the Tulsa Industrial Authority (TIA). Purchase of the Tulsa properties has been delayed because of three issues, all of which have been resolved. The issues were whether the financing arrangement required approval of the State Bond Oversight Committee, obtaining clear title to the properties and environmental questions regarding underground storage tanks, soil contamination, etc. Representatives of the Boman Estate have informed the University administration that purchase of the properties must be completed by December 20, 1990. If the purchase agreement has not been finalized at that time the University will forfeit its earnest money deposit of \$15,000.

A loan from the University's Agency Special Reserves will allow the University to close on the Tulsa properties within the established time frame. The University's reserve will be reimbursed upon finalization of the financing agreement between the University and TIA. TIA is currently in the process of obtaining approval from the Bond Oversight Committee. It is anticipated that the TIA will have approval of the Bond Oversight Committee and will be prepared to finalize the financing agreement by January 20, 1991.

President Van Horn recommended that the Board of Regents approve the temporary use of Agency Special Reserves at the Health Sciences Center in the amount of \$305,000 as interim financing for the purchase of two tracts of land adjacent to the Tulsa Campus.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

DESIGNATION OF GIFTS AND BEQUESTS AS THE REGENTS' FUND

Over the years, the University has received gifts, bequests, and contributions from many individuals and other donors. Many of these contributions have been to establish endowment funds, and the designation "Regents' Endowment Fund" has been used to identify and describe them. The designation "Regents'

Endowment Fund" has been applied to virtually all gifts, bequests and contributions to the University even though the donor may not have intended for the funds to be an endowment. This has led to confusion on several occasions when donors thought they were making expendable contributions to the University, yet the University was referring to the contribution as going to the "Regents' Endowment Fund."

To eliminate the possibility of any confusion and misunderstanding between the University and those making donations to the University, it is recommended that gifts, bequests, and contributions to The University of Oklahoma be designated as additions to the "Regents' Fund." Within the "Regents' Fund," the funds would be classified as being an endowment, loan, unrestricted expendable, restricted expendable, or plant fund.

The following policy is proposed:

Gifts, bequests, and donations, hereinafter referred to as contributions, to The University of Oklahoma shall be received by the University's Office of University Affairs and be designated as additions to the "Regents' Fund". Except for contributions to The University of Oklahoma Foundation, all contributions shall be reported to the Office of University Affairs to assure that the proper and appropriate acknowledgments are made and that the appropriate recognition of the contributions is recorded in the University's financial records. All gifts received in the "Regents' Fund" shall be administered in accordance with the terms and conditions stipulated by the donor. The University Trust Officer, or his/her designee, shall establish the necessary procedures to assure compliance with the donor's stipulations.

Contributions to the "Regents' Fund" shall be classified as Endowment, Loan, Unrestricted Expendable, Restricted Expendable, or Plant Fund depending on the terms and conditions of the contribution. Contributions requiring that only the earned income from the investment of the contribution be expended shall be added to the Endowment fund and be administered in accordance with the Endowment fund investment and spending policies. Contributions which are fully expendable shall be recorded in separate and distinct accounts in the University's financial records and deposited to the University's Agency Special Fund in the State Treasury. The University Trust Officer, or his/her designee, shall develop an investment strategy for these expendable funds in cooperation with the recipient unit, department, college, or campus to ensure that the maximum economic benefit is derived from the contribution until the funds are expended in accordance with the donor's stipulations. The investment strategy for each fund shall be consistent with the general investment policy (Investment of Temporarily Idle

Cash). If the University Trust Officer and the University's recipient entity determine that the maximum benefit from the utilization of the contribution can best be achieved through the expenditure of only the investment income on the contribution, and if the stipulations of the donor do not prohibit it, an expendable contribution may be designated as a Quasi-Endowment and be added to the Endowment fund with the approval of the Board of Regents. Funds designated as Quasi-Endowments shall be administered in accordance with the investment and spending policies with the exception that the principal of the Quasi-Endowment may be expended upon the request of the University Trust Officer and the recipient entity and the approval of the Board of Regents.

Comprehensive reports of "Regents' Fund" activity will be made semi-annually to the Board of Regents by the University Trust Officer as of December 31 and June 30 each year. In addition, a summary report will be presented as of September 30 and March 31 each year. These reports will include new gifts and contributions to The University of Oklahoma except when the donor requests that a gift be kept confidential.

Since the last paragraph of this proposed policy addresses the presentation of reports to the Board of Regents with information on new gifts and contributions, the following policies adopted in 1959 and 1961 are proposed for deletion:

Reports of the endowment and loan funds will be issued twice a year (adopted 1961).

Reports of gifts to the University will be kept confidential (adopted 1959).

President Van Horn recommended that the Board of Regents adopt the policy set forth below to designate gifts, bequests, and contributions to The University of Oklahoma as being made to the "Regents' Fund". He recommended also that the two policies cited above from 1959 and 1961 be deleted.

Regent Gullatt moved approval of the recommendations. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

NEW ENDOWED CHAIR

John A. and Donnie Brock recently have provided funds to the University for the establishment of a chair in energy economics to be known as the John A. and Donnie Brock Chair in Energy Economics and Policy. Establishment of the Chair will enhance the ability of the University to attract and/or

retain a faculty member of the highest quality and reputation, to attract a student body of exceptional abilities, and, as a corollary, to strengthen the University's stature in the broad area of energy economics and policy to assist the Energy Center in developing a world wide reputation.

The agreement between the Board of Regents and John A. and Donnie Brock has been developed and sets forth completely the conditions and purposes of the chair.

A request will be submitted to the Oklahoma State Regents for Higher Education to allocate matching funds for this position.

President Van Horn recommended that the Board of Regents (1) accept the gift to the University from John A. and Donnie Brock for an endowed chair, (2) designate the position as the John A. and Donnie Brock Chair in Energy Economics and Policy, and (3) authorize the President of the University and the Chairman of the Board of Regents to execute the agreement establishing the chair.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

EXCHANGE AGREEMENT

An agreement for educational and scientific cooperation between The University of Oklahoma and the University of Quebec at Montreal has been proposed in order to promote further cooperation. The following general forms of cooperation will be pursued:

1. Collaboration of faculty and staff for research, lectures, discussions and other academic pursuits.
2. Exchange of graduate and undergraduate students for study and research.
3. Exchange of published information.

Themes of joint activities and the conditions for utilizing results achieved and arrangements for specific visits, exchanges, and other forms of cooperation will be developed mutually for each specific case. All financial arrangements will be negotiated and will depend on the availability of funds.

The agreement will remain in effect until one party notifies the other of its wish to terminate the agreement at least 90 days before the end of an academic year.

President Van Horn recommended that the Board of Regents authorize (1) the University to enter into an exchange agreement with the University of Quebec, and (2) the President to execute the appropriate documents.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

LICENSE AGREEMENT FOR VIDEO

Associate Professor Susan Caldwell, School of Art, Professor Eugene Enrico, School of Music, and Mr. David Smeal, Electronic Media, have produced a video program entitled, "And They Sang A New Song: Musical Elders At Santiago de Compostela." This video deals with how the separate cultures which made up Western Europe in the early Middle Ages merged to form the international European culture called Romanesque. It is of interest to scholars in both the art and music history fields. The production was supported by the Oklahoma Foundation for the Humanities, the OU Foundation, and the United States-Spain Joint Committee for Cultural and Educational Cooperation.

The Roland Collection is an international producer and distributor of films on art. It is a reputable firm which has won numerous prizes in its field. Mr. Anthony Roland wishes to have the rights to reproduce and distribute the present video, and to have it translated into other languages for distribution. The principal elements of Mr. Roland's offer are as follows:

- a. A grant by the University to the Roland Collection (RC) of the exclusive world-wide right to distribute the video except in the United States where the right is non-exclusive. The Roland Collection will pay the University a royalty of 15 percent of gross sales with no deductions.
- b. A grant to the RC of exclusive rights for educational television world-wide except in Oklahoma for which the RC will pay the University a royalty of 50 percent of gross sales with no deductions.
- c. RC shall pay all costs for duplication, conversion translation or any other costs in connection with the distribution of the video. The OU producers retain the right to approve any foreign language versions and to receive free copies of such versions.
- d. The RC shall give appropriate credit to the producers and to The University of Oklahoma in all catalogue and promotional materials.
- e. The agreement is for a period of five years with provisions for renewal.

This agreement has been reviewed and approved by the producers, by the Office of Legal Counsel, and by the intellectual property counsel.

President Van Horn recommended that the Board of Regents approve a license agreement under which The Roland Collection of East Sussex, England, Mr. Anthony Roland, President, will undertake to market the video, "And They Sang A New Song," copyright to which is owned by the University. He recommended also that the President of the University be authorized to execute the license agreement.

Regent Lewis moved approval of the recommendations. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

COLLEGE AWARDS FOR FACULTY AND STAFF - NORMAN CAMPUS

Colleges may have private funds that the colleges choose to use for faculty and staff awards. Some of these private funds have been designated specifically for faculty and/or staff awards. These awards are administered separately by the colleges and the awards are not related to the campus-wide awards that are annually given for teaching, research, and service. The following general policy is designed to address various legal, equity, and procedural issues associated with these awards:

Colleges that wish to give faculty or staff merit awards for outstanding performance using private funds must secure Provost approval of the selection procedure and the amount of awards prior to any advertising or announcement. As a general rule, awards are given once a year and are limited to less than 10 percent of the recipient's salary. Annual deadlines will be established for the submission of criteria and awards. Announcements of recipients will not be made until the President has approved the annual recommendation. These awards will be made from absolutely unrestricted funds or funds designated specifically for faculty/staff awards. Recipients will be issued an IRS Form 1099 with the payment from the OU Foundation.

