

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
FRIDAY, NOVEMBER 8, 1963 - 10:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University on Friday, November 8, 1963, at 10:00 a.m.

The following were present: Regent Glenn Northcutt, President, presiding; Regents Monroe, Rothbaum, Johnson, Davidson, and Houchin.

ABSENT: Regent Quintin Little.

The minutes of the meeting held on Thursday, October 3, 1963, were approved.

President Cross reminded the Regents of the luncheon at noon with the National Council of the University. Mr. Northcutt will preside at the luncheon.

President Cross read the following telegram which had just been received from Mr. John Rogers, Tulsa, Chairman of the Oklahoma Medical Center Development Committee:

"We respectfully request University of Oklahoma Board of Regents to authorize the President of the University or a representative that he may appoint to act for University of Oklahoma Board of Regents in matters pertaining to Question 411. Wish to report through the President to members of the Board of Regents that over 300 able, capable Oklahoma business and professional men have accepted membership on the Oklahoma Medical Center Development Committee. Practically every county in the State is represented. No effort will be spared to secure the passage of Question 411 when it goes to a vote of the people on December 3, 1963. We pray your blessing and quick and immediate aid when necessary."

It was the consensus of the Board that President Cross represent the Regents in matters pertaining to Question 411, which provides for a seven million dollar bond issue for the Medical Center to be voted upon at the election December 3.

Regent Rothbaum, Chairman of the Regents' Investment Committee, reported that a \$7,000 U. S. Treasury Bill will mature in the Murray Case Sells Foundation on November 21, 1963, and since this money will not be needed for matching National Defense loan money for the second semester, he recommended that it be reinvested in a 180-day Treasury Bill. He also

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reported there is \$16,000 cash available in the Sallie B. Clark Loan Fund that will be needed for loans in the spring semester, but recommended this be invested in short-term Treasury Bills, with a maturity not to exceed 60 days.

Regent Rothbaum's report and recommendations were approved as presented.

Regent Rothbaum, Chairman of the New Construction Committee, stated it is the Committee's recommendation, with one member voting no, that the Regents' policy of requiring general contractors to name subcontractors in their construction bids be continued.

On motion by Regent Monroe, seconded by Regent Johnson, it was voted to approve the Committee's report and recommendation to continue the present policy. Regent Houchin voted NO.

A resolution calling for a study by the Regents of Federal aid to education was discussed. Mr. Northcutt reported this matter was on the agenda of the Association of Governing Boards meeting held in October, but no decision was reached. It will be considered again at the March AGB meeting.

On motion by Regent Davidson, seconded by Regent Monroe, it was agreed to implement a study of the impact of Federal aid on the operations of the University. Action on the remainder of the resolution was deferred until the study is completed. Following the study and reports by the several members of the Board, the matter is to be considered and if deemed advisable a formal resolution with all points previously discussed will be presented.

Mr. Raymond D. Crews, Business Administrator, and Dr. Mark R. Everett, Director of the Medical Center, were invited to the meeting during consideration of items on the agenda pertaining to the Medical Center.

MEDICAL CENTER PERSONNEL

APPOINTMENTS:

Lois Joan Sanders, Ph.D., Assistant Professor of Communication Disorders and Supervisor Outpatient Service in Speech Pathology, \$765 per month for 10 months, September 1, 1963.

Charles M. Van Duyne, M.D., Assistant Professor of Gynecology and Obstetrics, rate of \$13,000 for 12 months, August 24, 1963.

Martha Lucille Stockwell, M.N., Assistant Professor of Psychiatric Nursing, School of Nursing, \$7,000 for 12 months, September 1, 1963.

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Paul Rupert O'Bar, M.D., Instructor in Microbiology, \$625 per month, September 1, 1963.

Clara Sue Forrester, B.S.N., Instructor in Medical-Surgical Nursing, School of Nursing, \$5,000 for 12 months, September 9, 1963.

Arthur W. Nummery, M.D., Instructor in Pediatrics, \$9,000 for 12 months, September 16, 1963.

David Edward Kemp, B.A., Instructor in Psychiatry, \$8,000 for 12 months, September 1, 1963.

Juan Francisco Correa, M.D., Clinical Assistant in Anesthesiology, \$12,000 for 12 months, October 1, 1963.

William Grant Blanchard, M.D., Junior Clinical Assistant in Surgery, clinical rates, October 1, 1963.

William Phillips Blaisdell, M.D., Junior Clinical Assistant in Surgery, clinical rates, October 1, 1963.

Carl Behr Nagel, M.D., Junior Clinical Assistant in Surgery, clinical rates, October 1, 1963.

Robert Hoyland Smiley, M.D., Junior Clinical Assistant in Surgery, clinical rates, October 1, 1963.

CHANGES:

Margaret L. Bogle, M.S., Assistant Professor of Nutrition, salary increased from \$14.79 to \$20.00 per day, September 18, 1963.

Jane Ellen Chapman, M.S.N., Assistant Professor of Nursing in School of Nursing; given additional title of Assistant Professor of Nursing in Department of Preventive Medicine, September 1, 1963.

John F. Cram, M.D., Instructor in Urology, salary changed from \$1,000 per month to no salary, October 1, 1963.

Frances G. Felton, Ph.D., Associate Professor of Research Microbiology; given additional title of Associate Professor of Clinical Pathology, October 1, 1963; changed from no salary to \$495.75 per month, part time, September 1, 1963.

Frances C. Hart, M.A., Assistant Professor of Medical-Surgical Nursing; given additional title of Coordinator of Supplemental Program for Graduate Nurse, School of Nursing, September 1, 1963.

Luise Husen, B.S., Instructor in Physical Therapy, salary increased from \$485 to \$520 per month, September 1, 1963.

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Frances L. Inzer, B.S.N., Instructor in Fundamental and Medical-Surgical Nursing; given additional title of Coordinator of Certificate Program, School of Nursing, September 1, 1963.

John W. Kelly, Ph.D., promoted from Associate Professor to Professor of Pathology, October 1, 1963.

Lawrence Lyle Knight, M.D., promoted from Instructor to Assistant Professor of Pathology, October 1, 1963.

Thomas N. Lynn, M.D., Assistant Professor and Vice Chairman of Preventive Medicine; given additional titles of Assistant Professor of Medicine and Director of Health Service, September 16, 1963.

Richard A. Marshall, M.D., title changed from Assistant Professor of Preventive Medicine and of Medicine and Director of Health Service to Assistant Professor of Preventive Medicine and of Medicine, September 15, 1963.

Thomas S. Ray, Ph.D., Assistant Professor of Psychology in Psychiatry, salary increased from \$874.99 to \$916.66 per month, September 1, 1963.

Edna Schmidt, M.S., Assistant Professor of Physical Therapy, salary increased from \$6,450 to \$6,800 for 12 months, September 1, 1963.

RESIGNATIONS:

James K. DeVore, M.D., Instructor in Medicine, October 1, 1963.

Hazel McGaffey, M.D., Assistant Professor of Pathology, August 1, 1963.

John M. Moore, M.D., Associate Preceptor at Pauls Valley, October 1, 1963.

ADMISSIONS BOARD:

Dr. Robert M. Bird requested that he be relieved of his duties on the Admissions Board; he has been replaced by Dr. Alice M. Brues, presently an alternate on the Admissions Board.

On motion by Regent Johnson, seconded by Regent Monroe, the above recommendations were approved.

The budget for the School of Nursing was approved by the Regents at the October 3 meeting. The effective date for the salary increases was recommended in error by the Medical Center as July 1. The Center now asks that the effective date be September 1.

President Cross recommended that the salary increases for the School of Nursing be made effective September 1, instead of July 1 as previously approved.

On motion by Regent Johnson the recommendation was approved.

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President Cross presented the following letter from Mr. Raymond Crews:

"25 October 1963

"Dear President Cross

"Enclosed are the preliminary plans and specifications for remodeling the Medical School Auditorium. We respectfully request that this be submitted to the Regents for their approval.

"Because of the time element involving Christmas and Spring vacations and the regular use of this Auditorium, we would like to get this project under contract as soon as possible. Since this is a relatively simple project, would the Regents consider giving us authority to approve the final plans and specifications and to call for bids so that the final plans and specifications and bids could both be submitted for final approval and award of contract be made at the December meeting of the Regents. If this is not possible, we will have final plans and specifications ready for the December meeting and bids for the January meeting.

"Thank you for your help in this matter.

Sincerely

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center"

A copy of the preliminary plans and specifications were available at the meeting.

President Cross recommended that the preliminary plans and specifications for remodeling the Medical School Auditorium be approved. He also recommended that the Regents authorize the Regents' Committee on the Medical School (Regents Johnson, Little, and Houchin) to approve the final plans and specifications for the remodeling project on the Medical School Auditorium so that bids on the project will be ready for consideration at the December meeting.

Approved on motion by Regent Monroe.

