

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, JANUARY 12, 1956 - 10:00 A.M.

The regular January meeting of the Board of Regents of the University of Oklahoma was held in the Office of the President of the University, Norman, on Thursday, January 12, 1956, at 10:00 a.m.

The following members were present: Regent Dave Morgan, President, presiding; Regents Little, McBride, Grisso, Benedum, Savage.

ABSENT: Rayburn Foster.

The minutes of the meeting held on December 8, 1955, were approved.

President Cross reported that Howard McCasland has declined the appointment as a member of the Will Rogers Fund Advisory Committee, and that he would appoint someone else and report to the Regents at the February meeting.

President Cross reported the Directors of the Halliburton Oil Well Cementing Company had sent a check for \$6,000 as the first payment of a gift of \$18,000 to the University of Oklahoma Foundation to sponsor an Erle P. Halliburton chair of petroleum engineering. Following is a copy of a letter from Mr. L. B. Meaders, President, under date of December 12, 1955, to the Foundation:

"President
University of Oklahoma Foundation
University of Oklahoma
Norman, Oklahoma

"Dear Sir:

"The Directors of Halliburton Oil Well Cementing Company have authorized this Company to sponsor a chair of petroleum engineering in the School of Petroleum Engineering at the University of Oklahoma to be known and designated as the Erle P. Halliburton Chair of Petroleum Engineering in honor of the beloved Chairman of our Company.

"It is my understanding that the University of Oklahoma Foundation is a non-profit corporation, organized under the laws of the State of Oklahoma for the specific designated purpose to receive, hold and distribute moneys contributed for the use and benefit of the University of Oklahoma, an instrumentality of the State of Oklahoma.

"Provided that both the University of Oklahoma Foundation and the University of Oklahoma are agreeable to accepting the contributions made by Halliburton Oil Well Cementing Company, upon the terms and conditions herein contained, our Company agrees to pay over to the University of Oklahoma Foundation to be used for the purposes of establishing a professorship in the School of Petroleum Engineering of the University of Oklahoma, the sum

January 12, 1956

5298

of \$6,000.00 per calendar year for the next three calendar years, commencing with the year 1956.

"The professorship to be established and for which support said sums are to be contributed shall be known as the Erle P. Halliburton Chair of Petroleum Engineering. This professorship is to be restricted specifically to the teaching of subjects in the School of Petroleum Engineering of the University of Oklahoma directly related to the drilling for and the production of oil and gas.

"The \$6,000.00 per calendar year to be paid over by the Company shall be used by the University of Oklahoma Foundation and the University of Oklahoma only as supplemental or additional funds in addition to those amounts available from the State of Oklahoma for the payment of the salary of the professor who may be selected to occupy the Erle P. Halliburton Chair of Petroleum Engineering. However, in the event that the University shall determine that in any given calendar year the use of the full \$6,000.00 is not necessary for the filling of the professorship for the Erle P. Halliburton Chair of Petroleum Engineering, one-third of said sum of \$6,000.00 per calendar year may be used by the University for supplemental or additional funds in addition to funds available from the State of Oklahoma for paying additional sums to other professors in the School of Petroleum Engineering. However, the sum of \$6,000.00 contributed by Halliburton Oil Well Cementing Company each calendar year is contributed with the understanding that not less than two-thirds of said sum must be used by the University for paying to the professor occupying the Erle P. Halliburton Chair of Petroleum Engineering remuneration or salary in addition to that available to be paid to such professor from the sums available to the University from the State of Oklahoma.

"The person to occupy the Erle P. Halliburton Chair of Petroleum Engineering must be a person meeting all the qualifications of the University of Oklahoma for a full professor in the School of Petroleum Engineering. Such persons shall be selected by the Board of Regents of the University of Oklahoma with, however, the understanding that prior to the appointment of such person to the Erle P. Halliburton Chair of Petroleum Engineering, the approval of Halliburton Oil Well Cementing Company shall be first obtained.

"The person selected to occupy the Erle P. Halliburton Chair of Petroleum Engineering shall agree to visit and observe some phase of the operations of our Company at least twice each calendar year for a period of not less than one full day at each visit. The expenses of such visits will be paid by Halliburton Oil Well Cementing Company.

"Any amount of the sum of \$6,000.00 contributed each year in excess of the two-thirds thereof not used by the University of Oklahoma may be accumulated and carried over to the following year, however, such accumulation must be used only for the purposes set forth herein.

"If you are agreeable to accepting, on behalf of the University of Oklahoma Foundation, the sums of money to be contributed by Halliburton Oil Well Cementing Company, as herein provided, and you are further agreeable to

January 12, 1956

5299

being bound by all the terms and conditions hereof, will you please execute one copy of the letter in the space provided below. Then after such acceptance by the University of Oklahoma, who by signing in the space provided below also agrees to be bound by all the terms and conditions of this letter, the same shall become a binding agreement between Halliburton Oil Well Cementing Company on one hand and the University of Oklahoma Foundation and the University of Oklahoma on the other.

"Enclosed is our check in the amount of \$6,000.00 for the calendar year 1956.

Very truly yours,

/s/ L. B. Meaders

L. B. Meaders, President
For - Halliburton Oil Well Cementing Co.

Accepted:

/s/ Ward S. Merrick
For the University of Oklahoma Foundation

/s/ G. L. Cross
For the University of Oklahoma"

The Regents unanimously authorized acceptance of the contribution under the conditions specified, and the Chairman was asked to write a letter of appreciation on behalf of the Board to Mr. Meaders.

President Cross stated O. D. Roberts, formerly Counselor of Men at the University from June 1948 to August 1952, is on the campus in connection with the position as Dean of Students. Mr. Roberts has been Associate Dean of Students at Purdue since leaving OU. He would like to have the Board visit with Mr. Roberts at luncheon.

