

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, FEBRUARY 1, 1962 - 9:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, February 1, 1962, at 9:00 a.m.

The following were present: Regent Leonard Savage, President, presiding; Regents Northcutt, Monroe, Rothbaum, Johnson, and Davidson.

ABSENT: Regent Dave Morgan.

The minutes of the meeting held on January 4, 1962, were approved.

There was a discussion on changing the Regents' regular meeting date and it was agreed to hold meetings in the future on the second Thursday of each month, except the April meeting which is scheduled to be held on April 5 in Tulsa. On the invitation of Mr. Savage, it was agreed to hold the April meeting in his offices, Tri State Building, Tulsa.

President Cross reported on the meetings with the Legislative Council's Committee on Appropriations and Budgets and Committee on Higher Education which were held on the campus on January 18-19. He stated the meeting was well attended by Legislators and he felt that a great deal had been accomplished.

President Cross reported the University has received a grant from the Ford Foundation in the amount of \$50,000 for forgivable loans to doctoral students in engineering.

President Cross reported the death of Virgle G. Wilhite, Professor of Economics, on January 27, 1962. The Regents expressed regret and agreed that a letter of condolence should be sent to Professor Wilhite's family.

President Cross stated he had received a notice announcing a meeting of the stockholders of Sells Petroleum, Inc. on February 26. Mr. Rothbaum, the Regents' representative on the Board of Directors of Sells Petroleum, Inc., stated he would attend the meeting.

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President Cross reported that the State Regents for Higher Education, at their meeting on Monday, January 8, approved the request of the University Regents (p. 6998) that the functions of the University School of Medicine be temporarily extended to permit its cooperation with the Board of Unexplained Deaths in implementation of Senate Bill 81 of the 28th Oklahoma Legislature.

Regent Johnson pointed out the desperate need for funds that exists in the Medical Center to support the operation of the Board of Unexplained Deaths. The pathologist serving in the capacity of State Medical Examiner is serving voluntarily and without salary. He feels the University is morally responsible to find funds so that the Medical Center can hire a capable pathologist to serve permanently in this capacity. If funds are not available to provide the adequate remuneration for necessary personnel, the whole future of the Board is in jeopardy. Until a regular appropriation might be made by other agencies in the State, Dr. Johnson stated he thinks it imperative that the University provide the funds. He has investigated several sources but has not yet found the money necessary.

Regent Savage appointed Regents Johnson and Northcutt to work with President Cross in finding money to employ a pathologist for the Medical School who would be a member of the faculty but could also serve as the State Medical Examiner. Regent Savage asked that a recommendation be brought to the next meeting if possible.

President Cross brought up the matter of the telephone poll of January 9, made at the request of Regent Northcutt, at which time a majority indicated a willingness to rescind the action at the meeting on January 4 (p. 6973) at which time it was voted to put into effect a no-car rule for freshmen as of September, 1962.

In conformity with the policy of the Regents that the results of telephone polls be confirmed at the subsequent meetings only if the vote is unanimous, Regent Johnson moved that the result of the telephone poll be ignored, and that the action at the meeting on January 4 establishing a no-car regulation be rescinded.

President Cross recommended that the administration of the University be instructed to present within a reasonable time a plan and recommendation for management of student automobiles which would provide an incentive motivation grade-wise. "We should have a regulation that the possession of a car at the University of Oklahoma be contingent upon some minimum academic performance."

The Regents were in agreement with this recommendation.

The motion by Regent Johnson carried.

President Cross stated the Bond Resolution for the University of Oklahoma Dormitory System Bonds of 1957 requires that the University earn 130% of the interest and principal requirement for the two years preceding the issuance of additional bonds. For the fiscal year which ended June 30, 1960, the University barely earned 130%. For the fiscal year which ended June 30, 1961, the University earned 136%. The University has been meeting bond requirements, but the earnings have not been high enough to permit issuing additional bonds since the Bond Resolution also requires that the earnings of the complete system (the existing system plus the proposed system) be at least 110% for the two year period.

The Oklahoma Center for Continuing Education is now a part of the dormitory system and would be included in the over-all earnings requirements. Until the Continuing Education Center is in full operation it will be difficult to meet the earnings requirements for the total system.

Board and room rates have not been increased since 1958. There are many factors which make it advisable to again increase room rates and board rates to be effective September 1, 1962. The following reasons are offered for recommending the increase:

1. Salary increases and adjustment in beginning salary rates for Housing employees.
2. Increased Social Security payments and cost of additional fringe benefits.
3. Higher operational and maintenance costs for all facilities.
4. Loss of net income from prefabs that have been sold.
5. High maintenance cost of remaining prefabs.
6. Higher cost of food.
7. The necessity for replacing, at a higher cost, items of equipment in the food service facilities.
8. To safeguard the bond indenture requirement that we realize 130% of the interest and principal requirements of the dormitory system.

