

MINUTES OF THE ANNUAL MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
THURSDAY, MARCH 8, 1962 - 10:00 A.M.

The annual meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, March 8, 1962, at 10:00 a.m.

The following were present: Regent Leonard Savage, President, presiding; Regents Morgan, Monroe, Rothbaum, Johnson, and Davidson.

ABSENT: Regent Glenn Northcutt.

The minutes of the meeting held on February 1, 1962, were approved.

The first order of business was the election of officers for 1962-63. Regent Monroe nominated the following:

Dave J. Morgan, President  
Glenn Northcutt, Vice President  
Emil R. Kraettli, Secretary

The nomination was seconded by Regent Rothbaum and unanimously approved.

President Cross reported the deaths of the following members of the faculty and staff: Mr. R. L. McLean, Assistant to the Dean, Extension Division, on March 2; A. M. Saunders, Associate Professor of English, on March 4; and Cortez A. M. Ewing, Research Professor of Government, on March 5. The Regents expressed regret in these losses and requested that letters of condolence be sent to members of their families.

President Cross stated the Directors of the Oklahoma City Chamber of Commerce are visiting the Continuing Education Center today and will be guests of the Regents for luncheon in the Center cafeteria. Following the luncheon, they will be taken on a guided tour of the Center.

The Directors of the University Foundation are also on the campus and have been invited to the luncheon. The Regents will have a session about 2 p.m. with the Foundation Directors to discuss the recommendations made by the John Price Jones Company concerning the Plan for Excellence.

President Cross reported that the enrollment on the Norman Campus for the second semester is 10,504, which represents approximately a 10% increase over the spring semester last year.

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President Cross presented a letter from Mr. Joe E. Parris, Norman City Manager, under date of February 28, 1962, which stated, in part, as follows:

"The City of Norman has called a bond election for April 3, 1962 for the widening and resurfacing on Boyd Street. The City finds that it cannot spend bond issue monies for that portion of Boyd Street which is owned by the University of Oklahoma. It seems that there never has been a dedication of a right-of-way easement South of the section line. It will be necessary for the University to dedicate 22.5 feet which includes 7.5 feet additional paving before this project can be approved."

Mr. Parris enclosed with his letter the following proposed Grant of Easement:

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA, a body corporate, is the owner of the real property hereinafter described; and

WHEREAS, the City of Norman, Oklahoma, a municipal corporation, has made request to said body for grant of easement hereinafter described; and

WHEREAS, the main campus of the University of Oklahoma is within the corporate limits of said City and said main campus is bordered on the north by Boyd Street in said City; and

WHEREAS, said City has a plan for the widening, resurfacing and otherwise improving of said street and in order to carry out said plan it will be necessary for said Board of Regents to grant the easement hereinafter described; and

WHEREAS, said Board of Regents has determined that the grant of said easement on the terms hereinafter set forth will be for the best interest and advantage of the University of Oklahoma.

NOW, THEREFORE, in consideration of the sum of \$1.00 cash in hand paid by the City of Norman, Oklahoma, a municipal corporation, receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, the BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA has granted, bargained, sold and conveyed, and does by these present grant, bargain, sell and convey unto said City of Norman, Oklahoma, a municipal corporation, an easement and right of way over, through, under and across the following described real property situated in Cleveland County, Oklahoma, to-wit:

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Beginning at the Northeast corner of the Southeast Quarter of Section 31, Township 9 North, Range 2 West, T.M.; thence West along the North line of the said Southeast Quarter, 2081.2 feet more or less to the Northeast corner of Bessent Addition, said point being the centerline of Elm Street, thence South along the centerline of Elm Street 22.5 feet, then East Parallel to the North line of the said Southeast Quarter, 2081.2 feet more or less to the East line of the said Southeast Quarter, thence North along the East line of the said Southeast Quarter, 22.5 feet to the point of beginning,

for street purposes only.

X TO HAVE AND TO HOLD the said easement and right of way unto the said City, in trust for the purposes above set forth, forever.

IN WITNESS WHEREOF, this instrument has been executed by the officers of said Board, thereunto duly authorized, this \_\_\_\_\_ day of March, 1962.

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

By \_\_\_\_\_  
Chairman

In discussing this matter, the Regents were favorable to the widening of Boyd Street as shown on the sketch by the Engineering Department of the City of Norman which was included in the agenda for this meeting. Regent Davidson moved that paragraph 3 of the Grant of Easement form, which reads as follows, be deleted:

"WHEREAS, the main campus of the University of Oklahoma is within the corporate limits of said City and said main campus is bordered on the north by Boyd Street in said City; and"

On President Cross's recommendation, Regent Davidson also moved that the easement be approved with the following contingencies:

- (1) The passage of the proposed bond issue.
- (2) Activation of the Boyd Street widening project within 18 months from the date of the bond issue approval.
- (3) That Boyd Street, between Classen Boulevard and Flood Street, be widened to a width of 40 feet and that the widened street provide for four lanes of traffic.

