

MINUTES OF THE ANNUAL MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
THURSDAY, MARCH 14, 1963 - 10:00 A.M.

The annual meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, March 14, 1963, at 10:00 a.m.

The following were present: Regent Dave Morgan, President, presiding; Regents Northcutt, Monroe, Johnson, and Savage.

ABSENT: Regents Rothbaum and Davidson.

The minutes of the meeting held on February 7, 1963 were approved.

The Regents met in Executive Session and, at the request of Regent Monroe, representatives of the Department of English were requested to appear before the Regents to discuss the matter of the department denying tenure to Dr. John P. Cutts, Associate Professor of English. Those present were Dr. V. A. Elconin, Chairman of the Department, Dr. John P. Pritchard, and Dr. Roy R. Male. Professor Elconin presented the reasons for the English Department recommending denial of tenure to Professor Cutts. After a discussion, the committee retired from the meeting.

Professor Ansel Challenner, Chairman of the Committee on Faculty Personnel, and Dr. Horace B. Brown, Chairman of the University Budget Council, were invited to the meeting. Dr. Brown explained that tenure for each individual is considered by the department, the Dean of the undergraduate college concerned, the Dean of the Graduate College, the Dean of the University College, and then submitted to the Budget Council. If there is not a unanimous recommendation, the matter is then referred by President Cross to the Faculty Personnel Committee for study and recommendation. Professor Challenner explained that the committee had met on six different occasions and that members of the English Department, the deans concerned, several students, and Dr. John P. Cutts had appeared. He stated the Faculty Personnel Committee voted to uphold the action of the English Department in recommending denial of tenure to Dr. Cutts.

After a discussion, Professor Challenner and Dr. Brown retired from the meeting.

Regent Monroe requested that he be recorded as being opposed to the recommendation to deny tenure to Dr. Cutts.

No action was taken on the matter and President Cross was requested to discuss the possibility of deferral of tenure for Professor Cutts with the Department of English.

March 14, 1963

7313

The Regents met again in regular session and the first order of business was the election of officers for 1963-64. Regent Savage nominated Mr. Glenn Northcutt for President of the Board. The nomination was seconded by Regent Johnson and Mr. Northcutt was unanimously elected.

Regent Johnson nominated Mr. Eph Monroe for Vice President of the Board of Regents. The nomination was seconded by Regent Savage and Mr. Monroe was unanimously elected Vice President of the Board.

Emil R. Kraettli was nominated for Secretary of the Board by Regent Monroe and unanimously elected.

President Cross distributed to the Regents a report on the operation of the Home Economics Nursery School and Kindergarten as requested at the last meeting (p. 7298). He stated the matter of consolidating the Home Economics Nursery School and the Sooner City Nursery School is being studied and it is possible arrangements will be made for the Home Economics students to make their observations on children at the Sooner City Nursery.

President Cross presented a proposal from the City of Norman for the erection of a fire station by the University on University-owned property on the north side of Lindsey Street, east of the Commissary and north of the entrance to Garfield Street, the station to be equipped, manned and maintained by the City. The City asked the University to donate the site and construct the building at an estimated cost of \$80,000.

President Cross reported this matter has been studied by the Council on Planning and Development, and the Council is in favor of the University cooperating with the City in the project, but is unable to provide funds to meet the cost of the building. President Cross recommended the Regents make a site available for the proposed fire station on the north side of Lindsey Street, near its junction with McKinley Avenue, the exact size to be determined by the University after receipt of preliminary plans from the City, and that the communication from Mayor Sneed be acknowledged expressing a willingness to cooperate in every way possible in the matter of the construction of the building. He recommended also that the type of building to be constructed be subject to approval by the University.

Regent Johnson moved approval of the recommendations. Approved.

President Cross stated the present University retirement policy provides for optional retirement with full benefits on July 1 of any year after reaching the age of 65 and it has been determined that the option rests with the faculty member. It has been suggested that the policy be changed to give the University the option. Since the original policy was

March 14, 1963

7314

developed by the Faculty Senate, President Cross recommended that this matter be referred to the Senate for study and recommendation.

Regent Johnson moved that this problem be referred to the Faculty Senate as suggested by Dr. Cross for a study, and that a decision be made by the Faculty Senate at as early a date as possible. The motion was seconded by Regent Monroe and approved.

President Cross reported the study of grading by percentages instead of letters, and the study of the physical education grades for girls requested by Regent Monroe (p. 7310) had been referred to the University Senate. The Senate will not have a meeting in March, but the matter will be considered at the April meeting and a report ready for the Regents in May.

President Cross reported that seven Woodrow Wilson Fellowships were awarded University of Oklahoma students for graduate work during the academic year 1963-64.

Regent Johnson suggested the Faculty Senate be requested to study the feasibility of establishing certain Regents' awards to be made for excellence in teaching, the object being to help maintain the interest, motivation and recognition involved in teaching excellence at a closer parallel with the similar acknowledgements and rewards associated with excellence in research. The presentation of the awards should be attended with as much honor and publicity as possible. It was the consensus of the Regents that this be done.

