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MINUTES OF A REGULAR MEETING BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA SEPTEMBER 6, 1978

A regular meeting of the Board of Regents of The University of Oklahoma was held in Dining Room 5 of the Oklahoma Memorial Union on the Norman Campus of the University on Wednesday, September 6, 1978, beginning at 10:30 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following were present: Regent Bob G. Mitchell, M.D., President of the Board, presiding; Regents K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., Charles E. Engleman, and Dan Little.

Absent: Regent Ronald H. White, M.D.

The following were also present: Dr. John R. Morris, Acting President of the University; Provost William G. Thurman; Vice President Burr, Acting Vice President Farley, Interim Vice President Stout, Executive Assistant Ray, and Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on July 19, 1978, were approved as printed and distributed prior to the meeting on motion by Regent Little and the following affirmative vote: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little.

The minutes of the special meeting held on August 14, 1978, were approved as printed and distributed prior to the meeting on motion by Regent Little and the following affirmative vote: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little.

Acting President Morris announced that a \$110,000 grant, which will be increased \$100,000 annually for an unspecified number of years, has been awarded to the University of Oklahoma to establish a Mining and Minerals Resources Research Institute for the State of Oklahoma.

In addition to the \$110,000, the University expects to receive approximately \$40,000 for scholarships within the next month.

Dr. Morris said this grant and the recently-signed contract with the Department of Energy for our Energy Resources Center to create a data file on oil and gas production and reserves will bring almost \$2,000,000 in to the University the first year and approximately \$3,000,000 by the third year. He said these two awards are significant steps in making the University a national leader

in energy research. "These, combined with support we've received from the Oklahoma State Regents for Higher Education and private donors in funding the Energy Resources Center, represent a splendid advancement for our educational programs and research activity in energy areas." Dr. Morris said this institute will directly benefit our efforts to improve academic programs in energy-related fields as well as fund faculty research and provide scholarships to students.

Dr. Morris said that Dr. Charles Mankin, Interim Director of the Energy Resources Center, and his staff have done an extraordinary job in moving us toward the goal of national prominence in the energy field. He said a vote of thanks is due Dr. Mankin for the splendid job he has done in getting this Institute and the Energy Resources Center off the ground.

Regent Bell, Chair of the Facilities Planning Committee, said that the only item considered by the Committee at the meetings yesterday and this morning which was not listed on the agenda mailed to the Regents is the selection of architects for the Physical Fitness Center. Regent Bell said the following information was discussed in detail by the Facilities Planning Committee, and had been made available to each member of the Board:

Interviews were conducted on August 24, 1978, to consider the qualifications of five architectural firms which had indicated an interest in providing the professional architectural and engineering services required for the Physical Fitness Center project. These interviews and the preliminary review process were conducted in accord with the provisions of the State law and the policies of the Board of Regents. The following qualifications of each firm were considered:

- 1. Professional reputation
- 2. Experience with this type of project
- 3. Available professional staff
- 4. Scope of services offered
- 5. Amount of work in progress
- 6. Other University projects completed
- 7. Financial standing and stability
- 8. Size of firm
- 9. Amount of State work completed
- 10. Location of firm
- ll. Experience in applications for federal assistance

The staff and faculty interview group obtained information from the consultants, files of the State Board of Public Affairs and other sources. Selected facts about each firm are included in the summary of basic information on the architectural firms. Also included for review is a summary of a preliminary review of the qualifications of the architectural firms.

Based upon the interviews and a full review of each firm's qualifications, the interview group rated the firms in the following way:

	Locke Wright Foster Inc.	Murray Jones Murray Inc.	Reid- Heap Joint Venture	Frankfurt Short Emery Bruza, Inc.	Benham- Blair & Affiliates, Inc.
Acceptability of Design	4	4	3	4	5
Quality of Engineering	3	4	2	4	5
Adherence to Cost Limits	3	3	2	3	5
Adherence to Time Limits	3	3	2	3	5
Volume of Changes	- 3	3	3.	3	5
Financial Stability	3	4	3	3	5
Total Points	19	21	15	20	30

SUMMARY OF BASIC INFORMATION ON ARCHITECTURAL FIRMS EXPRESSING INTEREST IN THE PHYSICAL FITNESS CENTER

	<u>FIRM</u>	Total Employees	Registered Architects	Registered Engineers	Project Type Preference	Number of Previous Similar Projects	Amount of State Work Within Last 5 Years	Percent of State Work Within Last 5 Years	
1.	William Appleby & Assoc.	5	2	0	3	3	\$4,159,455	4.02	
2.	Architects in Partnership	6	2	1	1	2	220,000	.21	
3.	Benham-Blair & Affiliates	225	26	41	1	5	4,327,000	4.18	
4.	Bob Booms, Architect	3	1	1	1	2	0	0	
5.	Bozalis, Dickinson, Roloff	5	3	0	11	1	664,750	.64	
6.	Coleman-Ervin & Associates	11	4	0	1	4	3,826,000	3.70	
.7.	E/R Associates	6	2	0	1	2	245,000	.24	

	FIRM	Total Employees	Registered Architects	Registered Engineers	Project Type Preference	Number of Previous Similar Projects	Amount of State Work Within Last 5 Years	Percent of State Work Within Last 5 Years
8.	Ebert-Cramer	5	3	0	2	1	0	0
9.	The Eggers Group	90	17	0	7	4	0	0
10.	Fritzler-Knoblock-Wadley	4	3	0	1	1	2,306,703	2.23
11.	Frankfurt-Short-Emery, Bruza, Inc.	33	11	10	1	0	145,850	.14
12.	Stan Gralla, Architect	4	1	0	-	0	100,000	.10
13.	Graves Associates	3 .	1	0	1	1	9,700,000	9.37
14.	Heery & Heery, Architects	175	24	14	1	4	0	0
15.	Ray James-Glen Childers	12	3	0	1	6	4,500,000	4.35
16.	J.H.B.R. (Jones-Hester- Bates-Riek-Baumeister)	22	6	0	1	1	10,260,700	9.91
17.	Joseph R. Koberling & Roads	3	2	0	7	0	0	0
18.	Lockwood-Andrews-Newnam, Inc.	280	0	48	1	0	0	0
19.	Locke Wright Foster	13	6	0	1	9	1,007,029	.97
20.	McCune-McCune & Assoc.	30	5	2	1	0	9,237,271	8.92
21.	Russell L. Magee & Assoc.	4	1	1	1	1	, 0	0
22.	Charles L. Monnot & Assoc.	7	4	0	_	0	. 0	0
23.	Murray-Jones-Murray, Inc.	40	9	3	3	1	9,904,347	9.57
24.	Noftsger-Lawrence-Lawrence Flesher	11	4	1	1	0	9,107,660	8.80
25.	Quinn & Associates	6	1	0	2	0	2,663,615	2.57
26.	R.G.D.C. (Russell-Gravlin-Douglas-Cornell)	29	1	3	1	0	0	0
27.	Reed & Associates	13	2	0	-	0	2,000,000	1.93

	FIRM	Total Employees	Registered Architects	Registered Engineers	Project Type Preference	Number of Previous Similar Projects	Amount of State Work Within Last 5 Years	Percent of State Work Within Last 5 Years
28.	Reid Architectural Firm	9	5	0	2	4	3,538,022	3.42
29.	Rogers, Butler & Burgun	80	14	0	-	0	0	0
30.	Wilbur Smith & Associates	419	3	54	-	0	0	0
31.	Stanfield Elliott & Assoc.	8	2	2	1	0	1,082,286	1.05
32.	Turnbull & Mills	8	5	0	1	1	1,722,809	1.66
33.	Urban Design Group	7	2	0	16	0	0	0
34.	Wallace-Butcher	8	2	0	1	1	0	0
35.	Wilson & Company	231	5	20	l	3	0	0
36.	Donald Weaver & Assoc.	2	2	0	11	0	34,932	.03
37.	Wozencraft, Mowery, Sanders	10	3	1	-	0	650,000	.63
38.	Noftsger-Lawrence-Lawrence- Flesher, Gruzen & Partners	125	14	3	1	1	16,085,860	15.54
39.	Howard & Porch, Inc.	14	3	1	1	1	6,042,600	5.84
40.	Blevins United Architects and Consultants	21	3	0	2	2	0	0
41.	Edward Brett & Assoc.	2	1	0	6	0	0	0
42.	Tredway Associates	3	1	0	11	0	0	0
43.	C-E Maguire, Inc.	804	3	4	14	1	0	0
44.	Anquoe & Associates	4	1	0	1	0	0	. 0

SUMMARY OF THE PRELIMINARY REVIEW OF THE QUALIFICATIONS OF ARCHITECTURAL FIRMS EXPRESSING INTEREST IN THE PHYSICAL FITNESS CENTER

	FIRM	Out of State Location	High Percentage of Work	E Low Stated Priority For Type of Work	Small Professional	Current 0.U. Sobesign Contract	Limited Capabilityor Experience	(*) Selected For Interview
1.	William Appleby & Associates				×		x	
2.	Architects in Partnership				×			
3.	Benham-Blair & Affiliates, Inc.							(*)
4.	Bob Booms, Architect				×		x	
5.	Bozalis-Dickinson-Roloff			x	×			
6.	Coleman, Ervin & Associates				x	×		
7.	E/R Associates				x		×	
8.	Ebert-Cramer				×		x	
9.	The Eggers Group, Inc.	x		x				
10.	Fritzler-Knoblock-Wadley, Inc.				x		x	
11.	Frankfurt-Short-Emery, Bruza, Inc.							(*)
12.	Stan W. Gralla, Architect			x	x		x	
13.	Jack Graves Associates				×		x	
14.	Heery & Heery, Architects & Engineers	×						
15.	Ray James-Glen Childers				x			
16.	Jones-Hester-Bates-Riek- Baumeister		x				×	
17.	Joseph K. Koberling & Roads			x	×			
18.	Lockwood-Andrews & Newnam, Inc.	x						,
19.	Locke-Wright-Foster, Inc.							(*)
20.	McCune McCune & Associates					x		

			f State Ion	High Percentage of Work	Stated Priority Type of Work	Professional	nt 0.U. n Contract	ited Capability Experience	Selected
		FIRM	Out of S Location	High Per of Work	Low S for T	Small Staff	Current Design (Limited or Exper	For Interview
			(1)	(2)	(3)	(4)	(5)	(6)	
	21.	Magee & Associates				x		x	
	22.	Monnot & Associates				×		x	
	23.	Murray/Jones/Murray, Inc.							(*)
	24.	Noftsger-Lawrence-Lawrence- Flesher		,		x		x	
	25.	Quinn & Associates				x		x	
	26.	R.G.D.C., Inc. (Russell-Gravlin-Douglas- Cornell)				x		x	
	27.	Rees Associates, Inc.			x	×	x	x	
	28.	The Reid Architectural Firm, Inc. with R. Paul Heap							(*)
	29.	Rogers, Butler & Burgun	x		x			x	
	30.	Wilbur Smith & Associates, Inc.	×		x			×	
	31.	Stanfield Elliott & Associates, Inc.		·		x		x	
	32.	Turnbull & Mills, Inc.					x		
	33.	Urban Design Group			x	x		×	
	34.	Wallace-Butcher Architects				×		x	
	35.	Wilson & Company	x						
,	36.	Donald Weaver & Associates			×	x		x	
	37.	Wozencraft, Mowery, Sanders			x	x		x	
	38.	Noftsger-Lawrence-Lawrence and Flesher, Gruzen & Partners and Associates		x					

	FIRM	Out of State Location	S High Percentage of Work	© Low Stated Priority € for Type of Work	Small Professional	G Current 0.U. Design Contract	S Limited Capability or Experience	Selected For Interview
39.	Howard & Porch, Inc.	•			×	×	×	
40.	Blevins United Architects & Consultants				×		x	
41.	Edward Brett & Associates, Architects			x	x		x	
42.	Tredway Associates			x	x		x	
43.	C-E Maguire, Inc.	x		x				
44.	Anquoe & Associates				×		×	,

NOTES TO TABLE:

- (1) Out of State Location The headquarters and main offices of the firm are not located within the State of Oklahoma.
- (2) <u>High Percentage of State Work</u> The firm has completed a relatively large amount of state work within the past five years.
- (3) Low Stated Priority for Type of Work The firm has indicated a relatively low interest in this type of work in documents on file with the State Board of Public Affairs.
- (4) Small Professional Staff The firm has a small staff of professional architects and/or engineers and is judged to have limited resources to complete a major building with a \$5,000,000 budget in a timely fashion.

- (5) <u>Current O.U. Architectural Design Contract</u> The firm currently has an architectural contract and is preparing plans for a University of Oklahoma project.
- (6) <u>Limited Capability or Experience</u> A review of information about the firm on file with the State Board of Public Affairs indicates that the firm has not been involved in the past with projects of a similar cost, size or type. In this instance, involvement with energy saving projects was given special consideration.

Regent Bell said the Facilities Planning Committee found all of the five firms interviewed to be qualified. However, after looking over the findings of the interview committee and taking those findings into consideration, the Facilities Planning Committee, Regent Bell said, recommends that Benham-Blair and Affiliates, Inc., be appointed architects for the Physical Fitness Center at a fee of 4.70% for the basic services, and he so moved. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Engleman, and Little. Regent Replogle abstained. The Chair declared the motion approved.

Regent Mitchell asked for approval to add to the agenda for consideration at this time the naming of the Physical Fitness Center the Huston Huffman Center. There were no objections to placing this item on the agenda for consideration at this time.

