

**MINUTES OF A REGULAR MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
THURSDAY, JUNE 6, 1963 - 10:00 A.M.**

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, June 6, 1963, at 10:00 a.m.

The following were present: Regent Glenn Northcutt, President, presiding; Regents Monroe, Rothbaum, Johnson, Davidson, Little, and Houchin.

The minutes of the meeting held on May 9, 1963, were approved.

The Chair welcomed Mr. Quintin Little, Ardmore, as a member of the Board of Regents, having been appointed by Governor Bellmon, and confirmed by the Senate on May 16, 1963, for a seven-year term to March 29, 1970, to replace Mr. Leonard Savage, whose term expired March 29, 1962, but who continued to serve on the Board until replaced.

The Regents unanimously approved the following Resolution:

**RESOLUTION**

**WHEREAS, MR. LEONARD SAVAGE rendered loyal service as a member of the Board of Regents of the University of Oklahoma from May, 1955, to May, 1963; and**

**WHEREAS, the welfare of the University of Oklahoma was always uppermost in the thinking of Mr. Savage, which at all times resulted in service far beyond the call of duty and at a great sacrifice to his own interests;**

**NOW, THEREFORE, BE IT RESOLVED that the Regents of the University thank Mr. Leonard Savage and express appreciation to him for his excellent contribution made to the University of Oklahoma and the State of Oklahoma; and**

**BE IT FURTHER RESOLVED that the Regents hope and expect that Mr. Savage will continue in his cordial support of his alma mater with all the vigor that was manifest during his active service as a Regent.**

Unanimously adopted by the Board of Regents of the University of Oklahoma on this the sixth day of June, 1963.

President Cross reported that he expected to take his vacation beginning June 10; that he expected to be gone approximately three weeks on a trip to the Orient with a group of Alumni.

President Cross explained that arrangements had been made for a simultaneous announcement at noon in Austin, in Dallas, and in Norman of the five-year extension of the agreement with the Cotton Bowl Association and the University of Texas for the annual football game to be played at the Cotton Bowl, if approved by the University Regents. This was item No. 20 on the agenda, but the Regents agreed to consider the matter at this time. Copies of the proposed contract with the University of Texas and the present contract with the Cotton Bowl Association were distributed for the information of the Regents.

The Regents voted to continue the football game with the University of Texas in the Cotton Bowl through 1971.

At the May meeting (p. 7373) an investigation was requested to determine whether there were any Oklahoma firms qualified to perform the printing and binding required for the Sooner Yearbook. A report was submitted to the Regents by mail. President Cross distributed copies of a letter from the Southwestern Engraving Company to Mr. Cecil Brite, Manager of the Student Publications, pertaining to their inability to perform the printing and binding required.

President Cross stated that as a matter of general policy it probably is not good practice to expect an agency of the University to operate both as instructional and service unit. However, it seems reasonable that the President's Office and the Regents should receive service as needed from any agency of the University. This recommendation has reference to the institution's need for architectural and legal services. He suggested that responsibility for providing these services be given to the School of Architecture and the College of Law respectively, effective September 1, 1963.

President Cross recommended specifically that the Office of University Architect be transferred in its entirety to the School of Architecture with the provision that the faculty of the School of Architecture shall provide whatever architectural services the University may need under the administration of Professor John G. York. Under this plan, it is assumed that the School would have at least one non-academic employee who would spend full time on the routine architectural work of the institution--remodeling and minor construction projects. However, for major programs of construction, it is expected that a committee of three architects, with Professor York as chairman, would assume responsibility for the preparation of information to be supplied to the project architects. Perhaps a specific member of the architectural staff would be given primary responsibility for working with the project architect and the individual selected for such work would vary with the nature of the project. An attempt would be made to select a member of the staff whose competence might be most closely related to the nature of the project under way.

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This plan would, in effect, replace the University Architect by an Architectural Committee with Professor John G. York of our School of Architecture as Chairman of the Committee. Under this plan there would be some matters of budget and space to be considered, but these could be worked out later.

President Cross also recommended that the College of Law be asked to provide such legal services as the President's Office and the Regents may need. Here again it is recognized that one member of the faculty probably would have primary responsibility for the more routine legal problems and probably would give about one-half of his time to this type of service. On the other hand, when specialized legal knowledge might be needed, the Dean of the College of Law would arrange to bring the appropriate legal specialist into the picture. This plan, I think would do much to meet the constantly recurring criticism that agencies of the State spend too much money for the employment of legal services. Here again there would be involved some budgetary considerations, but these would be only bookkeeping adjustments.

Approved.

President Cross presented the following memorandum from Mr. Richard Kuhlman, University Architect, to Vice President Lloyd Swearingen under date of May 29, 1963, pertaining to the Geology Building Study:

"In accordance with Dr. Cross's letter of April 17, we have studied the possibilities for reducing the solar heat gain on this structure. We have given thought and study to this problem for several years. We have concluded that automatic motor-operated vertical louvers should be mounted on all glass areas on the east, west, and south sides of the building. Companies manufacturing this system claim that the system will bring the heat transfer coefficient within the same range as that which applies to a brick wall.

"Attached are prints of drawings showing the elevations of the building as they exist, a plan showing the plan location of the proposed louver systems. At this point we estimate that \$90,000.00 would be required to install the systems as shown. Detailed studies of the application of the systems to the structural system will need to be made before proceeding with the project and to get final cost figures."

The plans referred to were mailed to each Regent along with the agenda and were also available at the meeting.

The Regents discussed the plan presented, and, while they recognize the urgency of some remedy for the situation, they agreed that \$90,000 is not available and that such an expenditure is not feasible at the present time.

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President Cross recommended that this matter, along with the plans prepared by the University Architect's Office, be referred to Professor John G. York of the School of Architecture for further study and a recommendation.

Approved on motion by Regent Houchin.

At the April 11 Regents' meeting (p. 7337) there was a discussion of the University continuing its affiliation with the Mid-America State Universities Association. The matter was referred to the University Senate for further study and a recommendation.

The organization encourages the exchange of students between member institutions when curricula available at one institution are not offered at others, and expensive research instruments may be shared between universities. Departmental conferences in several subject areas have been sponsored by MASUA. The Senate feels that the possibilities of mutual gain by cooperation among the ten member universities are worth exploring further and that MASUA could provide the framework for carrying out programs involving the exchange of ideas, students, equipment and manpower.

The University Senate recommended that the University retain its membership in the Mid-America State Universities Association, and President Cross concurred in this recommendation.

Approved on motion by Regent Davidson.

President Cross presented the following General Policy Statement of a Long Range Plan for Future Development of the University of Oklahoma:

#### I. PURPOSE AND SCOPE

This project is proposed for the purpose of preparing a comprehensive general plan for the physical development of the University of Oklahoma. The Plan will be based on a twelve year projection period from 1963-1975. This is to be a part of the comprehensive general plan of the City of Norman, Oklahoma.

The area embraced by the plan includes all of the academic and housing areas; undeveloped tracts owned by the University which are contiguous to or in the vicinity of the Main Campus, and other publicly owned or privately owned property in the immediate vicinity of the Main Campus which, by virtue of location or use, materially affects the future development of the University. The North Campus of the University of Oklahoma also is included as a part of the study area. All of these areas combined will be referred to hereafter as the Study Area.

The planning study is proposed to be conducted by the staff members of the Oklahoma Center of Urban and Regional Studies, hereafter referred to as the OCURS. Staff members of the OCURS will work in close cooperation with the Council on Planning and Development and other officials and agencies of the University of Oklahoma, as designated by the President, in the conduct of basic studies and in the development of the Plan.

## II. DETAILS OF WORK TO BE PERFORMED

### A. Space Analysis

An analysis will be made of the use of existing space in buildings composing the academic area of the University. This study will include an evaluation of the quality of space, in accordance with an appropriate rating system for academic space, in terms of light, air, structural condition, utility services, ingress and egress, amenities and other related factors.

### B. Space Requirements by Functional Units

A determination will be made of the present use of existing space by various functional units (Colleges, Schools, Physical Plant, Housing, etc.) of the University. A projection of space needs by functional units will be made to cover the estimated requirements for the period 1963-1975.

### C. Physical Facilities Analysis

An analysis will be made of the present physical facilities including buildings, utilities, streets and parking areas to determine the probable life of each, based on measurements of structural and functional obsolescence.

### D. Land Use

An analysis will be made of the use of land within and adjacent to the study area as it relates to the development requirements of the University (land use data already collected by the Norman City Planning Commission will be used for part of this analysis).

### E. Preparation of a Comprehensive General Development Plan

A comprehensive general plan for the physical development of the study area will be prepared, based on the projected needs and requirements of the University for the twelve year period, 1963-1975. This plan will include the academic area, housing areas, general requirements for utilities and services, automobile circulation and parking and the physical character of the University area. The plan will delineate the relationships between functional units and the proposed space allocation for each.

Where appropriate, design concepts will be indicated to provide an integrated and unified building complex. Alternative solutions or plans may be presented where there is need for the development of a flexible program.

A plan for circulation and for parking and storage of traffic generated by the activities within the study area will be prepared. This plan will be coordinated with the major street plan of the City of Norman and with the plan for traffic movement of the Oklahoma State Highway Department.

All proposals and plans will be prepared in the form of written reports and will be illustrated on maps of appropriate scale, in a manner that will clearly indicate the basic development objectives including use of land, location of functional units, design concepts, vehicle circulation and parking requirements and utility service requirements. The plan will be designed to provide the basis for the development of precise architectural and landscape plans for individual buildings and building groups. Two hundred copies of the plan will be prepared.

### III. PROJECT STAFF

It is proposed that this project be conducted by staff members of the OCURS with the assistance and cooperation of the Office of the University Architect, the Physical Plant, Admissions and Records and other appropriate agencies of the University.

### IV. TIME AND COST OF PROJECT

It is proposed that the work program outlined above be conducted over a period of 24 months and that the cost of this program not exceed \$33,000.00. One-third of the cost of this project must be borne by the University, and the Regents of the institution are asked to approve the expenditure of this amount either from funds obtained from the University of Oklahoma Foundation or from the University's Operational Budget. A payment schedule acceptable to the Department of Commerce and Industry, the State Agency administering the program, will be worked out.

