

C O N T E N T S  
REGULAR MEETING OF THE BOARD OF REGENTS  
THE UNIVERSITY OF OKLAHOMA  
DECEMBER 13, 1979

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MINUTES OF A REGULAR MEETING  
UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
DECEMBER 13, 1979

A regular meeting of the Board of Regents of The University of Oklahoma was held in the auditorium of the Health Sciences Library on the Oklahoma City Campus of the University of Oklahoma on Thursday, December 13, 1979, beginning at 10:20 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following were present: Regent K. D. Bailey, President of the Board, presiding; Regents Richard A. Bell, Dee A. Replogle, Jr., Charles E. Engleman, Ronald H. White, M.D., Dan Little, and Julian J. Rothbaum.

The following also were present: Dr. William S. Banowsky, President of the University, Provost John R. Morris, Interim Provost Donald B. Halverstadt, Vice Presidents David A. Burr and Arthur J. Elbert, Dr. R. Gerald Turner, Executive Assistant to the President, Mr. Stanley M. Ward, Chief Legal Counsel, and Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on November 8, 1979, were approved as printed and distributed prior to the meeting on motion by Regent Bell and with the following affirmative vote: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum.

The minutes of a special meeting held on November 24, 1979, were approved as printed and distributed prior to the meeting on motion by Regent Engleman and with the following affirmative vote: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum.

I. The University

A. Finance and Management

1. Retirement Program - Supplemental Benefits

The University Supplemental Benefits program provides eligible retirees a retirement income which is supplemental to Teachers' Retirement, Social Security and TIAA-CREF benefits. It assures a minimum retirement income for faculty and staff members who have completed their careers in University employment.

Under current policy, the University Supplemental Benefits is a one-time calculation which occurs at the time of retirement. Even though the purchasing value of the dollar has sharply decreased and other retire-

ment income sources have fluctuated in a somewhat offsetting manner, the University Supplement has remained constant.

In order to assist eligible University retirees to meet the negative effect of inflation on the purchasing power of University Supplemental Benefits payments, the following policy changes have been recommended by the University Employment Benefits Committee:

1. Effective January 1, 1980, increase the supplements of present eligible retirees by 7%. This will cost the Oklahoma City and Norman Campuses approximately \$11,550 for the current fiscal year or \$23,100 on an annualized basis. There are sufficient residual funds in the retirement benefits accounts of the campuses to cover the costs.
2. Beginning with the 1980-81 fiscal year, increase the supplements annually for eligible retirees by an amount equivalent to the average salary increase provided faculty and staff members.

President Banowsky recommended approval of the changes to the University Supplemental Benefits program as outlined above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## B. Development

### 1. Investments

Under date of November 7, 1979 the following recommendations were received from J. & W. Seligman & Co., investment advisers:

<u>Amount</u>	<u>Security</u>	<u>Cost</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Est'd Income</u>
<u>PROPOSED SALE</u>					
400 Shs.	American Standard	<u>\$15,052</u>	49	<u>\$19,600</u>	<u>\$1,200</u>

<u>Amount</u>	<u>Security</u>	<u>New Holding</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Est'd Income</u>
<u>PROPOSED PURCHASES</u>					
200 Shs.	EG&G	1,500	37	\$ 7,400	\$ 120
500* "	Philadelphia Suburban	1,800	26	13,000	550
				<u>\$20,400</u>	<u>\$ 670</u>

\* Adjust according to cash available

In accordance with Regents' policy, these recommendations were approved by the University Trust Officer and the President of the University and the transactions completed.

President Banowsky recommended confirmation of the above investment transactions.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## II. Oklahoma City Campus (Health Sciences Center)

### A. Academic

#### 1. Faculty Personnel Actions

##### LEAVE OF ABSENCE:

James D. Maxwell, M.D., Assistant Professor of Radiological Sciences, leave of absence without pay, September 7, 1979 to September 7, 1980. Correction of termination acted on at October 18 meeting.

##### APPOINTMENTS:

Clifton Thomas Moberg, D.D.S., Clinical Associate Professor of Occlusion and of Fixed Prosthodontics, \$700 per month, .30 time, October 15, 1979 through May 31, 1980.

Ralph Vernon Enlow, Ph.D., Clinical Assistant Professor of Nursing, without remuneration, November 1, 1979.

Maye Etta Griffin Nolen, Clinical Assistant Professor of Nursing, without remuneration, November 1, 1979.

Lyndsey Stone, Adjunct Assistant Professor of Nursing, without remuneration, November 1, 1979.

Darrell Dean Bobinet, Adjunct Assistant Professor of Pharmacy, \$100 per month, .10 time, October 1, 1979 through June 30, 1980.

Parke Holt Largent, Adjunct Assistant Professor of Pharmacy, without remuneration, October 1, 1979.

Edward Keats Norfleet, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, without remuneration, November 1, 1979.

Judith Ann Nation, Special Instructor in Clinical Laboratory Sciences, without remuneration, November 1, 1979.

Mark D. Hopping, M.D., Clinical Instructor in Family Practice, without remuneration, November 1, 1979.

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David Ross Rumph, M.D., Clinical Instructor in Family Practice, without remuneration, November 1, 1979.

David Moore Selby, M.D., Clinical Instructor in Family Practice, without remuneration, November 1, 1979.

John Richard Rogers, M.D., Clinical Instructor in Pathology, without remuneration, December 1, 1979.

Mickey Eugene Crittenden, M.D., Clinical Instructor in Pediatrics, without remuneration, November 1, 1979.

Eric Bing Meador, Jr., M.D., Clinical Instructor in Pediatrics, without remuneration, November 1, 1979.

Roger Lowell Bayless, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Sandra Ann Beck, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Jerry George Bernhardt, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Katharine Ann Carter, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Daniel Brice Casey, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

John David Cleveland, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

W. Gerald Faubion, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Lester Doyle Jensen, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Kenneth R. McAlister, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Joel A. Osborne, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Jerry Del Petzold, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Bobby Gene Ramsey, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

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Harold James Webb, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

William Paul Weller, Adjunct Instructor in Pharmacy, without remuneration, September 1, 1979 through June 30, 1980.

Chandrabhan Tukaram Chopde, reappointed Research Associate in Pharmacy, \$1,148 per month, October 30, 1979 through June 30, 1980.

Sathasiva Balakrishna Kandasamy, D.Sc., Adjunct Research Associate in Pharmacy, without remuneration, October 22, 1979 through June 30, 1980.

<u>NAME and TITLES</u>	<u>ANNUAL INCOME CEILING</u>	<u>ANNUAL FTE SALARY</u>	<u>ANNUAL GUARANTEED TENURED</u>	<u>ANNUAL BASE SALARY NON-TENURED</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>	<u>REMARKS</u>
<b>APPOINTMENTS:</b>							
Larry Joe D'Angelo, M.D., Associate Professor of Gynecology and Obstetrics, Tulsa	\$110,000	\$80,000		\$50,000	\$60,000	9-1-79 thru 6-30-80	December 13, 1979
Cecelia Ann Conoly, Assistant Professor of Occupational Therapy		21,500		19,500	2,000	11-19-79 thru 6-30-80	
<b>CHANGES:</b>							
Thomas E. Acers, Professor and Head of Ophthalmology, Clinical Associate Professor of Surgery	120,000	96,000	FROM: 57,539 TO: 58,488.86		FROM: 62,461 TO: 61,511.14	10-7-79 thru 6-30-80	
Virginia E. Allen, Assistant Professor of Medicine	TO: 50,000	TO: 50,000		FROM: 18,100 TO: 18,100	TO: 31,900	7-1-79 thru 6-30-80	Budget Correction
Janet Irene Gearin, title changed from Assistant Professor to Clinical Assistant Professor of Psychiatry and Behavioral Sciences, Tulsa	FROM: 25,000 TO: WITHOUT REMUNERATION	FROM: 25,000		FROM: 21,883	FROM: 3,117	11-1-79	
Robert W. Ketner, Professor of Social Sciences and Health Behavior		FROM: 36,180 TO: 18,708	FROM: 31,180 TO: 18,708		FROM: 5,000 TO: -0-	1-1-80 thru 6-1-80	Full time .60 time
Wayne Front March, Assistant Professor and Vice Head of Ophthalmology	FROM: 64,500 TO: 105,000	FROM: 64,500 TO: 65,000		FROM: 40,051 TO: 46,051  TO: 46,363.20	FROM: 24,449 TO: 58,949  TO: 58,636.80	11-1-79  11-7-79 thru 6-30-80	
Diane Kittredge Rettig, Clinical Assistant Professor of Pediatrics	FROM: 16,000 TO: 16,160	FROM: 16,000 TO: 16,160		FROM: 16,000 TO: 16,160	FROM: -0- TO: -0-	11-1-79 thru 6-30-80	.49 time .50 time



