

C O N T E N T S
MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
FEBRUARY 8, 1979

Minutes of the regular meeting held on January 11, 1979 (15372)

REPORT OF THE PRESIDENT OF THE BOARD OF REGENTS

Appointment of Committee to Select Recipients of Regents' Awards (15372)

Report of the Facilities Planning Committee

Name for Continuing Education Library (15372)

I. The University

A. Administrative

1. Acting President Policy (15373)

C. Finance and Management

1. Fiscal Management Policy (15374)

2. Personnel Actions Policy (15377)

II. Oklahoma City Campus (Health Sciences Center)

A. Academic

1. Faculty Personnel Actions (15378)

2. Dean - University of Oklahoma Tulsa Medical College (15382)

B. Finance and Management

1. Staff Personnel Actions (15382)

2. Student Activity Fee Allocation (15383)

3. College of Medicine Professional Practice Plan (15383)

4. Proposal, Contract, and Grant Report (15394)

C. Operations and Physical Plant

1. Report on Major Capital Improvement Projects (15394)

III. Norman Campus

A. Academic

1. Faculty Personnel Actions (15394)

B. Finance and Management

1. Staff Personnel Actions - Educational and General, Agency Special, and Service Units (15396)

2. Staff Personnel Actions - Grants and Contracts (15398)

3. Purchase of Spectrofluorometer (15400)

4. Purchase of a Carbon/Sulfur Analytical System (15400)

5. Purchase of a Truck (15401)

6. Purchase of Ready-Mix Concrete (15402)

7. Purchase of USDA Choice Steaks for Food Service (15403)

8. Proposal, Contract, and Grant Report (15404)

C. Operations and Physical Plant

1. Building Mechanical System Improvements (15404)

2. Section 13 and New College Funds (15405)

3. Housing for Peace Corps Fisheries Program (15405)

4. Easement (15406)

5. Sale of Osage County Land (15406)

6. Report on Major Capital Improvement Projects (15407)

Name for Continuing Education Library (15372)

MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
FEBRUARY 8, 1979

A regular meeting of the Board of Regents of The University of Oklahoma was held in the auditorium of the Health Sciences Library on the Oklahoma City Campus of The University of Oklahoma on Thursday, February 8, 1979, beginning at 10:35 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following were present: Regent Bob G. Mitchell, M.D., President of the Board, presiding; Regents K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., Charles E. Engleman, Ronald H. White, M.D., and Dan Little.

The following also were present: Dr. William Slater Banowsky, President of the University; Provosts Thurman and Morris; Vice Presidents Burr, Elbert, Stout, and White; Executive Assistant Joseph C. Ray; and Mrs. Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on January 11, 1979 were approved as printed and distributed prior to the meeting on motion by Regent Little and with the following affirmative vote: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Regent Mitchell reported the appointment of the following Regents to serve as the committee to select recipients of the Regents' Awards for 1979:

Charles E. Engleman, Chair
Ronald H. White
Dan Little

Regent Bell, Chair of the Facilities Planning Committee, said there was just one item considered by the Facilities Planning Committee at the meeting yesterday on which action is required at this time that was not included in the agenda for this meeting, as follows:

President Banowsky recommended that the Oklahoma Center for Continuing Education Library be designated as a memorial to Dr. Jesse E. Burkett.

Dr. Burkett came to the University's Extension Division in 1947 as Director of the School of the Air, an in-service broadcast activity of WNAD, then the University radio station. Thousands of elementary school students in 55 counties of the State listened weekly to the programs that he wrote and produced.

February 8, 1979

15373

In 1957 he became a Research Associate in the Dean's Office of the Extension Division and in that capacity served as the principal author of the proposal that secured the Kellogg Grant for the Oklahoma Center for Continuing Education.

In addition, Dr. Burkett worked closely with the faculty committee which developed the Bachelor of Liberal Studies program and the College of Continuing Education. He was named Assistant Dean of the College of Continuing Education when the degree program was in place.

Following a two-year period in the Office of University Projects as Assistant Vice President, Dr. Burkett returned to Continuing Education and Public Service, first as Assistant Vice President and, since 1974, as Associate Vice President. Dr. Burkett passed away on February 20, 1978.

The proposal that his career at the University of Oklahoma be commemorated by naming the Continuing Education Library for Dr. Burkett and that an appropriate plaque be placed in the room initiated with a memorial committee in Continuing Education and Public Service. The proposal has been approved by the Council on Administrative and Physical Resources.

Regent Bell said the Facilities Planning Committee concurs with this recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

I. The University

A. Administrative

1. Acting President Policy

President Banowsky recommended approval of the following revised policy:

Whereas, on occasion the President of the University of Oklahoma, on account of official business, vacation, illness, or other unavoidable cause, is absent from the campuses of the University of Oklahoma; and

Whereas, during such absence by the President of the University of Oklahoma it is essential that provision be made so that official documents can be signed or executed and other matters handled in the same manner as if the President of the University were present;

NOW THEREFORE BE IT RESOLVED:

1. That in the temporary absence of the President, the Provost, Norman Campus, is hereby authorized to serve as Acting President of the University; and

2. That in the temporary absence of both the President and the Provost, Norman Campus, the Provost, Health Sciences, is hereby authorized to serve as Acting President of the University; and

3. That in the temporary absence of the President, the Provost, Norman Campus, and the Provost, Health Sciences, the Vice President for University Affairs is hereby authorized to serve as Acting President of the University; and

4. That in the temporary absence of the President, the Provost, Norman Campus, the Provost, Health Sciences, and the Vice President for University Affairs, the Vice President for Administrative Affairs is hereby authorized to serve as Acting President of the University; and

5. That in the temporary absence of the President, the Provost, Norman Campus, the Provost, Health Sciences, the Vice President for University Affairs and the Vice President for Administrative Affairs, the Vice President for the University Community is hereby authorized to serve as Acting President of the University; and

6. That in the event any of the above named positions are filled by persons in an acting or interim capacity, the line of succession shall automatically be directed to the next position; and

7. That in the event the President of the University shall resign, be incapacitated, be on an extended leave of absence, or otherwise be unable to perform the duties for a period in excess of 30 days, an Acting or Interim President shall be designated by the Board of Regents. The Acting or Interim President shall have all powers, duties and responsibilities normally held by the President of the University.

Regent Bell moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

C. Finance and Management

1. Fiscal Management Policy

At the meeting in January, 1975, (p. 13300), the Board approved raising the \$10,000 financial decision limit in Section 1 of the Fiscal Management Policy to \$15,000. The policy also provides for approval of the President of the University of matters up to \$50,000 in cases of a demonstrable emergency. Because of the continued inflation since that time and the prospects for continuing inflation, it is believed that, in the interest of reducing the routine paperwork flow to the Regents, this figure should be significantly increased. In addition, the consolidated purchasing approach now being followed on the Norman Campus has greatly increased the number of actions coming before the Regents. The increased

level of research grants will also result in more higher dollar purchases. In the April to October period of 1978, an average of ten purchasing agenda items per month was submitted. The vast majority of these actions have been routine, involving no policy substance.

In addition to the paperwork necessary to submit the items through the approval process, the requirement also delays the purchases from one to four weeks, depending upon the timing of each individual purchase action. Thus, a policy change to increase the financial decision limit would result in a savings of time and effort. Based upon an analysis of the purchase actions submitted for the last three years, it would appear that the financial decision limit should be increased. If, in the opinion of President Banowsky, an individual purchase action would have an impact on existing policy or be politically sensitive, then such action would be referred to the Regents for approval.

Two other sections of the Fiscal Management Policy also merit review at this time. Current policy directs that competitive bids on purchases between \$500 and \$2,000 may or may not be taken at the discretion of the President or the President's designee. The competitive bidding process is time consuming and requires extensive paperwork on the part of the University and the vendors, both of which result in higher costs to the University and purchasing delays. In order to save time and reduce paperwork and costs, it is recommended that the upper limit of the range of purchases within which competitive bids may or may not be taken be extended to \$5,000.

The current policy also directs the University administration to utilize the State Central Purchasing System for purchases in excess of \$2,000 whenever feasible and for individual items between \$500 and \$2,000 at the discretion of the President or the President's designee. It has been proposed that the Fiscal Management Policy be revised to reflect the current actual practice of using State Central Purchasing whenever it is feasible and deemed advantageous to the University, regardless of the dollar amount of the purchase. It should be noted that the University makes extensive use of the "state contract" system and will continue to do so.

Regent Replogle, Chair of the Budget Committee, said at the meeting yesterday the Committee reviewed President Banowsky's recommendations that the Fiscal Management Policy be revised. He said the Committee concurs with President Banowsky's recommendations that the following paragraphs of the Fiscal Management Policy be revised as shown (deletions are marked out; additions/changes are capitalized):

The Board of Regents, cognizant that this is a large institution with a multi-million dollar annual cash flow, realizes that substantial authority must be delegated to the chief administrative officer of the institution in order to carry on the daily affairs of the institution. The Board therefore delegates to the President and to ~~his~~ THE PRESIDENT'S designees, as set out below, the authority to make financial decisions up to, but not to exceed, ~~\$15,000.00~~ \$35,000.00, without the necessity of referring the matter to the Board of Regents for approval. "Financial Decisions" shall include, but not be

limited to, contracts, leases, change orders, and purchases. (A "purchase" exceeds ~~\$15,000.00~~ \$35,000.00 in value when the cost of an individual item is ~~\$15,000.00~~ \$35,000.00 or more, or when the cost of a bulk purchase from a given vendor of similar items is ~~\$15,000.00~~ \$35,000.00 or more). However, purchases of materials or merchandise for resale by the Book Exchange, Commissary, Utility Stores, and other similar units may be approved by the President's Office even if in excess of the above limitation. The President shall have authority to approve a financial decision up to ~~\$50,000.00~~ \$150,000.00 in the case of a demonstrable emergency. Whenever unusual purchases are being made or unusual methods of procurement are being used, regardless of the amount of authorization, the Board should be advised.