President Van Horn recommended that the Board of Regents approve an administrative policy for Norman Campus college awards for faculty and staff as set forth above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

RESOLUTIONS

In 1986, the University asked W. R. Howell, Chief Executive Officer of J.C. Penney Co., to serve as Chair of the Centennial Commission; Stanton L. Young, President of the Young Cos., to serve as Vice Chair of the Commission and Chair of the Development Committee; and Mrs. Katie Davis of Oklahoma City to serve as Chair of the Celebration Committee. They each have dedicated extraordinary amounts of time and energy fulfilling these positions during the past four and one-half years.

President Van Horn recommended the approval of the following resolutions commending W. R. Howell, Stanton L. Young, and Katie Davis for their leadership roles on the Centennial Commission:

RESOLUTION - W. R. HOWELL

WHEREAS, W. R. Howell has provided vision and leadership since 1986 as Chair of The University of Oklahoma Centennial Commission; and,

WHEREAS, his ambition, enterprise, and unfailing good humor have chartered a true course for the Centennial Commission throughout the years of planning, sometimes in times of challenge and change; and,

WHEREAS, he has guided the Centennial Commission through a full year of activities that have enhanced the image of the institution; and,

WHEREAS, his personal generosity has provided for a quality observance of the institution's one hundredth anniversary; and,

WHEREAS, much of the success of the celebration of the Centennial can be attributed to his exemplary leadership, therefore,

BE IT RESOLVED that the Board of Regents of The University of Oklahoma, on this nineteenth day of December 1990, commends him for his service and extends to him the profound gratitude of the Board and the faculty, staff, and students of the institution it governs.

RESOLUTION - KATIE DAVIS

WHEREAS, Katie Davis has provided leadership since 1986 as Chair of The University of Oklahoma Centennial Commission Celebration Committee; and,

WHEREAS, her enthusiasm and energy have led the University through a year of events that have brought alumni and friends together throughout the nation; and,

WHEREAS, her investment of time and talent has resulted in a year of true celebration of the institution's one hundredth anniversary; and,

WHEREAS, her diplomacy and positive attitude have guided the Celebration Committee and the planning committees throughout the years, ensuring events of quality and significance; and,

WHEREAS, much of the success of the celebration of the Centennial can be attributed to her leadership and devotion, therefore,

BE IT RESOLVED that the Board of Regents of The University of Oklahoma, on this nineteenth day of December, 1990, commends her for her service and extends to her the profound gratitude of the Board and the faculty, staff, and students of the institution it governs.

RESOLUTION - STANTON L. YOUNG

WHEREAS, Stanton L. Young has provided leadership since 1986 as Chair of The University of Oklahoma Centennial Commission Development Committee; and,

WHEREAS, his energy and personal example have led the University through the Centennial Campaign to exceed its \$100 million goal to increase the excellence of the institution's academic programs; and,

WHEREAS, his wisdom and diplomacy guided the members of the Development Committee in their efforts to surpass the original goals of the Centennial Campaign; and,

WHEREAS, his sense of mission and his ability to be persuasive on behalf of the University have led to major commitments to the institution; and,

WHEREAS, much of the success of the Centennial Campaign can be attributed to his enterprise and his loyalty, therefore,

BE IT RESOLVED that the Board of Regents of The University of Oklahoma, on this nineteenth day of December, 1990, commends him for his service and extends to him the profound gratitude of the Board and the faculty, staff, and students of the institution it governs.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF COMPUTER HARDWARE AND SOFTWARE - HEALTH SCIENCES CENTER LIBRARY

Physicians and other health professionals need to have access to the latest information in their respective fields regarding disease processes and new forms of treatment to provide their patients with the best medical care possible. In Oklahoma, particularly in rural settings, only limited facilities are available to provide this information in a timely and efficient manner. In addition, the College of Medicine has a need to distribute information for program components located at sites remote from the Oklahoma City campus.

In an effort to provide more effective distribution and use of health-related information, the College of Medicine and the library of the Health Sciences Center are jointly establishing an Oklahoma Medical Information Network (OMIN).

Briefly, this network will establish a sophisticated information access and distribution system for physicians and other health professionals throughout the State of Oklahoma. Its major implementation phases will include: (1) installation of a state-of-the-art computer system and appropriate communications hardware for the Library to serve as the core of the proposed network, (2) mounting of bibliographic and other health-related databases on the information system, (3) instruction of physicians at remote locations and on the Health Sciences Center Campus in the use of the system, and (4) incorporation of specific instructional activities into the curriculum of the College of Medicine that will provide medical students and housestaff with the tools to become effective information managers.

Administration is recommending the purchase of the NOTIS software on a sole source basis for the following reasons:

1. The Health Sciences Center Library needs a fully integrated automation system containing modules to accomplish all library functions including: bibliographic and inventory control, enhanced public catalog, circulation, academic reserve, authority control, serials control, acquisitions and locally mounted databases.
2. The automation system must be totally compatible with the Bizzell Memorial Library system and must provide a link which enables patrons on either campus to search both catalogs with the same type of search commands and similar screens. The automation system must be able to link the two library systems together so patrons can search either catalog from a local workstation.
3. NOTIS is compatible with the State Regents for Higher Education's plan to begin development of a State-wide interactive network of higher education library systems.

Two bids were received for the equipment covered by the specifications for hardware to run the NOTIS system. The bid from Online Connecting Point was for the Proprinters only. This item could not be separated from the IBM bid and could not be awarded separately.

IBM submitted a bid which met all specifications and an alternative to that bid. The IBM ES/9221 model 130 is not available for shipment on orders received now until sometime in June, 1991. Therefore, the alternative bid to install an IBM 9370 model 60 interim to an upgrade to the ES/9221 model 130 looks very attractive to us. Installation of the 9370 would occur in January with the upgrade occurring sometime between June and September. The cost of each alternative is the same. The cost is as follows:

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IBM 9370 hardware & software due on installation	\$224,985.00
Upgrade to ES/9221 / 130 due upon upgrade installation	50,146.00
Data Comm. equipment to connect HSC library to Bizzell	3,046.00
Operating software covered by Norman Campus HESC VSE platform	0.00
Operating software not covered by VSE platform	1,176.00
Hardware maintenance 9 months for the printer (the rest is covered by warranty)	1,059.00
First Year Total	<hr/> \$280,412.00

The IBM VSE Higher Education Software Consortium platform is in place on the Norman Campus. The Health Sciences Center will utilize the site license already available to provide a savings of \$5,000 for Membership and \$13,000 for Group 1-D Platform software.

Section 13 funds are available for these purchases of the NOTIS System, hardware and operating system.

President Van Horn recommended that the Board of Regents authorize (1) the award of a purchase order to NOTIS Systems, Inc. for the purchase of software, to include installation and training for the Library Automation System at a cost of \$128,150 and (2) an award of a purchase order to IBM for the hardware and operating system at a first year cost of \$280,412.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF SURGICAL LASER SYSTEM

The Department of Obstetrics and Gynecology is in need of a KTP surgical laser system for "state-of-the-art" endoscopic surgery in a multitude of specialties.

One of the major advances in the field of surgical treatment of disease is the advent of out-patient surgical procedures. One of the devices which has rapidly advanced the ability to perform these out-patient surgical procedures has been the availability of surgical lasers. The KTP laser has the capability of being used in all of the procedures now being performed with a carbon dioxide laser. The KTP laser does not require the alignment the carbon dioxide laser requires which avoids unwanted destruction of the tissue or organs deeper in the pelvic area. Thus, there is decreased damage to tissue or organs behind the tissue or organ being treated.

The KTP laser light is of a wave length that has an affinity for red tissue in gynecology. This makes it particularly amenable for destruction of endometriosis which is often red in appearance. It will also be utilized to remove extravaginal, intravaginal and intraabdominal lesions.

The availability of this equipment will allow for training programs for Oklahoma physicians in laser surgery including the Department of Otorhinolaryngology to treat vocal chord lesions and open closed sinuses, the Department of Urology to dissect lymph nodes in men with low grade prostate cancer and general surgery for removal of the gall bladder through a small telescope.

Laserscope of San Jose, California is the only company which manufactures a KTP laser with a wave length of 532 NM required to perform all of the previously stated surgical procedures.

The administration recommends a purchase order be awarded to Laserscope for \$89,995.00. Funds for this purchase are available from the Medicaid OTH Development Program account A0001191.

President Van Horn recommended the Board of Regents authorize the award of a purchase order to Laserscope in the amount of \$89,995.00 for a KTP surgical laser system.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

IMPROVEMENT OF RESEARCH FACILITIES

The Department of Animal Resources' long-term objectives are to continually maintain quality laboratory animal care through new developments in technology and physical plant improvements. The specific aims of these objectives are in the area of physical plant and equipment improvements. They include:

1. Replace existing dog cages with stainless steel dog runs to provide a better opportunity for exercise. The runs meet or exceed both Animal Welfare Act, USDA regulations and NIH requirements.
2. Upgrade galvanized chain link runs with stainless steel runs that are more easily cleaned, sanitized and maintained.

A quality environment is an essential step in research helping assure a high quality healthy laboratory animal for decreased variability in data; therefore, reducing the overall number of animals needed in any given study.

Invitations to bid were distributed and requested a bid price for 50 kennels to be installed by Health Sciences Center personnel and a bid price for 50 kennels to be installed by the vendor.

