

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
NOVEMBER 15, 1990

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**MINUTES OF A REGULAR MEETING
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NOVEMBER 15, 1990**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in Seminar A in the Southern Area Vo-Technical Center in Ardmore, Oklahoma, beginning at 9:30 a.m. on Thursday, November 15, 1990.

The following Regents were present: Regent Ronald H. White, M.D., Chairman of the Board, presiding; Regents Sarah C. Hogan, Sylvia A. Lewis, Sam Noble, E. Murray Gullatt, J. Cooper West, and G. T. Blankenship.

Others attending all or a part of the meeting included Richard L. Van Horn, President of the University, Provosts Clayton Rich and Joan Wadlow, Vice Presidents Anona L. Adair, Fred J. Bennett, Arthur J. Elbert, and Jerry B. Farley, Mr. Fred Gipson, Ms. Beth Wilson, Mr. Robert P. White, and Mrs. Barbara H. Tuttle, Executive Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:00 a.m. on November 14, 1990, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Gullatt moved approval of the minutes of the Health Sciences Center Committee meeting held on October 10, 1990 and the regular meeting held on October 17, 1990. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

PRESIDENT'S REPORT

President Van Horn reported that for the second year in a row the Health Sciences Center Office of Public Affairs won the top award for the best total communications program among non-profit organizations in Oklahoma City. The award is presented by the Oklahoma City Chapter of the Public Relations Society of America. They also won first place awards in external communications, non-print communications, and media relations.

President Van Horn reported on the following recent gifts and grants:

1. Dr. William Lovallo and Dr. Gwen Pincomb, faculty members in the College of Medicine, were awarded a \$1.4 million grant from the National Heart, Lung, and Blood Institute to continue a six-year study of the affects of caffeine in persons during mental and exercise stress.

2. Grants totaling \$1.4 million were awarded to the Health Sciences Center by the Presbyterian Health Foundation to support nine projects under the direction of the HSC faculty.
3. Drs. Lennie Marie Tolliver and Martha Wilson, Social Work faculty members, received \$125,000 from the U.S. Department of Health for a two-year project to expand and strengthen the services and programs that provide fuel and weatherization to older Americans.
4. Dr. Sherril Christian, George Lynn Cross Research Professor of Chemistry and Biochemistry, and Dr. John Scamehorn, Professor of Chemical Engineering and Materials Science, received a two-year \$200,000 award from the U.S. Environmental Protection Agency for a project to develop efficient and cost effective means of removing certain toxic metals from waste streams and groundwater.

President Van Horn reported the following recruitment activities:

1. OU opened a new information office at the Oklahoma City Community College on November 5. OCCC is the source of one of the largest groups of transfer students to OU. The office will provide information, process admissions, and advise students.
2. On November 17, high school juniors and seniors and college transfer students are invited to spend a day on the Norman Campus on Sooner Saturday.
3. The Oklahoma Interscholastic Press Association Journalism and Mass Communication Conference brought 1,200 high school students to the University on October 29.
4. The College of Engineering hosted 1,500 high school students on November 2 at an open house.

President Van Horn called attention to the Sarkeys Energy Center dedication scheduled for November 16 and concluding Centennial activities on December 19.

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Regent White expressed appreciation to Regent Sam Noble who invited the Board of Regents to Ardmore for the meetings yesterday and today. Dr. White said it has been a very pleasant experience with the Regents and University officers housed in the new Samuel Roberts Noble Foundation Conference

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Center. He thanked Regent Noble and Mr. John Snodgrass, President of the Noble Foundation, and presented a campus photograph to Regent Noble and the Noble Foundation in appreciation for their hospitality.

ACADEMIC ENRICHMENT - OKLAHOMA BIOLOGICAL STATION

Dr. Loren Hill, Professor of Zoology and Director of the Oklahoma Biological Station, was introduced by President Van Horn to present the academic enrichment. The Biological Station at Lake Texoma offers professionally oriented programs in several fields of ecology. Its objectives are to provide quality teaching, research, and training programs in the environmental field, including field-oriented curricula for undergraduates and graduate students and research experience in scholarship through directed research participation.

Dr. Hill first presented information on the history and establishment of the Biological Station in 1949. He said the scientific program currently consists of three main endeavors: (1) year-around ecological research by resident faculty in collaboration with investigators of other academic institutions, (2) year-around use of the facilities, the study sites, and the data base for the national scientific community for sabbaticals and short-term research, and (3) expansion and continuation of the summer programs that have been ongoing for 42 years. He said in summer 1991 there will be 10 classes where students can obtain four, two, or three hours credit. Dr. Hill commented on the contributions of the National Science Foundation for the past 40 years in the development of the Biological Station facilities for research and teaching. He and former director, Dr. Carl D. Riggs, were both successful in obtaining extramural funding of over \$3 million from the National Science Foundation to complete the facilities.

Dr. Hill reported that the Biological Station has essentially evolved from a teaching facility to a nationally and internationally known research center. For the first 29 years, it was primarily an educational program with summer courses. Since 1980, he and two faculty members have been very successful in extramural funding and publications. Dr. William Mathews, a fish ecologist, and Dr. Stephen Threlkeld, a plant ecologist, have obtained over \$4.7 million in external funding. Dr. Hill reported in some detail on his research grants.

For the future, Dr. Hill said he wants to maintain the current status and reputation of the Station as a national and international research center in aquatic ecology, to continue to improve the facilities, and to maintain a critical mass of faculty. He reported there is a commitment with the administration for four full-time aquatic ecology faculty at the Biological Station plus a Director and that he is in the process now of recruiting for the fourth faculty position. Dr. Hill concluded with slides depicting the activities at the Biological Station.

NORMAN CAMPUS PURCHASING OPERATIONS

An overview of Norman Campus purchasing operations was presented by Mr. Earl Whitman, Director of Purchasing. His report included information on the basic functions of the Department which include buying, delivery, shipping, and receiving of material and equipment, the property inventory control, operation of the Central Storeroom, disposition of surplus property, and risk management coordination. He also presented information on the purchase dollar volume for the last year, the number and type of customers served, the various market places, their process and requisition screening, and the solicitation process, and then the evaluation criteria and the follow-up on vendor performance.

OKLAHOMA MEMORIAL STADIUM SOUND SYSTEM IMPROVEMENTS

The Board of Regents selected Coffeen Fricke and Associates, Inc. to undertake an analysis of all of the elements of the Oklahoma Memorial Stadium public address sound system and to prepare a report recommending the best way to ameliorate the problems associated with the system. The firm completed the study. Mr. Robert C. Coffeen, a principal with the firm, presented the results of the study and his analysis along with the details of four schemes for the improvement of the system at the Board of Regents' meeting in July. At the September meeting of the Board of Regents, it was agreed that a proposal to proceed with Scheme One should be developed.

The following is a summary of the main features of Scheme One. As developed by the consultant, this scheme envisions the installation of an entirely new sound system with a central or main cluster of loudspeakers located above the existing south end zone scoreboard. This scheme also includes the installation of a new set of speakers to serve the west seating areas located under the upper deck. The existing main loudspeaker cluster located atop the pressbox would be removed. Although this is the most costly system, the consultant's report indicated that in his opinion this system would provide the best overall results. Based on preliminary studies, the estimated equipment and installation cost for this scheme is \$462,500. This includes testing and adjusting the system. The estimated cost of additional electrical power supply conduits, contingencies and professional fees is \$121,500.

It is anticipated that a major part of this project will be funded from the Stadium System Revenue Bonds System Special Reserve Funds. The balance will be obtained from Athletic Department operating funds.

The goal is for the project to be complete by fall 1991.

President Van Horn recommended that the Board of Regents approve (1) a proposal to make improvements to the existing Oklahoma Memorial Stadium sound system as recommended in Scheme One of the report prepared by Coffeen Fricke

and Associates, (2) a total budget of \$584,000 for the project including a design fee of \$24,900 and an expense allowance of \$3,600 for the acoustical consultants, and (3) the use of funds from the 1979 Stadium System Revenue Bonds Special Reserve funds.

Regent Blankenship moved approval of the recommendation. Regents White, Lewis, Noble, Gullatt, West, and Blankenship voted yes on the motion. Regent Hogan abstained. The Chair declared the motion approved.

ATHLETIC RADIO BROADCASTING BIDS

The University of Oklahoma contract with Clear Channel Communications for radio broadcast rights for football, basketball and baseball events expires June 30, 1991. Draft bid specifications for new agreements were distributed in August, 1990. A pre-bid conference was held on August 30, 1990 to obtain input from potential bidders regarding the draft bid specifications. On September 20, 1990, the final invitation to bid for radio broadcast license was distributed to various potential bidders. A copy of the bid specifications was provided. Bids were opened October 5, 1990 at 10:00 a.m. in the Office of the Executive Secretary of the Board of Regents.

One bid was received regarding the radio broadcast license for baseball from KNOR Radio, Inc. The license fee under this bid is for an annual total of \$5,250 based on 35 games. The total fee for the three-year period is \$15,750. No other bids were received.

The following bids were received for the license for football and basketball:

AMERICAN NETWORK GROUP, INC. Total Rights Fees: \$2,853,300
Nashville, Tennessee

	<u>Football</u>	<u>Basketball</u>
1991-92	\$678,000	\$226,000
1992-93	\$705,000	\$235,000
1993-94	\$756,975	\$252,325

This bid was responsive to all the terms and specifications in the Invitation to Bid and included no deductions or exclusions.

