

MINUTES OF A REGULAR MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
THURSDAY, FEBRUARY 7, 1963 - 10:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, February 7, 1963, at 10:00 a.m.

The following were present: Regent Dave Morgan, President, presiding; Regents Northcutt, Monroe, Rothbaum, Johnson, Davidson, and Savage.

The minutes of the meeting held on January 10, 1963 were approved.

President Cross reported he had just received a letter from Mr. Emory W. Morris, President of the W. K. Kellogg Foundation, complimenting the University on the Center for Continuing Education. Mr. Morris wrote:

"The visit to the University of Oklahoma was the highlight of my trip, and I am delighted with the investment we have made in the Center. Every aspect is excellent. The facility's program and the enthusiasm of your faculty are outstanding. I hope all of our investments in the field of continuing education, past and future, develop at the level you have established in Oklahoma."

President Cross presented the following letter from Eugene F. Culp and Associates, Ltd., Norman, Oklahoma:

"January 29, 1963

"Mr. Garland R. Hadley, Director  
University of Oklahoma Research Park  
Norman, Oklahoma

"Dear Mr. Hadley:

"It is our intent to enter into a 20-year lease-rental agreement with the Research Park for facilities to be constructed via tax free University bonds. It is our understanding that these facilities can be constructed in accordance with our specifications, to the extent that these specifications meet the approval of the University.

"Our desire is to construct a general-purpose laboratory-office building of between 3,500 and 4,000 square feet. At the present time, however, our organization is not large enough to occupy this entire space. We desire to obtain approval to sub-lease approximately one-half of this space to other firms who are pursuing research and development activities, until at such time we will require the use of the additional space.

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"It is our desire that G. Milton Small and Associates, Architects-Engineers, 611 Tucker Street, Raleigh, North Carolina, be retained as the architect to design this building. If the building design, cost and financing plan can be worked out satisfactorily, we wish for the architect's fee to be included in the project cost. If we decide not to carry out our intent to enter into this lease-rental agreement, we hereby agree to pay all architectural costs incurred prior to our giving you notice of such decision.

"This lease-rental contract would be made with the four individual partners of the organization whose name appears on the above letterhead. This partnership is organized under the laws of Oklahoma and is a limited partnership; accordingly, a contract executed with the organization rather than with the partners themselves would not give the University Research Park and the bond purchasers the protection which the assets of all four partners would afford. The general or operating partner is Eugene F. Culp. Limited partners are Richard M. Burke, M.D., N. E. Howard, and C. B. Wilkinson. Information regarding these men will be furnished in a separate letter.

"We are hopeful that we can work out a specific plan that will be acceptable to both the University and to us. We shall be looking forward to working with you in the development of this plan.

Cordially,

/s/ Eugene F. Culp"

Regent Savage moved that consideration of this matter be placed on the agenda. Approved.

Regent Rothbaum moved the plan be adopted in principle and in accordance with the Regents' regular architectural services policy. The motion was seconded by Regent Johnson and approved.

President Cross reported the ten-year contract of C. B. Wilkinson, Head Football Coach and Director of Athletics, had expired on December 31, 1962. He recommended that the contract be extended with the provision that there not be a specific period of time involved as far as his duties as Head Football Coach are concerned, this being in accordance with the wishes of Mr. Wilkinson. President Cross also recommended that Mr. Wilkinson be authorized to augment his coaching staff by as many as he feels necessary.

Regent Monroe moved that consideration of these recommendations be placed on the agenda. Approved.

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On motion by Regent Monroe it was voted to extend the contract of Mr. C. B. Wilkinson as recommended by President Cross, and to authorize him to augment his coaching staff.

President Cross reported briefly on recent meetings of the Senate Higher Education Committee at the Medical Center, and with personnel of the Norman Campus.

The Regents' Committee appointed to study the University's architectural services and recommend a future policy (Regents Northcutt and Monroe) presented the following report:

**STUDY AND RECOMMENDATIONS OF COMMITTEE ON  
ARCHITECTURAL SERVICES**

by

**GLENN NORTHCUTT, CHAIRMAN  
EPH MONROE, MEMBER**

By consultation with architectural firms and from the very splendid material received from other Universities, the above committee of the Regents makes the following recommendations as to architectural procedures for the University of Oklahoma.

It is recommended that a committee composed of the following personnel and committees be used for all future planning for long-range planning for new construction upon the University Campus, Medical Center, and Biological Station:

- (1) President of the University,
- (2) Business Administrator,
- (3) University Architect,
- (4) Superintendent of Physical Plant,
- (5) Planning Committee.

(This Committee to be made up of representatives of the Department or College that will use and occupy the new construction.)

The University Architect will make recommendations on the location, programming, architectural design, and over-all appearance of all buildings, and is the Coordinator for the University in all architectural planning and construction activities. Through the University Architect, the Project Architect will coordinate their plans and work for the University.

The Planning Committee, upon appointment by the President of the University, will work with the University Architect to develop a complete and thorough program, which will necessitate complete exploration of requirements, problems and ideas for the use to be made of the new construction.

The University Architect will, after consulting with the Planning Committee, make a preliminary sketch of the floor plan and use of said building, recommend the over-all appearance of said new construction, with suggested materials for use on outside appearance to coordinate with the over-all scheme of planning for the University.

In all instances, where differences of opinion might arise between the Planning Committee and the University Architect, the decision will be made by a committee appointed from the members of the Regents.

The University Architect will also prepare a plot plan indicating the utilities and services for the use of the Project Architect. The Project Architect, in consultation with the Planning Committee and the University Architect, will make a full exploration of the ideas and suggestions and coordinate their work with the Planning Committee and the University Architect before preparation of any preliminary plans.

