

MINUTES OF A REGULAR MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
CLINTON LIBRARY, 721 FRISCO, CLINTON, OKLAHOMA  
THURSDAY, DECEMBER 13, 1962 - 9:45 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the Clinton Library, Clinton, Oklahoma, on Thursday, December 13, 1962, at 9:45 a.m.

The following were present: Regent Dave Morgan, President, presiding; Regents Northcutt, Monroe, Rothbaum, Johnson, Davidson, and Savage.

The minutes of the meeting held on November 8, 1962, were approved.

Dr. Cross presented biographical information to the Regents on Dr. Archie Kahan, who is being considered for the position of Executive Director of the Research Institute to replace Mr. Verne Kennedy. The appointment of an Executive Director is the responsibility of the Directors of the Institute, and a committee was appointed to consider applicants. The committee has recommended the appointment of Dr. Kahan. The Regents were in agreement with this recommendation. Dr. Cross explained that at a later date a recommendation will be presented to the Regents for faculty rank for Dr. Kahan.

The Regents approved the following action concerning athletic personnel:

1. Increase Eddie Crowder's salary in the amount of \$2,000 a year with the provision that he be given an option as to whether this amount should be received in cash or in the form of an annuity. In either event, however, it is to show as a part of his total salary in our salary budget. This raise for Mr. Crowder is to become effective January 1, 1963.
2. Increase Bud Wilkinson's salary in the amount of \$2,000 effective January 1, 1963, with the provision that he be given the same option as Mr. Crowder but that the \$2,000 show in his total salary--his total salary will now be \$22,000 a year.
3. Approve a \$750 bonus recommended by Mr. Wilkinson for Gomer Jones. This is a one-year affair, paid for exceptionally good work during the past season.

4. Permit Mr. Wilkinson to give \$150 extra travel expense money over and above that permitted by the Conference budget to the personnel of the Athletic Department who make the trip to Miami and who work at Miami. This would include the coaches and the members of Mr. Farris' staff.

Mr. Morgan stated he felt Mr. Wilkinson and his staff had done a superb job of coaching this season and asked each Regent to take the time to write to the coaches and express their appreciation.

It was reported that the Regents voted in executive session to increase the annual salary of President Cross from \$22,500 to \$25,000, effective January 1, 1963.

Regent Morgan expressed appreciation for all the Regents to Mr. Monroe and his associates in Clinton for their hospitality the preceding evening and for the "meadowlark" luncheon which was to be held immediately after the meeting.

Regent Monroe called attention to the action of the Regents last spring (p. 7066) at which time the baseball field was named Haskell Park in honor of Mr. L. E. Haskell, and the track facilities were named Jacobs Field for Mr. John Jacobs. He suggested that plans should be made for a special dinner and appropriate ceremony honoring these two former coaches. President Cross stated he would ask Mr. Harold Keith to take care of this matter.

There was a discussion of the duties and responsibilities of the University Architect in relation to the Associate Architects in connection with present construction projects, particularly the Aeronautical and Space Engineering Building, and in connection with future campus construction.

Regent Savage moved that a committee of the Regents be appointed to work with Howard-Samis-Davies, Associate Architects, and the University Architect in completing the final plans and specifications for the Aeronautical and Space Engineering Building. The committee was authorized to proceed with any action necessary. Approved.

Regent Morgan appointed Regents Rothbaum and Johnson to serve on the above committee.

Mr. Morgan requested Regents Monroe and Northcutt to study the overall problems of architectural service and recommend concerning future policy--whether the present procedure should be continued or each project

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should be assigned to an architectural firm. Mr. Morgan asked the committee to present a report at the January meeting of the Board.

Regent Davidson moved that until this committee reports and another policy is adopted that the Regents' policy with respect to associate architects and the University Architect be changed to the effect that the associate architect should be responsible for the recommendation of the design to the Board of Regents and the Regents will approve or disapprove that design upon the recommendation of the University Architect. Seconded by Regent Johnson and approved.

President Cross presented proposals from Randel-Wells Company, Shepard-Moss Company, Ted Price Co. Realtors, and C. Harold Brand and Company, Inc. to act as agent for the University in the acquisition of the land for the Medical Center between Kelley and Phillips Avenues along the north side of Northeast 11th Street in Oklahoma City as requested by the Regents at the November 8 meeting (p. 7214). After a discussion, Regent Savage moved the following proposal by C. Harold Brand and Company, Inc., which was submitted under date of October 30, 1962, be accepted with the understanding that the fee will be fixed after the work is completed. The motion was seconded by Regent Monroe and approved.