Regent Mitchell reminded the Board that Huston Huffman, Oklahoma City, served with distinction as a Regent of the University of Oklahoma from 1967 to 1974. During his service, he provided leadership and encouragement for the establishment of a physical fitness center at the University. Regent Mitchell said that it is his desire that the Regents honor Mr. Huffman's dedication to the concept by naming the new Physical Fitness Center the Huston Huffman Center, and he so moved. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

A. General University

I. Administration

a. Resolution - Thomas R. Brett

The following Resolution was presented for consideration of the Board:

WHEREAS, Mr. Thomas R. Brett served as a dedicated member of The University of Oklahoma Board of Regents from 1971 to 1978 and as President of the Board during 1977-78; and

WHEREAS, despite his numerous responsibilities to his chosen profession of law, he provided a progressive and decisive leadership during his tenure; and

WHEREAS, he served as an effective spokesman for The University, its programs and its projects; and

WHEREAS, he demonstrated an active interest in students through his service on the Student Affairs Committee and his involvement in the development of the Student Code; and

WHEREAS, he was attentive and responsive to faculty needs and concerns; and

WHEREAS, he provided valuable counsel and support to the construction of The Lloyd Noble Center, the Law Center, and the expansion of Oklahoma Memorial Stadium on the Norman Campus, and was vitally involved in the planning and physical development of major facilities on the Health Sciences Center Campus;

NOW, THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express their sincere appreciation to Mr. Thomas R. Brett for his service and continuing commitment to his alma mater.

Regent Mitchell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

B. The Health Sciences Center

II. Academic

a. Faculty Personnel Actions

LEAVES OF ABSENCE:

Frank A. Holloway, Professor of Psychiatry and Behavioral Sciences, sabbatical leave of absence with full pay, January 1, 1979 through June 30, 1979. To be a Visiting Professor of Psychology at the University of Colorado.

Anita L. Nance, Instructor in Communication Disorders, leave of absence without pay extended, September 1, 1978 through December 31, 1978.

APPOINTMENTS:

Subramania Jegathesan, Clinical Professor of Surgery, Tulsa, and Clinical Professor of Pediatrics, Tulsa, without remuneration, July 1, 1978.

Larry Townsend DePriest, Adjunct Assistant Professor of Health Administration, without remuneration, August 1, 1978.

Vadakepat Ramgopal, Clinical Assistant Professor of Medicine, without remuneration, July 18, 1978.

Claire Wellons Scott, Clinical Assistant Professor of Nursing, \$179 per month, .10 time, August 1, 1978 through June 30, 1979.

Nicholas Thomas Forbes, Clinical Assistant Professor of Pathology, without remuneration, July 1, 1978.

Mohamad Rahmanian, Ph.D., Adjunct Assistant Professor of Pathology, without remuneration, July 1, 1978.

Patricia A. McKnight, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, without remuneration, August 1, 1978.

Cheryl Greene Morgan, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, without remuneration, August 1, 1978.

Rhonda Gail Murray, Ph.D., Clinical Assistant Professor of Psychiatry, Tulsa, without remuneration, August 1, 1978.

Ronald Lee Nichols, Clinical Assistant Professor of Psychiatry, Tulsa, without remuneration, July 1, 1978.

Chloe Shi Moore, Special Instructor in Clinical Dietetics, \$13,700 for 12 months, August 15, 1978 through June 30, 1979.

Ginger Jones Cartmell, Special Instructor in Clinical Laboratory Sciences, without remuneration, August 1, 1978 through June 30, 1979.

Leanne Galloway, Clinical Instructor in Dental Hygiene, \$4,140 for 9 months, .40 time, August 15, 1978 to May 15, 1979.

Janet Ward, Clinical Instructor in Dental Hygiene, \$8,200 for 9 months, .80 time, August 15, 1978 through May 15, 1979.

Anthony Wade Adams, M.D., Clinical Instructor in Family Practice, Tulsa, without remuneration, September 1, 1978.

Stephen Douglas Cude, Special Instructor in Family Practice and Community Medicine and Dentistry, without remuneration, July 1, 1978.

John Wylie Tipton, M.D., Clinical Instructor in Family Practice, Tulsa, without remuneration, July 1, 1978.

Ilse von Brauchitsch, Special Instructor in Medical Library Science, \$916.67 per month, July 24, 1978 through January 31, 1979.

James Winston Bost, M.D., Clinical Instructor in Internal Medicine, Tulsa, without remuneration, July 1, 1978.

Tran Quoc Toan, M.D., Clinical Instructor in Medicine, without remuneration, July 1, 1978.

John Ronald Watson, M.D., Clinical Instructor in Medicine, without remuneration, August 11, 1978.

John Mike Banowetz, M.D., Clinical Instructor in Neurology, without remuneration, July 1, 1978 through June 30, 1979.

James Frederick Cleaver, D.D.S., Clinical Instructor in Oral Diagnosis, \$3,500 for 10 months, .20 time, September 1, 1978 through June 30, 1979.

Glenn Arthur Mead, D.D.S., Clinical Instructor in Oral Diagnosis, \$1,750 for 10 months, .10 time, September 1, 1978 through June 30, 1979.

Richard Joseph Saccaro, D.D.S., Clinical Instructor in Oral Diagnosis, \$3,500 for 10 months, .20 time, September 1, 1978 through June 30, 1979.

Thomas Leslie Ward, D.D.S., Clinical Instructor in Oral Diagnosis, \$7,000 for 10 months, .40 time, September 1, 1978 through June 30, 1979.

Steven Darryl Meltzner, D.M.D., Clinical Instructor in Oral Surgery, without remuneration, July 1, 1978.

Honey Jane Washburn, Special Instructor in Radiologic Technology, without remuneration, July 14, 1978 through June 30, 1979.

Shirley C. Wunder, Special Instructor in Radiologic Technology, without remuneration, July 14, 1978 through June 30, 1979.

Philip David Diggdon, M.D., Clinical Instructor in Urology and in Surgery, Tulsa, without remuneration, August 1, 1978.

Fred M. Brandon, M.D., Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.

Robert B. Chatfield, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.

J. Kent Chesnut, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.

Donald John Delzer, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.

Charles C. Elliott, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.

- Gary G. Evans, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- John T. Forsythe, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- John W. Geurkink, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Glenn W. Gordon, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- George H. Ladd, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Donald F. Mauritson, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Lucien M. Pascucci, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Dennis J. Pennington, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Sharon A. Rose, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Michael Allen Sartin, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- James A. Waltermire, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Donald C. White, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Sol Wilner, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- Cranfill K. Wisdom, M.D., reappointed Visiting Lecturer in Radiological Sciences, without remuneration, July 1, 1978 through June 30, 1979.
- John L. Davis, M.D., Clinical Associate in Otorhinolaryngology, without remuneration, July 1, 1978 through June 30, 1979.
- Edward Arthur Abernethy, III, M.D., Clinical Assistant in Surgery, without remuneration, July 1, 1978.
- Mason P. Jett, M.D., Clinical Assistant in Surgery, without remuneration, July 1, 1978.

Steven Jay Aigen, D.M.D., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Joy May Beckerley, D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Robert Allen Carl, D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Marion Carroll Coke, Jr., D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

James Francis Deal, D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Robert Kenneth Gaskins, D.M.D., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Charles George Hays, D.D.S., Preceptor in Community Dentistry, without remuneration, August 1, 1978.

Henry Edward Jones, Jr., D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Linda Catherine Niessen, D.M.D., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

Robert Joseph Partak, D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

John Obed Wilson, D.D.S., Preceptor in Community Dentistry, without remuneration, July 1, 1978.

NAME	TITLES	FTE INCOME CELLING	GUARANTEED BA TENURED	SE SALARY NON-TENURED	PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
APPOINTMENTS:							
Benjamin J. Scherlag, Ph.D.	Professor of Medicine with ten- ure: Adjunct Professor of Physiology and Biophysics	\$70,000	\$42,000		\$28,000	7-1-78	
Max Perlman, M.D.	Visiting Professor of Pediatrics	25,000		\$16,600	8,400	7-1-78 thru 6-30-79	
Frank A. Clingan, M.D.	Professor and Vice Chair of Sur- gery, Tulsa	12,500		12,500	-0-	9-1-78 thru 6-30-79	.25 time
*Robert Y. Nelson, Ph.D.	Associate Professor of Environ- mental Health with tenure	48,000	28,000		20,000	8-28-78	
F. Dean St. Arnault, D.D.S.	Associate Professor of Fixed Prosthodontics	37,041.63		27,041.63	10,000	8-1-78 thru 6-30-79	
Kenneth Lee Kalkwarf, D.D.S.	Associate Professor of Periodontics	40,000		15,500	24,500	1-1-79 thru 6-30-79	
Russell Lee Adams, Ph.D.	Associate Professor of Psychiatry and Behavioral Sciences	60,000		29,000	31,000	9-1-78 thru 6-30-79	
James Curt Hoffman, M.D.	Clinical Assistant Professor of Anesthesiology	61,000		42,916	18,084	7-15-78 thru 6-30-79	
Junro Edgar Wakayama	Assistant Professor of Clinical Laboratory Sciences	20,700		17,700	3,000	7-31-78 thru 6-30-79	
Danny Paul Fox	Clinical Assistant Professor of Family Practice and Community Medicine and Dentistry	30,000		22,000	8,000.	8-1-78 thru 6-30-79	
Michael David Ezekowitz, M.D.	Assistant Professor of Medicine	61,000		35,000	26,000	7-1-78 thru 6-30-79	
Richard Jay Martin, M.D.	Assistant Professor of Medicine	50,000		32,500	17,500	7-1-78 thru 6-30-79	
Thomas L. Murphy, Jr., M.D.	Assistant Professor of Medicine	50,000		32,500	17,500	7-1-78 thru 6-30-79	· -
Wayne Front March, M.D.	Clinical Assistant Professor of Ophthalmology	64,500		35,000	29,500	7-1-78 thru 6-30-79	

^{*}Transferred from the Norman Campus where he served as Associate Professor of Civil Engineering and Environmental Sciences, with tenure, at a salary rate of \$15,800 for 9 months.

NAME	TITLES	FIE INCOME CEILING	GUARANTEED BASE SALARY TENURED NON-TENURED	PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS C D D C D D D D D D D D D D D D D D D
Stanley Dwight Kosanke	Assistant Professor of Pathology	\$31,270	\$31,270	-0	7-1-78 thru 6-30-79	Correction [®] ∽
George Richard Parker, Ph.D.	Visiting Assistant Professor of Pharmacy	12,360	12,360	-0-	7-1-78 thru 6-30-79	, 197
James Arvid Waschek	Assistant Professor of Pharmacy	20,300	18,300	\$ 2,000	8-1-78 thru 6-30-79	œ
Oscar A. Cordoba, M.D.	Assistant Professor of Psychiatry and Behavioral Sciences	61,000	35,000	26,000	7-1-78 thru 6-30-79	
Robert Stephen Jones	Assistant Professor of Psychia- try, Tulsa	25,000	21,883	3,117	7-1-78 thru 6-30-79	Correction
Siavash Nael, M.D.	Assistant Professor of Psychiatry and Behavioral Sciences	y 61,000	33,000	28,000	7-1-78 thru 6-30-79	
Donald George Nichols	Assistant Professor of Radiologic Technology	19,400	17,000	2,400	8-1-78 thru 6-30-79	
Thomas Joseph McGarry, D.D.S.	Assistant Professor of Removable Prosthodontics	37,500	23,375	14,125	8-1-78 thru 6-30-79	
Merlin J. Kilbury, M.D.	Assistant Professor of Surgery, Tulsa	9,000	9,000	-0-	9-1-78 thru 6-30-79	.25 time
Marvin D. Peyton, M.D.	Assistant Professor of Surgery	60,000	30,316	29,684	7-1-78 thru 6-30-79	
Joe Ronald Cannon, M.D.	Instructor in Dermatology	29,500	14,500	15,000	7-1-78 thru 6-30-79	
Dala Rookstool Jarolim, M.D.	Special Instructor in Medicine, Tulsa	20,000	20,000	-0-	7-1-78 thru 9-30-78	
Brenda J. England	Instructor in Nursing	15,211	12,676	2,535	8-1-78 thru 6-30-79	
Cynthia Ann Hollingsworth	Instructor and Counselor in Nursing	16,516.50	13,763.75	2,752.75	8-1-78 thru 6-30-79	15180
Damian Marsden, M.D.	Instructor in Pediatrics, Tulsa	23,000	23,000	-0-	7-1-78 thru 6-30-79	80
Earl Rayburn Young, Ph.D.	Instructor in Psychiatry and Behavioral Sciences	36,000	18,258	17,742	4-15-78 thre 6-30-79	J

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NAME CHANGES:	TITLES	FTE INCOM	E GUARANTEED BAS	SE SALAR NON-TEN		PPP EAR		EFFECTIVE ,	REMARKS	September
Stephen E. Acker	Professor of Radiological Sciences	\$80,000	FROM: \$53,000 TO: 56,000	•		FROM: TO:	\$27,000 24,000	7-1-78		er 6,
Bhagwat Ahluwalia	Assistant Professor of Radio- logical Sciences	61,000		FROM:	\$25,000 26,022	FROM: TO:		10-1-78 thru 6-30-79		1978
Rajendra J. Amin,	Title changed from Assistant Professor to Clinical Assis- tant Professor of Anesthesi- ology	FROM: TO:	61,000 WITHOUT REMUNERATI	FROM: ON	35,385	FROM:	25,615	7-1-78 thru 6-30-79		
M. Dewayne Andrews	Assistant Professor of Medicine	56,100		FROM: TO:	34,000 37,000	FROM: TO:		7-1-78 thru 6-30-79		
M. Dian Austin	Instructor in Communication Dis- orders	FROM:	\$19,000 19,300	FROM: TO:	16,000 16,300		3,000	7-1-78 thru 6-30-79		
Kirstan L. Bazzell	Title changed from Adjunct Assistant Professor of Human Ecolog and Environmental Health to Assistant Professor of Anatomical Sciences	ју ТО:	10,000	FROM:	14,424 10,000		months -0-	7-1-78 thru 12-31-78	.70 tim	ie
Glynnis Black °	Title changed from Instructor to Acting Clinical Instructor in Dental Hygiene	TO:	FROM: \$4,	950 for	r 9 month 12,500			8-1-78 thru 6-30-79		
Robert W. Block	Associate Professor of Pediat- rics, Tulsa	FROM: TO:	59,000 70,000		43,500	FROM: TO:	•	7-1-78 thru 6-30-79		
James A. Carlin, Jr.	Assistant Professor of Radio- logical Sciences	62,500	FROM: 39,220 TO: 40,781			FROM: TO:		7-1-78		
A. J. Chapman	Clinical Professor of Pathology	FROM: TO:	\$35,000 WITHOUT REMUNERAT	FROM:	3,500	FROM:	31,500	7-1-78	.07 time	
Philip C. Comp	Assistant Professor of Medicine; and Clinical Assistant Profes- sor of Pathology		1	FROM: TO:	26,893 29,179			7-1-78 thru 6-30-79		15181
Thomas C. Coniglione	Associate Professor of Medicine; and Clinical Associate Profes- sor of Family Practice and Community Medicine and Dentis- try	-		FROM:	54,000 44,562	FROM: TO:		7-1-78 thru 6-30-79		

