

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, SEPTEMBER 9, 1959 - 10:00 A.M.

The regular September meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Wednesday, September 9, 1959, at 10:00 a.m.

The following were present: Regent Grisso, President, presiding; Regents Benedum, Savage, Northcutt, Rothbaum, Morgan.

ABSENT: None (To date no replacement for Quintin Little)

The minutes of the meeting held on July 8, 1959, were approved.

PRESIDENT'S REPORT - items not on the agenda.

President Cross stated that Roscoe Cate's health is improving and that he is expecting to return to his office within the next two or three weeks. He is doing some of his work at home but in order not to jeopardize his progress has not been coming to his office on the campus.

President Cross reported at the time salary adjustments were made for football coaches whose terms of appointment are effective January 1 of each year, there was no action concerning Gomer Jones, who is on a fiscal year basis effective July 1, and consequently he was not included when the adjustments were made July 1. President Cross recommended that Gomer Jones' salary be adjusted with a two-step increment effective July 1, 1959. This would provide for a salary of \$10,092.00 on a 12-months basis.

Approved on motion by Regent Savage.

President Cross reported there are approximately 300 vacancies in men's housing, this being caused partially on account of completion of Washington House. All women's housing is filled.

He read the provisions of the dormitory bond resolution through which the Regents pledged as nearly as possible 100% occupancy, and it has been the policy to require all freshman and sophomores to live in University Housing, exceptions being made for commuters and those working for board and room outside, or those living with relatives. He reported payments on bonds and interest have been made according to schedule, including the reserve specified. There have been some abuses on part of students. President Cross favored tightening up on the matter of "illegal" housing. As for juniors and seniors, if they are maintaining a satisfactory scholarship record they are not required to live in University Housing. By continuing the policy originally adopted the funds for retirement of the bonds will meet all commitments.

Regent Northcutt moved, and it was voted, to leave the policy as adopted.

President Cross reported with reference to the planning of the Medical Research Building on the Oklahoma City campus. Originally it was planned to include in the building the television studio-auditorium for closed circuit broadcasting to the Continuing Education Center on the Norman Campus. The Planning Commission and the Architects feel this is not a good arrangement and they recommend that this studio-auditorium be constructed as a separate unit, and that this can be done without additional cost.

Following a discussion of the matter, Regent Benedum moved, and it was voted, to change the plans so as to provide for a separate building for the television studio-auditorium.

President Cross presented the preliminary plans of the Medical Research Building as prepared by Architects Coston-Frankfurt-Short. These preliminary plans have been approved by Medical Center officials, and they recommend that the architects proceed with final plans and specifications. President Cross concurred in this recommendation.

Regent Morgan moved, and it was voted, to approve the recommendations. Regent Savage asked that he be recorded as voting NO for the reason he feels the building is too close to the street.

President Cross called attention to the Annual Regents' Dinner which is usually held on the date of Homecoming. All former Regents and their wives are invited to the Annual Regents' Dinner. Some have felt that other activities in connection with Homecoming make this an undesirable time to have the dinner.

It was agreed that the dinner be held on November 21, Dad's Day, when we have our game with Iowa State.

President Cross reported that the 27th Legislature had made an appropriation of approximately \$60,000.00, the funds to come from the Public Building Fund, to be made available when there is sufficient revenue in the fund, and to be used for construction of housing facilities at the Lake Texoma Biological Station to replace facilities destroyed by a tornado last spring.

Dr. Riggs, Director of the Biological Station, is very anxious to begin the project at the earliest possible date in the hope it will be completed in time for the 1960 summer work, and asked that the Regents name an architect to prepare plans and specifications.

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The Chair asked that the matter of employing an architect be referred to the Regents' Committee on "New Construction and University Housing" and that Regent Northcutt serve with the Committee (Savage, Morgan, Rothbaum).

It was agreed that the Committee, with Regent Northcutt, be authorized to name the architect on the project. Regent Savage called a meeting during the luncheon hour.

(Following the meeting during the luncheon hour Regent Northcutt reported that Harold Flood, of Ardmore, had been selected as the architect on the project). CORRECTION OF MINUTES 10/7/59: The Regents unanimously confirmed the committee selection.

President Cross called attention to the meeting of the Association of Governing Boards which is to be held on the Oklahoma State University Campus October 14 to 17. The University Regents are members of the Association and President Cross urged the members to attend at least some of the sessions. Regent Benedum stated he was planning to attend and he felt other members should do so. Several members of the Board stated they would attend some of the sessions. President Cross will address the group at the dinner meeting October 16.

President Cross stated that he was recommending that David Burr be named Director of Public Information in the agenda to be considered later. He requested that the department, which in the past has been designated as "Department of Public Relations" be changed to "Department of Public Information". George Churchill will in the future be concerned with campus activities and publicity, hometown newspapers, and high school visitation. He will work with Miss Pauline Keaton, who works out of the office of the Dean of the University College.

Approved.

President Cross read a letter from Walter W. Kraft, Chairman of the Pro Football Committee, Oklahoma All Sports Association, expressing appreciation for the privilege of sponsoring the Professional Football Game on August 15, 1959. Mr. Kraft also stated the Association is interested in another contract for a Pro-Football game in 1960. He reported that the Association had sent a check for \$8,000 to the University of Oklahoma Foundation and \$2,000 to the Athletic Department for use of the Stadium. The Athletic Department was in charge of concessions.

Following a discussion, Regent Savage moved, and it was voted to place the matter of renewing the contract for 1960 on the October agenda, and that in the meantime explore the possibility of working out an arrangement with other agencies.

President Cross brought up the matter of acquiring the Dowd property which lies immediately north of the old golf course. Regent Benedum stated the property had been appraised some time ago at approximately \$60,000.00, and that he considered this figure too high. The Dowd estate had expressed a desire that the University be given first preference on the land.

President Cross stated the University does not have a need for the property in view of the possibility of acquiring the South Base.

Regent Benedum moved, and it was voted, that the University not exercise the right to purchase the Dowd property. It was also voted that Regent Benedum write the son of this decision on the part of the Regents.

President Cross informed the Regents of an offer to Dean Horace Brown to accept the Vice Presidency at the University of Arkansas, but had declined, stating he is entirely happy at the University of Oklahoma.

It was agreed that the President of the Board of Regents write a letter to Dean Brown expressing appreciation on his decision to remain at the University of Oklahoma.

A letter from Paul Fesler, formerly superintendent of the University Hospitals and for several years retained as Consultant at a stipend of \$1,800 per year, was read by President Cross. In this he requested an increase of \$600 per year as a "cost of living" payment.

Following a discussion the Regents declined the request.

President Cross stated he had no further reports or recommendations other than those included in the agenda.

As a report by the President of the Board, Regent Grisso asked that the Regents' Committee on Investments (Savage, Morgan, Rothbaum) assume responsibilities for "Insurance and other Fringe Benefits for Faculty and Employees."

No objection being raised, it was so ordered.

As the first item on the agenda President Cross called attention to the report on the matter of Will Rogers Memorial Scholarships as requested at the June 3 and July 8 meetings. It was agreed that this matter be held over and placed on the October agenda.

A list of registered architects and architectural firms that have not had work on the campus since 1950 was presented in accordance with a request at the July 8 meeting. The Chair stated he would like to see a recommended list from the University Architect showing "qualified or not qualified" architects or firms. No action was taken on this matter.

Regent Savage made the following report and recommendation on behalf of his committee following review of J. & W. Seligman & Co., Investment Counselors, report of August 4, 1959:

WILL ROGERS MEMORIAL SCHOLARSHIP FUND: Convert A T & T Debentures to common stock. See recommendation of Seligman report p. 5.