In the absence of Regent Rothbaum, Chairman of the Regents' Investment Committee, the Secretary presented the following recommendations for investment as received from J. & W. Seligman & Co.:

Murray Case Sells Building Fund

<u>Amount</u>	<u>Security</u>	<u>- Current -</u> <u>Market</u>	<u>Value</u>	<u>Annual</u> <u>Income</u>	<u>%</u> <u>Yield</u>
	Cash		<u>\$2,399</u>		
	<u>Redeem</u>				
\$700	U.S. Treasury Bills 3/7/63		<u>\$ 700</u>		
	<u>Buy</u>		<u>\$3,099</u>		
20 shs.	Transamerica 4½ cv. pfd.	134	<u>\$2,680</u>	<u>\$ 90</u>	<u>3.4</u>

March 14, 1963

7315

LaVerne Noyes Scholarship Fund

<u>Amount</u>	<u>Security</u>	<u>- Current -</u>	<u>Market</u>	<u>Value</u>	<u>Annual</u>	<u>%</u>
					<u>Income</u>	<u>Yield</u>
	<u>Called for Redemption</u>					
\$4,000	Columbia Gas 5 3/8 1984 104 3/4			\$4,190	\$215	-
	<u>Redeem</u>					
\$1,300	U.S. Treasury Bills 3/7/63			1,300		
	Add: cash balance			53		
				<u>\$5,543</u>	<u>\$215</u>	<u>3.9</u>
	<u>Buy</u>					
\$5,000	Federal Nat'l Mtg. Assoc. 3 3/4 3/10/66 100.22			<u>\$5,034</u>	<u>\$187</u>	<u>3.5*</u>
	<u>OR</u>					
\$5,500	Certificates of Deposit @ 4%			<u>\$5,500</u>	<u>\$220</u>	<u>4.0</u>

\*Yield to maturity

The Secretary also reported that as a result of a distribution of estate funds, \$20,683.62 cash was available in the Murray Case Sells Loan Fund for short-term investment. The cash will be needed for matching National Defense Student Loan funds in September 1963. Recommended confirmation of the purchase of \$21,000 U. S. Treasury Bills maturing 8-15-63.

Regent Savage moved that in the LaVerne Noyes Scholarship Fund the Certificates of Deposit at 4% be purchased in the amount of \$5,500 and that the other investments be approved as presented. Approved.

The discussion of future participation in the Mid America State Universities Association was postponed until the April meeting.

There was a discussion of the statement which is contained in the Outside Employment Policy (p. 6163) that "the Regents look with disfavor upon any University employee's engaging actively in a political campaign as an advocate or supporter of any one candidate."

Regent Johnson pointed out the fact that this statement was included in the policy on outside employment. He felt the intent when the policy was adopted was that the Regents look with disfavor upon the employment of a faculty member by a political candidate.

March 14, 1963

7316

President Cross recommended this matter be referred to the President for a possible suggested revision. On motion by Regent Savage, the recommendation was approved.

On February 19 President Cross wrote each Regent calling attention to the fact that in the event the Regents should decide that Mr. C. B. Wilkinson should no longer continue as football coach here, he should be free to accept employment elsewhere as a coach, and that Mr. Wilkinson had suggested that Section 5 of the contract approved by the Regents on February 7, 1963 (p. 7287) be amended as follows:

In event the Party of the First Part shall decide that the Party of the Second Part should no longer continue as football coach at the University of Oklahoma, then the Party of the Second Part shall be free to accept employment as coach in another college or university.

A majority of the Regents had indicated approval by mail and President Cross requested confirmation of this vote. Approved.

Regent Monroe suggested Section 5 of the contract be further modified as follows:

It is further agreed between the parties that should Second Party accept employment as coach in any other similar institution other than at the University of Oklahoma, then in that event all terms of this contract become null and void.

Regent Monroe moved approval of the above modification subject to Mr. Wilkinson's approval. The motion passed.

President Cross reported the revenue bonds for the Phi Kappa Psi fraternity house construction were delivered on March 8. Construction has started and the contractor has filed his first estimate for work completed prior to March 1. With reasonable weather, the house should be completed well in advance of the September 1 estimated completion date.

President Cross presented the following tabulation of bids for the construction of the 104 two-bedroom apartments which were received on March 12:

March 14, 1963

7317

<u>Company</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>	<u>Alt. #4</u>	<u>Alt. #5</u>	<u>Alt. #6</u>
Barbour & Short	\$917,437	+25,413	- 5,451	-10,768	-13,909	-11,696	-15,000
Manhattan	935,335	+21,183	- 3,700	- 8,300	-17,500	- 7,900	-14,500
E.A. Cowen	942,500	+39,000	- 2,300	- 7,800	-13,800	- 8,880	-14,800
Nashert	974,363	-49,716	- 4,313	- 9,082	-16,815	-11,611	-15,000
Link Cowen	997,500	+32,646	- 2,608	- 6,535	-14,190	-13,532	-15,000

The alternates provide for:

- #1 - Air conditioning of the 104 apartments.
- #2 - Eliminates the oval street for parking and provides parking in a parking lot type facility.
- #3 - Eliminates the china storage closets.
- #4 - Deletes quarter-inch paneling to leave painted blocks as the visible wall areas.
- #5 - Would remove overhang for windows.
- #6 - Would eliminate the electrical distribution system in accordance with the recommendation from O. G. & E. for installing the system.

After the bids were opened, the representatives from the Nashert Construction Company stated that it was obvious that Alternate #1 in the Nashert bid should have been an "add" alternate. In one other respect, the Nashert bid did not meet specifications in that sub-contractors were not listed on the bid form.