CLEAR CHANNEL COMMUNICATIONS (CCC) Total Rights Fees: \$1,950,000
San Antonio, Texas

1991-92	\$600,000	Includes Football and Basketball
1992-93	\$650,000	Includes Football and Basketball
1993-94	\$700,000	Includes Football and Basketball

The Clear Channel Communications bid contains the following exclusions:

1. "Allowing two televised games per year without penalty, Clear Channel Communications will deduct \$50,000 per televised game which is telecast live anywhere in the State of Oklahoma after the two heretofore mentioned telecasts from the annual rights payment due the University. Telecasts shall include live cablecasts, excepting only pay-for-view. Deduction for live pay-for-view telecasts, only, shall be at the rate of \$7,500 per game for each regular season football game. Live television broadcasts of regularly scheduled basketball games shall not entitle ONN to any deduction."
2. "In the event The University of Oklahoma receives further sanctions from the NCAA that affects either the football or basketball program, Clear Channel Communications reserves the right to negotiate the remaining term of the contract with the University without reopening same to bid."
3. "In the event alcohol advertising is in any way penalized or prohibited by federal or State legislative action, Clear Channel Communications reserves the right to reduce the annual rights fee due the University by the amount lost through such action. The University reserves the right to conduct an independent audit to verify net losses."

In addition to the rights fees described above, CCC included dollar amounts paid for ticket purchases and to coaches for their coaches' shows. These items are not part of the broadcast license rights which were subject to the Invitation to Bid. These items were not and must not be considered in evaluating the bid. The total rights fees set forth above reflect the actual rights fee amounts and do not take into consideration these additional items.

LEARFIELD COMMUNICATIONS, INC.
Jefferson City, Missouri

Total Rights Fee: \$1,350,000

	<u>Football</u>	<u>Basketball</u>
1991-92	\$274,500	\$175,500
1992-93	\$274,500	\$175,500
1993-94	\$274,500	\$175,500

This bid includes the following adjustments:

1. Any football game televised within the State of Oklahoma by any means to any market, deduct \$25,000 per game.

2. Any basketball game televised within the State of Oklahoma by any means to any market, deduct \$6,500 per game.

NON-RESPONSIVE BIDS

Clear Channel Communications submitted an alternate Bid #2 which was non-responsive to and excluded specific terms and conditions from the Invitation to Bid. Bid #2 specifically strikes the following language from the University's Invitation to Bid:

The University reserves the right to approve or reject the contents of the broadcast package provided to network affiliates in the furtherance of the license agreement. The University further reserves the right to approve or reject network affiliations and may require the successful bidder to provide the broadcast package to any potential affiliates within the State of Oklahoma.

This provision was inserted into the bid specifications to clarify and assert the University's rights of control over the program package and network affiliations. This particular provision was considered to be an essential element at the time the Invitation to Bid was distributed and was considered an essential element in the evaluation of the bids received.

The actual rights fees in CCC's Bid #2 total \$2,250,000. The bid includes the same exclusions described above with regard to CCC's Bid #1. CCC's Bid #2 places a "value" on promotional items. While these items have some value, the value placed on these items by CCC far exceeds their value to the University. Additionally, promotional items and spots are benefits which would be provided by any successful bidder as part of their marketing of the network.

The staff, including the Office of Legal Counsel, recommends that the Board only consider those bids which incorporate all of the essential bid requirements. CCC's Bid #2 is non-responsive to an essential bid requirement. Notwithstanding, the cash rights fees of the responsive bid of American Network Group, Inc. exceeds the cash rights fee and reasonable "value" of promotional items to the University in CCC's Bid #2.

GENERAL PROVISIONS

The bid requires that a performance bond or letter of credit in the amount of the annual value of the contract be secured to insure payment to the University of the rights fees. The bids are required to be held open for sixty (60) days from the date of the bid opening on October 5, 1990. A contract incorporating the terms and requirements of the bid specifications as well as the provisions of the accepted bid will be prepared for execution by the Athletic Director with review and approval by the Office of Legal Counsel.

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President Van Horn recommended the Board of Regents accept, contingent upon the execution of a final agreement, the bid of the American Network Group, Inc. for football and basketball radio broadcast license and the bid of KNOR Radio, Inc. for the baseball radio broadcast license for the period of July 1, 1991 through June 30, 1994 with the University reserving the right to negotiate a two-year renewal option for the period of July 1, 1994 through June 30, 1996. Further, President Van Horn recommended that the Board of Regents authorize the Athletic Director with the assistance of the Office of Legal Counsel to negotiate and execute the final agreements in accordance with the terms of the bid specifications and the bid submitted by the American Network Group, Inc. and KNOR Radio, Inc. respectively.

Regent White noted that representatives of American Network Group, Inc. and Clear Channel Communications are present at the meeting and each would be given the opportunity to address the issues. First he asked Mr. Fred Gipson, Chief Legal Counsel, to comment. Mr. Gipson said he would take a few moments to tell the Board where, in the opinion of his staff, the University is legally with regard to these bids. He said the following letter dated November 6 from Mr. John Coffey, counsel for Clear Channel Communications, withdraws bid No. 1 of CCC (the first bid of CCC mentioned above with a total rights fee of \$1,950,000):

"November 6, 1990

"University of Oklahoma
660 Parrington Oval, Room 2-B
Norman, Oklahoma 73019

"Attention: Fred Gipson, Esq.
General Counsel

"Re: Clarification to Proposal for Radio Broadcast
License - Clear Channel Communications, Inc.

"Gentlemen:

"It has been called to the attention of Clear Channel Communications, Inc. (Clear Channel) that certain provisions in the original Clear Channel proposal for the Radio Broadcast License of The University of Oklahoma Athletic Department sporting events have caused some concern.

"In order to both simplify and clarify the Clear Channel proposal, please be advised that:

"1. Bid No. 1 is hereby withdrawn;

"2. Bid No. 2 is clarified in the following respects:

"A. The page entitled EXCLUSIONS (a copy of which is attached hereto, with paragraphs numbered) is modified as follows:

"(1) Paragraphs 1, 2 and 4 are hereby deleted from the proposal; and

"(2) Paragraph 3 is hereby amended to read:

'In the event more than five (5) football games are telecast, Clear Channel Communications will be entitled to deduct \$50,000.00 per game in excess of five (5) games telecast live anywhere in the State of Oklahoma. Telecast shall include live cablecast, excepting only pay-per-view. Deduction for live pay-per-view telecasts, only, shall be at the rate of Five Thousand Five Hundred Dollars (\$5,500.00) per game for each regular season football game over five (5) in number for each of the three seasons. Live television broadcast of regularly scheduled basketball games or delayed television broadcasts of football or basketball games shall not entitle Clear Channel to any deduction.'

"Paragraph 3 as amended conforms with the provisions of the current contract with respect to telecasts.

"In addition, the total bid of Clear Channel for the three contract years is as follows:

<u>SEASON</u>	<u>PROPOSED TOTAL BID</u>
1991-92	\$1,361,800.00
1992-93	1,411,800.00
1993-94	<u>1,461,800.00</u>
	<u>\$4,235,400.00</u>

which consists of both cash and other valuable consideration.

"Because of the obvious confusion with respect to the two proposals and the exclusions contained, Clear Channel has issued the above clarifications.

"If there are any other questions regarding the Clear Channel proposal, please contact the undersigned.

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"Very truly yours,

/s/ John M. Coffey

"JOHN M. COFFEE

"JMC:cs

"Attachment

"cc: Dr. Richard L. Van Horn
Mr. Donnie Duncan
Ronald H. White, M.D."

Mr. Gipson said in view of the withdrawal of the CCC bid No. 1, the bids that are before the Board to consider and the only bids at this point in time legally that are before the Board are the American Network Group bid and the Learfield Communications bid as indicated in the material included in the agenda. He said it is the recommendation of the staff that the American Network Group (ANG) bid be approved. Mr. Gipson commented that in the process of examining these bids two issues have been addressed: (1) the financial strength of the ANG and (2) what promotional support will be provided from ANG. He said in the process of reviewing the bids, a number of contacts were made to determine if the ANG has been performing as represented. In this process, they contacted Vanderbilt University, the University of Florida, the University of Kentucky, the University of Georgia, and the University of South Carolina. Mr. Gipson said all of these universities have been extremely complimentary of the work that American Network has performed on their contract. He said reports are they have always paid on time and the institutions have experienced no problems whatsoever and that ANG is very easy to work with. He noted that the bid specifications make it necessary that the successful bidder either put up a bond or a letter of credit. This issue, he said, has been discussed with ANG representatives and, if awarded the contract, they would be required to furnish the bond or letter of credit. With regard to the promotional support, Mr. Gipson said ANG has assured the University that they will provide the necessary promotional support to make certain that not only the athletic events of the University are properly and appropriately advertised but also that the academic affairs of the University are properly advertised and put forward over the network. Mr. Gipson said this will be made a requirement in the contract that is prepared.

Mr. Gipson called attention to the alternate bid that was submitted by CCC which excepts out certain conditions that were placed in the bid specifications. A primary provision that they struck from their bid is one that the Board discussed at the July meeting: "The University reserves the right to approve or reject the contents of the broadcast package provided to network affiliates in the furtherance of the license agreement. The University further reserves the right to approve or reject network affiliations and may require the successful bidder to provide the broadcast package to any potential affiliates within the State of Oklahoma." Mr. Gipson said the American Network Group and Learfield Communications both bid with that provision in the bid specifications. Since the American Network Group bid conforms to the specifications and is the highest bid submitted, he reiterated that the recommendation is to accept that bid.

Mr. John Casey, Chairman of the Board of the American Network Group, Mr. Bob Williamson, President, and Mr. Tom Stevens, Vice President for Operations, were introduced to address the Board. Mr. Casey spoke first and presented background information on American Network Group including the institutions for whom they have been and are doing athletic radio broadcasting. He said one issue that has been raised is the promotional spots. He said they will work with the University Affairs office to develop a program so that any affiliate stations that join the network must give promotional spots to the University--not just for football and basketball but for academic areas also. He said they feel very comfortable in making that a part of the contract.

The financial stability of the company also was addressed by Mr. Casey. He said ANG is a public company and they report to the SEC. He reported clear statements from their accountants, Deloitte & Touche. He said last year ANG did suffer a loss but it was a loss pretty well planned for because of acquiring radio stations and other properties. Eighty percent of that loss just on cash, he said, was a one-time situation that will never occur again.

