

MINUTES OF A REGULAR MEETING
REGENTS OF THE UNIVERSITY OF OKLAHOMA
WEDNESDAY, JULY 8, 1959 - 10:00 A.M.

The regular July meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Wednesday, July 8, 1959 at 10:00 a.m.

The following were present: Regent Grisso, President, presiding; Regents Benedum, Savage, Northcutt, Rothbaum.

Mr. Julian J. Rothbaum was welcomed as a new member of the Board of Regents, having been appointed by the Governor and his appointment confirmed by the Senate on June 4, 1959, as replacement for Joe W. McBride whose regular term expired March 29, 1959. Mr. McBride continued to serve until Mr. Rothbaum's confirmation by the Senate.

Regent Morgan was absent.

(To date no replacement for Quintin Little.)

The minutes of the meeting held on June 3 were approved.

PRESIDENT'S REPORT - items not on the agenda.

President Cross reported appropriations to the University of Oklahoma, both Norman Campus and Medical Center as follows:

<u>Norman Campus</u>	\$5,925,477
<u>Oklahoma Geological Survey</u>	\$ 204,496

The appropriation for the University, Norman Campus, is approximately \$900,000 above last year's funds.

Medical Center

School of Medicine	\$1,003,754
University Hospitals	\$2,646,705

President Cross stated the total appropriation for higher education finally passed the Legislature at \$50,000,000, and divided to provide for \$27,000,000 for the first year of the biennium (1959-60) and \$23,000,000 for the second year (1960-61). An additional \$4,000,000 appropriation for the second year of the biennium will depend upon revenues being available, and a supplementary appropriation in that amount being made by the next Legislature.

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He stated further that at a meeting of the State Regents yesterday (July 7, 1959) it had been suggested by the State Regents OU and OSU attempt to establish an average salary of \$7,000.00 for members of the faculty; this will still leave us about \$1,000.00 less than salaries in institutions with which we compete for personnel. Our average salary last year was about \$6,400.00 and with our present appropriations we will not gain appreciably on Big-Ten schools. We just do not have the funds to recruit our faculty.

The budget tentatively approving salaries for the faculty at the June 3 meeting was based on the \$25,000,000 appropriation, and with the \$27,000,000 available for higher education we expect to revise our salary budget at the September meeting. The present salaries are based on a 5% increase and any changes in September will be made on a merit basis.

He requested advice from the Regents on the plan for merit increases in September.

Regent Savage moved, and it was unanimously voted to approve the approach to fixing salaries as outlined by President Cross, and that the Regents encourage the merit compensation plan.

President Cross reported since the beginning of the planning for the Continuing Education Center project costs of construction have gone up considerably. The Kellogg Foundation making the grant of \$1,600,000 are interested only in the whole project. At the present time we have the \$650,000 authorized by the Legislature and we have reasons to believe the next Legislature will provide an additional \$650,000 appropriation. The Foundation (Kellogg) has asked to see the plans for the Administration Building before releasing any of the funds, and to have assurance that the entire project will be financed. The project may cost \$1,000,000 or \$1,500,000 more than originally planned.

He reported further the Kellogg Foundation has indicated the first payment of \$500,000 can be made as soon as plans and specifications for the Administration Building are submitted. The architect has estimated these can be finished within six weeks from the date the plans are started and if the time schedule is realistic the check could be received approximately August 15.

President Cross recommended that the Board of Regents authorize him to write the Kellogg Foundation that it is the intention the entire project will be financed and completed, including borrowing whatever may be necessary on a bond issue; that the Board of Regents authorize amending the April 15 contract with Allied Architects to include preparation of plans and specifications for the Administration Building, including supervision of construction, if or when the building is built; and that the Board authorize setting aside \$23,250 from unobligated Section 13 and New College Funds to cover the additional 5% fee on the additional work.

Regent Benedum moved, and it was unanimously voted to approve the recommendations as made by President Cross.

In further reference to the Continuing Education Center, President Cross stated that the project provides for a Television Studio Conference facility, this facility to be constructed on the Oklahoma City campus for courses in medical sciences and will involve closed circuit television to the Norman Center. It has been proposed that this be included in the new Medical Research Building for which the Legislature approved an appropriation of \$400,000 to be added to the \$400,000 grant from the Government.

President Cross indicated allocations for the TV facility be made somewhat along the following lines: Building, \$80,000; TV equipment, \$45,000; Furnishings, \$10,000.

He recommended that Coston-Frankfurt-Short, the architect who is preparing the plans and specifications for the Research Building be authorized to do the additional planning, and that it be included as a part of the Medical Research Building.

On motion by Regent Northcutt the President's recommendation was approved.

President Cross reported that Senate Bill #103 of the 27th Legislature provides \$100,000 for a new wing on the Speech and Hearing Clinic and that this bill has been signed by the Governor. Hill-Burton funds in a similar amount have been assured. Dr. John W. Keys, Director of the Speech and Hearing Clinic, has asked that the Regents authorize appointment of an architect to prepare plans and specifications for this building, and suggested since Architects Wright and Selby were the architects on the original building, they be appointed for the addition.

Attention was called to the Regents' policy on passing architectural contracts around among various firms of the state, and since Wright and Selby are doing work on the Continuing Education Center some other firm be employed on the Speech and Hearing addition.

Regent Savage moved, and it was voted that the University Committee on Planning be asked to submit names of architectural firms who have not had any business on the campus in recent years, and that a committee of the Regents work with President Cross in naming an architect.

The Chair appointed Regent Savage to represent the Regents in the matter of the selecting an architect for the Speech and Hearing Clinic addition.

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President Cross reported architects on the Medical Research Building had asked that the Regents make the decision on the location for the building on the Medical Center Campus, and that they would like to present drawings showing proposed locations.

Mr. Short and Mr. Bruce Miller were invited to the meeting and three locations for the building were discussed.

Mr. Miller reported that the administration at the Medical Center had indicated the location north of the Administrative Section of the University Hospital on the south side of 13th Street would be most favorable. This is immediately opposite the Medical Research Foundation Building and accessible to the tunnel under 13th Street leading to buildings on the north side of 13th street.

Regent Northcutt moved that this be designated as the location for the building. On the vote on the motion all members voted AYE except Regent Savage who asked that he be recorded as voting NO. Motion carried.

President Cross reported with reference to Mr. Cata, stating he was now at his home and making progress, but that he is still having some pain in one leg and his back. He stated it would probably be the middle of September before he would be able to return to his work.