When agreement has been reached by the Project Architect, University Architect, and the Planning Committee, then the Project Architect will complete the preliminary plans and elevation, which will then be presented to the Regents at their next scheduled meeting. If the plans and elevation are agreeable to the Regents, then the Project Architect is directed to prepare and complete the final plans and specifications and upon completion, the Project Architect will submit the final plans and specifications:

(1) To the University Architect with respect to the design and related matters.

(2) To the Superintendent of the Physical Plant with respect to mechanical engineering and service facilities.

(3) To the Planning Committee with respect to the functional and use requirements of the building.

(4) To the Business Administrator for concurrence with respect to cost.

(5) After approval, as indicated above, the Business Administrator submits them to the President for approval and transmission to the Board of Regents for final disposition.

It is the further recommendation of the Committee that the work and the schematic programing which has been done by the University and University officials should reduce the cost of the engineering fees to five percent (5%). This committee does not recommend any higher figure, and it is further recommended that this study be submitted to architectural and engineering firms upon the basis of a maximum of five percent (5%) of architectural and engineering fee, and that only those firms desiring to do University of Oklahoma work submit their names to the University Architect to be considered for any future employment.

It is also recommended that the University Architect make recommendation as to architectural fees for remodeling or for other work which necessitates a Project Architect, which might differ and vary from this rate established above, particularly referring to architectural work on several buildings of like nature which would only require one architectural design and one engineering service.

This Committee further recommends that the University of Oklahoma confer with the City of Norman for the purpose of establishing and procuring a thorough and complete study to develop a LONG-RANGE PLAN for the University of Oklahoma and the City of Norman. This Committee feels that regardless of the cost of this Plan, that it would be of great benefit for the guidance of the New Construction Committee and for the future growth and development of the Campus.

/s/ Glenn Northcutt  
GLENN NORTHCUTT, CHAIRMAN

/s/ Eph Monroe  
EPH MONROE, MEMBER

On motion by Regent Northcutt, seconded by Regent Davidson, the Committee report was unanimously approved.

Regent Rothbaum, Chairman of the Regents' Investment Committee, presented the following report on investments:

Early in January, as a result of a distribution of proceeds of the Estate of Murray Case Sells, an additional \$7,072.50 cash became available in the Murray Case Sells Building Fund. The following recommendation was received from J. & W. Seligman & Co. for the investment of these funds:

<u>Buy</u>	<u>- Current -</u> <u>Market</u>	<u>Value</u>	<u>Est'd.</u> <u>Income</u>	<u>%</u> <u>Yield</u>
\$4,000 Federal Land Bank 4's 12/20/65	101.14	\$4,058	\$160	3.5
15 shs. American Tel. & Tel.	118	1,770	54	3.0
25 shs. CIT Financial	44	<u>1,100</u>	<u>40</u>	<u>3.6</u>
		\$6,928	\$254	3.6

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J. & W. Seligman also recommended that the \$42,000 U. S. Treasury Notes 3½'s of 2-15-63 held in the Will Rogers Memorial Scholarship Fund and the Murray Case Sells Building Fund be exchanged for U. S. Treasury Certificates 3½'s due 2-15-64 as per the recent Treasury Department exchange offer.

The following recommendations were received on February 4, 1963:

	<u>Market</u>	<u>- Current - Value</u>	<u>Est'd. Income</u>	<u>% Yield</u>
<u>Will Rogers Memorial Scholarship Fund</u>				
Cash Available for Investment		\$ 842		
<u>Buy</u>				
6 shs. Transamerica 4½ cv. pfd.	134	802	\$ 27	3.4
<u>Crippled Children's Hospital Fund</u>				
Cash Available for Investment		\$2,501		
<u>Sell</u>				
50 shs. Jones & Laughlin Steel	52	<u>2,600</u> \$5,101	<u>\$125</u> \$125	<u>4.8</u> 4.8 Ø
<u>Buy</u>				
*150 shs. American Electric Power	35	\$5,250	\$162	3.1

Regent Rothbaum moved the investment recommendations be approved and that the following resolution authorizing the sale of the Jones and Laughlin stock be adopted:

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma do hereby authorize the sale of the following stock of Jones & Laughlin Steel Corporation:

50 shares - Certificate Number  $\frac{NY}{CO}$  133298

and by these presents we do hereby ratify and confirm the sale of the said shares; and

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\*Up to this amount, cash permitting ØEx. cash

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificate mentioned above, held by the said Regents of the University of Oklahoma, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

Unanimously approved.

President Cross presented the proposal of Stanfield, Imel and Walton, Associate Architects, for the payment of an additional 1% fee on the Fine Arts building with the understanding that a master plan and design for the entire Fine Arts project be provided.

Regent Johnson moved that the matter be referred to the recently appointed New Construction Committee and that the Regents authorize the Chairman of the Regents' Architectural Policy Committee (Regent Northcutt) to act upon their recommendations. Seconded by Regent Rothbaum and approved.

President Cross reported that the Mid-America State Universities Association, made up principally of Big Eight schools, is developing certain cooperative arrangements whereby there may be an exchange of students without paying out-of-state fees. If the University participates, it will involve an expenditure of about \$3,000 to \$4,000 per year to cover administrative costs. The Regents requested the President to prepare a statement summarizing the functions of the Mid-America State Universities Association and the plan which is being developed on the exchange of students for the agenda of the March 14 meeting.

