

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
TRI-STATE BUILDING, TULSA, OKLAHOMA
THURSDAY, APRIL 11, 1963 - 10:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the offices of Mr. Leonard Savage, Tri-State Building, Tulsa, Oklahoma, on Thursday, April 11, 1963, at 10:00 a.m.

The following were present: Regent Glenn Northcutt, President, presiding; Regents Monroe, Rothbaum, Johnson, Davidson, Savage, and Houchin.

The Chair welcomed Mr. John M. Houchin of Bartlesville as a new member of the Board of Regents, having been appointed by Governor Bellmon and confirmed by the Senate for a seven-year term to March 29, 1970, to replace Mr. Dave Morgan, whose term expired March 29, 1963.

There was a discussion concerning minor discrepancies noted by Regent Johnson in the minutes of the Regents' meetings. No specific items were brought up. Dr. Johnson suggested exploring the possibility of recording the proceedings in some form so that they can be reviewed in case the need ever exists. After a discussion, Regent Davidson requested that President Cross arrange for recordings to be made of the meetings. It was the consensus of the Regents that this be done.

The minutes of the March 14, 1963, meeting were approved.

President Cross called attention to the fact that the annual "O" Club banquet will be held the evening preceding the May 9 Regents' meeting and each Regent is invited to attend the banquet. Regent Monroe reported that Mr. L. E. Haskell and Mr. John Jacobs will be honored at this banquet and urged all Regents to attend.

There was a discussion of the splendid service that Mr. Dave Morgan has given to the University over the past several years and the possibility of presenting a plaque of appreciation to him. The following resolution was unanimously adopted by the Regents with the request that it be imprinted on a plaque to be presented to Mr. Morgan:

RESOLUTION

WHEREAS, DAVE JEFF MORGAN served as a member of the Board of Regents of the University from June 1949 to March 1963, and served as President during the years of 1955-56 and 1962-63; and

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WHEREAS, Mr. Morgan has given the University of Oklahoma vigorous and enthusiastic support for many years; and

WHEREAS, his service as a Regent has been characterized by faithful attendance at Board meetings, unselfish and sustained effort on behalf of the University, extraordinary resistance to external opinions and pressures when such seemed not in the best interest of the University, generous contributions to student aid at the University, and exceptionally strong support of the athletic program of the University;

NOW THEREFORE BE IT RESOLVED that the Regents of the University thank Mr. Dave J. Morgan and express appreciation to him for the excellent contribution he has made to the welfare of the University of Oklahoma and the State of Oklahoma; and

BE IT FURTHER RESOLVED that the Regents hope and expect that Mr. Morgan's cordial support of the University will continue with all the vigor that was manifest during his period of active service as a Regent.

Unanimously adopted by the Board of Regents of the University of Oklahoma on this the 11th day of April, 1963.

Regent Northcutt called attention to the meeting of the National Council of the University which will be held on the campus on April 19 and 20. This Council, which is composed of prominent alumni in all parts of the country, was organized by the University Foundation and its main purpose is fund-raising. Mr. Northcutt urged each member of the Board to be present.

Regent Northcutt also called attention to the meeting of the Association of Governing Boards to be held in Dallas, Texas, on May 12-14 and requested that as many as possible of the Regents attend.

There was a discussion of the University continuing its affiliation with the Mid-America State Universities Association. The benefits of the program were compared to that of the Southern Regional Education Board, of which OU is also a member. President Cross recommended that no decision be made on the matter at this time and that a further study be made.

Regent Savage moved that President Cross be asked to study further the possibilities of continuing the alliance with the Mid-America State Universities Association. Approved.

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President Cross presented the following letter from the American General Life Insurance Company of Oklahoma pertaining to the University's fringe benefit program, and a copy of his reply:

"March 28, 1963

"Dear Dr. Cross:

"You will probably recall that we recently wrote to you about the adverse claims experience for the contract year ending September 30, 1962. From the information which was available at that time, we had reluctantly concluded that an adjustment in rates or benefits was inevitable. This conclusion was further supported by the benefits paid to your employees for the months of October, November, December and January.

"We have continued to follow closely the claims experience and are happy to advise you now of the pleasant and unexpected development of a significant and dramatic improvement. For January, the ratio of paid medical claims to medical premium was 120%, up from 99% for December. However, the ratio for February declined to 72%; and March, it now seems certain, will be better still.

"Life claims continue at a remarkably low level, and from the commencement of the new policy year, October 1, 1962, to date, your over-all experience is such that we believe it reasonable and proper to suggest that no change be made either in benefits or rates prior to the normal renewal date of October 1, 1963.

"May we here specifically confirm our desire to continue present benefits at present rates for employees of The University of Oklahoma at least until October 1, 1963. Further, we agree that, by no later than August 15, 1963, we will advise you of what action, if any, we believe necessary to take as of October 1, 1963.

"Finally, may we gratefully acknowledge and thank you for the unfailing courtesy and cooperation so graciously extended by you and your staff. We deeply appreciate the privilege of underwriting the University's group insurance program.

Sincerely yours,

/s/ L. L. Hoecker

L. L. Hoecker
Executive Vice President"

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"March 29, 1963

"Dear Mr. Hoecker:

"This will acknowledge your letter of March 28 concerning the University of Oklahoma Group Insurance Program.