C. HAROLD BRAND COMPANY, Inc.  
141 Park Avenue - Liberty Bank Building  
Oklahoma City, Oklahoma

October 30, 1962

TO THE PRESIDENT AND  
BOARD OF REGENTS  
UNIVERSITY OF OKLAHOMA  
NORMAN, OKLAHOMA

Dear Friends:

At your request the writer is glad to offer his services in the negotiation and acquisition for you of the real property with improvements immediately South of your present Oklahoma University Hospital and School and being Blocks 13 and 14, Capitol Addition to Oklahoma City, Oklahoma, and situated between Phillips and Kelley Avenues and lying along the North side of Northeast 11th Street. The undersigned agrees:

- (1) To diligently negotiate to purchase each and every parcel at a fair, reasonable and equitable price for the buyers and to duly negotiate so that the sales price is satisfactory to the sellers, yet, not above the general or present day's market values;

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- (2) Towards this goal, the writer in anticipated cordial interviews with the record owners will strive to compare sellers values with other prices in neighboring or other sections of the city;
- (3) To promote trades for or reinvestments by present owners of these parcels with other city properties;
- (4) In the event of rental or investment properties other than home-steads, to aid owners in showing imminence of condemnation to allow sellers tax deferring advantages in event of their reinvestment within one year in like properties; and,
- (5) To canvass the sellers and purchase first and secondly, and in that order, the real estate parcels of lowest sales price with pro rata total areas in each considered; and,
- (6) All proposed contracts of purchase to be subject to prior approval.

For the writer's remuneration in this project, I freely leave that matter to the consideration of your official directing group. I do believe, however, that it is better for me to represent in these transactions solely the purchaser and to obtain the most real estate for the least money with these State funds. I suggest a commission of 5% of the average sale price of the four lowest properties as a basis for determining the rate of commission on all properties purchased regardless of the price on each individual tract, with the thought in mind of a resulting overall commission of 3 to 4%. I would welcome your suggestions on this phase of the matter.

In the various stages of negotiations and purchases, I will always welcome and encourage conferences with you purchasers to make detailed reports of progress, problems and any change in strategy.

The term of this agency agreement is left to your discretion, although I believe this agency should be for a period of not less than (4) four months from the time I am authorized to start work.

Most cordially,

/s/ C. Harold Brand

C. HAROLD BRAND

President Cross reported that in order for the regulations for the operation of student automobiles adopted by the Regents at the November meeting (p. 7218) to be effective, additional personnel must be employed for the enforcement and the administration of the regulations. It has been estimated that an automobile registration fee of \$2.50 per semester and \$1.00 for the summer session will provide the funds necessary for effective enforcement of the regulations.

President Cross recommended that a fee of \$2.50 for each semester of the academic year and \$1.00 for the summer session be charged for the registration of each student automobile effective with the beginning of the fall semester of the 1963-64 academic year.

On motion by Regent Savage, seconded by Regent Rothbaum, the above recommendation was approved.

President Cross reported that Mr. Harold Flood, the architect for the improvements at the Biological Station, has completed the plans and specifications for the work to be done at the Station and the plans were presented for the Regents' inspection. In order that the work may be completed in time for the facility to be used during the summer session 1963, the architect has requested that the following time schedule be approved:

- December 13 - Regents' approval for calling for construction bids.
- January 8, 1963 - Construction bids received at 10 a.m.
- January 10, 1963 - Regents' consideration of bids.

President Cross recommended that the final plans and specifications be approved and the architect be authorized to advertise for construction bids to be received in his office at 10 a.m. on January 8, 1963.

The recommendation was approved on motion by Regent Northcutt.

President Cross stated that when the plans for the construction of the Continuing Education Center were completed, funds were not available to build the Administration Building. As a result, the plans have been held until adequate financing for the construction of the Administration Building could be completed.

The Kellogg Foundation has approved a request to transfer \$200,000 from a Kellogg Grant for programs for the Center to a fund for construction of the building. By making many deletions and alterations in the site improvements and other finish work for the total Center, it will be possible to match the Kellogg Grant with \$200,000 from the Legislative appropriation to the State Department of Commerce and Industry for the completion of the Center.

Allied Architects have revised the detailed plans and specifications, which were available for the inspection of the Regents, to provide for the construction of the facility within the amount of money available. Plans are now ready to advertise for bids for the construction of the building.

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President Cross recommended that the Regents approve the revised plans and specifications and authorize calling for bids for the construction of the Administration Building and that bids be considered at the January meeting.

On motion by Regent Savage, the final plans for the Administration Building of the Center for Continuing Education were approved as presented and authorization was granted to advertise for construction bids to be received on January 8, 1963, and considered at the Regents' meeting on January 10. Approved.

President Cross presented the preliminary plans for the proposed two-bedroom student apartments as completed by the University Architect. The plans call for 13 units with 8 apartments per unit, or a total of 104 apartments, and are to be located on the South Campus, west of Jenkins Avenue and south of Constitution Street, in the vicinity of existing utility services.

After a discussion, Regent Monroe moved that Shaw and Shaw, Oklahoma City, be appointed Associate Architect for this project and that the preliminary plans prepared by the University Architect be approved and turned over to the Associate Architect for the preparation of final plans and specifications. The motion was seconded by Regent Savage and approved.

The Regents also approved an architectural service fee of  $3\frac{1}{2}\%$  of the contract cost of one 8 apartment unit for developing detailed plans and specifications and the preparation of contract documents, plus  $1\frac{1}{2}\%$  of the contract cost of the total project for architectural and engineering supervision.

President Cross reported the University requested and received an easement from the City of Norman for certain construction in connection with the Power Plant expansion, and he presented for the Regents' information the following letter:

December 3, 1962

Dear Dr. Cross:

Your request for an eight foot Easement within the dedicated right-of-way of Jenkins Avenue for the purpose of constructing a utility tunnel has been approved by the City Commission at their regular meeting on Tuesday, November 27, 1962. Since the University has been considerate in dealing with the City of Norman on matters of this kind, there will be no consideration.