President Cross presented the following letter with the accompanying detailed information on a number of recommended capital improvements at the Medical Center:

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"24 October 1963

"Dear President Cross

"Attached is a list of capital improvement projects with justifications. It is our recommendation that these projects be approved and financed from the Bond Funds made available to us by the 28th Oklahoma Legislature, House Bill 779, and re-appropriated by the 29th Legislature.

"All of these projects are urgently needed and have been considered in the light of the possibilities of having a new hospital in another five years. Use of many of the areas will not be effected by the new hospital, and the cost of the projects in areas which will be effected is thoroughly justified on the basis of a minimum of five years continued use.

"We respectfully request approval of these projects and authorization to request allocation of the necessary funds from the State Regents for Higher Education.

Sincerely

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center
and Superintendent of University Hospitals"

Medical Center Proposed Capital Improvements

	<u>Estimated Cost</u>		<u>Total</u>
	<u>Building</u>	<u>Equipment</u>	
<u>M & R No. 9</u> - Complete purchase of land on North side of 11th Street	\$ 16,000		\$ 16,000
<u>M & R No. 10</u> - Paving of Parking Areas	27,000		27,000
<u>M & R No. 11</u> - Relocation and Extension of Chain Link Fence	3,000		3,000
<u>M & R No. 12</u> - Replace 200-ton Air Conditioning Unit, Clinic Building		\$ 50,000	50,000
<u>M & R No. 13</u> - Repair Service Well		5,000	5,000
<u>M & R No. 14</u> - Relocating return steam lines at Children's Memorial Hospital	5,000		5,000
<u>M & R No. 15</u> - Resetting stone work, north side of Nursing Building	1,500		1,500

	<u>Estimated Cost</u>		<u>Total</u>
	<u>Building</u>	<u>Equipment</u>	
<u>M & R No. 16</u> - Air Conditioning classrooms #118 and 117B		\$ 7,500	\$ 7,500
<u>M & R No. 17</u> - Air Conditioning Main Cafeteria		15,000	15,000
<u>M & R No. 18</u> - Installation of fire escapes	\$ 9,000		9,000
<u>M & R No. 19</u> - Installation of new stair treads at Children's Memorial Hospital	3,200		3,200
<u>M & R No. 20</u> - Purchase and Installation of Extractor or Washer Extractor		13,000	13,000
<u>M & R No. 21</u> - Installation of new conductive flooring in Main O.R. and Obstetrics Delivery	3,100		3,100
<u>M & R No. 22</u> - Relocation and Re-furbishing of Blood Bank	<u>20,000</u>	<u>5,000</u>	<u>25,000</u>
	\$ 87,800	\$ 95,500	\$183,300

President Cross recommended that the capital improvements as outlined in the schedule submitted by the Medical Center be approved.

There was a discussion of M & R No. 12 in the schedule which calls for replacing the 200 ton air conditioning unit in the Clinic Building, and whether the Carrier Corporation had made every effort to repair or replace the present units. It was agreed that this matter be referred to the Committee on the Medical School for exploration and determination of facts, and an expression of discontent to the Carrier Corporation, if this is deemed advisable.

Regent Monroe moved approval of the capital improvements as shown on the above schedule, except M & R No. 12 and M & R No. 22, which were referred to the Committee on the Medical School. Approved.

At the request of Dean Mark R. Everett and Mr. James Yielding, Director of the Urban Renewal Authority for Oklahoma City, President Cross appointed a committee to study the long-range need for land at the Medical Center. He reported that the committee is at work on this assignment, but more time will be needed before a final and detailed recommendation can be formulated. At the present time, the committee recommends that a Medical Center area be planned with outer boundaries not to exceed the present area north of 13th Street currently occupied, and all of the area south of 13th Street between Phillips Avenue on the west and Stonewall Avenue on the east down to the north side of Northeast 10th Street.

President Cross recommended that since a detailed report should be presented to the Oklahoma City Urban Renewal office at an early date, that the plan for land acquisition and use at the Medical Center, within the limits stated above, be referred to the Regents' Committee on the Medical Center with authority to act.

Approved on motion by Regent Johnson.

President Cross reported that the five-year oil and gas lease with the J. M. Huber Corporation on the NW $\frac{1}{4}$, Section 15-12N-16W, Custer County, Oklahoma, belonging to the Children's Memorial Hospital, expired on June 11, 1963. The Huber Corporation drilled and completed a dry hole in compliance with the terms of the lease.

On February 19, 1963, Mr. A. E. Meacham of the law firm of Mescham, Meacham and Mescham, Clinton, Oklahoma, wrote to Mr. Dud Giezentanner stating that one of his clients was interested in bidding on a lease for this area. The Regents approved advertising the oil and gas lease for public sale at the July 11 meeting. The notices were run, but on the opening date no bids were received.

On October 25, 1963, a letter addressed to the Board of Regents was received from Mr. Kenneth A. Ellison, a petroleum engineer and geologist in Oklahoma City, which contained the following pertinent paragraphs:

"We have been purchasing 10 year leases in this area at a bonus of \$10 per acre. However, we are willing to pay for a 10 year lease covering this tract at a bonus of \$25 per acre.

"If you are interested in selling a lease on this basis, please advise and we will prepare and send you the necessary lease and bonus consideration."

The University's legal advisor has re-read the appropriate Oklahoma Statute and has advised that it will be necessary to readvertise the lease for sale before the offer made by Mr. Ellison can be accepted.

President Cross recommended that the Regents authorize advertising for bids on the sale of the oil and gas lease for 10 years, effective December 12, 1963.

During a discussion of the sale of this lease, the Regents agreed that most oil and gas leases should be for a period of five years. It was suggested that Vice President Brown contact Mr. Ellison in an effort to determine his position on a five-year lease. If Mr. Ellison indicates he will offer less for a five-year lease, then the land can be advertised on a ten-year basis.

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On motion by Mr. Monroe, the Regents authorized advertising the tract for bids on the sale of an oil and gas lease effective December 12, 1963.

It was the consensus of the Regents that in the future when a request is received to advertise University property for sale or lease, that the person requesting the advertisement be required to advance the cost involved to the University.

NOTE: Vice President Brown talked by telephone with Mr. Ellison and with Mr. Northcutt and it was agreed to advertise the lease for sale on a seven-year basis.

President Cross presented the following letter from the Business Administrator of the Medical Center and report from the Assistant Superintendent of University Hospitals:

"25 October 1963

"Dear President Cross

"On the 28th day of February 1963 in the County Court of Caddo County, Oklahoma, a final decree was entered in the matter of the estate of Grace Cannon, deceased. By that decree the Crippled Children's Hospital, now Children's Memorial Hospital, received a sum of \$2,394.01 in cash and title to real property described as Lot Three (3) in Block Twenty-seven (27) in the Original Townsite of the City of Anadarko, Caddo County, Oklahoma.

"In June 1963 we received a letter from Mr. Edwin O. Goodman of the Caddo County Health Department informing us that this property was unfit for human habitation and constituted a public nuisance. There has been other correspondence and telephone calls concerning this property culminating in a personal inspection trip by Mr. Rogers, Assistant Superintendent and Mr. Jim White, Projects Coordinator of Physical Plant Department. Attached is a copy of the report from Mr. Rogers.

"It is our opinion that this property is at present a liability rather than an asset insofar as this institution is concerned. We, therefore, respectfully request permission and authority to advertise this property for sale to the highest bidder. If we are unsuccessful in securing a bid, we will have to see that the structure is removed and the nuisance abated.

"Your assistance in securing the Regents action on this matter will be appreciated.

Sincerely

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center"

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"October 24, 1963

"TO: Raymond Crews
Superintendent

FROM: Joe O. Rogers
Assistant Superintendent

SUBJECT: The Grace Cannon Property, Anadarko, Oklahoma.

"Mr. Jim White and I went to Anadarko on Tuesday, October 22, 1963, to look this property over. The address of the property is the Corner of Second and Market Street. It is a standard 50 x 150 foot lot, paved on two sides and is adjoining a railroad track on the west. The lot could be used for either business or residential purposes. There are a number of nice trees on the lot but they have not had any attention for several years and one or more of them would possibly have to be taken out.

"The building on the lot is a two story building of undetermined age which at one time was a hotel. There are two sets of guy wires on the east side of it holding the building to prevent it leaning to the west. There are no doors on the building and there are no windows in it. It is obvious that the town drunks are using this building as a hangout for various activities.

"In the yard, on the west side of the property there is a cistern with an opening approximately four feet in diameter. It is full of water, boards and other items. This cistern has a cement cover over it but there is an opening in the cover which is large enough for a good size child to fall through if one should happen to be playing around the property. There is also a storm cellar on the property. We made no attempt to see it because it appears to be about to cave in and we did not care to be the victims.

"The only possible use we can see for the building would be to give it to some farmer if he would tear it down and remove it with the idea that he could use the lumber to build a barn. We could think of no use for it even for salvage value other than this. The building, the cistern and the storm cellar do impose hazards and are a potential source of liability.