- (4) That neither the present nor any future City Commission or City governing body authorize or permit vehicular parking on the property covered by the grant of easement.

Approved.

President Cross presented the following resolution and recommended approval by the Regents:

RESOLUTION

WHEREAS, the Regents of the University of Oklahoma, holders of thirty-eight shares of AETNA INSURANCE COMPANY STOCK on behalf of the LaVerne Noyes Foundation, as represented by Certificate No. 112672.

NOW THEREFORE, BE IT RESOLVED THAT, the Regents of the University of Oklahoma on behalf of the LaVerne Noyes Foundation, hereby accept the exchange offer of Connecticut General Life Insurance Company contained in the Plan of Exchange dated January 3, 1962; and

BE IT FURTHER RESOLVED THAT Emil R. Kraettli, Secretary of the Board of Regents of the University of Oklahoma, be appointed agent and attorney-in-fact authorized to execute and deliver for and on behalf of the Board of Regents of the University, and as said Board's act and deed, the said certificate of stock above named for exchange, and that the President of said Board be directed to sign a power of attorney so appointing Mr. Kraettli.

IN WITNESS WHEREOF, the Board of Regents of the University of Oklahoma has caused these presents to be signed by its President, Leonard Savage, and its corporate seal to be affixed this 8th day of March, 1962.

Unanimously approved on motion by Regent Rothbaum.

President Cross also recommended approval of the following:

RESOLUTION

WHEREAS, prior to June 1, 1962, there will be in the sinking fund of the Regents of the University of Oklahoma Music Building Bonds of 1947 an amount sufficient to meet the principal and interest payments due on that date plus a cash surplus sufficient to redeem four bonds prior to maturity; and

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WHEREAS, bonds numbered 138 and 139 of the 1969 maturity were approved for retirement prior to maturity by Regents' action on May 10, 1961; and

WHEREAS, through error bonds number 138 and 139 were never submitted for cancellation; and

WHEREAS, bonds number 136 and 137 are also eligible for retirement at par and accrued interest on June 1, 1962;

BE IT RESOLVED BY THE BOARD OF REGENTS OF the University of Oklahoma that bonds numbered 136, 137, 138, and 139 of the 1969 maturity of the Regents of the University of Oklahoma Music Building Bonds of 1947 be called for redemption at par and accrued interest on June 1, 1962, and that Mr. William A. Burkhart, State Treasurer, be directed to redeem the said bonds on June 1, 1962, at par and accrued interest and provided further that upon receipt of said bonds called for redemption the State Treasurer shall cancel the said bonds and remaining Interest coupons and give the Controller of the University of Oklahoma evidence of such cancellation.

Unanimously approved on motion by Regent Davidson.

President Cross reported the State Central Purchasing Office took bids on 272 each mattresses, box springs, bed frames, and mattress pads for the Continuing Education Center. The bids received were as follows:

	<u>Mattresses</u>	<u>Box Springs</u>	<u>Bed Frames</u>	<u>Mattress Pads</u>
Tom Ford Company Oklahoma City	\$ 9,204.92	\$7,114.40	\$2,280.80	--
Frank Hall & Sons, Ltd. Brooklyn, New York	10,053.08	6,169.20	2,285.32	\$ 902.17
Karroll's, Inc. Chicago, Illinois	9,720.16	6,910.40	2,457.60	808.32 (Not complete bid)
Goodner Van Company Tulsa, Oklahoma	9,052.80	5,691.52	2,448.80	--
Remy & Shepherd Home Furn. Stillwater, Oklahoma	10,966.16	6,886.80	2,964.00	--
Landsaw Furniture Norman, Oklahoma	12,462.00	5,660.80	2,040.00	1,242.80

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	<u>Mattresses</u>	<u>Box Springs</u>	<u>Bed Frames</u>	<u>Mattress Pads</u>
A. F. Williams Company Oklahoma City	\$ 8,870.88	\$5,575.57	\$2,416.99	\$ 807.12
Chickasha Mattress & Furn. Chickasha, Oklahoma	(\$15,013.28)		2,368.62	--
Oklahoma Bed Spring Company Oklahoma City	--	--	2,272.81	--

After approval by the President of the Board of Regents, the bids were awarded to the low bidders, A. F. Williams Furniture Company for the mattresses, box springs, and mattress covers, and the Oklahoma Bed Spring Company for the bed frames. The Landsaw Furniture Company was the low bidder on the bed frames except that they declined to accept an order for this item only. Therefore, the Oklahoma Bed Spring Company became the low bidder for the bed frames.

On motion by Regent Morgan, action on the above purchases was confirmed.

President Cross reported bids were received through the State Central Purchasing Office on 1000 cubic yards of Ready Mix Concrete and they are as follows:

1. The Dolese Company, Norman  
Delivered as requested, less  
50¢ cubic yard 20 days      \$13.25 cubic yard      \$13,250.00
2. Norman Concrete Company, Norman  
Delivered as requested, less 25¢  
per cubic yard      \$13.25 cubic yard      13,250.00

President Cross recommended that this bid be awarded to The Dolese Company.

