

MINUTES OF A REGULAR MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
WEDNESDAY, DECEMBER 10, 1958 - 10:00 A.M.

The regular December meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, at 10:00 a.m. on Wednesday, December 10, 1958.

The following were present: Regent McBride, President of the Board, presiding; Regents Benedum, Savage, Northcutt, Little.

ABSENT: Regents Grisso and Morgan.

The minutes of the meeting held on November 12, 1958 were approved.

President Cross extended an invitation to the Regents for luncheon in the President's Home at noon, and the invitation was accepted with thanks.

President Cross stated that Leland Gourley, of Henryetta, has been designated by Governor-elect Edmondson to be his adviser with regard to higher education. Mr. Gourley attended the meeting with the State Regents for Higher Education at the last meeting and Chancellor Nash suggested he be invited to meetings with other boards. President Cross invited Mr. Gourley to attend the Regents' meeting but he would arrive about a half hour late.

The Regents were unanimous in expressing pleasure in having Mr. Gourley attend the meeting on this date.

President Cross called attention to the University Senate recommendation on the matter of compulsory military drill that was discussed at the November meeting. He stated it was not placed on the agenda because checking was being done with other institutions where changes from compulsory to voluntary programs have been adopted. He mentioned Utah State University and Massachusetts Institute of Technology as examples, and he wanted to know how successful the change has been. He stated the Department of Defense has not indicated much interest in the ROTC programs, and has not provided any funds for physical facilities in colleges. Our Air ROTC is housed in a wooden structure, and the Armory is not large enough for the Army and Navy ROTC units. President Cross stated he wanted to explore the matter further, and that all possible information should be made available.

President Cross stated also he is not ready to make a recommendation concerning Physical Education for Women.

President Cross brought up the matter of restroom facilities for women under the stadium, a petition on the matter having been sent to each member of the Board. A report from Kenneth Farris was shown, and he indicated the lighting and ventilation might not be adequate. Improvements will be made in the lighting and exhaust fans will be installed and this will improve the situation.

President Cross was asked to write to Mrs. John O. Brittain, Oklahoma City, informing her that the Regents had considered the matter, and that everything possible will be done to remedy the situation.

President Cross stated Regent Grisso had made inquiry as to why many high school students have been used as vendors at the games.

Ken Farris reports that he would prefer to use University students as vendors but there have not been enough applicants among students to supply the need. In fact there have not been enough vendors of any kind for the past six years. This year 10% more vendors were employed but they were still short-handed.

President Cross reported that the College of Pharmacy was visited in October by a Board of Examiners representing the American Council on Pharmaceutical Education. Following are excerpts from the report submitted by the Board of Examiners to the Council:

The examiners referred to the faculty of the College of Pharmacy as "minimal" in number. The board stated "the salaries of the teachers are unusually low although not out of line with those in the rest of the University."

The examiners state further, "The University has had to operate on a budget all too modest for many years . . . . Sooner or later under such conditions, the University loses its prestige and becomes stamped as a mediocre institution."

"While it is not the function of the Council examiners to look deeply into the non-pharmaceutical facets of a university they cannot help but be impressed by the many positive values that the University of Oklahoma possesses and that are reflected in pharmacy. The examiners doubt whether there has been a time in this university's history when the matter of finances could have a more telling effect, literally spelling the difference between prestige and mediocrity. The central administration seems to be well aware of this situation and the examiners sincerely hope that they will be successful in convincing the citizenry of the state that the crisis of higher education is upon them."

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". . . The present financial position of the University, if continued, can lead only to gradual or even explosive deterioration in the supportive aspects of pharmacy as well as pharmacy itself."

President Cross stated this report by the examiners will be made to the American Council on Pharmaceutical Education and that he had authorized releasing the information to the press.

The matter was discussed and concern was expressed over the entire financial problem facing the University and other institutions of higher education.

The following statement by Hugh M. Mix, Director of Educational Broadcasting Services, was made in connection with the radio broadcasting of football games during the season:

"December 2, 1958

"Dear Mr. Cats:

"The 1958 O.U. Football network continues at about the same pace, both within and outside the state, with some expansion noted. The total network stations for this year numbers 44 against 42 for last year, thirty four of those are Oklahoma stations compared to 33 last year.

"The most significant expansion this year was in the area covered. Radio stations in six states carried Oklahoma football ranging from Independence, Missouri, on the northeast to Shreveport, Louisiana, on the southeast to Hobbs, New Mexico, on the southwest to Amarillo and Guymon on the Northwest. It appears that it would be possible to promote the network to 60 or 65 stations if the Board of Regents wanted to encourage this kind of expansion.