Bids received were as follows:

	<u>Installed by OUHSC</u>	<u>Installed by Vendor</u>
Suburban Surgical Company, Inc. Wheeling, Illinois	\$102,210	\$107,710
LGL Animal Care Products, Inc. Bryan, Texas	169,783	178,583
Alternate	131,810	142,810
Research Equipment Company, Inc. Bryan, Texas	155,000	161,500
Lab Products, Inc. Maywood, New Jersey	155,215	157,715
Allentown Caging Equipment Allentown, New Jersey	170,524	182,936

The administration recommends a purchase order be awarded to Suburban Surgical Company, Incorporated for \$102,210 on the basis of low bid to be installed by the Health Sciences Center Department of Animal Facilities personnel.

Funds are available for this purchase from C1300901, Animal Resources Upgrading Program.

President Van Horn recommended that the Board of Regents authorize the award of a purchase order to Suburban Surgical Company, Incorporated in the amount of \$102,210 for the purchase explained above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF SPECTROMETER

Bid specifications were recently circulated for purchase of a Fourier Transformer Infrared Spectrometer to examine samples in a vacuum and at ultra-cold temperatures. This instrument will be used in Physics research for study of novel semi-conductor materials by infrared spectroscopy in conjunction with the Superconducting Magnet approved by the Board of Regents at the April, 1990 meeting.

The purchase will be funded by grant account 158-441, from the Oklahoma Center for the Advancement of Science and Technology.

Bids were received as follows:

Bio-Rad Digilab Division Cambridge, Massachusetts	\$ 94,411.40
Bruker Instruments, Inc. Billerica, Massachusetts	109,790.00

President Van Horn recommended that the Board of Regents approve the award of a purchase order to Bio-Rad Digilab Division in the amount of \$94,411.40 to furnish a spectrometer for the Department of Physics and Astronomy.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF COMPUTER WORKSTATIONS

Bids were circulated for two workstations required by the School of Civil Engineering for use in the modeling of sub-strata terrain and ground water flow projects. The requirements for the modeling project included expandable memory and internal disk, 3D color graphics adapter, internal tape drive, upgradable performance, separate graphics and I/O processors, video memory, serial and parallel printer ports, keyboard and display ports, and support token ring adapter for future requirements. There were nine other line items for associated software and hardware, including printers, 19" graphic displays, and 12" color displays. The bid specifications were generic and invited the submission of alternate bids.

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This purchase will be funded from Section 13, New College Equipment Funds, account 166-008.

The following bid was received:

IBM Corporation	\$38,951.00
Oklahoma City	

The IBM bid includes a discount of 50% off list price and free maintenance for the first year.

Three bidders did not respond because they currently did not meet parts of the specifications and chose not to submit an alternate. Two bidders did not respond because of conflicting projects.

President Van Horn recommended that the Board of Regents approve the award of a purchase order to IBM Corporation for the purchase of an IBM RISC System 16000 Model 520 computer power station and System 7010 Model 120 computer workstation in the amount of \$38,951.00.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

ELECTRICAL SERVICE AND TRANSFORMER UPGRADE

Richards Hall, Dale Hall, Dale Hall Tower and the Stadium are now served on the same circuit from the Power Plant. Meter data show the cables in this circuit to be overloaded at times and this old, lead-covered cable is subject to failure. A new Power Plant breaker is now in place to serve the Stadium separately from the other buildings. The old transformers which serve the Stadium are also overloaded, which causes low voltage and has prohibited the addition of electrical loads since 1986.

By increasing the primary voltage from 2.4KV to 12.5KV and the installation of new, more efficient transformers, losses due to overload will be reduced significantly. Much needed capacity also will be added for expansion and upgrade of the Stadium internal distribution system.

The cost of this purchase will be charged to Physical Plant Utilities Account 147-202.

Bids were received as follows:

<u>Company Name</u>	<u>Bid Price</u>
Re-Con Company Oklahoma city	\$ 97,269.52

<u>Company Name</u>	<u>Bid Price</u>
All Star Electric, Inc. Oklahoma City	98,000.00
Roy Smith Electric Co. Oklahoma City	112,473.00
Dane & Assoc. Electric Co. Oklahoma City	119,986.00

President Van Horn recommended that the Board of Regents approve the award of a purchase order to Re-Con Company in the amount of \$97,269.52 to furnish all labor, material and equipment necessary to install University-furnished 15KV switches and transformers to relieve the load on electrical cables which serve several campus buildings.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

CONVERT STEAM DRIVEN CHILLER TO ELECTRIC DRIVE

The Norman Campus has a 1,000 ton chiller in Chilled Water Plant #2 with a 27 year old steam drive that is expensive to operate and because of its age has been very difficult to maintain. The cost of operating this chiller with medium pressure steam is 12.5 cents per ton-hour of cooling. A new variable speed electric drive will reduce the cost to 4.7 cents per ton-hour of cooling. Based on average running time over the past four years, the new equipment will amortize itself in a little less than three years.

The alternate lower priced motor proposal of Anvic is proposed because it meets all requirements.

This planned improvement was included in the 1990-91 budget proposal. Funds are available from the Utilities Capital Improvement account 147-609.

Bids were received as follows:

<u>Company Name</u>	<u>Bid Price</u>
Anvic International, Inc. Acworth, Georgia	Base: \$216,861 Alternate: \$150,361
Toshiba International Corporation Houston, Texas	Base \$326,904 Alternate: \$250,800
Wilson Electric Motor Service Oklahoma City	Base: \$349,401 Alternate: \$268,013

<u>Company Name</u>	<u>Bid Price</u>
Carrier Corporation	Base: \$529,900
Oklahoma City	Alternate A: \$517,600
	Alternate B: \$431,300
	Alternate C: \$406,500
	Alternate D: \$314,500

President Van Horn recommended that the Board of Regents approve the award of a purchase order to Anvic International, Inc. in the amount of \$150,361 for a variable speed electric drive to be installed on a 1,000 ton chiller in Chilled Water Plant #2.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

LEASE OF COLOR COPIER SYSTEM

Due to customer changing needs, obsolete 1977 equipment, and space restrictions the Department of Graphics and Media Services at the Health Sciences Center is in need of new copy equipment.

To address this need an invitation to bid was sent to eight firms. Two companies responded as follows:

<u>Firm</u>	<u>Model</u>	<u>Total Estimated Cost</u>
Eastman Kodak Company Oklahoma City 60-month lease	300AFB	\$221,640.00
Xerox Corporation Oklahoma City 26-month lease	5059	\$123,987.97
60-month lease	5059	\$344,083.27
Alternate 60-month lease	9900	\$250,735.09

The bids were evaluated by the Department of Graphics and Media Services and the Purchasing Department. The low bid from Eastman Kodak Company, model 300AFB, best meets the specifications and needs of the Graphics and Media Services Department.

Budgetary constraints are an important factor in the selection of new equipment. Overall supply costs are less expensive on the Eastman Kodak 300AFB. In addition, versatility of the equipment provides single machine operations, eliminating the need to have off-line finishing equipment.

Funds are available in account 38740090, Printing Services, for this lease.

President Van Horn recommended that the Board of Regents authorize the award of a purchase order to Eastman Kodak Company for the lease of a color copier system, renewable on an annual basis for a total of 60 months at a cost of \$1,734 per month for equipment, \$825 per month for maintenance and an estimated cost of \$1,135 per month for copy charges.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for October, 1990 were included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

A summary of the information presented and fiscal year 1990 and fiscal year 1991 month and year-to-date data is as follows:

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>October</u>	<u>Year-to-Date</u>	<u>October</u>	<u>Year-to-Date</u>
<u>Norman Campus</u>				
Proposals Submitted	\$9,579,525	\$153,217,575*	\$7,621,717	\$33,155,627
Grant & Contract Awards	5,934,768	18,048,351	2,086,454	7,727,647
Total Expenditures	3,623,376	11,094,564	3,054,702	10,207,682
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		43,300,000		42,668,351
*Includes \$109,979,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10/1/90 - 9/30/95 Proposed FY 91 Amount is \$22,187,344				
<u>Health Sciences Center</u>				
Proposals Submitted	\$6,447,311	\$ 14,760,581	\$2,304,390	\$13,025,039
Grant & Contract Awards	898,293	12,827,784	956,211	13,502,364
Total Expenditures	2,263,605	7,670,887	1,704,392	5,946,536

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>October</u>	<u>Year-to-Date</u>	<u>October</u>	<u>Year-to-Date</u>
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		22,798,277		20,725,706

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PAUL S. CARPENTER COLLECTION COMMITTEE

Several years ago, the Board of Regents accepted the bequest of the late Helene Lottinville to establish the Paul S. Carpenter Collection in the Fine Arts. Mrs. Lottinville's will provided that the Collection should be administered by a committee consisting of the Director of The University of Oklahoma Libraries, who serves as chair, one full professor from each of the customarily recognized disciplines in the fine arts: Art, Music, and Drama, one full professor representing the humanistic disciplines of languages and literatures, and one full professor from history. The Committee is appointed by the President of the University by and with the consent of the Board of Regents.

Last spring, several members of the Committee were appointed for three-year terms beginning March 1, 1990. Professor James L. Henkle, School of Art, has retired and a replacement is required. Dean Sul Lee, with the concurrence of Provost Wadlow, has proposed the appointment of Professor George A. Bogart, School of Art.