Regent Davidson asked to inspect the bids of the two companies involved in this purchase. Mr. Dud Giezentanner, University Business Manager, was called to the meeting and presented the bids to the Regents.

After discussion, Regent Morgan moved, and it was voted, that the recommendation that this bid be awarded to The Dolese Company as shown above be approved.

President Cross recommended that the Regents approve the activity

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fee allocations for the spring semester 1962 based on 9,630 full-time-equivalent students as of February 12, 1962, as follows:

(1) Activity and Service Fees:

	<u>Per FTE Student</u>
Student Health Service	\$7.50
Oklahoma Daily	1.25
Student Senate Activities	.75
Union:	
Operation	.78
Debt Service	6.34*
Athletic Facilities	4.67*

(2) A Power Plant fee of \$4.78\* per FTE student, the rate necessary to meet bond issue requirements. The Power Plant fee is not included in the activity and service fee group because proceeds of this fee are placed in the Educational and General Budget and expended through the budget for heat, light, water, and power.

Approved on motion by Regent Monroe.

President Cross stated that Milburn, Cochran and Company have been retained to assist in the preparation of bond proposals for an indefinite period. There is also a definite need to retain the services of a bond attorney to advise and assist both Milburn, Cochran and Company and the University in connection with the preparation of the proposals. Actually, the services of the bond attorney can be obtained without additional cost to the University.

In order to take full advantage of the opportunity to obtain the advise of the bond attorney, it will be necessary to enter into an agreement with a bond attorney for an indefinite period of time, similar to the agreement with Milburn, Cochran and Company.

In the past Mr. George J. Fagin has been the bond attorney on most of the University bond issues. He has always rendered excellent service at very reasonable rates. Therefore, President Cross recommended that Mr. George J. Fagin, First National Bank Building, Oklahoma City, Oklahoma, be hired as the bond attorney in accordance with the following agreement:

\*Amounts determined by bond issue requirements and number of full-time-equivalent students.

AGREEMENT

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1962, by and between the Regents of the University of Oklahoma (hereinafter called "University") and George J. Fagin, Attorney at Law, Oklahoma City, Oklahoma (hereinafter called "Attorney").

The University desires to employ Attorney, and Attorney agrees to act as University's Bond Attorney on an indefinite basis in connection with revenue bonds to be issued by the University including, among others, the following:

1. Power Plant bond issue between \$1,320,000 and \$2,750,000.
2. A new dormitory system bond issue of approximately \$4,200,000.
3. An organized group housing system bond issue providing for the construction, remodeling and refinancing of housing for fraternities and sororities.
4. Revenue bonds to construct industrial research facilities on the Research Park land on the North Campus of the University of Oklahoma.

Said Attorney agrees to handle all legal proceedings in connection with the sale and delivery of such bonds, including the preparation of bond resolutions, perietal resolutions, rental rate resolutions and trust agreements, including preparation of all lease and other agreements and instruments necessary to accomplish the result desired, and all proceedings incident to the sale and delivery of the bonds. This will include services in connection with the execution of such revenue bonds by the proper officers of the Board of Regents and other State officials, including the Attorney General, State Auditor and State Treasurer. Said Attorney also agrees to render his legal market opinion to the purchaser of said bonds without cost to said purchaser.

The University agrees to pay Attorney a fee for such services payable from the proceeds of the bonds, as follows:

1. Power Plant bonds and new dormitory system revenue bonds, and other similar issues:  
  
\$2.00 for each \$1,000 of bonds issued. Minimum fee \$1,000 for each issue.
2. (a) Organized group housing system revenue bonds providing for the construction, remodeling and refinancing of housing for fraternities and sororities.



(b) Research Park revenue bond program for financing of industrial and/or governmental research facilities at the University of Oklahoma Research Park.

Since both of these types of financing are new to Oklahoma and the necessary amount of services is not known to either of the parties to this agreement, the fees to be paid Attorney will be mutually agreed upon by the parties hereto.

It is agreed that Attorney may be called upon from time to time to counsel with the University and its administrative officials pertaining to any type of financing without any additional fee to be paid to Attorney therefor. It is agreed that the actual cost of printing bonds and publication expenses will be paid by University.

It is further agreed that Attorney's fees herein set out are contingent upon bonds being issued and delivered to the purchasers thereof, and in the event any particular revenue bonds are not issued, Attorney will receive no fee for services in connection therewith.

Regents of University of Oklahoma

By \_\_\_\_\_  
President

University

\_\_\_\_\_  
George J. Fagin, Attorney at Law  
Oklahoma City, Oklahoma

There was a discussion concerning the need for a bond attorney in view of the fact that Milburn, Cochran & Company was recently employed for the preparation of bond proposals for an indefinite period on all bond issues. Mr. Geizantanner was again called to the meeting and explained that it is advisable to have the opinion of a bond attorney before the revenue bonds can be sold, and that Milburn, Cochran's proposal provided the University would employ and pay the bond attorney's fee.