President Cross made the following recommendations:

1. That the bid from Nashert Construction Company not be considered.
2. That the base bid from Barbour and Short Construction Company be accepted subject to final approval from HHFA.
3. That Alternate No. 1 for air conditioning the facilities be accepted as a change order subject to final approval from HHFA.

March 14, 1963

7318

4. That the Regents accept the proposal from the Oklahoma Gas and Electric Company to furnish the electrical distribution system (see bottom of this page) and that Alternate No. 6 also be accepted as a change order subject to final approval by HHFA.

On motion by Regent Savage the recommendations were approved.

President Cross also presented the tabulation of bids received on the construction of the new dormitory, the bids having been received and opened on March 12. Since the low base bids were within the amount available for the construction, the HHFA requires that no alternates be accepted. The tabulation is shown on the following page.

President Cross recommended that the base bid from Harmon Construction Company, Inc., be accepted subject to final approval from HHFA.

Vice President Horace Brown was called to the meeting for an explanation of the alternates which were tabulated. After a discussion, Dr. Brown retired from the meeting.

On motion by Regent Savage, seconded by Regent Monroe, the base bid from Harmon Construction Company, Inc., Oklahoma City, in the amount of \$3,973,500 was accepted subject to final approval from the Housing and Home Finance Agency.

President Cross presented the following letter from Oklahoma Gas and Electric Company, Norman, under date of February 13, 1963:

"Dr. Horace B. Brown  
Vice President for Business and Finance  
University of Oklahoma  
Norman, Oklahoma

"Dear Dr. Brown"

"In line with our policy of providing electrical distribution systems to state institutions which we serve it is a pleasure to advise you that the Oklahoma Gas and Electric Company will provide an underground electric distribution system for the 104 Married Student Apartments on the South Campus without charge to the University.

"We are submitting for your consideration two plans for the underground service. Plan 'A' will have a greater per cent of the distribution system underground. Plan 'B' has an operational advantage in that an underground fault would affect only half of the system.

	<u>E. A. Cowen Con. Co.</u>	<u>Link Cowen Con. Co.</u>	<u>George A. Fuller Co.</u>	<u>W. R. Grim- shaw Co.</u>	<u>Harmon Con. Co., Inc.</u>	<u>Lippert Bros., Inc.</u>	<u>Manhattan Con. Co.</u>	<u>Rusk Con. Co.</u>
BASE PROPOSAL	\$ 4,135,000	\$ 4,107,000	\$ 4,120,000	\$ 4,105,700	\$ 3,973,500	\$ 3,975,757	\$ 4,359,000	\$ 4,120,000
Alt. #1 - Omit rubber threads, vinyl landings . . . . .	= 2,195	= 1,802	+ (5,000)	+ 699	2,500	= 0 =	600	3,000
Alt. #2 - Sub. 1/8" asphalt tile . . . . .	5,860	4,105	4,600	5,536	5,700	5,643	4,000	4,100
Alt. #3 - Sub. K-10106 supply fitting . . . . .	6,120	7,500	7,000	8,455	7,800	8,112	8,000	6,200
Alt. #4 - Sub. Antacidol hardened cement for quarry tile . . . . .	3,185	2,880	2,000	2,098	2,800	2,568	2,500	2,700
Alt. #5 - Omit automatic temp. controls . . . . .	20,750	25,000	20,000	26,468	24,000	26,000	24,000	20,500
Alt. #6 - Sub. throw-away gl. media filters . . . . .	3,960	3,775	2,400	3,434	3,700	3,752	3,000	4,000
Alt. #7 - Omit decorative screen wall . . . . .	9,500	10,120	8,000	7,981	10,800	11,592	12,600	13,000
Alt. #8 - Sub. 7/32" patterned glass . . . . .	5,500	6,738	3,000	6,211	5,900	8,837	10,500	5,500
Alt. #9 - Sub. 3/32" vinyl asb. for quarry . . . . .	7,985	7,360	4,000	6,276	7,700	7,942	7,300	6,600
Alt. #10 - Sub. 3/32" vinyl asb. for ceramic . . . . .	8,100	8,205	4,000	9,438	8,300	9,621	9,300	9,500
Alt. #11 - Omit 2-car duplex selective= collective operation on elevators . . . . .	39,800	45,000	35,000	48,976	50,000	50,000	46,000	46,000
Alt. #12 - Omit drawer units in each bed . . . . .	10,950	10,710	10,000	11,146	11,200	11,138	11,000	11,000
Alt. #13 - Omit ethylene-glycol solution . . . . .	1,960	276	300	2,439	300	400	1,500	2,000
Alt. #14 - Omit all work at refrigeration plant . . . . .	189,800	171,000	150,000	173,958	181,000	179,000	235,000	191,000

March 14, 1963

7319



March 14, 1963

7320

"We will be glad to install either system. Both systems provide for 120/240 volts service to the buildings in sufficient capacity to provide for all normal electrical requirements including summer - winter air conditioning, cooking, water heating, garbage disposal and the usual appliances found in modern apartments.

"All service to this installation will be an addition to your State Institution Rate. Therefore all usage here will be at the excess step of 7.9 mills per kilowatt hour.

