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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
DECEMBER 14, 1978

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MINUTES OF A REGULAR MEETING
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DECEMBER 14, 1978

A regular meeting of the Board of Regents of The University of Oklahoma was held in Dining Room 5 of the Oklahoma Memorial Union on the Norman Campus of the University on Thursday, December 14, 1978, beginning at 10:45 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following were present: Regent Bob G. Mitchell, M.D., President of the Board, presiding; Regents K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., and Charles E. Engleman.

Absent: Regents Ronald H. White, M.D., and Dan Little.

The following were also present: Dr. William S. Banowsky, President of the University; Provosts Thurman and Morris; Vice Presidents Burr, Farley, Stout, and White; Executive Assistant Joseph C. Ray; and Mrs. Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on November 9, 1978, were approved as printed and distributed prior to the meeting on motion by Regent Replogle and with the following affirmative vote: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

Regent Bell, Chair of the Facilities Planning Committee, said the one item considered by the Committee at the meeting on Wednesday afternoon that was not included on the printed agenda was regarding the sale of houses in Oklahoma City. There was no objection to adding the following item to the agenda for consideration at this time:

A recent grant from the Oklahoma Historic Conservation Program was made for the renovation of the three houses at 607, 615 and 619 N.E. 15th Street. In making the award of this \$63,000 matching grant, however, the Oklahoma Historic Conservation Program specified that the houses must be maintained as single family residences for a period of 15 years. The restrictive covenants attached to the deed also require that the renovated structures be opened to the public a minimum of 12 days per year with public advertisements of such dates also being a requirement.

Oklahoma Health Science Facility, Inc. has met and determined that these requirements are excessive and consequently do not wish to participate on this basis. The Board of Directors of the Health Science Facility, Inc. voted to ask the University Regents for permission to sell the houses at 607 and 615 N.E. 15th

Street. In the opinion of the Health Science Facility, Inc. the houses are high maintenance cost structures, have limited use to the space needs of the Health Sciences Center, and are not worth the matching investment of funds if their status is restricted as per the described covenants. 619 N.E. 15th is currently occupied and Health Science Facility, Inc. recommends that it be retained.

President Banowsky recommended that the matching grant from Oklahoma Historic Conservation Program not be accepted and further that the residential properties at 607 and 615 N.E. 15th Street be authorized for sale.

Regent Bell said the Facilities Planning Committee concurs with President Banowsky's recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

Regent Engleman said at a meeting yesterday afternoon the Student Affairs Committee considered President Banowsky's recommendation regarding the clarification of Regents' policy. He said the Student Affairs Committee recommended that this matter be added to the agenda for consideration at this meeting. There was no objection to adding it to the agenda.

President Banowsky read the following statement and his recommendation:

"In accordance with Article XIII, Section 8 of the Constitution of the State of Oklahoma, the Board of Regents is charged with governance of the University. This imposes upon the Board ultimate responsibility to govern the University; however, common sense and legitimate practice require Regents to delegate certain authority to the President, and, through him, to others within the University. While the Regents can delegate the authority necessary for the daily operation of the University, they cannot delegate their responsibility to the people of the State of Oklahoma to govern the University.

"Accordingly, in order to clarify Regents' policy in this regard, it should be noted that any delegation of authority remains subject to review of the Regents. Any such delegation cannot and shall not prevent the Regents from modifying current policy and practice or from establishing necessary additional policies and procedures which they determine to be in the best interests of the University.

"Since Section 23 of the Student Code of Conduct has been suggested as a possible limitation of this authority, this clarification was deemed essential, and henceforth Section 23 of the Code should read as follows:

"The Regents of the University of Oklahoma are charged in the Constitution of the State of Oklahoma with the government of the University of Oklahoma, and nothing in this Code shall ever be construed so as to prevent the Regents or their delegates from establishing or amending rules or procedures in order to fulfill such responsibility.

"Pursuant to this clarification, it is recommended that procedures relating to recognition of student organizations be modified as follows:

"Actions of the Student Association concerning the grant or denial of recognition to any student organization shall hereafter be considered as recommendations to the President of the University of Oklahoma.

"The administration is directed to make necessary changes in the appropriate documents to effect the policy reflected above.

"I recommend approval of this clarification of Regents' policy."

Regent Mitchell said he had been informed there were some present at the meeting who wished to speak to this recommendation. Due to limited time, he said he would allow twenty minutes for this discussion. At the end of the twenty minutes, he indicated he would call time.

Mike Carter, President of the University of Oklahoma Student Association, was the first speaker and read the following Resolution, which he said was adopted by Student Congress on Wednesday, December 13:

"WHEREAS, there are established procedures for changing the Student Code, and

WHEREAS, the Student Code is a comprehensive document by which the student body is expected to abide, and

WHEREAS, the Regents of the University of Oklahoma are the undisputed governing body of OU, and

WHEREAS, the proposed change in Section 23 of the Student Code would give 'their delegates' apparent unbridled power to change the Student Code, and

WHEREAS, the student body through its elected representatives should have input into changes in the Student Code, and

WHEREAS, sufficient time has not been given for prudent consideration of such a far-reaching change in the Student Code, and

WHEREAS, the UOSA is confident that the University of Oklahoma Regents will use proper discretion under the proposed change, the UOSA is concerned with the potential abuse of power by those with delegated authority under the proposed change.

Let it therefore be resolved by the UOSA that:

Section 1 - The UOSA Student Congress, as duly-elected representatives of the student body, are strongly opposed to the proposed change in Section 23 of the Student Code.

Section 2 - The final disposition of this proposed change should be delayed until no sooner than the first regular Regents' meeting of the Spring semester in 1979."

Other students who spoke, mainly requesting a delay in any action on this recommendation, were as follows:

Chuck Springer, Chair of Student Congress
Win Froelich
Don Evans
Charles Neal
Wendy Paul
Pam Howard
Larry Jordan
Richard Wintory
Roshon Magnus
Doug Sandrich

Dr. Mitchell expressed appreciation to the students for their interest in the matter and the manner in which they made their presentations. Regent Engleman said he feels since we have a new President who is trying his best to do a good job for the University, that the Board should support the President and give him the authority he needs to run the University as he sees fit.

President Banowsky said he was gratified by the positive attitudes of the students on this campus. He said the conduct of the students who have appeared today and the manner in which they have addressed this group is characteristic of the attitudes that he has encountered on this campus. President Banowsky said he does not wish to invade the delegation of authority that has been given to the students, which, as far as he can determine, they have handled responsibly. On the other hand, Dr. Banowsky said he does find a fundamental mistake which he believes the Regents committed some years back in removing the President entirely from the process in the very sensitive area of recognizing student groups on this campus. He commented further on the problems encountered when the President of the University is removed from the process. He said he believes the timing of this recommendation was unfortunate. He called attention, however, to the fact that this problem first came up two months ago, and it is not a new situation. President Banowsky indicated he continues to recommend approval of the clarification of the policy and change in the student code so as to include the President of the University in the process.

There was further discussion, after which Regent Replogle moved approval of President Banowsky's recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

A. General University

II. Academic

a. Faculty Personnel Policy - Appeal Limitations

As a result of a question raised by the Norman Campus Committee on Discrimination, the two Provosts reviewed the sections of the Faculty Personnel

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Policy that provide time limitations regarding appeals. This review was to determine whether the appeal limitations could be standardized. The limitations now are 14 days in Section 3.7.5 of the policy regarding one kind of appeal and 20 days in Sections 3.9.1 and 3.9.2 regarding other situations. The two Provosts propose that the appeal times be standardized and that the time limitation be 30 calendar days in each case.

President Banowsky recommended amendment of the Faculty Personnel Policy to standardize appeal limitations. The appropriate sections of the Faculty Personnel Policy would be revised to read as follows:

Section 3.7.5 (p)

At any stage of the tenure review process, the concerned faculty member may appeal to the Faculty Appeals Board if it is believed that procedural violations have occurred in the case or that violations of academic freedom have occurred. If it is believed that there has been discrimination on the basis of race, sex, age, creed, or ethnic or national origin, the faculty member may appeal to the Committee on Discrimination. Such appeals must be made within 30 calendar days after discovery of the alleged violation, and the review process will be suspended until a resolution is effected. Such an appeal shall not have the effect of extending the faculty member's terminal year, should tenure be denied.

Section 3.9.1 (first paragraph)

The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, including those on temporary or part-time appointment, who believes that he or she has been discriminated against because of race, ethnic or national origin, sex, creed, color, or age should give the University's Affirmative Action Officer a written account of the alleged act of discrimination, no later than 30 calendar days after becoming aware of its occurrence. The Affirmative Action Officer shall investigate the alleged discriminatory act, and attempt to effect an informal settlement between the parties involved.

3.9.2 (second paragraph)

Any faculty member, academic unit, administrative unit, or other duly constituted body within the University community who believes that either academic freedom or academic due process has been violated or alleges other grievances should first seek prompt redress through regular administrative channels. If this fails to produce a satisfactory result, the faculty member, unit, or body may submit a written complaint to the Chair of the Faculty Appeals Board no later than 30 calendar days after becoming aware of the alleged violation. The Chair of the Faculty Appeals Board shall supervise the drawing of seven names from the Board to form an ad hoc Hearing

Committee to hear the case in the manner prescribed in Sections 3.8.6, 3.8.7, 3.8.8, and 3.8.9, but with suitable adjustments to the circumstance that individuals, rather than the institution, bring grievances of this kind. The complainant is responsible for stating the grounds upon which the allegations are based and the complainant shall bear the burden of proof.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

B. Health Sciences Center

I. Academic

a. Faculty Personnel Actions

APPOINTMENTS:

Gwendolyn Ann Jones Buchanan, Clinical Assistant Professor of Nursing, without remuneration, November 1, 1978.

Zahea Nappa, Ph.D., Adjunct Assistant Professor of Social Sciences and Health Behavior, without remuneration, November 1, 1978 through June 30, 1979.

Jerry Lee Walker, Special Instructor in Cardiorespiratory Science, without remuneration, November 20, 1978.

Leslie Davis Ogle, Special Instructor in Clinical Laboratory Science, without remuneration, August 11, 1978.