Item No. 1 on the agenda was a report by the Chair on the appointment of Regent Rothbaum as a member of two Regents' Committees constituted as follows:

New Construction and University Housing, Students and Faculty:

Chairman: Regent Leonard Savage
Regent Dave Morgan
Regent Julian J. Rothbaum

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Regents' Controlled Investments:

Chairman: Regent Leonard Savage
Regent Dave Morgan
Regent Julian J. Rothbaum

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Item No. 2 showed the following report on the Oklahoma Memorial Union Bond program as requested at the June 3 meeting:

Date of Issue	November 1, 1949
Original Issue-(30 years)	\$2,300,000
Interest Rate	2.6% and 2.8%
Principal & Interest Payment Dates	May 1 and November 1
Bond Year	November 1 to October 31
Reserve Requirement (completed)	\$175,000

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Bonds paid to June 10, 1959	\$491,000
Bonds Outstanding, June 10, 1959	\$1,809,000

Annual Allocation of Student Fees:

Debt Service	
Fall Semester	\$ 61,022
Spring Semester	61,022
Summer	<u>30,511</u>
Total	\$152,555
Operational (annual)	<u>30,000</u>
Total Student Fee Allocation	\$182,555

No action.

Regent Savage made the following suggestions with reference to building projects and architectural services:

Consider the possibility of asking for separate bids on (1) mechanical work, (2) electrical work, (3) steel, on construction now under consideration and future construction at the University.

Under such a program, the general contractors would submit their bids with the understanding that the foregoing part of the work would be furnished by subcontractors chosen by the University through competitive bidding.

Also, that hereafter in connection with University construction, that the architect be employed before any preliminary plans are prepared and that he be charged with the responsibility of working with the University Architect in preparation of the first plans.

Regent Savage moved, and it was voted, to adopt the above as a policy on construction projects.

Regent Savage, Chairman of the Regents' Committee on Investments, presented the following report by the University Controller on investment of funds:

Report by Controller re: Investments

1. Will Rogers Scholarship Fund
 - (a) Cash available for investments \$822.93.
 - (b) A U.S. Treasury Bill will mature August 20, 1959, in the amount of \$4,000. The Regents might at this time authorize a reinvestment of this amount in a similar instrument.

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2. Crippled Children's Hospital
 - (a) Cash available for investment \$5,374.65.
 - (b) A U.S. Treasury Bill in the amount of \$7,000.00 will mature August 13, 1959. We recommend reinvestment in similar instruments.
3. Murray Case Sells Funds
 - (a) Cash available for immediate investment \$11,179.93.
4. Sallie B. Clark Loan Fund
 - (a) Cash available for investment \$1,089.13.
 - (b) U.S. Certificates of Indebtedness in the amount of \$22,000 matures August 1, 1959. We recommend that \$5,000 of this cash be left available for loans during the fall semester.

Regent Savage moved, and it was voted, that the report and recommendations be approved, that the investment in U.S. Treasury Bills be of the 90-day issues.

President Cross reported that bids on an oil and gas lease on the tract known as the Noble Auxiliary Flying Field were received on July 7 as advertised and that two bids had been received.

Regent Savage moved, and it was voted that the bids be opened, whereupon the Secretary was directed to open the bids and announced the bids as follows:

James E. Thompson, Samedan Oil Corporation, Ardmore, in the amount of \$44,546.05 with Cashier's Check for \$22,273.03 attached.

R. W. Brauchli, Vice President, Anderson-Prichard Oil Corp., Oklahoma City, in the amount of \$66,677.94, with Cashier's Check for \$33,338.97 attached.

Following is a copy of a communication from Mr. Brauchli to the Regents of the University of Oklahoma in submitting the bid of Anderson-Prichard Oil Corporation:

"July 2, 1959

"The Regents of the University of Oklahoma
Norman, Oklahoma

"Attention: Mr. E. R. Kraettli
Secretary

"In re: Oil and Gas Lease on 441.05 acres of land conveyed to Board of Regents by Quit Claim Deed recorded in Book 176 at Page 323.

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"Gentlemen:

"Pursuant to the Notice of Sale of Oil and Gas Leases appearing in the Norman Transcript on June 18th and June 25th and July 2nd, 1959, Anderson-Prichard Oil Corporation hereby submits the following bid for an Oil and Gas Lease relating to the tract referred to above:

- (a) A lease bonus of \$66,677.94.
- (b) The reservation by the lessor, in addition to the standard one-eighth (1/8th) royalty, of an overriding royalty interest of one-eighth (1/8th) of eight-eighths (8/8ths) of all of the oil, gas and other hydrocarbons which may be produced from said lands pursuant to the terms of said Oil and Gas Lease.
- (c) A reservation by the lessor of a production payment of \$66,677.94 payable out of one-sixteenth (1/16th) of seven-eighths (7/8ths) of the oil, gas and other hydrocarbons which may be produced under the terms of said Oil and Gas Lease.
- (d) An agreement that lessee will, within sixty (60) days after the effective date of the lease, commence operations for the drilling of a test well at a location to be selected by it on the leased premises and thereafter continue the drilling of the well with diligence to a depth sufficient to adequately test the Oil Creek Sand Formation, or to a depth of 8,700 feet, whichever is the lesser depth.
- (e) An agreement that lessee will commence operations for the drilling of a second well within ninety (90) days after the official Corporation Commission completion date of the first test well and thereafter drill said well to the same depth prescribed for the first test well or release all of said lease except insofar as it relates to the Forty (40) acre legal subdivision on which the first well is located.
- (f) A further agreement that lessee will commence operations for the drilling of a subsequent well within ninety (90) days after the official completion date of the last well drilled until a total of at least four (4) wells have been drilled on the leased premises or release the lease except as to the forty (40) acre legal subdivisions on which test wells have been drilled by lessee or its assigns.

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- (g) A further agreement that lessee will drill such additional wells as may be required in order to comply with the implied covenants to reasonably develop the lease and to protect the lease against offset drainage.

"A well shall be considered as being located on the leased premises even though not actually located on said land if a portion of the land should be located within a validly established Corporation Commission drilling and spacing allocated to that well.

"In compliance with the notice, Anderson-Prichard Oil Corporation tenders Cashier's Check in the amount of \$33,338.97, being fifty per cent (50%) of the lease bonus, as earnest money.

Yours very truly,

ANDERSON-PRICHARD OIL CORPORATION

By: /s/ R. W. Brauchli
R. W. Brauchli, Vice-President
In Charge of Exploration"

Following a discussion Regent Northcutt moved, and it was voted, that the lease be signed with Anderson-Prichard Oil Corporation, and that the officers of the Board be authorized to execute the lease on behalf of the Regents.

The matter of leasing for oil and gas on the Oliver Wildlife Preserve was briefly discussed but no action taken. The description of this tract is the W/2 NE/4 SE/4, Sec. 7-8N-ZW, Cleveland County, Oklahoma.