"The underground portion of the system will consist of the primary cable in conduit at a four foot level and the secondary cable of a direct burial type at a three foot level. The transformers will be a pad mounted type. We will need a utility easement in order to maintain the system.

"We are glad for the opportunity of making this service available to the University. Under this plan we will be able to add system improvements as manufacturers make them available and in time of disaster restore service more promptly.

"If you have any questions concerning this proposal, please let us know.

/s/ J. L. Farmer

J. L. Farmer  
Norman District Manager  
Western Division"

President Cross recommended the proposal be accepted, and on motion by Regent Savage, his recommendation was approved.

President Cross reported that an agreement had been reached finally with Noftzger-Lawrence and Associates concerning the preparation of plans for the addition to Adams Hall. Noftzger-Lawrence and Associates have stated that with the help of the University Architects in preparing sketches and furnishing other information to the firm, they will accept the contract on the basis of 5%.

Mr. Gaylord Noftzger has requested that his firm be paid on the following basis:

- (a) One-half of one per cent for the preliminary plans.
- (b) Three per cent for the completion of working drawings and specifications. The total payments at this point should not exceed three and one-half per cent of the total construction bid accepted by the Regents.

March 14, 1963

7321

- (c) One and one-half per cent for the supervision of construction.

The University Architect, the Business Manager, the Vice President for Business and Finance, the Vice President for Research and Development, have recommended that the contract with Noftsgger-Lawrence and Associates provide for payment as outlined above, and President Cross concurred in their recommendation.

Approved on motion by Regent Savage.

President Cross reported the firm of Stanfield, Imel and Walton has requested that the architectural contract for the Fine Arts Center be amended to provide for payment as follows:

- (a) One-half of one per cent for the completion of preliminary plans.
- (b) Three per cent for the completion of working drawings and specifications. The total payments at this point should not exceed three and one-half per cent of the total construction bid accepted by the Regents.
- (c) One and one-half per cent for the supervision of construction.

The University Architect, the Business Manager, the Vice President for Business and Finance, and the Vice President for Research and Development, have recommended that the contract with Stanfield, Imel and Walton provide for payment as outlined above, and President Cross concurred in this recommendation.

Approved on motion by Regent Savage.

President Cross reported the American General Life Insurance Company of Oklahoma (formerly Home State Life Insurance Company), has notified the University that after April 30, 1963, it will not be possible to continue the University's fringe benefit program with the present premium rate schedule. The insurance company asked for a rate revision effective January 1, 1963. The suggested rate revision was based on an estimated loss-ratio of 93%. Claims since January 1 have been considerably higher than the 93%.

It appears that the University has two alternatives:

1. Negotiate with the present carrier to increase current premium rates in order to retain the present 6.09 percentage retention factor.
2. Recirculate invitations to bid on the total program.

He stated there are several factors which should be kept in mind while making a decision of the procedure to follow:

1. The present retention percentage is 6.09%. This is a very low percentage and it is doubtful that any insurance company can handle a volume of claims such as ours with a much lower percentage. Rebidding could result in a lower retention percentage or a higher percentage.
2. The present hospital and surgical premium rates are very low. The rates suggested for January 1 are low compared to rates charged by other insurance companies.
3. The insurance company may still be agreeable to accepting the rate increase proposed for January 1. He stated that if the Board wished, he would be glad to explore the possibility with them.
4. If invitations to bid on the program are recirculated, President Cross suggested the invitations be prepared on the following general bases:
  - (a) The bidding to be on a package program or on separate items.
  - (b) Request retention percentages based on a sliding scale for hospital and surgical insurance, such scale to begin with a loss-ratio of 80% with the opportunity to vary the percentage retention for each 5% increase of the loss-ratio.
  - (c) Establish the insurance reserves at a set figure, (perhaps \$30,000).

Regent Savage moved, and it was voted to recirculate bids on the University's fringe benefit program in accordance with President Cross's suggestions.

March 14, 1963

7323

President Cross reported the University Architect, the Associate Architect, the Director of Physical Plant, Business Manager, and the Vice President for Business and Finance have recommended that the School of Architecture remodeling project be accepted by the Regents as complete. Certificates have been received from the contractor and from the bonding company regarding the payment of all bills due on the project.

President Cross recommended that the project be accepted as complete and that the final payments to the contractor and Associate Architect be authorized.

Approved on motion by Regent Monroe.

President Cross stated the University must improve the system of garbage collection in many areas on the campus. The improvement is imperative in some of the housing areas. The garbage and trash containers must either be replaced or the University must purchase Dempster-Dumpster containers, which would improve the looks of the campus immeasurably.

The University needs 33 Dempster-Dumpster containers immediately to add to the containers now on hand. The size of the containers varies from 6 cubic yards to 12 cubic yards.

A Dempster-Dumpster customer has traded in 14 12 cubic yard containers in order to standardize their equipment on a different model container. As far as the University is concerned, the used units would be as satisfactory as new units. The used containers have been inspected by University representatives who have recommended that the University purchase the available 14 used Dempster-Dumpsters. The cost of a new 12 cubic yard container is \$915.80.