Mr. Stevens addressed operations and said ANG will welcome input from the University, from the Athletic Department, in developing this network. He commented on the strong network already existing but said their only focus in the State of Oklahoma is going to be the Sooner Network. They will not have any other sports networks, news networks, or agricultural networks. They have done this both ways and it works well, but in Oklahoma the focus will be only on the Sooners. He said they have the expertise to take this network to the next step and try to increase the affiliate list and increase the coverage and that is their basic goal with the Sooners. Mr. Williamson, a newcomer to the network, explained his extensive background in sports broadcasting. He commented also on the financial stability of the company. In response to a question, he indicated the letter of credit or a performance bond would be in the amount of their bid.

In response to a question about fees to affiliates, Mr. Stevens said they anticipate very modest fee increases and will sit down with the Athletic Department and discuss this before it is implemented. He thinks the only areas where fees could be increased are the two major markets in the State, Tulsa and Oklahoma City. As far as the other 30 to 35 markets are concerned, he said they anticipate no dramatic fee increases, very modest.

The following representatives from Clear Channel Communications were introduced: Mr. John Coffey, Counsel for CCC, Jim Smith, Regional Vice President located in Oklahoma City, Tim West, ONN Director, and Rick Parish, who handles advertising for ONN. Mr. Smith also introduced several affiliate representatives who were present.

Mr. Smith said it is their contention that the Clear Channel bid is the best value to the University and of the most importance to the University. He referred to the letter dated November 6 in which Bid No. 1 was withdrawn and the fact that Bid No. 2 in that letter was clarified to strike two of the three areas that had been exclusions in Bid No. 2 originally. Mr. Smith discussed at

length the "total value of the bid" from Clear Channel Communications which he said is \$4,235,400 - more than the amount bid by American Network Group. He called attention to the fact that cash is not mentioned in the bid specs that they received. He commented that one of the exclusions in the bid that refers to the right of the University to approve or reject network affiliations was excluded by CCC because they felt as written this paragraph was not clear and should be handled in the contract area. He called attention also to a line in the bid specifications, "Bidders are encouraged to set forth any alternative proposals which would enhance the consideration offered by their bid. The University will select the bid or combination of bids that are in its best interest." Mr. Smith said the advertising credit bank has always been a very important part of their bid. Several pages of information were distributed providing data on (1) the 30-second announcements for the Athletic Department and 30-second announcements for University Affairs, (2) the yearly advertising credit bank of CCC included in their bid proposal, (3) recent public service and University advertisements aired on ONN and KTOK, and (4) a list of OU Today programs which have aired. Mr. Smith called attention to the fact that the value placed by CCC on the commercial spot advertising banks comes directly from the standard rate and data rate books that are used by advertising agencies across the country. He commented that even if Regents believe they are only worth half the value placed on them by CCC, that the cash value of the advertising credits plus the cash bid is higher than the American Network Group bid. He said that FCC rules require that complaints on the network be maintained in a file and that their file is empty at ONN and at the Sooner Network. He questioned the statement made that the CCC bid is illegal and said CCC feels that their bid is the best one. He said there certainly is a hard dollar value of some significance of the advertising credit bank. He said they would like nothing more than to continue to be partners with The University of Oklahoma. He suggested that if the Regents can't make a decision for Clear Channel Communications today, it would be best to delay action until the Regents have an opportunity to determine the value of the promotional or advertising credits so that a hard dollar figure can be assigned to that.

During the discussion and questions that followed, Regent Noble indicated a problem with the bid process where one of the bidders can make a change in the original bid even if no dollars are changed. In his opinion, that does not honor the bid process.

The value of the promotional spots was discussed at some length. Dr. Van Horn commented in response to a question that the University clearly would not go out and buy \$590,000 worth of advertising in a year. On the other hand, he said, there is no question that there is some significant value to the spots that the University has been provided. One of the problems he indicated is that we don't really know completely the difference between the spots that we would get from Clear Channel and the spots that we would get from American Network because we did not ask for that in the bid. Mr. Duncan commented that the value of the radio time contrasted with cash within the framework of this bid for the Athletic Department was and is zero. And this does not mean that there is absolutely no value to the radio time.

Regent Gullatt commented that there is a cash rights difference of approximately \$600,000, with Clear Channel claiming their promotional items are worth \$1.8 million. He questioned that value for the University and said it comes down to whether the University wants \$600,000 in cash or promotional spots. He called attention to the fact that the administration leans towards cash money. Regent Gullatt said he appreciates the long relationship with Clear Channel and the fact that they have a major investment in this State, but he believes the charge to the Regents is to take the highest and best bid from the University's viewpoint. Regent White also commented that the University and the Regents are very grateful for the association with Clear Channel and that they have done a good job for the University. Looking at the dollar difference and seeing what it means to the University is another issue and the Regents must be prudent and responsible from a fiduciary standpoint.

Following further discussion, Regent Gullatt moved approval of President Van Horn's recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. During the voting, Regent West commented that he would really like to do business with Clear Channel but he does not see how the Regents can accept that much less money. The Chair declared the motion unanimously approved.

MEDICINE PROFESSIONAL PRACTICE PLAN - MODIFICATION OF INTERNAL ACCOUNTING PROCEDURES AND POLICY

The following report was included in the agenda for the Regents as a follow-up to discussions at the Health Sciences Center Committee meeting on October 10:

The concept of the Professional Practice Plan (PPP) was formally recognized and approved by the University Board of Regents in 1973. The arrangement recognized the physicians as employees of the University when performing academic functions and as independent contractors when caring for patients. This arrangement was recognized by the Internal Revenue Service in 1976, when the IRS issued a Technical Advice Memorandum stating that faculty members were not employees while performing professional services, and that liability for the taxes imposed by the FICA or Federal income tax withholding were not incurred by the University or any other party with respect to the monies paid to the members for such services.

Since inception of the PPP, the University has required all revenues generated through the PPP to be deposited in University PPP "A" accounts. Such revenues were utilized to pay PPP operational costs (i.e., personnel, supplies, equipment, insurance, etc.), supplemental payments to PPP members as independent contractors and to support the University's instruction and research missions. At calendar year end, the University sent IRS Form 1099 to PPP members reflecting the actual amount of supplemental payments received. Cash balances remaining in the PPP "A" accounts at calendar year end were carried forward and utilized the following year to provide for the above mentioned expenses and academic support. This process has been ongoing since 1973.

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In the spring of 1990, the IRS notified the University that it would be examining the College of Medicine PPP activities to determine if constructive receipt doctrines were being properly followed. The constructive receipt issue is a technical question relative to the timing of when independent contractor (PPP) revenues are deposited to the University and when such revenues are reported as income by the PPP members. The constructive receipt doctrine follows the concept that if cash has been received and is available to withdraw by the PPP member, then for tax purposes, it should be reported as income to the PPP member.

In order to remove any question about the constructive receipt issue, the University must modify existing policy and internal accounting procedures at the Health Sciences Center. Annual earning limits will be converted from the current fiscal year to a calendar year basis and a new "special" series of accounts will be established within the College of Medicine. The accounts will be used exclusively for the receipting of clinical practice (PPP) revenues. The only direct expenditure from the accounts will be for supplemental payments to PPP members up to the defined earnings limits. Annual supplemental payments to PPP members cannot exceed actual cash collected during the calendar year. During the calendar year, revenues will be transferred from the "special" accounts to existing PPP "A" accounts sufficient to pay PPP operating expenses and to support the University's instructional and research missions. At December 31 of each calendar year, all cash balances remaining in the "special" PPP accounts will be transferred to the PPP "A" accounts. All revenues transferred to the PPP "A" accounts will then be departmental or University funds. PPP members will continue to serve as sponsor of the "A" accounts but can no longer receive supplemental payments from these funds. Funds transferred from the "special" accounts to the PPP "A" accounts can only be used to support PPP operations and University related activities, including base salary for PPP members, faculty and staff.

In order to resolve IRS's constructive receipt issue, the University must clearly establish in written administrative policy and actual procedure that revenues not drawn by PPP members by calendar year end will revert to the University and can no longer be received by PPP members as supplemental payments. Implementation of the above mentioned changes should satisfactorily address the constructive receipt issue.

Once the calendar year and constructive receipt issues have been resolved, there will still need to be some change in the PPP so that faculty can receive retirement benefits related to their supplemental income. The Health Sciences Center administration and the College of Medicine will continue to work on options for this purpose, with the objective of having a proposal ready for consideration by the Regents in December, 1990.

Dr. Farley reviewed the above information. He reiterated that there is really no question that the appropriate taxes have been paid on the income that has been reported as independent contractor income by the physicians but it is simply a matter of whether it should have been reported at December 31 of one year as compared to January 1 of the next year. He said that is a very

technical issue but one which has serious consequences. He said the Internal Revenue Service is continuing their study. The HSC administration met with them as recently as last week and they made a presentation which was really quite different than it was thought they were going to make - they took quite a different approach. Dr. Farley said he doesn't think it was the right approach, so discussions are continuing and he believes they recognize they may not have had all the information which they should have had before making a presentation.

Dr. Farley reviewed the changes that will be made in the internal accounting procedures. Essentially, he said, the University will clearly state that the PPP income that is received as part of the clinical practice by the physicians will be paid as annual supplements to the physicians but it cannot exceed the lesser of the cap which is established for physician earnings and that which is negotiated within each department, so if the physician does not earn up to the cap, they can only draw funds up to the maximum cash which is collected. At the conclusion of the calendar year, any funds which remain in University accounts will no longer be available to the physician to draw in the next year as supplemental PPP payments. He said this procedure has been discussed extensively with external legal counsel who have provided an opinion that they believe this would satisfy any of the IRS requirements. The only thing necessary now is to negotiate with the IRS to resolve any past issues which they think may be a problem. Dr. Farley said this would not necessarily be an issue for which the University will have any liability. After the information is gathered, it could result in a change in the timing of some taxes for a very limited number of physicians and this would be as a result of an audit between the IRS and an individual physician to which the University would not be a party.

Dr. Farley said the HSC administration plans to come back at the December meeting to discuss the possible changes that will best serve the PPP in the future in order to permit modification of recruiting and retirement policies as well as the organizational structure.