NAME and TITLES	ANNUAL INCOME CEILING	ANNUAL FTE SALARY	ANNUAL GUARANTEED BASE SALARY		ANNUAL PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
J. Rodman Seely, title of Professor changed to Clinical Associate Professor of Pediatrics; retains titles of Adjunct Associate Professor of Clinical Laboratory Sciences and Adjunct Professor of Biochemistry and Molecular Biology	FROM: 75,000	FROM: 75,000 TO: WITHOUT REMUNERATION	FROM: 38,343		FROM: 36,657	6-30-79	December 13, 1979
Houshang Seradge, Assistant Professor of Orthopaedic Surgery	56,000	56,000		FROM: 29,684 TO: 31,377	FROM: 26,316 TO: 24,623	10-21-79 thru 6-30-80	
Robert G. Small, Clinical Associate Professor of Ophthalmology	FROM: 105,000 TO: 110,500	FROM: 83,500 TO: 70,000		FROM: 55,263 TO: 57,538.30	FROM: 49,737 TO: 52,461.70	10-7-79 thru 6-30-80	
Tran Quoc Toan, promoted from Clinical Instructor to Clinical Assistant Professor of Medicine	FROM: 43,857 TO: 75,000	FROM: 43,857 TO: 60,000		FROM: 43,857 TO: 46,269	FROM: -0- TO: 28,731	10-1-79 thru 6-30-80	
Logan Wright, titles changed from Associate Professor of Pediatrics and Clinical Associate Professor of Psychiatry and Behavioral Sciences to Clinical Associate Professor of Pediatrics	FROM: 60,000 TO: WITHOUT REMUNERATION	FROM: 60,000	FROM: 23,545		FROM: 36,455	9-1-79	

CHANGES:

Constance M. Baker, Professor of Nursing; given additional title of Director of Multi Media, College of Nursing, July 1, 1979.

Nan Poston Balman, title changed from Assistant Professor to Clinical Assistant Professor of Nursing, November 1, 1979 through June 30, 1980.

Ralph Daniels, title changed from Dean to Associate Dean, Graduate College, Health Sciences Center; retains titles of Professor of Pharmacy and Director, Office of Research Administration, January 1, 1980.

James P. Dewar, title changed from Clinical Professor to Clinical Professor Emeritus of Pathology, November 1, 1979.

Bryce Dorough, Clinical Instructor in Operative Dentistry and in Pedodontics; given additional title of Clinical Instructor in Removable Prosthodontics, salary changed from \$350 per month, .20 time, to \$525 per month, .30 time, November 1, 1979 through June 30, 1980.

Dayl Jean Flournoy, title changed from Adjunct Assistant Professor to Assistant Professor of Pathology; retains title of Adjunct Assistant Professor of Microbiology and Immunology, November 1, 1979 through June 30, 1980.

TERMINATIONS:

Evelyn M. Andamo, Special Instructor in Occupational Therapy, December 2, 1979.

Kyanne Sue Andersen, Special Instructor in Occupational Therapy, December 2, 1979.

Richard Allen Faulk, Special Instructor in Radiologic Technology, October 16, 1979.

Robert Stephen Jones, Assistant Professor of Psychiatry, Tulsa, November 2, 1979.

Wayne E. King, Clinical Instructor in Removable Prosthodontics, November 1, 1979.

John Taylor Lockard, Clinical Instructor in Orthodontics, July 1, 1979.

Christopher Robert McDonald, Assistant Professor of Medicine, November 27, 1979.

Robert W. Porter, Jr., Clinical Assistant Professor of Psychiatry, Tulsa, November 2, 1979.

Georgia Rae Prentice, Assistant Professor of Neurology and Adjunct Assistant Professor of Pediatrics, July 1, 1979. Moved from the state.

Geraldine A. Richards, Clinical Instructor in Psychiatry, Tulsa, November 2, 1979.

Cathy Odessa Walters, Special Instructor in Radiologic Technology, November 16, 1979.

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Roy T. Williams, Jr., Clinical Associate Professor of Psychiatry, Tulsa, November 2, 1979.

Larry Grant Willis, Clinical Instructor in Medicine, September 27, 1979.

RETIREMENTS:

Loyal Lee Conrad, Clinical Professor of Medicine and Clinical Professor of Medicine, Tulsa, May 1, 1979.

Odis A. Cook, Clinical Instructor in Medicine, October 1, 1979.

President Banowsky recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

2. Provost, Health Sciences Center

President Banowsky recommended the appointment of Clayton Rich, M.D. as Provost, Health Sciences Center, and Executive Dean of the College of Medicine at a salary of \$92,500 for 12 months, effective March 1, 1980. He recommended also that Dr. Rich be appointed Professor of Medicine with tenure. President Banowsky said that the appointment of Dr. Rich concludes a nationwide search for the Provost and that Dr. Rich is eminently qualified to fill the position.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Replogle, Engleman, White, Little, and Rothbaum. The following voted no on the motion: Regents Bailey and Bell. The Chair declared the motion approved.

B. Finance and Management

1. Administrative and Professional Personnel Actions

APPOINTMENTS:

Micheal B. Jackson, Director of the Health Professions Counseling Center, \$21,500 for 12 months, December 3, 1979. Administrative Staff.

Judith Zacher Hawkins, Programmer/Analyst, Health Sciences Center Computing Services, \$20,400 for 12 months, October 29, 1979. Professional Staff.

Paul Francis Floyd, Systems Analyst, Health Sciences Center Computing Services, \$21,000 for 12 months, November 12, 1979. Professional Staff.

## CHANGES:

Stephanie Gibson Peters, title changed from Clinic Manager, Department of Radiological Sciences, to Departmental Business Manager, Department of Psychiatry and Behavioral Sciences, salary increased from \$18,516 to \$21,000 for 12 months, December 1, 1979. Managerial Staff. •

James Anthony Lippert, title changed from Interim Associate Director to Associate Director, Personnel Services, Health Sciences Center, salary increased from \$18,500 to \$21,000 for 12 months, November 1, 1979. Administrative Staff.

Gayle Lynn Brown, title changed from Coordinator of Continuing Education to Interim Affirmative Action Officer, Health Sciences Center, salary temporarily increased from \$18,009 to \$20,000 for 12 months, effective December 1, 1979 and until permanent Affirmative Action Officer is selected.

President Banowsky recommended approval of the personnel actions listed above.

Regent Rothbaum moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## 2. Funding Endowed Chairs From Professional Practice Plan Funds

College of Medicine departmental chairs have requested through the Dean of the College of Medicine that designated and available departmental professional practice plan funds be transferred to endowment funds of the Board of Regents for the purpose of establishing and funding Endowed Chairs for the College of Medicine. The endowment funds would be maintained and invested by the Trust Officer of the University, in coordination with the Director of Administration and Finance for the Health Sciences Center, in accordance with Regents' investment policies. Once the Chair(s) are fully funded, investment earnings from the endowment would be transferred to the Health Sciences Center to be used solely for the purpose of funding the salary of the individual occupying the chair.

University Legal Counsel, the University Trust Officer, and the Director of Administration and Finance for the Health Sciences Center have examined the above proposal and find no problems associated with the legality of such action. University of Oklahoma Board of Regents' endowment funds currently exist; therefore, the mechanism for establishing Health Sciences Center Endowed Chairs can be facilitated.

The Interim Provost and the Dean of the College of Medicine concur with the recommendation that the above proposal be approved. It is the opinion of both the administration and faculty that the use of physician practice funds for the purpose of funding endowed chairs constitutes both an investment and contribution to the educational and research programs of the Health Sciences Center.