The recommendation to explore the possibility of selling WNAD which was approved at the January meeting of the Regents (p. 7279) was made with great reluctance. It seemed to be necessary in view of the continuing deficit incurred in the operation of the station.

Subsequently, a recommendation was received by the President's Office which links the operation of the station to the University's instructional program in radio, and provides a method of financing which should make the station more financially stable.

President Cross stated the decision has been made to accept the recommendation of the Director of University Relations, and give him an

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opportunity to prove the validity of his program. With the transfer of WNAD February 1 to the Office of University Relations, exploring the possible sale of WNAD has been discontinued at this time.

The Regents expressed unanimous approval of this action.

President Cross presented the following report on the funding of a master plan for the University of Oklahoma:

Professor Lee Rodgers, Director of the Oklahoma Center of Urban and Regional Studies, and Chairman of the Department of Regional and City Planning, has compiled a general budget covering the study required and the Plan development. His estimate of the total cost is approximately \$33,000.

The preparation of a General Campus Plan for the University of Oklahoma could apparently qualify for Federal funds on a 2/3 Federal and 1/3 local participation basis, since this project would be a part of the General Plan for the City of Norman. The Norman City Commission would need to approve the project and also request the Oklahoma State Department of Commerce and Industry to apply for an amendment to the Norman General Plan Study to include the Campus Planning Study.

Mr. R. Boyd Gunning, Executive Director of the University of Oklahoma Foundation, has discussed the matter of funding the University's share of the total cost with his Trustees and has indicated that the Trustees are interested and will assist.

On July 10, 1962 (p. 7134) the Regents approved the preliminary plans as presented for the new Botany and Microbiology Building. On December 5, 1961 (p. 6959) it was agreed that the University proceed with plans based on President Cross's recommended tentative allocations of the State Bond Issue funds, with \$1,200,000 for Botany and Microbiology and \$500,000 for large, general purpose classrooms.

At the July 10 meeting, President Cross pointed out that if a large general purpose classroom could be included in the Botany and Microbiology Building construction, a part of the \$500,000 allocated for large classrooms should be reallocated to Botany and Microbiology. The Botany and Microbiology structure as designed provides for a large classroom.

President Cross recommended that \$100,000 of the \$500,000 allocation for large general purpose classrooms be reallocated to Botany and Microbiology to cover the cost of including the large general purpose classroom in the Botany and Microbiology structure.

Approved on motion by Regent Savage.



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President Cross reported that the cost of the structure needed and designed for Botany and Microbiology is in excess of the \$1,300,000 now provided by State Bond Issue funds. The University has been able to obtain on a one-for-one matching basis, Federal Agency grants for the structure as follows:

National Institutes of Health: \$300,000 for construction and fixed equipment for health related facilities.

National Institutes of Health: \$26,200 for movable equipment.

National Science Foundation: \$300,000 for construction and fixed equipment for graduate research facilities.

The total of all funds now available for construction and fixed equipment for the Botany and Microbiology Building is \$1,873,800.

President Cross recommended that the funding for the new Botany and Microbiology Building be approved as stated above.

On motion by Regent Monroe, seconded by Regent Rothbaum, the recommendation was approved.

President Cross reported that Shaw and Shaw, Associate Architects for the 104 new two-bedroom apartments, completed the plans and specifications and he presented them for consideration of the Regents. The plans and specifications were checked in the Housing Office, Architect's Office, and Physical Plant Office and found to be in satisfactory form except for a few minor changes that should be made before bids are requested, such as a built-in antenna system should be included for each apartment building, all cylinder locks should be furnished by the Best Universal Lock Company, etc.

President Cross recommended that the plans and specifications be accepted by the Regents subject to the minor changes which will be worked out, and that the Regents authorize the Associate Architect to advertise for construction bids to be received at 10:00 a.m. on March 12. A set of the plans and specifications will be delivered to the Housing and Home Finance Agency for final approval and for approval of the loan for the construction of the apartments as soon as the changes are made.

The recommendation was approved on motion by Regent Savage.

President Cross presented the plans and specifications for the construction of the new 1,000 single student dormitory as completed by

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Black and West, Associate Architects, and delivered to the University on January 29. The plans and specifications were checked by the University's Housing Office, Architect's Office, and Physical Plant Office. Basically, the plans and specifications were in acceptable form, but several minor changes will need to be made before bids are requested.

President Cross recommended the plans and specifications for the dormitory be approved subject to the minor revisions, and that the Regents authorize the Associate Architect to advertise for construction bids to be received on March 12 at 2:00 p.m. Copies of the plans and specifications will be delivered to the Housing and Home Finance Agency for final approval and for approval of the loan for the construction of the project.

Approved on motion by Regent Rothbaum.

President Cross presented the following letter from Howard-Samis-Davies, Associate Architect for the proposed Engineering Building on the main campus:

"January 31, 1963

"Dr. George L. Cross, President  
Oklahoma University  
Norman, Oklahoma

"Dear Sir:

"This is a request to place on the agenda of the next Board of Regents meeting the consideration of the revised preliminary drawings for the proposed Engineering Building.

"These drawings will be delivered to your office, the college architect's office, and the physical plant office Monday, February 4, 1963.

Sincerely,

/s/ J. M. Samis

James M. Samis"

The revised preliminary plans were available for inspection by the Regents.

President Cross recommended that the plans be referred to the New Construction Committee for study and recommendation and that the Regents authorize the Chairman of the Architectural Policy Committee (Regent Northcutt) to act upon this recommendation.

On motion by Regent Savage the recommendation was approved.