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As soon as we get copies of the actual permit, signed by our Mayor, we will submit them for your records. However, you may consider this letter as authorization to proceed with construction.

Yours very truly,

/s/ Joe E. Parris

Joe E. Parris  
City Manager

Some time ago the Fred Jones family assigned their interest in four oil leases to the University of Oklahoma for the Fred Jones, Jr. Memorial Fund. The interest in the leases amounted to .18800.

The law firm of Deaton, Gassaway & West, of Ada, Oklahoma, representing Myrtle Beard Breco, one of the joint owners of the leases in question, has filed two partition suits to partition the leases. Mr. Boyd Gunning, who is sponsor of the Fred Jones, Jr. Memorial Fund, has investigated the partition problem and has discussed the situation with interested parties. Mr. Gunning has recommended that the fair cash value of the interest be accepted if it is offered as a result of the partition suits. Mr. Gunning has also recommended that a committee consisting of one Regent, Mr. T. H. McCasland, Chairman of the University Foundation, and Brooks Hall, a Trustee, be appointed to determine the fair cash value of the University's interests. Mr. Gunning has orally recommended that the committee be empowered to take whatever action they deem appropriate regarding the fair cash value of the interests.

It will be necessary to forward the petitions in these cases to the Attorney General with the request that he represent the University in the suits.

President Cross made the following recommendations:

1. That the Attorney General be requested to enter an appearance on behalf of the Regents of the University of Oklahoma, acknowledging our interest to be .18800 and join in the request for partition.
2. That the Attorney General be informed that we do not desire to elect to purchase the entire leasehold interest in the properties involved.
3. That a committee consisting of one Regent, Mr. T. H. McCasland, Chairman of the University Foundation, and Mr. Brooks Hall, a Trustee, be appointed to determine the fair cash value of the University's interest and that the committee be empowered to take whatever action they deem advisable when the amount of the interest is determined.

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After a discussion, Regent Savage moved approval of recommendations 1 and 3 as shown above with the understanding that if Mr. McCasland is unable to serve he is authorized to name his replacement, and that recommendation 2 be approved as follows:

2. That the Attorney General be informed that we do not desire to elect to purchase the entire leasehold interest in the properties involved, but if the price is insufficient to the committee and someone does make an offer to take that we also make an offer to take.

The motion was approved.

Regent Morgan appointed Mr. Northcutt to serve on the committee with Mr. McCasland and Mr. Hall.

President Cross presented the following letter from Mr. Joe Parris, the Norman City Manager, in regard to the highway right of way easement through the Noble Auxiliary Flying Field which is owned by the University. The area is now leased by the University for agricultural and grazing purposes.

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Board of Regents  
University of Oklahoma  
Norman, Oklahoma

Gentlemen:

The Oklahoma Highway Department is making every effort to schedule contract lettings in December, 1962, on the relocation of State Highway #9, east from US Highway #77.

The Oklahoma State Highway Department has called on the City of Norman to furnish the right of way for some two miles east of Highway #77, and ultimately the Easements for Highway #9 from US Highway #77 to Interstate #35. Therefore the City of Norman has acquired the services of Mr. R. C. (Bob) Norie as our official appraiser and negotiator to assist us with this important project.

The relocation of State Highway #9 intersects US Highway #77 some two and a half miles south of Norman. Beginning approximately one-half mile east of US Highway #77, the relocated State Highway #9 will cross property of the University of Oklahoma.

The property affected is Sect. 9, T 8 N, R 2 W, and Sect. 10, T 8 N, R 2 W, both in Cleveland County and further identified as Easements #12 and #13.



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For identification, there are enclosed herewith 15 copies of maps showing the routing of the proposed State Highway #9 and the routing through the above mentioned Sections 9 and 10. As identified on the maps, Easement #12 will be taking 24.37 acres and Easement #13 will be taking 2.08 acres.

After fully considering all sales of land in this area since 1958 to the present, and further taking into consideration the routing of State Highway #9 through Easements #12 and #13, a valuation has been made at \$235.00 per acre. Easement #12, with 24.37 acres being taken would be valued at \$5,726.95. Easement #13, with 2.08 acres being taken would be valued at \$488.80. The total of the two tracts would be \$6,215.75.

At this time the City of Norman is not in a financial position to purchase these Easements. By arrangement with the State Highway Department, the State Highway Department is financing these Easements to be reimbursed, if and when a bond issue can be passed by the City of Norman for reimbursement and purchase of Easements from US Highway #77 to Interstate #35.

It should be pointed out that the relocation of this highway was consented to by the Highway Commission after a joint request by University officials and City of Norman officials, due to the fact that the previously proposed relocation would divide the campus of the University of Oklahoma and create traffic problems for the City of Norman. In view of this fact and since the lack of funds places an unforeseen financial burden on the City of Norman, every effort is being made for donations of these Easements.

It is sincerely requested that the Board of Regents give every consideration to the donation of Easements #12 and #13 and if the Regents is in a position to grant these it would be sincerely appreciated by the City of Norman. However, if for some reason the Regents is not able to grant these, we are hoping that you will be able to accept our appraised evaluation of \$6,215.75.