Authority to make financial decisions pertaining to fast track construction projects previously approved by the Board of Regents shall be as follows:

1. The President of the University or ~~his~~ THE PRESIDENT'S designee is authorized to approve routine financial decisions concerning fast track construction projects, not to exceed ~~\$25,000~~ \$75,000.

2. The President of the University is authorized to make fast track construction decisions up to ~~\$50,000~~ \$150,000 if the decision is essential to maintain or improve the construction schedule or if the decision will be to the University's advantage economically. The Regents will be advised of these decisions at the regularly scheduled meetings.

3. The President of the University or ~~his~~ THE PRESIDENT'S designee is authorized to sign amendments to the construction manager's contract so that the construction manager can proceed with the necessary, but unpredictable, basic preparation and demolition work on fast track construction projects with each incremental amendment limited to ~~\$5,000~~ \$10,000 and total amendments for one project not exceeding ~~\$25,000~~ \$50,000.

Competitive bids for purchases under \$500 are not required. Between \$500 and ~~\$2,000~~ \$5,000 competitive bids ~~may or may not be taken at the discretion of the President or the President's designee~~ WILL BE TAKEN WHENEVER POSSIBLE. All purchases for individual items, or for bulk purchases of similar items from a given vendor which exceed ~~\$2,000~~ \$5,000 in value shall be accomplished through competitive bidding, if competitive bids are obtainable. Upon the filing of a statement with Purchasing by the concerned department head that there is only one product that will fill the needs of his or her department or that there exists an emergency, Purchasing may dispense with competitive bids.

It has been and will be the policy of the Board to utilize the State General Purchasing System for purchases in excess of ~~\$2,000~~, whenever feasible. The President or the President's designee may utilize General Purchasing for individual items between \$500 and ~~\$2,000~~ at his or her discretion.

The Board directs the administration of the University to utilize THE STATE Central Purchasing SYSTEM in accordance with the policy set out above with the following exceptions WHENEVER FEASIBLE. The administration should not utilize Central Purchasing where the University can purchase a given item at a demonstratively lower price, nor when the purchase is being made in response to a demonstrable emergency.

Regent Replogle moved approval of the revisions. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

2. Personnel Actions Policy

It has been over two years since the Regents' policy authorizing the President to approve certain personnel actions has been updated. The following revised policy will provide for more efficient implementation of personnel actions and reduce paperwork. Deleted portions are dashed out (e.g. ~~delete~~) and additions/changes are shown in capital letters (e.g. ADDITIONS/CHANGES).

The President of the University or the President's designees are authorized to approve the appointment of and fix the salary and terms of office of the following categories of personnel within funds available in the budgets approved by the Regents (including reserves for contingencies) or within grant funds received by the University:

1. Appointments, salaries, and other changes for members of the Norman Campus faculty who are not eligible for tenure, whether part-time or full-time, unless the FULL-TIME EQUIVALENT salary for the academic year will exceed ~~\$15,000~~ \$20,000.
2. Part-time graduate assistants, teaching assistants, research assistants, and consultants.
3. Appointments, salaries and OTHER changes, INCLUDING LEAVES OF ABSENCE, for all members of the faculty and staff for terms of three months or less. ~~(primarily summer session)~~.
4. Changes in title for tenured or tenure-eligible members of the faculty not involving a change in rank or salary.
- 5.8. Appointments of part-time instructors for terms of less than one semester during the regular academic year.
- 6.7. Personnel in the administrative staff, managerial staff, and professional classifications unless the FULL-TIME EQUIVALENT annual salary ~~are~~ WILL EXCEED ~~\$10,000~~ \$20,000 ~~or less~~. (Examples of these classifications: program development specialists, accountants, general duty nurses on the Norman Campus, employment counselors, administrative assistants, etc.).

7.6. Classified SERVICE AND OPERATIONS STAFF and Supervisory STAFF.

5. Leaves of absence for all members of the faculty or staff for terms of three months or less.

President Banowsky recommended approval of the above policy as revised to be made effective immediately.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

II. Oklahoma City Campus (Health Sciences Center)

A. Academic

1. Faculty Personnel Actions

LEAVE OF ABSENCE:

Richard J. Mathewson, Professor and Chairperson of Pedodontics, sabbatical leave of absence, half-time for two semesters at full pay, August 28, 1979 through June 15, 1980. For scholarship and study.

APPOINTMENTS:

Jo Ann Berlin, M.D., Clinical Assistant Professor of Pediatrics, Tulsa, without remuneration, January 1, 1979.

Donald Hall Roberts, Jr., D.D.S., Clinical Assistant Professor of Pedodontics, \$175 per month, .10 time, January 1, 1979 through June 30, 1979.

David Beynon Thomas, M.D., Clinical Assistant Professor of Surgery, Tulsa, without remuneration, December 21, 1978.

David Spencer Sholl, M.D., Clinical Instructor in Family Practice, Tulsa, without remuneration, January 1, 1979.

John Millard Robertson, D.D.S., Clinical Instructor in Operative Dentistry, \$175 per month, .10 time, January 1, 1979 through June 30, 1979.

Ralph E. Venk, D.D.S., Clinical Instructor in Operative Dentistry, \$175 per month, .10 time, January 1, 1979 through June 30, 1979.

Yohanan Shumel Zomer, M.D., Clinical Instructor in Pediatrics, Tulsa, without remuneration, December 1, 1978.

James A. Hanks, D.D.S., Clinical Instructor in Pedodontics, \$175 per month, .10 time, January 1, 1979 through June 30, 1979.

February 8, 1979

15379

Gary Charles Prechter, M.D., Visiting Lecturer in Family Practice and Community Medicine and Dentistry, without remuneration, January 1, 1979.

Donald Edwin Courts, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Curtis Phillip Cunningham, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Hugh H. Daniel, Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Jimmie Lee Gann, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Bobby Clark James, Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Ray R. Kinsinger, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

David Owen Marks, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Stanley Paul McIntosh, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Ira Norman Spector, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Michael Richard Stephens, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

Ronald Lynn Winder, D.D.S., Preceptor in Community Dentistry, without remuneration, January 1, 1979.

NAME	TITLES	ANNUAL	ANNUAL		ANNUAL	EFFECTIVE	REMARKS
		FTE INCOME CEILING	GUARANTEED TENURED	BASE SALARY NON-TENURED	PPP EARNINGS POTENTIAL		
APPOINTMENTS:							
Taichang Jang	Visiting Instructor in Anatomical Sciences, Colleges of Medicine and Dentistry	\$ 7,200		\$ 3,600	\$ 3,600	1-1-79 thru 6-30-79	
Jana Lee Lauderdale	Instructor in Nursing	18,108		15,090	3,018	1-1-79 thru 6-30-79	
CHANGES:							
Barry A. Gray	Associate Professor of Medicine	64,300		FROM: \$41,163 TO: 44,085	FROM: \$23,137 TO: 20,215	10-1-78 thru 6-30-79	
George H. Hinkle	Assistant Professor of Pharmacy	FROM: \$22,400 TO: 23,400		FROM: \$20,400 TO: 21,400	2,000	1-1-79 thru 6-30-79	
Donald D. Holmes	Title changed from Associate Professor to Adjunct Associate Professor of Pathology; retains title of Adjunct Associate Professor of Allied Health Education, titles of Director of Animal Facility Laboratories and Assistant Professor of Research Medicine deleted.	FROM: 41,000 TO: WITHOUT REMUNERATION		FROM: \$37,087 TO: WITHOUT REMUNERATION	FROM: 3,913	1-1-79	
Damian F. Marsden	Instructor in Pediatrics, Tulsa	FROM: 23,000 TO: 51,000		23,000	FROM: -0- TO: 28,000	10-1-78 thru 6-30-79	
Willard B. Moran, Jr.	Title changed from Professor and Head to Professor of Otorhinolaryngology; and Clinical Professor of Pediatrics	FROM: 87,000 TO: 80,000		\$47,180.50	FROM: 40,000 TO: 32,819.50	11-8-78	
Samuel R. Oleinick	Associate Professor of Medicine; Adjunct Associate Professor of Microbiology and Immunology	71,000		FROM: 49,135 TO: 49,525	FROM: 21,865 TO: 21,475	10-1-78	
William Orr	Title changed from Associate Professor to Adjunct Associate Professor of Psychiatry and Behavioral Sciences	FROM: 48,000 TO: WITHOUT REMUNERATION		FROM: 29,490 TO: WITHOUT REMUNERATION	FROM: 18,510	11-1-78	
F. Dean St. Arnault	Associate Professor of Fixed Prosthodontics	FROM: 37,041.63 TO: 39,500.00		FROM: 27,041.63 TO: 29,500.00	10,000	1-1-79 thru 6-30-79	

February 8, 1979

15381

CHANGES:

Meredith M. Appleton, title changed from Clinical Professor and Vice Chair of Urology to Clinical Professor Emeritus of Urology, January 1, 1979.