"The estimated network income of \$7,668.70 is the actual amount collected from network stations but does not include the basic network fee of \$8,100.00 paid by G. H. Johnston, Inc. or the additional \$1,255.00 paid by G. H. Johnston, Inc. for five added Texaco stations, bringing the total amount for live radio network broadcasts to \$17,023.70.

"WNAD has not yet submitted an estimate of expenses for network operation since most of the bills for telephone lines and bridges are still outstanding. When this estimate has been prepared, a copy will be submitted to your office.

Sincerely,

/s/ Hugh M. Mix  
Hugh M. Mix, Director  
Educational Broadcasting Services"

The report was received but no action taken.

A communication from Graham Johnson, King G. Price Agency, concerning surety bonds for employees was included in the agenda. In the absence of Regent Grisso the matter was passed over with instructions to include it in the January agenda.

President Cross stated Dr. Frank Elkouri has reported that the Quitclaim Deed which conveyed the 441.05 acres of land as the Noble Auxiliary Air Field conveys all mineral rights to the University. However, one of the restrictions contained in the Quitclaim Deed prohibits the erection of any structure on the land which would be a hazard to the landing, taking-off, or maneuvering of aircraft at the airport, or otherwise limit its usefulness as an airport.

He reported further that another restriction provides "That the property transferred hereby may be successively transferred only with the approval of the Civil Aeronautics Administration or the successor Government agency and with the proviso that any such subsequent transferee assumes all the obligations imposed upon the party of the second part by the provisions of this instrument." In view of the latter two restrictions, any question of leasing the property for oil and gas purposes must be discussed with the Civil Aeronautics Administration -- apparently approval of that agency is required to permit such leasing. Assuming such approval is obtained, the question remains as to what is the proper state agency to do the leasing and what is to become of the revenues received under the leases.

The CAA has indicated verbally to Mr. Coulter that they will approve a leasing arrangement. If CAA approval is obtained, there is a possibility that all revenues received would become a part of the State General Revenue Fund and would not be retained by the University.

A few weeks ago, the airport manager, Mr. Joe Coulter, discussed with the CAA the possibility of selling the Noble Auxiliary Air Field and using the proceeds to extend the north edge of the Westheimer Field in order to provide runway space for landings of jet aircraft. Mr. Coulter reports that the CAA was receptive to the idea.

A recent law provides that institutions, with CAA approval, may dispose of certain surplus lands such as the Noble Air Field and retain the proceeds for institutional use. The proceeds would not be restricted for airport purposes.

The main question connected with leasing the land is, what is to become of the revenues received under the leases?

Dr. Elkouri believes that if the Attorney General were asked for an opinion he would rule that the revenues must be deposited in the State General Revenue Fund.

It was agreed that President Cross ask the Attorney General to rule on the matter.

President Cross reported that the trustees of the LaVerne Noyes Foundation have liquidated the Foundation and have transferred the entire fund to participating institutions. The distribution was made in two payments but it was not possible to distinguish between income and principal amounts. The entire amount of \$38,272.57 was deposited as principal with a notation on the receipt that when the amount of the income is known a transfer would be made.

An audit of the LaVerne Noyes Trust made by Scovell, Wellington & Company shows that \$22,769.61 was principal and \$15,502.96 should have been deposited to income.

Scholarship requirements for the second semester will require approximately \$1,000.00 of the income amount. The balance may well be re-invested.

President Cross recommended that the Board authorize the transfer of \$15,502.96 from the LaVerne Noyes Principal Fund to the LaVerne Noyes Income account and then authorize the re-investment of \$37,000.00 of the two funds.

The Regents authorized the transfer of \$15,502.96 from the LaVerne Noyes Principal Fund to the LaVerne Noyes Income account. The matter of re-investment of \$37,000.00 of the two funds was deferred pending a recommendation from the Investment Committee.

A communication from J. E. Fellows, Dean of Admissions, reports that 3,682 new students submitted credentials for admission and were accepted but of the above number 18%, or 656 did not enrol. Of this number 455 applications for admission were from nonresidents, approximately 70%.

At a meeting of the "Big Eight Registrars and Admission Officers" last month held in Stillwater concern was expressed in the number of man hours in processing applicants who do not enrol. It was unanimously agreed by the six institutions represented (Iowa State and Missouri were not present) that all Big Eight institutions should recommend to their administrative officers the charging of an application fee of \$10.00 to all non-resident undergraduate students who apply for admission for the fall semester of 1959-60 and subsequent terms. Resident students would not be required to pay the fee, or Graduate College students either resident or nonresident.