"A few weeks ago I learned with concern of your adverse claims experiences during a part of the present year. I am indeed glad to know that more recent experiences justify continuance of the present benefits at present rates for employees of the University at least until October 1, 1963. We shall await word from you in August concerning the future of the program.

"I appreciate the graciousness of your final paragraph. In response, may I say that the experiences of the employees of the University under our contract with your Company have been most satisfactory and I have heard many complimentary remarks concerning the prompt and excellent service that you render.

Cordially yours,

G. L. Cross
President"

Paragraph 9 of our present policy concerning Outside Employment (see p. 6163) is as follows:

"The Regents look with disfavor upon any University employee's engaging actively in a political campaign as an advocate or supporter of any one candidate."

President Cross stated that some people believe that this policy is, or threatens to be, an infringement upon academic freedom. The policy would be more palatable if it were limited literally to outside employment, involving the payment of money.

President Cross recommended, therefore, that paragraph 9 be revised to read as follows:

"The Regents look with disfavor upon any University employee's accepting either part-time or full-time employment in any political organization or in connection with the campaign of any candidate for public office."

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On motion by Regent Davidson, seconded by Regent Rothbaum, the recommendation was approved.

President Cross presented the final plans and specifications for the proposed Aeronautical and Space Engineering unit to be located on the North Campus as prepared and submitted by the Associate Architects, Howard-Samis-Davies. He stated the plans and specifications have been checked by the University Architect's Office and by the Director of Physical Plant, and, with the exception of possibly a few minor changes, the plans are satisfactory.

President Cross recommended that the final plans and specifications for the Aeronautical and Space Engineering Building be approved and that University representatives and the Associate Architects be authorized to negotiate any minor changes in final plans and specifications that may be desirable or required.

Approved on motion by Regent Savage.

Section 5(a) of the architectural contract with Howard-Samis-Davies, Inc. for the preparation of plans and supervision of construction of the Engineering Center provides:

"Upon completion of all working drawings, specifications, cost breakdown, and all other data necessary to advertise for bids in connection with said project, the Associate Architect shall be paid a sum equal to three and one-half per cent (3½%) of the estimated cost of construction based on such completed specifications and drawings, or if bids have been received, then computed upon the bid accepted."

Final plans and specifications for the Aeronautical and Space Engineering Building have been completed and the Associate Architect has requested payment of three and one-half per cent (3½%) of \$450,000, which represents the estimated cost of construction.

Present plans are that bids for the construction of the Aero-Space Building will be received at the same time that bids are received for the construction of the main Engineering Building. Since Howard-Samis-Davies are preparing plans and specifications for the Aero-Space Building and the main Engineering Building, it would be possible to interpret Section 5(a) of the contract to permit payment of the three and one-half per cent (3½%) based on the estimated cost of construction of the Aero-Space Building. The contract provides that the total payment shall not exceed five per cent (5%) of the total cost of construction.

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President Cross recommended that, since the Regents approved the final plans and specifications for the Aeronautical and Space Engineering Building, a payment in the amount of \$15,750, three and one-half per cent (3½%) of the estimated cost of construction of the building, be authorized to the Associate Architect.

Regent Johnson inquired whether there were two separate contracts or one contract with the Associate Architect on the Aeronautical and Space Engineering Building and on the Engineering Building to be constructed on the main campus. In this instance it was agreed both projects are under one contract.

Regent Johnson moved that we approve the payment of the fee described in this item No. 4 but that in this approval we do not necessarily accept the fact that this is an exception to standard procedure. After a discussion, the motion was approved.

There was a discussion on the manner for accepting bids for the two engineering buildings. The Regents asked that bids on the two buildings be requested both separately and together.

On the basis of agreements reached by the Planning Committee of the College of Fine Arts, the Associate Architect, and the University Architect, preliminary plans and elevation were completed by the Associate Architect, Stanfield, Imel and Walton, for the first unit of the Fine Arts Center and were presented by President Cross.

A total of \$1,500,000 has been allocated to this project from State Bond Issue funds allocated to the University.

President Cross recommended that the preliminary plans and elevation be approved as presented and that the Associate Architect be directed to complete final plans and specifications for approval in accordance with the procedure approved by the Regents at the February meeting.

On motion by Regent Savage, seconded by Regent Rothbaum, the recommendation was approved.

President Cross presented the preliminary plans and elevation for the proposed addition to Adams Hall as developed by the University Architect's Office in conjunction with the Planning Committee of the College of Business Administration. He stated this plan has been viewed and studied by the Project Architect, Mr. Gaylord Noftger, and on the basis of this study, the Project Architect has furnished the following letter-statement dated April 5, 1963:

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"Dear Dr. Cross:

"The preliminary drawings on the Addition to Adams Hall (Business Administration Building) as submitted by Richard M. Kuhlman and R. S. Dragoo, Jr., are acceptable to us and we will proceed on final drawings upon authorization and approval by the Regents, subject to taking alternates to reduce the cost. These alternates are omitting desks in the large and small case study rooms; and the backup of the exterior walls with lightweight aggregate blocks instead of clay tile and plaster; and use of minimum fire escapes in the place of fire towers as shown.

"It is understood also that the elevator and service drives and sidewalks will be omitted entirely from the contract.