President Cross also presented plans prepared by Sorey-Hill-Sorey for large classrooms to be built underground between existing buildings. He explained that the proposed classrooms, which would protrude approximately three feet above the ground, will be a step toward utilization of space between buildings and are less expensive to build.

Regent Rothbaum moved the plans be referred to the New Construction Committee. Approved.

President Cross stated when contracts were let to construct the Continuing Education Center, funds were not available to build the Administration Building. It was necessary, however, to finish plans and specifications for the building in order to fulfill the requirements from the Kellogg Foundation. Allied Architects prepared the final plans and specifications on the basis of a \$465,000 Administration Building and were paid the usual fee of 3½% for preparing the plans.

When the funds became available for financing the construction, it was necessary to revise the plans and specifications in order to construct the facility for approximately \$400,000. Allied Architects revised the plans at no cost to the University. Bids for the construction cost of \$329,500 were accepted at the January meeting.

The contract with Allied Architects has not been revised to provide for supervision of the construction of the facility. The architects have agreed to supervise the construction for the normal percentage of 1½% of the construction contract.

President Cross recommended that the Regents authorize amending the original architectural contract with Allied Architects to provide for the payment of 1½% of the cost of the Administration Building for the Center for Continuing Education for the revision of plans and supervision of construction.

Approved on motion by Regent Northcutt.

President Cross reported that Carnahan and Thompson, engineers on the Adams Hall remodeling project, and representatives from the Kay Engineering Company, the contractors on the project, and representatives from the University Physical Plant, have conducted a final inspection on the work performed by Kay Engineering Company in connection with the air conditioning of Adams Hall. The Engineers and the Director of the Physical Plant have recommended that the project be accepted as complete.

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President Cross recommended that, subject to the receipt of the necessary certificates regarding the payment of all bills in connection with the project, the building be accepted as complete and that authorization be granted to pay the Kay Engineering Company the balance of the amount due on the contract.

Approved on motion by Regent Savage.

President Cross reported that in accordance with authorization by the Regents on August 4, 1961 (pp. 6888-9), the University administration made application to the Secretary of the Central Oklahoma Master Conservancy District for an area of land and shore line at the Little River Reservoir considered suitable for use by the University as a biological research area.

The area described and requested in the University's original application has subsequently been incorporated in a public grounds area and is no longer available or suitable for use by the University as a biological research area.

It has now been determined that another site, suitable for a biological research area, is available in the vicinity of the pump station that is to be erected at the Reservoir.

President Cross recommended that the University administration be authorized to take such steps as may be necessary for the procurement of a suitable area on a long-term lease for biological research in the vicinity of the pump station.

On motion by Regent Northcutt, seconded by Regent Savage, the recommendation was approved.

In connection with a recommendation for an increase in the fee, President Cross reported that the Home Economics Nursery School and Kindergarten serves as a laboratory for University students enrolled in child development classes. Between 35 and 40 University students use the School each week for directed laboratory assignments.

The present fee for children attending the School is \$60 per semester for the morning session, which includes lunch, and \$40 for the afternoon session. The Director of the Home Economics Nursery School and Kindergarten, the members of the Administrative Committee of the School of Home Economics, and the Dean of the College of Arts and Sciences have recommended an increase in the fee of \$5.00 per semester. The additional fee will help augment the operating budget of the Nursery School, which the University has been unable to do from regular appropriations, and

will bring the fees in line with existing ones at the University School Kindergarten.

President Cross recommended that the fees at the Home Economics Nursery School and Kindergarten be increased to \$65 per semester for the morning session, including lunch, and \$45 per semester for the afternoon session, effective September 1, 1963.

There was a discussion on the use that is made of the Home Economics Nursery School and the amount it costs the University each year for its operation. After consulting with the University's Business Manager, the Secretary reported that the budget for the nursery for this year is \$18,224 and the estimated income is \$5,000, making the total cost to the University \$13,224.

Regent Davidson moved that the requested fee increase be approved, but asked that the University administration make a report to the Regents on the classes in Home Economics that use the nursery for a laboratory, the number of students enrolled in the nursery, the cost per credit hour, etc. Approved.

President Cross reported the Department of Chemistry in conjunction with the Research Institute would like to purchase an NMR Spectrometer. The Research Institute funds would be from a National Science Foundation Grant which has been approved. The breakdown would be as follows:

Department of Chemistry	\$10,410
Research Institute	<u>15,800</u>
	\$26,210

The Spectrometer can be purchased from only one source, Varian Associates, Palo Alto, California, and therefore bids cannot be obtained.

President Cross recommended approval of purchasing one NMR Spectrometer from the Varian Associates, Palo Alto, California, at a total cost of \$26,210, with the understanding that \$15,800 of the cost will be provided by the Research Institute through an NSF Grant.

Approved on motion by Regent Northcutt.

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PERSONNEL

FACULTY

LEAVES OF ABSENCE:

Sabbatical Leaves of Absence:

R. Wendell Tomberlin, Professor of Art, September 1, 1963 to June 1, 1964.

Gail B. deStwolinski, Associate Professor of Music, September 1, 1963 to June 1, 1964.

Leaves of Absence without Pay:

Robert E. Ball, Professor of Anthropology, September 1, 1963 to June 1, 1964.

Frank A. Melton, Professor of Geology, September 1, 1963 to January 16, 1964.

Carl A. Moore, Professor of Geology, September 1, 1963 to June 1, 1964.

Richard D. Baker, Instructor in Government, September 1, 1963 to June 1, 1964.

James F. Beattie, Instructor in Mechanical Engineering, January 16 to June 1, 1963.