William G. Bozalis, Clinical Instructor in Pedodontics, salary changed from without remuneration to \$175 per month, .10 time, January 1, 1979 through June 30, 1979.

Michael P. Faulks, title changed from Adjunct Instructor to Clinical Instructor in Pedodontics, salary changed from without remuneration to \$175 per month, .10 time, January 1, 1979 through June 30, 1979.

Robert J. Keim, Associate Professor of Otorhinolaryngology; given additional title of Interim Head of Otorhinolaryngology, without additional remuneration, November 8, 1978 through June 30, 1979.

James Kessler, Clinical Instructor in Endodontics, salary changed from \$350 per month, .30 time, to \$1,100 per month, .60 time, January 1, 1979 through June 30, 1979.

Bruce C. Stoesser, Clinical Assistant in Urology, Oklahoma City and Tulsa, and Clinical Instructor in Surgery, Tulsa; given additional title of Clinical Instructor in Family Practice, Tulsa, November 1, 1978.

TERMINATIONS:

Elmer C. Gritz, Preceptor in Community Dentistry, January 1, 1979.

Don R. Ishmael, Assistant Professor of Medicine, January 1, 1979. Went into private practice in Tulsa.

Beverly J. Mathis, Special Instructor in Family Practice and Community Medicine and Dentistry, January 16, 1979.

Donna M. Meyer, Assistant Professor of Clinical Laboratory Sciences, January 25, 1979. Moved to Houston.

Cara Jean Moore, Special Instructor in Family Practice and Community Medicine and Dentistry, January 15, 1979.

Fred Olenberger, Special Instructor in Family Practice and Community Medicine and Dentistry, January 15, 1979.

President Banowsky recommended approval of the personnel actions listed above.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

The following death was reported:

Frank H. McGregor, Clinical Professor of Surgery, December 27, 1978.

2. Dean - University of Oklahoma Tulsa Medical College

President Banowsky recommended the appointment of Edward J. Tomsovic, M.D., as Dean of the University of Oklahoma Tulsa Medical College and that his salary be set at a guaranteed base of \$50,000, an FTE of \$75,000 and a PPP earnings potential of \$25,000, effective April 1, 1979. He recommended also that Dr. Tomsovic be appointed Professor of Pediatrics, Tulsa, with tenure effective April 1, 1979.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

B. Finance and Management

1. Staff Personnel Actions

APPOINTMENT:

Doyle H. Connelly, Police Captain, Campus Police, \$16,732 for 12 months, December 4, 1978. Managerial Staff.

CHANGES:

James E. Browning, Manager, General Services, salary increased from \$15,000.00 to \$17,000.04 for 12 months, January 1, 1979.

Judith DeGraffenreid, Departmental Business Manager, Department of Pediatrics, salary increased from \$14,900 to \$16,500 for 12 months, January 1, 1979.

Carl D. Lee, Manager, General Services, salary increased from \$15,000.00 to \$17,000.04 for 12 months, January 1, 1979.

N. Jo Racz, title changed from Staff Assistant to Administrative Manager, College of Dentistry, salary increased from \$14,606 to \$15,336 for 12 months, January 1, 1979. Managerial Staff.

TERMINATIONS:

Richard D. Anglin, Computer Assisted Instructor Coordinator, Student Services, Academic Counseling, December 30, 1978.

Eleanor Jane Friedman, Systems Analyst, Computing Services, December 22, 1978.

President Banowsky recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

2. Student Activity Fee Allocation

Information as shown on the following page regarding the proposed Student Council Budgets for the Oklahoma City and Tulsa campuses for the fiscal year 1978-79 was included with the agenda mailed to each Regent.

President Banowsky recommended allocation of the Student Activity Fee income for 1978-79 to the individual student government groups as shown and approval in principle of the expenditures as shown.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

3. College of Medicine Professional Practice Plan Revisions

The following proposed revised policy for the operation and governance of the Professional Practice Plan for the geographic full-time faculty of the College of Medicine was presented:

I. PREAMBLE

The faculty of the College of Medicine is comprised of four different groups of individuals. The first are referred to as strict full-time. This group is made up of those who devote their entire time to carrying out the academic programs of the college. The second are referred to as volunteer faculty. This group is made up of physicians who are engaged primarily in the private practice of medicine in the community but not on the Health Sciences Center Campus on which the college is located. These individuals devote a portion of their time to the academic programs of the college. The third group combines certain characteristics and activities of the first two groups. This group is made up of physicians and others whose primary commitment is to the academic programs of the college but who also devote a portion of their time to the exercise of their professional capabilities which in many instances includes the private practice of medicine on the Health Sciences Center Campus on which the college is located. The geographic location of the activities of these individuals, being centered on the campus, explains their designation as geographic full-time faculty. This policy applies to the third group. The fourth group is part-time faculty. This group is covered by separate regential policy which is attached. This policy applies as well to all faculty appointed in Tulsa whose letters of appointment specify that their primary commitment should be to the academic programs of the College of Medicine.

A different relationship exists between the University and the members of the geographic full-time faculty when they carry out the academic programs of the College on the one hand (academic activities) and when they engage in the private practice of medicine or other exercise of their professional capabilities on the other hand (professional private practice activities).

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STUDENT COUNCIL BUDGETS
For Fiscal Year 1978-79

	<u>College of Medicine</u>	<u>College of Dentistry</u>	<u>College of Nursing</u>	<u>College of Health</u>	<u>College of Pharmacy</u>	<u>Graduate College</u>	<u>Physicians Associates</u>	<u>Tulsa College of Medicine</u>	<u>Total</u>
Beginning Cash Balance	\$13,916	\$ 3,683	\$ 4,916	\$15,707	\$ 1,120	\$21,871	\$ 2,512	\$ 1,558	\$ 65,283
<u>Income:</u>									
Est. Activity Fee Income	41,000	25,300	15,000	14,300	18,900	18,000	4,500	4,000	141,000
Total Funds Available	<u>\$54,916</u>	<u>\$28,983</u>	<u>\$19,916</u>	<u>\$30,007</u>	<u>\$20,020</u>	<u>\$39,871</u>	<u>\$ 7,012</u>	<u>\$ 5,558</u>	<u>\$206,283</u>
<u>Expenditures:</u>									
Insurance	\$11,000	\$ 3,300	\$ 6,000	\$10,000	\$ 4,500	\$ 7,000	\$ 1,600	\$ 1,200	\$ 44,600
Student Association	500	150		150		300	100		1,200
Social Activities	15,000	5,000	2,000	5,000	4,000	2,000	1,000	2,500	36,500
Graduation, Etc.			1,500		1,000		1,000	1,000	4,500
Travel Expense	3,000	1,000			1,000				5,000
Operating Expense	500	250		2,500	500	900			4,650
Sports Activities	1,000			300		1,000			2,300
Class Allocation	7,000	15,000			7,000				29,000
Speakers				2,000	200	800			3,000
Scholarships & Loan Funds			1,500	500	200				2,200
Presidential Stipend	500					1,000			1,500
Educational Activities			6,000	2,500	500	5,000	1,300		15,300
Miscellaneous	1,500	1,800		550					3,850
Public Relations			200	1,500		1,000			2,700
Total Budgeted Expenditures	<u>\$40,000</u>	<u>\$26,500</u>	<u>\$17,200</u>	<u>\$25,000</u>	<u>\$18,900</u>	<u>\$19,000</u>	<u>\$ 5,000</u>	<u>\$ 4,700</u>	<u>\$156,300</u>
Estimated Balance June 30, 1979	<u>\$14,916</u>	<u>\$ 2,483</u>	<u>\$ 2,716</u>	<u>\$ 5,007</u>	<u>\$ 1,120</u>	<u>\$20,871</u>	<u>\$ 2,012</u>	<u>\$ 858</u>	<u>\$ 49,983</u>

Members of the geographic full-time faculty are, and should be considered as, employees of the University when they are carrying out their academic activities. They are not, and should not be considered as, employees when they are carrying out their professional private practice activities. The latter activities are conducted for the care and benefit of the patient who is treated and to whom the faculty member is directly responsible with respect to the medical services provided. They are not conducted at the request or on the behalf of the University. Rather, it is the prerogative of the faculty member to determine whether, and to what extent, he or she wishes to engage in such professional practice activities. The decision to engage in such professional private practice activities by the faculty members will be made with the knowledge and understanding that the fees received for patient care are included as generated income as governed by this policy.

University fringe benefits are to be computed on the basis that the guaranteed base salary is the only compensation which is paid by the University to members of the geographic full-time faculty as employees. Amounts paid toward the difference between the guaranteed base, full-time equivalent salary, and the ceiling compensate faculty members for their professional private practice activities. Such amounts are not paid to faculty members as employees and are to be excluded in the calculation of University fringe benefits.

The University shall not possess the right to control or direct the faculty members in the performance of their professional private practice activities, it being understood that whether or not a faculty member conducts professional private practice activities shall be within each faculty member's sole discretion, and the University shall neither control nor direct the faculty member as to the results to be accomplished or as to the details and means by which the results are accomplished. No professional office hours or other schedules shall be required on the part of the faculty members for the carrying out of their professional private practice activities.

The right to terminate the Physician-Patient relationship shall be vested only in the Patient and the Physician.

In the process of exercising their discretion as professionals in matters of patient care, the members of the plan are not agents of the University. This does not, however, diminish their responsibility to account to the University under the plan for all income earned, nor relieve them of the duty of compliance with policies and agreements of the Regents governing sites of practice.