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President Cross did not submit the matter with a recommendation for approval. He expressed the opinion, if such a charge were made, it should be credited on the total for fees due, and not an addition thereto.

Since no recommendation was made by President Cross, no action was taken.

Following is a copy of a communication from Richard Kuhlman, University Architect, concerning routing of Highway No. 9:

"November 24, 1958

"Dear Dr. Cross:

"As it is now apparent that the Little River Lake will be built within the next few years and that Highway 9 is planned to be relocated south of its present location and that this location will call for the bringing of Highway 9 through the south part of Norman, Professor Lee Rodgers and I should like to make several observations on the developing situation as it relates to the University's overall plan.

"It is our belief that the only way that the Highway Department can find a way through Norman is either on the Timberdell Road alignment south of the Campus, on Lindsay Street, or on Main Street. These locations are predicated on the proposed location of the Little River Dam, the location of the Canadian River Bridge at Norman, and lack of available through streets in Norman.

"As you know the Highway Department has complete plans of the Timberdell Road alignment and has repeatedly asked the City of Norman to secure the right-of-way if the City desires that location. In the interim since plans were prepared a great deal of development has been allowed to go on to the west, sometimes with little consideration for the proposed Highway. It has been the policy of the Highway Department that cities will acquire the right-of-way for the urban section of highways. The last Legislature made this law, except that the State can acquire rights-of-way for roads that serve State Institutions. We believe that this part of the law should be investigated and that the University should ask the State to acquire the right-of-way and get the highway built on the Timberdell location before further development occurs to the west and east of Norman.

"We believe that it is urgent to get this done ahead of the Little River Project because Highway Department Engineers have indicated to Professor Rodgers in informal discussion that they do not believe that Main Street is a proper location and that if the Timberdell Road location does not go through then the only location left will be Lindsay Street. As University Architect this disturbs me a great deal since I feel sure that, to the highway engineer, it may seem that we have plenty of land to give to

such a project. This, of course, is not so as we cannot afford to have anything taken from our sites for future buildings on the South Oval and we cannot lose any land in front of the Quadrangle. The addition in the future of 4,000 - 5,000 cars and trucks per day past our housing and academic buildings as well as the use of underpasses for pedestrians will be an intolerable situation.

Sincerely,

/s/ Richard N. Kuhlman  
Richard N. Kuhlman  
University Architect"

Regent Benedum moved, and it was unanimously voted, that the University Administration take such steps as it may deem advisable to encourage the location of Highway 9 along Timberdell Road, along the north edge of the South Naval Base.

President Cross discussed the Regents' policy on outside employment by members of the faculty and other employees, stating there had been some misunderstanding on the interpretation of the policy. He recommended adoption of the following in lieu of the original policy, and subsequent amendments (pp. 8-400-2901-4243-4339):

#### REVISION OF POLICY ON OUTSIDE EMPLOYMENT

1. A person who accepts full-time employment in the University of Oklahoma owes his first duty and his first loyalty to the University. Any other employment or enterprise in which he engages for income must be understood to be definitely secondary to his University work, and he must be willing to accept the judgment of the President and the Regents as to whether he may engage in such outside employment and retain full-time employment on the University faculty or staff.

2. It must be assumed that any faculty member who accepts outside employment, even with administrative approval, is taking time away from such scholarly activities as reading and research to which a faculty member is regularly supposed to devote that portion of his working time not required by his primary University duties. The faculty member who engages in outside employment should expect, therefore, that his advancement within the University will be less rapid than that of his colleague who devotes all his working time to professional activities and University duties.

3. A full-time member of the University faculty or staff may not engage in an outside business enterprise or accept outside employment without the prior approval of the President of the University. Application must be made in writing on the forms provided and must bear the approval of the faculty member's Department and his Dean before it comes to the President for his consideration.

4. If the outside employment continues beyond the end of the contract year, application for approval must be renewed before the beginning of the next contract year. Information in the files of the President's Office must be always up-to-date; the faculty member is responsible for keeping it so.

5. The President is authorized by the Regents to exercise his discretion as to the propriety and desirability of the proposed outside employment, from the point of view of the welfare of the University and of the whole faculty. He is expected not to approve any outside employment or business undertaking which is likely to distract the faculty or staff member from the performance of his regular University duties, one which will make excessive demands upon his time, one which will require him to be absent from Norman and the University when such absence may conflict with his regular University duties, or one which is likely to be embarrassing to the University or to the faculty member's colleagues.