President Cross reported bids were received on the construction of Housing Unit #1, Forum Building, Dining Hall and the Refrigeration Unit for the Center for Continuing Education. The tabulation of bids was distributed. It was reported that the bids were approximately 15 per cent higher than the estimates. A re-analysis of the total picture was given as shown below:

Proposed Financing

W. K. Kellogg Foundation	\$1,600,000
Legislative appropriation	650,000
Expressed intent of Governor and Legislators for additional emergency appropriation	<u>650,000</u>
	\$2,900,000
Bond Issue	<u>1,350,707</u>
Total	<u>\$4,250,707</u>

Proposed Expenditures

Housing Unit #1	\$ 697,360
Forum	1,160,000
Dining Hall	409,380
Refrigeration Unit	326,967
Housing Unit #2	269,000
Housing Unit #3	273,000
Med TV Studio	125,000
Kitchen Equipment	160,000
Furnishings	300,000
Utilities and Site Improvements	350,000
Architect	180,000
Total	<u>\$4,250,707</u>

President Cross recommended:

(1) That the Board authorize the University Administration to investigate the possibility of a bond issue in the amount of \$1,400,000, and a further report will be made at the September meeting of the Board.

(2) That the Board accept the low bids as follows:

Housing Unit #1	Barbour and Short	\$ 697,360.00
Forum Building	Superior Construction Co.	\$1,160,000.00
Dining Hall	Suttle Construction Co.	\$ 409,380.00

(3) That the Regents authorize the negotiation of contracts as soon as funds are available.

(4) That the Regents reject all bids on the Refrigeration unit with the understanding that invitations to bid will be re-circulated at a later date.

(5) That the W. K. Kellogg Foundation be notified of this action in accordance with the W. K. Kellogg Foundation Letter of Commitment dated September 19, 1958.

It was moved by Regent Northcutt, and unanimously voted to approve the recommendations as presented by President Cross.

President Cross reported invitations to bid on the tile work on the bathrooms at Kingfisher House were sent to four companies but only The Oklahoma Tile Company, Inc., submitted a bid of \$6,471.07. No other bids were received.

President Cross recommended that the bid of The Oklahoma Tile Company, Inc., be accepted.

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Approved on motion by Regent Savage.

President Cross reported bids have been received on resurfacing approximately 9,000 square yards of runways at Max Westheimer Field. Only two bids were received as follows:

W. E. Steelman, Oklahoma City	\$7,920.00
Imperial Paving Co., Oklahoma City	\$9,765.00

President Cross recommended that the bid of W. E. Steelman be accepted.

Approved on motion by Regent Northcutt.

President Cross reported alternate bids on semi-annual and annual contracts have been received on Milk, Bread and Ice Cream, for University Housing as shown below:

(1) Milk and Milk Products

<u>Company</u>	<u>August 21, 1959 Through January 31, 1960</u>	<u>August 21, 1959 Through August 20, 1960</u>
Townley's Dairy	\$27,730.80	\$55,461.60
Less 1% Discount		<u>554.62</u>
Net Bid		\$54,906.98
Central Dairy Products	\$29,122.40	\$58,244.80
Less 2% 15 days	<u>582.45</u>	<u>1,164.90</u>
Net Bid	\$28,539.95	\$57,079.90
Beatrice Foods Company	\$30,388.45	\$60,776.90
Gold Spot Dairy, Inc.	\$30,573.00	\$61,146.00
The Borden Co.	\$37,013.50	\$74,027.00

(2) Bread and Bread Products

Mead's Bakery	\$ 7,560.25	\$15,120.50
Continental Baking Co.	\$ 8,036.00	\$15,131.00
Martha Ann Bakeries	\$ 7,941.00	\$15,882.00
General Baking Co.	\$11,453.50	no bid

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(3) Ice Cream and Frozen Dairy Desserts

<u>Company</u>	<u>August 21, 1959 Through January 31, 1960</u>	<u>August 21, 1959 Through August 20, 1960</u>
Central Dairy Products	\$ 7,066.80	\$14,133.60
Less 2% 15 days	<u>141.34</u>	<u>282.67</u>
Net Bid	\$ 6,925.46	\$13,850.93
The Borden Co.	\$ 6,954.10	\$14,034.20
Gold Spot Dairy, Inc.	\$ 8,027.10	\$16,054.20
Beatrice Foods Co.	\$ 9,086.80	\$18,173.60

Plants of the low bidders have been inspected and approved by the University Sanitarian. Performance bonds are required.

President Cross recommended, subject to Regents authority after clarification is received on the Central Purchasing Bill, the following bids be accepted as the low bids on an annual basis.

- (1) Townley's Dairy - Milk and Milk Products - \$54,906.98.
- (2) Mead's Bakery - Bread and Bread Products - \$15,120.50.
- (3) Central Dairy Products - Ice Cream and Frozen Desserts - \$13,850.93.

If it is determined that the Regents may not accept bids, he recommended that the Central Purchasing Agency be requested to accept the bids on an annual basis as outlined above.

Approved on motion by Regent Northcutt.

President Cross recommended allocations for general improvements from Section 13 and New College Funds, First Quarter, Fiscal year, 1959-60, as shown below:

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| (1) Additional expense in connection with partial remodeling of Rooms 202, 203, 204, 205, 206, 207, 210, 211 for Metallurgical Engineering and Rooms 208 and 213 as classrooms, old Journalism Building | \$4,573.00 |
| (2) Minor alterations and improvements | <u>5,000.00</u> |
| | \$9,573.00 |

Approved on motion by Regent Benedum.

President Cross reported identical bids have been received on 1,208 reams of various types of Warren's Book Paper for the University Press.

The Tulsa Paper Company, Tulsa, and Western Newspaper Union, Oklahoma City, both bid a total of \$12,318.06, less 2% 30 days, fob Norman, 30 day delivery.

Moved by Regent Benedum, and voted to award the purchase to the Tulsa Paper Company since the last order was given to the Western Newspaper Union. Regents Grisso and Savage asked that they be recorded as voting NO.

President Cross stated when the new enrolment fee policy was adopted September 1, 1958, it was apparent that the refund policy should be changed because of the large number of refunds for courses dropped after enrolment.

The business officers at the University and Oklahoma State University discussed the problem and agreed to recommend that there should be no refunds for dropped courses after two weeks from the beginning of class. The two weeks was set to coincide with the last date for entering a class.

It is logical to assume that a student who drops out of a class after the two week cut-off date might have kept some other student from entering the class at the time of enrolment. He stated he approved the recommendation as a temporary policy for the school year 1958-59.

The policy proved to be satisfactory.

President Cross recommended that the following policy be approved as a permanent refund policy:

(1) Full refund for courses dropped during the first two weeks of classes.

(2) No refund for dropped courses after two weeks from the beginning of classes.

(3) Deans may make exceptions in cases where a course is dropped for the convenience of the University.

(4) Refunds for students who withdraw from the University will be made according to the refund schedule outlined in the University catalog.