He stated further, Mr. Roberts is scheduled to meet with a group of representative students in the afternoon.

President Cross requested authority, if it seems advisable after the interview, and if the Regents approve, to offer the position to Mr. Roberts.

President Cross reported he had discussed the matter of an Associate Deanship of the College of Engineering with Dean Carson, and that the Dean is actively working to find suitable prospects. He is considering five at this time. President Cross will make a further report at the February meeting.

President Cross reported that Dr. Laurence H. Snyder, Dean of the Graduate College was named president-elect of the American Association for the Advancement of Science at its annual meeting in Atlanta, Georgia last week. This is the highest honor that can come to a scientist. The Chair was asked to write a letter on behalf of the Regents congratulating Dean Snyder on this recognition.

President Cross discussed the possibility of buying a twin-engine Piper Apache airplane, and trade in our oldest Beechcraft. He stated he would like to have Mr. Coulter make a further investigation. It was suggested by Regent Little that Mr. Coulter explore the Cessna also. No action was taken at this time.

The Regents' attention was called to the action at the July 14 meeting (p. 5191) authorizing a \$5.00 parking fee for students living in University Housing, effective at the beginning of the second semester. President Cross stated he had asked the Student Senate to work on an alternate plan and a recommendation had been made to charge \$1.00 for each car permit, and that those living in University Housing pay \$1.00 additional; consider the parking fee a part of the housing charge.

President Cross stated the Senate recommendation was submitted after all enrollment forms had been printed and too late to bring the matter before the Regents for the second semester. He suggested the matter be further discussed with the Student Senate in an effort to work out the problem for next fall. He recommended the Student Senate plan not be approved at this time.

Regent Savage moved, and it was voted, the matter of a parking fee be given further study, and that the suggested levy on each car cover the cost of policing.

President Cross stated he had received a communication from Bud Wilkinson informing him that Pete Elliott, Assistant Football Coach had resigned to accept the position of Head Football Coach at the University of Nebraska effective January 1, 1956.

President Cross recommended approval of the appointment of Eddie Crowder as Assistant Football Coach in place of Pete Elliott, at an annual salary of \$6,000 as submitted by Mr. Wilkinson. President Cross stated Mr. Crowder does not know at what time he will be released from service but there is a possibility of a leave during spring practice.

On motion by Regent Little it was unanimously voted to approve the appointment of Mr. Crowder as recommended.

January 12, 1956

5301

Mr. Wilkinson suggested the coaching staff be given a small bonus following the close of the football season. President Cross stated he was not in favor of a bonus payment, but had no objection to an expense supplement of \$150 for each of the coaches to cover additional expenses at the Orange Bowl game.

He recommended that each of the following be given a supplementary expense allowance as shown below:

Charles B. Wilkinson	\$150.00
Gomer Jones	150.00
Pete Elliott	150.00
Sam Lyle	150.00
Ted Youngling	150.00

Moved by Regent Savage and voted to approve the recommendation.

Regent Morgan presented the following letter:

"December 27, 1955

"Mr. Dave Jeff Morgan, Chairman
O. U. Board of Regents
Blackwell, Oklahoma

Dear Mr. Morgan:

I am writing you in behalf of the Executive Committee of the Billy Graham Crusade.

Dr. Billy Graham is to be in Oklahoma City starting June 3, 1956, and will conduct services at the State Fairgrounds. On Sunday, July 1, we are most anxious to have the use of Owen Stadium for his last service. We have discussed this meeting with Doctor Cross, and we are writing you as a member of the Board of Regents. Of course, we will assume all of our expenses.

We trust at your next meeting you will find it possible to officially inform us for the use of the stadium on the above date.

Gratefully,

/s/ Norman Macleod

Norman Macleod, Secretary
Executive Committee
Billy Graham Crusade"

Following a discussion, Regent Savage moved, and it was voted that authority be granted for the use of the stadium, and that the President of the University work out with those in charge a satisfactory arrangement to cover expenses in connection with Dr. Graham's appearance.

Regent Grisso voted NO on the motion.

The Regents' Committee (McBride, Little, Morgan) appointed to consider the release of information requested by Mr. Wolfe of the Tulsa Tribune on the Athletic program (see p. 5248 and p. 5284) requested, following suggestion by President Cross, that Harold Keith be asked to prepare the information and release it to the Press, with consideration being given to the Tulsa Tribune to see that no other paper has any advantage on the release date.

The personnel recommendations as included in the Agenda and as shown below were approved on motion by Regent Benedum:

FACULTY

LEAVE OF ABSENCE:

Lloyd P. Jorgenson, Acting Dean, College of Education, leave of absence without pay, June 16 to August 1, 1956. To teach in the Summer Session at the University of Illinois.

APPOINTMENTS:

Marion C. Phillips, Instructor in Marketing, \$1,000 for $4\frac{1}{2}$ months, $1/2$ time, January 16, 1956. Also Instructor in Economics at \$750 for 9 months for $1/4$ time.

William Neel Willcutt, Special Instructor in Marketing, \$750 for $4\frac{1}{2}$ months, $1/2$ time, January 16, 1956.

Ellen Rowlands Cramer, Instructor in Social Work, no salary, October 17, 1955.

Jesse Clark Hurd, Special Instructor in Social Work, \$338 for $4\frac{1}{2}$ months, $1/4$ time, January 16, 1956. Appointment effective September 1, 1955 cancelled.

Paul John McGinnis, Teaching Assistant in Classics, \$625 for $4\frac{1}{2}$ months, $5/12$ time, January 16, 1956. Also, title changed from Graduate Assistant to Teaching Assistant in English, \$1,500 for 9 months, $1/2$ time, January 16, 1956.

