

C O N T E N T S
REGULAR MEETING OF THE BOARD OF REGENTS
THE UNIVERSITY OF OKLAHOMA
JULY 19, 1978

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MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
JULY 19, 1978

A regular meeting of the Board of Regents of The University of Oklahoma was held in Dining Room 5 in the Oklahoma Memorial Union on the Norman Campus of the University on Wednesday, July 19, 1978, beginning at 10:40 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Oklahoma Legislature).

The following were present: Regent Bob G. Mitchell, M.D., President of the Board, presiding; Regents K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., Charles E. Engleman, Ronald H. White, M.D., and Dan Little.

The following were also present: Dr. Paul F. Sharp, President of the University; Provosts Thurman and Morris; Vice President Burr, Acting Vice President Farley, Interim Vice President Stout, Executive Assistant Ray, Mr. R. Boyd Gunning, and Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the meeting held on June 15, 1978, were approved as printed and distributed on motion by Regent Engleman and the following affirmative vote: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Regent Mitchell made the following statement regarding the status of the presidential search:

"First of all, I would really like to thank all the members of the Presidential Search Committee. We feel that they have done a wonderful job, and due to their dedication and long hours of work, we feel that we will have made a selection by September 1. They sent forward seven outstanding names. I feel that any one of the seven would be an outstanding President. We're not releasing the names because most of the candidates did not wish their names released. These candidates will be interviewed by the Regents, and they will be allowed to talk and visit with anyone that they wish. We hope to be completed with the interviews within the next thirty days. Shortly thereafter, the President will be named. I feel sure that due to the high quality of the candidates presented to the Regents by the Search Committee, the President will come from this group of seven."

Regent Bell, Chair of the Facilities Planning Committee, said the only item considered by the Committee at the meeting yesterday which was not listed on the agenda mailed to the Regents is the following:

Family Medicine Clinic - Bartlesville

The University will establish a Model Unit, Family Practice, in Bartlesville for the training of Family Practice Residents and students. The program will be operated in collaboration with the Washington County Medical Society and the Jane Phillips Episcopal Memorial Medical Center and under the supervision of the Department of Family Practice, Tulsa Medical College.

The program was funded effective July 1, 1978. Details of a lease arrangement for approximately 6,000 square feet are now being finalized by University Legal Counsel and attorneys for the Jane Phillips Episcopal Memorial Center. The lease will be brought to the Regents for final approval.

Commitment in principle to the program is necessary in order for the Medical Center to begin demolition of present facilities.

President Sharp recommended approval of the program and proposed facilities in Bartlesville contingent upon approval by Legal Counsel of the University of the final lease document.

The Regents unanimously approved adding this item to the agenda at this time.

Regent Bell said the Facilities Planning Committee is in agreement with the President's recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Regent Engleman, Chair of the Administration and Organization Committee, said there was one item considered by this Committee which was not included in the agenda mailed to the Regents. There was no objection on the part of the Regents to adding to the agenda for consideration at this time the following regarding two interim appointments:

President Sharp recommended that in order to fill the responsibilities of the Vice Provost for Research Administration and the Graduate Dean during the interim period that the two functions be split with the following appointments:

1. That Dr. Marilyn Affleck, currently Assistant Dean of the Graduate College be given the additional title of Interim Dean of the Graduate College, with a monthly salary supplement of \$500 for the duration of the interim period, effective September 1, 1978.
2. That Dr. Kenneth E. Starling, George Lynn Cross Research Professor of Chemical Engineering, be given the additional title of Interim Vice Provost for Research Administration, 1/2 time, with a monthly salary supplement of \$250 for the interim period, effective September 1, 1978.

Regent Engleman said the Committee discussed the appointments and agrees with them. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

A. General University

I. Administration

a. Norman Campus Affirmative Action Plan Update

One of the conditions attached to the approval of our Affirmative Action Plan was that it be updated annually. The Equal Opportunity Committee and the Affirmative Action Office have been involved with this for some time and the new plan was enclosed with this agenda. The policies and procedures in the updated Affirmative Action Plan have not been changed. The work force analyses have been updated.

Regent Engleman said Mr. Walter Mason and Mr. Bill McCabe, the University's two Affirmative Action Officers, met with the Administration and Organization Committee yesterday. Mr. Mason reviewed the Affirmative Action Plan for the Norman Campus and commented on the accomplishments and the goals for the future. Mr. Engleman said the policies and procedures included in our approved Plan have not been changed in this update, but the work force analyses have been reviewed and updated. Mr. Engleman said this update is an annual step required for our approved Affirmative Action Plan, but it does not require action of the Board. It was reported for information.

II. Academic

a. Faculty Appeals Boards Terms

Section 3.8.5(d) of the Faculty Personnel Policy provides that the terms of service for those on both the Norman and Health Sciences Center Faculty Appeals Boards shall begin July 1 and end June 30 with the exception that if a hearing is in progress any retiring member of the Board who is on the Hearing Committee shall continue on the committee until the case in process is closed.

Recently it has come to our attention that this timing presents some severe continuity problems. Appeals resulting from tenure and promotion reviews, for instance, are often raised during the first part of the summer and a change in the membership of the Faculty Appeals Boards effective July 1 has complicated the handling of some of these cases on the Norman Campus. After discussion of this matter with several individuals involved it was agreed that it would be desirable to change the effective dates of the terms of service for the Faculty Appeals Boards to correspond with the effective dates for the other councils and committees; that is, to make the new terms begin September 1.

