

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, JANUARY 4, 1961 - 10:00 A.M.

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Wednesday, January 4, 1961, at 10:00 a.m.

The following were present: Regent T. R. Benedum, President, presiding; Regents Savage, Morgan, Northcutt, Monroe, Rothbaum, and Johnson.

The Chair welcomed Dr. Mark R. Johnson, Oklahoma City, and Eph Monroe, Clinton, as new members of the Board. Dr. Johnson was appointed by Governor Edmondson to succeed W. D. Grisso whose term expired. Mr. Monroe was appointed by the Governor to replace Quintin Little who resigned from the Board in January 1959.

The minutes of the December 6, 1960 meeting were approved.

President Cross reported the death this morning of Stephen A. Bryant, a member of the State Regents for Higher Education. The Regents expressed regret over this loss and unanimously adopted the following resolution:

RESOLUTION

Whereas, Stephen A. Bryant, as a member of the Oklahoma State Regents for Higher Education, was known to us for his active and friendly interest in higher education in our state; and

Whereas, it is our desire to make known the esteem in which we held Stephen A. Bryant for his contributions to the advancement of higher education in our state and region, and also to record and make known our regard for him as a colleague and friend; now, therefore,

Be It Resolved, that we, the Regents of the University of Oklahoma, having learned with sadness of the death of Stephen A. Bryant, are deeply conscious of the loss that higher education in Oklahoma has sustained; and

Be It Further Resolved, that this Resolution be spread upon the minutes of the meeting of the Regents of the University of Oklahoma, and that the Secretary be instructed to send copies to Mrs. Bryant and their children, to the Chairman of the Oklahoma State Regents for Higher Education and to the Chancellor, as an expression of our sympathy.

President Cross reported Mr. S. J. Sarkeys of Norman has deeded to the University of Oklahoma approximately 75 acres of land located in McClain

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County, bordering the river just south of Norman, more fully described as follows:

The East Half of the Northwest Quarter of the Northeast Quarter (E/2 NW/4 NE/4) and Lot Twelve (Lot 12) and Lot Fifteen (Lot 15) and Lot Sixteen (Lot 16) and the Northeast Quarter of the Southeast Quarter of the Southeast Quarter (NE/4 SE/4 SE/4) of Section Nineteen (19), Township Eight North (8N), Range Two West (2W).

It was especially understood and agreed that this deed is to convey the surface rights only, and that the party of the first part reserves unto himself, his heirs and assigns all interest in and to all of the oil, gas and other minerals, together with the right of ingress and egress at all times, as provided in regular form mineral deeds.

The land was given with no other restrictions but the University will probably use at least part of it for a wildlife refuge for the biological sciences, and if it becomes advisable for the University to raise its own research animals, this area might be used for that purpose.

In addition to this gift of land, Mr. Sarkeys also donated \$3,010 to be used for future improvements at the Research Station in Noble under the supervision of Dr. Howard Clemens.

President Cross suggested a letter be drafted to Mr. Sarkeys and he recommended that the gift of land and money be accepted. Unanimously approved on motion by Regent Morgan.

President Cross reported that the Carnegie Corporation of New York had made a grant of \$61,000 to provide scholarships to selected pilot groups for the Bachelor of Liberal Studies program in connection with the Center for Continuing Education. We have not been authorized to make an announcement of the grant.

President Cross reported the Higher Education Committee of the Legislature visited the campus on December 22. He stated the University attempted to explain to the Committee our problems if the Legislature fails to appropriate the additional \$4 million for higher education for this biennium, and the University's needs for the next biennium. The University's share of the \$4 million would be approximately \$775,000.

President Cross stated that General Services Administration has advised that no applications were received for the purchase of the Chapel Building and site on the former NATTC property for \$18,000. They have also advised that in accordance with regulations governing the disposal of this class of property, a new appraisal of the value of the property will be made

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and applications will be received again on the basis of the new appraisal. If this next offering for sale does not produce a qualified applicant, then a negotiated sale will be authorized.