When members of the faculty deliver specialized personal consultative services or primary medical care to patients, these faculty members by their personal efforts and presence enhance the stature and reputation of the College of Medicine and the Health Sciences Center.

A reasonable degree of active involvement by the clinical faculty in health delivery practices is essential to the maintenance of their professional skills. This contributes to the educational mission of the College of Medicine, including the research component of education.

Active participation in health delivery systems requires of the participant a significant commitment in terms of energy, emotional dedication, time, and the assumption of personal liabilities in addition to those assumed in carrying out academic programs.

This policy includes within its operational structure the entire range of the medical disciplines and specialties. There are fundamental differences among these disciplines, departments and specialties in matters relating to: (1) the unit of service for which a professional fee is rendered; (2) the amount of the customary fee per unit of service; (3) the status of the patient (ambulatory or hospitalized); (4) the goal of the services rendered; and (5) their individual and collective needs as they relate in turn to their primary functions of teaching, training, clinical care and community service.

Adherence to this Policy, as with all Regents' policies, is a condition of employment for geographic full-time faculty of the College of Medicine of the University of Oklahoma Health Sciences Center. Under this Policy, as in all University matters, the members of a department are responsible to their chairperson or head, as the chairperson or head is responsible to his dean, and the dean, through the provost, to the president.

II. OBJECTIVES

1. To improve the medical referral resources of the Health Sciences Center for the benefit of all segments of the State.
2. To provide an adequate number of patients given exemplary care to meet the educational goals of the College of Medicine.
3. To enhance recruitment and retention of highly qualified faculty by providing a source of funds with which to supplement income.
4. To provide incentives to the faculty to engage in the practice of medicine on behalf of private patients, to maintain and improve professional skills, to participate more actively in all appropriate clinical services, and to enhance faculty scholarship.
5. To provide a uniform procedure by which to account for all earnings generated by the faculty from professional services as defined in Section IV.
6. To provide reporting and auditing of all monies received and disbursed as a result of the contributions of the geographic full-time faculty.
7. To provide basic financial data which can be made available and visible to all who have a legal right to examine such information.

III. DEFINITION OF TERMS

1. Membership

- a. Those members of the faculty of the University of Oklahoma College of Medicine who receive a salary from the College of Medicine and/or the affiliated

hospitals and clinics and other institutions of the Health Sciences Center for the purpose of ensuring that the academic programs take precedence over other responsibilities will participate and vote in the Professional Practice Plan.

b. All members of the faculty of the University of Oklahoma must be appointed members of the faculty as individuals, and they must exercise their professional capabilities including the practice of medicine under this Policy. The University will recognize individual corporations, but recognized incorporations will relate only to the income above the guaranteed base.

2. Guaranteed Base

This is the specific salary that is guaranteed annually by contract with the University of Oklahoma, or one of the affiliated hospitals or clinics or other institutions in the Health Sciences Center, through appointment to the faculty of the College of Medicine by the Regents of the University of Oklahoma to compensate the individual faculty member for that portion of his or her time which will be devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities. This also includes amounts paid as a guaranteed salary by the Veterans Administration Hospital and other affiliated hospitals for teaching and/or patient services. It is recognized the faculty member may devote such of the remainder of his or her time as he or she wishes to his professional practice, or other exercise of his or her professional capabilities.

3. Full-Time Equivalent Salary

This is the figure established by the Board of Regents of the University of Oklahoma which represents an arbitrary value placed on the individual faculty member's academic and professional services on a full-time basis, and upon which an hourly charge for physicians' services can be based.

4. Income Ceiling

A value approved by the Regents of the University of Oklahoma representing the maximum allowable income that faculty members may accrue from professional practice and guaranteed base.

5. Generated Income

That income that is generated by those activities of the individual which are not compensated by the guaranteed base.

6. Health Sciences Center Campus

For the purposes of this Policy, the definition of Health Sciences Center Campus includes all those health care facilities located on the immediate geographic area of the College of Medicine that is commonly referred to and commonly understood to be the Health Sciences Center. This includes, but is not necessarily limited to, all the facilities owned and/or operated by the Board of Regents, the University Hospital, Oklahoma Children's Memorial Hospital, Veterans Administration Hospital, the Oklahoma Medical Research Foundation, the Family Medicine Clinic and the Dermatology Building.

IV. OPERATIONAL PROCEDURES

1. The full-time equivalent salary and maximum income potential will be developed and reviewed annually for each faculty member by the appropriate departmental chairperson or head with the Dean of the College of Medicine and recommended for approval to the President and the Board of Regents of the University of Oklahoma. It will be achieved, if at all, by the addition of generated income to the guaranteed base.

2. Sources of Generated Income

All sources of generated income including, but not limited to, the following:

- a. Patient care fees wherever earned by the faculty members
- b. Professional consultation
- c. Honoraria
- d. Compensation for supervision of professional services

All to be treated herein as earned by those activities of the individual which are not compensated by the guaranteed base.

3. Income Exclusions

- a. Prizes and awards
- b. Faculty members' interests in:
 - i) royalties
 - ii) copyrights
 - iii) patent rights
- c. Non-professional income
- d. Compensation received as a result of military leave
- e. Income earned during leave without pay, vacation and/or sabbatical

4. Disposition of Gross Generated Income

Generated income described above will be deposited in the University of Oklahoma Health Sciences Center clearing account. It will be transferred monthly into the Special Agency Account of the University of Oklahoma Health Sciences Center and allocated to the departmental subaccounts of the generating department from which it will be disbursed (except as to "a") by the departments for items of expense in the order listed below:

- a. The cost of billing and collections up to 10% of the gross generated income, including the cost of the salary and office expenses of the Business Manager.

b. Overhead and direct costs of each subaccount such as rents, supplies, housekeeping, personnel, equipment lease, equipment depreciation reserves, etc., attributable to the professional practice of the members of the geographic full-time faculty.

c. To that individual faculty member or group within each department, to the extent that the individual faculty member or faculty members of the group have provided generated income, until any difference between guaranteed base and half the full-time equivalent salary is equalled; and thereafter

d. Expenditures for major items which normally should be provided by a university hospital, including the maintenance of an equipment reserve, may be paid from the department subaccount upon recommendation of the Executive Committee of the Advisory Council to the Board of Regents; and thereafter

e. Ten percent of the remaining balance after a, b, c, and d above have been paid will be paid to the Dean's Fund.

f. The balance will be retained in the departmental subaccount to attain the full-time equivalent salary of its members and pay for the various expenditures related to departmental functions as outlined in "h" below. The proportions and mechanisms of these distributions will be the responsibility of the department chairperson.

g. If full-time equivalent salary has been met, as well as a, b, d, and e above, generated income may be utilized toward the income ceiling with the following distribution:

<u>TAX</u>	<u>INDIVIDUAL</u>	<u>DEPARTMENT</u>	<u>DEAN'S CONTRIBUTION</u>	<u>BILLING</u>
1st \$5,000	50%	25%	15%	10%
2nd \$5,000	45%	25%	20%	10%
3rd \$5,000	40%	25%	25%	10%
4th \$5,000	35%	25%	30%	10%
5th \$5,000	30%	25%	35%	10%
6th \$5,000	25%	25%	40%	10%
7th \$5,000	25%	25%	40%	10%
8th \$5,000	25%	25%	40%	10%

h. Acceptable Categories of Expenditures by Departments include:

i) Attainment of income potential of the individual members. (It must clearly be recognized that there is no guarantee that this income potential will be achieved.)

ii) Visiting consultants and lecturers at the Health Sciences Center.

iii) Expenses directly related to faculty and staff recruitment.

iv) Salaries for residents, other house staff and related personnel.

- v) Students - scholarships, stipends and tuitions
- vi) Personnel training courses and attendance at professional and educational meetings.
- vii) Laboratories - salaries, maintenance and equipment
- viii) Office and administrative expenses.
- ix) Other expenses incurred in support of departmental teaching, research and professional care of patients.
- x) Salary for non-faculty personnel.

1. All accounts will be handled in accordance with standard accounting principles, the statutes of the State of Oklahoma and the policies of the Regents of the University of Oklahoma as they apply to Special Agency Accounts.

5. Depository

The Special Agency Account of the University of Oklahoma Health Sciences Center is the only authorized depository.

6. Governance of the Professional Practice Plan

a. The Advisory Council

i) Membership

The members of the Professional Practice Plan will be governed by this Policy. The Advisory Council shall represent the full membership of the Professional Practice Plan and shall be responsible for advising the President on policy matters affecting the operations covered by this policy. The Advisory Council shall consist of:

- a) The Dean of the College of Medicine*
- b) The Business Manager*
- c) The Chairperson or Head of each of the Departments of the College of Medicine
- d) Six (6) members at large elected by and from the faculty members of clinical departments with unmodified faculty titles for terms of two years each, except for the first year when three (3) shall be elected for a term of one year, at the annual meeting by majority vote. No more than two (2) members at large shall be elected from any one department.

ii) Meetings

The Advisory Council shall meet quarterly at a time designated by the Chairperson of the Advisory Council and upon call by request of the Chairperson or seven (7) members of the Advisory Council. Notice of the meeting and an agenda will be distributed to each member at least one week prior to the meeting.