NAME	TITLES	FTE INCOME GUARANTEED BA	SF SALARY NON-TENURED	PPP EARNINGS POTENTIAL	EFFECTIVE DATE REMARKS
J. Faul Costiloe	Assistant Professor of Biostatis tics and Epidemiology; and Adjunct Assistant Professor of Research Medicine; given addi- tional title of Interim Direc- tor of Biomedical Research and Education Health Sciences Cen- ter Computing Center	TO: 30,000	FROM: \$20,700 TO: 23,000	\$ 7,000	7-1-78 thru 6-30-79
Lewis Devore	Title changed from Special Instructor to Assistant Profes sor of Family Practice and Com munity Medicine and Dentistry; retains titles of Assistant Professor of Dental Services Administration and Instructor in Oral Surgery	- TO: 29,000	o for 12 months TO: 20,001	TO: 8,999	7-1-78 thru 6-30-79
Francis D. Duffy	. Chair and Associate Professor of Medicine, Tulsa, Assistant Dean of Student Affairs and Acting Medical Director, Exchange of Medical Informa- tion Program, Muskogee	FROM: 59,000 TO: 70,000	\$46,500	FROM: 12,500 TO: 23,500	7-1-78 thru 6-30-79
John Fennell	Assistant Professor of Pediat- rics, Tulsa	59,000	FROM: 34,000 TO: 36,000		7-1-78 thru 6-30-79
Vernon Joe Ficken	Assistant Professor of Radio- logical Sciences	61,000 FROM: 16,500 TO: 19,320		FROM: 44,500 TO: 41,680	7-1-78
Janet I. Gearin	Instructor in Psychiatry, Tulsa	25,000	FROM: 13,482 TO: 21,883	FROM: 11,518 TO: 3,117	7-1-78 thru 6-30-79
George P. Giacoia	Associate Professor of Pediat- rics; and Head, Neonatology Section, Tulsa	FROM: 55,400 TO: 60,000	FROM: 55,400 TO: 60,000	-0- -0-	7-1-78 thru 6-30-79
James E. Goin	Assistant Professor of Radio- logical Sciences	61,000	FROM: 32,000 TO: 40,000		7-1-78 thru 6-30-79
Roger C. Good	Professor and Chair of Family Practice, Tulsa	FROM: 85,000 TO: 87,000	61,500	FROM: 23,500 TO: 25,500	7-1-78 thru 6-30-79

NAME.	TITLES	FTE INCOME	E GUARANTEED BAS	SE SALARY NON-TENURED	PPP EARNINGS POTENTIAL	EFFECTIVE DATE	September
William J. Graham	Assistant Professor of Radio- logical Sciences	\$61,000		FROM: \$43,636 TO: 41,736	FROM: \$17,364 TO: 19,264	7-1-78 thru 6-30-79	ber 6,
Nancy K. Hall	Assistant Professor of Pathology	_	29,000 31,000	FROM: 21,000 TO: 22,260		7-1-78 thru 6-30-79	1978
John R. Higgins	Associate Professor of Medicine		54,150 54,150	\$44,276	FROM: 9,874 TO: 19,874	7-1-78 thru 6-30-79	
George II. Hinkle	Assistant Professor of Pharmacy		22,000 22,400	FROM: 20,000 TO: 20,400	\$2,000	6-30-78 thru 6-30-79	1
Joan A. Holloway	Adjunct Assistant Professor of Psychiatry and Behavioral Sciences		20,000 40,000	FROM: 10,260 TO: 20,520		7-1-78 thru 12-31-78	.50 time full time
Mary Λ. Horton	Instructor in Medical Library Science	TO: 1	FROM: \$1	1,300 for 12 m TO: 11,300		8-1-78 thru 6-30-79	
Thomas H. Johnson	Professor of Radiological Sciences	81,500	FROM: \$36,000 TO: 46,900		FROM: 45,500 TO: 34,600	7-1-78	
Freda A. Jones	Assistant Professor of Pediat- rics	55,000		FROM: 18,000 TO: 18,900	FROM: 37,000 TO: 36,100	7-1-78 thru 6-30-79	
Frederick B. Jordan	Clinical Assistant Professor of Pathology		5,000 VITHOUT REMUNERATI	FROM: 5,000 ON	-0-	7-1-78	.10 time
Ralph J. Kaplan	Professor of Surgery	80,000	FROM: 42,936 TO: 44,293		FROM: 37,064 TO: 35,737	8-13-78	
Charles II. Lawrence	Title changed from Professor of Human Ecology and Environmen- tal Health to Professor of Environmental Health; retains title of Clinical Instructor in Radiological Sciences		32,000 FROM: 25,90 17,850 TO: 27,85		FROM: 6,100 TO: 20,000	7-1-78	15183
James M. Le€	Title changed from Special Assistant Professor to Assis- tant Professor of Pediatrics, Tulsa		22,000 51,000	22,000	TO: 39,000	7-1-78 thru 6-30-79	

NAME	TITLES	FTE INCOME	GUARANTEED BA TENURED	SE SALARY NON-TENURED	PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS	September
Vita P. Marker	Assistant Professor of Psychia- try, Tulsa	FROM: \$21,1 TO: 23,3		FROM: \$21,183 TO: 23,341		7-1-78 thru 6-30-79		6,
Mary Ellen Martin	Acting Clinical Instructor in Dental Hygiene	FROM: \$8 TO: 14,0	3,550 for 9 mon)00	ths, .80 time TO: 12,500	то: \$ 1,500	8-1-78 thru 6-30-79		1978
Thomas R. McGowan	Title changed from Professor of Human Ecology and Environmental Health to Professor and Acting Chair of Social Sciences and Health Behavior; retains title of Adjunct Professor of Family Practice and Community Medicine and Dentistry	то: 33,5	500 FROM: \$30,0 500 TO: 32,0		\$1,500	7-1-78		
Robert Melichar	Clinical Assistant Professor of Surgery, Tulsa	FROM: WITH TO: 10,0	HOUT REMUNERATI	TO: 10,000	-0-	7-1-78 thru 3-30-79	.25 time	
James O. Morse	Associate Professor of Medicine; Assistant Chief of Medicine, Muskogee; Head, Pulmonary Disease Section Training Pro- gram, Tulsa and Muskogee	\$60,000		FROM: 51,300 TO: 59,725		7-1-78 thru 6-30-79		
John W. Phillips, Jr.	Clinical Assistant Professor of Surgery, Tulsa	FROM: WITH	HOUT REMUNERATI 000	TO: 10,000	-0-	7-1-78 thru 3-30-79	.25 time	
J. William Rauliuk	Adjunct Associate Professor of Radiological Sciences	71,000		FROM: 23,000 TO: 27,772				
Jon L. Reisig	Adjunct Assistant Professor of Radiological Sciences	61,000		FROM: 14,000 TO: 16,000				
Stanley M. Rest	Title changed from Clinical Assistant Professor to Assistant Professor of Psy- chiatry and Behavioral Sci- ences	FROM: 37,5 TO: 45,6		FROM: 6,250 TO: 19,000			-	15184
Eliot Schechter	Associate Professor of Medicine	FROM: 67,0 TO: 71,0		\$50,959	FROM: 16,041 TO: 20,041	7-1-78 thru 6-30-79		,

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PPP EARNINGS
POTENTIAL

EFFECTIVE DATE

REMARKS

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Carl W. Smith, Jr.	Professor of Radiological Scien- ces; and Clinical Associate Professor of Medicine	\$81,500	FROM: 44,678 TO: 46,822	FROM: 36,822 TO: 34,678	7-1-78
John R. Smith	Clinical Associate Professor of Psychiatry and Behavioral Sciences	FROM: 10,550 TO: 11,456	• • • • • •	-0-	.25 time 7-16-78 thru 6-30-79
James C. Spalding	Associate Professor of Psychia- try and Behavioral Sciences	60,000	FROM: 52,322 TO: 53,528	FROM: 7,678 TO: 6,472	7-2-78
David J. lomko	Clinical Assistant Professor of Medicine, Tulsa; and Clinical Assistant Professor of Medi- cine	FROM: 15,073 TO: 21,100		-0-	7-1-78 thru .50 time 6-30-79 .50 time
Ramon B. Torres- Pinedo	Professor of Pediatrics	78,000	FROM: 41,000 TO: 39,000	FROM: 37,000 TO: 39,000	7-1-78
Ann B. Vose	Associate Professor of Nursing	FROM: 34,320	\$31,200 for 12 months TO: 31,200	TO: 3,129	7-1-78 thru 6-30-79
Kelly M. West	Professor of Biostatistics and Epidemiology; and Clinical Professor of Medicine	FROM: 57,600 TO: 58,000	FROM: 21,000 TO: 37,000	FROM: 36,600 TO: 21,000	7-1-78
Thomas L. Whitsett	Adjunct Associate Professor of Pharmacology; Professor of Medicine	FROM: 72,100 TO: 78,000		FROM: 26,327 TO: 32,227	7-1-78
Morris Wizenberg	Professor of Radiological Scien- ces	80,000	FROM: 28,750 TO: 30,000	FROM: 51,250 TO: 50,000	7-1-78

FTE INCOME CEILING

NAME

TITLES

CUARANTEED BASE SALARY
TENURED NON-TENURED

CHANGES:

Vivian K. Anderson, Clinical Assistant Professor of Dental Hygiene, salary changed from \$9,000 to \$9,540 for 10 months, .60 time, August 1, 1978 through May 30, 1979.

Donna Sue Bacon, title in Nursing changed from Adjunct Assistant Professor of Nutrition to Clinical Assistant Professor of Nursing; retains titles of Adjunct Assistant Professor of Clinical Dietetics and Adjunct Instructor in Family Practice and Community Medicine and Dentistry; title of Assistant Project Director, Human Nutrition Program deleted, June 1, 1978 through May 31, 1979.

James Peter Beck, Clinical Instructor in Surgery, Tulsa; given additional title of Clinical Instructor in Orthopaedic Surgery, August 1, 1978.

John Michael Carney, Assistant Professor of Pharmacology, Colleges of Medicine and Dentistry; given additional title of Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, July 1, 1978 through June 30, 1979.

Harold L. Cleveland, Assistant Professor of Allied Health Education; given additional title of Vice Chairperson, Department of Allied Health Education, July 17, 1978.

Nancy Ann Cooper, Clinical Instructor in Dental Hygiene, salary changed from \$300 per month, 1/3 time, to \$3,438 for 9 months, .40 time, August 15, 1978 through May 15, 1979.

F. Daniel Duffy, Chair and Associate Professor of Medicine, Tulsa; titles of Assistant Dean, Student Affairs, and Acting Medical Director EMIP, Muskogee deleted, September 1, 1978 through June 30, 1979.

Betty J. Durland, titles changed from Assistant Professor of Dental Hygiene to Assistant Professor of Periodontics, and from Acting Assistant Director of Clinics, College of Dentistry, to Assistant Director of Clinics, College of Dentistry, July 1, 1978 through June 30, 1979.

Joan E. Haase, Clinical Assistant Professor of Nursing, salary increased from \$10,200 for 12 months, .60 time, to \$12,467 for 11 months, .80 time, August 1, 1978 through June 30, 1979.

Richard E. Jennings, Clinical Professor of Pedodontics, and Preceptor, Department of Community Dentistry, salary changed from \$2,700 for 9 months, .40 time, to without remuneration, January 1, 1979.

George S. Mauerman, Clinical Assistant Professor of Surgery, Tulsa; given additional title of Clinical Assistant Professor of Orthopaedic Surgery, August 1, 1978.

Billy Joe Nugent, title changed from Clinical Instructor in Periodontics to Clinical Instructor in Oral Surgery, September 1, 1978.

Arthur W. Nunnery, Associate Professor of Biostatistics and Epidemiology and Clinical Associate Professor of Pediatrics; title of Director of Biomedical Research and Education, Health Sciences Center Computing Center deleted, July 1, 1978.

Roger G. Potts, title changed from Assistant Professor to Clinical Instructor in Fixed Prosthodontics, salary changed from \$25,294 for 12 months to \$3,750 for 10 months, .20 time, September 1, 1978 through June 30, 1979.

Robert M. Rogers, Professor of Medicine; title of Adjunct Associate Professor of Physiology and Biophysics deleted, July 1, 1978.

Walter L. Scott, title changed from Professor and Chairperson of Clinical Laboratory Sciences to Professor of Clinical Laboratory Sciences, July 17, 1978.

John H. Smith, Clinical Assistant Professor of Surgery, Tulsa; given additional title of Clinical Assistant Professor of Orthopaedic Surgery, August 1, 1978.

Philip E. Smith, title changed from Adjunct Professor of Microbiology and Immunology to Professor of Biostatistics and Epidemiology; retains titles of Dean, College of Health, Professor of Clinical Laboratory Sciences, and Acting Chairperson, Department of Radiologic Technology, August 1, 1978.

Bruce R. Stivers, Clinical Assistant Professor of Surgery, Tulsa; given additional title of Clinical Assistant Professor of Orthopaedic Surgery, August 1, 1978.

TERMINATIONS:

Janet Barresi, Special Instructor in Otorhinolaryngology, September 7, 1978.