CRIPPLED CHILDREN'S HOSPITAL FUND: p. 4 Seligman report. Sell 100 shares Columbia Gas System; sell 100 shares Bucyrus-Erie Company.

With proceeds buy 100 shares Montana Power; with balance of proceeds on above sales buy U. S. Government obligations maturing in November, 1961.

Reinvest in Governments, total \$75,000 of Murray Sells and LaVerne Noyes, for not in excess of twelve (12) months.

In order to carry out recommendations the following resolutions were proposed by Regent Savage, and they were unanimously adopted:

RESOLUTION

Be it resolved, that Stock Certificate No. CN484909, representing 100 shares of Common Stock of the Columbia Gas System, Inc., dated July 18, 1958, be surrendered for sale

Be it further resolved, that T. R. Benedum, Vice President of the Board of Regents of the University of Oklahoma, be and he is hereby authorized to sell, assign and endorse for transfer, the said certificate of stock on behalf of the Regents of the University of Oklahoma.

RESOLUTION

Be it resolved, that Stock Certificate No. A123538, representing 100 shares of Common Stock of Bucyrus-Erie Company, dated March 5, 1957, be surrendered for sale

Be it further resolved, that T. R. Benedum, Vice President of the Board of Regents of the University of Oklahoma be, and he is hereby authorized to sell, assign and endorse for transfer, the said certificate of stock on behalf of the Regents of the University of Oklahoma.

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President Cross reported that Dr. Swearingen and Mr. Giezentanner had a conference with Mr. Sam G. Wynn, Regional Property Coordinator, and Mr. Bowie, Department of Health, Education and Welfare, Dallas, regarding the status of the NATTC Property. There was no indication when the property would receive the status of "surplus". When the surplus status has been confirmed and the property is turned over to GSA for disposition, Mr. Wynn's office will screen and notify eligible parties that have expressed interest in acquiring this property. The GSA will attempt to recover as much of the government investment in the property as possible and return such funds to the government.

It was suggested that the University make application now for license for temporary use of such structures as can be used now without too much or any investment of funds.

President Cross stated one of the procedures in acquiring the facilities of the NATTC is the adoption of a formal resolution by the Regents. He submitted the following resolution and recommended its adoption:

RESOLUTION

WHEREAS, the U. S. Naval Air Technical Training Center, Norman, Oklahoma was dis-established effective July 1, 1959, having been declared surplus to needs of the United States Navy; and

WHEREAS, all indications are that the enrolment of students in the University of Oklahoma will increase rapidly during the next decade, and there is no indication at this time that the State of Oklahoma will be able to appropriate sufficient funds to provide additional physical facilities needed to take care of the increased enrolments; and

WHEREAS, the University of Oklahoma demonstrated the value and suitability of the NATTC property for educational purposes during the five-year period after World War II when the University had sole custody of the property, and used it very effectively to take care of the overflow of G. I. students; and

WHEREAS, the University of Oklahoma is submitting a formal application to the Surplus Property Utilization Division of the Regional Office of Health, Education and Welfare, Dallas, Texas, requesting acquisition of most of the land and many of the buildings on a public benefit basis; and

WHEREAS, the University has need for many of the facilities for educational and related purposes;

NOW, THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma that:

1. Application for and acquisition of the U. S. Naval Air Technical Training Center, Norman, Oklahoma is hereby authorized; and

2. The University of Oklahoma is willing and hereby authorized to pay the external and administrative expenses incident to the transfer; and

3. The University of Oklahoma is willing, able and hereby authorized to assume immediate custody and maintenance of the property conveyed; and

4. G. L. Cross, President of the University of Oklahoma; or in his absence or disability, Lloyd E. Swearingen, Vice President in Charge of Research and Development, or Dudgeon B. Giezentanner, Business Manager, is hereby designated as the University of Oklahoma's authorized representative to negotiate and sign contracts pertaining to the conveyance of the property for which application is made.

There was a discussion on the matter and Regent Benedum stated we should not agree to maintain the facility as indicated by No. 3 of the resolution.

President Cross stated the matter of maintenance would include only on the buildings taken over and that this would be worked out when final arrangements for a temporary license are made.

Moved by Regent Benedum, and voted, to adopt the resolution.

President Cross stated invitations to submit proposals to buy \$1,400,000 of Dormitory System "C" Bonds to be issued in connection with the construction of the Oklahoma Center for Continuing Education were sent to the Mutual Benefit Life Insurance Company, Milburn-Cochran and Company, and the R. J. Edwards Company, these being the only concerns who had expressed an interest in the purchase of the bonds.

Bids were received at 2:00 p.m. on Tuesday, September 8 from Milburn-Cochran and Company, and the R. J. Edwards Company, the bids being as follows:

"Honorable Board of Regents
University of Oklahoma

"Gentlemen:

"In reply to your invitation of August 31, 1959, we submit the following proposal for the purchase of \$1,400,000. University of Oklahoma Dormitory System Revenue Bonds, Series 'C', to be dated October 1, 1959 with interest maturing on April 1 and October 1.

"For bonds maturing:

10-1-64	2,000	10-1-77	58,000
10-1-65	31,000	10-1-78	61,000
10-1-66	33,000	10-1-79	63,000
10-1-67	35,000	10-1-80	66,000
10-1-68	39,000	10-1-81	69,000
10-1-69	41,000	10-1-82	73,000
10-1-70	43,000	10-1-83	75,000
10-1-71	44,000	10-1-84	79,000
10-1-72	47,000	10-1-85	83,000
10-1-73	48,000	10-1-86	86,000
10-1-74	51,000	10-1-87	90,000
10-1-75	53,000	10-1-88	74,000
10-1-76	56,000		

we will pay par and accrued interest and will designate a combination of interest rates which will total \$1,260,387.50 of interest from the date of the bonds to their stated maturity. The average rate of interest will be 4.61951%.

"The bonds of this series shall be callable for redemption as a whole on any interest date beginning October 1, 1967 as follows: \$414,000 maturing October 1, 1964 to October 1, 1974, inclusive, at 102.50 and accrued interest; \$986,000 maturing October 1, 1975 to October 1, 1988, inclusive, at par and accrued interest. All bonds of this series shall be callable for redemption from net surplus earnings of the system on any interest date beginning October 1, 1964 at par and accrued interest in inverse numerical order.

"We call your attention to the fact that with the redemption provisions we have proposed above on this series of bonds, the entire debt of your dormitory system will be redeemable on and after October 1, 1967. If interest rates are favorable at any time on and after October 1, 1967 the University can refund the entire present debt of the dormitory system and not only effect a savings in interest charges but possibly, more important, obtain more favorable provisions in the resolution covering the refunding issue.

"For the payment of the \$1,400,000. of principal and interest at the rates we will designate, and for the creation of a Reserve Fund in the amount of \$146,250.00, a minimum payment of \$48,750.00 (\$97,500.00 annually) must be made to the Sinking Fund each March 1, and September 1, beginning March 1, 1960 to September 1, 1986 both inclusive. On March 1, 1987 a payment of \$20,867.50 will be required which together with the Reserve Funds and available Sinking Funds will be sufficient to retire the balance of the bonds and the interest due.

"In order to comply with paragraph (b) of Section 16 of the bond resolution covering the Dormitory System Bonds of 1957 it is necessary to extend the stated maturity dates of the bonds to those shown above maturing on October 1, in 1987 and 1988 whereas the Reserve Funds and the balance of the funds in the Sinking Fund on March 1, 1987 will be sufficient to retire the issue in full on April 1, 1987 with a saving of interest of \$7,020.00 which will reduce the net interest cost under this proposal to \$1,253,367.50 instead of the total of \$1,260,387.50 shown above.

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"Interest during construction must be provided from the proceeds of this issue of bonds or by the University from other available funds.