Clyde George Smallwood, Teaching Assistant in Philosophy, \$300 for $4\frac{1}{2}$ months, $1/4$ time, January 16, 1956.

CHANGES:

John Christopher Johnson, title changed from Graduate Assistant to Instructor in Zoology, salary increased from \$750 for $4\frac{1}{2}$ months, $1/2$ time, to \$2,000 for $4\frac{1}{2}$ months, $10/12$ time, January 16, 1956.

January 12, 1956

5303

David F. Parmelee, title changed from Graduate Assistant to Instructor in Zoology, salary increased from \$750 for $4\frac{1}{2}$ months, 1/2 time, to \$2,000 for $4\frac{1}{2}$ months, 10/12 time, January 16, 1956.

RESIGNATIONS:

June Hodge Barber, Instructor in Speech, Speech and Hearing Clinic, November 30, 1955.

Ernest Sturch, Jr., Instructor in Chemistry, January 16, 1956.

GRADUATE ASSISTANTS

APPOINTMENTS:

Philip Charles Withrow, School of Geology, \$600 for $4\frac{1}{2}$ months, January 16, 1956.

Charles Philip Beath, School of Petroleum Engineering, \$600 for $4\frac{1}{2}$ months, January 16, 1956.

Kenneth F. Whinery, School of Petroleum Engineering, \$600 for $4\frac{1}{2}$ months, January 16, 1956.

RESIGNATIONS:

Glen C. Luff, School of Geology, January 16, 1956.

Paul S. Ache, School of Petroleum Engineering, January 16, 1956.

James A. Latham, School of Petroleum Engineering, January 16, 1956.

SCHOLARSHIPS, FELLOWSHIPS, RESEARCH ASSISTANTS

APPOINTMENTS:

Joe W. Keeney, Socony-Vacuum Oil Company, Inc. Scholarship (Petroleum Engineering), \$750 for 9 months, September 1, 1955.

William S. Muenzler, Socony-Vacuum Oil Company Scholarship in Exploration Sciences (Geology), \$750 for 9 months, September 1, 1955.

Doral Salmon Paxman, Mobil Oil of Canada Scholarship (Petroleum Engineering), \$750 for 9 months, September 1, 1955.

NON-ACADEMIC

RESIGNATION:

Dwight Howard Ford, Chief Geological Draftsman, Oklahoma Geological Survey, December 17, 1955.

January 12, 1956

5304

RETIREMENT - Walter W. Kraft

Walter William Kraft, Director, Physical Plant Operation and Maintenance; Professor of General Engineering, has asked that his retirement from the University become effective March 1, 1956, upon completion of thirty years of service. On December 25, 1955, Mr. Kraft reached his sixty-fifth birthday, and under University regulations he is subject to retirement. Following is a copy of Mr. Kraft's letter under date of December 23, 1955:

"Dear Dr. Cross:

"In our recent discussion of my future status with the University, I advised you that I would be 65 on December 25 of this year. Under the proposed University regulations, I would be required to retire from my present administrative position on June 30, 1956. During the past few months three Oklahoma City business concerns have inquired about my future plans. Under these circumstances it became necessary for me to discuss this matter with you at once and to make my decision.

"Mr. Earl Tankersley, President of the Builders Construction Company of Oklahoma City, has made a proposal to me which, after due consideration, I felt that I should accept. He is anxious that I join him as soon as possible. I advised him that I wished to remain with the University until the plans and specifications for the Addition to the Bizzell Memorial Library were completed and approved by you and the Board of Regents. I believe this can be accomplished sometime in March.

"I respectfully request that my retirement from the University of Oklahoma become effective March 1, 1956, or as soon thereafter as the plans and specifications for the Addition to the Bizzell Memorial Library at the University of Oklahoma have been completed and approved by the Board of Regents.

"My services with the University commenced on March 1, 1926. The above date of retirement will mark the completion of thirty (30) years of service. To leave the University at this time has not been an easy decision for me to make. I have enjoyed my work with the University and if it were possible would like to have remained in my present position for five (5) more years until I had reached the age of seventy. Since the retirement policy of the University precludes this, I request that I be retired as indicated above.

"I wish to congratulate you and the Board of Regents on the progress which the University has made during your administration. I shall always be interested in the growth and development of the University of Oklahoma and hope that it may continue to hold its present position of leadership in higher education in the Southwest.

"I wish to thank you personally for the sympathetic understanding of all the physical plant problems that we have faced in the years of your presidency. It has been a pleasure and a source of great satisfaction to me to have been associated with you.

January 12, 1956

5305

"With kindest regards and best wishes, I am

Sincerely yours,

/s/ Walter W. Kraft

Walter W. Kraft
Director
Physical Plant"

SCHOOL OF MEDICINE AND UNIVERSITY HOSPITALS

LEAVE OF ABSENCE:

Paul M. Obert, M.D., Assistant Professor of Pathology, extension of military leave of absence from January 1, 1956 to April 1, 1956.

APPOINTMENTS:

Eric B. Meador, Jr., M.D., Clinical Assistant in Pediatrics, clinical rates, December 15, 1955.

Gloria Lee Lord, Teaching Assistant in Pediatrics, School of Nursing, \$3,400 for 12 months, December 1, 1955.

CHANGES:

John Shackelford, M.D., Associate Professor of Preventive Medicine and Public Health; given additional title of Consultant Associate Professor of Pediatrics, January 1, 1956.

Irwin H. Brown, M.D., promoted from Assistant Professor to Associate Professor of Surgery, January 1, 1956. Also Director, Post-Graduate Office.

Ranwel Caputto, M.D., promoted from Assistant Professor to Associate Professor of Research Biochemistry, January 1, 1956.