President Cross stated a letter had been received from Charles Follansbee, Tulsa, Treasurer of the Phi Kappa Psi Fraternal Corporation, requesting assistance from the University in financing housing for the fraternity chapter on the campus. The letter suggested that the University might obtain a loan from the Housing and Home Finance Agency for this purpose. President Cross suggested the Board should determine what its policy will be about financing fraternity housing and if they agree to do it, how much money will be needed and how many fraternities and sororities will want this service and then proceed to negotiate a loan from the Housing and Home Finance Agency.

Regent Savage, Chairman of the Committee on Fraternity and Sorority Construction and Loans (Savage and Rothbaum), stated the Committee had met and considered the request of the Alpha Tau Omega chapter for help in financing their house and feels the Board should pursue the matter further.

Regent Savage moved, seconded by Regent Rothbaum, that Dr. Horace B. Brown, Vice President for Business and Finance, assist the Committee with the further study of financing fraternity and sorority housing, either by government loan or by other means, and taking into consideration other housing needs of the University. Motion carried.

President Cross reported the four floors in the Library where the new addition joins the old Library sagged about 18 inches. He stated the matter has been discussed with the architects for the addition, Coston-Frankfurt-Short, and it is possible some adjustment can be worked out by negotiation. The damage is in the process of being repaired.

Regent Benedum reported receipt of the following telegram from Wilber M. Brucker, Secretary of the Army:

"December 9, 1960

Thomas R. Benedum, President
Board of Regents
Oklahoma University
Norman, Oklahoma

I have just been informed that the Board of Regents voted unanimously to retain the required basic Army ROTC program at the University of Oklahoma. Please accept my congratulations and extend to the members of the Board of Regents my appreciation for this expression of confidence in the Army program.

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I am convinced that your action is a genuine service to the University, to the Army, and to our Nation. The Army will continue to work to improve its ROTC program and to merit your confidence."

President Cross reported representatives of the University of Oklahoma and of Oklahoma State University have agreed upon a set of admissions policies and have recommended to the two Presidents that they be applied identically at the two universities.

President Cross recommended that the University Regents approve the policies, as shown below, with the understanding that their approval is contingent upon like approval by the Regents of the Oklahoma State University and subsequently by the State Regents.

Requirements for Admission Directly from High School

1. Any student who has graduated from a high school accredited by the Oklahoma State Department of Education or by one of the Regional Accrediting Associations, and who has not attended any other college, is eligible to apply for admission directly from high school.
2. Admission of Residents of Oklahoma
 - a. Students who rank in the upper three-fourths of their high school graduating class are admissible without additional evidence of scholastic ability.
 - b. Students who rank in the lower one-fourth of their high school graduating class may qualify for admission by any of the following means:
 1. Establishing their qualifications for collegiate study by an appropriate score on the ACT Program battery of achievement and aptitude tests.
 2. Enrolling in the summer session preceding the fall term immediately subsequent to high school graduation for a minimum of 8 semester credit hours and meeting the minimum retention standard of the University at the end of the session.
 3. Deferring entrance by at least one calendar year from high school graduation.
3. Admission of Nonresident Students

Students who are not residents of Oklahoma will be expected to rank in the upper one-half of their graduating class or to have achieved

at the fiftieth centile or above on the ACT Program battery of tests based on national norms or a similar battery of tests.

4. The admissions officer will be authorized to make infrequent exceptions when, in his discretion, they are justified by unusual circumstances.

Approved on motion by Regent Northcutt.