LEASING OF THE UNIVERSITY GOLF COURSE

In February of 1990, the University issued a Request for Information (RFI) to determine if there were any firms interested in leasing, managing, and operating the University Golf Course. The RFI was sent to 11 firms and five responded expressing an interest. A Request for Proposal (RFP) was then issued in March. The RFP included the following requirements:

- . a minimum ten-year lease
- . personnel and equipment to manage and operate the golf course
- . contractor funding to finance all required improvements

- . a guaranteed rent over the lease period
- . a management plan

Although there was interest expressed on the part of several firms, no responsive proposals were received to the RFP. Subsequent discussions with several of the firms which were sent the RFP indicated a number of reasons for the lack of interest. These reasons related primarily to the existing local competition, the substantial capital investment required for improvements, and a significant increase in the number of rounds played.

Although no formal proposals were received in April in response to the RFP, discussions have continued with two firms who have expressed interest in leasing the University Golf Course. One of these firms has submitted a letter outlining some of the provisions under which they would consider leasing the course to the University and the second firm has indicated that a written proposal is forthcoming. Possible conditions of the lease may include:

1. The lessee will provide capital funding for a watering system to rebuild the greens, to expand the clubhouse to accommodate more carts, for basic improvements to the driving range and to identify a reliable source of water.
2. The lessee will assume all financial risk.
3. Greens fees will probably increase.
4. Faculty, staff, students and retired faculty may or may not receive a discount.
5. Once the lessee has recovered their capital investment, the University will share in the net revenues.
6. Special arrangements may be made for University athletic teams.
7. Current employees will be retained as appropriate.

A recommendation to enter into a lease arrangement for the University Golf Course may be presented at the December meeting of the Board of Regents.

REPORT ON RESEARCH

A five-year report on research at The University of Oklahoma for the period 1985-86 through 1989-90 was presented graphically on four pages included in the agenda. This profile of OU research provided the following information:

1. A comparison of new research awards on each campus of the University for the fiscal year 1986 through the fiscal year 1990.
2. Research and non-research dollars of sponsored projects on each campus of the University for the five-year period.
3. A comparison of new research awards in four colleges, and new research awards per full-time-equivalent (FTE) faculty in the same colleges for fiscal years 1989 and 1990.
4. List of the top ten faculty in research dollars on each campus for the last fiscal year.
5. A comparison of the University's sources of research funds with all U.S. universities.
6. A comparison between the two campuses of the sources of research funds, and separate pie charts showing the sources of federal research funds on each campus.
7. Expenditures of research funds by category for the fiscal year 1989 and the fiscal year 1990 on both campuses of the University.
8. Comparisons of proposals submitted on each campus by selected colleges, per FTE faculty, and by source of funds.

The report was presented for information. No action was required.

EXTENDED DEGREE PROGRAM IN EDUCATION

A report was presented to the Board of Regents in June 1989 on the plan of the College of Education to revise its teacher preparation program. The plan is now complete and has been reviewed by all the appropriate internal bodies and is presented for action of the Board of Regents.

One purpose of the College of Education's initiative to revise teacher preparation is to implement the goals of its Mission Statement, which was approved by The University of Oklahoma Board of Regents in September, 1984. The planning committee directed itself particularly to Goal Four:

The College of Education should provide the leadership to move Oklahoma in the direction of graduate-level teacher preparation programs. As this goal is being pursued, teacher preparation programs should become increasingly rigorous with clearly defined minimum admission standards and prerequisites that are demanding and required without exception.

There should be continuing research directed to the discovery of new knowledge about the effectiveness of various approaches to preparing education professionals.

The programs offered through the College of Education should contribute to the research mission of the College and/or the preparation of professionals who are capable of performing with distinction in the various specialized roles in education. They should be consistent with the unique missions of a comprehensive research university.

The College's plan to revise its teacher preparation program also reflects its No. 2 priority as stated in the University's Strategy for Excellence: to "lead the State in teacher preparation at the graduate level by developing and implementing exemplary teacher certification programs."

The goals of the Five-year Teacher Preparation Program are (1) to prepare the most professional beginning teachers possible and (2) to research how best that might be done. Our graduates should be able to function effectively in at least six major roles: educators, scholars, researchers, communicators, decision-makers, and leaders.

The program features rigorous coursework in subject matter and effective teaching strategies, developmental field experiences, and personalized instruction (mentoring) beginning in the sophomore year. Students will earn a bachelor's degree in Education, Arts & Sciences, or Fine Arts and up to 15 hours toward a master's degree by the end of the fifth year. Students would meet Graduate College admission requirements by the second semester of their senior year and enter the fifth year as graduate students. During the fifth year, students will complete a capstone applied research project, extended study in multiculturalism and education, an internship directed collaboratively by a University faculty member and a school-based mentor (clinical professor), advanced teaching methods and clinical experiences, and up to six to nine hours of graduate subject matter coursework. On meeting the five-year program requirements and passing state required certification examinations, students will be licensed to teach a supervised first year.

The benefits of this program for the students include the following: the students will be better prepared to teach; their content background and professional preparation for teaching will both be greatly strengthened. In addition, the experience of the University of Kansas, which has had a 5-year program for a decade, indicates that our graduates will be in greater demand in Oklahoma and across the United States; will have an advantage in obtaining jobs in the districts of their choice; will qualify for higher salaries at job entry and again when they complete their masters degree. OU graduates will be able to complete their masters within a year to eighteen months and have a greater opportunity to move quickly to complete their requirements to take leadership roles in schools and school districts. Such positions offer salaries from \$35,000 - \$80,000.

During the program students benefit from increased experiences in schools where they can put theory and research on teaching and learning into practice; increased preparation and direct experience in working with the growing number of students from different cultures and backgrounds; and closer relationships with faculty and the very best teachers in the most effective schools in this area of the state. OU students will receive the kind of quality preparation which represents the cutting edge and best practice; a preparation that will be the rule in other colleges in this and other states by the year 2000.

This revised program is the result of a multi-year development project that has actively engaged the Colleges of Education, Arts and Sciences, and Fine Arts; the University Education Professions Division (EPD) and its 18 teacher certification program committees (including those at the Health Sciences Center); Admissions; University College; the Graduate College; the Provost's Office; public school personnel; the Oklahoma Education Association; the State Department of Education; the State Superintendent of Public Instruction; the Professional Standards Board, the State Regents' office; the State Chancellor for Higher Education; and teacher education leaders from major universities across the country.

President Van Horn recommended that the Board of Regents approve the revised program for the preparation of teachers.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

SARKEYS ENERGY CENTER SITE DEVELOPMENT AND LANDSCAPING

Included as part of the Energy Center Phase IVE project are (1) the construction of new sidewalks on the north, east and south perimeter of the site; (2) the construction of the north entrance plaza and steps to the center from Boyd Street; (3) the installation of perimeter site security lighting; (4) the construction of a parking lot; and (5) the installation of landscape materials including trees, ground cover and shrubs. Funds are currently available for both the site development and landscaping projects from Energy Center project accounts as a result of the Sarkeys Foundation gift. Also, in conjunction with this site development work, irrigation systems will be installed by Physical Plant. These systems are needed to support and maintain the new trees and other plant materials.

Plans and specifications for the Energy Center Site Development project have been prepared for bid by The Benham Group, the project architects. These plans were reviewed by University staff. On October 25, 1990, four bids were received for the project as follows:

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	<u>Barbour & Short, Inc. Norman</u>	<u>Jim Cooley Construction, Inc. Oklahoma City</u>	<u>McBride & Sons Con- struction Co. Edmond</u>	<u>Lippert Bros., Inc. Oklahoma City</u>
Base Bid, Walkways Parking Lot and Lighting	\$429,000.00	\$463,835.00	\$470,891.70	\$554,800.00
Sales Tax Savings on Base Bid	(12,500.00)	(10,535.00)	(12,397.28)	(14,957.00)
Net Base Bid	\$416,500.00	\$453,000.00	\$458,494.42	\$539,843.00
Perimeter Walkway Lighting, Alt. 1	\$ 32,000.00	\$ 42,770.00	\$ 47,998.50	\$ 39,800.00
Jenkins Street Drop Off Drive, Alternate 3	\$ 55,600.00	\$ 49,790.00	\$ 40,714.30	\$ 56,800.00
Enclosure of the Acid Waste System, Alternate 3	\$ 35,600.00	\$ 32,300.00	\$ 38,379.00	\$ 47,800.00
Sales Tax Credit on Alternates, Dollars/\$1,000	\$18.00	\$0.00	\$0.00	\$26.00
Net Combined Bid	\$537,482.40	\$578,160.00	\$585,586.22	\$680,488.60

All of the bids were reviewed by The Benham Group and members of the University staff. The low bid of \$537,482.40 was submitted by Barbour & Short, Inc. It is recommended that this bid be accepted. A summary of the low bid is as follows:

<u>Item</u>	<u>Amount</u>
Base Bid	\$429,000.00
Less Sales Tax Savings on Base Bid	<u>(12,500.00)</u>
Subtotal	\$416,500.00
Perimeter Walkway Lighting, Alternate #1	32,000.00
Jenkins Avenue Drop-off Drive, Alternate #2	55,600.00
Enclosure of the Acid Waste System, Alternate #3	35,600.00
Less Sales Tax Credit on Alternates	<u>(2,217.60)</u>
Net Combined Bid	\$537,482.40

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An additional element of the Energy Center Phase IVE project is the installation of landscaping, including trees and plant materials. Plans and specifications for the Landscaping project have been completed and reviewed by University staff. On October 18, 1990, three bids were received for the installation of trees and plant materials as follows:

	<u>Marcum Landscape Construction, Inc. Washington</u>	<u>Pope Construction Inc. Oklahoma City</u>	<u>Allen Farms Inc. Norman</u>
Base Bid, Landscape Materials on Plaza Level	\$31,360.00	\$31,500.00	\$ 44,632.00
Sales Tax Savings on Base Bid	(845.00)	(0.00)	(651.00)
Net Base Bid	\$30,515.00	\$31,500.00	\$ 43,981.00
Landscape Materials Along Jenkins Avenue, Alternate No. 1	\$27,475.00	\$26,500.00	\$ 32,016.00
Landscape Materials Along University Place, Alternate No. 2	\$ 7,925.00	\$ 7,500.00	\$ 7,766.00
Landscape Materials Along Boyd Street, Alternate No. 3	\$19,110.00	\$19,600.00	\$ 23,700.00
Sales Tax Credit on Alternates, Dollars/\$1,000	\$50.00	\$35.00	\$60.00
Net Combined Bid	\$82,299.50	\$83,224.00	\$103,654.08

All of the bids were reviewed by University staff. The low bid of \$82,299.50 was submitted by Marcum Landscape Construction, Inc. A summary of the low bid is as follows:

<u>Item</u>	<u>Amount</u>
Base Bid, Landscape Materials on Plaza Level	\$31,360.00
Less Sales Tax Savings on Base Bid	<u>(845.00)</u>
Subtotal	\$30,515.00

<u>Item</u>	<u>Amount</u>
Landscape Materials along Jenkins Avenue, Alternate No. 1	27,475.00
Landscape Materials along University Place, Alternate No. 2	7,925.00
Landscape Materials along Boyd Street, Alternate No. 3	19,110.00
Less Sales Tax Credit on Alternates	<u>(2,725.50)</u>
Net Combined Bid	\$82,299.50

President Van Horn recommended that the Board of Regents (1) accept the low bids presented for the sitework and landscaping elements of the Sarkeys Energy Center project, (2) award a contract to Barbour & Short, Inc. in the amount of \$537,482.40 for Energy Center Site Development, and (3) award a contract to Marcum Landscape Construction, Inc. in the amount of \$82,299.50 for landscaping.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

HONORARY DEGREES

In a letter to the Board of Regents dated October 25, 1990, President Van Horn reported his expectation of presenting at the November meeting his nominees and alternates to receive honorary degrees at the 1991 commencement.

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees were enclosed in the agenda for reference. The composition of the Honorary Degrees Screening Committee is set forth in the University policy. The individuals who served on the Committee are:

Dr. Joan Wadlow, Provost, Norman Campus
 Dr. Clayton Rich, Provost, Health Sciences
 Mr. E. Murray Gullatt, Regent
 Mr. Fred J. Bennett, Vice President for University Affairs
 Dr. John Holliman, Pathology
 Dr. V. Stanley Vardys, Political Science
 Dr. Billy Crynes, Dean, Engineering
 Dr. Rufus Fears, Dean, Arts and Sciences
 Dr. Victor Yanchick, Dean, Pharmacy
 Dr. Jane McGrath, Music
 Dr. John Harley, Medicine

President Van Horn said the University Regents and administration desire that the names of the nominees and alternates remain confidential until final arrangements are made for the nominees to be present at commencement.

President Van Horn recommended that the nominees and alternates listed in his letter to the Board of Regents of October 25, 1990 be approved for honorary degrees.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

ALLOCATION OF FUNDS FOR SCHOLARSHIPS

This year, The University of Oklahoma has a record number of National Merit, National Achievement, and National Hispanic scholars on the campus with 113 National Scholars in the freshman class alone. The University is the first in the Big Eight in the enrollment of each of these National Scholars. Associates and President's Partners funds in the amounts shown below will be made available as scholarships for these outstanding students.

National Merit Scholarships

Associates	\$76,200
President's Partners	\$33,000

Arts and Sciences National Merit

Associates	\$39,000
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President Van Horn recommended that the Board of Regents authorize 1990-91 funding for National Merit and National Achievement scholarships.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

AGREEMENT WITH PRESBYTERIAN HOSPITAL

An affiliation with the Presbyterian Hospital for cardiac catheterization services was authorized in December, 1989 for the 1990 calendar year. This affiliation has been critical for the Department of Medicine from the standpoint of research and education. The increased activities and ability to initiate and carry out sophisticated clinical research studies have helped the Department attract superior housestaff and fellows into cardiology.

Although most of the work is done and will continue to be done at the Oklahoma Medical Center, its coronary care units and cardiology service quite often are filled to capacity. Therefore, the Presbyterian Hospital service will continue to be important for research, education and patient care of the cardiology division.

President Van Horn recommended renewal without change of the affiliation agreement with Presbyterian Hospital for cardiac catheterization services for a term of one year beginning January 1, 1991.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents White, Lewis, Noble, Gullatt, West, and Blankenship. Regent Hogan was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

SITE OF PRACTICE EXCEPTION

The Site of Practice Policy states that full-time faculty members of The University of Oklahoma Health Sciences Center, including the affiliated hospitals and clinics where part of the academic program of the University is conducted, may not render patient care on a continuing basis elsewhere. Exceptions by the Executive Dean may be approved for specific situations.

Due to the full utilization of limited facilities for cardiovascular surgery, especially in the intensive care unit at the Oklahoma Medical Center, the request is made for an exception of the Site of Practice Policy for Dr. John Randolph, Assistant Professor of Surgery, to provide patient care services at Presbyterian Hospital effective October 16, 1989. The Oklahoma Medical Center has reduced the number of beds available for patient care functions, especially in the intensive care unit, due to an acute nursing shortage. This shortage has required that certain previously scheduled cardiovascular surgery cases of Oklahoma Medical Center be transferred to Presbyterian to provide timely medical care to patients.

President Van Horn recommended approval of the site of practice exception set forth above.

Dean Edward N. Brandt, Jr. and Provost Rich commented in some detail on the reason for this exception.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Lewis, Noble, Gullatt, West, and Blankenship. Regent Hogan was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

STUDENT ACTIVITY FEE ALLOCATION - HSC

President Van Horn reminded the Regents that the annual distribution of the student activity fees on each campus of the University is approved by the Board of Regents. The proposed use of student activity fees at the Health Sciences Center for 1990-91 was presented to the Regents and is attached hereto as Exhibit A.

President Van Horn recommended that the Board of Regents approve the allocation of student activity fees for the Health Sciences Center for 1990-91 to the individual student government groups shown in Exhibit A and approve in principle the proposed expenditures listed.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Lewis, Noble, Gullatt, West, and Blankenship. Regent Hogan was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

PHYSICAL SCIENCES CENTER RENOVATION PROJECT, PHASE I - ARCHITECTURAL SELECTION PROCESS

The Department of Chemistry and Biochemistry needs additional research laboratory space for current and new faculty members and students. A renovation project approved by the Board of Regents in June 1990 involves the reconstruction of approximately 9,000 net assignable square feet of existing classroom and office space in the Physical Sciences Center for use as research and graduate teaching laboratories and faculty offices for Chemistry and Biochemistry. When completed, this project will provide additional research areas needed to expand graduate teaching and research programs and to attract external funding for research.

The project involves the installation of new electrical, plumbing, heating, cooling and laboratory exhaust systems. It also involves the reconfiguration of existing areas to provide laboratories of the correct size and the installation of new hoods and laboratory casework.

A total of \$665,000 in Section 13 and New College Funds has been approved for this project.

President Van Horn recommended that the Board of Regents authorize the University administration to begin the selection of architects and engineers for the Physical Sciences Center Renovation project and to start planning of this project.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Lewis, Noble, Gullatt, West, and Blankenship. Regent Hogan was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

NAMING UNIVERSITY RESEARCH PARK

The University intends to develop the North Campus as a research park. With that objective in mind, a plan for the future development of the 1,700-acre tract of land was prepared. This plan, identified as the Max Westheimer Airpark and Swearingen Research Park Comprehensive Development Plan, was accepted by the Board of Regents at the March 15, 1989 meeting as a guide for

the future development and improvement of the property. The plan establishes three distinct areas within the 1,700-acre site: (1) Max Westheimer Airpark, (2) Swearingen Research Park, and (3) the undeveloped area between the aviation facilities and Interstate 35 which for planning purposes has been referred to as the Employment Center. The plan recommends that the name University Research Park be used when describing the entire property. The individual names would be retained to describe the specific areas within the property.

In view of the new objectives, it seems appropriate to utilize the recommended name, University Research Park, to refer to the entire property and to continue to designate the airport as the Max Westheimer Airpark and the current research park area located east of the airport as the Swearingen Research Park.

The name University Research Park has been selected in order to address four basic objectives: (1) to identify the property with The University of Oklahoma, (2) to relate the name to the primary development emphasis--research and related activity, (3) to continue to use established names for the major subdivisions of the research park, and (4) to use a name for the entire property that would be easily identifiable and memorable.

President Van Horn recommended that the Board of Regents name the area, which is now referred to as Max Westheimer Airpark and Swearingen Research Park, University Research Park.

There was extensive discussion about this recommendation and how the names would be reflected on the signs to be erected on the North Campus. Also, there was discussion about the name for Max Westheimer Airpark and whether it should be Max Westheimer Field or Max Westheimer Airport. It was generally agreed that Max Westheimer Airport would be an appropriate designation. With that change, Regent Noble moved approval of President Van Horn's recommendation. The following voted yes on the motion: Regents White, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF DIAGNOSTIC SYSTEMS

The Department of Otorhinolaryngology is in need of an eight channel EMG, EP, and Electrodiagnostic System and a 32 channel evoked potential OR monitoring and topographical brain mapping system to establish a selective dorsal rhizotomy program for treatment of cerebral palsy and other brain injured children.

The eight channel system will be used to perform a surgical procedure known as selective dorsal rhizotomy which reduces some of the muscle spasticity associated with cerebral palsy and brain injuries creating more muscle control and mobility.

The technique involves sectioning spinal nerve rootlets which fire abnormally. The procedure's outcome is a balance between excitation and inhibition reflexes, which results in smoother muscular movement to improve walking, standing, balance, posturing and basic care. Critical to this surgical application is highly specialized equipment to identify abnormal motor response from electrical stimulation of exposed spinal nerve roots.