"This bid is made subject to the approving opinion of Mr. George J. Fagin as to the legality of the bonds and the proceedings. The University is to pay Mr. Fagin's fee for the preparation of the proceedings necessary in the issuance of the bonds and the approving opinion and also the cost of printing the bonds.

"Any necessary temporary financing, in an amount not to exceed the par value of this issue of bonds, will be provided by the First National Bank & Trust Company of Oklahoma City.

"We attach hereto our good faith deposit in the sum of \$28,000.00 to be held by you uncashed and to be forfeited to you as full liquidated damages in the event we fail or refuse to comply with the terms of this proposal; said check is to be returned to us immediately if this proposal is rejected or, if demanded by us, in the event you are unable to comply with the provisions of this proposal.

"This bid is made for immediate acceptance or rejection and for delivery of the bonds to us within seventy-five days from this date.

Respectfully submitted,

THE FIRST NATIONAL BANK & TRUST COMPANY, OKLAHOMA CITY
and
MILBURN, COCHRAN & COMPANY, INC., OKLAHOMA CITY

BY: /s/ W. B. Cochran

September 8, 1959"

"September 8, 1959

"Honorable Board of Regents
University of Oklahoma
Norman, Oklahoma

"Gentlemen:

"We wish to acknowledge receipt of your letter of August 31, 1959, inviting our proposal and offer to purchase \$1,400,000 University of Oklahoma Dormitory System Series C Bonds to be issued in connection with the construction of the Oklahoma Center for Continuing Education.

"In accordance with the Terms and conditions of your letter, and particularly in that all proposals must be in accordance with Section 16 of the proceedings of the \$6,541,000 Board of Regents of the University of Oklahoma Dormitory System Bonds of 1957, we offer to purchase said \$1,400,000 par value of bonds for \$1,400,090.00 plus accrued interest from date of issue to date of delivery subject to:

"1. The bonds shall bear interest at the rate of 4.90 percentum per annum, payable semi-annually and shall mature in such manner as may be mutually agreed upon, but in no event shall any bonds mature later than October 1, 1986.

"2. The bonds in customary market form are to be callable as a whole on any interest date on and after October 1, 1974, at par plus a premium of \$49.00 per \$1,000 bonds.

"3. The bonds are to be callable for sinking fund purposes and only from the excess revenues of the Dormitory System on any interest date on and after October 1, 1967, at par plus a premium of 2 per cent, this premium to be decreased 1/2 of 1 percent during the second subsequent five year period and this premium to be further reduced an additional 1 percent during the third subsequent five year period after which time said bonds shall become callable at par.

"4. Upon delivery of the bonds to us, within 60 days from date hereof or thereafter at our option, you will furnish us with the unqualified approving legal opinion of Messrs. Chapman & Cutler of Chicago, Illinois, which opinion among other things shall state in effect that in their opinion the interest on the bonds is exempt from all present Federal income taxes.

"This proposal is made for your acceptance or rejection by the close of business September 9, 1959.

Respectfully submitted,

JOHN NUVEEN & COMPANY
R. J. EDWARDS, INC.

By:
J. H. Edwards
President"

Following a discussion of both proposals, and it being noted that the interest rate of Milburn, Cochran and Company was 4.61951% and that of R. J. Edwards, Inc., was 4.90%, and on recommendation of President Cross, it was voted, on motion by Regent Morgan, seconded by Regent Northcutt, that the Milburn, Cochran and Company bid be accepted. The Chair asked that he be recorded as voting AYE on the motion.

President Cross reported the University Architect, the Associate Architects, and the Director of the University Physical Plant have recommended that the University accept the Men's Athletic Dormitory (Washington House) as completed and that final payment be made to the contractors for the construction of the building.

President Cross recommended that the Men's Athletic Dormitory be accepted as completed and that final payment be authorized subject to delivery of the usual affidavit by the contractor certifying that all bills for labor and materials and machinery rentals have been paid, accompanied by consent of the bonding company.

Approved on motion by Regent Benedum.

On invitations for bids to four companies on 1,128 domestic magazine subscriptions for the University Library, only one bid was received as follows:

F. W. Faxon Company, Boston, Massachusetts	
Total Bid	\$10,005.80
Discount if paid within 30 days	485.80
Net amount of bid	\$ 9,520.00

Approved on motion by Regent Benedum.

President Cross reported with the change in personnel at the Medical Center a resolution authorizing withdrawal of tax-free alcohol to fit the present situation is required. He recommended adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma of the State of Oklahoma, under the law, designates methods of purchase for institutions under its control, and

WHEREAS, in connection with the withdrawal of tax-free alcohol from bonded warehouses, the Assistant Regional Commissioner of Dallas, Texas of the Treasury Department of Internal Revenue Service, Alcohol Tax Unit, of the United States of America, requires a resolution authorizing a certain person to sign on behalf of each said institution or department, to execute application for permit, renewal or amendments thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required by the said department in connection with alcohol permit matters;

NOW THEREFORE, the Board of Regents hereby authorizes Dr. Mark R. Everett, Dean, and Dr. A. N. Taylor, Associate Dean of the School of Medicine of the University of Oklahoma, and Raymond Crews, Business Administrator of the Medical Center and Superintendent of the University and Crippled Children's Hospitals, and J. Wayne Beal, Assistant Business Administrator of the Medical Center, under whose supervision the alcohol is used in said institutions and departments, to execute applications for permits, renewal or amendments

thereto, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required by the said department in connection with alcohol, with alcohol permit matters, for the institution or department opposite the name of said person:

Dr. Mark R. Everett, Dean) For the School of Medicine of
Dr. A. N. Taylor, Associate Dean) the University of Oklahoma

Raymond Crews, Business Administrator) For the University
and Superintendent) Hospitals
J. Wayne Beal, Assistant Business Administrator)

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the Board of Regents of the University of Oklahoma of the State of Oklahoma this the 9th day of September, 1959.

THE BOARD OF REGENTS OF THE UNIVERSITY
OF OKLAHOMA,
STATE OF OKLAHOMA

ATTESTED:

BY _____
President

Secretary

Approved on motion by Regent Benedum.

Bids have been received on 150 gas ranges, apartment size, for the Housing Department. Eight companies submitted bids, the lowest bid was by Gordon's Specialty Company, Norman, and it was found that the bid on Enterprise Model #620 at \$61.75 each, net, FOB Norman, was the lowest bid submitted.

President Cross recommended that the bid of Gordon's Specialty Company be accepted. Approved on motion by Regent Benedum.

Following is a report on bids on the FRINGE BENEFIT PROGRAM which has been discussed at previous meetings:

Thirty-six insurance companies re-submitted proposals on a retention basis as requested by the Regents at the July 8 meeting. The percentage retention for the package including accidental death and dismemberment varied from 6.09% to 14.09%. Following are bids of five lowest and best bids submitted:

	<u>Home State</u>	<u>Atlas</u>	<u>TIAA</u>	<u>Blue Cross Blue Shield</u>	<u>Mutual of New York</u>
Hospital and Surgical					
Premium Per Mo. Per Family	10.69	10.00		10.00	13.77
% Retention		8.00		8.00	9.40
Amount Retained		.80		.80	1.294
Major Medical					
Premium Per Mo. Per Family	2.77	3.78	3.89*		1.37
% Retention		8.00	5.26		
Amount Retained		.302	.205		
Combined H&S and MM					
Premium Per Mo. Per Family	13.46	13.78			15.14
% Retention		8.00			9.10
Amount Retained		1.102			1.378
Life					
Premium Per Mo. Per \$1,000	1.04	1.00	1.28		1.284
% Retention	7.03	6.00	5.14		7.60
Amount Retained	.073	.06	.066		.098
AD&D					
Premium Per Mo. Per \$1,000	.093	.085	.07		.086
% Retention		6.00			10.10
Amount Retained		.005			.009
Package w/AD&D					
Premium Per Mo. Per Above	14.583	14.865			16.51
% Retention	6.09	8.00			7.70
Amount Retained	.888	1.19			1.27
Package w/o AD&D					
Premium Per Mo. Per Above	14.50	14.78			16.424
% Retention	6.16	8.00			7.80
Amount Retained	.893	1.18			1.28

*Base hospital coverage; Blue Cross and Blue Shield

RECOMMENDATION:

1. That the package proposal from Home State Life Insurance Company, including accidental death and dismemberment insurance with a maximum coverage of \$25,000 be accepted.