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The Director of Housing, the University Business Manager, and the Vice President for Business and Finance recommended that board and room charges for single students be adjusted as follows:

	<u>Present Rate</u>	<u>Recommended Rate</u>
Cate Center (Old)	\$295	\$305
Cate Center (New)	315	325
Hester-Robertson	280	295
Cross Center	305	315
Wilson Center	265	275
Whitehand (room only)	76	80
Franklin (room only)	76	80

The increased maintenance costs and the need for higher salaries also make it advisable to make small increases in the rental rates at the Parkview Apartments. The present monthly rates range from \$52.50 to \$57.50 unfurnished and from \$60.00 to \$65.00 furnished. The Director of Housing, the Business Manager, and the Vice President for Business and Finance have recommended that these rates be increased \$2.50 per month to make the new rates range from \$55.00 to \$60.00 unfurnished and from \$62.50 to \$67.50 furnished.

President Cross recommended that the rates be approved as listed above, including an increase of \$2.50 per month for Parkview Apartments.

Approved on motion by Regent Monroe.

President Cross announced that Mr. Paul E. Klopsteg, Consultant, Research and Education in Science and Engineering, Glenview, Illinois, has given to the University of Oklahoma ten shares of common stock of the Texas Instrument Company for the benefit of the Library on the History of Science and Technology, to defray expenses incident to establishing the Paul E. Klopsteg Collection on archery as part of the Library.

President Cross recommended the sale of these shares and adoption of the following resolution:

RESOLUTION

RESOLVED THAT, we, the Regents of the University of Oklahoma, do hereby authorize the sale of the following stocks of TEXAS INSTRUMENTS, INC.,

10 shares - Certificate No. DC4959

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and by these presents we do hereby ratify and confirm the sale of the said shares; and

BE IT FURTHER RESOLVED THAT, Emil R. Kraettli, Secretary of the Regents of the University of Oklahoma, be and he is hereby authorized and empowered to endorse by, and on behalf of the said Regents of the University of Oklahoma, the stock certificate mentioned above, held by the said Regents of the University of Oklahoma, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED THAT, the President and the Secretary of the Regents of the University of Oklahoma be and they are hereby empowered to certify the action taken.

Unanimously approved on motion by Regent Rothbaum.

President Cross stated the Will Rogers Scholarship Committee has submitted the following as their recommendation for an additional scholarship for the spring semester 1961-62. President Cross recommended approval.

Scholarships for Handicapped

<u>Name</u>	<u>Installments</u>		<u>Amount Charges</u>		<u>Total</u>	<u>Handicap</u>
	<u>Number</u>	<u>Amount</u>	<u>W.R.F.</u>	<u>V.R.F.</u>		
Tharp, Michael O'Neil	4	\$50	\$100	\$100	\$200	Infantile Paralysis

Approved on motion by Regent Rothbaum.

President Cross stated bids have been received on 9 items of equipment for a Language Laboratory System for Modern Languages. The purchase is to be made from the Restricted Fund cash account 427 241. The source of the funds was the Alumni Development Fund.

Bids received were:

1. Dowlings Equipment Co.
Oklahoma City, Oklahoma
Net, fob Norman \$12,431.35
2. Frank Bangs Company
Wichita, Kansas
Net, fob Norman \$14,166.60
3. Texas Educational Aids, Inc.
Dallas, Texas
Net, fob Norman \$21,406.60

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The Director of Purchasing, the Business Manager, and the Vice President for Business and Finance have recommended that the low bid be accepted.

President Cross recommended that the bid be awarded to the Dowlings Equipment Company, Oklahoma City in the total amount of \$12,431.35.

Approved on motion by Regent Monroe.

President Cross stated that bids were taken by State Central Purchasing on 65 items of supplies and equipment for the kitchen in the Continuing Education Center. The award, approved by the President of the Regents, is as follows:

1. Goodner Van Company Tulsa, Oklahoma	\$5,430.49
2. Peerless Hotel Restaurant & Tavern Supplies St. Louis, Missouri	830.82
3. Jarvis & Jarvis Division United Service Equipment Co. Palmer, Massachusetts	364.81
4. Jax's Fixture & Supply Co. Kansas City 5, Missouri	352.74
5. Southern Coffee & Restaurant Supply Oklahoma City, Oklahoma	92.11
6. Gardner Hotel Supply Oklahoma City, Oklahoma	<u>89.78</u>
	\$7,160.75

Approved on motion by Regent Johnson.

President Cross stated that bids have been received for radio broadcasting rights for football games for the 1962, 1963, and 1964 seasons with renewal options for the 1965 and 1966 seasons.

Bids from three firms were received and are summarized as follows:

1. G. H. Johnston, Inc. (has handled the broadcasts since 1953).
 - A. \$9,430.00 per year plus income from the Bid Red network (1961 network total \$3,912.80).