Very truly yours,

/s/ Joe E. Parris

Joe E. Parris  
City Manager

President Cross stated that Mr. R. C. (Bob) Norie, the official appraiser and negotiator for the area, has stated that the State Highway Department cannot fence the area or furnish an underpass for cattle crossing. It will be necessary for the University to fence both sides of the highway if the easement is approved. The State Highway Department must also negotiate with the lessee to pay him for damages during the period of his lease.

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President Cross recommended that the highway easement be granted with the understanding that the appraised evaluation of \$6,215.75 be paid to the University to help defray the necessary cost of installing a fence along both sides of the highway.

Approved on motion by Regent Monroe.

President Cross reported that all endowment funds controlled by the University Regents with the exception of The Charles B. Taylor Lectureship Fund, the Murray Case Sells Building Fund, and the University of Oklahoma Lease and Royalty Fund are covered by our investment advisory contract with the J. & W. Seligman & Co. The Taylor Lectureship Fund money is invested by direction of the donor in mutual investment trust shares and the Lease and Royalty Fund is controlled by State Statute (House Bill No. 772 - April, 1959).

He stated that when the decision was made on June 3, 1959 to put the funds controlled by the Regents under the Seligman contract, there was relatively little money in the Murray Case Sells Building Fund and probably for that reason it was not included. Since the fund is growing and since it must be held until there is sufficient money on hand to finance the construction of a building or a wing to a building to be named for the donor, the Vice President for Business and Finance has recommended that it be added to the Seligman contract.

President Cross recommended that the Murray Case Sells Building Fund be added to the investment advisory contract with the J. & W. Seligman & Co. Approved.

President Cross stated the cash needs of the Sallie B. Clark Loan Fund by January 1963 will be approximately \$24,860 -- \$18,860 for loans committed, and \$6,000 for matching funds in the National Defense Student Loan Program.

Mr. Rothbaum, Chairman of the Regents' Investment Committee, stated that since most of the investments now held by this fund are Oklahoma firms, it was his recommendation that stock be transferred to one or more of the other funds controlled by the Regents in exchange for shares of equal value in out-of-state companies, which shares would be sold to raise the cash required by the Sallie B. Clark Loan Fund.

Regent Rothbaum moved that the following be sold and the cash deposited in the Sallie B. Clark Loan Fund:

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Will Rogers Memorial Scholarship Fund

	<u>Unit</u> <u>Cost</u>		<u>-Current-</u> <u>Market</u>	<u>Value</u>	<u>Est'd.</u> <u>Income</u>	<u>%</u> <u>Yield</u>
300 shs. Allied Chemical	57.5	43		<u>\$12,900</u>	<u>\$ 540</u>	<u>4.2</u>

Crippled Children's Hospital Fund

\$5,000 U.S. Treasury Notes 3 1/4's 2/15/63	98.1	100		\$ 5,000	\$ 162	3.2
2,000 U.S. Treasury Notes 4 3/4's 5/15/64 (leaves 5,000)	102.8	102.8		2,045	95	4.6
200 shs. American Tobacco	22.2	29		<u>5,800</u>	<u>300</u>	<u>5.2</u>
				<u>\$12,845</u>	<u>\$ 557</u>	<u>4.3</u>
				<u>\$25,745</u>	<u>\$1,097</u>	<u>4.3</u>

and that the following be transferred from the Sallie B. Clark Loan Fund to:

Will Rogers Memorial Scholarship Fund

210 shs. Liberty National Bank & Tr.	25.3	57		<u>\$11,970</u>	<u>\$ 252</u>	<u>2.1</u>
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Crippled Children's Hospital Fund

220 shs. First National Bank & Tr.	31.3	48		\$10,560	\$ 220	2.1
50 shs. Halliburton Company	68.2	54		<u>2,700</u>	<u>120</u>	<u>4.4</u>
				<u>\$13,260</u>	<u>\$ 340</u>	<u>2.6</u>
				<u>\$25,230</u>	<u>\$ 592</u>	<u>2.3</u>

Approved.

The following Resolutions authorizing the transfer and sale of the above stock were unanimously approved:

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma, do hereby authorize the sale of the following stocks of the Allied Chemical Corporation:

100 shares - Certificate Number D 60935  
100 shares - Certificate Number D 60936  
100 shares - Certificate Number D 60937

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma, do hereby authorize the sale of the following stocks of the American Tobacco Company:

100 shares - Certificate Number N - 122312  
50 shares - Certificate Number TO - 46684  
50 shares - Certificate Number CC - 546366

and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Sallie B. Clark Loan Fund, do hereby authorize the transfer of the following stocks of Liberty National Bank and Trust Company of Oklahoma City from Regents of the University of Oklahoma for the Sallie B. Clark Loan Fund to Regents of the University of Oklahoma:

100 shares Certificate Number X-2343  
10 shares Certificate Number X-2770  
100 shares Certificate Number X-2972

and by these presents we do hereby ratify and confirm the transfer of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the Sallie B. Clark Loan Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

#### RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma for the Sallie B. Clark Loan Fund, do hereby authorize the transfer of the following stocks of First National Bank and Trust Company of Oklahoma City from Regents of the University of Oklahoma for the Sallie B. Clark Loan Fund to Regents of the University of Oklahoma:

100 shares Certificate Number 12520  
100 shares Certificate Number 13068  
20 shares Certificate Number 13547

and by these presents we do hereby ratify and confirm the transfer of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificates mentioned above, held by the said Regents of the University of Oklahoma for the Sallie B. Clark Loan Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

President Cross reported the matching funds required for the National Defense Student Loan Program for the spring semester 1963 will be approximately \$13,000. At the present time there is \$7,000 available in the Murray Case Sells Fund and the balance, \$6,000, could come from the Sallie B. Clark Loan Fund, the most logical source of the cash needed.