Sick Leave of Absence:

James Wyatt Marrs, Professor of Sociology, with full pay, January 16 to April 16, 1963; \$100 per month, April 16 to June 1, 1963.

APPOINTMENTS:

Jerry V. Tobias, Ph.D., Adjunct Associate Professor of Psychology, no salary, January 11, 1963.

William E. Collins, Ph.D., Adjunct Associate Professor of Psychology, no salary, January 11, 1963.

Kit C. Farwell, Ph.D., Adjunct Assistant Professor of Psychology, no salary, January 1, 1963.

Vernon V. Sisney, Ph.D., Adjunct Assistant Professor of Psychology, no salary, January 1, 1963.

Minoru Sumita, Assistant Professor of Physics, \$1,794 for 4½ months, 1/2 time; also Research Associate in Physics, \$1,794 for 4½ months from NDEA Funds, 1/2 time, January 16 to June 1, 1963.

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Allen N. Sultan, Special Lecturer in Law, \$4,578 for  $4\frac{1}{2}$  months, January 16 to June 1, 1963.

Kenneth L. Shewmaker, Ph.D., Special Lecturer in Psychology, part time, December 3, 1962 to July 1, 1963. Salary paid by Field Development Services.

Lewis M. Abernathy, Instructor in Economics, \$1,275 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

Stanley Louis Barnes, Special Instructor in Engineering Physics (Meteorology), \$960 for  $4\frac{1}{2}$  months, 1/3 time, January 16, 1963.

Samuel Joseph Hall, Special Instructor in Engineering Physics (Meteorology), \$916 for  $4\frac{1}{2}$  months, 1/3 time, January 16, 1963.

Rex L. Inman, Special Instructor in Engineering Physics (Meteorology), \$1,597.50 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

Victor Shelby Whitehead, Special Instructor in Engineering Physics (Meteorology), \$731.25 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1963.

Patrick Kelso Miller, Instructor in Mechanical Engineering, \$1,275 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

Robert Hale, Special Instructor in Music, \$500 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1963.

Donald Ray McCartney, Special Instructor in Music, \$500 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1963.

Rene E. Mendoza, Instructor in Sociology, \$3,030 for  $4\frac{1}{2}$  months, January 16, 1963.

James A. Jewell, Special Instructor in Zoology, \$1,912.50 for  $4\frac{1}{2}$  months, 3/4 time, January 16, 1963.

Mary Louise Rainbolt, Special Instructor in Zoology, \$1,275 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

Patricia B. Riggs, Special Instructor in Zoology, \$1,912.50 for  $4\frac{1}{2}$  months, 3/4 time, January 16, 1963.

Ann Fisher Nicholas, Teaching Assistant in Chemistry, \$400 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1963.

Hugh Blackard Nicholas, Jr., Teaching Assistant in Chemistry, \$800 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

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Howard Somberg, Teaching Assistant in Chemistry, \$400 for 4½ months, 1/4 time, January 16, 1963.

David Mott Way, Teaching Assistant in Chemistry, \$400 for 4½ months, 1/4 time, January 16, 1963.

Terese Germaine Lorson, Teaching Assistant in Modern Languages, \$900 for 4½ months, 1/2 time, January 16, 1963.

Wynona H. Wilkins, Teaching Assistant in Modern Languages, \$900 for 4½ months, 1/2 time, January 16, 1963.

Pattie Booth Arnold, Teaching Assistant in Music, \$1,000 for 4½ months, 1/2 time, January 16, 1963.

**CHANGES:**

William Nelson Peach, Professor of Economics, changed from \$5,562, full time, to \$4,171.50, 3/4 time, for 4½ months, January 16 to June 1, 1963.

Clell C. Warriner, Director, University Guidance Service; given additional title of Assistant Professor of Psychology, January 25, 1963.

Olden Lee Burchett, Instructor in Mechanical Engineering, salary changed from \$916, 1/3 time, to \$2,748, full time, for 4½ months, January 16, 1963.

Alfred Gale Sullenberger, Teaching Assistant in Mechanical Engineering, salary increased from \$400, 1/4 time, to \$800, 1/2 time, for 4½ months, January 16 to June 1, 1963.

Horace Henry Bailey, title changed from Graduate Assistant to Special Instructor in Zoology, salary increased from \$1,000 to \$1,275 for 4½ months, 1/2 time, January 16 to June 1, 1963.

David G. Ruffer, title changed from Graduate Assistant to Special Instructor in Zoology, salary increased from \$1,000 to \$1,275 for 4½ months, 1/2 time, January 16 to June 1, 1963.

**RESIGNATIONS:**

Leonid Dennis Roshewski, Associate Professor of Modern Languages, January 16, 1963.

Frank W. Cole, Associate Professor of Petroleum Engineering, January 16, 1963.

Rolf Hayn, Assistant Professor of Economics, January 16, 1963.

Gloria Jane Fischer, Assistant Professor of Psychology, June 1, 1963.

Robert L. Dillon, Instructor in Architecture, January 16, 1963.



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Robert E. Hickman, Instructor in Civil Engineering, January 16, 1963.

John E. Pennington, Special Instructor in Music, January 16, 1963.

**CHAIRMANSHIP:**

Recommended the appointment of Professor James R. Burwell as Chairman of the Department of Physics for a one-year term, effective September 1, 1963.

**GRADUATE ASSISTANTS**

Charles Ray Davidson, Electrical Engineering, \$900 for 4½ months, 1/2 time, January 16, 1963.

Jack Hayes Stout, Jr., English, \$900 for 4½ months, 1/2 time, January 16, 1963.

