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 BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
 NOVEMBER 2, 1988

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MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
NOVEMBER 2, 1988

A regular meeting of the Board of Regents of The University of Oklahoma was held in Lecture Room 299 in the Health Sciences Library Building on the Health Sciences Center Campus of the University beginning at 1:30 p.m. on Wednesday, November 2, 1988.

The following Regents were present: Regent Thomas Elwood Kemp, Chairman of the Board, presiding; Regents Charles F. Sarratt, Sarah C. Hogan, Sylvia A. Lewis, Sam Noble, and E. Murray Gullatt.

Absent: Regent Ronald H. White, M.D.

The following also were present: Dr. David Swank, Interim President of the University, Provosts Clayton Rich and Joan Wadlow, Vice Presidents Anona L. Adair and Arthur J. Elbert, Interim Vice Presidents Donna M. Murphy and Mark E. Lemons, and Barbara H. Tuttle, Executive Secretary of the Board of Regents. Mr. Robert P. White, Mr. Fred Gipson, and Ms. Beth Wilson also were present.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 1:30 p.m. on November 1, 1988, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Gullatt moved approval of the minutes of the joint meeting held with the Oklahoma State Regents for Higher Education on September 18, 1988, the minutes of the Finance and Audit Committee meeting held on October 12, 1988, and the minutes of the regular Board meeting held on October 12-13, 1988. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

REPORT OF THE INTERIM PRESIDENT

Dr. Swank and Provost Clayton Rich introduced Dr. Ronald Krug, David Ross Boyd Professor of Psychiatry and Behavioral Sciences, for a presentation on A.I.D.S.: Its Impact on Medical Care and Education. Dr. Krug explained what A.I.D.S. means for the University community and especially within the Health Sciences Center. He distributed a copy of the Health Sciences Center policy on A.I.D.S., HIV infection, and other infectious diseases which was developed during the last academic year. He described other educational conferences and seminars which have been held by the Health Sciences Center and explained the integration of teaching A.I.D.S. education and prevention into

the Health Sciences Center courses. He also described activities outside the Health Sciences Center including "OK Care", a State-wide resource and education center which he described as a regional cooperative project with the State of Texas.

ASSOCIATES DISTINGUISHED LECTURESHIPS

At the March, 1984 meeting (page 17844), the Board of Regents approved the establishment of the Associates Distinguished Lectureship Program. The program provided for approximately 50 lectureships to be awarded on the Norman Campus annually with the awards ranging from \$1,000 to \$5,000. At the January, 1988 meeting (page 20085), the Board of Regents extended the Lectureship program to the Health Sciences Center with each lectureship to be \$2,000. Deans at the Health Sciences Center are encouraged to match but not exceed the number of Associates Distinguished Lectureships designated for his or her college with other private funds which might be available for use at the Dean's discretion.

At the April, 1988 meeting (page 20193), allocations of \$200,000 for the Norman Campus and \$50,000 for the Health Sciences Center of OU Associates funds were approved for 1988-89 Associates Distinguished Lecturers.

At the Health Sciences Center this fall, \$10,000 was made available from the Vitle Howard Honeymon fund. The lectureships to be funded from that source are so noted and should be designated as Vitle Howard Honeymon Distinguished Lecturers.

Interim President Swank recommended that the Board of Regents approve the Associates Distinguished Lectureships for 1988-89 for both campuses of the University as shown below and the Vitle Howard Honeymon Distinguished Lecturers:

<u>College</u>	<u>Name</u>	<u>Department</u>	<u>Amount</u>
Architecture	Joel Dietrich		\$1,100
	Arnold Henderson		1,100
	Edmund Hilliard		1,100
	William McManus		1,100
	Michael D. Wahl		1,100
Arts and Sciences	John Fletcher	Botany and Microbiology	3,880
	Michael McInerney	Botany and Microbiology	3,880
	Bing-Man Fung	Chemistry and Biochemistry	3,880
	Richard van der Helm	Chemistry and Biochemistry	3,880
	Robert White	Chemistry and Biochemistry	3,880
	Sidney Brown	History	3,880
	Robert Shalhope	History	3,880

<u>College</u>	<u>Name</u>	<u>Department</u>	<u>Amount</u>
	Robert M. Davis	English	\$3,880
	Joanna Rapf	English	3,880
	Steven Livesey	History of Science	3,880
	Kevin Grasse	Mathematics	3,880
	Curtis McKnight	Mathematics	3,880
	Luther White	Mathematics	3,880
	John Biro	Philosophy	3,880
	Monte Cook	Philosophy	3,880
	Ryan Doezema	Physics and Astronomy	3,880
	Richard Henry	Physics and Astronomy	3,880
	Kimball Milton	Physics and Astronomy	3,880
	Gary Copeland	Political Science	3,880
	David Wilsford	Political Science	3,880
	Lynn Devenport	Psychology	3,880
	Frank Durso	Psychology	3,880
	Joseph Bastian	Zoology	3,880
	Paul Bell	Zoology	3,880
	Alan Covich	Zoology	3,880
Business	Ramon Alonso		2,375
Administration	Homer Brown		2,375
	Michael R. Buckley		2,375
	Gary Emery		2,375
	Shane Moriarity		2,375
	Bert C. McCammon		2,375
	Duane Stock		2,375
	Daniel Wren		2,375
Education	Lloyd Korhonen	Educational Leadership and Policy Studies	1,000
	Michael Langenbach	Educational Leadership and Policy Studies	1,000
	Huey Long	Educational Leadership and Policy Studies	1,000
	Tom Wiggins	Educational Leadership and Policy Studies	1,000
	Avraham Scherman	Educational Psychology	1,000
	Calvin Stoltenberg	Educational Psychology	1,400

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<u>College</u>	<u>Name</u>	<u>Department</u>	<u>Amount</u>
	Paul Kleine	Instructional Leadership and Academic Curriculum	\$1,000
	Ed Marek	Instructional Leadership and Academic Curriculum	1,000
	Gail Tompkins	Instructional Leadership and Academic Curriculum	1,000
Engineering	Ronald Kline	Aerospace and Mechanical	2,000
	William Sutton	Aerospace and Mechanical	2,000
	Fred Striz	Aerospace and Mechanical	2,000
	Mark Meo	CEES	2,000
	Ben Wallace	CEES	2,000
	Robert Knox	CEES	2,000
	Robert Shambaugh	CEMS	2,000
	Richard Mallinson	CEMS	2,000
	Fred Lee	EECS	2,000
	Farhad Radpour	EECS	2,000
	Simin Pulat	Industrial Engineering	2,000
	Robert Schlegel	Industrial Engineering	2,000
	Adedeji Badiru	Industrial Engineering	2,000
	Larry Leemis	Industrial Engineering	2,000
Fine Arts	Susan Caldwell	Art	2,000
	Dan Kiacz	Art	2,000
	Mary Margaret Holt	Dance/Drama	2,000
	Jerry Lewis	Dance/Drama	2,000
	Sean Daniel	Music	2,000
	Richard Gipson	Music	2,000
	Jane Magrath	Music	2,000
	Carl Rath	Music	2,000
	Roger Rideout	Music	2,000
	Dennis Schrock	Music	2,000
Geosciences	R. Douglas Elmore	Geology and Geophysics	1,000
	Michael H. Engel	Geology and Geophysics	1,000
	David London	Geology and Geophysics	1,000
	Thomas Henry Lee Williams	Geography	1,000

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<u>College</u>	<u>Name</u>	<u>Department</u>	<u>Amount</u>
	Frederick H. Carr	Meteorology	\$1,000
	Kelvin K. Droegemeier	Meteorology	1,000
	Tzvi Gal-Chen	Meteorology	1,500
	Douglas K. Lilly	Meteorology	2,500
University Libraries	Claren Kidd	Geology Library	1,000
	Bradford Koplowitz	Western History Collection	1,000
	Angela Million	Reference Library	1,000
	Duane H.D. Roller	History of Science Collection	1,000
Law	Peter B. Kutner		2,033*
	Kevin W. Saunders		2,033*
	Anita F. Hill		2,033*
Allied Health	Stephen Glore	Clinical Dietetics	2,000
	Kathleen Blevins	Clinical Laboratory Sciences	2,000
	Joseph Barry	Communication Disorders	2,000
	Glenda Ochsner	Communication Disorders	2,000
	Marjorie Greer	Physical Therapy	2,000
	Barbara Curcio	Radiologic Technology	2,000
	Jean Lea Spitz	Radiologic Technology	2,000
Dentistry	Manville Duncanson		2,000
	Earl Collard		2,000
	Herbert Shillingburg		2,000
	Frank Wiebelt		2,000
	Ram Nanda		2,000
	Herman Tow		2,000
Nursing	Sheila Myers		2,000
	Herbert Nishikawa		2,000
	Ruth Seideman		2,000
	Janet Kristic		2,000
	Janet Wilson		2,000
	James Dearner		2,000

*Additional \$1,967 from College of Law Associates Funds for total award of \$4,000 each.

<u>College</u>	<u>Name</u>	<u>Department</u>	<u>Amount</u>
Pharmacy	Casey Robinson		\$2,000
	Stephen Hamilton		2,000
	Loyd Allen		2,000
Public Health	Elisa Lee	Biostatistics and Epidemiology	2,000
	Charles Lawrence	Environmental Health	2,000
	Timothy L. Taylor	Health Administration	2,000

The following are Vitle Howard Honeymon Distinguished Lecturers:

<u>College</u>	<u>Name</u>	<u>Department</u>	<u>Amount</u>
Medicine	Ronald L. Shew	Anatomical Sciences	\$2,000
	Jay Hanas	Biochemistry	2,000
	Michael S. Gilmore	Microbiology and Immunology	2,000
	Lester A. Reinke	Pharmacology	2,000
	Jay P. Farber	Physiology	2,000

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

CENTENNIAL COMMISSION MEETING

Interim Vice President Donna Murphy reminded the Regents that last Saturday the Centennial Commission met at 9:00 a.m. in Catlett Music Building to review progress and continue planning for the University's year-long celebration of its 100th anniversary. She said the meeting opened with a general session featuring brief remarks by David Swank and W. R. Howell, Chairman of the Centennial Commission. She said a Centennial video focusing on an historical and alumni view of the University was premiered. The video is designed to be packaged with other short video segments focusing on specific colleges, campuses, or programs which can be prepared during the coming months.

Mrs. Murphy distributed a list of activities currently being planned for the Centennial year. She said most of the activities are still early in their planning stages but the list reveals the breadth, variety, and fullness of the planned year-long celebration. The year will reach out to alumni throughout Oklahoma and the nation and it will reach in to faculty, students, and staff. There will be a celebration of OU's history, including reunions, historic exhibits, plays, and publications. The present will be examined and promoted with activities planned to spotlight OU's role in making Oklahoma and the nation stronger and enriching the quality of life. She said the promise of the future will be revealed through fund-raising that will lay the foundation

for the second century of the institution and through such activities as leadership seminars to help prepare today's students for the challenges of the decades to come.

Mrs. Murphy said most of the committees are having good success in moving forward with their planning. She and Interim President Swank plan to meet next week with David Johnson of Tulsa and Doc Jordan of Oklahoma City, Chair and Vice Chair of the Promotion and Special Projects Committee, to work on ways to better assist that Committee in accomplishing its task of promoting the Centennial. Similarly, she said, they are working to better utilize the volunteers on the Centennial Development Committee, which will meet again on November 19.

The following materials were distributed:

1. Financial summary of donations for the period July 1, 1986 through September 30, 1988 indicating the current grand total for the Centennial Campaign of \$51,222,167.44.
2. A list of OU Foundation cash donations by categories for the period July 1, 1988 through September 30, 1988.
3. A list of pledges received for the period July 1, 1988 through September 30, 1988 with outstanding balances.
4. A list of pledges received for the period July 1, 1987 through June 30, 1988 with outstanding balances.
5. A list of pledges received July 1, 1986 through June 30, 1987 with outstanding balances.

The following information on recent gifts to the Centennial Campaign which were announced at the luncheon on Saturday was also presented:

Kerr-McGee Centennial Professorships and Scholarships \$1,000,000

Kerr-McGee Corporation has pledged \$1 million to endow two professorships, provide six \$4,000 scholarships immediately, and endow a fund to continue the scholarships in perpetuity. The initial \$300,000 payment will combine \$250,000 with State matching funds to endow the Kerr-McGee Centennial Professorship in Geology, \$24,000 to award six \$4,000 scholarships, and \$26,000 to begin the scholarship endowment. Gifts in successive years will complete the second professorship (in petroleum engineering) and the scholarship endowment as well as provide the six scholarships when the endowment is built.

The Robin Siegfried Centennial Professorship in Marketing \$250,000

The gift by Robin Siegfried, Vice President of Nordam in Tulsa, is expected to be matched by State endowment funds to establish the professorship in marketing, which is OU's first in this academic discipline.

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The Conoco-DuPont Centennial Professorship in Chemical Engineering \$250,000

This gift from Conoco-DuPont is expected to be matched by State endowment funds to establish the first professorship in Chemical Engineering. Archie Dunham, Vice President for Chemicals and Pigments with E.I. duPont de Nemours and Company, and a member of the Centennial Commission, announced the gift on Saturday.

The Peat-Marwick Main Centennial Professorship in Accounting \$250,000

Partners and employees in Peat Marwick Main have pledged more than \$125,000 in individual contributions, including \$60,000 from Mr. Wayne Garrison of Tulsa, for this professorship in one of OU's nationally recognized programs. The Peat Marwick Main Foundation is contributing \$125,000 to complete the professorship with State matching funds. This is the first endowed professorship in the School of Accounting.

The Sarkey's Foundation

a. Sarkey's remaining \$500,000 pledge to the David A. Burr Chair in Letters, to be matched by State funds, will bring this chair to \$1,250,000. (Their first payment of \$250,000 was made last fiscal year.)

b. \$125,000 for the Sneed Professorship of Law. This gift will be matched by State endowment funds.

c. \$115,000 for the Library Endowment. This will match one full year of The Kerr Foundation \$1.15 million challenge grant, which OU must match on a dollar-for-dollar basis.

d. \$75,000 for the Chair in Molecular Biology in the College of Medicine. This \$750,000 chair, for which funding is almost complete, will qualify for approximately \$90,600 a year in OCAST (Oklahoma Center for the Advancement of Science and Technology).

The Sun Oil Company Professorship in Hydrology \$125,000

A few years ago, Sun Oil Company endowed a professorship at the \$300,000 level. The recent gift, to be matched with State funds, will significantly increase the endowment and OU will seek to raise additional funds to establish the Sun Oil Company Chair in Hydrology.

Museum of Art \$300,000

Our Museum of Art is well on its way to becoming one of the most outstanding in the Southwest. We recently have received two gifts to help match the Fred Jones family challenge gift of \$1 million for the museum endowment:

\$200,000 from the Ford Motor Company Fund
\$100,000 from the Holmes Tuttle family

Andree Scholarship Fund \$40,000

One of the University's outstanding faculty members and researchers was the late Richard V. Andree in mathematics. To honor his legacy and to perpetuate the existing Andree Scholarship Fund, his widow and son have made a contribution of \$40,000.

At the conclusion of Interim Vice President Murphy's presentation, the Centennial video was played for the Regents. Mrs. Murphy commented that the tape was produced by Nancy Knox, an employee of J.C. Penney Company, with the assistance of Dave Smeal, an OU employee. Following the film, the Regents agreed a letter of appreciation from the Board should be sent to Nancy Knox and her staff and to W. R. Howell, Chair of the Centennial Commission.

FINANCIAL ANALYSIS

The financial analysis for the University for the period ending September 30, 1988 was included with the agenda for this meeting and is attached hereto as Exhibit A. The revenue bond report for the period ending August 31, 1988 was included.

Interim President Swank said during the month of September budgeted revenue and expenditures increased \$2,326,553.

The Norman Campus budgeted Educational and General revenues and expenditures increased by \$2,312,992. The increase consisted of \$8,400 O.U. Foundation support (\$8,100 salaries/wages and \$300 travel), \$830,458 of rebudgeted fiscal year 1988 salary recapture funds, \$1,473,321 of general University fiscal year 1988 year-end balances being rebudgeted primarily for special academic support and equipment priorities in fiscal year 1989, and \$813 of other miscellaneous Educational and General adjustments. The Law Center budgeted revenues and expenditures increased \$2,000 due to fund-raising support reimbursements.

The increase in budgeted revenues and expenditures for the Health Sciences Center of \$11,561 is the result of additional State appropriations for research equipment.

The University's Salary Recapture Reserve to date has received \$237,519 for the Norman Campus and \$240,597 for the Health Sciences Center.

1989-90 BUDGET PLANNING

Dr. Swank said during the past month the State Regents' staff has further refined peer group models used to develop the budget needs and the process for allocation of funds for the State System's colleges and universities.

As a result of this review, the State Regents decided to use only public universities in the Big Eight and Big Ten as peer institutions for the two comprehensive research universities, OU and OSU. Texas, Texas A&M, and Northwestern have been removed from the comparator group. This action should have little affect on the average of our peer institutions for the Norman Campus.

Peer groups selected for the Health Sciences Center include institutions in the Big Eight, Big Ten, and Texas. For the College of Law, all Big Eight and Big Ten institutions with law schools were selected. The method for comparison for the Geological Survey is undecided. The entire budget need for higher education is due in the Governor's Office October 31, 1988.

Dr. Swank said there has been a problem with peer institutions for the Health Sciences Center, the Law Center, and the Oklahoma Geological Survey. The Law Center, perhaps, less than the other two but it is difficult finding identical institutions to compare the Health Sciences Center and the Law Center and with the Geological Survey there is almost no one with which to compare.

Vice President Elbert commented the OU administration is keeping an eye on the changes in the peer groups for the four-year and two-year schools and keeping track of what is happening there.

Regent Sarratt asked why the Southeastern Conference is not used for comparison. He said it seems like their economy parallels our economic structure better maybe than the Big Ten. Dr. Elbert said the State Regents are the ones that picked the comparator institutions - the Big Eight and the Big Ten. The Big Ten, he said, because that was the group we thought we would like to be like, the one that we'd want to aspire to, and the Big Eight because we are in that conference. He said the Big Ten represents a set of institutions that OU would like to be funded like.

Dr. Swank said the University's budget guidelines for 1989-90 will be distributed within the next few weeks. The colleges, departments, and budget units will be asked to prepare a standstill budget, as well as a possible 3 percent budget increase (excluding salary increases) and a 2 percent decrease to provide reallocation options. These planning exercises will provide alternatives for decision-making at the time that more concrete information is available regarding State appropriation or tuition increases. Requests for salary increases will be prepared in the spring only if and when it appears that revenue increases are probable.

PUBLIC HEARING ON FEES AND TUITION

Dr. Swank reported he has received a notice from Chancellor Brisch that the State Regents have scheduled a public hearing on fees and tuition for 10:00 a.m. on Wednesday, November 9, in the State Regents' Office. The purpose of the hearing is to provide an opportunity for individuals to express their views on proposed changes in special fees requested by institutions and the intent of the State Regents to increase general enrollment fees and tuition for 1989-90 and the years beyond. He called attention to the information included

in the agenda which came from the State Regents' Office on their proposal for increasing general enrollment fees and tuition, resident and non-resident, for the fiscal years 1989-90 through 1991-92. Dr. Swank said he believes the students are quite concerned about these increases. He said he personally is most concerned about the increases in the non-resident tuition because he believes we might be pricing ourselves out of the market. He said he wanted the Regents to be aware of this public hearing.

Lori Ann Sharpe, President of UOSA, reported to the Regents she will be presenting a resolution to the State Regents at the hearing from the undergraduate Student Congress and the Graduate Student Senate. She said the resolutions have not yet been adopted, that there is a special meeting of Student Congress on Thursday night, but she believes the general idea behind the resolution is that students will be opposed to a tuition increase.

Regent Kemp asked if this Board should take a stance on this issue. Dr. Swank stated that based on the public hearing on November 9 he might want to bring a recommendation to the Board at the December meeting.

AMERICAN EXPRESS CORPORATE CARD PROGRAM

Several meetings and discussions have been held between American Express and OU people from the Athletic, Purchasing, Controller, University Affairs, and Legal offices to examine the details of the American Express Corporate Card Program. The discussions have indicated that it would be beneficial for the American Express program to be adopted on a University-wide basis.

Over 300 universities have adopted the American Express Corporate Card program, including four Big Eight schools and eight Big Ten schools, as well as many of the other major universities in the country. The program benefits are as follows:

1. The University will have no risk and no financial obligation to pay American Express for any of the charges made by individuals.
2. American Express will provide a summary listing of how cardholders spent their travel dollars. This summary will provide the University a tool to negotiate discount agreements with airlines, hotels, and car rental companies. The discounts will benefit both official University travel as well as the other travel of faculty and staff, including personal travel. The data will also assist in determining the best approach to use with the travel agencies under the State Contract for air travel.