- B. \$12,500.00 per year for exclusive rights plus 60% of all net proceeds over \$12,500.00. Network to be handled by contractor instead of by University.
 - C. \$14,000.00 per year for exclusive rights.
2. WNAD
- A. \$11,800.00 per year plus net from Big Red network (1961 total would have been \$15,712.80).
3. Net work Services Company (a non-profit partnership of Oklahoma stations. Bid signed by William S. Morgan, KNOR; Lee Allen Smith, WKY; James R. Bellatti, KSPI. There are now six more partners with at least 20 additional partners anticipated prior to the football season. All would be members of the Oklahoma Broadcasters Association.)
- A. For exclusive rights \$16,500.00 per year plus the net receipts from out-of-state stations (except Amarillo and Wichita Falls). In the past there have been as many as ten out-of-state stations included in the network. In addition, the Network Services Company will make a contribution to the University Foundation of 2/3 of any net receipts from the contract.

The Business Manager of the Athletic Department, the University Business Manager and the Vice President for Business and Finance have recommended that the bid be awarded to the Network Services Company.

President Cross recommended that the bid be awarded to the Network Services Company for exclusive rights to broadcast football games for the 1962, 1963, and 1964 seasons with a renewal option for the 1965 and 1966 seasons in accordance with the bid outlined above.

On motion by Regent Northcutt the above recommendation was unanimously approved.

On July 8, 1959 (p. 6341), the Regents adopted a policy providing for the calling for separate bids on future construction on (1) mechanical work, (2) electrical work, and (3) steel.

Under such a program, the general contractors would submit their bids with the understanding that the foregoing part of the work would be furnished by sub-contractors chosen by the University through competitive bidding.

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At the Regents' meeting on November 6, 1959 (pp. 6438 and 6444), the matter of the construction and calling for bids on the Medical Research Building was discussed, and several contractors were guests at the luncheon which was held at the University Hospital. The matter of calling for multiple bids was discussed following the luncheon.

After the luncheon the Regents met again at the School of Medicine Building, and the following action was taken:

"...that bids on the Medical Research Building be called for as a single bid on construction."

President Cross stated that careful consideration has been given to the advantages and disadvantages of entering into contracts with sub-contractors for mechanical work, electrical work, and steel, in addition to the basic construction contract. The opinions of Walter Kraft, John Kuhlman, Horace Brown, and Dud Giezentsner have been obtained.

He stated it is the unanimous opinion of those mentioned above and of others involved in construction that there is no price advantage or savings to be realized from the multiple bid and contract practice. Furthermore, our experience in using multiple contracts on the various buildings at the Center for Continuing Education demonstrated that it was difficult to trace responsibilities on the part of sub-contractors.

President Cross recommended that on future construction single bids and single contracts be used with the understanding that the general contractor will list all sub-contractors in the bid and will be required to use these sub-contractors unless a change is approved by the University.

The Regents unanimously approved this recommendation and the action taken at the July 8, 1959, meeting was rescinded.

President Cross stated that inauguration of the policy on the issuance of all future revenue bond proposals adopted at the January 4 meeting (p. 6982) will make it necessary for the University to secure the services of a professional bond advisor to do much of the detailed work which must be done before an invitation to bid is issued to bond houses. We have considered the advisability of adding an experienced bond man to our staff, to double, of course, in other areas of work, but we have been advised that such a person, upon losing constant contact with the bond market, would be unable to render the service which is necessary.

Consequently, the Vice President for Business and Finance invited R. J. Edwards, Inc., H. I. Josey and Company, and Milburn, Cochran and Company, Inc. to submit proposals for serving as bond advisor with a compensation

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plan covering (1) the power plant proposal, (2) future bond proposals to be handled on contract as needed, and (3) all future bond proposals for an indefinite period of time. The proposals from the three bond houses were summarized in the agenda for this meeting.

The Vice President For Business and Finance and the Business Manager believe that the best proposal in terms of both service and expense to the University was submitted by Milburn, Cochran and Company, Inc. and both have recommended that Milburn, Cochran and Company be employed. Their proposal on all future issues for an indefinite time is as follows:

Power Plant Proposal - \$800.00

Others - Minimum fee - \$500.00

2/10 of 1% for 1st million par value

1/10 of 1% for balance of each issue

"For your proposed power plant improvement bond issue and for future bond proposals handled on contract as the need arises, we agree to (a) make a study of the project needs and revenue system that would provide payment; (b) prepare and submit a comprehensive payment plan to be offered for bids; (c) prepare the material for a detailed prospectus for the use of underwriters and institutions, both local and national; (d) conduct the actual sale; (e) prepare a schedule of requirements for principal, interest, trustee and paying agent fees based on the final bid interest rate; (f) furnish your attorney with all information needed in the preparation of trust indentures; (g) assist your financial department, attorney and paying agent in performing all other mechanical functions connected with bond issues; (h) arrange for and supervise the printing of all bonds.

"We would expect to pay all of our own expenses. All legal fees and bond printing costs would be paid by the University.

