

C O N T E N T S  
 MINUTES OF A REGULAR MEETING  
 BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
 DECEMBER 7-8, 1988

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MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
DECEMBER 7-8, 1988

A regular meeting of the Board of Regents of The University of Oklahoma was held in the Board Room of the OU Foundation Building on the Norman Campus of the University beginning at 1:40 p.m. on Wednesday, December 7, 1988.

The following Regents were present: Regent Thomas Elwood Kemp, Chairman of the Board, presiding; Regents Charles F. Sarratt, Ronald H. White, M.D., Sarah C. Hogan, Sylvia A. Lewis, Sam Noble, and E. Murray Gullatt.

The following were present at all or a part of the meeting: Dr. David Swank, Interim President of the University, Provosts Clayton Rich and Joan Wadlow, Vice Presidents Anona L. Adair and Arthur J. Elbert, Interim Vice Presidents Donna M. Murphy and Mark E. Lemons, and Barbara H. Tuttle, Executive Secretary of the Board of Regents. Mr. Robert P. White, Mr. Fred Gipson, and Ms. Beth Wilson also attended.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 1:30 p.m. on December 6, 1988, both as required by 25 O.S. 1981, Section 301-314.

#### MINUTES

Regent Gullatt moved approval of the minutes of the Finance and Audit Committee meeting held on November 2, 1988, the minutes of the regular meeting of the Board of Regents also held on November 2, 1988, and the minutes of the special meeting held on November 21, 1988. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### REPORT OF INTERIM PRESIDENT

Dr. Swank commented first on the announcement that was issued Monday that OU has been chosen by the National Science Foundation to receive a \$4.9 million grant for research in weather prediction. Dr. Swank said this grant will establish the Center for Analysis and Prediction of Storms (CAPS), a think tank of professors and other researchers. Using NEXRAD, a newly developed weather radar so sensitive it can see the wind blow, coupled with some of the world's most powerful computers, OU's Center will be responsible for discovering the scientific principles that govern weather. Dr. Swank said OU is one of 11 universities to receive one of these grants out of 323 who applied. He said the University will receive \$900,000 this year to begin the work and the balance will be provided over a five-year period. Investments from private companies could be as much as \$25 to \$30 million during the next decade.

Dr. Swank also reported on actions taken at the State Regents' meeting on Monday of this week. He said he appeared at the State Regents' meeting to discuss recommendations which this Board made to the State Regents on admission standards. He distributed a copy of the State Regents' agenda item dealing with this issue which included the following criteria:

	<u>ACT</u>		<u>SAT</u>		<u>RANK</u>	<u>GPA</u>	<u>ALTERNATIVE ADMISSION</u>
1989	19	or	820	OR	Top 1/2 or	3.0	5%
1990	20	or	850	OR	Top 1/2 and	3.0	6%
1991	21	or	880	OR	Top 2/5 and	**	7%
1992	22	or	920	OR	Top 1/3 and	**	8%
1993	22	or	920	OR	Top 1/3 and	**	7%
1994	22	or	920	OR	Top 1/3 and	**	6%
1995 and beyond	22	or	920	OR	Top 1/3 and	**	5%

\*\* GPA will be set annually based on the rank and the analysis of the relations between rank and GPA

Dr. Swank said the State Regents did not adopt the proposal submitted by OU nor all of the one shown above. He said they did adopt the standards shown through 1992 and have said that during that period of time there will be an annual review of the standards and sometime in 1991 or 1992 they will adopt standards for 1993 and subsequent years. He said they did assure those in attendance at the meeting that they would be looking at the affect of these new standards upon the size of classes. He said they also provided in their report that every student who is denied admission under the performance standards adopted may request an interview to determine if he/she should be admitted under the alternative admission plan or under the summer plan or under an adult plan. He said these alternative procedures, other than the percentages, have not been given very much attention but the State Regents' policy already provides for a summer admission program which Dr. Swank said he believes will need to be developed even more. He said an adult plan is not developed well at all and will require some additional work and the State Regents will be looking at that. He said the State Regents did not adopt the transfer requirement recommendation but they plan to look at that during the spring semester. They also did not adopt the proposed language requirement and in fact made no comment on it.

Dr. Swank said at the State Regents' public hearing they did not allow any debate. They asked those in attendance who wished to do so to make statements. In response to a question from Regent Sarratt, he said they did not address the particular issue with regard to finances if enrollment declines. Dr. Swank said looking at our impact studies it does not appear there will be any substantial effect in 1989 nor in 1990 but he believes the University will have to review what is occurring in those years and if there appears to be some reduction, then either go back to the State Regents or

increase our recruiting efforts. Dr. Swank said the State Regents and the State Regents' staff are aware of the possible financial implications of these new admission standards.

Regent White expressed concern about transfers and said he would not like to see a route in which students can enter with sub-par admission standards. Dr. Swank said this very issue was discussed by some of the State Regents briefly and the State Regents will be addressing that in the spring.

Interim President Swank said another important issue addressed by the State Regents Monday was the increase in fees and tuition and he said this will cause some concern to our students because the increase acted on is rather substantial. For the comprehensive universities, he said, the State Regents approved the following for 1989-90:

	<u>1988-89</u>	<u>1989-90</u>	<u>Percent Increase</u>
Resident			
Lower Division	\$34.50	\$41.30	19.71%
Upper Division	\$38.00	\$44.30	16.58%
Graduate	\$47.50	\$58.20	22.53%
Non-Resident			
Lower Division	\$112.50	\$133.00	18.22%
Upper Division	\$131.50	\$149.70	13.84%
Graduate	\$159.50	\$187.10	17.30%

The State Regents also included in their chart proposed increases for 1990-91, 1991-92, and 1992-93. Dr. Swank said, however, they only had authority to increase fees through the next fiscal year. The State Regents included the proposed increases for later years in their prepared material and discussions in order to point out possibilities of where fees may be going; so students can be aware of what may happen in future years. Dr. Swank said he has preliminary information from Vice President Elbert and the new rates for 1989-90 will increase funds available for the Norman Campus about \$3.7 million.

Dr. Swank also reminded the Regents they had at the October meeting (20601) recommended to the State Regents that institutions be authorized to waive the non-resident tuition for postdoctoral fellows. He said the State Regents approved and authorized that waiver at their meeting on Monday. He said they also approved the release of funds for National Merit Scholars with additional funds added to it and those will be available very shortly.

#### REPORT OF CHAIRMAN OF THE BOARD OF REGENTS

Regent Kemp read the following resolution which he said was included in the program for the Afro-American Hall of Fame banquet held on November 19, 1988:

WHEREAS, Sylvia Lewis has been named to the Afro-American Hall of Fame of Oklahoma in recognition of her accomplishments as an outstanding educator, administrator and civic leader;

WHEREAS, her achievements have provided inspiration and a model worthy of emulation for people of all ages, races and socio-economic conditions, and her efforts have provided direct benefits upon the lives of citizens of many nations;

WHEREAS, her intelligence, sensitivity and fairness have proven to be strong weapons in her life-long battles against intolerance, illiteracy and the under-utilization of human potential;

WHEREAS, her own educational background and her far-ranging experience as a teacher and administrator in higher education have provided insight and expertise to The University of Oklahoma through her role as a member of the OU Board of Regents;

BE IT THEREFORE RESOLVED that her fellow members of The University of Oklahoma Board of Regents commend Sylvia Lewis for her accomplishments and congratulate her for her induction into the Afro-American Hall of Fame of Oklahoma, on this nineteenth day of November, nineteen hundred and eighty-eight.

Regent Lewis expressed appreciation for the Resolution.

#### RESEARCH AT THE UNIVERSITY

As part of his President's report, Dr. Swank asked Dr. Kenneth L. Hoving, Vice Provost for Research Administration, and representatives from both campuses to provide information to the Regents on the role and importance of research at the University. Dr. Hoving described the central role which research plays in graduate education, the important role it plays in undergraduate education, as well as its importance in the advancement of knowledge, the quality of lives, and the ability of our nation to remain competitive. He mentioned the number of faculty involved on both campuses of the University and the dollars generated in research grants and contracts. Dr. Hoving's overview was followed by a presentation by Dr. James F. Kimpel, Dean of the College of Geosciences, Dr. Billy Crynes, Dean of the College of Engineering, Dr. Robert Schlegel, Associate Professor of Industrial Engineering, and Dr. Pat McKee, Chair of the Department of Medicine. Dean Kimpel also introduced Kriste Lyon, a Cornell University Presidential Scholar and varsity athlete. Ms. Lyon discussed her choice of OU over other schools for graduate education and described her involvement in research at OU and how and why it is important to graduate students and undergraduates as well.

Following this report, there was a brief recess from 2:45 to 3:00 p.m.

## FINANCIAL ANALYSIS

The financial analysis for the University for the period ending October 31, 1988 was included in the agenda for this meeting and is attached hereto as Exhibit A. The revenue bond report for the period ending September 30, 1988 was included.

Interim President Swank said during the month of September budgeted revenues and expenditures on the Norman Campus occurred in the Educational and General budget in the amount of \$2,433,392. The following breakdown of this increase was provided:

1. OU Foundation Support			
Salaries and Wages	\$252,646		
Travel	10,813		
Contractual	110,353		
Supplies and Equipment	<u>165,678</u>	\$	539,490
2. Rebudgeted Fiscal year 1988 Salary Recapture Funds			100,000
3. General University Fiscal Year 1988 Year-end Balances being rebudgeted primarily for special academic support			
Minority and female faculty recruiting	\$ 64,000		
Printing Faculty Handbook	10,345		
Library Automation Project	400,000		
Staff Racial Awareness Workshop	<u>2,300</u>		536,645
4. Executive Search Firm			60,000
5. 1988 Continuing Education year-end balances			
Program Development	\$373,308		
Facilities Improvement	285,500		
Computer Improvements and Networking	<u>279,905</u>		938,713
6. State Regents' Quality Initiative Grant			140,850
7. Development and Operation of Small Business Center			75,000
8. Minority Faculty Incentive Award Program of the State Plan for Civil Rights Compliance			100,000
9. Miscellaneous Adjustments			<u>2,694</u>
			\$2,433,392



Dr. Swank said the University's salary recapture reserve to date has received \$313,285 for the Norman Campus and \$309,455 for the Health Sciences Center.

#### 1989-90 BUDGET PLANNING

Dr. Swank reported that on November 9, the Oklahoma State Regents for Higher Education approved the State System Operating Budget Needs for 1989-90. An Executive Summary was distributed with the agenda for this meeting. He said the document was submitted to the Governor at the end of October and represents a revised four-year plan for higher education based upon the average level of funding at the peer institutions. The plan calls for total budget needs of \$975.9 million to be funded over a four-year period. Therefore, to reach the average funding of peer institutions, a total system budget increase of \$415.3 million would be required, which includes an increase of \$264.2 million in State appropriations and \$151.1 million in revolving funds, or tuition. The plan increases tuition to the average of peer institutions at the end of four years at a rate of approximately 20 percent per year.

For the 1989-90 operating budget, which represents the first year of the four-year plan, Dr. Swank said an increase of \$78 million is requested to the current higher education budget of \$560.6 million. Of the \$78 million, \$50 million is requested from State funds and \$28 million is projected from a 20 percent increase in tuition. The first year of the four-year plan would increase the Norman Campus budget by \$14.7 million, or 14.7 percent; the Law Center budget by \$1.5 million, or 35.2 percent, and the Health Sciences Center budget by \$3.3 million or 6.3 percent. The Geological Survey budget would decrease by \$48,756, or 2.7 percent due to a drop in the Survey's proportionate share of the total budget. The budget recommendation for the Health Sciences Center, he said, will be increased due to an error in enrollment in the State Regents' data base.

Because the Office of State Finance has requested information concerning a 4 percent increase in State appropriations, Dr. Swank said the State Regents have prepared two alternate operating budget plans for 1989-90. The first alternate plan consists of a total budget increase of \$36.1 million, including an increase of in-State appropriations of \$16.6 million, or 4 percent; and an increase in tuition of \$19.5 million, or 15 percent. The second alternate plan proposes a total increase of \$29.6 million, including the same 4 percent increase in State appropriations of \$16.6 million and a 10 percent increase in tuition of \$13 million.

Dr. Swank reported the four-year plan would increase Norman Campus state appropriations by \$69.5 million, or 104.8 percent; Law Center state appropriations by \$4.3 million, or 155 percent; Geological Survey state appropriations by \$1.2 million, or 71.8 percent; and Health Sciences Center state appropriations by \$36 million or 81.8 percent. According to this four-year plan prepared by the State Regents, the increase in the proportionate share of total State appropriations increases slightly for the Norman Campus

and considerably for the Law Center. The Law Center bears administrative and operating overhead expenses because of its separate agency status compared to other Big 8 and Big 10 law schools which generally operate as a college of the main campus. It was necessary to factor this overhead cost into the computation of overall cost per FTE student at the other law schools for an adequate comparison of Law to the peer group average. This modification in the State Regents' computations has improved the proportionate funding share for Law. The State Regents' 1989-90 Needs Request reflects very little change in the funding share for the Geological Survey, although the proportionate percentage share in State appropriated funding for the Health Sciences Center reflected a substantial drop due to an apparent enrollment miscalculation in the State Regents' data base. With correction of the enrollment data, he said the funding share of the Health Sciences Center should be similar to the 1988-89 percentage share.

Regent Sarratt expressed concern about some of the figures presented and in particular the proposed increase in tuition each year. He wondered if this is a realistic budget and expressed concerns that the students are being asked to pay more than the appropriation from the State. He feels at some point the higher education system will be pricing itself out of the market for students. Dr. Swank said he has not discussed that particular issue with the State Regents but he believes, based upon what he's heard in the discussions he has had with them, that this is occurring because the State Regents have set what they believe are the necessary goals for the universities and the colleges to reach a state of excellence in Oklahoma and in order to have the kind of programs we want to maintain, it requires a certain number of dollars. The State funds are not available and the State Regents, therefore, are shifting some of the burden to the students. Regent Sarratt called attention to the statistics on retention of undergraduate students and the number who do not return because of financial difficulty. At this particular point, Dr. Swank distributed to each of the Regents the new "Guide for Scholarships and Financial Aids" for the University. He pointed out that this publication is now available at the University as a result of Regent Sarratt's encouragement and his feelings students need to be aware of the financial assistance available to them. He said he believes it is incumbent upon the institution to look for new resources to provide financial aid and scholarships for those students who cannot afford to come to OU and called attention to the fact that a part of our Centennial Campaign is the acquisition of endowment funds to assist in providing these kinds of resources to students. He commented also that the Noble Foundation has been very instrumental in providing much of that type of help to date.

#### 1989 MEETING DATES (see also page 20812)

The meeting dates and locations for the 1989 meetings of the Board of Regents were approved at the July meeting. Suggested changes were included in the agenda for this meeting. Regent Gullatt moved the January 16-17 meeting be changed from the Norman Campus to the Oklahoma City Campus and that the date of the May meeting be changed to May 17-18. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

## BOARD MEETING AGENDA FORMATION POLICY

At the March, 1987 Board meeting (page 19505), the Board of Regents adopted the following resolution:

It is hereby resolved that the Chairman of the Board of Regents will prepare and approve all items to be placed on the agenda for the Board of Regents' meetings, which authority may be delegated to the President of the University and Executive Secretary of the Board of Regents for preliminary preparation. Other items requested by any Regent, without consent of the Chairman, will be placed on the agenda only upon majority vote of the Regents in attendance, to be considered at the next meeting.

A member of the Board of Regents had suggested that this policy be discussed at this meeting.

Regent Gullatt moved that this policy be included in the agenda for the January Board meeting for discussion and whatever further action the Board deems appropriate. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

## MATCHING GIFTS REPORT

The University of Oklahoma currently has several challenge grants that require private matching funds. A report on our progress toward reaching those goals is presented below. The gifts are those received or pledged before November 19, 1988.

I. The Kerr Foundation Library Endowment: The Kerr Foundation has presented a \$1.15 million challenge grant to build an endowment for the University Libraries over 10 years. The Kerr Foundation will provide annual gifts of \$115,000 that must be matched each calendar year. The Kerr Foundation has made two \$115,000 gifts -- in March 1987 and in March 1988.

Grant:	\$230,000
Match:	\$115,000 Bizzell Library Society
	37,260 Gifts from individuals/mailing
	115,000 Sarkeys Foundation pledge
	1,000 balance on pledge by individual
	<u>18,250*</u> pledged from Library mailing
	\$286,510 Total Match

\*Pledges to be paid over next two years.

II. OU Press/National Endowment for the Humanities (NEH) Grant: The \$150,000 NEH grant requires a three-for-one match for a total of \$450,000 in private gifts. The NEH has granted an extension of one year. OU has matched approximately \$200,000 and must raise \$100,000 by July 1, 1989, and \$150,000 by July 1, 1990.

Grant:	\$100,000
Match:	\$ 72,716 McCasland Foundation (\$72,716 of \$100,000 Pledge)
	86,667 Other Donors
	30,000 President's Partners Funds
	<u>200</u> Individual Gift
	\$188,583 Total Match

Proposals being submitted to three private foundations.

III. Museum of Art/Fred Jones Family Challenge Grant: The Fred Jones Family is providing \$1 million to endow the Museum of Art and this must be matched two-for-one. The challenge grant was issued December 29, 1986. Rick Linn is coordinating this matching program.

Grant:	\$400,000
Match:	\$ 5,400 in individual gifts
	200,000 pledge from Ford Motor Company
	<u>100,000</u> pledge from Robert Tuttle
	\$305,400 Total Match

IV. Robert S. & Grayce B. Kerr Foundation/National Achievement Scholars Challenge Grant: This \$40,000 grant must be matched \$10,000 at a time.

Grant:	\$ 10,000
Match:	\$ 25,000 gifts to be announced in December
	<u>7,975</u> other gifts
	\$ 32,975 Total Match

V. Noble Foundation/David A. Burr Scholarship Endowment: This \$2 million challenge grant was issued in April by the Noble Foundation and requires a one-for-one match by the end of the Centennial year. The OU Foundation Board of Trustees has assumed this as its Centennial project. University Affairs assisted in preparing a brochure and Ron Burton has initiated fund-raising this month.

Grant: None to date  
 Match: \$937.50 in small gifts to date

VI. Robert S. & Grayce B. Kerr Foundation/OU Law Center Library and HSC Library Grant: This \$130,000 grant was awarded in February 1988 to Mickie Voges, Law Librarian. The University must raise \$460,030 to develop an enhanced optical catalog for both libraries. No deadline placed on match.

Grant: \$130,000  
 Match: None to date

Proposals are pending with Oklahoma Department of Libraries and private foundations. A recent \$470,000 proposal to the Kellogg Foundation was denied.

This report was provided for information only. No action was required.

#### UPDATE ON CENTENNIAL ACTIVITIES

Dr. Swank invited Interim Vice President Murphy and Vice President Adair, who serves as staff director for the Student Affairs Committee of the Centennial, to report on the plans of the Centennial Student Affairs Committee.

Interim Vice President Murphy said as one of seven committees involved in planning the year-long celebration of the University's Centennial, the Student Affairs Committee is focusing on projects that will involve current students and rekindle memories of campus life in former students.

Commission members on the Student Affairs Committee are:

Robert S. Purgason, Tulsa, Chairman  
 Dr. Harold L. Andrews, The Netherlands, Vice Chair

Ann Brewer Basinger  
 Bill M. Burks  
 May Chang Sheehan  
 Archie Dunham  
 Eddie G. Hinton  
 Greg Kubiak

Vanessa Morris  
 James H. Morrison  
 Steve Owens  
 Billy Simms  
 Hiwatha Towers  
 William Seth Warner, Jr.

Faculty, staff and student members are:

Vice President Anona Adair, staff director for the Committee  
 Vice Provost Jerome Weber of Instructional Services  
 Professor Gene Thrailkill of University Bands  
 William R. Audas of Career Planning and Placement Services  
 Matt Hamilton of High School and College Relations

Todd Cunningham, UOSA Representative  
Joy Kelly, UOSA Representative  
Elaine Kumin is recording secretary for the Committee

Vice President Adair and Lori Ann Sharpe, President of UOSA, presented the following summary of Student Affairs Centennial activities and expanded on the information presented:

- I. Reunions - Alums will be invited to return to OU by the decade of their graduation. Activities, programs and events will be geared to their unique interests and associations.
  - A. Four emphasis weekends - home football games.
    - 1) September 15th - 80's
    - 2) September 22nd - 70's
    - 3) September 29th - 60's
    - 4) October 20th - 1st 50 years
  - B. Giant tent on the South Oval will be the focal point of reunions and will incorporate the following:
    - 1) Panels - Presenting picture collages representing different periods of OU's history -- Following the reunions, panels would be on display throughout the year in Evans Hall or the Union.
    - 2) Food Booths - Including OU Food Service, Athletic Concessions, and local favorite restaurants.
    - 3) Centennial scroll for alums to sign (may be put in time capsule).
    - 4) Alumni Association - check-in and address update table with possibility of a computer hook-up.
    - 5) High School and College Relations - alums can stop and leave names of prospective students.
    - 6) Yearbook Office - will have table with all yearbooks, possibly reproducing yearbook pictures for buttons.
    - 7) Centennial stickers - given out to everyone who stops by under the tent.
    - 8) Class ribbons - (with class years) for alums who check in under the tent.
    - 9) Tours - Crimson Club will give special campus tours originating from under the tent.

10) Student Organizations - will have special booths for alums. Centennial Mum Corsages will be available.

- C. Advertising and marketing of reunions will be done through "OU People" and "Sooner Magazine". All student groups who have newsletters (such as PLC Alum Newsletter, PAN/IFC Columns Newsletter) will be encouraged to market these reunions.
- D. 2000 football tickets for each football weekend will be available to alums, and big screen TV's will be set up in various campus locations (if game is televised).
- E. College open houses hosted by retired faculty.

## II. Special Events

- A. Student groups will incorporate a Centennial theme for those unique special events (ex. University Sing, Dad's Day, Scandals, Mom's Day) that occur throughout the year. Alums who were actively involved in these events will be invited to attend the activity and a special reception.
- B. Student Organizations - will be encouraged to set up a booth at the tent to provide returning alumni a meeting place.

## III. Special Projects

- A. Crimson Club - will conduct historical tours and host prospective student tours and special University events.
- B. Leadership Symposium - "Values For a New Century of Leadership". A special series of four colloquia focusing on leadership, with a special look at values and ethical considerations for our leaders in the coming century, conducted in cooperation with SLEP. The programs would feature a speaker with a national reputation from four areas of service; education, business, religion and government, teamed with a select group of OU alums who are leaders from the same areas of service. The programs would involve students, faculty, alums and the general public.
- C. Beautification:
  - 1) All of OU's Greek organizations are participating in the beautification of their particular house. Awards will be presented for the most attractive, the most improved, and the best year-round lawn/landscaping maintenance.
  - 2) Housing - coordinated through OU Physical Plant includes: plants, trees, widened walkways, seating, bike racks.

- D. University Children's Center - to serve the child care needs of students, faculty and staff members of the University. Program would provide all-day quality child care for children ages six weeks through five years of age. The program would provide indoor and outdoor play areas, food service, first aid and staff work spaces.
- E. Huston Huffman Center Phase II - to include expanded classrooms, raquetball/squash courts, gymnasium, archery/golf/exercise/judo facilities; showers/toilets/lockers, parking lot, and outdoor recreation areas.

During the presentation, a booklet explaining the Greek Beautification Project was distributed.

#### OU ASSOCIATES POLICY AMENDMENTS

The following information and recommendation of Interim President Swank was included in the agenda for this meeting:

The Associates giving program was begun in 1979 to provide unrestricted gifts for academic enrichment. As a group, the Associates represent many of the University's most generous friends and have been a source of many other gifts to the University. Most Associates are annual participants in the program, contributing \$1,000 each year for academic enrichment. Up to one-half of each gift may be restricted for a college of the donor's choice, and the other half goes into an unrestricted general fund for use where the need is greatest.

Because many Associates take great pride in being a part of this academic support group and yet occasionally wish to temporarily redirect and increase their gifts to assist other worthy academic causes, a Sustaining Associates category has been proposed.

The goals outlined in the Centennial Campaign will appeal to some Associates who may choose to increase their support for a short period of time to accomplish these University-approved special fund-raising projects. Each project would have to be approved by the Vice President for University Affairs. Only current, active annual Associates would be eligible for Sustaining Associate status.

Sustaining Associates will receive the same recognition from the University and will be listed as a special category when Associates names are published.

Over the years, OU faculty and staff have expressed interest in being able to designate all of their Associates gift for their particular area. It has been proposed, therefore, that OU faculty and staff be permitted to



designate 100 percent of their annual Associates gift to the college, school, academic department, or academic program of the donor's choice. The restricted gifts will be administered by the appropriate dean. Such donors will be designated as University Associates.

Interim President Swank recommended the following OU Associates policy changes: (1) that the University establish a Sustaining Associates category as explained above, and (2) that OU faculty and staff be permitted to designate 100 percent of their annual \$1,000 Associates gift to the college, school, academic department or academic program of the donor's choice.

These proposed changes were discussed at some length with concern expressed by several Regents about the recommendation that OU faculty and staff be permitted to designate 100% of their annual gift to a program whereas regular donors to the program would only be able to designate one-half of their gift. Dr. Swank commented that perhaps the proposal should be reviewed in more depth. Regent Sarratt moved the matter be tabled for further information. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### PROPOSED LEVELS OF GIVING RECOGNITION

To recognize individuals, foundations, and corporations who contribute to the Centennial Campaign, several special "levels of giving categories" have been proposed. Each category will be given a special name and donors will be listed as members of that honorary group based on the cumulative amount of gifts received from July 1, 1986 through the end of the campaign.

Many donors are recognized annually because of their participation in the OU Associates, President's Partners, dean's councils, and other annual donor groups. Little printed and continuing recognition is given to donors of larger amounts beyond, perhaps, the initial announcement of their gift.