3. The American Express cards will be issued at no charge to faculty and staff. This will represent a savings or cost avoidance of \$45.00 for each cardholder. American Express will handle all of the administrative details required to sign up faculty and staff. They estimate that about 20% of the faculty and staff contacted will enroll.
4. It will eliminate the need for cash advances out of Foundation funds in order to support team or extended travel situations.
5. Employees will receive the advantages of the American Express Card such as:

Reduced Personal Risk: Employees no longer have to use personal cash when traveling on business.

Security on the Road. \$100,000 Travel Accident and \$1,250 Baggage Insurance for all trips charged to the Corporate Card.

Convenience. Express check-in and-out, and guaranteed reservations at leading hotels and motels, Global Assist, emergency cash, emergency card replacement in 24 hours, and 24-hour customer service.

As stated there is no risk to the agreement, as the University has no legal obligation to pay American Express for any of the charges by individuals. The agreement is between American Express and each individual employee. The major stipulation is that the University reimburse employees for official travel expenses upon receipt from the employee of the proper request for reimbursement in accordance with State/University travel regulations. This is already a standard procedure. The agreement has been reviewed extensively by Legal Counsel, Purchasing and the Controller, and all are in agreement that it contains no risk for the University. There will be some administrative effort to verify employment status and notify American Express when an employee terminates.

If the agreement is approved, American Express will mail the applications to faculty and staff members designated by the University with a covering University letter explaining the program and inviting the faculty and staff members to enroll. All employees are considered eligible to apply, including the Regents. After the cards are issued, American Express will commence issuing the monthly travel expense summaries.

Discussions with representatives from other universities who are using the plan indicate they are satisfied with it. There are no known alternative card plans which offer the same advantages.

Interim President Swank recommended that the Board of Regents approve the adoption of the American Express Corporate Card Program.

There was a lengthy discussion of the proposal which included Vice President Elbert, Mr. Earl Whitman, Director of Purchasing, and others. Vice President Elbert emphasized that the University will have no risk and absolutely no financial obligation to pay any of the charges made by individuals who participate in this program. He said that the agreement is between American Express and each individual employee, that the employee must complete the usual credit information for American Express, and American Express has complete freedom to refuse a card to an individual.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

AMENDMENT TO INTERIM PRESIDENT'S LETTER OF APPOINTMENT

A proposal was submitted that the Board of Regents amend David Swank's original appointment as Interim President to include the following additional stipulations with regard to the \$600 automobile allowance provided:

Effective August 1, 1988, and continuing during his appointment as Interim President, the University shall pay to David Swank the sum of \$600 per month as an automobile allowance to provide an automobile suitable to his position and responsibilities as Interim President. It is expressly understood that such sum shall be used for furnishing, operating, and insuring such vehicle. It is further understood that the sum set forth above shall be the exclusive amount of compensation and/or reimbursement to which David Swank shall be entitled from the University for the use of this automobile and under no circumstances shall he be entitled to receive mileage reimbursement for the use of this vehicle. The Interim President will pay for the cost of privately insuring this vehicle and assume the responsibility of insuring the vehicle within the requirements of the laws of the State of Oklahoma. It is further understood that the vehicle is to be used primarily for business purposes in his capacity as Interim President.

Regent Sarratt raised questions about whether this amount is sufficient. Interim President Swank said he will look at what his expenses have been by the end of November and bring a report back to the Board.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved. Regent Hogan was out of the room at the time of this vote.

CONFLICTS OF INTERESTS ACKNOWLEDGEMENT PROCEDURE

At the October Board meeting, the Conflicts of Interests policy was adopted. The policy includes the following regarding implementation:

Within sixty days of the implementation of the Conflicts of Interests Policy or within sixty days of appointment/employment, each Regent, officer or employee of the University shall sign a statement acknowledging that he or she has read the Policy and is familiar with its contents and every two years thereafter, in the month of December, shall repeat this written acknowledgement.

In order to accomplish the acknowledgement required, Legal Counsel has developed the acknowledgement form and the following procedure is proposed:

Compliance with this policy requires all current employees, officers and Regents appointed to or employed by the University on or before October 13, 1988, to file the acknowledgement with the appropriate University custodian not later than December 12, 1988. Each individual hired or appointed thereafter shall have sixty days from the date of their appointment or employment to file the acknowledgement. All individuals appointed to or employed at The University of Oklahoma shall also file such an acknowledgement not later than December 31 of each even-numbered year thereafter.

The Provosts and Vice Presidents shall have the responsibility for compliance with this procedure and custody of the acknowledgements for all employees in their areas, the President for all employees in executive affairs except the University Regents' Office, and the Executive Secretary of the Board of Regents shall have this responsibility for the Regents, the staff in the Regents' Office, the President and all Executive Officers.

The Regents intend this policy to receive the widest possible circulation within the University community to ensure that all employees may become familiar with its terms and provisions. The custodians previously identified shall furnish a copy of the policy to each officer and employee within their area of compliance not later than November 15, 1988, and ensure that each new employee, officer or Regent is given a copy of the policy upon initial employment or appointment thereafter.

Interim President Swank recommended the Board of Regents approve the Conflicts of Interests Acknowledgement Procedure shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

INVESTMENTS

Since the October, 1988 Regents' meeting, the reinvestment of maturing securities was made based upon an investment recommendation provided by J. & W. Seligman & Co. as follows:

Maturities:

\$100,000 Par Value U.S. Treasury Bill, 6.32%, due September 29, 1988
 \$100,000 Par Value U.S. Treasury Bill, 6.32%, due September 29, 1988
 \$100,000 Certificate of Deposit maturing October 22, 1988

Purchase:

\$200,000 Par Value U.S. Treasury Note, 8.75%, due September 30, 1992
 \$100,000 Par Value U.S. Treasury Note, 9.0%, due May, 1998

The allocation of resources within the fund following these investment transactions was well in line with the Regents' investment policy as more clearly shown below:

	<u>Market Value</u>	<u>% of Total</u>	<u>Policy Distribution</u>
Fixed Income Securities			
Cash and equivalents	\$ 249,535	3.3%	
Certificates of deposit	334,000	4.4	
Senior securities	<u>2,770,788</u>	<u>36.8</u>	
	<u>\$3,354,323</u>	<u>44.5%</u>	30% (1)
Common Stock and Convertibles			
Common stock	\$3,965,963	52.7%	
Convertible securities	<u>208,437</u>	<u>2.8</u>	
	<u>\$4,174,400</u>	<u>55.5%</u>	70% (2)
Total	<u>\$7,528,723</u>	<u>100.0%</u>	

- (1) Fixed income securities shall represent no less than 30% of the total market value of the fund.
- (2) Common stock and convertible securities shall represent no more than 70% of the total market value of the fund.

The Interim President and the University Trust Officer approved the Seligman recommendation and these transactions have been completed.

This report was presented for information. No action was required.

Regent Noble suggested a more comprehensive report, perhaps quarterly. Vice President Elbert stated he has been making a report semi-annually but he will be glad to do this on a quarterly basis.

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REPORT OF ASSOCIATES AND PRESIDENT'S PARTNERS COMMITMENTS

Following is the commitment of funds of the University of Oklahoma Associates for the period July 1 through September 30, 1988:

<u>Academic Support</u>	\$80,253.00	
College of Public Health	Portable Ambient Air Analyzer	\$15,650.00
College of Pharmacy	Fluorometer/Densitometer	21,103.00
College of Engineering	Upgrade Engineering Computer Network	33,500.00
Political Science	Conference on European Problems	5,000.00
Paul Glad	Regents' Professorship	5,000.00
<u>Student Support</u>	\$28,578.50	
Honors Program	1988 Academic Summer Camp	\$11,578.50
National Merit Scholarships	Undergraduate scholarships	15,000.00
Debate	Debate Scholarships	2,000.00

The following are expenditures of Associates funds which were restricted by donors to the various colleges for the same period of time:

<u>College of Arts & Sciences</u>	\$ 781.60	
Elden Rawlings Memorial Fund	Donor requested his contribution be placed in this Foundation account	475.00
Professor Russell Buhite	Reimbursement of travel expenses incurred while conducting research at Penn State University	168.00
Associates Administrative 30231	One-half the cost of plaques for Associates in the College of Arts & Sciences	138.60
<u>College of Business Administration</u>	\$15,638.00	
William McLean	Faculty Development Grant	2,000.00
Gezahegne Bekele	Faculty Research Grant	2,500.00
Malcolm L. Morris	Faculty Development Grant	2,500.00

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Benjamin J. Taylor	Faculty Development Grant	2,500.00
Jeannette Switzer	Dean's Fellowship	1,000.00
Various Students	Tax Fellowships - School of Accounting 5 @ \$500	2,500.00
Various Students	Scholarships - 6 @ \$250 and 2 @ \$500	2,500.00
Russell W. Driver	Reimbursement for Official Airline Guides subscription	55.00
International Communication Association	Annual dues for Russell W. Driver	83.00
<u>College of Engineering</u>	\$ 979.50	
	Expenses incurred during search for Director of Civil Engineering and Environmental Science	\$ 537.08
Industrial Engineering	Dean's Office share of Industrial Engineering faculty recruitment	367.42
High School and College Relations	Rental of Boyd House for Associate ROC meeting	75.00
<u>College of Geosciences</u>	\$ 500.00	
Donna Crider	Undergraduate scholarship	\$ 500.00
<u>College of Law</u>	\$ 2,912.00	
Judith Maute	Faculty Research Grant	\$ 1,000.00
OU Black Student Services	Honors/Achievers Program	700.00
OU Black Student Services	Reception honoring Law alum Ada Lois Sipuel	\$ 250.00
Drew Kershen	Research materials for American Legal History class	300.00
Kelly Gatewood	Expenses associated with Juris in Residence Program	200.00
Associates Administrative 30231	One-half the cost of plaques for Associates in the College	462.00

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<u>University Libraries</u>	\$ 1,700.00
The Colonial Art Gallery	Restoration of original oil painting in Western History Collection \$ 1,700.00

The following is the commitment of funds of the University of Oklahoma President's Partners for the period July 1 through September 30, 1988:

<u>Academic Support</u>	\$13,100.00
OU Press Challenge Grant	Second year of three-year commitment to provide matching funds for the OU Press grant from the National Endowment for the Humanities \$10,000.00
Minority Student Services	Printing expenses of the first reunion of black OU alumni 3,100.00
<u>Student Support</u>	\$3,800.00
Debate	Debate scholarships \$ 2,000.00
Alumni Association	Four scholarships @ \$450 per scholarship 1,800.00

This report was presented for information. No action was required.

ADDITIONS TO REGENTS' ENDOWMENT

Two recent additions to the Regents' Endowment have been received as follows:

The Dr. William McClure Fund

A check in the amount of \$7,340.21 was received recently from the Rosa B. McClure Testamentary Trust. These funds are unrestricted except they are provided for the College of Medicine. They were given in memory of Mrs. McClure's son, Dr. William Charles McClure.

Vietnam Memorial Endowed Scholarship Fund

The first contribution in the amount of \$95.00 was received to establish the Vietnam Memorial Endowed Scholarship Fund. The purpose of this fund is eventually to provide eight scholarships per year at \$1,500 each for

students at The University of Oklahoma who are Vietnam veterans, descendants of Vietnam veterans, and Americans of Vietnamese descent. The goal is to establish a \$250,000 account within the Regents' Endowment to pay the annual \$12,000 cost of these scholarships.

This report was presented for information. No action was required.

MAJOR CAPITAL IMPROVEMENT PROJECTS

Progress reports on major capital improvement projects under construction and in various stages of planning on both campuses of the University were distributed to the Regents with the agenda for this meeting. They are attached hereto as Exhibit B. No action was required.

TASK FORCE ON STUDENT ASSESSMENT

Throughout the country, universities have been called upon to implement procedures which systematically assess the learning of students in their undergraduate education. In Oklahoma, the State Regents for Higher Education have called upon state institutions to "address the matter of student assessment in a serious fashion when budgeting for 1988-89," and The University of Oklahoma Board of Regents has asked for a recommendation by May 1989 for a plan for the assessment of undergraduate education at the University of Oklahoma.

The term "assessment" was first seen as part of an effort to justify the funds invested in public higher education by evaluating student outcomes. Recently it has become a more widely accepted vehicle for programmatic improvement. Of course, colleges and universities have always practiced assessment through common procedures such as the grading of examinations and term papers. But the current campaign for assessment calls for a different type of evaluation. The national Governors' Report on Education -- "Time for Results" -- points out that existing information should be regularly collected and interpreted, supplemented with additional student outcomes information, and used to improve undergraduate teaching and learning. The primary purposes of assessment at The University of Oklahoma will be to assist us in making undergraduate instruction more effective.

The charge to the Task Force is to study assessment procedures that have been implemented in institutions like the University of Oklahoma and develop an assessment plan and its rationale for OU that is consistent with our mission and goals as articulated in the Strategy for Excellence. The importance of relating the institution's mission and goals to assessment has been emphasized by Dr. Ernest Boyer when he points out that these are the standards against which our procedures are measured. Further, the Task Force should maintain close liaison with the Task Force on University-wide General Education as that group articulates what we want our students to learn before receiving a baccalaureate degree. Additionally, assessment procedures should be integrated

when possible with requirements that might become part of the core curriculum, such as a capstone-senior learning experience, and also be a learning experience for the students.

The recommendations from the National Association of State Universities and Land-Grant Colleges provide useful guidelines in the development of our assessment procedures. One of the key recommendations is that multiple methods of assessment should be used, for no single mechanism can effectively evaluate the subtleties and complexities of a college education or even of an education within a specific major. The assessment procedure should also be integrated with program review so that it is not seen as an "add-on" activity, but rather as one integral to program improvement.

The Task Force is as follows:

Professor Joe Rodgers, Chair, Psychology
Professor Michael Abraham, Chemistry
Professor Mary Margaret Holt, Dance
Professor Paul Kleine, Instructional Leadership
Professor Curtis McKnight, Mathematics
Professor Maribeth Moran, Nursing
Dean Jerome Weber, University College
Dean Robert Hemenway, Arts and Sciences
Professor Richard Gipson, Provost's Office
Students: Ms. Becky Turnbull
Mr. John Conwell
Mr. Rustin Polk

Dr. Swank stated that since this agenda item was distributed he has added Dean Billy Crynes to the Task Force. Regent Noble said he felt two things were conspicuous by their absence. One was lack of a representative from the College of Engineering and he said that has now been covered. The other is the lack of a representative from the College of Business Administration. Provost Wadlow stated that Business Administration has been covered by the student representation. In response to a question, she said that in a case like this students do have as much weight as members of the faculty. Dr. Swank stated any proposals of this Task Force will go to the colleges for reaction before coming to the Board of Regents and input from each college will be obtained at that time.

UNIVERSITY USE OF KTVY TELEVISION TOWER

The University has been offered the use of meteorological research equipment owned and previously operated by the National Severe Storms Laboratory (NSSL). This equipment, which is mounted on the KTVY, Channel 4, 1500 foot transmitting tower in Oklahoma City, will be provided to the University by NSSL on an indefinite loan basis at no charge.

Use of this equipment will provide University students, faculty, and researchers in the School of Meteorology and Cooperative Institute for Mesoscale Meteorological Studies (CIMMS) with access to important meteorological data concerning conditions that exist before and during severe storms from instruments housed on what has long been recognized as the world's tallest instrumented tower facility for meteorological studies.

As a condition of the loan agreement, NSSL has stipulated that KTVY be given exclusive real-time use of the data collected. KTVY has charged NSSL \$27,000 for the use of their tower space and in turn will pay \$27,000 to NSSL for the data. There is no charge to the University for use of the equipment.

The University has submitted a research proposal to the Federal Aviation Administration in Washington for a project that would make use of the data from the tower and would pay for maintenance of the instruments. Indications from the FAA are that there is a high probability that this project will be funded for three years at a level of \$100,000 per year, and renewal beyond that time is also likely.

Use of this equipment would provide a valuable research resource at no cost to the University. Use of a smaller tower for similar purposes in Colorado is reported to cost over \$300,000 a year.

All costs of operating the equipment and the anticipated maintenance are included in the proposal submitted to the FAA. If the proposal is not funded, the University will not enter into the proposed arrangement with NSSL and KTVY.

Interim President Swank recommended the Board of Regents authorize the administration to accept the National Severe Storms Laboratory offer to use meteorological research equipment on the KTVY Television Tower as outlined above.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

NORMAN CAMPUS ACADEMIC PERSONNEL ACTIONS

Leave of Absence:

Donald G. Simonson, Oklahoma Bankers Professor of Finance and Professor of Finance, leave of absence without pay, January 1, 1989 through May 15, 1989.

Appointments or Reappointments:

Jean Claude Roegiers, Ph.D., McCasland Chair of Petroleum Engineering and Professor of Petroleum and Geological Engineering with tenure, annual rate of \$84,000 for 9 months (\$9,333.33 per month), October 17, 1988. All of salary reimbursed from OU Foundation.

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Richard K. Barksdale, Ph.D., Visiting Professor of English and of the Center for Research on Minority Education, rate of \$30,000 for 4.5 months (\$6,666.67 per month), January 1, 1989 through May 15, 1989. Paid from 127-234, English, pos. 703.60, and 127-425, Center for Research on Minority Education.

Vassilios E. Theodoracatos, Ph.D., Assistant Professor of Aerospace and Mechanical Engineering, annual rate of \$38,000 for 9 months (\$4,222.22 per month), October 6, 1988 through May 15, 1989. Paid from 127-208, Aerospace and Mechanical Engineering, pos. 22.60, and 127-408, Aerospace and Mechanical Engineering Research, pos. 22.65.

Viswanatham Tanikella, Visiting Assistant Professor of Physics and Astronomy, annual rate of \$25,000 for 9 months (\$2,777.78 per month), October 11, 1988 through May 15, 1989. Paid from 127-281, Physics and Astronomy, pos. 702.60.

Steven Paul Wells, Adjunct Assistant Professor of Social Work, annual rate of \$30,000 for 12 months (\$2,500.00 per month), September 14, 1988 through June 30, 1989. Paid from 127-288, Social Work, pos. 7.60.

Diana Gail Mobley, Instructor in Education, annual rate of \$21,600 for 9 months (\$2,400.00 per month), October 1, 1988 through May 15, 1989. Paid from 127-345, Educational Psychology, pos. 701.60.

Changes:

Ronald Cox, Assistant Professor of Aerospace and Mechanical Engineering, date of appointment changed from August 16, 1988 to January 1, 1989 through May 15, 1989.

Forrest L. Frueh, Associate Professor of Business Law; given additional title of Director, Undergraduate Programs, College of Business Administration, salary changed from annual rate of \$37,546 for 9 months (\$4,171.78 per month) to annual rate of \$45,889 for 12 months (\$3,824.08 per month), August 16, 1988. Paid from 127-213, Business Administration Instruction, pos. 34.60.

Harold G. Grasmick, Professor of Sociology; salary changed from annual rate of \$56,958 for 12 months (\$4,746.50 per month) to annual rate of \$46,602 for 9 months (\$5,178.00 per month), July 1, 1988. Paid from 127-289, Sociology, pos. 5.60, and 127-489, Sociology Research, pos. 5.65.

Du Li, Visiting Professor of Chemistry, salary changed from annual rate of \$12,000 for 12 months (\$1,000.00 per month), .50 time, to annual rate of \$11,700 for 9 months (\$1,300.00 per month), .50 time; dates of appointment changed from October 1, 1988 through February 28, 1989 to November 1, 1988 through March 31, 1989. Paid from 157-717, X-ray Diffraction, pos. 905, and 127-421, Chemistry, pos. 601.65. Paid from grant funds; subject to availability of funds.

Michael Ma, Assistant Professor of Music, salary changed from annual rate of \$28,500 for 9 months (\$3,166.66 per month) to annual rate of \$35,000 for 9 months (\$3,888.88 per month), August 16, 1988. Paid from 127-270, Music, pos. 13.60, and 127-470, Music Research, pos. 13.65.

Curtis McKnight, Associate Professor of Mathematics; given additional title of Associate Chair of Mathematics, October 1, 1988.

William O. Ray, Associate Professor of Mathematics; title of Associate Chair of Mathematics, deleted; given additional title of Assistant Dean of the Graduate College, salary changed from annual rate of \$34,926 for 9 months (\$3,880.67 per month) to annual rate of \$47,000 for 12 months (\$3,916.67 per month), October 1, 1988. Paid from 127-381, Graduate College, pos. 5.65.