President Banowsky recommended that the Board of Regents approve the transfer of professional practice plan funds in accordance with the College of Medicine Professional Practice Plan policy regarding Disposition of Gross Generated Income to the University of Oklahoma Regents' Endowment Fund for the purpose of establishing and funding endowed chairs for the College of Medicine.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

### 3. Computer Hardware Purchase

The need for a computer hardware upgrade in Research and Education Systems has developed from two years of documented studies and user needs analysis. The present system is inadequate to meet current and anticipated computational needs from research applications and those needs developed from student and faculty educational programs.

Requests for proposals to upgrade current Research and Education Computing Hardware were submitted to 23 computer vendors on August 29, 1979. Response from the Request for Proposals and Invitation to Bid were received from the following vendors:

IBM Corporation  
Hewlett-Packard  
Burroughs Corporation  
Hane's Computer Systems  
Data General  
Prime

The proposals were evaluated by Health Sciences Center technical staff representatives from both Administrative Computer Services and Research and Education Computing Services. After an extensive technical evaluation of all of the proposals, a recommendation was made to the Health Sciences Center administration to lease/purchase a Data General Eclipse M/600 Computer. The purchase price of this computer is \$216,021.00 and there are insufficient funds available to purchase it in this fiscal year. Therefore, the lease will be for a term of one year at a monthly cost of \$3,422.00 and shall be subject to renewal thereafter on an annual basis for six years. The Health Sciences Center shall cause the lease agreement to be subject to and conditional upon the Lessor executing the standard form Non-Appropriation Agreement of the University of Oklahoma.

Research and Education Computer Services currently utilize a Data General Eclipse S/200 computer. The acquisition of an Eclipse M/600 computer would represent an upgrade of current hardware facilities. Very little conversion to the new machine would be required as well as user orientation would be

minimal. The Eclipse M/600 computer will interface with the Merrick Computing Center IBM 370/158 computer in order that large statistical software packages available on the IBM computer can continue to be utilized.

Funds to be utilized for payment of the computer hardware and software are available through the Research and Education Service Unit account. The cost for services are in turn invoiced to research grants and contracts and the Educational and General Budget.

President Banowsky recommended the Regents approve the lease/purchase of a Data General Eclipse M/600 computer to be utilized by research and education users at the Health Sciences Center Campus.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 4. Agency Participation Plan - Physical Fitness Center

Detailed planning efforts are underway for the Health Sciences Center Physical Fitness Center. The financing and operations of this facility could be structured to serve all of the Oklahoma Health Center agencies employees. The opportunity for the agencies to share in this development could avoid duplication and provide an attractive and beneficial employee service.

A proposal has been advanced to the Oklahoma Health Center agencies whereby participation can be on an annual subscription basis (\$50 annually for each head count employee) or on a capital contribution basis (\$400 capital contribution for each head count employee), as follows:

<u>Contiguous Agencies</u>	<u>Total Employees</u>	<u>Annual Contribution</u>	<u>Capital Contribution</u>
Oklahoma Children's Memorial Hospital	1,605	\$ 80,250	\$ 642,000
U H & C	1,248	62,400	499,200
Presbyterian	1,676	83,800	670,400
VA Hospital	1,297	64,850	518,800
OKC Clinic	223	11,150	89,200
McGee Eye Institute	70	3,500	28,000
OMRF	280	14,000	112,000

<u>Contiguous Agencies</u>	<u>Total Employees</u>	<u>Annual Contribution</u>	<u>Capital Contribution</u>
Dept. of Health	550	27,500	220,000
Allergy Clinic	100	5,000	40,000
State Medical Examiner	<u>5</u>	250	2,000
Total Other Agencies	7,054		

Interest has been expressed by several agencies in this participation plan.

This plan was discussed by the Health Sciences Center Committee and approved, subject to approval of the participation agreements by Chief Legal Counsel. The participation agreements have been approved by Legal Counsel.

President Banowsky recommended approval of the agency participation concept and authorization to proceed with the finalization and execution of participation agreements.

Regent Bell said this plan was reviewed by the Facilities Planning Committee at the meeting yesterday and the Committee concurs with President Banowsky's recommendation. Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 5. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Oklahoma City Campus, including the Tulsa Medical College branch, for November, 1979 was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. It is understood the contract budgets may differ from the proposed amounts depending on these negotiations.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 6. Joint Policy Advisory Board - Oklahoma Children's Memorial Hospital

The Affiliation Agreement between the Department of Institutions, Social and Rehabilitative Services and the University Regents pertaining to

Oklahoma Children's Memorial Hospital provides for a Joint Policy Advisory Board consisting of 10 members. Five members are appointed by the University Regents and five are appointed by DISRS.

The following are proposed for appointment for the 1980 calendar year:

Donald B. Halverstadt, M.D.  
Thomas N. Lynn, Jr., M.D.  
Gary L. Smith  
William P. Tunell, M.D.  
Bertram E. Sears, M.D.

President Banowsky recommended that the individuals named above be appointed to the Oklahoma Children's Memorial Hospital Joint Policy Advisory Board for the period January 1, 1980 through December 31, 1980.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 7. Landscaping Projects - Phase VI

Thomas Roberts and Associates, project landscape architects, have completed the development plans for Phase VI, Street Rights-of-Way and Sidewalk Landscaping Project, around the College of Dentistry Building, Biomedical Sciences Building, College of Nursing Building, Health Sciences Library Building, and adjacent parking areas. The detailed plans and specifications for Phase VI have been completed. The construction estimate for this work has been established by the project landscape architects at \$80,000. Bids for this phase of the work will be received early in January and presented to the Facilities Planning Committee of the Board of Regents.

Funds for this work are available in each of the building project budgets.

President Banowsky recommended Phase VI, Street Rights-of-Way and Sidewalk Landscaping Project plans be approved and the administration be authorized to advertise for bids.

Regent Bell reported this was reviewed by the Facilities Planning Committee and the Committee concurs with President Banowsky's recommendation. Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 8. Central Steam and Chilled Water System - Phase V



In July, 1978, and January, 1979, the Board of Regents approved an Official Statement for the \$7.6 million Utility System Revenue Bonds. To properly manage the various contracts for this project, it was divided into three parts, as follows:

Part One - Tunnel System and Piping Extension.  
(Approximately \$3,500,000 estimated construction cost) prepared in three bid packages.

Part Two - Plant Expansion. (Approximately \$1,500,000 estimated construction cost).  
6,000 ton chilled water capacity expansion and related piping prepared in two bid packages.

Part Three - Energy Conservation Work. (Approximately \$1,000,000 estimated construction cost)  
free cooling system and interlocking supply headers, steam drive pump, stack economizers, blow down heat recovery, and metering revisions prepared in one bid package.

In March, the Board of Regents selected Frankfurt-Short-Bruza as project engineers, and the initial portions of the work are now prepared for construction and/or installation.

Bids were received on the Tunnel Extension (Piping is to be bid at a later date) to serve the Don H. O'Donoghue Center on December 11, 1979. The estimated cost of construction for this work (Part One, Project 1A) is set at \$175,000 and the funds are available in the Bond Revenues. A tabulation is as follows:

<u>Contractor</u>	<u>Base</u>	<u>Alt. 1</u>
Harmon Construction Co.	\$ 138,000	+ \$6,000
R. Johnson, Inc.	151,636	+ 4,296
Lippert Bros., Inc.	176,500	+ 6,416
Wynn Construction Co., Inc.	183,400	+ 7,200

President Banowsky recommended that the low bid of \$138,000 submitted by Harmon Construction Company, Inc. for the Tunnel Construction be accepted.

Regent Bell said these bids were reviewed by the Facilities Planning Committee and the Committee concurs with President Banowsky's recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 9. Lease of Retail Space

As a result of the marketing plan developed following the November 7 Facilities Planning Committee meeting, the following advertisements were placed:

<u>Newspaper</u>	<u>Section</u>	<u>Date</u>
The Sunday Oklahoman	Sports	November 11, 1979
The Sunday Journal	Business Section	November 18, 1979
The Daily Oklahoman	Business Section	November 12-16, 1979
The Oklahoma City Times	Business Section	November 12-16, 1979
The Journal	Business Section	November 15-17, 19-21, 1979
The Sat. Oklahoman & Times	Business Section	November 17, 1979
The Sunday Tulsa World	Real Estate Section	November 18, 1979
The Tulsa World	Business Section	November 16-17, 19-22, 1979
The Journal Record	General	November 14-17, 20, 1979
Guffey's Journal	Tulsa Business	November 14, 1979
Guffey's Journal	Okla. City Business	November 21, 1979
The Oklahoma Daily	General	November 24, 26, 1979
The Norman Transcript	Business	November 18, 19, 20, 1979
Friday	General	November 23, 1979

Nine letters were sent to those who had submitted previous proposals. Eighty-five letters were sent to commercial brokers, travel agencies, pharmacy chains, uniform shops and bookstores.