Sterling Sheldon Baker, M.D., Clinical Instructor in Ophthalmology, without remuneration, November 15, 1978.

Kenneth Francis Fong, M.D., Clinical Instructor in Ophthalmology, without remuneration, December 1, 1978.

John Taylor Lockard, D.D.S., Clinical Instructor in Orthodontics, \$175 per month, .10 time, September 1, 1978 through December 31, 1978.

William George Phillips, M.D., Visiting Lecturer in Radiological Sciences; without remuneration, November 1, 1978.

NAME	TITLES	ANNUAL FTE INCOME CEILING	ANNUAL GUARANTEED BASE SALARY		ANNUAL PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
APPOINTMENTS:							
Charles B. McCall, M.D.	Interim Associate Dean, Tulsa; Professor of Medicine, Tulsa	\$74,000		\$48,000	\$26,000	10-1-78 thru 6-30-79	
Francisco Llach, M.D.	Associate Professor of Medicine	70,000		52,500	17,500	10-15-78 thru 6-30-79	
Leora Marlene Echo Hawk, Ph.D.	Clinical Assistant Professor of Pediatrics	15,750		15,750	-0-	10-2-78 thru 6-30-79	
Sue Ellen Basore	Instructor in Communication Disorders	24,000		19,263	4,737	10-1-78 thru 6-30-79	
Razia Sultana Muneer	Adjunct Instructor in Pediatrics	16,500		16,500	-0-	10-1-78 thru 6-30-79	
Tricia Ann Zigrang, Ph.D.	Instructor in Psychiatry and Behavioral Sciences	36,000		19,263	16,737	9-15-78 thru 6-30-79	
CHANGES:							
Robert T. Buchanan	Assistant Professor of Surgery	61,000		FROM: \$25,000 TO: 25,701	FROM: \$36,000 TO: 35,299	11-1-78 thru 6-30-79	
Jay P. Cannon	Assistant Professor of Surgery	61,000		FROM: 23,587 TO: 24,554	FROM: 37,413 TO: 36,446	11-1-78 thru 6-30-79	
Ronald C. Elkins	Professor and Vice Head of Surgery	84,000		FROM: \$42,682 TO: 42,981	FROM: 41,318 TO: 41,019	11-1-78	
Michael D. Ezekowitz	Assistant Professor of Medicine	61,000		FROM: 35,000 TO: 36,365	FROM: 26,000 TO: 24,635	10-1-78 thru 6-30-79	
Athol L. Frew, Jr.	Professor of Surgery; Chief, Division of Oral Surgery; Assistant Professor of Oral Surgery	80,000		FROM: 48,236 TO: 48,415	FROM: 31,764 TO: 31,585	11-1-78	
Ralph J. Kaplan	Professor of Surgery	80,000		FROM: 44,293 TO: 45,213	FROM: 35,707 TO: 34,787	11-1-78	
David C. Kem	Professor of Medicine	70,650		FROM: 49,974 TO: 52,505	FROM: 20,676 TO: 18,145	10-1-78	
Robert J. Keim	Associate Professor of Otorhino- laryngology	71,000		FROM: \$36,692 TO: 37,762	FROM: 34,308 TO: 33,238	10-8-78 thru 6-30-79	
Carl V. Manion	Assistant Professor of Medicine; Adjunct Assistant Professor of Pharmacology	51,250		FROM: 34,271 TO: 35,524	FROM: 16,979 TO: 15,726	10-1-78 thru 6-30-79	

NAME	TITLES	ANNUAL FTE INCOME CEILING	ANNUAL GUARANTEED BASE SALARY		ANNUAL PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
Christopher R. McDonald	Assistant Professor of Medicine	50,000		FROM: 32,500 TO: 34,045	FROM: 17,500 TO: 15,955	10-1-78 thru 6-30-79	
Willard B. Moran	Professor and Head of Otorhino- laryngology; given additional title of Clinical Professor of Pediatrics, effective 11-1-78.	87,000	FROM: 47,000.00 TO: 47,180.50		FROM: 40,000.00 TO: 39,819.50	10-8-78	
Harold G. Muchmore	Professor of Medicine; Adjunct Professor of Microbiology and Immunology; Carl Puckett Pro- fessor of Pulmonary Diseases	78,800	FROM: 45,853 TO: 46,211		FROM: 32,947 TO: 32,509	10-1-78	
Ronald P. Painton	Assistant Professor of Medicine	50,000		FROM: 32,500 TO: 34,045	FROM: 17,500 TO: 15,955	10-1-78 thru 6-30-79	
Marvin D. Peyton	Assistant Professor of Surgery	60,000		FROM: 30,316 TO: 31,378	FROM: 29,684 TO: 28,622	11-1-78 thru 6-30-79	
Michael Pollay	Professor of Surgery	83,500	FROM: 45,178 TO: 46,098		FROM: 38,322 TO: 37,402	11-1-78	
Joe D. Riddle	Clinical Assistant Professor of Medicine	FROM: \$17,226 TO: WITHOUT		FROM: 15,000 TO: REMUNERATION	FROM: 2,226	8-31-78	.33 time
Maynard B. Rotermund	Clinical Associate Professor of Family Practice, Tulsa; title changed from Clinical Associate Professor to Assistant Profes- sor of Gynecology and Obstet- rics, Tulsa	FROM: WITHOUT REMUNERATION TO: 61,000		TO: 45,000	TO: 16,000	11-1-78 thru 6-30-79	
Russell T. Schultz	Professor of Medicine; Adjunct Assistant Professor of Research Microbiology and Immunology	80,000	FROM: 41,613 TO: 42,456		FROM: 38,387 TO: 37,544	10-1-78	
Alagiriswami Venkatesh	Assistant Professor of Medicine	61,000		FROM: 35,000 TO: 36,365	FROM: 26,000 TO: 24,635	10-1-78 thru 6-30-79	
Robert M. Zumwalt	Clinical Assistant Professor of Family Practice and Community Medicine and Dentistry	34,650		FROM: 24,500 TO: 25,000	FROM: 10,150 TO: 9,650	9-1-78 thru 6-30-79	.49 time .50 time

December 14, 1978

15309

December 14, 1978

15310

CHANGE:

Leonard J. DeCarlo, title changed from Adjunct Assistant Professor to Assistant Professor of Radiological Sciences, November 1, 1978 through June 30, 1979.

TERMINATIONS:

Brian E. Connor, Clinical Instructor in Ophthalmology, October 26, 1978.

Barbara F. Conway, Clinical Instructor in Medicine, October 31, 1978.

Marylin Counihan, Special Instructor in Communication Disorders, June 1, 1978.

Rosemary E. Fard, Special Instructor in Occupational Therapy, October 2, 1978.

David L. Kyger, Clinical Instructor in Medicine, October 26, 1978.

Donna Jean McCammon, Instructor in Nursing, January 1, 1979.

Richard E. Talbott, Adjunct Assistant Professor of Communication Disorders and of Otorhinolaryngology, July 2, 1978.

Karen Kay Stowers West, Instructor in Nursing, January 1, 1979.

President Banowsky recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

The following death was reported:

W. David Stuart, Clinical Associate Professor of Otorhinolaryngology, October 23, 1978.

b. Program Discontinuance Policy

The following Program Discontinuance Policy for the Health Sciences Center was proposed:

Introduction

The appearance of a document on program discontinuance is bound to raise fears, or at least to feed speculation, that a significant number of programs are in imminent danger of being cut. In fact, it is precisely because program discontinuance is not a matter of immediate urgency that the present time is specially propitious for addressing the problem. Members of the University community would be understandably suspicious of a document that seemed cut to the measure of some temporary and parochial need. The present document is intended to reflect the broad, long-term needs and goals of the University.

The success of any university in a free society rests in a large measure on the degree to which it is responsive to the needs of its students and the citizens who provide the financial support to sustain it. Responsiveness is an essential element of the fabric of a successful university. It does not assure excellence, but its absence assures failure. Because of the rapidity with which new knowledge is accumulated and disseminated, the relevance and emphasis of academic programs must be constantly reviewed.

However, this does not suggest that there are no other meaningful dimensions to the purposes of a university. A university also serves as a repository of knowledge, societal traditions, and cultural heritage.

Viewed in this light, the evaluation of programs on the Health Sciences Center in accordance with required accreditation time periods is a positive approach to help ensure that the programs are responsive to the needs of society, the long-term goals of the university, and the students. Establishing the review process ahead of time, rather than reaching in haste after the problem has developed, is of considerable merit.

While these procedures are established by action of the Board of Regents and will be implemented as University policy, circumstances might arise in which the Board of Regents feels compelled to suspend these procedures.

I. "Program"

The discontinuance of a "program" need not entail the elimination of a "degree program" or the dismissal of certain faculty members. Both of these consequences may follow from the discontinuance of a program, but they need not in every case.

II. Criteria for evaluating a program

Criteria for determining whether a program should be discontinued ought to place the greatest emphasis on maintaining the quality of the total continuing University program.

The following questions raised in accreditation documents and review reports should guide in deliberations of those responsible for reviewing programs:

- (1) How good is the program?
- (2) How essential is the program?
- (3) What is the demand for the program?
- (4) What would the savings be if the program were discontinued or reduced in size?
- (5) What would be the effect of phasing out the program?
- (6) What are the future prospects of the program?

A more detailed list of questions to be used in evaluating a program will be found in the Guidelines for Comparative Program Evaluation.

It is not intended that a decision be based solely on any mathematical ratio of "good" to "bad" answers to any questions. The questions are intended to focus attention on important considerations. They do not obviate the need for good sense and a judicious assessment of the overall situation.

III. Procedure

A. Initial steps

When the question of possible program discontinuance is raised, the Provost will forthwith confer with the appropriate dean(s) and chairperson(s) regarding the designation of possible program(s) involved. Based upon these consultations and the prima facie circumstances, the Provost will make a preliminary determination regarding the appropriateness and the feasibility of the suggested discontinuance. The Provost will either terminate the considerations at this point or proceed in accordance with the following guidelines. In the event of a financial emergency, the O.U. Health Sciences Center Financial Emergency Policy will be the guideline. In the event the Provost decides not to proceed, the matter will be reported to the President and the Board of Regents prior to any announcement.