"If we are selected as advisors for an indefinite period of time we would further make an annual review of the entire University bond program for no fee. From this study we would recommend desirable refunding prospects and assist the University in determining student fees for the following year. We also feel that a program to secure national 'ratings' for the University's obligations should be aggressively pursued. We agree to advise and assist in this program for no fee. We would make a charge for reimbursement of actual direct expenses such as out of state trips and telephone calls."

President Cross recommended that Milburn, Cochran and Company, Inc., Oklahoma City, be retained as per the above proposal to assist in the preparation of bond proposals for an indefinite period of time.

Approved on motion by Regent Northcutt.

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President Cross presented the following outline of a plan for the financing of industrial and/or governmental research facilities in the University of Oklahoma Research Park on the North Campus via tax-free revenue bonds to be issued by the University of Oklahoma:

A Park facilities system will be created, completely separate and apart from any of the present University of Oklahoma Housing Systems, and the tax-free bonds issued will be titled University of Oklahoma Research Park Revenue Bonds. The bonds will be payable solely from rentals collected from the industrial firms and/or governmental agencies for whom the facilities are provided and will not in any way financially obligate the University of Oklahoma or the State of Oklahoma.

The University of Oklahoma Research Park, an integral part of the University of Oklahoma Research Institute, will contact and aid interested industrial firms and/or governmental agencies in preparing plans and estimates of facilities desired. These plans and estimates will in turn be submitted to the University. The University of Oklahoma Research Institute will be prepared to show to the satisfaction of appropriate University officials the ability of the proposed client, the industrial firm or governmental agency, to meet the debt service requirements, maintenance and other costs associated with the proposed research facility.

If the plans are approved by the University and it is determined that the proposed client has the ability to meet the financial requirements, the University will request bids on the construction of the facility. The University of Oklahoma Research Institute, a nonprofit corporation, will then simultaneously enter into a conditional lease/rental agreement with the University and a conditional sublease with the proposed client. The terms of the lease and sublease will provide for lease/rental payments sufficient to retire the bonds over the period of the lease plus providing additional funds to cover land use, structural and outside maintenance and repairs, insurance against fire, water, wind and hail damage, administration, and any additional services desired by the client.

It is anticipated that lease/rental agreements will vary from twenty to thirty years. In addition, some of these may include renewal options giving the client the right of occupancy for additional periods of time. Lease/rental payments will be made in advance on an annual, semi-annual, or quarterly basis, depending upon the terms of the specific lease.

The University of Oklahoma will hold title to the land and the facility. The University of Oklahoma Research Institute will be responsible for structural and outside maintenance and repairs, adequately insuring the facility and providing any additional services, as internal and landscape maintenance, janitorial services, etc., unless otherwise specified in the lease. The cost for such services will be included in the lease agreement.

Upon satisfactory completion of these lease/rental agreements, Research Park Revenue Bonds will be issued to cover the costs of the project. These costs include the construction of the facility, access roads, parking lots and utility connections, the cost of purchase and installation of permanent laboratory equipment and landscaping. The Physical Plant Department of the University will provide general supervision to the contractors constructing these facilities. Supervision of operations and collection of rentals, etc., will be done by the University of Oklahoma Research Institute.

President Cross recommended that the University of Oklahoma Research Park Revenue Bond Program as outlined above be approved in principle. Approved.

Regent Rothbaum stated that President Cross and Mr. Verne Kennedy, Director of the Research Institute, and others responsible should be complimented for arranging the meeting with the Tulsa Chamber of Commerce on February 6. He feels the people in the eastern part of the State need to be aware of what the Research Institute can do for them.

President Cross recommended appointment of an engineering firm from a list submitted to the Regents in connection with the furnishing of engineering services involved in the contemplated expansion of the University's utilities system. He also recommended an engineering service fee of 5% on an estimated construction cost basis and that the contract for engineering services include a clause requiring the retaining of an architect by the engineer to do the architectural work.

Regent Monroe moved that consideration of the above recommendation be postponed. Approved.

Negotiations have been completed for furnishing power for the area south of Lindsay Street, for the South Campus, and for the North Campus. Southwestern Power Administration, Western Farmers Electric Cooperative, and the Oklahoma Gas and Electric Company were contacted and asked to submit proposals regarding the method of furnishing power and the rates for such power. All three firms have replied to the inquiry.

The Southwestern Power Administration (SPA) would be willing to provide 600 kw temporary service through the existing University's distribution system. The power would be furnished through the Oklahoma Gas and Electric Company but would definitely be on a temporary basis. The SPA declined to make any further proposals.

Western Farmers Electric Cooperative proposed to furnish power for the area south of Lindsay Street and for the South Campus. However, they are not in a position to furnish power for the North Campus. All power would be delivered to the University's Power Plant and distributed through the University's distribution system. At the present time the South Campus distribution system is not tied to the University's Power Plant. There would be a considerable number of adjustments necessary before the University's distribution system could service the South Campus area. The rate would be approximately 6.82 mills per kilowatt for furnishing the power.