There was a question on the short term of the plan--twelve years rather than for 20 or 25. President Cross explained that it is anticipated that there will be a continuing study of the master plan, not only during the twelve-year period, but for an indefinite period beyond 1975, probably through a University Planning Office.

On motion by Regent Rothbaum, the General Policy Statement for a Long Range Plan was approved with the understanding that arrangements will be made for the continuation of the master plan after 1975.

President Cross reported the University Senate has considered the suggestion that the Retirement Policies of the University be altered to allow the institution to exercise the option to retire faculty members at 65. The Senate recommends retention of the present policies.

In discussing the matter, the Senate took into consideration the following points:

1. The University's present retirement policy is rather standard throughout the country and, therefore, is the policy with which we must compete in recruiting new faculty and in retaining the ones that we have. Under our present policy, we have in the past been able to recruit an occasional outstanding individual as old as 45 who could hope to qualify for complete retirement benefits here after 25 years of service.

2. In view of the fact that retirement policy is always considered carefully before a new faculty member accepts a position here, it would be unwise and perhaps unfair to make any change which might affect those members of the faculty currently employed.

3. It is believed that any option to retire a member of the faculty exercised by the University short of mandatory retirement age would be difficult to administer and subject to occasional abuse.

4. Any change rendering less secure the tenure of faculty who have conscientiously served the University would have an adverse effect upon faculty morale and hence upon the retention of valued personnel.

Regent Johnson suggested that further conferences, or at least a conference, with the representatives of the Senate be held in order to arrive at some decision about this problem.

President Cross suggested the Board invite the Senate to consider further this proposal and offer to meet with the Committee which made the report upon which the Senate recommendation is based.

After a further discussion, Regent Northcutt requested the Regents' Committee on Coordination with Other Groups (Regent Monroe, Chairman; and Regents Johnson and Houchin) to meet with the University Senate Committee and study the matter further. The members of the Senate Committee at this time are:

Dr. Stewart C. Wilcox, Chairman, Professor of English  
Miss V. Jean Brown, Associate Professor of Pharmacy  
Dr. Willis H. Bowen, Professor of Modern Languages  
Dr. Joseph F. Rarick, Professor of Law  
Mr. Cecil E. Lee, Assistant Professor of Art  
Dr. A. J. Stanley, Professor of Physiology, School of Medicine  
Mr. Leslie H. Rice, Professor of Journalism.

President Cross reported the Vice Presidents, the Dean of Students, and the Associate Dean of the College of Arts and Sciences (in the Dean's absence) have made a study of the feasibility of combining the Home Economics Nursery School and the Sooner City Nursery into a single administrative operation for purposes of economy. After touring the two buildings and studying the budget, they have recommended, for the following reasons, that such a combination not be attempted at this time:

1. Program - The Home Economics Nursery School is used for instructional purposes and as a child development laboratory. Courses involving its use as a laboratory enroll some 75 to 80 university students each semester, and it contributes to programs in Home Economics, Psychology, Education, and the Family Life Institute. For purposes of control it is necessary that the number of children be limited. The Sooner City Nursery is a service operation. It too is used from time to time for observation, but is not operated for this purpose, and the number of children is limited only by the available space.

2. Building - Obviously the two cannot be operated in the same space. The only way to save on administering the two would be to have a building that would permit the segregation into a separate area of the children needed for teaching and laboratory purposes in the Home Economics program. Neither of the present buildings could be adapted to this use, and we have found no other building that could be so used.

3. Budget - The Sooner City Nursery is operated on a self-supporting basis. For the Home Economics Nursery School the Business Manager has provided the following figures:

Estimated Fee Income 1962-63	\$ 5,000
Estimated Federal Funds	2,600
Total Estimated Income 1962-63	<u>\$ 7,600</u>
 Budget 1962-63	 \$18,392
Less Estimated Income	<u>7,600</u>
	\$10,792
 Salary of Director 1962-63	 \$ 6,840
Salary of Special Instructor	4,296
Total Instructional Salaries	<u>\$11,136</u>

In short, if we assume, as we usually do, that regular faculty salaries should be paid from the regular University budget, the Home Economics Nursery School is already supporting itself. If it were possible to merge the two Schools, these two faculty salaries would still presumably be paid from the regular budget.

On the basis of this report President Cross recommended that the Home Economics Nursery School and the Sooner City Nursery remain administratively separated. He also recommended that the Regents tour these two operations after luncheon and make their own examination of them.

On motion by Regent Rothbaum the recommendation was approved. Regents Johnson and Davidson requested that they be recorded as not voting on the motion.

At the March 14 Regents' meeting (p. 7314) it was requested that the University Senate study the feasibility of establishing certain Regents' awards to be made for excellence in teaching. The Senate has studied this possibility and has recommended the following procedure be established:

A. Eligibility

Any tenure-holding member of the faculty will be eligible for an award.

B. Procedure for Selection of Recipients

1. Committee A of each teaching department may, at the time they make budget recommendations for the year, forward to their dean, with a detailed substantiating statement, the names of persons recommended as having been particularly meritorious in teaching.
2. Each Dean may endorse the names sent to him and/or add nominees of his own. He will forward all names to the University Budget Council for consideration.
3. The Dean of the University College and the Dean of the Graduate College may submit nominees to the Budget Council along with detailed substantiating statements about each.
4. The Budget Council will consider all names received and will forward to the President the names of not more than five nominees in any one year. The President may submit these names to the Regents for consideration.

C. Name of the Award

It is proposed that the award be called: Regents' Award for Superior Teaching.

D. Character of the Awards

1. The character of the awards should be at the discretion of the Regents. Possibly a suitable scroll or plaque could be given by the Regents to each recipient. It is also recommended that the Regents consider the addition of cash awards if and when possible funds could be allocated by the Regents for this purpose.

2. It is recommended that the Regents, as a group, be personally involved in the presentation of these awards, possibly at the time of the General Faculty Meeting in the spring or on some other suitable occasion of their choosing.

President Cross recommended approval of the establishment of Regents' Awards for Superior Teaching as recommended by the University Senate.

Approved on motion by Regent Johnson.

It was agreed that this become effective with the next academic year and that the first awards will be given in the spring of 1964.

Regent Monroe requested that discussion of plaques to be prepared for presentation to Mr. L. H. Haskell and Mr. John Jacobs be placed on the agenda. Approved on motion by Regent Rothbaum.

Regent Monroe moved that suitable plaques be prepared for signature of the President of the Board of Regents expressing the appreciation of the Regents for the years of service and skillful coaching of Mr. Haskell and Mr. Jacobs.

Approved.

The following Charter of Government of the University, on which action was deferred from the last meeting (p. 7364), was presented for consideration of the Regents:

#### CHARTER OF GOVERNMENT OF THE UNIVERSITY

##### Preamble:

The University of Oklahoma is, under the constitution and laws of the state, governed by the University of Oklahoma Board of Regents, subject to overall direction by the Oklahoma State Regents for Higher Education. The University of Oklahoma Board of Regents herein continues the delegation of 1947 to the general faculty of the university of authority to enact laws, rules, and regulations with respect to the academic welfare of the university; but no such laws, rules, and regulations may be enforced until approved, first, by the president and second, by the Board of Regents.

#### THE GENERAL FACULTY

##### Composition:

The general faculty of the university is composed of all full-time university faculty members with the rank of instructor or above, the

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president and the vice-presidents of the university, the deans and the associate and assistant deans, and other such persons who have been or may be nominated by the president and approved by the University Senate.

Meetings:

The general faculty shall meet at least once each semester (on the third Thursday of October and the third Thursday of April) and at other times upon call by the president on his own initiative or petition of thirty members representing two or more colleges. Fifty members shall constitute a quorum for the transaction of business. The president is ex-officio chairman of the general faculty and he shall appoint a secretary who shall keep a record of the proceedings.

Powers:

All legislative powers of the faculty of the university relative to the university as a whole are vested in the general faculty. These legislative powers shall be exercised either directly by the general faculty or by the senate, created by the general faculty, provided that the exercise of any of these powers by the senate shall be subject to conditions specified hereinafter.

THE UNIVERSITY SENATE

Composition:

The general faculty continues to delegate, under limitations hereinafter provided, its legislative powers to the University Senate. The senate shall consist of forty-three members.

The members of the senate shall be elected by written ballot in the general faculty, the constituent colleges, and the independent degree-recommending schools of the university. The electors shall consist of members of the general faculty. The allocation of senate seats shall be determined in the official triennial apportionment proposed by the senate and approved by the general faculty. Under the apportionment the allocation of senate seats shall be determined by the ratio which a constituent college's full-time professors and instructors (as listed on the university payroll) bears to the total number of full-time professors and instructors in the university, provided that each college and independent degree-recommending school shall have at least one senate seat and that no fewer than six nor more than nine seats shall be allocated to the general faculty. The elections of 1960, 1961, and 1962 shall be conducted under the 1959 apportionment.

Eligibility and Term of Office:

All members of the general faculty with the rank of assistant professor or above shall be eligible for election to the senate. The term

of office shall be three years, with one-third elected each year. An election to fill a vacancy shall be for the unexpired term only. No member of the senate shall be eligible to serve until one year has elapsed after the end of his last prior service in the senate.

Election Procedure:

The president of the university shall appoint a committee on elections to consist of five members, no two of whom shall be from the same constituent faculty. This committee shall establish administrative regulations for all elections to the senate and shall conduct the elections in the general faculty.

Before the end of February the secretary of the senate shall notify the dean of each constituent faculty of the number of senators which that faculty shall elect at the March meeting. The deans of the respective faculties shall certify to the secretary of the senate the names of the newly elected senators within one week after their election.

Before April 10 the committee on elections shall notify the members of the general faculty of the names of all persons elected in the separate faculties and present members of the senate. The committee shall invite each member of the general faculty to nominate one candidate for the senate. These nominations shall not be signed, but shall be enclosed in an envelope on which the faculty member making the nomination shall sign his name.

Thereafter, the committee on elections shall circulate primary ballots to all members of the general faculty containing the names of all persons who have been nominated for election to the senate. Each faculty member is entitled to vote for as many nominees as there are seats to be filled. Each faculty member shall mark and return one ballot unsigned in an envelope on which he shall sign his name.