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Approved on motion by Regent Savage.

President Cross reported the Scholarship Committee recommends service scholarships from the Will Rogers Memorial Scholarship Fund for the following at the amount shown, the appointments to be for the months specified:

Paul Anthony Rittmanic, total \$800 to be paid at the rate of \$200 per month (one-half time) during June and July, and \$400 for full time during the month of August, 1959, the work to be in the Speech and Hearing area;

Mrs. June B. Ford, total \$340 to be paid at the rate of \$170 per month during June and July, 1959, the work to be in the Special Education area.

He recommended approval of the scholarships.

The Chair stated he questioned the policy of awarding scholarships, such as those recommended, and in his opinion they should be made only to physically handicapped students.

Regent Savage moved, and it was voted to approve the recommendation for the scholarships, but that the Administration be instructed to review the language of the Will Rogers Trust Agreement, and recommend a permanent policy in line with the Agreement.

President Cross recommended that the activity fee allocation for the Summer Term, 1959, be approved on the basis of 2649 full-time equivalent students as follows:

	<u>Per Student</u>
Student Union Debt Service	\$11.52
Student Health Service	3.25
Oklahoma Daily	.50
Available for Educational and General Purposes	.73
	<u>\$16.00</u>

Approved on motion by Regent Savage.

President Cross submitted the following report on "Fringe Benefits" as approved at the April 1, 1959 meeting (pp. 6248-49): (See 6/13/57 pp. 5715-16)

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The invitations to submit proposals and bids on the fringe benefit program for the University resulted in some excellent proposals. There were proposals from forty different companies.

When the invitations were first prepared it was the long-term goal to obtain a package plan program with one company. The specifications for the initial invitation were prepared on the assumption that possibly four companies would be the successful bidder to activate the program.

The following summaries show what appear to be the best four bids and proposals for each type of insurance. The Hospital and Surgical, and Major Medical monthly premium proposals are considered in the same summary as follows:

	<u>Mutual of New York</u>	<u>Home State Life</u>	<u>Aetna</u>	<u>Blue Cross Blue Shield T.I.A.A.</u>
Hospital and Surgical:				
Employee	\$ 3.85	\$ 3.53	\$ 3.115	\$ 4.30
Dependent	8.66	7.78	7.841	5.70
Major Medical:				
Employee	.55	1.22	1.059	1.54
Dependent	.84	1.49	1.415	1.92
Total Medical Coverage:				
Employee	4.40	4.75	4.174	5.84
Dependent	9.50	9.27	9.256	7.62
Total	<u>\$13.90</u>	<u>\$14.02</u>	<u>\$13.43</u>	<u>\$13.46</u>
Retention Percentage first year	8.7%	10.25%	10.3%	*
Retention amount first year (% of total)	\$1.2093	\$ 1.437	\$ 1.3833	*
Five year average retention Percentage	7.9%	8.15%	9.42%	*
Five year average retention amount par monthly premium based on per- cent of total	\$1.0981	\$1.1426	\$1.2651	*

The proposals from Mutual of New York and Home State were as good or better than the 10-300 plan of Blue Cross and Blue Shield. The proposal from Aetna does not quite meet specifications in that on the job accidents or illnesses are excluded.

*Blue Cross and Blue Shield offers no dividend or retention basis. T.I.A.A. proposed 5% for the first year and 5.3% thereafter for Major Medical.

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The proposals to furnish life insurance equal to one year's salary at the lower limit of each \$1,000 bracket produced the following results:

	<u>T.I.A.A.</u>	<u>Home State Life</u>	<u>John Hancock Mutual</u>	<u>Mutual of New York</u>
Rate per thousand per month	\$1.28	\$1.04	\$1.29	\$1.284
Retention percentage first year	8.5%	10.63%	8.8%	8.7%
Retention amount per monthly premium	\$.1088	\$.11056	\$.1135	\$.1117
Five year average retention percentage	6.66%	8.75%	7.64%	7.9%
Five year average retention amount per monthly premium	\$.0852	\$.0910	\$.0986	\$.1014

*

The accidental death and dismemberment proposals varied greatly from the standpoint of coverage and premium rates. Most companies were reluctant to provide the requested coverage up to \$100,000.

Mutual of New York added to the specifications one feature which provides double indemnity insurance up to a maximum of \$20,000 additional insurance if the employee dies as a result of an accident while a fare-paying passenger on a regular commercial airline.

The four best proposals were:

	<u>Mutual of New York</u>	<u>American Casualty</u>	<u>Bankers Life Co.</u>	<u>Travelers</u>
Bid according to specifications	Yes+	Yes	Yes	No**
Premium per \$1,000 per month	\$.071	\$.07	\$.07	\$.06
Retention percentage first year	8.7%	5% plus operating costs	Not Mentioned	Not Mentioned
Five year average retention	7.9%	5% plus operating costs	Not Mentioned	Not Mentioned

*This company is not registered in the State of Oklahoma and recent legislative action may impose an additional 6% tax on all premiums.

**Limits: Class A = \$50,000 Class C = \$20,000
 Class B = \$40,000 Class D = \$10,000

RECOMMENDATION:

That since Mutual of New York has submitted what appear to be the best proposals for hospital and surgical, and major medical, and accidental death and dismemberment insurance and has submitted the third best bid on life insurance, the Board approve the package plan submitted by Mutual of New York.

The following terms should be applicable:

1. The insurance will be effective September 1, 1959 or as soon thereafter as feasible.
2. The University will pay the premiums on insurance for the following employees:
 - All full time fixed salaried
 - (1) Academic
 - (2) Administrative
 - (3) Junior Administrative
 - (4) Professional
 - (5) Classified employees with five (5) or more years of service with the University
3. The employee will pay the premium on all dependent coverage.
4. The estimated cost (before dividend) to the Educational and General Budget for the period September 1, 1959 to June 30, 1960 is \$90,000. (This will save employees at least \$18,000 in income taxes).
5. Employee participation for dependent coverage will be optional for those now employed by the University. Seventy-five percent of those eligible must participate before coverage can be made available but no particular problem is anticipated in securing the required participation.
6. All new employees and dependents who are eligible must participate as a condition of employment.
7. The present group life insurance policy with The Atlas Life Insurance Company will be cancelled as of September 1, 1959.
8. The Blue Cross and Blue Shield group for the University will be cancelled as soon as equivalent coverage is available for employees. Those employees who are now covered by Blue Cross and Blue Shield but who are not eligible for coverage under the proposed plan may obtain coverage under the Cleveland County group of Blue Cross and Blue Shield.