Proposed honorary designations for level of support are:

1. The Crimson Circle for gifts totaling \$25,000 to \$99,999.
2. The Centennial Society for gifts totaling \$100,000 to \$249,999.
3. The Second Century Council for gifts totaling \$250,000 to \$999,999.
4. The David Ross Boyd Centennial Society for gifts of \$1 million or more.

Donors in these categories will be listed in issues of the new Centennial newsletter and periodically in other University publications and news releases, unless the donor requests anonymity.

Other forms of recognition will be developed and may include permanent displays, individual memorabilia for the donors, etc.

Interim President Swank recommended that the Board of Regents approve the special levels of giving categories explained above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**COLLEGE OF MEDICINE DEAN SEARCH  
VICE PRESIDENT FOR UNIVERSITY AFFAIRS SEARCH**

Regent Noble moved the Regents meet in executive session for the purpose of interfacing with the search committee for the Dean of the College of Medicine and for meeting with the Chair of the Search Committee for the Vice President for University Affairs. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

Beginning at 3:40 p.m. the Regents met in executive session with the College of Medicine Dean Search Committee and then with Dr. Paul F. Sharp, Chair of the Search Committee for the Vice President for University Affairs. Interim President Swank and Mrs. Tuttle were also present.

The meeting recessed at 4:50 p.m. and reconvened, still in executive session, at 7:30 a.m. on December 8, 1988 in the President's Dining Room at the Oklahoma Center for Continuing Education on the Norman Campus at which time a candidate for the College of Medicine Dean position was interviewed. Regents named on page 20734 as being present on December 7 were also present on December 8.

The Regents reconvened in regular session in the Board Room of the OU Foundation Building at 9:30 a.m.

**ANNOUNCEMENT OF GIFT**

Interim President David Swank announced that Coach Barry Switzer has pledged a gift of \$15,000 to assist OU in recruiting academic all stars. He said he committed the gift to help the University recruit and provide scholarship assistance to outstanding black students selected as participants in the National Achievement Scholarship Program for Outstanding Negro Students (NASPONS) and other outstanding students identified through the National Merit Scholarship Corporation. He introduced Coach Switzer for comments. Dr. Swank said "through his gift Coach Switzer today extended OU's winning tradition. He has demonstrated once again that we are a team at The University of Oklahoma

all working toward a common goal of excellence. This gift will have special significance as part of OU's \$100 million Centennial Campaign and I believe will provide inspiration to many others who support the University and Sooner football. I appreciate Coach Switzer's commitment and I encourage others who support quality education to assist him in this effort."

Dr. Swank said the gift from Coach Switzer will enable OU to match half of the remaining \$30,000 of a \$40,000 challenge gift from the Robert S. and Grayce B. Kerr Foundation to assist the University in recruiting outstanding black students. Dr. Steve Sutherland, Assistant Vice President of Student Affairs for Scholars Programs, was also present and expressed appreciation to Coach Switzer and the Foundation. Ms. Anne Morgan, President of the Robert S. and Grayce B. Kerr Foundation, was present to present \$10,000 of their gift. She said the Robert S. and Grayce B. Kerr Foundation is happy that the University is committed to the National Achievement program. "We believe it is an investment in the economic, cultural, and social future of Oklahoma to attract our State's brightest and most intelligent students to OU. If we lose them to other states as undergraduates, it is difficult to get them back". The Regents also expressed deep appreciation to Coach Switzer for this gift to attract outstanding students to OU.

#### COLLEGE OF MEDICINE DEAN SEARCH

Regent Gullatt moved that the Board of Regents approve the appointment of Dr. Edward N. Brandt, Jr. as Executive Dean of the College of Medicine and authorize the Interim President to negotiate the details of his employment. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

Interim President Swank and Provost Rich reviewed Dr. Brandt's background and his outstanding qualifications for this position.

#### RETIREE HEALTH INSURANCE

Passage of House Bill 1731 by the Oklahoma State Legislature made health insurance available under the State's health insurance plan for retirees who receive a check from the Oklahoma Teachers' Retirement System (OTRS). The same law requires the University to begin paying one-half of one percent of the regular annual compensation of OTRS members to the Oklahoma Teachers' Retirement System beginning on July 1, 1989. On July 1, 1990 the rate will be increased to one percent. This contribution will fund mandated change.

The University should not fund both our present retiree insurance and the State Plan offered through OTRS. Transferring retirees to the State Plan will shift much of the retiree claims liability away from the University's self-funded comprehensive health care benefits plan. By offering the University health insurance plan as a supplement to the other available plans, retirees can be assured that they will be provided the same level of benefits

after the change in plans, as has been available to them under the current University plan. When medical expenses are incurred, retirees would submit claims to Medicare first, the State Plan second, and the University's plan third.

The Employee Benefits Committee representing faculty and staff from all three campuses endorsed this recommendation.

To accommodate this change the University Retirement Policy should be amended by the addition of the following sentences to the section on health and dental insurance for retirees:

Those retirees eligible for benefits under the Oklahoma Teachers' Retirement System (OTRS) will receive primary health care benefits under the OTRS health care plan. The University will provide a supplemental policy so that the benefit level of all retirees remains the same.

Interim President Swank recommended that (1) health insurance coverage for retirees be transferred to the Oklahoma State Plan effective February 1, 1989, (2) a supplemental OU plan be provided to assure retirees the same level of benefits available under the University's health insurance plan, and (3) the Retirement Policy be amended to incorporate this change.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### QUALIFYING TIAA-CREF PLAN

Effective January 1, 1989 plans like the University's TIAA-CREF retirement system, a Tax Code Section 403(b) Plan, are subject to the new rules created by the Tax Reform Act of 1986. These rules could require that employees who are not enrolled in the Oklahoma Teachers' Retirement System (OTRS) (approximately 1,700 employees) join the system and pay five percent of their total compensation towards OTRS. The University would then be required to make TIAA-CREF contributions for these employees (approximately \$2 million for the Norman Campus alone). Compliance with this new law could also be accomplished by qualifying the plan under Section 401(a) of the tax code as allowed by the I.R.S. Plans under this section of the tax code are not subject to the new rules of the Tax Reform Act. Most institutions of higher education with plans like The University of Oklahoma's are following this procedure.

This recommendation is based on the advice of TIAA-CREF with the concurrence of University Legal Counsel. Further modifications may be needed as I.R.S. interpretations on this issue emerge.

A copy of the current plan was distributed to the Regents. Dr. Swank said there are no changes in the plan itself.

Interim President Swank recommended that the Board of Regents approve the current plan document for submission to the Internal Revenue Service for qualification under Section 401(a) of the I.R.S. Code.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### FINANCIAL AUDITS OF AUXILIARY ENTERPRISES

The following statement and recommendation was included in the agenda for this meeting:

At the September meeting (page 20492), the Board of Regents authorized the administration to solicit proposals for a certified financial audit of Auxiliary Enterprise Entities and Service Units on the Norman and Health Sciences Center campuses. At the Board's October Finance and Audit Committee meeting (page 2825), the scope of these financial audits was reduced to 12 Auxiliaries on the Norman Campus (those with a minimum \$500,000 revenue) and the three largest Auxiliaries at the Health Sciences Center.

On October 13, 1988, an Invitation to Bid was sent to the Big Eight accounting firms and others who might be interested in performing this service for the University.

On the November 11, 1988 bid opening date, proposals had been received from seven public accounting firms. The Invitation to Bid requested that each firm submit a proposal for each of three alternatives: (1) All work done by the accounting firm, (2) Internal Auditing providing one staff member on each campus, and (3) Internal Auditing providing one staff member on the Health Sciences Center and two staff members on the Norman Campus. The following indicates the responses for each of the three requested alternatives:

	<u>All Work by Firm</u>	<u>2 Internal Auditors</u>	<u>3 Internal Auditors</u>
Arthur Andersen	\$124,000	\$109,500	\$104,500
Arthur Young	No Bid	No Bid	134,400
Coopers & Lybrand	102,990	88,720	74,945
Deloitte Haskins & Sells	129,500	119,000	111,700
Peat Marwick	236,200	205,500	181,200
Price Waterhouse	144,625	128,632	111,414
Touche Ross	85,000	77,000	72,000

Each bidder has the experience and qualified staff to perform comprehensive financial audits of the specified Auxiliaries which meet the objectives stated in the Invitation to Bid. Thus the administration attempted to evaluate the proposals based upon (a) level of experience in developing and performing similar audits for comparable organizations, (b) qualifications, experience and independence of principals, (c) fee proposed, (d) responsiveness to proposal requirements, and (e) time required to complete the audits.

During the evaluation, the administration learned that the State Auditor and Inspector was planning to conduct a compliance audit of the University during the Spring of 1989. The State Auditor's Office provided an estimate of their cost for conducting the compliance audit of \$185,000. The State Auditor also indicated that a joint effort between their office and the public accounting firm engaged by the University would reduce their estimated audit cost to \$120,250. The State Auditor's audit costs would be billed to the University and are in addition to the fee paid to the public accounting firm.

The Norman Campus Vice President for Administrative Affairs and the Controller met with the State Auditor and Inspector to discuss the pending compliance audit and the financial audits of the selected Auxiliaries. The State Auditor confirmed that his staff would be conducting a comprehensive audit in the Spring and that his office could participate in a joint audit effort with the public accounting firm selected by the Regents. However, the State Auditor also indicated that his office would also be willing to perform the financial audits requested by the Board as a part of their compliance audit. The total fee for these audits would not exceed \$190,000 according to the State Auditor and Inspector. Furthermore, the State Auditor is prepared to initiate these audits earlier than the public accounting firms. Six of the seven public accounting firms would not start any audit field work until March, 1989.

It is recommended that the Board of Regents reject all bids submitted by public accounting firms and engage the State Auditor and Inspector to conduct financial audits of the specified Auxiliary Enterprise Entities as a part of the State Auditor's compliance audit. Since the State Auditor is already scheduled to audit the University, engagement of the State Auditor for the financial audits has the following benefits:

1. Lower costs to the University
2. Performance of audit in January, February, and March at a time when the staff has more time to work with the auditors. Performance of the audits in April, May, and June by both the State Auditor and a public firm would place an extreme burden on the University staff during a time when workload is already heavy due to the end of the fiscal year, the budget development process for the next fiscal year, and preparatory work for the fiscal 1988-89 University financial audit.

A detailed schedule incorporating the State Auditor's fee with the fees proposed by the accounting firms was distributed.

Interim President Swank recommended the Board of Regents reject all bids from public accounting firms and engage the Oklahoma State Auditor and Inspector to conduct financial audits of the specified Auxiliary Enterprise Entities as a part of the compliance audit to be conducted by the State Auditor and Inspector during the winter/spring of 1989 at a cost not to exceed \$190,000. In conducting the financial audit, the State Auditor and Inspector has agreed to comply with the bid specifications dated October 13, 1988. The State Auditor and Inspector shall report all findings to the Board of Regents. The State Auditor and Inspector will coordinate the audits with the Interim President and the Regents' Financial and Budget Analyst.

Dr. Swank said he wished to change his recommendation on this issue. He recommended that the Board of Regents accept the low bid of Touche Ross in the amount of \$85,000 with all work to be performed by the accounting firm. In response to a question from Regent White about the reason for making the change, Dr. Swank stated there seems to be some feeling on the part of some members of the Board that it would be better for an outside private firm to conduct these audits. Vice President Elbert explained the sequence of events that led to the recommendation that was included in the agenda. Following discussion, Regent Gullatt moved that the Board of Regents accept the \$85,000 bid of Touche Ross with all work to be performed by the firm. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### ASSIGNMENT OF INVESTMENT ADVISORY AGREEMENT

The University has been advised that on or about December 31, 1988 a change in control of the management of J. & W. Seligman & Co., Incorporated will take place. Mr. Fred E. Brown, current Chairman of the firm, advised that he is stepping down as Chairman and that the firm will be purchased and recapitalized by a group consisting of Mr. William C. Morris and the present Seligman Directors. Since this transaction will involve a "change in control", Seligman is required by Section 202 (a) (1) and 205 (2) of the Investment Advisers Act of 1940 to request the Board of Regents' consent to the assignment of the current investment advisory agreement to the ongoing Seligman firm.

The Directors of Seligman expect that the transaction will not result in any significant changes in the investment philosophy of Seligman or its operations. The principal reasons for the transaction are (1) to maintain the continuity of Seligman and to preserve its investment philosophy and style, (2) to secure the future of the firm as an independent entity, and (3) to provide a successor to Mr. Fred E. Brown as Chief Executive Officer.

The University expects no change in the manner in which the investments of the Regents' Endowment Funds are managed. Mr. David Watts will continue to serve the University in his current capacity. Therefore, it is recommended that the Board of Regents authorize the University Trust Officer to execute the consent form required by this "change in control" of J. & W. Seligman & Co., Incorporated.

Interim President Swank recommended the Board of Regents authorize the University Trust Officer to approve the assignment of the investment advisory agreement with J. & W. Seligman & Co., Incorporated, to the new Directors and management of J. & W. Seligman & Co., Incorporated.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### FISCAL MANAGEMENT POLICY REVISION

In reviewing the flow of routine purchase agenda items being submitted to the Board of Regents, Dr. Swank said there are several opportunities to reduce such paperwork. The revision to the Fiscal Management Policy shown below would increase the dollar level from \$35,000 to \$75,000 for material purchases which are competitively bid and the bid is to be awarded to the low responsive bidder. Awards over \$35,000 based upon a single bid or a bid other than the low responsive bid would continue to be submitted for Regents' approval.

Interim President Swank recommended that the Board of Regents approve a revision of the Regents' Fiscal Management Policy which increases the dollar approval level for routine competitive purchases as follows (additions underlined and deletions lined through):

The Board of Regents, cognizant that this is a large institution with a multi-million dollar annual cash flow, realizes that substantial authority must be delegated to the chief administrative officer of the institution in order to carry on the daily affairs of the institution. The Board, therefore, delegates to the President and to the President's designees, as set out below, the authority to make financial decisions up to, but not to exceed, \$35,000.00 without the necessity of referring the matter to the Board of Regents for approval. However, in the event the contract, arrangement or document involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, or would involve the University in a cooperative agreement with a foreign or domestic firm not previously authorized by the Regents, that contract, arrangement or document shall be approved by the Regents regardless of the dollar amount involved. In this policy "Financial Decisions" shall include, but not be limited to, contracts, leases, change orders, and purchases. (A "purchase" exceeds \$35,000.00 in value when the cost of an individual item is \$35,000.00 or more, or when the cost of a bulk purchase from a given vendor of similar items is \$35,000.00 or more.)



The Board of Regents also delegates to the President and to the President's designees the authority to award purchase orders up to, but not to exceed, \$75,000.00 where (a) competitive bids have been solicited, (b) more than one bid was received, and (c) the low responsive bid is selected.

However, purchases of materials or merchandise for resale by the Book Exchange, Commissary, ~~Utilities Stores~~, ~~Storeroom~~ and other similar units may be approved by the ~~President's Office~~ or the President's designees even if in excess of the above limitation.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. Regent White was out of the room at the time of this vote.

The Regents requested that a quarterly report be presented on all purchases that are acquired as a result of this new policy.

#### PRESIDENTIAL SEARCH

Regent Noble moved the Board of Regents meet in executive session for the purpose of discussing personnel. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. Regent White was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

The Regents met in executive session beginning at 10:00 a.m. with Mr. Jere McKenny, Chair of the Search Committee, and Professor Bart Ward, Vice Chair, and Mrs. Tuttle.

The Regents reconvened in regular session at 10:45 a.m. The Chairman announced that no action is necessary as a result of the executive session.

#### VICE PRESIDENT FOR UNIVERSITY AFFAIRS

Regent Gullatt moved that the Board of Regents authorize the Interim President to (1) employ a consultant, either an individual or a firm, whichever in his judgment suits our needs, on a temporary basis to assist in the organization of the Centennial Campaign and other fund-raising activities, and (2) solicit proposals from executive search firms to assist in filling on a permanent basis the position of Vice President for University Affairs. The following voted yes on the motion: Regents Kemp, Sarratt, White, Noble, and Gullatt. Regents Hogan and Lewis were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

University of Oklahoma  
 Norman Campus  
 Research & Other Sponsored Projects  
 Revenue and Expenditure Summary  
 October 31, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Federal	27,809,004	0	27,809,004	11,285,893	16,523,111	27,809,004
State	2,689,798	0	2,689,798	1,436,396	1,253,402	2,689,798
Commercial	1,025,999	0	1,025,999	255,729	770,270	1,025,999
Other Sources	1,475,199	0	1,475,199	939,645	535,554	1,475,199
<b>Total Revenue</b>	<b>33,000,000</b>	<b>0</b>	<b>33,000,000</b>	<b>13,917,663</b>	<b>19,082,337</b>	<b>33,000,000</b>

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Arts & Sciences	6,699,000	0	6,699,000	2,747,805	3,951,195	6,699,000
Energy Center	363,000	0	363,000	214,963	148,037	363,000
Engineering	2,772,000	0	2,772,000	1,313,711	1,458,289	2,772,000
Geosciences	2,409,000	0	2,409,000	1,440,103	968,897	2,409,000
Research Administration	1,089,000	0	1,089,000	343,083	745,917	1,089,000
CE & PS	17,292,000	0	17,292,000	7,089,450	10,202,550	17,292,000
All Other	2,013,000	0	2,013,000	709,302	1,303,698	2,013,000
	32,637,000	0	32,637,000	13,858,417	18,778,583	32,637,000
Geological Survey	363,000	0	363,000	59,246	303,754	363,000
<b>Total Expenditures</b>	<b>33,000,000</b>	<b>0</b>	<b>33,000,000</b>	<b>13,917,663</b>	<b>19,082,337</b>	<b>33,000,000</b>

University of Oklahoma  
 Health Sciences Center  
 Research & Other Sponsored Projects  
 Revenue and Expenditure Summary  
 October 31, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Health & Human Services	7,714,943	0	7,714,943	2,405,348	5,309,595	7,714,943
Defense	88,083	0	88,083	18,285	69,798	88,083
Other Federal	782,325	0	782,325	217,771	564,554	782,325
State Agencies	1,615,612	0	1,615,612	661,176	954,436	1,615,612
Foundations	3,163,079	0	3,163,079	1,058,385	2,104,694	3,163,079
Medical Organizations	415,751	0	415,751	115,188	300,563	415,751
Private Industry	1,395,122	0	1,395,122	473,138	921,984	1,395,122
Multiple Sources	1,794,415	0	1,794,415	387,455	1,406,960	1,794,415
Hospital Reimbursements	6,954,954	0	6,954,954	2,201,528	4,753,426	6,954,954
	23,924,284	0	23,924,284	7,538,274	16,386,010	23,924,284

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
College of Medicine	20,488,259	0	20,488,259	6,241,148	14,247,111	20,488,259
College of Dentistry	98,390	0	98,390	4,223	94,167	98,390
College of Nursing	317,279	0	317,279	79,508	237,771	317,279
College of Public Health	787,129	0	787,129	328,892	458,237	787,129
College of Allied Health	384,688	0	384,688	215,658	169,030	384,688
College of Pharmacy	632,361	0	632,361	178,050	454,311	632,361
Graduate College	213,867	0	213,867	65,276	148,591	213,867
Tulsa Medical College	139,496	0	139,496	105,498	33,998	139,496
Library	23,582	0	23,582	115	23,467	23,582
General Administration	839,233	0	839,233	319,906	519,327	839,233
	23,924,284	0	23,924,284	7,538,274	16,386,010	23,924,284

University Of Oklahoma  
 Norman Campus  
 Schedule Of Budgets  
 October 31, 1988

SERVICE UNITS (INTERNAL)

	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
SERVICE UNITS (INTERNAL)			
University Computing Services	4,138,500	0	4,138,500
Physical Plant Service Unit	15,096,680	0	15,096,680
Physical Plant Utility System	10,226,887	0	10,226,887
Motor Pool	1,525,484	0	1,525,484
Auxiliary Accounting	268,918	0	268,918
University Storeroom	1,800,334	0	1,800,334
University Publications	180,500	0	180,500
Department of Office Systems	591,110	0	591,110
Auxiliary Services	187,427	0	187,427
University Printing	3,763,714	0	3,763,714
Telecommunications	3,400,423	0	3,400,423
Insurance Premium Distribution	6,088,358	0	6,088,358
Postage and Bulk Mail	850,594	0	850,594
Architectural/Engineering Services	490,704	0	490,704
TOTAL SERVICE UNITS (INTERNAL)	48,609,633	0	48,609,633

University of Oklahoma  
Norman Campus  
COMBINED SERVICE OPERATIONS  
BALANCE SHEET  
OCTOBER 31, 1988

<u>ASSETS</u>			<u>LIABILITIES AND FUND BALANCE</u>
<b>Current Assets</b>			<b>Current Liabilities</b>
Cash (in State Treasury)	\$	\$7,446,896.78	Accounts Payable
Cash (Other)		315.00	Accrued Expenses
Bond Funds(1)			Deferred Income
Held by State Treasurer	548,688.13		\$649,343.76 \$
Held by Trustee			1,029,092.58
-Principal & Interest	90,446.76		615,299.40
-Reserve Funds	2,532,752.94	3,171,887.83	-----
			Total Current Liabilities
Investments		0.00	
Accounts Receivable		1,530,655.11	2,293,735.74
Prepaid Expenses		276,198.09	
Inventory		1,632,526.00	<b>Long-Term Liabilities</b>
		-----	Notes Payable
Total Current Assets		14,058,478.81	Bonds Payable
			2,310,126.50
			14,150,833.00
			-----
			Total Long-Term Liabilities
			16,460,959.50
			-----
			Total Liabilities
			18,754,695.24
			-----
<b>Fixed Assets</b>			
Land		0.00	<b>Fund Balance</b>
Equipment	21,092,686.47		Unobligated(2)
Less: Accum Depreciation	5,907,259.86	15,185,426.61	Unexpended (Held by State Treas)(3)
	-----		Funds for Debt Service(4)
Buildings	6,083,697.24		Net Investment in Plant(5)
Less: Accum Depreciation	0.00	6,083,697.24	8,592,855.24
			548,688.13
Capital Improvements	489,307.33		2,623,199.70
Less: Accum Depreciation	171,816.32	317,491.01	6,217,802.85
			-----
Projects in Progress		1,092,147.49	Total Fund Balance
			17,982,545.92
Total Fixed Assets		22,678,762.35	-----
			Total Liabilities and Fund Balance
Total Assets		\$36,737,241.16	\$36,737,241.16
		-----	-----
			-----

- (1) Asset balances presented under the category of bond funds are presented on a cash basis and do not reflect interest receivable on investments held.
- (2) This amount is the difference between cash, investments, accounts receivable, prepaid expenses, inventory, accounts payable, accrued expenses, and deferred income.
- (3) Funds held by the State Treasurer.
- (4) Funds held by the Trustee.
- (5) This represents the net difference between fixed assets and long-term liabilities.