B. Ad Hoc Committee Evaluation and Recommendation

If, after consulting with the appropriate dean(s) and chairperson, the Provost decides that discontinuance may be appropriate, he/she will appoint an ad hoc committee to study the evidence and to make recommendations. The composition of the ad hoc committee will be as follows: there shall be at least six faculty members. Four of the six faculty members will be appointed from a list of eight nominated by the Faculty Senate. Nominees shall be non-administrative faculty with the exception of the administrator of the affected college(s), who may be nominated. At least 2 of the nominees shall be from faculty within the affected college(s). The Provost shall appoint two faculty members; these two may be administrative or non-administrative appointees.

One or two students, depending on whether or not both undergraduate and graduate programs are involved in the affected college(s) shall be appointed. The student(s) will be appointed by the Provost from a list submitted by the appropriate student organization(s) in the affected college(s).

The ad hoc committee shall have access to and may seek advice from the Health Sciences Center Academic Program Council, the Chair of the Health Sciences Center Employee Liaison Council, the Health Sciences Center Affirmative Action Officer, the Provost or his/her designate, and the committee reviewing the Financial Emergency Policy.

The affected college(s) shall be asked by the Senate to submit names for the list of nominees.

The members of the Committee will elect the Chair.

It is crucial that all persons connected with or affected by the program(s) being considered for elimination be kept fully informed (Normally through the offices of the chair(s)) at each stage of the review process, both as a matter of courtesy and to seek information from those most closely related to and most knowledgeable about the program(s). Every affected faculty member should be given the opportunity to bring any facts or considerations that he/she believes to be pertinent to the attention of the ad hoc committee, and appropriate procedures should be provided to encourage these inputs, either by appearance before the Committee or by alternate procedures. It is also important that the faculty and administrations of closely-allied programs that may be affected by any changes in the specific program(s) being considered be kept fully informed of the progress of the review.

The Committee is charged to complete its evaluation and to make a final report to the Provost within two months of the first called meeting.

C. Review of the Ad Hoc Committee Report

The Provost will provide copies of the report to the dean(s) and chair(s) and also ensure that provision is made so that copies are accessible to the faculty members who may be affected by the recommendations of the report.

Following the dissemination of the Committee report and recommendations, the Provost will arrange for an open discussion and hearing regarding any recommendations for or against discontinuance of any program(s). The dean(s), chair(s), and the faculty unit(s) and individual faculty members of the program(s) involved will be invited to submit written commentaries and recommendations at the time of this general hearing. The ad hoc committee will be present at the hearing. The Committee will review all available written commentaries submitted at this general hearing. The ad hoc committee will provide, within one month following the open hearing, an addendum to their report to the Provost. The addendum will be based upon a review of the written, submitted commentaries and presentations offered during the open hearing.

After reviewing and weighing the considerations and recommendations presented in the public hearing and in the various written commentaries and reports, the Provost will formulate and send his/her recommendation to the President along with copies of all of the other commentaries/reports received and a summary of any additional recommendations that were made in the open hearing. Copies of the report from the Provost to the President shall be sent to the college(s), dean(s), and department(s).

D. Decisions

The President will then prepare and submit his/her recommendations to the Regents for final action. Copies of the report from the President to the Regents shall be sent to the Provost, college(s) and dean(s).

IV. Personnel alternatives - Faculty

If a decision is made to discontinue a program(s), the dean(s), chair(s), and every affected faculty member shall be apprised in writing of that decision and, insofar as possible, of its probable effect on him/her. When personnel actions are involved, the University will be guided by the following considerations:

A. Tenure and seniority will be respected as priority conditions if alternative employment opportunities exist for which the individual is the best qualified candidate.

B. Adequate advance notice should be given prior to termination as stipulated in the University of Oklahoma Health Sciences Center Faculty Handbook.

C. Adequate allowance should be made for affirmative action matters.

D. Equitable reinstatement procedures should be established if the program is reinstated.

Faculty members who may be adversely affected by the decision may avail themselves of the appeal procedures currently approved for the Health Sciences Center Campus. When program discontinuance is due to Financial Emergency, refer to the guidelines to "Termination of faculty employment" in the O.U. Health Sciences Center Financial Emergency Policy.

V. Student alternatives

If a decision is made to discontinue a program(s), the students in the program shall be notified and every effort shall be made to allow them to finish their programs within a reasonable length of time. If it is not possible for students to complete their program, the University may be obliged to make special allowances for such students. Such allowances might include, but not be limited to, the following: permitting the student to complete his/her program by taking work in related departments; accepting more than the usual number of transfer hours; and accepting major work taken by correspondence from the University of Oklahoma and other schools.

VI. Staff alternatives

If the program discontinuance is due to financial emergency and requires termination of staff employment, the guidelines to "Termination of staff employment" in the O.U. Health Sciences Center Financial Emergency Policy shall be followed. At all times, guidelines for termination of employment as established shall be followed for each affected individual, and the Director of Personnel Services shall coordinate actions with Provost, Deans, and Health Sciences Center Affirmative Action Officer.

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President Banowsky recommended approval of the Program Discontinuance Policy shown above for the Health Sciences Center, to be effective immediately.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

c. Physician's Associate Degree

President Banowsky said Chancellor E. T. Dunlap has reported that at their meeting on November 27, the Oklahoma State Regents for Higher Education authorized a change in the name of the degree offered to students completing the Physician's Associate program. The new degree to be offered Physician's Associates is Bachelor of Science as Physician Associate.

This was reported for information. No action was required.

III. Finance and Management

a. Staff Personnel Actions

APPOINTMENTS:

R. James Goodman, Senior Systems Analyst, Computing Services, \$22,500 for 12 months, October 16, 1978. Professional Staff.

Carol Diane Milliron, Staff Nurse, Department of Medicine, \$11,450 for 12 months, October 16, 1978. Professional Staff.

CHANGES:

Paul S. Bolen, Systems Analyst, Computing Services, salary increased from \$19,300 to \$21,750 for 12 months, November 1, 1978.

Ramon L. Busick, title changed from Programmer/Analyst to Senior Systems Analyst, Research and Education Systems, salary increased from \$19,060 to \$21,500 for 12 months, November 1, 1978. Professional Staff.

Dan Hollacher, title changed from Programmer/Analyst to Systems Analyst, Family Practice and Community Medicine and Dentistry, salary increased from \$15,921 to \$19,600 for 12 months, September 1, 1978. Professional Staff.

Julia Prater, title changed from Medical Technologist to Senior Medical Technologist, Department of Family Practice and Community Medicine and Dentistry, salary increased from \$11,760 to \$14,000 for 12 months, October 1, 1978. Professional Staff.

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Kathy D. Tucker, title changed from Radiologic Technologist to Senior Radiologic Technologist, Department of Family Practice and Community Medicine and Dentistry, salary increased from \$10,503 to \$11,200 for 12 months, October 1, 1978. Professional Staff.

Linda D. Vanduker, title changed from Clerical Supervisor to Staff Assistant, Department of Family Practice and Community Medicine and Dentistry, salary increased from \$10,296 to \$11,400 for 12 months, September 1, 1978. Changed to Professional Staff.

Francis D. Wood, title changed from Programmer to Systems Analyst, Research and Education Systems, salary increased from \$17,600 to \$18,300 for 12 months, December 1, 1978. Professional Staff.

TERMINATIONS:

Nancy J. Cleary, Staff Nurse, Department of Family Practice and Community Medicine and Dentistry, October 5, 1978.

Beverly A. Fitzwater, Manager, Medical Illustrations, November 28, 1978.

Marvin E. Keele, Manager, Printing Services, December 17, 1978.

President Banowsky recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

b. Contract With Office of Naval Research

A modification and continuation of the contract with the Office of Naval Research covering the research being conducted by Dr. Lerner B. Hinshaw on the mechanism and therapy of shock has been proposed. The modification provides for a contract increase from \$188,335.00 to \$218,292.00, an increase of \$29,958.00. The modification also provides for an extension of the contract from November 1, 1978 through April 30, 1979.

President Banowsky recommended approval of the modification and continuation of the research contract under Office of Naval Research Contract N00014-76-C-0229.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

c. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Oklahoma City Campus, including the Tulsa Medical College branch, for November, 1978, was included with the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included in the agenda.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

d. Oklahoma Health Science Facility, Inc.

Dr. Wilson D. Steen, who has been a director of Oklahoma Health Science Facility, Inc. since its inception and President of the Board of Directors for some time, has submitted his resignation as President. He will continue to serve as a Board member.

Provost Thurman has proposed that in order to increase the expertise and Health Sciences Center representation on the Board, the number of Board members be increased from five to seven. He has proposed also the appointment of Mr. Garrett F. Miles, Associate Director of Architectural and Engineering Services for the Oklahoma City Campus, and Dr. Philip E. Smith, Dean of the College of Health, for the two new positions.

President Banowsky recommended the Regents appoint Mr. Garrett F. Miles and Dean Philip E. Smith to the Board of Directors of the Oklahoma Health Science Facility, Inc., with the appointments effective immediately.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

V. Operations and Physical Plant

a. Final Acceptance - Steam and Chilled Water Plant Expansion, Part I, Project "K"

In accord with the terms of the construction contract, representatives of Frankfurt-Short-Emery-Bruza, Incorporated, the project engineers, Matherly Mechanical Contractor, Incorporated, the general contractor, and the University completed a final inspection of the Steam and Chilled Water Plant expansion known as Part I, Project "K" on November 1, 1978. A punch list of incomplete items was prepared.

The staff of Architectural and Engineering Services has reviewed the results of the inspection and recommends that the project be accepted subject to the completion of all punch list items including the final testing of all mechanical systems.