6. Faculty members are encouraged to engage, within the limits of the time available to them, in such income-producing activities as consulting work, sponsored research, the creative arts, and textbook writing, which are closely related to their University work. They are discouraged from engaging in outside activities which are not closely related to, or are foreign to, their professional qualifications for University work.

7. During a period when a faculty member is not on the University pay-roll, he is free to engage in any enterprise which is not compromising to his professional dignity as a regular member of the University faculty or in which his identification with the University will not be damaging or embarrassing to the University.

8. In the interpretation of these regulations, employment in the Research Institute is to be considered as regular University employment and not as outside employment.

9. The Regents look with disfavor upon any University employee's engaging actively in a political campaign as an advocate or supporter of any one candidate.

10. These regulations supersede the regulations on outside employment adopted by the Regents in 1931 and 1948.

Moved by Regent Savage and voted to approve the revised policy.

The following architectural firms were suggested by President Cross from which one may be selected for architectural work on the animal house for which funds have been made available through a grant of \$40,000 from the National Institute of Health, and the balance of \$40,000 from the Research Institute and the University for construction and fixed equipment:



Reid and Associates, Oklahoma City  
Hudgins-Thompson-Ball, Oklahoma City  
Parr and Aderhold, Oklahoma City  
Wright and Selby, Oklahoma City

President Cross stated he would also like to recommend that the Regents select architects for the construction of the building for the high speed computer on the North Campus for which funds have been made available by Ward Merrick of Ardmore in the amount of approximately \$250,000. The University is deeply indebted to Mr. Merrick for this as well as other contributions and service to the University.

Regent Northcutt moved that the architectural firm of Parr and Aderhold be designated as architects on the computer building. The motion was unanimously adopted.

Regent Savage moved, and it was voted, to appoint the architectural firm of Reid and Associates on the animal house project, with the understanding if this firm is not interested then the President may use his judgment in selecting another architect in lieu of Reid and Associates.

As reported early in the meeting by President Cross, Leland Gourley, of Henryetta, and administrative assistant to Governor-elect J. Howard Edmondson, arrived and he was welcomed to the meeting by the Regents at 11:30 a.m.

The next item on the agenda was the selection of names for the four units of the new Women's Dormitory. President Cross proposed the names of wives of former presidents of the University and Mrs. Grace King Maguire, first Director of the School of Music. The names of wives of former presidents suggested were: Mrs. Carrie Wray Sangster Bizzell, Mrs. Marcia Stuart Brooks, and Mrs. Katherine Robb Evans.

The Chair suggested that the four units be given names of wives of presidents of the University, and that instead of naming one for Mrs. Maguire it be named for Mrs. Cross. Regent Little moved, seconded by Regent Northcutt, and it was voted to name the four units as suggested, including Mrs. Cleo Cross.

President Cross expressed appreciation for this action, stating he was certain Mrs. Cross would be very much surprised but appreciative.

President Cross reported one of the University water wells on the North Campus, originally drilled by the Navy, has caved in, and no longer is suitable for use. Bids were called for drilling a new water well and bids were received as follows:

1. Harry C. Rouser  
 2141 N. W. 32nd Street  
 Oklahoma City, Oklahoma
  - a. 660 ft. drilling @ \$3.75 per ft. \$2,475.00
  - b. Price per ft. in excess of 660 ft. @ \$3.75 per ft.
  - c. Price per ft. to be deducted if depth is less than 660 ft. @ \$3.75 per ft.
  - d. Cost of Bond if required 20.00
  
2. Staats Drilling Company  
 Route #1, Box 255C  
 Moore, Oklahoma
  - a. 660 ft. drilling @ \$4.00 per ft. \$2,640.00
  - b. Price per ft. in excess of 660 ft. @ \$4.00 per ft.
  - c. Price per ft. to be deducted if depth is less than 660 ft. @ \$4.00 per ft.
  - d. Cost of Bond if required 26.40

The cost for cementing the well as quoted by Halliburton Oil Well Cementing Company, Oklahoma City, Oklahoma is \$895.02.

The cost for logging and gun perforating as quoted by Lane-Wells Company, Oklahoma City, Oklahoma is \$1,765.00.

Regent Little expressed the opinion that the price of \$3.75 per foot by Harry C. Rouser, the low bidder was too high. Following a discussion Regent Savage moved, and it was voted that both bids be rejected, and that new bids be called for.