The committee shall then circulate final ballots listing the names of those candidates who receive the greatest number of votes in the primary election. Such ballots shall list twice as many names as there are seats to be filled. Each faculty member shall be entitled to vote for as many nominees as there are seats to be filled. The chairman of the committee on elections shall certify to the secretary of the senate the names of senators elected from the general faculty.

Powers of the Senate:

The Senate shall have authority to enact legislation on any matter affecting the academic welfare of the university provided that any enactment of the senate shall be subject to review by the general faculty. Any senate enactment may be placed on the agenda of the next regular or called

meeting of the general faculty by a petition signed by not less than thirty members of the general faculty, provided that such petition shall be filed with the secretary of the general faculty within five days (Sunday excepted) after circulation to the general faculty of the Senate Journal in which the measure is published. If the general faculty approves the protested measure, it shall be forwarded by the secretary of the general faculty to the president. The secretary of the senate shall forward each unprotested senate measure directly to the president at the expiration of the protest period.

The senate shall determine its own time of meeting and its own rules of procedure. It shall elect a chairman, a vice-chairman, a secretary, and such other officers as it shall by its rules provide. The secretary need not be a member of the senate.

Each standing committee is authorized to select non-senate members of the general faculty to serve as ad hoc members of the committee for specific problems.

Subjects for legislation may be brought to the attention of the senate by written communication from the president, any university administrative agency, any constituent college or independent degree-recommending school, any member of the general faculty, any standing committee of the senate, or the official student governing body.

If under extraordinary conditions, the senate should determine that specific actions of the university administration are detrimental to the academic welfare of the university, the senate shall address an appropriate memorial to the president who shall place it on the agenda of the next meeting of the Board of Regents.

Faculty committees shall be utilized by the President in development of policies on matters of vital interest to students and faculty of the university. These areas include: curriculum, teaching and research; academic and administrative personnel; budget; athletics and student activities; and planning and development. As a matter of principle, committees shall be concerned only with matters in which they can make meaningful contributions. The committee system shall not be regarded as a substitute for administrative responsibility. In order to give the faculty a voice in determining the membership of major committees, which shall be named by Senate resolution, the university senate shall provide a list of nominees from which the president will make his appointments. Other administrative committees may be created by the president without nominations from the senate.

The senate shall at the earliest feasible time provide for the publication of "The Statutes of the University of Oklahoma," which shall be regularly revised and shall contain the statutes in force in the government of the university.

### THE PRESIDENT

#### Role in Legislation:

The president shall present to the first meeting of the senate in a new academic year a general message on the state of the university in which he shall give recommendations for the furtherance of the academic progress of the university. He may also at any time make special recommendations for the consideration of the senate.

The president shall within 30 calendar days after the end of the protest period inform the senate by written message of his disposition of a senate measure. If he vetoes the measure, the president shall in writing give the senate the reasons for his action. If he chooses, the president may orally present to the senate an elaboration of his written message.

### THE BOARD OF REGENTS

#### Role in Legislation:

If the president approves a senate or general faculty measure, he shall forward it to the Board of Regents with his recommendation. No measure shall become a university statute without the approval of the Board of Regents. If they approve the measure, the regents shall determine the date at which the statute becomes effective. If no date is specified, the statute shall become effective at the beginning of the next regular university semester.

### CONSTITUENT COLLEGES

#### Powers of Colleges and Independent Degree-Recommending Schools:

Legislative powers relating to a single college or independent degree-recommending school of the university are vested in the faculty thereof. The faculty of a college or independent degree-recommending school normally shall meet once a month, and in no event less than twice a semester to deliberate upon and determine its own policies.

### AMENDMENT

#### Procedures:

This charter may be amended by action of the general faculty in a regular or special session of that body, provided that no amendment shall be effective until it shall have been approved by the president and the Board of Regents. If the president fails to approve the general faculty's action to amend, he shall so report to the next regular meeting of the general faculty which occurs at least thirty days after the meeting of the general faculty at which the action was taken.

A proposal to amend the charter may originate by action of the senate or by motion in a meeting of the general faculty. In those cases in which the proposal originates through senate action, the proposal must be submitted to the general faculty at either a regular or special session; provided that consideration for the proposal's adoption in the general faculty shall not occur until the expiration of thirty days after the notification of the general faculty through the Senate Journal.

If the proposal originates in the general faculty, it shall not be considered for adoption until the expiration of thirty and not more than forty days after the members of the general faculty have received copies of the proposal from the secretary of the general faculty.

The above Charter was approved on motion by Regent Houchin. It was agreed by the Regents that the President of the Board should send a letter to the President of the University Senate expressing the regrets of the Regents for the delay in acting on the Charter.

President Cross recommended that the Regents approve the following Resolution to authorize the sale of \$5,700,000 in bonds to finance the construction of the new dormitory and the new apartments for the University; that the sale be held at the July meeting of the Regents; and that the Regents authorize delivery of the bonds as quickly after the sale as the details can be completed to make delivery possible.

#### RESOLUTION

BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA:

That the Secretary of the Board of Regents is hereby directed to advertise for sale \$300,000 Board of Regents of the University of Oklahoma, University of Oklahoma Housing System Revenue Bonds of 1963, Series A, and \$5,400,000 Board of Regents of the University of Oklahoma, University of Oklahoma Housing System Revenue Bonds of 1963, Series B, for the purpose of constructing a new dormitory, with dining facilities, for approximately 1004 students, including addition to existing dormitory refrigeration plant to provide service for this building only; two new apartment buildings for approximately 104 student families; and to purchase movable furniture and equipment for the Project, which bonds shall mature at such time or dates not exceeding the period of time provided for in the Loan Agreement dated as of May 1, 1963, by and between the United States of America and the Board of Regents of the University of Oklahoma acting for and on behalf of the University of Oklahoma. That such Series A Bonds shall bear interest at such rate or rates not exceeding the maximum rate provided by Oklahoma law and the Series B Bonds shall bear interest at such rate or rates not exceeding that set out in the said Loan Agreement.

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That bids for the sale of said bonds shall be received by the Board of Regents at its regular meeting on the 11th day of July, 1963, at 10:00 a.m. at the President's Office at the University of Oklahoma, Norman, Oklahoma.

That such notice of sale shall be published in a financial newspaper or journal of general circulation among bond dealers of the United States, in the City of New York, State of New York. That said bonds shall be sold to the bidder bidding the lowest interest rate or cost to the University of Oklahoma not exceeding the rates set out in the said Loan Agreement as to Series B Bonds and not exceeding the maximum rate as to Series A Bonds as provided by Oklahoma law.

That the Board of Regents shall reserve the right to reject any and all bids.

ADOPTED and APPROVED this 6th day of June, 1963.

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President, Board of Regents

ATTEST:

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Secretary

The Resolution was unanimously approved on motion by Regent Rothbaum.

Upon recommendation of the faculty of the College of Engineering and of the Graduate Faculty, President Cross recommended the following changes in advanced degrees in Engineering:

1. That the so-called "professional engineering degrees" be dropped. These are the degrees defined as "the professional degree of Engineer, qualified by the branch of engineering in which the undergraduate work was done", such as Petroleum Engineer, Civil Engineer, Electrical Engineer, Mechanical Engineer.
2. That there be only one Master's degree in Engineering, to be conferred with or without designation, and that, when there is designation, as will be the usual thing, it show the major field in parenthesis after or below the name of the degree: e.g.,  
Master of Engineering  
(Petroleum Engineering)

The purpose of this change is to permit flexibility of designation without being restricted necessarily to the name of the School or Department in which the major work is taken.

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President Cross recommended that the Regents approve these changes, to become effective September 1, 1963, and subject to the approval of the Oklahoma State Regents for Higher Education.

Approved on motion by Regent Davidson.

President Cross reported that the Dean of the College of Business Administration, with the concurrence of an overwhelming majority of the Faculty of the College, and with the endorsement of the Council on Instruction has recommended that the following departments of the College of Business Administration be merged:

1. The Departments of Economics and Business Statistics into a combined department to be known as the Department of Economics. It is believed that the merger of these two departments will provide greater administrative efficiency and economy, will facilitate the recruiting of competent staff in the area of statistics, and will provide additional strength for both departments since members of the faculty in both areas have teaching competence in the other.
2. The Departments of Business Communications, Business Law, and Office Administration into a combined department to be known as the Department of Administrative Services. The merger of these three departments should result in a much higher degree of administrative efficiency and some economy to the budget of the College. All three departments are quite small, with Business Law now having only two members, Business Communications three, and Office Administration five. Our departmental organization is not calculated to function efficiently with units as small as those in Business Communications and Business Law. The merger will accomplish the result of eliminating unnecessary faculty involvement in administrative details, although the opportunity to have a voice in the administration of the combined department will be available through the administrative committee of the enlarged department. Another important reason for merging the three departments is the fact that these are the three areas in the College in which it is not possible for a student to do major work and have been known in the past as Minor departments.

President Cross recommended that the two mergers described above be approved to become effective on July 1, 1963, with the approval of the University budget for 1963-64.

Approved on motion by Regent Monroe.

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On December 7, 1960, the University entered into a contract with the Sherman Machine and Iron Works, Oklahoma City, to furnish the materials, labor, and equipment for the construction of the water supply service mains, fire hydrants, and irrigation water system for the Center for Continuing Education. The total amount of the contract was \$29,775.00.

The University requested that the Sherman Machine and Iron Works delay the final work on the contract until the parking lots and streets could be installed. Funds for the parking lots and streets were delayed, but have now been received and the work has been completed.

The work in connection with the contract with the Sherman Machine and Iron Works has been satisfactorily completed. The Director of the Physical Plant, the Business Manager, and the Vice President for Business and Finance have recommended that the final payment be made for the work in connection with the contract.

President Cross recommended that the Regents accept the project as complete and authorize the final payment to the Sherman Machine and Iron Works in the amount of \$9,726.28.

Approved on motion by Regent Johnson.

President Cross recommended approval of the following Quarterly General Improvement Allocations for the first quarter, fiscal year 1964, from Section 13 and New College Funds:

Partial Replacement, University Vehicles	\$16,000
Purchase of Institutional Furniture and Equipment	15,000
Purchase and Installation of Raised Floor, Data Processing Rooms	2,772
Continued Activation, South Campus	5,000
Rounding and Backing Machine - University Library Bookbindery	5,575
Minor Alterations and Improvements	<u>15,653</u>
	\$60,000

Approved on motion by Regent Rothbaum.