President Banowsky recommended that the Board of Regents accept the Steam and Chilled Water Plant Expansion, Part I, Project "K" as complete, and that final payments be made to Matherly Mechanical Contractor, Incorporated, upon completion of all punch list items including the final testing of all mechanical systems.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

b. Multi-Purpose Service Facility

Regent Bell said the following information on the appointment of an architect for the Multi-Purpose Service Facility was reviewed by the Facilities Planning Committee at the meeting yesterday:

On December 7 and 8, 1978, interviews were conducted to review the qualifications of five architectural firms which had indicated an interest in providing the professional architectural and engineering services required for the Multi-Purpose Service Facility project on the Oklahoma City Campus. These interviews and the preliminary review process were conducted in accord with the provisions of the state law and the policies of the Board of Regents. The following steps were taken during the review process:

1. The list of architectural firms that are interested in doing work for the State and are registered with the State Board of Public Affairs was requested.
2. Letters of solicitation were sent on September 11, 1978 to each of the firms included on the list provided by the State Board of Public Affairs.
3. The list of architectural firms that responded affirmatively to the letter was sent to the State Board of Public Affairs on November 21, 1978, with a request that the files of each firm be sent for review.
4. The files provided by the State Board of Public Affairs on November 21, 1978 were reviewed. Five firms with extensive experience were selected for interviews from the 41 firms that indicated an interest in the project.
5. Individual interviews were held with representatives of each of the five selected firms on December 7 and 8, 1978.

The staff and faculty interview group obtained information from the consultants, the files of the State Board of Public Affairs, and from other sources. A summary of basic information on each firm was distributed to the Regents. The following qualifications of each firm were considered:

1. Professional reputation
2. Experience with this type of project
3. Available professional staff
4. Scope of services offered
5. Amount of work in progress
6. Other University projects completed
7. Financial standing and stability
8. Size of firm
9. Amount of state work completed
10. Location of firm

Based upon the interviews and a full review of each firm's qualifications, the interview group rated the firms in the following way:

	<u>Arch. Design Group</u>	<u>Bozalis and Roloff</u>	<u>JHBR, Inc.</u>	<u>Locke, Wright, Foster</u>	<u>Stan W. Gralla</u>
Acceptability of Design	3.25	3.25	4.75	4.00	3.50
Quality of Engineering	3.00	3.25	4.00	4.50	2.75
Adherence to Cost Limits	3.50	3.75	4.50	4.50	4.00
Adherence to Time Limits	4.00	4.00	4.75	4.75	3.75
Volume of Changes	3.00	3.50	4.50	4.25	3.75
Financial Stability	<u>3.25</u>	<u>4.00</u>	<u>4.25</u>	<u>4.25</u>	<u>3.00</u>
Total Points	20.00	21.75	26.75	26.25	20.75

Using the information obtained from the State Board of Public Affairs it was determined that the dollar volume of work based on construction cost done for the State of Oklahoma during the last five years by each of the firms is as follows:

<u>Firm</u>	<u>Dollar Volume of State Work in the Last Five Years</u>	<u>Percent of State Work in the Last Five Years</u>
Architectural Design Group (as a joint venture)	0	0
Bozalis & Roloff	\$ 664,750	1.8

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<u>Firm</u>	<u>Dollar Volume of State Work in the Last Five Years</u>	<u>Percent of State Work in the Last Five Years</u>
Jones, Hester, Bates, Riek & Baumeister, Inc.	7,121,530	18.7
Locke, Wright, Foster	1,007,029	2.7
Stan W. Gralla, Architect	100,000	0.3

The following indications of the cost of basic services and extra services were provided by the firms interviewed:

	<u>Basic Services Percent</u>	<u>Additional Services Principals Rate \$/Hour</u>	<u>Staff Multiple Factor</u>	<u>Consultants Multiple Factor</u>
Architectural Design Group (as a joint venture)	8.2%	\$40-\$60	3.0	1.1
Bozalis & Roloff	6.5%	\$50	2.5	1.25
Jones, Hester, Bates, Riek & Baumeister, Inc.	6.0%	\$35	2.5	1.1
Locke, Wright, Foster	6.0%	*	2.5	1.25
Stan W. Gralla, Architect	5.33%	\$40	3.0	1.0

NOTES:

*Extra services of principals in this firm are billed at staff multiple rate.

All fees are based on the scope of services as outlined in Document B-141, the standard AIA contract for architectural and engineering services.

The staff multiple factor is applied to direct personnel expense to determine the amount to be billed for extra services.

Most of the work to be performed on this project will be covered by the rate for basic services.

Regent Bell said the Facilities Planning Committee recommends the appointment of Locke-Wright-Foster as architects for this project at a fee of 6 per cent. Regent Bell moved approval of the recommendation. The following Regents voted yes on the motion: Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

c. 1,100-Car Parking Structure Change Order

Change Order #5 to the construction contract for the 1,100-car parking structure has been proposed. This change order involves the contractor costs for labor and materials that are required to modify the structure to accommodate a future additional floor of commercial space. The basic contract called for a structure designed to provide two levels of parking, one level of commercial space and one future level of commercial space. This change order will provide the necessary structural modifications to increase the ultimate expansion to a total of two future additional floors of commercial space.

The total amount of this change order is the additional cost of \$17,700.

President Banowsky recommended approval of Change Order #5 in the amount of \$17,700 to the construction contract for the 1,100-car parking structure.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

d. Land Transfer

The Department of Institutions, Social and Rehabilitative Services is rapidly developing significant child care facilities which will have an important positive impact on the Oklahoma Health Center. These facilities through affiliation agreements will serve as significant educational resources for the University of Oklahoma Health Sciences Center.

In order to facilitate this development, the Department of Institutions, Social and Rehabilitative Services has requested that the land described as Blocks 3, 12, and 17 of the Oak Parks Addition be transferred to the Department of Institutions, Social and Rehabilitative Services in exchange for in-kind services and property.

President Banowsky recommended that the land described as Blocks 3, 12, and 17, Oak Parks Addition, be deeded to the Department of Institutions, Social and Rehabilitative Services in exchange for in-kind services and property.

Regent Bell said the Facilities Planning Committee concurs with President Banowsky's recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

e. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Oklahoma City Campus. No action was required.

C. Academic (Norman Campus)

I. Faculty Personnel Actions

LEAVES OF ABSENCE:

Claren M. Kidd, Geology Librarian, University Libraries, and Assistant Professor of Bibliography, sabbatical leave of absence changed from January 1, 1979 through June 30, 1979 with full pay to July 1, 1979 through June 30, 1980 with $\frac{1}{2}$ pay.

Donald A. Murry, Director, Center for Economic and Management Research, and Professor of Economics, leave of absence without pay, January 27, 1979 through December 31, 1979. To accept position of Vice President, Stone and Webster, New York.

John Knecht, Assistant Professor of Art, leave of absence without pay, January 16, 1979 through May 31, 1979. To pursue work as a film artist.

APPOINTMENT:

Carl Albert, reappointed Distinguished Professor of Political Science, \$4,000 for 9 months, part time, September 1, 1978 through May 31, 1979.

CHANGES:

James B. Alsip, Associate Director, Technical Services, University Libraries, and Associate Professor of Bibliography; title of Interim Director of University Libraries deleted, salary remains at rate of \$25,372 for 12 months, September 1, 1978.

Anita M. Johnson, Director of Food Service; given additional title of Adjunct Instructor in Home Economics, paid an additional \$1,000, January 16, 1979 through May 31, 1979. Correction of action taken at October 19 meeting.

Miles A. Pabst, Volleyball Coach, Women's Intercollegiate Athletics; given additional title of Adjunct Instructor in Health, Physical Education and Recreation, without additional remuneration, November 1, 1978.

RESIGNATIONS:

Bruce A. Shuman, Associate Professor of Library Science, August 1, 1979. For personal reasons.

J. Michael Bruno, Assistant Professor of Library Science, June 1, 1979. To accept another position.

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Robin D. Crickman, Assistant Professor of Library Science, June 1, 1979. To pursue other research and instructional interests.

Dayle L. Denton, Assistant Professor of Psychology, November 1, 1978. To accept a position with the Oklahoma State Department of Institutions, Social and Rehabilitative Services.

President Banowsky recommended approval of the personnel actions listed above.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

D. Finance and Management (Norman Campus)

I. Staff Personnel Actions

a. Educational and General, Agency Special, and Service Units

LEAVE OF ABSENCE:

Elizabeth C. Stubler, Editor, University Publications, sick leave of absence with pay at \$100 per month, November 1, 1978 through April 30, 1979.

APPOINTMENTS:

Dorothy Pryor, General Duty Nurse, Goddard Health Center, \$11,128 for 12 months, November 20, 1978. Professional Staff.

Robert R. Wolf, reappointed Program Development Specialist, Planning and Development Services, \$18,500 for 12 months, November 1, 1978.

CHANGES:

Timothy G. Baugh, title changed from Research Assistant I, Oklahoma Highway Archaeology, to Historical Archaeologist/Ethnohistorian, Oklahoma Archaeological Survey, salary increased from \$9,660 to \$13,600 for 12 months, November 1, 1978. Professional Staff.

Kenneth W. Bray, title changed from Senior Systems Analyst to Manager, Applications Systems and Programs, salary increased from \$20,200 to \$24,000 for 12 months, December 1, 1978. Changed to Administrative Staff.

Ron Burton, Executive Director, OU Foundation; given additional title of Acting University Trust Officer, December 14, 1978.