Thomas Hulen Haight, M.D., Assistant Professor of Medicine and of Preventive Medicine and Public Health; given the additional title of Consultant Assistant Professor of Pediatrics, January 1, 1956.

Jenell Dykstra Hubbard, Director of Nursing Service, Administrative Assistant to Medical Director, University Hospitals; given the additional title of Associate Director of Institutional Nursing, University Hospitals, December 1, 1955.

RESIGNATION:

Ralph R. Robinson, M.D., Assistant Professor of Obstetrics, October 31, 1955.

President Cross called attention to the letter from Mr. Kraft, requesting that he be placed on retirement effective March 1, 1956. The Chair was asked to write a letter to Mr. Kraft on behalf of the Regents expressing the appreciation of the Board for his loyal service over thirty years.

The Chair was also asked to write a letter of appreciation to Pete Elliott, Assistant Football Coach.

The application for a leave of absence under the regulations governing sabbatical leaves by Mrs. Roberta D. Ortenburger, Assistant Professor of Zoology, was discussed. President Cross stated the application presents some unusual aspects:

1. Mrs. Ortenburger's husband, Professor A. I. Ortenburger, has already been granted a sabbatical leave for the same period. Approval of simultaneous leaves for both would have the effect of giving the couple a full-time faculty salary during the period of leave. There is a question as to whether this is within the intent of our sabbatical leave policy.

2. As the wife of a full-time faculty member on tenure, Mrs. Ortenburger, though she has been employed full-time since 1949, has never been eligible for tenure. Her application, therefore, is an exception to the usual fact that a person must have established tenure in order to remain on the faculty long enough to be eligible for a sabbatical. It is true that Mrs. Ortenburger's not having established tenure has nothing to do with her qualifications for the work she is doing.

The University's present policy of sabbatical leaves does not make tenure a requisite for such a leave. Yet the requirement that the faculty member obligate himself to return to the faculty for three years after taking a sabbatical implies a commitment which could lead to complications if the person receiving the sabbatical does not have tenure.

In view of all the circumstances President Cross recommended (1) that a full-time faculty member shall have established tenure before he may be considered eligible for a sabbatical leave, and (2) that, accordingly, Mrs. Ortenburger's application for sabbatical leave not be approved.

Approved.

President Cross stated he had recommended a salary increase of \$400 in the annual salary for Professor F. Donald Clark at the December 8, 1955 meeting. This matter was presented because Professor Clark will direct the Sooner Scandals this spring. There was a misunderstanding about whether he is on a 9-month or a 12-month basis. Since his salary is on a 12-month basis, President Cross recommended that the increase of \$400 approved at the December 8 meeting be rescinded, and that Professor Clark's salary on a 12-month basis be increased from \$5,900 to \$6,200 effective December 1, 1955.

January 12, 1956

5307

Approved.

President Cross reported Dr. Onis G. Hazel, Vice-Chairman of the Department of Dermatology and Syphilology has asked to be relieved of the Vice-Chairmanship on account of his health. Through regular channels Dr. John H. Lamb, Clinical Professor of Dermatology and Syphilology has been nominated for the Vice-Chairmanship of the department for the unexpired term. President Cross recommended approval by the Regents.

He also recommended approval of the appointment of J. Palmer Boggs, Associate Professor of Architecture, as Chairman of the School of Architecture, effective December 1, 1955, and for the remainder of the current academic year.

Approved.

President Cross presented the following statement and recommendation concerning salaries for classified staff:

After several months of study and discussion, the Employee-Management Council, the Administrative Staff Conference and the Director of Employment Services all have recommended that classified staff members be considered for salary increases on the service anniversary of each employee, rather than for all to be considered for raises on July 1 regardless of length of service at that time.

It is proposed that this procedure be established as follows:

- a) Make July 1 the service anniversary for all persons who will have been in the employ of the University for one year or more by June 30, 1956; and
- b) Make the salary review date for classified employees beginning service after July 1, 1955, the anniversary date of employment.

The actual review of an individual's merit for a salary increase would be made shortly before the anniversary date, so that any salary increase could be made effective on the anniversary date. Since the University changes salary rates ordinarily only on the first of a month, the service anniversary of a particular employee would be considered the first of the month following the completion of twelve full months of employment.

It is believed that this plan, which is widely used by both public agencies and private businesses, will be more equitable to staff members, particularly during the first year or two of employment. It also would permit a more careful review of the merits of classified staff members since the work would be spread over a course of a year rather than being concentrated at one particular time for a fiscal year budget.

January 12, 1956

5308

This plan will require that a reserve for classified staff increases be provided in the fiscal year budget, but there appears to be no reason why the total cost of such raises should be any more under this plan than on a fiscal year basis.

President Cross recommended that the service anniversary merit rate procedure described above be adopted, to become effective July 1, 1956.

Approved.

Mr. Fred Mock, Jr. submitted the following letter concerning requirements for graduation at the University because he felt that his problem had not been handled sympathetically and properly by University officials:

"431 Buchanan Street
Norman, Oklahoma
December 8, 1955.

"Board of Regents
University of Oklahoma
Norman, Oklahoma

"Gentlemen:

"The writer has been advised by the administration of the University to apply directly to the Board of Regents for consideration of a problem which I have in connection with my graduation from the University.

"My undergraduate studies at the University were twice interrupted by the Korean War. I have been enrolled in the Business Administration School since I started at the University in 1947. At the time I enrolled in the Business School, the math requirement for graduation was Math 2 and Math 5 or 6. I took Math 2 as a freshman and satisfactorily passed the course.

"Subsequently the Business Administration curriculum was changed so that now Math 5 or 6 is not required for a degree; the only requirement for graduation under the present rule is Math 2.