Orville D. Brown, III, Adjunct Instructor in Pharmacy, May 14, 1978.

Thomas S. Charbonnel, Assistant Professor of Pediatrics, Tulsa, July 3, 1978. To relocate to another state.

Timothy Ray Covington, Associate Professor of Clinical Pharmacy, July 1, 1978. To accept a position at West Virginia University.

Royce A. Hatch, Associate Professor of Fixed Prosthodontics, September 1, 1978. Due to considerations of health.

Frank Hladky, Jr., Clinical Professor of Psychiatry, Tulsa, July 3, 1978.

Herbert A. Leeper, Jr., Clinical Assistant Professor of Otorhinolaryngology, September 3, 1977.

Beverly C. Nelson, Instructor in Clinical Dietetics, September 1, 1978.

William A. Sansing, Assistant Professor of Radiological Sciences, August 26, 1978.

Mary T. Shea, Clinical Assistant Professor of Nursing, July 3, 1978.

Barbara J. Standingbear, Adjunct Instructor in Nursing, July 3, 1978.

Jeanne A. Swanson, Assistant Professor of Periodontics, January 1, 1979.

Robert Talley, Clinical Instructor in Occlusion, July 1, 1978.

Patricia L. Taylor, Associate Professor of Nursing, September 9, 1978. For personal reasons.

Sandra H. Turay, Instructor and Counselor in Nursing, August 1, 1978.

Chester C. Wilks, Adjunct Assistant Professor of Periodontics, June 1, 1978.

Kazuo Yamazaki, Instructor in Pathology, July 1, 1978.

Wayne Woods, Clinical Instructor in Community Dentistry, July 1, 1978.

Patricia Zurmehly, Special Instructor in Clinical Laboratory Sciences, July 1, 1978.

Acting President Morris said President Sharp recommended approval of the personnel actions listed above.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

The following deaths were reported:

Attway Edward Ausbie, Adjunct Assistant Professor of Human Ecology and Environmental Health, June 1, 1978.

Tushar K. Chowdhury, Professor of Physiology and Biophysics, July 4, 1978.

Loyd F. Pummill, Adjunct Associate Professor of Human Ecology and Environmental Health, December 20, 1977.

William J. Weir, Clinical Assistant Professor of Operative Dentistry, August 6, 1978.

b. Radiologic Technology (Ultrasound) Program

President Sharp has been notified by Dr. E. T. Dunlap that the Oklahoma State Regents for Higher Education have authorized the University of Oklahoma Health Sciences Center to offer a new program in Radiologic Technology (Ultrasound) leading to the degree Bachelor of Science. The program was approved for the 1978 fall semester.

This was reported for information. No action was required.

III. Finance and Management

a. Staff Personnel Actions

APPOINTMENTS:

John Michael Datena, Staff Nuclear Pharmacist, College of Pharmacy, \$18,500 for 12 months, June 13, 1978. Professional Staff.

Rita D. Hoefer, reappointed Nurse Clinician, Department of Family Practice and Community Medicine and Dentistry, \$14,500 for 12 months, July 1, 1978. Professional Staff.

Janice A. Lankford, Research Assistant II, Department of Pediatrics, \$14,025 for 12 months, July 5, 1978 through August 26, 1978. Professional Staff.

James Anthony Lippert, Training Coordinator, Personnel Services, \$13,500 for 12 months, July 24, 1978. Managerial Staff. Transferred from Norman Campus.

CHANGES:

Vivien Wai-Mei Chen, title changed from Research Assistant I to Adjunct Assistant Professor of Biostatistics and Epidemiology and Assistant Director of Tumor Registry, salary increased from \$13,700 to \$18,000 for 12 months, July 1, 1978 through June 30, 1979.

Mary E. Clogg, title changed from Administrative Manager to Departmental Business Manager, Psychiatry and Behavioral Sciences, salary increased from \$16,045 to \$17,000 for 12 months, July 1, 1978. Managerial Staff.

Mary E. Greear, title changed from Administrative Secretary to Office Manager, Department of Pathology, salary increased from \$5.58 per hour (\$11,606) to \$12,480 for 12 months, July 1, 1978. Managerial Staff.

Lawrence H. Lium, title changed from Director, Alumni Development, to Director, Alumni Affairs, Office of the Provost, July 1, 1978. Changed from Administrative Officer to Managerial Staff. Transferred from Norman Campus.

Deborah G. McGowen, Staff Nurse, Department of Family Practice and Community Medicine and Dentistry, salary increased from \$11,550 to \$12,000 for 12 months, August 1, 1978.

Debra Ann Reed, Senior Radiological Technologist, Radiological Sciences, salary increased from \$5.59 per hour (\$11,627) to \$12,441 for 12 months, July 1, 1978.

Mary Ellen Sanders, title changed from Research Assistant I to Research Nurse, Biostatistics and Epidemiology, salary changed from \$5.77 per hour (\$12,000) to \$14,000 for 12 months, July 1, 1978. Professional Staff.

Gerald E. Todd, promoted from Research Assistant I to Research Assistant II, Physiology, salary increased from \$14,386 to \$14,742 for 12 months, July 1, 1978. Professional Staff.

Gladys V. Williams, title changed from Administrative Manager to Department Business Manager, Anesthesiology, salary increased from \$16,065 to \$18,000 for 12 months, July 1, 1978. Managerial Staff.

TERMINATIONS:

Barbara A. Biggs, Medical Records Technician, Family Practice and Community Medicine and Dentistry, July 27, 1978.

Richard W. Melton, Associate Internal Auditor, August 2, 1978. Transferred to Internal Auditing, Norman Campus.

Di Merritt, Systems Analyst, Computing Services, August 12, 1978. Transferred to Norman Campus.

Acting President Morris said President Sharp recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

b. Financial Emergency Policy

The Financial Emergency Policy for the Norman Campus of the University, excluding the Law Center and the Oklahoma Geological Survey, was approved by the Board last winter. The proposed Financial Emergency Policy for the Health Sciences Center Campus is as follows:

While it is assumed that the administration of the University of Oklahoma has a continuing responsibility for maintaining a sound budget and that, through responsible financial management and appropriate retrenchment policies, all approaches for averting a financial crisis will be utilized, it is possible

that a financial emergency might occur. The following statement outlines the policies and the procedures for such an eventuality with the prescribed actions to take place within the guidelines for operation set forth by the University.

The Board of Regents has ultimate responsibility for the financial integrity of the University. Decisions resulting from these policies and procedures are subject to the approval of the Board of Regents who may take into consideration such factors as they deem appropriate.

DEFINITIONS

A financial emergency is an imminent fiscal crisis that threatens the programs of the Health Sciences Center. A state of financial emergency shall be declared whenever the Education and General Part I budget allocation to the agency necessitates reductions in faculty or staff or reductions in operational budgets that would seriously erode program quality.

The University of Oklahoma Health Sciences Center constitutes a single budgetary agency which includes the Tulsa Medical College. While the financial emergency policy developed for the Health Sciences Center will apply with equal force to the Tulsa Medical College, certain unique budgetary and programmatic differences require some differences in procedure.

PROCEDURE

Phase I

The President shall decide and declare when any agency of the University is in a state of financial emergency. In response to the declaration, the Provost shall prepare a general plan to relieve the emergency condition. This general plan shall not identify specific faculty or personnel for termination of employment but shall review the financial status of the Health Sciences Center and identify general areas in which reductions are proposed. The plan shall be submitted for advisory review to the deans on the Health Sciences Center Campus and to a committee consisting of a representative group of faculty, staff, and students.

The Committee that shall review the general plan for the Health Sciences Center shall consist of six faculty members, one representing each of the six colleges on the campus, appointed by the Provost from a list of twelve names submitted by the Health Sciences Center Faculty Senate; the chair of the Health Sciences Center Employee Liaison Council; the Health Sciences Center Affirmative Action Officer who shall serve ex officio without vote, and the Provost and/or his/her designate(s) who shall serve ex officio without vote. The members of the Committee shall elect a Chair. The general plan shall be reviewed with regard to the principle that every reduction must have an effect substantially less detrimental to the institution's ability to fulfill its mission than would other forms of budgetary curtailment available to the Health Sciences Center. Items of disagreement shall be resolved by the President. Final approval of the general plan will be by the President and the Board of Regents.

(Tulsa Medical College)

The committee that shall review the general plan for the Tulsa Medical College shall consist of six faculty members appointed by the Provost from a list of twelve names elected by the Faculty at Tulsa acting as a Committee of the whole; no more than three selected shall be Department Chairs; the Tulsa Staff representative to the Employees Liaison Council (Oklahoma City); the Health Sciences Center Affirmative Action Officer who shall serve ex officio without vote; and the Provost and/or his/her designate who shall serve ex officio without vote. The members of the Committee shall elect a Chair. (Remainder of policy same as Health Sciences Center (Oklahoma City). Final approval of the general plan will be by the President and the Board of Regents.

PROCEDURE

Phase II

Termination of Faculty Employment

If after consideration of all possible ways of reducing expenditures the general plan approved by the President necessitates the termination of faculty or staff, either selectively or as a result of program discontinuance, the dean of each college in consultation with the faculty of that college shall develop a specific plan for terminating employment of faculty in that college which shall be transmitted to the Provost. The Provost, in consultation with the deans, shall review the individual College plans and develop the overall plan for termination of faculty employment for the Health Sciences Center. In the event that program discontinuance is proposed, the Guidelines for Comparative Program Evaluation and Program Discontinuance shall be followed. The Provost shall meet with the faculty of the affected academic unit to hear faculty recommendations prior to making a final recommendation. Every termination of faculty employment must be justified on the basis that it will have an effect substantially less detrimental to the institution's ability to fulfill its mission than would other terminations.

The plan for termination of faculty employment shall be submitted to a review committee which shall be composed of the same members of the representative group previously described, except that the representative of the Employee Liaison Council shall no longer serve. The members of the committee will elect a chair.

The review committee shall make recommendations to the Provost and the Health Sciences Center deans. When there are unresolved differences, all recommendations shall be submitted to the President.

Guidelines for Termination of Faculty Employment

The plan for terminating faculty employment shall be in accordance with the following guidelines:

1. To the extent possible, alternatives other than termination of employment should be explored. Examples of such

alternatives are early retirement, fractional appointments and reduction in salaries, including the annual base salary.

- 2. Unless a substantial and serious imbalance in the quality within a given program would result:
 - a. Employment of untenured faculty should be terminated before that of tenured faculty.
 - b. Seniority should be respected.
 - Affirmative Action guidelines should be observed.
- 3. Where termination of employment is required:
 - a. Procedures in regard to non-reappointment stated in the Faculty Handbook should be observed, if possible.
 - b. Employment in some other part of the University should be offered where possible if the individual is the best qualified candidate.
- 4. Where the employment of a tenured faculty member has been terminated or where he/she has accepted alternate employment with the University, the faculty member has a three-year priority to return to his/her original position or to be employed in another position for which he/she is qualified. Within the three-year period someone else shall not be employed to fill the faculty member's position or any other position for which the faculty member is qualified until the faculty member has been offered reinstatement or reemployment and has been given fourteen (14) days within which to accept. It is the responsibility of the faculty member to keep the University informed of his/her address and availability for reemployment. The right of a faculty member to be employed in another position is subject, in accordance with paragraph 2.a-c, to the rights of other faculty members who have also been terminated or transferred.

A faculty member whose salary or FTE has been reduced shall have the same priority for restoration to his/her former status as the faculty member, described above, whose employment has been terminated.

5. Each faculty member whose employment has been terminated has the right to have his/her termination of employment reviewed by the Faculty Appeals Board to determine if these guidelines have been followed, but the circumstances of the financial emergency shall not be reviewed.

STUDENT TERMINATIONS

If a program is discontinued, students in the program shall be notified and every effort shall be made to allow them to finish their program. (If financial emergency leads to program discontinuance, the Guidelines for Program Discontinuance shall apply.) If it is not possible for students to complete their respective programs, the University may be obliged to make special allowances for such students. Special allowances might include, but not be limited to, the following: permitting the student to complete his/her program by taking work in related departments; accepting more than the usual number of transfer hours; and accepting major work taken by correspondence from the University or other schools.

TERMINATION OF STAFF EMPLOYMENT

If the general plan approved by the President entails the termination of employment of staff, the Provost, in consultation with the Health Sciences Center Deans, Directors of Health Sciences Center service areas, and representatives of the Employees Liaison Council, shall suggest a more specific plan for termination of staff employment.

At all times, Guidelines for Termination of Employment as established shall be followed for each affected individual, and the Director of Personnel Services shall coordinate actions with the Health Sciences Center Affirmative Action Officer.

GUIDELINES FOR TERMINATION OF STAFF EMPLOYMENT

Should it become necessary to terminate staff employment for reasons of financial emergency, the following shall be considered:

- 1. Unless a substantial and serious imbalance in the quality of services provided would result, seniority should be respected to the extent possible.
- 2. To the extent possible, alternatives other than termination of employment should be considered:
 - a. Alternate employment in the University should be offered whenever possible. Staff accepting alternate employment should not lose their priority to return to their original position within a three-year period as long as the staff member maintains an active file in the Office of Personnel Services.
 - b. Staff who have been transferred or whose employment has been terminated should be given priority when the University subsequently adds positions for which they are qualified within a three-year period as long as the staff member maintains an active file in the Office of Personnel Services.

- 3. Termination of employment should be made in such a way as to assure compliance with the University's Affirmative Action guidelines.
- 4. Each staff member whose employment has been terminated has the right to appeal his/her case through the regular Grievance Procedures as outlined in the University's <u>Staff Handbook</u>, but the circumstances of the financial emergency shall not be reviewed.

Acting President Morris said President Sharp recommended approval of the Financial Emergency Policy for the Health Sciences Center Campus as shown above, to be effective immediately.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

c. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Health Sciences Center for July and August, 1978, was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included in the agenda.