2. That the additional coverage for accidental death and dismemberment insurance be purchased from the American Casualty Company in the amount of \$25,000 for each vice president and each academic dean and the head football coach, and \$75,000 for the President.

3. That the following terms apply to the program:
 - a. The insurance will be effective October 1, 1959.
 - b. The University will pay the premiums on insurance for the following employees:

All full-time fixed salaried

 - (1) Academic
 - (2) Administrative
 - (3) Junior Administrative
 - (4) Professional
 - (5) Classified employees with five (5) or more years of service with the University
 - c. The employee will pay the premium on all dependent coverage.
 - d. The estimated cost (before dividend) to the Educational and General Budget for the period October 1, 1959 to June 30, 1960 is \$85,000. (This will save employees at least \$17,000 in income taxes.)
 - e. Employee participation for dependent coverage will be optional for those now employed by the University. Seventy-five per cent of those eligible must participate before coverage can be made available but no particular problem is anticipated in securing the required participation.
 - f. All new employees and dependents who are eligible must participate as a condition of employment.
 - g. The present group life insurance policy with The Atlas Life Insurance Company will be cancelled as of October 1, 1959.
 - * h. The Blue Cross and Blue Shield group for the University will be cancelled as soon as equivalent coverage is available for employees. (Those employees who are now covered by Blue Cross and Blue Shield but who are not eligible for coverage under the proposed plan may obtain coverage under the Cleveland County group of Blue Cross and Blue Shield.)
 - i. The following types of insurance are included in the plan:
 1. Hospital and surgical insurance equivalent to the Blue Cross and Blue Shield 10-300 plan.
 2. Major medical insurance with a maximum insurance company liability of \$15,000 for each insured. The insurance to be on a co-insurance basis of 80% and 20%. The

*To be revised on October 7, 1959 agenda.

insurance company will pay 80% of the costs in excess of \$100 more than base hospital and surgical coverage.

3. Group life insurance equal to one year's salary at the lower limit of \$1,000 brackets.
4. Accidental death and dismemberment insurance as follows:

<u>Employees</u>	<u>Insurance</u>
(1) President	\$100,000
(2) Vice Presidents, Academic Deans, Head Football Coach	50,000
(3) Certain administrative officers, professional employees, and others who travel regularly on University business	25,000
(4) All other employees included in the program	10,000

Following a discussion, it was moved by Regent Morgan, and voted, that the recommendation be approved. It was suggested by Regent Savage, that the contract be written for a two-year term. President Cross stated he would ask Dud Giezentanner, Business Manager, who has handled the matter, to the noon luncheon to answer any further questions that might arise.

President Cross recommended that Roger E. Nebergall, Assistant Professor of Speech, be appointed Chairman of the Department of Speech for the school year 1959-60. Professor Croft, who was previously appointed, will be on leave of absence for the year. Approved.

PERSONNEL

FACULTY

LEAVES OF ABSENCE:

Irving Zinnes, Associate Professor of Physics, cancellation of sabbatical leave of absence for September 1, 1959 to June 1, 1960.

William R. Tongue, Professor of Classics, leave of absence with half pay September 1, 1959 to June 1, 1960 (all of stipend to be paid during the period September 1, 1959 to January 16, 1960).

Albert J. Croft, Professor of Speech, leave of absence without pay September 1, 1959 to June 1, 1960. See Non-Academic Appointments.

Charles Joseph, Assistant Professor of Music, extension of leave of absence without pay to June 1, 1960.

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Edith Schroeder, Assistant Professor of Social Work, leave of absence without pay October 1, 1959 to July 1, 1960.

Joan Estelle Ciruti, Assistant Professor of Modern Languages, leave of absence without pay September 1, 1959 to September 1, 1960.

APPOINTMENTS:

Rachel Sargent Robinson, Ph.D., Visiting Associate Professor of Classics, \$6,840 for 9 months, September 1, 1959.

Harry J. Parker, Ph.D., Associate Professor of Education, \$8,112 for 12 months, September 1, 1959.

Charles M. Bridges, Jr., Ed.D., Assistant Professor of Education, \$6,516 for 12 months, September 1, 1959.

Edgar L. Petty, Instructor in Education, \$5,496 for 12 months, September 1, 1959.

Charles R. Walker, Instructor in Education, \$5,496 for 12 months, September 1, 1959.

Ann R. Watts, Instructor in Education, \$5,496 for 12 months, September 1, 1959 to September 1, 1960.

Robert D. Tucker, Associate Professor of Finance, \$7,536 for 9 months, September 1, 1959.

Leo Howard Whinery, Associate Professor of Law, \$8,520 for 9 months, September 1, 1959.

William Franklin Eick, Ph.D., Associate Professor of Physical Education for Men, \$7,536 for 9 months, September 1, 1959. Appointed Chairman of Department for 4-year term, September 1, 1959.

Heinrich Wilhelm Bergmann, Dr.-Ing., Associate Professor of Theoretical and Applied Mechanics, \$8,112 for 9 months, September 1, 1959.

Andrew Cosgarea, Jr., Ph.D., Assistant Professor of Chemical Engineering and Metallurgical Engineering, \$6,516 for 9 months, September 1, 1959.

Clara Stong Dumas, Visiting Assistant Professor of Home Economics, \$4,740 for 9 months, September 1, 1959.

Helen Morgan, Visiting Assistant Professor of Home Economics, \$1,443 for 4½ months, 1/2 time, September 1, 1959 to January 16, 1960.

Harriet B. Turkington, Visiting Assistant Professor of Home Economics, \$1,443 for 4½ months, 1/2 time, September 1, 1959 to January 16, 1960.

September 9, 1959

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Michael Avsharian, Jr., Visiting Assistant Professor of Music, \$5,628 for 9 months, September 1, 1959.

Peter Louis Ciurczak, Visiting Assistant Professor of Music; Assistant Conductor, University Bands, \$5,100 for 9 months, September 1, 1959.

Robert Elwyn Preston, Visiting Assistant Professor of Music, \$6,060 for 9 months, September 1, 1959.

Thomas Lee Gauger, Special Instructor in Music, \$1,100 for 9 months, 1/4 time, September 1, 1959.

Elizabeth Joan Johnson, Special Instructor in Music, \$1,100 for 9 months, 1/4 time, September 1, 1959.

Catherine Dufford Paulu, Special Instructor in Music, \$1,100 for 9 months, 1/4 time, September 1, 1959.

Gloria Jane Fischer, Ph.D., Assistant Professor of Psychology, \$6,060 for 9 months, September 1, 1959.

Barbara Weiss Thomson, Assistant Professor of Social Work, \$6,360 for 12 months, August 1, 1959.

Edward F. Blick, Instructor in Aeronautical Engineering, \$5,496 for 9 months, September 1, 1959.

Cecil E. Lee, Instructor in Art, \$4,512 for 9 months, September 1, 1959.

Gene Nora Stumbough, Flight Instructor in Aviation, \$300 per month for 9 months, 3/4 time, September 1, 1959.

Robert Nathan Thompson, Instructor in Civil Engineering, \$4,980 for 9 months, September 1, 1959.