All previous proposers have agreed to keep their proposal before us. Eight new proposals have been received to date bringing the total number to be considered to 17, as follows:

<u>Proposal</u>	<u>Name of Business</u>	<u>Type of Business</u>	<u>Proprietor/Owner</u>
#1	University Plaza Uniform Shop	Uniform Shop	Larry M. Cooper
#2	Faith Uniform Village	Uniform Shop	Joe Dennis
#3	Denner World Travel	Travel Agency	Gabrielle Thompson
#4	Medical Book Exchange	Book Store	Don & Carolyn Tullius
#5	Medical Center Pharmacy	Retail Pharmacy	Jerry Stephens
#6	Union Plaza Shops	Consolidated Stores	Patricia Stephens
#7	"Et Cetera" Hallmark	Variety/Gift Store	Beverly Mackey
#8	University Campus Shop	Campus Shop	Health Sciences Center
#9	Barth's Variety Store	Variety Store	Dona L. Barth
#10	The Uniform Shop	Uniform Shop	Milton Oberstein
#11	Travel Gallery, Inc.	Travel Agency	Kay Hughes
#12	The Fig Tree Gift Shop	Hallmark Cards	Marvin Starkey
#13	A&J University Disc Pharmacy	Pharmacy/Uniform	Jerry Petzold
#14	HSC Barber & Style Shop	Barber Shop	Larry Miller
#15	Ratcliffe's Book Store	Bookstore	Randy Ratcliffe
#16	The Generosity Shop	Hallmark Variety	Mr. Jay Orr
#17	The Store	Convenience Store	Mrs. Blalack, Bradford, and Lehmbeck

Dunn and Bradstreet checks and credit reference checks were conducted on all of the proposals and principal individuals involved.

A Tenant Selection Committee has reviewed all proposals and developed three alternative configurations which utilize the best proposals submitted to fill the available area.

After consideration of the several alternative configurations, the following was concluded as presenting the strongest combination of tenants in reference to financial support, services offered, and specialized experience.

<u>Proposal</u>	<u>Business</u>	<u>Approx. # of Sq. Ft.</u>	<u>Target Rates</u>	
			<u>Base Rate</u>	<u>Overbase</u>
#3	Denner World Travel	750	\$11.00/sq.ft.	
#4	Medical Book Exchange	3,000	\$ 7.55	4%
#10	The Uniform Shoppe	1,000	\$ 7.55	6%
#8	The University Campus Shop	1,500	\$ 7.55	8%
#16	The Generosity Shop	2,800	\$ 7.55	8%
#14	HSC Barber & Style Shop	500	\$ 7.55	6%
TOTAL		9,550 sq. ft.		

Regent Bell reported the Facilities Planning Committee recommends that the space be leased as proposed above with the exception of Denner World Travel and that this 750 square feet of space be restudied and used for some purpose other than a travel agency.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Replogle, Engleman, White, Little, and Rothbaum. Regent Bailey voted no. Regent Bell abstained. The Chair declared the motion carried.

#### 10. Stonewall Avenue Parking Structure

Regent Bell said that the administration reported to the Facilities Planning Committee it is anticipated additional parking will be required in the future for the Health Sciences Center in the easternmost section of the campus. Therefore, a new parking structure has been proposed for the east side of Stonewall Avenue directly across the street from the College of Dentistry. The first phase of the facility would contain approximately 450 spaces and the building would be constructed so that it could be enlarged to 1,000 spaces at some later date.

Mr. Bell said we have a proposal under which DISRS is willing to build the first phase, maximum total cost of which will be \$1.3 million, and provide the entire outlay. The University would repay DISRS \$500,000 immediately and the balance over a period of 36 months in quarterly payments on a credit basis.

December 13, 1979

15804

The following memorandum of agreement covering this transaction has been prepared by counsel for each party:

MEMORANDUM OF AGREEMENT

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 19\_\_, between the Department of Institutions, Social and Rehabilitative Services and the University of Oklahoma. Both the University and the Department are extensively involved in the development and operation of facilities in the Oklahoma Health Sciences Center. They, like all the organizations in the Health Sciences Center, are confronted with serious ongoing problems related to parking for their employees, students, patients, and visitors. At this time a parking structure is needed on Stonewall Avenue, south of 13th Street, east of the College of Dentistry. The construction of this facility will benefit both institutions and the public. At this time, the University has land available for the site of the parking facility and the Department has the funds currently available to pay for its design and construction.

IT IS THEREFORE AGREED that the Department will design and construct a parking structure for the University, the construction cost of which will be approximately One Million, Two Hundred Thousand Dollars (\$1,200,000.00) to be built on the site now belonging to the University of Oklahoma. The University will reimburse the Department as provided under 74 O.S. Section 581, for the cost of the construction and for the actual cost of architectural services in an amount not to exceed four percent (4%) of the construction cost of the project. Total cost of the project shall not exceed One Million, Three Hundred Thousand Dollars (\$1,300,000.00). The University will pay the Department when the construction contract is awarded the sum of Five Hundred Thousand Dollars (\$500,000.00) and pay the balance within thirty-six months after the completion and occupancy of the structure. It is the University's intention to do so in twelve (12) quarterly installments, but in no event to pay less than one third (1/3) each year following the completion and occupancy of the structure. Said installments shall be made by the Department deducting the quarterly payments from the moneys owing by the Department to the University for faculty services rendered by the University to the Department.

This memorandum can, of course, be modified at any time by the mutual agreement of the parties.

Regent Bell said the Facilities Planning Committee recommends approval of proceeding with the structure and agreement with DISRS as explained above, subject to an Attorney General's opinion, or, as an alternative authorize the administration to proceed with a lease arrangement for the facility if such procedure is satisfactory to all parties, including University Legal Counsel.

Regent Bell moved approval of the Committee recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

11. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Oklahoma City Campus. No action was required.

III. Norman Campus

A. Academic

1. Faculty Personnel Actions

LEAVES OF ABSENCE:

Richard L. Nostrand, Associate Professor of Geography, sabbatical leave changed from September 1, 1979 to June 1, 1980 with half pay to September 1, 1979 to January 16, 1980 with full pay.

Nathaniel S. Eek, Dean, College of Fine Arts, and Professor of Drama, returned from sick leave of absence with pay, November 26, 1979.

APPOINTMENTS:

John Charles Purcupile, Ph.D., Professor of Aerospace, Mechanical and Nuclear Engineering with tenure, \$28,000 for 9 months, September 1, 1980.

Frank William Howard, Assistant Professor of Aviation and Interim Chief Flight Instructor, Commercial and Instrument, \$10,714 for 9 months, .50 time, November 1, 1979 through May 31, 1980.

CHANGES:

Robert W. Gentry, Visiting Assistant Professor of Petroleum and Geological Engineering, salary changed from \$6,700 for 9 months, .25 time, to \$20,100 for 9 months, .75 time, September 1, 1979 through May 31, 1980.

Abraham Matthews, title changed from Graduate Research Assistant to Research Associate, Energy Resources Center, salary changed from \$6,000 to rate of \$12,000 for 12 months, .50 time, September 1, 1979 through June 30, 1980.

Paul J. Studebaker, Assistant Director, Advanced Programs; given additional title of Adjunct Assistant Professor of Human Relations, October 1, 1979.

Ronald Dee Sylvia, Assistant Professor of Political Science, salary changed from \$16,500 to \$17,500 for 9 months, September 1, 1979 through May 31, 1980.

Gordon Uno, title changed from Acting Assistant Professor to Assistant Professor of Botany and Microbiology, salary changed from \$15,000 to \$16,000 for 9 months, January 16, 1980 through May 31, 1980. Completion of Ph.D.