9. The following types of insurance are included in the plan:

- a. Hospital and surgical insurance equivalent to the Blue Cross and Blue Shield 10-300 plan.
- b. Major medical insurance with a maximum insurance company liability of \$15,000 for each insured. The insurance to be on a co-insurance basis of 80% and 20%. The insurance company will pay 80% of the costs in excess of \$100 more than base hospital and surgical coverage.
- c. Group life insurance equal to one year's salary at the lower limit of \$1,000 brackets.
- d. Accidental death and dismemberment insurance as follows:

<u>Employees</u>	<u>Insurance</u>
(1) President	\$100,000
(2) Vice Presidents, Academic Deans, Head Football Coach	50,000
(3) Certain Administrative Officers, professional employees, and others who travel regularly on University business	25,000
(4) All other employees included in the program	10,000

It was noted that in calling for bids on the proposal it was not specified that companies submit proposals on "retention"; there was also some question on the matter of "accidental death and dismemberment insurance" under "d" of paragraph 9.

Following a discussion it was voted to postpone action on the matter, that additional information be requested from all companies on the matter of "retention" and that the specification for proposals be drawn so as to require bids on identical terms, and the possibility of securing lower bids by reducing the maximum benefits on "Accidental Death and Dismemberment" (d paragraph 9).

PERSONNEL

FACULTY

LEAVES OF ABSENCE:

Leaves of Absence without Pay:

Dora McFarland, Professor of Mathematics, September 1, 1959 to January 16, 1960.

Muzafer Sherif, Professor of Psychology; Director, Institute of Group Relations, extended from June 16 to August 17, 1959.

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Norman Allee Chance, Assistant Professor of Anthropology, Norman Campus, September 1, 1959 to June 1, 1960; Consultant Assistant Professor of Psychiatry, Neurology and Behavioral Sciences, Medical School, July 1, 1959 to July 1, 1960.

Samuel Krislov, Assistant Professor of Government, September 1, 1959 to June 1, 1960.

Franklin E. Williams, Assistant Professor of Music; Assistant Conductor, University Bands, September 1, 1959 to June 1, 1960.

Sylvia Anne Zaremba, Assistant Professor of Music, January 16, 1960 to June 1, 1960.

Jack Cohn, Assistant Professor of Physics, September 1, 1959 to January 16, 1960.

Eunice M. Lewis, Assistant Professor of Education, University School, June 1 to September 1, 1959.

Sick Leave of Absence with Pay:

Henry D. Rinsland, Professor of Education, June 1 to September 1, 1959.

APPOINTMENTS:

Dr. Lloyd Swearingen, Vice President in Charge of Research and Development, to continue as Dean of the Graduate College until further notice.

William J. Mayer-Oakes, Ph.D., Associate Professor of Anthropology; Director, Stovall Museum, \$7,920 for 12 months, September 15, 1959.

David Kaplan, Visiting Assistant Professor of Anthropology, \$5,232 for 9 months, September 1, 1959.

Charles John Mankin, Ph.D., Assistant Professor of Geology, \$6,060 for 9 months, September 1, 1959. Also, Geologist IV, Oklahoma Geological Survey, \$648 per month, July and August, 1959.

Wolfgang Bernard Fleischmann, Ph.D., Assistant Professor of Comparative Literature, Department of Modern Languages; Editor, Books Abroad, \$7,176 for 12 months, August 1, 1959.

Robert Vlach, Ph.D., Assistant Professor of Modern Languages, \$6,060 for 9 months, September 1, 1959.

Mario Moffa, Instructor in Modern Languages, \$4,196 for 9 months, September 1, 1959.

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Judy Bounds Coleman, Visiting Assistant Professor of Music, \$5,364 for 9 months, September 1, 1959.

James Robert Burwell, Ph.D., Assistant Professor of Physics, \$6,840 for 9 months, September 1, 1959.

Robert Eugene Collier, Ph.D., Assistant Professor of Plant Sciences, \$6,516 for 9 months, September 1, 1959.

Doyle Edward Anderagg, Instructor in Plant Sciences, \$5,100 for 9 months, September 1, 1959.

Tom Whitten Tillman, Assistant Professor, Department of Speech; Supervisor of Audiology, Speech and Hearing Clinic, \$7,920 for 12 months, September 1, 1959.

Sam Fields Freeman, Instructor in English, \$3,624 for 9 months, September 1, 1959.

Katherine Jane Cooper, Instructor in Physical Education for Women, \$4,512 for 9 months, September 1, 1959.

Mary Frank Gantt, Instructor in Physical Education for Women, \$4,512 for 9 months, September 1, 1959.

Chi Lin, Teaching Assistant in Chemistry, \$660 for 4½ months, 1/2 time, September 1, 1959 to January 16, 1960.

Charles W. Ellinger, Teaching Assistant in History, \$450 for 4½ months, 1/4 time, September 1, 1959 to January 16, 1960.

Roy Clark Baird, Teaching Assistant in Physics, \$2,500 for 9 months, 5/6 time, September 1, 1959.

Marvin L. Breig, Teaching Assistant in Physics, \$2,000 for 9 months, 2/3 time, September 1, 1959.

Homer Park Bucker, Teaching Assistant in Physics, \$2,000 for 9 months, 2/3 time, September 1, 1959.

Frank Lee Miller, Teaching Assistant in Physics, \$2,000 for 9 months, 2/3 time, September 1, 1959.

Hugh E. Hunter, Associate Professor of Geology; appointed Associate Director, School of Geology, September 1, 1959 to September 1, 1961.

John Edward Powers, Associate Professor of Chemical Engineering; appointed Research Scientist, American Chemical Society, \$100 per month, 1/4 time, June 1 to September 1, 1959.

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Carlton W. Beranda, Professor of Cosmogony-Evolution, Science Teachers' Institute, \$901.33 per month, June and July, 1959.

Orrin K. Crosser, Professor, National Science Foundation Grant, Mathematics Science Research, \$204.62 per month, 1/4 time, June and July, 1959.

Harriet Harvey, Professor of Nutrition-Metabolism, Science Teachers' Institute, \$570.15 per month, June and July, 1959.

David B. Kitts, Professor of Cosmogony-Evolution, Science Teachers' Institute, \$627.65 per month, June and July, 1959.

Dora McFarland, Professor of Mathematics, Science Teachers' Institute, \$817.61 per month, June and July, 1959.

Sarah Rose Richards, Professor of Nutrition-Metabolism, Science Teachers' Institute, \$446.25 per month, June and July, 1959.

C. E. Springer, Professor of Mathematics, Science Teachers' Institute, \$994.01 per month, June and July, 1959.

Ernest G. Setliff, Professor of Chemistry, National Science Foundation Grant, High School Students Program, \$525 per month, June and July, 1959.

Charles E. Harp, Associate Professor of Electrical Engineering, National Science Foundation Grant, High School Students Program, \$543.60 per month, June and July, 1959.