Hui M. Shi, Visiting Research Scientist in Meteorology; given additional appointment of Visiting Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$12,000 for 12 months (\$1,000.00 per month), .50 time, to annual rate of \$15,000 for 12 months (\$1,250.00 per month), .625 time, October 1, 1988 through January 31, 1989. Paid from 127-465, Meteorology Research, pos. 701.65, and 155-965, Dabble, pos. 905.65. Paid from grant funds; subject to availability of funds.

Mary R. Whitmore, Assistant Professor of Zoology; given additional title of Co-Director of Pre-Med, salary changed from annual rate of \$22,571 for 9 months (\$2,507.89 per month), .75 time, to annual rate of \$30,095 for 9 months (\$3,343.89 per month), full time, August 16, 1988 through May 15, 1989. Paid from 127-297, Zoology, pos. 21.60 and 127-497, Zoology Research, pos. 21.65.

Resignation and/or Termination:

Ruiliang Lu, Visiting Postdoctoral Research Associate in Chemistry and Biochemistry, September 23, 1988 (with accrued vacation through October 24, 1988).

Interim President Swank recommended approval of the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A summary of proposals for research or training grants for the Norman Campus for September, 1988 was included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

Interim President Swank recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Dr. Swank called attention to a contract awarded to Dr. John E. Steffens, in the Continuing Education and Public Service Public Responsibility and Community Affairs Division, in the amount of \$1,816,381. He also called

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attention to grants awarded to Professor Robert E. Schlegel in the amount of \$56,478, to Professor Roger Frech in the amount of \$42,733, and to Mr. Rex Kimmel in the amount of \$672,634 for the FAA Air Traffic Controller program.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

NORMAN CAMPUS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Appointments or Reappointments:

- *Rebecca Copeland, reappointed Program Development Specialist, National Resource Center for Youth Services, Continuing Education and Public Service, annual rate of \$24,300 for 12 months (\$2,025.00 per month), September 1, 1988 through June 30, 1989. Professional Staff. Paid from 156-093, Grants and Contract Payroll Clearing Account, pos. 905.
- *Charles Peyton Michie, reappointed Program Specialist, Juvenile Personnel Training Program, Continuing Education and Public Service, annual rate of \$25,408 for 12 months (\$2,117.33 per month), September 1, 1988 through June 30, 1989. Professional Staff. Paid from 156-093, Grants and Contract Payroll Clearing Account, pos. 905.
- *Alice Mae Tonemah, Program Development Specialist, Bilingual Education Multifunctional Resource Center, Continuing Education and Public Service, annual rate of \$28,000 for 12 months (\$2,333.33 per month), September 12, 1988 through September 30, 1989. Professional Staff. Paid from 157-146, Bilingual Education Multifunctional Resource Center, pos. 905.65.

Changes:

Carole J. Dollins, Athletics Information Systems Specialist, Athletic Department; given additional title of Acting Ticket Manager, salary temporarily changed from annual rate of \$29,500 for 12 months (\$2,458.33 per month) to annual rate of \$32,500 for 12 months (\$2,708.33 per month), October 1, 1988. Paid from 171-121, Athletic Department,

Terry P. Rizzuti, title temporarily changed from Manager, Administrative Operations, to Acting Director, Geological Information Systems, salary temporarily changed from annual rate of \$28,800 for 12 months (\$2,400.00 per month) to annual rate of \$30,240 for 12 months (\$2,520.00 per month), July 1, 1988 through December 31, 1988. Changed from Managerial Staff to Administrative Staff. Paid from 127-467, Geological Information Systems, pos. 5.65.

Robert E. Smith, Assistant Athletic Director and Business Manager, Athletic Department; title of Acting Athletic Ticket Manager deleted, October 1, 1988.

*Paid from grant funds; subject to availability of funds

Resignations and/or Terminations:

Rita E. Kamat, Environmental Scientist, Civil Engineering and Environmental Science, October 4, 1988 (with accrued vacation through October 31, 1988).

Roberto A. Loayza, Program Development Specialist, Bilingual Education Multi-functional Resource Center, Continuing Education and Public Service, September 23, 1988 (with accrued vacation through October 12, 1988).

Douglas R. Powell, Electronics Instrumentation Specialist, School of Geology and Geophysics, September 23, 1988 (with accrued vacation through October 13, 1988).

Ben E. Silvia, Assistant Athletic Tickets Manager, Athletic Department, October 1, 1988.

Alan J. Wells, Telecommunication Center Engineer, School of Journalism and Mass Communication, October 1, 1988.

Interim President Swank recommended approval of the administrative and professional personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

OU/MEXICO AGREEMENT OF COOPERATION

A proposed letter of agreement with Centros de Integracion Juvenil of the Mexican government regarding alcohol/drug prevention and education programs throughout the United States/Mexican border area was included with the agenda for this meeting. This effort has been precipitated by the mission and activities of the Southwest Regional Center for Drug Free Schools and Communities, a \$1.8 million U.S. Department of Education grant program administered by Continuing Education and Public Services, Public Responsibility and Community Affairs Division. This agreement does not commit the University to any funds. Funding will be from private sources or from the government.

Interim President Swank recommended the Board of Regents authorize entering into the letter agreement with Centros de Integracion Juvenil of the Mexican government.

Mr. John Steffens was present and explained more about the grant referred to in this agreement, which also was just mentioned by Interim President Swank. He said if this cooperative agreement is approved it will help the Public Responsibility and Community Affairs Division to do a better job. He said retaining the grant is not subject to this agreement being authorized.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

ESTABLISHMENT OF OKLAHOMA INFRASTRUCTURE INSTITUTE

The following Memorandum of Agreement between OU and Oklahoma State University for the establishment of the Oklahoma Infrastructure Institute is proposed:

Recognizing that:

- a. Annual per capita infrastructure expenditures in Oklahoma have declined since 1972.
- b. Oklahoma has next to the highest percentage of structurally deficient bridges in the U.S.
- c. Lack of capacity in water treatment systems and waste treatment systems prohibits industrial expansion in many Oklahoma communities.
- d. Inadequate rural and municipal water volumes and system designs.

Recognizing that:

The University of Oklahoma and Oklahoma State University academic and intellectual resources can be effective and efficient in identifying research needs, addressing those research needs, and disseminating information to users.

Therefore, an institute between The University of Oklahoma and Oklahoma State University which will be called the Oklahoma Infrastructure Institute shall be established.

Statement of Purpose:

The purpose of the Oklahoma Infrastructure Institute is to provide a framework within which the academic and intellectual resources of the research communities at The University of Oklahoma and Oklahoma State University can be effective and efficient in identifying research needs, conducting research and disseminating information.

Specific Purposes:

1. To establish the procedures necessary for proper coordination, planning, and efficient execution of infrastructure research projects.

2. To provide a process and a procedure for the identification of State infrastructure research needs.
3. To provide a method for facilitating the use of University capabilities and expertise to complement the mission of Oklahoma's state agencies.
4. To provide methods for prompt dissemination of useful knowledge and research.
5. To seek support for the sponsorship of research related to Oklahoma's infrastructure needs.

Interim President Swank recommended the Board of Regents approve entering into the agreement with Oklahoma State University.

This issue was discussed briefly with Provost Wadlow and Professors Leale Streebin and Mark Meo participating in the discussion.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved. Regent Sarratt was out of the room at the time of this vote.

EXTENSION OF SIGNAL FOR KGOU-FM

KGOU-FM carries on a long tradition of public service broadcasting at The University of Oklahoma, a tradition started by WNAD in 1921. The outreach service fulfills the broad educational missions of the University and provides an excellent image and goodwill for the University as well.

At 3,000 watts, KGOU-FM's signal is weak and is not heard in the northern part of the metropolitan area, and KCSC-FM, operated by Central State University at 100,000 watts, and KOSU-FM, operated by Oklahoma State University at 100,000 watts, are better known in Oklahoma City. As a result, OU has a limited media presence in the State's major population center and in the region that often produces the State's best students.

KGOU-FM presents a wide variety of programming, including award winning international and national news from National Public Radio (NPR), plus regional and local news. The musical presentations include a mix of NPR and locally produced programs, including classical, jazz, folk and blues. KGOU also broadcasts OU football and basketball games. KCSC-FM from Central State University recently dropped all NPR news and information programming, leaving KGOU-FM as the only Oklahoma City metropolitan area source for both broadcasting these programs and submitting local news and cultural programs to NPR for national distribution.

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There is an available frequency in Spencer, in the northeast part of the metropolitan area, and by using both KGOU-FM and the new frequency, KGOU-FM could reach more community and student listeners in the metropolitan area. The University, if it desires to accept and construct this repeater station, has an excellent chance of being awarded this frequency by the FCC.

Because the process of obtaining a frequency is long and tortured, and the initial steps in the process did not obligate the expenditure of any funds, except for the minor costs of the consulting engineer and Washington, D.C. communications legal firm, it was decided to proceed step by step to explore the possibility of obtaining the frequency for the University. Thus, in the summer of 1986, as an exploratory effort, the University filed an application for the Spencer frequency, and the Board of Regents was notified of this action.

If there are no competing applications for the Spencer frequency, the award could be made before the end of this fiscal year, and the station would need to be developed during fiscal year 1989-90. If there are competing applications, and if the University were successful, the award would probably be made during 1989-90, and the station would need to be built during 1990-91.

If the frequency is awarded to the University, no further actions requiring the expenditure of funds will be taken without action of the Board.

Total one-time costs (transmission equipment, construction, engineering, etc.) are estimated between \$132,325 to \$184,325. Operational costs are estimated between \$10,600 and \$16,800 per year.

KGOU-FM needs to grow into the significant service originally designed for this public radio station and increase the presence of The University of Oklahoma in the Oklahoma City metropolitan area. One action can immediately help the station move toward that goal -- to obtain the license for the Spencer frequency and build the station as a repeater for the KGOU-FM signal. Over time, the expansion of the signal will have a proportionally corresponding increase in donations and underwriting income as more people hear the station.

Information on comparable institutions and their public radio stations was presented.

This report was presented for information. No action was required at this time.

THE UNIVERSITY OF OKLAHOMA PRESS AWARDS AND HONORS

Interim President Swank said he wanted to call attention to the awards and honors that have been received by the OU Press during 1988 and the list was presented as follows:

James Willard Hurst Prize in American Legal History

LAW AND COMMUNITY ON THE MEXICAN CALIFORNIA FRONTIER, by David J. Langum
(Presented every other year by a national organization, the Law and Society Association, for the best work in American legal history.)

J. S. Holliday Award

LAW AND COMMUNITY ON THE MEXICAN CALIFORNIA FRONTIER, by David J. Langum (co-winner)
(Presented annually by the California Historical Society for excellence in scholarship in 19th and 20th century California history.)

Susan Koppelman Award for American Culture

THE WOMEN'S WEST, edited and with introductions by Susan Armitage and Elizabeth Jameson
(Presented for the best anthology or multiply authored or edited book in the feminist study of American culture.)

Francis M. and Emily Chipman Award

MORMONS AT THE MISSOURI, 1846-1852: "AND SHOULD WE DIE....," by Richard E. Bennett
(Presented annually by the Mormon History Association for the best first book published in the previous year.)

Robert G. Athearn Award

CLOSING THE FRONTIER: Radical Response in Oklahoma, 1889-1923, by John Thompson
(Presented every other year by the Western History Association for the best book on the 20th-century American West.)

Erminie Wheeler-Voeglin Prize

ATLAS OF GREAT LAKES INDIAN HISTORY, by Helen Hornbeck Tanner
(Presented annually by the American Society for Ethnohistory for the best book in ethnohistory published during the preceding year.)

Choice Magazine's Outstanding Academic Books for 1987

TWO LITERARY RIDDLES IN THE EXETER BOOK: RIDDLE 1 AND THE EASTER RIDDLE, by James Edward Anderson

FEDERALISM: THE FOUNDER'S DESIGN, by Raoul Berger

INDIAN SURVIVAL IN COLONIAL NICARAGUA, by Linda A. Newson

Dr. Swank said he believes the OU Press is doing an excellent job and he wanted to call this to the attention of the Regents.

FEE FOR SCHOLAR-LEADERSHIP ENRICHMENT PROGRAM

The Scholar-Leadership Enrichment Program is a State program administered for the entire State by The University of Oklahoma. All tuition received for SLEP enrollments is credited to the University. The current fee for students who participate in this program is set at the rate established for upper division courses at The University of Oklahoma. It is believed that a standard flat fee will facilitate obtaining a broad spectrum of backgrounds and experiences among SLEP participants.

One of the strengths of the SLEP seminars is the mix of perspectives brought to the discussions by the student participants. This is accomplished by selecting students from a variety of majors, academic institutions, and socioeconomic and racial/ethnic backgrounds. A standard fee based on resident tuition rates would enhance the opportunity to bring in students from other states and nations as well, which would significantly broaden the spectrum of cultural perspectives in all seminars.

A standard fee would also increase the total participation of students from the private institutions, since a proportionately greater number of their students are not residents of Oklahoma.

A standard fee would allow a more effective use of scholarship resources.

Establishment of a standard fee would allow us to predict with precision the number of students who can be supported each year with the limited scholarship resources we have available. Under the present fee structure we have to limit scholarship support to students qualifying for resident tuition, provide only partial support to non-resident students, or support fewer students. Our goal is to make the SLEP seminars available to all qualified students, regardless of their financial situation. A standard fee such as we propose will move us toward that goal.

A standard fee would relieve some problems in the enrollment procedure.

For purposes of enrolling students from public institutions in SLEP seminars, the residence they have established at their home schools is accepted by the University. However, it is necessary to evaluate the residency status of some applicants from private institutions, since these schools are not concerned with questions of residency. When such a situation arises, the students must provide our registrar's office with documentation of residency, and the registration staff must rule on his/her residence status. This often comes about at times when the registration staff is heavily involved in enrollments for the regular University programs, and our needs intrude somewhat on their abilities to handle their regular responsibilities. This is not as significant a problem as those alluded to in the first two justifications, but would nonetheless remove an irritant from the process.

Under the agreement by which The University of Oklahoma administers SLEP for the State Regents, tuition received for SLEP enrollments is credited to the University. Based on the 1987-88 academic year enrollment figures and tuition rates, the University received \$17,198 from student enrollment in SLEP seminars. Had all students paid tuition at Oklahoma resident rates, that amount would have been \$14,059, a reduction of \$3,139 from the amount actually received.

If approved, the proposal will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Interim President Swank recommended approval to change the method of charging students who participate in the Scholar-Leadership Enrichment Program (SLEP) so that the fee is equated to the resident student tuition rate established for a two-credit hour upper division course at the State's public comprehensive universities.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AFFAIRS OUTSTANDING ACHIEVEMENT AWARDS

Dr. Swank said during the past year, four national awards for outstanding achievement have been received by areas within Administrative Affairs. The Physical Plant was a regional winner of the first Award for Excellence in Facilities Management in the large campus category from the Association of Physical Plant Administrators of Universities and Colleges. Food Services was awarded the top prize for best standard menu in the nation by the National Association of College and University Food Services. The Max Westheimer Airpark and Swearingen Research Park received the 1987 Facility of the Year Award from the National Association of Installation Developers and Plant Sites and Parks magazine. Mr. Earl Whitman, Director of Purchasing, was presented the Bert C. Ahrens Achievement Award, the highest honor of the National Association of Educational Buyers.

Vice President Elbert reported in more detail on each of these awards, and slides which were a part of the entry for the Physical Plant were presented. All four of the individuals involved: Mr. Ben Kinder, Director of Physical Plant, Mr. Earl Whitman, Director of Purchasing, Mr. Robert Blaze, Director of Food Services, and Mr. George Hargett, Director of Max Westheimer Airpark and Swearingen Research Park, were present and were congratulated.

Regent Lewis moved the Board of Regents send a resolution of appreciation and commendation to each of the gentlemen who received these awards for their outstanding efforts on behalf of the University. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

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The Chair declared a recess at 3:45 p.m. The meeting reconvened in regular session at 4:00 p.m.

OLYMPIC FESTIVAL 1989 AGREEMENT

The United States Olympic Committee designated the Oklahoma City area as the site for the 1989 Olympic Festival to be held July 21 to July 30, 1989. Numerous athletic competitions, as well as the opening and closing ceremonies, will be held at The University of Oklahoma.

The Agreement between the University and Oklahoma Centennial Sports, Inc. (OCSI) covers housing accommodations and food service for approximately 3,500 individuals, and the operation of certain athletic and physical education facilities. The Agreement includes information on facility operational costs to be paid to the University, security, insurance, and legal responsibilities, etc. OCSI will make a substantial prepayment for housing, food service, and operation of venue sites used, and the improvement of the University's John Jacobs Track Field. The University agrees to participate in an amount of \$225,000 for improvement of this track. OCSI shall pay the University the amount of the final bill within 10 days of receipt of statement. The final bill shall contain credits for food donations, damage deposits and prepayments made by OCSI. The Agreement will contain provisions that will allow beer advertising only at the competition sites and in the Oklahoma Memorial Stadium for the opening and closing ceremonies.

It is the intent of the University to operate the Festival as a break-even venture protecting the citizens of Oklahoma and State property. OCSI agrees to restore and repair any facilities and return them in the same condition as when received.

The Agreement has been reviewed by Legal Counsel, the Athletic Department, Student Affairs, Auxiliary Services, and Physical Plant.

Interim President Swank recommended that the Board of Regents approve the Olympic Festival '89 Agreement between The University of Oklahoma and Oklahoma Centennial Sports, Inc. and authorize the Interim President or his designee to make minor changes in the proposal as negotiations proceed.

Vice President Elbert presented additional information on the agreement. He said the University anticipates about 3,500 people, either athletes or coaches or managers or trainers, to be on the OU campus for at least the ten days of the festival; some will come in earlier and some will be here for a day or two after the events. He said the University is requiring a \$500,000 prepayment for room and board and the operation of facilities due on or before June 1, 1989, approximately 43 days before the events begin. Room rates have been established at \$11.00 a day, food rates have been established at \$18.00 a day which includes four meals. The operations of the venue sites vary. He said the University will provide the concessions during the festival and will retain all of the revenues related to concessions. Olympic memorabilia will be

provided by the Olympic Festival committee and revenue retained by them. University of Oklahoma memorabilia will be provided by the University and revenue retained by the University. The University will make its customary security arrangements for the benefit of State property and undertakes no obligation whatsoever for festival participants, coaches, invitees, guests, or the spectators at the festival. He said the University has reserved the right to review and restrict the use of any promotional materials which involve the use of the OU name or logo. The University will provide dining identification cards for use at the dining facilities. OCSI will provide all other credential material at their expense, as well as linens and towels. The University will administer and control parking for participants, coaches, and handicapped persons in designated parking areas at no charge. For all other parking lots there will be a fee of \$3.00 per vehicle per day and the University will retain that revenue. He elaborated on some additional details of the agreement.

Vice President Elbert said this is a great partnership for not only the State of Oklahoma and the City of Oklahoma City but for Norman and OU. He said his staff is very excited about the opportunity to work with OCSI and so far the working relationship has been a very good one. He believes the contract is an equitable one from both sides and that as many precautions as possible have been taken to protect the University and still have an event of national importance. He believes the festival will bring good recognition to the University. In response to questions, he addressed the issue of funds to be provided in advance and the decision not to require a performance bond for the balance of the amount and he explained his rationale for that. He indicated complete satisfaction with the liability insurance provided by OCSI. He said that situation has been reviewed very thoroughly. The fact that the agreement contains provisions that will allow beer advertising at certain competition sites as a part of the OCSI donor program was discussed.

Mr. Clay Bennett and Mr. Lee Allan Smith from OCSI were present and responded to additional questions. Mr. Bennett distributed Olympic festival memorabilia to the Regents and information packets which included publications.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

FUNDING FOR LIBRARY AUTOMATION HARDWARE

Information on the plan to provide a Library automation system was reported to the Board of Regents at various times last year during discussions of the 1988-89 budget planning. \$700,000 for this purpose was included as a planned expenditure for 1988-89 as approved by the Regents at the June, 1988 meeting (Exhibit B, page 2). The Utility System Revenue Bonds bond resolution provides that funds in the Special Reserve Fund may be used for, among other things, "any lawful purpose of the University". Therefore, \$300,000 of the cost of this hardware can be funded from this source. The remaining \$400,000 for the automation system will be derived from the accumulated year-end balances of general University accounts.

Vice President Elbert responded to questions about the source of this reserve. He reminded the Regents that when the Board authorized refunding the Utility System Revenue Bonds in 1987 the University was told by our advisers that \$740,000 would be saved by doing that. When the refunding was completed, the \$740,000 saved was placed in the same account as the reserves for the bond issue so that it could be invested and draw the maximum amount of interest. He said it is not a required reserve nor is it even an excess reserve of that bond issue. It is the money realized as a result of the refunding. It was set aside pending a decision on the expenditure. He said this is one of the purposes the Board is being asked to approve for these funds.