President Cross presented the final plans and specifications for the Main Campus Engineering Building as prepared by Howard-Samis-Davies, Associate Architect. He explained that with some minor changes the plans and specifications had been approved by the University Architect, Director of Physical Plant, Business Manager, Chairman of the Engineering Building Committee, and the Vice President for Research and Development.

President Cross recommended that the final plans and specifications, with the changes suggested involving the naming of sub-contractors in the bid submitted and providing a space on the proposal form for the time for completion of each project, be approved and that the Regents authorize advertising for construction bids for the Aeronautical and Space Engineering Building, North Campus, and for the Engineering Building, Main Campus.

The recommendation was approved on motion by Regent Monroe with the understanding that bids will be requested on each building separately and/or on both buildings as one project.

President Cross stated that the final plans for the Botany and Microbiology Building were expected to be completed within the next few days, and asked about the possibility of the President of the Regents or a Committee being authorized to approve the plans. There was also a discussion of the final plans for the Fine Arts Building being completed between the July and September Regents' meetings.

Regent Johnson moved the New Construction Committee (Regent Rothbaum, Chairman; and Regents Houchin and Davidson) be empowered to accept, modify, or reject on behalf of the Board of Regents final plans and specifications which may be submitted outside of the regular meetings in order to avoid undue delay in advertising for bids. The motion was seconded by Regent Monroe and approved.

President Cross reported that bids were received on 2,000 tons of limestone chips for the Department of Physical Plant. Because the railroad bridge to the South Campus spur has been condemned, the Purchasing Office had to specify truck delivery even though this would make bids difficult to obtain. Bids were circulated widely in this and the Tulsa area. Fifteen bids were sent out. The bids returned are:

Norman Concrete Company, Norman	
Price per ton (\$3.20)	\$6,400.00
Less 15¢ per ton discount if paid within 20 days	<u>300.00</u>
	\$6,100.00
 Dolese Brothers Company, Oklahoma City	
Price per ton (\$3.09) net	\$6,180.00
 Murphy and Perkins, Oklahoma City	
Note on bid: "Not within our delivery range with trucks"	No Bid

President Cross recommended that the bid be awarded to the low bidder, Norman Concrete Company, at a total cost of \$6,100.00.

Approved on motion by Regent Monroe.

President Cross reported bids have been received on the purchase of a tractor shovel crawler type subject unit to be used by the Department of Physical Plant. The more common name is front end loader. This unit was bid with a trade-in of one HD5 Allis Chalmers 1950 model. Bids received are:

Boecking-Berry Equipment Co. Oklahoma City, net, fob Norman Bidding a Caterpillar #933	\$13,515.00	
Less Trade-in	<u>3,500.00</u>	\$10,015.00
 Herd Equipment Company Oklahoma City, net, fob Norman Bidding a Case #1000D	 \$19,193.00	
Less Trade-in	<u>6,100.00</u>	\$13,093.00
 Boardman Machinery Company Oklahoma City, net, fob Norman Bidding an Allis-Chalmers HD 6G	 \$18,686.55	
Less Trade-in	<u>4,086.55</u>	\$14,600.00
 Boecking-Berry Equipment Co. Oklahoma City, net, fob Norman Bidding a Caterpillar #955	 \$18,927.00	
Less Trade-in	<u>3,500.00</u>	\$15,427.00

The answer of "No Bid" was received from the following:

Tulsa Equipment Company  
Hart Industrial Supply Company  
Ellfeldt Machine and Supply Company  
Leland Equipment Company

The specifications of all units bid were checked by the Physical Plant Department and it was found that the low bid covered a unit much too small to meet specifications.

President Cross recommended that this bid be awarded to the Herd Equipment Company, Oklahoma City, on their trade bid of \$13,093.00 for the Case #1000D, this being the best bid received on a shovel that meets specifications.

Approved on motion by Regent Rothbaum.

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President Cross reported that Building 903, North Campus, recently suffered considerable fire, smoke and water damage due to a fire of unknown origin. No one was in the building at the time the fire was discovered. The Director of Physical Plant estimates that a minimum of \$16,000 will be required to re-roof and refurbish Building 903.

Building 903 has been used on an intermittent basis by the Extension Division to house Peace Corps trainees and other short course groups. Building 806, located in the same general area, is available for use by the Extension Division and can be placed in use at a considerably lower cost than to repair the damage to 903.

The Council on Planning and Development, the Director of Physical Plant, and the Dean of the Extension Division have all recommended that the Extension Division shift its space use from Building 903 to Building 806, that the steam boiler, the hot water heaters and steam radiators be removed from Building 903, that it be reported to the Purchasing Office as surplus to the University's needs, and that it be sold on an "as is, where is" basis and removed from the North Campus. President Cross concurred in this recommendation.

On motion by Regent Houchin, the recommendation was approved with the request that the sale specify a short-term removal date.

President Cross reported that some purchasers of oil and gas from which the University receives royalties require a resolution authorizing the execution thereof on behalf of the Regents of the University. This has come up within the last month in connection with the execution of a Transfer Order to the Humble Oil & Refining Company relating to certain mineral interests in Mississippi (a part of the Murray Case Sells Estate) which have been transferred to the Regents of the University of Oklahoma, a body corporate, for the use and benefit of the University of Oklahoma.

President Cross recommended approval of the following Resolution:

#### RESOLUTION

BE IT RESOLVED BY THE REGENTS OF THE UNIVERSITY OF OKLAHOMA:

THAT the President of the Regents of the University of Oklahoma, the President of the University of Oklahoma, and the Secretary or Assistant Secretary of the Regents of the University of Oklahoma, acting for and on behalf of, and for the use and benefit of, the University of Oklahoma, be and they are hereby authorized to execute on behalf of the University of Oklahoma, or the Regents of the University of Oklahoma, all Division and Transfer Orders and all sale-contracts affecting oil or gas belonging to the University of Oklahoma or to the Regents of the University of Oklahoma for the use and benefit of the University of Oklahoma, in any capacity,

which Division and Transfer Orders and sale-contracts are necessary to be filed with any person, firm or corporation with which said Regents or University may do business; said officers being hereby authorized to sell all oil or gas now in the custody of any person, firm or corporation or which may hereafter be run into their custody to the credit of said Regents or University.

The Resolution was unanimously approved on motion by Regent Houchin.

President Cross stated that the present charge at the University for a student to re-enroll during the same semester in which he has withdrawn or been suspended is \$2.00. The present fee for this same service at Oklahoma State University and at the four-year colleges in the State System is \$5.00. A \$5.00 fee here should have the effect of reducing, through a stiffer penalty, the number of students suspended each month as a result of their failure to meet financial obligations and the effect of producing a small amount of additional income.

President Cross recommended the re-enrollment after withdrawal fee be increased to \$5.00, effective September 1, 1963.

Approved on motion by Regent Johnson.

President Cross reported there is much expensive travel involved in connection with promoting University of Oklahoma programs in the Center for Continuing Education to such governmental agencies as the Peace Corps, Civil Defense, Post Office, National Science Foundation, Health, Education and Welfare, Department of Defense, and foundations such as Carnegie, Ford, and Kellogg.

Most of the trips are to Washington, New York, Chicago and Battle Creek. On such trips it is impossible to find satisfactory hotel rooms and meals for \$14.00 a day, which is the maximum out-of-state per diem allowed by State Statute.

The successful sale of programs or ideas often hinges on, or is greatly influenced by invitations to lunch or dinner for those who are involved in the conference. The one who is selling the program naturally and rightly picks up the check for such meals.

Dr. Thurman White, Dean of the Extension Division and the College of Continuing Education, has assumed the responsibility of making such trips for the University in order to assume such travel losses personally, and avoid the necessity of other Extension Division employees experiencing sizable travel expenses that cannot be reimbursed by the University. It is estimated that during the past year, Dean White has personally spent approximately \$3,000 of personal funds which could not be reimbursed by the University.

There are a few University employees who have been approved for special expense accounts and who are paid an additional amount to cover the cost of additional expense in connection with similar trips. Dean White's name should be added to those who are approved for such an expense allowance. The allowance would be for promotional expense, both on and off the campus.

President Cross recommended that an annual expense allowance of \$3,000 be approved for Dean Thurman White with the understanding that the allowance will be a promotional expense allowance for activities, both on and off the campus, and will be paid from Extension Division funds in addition to the travel reimbursement for specific trips. It is further understood that the amounts will be paid to Dean White as reimbursement of expense he has incurred, but for which he has not and will not file a travel reimbursement claim.

Approved on motion by Regent Johnson.

President Cross presented the following list of staff and faculty members to be appointed to the position indicated in each case in the Stovall Museum for the period July 1, 1963 to July 1, 1964:

Earth Sciences Division

Head Curator and Curator of Vertebrate Paleontology  
Curator of Invertebrate Paleontology  
Curator of Mineralogy  
Research Associate in Mineralogy

Dr. D. B. Kitts  
Dr. P. K. Sutherland  
Dr. Elmer Lucas  
Dr. C. A. Merritt

Curator of Astronomy

Balfour S. Whitney

Life Sciences Division

Zoology Department

Head Curator and Curator of Fishes  
Curator of Parasites  
Curator of Amphibians  
Curator of Invertebrates  
Curator of Insects  
Curator of Reptiles  
Curator of Mammals  
Research Associate  
Research Associate

Dr. C. D. Riggs  
Dr. J. Teague Self  
Dr. A. N. Bragg  
Dr. H. P. Brown  
Dr. C. E. Hopla  
Dr. C. C. Carpenter  
Dr. R. D. Burns  
Dr. George A. Moore (OSU)  
John S. Tomer (Tulsa)

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Botany Department  
Head Curator

Dr. George Goodman

Social Sciences Division

Anthropology Department

Head Curator and Curator of Archeology  
Curator of Physical Anthropology  
Research Associate in Archeology  
Honorary Research Associate of American  
Indian Art  
Museum Associate in Asian Studies  
Museum Associate in Ethnology  
Consultant in Linguistics

Dr. R. E. Bell  
Dr. Alice Brues  
Dr. Sherman P. Lawton  
  
Dr. Oscar B. Jacobson  
Dr. Percy Buchanan  
Miss Alice Marriott  
Dr. William E. Bittle

Classical Art and Archeology Department  
Head Curator of Classical Art and Archeology

Dr. Charles Reeves

History Department

Head Curator  
Museum Associate  
Museum Associate  
Consultant

Dr. W. E. Hollon  
Dr. Arrell M. Gibson  
Dr. Donnell M. Owings  
W. Foster Harris

Textile Department

Head Curator of American Textiles

Mrs. Dorothy Preston

Museum Administration Division

Museum Associate  
Museum Associate

James Mayfield  
James L. Robinson

President Cross recommended approval of the above appointments.