RESIGNATIONS:

Adel A. Sheshtawy, Associate Professor of Petroleum and Geological Engineering, January 16, 1980.

Ronald R. Bourassa, Associate Professor of Physics and Astronomy, January 16, 1980. To accept position at the University of Colorado at Colorado Springs.

RETIREMENT:

Robert E. Bell, George Lynn Cross Research Professor of Anthropology and Curator of Archeology, Stovall Museum, June 1, 1980. Named George Lynn Cross Research Professor Emeritus of Anthropology.

President Banowsky recommended approval of the personnel actions listed above.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

2. Legal Assistant Program

The legal assistant is a trained person who works under the general supervision of a lawyer, performing tasks which traditionally have been performed by lawyers. The legal assistant functions on a level between the lawyer and the general office staff.

The increased need for legal services requires that the workload of most lawyers be more economically and functionally organized. The legal assistant concept is one result of this increased need.

The American Bar Association has recommended that programs be developed to train legal assistants to help take the burden from the lawyer, recognizing "that there are many tasks in serving a client's needs which can be performed by a trained non-lawyer assistant, working under the direction and supervision of a lawyer."

For this reason, the University of Oklahoma Law Center, Department of Continuing Legal Education, in cooperation with the College of Liberal Studies, has developed a course of study for high school graduates which, upon completion, qualifies the graduate to assume legal assistant responsibilities with a law firm, corporation or governmental agency working under the supervision of a lawyer.

It is the responsibility of a legal assistant to do work of a legal nature, above the clerical level, under the direction and supervision of an attorney.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

OKLAHOMA CITY CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - DECEMBER, 1979

Project	Engineers and Architects	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Source of Funds
Steam and Chilled Water System Expansion Part II-A, Project "K"	Frankfurt-Short-Emery-Bruza, Incorporated	Commander Construction, Incorporated	10/19/79	05/28/79	\$ <u>410,981</u> 437,868	99%	Revenue Bond Funds
Part II-B, Project "K"		Kay Engineering Company	06/14/78	05/28/79	\$ <u>290,500</u> 330,660	99%	
Dental Clinical Sciences Building Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 32,280	99%	Bond Funds
Biomedical Sciences Area Landscape Plan, Phase I, Major Trees		Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 18,584	99%	Bond Funds
College of Nursing Building, Landscape Plan Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/79	\$ 7,970	99%	
OUHSC Parking System 1100-Car Parking Structure		Harmon Construction Company	07/26/78	09/10/79	\$ <u>4,749,000</u> \$4,674,237	98%	Revenue Bond Funds
Coronary Care Unit	Rees Associates, Inc.	Hugh M. Williams Construction	04/25/79	09/23/79	\$ 226,956	99%	OUHSC Funds
434-Car Parking Structure	Rees Associates, Inc.	United Builders, Inc.	05/17/79	05/23/80	\$ <u>1,760,000</u> \$1,832,444	35%	Bond Funds
EMTC Hospital and Clinics				12/12/80	\$4,064,000		University Hospital and Clinic Funds
Landscape Project, Phase V, Library	Thomas Roberts & Associates	Twam Nurseries	05/17/79	---	\$ <u>67,180</u> 51,423	96%	Bond Funds

ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA  
OKLAHOMA CITY CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - DECEMBER, 1979

Project	CMP Priority Number	Architect or Engineer	Contract or Letter	Estimated Cost	Status
Health Sciences Library Equipment	1B	Architectural and Engineering Services	---	\$ 411,381	Plans for the final phases of movable equipment are being developed.
College of Pharmacy Building	4	Architectural and Engineering Services	---	\$4,800,000	Inactive.
1,100-Car Parking Structure Service Facility	-	Locke-Wright-Foster	---	\$ 800,000	Preliminary studies are underway.
Biomedical Sciences Building Site Development	7	Architectural and Engineering Services	---	\$ 263,750	Inactive.
College of Health Building Auditorium Renovation	-	Locke-Wright-Foster	---	\$ 317,000	Inactive.
Landscape Projects		Thomas Roberts & Associates	12/08/77	\$ 149,375	Plans are being prepared.
Physical Fitness Center	-	Coleman, Ervin & Associates	---	\$3,000,000	Student Facilities fee approved.
Steam and Chilled Water System Expansion, Phase V		Frankfurt-Short-Bruza	11/30/79	\$6,000,000	Final plans have been completed on portions of the project.



The purpose of this legal assistant program is to prepare persons for employment in law-related occupations. Graduates of this program will be qualified to work with attorneys in public and private law practice and in corporate and governmental law-related activities. The curriculum of this program will stress understanding and reasoning rather than the rote learning of facts and information.

This paralegal studies program will comprise the equivalent of sixty semester hours of study--thirty hours of undergraduate-level college courses and thirty hours of law-related courses. The law-related courses are taught by a combination of independent study and concentrated classroom instruction. Required readings must be completed in all courses and each course also includes a work project and a final examination.

A Legal Assistant Certificate will be awarded following completion of the program.

The program received approval from the American Bar Association in February 1978.

President Banowsky recommended approval of the Legal Assistant Program in the Law Center as explained above.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## B. Finance and Management

### 1. Administrative and Professional Personnel Actions

#### APPOINTMENT:

Howard R. Roberts, Associate Director, University of Oklahoma Press, \$26,000 for 12 months, January 1, 1980. Administrative Staff.

#### CHANGES:

Bobby J. Bryant, title changed from Senior Systems Analyst to Acting Manager for Systems Development, Information Systems Programs, salary increased from \$23,240 to rate of \$25,000 for 12 months, October 24, 1979 through June 30, 1980. Professional Staff. Subject to the availability of funds.

Paul K. Law, Research Sanitary Engineer, Civil Engineering and Environmental Science, salary increased from \$19,299.96 to rate of \$20,650.92 for 12 months, October 1, 1979 through May 13, 1980. Subject to the availability of funds.

Charley W. Nease, title changed from Assistant Director to Petroleum Engineer, Information Systems Programs, October 9, 1979 through June 30, 1980. Professional Staff. Subject to the availability of funds.

Floyd A. Teter, Jr., titles changed from Director of Registration and Interim Director of Adult Admissions to Director of Adult Admissions and Records, salary increased from \$24,300 to \$25,000 for 12 months, November 19, 1979. Administrative Staff.

RESIGNATION:

Arthur M. Adkins, Associate Director, University of Oklahoma Press, October 31, 1979.

President Banowsky recommended approval of the personnel actions listed above.

Regent Rothbaum moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

2. Funds for Research and Instructional Equipment

The College of Engineering has submitted a request for University Associates' funds to establish on a matching basis a Research and Instructional Equipment fund, with the hope that over a three-year period \$250,000 could be provided for this purpose. Grants and other external sources would be expected to provide an additional \$250,000. This half-million dollar increase in equipment and instrumentation funding would be an extremely significant advancement toward higher quality in both research and instruction.

President Banowsky recommended that \$100,000 be made available this year from University Associates' funds for this purpose, with the understanding that the top priorities are instrumentation for the Fears Structural Engineering Laboratory and a software laboratory for the Computing Sciences Program, with the remaining funds being used to establish the Instructional and Research Equipment Fund (\$36,000) on a matching basis.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

3. Student Association Budget

The UOSA Omnibus Appropriations Act for 1979-80 was distributed to each Regent with the agenda for this meeting along with a budget summary and a line item budget comparison.

Regent Rothbaum, Chair of the Student Affairs Committee, reported that yesterday he had the opportunity to visit with Vice Provost Stout and his staff and had lunch with them and with the student leadership. Later, at the Student Affairs Committee meeting, the UOSA budget for 1979-80 was discussed.