David L. Hill, Instructor in Electrical Engineering, \$4,512 for 9 months, September 1, 1959.

Richard D. Baker, Instructor in Government, \$4,980 for 9 months, September 1, 1959.

Archie Doyle Brock, Special Instructor in Mathematics, \$3,624 for 9 months, September 1, 1959.

Juanita Kaiser O'Donley, Special Instructor in Mathematics, \$3,624 for 9 months, September 1, 1959.

Lorene Y. Paschal, Special Instructor in Mathematics, \$2,810 for 9 months, 5/6 time, September 1, 1959.

September 9, 1959

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Judith Ann Link, Special Instructor in Modern Languages, \$3,996 for 9 months, September 1, 1959.

Edward Marcus Brown, Instructor in Speech, \$3,996 for 9 months, September 1, 1959. Declined to accept appointment as Graduate Assistant for 1959-60.

Ruth Thompson Langston, Instructor in Speech, \$3,996 for 9 months, September 1, 1959.

Gearldine Henderson, Special Instructor, University School, \$4,512 for 9 months, September 1, 1959.

Donald Elmer Kramer, Special Instructor in Music, University School, \$6,204 for 12 months, September 1, 1959.

Dean Allen Harris, Clinical Audiologist, Speech and Hearing Clinic, \$6,840 for 12 months, September 1, 1959. Declined to accept Graduate Assistantship for 1959-60. ✓

John Wheeler Blair, Teaching Assistant in Chemistry, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Sylvia Gerland Martin, Teaching Assistant in Chemistry, \$4,000 for 9 months, September 1, 1959.

Eugene Albert Stumpff, Teaching Assistant in Engineering Drawing, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Raymond George Watson, Teaching Assistant in Engineering Drawing, \$660 for 9 months, 1/4 time, September 1, 1959.

Clyde Junior Davis, Teaching Assistant in Journalism, \$780 for 4½ months, 1/2 time, September 1, 1959.

Frank Eugene Garner, Teaching Assistant in Journalism, \$660 for 4½ months, 1/2 time, September 1, 1959.

Mathew Kuykendall Logan, Teaching Assistant in Journalism, \$660 for 4½ months, 1/2 time, September 1, 1959.

Thomas H. Puckett, Research Associate, High Speed Computer Research Project, \$276.67 per month, July 1 to September 1, 1959, 1/2 time.

Dale Travis Young, Research Associate, High Speed Computer Research Project, \$660.60 per month, 1½ time, July 15 to September 1, 1959.

CHANGES:

Harrison Kerr, Dean, College of Fine Arts and Professor of Music, salary rate of \$10,860 for 12 months, full time, July 1 to October 1, 1959; change title to Professor of Music, October 1, 1959; change salary rate to \$10,860 for 9 months, September 1, 1960; leave of absence without pay October 1, 1959 to September 1, 1960.

James G. Harlow, Dean, College of Education; given additional title of Director of Teacher Education, July 1, 1959.

Gail Shannon, Associate Professor of Education; given additional title of Assistant Dean for Personnel, College of Education, July 1, 1959.

Oliver D. Johns, title changed from Associate Professor of Education and Director, University School, to Assistant Dean for Projects and the University School, College of Education, and Associate Professor of Education, July 1, 1959.

Lawrence M. Rohrbaugh, Professor of Plant Sciences; given additional title of Assistant Director of Teacher Education, salary changed from \$7,920 for 9 months, to \$9,852 for 12 months, July 1, 1959.

Gerald Tuma, appointed Project Director, High Speed Computer, \$1,076.40 per month, 1½ time, July 1 to September 1, 1959; as Professor of Electrical Engineering, salary changed from \$7,536 for 9 months, full time, to \$3,768 for 9 months, 1/2 time, September 1, 1959.

James D. Palmer, appointed Project Engineer, High Speed Computer Project, \$531.34 per month, 3/4 time, July 1 to September 1, 1959; as Assistant Professor of Electrical Engineering, salary changed from \$6,060 for 9 months, full time, to \$3,030 for 9 months, 1/2 time, September 1, 1959.

James Kenneth Watson, transferred from Electrical Engineering to High Speed Computer Project as Project Engineer, \$909 per month, 1½ time, July 1, 1959 to July 1, 1960. Retains title of Assistant Professor of Electrical Engineering.

Jack Reynolds, Project Engineer, High Speed Computer Project, \$581.33 per month, full time, July 1 to September 1, 1959; transferred to Electrical Engineering as Instructor, salary changed to \$2,748 for 9 months, 1/2 time, September 1, 1959.

Frank Elkouri, relieved of duties of Legal Advisor to President's Office and continued as Professor of Law, College of Law, full time, September 1, 1959.

Carl C. Branson, Professor of Geology and Director of Oklahoma Geological Survey, salary increased from \$12,300 to \$12,600 for 12 months, July 1, 1959.

Joseph E. Coulter, Airport Manager and Associate Professor of Aviation, salary increased from \$8,112 to \$8,316 for 12 months, July 1, 1959.

W. Marvin Davis, Associate Professor of Pharmacy, salary increased from \$6,360 to \$6,840 for 9 months, September 1, 1959.

Maurice K. Temerlin, Director of Guidance Service, Assistant Professor of Psychology, salary increased from \$7,356 to \$7,920 for 12 months, July 1, 1959.

September 9, 1959

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David B. Kitts, promoted from Assistant Professor to Associate Professor of Geology, September 1, 1959.

Mildred O. Jacobs, Practicum Supervisor I, Psychological Clinic, salary increased from \$2,500 to \$3,500 for 12 months, 1/2 time, September 1, 1959. Appointed Assistant Professor of Psychology, \$2,000 for 9 months, 1/4 time, September 1, 1959.

J. Prescott Johnson, promoted from Instructor to Assistant Professor of Philosophy, salary increased from \$4,512 to \$5,232 for 9 months, September 1, 1959.

RESIGNATIONS:

Hans A. Schmitt, Associate Professor of History, June 1, 1959.

David P. Bergin, Associate Professor of Journalism, July 9, 1959.

Carl Gatlin, Associate Professor of Petroleum Engineering, September 1, 1959.

W. Richard Hargrove, Assistant Professor of Education, September 1, 1959.

Dwight E. Dyer, Assistant Professor of Music Education, August 1, 1959.

Lewis Rowell, Visiting Assistant Professor of Music, August 1, 1959.

John H. Holland, Flight Instructor in Aviation, June 1, 1959.

Jacklyn Faulkner, Instructor in Home Economics, September 1, 1959.

George L. Baldwin, Special Instructor in Mathematics, August 1, 1959.

Richard F. Krug, Supervisor, School for Deaf, Speech and Hearing Clinic; Instructor in Speech, October 1, 1959.

John Bryan Carney, Jr., Instructor in Theoretical and Applied Mechanics, August 1, 1959.

Braxton Milburn, Clinical Audiologist, Speech and Hearing Clinic, September 1, 1959.

Charles Pratt, Teaching Assistant in Chemistry, September 1, 1959.

DEATH:

Arthur Barto Adams, Dean Emeritus, College of Business Administration and Regents Professor Emeritus of Economics, August 10, 1959.

GRADUATE ASSISTANTS

APPOINTMENTS:

David C. Reid, Bureau of Government Research, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Burley Walker, Jr., Business Management, \$1,800 for 9 months, 1/2 time, September 1, 1959.

John Leo Murphy, Classics, \$1,800 for 9 months, 1/2 time, September 1, 1959. Declined appointment in English for 1959-60.

Billie E. Fancher, Education, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Joe Henry Ford, Education, \$1,800 for 9 months, 1/2 time, September 1, 1959.