Yours very truly,

Noftsgers-Lawrence and Associates

By /s/ B. Gaylord Noftsgers
B. Gaylord Noftsgers"

President Cross stated it is the desire of University representatives that Mr. Noftsgers' statement be modified so as to make provisions for the use of metal lath and plaster for interior office and hall partitions between classrooms and offices, with the use of wooden studs and textured sheet rock for these same items to be taken as an alternate. The University representatives also desire that the Project Architect's statement be further modified so as to include the elevator and its appurtenant equipment as an alternate.

The modifications desired by University representatives have been discussed by telephone with the Project Architect and he has indicated a willingness to conform to these desires.

President Cross recommended that the preliminary plans and elevations for the proposed Adams Hall Addition be approved and that the Project Architect be directed to proceed with final plans, specifications and contract documents in accordance with the procedure adopted by the Regents at the February meeting, subject to the following:

1. Taking an alternate on the complete elevator and its appurtenant equipment.
2. Taking an alternate on wood studs and textured sheet rock on interior partitions, in lieu of 2" metal lath and plaster partitions.

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3. Taking an alternate on painted concrete block back-up exterior walls, in lieu of plastered structural clay tile.
4. Taking an alternate on minimum steel fire escapes in lieu of brick towers.
5. Taking an alternate on the omission of desks for the two case study classrooms.

On motion by Regent Monroe, the recommendation was approved. Regent Davidson stated he felt that the addition should be the same style as the present building, and requested that he be recorded as voting NO on the motion.

The Architect for the Residential Hall Kitchen and Dining Hall Remodeling Project and the Director of the Physical Plant have recommended that the project be accepted as complete, but that \$2,000 be withheld from the final payment until the air conditioning has been balanced out and two Lowerators have been returned from the factory.

In December, 1962, it was necessary for the bonding company, United States Fidelity and Guaranty, to take over the financing of the project. Since December, the bonding company has handled all financing and has paid all bills in connection with the project. Since the bonding company has assumed responsibility for the outstanding liabilities, they have stated that a release of funds to the surety is without prejudice to the University.

The University was given permission by the bonding company to occupy and use the facility as of April 1, 1963.

President Cross recommended that the Residential Hall Kitchen and Dining Hall Remodeling Project be accepted as complete, and that the final payment to the contractor and surety company be authorized with the understanding that \$2,000 will be retained until the air conditioning system is satisfactorily balanced and the Lowerators have been replaced, and other minor adjustments satisfactorily completed.

Approved on motion by Regent Savage, seconded by Regent Monroe.

President Cross called the attention of the Regents to the following correspondence with Mr. Joe Coulter, Manager of the Max Westheimer Field, relative to the reconstruction of the airport operations building on the North Campus:

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"TO: Dr. Lloyd E. Swearingen

DATE: July 17, 1962

FROM: Joe Coulter

SUBJECT: Airport Improvements

"This is in response to your request for additional information on the recommendations made in the June 13th memo. Although two recommendations were made in this memo, only one will be discussed here so as not to raise problems of priority.

"The Operations Building at the airport was constructed in 1942 by the Navy. The central three story structure topped by the control tower is basically a steel and concrete structure except for windows, doors and stairs. The windows, of which there are many, are having to be repaired regularly because of rotting sills. They all leak badly during a rain storm. The wooden wings of the building were constructed largely of green lumber which still refuses to hold paint. The flooring in many areas underneath the industrial linoleum is rotten.

"While the maintenance expense is excessive because of the age and construction of the building, the principle difficulty is with the interior arrangement which is totally unsuitable for its present use. The space in use is awkward and inconvenient and almost forty percent of the floor space is of little or no use because of its location or interior arrangement.

"The Operations Building serves several purposes. First it is a public building, the airport terminal for the University and the City of Norman. The lobby, rest rooms, information office and coffee shop all provide services normally expected at an airport. An equally, if not more important function of the building is its use as an academic structure for the Department of Aviation. These facilities include a flight dispatching room, a student ready room, instructor's offices, classrooms, departmental library and a training aids room. It is in this area that the building is most deficient. The continuing increase in our student load has already overloaded our makeshift arrangements. In addition to these two general uses of the building it also provides administrative office space for both the academic and the airport operational activities.

"A preliminary study was made by the University Architect several years ago in which we worked out a tentative arrangement and a proportional allocation of space. The value of this study was hampered by an attempt to fit the proposed building onto existing foundations and retain the outside dimensions of the present building. I am now of the opinion that it would be a mistake to stay with this plan. Too many compromises would be necessary and too little useable space would be provided under this plan. However, the general arrangement of space and the location of the various activities as originally worked out are still valid. It was also proposed in the original plan to rework or demolish the entire wooden structure and rebuild at one time. Since there is no other building available to house

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the minimum activities which would have to be carried on, it appears that stage construction, perhaps one wing at a time, would be most desirable.

"In view of present building costs it appears that a complete structure sufficient to meet our needs for the next ten to twenty years would cost approximately \$500,000. The two story wing with adequate facilities for the academic functions could probably be built for approximately \$300,000. The public areas could then be housed in the existing north wing until sufficient funds were available for its reconstruction. The central structure would require extensive remodeling in order to make it suitable for administrative offices and possible use by governmental agencies such as aviation weather and traffic control. There is a possibility that matching federal airport aid funds would be available for this purpose.