University of Oklahoma  
Norman Campus  
COMBINED SERVICE OPERATIONS  
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE  
October 31, 1988

	FY 88-89			FY 87-88		
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE	% OF TOTAL
REVENUE:						
Income	\$4,108,550.54	\$17,127,076.87	100.0	\$3,977,314.64	\$15,407,251.06	100.0
Gross Revenue	4,108,550.54	17,127,076.87	100.0	3,977,314.64	15,407,251.06	100.0
Cost of Sales	-1,499,632.13	-6,086,894.59	-35.5	-1,393,582.51	-5,875,732.93	-38.1
Gross Profit	2,608,918.41	11,040,182.28	64.5	2,583,732.13	9,531,518.13	61.9
EXPENDITURES:						
Salaries and Wages	1,049,415.13	4,695,464.71	27.4	987,945.85	3,970,247.02	25.8
Supplies	101,152.27	413,472.32	2.4	77,736.70	381,298.46	2.5
Communications	24,015.43	84,800.82	0.5	40,530.78	83,675.32	0.5
Utilities	4,323.24	20,916.88	0.1	5,381.87	18,607.73	0.1
Insurance	445,393.85	1,750,139.32	10.2	644,679.93	1,753,191.46	11.4
Travel	5,127.75	17,419.69	0.1	5,856.37	13,675.62	0.1
Maintenance	181,578.22	631,152.81	3.7	114,696.27	576,684.92	3.7
Equipment Lease	80,905.77	338,006.63	2.0	98,780.43	360,957.90	2.3
Contractual	307,226.06	1,078,746.80	6.3	319,270.27	1,162,027.43	7.5
Depreciation	76,579.21	297,086.08	1.7	69,490.12	286,563.60	1.9
Other	84,560.87	307,091.99	1.8	25,916.01	309,700.66	2.0
Total Expenditures	2,360,277.80	9,634,298.05	56.3	2,390,284.60	8,916,630.12	57.9
Revenues over Expenditures	248,640.61	1,405,884.23	8.2	193,447.53	614,888.01	4.0
Other Additions/(Deductions)						
Trustee Bank--Debt Service	357,376.00	-515,774.00	-3.0	-907,415.00	-1,101,959.00	-7.2
Trustee Bank--Trustee Fee	0.00	0.00	0.0	0.00	0.00	0.0
Non-Operating Revenue	0.00	1,398,661.50	8.2	0.00	0.00	0.0
Non-Operating Expenditures	0.00	0.00	0.0	0.00	-6,457.95	0.0
Total Other	357,376.00	882,887.50	5.2	-907,415.00	-1,108,416.95	-7.2
Net Change to Fund Balance	\$606,016.61	\$2,288,771.73	13.4	(\$713,967.47)	(\$493,528.94)	-3.2

University Of Oklahoma  
 Health Sciences Center  
 Schedule Of Budgets  
 October 31, 1988

SERVICE UNITS (INTERNAL)

SERVICE UNITS (INTERNAL)	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
Motor Pool	235,304	0	235,304
Anatomical Donations Program	11,428	0	11,428
Misc. Stores and Shipping	3,245	0	3,245
Computing Services	2,872,229	0	2,872,229
College of Medicine Copy Services	15,824	0	15,824
College of Health Copy Services	15,408	0	15,408
College of Pharmacy Copy Services	11,790	0	11,790
College of Pharmacy Storeroom	24,210	0	24,210
Tulsa Medical Arts & Graphics	44,571	0	44,571
Site Support	2,680,256	0	2,680,256
Telecommunications (Centrex)	411,794	0	411,794
Graphic Services	554,400	0	554,400
Radiation Safety Services	27,314	0	27,314
Lab Animal Resources	7,988	0	7,988
Equipment Rental	321,566	0	321,566
Tulsa Telephone	137,500	0	137,500
Workers' Compensation	197,958	0	197,958
Unemployment Compensation	174,432	0	174,432
Educational Support Services	3,417	0	3,417
Library Services	13,357	0	13,357
Tulsa Library Services	380	0	380
Service Unit Accounting	269,927	0	269,927
Clinic Administration	20,406	0	20,406
Steam & Chill Water Plant	2,078,969	0	2,078,969
<b>TOTAL SERVICE UNITS (INTERNAL)</b>	<b>10,133,673</b>	<b>0</b>	<b>10,133,673</b>

University Of Oklahoma  
 Health Sciences Center  
 Schedule Of Budgets  
 October 31, 1988

SERVICE UNITS (EXTERNAL)

	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
SERVICE UNITS (EXTERNAL)			
Motor Pool	89,702	0	89,702
Anatomical Donations Program	39,365	0	39,365
Misc. Stores and Shipping	5,455	0	5,455
Computing Services	88,832	0	88,832
College of Medicine Copy Services	7,176	0	7,176
College of Health Copy Services	2,592	0	2,592
College of Pharmacy Copy Services	6,210	0	6,210
College of Pharmacy Storeroom	20,790	0	20,790
Tulsa Medical Arts & Graphics	57,190	0	57,190
Site Support	600,351	0	600,351
Telecommunications (Centrex)	2,856,413	0	2,856,413
Graphic Services	650,818	0	650,818
Radiation Safety Services	99,142	0	99,142
Lab Animal Resources	524,572	0	524,572
Equipment Rental	289,777	0	289,777
Tulsa Telephone	112,500	0	112,500
Workers' Compensation	68,370	0	68,370
Unemployment Compensation	112,463	0	112,463
Educational Support Services	22,865	0	22,865
Library Services	87,074	0	87,074
Tulsa Library Services	9,620	0	9,620
Service Unit Accounting	0	0	0
Clinic Administration	123,298	0	123,298
Steam & Chill Water Plant	3,999,889	0	3,999,889
TOTAL SERVICE UNITS (EXTERNAL)	9,874,464	0	9,874,464



OUHSC CONSOLIDATED FINANCIAL STATEMENTS  
 SERVICE OPERATIONS  
 BALANCE SHEET  
 OCTOBER 31, 1988

<u>ASSETS</u>		<u>LIABILITIES AND FUND BALANCE</u>	
<u>Current Assets</u>		<u>Current Liabilities</u>	
Cash (in State Treasury)	\$2,988,925	Accounts Payable	\$1,051,289
Bond Funds			
Held by State Treasurer	\$1,445,739	Total Current Liabilities	\$1,051,289
[Project & Repair & Replacement]			
Held by Trustees		<u>Long-Term Liabilities</u>	
-Prin. & Int.	890,314		
-Reserve Fund	7,519,850	Bonds Payable	\$18,845,000
Accounts Receivable	1,938,895	Total Long-Term Liabilities	18,845,000
Prepaid Expense	12,730		
Inventory	218,989		
		Total Liabilities	\$19,896,289
Total Current Assets	\$15,011,442		
<u>Fixed Assets (at cost)</u>		<u>Fund Balance</u>	
Land	\$388,852		
Equipment	4,045,195	Unobligated	\$5,550,104
Less Accum Depreciation	( 2,860,709)	Unexpended	1,445,739
	\$1,384,488	Funds for Debt Service	8,410,184
Building and Improvements	\$20,811,903	Net Investment in Plant	( 3,233,229)
Less Accum Depreciation	( 5,307,816)		
	15,304,287	Total Fund Balance	\$12,172,778
Total Fixed Assets	\$17,057,825		
		Total Liabilities and Fund Balance	\$32,089,087
Total Assets	\$32,089,087		

OUHSC CONSOLIDATED FINANCIAL STATEMENTS  
 SERVICE OPERATIONS  
 STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES AND OTHER CHANGES  
 FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE  
 OCTOBER 31, 1988

	FY 88/89			FY 87/88	
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE
<b>REVENUE:</b>					
E&G Sales	\$778,382	\$3,037,021	48.3%	\$678,365	\$2,744,842
Grants Sales	42,392	176,115	2.9%	52,398	184,731
Agency Special Sales	118,808	538,867	8.7%	194,825	587,729
External Sales	819,471	2,406,568	39.1%	738,358	2,852,432
<b>Total Sales</b>	<b>\$1,554,851</b>	<b>\$6,158,369</b>	<b>100.0%</b>	<b>\$1,563,936</b>	<b>\$6,169,534</b>
Less: Cost of Sales	( 89,822)	( 255,183)	( 4.1%)	( 149,538)	( 442,941)
<b>Gross Profit</b>	<b>\$1,465,029</b>	<b>\$5,901,208</b>	<b>95.9%</b>	<b>\$1,414,400</b>	<b>\$5,726,593</b>
<b>EXPENDITURES:</b>					
Salaries and Wages	\$503,197	\$2,038,702	33.1%	\$448,835	\$1,847,402
Computer Chg(Norman Campus)	4,000	18,181	.3%	4,982	18,985
Postage	1,114	4,721	.1%	489	2,501
Supplies	72,280	233,749	3.8%	48,455	214,280
Aux/Ser. Unit Overhead	40,710	153,510	2.5%	25,857	54,010
Telephone	118,394	508,834	8.3%	208,223	900,870
Utilities	237,858	902,780	14.7%	211,889	1,089,089
Workers' Comp. Ins.	18,231	72,451	1.2%	18,487	88,415
Unemploy. Comp. Insurance	4,000	18,854	.3%	3,500	31,432
Maintenance	41,477	160,249	2.6%	72,075	170,404
Control Service	13,279	86,832	1.1%	13,279	53,118
Equipment Lease	93,187	478,180	7.7%	105,329	388,284
Vehicle Lease	8,030	38,421	.8%	8,782	32,545
Space Lease	1,212	5,052	.1%	0	0
Travel	5,935	7,129	.1%	388	9,309
Dues & Subscription	358	7,233	.1%	143	11,549
Insurance	4,834	19,190	.3%	3,442	13,583
Depreciation	25,937	103,284	1.7%	27,087	108,393
Other	12,182	34,808	.6%	4,410	19,182
<b>Total Expenditures</b>	<b>\$1,204,193</b>	<b>\$4,888,280</b>	<b>79.2%</b>	<b>\$1,200,402</b>	<b>\$4,989,309</b>
Other Add./Deletions	( 148,210)	( 803,721)	( 9.8%)	( 147,770)	( 591,918)
<b>Net Change to Fund Bal.</b>	<b>\$112,628</b>	<b>\$429,205</b>	<b>6.9%</b>	<b>\$68,228</b>	<b>\$145,368</b>

MONETARY IMPLICATIONS OF AGENDA ITEMS  
DECEMBER, 1988

	<u>Norman Campus</u>	<u>Both</u>	<u>Health Sciences Center</u>
<u>Proposals, Contracts, Grants</u>			
Proposals	\$ 7,530,158		\$2,297,232
Grants and Contracts	18,508,487		1,262,329
 <u>Expenditures</u>			
Purchases	\$ 329,167		\$ 777,531
Capital Projects	10,500		
Other	668,000	\$190,000	
Personnel (annual) - see next page			
 <u>Income</u>			
			\$ 20,200

	<u>E &amp; G</u> <sup>1</sup>	<u>Service Units or Aux.</u>	<u>PPP</u> <sup>2</sup>	<u>Affil.</u> <sup>3</sup> <u>Insti.</u>	<u>Grant or Contract</u>	<u>OU Fdn. Reim.</u>
<u>Health Sciences Center</u>						
Leaves	\$( 33,800)					
Appointments	64,885	\$ 35,000	\$ 291,226	\$ 43,674	\$ 124,500	
Reappointments	28,000					
Salary Changes <sup>4</sup>	34,348		42,912	25,282	( 132)	
Changes <sup>5</sup>						
Resignations/ Retirement	(425,871)		( 50,705)	( 83,353)	( 4,400)	
	<u>\$(332,438)</u>	<u>\$ 35,000</u>	<u>\$ 283,433</u>	<u>\$( 14,397)</u>	<u>\$ 119,968</u>	

Norman Campus

Leaves	\$( 69,149)					
Appointments	154,833	\$ 56,000			\$ 75,510	
Reappointments	79,200				789,946	
Salary Changes <sup>4</sup>	9,230	17,607			13,260	
Changes <sup>5</sup>						
Resignations/ Retirement	( 88,114)				( 87,865)	
	<u>\$ 86,000</u>	<u>\$ 73,607</u>			<u>\$ 790,851</u>	

<sup>1</sup>E & G = Educational and General - State appropriated funds

<sup>2</sup>PPP = Professional Practice Plan funds

<sup>3</sup>Oklahoma Memorial Hospital, Oklahoma Children's Memorial Hospital, Oklahoma Medical Research Foundation, Veterans Administration Hospital, Department of Human Services

<sup>4</sup>Regular annual salary increase, budget corrections, or increases (decreases) as a result of change in position or promotion

<sup>5</sup>Other salary increases or awards

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS & HEALTH SCIENCES CENTER  
STATEMENT OF OUTSTANDING BONDS  
September 30, 1988

	Length of Issue	Original Issue	Bond Principal Outstanding	Total Reserves at Trustee Banks	Outstanding Less Total Reserves	Principal, Interest & Fee Payment - FY89
<u>Student Housing Revenue Bonds</u>						
1957 Bond System						
Series C (OCCE 1959)	30	1,400,000	74,000	132,599	-58,599	75,943 (1)
1963-64 Bond System						
Series C (1964)	39	3,000,000	1,755,000	688,843	1,066,157	155,403
1966 Bond System	33	13,600,000	7,855,000	1,566,368	6,288,632	908,988
<b>Total Housing</b>		<b>18,000,000</b>	<b>9,684,000</b>	<b>2,387,810</b>	<b>7,296,190</b>	<b>1,140,334</b>
<u>Student Facilities Revenue Bonds</u>						
1979 Bond System	30 1/2	10,405,000	9,395,000	1,511,330	7,883,670	769,902
<u>Stadium System Revenue Bonds</u>						
1974 Series	15	5,000,000	240,000	259,022	-19,022	255,680 (1)
1979 Series	17	5,800,000	2,820,000	807,225	2,012,775	452,338
OGH Series 2 (SAE)	30	340,000	143,000	64,536	78,464	21,118 (1)
Utility System Bonds 1987 A&B	17	14,575,000	14,200,000	2,623,200	11,576,800	1,551,501
<b>TOTAL NORMAN CAMPUS</b>		<b>54,120,000</b>	<b>36,482,000</b>	<b>7,653,123</b>	<b>28,828,877</b>	<b>4,190,873</b>
<u>Utility System Revenue Bonds</u>						
Series 1973	30	10,125,000	7,220,000	3,451,478	3,768,522	
Series 1977	27 1/2	7,040,000	5,420,000	2,438,922	2,981,078	
Series 1979	30	7,060,000	6,205,000	2,817,909	3,387,091	
<b>TOTAL HEALTH SCIENCES CENTER</b>		<b>24,225,000</b>	<b>18,845,000</b>	<b>8,708,309</b>	<b>10,136,691</b>	
<b>TOTAL BOTH CAMPUSES</b>		<b>78,345,000</b>	<b>55,327,000</b>	<b>16,361,432</b>	<b>38,965,568</b>	

Note: No accrued interest payable or receivable is included in the Bonds Outstanding or Reserves total.

(1) and interest payments currently made by Trustee Banks.

PROJECTS UNDER CONSTRUCTION

Project	Architects or Engineers	Contractors	Original Contract Award Date	Original Adjusted Completion Date	Current Contract Amount	Status Percent Complete	Source of Funds
Energy Center Building, Phase IVA	The Benham Group	Manhattan Construction Company, Inc.	06/30/86	08/29/88 11/27/88	\$ 8,527,630 \$ 9,313,670	99%	State Building Funds and Private funds.
Energy Center Building, Phase IVB Casework	The Benham Group	Laboratory Specialists	06/15/88	12/04/88	\$ 359,741	55%	Private funds and DOE Grant.
Energy Center Building, Phase IVC	The Benham Group	Manhattan Construction Company, Inc.	07/01/88	08/29/89	\$ 7,404,000 \$ 7,600,000	32%	Private funds and DOE Grant.
Max Westheimer Field, Ramp Area Reconstruction and Expansion, Phase 1	Leard and Associates	Pavement Conservation Specialists, Inc.	04/29/88	02/10/89 02/24/89	\$ 719,663 \$ 796,223	95%	FAA Grant, OAC Grant and Airpark funds
Oklahoma Fishery Research Laboratory	Kaighn Associates Architects, Inc.	Wes Star Construction, Inc.	07/05/88	02/01/89	\$ 298,796	55%	Oklahoma Department of Wildlife Conservation, Utility System Revenue Bonds, Series 1984, and University funds.
John Jacobs Track and Field Improvements	C.H. Guernsey and Company	Labco Construction, Inc.	09/06/88	12/05/88	\$ 567,420	45%	Athletic Department and Olympic Festival '89 Committee funds.

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Science Hall Renovation	M&R 14	Shaw Associates, Inc.	01/22/76	\$ 886,201	Inactive
Gould Hall Renovation, Phase II	M&R 8	Loftis, Bell and Downing Architects and Planners	07/22/82	\$ 1,695,000	Inactive
Golf Course Improvement Program, Dam, Lake, and Pumping System, Part 1	---	Associated Engineers, Inc.	12/10/80	\$ 450,000	Final plans have been completed.
Golf Course Improvement Program, Water Distribution and Sprinkler System, Part 2	---	Architectural and Engineering Services	---	\$ 300,000	Final plans have been completed.
Golf Course Improvement Program, Landscaping and Other Improvements, Part 3	---	Architectural and Engineering Services	---	\$ 250,000	Preliminary studies are in process.
Golf Course Improvement Program, Effluent Line, Part 4	---	Associated Engineers, Inc.	12/10/80	\$ 150,000	Final plans have been completed.
Energy Center Building.	NC I, II, III, & IV	The Benham Group	12/16/81	\$48,000,000	Phases I, II and III are complete. Design development plans for Phase IV are complete. Final plans for Phases IVA, IVB and IVC have been completed. Phase IVA is nearing completion and Phase IVC is under construction. Final plans for Phase IVD are being prepared.
Catlett Music Building, Phases IB, IC and ID	NC 2 & NC 3	Kaighn Associates Architects, Inc. and Bauer, Stark and Lashbrook, A Joint Venture	04/08/82	\$13,400,000	Phase IA is complete. Additional planning for Phases IB, IC and ID is on hold.
Brooks Street Parking Area	---	Lawrence, Lawrence and Flesher	07/27/79	\$ 750,000	Inactive.

Notes: C Master Plan; M&R = Modernization and Repair; NC Construction

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Copeland Hall Addition	NC 4	Murray-Jones-Murray	03/01/83	\$ 5,000,000	Inactive.
College of Environmental Design Expansion	M&R 4	Architectural and Engineering Services	---	\$ 800,000	Inactive.
Career Planning and Placement Renovation	---	Architectural and Engineering Services	---	\$ 200,000	Inactive.
Energy Conservation and Utility Systems Improvements	NC 5	C.H. Guernsey Company, Inc.	07/06/84	\$ 9,986,000	Construction is substantially complete on 95% and in progress on 4% of the project. The remainder of the work is in various stages of planning and design.
University Childhood Center	NC 27	Architectural and Engineering Services	---	\$ 800,000	Inactive.
Max Westheimer Field, Ramp Area Reconstruction and Extension	NSI 2	Leard and Associates	02/12/86	\$ 2,000,000	The project has been divided into phases. A grant for federal assistance has been received for Phase I. Phase I is under construction and nearing completion.
Max Westheimer Field, Master Plan Update	---	Braun Binion Barnard, Inc.	04/01/85	\$ 65,000	Grants for this work have been received. The master plan update and preliminary Environmental Assessment for the identified projects have been completed. A public hearing has been held and the Environmental Assessment has been submitted to the FAA for review. Work on a compre- hensive development plan for Max Westheimer Airpark and Swearingen Research Park is scheduled to be completed in January.
Lloyd Noble Center Repairs	M&R 20	Architectural and Engineering Services	---	\$ 847,000	Repaving of the parking lot, installation of new seat covers and work on the land- scaping, heating and cooling systems are complete. Planning for additional work is underway.
Fred Jones, Jr. Memorial Art Center Renovation	M&R 25	Architectural and Engineering Services	---	\$ 479,000	Work on the gallery renovation, including new flooring has been completed. Installa- tion of a new security system has been com- pleted. Planning is underway on the remaining items.



PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Huston Huffman Center Renovation	M&R 33	Architectural and Engineering Services	---	\$ 105,000	Resurfacing of the courts has been completed. Planning for additional work is underway.
Goddard Health Center	M&R 34	Architectural and Engineering Services	---	\$ 128,000	Resurfacing of the roof and installation of carpet has been completed. Planning for additional work is underway.
Goddard Health Center Facility Repairs and Equipment	M&R 62	Architectural and Engineering Services	---	\$ 108,300	Plans are being prepared.
Lloyd Noble Center Facility Repairs and Equipment	M&R 63	Architectural and Engineering Services	---	\$ 173,580	Plans are being prepared.
Huston Huffman Center Facility Repairs and Replacements	M&R 64	Architectural and Engineering Services	---	\$ 129,800	Plans are being prepared.
Couch Tower Renovation	M&R 67	Meyer Associates	---	\$ 5,200,000	A study of the scope and cost of this project has been completed. This project is on hold.
Athletic Dining Hall Renovation	M&R 93	Graves Boynton Williams and Associates	---	\$ 500,000	A master plan and preliminary plans for the initial phase are being prepared.
John Jacobs Track and Field Improvements	NSI 8	C.H. Guernsey Company, Inc.	---	\$ 700,000	Phase I is under contract. A master plan is being prepared.
L. Dale Mitchell Baseball Park Batting Cages	NC 9	Architectural and Engineering Services	---	\$ 120,000	Inactive.

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Museum of Natural History and Western History Collections Building		Architectural and Engineering Services	---	\$16,000,000	Preliminary studies and the architectural firm selection process are underway.
Max Westheimer Airpark Runway 17-35 Extension		Architectural and Engineering Services	---	\$ 4,300,000	Preliminary studies and the engineering firm selection process are underway. A grant application will be submitted to the FAA following approval of the Environmental Assessment associated with the Max Westheimer Airpark Master Plan Update.

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Steam & Chilled Water System Expansion, Phase V	---	Frankfurt-Short-Bruza Associates	11/30/79	\$ 4,700,000	Inactive.
Family Medicine and University Center, Family Medicine Building, Phase I	NC 1	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 6,300,000	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Student-Alumni Center, Phase IIA	NC 2	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 1,298,896	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Preventive Medicine- Aerobics Center, Phase IIB	NC 3	Jones Hester Bates and Riek and Quinn and Associates, a Joint Venture	---	\$ 4,013,933	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Outdoor Recreation Area, Phase III	NC 4	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 250,262	Project plans are under review prior to execution of architectural contract.
Basic Sciences Education Building Generator	M&R 3	Graham and Associates	01/21/88	\$ 100,000	Plans and specifications are being prepared.
Pediatric Intensive Care Unit Project	---	HTB, Inc.	01/20/88	\$ 1,100,000	Program planning is underway.

THE UNIVERSITY OF OKLAHOMA  
 CONTRACTUAL AND OTHER EXPENSE BREAKDOWN  
 October 31, 1988

	HSC	NORMAN	TOTAL
Rental of Equipment (1)	3,184,988	1,701,364	4,886,352
Maintenance of Equipment	2,311,601	900,180	3,211,781
Building and Land Rental (2)	745,636	1,146,858	1,892,494
Non-Payroll Fees (Consulting, temporary help, architectural, recruitment, non-university physicians, honoraria)	5,172,827	3,183,350	8,356,177
Merchandise for Resale	496,602	10,160,721	10,657,323
Insurance	2,519,252	1,107,232	3,626,484
Lab Tests & Research Subjects	482,838	N/A	482,838
Equipment Purchases (Items over \$250)	576,314	1,158,040	1,734,354
Housestaff Contracts for Services	446,136	N/A	446,136
Capital Improvements-Section 13 funds	989,755	N/A	989,755
Debt Service (Steam & Chill Bonds, Utility system, housing, stadium, etc.)	1,840,570	3,096,672	4,937,242
Indirect Cost Transfers to Revolving Fund	970,000	5,265,485	6,235,485
Fees & Memberships to Professional Organizations	690,853	301,040	991,893
Registration Fees (Conferences)	240,841	N/A	240,841
Continuing Education (Food, hotel, conference expenses)	133,495	N/A	133,495
Postage & Freight	759,597	288,479	1,048,076
Scholarship & Student Loans	133,294	7,443,576	7,576,870
Advertising (Yellow Pages & Newspapers)	385,127	N/A	385,127
Physical Plant Services	N/A	12,927,804	12,927,804
Vehicle Rental	N/A	1,657,245	1,657,245
Aircraft Rental	N/A	7,200	7,200
Data Processing	N/A	5,478,187	5,478,187
Books, Periodicals, Binding, Printing	N/A	3,047,024	3,047,024
Exhibitions and Shows	N/A	2,421,100	2,421,100
Transportation of Students	N/A	975,000	975,000
Oklahoma Tax Commission-Taxes	N/A	900,000	900,000
Inter Government Contracts-US, Other States	N/A	2,000,000	2,000,000
Intra Government Contracts-Other State Agencies	N/A	775,000	775,000
Fees, Licenses and Permits	N/A	375,000	375,000
Other Miscellaneous (Retirement, student organization related expenses, burial expense)	N/A	2,979,590	2,979,590
Total	<u>22,079,726</u>	<u>69,296,147</u>	<u>91,375,873</u>

(1) Primarily Computer Leases at HSC.  
 (2) Primarily TMC campuses at HSC.