Jessie L. Christian, Sponsored Programs Data Specialist, Office of Research Administration, salary increased from \$9,350 to \$10,500 for 12 months, November 1, 1978. Managerial Staff.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

OKLAHOMA CITY CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - DECEMBER 1978

Project	Engineers and Architects	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
College of Nursing Building Fixed Equipment	Murray/Jones/Murray	Oklahoma Fixture Company	05/12/77	10/12/77	\$ 67,236	99%	Bond Funds, DHEW Grant and Gifts.
Dental Clinical Sciences Building Site Development	McCune McCune & Associates	The Constructors Company, Incorporated	07/12/77	11/20/77	\$ 174,461	98%	Bond Funds, DHEW Grant and Gifts.
Steam and Chilled Water System Expansion, Part I, Project "K"	Frankfurt-Short-Emery-Bruza, Incorporated	Matherly Mechanical Contractor, Incorporated	04/28/78	08/02/78	\$ 104,315	100%	Revenue Bond Funds and University Hospital Funds
Part II-A, Project "K"		Commander Construction, Incorporated	10/19/78	05/28/79	\$ 410,981	5%	
Part II-B, Project "K"		Kay Engineering Company	06/14/78	05/28/79	\$ 290,500	20%	
Outdoor Recreation Courts	Architectural and Engineering Services	The Constructors Company, Incorporated	04/20/78	07/20/78	\$ 57,217	35%	Site Support
Dental Clinical Sciences Building Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 32,280	88%	Bond Funds
Phase III, Small Trees		Twam Nursery	06/15/78	10/14/78	\$ 66,179	75%	
Biomedical Sciences Area Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 18,584	88%	Bond Funds
Phase III, Small Trees		Twam Nursery	06/15/78	10/14/78	\$ 13,803	75%	
College of Nursing Building, Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 7,970	85%	Bond Funds
Phase III, Small Trees		Twam Nursery	06/15/78	10/14/78	\$ 32,598	88%	
OHISC Parking System 1100-Car Parking System	Blevins & Spitz	Harmon Construction Company	07/26/78	09/10/79	\$4,749,000 \$4,532,227	10%	Revenue Bond Funds

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

OKLAHOMA CITY CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - DECEMBER 1978

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
Health Sciences Library Equipment	1B	Architectural and Engineering Services	---	\$ 411,381	Plans for the final phases of movable equipment are being developed.
College of Pharmacy Building	4	Architectural and Engineering Services	---	\$4,800,000	Inactive. The requested Federal grant was not funded.
OUIHC Parking System 434-Car Parking Structure	-	Rees Associates, Inc.	05/02/78	\$1,873,500	Bids were received on October 19, 1978.
1100-Car Parking Structure Service Facility	-	---	---	\$ 800,000	The architectural selection process is underway.
Biomedical Sciences Building Site Development	7	Architectural and Engineering Services	---	\$ 263,750	The architectural selection process is underway.
College of Health Building Auditorium Renovation	-	Locke, Wright & Foster	---	\$ 317,000	Inactive
Dental Clinical Sciences Building Area Landscape Plan	10	Thomas Roberts & Associates	12/08/77	\$ 149,375	Plans for Phases IV and V are being prepared.
Biomedical Sciences Building Area Landscape Plan	7	Thomas Roberts & Associates	08/28/78	\$ 179,250	Plans for Phases IV and V are being prepared.
College of Nursing Building Area Landscape Plan	2	Thomas Roberts & Associates	08/28/78	\$ 179,250	Plans for Phases IV and V are being prepared.
Recreation/Student Activities Building	-		---	\$2,000,000	Student Facilities Fee requested. Private fund-raising underway.

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William G. Harris, title changed from Auditor III, Auditing, to Interim Accountant III, Auxiliary Accounting, December 1, 1978. Professional Staff.

Thomas D. Harrison, Proposal Development Specialist, Proposal Services, Office of Research Administration, salary increased from \$11,860 to \$14,000 for 12 months, November 1, 1978. Professional Staff.

Virginia C. Holloway, title changed from Office Manager, Civil Engineering and Environmental Sciences, to Assistant to the Dean, College of Engineering, salary increased from \$9,298 to \$11,700 for 12 months, November 27, 1978. Changed to Managerial Staff.

Leona G. Huffaker, Proposal Development Specialist, Proposal Services, Office of Research Administration, salary increased from \$11,360 to \$14,000 for 12 months, November 1, 1978. Professional Staff.

Penelope Newton Long, title changed from Pre-Med Professions Counselor, Arts and Sciences, to Academic Counselor, University College, salary increased from \$9,810 to \$10,800 for 12 months, November 28, 1978.

Juanitta Smith, title changed from Assistant to the Budget Director to Assistant Budget Director, salary increased from \$15,000 to \$17,000 for 12 months, July 1, 1978. Changed to Administrative Staff.

RESIGNATIONS:

Martha A. Buzzard, Assistant to the Dean, College of Engineering, December 8, 1978.

James C. Davis, Programmer/Analyst, University Computing Services, November 21, 1978.

Shirley Ross Fisher, Academic Counselor, University College, and Adjunct Assistant Professor of Home Economics, November 29, 1978.

David A. Ross, Director of Exhibits, Stovall Museum, November 17, 1978.

Janet M. Streetman, Programmer/Analyst, University Computing Services, November 14, 1978.

President Banowsky recommended approval of the personnel actions listed above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

The following death was reported:

John Frederick Roberts, Geologist IV, Oklahoma Geological Survey, November 17, 1978.

b. Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENTS:

Kimberly Ann Beauchamp, Media Specialist, FAA Management Training School, rate of \$12,000 for 12 months, December 11, 1978 through September 30, 1979. Professional Staff.

Ione Kay Coffey, reappointed Program Specialist, AID Water Resources Training, rate of \$15,600 for 12 months, November 16, 1978 through February 28, 1979. Professional Staff.

Homero Silva, Project Specialist, AID Water Resources Training, rate of \$12,000 for 12 months, November 16, 1978 through February 28, 1979. Professional Staff.

Thelma Jo Vickers, Course Moderator, FAA Management Training School, rate of \$13,000 for 12 months, November 27, 1978 through September 30, 1979. Professional Staff.

Mareta N. West, Petroleum Geologist, Information Systems Programs, rate of \$25,500 for 12 months, December 1, 1978 through June 30, 1979. Professional Staff.

CHANGES:

Josephine Peet Andree, reappointed Co-Director, Precollege Teacher Development; title of Editor, CRYPTO, deleted, rate of \$9,333 for 12 months, $\frac{1}{2}$ time, October 1, 1978 through September 30, 1979.

Gray Graham, Project Specialist, Handicapped Needs Assessment, salary increased from \$10,800 to rate of \$11,400 for 12 months, October 1, 1978 through December 31, 1978.

Janet Elizabeth New, reappointed; title changed from Program Specialist, Balance-of-State Monitoring Project, to Project Director, Sex Desegregation Institute, Southwest Center for Human Relations Studies, salary changed from \$15,500 for 12 months, full time, to rate of \$12,000 for 12 months, .60 time, November 1, 1978 through June 30, 1979. Changed to Administrative Staff.

Edward J. Pugh, Research Assistant II, Center for Economic and Management Research, salary increased from \$13,200 to rate of \$15,600 for 12 months, October 1, 1978 through June 30, 1979.

James Edward Williams, reappointed Course Moderator, FAA National Pre-Development Training Program, salary increased from \$13,500 to rate of \$14,000 for 12 months, November 1, 1978 through September 30, 1979.

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RESIGNATIONS:

Michael Conway, Research Assistant II, Center for Economic and Management Research, November 1, 1978.

Donald Richard DeVilbiss, Course Moderator, FAA Management Training School, November 14, 1978.

James T. Irwin, Course Moderator, FAA Management Training School, November 13, 1978.

Rhett D. Speer, Research Assistant (Interdisciplinary Physical Scientist), Civil Engineering and Environmental Sciences, November 30, 1978.

President Banowsky recommended approval of the personnel actions listed above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

Regent Bell retired from the meeting.

VI. Purchases

a. Disk System for Computing Center

At the September meeting the Board of Regents approved the award of a Purchase Order to Centennial Systems for the lease purchase of a Disk System at a four-year cost of \$175,750.00. This Disk System would replace an existing Memorex system and significantly expand the capability of the Computing Center. Delivery of the system is required in December, 1978.

The terms of the Centennial bid were that Telex Computer Products, Inc. would provide the system components and Centennial would provide the financial leasing. After several months of correspondence and telephone calls no agreement with Centennial could be reached because of terms and conditions conflicting with our state laws. Telex was subsequently advised that agreement could not be reached, and they offered to provide a suitable financing plan in order to preserve their interest in the bid. However, as of November 22, 1978 they could not guarantee delivery of the system any earlier than mid-January.

In view of this, discussions were held with the next low bidder, ITEL Corporation, who indicated that February would be the earliest possible delivery. Therefore, their bid could not be considered.

In view of the imminent delivery requirement, discussions were held with IBM as the bidder who would be most likely to be most responsive. Since their bid submission, IBM did announce a price reduction on their Disk System under their state and local government financing plan. The four-year lease purchase cost with IBM with a guaranteed December delivery would be \$246,455. The IBM plan also offers the advantage of a retroactive price reduction in the event of a further price reduction over the period of the lease. Such a price reduction is considered a good possibility and would reduce the \$246,455 cost. In addition, the entire state is considered as one customer under the IBM plan and it is possible to use the equity accrued by other state agencies when additional system components are required, thereby further reducing the future cost of the system.

In view of the difficulties encountered with Centennial, the Director of Computing Services indicates that award of the Disk System under the IBM plan is the best available course of action. Any other course of action could leave the University with unacceptable risks that could endanger the successful operation of the Computing Center.

President Banowsky recommended that the Board of Regents rescind the previous approval of the award of the Disk System to Centennial System and approve the award of a purchase order to IBM Corporation at a four-year maximum total system cost of \$246,455.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Replogle, and Engleman. The Chair declared the motion unanimously approved.

b. Purchase of Ice Cream and Cottage Cheese

Bids were circulated to supply ice cream and cottage cheese to the various food service operations on the Norman Campus of the University. The bid was structured to request prices based on a six month contract period, and/or a twelve month period beginning January 1, 1979. Alternate pricing options were provided, which were based on various "all or none" combinations of award.

Payment will be made from the various Food Service accounts.

Bids were received as follows:

1. Gilt Edge Farms, Inc.
Norman

Period: January 1, 1979 through June 30, 1979	\$ 25,952.00
Period: January 1, 1979 through December 30, 1979	No Bid

2. Bordens, Inc.
Oklahoma City

Period: January 1, 1979 through June 30, 1979	\$ 26,935.00
Period: January 1, 1979 through December 30, 1979	58,445.00

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3. Beatrice Foods, Inc.
Tulsa

\$ 5,337.00

Bidding on items 1 through 8 only at unit costs higher than Gilt Edge Farms, Inc. and Bordens, Inc.