"I recommend:

- "(1) That the University Architect be authorized to restudy the problem and prepare a new preliminary design taking into consideration the changes recommended herein.
- "(2) That the funds now available from the sale of oil and gas leases and royalty which are restricted to airport purposes as well as those funds which may accrue from those sources be allocated to this purpose until the project is complete.
- "(3) That authorization be sought for the appointment of an associate architect to prepare the final drawings and specifications so that the project may proceed without delay."

"July 25, 1962

"Dear Mr. Coulter:

"Reference is made to your communication dated July 17, 1962, containing your recommendations for airport improvements as follows:

- "1. That the University Architect be authorized to restudy the problem and prepare a new preliminary design taking into consideration the changes recommended herein.
- "2. That the funds now available from the sale of oil and gas leases and royalty which are restricted to airport purposes as well as those funds which may accrue from those sources be allocated to this purpose until the project is complete.

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- "3. That authorization be sought for the appointment of an associate architect to prepare the final drawings and specifications so that the project may proceed without delay.'

"These recommendations were discussed in Staff Meeting this date and I am pleased to report that the President's Office has approved your recommendations in principle and encourages you to proceed with a plan for implementation.

Cordially yours,

/s/ Lloyd E. Swearingen

Lloyd E. Swearingen
Vice President for Research
and Development

"TO: Office of the President

DATE: March 20, 1963

FROM: Joe Coulter

SUBJECT: Building Plans

"In July, 1962 I wrote a memorandum concerning the reconstruction of the airport operations building and included recommendations for implementing the project (a copy of the memo is attached.) These recommendations were discussed and approved in a staff meeting held on July 25, 1962 (a copy of Dr. Swearingen's memo is attached). The University Architect's office has been so involved in the University's building plan that no progress has been made since that time.

"The need for the building remains the same as described in the earlier communication. The funds available for this purpose are now in excess of \$300,000.

"Because we must continue to inhabit portions of the building, it will be necessary to schedule the construction so as to permit access to the remaining useable portions. This will not only require careful planning but a number of day to day decisions during construction. Both the architectural work and the construction contracts should be let so as to provide considerable flexibility and to permit construction to continue to the limit of the funds available.

"Since these are, in a sense, private funds and due to the many uncertainties involved in the planning and construction I recommend:

- "1. That the University Architect be authorized to perform all of the necessary architectural services involved in the planning and construction of this building.

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- "2. That a portion of the funds now available for these services be transferred to that office to permit the employment of additional personnel and cover the expenses of these services providing, however, that these costs shall not exceed 5% of the actual construction costs."

President Cross stated that Vice President Swearingen recommended that Mr. Coulter's proposal of March 20, 1963, for reconstruction of the Airport Operations Building be submitted to the Regents for approval and should the Regents not favorably consider Mr. Coulter's recommendations, that the project be implemented in accordance with the architectural procedures approved by the Regents on February 7, 1963. President Cross concurred in this recommendation.

Regent Johnson stated that he wished to record an objection to the use of the term "private funds" in Mr. Coulter's memorandum of March 20. He stated that these funds belong to the people of the State as much as any other funds earned by the University, and although their distribution is restricted, as most other funds are, and are restricted more precisely, they certainly are not private funds either. President Cross stated he would call this matter to Mr. Coulter's attention and suggest that a better wording would have been "other than state appropriated funds" and in the future in a communication of this sort not to use the words "private funds".

The Regents approved the recommendation for the reconstruction of the Airport Operations Building in accordance with Mr. Joe Coulter's memorandum of March 20, 1963.

Regent Johnson referred to (2) in the last paragraph of Mr. Coulter's memorandum and stated he wished the record to be clear that the architectural fee involved for this project would not be in excess of the standard 5% fee approved by the Regents.

President Cross stated bids have been received on 15 items of laboratory equipment to be furnished and put into operation after delivery by the successful bidder. The first 14 items are to be purchased for the Department of Botany and Microbiology from an NSF Grant. The last item, bid at \$554.40, is for the Student Health Service.

The items are:

1. 25 each Stereoscopic Microscopes
2. 35 " Pre-focused Lamps
3. 10 " Widefield Stereoscopic Microscopes, binocular head
4. 50 " Stage Micrometers
5. 50 " Micrometer Eyepieces

- 6. 40 each Widefield Stereoscopic Microscopes, monocular
- 7. 65 " Compound Microscopes, monocular
- 8. 15 " Research Microscopes
- 9. 70 " Teaching Microscopes, monocular
- 10. 90 " Attachable Substage Illuminators
- 11. 150 " Bulbs for Substage Lamp
- 12. 90 " Press-in Condensers, furnish and install
- 13. 16 " Objectives, paired, 2.0x achromatic
- 14. 16 " Objectives, paired, 3.0x achromatic
- 15. 2 " Research Microscopes (same as item #8 but for a different department)

Because most of the items on this list are "fixed price", the University offered a trade-in on each item to give the vendors freedom to bid. The lowest bidder on equipment as specified would be as follows:

1. Melton Company, Inc., Oklahoma City	
Items #2, #13, #14	\$ 2,134.50
2. Parco Scientific Company, Fresno, California	
Items #1, #3, #4, #5, #9, #10, #11	12,736.55
3. Triangle School Equipment Company, Oklahoma City	
Items #6, #7, #8, #15	<u>23,950.08</u>
TOTAL	\$38,821.13

No award was recommended for item #12. This item was bid by only one company and the bid was conditional on receiving a total order of \$25,000. The company which submitted the conditional bid was not low bidder on any of the 15 items.