Interim President Swank recommended that the Board of Regents authorize the Interim President or his designee to forward a request to the Trustee Bank for the Utility System Revenue Bonds Refunding Series 1987A and 1987B that \$300,000 in the Special Reserve Fund be transferred to the University to partially fund the purchase of the Library automation hardware.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

UPLINK SATELLITE SERVICE

The establishment of the capability for uplink satellite service at The University of Oklahoma has been proposed. An uplink is that part of a satellite communications system that transmits video, audio, and data signals from a site on the ground (classroom, mini-computer, conference meeting room) to an orbiting communications satellite. The signal is then rebroadcast from the satellite to any number of receiving stations or downlinks on the ground. Nationally, most major universities and research institutes have uplinks and downlinks for educational and data-sharing purposes. In Oklahoma, many colleges and universities, most school districts, a large number of private companies and organizations, and some municipalities have such downlinks for receiving programs and courses.

Electronic delivery of education, teleconferencing, data transmission, etc. are "exploding". The situation is similar to the beginning use of computers. Interest in the use of electronic technology in education by federal government agencies and state legislature is at a high level. Universities that are positioned to utilize these methodologies are effective in obtaining grants and support. If OU continues to delay obtaining an uplink, it will fall significantly behind other major institutions--especially in developing programming and personnel capacities to utilize the emerging technology.

OU has been able to use the OSU and the State Regents' Uplink on a limited basis. However, the State's system will soon be heavily burdened with new programming demands. OSU has received a multimillion dollar grant from the federal government for a STAR SCHOOLS project to deliver arts and sciences courses to secondary schools, similar to their current language classes. This

will limit availability of their uplink to the State System, including OU. Also, given OSU's public school commitment, OU with an uplink could move into a leadership role in delivering higher education, graduate and professional level telecommunications program in the State.

An uplink could benefit the University in the following ways:

1. Provide the opportunity for sending academic programs and courses across the State and world-wide with a more efficient use of faculty and the ability to reach more people.
2. University Affairs would have the opportunity to share Centennial activities nation-wide with alumni, develop fund-raising activities via teleconferences, etc. (Indiana University raised \$10 million in an electronic "campus rally" campaign.)
3. Continuing Education, in its efforts for business, industry, government, organizations, and individuals in credit and non-credit programs, especially teleconferences and professional update seminars, could utilize the uplink.
4. The Energy Center would be able to transmit research information and "cutting edge" education around the world to ensure that we play an important service and leadership role in the energy industry.
5. The College of Engineering would have the opportunity to provide data transmission and computer linkages nation-wide and to share educational programs and research outcomes.
6. The College of Geosciences would be able to provide service for training and information to potential audiences such as NEXRAD, the National Weather Service, and local agricultural, aviation, and media interested in up-to-date forecasting.
7. Student Affairs would have the ability to advise, recruit, inform, and counsel potential students in the State in their own hometown with broadcasts from the campus.
8. The opportunity for film, data, and broadcast interchange with other institutions, networks, and sports services would be provided the Athletic Department.

The proposal to establish the uplink satellite service contains three elements estimated to cost a total of \$604,000 as follows:

Uplink - \$375,000
 Broadcast Quality Production Facility - \$185,000
 Fiber Optic System - \$44,000

The uplink itself is necessary to transmit audio, video, and data signals to a satellite for rebroadcast to receiving locations away from the campus. The production facility is necessary to provide a studio for development of many types of productions to be transmitted by the uplink. The fiber optic linkage is necessary to connect the campus internally so that different areas of the University can receive or transmit signals from and to the uplink center, have access to the State Regents' televised system, and the Health Sciences Center production studio.

\$50,000 is available in the Continuing Education and Public Service budget this year to apply toward the \$604,000 start-up costs. In addition, recurring maintenance and operations (M&O) costs for the system will be approximately \$50,000 annually. Some of these M&O costs will be recovered from users of the uplink, and the remaining ongoing costs will be covered by CE&PS. No additional staff costs are necessary at this time because of existing capability in CE&PS staff.

Funding for this project is proposed as follows:

Research and Development (127-930)	\$250,000
1988-89 Section 13/New College funds	242,260
1987-88 Salary recapture funds (127-908)	57,740
1988-89 CE&PS Budget (127-505)	<u>54,000</u>
	\$604,000

Interim President Swank recommended the Board of Regents authorize (1) proceeding with the necessary steps for establishing at The University of Oklahoma the capability for uplink satellite service, (2) financing the system as explained above at a total cost of \$604,000, and (3) the use of \$242,260 of 1988-89 Section 13/New College funds.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

POST-SEASON ATHLETIC CONTEST

A policy of the Board of Regents provides that Board approval is required prior to the acceptance of any post-season athletic contest. Last year, the Board authorized the President of the University, in conjunction with the Athletic Director and the Football Coach, to handle the bowl arrangements.

This year the date for extending bowl bids is November 19, which is the date of the OU/Nebraska game in Norman, and before the next regular meeting of the Board of Regents.

Interim President Swank recommended that the Board of Regents authorize the Chairman of the Board of Regents and the Interim President, in conjunction with the Athletic Director and the Football Coach, to handle the bowl arrangements, if any, for this year subject to informing the members of the Board of Regents.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

PROPOSED BOWL BUDGETS

Interim President Swank said arrangements necessary for the University's participation in a bowl game must be made prior to the December Regents' meeting; therefore, it is necessary for authorization to be granted to award contracts that may exceed \$35,000.

He recommended that the Board of Regents authorize the Interim President of the University or his designee to award purchase orders and contracts associated with The University of Oklahoma's participation in a post-season bowl game and to bring back to the Regents for final approval a detailed budget at the December Board meeting.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

SCHEDULING OF NON-CONFERENCE FOOTBALL GAMES

Athletic Director Duncan has concluded negotiations with the following schools and proposes scheduling of non-conference football games for the years and dates indicated:

<u>Opponent</u>	<u>Date</u>	<u>Site</u>
New Mexico State University	September 2, 1989	Norman
Utah State University *	September 21, 1991	Norman
Virginia Tech University	September 28, 1991	Norman
Virginia Tech University	September 24, 1994	Blacksburg
Virginia Tech University	September 13, 1997	Norman
Texas Tech University	September 5, 1992	Lubbock
Texas Tech University	September 17, 1994	Norman

*Originally scheduled for September 23, 1989

<u>Opponent</u>	<u>Date</u>	<u>Site</u>
Syracuse University	September 3, 1994	Syracuse
Syracuse University	September 6, 1997	Norman
Texas Christian University	September 12, 1998	Fort Worth
Texas Christian University	September 11, 1999	Norman

Specific details regarding contracts for each of these games will be developed with the assistance of University Legal Counsel, the Athletic Director's Office, and the other universities involved.

Interim President Swank recommended the Board of Regents approve scheduling the non-conference football games shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

L. DALE MITCHELL BASEBALL PARK LIGHTING

The Board of Regents authorized the installation of a field lighting system at L. Dale Mitchell Baseball Park to permit the facility to be used for night baseball at its November 1987 meeting (page 20040). A total cost of \$250,000 for this project was approved with funding being provided by the Athletic Department.

At the May 1988 meeting (page 20300), the Board awarded a contract for this project in the amount of \$203,677 to Shawver and Son, Inc., of Oklahoma City.

A final inspection of the project was held on October 10, 1988 by representatives of the University, Graham and Associates, the project engineers, and Shawver and Son, Inc., the contractor. A list of items needing correction was developed and given to the contractor. Final payment will be made after all of the punch list items have been completed and reinspected.

Interim President Swank recommended that the Board of Regents accept the L. Dale Mitchell Baseball Park Lighting Project as substantially complete and authorize final payment be made to Shawver and Son, Inc. following the completion of all outstanding punch list items.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

ENERGY CENTER BUILDING, PHASE IVA

Manhattan Construction Company, Inc., the general contractor, has completed Phase IVA, the Classroom and Library Base, of the Energy Center Building project. This phase of the Energy Center includes the Youngblood

Energy Library, classrooms, research and teaching laboratories, office and administrative space for the Oklahoma Geological Survey, faculty offices and administrative space for the Dean of the College of Geosciences and the Energy Center Director. The budget for this phase of the project is \$9,627,813.

Under the terms of the construction contract with the Board of Regents, the firm is required to substantially complete the building on or prior to November 27, 1988. A series of inspections has been completed by representatives of The Benham Group, the project architects and engineers, Manhattan Construction Company, Inc. and the University. A final punch list of incomplete items was developed by the project architects and has been provided to the contractor for implementation. It has been determined that the building was substantially complete October 1, 1988. A substantial amount of work on the punch list was completed prior to October 19. Final payments will be made when it is determined that all items of work have been completed.

Phase IVB, which includes the installation of laboratory benches and other items of casework, library shelving, equipment and furniture for Phase IVA, needs to be completed before occupancy can occur. This work is scheduled to be completed in December, 1988 for occupancy in January, 1989.

Interim President Swank recommended that the Board of Regents accept Phase IVA, the Classroom and Library Base, of the Energy Center Building project as substantially complete effective October 1, 1988 and authorize final payments be made to Manhattan Construction Company upon completion of all punch list items.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

HEALTH SCIENCES CENTER ACADEMIC PERSONNEL ACTIONS

Appointments or Reappointments:

Fred G. Silva, II, M.D., Lloyd E. Rader Chair of Pathology, Professor of Pathology with tenure, and Chair of Pathology, annual rate of \$90,000 for 12 months (\$7,500.00 per month), January 1, 1989. Paid from A0000684, Postdoctoral Payroll.

Raymond E. Papka, M.D., Professor of Anatomical Sciences with tenure, annual rate of \$64,000 for 12 months (\$5,333.00 per month), September 15, 1988. Paid from 2100-0, Anatomical Sciences.

Garet Edward Van de Steeg, Ph.D., Adjunct Professor of Environmental Health, without remuneration, September 1, 1988.

Joseph Bohorquez, M.D., Professor of Radiological Sciences with tenure, annual rate of \$50,000 for 12 months (\$4,166.67 per month), December 5, 1988. Paid from A0000181, PPP-Radiological Sciences.

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Robert W. Ogilvie, Ph.D., Associate Professor of Anatomical Sciences, annual rate of \$55,000 for 12 months (\$4,583.00 per month), August 1, 1988 through June 30, 1989. Paid from 2100-0, Anatomical Sciences.

James J. Tomasek, Ph.D., Associate Professor of Anatomical Sciences, annual rate of \$45,000 for 12 months (\$3,750.00 per month), October 1, 1988 through June 30, 1989. Paid from 2100-0, Anatomical Sciences.

Robert Allen Wild, M.D., Associate Professor of Obstetrics and Gynecology, annual rate of \$60,000 for 12 months (\$5,000.00 per month), December 5, 1988 through June 30, 1989. Paid from B05300501, University Hospital, pos. 30.

Talaat Bekhit, M.D., Assistant Professor of Anesthesiology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), November 1, 1988 through June 30, 1989. Paid from A0000571, PPP-Anesthesiology Administration.

Amy Lynn Aulthouse, Ph.D., Assistant Professor of Anatomical Sciences, annual rate of \$36,000 for 12 months (\$3,000.00 per month), September 1, 1988 through June 30, 1989. Paid from 2100-0, Anatomical Sciences, pos. 4.

Daniel Lee McNeill, Ph.D., Assistant Professor of Anatomical Sciences, annual rate of \$38,000 for 12 months (\$3,167.00 per month), September 1, 1988 through June 30, 1989. Paid from 2100-0, Anatomical Sciences, pos. 5.

Eugen Koren, M.D., Ph.D., OMRF Assistant Professor of Medicine, annual rate of \$37,000 for 12 months (\$3,083.33 per month), October 1, 1988 through June 30, 1989. Paid from 2208-2, Medicine, pos. 102.

Raymond Luther Bandy, Jr., M.D., Clinical Assistant Professor of Medicine, Tulsa, without remuneration, August 24, 1988.

John Raymond Hood, M.D., Clinical Assistant Professor of Medicine, Tulsa, without remuneration, August 24, 1988.

Richard H. Watt, M.D., Clinical Assistant Professor of Medicine, Tulsa, without remuneration, August 24, 1988.

Penny Lynn Whaley, Special Instructor in Audiology, Department of Otorhinolaryngology, annual rate of \$25,000 for 12 months (\$2,083.33 per month), August 29, 1988 through June 30, 1989. Paid from B0333001, Children's Memorial Hospital, and A0000078, PPP-Otorhinolaryngology.

Rodney Lee Myers, M.D., Clinical Instructor in Medicine, Tulsa, without remuneration, August 24, 1988.

David Marc Nierenberg, M.D., Clinical Instructor in Medicine, Tulsa, without remuneration, August 24, 1988.

Addie E. Hunt McFadden, reappointed Clinical Instructor in Nursing, \$633.80 per month (total of \$6,338), .25 time, August 22, 1988 through May 30, 1989. Paid from 2006-4, Baccalaureate Program, pos. 13.

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Raymond A. Cohlma, D.D.S., Clinical Instructor in Operative Dentistry and in Removable Prosthodontics, \$1,000.00 per month (total of \$10,000), .50 time, September 1, 1988 through June 30, 1989. Paid from 1033-3, Restorative Dentistry.

Terry L. Harrell, Clinical Instructor in Pharmacy, without remuneration, October 1, 1988.

Kent W. Officer, Adjunct Instructor in Pharmacy, without remuneration, October 1, 1988.

Christine Ann Phillippe, Clinical Instructor in Pharmacy, without remuneration, October 1, 1988.

Eric Nolan Eakers, D.D.S., Clinical Instructor in Removable Prosthodontics, \$188.50 per month (total of \$1,885), .10 time, September 1, 1988 through June 30, 1989. Paid from 1033-3, Restorative Dentistry.

Harold Herndon Haralson, II, M.D., Clinical Instructor in Surgery, without remuneration, November 1, 1988.

Kyle Wilson Toal, M.D., Clinical Instructor in Surgery, without remuneration, November 1, 1988.

James Michael Whiteneck, M.D., Clinical Instructor in Surgery, Tulsa, without remuneration, September 1, 1988.

Nicholas J. Pappas, M.D., Clinical Instructor in Urology, without remuneration, September 1, 1988.

Yu-Hsing Tu, Research Associate in Pharmacy, annual rate of \$21,200 for 12 months (\$1,766.66 per month), September 1, 1988 through June 30, 1989. Paid from 3025-7, Pharmaceutics, and 4012-0, Graduate Research Assistantship.

Changes:

Barbara L. Bonner, title changed from Clinical Assistant Professor to Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$30,500 for 12 months (\$2,541.67 per month) to annual rate of \$35,000 for 12 months (\$2,916.67 per month), September 1, 1988 through June 30, 1989. Retains title of Clinical Assistant Professor of Pediatrics. Paid from A0000080, PPP-Psychiatry and Behavioral Sciences; B0335001, Children's Memorial Hospital; and C1230702, Child Abuse and Neglect Interdisciplinary Training Project.

Betty R. Ferrell, title changed from Clinical Assistant Professor to Assistant Professor of Nursing, leave of absence without pay, October 1, 1988 through June 30, 1989; extension of tenure probationary period two years to 1992-93.

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B. Joe Gunn, Adjunct Associate Professor of Health Administration, salary changed from \$1,620 per month (total of \$3,240), .10 time, to without remuneration, September 14, 1988.

Gregory J. Harmon, Adjunct Assistant Professor of Health Administration, salary changed from \$600.00 per month (total of \$3,000), .08 time, to without remuneration, September 7, 1988 through June 30, 1989.

Edythe P. Harvey, title changed from Instructor to Clinical Instructor in Psychiatry and Behavioral Sciences, Tulsa, salary changed from annual rate of \$65,000 for 12 months (\$5,416.67 per month) to without remuneration, October 1, 1988.

Andrew A. Lasser, Clinical Assistant Professor of Pediatrics and Adjunct Professor of Health Administration; title of Special Assistant to the Dean for Hospital Affairs, deleted; salary changed from annual rate of \$11,422 for 12 months (\$951.83 per month). .16 time, to without remuneration, July 1, 1988 through June 30, 1989.

Kyle R. Leisher, Clinical Instructor in Periodontics, salary changed from \$363.50 per month (total of \$3,635), .20 time, to without remuneration, October 1, 1987. Budget correction.

John D. Mose, reappointed Clinical Assistant Professor of Removable Prosthodontics, salary changed from without remuneration to \$198.50 per month (total of \$1,885), .10 time, September 1, 1988 through June 30, 1989. Paid from 1033-3, Restorative Dentistry.

Juneann W. Murphy, title changed from George Lynn Cross Research Professor of Botany and Microbiology to George Lynn Cross Research Professor of Microbiology and Immunology, salary changed from annual rate of \$44,531 for 9 months (\$4,947.89 per month) to annual rate of \$62,000 for 12 months (\$5,166.67 per month), January 1, 1989. Paid from 3400-0, Microbiology and Immunology. Transferring from the Norman Campus to the Health Sciences Center with tenure and all benefits.

Anita Nance, title changed from Assistant Professor to Adjunct Assistant Professor of Communication Disorders, salary changed from FTE \$53,169, annual base salary of \$40,169 (\$3,347.42 per month), PPP \$13,000 to without remuneration, September 9, 1988.

Gary Rahill, Clinical Instructor in Fixed Prosthodontics, salary changed from \$188.50 per month (total of \$1,885), .10 time, to without remuneration, September 1, 1988 through December 31, 1988.

Steven M. Raney, Clinical Assistant Professor of Orthodontics, salary changed from without remuneration to \$188.50 per month (total of \$754), .10 time, September 1, 1988 through December 31, 1988. Paid from 1036-3, Developmental Dentistry.

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Joe E. Rogers, Adjunct Associate Professor of Health Administration, salary changed from \$1,620.00 per month (total of \$3,240), .07 time, to without remuneration, September 14, 1988.

Robert C. Steele, Preceptor in Community Dentistry; given additional title of Clinical Assistant Professor of Pediatric Dentistry, salary changed from without remuneration to \$70.68 per month (total of \$282.72), .03 time, September 1, 1988 through December 31, 1988. Paid from 1036-3, Developmental Dentistry.

James Wenzl, Professor of Pediatrics; title changed from Vice Chair to Interim Chair of Pediatrics, October 1, 1988.

Resignations and/or Terminations:

Jeanette Arcaroli, Clinical Assistant Professor of Nursing, October 4, 1988.

Dale C. Askins, Clinical Instructor in Surgery, October 1, 1988.

Jeffrey H. Cohen, Clinical Instructor in Ophthalmology, September 16, 1988.

Wayne P. Gilbert, Clinical Instructor in Surgery, October 1, 1988.

Maria J. Glenn, Adjunct Instructor in Nursing, October 4, 1988.

James Hethcox, Adjunct Assistant Professor of Pharmacy, August 31, 1988.

Andrew C. John, Clinical Instructor in Surgery, October 1, 1988.

Donald G. Kassebaum, Professor of Medicine and Assistant to the Provost for Health Policy Analysis, August 31, 1988 (with accrued vacation through October 14, 1988).

Interim President Swank recommended approval of the academic personnel actions shown above.

Regent Hogan moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A summary of proposals for research and training grants for October, 1988 for the Health Sciences Center, including The University of Oklahoma Tulsa Medical College branch, was included in the agenda for this meeting. A list of all contracts executed during this same period of time on proposals previously reported was also included.

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Interim President Swank recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Dr. Swank called attention to a grant awarded to Dr. F. Jay Waxman, Associate Professor of Microbiology and Immunology, from the National Institute of Allergy and Infectious Diseases in the amount of \$123,945.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

HEALTH SCIENCES CENTER ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Appointments or Reappointments:

Donald P. Cail, Auditor, Internal Auditing, annual rate of \$23,000 for 12 months (\$1,916.67 per month), October 10, 1988. Professional Staff. Paid from 0110-1, Internal Audits.

Philip H. Cove, Senior Administrative Manager, Department of Dermatology, annual rate of \$30,000 for 12 months (\$2,500.00 per month), September 26, 1988. Managerial Staff. Paid from 2204-2, Dermatology.

James Calame, Nurse Clinician, Department of Medicine, annual rate of \$30,900 for 12 months (\$2,575.00 per month), September 6, 1988. Professional Staff. Paid from C8139001, Ethmozine Study, pos. 189.

Kathy Drennan, Research Nurse, Department of Medicine, annual rate of \$25,000 for 12 months (\$2,083.33 per month), September 19, 1988. Professional Staff. Paid from C8124901, Dose Responsive Intravenous, pos. 139.