Sylvia G. Martin, Instructor in Chemistry, National Science Foundation Grant, High School Students Program, \$375 per month, June and July, 1959.

Avis C. Slater, Instructor in Mathematics, National Science Foundation Grant, High School Students Program, \$375 per month, June and July, 1959.

Neil Tracy Henderson, Teaching Assistant, Psychological Clinic, \$140 per month, 1/2 time, June and July, 1959.

Bernard O. Heston, Chief Supervisor, Nuclear Reactor Laboratory, \$435 per month, 1/2 time, June, July, August, 1959.

Jack Reynolds, Project Engineer, High Speed Computer, \$726.66 for June, 1959, 1-1/4 time.

Gerald Tuma, Project Director, High Speed Computer, \$1,066.43 for June, 1959, 1-1/4 time.

CHANGES:

James M. Murphy, promoted from Assistant Professor to Associate Professor of Finance, salary increased from \$5,916 to \$6,516 for 9 months, September 1, 1959.

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Charlyce Ross King, Assistant Professor, transferred from Education to Home Economics, salary changed from \$5,496 for 12 months to \$5,364 for 9 months, September 1, 1959.

Carolyn Anne Darrough, Instructor in Physical Education for Women, salary increased from \$4,188 to \$4,296 for 9 months, September 1, 1959.

Louis O. Erwin, changed from Graduate Assistant to Teaching Assistant in Mathematics, salary changed from \$1,560 to \$1,800 for 9 months, September 1, 1959.

RESIGNATIONS:

Chester S. Williams, Associate Professor of Education, September 1, 1959.

John E. Leibenderfer, Associate Professor of Finance, June 1, 1959.

John B. Giever, Associate Professor of Mathematics, September 1, 1959. Appointment continued for September 1959 without pay.

Allan G. Blizzard, Visiting Assistant Professor of Art, August 1, 1959.

Richard G. Cammickott, Assistant Professor of Psychology, August 1, 1959.

James C. Brady, Instructor in Aeronautical Engineering, June 1, 1959.

Frank F. Finney, Instructor in English, June 1, 1959.

Albert Leroy Mullikin, Special Instructor in Mathematics, June 1, 1959.

Jack Harold Shirley, Instructor in Physical Education for Men, June 1, 1959.

Glenn R. Snider, Director of Teacher Education, July 1, 1959. Will continue as Associate Professor of Education.

SUMMER SESSION

APPOINTMENTS:

Irving Zinnes, Associate Professor of Physics, \$618 per month, June and July, 1959.

Adamantia P. Koslin, Visiting Assistant Professor of Economics, \$332.50 per month, 5/8 time, June and July, 1959.

Burley Walker, Jr., Instructor in Business Management, \$400 per month, 3/4 time, June and July, 1959.

Kendall Ray Davis, Instructor in Education, \$240 per month, 1/2 time, June and July, 1959.

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Kenneth Eugene Dick, Instructor in Education, \$240 per month, 1/2 time, June and July, 1959.

Edgar L. Petty, Instructor in Education, \$480 per month, June and July, 1959.

Frances Kennedy, Special Instructor in Library Science, \$309 per month, 1/2 time, June and July, 1959.

Robert LaRoy Dillon, Instructor in Theoretical and Applied Mechanics, \$216 per month, 1/2 time, June and July, 1959.

Floyd Wesley Emanuel, Speech Therapist, Speech and Hearing Clinic, \$350 per month, June, July, August, 1959.

Clarence E. Davis, Graduate Assistant, Biological Station, \$170 per month, 1/2 time, June and July, 1959.

Warren M. Pulich, Graduate Assistant, Biological Station, \$170 per month, 1/2 time, June and July, 1959.

Robert G. Richardson, Graduate Assistant, Biological Station, \$170 per month, 1/2 time, June and July, 1959.

Vishnu Prakash Saksena, Graduate Assistant, Biological Survey, \$170 per month, 1/2 time, June and July, 1959.

Morgan Emery Sisk, Jr., Graduate Assistant, Biological Survey, \$140 per month, 1/2 time, June and July, 1959.

Frank Fitzhugh Welbourne, Jr., Graduate Assistant, Biological Survey, \$170 per month, 1/2 time, June and July, 1959.

Paul Leslie Brent, Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

Carol Paul Brown, Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

Billie Eugene Fisher, Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

Edward B. Flynn, Jr., Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

W. Norman Frame, Graduate Assistant, Education, \$170 per month, 1/2 time, June and July, 1959.

Roy Paul Johnson, Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

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Fredrick William MacLaren, Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

John Richard Murray, Graduate Assistant, Education, \$190 per month, 1/2 time, June and July, 1959.

Edith Marie Wolaver, Graduate Assistant, Education, \$140 per month, 1/2 time, June and July, 1959.

Henry Long Cullins, Jr., Graduate Assistant, Geology, \$70 per month, 1/4 time, June and July, 1959.

Dean Allen Harris, Graduate Assistant, Speech and Hearing Clinic, \$190 per month, 1/2 time, June and July, 1959.

CHANGES:

Virgle G. Wilhite, Professor of Economics, changed from \$461.25 per month, 5/8 time, to \$553.50 per month, 3/4 time, June and July, 1959.

Carl H. Ritzman, Professor of Speech, changed from \$243 per month, 3/8 time, to \$405 per month, 5/8 time, June and July, 1959.

James O. Melton, Associate Professor of Theoretical and Applied Mechanics, changed from \$630 per month, full time, to \$315 per month, 1/2 time, June and July, 1959.

R. D. Daniels, Assistant Professor of Metallurgical Engineering, changed from \$702 per month, full time, to \$351 per month, 1/2 time, June and July, 1959.

DECLINED TO ACCEPT SUMMER SESSION APPOINTMENT:

Rolf Hayn, Assistant Professor of Economics.

Jack E. Douglas, Assistant Professor of Speech.

Joe M. Anderson, Research Assistant, Biological Survey.

GRADUATE ASSISTANTS

APPOINTMENTS:

Paul Poffenroth, Civil Engineering, \$1,320 for 9 months, 1/2 time, September 1, 1959.

John Leo Murphy, English, \$1,800 for 9 months, 1/2 time, September 1, 1959.

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Edward Louis Myles, Geography, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Pauline Joy Biggs, Mathematics, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Phillip Duane Briggs, Mathematics, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Edward L. Braig, Physics, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Shan-Hsing Chao, Physics, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Don L. Clingan, Physics, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Charles Franklin Dorman, Physics, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Louis William Watson, Physics, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Don Colesto Ahshapanek, Plant Sciences, \$1,800 for 9 months, 1/2 time, September 1, 1959.

William David Collard, Plant Sciences, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Norman Loyal Goodman, Plant Sciences, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Johnny Jackson, Plant Sciences, \$1,560 for 9 months, 1/2 time, September 1, 1959. Also, Biological Station, \$140 per month, 1/2 time, June and July, 1959.