Approved on motion by Regent Rothbaum.

President Cross recommended the appointment of the following as department chairmen for terms as indicated, effective September 1, 1963:

Victor A. Elconin, English, 4 years  
Mary A. Warren, Home Economics, 4 years  
Doyle E. Anderegg, Botany and Microbiology, 2 years  
Vernon H. Upchurch, Accounting, 4 years  
L. D. Bishop, Business Management, 4 years  
Raymond R. White, Administrative Services, 4 years  
William E. Bittle, Anthropology, 1 year

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He also recommended the appointment of Dr. Donald E Menzie as Chairman of the School of Petroleum Engineering, effective May 28, 1963, for 1 year or until such time as the reorganization of the College of Engineering may require a different arrangement.

President Cross also recommended the appointment of Professor Charles J. Mankin as Acting Director of the School of Geology, effective July 1, 1963, for 1 year or less, depending on the date of appointment of a Director.

Approved on motion by Regent Rothbaum.

President Cross reported that Professor Charles F. Daily has requested optional retirement effective June 1, 1963. Professor Daily completed 26 years of service at the end of the school year 1962-63. He is eligible for optional retirement.

President Cross recommended that Professor Daily's request for optional retirement be approved and that he be given the title Professor Emeritus, effective June 1, 1963. Approved.

The Regents requested that a letter to be signed by each Regent be sent to Dr. Daily commending him upon his superior teaching and expressing regret at his decision to retire.

President Cross recommended the appointment of the following members of the faculty as David Ross Boyd Professors, effective September 1, 1963:

Joseph R. Taylor, Professor of Art  
Besse Alberta Clement, Professor of Modern Languages.

He also recommended that Dr. George M. Ewing be appointed Research Professor of Mathematics, effective September 1, 1963.

The recommendations were unanimously approved on motion by Regent Rothbaum.

#### PERSONNEL

#### FACULTY

#### LEAVES OF ABSENCE:

Funston F. Gaither, Professor of Education, sick leave of absence with pay, March 10 to June 10, 1963.

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Lula P. Bonebrake, Instructor in Education, University School, leave of absence without pay, June 1 to August 1, 1963.

**APPOINTMENTS:**

Leonid Dennis Roshewski, Professor of Modern Languages, \$10,092 for 9 months, September 1, 1963.

Hajime Narumi, Ph.D., Visiting Professor of Physics, \$2,346 for 9 months, 1/4 time, September 1, 1963.

Seward Eliot Robb, Ph.D., Associate Professor of Business Management, \$9,156 for 9 months, September 1, 1963.

Eugene E. MacInnis, Visiting Assistant Professor of Art, \$3,768 for 9 months, 2/3 time, September 1, 1963.

Charles Phillip Colver, Ph.D., Assistant Professor of Chemical Engineering, \$8,520 for 9 months, September 1, 1963.

Franklin B. Sherwood, Visiting Assistant Professor of Economics, Honduras Project (State Department), \$9,156 for 12 months, July 1, 1963.

William F. O'Connor, Adjunct Assistant Professor of Psychology, no salary, January 1, 1963.

David Marlen Berg, Assistant Professor of Speech, \$7,008 for 9 months, September 1, 1963.

John M. Augenfeld, Ph.D., Assistant Professor of Zoology, \$7,008 for 9 months, September 1, 1963.

Martha Claire Tait, Special Instructor in English, \$2,046 for 9 months, 1/2 time, September 1, 1963.

William M. Weaver, Special Instructor in English, \$4,092 for 9 months, September 1, 1963.

Lahoma Ryan Friedlander, Special Instructor, University School, \$5,496 for 9 months, September 1, 1963.

Mildred Ann Kernek, Special Instructor, University School, \$3,996 for 9 months, September 1, 1963.

**CHANGES:**

John G. Eriksen, Associate Dean, College of Arts and Sciences; discontinue title of Director of Honors Program, July 1, 1963.

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Paul G. Ruggiers, Professor of English; given additional title of Director of Honors Program, College of Arts and Sciences, July 1, 1963; salary rate increased from \$9,852 for 9 months to \$12,000 for 12 months, September 1, 1963; salary for July and August, 1963, at \$268.50 per month, 1/4 time.

Ed F. Crim, Jr., Associate Professor of Business Statistics; leave of absence without pay from Business Statistics, September 1, 1963 to June 1, 1964; appointed on Honduras Project, \$12,000 for 11 months, August 1, 1963 to July 1, 1964.

Carl C. Branson, title changed from Professor and Director of School of Geology to Professor of Geology, July 1, 1963. Retains title Director of Oklahoma Geological Survey.

Ansel H. Resler, Associate Professor of Speech; given additional title of Director of Academic Services, WNAD, June 1, 1963; salary of \$303.75 per month, 3/8 time, June and July, and \$810 for August, 1963, full time.

Maston L. Powers, Extension Specialist II, Field Development Services; given additional title of Associate Professor of Industrial Management Engineering, May 1, 1963.

Miguel Terakhov, title changed from Assistant Professor of Drama to Assistant Professor of Ballet, September 1, 1963. Retains title of Artist-in-Residence.

Helen J. Gregory, title changed from Professor of Physical Education to Professor of Dance in the School of Drama, September 1, 1963.

#### RESIGNATIONS:

Herbert Greene, Associate Professor of Architecture, June 1, 1963.

William C. Orthwein, Director of Computer Laboratories and Associate Professor of General Engineering, July 1, 1963.

Philip N. Hood, Associate Professor of Speech, June 1, 1963.

Stanley J. Grossman, Acting Assistant Professor of Civil Engineering, June 1, 1963.

John P. Cutts, Assistant Professor of English, June 1, 1963 (changed from June 1, 1964).

Robert D. Burns, Assistant Professor of Zoology, August 1, 1963.

Gerald Lynn Smith, Instructor in Electrical Engineering, August 1, 1963.

Sybil J. Ingber, Special Instructor, Home Economics Nursery School, June 1, 1963.

Lloyd L. Koontz, Jr., Special Instructor in Mathematics, June 1, 1963.

Nouma Ann Williams Schacher, Special Instructor, University School, June 1, 1963.

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**SUMMER SESSION**

**APPOINTMENTS:**

Richard G. Pearson, Visiting Assistant Professor of Aeronautical and Space Engineering and of Industrial Management Engineering, \$405 per month, 1/2 time, June and July.

William H. Wilson, Professor of Architecture, \$810 per month, June and July.

Paul V. Keen, Associate Professor, Athletic Department, \$630.50 per month, 3/4 time, June and July.

Dewey W. Luster, Associate Professor, Athletic Department, \$486 per month, 3/4 time, June and July.

George Herman Bick, Visiting Associate Professor, Biological Station, \$468 per month, 1/2 time, June and July.

Hague Leland Lindsay, Fish Biologist, Biological Survey, \$588 per month, June and July.

Benjamin Ray Allen, Graduate Assistant, Biological Station, \$210 per month, 1/2 time, June and July.

Orville Donald Brown, Graduate Assistant, Biological Station, \$190 per month, 1/2 time, June and July.

David Lee Fritchard, Graduate Assistant, Biological Station, \$190 per month, 1/2 time, June and July.

William Frank Wade, Graduate Assistant, Biological Station, \$190 per month, 1/2 time, June and July.

James Bennett Clark, Associate Professor of Microbiology, \$402.75 per month, 3/8 time, June and July.

Garry James Ciskowski, Graduate Assistant, Botany and Microbiology, \$190 per month, 1/2 time, June and July.

Muhammad Abdul Bari Mallik, Graduate Assistant, Botany and Microbiology, \$210 per month, 1/2 time, June and July.

Gary W. Schwab, Graduate Assistant, Botany and Microbiology, \$190 per month, 1/2 time, June and July.

Anne Holman Woolf, Visiting Assistant Professor of Business Management, \$581 per month, 3/4 time, June and July.

Glenn Hal Sullivan, Instructor in Civil Engineering, \$240 per month, 1/2 time, June and July.

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Anthony S. Lis, Visiting Lecturer in Business Education, College of Education, \$750 per month, June and July. Appointment in Business Communications for summer cancelled.

Howard Brighton, Graduate Assistant, Education, \$210 per month, 1/2 time, June and July.

Robert J. Gentry, Graduate Assistant, Education, \$210 per month, 1/2 time, June and July.

Guy Johannes, Jr., Graduate Assistant in Education, \$210 per month, 1/2 time, June and July.

Don R. Moore, Graduate Assistant in Education, \$210 per month, 1/2 time, June and July.

John Stewart Shaw, Graduate Assistant, Education, \$210 per month, 1/2 time, June and July.

Louann Kidd Stinson, Graduate Assistant, Education, \$210 per month, 1/2 time, June and July.

Fred Arlo Teague, Graduate Assistant, Education, \$210 per month, 1/2 time, June and July.

Loyce Jean Willett, Graduate Assistant, Education, \$210 per month, 1/2 time, June and July.

William D. Pitt, Geologist, Oklahoma Geological Survey, \$702 per month, June, July, August.

Marvin Roy Ewy, Graduate Assistant in History, \$315 per month, 3/4 time, June and July.

Irma R. Tomberlin, Assistant Professor of Library Science, \$738 per month, June and July.

William H. Lowry, Special Instructor in Library Science, \$378 per month, 1/2 time, June and July.

Leonard Henry Milacek, Special Instructor in Metallurgical Engineering, \$256 per month, 1/2 time, June and July.