The following is a summary of the containers needed:

1 only - Dempster-Dumpster container, 6 cu.yd. flat top type low, equipped with full opening counter-balanced top lids, type #6 sump bottom and inside safety latch on lid @ \$530	\$ 530.00
13 each - Dempster-Dumpster container, 6 cu.yd. flat top type low, equipped with full opening counter-balanced top lids and inside safety latch on lid @ \$510	6,630.00
5 each - Dempster-Dumpster containers, 8 cu.yd. flat top type low, equipped with full opening counter-balanced top lids and inside safety latch on lid @ \$610	3,050.00

March 14, 1963

7324

14 each - Dempster-Dumpster containers, USED, 12 cu.yd.  
Universal Type, equipped with full opening  
counter-balanced top lids, type #5 sump bottoms,  
and inside safety door latches @ \$690 \$ 9,660.00

TOTAL PRICE F.O.B. NORMAN IN RAIL CAR \$19,870.00

The only source of supply in this area for Dempster-Dumpster equipment is from the Sid Patterson Company, Box 502, Norman, Oklahoma. The company has exclusive franchise rights for all of Oklahoma and the north half of Texas. Any equipment shipped to this area must be shipped through the Sid Patterson Company.

The source of funds for the purchase is Section 13 and New College Funds and Housing Funds.

President Cross recommended that the Regents authorize the purchase of 33 Dempster-Dumpsters as outlined above from the Sid Patterson Company at a total cost of \$19,870.00.

The Regents discussed the purchase of Dempster-Dumpster used containers as recommended. Since there was no information to show that competitive bids had been received other than from the Sid Patterson Company of Norman who has the exclusive agency, the Regents requested that inquiry be made if there is a possibility that such equipment may be available through other sources and on a competitive bid basis.

It was agreed to authorize the purchase from the Sid Patterson Company if this is not possible.

(NOTE: The Vice President for Business and Finance and the Purchasing Department reported subsequently that they were unable to find other used equipment which would be satisfactory for our purpose.)

President Cross recommended approval of the following quarterly general improvement allocations from Section 13 and New College Funds for the fourth quarter, fiscal year 1963:

Institutional furniture and equipment	\$10,000
Remodel Building 31, South Campus for occupancy by Psychological Clinic	18,152
Biological Station, plant expansion	9,572
Modification of parking lot A-2 (Engineering)	2,850
Matching funds, National Science Foundation Undergraduate Scientific Instructional Equipment Grant, Department of Chemistry	12,500

March 14, 1963

7325

Exterior covering, temporary type building	\$ 2,871
Continued activation of South Campus	5,000
Conversion of Room 320, Richards Hall, to research area for Department of Zoology	7,877
Card Catalog Cabinets, University Library	9,800
Minor alterations and improvements	<u>10,000</u>
	\$88,622

Approved on motion by Regent Savage.

President Cross recommended that the Board approve the fee allocations for the spring semester 1963 based on 10,317 full-time-equivalent students as of February 11, 1963:

(1) Activity and Service Fees:

	<u>Per FTE Student</u>
Student Health Service	\$7.50
Oklahoma Daily	1.25
Student Senate Activities	.75
Union:	
Operation	.73
Debt Service	5.92
Athletic Facilities	4.36

(2) A power plant fee of \$5.12\* per FTE student, the rate necessary to meet bond issue requirements. The power plant fee is now included in the activity and service fee group because proceeds of this fee are placed in the Educational and General Budget and expended through the budget for heat, light, water and power.

\*Amounts determined by bond issue requirements and number of full-time-equivalent students.

Approved on motion by Regent Savage.

President Cross presented the following letter from Mrs. Erma Keeley, Director of the Soonar City Nursery School, under date of March 4, 1963:

"Dean Clifford Craven  
Dean of Students

"Dear Sir;

March 14, 1963

7326

"I believe it will be necessary to raise the enrollment fees at Sooner City Nursery School in September.

"With increasing operational costs and maintenance expense on Building T-4 continuing to be greater, it is extremely difficult to operate with our present income.

"We only charge for approximately one half of September and December and for three weeks in March. These are vacation periods for the University and we have Nursery School and Kindergarten on this same University schedule.

"The operating expenses for these months remain substantially the same as those for which full enrollment is charged. Thus our full collection period is only about eight and one half months out of the eleven months we operate.

"Due to raising the teachers salaries to a subsistence level, our cash reserve has been decreased to a dangerously low level. Coupled with this we are now paying the fringe benefits for a number of personnel; an expense which was not anticipated when the present enrollment charges were established. Further; we find it necessary to make certain refunds to parents for periods of illnesses. This contributes to a more complete depletion of our funds.

"I recommend that the following changes in enrollment fees be approved:

For children over two years old

Current Charges:

1/2 day without lunch

\$20.00 per month  
(time included)  
7:45 am to 12:20 pm

1/2 day with lunch

\$25.00 per month  
(time included)  
7:45 am to 1:20 pm

All Day

\$35.00 per month  
(time included)  
7:45 am to 5:20 pm

Proposed change:

\$23.00 per month

\$28.00 per month

\$38.00 per month

For children under two years old

Current Charges:

1/2 day without lunch

\$22.00 per month  
(time included)  
7:45 am to 12:20 pm

1/2 day with lunch

\$27.00 per month  
(time included)  
7:45 am to 1:20 pm

All Day

\$38.00 per month  
(time included)  
7:45 am to 5:20 pm

March 14, 1963

7327

Proposed change:

\$24.00 per month

\$29.00 per month

\$40.00 per month

Sincerely yours,

/s/ Erma Keeley

Erma Keeley, Director"

The Dean of Students, the Business Manager, and the Vice President for Business and Finance have recommended that the above increases in enrollment fees be approved effective September, 1963, and President Cross concurred in the recommendation.