President Cross stated the Dean of the College of Arts and Sciences, and the staff of the Department of Plant Sciences have recommended that the name of the Department be changed to Department of Botany and Microbiology, effective January 1, 1961, and that the titles of the members of the staff be changed as shown below:

Doyle E. Anderegg - Instructor in Botany
 Norman H. Boke - Professor of Botany
 Glenn C. Couch - Professor of Botany
 G. L. Cross - Professor of Botany
 George J. Goodman - Professor of Botany
 William T. Penfound - Professor of Botany
 Beal B. Hyde - Assistant Professor of Botany
 Elroy L. Rice - Associate Professor of Botany
 Frank A. Rinehart - Special Instructor in Botany
 Lawrence M. Rohrbaugh - Professor of Botany
 Howard W. Larsh - Professor of Microbiology
 James Bennett Clark - Associate Professor of Microbiology
 Robert E. Collier - Assistant Professor of Microbiology
 George C. Cozad - Assistant Professor of Microbiology
 Harrison L. Chance - Professor Emeritus of Microbiology

President Cross recommended approval of these changes. Approved on motion by Regent Morgan.

President Cross stated that when the 1960-61 budget was approved, it was necessary to allocate departmental hourly wages and maintenance budgets on a semi-annual basis and to reduce the allocation for the first and second quarters by 5%. It now seems desirable to continue the 5% reduction for the third and fourth quarters and to allocate funds for the second half of the fiscal year on the same basis as the allocation for the first half of the year.

A 5% reduction for the second six months would result in a saving from the original budget as follows:

Hourly Wages	\$ 6,747
Maintenance	<u>28,960</u>
	\$35,707

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President Cross recommended that departmental hourly wages and maintenance budgets for the second half of the current fiscal year be allocated on the same basis as the allocation for the first half of the year.

Approved on motion by Regent Savage.

President Cross stated the Council on Instruction, at its November 28 meeting, studied the proposed establishment of the degree of Bachelor of Science in Petroleum Geophysics. The Council has now recommended approval of the proposed degree in the School of Geology. President Cross concurred in this recommendation.

Approved on motion by Regent Northcutt.

Invitations to bid for aviation gasoline for the 1961 calendar year were circulated to the following companies: J. & K. Oil Company, Texas Company, Cities Service Oil Company, Sinclair Oil Company, Mobil Oil Company, Phillips Petroleum Company, and Continental Oil Company.

Two bids were received and are as follows:

<u>Vendor</u>	<u>Bid per gallon</u>	<u>Total</u>
Continental Oil Company		
1. 90,000 gallons 80/87 octane	\$0.1464	\$13,176.00
2. 40,000 gallons 100/130 octane	\$0.1489	5,956.00
		<u>\$19,132.00</u>
Mobil Oil Company		
1. 90,000 gallons 80/87 octane	\$0.1537	\$13,833.00
2. 40,000 gallons 100/130 octane	\$0.1747	6,988.00
		<u>\$20,821.00</u>
Less 1% - 10 days		208.21
		<u>\$20,612.79</u>

The Oklahoma State Tax of \$0.065 and the Federal Tax of \$0.04 per gallon, when applicable, will be in addition to each of the above unit prices.

President Cross recommended that the contract for both items for the 1961 calendar year be awarded to the Continental Oil Company on the basis of their bid in the amount of \$19,132.00 plus any applicable taxes as outlined above.

On motion by Regent Morgan, the recommendation was approved.

President Cross stated that bids were received from six companies for fire plugs and materials for their installation for the new fire protection

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system on the South Oval of the University as follows: Crane Supply Company, Sherman Machine and Iron Works, Eldon C. Thomas Company, Federal Corporation, Moorlane Company, and Peerless-Oklahoma Company. All were from Oklahoma City.

Eighteen items were included in the Invitation to Bid.

President Cross recommended that the bid be awarded to the low bidders as follows:

	<u>Items</u>	
Crane Supply Company	4 through 7 and 17	\$ 664.79
Sherman Machine and Iron Works	8 through 16 and 18	7,356.95
Eldon C. Thomas Company	1 through 3	<u>70.30</u>
		<u>\$8,092.07</u>

Approved on motion by Regent Savage.