President Sharp recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending on these negotiations.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

V. Operations and Physical Plant

a. Utility Tunnel Construction

At the June meeting, a tabulation of the bids received for the construction of a utility tunnel (Project K, Part II) on the Health Sciences Center Campus was presented. The Regents voted to award the contract to J. J. Cook Construction, Inc., the low bidder, for their base bid of \$463,659.00 plus alternate 1 in the amount of \$105,995.00. On August 16, 1978 a letter addressed to the Board of Regents was received from Mr. J. J. Cook, President of J. J. Cook Construction, Inc., indicating withdrawal of their proposal for this project.

Acting President Morris said President Sharp recommended the Regents revoke the award of the bid on this project to J. J. Cook Construction, Inc. and authorize rebidding the project.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

b. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

c. Sale of Land - Health Sciences Center

DISRS needs additional land north of the Health Sciences Center E West parking lot to facilitate the construction of a parking structure for the Oklahoma Children's Memorial Hospital. The University will receive in-kind services from DISRS related to the continuing development of the Health Sciences Center surface parking system in exchange for the north thirty feet of Block 14 in the Culbertson Heights Addition to Oklahoma City.

Acting President Morris said President Sharp recommended approval to sell the above-described property to DISRS in exchange for in-kind services.

Regent Bell reported that this was reviewed by the Facilities Planning Committee at the meeting yesterday, and the Committee concurs with President Sharp's recommendation. Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

C. Academic (Norman Campus)

I. Faculty Personnel Actions

LEAVE OF ABSENCE:

Claren Marie Kidd, Geology Librarian and Assistant Professor of Bibliography, sabbatical leave changed from July 1, 1978 to July 1, 1979 with half pay, to January 1, 1979 through June 30, 1979 with full pay.

APPOINTMENTS:

Vernon Ross Brown, reappointed Visiting Professor of Management, \$4,000 for 9 months, .25 time, September 1, 1978 through May 31, 1979.

Murray Kenneth Cox, Ph.D., Visiting Professor of Management, \$22,000 for 9 months, September 1, 1978 through May 31, 1979.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - Sept. 1978

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Project	Engineers and Architects	Contractor	Contract Award	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
Health Sciences Library	Binnicker Associates	J. J. Cook Construction Incorporated	, 04/30/70	6 05/28/78	\$5,152,455 \$5,496,405	95%	Bond Funds, DHEW, Grant, Gift
College of Nursing Building Fixed Equipment	Murray/Jones/Murray	Okiahoma Fixture Compan	y 05/12/7	7 10/12/77	\$ 67,236	99%	Bond Funds, DHEW, Grant, GLEt
Dental Clinical Sciences Building Site Development	McCune McCune & Associates	The Constructors Compan Incorporated	y, 07/12/7	7 11/20/77	\$ 174,461	93%	Bond Funds, DHEW, Grant, Gift
Steam and Chilled Water System Expansion, Part I, Project "K"	Frankfurt-Short-Emery- Bruza, Incorporated	Matherly Nechanical Contractor, Incorporate		8 08/02/78	\$ 104,315	100%	Bond Funds, University Hospital Funds
Part II-B, Project "K"		Kay Engineering Company	06/14/78	8	\$ 290,500		
Outdoor Recreation Courts	Λ & E Services	The Constructors Company Incorporated	y, 04/20/7	8 07/20/78	\$ 57,217	5%	Site Support
Dental Clinical Sciences Building Landscape Plan,	Thomas Roberts & Associate	s					Bond Funds
Phase 1, Major Trees		Doyle Willis General Landscape Contractor	05/02/7	8 06/30/78	\$ 32,280	75%	
Phase III, Small Trees		Twam Nursery	06/15/7	8 10/14/78	\$ 66,179	• 35%	
Biomedical Sciences Area Landscape Plan,	Thomas Roberts & Associate	es					Bond Funds
Phase I, Major Trees		Doyle Willis General Landscape Contractor	05/02/7	8 06/30/78	\$ 18,584	75%	
Phase III, Small Trees		Twam Nursery	06/15/7	8 10/14/78	\$ 13,803	35%	
College of Nursing Building Landscape Plan,	Thomas Roberts & Associate	Ris					Bond Funds
Phase I, Major Trees		Doyle Willis General Landscape Contractor	05/02/7	8 06/30/78	3 \$ 7,970	75%	<u>-</u> ·
Phase III, Small Trees		Twam Nursery	06/15/7	8 10/14/78	\$ 32,598	30%	
1100-Car Parking Structure	Blevins and Spitz	Harmon Construction Co.	07/26/7	8	\$4,749,000		Bond Funds

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ARCHITECTURAL AND ENGINEERING SERVICES THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - Sept. 1978

		HEALTH SCIE	NCES CENTER		
Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
Health Sciences Library Equipmen	nt 1B ,	A & E Services		\$ 411,381	Plans for the final phases of movable equip- ment are being developed.
College of Pharmacy Building	4	Λ & E Services		\$4,800,000	Inactive. The requested Federal grant was not funded.
USC Parking System		•			
434-Car Parking Structure		Rees Associates, Inc.	05/02/78	\$1,873,500	Final plans are being completed.
Biomedical Sciences Building	7	A & E Services		\$ 263,750	The architectural selection process is underway.
College of Health Building Auditorium Renovation		Locke, Wright & Foster		\$ 317,000	Inactive.
Dental Clinical Sciences Building Area Landscape Plan	10	Thomas Roberts & Associates	12/08/77	\$ 149,375	Phase for Phases II, IV and V are being prepared.
Blomedical Sciences Building Area Landscape Plan	7	Thomas Roberts & Associates	08/28/77	\$ 179,250	Phase III plans have been completed.
College of Nursing Building Area Landscape Plan	2	Thomas Roberts & Associates	08/28/77	\$ 179,250	Phase III plans have been completed.

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David Thomas Oakes, Ph.D., Visiting Professor of Petroleum and Geological Engineering, \$9,600 for $4\frac{1}{2}$ months, .75 time, September 1, 1978 through January 15, 1979.

Edward Eugene Emery, Associate Professor of Architecture, \$21,000 for 9 months, September 1, 1978 through May 31, 1979.

O. Thomas Harold Selland, Associate Professor of Architecture, \$18,000 for 9 months, September 1, 1978 through May 31, 1979.

Marian P. Opala, reappointed Adjunct Associate Professor of Law, \$7,000 for 9 months, .33 time, September 1, 1978 through May 31, 1979.

Roy Marvin Knapp, D.E., Associate Professor of Petroleum and Geological Engineering with tenure, and Director, Petroleum and Geological Engineering, rate of \$37,500 for 12 months, January 1, 1979.

Ben Breeze Trotter, reappointed Visiting Assistant Professor of Accounting, \$9,600 for 9 months, .50 time, September 1, 1978 through May 31, 1979.

Donald Robert Bone, Ph.D., Assistant Professor of Botany and Microbiology, \$16,500 for 9 months, September 1, 1978 through May 31, 1979.

Nancy Watson, Visiting Assistant Professor of Business Administration, \$16,000 for 9 months, September 1, 1978 through May 31, 1979. Resigned as Associate Internal Auditor, Internal Auditing, July 29, 1978.

Clifford Nii-ayi Clottey, Ph.D., Visiting Assistant Professor of Civil Engineering and Environmental Sciences, \$16,800 for 9 months, September 1, 1978 through May 31, 1979.

Michael John Mueller, Acting Assistant Professor of Economics, \$16,000 for 9 months, September 1, 1978 through May 31, 1979.

S. Lakshmivarahan, Ph.D., Visiting Assistant Professor of Electrical Engineering and Computing Sciences, \$17,000 for 9 months, September 1, 1978 through May 31, 1979.

Vicki Lynn Cleaver, Ed.D., Assistant Professor of Health, Physical Education and Recreation, \$15,000 for 9 months, September 1, 1978 through May 31, 1979.

Dennis Robert Shrock, Assistant Professor of Music, \$17,000 for 9 months, September 1, 1978 through May 31, 1979.

Djebbar Tiab, Assistant Professor of Petroleum and Geological Engineering, \$22,000 for 9 months, September 1, 1978 through May 31, 1979.

Emmett Wayne Busby, reappointed Clinical Assistant Professor of Social Work, \$18,400 for 9 months, September 1, 1978 through May 31, 1979.

Mildred Dwiggins Swift, reappointed Clinical Assistant Professor of Social Work, \$17,200 for 9 months, September 1, 1978 through May 31, 1979.

Pamela Turner, Clinical Assistant Professor of Social Work, \$17,000 for 12 months, August 15, 1978 through June 30, 1979.

Lynda Beaty Wager, reappointed Clinical Assistant Professor of Social Work, \$17,200 for 9 months, September 1, 1978 through May 31, 1979.

John M. Reardon, Visiting Lecturer in Business Administration, \$2,500 for $4\frac{1}{2}$ months, .25 time, September 1, 1978 through January 15, 1979.

Edward B. Rappaport, reappointed Research Fellow in Science and Public Policy Program, \$8,000 for 9 months, .50 time, September 1, 1978 through May 31, 1979. Title of Visiting Assistant Professor of Business Administration deleted.

Leslie Dee Fink, II, Project Associate Director, Teaching and Learning in Graduate Geography, rate of \$10,203 for 12 months, .583 time, June 1, 1978 through December 31, 1978.

Gayle D. Rhoads, Practicum Supervisor, Advanced Programs, \$8,180 for 6 months, .75 time, July 1, 1978 through December 30, 1978.

CHANGES:

James Alford Constantin, David Ross Boyd Professor of Business Administration; title of Division Director of Marketing deleted, September 1, 1978.

Don Eldon Kash, George Lynn Cross Research Professor of Political Science; leave of absence with pay, August 1, 1978 through June 30, 1979; transferred to Staff Advisor for Regulations, United States Geological Survey, August 1, 1978 through June 30, 1979. Salary of \$37,671 for 12 months while on leave will be paid by contract with Federal Government. Title of Director of Science and Public Policy Program deleted.

Michael D. Devine, title changed from Assistant Director to Director of the Science and Public Policy Program, August 1, 1978. Retains titles of Professor of Industrial Engineering and Assistant Professor of Information and Computing Sciences.

Jerry L. Purswell, Professor of Industrial Engineering, salary changed from \$26,600 for 9 months to \$35,466 for 12 months for period July 1, 1978 through June 30, 1979 only (base salary remains at \$26,600). Paid from grant. Leave of absence without pay for September 1, 1978 through May 31, 1979 cancelled.

Irvin L. White, Professor of Political Science, Special Assistant to the Assistant Administrator, Environmental Protection Agency; title of Assistant Director, Science and Public Policy Program deleted, July 1, 1978.

Robert Frank Lusch, Associate Professor of Business Administration; given additional tital of Division Director of Marketing, salary changed from \$22,200 for 9 months to \$27,133 for 12 months, September 1, 1978 through June 30, 1979.

John Joseph Kasulis, Assistant Professor of Business Administration; given additional title of Director, MBA Program, September 1, 1978.

Harry Cunningham Benham, title changed from Acting Assistant Professor to Assistant Professor of Economics, salary increased from \$15,500 to \$16,500 for 9 months, September 1, 1978 through May 31, 1979.

Jerry W. Sylvester, Acting Assistant Professor of Human Relations and Coordinator, Advanced Programs, salary increased from \$14,360 to \$15,400 for 12 months, July 1, 1978.

Steven C. Ballard, title changed from Research Fellow to Assistant Director, Science and Public Policy Program, salary increased from \$17,000 to \$22,666 for 12 months, August 1, 1978. Retains title of Assistant Professor of Political Science.

Lora Isabel McCabe, Clinical Assistant Professor of Social Work, salary increased from \$15,585 to \$16,800 for 12 months, July 1, 1978 through June 30, 1979.

RESIGNATIONS:

Gerardo Brown-Manrique, Assistant Professor of Architecture, July 1, 1978. To accept another position at the University of Miami, Ohio.

Dan L. Wheat, Acting Assistant Professor of Chemical Engineering and Environmental Science, June 30, 1978. To accept another position.

Richard E. Talbott, Assistant Professor of Communication, August 1, 1978.

Richard L. Garcia, Assistant Professor of Education and Field Experience Coordinator, College of Education, September 1, 1978. To accept the position of Associate Professor in Utah.

Ben M. Huey, Assistant Professor of Electrical Engineering and Computing Sciences, January 16, 1979. To accept a position at Arizona State.

Sally A. Mussetter, Assistant Professor of English, August 1, 1978. To accept another position.

Bradford R. Crain, Assistant Professor of Mathematics, July 1, 1978.

Acting President Morris said President Sharp recommended approval of the personnel actions listed above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

The following death was reported:

Hugh Virgil McDermott, Professor Emeritus of Health, Physical Education and Recreation, July 29, 1978.

II. Changes in Programs

a. New Computing Sciences Programs

President Sharp has been notified by Dr. E. T. Dunlap that the Oklahoma State Regents for Higher Education have approved the following three Computing Sciences programs to be offered effective with the 1978 fall semester:

- Bachelor of Science in Computing Sciences offered through our College of Engineering
- 2. Bachelor of Science in Computing Sciences offered through our College of Arts and Sciences
- 3. Bachelor of Science offered through our College of Arts and Sciences

This was reported for information. No action was required.

D. Finance and Management (Norman Campus)

I. Staff Personnel Actions

a. Educational and General, Agency Special, and Service Units

LEAVES OF ABSENCE:

Mary Helen Montgomery, Business and Advertising Manager, <u>The Oklahoma Daily</u>, sick leave of absence with pay extended, July 1, 1978 through December 31, 1978.

Sam C. Nigh, Director of Evening Programs, sick leave of absence with pay at \$100 per month, September 14, 1978 through March 13, 1979.

Don G. Wyckoff, State Archaeologist, Oklahoma Archaeological Survey, leave of absence without pay for .50 time, June 1, 1978 through June 30, 1978, and August 26 through September 30, 1978, and leave of absence without pay, July 1, 1978 through August 26, 1978.

APPOINTMENTS:

Clarence Van Beavers, Personnel Analyst, Personnel Services, \$12,000 for 12 months, August 14, 1978. Managerial Staff.