Regent Morgan moved that George J. Fagin be employed as bond attorney for an indefinite period (same as Milburn, Cochran & Company), and that the President of the Board be authorized to sign the agreement as shown above. Regents Morgan, Monroe, Rothbaum voted AYE. Regents Johnson and Davidson requested they be recorded as not voting. Motion carried.

President Cross reported the Regents' Committee, appointed by President Savage at the last meeting (p. 7011), met with representatives of the

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University and Mr. Roy Thompson of Carnahan & Thompson on February 20, 1962, and again on February 26, 1962, for further study of the matter of the expansion of the power plant.

At the February 20 meeting, representatives of the Oklahoma Gas and Electric Company, the Southwestern Power Administration and the Western Farmers Electric Cooperative presented and discussed their proposals for the sale of electric power to meet the present and future needs of the University.

The engineering and administrative representatives of the University, in attendance at these meetings, are convinced that the most favorable course of action is for the University to generate its own power requirements.

President Cross recommended approval of this course of action and the approval of a power plant and utilities self-liquidating bond issue to cover the additions. The funds needed are:

Power Plant Expansion

- 1 - 7,500 KW Turbo-Generator and Auxiliary Equipment.
- 1 - 120,000 to 130,000 lb/hr Steam Boiler and Auxiliary Equipment.

Replace Obsolete Switch Gear.

Total cost, including engineering fee - \$1,332,500.00

Water Chiller

- 1 - 1,000 ton Turbine Driven Water Chiller and Auxiliary Equipment.

Total cost, including engineering fee - \$ 210,000.00

Water Storage

- 1 - 500,000 gallon water spheroid

Total cost \$ 112,000.00

Miscellaneous Costs

Interest during construction period \$ 64,500.00

Contingencies 1,000.00

GRAND TOTAL OF COSTS \$1,720,000.00

Approved on motion by Regent Monroe. Regent Davidson requested that he be recorded as voting NO. In a letter to Regent Rothbaum, Regent Northcutt, who was absent, requested that he be recorded as voting AYE on this item in the agenda.

President Cross recommended appointment of an engineering firm in connection with the furnishing of engineering services involved in the expansion of the University's power plant. He stated that he believed a service fee of 5% on a construction cost was higher than necessary and suggested that the University negotiate with the firms selected. He recommended that the contract include a clause requiring the retaining of an architect by the engineer to do the architectural work.

Regent Savage referred this matter to the Regents' committee on construction (Regent Rothbaum, Chairman; and Regents Morgan and Davidson), and asked that the prospective firms and any others that might be available be interviewed. He suggested that the matter be discussed with the University staff (Vice President Swearingen, Richard Kuhlman, and John Kuhlman).

Regent Savage stated that as soon as the Regents' committee is prepared to make a recommendation on the selection of a firm, a special meeting of the Regents will be called to take action.

President Cross stated that in order to establish regular city mail service on the North Campus, it is necessary that the streets be named, marked, and that the buildings be assigned regular house numbers in accordance with the Norman numbering scheme.

In order to build the image of Research Park, the Executive Committee of the Research Institute has approved the redesignation of most of the streets to the names of prominent scientists. You will note that Lexington and Canterbury, which are already tied into the Norman street naming system, have been retained. The Council on Planning and Development has recommended approval of the names suggested as follows:

- |                   |                 |                  |
|-------------------|-----------------|------------------|
| Canterbury Avenue | Dalton Street   | Dana Street      |
| Darwin Street     | Da Vinci Avenue | Einstein Street  |
| Euclid Street     | Galileo Street  | Gibbs Street     |
| Goddard Avenue    | Laplace Avenue  | Lexington Street |
| Lyell Street      | Mendell Street  | Newton Avenue    |
| Pasteur Avenue    | Planck Street   | Priestley Avenue |
| Wright Street     |                 |                  |

It is believed that by taking these steps in securing regular city mail service to this area, it will have material gains to both the University units, Research Park clients and the Research Institute. Direct mail service

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will also reduce an appreciable amount of load on Faculty Exchange and the Receiving Section of the University, since mail will be delivered direct by the city postman.

President Cross recommended approval of the above recommendation.

Approved on motion by Regent Monroe.

The Dean of the College of Business Administration and the staff of the Department of Secretarial Science have recommended that the name of the Department be changed to Department of Office Administration, effective June 1, 1962, and that the titles of the members of the staff be changed accordingly. This recommendation has been endorsed by the Faculty of the College of Business Administration and the Council on Instruction.

President Cross recommended approval of these changes.

Approved on motion by Regent Morgan.

President Cross recommended approval of the request by the Graduate College to amend the title of the Master's Degree in Sanitary Science to read: Master of Sanitary Science and Public Health. He stated that this has been approved by the Council on Instruction. No curriculum changes are involved.

Approved on motion by Regent Johnson.

President Cross stated that the contract for the delayed televising of football games during the 1961 season was very successful. The Lowe Runkle Company and others have indicated that if the successful bidder were permitted to bid on a three year contract he would be able to do a much better job for the University and would be in a position to offer a better bid for the delayed televising. Historically, the delayed televising of football games has been on a year-to-year basis.