President Van Horn recommended that Professor George A. Bogart be appointed to the Paul S. Carpenter Collection Committee for a term to expire February 28, 1993.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

UTILITY EASEMENT AT UNIVERSITY RESEARCH PARK

The City of Norman has recently completed installation of a new water main along Robinson Street. As a condition of the easement which the University granted to the City of Norman for this water line, the City agreed to make a metered connection between the new line and the University's water main which exits the University Research Park at Berry Road. Final design of the connection and the associated underground meter pit requires slightly more land than the existing easement provides. The additional easement needed for this improvement is 20 feet wide and 45 feet long and contains an area of 900 square feet (0.21 acres). It is described as follows:

A strip, piece or parcel of land lying in the SW/4 of Section 9, T9N, R2W of the Indian Meridian in Cleveland County, Oklahoma. Said parcel of land being more particularly described as follows:

Commencing at the Southwest corner of Section 19, T9N, R2W of the I.M.; thence S89°37'10"E a distance of 56.00 feet; thence N00°22'50"E a distance of 70.00 feet to the Point of Beginning said point being on the north line of a waterline utility easement; thence N00°22'50"E a distance of 45.00 feet; thence S89°37'10"E a distance of 20.00 feet; thence S00°22'50"W a distance of 45.00 feet to a point on the north line of the waterline utility easement; thence N89°37'10"W a distance of 20.00 feet along the north line of the utility easement to the Point of Beginning, containing 0.021 acres more or less.

President Van Horn recommended that the Board of Regents approve a utility easement to the City of Norman which will allow the interconnection of University and City water mains.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

COMPLETION OF RHYNE HALL ELEVATOR ADDITION

K. J. McNitt Construction, Inc., the general contractor, has completed the Rhyme Hall Elevator Addition project. This project involves the construction of a new stairwell and elevator to serve the four levels of Rhyme Hall. The amount of the construction contract is \$176,776.

Under the terms of the construction contract with the Board of Regents, the firm is required to substantially complete the addition on or prior to December 14, 1990. A series of inspections have been completed by the University staff. A final punch list of incomplete items has been developed by University staff and has been provided to the contractor. It has been determined that the building was substantially complete on December 14, 1990. Final payments will be made when it has been determined that all remaining punch list items required by the contract have been completed.

President Van Horn recommended that the Board of Regents accept the Rhyne Hall Elevator Addition project as substantially complete effective December 14, 1990 and that final payments be made to K. J. McNitt Construction, Inc. upon completion of all outstanding punch list items.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

RENEWAL OF PROFESSIONAL SERVICE AGREEMENTS

The Fiscal Management Policy of the Board of Regents delegates to the President or his designees the authority to renew professional service agreements when the level of service and the dollar value are substantially the same.

Since the last Board meeting, the following professional service agreements at the Health Sciences Center have been renewed:

Department of Family Medicine and the Oklahoma Medical Center	\$177,975
Department of Radiology and the Oklahoma Medical Center (Muscular Dystrophy Association)	<u>\$ 54,000</u>
Total	\$231,975

This report was presented for information. No action was required.

GOLF COURSE LEASE

Vice President Elbert reported the administration has been looking at the possibility of leasing the golf course. He said initially a letter was sent to all those known in the business and they were asked to look at the project and to respond if they were interested in operating the golf course under a lease arrangement. He said bid specifications then were drawn up and it was bid publicly, but there were no responses. He said the administration went back to two or three of the groups initially expressing interest and they were asked to submit a proposal. Mr. Dick Goetz and Mr. Lanny Watkins have submitted a proposal. They were introduced by Vice President Elbert to respond to questions of the Regents and to discuss the possibility of leasing and operating the golf course. The tentative items included in their initial proposal include the following:

1. Current employees will be evaluated on the basis of performance. Each would be interviewed by new management. Those employees fulfilling the guidelines of the new management would be asked to remain and the others dismissed or replaced. The criteria for evaluation would be made on the basis of appearance, attitude, and attention to duties. All employees would be given 90 days' notice. New management would make an effort to relocate current staff not selected. Professional staff would be given careful consideration.
2. We would keep the equipment in good operating order and would want the option to trade any of the equipment for newer equipment.
3. We would agree to purchase all of the existing pro shop inventory at a fair market price except those which were shop worn, damaged or not saleable.
4. We would agree to let the men's and women's University golf teams play free during non-peak hours. We would also have special rates for retired faculty and staff during non-peak hours.
5. There would be no participation by the University for the first 20 years. This would allow us to recapture our investment in improvements. We might propose that after 20 years the University participate in the proceeds by receiving 5% of the gross income above \$600,000 into today's dollars and adjusted by inflation.

6. We would want a free hand to run the course as we see fit and to make any improvements or changes.

7. Affluent line from the sewage treatment plant storage pond, pump station, automatic double and triple row water system.	\$660,000
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Driving range construction including tee, target greens, water system and lights.	\$150,000
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Rebuild greens (phased over 5-7 years)	\$625,000
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Tee and fairway work, regarding and enlarging tees, \$225,000
fairway mounding, grading and grassing

Clubhouse improvements, refurbishing clubhouse \$125,000

8. I don't know what their fees are now or what other public courses in the area charge. I think we should have at least \$13.00 on weekends, \$10.00 on weekdays in today's market; along with special twilight rates, rates for juniors, faculty and seniors.
9. Length of contract should be a forty (40) year lease.
10. Marketing should include the promotion of golf leagues within the city, company golf outings, summer golf schools, pro ams and amateur golf tournaments, as well as other social events. The professional staff would provide the service necessary to ensure satisfaction from our patrons.

During the discussion, Mr. Goetz indicated they believe with the expertise they have in the business they could do a great service for the University by fixing up the golf course and making it a good playable course, and that it would be a good business transaction for them as well. The need for a watering system was discussed and Mr. Goetz and Vice President Elbert both indicated this appears to be a good possibility. Mr. Goetz said they need to have the water in order to make the project feasible for them. Other issues discussed were practice times for the golf teams, greens fees, and the status of the current employees at the golf course. Regent White indicated they would like the current employees to have as much consideration as possible, but at the same time, the Regents wouldn't want to tie their hands.

Mr. Gipson indicated a copy of a contract is in draft form. There are details that will need to be worked out but they are prepared to move forward. Regent White suggested that if all of these arrangements can be worked out, the President be given authority to sign the contract. Regent Gullatt moved approval. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

PROPERTY ACQUISITION

Regent Gullatt moved the Board meet in executive session to discuss academic and non-academic personnel and the proposed property acquisition.

The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

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The Regents met in Dining Room 7 with President Van Horn and Mrs. Tuttle beginning at 11:05 a.m. Vice President Elbert was present briefly to discuss the property acquisition.

The meeting reconvened in Dining Room 5 at 11:55 a.m.

ACADEMIC PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Leaves of Absence:

Arthur Nunnery, Associate Professor of Pediatrics and Adjunct Associate Professor of Public Health, sick leave of absence with full pay, October 8, 1990 through March 30, 1991.

Susan L. Silavin, Assistant Professor of Obstetrics and Gynecology, sick leave of absence with full pay, October 10, 1990 to January 14, 1991.

Jean J. Vanhoutte, Professor and Vice Chair of Radiological Sciences, sabbatical leave of absence with full pay dates changed from October 1, 1990 through March 31, 1991 to January 1, 1991 to July 1, 1991.

Appointments or Reappointments:

Kai Lau, M.D., Professor of Medicine with tenure and Chief of Nephrology Section, Department of Medicine, annual rate of \$85,000 for 12 months (\$7,083.33 per month), August 15, 1990. Paid from D0319000, Medicine Operational; 22089120, Medicine; B0531001, University Hospital; and A0007491, PPP Medicine Dean's Fund.

James Edward Bourdeau, M.D., Associate Professor of Medicine with tenure, annual rate of \$70,000 for 12 months (\$5,833.33 per month), August 15, 1990. Paid from D0319000, Medicine Operational.

Dale A. Freeman, M.D., Associate Professor of Medicine with tenure, annual rate of \$70,000 for 12 months (\$5,833.33 per month), October 1, 1990. Paid from 22089120, Medicine Department.

Marek A. Niekrasz, D.V.M., Clinical Assistant Professor of Pathology, annual rate of \$38,250 for 12 months (\$3,187.50 per month), .85 time, October 1, 1990 through June 30, 1991. Paid from 38310090 and 40009000, Division of Animal Resources.

Sara Jo Nixon, Ph.D., Assistant Professor of Research, Department of Psychiatry and Behavioral Sciences, annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 1, 1990 through June 30, 1991. Paid from C1136601, Phosphoinositides.

Juan A. Brou, M.D., Assistant Professor of Surgery, annual rate of \$80,000 for 12 months (\$6,666.66 per month), October 1, 1990 through June 30, 1991. Paid from A0000582, PPP-Surgery (Plastic Surgery).

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Sharon K. Montgomery, Adjunct Instructor in Health Administration, \$640.00 per month (total of \$3,200), .08 time, January 1, 1991 through May 31, 1991. Paid from 2502-6, Health Administration.

Changes:

Bhagwat Ahluwalia, Associate Professor of Radiological Sciences; title changed from Radiation Safety Officer, Office of the Dean, College of Medicine, to Radiation Therapy Physicist, Radiation Safety Office and Radiation Safety Services, Office of the Provost, December 1, 1990.

James N. George, Professor of Medicine; given additional title Chief, Section of Hematology/Oncology, Department of Medicine, October 5, 1990.

Betty Hatten, Associate Professor of Clinical Laboratory Sciences, Adjunct Associate Professor of Allied Health Education and of Microbiology and Immunology; title Chair of Clinical Laboratory Sciences, deleted, October 15, 1990.