"We visited with the City Manager, Mr. Fisher, for approximately an hour and a half but were unable to determine whether there is any particular demand for property of this sort in the area in which this is located. It is my impression that this lot would have to be sold for a very normal price due to its location, it adjoins a rather low income residential area and being close to the railroad it would not be too desirable for residential use. The corner lots on the east of this property are also vacant and do not appear to have been used in recent years. We were unable to determine during the short time we were there what the approximate value of such a piece of real estate would be.

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Charles C. Bush, Associate Professor of History, sick leave of absence with full pay, October 15, 1963 to January 16, 1964, \$100 per month, January 16 to June 1, 1964.

Michael D. High, Instructor in Aerospace and Mechanical Engineering, leave of absence without pay, September 1, 1963 to June 1, 1964.

Richard A. Kroeger, Instructor in Aerospace and Mechanical Engineering, leave of absence without pay, September 1, 1963 to June 1, 1964.

APPOINTMENTS:

Ruth Boutwell, Associate Professor of Social Work, Field Development Services, part time, September 1, 1963 to May 30, 1964. Salary to be paid by Special Payment.

William Obadiah Pruitt, Jr., Ph.D., Visiting Associate Professor of Zoology, \$9,156 for 9 months, September 1, 1963.

Edward H. Brandt, Jr., M.D., Assistant Professor of Civil Engineering and Environmental Science, no salary, September 1, 1963. Also Assistant Professor of Biomathematics in Preventive Medicine and Public Health.

Richard Gustave Pearson, Visiting Assistant Professor of Industrial Management Engineering, \$900 for 4½ months, 1/4 time, September 1, 1963.

Frank Robert Blosser, Jr., Assistant Professor of Social Work, rate of \$8,520 for 12 months, September 24, 1963 to July 1, 1964. NIMH Grant.

Juanita Marie Weber, Special Instructor in Home Economics, \$1,443 for 9 months, 1/4 time, September 1, 1963.

Geraldean Houser, Special Instructor in Modern Languages, Field Development Services, part time, September 10, 1963 to June 30, 1964. Salary to be paid by Special Payment.

Dominique Penot, Instructor in Modern Languages, rate of \$6,840 for 9 months, January 16 to June 1, 1964.

Dayna Larason, Special Instructor in Oboe, School of Music, \$1,100 for 9 months, 1/4 time, September 1, 1963.

George Trautwein, Special Instructor in Music and OU Symphony Director, \$3,000 for 9 months, 1/2 time, September 1, 1963.

James W. Mehl, Teaching Assistant in Aerospace and Mechanical Engineering, \$900 for 9 months, 1/4 time, September 1, 1963.

Arthur L. Barnes, Teaching Assistant in Piano, School of Music, \$375 for 4½ months, part time, September 1, 1963.

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Lenke Karikas, Teaching Assistant in Piano, School of Music, \$200 for 4½ months, part time, September 1, 1963.

John Ryan Turnbull, Teaching Assistant in Organ, School of Music, \$250 for 4½ months, part time, September 1, 1963.

Beverly Wells, Teaching Assistant in Voice, School of Music, \$450 for 4½ months, part time, September 1, 1963.

CHANGES:

Ellis M. Sims, Professor of Aerospace and Mechanical Engineering, salary changed from \$8,724 for 9 months, full time, to \$4,362 for 9 months, 1/2 time, September 1, 1963.

John Donald Hopperton, Director, Oklahoma Science Service, Field Development Service; appointed Visiting Associate Professor of Chemistry, salary of \$883 per month changed to \$552 per month, .63 time, from Field Development Services and \$331 per month, .37 time, from Chemistry, September 1, 1963 to January 16, 1964.

Norman R. Jackman, Associate Professor of Sociology, salary changed from \$9,852 for 12 months to \$8,112 for 9 months, September 1, 1963.

Dick van der Helm, Assistant Professor of Chemistry, salary changed from \$7,536 for 9 months, full time, to \$5,652 for 9 months, 3/4 time, October 1, 1963 to June 1, 1964.

William K. Ghee, Assistant Professor of Finance, salary changed from \$8,520 to \$8,112 for 9 months, September 1, 1963.

Harriet B. Turkington, Visiting Assistant Professor of Home Economics, salary changed from \$1,479, 1/2 time, to \$739.50, 1/4 time, September 1, 1963 to January 16, 1964. Returns to 1/2 time in January.

Judith Ballenger, title changed from Graduate Assistant to Special Instructor in English, salary increased from \$1,500, 3/4 time, to \$2,000, full time, for 4½ months, September 1, 1963 to January 16, 1964. Returns to Graduate Assistant at 1/2 time, January 16, 1964.

Joyce A. Shans'a, title changed from Graduate Assistant to Special Instructor in Mathematics, salary increased from \$2,000 for 9 months, 1/2 time, to \$3,333.33 for 9 months, .84 time, September 1, 1963.

George Alvis Kizer, title changed from Graduate Assistant to Special Instructor in Music, September 1, 1963.

Robert G. Richardson, title changed from Graduate Assistant to Special Instructor in Zoology, salary changed from \$1,000 to \$1,275 for 4½ months, 1/2 time, September 1, 1963. Returns to Graduate Assistant, January 16, 1964.

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Shirley J. Jones, title changed from Graduate Assistant to Teaching Assistant in English, salary increased from \$2,000, 1/2 time, to \$3,000, 3/4 time, for 9 months, September 1, 1963.

Mary E. Thomas, title changed from Graduate Assistant to Teaching Assistant in English, salary increased from \$2,000, 1/2 time, to \$3,000, 3/4 time, for 9 months, September 1, 1963.

John William Dillard, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary changed from \$900, 1/2 time, to \$1,500, .84 time, for 4½ months, September 1, 1963. Returns to Graduate Assistant at 1/2 time, January 16, 1964.

Alice Maria Kent, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary changed from \$1,000, 1/2 time, to \$1,500, .84 time, for 4½ months, September 1, 1963. Returns to Graduate Assistant at 1/2 time, January 16, 1964.

Francisco Armando Rios, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary changed from \$900, 1/2 time, to \$1,500, .84 time, for 4½ months, September 1, 1963. Returns to Graduate Assistant at 1/2 time, January 16, 1964.

James O. Taylor, Assistant Director (Administrative), Student Health Service; given additional title of Lecturer in Pharmacy, part time, September 16, 1963 to June 1, 1964.

GRADUATE ASSISTANTS

APPOINTMENTS:

Timothy See-Yiu Lam, Aerospace and Mechanical Engineering, \$600 for 4½ months, 1/3 time, September 1, 1963.

Richard A. Sinclair, Aerospace and Mechanical Engineering, \$450 for 4½ months, 1/4 time, September 1, 1963.

Rurik L. C. Leite, Anthropology, \$900 for 9 months, 1/4 time, September 1, 1963.

Mary Anne Stein, Anthropology, \$900 for 9 months, 1/4 time, September 1, 1963.

Roland Douglas Roberts, Architecture, \$900 for 4½ months, 1/2 time, September 1, 1963.

David Dalman Cass, Botany, Department of Botany and Microbiology, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Salman U. Siddiqi, Microbiology, Department of Botany and Microbiology, \$1,000 for 9 months, 1/4 time, September 1, 1963.

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Judy Ruth Levine, Drama, \$1,800 for 9 months, 1/2 time, September 1, 1963.

David Arlen Todd, Electrical Engineering, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Sidiq M. Dar, Dean's Office, College of Engineering, \$1,000 for 4½ months, 1/2 time, September 1, 1963.

John Thomas Kelly, English, (NDEA), \$450 for 4½ months, 1/4 time, September 1, 1963.

Mary Ann Merz, English, \$1,350 for 4½ months, 3/4 time, September 1, 1963, and \$900 for 4½ months, 1/2 time, January 16, 1964.

Nona Rose Berghaus, Family Finance Institute, \$2,000 for 9 months, part time, September 1, 1963.

Ernest Carl Hall, Family Finance Institute, \$2,100 for 9 months, 1/2 time, September 1, 1963.

Olen Dee Presley, Geology, \$900 for 4½ months, 1/2 time, September 1, 1963.

Joseph J. Elliott, Government, Field Development Services, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Louis Douglas Halley, Government, \$900 for 4½ months, 1/2 time, September 1, 1963.

Robert P. Mariman, History, Field Development Services, part time, September 9, 1963 to June 30, 1964. Salary to be paid by Special Payment.

Jesse Carroll Moody, History, rate of \$1,000 for 4½ months, 1/2 time, September 1 to October 10, 1963; rate of \$1,500 for 4½ months, 3/4 time, October 10, 1963 to January 16, 1964.

Guy T. Nelson, History, rate of \$500 for 4½ months, 1/4 time, September 1 to October 10, 1963; rate of \$1,000 for 4½ months, 1/2 time, October 10, 1963 to January 16, 1964.

Royce H. Peterson, History, Field Development Services, part time, September 9, 1963 to June 30, 1964. Salary to be paid by Special Payment.

Delores Lee Brown, Home Economics, \$900 for 9 months, 1/4 time, September 1, 1963.

Alice Elrod Whatley, Home Economics, \$1,000 for 9 months, 1/4 time, September 1, 1963.