The low bid submitted by Gilt Edge Farms, Inc. for the period January 1, 1979 through June 30, 1979 is acceptable to the three major Food Service Directors. The twelve month bid by Bordens is in excess of price increases.

President Banowsky recommended that the Board of Regents approve the award of a purchase order for an estimated amount of \$25,952.50 to Gilt Edge Farms, Inc., to furnish ice cream and cottage cheese for the period January 1, 1979 through June 30, 1979.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Replogle, and Engleman. The Chair declared the motion unanimously approved.

c. Purchase of Paper, Printing, and Binding of the Maya Ruins of Mexico in Color

Bids were circulated to five companies for the printing and binding of 16,500 copies of Maya Ruins of Mexico in Color for the University Press Sales.

The cost of the purchase will be charged to University Press - Sales Account 179-104.

The following bids were received:

Becktold Company
St. Louis, Missouri

Printing	\$ 26,400.00
Binding	12,540.00
Sewing/Storing	<u>1,875.00</u>
	\$ 40,815.00

Ellis Bindery
Dallas, Texas

Printing	No Bid
Binding	\$ 11,428.50
Sewing/Storing	<u>1,457.50</u>
	\$ 12,886.00

The Director of University Press Sales concurs that a single award to Beckett Company would be in the best interest of the University due to the additional time and shipping costs that would be incurred if a split award was made to the low bidder for printing and the low bidder for the binding. In addition, Beckett Company has stamping dies and old sheets in storage from the printing. The second printing is being requested to allow a sale of 15,000 additional copies to the Book of the Month Club. The binding costs will be paid by the Book of the Month Club directly to Beckett.

Capital Paper Company was contacted for pricing of the Mead's Offset Enamel Gloss paper required to match the original printing. The cost of \$60.25 per ream is considered a fair cost when compared to the price paid in September, 1977, the time of the first printing.

The paper cost is as follows:

Capital Paper Company		
Oklahoma City		\$ 17,646.50
	Less 2%	<u>352.93</u>
		\$ 17,293.57

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$28,275.00 to Beckett Company for the printing, sewing and storage of 16,500 copies of Maya Ruins of Mexico in Color.

He recommended also approval of the purchase of the required paper from Capital Paper Company in the amount of \$17,293.57.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Replogle, and Engleman. The Chair declared the motion unanimously approved.

Regent Bell returned to the meeting.

d. Purchase of Station Wagons and Sedans

The University Motor Pool has requirements for the purchase of four station wagons and 12 sedans. These vehicles will replace older vehicles which will be sold at a future auction.

Payment will be made from University Motor Pool Account 147-302.

The 1979 Chevrolet models specified are available under State Contract from Hudiburg Chevrolet, Inc., Midwest City, at the following prices:

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1. 4 ea. Station Wagons, Chevrolet Impala, with options	\$ 6,358.13 each	\$ 25,432.52
2. 12 ea. Sedans, Chevrolet Impala, with options	\$ 5,958.03 each	\$ 71,496.36
	Total	<u>\$ 96,928.88</u>

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the amount of \$96,928.88 to Hudiburg Chevrolet, Inc., for the replacement of vehicles for the University Motor Pool.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

e. Purchase of Gas Chromatograph - Mass Spectrometer Data System

Bids were re-circulated to furnish and install a Gas Chromatograph-Mass Spectrometer Data System for the Department of Chemistry. The original bid was cancelled because of incomplete specifications.

Payment will be made from the following accounts: Department of Chemistry, College of Arts and Sciences, Provost's Office, Office of Research Administration, and the Energy Resources Center.

The following bids were received:

1. E. I. DuPont de Nemours & Co., Inc.
Wilmington, Delaware

Bidding DuPont DP-102 Mass Spectrometer System \$128,000.00
2. Finnigan Instruments Corporation
Sunnyvale, California

Bidding Finnigan Model 4021 GC/MS and Incos Data System as an alternate \$130,375.00
3. Hewlett-Packard Company
Richardson, Texas

Bidding HP 5985B GS/MS System and Tektronix Data System \$142,420.00

Bids were reviewed by the Department of Chemistry and it was determined that the equipment offered by E. I. DuPont de Nemours & Co., Inc., and Finnigan Instruments Corporation do not meet specifications.

The DuPont System utilizes a magnetic design mass filter rather than the required quadrupole mass filter design and does not have an automatic tuning program.

The Finnigan System does not meet many of the required specifications. The deficiencies include the lack of pre-programmed tuning capabilities and the use of circular rods versus quadrupole rods having a hyperbolic design. In addition, the lack of a separate temperature programmable direct introduction probe and GC oven precludes simultaneous and separate use of the mass spectrometer and the chromatograph.

The Hewlett-Packard System meets all specifications and is acceptable to the Department of Chemistry.

The system specified consists of two separate portions, the first portion being the Gas Chromatograph-Mass Spectrometer equipment, the second portion being the Data System, consisting of a Video Hard Copy Unit and accessories.

Hewlett-Packard bid the Tektronix #4632 Video Hard Copy Unit Data System as an option for \$7,900. A separate bid was requested direct from Tektronix, Inc. for the #4632 System, and Tektronix bid the unit at a cost of \$4,546.62, a saving of \$3,353.38 if purchased direct.

The Department of Chemistry requests the following instruments and options be purchased from Hewlett-Packard Company, the bidder meeting the required specifications.

1. HP Model 5985 ^B Gas Chromatograph/ Mass Spectrometer/Data System	\$120,150.00
2. Option 033 Split/Splitless injection system	2,900.00
3. Option 015 Single FID and GC Terminal	3,245.00
4. Option 027 Model 2113 Computer with 14 I/O Slots	1,000.00
5. Option 139, HP 2648A Graphics Terminal	6,100.00
6. Option 043, NBS Spectral Data Base	300.00
7. Option D-100 Fully Plottable NBS Spectra	<u>600.00</u>
Total	\$134,295.00

The Video Hard Copy Unit Data System would be purchased direct from Tektronix, Inc. resulting in a total cost of \$138,841.62 for the specified Gas Chromatograph-Mass Spectrometer Data System.

President Banowsky recommended that the Board of Regents approve the award of purchase orders in the amounts of \$134,295.00 to Hewlett-Packard Company and \$4,546.62 to Tektronix, Inc. for the purchase of Gas Chromatograph/Mass Spectrometer/Data System Components for the Department of Chemistry.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

f. Purchase of Ultracentrifuge Equipment

Bids were circulated for the purchase and installation of an Ultracentrifuge for the Botany-Microbiology Department.

Payment will be made from Botany-Microbiology Account 127-282.

The following bids were received from the two sources within the United States known to manufacture this type of equipment:

1. Beckman Instruments, Inc.
Houston, Texas

Offer #1 - Bidding as specified with an additional feature: slow acceleration accessory	\$ 17,850
Offer #2 - Bidding as specified	\$ 17,095
Offer #3 - Bidding equipment without the required self-contained cooling system	\$ 16,595

2. DuPont/Sorvall Division
Newton, Connecticut

Bidding as specified	\$ 18,701
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Dr. Don Bone of Botany-Microbiology has reviewed the bids received and concurs that Offer #2 from Beckman Instruments, Inc. is the lowest bid meeting the specified requirements.

President Banowsky recommended that the Board of Regents approve the Award of a purchase order for an Ultracentrifuge for Botany-Microbiology to Beckman Instruments, Inc. in the amount of \$17,095.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

g. Binding Services for the University Library

Bids were circulated to four companies to provide binding services for the University Library during the balance of this fiscal year. The terms of the bid provided for an option to renew the contract at the same prices for an additional six months beginning July, 1979 if desired. Pricing was requested on two turnaround periods, 30 days with a \$25 per day penalty applied on late returns, and 45 days no penalty applied.

Payment will be made from University Library Account 127-601.

Because virtually all of the material falls in the Standard Library Binding specifications, 8 to 12 inch size range, the basic binding unit costs were applied to evaluate the bids received.

1. Motter Bookbinding Company
Muskogee, Oklahoma

Binding of Books	\$3.22 each
Binding of Serials	\$5.25 each

2. Hertzberg-New Method, Inc.
Jacksonville, Illinois

Binding of Books	\$3.30 each
Binding of Serials	\$5.30 each

3. The American Companies
Topeka, Kansas

Binding of Books	\$3.44 each
Binding of Serials	\$5.34 each

The University Library concurs that the low bid from Motter Bookbinding Company is acceptable. It is estimated that about \$30,000.00 worth of binding will be requested for the balance of the fiscal year.

President Banowsky recommended that the Board of Regents approve the award of a purchase order to Motter Bookbinding Company to provide binding services as required by the University Library in the estimated amount of \$30,000.00 for the period ending June 30, 1979.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

h. Purchase of Donuts for Housing Food Services

Bids were circulated to 18 companies to furnish donuts to various Housing Food Service locations for the period January 1, 1979 through December 31, 1979. Bids were requested based on delivery to all locations and an alternate bid based on delivery to Couch and Cate Cafeteria only.

The cost of the purchase will be charged to the various Food Service accounts ordering from the bid.

The following bids were received:

Daylight Donuts
Norman

All Locations	\$ 30,786.00
Alternate: Cate & Couch only	28,909.50

Jay's Bakery
Shawnee

All Locations	No Bid
Alternate: Cate & Couch only	\$ 34,089.75

The alternate low bid by Daylight Donuts is considered to be the most economical and is acceptable to the Food Services Directors. Daylight Donuts has also agreed to furnish donuts to Jefferson Kitchen as requested at the alternate bid prices.

President Banowsky recommended that the Board of Regents approve the award of a purchase order in the estimated amount of \$28,909.50 to Daylight Donuts to furnish donuts for the period January 1, 1979 through December 31, 1979.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

i. Cancellation of Purchase Order

At the October meeting (p. 15269), a purchase order was approved in the amount of \$17,240.00 to Campbell Glass Company for the installation of a revolving door entrance at the Law Center. On November 13, 1978, Campbell Glass advised the University that they were unable to secure the required Performance, Defect, and Statutory bonds. In view of this, they cannot be awarded the purchase order, and the requirement must be rebid.

This was reported for information. No action was required.

VII. Project Financing

a. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for November, 1978, was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included.