*Note: Above ex-officio members shall be without vote.

iii) Officers

The officers of the Advisory Council shall be a Chairperson, a Vice Chairperson and a Secretary who shall be elected annually from the members of the Advisory Council by the full membership at the annual meeting. The Chairperson shall preside.

iv) Quorum and Voting

A quorum shall consist of one-half (1/2) of the voting members of the Advisory Council. Any official action of the Advisory Council requires a majority vote of its members present. However, the majority vote must comprise 51% of the generated income in the 12 month period ending with the last full month prior to the election. Each member shall have one vote except for ex-officio members.

v) Rules of Order for Advisory Council and Its Committees

a) Agenda

All items of business not requiring formal action by the Advisory Council, unless an objection is registered, are accepted "for information only". All items of business requiring formal action by the Advisory Council must be in the form of a resolution.

b) Procedural Motions

Roberts' Rules of Order will be accepted as final authority for parliamentary procedures.

b. The Executive Committee of the Advisory Council

i) Composition

The Executive Committee shall consist of:

a) Three (3) officers and

b) Four (4) members

ii) Officers

The officers of the Executive Committee shall be the officers of the Advisory Council.

iii) Members

The Advisory Council shall annually elect from its membership an Executive Committee, and no elected members shall serve more than two (2) consecutive one-year terms.

iv) Meetings and Quorum

The Executive Committee shall meet at least bi-monthly and upon call of the Chairperson or any five (5) members of the Advisory Council. A quorum shall consist of no less than five (5) members.

v) Duties

The Executive Committee shall exercise the full authority of the Advisory Council as established herein. The Executive Committee may obtain the advice of legal counsel, accountant, consultant and others as required. It is expressly understood, however, that only the legal counsel for the Regents may prepare legal documents and represent the University and its constituent parts in its external affairs.

c. Ad Hoc Committees

Ad Hoc committees may be appointed as necessary by the Chairperson from the Advisory Council or the Executive Committee.

d. Annual Meeting of Members

Annually, at a time to be determined by the Executive Committee, there shall be a meeting of the full membership of the Professional Practice Plan at which time a report of the activities of the Council shall be given by the Officers and the Business Manager. In addition, elections will be held for at-large members and officers. Special meetings may be called upon request of the Executive Committee.

e. Departmental Restrictions

Nothing contained herein shall be construed to prevent the contributing members within any department from suggesting such additional department restrictions as they may wish, but without conflict with the general plan.

f. Miscellaneous Provisions

i) Policy Amendments

The policy for operation and governance of the Professional Practice Plan may be amended by the Regents of the University of Oklahoma. Proposed amendments will be submitted to the Advisory Council for advice and comment. In addition, amendments to the Policy may be proposed or initiated for the consideration of the Regents by:

a) proposal to the Advisory Council by the Executive Committee, or by petition of any twenty (20) members followed by

b) presentation by the Advisory Council with recommendation to the full membership, and requiring

c) ratification by two-thirds (2/3) of the full membership at an annual or special meeting and thence forwarding the proposed amendment through the Dean of the College of Medicine, Provost-Health Sciences Center to the President for approval for submission to the Board of Regents of the University of Oklahoma.

ii) Exceptions

It is recognized that there are and should be a wide spectrum of individuals within a viable faculty with a variation in contribution, interests, geographic status, longevity, financial status and need. Because of the importance of the contribution of these individuals and their appropriate compensation, certain specific arrangements, that are exceptions to the foregoing, can be made only

- a) with the approval of the respective department head,
- b) with the approval of the Executive Committee,
- c) with the approval of the Dean of the College of Medicine, and
- d) with the contractual approval by the President and the Board of Regents of the University of Oklahoma.

PROFESSIONAL PRACTICE IN THE FAMILY MEDICINE CLINICS

The purpose of this policy is to establish a uniform and fair policy governing professional practice in the Family Medicine Clinics of the University of Oklahoma. It is appropriate that these clinics be staffed to varying degrees with part-time faculty members, who unlike the full-time faculty, are not eligible for participation in the University's Professional Practice Plan. It is necessary, however, that the professional fees generated by all faculty assist in supporting the professional activities in the clinics and of the Departments of Family Medicine of the College of Medicine. It is desirable and equally necessary that the part-time faculty as well as the full-time faculty be fairly compensated for their professional efforts; and it is essential that the College be able to determine its revenues so that it can properly budget to meet its expenditures.

Therefore, the Dean shall determine and recommend a salary for the part-time faculty that fairly compensates them for the time that they spend in the Family Medicine Clinics of the University. This salary will be the only compensation that they will receive for seeing patients, teaching, and supervising residents and others in the clinic. All fees generated by the professional activities of the part-time faculty member as a result of seeing patients in a Family Medicine Clinic of the University of Oklahoma shall be deposited in the Professional Practice Plan of the College of Medicine and credited to the accounts of the Departments of Family Medicine. All faculty shall cooperate with the Departments in order to assist in efficiently collecting the professional fees properly due for professional services rendered. Compliance with this policy shall be a condition of continuing employment with the College.

Under this policy, as under all University policies, the faculty members shall be responsible to their Departmental Chair and the Chair shall be responsible to and be held accountable by the Dean.

All Family Medicine Clinics of the University of Oklahoma must be visibly and clearly identified as being clinics of the University of Oklahoma, and all letterheads, statements, envelopes, etc., shall bear the standard logo of the University.

President Banowsky recommended the Board of Regents take the following actions:

1. Approve the amended policy as shown to be effective immediately
2. Approve changes in the full-time equivalent salary ranges retro-active to July 1, 1978 as follows:

Professor - \$70,000 to \$90,000
 Associate Professor - \$60,000 to \$80,000
 Assistant Professor - \$50,000 to \$70,000

and that for the following positions the amount listed be added to the possible FTE:

Department Head - \$6,000
 Vice Head - \$4,000
 Section Chief - \$3,500

3. Establish the maximum income potential (ceiling) for each faculty member at \$120,000 with the "tax" to be as follows:

<u>TAX</u>	<u>INDIVIDUAL</u>	<u>DEPARTMENT</u>	<u>DEAN'S CONTRIBUTION</u>	<u>BILLING</u>
1st \$5,000	50%	25%	15%	10%
2nd \$5,000	45%	25%	20%	10%
3rd \$5,000	40%	25%	25%	10%
4th \$5,000	35%	25%	30%	10%
5th \$5,000	30%	25%	35%	10%
6th \$5,000	25%	25%	40%	10%
7th \$5,000	25%	25%	40%	10%
8th \$5,000	25%	25%	40%	10%

4. Stabilize all salaries at a guaranteed base of \$40,000 for fringe benefit purposes, with the exception of the retirement plans.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. Regent White asked that he be recorded as voting no. The Chair declared the motion passed.

4. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Oklahoma City Campus, including the Tulsa Medical College branch, for January, 1979, was included with the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported also was included in the agenda.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

C. Operations and Physical Plant

1. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Oklahoma City Campus. No action was required.

III. Norman Campus

A. Academic

1. Faculty Personnel Actions

LEAVE OF ABSENCE:

J. Michael Bruno, Assistant Professor of Library Science, leave of absence with pay, January 16, 1979 through May 31, 1979.

APPOINTMENTS:

Paul D. Newendorp, Visiting Professor of Geology and Geophysics, \$2,400 for 4½ months, .25 time, January 16, 1979 through May 31, 1979.

David Thomas Oakes, reappointed Visiting Professor of Petroleum and Geological Engineering, \$9,600 for 4½ months, .75 time, January 16, 1979 through May 31, 1979.

Weymar Zack Osborne, Ph.D., Visiting Associate Professor of Physics and Astronomy, \$8,840 for 4½ months, January 16, 1979 through May 31, 1979.

February 8, 1979

15395

Nancy Lou Mergler, Ph.D., Assistant Professor of Psychology, \$16,000 for 9 months, September 1, 1979 through May 31, 1980.

Tome Ray Hayes, reappointed Adjunct Clinical Instructor, Teacher Corps (Education), \$17,052 for 12 months, January 16, 1979 through June 30, 1979.

James S. Goerss, reappointed Research Scientist, Satellite Data Assimilation Grant, School of Meteorology, rate of \$21,000 for 12 months, January 1, 1979 through April 30, 1979.

CHANGES:

Donald E. Menzie, Professor of Petroleum Engineering; given additional title of Associate Director of the Energy Resources Center, January 1, 1979.

Richard Frank Krenek, title changed from Adjunct Associate Professor to Associate Professor of Industrial Engineering, salary changed from without remuneration to rate of \$21,000 for 9 months, January 1, 1979 through May 31, 1979.

Paul William Enouen, title changed from Assistant Professor to Graduate Research Assistant in Electrical Engineering and Computing Sciences, salary changed from \$17,500 for 9 months to rate of \$4,200 for 12 months, .50 time, January 16, 1979 through May 31, 1979.

Robert W. Gentry, reappointed Visiting Assistant Professor of Petroleum and Geological Engineering, salary increased from \$6,400 for 9 months, $\frac{1}{4}$ time, to \$12,800 for 9 months, $\frac{1}{2}$ time, December 1, 1978, increased to rate of \$19,200 for 9 months, .75 time, January 16, 1979 through May 31, 1979.

Jude Thomas May, title changed from Adjunct Assistant Professor to Adjunct Associate Professor of Sociology; retains title of Associate Professor of Social Sciences and Health Behavior, Health Sciences Center, January 16, 1979.

Kenneth S. Johnson, Associate Director and Geologist III, Oklahoma Geological Survey; given additional title of Director, Mining and Mineral Resources Research Institute, January 1, 1979 through June 30, 1979.