Gwendolyn Ersulla Nix, Plant Sciences, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Ilse M. Davis, Psychological Clinic, \$170 per month, 1/2 time, June and July, 1959.

Neil T. Henderson, Psychology, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Nicholas P. Pollis, Psychology, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Robert E. Ragland, Psychology, \$1,320 for 9 months, 1/2 time, September 1, 1959.

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William Richard Brown, Speech, \$900 for 9 months, 1/4 time, September 1, 1959.

Ted Donald Colson, Speech, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Valgene Littlefield, Speech, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Eugene O. Mencks, Speech and Hearing Clinic, \$1,800 for 9 months, 1/2 time, September 1, 1959.

Jerry B. Murphy, Speech and Hearing Clinic, \$1,560 for 9 months, 1/2 time, September 1, 1959.

Bennie Ann Smith, Speech and Hearing Clinic, \$1,320 for 9 months, 1/2 time, September 1, 1959.

Avery O. Vaughn, Speech and Hearing Clinic, \$1,800 for 9 months, 1/2 time, September 1, 1959.

DECLINED TO ACCEPT 1959-60 APPOINTMENT:

William Edward Marsico, Jr., Chemistry.

Jeannine E. Hyde, Modern Languages.

FELLOWSHIPS

APPOINTMENTS:

Allen Seymour Davis, National Science Foundation Cooperative Fellowship, \$183.33 per month, June 1, 1959 to June 1, 1960.

Don Wesley Green, National Science Foundation Cooperative Fellowship, \$183.33 per month, June 1, 1959 to June 1, 1960.

Dick McConnico Lester, National Science Foundation Summer Fellowship, \$900 for June 1 to August 22, 1959.

Alexander Meier Ospevat, National Science Foundation Summer Fellowship, \$900 for June 1 to August 22, 1959.

Robert E. Hamernik, Robberson Steel Company (Civil Engineering), \$1,250 for 12 months, June 1, 1959 to June 1, 1960.

Thomas Dwight Perkins, Graduate Fellow, Ethyl Corporation Fellowship, \$150 per month, July 1 to September 1, 1959.

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SCHOLARSHIP

APPOINTMENT:

Delbert J. Lacefield, Graduate Scholar, Woodrow Wilson National Foundation Subvention, \$500 for June and July, 1959.

RESEARCH ASSISTANTS

APPOINTMENTS:

Lawrence E. LaFave, Institute of Group Relations, \$130 per month, 1/2 time, June 15 to September 1, 1959.

James K. Dewbre, Bureau of Water Resources Research, \$110 per month for 12 months, 1/2 time, June 1, 1959.

RESIGNATION:

Paul W. Carson, Bureau of Business Research, May 30, 1959.

NON-ACADEMIC

LEAVE OF ABSENCE WITEOUT PAY EXTENDED:

John W. Dunn, Extension Specialist III, General Services, July 1, 1959 to July 1, 1960.

APPOINTMENTS:

James Richard Galloway, Extension Specialist III, Director of Family Life Institute, Field Development Services, \$7,008 for 12 months, July 1, 1959.

Curtis F. Kruse, Extension Specialist II, Field Development Services, \$6,204 for 12 months, June 1, 1959.

Gerald Gordon Himes, Research Associate, Bureau of Business Research, rate of \$5,364 for 12 months, July 6, 1959.

Albert Cleighton Gannon, M.D., Staff Physician, Student Health Service, \$8,520 for 12 months, June 1, 1959.

Mary Teresa Baldwin, Editorial Assistant, University Press Publishing, \$1,500 for 12 months, June 1, 1959 to June 1, 1960.

RESIGNATION:

Meta Francis Murphy, Librarian PIE, Science Cataloger, July 1, 1959.

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MEDICAL CENTER

APPOINTMENTS:

Hideo Namiki, M.D., Instructor in Pathology, \$6,000 for 12 months, June 1, 1959.

Luiese Husen, Instructor in Physical Therapy, \$400 per month, May 1, 1959.

Lucien Cyril Kavan, M.D., Instructor in Urology, clinical rates, July 1, 1959.

Samuel Brewster Leslie, M.D., Clinical Assistant in Ophthalmology, clinical rates, July 1, 1959.

Frank Gaffney Gatchell, M.D., Clinical Assistant in Surgery, clinical rates, June 1, 1959.

George Fred McDonnold, Clinical Assistant in Surgery, clinical rates, June 1, 1959.

CHANGES:

Raymond D. Crews, Business Administrator of Medical Center; Assistant Professor of Administrative Medicine in Preventive Medicine and Public Health; given additional title of Superintendent of University Hospitals, July 1, 1959.

Robert C. Lowe, title changed from Superintendent of University Hospitals and Associate Professor of Medicine and of Preventive Medicine and Public Health to Associate Professor of Medicine and of Preventive Medicine and Public Health and Research Consultant in Hospital Organization and Administration, July 1, 1959.

William Burton Lemmon, Professor of Psychology, Norman Campus; given additional title of Consultant Professor of Psychology in Psychiatry, Neurology and Behavioral Sciences, clinical rates, June 1, 1959.

Paul B. McCay, title changed from Instructor in Research Physiology to Assistant Professor of Research Biochemistry, July 1, 1959.

Winfield W. Evans, title changed from Instructor and Physicist to Instructor in Radiology, salary changed from \$7,400 for 12 months to clinical rates, August 16, 1959.

Virginia Hammonds, title changed from Assistant Supervisor to Supervisor, Nursing Service, and from Assistant in Operating Room Nursing to Associate in Operating Room Nursing, School of Nursing, salary changed from \$305 to \$325 per month, June 1, 1959.

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Ruth Stanart, title changed from Assistant Administrative Supervisor to OB Supervisor, Nursing Service, and Associate in Obstetrical Nursing, School of Nursing, salary increased from \$295 to \$325 per month, June 1, 1959.

Shizley Porter, title changed from General Staff Nurse to Assistant Supervisor, Nursing Service, and Assistant in Operating Room Nursing, School of Nursing, salary increased from \$290 to \$305 per month, June 1, 1959.

Helen Sue Phillips, title changed from Assistant Head Nurse to Head Nurse, Nursing Service, and Assistant in Pediatric Nursing, School of Nursing, salary increased from \$285 to \$305 per month, June 1, 1959.

RESIGNATIONS:

Allan A. Katzberg, Assistant Professor of Anatomy, July 1, 1959.

Joseph Z. Biegeleisen, Visiting Lecturer in Pathology, July 1, 1959.

Mary Grubaugh, Assistant Director, Nursing Service, and Associate in Institutional Nursing, School of Nursing, July 10, 1959.