Elizabeth Anne Bertinot, Program Development Specialist, College of Liberal Studies, \$17,500 for 12 months, July 10, 1978. Professional Staff.

Suzanne Carnahan, General Duty Nurse, Goddard Health Center, \$5.35 per hour, .50 time, July 5, 1978. Professional Staff.

Patti Holden Cook, Coordinator, Special Services, Center for Student Development, \$11,000 for 12 months, August 1, 1978. Managerial Staff.

R. Kay Harrison, General Duty Nurse, Goddard Health Center, \$10,920 for 12 months, August 21, 1978. Professional Staff.

Max Wayne Hawkins, Auditor II, Internal Auditing, \$13,000 for 12 months, August 1, 1978. Professional Staff.

Edward R. Hays, Program Specialist, Supervisory and Safety Programs, \$19,000 for 12 months, August 15, 1978. Professional Staff

Richard W. Melton, Associate Internal Auditor, Internal Auditing, \$20,500 for 12 months, August 1, 1978. Administrative Staff. Transferred from Health Sciences Center Campus.

Ronald C. Winkler, Treasurer, University Foundation, \$19,000 for 12 months, September 25, 1978. Professional Staff.

CHANGES:

Arthur M. Adkins, title changed from Business Manager to Associate Director, University of Oklahoma Press, salary increased from \$18,377 to \$24,000 for 12 months, August 1, 1978. Administrative Staff.

Elizabeth Suzanne Allen, title changed from Academic Counselor, Pre-Medical Advising, to Secretary I, Department of Communication, salary changed from \$10,512 to \$7,612.80 for 12 months, July 24, 1978; leave of absence without pay, July 1, 1978 through July 23, 1978.

Ronnie D. Burton, title changed from Treasurer and Associate Director and Director of Deferred Giving to Executive Director of The University of Oklahoma Foundation, Inc., salary increased from \$25,560 to \$27,500 for 12 months, September 1, 1978. Changed from Administrative Staff to Administrative Officer.

Kenneth T. Anderson, title changed from Director of Independent Studies to Project Coordinator Advanced Programs, Europe, August 1, 1978. Changed from Administrative Staff to Managerial Staff.

Cindy Marie Blevins, Coordinator, Resource Center/Graduate Studies and Research, Office of the Vice Provost for Research Administration, salary increased from \$9,200 to \$10,135 for 12 months, July 1, 1978.

Vicki Louise Blythe, Assistant Training Coordinator, Personnel Services Training Center, salary changed from \$4.75 per hour, .50 time, to \$11,000 for 12 months, full time, August 1, 1978.

Gwen M. Crumpley, title changed from Accountant I to Programmer/Analyst Trainee, University Computing Services, salary increased from \$10,275 to \$12,600 for 12 months, August 1, 1978. Professional Staff.

Louis Kelley Curry, title changed from Supervisor, Building and Maintenance and Construction, to Manager, Building Maintenance Trades, Physical Plant, August 15, 1978. Managerial Staff.

Neil Dikeman, title changed from Assistant Director to Associate Director, Center for Economic and Management Research, salary increased from \$25,700 to \$26,900 for 12 months, August 1, 1978 through June 30, 1979.

Mark Lee Elder, title changed from Coordinator, Sponsored Program Services, to Sponsored Programs Administrator and Security Supervisor, Office of Research Administration, salary increased from \$20,830 to \$21,130 for 12 months, July 1, 1978. Changed from Managerial Staff to Administrative Staff.

David Alan Foster, Analytical Chemist, Oklahoma Geological Survey, salary increased from \$15,400 to \$17,000 for 12 months, July 1, 1978.

Mary K. Grasmick, Research Assistant I, Institutional Research and Planning; given additional title of Programmer/Analyst, University Computing Services, salary changed from \$10,688 for 12 months, .75 time, to \$14,250 for 12 months, full time, July 1, 1978.

Catherine Louise Griffith, title changed from Program Library Consultant to Systems Programmer, University Computing Services, salary increased from \$13,500 to \$14,000 for 12 months, August 1, 1978. Professional Staff.

Hugh E. Harris, Jr., title changed from Assistant Director to Acting Director of Independent Studies, salary increased from \$19,300 to \$20,500 for 12 months, August 1, 1978.

Doris J. Morris, title changed from Associate Editor to Managing Editor, University of Oklahoma Press - Publishing, salary increased from \$12,927 to \$13,500 for 12 months, August 1, 1978. Professional Staff.

James Leslie Mustoe, title changed from Police Sergeant to Police Captain, Fire and Police Protection, salary increased from \$12,210 to \$13,500 for 12 months, August 1, 1978. Changed to Administrative Staff.

John C. Peterson, Prospective Student Information Program Coordinator, University Relations and Development, salary changed from \$1,025 per month to \$5.91 per hour, July 1, 1978 through December 31, 1978.

Steven Travis Rice, title changed from Sales Manager to Assistant Director and Marketing Manager, University of Oklahoma Press, salary increased from \$18,377 to \$19,400 for 12 months, August 1, 1978. Managerial Staff.

William David Roberson, Police Lieutenant, Fire and Police Protection, salary changed from \$13,600 to \$13,300 for 12 months, July 1, 1978. Correction.

Joaquin Rogers, title changed from Assistant Editor to Associate Editor of the University of Oklahoma Press - Publishing, August 1, 1978. Professional Staff.

V. Kaye Selby, title changed from Data Input Supervisor to Programmer/Analyst Trainee, University Computing Services, salary increased from \$12,084 to \$12,600 for 12 months, August 1, 1978. Changed from Supervisory to Professional Staff.

Theresa Y. Smith, title changed from Statistical Clerk, Admissions and Records, to Programmer/Analyst Trainee, University Computing Services, salary increased from \$9,984 to \$12,600 for 12 months, August 14, 1978. Professional Staff.

H. Leon Snow, title changed from Assistant to the Provost, Health Sciences Center, to Property Manager, OCCE Housing, salary changed from \$24,439.92 to \$15,500 for 12 months, July 1, 1978. Managerial Staff.

Delora F. Tinsley, title changed from Accountant III to Business Manager, University of Oklahoma Press, August 1, 1978. Managerial Staff.

Beverly Lee Todd, title changed from Direct Mail and Textbook Manager to Assistant Marketing Manager, University of Oklahoma Press - Sales, August 1, 1978. Managerial Staff.

Patsy L. Wilcox, title changed from Production Editor to Production Manager, University of Oklahoma Press - Publishing, salary increased from \$10,992 to \$12,500 for 12 months, August 1, 1978. Managerial Staff.

Luther Wilson, Jr., title changed from Editor to Assistant Director and Editor-in-Chief, University of Oklahoma Press - Publishing, salary increased from \$17,287 to \$20,000 for 12 months, August 1, 1978. Managerial Staff.

Mavis C. Yoachum, title changed from Secretary II to Assistant to the Director, University of Oklahoma Press, salary increased from \$9,298 to \$10,900 for 12 months, August 1, 1978. Managerial Staff.

RESIGNATIONS:

Beverly E. Ledbetter, University Counsel, October 6, 1978.

James Anthony Lippert, Personnel Analyst, Personnel Services, July 22, 1978. Transferred to the Health Sciences Center.

Jan Nowlin, Medical Technologist, Goddard Health Center, August 31, 1978.

Susan J. Sala, Developmental Communications Coordinator, University Development, September 11, 1978.

Paula J. Scheffer, Project Coordinator Advanced Programs, Europe, July 10, 1978.

James Daniel Sheehan, Management Analyst, University Storeroom, September 9, 1978.

Harold Lee Streetman, Writer, Media Information Office, August 10, 1978.

Robert L. Trosper, Program Specialist, Supervisory and Safety Programs, August 22, 1978.

Acting President Morris said President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

b. Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENTS:

Bobby J. Bryant, Senior Systems Analyst, Information Systems Programs, \$21,000 for 12 months, August 7, 1978 through June 30, 1979. Professional Staff.

James Earl Christian, reappointed Field Consultant, Consultative Center, South-west Center for Human Relations Studies, rate of \$20,850 for 12 months, July 1, 1978 through September 30, 1978. Professional Staff.

Leon V. Crowley, reappointed Associate Director, Consultative Center, Southwest Center for Human Relations Studies, rate of \$25,200 for 12 months, July 1, 1978 through September 30, 1978. Administrative Staff.

Joe M. Garrison, reappointed Director, Consultative Center, Southwest Center for Human Relations Studies, rate of \$30,800 for 12 months, July 1, 1978 through September 30, 1978. Administrative Staff.

Linda C. Leclaire, Program Development Specialist, Rehabilitation Administration and Management Programs, \$21,000 for 12 months, September 1, 1978 through June 30, 1979. Professional Staff.

Christopher Ray Lintz, Research Assistant I, Clayton Lake Archaeological Project, Archaeological Research and Management Center, rate of \$11,460 for 12 months, July 7, 1978; salary changed to \$10,200 for 12 months, September 15, 1978 through May 31, 1979. Professional Staff.

Diana Merritt, Senior Systems Analyst, Information Systems Programs, \$21,000 for 12 months, August 14, 1978 through June 30, 1979. Professional Staff. Transferred from Health Sciences Center Campus.

Edward J. Pugh, reappointed Research Assistant II, Center for Economic and Management Research, \$13,200 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

Peter C. Vail, Program Development Specialist, Rehabilitation Administration and Management Programs, \$21,000 for 12 months, September 1, 1978 through June 30, 1979. Professional Staff.

Rain Vehik, Project Director, Clayton Lake Archaeological Project, Archaeological Research and Management Center, \$12,000 for 12 months, July 7, 1978 through July 6, 1979. Administrative Staff.

CHANGES:

Patricia Lea Allen, Teacher, WIN Training Program, Personnel Services Training Center, salary changed from \$7,875 for 12 months, .75 time, to rate of \$10,500 for 12 months, full time, September 1, 1978 through June 30, 1979.

Mary Beth Alltizer, Course Moderator, FAA Management Training School, salary increased from \$12,500 to rate of \$13,250 for 12 months, August 1, 1978 through September 30, 1978.

Anthony V. Bluitt, Director, Project Threshold, salary increased from \$22,500 to \$26,500 for 12 months, June 1, 1978 through May 31, 1979.

Florence J. Deighton, Research Assistant I, Botany and Microbiology Grant (Isolation of Skin Test Antigen), salary increased from \$11,815 to \$13,490 for 12 months, July 1, 1978 through June 30, 1979.

Cleta L. Dillard, Threshold Advisor, Project Threshold, salary increased from \$11,000 to \$14,000 for 12 months, June 1, 1978 through May 31, 1979.

Olen Travis Duncan, reappointed Program Development Specialist, Southwest Center for Human Relations Studies, \$21,395 for 12 months, September 1, 1978 through June 30, 1979.

Carol E. Dunn, Administrative Assistant, transferred from FAA Management Training School to FAA Pre-Development Qualifications School, salary increased from \$10,800 to \$13,500 for 12 months, July 15, 1978 through June 30, 1979.

Gayle Conrad Galey, General Counselor, Project Threshold, salary increased from \$7.07 per hour (\$7,360) to \$7.45 per hour (\$7,750 for 12 months), .50 time, June 1, 1978 through May 31, 1979.

Jean M. Galey, General Counselor, Project Threshold, salary increased from \$7.07 per hour (\$7,360) to \$7.45 per hour (\$7,750 for 12 months), .50 time, June 1, 1978 through May 31, 1979.

Dorothy Gill, Accountant II, Financial Aids Office, salary increased from \$11,660 to \$13,000 for 12 months, July 1, 1978 through June 30, 1979.

Ellen G. Harrington, Coordinator, Survey Research, Center for Economic and Management Research, salary increased from \$9,500 to \$11,500 for 12 months, July 1, 1978 through June 30, 1979.

Helen Maureen Murphy, title changed from Manager, Applications Systems and Programming, University Computing Services, to Interim Assistant Director for Systems Development, Information Systems Programs, salary increased from \$24,000 to \$28,000 for 12 months, July 17, 1978 through June 30, 1979.

Charles W. Pappan, Financial Aids Counselor, salary increased from \$9,000 to \$10,300 for 12 months, July 1, 1978 through June 30, 1979.

Wavie C. Reed, Teacher, WIN Training Program, salary increased from \$10,200 to \$11,000 for 12 months, July 1, 1978 through June 30, 1979.

Donald Dean Riley, title changed from Advisor to Tutorial Coordinator, Project Threshold, salary increased from \$9,500 to \$12,500 for 12 months, June 1, 1978 through May 31, 1979.

Mendell Simmons, Threshold Advisor, Project Threshold, salary increased from \$10,100 to \$13,500 for 12 months, June 1, 1978 through May 31, 1979.

Jeanette L. Tadlock, Placement Officer, Personnel Services, salary increased from \$9,860 to \$10,900 for 12 months, July 1, 1978 through June 30, 1979.

Josephine L. Wilke, title changed from Proposal Development Specialist, Office of Research Administration, to Energy Information Coordinator, Energy Resources Center, salary increased from \$12,160 to \$14,000 for 12 months, July 1, 1978 through June 30, 1979.

Priscilla Ann Zink, Financial Aids Counselor, salary increased from \$9,400 to \$10.500 for 12 months, July 1, 1978 through June 30, 1979.

RESIGNATIONS:

Charles Currie Patton, Course Moderator, FAA Management Training School, August 15, 1978.

Charles Dean Wise, Assistant Coordinator, Veterans Affairs, August 3, 1978.

Robert R. Wolf, Project Director, Rural Bridge Planning Project, and Program Development Specialist, Balance-of-State Monitoring Project, August 16, 1978.

Acting President Morris said President Sharp recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

VI. Purchases

a. Van de Graff Accelerator

The University has an opportunity to purchase a used surplus High Voltage Engineering Corporation Model KN3000 Van de Graff Accelerator (KN-52) from the University of Kansas for use in the Department of Physics and Astronomy. This instrument is extremely valuable, not only in atomic physics research, but also in the laboratory astrophysics and solid state physics research. The machine also has the potential for contributing to the University's research capabilities in Nuclear Engineering.