Jerry R. Nida, reappointed Adjunct Associate Professor of Health Administration and Clinical Assistant Professor of Pediatrics, salary changed from \$850.00 per month (total of \$3,400), .08 time, to \$680.00 per month (total of \$3,400), .08 time, January 1, 1991 through May 31, 1991. Paid from 2502-6, Health Administration.

Jacqueline M. Petray, Clinical Instructor in Medicine, Tulsa, salary changed from annual rate of \$18,720 for 12 months (\$1,560.00 per month), .40 time, to without remuneration, November 1, 1990.

Carole A. Sullivan, Associate Dean, College of Allied Health, Professor and Chair of Radiologic Technology, Adjunct Professor of Allied Health Education; given additional title of Interim Chair of Clinical Laboratory Sciences, annual salary changed from FTE: \$61,800, Base: \$56,800 for 12 months (\$4,733.33 per month), PPP: \$5,000 to FTE: \$67,800, Base: \$62,800 for 12 months (\$5,233.33 per month), PPP: \$5,000, October 15, 1990. Paid from 2724-6, Radiologic Technology, and 2702-6, Clinical Laboratory Sciences.

James Wenzl, Professor of Pediatrics; title changed from Interim Head to Vice Head of Pediatrics, July 1, 1990.

Resignations and/or Terminations:

Richard L. Boothe, Assistant Professor of Family Practice, Tulsa, October 12, 1990 (with accrued vacation through November 19, 1990).

Relda Setliff, Clinical Instructor in Medicine, Tulsa, October 31, 1990.

Retirements:

Robert W. Ketner, Professor of Social Sciences and Health Behavior, December 31, 1990 (with accrued vacation through February 11, 1991); named Professor Emeritus of Social Sciences and Health Behavior.

William O. Smith, Professor of Medicine, September 30, 1990 (with accrued vacation through October 22, 1990); named Professor Emeritus of Medicine.

NORMAN CAMPUS:

Leaves of Absence:

Paul A. Gilje, Associate Professor of History, leave of absence with pay, January 1, 1991 through May 15, 1991. Dr. Gilje is on leave at the Center for the History of Freedom at Washington University, St. Louis. OU will be reimbursed for his salary by Washington University.

Peter B. Kutner, Professor of Law; leave of absence without pay, January 1, 1991 through May 15, 1991, cancelled.

Richard P. Philp, Klabzuba Professor and George Lynn Cross Research Professor of Geology and Geophysics, sabbatical leave of absence dates changed from January 1, 1991 through June 30, 1991 to July 1, 1991 through December 31, 1991.

Reappointment:

Rex T. Ellington, reappointed Faculty Associate, Science and Public Policy, \$600.00 per month (total of \$7,200), .14 time, January 1, 1991 through June 30, 1991. Paid from 127-436, Science and Public Policy, pos. 703.65.

Changes:

Joonmo Cho, title changed from Acting Assistant Professor to Assistant Professor of Economics, salary changed from annual rate of \$38,000 for 9 months (\$4,222.22 per month) to annual rate of \$41,000 for 9 months (\$4,556.00 per month), January 1, 1991 through May 15, 1991. Paid from 127-213, Business Administration Instruction, pos. 56.60.

Mary M. Holt, Associate Professor of Dance and Interim Chair, Department of Dance; given additional title of Acting Director, School of Drama; salary changed from annual rate of \$35,400 for 9 months (\$3,933.33 per month) to annual rate of \$57,230 for 12 months (\$4,769.17 per month), includes interim administrative stipend of \$391.40 per month while serving as Acting Director and \$444.45 per month while serving as Interim Chair of the Department of Dance, January 1, 1991 through June 30, 1991. Paid from 127-226, Drama, pos. 20.60, and 127-426, Drama Research, pos. 20.65.

Vijay Sethi, Assistant Professor of Management, beginning date of appointment changed from January 1, 1991 to August 16, 1991.

Resignation and/or Termination:

Omer Savas, Associate Professor of Aerospace and Mechanical Engineering, December 31, 1990.

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Retirement:

Chipman Stuart, Associate Professor of Educational Leadership, January 31, 1991; named Professor Emeritus of Educational Leadership.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

President Van Horn reported the deaths of the following:

George L. Noah, Professor Emeritus of Finance, on November 12, 1990.

Stewart C. Wilcox, Professor Emeritus of English, on September 26, 1990.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Appointment:

Richard Lynn Anderson, Assistant Director for Budgets, Budget Office, annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 6, 1990. Administrative Staff. Paid from 01219110, Office of the Budget.

Changes:

Subhash M. Danak, title temporarily changed from Assistant Radiation Safety Officer to Interim Radiation Safety Officer, Radiation Safety Office, salary temporarily changed from annual rate of \$38,100 for 12 months (\$3,175.00 per month) to annual rate of \$44,100 for 12 months (\$3,675.00 per month), December 1, 1990. Managerial Staff. Retains academic titles. Paid from 70259100, Office of Radiation Safety, and 38280090, Radiation Safety Service.

Robin M. Hall, title changed and reclassified from Staff Assistant to Manager, Billing Department Support, Professional Practice Plan, salary changed from annual rate of \$20,799.96 for 12 months (\$1,733.33 per month) to annual rate of \$26,304 for 12 months (\$2,192.00 per month), August 1, 1990. Changed from Professional Staff to Managerial Staff. Paid from A000570, PPP Central Administration.

Frank L. Hohengarten, title temporarily changed from Associate Director, Placement, Alumni and Postgraduate Affairs, Tulsa, to Acting Director, Resident and Student Affairs, Tulsa, salary temporarily changed from annual rate of \$45,545 for 12 months (\$3,795.41 per month) to annual rate of \$48,545 for 12 months (\$4,045.41 per month), September 1, 1990. Administrative Staff. Paid from A0006898, PPP-TMC Physician Manpower Training, and 28169150, TMC Office of Resident and Student Affairs.

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Robert P. White, title changed from Associate Provost, Health Sciences Center, to Associate Vice President for State Relations, University Affairs, January 1, 1991. Executive Officer.

Linda F. Winger, title changed and reclassified from State PPO/Outreach Project Coordinator to Clinics Administrator, Department of Medicine, salary changed from annual rate of \$44,697 for 12 months (\$3,724.75 per month) to annual rate of \$49,200 for 12 months (\$4,100.00 per month), December 1, 1990. Managerial Staff. Paid from A0001574, PPP-Medicine Diagnostic Clinic, and D0319000, Medicine Operational.

Resignation and/or Termination:

Byron B. Millsap, Assistant Controller and Coordinator for Financial Systems, Administration and Finance, November 30, 1990 (with accrued vacation through January 8, 1991).

NORMAN CAMPUS:

CHANGES:

*Jim Compton, ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$30,596.80 for 12 months (\$2,549.73 per month) to annual rate of \$32,780.76 for 12 months (\$2,731.73 per month), October 1, 1990 through September 30, 1991. Correction of November agenda action. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

*Sydney L. Jones, reappointed Minority Counselor/Recruiter, College of Engineering Minority Programs, salary changed from annual rate of \$23,000 for 12 months (\$1,916.66 per month) to annual rate of \$25,000 for 12 months (\$2,083.33 per month), August 1, 1990 through June 30, 1991⁽¹⁾. Professional Staff. Paid from 127-266, Minority Programs, pos. 175.65, and 158-088, Student Research, pos. 905.65.

*C. Owen Pollard, title temporarily changed from Program Development Specialist, Long-Term Training Rehabilitation Administration, to Acting Director, Public Management Programs, Continuing Education and Public Service, salary temporarily changed from annual rate of \$33,801 for 12 months (\$2,817.00 per month) to annual rate of \$43,000 for 12 months (\$3,583.33 per month), October 1, 1990 through December 31, 1990. Temporarily changed from Professional Staff to Administrative Staff. Paid from 158-485, Rehabilitation Supervisory Management, pos. 905.65, and 127-564, Public Management Programs and Education Development, pos. 3.65.

Chris A. Purcell, Assistant Vice President for Student Affairs; Director, Student Development Program; appointed Interim Vice President for Student Affairs, annual rate of \$50,896 for 12 months (\$4,241.33 per month), paid additional \$1,000 per month during the interim, December 10, 1990.

*Paid from grant funds; subject to availability of funds

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- *Louis G. Reed, ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$29,494.40 for 12 months (\$2,457.87 per month) to annual rate of \$30,596.76 for 12 months (\$2,549.73 per month), October 1, 1990 through September 30, 1991. Correction of November agenda action. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.
- *Randall H. Rezabek, ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$29,494.40 for 12 months (\$2,457.87 per month) to annual rate of \$30,596.76 for 12 months (\$2,549.73 per month), October 1, 1990 through September 30, 1991. Correction of November agenda action. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.
- *Larry W. Vice, ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$29,494.40 for 12 months (\$2,457.87 per month) to annual rate of \$32,780.80 for 12 months (\$2,731.73 per month), October 1, 1990 through September 30, 1991. Correction of October agenda action. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

Resignation and/or Termination:

Shera Mogri, Staff Physician, Goddard Health Center, November 16, 1990.

Retirement:

Druery R. Thorn, Chief of Medical Staff, Goddard Health Center, December 31, 1990 (with accrued vacation through February 13, 1991).

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

PROPERTY ACQUISITION

A building located four blocks east of the Norman Campus at 1425 George Street known as the Sooner Racquetball Courts is currently available for purchase. The property includes .87 acres of land, a building containing approximately 8,000 square feet of space, and approximately thirty parking spaces. The Physical Plant inspected the structure, roof and mechanical systems and found them to be in good condition. The property is currently in Probate Court as a result of the death of the owner.