Charles Hatfield, Visiting Professor of Mathematics (NSF Grant), \$1,000 per month, June and July.

Wasfi A. Hijab, Visiting Lecturer, NSF High School Math Computer Institute, \$375 per month, 1/2 time, June and July.

Calvin Dale Ahlbrandt, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

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John B. Bennett, Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

Linda Beth Benson, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Paul McClellan Berry, Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

Harold Bowman, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Henry Judson Chevront, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Jack Spain Coleman, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Clancy Andrew Edwards, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Raymond Joseph Gazik, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

David Knox Hughes, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Sam Patto Jeppo, Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

Mary June Little, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Irene May MacGregor, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Forrest Raymond Miller, Jr., Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Clyde Dale Numley, Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

Ernest Francis Ratliff, Jr., Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Donald Edward Russell, Graduate Assistant, Math Special Projects, \$190 per month, 1/2 time, June and July.

Wallace Gene Seibel, Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

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Joyce Adrian Shana'a, Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

Fred Slauson, Jr., Graduate Assistant, Math Special Projects, \$210 per month, 1/2 time, June and July.

Stephen F. Farish, Visiting Associate Professor of Voice, School of Music, \$600 per month, 3/4 time, June and July.

Judy Bounds Coleman, Visiting Assistant Professor of Voice, School of Music, \$846 per month, June and July.

Barbara Joan Wyche, Graduate Assistant in Psychology, \$190 per month, 1/2 time, June and July.

Richard A. Goff, Professor of Zoology, Undergraduate Science Education Program, \$153.70 per month, .15 time, June and July.

John H. Engleman, Graduate Assistant, Zoology, \$190 per month, 1/2 time, June and July.

Warren Lynn Smith, Graduate Assistant, Zoology, \$210 per month, 1/2 time, June and July.

Raymond E. Roth, Associate Director of NSF Institutes, \$435 per month, 1/2 time, June 1 to August 16, 1963.

Clyde E. Butler, Extension Specialist II, NSF Institute in Biological Sciences, \$500 per month, June and July.

Johnny Jackson, Graduate Assistant, Institute in Biological Sciences, \$210 per month, 1/2 time, June and July.

David Brian Miller, Graduate Assistant, Institute in Biological Sciences, \$190 per month, 1/2 time, June and July.

Robert Leon Parenti, Graduate Assistant, Institute in Biological Sciences, \$210 per month, 1/2 time, June and July.

David Lee Clark, Graduate Assistant, NSF Institute in Ecology, \$190 per month, 1/2 time, June and July.

Charlotte Sue Grindstaff, Graduate Assistant, Summer Science Training Program, \$190 per month, 1/2 time, June and July.

James Ronald Johnson, Graduate Assistant, Summer Science Training Program, \$190 per month, 1/2 time, June and July.

**CHANGES:**

Bruce Ketcham, Professor of Aero-Space Engineering, salary changed from \$846 per month, 3/4 time, to \$1,128 per month, full time, June and July.

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Eugene E. MacInnis, Visiting Assistant Professor of Art, salary changed from \$470.34 per month, 5/8 time, to \$702 per month, full time, June and July.

William Harold Smith, Professor of Art, salary changed from \$643.20 per month, 5/8 time, to \$960 per month, June and July.

Howard W. Larsh, Research Professor of Microbiology, monthly salary changed from \$1,200 for full time to \$150 for .125 time, June and July.

A. L. Cosgrove, Professor of Business Communications, salary changed from \$342 per month, 3/8 time, to \$684 per month, 3/4 time, June and July.

Lewis M. Abernathy, Instructor in Business Management, salary increased from \$207 per month, .375 time, to \$414 per month, 3/4 time, June and July.

Charles J. Mankin, Assistant Professor of Geology; Geologist IV, Oklahoma Geological Survey; transferred from Survey to Geology, salary increased from \$792 to \$828 per month, July and August, 1963.

David K. Trites, title changed from Adjunct Associate Professor to Visiting Associate Professor of Psychology, June and July.

Walter C. Gogel, title changed from Adjunct Associate Professor to Visiting Associate Professor of Psychology, June and July.

**DECLINED TO ACCEPT SUMMER SESSION APPOINTMENT:**

Donald A. Woolf, Associate Professor of Business Management.

Andrew Cosgarea, Jr., Associate Professor of Metallurgical Engineering.

Robert D. Burns, Assistant Professor of Zoology (two NSF appointments only).

Michael D. High, Instructor in Aero-Space Engineering.

R. W. Tomberlin, Professor of Art.

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GRADUATE ASSISTANTS

APPOINTMENTS:

Joseph A. Parker, Business Statistics, \$1,000 for 9 months, 1/4 time, September 1, 1963.

Vernon S. Archer, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Ahmed A. R. Taha, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Jean Rhodes Herrick, Classics, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Huei Ling, Electrical Engineering, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Judith Anne Ballenger, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

June Lea Compton Calvin, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Paul Hart Cox, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Dale W. Davis, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

June Autry Duncan, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Jim Ray Elkouri, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Margaret Jean Ferrell, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Clyde Herald Fixmer, Jr., English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Jo Ann Garrison, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Raymond Dean Gossett, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Dora Onstott Grace, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Robert Wayne Green, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Shirley J. Jones, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Dolores Ann Kester, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

James L. Lonquest, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

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Robert S. Matteson, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Judy Lu McClung, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Charles Duane Poston, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Joe Donald Roberts, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Joel Salzberg, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

James Allen Schroeder, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Carl George Sennhenn, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Donald Tate Siebert, Jr., English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Bobby L. Smith, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Jack Hayes Stout, Jr., English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Gary Allen Stringer, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Betty Lane Swearingen, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Leroy Thomas, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Mary E. Thomas, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Jean Turner, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Dorothy Idell Weber, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Charles Morris Woltz, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Thomas Lee Wymer, English, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Bernard Edward Yetzer, English, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Robert Albert Farrell, Geography, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Luther Max Stephens, Geography, \$1,800 for 9 months, 1/2 time, September 1, 1963.

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Orville Roger Berg, Geology, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Richard Roy Cohoon, Geology, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Davis Darrell Joyce, History, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Ralph D. Cole, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Richard Lee Ezell, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Barbara Joan Koch, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Zollene Bennett, Music, \$900 for 9 months, 1/4 time, September 1, 1963.

Hal Bernie Barnett, Physical Education, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Nancy Helen Deighton, Physical Education, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Barbara C. Milacek, Physical Education, \$1,000 for 9 months, 1/4 time, September 1, 1963.

Carol E. Byrd, Zoology, \$1,800 for 9 months, 1/2 time, September 1, 1963.

**CHANGES:**

Sister Eileen Marie Bast, Zoology, salary changed from \$1,800 to \$2,000 for 9 months, 1/2 time, September 1, 1963.

Wilburn Waynon Johnson, Zoology, salary increased from \$1,800 to \$2,000 for 9 months, 1/2 time, September 1, 1963.

Lewis W. Oring, Zoology, salary increased from \$1,800 to \$2,000 for 9 months, 1/2 time, September 1, 1963.

**WILL ROGERS SERVICE SCHOLARSHIPS**

Elaine Rich, Special Education, \$400 for summer session, 1963.

Laurel Kaye Bradford, Special Education, \$355.54 for summer session, 1963.

**NON-ACADEMIC**

**LEAVE OF ABSENCE WITHOUT PAY:**

James R. Galloway, Director, Family Life Institute, Extension Specialist III, Field Development Services, July 1, 1963 to July 1, 1964.

**APPOINTMENTS:**

Charles Robert Galbraith, Director of Financial Aids, Office of Student Affairs, \$7,356 for 12 months, June 1, 1963.

Stephen A. Gyermek, Assistant Director and Artist, Stovall Museum, \$7,008 for 12 months, July 1, 1963. Junior Administrative status.

William J. Mummery, Practicum Supervisor, Psychological Clinic, no salary, part time, April 1, 1963.

W. Eugene Hollon, Project Coordinator, Costa Rica-El Salvador Peace Corps Project, \$1,122 per month, June 1 to September 1, 1963. Appointment on summer session budget terminated.

**CHANGES:**

Archie M. Kahan, Executive Director, Research Institute; appointed Acting Director of Computer Laboratories, \$200 per month, part time, June 1, 1963.

Pauline C. Keaton, title changed from Associate Director to Director, High School Relations, Office of University Relations, July 1, 1963.

Gerald F. Keen, changed from Director, Alumni Development Fund, to Special Assistant, Athletic Department, June 1, 1963.

Smith Wade Richardson, Jr., Extension Specialist II, Field Development Services, changed from \$1,374 for 12 months, 1/4 time, to \$2,748 for 12 months, 1/2 time, June 1, 1963.

**RESIGNATIONS:**

Spencer Edgar Berry, M.D., Staff Physician, Student Health Service, June 25, 1963.

William S. Keezer, M.D., Staff Physician, Student Health Service, August 22, 1963.

Kenneth E. Hendrickson, Extension Specialist II, Dean's Office, Extension Division, June 21, 1963.

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**MEDICAL CENTER**

**APPOINTMENTS:**

Gerald W. Boles, M.D., Instructor in Radiology, clinical rates, May 1, 1963.

Joan L. Campbell, M.S.W., Clinical Assistant in Psychiatry, Neurology and Behavioral Sciences, April 1, 1963.

Roy Barton Carl, M.D., Clinical Assistant in Surgery, clinical rates, May 1, 1963.

Teresa M. Costiloe, M.S., Research Associate in Pediatrics, May 1, 1963.

**CHANGES:**

Kelly M. West, M.D., Associate Professor of Medicine; appointed Chairman and Professor of Continuing Education, salary changed from clinical rates to \$10,000 for 12 months from 45211000, part time, July 1, 1963.

Irwin H. Brown, M.D., Assistant Professor of Surgery and Director, Post-Graduate Office; given additional title of Associate Professor of Continuing Education, July 1, 1963.

John F. Burton, M.D., Professor Emeritus of Surgery; given additional title of Chief of Plastic Surgery Division, University Hospitals, May 1, 1963.

Walter K. Hartford, M.D., Medical Director, Social Service Cancer Program, Associate Clinical Professor of Gynecology and Obstetrics, and Consultant Associate Professor of Pathology, salary changed from \$1,800 from 41230002 to clinical rates, April 1, 1963.