The cost for a new machine of this type would be approximately \$450,000, without peripheral equipment. The model at the University of Kansas includes \$45,000 of peripheral equipment.

A purchase price of \$20,000 has been agreed upon, and it is estimated that an additional expense of approximately \$3,000 would be required to move the equipment to the Norman Campus.

The cost of the purchase will be charged to account 127-206.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$20,000 to the University of Kansas for the purchase of the used accelerator.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

b. Typewriters for University Machine Rental

Machine Rental requires 65 new typewriters in order to maintain the typewriter rental program. The majority of the new typewriters will replace old machines that will be sold about the first of next year. These typewriters are available from International Business Machines, Inc. under the State Contract at a total cost of \$44,115.00. A large percentage of the total cost will be realized from the sale of the old machines.

A review was made to determine if other typewriter brands were available which could compare to the IBM models requested. The review indicated that the comparable brands were priced higher under the State Contract.

The cost of the purchase will be charged to University Machine Rental account 147-307.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order under the State Contract to International Business Machines, Inc. for the purchase of 65 typewriters in the amount of \$44,115.00.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

c. Offset Printing Paper

Bids were circulated to four companies for five line items of offset printing paper for University Printing Services.

The cost of the purchase will be charged to University Printing Services Account 147-309.

Bids were received from the following companies to furnish the offset paper.

Western Paper Company Oklahoma City	\$ 21,13	7.55
Terms: 2% 30 days	Less 2% - 42	2.75
Termot 2n 30 days	\$ 20,71	4.80
Tulsa Paper Company		
Tulsa	\$ 22,40	1.40
Terms: 2%, 10th EOM	Less 2% - 44	8.02
· · · · ·	\$ 21.95	3.38

The Director of Printing proposes the award be made to Western Paper Company, the low bidder.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order to Western Paper Company for offset printing paper in the amount of \$20,714.80.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

d. Printing and Binding of The Canterbury Tales

Bids were circulated to nine companies for the printing and binding of 1,500 copies of Chaucer's THE CANTERBURY TALES for University Press Sales.

The cost of the purchase will be charged to the University Press Sales account 179-104.

The following bids were received:

1. Becktold Company St. Louis

Printing	\$ 10,950.00
Binding/Sewing	4,540.00

2. Christian Board of Publication St. Louis

Printing \$ 10,950.00 Binding/Sewing No Bid

3. Kingsport Press Dallas

Printing \$ 14,051.25 Binding/Sewing 3,487.70

\$ 17,538.95

4. Motheral Printing Company Ft. Worth

Printing \$ 16,995.00 No Bid

5. Meriden Gravure Company Meriden, Connecticut

Printing \$ 18,850.00 Binding/Sewing No Bid

The Director of University Press Sales concurs that a single award to Becktold Company would be in the best interest of the University due to the additional time and shipping costs that would be incurred if a split award was made to the low bidder for the printing and the low bidder for the binding/sewing.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$15,490.00 to Becktold Company for the printing and binding of 1,500 copies of THE CANTERBURY TALES.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bell, Replogle, and Little. Regents Bailey and Engleman voted no. The Chair declared the motion carried.

e. High Resolution Scanning Electron Microscope System

Bids were circulated for the purchase of a high resolution scanning electron microscope system for the Department of Botany-Microbiology. The cost of this purchase will be charged to account 167-076.

Bids were received as follows:

1.	Carl Zeiss, Inc. New York, New York	\$ 33,350.00
2.	Phillips Electronics Mahwah, New Jersey	\$ 71,265.00
3.	Joel U.S.A., Inc. Medford, Massachusetts	\$ 76,118.60

4. ETEC Corporation
Hayward, California \$ 78,750.00

The bids were reviewed by Dr. John Skvarla of the Botany-Microbiology Department. His analysis indicates that the bids from Carl Zeiss, Phillips Electronics, and Joel do not meet the specifications in a number of specific areas. In view of this, the only bid which meets the specifications is the ETEC bid. This bid is acceptable to Dr. Skvarla.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$78,750.00 to the ETEC Corporation for the purchase of a Scanning Microscope System.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

f. Aircraft for Flight Training

Bids were circulated for three Piper Tomahawk Aircraft to be used for flight training purposes by the Aviation Flight Department. The bid provided for pricing to include the trade-in of three Piper Cherokee 140 Aircraft.

Payment will be made from Aviation Flight account 179-169.

Piper Aircraft Corporation has a direct sale program established for universities and submitted the following bid through their Oklahoma distributor:

Piper Aircraft Corporation
Lock Haven, Pennsylvania
c/o Aviation Development Corporation
Oklahoma City \$ 16,906.00 each \$50,718.00

The direct sale program does not allow for trade-ins, therefore the Piper Cherokee 140 Aircraft were sold at auction August 12, 1978 for the following amounts:

N5300U (1964)	\$ 7,600.00)
N5400U (1968)	\$ 8,800.00)
N5800U (1967)	\$ 8,200.00	<u>)</u>
Total	\$ 24,600.00	
Less Auction Expenses	- 1,357.05	<u>></u>
Net Total	\$ 23,242.95	5

The auction receipts will be used to help offset the cost of the new aircraft with the net cost to the University being \$27,475.05. The Chairperson of the Aviation Flight department concurs in the proposed award.

Acting President Morris said President Sharp recommended award of a purchase order to Piper Aircraft Corporation c/o Aviation Development Corporation, in the amount of \$50,718.00 for three Piper Tomahawk Aircraft.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

g. Disk System for Computing Center

Bids were recently circulated for a Disk System consisting of a Control Unit and three Disk Drives to replace an existing Memorex disk system. The bid included an option for a trade in price on the equipment to be replaced. The bid also included options for both a 48-month lease purchase and direct purchase options. The cost of the purchase will be charged to the Computing Center account 147-110.

Seven bids were received as follows:

Bidder	4-Year Lease/Purchase Cost Including Maintenance	4-Year Direct Purchase Cost Including Maintenance
Centennial Systems/Telex Silver Springs, Maryland	\$ 175,750.00	\$ 164,950.00
Itel Dallas	\$ 192,936.00	\$ 176,765.00
Storage Technology Corp. Tulsa	\$ 225,150.00	\$ 195,388.00

Memorex Tulsa	\$ 239,888.00	\$ 199,840.00
IBM Corporation Oklahoma City	\$ 306,894.00	\$ 283,974.00
Pioneer Computer Marketing Corp. Dallas	\$ 292,423.00	\$ 291,000.00
CIS Syracuse, New York	\$ 356,290.00	\$ 301,000.00

The 4-year lease purchase option was selected in order to minimize the impact on the Computing Center budget. The low bid submitted by Centennial Systems/Telex Corporation is acceptable to the Director of Computing Services.

Only one bidder offered a trade in price and it would not be to the University's advantage to accept it. The equipment to be replaced will be returned to Memorex under the terms of the lease.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order to Centennial Systems for the lease/purchase of the Disk System at a 4-year total cost of \$175,750.00.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

h. Automobile Liability Insurance

Bids were circulated to 11 agencies to secure a contract to furnish comprehensive automobile liability insurance for the period October 1, 1978 through October 1, 1981 for all automobile equipment owned, leased, or rented by the Norman Campus as listed on a schedule provided each bidder.

Premiums will be paid from Auxiliary and General Services Account 147-308, then charged to user departments.

The following bids were received:

	Agent/Broke	<u>r</u>	Annual <u>Premium</u>	Three/Year Premium
1.	North Ameri Oklahoma Ci	can Insurance Company ty		
	Bidding:	United States Fire Ins. Co. of New York - Part of Crum & Forsters Insurance Company	\$ 25,365.00	\$ 76,095.00

2. Bettes Insurance Agency
Oklahoma City

Bidding: Vanguard Underwriters Ins. Co. \$ 25,694.00 \$ 77,082.00

3. Agar-Ford-Jarmon & Muldrow Norman

Bidding: Commercial Union Insurance Co. \$ 26,492.00 \$ 79,476.00

4. Marsh & McLennan Insurance Oklahoma City

Bidding: New Hampshire Insurance Company \$ 27,540.00 \$ 82,620.00

5. Alexander & Alexander Insurance Tulsa

Bidding: Hartford Company \$ 29,832.00 \$ 89,496.00

The annual premiums are subject to yearly audit to adjust for additions or deletions to the fleet. The University Risk Manager concurs that the low bid submitted by North American Insurance Company is acceptable.

Acting President Morris said President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$76,095.00 to North American Insurance Company for comprehensive automobile liability insurance for the period October 1, 1978 through October 1, 1981.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

i. Office Furniture - Energy Resources Center

Bids were circulated to 14 companies for several office furniture items required to support the Energy Resources Center Project.

Payment will be made from the Energy Resources Center account.

The bid was structured to provide pricing based on (a) furnish only and/or (b) furnish and install. Due to the short leadtime allowed by the project deadline, alternate bids were requested on metal desks to establish the best availability and cost factors.

As authorized at the June 15 Regents' meeting, the following purchase orders have been issued on a furnish and install basis to the low bidders.

1. Scott-Rice Company Oklahoma City

Bidding as specified accepting metal alternates.

1.	12 Files, legal	\$ 122.64	\$ 1,471.68
2.	15 Files, letter	108.95	1,634.25
3.	34 Desk chairs	104.03	3,537.02
4.	49 Desk chairs, with/arms	84.86	4,158.14
5.	18 Chairs, side	113.88	2,049.84
8A.	8 Typing desks	251.30	2,010.40
9A.	2 Single pedestal desks	173.56	347.12
10A.	30 Double pedestal desks	213.53	6,405.90
11A.	8 Desks, conference top	277.04	2,216.32
12A.	1 Credenza	194.36	194.36
13.	l Table Desk	291.27	291.27
14.	1 Conference table	238.16	238.16
15.	3 Bookcases	146.18	438.54
16.	1 Credenza	400.77	400.77
17.	6 Tilt armchairs	115.52	693.12
18A.	2 Side chairs, with/arms	105.67	211.34
19.	1 Executive chair	194.31	194.31
20.	1 Occasional table	231.59	231.59
21.	1 Two seater with/arms	738.03	738.03
22.	1 Conference table 48"	<u>142.35</u>	142.35

All or none total:

\$ 27,604.51

2. Dan P. Scott & Sons
Tulsa
1% 20, fob Norman

6. 7.	20 Bookcases 3 Desks	108.00 368.00	2,160.00 1,104.00	
/ •	J Desks	200.00	less 1%	3,264.00 - 32.64
			Ś	3.231.36

This was reported for information. No action was required.

j. Microfilm Services - Energy Resources Center

Telephone bids were taken for the microfilm production, storage, and retrieval requirements of the Energy Resources Center. The Federal Contract requires the reduction of all documents to microfilm and sets standards for production of microfiche duplicates. The system must be operative by September 1 to accommodate the initial receipt of data.

Payment will be made from ERC Account 156-025.

The following bids were received to provide complete on-site services for the initial contract phase from September 1, 1978 through May 31, 1979.

1. M. J. Systems
Denver, Colorado

M. J. Systems provided various fixed rate and per unit charges. The following cost is based on an expected volume of 22,000 new documents and 5,000 microfiche duplicates per month, with a \$3,000 per month minimum.

Initial Phase-10 months

\$4,559.25 per month

\$45,592.50

 Micromedia Corporation Oklahoma City, Oklahoma

Micromedia also bid with various fixed and per unit price components. Based on the volume formula of 22,000 new documents and 5,000 microfiche duplicates, Micromedia bid as follows:

Initial Phase-10 months

\$4,589.91 per month

\$45,899.10

3. Bell & Howell Company Oklahoma City, Oklahoma

Bell & Howell submitted an alternate proposal for equipment and supplies only based on the State Contract for microfilm equipment. Because of the lack of expertise, time pressures, and supervisory requirements, this option is not acceptable during the first phase of the ERC program.

 $\,$ The low bid of M. J. Systems was acceptable to ERC and met all program requirements.

Prior to issuance of the Purchase Order it was determined that the services would not be required until October 1, 1978. Accordingly, a purchase order was awarded to M. J. Systems in the estimated amount of \$41,033.25 for microfilm services for October 1, 1978 through May 31, 1979. At the June meeting the Board authorized the purchase of equipment for the Energy Resources Center contract as required.

This was reported for information. No action was required.

k. Furniture for Renovated Cross Center Area

At the April 13 meeting (p. 14943), the Board approved the expenditure of funds for the renovation of Cross Center in support of a new FAA program. Part of the renovation included the purchase of new furniture and the following is a summary of the purchase action taken:

Bids were circulated to 16 companies for several furniture items to meet the renovation requirements of the FAA Program.

Awards were made on a furnish and install basis to the low bidders meeting specifications of Groups I, II, III, IV and VI. Group V will be respecified and bid at a later date. Group VII was awarded on a furnish only basis.

The following purchase orders were awarded:

A. Midwest City Office Supply Midwest City

Bidding Haskell Alternates

	Bidding Haskell Alter	mates	
	 4 ea Desks 10 ea Desks 4 ea File Cabinet 	\$ 732.00 1,830.00 540.00	\$ 3,102.00
В.	Scott-Rice Company Oklahoma City		
	4. 29 ea Lateral Fil 5. 2 ea Desks 9. 34 ea Chairs 10. 33 ea Chairs 11. 33 ea Chairs 12. 1 ea Desk 13. 1 ea Credenza 14. 1 ea Secretarial 15. 1 ea Secretarial 16. 4 ea Arm Chairs 20. 8 ea Conference	694.34 3,460.52 3,358.74 3,358.74 425.71 319.96 Desk 435.96 Chair 110.31 628.04 Chairs 1,478.08	\$18,947.41
c.	Modern Office Supply Oklahoma City		
	6. 14 ea Executive (7. 2 ea Secretarial8. 8 ea Guest Chairs	Chairs 194.00	\$ 2,512.00
n	William International	Tno	

D. Wilcox International, Inc. Chicago

Work Station Areas Group VII, items 22 through 28

\$ 4,262.05

VII. Project Financing

a. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for July and August, 1978, was included in the agenda for this meeting. A list of all contracts executed during the same period of time on proposals previously reported was also included.