Bids have been received for the annual exclusive contract to operate cigarette, candy, gum and nut vending machines on the campus for the period January 1, 1959 through December 31, 1959. Bids were received from three vendors with the Oklahoma Vending Company submitting three proposals.

A tabulation of the bids is as follows:

	Oklahoma Vending Co.			Capitol	Canteen
	<u>#1</u>	<u>#2</u>	<u>#3</u>	<u>Vendors</u>	<u>Service Co.</u>
<b>Cigaretta Sales:</b>					
Regular	25¢	25¢	25¢	25¢	25¢
King Size	29¢	30¢	28¢	30¢	30¢
Filters	29¢	30¢	28¢	30¢	30¢
<b>Commissions:</b>					
Cigarettes	2.5¢	3.0¢	1.5¢	1.25¢ Reg.	
(Per Pack)				1.5¢	Other 1.25¢

	Oklahoma Vending Co.			Capitol Vendors	Canteen Service Co.
	#1	#2	#3		
Candy Commissions (On Gross)	8.5%	8.5%	8.5%	3.5%	8%
Gum Commissions (On Gross)	8.5%	8.5%	8.5%	10.7%	8%
Penny Items (On Gross)	20%	20%	20%	10%	8%

The contract for the year 1958 is the same as that proposed in No. 1 by the Oklahoma Vending Company.

President Cross recommended that the Oklahoma Vending Company proposal No. 1 be accepted for the year 1959.

Approved on motion by Regent Northcutt.

President Cross reported the following deaths of members of the faculty and staff:

Dr. William Schriever, November 20, 1958

Dr. Schriever came to the University in 1919, and for many years served as head of the Department of Physics. He was one of our most outstanding teachers and was internationally known for his work in geophysics. In October he was named to honorary membership in the national Society of Exploration Geophysicists, the 14th scientist so honored in the history of the group. Many of his scientific papers were published in scientific publications.

Dr. Donald Ross Pugmire, December 5, 1958

Dr. Pugmire came to the University in 1947 as Professor of Education. He was another one of our very fine teachers, and in addition to his campus teaching, worked with school administrators throughout the state.

William Howard Taft, November 30, 1958.

Mr. Taft joined the staff of the Extension Division in 1957 as Extension Specialist II, Business and Industrial Services. He graduated from the University of Oklahoma with the BA degree in 1930 and the BS in Petroleum Engineering degree in 1931.

The Chair was asked to write letters to survivors expressing the sympathy of the Regents.

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**PERSONNEL**

**SABBATICAL LEAVE OF ABSENCE:**

John O'Neil, Professor of Art, September 1, 1959 to June 1, 1960.

**APPOINTMENTS:**

Thomas M. Smith, Assistant Professor of the History of Science, Department of History, rate of \$5,628 for 9 months, January 16, 1959.

Adamantia Pollis Koslin, reappointed Visiting Assistant Professor of Economics, \$1,185 for 4½ months, 1/2 time, January 16, 1959.

Katsunori Hijikata, reappointed Visiting Assistant Professor of Physics, \$1,788 for 4½ months, 2/3 time, January 16, 1959.

Margaret Simpson Swain, Special Instructor in Voice, School of Music, \$576 for 4 months, part time, September 16, 1958 to January 16, 1959.

Samuel M. Meyers, Special Instructor in Sociology, no salary, part time, September 1, 1958.

**RESIGNATIONS:**

Harl H. Young, Jr., Assistant Professor of Psychology, January 16, 1959.

Ruby L. Little, Special Instructor in Social Work, June 1, 1958.

Ozell Nelms, Special Instructor in Social Work, June 1, 1958.

**UNIVERSITY MUSEUM**

At the November 10 meeting of the Curators and Research Associates of the Stovall Museum of Science and History, it was recommended that Dr. Robert Burns of the Zoology Department be appointed Curator of Mammals to replace Dr. Charles Carpenter in that capacity. Dr. Carpenter is presently Curator of Mammals and Reptiles and will retain his title as Curator of Reptiles only.

It was also recommended that Dr. William Tongue be appointed as Acting Curator of Classical Archaeology to replace Dr. Henry S. Robinson. Dr. Tongue will act in this capacity until such time as a Classical Archaeologist is again employed at the University.

**GRADUATE ASSISTANTS**

**APPOINTMENTS:**

Iqbal Ahmed, Economics, \$450 for 4½ months, 1/4 time, January 16, 1959.