President Cross recommended that the Regents authorize transferring \$7,000 from the Murray Case Sells Fund and \$6,000 from the Sallie B. Clark Loan Fund to meet the matching fund requirement of the spring semester of the current academic year.

Approved on motion by Regent Rothbaum.

President Cross recommended the following Quarterly General Improvement Allocations from Section 13 and New College Funds for the Third Quarter, Fiscal Year 1963:

Biological Station Expansion (Partial)	\$15,000
Chalkboards for Buchanan Hall	3,000
Construction of Cubicles, Rooms 206A, 316, 317, Buchanan Hall	4,100
Dempster Dumpster Containers	14,872
Remodeling, Dean's Office, College of Arts and Sciences and Honors Program, Room 113	14,500
Minor Alterations and Improvements	<u>8,000</u>
	\$59,472

Approved on motion by Regent Savage.

President Cross stated that six bids were received for exclusive rights to operate cigarette, candy, gum and nut vending machines at certain designated locations on the campus for the calendar year 1963. The bids are as follows:

1. Oklahoma Vending Company, Oklahoma City
  - A. Cigarettes - 1.5¢ per pack commission on cigarettes selling at 27¢ for regular and at 29¢ for king size and filter tips.
    - Alternate #1 - 3.25¢ per pack commission on cigarettes selling at 28¢ for regular and at 30¢ for king size and filter tips.
    - Alternate #2 - 3.35¢ per pack commission on cigarettes selling at 30¢ for all sizes and types.
  - B. Candy and Gum - 12.5% of gross sales.
  - C. Nuts (Penny items) - 26% of gross sales.
2. Sooner Vending Company, Inc., Midwest City
  - A. Cigarettes - 2.25¢ per pack commission on cigarettes selling at 30¢ for all types and kinds.
    - Alternate #1 - 4¢ per pack commission on regulars selling at 30¢ and 6¢ per pack commission on king size and filter tips selling at 35¢ per pack.

- B. Candy and Gum
  - 1. 17.5% of gross sales on 5¢ candy bars.
  - 2. 25% of gross sales on 10¢ candy bars.
  - 3. 15% of gross sales on 5¢ packages of gum.
- C. Nuts (Penny items) - 25% of gross sales.
- 3. Oklahoma Midwest Vending Inc., Oklahoma City
  - A. Cigarettes - 3¢ per pack commission on regular size selling at 30¢ and 4.5¢ per pack commission on king size and filter tips selling at 35¢.
  - B. Candy - 10% on gross sales on 5¢ candy bars and 12.5% on gross sales of 10¢ candy bars.
  - C. Gum and Nuts - 10% on gross sales.
- 4. Vending Machine Corporation of America, Oklahoma City
  - A. Cigarettes - 9% of gross sales if regulars sold at 30¢ per pack and others at 35¢ per pack.
  - B. Candy, Gum and Nuts - 12% of gross sales.
- 5. Cooper Novelty Company, Norman
  - A. Cigarettes - 2.1¢ per pack commission on cigarettes selling at 28¢ per pack on regulars and 30¢ per pack on others.  
  
Alternate #1 - 5¢ per pack on regular size selling at 30¢ per pack and 2.1¢ per pack on filter and king size selling at 30¢ per pack.
  - B. Candy and Gum - 12% of gross sales.
  - C. Nuts - 20% of gross sales.
- 6. Canteen Company, Oklahoma City
  - A. Cigarettes - 2.5¢ per pack commission on cigarettes selling at 30¢ per pack on regulars and at 35¢ per pack on others.
  - B. Candy and Nuts - 8% of gross sales on items selling for 10¢.
  - C. Gum and Mints - 8% of gross sales on items selling for 5¢.

President Cross recommended that the contract be awarded to the Oklahoma Vending Company on the following basis:

1. Cigarettes - 3.25¢ per pack commission on cigarettes selling at 28¢ per pack for regulars and at 30¢ per pack for king size and filter tips. (Alternate #1 in the bid proposal).
2. Candy and Gum - 12.5% of gross sales.
3. Nuts (Penny items) - 26% of gross sales.

He stated the sale of cigarettes constitutes the greatest volume and is the basis for the above recommendation. The selling price of 28¢ per pack on regulars and 30¢ per pack on others is recommended because these are the prices now in effect.

Regent Davidson moved approval on awarding the bid to the Oklahoma Vending Company on cigarettes as recommended above, to the Oklahoma Vending Company on nuts and penny items, and to the Sooner Vending Company, Inc. on candy and gum with the understanding that if it is impossible to let the bids in this manner the entire contract be let to Oklahoma Vending Company. Approved.

NOTE: It was not possible to split the contract; therefore, the entire contract was awarded to the Oklahoma Vending Company as recommended by President Cross above.