Bids were requested two ways for furnishing milk and milk products; one bid being on a semi-annual basis, and the alternate bid on an annual basis. Bids received are as follows:

<u>Company</u>	<u>February 1, 1961 through August 20, 1961</u>	<u>February 1, 1961 through January 31, 1962</u>
Townley's Dairy	\$30,675.70	\$61,351.40
Less 1% discount		<u>613.51</u>
		\$60,737.89
Beatrice Foods Company	\$31,272.00	\$61,947.00
Kelly Creamery - Less 2% 10 days	\$32,932.00	No bid
Gold Spot Dairy	\$32,827.95	\$65,655.90
The Borden Company	\$39,902.85	\$79,805.70

The current contract is with Beatrice Foods Company (Meadow Gold Dairy) at a comparable annual total cost of \$62,844.00.

The plant of the Townley's Dairy has been inspected and approved by the University Sanitarian.

President Cross recommended that the contract be awarded to Townley's Dairy on the basis of their bid of \$60,737.89 for the period February 1, 1961 through January 31, 1962.

Approved on motion by Regent Morgan.

President Cross reported bids were circulated to purchase an offset machine, an offset duplicator, an automatic electric stapler, and an automatic electric collator. An addressograph and a pedal operated collator are to be used as a trade-in on the total purchase.

Two acceptable bids were received as follows:

Duplicating Products, Inc., Oklahoma City Net, fob Norman	\$7,300.10
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Addressograph-Multigraph Corp., Oklahoma City Net, fob Norman	\$8,141.30
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The Director of the Book Exchange, the Director of Purchasing, and the University Business Manager recommend that the bid be awarded to Duplicating Products, Inc. at a net cost of \$7,300.10. President Cross concurred in this recommendation.

Approved on motion by Regent Northcutt.

The following items, which concern the Student Health Service, were recommended for approval by President Cross:

\$5.00 FEE FOR FAA EXAMINATIONS:

It has been the past practice of the Student Health Service to perform physical examinations on students taking Aviation 91, charging only for the required urinalysis. The FAA allowed any practicing physician to perform this examination in the past, but recently ruled that these examinations could only be performed by authorized FAA medical examiners. In an attempt to cooperate with Mr. Joe Coulter and his students we have purchased the necessary equipment and have had one of the staff physicians obtain the necessary training to perform this examination. This was done to make it more convenient for the students, for if they were unable to obtain this examination at the Student Health Service, they would have to make appointments in Oklahoma City.

In order to defray the cost of the equipment (which has no use for the student body in general) and time required in having a staff physician certified to perform these examinations, it is requested that the charge of a \$5.00 fee be allowed for FAA Flight Physical Examinations completed for students.

ADMISSIONS TO STUDENT HEALTH SERVICE:

In the past, from time to time, the Student Health Service has

accepted into the student hospital, sometimes for rather prolonged periods, patients who were not students but who were connected with the University in some other way.

This practice is a costly one in money and in time. It takes from the small nursing staff time that they owe to student patients, and it creates conflicts, for example, between young patients who like to have their radios going and older patients who demand quiet.

Since student welfare is the primary reason for operating the Student Health Service, President Cross recommended that the Regents authorize the Student Health Service to accept a non-student for hospitalization on an emergency basis only, with the understanding that such a patient will be removed from the hospital as quickly as his physical condition will permit.

Approved on motion by Regent Rothbaum.

President Cross stated it is contemplated that the new courses in ballet will be offered at the beginning of the second semester of the current school year. He recommended that a special fee of \$25.00 be charged for enrollment in these new courses, the same as is now charged for class instruction in piano.

On motion by Regent Rothbaum, the recommendation was approved.

The University acquired 180 apartments on the South Campus as a part of the property transferred to the University from the former NATTC. Some of the apartments will be ready for occupancy at the beginning of the second semester of the current school year. There are a total of 60 each one-bedroom, two-bedroom and three-bedroom apartments.