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Thomas M. Brewer, International Studies (NDEA), \$900 for 9 months, 1/4 time, October 1, 1963 to July 1, 1964.

Anne Garland Lynch, International Studies (NDEA), \$900 for 9 months, 1/4 time, October 1, 1963 to July 1, 1964.

Elton W. Fors, Mathematics, Field Development Services, \$2,000 for 9 months, 1/2 time, September 1, 1963.

John W. Hooker, Mathematics, Field Development Services, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Sami Patto Jejo, Mathematics, \$1,000 for 9 months, 1/4 time, September 1, 1963. Also has appointment as Graduate Assistant in Mathematics, Field Development Services.

Charles E. Maudlin, Jr., Mathematics, \$1,000 for 9 months, 1/4 time, September 1, 1963.

Fred Slauson, Mathematics, Field Development Services, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Zelda Irene Hawes, Modern Languages, \$500 for 4½ months, 1/4 time, September 1, 1963.

John Vincent Boggs, Nuclear Reactor Laboratory, \$200 per month, 1/2 time, September 1, 1963 to July 1, 1964.

Katherine L. Dickey, Office Administration, Field Development Services, part time, September 10, 1963 to June 30, 1964. Salary to be paid by Special Payment.

Ronald L. Vaughn, Office Administration, part time, September 17, 1963 to June 30, 1964. Paid by Special Payment from University College.

Walter L. Conner, Jr., Philosophy, \$900 for 9 months, 1/4 time, September 1, 1963.

Madelyn Ann Pyeatt, Philosophy, \$900 for 9 months, 1/4 time, September 1, 1963.

Imad Shouery, Philosophy, Field Development Services, part time, September 9, 1963 to June 30, 1964. Salary to be paid by Special Payment.

John Laurans Dayries, Physical Education, \$500 for 4½ months, 1/4 time, September 1, 1963.

Patricia Grover Ann Fors, Physical Education, \$1,000 for 4½ months, 1/4 time, September 1, 1963.

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John Dewey Jobe, Physics, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Lloyd Gordon Ward, Sociology, \$900 for 9 months, 1/4 time, September 1, 1963.

Jerry J. Crenshaw, Speech, \$500 for 4½ months, 1/4 time, September 1, 1963.

John Clark Hammerback, Speech, \$1,800 for 9 months, 1/2 time, September 1, 1963.

William Sam Hunter, Zoology, \$900 for 4½ months, 1/2 time, September 1, 1963.

Zamzami F. Mogharabi, Zoology, \$450 for 4½ months, 1/4 time, September 1, 1963.

Lynda W. Prather, Zoology, \$450 for 4½ months, 1/4 time, September 1, 1963.

CHANGES:

June Autry Duncan, English, salary changed from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, September 1, 1963. Returns to 1/2 time, January 16, 1964.

Charles Morris Woltz, English, salary changed from \$900, 1/2 time, to \$1,350, 3/4 time, for 4½ months, September 1, 1963. Returns to 1/2 time, January 16, 1964.

Edward L. Breig, Physics, salary changed from \$2,000 for 9 months, 1/2 time, to \$1,334 for 9 months, 1/3 time, September 1, 1963.

Gene M. Cunningham, Physics, salary increased from \$1,800 to \$2,000 for 9 months, 1/2 time, September 1, 1963.

James W. Leggitt, Sociology, salary changed from \$1,800, 1/2 time, to \$900, 1/4 time, for 9 months, September 1, 1963.

RESIGNATIONS:

Jim Ray Elkouri, English, September 18, 1963.

William Penn Edwards, Government, September 1, 1963.

WILL ROGERS SERVICE SCHOLARSHIPS:

Mary Ann Conn, \$200 per month, October 1, 1963 to June 1, 1964. Speech and Hearing.

Kaye Bradford, \$177.77 per month, September 1, 1963 to June 1, 1964. Special Education

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Kay Louise McGee, \$200 per month, September 1, 1963 to June 1, 1964. Special Education.

Approved on motion by Regent Davidson.

President Cross presented the following letter from Dr. A. H. Doerr, Dean of the Graduate College:

"October 16, 1963

"Dear President Cross:

"At its meeting on October 15, 1963 I read to the graduate faculty the memorandum from Dr. McCarter of September 20, 1963 in which he quoted Regents action of September 12, 1963, 'that the Regents advise the faculty that they wish to discourage any enlargement of the list of postgraduate degrees that are offered by the University without thesis.'

"The faculty responded by passing the following resolution without a dissenting vote: 'Resolved that the graduate faculty views with concern any action of the Regents that might tend to pre-judge or prejudice future graduate programs before their merits have been examined and recommendations made by the appropriate Graduate College agencies.'

"I want to reiterate my concern. The issue here is not thesis vs. no-thesis degrees, but rather an indication that an element of prejudgment by the Regents is prejudicial to the morale of the graduate faculty.

"As you certainly know a new program is examined with care by several groups of concerned dedicated people. No program without merit has any real chance of success after scrutiny by the appropriate campus agencies.

"I hope you will call this action to the attention of the Regents along with action of the Graduate Council along the same line. You will recall that I have described Graduate Council and my reactions in an earlier communication.

Sincerely yours,

/s/ Arthur H. Doerr

Arthur H. Doerr
Dean"

No action.

President Cross reported the faculty of the College of Law have unanimously recommended that, beginning September, 1965, a first bachelor's degree be prerequisite for admission to the College of Law.

In forwarding this recommendation to the President with his own recommendation of approval, the Dean of the College of Law gave the following reasons for this action:

1. An upward trend in the number of first-year law students who already have a first degree. (The figures for each year since 1953 are given below.)

2. The fact that, as of last February, 45 of the 135 Law Schools now on the Approved List of the American Bar Association were requiring a first degree for admission. (The 45 are listed below.) It may be assumed that since February others have made the change or are in the process of making it.

3. A trend toward such a requirement in the practicing profession. For example, the Supreme Court of Kansas recently adopted a rule that no one could be admitted to the Bar of Kansas unless he began the study of Law after completing a bachelor's degree normally requiring four years of resident study.

4. A pending recommendation by the Section on Legal Education of the American Bar Association that a first bachelor's degree be a prerequisite for admission.

In addition to these general trends, the Dean and the Faculty made the following arguments:

1. Maturity is very important in Law, and a fourth year in college adds much to a student's maturity.

2. The student who has finished his four-year first degree is more likely to have also finished his more time-consuming extracurricular activities, such as organization presidencies, and to be better able to concentrate his efforts on the academic exertion that the study of Law demands.

3. Many frictions with parents, undergraduate deans, and ROTC, rising from the fact that grading cannot be completed in time for commencement and commissioning, would be removed.

4. The complexity of admissions now existing (involving much correspondence with twenty to thirty pre-law colleges) would be greatly simplified.

Percentage of Students Entering the
College of Law with at Least One Degree

<u>Class Entering Year of:</u>	<u>Number with One Degree</u>	<u>Number In Class</u>	<u>Percentage With Degree</u>
1953	43	106	41%
1954	57	122	46%

<u>Class Entering Year of:</u>	<u>Number with One Degree</u>	<u>Number In Class</u>	<u>Percentage With Degree</u>
1955	49	108	45.4%
1956	66	110	60%
1957	50	99	50.5%
1958	72	128	56.2%
1959	67	119	56.3%
1960	87	132	65.9%
1961	69	109	63.3%
1962	96	147	65.3%

Colleges of Law Requiring One Degree for Admission

University of California (Berkeley)	Seton Hall University
University of California (Los Angeles)	Cornell University
University of Southern California	Fordham University
California Western University (San Diego)	New York University
University of San Diego	Ohio Northern University
Hastings College of Law	University of Akron
University of Colorado	University of Cincinnati
University of Denver	Salmon P. Chase College
University of Connecticut	Cleveland-Marshall Law School
Yale University	Western Reserve University
Catholic University of America	Franklin University
Columbus School of Law	Ohio State University
Georgetown University	University of Toledo
George Washington	University of Pennsylvania
University of Miami (Florida)	Duquesne University
University of Florida	University of Pittsburgh
Florida A. & M. School of Law	Villanova University
Northwestern University	University of Puerto Rico
University of Chicago	University of Virginia
University of Notre Dame	University of West Virginia
University of Kansas	Washburn University
Boston College	Harvard University
University of Michigan	University of Mississippi

President Cross recommended that the Regents approve the requiring of a first bachelor's degree for admission to the College of Law, effective September, 1965.

After a discussion it was agreed to defer action on this matter. Regents Monroe, Rothbaum, and Davidson were appointed as a committee to meet with Dean Earl Sneed of the College of Law, and to make a recommendation to the Regents.

President Cross called attention to his report at the July meeting that the University Senate had declined to take action on the question of

giving "U" and "S" grades in required courses in Physical Education and had recommended that the question be referred to the College of Arts and Sciences, to which the Department of Physical Education is attached; and that he had referred the question to that College.