President Cross recommended that the bids be awarded to the low bidders as shown above.

Approved on motion by Regent Monroe, seconded by Regent Houchin.

President Cross reported that bids were received for furnishing all necessary labor and material to construct six tennis courts for inter-collegiate competition, as follows:

1. The Kyler Company, Tarkio, Missouri	\$23,897.00
2. J. & L. Construction Company	
Kansas City, Missouri	24,242.00
3. Joseph P. McClaren Construction Company	
Kansas City, Missouri	24,429.62

4. Blacktop Sealing, Inc., Clayton, Missouri \$28,377.00

President Cross explained that four Oklahoma companies who normally bid on asphalt highway and airport construction were contacted, but they were not interested in bidding, probably because the construction of tennis courts is so specialized.

He stated that the Director of Purchasing, the Director of the Physical Plant, and the Athletic Business Manager have recommended that this be awarded to the low bidder, The Kyler Company, and that he concurred in this recommendation.

On motion by Regent Rothbaum, the contract was awarded to the low bidder, The Kyler Company, Tarkio, Missouri, at a cost of \$23,897.00.

At the present time a \$25 special fee is charged for each student enrolled in a ballet class. When this fee was inaugurated in January 1961, there was a similar charge for class instruction in piano, but this charge has since been dropped. Under the new ballet curriculum which has been adopted and will be effective with the fall semester, 1963, it will be possible for a ballet major to take as many as six ballet courses. All ballet courses provide class instruction and there are no private lessons given.

The Director of the School of Drama, the Dean of the College of Fine Arts, and the Vice President for Business and Finance have recommended that the present special fee in ballet be discontinued.

President Cross recommended that the \$25 fee charged for each ballet course be discontinued effective in September, 1963.

Approved on motion by Regent Monroe.

President Cross stated that for many years the University has permitted the Norman High School to play regularly scheduled football games in Owen Stadium. The contract for the use of the Stadium expired at the end of the last football season. Upon recommendation of Mr. C. B. Wilkinson and Mr. Kenneth Farris, the Athletic Council, in its meeting on March 21, unanimously recommended approval of a five-year renewal of the contract with Norman High School for the use of the Stadium. A copy of the proposed contract was included in the agenda for the information of the Regents.

President Cross recommended that the Board approve the contract and authorize the President of the University to sign the contract for the Regents.

The recommendation was approved on motion by Regent Monroe.

President Cross reported the following members of the faculty have been nominated for David Ross Boyd Professorships through the regularly established channels:

- (1) Joseph Richard Taylor, Professor of Art;
- (2) Besse Alberta Clement, Professor of Modern Languages.

Under the regulations established by the Regents (p. 7264):

"...the names of nominees will be submitted to the Regents by the administration and will not be acted upon by the Board until the next regular meeting occurring thereafter and that the recommendation be accompanied by suitable biographical material; also, that the nominees shall meet with the Regents before their appointments are approved."

Substantiating information prepared by the college deans concerned submitted in support of their recommendations was included in the agenda for the information of the Regents.

President Cross stated that arrangements will be made for Professor Taylor and Professor Clement to visit with the Regents at the May meeting. The Regents will be asked to take action at the June meeting.

President Cross recommended that Dean Mark R. Everett be given the title of Regents Professor of the Medical Sciences, effective May 1, 1963.

He stated he felt that most of the Regents knew that when Doctor Everett became Dean, the School of Medicine was on probation and was described as one of the three poorest accredited medical schools in the nation. The last inspecting team to visit the school (in 1962) gave high praise to the school and specifically gave the chief credit for its progress to the efforts and leadership of the Dean. For this reason and many others President Cross felt that Dean Everett merits this kind of recognition.

If this recommendation is approved, Dean Everett's complete title will become Director of the Medical Center and Dean of the School of Medicine and Chairman of the Department of Biochemistry and Regents Professor of the Medical Sciences.

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Regent Johnson inquired if Dr. Everett's present title is "Director" or "Acting Director" of the Medical Center. He requested that the action of the Regents when he was appointed head of the Medical Center be sent to him.

Regent Johnson moved that Dr. Everett be given the additional title of Regents Professor of the Medical Sciences, effective May 1, 1963. Seconded by Regent Savage and unanimously approved.

The Canons for the David Ross Boyd Professorship provide that appointments are made for a five-year period. Professor William H. Keown will complete five years as a David Ross Boyd Professor at the end of the current school year.

Dean Horace B. Brown and Dean Glenn C. Couch have recommended that Dr. Keown be reappointed David Ross Boyd Professor of Business Management. The recommendation has been considered by the Budget Council in accordance with usual procedures, and the Budget Council has unanimously recommended that Professor Keown be reappointed.

President Cross concurred in the recommendation that Professor William H. Keown be reappointed David Ross Boyd Professor of Business Management effective September 1, 1963.

Unanimously approved on motion by Regent Rothbaum.

Mr. C. B. Wilkinson, Director of Athletics, feels that Mr. Kenneth Farris should have a title that will define his authority to make decisions when both Mr. Wilkinson and Mr. Jones are away from the campus.