Leslie Dee Fink, II, Project Associate Director, Teaching and Learning in Graduate Geography, salary changed from \$10,203 for 12 months, .58 time, to \$10,203 for 12 months, .50 time, January 1, 1979 through March 31, 1979; given additional title of Visiting Assistant Professor, College of Liberal Studies, paid an additional \$7,500 for 9 months, .50 time, January 1, 1979 through May 31, 1979.

Candace Schober Greene, title changed from Administrative Assistant and Curatorial Associate to Curatorial Associate, Stovall Museum, December 1, 1978 through June 30, 1979. Changed from Managerial Staff to Academic.

ARCHITECTURAL ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

OKLAHOMA CITY CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - FEBRUARY 1979

Project	Engineers and Architects	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
College of Nursing Building Fixed Equipment	Murray/Jones/Murray	Oklahoma Fixture Company	05/12/77	10/12/77	\$ 67,236	99%	Bond Funds, DHEW Grant and Gifts.
Dental Clinical Sciences Building Site Development	McCune McCune & Associates	The Constructors Company, Incorporated	07/12/77	11/20/77	\$ 174,461 \$ 176,144	99%	Bond Funds, DHEW Grant and Gifts.
Steam and Chilled Water System Expansion, Part II-A, Project "K"	Frankfurt-Short-Emery-Bruza, Incorporated	Commander Construction, Incorporated	10/19/78	05/28/79	\$ 410,981	30%	Revenue Bond Funds.
Part II-B, Project "K"		Kay Engineering Company	06/14/78	05/28/79	\$ 290,500	20%	
Outdoor Recreation Courts	Architectural and Engineering Services	The Constructors Company, Incorporated	04/20/78	07/20/78	\$ 57,217	75%	Site Support.
Dental Clinical Sciences Building Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 32,280	88%	Bond Funds.
Phase III, Small Trees		Twam Nursery	06/15/78	10/14/78	\$ 66,179	75%	
Biomedical Sciences Area Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 18,584	88%	Bond Funds.
Phase III, Small Trees		Twam Nursery	06/15/78	10/14/78	\$ 13,803	75%	
College of Nursing Building, Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 7,970	85%	Bond Funds.
Phase III, Small Trees		Twam Nursery	06/15/78	10/14/78	\$ 32,598	88%	
OHHS Parking System 1100-Car Parking Structure	Blevins & Spitz	Harmon Construction Company	07/26/78	09/10/79	\$4,749,000 \$4,526,499	25%	Revenue Bond Funds.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

OKLAHOMA CITY CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - FEBRUARY 1979

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
Health Sciences Library Equipment	1B	Architectural and Engineering Services	---	\$ 411,381	Plans for the final phases of movable equipment are being developed.
College of Pharmacy Building	4	Architectural and Engineering Services	---	\$4,800,000	Inactive.
OUHSC Parking System 434-Car Parking Structure	-	Rees Associates, Inc.	05/02/78	\$1,873,500	This project is to be rebid.
1100-Car Parking Structure Service Facility	-	Locke-Wright-Foster	---	\$ 800,000	Preliminary studies are underway.
Biomedical Sciences Building Site Development	7	Architectural and Engineering Services	---	\$ 263,750	Inactive.
College of Health Building Auditorium Renovation	-	Locke-Wright-Foster	---	\$ 317,000	Inactive.
Dental Clinical Sciences Building Area Landscape Plan	10	Thomas Roberts & Associates	12/08/77	\$ 149,375	Plans for Phases IV and V are being prepared.
Biomedical Sciences Building Area Landscape	7	Thomas Roberts & Associates	08/28/78	\$ 179,250	Plans for Phases IV and V are being prepared.
College of Nursing Building Area Landscape Plan	2	Thomas Roberts & Associates	08/28/78	\$ 179,250	Plans for Phases IV and V are being prepared.
Recreation/Student Activities Building	-		---	\$2,000,000	Student Facilities Fee requested. Private fund-raising underway.

February 8, 1979

15396

RESIGNATIONS:

John B. Thuren, Associate Professor of Petroleum and Geological Engineering, January 16, 1979. Accepted a position at New Mexico Institute of Mines and Technology.

Lawrence Andrew Oldroyd, Assistant Professor of Electrical Engineering and Computing Sciences, January 16, 1979. To accept a position in industry.

Srinika Jayaratne, Assistant Professor of Social Work, June 1, 1979. To accept a position at the University of Michigan.

RETIREMENT:

Horace B. Brown, Dean Emeritus, College of Business Administration, and Regents' Professor and Professor of Business Administration, effective July 1, 1979. Given titles of Regents' Professor Emeritus and Professor Emeritus of Business Administration.

President Banowsky recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

B. Finance and Management

1. Staff Personnel Actions - Educational and General, Agency Special, and Service Units

LEAVE OF ABSENCE:

Kathleen E. Anderson, Assistant to the Vice President and Project Manager, Administrative and Financial Services, leave of absence without pay, March 14, 1979 through December 31, 1979.

APPOINTMENTS:

Warren Kent Elkins, Auditor III, Internal Auditing, \$16,000 for 12 months, January 2, 1979. Professional Staff.

Mervin L. Johnson, Assistant Head Football Coach, Athletic Department, \$30,000 for 12 months, February 1, 1979. Professional Staff.

Karen Louise Lewis, Programmer/Analyst, University Computing Services, \$14,000 for 12 months, January 24, 1979. Professional Staff.

February 8, 1979

15397

Richard M. Schiltz, Course Moderator, Oil Well Blowout Prevention School, \$10,050 for 12 months, .50 time, January 15, 1979. Professional Staff.

Walter Sheffield, Course Moderator, Oil Well Blowout Prevention School, \$10,050 for 12 months, .50 time, January 15, 1979. Professional Staff.

Catherine Howell Yates, Research Assistant I, Oklahoma Archaeological Survey, \$10,800 for 12 months, January 1, 1979. Professional Staff.

CHANGES:

Carl Brooks, title changed from Student Assistant to Course Moderator, Oil Well Blowout Prevention School, salary changed from \$3.00 per hour, .30 time, to rate of \$10,050 for 12 months, .50 time, January 15, 1979 through June 30, 1979. Changed to Professional Staff.

David A. Burr, title changed from Vice President for University Relations and Development to Vice President for University Affairs, February 1, 1979.

Ann M. Cagle, title changed from Secretary I, Office of the Dean of Engineering, to Coordinator, College of Engineering Relations, salary increased from \$9,360 to \$10,200 for 12 months, January 1, 1979. Changed to Managerial Staff.

Phillip J. Curry, title changed from Systems Analyst to Senior Systems Analyst, University Computing Services, salary increased from \$17,600 to \$19,500 for 12 months, December 18, 1978.

Arthur J. Elbert, title changed from Vice President for Administrative and Financial Services to Vice President for Administrative Affairs, February 1, 1979.

Jerry B. Farley, Controller; title of Acting Vice President for Administrative and Financial Services discontinued, February 1, 1979.

Alice Ann Foister, title changed from Program Library Consultant to Computing Communications Specialist, University Computing Services, salary increased from \$14,000 to \$16,000 for 12 months, February 1, 1979.

Doris D. Hawkins, title changed from Supervisor, Housekeeping, to Manager, Housing Custodial Services, January 17, 1979. Managerial Staff.

James E. Lawson, title changed from Geophysicist to Chief Geophysicist, Oklahoma Geological Survey, July 1, 1978. Professional Staff.

Donna M. Murphy, Assistant Director, Media Information Office, salary increased from \$15,460 to \$17,000 for 12 months, February 1, 1979.

Gregory E. Shinert, reappointed Program Development Specialist, transferred from Handicapped Needs Assessment Project to Southwest Center for Human Relations Studies, \$18,000 for 12 months, January 1, 1979.

February 8, 1979

15398

Judith Lynn Sullens, title changed from Programmer/Analyst to Systems Analyst, University Computing Services, salary increased from \$16,400 to \$17,600 for 12 months, December 18, 1978.

Mike Trep, title changed from Director of Media Information to Director of Sports Information, salary increased from \$19,800 to \$20,200 for 12 months, February 1, 1979. Changed to Managerial Staff.

Robert Collins White, title changed from Engineer to Chief Engineer, Physical Plant, January 1, 1979. Professional Staff.

RESIGNATIONS:

John L. Keith, Director of Sports Information, February 12, 1979.

Paula V. Reid, Computing Communications Specialist, University Computing Services, February 1, 1979.

Ron A. Schmidt, Programmer/Analyst, University Computing Services, March 19, 1979.

Judy H. Stone, Programmer/Analyst, University Computing Services, February 2, 1979.

President Banowsky recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

2. Staff Personnel Actions - Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENTS:

Emmanuel A. Apande, Research Assistant I, Information Systems Programs, rate of \$11,300 for 12 months, January 15, 1979 through June 30, 1979. Professional Staff.

Osama El-Messidi, Program Specialist, AID Water Resources Training, rate of \$15,600 for 12 months, January 13, 1979 through June 30, 1979. Professional Staff.

Mary Jeannine Hale, reappointed Research Biologist, Oklahoma Biological Survey, \$11,280 for 12 months, January 1, 1979 through December 31, 1979. Professional Staff.

Charles Wayne Harris, Project Director, County Government Services Center and Rural Bridge Project, rate of \$26,400 for 12 months, January 1, 1979 through April 30, 1979. Administrative Staff.