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Robert Ragland, Guidance Service, \$146.66 per month, 1/2 time, November 15, 1958 to June 1, 1959.

Donald H. Baepler, Zoology, rate of \$1,800 for 9 months, 1/2 time, November 1, 1958 to June 1, 1959.

**RESIGNATIONS:**

Herman Leon Robertson, Economics, January 16, 1959.

Lawson Logan, Guidance Service, January 16, 1959.

Howard W. Taylor, Zoology, November 1, 1958.

**SCHOLARSHIPS, FELLOWSHIPS, RESEARCH ASSISTANTS**

**APPOINTMENTS:**

Paul Willis Carson, Research Assistant, Bureau of Business Research, \$146.63 per month for 11 months, 1/2 time, November 1, 1958. Off payroll in August.

Sammy R. Goodman, Rock Island Scholarship, \$425 for 8 months, September 1, 1958 to May 1, 1959.

Jack E. Hill, Research Assistant, Oklahoma Medical Center-Oxygenator (Petroleum Engineering), \$400 for 4 months, part time, September 1, 1958 to January 1, 1959.

**RESIGNATION:**

Michael C. Whitt, Standard Oil Company of Texas Scholarship (Petroleum Engineering), November 1, 1958.

**NON-ACADEMIC**

**CHANGES:**

Neil J. Dikeman, Research Associate, Bureau of Business Research; given additional title of Research Advisor for Committee for Economic Development, \$100 per month, part time, November 1, 1958 to July 1, 1959.

**UNIVERSITY OF OKLAHOMA MEDICAL CENTER**

**APPOINTMENTS:**

H. Carter Moody, M.D., Clinical Assistant in Surgery, clinical rates, December 1, 1958. ✓

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Wilson David Steen, Research Associate, Preventive Medicine and Public Health, \$50 per month, part time, November 1, 1958.

Joseph Z. Biegeleisen, Jr., Visiting Lecturer in Pathology, clinical rates, January 1 to June 1, 1959.

Lorraine L. Boland, Assistant Supervisor, Nursing Service, and Assistant in Obstetrical Nursing, School of Nursing, \$320 per month, November 4, 1958.

**CHANGES:**

David C. Mock, Instructor in Medicine, salary increased to \$625 per month, November 1, 1958 to July 1, 1959. From trust fund.

Paul D. Erwin, Instructor in Surgery, salary changed from \$25 per 1/2 day to clinical rates, November 1, 1958.

James R. Riggall, Instructor in Surgery; given additional title of Acting Director, Medical Center Health Service, salary changed to \$25 per 1/2 day from trust fund and \$500 per month from Health Service, October 1, 1958.

Glennita Smith, title changed from Teaching Fellow to Teaching Assistant in General Nursing, salary increased from \$2,880 to \$3,520 for 12 months, December 1, 1958.

Warren L. Felton, II, M.D., Clinical Assistant in Surgery, salary changed from clinical rates to \$150 per month, November 1, 1958. From trust fund.

Martha Draw, Supervisor, Nursing Service; given additional title of Associate in Psychiatric Nursing, School of Nursing, October 1, 1958.

Sarah Jane Fortman, title changed from Assistant Head Nurse to Assistant Supervisor, Nursing Service; given additional title of Assistant in Institutional Nursing, School of Nursing, salary increased from \$300 to \$320 per month, November 1, 1958.

Beverly Hardway, Assistant Supervisor, Nursing Service; given additional title of Assistant in Obstetrical Nursing, School of Nursing, October 1, 1958.

Betty Harvey, Assistant Administrative Supervisor, Nursing Service; given additional title of Assistant in Pediatric Nursing, October 1, 1958.

Janet Seffense, title changed from Assistant Head Nurse to Head Nurse, Nursing Service; given additional title of Assistant in Pediatric Nursing, School of Nursing, salary increased from \$285 to \$305 per month, November 1, 1958.

**RESIGNATIONS:**

George Adams, Associate Professor of Preventive Medicine and Public Health, December 1, 1958.

Albert B. Wade, Instructor in Psychiatric Social Work, Department of Psychiatry, Neurology and Behavioral Sciences, October 16, 1958.

Phillip B. Smith, Clinical Assistant in Psychiatry, Neurology and Behavioral Sciences, October 16, 1958.

Aurie Lee Tribble, Head Nurse, Nursing Service, and Assistant in Public Health Nursing, School of Nursing, November 20, 1958.

Approved on motion by Regent Northcutt.