He also called attention to the fact that, while all of this was going on, we were in process of creating a Department of Dance within the School of Drama. In doing so, approval was given for courses in Ballet to meet the general Physical Education requirement, and some Dance courses formerly taught in the Department of Physical Education were shifted to the Department of Dance. Since the School of Drama is attached to the College of Fine Arts, it thus became necessary, following the logic of the University Senate, to refer the question of grading systems to that College as well as to the College of Arts and Sciences.

Both Colleges have now acted on the question, and each Dean has forwarded to the President's Office the report and recommendations of his College.

The report of the Dean of the College of Arts and Sciences, dated October 24, 1963, is as follows:

"The Faculty of the College of Arts and Sciences at its meeting Tuesday voted quite decisively to continue the present system of grading in physical education at least as long as current University regulations regarding physical education, military science and their alternatives obtain.

"Despite the very sizeable majority in favor of the motion, there were quite divergent views expressed by both the Executive Committee members at their meeting and by the Faculty Tuesday. The discussions brought out the following points:

"1. Although there exists a wide range of views relative to the role of basic physical education courses in the University curricula, several of the faculty felt strongly that there should be no discrimination between physical education courses and other courses in the College so far as grading is concerned. It was acknowledged that the content of physical education courses differs from other courses offered by the University and that different abilities are called for in them, but they are not unique in these respects and therefore should not have a completely different grading system.

"2. The view was expressed that effort is stimulated and competition for high level performance is encouraged more by the five-letter grading system (A-B-C-D-F) than by the two-letter system (S-U). This improved learning situation is desirable for both student and instructor.

"3. Two questions were raised as to the S and U. In the first place, we do not now have a U grade. Further, what would happen to D grades? Presently a D is viewed as passing but could it be viewed as S (satisfactory)? Some expressed the view that we might run into new and unexpected complications with a change to the two-letter marking.

"4. One method of grading for physical education courses and another for ballet, dance and band would create confusion and would be difficult, if not impossible, to justify.

"5. It seems evident that physical education grades tend to raise rather than lower overall averages. For the past six semesters grades assigned in physical education courses have averaged 2.7 to 3.0. Judging from comments of those who serve on the scholarship committees there is no doubt, however, that some superior students do receive lower grades in physical education than in other subjects, but this is not uniformly the case. Some of the faculty serving on these committees stated that lower grades in one-hour physical education courses do not militate against the student in competition for awards.

"6. Finally a survey of the sister institutions in the Big Eight supports our present system. As regards grading practices, all of the Big Eight use the A-B-C-D-F letter system in physical education courses. All except Kansas State and Missouri include physical education in the calculation of grade-point averages and even at these schools there are exceptions. Although not allowing credit for the freshman year, a student at Kansas State may elect two additional credits and these are counted in his cumulative grade average. At Missouri, one college (College of Agriculture) does count physical education in the cumulative grade average.

"From point of view of amount required and whether or not it is compulsory, Kansas is the only one which does not require physical education. Colorado and Kansas State require only two units while the others apparently require four unless substitutions are allowed. Kansas State, Missouri and Iowa State do not permit ROTC in lieu of physical education and Kansas State, Missouri, Nebraska and Oklahoma State do not permit band to be substituted for physical education.

"The practices of our sister institutions and the complexities existent on our own campus were the factors, I believe, which caused the Faculty and Executive Committee to vote as they did. I should add that several members of the Executive Committee and of the Faculty expressed interest in having the current regulations for ROTC and physical education

reviewed. A study was made by the Senate in 1958 but no changes were made. Had not one faculty member pointed out that the question of basic military science courses at universities was under discussion at Washington, I believe a motion would have been made and carried requesting the Senate to study this problem."

The report of the Dean of the College of Fine Arts, dated October 18, is as follows:

"The College of Fine Arts Council and the General Faculty of the College of Fine Arts have voted unanimously in favor of a recommendation that the present grading system for courses satisfying the Physical Education Requirement be retained.

"Representatives from the School of Music and School of Drama, spoke strongly in favor of the retention of the current grading plan at our recent faculty meeting. They indicated that a number of the courses involved, band, ballet and modern dance, are also required courses in major curricula. In view of this, they feel that changing the grading system to a 'S' or 'U' would be most undesirable."

Since the two college faculties are in general agreement, and since choice of grading systems lies well within the commonly accepted area of faculty prerogative, President Cross recommended that the Regents accept and approve these reports.

The recommendation was approved, but it was the consensus of the Board that the courses required of freshmen and sophomore women to meet physical education requirements should not be counted in computing the grade point average, except for majors in physical education. The President was asked to look into the matter further and report at a later date, it being understood that any change will be made retroactive to the 1962-63 academic year.

NON-ACADEMIC PERSONNEL

APPOINTMENTS:

Mary Fox Jackman, Librarian PII, \$2,814 for 12 months, 1/2 time, October 16, 1963 to July 1, 1964.

Deon Murl Painter, Pharmacist, Student Health Service, \$7,176 for 12 months, September 23, 1963. Professional Status.

Kermit O. Rayburn, Extension Specialist II, Field Development Services, \$8,520 for 12 months, October 1, 1963.

CHANGES:

Ada R. Arnold, title changed from Administrative Secretary to Assistant to the President, Office of the President, salary increased from \$6,060 to \$6,516 for 12 months, November 1, 1963. Given professional status.

Carol Robinson Burr, Editor of Alumni Publications, Alumni Relations, changed from fixed salary to hourly payroll, November 1, 1963.

Raymond C. Dragoo, title changed from Assistant University Architect to Campus Architect, School of Architecture, September 16, 1963.

Imad T. Shouery, title changed from Extension Specialist I to Extension Specialist II, General Services, salary increased from \$3,804 to \$4,620 for 12 months, November 1, 1963.

Wayne Young, title changed from Graduate Assistant to Research Associate, Bureau of Government Research, September 1, 1963.

RESIGNATION:

Charles Francis King, Extension Specialist II, General Services, October 16, 1963.

DEATH:

Bennie Shultz, University Engineer Emeritus, October 3, 1963.

The above recommendations were approved, except that action on the recommended title change for Mr. Raymond Dragoo was deferred.

The Attorney General of the State of Oklahoma has ruled that employees of institutions of higher education are not eligible for the new State Employees Retirement Plan to become effective January 1, 1964. The Attorney General stated that if the employees are eligible for any other retirement plan, the employees may not join the State Employees Retirement System.

The trustees of the State Teachers' Retirement System will permit classified employees to become members of the State Teachers' Retirement System on an optional basis. The University Retirement Plan excludes classified employees from membership in the State Retirement System unless the employee was a member prior to January 1, 1951, and chose to retain his membership at that time.

In order to make it possible for classified employees to become members of the State Teachers' Retirement System, it will be necessary to revise the University's Retirement Plan.

The following is the proposed revision to the Retirement Plan to make it possible for the classified employee to become eligible for membership in the State Teachers' Retirement System and thereby become eligible for the University's supplemental program.

Present plans are that all classified employees who are not now members of the State Teachers' Retirement System will be notified that they may exercise their option to become members of the State Teachers' Retirement System and thereby become eligible for supplemental benefits as provided in the University's Retirement Plan.

President Cross recommended that the following revision of the Retirement Plan be approved:

The University of Oklahoma Retirement Plan of 1951 was established by the Board of Regents, May 23, 1951, as a means of meeting the pressing need for a more adequate retirement plan for employees of the University.

Introduction

Effective January 1, 1964, the general retirement policy of the University will be as follows, subject to change when it is possible to progress toward a sound long-term plan, and subject to availability of funds for that portion of supplemental retirement benefits to be paid from the current budget of the University.

Definitions

Unless a different meaning is plainly indicated by the context, certain terms used in this statement will have the following meanings:

1. The abbreviation "ORS" means the Teachers' Retirement System of Oklahoma.

2. "Member" means any employee who is a member of the Teachers' Retirement System of Oklahoma (ORS) on an optional or mandatory basis. Eligibility for membership is defined by the Board of Trustees of the Teachers' Retirement System of Oklahoma (ORS). An employee may apply for membership effective September 1 of any year or he may apply at the time of employment. An employee who is eligible on January 1, 1964, may apply for membership effective that date.

3. "Social Security" means the Federal Social Security Benefits program.

4. "Supplemental Benefit" means a retirement benefit paid to a member of ORS from the current funds of the University, as a supplement to ORS benefits and Social Security Benefits.

5. "Supplemental Employment" means the employment of a retired member of ORS for a temporary period not to exceed the maximum per year established by regulations of ORS, without affecting the member's retirement status or benefits.

6. "Limited Service Employment" means part-time employment of a person reaching the mandatory retirement age who is not eligible for ORS retirement benefits.

7. "Annual Salary Rate" in the case of a member employed regularly on a nine-month academic year basis means the full-time salary rate for the nine-month employment period, plus an amount sufficient to convert to a twelve-month rate in accordance with the conversion formula in effect at time of retirement.

8. "Years of Service" includes only those years the employee was a member of ORS. Time on Sabbatical or military leave, but only the first year of any other period of leave of absence will be included in "Years of Service."