The 32 channel system is multi purpose. The evoked potential portion of the system does testing of peripheral and central nervous system. The OR monitoring portion allows for monitoring of the brain and spinal cord function during a number of different types of surgical procedures. The topographical brain mapping allows an assessment of the distribution of the electrical activity of the brain and for that information to be assessed on an objective versus a subjective basis.

The selective dorsal rhizotomy program will be a collaborative effort between the Health Sciences Center and the Oklahoma Medical Center involving Neurosurgery, Orthopedics, Pediatrics, Audiology, Otorhinolaryngology and rehabilitation departments.

At the present time, there are no facilities in Oklahoma utilizing this technique. Consequently, patients needing this service are going to Dallas or other surrounding regions.

The following bids were received:

	<u>8 Channel</u>	<u>32 Channel</u>
Nicolet Biomedical Instruments Madison, Wisconsin	\$52,580	\$152,725
Nikon Kohden Irvine, California	59,942	NO BID

The Administration recommends a purchase order be awarded to Nicolet Biomedical Instruments for a total of \$205,305 (\$52,580 + \$152,725). Funds for this purchase are available from account A0001191.

President Van Horn recommended that the Board of Regents authorize awarding a purchase order to Nicolet Biomedical Instruments in the amount of \$205,305 for diagnostic systems.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF LABORATORY SERVICES - FAMILY MEDICINE CLINICS

The University Family Medicine Clinics have approximately 20,000 patient visits annually. The resident and faculty physicians order laboratory tests that are performed in-house. However, tests that cannot be performed in-house must be sent to a full service reference laboratory that includes a pathologist's interpretation. To address the need of reference laboratory services, an invitation requesting bid proposals was sent to eight vendors. A request was sent to the Oklahoma Medical Center with no response. Two bid offers were received and have been evaluated by the Department of Family Medicine.

Bid specifications included a request for the following services:

1. Continuous availability of full pathology and reference laboratory services.
2. A comprehensive laboratory support program with assistance in enrollment in the Commission on Office Laboratory Assessment accreditation program.
3. Assistance in completing procedure manuals.
4. Assistance in obtaining appropriate proficiency testing material.
5. Provide ongoing maintenance service.
6. Accessible phlebotomy drawing station for backup assistance.

Bids were received from SmithKline Beecham Clinical Laboratories and Medical Arts Laboratory, both in Oklahoma City. Medical Arts Laboratory was evaluated as the best bid based on their comprehensive laboratory support program, the number of employees for backup and education, and the assistance program offered. The Medical Arts Laboratory offer did not include an increase on the renewal option. The SmithKline bid has a maximum increase of 5 percent on the renewal option.

In addition to the above criteria, the bid was based on 20 highest volume test procedures. The price difference between the fees for frequently ordered tests is negligible. The low overall total cost to provide one test for each of the 20 procedures was from Medical Arts Laboratory at a cost of \$242.75 compared to the SmithKline Beecham Clinical Laboratories bid of \$244.05. Because new Federal Regulations require the University Laboratory to be certified, the assistance to be provided by the successful vendor was given greater emphasis in the evaluation process. It is the recommendation of the administration to award the bid to Medical Arts Laboratory.

The Family Medicine Clinics presently provide health care for Equicor and State PPO insurance plans. All costs for patient tests are recovered through fees for service. Funds are available in the following budget accounts for these services: 1053530 Family Practice Program North; 1053540 Family Practice Program Central; A000290 PPP University Family Medicine; A004690 PPP Family Medicine-North Clinic.

President Van Horn recommended that the Board of Regents authorize issuing a purchase order to Medical Arts Laboratory to contract laboratory services on an as-needed basis for the period of November 1, 1990 through June 30, 1991 with an option to renew these services through June 30, 1992 at an estimated total cost of \$120,000.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

HUSTON HUFFMAN CENTER CARPET REPLACEMENT

This project involves removal and replacement of 12-year-old carpet in the Huston Huffman Center. The existing carpet is worn out and in need of replacement. This work is a part of an approved project which includes interior painting, improvements to the security systems and other items of general repair work.

On October 18, 1990, one bid was received. The bid was reviewed by members of the University staff and is indicated below.

A summary of the bid is as follows:

<u>Item</u>	<u>Bid</u>
Base Bid	\$25,950
Alternate #1, Locker Room	<u>12,260</u>
Net Combined Bid	\$38,210

Vendors in Norman, Oklahoma City, and elsewhere in the State were notified of this project through the normal procedures. Although the project was announced in a local newspaper and plans and specifications for this work were made available through the Southwest Construction News and Dodge Reports offices, only one bid was received.

The bid received is less than the total amount available for this work and is less than the estimated cost of the work prepared by Architectural and Engineering Services and Physical Plant. This work is to be funded with revenue bond funds available for this purpose.

President Van Horn recommended that the Board of Regents (1) accept the bid for the replacement of carpeting in the Huston Huffman Center and (2) award a contract in the amount of \$38,210 to Earl W. Bentley Operating Company, Inc.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

COMPUTER ROOM AIR CONDITIONING SYSTEM

Bid specifications were recently circulated for a replacement air conditioning system for the computer room at Merrick Computer Center. The existing air conditioners are 20 years old and have been repaired many times. They are not efficient and very expensive to operate. At present, the air conditioning system is operating with backup chillers which are also unreliable. In order to maintain vital computer service for the Norman Campus and to conserve energy, the existing system should be replaced.

One bid was received as follows:

<u>Company Name</u>	<u>Bid Price</u>
R. B. Akins Company Oklahoma City	\$48,125.00

Bid specifications were mailed to eight vendors who appeared to have the capability to provide computer room air conditioner chillers for the University. Since only one bid was received, vendors who did not submit a bid were contacted to determine the reason. Two companies could not meet specifications pertaining to the compressor. Two vendors who could meet the specifications stated that they simply chose not to prepare a bid. Three companies no longer sell chiller equipment.

Conversations with these vendors indicate that there is very little likelihood that a recirculation of this bid would result in any more bid submittals or any substantial price reduction. The air conditioning system which was bid is very specialized equipment which must be of high quality, extremely reliable and provide constant uninterrupted operation for the University's primary computer facilities. Due to the specialized nature of the chiller, the availability of such equipment is very limited with few vendors who do business in this area. The R. B. Akins Company is a reliable company that has been representing Liebert computer room chillers in Oklahoma for 15 years. They plan to remain in the market and would be available for support services. The bid price is below the engineer's estimated price of \$53,000.00.

The cost of this purchase will be charged to the Physical Plant Energy Conservation account 127-716 (\$30,000.00) and Repair to Buildings account 147-701 (\$18,125.00).

President Van Horn recommended that the Board of Regents approve the award of a purchase order to R. B. Akins Company in the amount of \$48,125.00 for the purchase of a computer room air conditioning system to be installed at the Merrick Computer Center.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for September, 1990 were included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

A summary of the information presented and fiscal year 1990 and fiscal year 1991 month and year-to-date data is as follows:

	<u>Fiscal Year 1991</u>		<u>Fiscal Year 1990</u>	
	<u>September</u>	<u>Year-to-Date</u>	<u>September</u>	<u>Year-to-Date</u>
<u>Norman Campus</u>				
Proposals Submitted	\$6,412,940	\$143,638,050	\$7,621,717	\$25,533,910
Grant & Contract Awards	5,689,086	12,113,583	2,086,454	5,641,193
Total Expenditures	3,623,376	11,094,564	3,054,702	10,207,682
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 43,300,000		\$42,668,351
<u>Health Sciences Center</u>				
Proposals Submitted	\$2,830,093	\$ 8,313,270	\$1,738,503	\$10,720,649
Grant & Contract Awards	2,564,864	11,929,491	5,122,199	12,546,153
Total Expenditures	1,793,508	5,407,282	1,563,033	4,242,144
Total Projected FY 91 Expenditures and FY 90 Actual Expenditures		\$ 22,798,277		\$20,725,706

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

LEASE OF SPACE - HILLCREST PHYSICIANS' BUILDING

Currently the College of Medicine - Tulsa Department of Surgery Professional Practice Plan occupies 1,180 square feet of space at the Hillcrest Physicians Building for patient care. Due to the addition of two physicians in the Department of Surgery, more space is needed. The Hillcrest Real Estate Development Co. has offered to make available 3,140 square feet of remodeled space to meet this requirement.

The current cost of space is \$11.80 per square foot per year. The new space will cost \$12.50 per square foot per year plus remodeling cost. It is anticipated that the cost will be \$3,685 per month after the improvements are completed. The lease will include janitorial service, utilities, elevator service, a dedicated phone line to the hospital and employee parking. Patient and physician parking is also included.

The lease must be entered into on a sole-source basis because the private practice physicians must be near Hillcrest Hospital and their patient base for referrals. The term of the lease will begin December 1, 1990 and end on November 30, 1993 and may be renegotiated for an additional three-year period. Hillcrest Real Estate Development Co. Inc. is a wholly-owned subsidiary of Hillcrest Health Care Corporation, a Community Hospital.

Funds are available in budget account A0000398 PPP TMC-Surgery and Administration recommends that the lease offer be accepted.

President Van Horn recommended the Board of Regents authorize leasing from Hillcrest Real Estate Development Co. Inc. 3,140 square feet of space in the Hillcrest Physicians Building at an estimated cost of \$3,685 per month for a total of three years beginning December 1, 1990.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

NEW BUSINESS

President Van Horn requested consideration of two emergency issues which require action of the Board of Regents because of the major fire at the Health Sciences Center Steam and Chilled Water Plant on the afternoon and evening of November 14. They are as follows:

ENGINEER OF RECORD AND ENGINEER FOR EMERGENCY REPAIRS

President Van Horn reminded the Regents that at the June, 1990 meeting the Board ranked the firms interviewed for the Engineer of Record for the Steam and Chilled Water Plant. C. H. Guernsey and Company was ranked number one. A report of the selection process was submitted to Governor Bellmon and the Governor has approved the process. He said the administration has negotiated appropriate fees for services, a list of which was distributed and is attached hereto as Exhibit B, and is ready to proceed with a contract.