Jacob Ebey, Biomedical Engineer, Department of Psychiatry and Behavioral Sciences, annual rate of \$25,000 for 12 months (\$2,083.33 per month), September 22, 1988. Professional Staff. Paid from C1108305, Alcoholism-Family Genetics, and C1118902, Diazepam, Alcohol and Human Information Processing.

Kristy Ann Gilbert, Research Ultrasonographer, Department of Obstetrics and Gynecology, annual rate of \$26,500 for 12 months (\$2,208.33 per month), October 10, 1988. Professional Staff. Paid from A0000073, PPP-Gynecology and Obstetrics.

Christy A. Hart, Patient Education Nurse, Clinic Administration and Health Awareness, Tulsa, annual rate of \$23,500 for 12 months (\$1,958.33 per month), September 14, 1988. Professional Staff. Paid from A0030899, PPP-TMC-Department of Human Services Patient Education Resource Account.

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Sarah M. Hawk, Physician's Assistant II, Department of Pediatrics, annual rate of \$30,000 for 12 months (\$2,500.00 per month), September 26, 1988. Professional Staff. Paid from C1300601, Oklahoma Comprehensive Hemophilia Diagnostic and Treatment Center.

Paula K. Schick, Physician's Assistant II, Department of Obstetrics and Gynecology, annual rate of \$25,500 for 12 months (\$2,125.00 per month), September 16, 1988. Professional Staff. Paid from A0000073, PPP-Gynecology and Obstetrics, pos. 43.

Glenn Wesley Solomon, American Indian Counselor, Dean's Office, College of Allied Health, annual rate of \$24,000 for 12 months (\$2,000.00 per month), October 1, 1988. Professional Staff. Paid from C1283004, Allied Health Career.

Walter Henry Stammer, Jr., Departmental Business Manager I, Department of Urology, annual rate of \$39,000 for 12 months (\$3,250.00 per month), October 1, 1988. Managerial Staff. Paid from 2262-2, Urology; A0013483, PPP-Urology Investment Income; and A0000083, PPP-Urology.

Susan C. Wermey, Research Nurse, Department of Medicine, annual rate of \$13,572 for 12 months (\$1,131.00 per month), .50 time, September 14, 1988. Professional Staff. Paid from C8178001, An ascending dose, safety and tolerance study of up to eight weeks duration of nilvadipine in patients with stable angina pectorus, pos. 137.

Changes:

Lawaun M. Hance, title changed from Physician's Assistant II to Physician's Assistant, Department of Surgery, salary changed from annual rate of \$29,748 for 12 months (\$2,479.00 per month) to annual rate of \$35,000 for 12 months (\$2,916.00 per month), September 1, 1988. Professional Staff. Paid from A0000682, PPP-Surgery (Thoracic Acid), pos. 49.

Diane Jones, title changed from Physician's Assistant II to Physician's Assistant, Department of Surgery, salary changed from annual rate of \$29,748 for 12 months (\$2,479.00 per month) to annual rate of \$35,000 for 12 months (\$2,916.00 per month), September 1, 1988. Professional Staff. Paid from A0000682, PPP-Surgery (Thoracic Acid), pos. 48.

Dana Russell, Research Assistant II, Department of Biostatistics and Epidemiology, salary changed from annual rate of \$18,000 for 12 months (\$1,500.00 per month), .75 time, to annual rate of \$21,000 for 12 months (\$1,750.00 per month), .875 time, September 1, 1988. Paid from C1115903, Prospective Study of Diabetes-Related Vascular Disease, pos. 146.

Danna J. Walker, promoted from Staff Assistant, Office of Financial Services, to Administrative Manager, Provost's Office, salary changed from \$25,464 for 12 months (\$2,122.00 per month) to annual rate of \$28,000 for 12 months (\$2,333.00 per month), October 24, 1988. Changed from Professional Staff to Managerial Staff. Paid from 0100-0, Provost's Office.

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Resignations and/or Terminations:

Steve Barse, Counselor and Recruiter, Minority Student Services, September 12, 1988 (with accrued vacation through September 19, 1988).

Anton W. Dwyer, Programmer/Analyst, Research and Education Systems, August 31, 1988 (with accrued vacation through October 7, 1988).

James B. Gordon, Knowledge Engineer Analyst, Department of Urology, July 31, 1988.

John B. O'Connor, Director, Alumni Office, October 31, 1988 (with accrued vacation through December 8, 1988).

Interim President Swank recommended approval of the administrative and professional personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

POLICIES AND PROCEDURES FOR AUXILIARY ENTERPRISES AND SERVICE UNITS

At the September 8, 1988 Board meeting (page 20553), policies and procedures for Norman Campus Auxiliary Enterprises and Service Units were approved. There is a need, however, to have similar fiscal management policies and procedures for Auxiliary and Service Unit funds at the Health Sciences Center. Many of the Auxiliaries and Service Units already operate under comprehensive policies and procedures developed by their management, but there is a need to have University policy and procedures in these areas. The Controller's Office has completed a review of the policies and procedures pertaining to Auxiliary Enterprise Entities and Service Units. The outcome of this review is the following policy and procedure recommendations which are in line with those approved for the Norman Campus.

RECOMMENDATION 1: No new Auxiliary Enterprises or Service Unit activity will be created nor will any be deleted without approval of the President and the Board of Regents. Annually, each Auxiliary Enterprise and Service Unit shall be reviewed to ensure that each continues to provide beneficial service to The University of Oklahoma. This review should include an assessment of the potential impact of any current unrelated business income regulations. This review shall be initiated by the operating management of each unit and be submitted as a part of the annual operating budget process.

RECOMMENDATION 2: Annually, the Controller's Office shall review all Agency Special accounts which have been inactive for at least one complete fiscal year (July 1 through June 30). Each account sponsor of an "inactive" account will be contacted to determine the status of the organization, any restrictive covenants, and the intent to expend the remaining balance. Accounts which

remain in "inactive" status after this process will be recommended by the Controller to the Vice President for Administrative Affairs and the President for closure into the Agency Special Reserve unless otherwise restricted by externally designated covenants.

RECOMMENDATION 3: The primary responsibility for managing and operating each unit shall be with the operating manager of each Auxiliary Enterprise Entity and Service Unit. Each operating manager shall develop budgets, operating plans, and monitor the financial status of the entity. These financial oriented functions shall be periodically reviewed and approved by the Dean or Director in the organization structure applicable to the entity. The Controller shall be responsible for the overall fiscal monitoring of all Auxiliary Enterprise Entities and Service Units and shall develop uniform financial reporting policies and procedures for these entities.

RECOMMENDATION 4: Each Auxiliary Enterprise Entity and Service Unit shall develop a comprehensive procedure manual documenting the policies, procedures, standards, and other administrative and operating criteria applicable to each unit. A copy of this manual is to be provided to the Internal Auditing and Controller's Offices.

RECOMMENDATION 5: University of Oklahoma Auxiliary Enterprise Entities and Service Units should be charged for a share of general administrative expenses as well as their direct operating expenses, including debt service and provisions for renewal and replacement of fixed assets used in the operation of the unit. The Controller's Office shall periodically calculate the overhead rate to be charged each Auxiliary/Service Unit. The overhead rate shall be approved by the President and the Board of Regents. The overhead charge shall be assessed each unit on the basis of the gross revenue generated by the operations of the unit. Overhead will not be assessed on revenues derived from Educational and General transfers, overhead support or clearing/suspense accounts.

RECOMMENDATION 6: Auxiliary Enterprise Entities and Service Units shall develop formal documented procedures outlining their operating philosophy and pricing criteria. The procedures must include the processes for evaluating costs and determining prices, fees, charges, etc., and follow the guidelines stated in the manual, "Auxiliary Enterprise Entity/Service Unit Fiscal Policies and Procedures--Implementing Guidelines". Prior to the development of each unit's annual operating budget, a "Schedule of Charges" must be prepared and approved by the President, Provost or appropriate Vice President through established University procedures. A copy of the approved "Schedule of Charges" shall be reviewed and approved through established University procedures.

RECOMMENDATION 7: Auxiliary Enterprise Entities and Service Units shall develop budgets, operating plans, and prices to include the funding of reserves for renewals and replacements, required debt service, planned capital improvements, and general operating contingency reserves. The amount of each reserve shall be determined by the nature of the reserve.

Renewal and Replacements--should be based upon depreciation schedules for fixed assets used in the operations of the unit. Generally, the IRS depreciation asset classes should be used to determine the appropriate depreciation rate.

Required Debt Service--determined by debt instrument (e.g., bond resolutions).

Planned Capital Improvements--should be based upon approved plans and should be identified by specific project.

General Operating Contingency--as a general rule, a 5% reserve should be funded. Reserves in excess of 5% should be authorized by the President on a case by case basis upon thorough review of the rationale and justification.

These reserves shall be funded in separate accounts within each entity and reflected as "other deductions" on the operating statements for each Auxiliary Enterprise Entity and Service Unit. The accumulated balances in each reserve account shall be disclosed in each entity's Balance Sheet. Each June 30, revenues in excess of operating expenses and additions to authorized reserve accounts shall be transferred to Agency Special Reserve for Auxiliary Enterprises and Revolving Fund Reserves for Service Units on approval of the President and Board of Regents.

RECOMMENDATION 8: Auxiliary Enterprise Entities and Service Units shall develop annual operating budgets that set formal financial goals for each unit. Budgets shall follow overall University budget policy and shall include the total financial operation of the unit. Budgets should be prepared on the basis of historical data, projected short-range trends, and long-range financial objectives. Prices, fees, and rates should be established to fully fund the total financial obligations of the unit. Units which cannot price their goods and services and be competitive with comparable goods and services available from the private sector should be evaluated for discontinuance. To facilitate this evaluation, annually each Auxiliary Enterprise Entity and Service Unit shall be reviewed to ensure that each unit continues to provide some beneficial service to the University. Units providing a beneficial service to the University, but unable to establish competitive prices, fees, and rates sufficient to fund its operations shall include in its budget approved subsidies from other fund sources. This review shall be initiated by each unit's operating management and be submitted as a part of the annual operating budget process.

RECOMMENDATION 9: The Vice President for Administrative Affairs currently oversees a centralized accounting system which provides an internal accounting system for all Auxiliary Enterprises and Service Units at the Health Sciences

Center. The centralized accounting system will continue to process all financial transactions and prepare financial statements and reports for the Auxiliary Enterprises and Service Units.

RECOMMENDATION 10: No Auxiliary Enterprise Entity or Service Unit shall be permitted to operate using unauthorized borrowing from other units. Short-term (less than 12 months) operating cash flow loans may be authorized by the Controller. The operating manager of both entities must agree to the short-term loan. All short-term loans must be fully reported and disclosed on the financial statement of the affected units. In addition, a monthly report of these short-term operating cash flow loans shall be made to the President and Regents indicating the criteria for the loan and the expected repayment date. Long-term (over twelve months) loans shall be made only with the approval of the President and the Board of Regents.

RECOMMENDATION 11: Transfers between Auxiliary Enterprise Entities and Service Units shall be permitted only when fully justified and agreed to by both operating managers. Transfers less than \$35,000 shall be approved by the President and reported to the Board on a monthly basis. Transfers shall not be split to circumvent the dollar limitation prescribed herein. Transfer of \$35,000 or more shall not be made until approved by the President and Board of Regents.

RECOMMENDATION 12: The Health Sciences Center has not allowed any significant operating deficits in the Auxiliary Enterprises and Service Units accounts to accumulate over the years and will continue with this practice.

RECOMMENDATION 13: Beginning with the fiscal year 1989-90 operating budget, overhead reimbursements from Auxiliary Enterprise Entities and Service Units will be recorded in the University's revolving fund in the Educational and General budget.

RECOMMENDATION 14: Investment earnings from the investment of idle cash in an Auxiliary shall be deposited to the Auxiliary as investment income. An Auxiliary will be permitted to invest its idle cash only if a detailed cash flow analysis and projection is prepared and submitted to the Controller's Office with the request to make the investment. All investments shall be made by the official authorized by Regents' policy and a monthly report of investments shall be made to the President.

RECOMMENDATION 15: The Controller's Office shall prepare a comprehensive manual to facilitate the implementation of the fiscal policies and procedures affecting Auxiliary Enterprise Entities and Service Units. This manual, "Auxiliary Enterprise Entity/Service Unit Fiscal Policies and Procedures -- Implementing Guidelines", shall be the official reference for University policy and procedure and shall be maintained on a current basis by the Controller's Office. In addition, the Controller's Office shall provide assistance to Auxiliary Enterprise Entities/Service Units in the establishment of effective and efficient financial systems within the units which comply with the policies and procedures.

Interim President Swank recommended that the Board of Regents approve comprehensive fiscal management policies and procedures for Health Sciences Center Auxiliary Enterprise Entities and Service Units.

Regent Sarratt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

ARCHITECTURAL AND ENGINEERING PLANS - FAMILY MEDICINE BUILDING

The Family Medicine Building has been the first priority for new construction at the Health Sciences Center since project approval was given by the Board of Regents at the March 18, 1982 meeting (page 16889). At the September 4, 1985 meeting (page 18571), the Board appointed Jones-Hester-Bates-Riek/Quinn and Associates (JHBR/Quinn) as architects for the project. At the July 21, 1988 meeting (page 20471), the Board approved the Family Medicine Building project at \$6.3 million, and authorized the President to request a cash allocation of \$300,000 from the Oklahoma State Regents for Higher Education to develop architectural plans for the building.

The University has requested a \$300,000 allocation which the State Regents will consider at their November 9, 1988 meeting. Upon receipt of the \$300,000 allocation from the State Regents, the administration would like to proceed with the development of complete architectural and engineering plans and specifications for the phased construction of the Family Medicine Building. A contract would be executed with JHBR/Quinn to perform schematic design, design development, and complete construction documents and specifications. This would place the project in a ready-to-bid state for construction. Each phase of architectural design will be presented to the Board for approval. The expenditure limit for surveys, soil testing, and architectural design shall not exceed \$300,000. Construction will not be bid without authorization from the Board.

It is proposed the building be constructed in two phases. Phase I would include design, site development, construction of the building shell, completion of one operational part of the clinic, purchase of clinic equipment, and completion of fifty percent of the parking. Phase II would include the completion of interior spaces and parking, and the purchase of movable equipment. Phase I will cost \$3,350,000 including the \$850,000 already allocated by the State Regents and an additional allocation of \$2,500,000 requested by the University. Phase II will cost \$2,950,000.

Interim President Swank recommended the Board of Regents approve a plan to phase the construction of the Family Medicine Building and authorize the expenditure of up to \$300,000, upon receipt of State capital project funds, to develop complete architectural and engineering plans and specifications for the building.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

OUTMC LIBRARY BUILDING ROOF REPLACEMENT

The Library Building was the first structure on campus occupied by OUTMC in 1980. Constraints of time and funds did not allow complete re-roofing at that time. Patching of leaks has become a monthly expense. The Library collection has been damaged due to rain leaks. The roof is poorly insulated and the building is cooled by multiple rooftop heating, ventilation and air-conditioning (HVAC) units. In order to provide sufficient slope around the rooftop HVAC units the existing metal fascia must be removed and replaced with a new, elevated fascia. The slope is to be accomplished by installing tapered insulation board. New fascia will more closely match the fascia on other campus buildings and further solidify the campus identity within the community.

The scope of work includes demolition of the existing built-up roof, disconnection of plumbing and electrical service to the rooftop units, replacement of possibly rusted metal roof decking, reconstruction of the existing roof fascia, new tapered deck insulation, new single-ply roofing membrane, flashing around roof penetrations, relocation of roof drains and re-connection of utilities to the rooftop HVAC units. It is critical for a new roof to be in place before inclement weather begins.

To address this problem bids were sent to 31 firms. The plans and bid specifications were reviewed by Architectural and Engineering Services at the Health Sciences Center. Bids were advertised and closed on October 11, 1988. Four vendors responded as follows:

<u>Bidder</u>	<u>Amount</u>
Samco Construction Company Tulsa	\$157,865
Atwell Roofing Company, Inc. Sapulpa	\$156,000
RDG Construction, Inc. Tulsa	\$139,375
Wayne Graham Construction Tulsa	\$116,870

The bids were evaluated by Tulsa Medical College personnel and they propose accepting the low bid offer from Wayne Graham Construction in the amount of \$116,870.

Funds are available from budget account A0000098, PPP-TMC Office of the Dean, for this project.

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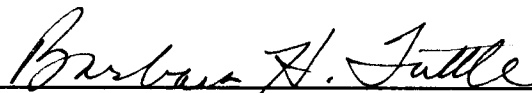
Interim President Swank recommended the Board of Regents authorize the award of a purchase order to Wayne Graham Construction at a total base cost of \$116,870 for roof replacement plus any minor repairs for concealed roof damage of the Tulsa Medical College Library.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

SPECIAL MEETING

As a matter of new business, Regent Noble moved the Board have a special meeting to discuss admission standards sometime before the State Regents' meeting scheduled for December 5. The following voted yes on the motion: Regents Kemp, Sarratt, Hogan, Lewis, Noble, and Gullatt. The Chair declared the motion unanimously approved.

There being no further business the meeting adjourned at 4:40 p.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

University of Oklahoma
 Norman Campus
 Educational & General
 Revenue and Expenditure Summary
 September 30, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Student Tuition	21,722,710	0	21,722,710	8,117,565	13,605,145	21,722,710
Other Student Fees	818,406	0	818,406	256,661	561,745	818,406
OU Foundation	1,004,029	35,400	1,039,429	0	1,039,429	1,039,429
Indirect Cost	2,767,432	0	2,767,432	461,238	2,306,194	2,767,432
CE & PS Revenue	6,173,437	0	6,173,437	1,738,853	4,434,584	6,173,437
Other Revenue	461,501	40,055	501,556	281,862	219,694	501,556
State Appropriations	66,762,080	0	66,762,080	15,260,994	51,501,086	66,762,080
Dist. from Reserve	99,709,595	75,455	99,785,050	26,117,173	73,667,877	99,785,050
	0	4,421,699	4,421,699	4,421,699	0	4,421,699
	<u>99,709,595</u>	<u>4,497,154</u>	<u>104,206,749</u>	<u>30,538,872</u>	<u>73,667,877</u>	<u>104,206,749</u>

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration & General	9,360,171	383,712	9,743,883	2,440,654	7,303,229	9,743,883
Instruction	51,557,865	3,323,002	54,880,867	11,231,962	43,648,905	54,880,867
Research	9,851,120	420,216	10,271,336	2,181,697	8,089,639	10,271,336
Continuing Education	8,011,853	-362,837	7,649,016	2,026,968	5,622,048	7,649,016
Libraries	5,201,145	330,260	5,531,405	1,191,924	4,339,481	5,531,405
Physical Plant	14,854,514	402,801	15,257,315	3,953,153	11,304,162	15,257,315
Data Processing	872,927	0	872,927	0	872,927	872,927
	<u>99,709,595</u>	<u>4,497,154</u>	<u>104,206,749</u>	<u>23,026,358</u>	<u>81,180,391</u>	<u>104,206,749</u>

University of Oklahoma
Law Center
Educational & General
Revenue and Expenditure Summary
September 30, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Student Fees	1,084,031	0	1,084,031	380,090	703,941	1,084,031
Gifts, Grants, Reimb.	33,000	2,000	35,000	2,141	32,859	35,000
Sales & Services	28,000	0	28,000	7,729	20,271	28,000
Enrichment Fees	50,000	0	50,000	13,802	36,198	50,000
Other Revenue	261,518	0	261,518	79,144	182,374	261,518
State Appropriations	2,767,410	0	2,767,410	742,956	2,024,454	2,767,410
	4,223,959	2,000	4,225,959	1,225,862	3,000,097	4,225,959
Budgeted Reserve	198,763	0	198,763	198,763	0	198,763
	4,422,722	2,000	4,424,722	1,424,625	3,000,097	4,424,722

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration	406,116	2,000	408,116	50,808	357,308	408,116
Staff Benefits	485,759	0	485,759	149,499	336,260	485,759
Instruction	2,078,490	0	2,078,490	385,714	1,692,776	2,078,490
Law Enrichment	50,000	0	50,000	3,408	46,592	50,000
Paralegal Education	98,724	0	98,724	25,531	73,193	98,724
Moot Court	14,000	0	14,000	15	13,985	14,000
Law Office Student Pract.	112,376	0	112,376	20,980	91,396	112,376
Cont. Legal Education	141,396	0	141,396	33,090	108,306	141,396
Law Review	76,677	0	76,677	9,351	67,326	76,677
Law Library	698,475	0	698,475	145,658	552,817	698,475
Physical Plant	260,709	0	260,709	79,537	181,172	260,709
	4,422,722	2,000	4,424,722	903,591	3,521,131	4,424,722

THE UNIVERSITY OF OKLAHOMA
 CONTRACTUAL AND OTHER EXPENSE BREAKDOWN
 September 30, 1988

	HSC	NORMAN	TOTAL
Rental of Equipment	(1) 3,184,988	1,701,364	4,886,352
Maintenance of Equipment	2,311,601	899,100	3,210,701
Building and Land Rental	(2) 745,636	1,146,858	1,892,494
Non-Payroll Fees (Consulting, temporary help, architectural, recruitment, non-university physicians, honoraria)	5,172,827	3,008,350	8,181,177
Merchandise for Resale	496,602	10,160,721	10,657,323
Insurance	2,519,252	1,107,232	3,626,484
Lab Tests & Research Subjects	482,838	N/A	482,838
Equipment Purchases (Items over \$250)	576,314	1,121,950	1,698,264
Housestaff Contracts for Services	446,136	N/A	446,136
Capital Improvements-Section 13 funds	989,755	N/A	989,755
Debt Service (Steam & Chill Bonds, Utility system, housing, stadium, etc.)	1,840,570	3,096,672	4,937,242
Indirect Cost Transfers to Revolving Fund	970,000	5,265,485	6,235,485
Fees & Memberships to Professional Organizations	690,853	301,040	991,893
Registration Fees (Conferences)	240,841	N/A	240,841
Continuing Education (Food, hotel, conference expenses)	133,495	N/A	133,495
Postage & Freight	759,597	288,479	1,048,076
Scholarship & Student Loans	133,294	7,443,576	7,576,870
Advertising (Yellow Pages & Newspapers)	385,127	N/A	385,127
Physical Plant Services	N/A	12,922,804	12,922,804
Vehicle Rental	N/A	1,657,245	1,657,245
Aircraft Rental	N/A	7,200	7,200
Data Processing	N/A	4,978,187	4,978,187
Books, Periodicals, Binding, Printing	N/A	2,993,841	2,993,841
Exhibitions and Shows	N/A	2,380,000	2,380,000
Transportation of Students	N/A	975,000	975,000
Oklahoma Tax Commission-Taxes	N/A	900,000	900,000
Inter Government Contracts-US, Other States	N/A	2,000,000	2,000,000
Intra Government Contracts-Other State Agencies	N/A	775,000	775,000
Fees, Licenses and Permits	N/A	375,000	375,000
Other Miscellaneous (Retirement, student organization related expenses, burial expense)	N/A	2,979,590	2,979,590
Total	22,079,726	68,484,694	90,564,420

(1) Primarily Computer Leases at HSC.
 (2) Primarily TMC campuses at HSC.