EXAMPLES OF OTHER MISCELLANEOUS  
EXPENSES WITHIN CONTRACTUAL  
AND OTHER EXPENSE CATEGORY

Laboratory and Other Testing Services	55,000
Refund of Expenditures	738,609
Original Payment to Petty Cash Funds	5,000
Payment to Local Governmental Sub-divisions	140,000
Investment Purchases Net Change from year to year	1,600,981
Advertising	200,000
Tuition and Registration Fees	85,000
Out of Court Settlements	5,000
Informational Services	150,000
	-----
	<u>2,979,590</u>

University of Oklahoma  
 Norman Campus  
 Educational & General  
 Revenue and Expenditure Summary  
 October 31, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Student Tuition	21,722,710	0	21,722,710	8,563,932	13,158,778	21,722,710
Other Student Fees	818,406	0	818,406	165,306	653,100	818,406
OU Foundation	1,004,029	574,890	1,578,919	0	1,578,919	1,578,919
Indirect Cost	2,767,432	0	2,767,432	922,476	1,844,956	2,767,432
CE & PS Revenue	6,173,437	0	6,173,437	2,381,803	3,791,634	6,173,437
Other Revenue	461,501	355,905	817,406	397,805	419,601	817,406
State Appropriations	66,762,080	0	66,762,080	20,939,389	45,822,691	66,762,080
	99,709,595	930,795	100,640,390	33,370,711	67,269,679	100,640,390
Dist. from Reserve	0	5,999,751	5,999,751	5,999,751	0	5,999,751
	99,709,595	6,930,546	106,640,141	39,370,462	67,269,679	106,640,141

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration & General	9,360,171	481,166	9,841,337	3,288,200	6,553,137	9,841,337
Instruction	51,557,865	3,745,518	55,303,383	15,936,434	39,366,949	55,303,383
Research	9,851,120	890,246	10,741,366	3,042,383	7,698,983	10,741,366
Continuing Education	8,011,853	566,475	8,578,328	2,680,969	5,897,359	8,578,328
Libraries	5,201,145	848,922	6,050,067	1,559,843	4,490,224	6,050,067
Physical Plant	14,854,514	398,219	15,252,733	5,300,839	9,951,894	15,252,733
Data Processing	872,927	0	872,927	0	872,927	872,927
	99,709,595	6,930,546	106,640,141	31,808,668	74,831,473	106,640,141

University of Oklahoma  
Law Center  
Educational & General  
Revenue and Expenditure Summary  
October 31, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Student Fees	1,084,031	0	1,084,031	425,127	658,904	1,084,031
Gifts, Grants, Reimb.	33,000	2,000	35,000	2,462	32,538	35,000
Sales & Services	28,000	0	28,000	8,019	19,981	28,000
Enrichment Fees	50,000	0	50,000	15,321	34,679	50,000
Other Revenue	261,518	0	261,518	93,267	168,251	261,518
State Appropriations	2,767,410	0	2,767,410	967,895	1,799,515	2,767,410
	4,223,959	2,000	4,225,959	1,512,091	2,713,868	4,225,959
Budgeted Reserve	198,763	0	198,763	198,763	0	198,763
	4,422,722	2,000	4,424,722	1,710,854	2,713,868	4,424,722

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration	406,116	2,000	408,116	67,497	340,619	408,116
Staff Benefits	485,759	0	485,759	173,235	312,524	485,759
Instruction	2,078,490	0	2,078,490	593,106	1,485,384	2,078,490
Law Enrichment	50,000	0	50,000	4,176	45,824	50,000
Paralegal Education	98,724	0	98,724	31,927	66,797	98,724
Moot Court	14,000	0	14,000	705	13,295	14,000
Law Office Student Pract.	112,376	0	112,376	29,112	83,264	112,376
Cont. Legal Education	141,396	0	141,396	46,462	94,934	141,396
Law Review	76,677	0	76,677	12,350	64,327	76,677
Law Library	698,475	0	698,475	201,264	497,211	698,475
Physical Plant	260,709	0	260,709	91,262	169,447	260,709
	4,422,722	2,000	4,424,722	1,251,096	3,173,626	4,424,722

University of Oklahoma  
 Geological Survey  
 Educational & General  
 Revenue and Expenditure Summary  
 October 31, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Sales and Services	89,646	0	89,646	64,463	25,183	89,646
State Appropriations	1,730,392	0	1,730,392	545,097	1,185,295	1,730,392
Budgeted Reserve	1,820,038 0	0 0	1,820,038 0	609,560 0	1,210,478 0	1,820,038 0
	1,820,038	0	1,820,038	609,560	1,210,478	1,820,038

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration	92,096	0	92,096	29,999	62,097	92,096
Basic Geological Investigations	228,209	0	228,209	78,464	149,745	228,209
Industrial Mineral Investigation	136,661	0	136,661	48,339	88,322	136,661
Coal Investigations-Mineral	289,318	0	289,318	107,499	181,819	289,318
Environmental Geological Studies	153,013	0	153,013	49,295	103,718	153,013
Petroleum Investigation-Minerals	345,827	0	345,827	136,810	209,017	345,827
Basic Research	234,856	0	234,856	66,840	168,016	234,856
Oklahoma Geophysical Observatory	129,215	0	129,215	40,923	88,292	129,215
Public Information & Assistance	66,434	0	66,434	17,052	49,382	66,434
Cooperative Water Resources	80,000	0	80,000	20,065	59,935	80,000
Core & Sample Library	64,409	0	64,409	19,271	45,138	64,409
	1,820,038	0	1,820,038	614,557	1,205,481	1,820,038



University of Oklahoma  
 Health Sciences Center  
 Educational & General  
 Revenue and Expenditure Summary  
 October 31, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Budget
Student Fees	5,766,886	0	5,766,886	2,395,021	3,371,865	5,766,886
Indirect Cost	970,000	0	970,000	333,332	636,668	970,000
Family Med PPP Non-Credit	545,000	0	545,000	85,550	459,450	545,000
Dental Clinic & Other	240,000	0	240,000	76,294	163,706	240,000
State Appropriations	44,126,033	11,561	44,137,594	14,720,238	29,417,356	44,137,594
	51,647,919	11,561	51,659,480	17,610,435	34,049,045	51,659,480
Budgeted Reserve	479,939	0	479,939	479,939	0	479,939
	52,127,858	11,561	52,139,419	18,090,374	34,049,045	52,139,419

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Budget
Instruction	36,085,179	0	36,085,179	11,500,025	24,585,154	36,085,179
Research	1,615,550	11,561	1,627,111	469,937	1,157,174	1,627,111
Continuing Education	309,196	0	309,196	105,613	203,583	309,196
Administration	2,119,388	0	2,119,388	750,922	1,368,466	2,119,388
General Expense	1,933,086	0	1,933,086	622,705	1,310,381	1,933,086
Library	1,207,919	0	1,207,919	660,683	547,236	1,207,919
Physical Plant	7,033,530	0	7,033,530	2,055,662	4,977,868	7,033,530
Data Processing	1,824,010	0	1,824,010	608,003	1,216,007	1,824,010
	52,127,858	11,561	52,139,419	16,773,550	35,365,869	52,139,419

University Of Oklahoma  
 Schedule Of Budgets  
 October 31, 1988

AGENCY SPECIAL FUNDS

	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
<b>NORMAN CAMPUS</b>			
<hr style="border-top: 1px dashed black;"/>			
Auxiliary Enterprises	57,054,555	0	57,054,555
Student Organizations	2,029,857	0	2,029,857
Student Loans	1,775,000	0	1,775,000
Scholarships	4,904,919	0	4,904,919
Endowments	2,529,745	0	2,529,745
Other Agencies	3,939,018	0	3,939,018
Clearing Accounts	0	0	0
Total Agency Special Funds - Norman Campus	72,233,094	0	72,233,094
<b>HEALTH SCIENCES CENTER</b>			
<hr style="border-top: 1px dashed black;"/>			
Auxiliaries	1,642,376	0	1,642,376
Student Organizations	455,639	0	455,639
Student Loans	182,795	0	182,795
Faculty Practice	45,997,764	0	45,997,764
Family Medicine Clinics	4,605,182	0	4,605,182
Tulsa Residency	3,986,551	0	3,986,551
Total Agency Special Funds - HSC	56,870,307	0	56,870,307
<b>TOTAL AGENCY SPECIAL FUNDS - UNIVERSITY</b>	<b>129,103,401</b>	<b>0</b>	<b>129,103,401</b>

University Of Oklahoma  
 Health Sciences Center  
 Professional Practice Plan  
 Statement of Revenues and Expenditures  
 For the Month and Fiscal Year to Date  
 October 31, 1988

	Current Month 10-31-88	Fiscal Year To Date
<b>REVENUE</b>		
-----		
PPP Receipts	3,932,897	16,108,879
Family Medicine Clinics	373,958	1,488,439
Investment Income	119,084	296,999
Less: Patient Refunds	-68,698	-374,485
	-----	-----
<b>TOTAL REVENUE</b>	<b>4,357,241</b>	<b>17,519,832</b>
	-----	-----
<b>EXPENDITURES BY OBJECT CODE</b>		
-----		
Salaries and Wages	1,239,371	4,996,169
Physician Supplements	1,647,607	6,656,857
Professional Services	123,525	430,099
Housestaff Salaries	31,252	89,706
Supplies	313,256	1,041,858
Travel	58,769	260,237
Equipment	154,733	1,011,270
Printing and Binding	5,024	31,335
Renovation	0	14,356
Telephone and Postage	54,501	240,443
Utilities	3,678	11,619
Lease/Rent, Equipment and Space	91,140	432,924
Repairs and Maintenance Equipment	35,431	132,968
Lab and Other Testing Services	20,255	129,554
Registration/License/Membership Fees	82,482	252,820
Malpractice and Other Liability Insurance	19,939	205,406
Advertising and Information Service	4,041	27,743
Research Support	22,410	192,746
Continuing Education	8,499	30,007
Other Current Charges	29,171	115,257
	-----	-----
<b>TOTAL EXPENDITURES</b>	<b>3,945,084</b>	<b>16,303,374</b>
	-----	-----
<b>REVENUE LESS EXPENDITURES</b>	<b>412,157</b>	<b>1,216,458</b>
	-----	-----

University of Oklahoma  
Norman Campus  
COMBINED AUXILIARY ENTERPRISES  
BALANCE SHEET  
OCTOBER 31, 1988

<u>ASSETS</u>			<u>LIABILITIES AND FUND BALANCE</u>
<b>Current Assets</b>			<b>Current Liabilities</b>
Cash (in State Treasury)	\$	\$2,443,008.47	Accounts Payable
Cash (Other)		51,451.54	Accrued Expenses
Bond Funds(1)			Deferred Income
Held by State Treasurer	0.00		\$1,014,238.24
Held by Trustee			910,392.43
-Principal & Interest	401,765.36		3,167,452.91
-Reserve Funds	4,563,622.02	4,965,387.38	-----
Investments		2,717,908.82	<b>Total Current Liabilities</b>
Accounts Receivable		7,517,490.34	5,092,083.58
Prepaid Expenses		85,578.05	<b>Long-Term Liabilities</b>
Inventory		4,208,075.82	Notes Payable
		-----	Bonds Payable
<b>Total Current Assets</b>		<b>21,988,900.42</b>	508,245.86
			22,139,000.00
			-----
			<b>Total Long-Term Liabilities</b>
			22,647,245.86
			-----
			<b>Total Liabilities</b>
			27,739,329.44
			-----
<b>Fixed Assets</b>			
Land		5,970,923.43	<b>Fund Balance</b>
Equipment	11,318,160.22		Unobligated(2)
Less: Accum Depreciation	2,143,066.28	9,175,093.94	Unexpended (Held by State Treas)(3)
	-----		Funds for Debt Service(4)
Buildings	72,522,851.93		Net Investment in Plant(5)
Less: Accum Depreciation	2,149,483.21	70,373,368.72	11,931,429.46
	-----		0.00
Capital Improvements	1,067,517.90		4,965,387.38
Less: Accum Depreciation	178,080.42	889,437.48	64,275,963.58
	-----		-----
Projects in Progress		514,385.87	<b>Total Fund Balance</b>
		-----	81,172,780.42
<b>Total Fixed Assets</b>		<b>86,923,209.44</b>	-----
			<b>Total Liabilities and Fund Balance</b>
<b>Total Assets</b>		<b>\$108,912,109.86</b>	<b>\$108,912,109.86</b>
		=====	=====

(1) Asset balances presented under the category of bond funds are presented on a cash basis and do not reflect interest receivable on investments held.

(2) This amount is the difference between cash, investments, accounts receivable, prepaid expenses, inventory, accounts payable, accrued expenses, and deferred income.

(3) Funds held by the State Treasurer.

(4) Funds held by the Trustee.

(5) This represents the net difference between fixed assets and long-term liabilities.

University of Oklahoma  
Norman Campus  
COMBINED AUXILIARY ENTERPRISES  
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE  
October 31, 1988

	FY 88-89			FY 87-88		
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE	% OF TOTAL
REVENUE:						
Income	\$6,292,545.72	\$24,461,271.53	100.0	\$5,483,755.51	\$22,371,886.68	100.0
Gross Revenue	6,292,545.72	24,461,271.53	100.0	5,483,755.51	22,371,886.68	100.0
Cost of Sales	-1,137,053.47	-4,052,995.65	-16.6	-947,882.38	-3,697,109.31	-16.5
Gross Profit	5,155,492.25	20,408,275.88	83.4	4,535,873.13	18,674,777.37	83.5
EXPENDITURES:						
Salaries and Wages	1,711,849.64	6,741,365.86	27.6	1,668,634.38	5,962,163.33	26.7
Supplies	238,518.38	671,854.68	2.7	175,328.73	587,968.21	2.6
Communications	114,555.17	383,627.16	1.6	107,856.74	380,022.15	1.7
Utilities	246,494.44	984,156.84	4.0	168,439.28	894,819.12	4.0
Insurance	15,421.46	43,300.57	0.2	12,639.70	55,301.56	0.2
Travel	203,488.66	585,278.98	2.4	121,990.40	403,598.69	1.8
Maintenance	393,756.10	1,812,693.74	7.4	319,247.50	1,598,030.77	7.1
Equipment Lease	83,504.92	365,507.18	1.5	86,617.61	399,511.39	1.8
Contractual	1,374,479.40	4,096,252.51	16.7	971,676.96	3,636,041.01	16.3
Depreciation	41,583.11	155,226.99	0.6	24,688.26	140,003.44	0.6
Other	241,239.70	906,820.53	3.7	203,803.98	796,679.31	3.6
Total Expenditures	4,664,890.98	16,746,085.04	68.5	3,860,923.54	14,854,138.98	66.4
Revenues over Expenditures	490,601.27	3,662,190.84	15.0	674,949.59	3,820,638.39	17.1
Other Additions/(Deductions)						
Trustee Bank--Debt Service	-143,779.80	-614,300.01	-2.5	-146,363.68	-623,336.91	-2.8
Trustee Bank--Trustee fee	-493.34	-1,921.86	0.0	-493.40	-1,929.42	0.0
Non-Operating Revenue	114,308.34	1,426,786.77	5.8	114,389.45	472,527.79	2.1
Non-Operating Expenditures	-54,921.44	-254,104.39	-1.0	-59,898.79	-222,138.18	-1.0
Total Other	-84,886.24	556,460.51	2.3	-92,366.42	-374,876.72	-1.7
Net Change to Fund Balance	\$405,715.03	\$4,218,651.35	17.2	\$582,583.17	\$3,445,761.67	15.4

**OUHSC CONSOLIDATED FINANCIAL STATEMENTS**  
**AUXILIARY ENTERPRISES**  
**BALANCE SHEET**  
**OCTOBER 31, 1988**

<u>ASSETS</u>		<u>LIABILITIES AND FUND BALANCE</u>	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Cash (in State Treasury)	\$34,338	Accounts Payable	\$10,985
Accounts Receivable	289,957		
Inventory	99,555	<b>Total Current Liabilities</b>	<b>\$10,985</b>
	<hr/>		
<b>Total Current Assets</b>	<b>\$423,848</b>		
<b>Fixed Assets (at cost)</b>		<b>Long Term Liabilities</b>	
Equipment	\$123,052	Notes Payable	\$60,000
Less Accum Depreciation	( 121,820)		
	<hr/>	<b>Total Long Term Liabilities</b>	<b>60,000</b>
<b>Total Fixed Assets</b>	<b>1,232</b>		
	<hr/>	<b>Total Liabilities</b>	<b>\$70,985</b>
		<b>Fund Balance</b>	
		Unobligated	\$354,115
		<b>Total Fund Balance</b>	<b>\$354,115</b>
<b>TOTAL ASSETS</b>	<b>\$425,080</b>	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$425,080</b>
	<hr/>		<hr/>

**OUHSC CONSOLIDATED FINANCIAL STATEMENTS**  
**AUXILIARY ENTERPRISES**  
**STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES AND OTHER CHANGES**  
**FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE**  
**OCTOBER 31, 1988**

	FY 88/89			FY 87/88	
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE
<b>REVENUE:</b>					
Grants Sales	\$216	\$803	.2%	\$230	\$495
Agency Special Sales	1,506	3,881	.8%	929	3,708
External Sales	98,850	511,388	99.0%	82,832	497,887
<b>Total Sales</b>	<b>\$98,572</b>	<b>\$516,133</b>	<b>100.0%</b>	<b>\$84,091</b>	<b>\$502,090</b>
Less: Cost of Sales	( 19,505)	( 191,453)	( 37.1%)	( 11,821)	( 185,297)
<b>Gross Profit</b>	<b>\$78,067</b>	<b>\$324,680</b>	<b>82.9%</b>	<b>\$72,470</b>	<b>\$336,793</b>
<b>EXPENDITURES:</b>					
Salaries and Wages	\$33,018	\$133,495	25.9%	\$18,857	\$115,208
Postage	38	38	.0	0	0
Supplies	37,818	151,098	29.3%	31,138	145,242
Aux/Ser. Unit Overhead	4,040	20,988	4.1%	390	590
Telephone	282	1,082	.2%	328	1,559
Utilities	1,088	4,285	.8%	990	3,958
Maintenance	2,241	5,317	1.0%	1,112	4,224
Equipment Lease	136	1,893	.4%	521	1,170
Vehicle Lease	1,530	8,285	1.8%	1,847	8,989
Dues & Subscription	0	0	.0	18	18
Depreciation	0	28	.0	1,209	4,834
Other	148	5,717	1.1%	18,574	29,882
<b>Total Expenditures</b>	<b>\$80,925</b>	<b>\$332,182</b>	<b>84.4%</b>	<b>\$76,584</b>	<b>\$307,752</b>
Other Add./Deletions	( 17,500)	( 17,500)	( 3.4%)	0	0
<b>Net Change to Fund Bal.</b>	<b>( \$18,758)</b>	<b>( \$25,002)</b>	<b>( 4.7%)</b>	<b>( \$4,114)</b>	<b>\$29,041</b>

1989 MEETING DATES

As an addendum to agenda item 5 which was considered by the Board on Wednesday, Regent Gullatt moved that the February meeting dates be changed to February 9-10. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

FINANCE AND AUDIT COMMITTEE REPORT

The following report of the Finance and Audit Committee meeting held on Wednesday was distributed to the members of the Board of Regents:

Mr. John Eckert, Director of Internal Auditing, presented and reviewed audits recently completed of the following areas:

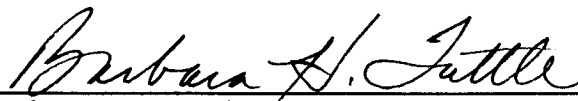
1. Department of Psychiatry and Behavioral Sciences, Tulsa, Professional Practice Plan
2. Department of Radiological Sciences Professional Practice Plan
3. Office of the Provost, Health Sciences Center
4. KGOU
5. University Aircraft Services

Post audit reviews were presented by Mr. Eckert on:

1. Norman Campus Student Organization Outside Bank Accounts
2. Advanced Programs

Vice President Elbert gave a brief report on the status of implementation of the Auxiliary Accounting System.

There being no further business, the meeting adjourned at 11:35 a.m.



Barbara H. Tuttle  
Executive Secretary of the Board of Regents



**MAJOR CAPITAL IMPROVEMENT PROJECTS**

Progress reports on major capital improvement projects under construction and in various stages of planning on both campuses of the University were distributed to the Regents with the agenda for this meeting. They are attached hereto as Exhibit B. No action was required.

**ENDOWED CHAIRS - TRANSFER OF FUNDS**Department of Medicine

The Department of Medicine has \$350,000 of Practice Plan funds in the OU Foundation and requests the Regents' authorization for their use to create an endowed chair. The Department further requests authorization to transfer up to an additional \$200,000 to the OU Foundation for the same purpose. These funds are to provide \$250,000 for each of two endowed chairs. An additional \$1,500,000 is anticipated from the W. K. Warren Medical Institute to fund two chairs in the amount of \$250,000 each, and two additional chairs in the amount of \$500,000 each. The purpose of the W. K. Warren Medical Institute gift of \$1,500,000 and of \$500,000 of Department of Medicine funds is to qualify for State matching of \$500,000 for each of four chairs. These chairs will be in cell biology, neurobiology, and molecular biology. The funds of both the Department and the W. K. Warren Medical Institute are to be returned if the State match in the amounts indicated above are not completed.

Department of Dermatology

The Department of Dermatology requests the Regents' authorization to transfer \$250,000 of Practice Plan funds to the OU Foundation for use to create a chair. The purpose of this transfer is to secure a grant of \$250,000 which is anticipated from the Herzog Foundation. The further purpose of both the gift of the Herzog Foundation and the Department of Dermatology funds is to qualify for State matching of \$500,000 to establish the Carl Herzog Chair in Dermatology. In the event the \$500,000 State match is not completed, the funds provided by both the Department and the Herzog Foundation are to be returned.

Interim President Swank recommended that the Board of Regents authorize the transfer of Professional Practice Plan funds to the OU Foundation to qualify for matching under the State Endowed Chair Program as explained above.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Noble, and Gullatt. Regents Hogan and Lewis were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

HEALTH SCIENCES CENTER ACADEMIC PERSONNEL ACTIONS

Leaves of Absence:

Sabbatical Leave of Absence

Robert A. Magarian, Professor of Pharmacy, sabbatical leave of absence with full pay, January 1, 1989 through June 30, 1989. To do research.

Leaves of Absence Without Pay

Lynda J. Davidson, Assistant Professor of Nursing, leave of absence without pay, January 9, 1989 to April 30, 1989. To complete course work at Case Western Reserve University.

Donald B. Halverstadt, Clinical Professor of Urology and of Pediatrics, and Vice Chair of Urology, leave of absence without pay, November 7, 1988 and continuing on an annual basis. To serve on the Oklahoma State Regents for Higher Education Board.

Leave of Absence With Pay

Robert H. Broyles, Professor of Biochemistry and Molecular Biology, College of Medicine, Associate Professor of Biochemistry and Molecular Biology, College of Dentistry, and Adjunct Professor of Pediatrics, leave of absence with pay, January 1, 1989 through December 31, 1990. To accept a two-year position as molecular biologist with the National Institutes of Health. Ninety percent of his salary will be paid from the NIH grant administered by HSC.

Appointments or Reappointments:

Glenn C. Thompson, Ph.D., Associate Professor and Director of Research, Department of Otorhinolaryngology, annual rate of \$75,000 for 12 months (\$6,250.00 per month), November 1, 1988 through June 30, 1989. Paid from A0000078, PPP-Otorhinolaryngology.

Gerald Mark Polin, M.D., Clinical Associate Professor of Psychiatry and Behavioral Sciences, Tulsa, without remuneration, November 1, 1988.

Robert Wilton Pryor, M.D., reappointed Clinical Assistant Professor of Anesthesiology, without remuneration, November 1, 1988 through June 30, 1989.

Mary M. Blanks, Adjunct Assistant Professor of Health Administration, \$600 per month (total of \$3,000), .08 time, January 1, 1989 through June 30, 1989. Paid from 2502-6, Health Administration.

Ruben A. Saez, M.D., Assistant Professor of Medicine, annual rate of \$55,000 for 12 months (\$4,583.33 per month), January 1, 1989 through June 30, 1989. Paid from D0319000, Medicine Operational, pos. 70.

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Holly Maude Heaver, M.D., Clinical Assistant Professor of Medicine, Tulsa, without remuneration, August 24, 1988.

Irma D. Brady, Clinical Assistant Professor of Nursing, without remuneration, November 3, 1988.

Ann Marie Thompson, Ph.D., Adjunct Assistant Professor of Otorhinolaryngology, annual rate of \$35,000 for 12 months (\$2,916.67 per month), November 1, 1988 through June 30, 1989. Paid from A0000078, PPP-Otorhinolaryngology.

William Harry Bickell, M.D., Clinical Assistant Professor of Surgery, without remuneration, November 1, 1988 through June 30, 1989.

Alan Berch Hollingsworth, M.D., Assistant Professor of Surgery, annual rate of \$70,000 for 12 months (\$5,833.33 per month), January 1, 1989 through June 30, 1989. Paid from A000182, PPP-Surgery General Surgery, pos. 22.

Rosa Margarita Ortiz, Clinical Assistant Professor of Pediatrics, Tulsa, without remuneration, November 1, 1988.

John Loring Aldridge, M.D., Clinical Instructor in Anesthesiology, Tulsa, without remuneration, November 1, 1988.

Dennis Wayne Morris, M.D., Clinical Instructor in Anesthesiology, Tulsa, without remuneration, November 1, 1988.

Carl R. Stevenson, M.D., Clinical Instructor in Anesthesiology, Tulsa, without remuneration, November 1, 1988.

Sherri Statham, Adjunct Instructor in Communication Disorders, \$1,000.00 per month (total of \$8,000), .49 time, October 1, 1988 through May 31, 1989. Paid from 1282726, Communication Disorders.

Laura Belle Frankenstein, M.D., Instructor in Family Medicine, annual rate of \$38,400 for 12 months (\$3,200.00 per month), .80 time, October 15, 1988 through June 30, 1989. Paid from A0009091, Dean's Fund, Family Practice, pos. 251.

Robert Eugene Bourlier, M.D., Clinical Instructor in Medicine, Tulsa, annual rate of \$35,000 for 12 months (\$2,916.67 per month), October 11, 1988 through June 30, 1989. Paid from A0010298, PPP-Clinical Instructors.

Cassandra D. Burks, Clinical Instructor in Nursing, without remuneration, November 4, 1988.

Gloria Kesselle, Clinical Instructor in Nursing, without remuneration, November 3, 1988.

Linda J. Zakarias, Clinical Instructor in Nursing, without remuneration, November 3, 1988.

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Dennis Earl Foster, Clinical Instructor in Orthopaedic Surgery and Rehabilitation, without remuneration, October 15, 1988.

Mark Douglas Suprock, M.D., Clinical Instructor in Orthopaedic Surgery and Rehabilitation, without remuneration, October 21, 1988.

Ali Shabani, Adjunct Instructor in Pharmacy, without remuneration, October 1, 1988.

Patti Jane Cleves, D.D.S., Clinical Instructor in Removable Prosthodontics, \$188.50 per month (total of \$1,885), .10 time, September 1, 1988 through June 30, 1989. Paid from 122103321500, Restorative Dentistry.

Barbara J. Ryan, reappointed Associate in Obstetrics and Gynecology, annual rate of \$28,000 for 12 months (\$2,333.33 per month), October 10, 1988 through June 30, 1989. Paid from A0000073, PPP-Gynecology and Obstetrics, pos. 49.

Dorothy Shannon Smyth, Associate in Obstetrics and Gynecology, annual rate of \$28,000 for 12 months (\$2,333.33 per month), October 1, 1988 through June 30, 1989. Paid from A0000073, PPP-Gynecology and Obstetrics, pos. 49.

<u>NAME AND TITLE(S)</u>	<u>ANNUAL FTE INCOME POTENTIAL</u>	<u>ANNUAL GUARANTEED BASE SALARY</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>
<b>APPOINTMENT:</b>				
Vivian Wood Shepherd, Adjunct Assistant Professor of Clinical Laboratory Sciences	\$30,000	\$27,000 (\$2,250.00 per month)	\$3,000	10-17-88 thru 6-30-89
<b>CHANGES:</b>				
Goverdhan P. Sachdev, title changed from Research Associate Professor to Associate Professor of Pharmacy with tenure	FROM: \$66,530 TO: 74,015	FROM: \$44,353 (\$3,696.08 per month) TO: 49,343 (\$4,112.01 per month)	FROM: \$22,177 TO: 24,672	11-1-88
Victor A. Yanchick, Dean, College of Pharmacy, and Professor of Pharmacy	FROM: \$124,333 TO: 136,767	\$91,178 (\$7,598.17 per month)	FROM: \$33,155 TO: 45,589	7-1-88

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## Changes:

Barbara Bonner, Assistant Professor of Psychiatry and Behavioral Sciences and Clinical Assistant Professor of Pediatrics, salary changed from annual rate of \$30,500 for 12 months (\$2,541.67 per month) to annual rate of \$35,500 for 12 months (\$2,958.34 per month), September 1, 1988 through June 30, 1989. Paid from A300180, PPP-Psychiatry and Behavioral Sciences; B033501, Children's Memorial Hospital; and C123071, Priority Area 12 Child Abuse and Neglect. Correction of November agenda item.

Melissa K. Clements, Clinical Instructor in Dermatology, salary changed from \$1,000 per month (total of \$6,000), .05 time, to \$500.00 per month (total of \$6,000), .22 time, July 1, 1988 through June 30, 1989. Paid from 2204-2, Dermatology. Budget correction.