Mr. Rothbaum congratulated the students for an excellent job in preparing this budget. Regent Rothbaum said the Committee concurs with President Banowsky's recommendation for approval of the lump sum UOSA appropriations for 1979-80 as shown below:

	<u>1979-80</u>
Adams Center	\$ 5,228.25
Athletic Center	3,840.10
CAC Activities Office	850.75
CAC Development Fund	725.00
Aardvark Week	1,043.00
Campus Film Series	6,833.80
Dads' Day	616.00
Homecoming	765.75
Howdy Week	1,277.58
Moms' Day	877.00
Sooner Rally Council	675.00
Speakers Bureau	45,230.00
Summer Activities Council	800.00
Model United Nations	2,869.50
Cate Center	6,025.28
Commuter Center	19,983.53
Student Tenant Legal Service	12,000.00
UOSA Congress Legislative Branch	7,482.00
UOSA Student Courts	3,928.53
Cross Center	4,740.40
UOSA Executive Branch	15,898.22
Faculty Awards Committee	376.00
Panhellenic Council Center	6,094.00
Interfraternity Council Center	5,818.00
Locus	3,000.00
Residents Action	3,573.10
Residents Action Special Projects	2,475.00
Student Assistance Center	31,835.52
University Apartments Center	2,970.00
Walker Tower Center	6,089.68
UOSA Contingency Fund	3,900.00
Bookkeeping Services	3,650.00
Accounting Fee	4,519.42
Student Organizations and Reserve	15,078.37
	<u>\$231,068.78</u>

Regent Rothbaum moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 4. Student Activity Fee Reserve Fund Special Allocation

A special allocation from the Student Activity Fee Recreation Reserve Fund of \$29,000.00 was approved by the Regents on July 19 as additional funding for the campus bus system, to provide an alternate route from the North Campus to the main campus area. While this route has proven successful and supports the idea that students will park their cars and ride the bus under positive conditions, we wish to make an adjustment in the present system.

Maximum usage, efficiency, and cost effectiveness can be gained if the entire campus transportation system operates from a central point, the Lloyd Noble Center. The North Campus route would be terminated and two buses added to the Lloyd Noble Center system. After study by representatives from the Student Association, Student Affairs, and Administrative Affairs, we request a special allocation from this reserve fund in the amount of \$22,664.00 for the spring semester so that this may be accomplished.

President Banowsky recommended approval of the special allocation of \$22,664.00 as explained above.

Regent Rothbaum reported this was reviewed by the Student Affairs Committee at the meeting yesterday and the Committee concurs with President Banowsky's recommendation. Regent Rothbaum moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 5. Trolley Bus Procurement

The University is in its 4th year of operating an intra-campus bus system to transport students from perimeter parking areas and housing apartment areas to a central point in the academic campus. This service has been contracted annually from an outside vendor. The service has been highly successful in attracting riders from the apartments and South Greek areas and thus minimizing further compounding of parking space availability problems.

However, parking continues to be a serious problem on campus since the Parking and Traffic Office receives several hundred requests for parking stickers which cannot be filled because of insufficient parking spaces. The primary existing perimeter parking area which is available for commuter automobile use, and which is relatively unused, is the lot at Lloyd Noble Center. This spring the University will be spending 1.5 million dollars to add parking spaces and improve access roads around Lloyd Noble Center. In addition, the City of Norman will be widening Jenkins Street from Highway 9 to Constitution Avenue.

It appears natural to develop that area for student and staff parking during the day when the spaces are not being used for other events. The University will be initiating a rider service from Lloyd Noble Center north on Wadsack Drive and Asp Avenue to the Library.

The remaining issue is the form of transportation which might be employed to move students to and from their cars. During the past year we have considered a variety of transport unit alternatives including a return to some form of the old tram system (a highly popular form of intra-campus transport during their prior use). For the national Bicentennial, the City of Philadelphia procured specially built trolley buses from Boyertown Auto Body Works for use on the downtown to Fairmont Park service. These distinctive units, built on a modern chassis to look like a trolley, have proven highly successful in generating public interest.

Correspondingly, maintainability, serviceability, and reliability of the trolley buses have proven to be excellent. The chassis is a Dodge M-600 standard motor home unit rated for 16,000 pound gross vehicle weight. The trolley bus unit has an 18 gauge riveted skin with one inch interior insulation. The interior is furnished in solid natural red oak throughout, including seats, and the exterior is finished with brilliant enamel. The unit seats 31 and accommodates 16 standees in its standard configuration. It meets Federal Vehicle Safety Standards for nighttime highway travel and is well-suited to both on and off-campus use.

Exposure and full discussion of the concept of forming a focal point through the purchase of two trolley buses for our intra-campus transit system while working toward improving perimeter parking use has been accomplished with staff members and student leadership. The consensus opinion is that this positive approach to solidifying on-campus transit for the future is in order at this time.

The trolley bus units are available at a cost, including chassis, trolley bus body, and ancillary equipment, of approximately \$50,000 each. Due to lead-times for chassis procurement and trolley bus body fabrication and mounting, it is necessary to enter orders for late summer 1980 delivery, by January 1980.

On Thursday, November 29, 1979, the Administrative and Physical Resources Council unanimously approved the Trolley System. Likewise, on December 5, 1979, Student Congress passed a resolution supporting the purchase of the Trolley Buses.

The Trolley Buses will be paid for from Student Activity Fees, Housing revenues, and Parking and Traffic revenues.

President Banowsky recommended that the Board of Regents approve the expenditure of approximately \$100,000 for the procurement of two trolley buses.

Regent Rothbaum said this was reviewed by the Student Affairs Committee and the Committee concurs with President Banowsky's recommendation. He moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## 6. Oklahoma Geological Survey Agreement

A renewal of the agreement between the Oklahoma Geological Survey and the United States Geological Survey for the 1980 fiscal year has been proposed. The agreement provides that each party will contribute \$193,750 during the period July 1, 1979 through June 30, 1980 for the program: An Investigation of the Water Resources of Oklahoma. The University's share of the \$193,750 will be \$91,150 in cash and \$102,600 in direct service credit. The amounts contributed will cover all of the costs of the necessary field and office work directly related to this program but excluding any general administrative or accounting work in the office of either party and excluding the cost of publication by either party of the results of the program.

The other terms of the agreement are identical with the agreements of previous years.

President Banowsky recommended approval of entering into an agreement with the United States Geological Survey as explained above for the fiscal year 1980.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## 7. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for November, 1979 was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. It is understood the contract budgets may differ from the proposed amounts, depending on these negotiations.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## C. Operations and Physical Plant

### 1. DeBarr Hall Renovation

Turnbull and Mills, Inc., the project architects, have completed major revisions to the plans and specifications for the renovation of DeBarr Hall. The project involves general interior renovation of the building including the following items of work: Renovation of teaching and research

laboratory spaces, installation of new heating, ventilation, and air conditioning systems; renovation of electrical, plumbing, and lighting systems; modification of the building to meet fire and safety codes; and general interior and exterior renovations to make the building more energy efficient and to remove architectural barriers to the handicapped. The plans have been developed with a series of alternates.

The approved budget for the project is \$1,000,000.

President Banowsky recommended that the final plans for the renovation of DeBarr Hall be approved and that the project be advertised for bids.

Regent Bell said the Facilities Planning Committee reviewed these plans at the meeting yesterday and concurs with President Banowsky's recommendation. Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

## 2. Nielsen Hall Renovation

Bids were received on December 6 for the renovation of Nielsen Hall. A tabulation of all the bids is attached. The low base bid of \$581,594 was received from T. J. Boismier Company, Inc. In addition to the base bids, a series of alternates need to be included as a part of the project. The following is a summary of the base bid and recommended alternates:

<u>Item</u>	<u>Amount</u>
Base bid	\$581,594
Alternate 1, linear accelerator space	82,406
Alternate 2, 1st, 2nd, and third floor office space	37,829
Alternate 3, attic level office space	63,072
Alternate 5, polyurethane roofing	12,302
Alternate 6a, new loading dock	18,368
Alternate 6b, new electrical supply for shop area	18,845
Alternate 7, handicapped entrance	29,104
Alternate 8, library stack and office space	<u>20,773</u>
Recommended Construction Contract Amount	\$864,293

The funds required for the award of the contract are available from the project budget.

President Banowsky recommended that the Board of Regents award a contract in the amount of \$864,293 to T. J. Boismier Company, Inc. for the renovation of Nielsen Hall.