EXAMPLES OF OTHER MISCELLANEOUS
EXPENSES WITHIN CONTRACTUAL
AND OTHER EXPENSE CATEGORY

Laboratory and Other Testing Services	55,000
Refund of Expenditures	738,609
Original Payment to Petty Cash Funds	5,000
Payment to Local Governmental Sub-divisions	140,000
Investment Purchases Net Change from year to year	1,600,981
Advertising	200,000
Tuition and Registration Fees	85,000
Out of Court Settlements	5,000
Informational Services	150,000

	<u>2,979,590</u>

University of Oklahoma
 Geological Survey
 Educational & General
 Revenue and Expenditure Summary
 September 30, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Sales and Services	89,646	0	89,646	38,974	50,672	89,646
State Appropriations	1,730,392	0	1,730,392	396,935	1,333,457	1,730,392
Budgeted Reserve	1,820,038 0	0 0	1,820,038 0	435,909 0	1,384,129 0	1,820,038 0
	<u>1,820,038</u>	<u>0</u>	<u>1,820,038</u>	<u>435,909</u>	<u>1,384,129</u>	<u>1,820,038</u>

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Administration	92,096	0	92,096	22,899	69,197	92,096
Basic Geological Investigations	228,209	0	228,209	58,708	169,501	228,209
Industrial Mineral Investigation	136,661	0	136,661	34,118	102,543	136,661
Coal Investigations-Mineral	289,318	0	289,318	69,563	219,755	289,318
Environmental Geological Studies	153,013	0	153,013	36,262	116,751	153,013
Petroleum Investigation-Minerals	345,827	0	345,827	90,033	255,794	345,827
Basic Research	234,856	0	234,856	52,093	182,763	234,856
Oklahoma Geophysical Observatory	129,215	0	129,215	30,711	98,504	129,215
Public Information & Assistance	66,434	0	66,434	13,408	53,026	66,434
Cooperative Water Resources	80,000	0	80,000	746	79,254	80,000
Core & Sample Library	64,409	0	64,409	13,089	51,320	64,409
	<u>1,820,038</u>	<u>0</u>	<u>1,820,038</u>	<u>421,630</u>	<u>1,398,408</u>	<u>1,820,038</u>

University of Oklahoma
Health Sciences Center
Educational & General
Revenue and Expenditure Summary
September 30, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Budget
Student Fees	5,766,886	0	5,766,886	2,193,949	3,572,937	5,766,886
Indirect Cost	970,000	0	970,000	249,999	720,001	970,000
Family Med PPP Non-Credit	545,000	0	545,000	70,051	474,949	545,000
Dental Clinic & Other	240,000	0	240,000	56,065	183,935	240,000
State Appropriations	44,126,033	11,561	44,137,594	11,809,220	32,328,374	44,137,594
	51,647,919	11,561	51,659,480	14,379,284	37,280,196	51,659,480
Budgeted Reserve	479,939	0	479,939	479,939	0	479,939
	52,127,858	11,561	52,139,419	14,859,223	37,280,196	52,139,419

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Budget
Instruction	36,085,179	0	36,085,179	8,635,825	27,449,354	36,085,179
Research	1,615,550	11,561	1,627,111	351,244	1,275,867	1,627,111
Continuing Education	309,196	0	309,196	79,390	229,806	309,196
Administration	2,119,388	0	2,119,388	561,345	1,558,043	2,119,388
General Expense	1,933,086	0	1,933,086	458,189	1,474,897	1,933,086
Library	1,207,919	0	1,207,919	517,099	690,820	1,207,919
Physical Plant	7,033,530	0	7,033,530	1,614,210	5,419,320	7,033,530
Data Processing	1,824,010	0	1,824,010	456,002	1,368,008	1,824,010
	52,127,858	11,561	52,139,419	12,673,304	39,466,115	52,139,419

University Of Oklahoma
 Schedule Of Budgets
 September 30, 1988

AGENCY SPECIAL FUNDS

	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
NORMAN CAMPUS			
<hr style="border-top: 1px dashed black;"/>			
Auxiliary Enterprises	57,054,555	0	57,054,555
Student Organizations	2,029,857	0	2,029,857
Student Loans	1,775,000	0	1,775,000
Scholarships	4,904,919	0	4,904,919
Endowments	2,529,745	0	2,529,745
Other Agencies	3,939,018	0	3,939,018
Clearing Accounts	0	0	0
<hr style="border-top: 1px dashed black;"/>			
Total Agency Special Funds - Norman Campus	72,233,094	0	72,233,094
<hr style="border-top: 1px dashed black;"/>			
HEALTH SCIENCES CENTER			
<hr style="border-top: 1px dashed black;"/>			
Auxiliaries	1,642,376	0	1,642,376
Student Organizations	455,639	0	455,639
Student Loans	182,795	0	182,795
Faculty Practice	45,997,764	0	45,997,764
Family Medicine Clinics	4,605,182	0	4,605,182
Tulsa Residency	3,986,551	0	3,986,551
<hr style="border-top: 1px dashed black;"/>			
Total Agency Special Funds - HSC	56,870,307	0	56,870,307
<hr style="border-top: 1px dashed black;"/>			
TOTAL AGENCY SPECIAL FUNDS - UNIVERSITY	129,103,401	0	129,103,401
<hr style="border-top: 3px double black;"/>			

University Of Oklahoma
 Health Sciences Center
 Professional Practice Plan
 Statement of Revenues and Expenditures
 For the Month and Fiscal Year to Date
 September 30, 1988

	Current Month 9-30-88	Fiscal Year To Date
REVENUE		

PPP Receipts	3,636,611	12,175,982
Family Medicine Clinics	397,649	1,114,481
Investment Income	31,183	177,915
Less: Patient Refunds	-94,702	-305,787
	-----	-----
TOTAL REVENUE	3,970,741	13,162,591
	-----	-----
EXPENDITURES BY OBJECT CODE		

Salaries and Wages	1,209,664	3,756,798
Physician Supplements	1,458,430	5,009,250
Professional Services	102,826	306,574
Housestaff Salaries	0	58,454
Supplies	218,427	728,602
Travel	65,356	201,468
Equipment	660,505	853,820
Printing and Binding	5,207	26,311
Renovation	0	17,073
Telephone and Postage	56,202	185,942
Utilities	0	7,941
Lease/Rent, Equipment and Space	93,447	341,784
Repairs and Maintenance Equipment	23,562	97,537
Lab and Other Testing Services	41,309	109,299
Registration/License/Membership Fees	71,133	170,338
Malpractice and Other Liability Insurance	36,847	185,467
Advertising and Information Service	6,104	23,702
Research Support	44,635	170,336
Continuing Education	14	21,508
Other Current Charges	18,977	86,086
	-----	-----
TOTAL EXPENDITURES	4,112,645	12,358,290
	-----	-----
REVENUE LESS EXPENDITURES	-141,904	804,301
	-----	-----

University of Oklahoma
Norman Campus
COMBINED AUXILIARY ENTERPRISES
BALANCE SHEET
SEPTEMBER 30, 1988

<u>ASSETS</u>			<u>LIABILITIES AND FUND BALANCE</u>	
<u>Current Assets</u>			<u>Current Liabilities</u>	
Cash (in State Treasury)	\$	\$2,082,534.78	Accounts Payable	\$1,107,646.86
Cash (Other)		51,686.29	Accrued Expenses	680,821.13
Bond Funds(1)			Deferred Income	3,875,039.11
Held by State Treasurer	0.00			
Held by Trustee			Total Current Liabilities	5,663,507.10
-Principal & Interest	398,033.78			
-Reserve Funds	4,552,291.80	4,950,325.58	<u>Long-Term Liabilities</u>	
	-----		Notes Payable	515,956.09
Investments		3,211,394.78	Bonds Payable	22,139,000.00
Accounts Receivable		7,294,633.86		
Prepaid Expenses		71,168.20	Total Long-Term Liabilities	22,654,956.09
Inventory		4,637,078.80		-----
		-----	Total Liabilities	28,318,463.19
Total Current Assets		22,298,822.29		
<u>Fixed Assets</u>				
Land		5,969,423.43	<u>Fund Balance</u>	
Equipment	11,302,845.79		Unobligated(2)	11,684,989.61
Less: Accum Depreciation	2,105,910.39	9,196,935.40	Unexpended (Held by State Treas)(3)	0.00
	-----		Funds for Debt Service(4)	4,950,325.58
Buildings	72,523,232.13		Net Investment in Plant(5)	64,199,263.94
Less: Accum Depreciation	2,141,823.36	70,381,408.77		-----
	-----		Total Fund Balance	80,834,579.13
Capital Improvements	967,517.90			
Less: Accum Depreciation	175,451.34	792,066.56		

Projects in Progress		514,385.87		

Total Fixed Assets		86,854,220.03		

Total Assets		\$109,153,042.32	Total Liabilities and Fund Balance	\$109,153,042.32
		=====		=====

- (1) Asset balances presented under the category of bond funds are presented on a cash basis and do not reflect interest receivable on investments held.
- (2) This amount is the difference between cash, investments, accounts receivable, prepaid expenses, inventory, accounts payable, accrued expenses, and deferred income.
- (3) Funds held by the State Treasurer.
- (4) Funds held by the Trustee.
- (5) This represents the net difference between fixed assets and long-term liabilities.

University of Oklahoma
Norman Campus
COMBINED AUXILIARY ENTERPRISES
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE
September 30, 1988

	FY 88-89			FY 87-88	
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE
REVENUE:					
Income	\$5,776,507.32	\$18,169,558.28	100.0	\$5,547,503.97	\$16,914,229.73
Gross Revenue	5,776,507.32	18,169,558.28	100.0	5,547,503.97	16,914,229.73
Cost of Sales	-1,050,470.66	-2,917,496.66	-16.1	-877,240.65	-2,750,773.31
Gross Profit	4,726,036.66	15,252,061.62	83.9	4,670,263.32	14,163,456.42
EXPENDITURES:					
Salaries and Wages	1,892,349.37	5,034,074.75	27.7	1,814,205.01	4,323,224.72
Supplies	193,376.90	431,910.14	2.4	153,848.93	413,624.92
Communications	141,880.77	269,129.45	1.5	144,702.48	271,581.44
Utilities	268,758.66	737,663.40	4.1	280,179.50	731,315.14
Insurance	9,168.22	27,879.11	0.2	26,770.55	42,662.86
Travel	96,382.43	381,791.32	2.1	129,131.22	281,607.90
Maintenance	338,448.51	1,418,968.83	7.8	463,634.50	1,279,664.19
Equipment Lease	140,313.68	282,002.60	1.6	120,104.60	313,275.96
Contractual	969,242.62	2,722,796.25	15.0	1,084,549.13	2,665,306.34
Depreciation	39,011.64	113,644.88	0.6	41,615.41	115,314.18
Other	158,672.32	665,959.46	3.7	195,387.68	592,442.72
Total Expenditures	4,247,605.12	12,085,820.19	66.5	4,454,129.01	11,030,020.37
Revenues over Expenditures	478,431.54	3,166,241.43	17.4	216,134.31	3,133,436.05
Other Additions/(Deductions)					
Trustee Bank--Debt Service	-143,779.79	-470,520.21	-2.6	-146,363.79	-476,973.23
Trustee Bank--Trustee Fee	-493.32	-1,428.52	0.0	-493.41	-1,436.02
Non-Operating Revenue	1,120,205.61	1,312,478.43	7.2	117,907.57	357,238.22
Non-Operating Expenditures	-126,784.13	-199,182.95	-1.1	-86,316.63	-161,339.27
Total Other	849,148.37	641,346.75	3.5	-115,266.26	-282,510.30
Net Change to Fund Balance	\$1,327,579.91	\$3,807,588.18	21.0	\$100,868.05	\$2,850,925.75

OUMSC CONSOLIDATED FINANCIAL STATEMENTS
 AUXILIARY ENTERPRISES
 BALANCE SHEET
 SEPTEMBER 30, 1988

<u>ASSETS</u>		<u>LIABILITIES AND FUND BALANCE</u>	
<u>Current Assets</u>		<u>Current Liabilities</u>	
Cash (in State Treasury)	\$79,605	Accounts Payable	\$32,909
Accounts Receivable	312,766		
Inventory	71,990	<u>Total Current Liabilities</u>	<u>\$32,909</u>
<u>Total Current Assets</u>	<u>\$464,361</u>		
 <u>Fixed Assets (at cost)</u>		 <u>Long Term Liabilities</u>	
Equipment	\$122,954	Notes Payable	\$60,000
Less Accum Depreciation	(121,819)		
		<u>Total Long Term Liabilities</u>	<u>60,000</u>
<u>Total Fixed Assets</u>	<u>1,135</u>	<u>Total Liabilities</u>	<u>\$92,909</u>
		<u>Fund Balance</u>	
		Unobligated	\$372,587
		<u>Total Fund Balance</u>	<u>\$372,587</u>
TOTAL ASSETS	\$465,496	TOTAL LIABILITIES AND FUND BALANCE	\$465,496

OHHSO CONSOLIDATED FINANCIAL STATEMENTS
 AUXILIARY ENTERPRISES
 STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES AND OTHER CHANGES
 FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE
 September 30, 1988

	FY 88/89			FY 87/88	
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE
REVENUE:					
Grants Sales	\$417	\$587	.1%	\$96	\$265
Agency Special Sales	804	2,455	.6%	1,283	2,779
External Sales	94,658	414,738	99.3%	109,383	414,955
Total Sales	\$95,879	\$417,780	100.0%	\$110,762	\$417,999
Less: Cost of Sales	(12,783)	(171,947)	(41.2%)	(23,684)	(153,676)
Gross Profit	\$83,096	\$245,833	58.8%	\$87,078	\$264,323
EXPENDITURES:					
Salaries and Wages	\$33,946	\$101,809	24.4%	\$33,075	\$95,549
Postage	0	0	.0	0	0
Supplies	60,340	113,345	27.1%	23,111	114,104
Aux/Ser. Unit Overhead	10,377	16,999	4.1%	53	200
Telephone	286	790	.2%	381	1,231
Utilities	1,066	3,109	.8%	1,126	2,968
Maintenance	1,084	3,076	.7%	1,484	3,112
Equipment Lease	462	1,757	.4%	487	649
Vehicle Lease	2,177	6,755	1.6%	1,765	5,322
Dues & Subscription	0	0	.0	0	0
Depreciation	(2,663)	20	.0	1,209	3,625
Other	1,950	5,569	1.3%	1,868	4,408
Total Expenditures	\$109,025	\$253,327	60.6%	\$64,519	\$231,168
Other Add./Deletions	0	0	.0	0	0
Net Change to Fund Bal.	(\$25,929)	(\$7,494)	(1.7%)	\$22,559	\$33,155

Depreciation has been adjusted to agree with the asset inventory listing.

University of Oklahoma
 Norman Campus
 Research & Other Sponsored Projects
 Revenue and Expenditure Summary
 September 30, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Federal	27,809,004	0	27,809,004	8,262,808	19,546,196	27,809,004
State	2,689,798	0	2,689,798	1,224,154	1,465,644	2,689,798
Commercial	1,025,999	0	1,025,999	183,366	842,633	1,025,999
Other Sources	1,475,199	0	1,475,199	731,279	743,920	1,475,199
Total Revenue	33,000,000	0	33,000,000	10,401,607	22,598,393	33,000,000

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
Arts & Sciences	6,699,000	0	6,699,000	2,252,564	4,446,436	6,699,000
Energy Center	363,000	0	363,000	169,836	193,164	363,000
Engineering	2,772,000	0	2,772,000	1,074,244	1,697,756	2,772,000
Geosciences	2,409,000	0	2,409,000	995,177	1,413,823	2,409,000
Research Administration	1,089,000	0	1,089,000	275,723	813,277	1,089,000
CE & PS	17,292,000	0	17,292,000	5,028,021	12,263,979	17,292,000
All Other	2,013,000	0	2,013,000	564,209	1,448,791	2,013,000
	32,637,000	0	32,637,000	10,359,774	22,277,226	32,637,000
Geological Survey	363,000	0	363,000	41,833	321,167	363,000
Total Expenditures	33,000,000	0	33,000,000	10,401,607	22,598,393	33,000,000

University of Oklahoma
 Health Sciences Center
 Research & Other Sponsored Projects
 Revenue and Expenditure Summary
 September 30, 1988

REVENUES	Budget	Budget Modification	Revised Budget	Y-T-D Revenue	Projected Revenue	Total Revenue
Health & Human Services	7,714,943	0	7,714,943	1,737,384	5,977,559	7,714,943
Defense	88,083	0	88,083	13,927	74,156	88,083
Other Federal	782,325	0	782,325	144,448	637,877	782,325
State Agencies	1,615,612	0	1,615,612	487,208	1,128,404	1,615,612
Foundations	3,163,079	0	3,163,079	784,539	2,378,540	3,163,079
Medical Organizations	415,751	0	415,751	90,108	325,643	415,751
Private Industry	1,395,122	0	1,395,122	334,949	1,060,173	1,395,122
Multiple Sources	1,794,415	0	1,794,415	227,975	1,566,440	1,794,415
Hospital Reimbursements	6,954,954	0	6,954,954	1,654,500	5,300,454	6,954,954
	23,924,284	0	23,924,284	5,475,038	18,449,246	23,924,284

EXPENDITURES	Budget	Budget Modification	Revised Budget	Y-T-D Expenditures	Projected Expenditures	Total Expenditures
College of Medicine	20,488,259	0	20,488,259	4,591,779	15,896,480	20,488,259
College of Dentistry	98,390	0	98,390	3,949	94,441	98,390
College of Nursing	317,279	0	317,279	60,454	256,825	317,279
College of Public Health	787,129	0	787,129	251,245	535,884	787,129
College of Allied Health	384,688	0	384,688	153,985	230,703	384,688
College of Pharmacy	632,361	0	632,361	133,267	499,094	632,361
Graduate College	213,867	0	213,867	41,558	172,309	213,867
Tulsa Medical College	139,496	0	139,496	87,705	51,791	139,496
Library	23,582	0	23,582	115	23,467	23,582
General Administration	839,233	0	839,233	150,981	688,252	839,233
	23,924,284	0	23,924,284	5,475,038	18,449,246	23,924,284