Mark S. Cranston, Adjunct Assistant Professor of Physical Therapy, salary changed from annual rate of \$42,000 for 12 months (\$3,500.00 per month), full time, to annual rate of \$21,000 for 12 months (\$1,750.00 per month), .50 time, January 1, 1989 through June 30, 1989. Paid from 1282722, Physical Therapy.

Jan Culbertson, Associate Professor of Pediatrics and Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$38,178 for 12 months (\$3,181.47 per month) to annual rate of \$40,178 for 12 months (\$3,348.16 per month), July 1, 1988. Paid from A003079, PPP-Pediatric Development Program; B091001, Child Study Center; and A000079, PPP-Pediatrics. Budget correction.

Jean Elbert, Associate Professor of Pediatrics and Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$40,432 for 12 months (\$3,369.31 per month) to annual rate of \$44,432 for 12 months (\$3,702.64 per month), July 1, 1988. Paid from A003079, PPP-Pediatric Development Program; B091001, Child Study Center; and A000079, PPP-Pediatrics. Budget correction.

John Grunow, Associate Professor of Pediatrics, salary changed from annual rate of \$53,485 for 12 months (\$4,457.07 per month) to annual rate of \$63,485 for 12 months (\$5,290.41 per month), July 1, 1988. Paid from B033401, Children's Memorial Hospital; 1212216, Pediatrics; and A000079, PPP-Pediatrics. Budget correction.

Terry Johannesen, Clinical Assistant Professor of Family Practice, Tulsa, salary changed from \$458.33 per month (total of \$5,500), .10 time, to without remuneration, September 30, 1988.

Jerry D. Leu, title changed from Clinical Associate Professor to Assistant Professor of Medicine, salary changed from without remuneration to annual rate of \$65,000 for 12 months (\$5,416.67 per month), December 1, 1988 through June 30, 1989. Paid from D0319000, Medicine Operational, pos. 21.

Patrick Mason, Assistant Professor of Pediatrics and Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$34,000 for 12 months (\$2,833.33 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1988 through June 30, 1989. Paid from C130061, Oklahoma Comprehensive Hemophilia Diagnosis Center. Budget correction.

Gwendolyn Pincomb, Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$33,218 for 12 months (\$2,768.17 per month) to annual rate of \$39,501 for 12 months (\$3,291.75 per month), July 1, 1988 through June 30, 1989. Paid from VA Hospital.

John L. Plewes, Professor of Anesthesiology and Adjunct Associate Professor of Physiology and Biophysics; title changed from Interim Chair to Chair of Anesthesiology, November 1, 1988 through October 31, 1991; title of Director of Residency Program, deleted, salary changed from annual rate of \$69,185 for 12 months (\$5,765.42 per month) to annual rate of \$81,185 for 12 months (\$6,765.42 per month), November 1, 1988 through June 30, 1989. Paid from 1212200, Anesthesiology; B053001, University Hospital Reimbursement; A000171, PPP-Anesthesiology Administration; and A007191, Dean's Fund Anesthesiology.

Ghazi M. Rayan, Clinical Associate Professor of Orthopaedic Surgery and Rehabilitation, salary changed from without remuneration to annual rate of \$50,000 for 12 months (\$4,166.67 per month), .50 time, November 1, 1988 through June 30, 1989. Paid from A000774, PPP-Medicine Gastroenterology, and B0532101, Oklahoma Memorial Hospital Reimbursement, pos. 4.

Lester L. Rolf, Jr., Clinical Assistant Professor of Pathology, salary changed from annual rate of \$21,753 for 12 months (\$1,812.75 per month), .50 time, to annual rate of \$32,629 for 12 months (\$2,719.08 per month), .75 time, November 1, 1988 through June 30, 1989. Paid from 1414000, Pathology, and 853851, Division of Animal Resources.

Venusto San Joaquin, Associate Professor of Pediatrics, salary changed from annual rate of \$48,092 for 12 months (\$4,007.66 per month) to annual rate of \$50,092 for 12 months (\$4,174.33 per month), July 1, 1988. Paid from 1212216, Pediatrics; C127024, Training Communication Disorders; A003079, PPP-Pediatric Development Program; B033401, Children's Memorial Hospital; and A000079, PPP-Pediatrics. Budget corrections.

Roger Sheldon, Professor of Pediatrics and Adjunct Associate Professor of Physiology and Biophysics, salary changed from annual rate of \$58,108 for 12 months (\$4,842.35 per month) to annual rate of \$61,108 for 12 months (\$5,092.35 per month), July 1, 1988. Paid from B033401, Children's Memorial Hospital; 1212216, Pediatrics; and A000079, PPP-Pediatrics. Budget correction.

Avani P. Sheth, title changed from Assistant Professor to Clinical Assistant Professor of Anesthesiology, salary changed from annual rate of \$50,000 for 12 months (\$4,166.67 per month) to without remuneration, December 1, 1988.

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Ronald L. Shew, Assistant Professor of Anatomical Sciences, tenure probationary period extended one year to July 1, 1990.

George Shissler, Clinical Associate Professor of Pediatrics, salary changed from annual rate of \$29,957 for 12 months (\$2,496.41 per month), .50 time, to annual rate of \$35,948 for 12 months (\$2,995.56 per month), .60 time, September 1, 1988 through June 30, 1989. Paid from A0000079, PPP-Pediatrics.

Russell J. Stratton, Dean, College of Dentistry, and Professor of Removable Prosthodontics; appointment as Dean, College of Dentistry, extended through June 30, 1991.

Pankaja Venkataraman, Associate Professor of Pediatrics, salary changed from annual rate of \$59,774 for 12 months (\$4,981.17 per month) to annual rate of \$63,774 for 12 months (\$5,314.50 per month), July 1, 1988. Paid from A003079, PPP Pediatric Development Program; B033401, Children's Memorial Hospital; and A000079, PPP-Pediatrics. Budget correction.

Carol J. Wallis, Assistant Professor of Obstetrics and Gynecology; given additional title of Lecturer in Psychology, Norman Campus, paid an additional \$2,500, August 15, 1988 through December 31, 1988. Paid from 127-283, Psychology, pos. 925.60.

Joseph Waner, Professor of Pediatrics and Adjunct Associate Professor of Microbiology and Immunology, salary changed from annual rate of \$47,309 for 12 months (\$3,942.37 per month) to annual rate of \$50,309 for 12 months (\$4,192.41 per month), July 1, 1988. Paid from A0003079, PPP Pediatric Development Program; B033401, Children's Memorial Hospital; and A000079, PPP-Pediatrics. Budget correction.

#### Resignations and/or Terminations:

Kiran Bhatt, Adjunct Assistant Professor of Medicine, Tulsa, September 30, 1988.

Judith K. Caldwell, Clinical Assistant Professor of Dental Hygiene, December 23, 1988 (with accrued vacation through February 7, 1989).

Marcia H. Caskey, Clinical Instructor in Nursing, November 4, 1988.

Merlin J. Kilbury, Assistant Professor of Surgery, Tulsa, September 23, 1988 (with accrued vacation through November 8, 1988).

Jack Kwaan, Professor of Surgery, Tulsa, October 1, 1988.

Alan A. Lipton, Professor and Chair of Psychiatry and Behavioral Sciences, Tulsa, September 30, 1988 (with accrued vacation through November 7, 1988).

Owen M. Rennert, Professor and Chair of Pediatrics, Adjunct Professor of Biochemistry and Molecular Biology and of Medicine, September 30, 1988.



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Retirement:

Edward T. Dehan, Assistant Dean for Clinical Affairs and Director of Clinics and Associate Professor of Removable Prosthodontics, December 23, 1988 (with accrued vacation through February 22, 1989).

Interim President Swank recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Noble, and Gullatt. Regents Hogan and Lewis were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

Interim President Swank reported the death of the following:

Kenneth K. Faulkner, Professor of Anatomical Sciences, Colleges of Medicine and Dentistry, and Adjunct Professor of Dentistry, on November 20, 1988.

DISPOSITION OF STOCK OF CYTODIAGNOSTICS, INC.

For a number of years Dr. George Hemstreet and a small group of his colleagues at the Health Sciences Center have been engaged in biomedical research on cancer detection. Recently they developed certain know-how and technology in in vitro systems using computer directed, microscope based image analysis for detecting bladder and urinary tract malignancy in biopsy specimens and exfoliated cells. They have been and are continuing to investigate, expand and develop this technology in pulmonary, cervical and colo-rectal cancer detection.

In 1986, a Texas company, Cytodiagnosics, Inc. (CDI), was formed to assist in the development of the technology, apply it and market it throughout the United States. It is currently doing so under a license from the Board of Regents of The University of Oklahoma approved in March, 1986 (page 18935). A substantial part of the royalties are earmarked for continuing research in this specific area and CDI is also infusing funds into this project with a clear expectation that the know-how and technology will prove to be a commercially successful and medically effective diagnostic tool in the detection and treatment of cancer.

As part of the consideration for entering into the license agreement with CDI, the University obtained 181,410 shares of fully paid and non-assessable capital stock of CDI. It was the intent at the time to hold the stock with the expectation that as the company continues to mature and succeed in this particular medical market that the stock would increase in value dramatically. Our goal has always been to use any funds resulting from this licensed technology for University research. Obviously these and other biomedical investigations are the lifeblood of our Health Sciences Center and when we have something which is as useful and potentially successful as computer assisted image analysis in disease detection, we wish to continue that support.

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We have recently determined that legal considerations unrelated to the ownership and development of the technology require the Regents to sell this stock. CDI has offered to purchase the stock from the University but because of the potential for substantial growth of the stock in the immediate future, the University feels it is clearly in the best interests of the University and the State to keep this stock in such a way as to make it available for the purposes for which it was originally intended -- funding research at The University of Oklahoma. To sell it to CDI, or in fact anyone other than the Foundation, would be to lose the enormous potential the shares represent. Accordingly, it is proposed the Foundation be asked to consider purchasing this stock for \$20,000.00 payable to the University at the rate of \$2,000.00 per year for ten years, and hold same for investment, the ultimate proceeds of which would go towards University research at the Health Sciences Center.

Interim President Swank recommended that the Board of Regents request the OU Foundation to purchase the University's current holdings of Cytodiagnosics stock for \$20,000 payable to the University at the rate of \$2,000 per year for ten years.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Noble, and Gullatt. Regents Hogan and Lewis were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

#### ESTATE OF MARY IRENE WELLS

Under date of May 10, 1988, Mr. James H. Laughlin, attorney, notified The University of Oklahoma that under the estate of Mary Irene Wells certain property was left to The University of Oklahoma Medical School for cancer and arthritis research. The property is legally described as Lots 10, 11, 12, Block 7, Original Ochelata, Washington County, Oklahoma. The property was appraised in June, 1988 by the Scott Appraisal Company, Bartlesville. It is their opinion the market value of the property is \$4,500. It is Mr. Laughlin's opinion that if the property is pro-rated and a buyer can be found at the appraised price (and he believes this unlikely in Bartlesville), that after the will is probated and other expenses are paid the net the University could expect to receive is about \$200. Mrs. Wells' daughter, Mileta Virden, has offered \$200 for the property.

The information presented by the attorney and the appraisal have been reviewed by University Chief Legal Counsel and by the University Trust Officer and both are in agreement that \$200 should be accepted for the property.

Interim President Swank recommended the Board of Regents accept the offer of \$200 from Mileta I. Virden, daughter of Mary Irene Wells, and her husband, Raymond R. Virden, for the property left to The University of Oklahoma Medical School and that the Board authorize the Chairman to execute a quit claim deed transferring the property to them.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Noble, and Gullatt. Regents Hogan and Lewis were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

#### COLLEGE OF NURSING PROFESSIONAL PRACTICE PLAN MODIFICATIONS

The following amendment to the fourth paragraph of the section titled "Distribution of Supplemental Professional Earnings" in the College of Nursing Professional Practice Plan has been proposed by the Interim Dean and faculty of the College of Nursing. This change is proposed to update the existing policy and has been approved by Provost Rich. Additions to the policy are underlined and deletions are lined through.

#### V. DISTRIBUTION OF SUPPLEMENTAL PROFESSIONAL EARNINGS

4. The remaining balance shall be paid to that individual faculty member or group within the College of Nursing to the extent that the individual faculty member or faculty members of the group have contributed to the generation of the income. ~~Provided, however, that the payment of net supplemental professional income to any given faculty member may not exceed 100% of the faculty member's base salary. (If for example a faculty member's base salary is \$15,000.00, the total income, base and supplemental, could not exceed \$30,000.00).~~ Such payment of generated income will be divided 90% to the faculty member and 10% to the Professional Practice Plan fund (Dean's Office) until the total of generated income reaches 100% of the base salary. Thereafter, generated income over 100% of base salary shall be divided 75% to the faculty member and 25% to the Professional Practice Plan fund (Dean's Office).

Interim President Swank recommended that the Board of Regents approve the modification to the College of Nursing Professional Practice Plan as explained above.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### PROPOSALS, CONTRACTS, GRANTS

A summary of proposals for research and training grants for November, 1988 for the Health Sciences Center, including The University of Oklahoma Tulsa Medical College branch, was included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

Interim President Swank recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### HEALTH SCIENCES CENTER ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

##### Appointments or Reappointments:

Roberta L. Lee, Research Nurse, Department of Medicine, annual rate of \$23,500 for 12 months (\$1,958.33 per month), November 14, 1988. Professional Staff. Paid from C811911, Hypertension Study.

Rene Janelle Olds, Physician's Assistant I, Department of Obstetrics and Gynecology, annual rate of \$25,500 for 12 months (\$2,125.00 per month), November 7, 1988. Professional Staff. Paid from A0000073, PPP-Gynecology and Obstetrics.

David R. Owens, Director of Publications, Office of Public Affairs, annual rate of \$30,000 for 12 months (\$2,500.00 per month), November 1, 1988. Administrative Staff. Paid from 111007, Office of Public Information.

Dennis Smith, Chief, Campus Police, Fire and Safety, annual rate of \$35,000 for 12 months (\$2,916.67 per month), January 2, 1989. Administrative Officer. Paid from 717014, Campus Police-Fire and Safety.

Karen Sue Smith, Auditor, Internal Auditing, annual rate of \$23,000 for 12 months (\$1,916.67 per month), October 24, 1988. Professional Staff. Paid from 010110, Office of Internal Audits.

Carman Michelle Turner, Patient Service Coordinator, Department of Pediatrics, annual rate of \$21,000 for 12 months (\$1,750.00 per month), October 3, 1988. Professional Staff. Paid from C433002, Oasis State-wide Referral Service.

Donna Wells, Computer Research Assistant, Department of Family Medicine, annual rate of \$25,000 for 12 months (\$2,083.33 per month), October 17, 1988. Professional Staff. Paid from C1230901, Predoctoral Training Family Medicine.

##### Changes:

Tina J. Cope, title changed from Administrative Secretary, Dean's Office, College of Medicine, to Administrative Manager, Department of Anatomical Sciences, salary changed from annual rate of \$19,961 for 12 months (\$9.56 per hour) to annual rate of \$24,000 for 12 months (\$2,000.00 per month), November 21, 1988. Changed from Hourly to Managerial Staff. Paid from A0000093, PPP-Anatomical Sciences.

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Beverly A. Corbin, Research Nurse, Department of Medicine, salary changed from annual rate of \$27,848 for 12 months (\$2,320.68 per month), .90 time, to annual rate of \$21,660 for 12 months (\$1,804.97 per month), .70 time, October 1, 1988. Paid from C8126301, Doctor Interact PKD-001.

Jamie L. C. Farha, Physician's Assistant I, Department of Obstetrics and Gynecology, salary changed from annual rate of \$26,160 for 12 months (\$2,180.00 per month), full time, to annual rate of \$13,080 for 12 months (\$1,090.00 per month), .50 time, December 15, 1988. Paid from A000073, PPP-Gynecology and Obstetrics.

Resignations and/or Terminations:

Mary K. Kirby, Administrative Manager, Department of Anatomical Sciences, November 18, 1988.

Edwin L. Norris, Environmental Health and Safety Officer, College of Public Health, October 21, 1988 (with accrued vacation through November 3, 1988).

Sandra K. Pearson, Clinical Nurse Specialist, Department of Obstetrics and Gynecology, November 4, 1988.

Interim President Swank recommended approval of the administrative and professional personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**PURCHASE OF ELECTRONIC KEY TELEPHONE SYSTEMS**

The Health Sciences Center Telecommunications Department is primarily responsible for the Oklahoma Health Center telephone system. In 1986, it was the consensus of the Oklahoma Health Center Telephone Committee that standards be established for telephone system offerings to departments within their agencies. A standard will eliminate excess inventory and training and allow interchangeability of parts and configurations.

In addition to increased convenience for the customer, the electronic key telephone systems will allow more people to share one telephone line and at the same time extend the capacity of the telephone switch. By reducing the need of the number of lines, agencies will lower their monthly telephone costs which will help defray the cost of the electronic key systems.

During the past two years, the Telecommunications Department has evaluated many electronic key systems that are on the market. To accomplish the evaluation various manufacturers products were tested in-house and vendors were interviewed to obtain additional information about their products.

The AT&T Spirit phone system, a line of the Merlin systems, met all specifications, including a one year on-site warranty. Parts are available in Oklahoma City within 24 hours. Complete technical assistance is available locally and at various customer help lines, 24 hours a day.

Customers from the Oklahoma Health Center have placed requests with the Health Sciences Center Telecommunications Department to provide additional features needed to address their individual departmental needs. Individual key system costs will vary from \$4,200 to \$15,000 each, depending on the configuration, size and number of telephone sets and other options, and will be ordered on an as-needed basis only.

Cost for these purchases will be recovered by monthly charges to the ordering department or agency over a twelve-month period. The cost recovered includes a 15 percent markup to offset the Telecommunications Department overhead expenses. Title of the equipment remains with the University.

Due to warranty service, parts availability and cost control factors, it is the recommendation of the administration that AT&T be used as the standard. This equipment will be purchased on an as-needed basis not to exceed \$120,000. Funds are available in budget account 3825-9, Telecommunications, for these purchases.

Interim President Swank recommended the Board of Regents authorize a purchase order to AT&T to furnish electronic key telephone systems for the period January 1, 1989 through December 31, 1989 at a total estimated cost of \$120,000.

Dr. Swank called attention to the fact that this is not a sole source purchase.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### TELEPHONE SWITCH - PURCHASE OF MAINTENANCE

The University of Oklahoma Health Sciences Center purchased and maintains the telephone system for the entire Oklahoma Health Center. The purchase cost was and the maintenance is prorated to all of the agencies within the Center utilizing the equipment.

Due to the expiration of warranty on the new 5ESS telephone switch, representatives from the Site Support Department and the Purchasing Department researched the economics and alternatives available that would ensure continued efficient performance of the switch.

The first alternative studied was to provide in-house maintenance which would require training a minimum of two people. The training cost would be approximately \$25,000 each over a one-year period. Training costs do not

include salaries and fringe benefits. The University would not have assurance these employees would continue their employment over a long term. All updated information on parts and procedures would be needed as released from the manufacturer. Due to the state-of-the-art and highly technical nature of the switch, it is foreseeable that frequent software and hardware upgrades made by the manufacturer would require continuous training of University personnel. In-house maintenance would also require a minimum inventory of parts at a cost of \$200,000. Software and hardware upgrades may require additional inventory. In addition to the aforementioned expenses, it would be necessary to negotiate a contract with one of the vendors to provide 24-hour daily remote monitoring of the switch.

To compare in-house maintenance with contracted maintenance, the only two firms capable of offering this service were contacted. Southwestern Bell Telephone and AT&T were requested to provide a proposal quoting prices for a one-year maintenance contract billed monthly; one-year prepaid; five years billed monthly and five years prepaid annually. The responses were as follows:

<u>Company</u>	<u>One-Year Contract</u> <u>Annual Cost</u>	<u>Five-Year Contract</u> <u>Annual Cost</u>
Southwestern Bell Telephone		
Monthly	\$181,032	No Bid
Prepaid Annually	No Bid	No Bid
Additional Cost	\$200,000	No Bid
AT&T		
Monthly	\$151,788	\$168,480
Prepaid Annually	\$146,627	\$105,538
Additional Cost	None	None

In evaluating these factors, consideration was given to risk, cost, expertise, and turnaround time. Southwestern Bell Telephone declined to offer more than one year of service as it would be a new business area for them and historical data was not available to determine all specific requirements. Southwestern Bell would also require that the University purchase a nonrecurring parts inventory at a cost of \$200,000.

Due to the critical nature of the hospital environments at the Oklahoma Health Center, it was determined that AT&T could offer the best service. By contracting with AT&T on a prepayment annual basis the University would save \$231,250 over the five-year period. AT&T has proposed 24-hour monitoring, which includes remedial and preventive maintenance. AT&T has proposed on-site preventive maintenance on a weekly basis. At such time University personnel would be able to work with AT&T technicians and acquire greater expertise. The contract would include a five-man team technically specialized to work and operate the 5ESS switch. A parts inventory purchase would not be required by the University since the switch is manufactured in Oklahoma City.

Seventy-five percent of the maintenance cost will be paid by the other agencies served by the switch. The Oklahoma Health Center agencies utilizing the switch are as follows:

University of Oklahoma Health Sciences Center  
 Children's Hospital of Oklahoma  
 Oklahoma Memorial Hospital  
 Don H. O'Donoghue Rehabilitation Institute  
 Presbyterian Hospital  
 Oklahoma State Department of Health  
 Oklahoma State Department of Mental Health  
 Oklahoma Medical Research Foundation  
 Oklahoma City Clinic  
 Dean A. McGee Eye Institute

The administration proposes that a contract with AT&T on a five-year annual prepaid basis be authorized. This will include a non-appropriation agreement. AT&T has also offered a six-month agreement beginning January 1, 1989 for a prepayment cost of \$55,144. This will allow the University to contract on a fiscal year basis.

Funds are available in budget account 3825-9, Telecommunications, for this purchase.

Interim President Swank recommended the Board of Regents authorize the establishment of a contract with AT&T to provide post warranty maintenance on the 5ESS telephone switch and related components for the period January 1, 1989 through June 30, 1989 at a prepayment cost of \$55,144 and for a period of five years beginning July 1, 1989 at an annual prepayment cost of \$105,538.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### PURCHASE OF ANIMAL FEED

The Health Sciences Center Department of Animal Resources is an animal facility housing animals used in research throughout the campus. Various types of feed must be purchased to maintain the animals. Bids were sent to six possible vendors. Two responses were received as follows:

Ellison Feed and Seed, Inc. Norman	\$36,496.80
Cusack Feed and Farm Supply Oklahoma City	\$34,422.00

Ellison Feed and Seed, Inc. was the low bid. Cusack Feed and Farm Supply did not bid on one item, which reduced their total price.



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The bids were reviewed by the administration and an award to Ellison Feed and Seed, Inc. is recommended for the purchase of feed for the period December 1, 1988 through June 30, 1989.

Funds are available in the Department of Animal Resources account 853831 31001 for this purchase.

Interim President Swank recommended that the Board of Regents authorize the award of a purchase order to Ellison Feed and Seed, Inc. for the purchase of animal feed for December 1, 1988 through June 30, 1989 at an estimated total cost of \$36,496.80.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### PURCHASE OF INSURANCE

The Utility System Revenue Bonds, Series 1979, require insurance coverage for the Central Steam and Chilled Water Plant and central systems at the Health Sciences Center.

To address this requirement, invitations to bid were sent to 27 vendors requesting offers to furnish insurance coverage for a three-year term, paid on an annual basis. Four offers were received. Two firms bid on the boiler and machinery coverage only. Two firms responded with a bid on all insurance coverage specified. The request for all risk coverage includes Property, Boiler and Machinery. These offers are outlined as follows:

<u>Company</u>	<u>Coverage</u>	<u>Annual Premium</u>
Agar-Ford-Jarmon & Muldrow Insurance Agency Norman	Boiler & Machinery only	\$28,888
W. W. Brooks Insurance Agency Oklahoma City	Boiler & Machinery only	\$36,813
Alternate Deductible	Boiler & Machinery only	\$29,893
Moore-Lofgren-Wood Agency, Ltd. Edmond	All Risk Boiler & Machinery & Property	\$46,927
Arkwright Mutual Insurance Company Overland Park, Kansas	All Risk Boiler & Machinery & Property	\$38,200

These bids were evaluated by the Site Support Department. The bid from Agar-Ford-Jarmon & Muldrow Insurance Agency and the two bids from W. W. Brooks Insurance Agency were for boiler and machinery coverage only and did not include property. It is the recommendation of the administration to accept the low bid for all risk insurance coverage specified from the Arkwright Mutual Insurance Company at a cost of \$38,200 annually.

Funds are available from budget account X899001, Steam and Chilled Operations, to cover this purchase.

Interim President Swank recommended that the Board of Regents authorize the award of a purchase order to Arkwright Mutual Insurance Company in the amount of \$38,200 annually for the period beginning January 1, 1989 through December 31, 1991 for all risk insurance coverage for the Central Steam and Chilled Water Plant.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### STRATEGY FOR EXCELLENCE

Strategic planning on the Norman Campus began in the Fall of 1986 with the appointment of a Task Force including faculty, staff and students. Six months later, the Task Force distributed a document entitled Current Conditions which assessed internal and external factors that the University must address as it pursues greater excellence in teaching, research and public service. This document was transmitted to the OU Board of Regents and discussed at the October 1987 Board meeting (page 19959). The Task Force then developed 13 planning assumptions which became the basis for strategic planning in departments and other units during the Fall of 1987 and early Spring 1988. In Summer of 1988 the Task Force, after analyzing the college plans, proposed 11 priorities for the University and tentative goals and actions. This document was discussed at the July 1988 OU Board of Regents' meeting (page 20401). Following input from this meeting, the deans and the Task Force held a joint meeting to refine and clarify the goals and actions. A draft Strategy for Excellence was distributed early in November to the OU community and open meetings for faculty, staff and students were held. The Strategy for Excellence was then finalized for submission to the OU Board of Regents. A copy was distributed to each Regent.