Accordingly President Cross recommended the following changes of title, effective July 1, 1963:

1. That Mr. Gomer Jones's title be changed from Assistant Athletic Director to Associate Director of Athletics;
2. That Mr. Farris's title be changed from Business Manager of Athletics to Assistant Director and Business Manager of Athletics.

Approved on motion by Regent Monroe.

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PERSONNEL

FACULTY

LEAVES OF ABSENCE:

Leon S. Ciereszko, Professor of Chemistry, sabbatical leave of absence, September 1, 1963 to June 1, 1964.

Laurenca T. Rogers, Professor of Education, leave of absence without pay, June 1 to August 1, 1963.

Robert A. Howard, Professor of Physics, extension of leave of absence without pay, September 1, 1963 to June 1, 1964.

Carole Hass, Associate Professor of Physical Education, extension of leave of absence without pay, September 1, 1963 to June 1, 1964.

APPOINTMENTS:

Paul D. Dickens, reappointed Visiting Professor of Economics, \$4,578 for 9 months, 1/2 time, September 1, 1963.

Michael Linden McGuire, Assistant Professor of Chemical Engineering, \$8,520 for 9 months, September 1, 1963.

Francis John Scimitz, Ph.D., Assistant Professor of Chemistry, \$7,008 for 9 months, September 1, 1963.

William K. Ghee, Assistant Professor of Finance, \$8,520 for 9 months, September 1, 1963.

Duane Allen Clary, Special Instructor in Accounting, \$5,628 for 9 months, September 1, 1963.

Jeannine E. Hyde, Instructor in Modern Languages, \$5,232 for 9 months, September 1, 1963.

Phyllis Ann Philp, reappointed Instructor in Physical Education, \$5,772 for 9 months, September 1, 1963.

Orlando C. Eisea, Special Lecturer in Psychology, part time, March 11 to July 1, 1963. Salary paid by Field Development Services. Also appointed Practicum Supervisor, Psychological Clinic, no salary, April 1, 1963.

Merl Van Buran Cornelius, Special Lecturer in Psychology, part time, March 11 to July 1, 1963. Salary paid by Field Development Services.

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CHANGES:

Archie M. Kahan, Executive Director of Research Institute and Professor of Meteorology; given additional title of Professor of Civil Engineering, February 1, 1963.

Leroy E. Page, promoted from Instructor to Assistant Professor of the History of Science, Department of History, salary increased from \$3,030 for 9 months, 1/2 time, to \$6,516 for 9 months, full time, September 1, 1963.

RESIGNATIONS:

John E. Powers, Professor of Chemical Engineering, June 1, 1963.

Edwin Fogelman, Associate Professor of Government, June 1, 1963.

Gerald M. Coble, Associate Professor of Library Science, September 2, 1963.

John P. Cutts, Associate Professor of English, June 1, 1964.

Joan Estelle Ciruti, Assistant Professor of Modern Languages, June 1, 1963.

Carolyn A. Darrough, Assistant Professor of Physical Education, June 1, 1963.

Colin C. Goodyear, Visiting Assistant Professor of Physics, June 1, 1963.

William E. Bulmer, Teaching Assistant, Gulf Oil Petroleum Engineering Grant, February 1, 1963.

SUMMER SESSION

APPOINTMENTS:

Ansel P. Challenmer, Professor of Electrical Engineering, \$684 per month, 3/4 time, June and July.

George A. Moore, Visiting Professor, Biological Station, \$480 per month, 1/2 time, June and July.

Wardlow Howard McCarley, Visiting Professor, Biological Station and Survey, \$936 per month, June and July.

Arthur N. Bragg, Professor of Zoology, Biological Survey, \$212 per month, 1/4 time, June and July.

Lewis E. Peters, Visiting Assistant Professor, Biological Station, \$396 per month, 1/2 time, June and July.

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Douglas A. James, Associate Professor, NSF Ecology Institute, \$931 per month, June and July.

Robert D. Burns, Assistant Professor, NSF Undergraduate Science Education Program, \$172.33 per month, 1/4 time, June and July.

George Reid, Professor, NSF Isotope and Nuclear Reactor Institute, \$300 per month, .261 time, June and July, \$1000 for August.

Man Varma, Acting Assistant Professor, NSF Isotope and Nuclear Reactor Institute, \$290.67 per month, 1/2 time, June and July.

Albert Wilson, Special Instructor, NSF Isotope and Nuclear Reactor Institute, \$335.25 for July, 1/2 time.

Robert Sullivan, Special Instructor, NSF Isotope and Nuclear Reactor Institute, \$350 per month, 1/2 time, June and July.

Raymond D. Couser, Special Instructor in Zoology, \$405 per month, .625 time, June and July.

Ray Autry Gross, Graduate Assistant, Chemistry, \$190 per month, 1/2 time, June and July.

DECLINED TO ACCEPT APPOINTMENT:

Clyde L. Farrar, Professor of Electrical Engineering.

Brandon H. Griffith, Assistant Professor of Civil Engineering.

GRADUATE ASSISTANTS

APPOINTMENTS:

Curtis Carl Graham, Accounting, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Don Rex Nicholson II, Business Law, part time, March 11 to July 1, 1963. Salary paid by Field Development Services.

Robert Donald Lancaster, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1963.

Charles Allan Peters, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Aaron Wolfgang, Guidance Service, \$2,400 for 12 months, 1/2 time, March 1, 1963.