"In spite of the change, I was advised that since I enrolled under the old curriculum, I would have to have Math 5 or 6 to graduate. It had been seven years since I had taken college algebra and I was advised by the Math Department that in order to satisfactorily complete a course in trigonometry, that I should again take college algebra. The instructor in the Math Department that offered the course in trigonometry advised me that the course had been changed over this period of time and was being offered largely to those students who were engineers or math majors or those interested particularly in going on to calculus or analytics, and that the course was pointed to that end. However, because I apparently needed the course to graduate, I tried to

January 12, 1956

5309

take it and failed. I was then advised by the Math Department that if I was ever able to pass the course, that I would have to go back and take Math 2 over again which, as stated above, I had had as a freshman, before going into the Marine Corps.

"I have taken the matter up with Dr. McCarter, Dr. Cross, the Dean of Men, my advisor, and the head of the Math Department, and they all feel that my situation is such that I should be granted a degree without being held to the old requirement. The Dean of the Business School in denying my petition has taken an opposite view after a hearing with the faculty of the Business School.

"My situation at this time is such that I rather desperately need to graduate, if at all possible. At the end of this semester I will have in excess of the number of hours needed to graduate and a sufficient number of grade points. I am married and have a new baby only a few weeks old. My G. I. Bill of Rights assistance will end at the close of this semester.

"I respectfully submit this matter to the Board of Regents. Dr. Cross very kindly discussed the matter with me on several occasions and urged me to write this letter.

Sincerely yours,

/s/ Fred M. Mock Jr.

FRED M. MOCK, JR."

In transmitting the letter President Cross emphasized that he had not urged Mr. Mock to refer this matter to the Regents. He had merely pointed out to Mr. Mock that any student had the privilege of appealing to the Regents in event he thought treatment received from University officials had been unsatisfactory.

President Cross explained to the Regents that traditionally requirements for graduation in an educational institution are a responsibility of the faculty. It is the responsibility of the faculty also to determine when a student has met these requirements. President Cross pointed out also that the various accrediting agencies, including the North Central Association, require that such decisions shall be made by the faculty. He said that at least one, and possibly two institutions, had in recent years lost accreditation because of administrative or board interference in such matters.

After discussing the matter and emphasizing the fact that some of Mr. Mock's difficulties had been occasioned by the fact that he had served his country in the Armed Forces, Regent Benedum moved and Regent Little seconded that Mr. Fred Mock, Jr. be permitted to graduate when it has been determined that he has satisfied the requirements for graduation, using any combination of catalogues issued since he entered the University in 1947. The motion passed with Regent Grisso voting NO.

President Cross stated at the meeting of the Regents on September 8, 1955, a summary of proposed use of capital funds, and details of the modernization and repair program were discussed. This included the Norman campus and the Oklahoma City campus.

At subsequent meetings in October and November, specific action was taken on the Library Addition and the Journalism Classroom Building. However, the minutes do not show that specific action was taken on the complete program of modernization and repair.

Herewith is a summary of the projects recommended for the three fund allocations - \$300,000 for the Norman Campus, \$345,000 for University Hospitals, and \$55,000 for the School of Medicine. This list is the same as the list submitted in September except for an increase in the estimate for air conditioning Buchanan Hall to \$64,555 and a corresponding reduction in the total for non-structural improvements.

President Cross recommended that the modernization and repair program that follows be approved and that the President of the University be authorized to make adjustments that may become necessary, not exceeding an increase of more than \$5,000 for any one project.

STATE BUILDING BOND MODERNIZATION AND REPAIR PROGRAM
1955-57

NORMAN CAMPUS

Repointing brick and stone exteriors

Debarr Hall	\$ 5,000	
Pharmacy	7,800	
Research Institute and Physics	<u>5,900</u>	\$ 18,700

<u>Repair northwest corner of Evans Hall foundation</u>		7,500
---------------------------------------------------------	--	-------

Floor replacements

Corridors and stairs, Debarr Hall	5,100	
Women's Building gymnasium floor	2,500	
Engineering Laboratory	<u>2,000</u>	9,600

Modernize lighting

Monnet Hall	4,000	
Research Institute and Physics	3,000	
Women's Building	4,000	
Adams Hall	1,500	
Armory (Army and Navy)	2,000	
Buchanan Hall	2,000	
Felgar Hall	<u>2,000</u>	18,500

January 12, 1956

5311

<u>Remodeling</u>	
Dean's Office and corridors, Monnet Hall	\$ 7,000
Remodel laboratory for Chemical Engineering	5,000
Lobby and stairs, Art Museum	1,500
Remodel band space in Stadium	<u>6,000</u>
	\$ 19,500
<u>Air Conditioning Buchanan Hall</u>	
	64,555
<u>Other building improvements</u>	
Accoustical tile in Holmberg Hall	1,500
Install asbestos siding on 4 North Campus buildings	5,000
Complete unfinished interiors in Felgar Hall	16,500
Ceiling insulation, School of Architecture, Stadium	2,400
Insulation and finish floor, School of Architecture	<u>15,300</u>
	40,700
<u>Non-structural improvements</u>	
Grade and pave Lindsay Street, Elm to Jenkins and improve approaches	70,400
University share of paving district on Lindsay Street, Jenkins to Santa Fe Railroad	45,000
Widen Asp Avenue, Brooks to Gould Hall	4,500
Repair broken curbs	<u>1,045</u>
	<u>120,945</u>
Total for Norman Campus	\$300,000