President Cross said that bids were received at 10 a.m. at the University for the sale of \$220,000 of self-liquidating bonds for constructing a new Phi Kappa Psi Fraternity house and that a recommendation had been telephoned to him. The following bids were received:

	<u>Total Interest</u>	<u>Average Interest Rate</u>
R. J Edwards Co.	\$184,005.93	4.141%
Dempsey, Tegler & Associates	187,059.71	4.20957%
Milburn, Cochran & Associates	199,866.67	4.49778%

Mr. George Fagin, the University's bond attorney, Milburn-Cochran & Co., Inc., bond advisors, the University's Business Manager, and the Vice President for Business and Finance recommended acceptance of the bid of R. J. Edwards Company at an average interest rate of 4.141% and total interest of \$184,005.93 for the 30-year bonds, and President Cross concurred in this recommendation.



On motion by Regent Monroe, seconded by Regent Rothbaum, the following Resolution was unanimously approved:

RESOLUTION

AWARDING TO THE PURCHASER \$220,000 REGENTS OF THE  
UNIVERSITY OF OKLAHOMA ORGANIZED GROUP HOUSING SYSTEM  
REVENUE BONDS, FIRST SERIES.

WHEREAS, the Board of Regents of the University of Oklahoma has under consideration the sale of \$220,000 Regents of the University of Oklahoma Organized Group Housing System Revenue Bonds, First Series, maturing in each of the years 1967 to 1992, inclusive.

WHEREAS, the following offers were received for said Bonds:

<u>NAME OF OFFERER</u>	<u>AVERAGE RATE OF INTEREST</u>
Milburn, Cochran & Company, Inc., and Associates	4.49778+%
Dempsey-Tegler & Co., Inc., and Associate	4.20957%
R. J. Edwards, Inc.	4.141%

Coupon rates 1967 and 1968 maturities - 3 3/4%;  
1969 through 1976 maturities - 4%;  
1977 through 1986 maturities - 4.10%; and  
1987 through 1992 maturities - 4.20%

WHEREAS, after receiving and considering the offers for said issues of Bonds, it is considered that the offer of R. J. Edwards, Inc., is the best bid received for said Bonds, and it is considered to be to the best interest of the University that said offer be accepted.

THEREFORE, BE IT ORDERED AND RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA:

1. That the offer of R. J. Edwards, Inc., for said \$220,000 Regents of the University of Oklahoma Organized Group Housing System Revenue Bonds, First Series, be and the same is hereby accepted.

2. That the President and Secretary of the Board of Regents be and they are hereby ordered and directed to execute this Resolution for and in behalf of the Board of Regents and to do any and all things necessary to complete the delivery of said Bonds to the purchaser, in accordance with its offer, and the State Treasurer of Oklahoma shall receive the money on behalf of the Board.

ADOPTED AND APPROVED this the 13th day of December, 1962.

President Cross reported the statistics for the fringe benefit policy year which ended September 30, 1962 show that the incurred claims for hospital and surgical insurance were 104.4% of the premiums. The loss ratio for the three year period beginning October 1, 1959 and ending September 30, 1962 was 100.8%. A detailed compilation of the statistics and suggested rate revisions was prepared by the Home State Life Insurance Company and a copy was distributed to each Regent.

One reason for the unfavorable loss ratio for hospital and surgical insurance is that hospital charges have increased since the fringe benefit program was installed in October 1959. University employees usually utilize eleven hospitals in connection with the program. The following is a tabulation of the rates which were charged in October 1959 and the rates charged in October 1962 for semi-private accommodations:

	<u>Semi-Private Room Rate, Oct. 1959</u>	<u>Semi-Private Room Rate, Oct. 1962</u>
<u>Norman</u>		
Norman Municipal Hospital	\$11.00	\$13.00
<u>Oklahoma City</u>		
Hillcrest Hospital (Osteopathic)	12.50	16.00
Deaconess General Hospital	12.50	15.00
Capitol Hill Hospital	10.50	14.00
Bone & Joint Hospital	12.00	16.00
Hubbard Hospital	13.00	15.00
Mercy Hospital	12.00	16.00
Polyclinic Hospital	12.00	14.00
St. Anthony Hospital	15.00	20.50
Wesley Hospital	13.00	17.00
University Medical Center Hospital	12.50	14.00

The suggested revision of rates is based on an estimated loss ratio of 93%.

President Cross stated that Option 2 on page 3 of the compilation appears to be the best option. If it is approved, there would be an increase of \$1.62 per month per family for the regular fringe benefit program. The increase in the retired employee group would be \$1.87 per month per family. The increase in the optional employee group would be \$1.18 per month per family. The regular fringe benefit group (127-A) would have an employee increased premium of 93¢ per month, while the family coverage would be increased 69¢ per month for a total of \$1.62 per month. The distribution of the \$1.62 per month between the employee and dependent is flexible and could be adjusted in any manner so that the total increase would remain \$1.62 per family for the increase per month.

The Home State Life Insurance Company has also suggested that the company would be receptive to a request from the University to transfer the accidental death and dismemberment insurance from the Fringe Benefit Program in order to eliminate the retention coverage on the AD&D insurance. In this manner the company would retain the total premium for the coverage, but would not charge losses against the amount to be refunded to the University. During the last policy year the total premium for AD&D insurance was \$1,229.21. The insurance company paid two accidental death claims in a total amount of \$20,000. If the transfer of the coverage is approved and the company retains the total premium, such losses would not be charged against the refund usually accruing to the University.