Regent Bell said these bids were reviewed by the Facilities Planning Committee and the Committee concurs with President Banowsky's recommendation. Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

### 3. Tennis Courts Lighting

Four bids were received on December 6 for the installation of a lighting system for the ten tennis courts located at Timberdell Road and Jenkins Avenue. A tabulation of all bids is as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate Proposal (Deduct)</u>
Oran Alexander Enterprises Oklahoma City	\$64,890	- \$4,921
Shawver & Con, Inc. Oklahoma City	\$68,780	-0-
Osborne Electric Co., Inc. Oklahoma City	\$66,360	-0-
Thompson Electric, Inc. Norman	\$63,496	-0-

The alternate bid did not meet the intent and requirements of the plans and specifications.

President Banowsky recommended that the low base bid of \$63,496 be accepted and that a contract be awarded to Thompson Electric, Inc.

Regent Bell said these bids were reviewed by the Facilities Planning Committee and the Committee concurs with President Banowsky's recommendation. Regent Bell moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

### 4. Easements - Jenkins Avenue Widening Project

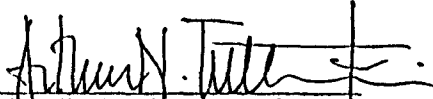
A Spring, 1980 construction date is planned by the State Highway Department for the widening of Jenkins Avenue from Highway #9 to Constitution Avenue. The current design and street alignment involves a four lane wide



NIELSEN HALL RENOVATION

CONTRACTOR	Base Bid	Sales Tax Savings	Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5	Alt. #6a	Alt. #6b	Alt. #7	Alt. #8
T. J. Boismier Co., Inc.	\$581,594	(\$ 636)	\$82,406	\$37,829	\$63,072	VOID	\$12,302	\$18,368	\$18,845	\$29,104	\$20,773
Commercial Mechanical Contractors	\$760,500	(\$6,000)	\$98,700	\$58,400	\$71,000	VOID	\$11,450	\$29,600	\$19,320	\$36,530	\$24,430
Dow Construction, Inc.	\$778,500	(\$ 0)	\$92,800	\$53,500	\$74,300	VOID	\$12,000	\$36,800	\$22,600	\$35,600	\$24,500
Wynn Construction Company, Inc.	\$700,000	(\$ 0)	\$86,000	\$61,000	\$68,000	VOID	\$20,000	\$26,000	\$20,000	\$34,000	\$33,000

CERTIFIED TABULATION OF BIDS

BY   
 Arthur N. Tuttle, Jr., Director  
 Arch. & Engineering Services

divided facility with a center median. The intersection of Jenkins Avenue and Highway #9 is designed to emphasize Jenkins Avenue as a main entrance to campus. Ramps to and from Highway #9 will be the main design feature of this intersection. The State Highway Department and the City of Norman acting through R.G.D.C., Inc., their consultants, will submit right-of-way legal descriptions to the University staff for their review. In order for construction to take place, the University will be required to transfer property easements to the City of Norman. Funding for this project will come from federal, state and city sources. The University will have certain demolition costs.

President Banowsky recommended that the Board of Regents (1) approve the plans for the widening and reconstruction of Jenkins Avenue from Highway #9 to Constitution Avenue as delineated by R.G.D.C., Inc., (2) grant the required additional easements and (3) authorize the President of the Board of Regents to execute the necessary legal documents on behalf of the University.

Regent Bell said this matter was reviewed by the Facilities Planning Committee and the Committee concurs with President Banowsky's recommendation. Regent Engleman moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 5. Demolition of the Women's Building

The proposed library expansion will be located on the west side of the present library building in a space now partially occupied by the Women's Building. Architectural and Engineering Services has prepared plans and specifications for the demolition of the Women's Building. The total project cost is estimated at \$65,000 with a demolition cost of \$50,000. Funding for this demolition project will come from the library expansion construction accounts.

President Banowsky recommended that the Board of Regents authorize the demolition of the Women's Building, approve the final demolition plans, and authorize the advertisement of this work for bids.

Regent Bell said the Facilities Planning Committee concurs with President Banowsky's recommendation. Regent Bell moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 6. Lloyd Noble Center Parking Area Demolition Project

As part of the Lloyd Noble Center parking lot expansion project, Building 137 in the southeast quadrant of the present parking lot, and the materials yard between Building 137 and Building 138 will be removed to enlarge the parking lot. It also will be necessary to demolish an existing chimney attached to Building 138. Architectural and Engineering Services

has prepared cost estimates and bidding documents for the required demolition and site clearance. The total project cost is estimated at \$15,000 with a demolition cost estimated at \$12,300. Funds for this work are included in the Lloyd Noble Center Parking Account.

President Banowsky recommended that the plans for the demolition of Building 137 and site clearance work be advertised for bids.

Regent Bell said the Facilities Planning Committee concurs with President Banowsky's recommendation. Regent Bell moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 7. North Campus Ground Lease

The Regents of the University of Oklahoma adopted a policy of developing the North Campus as a multiple-use facility/park on January 9, 1975. Among the land uses noted in this policy were research, light-industrial, warehousing, office and professional, and commercial. The adoption of the multiple-use concept recognized that the prospects for development of research/education related enterprises were minimal.

In 1978 and early 1979, the Regents acted to authorize entering into two separate ground leases for approximately one acre tracts. These two leases for construction of light industrial facilities, although construction has not yet been undertaken, have enabled us to proceed with potential development in a highly positive vein.

Since early 1979 we have been discussing and negotiating with Wayne E. Marley and John W. Marley concerning the possibility of their entering into a ground lease for a tract of approximately 6.5 acres on North Campus. This tract would be used for purposes of initially constructing an approximate 9,000 square foot building for their light manufacturing headquarters (Aztec Building Systems, Inc.). They propose to subsequently construct additional structures which would be leased for similar activities.

During this time we have also been internally reviewing the history of the North Campus and its relationships with the community and the Federal Aviation Administration (FAA). The initial approvals by the Regents some 20 years ago to develop portions of the North Campus have been reaffirmed periodically in one form or another. We believe that the continuation of efforts to develop selected portions of the North Campus which are not required for direct airport purposes, as a multiple-use facility/park is in consonance with past actions of the Regents and current needs of the University.

The proposed ground lease with Aztec Building Systems, Inc. contains the following key provisions:

1. The selected tract, approximately 6.5 acres in size, is in the north section of the Swearingen Research Park area. It is bounded on two sides by tracts which have World War II vintage wooden structures on them. These structures will presumably be continued in use for the indefinite future.
2. Aztec Building Systems, Inc. will be authorized to construct, operate and maintain a light manufacturing facility as defined under City of Norman ordinances.
3. Aztec Building Systems, Inc. will make payments in lieu of ad valorem taxes to the County Treasurer of Cleveland County, Oklahoma.
4. The University will receive an income stream over the 40 year maximum term of the ground lease as follows:

\$1500/acre/year	10 years
2250/acre/year	10 years
3374/acre/year	10 years
5062.50/acre/year	10 years

The rental amounts for the last three periods of 10 years each represent maximum possible amounts to be realized from a cost-of-living rent escalator clause which may not exceed fifty (50) per cent increase for a subsequent ten (10) year term. The present value of this maximized income stream discounted at eight (8) per cent is approximately \$26,000 per acre. Under a worst case or most conservative assumption of zero inflationary increase over the maximum 40 year term of the agreement the present value of the income stream is approximately \$17,000 per acre. All of these calculations ignore the future residual value of buildings/facilities constructed.

5. Title to all buildings placed upon the premises automatically passes to the University upon termination of this lease.

Although not a part of the lease, three other important elements are:

- \* This tract extends to Building 702 presently used by the Department of Zoology. It will be necessary to remove presently unused cages from the south exterior wall of this structure.
- \* An entrance to Swearingen Research Park from the east side, off Highway 77, would be consistent with separation of aviation related activities, light industrial activities, and the more attractive Robinson Street frontage. Within established procedural processes, the University will attempt to have such an entrance installed at the east end of Lexington Street.

- \* As in the case of the other two referenced ground leases, it is necessary to enter into a companion agreement with the FAA to release this tract from the reverter provisions of the original conveyance to the University. This agreement ensures the continuity of the ground lease for the Lessee in the event the University's interest in the operation is reverted by or conveyed to the FAA.

President Banowsky recommended that the Board of Regents authorize entering into the respective agreements with Marley and Marley and with the Federal Aviation Administration.