Acting President Morris said President Sharp recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

G. Operations and Physical Plant (Norman Campus)

I. New Construction

a. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman Campus. No action was required.

b. Richards Hall Addition

New bids for the electrical work required for the Addition to Richards Hall were awarded at the May 11, 1978 Board of Regents' meeting. The combination of the low base bids for all four portions of the work, the elevator alternate, a contingency allowance, and an allowance for project coordination and other anticipated project costs is \$92,000 greater than the \$1,418,000 previously allocated for the project. Thus it will be necessary to increase the total project budget from \$1,418,000 to \$1,510,000. Additional Section 13/New College funds are available for this purpose.

Acting President Morris said President Sharp recommended that the amount of Section 13/New College funds allocated for the Addition to Richards Hall be increased by \$92,000 to a total of \$1,510,000.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

II. Repairs, Remodeling, Renovation

a. Energy Resources Center Renovation

A final inspection of the Energy Resources Center renovation in the Physical Sciences Center will be held on August 30, 1978 with representatives of the various contractors and with representatives of Architectural and Engineering Services and the Physical Plant; all developing punch lists of any incomplete items.

A punch list of incomplete building items will be developed and presented to each individual contractor for completion. The University staff functioned as project manager for this construction to implement the immediate construction and completion in the time required. University staff has continuously reviewed the progress of this construction and recommends that the renovation be accepted subject to the completion of any punch list items that may be developed from the final inspection.

Acting President Morris said President Sharp recommended that the Board of Regents (1) accept the Energy Resources Center renovation in the Physical Sciences Center as complete, effective upon completion of all punch list items, and (2) accept the individual construction contracts and authorize final payments to each of the separate contractors as punch list items for each is completed.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

V. University Property

a. Lounge in Burton Hall

The faculty and students of Home Economics, the Dean of the College of Arts and Sciences, and the Provost, Norman Campus, have proposed that the entry lounge in Burton Hall be named for Professor Emeritus Mary Warren in view of the long-time service and devotion of Professor Warren to the School of Home Economics. She joined the Home Economics faculty in 1945, was named Chair of the School in 1949 and served in that capacity until 1974. She retired as Professor Emeritus of Home Economics in 1976.

The lounge has been completely renovated during the past year using designs developed by students in the School of Home Economics and funds and services from the College of Arts and Sciences and the Physical Plant.

The Administrative and Physical Resources Council has reviewed this proposal and has unanimously recommended that the lounge be named for Professor Emeritus Mary Warren.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - Sept. 1978

Project	Engineers and Architects	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
		NORMAN CA	MPUS				
Lloyd Noble Center	Binnicker & Associates	Rayco Construction Co.	01/11/73	01/10/75	\$4,929,000 \$5,093,96		Student Facilities System Bond of 1971, Private Funds and Student Facilities Fee Reserve.
Physical Sciences Center Renovation for E.R.C.	Architectural and Engineering Services	Multiple Contractors Used Under Construction Management		09/01/78	\$ 150,000	0 100%	
Richards Hall Addition General Construction Mechanical Work	McCune McCune & Associates	J. J. Cook Construction Gordon's Specialty Co.	04/10/78 04/10/78	04/26/79 04/26/79	\$ 747,169 \$ 247,777		Section 13 Funds.
Casework Electrical Work		Kewaunee Scientific Equipment Corporation Noble Electric, Inc.	04/10/78 05/11/78	04/26/79 04/26/79	\$ 124,796 \$ 116,900		
Adams Hall Classroom Renovation	Architectural and Engineering Services	Hugh M. Williams Construction Co.	05/11/78	09/27/78	\$ 52,668	45%	College of Business Funds and O.U. Foundation
Law Center Economizer	Paul Sprehe & Associates	United Mechanical Contractors	06/15/78		\$ 47,07	3 55%	Law Center Funds
Housing Sitework	Architectural and Engineering Services	Cactus Construction Company	05/11/78	. 10/11/78	\$ 77,63	8 65%	Housing Repair and Renovation Accounts.
Housing Sprinklers	Architectural and Engineering Services	Cactus Construction Company	06/15/78	06/27/78	\$ 68,61 \$ 78,90	6.00 35% 5.12	Housing Repair and Renovation Accounts.
Cross Center Pormitory Renovation for F.A.A.	Architectural and Engineering Services	Physical Plant and Housing Forces			\$ 335,00	0 25%	Housing Accounts.

ARCHITECTURAL AND ENGINEERING SERVICES THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS IN VARIOUS STAGES OF PLANNING

PROGRESS REPORT - Sept. 1978

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
			NORMAN CAMPUS		
Richards Hall Renovation and Addition	l	McCune McCune & Associates	C 06/10/76	\$1,682,000	This project has been subdivided. The <u>addition</u> is under construction. Final plans for the <u>renovation</u> work have been developed.
Richards Hall Fixed Equipment	2	McCune McCune & Associates	C 06/10/76	\$ 185,120	This work has been subdivided.
Old Science Hall Renovation	4	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 278,000	Schematic plans have been approved.
Old Science Hall Fixed Equipmen	nt 5	Bass and Associates	C 01/22/76	\$ 68,202	Schematic plans have been approved.
Nielson Hall Renovation	18	Howard-Samis-Porch	C 01/22/76	\$ 496,000	Working drawings and specifications have been approved.
Nielsen Hall Fixed Equipment	19	Howard-Samis-Porch	C 01/22/76	\$ 7,157	Working drawings and specifications have been approved.
DeBarr Hall Renovation	21	Turnbull and MIIIs	C 01/22/76	\$ 465,295	Working drawings and specifications have been approved.
DeBarr Hall Fixed Equipment	22	Turnbull and Mills	C 01/22/76	\$ 10,885	Working drawings and specifications have been approved.
Physical Education Facility	23-A			\$3,100,000	Architectural firm selection procedures initiated.
Student Recreation Center	23-B			\$2,750,000	Architectural firm selection procedures initiated.
Max Westhelmer Taxiway Reconstruction		C. H. Guerusey & Company		\$ 160,000	Project has been subdivided with Phase I contin- uing and engineer selection procedure initiated for Phase II of the project.
Samuel Roberts Noble Microscopy Laboratory		Architectural Associates of Meyer/Brown, Incorporated		\$ 318,000	Architectural firm selection has been made. Contract being prepared.

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Acting President Morris said President Sharp recommended naming the entry lounge in Burton Hall Mary Warren Lounge.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

b. Business Administration Classroom Names

Acting President Morris requested approval to add the following item to the agenda for this meeting:

Several months ago, Mr. and Mrs. Edgar Sanditen, Tulsa, and Mr. Joseph Kantor, Tulsa, made substantial donations for remodeling and equipping two class-rooms in Adams Hall. The two projects are nearing completion.

The Vice President for Development has recommended that one classroom be named in memory of Mr. Sanditen's mother and father, Ann and Herman Sanditen, and one be named in memory of Mr. Kantor's father, Mr. Samuel M. Kantor.

Acting President Morris said President Sharp recommended approval of naming one of the newly remodeled classrooms in Adams Hall in memory of Ann and Herman Sanditen and the other in memory of Samuel M. Kantor.

There was no objection to adding this to the agenda for consideration at this time.

Regent Mitchell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

c. Right-of-Way

Continental Pipeline Company has submitted a request to purchase a right-of-way across property owned by the University of Oklahoma located in the $N\frac{1}{2}$ of Section 9, T8N, R2W and the $NW\frac{1}{2}$ of Section 10, T8N, R2W Cleveland County. This is the property known as the Noble Air Field Replacement Site.

The proposed line will be a 3" steel pipeline laid immediately south and parallel to Imhoff Road for a distance of 280 rods. The company has offered \$20 per rod for the right-of-way and damages.

Acting President Morris said President Sharp recommended that the right-of-way be granted at the offered price.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

d. Sale of Land in Logan County

The University owns (received under the will of Madge Mae Vincent) an undivided one-half interest in 158 acres of farm land in Logan County, located in NE½, Section 32, Township 14 North, Range 4 West, I.M. The owner of the other one-half interest in the land is the First National Bank and Trust Company of Guthrie. The bank has an offer for the land, less and except the minerals, and would like to sell.

Acting President Morris said President Sharp recommended that we join the bank in advertising this land, less and except the minerals, for sale to the highest bidder, reserving the right to reject all bids.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

VIII. Leases and Agreements

a. Summer Institute of Linguistics Agreement

The University has been contracting with the Summer Institute of Linguistics for a number of years for the use of space during the summer to conduct their language instruction program. A new agreement has been proposed for the summer of 1979. To summarize briefly, the agreement provides that the Regents will employ the Institute to instruct certain students at the University of Oklahoma in specialized linguistics and language courses during the summer session of 1979 with the courses of study to begin about June 11, 1979 and ending about August 10, 1979.

Except for the change in the appropriate dates, the contract proposed for 1979 would be the same as the one approved for 1978 except it would be modified to reflect an \$8,000 additional charge to the Summer Institute of Linguistics for the use of dining room and kitchen facilities. In addition, the amount paid to the Summer Institute of Linguistics for providing the instruction will be modified to increase the rate on the first 1,000 student credit hours from \$45,182 to \$50,182.

Acting President Morris said President Sharp recommended approval of entering into an agreement with the Summer Institute of Linguistics for the summer of 1979 as explained above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

b. Oklahoma Geological Survey Agreement

A renewal of the agreement between the Oklahoma Geological Survey and the U.S. Geological Survey for the 1979 fiscal year has been proposed. The agreement provides that each party will contribute \$180,000 during the period July 1, 1978 through June 30, 1979 for the program: An Investigation of the Water Resources of Oklahoma. The University's share of the \$180,000 will be \$88,500 in cash repay and \$91,500 in direct services. The amounts contributed will cover all of the costs of the necessary field and office work directly related to this program but excluding any general administrative or accounting work in the office of either party and excluding the cost of publication by either party of the results of the program. The terms of the agreement are identical with the agreements of previous years.

Acting President Morris said President Sharp recommended approval of entering into an agreement with the United States Geological Survey as explained above for the fiscal year 1979.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

c. Oil and Gas Lease

At the July 19 meeting the Board authorized the University to advertise for oil and gas lease the following described property:

West of the NE%, Section 15, 14N, 1W in Oklahoma County.

The Board also authorized any lease entered into as a result of the bids to include the following provisions:

- 1. A delay rental to be negotiated by and between the parties with a minimum of \$5.00 per acre
- The right of the University to purchase all of the oil and/or gas produced
- 3. A 3-year lease
- 4. Compulsory drilling within one year
- 5. 3/16ths royalty

Appleton Oil Company, the firm that requested we advertise the property for oil and gas lease originally, has now requested that the entire quarter section of land be advertised and also that the standard one-eighth royalty provision be allowed.

Acting President Morris said President Sharp recommended that the Regents authorize advertising all of the NE $\frac{1}{4}$, Section 15, 14N, 1W, Oklahoma County for oil and gas lease and that the previous provisions of the lease be reaffirmed.

Regent Bell reported that this was reviewed by the Facilities Planning Committee at the meeting yesterday, and the Committee concurs with President Sharp's recommendation. Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

H. University Development

VI. Investments

The following changes in investments were proposed by J. & W. Seligman & Co. on August 17, 1978, in order to consolidate and upgrade the bond portfolio:

			Market		Annual	Annual Yiel	
Amount	Security	Cost	<u>Price</u>	<u>Value</u>	Income	Current	Maturity
PROPOSED	SALES						
\$10,000	Bankers Trust 4 1/2%						
	due 12-15-88	\$10,170	85	\$ 8,500	\$ 450	5.30%	6.44%
15,000	Chase Manhattan 4.60%						
	due 6-1-90	15,000	84	12,600	690	5.48	6.60
15,000	Burlington 4 3/4%						
	due 7-15-90	15,125	82	12,300	712	5.79	7.00
10,000	Anheuser Busch 6%						
	due 7-1-92	10,075	84	8,400	600	<u>7.14</u>	<u>7.90</u>
		\$50,370		\$41,800	\$2,452	<u>5.87</u> %	%
PROPOSED PURCHASES							
\$55,000	Texaco 5 3/4% due 7-1	5-97	76	\$41,800	\$3,162	7.56%	8.35%

These transactions have been approved by the President of the University.

Acting President Morris said President Sharp recommended confirmation of the investment changes shown above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, and Little. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:00 a.m.

Barbara H. James

Executive Secretary of the Board of Regents

Others present at all or part of the meeting:

Dr. Bernard McDonald, Chair, Norman Campus Faculty Senate

Ms. Junetta Davis, Associate Professor of Journalism

Dr. Richard Fowler, George Lynn Cross Research Professor of Physics and Astronomy

Dr. Robert Martin, Associate Vice President for Continuing Education and Public Service

Mr. Earl Whitman, Purchasing Director

Mr. Walter Mason, Affirmative Action Officer, Norman Campus

Ms. Karen Thrailkill

Mr. David Walters, Assistant Provost, Health Sciences Center

Mr. Harold Ray, Assistant to the Vice President for the University Community

Mr. Arthur Tuttle, University Architect

Mr. Leo Yanda, Associate Director, Architectural and Engineering Services

Ms. Kathy Anderson, Assistant to the Vice President and Project Manager, Office of Administration and Finance

Mr. William H. Jordan, Assistant to the Vice President for Administration and Finance

Ms. Donna Murphy, Associate Director, Media Information Office

Mr. Dave Smeal, Assistant Director, Media Information Broadcast Services

Mr. Jim Bross, The Norman Transcript

Ms. Marilyn Duck, Oklahoma City Times

David Leroy, KNOR

Tim Granahan, KGOU

Andy Rieger, The Oklahoma Daily

KTVY