The property would be an ideal location for the Oklahoma Geological Survey log library currently located in Gould Hall, additional holdings recently received by the Oklahoma Geological Survey, and related materials currently stored on North Campus.

*Paid from grant funds; subject to availability of funds

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The purchase and minor fix-up of the property will be funded from savings of rent when the CIMMS program and Oklahoma Climatological Survey move into the Energy Center.

President Van Horn recommended that the Board of Regents authorize the purchase of real property located near the Norman Campus at a price to be negotiated by the administration.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, and Blankenship. The Chair declared the motion unanimously approved.

There being no further business the meeting adjourned at 11:57 a.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

The University of Oklahoma
Statement of Revenues and Expenditures
All Funds, All Campuses
For the Period Ending October 31, 1990

	Original Annual Budget	Current Revised Annual Budget	Percent of Total	Current Y-T-D Actual	Percent of Current Budget	Previous YTD Actual	Percent of Previous Year Current Budget
Revenue:							
State Appropriations	\$137,878,210	\$137,878,210	33.2%	\$45,909,888	33.3%	\$41,627,816	33.3%
Student Tuition and Fees	33,332,598	33,332,598	8.0%	14,292,601	42.9%	14,061,088	38.9%
Federal Grants and Contracts	55,771,416	58,022,410	14.0%	17,927,898	30.9%	17,606,921	33.8%
State and Local Grants and Contracts	14,702,696	14,967,334	3.6%	5,263,690	35.2%	3,997,600	29.4%
Private Gifts, Grants and Contracts	20,095,707	21,300,554	5.1%	7,956,337	37.4%	6,236,087	37.1%
Endowment Income	1,312,332	1,312,332	0.3%	562,121	42.8%	512,111	69.5%
Sales & Services of Educational Activities	4,295,062	4,295,062	1.0%	1,184,347	27.6%	771,491	22.0%
Auxiliary Enterprises	52,291,720	52,291,720	12.6%	17,101,402	32.7%	16,880,278	30.4%
External Service Units	9,515,258	9,515,258	2.3%	2,322,373	24.4%	2,783,661	32.9%
Professional Practice Plan	60,601,620	60,601,620	14.6%	23,278,876	38.4%	21,037,122	35.8%
Residency Income	4,918,610	4,918,610	1.2%	1,656,934	33.7%	1,516,302	34.2%
Other Sources	13,856,995	13,857,688	3.3%	5,276,016	38.1%	4,326,669	37.7%
Subtotal Revenue	408,572,224	412,293,396	99.2%	142,732,483	34.6%	131,357,146	34.0%
Budgeted Reserve	456,932	456,932	0.1%	456,932	100.0%	81,932	100.0%
Current Distributions from Reserve	0	3,039,177	0.7%	3,039,177	100.0%	5,162,879	100.0%
Total Revenue	409,029,156	415,789,505	100.0%	146,228,592	35.2%	136,601,957	34.9%
Expenditures:							
Teaching Salaries	73,738,185	73,733,126	17.7%	22,089,071	30.0%	19,573,638	29.1%
Other Professional Salaries	67,993,861	71,708,876	17.3%	23,050,265	32.1%	21,900,848	34.7%
Hourly Staff Salaries	55,939,339	57,257,403	13.8%	19,621,399	34.3%	18,952,187	35.5%
Associated Fringe Benefits	39,160,347	39,517,381	9.5%	14,517,406	36.7%	12,290,499	32.5%
Prof. Practice Salary Supplements	19,877,429	19,877,429	4.8%	8,428,057	42.4%	7,810,852	39.0%
Supplies and Materials	20,437,863	20,791,968	5.0%	6,870,946	33.1%	6,013,382	39.6%
Library Books and Periodicals	3,226,678	3,227,678	0.8%	1,651,361	51.2%	779,212	26.9%
Equipment	11,858,518	12,263,238	3.0%	4,705,574	38.4%	4,464,974	33.0%
Travel	5,711,583	5,913,603	1.4%	2,261,868	38.3%	2,080,822	36.6%
Communication	6,303,140	6,278,743	1.5%	2,056,263	32.8%	2,395,300	41.0%
Utilities	14,653,333	14,653,333	3.5%	5,733,173	39.1%	4,895,394	33.7%
Computing Supplies and Equipment	8,494,235	8,520,785	2.1%	3,221,656	37.8%	2,993,978	36.4%
Maint. & Repair of Buildings & Grounds	9,255,443	9,258,361	2.2%	4,011,001	43.3%	3,645,226	30.0%
Professional and Technical Fees	5,172,677	5,180,230	1.3%	3,375,427	65.2%	2,121,465	30.2%
Contractual & Related Current Expenses	36,179,413	36,280,239	8.7%	12,628,608	34.8%	9,855,829	29.1%
Scholarships and Fellowships	10,454,906	10,454,906	2.5%	4,591,585	43.9%	3,804,660	47.4%
Merchandise Purchased for Resale	4,368,610	4,368,610	1.1%	1,050,706	24.1%	2,340,947	57.5%
Debt Service	2,487,436	2,487,436	0.6%	119,313	4.8%	442,630	13.1%
Indirect Cost Recovery	7,259,653	7,559,653	1.8%	2,807,504	37.1%	2,350,741	35.5%
Premiums—Property/Liability Insurance	3,277,714	3,277,714	0.8%	597,668	18.2%	549,970	17.8%
Patient Refunds	1,025,669	1,025,669	0.3%	418,401	40.8%	627,301	68.1%
Laboratory Testing	774,582	774,582	0.2%	212,852	27.5%	213,540	21.9%
Membership/Registration Fees	1,237,779	1,237,779	0.3%	463,204	37.4%	298,332	21.9%
Total Expenditures	408,888,393	415,648,742	100.0%	144,483,308	34.8%	130,401,727	33.5%
Current Revenues over/ under Expenditures	140,763	140,763		1,745,284		6,200,230	
Internal Service Units	87,319,771	87,319,771	100.0%	31,702,863	36.3%	26,873,294	34.7%

The University of Oklahoma
Summary of Reserves
For the Period Ending October 31, 1990

Schedule II

GENERAL UNIVERSITY RESERVES

DEFINITION OF RESERVES: *That portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses, projected to year end. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.*

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
UNALLOCATED GENERAL UNIVERSITY RESERVES			
Norman Campus	\$3,318,327		\$3,318,327
Health Sciences Center		\$671,198	671,198
Law Center	159,212		159,212
Oklahoma Geological Survey	91,833		91,833
TOTAL GENERAL UNIVERSITY	<u>3,569,372</u>	<u>671,198</u>	<u>4,240,570</u>
GRANTS AND CONTRACTS INDIRECT COST REIMBURSEMENT	<u>327,675</u>	<u>166,963</u>	<u>494,638</u>
AGENCY SPECIAL (Unrestricted Interest Income)	<u>297,525</u>	<u>2,315,135</u>	<u>2,612,660</u>
REVENUE BOND RESERVES IN EXCESS OF REQUIRED AMOUNTS			
Utility System	251,391	703,952	955,343
Housing System	2,158	0	2,158
Student Facilities	261,925	0	261,925
Stadium System	496,097	0	496,097
TOTAL REVENUE BOND RESERVES (Excess)	<u>1,011,571</u>	<u>703,952</u>	<u>1,715,523</u>
SECTION 13/NEW COLLEGE	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RESERVES AS OF JUNE 30, 1991	<u>\$5,206,143</u>	<u>\$3,857,248</u>	<u>\$9,063,391</u>

- (1) *Net of working capital requirements of \$3,471,384 for the Norman Campus Sponsored Programs, and \$3,200,000 for the Health Sciences Center Sponsored Programs.*
- (2) *Amount which can be invested for general institutional purposes for the University. The interest earnings are used for general institutional purposes.*
- (3) *Amount which can be invested for the benefit of each individual bond system.*

AUXILIARY & SERVICE UNIT DESIGNATED RESERVES

<u>TYPE/SOURCE OF RESERVE</u>	NORMAN	HSC	TOTAL
AUXILIARY ENTERPRISES			
Contingency Reserves	\$1,951,887	\$6,494	\$1,958,381
Renewals & Replacements	1,436,212	29,282	1,465,494
Capital Improvements	3,311,793	0	3,311,793
Debt Service (Required Reserve at Trustee Bank)	8,509,153	0	8,509,153
Total Auxiliary Enterprises	<u>15,209,045</u>	<u>35,776</u>	<u>15,244,821</u>
SERVICE UNITS			
Contingency Reserves	686,805	220,596	907,401
Renewals & Replacements	922,925	991,916	1,914,841
Capital Improvements	2,341,334	248,200	2,589,534
Debt Service (Required Reserve at Trustee Bank)	1,540,938	3,147,563	4,688,501
Total Service Units	<u>5,492,002</u>	<u>4,608,275</u>	<u>10,100,277</u>
TOTAL DESIGNATED RESERVES	<u>\$20,701,047</u>	<u>\$4,644,051</u>	<u>\$25,345,098</u>