The Oklahoma Gas and Electric Company proposes to furnish all of the power as needed at an approximate cost of 10.5 mills per kilowatt hour. OG&E now furnishes power at twenty points of delivery for the University. They propose to consolidate all of the power into one billing in order to take advantage of a lower rate per kilowatt hour. Oklahoma Gas and Electric is the only firm that can furnish all of the power needed by the University.

In view of the above proposals and the fact that the only dependable source of outside power in the amount needed is the Oklahoma Gas and Electric Company at an approximate cost of 10.5 mills per kilowatt hour, President Cross stated it is his opinion that the original recommendation submitted at the August 3 meeting represents the most favorable course of action for the University. Consequently, he recommended approval of financing the expansion of the Power Plant through a self-liquidating bond issue of \$2,750,000. The funds needed are:

2	50,000 lb. per hr., 400 lb. steam generators for new Power Plant	\$1,000,000
1	7,500 Kilowatt Extraction Type Turbine and 10,000 kva Electric Generator with cooling towers and auxiliary equipment	1,000,000
1	500,000 Gallon Water Storage Tank	112,000
1	1,000 Ton Unit complete for Chilled Water Plant	<u>200,000</u>
		\$2,312,000
	Architect's Fee	115,600
	Interest During Construction	290,000*
	Contingency	<u>32,400</u>
		\$2,750,000

*The Business Manager and Vice President for Business and Finance have had discussions with Mr. William Cochran of Milburn, Cochran concerning ways and means of minimizing, if not entirely eliminating, this item. As a result it is believed that interest during construction can at least be sharply reduced.

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On motion by Regent Monroe, action on this matter was postponed.

Regent Savage appointed Regent Davidson, Chairman, and Regents Northcutt and Johnson as a Regents' committee to work with the University administration in making a further study of the power plant program and, if possible, to have a firm recommendation at the next meeting.

At the meeting of the Regents on January 4, action on appointment of architects for the 600 bed teaching hospital at the Medical Center was postponed pending completion of the Benham Engineering Company and Bill J. Blair and Associates report. President Cross distributed copies of this report to the Regents at this meeting. There was a lengthy discussion concerning the need for expanded facilities at the Medical Center and the need for more doctors. Regent Johnson stated those who made this study should be complimented for their complete investigation and report.

President Cross presented the following letter from Dean Mark R. Everett under date of January 22, 1962:

"Under separate cover we are transmitting nine copies of the preliminary report on the Planning of a 600 Bed Teaching Hospital, as prepared by Benham Engineering Company and Bill J. Blair and Associates. We have studied these reports and recommend that they be accepted.

"We again urge that an architect be selected to prepare the final plans and specifications of the first phase of the construction. In view of the amount of time and effort that Benham Engineering Company has put into this initial study, which far exceeds in value the \$5,000 which they are to receive, it would seem equitable that they should be considered in the appointment of an architect for the first phase of the construction."

President Cross also mentioned names of other firms for consideration in connection with the architectural services to be rendered on this project.

Regent Johnson moved the firm that prepared the report, Benham Engineering Company, with Bill J. Blair and Associates, be employed to prepare final plans and specifications for the initial phase of this project. Approved.

President Cross stated that inasmuch as the architect will be required to design, prepare complete plans and specifications, and furnish supervision, he recommended that the architect's fee be set at a rate not to exceed 6% for this project.

Project Funding Program Projections:

1. Allocation for new construction from bond issue funds by State Regents for Higher Education (firm)	\$1,000,000
2. Matching funds (Hill-Burton) tentatively approved (probable)	775,000
3. Further matching funds to be sought (possible)	125,000
Possible total for project - \$1,775,000	\$1,900,000

Approved.

President Cross presented the names of architectural and engineering firms as submitted by Dr. Lloyd Swearingen, Vice President for Research and Development and Chairman of the Council on Planning and Development, the Director of the Physical Plant, and the University Architect, for consideration as associates in connection with services involved in the University's Modernization and Repair Program. The Regents selected the following firms for the projects listed:

Adams Hall - Air Conditioning, Estimated Cost \$130,000
Carnahan and Thompson, Oklahoma City

Monnet Hall - Modernization, Estimated Cost \$150,000
Brauer and Wood, Chickasha

Architecture (Stadium) - Acquisition and Modernization,
Estimated Cost \$100,000
Hugh Humphreys, Tulsa

On President Cross's recommendation, the Regents also voted to limit the engineering or architectural service fee to not more than 3%, and to require that the contract for engineering services include a clause requiring the retaining of an architect by the engineer to do the architectural work.

Dean F. Donald Clark of the College of Fine Arts and Richard Kuhlman, University Architect, have proposed that George Izenour be retained to serve as theatre consultant for the new building project in the College of Fine Arts. Mr. Izenour has agreed to do the original design study of the structure for a fee of \$1,500.00. After this study is completed and studied we will then determine whether it is necessary and/or desirable to require further service from him.