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Robert J. Garrett, Marketing, part time, March 12 to July 1, 1963. Salary paid by Field Development Services.

Luigi F. Lisi, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Sharon Bernice Lauderdale, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Elaine Finales Valencia, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Willard James Wietfeldt, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

NON-ACADEMIC

CHANGES:

Ronald K. Green, title changed from Director of Financial Aids, Office of the Dean of Students, to Director of Alumni Development Fund, University Foundation, July 1, 1963.

Jack D. Lauderdale, title changed from Assistant Airport Manager to University Pilot, Westheimer Field, changed from Junior Administrative to Professional status, July 1, 1963.

RESIGNATION:

Charles E. Porterfield, Extension Specialist II, Field Development Services, March 23, 1963.

MEDICAL CENTER

APPOINTMENTS:

Seymour Herbert Levitt, M.D., Associate Professor of Radiology and Chief, Division of Radiation Therapy, \$14,600 for 12 months, June 1, 1963. Also to receive \$2,400 from VA Hospital and \$3,000 from Medical Research Foundation. ✓

Alice Frances Gambill, M.D., Instructor in Anesthesiology, clinical rates, March 1, 1963. ✓

Karl Guy Klinges, M.D., Clinical Instructor in Gynecology and Obstetrics, clinical rates, March 1, 1963. ✓

George Dewey Wilbanks, Jr., M.D., Clinical Instructor in Gynecology and Obstetrics, clinical rates, March 1, 1963. ✓

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Russell Franklin Shaw, M.D., Clinical Assistant in Pediatrics, clinical rates, March 1, 1963.

Charles R. Key, M.D., Junior Clinical Assistant in Pathology, \$7,000 for 12 months, April 1, 1963.

CHANGES:

J. H. Anglin, Jr., M.S., Research Associate in Dermatology, annual salary \$7,200; also paid \$1,200 for 12 months, effective March 1, 1963.

Jan Owen Harris, M.S.W., Clinical Assistant in Psychiatry, salary increased from \$6,500 to \$6,800 for 12 months, March 1, 1963.

Boyd K. Lester, M.D., Assistant Professor of Psychiatry, salary changed from \$1,958.33 to \$1,208.33 per month, February 1, 1963.

Eugene Pumpian-Mindlin, M.D., Professor of Psychiatry, salary increased from \$10,000 to \$14,999.92 for 12 months, part time, February 1, 1963.

Arthur Vega, M.A., Research Associate in Psychiatry; given additional title of Research Associate in Preventive Medicine and Public Health, salary increased from \$375 to \$425 per month, February 1, 1963.

Betty de la Torre, title changed to Assistant Director, Nursing Service, University Hospitals, salary increased to \$420 per month, February 18, 1963.

RESIGNATIONS:

Sterling Max Doubrava, M.D., Instructor in Anesthesiology, March 1, 1963.

Natoo C. Patel, M.D., Instructor in Medicine, April 30, 1963.

Joella C. Pyeate, M.D., Instructor in Anesthesiology, March 1, 1963.

Raul E. Trucco, Ph.D., Professor of Research Biochemistry, April 5, 1963.

Approved on motion by Regent Savage.

Regent Monroe stated he wished to recommend two changes in the Architectural Services Policy approved by the Regents at the February 7 meeting (p. 7288). Regent Monroe moved that on page 1, paragraph 2 "Business Administrator" be changed to "Vice President in Charge of University Building and Expansion". He also moved to amend paragraph 3 of page 2 by substituting the following paragraph in lieu of paragraph 3:

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"In all instances, where differences of opinion arise between the Planning Committee and the University Architect and Project Architect, or between the Architects, the President of the University is authorized to negotiate a settlement and solution between the parties prior to its being brought to the attention of the Board of Regents."

Approved.

President Cross presented the following letter from Mr. Raymond Crews, Business Administrator of the Medical Center, under date of April 2, 1963:

"Dear Doctor Cross

"On the 31st day of May, 1962 the Regents entered into a contract with Benham Engineering Company and Affiliates and Bill Blair and Associates, Architects. By the terms of this contract the Architects were to complete preliminary plans and specifications for a six hundred bed teaching hospital by March 1, 1963. Prior to the actual signing of the contract Doctor Everett had appointed a Committee of faculty members and administrative officials of the Medical Center to work with the Architects. This Committee and representatives of the architectural firm have worked diligently and harmoniously in trying to devise the best possible plans for a teaching hospital for this Medical Center.

"The size and complexity of the project, the speed with which committees move and the size and lack of experience in this type of facility of the architectural firm seem to indicate that our estimated date for completing preliminary plans was highly unrealistic. The Architects have a rather large financial commitment at this point and understandably are quite anxious to proceed to the point where they can receive pay for their services. We of the Medical Center feel that the Architect is due relief but that the importance of sound planning dictates that we make haste slowly. A possible solution to this problem would be the modification of the contract, permitting a partial or advance payment to the architect. A suitable figure might be one-half of the currently estimated fee for the preliminary plans and specifications - that is, up to one-half of \$125,000. If you feel this is possible and feasible would you please assist us in securing the Regents' approval for this procedure.