President Cross recommended that invitations to bid on the delayed televising of football games be sent to prospective bidders on the following terms. He called attention to the fact that the terms provide for a three-year contract.

WITNESSETH:

That upon the terms and conditions herein set forth and in consideration of the payments herein provided to be made by COMPANY, the REGENTS grant to COMPANY exclusive Oklahoma rights to delayed televising of football games to be played in the regular schedule of the University of Oklahoma in 1962, 1963, and 1964. The parties further agree as follows:

1. COMPANY agrees to pay, for exclusive rights for delayed tele-  
vising of games for each regular season, a flat fee of \_\_\_\_\_  
plus one-half of the one-hour published TV rate for the time period used in  
each station carrying the delayed television program. The \_\_\_\_\_  
flat fee shall be paid in full not later than September 1 of each year, and  
the additional payments made not later than December 15 of each year.
2. COMPANY agrees to make a complete film of each game at no cost  
to the REGENTS, using a two-camera crew, each such program to run at least  
30 minutes, and to give the complete film to the University Athletic Depart-  
ment after each such delayed telecast.
3. COMPANY agrees to use as commentators only persons approved by  
the University Athletic Department.
4. COMPANY agrees to submit to the University Athletic Department  
Business Manager the name of every sponsor or advertiser for advance approval  
or disapproval.
5. The REGENTS agree to designate COMPANY as the University's  
official station authorized to make films for delayed telecast in order to  
facilitate arrangements for filming games away from Norman, and in all  
possible cases arrange a reciprocal agreement with other colleges.
6. COMPANY agrees to pay \$100 for use of film facilities to each  
of the Big Eight Conference institutions where games will be played, other  
than the University of Oklahoma, in accordance with the conference regula-  
tions governing such fees.
7. COMPANY agrees that delayed telecast shall not be scheduled  
until the day after the game was played.
8. This contract shall cover only the following football games:

<u>1962</u>	<u>1963</u>
Sept. 22 - Syracuse at Norman	Sept. 21 - Clemson at Norman
Sept. 29 - Notre Dame at Norman	Sept. 28 - Southern Calif. at Los Angeles
Oct. 13 - Texas at Dallas	Oct. 12 - Texas at Dallas
Oct. 20 - Kansas at Lawrence	Oct. 19 - Kansas at Norman
Oct. 27 - Kansas State at Norman	Oct. 26 - Kansas State at Manhattan
Nov. 3 - Colorado at Boulder	Nov. 2 - Colorado at Norman
Nov. 10 - Iowa State at Ames	Nov. 9 - Iowa State at Norman
Nov. 17 - Missouri at Norman	Nov. 16 - Missouri at Columbia
Nov. 24 - Nebraska at Norman	Nov. 23 - Nebraska at Lincoln
Dec. 1 - Oklahoma State at Stillwater	Nov. 30 - Oklahoma State at Norman

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Sept. 19 - Maryland at College Park  
Sept. 25 - Southern California at Norman  
Oct. 10 - Texas at Dallas  
Oct. 17 - Kansas at Lawrence  
Oct. 24 - Kansas State at Norman  
Oct. 31 - Colorado at Boulder  
Nov. 7 - Iowa State at Norman  
Nov. 14 - Missouri at Norman  
Nov. 21 - Nebraska at Norman  
Nov. 28 - Oklahoma State at Stillwater

Approved on motion by Regent Monroe.

The University Budget Council has made the following recommendations concerning tenure for the Spring of 1962:

Recommended for Tenure:

Robert E. Collier, Assistant Professor of Microbiology  
Charles J. Mankin, Assistant Professor of Geology  
Thomas M. Smith, Assistant Professor of the History of Science  
George M. Ewing, Professor of Mathematics  
Robert Vlach, Associate Professor of Modern Languages  
Joan E. Ciruti, Assistant Professor of Modern Languages  
William F. Eick, Associate Professor of Physical Education  
James R. Burwell, Assistant Professor of Physics  
Harry J. Parker, Associate Professor of Education  
Charles M. Bridges, Jr., Assistant Professor of Education  
Oliver D. Johns, Associate Professor of Education  
Andrew Cosgarea, Assistant Professor of Chemical and  
Metallurgical Engineering  
W. J. Saucier, Professor of Meteorology, in the School of  
Engineering Physics  
Raymond D. Larson, Assistant Professor of Drama  
Robert E. Preston, Assistant Professor of Music  
Leo H. Winery, Associate Professor of Law

Tenure Consideration Deferred

Robert D. Burns, Assistant Professor of Zoology

President Cross recommended approval of the above tenure recommendations, to be effective July 1, 1962.

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Unanimously approved on motion by Regent Morgan.

**PERSONNEL**

**FACULTY**

**LEAVES OF ABSENCE:**

Stanley H. Lowy, Associate Professor of Aeronautical and Space Engineering, leave of absence without pay, September 1, 1962 to June 1, 1963.