The one-bedroom apartments are comparable to the Niemann Apartments. The two and three-bedroom apartments are not quite as desirable as the Parkview Apartments. The rent at Niemann Apartments is \$50.00 per month. The two-bedroom apartments at Parkview start at \$62.50 per month, but the tenants pay their own electric and gas bill.

The Director of Housing, the Business Manager and the Vice President for Business and Finance have recommended the following rental rate schedule for the apartments:

	<u>Base Rent</u>	<u>Furniture</u>	<u>Total Furnished</u>
One-bedroom	\$45.00	\$ 5.00	\$50.00
Two-bedroom	47.50	7.50	55.00
Three-bedroom	50.00	10.00	60.00

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These rates will include utilities (electricity, gas, water, and garbage collection.)

President Cross recommended that the suggested rates be approved.

Approved on motion by Regent Savage.

President Cross reported there are now 66 single prefab houses in Sooner City. All of the other single prefabs have been sold. The University has been assured of receiving the 180 apartments on the South Campus. There is little reason to retain the 66 single prefab units since better accommodations are available in the new apartment area.

The bond indenture provides that the prefab units may be sold but that money received from the sale must be used to retire bonds prior to maturity.

President Cross recommended that the Regents authorize disposing of the 66 single prefab units as soon as there is a favorable market and as soon as the 37 residents in the area can conveniently be moved to other facilities.

Approved on motion by Regent Monroe.

Regent Northcutt moved that the administration proceed as quickly as possible to dispose of the double prefabs. The motion was seconded by Regent Savage and carried.

PERSONNEL

FACULTY

LEAVES OF ABSENCE WITHOUT PAY:

Lawrence S. Poston, Professor of Modern Languages, extended from September 1, 1961 to June 1, 1962.

Robert H. Perry, Associate Professor of Chemical Engineering, January 16 to June 1, 1961 and September 1, 1961 to January 16, 1962.

Rolf Hayn, Assistant Professor of Economics, January 16, 1961 to January 16, 1962.

APPOINTMENTS:

H. H. Herbert, David Ross Boyd Professor Emeritus of Journalism, \$539 per month, part time, January 16 to June 1, 1961.

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Miguel Terekhov, Artist in Residence, School of Drama, \$1,710 for 4½ months, 1/3 time, January 16 to June 1, 1961.

Yvonne Chouteau Terekhov, Artist in Residence, School of Drama, \$1,710 for 4½ months, 1/3 time, January 16 to June 1, 1961.

Beatrice Braum Jepson, Visiting Assistant Professor of Home Economics, \$721.50 for 4½ months, 1/4 time, January 16 to June 1, 1961.

Eloise Ferguson Faull, Special Instructor in Social Work, no salary, September 1, 1960.

Janet Riley Jenkins, Special Instructor in Social Work, no salary, September 1, 1960.

Ruby L. Little, Special Instructor in Social Work, no salary, September 1, 1960.

Charles William Wright, Special Instructor in Social Work, no salary, September 1, 1960.

William Townsend Godsey, Special Instructor in Journalism, \$1,369 for 4½ months, 1/4 time, January 16 to June 1, 1961.

David Austin Randall, Teaching Assistant in Accounting, part time, December 15, 1960 to June 1, 1961. Salary to be paid by Field Development Services.

Mary Rose Slechta, Teaching Assistant in Chemistry, \$900 for 4½ months, 1/2 time, January 16, 1961.

RESIGNATIONS:

Donald Finn, Instructor in Mechanical Engineering, January 16, 1961.

Ruth Dropkin, Special Instructor in Social Work, September 1, 1960.

Katherine E. Hornor, Special Instructor in Social Work, September 1, 1960.

GRADUATE ASSISTANTS

RESIGNATIONS:

Ronald Davis Grigsby, Chemistry, January 16, 1961.

Marilyn Sue Stong, Mathematics, January 16, 1961.