J. H. Anglin, Jr., Ph.D., Assistant Professor of Research Dermatology; given additional title of Instructor in Research Biochemistry, July 1, 1963.

Barnett R. Addis, B.S., Research Associate in Psychiatry, salary increased from \$7,500 to \$7,800 for 12 months from 41218301, April 1, 1963.

Ralph C. Emmott, M.D., title changed from Instructor to Visiting Lecturer in Urology, May 1, 1963.

Harold J. Binder, M.D., title changed from Associate Professor to Associate Clinical Professor of Pediatrics, July 1, 1963.

Bertha Marion Levy, M.D., title changed from Associate Professor to Associate Clinical Professor of Pediatrics, July 1, 1963.

John William Shackelford, M.D., title changed from Consultant Associate Professor to Associate Clinical Professor of Pediatrics (Consultant), July 1, 1963.

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**Kenneth Earl Bohan, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**Charles E. Delhotel, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**James L. Dunagin, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**Charles Louis Freede, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**James N. Lysaught, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**Samuel Sepkowitz, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**Jerome D. Shaffer, M.D., title changed from Assistant Professor to Assistant Clinical Professor of Pediatrics, July 1, 1963.**

**Claude H. B. Brown, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Roy W. Donaghe, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Robert E. Herndon, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Lillian Marie Hoke, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**L. Virginia Hunter, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**James E. Mays, Jr., M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Eric B. Meador, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Sidney E. Schnitz, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Harry W. Vandever, M.D., title changed from Instructor to Clinical Instructor in Pediatrics, July 1, 1963.**

**Mary Ida I. Abbott, M.D., title changed from Clinical Assistant to Clinical Instructor in Pediatrics, July 1, 1963.**

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**RESIGNATIONS:**

Ranwel Caputto, M.D., Professor of Research Biochemistry, May 1, 1963.

Max Neil Huffman, Ph.D., Professor of Research Biochemistry, May 1, 1963.

Doman K. Keele, M.D., Associate Professor of Pediatrics, June 30, 1963.

Marjorie S. Keele, M.D., Instructor in Pediatrics, June 30, 1963.

Davis T. Hunt, M.D., Clinical Instructor in Gynecology and Obstetrics, April 15, 1963.

Marilyn Anne Halsell, M.S.N., Assistant Professor of Nursing, June 21, 1963.

Helen I. Pamintuan, M.S.N., Assistant Professor of Nursing, August 31, 1963.

Loretta Lee Edwards Troyer, B.S., Instructor in Nursing, August 31, 1963.

**DEATH:**

Charles E. DeGaris, Ph.D., Professor Emeritus of Anatomy, April 30, 1963.

Approved on motion by Regent Rothbaum.

President Cross presented the proposed list of Associate Preceptors for appointment to the Faculty of the School of Medicine for 1963-64 as submitted by Dean Mark R. Everett and recommended approval. He reported that Dr. Shelby D. Barnes, Hollis, who was appointed a Preceptor at the April Regents' meeting, had declined to accept the appointment.

Preceptor:	Lynn C. Barnes, M.D., Nowata
Associate Preceptors:	O. L. Grigsby, M.D., Nowata John R. Reid, M.D., Nowata
Preceptor:	Eugene S. Bell, M.D., Tishomingo
Associate Preceptors:	C. D. Wiseman, M.D., Tishomingo F. E. Webb, M.D., Tishomingo
Preceptor:	Walter H. Dersch, Jr., M.D., Shattuck
Associate Preceptors:	Richard H. Burgtorf, M.D., Shattuck F. S. Newman, M.D., Shattuck M. H. Newman, M.D., Shattuck J. J. Smith, M.D., Shattuck
Preceptor:	J. William Finch, M.D., Hobart

- Associate Preceptors:**  
William Bernell, M.D., Hobart  
Van H. Howard, M.D., Hobart  
M. Wilson Mahone, M.D., Hobart  
Ralph S. Phelan, M.D., Hobart  
Richard F. Shriner, M.D., Hobart  
L. O. Short, M.D., Hobart  
J. B. Tolbert, M.D., Hobart
- Preceptor:** Powell Fry, M.D., Stillwater  
**Associate Preceptors:** George Gathers, M.D., Stillwater  
Leon C. Freed, M.D., Perkins  
Robert E. Roberts, M.D., Stillwater  
Harold R. Sanders, M.D., Stillwater  
Haskell Smith, M.D., Stillwater  
W. L. Honska, M.D., Stillwater
- Preceptor:** J. A. Graham, M.D., Pauls Valley  
**Associate Preceptors:** Ray H. Lindsey, M.D., Pauls Valley  
Hugh H. Monroe, M.D., Pauls Valley  
John M. Moore, M.D., Pauls Valley  
Ray E. Spence, M.D., Pauls Valley
- Preceptor:** Burdge F. Green, M.D., Stilwell  
**Associate Preceptors:** William Z. Cook, M.D., Stilwell  
Robert Currie, M.D., Stilwell
- Preceptor:** C. K. Holland, M.D., McAlester  
**Associate Preceptors:** B. H. Brown, M.D., McAlester  
G. M. Brown, M.D., McAlester  
S. L. Norman, M.D., McAlester  
E. H. Shuller, M.D., McAlester  
Thurman Shuller, M.D., McAlester  
F. D. Switzer, M.D., McAlester  
H. C. Wheeler, M.D., McAlester
- Preceptor:** E. C. Lindley, M.D., Duncan  
**Associate Preceptors:** E. H. Lindley, M.D., Duncan  
D. C. Ryan, M.D., Duncan  
Jack Gregston, M.D., Duncan
- Preceptor:** W. C. McCurdy, M.D., Purcell  
**Associate Preceptors:** W. C. Long, M.D., Purcell  
W. Tex Stone, M.D., Purcell
- Preceptor:** Royce McDougal, M.D., Holdenville  
**Associate Preceptors:** D. H. Cramblett, M.D., Holdenville  
J. R. Danel, M.D., Holdenville  
L.A.S. Johnston, M.D., Holdenville  
H. V. Schaff, M.D., Holdenville  
D. R. Storts, M.D., Holdenville  
T. A. Trow, M.D., Holdenville  
Ruben Mayberry, M.D., Holdenville

Preceptor: Malcolm Mollison, M.D., Altus  
Associate Preceptors: J. H. Abernethy, M.D., Altus  
J. P. Irby, M.D., Altus  
Fred W. Becker, M.D., Altus  
Joan K. Hiatt, M.D., Altus  
James Holman, M.D., Altus  
Cooper Ray, M.D., Altus  
C. L. Tefertiller, M.D., Altus  
John Walker, M.D., Altus

Preceptor: O. H. Patterson, M.D., Sapulpa  
Associate Preceptors: D. R. White, M.D., Sapulpa  
M. S. Bartlett, M.D., Sapulpa  
G. C. Zumwalt, M.D., Sapulpa

Preceptor: Cody Ray, M.D., Pawhuska  
Associate Preceptors: Ed A. Brashear, M.D., Pawhuska  
Rex W. Daugherty, M.D., Pawhuska  
Richard W. Loy, M.D., Pawhuska  
Wesley T. Manning, M.D., Pawhuska  
R. Fred Harper, M.D., Pawhuska  
William Loy, M.D., Pawhuska

Preceptor: Edward T. Shirley, M.D., Wynnewood  
Associate Preceptors: M. E. Robberson, M.D., Wynnewood  
J. V. Simmering, M.D., Wynnewood

Preceptor: Carlton E. Smith, M.D., Henryetta  
Associate Preceptors: Floyd Hubbard, M.D., Henryetta  
Gene Johnson, M.D., Henryetta

Preceptor: George A. Tallant, M.D., Frederick  
Associate Preceptors: C. Curtis Allen, M.D., Frederick  
J. Polk Fry, Jr., M.D., Frederick  
Jack D. Honaker, M.D., Frederick  
R. G. Johnson, M.D., Frederick

Preceptor: K. E. Whinery, M.D., Sayre  
Associate Preceptors: Phil J. Devanney, M.D., Sayre  
William Leebron, M.D., Sayre  
T. J. McGrath, M.D., Sayre  
H. K. Speed, M.D., Sayre

Preceptor: R. L. Winters, M.D., Poteau  
Associate Preceptors: C. S. Cunningham, M.D., Poteau  
Robert W. Lowrey, M.D., Poteau

Preceptor: Claude H. Williams, M.D., Okeene  
Associate Preceptor: Dale Dotter, M.D., Okeene

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The Associate Preceptors were approved on motion by Regent Johnson.

Regent Northcutt stated he had received information that the Department of Health, Education, and Welfare will provide scholarships to medical students who agree to remain for at least five years in the state in which they are going to school.

After a discussion it was agreed that this be explored further by Regent Johnson and he would report on the advisability of the University participating in this program. Regent Northcutt requested that this matter be placed on the agenda of the July meeting.

After a further discussion, Regent Davidson was appointed by Regent Northcutt as a committee of one to draw up a resolution to present to the Board at the next meeting concerning Federal aid to education.

President Cross presented the following letter from Mr. Raymond Crews under date of May 29, 1963:

"Dear Doctor Cross

"Mr. C. Harold Brand and Associates have succeeded in acquiring seventeen of the nineteen pieces of property that lie between the South boundary of the Medical Center and 11th Street. They are in the process of negotiating for the other two and it appears that if these are purchased on a negotiated basis rather than through court suit, these will be the two most expensive pieces of property. It is also evident that if we pay the present asking price, the \$200,000 made available by the Legislature will be inadequate and it will take some weeks before we can realize any appreciable sum from the sale of the houses already purchased. I therefore respectfully request approval of the University Regents to use not more than \$20,000 of the Bond funds made available to us by the last Legislature to complete the purchase of these properties and to pay the fees to Mr. C. Harold Brand and Associates. This matter has been discussed informally with Mr. Sexton of the State Regents Office and I am sure there will be no difficulty in securing approval of that office should the University Regents approve. It would also be helpful to know if the Regents or the President has any policy concerning use of the courts to acquire properties, should it seem probable that we could save money through this process.

"Thank you for any help and advice you may give us.