Suzanne Lasater, Assistant Professor of Modern Languages, sick leave of absence with pay, March 1 to June 1, 1962.

**APPOINTMENTS:**

Nathaniel Sisson Eek, Ph.D., Professor of Drama, Director, School of Drama, \$11,124 for 12 months, July 1, 1962.

Dick van der Helm, Assistant Professor of Chemistry, \$5,130 for 9 months, 3/4 time, September 1, 1962. 1/4 time Alamm Foundation NIH-8003, Chemistry and Biochemistry of Marine Invertebrates \$1,752.

Jack W. Daugherty, Ph.D., Adjunct Professor of Zoology, no salary, February 1, 1962. (FAA)

P. F. Lampietro, Ph.D., Adjunct Associate Professor of Zoology, no salary, February 1, 1962.

Garlan D. Braithwaite, Lecturer in Finance, \$750 for 4½ months, part time, January 16, 1962.

Fred M. Mock, Special Lecturer in Law, \$446.85 per month, 3/7 time, January 16 to June 1, 1962.

John Lee Smith, Special Lecturer in Law, \$595.80 per month, 4/7 time, January 16 to June 1, 1962.

Duane Allen Clary, Instructor in Business Law, \$4,188 for 9 months, September 1, 1962.

Kenneth H. Hohlaus, Special Instructor in Education, rate of \$5,496 for 12 months, January 29, 1962.

Raymond W. Mires, Special Instructor in Physics, part time, January 29 to July 1, 1962. Salary paid by Field Development Services.

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Noel L. Leathers, Teaching Assistant, NDEA-International Studies (History), \$450 for 4½ months, 1/4 time, January 16, 1962.

Alberta L. Pennington, Teaching Assistant, NDEA-International Studies (History), \$225 for 4½ months, 1/8 time, January 16, 1962.

Rheta Reynolds Mayfield, Teaching Assistant in Music, \$150 for 4½ months, part time, January 16, 1962.

John Ryan Turnbull, Teaching Assistant in Music, \$400 for 4½ months, part time, January 16, 1962.

**CHANGES:**

Leonard H. Haug, title changed from Director of Bands to Associate Director of School of Music, July 1, 1962.

Frank Ballew Canfield, Assistant Professor of Chemical Engineering, beginning date changed from January 16 to September 1, 1962.

Edna K. Keefe, promoted from Special Instructor to Assistant Professor of Social Work, reappointed at \$613 per month, February 1 to September 1, 1962.

Harry Neal Mills, Jr., Instructor in Business Management, salary changed from \$1,950, 3/4 time, to \$1,300, 1/2 time, for 4½ months, January 16 to June 1, 1962.

Harvey Garber, Special Instructor in Music, salary increased from \$550 to \$650 for 4½ months, January 16 to June 1, 1962.

Catherine Paulu, Special Instructor in Music, salary decreased from \$650 to \$550 for 4½ months, January 16, 1962.

John A. Walker, Jr., title changed from Graduate Assistant to Teaching Assistant in English, salary changed from \$1,000, 1/2 time, to \$2,000, full time, for 4½ months, January 16, 1962.

Alfred Gale Sullenberger, Teaching Assistant in General Engineering, salary increased from \$150, .08 time, to \$300, .16 time, for 4½ months, January 16, 1962.

**RESIGNATIONS:**

Robert H. Perry, Associate Professor of Chemical Engineering, August 1, 1962.

Chester L. Francis, Associate Professor of Music, June 1, 1962.

Herbert Ellison, Assistant Professor of History, June 1, 1962.



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Charles R. Walker, Lecturer in Education, February 1, 1962.

Fay M. Tengue, Special Instructor in Education, University School, June 1, 1962.

#### GRADUATE ASSISTANTS

##### APPOINTMENTS:

James Fulton, Chemical Engineering, \$1,000 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1962.

Burton Ray Ogden, Chemical Engineering, \$1,000 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1962.

Jack Winnick, Chemical Engineering, \$1,000 for  $4\frac{1}{2}$  months, 1/2 time, January 16, 1962.

James Frank Wolfe, Chemical Engineering, \$450 for  $4\frac{1}{2}$  months, 1/4 time, January 16, 1962.

Danny Dearl Caudle, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

John William Duffy, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Wyman Keith Grindstaff, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Ray Autry Gross, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Lyle Ray Kallenbach, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Chi Lin, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Ronald Louis Lynch, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Mary Elizabeth Marsh, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Richard Sibley Mitchell, Chemistry, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Joseph William Mizelle, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

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Thomas James Nolan, III, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

John Francis Pereira, Chemistry, \$1,000 for 4½ months, 1/2 time, September 1, 1962.

William Timothy Quinlin, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Charlotte Sue Roberts, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

David Stanley Seigler, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Joseph Chiu-Leung Tsang, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

John R. Webb, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Donald Lee Whitfill, Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Frances Lamyra Lyon, English, \$900 for 4½ months, 1/2 time, January 16, 1962.