W. Norman Frame, Education, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Glen R. Hastings, Education, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Fredrick William MacLaren, Education, \$1,800 for 9 months, 1/2 time, September 1, 1959.

John Richard Murray, Education, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Joseph Edward Bradford, English, \$1,320 for 9 months, 1/2 time, September 1, 1959.

June A. Duncan, English, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Gerald Lionel Fiderer, English, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Annelle N. Parmenter, English, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Robert Sydney Hopkins, Geography, \$1,320 for 9 months, 1/2 time, September 1, 1959.

John Richard Bowers, Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Martin M. Cassidy, Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Henry Long Cullins, Jr., Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Chesley Key Culp, Jr., Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

M. Charles Gilbert, Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Raymond W. Govett, Geology, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Jack Milton Hammett, Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

September 9, 1959

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Burt Ervin Hamric, Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Richard Warren Hedlund, Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

William Louis Hiss, Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Anna Mae Killian, Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Frank D. Lovett, Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Robert Welch Richter, Geology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Charles Llewellyn Rowett, Geology, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Frank Des Riviers Sorrell, Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Daniel McSpadden Strong, Geology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

David Lee Vosburg, Geology, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Dwight Ernest Waddell, Geology, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Leonard Maurice Young, Geology, \$780 for 4½ months, 1/2 time, September 1, 1959.

Thomas William Adams, Government, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Richard C. C. Kim, Government, \$1,800 for 9 months, 1/2 time, September 1, 1959.

William Ryall Martin, Government, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Kenneth E. Hendrickson, Jr., History, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Jack M. Bickham, Journalism, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Elden Everett Rawlings, Journalism, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Charles Edwin Collins, Mechanical Engineering, \$1,320 for 9 months, 1/2 time, September 1, 1959.

James William Henry Denton, II, Mechanical Engineering, \$1,320 for 9 months, 1/2 time, September 1, 1959.

September 9, 1959

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Fred Barham Van Shoubrouek, Jr., Mechanical Engineering, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Nancy Kendall Barberii, Modern Languages, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Charles Gordon Northrup, Modern Languages, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Rachel Cameron Smith, Modern Languages, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Kenneth Giles Adkins, Petroleum Engineering, \$660 for 4½ months, 1/2 time, September 1, 1959.

James E. Gilchrist, Petroleum Engineering, \$660 for 4½ months, 1/2 time, September 1, 1959.

Patricia Ann Gordon, Physical Education for Women, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Sue L. Winterringer, Physical Education for Women, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Simon Quiros-Guardia, Physics, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Harold S. Slusher, Physics, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Clifton Aldridge, Plant Sciences, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Paul Buck, Plant Sciences, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Clyde L. Porter, Plant Sciences, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Marjoria Lucille Crozier, Psychology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Bobbie Bateman, Secretarial Science, \$1,800 for 9 months, September 1, 1959, 1/2 time.

Paul Max Mansur, University Bands, \$1,800 for 9 months, 1/2 time, September 1, 1959.

George H. Patterson, University Guidance Service, \$1,320 for 9 months, 1/2 time, September 1, 1959.

CHANGE:

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Robert L. Ragland, Psychology, salary increased from \$1,320 to \$1,560 for 9 months, September 1, 1959.

DECLINED TO ACCEPT 1959-60 APPOINTMENT:

Charles Bernard Herrin, Chemistry.

Hubert E. May, Chemistry.

William Boring, English.

Gerald J. Sullivan, English.

Gwendolyn E. Nix, Plant Sciences.

Jerry B. Murphy, Speech and Hearing Clinic.

Wyatt E. Stephens, Speech and Hearing Clinic.

RESEARCH ASSISTANTS

APPOINTMENTS:

James William Walls, Bureau of Business Research, \$146.63 per month for 11 months, 1/2 time, July 21, 1959.

Ronald Kagle Crow, High Speed Computer Project, \$1,800 for 9 months, 1/2 time, September 1, 1959 to June 1, 1960.

Lowry L. McKee, Computer Laboratory, \$2,080 for 12 months, 1/2 time, July 1, 1959.

Richard Brewer Worrell, High Speed Computer Laboratory, \$2,400 for 12 months, 1/2 time, July 1, 1959.

Hugh Douglas Braymer, Research Corporation Grant-Wender (Chemistry), \$215 per month, 1/2 time, July 1, 1959 to January 31, 1960.

RESIGNATION:

Edward Simon Baum, Bureau of Business Research, July 22, 1959.

FELLOWSHIPS

APPOINTMENTS:

Isaac C. Bracey, Southern Education Foundation, \$1,150 for 6 months, part time, September 1, 1959 to March 1, 1960.

De Lars Funches, Southern Education Foundation, \$1,250 for 6 months, part time, September 1, 1959 to March 1, 1960.

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Hance Gamblin, Southern Education Foundation, \$1,250 for 6 months, part time, September 1, 1959 to March 1, 1960.

Chloe L. Y. Hight, Southern Education Foundation, \$750 for 6 months, part time, September 1, 1959 to March 1, 1960.

James Replogle Fleming, National Science Foundation Summer Fellowship, \$325 per month, July to September 1, 1959.

Lee Boring Gibson, Continental Oil Company (Geology), \$2,000 for 9 months plus fees, 1/2 time, September 1, 1959.

Vincent Ellsworth Kurtz, Humble Oil Company (Geology), \$1,800 for 9 months (plus \$500 for field work), 1/2 time, September 1, 1959.

NON-ACADEMIC

APPOINTMENTS:

Albert J. Croft, Director, Center for Discussion Leadership, Adult Education Grant, \$10,000 for 12 months, September 1, 1959. On leave as Professor of Speech.

Leonard D. Harper, Director of Employment Services, \$8,520 for 12 months, September 1, 1959.

William Harmon Strickland, Jr., Assistant Director of Housing, \$7,536 for 12 months, September 1, 1959.

Sam F. Whitlock, Legal Advisor to the President's Office, \$300 per month, part time, September 1, 1959.

Rodger E. Denison, Geologist II, Oklahoma Geological Survey, \$4,860 for 12 months, July 1, 1959.

Arthur H. Doerr, Earth Scientist, Oklahoma Geological Survey, \$684 for August, 1959.

George G. Huffman, Geologist, Oklahoma Geological Survey, \$810 for August, 1959.

Tommy Lee Rowland, Geologist II, Oklahoma Geological Survey, \$300 per month, July 20 to September 19, 1959.

Patrick K. Sutherland, Geologist, Oklahoma Geological Survey, \$684 for August, 1959.

Roy Paul Johnson, Laboratory Assistant, Education, \$1,500 for 9 months, 1/2 time, September 1, 1959.

September 9, 1959

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Charles A. Esslinger, Assistant Football Coach, \$200 per month, 1/2 time, September 1 to December 1, 1959.

Richard Lee Gwinn, Assistant Football Coach, \$103 per month, 1/4 time, September 1, 1959 to June 1, 1960.

James B. Harris, Assistant Football Coach, \$230 per month, 1/2 time, September 1, 1959 to June 1, 1960.

Mickey Ray Johnson, Assistant Football Coach, \$103 per month, 1/4 time, September 1, 1959 to June 1, 1960.

Joe Rector, Assistant Football Coach, \$103 per month, 1/4 time, September 1, 1959 to June 1, 1960.

Donald Dean Stiller, Assistant Football Coach, \$103 per month, 1/4 time, September 1, 1959 to June 1, 1960.

CHANGES:

David A. Burr, transferred from University Foundation to Public Information, title changed from Assistant to the President to Assistant to the President and Director of Public Information, salary increased from \$6,516 to \$8,520 for 12 months, September 1, 1959.

Alice Gayle Grotts, title changed from Acting Director to Assistant Director, Employment Service, September 1, 1959.