Approved on motion by Regent Savage.

President Cross reported that experience with the 5-day compulsory meal contract during the 1962 summer session disclosed that the \$1.81 per day charge for food was inadequate because of the unexpectedly low rate of absenteeism. Dr. Jodie C. Smith, Director of Housing, the Business Manager, and the Vice President for Business and Finance recommended a \$2.00 per day food charge for the 1963 summer term.

President Cross concurred in the recommendation that the daily food charge for the 1963 summer session be set at \$2.00.

Approved on motion by Regent Savage.

President Cross reported that experience over the past two summers has indicated that the present charge of \$100 for the Geology summer field camps is insufficient to cover expenses. This fee provides board, room, and transportation for each student. The Director of the School of Geology, the University Business Manager, and the Vice President for Business and Finance recommended an increase in the fee to \$110 per student for both the Lake Murray and the Canon City, Colorado, field camps.

President Cross recommended that the subsistence charge be increased to \$110 for the Geology summer field camps.

Approved on motion by Regent Savage.



President Cross presented the following tenure recommendations for the Norman Campus for the spring of 1963 as recommended by the University Budget Council:

Recommended for Tenure

Arrell M. Gibson, Associate Professor of History  
George C. Cozad, Assistant Professor of Microbiology  
Doyle E. Anderagg, Assistant Professor of Botany  
David P. French, Assistant Professor of English  
Erison D. Gocch, Associate Professor of History  
William H. Maehl, Assistant Professor of History  
Harold V. Humeke, Associate Professor of Mathematics  
Wayne E. Brockriede, Associate Professor of Speech  
Arthur W. Ghent, Assistant Professor of Zoology  
Robert D. Burns, Assistant Professor of Zoology  
William G. Monahan, Associate Professor of Education  
John Garth York, Associate Professor of Architecture  
Heinrich W. Bergmann, Associate Professor of General Engineering  
and of Civil Engineering and of Engineering Physics  
Cecil E. Lee, Assistant Professor of Art  
C. M. Stookey, Professor of Music

Tenure Consideration Deferred

Aaron I. Michelson, Assistant Professor of Library Science  
Jack Cohn, Assistant Professor of Physics

Medical Center

The following full-time members of the faculty of the School of Medicine are recommended for tenure by the chairman of the department concerned and by the Dean of the School of Medicine:

Robert E. Coalson, Ph.D., Assistant Professor of Anatomy  
Marion deV. Cotten, Ph.D., Professor of Pharmacology  
Joe M. Dabney, Ph.D., Assistant Professor of Physiology  
Pearl D. Fisher, Ph.D., Assistant Professor of Preventive Medicine  
George J. Friou, M.D., Associate Professor of Medicine  
W. Jeanne Green, Ph.D., Assistant Professor of Pathology  
Gunter R. Hasse, M.D., Associate Professor of Neurology in Medicine  
and in Psychiatry, Neurology, and Behavioral Sciences  
Francis J. Haddy, M.D., Professor of Physiology  
James A. Merrill, M.D., Professor of Gynecology and Obstetrics  
Carl A. Nau, M.D., Professor of Preventive Medicine and Public Health  
Alfonso Parades, M.D., Assistant Professor of Psychiatry, Neurology,  
and Behavioral Sciences

March 14, 1963

7329

Robert A. Patnode, Ph.D., Associate Professor of Microbiology  
Peter J. L. Welt, M.D., Assistant Professor of Anesthesiology  
Howard B. Ruhm, Ph.D., Assistant Professor of Communication Disorders

President Cross recommended approval of the above tenure recommendations, to be effective July 1, 1963.

Regent Monroe moved the recommendations for tenure for the Norman Campus be approved. Approved.

Regent Johnson moved that tenure be granted faculty members at the School of Medicine as recommended, except that tenure consideration for Dr. James A. Merrill, Professor of Gynecology and Obstetrics, be deferred. The motion was seconded by Regent Monroe and approved.

President Cross submitted the Summer Session Budget for 1963 and recommended approval. The budget listed the names of teachers to be employed and the rate of pay per month. He explained that any changes from this budget that may occur prior to the opening of the Summer Session will be presented to the Regents for action.

Approved on motion by Regent Monroe.

#### PERSONNEL

#### FACULTY

#### SABBATICAL LEAVE OF ABSENCE:

William C. McGrew, Professor of Accounting, September 1, 1963 to June 1, 1964.

#### APPOINTMENTS:

Harriet B. Turkington, Visiting Assistant Professor of Home Economics, \$739.50 for 4½ months, 1/4 time, January 16, 1963.

Edna K. Keefe, reappointed Assistant Professor of Social Work, rate of \$7,728 for 12 months, February 1 to September 1, 1963. Paid from OVR Training Grant.

Terrell B. Warren, Instructor in Architecture, \$1,000 for 4½ months, 1/3 time, January 16, 1963.

Patricia Brice Kerfoot, Special Instructor in English, \$333.33 for 4½ months, 1/6 time, January 16, 1963.

March 14, 1963

7330

Melvin B. Tolson, Instructor in Modern Languages, \$5,232 for 9 months, September 1, 1963.