SCHOOL OF MEDICINE

Construct utility tunnel and run utility lines from Medical School to Medical School Annex	25,000
Repoint brick work	8,000
Surfacing of service drives and parking lots	10,000
Coolshade screens - West Side, Medical School	1,000
Improvements in Auditorium (Accoustical tile, cork tile floor, fireproof draperies)	2,290
Asphalt tile floor - Histology and Pathology Laboratories	2,710
Constant pressure water supply - Biochemistry Laboratory	1,000
Tin lined brass pipe - distilled water - Biochemistry and Bacteriology Laboratories	1,000
Renovate and improve ventilation system - Main Library	<u>4,000</u>
Total for School of Medicine	\$ 55,000

January 12, 1956

5312

UNIVERSITY HOSPITALS

Paging System	\$ 10,000
Replace old freight elevator	20,000
Replace x-ray and other professional equipment	20,000
Underground electrical distribution system	50,000
Fuel oil stand-by system	6,000
Relocate and consolidate gas lines and meters	3,000
Central oxygen system	20,000
Remodel area for central supply and central linen	50,000
Repoint brickwork	45,000
Extension of "D" wing, second floor, for Surgery Department	60,000
Enlarge and improve clinical laboratories	34,000
Repair of caretaker's residence	2,000
Install interview cubicles - Social Service, Children's Hospital	1,500
Enlarge central supply and central linen - Children's Hospital	3,000
Remodel nurses' stations	14,200
Outside exercise area - Psychiatry	5,000
Minor alterations and improvements	<u>1,300</u>

Total for Hospitals

\$345,000

Inquiry was made concerning funds to complete the Model Court Room in the College of Law for which substantial gifts have been received. President Cross stated the University will assume responsibility for the completion of the project.

The recommendations with reference to the modernization and repair program, including the Model Court Room, were approved.

President Cross presented the plans and specifications for Unit No. 2, Air Conditioning, Chilled Water Plant and related cooling tower to serve the new Library Addition. He recommended approval and authorization to call for bids on this project. Moved by Regent Benedum, seconded by Regent Little, and unanimously approved.

President Cross recommended items in the General Improvements Program, from Section 13 and New College Funds for the quarter beginning January 1, 1956, as shown below:

Motor vehicle replacements	\$10,000
Aeronautical Engineering Wind Tunnel	1,000
Remodel 3rd floor, Carnegie Building, for Guidance Service	10,759

Air-condition President's Home (completion)	\$ 1,500
Air-condition Administration Building (completion)	9,325
Extend book stacks, Engineering Library	1,149
University Museum air conditioning	2,500
Remodel rooms 101 and 102, Jacobson Hall for lecture room	925
Minor Alterations and Improvements	<u>2,842</u>
Total	\$40,000

Approved on motion by Regent Savage.

President Cross reported the City of Norman has brought into the city limits the Parkview Apartments property owned by the University, with the understanding that the University will grant an easement covering the east half of George Street.

George Street lies between the Parkview Apartments and privately owned property, and it will be to the advantage of the University for this street and street lights to be maintained by the City.

President Cross recommended that the Board of Regents authorize the officers of the Board to execute an easement to the City of Norman covering that portion of the east half of George Street that adjoins the Parkview Apartments property, for street purposes.

Approved.

President Cross recommended that Gomer Jones, Associate Professor of Physical Education, Assistant Football Coach, and Assistant Director of Athletics, be placed on permanent tenure, under the same conditions accorded to members of the faculty, and that this action become effective January 1, 1956.

President Cross also recommended that Sam Lyle, Assistant Football Coach, be given an increase in salary in the amount of \$500 effective February 1, 1956, making his salary rate for the calendar year \$7,200.

Approved.

Athletic Director Wilkinson requests permission to bring the Harlem Globe Trotters to Norman on March 1 under the auspices of the Varsity "O" Club, proceeds therefrom to benefit the "O" Club. President Cross recommended approval by the Regents.

Approved.

January 12, 1956

5314

President Cross recommended that the \$500 deducted from the expense account of Mr. Wilkinson, effective July 1, 1954, be restored effective January 1, 1956. The expense account was reduced from \$5,000 to \$4,500 at Mr. Wilkinson's request (p. 5003).

Approved.

President Cross reported the State Health Department has discontinued use of temporary buildings on the Medical Campus for a center for rapid treatment for venereal disease. Since these buildings are no longer used for the purpose for which they were placed on the Medical Campus, title has reverted to the University of Oklahoma.

The State Health Department now wishes to use a portion of the building immediately adjacent to Kelly Street to house the headquarters of the Southwest Field Training Station, Training Branch, Communicable Disease Center, Public Health Service, U. S. Department of Health, Education and Welfare.

The administration of the Medical Center believes that having such a facility on the Medical Campus would be to the advantage of the University as well as to the State Department of Health and the U. S. Public Health Service.

The State Department of Health has agreed to reimburse University Hospitals monthly for all utilities and special services provided by the hospitals to the proposed new facility.

It is proposed that the contract be terminable at the close of any fiscal year by either party upon 90 days' notice.

President Cross recommended that the Board of Regents authorize execution of a contract on the above terms to provide space for headquarters of the Southwest Field Training Station, Training Branch, Communicable Disease Center, U. S. Public Health Service.

Approved.

President Cross reported Governor Gary's Crippled Children's Study Committee has made the following recommendations to the Governor:

1. That the name of the Oklahoma Commission for Crippled Children be changed to the Oklahoma Commission for Medical Care of Crippled Children, and that the state Crippled Children's Program should be referred to as the program for the medical care of crippled children.
2. That the Legislature appropriate sufficient funds, with all due safeguards, for the financing and operation of the University Hospitals; and, that it appropriate a sufficient sum of money for the Crippled Children Commission to carry out the crippled children's program throughout the state.