Eugene J. Blazenko, Geology, \$900 for 4½ months, 1/2 time, January 16, 1963.

Thomas Alden Bond, Geology, \$900 for 4½ months, 1/2 time, January 16, 1963.

Linda Beth Benson, In-Service Institute (Math), \$900 for 4½ months, 1/2 time, January 16, 1963.

Ernest Francis Ratliff, Jr., 1962-63 High School Inservice Institute (Math), \$900 for 4½ months, 1/2 time, January 16, 1963.

Robin Ray Reynolds, Mathematics, \$900 for 4½ months, 1/2 time, January 16, 1963.

Gordon Early Anderson, Music, \$550 for 4½ months, 1/4 time, January 16, 1963.

Charles Edwin Gilmore, Nuclear Reactor Laboratory, \$200 per month, 1/2 time, February 1 to September 1, 1963.

Cathryn A. Wright, Office Administration, \$450 for 4½ months, 1/4 time, January 16, 1963.

Robert W. Freeman, Physics, \$900 for 4½ months, 1/2 time, January 16, 1963.

Harry H. Chapman, Psychology, \$900 for 4½ months, 1/2 time, January 16, 1963.

Ruth E. Pierce, Sociology, \$450 for 4½ months, 1/4 time, January 16, 1963.

Jerry J. Crenshaw, Speech, \$500 for 4½ months, 1/4 time, January 16, 1963.

Larry R. Judd, Speech, \$500 for 4½ months, 1/4 time, January 16, 1963.

Annette Loewer, Speech, \$450 for 4½ months, 1/4 time, January 16, 1963.

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May Ellen Henry, University School, \$900 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

Larry Clinton Hicks, Zoology, \$900 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

Fred Anderson Hopper, Jr., Zoology, \$500 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1963.

Robert Gale Richardson, Zoology, \$1,000 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

William Frank Wade, Zoology, \$450 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1963.

**CHANGES:**

Joseph A. Parker, Business Statistics, salary increased from \$500, 1/4 time, to \$1,000, 1/2 time, for  $4\frac{1}{2}$  months, January 16, 1963.

Wallace Wayne Wilson, Civil Engineering, salary changed from \$500, 1/4 time, to \$900, 1/2 time, for  $4\frac{1}{2}$  months, January 16, 1963.

Raymond William Mires, Physics, salary changed from \$670, 1/3 time, to \$1,000, 1/2 time, for  $4\frac{1}{2}$  months, January 16, 1963.

Benjamin R. Allen, Zoology, salary increased from \$900 to \$1,000 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1963.

**RESIGNATIONS:**

Charlotte Sue Grindstaff, Chemistry, January 16, 1963.

Kenneth Lee Horn, Electrical Engineering, January 16, 1963.

Irwin Drake Bingham, English, January 16, 1963.

Robert Travis Clarke, Geology, January 16, 1963.

Michael Stephen Wolfson, Geology, January 16, 1963.

Leo Joseph Pratte, Mathematics, January 16, 1963.

Han Min Hsia, Mechanical Engineering, January 16, 1963.

James H. Ingram, Mechanical Engineering, January 16, 1963.

William Harry Brumage, Physics, January 16, 1963.

Carl E. Goldberg, Psychology, January 16, 1963.

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Robert Austin Kenyon, Sociology, January 16, 1963.

Phyllis Jane Delson, Speech, January 16, 1963.

Judith Christine Espinola, Speech, January 16, 1963.

Linda Adams Weeks, University School, January 16, 1963.

John Janovy, Jr., Zoology, January 16, 1963.

**WILL ROGERS FUND SERVICE SCHOLARSHIP:**

Hadros Brandner, Speech Therapy, \$1,000 for 2nd semester.

**NON-ACADEMIC**

**APPOINTMENTS:**

John B. O'Hara, reappointed Extension Specialist II, Director of Leadership Training, College of Continuing Education, and Instructor in Speech, rate of \$7,920 for 12 months, January 16 to July 1, 1963.

Delbert Leon Cross, Assistant Football Coach, \$300 per month, 1/2 time, January 15 to July 1, 1963; changed to rate of \$4,600 for 12 months, full time, July 1, 1963.

George C. Dickson, Assistant Football Coach, \$6,516 for 12 months, January 15, 1963.

Robert Drake Keith, Assistant Football Coach, \$8,500 for 12 months, January 10, 1963.

Jerry W. Thompson, Assistant Football Coach, \$6,060 for 12 months, January 7, 1963.

**CHANGES:**

Jay J. O'Neal, Assistant Football Coach, salary increased from \$6,516 to \$9,612 for 12 months, January 1, 1963.

Dorothy Anne Foster, Counseling Psychologist, Guidance Service, salary changed from \$3,060 to \$3,960 for 12 months, 1/2 time, given professional status, February 1, 1963. Also appointed Adjunct Assistant Professor of Psychology, no salary, January 25, 1963.

Kit C. Farwell, Practicum Supervisor, Psychological Clinic, salary changed from \$600 for 12 months, part time, to hourly, January 1, 1963.

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Thomas S. Ray, Practicum Supervisor, Psychological Clinic, salary changed from \$600 for 12 months, part time, to hourly, January 1, 1963.

Vernon V. Sisney, Practicum Supervisor, Psychological Clinic, salary changed from \$600 for 12 months, part time, to hourly, January 1, 1963.

Edla Sonja Cutts, Librarian PI, salary changed from \$2,616, 1/2 time, to \$5,232, full time, for 12 months, January 21, 1963.