Dr. Swank asked Provost Wadlow to review the Strategy for Excellence. She said it sets forth six goals with 109 actions. Those goals and actions are as follows:

#### RESEARCH

GOAL: The University will build its disciplinary and inter-disciplinary research programs to enhance scholarly productivity and increase levels of external funding within the next five years.

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To improve the infrastructure necessary for research and scholarly activities, OU will

Allocate resources to the University Libraries to raise their collections and services to the top third of our peer institutions.

Develop a comprehensive program for the purchase, operation, maintenance, and replacement of major research equipment items.

Articulate a policy to guarantee University support for all promising external research proposals.

To provide pre-eminent computing resources for research students and faculty, OU will

Evaluate and selectively implement recommendations in the forthcoming Five-Year Plan prepared by the University Computing Advisory Committee.

Upgrade the mainframe computing facility to provide state-of-the-art research capabilities.

Establish and fund a competitive program for the purchase of personal computers (PCs), upgrades, or software, as needed by OU's strong scholars.

Establish and staff a centralized facility to advise faculty, staff, and students on the purchase of PC hardware and software, maintain PCs, train inexperienced users, and assist faculty and students who use personal computers in their research.

Loan staff from this centralized facility to departments to help them implement or significantly upgrade unit-based computing systems.

To ensure a level of internal support that will enable OU's faculty to significantly enhance scholarly productivity and to double the level of external funding within five years, OU will

Increase the amount of incentive funding allocated to units for support of their faculty's existing research programs.

Augment the program of seed grants to help newly-hired faculty establish their research programs.

Ensure adequate levels of support for all named research professors and chairs, and establish additional means of recognizing excellent research faculty at OU.

Increase the number of internal summer research grants to productive research faculty who are not otherwise supported, emphasizing the needs of junior faculty.

Fund 10 positions per year by Fall 1992 from private sources for postdoctoral research associates to collaborate with OU's finest research faculty.

Establish a mechanism to provide faculty with developmental funds while between their external grants.

Charge the Research Council to submit regularly to the Provost creative new ideas for the support of research faculty and other recommendations on means by which OU might enhance incentives for research faculty.

Provide incentives for and recognition of faculty development of large-scale research proposals.

To foster interdisciplinary research by faculty, OU will

Develop new organizational structures to encourage participation in interdisciplinary research programs.

Provide University support for external proposals that request long-term support for large-scale interdisciplinary research programs.

Ensure that annual evaluations and policies concerning tenure, promotion, and salary increases equitably acknowledge faculty and staff contributions to interdisciplinary projects.

Augment the existing program of seed grants to initiate interdisciplinary research ventures by allocating funds during years following that of the initial grant to ventures that demonstrate their viability by securing external support.

To increase the interactions of faculty with professional and scholarly communities outside the University, OU will

Quadruple by Fall 1992 the internal funding to support travel by faculty to interact with colleagues and to present their work, and immediately establish simple mechanisms to allocate these funds.

Support proposals that will increase faculty's scholarly activities outside the U.S.

Devise strategies to transfer technology and provide services based on research by OU's faculty into the private sector.

Seek public and private partnerships through collaborations with industry, national laboratories, and such programs as the OCAST Centers for Excellence.

Invite visiting scholars to OU to use research collections such as the Bass Collection, the Political Communication Archives, the DeGolyer and History of Science Collections, and the Carl Albert Center Archives, enabling them to interact with research faculty, graduate students, and undergraduates while on campus.

#### UNDERGRADUATE EDUCATION

GOAL: The University will provide undergraduates with the knowledge and skills needed to contribute to and succeed in society and, capitalizing on strengths unique to a research university, will expand their intellectual horizons.

To create a stimulating and rewarding learning environment for its undergraduates, OU will

Implement by Fall 1990 University-wide General Education requirements that encompass a core of knowledge including (1) Symbolic and Oral Communication (composition, foreign language, and mathematics); (2) Natural Science (physical sciences and biological sciences); (3) Social Science; (4) Arts, History, and Philosophy (appreciation of artistic forms, western civilization and non-Western cultures), and a "capstone" course during the senior year that will integrate the undergraduate educational experience.

Improve teaching through a systematic, University-wide program involving hiring, evaluation, incentive programs, and workshops.

Reduce the number of large classes.

Supplement basic assessment mechanisms, such as tests and term papers, with new procedures designed by faculty, students, and administrators that will determine the effectiveness of our undergraduate education, and communicate findings concerning effectiveness to the OU community.

Forge more faculty-student partnerships such as research collaborations and informal interactions outside the classroom.

Provide more professorial instruction in lower-level classes.

Improve the physical facilities for instruction by upgrading existing classrooms, incorporating modern instructional technology into the classroom, and creating new classrooms designed primarily for undergraduate classes.

Establish an award for academic advising.

To maximize its undergraduates' chances of successfully completing the baccalaureate degree, OU will

Raise admission standards to ensure that undergraduates admitted to OU are academically prepared to benefit from the education OU offers.

Communicate OU's high expectations for undergraduate performance to newly enrolled students in orientation sessions and in the classroom.

Improve the retention and graduation rates of OU's undergraduates through such means as making academic standards more rigorous and ensuring rapid identification of students who are academically at risk.

Implement a freshman-year orientation course that prepares new students for life in a large public university and that helps them begin to integrate knowledge across disciplinary lines.

Make additional professional advisers and a computerized advising system available to undergraduates.

Establish a Writing Center dedicated to improving the writing of all students.

To provide opportunities for its most talented undergraduates to expand their intellectual and cultural horizons, OU will

Continue to enhance the Honors Program, which provides especially talented students a chance to realize their potential fully, by such actions as increasing the number of honors courses, involving students in scholarly research, emphasizing new interdisciplinary courses, and expanding the staff and physical facilities of the program.

Inform students during their first year about learning opportunities such as internships, study abroad, the Scholar-Leadership Enrichment Program, and research programs in which they can participate.

Create a pool of undergraduate research assistantships equal to 10 percent of the number of graduate assistantships by 1992.

Encourage and help prepare undergraduates to compete for prestigious awards such as Rhodes, Truman, and Fulbright Scholarships.

To enrich and diversify the intellectual and cultural life of our undergraduates, OU will

Recruit and retain 25 percent more undergraduate minority students over the next three years, thereby ensuring the cultural diversity vital to a quality university, consistent with OU's commitment to Affirmative Action.

Expand opportunities for OU undergraduates to study abroad.

Increase support for recruiting National Merit and National Achievement scholars, students from around the country who bring to OU a level of academic accomplishment that stimulates and invigorates the faculty and the whole undergraduate student body.

#### GRADUATE EDUCATION

GOAL: The University of Oklahoma will offer outstanding graduate programs that prepare tomorrow's leaders for the public, private, and educational sectors.

To increase the quality and quantity of students seeking graduate degrees, OU will

Increase the number of degree-seeking graduate students by 42 percent by 1993 to raise the proportion of OU's graduate student enrollment to the average of its peers.

Increase the number of graduate assistantships by 300 by 1993, funding one-third of these from new external grants and contracts.

Create by 1992 at least 20 additional multi-year graduate research fellowships such as OU's Centennial Research Assistantships and the Carl Albert Center Fellowships.

Achieve over the next five years an increase of at least 4 percent per year in the number of science and engineering graduates as called for in the State of Oklahoma's Five-Year Development Plan.

Focus recruiting efforts on the best undergraduates from colleges and universities that have large enrollments of women and minority students, and encourage OU's women and minority students, where appropriate, to consider graduate education at OU.

Require each degree-granting unit to develop an aggressive strategy for recruiting graduate students, with an emphasis on women and minorities, and fund viable strategies that target the most promising graduate students from the world's leading research universities.

Ask OU's alumni overseas to help recruit more exceptionally promising international graduate students.

Require the Graduate Record Exam (or, if appropriate to the discipline, an equivalent exam) as part of the application materials for each prospective student.

To make sure that all our graduate programs provide their students an education of the highest possible quality, OU will

Review regularly the qualifications of graduate faculty to supervise graduate students.

Implement new organizational structures that will allow students to study in areas at the intersections of traditional fields, such as biological sciences, management information and communication, energy, policy, linguistics, and international affairs and creative arts.

Initiate a review by the Graduate College of OU's standards, practices, and policies for graduate education to ensure their alignment with those of our peer institutions.

To provide support for students in its graduate programs, OU will

Raise graduate stipends to the upper third of the range of our peer institutions.

Provide increased travel funds to enable graduate students to present the results of their research at regional and national meetings.

Offer additional support at all levels to graduate students who want to compete for prestigious fellowships and national research awards by providing them with up-to-date information about competitions, helping them prepare applications, and defraying minor expenses associated with the application process.



Ensure that graduate students have current information about available international programs and support for their participation in such programs.

Provide graduate students who intend to teach in a college or university with the necessary training, experience, and evaluation as teachers.

Increase training for teaching assistants to develop their teaching skills and to improve the quality of education they provide our undergraduates.

#### HUMAN RESOURCES

GOAL: The University of Oklahoma will create a supportive campus environment in which each faculty and staff member can contribute fully to the mission of the University and the goals of the Strategy for Excellence while pursuing a personally and professionally fulfilling career.

To make the campus environment more responsive to the needs of minorities and women, OU will

Double the number of Black, Hispanic, and American Indian scholars in tenure-track positions by the Fall of 1991.

Establish a Minority Community Advisory Committee consisting of University women and minority representatives, OU students, faculty mentors, and representatives from community minority groups to evaluate and recommend actions for further improvement of the campus environment.

Support units' efforts to recruit women and minorities, to enhance the likelihood that OU will succeed in increasing its representation of women and minorities, give preference to strong academic units and to units in which women or minorities are under-represented.

Initiate an annual campus-wide review of recruiting strategies for minority faculty, staff, and students.

Provide summer support and/or released time during the initial years of appointment for minority and women faculty who make exceptional service contributions to minority and women's groups on campus or in the community.

To ensure that OU has the human resources and related support necessary to achieve the goals of the Strategy for Excellence, OU will

Add 235 new tenure-track faculty positions in the next five years.

Raise faculty and staff salaries to the average of our peer universities within the next five years, using merit criteria.

Add 40 endowed chairs and named professorships in OU's strong programs and departments.

Recruit faculty who have exceptional promise or established reputations as scholars and who have the vision to see beyond traditional disciplinary boundaries and to identify new research frontiers.

Raise maintenance and operations budgets (per faculty member) to the average level of our peer institutions.

Increase the maintenance and operations budget of an academic program each time a faculty position is added to it.

Develop nationally competitive compensation packages for newly hired faculty and staff, even if these policies create salary issues that will require later attention.

Add 170 new staff positions in academic areas by Fall 1991.

To assist its faculty in developing skills as educators and scholars, OU will

Remove obstacles to effective research, including the problems identified in the Research Council's 1987 Survey of Faculty Perceptions of the Research Environment at The University of Oklahoma.

Establish career development programs based upon recommendations in such studies as the 1973 report of the Faculty Senate Committee on Career Development and the 1981 Faculty Senate Position Paper.

To make its evaluation procedures consistent, fair, and appropriate to each discipline, OU will

Ensure that each department and unit clearly articulates expectations for teaching, research, service, and job performance that are consistent with the standards of its college and of the University.

Apportion responsibilities within a unit taking into account the various strengths and interests of faculty and staff and the collective responsibilities of the unit, and annually evaluate each individual accordingly, using national standards.

Regularly review organized research units, using established procedures of Academic Program Review, and strengthen or phase out these units as reviews warrant.

Bring standards and procedures for awarding tenure and promotion in each unit into alignment with national standards for a research university.

Institute policies for compensation and evaluation that recognize involvement in interdisciplinary programs by faculty and staff who want to extend their interests beyond traditional disciplinary programs.

#### ARTS AND CULTURE

GOAL: The University of Oklahoma will become a nationally recognized center in the Southwest for selected artistic and cultural activities.

To advance artistic and cultural activities on campus, OU will

Institute an annually budgeted program to support public exhibitions and artistic performances created on or brought to campus.

Establish public and private partnerships to support the performing arts and cultural activities.

Develop a faculty-in-residence program for internationally known artists, musicians, performers, writers, and other scholars.

Set up cooperative arrangements with professional performing groups in Oklahoma and nationwide in order to gain adjunct faculty and offer research and training opportunities for OU's faculty and students.

Establish an exchange program for faculty and students in strong departments concerned with arts and culture; such a program would include exchanges of individuals or groups with their counterparts at other institutions and short-term visits to campus of visiting artists and scholars.

To increase the awareness of individuals on campus and within the State of its artistic and cultural activities, OU will

Establish a campus-wide "think tank" involving various units in the design of a dynamic, specific, multi-year strategy for continual strengthening of arts and culture and maximizing their impact.

Publicize OU's artistic and cultural events widely by regularly distributing on and off campus a calendar describing University exhibitions, lectures, concerts, workshops, performances, and other activities.

Support appearances at local, national, and overseas schools and communities by performing companies, individuals, shows, exhibitions, and other cultural groups or events.

Encourage and support participation in major national and regional competitions by artists, writers, musicians, performing groups, and others.

To provide for a vigorous group of undergraduate and graduate students pursuing degrees in arts and culture, OU will

Establish and fund creative recruiting programs and competitive scholarships to attract outstanding undergraduates and graduate students to strong programs in arts and culture.

Secure external funds to increase the number of graduate assistantships in departments with strong creative programs in arts and culture.

#### LIFELONG LEARNING

GOAL: The University of Oklahoma will meet the growing need in the State and nation for lifelong learning by offering continuing education programs built on its existing academic programs.

To apply the University's strengths to the growing needs of lifelong learners in Oklahoma and elsewhere, OU will

Focus continuing education activities so that OU's existing academic programs are more effectively extended to lifelong learners, especially those in Oklahoma.

Provide faculty and staff with opportunities for professional development that enhance their expertise with educational techniques appropriate to the lifelong learner, such as intensive short-term courses and televised instruction.

Ensure that OU's reward system adequately recognizes contributions by faculty and staff to its continuing education mission.

Establish awards for excellence in continuing education.

Establish a satellite uplink, a broadcast studio, and a comprehensive training and development program that involves all elements of the academic community.

Increase support for well-established programs that contribute to such goals as increasing minority participation in society, aiding the state in economic development, and contributing to other efforts of importance to Oklahoma, such as the prevention of drug abuse.

Seek more financial aid for students enrolled in "non-traditional" educational programs.

Foster cooperative relationships between industry, academic units, and the Office of Business and Industrial Cooperation.

Foster and selectively strengthen the urban area programs at the University Center in Tulsa and at the Health Sciences Center in Oklahoma City.

Offer sufficient courses and student services during evening and weekend hours to meet the needs of "non-traditional" students.

To promote the involvement in continuing education programs of faculty in traditional academic units, OU will

Encourage cooperative ventures -- such as joint appointments and collaborative grant proposals -- between traditional academic units and Continuing Education and Public Service and the College of Liberal Studies.

Include in Departmental Academic Program Review an evaluation of the department's continuing education activities.

Provide increased support for participation by OU faculty and staff in national conferences on continuing education.

Increase opportunities for OU's faculty, staff, and students to participate in international programs.

Bring nationally-known experts to campus to inform faculty members in traditional academic units about the nature, needs, and methods of continuing education.

Provost Wadlow said the Strategy for Excellence lays out campus-wide frontiers for the future. It identifies priorities in areas for future emphasis for the colleges. In addition, she said, there are 80 unit strategies for excellence which have been developed over the course of the past 18 months.

She then reviewed the six goals listed above. Dr. Wadlow said that the priorities discussed last July have been incorporated. She commented as examples that minority recruitment, retention and support have been woven throughout the document, as have international dimensions which will ensure that our students are comfortable and competitive in international settings. She said in the deliberations the strengths, special advantages, collections, special facilities, internationally known activities, etc. of the University have been taken into consideration and the opportunities with these have been visualized.

Dr. Wadlow mentioned the Frontiers for the 21st Century, one of which is the Honors Program where she said we will provide the academic challenges for the young scholars that we are so successfully recruiting. Energy research and education is another as well as American Indian studies, biotechnology, including a special interdisciplinary effort in geomicrobiology and research in weather, water, and surfactants. She called attention to the college priorities and she cited examples: the College of Arts and Sciences is making a commitment to major improvements in teaching along with developing research to contribute to the State's economic development. Engineering: in the highly competitive market that we have in this country today, one of its highest priorities is to recruit more and to retain more of the highest quality faculty. Education is committed to developing exemplary programs for teacher preparation moving to the graduate level. Business Administration is expecting to have one of the top five programs in Accounting in the near future and the goal of the College of Business Administration as a whole is to be one of the top 20 in the country.

Dr. Wadlow said of the 109 actions there are bold ones and there are modest ones. Some are costly. Certainly, she said, new faculty and providing adequate support for existing faculty are costly items but other items cost nothing. Some are just a matter of a revision of internal practices.

Dr. Wadlow said a yearly review mechanism is built into the Strategy for Excellence so there will be an opportunity to measure programs on a yearly basis and to modify the timetable and the cost estimates as necessary.

Dr. Wadlow said the Strategy for Excellence is ambitious but she believes it is a realistic strategy if we want to achieve our aspirations. "It will develop the quality that we see in the leading comprehensive research universities. It will produce a higher quality product and make a greater contribution to this State and in the competitive world it will make us more competitive." Dr. Wadlow said building on the past, OU will achieve its aspirations for excellence and the institution will continue to produce leaders and leading programs for the next century.

Regent Noble moved that the Board of Regents endorse and support the University's strategic plan for the Norman Campus contained in the document entitled Strategy for Excellence dated November, 1988. He moved further that the detailed actions contained in the strategic plan be subject to annual review and modifications by the Board and that the administration provide an

annual progress report to this Board. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

Regent White asked about the concept of what the dollar figures are to implement this plan. He said it is difficult to see how much it will cost to have a plan like this. Provost Wadlow stated the estimate is \$100 million including \$25 million for endowed chairs. She said that figure does not include an amount for academic computing facilities. Regent White asked about relating these figures to the funds available each year and Provost Wadlow stated the items will be prioritized in preparing the annual budget.

#### UNIVERSITY-WIDE GENERAL EDUCATION

Interim President Swank reminded the Regents that the last report on the status of the University-wide general education requirements was presented at the September meeting when Dr. Roland Lehr, new Chair of the Task Force, was introduced. The following progress report of the Task Force was included in the agenda for this meeting:

Background: This task force was formed and began deliberations in September 1987. Unlike its predecessor, which in 1982 proposed guidelines for general education but left specific curricular issues to individual colleges, the present task force is charged with proposing a specific curriculum for all University of Oklahoma undergraduates.

During the 1987 academic year, the task force considered broad issues related to general education and produced in April 1988 an interim report which outlined the issues and presented the task force's goals and philosophy. During the fall semester, the task force has been working to transform the goals and philosophy into a curriculum. The task force was directed to produce a specific curriculum by December 1989, with implementation of the requirements expected to commence during the 1990-91 academic year.

Much of our effort has been directed toward determining the nature and magnitude of requirements in specific areas. We still need to integrate the various components of the general education curriculum so that the goals can be met most effectively. When that is done, and when input from faculty is obtained, we may find that the outline presented below needs to be modified.

#### General Education Curriculum

##### Symbolic and Oral Communication (9-19 hours, 3-5 courses)

English Composition (6 hours, 2 courses)  
Foreign Language (0-10 hours)  
Mathematics (3 hours, 1 course)

##### Natural Science (8 hours, 2 courses)

Physical Science (4 hours, 1 course)  
Biological Science (4 hours, 1 course)

Social Science (6 hours, 2 courses, one of which would be a course in American Government).

Arts, History and Philosophy (12 hours, 4 courses)

Aesthetic Appreciation of Artistic Forms (3 hours, 1 course)

Western Civilization and Culture (6 hours, 2 courses, one of which would be a course in American History)

Non-Western Cultures (3 hours, 1 course)

Specific guidelines will be formulated for courses in each category. Courses proposed for the general education curriculum will be reviewed and only those courses that meet the guidelines will become part of the general education curriculum. Forty hours of general education courses will be required, and they must be taken from the list of approved courses, with a minimum number of hours in each area as specified above. There will be periodic review of courses after the new curriculum is implemented. In the following section, we comment on the various requirements.

Symbolic and Oral Communication. The two courses in English composition fulfill a current requirement of the OU Board of Regents. The task force believes that good writing should be one of the most important outcomes of undergraduate education at OU, and that writing should not cease with the two composition courses. Thus, ways of encouraging writing throughout the undergraduate experience are being explored. One specific requirement that the task force has considered is a substantial paper or thesis in the major during the senior year. This work would be graded not only on its content and the students ability to demonstrate facility in the major subject but also on the quality of the writing.

We believe that a foreign language is important and that an ability to read and speak a foreign language should be a common characteristic for undergraduates. The desired level of ability should be achievable with the equivalent of two years of high school foreign language or two college-level courses. We propose that incoming students be required to demonstrate proficiency by taking an examination. Those who pass would have no further foreign language requirement.

Students should be competent in mathematics. In particular, students should have the ability to interpret charts and graphs, understand equations and deal with arguments based on statistics. Science students will typically acquire these abilities in math courses and as part of the course work in their major. Courses should be developed to assure that non-science students acquire these skills.

Natural Science. An understanding of physical and biological phenomena has always been important to an appreciation of the world in which we live. This is especially true now that scientific advances are occurring at an unprecedented rate. We believe that a course each in physical and biological sciences is needed to help students better understand these developments.



Social Sciences. Students can gain a better understanding of human behavior and its relationship to social issues by taking a course in this area. In addition to the State Regent mandated course in American Government, courses in economics, anthropology, psychology and sociology could be appropriate.

Arts, History and Philosophy. The "Aesthetic Appreciation of Artistic Forms" is intended to improve students' understanding of particular art forms and to develop their appreciation of what differentiates "good" from "poor" art. Courses in art, drama and music appreciation as well as English genre courses in poetry, drama and fiction are appropriate to this area. Opportunities for development of courses involving both the College of Arts and Sciences and the College of Fine Arts are excellent and should be pursued.

The "Western Civilization and Culture" requirement would entail, in addition to the course in American History, offerings from departments such as Anthropology, Classics, English, History, History of Science, Modern Languages and Literatures, Philosophy and Political Science. These courses will help students appreciate major ideas and works that have contributed to Western culture.

The non-Western culture course is intended to broaden students' perspectives so that they can better appreciate the contributions of other peoples and also have a better context in which to understand their own culture.

Remaining Issues. Although we have the outlines of a program, much work remains. The course requirements need to be finalized, criteria for courses in each category need to be more thoroughly defined, the demands upon University resources need to be determined, input from faculty needs to be obtained, ways of achieving the broad goals of general education need to be examined, and ways of determining the effect of the general education program on student learning need to be found. In the latter area, we are interacting closely with the University Task Force on Assessment so that appropriate measures for assessment of general education can be implemented.

We believe that University of Oklahoma undergraduates will benefit significantly from a good general education program, and look forward to finishing our task so that a new program can be implemented.

Dr. Lehr was present and reviewed and summarized the report presented. He said he hopes to put out a statement similar to this to the general faculty soon and obtain their input. This will be the next step. The information obtained will be utilized in the final report. In response to questions about the timetable for the final report, Professor Lehr said the timetable already established calls for the curriculum to be in place in the fall of 1990 which will mean the report of the Task Force will pretty well need to be completed during this spring semester. In response to a question from Dr. Swank, Professor Lehr stated the Task Force will have a goal of having a final report to the Board at the May meeting. On motion by Regent Gullatt, the Board of Regents requested that a report be presented to the Board in May and with the

hope that it will be a final report. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### CURRICULAR REQUIREMENTS FOR ADMISSION TO THE UNIVERSITY OF OKLAHOMA

As of fall 1988, students seeking admission to colleges and universities in the State System must complete 11 required units -- four in English, three in mathematics, two in laboratory science, and two in history -- through high school course work. In addition to these requirements, four units in the following subjects -- computer science, foreign language, speech, economics, geography, government, psychology or sociology -- are recommended for college preparation. Two years of one foreign language is strongly recommended.

At the special meeting of the Board of Regents on November 21, an action was taken to recommend to the State Regents that beginning with fall 1994 two years of a single foreign language would be required for admission to The University of Oklahoma. It has been several years since the State Regents addressed the curricular requirements for admission to the comprehensive universities. It is appropriate that these requirements again be reviewed.

Interim President Swank recommended that the Board of Regents encourage the Oklahoma State Regents for Higher Education to evaluate their curricular requirements to determine if additional changes should be made over the next three to four years.

Dr. Swank reminded the Regents that he had indicated earlier in the meeting that the State Regents did not take any action on the recommendation of the Board from the November 21 meeting that two years of a single foreign language be required for admission to The University of Oklahoma in 1994.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### ENHANCEMENT OF MINORITY PARTICIPATION AND ACHIEVEMENT - APPOINTMENT OF TASK FORCE

At the special meeting of the Board of Regents on November 21, Mr. Thomas Lewis, representing the Alliance of Concerned Minority Students at the University, presented a position statement on the increased admissions standards that were discussed. The Alliance recommended that the Board of Regents request Interim President Swank to convene and empower a task force to assess minority recruitment, achievement, and graduation situations at the University and to make specific recommendations of programs, policies, and efforts to remedy or improve these situations. The Alliance recommended further that

the Task Force consist of students, faculty, staff, and administrative representatives, both minority and non-minority. They also requested that a date be established when a report of the Task Force would be presented to the President and the Board of Regents.

Interim President Swank recommended that the Board of Regents authorize the Interim President to appoint a Task Force to study and make recommendations on the enhancement of minority participation and achievement at the University and request written and oral reports from the Task Force no later than the April 5-6, 1989 Regents' meeting.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

Regent Lewis asked that all minority areas be included on the Task Force.

#### NORMAN CAMPUS ACADEMIC PERSONNEL ACTIONS

##### Leaves of Absence:

##### Sabbatical Leave of Absence

Stanley C. Neely, Associate Professor and Assistant Chair of Chemistry and Biochemistry, sabbatical leave of absence with full pay, dates changed from January 1, 1989 through May 15, 1989 to August 16, 1989 through December 31, 1989.