3. That the Oklahoma Commission for Crippled Children continue its present program of providing service upon the recommendation of private physicians in local hospitals, its resources to consist of:
 - A. The County Crippled Children Budget Account in each county to be made available on the recommendations of the County Judge;
 - B. The Crippled Children's Assistance Fund appropriated to the Department of Public Welfare as a part of the Public Assistance Fund;
 - C. The Federal funds received through the Social Security Commission of the Federal Department of Health, Education and Welfare; and
 - D. Funds that the State Legislature may deem necessary to appropriate to supplement the statutory funds available to the Commission for Crippled Children.
4. That since the committee gives its full approval to the policy adopted on September 27, 1955 by the Commission for Crippled Children and subsequently approved by the Department of Public Welfare which calls for the full use of the County Crippled Children Budget Account for medical services to children and its plan, State funds will not be made available until county funds are exhausted, or it is shown that for other reasons the County Judge cannot or should not use his funds in specific cases.
5. That the present law be amended so that the Commission for Crippled Children can be paid out of County Crippled Children Budget Accounts upon certification to the County Judge that the medical services authorized by him have been rendered and the amount due the hospital for such services. This practice has been in operation between the Commission for Crippled Children and the Department of Public Welfare since February 2, 1955.
6. That a codification be made of all laws pertaining to medical care of all crippled children.
7. That crippled children be treated in local community hospitals if adequate facilities are available; and, further, that the physician requesting service should be given his choice of hospitals as far as possible.
8. That the statutes be amended to require that the Crippled Children's Commission meet at least once each month and more often if necessary, which it does now.
9. That the per diem rate to be charged by the hospitals be established by the Crippled Children's Commission, the maximum rate to be recommended by its Professional Advisory Committee after a careful study of essential hospital costs in Oklahoma.

10. That the policy regarding the treatment of all crippled children, and the use of all county funds for the treatment of such children, shall be uniform in all counties throughout the state.
11. That the resources and facilities of the Department of Public Welfare, including its local offices, continue to be available to furnish necessary social data upon request on specific cases by the Commission for Crippled Children for its use in planning for medical care and in relation to payment for services.
12. That a careful study be made by the Legislature, through its Legislative Council and proper committees, of submitting a proposal for an amendment to the Constitution to provide that all counties shall pay to the University Hospitals on the same basis that they pay individual hospitals for the care of indigent patients.
13. That the Board of Regents and Legislative Council give study to the possibility of a separation of budgets of the University Hospitals and Crippled Children's Hospital.
14. That the Legislative Council make a study of the crippled children's program and that they ask experts such as Dr. A. R. Shands, Medical Director of the Alfred duPont Institute of the Nemours Foundation, to come to the state to assist with such a study.
15. That the Committee be discharged inasmuch as it has performed its intended purpose.

These recommendations have been endorsed by the Crippled Children's Commission.

President Cross recommended that the Regents adopt the following resolution in order to promote more stable financing for the operation of University Hospitals:

RESOLUTION

WHEREAS, it has been found extremely difficult to operate University Hospitals effectively as teaching hospitals of the University of Oklahoma School of Medicine when a sizeable portion of the income is derived from sources beyond the control of the University Regents:

NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma:

1. That the Regents endorse in general all of the recommendations made by Governor Gary's Crippled Children's Study Committee.
2. That the Regents find it particularly desirable to have favorable legislative action on Paragraph 2, which reads:

"That the Legislature appropriate sufficient funds, with all due safe-guards, for the financing and operation of the University Hospitals; and that it appropriate a sufficient sum of money for the Crippled Children Commission to carry out the crippled children's program throughout the state."

and Paragraph 6, which reads:

"That a codification be made of all laws pertaining to medical care of all crippled children."

and Paragraph 12, which reads:

"That a careful study be made by the Legislature, through its Legislative Council and proper committees, of submitting a proposal for an amendment to the Constitution to provide that all counties shall pay to the University Hospitals on the same basis that they pay individual hospitals for the care of indigent patients."

AND BE IT FURTHER RESOLVED that copies of this resolution be delivered to Governor Raymond Gary; Representative James M. Bullard, chairman of the Governor's Committee; Dr. Grady Mathews, chairman of the Crippled Children's Commission; Senator Virgil Young; Senator Howard R. Young; and Chancellor M. A. Nash of the Oklahoma State System of Higher Education.

Regent Benedum moved, seconded by Regent Savage, and unanimously voted to adopt the resolution.

The following statement with reference to the Crippled Children's Hospital School was submitted by President Cross:

In May 1955, the administration of University Hospitals recommended that the Crippled Children's School be discontinued. Reasons given for the recommendation were:

"The operation of the children's school in connection with the Oklahoma Hospital for Crippled Children was undertaken when that hospital was in the early stages of its operation. Developments in medical and surgical treatment, the growth and the necessary use of non-surgical services for educational purposes, and the increased efficiency of the hospital's operation have reduced the average hospital stay from more than 30 days to 20. A study of the children's school operation in 1954 shows that 90 per cent of its effective teaching function is carried out with patients whose average hospital stay is 21 days or over. This group represents only 10 per cent of the patients admitted to the Children's Hospital and 57 per cent of the patients served in some degree by the school. On this basis at least 43 per cent of its work would necessarily be classified as diversional.

"It has been impossible to interest either the State Department of Education or the Department of Education of the University in assisting in the operation of the school or in the use of the school for the education of teachers in problems of special education of children. Under these circumstances it is a non-medical hospital service whose contribution is entirely limited to the small group of patients noted above. This represents an average cost of \$32 for each patient who could have conceivably derived any appreciable educational benefit from its operation.

"It is recognized that a children's school is a very nice adjunct to a children's hospital operation, especially in a convalescent hospital. However, it does not seem that continued expenditures for this purpose can be justified under the circumstances. Especially does this seem true when other functions more pertinent to the fundamental purposes of the institution and the needs of the patients are inadequate. For these reasons, it is recommended that the children's school operation be terminated."