As a result of the extensive damage sustained by the cooling towers in the fire yesterday, repair work must be performed immediately to provide necessary utility services to the Oklahoma Health Center complex. The use of the same firm, C. H. Guernsey and Company, for the engineering design related to the reconstruction of the plant is proposed.

President Van Horn recommended that the Board of Regents approve the engineering contract and fees with C. H. Guernsey and Company as the Engineer of Record for the Steam and Chilled Water Plant and the use of and payment to C. H. Guernsey and Company for engineering services to repair the fire damage to the Steam and Chilled Water Plant.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

AUTHORIZATION FOR EMERGENCY REPAIRS

President Van Horn also recommended the Board of Regents authorize the President or his designee to take the following emergency actions to restore the Steam and Chilled Water Plant to full and normal operations:

1. Solicit quotations or bids and award contracts to the firm with lowest and best prices to (a) remove the fire debris, (b) purchase fan motors and other related equipment to provide temporary cooling services, and (c) purchase and install new cooling towers to replace those destroyed and damaged by fire.

2. Lease portable cooling tower equipment to provide temporary standby mechanical assistance in restoring cooling capacities.
3. Make temporary cash flow advances from the Steam and Chilled Water Revenue Bond System Repair and Replacement and Special Reserve Funds.

President Van Horn said the fire damage is covered by insurance through the State Risk Management Insurance Fund and amounts in excess of the deductible will be reimbursed to the University.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

QUARTERLY REPORT OF PURCHASES BETWEEN \$35,000 AND \$75,000

The Fiscal Management Policy authorizes the President or his designee to approve awards up to \$75,000 on bids which are awarded to the low responsive bidder. A quarterly report is made on such awards for information purposes. This report covers the period July 1, 1990 through September 30, 1990.

Norman Campus

<u>Item</u>	<u>Department</u>	<u>Bidder</u>	<u>Low Bid Amount</u>
Metal Wall Panels	Physical Plant	Aluma Shield Inc.	\$66,063.00
Offset Paper	Printing Services	Zellerbach	45,955.36
Betacam System	OCCE	Fairview A/V	35,047.83

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Health Sciences Center

<u>Item</u>	<u>Department</u>	<u>Bidder</u>	<u>Low Bid Amount</u>
Ultracentrifuge	Medicine	Dupont Co	\$48,019.66
Synthesizer	Medicine	Advanced Chem	74,800.00

This report was presented for information. No action was required.

REPORT OF ASSOCIATES AND PRESIDENT'S PARTNERS COMMITMENTS

ASSOCIATES FUNDS:

Following is the commitment of funds of the Associates for the period July 1 through September 30, 1990:

Academic Support

Oklahoma Scholar-Leadership Enrichment Program	\$ 450.00
Center for Research on Minority Education Conference	12,370.00
Accounting Conference on Empirical Research	4,500.00
English Conference on Discourse and Theory	13,000.00
Physics and Astronomy "Supersymposium"	10,000.00
Directions in Geosciences in the 21st Century Conference	10,000.00
Engineering Student Design Competition and Conference	7,000.00
Crowe Chair Endowment	33,500.00
Provost Academic Support Commitment	30,000.00
HSC Provost Academic Support Commitment	30,000.00

The following are expenditures of Associates funds which were restricted by donors to the various colleges for the same period of time:

College of Arts and Sciences

Academic and Research Support	\$ 231.11
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College of Business Administration

Scholarships	\$ 6,750.00
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College of Education

Scholarships \$ 2,000.00

College of Fine Arts

Academic and Research Support \$ 835.00

College of Geosciences

Academic and Research Support \$ 6,066.45

Scholarships 500.00

College of Law

Academic and Research Support 3,535.05

College Public Relations - Entertainment 1,072.77

Academic Travel 975.00

College Fund Raising 135.15

Scholarships 25.00

Other - Professional Dues 3,047.00

PRESIDENT'S PARTNERS FUNDS:

Following is the commitment of funds of President's Partners for the period July 1 through September 30, 1990:

Crowe Chair Endowment 16,500.00

The following are expenditures of President's Partners funds which were restricted by donors to the various colleges for the same period of time:

College of Geosciences

Academic and Research Support \$ 497.54

This report was presented for information. No action was required.

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ACADEMIC PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Leave of Absence:

Richard J. Mathewson, Professor and Chair of Pediatric Dentistry, sabbatical leave of absence with full pay, May 15, 1991 to August 15, 1991 and May 15, 1992 to August 15, 1992. To do research.

Appointments or Reappointments:

Sandra Harley Counts, Pharm.D., Adjunct Assistant Professor of Family Practice, Tulsa, annual rate of \$40,000 for 12 months (\$3,333.33 per month), October 1, 1990 through June 30, 1991. Paid from C6153201, Maintenance and Operation, Department of Family Medicine, and A0005198, PPP TMC Family Practice Agency on Aging.

James L. Phillips, Research Associate, Department of Microbiology and Immunology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), November 1, 1990 through June 30, 1991. Paid from C4197002, CR Centers for Excellence.

Changes:

James S. Archer, title changed from Clinical Associate to Clinical Assistant Professor of Urology, salary changed from without remuneration to \$200.00 per month (total of \$2,400), .05 time, October 1, 1990 through June 30, 1991. Paid from A0000083, PPP Urology.

Judith L. Blackwell, Clinical Assistant Professor of Internal Medicine, Tulsa, and of Obstetrics and Gynecology, Tulsa, salary changed from annual rate of \$40,400 for 12 months (\$3,366.67 per month), .60 time, to annual rate of \$10,400 for 12 months (\$866.66 per month), .10 time, September 1, 1990 through June 30, 1991. Paid from A0010299, PPP TMC Internal Medicine Group.

Reagan H. Bradford, Jr., Clinical Assistant Professor of Ophthalmology, salary changed from annual rate of \$8,634 for 12 months (\$719.50 per month), .19 time, to without remuneration, November 8, 1990 through June 30, 1991.

George R. Jay, Clinical Associate Professor of Orthopaedic Surgery and Rehabilitation, salary changed from annual rate of \$10,000 for 12 months (\$833.33 per month), .10 time, to without remuneration, October 1, 1990.

O. Ray Kling, Professor of Obstetrics and Gynecology, Adjunct Associate Professor of Physiology, and Adjunct Assistant Professor of Psychiatry and Behavioral Sciences; title changed from Interim Vice Provost to Vice Provost for Research, and from Associate Dean to Dean, Graduate College, Health Sciences Center, salary changed from annual rate of \$76,301 for 12 months (\$6,358.42 per month) to annual rate of \$78,301 for 12 months (\$6,525.08 per month), November 14, 1990. Paid from 20019170, Office of the Dean, Graduate College, and 20039170, Office of Research Administration.

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Connie J. Lane, Clinical Assistant Professor of Medicine, Tulsa, salary changed from annual rate of \$20,800 for 12 months (\$1,733.33 per month), .20 time, to annual rate of \$31,200 for 12 months (\$2,600.00 per month), .30 time, October 1, 1990 through June 30, 1991. Paid from A0010299, PPP TMC Internal Medicine Group.

J. Michael McGee, title changed from Clinical Assistant Professor to Assistant Professor of Surgery, Tulsa, October 1, 1990 through June 30, 1991. Paid from 28079150, TMC Surgery.

Su A. Phipps, Assistant Professor of Nursing, tenure probationary period extended for one year from July 1, 1993 to July 1, 1994.

Resignations and/or Terminations:

Larry J. Gurkowski, Assistant Professor of Medicine, Tulsa, September 17, 1990.

Israel Henig, Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, July 31, 1990.

Colin H. Young, Visiting Assistant Professor of Anesthesiology, October 5, 1990 (with accrued vacation through October 22, 1990).

NORMAN CAMPUS:

Leaves of Absence:

James H. Faulconer, Professor of Music, continuation of leave of absence without pay, October 16, 1990 through May 15, 1991.

Rajendra Singh, Professor of Electrical Engineering and Computer Science, leave of absence without pay, January 1, 1991 through May 15, 1991. To serve as professor to lead microelectronics group at Clemson University.

Appointments or Reappointments:

Ila M. Grice, Assistant Professor of Bibliography and Serials Cataloger, University Libraries, annual rate of \$28,966 for 12 months (\$2,413.83 per month), November 1, 1990 through June 30, 1991. Paid from 127-600, University Libraries, pos. 40.65.

*Dezhang Lin, Visiting Assistant Professor of Petroleum and Geological Engineering, annual rate of \$50,400 for 12 months (\$4,200.00 per month), December 1, 1990 through November 30, 1991. Paid from 152-996, Engineering Clearing Account, pos. 905.65.

*Jean Theodore Lee, Visiting Research Associate, Center for Analysis and Prediction of Storms, annual rate of \$33,000 for 12 months (\$2,750.00 per month), .50 time, October 1, 1990 through September 30, 1991. Paid from 157-707, CAPS, pos. 905.65.

*Paid from grant funds; subject to availability of funds

November 15, 1990

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Changes:

Richard A. Anderson, title changed from Visiting Associate Professor to Associate Professor of Regional and City Planning; given additional title of Director of Regional and City Planning; salary changed from annual rate of \$38,500 for 9 months (\$4,277.76 per month) to annual rate of \$41,500 for 9 months (\$3,735.00 per month), October 1, 1990 through May 15, 1991. Paid from 127-203, Architecture, pos. 702.60; 127-403, Architecture Research, pos. 702.65; and 127-379, Architecture Dean, pos. 702.65.

Patricia L. Eidson, Associate Professor and Director of Interior Design; given additional title of Assistant Dean, College of Architecture, salary changed from annual rate of \$49,767 for 9 months (\$5,529.67 per month) to annual rate of \$51,267 for 9 months (\$5,696.33 per month), October 1, 1990. Paid from 127-203, Architecture, pos. 22.60; 127-379, Architecture Dean, pos. 5.65; and 127-403, Architecture Research, pos. 22.65.