President Cross also reported the name of the Home State Life Insurance Company is to be changed January 1, 1963 to the American General of Oklahoma Life Insurance Company. The change in name will not affect premiums, benefits or other provisions of the present insurance in effect under the Home State Life Insurance Company policy.

President Cross made the following recommendations:

1. That an increase in rates for hospital and surgical insurance be approved effective January 1, 1963 for an increase of \$1.62 per family per month for the regular group, and that the employee premium be increased \$1.13, while family coverage is increased 49¢ per family per month. This would provide that employee premiums would be increased from \$8.76 per month to \$9.25 per month per family; and that the retired family premium be increased \$1.87 per month with the University paying \$1.34 of the total as the premium for the retired employee; and that the optional family premium be increased \$1.18 per month with the employee paying the total premium.

2. That his office be authorized to request that the accidental death and dismemberment insurance program be removed from the retention provision of the general fringe benefit insurance program effective October 1, 1962 and that the insurance company be authorized to retain the total premium for this coverage in order that losses will not be charged against the fringe benefit program.

Regent Savage moved that the recommendations not be accepted and that if Home State Life Insurance Company insists on increasing the premium rates, the University advertise for competitive bids for a group insurance program. The motion was seconded by Regent Monroe and approved.

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Regent Johnson moved that President Cross discuss with Dean Mark R. Everett the inclusion of the Medical Center faculty members in the Norman Campus fringe benefit program and that an answer in writing be requested from the Medical Center. Approved.

President Cross reported that Dr. Bruce Houston, Professor of Chemistry, has been advised by his physician to retire from active service at the earliest practicable date. Professor Houston is now 65 years of age and has completed 38 years of distinguished service to the University. He has requested retirement effective at the end of the current semester.

President Cross recommended that Professor Houston be given the title Professor Emeritus, effective January 15, 1963, and that he be retired with full retirement benefits as of the end of the first semester of this academic year.

Approved on motion by Regent Rothbaum.

President Cross reported that Dean Ralph W. Clark of the College of Pharmacy has requested that he be permitted to retire as Dean. He recommended that the Regents approve Dean Clark's retirement, effective with the close of the current semester on January 20, 1963, with the understanding that he will continue to hold academic rank as Professor of Pharmacy with appropriate duties, academic tenure, and fringe benefits, and with no reduction in salary, and that he be given the title Dean Emeritus of the College of Pharmacy.

President Cross stated that under Dean Clark's administration for the past 12 years the educational program of the College of Pharmacy has shown substantial and steady improvement, and its contributions to the profession of pharmacy have been gratifying. He has worked industriously at recruiting, at upgrading the college, and at protecting professional standards in the practice of pharmacy in Oklahoma. With the aid of his faculty he has effected a smooth transition from the four-year to the five-year program now required by the national professional accrediting association. He has earned our gratitude for the good work he has done.

President Cross also recommended that Dr. Blanche Sommers, Professor of Pharmacy, be named Acting Dean of the College of Pharmacy, effective January 21, 1963, with no change in salary, to serve until the appointment of a new Dean to succeed Dr. Ralph W. Clark is completed.

The above recommendations concerning Dean Clark and Dr. Sommers were approved on motion by Regent Monroe.

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President Cross stated that in accordance with the canons for the selection of Research Professors, the Graduate Council and the Budget Council have recommended that Dr. C. M. Sliepcevich be appointed Research Professor of Engineering. Professor Sliepcevich is eminently qualified for this distinguished position.

President Cross recommended that Dr. C. M. Sliepcevich be appointed Research Professor of Engineering, effective January 16, 1963.

After a discussion of Dr. Sliepcevich's qualifications for this position, the Regents voted unanimously to approve the appointment as recommended.

Regent Davidson moved that the Board establish a policy on the appointment of all distinguished professors whereby the names of nominees will be submitted to the Regents by the administration and will not be acted upon by the Board until the next regular meeting occurring thereafter and that the recommendation be accompanied by suitable biographical material; also, that the nominees shall meet with the Regents before their appointments are approved.

Approved.

#### PERSONNEL

#### FACULTY

#### LEAVES OF ABSENCE WITHOUT PAY:

Richard G. Fowler, Research Professor of Physics, January 16 to June 1, 1963.

Verne C. Kennedy, Professor of Metallurgical Engineering, November 1, 1962 for an indefinite period of time.

Heinrich W. Bergmann, Associate Professor of General Engineering, January 16 to June 1, 1963.

#### APPOINTMENTS:

Joseph W. Young, Adjunct Instructor in Anthropology, no salary, November 1, 1962.

Clyde Collius Snow, Adjunct Instructor in Anthropology, no salary, November 1, 1962.

Robert Emmett Sullivan, Special Instructor in Engineering Physics and Supervisor, Nuclear Reactor Laboratory, rate of \$4,200 for 12 months, 1/2 time, January 1, 1963.

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Juanita Marie Weber, Special Instructor in Home Economics, \$721.50 for 4½ months, 1/4 time, January 16, 1963.

**RESIGNATION:**

Stanley M. Kemler, Special Instructor in Social Work, September 1, 1962.

**CHAIRMANSHIP:**

Sherril D. Christian, Associate Professor of Chemistry, appointed Acting Chairman of the Department of Chemistry during the period of Professor George W. Murphy's sabbatical leave, January 16 to June 1, 1963.