9. "Minimum Retirement Age" shall be 60 years for a member who has completed 30 years of service with the University. A member with less than 30 years of service may retire at age 65.

10. "Disability Retirement" will be possible after a member has completed 10 years of service and upon fulfilling the requirements as hereinafter provided.

Retirement Age

NORMAL RETIREMENT. Any employee of the University who has not retired earlier will retire at the end of the fiscal year (July 1 - June 30) during which he reaches the age of 70. No exception will be made unless there is an emergency situation in which a staff member performing essential work cannot be replaced immediately. Any such exception in the case of a faculty member will require a positive recommendation by an all-University faculty-administration committee designated by the President of the University to consider such matters. An administrative officer will retire from his administrative position at the end of the fiscal year during which he reaches the age of 68, but may be employed either full-time or part-time in other work until reaching the age of 70.

OPTIONAL RETIREMENT. A member with 30 years of service with the University may retire voluntarily on July 1 of any year after reaching the age of 60. Members who have less than 30 years of service may retire on July 1 of any year after reaching 65.

DISABILITY RETIREMENT. Upon application of a member or upon recommendation of a faculty-administrative committee, any member who has completed

10 years of creditable service may be retired for disability provided that a medical board has certified that the individual is incapacitated for further performance of duty, that such incapacity is likely to be permanent and that such person should be retired, all such procedure to be in accordance with provisions of the Teachers' Retirement Law. Disability retirement of a member will not be recommended without careful investigation and the preparation of written reports and recommendations by the budget committee of the department concerned, by the academic deans concerned, and by an all-University faculty committee assigned such responsibility. Disability retirement status will be subject to reconsideration in any year prior to age 65. If evidence shows the member so retired is capable of performing satisfactory service, he may be removed from retirement status.

Retirement Benefits for Members of ORS

ENTITLEMENT FROM ORS. The amount will be determined by legislative statutes in effect at time of retirement. As used herein the phrase "maximum annual retirement allowance from ORS" means the total retirement allowance which the member would receive from the ORS if he retired at age 65 without having elected any of the ORS options which would provide survivor or other benefits in consideration of a reduced retirement allowance.

MAXIMUM SUPPLEMENTAL BENEFIT. A member with 25 years of service, retiring at normal or optional retirement age, will receive from the University, subject to availability of current funds for such purpose, an amount which, when added to the member's maximum annual retirement allowance from ORS and his retirement allowance from Social Security, will provide benefits equal to one-half his average annual salary rate for the last five years prior to retirement. The maximum supplemental benefit will be paid to a member beginning July 1 after retirement if years of service amount to 25 or more.

ADJUSTED SUPPLEMENTAL BENEFIT. A member who has served at least 10 years but less than 25 at time of normal or optional retirement will receive a Supplemental Benefit which, when added to his maximum annual retirement allowance from ORS and his Social Security retirement allowance will provide a total benefit equal to the number of years of service times two per cent of his average full-time annual salary rate for the last five years prior to retirement.

SUPPLEMENT FOR DISABILITY ALLOWANCE. A member who retires or is retired for disability after 10 years of service will receive a Supplemental Benefit which, when added to his maximum annual disability retirement allowance from ORS and Social Security will provide a total annual allowance equal to the amount that the member would have received upon optional retirement based on his number of years of service and if he were already 65.

EMPLOYMENT AFTER RETIREMENT. On recommendation of a faculty-administrative committee, and a showing of need for such service on a

temporary basis, a member on retirement status may be employed at full or part-time salary rate for a period of not to exceed two months in any one year, without affecting retirement status or benefits (subject to change in ORS regulations). Such supplemental employment will be approved for the convenience of the University and not as a retirement benefit to be claimed by the retired member.

OUTSIDE EMPLOYMENT. A member of ORS who is eligible for a Supplemental Benefit shall receive such supplement only while he continues his identity with the University of Oklahoma, and will not receive such Supplemental Benefit during any period in which he has regular employment outside the University.

EFFECT OF SOCIAL SECURITY NOT RETROACTIVE. Supplemental Benefits of members who retired prior to January 1, 1964, shall not be changed in any way because of Social Security benefits received.

Each employee who was a member on July 1, 1959, will receive, upon retirement, a total retirement benefit of at least as much as he would have received if he had retired under the Retirement Plan of 1951 as amended to July 1, 1956. For purposes of this section, the maximum amount of benefit a member will receive from Social Security shall be assumed to be \$1,302 annually.

Approved on motion by Regent Rothbaum.

President Cross reported that when plans were being developed for the construction and financing of the new student dormitory, both the Housing and Home Finance Agency and the University officials estimated that the minimum board and room rate for space in the new dormitory would be at least \$350 per semester. Since the estimate was made, telephone rates have increased appreciably and it has been necessary to increase salaries for all Housing employees.

A revised estimate shows that room and board rates should be established at \$360 per semester for the new dormitory. The rate should be established in the very near future in order that informational materials can be printed regarding the charges to be in effect on September 1, 1964. The following figures were used in preparing the revised estimate:

<u>ESTIMATED INCOME</u> (Yearly Basis)		
980 spaces @ \$720	\$721,600	
Less 10% vacancy allowance	<u>72,160</u>	\$649,440
Cash meals sold in Cafeteria		60,000
Gross Revenue		<u>\$709,440</u>
 <u>ESTIMATED EXPENSES</u> (Yearly Basis)		
980 @ \$520		<u>499,600</u>
ESTIMATED NET REVENUE		209,840
ESTIMATED PLEDGED REVENUE FOR DEBT SERVICE		205,000
EXCESS REVENUE OVER PLEDGED AMOUNT		<u>\$ 4,840</u>

President Cross recommended that the Regents approve a room and board rate of \$360 per semester for room and board in the new student dormitory, effective September 1, 1964.

Approved on motion by Regent Houchin.

When the financing for the new apartments was being negotiated with the Housing and Home Finance Agency, it was determined that the rental rate would be at least \$80.00 per month for each two-bedroom, furnished, air-conditioned apartment. Utilities were to be paid by the individual occupant.

It is possible to meter all utilities through central meters for the total project. This will make it possible for the University to furnish utilities at a lower cost per apartment than would be possible through individual meters. It is estimated that the utilities can be furnished by the University at the rate of \$20.00 per apartment per month for married students who occupy the apartment as family accommodations.

When students were enrolling for the current semester, there were 68 single girls who agreed to move into facilities on the North Campus with the understanding that they would be permitted to move into the new apartments as single students with four girls assigned to each apartment.

Since school began, the Sigma Alpha Epsilon Fraternity burned, and 65 of the residents of the fraternity are now living in facilities on the North Campus. It will be necessary to assign the SAE members to the apartments with four boys to each apartment until their new fraternity house is finished.

The Housing Office plans to move the students now living on the North Campus into the apartments as they are finished and accepted by the University.

It would be equitable to charge single students who are assigned to the new apartments the same rental rate as the student who lives in the air-conditioned facilities at Cate Center. The dormitory charge for the Cate Center student is \$35.50 per month or \$160.00 per semester.

President Cross made the following recommendations:

1. That the rental rate for married students who occupy the new apartments as family accommodations be \$100.00 per month for each two-bedroom, furnished, air-conditioned apartment.
2. That for the present the north row of 52 apartments be assigned to single students with four students assigned to each apartment.

3. That the rental rate for single students who are assigned to the new apartments with four students per apartment be set at the rate of \$35.00 per month per student.

Approved on motion by Regent Houchin.

Bids were received on October 8, 1963, for the construction of the Botany and Microbiology Building and for its laboratory equipment and furnishings.

Eight valid construction bids were received from general contractors and four valid bids were received for the laboratory equipment contractors. The total of the low construction bid and low laboratory equipment and furnishings bid was approximately \$400,000 over the amount of money currently available for this project.

This is a well designed and well planned building. Anything appreciably less than the proposed structure will not meet the use requirements in a satisfactory manner. A re-design, re-advertising and re-bid of the project cannot be expected to produce desired results unless additional funds are allocated. Consequently this office has undertaken the task of attempting to salvage this building as presently planned and to meet the laboratory equipment and furnishing needs at this time, only to the extent that funds can be made available.

The analysis and recommendations submitted are based on the proposal that the Large Classroom project be suspended or eliminated from the University's present building program and that funds allocated to the Large Classroom project (\$400,000) be re-allocated to the Botany and Microbiology project in the amount of \$300,000, with the balance being held in reserve to apply on the anticipated needs for additional funds for the Adams Hall Addition or the Fine Arts Structure.