Total University Combined Statement of Changes in Fund Balance

For the Period Ending October 31, 1990

	Current Revised Annual Budget	Beginning Fund Balance (1)	Y-T-D (2) Additions	Y-T-D (2) Deductions	Ending Fund Balance
Norman Campus					
Educational and General	\$123,660,658	\$21,288,253	\$39,103,780	\$38,933,487	\$21,458,546
Grants and Contracts	43,300,000	1,256,979	16,308,060	14,850,133	2,714,906
Private Gifts	1,029,490	35	140,128	313,436	(173,273)
Endowment Funds	812,332	6,558,510	562,121	362,312	6,758,319
Sales & Services of Educ. Activities	3,510,062	1,137,490	922,677	1,230,024	830,143
Auxiliary Enterprises	51,812,756	12,930,933	16,894,401	19,861,581	9,963,753
Scholarships	6,892,419	67,181	2,945,809	3,003,478	9,512
Student Loans	2,000,000	12,676,772	699,372	1,084,314	12,291,830
Institutional Support Activities	798,330	526,799	385,753	407,463	505,089
Student Activity Fees	1,399,183	457,649	648,833	395,768	710,714
Student and Other Organizations -					
Agency Accounts	3,444,346	1,147,679	1,900,508	1,202,157	1,846,030
Internal Service Units	70,177,722	8,128,347	25,195,529	27,262,970	6,060,906
Total Norman Campus	\$308,837,298	\$66,176,627	\$105,706,971	\$108,907,123	62,976,475
Law Center	5,685,022	1,191,351	2,016,638	1,553,294	1,654,695
Oklahoma Geological Survey	2,048,487	157,369	697,100	631,870	222,599
Health Sciences Center					
Educational and General	62,945,557	1,042,233	21,363,649	21,477,337	928,545
Grants and Contracts	30,349,304	4,006,625	10,462,781	10,462,781	4,006,625
Private Gifts	0	0	0	0	0
Endowment Funds	500,000	0	0	0	0
Sales & Services of Educ. Activities	0	0	0	0	0
Auxiliary Enterprises	478,964	203,082	209,105	192,175	220,012
External Service Units	9,515,258	3,490,363	2,319,773	2,882,155	2,927,981
Professional Practice Plan	60,263,383	30,850,295	23,286,683	23,686,911	30,450,067
Scholarships	5,000	0	2,052	3,428	(1,376)
Student Loans	15,637	5,186,625	4,740	2,695	5,188,670
Residency	4,918,610	67,529	1,656,934	1,812,277	(87,814)
Student Activity Fee	320,000	139,422	104,351	66,579	177,194
Student and Other Organizations					
Agency Accounts	84,707	66,783	97,235	67,653	96,365
Internal Service Units	12,110,328	3,132,695	3,621,359	4,439,893	2,314,161
Total Health Sciences Center	\$181,506,748	\$48,185,652	\$63,128,662	\$65,093,884	46,220,430
Less Internal Service Units	82,288,050	11,261,042	28,816,888	31,702,863	8,375,067
GRAND TOTAL	\$415,789,505	\$104,449,957	\$142,732,483	\$144,483,308	102,699,132

(1) Unaudited Fund Balance as of 6/30/90, pending completion of annual audit in November, 1990.

(2) Cash Basis.

**Statement of Plant Funds
All Funds, All Campuses**

For the Period Ending October 31, 1990

<u>Funding Source</u>	<u>Project Budget</u>	<u>Allotment This Year</u>	<u>Allotment To Date</u>	<u>Expenditures This Year</u>	<u>Expenditures To Date</u>	<u>Allotment Balance</u>
State Appropriations	\$27,039,060	\$33,605	\$21,171,560	\$241,728	\$20,821,822	\$349,738
Federal Grants and Contracts	14,005,800	0	12,591,864	1,335,515	10,789,539	1,802,325
State Grants and Contracts	0	0	0	0	0	0
Private Gifts, Grants and Contracts	47,150,488	4,538,141	30,622,003	861,085	25,978,619	4,643,384
Section 13/New College	14,117,242	1,274,010	12,059,633	1,325,634	8,823,260	3,236,373
Other Income – Bonds	39,350,871	395,000	39,240,871	343,431	38,129,735	1,111,136
Auxiliaries	1,943,340	94,436	1,621,774	170,363	1,286,735	335,039
Total	<u>\$143,606,801</u>	<u>\$6,335,192</u>	<u>\$117,307,705</u>	<u>\$4,277,756</u>	<u>\$105,829,710</u>	<u>\$11,477,995</u>

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
1	Catlett Music Center (School of Music Building), Phase II, NC	\$ 8,715,000	\$ 4,000,000
2	Family Medicine Building, HSC	7,100,000	3,850,000
3	Physical Sciences Center, Renovation for Chemistry and Biochemistry, Phase II, NC	1,540,000	1,540,000
4	Rogers Building Renovation, HSC	400,000	400,000
5	Clinic Building HVAC Improvements, Tulsa Campus	100,000	100,000
6	Handicapped Improvements, HSC	225,000	225,000
7	Classroom and Laboratory Renovation and Equipment, Phase I, NC	1,840,000	1,840,000
8	Service Center Electrical Improvements, HSC	250,000	250,000
9	Campus-wide Fire Alarm System Improvements, HSC	93,000	93,000
10a	Administration Building Reroofing, Part A, Tulsa Campus	72,591	72,591
	Subtotal (Items 1 through 10a)	\$20,335,591	\$12,370,591
10b	Administration Building Reroofing, Part B, Tulsa Campus	27,409	27,409
11	Whitehand Hall Renovation, NC	1,840,000	1,840,000
12	Engineering Laboratory Building Renovation, NC	1,038,000	1,038,000
13	Asbestos Removal, Phase I, NC	300,000	300,000
14	Handicapped Improvements, Phase I, NC	200,000	200,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
15	Critical Roof Repairs, NC	\$ 319,000	\$ 319,000
16	University Student Center, HSC	5,500,000	1,000,000
17	Felgar Hall Renovation, NC	1,600,000	1,600,000
18	Fire Safety and Electrical Improvements, HSC	255,100	255,100
19	Campus Laboratory Safety Improvements, Phase I, HSC	600,000	600,000
20	Energy Management System Improvements, HSC	151,650	151,650
21	Heating, Ventilation and Air Conditioning Improvements, NC	500,000	500,000
22	Computer Equipment, Phase I, NC	4,000,000	4,000,000
23	Biomedical Research Tower, Phase IA, HSC	22,000,000	17,000,000
24	Science Hall Restoration for Chemistry and Biochemistry, NC	3,113,000	3,113,000
25	Research and Instructional Equipment, Phase I, NC	2,907,613	2,907,613
26	Classroom and Laboratory Renovation and Equipment, Phase II, NC	2,260,000	2,260,000
	Subtotal (Items 1 through 26)	\$66,947,363	\$49,482,363
27	Computer Equipment, Phase II, NC	4,000,000	4,000,000
28	Research and Instructional Equipment, Phase II, NC	7,092,387	7,092,387
29	Biomedical Research Tower, Phase IB, HSC	3,000,000	3,000,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
30	Chemistry and Biochemistry Addition, Phase I, NC	\$ 7,470,000	\$ 7,470,000
31	Burton Hall Structural Repairs, NC	104,000	104,000
32	Law Center Addition, Phase I, NC	7,781,000	7,781,000
33	Adams Hall Renovation, NC	1,000,000	1,000,000
34	Carson Engineering Center Renovation, NC	2,832,000	2,832,000
35	Biomedical Research Tower, Phase II, HSC	14,800,000	12,300,000
36	Purchase of Health Sciences Center, Tulsa Campus	6,600,000	6,600,000
37	Computer Equipment, Phase III, NC	10,000,000	10,000,000
38	Clinic and Research Building, Tulsa Campus	10,206,000	10,206,000
39	Gould Hall Renovation, Phase II, NC	784,000	784,000
40	Campus Laboratory Safety Improvements, Phase II, HSC	1,218,000	1,218,000
41	Hall of Advanced Studies Renovation, NC	880,000	880,000
42	Jacobson Hall Renovation, NC	1,000,000	1,000,000
43	Chemistry and Biochemistry Addition, Phase II, NC	7,470,000	7,470,000
44	Warehouse, Phase I: Radioactive Material and Hazardous Chemical Storage Facility, HSC	415,000	415,000
45	Land Acquisition, NC	1,000,000	1,000,000
46	Renovation for the Oklahoma Biological Survey and the Oklahoma Archeological Survey, NC	2,241,000	2,241,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
47	Gould Hall Renovation, Phase III, NC	\$ 3,100,000	\$ 3,100,000
48	Warehouse, Phase II: Shipping, Receiving and Storage Facility, HSC	900,000	900,000
49	Carpenter Hall Renovation, NC	850,000	850,000
50	OCCE Renovations and Improvements, NC	2,100,000	2,100,000
51	Physics and Astronomy Building, NC	15,770,000	15,770,000
52	College of Health Building West Parking Lot and West Annex Demolition, HSC	300,000	300,000
53	Animal Holding Facility, NC	2,334,000	2,334,000
54	Core and Sample Library, NC	5,700,000	5,700,000
55	Copeland Hall Addition and Renovation, NC	6,640,000	6,640,000
56	Administration and Library Building HVAC, Tulsa Campus	86,400	86,400
57	Bizzell Library Renovation, Phase I, NC	3,675,000	3,675,000
58	Consolidation of Research Units, NC	1,450,000	1,450,000
59	Campus Streets and Drives Repaving, NC	381,000	381,000
60	Library Building Renovation, Tulsa Campus	162,000	162,000
61	Asbestos Removal, Phase II, NC	129,000	129,000
62	Handicapped Improvements, Phase II, NC	750,000	750,000
63	Catlett Music Center (School of Music Building), Phase III, NC	6,640,000	6,640,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
64	Computer Equipment and Furnishings, Tulsa Campus	\$ 145,800	\$ 145,800
65	Holmberg Hall Auditorium Renovation, NC	380,000	380,000
66	Gould Hall Renovation, Phase IV, NC	2,175,000	2,175,000
67	OCCE Additions, Phase I, NC	2,100,000	2,100,000
68	Movable and Scientific Equipment, HSC	4,218,823	4,218,823
69	OCCE Additions, Phase II, NC	3,120,000	3,120,000
70	Gould Hall Addition, NC	3,775,000	3,775,000
71	Parking Lot Repaving and Repairs, NC	545,000	545,000
72	Campus Building Weatherization, HSC	255,200	255,200
73	Law Center Addition, Phase II, NC	3,113,000	3,113,000
74	Sutton Hall Renovation, NC	2,075,000	2,075,000
75	Central Mail Facility, NC	519,000	519,000
76	Oral Surgery Clinic Renovation, HSC	100,000	100,000
77	Bizzell Library Renovation, Phase II, NC	9,880,000	9,880,000
78	Energy Center Parking Lot, NC	525,000	525,000
79	Fine Arts Parking Lot, NC	390,000	390,000
80	Molecular Medicine Addition to BSEB, HSC	1,631,800	1,631,800
81	Chemistry Building and Chemistry Building Annex Renovation, NC	7,470,000	7,470,000
82	Nielson Hall Renovation, NC	5,291,000	5,291,000
83	Richards Hall Renovation, NC	5,370,000	5,370,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
84	Asbestos Removal, HSC	\$ 524,000	\$ 524,000
85	Botany-Microbiology Building Renovation, NC	7,470,000	7,470,000
86	Business Administration Building, NC	8,605,000	8,605,000
87	Botany Greenhouse, NC	1,569,000	1,569,000
88	Parking and Walkway Improvements, Tulsa Campus	162,000	162,000
89	Career Planning and Placement Renovation, Phase II, NC	234,000	234,000
90	Monnet Hall Renovation, NC	1,300,000	1,300,000
91	Holmberg Hall Renovation, NC	2,054,000	2,054,000
92	Security, Parking and Lighting Improvements, HSC	220,000	220,000
93	Felgar Hall Addition, NC	8,300,000	8,300,000
94	Campus Landscaping and Irrigation Systems, NC	520,000	520,000
95	Service Center and Central Warehouse, NC	4,991,000	4,991,000
96	Directional Signage, Tulsa Campus	175,000	175,000
97	South Campus Storm Drainage, NC	3,960,000	3,960,000
98	Animal Behavior and Ecology Laboratory, NC	2,459,000	2,459,000
99	Tennis Courts, NC	498,000	498,000
100	College of Health Parking Structure, HSC	2,570,000	2,570,000
101	Recreation Fields, NC	500,000	500,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