Budget adjustments for University Hospitals as submitted by Dean Everett were recommended for approval to become effective January 1, 1959. President Cross explained that these adjustments are possible because of increase in income above the estimated amounts when the original budgets were approved on estimates as of June 1, 1958:

**SUMMARY OF ESTIMATED INCOME 1958-59****UNIVERSITY HOSPITALS**

Revised November 1, 1958

<u>SOURCE</u>	<u>ESTIMATE AS OF JUNE 1, 1958</u>		<u>ESTIMATE AS OF JANUARY 1, 1959</u>	
<b>Patient Accounts</b>				
Private and Pay Clinical	\$ 450,000		\$ 450,000	
Oklahoma Commission for Crippled Children	675,000		575,000	
Department of Public Welfare	<u>200,000</u>	1,325,000	<u>300,000</u>	1,325,000
<b>Sales and Services</b>				
Cash Sales from Stores	50,000		75,000	
Pre School Nursery	9,000		9,000	
Pay Telephone and Vending Machines	3,000		3,000	
Out Patient Registration Fees	9,000		9,000	
Cafeteria Sales	90,000		90,000	
Sale of Drugs and Other	<u>1,000</u>	162,000	<u>1,000</u>	187,000

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<u>SOURCE</u> (contd.)	<u>ESTIMATE AS OF</u> <u>JUNE 1, 1958</u>		<u>ESTIMATE AS OF</u> <u>JANUARY 1, 1959</u>	
Student Fees				
School of Nursing Fees	\$ 8,000		\$ 8,000	
School of Medicine				
Health Service Fees	<u>7,000</u>	15,000	<u>7,000</u>	15,000
Prior Year Surplus				181,383
Total Estimated Revolving Fund		1,502,000		1,708,383
State Appropriation				
General Revenue	2,073,766		2,073,766	
1958 EAF	<u>76,820</u>	<u>2,150,586</u>	<u>90,260</u>	<u>2,164,026</u>
Total Estimated Income		<u>\$3,652,586</u>		<u>\$3,872,410</u>

SUMMARY BY FUNCTION OF PROPOSED EXPENDITURES 1958-59

UNIVERSITY HOSPITALS

Revised November 1, 1958

<u>FUNCTION</u>	<u>BUDGET AS APPROVED BY THE</u> <u>REGENTS FOR JULY 1, 1958</u>			<u>BUDGET REQUESTED</u> <u>JANUARY 1, 1959</u>		
	<u>Salaries</u>	<u>Main.</u>	<u>Total</u>	<u>Salaries</u>	<u>Main.</u>	<u>Total</u>
Administration and General Expense	306,420	74,327	380,747	308,539	74,327	382,866
Professional Care	1,447,311	198,717	1,646,028	1,494,516	268,384	1,762,900
Independent Divisions	315,664	213,792	529,456	323,264	213,792	537,056
General Services	513,597	286,094	799,691	514,587	286,094	800,681
Operation and Maintenance of Physical Plant	40,800	202,713	243,513	40,800	252,713	293,513
Stores for Cash Resale		<u>50,000</u>	<u>50,000</u>		<u>75,000</u>	<u>75,000</u>
TOTAL	2,623,792	1,025,643	3,649,435	2,681,706	1,170,310	3,852,016
From State Funds			2,150,586			2,164,026
From Other Funds			1,498,349			1,687,990



The increase is \$202,581. The items making up this increase are:

1. \$25,000 Stores for Cash Resale. Also offset by increase in estimated income.
2. \$77,028 Nursing Service Salaries. This item is necessary to meet the general increase in nursing salaries in the Oklahoma City area, and to provide private duty nurses and/or additional nursing positions as required for the critical patient and by increased census.
3. \$50,000 For repair and minor alterations for buildings, grounds, and improvements.
4. \$30,000 For repair and replacement of equipment.
5. \$20,553 Adjustments in telephone, postage, social security, and other overhead accounts, and other miscellaneous budgetary adjustments.

President Cross recommended approval of the revised budgets for the divisions as shown.

Moved by Regent Little, and voted, to approve the recommendation.

The following memorandum from Dean Mark R. Everett with reference to appointments of Residents and Visiting Fellows, Medical Center, in response to discussions at the November meeting with the Medical Board of Examiners, was presented. President Cross recommended approval and that all heads of clinical departments in the Medical School be furnished copies of the memorandum:

FROM: Dean Mark R. Everett

SUBJECT: Appointment of Residents and Visiting Fellows

This memorandum clarifies and places in operation the recommendation made by the Faculty Board of the School of Medicine at its May 14, 1958 meeting. The interval has been occupied with numerous discussions of the subject which culminated in a request from the President of the University for a formal recommendation from the School of Medicine concerning appointment of residents in the University Hospitals and foreign post-graduate fellows in the clinical departments of the School of Medicine.