Mary Anna Muskrat, Assistant Supervisor, Nursing Service, and Assistant in Surgical Nursing, May 15, 1959.

DEATH:

Leander Armistead Riely, Professor Emeritus of Medicine, June 14, 1959.

Approved on motion by Regent Benedum.

President Cross reported Athletic Director Wilkinson recommends that J. Thomas Evans be appointed Head Wrestling Coach effective July 1, 1959. Mr. Evans will be responsible for wrestling recruiting, team conditioning, discipline, etc.

Port Robertson's title will be changed to Freshman Counselor, Wrestling Instructor, and Freshman Football Coach. He will be basically responsible for the instructional program in wrestling. He will continue to be Freshman Counselor for football.

It is understood by all concerned that this change is in the nature of an experiment, but there is every reason to expect that it will result in increased efficiency on the part of the staff.

Since appointments for the athletic staff, other than football coaches, become effective July 1, Mr. Wilkinson has recommended the following for the coaches named:

	<u>Present Salary</u>	<u>Recommended Salary for 1959-60</u>
Port G. Robertson	\$7,176	\$7,536
J. Tom Evans	4,620	5,400
Kenneth B. Rawlinson	7,728	7,800
Doyle Kenneth Parrack	9,500	9,800
Paul E. Geymann	5,364	5,628
Jack Baer	6,516	6,672
Matt Mann (November - March)	2,800	2,800
Robert W. James	7,536	7,536
Bill Morris Carroll	6,060	6,204

Mr. Parrack's salary raise is covered by his present contract.

Mr. Evans will assume additional responsibilities with his appointment as Head Wrestling Coach. Consequently, he is being recommended for a \$780 raise.

Mr. Robertson and Mr. Geymann are being recommended for a normal increment plus a merit raise.

Messrs. Carroll and Baer are being recommended for a normal increment. Mr. James' salary will remain the same since he received a sizeable raise a few months ago.

President Cross concurred in the above recommendations.

Approved on motion by Regent Northcutt.

The 1959-60 Educational and General Budget was presented. President Cross stated the budget was prepared prior to the legislative appropriation to Higher Education. He stated the budget is based on an anticipated appropriation of \$50,000,000 for Higher Education for the biennium. The amount allocated to the University was reported earlier in the meeting, and adjustments are to be made on a merit basis by September 1.

President Cross asked that the title for Roscoe Cata be changed to "Vice President for Business and Finance", and there was no objection to this change.

President Cross recommended approval of the Educational and General Budget, and the salaries budget for Auxiliary Enterprises. Also, that these budget approvals supersede the faculty salary recommendations approved on a contingent basis at the June 3 meeting (pp. 6305-06 and 6307-20).

Regent Northcutt moved, and it was voted to approve the budgets as presented with supplementary explanations by President Cross.

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President Cross recommended the following changes in chairmanships in the School of Medicine from those approved at the June 3 meeting:

O. Alton Watson, has requested that he be relieved of the chairmanship of the Department of Otorhinolaryngology effective July 1, 1959.

Lee K. Emenhiser, Clinical Professor, appointed Chairman of Otorhinolaryngology, July 1, 1959 to July 1, 1960.

Sylvester Robert Shaver, Clinical Professor, appointed Vice-Chairman of Otorhinolaryngology, July 1, 1959 to July 1, 1960.

Approved on motion by Regent Benedum.

The following communication from Dean Everett re: "Fee in School of Cytotechnology" was presented:

"June 26, 1959

"Dear President Cross:

"I have received a recommendation from Dr. Rudolf E. Eyerer, who is Director of the School of Cytotechnology, recommending that a tuition fee of \$300 be assessed for the six months training period for any non-resident students and that the present policy of requiring no tuition fee for resident students be continued. The Oklahoma Division of the American Cancer Society and the Oklahoma State Department of Health are supporting this program in a limited way financially. The Cancer Society is providing stipends for resident students and prefers that we do not at this time require tuition fees of such students. Doctor William E. Jaques, chairman of the Department of Pathology, has approved this recommendation. I respectfully recommend this proposal and suggest that it be made operative for the next entering class in September of this year.

Sincerely yours,

/s/ Mark R. Everett

Mark R. Everett
Director and Dean"

President Cross recommended approval of the fee and that the Regents authorize a request to the State Regents for Higher Education to approve the fee.

Approved on motion by Regent Benedum.

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The report on "Gifts and Grants" to the Medical Center for the period April 27 through May 22, 1959, in the total amount of \$22,236.00 was reported as item No. 30 of the agenda. No action.

The Regents recessed for lunch in the Oklahoma Memorial Union at 12:15 p.m. and at 1:00 p.m. resumed the meeting in the President's Office in Executive Session, President Cross not being present.

Regent Northcutt called the attention of the Regents to the fact that the approved budget did not provide for salary adjustments for President George L. Cross and Director of Athletics C. B. Wilkinson. The Regents then discussed salary increases for Dr. Cross and Coach Wilkinson, and Regent Northcutt made the following motion: That the salary of Dr. George L. Cross as President of the University be increased in the annual amount of \$2,500 and that the same be paid by the payment of the annual premium upon an annuity policy to be purchased by the University in accordance with the resolution adopted by the Regents in its May 9, 1957 meeting (see pp. 5667-68); and that the salary of Director of Athletics C. B. Wilkinson be increased in the amount of \$2,000 per year and that the same be paid by the payment of the annual premium upon an annuity policy to be purchased by the University in accordance with the resolution adopted by the Regents in its May 9, 1957 meeting.

Purchase of the deferred compensation annuity policies shall commence with the month of July, 1959 and the first annual premium thereon shall constitute deferred compensation for the 12 month period preceding the date of the first premium payment on each annuity policy. The annuity policies shall be purchased from an insurance company to be selected by a committee consisting of Lloyd Swearingen, Vice President of the University, Dudgeon Giezentanner, Business Manager, and Dr. Donald R. Childress, Chairman of the Department of Finance of the College of Business Administration and the policies so purchased shall provide: (1) for guaranteed cash and paid-up values prior to retirement, and (2) that the proceeds may be placed under one of the options of settlement as follows: 120 months certain and life of the annuitant thereafter; life annuity, installment refund annuity, and joint and survivor annuity. The annuitant shall have the right to name beneficiaries and contingent beneficiaries to receive any remaining proceeds in event of his death.

The annuities for George L. Cross and C. B. Wilkinson shall be purchased with funds of the Athletic Department and the costs thereof shall constitute a part of the salary budget of the department. The payment of the annual premiums upon the annuity policies shall cease automatically upon termination of employment of either of the annuitants for any cause or by action of the Board of Regents.

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The motion was seconded by T. R. Benedum and upon being put to the Board after discussion was unanimously adopted.

There being no further business the meeting was adjourned.


Emil R. Kraettli, Secretary