President Banowsky recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

XI. Organizations

a. Employee Executive Council

President Banowsky reminded the Regents that the Charter and By-Laws of the Employee Executive Council were approved by the University Regents in 1971. Proposed modifications of the Charter and By-Laws were included with the agenda for this meeting. President Banowsky recommended approval of these revisions of the Charter and By-Laws of the Employee Executive Council. He recommended also that the President of the University be authorized to approve any further changes in the Charter and By-Laws that do not change the purpose of the Council or the role of the Council in the governance of the institution.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

G. Operations and Physical Plant (Norman Campus)

I. New Construction

a. Multi-Purpose Indoor Practice Facility

President Banowsky requested authorization to proceed with the development of plans for the funding and construction of a Multi-Purpose Indoor Practice Facility.

The proposed new structure is to contain a large column-free multi-purpose practice space (including a 150 meter track), space for the head football coach and his staff, meeting rooms, recruiting staff offices, locker rooms, showers, weight rooms, equipment storage area, a training room and other related support spaces. The building is to contain approximately 65,000 square feet of space and is to be located on the east side of the football practice field near the intersection of Jenkins Avenue and Lindsey Street. Based upon a proposed start of construction in September of 1979, the estimated cost of the facility is approximately \$3,900,000.

President Banowsky recommended that the Board of Regents authorize the development of plans for the funding, design and construction of a multi-purpose indoor practice facility containing approximately 65,000 square feet of area at an estimated cost of \$3,900,000, and the implementation of the architectural selection procedure.

President Banowsky said that it should be understood that even though we are setting in motion the architectural search process, we are still very much in the midst of a feasibility study and have made no final determination about going ahead with this facility. We have, at the present time, no funds for this project. If it is built, it will be funded entirely from private donations. He said we probably will know by the time of the January Regents' meeting the results of a study now being done concerning the prospects of private funding.

President Banowsky called attention to the fact that, as proposed, this facility will be a multi-purpose building serving football, indoor track, and all other inter-collegiate sports requiring such an indoor practice facility. In addition, programs serving the entire University community could make use of this facility, including general intramurals.

President Banowsky said the plan is to present the total plan to the Athletics Council at their next regularly scheduled meeting, which is January 16, 1979.

Regent Bell said this facility was reviewed by the Facilities Planning Committee at their meeting yesterday, and the Committee concurs with President Banowsky's recommendation. Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

b. Fish Culture Ponds

This is to request authorization to prepare plans and bid a project which involves the construction of 32 fish ponds at a cost of approximately \$45,000.

The University of Oklahoma has entered into contract with the Peace Corps extending to September 1, 1980 to train 99 Peace Corps Volunteers in fish culture management. The current contract for \$344,856 calls for intensive training of these individuals, in three groups, at the facilities presently located on North Campus. These facilities include 25 man-made ponds. The Peace Corps has expressed its intention to renew this contract next year subject to negotiation.

Peace Corps representatives have expressed interest in doubling the size of the present program - as an amendment to the present contract - beginning with the second group on March 1, 1979. The North Campus facilities are inadequate to handle these increased numbers and additional ponds are needed.

The Peace Corps representatives have proposed that:

1. the Peace Corps pay for the costs of providing necessary improvements including 32 ponds, pipes, and if necessary a water well on University owned property;
- and
2. an amended contract be signed and these improvements be completed prior to March 1, 1979.

Funds in the approximate amount of \$45,000 for the design and construction of 32 ponds will be provided by the Peace Corps under the terms of the amended contract. Each pond has approximately 5,000 square feet of surface area. The University will prepare the required plans at cost and bid the project. Approximately 10 acres of land will be required for the project.

President Banowsky recommended that the Board of Regents authorize (1) the preparation of an amended contract with the Peace Corps, and (2) the preparation of final plans and the bidding of a project which involves the construction of 32 small fish ponds needed to support the Peace Corps contract at a cost of approximately \$45,000.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

c. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on capital improvement projects under construction and in various stages of planning on the Norman Campus. No action was required.

IV. Architects and Engineers

a. Max Westheimer Field Taxiway Reconstruction Project - Phase Two

Interviews were conducted on November 29, 1978 to consider the qualifications of five engineering firms which had expressed an interest in providing the professional airport planning, design and engineering services required for the Max Westheimer Field Taxiway Reconstruction project, Phase II. These interviews and the preliminary review process were conducted in accord with the provisions of the state law and the policies of the Board of Regents. The following qualifications of each firm were considered:

1. Professional reputation
2. Experience with this type of project
3. Available professional staff

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

NORMAN CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - DECEMBER 1978

Project	Engineers and Architects	Contractors	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
Housing Sprinklers	Architectural and Engineering Services	Cactus Construction Company	06/15/78	06/27/78	\$ 68,616 78,905	95%	Housing Repair and Renovation Accounts.
Cross Center Dormitory Renovation for F.A.A.	Architectural and Engineering Services	Physical Plant and Housing Forces	---	---	\$ 335,000	98%	Housing Accounts.
Lloyd Noble Center	Binnicker & Associates	Rayco Construction Company	01/11/73	01/10/75	\$4,929,000 \$5,093,961	97%	Student Facilities System Bond of 1971, Private Funds and Student Facilities Fee Reserve.
Richards Hall Addition General Construction	McCune McCune & Associates	J.J. Cook Construction	04/10/78	04/26/79	\$ 747,169 \$ 751,559	52%	Section 13 Funds.
Mechanical Work		Gordon's Specialty Co.	04/10/78	04/26/79	\$ 247,777 \$ 264,034	50%	
Casework		Kewaunee Scientific Equipment Corporation	04/10/78	04/26/79	\$ 124,796	0%	
Electrical Work		Noble Electric, Inc.	05/11/78	04/26/79	\$ 116,900	53%	
Housing Sitework	Architectural and Engineering Services	Cactus Construction Company	05/11/78	10/11/78	\$ 77,638 \$ 89,267	95%	Housing Repair and Renovation Accounts.
Structural Engineering Laboratory	Aztec Building Systems, Inc.	Aztec Building Systems, Inc.	05/12/78	12/01/78	\$ 90,318	60%	Private Funds Including Labor and Material Donations.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

NORMAN CAMPUS

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - DECEMBER 1978

Project	CNP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
Richards Hall Renovation and Addition	1	McCune McCune & Associates	C 06/10/76	\$1,682,000	This project has been subdivided. The addition is under construction. Reno- vation plans have been developed.
Richards Hall Fixed Equipment	2	McCune McCune & Associates	C 06/10/76	\$ 185,120	This work has been subdivided.
Old Science Hall Renovation	4	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 278,000	Schematic plans have been approved.
Old Science Hall Fixed Equipment	5	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 68,202	Schematic plans have been approved.
Nielsen Hall Renovation	18	Howard-Samis-Porch	C 01/22/76	\$ 496,000	Working drawings and specifications have been approved.
Nielsen Hall Fixed Equipment	19	Howard-Samis-Porch	C 01/22/76	\$ 7,157	Working drawings and specifications have been approved.
DeBarr Hall Renovation	21	Turnbull and Mills	C 01/22/76	\$ 465,295	Working drawings and specifications have been approved.
DeBarr Hall Fixed Equipment	22	Turnbull and Mills	C 01/22/76	10,885	Working drawings and specifications have been approved.
Physical Education Facility	23-A	(Benham-Blair & Affiliates, Inc.	---	\$3,100,000	Architects have been selected.
Student Recreation Center	23-B	(---	\$3,000,000	Architects have been selected.
Max Westheimer Taxiway Reconstruction, Phase I	--	C. H. Guernsey & Company	---	\$ 80,000	
Max Westheimer Taxiway Reconstruction, Phase II	--	---	---	\$ 520,000	Engineers were interviewed on November 29, 1978.
Samuel Roberts Noble Microscopy Laboratory and Animal Quarters Project	--	---	---	\$ 468,000	Architect selection procedure has been initiated.
Rebuilding Cooling Tower	--	Physical Plant	---	\$ 180,756	

4. Scope of services offered
5. Amount of work in progress
6. Other University projects completed
7. Financial standing and stability
8. Size of firm
9. Amount of State work completed
10. Location of firm
11. Experience in applications for federal assistance

The staff interview group obtained information from the files of the State Board of Public Affairs, the consultants during the interviews and other sources. Selected facts about each firm were included in a summary of basic information which was distributed to each Regent.

Based upon the interviews and a review of each firm's qualifications, the interview group rated the firms in the following way:

	<u>C. H. Guernsey and Co.</u>	<u>Breisch Eng. Co. Inc.</u>	<u>I.D. Miller & Assoc.</u>	<u>Howard, Needles, Tammen, Bergendoff</u>	<u>Leard and Associates</u>
Acceptability of Design	4.83	4.83	3.33	4.83	5.00
Quality of Engineering	4.67	4.00	3.17	5.00	4.50
Adherence to Cost Limits	5.00	4.50	3.17	4.83	5.00
Adherence to Time Limits	4.83	4.17	3.17	3.50	4.67
Volume of Changes	4.50	4.00	3.50	4.50	4.50
Financial Stability	4.83	4.33	3.00	4.83	4.00
Total Points	28.66	25.33	19.34	27.49	27.67

It was reported that if C. H. Guernsey is selected as engineers, Leard and Associates would serve as consultant to them on portions of the work. The main headquarters of Howard, Needles, Tammen, Bergendoff is not located in Oklahoma. They have a branch office in Tulsa.

The dollar volume of state work and the percent of state work performed by each firm during the last five years is as follows:

	<u>Dollar Volume of State Work in the Last Five Years</u>	<u>Percent of State Work in the Last Five Years</u>
C. H. Guernsey and Company	\$939,000	2.1
Breisch Engineering Co., Inc.	950,000	2.1

	<u>Dollar Volume of State Work in the Last Five Years</u>	<u>Percent of State Work in the Last Five Years</u>
I.D. Miller and Associates	None	None
Howard, Needles, Tammen, Bergendoff	187,000	.4
Leard and Associates	None	None

The following indications of the cost of basic engineering services were provided by the firms interviewed for this project:

<u>Firm</u>	<u>Basic Fee</u>
C. H. Guernsey and Company	\$64,020
Breisch Engineering Co., Inc.	54,000
I. D. Miller and Associates	31,000
Howard, Needles, Tammen, Bergendoff	*
Leard and Associates	64,020

*This firm would not state a fee without setting out a specific project scope and outlining the engineer's work requirements. They stated that they will assure us that their fee will not exceed that allowed by FAA as shown on approved fee schedule curves.