University Of Oklahoma
 Norman Campus
 Schedule Of Budgets
 September 30, 1988

SERVICE UNITS (INTERNAL)

	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
SERVICE UNITS (INTERNAL)			
University Computing Services	4,138,500	0	4,138,500
Physical Plant Service Unit	15,096,680	0	15,096,680
Physical Plant Utility System	10,226,887	0	10,226,887
Motor Pool	1,525,484	0	1,525,484
Auxiliary Accounting	268,918	0	268,918
University Storeroom	1,800,334	0	1,800,334
University Publications	180,500	0	180,500
Department of Office Systems	591,110	0	591,110
Auxiliary Services	187,427	0	187,427
University Printing	3,763,714	0	3,763,714
Telecommunications	3,400,423	0	3,400,423
Insurance Premium Distribution	6,088,358	0	6,088,358
Postage and Bulk Mail	850,594	0	850,594
Architectural/Engineering Services	490,704	0	490,704
TOTAL SERVICE UNITS (INTERNAL)	48,609,633	0	48,609,633

University of Oklahoma
Norman Campus
COMBINED SERVICE OPERATIONS
BALANCE SHEET
SEPTEMBER 30, 1988

<u>ASSETS</u>			<u>LIABILITIES AND FUND BALANCE</u>
<u>Current Assets</u>			<u>Current Liabilities</u>
Cash (in State Treasury)	\$	\$7,110,147.99	Accounts Payable
Cash (Other)		290.00	Accrued Expenses
Bond Funds(1)			Deferred Income
Held by State Treasurer	577,716.47		\$1,402,144.59
Held by Trustee			168,661.42
-Principal & Interest	89,906.74		683,212.48
-Reserve Funds	3,883,205.74	4,550,828.95	-----
Investments		0.00	Total Current Liabilities
Accounts Receivable		1,573,468.70	2,254,018.49
Prepaid Expenses		323,309.46	<u>Long-Term Liabilities</u>
Inventory		1,641,409.97	Notes Payable
		-----	Bonds Payable
Total Current Assets		15,199,455.07	2,314,126.50
			14,200,000.00

			Total Long-Term Liabilities
			16,514,126.50

			Total Liabilities
			18,768,144.99

<u>Fixed Assets</u>			
Land		0.00	<u>Fund Balance</u>
Equipment	20,807,061.15		Unobligated(2)
Less: Accum Depreciation	5,740,945.84	15,066,115.31	Unexpended (Held by State Treas)(3)
Buildings	6,083,697.24		Funds for Debt Service(4)
Less: Accum Depreciation	0.00	6,083,697.24	Net Investment in Plant(5)
Capital Improvements	489,307.33		8,394,607.63
Less: Accum Depreciation	169,351.67	319,955.66	577,716.47
Projects in Progress		1,063,119.15	3,973,112.48
		-----	6,018,760.86
Total Fixed Assets		22,532,887.36	-----
			Total Fund Balance
			18,964,197.44

Total Assets		\$37,732,342.43	Total Liabilities and Fund Balance
		=====	\$37,732,342.43
			=====

- (1) Asset balances presented under the category of bond funds are presented on a cash basis and do not reflect interest receivable on investments held.
- (2) This amount is the difference between cash, investments, accounts receivable, prepaid expenses, inventory, accounts payable, accrued expenses, and deferred income.
- (3) Funds held by the State Treasurer.
- (4) Funds held by the Trustee.
- (5) This represents the net difference between fixed assets and long-term liabilities.

University of Oklahoma
Norman Campus
COMBINED SERVICE OPERATIONS
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE
September 30, 1988

	FY 88-89			FY 87-88	
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE
REVENUE:					
Income	\$4,491,237.53	\$12,982,710.69	100.0	\$3,742,430.96	\$11,429,936.42
Gross Revenue	4,491,237.53	12,982,710.69	100.0	3,742,430.96	11,429,936.42
Cost of Sales	-1,354,246.79	-4,587,262.46	-35.3	-1,355,885.77	-4,482,150.42
Gross Profit	3,136,990.74	8,395,448.23	64.7	2,386,545.19	6,947,786.00
EXPENDITURES:					
Salaries and Wages	1,181,676.14	3,645,147.92	28.1	1,029,307.95	2,982,301.17
Supplies	66,733.98	312,320.05	2.4	95,997.51	303,422.04
Communications	21,009.25	60,785.39	0.5	24,850.57	63,144.54
Utilities	6,769.08	16,593.64	0.1	3,985.74	13,225.86
Insurance	444,668.54	1,304,745.47	10.0	374,521.44	1,108,511.53
Travel	4,211.32	12,291.94	0.1	1,644.57	6,958.59
Maintenance	131,778.09	463,086.59	3.6	113,461.20	461,074.65
Equipment Lease	86,157.02	257,067.86	2.0	87,783.47	263,091.47
Contractual	270,014.03	760,334.51	5.9	212,622.17	842,770.06
Depreciation	73,650.67	218,320.53	1.7	69,347.38	217,073.48
Other	208,214.45	222,531.12	1.7	89,799.59	264,118.75
Total Expenditures	2,494,882.57	7,273,225.02	56.0	2,103,321.59	6,525,692.14
Revenues over Expenditures	642,108.17	1,122,223.21	8.6	283,223.60	422,093.86
Other Additions/(Deductions)					
Trustee Bank--Debt Service	-615,264.00	-873,150.00	-6.7	-64,848.00	-194,544.00
Trustee Bank--Trustee Fee	0.00	0.00	0.0	0.00	0.00
Non-Operating Revenue	1,434,477.14	1,434,477.14	11.0	0.00	0.00
Non-Operating Expenditures	0.00	0.00	0.0	593.86	-5,270.23
Total Other	819,213.14	561,327.14	4.3	-64,254.14	-199,814.23
Net Change to Fund Balance	\$1,461,321.31	\$1,683,550.35	13.0	\$218,969.46	\$222,279.63

University Of Oklahoma
 Health Sciences Center
 Schedule Of Budgets
 September 30, 1988

SERVICE UNITS (INTERNAL)

	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
-----	-----	-----	-----
SERVICE UNITS (INTERNAL)			

Motor Pool	235,304	0	235,304
Anatomical Donations Program	11,428	0	11,428
Misc. Stores and Shipping	3,245	0	3,245
Computing Services	2,872,229	0	2,872,229
College of Medicine Copy Services	15,824	0	15,824
College of Health Copy Services	15,408	0	15,408
College of Pharmacy Copy Services	11,790	0	11,790
College of Pharmacy Storeroom	24,210	0	24,210
Tulsa Medical Arts & Graphics	44,571	0	44,571
Site Support	2,680,256	0	2,680,256
Telecommunications (Centrex)	411,794	0	411,794
Graphic Services	554,400	0	554,400
Radiation Safety Services	27,314	0	27,314
Lab Animal Resources	7,988	0	7,988
Equipment Rental	321,566	0	321,566
Tulsa Telephone	137,500	0	137,500
Workers' Compensation	197,958	0	197,958
Unemployment Compensation	174,432	0	174,432
Educational Support Services	3,417	0	3,417
Library Services	13,357	0	13,357
Tulsa Library Services	380	0	380
Service Unit Accounting	269,927	0	269,927
Clinic Administration	20,406	0	20,406
Steam & Chill Water Plant	2,078,969	0	2,078,969
	-----	-----	-----
TOTAL SERVICE UNITS (INTERNAL)	10,133,673	0	10,133,673
	-----	-----	-----

University Of Oklahoma
 Health Sciences Center
 Schedule Of Budgets
 September 30, 1988

SERVICE UNITS (EXTERNAL)

SERVICE UNITS (EXTERNAL)	BUDGET	BUDGET MODIFICATIONS	CURRENT BUDGET
Motor Pool	89,702	0	89,702
Anatomical Donations Program	39,365	0	39,365
Misc. Stores and Shipping	5,455	0	5,455
Computing Services	88,832	0	88,832
College of Medicine Copy Services	7,176	0	7,176
College of Health Copy Services	2,592	0	2,592
College of Pharmacy Copy Services	6,210	0	6,210
College of Pharmacy Storeroom	20,790	0	20,790
Tulsa Medical Arts & Graphics	57,190	0	57,190
Site Support	600,351	0	600,351
Telecommunications (Centrex)	2,856,413	0	2,856,413
Graphic Services	650,818	0	650,818
Radiation Safety Services	99,142	0	99,142
Lab Animal Resources	524,572	0	524,572
Equipment Rental	289,777	0	289,777
Tulsa Telephone	112,500	0	112,500
Workers' Compensation	68,370	0	68,370
Unemployment Compensation	112,463	0	112,463
Educational Support Services	22,865	0	22,865
Library Services	87,074	0	87,074
Tulsa Library Services	9,620	0	9,620
Service Unit Accounting	0	0	0
Clinic Administration	123,298	0	123,298
Steam & Chill Water Plant	3,999,889	0	3,999,889
TOTAL SERVICE UNITS (EXTERNAL)	9,874,464	0	9,874,464

OUHSC CONSOLIDATED FINANCIAL STATEMENTS
 SERVICE OPERATIONS
 BALANCE SHEET
 SEPTEMBER 30, 1988

<u>ASSETS</u>		<u>LIABILITIES AND FUND BALANCE</u>	
<u>Current Assets</u>		<u>Current Liabilities</u>	
Cash (in State Treasury)	\$2,677,318	Accounts Payable	\$895,090
Bond Funds			
Held by State Treasurer	\$1,445,739	<u>Total Current Liabilities</u>	\$895,090
(Project & Repair & Replacement)			
Held by Trustee		<u>Long-Term Liabilities</u>	
-Prin. & Int.	890,238		
-Reserve Fund	7,519,631	Bonds Payable	\$18,845,000
Accounts Receivable	1,998,385	<u>Total Long-Term Liabilities</u>	18,845,000
Prepaid Expense	12,011		
Inventory	230,118		
		<u>Total Liabilities</u>	\$19,740,090
<u>Total Current Assets</u>	\$14,773,440		
		<u>Fund Balance</u>	
<u>Fixed Assets (at cost)</u>			
Land	\$368,852	Unobligated	\$5,461,121
Equipment	4,008,278	Unexpended	1,445,739
Less Accum Depreciation	(2,634,772)	Funds for Debt Service	8,388,033
		Net Investment in Plant	(3,130,475)
Building and Improvements	\$20,593,574		
Less Accum Depreciation	(5,204,864)	<u>Total Fund Balance</u>	\$12,164,418
<u>Total Fixed Assets</u>	\$17,131,068		
		<u>Total Liabilities and Fund Balance</u>	\$31,904,508
<u>Total Assets</u>	<u>\$31,904,508</u>		

OUHSC CONSOLIDATED FINANCIAL STATEMENTS
 SERVICE OPERATIONS
 STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES AND OTHER CHANGES
 FOR THE CURRENT MONTH AND FISCAL YEAR TO DATE
 SEPTEMBER 30, 1988

	FY 00/00			FY 07/00	
	CURRENT MONTH	YEAR TO DATE	% OF TOTAL	CURRENT MONTH	YEAR TO DATE
REVENUE:					
E&G Sales	\$775,718	\$2,260,639	49.1%	\$793,528	\$2,166,287
Grants Sales	46,489	133,723	2.9%	49,529	132,333
Agency Special Sales	118,826	420,061	9.1%	167,130	392,904
External Sales	607,633	1,787,095	38.9%	633,319	1,914,074
Total Sales	\$1,548,666	\$4,601,510	100.0%	\$1,643,506	\$4,605,598
Less: Cost of Sales	(70,672)	(165,341)	(3.6%)	(183,676)	(293,405)
Gross Profit	\$1,477,994	\$4,436,177	96.4%	\$1,459,830	\$4,312,193
EXPENDITURES:					
Salaries and Wages	\$510,440	\$1,535,505	33.4%	\$452,740	\$1,397,567
Computer Chg (Norman Campus)	4,535	14,161	.3%	5,104	11,983
Postage	2,219	3,607	.1%	457	2,002
Supplies	82,794	161,469	3.5%	62,923	167,805
Aux/Ser. Unit Overhead	39,275	112,800	2.5%	12,683	28,153
Telephone	137,298	393,240	8.5%	208,824	694,647
Utilities	241,194	664,904	14.4%	300,899	857,420
Workers' Comp. Ins.	17,826	54,220	1.2%	16,939	49,948
Unemploy. Comp. Insurance	0	14,054	.3%	8,895	27,932
Maintenance	41,597	118,772	2.6%	46,274	98,329
Control Service	21,399	53,353	1.2%	13,279	39,837
Equipment Lease	153,425	302,973	6.3%	102,687	262,955
Vehicle Lease	8,731	28,391	.6%	8,007	23,763
Space Lease	1,212	3,840	.1%	0	0
Travel	2,528	11,194	.2%	2,550	8,941
Dues & Subscription	1,113	6,875	.1%	273	11,406
Insurance	4,732	14,356	.3%	3,247	10,141
Depreciation	20,675	77,327	1.7%	27,219	81,306
Other	14,110	22,446	.5%	6,424	14,772
Total Expenditures	\$1,305,112	\$3,674,087	79.8%	\$1,279,424	\$3,788,907
Other Add./Deletions	(148,209)	(455,511)	(9.9%)	(147,770)	(296,376)
Net Change to Fund Bal.	\$24,673	\$306,579	6.7%	\$32,636	\$226,910

MONETARY IMPLICATIONS OF AGENDA ITEMS
NOVEMBER, 1988

	<u>Norman Campus</u>	<u>Health Sciences Center</u>
<u>Proposals, Contracts, Grants</u>		
Proposals	\$27,227,605	\$4,995,844
Grants and Contracts	4,180,530	1,759,103
 <u>Expenditures</u>		
Capital Projects	\$ 604,000	\$ 416,870
Personnel (annual) - see next page		

	<u>E & G</u> ¹	<u>Service Units or Aux.</u>	<u>PPP</u> ²	<u>Affil.</u> ³ <u>Insti.</u>	<u>Grant or Contract</u>	<u>OU Fdn. Reim.</u>
<u>Health Sciences Center</u>						
Leaves						
Appointments	\$ 367,423		\$ 312,000	\$ 72,500	\$ 148,472	
Reappointments						
Salary Changes ⁴	41,036		(93,165)	1,500	4,500	
Changes ⁵						\$60,000
Resignations / Terminations	(131,933)		(48,000)		(55,000)	
	<u>\$ 276,526</u>		<u>\$ 170,835</u>	<u>\$ 74,000</u>	<u>\$ 97,972</u>	<u>\$60,000</u>

Norman Campus

Leaves	\$(39,500)					
Appointments	144,600				\$ 28,000	\$ 84,000
Reappointments					49,708	
Salary Changes ⁴	25,525	\$ 3,000			2,700	
Changes ⁵						200,000
Resignations / Terminations	(95,258)	(32,000)			(72,225)	
	<u>-\$ 35,367</u>	<u>\$(29,000)</u>			<u>\$ 8,183</u>	<u>\$284,000</u>

¹E & G = Educational and General - State appropriated funds

²PPP = Professional Practice Plan funds

³Oklahoma Memorial Hospital, Oklahoma Children's Memorial Hospital, Oklahoma Medical Research Foundation, Veterans Administration Hospital, Department of Human Services

⁴Regular annual salary increase, budget corrections, or increases (decreases) as a result of change in position or promotion

⁵Other salary increases or awards

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS & HEALTH SCIENCES CENTER
 STATEMENT OF OUTSTANDING BONDS
 August 31, 1988

	Length of Issue	Original Issue	Band Principal Outstanding	Total Reserves at Trustee Banks	Outstanding Less Total Reserves	Principal, Interest & Fee Payment - FY89
<u>Student Housing Revenue Bonds</u>						
1957 Band System						
Series C (OCCE 1959)	30	1,400,000	74,000	128,966	-54,966	75,943 (1)
1963-64 Band System						
Series C (1964)	39	3,000,000	1,755,000	688,595	1,066,405	155,403
1966 Band System	33	13,600,000	7,855,000	1,566,219	6,288,781	908,988
Total Housing		18,000,000	9,684,000	2,383,780	7,300,220	1,140,334
<u>Student Facilities Revenue Bonds</u>						
1979 Band System	30 1/2	10,405,000	9,395,000	1,511,300	7,883,700	769,902
<u>Stadium System Revenue Bonds</u>						
1974 Series	15	5,000,000	240,000	258,985	-18,985	255,680 (1)
1979 Series	17	5,800,000	2,820,000	796,261	2,023,739	452,338
OGH Series 2 (SAE)	30	340,000	143,000	63,396	79,604	21,118 (1)
Utility System Bonds 1987 A&B	17	14,575,000	14,200,000	3,973,112	10,226,888	1,551,501
TOTAL NORMAN CAMPUS		54,120,000	36,482,000	8,986,834	27,495,166	4,190,873
<u>Utility System Revenue Bonds</u>						
Series 1973	30	10,125,000	7,220,000	3,444,237	3,775,763	
Series 1977	27 1/2	7,040,000	5,420,000	2,431,635	2,988,365	
Series 1979	30	7,060,000	6,205,000	2,810,601	3,394,399	
TOTAL HEALTH SCIENCES CENTER		24,225,000	18,845,000	8,686,473	10,158,527	
TOTAL BOTH CAMPUSES		78,345,000	55,327,000	17,673,307	37,653,693	

Note: No accrued interest payable or receivable is included in the Bonds Outstanding or Reserves total.
 (1) Principal interest payments currently made by Trustee Banks.

PROJECTS UNDER CONSTRUCTION

Project	Architects or Engineers	Contractors	Original Contract Award Date	Original Adjusted Comple- tion Date	Current Contract Amount	Status Percent Complete	Source of Funds
Energy Center Building, Phase IVA	The Benham Group	Manhattan Construction Company, Inc.	06/30/86	<u>08/29/88</u> 11/27/88	\$ 8,527,630 \$ 9,258,403	99%	State Building Funds and Private funds.
Energy Center Building, Phase IVB Casework	The Benham Group	Laboratory Specialists	06/15/88	12/04/88	\$ 359,741	25%	Private funds and DOE Grant.
Energy Center Building, Phase IVC	The Benham Group	Manhattan Construction Company, Inc.	07/01/88	08/29/89	\$ 7,404,000 \$ 7,600,000	19%	Private funds and DOE Grant.
Max Westheimer Field, Ramp Area Reconstruction and Expansion, Phase I	Leard and Associates	Pavement Conservation Specialists, Inc.	04/29/88	<u>02/10/89</u> 02/24/89	\$ 719,663 \$ 796,223	95%	FAA Grant, OAC Grant and Airpark funds
L. Dale Mitchell Baseball Park Lighting	Graham and Associates	Shawver and Son, Inc.	06/10/88	10/08/88	\$ 203,677	100%	Athletic Department funds.
Oklahoma Fishery Research Laboratory	Kaighn Associates Architects, Inc.	Wes Star Construction, Inc.	07/05/88	02/01/89	\$ 298,796	35%	Oklahoma Department of Wildlife Conserva- tion, Utility System Revenue Bonds, Series 1984, and University funds.
John Jacobs Track and Field Improvements	C.H. Guernsey and Company	Labco Construction, Inc.	09/06/88	12/05/88	\$ 567,420	28%	Athletic Department and Olympic Festival '89 Committee funds.

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Science Hall Renovation	M&R 14	Shaw Associates, Inc.	01/22/76	\$ 886,201	Inactive
Gould Hall Renovation, Phase II	M&R 8	Loftis, Bell and Downing Architects and Planners	07/22/82	\$ 1,695,000	Inactive
Golf Course Improvement Program, Dam, Lake, and Pumping System, Part 1	---	Associated Engineers, Inc.	12/10/80	\$ 450,000	Final plans have been completed.
Golf Course Improvement Program, Water Distribution and Sprinkler System, Part 2	---	Architectural and Engineering Services	---	\$ 300,000	Final plans have been completed.
Golf Course Improvement Program, Landscaping and Other Improvements, Part 3	---	Architectural and Engineering Services	---	\$ 250,000	Preliminary studies are in process.
Golf Course Improvement Program, Effluent Line, Part 4	---	Associated Engineers, Inc.	12/10/80	\$ 150,000	Final plans have been completed.
Energy Center Building.	NC I, II, III, & IV	The Benham Group	12/16/81	\$45,000,000	Phases I, II and III are complete. Design development plans for Phase IV are complete. Final plans for Phases IVA, IVB and IVC have been completed. Phases IVA and IVC are under construction. Plans for Phase IVD are being prepared.
Catlett Music Building, Phases IB, IC and ID	NC 2 & NC 3	Kaighn Associates Architects, Inc. and Bauer, Stark and Lashbrook, A Joint Venture	04/08/82	\$13,400,000	Phase IA is complete. Additional planning for Phases IB, IC and ID is on hold.
Brooks Street Parking Area	---	Lawrence, Lawrence and Flesher	07/27/79	\$ 750,000	Inactive.