<u>Priority Number</u>	<u>Project Name</u>	<u>Total Estimated Cost</u>	<u>New State Funds Required</u>
102	Retrofit Buildings: Mechanical and Electrical, NC	\$ 519,000	\$ 519,000
103	Campus Entrances at Jenkins Avenue Chautauqua Avenue, NC	700,000	700,000
104	Library Parking Structure, HSC	3,770,000	3,770,000
105	Air Force ROTC Building, NC	1,764,000	1,764,000
106	Landscape Improvements, HSC	303,000	303,000
	Total State Funded Projects	<u>\$314,054,773</u>	<u>\$294,089,773</u>

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

A. State Funded Projects (continued)

Special State Funded Projects

<u>Priority Number</u>	<u>Project Name</u>	<u>New State Funds Required</u>
S1	Oklahoma Museum of Natural History, Western History Collections and Oklahoma Archeological Survey Building, Unit I, NC (Cost: \$16,000,000)	\$ 5,333,333
S2	Oklahoma Museum of Natural History, Western History Collections and Oklahoma Archeological Survey Building, Unit II, NC (Cost: \$16,000,000)	5,333,333
S3	Oklahoma Museum of Natural History, Western History Collections and Oklahoma Archeological Survey Building, Unit III, NC (Cost: \$16,000,000)	5,333,334
	Total Special State Funded Projects	<hr/> \$16,000,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

B. Non-State Funded Projects

<u>Sequence Number</u>	<u>Project Name</u>	<u>Estimated Cost</u>
	<u>Norman Campus Projects</u>	
1	Energy Center Completion	\$ 500,000
2	Fine Arts Center Studio Theater Renovation	825,000
3	Huston Huffman Center, Phase II	7,800,000
4	Energy Conservation and Utility Systems Improvements	10,089,007
5	Centennial Arches	150,000
6	Max Westheimer Airpark Runway 17/35 Relocation and Extension	5,000,000
7	Lloyd Noble Center Addition	1,000,000
8	Huston Huffman Center Facility Repairs and Replacements	129,800
9	Huston Huffman Center Renovation	292,000
10	Goddard Health Center Facility Repairs and Replacements	108,300
11	Goddard Health Center Renovation	92,000
12	Max Westheimer Airpark Improvements, Phase I	963,340
13	Max Westheimer Airpark Ramp Area Reconstruction and Extension, Phase II	1,500,000
14	Lloyd Noble Center Roof Replacement	330,000
15	Oklahoma Memorial Stadium Sound System Improvements	584,000
16	Athletic Dining Hall Renovation and Addition, Phase II	1,350,000
17	L. Dale Mitchell Baseball Park Fence	260,000
18	Couch Tower Renovation	7,366,000
19	University Children's Center	1,038,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

B. Non-State Funded Projects (continued)

<u>Sequence Number</u>	<u>Project Name</u>	<u>Estimated Cost</u>
20	Golf Course Improvements	\$ 1,700,000
21	Athletic Academic Learning Center	1,500,000
22	Oklahoma Memorial Stadium Repairs	3,113,000
23	Oklahoma Memorial Stadium Electrical Renovation	778,000
24	Athletic Hall of Fame Center	2,000,000
25	Athletic Department Offices Renovation	750,000
26	Oklahoma Memorial Stadium Turf Replacement	1,000,000
27	L. Dale Mitchell Baseball Park Improvements	363,000
28	Golf Course Driving Range	285,000
29	Stadium Grounds Maintenance Building	208,000
30	Max Westheimer Airpark West Side Taxiway	2,000,000
31	Lloyd Noble Center Renovation	236,000
32	Lloyd Noble Center Parking Area and Access Road	2,838,000
33	Student Activity Center	5,188,000
34	Field House Renovation	5,188,000
35	Max Westheimer Airpark Improvements, Phase II	2,500,000
36	OCCE Cottage Renovations	625,000
37	OCCE Sooner House Renovations and Addition	3,650,000
38	Bizzell Library Energy Conservation 1990-91	446,559

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

B. Non-State Funded Projects (continued)

<u>Sequence Number</u>	<u>Project Name</u>	<u>Estimated Cost</u>
	<u>Health Sciences Centers Projects</u>	
39	Core Resource Facilities	\$ 487,266
40	Molecular Medicine Research Laboratories	393,661
41	Endowed Chairs Research Laboratories	393,748
42	Steam and Chilled Water Plant Tunnel Extension, Drive and Structural Repairs	250,000
43	Space Conversion for Neurosciences Research Laboratories	139,055
44	Biochemistry Lab Space Addition	65,000
45	Dermatology Clinic Addition	314,000
46	Animal Resources Facility Improvements	291,274
	Total Non-state Funded Projects	<u>76,080,010</u>

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

C. Section 13 and New College Funds Projects

<u>Sequence Number</u>	<u>Project Name</u>	<u>Estimated Cost</u>
	<u>Norman Campus Projects</u>	
1	Animal Care Facilities, Phase I	\$ 130,000
2	Collings Hall Renovation, Phase III	110,800
3	Botany-Microbiology Building Equipment	83,214
4	Richards Hall Equipment	50,000
5	Classroom Renovation and Equipment, 1989-90	221,000
6	Academic Equipment, 1989-90	838,393
7	Building Renovations and Equipment, 1989-90	473,700
8	Botany-Microbiology Building Safety Improvements, Phase II	80,000
9	Physical Sciences Center Renovation for Chemistry and Biochemistry, Phase I	665,000
10	Computer Equipment, 1990-91	600,000
11	Academic Space Renovation	300,000
12	Classroom Renovation and Equipment, 1990-91	90,000
13	Faculty Office and Laboratory Space and Equipment	322,000
14	Hall of Advanced Studies Fire Safety Improvements	95,000
15	Campus Accessibility, Safety and Other Critical Improvements	95,000

CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS

C. Section 13 and New College Funds Projects (continued)

<u>Sequence Number</u>	<u>Project Name</u>	<u>Estimated Cost</u>
<u>Health Sciences Centers Projects</u>		
16	Psychiatry Research Laboratories Renovation	\$ 150,000
17	Pathology and Pediatrics Research Space Renovation	28,300
18	Library On-Line Catalog and Circulation System	443,681
19	West Annex Building Pipe Asbestos Removal	4,600
20	Academic Services Building Elevator, Tulsa Campus	78,490
21	College of Health Building Ventilation and Safety Improvements	17,900
22	Radiation Safety Offices, Library Building	69,455
23	Space Conversion for Microbiology Research Laboratories	122,658
24	Information Systems Network (ISN) Node for College of Health	40,000
25	Replace Research and Education Computer System	519,000
26	Pharmacy Administration Renovation and Equipment	118,559
27	Dental Clinic Equipment Replacement	59,200
28	Clinical Facilities Handicapped Improvements	18,941
29	Reroof Three Campus Buildings	81,642
Total Section 13 and New College Funds Projects		<hr/> \$ 5,906,533