Thomas H. Selland, Associate Professor of Architecture and of Regional and City Planning; titles of Director, Regional and City Planning, and Associate Dean, College of Architecture, deleted, salary changed from annual rate of \$64,927 for 12 months (\$5,410.58 per month) to annual rate of \$44,195 for 9 months (\$4,910.56 per month), October 1, 1990. Paid from 127-203, Architecture, pos. 10.60, and 127-403, Architecture Research, pos. 10.65.

Mohammad Shafazand, Visiting Assistant Professor of Electrical Engineering and Computer Science, salary changed from rate of \$13,000 for 4.5 months (\$2,888.88 per month), .65 time, to rate of \$15,000 for 4.5 months (\$3,333.33 per month), .65 time, August 16, 1990 through December 31, 1990. Correction of October action. Paid from 127-231, Electrical Engineering and Computer Science, pos. 707.60.

Calvin D. Stoltenberg, Professor of Educational Psychology; given additional title Chair of Educational Psychology; title Director, Training Counseling, College of Education, deleted, salary changed from annual rate of \$55,685 for 12 months (\$4,640.42 per month) to annual rate of \$61,254 for 12 months (\$5,104.46 per month), July 1, 1990. Paid from 127-345, Educational Psychology, pos. 7.60.

Retirement:

Harry A. Holloway, Professor of Political Science, May 15, 1991; named Professor Emeritus of Political Science.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

HEALTH SCIENCES CENTER:

Leave of Absence:

Michael E. Newman, Director, Resident and Student Affairs, Tulsa, leave of absence without pay, September 1, 1990 to June 30, 1991.

Change:

Donald Bellgardt, title changed from Staff Cost Analyst to Manager, Cost Accounting and Management Information Systems, Grants and Contracts Administration, October 1, 1990. Managerial Staff.

NORMAN CAMPUS:

Changes:

- *Kenneth E. Anderson, reappointed ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$28,641.60 for 12 months (\$2,386.80 per month) to annual rate of \$36,046.40 for 12 months (\$3,003.87 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.
- Lilburn H. Autry, title changed from Program Manager, Public Management Programs, to Special Consultant, Long-Term Training Rehabilitation Administration, Continuing Education and Public Service, October 1, 1990 through March 31, 1991. Administrative Staff.
- *Louis J. Baer, reappointed Screen/Placement Instructor, FAA Air Traffic Controllers, salary changed from annual rate of \$34,153.56 for 12 months (\$2,846.13 per month) to annual rate of \$35,172.80 for 12 months (\$2,931.07 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.
- *Frank Bordo, reappointed Screen/Placement Instructor, FAA Air Traffic Controllers, salary changed from annual rate of \$34,153.56 for 12 months (\$2,846.13 per month) to annual rate of \$35,172.80 for 12 months (\$2,931.07 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.
- *Phillip M. Bromley, reappointed Education Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$25,854.36 for 12 months (\$2,154.53 per month) to annual rate of \$29,640 for 12 months (\$2,470.00 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

*Paid from grant funds; subject to availability of funds

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- *Ronald L. Collins, reappointed ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$31,824 for 12 months (\$2,652.00 per month) to annual rate of \$32,780.80 for 12 months (\$2,731.73 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Jim Compton, reappointed ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$29,702.40 for 12 months (\$2,475.20 per month) to annual rate of \$30,596.80 for 12 months (\$2,549.73 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Janet K. Cope, reappointed ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$35,000.04 for 12 months (\$2,916.67 per month) to annual rate of \$36,046.40 for 12 months (\$3,003.87 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Donnette M. Crow, reappointed Education Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$25,854.36 for 12 months (\$2,154.53 per month) to annual rate of \$29,640 for 12 months (\$2,470.00 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Jerry L. Hughes, reappointed Education Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$25,854.36 for 12 months (\$2,154.53 per month) to annual rate of \$29,640 for 12 months (\$2,470.00 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Stephanie M. Parks, reappointed Education Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$25,854.36 for 12 months (\$2,154.53 per month) to annual rate of \$29,640 for 12 months (\$2,470.00 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Jeanett F. Pirtle, reappointed Education Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$25,854.36 for 12 months (\$2,154.53 per month) to annual rate of \$29,640 for 12 months (\$2,470.00 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

- *Louis G. Reed, reappointed ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$28,641.60 for 12 months (\$2,386.80 per month) to annual rate of \$29,494.40 for 12 months (\$2,457.87 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

*Paid from grant funds; subject to availability of funds

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*Randall H. Rezabek, reappointed ISD Specialist, FAA Air Traffic Controllers, salary changed from annual rate of \$28,641.60 for 12 months (\$2,386.80 per month) to annual rate of \$29,494.40 for 12 months (\$2,457.87 per month), October 1, 1990 through September 30, 1991. Professional Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, pos. 905.

*Cynthia A. Sandefur, reappointed Administrative Coordinator, FAA Air Traffic Controllers, salary changed from annual rate of \$29,995 for 12 months (\$2,499.58 per month) to annual rate of \$32,100 for 12 months (\$2,675.00 per month), October 1, 1990 through September 30, 1991. Managerial Staff. Paid from 156-004, FAA 1991 Payroll Clearing Account, and 152-526, FAA Program Reserve Account, pos. 905.

Retirement:

Warren L. Osburn, Program Specialist, Grant and Contract Development, Continuing Education and Public Service, October 31, 1990 (with accrued vacation through November 19, 1990).

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

PRESIDENT EMERITUS DESIGNATION

President Van Horn recommended that the Board of Regents appoint William S. Banowsky President Emeritus of The University of Oklahoma.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

**COLLEGE OF DENTISTRY DEAN SEARCH
DEANSHIP OF THE COLLEGE OF MEDICINE-TULSA
INTERIM VICE PRESIDENT FOR STUDENT AFFAIRS**

Regent Gullatt moved the Board of Regents meet in executive session for the purpose of discussing personnel issues as listed above. The following voted yes on the motion: Regents White, Hogan, Lewis, Noble, Gullatt, West, and Blankenship. The Chair declared the motion unanimously approved.

The Board of Regents, along with President Van Horn and Mrs. Tuttle, met in Seminar B for the executive session beginning at 12:05 p.m.

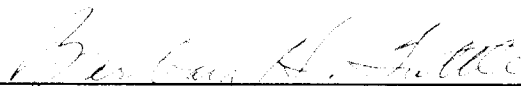
*Paid from grant funds; subject to availability of funds

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The meeting reconvened in regular session in Seminar A at 1:00 p.m. Regent White reported there is no action to be taken as a result of the executive session on any of these issues.

There being no further business the meeting adjourned at 1:02 p.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STUDENT COUNCIL BUDGETS
For Fiscal Year 1990-91

	College of Medicine	College of Dentistry	College of Nursing	College of Public Health	College of Allied Health	College of Pharmacy	Graduate College	Physician Associate Program	Tulsa Medical College	Total
Beginning Cash Balance	\$26,727	\$1,688	\$6,239	\$11,426	\$5,164	\$10,904	\$33,032	\$3,330	\$3,993	\$102,503
Income:										
Estimated Activity Fees	\$45,276	\$19,278	\$25,236	\$8,074	\$46,000	\$21,420	\$20,000	\$2,480	\$5,628	\$193,392
Total Available Funds	<u>\$72,003</u>	<u>\$20,966</u>	<u>\$31,475</u>	<u>\$19,500</u>	<u>\$51,164</u>	<u>\$32,324</u>	<u>\$53,032</u>	<u>\$5,810</u>	<u>\$9,621</u>	<u>\$295,895</u>
Expenditures:										
Insurance	\$4,000	\$5,640	\$4,000	\$800	\$10,000	\$300	\$4,000	\$2,000		\$30,740
Student Association	1,000	227	800	8,000	545	460	250	100		11,382
Social Activities	10,000	2,500	2,150	1,000	5,510	3,500	1,500	500	1,460	28,120
Graduation	4,000	300	9,550	3,000	5,000	5,700		2,500		30,050
Travel	0	250		0		3,500				3,750
Operating	1,300	300	2,050	2,000	7,455	4,200	2,250		4,025	23,580
Class Allocation	16,450	9,157	3,200	0	5,000		1,800			35,607
Educational Activities	11,725	1,000	5,900	2,000	10,500	11,450	5,000	100		47,675
Miscellaneous	2,000	500	150	2,200	4,000	700	3,500	200	2,295	15,545
Total Budgeted Expenditures	<u>\$50,475</u>	<u>\$19,874</u>	<u>\$27,800</u>	<u>\$19,000</u>	<u>\$48,010</u>	<u>\$29,810</u>	<u>\$18,300</u>	<u>\$5,400</u>	<u>\$7,780</u>	<u>\$226,449</u>
Estimated Cash Balance, June 30, 1991	<u>\$21,528</u>	<u>\$1,092</u>	<u>\$3,675</u>	<u>\$500</u>	<u>\$3,154</u>	<u>\$2,514</u>	<u>\$34,732</u>	<u>\$410</u>	<u>\$1,841</u>	<u>\$69,446</u>

RATES AND SERVICES FOR CONTRACT

Engineering and Office Personnel - Hourly

Principal/Project Manager	85.00
Sr. Engineer/Sr. Architect	80.00
Engineer/Architect	70.00
Jr. Engineer/Jr. Architect	60.00
Designer/Technician	50.00
Drafter	38.00
Word Processor	38.00
Typist/Keypunch	30.00

Supplemental Charges

Travel and Expenses

Auto Rental	COST
Airfare	COST
Other - Pictures	COST
Auto/Pick-up (/Mile)	.26
4 WD Vehicle (/Mile)	.31
Subsistence (/Day)	COST
Lodging	COST

Computer Service/Reproduction

Word Processing (/Hour)	5.00
Cadd (/Hour)	7.00
Computations	40.00
Mylars (Each)	14.00
Vellums (Each)	5.00
Sepias (Each)	9.00
Check Plots (Each)	4.00
Prints (Each)	1.10
Photocopies (Each)	.08

Telephone - Long Distance	COST
Mail	COST