George Franklin LeBus III, Teaching Assistant in Architecture, \$900 for 4½ months, 1/2 time, January 16, 1963.

Richard John Litschgi, Teaching Assistant in Meteorology in Engineering Physics, \$1,012.50 for 4½ months, 1/2 time, January 16, 1963.

Arthur L. Barnes, Teaching Assistant in Music, \$250 for 4½ months, part time, January 16, 1963.

Zollene Bennett, Teaching Assistant in Music, \$300 for 4½ months, part time, January 16, 1963.

Peggy M. Graves, Teaching Assistant in Music, \$250 for 4½ months, part time, January 16, 1963.

Rhatta Reynolds Mayfield, Teaching Assistant in Music, \$550 for 4½ months, part time, January 16, 1963.

Donald D. Peters, Teaching Assistant in Music, \$400 for 4½ months, part time, January 16, 1963.

**CHANGES:**

Laurance S. Reid, Professor of Petroleum Engineering, changed from \$2,079, 1/2 time, to \$3,118.50, 3/4 time, for 4½ months, January 16 to June 1, 1963.

Darrel Harden, Assistant Professor of Mechanical Engineering, beginning date changed from January 16 to February 26, 1963.

Jim P. Artman, Assistant Professor of Modern Languages, and Editor, University Publications; salary changed from \$727 to \$999.50 per month, February 1 to June 1, 1963 and \$1,093 per month, June 1 to September 1, 1963. (Directing Foreign Language Institute).

Robert N. Thompson, changed from Assistant Professor to Instructor in Civil Engineering, January 16, 1963. Leave of absence without pay, January 16 to June 1, 1963.

Harvey Garber, Special Instructor in Music, salary increased from \$550 to \$650 for 4½ months, part time, January 16 to June 1, 1963.

Gertrud Johanna Hampton, title changed from Graduate Assistant to Teaching Assistant in Modern Languages, salary increased from \$900, 1/2 time, to \$1,800, full time, for 4½ months, January 16 to June 1, 1963.

March 14, 1963

7331

**RESIGNATIONS:**

David W. Scott, Associate Professor of Music, June 1, 1963.

Norman A. Chance, Associate Professor of Anthropology, June 1, 1963. Also, resigning position in Medical School as Associate Professor of Medical Anthropology, June 1, 1963.

Beal B. Hyde, Associate Professor of Botany, June 1, 1963.

Aram A. Yengoyan, Instructor in Anthropology, June 1, 1963.

Dominique Penot, Instructor in Modern Languages, August 1, 1963.

Christine Elizabeth Hamlin, Special Instructor, University School, June 20, 1963.

**DEATH:**

Lila Welch, Professor Emeritus of Home Economics, March 6, 1963.

Alice Elizabeth Mitchell, Special Instructor in Social Work, January 30, 1963.

**SUMMER SCHOOL**

**APPOINTMENTS:**

Sigekata Syono, Sc.D., Adjunct Professor of Meteorology, Engineering Physics, no salary, June 1 to August 15, 1963.

William H. Keown, David Ross Boyd Professor of Business Management, Field Development Services, \$1,200 per month, June 1 to August 1, 1963.

Ronald B. Shuman, Research Professor of Business Management, Field Development Services, \$1,200 per month, June 1 to August 1, 1963.

Othel D. Westfall, David Ross Boyd Professor of Accounting, Field Development Services, \$1,200 per month, June 1 to August 1, 1963.

**GRADUATE ASSISTANTS**

**APPOINTMENTS:**

Gary Schwab, Botany and Microbiology, \$900 for 4½ months, 1/2 time, January 16, 1963.

Walter Alvin Smith, Economics, part time, January 31 to July 1, 1963. Salary paid by Field Development Services.

March 14, 1963

7332

Robert Marland Johnson, Metallurgical Engineering, \$900 for 4½ months, 1/2 time, January 16, 1963.

Frank Hartmut Balke, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Olvetta Louise Culley, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

John William Dillard, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Gertrud Johanna Hampton, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Harold David Neikirk, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Francisco Armando Rios, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Bruce Eugene Weier, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

William Garrett Welch, Modern Languages, \$1,800 for 9 months, 1/2 time, September 1, 1963.

Joe Loyd Dunham, Philosophy, \$450 for 4½ months, 1/4 time, January 16, 1963.

Abdul Hakim Ahmed Al-Rawi, Zoology, \$500 for 4½ months, 1/4 time, January 16, 1963.

**CHANGES:**

William Hines Baker, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16, 1963.

June Austry Duncan, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16, 1963.

Bobby L. Smith, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16, 1963.

William M. Weaver, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16, 1963.

**RESIGNATIONS:**

Victor Bruce Crowl, Chemistry, February 8, 1963

March 14, 1963

7333

William Rodney Martin, Modern Languages, February 11, 1963.

Gary Lee Campbell, Psychology, February 16, 1963.

#### NON-ACADEMIC

##### APPOINTMENTS:

John Donald Hopperton, Director, Oklahoma Science Service, Extension Division, rate of \$10,596 for 12 months, May 1, 1963. Professional status.

J. Kenneth Watson, reappointed Project Engineer, Computer Laboratories, \$727 per month, February 1 to July 1, 1963. Leave of absence without pay, February 1 to July 1, 1963.