Regent Bell said the Facilities Planning Committee concurs with President Banowsky's recommendation. Regent Little moved approval. The following voted yes on the motion: Regents Bailey, Replogle, Engleman, White, Little, and Rothbaum. Regent Bell abstained. The Chair declared the motion carried.

#### 8. Sale of Land

The University received 160 acres of undeveloped land from the May M. Walker Estate July 10, 1969. This land is located southeast of the intersection at Western and Memorial Road in Oklahoma City.

On September 22, 1976, 20 acres of this property was sold to Edward A. Eskridge. On November 18, 1976, the Regents entered into an agreement with the Foundation whereby the Regents agreed to transfer to the Foundation the remaining 140 acres in exchange for seven pieces of property adjacent to the campus in Norman located on Jenkins Street and on Elm Street.

The Foundation agreed that proceeds from the eventual sale of this land would be deposited in the Walker Fund of the Regents, less and except that amount necessary to reimburse the Foundation for the Foundation's cash outlay of \$180,130.30 plus interest at a rate not to exceed 5% per annum and actual incidental expenses incurred by the Foundation in connection with the transaction. It was also agreed that any sale or other transaction affecting the future of this land would be entered into only with mutual consent of both the Regents and the Foundation.

At the August 31, 1979, meeting of the Foundation Trustees, pursuant to inquiries concerning the possible sale of the property, it was agreed to allow Mr. Gerald Gamble, an Oklahoma City realtor, 120 days to seek offers on the property. On October 31, 1979, Mr. Gamble advised that we had received an offer from A. S. Dahr, M.D., to purchase the remaining Walker property. Dr. Dahr has offered \$5,600 per acre for a total sales price on the 140 acres of \$784,000. The purchase contract calls for 25% of the purchase price to be paid on closing and the remaining balance to be paid over the next five years in equal annual installments of \$117,600 per year to principal plus interest at 9% per annum on the unpaid balance. The buyer also has the right to prepay any or all principal

without penalty. Buyer also wants as part of the agreement the right to obtain a partial release of approximately 32 acres when the mortgage balance equals \$400,000 or less.

The Foundation Trustees requested Mr. Frank Grass, a certified M.A.I. appraiser, to appraise this property. The appraisal, dated November 15, 1979, values the property at \$756,000. Our offer from Dr. Dahr exceeds this appraised value.

The Trustees of the University of Oklahoma Foundation, Inc. have recommended that Dr. Dahr's offer be accepted.

President Banowsky recommended acceptance of the offer of A. S. Dahr, M.D., to purchase the 140 acres as explained above.

Regent Bell reported the Facilities Planning Committee concurs with this recommendation. Regent Rothbaum moved approval. The following voted yes on the motion: Regents Bailey, Replogle, Engleman, White, Little, and Rothbaum. Regent Bell voted no. The Chair declared the motion approved.

#### 9. Oil and Gas Lease Assignments

Pursuant to Section IX of an oil and gas lease dated March 8, 1979 with Realto Associates, subsequently assigned to National Oil Company on April 23, 1979, National Oil Company requests approval of various assignments of their interests in the subject lease, that is; two assignments of Overriding Royalty Interest and an assignment of Oil and Gas Leases.

President Banowsky recommended approval of the assignments.

Regent Little moved approval. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

#### 10. Renovation of Handball Courts

Work has been completed by Cactus Construction Company on the renovation of four handball courts located on the west side of the stadium. The total cost of the project is \$48,790. The final inspection of the work was held on November 28, 1979. All punch list items have been completed.

President Banowsky recommended that the renovation work be accepted and that the final payment for the work be made to the contractor.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Bailey, Bell, Replogle, Engleman, White, Little, and Rothbaum. The Chair declared the motion unanimously approved.

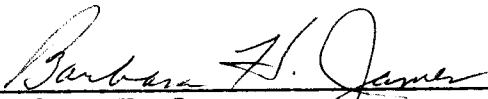
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11. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Norman Campus. No action was required.

There being no further business, the meeting adjourned at 10:55 a.m.

  
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Barbara H. James  
Executive Secretary of the Board of Regents

ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA  
NORMAN CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - DECEMBER, 1979

Project	Engineers and Architects	Contractors	Contract Award Date	Original Adjusted Completion	Original Current Contract Amount	Status Percent Complete	Source of Funds
Lloyd Noble Center	Binnicker & Associates	Rayco Construction Company	01/11/73	01/10/75	\$4,929,000 \$5,093,961	97%	Student Facilities System Bond of 1971. Private Funds and Student Facilities Fee Reserve.
Wilson Center Dining Hall Renovation	Architectural & Engineering Services	7 OK's, Inc.	06/14/79	09/09/79	\$ 92,796	90%	Housing Reserve Funds.
Housing Improvements: Sitework	Architectural & Engineering Services	Cactus Construction Co.	08/10/79	11/10/79	\$ 132,543	40%	Housing Reserve Funds.
Housing Improvements: Masonry Restoration	Architectural & Engineering Services	Hydro-Seal	08/28/79		\$ 87,247	20%	Housing Reserve Funds.
Huston Huffman Center	Benham-Blair & Affiliates, Inc.	Harmon Construction Co.	11/26/79		\$5,730,000	10%	Private Funds, Bond Funds & State Building Bond Funds
Samuel Roberts Noble Microscopy Lab/Animal Holding Facility	Ammerman, Butler, Thomas & Associates, Inc.	Wynn Construction Co.			\$ 645,213		Private Funds, and Section 13/New College Funds
Stadium South End Zone	Noftsger, Lawrence, Lawrence, & Flesher	Harmon Construction Co.	11/29/79	10/15/80	\$3,922,700	1%	Bond Funds, Athletic Department Funds
NEL & Physical Sciences Center Renovation	Architectural & Engineering Services	G & V Enterprises, Inc.			\$ 110,134	0%	Section 13/New College Funds & Institutional Funds
Huston Huffman Center	Benham-Blair & Affiliates, Inc.	Johnson Controls, Inc.			\$ 39,253	0%	Private Funds, Bond Funds & State Building Bond Funds
Stadium South End Zone	Noftsger, Lawrence, Lawrence, & Flesher	Johnson Controls, Inc.			\$ 25,682	0%	Bond Funds, Athletic Department Funds
Savoie-Lottinville Hall & Parkview Apartments Roofing Repair	Architectural & Engineering Services	Neogard Corporation			\$ 153,000	0%	Building Maintenance & Housing Reserve Funds



ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA  
NORMAN CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - DECEMBER, 1979

Project	CMP Priority Number	Architect or Engineer	Contract or Letter	Estimated Cost	Status
Richards Hall Renovation	M&R 1	McCune McCune & Associates	06/10/76	\$ 910,000	Working drawings and specifications are being revised.
Richards Hall Fixed Equipment	M&R 2	McCune McCune & Associates	06/10/76	\$ 200,000	Plans are being revised.
Nielsen Hall Renovation	M&R 3	Howard-Samis-Porch	01/22/76	\$ 990,000	Bids are to be received on December 6, 1979.
DeBarr Hall Renovation (Excluding Annex)	M&R 4	Turnbull & Mills	01/22/76	\$ 730,000	Working drawings and specifications are being revised.
DeBarr Hall Fixed Equipment	M&R 5	Turnbull & Mills	01/22/76	\$ 270,000	Working drawings and specifications are being revised.
Science Hall Renovation	M&R 6	Shaw Associates, Inc.	01/22/76	\$ 886,201	Schematic plans have been approved. Inactive.
Max Westheimer Taxiway Reconstruction, Phase II	--	C.H. Guernsey & Company	---	\$ 558,315	Master planning is underway.
Building Mechanical Systems Improvements	--	MESA Engineering Corporation	---	\$ 13,000	Preliminary work is underway.
Bizzell Memorial Library Expansion	NC 1-A NC 1-B NC 1-C	Hellmuth, Obata and Kassabaum, Inc.	--- --- ---	\$4,000,000 \$4,000,000 \$4,000,000	Design development phase plans are being prepared.
L. Dale Mitchell Baseball Park	--	R.G.D.C., Inc.	---	\$1,200,000	Schematic plans have been approved.
Lloyd Noble Center Parking Facilities	--	R.G.D.C., Inc.	---	\$1,500,000	Preliminary planning underway.
Jefferson House Remodeling	--		---	\$ 500,000	The architectural firm selection process is underway.