Sincerely

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center
and Superintendent of University Hospitals"

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The contract with Benham Engineering Company and Affiliates and Bill J Blair and Associates, Architects, provides for an initial payment of 1½% of the estimated cost of the teaching hospital upon completion and approval of the preliminary plans as follows:

"Upon completion of the preliminary plans by the Architect and approval thereof by the Owner, the Architect shall, subject to the availability of funds, be paid one and one-half (1½%) per cent of the estimated cost of the 600 bed teaching hospital."

Mr. Raymond Crews has reported that work on the preliminary plans is approximately one-half finished.

President Cross recommended that the suggestion contained in Mr. Crews's letter of April 2 be approved.

On motion by Regent Savage, seconded by Regent Rothbaum, the recommendation was approved.

President Cross also presented the following letter from Mr. Raymond Crews under date of April 2, 1963:

"Dear Doctor Cross

"Mr. C. Harold Brand and Associates are in the process of completing the purchase of several pieces of the property on Northeast 11th Street adjoining the Medical Center. Most of these properties consist of frame houses, some with separate garages, some with garage apartments, all in various states of repair.

"Because these properties are outside the primary security area of the Medical Center they will be highly susceptible to vandalism, burglary, fire, etc., and because of the desire and need of the Medical Center to clear this area for additional parking, we would like to be authorized to advertise these houses for sale 'where is - as is'. We at the Medical Center feel it would be better to sell as the properties are acquired rather than wait until all or some major portion have been acquired. This feeling is shared by Mr. Brand.

"If this meets with your approval we respectfully request your assistance in securing the Regents' authorization to advertise these houses, as title is acquired, for sale 'where is - as is'.

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"The present indications are that we will be unable to acquire all of the property between Philips and Kelley Streets and on the North side of 11th Street for the \$200,000 appropriated to us for this purpose. As only ten purchase contract prices have been agreed upon it is impossible to tell at this point exactly how much the total cost will be. In order that the purchases may proceed without unnecessary delay we respectfully request we be granted permission to use the proceeds from those houses which we sell to supplement the appropriated funds.

"Thank you for your assistance and advice.

Sincerely

/s/ R. D. Crews

Raymond D. Crews
Business Administrator of the Medical Center
and Superintendent of University Hospitals"

President Cross recommended that the above request be approved; namely, that the Business Administrator of the Medical Center be authorized to advertise the houses purchased in this program for sale on a "where is - as is" basis and that the funds received from the sale of the properties be used, if needed, for the purchase of additional property in the tract that the Medical Center is attempting to acquire.

Approved on motion by Regent Savage.

President Cross reported the Faculty Board of the School of Medicine has approved Dean Everett's recommendation that a new Department of Continuing Education be established in the School of Medicine and Dean Everett has accordingly recommended approval by the President and the Regents.

The plan is described in the Dean's recommendation to the Faculty Board, as follows:

As Dean of the School of Medicine, I recommend to the Faculty Board of the University of Oklahoma School of Medicine that it give its support, approval, and recommendation to the formation by the Regents of an academic Department of Continuing Education in the School of Medicine, to encourage further development of this phase of the School of Medicine's educational duties and interests. Doctor Kelly M. West, of the Department of Medicine, at present on leave of absence, wishes to return to the Medical Center this coming

summer. He is willing to be the chairman of this department and wants to devote some of his energies to this field of work. Dr. West believes it is possible that outside financial support can be secured similar to the Kellogg Foundation's original grant to start our post-graduate educational program. Dr. Irwin H. Brown, who has been devoting considerable energy and time to the present program of post-graduate education, will be recommended for a title of Associate Professor of Continuing Education in the new department, and will also retain his present administrative title of Director of Post-Graduate Medical Education. The successful efforts and accomplishments of Dr. Brown lead us to believe that the work of the Post-Graduate Office will assume increasing importance in the future.

Dr. Brown and Dr. West have conferred on the proposed plan and are willing to cooperate in developing the field. It is my belief that wise experimentation in continuing education for physicians is needed and the proposed venture would stimulate such experiments here.

Dr. Cross stated that, if the establishment of the Department is approved, a budget for it will be included in the budget of the School of Medicine for the fiscal year 1963-64. The Dean expects to take a portion of Doctor West's salary from available surplus and the rest from a new grant.

President Cross recommended that the Regents approve the establishment of a Department of Continuing Education in the School of Medicine, effective July 1, 1963.

Approved on motion by Regent Johnson.

There was a discussion of the Geology Building and the problems created by the large amount of glass used in the building. Regent Davidson moved the University Architect's Office be given the responsibility of suggesting some solution to the problems involved in the Geology Building so far as the glass is concerned, either to be done by his office or by the School of Architecture or by the students in Architecture, and that an estimate of the cost be presented to the Regents. The motion was seconded by Regent Monroe and unanimously approved.

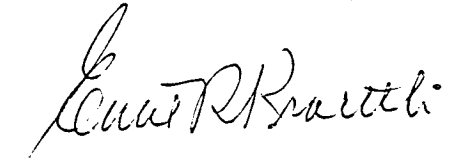
Regent Johnson suggested that there should be on each agenda a list of all pending studies previously requested by the Regents, and

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other unfinished business, without action being required necessarily, but for the information of the Regents concerning unfinished business. The item should not be dropped from the agenda list until official action is taken by the Board. It was agreed that this be done.

There being no further business the meeting was adjourned at 11:15 a.m.


Emil R. Kraettli, Secretary