Regent Bell, Chair of the Facilities Planning Committee, said at the meeting yesterday that the Committee reviewed this information and discussed it in some detail. Regent Bell said the majority of the Facilities Planning Committee recommends the appointment of C. H. Guernsey and Company as engineers for this project at a fee of \$64,020 for the basic engineering services. He moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Replogle, and Engleman. Regent Bell voted no. The Chair declared the motion approved.

b. Samuel Roberts Noble Microscopy Laboratory and Animal Quarters Project

Interviews were conducted on December 6, 1978 to consider the qualifications of five architectural firms which had indicated an interest in providing the professional architectural and engineering services required for the Samuel Roberts Noble Microscopy Laboratory and Animal Quarters project. These interviews

and the preliminary review process were conducted in accord with the provisions of the State law and the policies of the Board of Regents. During this process the following steps were taken:

1. The list of architectural firms that are interested in doing work for the State and are registered with the State Board of Public Affairs was requested on October 23, 1978.
2. Letters of solicitation were sent on October 26, 1978 to each of the firms included on the list provided by the State Board of Public Affairs.
3. A list of architectural firms that responded affirmatively to the letter was sent to the State Board of Public Affairs on November 28, 1978, with a request that the files of each firm be sent for review.
4. The files provided by the State Board of Public Affairs with their letter dated November 30, 1978 were reviewed. Five firms with extensive experience were selected for interviews from the 37 firms that indicated an interest.
5. Individual interviews were held with representatives of each of the five selected firms on December 6, 1978.

The staff and faculty interview group obtained information from the consultants, the files of the State Board of Public Affairs and from other sources. The following qualifications of each firm were considered.

1. Professional reputation
2. Experience with this type of project
3. Available professional staff
4. Scope of services offered
5. Amount of work in progress
6. Other University projects completed
7. Financial standing and stability
8. Size of firm
9. Amount of State work completed
10. Location of firm

Based upon the interviews and a full review of each firm's qualifications, the interview group rated the firms in the following way:

	<u>Ammerman, Butler, Thomas</u>	<u>Fritzler, Knoblock, Wadley</u>	<u>Harold A. Hite</u>	<u>Meyer/ Brown</u>	<u>Wozencraft Mowery</u>
Acceptability of Design	4.67	4.33	3.67	5.00	4.33
Quality of Engineering	4.33	3.67	3.33	4.00	4.33

	<u>Ammerman, Butler, Thomas</u>	<u>Fritzler, Knoblock, Wadley</u>	<u>Harold A. Hite</u>	<u>Meyer/ Brown</u>	<u>Wozencraft Mowery</u>
Adherence to Cost Limits	4.00	3.67	3.67	4.67	4.00
Adherence to Time Limits	4.33	4.33	4.00	4.67	4.33
Volume of Changes	4.00	3.33	4.00	4.33	4.00
Financial Stability	3.67	4.33	3.67	4.33	4.67
Total Points	25.00	23.66	22.34	27.00	25.66

Based upon information obtained from the State Board of Public Affairs, it was determined that the dollar volume of work based on project construction cost done for the State of Oklahoma during the last five years by each of the firms is as follows:

<u>Firm</u>	<u>Dollar Volume of State Work in the Last Five Years</u>	<u>Percent of State Work in the Last Five Years</u>
Ammerman, Butler, Thomas and Associates, Inc.	\$ 378,716	0.6
Fritzler, Knoblock, Wadley, Inc.	2,306,703	3.7
Harold A. Hite	None	None
Architectural Associates of Meyer/Brown, Inc.	1,226,000	2.0
Wozencraft Mowery and Assoc.	650,000	1.0

The following indications of the cost of basic services and extra services were provided by the firms interviewed for this project:

<u>Firm</u>	<u>Basic Services Percent</u>	<u>Additional Services</u>	
		<u>Principals Rate \$/Hour</u>	<u>Staff Multiple Factor</u>
Ammerman, Butler, Thomas and Associates	6.0%	\$40	2.5
Fritzler, Knoblock, Wadley, Inc.	6.0%	\$40	2.5

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<u>Firm</u>	<u>Basic Services Percent</u>	<u>Additional Services</u>	
		<u>Principals Rate \$/Hour</u>	<u>Staff Multiple Factor</u>
Harold A. Hite	7.5%	\$40	2.5
Architectural Associates of Meyer/Brown, Inc.	6.0%	\$40	2.5
Wozencraft Mowery and Assoc.	6.5%	\$40	2.5

NOTES:

All fees are based on the scope of services as outlined in Document B-141, the standard AIA contract for architectural and engineering services.

Most of the work to be performed on this project will be covered by the rate for basic services.

Additional services are to be billed at a rate of 2.5 times direct personnel expense.

Regent Bell said this information was reviewed by the Facilities Planning Committee at the meeting yesterday, and the majority of the Committee recommended the appointment of Architectural Associates of Meyer/Brown, Inc. at a fee of 6%.

Regent Engleman asked about the minority opinion of the Committee. Regent Bell reported that he was the one who voted no on the appointment of this architectural firm. He said he voted no because he felt that two of the other firms interviewed were essentially as well qualified, and that some of the other firms had less state business. He said that it is his understanding that unless there is reason to believe one of these firms is better qualified to a significant degree, the Regents are bound by state law to select a firm with the least amount of state business within the past five years. Regent Bailey commented also that there is a difference in the fee proposed by the various firms interviewed, ranging from 6% to 7½%.

After further discussion, Regent Replogle indicated that he was one of the members of the Facilities Planning Committee who voted in the majority for the appointment of Architectural Associates of Meyer/Brown, and that there was a misunderstanding on his part at the time the vote was taken. Regent Replogle moved that the firm of Ammerman, Butler, Thomas, and Associates be appointed architects for this project at a fee of 6% on the grounds that they have the least amount of state business, no other firm is better qualified to a significant degree, and their fee is a competitive one. The following Regents voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

IV. Contracts and Agreements

a. Air Force Agreement

A renewal of the agreement between the United States Air Force and The University of Oklahoma for housing and meals for 83 Air Force, 10 Navy and 1 Coast Guard personnel who will be on campus and enrolled in a communications course has been proposed for the fiscal year 1979. The facilities to be made available in Yorkshire apartments are as follows:

8 2-Bedroom, 2-Bath Apartments for the period October 30, 1978 through October 19, 1979

The University will be paid a maximum of \$18,038.40 for the apartments plus \$5,760.00 for maid service and \$4,048.80 for linen service and a maximum of \$15,389.00 for food service (three meals a day) Monday through Saturday at Couch Cafeteria.

President Banowsky recommended approval of entering into the agreement with the United States Air Force as explained above for a maximum amount of \$43,236.20.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

H. University Relations and Developments

VII. Investments

J. & W. Seligman & Co., Investment Advisors, have proposed the following changes:

<u>Amount</u>	<u>Security</u>	<u>Cost</u>	<u>Market Price</u>	<u>Value</u>	<u>Est'd. Income</u>	<u>% Yield</u>
<u>PROPOSED SALES</u>						
300 Shs.	American Standard					
	(leaves 400 Shs.)	\$11,289	42	\$12,600	\$ 780	6.2
Plus:	U.S. Savings Bonds			30,000	---	---
	Certificate of Deposit			30,000	2,520-	8.4
				<u>\$72,600</u>	<u>\$3,300</u>	<u>---</u>

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PROPOSED PURCHASES

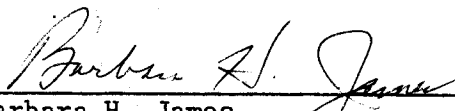
400 Shs. American Telephone	60	\$24,000	\$1,840	7.7
1,100 " Noble Affiliates	22	24,200	176	0.7
* 600 " Petrolite	38	<u>22,800</u>	<u>552</u>	<u>2.4</u>
		\$71,000	\$2,568	<u>3.6</u>

* Adjust according to cash available

President Banowsky recommended approval of the above investment transactions.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:55 a.m.


Barbara H. James
Executive Secretary of the Board of Regents

Others present at all or part of the meeting:

Mr. Harold Ray, Assistant to the Vice President for the University Community
Dr. Anthony Lis, Secretary, Norman Campus Faculty Senate
Ms. Junetta Davis, Associate Professor of Journalism and Mass Communication
Mr. Mike Carter, President, UOSA
Mr. Chuck Springer, Chair, Student Congress
Mr. Earl Whitman, University Purchasing Director
Mr. Arthur Tuttle, University Architect
Mr. Leo Yanda, Associate Director, Architectural and Engineering Services, Norman Campus
Mr. Bud Miles, Associate Director, Architectural and Engineering Services, Health Sciences Center
Mr. Ron Burton, Executive Director, OU Foundation, and Acting University Trust Officer
Mr. David Walters, Assistant Provost, Health Sciences Center
Dr. Kurt Ockershauser, University Legal Counsel
Mr. Win Froelich
Mr. Don Evans
Mr. Charles Neal
Ms. Wendy Paul
Ms. Pam Howard
Mr. Larry Jordan

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Mr. Richard Wintory
Mr. Roshon Magnus
Mr. Doug Sandrich
Ms. Donna Murphy, Associate Director, Media Information Office
Mr. Mike Trep, Director, Media Information Office
Mr. Dave Smeal, Assistant Director, Media Information Broadcast Services
Ms. Judy Murphy, Senior Writer, Media Information Office
Mr. J. Andy Reiger, Oklahoma Daily
Mr. Jim Bross, The Norman Transcript
Mr. David Leroy, KNOR
Ms. Marilyn Duck, Oklahoma City Times
Mr. Jim Killackey, The Daily Oklahoman
Mr. Larry Lamont, KWTV
Mr. Tim Granahan, KGOU