Thomas E. Button, Government, \$900 for 4½ months, 1/2 time, January 16, 1962.

David Wayne Ballew, Mathematics, \$1,800 for 9 months, 1/2 time, September 1, 1962.

William Grant Calton, Mathematics, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Allan C. Cochran, Mathematics, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Jacob Frank Ingber, Mathematics, \$900 for 4½ months, 1/2 time, January 16, 1962.

Forrest Raymond Miller, Jr., Mathematics, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Glenn J. Wimbish, Mathematics, February 5 to July 1, 1962. Salary from Field Development Services.

Leonard H. Milacek, Metallurgical Engineering, \$900 for 4½ months, 1/2 time, January 16, 1962.

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Carol Paul Brown, Modern Languages, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Carol S. Grigsby, Modern Languages, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Frances E. Murtha, Modern Languages, \$2,000 for 9 months, 1/2 time, September 1, 1962.

James Keith Christensen, Music, \$120 for 4½ months, part time, January 16, 1962.

Larry R. Judd, Speech, \$450 for 4½ months, 1/4 time, January 16, 1962.

David Hogan Markham, Speech, \$500 for 4½ months, 1/4 time, January 16, 1962.

Charles Neal Wise, Speech, \$500 for 4½ months, 1/4 time, January 16, 1962.

CHANGES:

Patricia Brice Andrews, English, salary increased from \$1,000, 1/2 time, to \$1,500, 3/4 time, for 4½ months, January 16, 1962.

Donabel Linney, English, salary increased from \$900, 1/2 time, to \$1,350, 3/4 time, for 4½ months, January 16, 1962.

Lewel R. Stevens, English, salary increased from \$1,000, 1/2 time, to \$1,333, 2/3 time, for 4½ months, January 16, 1962.

Abdel-Kader Kotb, title changed from Teaching Assistant to Graduate Assistant in Petroleum Engineering, salary increased from \$450, 1/4 time, to \$900, 1/2 time, for 4½ months, January 16, 1962.

RESIGNATIONS:

Robert Leon Dupwe, Physics, January 16, 1962.

Charles Robert Yarger, Physics, February 22, 1962.

John Barney Kiehlbauch, Psychology, February 17, 1962.

NON-ACADEMIC

APPOINTMENTS:

William H. O'Keefe, Extension Specialist II, General Services, \$4,512 for 12 months, February 1, 1962.

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Gerald Tuma, Project Director, High Speed Computer, \$383.13 per month, .35 time, February 1 to June 1, 1962.

James Kenneth Watson, Project Engineer, High Speed Computer Project, \$904 per month, February 1 to June 1, 1962.

**CHANGES:**

Kenneth Farris, Business Manager of Athletics, salary increased from \$10,596 to \$10,860 for 12 months, February 1, 1962.

Chester A. Franklin, Assistant Football Coach, salary increased from \$3,996 to \$5,200 for 12 months, February 1, 1962.

M. Glen Pool, title changed from Director, Educational Broadcasting Services, to Manager, WNAD, (Extension Specialist III), salary increased from \$6,672 to \$7,356 for 12 months, February 1, 1962.

**RESIGNATION:**

Carl G. Stevenson, Extension Specialist II, General Services, February 10, 1962.

**MEDICAL CENTER**

**LEAVE OF ABSENCE WITHOUT PAY:**

James F. Moorman, M.D., Associate Professor of Medicine, January 1, 1962 to January 1, 1963.

**APPOINTMENTS:**

Jack Elwood Dodson, Ph.D., Professor of Preventive Medicine and Public Health, \$2,280 for 12 months, 1/4 time, January 1 to November 30, 1962.

Hayden H. Donahue, M.D., Associate Professor of Psychiatry, Neurology and Behavioral Sciences, clinical rates, January 1, 1962.

Gunnar George Sevelius, M.D., Instructor in Medicine, clinical rates, February 1, 1962.

**CHANGES:**

Kenneth K. Faulkner, Ph.D., Assistant Professor of Anatomy, salary increased from \$7,300 to \$7,600 for 12 months, January 1, 1962.

Walter H. Massion, M.D., Associate Professor of Anesthesiology, salary increased from \$14,000 to \$15,000 for 12 months, January 1, 1962.

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Thomas E. Nix, Jr., M.D., Junior Clinical Assistant in Dermatology, salary increased to \$300 per month, January 1, 1962; increased to \$400 per month, January 8, 1962.

James A. Merrill, M.D., Professor of Gynecology and Obstetrics, monthly salary increased from \$1,600 to \$1,700, February 1, 1962. The \$100 per month increased from trust fund 41206004 previously approved has been extended to August 31, 1962.

John Earl Ramsey, Jr., M.D., Instructor in Gynecology and Obstetrics, annual salary increased from \$8,200 to \$8,500 for 12 months, February 1, 1962.

Mary Frances Schottstaedt, M.D., Instructor in Medicine, salary increased from clinical rates to \$270.83 per month, January 1, 1962.