Sincerely

/s/ R. D. Crews

Raymond D. Crews  
Business Administrator of the Medical Center  
and Superintendent of University Hospitals"

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Regent Johnson moved that action on this be postponed and that it be placed on the agenda for the next meeting. Approved.

President Cross also presented the following from Mr. Raymond Crews under date of May 29, 1963:

"Dear Doctor Cross

"During the past few years the Faculty and administrative officials at the Medical Center have become increasingly concerned with the worn and shabby physical condition and general inadequacies of the School of Medicine Auditorium. It is the only such facility in the Medical Center and is regularly used for undergraduate and postgraduate short courses and conferences. We have from time to time sought advice from experts in sound engineering, lighting and visual aides. We have also had considerable help and advice from Mr. Marcus Fuller of the Norman Campus and some help from Mr. Locke of Locke and Miner Architects.

"Dr. Everett and I now feel that it is essential that we proceed with some refurbishing of the auditorium. We therefore respectfully request the Regents to authorize a contract with an architect to prepare the necessary plans and specifications to improve the projection areas, acoustics and lighting and those other things necessary to make the auditorium functional. We further request permission to use up to but not in excess of \$35,000 of the Bond funds for this purpose.

"We are in no way obligated to Mr. Locke of Locke and Miner Architects but we do feel that his firm would be a suitable one should the Regents see fit to award the contract to him. Other firms which we might suggest are:

Jones, Mason and Associates  
Reynolds and Morrison  
Parr and Watkins

Sincerely

/s/ R. D. Crews

Raymond D. Crews  
Business Administrator of the Medical Center  
and Superintendent of University Hospitals"

The Business Administrator of the Medical Center suggested an architectural fee of 6% for this remodeling project.

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President Cross recommended the Regents appoint an architect to prepare the plans and specifications for the remodeling of the School of Medicine auditorium and that the architectural fee be set at 6%. He also recommended that an amount not to exceed \$35,000 be used from the Medical Center's allocation of State Bond Funds for this project, subject to the approval of the State Regents for Higher Education.

On motion by Regent Johnson, seconded by Regent Houchin, the recommendation was approved and Locke and Miner were appointed architects for this project.

President Cross submitted a tabulation of bids received by the Medical Center for thirteen items of laboratory equipment for use in the University Hospitals Clinical Laboratories. Items 1 through 5 are for a Centrifuge and its accessories and is considered one piece of equipment. Item 6 is for an Autoanalyzer and is one piece of equipment. Items 7 through 13 are for a Bacteriological Hood and its accessories and is considered one piece of equipment.

The Medical Center recommended that the award be as follows:

Items 1 through 5 Centrifuge and Accessories	Melton and Company 20 West Main Oklahoma City	\$ 1,080.40
Item 6 - Autoanalyzer	Technicon Instruments Corp. Chamcey, New York	11,556.00
Items 7 through 13 Bacteriological Hood and Accessories	Kewaunee Scientific Co. Adrian, Michigan	839.00

The bid tabulation indicated that on items 1 through 5, the six companies made identical bids on each item. The Medical Center recommended that the bid be awarded to Melton and Company since this is the only bidder that is a home-owned, home-operated firm.

President Cross recommended that bids on laboratory equipment for the Medical Center be awarded as shown above.

Approved on motion by Regent Johnson.

In accordance with the terms of the lease agreement between the Regents and the Board of Trustees of the Oklahoma Memorial Union, the proposed budget for the Union for 1963-64 was submitted for approval by the Regents. The budget included a subsidy of \$15,000, which is the same amount that the Regents have approved during the past two years.

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President Cross recommended that the budget be approved as submitted.

After a discussion of the subsidy requested from the University, Regent Rothbaum moved that the Union budget be approved, but that action on the \$15,000 subsidy from the University be postponed until the July meeting. Approved.

Regent Davidson reported that he and Vice President Brown would meet with Mr. Hillyer Freeland, Manager of the Union, following the Regents' luncheon to discuss this subsidy.

The following memorandum from Helen Patterson, Dean of the School of Nursing, to Dr. Mark R. Everett, Director of the Medical Center, under date of April 30, 1963, on which action was deferred at the May Regents' meeting, was discussed:

"The faculty of the School of Nursing respectfully submits for your consideration and presentation to the University Board of Regents the following recommendations. With approval, the anticipated effective date would be September, 1963.

"Three programs in professional nursing are currently offered by the School of Nursing. These are the two collegiate programs, basic baccalaureate program and the supplemental program for the graduate nurse, as well as the three-year certificate program. You are aware that the two collegiate programs in nursing are the only programs within the University not having approval of its professional accrediting body. It is as the result of much review and study of the three programs, in an effort to make our programs conform to the standards of other programs within the University, that the faculty makes these requests:

- "1. That the efforts of the University of Oklahoma and the School of Nursing be concentrated upon educationally sound collegiate programs for the preparation of professional nurses.
- "2. That the three-year certificate program be discontinued.

"The following substantiating factors have been observed over a long period of time which we feel makes these requests imperative:

- "1. Increased student enrollment in the collegiate programs. The present number of nursing faculty is adequate for the current enrollment in the collegiate programs.

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- "2. Increasing scientific and medical knowledge demand qualified professional nurses who possess specific knowledge in the areas of science and human development.
- "3. Increasing demand for professional nursing education on a master's degree level which would make available a greater number of qualified nurses with special education to help fill the many vacant positions in hospitals and schools of nursing in Oklahoma.
- "4. The multiplicity of programs offered by the School of Nursing creates competition for funds from the School of Nursing budget to maintain present standards.
- "5. The Oklahoma Board of Nurse Registration and Nursing Education states that the majority of the three-year certificate programs offered in the state failed to secure the full number of students which their facilities would warrant. The small schools may have lacked only five or six students, but some of the larger schools could have accommodated fifteen or twenty more students. It is their impression that any student wishing to enter a three-year school of nursing would have no difficulty in doing so.
- "6. Decreasing number of applicants specifically interested in the three-year certificate program in nursing at the University of Oklahoma despite active recruiting.

"It is recognized that the School of Nursing accepts the responsibility that students currently enrolled in the three-year certificate program will be permitted to remain until graduation.

"Your attention to these requests with subsequent presentation to the appropriate University officials will be greatly appreciated."

The recommendation of the School of Nursing to discontinue the three-year certificate program and to concentrate upon the degree programs has the concurrence of the Director of the Medical Center and President Cross recommended approval by the Regents, subject to approval by the Oklahoma State Regents for Higher Education.

In discussing the program, Regent Johnson pointed out that the School of Nursing program is financed entirely by the University Hospitals budget and he feels this should not be continued.

On motion by Regent Johnson, the recommendation to discontinue the certificate program was approved, subject to the approval of the State Regents for Higher Education, and the Regents expressed the feeling that, since the School of Nursing will be an entirely separate academic department, the University Hospitals should not continue to finance the program. The Regents were not recommending an immediate change in the method of financing the nursing program but felt a study should be made and a plan worked out whereby the School of Nursing is gradually removed from the University Hospitals budget.

The following recommendations pertaining to the administration of the University Hospitals, which had been deferred from the May 9 meeting, were approved on motion by Regent Johnson:

1. Council of the Medical Center Staff of the University Hospitals

- a. That the Council, established experimentally last August, become an officially recognized body, to meet regularly and often, and to review and recommend policies for the University Hospitals that are of concern to the medical staff.
- b. That the members be six members of the Hospital Board, including the Chief of Staff (see 3 below) and at least one member from a specialty department, all appointed by the Director of the Medical Center\*;

\*If the Chief of Staff, when appointed, is not the Chairman of a specialty department, the sixth member shall be nominated by the Hospital Board.

2. Hospital Board

- a. That the present Executive Committee of the Clinical Faculty be henceforth known as the Hospital Board, to represent the medical staff in consideration of policies pertaining to patient care and other educational activities.
- b. That the members be the Chairmen and Heads of all Clinical Departments (including Pathology and also Preventive Medicine and Public Health) and, as ex officio members, the Director of the Medical Center, the Superintendent of the Hospitals, the Assistant Director of the Medical Center, the Director of the Veterans Administration Hospital, the Associate Dean in Charge of Clinical Instruction, the Associate Dean in Charge of Research, and the Chief of Staff.

3. Chief of Staff

- a. That a Chief of Staff be appointed for a two-year term by the Director of the Medical Center from a list of three nominations submitted by the Hospital Board.
- b. That he be the Chairman and Recorder for the Council and also Chairman of the Hospital Board.
- c. That he be authorized to enforce the regulations of the staff as shown in the Hospital By-Laws and as formulated by the Hospital Board on recommendation of the Council.

4. Procedures for Maintaining Official Relations between the Council and the Administrators

- a. That the Council's recommendations be sent in writing to the Superintendent of the University Hospitals with a copy to the Director of the Medical Center.
- b. That the Superintendent within a reasonable time reply in writing with a copy to the Director of the Medical Center.
- c. That any problems not solved by this method be resolved by the Director in meetings with his administrative staff.

Regent Johnson requested that action be deferred again on the proposal to establish a Bureau of Public Health Research at the Medical Center, and asked that the matter be placed on the July agenda.

Regent Davidson requested that as an item of New Business the administration furnish the Regents with detailed lists of all master's programs that do not require a thesis. After this is prepared, a Regents' committee will study the problem in conjunction with the various departments involved.

President Cross agreed to provide the list requested.

Regent Johnson requested that "Student Evaluation Study" and "Teaching Versus Research" be carried under Pending Business on the agenda. Mr. Northcutt stated "Teaching Versus Research" is on the agenda of the October meeting of the Association of Governing Boards.

The July Regents' meeting will be held at the Biological Station on July 11 with Regent Northcutt making all arrangements.

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There being no further business the meeting was adjourned at 12 noon for luncheon. Teachers retiring at the end of the current academic year were guests at the luncheon. The following were present:

Dr. and Mrs. Bruce Houston, Professor of Chemistry  
Mr. and Mrs. Harry Smith, Assistant Professor of English

Absent:

Miss Edith Mahier, Professor of Home Economics  
Miss Rose Leske, Associate Professor of Office Administration  
Dr. Charles Daily, Professor of Economics.

  
Emil R. Kraettli, Secretary