Discussions with members of the State Board of Medical Examiners clarified some of their regulations regarding the licensing of residents. It is the interpretation of the present Board of Medical Examiners that all

residents being trained in the state are required to have an Oklahoma license to practice medicine, and that they must apply formally for licensure within 90 days after the beginning of their residency. Such licensure may be obtained by reciprocity or by examination. A temporary license for purposes of residency training may be obtained by those eligible. (The fee is \$25 the first year, and \$5 for each successive year; the fee for permanent licensure is \$25 by examination and \$100 by reciprocity.)

(1) All applicants for residencies in your department's program should be informed of the above facts prior to their acceptance of an appointment, and after appointment they are to be required by the chairman or head of the department to initiate action to obtain licensure as soon as possible and definitely within the 90 day grace period.

(2) Foreign citizens are not eligible at present for licensure in Oklahoma, and under this circumstance the University of Oklahoma Medical Center is constrained to limit its appointment of a physician who is a foreign citizen to that of Visiting Fellow in the School of Medicine (which signifies a graduate student not in the practice of medicine and not recompensed for hospital service). Each department requesting the appointment of such Visiting Fellows will be responsible for compliance of their educational activities with the medical practice act.

I should call your attention to the fact that the Educational Council for Foreign Medical Graduates conducts medical qualification examinations twice yearly to ascertain whether a foreign citizen has preparation equivalent to that expected of graduates of approved medical colleges in our country and a reasonable facility with the English language. Some hundreds of foreign medical graduates have taken this examination to date and more will do so in the future. By 1960 this method of qualification is to become recognized nationally as the official criterion for consideration of foreign medical graduates.

(3) The Clinical departments of our school are therefore urged to require such certification whenever possible, with the objective of employing it for all foreign medical graduate applicants as soon as practicable.

The above three underlined instructions to departments represent the most practical fulfillment of the Faculty Board's proposal to the State Board of Medical Examiners and are in effect as of this date.

Approved on motion by Regent Northcutt.

President Cross reported the School of Medicine has recommended the establishment of a School of Cytotechnology under the direction of the Department of Pathology. The purpose of the School is to train cytotechnologists to work in the offices of pathologists to Oklahoma to help in the

detection of early malignancies. The curriculum calls for two years (sixty semester hours) of prerequisite work, six months of classroom and laboratory instruction, and six months of work under a qualified pathologist or cytologist in the form of a preceptorship. Each trainee will receive a grant of \$600 for the first six months of work in the School and will commit himself to working at least one full year in the State of Oklahoma after the completion of his training. A certificate of completion will be issued to the student by the University

President Cross recommended that the Regents approve the School and the certificate of completion.

Approved on motion by Regent Northcutt.

Dr. Carl Riggs, Chairman of a committee appointed by the University Senate (p. 6040) "to aid in promoting the educational and financial welfare of the University by working cooperatively with the University and Higher Regents, the legislature, the administration of the University, and its alumni and friends," appeared before the Regents and reported on activities of the committee. Regent members of the committee are: Grisso, Benedum, Savage.

Dr. Riggs stated Oklahoma State University has a similar committee, and that at a recent meeting of the committees, with representatives of OEA, and including representatives of other institutions of higher education, it was agreed that similar committees be appointed at other colleges for the purpose of assembling information and coordination of efforts.

Dr. Riggs stated the committees are working with the Alumni Council in its program of disseminating information to parents of students in colleges, and members of the Legislature in an effort to acquaint them with the need for increased financial aid to higher education. Additional funds are needed to cover postage, printing, etc. for this work.

Following a discussion of the matter Dr. Riggs retired from the meeting.

President Cross called attention to the resolution adopted at the November 12 meeting authorizing the University to submit a formal application to acquire the land which has been declared surplus by the General Services Administration, and on which the former Veterans' Hospital was located (south of NATTC). He reported to the Regents that the Norman School District has filed an application for this property to be used in connection with its Vocational Agricultural program. He recommended that the University withdraw its application in favor of the Norman School District.

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Regent Little moved, and it was unanimously voted to approve the recommendation.

There being no further business the meeting was adjourned for lunch with President and Mrs. Cross in the President's Home. Mr. Gourley joined the Regents at the luncheon.

Emil R. Kraettli, Secretary