February 8, 1979

15399

William T. McCabe, Project Director, Indonesia Field Development Project, AID Water Resources Training, rate of \$36,000 for 12 months, January 13, 1979 through June 30, 1979. Professional Staff.

James Jess Myers, Minerals Geologist, Oklahoma Geological Survey, \$15,500 for 12 months, January 2, 1979 through December 31, 1979. Professional Staff.

Janice Marie Richard, Field Consultant, Center for Equal Educational Opportunity, Southwest Center for Human Relations Studies, rate of \$18,250 for 12 months, January 15, 1979 through June 30, 1979. Professional Staff.

Jerry Dan Risenhoover, Program Development Specialist, County Government Services Center and Rural Bridge Project, rate of \$18,500 for 12 months, January 1, 1979 through April 30, 1979. Professional Staff.

Carol Beasley Scully, Project Specialist, County Government Services Center and Rural Bridge Project, rate of \$12,500 for 12 months, January 1, 1979 through April 30, 1979. Professional Staff.

Martina Marie Thrasher, Program Specialist, American Indian Institute, \$15,500 for 12 months, January 1, 1979 through December 31, 1979. Professional Staff.

Robert Lamar Vaughan, Program Development Specialist, County Government Services Center and Rural Bridge Project, rate of \$18,500 for 12 months, January 22, 1979 through April 30, 1979. Professional Staff.

CHANGES:

Christopher Wayne Basnett, Research Assistant I, Information Systems Programs, salary increased from \$11,440 to rate of \$12,480 for 12 months, January 1, 1979 through June 30, 1979.

Charles Vern Robertson, title changed from Field Consultant to Program Development Specialist, Southwest Center for Human Relations Studies, salary increased from \$23,900 to rate of \$24,000 for 12 months, February 1, 1979 through June 30, 1979. Return from leave of absence without pay.

James M. Winters, reappointed Program Specialist, Rural Bridge Project, County Government Services Center, salary increased from \$14,000 to rate of \$18,000 for 12 months, January 1, 1979 through April 30, 1979.

President Banowsky recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

3. Purchase of Spectrofluorometer

The Department of Chemistry has a requirement for a spectrofluorometer with ten specific features. Bids were circulated to six firms who were believed capable of supplying the item.

The purchase will be charged to various Chemistry Department account numbers.

Bids were received as follows:

Spex Industries Metuchen, New Jersey FOB Origin, Net 2%/20		\$ 34,236.00
	Less 3%	<u>1,027.08</u>
		\$ 33,208.92
	Less 2%	<u>664.18</u>
		\$ 32,544.74

Schoeffel Instrument Corporation Westwood, New Jersey Net 30 days		\$ 38,911.95
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Perkin-Elmer St. Louis, Missouri Net 30 days		\$ 26,073.00
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The Perkin-Elmer bid is an alternate bid which does not meet the specifications and is not acceptable to the Department of Chemistry. The next low bid of Spex Industries does meet the specifications and is acceptable to them.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$32,544.74 to Spex Industries for the purchase of a spectrofluorometer.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

4. Purchase of Carbon/Sulfur Analytical System

The Oklahoma Geological Survey requested the purchase and installation of a Carbon/Sulfur Analytical System to be used for research and classroom studies.

Payment will be made from the Oklahoma Geological Survey Account.

Telephone inquiries were made to manufacturers to establish a list of possible sources that could furnish equipment meeting the requirements specified.

It was established that Leco Corporation was the only manufacturer of a laboratory-size two-tube induction furnace; one side equipped for carbon analysis, and one side equipped for sulfur analysis. Therefore, a single bid was issued to Leco Corporation.

Leco bid as follows:

1 ea. Carbon Determinator	\$10,000.00
1 ea. Sulfur Titrator	1,805.00
1 ea. Induction Furnace	3,700.00
Other parts and operating supplies	<u>1,592.74</u>
Total	\$17,097.74

The above prices are based upon the Leco Price List of January 10, 1979 and considered to be the best prices available to the University.

The bid has been reviewed by the Oklahoma Geological Survey and is acceptable to them.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$17,097.74 to Leco Corporation for the purchase of the Carbon/Sulfur Analytical System.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

5. Purchase of Truck

Bids were circulated for a front loader refuse truck for use by the Physical Plant. The purpose of this purchase is to replace 1970 and 1973 model refuse trucks which are beyond economical repair. The bid provided for an alternate bid which included the trade-in of the two old trucks.

Payment will be made from Physical Plant Account 147-201.

Bids were circulated to six companies, with two bids being returned as follows:

Industrial Disposal Supply Company
Plano, Texas

Base bid for new refuse truck		\$ 45,071.00
Trade-in allowance for 1970	\$ 4,000.00	
Trade-in allowance for 1973	<u>4,000.00</u>	
Total Trade-in allowance		<u>8,000.00</u>
Cost of Refuse Truck		\$ 37,071.00

February 8, 1979

15402

Corbin Equipment, Inc.
Kansas City, Missouri

Base bid for new refuse truck		\$ 50,135.56
Trade-in allowance for 1970	\$ 1,000.00	
Trade-in allowance for 1973	<u>5,000.00</u>	
Total trade-in allowance		<u>6,000.00</u>
Cost of Refuse Truck		\$ 44,135.56

The bids have been reviewed by the Physical Plant Director and the base bid of \$45,071.00 by Industrial Disposal Supply Co. is acceptable. The trade-in allowance of \$8,000.00 for the two old model trucks is not acceptable. Consequently, these two trucks will be sold as surplus through sealed bids or auction at a later date.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$45,071.00 to Industrial Disposal Supply Company, the low bidder, for the purchase of one front loader refuse truck.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

6. Purchase of Ready-Mix Concrete

Bids were circulated for 550 yards of ready-mix concrete to pave a new parking facility for OCCE. The new facility will be located south of Chilled Water Plant #2, next to the Commons Restaurant and will provide an additional 96 parking spaces. The work will be performed by Physical Plant.

Payment will be charged to Physical Plant Account 147-201.

The following bid was received:

The Dolese Company		
Norman	550 yds. @ \$32.35	\$ 17,792.50

Pre-solicitation contacts with Oklahoma City suppliers indicated they would not bid because the distance factor would make their bid non-competitive. Their current pricing is \$33.00/yard without hauling. Makin's of Norman apparently lost the bid documents and consequently did not respond. Their bid would have been \$32.60/yard. Based upon these responses, the bid price is considered to be fair and reasonable.

President Banowsky recommended that the Board of Regents approve the award of a Purchase Order to The Dolese Company in the amount of \$17,792.50 for the purpose of supplying ready-mix concrete as required.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

7. Purchase of USDA Choice Steaks for Food Service

University Food Services recently received an unsolicited offer from Cusack Meat Company to provide 18,000 pounds of choice steak at a significantly reduced price. Telephone bids were solicited to validate the prices offered by Cusack. Specifications were developed for the three types of steak. Care was taken to ensure the bidders understood the exact specifications

The cost of the purchase will be charged to the Commissary Account 172-106.

Bids were received as follows:

Cusack Meat Company
Oklahoma City

9,000 lbs. Strip Loin Steak	\$ 22,500.00
4,000 lbs. Rib Eye Roll Steak	14,000.00
5,000 lbs. Top Sirloin Butt Steak	<u>12,500.00</u>
	\$ 49,000.00

Ebner Brothers
Wichita Falls

9,000 lbs. Strip Loin Steak	\$ 34,920.00
4,000 lbs. Rib Eye Roll Steak	17,000.00
5,000 lbs. Top Sirloin Butt Steak	<u>18,100.00</u>
	\$ 70,020.00

Armour & Company
Oklahoma City

9,000 lbs. Strip Loin Steak	\$ 39,150.00
4,000 lbs. Rib Eye Roll Steak	20,960.00
5,000 lbs. Top Sirloin Butt Steak	No Bid

Based upon the above prices, the Cusack bid is at significantly reduced prices and the Food Service Director indicates that it would be advantageous to accept it.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$49,000.00 to Cusack Meat Company for the purchase of 18,000 pounds of steak.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

8. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus of the University for January, 1979, was included with the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included in the agenda.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

C. Operations and Physical Plant

1. Building Mechanical System Improvements

This is to request authorization to proceed with the development of plans for the construction of improvements to the mechanical air handling systems within Adams Tower, a student dormitory building, and the Fred Jones, Jr. Memorial Art Center.

The Adams Tower building presently has problems that are related to heating and air conditioner noise and smoke handling. After engineering investigation, design, and final corrective plans and specification have been prepared, it is intended that the Physical Plant Department will perform the construction as Housing funds become available and as opportunities occur to conveniently perform the work. It is estimated that the consultant engineering fee for this portion of the work may cost approximately \$8,000. Housing funds are available to perform this portion of the engineering work.

The Fred Jones, Jr. Memorial Art Center has problems that are related to the treatment of various odors generated by the equipment used and the ventilation of these spaces. Again, investigation, design, and corrective plans and specifications need to be prepared. It is estimated that the consultant engineering fee for this portion of the work may cost approximately \$5,000. University operations funds will be used to perform this portion of the engineering work. Again, actual construction may be performed by the Physical Plant Department.

The similarity of these two projects makes the selection of one consultant engineering firm practical and advisable.

President Banowsky recommended that the Board of Regents authorize combining these two mechanical engineering projects and further recommended that authorization be given to initiate the selection process so that consultant engineers can be identified for this project.