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President Cross recommended that Mr. George Izenour be employed for the preliminary design study.

Approved on motion by Regent Johnson.

President Cross presented the following communication from the office of the Director of the Medical Center. The communication represents the thinking of Raymond Crews and Mark Everett:

"There are several items of repairs and improvements that need to be made here at the Medical Center which the current operating budget does not cover. Some of the things I have in mind are:

1. The need to replace the airconditioning equipment of the operating rooms in the Main Surgery. Our engineers, Mr. York and Mr. O'Neil, feel that the present system is beyond economical repair.
2. All our surfaced parking areas and drives are badly deteriorated and by this Spring will be in even worse condition. These areas need to be repaired and resealed. We further need to make the areas North of the Medical School faculty parking, and the areas where the barracks were removed South of Children's Hospital, suitable for all weather parking.
3. The brine system used in the manufacture of ice and for the cooling of the walk-in refrigerators and storage area of the Department of Dietetics is now obsolete and in dangerous need of repair or replacement. Since a rupture in an ammonia line in this system would create a serious hazard to our patients and employees, it would seem wise to convert our refrigerators and boxes to a Freon system. The brine system could be put up for sale and some of the cost of the conversion recovered.
4. Our continued problems of pilferage of automobiles, purse snatching and other accosting of women employees, etc., indicates a serious need to improve our security. The most feasible approach seems to be to fence a major portion of the hospital area to control access to the hospital buildings and grounds.

"In view of these and other needs which we have discussed and are considering, I urgently recommend that we request permission of the President and the Regents to use up to \$100,000 of the \$1,100,000 bond allocation for repair and modernization. This will leave \$1,000,000 for our construction projects plus such matching funds as are currently available and which might become available. If we can secure the President's and Regents' permission we will prepare the necessary forms and documents to process this through the State Regents' Office."

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President Cross recommended that the State Regents for Higher Education be requested to approve the expenditure of \$100,000 from the \$1,100,000 bond allocation to the Medical Center for repairs and improvements at the Medical Center as described above.

Approved on motion by Regent Johnson.

PERSONNEL

FACULTY

LEAVES OF ABSENCE:

Digby B. Bell, Assistant Professor of Music, sabbatical leave of absence, September 1, 1962 to June 1, 1963.

John E. Powers, Professor of Chemical Engineering, leave of absence without pay, September 1, 1962 to June 1, 1963.

William J. Viavant, Associate Professor of Computer Sciences, Director of Scientific Computations, leave of absence without pay, August 1, 1962 to September 1, 1963.

Rolf Hayn, Assistant Professor of Economics, extension of leave of absence without pay, January 16, 1962 to January 16, 1963.

APPOINTMENTS:

Leonid Dennis Roshewski, Associate Professor of Modern Languages, \$7,176 for 9 months, September 1, 1962.

Clarence Harlan Cook, Assistant Professor of Mathematics, \$3,864 for 4½ months, January 16, 1962.

Stanley Joseph Grossman, Acting Assistant Professor of Civil Engineering, \$3,180 for 4½ months, January 16 to June 1, 1962.

Robert Edward Hickman, Instructor in Civil Engineering, \$250 per month, 1/2 time, January 16 to June 1, 1962.

Stanley Louis Barnes, Instructor in Engineering Physics, \$150 per month, 1/4 time, January 16 to June 1, 1962.

Rex Lee Inman, Instructor in Engineering Physics, \$160 per month, 1/4 time, January 16 to June 1, 1962.

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Clyde Junior Davis, Special Instructor in Journalism, \$785 for 4½ months, part time, January 16 to June 1, 1962.

Irma R. Tomberlin Special Instructor in Library Science, \$130 per month, 1/6 time, January 16 to June 1, 1962.

Eva Marie Austin, Special Instructor in Social Work, National Institute of Mental Health Grant, \$613 per month, January 1 to April 1, 1962.

Thomas Courtney Caves, Teaching Assistant in Chemistry, \$400 for 4½ months, 1/4 time, January 16, 1962.

Victor Shelby Whitehead, Teaching Assistant in Engineering Physics, \$136.80 per month, 1/4 time, January 16 to June 1, 1962.

Othel D. Westfall, David Ross Boyd Professor of Accounting, Field Development Services, \$1,188 per month, June 1 to August 1, 1962.

William H. Keown, David Ross Boyd Professor of Business Management, Field Development Services, \$1,200 per month, June 1 to August 1, 1962.

Ronald B. Shuman, Research Professor of Business Management, Field Development Services, \$1,200 per month, June 1 to August 1, 1962.

Marion C. Phillips, Associate Professor of Marketing, Field Development Services, \$870 for July, 1962.