**RESIGNATIONS:**

Maureen Flynn Florica, Librarian PII, January 21, 1963.

Tom S. Cox, Assistant Football Coach, February 1, 1963.

Edwin B. Crowder, Assistant Football Coach, January 15, 1963.

Rudolph A. Feldman, Assistant Football Coach, January 22, 1963.

Chester A. Franklin, Assistant Football Coach, February 16, 1963.

Gerald Eugene Pettibone, Assistant Football Coach, February 1, 1963.

**MEDICAL CENTER**

**LEAVE OF ABSENCE WITHOUT PAY:**

Lou Ann Pilkington, Ph.D., Instructor in Physiology, January 1, 1963 to January 1, 1964.

**APPOINTMENTS:**

Eugene Pumpian-Midlin, M.D., Professor of Psychiatry, Neurology, and Behavioral Sciences, \$10,000 for 12 months, part time, January 1, 1963.

C. Stanley Clifton, Ph.D., Consultant Professor of Social Work in Psychiatry, clinical rates, February 1, 1963.

Jess Hensley, M.D., Assistant Professor of Pathology, \$11,000 for 12 months, January 1, 1963.

Dorothy Marie Hoehne, B.S., Instructor in Maternal-Child Health Nursing, School of Nursing, \$5,000 for 12 months, January 1, 1963.

Virginia Newton, M.S.W., Instructor in Preventive Medicine and Public Health, \$6,000 for 12 months, January 1, 1963.

James Robert Geyer, M.D., Clinical Instructor in Urology, clinical rates, January 1, 1963.

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Gerald W. McCullough, M.D., Clinical Assistant in Surgery, clinical rates, January 1, 1963.

J. H. Anglin, Jr., Research Associate in Dermatology, \$600 per month, January 1, 1963.

Charles S. Graybill, M.D., Visiting Lecturer in Orthopedic and Fracture Surgery, clinical rates, December 1, 1962 to July 1, 1963.

Ferdinand Rudolph Hassler, M.D., Visiting Lecturer in Preventive Medicine and Public Health, clinical rates, January 1, 1963.

John Robert Scott, M.D., Visiting Lecturer in Preventive Medicine and Public Health, clinical rates, January 1 to July 1, 1963.

**CHANGES:**

Everett C. Bracken, M.D., Associate Professor of Microbiological Research in Pediatrics and Microbiology, salary increased from \$11,000 to \$11,500 for 12 months, January 1, 1963.

Barbara Foster Braden, M.D., Instructor in Medicine, salary increased from \$7,500 to \$8,000 for 12 months, December 1, 1962.

Peter J. Chandler, M.A., Research Associate in Psychiatry, salary increased from \$458.33 to \$500.00 per month, December 1, 1962.

James L. Dumagin, M.D., Assistant Professor of Pediatrics, salary changed from \$3,000 for 12 months to clinical rates, January 1, 1963.

Kenneth K. Faulkner, Ph.D., Assistant Professor of Anatomy, salary increased from \$633.33 to \$716.66 per month, January 1 to July 1, 1963.

Marshall Edelson, M.D. & Ph.D., Assistant Professor of Psychiatry, salary changed from \$18,000 to \$14,000 for 12 months, January 1, 1963.

John A. Foster, M.S., Visiting Lecturer in Engineering in Psychiatry, salary changed from clinical rates to \$300 per month, January 1 to July 1, 1963.

Gaylord S. Knox, M.D., title changed from Associate Professor and Vice Chairman to Associate Professor and Acting Chairman of Radiology, salary increased from \$13,000 to \$15,000 for 12 months, January 1, 1963.

Boyd K. Laster, M.D., Assistant Professor of Psychiatry, salary increased from \$1,208.33 to \$1,958.33 per month, August 1, 1962.

Thomas N. Lynn, M.D., Assistant Professor of Preventive Medicine and Public Health, salary increased from \$13,600 to \$15,000 for 12 months, January 1, 1963.

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Roy L. Neel, M.D., Assistant Professor of Radiology, salary changed from \$35 per visit to clinical rates, January 1, 1963.

Jordan J. N. Tang, Ph.D., promoted from Research Associate to Assistant Professor of Research Biochemistry, January 1, 1963.

**RESIGNATIONS:**

G. Ray Ridings, M.D., Professor and Head of Radiology; Director, Isotope Laboratory; Director, X-Ray (Hospitals); and Coordinator of Cancer Teaching, January 31, 1963.

Carl W. Fairman, B.S., Clinical Assistant in Psychiatric Occupational Therapy in Psychiatry, December 31, 1962.

Approved on motion by Regent Northcutt.

In connection with the University's contract with C. Harold Brand and Company, Inc. to purchase the land with improvements immediately south of the Medical Center (p. 7246), President Cross wrote each Regent recently explaining the desirability of acting quickly in holding the seller to the agreement reached with Brand, and recommending that a committee of the two Oklahoma City Regents (if Mr. Savage and Dr. Johnson were willing) be authorized to act for the entire Board in finalizing each purchase. A majority of the Board has approved this request.

President Cross recommended that the Regents confirm the mail vote appointing Mr. Savage and Dr. Johnson as a committee of the Regents authorized to act for the Board in the purchase of the property to be acquired for the Medical Center.

Approved on motion by Regent Monroe.

In 1956 the Therapeutic Research Unit of the Medical Research Foundation, through Dr. Stewart G. Wolf, Jr., Director, acquired a piece of property on 13th Street approximately one block west of the Medical Center for use of the Therapeutic Research Unit. For tax purposes three trustees were set up to administer the gift. The trustees were Dr. Stewart G. Wolf, Dr. Hugh G. Payne, and Dr. Mark R. Everett.