Forrest L. Scharf, M.D., Associate Professor of Pathology and Director of Clinical Laboratory, annual salary increased from \$12,000 to \$13,000, January 1, 1962.

Turan Ahmet Kutkam, M.D., Research Associate in Pathology, salary increased from \$642 to \$662 per month, January 1, 1962.

Lyle W. Burroughs, M.D., Assistant Professor of Pediatrics, annual salary changed from \$4,000 to \$1,800, January 1, 1962.

Thomas Neil Lynn, M.D., Assistant Professor of Preventive Medicine and Instructor in Medicine, salary increased from \$10,000 to \$11,200 for 12 months, January 15, 1962.

Marshall Edelson, Ph.D., M.D., Assistant Professor of Psychiatry, salary changed from \$12,000 to \$18,000 for 12 months, January 1, 1962.

Thomas S. Ray, Ph.D., promoted from Instructor to Assistant Professor of Psychology in Psychiatry, Neurology and Behavioral Sciences, January 1, 1962.

Hooshang Taybi, M.D., Associate Professor of Radiology; given additional title of Assistant Professor of Pediatrics, February 1, 1962.

Richard A. Marshall, M.D., Assistant Professor of Preventive Medicine and Director of Health Service and of Work Evaluation Clinic; given additional title of Instructor in Medicine, January 1, 1962.

Katherine E. Eornor, title changed from Acting Director to Director, Department of Medical Social Work, University Hospitals, January 1, 1962.

**RESIGNATIONS:**

William L. Bond, M.D., Assistant Professor of Clinical Gynecology and Obstetrics, January 31, 1962.

March 8, 1962

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William E. Hood, Jr., M.D., Assistant Professor of Clinical Gynecology and Obstetrics, January 31, 1962.

Olivia Smythe, M.A., Assistant Professor of Nursing and of Public Health Nursing in Preventive Medicine and Public Health, February 2, 1962.

Harold G. Sleeper, M.D., Assistant Professor of Psychiatry, Neurology and Behavioral Sciences, September 30, 1961.

Approved on motion by Regent Johnson.

President Cross presented the following list of names and recommended their approval as Preceptors for the School of Medicine for 1962-63:

Lynn C. Barnes, M.D., Nowata  
Shelby D. Barnes, M.D., Hollis  
Walter H. Darsch, Jr., M.D., Shattuck  
Phil J. Devanney, M.D., Sayre  
Joe L. Duer, Woodward  
J. William Finch, M.D., Hobart  
Powell Fry, M.D., Stillwater  
J. A. Graham, M.D., Pauls Valley  
Burdge F. Green, M.D., Stilwell  
G. K. Holland, M.D., McAlester  
E. C. Lindley, M.D., Duncan  
Robert W. Lowrey, M.D., Poteau  
W. C. McCurdy, M.D., Purcell  
Royce McDougal, M.D., Holdenville  
Malcolm Mollison, M.D., Altus  
Cody Roy, M.D., Pawhuska  
Edward T. Shirley, M.D., Wynnewood  
Carlton E. Smith, M.D., Henryetta  
George A. Tallant, M.D., Frederick  
Claude H. Williams, M.D., Okeene

Unanimously approved on motion by Regent Johnson.

President Cross presented the following summary of income and expenditures for programs of research conducted by faculty members of the School of Medicine for the period October 1 through December 31, 1961, as applied to the Oklahoma City Veterans Administration Hospital and to the Oklahoma Medical Research Foundation:

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	<u>Medical Research Foundation</u>	<u>VA Hospital</u>
Grants and Contributions for Research		
Federal Sources	\$208,900.43	-
Non-Federal Sources	92,570.07	\$ 740.29
Other Allocations for Research		
Federal Sources	-	93,534.68
Non-Federal Sources	-	-
Total Expenditures for Research	\$301,470.50	\$94,274.97

This report was submitted by Dr. Mark R. Everett, Dean of the School of Medicine.


Regent Rothbaum reported on the plans for the meeting to be held in Tulsa on April 5. He stated that he and Regent Davidson are working with the Tulsa Chamber of Commerce in making arrangements for University of Oklahoma Day in Tulsa, and that President Cross will be the principal speaker at the luncheon to be held on April 5. The Regents' meeting will be in Regent Savage's offices in the Tri State Building at 9 a.m.

President Cross distributed the following material to the Regents for their information:

- (1) Comparison of average 9 month salary rates in the Big Eight schools for 1961-62, by rank.
- (2) National Education Association Biennial National Salary Survey for 1961-62, showing median salaries paid in universities and colleges, by ranks.
- (3) University of Oklahoma Operating and Capital Needs for the Period 1960-1970.
- (4) University of Oklahoma Worksheet for Determining Budget Request According to State Regents' Formula.
- (5) Budget Forms and Instructions for the various departments at the University used in preparing the OU budget.

President Cross explained in detail the State Regents' formula used in preparing our request for funds each year and a discussion followed.

There being no further business the meeting adjourned at 11:30 a.m.

  
Emil R. Kraettli, Secretary