A. J. Kondonassis, Assistant Professor of Economics, Field Development Services, \$888 for June, 1962.

CHANGES:

William N. Peach, Professor of Economics, salary changed from \$5,172, full time, to \$3,879, 3/4 time, for 4½ months, January 16 to June 1, 1962.

John E. Powers, Professor of Chemical Engineering, salary changed from \$1,121.33 per month, full time, to \$841 per month, 3/4 time, January 16 to June 1, 1962.

Jack E. Dodson, Associate Professor of Sociology, salary changed from \$3,420, full time, to \$2,565, 3/4 time, for 4½ months, January 16 to June 1, 1962.

Robert P. Hurst, title changed from Research Associate, Computer Lab, to Assistant Professor of General Engineering, January 16, 1962. Also Assistant Professor of Chemistry and Physics.

Jim P. Artman, Assistant Professor of Modern Languages, Editor of University Publications; appointed Director of Foreign Language Institute, salary changed from \$676 per month to \$942 per month, February 1 to June 1 and \$972 per month, June 1 to September 1, 1962.

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Dennis Baumwoll, Special Instructor in English, salary changed from \$1,500, 3/4 time, to \$1,000, 1/2 time, for 4½ months, January 16, 1962.

RESIGNATION:

Amir M. Sarem, Teaching Assistant in Petroleum Engineering, January 16, 1962.

GRADUATE ASSISTANTS

APPOINTMENTS:

Garry James Ciskowski, Botany and Microbiology, \$900 for 4½ months, 1/2 time, January 16, 1962.

Bennie Cecil Wooley, Botany and Microbiology, \$900 for 4½ months, 1/2 time, January 16, 1962.

Robert D. VanAuken, Business Management, \$450 for 4½ months, 1/4 time, January 16, 1962.

James H. Weaver, Economics, \$500 for 4½ months, 1/4 time, January 16, 1962.

Kenneth Lee Horn, Electrical Engineering, \$900 for 4½ months, 1/2 time, January 16, 1962.

Walter Campbell Metcalfe, Electrical Engineering, \$900 for 4½ months, 1/2 time, January 16, 1962.

John Donald Dorchester, Jr., Finance, \$900 for 4½ months, 1/2 time, January 16, 1962.

Joe Venton Sims, Geography, \$900 for 4½ months, 1/2 time, January 16, 1962.

Donald Laon Reese, Geology, \$900 for 4½ months, 1/2 time, January 16, 1962.

George J. Mauer, Government, \$333.33 for 4½ months, 1/6 time, January 16, 1962.

Huel Ling, High Speed Computer Project, \$900 for 4½ months, 1/2 time, January 16, 1962.

Alice Elrod Whatley, Home Economics, \$900 for 4½ months, 1/2 time, January 16, 1962.

David Knox Hughes, Mathematics, \$1,800 for 9 months, 1/2 time, September 1, 1962.

Sami P. Jejjo, Mathematics, \$2,000 for 9 months, 1/2 time, September 1, 1962.

Wyoma Madline Webber, Mathematics, \$1,800 for 9 months, 1/2 time, September 1, 1962.

February 1, 1962

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Robert Ernest DeKinder, Jr., Physics, \$1,000 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

Zsolt Szilagyí, Physics, \$200 per month, 1/2 time, January 1 to June 1, 1962.

Asoke Kumar Basu, Sociology, \$900 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

H. Carl Groschick, Speech, \$900 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

William Allan Linsley, Speech (NDEA), \$1,000 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

Gene Grubitz III, Zoology, \$450 for $4\frac{1}{2}$ months, 1/4 time, January 16, 1962.

CHANGES:

Jackie W. Wilson, Economics, salary changed from \$500, 1/4 time, to \$1,000, 1/2 time, for $4\frac{1}{2}$ months, January 16, 1962.

James C. Cowan, English, salary changed from \$1,000, 1/2 time, to \$500, 1/4 time, for $4\frac{1}{2}$ months, January 16, 1962.

William T. Lenehan, English, salary changed from \$1,000, 1/2 time, to \$500, 1/4 time, for $4\frac{1}{2}$ months, January 16, 1962.

William M. Weaver, English, salary changed from \$1,000, 1/2 time, to \$1,500, 3/4 time, for $4\frac{1}{2}$ months, January 16, 1962.

Ardell Gordon Everett, Geology, salary changed from \$900 to \$1,000 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

John Merle Logan, Geology, salary changed from \$900 to \$1,000 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

Hulcn Matthews Madley, Geology, salary changed from \$900 to \$1,000 for $4\frac{1}{2}$ months, 1/2 time, January 16, 1962.

Charles E. Mauldin, Jr., title changed from Special Lecturer, Saturday In-service Institute for College Professors, to Graduate Assistant in Mathematics, January 16 to June 1, 1962.

RESIGNATIONS:

Joan Roper Boydston, Botany and Microbiology, January 16, 1962.

Carol Eileen Raizen, Botany and Microbiology, January 16, 1962.