##### Leave of Absence Without Pay

Kimball A. Milton, Professor of Physics and Astronomy, leave of absence without pay, January 1, 1989 through May 15, 1989. To continue research at Ohio State University.

##### Leave of Absence With Pay

Nathaniel S. Eek, Dean, College of Fine Arts, and Professor of Drama, administrative leave of absence with pay, November 14, 1988 through February 28, 1989.

##### Appointments or Reappointments:

William Michael Roberts, reappointed Adjunct Professor of Law, rate of \$27,000 for 4.5 months (\$6,000 per month), January 1, 1989 through May 15, 1989. Paid from 227-201, College of Law, pos. 704.65.

G. William Rice, J.D., Adjunct Associate Professor of Political Science, rate of \$3,500 for 4.5 months (\$777.77 per month), .25 time, January 1, 1989 through May 15, 1989. Paid from 127-243, Political Science, pos. 704.60.

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Gregory E. Webb, Ph.D., Visiting Assistant Professor of Geology and Geophysics, rate of \$4,500 for 4.5 months (\$1,000.00 per month), .25 time, January 1, 1989 through May 15, 1989. Paid from 127-242, Geology and Geophysics, pos. 702.60.

Linda Sue Besett, Ed.D., Postdoctoral Research Associate in Education, annual rate of \$5,333 for 12 months (\$444.44 per month), .25 time, August 16, 1988 through December 31, 1988. Paid from 127-494, Education Leadership Research, pos. 701.65.

\* Chung-Ping Yu, Visiting Research Associate in Geology and Geophysics, annual rate of \$23,000 for 12 months (\$1,916.67 per month), October 21, 1988 through October 20, 1989. Paid from 155-931, Migration of Oil.

Hing Tong Cho, reappointed Visiting Postdoctoral Research Associate in Physics and Astronomy, annual rate of \$25,200 for 12 months (\$2,100.00 per month), November 1, 1988 through March 31, 1989. Paid from 127-481, Physics and Astronomy Research, pos. 706.65.

\* Yefim Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, rate of \$20,000 for 6 months (\$3,333.33 per month), January 1, 1989 through June 30, 1989. Paid from 155-870, Cooperative Institute for Mesoscale Meteorological Studies I, pos. 905.65.

John S. Jell, Ph.D., Visiting Senior Lecturer in Geology and Geophysics, rate of \$6,000 for 4.5 months (\$1,333.33 per month), .25 time, January 1, 1989 through May 15, 1989. Paid from 127-242, Geology and Geophysics, pos. 701.60.

Changes:

James M. Forgotson, Professor of Geology and Geophysics; title of Director of Geology and Geophysics, deleted, salary changed from annual rate of \$74,370 for 12 months (\$6,197.50 per month) to annual rate of \$60,848 for 9 months (\$6,760.89 per month), January 1, 1989. Paid from 127-242, Geology and Geophysics, pos. 15.60.

Richard C. Gipson, Professor of Music; given additional title of Faculty Administrative Fellow, Provost's Office, August 16, 1988 through May 15, 1989.

James B. Gordon, Research Associate, Center for Artificial Intelligence; FTE changed from full time to .75 time, August 1, 1988.

\* Keith D. Harris, reappointed Research Associate, Oklahoma Biological Survey, salary changed from annual rate of \$24,000 for 12 months (\$2,000.00 per month) to annual rate of \$26,100 for 12 months (\$2,175.00 per month), October 18, 1988 through October 17, 1989. Paid from 157-811, IPA-Harris, pos. 905.65.

Michael A. Morrison, Professor of Physics and Astronomy; given additional title of Faculty Administrative Fellow, Provost's Office, August 16, 1988 through May 15, 1989.

\*Paid from grant funds; subject to availability of funds

Marilyn B. Ogilvie, Adjunct Associate Professor of History of Science, salary changed from without remuneration to rate of \$3,000 for 4.5 months (\$666.67 per month), .25 time, January 1, 1989 through May 15, 1989. Paid from 127-247, History of Science, pos. 703.60.

Anthony Romano, Assistant Director, FIPSE; title changed from Acting Assistant Professor to Instructor in Education, September 1, 1988 through June 30, 1989.

Sandra Sutherland, title changed from Assistant Professor to Acting Assistant Professor of Education, salary changed from annual rate of \$26,500 for 9 months (\$2,944.44 per month) to annual rate of \$26,000 for 9 months (\$2,888.89 per month), August 16, 1988 through May 15, 1989. Paid from 127-230, Education Instruction, pos. 703.60.

Robert D. Swisher, Associate Professor of Library and Information Studies; title changed from Interim Director to Director of Library and Information Studies, January 1, 1989 through December 31, 1994.

William R. Whitworth, reappointed Research Associate, Oklahoma Biological Survey, salary changed from annual rate of \$21,120 for 12 months (\$1,760.00 per month) to annual rate of \$22,900 for 12 months (\$1,908.33 per month), October 22, 1988 through October 21, 1989. Paid from 157-810, IPA-Whitworth, pos. 905.65. Paid from grant funds; subject to availability of funds

Resignation and/or Termination:

Lang-Ping Chang, Research Scientist in Meteorology, October 7, 1988 (with accrued vacation through November 22, 1988).

Retirement:

Charles T. House, Jr., Assistant Professor of Journalism and Mass Communication and Editorial Supervisor, Oklahoma Daily, December 31, 1988; named Professor Emeritus of Journalism and Mass Communication.

Interim President Swank recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, GRANTS

A summary of proposals for research and training grants for October, 1988 for the Norman Campus was included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

Interim President Swank recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### TRANSFER OF FUNDS

At the meeting on March 18, 1988 (page 20169), the Board of Regents authorized the administration to purchase the Lippert Masonry Building to serve as the site for the OU Press Book Distribution Center. Certain renovations and repairs such as constructing a submerged truck ramp to facilitate loading operations and cleaning and smoothing the warehouse floor have been required to make the building totally operational for Press book distribution. The cost of these modifications is \$70,000.

In accordance with the policies and procedures governing auxiliary enterprises and service units adopted by the Board in September (page 20553), approval of the Board of Regents is required for all transfers of \$35,000 or more among auxiliary enterprise accounts. The administration has identified funds in the Auxiliary Investment Income Reserve to cover the cost of the modifications. The September 30, 1988, balance in the Auxiliary Investment Income Reserve was \$196,632. Providing the \$70,000 from Auxiliary Investment Income for the modifications will prevent the OU Press from having to borrow this amount from the OU Foundation to cover these costs.

Interim President Swank recommended the Board of Regents approve the transfer of \$70,000 from Auxiliary Investment Income Account 179-112 into the OU Press Distribution Center Account 179-104.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### NORMAN CAMPUS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

##### Leave of Absence:

Cynthia Bell, Program Coordinator, Center for Economic and Community Development, Continuing Education and Public Service, leave of absence without pay, October 14, 1988 through June 30, 1989.

## Appointments or Reappointments:

- \* Ronald E. Alexander, reappointed Senior Program Development Specialist (Texas), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$32,000 for 12 months (\$2,666.67 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.
- \* Gwen O. Briscoe, reappointed Program Director, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$39,254 for 12 months (\$3,271.17 per month), October 15, 1988 through October 15, 1989. Administrative Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.
- \* James Robert Campbell, Program Development Specialist, School Based Community Alcohol and Drug Abuse Education and Prevention, and Cooperative Alcohol and Drug Abuse Education and Prevention, Continuing Education and Public Service, annual rate of \$22,000 for 12 months (\$1,833.34 per month), November 1, 1988 through September 30, 1989. Professional Staff. Paid from 157-478, Demonstration Model, and 157-627, Cooperative Training, pos. 905.65.
- Philip Prescott Chandler, Assistant Director, Energy Center, annual rate of \$57,900 for 12 months (\$4,825.00 per month), November 1, 1988 through June 30, 1989. Administrative Staff. Paid from 127-314, Director's Office, Energy Center, pos. 2.65.
- John M. Chase, Systems Programmer, Dean's Office, University Libraries, annual rate of \$27,600 for 12 months (\$2,300.00 per month), October 17, 1988. Professional Staff. Paid from 127-602, Library Automation, pos. 46.65.
- \* Rae Evelyn Dillon, reappointed Senior Program Development Specialist (Mississippi), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$29,500 for 12 months (\$2,458.33 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.
- \* Linda Sue Frazier, reappointed Senior Program Development Specialist (New Mexico), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$30,750 for 12 months (\$2,562.50 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.
- \* Anita Sue Fream, reappointed Senior Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$35,600 for 12 months (\$2,966.68 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\*Paid from grant funds; subject to availability of funds

Carolyn C. Goodrich, Staff Psychologist, Mental Health Services, annual rate of \$26,000 for 12 months (\$2,166.66 per month), October 17, 1988. Professional Staff. Paid from 177-545, Mental Health Services, pos. 4.65.

\* Marilyn Letitia Gottshall, Program Development Specialist, FAA Air Traffic Controllers, annual rate of \$28,400 for 12 months (\$2,366.67 per month), November 7, 1988 through March 31, 1990. Professional Staff. Paid from 156-092, FAA Payroll Clearing, pos. 905.65.

\* Duane K. Hale, reappointed Program Development Specialist, Native American Resource Information Service, Continuing Education and Public Service, annual rate of \$31,320 for 12 months (\$2,610.00 per month), October 1, 1988 through June 30, 1989. Professional Staff. Paid from 157-821, NARIS 1989, pos. 905.65.

\* Michael C. Hoffmann, reappointed Senior Program Development Specialist (Texas), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$30,750 for 12 months (\$2,562.50 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Barbara Ann Kulton, reappointed Senior Program Development Specialist (Colorado), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$15,666 for 12 months (\$1,305.50 per month), .50 time, October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

Janis D. Lambert, Programmer/Analyst II, University Computing Services, annual rate of \$28,000 for 12 months (\$2,333.33 per month), January 2, 1989. Professional Staff. Paid from 147-110, University Computing Services, pos. 30.65.

\* Barbara Jane Laquer, reappointed Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$34,793 for 12 months (\$2,899.42 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Judith Kirsten Lawrence, reappointed Senior Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$30,000 for 12 months (\$2,500.00 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Angela Edwards Ledford, reappointed Senior Program Development Specialist (Louisiana), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$30,750 for 12 months (\$2,562.50 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Paid from grant funds; subject to the availability of funds



\* Bill D. Lee, reappointed Senior Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$35,600 for 12 months (\$2,966.68 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Alice Maria Moore, Education Specialist, FAA Air Traffic Controllers, annual rate of \$25,110 for 12 months (\$2,092.50 per month), November 1, 1988 through March 31, 1990. Professional Staff. Paid from 156-092, FAA Payroll Clearing, pos. 905.

Sharon A. Moore, Nurse Practitioner, Goddard Health Center, annual rate of \$30,000 for 12 months (\$2,500.00 per month), September 19, 1988. Professional Staff. Paid from 179-107, Goddard Health Center, pos. 34.

\* Janice Pearce, reappointed Senior Program Development Specialist (Utah), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$32,000 for 12 months (\$2,667.00 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Thomas Charles Pensabene, reappointed Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$28,000 for 12 months (\$2,333.33 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

Catherine L. Pierson, Software Consultant and Supervisor Computer Terminal Operations, Engineering Computer Network, annual rate of \$24,000 for 12 months (\$2,000.00 per month), October 17, 1988. Professional Staff. Paid from 127-239, Engineering Computer Network, pos. 178.65.

\* Wavie C. Reed, reappointed Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$29,232 for 12 months (\$2,436.00 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* James Richard Romero, reappointed Senior Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$34,170 for 12 months (\$2,847.50 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Cindy L. Shaffer, reappointed Senior Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$31,270 for 12 months (\$2,605.83 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Paid from grant funds; subject to availability of funds

Jeralyn J. Snow, Programmer/Analyst II, University Computing Services, annual rate of \$28,000 for 12 months (\$2,333.33 per month), January 2, 1989. Professional Staff. Paid from 147-110, University Computing Services, pos. 34.65.

\* Max Dewayne Snowden, reappointed Senior Program Development Specialist (Arkansas), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$30,750 for 12 months (\$2,562.50 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Dianna Kay Tunnell, reappointed Senior Program Development Specialist (Oklahoma), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$30,750 for 12 months (\$2,562.50 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Rebecca VanMarter, reappointed Senior Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$32,000 for 12 months (\$2,666.66 per month), October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* James M. Walker, reappointed Program Director, Tulsa Continuing Education Office, Continuing Education and Public Service, annual rate of \$41,150 for 12 months (\$3,429.17 per month), August 1, 1988 through June 30, 1989. Professional Staff. Paid from 127-537, Tulsa Continuing Education Office, pos. 001, and 156-093, Tulsa Payroll Clearing Account, pos. 905.

\* Linda E. Watson, reappointed Heritage Biologist (Botanist), Oklahoma Biological Survey, annual rate of \$24,300 for 12 months (\$2,025.00 per month), November 1, 1988 through October 31, 1989. Professional Staff. Paid from 157-561, Heritage Inventory, pos. 905.65.

\* Barbara Wilson, reappointed Environmental Scientist, Civil Engineering and Environmental Science, annual rate of \$21,675 for 12 months (\$1,806.24 per month), October 1, 1988 through September 30, 1989. Professional Staff. Paid from 157-743, Contaminates, pos. 905.

\* Jaye Michelle Zola, reappointed Senior Program Development Specialist (Colorado), Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, annual rate of \$15,666 for 12 months (\$1,305.50 per month), .50 time, October 15, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65.

\* Paid from grant funds; subject to availability of funds

## Changes:

Lawrence M. Agent, promoted from Interim Manager to Manager, Physical Plant Accounting and Personnel, Physical Plant, salary increased from annual rate of \$35,500 for 12 months (\$2,958.33 per month) to annual rate of \$36,500 for 12 months (\$3,041.67 per month), December 1, 1988. Managerial Staff. Paid from 127-700, Office of the Director, Physical Plant, pos. 3.

Margretta J. Bartlett, title changed from Educational Specialist, FAA Air Traffic Controllers, to Program Development Specialist, Southwest Regional Center for Drug Free Schools and Communities, Continuing Education and Public Service, salary changed from annual rate of \$25,110 for 12 months (\$2,091.67 per month) to annual rate of \$27,500 for 12 months (\$2,291.67 per month), November 1, 1988 through October 15, 1989. Professional Staff. Paid from 157-776, Southwest Center 1989, pos. 905.65. Paid from grant funds; subject to availability of funds.

Patricia Bekele, Director, Student and Public Relations, College of Business Administration; title of Adjunct Assistant Professor of Business Administration, deleted, October 1, 1988. Changed from Academic to Managerial Staff.

Michael T. Brockman, Manager, OCCE Housing and Commons Restaurant, salary changed from annual rate of \$36,024.96 for 12 months (\$3,002.08 per month) to annual rate of \$37,824 for 12 months (\$3,152.00 per month), November 1, 1988. Paid from 175-109, OCCE Housing and Commons Restaurant, pos. 2.65. Probationary increase.

Terry A. Coltharp, promoted from Interim Programmer/Analyst to Programmer/Analyst, Physical Plant, salary increased from annual rate of \$25,500 for 12 months (\$2,125.00 per month) to annual rate of \$26,100 for 12 months (\$2,175.00 per month), December 1, 1988. Professional Staff. Paid from 127-700, Office of the Director, Physical Plant, pos. 6.

Robert C. Connor, title changed from Manager, Athletic Housing and Facilities, to Assistant Athletic Director for Operations, Athletic Department, salary changed from annual rate of \$37,800 for 12 months (\$3,150.00 per month) to annual rate of \$47,400 for 12 months (\$3,950.00 per month), December 1, 1988. Changed from Managerial Staff to Administrative Staff. Paid from 171-121, Athletic Department, pos. 11.65.

Gregg Eichenfield, Associate Director, Counseling Center; given additional title of Adjunct Assistant Professor of Education, July 1, 1988 through July 31, 1989.

Cyndy S. Feuquay, Assistant Director of Residential Life, Housing Program; given additional title of Adjunct Assistant Professor of Education, July 1, 1988 through June 30, 1989.

Julie K. Forthman, title changed from Accountant to Staff Accountant, Auxiliary Accounting and Housing Accounting, salary changed from annual rate of \$23,185 for 12 months (\$1,932.08 per month) to annual rate of \$27,000 for 12 months (\$2,250.00 per month), November 1, 1988. Professional Staff. Paid from 147-303, Auxiliary Accounting, pos. 2.65, and 175-128, Housing Accounting, pos. 1.65.

\*Kenny P. Goodwin, promoted from Data Transcriber to Programmer, FAA Air Traffic Controllers, salary increased from annual rate of \$16,660.80 for 12 months (\$8.01 per hour) to annual rate of \$21,596 for 12 months (\$1,799.67 per month), November 1, 1988 through March 31, 1990. Changed from Hourly to Professional Staff. Paid from 156-092, FAA Payroll Clearing, pos. 905.

\*Eleanor B. Govesky, promoted from Education Specialist to ATC Education Specialist, FAA Air Traffic Controllers, salary increased from annual rate of \$25,110 for 12 months (\$2,092.50 per month) to annual rate of \$26,265 for 12 months (\$2,188.75 per month), November 1, 1988 through March 31, 1990. Professional Staff. Paid from 156-092, FAA Payroll Clearing, pos. 905.

Joan Monroe, title changed from Accounting Specialist II, Housing Accounting, to Accountant, Auxiliary Accounting, salary changed from annual rate of \$23,587 for 12 months (\$11.34 per hour) to annual rate of \$24,000 for 12 months (\$2,000.00 per month), November 1, 1988. Changed from Hourly to Professional Staff. Paid from 147-303, Auxiliary Accounting, pos. 7.65.

Ziaeddin Partovi, title changed from Library Computer Specialist to Programmer/Analyst I, Dean's Office, University Libraries, salary changed from annual rate of \$21,590 for 12 months (\$10.38 per hour) to annual rate of \$26,000 for 12 months (\$2,166.67 per month), October 10, 1988. Changed from Hourly to Professional Staff. Paid from 127-602, Library Automation, pos. 47.65.

Robert E. Reed, promoted from Interim Manager to Manager, Technical Trades, Physical Plant, salary increased from annual rate of \$35,900 for 12 months (\$2,991.67 per month) to annual rate of \$36,900 for 12 months (\$3,075.00 per month), December 1, 1988. Managerial Staff. Paid from 127-700, Office of the Director, Physical Plant, pos. 14.

Sue-Anna P. Stice, promoted from Student Junior Auditor to Auditor, Internal Auditing, salary increased from annual rate of \$6,396 for 12 months (\$6.15 per hour), .50 time, to annual rate of \$23,000 for 12 months (\$1,916.66 per month), full time, October 10, 1988. Changed from Hourly to Professional Staff. Paid from 127-007, Internal Auditing, pos. 5.65.

Robert F. Summers, promoted from Interim Superintendent to Superintendent, Technical Trades, Physical Plant, salary increased from annual rate of \$31,704 for 12 months (\$2,642.00 per month) to annual rate of \$32,100 for 12 months (\$2,675.00 per month), December 1, 1988. Managerial Staff. Paid from 127-700, Office of the Director, Physical Plant, pos. 17, and 147-201, Physical Plant Service Unit, pos. 17.

\*Paid from grant funds; subject to availability of funds

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Shirley W. Vaughan, title changed from Coordinator, Athletic Recruiting, Athletic Department, to Classification Pending, Athletic Department, November 7, 1988.

William R. Wayne, Director, Mental Health Services; given additional title of Adjunct Assistant Professor of Education, salary temporarily changed from annual rate of \$45,638 for 12 months (\$3,803.17 per month) to annual rate of \$49,638 for 12 months (\$4,136.50 per month), August 16, 1988 through December 31, 1988. Paid from 127-133, Mental Health Services, pos. 1.65, and 127-345, Educational Psychology, pos. 710.60.

Susan Westbrook, promoted from Research Associate in Education to Co-Director of Secondary Science Teachers Grant, salary changed from annual rate of \$15,000 for 12 months (\$1,250.00 per month), .75 time, to annual rate of \$15,900 for 12 months (\$1,325.00 per month), .50 time, July 1, 1988 through June 30, 1989. Retains title of Adjunct Assistant Professor of Education, May 16, 1988 through August 31, 1989. Changed from Academic to Professional Staff. Paid from 157-299, Inservice Program, pos. 905.65. Paid from grant funds; subject to availability of funds.

Norris G. Williams, promoted from Interim Director to Director of Minority Student Services, salary increased from annual rate of \$33,404 for 12 months (\$2,783.67 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), December 9, 1988. Changed from Administrative Staff to Administrative Officer. Paid from 127-225, Minority Student Services, pos. 1.65.

#### Resignations and/or Terminations:

Ronald G. Campney, Senior Staff Auditor, Internal Auditing, October 31, 1988.

Larry G. Cope, ATC Education Specialist, FAA Air Traffic Controllers, October 31, 1988.

Margaret E. McPherrren, Program Development Specialist, Southwest Regional Center for Drug Free Schools, Continuing Education and Public Service, October 5, 1988 (with accrued vacation through October 14, 1988).

Pamela K. Strategier Panter, Senior Staff Auditor, Internal Auditing, October 7, 1988 (with accrued vacation through October 18, 1988).

Interim President Swank recommended approval of the administrative and professional personnel actions shown above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### CITRUS BOWL BUDGET

Interim President Swank presented the proposed Citrus Bowl budget as follows:

December 8, 1988

20801

REVENUE

Big Eight Allowance	\$420,000
Transportation Allowance	173,000
Postage and Handling	<u>5,000</u>

TOTAL REVENUE \$598,000

EXPENSES

ADMINISTRATION		\$ 12,000
REGENTS		16,000
BAND		73,000
SPIRIT GROUP		8,000

COACHES/STAFF		
Air Transportation	\$ 26,000	
Awards	12,000	
Hotel Rooms	40,000	
Hourly Wages	3,000	
Local Bus Transportation	4,000	
Miscellaneous	2,000	
Per Diem	13,000	
Tickets to Game & other Bowl functions	<u>11,000</u>	111,000

DEPENDENTS OF COACHES AND STAFF		
Air Transportation	\$ 34,000	
Hotel Rooms	23,000	
Local Bus Transportation	4,000	
Miscellaneous	1,000	
Per Diem	17,000	
Tickets to Game & other Bowl functions	<u>7,000</u>	86,000

TEAM		
Air Transportation	\$ 45,000	
Awards	12,000	
Game Tickets for Player Parents	12,000	
Hotel Rooms	40,000	
Laundry of Equipment	2,000	
Local Bus Transportation	17,000	
Meals	95,000	
Per Diem	49,000	
Player Hospitality Room	12,000	
Practice	3,000	
Publicity	2,000	
Team Equipment	<u>3,000</u>	292,000

TOTAL EXPENSES \$598,000

In addition to the post-season requirements of the Athletic Department, the Alumni Affairs Office will require similar transportation and accommodation contracts to support the public relations/fund-raising programs of that department. Purchase orders and contracts associated with the program will be awarded within the same guidelines and procedures as other post-season activities.

Interim President Swank recommended the Board of Regents approve the Citrus Bowl budget presented above. He also recommended that the Interim President of the University or his designees be authorized to award purchase orders and contracts for transportation and accommodations to support public relations/fund-raising programs of University Affairs and Alumni Affairs associated with the Citrus Bowl.

Regent Lewis moved approval of the recommendations. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### ATHLETICS POLICIES

In order to emphasize the importance of compliance with the rules of the National Collegiate Athletic Association and the Big Eight Conference, Interim President Swank recommended the following policies for adoption:

1. Any Athletics Department staff member who knowingly violates an NCAA or Big Eight rule or who conceals or attempts to cover up the violation of an NCAA or Big Eight rule will be fired immediately and all contract rights terminated. This provision shall be included in all Athletics Department letters of employment.
2. Any student/athlete who is knowingly involved in a major NCAA or Big Eight rule violation will be declared ineligible and will not be permitted to compete in any sport.
3. The University President will meet yearly with the Athletics Department staff and emphasize compliance with NCAA and Big Eight legislation.
4. An Athletics Department compliance handbook will be developed by the Athletics Department and approved by the President.
5. A rules education program will be implemented for all Athletics Department staff, student-athletes and representatives of the University's athletics interests. The

compliance handbook will play a significant role in this educational effort. The Assistant Athletic Director for Compliance and Enforcement will be responsible for the rules education program.

6. The University's legal counsel will conduct regular meetings with Athletics Department staff on current rule interpretations.
7. The University will notify its alumni and other representatives of its athletics interests of the absolute necessity of complying with NCAA and Big Eight rules. The University's compliance handbook will be distributed to active representatives of its athletics interests to aid in compliance with NCAA and Big Eight rules.
8. A special faculty committee of the University will be appointed to investigate, implement, and audit progress of the University's rules-compliance program. The committee will review, at least yearly, policies and practices of the Athletics Department.

In response to a question from Regent Sarratt about due process, Chief Legal Counsel Gipson responded that due process would come into play when a determination was made of whether or not someone did knowingly violate a policy - it would depend on the facts.

After further brief discussion, Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### GUIDELINES FOR POST-SEASON ATHLETIC PARTICIPATION

Dr. Swank reminded the Board that the current guidelines for participation in a major post-season bowl were approved by the Board of Regents in December, 1986 (page 19394). Since that time, the University has participated in two Orange Bowls and currently is making preparations for the 1989 Citrus Bowl. Operating under the 1986 guidelines, he said, it has become apparent there is a need for revisions to (1) expand upon the procedures to be followed and (2) define and clarify certain provisions related to covered expenses and participation. In addition, the 1986 guidelines apply only to post-season football bowl events and do not address other post-season athletic events such as post-season basketball (the Big Eight tournament, NCAA regionals, or the Final Four).

Interim President Swank presented the following proposed revised guidelines which he said have been reviewed by University Legal Counsel and the Athletic Director. The proposed guidelines are as follows:



PURPOSE:

The primary reason for participation in post-season competition shall be as a reward for the student athlete and Athletic Department personnel at the conclusion of a successful regular season. The planning, execution and follow-up of post-season activities shall be accomplished in a manner consistent with State law, Regents' policy, Big 8/NCAA rules and prudent management.