Regent Bell, Chair of the Facilities Planning Committee, reported this item was reviewed by the Committee at their meeting yesterday afternoon, and the Committee concurs with President Banowsky's recommendation. Regent Bell moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

2. Section 13 and New College Funds

There were three items included in the agenda for this meeting regarding the allocation of Section 13 and New College Funds. President Banowsky requested that these items be removed from the agenda at this time for further study. There was no objection.

3. Housing for Peace Corps Fisheries Program

The University is scheduled to conduct two more course sessions for the Peace Corps Fisheries program extending from April through August. There is a requirement to house approximately 30 students/instructors during this period. During the nine (9) week first session, housing was provided for 18 occupants by renting trailers in a Trailer Park adjacent to the North Campus about 1½ miles from the fish ponds. The rental was arranged through a Norman firm, Shelter Investments, Inc., after efforts to obtain lodging with local motels and University Housing were not successful. Shelter Investments furnished all utilities, laundry service, linens, maintenance and insurance at a daily rate of \$11.00/day per occupant. The project leader, Dr. Howard Clements, desires to continue the arrangement because it is compatible with his training program.

Now that approval has been received for the next two course sessions, it will be necessary to increase the existing purchase order to provide for housing for the students. An option was included in the original bid whereby the University could obtain housing at the \$11.00 rate through August of 1979. It will be necessary for Shelter Investments to purchase two additional trailers and rent two more spaces to accommodate the programs.

A breakdown of the housing costs for the program is as follows:

Session I - Completed	1000 days at \$11.00/day	\$ 11,000.00
Session II - April - June	1890 days at \$11.00/day	20,790.00
Session III - June - August	1890 days at \$11.00/day	<u>20,790.00</u>
Total		\$ 52,580.00

The sub-contract for this housing has been approved by the Contracting Officer for the Peace Corps.

President Banowsky recommended that the Board of Regents approve an increase of \$41,580.00 in the purchase order with Shelter Investments, Inc. for the purpose of providing housing for the Peace Corps Fisheries Program.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

4. Easement

The University has a contract with several oil companies to test high temperature, high speed oil drilling bits. This testing will require greater horsepower and electric heat than can be supplied through the University's utility system. Oklahoma Gas and Electric Company has contracted with the University to supply power to the laboratory through a special installation.

In order to supply such service, OG&E will install a transformer at Felgar Hall and an underground cable which will run along the north side of Felgar Street from Jenkins Avenue to Felgar Hall. An easement approximately five feet wide and 470 feet long is required for OG&E to make this installation.

President Banowsky recommended approval of the easement described above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

5. Sale of Osage County Land

As authorized by the Board at the November 9, 1978 meeting, the University advertised for bid two tracts of land owned by the University in Osage County which was acquired from the estate of Roxie Scott. The appraised value of Tract B was \$275 per acre and for Tract C \$1,000 per acre.

The following bids were received on Tract B which contains approximately 218.5 acres:

Public Service Company of Oklahoma Tulsa	\$87,400.00 (\$400.00 per acre)
Robert E. Guest Tulsa	\$60,577.77 (\$277.24 per acre)

No bids were received on Tract C which contains approximately 30.46 acres.

February 8, 1979

15407

President Banowsky recommended accepting the bid of the Public Service Company of Oklahoma in the amount of \$87,400 for Tract B which is legally described as follows:

Lot 1, Section 34, T20N, R10E containing 9.15 acres, and E $\frac{1}{2}$ NE $\frac{1}{4}$ and NE $\frac{1}{4}$ SE $\frac{1}{4}$, Section 34, T20N, R10E containing 120 acres, and Lot 4 and SW $\frac{1}{4}$ NW $\frac{1}{4}$ and NW $\frac{1}{4}$ SW $\frac{1}{4}$ Section 35, T20N, R10E containing 89.35 acres.

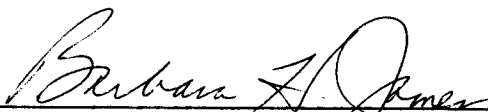
The land is sold less and except minerals which are owned by the Osage Indian Tribe and subject to surface lease, easements, and right-of-ways of record existing at the time of sale. Terms will be cash with settlement within 60 days.

Regent Bell said the bids received on the sale of this property were reviewed by the Facilities Planning Committee at the meeting yesterday, and the Committee concurs with President Banowsky's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

6. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Norman Campus. No action was required.

There being no further business, the meeting was adjourned at 10:50 a.m.



Barbara H. James
Executive Secretary of the Board of Regents

The following were present at all or part of the meeting:

Mr. Jerry Farley, Controller
Mr. Arthur Tuttle, University Architect
Mr. Earl Whitman, University Purchasing Director
Mr. Bud Miles, Associate Director, Architectural and Engineering Services,
Health Sciences Center
Mr. David Walters, Assistant Provost, Health Sciences Center
Mr. Gary Smith, Director of Administration and Finance, Health Sciences Center
Dr. Kurt Ockershauser, University Legal Counsel
Mr. Koy Floyd, Assistant Vice President for University Relations, Health Sciences
Center
Ms. Donna Murphy, Associate Director, Media Information Office
Mr. Dave Smeal, Assistant Director, Media Information Broadcast Services
Mr. Jim Bross, The Norman Transcript
Ms. Roseann Pearce, The Tulsa Tribune
Mr. Steve Robertson, The Oklahoma Daily
Ms. Marilyn Duck, The Oklahoma City Times
Mr. Terry Maxon, The Oklahoma Journal

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

NORMAN CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - FEBRUARY 1979

Project	Engineers and Architects	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
Housing Sprinklers	Architectural and Engineering Services	Cactus Construction Company	06/15/78	06/27/78	\$ 68,616 \$ 78,905	99%	Housing Repair and Renovation Accounts.
Cross Center Dormitory Renovation for F.A.A.	Architectural and Engineering Services	Physical Plant and Housing Forces	---	01/02/79	\$ 335,000	99%	Housing Accounts.
Lloyd Noble Center	Binnicker & Associates	Rayco Construction Company	01/11/73	01/10/75	\$4,929,000 \$5,093,961	97%	Student Facilities System Board of 1971, Private Funds and Student Facilities Fee Reserve.
Richards Hall Addition General Construction	McCune McCune & Associates	J.J. Cook Construction	04/10/78	04/26/79	\$ 747,169 \$ 751,559	62%	Section 13 Funds.
Mechanical Work		Gordon's Specialty Co.	04/10/78	04/26/79	\$ 247,777 \$ 264,034	65%	
Casework		Keweenaw Scientific Equipment Corporation	04/10/78	04/26/79	\$ 124,796	0%	
Electrical Work		Noble Electric, Inc.	05/11/78	04/26/79	\$ 116,900	65%	
Structural Engineering Laboratory	Aztec Building Systems, Inc.	Aztec Building Systems, Inc.	05/12/78	12/01/78 03/01/79	\$ 90,318	75%	Private Funds Including Labor and Material Donations.
Max Westheimer Taxiway Reconstruction, Phase I	C.H. Guernsey & Company	Physical Plant	---	05/01/79	\$ 80,000	95%	Airport Funds.
University House Restoration	Architectural and Engineering Services	Hugh M. Williams Construction Co.	01/11/79	---	\$ 25,675	0%	Oklahoma Historical Society and Renovation Accounts.

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA
NORMAN CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - FEBRUARY 1979

Project	CMP Priority Number	Architect or Engineer	Contract or Letter	Estimated Cost	Status
Richards Hall Renovation and Addition	1	McCune McCune & Associates	C 06/10/76	\$1,682,000	This project has been subdivided. The addition is under construction. Reno- vation plans have been developed.
Richards Hall Fixed Equipment	2	McCune McCune & Associates	C 06/10/76	\$ 185,120	This work has been subdivided.
Old Science Hall Renovation	4	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 278,000	Schematic plans have been approved. Inactive.
Old Science Hall Fixed Equipment	5	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 68,202	Schematic plans have been approved. Inactive.
Nielsen Hall Renovation	18	Howard-Samis-Porch	C 01/22/76	\$ 496,000	Working drawings and specifications have been approved. Inactive.
Nielsen Hall Fixed Equipment	19	Howard-Samis-Porch	C 01/22/76	\$ 7,157	Working drawings and specifications have been approved. Inactive.
DeBarr Hall Renovation	21	Turnbull and Mills	C 01/22/76	\$ 465,295	Working drawings and specifications have been approved. Inactive.
DeBarr Hall Fixed Equipment	22	Turnbull and Mills	C 01/22/76	\$ 10,885	Working drawings and specifications have been approved. Inactive.
Physical Education Facility	23-A	Benham-Blair & Affiliates, Inc.	---	\$3,100,000	Schematic plans are being prepared.
Student Recreation Center	23-B	Benham-Blair & Affiliates, Inc.	---	\$3,000,000	Schematic plans are being prepared.
Max Westheimer Taxiway Reconstruction Phase II	--	C. H. Guernsey & Company	---	\$ 520,000	Preliminary studies are underway.
Samuel Roberts Noble Microscopy Laboratory and Animal Quarters Project	--	Ammerman-Butler-Thomas	---	\$ 468,000	Preliminary studies are underway.
Rebuilding Cooling Tower	--	Physical Plant	---	\$ 209,558	
Fish Culture Ponds	--	Architectural and Engineering Services	---	\$ 55,000	Preliminary Plans are being prepared.