At the meeting of the Board of Regents July 14, 1955, the Regents voted to continue the school "as in the past".

The administration of the University Hospitals has now renewed its recommendation that the school be discontinued, partly because it believes that the operation of such a school is not a proper function of the hospital, and partly because of the need for using all available money on basic hospital functions.

The school has been operated on a minimum basis with two teachers for a number of years, but a resignation this fall reduced the staff to one teacher.

In order to meet the Oklahoma City School System requirements for an accredited school, it would be necessary to offer a full twelve-year program with employment of a supervising teacher, one high school teacher and one grade school teacher. Employment of three teachers at the Oklahoma City School System scale would require approximately \$15,000 per year, and maintenance and operating expense would cost approximately \$1,000 additional.

Because of the wide publicity given the action of the Board last July, it appears that there is little chance of getting outside financial support for such a hospital school without further action by the Board.

President Cross recommended that the Board of Regents notify Governor Gary, the State Department of Education and the Oklahoma City School System that, although it would like to see the University Hospital School continued, it is forced to the conclusions that:

1. The operation of such a school is not a proper function of the Crippled Children's Hospital;

2. That all funds appropriated for the operation of University Hospitals are seriously needed for the basic functions of the Hospital;

3. That the school should be continued with financial support from public agencies having funds that can be used properly for such purposes, presumably the State Department of Education and/or the Oklahoma City School District; and

4. That current operating funds of the University Hospitals should not be used for operation of a school after the close of the present fiscal year.

The recommendations were approved.

President Cross reported the bequest recently received by the Crippled Children's Hospital from the estate of Jeffie Griffin includes a small house located on 1.06 acres of land adjoining the City of Sulphur.

The house has no sanitary sewer connection, and no gas connection. It is an old house, and the neighborhood is not a very good one. It has been rented for \$40 per month, but the housing is of such poor quality that it appears difficult to keep a satisfactory tenant. A Sulphur real estate man has estimated the property would sell for between \$3,000 and \$4,000. Because of the uncertainties involved in management and maintenance of such poor quality housing for rental income purposes, it appears advisable to sell the property and invest the proceeds as part of the principal of the Jeffie Griffin Fund.

President Cross recommended that the Board of Regents authorize the University's business officer to offer this property for sale on competitive bids.

Approved.

At the December meeting the Regents authorized awarding a contract for instructional television equipment to Commercial Electronics Corporation, Dallas, Texas, at a price of \$9,555.00. However, before an order was issued, the Purchasing Office found that the specifications submitted by the vendor were not entirely satisfactory, and further investigation revealed it might be possible to get competitive bids.

Therefore, the Purchasing Department prepared a revised set of specifications and circulated a request for competitive bids. The following quotations were received:

1. Sarkes Tarzian, Inc.,
Bloomington, Indiana,
f.o.b. Norman

\$9,354.79

January 12, 1956

5320

2. Commercial Electronics Corporation,
Dallas, Texas,
f.o.b. Michigan City, Indiana \$9,812.00*

*Plus freight, estimated at \$120.

Both of the above quotations include installation.

Dr. Sherman Lawton, who is responsible for television instruction offered cooperatively by the School of Drama, School of Journalism and Department of Speech, has expressed opinion that part of the equipment bid by Sarkes Tarzian Company is superior to that bid by Commercial Electronics, and that the remainder of the equipment is just as good.

President Cross recommended that the previous contract award be rescinded and that the contract for television equipment be awarded to the low bidder, Sarkes Tarzian, Inc.

Approved.

Bids on Bread, Frozen Dairy Desserts, and Milk, for the period February 1 through August 20, 1956, were received as follows:

I. Bread

Mead's Bakery, Inc., Ada	\$5,808.60
Martha Ann Bakeries, Enid	6,863.00
Colonial Baking Co., Oklahoma City	8,078.00
Continental Baking Co., Oklahoma City	9,080.00

President Cross recommended that contract be awarded to the low bidder, Mead's Bakery, Inc., at \$5,808.60.

II. Frozen Dairy Desserts

New State Ice Co., Oklahoma City	\$7,122.50
Borden Company, Oklahoma City	7,572.00
Central Dairy Products Co., Oklahoma City	8,040.00

President Cross recommended that the contract be awarded to the low bidder, the New State Ice Co., at \$7,122.50.

III. Milk

Central Dairy Products Co., Oklahoma City	\$28,898.00
Johnson Dairy, Norman	29,473.50
Borden Company, Oklahoma City	32,015.80

President Cross recommended that the contract be awarded to the low bidder, Central Dairy Products Co., at \$28,898.00.

Approved.

January 12, 1956

5321

Following is a copy of a report of the Regents' Committee on Investments:

"1. The Regents' Committee on Investments recommends the immediate purchase, at the market (range 60-62), of one hundred (100) shares of Halliburton Oil Well Cementing Company for the account of the Sallie B. Clark Loan Fund.

"2. That temporarily \$20,000.00 cash be held for possible applications for student loans.

"3. The Committee expects to have further recommendations for action of the Board at the February, 1956 meeting.

"Dated this 11th day of January, 1956.

/s/ Joe W. McBride
Joe W. McBride


/s/ Leonard H. Savage
Leonard Savage

/s/ W. D. Grisso
W. D. Grisso, Chairman."

The Chairman, W. D. Grisso, moved approval of the report, and it was unanimously approved.

Regent Benedum moved, and it was unanimously voted, that in the event President Cross desires to employ Mr. O. D. Roberts as the Dean of Students, at such salary as may be agreed upon, the Regents do now approve such an appointment.

There being no further business, the meeting was adjourned.



Emil R. Kraettli, Secretary