##### CHANGES:

W. G. Black, Counseling Psychologist, Guidance Service, given professional status, February 1, 1963.

Frank Paul Pasierb, title changed from Manager of Food Service, Oklahoma Center for Continuing Education, to Assistant Director of Housing, salary increased from \$7,008 to \$7,536 for 12 months, March 1, 1963. Junior Administrative status.

James Owen Taylor, Pharmacist, Student Health Service, given professional status, February 14, 1963.

#### MEDICAL CENTER

##### APPOINTMENTS:

Robert Howe Akin, M.D., Clinical Associate Professor of Urology, clinical rates, January 1, 1963.

Carolyn Wood Sherif, Ph.D., Consultant Assistant Professor in Social Psychology, Department of Psychiatry, Neurology, and Behavioral Sciences, clinical rates, February 1, 1963.

Byron Wolverton Aycok, M.D., Instructor in Otorhinolaryngology, clinical rates, February 1, 1963.

Wilson Jewett Buvinger, M.D., Instructor in Otorhinolaryngology, clinical rates, February 1, 1963.

Roger E. Wehrs, M.D., Instructor in Otorhinolaryngology, clinical rates, February 1, 1963.

March 14, 1963

7334

Jones E. Witcher, M.D., Instructor in Otorhinolaryngology, clinical rates, February 1, 1963.

Wilford E. Maldonado, M.D., Junior Clinical Assistant in Pathology, annual rate of \$6,120, January 1, 1963.

**CHANGES:**

Glenn S. Bulmer, Ph.D., Instructor in Microbiology and Research Laboratory Inspector, salary increased from \$675 to \$725 per month, January 1, 1963.

Roy L. Neel, M.D., Assistant Professor of Radiology, salary changed from clinical rates to \$35 per visit, February 1, 1963.

Richard W. Payne, M.D., Associate Professor of Pharmacology, salary changed from \$1,200, part time, to clinical rates, February 1, 1963.

William W. Schottstaedt, M.D., Professor and Chairman of Preventive Medicine, salary increased from \$11,500 to \$12,700 for 12 months, February 1, 1963. Paid an additional \$6,400 from trust funds.

Marvin R. Shetlar, Ph.D., Professor of Biochemistry, annual salary increased from \$12,750 to \$14,500, February 1, 1963.

Ralph A. Stumpp, Jr., title changed from Business Office Manager to Controller of the Medical Center, salary increased from \$6,800 to \$8,500 for 12 months, February 1, 1963.

G. Rainey Williams, M.D., Associate Professor of Surgery, salary increased from \$11,500 to \$14,500 for 12 months, February 1, 1963.

**RESIGNATIONS:**

Carl R. Doering, M.D., Professor of Preventive Medicine and Public Health, January 31, 1963.

June LaCompte, Assistant Director, Nursing Service, March 7, 1963.

James R. Miller, D.D.S., Associate Professor of Dental Surgery, March 1, 1963.

John M. Robertson, D.D.S., Associate Professor of Dental Surgery, March 1, 1963.

Ward Loren Shaffer, D.D.S., Associate Professor of Dental Surgery, March 1, 1963.

Everett E. Phillips, Ph.D., Assistant Professor of Research Physiology, January 1, 1963.

March 14, 1963

7335

Larry J. O'Brien, Ph.D., Associate Professor of Research Physiology, January 1, 1963.

George Riegler Steinkamp, M.D., Associate Professor of Research Preventive Medicine and Public Health, March 1, 1963.

**DEATH:**

Robert Mayburn Howard, M.D., Professor Emeritus of Surgery, February 22, 1963.

Approved on motion by Regent Northcutt.

The following were recommended by President Cross for appointment as Preceptors in the School of Medicine for 1963-64 as submitted by Dean Mark R. Everett:

Lynn C. Barnes, M.D.	Nowata, Oklahoma
Shelby D. Barnes, M.D.	Hollis, Oklahoma
Eugene S. Bell, M.D.	Tishomingo, Oklahoma
Walter H. Derach, Jr., M.D.	Shattuck, Oklahoma
J. William Finch, M.D.	Hobart, Oklahoma
Powell Fry, M.D.	Stillwater, Oklahoma
J. A. Graham, M.D.	Paula Valley, Oklahoma
Burdge F. Green, M.D.	Stilwell, Oklahoma
C. K. Holland, M.D.	McAlester, Oklahoma
E. C. Lindley, M.D.	Duncan, Oklahoma
W. C. McCurdy, M.D.	Furcell, Oklahoma
Royce McDougal, M.D.	Holdenville, Oklahoma
Malcolm Mollison, M.D.	Altus, Oklahoma
O. H. Patterson, M.D.	Sapulpa, Oklahoma
Cody Ray, M.D.	Pawhuska, Oklahoma
Edward T. Shirley, M.D.	Wynnewood, Oklahoma
Carlton E. Smith, M.D.	Henryetta, Oklahoma
George A. Tallant, M.D.	Frederick, Oklahoma
K. E. Whinery, M.D.	Sayre, Oklahoma
Claude H. Williams, M.D.	Okeene, Oklahoma
R. L. Winters, M.D.	Poteau, Oklahoma

Approved on motion by Regent Johnson.

There being no further business the meeting adjourned at 12:10 p.m.

  
Emil R. Kraettli, Secretary