**GRADUATE ASSISTANTS**

**APPOINTMENTS:**

Susan Vileta Collins, English, \$900 for 4½ months, 1/2 time, January 16, 1963.

Raymond Dean Gossatt, English, \$1,000 for 4½ months, 1/2 time, January 16, 1963.

Charles Edwin Nelson, English, \$1,000 for 4½ months, 1/2 time, January 16, 1963.

Karl Heinz Merz, Modern Languages (NDEA), \$900 for 4½ months, 1/2 time, January 16, 1963.

William C. Epler, Philosophy, part-time, December 3, 1962 to July 1, 1963. Paid by Field Development Services.

Mary Ann Coates, University School, \$900 for 4½ months, 1/2 time, January 16, 1963.

**CHANGES:**

Pattye Lee Barbee, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16 to June 1, 1963.

Robert Wayne Green, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16 to June 1, 1963.

James L. Lonquest, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16 to June 1, 1963.

Joel Salzberg, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16 to June 1, 1963.

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Carl George Sennhem, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16 to June 1, 1963.

**RESIGNATIONS:**

John William Duffy, Chemistry, November 1, 1962.

Friederike Jalili, English, January 16, 1963.

John A. Walker, English, January 16, 1963.

**NON-ACADEMIC**

**APPOINTMENT:**

Kenneth S. Johnson, Geologist II, Oklahoma Geological Survey, \$400 per month, January 1 to July 1, 1963.

**CHANGE:**

Leonard M. Logan III, title changed from Extension Specialist II, Field Development Services, to Administrative Assistant, Bolivian Peace Corps III, November 1, 1962 to January 1, 1963.

**RESIGNATION:**

Roger L. Duncan, Extension Specialist II, Director, Science Service Research, Field Development Services, February 7, 1963.

**MEDICAL CENTER**

**APPOINTMENTS:**

William S. Middleton, M.D., Visiting Professor of Medicine, \$20,000 for 12 months, July 1, 1963 to July 1, 1964.

Donald L. Mishler, M.D., Clinical Assistant Professor of Otorhinolaryngology, clinical rates, November 1, 1962.

Thomas Adams, Ph.D., Assistant Professor of Research Physiology, clinical rates, November 1, 1962.

George Logan Tracewell, M.D., Instructor in Otorhinolaryngology, clinical rates, November 1, 1962.

James C. Beavers, M.D., Clinical Assistant in Gynecology and Obstetrics, clinical rates, October 1, 1962.

Thomas W. Thurston, M.D., Clinical Assistant in Pediatrics, clinical rates, October 1, 1962.

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William L. Savage, M.D., Clinical Assistant in Psychiatry, Neurology, and Behavioral Sciences, clinical rates, November 1, 1962.

Quincy Edward Crider, Ph.D., Research Associate in Research Biochemistry, clinical rates, November 1, 1962.

Samir M. Talaat, D.S. (M.D.), Visiting Lecturer in Surgery, clinical rates, November 1, 1962 to July 1, 1963.

**CHANGES:**

John C. Brixey, Ph.D., Consultant Professor of Mathematical Statistics in Preventive Medicine, salary changed from clinical rates to \$300 per month, September 1, 1962 to February 1, 1963.

Cecilia Agnes Coffee, Instructor in Nutrition and Administrative Dietitian in Dietetics, salary increased from \$475 to \$515 per month, November 1, 1962.

Pearl D. Fisher, Ph.D., Assistant Professor of Preventive Medicine; given additional title of Assistant Professor of Pharmacology, November 1, 1962.

James W. Hampton, M.D., Assistant Professor of Medicine, salary increased from \$708.33 to \$750 per month, December 1, 1962. Also paid \$25 per visit.

Boyd K. Lester, M.D., Assistant Professor of Psychiatry, salary changed from \$20,500 to \$14,500 for 12 months, November 1, 1962.

Carl E. Marshall, Ph.D., Consultant Professor of Biostatistics in Preventive Medicine, salary changed from clinical rates to \$300 per month, September 1, 1962 to February 1, 1963.

Robert D. Morrison, Ph.D., Consultant Assistant Professor of Biostatistics in Preventive Medicine, salary changed from clinical rates to \$300 per month, September 1, 1962 to February 1, 1963.

Herbert P. Reinhardt, Jr., M.D., Visiting Lecturer in Preventive Medicine; given additional title of Clinical Assistant in Medicine, November 1, 1962.

Fay Sheppard, M.S., Instructor in Biochemistry, salary increased from \$5,200 to \$5,400 for 12 months, July 1, 1962.

Nicholas F. Werthessen, Ph.D., Associate Research Professor of Gynecology and Obstetrics; given additional title of Associate Professor of Physiology, November 1, 1962.

Jesscelia Wilson, B.S., Instructor in Nursing (Medical-Surgical); given additional title of Coordinator of Certificate Program, salary increased from \$5,000 to \$6,000 for 12 months, November 1, 1962.



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**RESIGNATION:**

**Jack E. Dodson, Professor of Preventive Medicine and Public Health,  
August 31, 1962.**

Approved on motion by Regent Northcutt.

There being no further business the meeting was adjourned at  
11:45 a.m.

  
Emil R. Kraettli, Secretary