February 1, 1962

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Billie Gail Long, Drama, January 16, 1962.

Earl Eugene Burnett, Electrical Engineering, January 16, 1962.

Vernon Ernest Hardy, Electrical Engineering, January 16, 1962.

Anna Bennett, English, January 16, 1962.

Joseph Edward Bradford, English, January 16, 1962.

Gerald Lionel Fiderer, English, January 16, 1962.

Joyotpaul Chaudhuri, Government, January 16, 1962.

Harry Otis Sims, Jr., Mathematics, January 16, 1962.

Thomas G. Kyle, Physics, January 1, 1962.

Robert Hugh Lynch, Physics, January 16, 1962.

Ralph Stephen Richards, Sociology, January 16, 1962.

Janie Teipel Monroe, Speech, January 16, 1962.

NON-ACADEMIC

LEAVE OF ABSENCE WITHOUT PAY:

Pauline C. Keaton, Associate Director of High School Relations, University Relations, Assistant Professor of Education, June 1 to August 1, 1962.

APPOINTMENTS:

Marie Hannah Bohn, M.D., Staff Physician, Student Health Service, rate of \$12,000 for 12 months, February 1, 1962.

Joe E. Brown, Extension Specialist III, Director, Urban Science Projects, Field Development Service, rate of \$13,000 for 12 months, January 1, 1962.

Kenneth S. Johnson, Geologist II, Oklahoma Geological Survey, \$400 per month, January 3 to July 1, 1962.

RESIGNATIONS:

David Walter White, Extension Specialist II, General Services, February 1, 1962.

February 1, 1962

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Merle W. Glasgow, Extension Specialist II, Field Development Service, February 1, 1962.

Rodger E. Denison, Geologist II, Oklahoma Geological Survey, January 22, 1962.

MEDICAL CENTER

APPOINTMENTS:

Forrest L. Scharf, M.D., reappointed Associate Professor of Pathology, Director of Clinical Laboratories, \$12,000 for 12 months, January 1, 1962.

John Robert Dille, M.D., Associate Professor of Research Preventive Medicine and Public Health, clinical rates, January 1, 1962.

Richard A. Marshall, M.D., Assistant Professor of Preventive Medicine and Public Health, Director of Health Service and Director of Work Evaluation Clinic, \$15,000 for 12 months, January 1, 1962.

Edward Newman Brandt, Jr., M.D., Instructor in Preventive Medicine and Public Health, \$433.34 per month, November 1, 1961.

Ralph Cameron Emmott, M.D., Instructor in Urology, clinical rates, January 1, 1962.

David Deal Snyder, M.D., Clinical Assistant in Surgery, clinical rates, January 1, 1962.

Thomas Hunter Henley, M.D., Junior Clinical Assistant in Surgery, clinical rates, January 1, 1962.

Howard Barton Keith, M.D., Junior Clinical Assistant in Surgery, clinical rates, January 1, 1962.

Sammy Harry Kouri, M.D., Junior Clinical Assistant in Surgery, clinical rates, January 1, 1962.

Harold Harvey Mings, M.D., Junior Clinical Assistant in Surgery, clinical rates, January 1, 1962.

CHANGES:

Norman K. Lee, M.D., title changed from Assistant Professor of Pathology and Director of Clinical Laboratories to Assistant Professor of Pathology, salary changed from \$13,000 to \$12,000 for 12 months, January 1, 1962.

February 1, 1962

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Everett C. Bracken, M.D., Associate Professor of Microbiological Research, salary increased from \$10,500 to \$11,000 for 12 months, January 1, 1962.

Bruce R. Pierce, M.A., promoted from Instructor to Assistant Professor of Communications Disorders, January 1, 1962.

Stanley R. McCampbell, M.D., title changed from Instructor in Preventive Medicine and Public Health and Director of Work Evaluation Clinic to Instructor in Preventive Medicine and Public Health, salary changed from \$3,600 for 12 months to no salary, January 1, 1962.

Charles Lee Reynolds, Jr., M.D., promoted from Clinical Assistant to Instructor in Urology, January 1, 1962.

James R. Riggall, M.D., title changed from Instructor in Surgery and Acting Director of Medical Center Health Service and Work Evaluation Clinic to Instructor in Surgery, salary changed from \$6,000 for 12 months and \$25 per $\frac{1}{2}$ day to \$25 per $\frac{1}{2}$ day, January 1, 1962.

Everett Neal Holden, M.D., Clinical Assistant in Preventive Medicine and Public Health, salary changed from \$25 per visit to clinical rates, October 10, 1961.

Approved on motion by Regent Northcutt.

There being no further business the meeting was adjourned at 11:15 a.m.

Luncheon was served in the Oklahoma Memorial Union with members of the American Medical Association Accrediting Committee, Dean Mark R. Everett, and Dr. E. T. Dunlap, Chancellor of the State Regents for Higher Education, present as guests of the Regents.


Emil R. Kraettli, Secretary