I. UNIVERSITY REPRESENTATION AND AUTHORIZED TRAVEL:

The following groups will constitute University representation for purposes of post-season travel.

- A. Team Party: This group shall include only those individuals essential to the actual participation and representation in the post-season event as listed below:
1. Student Athlete: This includes such student athletes as the Head Coach deems necessary to conduct practices and the contest subject to the approval of the Athletic Director. Spouses and dependents of student athletes may be included upon recommendation by the Head Coach with the approval of the Athletic Director.
  2. Coaching Staff: This includes all full-time and part-time coaches. Spouses and dependents (those children claimed as such on the employee's last Federal Income Tax Return) may be included if recommended by the Head Coach or appropriate administrative staff and approved by the Athletic Director.
  3. Essential Athletic Support Staff: This includes the Director of Athletics and such athletic support staff as the Athletic Director deems necessary (i.e. trainers, medical staff, managers, weight training, secretarial, equipment, Sports Information, Business Office, Ticket Office) to accomplish the planning and execution of post-season competition. Spouses and dependent children (those children claimed as such on the employee's last Federal Income Tax Return) of essential support staff may be included upon the approval of the Athletic Director.

Costs to be covered for the Team Party include transportation, lodging, meals or meal allowances, and incidental expenses as prescribed by the Athletic Director. All costs shall be in conformity with State travel laws and University policies.

- B. Student Spirit Party: This party includes students that provide spirit support for the Team's post-season efforts as listed below.

1. Band: This includes members of the University Marching or Pep Band as recommended by the Band Director. Review and approval by the Athletic Director will be based on available funding and need for Spirit Party support. Band travel shall be scheduled to accommodate necessary post-season event activities.
2. Cheerleaders/Pom Pons: This includes students and sponsors recommended by the Spirit Coordinator. Review and approval by the Athletic Director will be based on available funding and the need for Spirit Party support.

Costs which may be covered in full or in part for the Student Spirit Party would include transportation, lodging and meals as prescribed by the Athletic Director. All costs shall be processed by the University consistent with State travel laws and University policies.

- C. Official Party: This party shall include those University officials deemed necessary for official representation of the University at post-season events as follows:

1. Current members of the University's Board of Regents, a spouse or guest and two dependents.
2. The President, the President's designee for coordinating Official Party arrangements, the Conference Faculty Representative, their spouses and their dependent children (i.e. those children claimed as such on the employee's last Federal Income Tax Return.)

Costs to be covered for the above members of the Official Party include transportation, lodging, meals or meal allowances, and appropriate event tickets.

3. The Executive Officers and a spouse or guest may be included in the Official Party if their participation is deemed necessary by the President and if the required funding is available. Costs to be covered for the Executive Officers include transportation, lodging and appropriate event tickets.

All costs shall be processed by the University consistent with State travel laws and University policies.

4. A suite (one bedroom and a sitting room) will be provided to the Chairman of the Board of Regents and to the President as representatives of the Official Party.
5. For Executive Officers and their spouse/guest, official University representation begins the day that arranged group travel commences for this group and ends the day after the game. Air transportation

(group rate) and lodging expenses will be covered during that period. Should an Executive Officer choose an earlier arrival or later departure, the additional expenses will be their responsibility.

6. Members of the Official Party are present at the Bowl to represent the University. If they reserve tickets for an event, they are expected to attend that event.

D. Travel Arrangements:

1. Team Plane - Only the Team Party, those individuals designated by the Athletic Director, and those members of the Official Party listed in paragraph C1 and C2 may travel on the team plane.
2. Other Air Travel - A commercial flight or seats on a charter flight will be obtained for those members of the Official Party listed in C1 and C2 who choose not to travel on the Team plane and for the Executive Officers. This commercial or charter air travel will be arranged at a group rate. Should an Executive Officer choose to arrange his/her own air travel, they will be responsible for payment of that air travel expense.

II. DUTIES AND RESPONSIBILITIES:

- A. Athletic Director: The Athletic Director must approve all activities scheduled for the Team Party as well as all other terms and conditions of the post-season event which affect the Team Party. Authority for assigning all duties and responsibilities relating to any post-season athletic event for the Team Party is vested with the Athletic Director. The Athletic Director will coordinate all contacts with post-season event representatives.
- B. Regents: The Board of Regents shall retain final authority in accepting those post-season events that are optional. The Regents shall authorize the Athletic Director and Head Coach to negotiate and recommend to the President the acceptance of any invitation to participate. Members of the Board will be kept fully informed.

The Regents shall authorize the President or his designee to award purchase orders and negotiate other terms/conditions necessary to successfully complete post-season event arrangements.

- C. President: The President or his designee is responsible for administering post-season participation by the Official Party and will coordinate this function through the appropriate offices.

III. BUDGETING PROCESS:

- A. Participation in a post-season athletic event will be conducted within the Conference and/or event expense allotment unless otherwise authorized by the Board of Regents.
- B. The Athletic Director will forward a preliminary budget for review and approval by the Regents at the next meeting of the Board after acceptance of post-season competition. The Athletic Director shall forward to the Administration a final report of all financial post-season event activity after all financial activity for the event is processed.
- C. Expenditures for the event participation must be processed in a manner consistent with all applicable State laws, Conference/NCAA rules and University policies/procedures.
- D. The top priority in funding post-season athletic event activity shall be the student athlete's reasonable and necessary expenses. Second priority shall be the cost for coaches and essential support staff.
- E. The Athletic Director will work with the Administration in establishing a reasonable "Official Party" budget. The President or his designee will be responsible for working within this budget. Funding for any overage must be identified by the Administration. All expenditures shall be handled in a manner consistent with applicable State law, University policy and procedures.
- F. The Spirit Group budget for post-season athletic events will be derived from funds either available in an existing Foundation account dedicated specifically to Band support or to Cheerleader/Pom Pon support and/or from the post-season budget allotment to the Spirit Group. The budgets for all post-season costs (transportation, lodging, meals, insurance, etc.), will be submitted by the Band Director and by the Spirit Group Coordinator and must be reviewed/approved by the Athletic Director. If sufficient funding is not available, any special solicitation must be coordinated by the Band Director or Spirit Coordinator in conjunction with the Vice President for University Affairs.
- G. Those University employees assigned budgetary responsibilities under these guidelines will be responsible for maintaining a full and complete set of records and documentation of expenditures which may be subject to internal and external audit.

The guidelines shown above include two changes which Dr. Swank made at this meeting. He said the primary changes in this policy from the one adopted in 1986 are as follows:

1. The new guidelines will apply to any post-season athletic event.
2. A definition is provided for dependent children for the team party and the official party.
3. Clarification is provided pertaining to travel arrangements for the team party and official party.
4. Clarification is provided for the dates that official University representation begins as it relates to covered expenses.
5. Clarification is provided regarding hotel accommodations and event tickets for the official party.

After discussion, Regent Gullatt moved approval of the guidelines as shown above which includes the two changes made at this meeting. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

#### ADVERTISING - L. DALE MITCHELL BASEBALL PARK

Under current Regents' policy, external advertisers within confined areas of the University, such as Oklahoma Memorial Stadium, the Lloyd Noble Center, and the L. Dale Mitchell Baseball Park, "are limited to national or regional companies which are not local companies engaged in local business". At their November 8, 1984 meeting (page 18192), the Board of Regents approved an exception to this restriction against local advertising to specifically allow CART system vehicles to contain advertising by local merchants.

The Athletic Department has received numerous requests from local merchants interested in advertising on the outfield fence of the baseball park. The Athletic Department could enhance revenue for the ongoing capital improvements and maintenance of the L. Dale Mitchell Baseball Park by selling advertising on the outfield fence.

An exception to the external advertising policy as was granted to the CART system in 1984 is requested by the Athletic Department in order to allow them to pursue local advertisers. No other provision of the Regents' policy on advertising would be affected by the granting of this exception.

Interim President Swank recommended that the Board of Regents approve an exception to the external advertising policy in order to allow the Athletic Department to sell local advertising on the outfield fence of the L. Dale Mitchell Baseball Park.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**PURCHASE OF COMMUNICATION CONTROLLERS**

In July, 1988 (page 20433), the Board of Regents approved the award of computer enhancements to IBM under a special discount program through IBM's Academic Information Systems Office (ACIS). At that time IBM provided "no bids" on several required communications controller models because neither the new models or pricing were available. IBM has now commenced production of the new controllers and they are scheduled for distribution to the market place. The equipment is of new production and is not yet available to third-party IBM computer equipment suppliers. Consequently, the only current source is IBM and a single bid was issued. The controllers will replace obsolete equipment which supports all data transmission between Merrick Computing Center and all users. The new equipment will also increase data transmission speeds and the number of the available transmission lines.

The IBM bid for the package of four controller items is \$173,967.00.

The IBM ACIS pricing represents a 34% discount from the new list price.

The cost of the change order will be charged to Computing Services Accounts 179-248 (\$46,840.00) and 147-110 (\$127,127.00).

Interim President Swank recommended that the Board of Regents approve a change order in the amount of \$173,967.00 to the purchase order approved in July to IBM Corporation for the purchase of communications controllers for the IBM 3081K mainframe computer.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**PURCHASE OF BOILER FEED PUMPS**

Bids were received recently for two rebuilt boiler feed pumps to be used by the Physical Plant Power Plant to generate steam to produce electricity, air conditioning and heating. One boiler feed pump will be used as an immediate replacement for an existing 1949 model. The second pump will be an emergency stand-by unit.

Best Equipment Service & Sales Company is the only firm which had the pumps available to rebuild. Purchase of a new pump would require complete change out of the turbine, stand and pump. A new pump alone would cost \$36,000.00.

The cost of this purchase will be charged to Physical Plant Account 147-201.

A bid of \$42,000 was received from Best Equipment Service & Sales Company, Dallas.

Interim President Swank recommended that the Board of Regents approve the award of a purchase order to Best Equipment Service & Sales Company in the amount of \$42,000.00 for the purchase of two rebuilt boiler feed pumps.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**PURCHASE OF MUSEUM SPECIMEN CASES**

Bids were recently circulated for 20 large museum cases for storage of vertebrate paleontology specimens of the Oklahoma Museum of Natural History. The cases are to be used for specimen storage in the Wilson Center storage area and will store specimens from the Paleozoic and Mesozoic Eras. They replace badly deteriorated cabinets which do not provide adequate storage.

The cost of this purchase will be funded from a National Science Foundation grant for restoration of the Vertebrate Collections, Account 157-822.

Bids were received as follows:

Steel Fixture Manufacturing Company	\$45,840.00	
Topeka, Kansas		
Delta Designs, Ltd.	\$59,685.00	
Topeka, Kansas	\$55,175.00	(Alternate, smaller cabinets than specifications)

Interim President Swank recommended that the Board of Regents approve the award of a purchase order to Steel Fixture Manufacturing Company in the amount of \$45,840.00 to furnish museum specimen cases.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**PURCHASE OF STERILIZERS**

Bids were recently circulated for three replacement sterilizers for the Botany and Microbiology Building. These replace the original sterilizers installed at the time the building was constructed.

Two of the sterilizers are gravity exhaust type and one is a high speed vacuum exhaust unit. They are used to sterilize a variety of specimens, cultures, and tissues.

The bid includes a trade-in allowance for the old sterilizers.

The cost of this purchase will be funded from Physical Plant Account 147-201.

Bids were received as follows:

American Sterilizer Company Richardson Texas	\$67,360.00
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Fisher Scientific Company Plano, Texas	No Bid
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Thomas Scientific Swedesboro, New Jersey	No Bid
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Jorsan, Inc. Winchester, Virginia	No Bid
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Interim President Swank recommended that the Board of Regents approve the award of a purchase order to American Sterilizer Company in the amount of \$67,360.00 to furnish three sterilizers.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

**ADAMS HALL RESTROOM RENOVATIONS**

This project involves the renovation of two restrooms in Adams Hall to make them accessible to those with physical handicaps. This building is used by the College of Business Administration and does not have any restrooms that are handicapped accessible at present. The estimated cost of this project is \$10,500.

In order to accomplish this work, it is proposed to use \$10,500 of the \$259,600 in Section 13 and New College Funds approved by the Board of Regents in September, 1988 (page 20507) for handicapped improvements in Rhyne Hall. A current estimate indicates that the needed work in Rhyne Hall can still be accomplished if \$10,500 is used for the handicapped improvements in the Adams Hall restrooms.

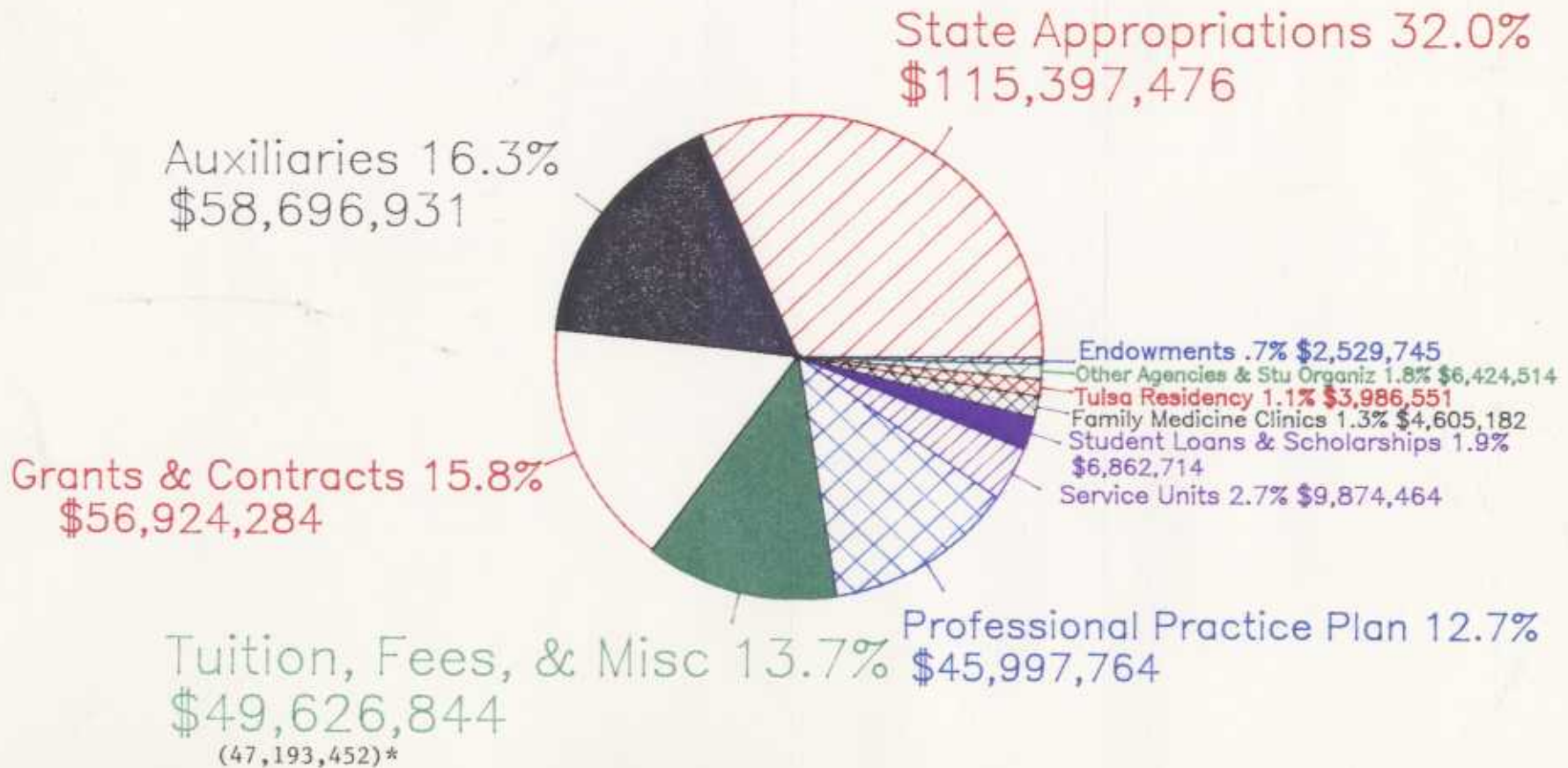
Interim President Swank recommended that the Board of Regents approve the proposal to renovate two restrooms in Adams Hall for handicapped accessibility and authorize the transfer and use of \$10,500 in Section 13 and New College Funds for this purpose.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, White, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.



# University of Oklahoma

## Total Budgeted Revenue by Function Fiscal Year 1988-89



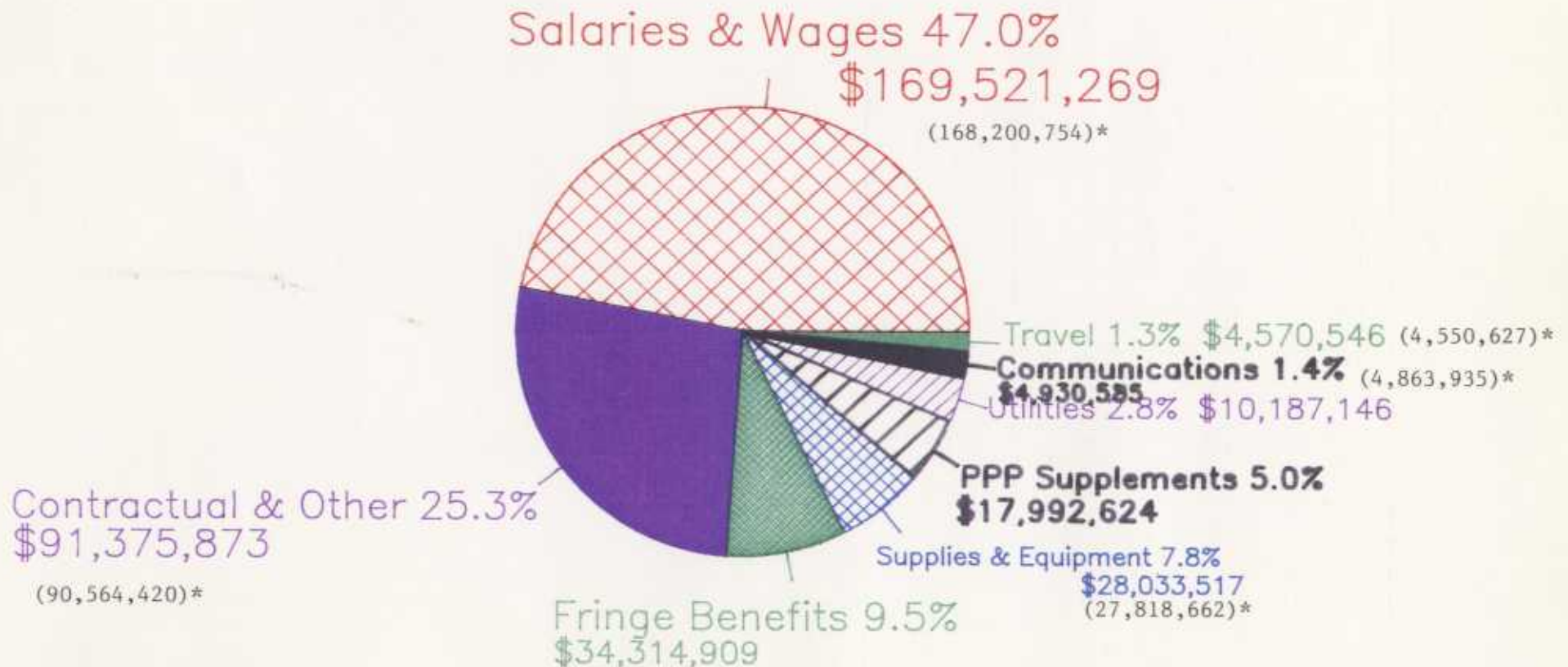
**Total Budgeted Revenue By Function \$360,926,469**

September 1988

(358,493,077)\*

# University of Oklahoma

## Total Budgeted Expenditures By Category Fiscal Year 1988-89



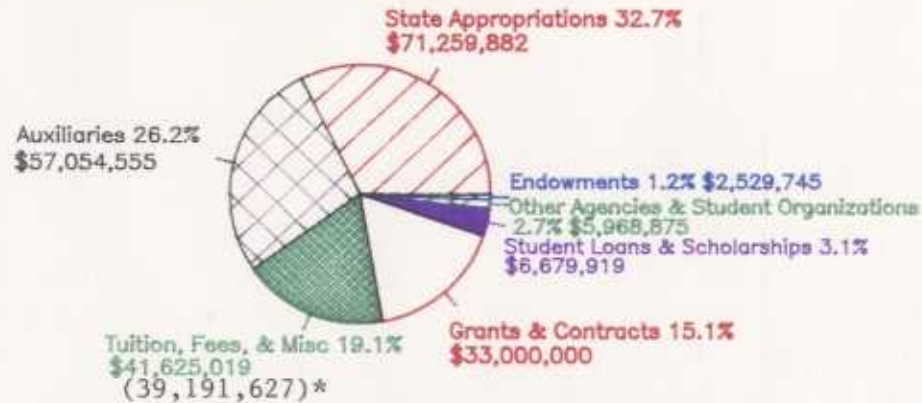
Total Budgeted Expenditures by Category **\$360,926,469**

\*September 1988

(358,493,077)

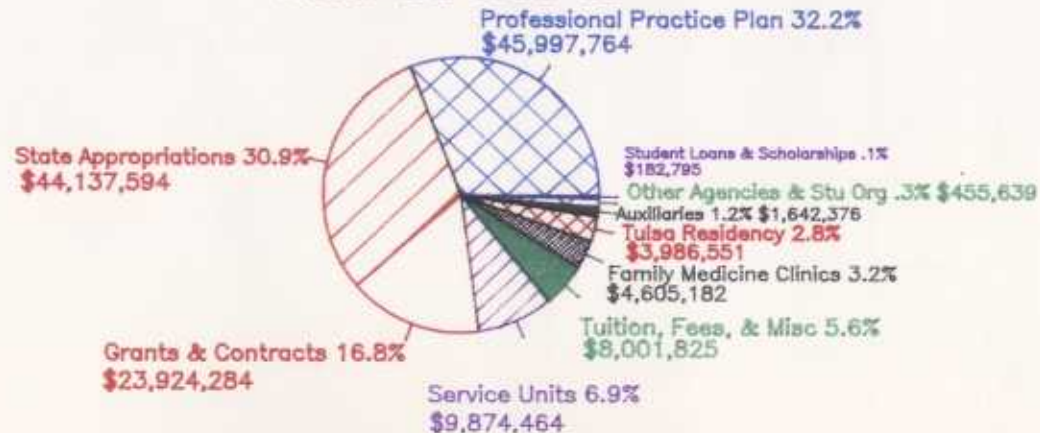
# University of Oklahoma

## Norman Campus Total Budgeted Revenue by Function Fiscal Year 1988-89



**Total Budgeted Revenue by Function \$218,117,995**  
(215,684,603)\*

## Health Sciences Center Total Budgeted Revenue by Function Fiscal Year 1988-89



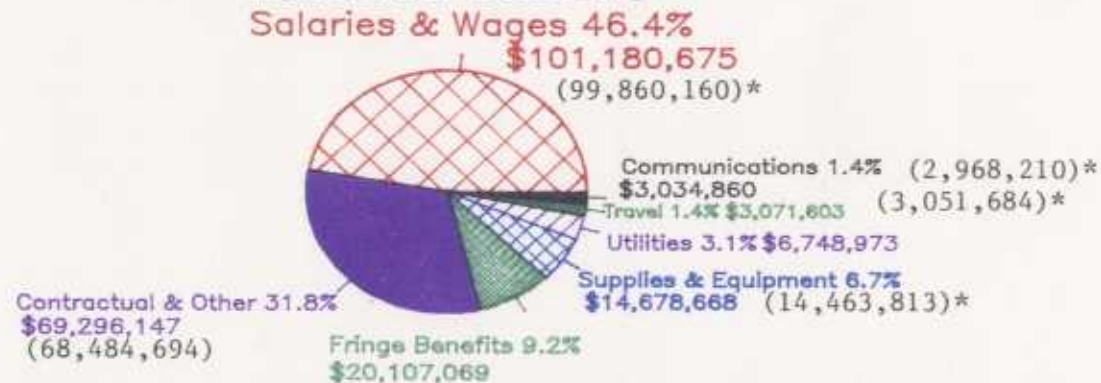
**Total Budgeted Revenue by Function \$142,808,474**

\*September 1988



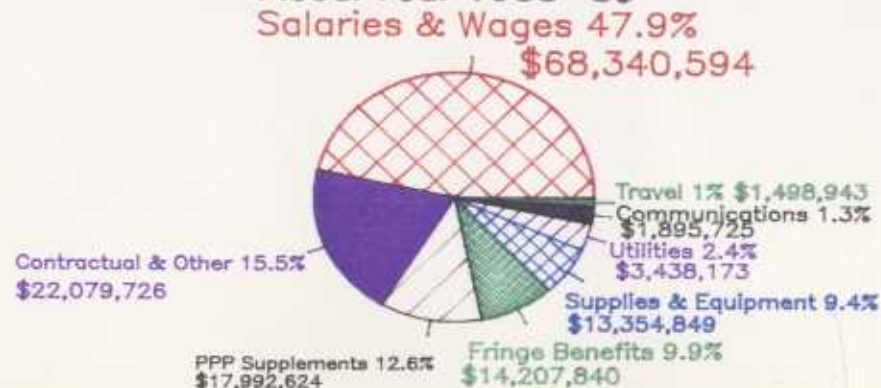
# University of Oklahoma

## Norman Campus Total Budgeted Expenditures By Category Fiscal Year 1988-89



**Total Budgeted Expenditures by Category \$218,117,995**  
(215,684,603)\*

## Health Sciences Center Total Budgeted Expenditures by Category Fiscal Year 1988-89



**Total Budgeted Expenditures by Category \$142,808,474**

\*September 1988