The property is not now satisfactory for the purposes for which it was acquired and the Trustees desire to transfer the property to the Regents for the use of the Medical School. The Trustees have requested that for the present the building be used to house the offices and cardiology laboratories of Dr. Robert Bayley. The following letter was received from the Medical Center:

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"January 25, 1963

"Dear Doctor Cross

"Enclosed is a Warranty Deed and an Abstract conveying a piece of property to the University of Oklahoma for the use of the Medical School. This property consists of a frame house and lot located on 13th Street approximately one block west of the Medical Center. The donors have requested that it be used for the present to house the offices and laboratories of Dr. Robert Bayley.

"We recommend that the Regents accept this property. If they do accept the property it will be necessary to record the Deed.

"We will await your further instructions.

Sincerely

/s/ R. D. Crews

Raymond D. Crews  
Business Administrator of the Medical Center  
and Superintendent of University Hospitals"

President Cross recommended that the property be accepted by the Regents and that it be used as requested by the donors.

On motion by Regent Monroe, seconded by Regent Johnson, the recommendation was approved.

President Cross presented the following letter from Dr. Mark R. Everett, Director of the Medical Center:

"January 29, 1963

"Dear President Cross:

"During the past fifteen years, our medical school has been able to operate and to grow largely because we have been able to attract funds from outside sources, such as federal, private, and business gifts to be used for research. The overhead monies from these grants, and in suitable secondary ways the grants themselves, have helped to meet the costs of the operation of the School. Now, more stringent regulations concerning the use of such funds are being effected by granting agencies. This results in less usable overhead and in restricted freedom in the use of the grant funds, making it mandatory for the school to receive more state support.

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"Some years ago, when I became dean, there were no such outside funds available. During the interim, grant funds have been the chief means by which we have been able to develop a respected school and to make progress in meeting the demands of the state regarding medical education, research, and up-to-date medical care of patients. The very limited increase in state funds during the same period has not even taken care of the rise in the cost of living for the staff members who have served some years.

"The Faculty of the University of Oklahoma School of Medicine has, to date, worked very hard to secure available outside funds, and I believe that if the faculty members are not driven to a loss of faith, they will continue their enterprise. I believe that we have arrived at a really critical stage financially, emphasized by the accreditation review last February. Since then the impending limitations in the use of earmarked monies have made it absolutely necessary to receive additional state funds. Like you, I have been in the inspiring position of watching, working, and helping an institution grow. The assistance of the University, and the acute understanding which you personally have given have been of utmost value. It has now become necessary to request even more help if the School of Medicine is to survive in its present respected status and hold its good faculty. I therefore feel it is my duty to appeal to the University for assistance in our plea for additional state funds. No faculty member can take pleasure in seeing his life's work become stagnant. With a reasonable increase in state support, and the present high accreditation awarded, our school of medicine could continue its great potential for service to the people of Oklahoma, and the Director and Dean would be able to act effectively as an agent for the President and Regents.

Respectfully yours,

/s/ Mark R. Everett

Mark R. Everett  
Director and Dean"

No action.

President Cross presented the following summary of income and expenditures for programs of research conducted by faculty members of the School of Medicine for the period October 1 through December 31, 1962, as applied to the Oklahoma City Veterans Administration Hospital and to the Oklahoma Medical Research Foundation:



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	<u>Research Foundation</u>	<u>VA Hospital</u>
<b>Grants and Contributions for Research</b>		
Federal Sources	\$272,955.44	\$ -0-
Non-Federal Sources	109,268.41	435.05
<b>Other Allocations for Research</b>		
Federal Sources	-0-	116,024.72
<b>Total Expenditure for Research</b>	<u>\$382,223.85</u>	<u>\$116,459.77</u>

Regent Monroe reported that recently his attention had been called to the fact that some institutions in the state sponsor student tours to foreign countries in the summer and offer college credit. He stated he wished to go on record as being opposed to the University of Oklahoma ever offering such courses.

David Burr stated that after their luncheon a tour of the present Botany and Microbiology facilities had been arranged for the Regents. They will meet with Dr. Howard Larsh, Chairman of the Department, and Dr. W. E. Livezey, Dean of the College of Arts and Sciences, at 1:30, and with other faculty members later in the afternoon.

The following resolution was presented:

RESOLUTION

WHEREAS, at the monthly meeting held in President Cross's office, University of Oklahoma, on the 7th day of February, 1963, Regent Eph Monroe requested that a study be made of the feasibility of student grading by percentages instead of letters, and that a study and recommendation be made as to the issuing of grades for the four (4) semesters required for physical education, especially to female students not physical education majors.

Motion was made by Regent Monroe and seconded by Regent Davidson that the Administration cause the studies to be made at the convenience of the Administration; and,

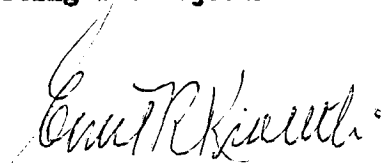
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NOW, THEREFORE, BE IT RESOLVED that the Administration of the University cause a study to be made regarding the issuing of percentage grades instead of letter grades, and the most feasible method of grading physical education, non-majors, for the four (4) semesters required, especially concerning female students.

Resolution presented by the President of the Board of Regents upon the Motion of Regent Monroe and seconded by Regent Davidson, and said Resolution was unanimously adopted.

There being no further business the meeting was adjourned at 11:15 a.m.



Emil R. Kraettli, Secretary