SCHOLARSHIPS, FELLOWSHIPS, RESEARCH ASSISTANTS

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APPOINTMENT:

O. Maurice Joy, Mobil Oil Company Scholarship in Petroleum Engineering, \$266.64 for December 1, 1960 to June 1, 1961.

NON-ACADEMIC

APPOINTMENT:

Jay J. O'Neal, Assistant Football Coach, \$6,060 for 12 months, December 15, 1960.

CHANGES:

James O. Hood, title changed from Director to Staff Physician, Student Health Service, December 6, 1960.

Donald F. Robinson, Acting Director, Student Health Service, salary increased from \$9,852 to \$10,860 for 12 months, February 1, 1961.

Leonard Max Eddy, transferred from Library Science to University Libraries, title changed from Library Revisor to Librarian PII, salary increased from \$2,400 for 12 months, 1/2 time, to \$5,496 for 12 months, full time, January 30, 1961.

Chester A. Franklin, Assistant Football Coach, salary increased from \$200 per month for 9 months, 3/4 time, to \$333 per month for 12 months, full time, January 1, 1961.

RESIGNATIONS:

Robert M. Blaik, Assistant Football Coach, December 15, 1960.

Jack Reynolds, Project Engineer, High Speed Computer Project, December 16, 1960.

MEDICAL CENTER

APPOINTMENTS:

P. F. Iampietro, Ph.D., Associate Professor of Research Physiology, clinical rates, January 1, 1961.

Larry J. O'Brien, Ph.D., Associate Professor of Research Physiology, clinical rates, January 1, 1961.

William B. Stavinoha, Ph.D., Assistant Professor of Research Pharmacology, clinical rates, December 1, 1960.

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Joe E. Collins, M.D., Instructor in Urology, clinical rates, January 1, 1961.

Bruce R. Pierce, Director, Adult Outpatient Services in Speech Pathology and Instructor in Communications Disorders, \$8,500 for 12 months, January 9, 1961. Paid from trust fund.

Lucille V. Staton, Assistant in Public Health Nursing, School of Nursing, clinical rates, November 1, 1960.

CHANGES:

Henry T. Russell, title changed from Visiting Lecturer to Assistant Professor of Pathology, January 1, 1961.

Hazel McGaffey, promoted from Instructor to Assistant Professor of Pathology, January 1, 1961.

Ray M. Balyeat, Jr., promoted from Clinical Assistant to Assistant Professor of Ophthalmology, salary changed from clinical rates to \$5,000 for 12 months, 1/2 time, January 1, 1961.

Roy W. Teed, promoted from Instructor to Assistant Professor of Ophthalmology, January 1, 1961.

CHAIRMANSHIP:

Richard W. Payne, Associate Professor of Pharmacology and Instructor in Medicine; appointed Chairman of the Department of Pharmacology, January 1, 1961, replacing Paul W. Smith.

RESIGNATIONS:

Walter Willis Melvin, Jr., Associate Professor of Preventive Medicine and Public Health, November 15, 1960.

William C. Galegar, Instructor in Preventive Medicine and Public Health, November 15, 1960.

Approved on motion by Regent Northcutt.

Regent Morgan moved, seconded by Regent Rothbaum, that a bronze plaque be prepared for W. D. Grisso commending him for his outstanding service to the University during his 8 years as a Regent, with particular attention to his interest in the Library and the investment program of the University. Motion carried. It was agreed Regent Benadum will work with President Cross in preparing the plaque.

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Regent Benedum appointed Regent Monroe to the Committee on Endowments, Scholarship Aid, Faculty Fellowship, and to the Committee on Coordination with Other Groups.

The Chair appointed Regent Johnson to the Committee on Social Groups and to the Committee on Medical School.

President Cross reported the Higher Education Committee of the Legislature will be at the Medical Center on Friday, January 6, and stated that it would be helpful if any of the Regents could be present for at least a part of the session.

There being no further business the meeting was adjourned at 11 a.m.

Emil R. Kraettli, Secretary