Funding Plans:

1. Low Base Bid (Harmon Construction Co.)	\$1,936,000
2. Accept deduct alternates as follows: #6, \$7,000; #10, \$2,000; #12, \$17,000; #14, \$10,000 Total deduct alternates accepted	36,000
3. Harmon Construction Company, adjusted bid and contract amount	1,900,000
4. Change Order #1, substitute brick for marble trim Deduct from Harmon contract	<u>11,550</u>
5. Net fund requirement for Harmon adjusted bid and contract adjustment (C.O. #1)	\$1,888,450

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Funds Available:

Bond Issue Funds Allocated	\$1,300,000
NIH Grant RC-1112	300,000
NIH Grant RC-1112, Movable Equipment	26,200
NSF Grant GU-29	300,000
Additional Allocation Bond Funds	<u>300,000</u>
Total Gross Funds Available	\$2,226,200
Less Allowance Required for Movable Equipment	<u>52,400</u>
Net Funds Available	\$2,173,800
Less Architect's Fee (5%)	<u>103,514</u>
Net funds available, construction and laboratory equipment	\$2,070,286
Less net requirement, Harmon bid and contract	<u>1,888,450</u>
Net available for laboratory equipment and furniture	\$ 181,836
Kewaunee - low bid on laboratory equipment and furniture for building	\$ 257,000
Funds available for laboratory equipment and furniture	<u>181,836</u>
Laboratory equipment and furniture required from other fund sources	\$ 75,164

A tabulation of bids received on laboratory furniture and equipment for the Botany and Microbiology Building is as follows:

<u>Contractor</u>	<u>Base Bid</u>
Oklahoma Electrical Supply	\$260,000
Kewaunee Technical Company	257,000
Walrus Manufacturing Co.	263,500
A. F. Williams Company	288,264
Thompson Book & Supply Co.	242,070*

*Did not meet specifications in that unacceptable substitutes were used as a basis for the bid.

A tabulation of bids received on the Botany and Microbiology Building is as follows:

ATION SHEET
 BOTANY AND MICROBIOLOGY BUILDING
 UNIVERSITY OF OKLAHOMA

	Barksdale Bros., Inc.	Builders Constr.	United Builders	Constructors, Inc.	Dunning Constr.	Harmon Constr.	Lippert Bros.	Nashert, Walter
BASE BID	\$2,086,000	\$1,940,000	\$1,986,600	\$2,085,375	\$1,974,795	\$1,936,000	\$1,957,200	\$2,024,463
Alt. #1 Add Ded.	+3,945	+4,000	+3,530	+765	+2,329	+2,100	+2,842	+3,317
Alt. #2 Add	+1,004	+1,500	+1,720	+1,925	+1,850	+1,500	+1,878	+1,542
Alt. #3 Deduct	NC	-150	-295	NC	-130	-135	-391	-309
Alt. #4 Deduct	+1,828	-1,800	+1,785	+1,870	+1,785	+1,800	+1,785	+1,808
Alt. #5 Add	+32,578	+31,750	+32,480	+29,390	+35,106	+34,000	+30,486	+28,770
Alt. #6 Deduct	-6,496	+6,700	-6,875	-6,350	-7,000	-7,000	-7,350	-6,835
Alt. #7 Deduct	-25,847	-33,000	-25,000	-29,550	-31,500	-34,000	-31,185	-31,082
Alt. #8 Deduct	-2,471	-2,700	-2,255	-2,465	-1,625	-2,600	-2,420	-2,509
Alt. #9 Deduct	-28,182	-15,000	-15,060	-14,900	-15,100	-15,800	-15,813	-15,460
Alt. #10 Deduct	-2,923	-2,100	-1,830	-2,000	-1,875	-2,000	-2,092	-2,023
Alt. #11 Deduct	NC	-800	-805	-1,205	-1,241	-700	-1,260	-638
Alt. #12 Deduct	-16,267	-17,500	-16,245	-16,086	-17,632	-17,000	-17,378	-16,394
Alt. #13 Deduct	-19,602	-20,900	-20,278	-20,000	-21,321	-21,600	-21,407	-20,161
Alt. #14 Deduct	-9,075	-9,600	-9,215	-9,015	-9,866	-10,000	-9,836	-9,255
DAYS	595	480	600	525	540	500	445	510

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- Alternate #1: Provide face brick finish for walls in Stairs No. 2 and 3 in lieu of the painted cement block.
- Alternate #2: Provide $\frac{1}{4}$ " Solargray plate glass at all exterior openings in lieu of 7/32" heavy sheet glass, $\frac{1}{2}$ " polished plate glass, and insulating glass.
- Alternate #3: Provide porcelain-on-steel type chalkboards in lieu of slate chalkboards.
- Alternate #4: Provide plastic terrazzo floor and base in lieu of neoprene floor and base, except on fourth floor.
- Alternate #5: Provide 5 additional Plant Growth Chambers located as indicated.
- Alternate #6: Provide 2 American Air Filter #84-12 Model C Rolomatic Air Filters, with controls as specified in Pars. 48, Page A-40 of specifications, in lieu of Filter No. 2.
- Alternate #7: Furnish and install PVC normal impact plastic pipe and fittings and diaphragm type PVC valves in lieu of the tin lined brass pipe and fittings in the distilled water system.
- Alternate #8: Provide 1/8" vinyl asbestos tile in lieu of carpet in Classroom 103.
- Alternate #9: Omit the elevator that is adjacent to the stair.
- Alternate #10: Omit Dog Run on roof.
- Alternate #11: In Classroom 103, provide wood back seats in lieu of the padded back seats.
- Alternate #12: Omit Environmental Refrigerator Rooms Items 2 and 3 in Room 32.
- Alternate #13: Omit Sterilizers in Rooms 14, 309, 511, 611 and 812.
- Alternate #14: Omit the Biogen Unit.

President Cross made the following recommendations:

1. That since adequate funds are not available to complete all of the projects now included in the current building program and since it is not known at this time which of the remaining projects will have to be deferred or reduced, that the Regents allocate \$300,000 from funds set aside for remaining projects to the Botany and Microbiology project.
2. That the low base bid with deduct alternates No. 6, 10, 12, and 14, as submitted by the Harmon Construction Company, be accepted and that the Harmon Construction Company be awarded the construction contract in the amount of \$1,900,000.
3. That the low bid on Laboratory Equipment and Furniture, as submitted by the Kewaunee Manufacturing Company, be accepted and that this company be awarded the Laboratory Equipment and Furnishings contract in the amount of \$257,000 on the basis of an "any or all" list of units as covered in the list of unit prices submitted and the company's letter of October 14, 1963, as follows:

"Dr. Lloyd E. Swearingen, Vice President
University of Oklahoma
Norman, Oklahoma

Re: Botany and Microbiology Building

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"Dear Dr. Swearingen:

"Due to the likelihood of having to omit items of furniture in order to let a contract, we attach a list of unit prices which total our bid price of \$257,000.00.

"Although it might be necessary for you to omit items of laboratory furniture at this time, any of these may be added back to our contract at the prices shown.

"In summary, you may add or deduct at prices shown. This gives you maximum flexibility in awarding a contract based on our competitive bid submitted October 8, 1963.

Respectfully submitted,

/s/ Harold Schmad, District Sales"

Approved on motion by Regent Rothbaum.

The final plans and specifications on the Adams Hall Addition were completed in July and approved by the Regents on July 11, but invitations to bid on the construction were delayed until the bids were received on the Botany and Microbiology Building. Invitations to bid on the Adams Hall Addition should now be circulated.

President Cross recommended that the Regents authorize calling for bids on the construction of the Adams Hall Addition.

Approved on motion by Regent Monroe.

The final plans and specifications for the Fine Arts Building and its equipment and furnishings as completed by the Project Architects, Stanfield, Imel and Walton, were presented for consideration of the Regents.

President Cross stated that the preliminary plans which were approved by this Board called for an exterior known as mosai. The final plans as completed by the Project Architects provide for a stucco exterior which resembles the mosai. This change had been approved on an economy basis by Mr. John York. President Cross recommended that the Regents not approve the plans as submitted but that they request the Project Architects to revise the plans and specifications to provide for base bids on a mosai exterior and an alternate on the stucco exterior. The Regents approved the above recommendation and authorized advertising for construction bids on this basis, subject to other minor changes to be made before advertising.

The meeting recessed at 12 noon for luncheon at the Oklahoma Center for Continuing Education with members of the National Council of the University. The meeting reconvened at 3:05 p.m.

Mr. Joe Coulter, Manager, Max Westheimer Field, has received an allocation of \$48,000 from the Federal Aviation Agency for reconstruction of the North-South runway at Max Westheimer Field. This amount is to be matched by funds from the Airport's Sales and Service Account, making a project total of \$96,000.

Engineering services are needed now to complete plans and specifications that must be presented as a part of the project application. After Regents and FAA approval of plans and specifications is secured, bids must be received and a construction contract awarded. It is desirable that construction be started not later than April 1964.

Engineering services will include supervision, final inspection and approval of the project. The fee for engineering services should not exceed 8 per cent of the construction costs.

President Cross recommended that the Runway Reconstruction Project be approved, that a Project Engineer be named, and that the engineering service fee for this project be set at not to exceed 8% of the project construction cost.

A list of engineering firms considered competent to prepare plans and specifications for this project was distributed.

On motion by Regent Johnson, seconded by Regent Monroe, the runway project was approved; Don Clark, Norman, Oklahoma, was named Project Engineer; and the engineering service fee was set at not to exceed 8% of the project construction cost.