Raymond C. Drago, Jr., Assistant University Architect, given professional status, salary rate increased from \$7,008 to \$7,536 for 12 months, August 1, 1959.

James B. Shaeffer, Archaeologist, Department of Anthropology, given professional status, September 1, 1959.

Kenneth B. Rawlinson, Football Trainer, salary increased from \$7,800 for 12 months to \$8,000 for 12 months, July 1, 1959.

Hugh M. Mix, Director, WNAD, salary changed from \$584, full time, to \$292 per month, 1/2 time, July 1, 1959 to January 1, 1960.

William K. Powell, Extension Specialist II, Field Development Services, changed from \$3,960 for 12 months, 1/2 time, to \$7,920 for 12 months, full time, September 1, 1959.

Joseph E. Timken, Extension Specialist II, Field Development Services, salary increased from \$5,772 to \$6,060 for 12 months, September 1, 1959.

Betty Bob Angerman, Assistant Director of Women's Affairs in Charge of Women's Housing, salary rate increased from \$3,804 to \$3,996 for 12 months, August 1, 1959.

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Emory H. Miles, Assistant Director of Men's Affairs in Charge of Men's Housing, salary increased from \$5,628 to \$5,772 for 12 months, August 1, 1959.

Julius Gene Russell, title changed from Staff Assistant to Coordinator of Student Activities, Office of the Dean of Students, September 1, 1959.

Donald E. Wilcox, title changed from Coordinator of Student Activities to Director of Student Safety and Welfare, Office of the Dean of Students, September 1, 1959.

Robert O. Fay, relieved of duties as Assistant Professor of Geology and continued as Geologist II, Oklahoma Geological Survey, full time, September 1, 1959.

RESIGNATIONS:

Curtis F. Kruse, Extension Specialist II, Field Development Services, July 8, 1959.

Ralph E. Reed, Pharmacist and Assistant to the Director, Student Health Service, September 1, 1959.

MEDICAL CENTER

LEAVE OF ABSENCE WITHOUT PAY:

Walter H. Massion, M.D., Assistant Professor of Anesthesiology, September 1, 1959 to September 1, 1960.

APPOINTMENTS:

Oscar Albert Parsons, Ph.D., Professor of Medical Psychology, Department of Psychiatry, Neurology and Behavioral Sciences, \$15,000 for 12 months, October 1, 1959. Part of salary from trust fund. Also appointed Professor of Psychology, Norman Campus, no salary, 1/4 time, October 1, 1959.

Martin Marc Cummings, M.D., Professor and Chairman of Microbiology, \$13,000 for 12 months, October 1, 1959.

Frankie Nell Nations, M.D., Assistant Professor of Anesthesiology, \$8,690 for 12 months, September 1, 1959 to September 1, 1960.

Everett C. Bracken, Ph.D., Assistant Professor of Microbiological Research, Department of Pediatrics, \$10,000 for 12 months, September 1, 1959. Paid from trust fund.

Walter Lee Honska, M.D., Instructor in Medicine and in Preventive Medicine and Public Health, \$10,000 for 12 months, July 1, 1959. Paid from trust fund.

September 9, 1959

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Jack Daryl Welsh, M.D., Instructor in Medicine, \$8,000 for 12 months, July 1, 1959. Paid from trust fund.

Norman K. Lea, Instructor in Pathology, \$4,500 for 12 months, part time, July 1, 1959.

Barbara Foster Braden, M.D., Assistant Physician, Health Service, and Instructor in Preventive Medicine and Public Health, \$9,000 for 12 months, June 22, 1959.

Richard Eugene Johnston, Physicist, Isotope Laboratory and Instructor in Radiological Physics, Department of Radiology, \$7,400 for 12 months, July 15, 1959.

Julien W. Bahr, M.D., Clinical Assistant in Medicine, clinical rates, September 1, 1959.

Thomas Neil Lynn, Jr., M.D., Clinical Assistant in Medicine, clinical rates, September 1, 1959.

William F. Hood, Jr., M.D., Clinical Assistant in Obstetrics, clinical rates, September 1, 1959.

Cecil Calbert Bridges, Jr., Ph.D., Research Associate in Pediatrics, clinical rates, September 1, 1959.

Jennie Connery, Director of Social Service, University Hospitals, \$7,200 for 12 months, July 1, 1959.

Marjorie L. Holcombe, Assistant in Psychiatric Nursing, School of Nursing, clinical rates, August 1, 1959.

CHANGES:

L. Vernon Scott, Professor of Microbiology, relieved of duties as Temporary Chairman of Microbiology, October 1, 1959.

Walter K. Hartford, Associate Professor of Gynecology and Consulting Associate Professor of Pathology, changed from clinical rates to \$150 per month, part time, July 1, 1959. Trust fund.

John J. Donnell, promoted from Assistant Professor to Associate Professor of Medicine, July 1, 1959.

Joseph W. Funnell, Assistant Professor of Gynecology, salary changed from \$150 to \$100 per month, August 1, 1959. Trust fund.

David C. Mock, Jr., Assistant Professor of Medicine, salary changed from \$625 to \$750 per month, July 1, 1959. Trust fund.

September 9, 1959

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Carl Walter Smith, Jr., Assistant Professor of Medicine, salary changed from \$250 to \$750 per month, July 1, 1959. Trust Fund.

Rudolf E. Eyerer, Assistant Professor of Pathology, salary increased from \$8,000 to \$9,000 for 12 months, July 1, 1959.

H. N. Kirkman, Assistant Professor of Pediatrics, budget corrected from \$9,000 for 10 months to \$9,000 for 12 months, July 1, 1959.

Herbert V. L. Sapper, Assistant Professor of Pediatrics, transferred from trust fund to clinical rates, July 1, 1959.

Jones Bautista Ballina, title changed from Instructor in Gynecology to Coordinator of Cancer Teaching, salary changed from clinical rates to \$100 per month, part time, August 1, 1959. Trust Fund.

David I. Kraft, Instructor in Medicine, transferred from trust fund to clinical rates, August 1, 1959.

Stanley R. McCampbell, Instructor in Medicine, salary increased from \$250 to \$300 per month, June 1, 1959. Trust fund.

L. Virginia Hunter, Instructor in Pediatrics, changed from clinical rates to \$25 per month, part time, July 1, 1959. Trust fund.

George I. Lythcott, Instructor in Pediatrics, salary decreased from \$500 to \$409.14 per month, July 1, 1959.

Rheba H. Edwards, title changed from Instructor in Medicine to Instructor in Psychiatry, Neurology and Behavioral Sciences, May 1, 1959. Termination effective May 1, 1959 cancelled.

Beverly Watson Allen, promoted from Teaching Assistant to Instructor, School of Nursing, August 1, 1959.

Glennita Smith, promoted from Teaching Assistant to Instructor, School of Nursing, August 1, 1959.

Gladys C. Smith, correction of budget, title changed from Associate Professor of Radiology to Assistant Radiologist, salary changed from \$10,000 for 12 months to \$5,000 for 12 months, 1/2 time, July 1, 1959.

Ted Clemens, Jr., Clinical Assistant in Medicine, transferred from trust fund to clinical rates, July 1, 1959.

Warren L. Felton, Clinical Assistant in Surgery, salary changed from \$150 per month to \$150 per month plus \$25 per 1/2 day, August 1, 1959. Trust fund.

Jane LeCompte, title changed from Assistant Supervisor to Assistant Director, Nursing Service, and from Assistant in Medical Nursing to Associate in Institutional Nursing, School of Nursing, salary increased from \$330 to \$380 per month, July 1, 1959.

Jan Harris, title changed from Assistant Head Nurse to Head Nurse, Nursing Service, and Assistant in Pediatric Nursing, School of Nursing, salary increased from \$285 to \$305 per month, July 1, 1959.