Notes: CMP - Campus Master Plan; M&R = Modernization and Repair; NC = New Construction

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Copeland Hall Addition	NC 4	Murray-Jones-Murray	03/01/83	\$ 5,000,000	Inactive.
College of Environmental Design Expansion	M&R 4	Architectural and Engineering Services	---	\$ 800,000	Inactive.
Career Planning and Placement Renovation	---	Architectural and Engineering Services	---	\$ 200,000	Inactive.
Energy Conservation and Utility Systems Improvements	NC 5	C.H. Guernsey Company, Inc.	07/06/84	\$ 9,986,000	Construction is substantially complete on 94% and in progress on 4% of the project. The remainder of the work is in various stages of planning and design.
University Childhood Center	NC 27	Architectural and Engineering Services	---	\$ 800,000	Inactive.
Max Westheimer Field, Ramp Area Reconstruction and Extension	NSI 2	Leard and Associates	02/12/86	\$ 2,000,000	The project has been divided into phases. A grant for federal assistance has been received for Phase I. Phase I is under construction and nearing completion.
Max Westheimer Field, Master Plan Update	---	Braun Binion Barnard, Inc.	04/01/85	\$ 65,000	Grants for this work have been received. The master plan update and preliminary Environmental Assessment for the identified projects have been completed. A public hearing has been held and the Environmental Assessment has been submitted to the FAA for review. Work on a compre- hensive development plan for Max Westheimer Airpark and Swearingen Research Park is nearing completion.
Lloyd Noble Center Repairs	M&R 20	Architectural and Engineering Services	---	\$ 847,000	Repaving of the parking lot, installation of new seat covers and work on the land- scaping, heating and cooling systems are complete. Planning for additional work is underway.
Fred Jones, Jr. Memorial Art Center Renovation	M&R 25	Architectural and Engineering Services	---	\$ 479,000	Work on the gallery renovation, including new flooring has been completed. Installa- tion of a new security system has been com- pleted. Planning is underway on the remaining items.

Notes: CMP = Campus Master Plan; NSI = Non-Structural Improvements; M&R = Modernization and Repair; NC = New Construction

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Huston Huffman Center Renovation	M&R 33	Architectural and Engineering Services	---	\$ 105,000	Resurfacing of the courts has been completed. Planning for additional work is underway.
Goddard Health Center	M&R 34	Architectural and Engineering Services	---	\$ 128,000	Resurfacing of the roof and installation of carpet has been completed. Planning for additional work is underway.
Goddard Health Center Facility Repairs and Equipment	M&R 62	Architectural and Engineering Services	---	\$ 108,300	Plans are being prepared.
Lloyd Noble Center Facility Repairs and Equipment	M&R 63	Architectural and Engineering Services	---	\$ 173,580	Plans are being prepared.
Huston Huffman Center Facility Repairs and Replacements	M&R 64	Architectural and Engineering Services	---	\$ 129,800	Plans are being prepared.
Couch Tower Renovation	M&R 67	Meyer Associates	---	\$ 5,200,000	A study of the scope and cost of this project has been completed. This project is on hold.
Athletic Dining Hall Renovation	M&R 93	Graves Boynton Williams and Associates	---	\$ 500,000	Preliminary plans are being prepared
John Jacobs Track and Field Improvements	NSI 8	C.H. Guernsey Company, Inc.	---	\$ 700,000	Phase I is under contract. Additional plans are being prepared.
L. Dale Mitchell Baseball Park Batting Cages	NC 9	Architectural and Engineering Services	---	\$ 120,000	Preliminary studies are underway.

Notes: CMP(Master Plan; M&R = Modernization and Repair; NSI(ructural Improvements; NC = New Construction

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Museum of Natural History and Western History Collections Building		Architectural and Engineering Services	---	\$16,000,000	Preliminary studies are underway.
Max Westheimer Airpark Runway 17-35 Extension		Architectural and Engineering Services	---	\$ 4,300,000	Preliminary studies are underway. A grant application will be submitted to the FAA following approval of the Environmental Assessment associated with the Max Westheimer Airpark Master Plan Update.

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Steam & Chilled Water System Expansion, Phase V	---	Frankfurt-Short-Bruza Associates	11/30/79	\$ 4,700,000	Inactive.
Family Medicine and University Center, Family Medicine Building, Phase I	NC 1	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 6,300,000	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Student-Alumni Center, Phase IIA	NC 2	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 1,298,896	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Preventive Medicine- Aerobics Center, Phase IIB	NC 3	Jones Hester Bates and Riek and Quinn and Associates, a Joint Venture	---	\$ 4,013,933	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Outdoor Recreation Area, Phase III	NC 4	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 250,262	Project plans are under review prior to execution of architectural contract.
Basic Sciences Education Building Generator	M&R 3	Graham and Associates	01/21/88	\$ 100,000	Plans and specifications are being prepared.
Pediatric Intensive Care Unit Project	---	HTB, Inc.	01/20/88	\$ 1,100,000	Program planning is underway.

Notes: CMP = Campus Master Plan; NC = New Construction M&R = Modernization and Repair

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Museum of Natural History and Western History Collections Building		Architectural and Engineering Services	---	\$16,000,000	Preliminary studies are underway.
Max Westheimer Airpark Runway 17-35 Extension		Architectural and Engineering Services	---	\$ 4,300,000	Preliminary studies are underway.

Notes: CMP = Campus Master Plan

PROJECTS UNDER CONSTRUCTION

Project	Architects or Engineers	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Source of Funds
Basic Sciences Education Building Roof Replacement	Architectural and Engineering Services	Chris Axtell Roofing Company	04/29/88	08/31/88 08/05/88	\$ 139,000	100%	Section 13 Funds, Maintenance Funds

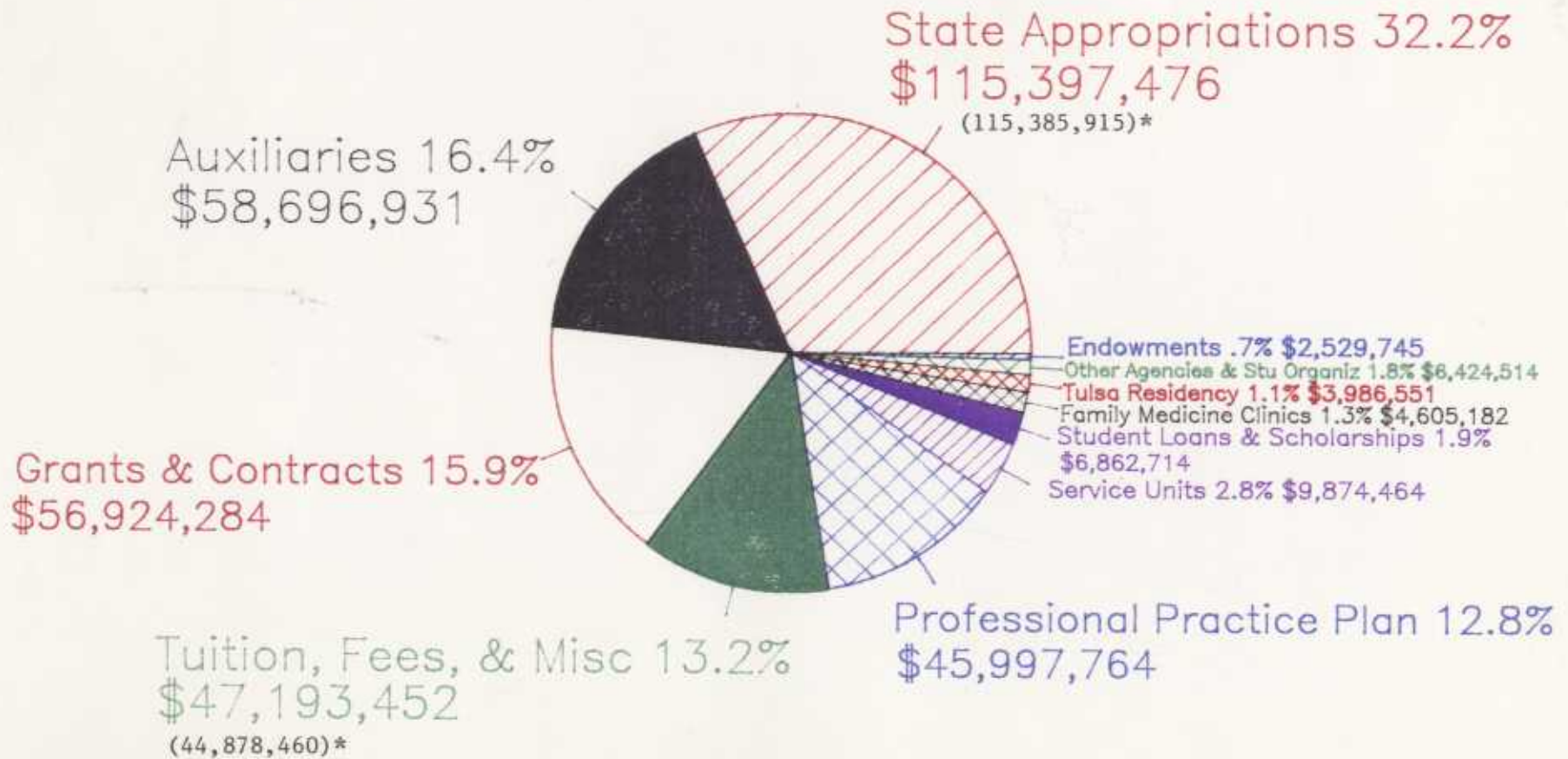
PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architects or Engineers	Contract or Letter	Estimated Cost	Status
Steam & Chilled Water System Expansion, Phase V	---	Frankfurt-Short-Bruza Associates	11/30/79	\$ 4,700,000	Inactive.
Family Medicine and University Center, Family Medicine Building, Phase I	NC 1	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 6,300,000	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Student-Alumni Center, Phase IIA	NC 2	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 1,298,896	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Preventive Medicine-Aerobics Center, Phase IIB	NC 3	Jones Hester Bates and Riek and Quinn and Associates, a Joint Venture	---	\$ 4,013,933	Project plans are under review prior to execution of architectural contract.
Family Medicine and University Center, Outdoor Recreation Area, Phase III	NC 4	Jones Hester Bates and Riek and Quinn and Associates, A Joint Venture	---	\$ 250,262	Project plans are under review prior to execution of architectural contract.
Basic Sciences Education Building Generator	M&R 3	Graham and Associates	01/21/88	\$ 100,000	Plans and specifications are being prepared.
Pediatric Intensive Care Unit Project	---	HTB, Inc.	01/20/88	\$ 1,100,000	Program planning is underway.

Notes: CMP = Campus Master Plan; NC = New Construction M&R = Modernization and Repair

University of Oklahoma

Total Budgeted Revenue by Function Fiscal Year 1988-89



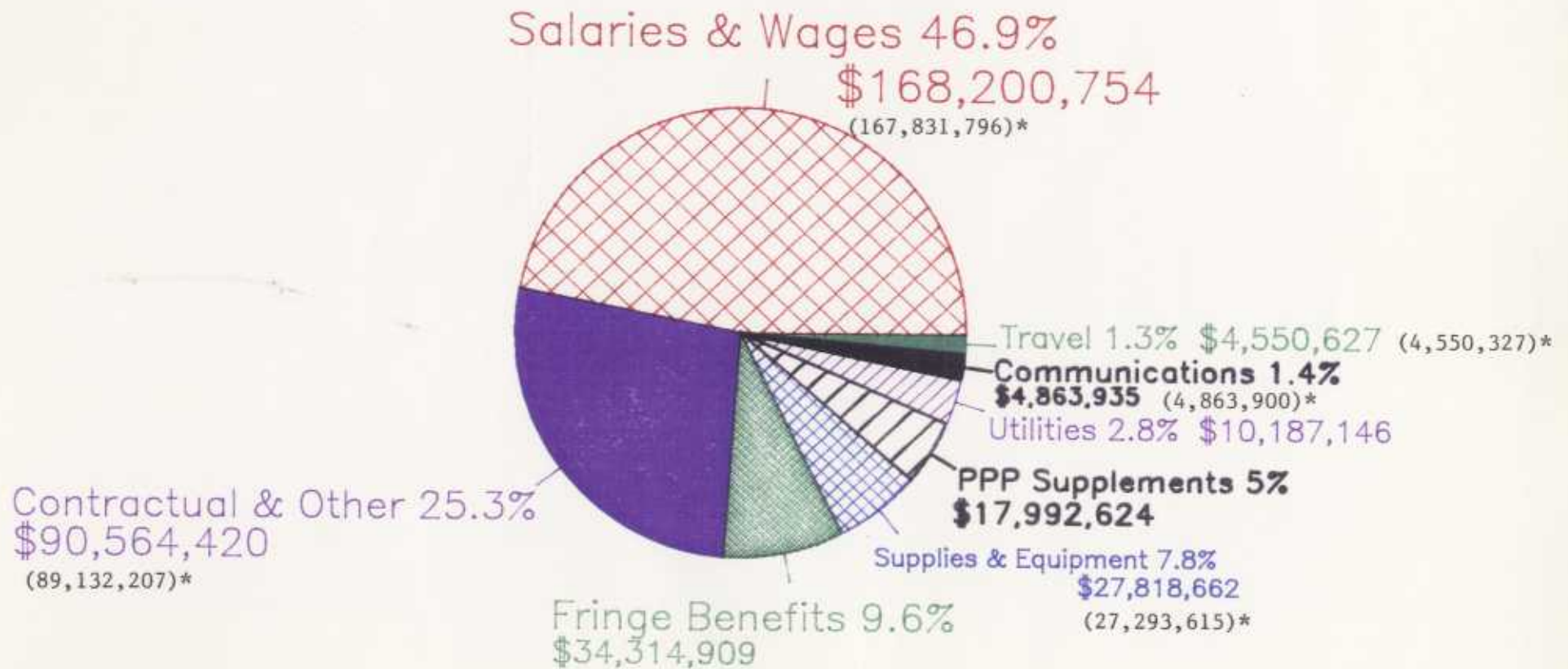
Total Budgeted Revenue By Function \$358,493,077

August 1988

(356,166,524)*

University of Oklahoma

Total Budgeted Expenditures By Category Fiscal Year 1988-89



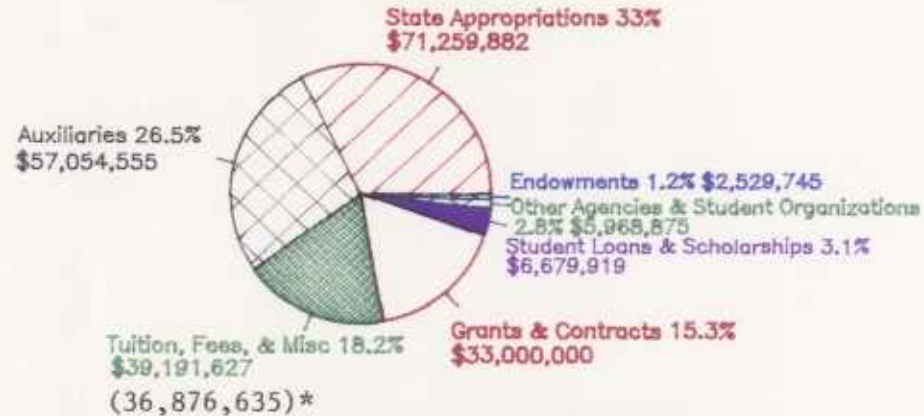
Total Budgeted Expenditures by Category **\$358,493,077**

*August 1988

(356,166,524)*

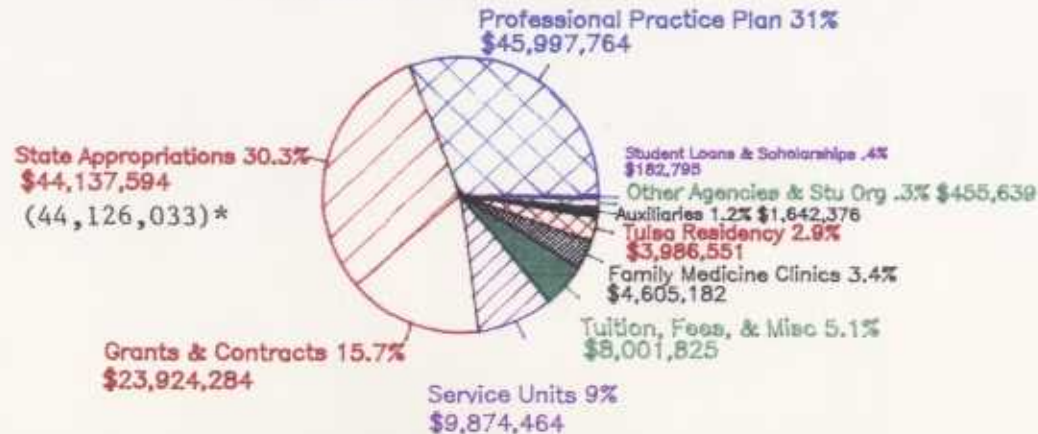
University of Oklahoma

Norman Campus Total Budgeted Revenue by Function Fiscal Year 1988-89



Total Budgeted Revenue by Function \$215,684,603
(213,369,611)*

Health Sciences Center Total Budgeted Revenue by Function Fiscal Year 1988-89



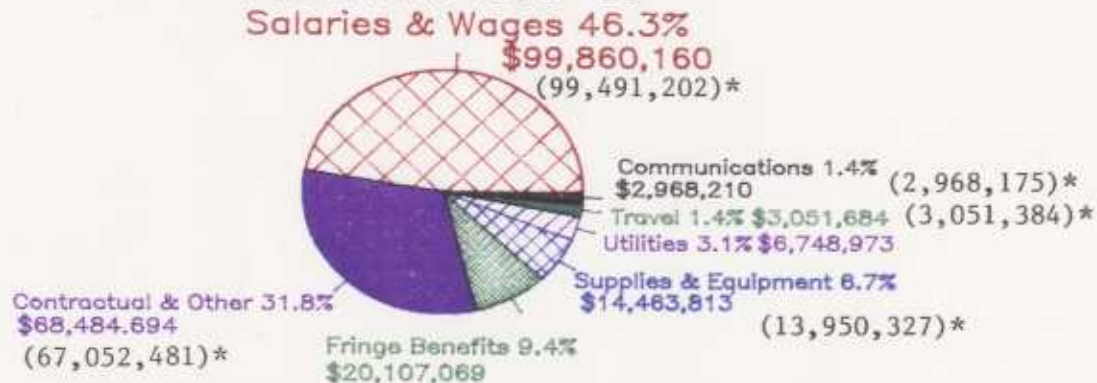
Total Budgeted Revenue by Function \$142,808,474

*August 1988

(142,796,913)*

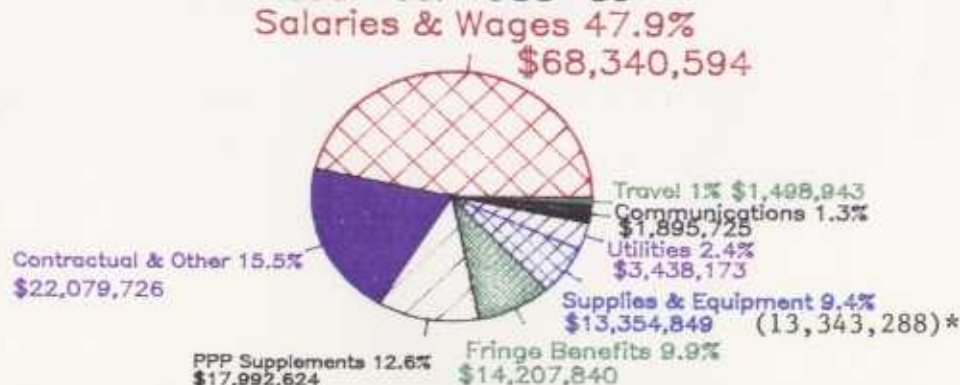
University of Oklahoma

Norman Campus Total Budgeted Expenditures By Category Fiscal Year 1988-89



Total Budgeted Expenditures by Category \$215,684,603
(213,369,611)*

Health Sciences Center Total Budgeted Expenditures by Category Fiscal Year 1988-89



Total Budgeted Expenditures by Category \$142,808,474

*August 1988

(142,796,913)*