Black and West, the Project Architects on the new dormitory, have recommended two change orders that require Board approval before signature. The University Architectural Committee and the Director of the Physical Plant have recommended that both be approved. Funds for the change order are available in the project contingency allocation.

The change orders are to provide for acoustical duct lining installation in all supply air ducts. This should be approved in order to prevent the accumulation of moisture from condensation in the air ducts. The insulation can be added now for a fraction of the cost for installing after the building is completed. The cost for installing the insulation will be \$7,240.40. The second change order would be for adding damp proofing at floors and walls in connection with the exterior of the building. The University has had some problem in existing buildings that were not properly treated during the construction of the building.

It is possible for moisture seepage from driving rains to mar the finish of the interiors of certain areas if damp proofing is not installed at this time. The total cost for the change order would be \$5,617.75.

President Cross recommended that the Board authorize the President of the Regents to sign change orders to install acoustical duct lining in all supply air ducts and to add damp proofing at floors and on the walls as indicated in the details of the specifications for the change.

Approved on motion by Regent Monroe.

The original plans and specifications for the Administration Building for the Center for Continuing Education included a sidewalk elevator for the building. When the building was advertised for bid the elevator was eliminated in order to bring the estimate for the construction costs within the funds available to complete the building and do the other necessary work in connection with the Center.

The mail room and the mail distribution area is to be in the basement of the building. The Extension duplicating office will also be in the basement. The Norman Post Office will not deliver mail to the mail room unless an elevator is provided. Women mail clerks will be operating the mail room and they could not carry heavy mail sacks up and down the stairs.

The estimated cost for installing the elevator is \$8,424. Funds can be made available from the grant from the Kellogg Foundation.

President Cross recommended that the Regents authorize the President of the Board to sign a change order to provide for the addition of a sidewalk elevator for the Administration Building for the Center for Continuing Education at a total cost of \$8,424.

On motion by Regent Monroe, seconded by Regent Rothbaum, the recommendation was approved.

President Cross reported that bids were received and tabulated for cleaning and painting the 500,000 gallon water storage tank located on the North Campus and the 250,000 gallon water storage tank located on the South Campus.

Bids were sent to 3 qualified companies operating in this area but only two bids were returned, as follows:

Midwest Tank and Reservoir Service
Pittsburg, Kansas

\$17,685

Chicago Bridge and Iron Company Tulsa, Oklahoma	\$22,350
United Bridge and Iron Company Tulsa, Oklahoma	No Bid

President Cross recommended that the contract be awarded to the low bidder, Midwest Tank and Reservoir Service, at a total bid of \$17,685.

After a discussion, Regent Houchin moved that these bids be rejected, that the project be readvertised, and that invitations to bid be submitted to a greater number of contractors. Seconded by Regent Monroe and approved.

Sells Petroleum, Incorporated owned certain mineral and royalty interest in the State of Mississippi. Under the will of Murray C. Sells, deceased, certain stock of the corporation was transferred to the executor of the Murray C. Sells estate. This transfer was made on or about February 8, 1953.

A provision of the Mississippi Statutes provides:

"Provided, however, that any land devised, in accordance with the terms of this section, to any charitable, religious, educational, or civil institution may be legally owned, and held by the devisee for a period not longer than ten years after such devise becomes effective, during which time such land and improvements thereon shall be taxed in the same manner and to the same extent as land held by any others is taxed, unless exempt by some specific statute.

"Provided further that within said period of ten years during which such land may be held, the charitable, religious, educational or civil institution holding the same shall have the power and right to sell and convey the said lands so held, or any part thereof, and its deed of conveyance may be treated as passing such title thereto as was possessed by the testator, or the said land, or any part thereof may be leased for a period of time not extending beyond the expiration of the period during which it may be legally held by the lessor institution. But if such land be not sold and disposed of within the said period of ten years, then in that event at the expiration of the said period of ten years it shall revert to the heirs at law of the testator under whose will it was devised to the institution holding it, or to the devisees under such will as the case may be."

In 1962 the company and the other 9 universities owning Sells Petroleum stock sold all of their interest in minerals and royalty as a result of this provision in the Mississippi law. They believed there was

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a possibility that the heirs might try and claim the property. This sale was completed on December 31, 1962. The University of Oklahoma did not sell their interest because the legal advisor was of the opinion that the University could not sell such a property interest without legislative authority. Now under 70 O.S. 1961 the University may sell interests received under wills and bequests.

Recently Mr. Jack Luttrell, Attorney at Law, Norman, Oklahoma, has advised the University that a Mr. Robert L. Thomsen of Jackson, Mississippi, would like to purchase all of the mineral and royalty interests which the University owns in Mississippi as a result of the Sells Estate transfer. Mr. Thomsen was second highest bidder when the property was sold and now offers to pay the University \$5,222.22. This is the same bid per acre he made on the original sale.

The title to the property is clouded as a result of the unusual Mississippi Inheritance Statute cited above. It could be that our title is perfectly valid, however, there is a good possibility that we will eventually become involved in a law suit over this property.

The legal advisor and the Vice President for Business and Finance have recommended that the University dispose of all oil and gas interest in Mississippi which was received from the Murray Case Sells Estate and that the sale be at public sale without warranty of title.

President Cross recommended that the oil and gas interest in Mississippi described above be sold by public sale.

Approved on motion by Regent Houchin.

Regent Rothbaum reported that Sells Petroleum Incorporated has requested that the University, together with all the other universities owning property under the estate of Murray Case Sells, reconvey to Sells Petroleum a major portion of their overriding royalty interest in the Allen G. House Lease in the N $\frac{1}{2}$ of the SW $\frac{1}{4}$, Section 6, Township 25 N, Range 4 West, Grant County, Oklahoma. Mr. Lundy O. Allen, President of Sells Petroleum, has stated that the company is losing over \$300 per month on this lease and that it will be abandoned unless the universities reconvey the overriding royalty.

During a discussion of this matter, it was pointed out that the other universities, including Oklahoma State University, have indicated their willingness to sign the requested release.

After a discussion, it was the consensus of the Regents that President Cross be authorized to sign the release of overriding royalty interest requested by Sells Petroleum Incorporated.

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The following letter from Mr. James L. Spivey, Vice President of Milburn, Cochran & Company, Inc., was presented by President Cross for the information of the Regents:

"October 25, 1963

"Dr. Horace B. Brown, Vice President
Business and Finance
University of Oklahoma
Norman, Oklahoma

"Dear Dr. Brown:

"On August 9, 1963, we reported to you by letter our views on proposed additional financing for the Student Union. Herein are our current views.

- "1. Since the next call date is May 1st and time a lessor problem - a public sale of any bonds is indicated.
- "2. We have re-confirmed with Mr. George Fagin that 'parity' bonds cannot be authorized under the existing bond indenture.
- "3. We are continuing to search for a plan that is more attractive than calling the now outstanding 2.80% bonds at 102 premium. However, this work has been discouraging and we still believe that refunding of the old bonds is to the Union's best advantage if new financing is done.

Sincerely yours,

/s/ J. L. Spivey

James L. Spivey
Vice President"

President Cross reported Professor John York and a graduate student are working on a plan they hope will solve the heat problem in the Geology Building and expect to have it completed in a week or ten days.

Regent Davidson reported the committee appointed to study the matter of purchasing insurance through Central Purchasing on a competitive bid basis (p. 7547) had met with the Governor on October 17 after having received from President Cross information on insurance presently in effect and the agencies involved. He stated it is the consensus of the committee that the insurance program can be evaluated to the financial gain of the University and that a program should be set up for competitive bids on insurance. Regent Davidson stated a study of the University's present policies and needs could be made by representatives of the major insurance companies in Oklahoma.

Regent Rothbaum moved the report of the committee be accepted, that they continue along present lines, have the survey made, and report the findings of the committee to the Board. Approved.

There was a discussion of continuing the football game with the University of Texas in Dallas. It was suggested the University's legal advisor check the possibility of breaking the contract with the Cotton Bowl and that the Regents' Athletic Committee arrange a meeting with a similar committee from the University of Texas Board of Regents to discuss playing the game on a home-and-home basis. It was agreed that no action be taken at the present time.

Regent Davidson reported members of the alumni group in Tulsa are interested in the University acquiring government land in the Keystone Reservoir area near Tulsa. There is an opportunity to lease property from the Army Corps of Engineers that could be used for alumni relations, adult education, or biological research. Regent Northcutt requested Mr. Davidson to inquire into this matter further and report to the Board.

Regent Monroe reported he had received a letter from the head of the junior college in El Reno pertaining to their interest in the University operating the junior college, and arrangements will be made for the Regents' Committee appointed to study this matter (Regent Monroe, Chairman; and Regents Johnson and Houchin) to meet with the El Reno group.

Regent Johnson requested a letter from the President of the Board be sent to the University band director congratulating him on the performance of the band at the football game on Homecoming Day.

It was also agreed that the President of the Board should send letters to Vice President Swearingen and Professor Ronald Shuman, who are both confined to the hospital at the present time.

There being no further business, the meeting was adjourned at 4:15 p.m.


Emil R. Kraettli, Secretary