RESIGNATIONS:

Muriel Hyroop, Assistant Professor of Psychiatry, Neurology and Behavioral Sciences, July 1, 1959.

Leticia V. Espaldon, Clinical Assistant in Anesthesiology, August 1, 1959.

Hugh Barrett O'Neil, Clinical Assistant in Medicine, July 1, 1959.

Victor H. Albera, Junior Clinical Assistant in Medicine, July 1, 1959.

Raymond Kenneth Bower, Research Associate in Microbiology, July 15, 1959.

Shirley J. Brown, Assistant Supervisor, Nursing Service, and Assistant in Pediatric Nursing, School of Nursing, July 2, 1959.

Nancy Darlene Harrison, Head Nurse, Nursing Service, and Assistant in Surgical Nursing, School of Nursing, August 21, 1959.

Eula Jean Ireton, Head Nurse, Nursing Service, and Assistant in Pediatric Nursing, School of Nursing, August 26, 1959.

Janet Lee Seffense, Head Nurse, Nursing Service, and Assistant in Pediatric Nursing, School of Nursing, June 30, 1959.

DEATHS:

Casriel J. Fishman, M.D., Professor Emeritus of Medicine, July 26, 1959.

Donald L. Oesterreicher, M.D., Assistant Professor of Surgery, July 7, 1959.

Approved on motion by Regent Savage.

President Cross reported the Budget Council, Deans, and the Administration, had reviewed the salary budget that was adopted to become effective July 1. The appropriations by the Legislature for Higher Education were made after the budget was prepared. The July budget was conservative and additional funds are now available to adjust salaries on a merit basis for the employees listed in the agenda. A summary of merit recommendations follows:

<u>College</u>	<u>Number</u>	<u>Percentage Increase</u>
Arts and Sciences	201	8.75%
Business Administration	39	11.62%
Education	26	7.65%
Engineering	48	8.59%
Fine Arts	23	10.12%
Law	9	5.39%
Pharmacy	5	8.17%
Administrative	55	5.04%
Others	<u>2</u>	<u>5.01%</u>
	408	8.35%

President Cross recommended that salary adjustments on a merit basis as shown in the agenda be approved for the 408 employees included in the list.

Regent Savage moved, and it was voted, to approve salary adjustments as recommended by President Cross.

President Cross called attention to the copy of PERSONNEL POLICIES AND PROCEDURES FOR EMPLOYMENT OF CLASSIFIED PERSONNEL AT THE MEDICAL CENTER, sent to each member of the Board with the Agenda. The "Forward" explains the aims and purposes of the document. It is to serve as a guide for departmental administrators and their assistants who train and direct employees of the Medical Center.

President Cross recommended approval of the procedures as outlined.

Approved on motion by Regent Benedum.

A revised budget for the Medical Center was presented. Following is a copy of a letter by Raymond Crews, Business Administrator, which accompanied the budget:

"September 2, 1959

"Dear Doctor Cross

"Under separate cover we have transmitted fifteen (15) copies of the proposed budget for the University of Oklahoma Medical Center.

"The School of Medicine Faculty salaries are the same as those approved by the Regents at their July meeting. The salaries requested for the non-academic personnel for the School of Medicine reflect only routine merit increases and we respectfully request that these increases be made retroactive to July 1st for those employees who are entitled to these raises as of that date.

September 9, 1959

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"You will note from the schedules on Pages IV and V that we have established a reserve in excess of one-half of the prior year surplus.

"The budget request for the University Hospitals reflects substantial increases for some individuals, particularly in the Departments of Nursing Service, Laboratories, X-Ray and Dietetics.

"Nationally there is a critical shortage of nurses and the problem is becoming more acute every day. We are attempting to establish nursing salary ranges which will attract and hold a nucleus of nurses with the qualifications needed in a major teaching center. These nurses must have the necessary skills to supervise and manage large units staffed primarily with non-professional personnel.

"Although the shortage of laboratory and x-ray technicians and technologists is not as acute as that of registered nurses, competition is rather keen for those capable of meeting the needs in a major teaching hospital. In the Clinical Laboratory the Chief Technician and some of the Section Heads now have Master's Degrees in their specialities. Only one of these Section Heads has held that position for more than twelve months. We are endeavoring to prevent this repetitious turnover which is not only financially expensive but produces poor professional work.

"In the Dietary Department we have been demonstrating quite successfully that properly equipped non-professional individuals can be trained and used effectively in supervisory positions, thus requiring fewer registered dietitians. It is our desire and intention to apply this same technique to as many Departments as possible. We are attempting to establish salary levels to make this possible.

"On the Hospitals budget also we respectfully request that these increases be made retroactive to July 1st for those employees who are entitled to these raises as of that date.

"Again you will note on Pages VI and VII that the Reserve of the Hospitals budget exceeds one-half of the prior year surplus.

"We urgently request favorable consideration of the Medical Center budgets.

Sincerely

/s/ R. D. Crews

Raymond D. Crews
Business Administrator"

President Cross recommended that the revised budget for the Medical Center be approved. Moved by Regent Benedum, and voted, to approve the budget as recommended.

President Cross stated he had had a conference with Dean Everett and Raymond Crews concerning an enlargement of the Business Office and Machine Records Office in the Medical Center. A set of plans for this enlargement was presented. It is proposed to build an extension to the south in the middle section of the present building and adjoining the present business office. It is proposed that the work be done with the maintenance force, the estimated cost being \$16,000, and adequate funds are available for the project.

Approved on motion by Regent Benedum.

A report on gifts and grants for the period May 8 through June 25, 1959, in the total amount of \$110,119.05 was submitted. No action.

A report on the Crippled Children's Trust Fund as follows was made:

Crippled Children's Farm Expendable Income

BALANCE IN FUND, April 1, 1959	\$ 118.87
No Transactions	
BALANCE IN FUND, June 30, 1959	<u>\$ 118.87</u>

Crippled Children's Gift and Equipment

BALANCE IN FUND, April 1, 1959	\$6,369.72
ADD: Contribution, 5/5/59, Okla. County Dental Auxiliary	\$435.00 435.00
	<u>6,804.72</u>
LESS: Purchase of Dental Chair	\$435.00 -435.00
BALANCE IN FUND, June 30, 1959	<u>\$6,369.72</u>

Crippled Children's Trust Fund

BALANCE IN FUND, April 1, 1959	\$9,708.25
ADD: Contribution, 5/7/59, American Veterans' Auxiliary	\$ 2.50
Contribution, 5/21/59, Elmer Birchett	25.00
Contribution, 6/16/59, First Baptist Church, Red Rock, Oklahoma	12.50 40.00
BALANCE IN FUND, June 30, 1959	<u>\$9,748.25</u>

No action.

Regent Savage raised the question as to whether the number of freshmen admitted to the Medical School should be increased. There is a great shortage of doctors and with an increased freshman class it might be possible to graduate a larger number each spring.

September 9, 1959

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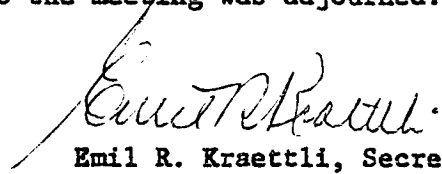
President Cross was asked to explore this matter and report at a later date.

It was announced that Mr. R. J. Edwards, who had submitted a proposal on the Continuing Education Center bond issue requested a hearing before the Regents. It was agreed that Mr. Edwards be given such a hearing after luncheon, at 1:30 p.m.

The Regents recessed for luncheon at 12:30 p.m. and reconvened in the President's office at 1:30 p.m., with Mr. Edwards.

There was no change in the previous action of the Regents.

There being no further business the meeting was adjourned.


Emil R. Kraettli, Secretary