President Sharp recommended that the terms of service for those on both the Norman and Health Sciences Center Faculty Appeals Boards be changed to begin September 1 and end August 31, effective with the summer of 1979. If this change is approved by the Regents, the unnumbered paragraph immediately following Section 3.8.5(d) will read as follows:

All members of the Board are eligible for re-election. Terms of service shall begin September 1 and end August 31 except that, if a hearing is in progress at this time, any retiring member of the Board who is on the Hearing Committee shall be continued on the committee until the case in process is closed.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

III. Finance and Management

a. Insurance Benefits for Part-Time Employees

At the December 8, 1977 meeting the University Regents authorized the University to provide certain insurance benefits for part-time faculty and staff on both campuses of the University. Under this policy, which was implemented January 1, 1978, the University provides the following insurance benefits regardless of the full-time equivalency of the appointment if the individual is one-half time or more:

<u>Insurance</u>	<u>Benefit</u>
Health	One-half of premium for employee coverage
Term Life	Full premium for amount equal to 1½ times annual salary rounded to nearest \$1,000 on the Norman Campus and 1 times annual salary rounded to the nearest \$1,000 at the Health Sciences Center
AD&D	Full premium for \$10,000 coverage

The University's Employment Benefits Committee has unanimously recommended a change in this policy to provide insurance benefits in proportion to the full-time equivalency of the appointment. This will affect health insurance and AD&D insurance premiums but not premiums for life insurance. Cost projections for both campuses indicate the additional costs to be negligible and not a factor.

President Sharp recommended approval of a change in policy on providing insurance benefits for part-time faculty and staff to provide health insurance and accidental death and dismemberment insurance benefits in proportion to the full-time equivalency of the individual's appointment if one-half time or over. President Sharp recommended also that this change be effective November 1, 1978. To be eligible, staff who are one-half time or more must be on other than undergraduate or graduate student appointments.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Health Insurance Agreement

The University's group health insurance contract with Atlas Life Insurance Company provides for changes with 120 days notice prior to the expiration of the contract then in being. Atlas notified the University within the specified time provision that it wished to make adjustments to the premium structure for the contract year beginning November 1, 1978. Their request included the equal of a 7.4% increase in premiums.

Subsequent to receiving Atlas' request for premium increases, the University administration negotiated changes having the net effect of reducing the premium increase to 5.2%. The projected dollars of increase for the two campuses combined is \$121,206 of which \$70,906 is institutional share and \$50,300 is to be charged to employees contributions.

The Employment Benefits Committee (University) has reviewed the Atlas request and recommends approval. They made mention of Atlas' excellent claims service in recommending continuation of the program with the Company.

President Sharp recommended continuation of the group health insurance contract with the Atlas Life Insurance Company. Such continuation incorporates the premium modifications requested by Atlas as modified through administrative negotiations with an average premium increase of 4%. The changes will take effect with the contract year beginning November 1, 1978. (This recommendation revised slightly by President Sharp at the meeting.)

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

V. Relations and Development

a. Lew Wentz Foundation Trustee

The trust agreement of the Lew Wentz Foundation provides for a Regents' Trustee who is a member of and selected by the Board of Regents of

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the University of Oklahoma. The term of the Regents' Trustee of the Lew Wentz Foundation is three years. The first such Trustee, Thomas R. Brett, was appointed in October, 1972 and reappointed in October, 1975. His term expires in October, 1978.

President Sharp recommended that Regent Charles E. Engleman be appointed Regents' Trustee of the Lew Wentz Foundation for a three-year term effective October 1, 1978.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

B. The Health Sciences Center

II. Academic

a. Faculty Personnel Actions

LEAVE OF ABSENCE:

William D. Stanhope, Associate Professor of Family Practice and Community Medicine and Dentistry, sabbatical leave of absence with half pay, September 1, 1978 through August 31, 1979. To participate in the Robert Wood Johnson Health Policy Fellowship program.

APPOINTMENTS:

Jeptha W. Dalston, Ph.D., reappointed Adjunct Professor of Health Administration, without remuneration, July 1, 1978.

Joseph N. Exendine, Dr.P.H., Adjunct Associate Professor of Health Administration, without remuneration, July 1, 1978 through June 30, 1979.

Roger Albert Siemens, M.D., Clinical Assistant Professor of Surgery, Tulsa, without remuneration, June 1, 1978.

Nancy Lynne Dawson, M.D., Clinical Instructor in Dermatology, without remuneration, July 1, 1978.

Ross Charles Hensley, M.D., Clinical Instructor in Dermatology, without remuneration, July 1, 1978.

Lien Thi Thanh Duong, M.D., Clinical Instructor in Pediatrics, without remuneration, July 1, 1978.

Cynda Adawn Grimes, Special Instructor in Physical Therapy, without remuneration, July 1, 1978.

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Bruce Leon Storms, M.D., Clinical Instructor in Surgery, without remuneration,
July 1, 1978.

David N. Kahn, M.D., Clinical Assistant in Medicine, without remuneration,
June 1, 1978.

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NAME	TITLES	FTE INCOME CELLING	GUARANTEED BASE SALARY		PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
APPOINTMENTS:							
Syed M. H. Qadri, Ph.D.	Associate Professor of Pathology	\$39,000		\$30,000	\$ 9,000	7-1-78 thru 6-30-79	
Ralph David Nepveux, M.D.	Assistant Professor of Anes- thesiology	61,000		35,385	25,615	7-1-78 thru 6-30-79	
Walter Hans Conrad Burgdorf, M.D.	Assistant Professor of Derma- tology	55,000		29,000	26,000	8-1-78 thru 6-30-79	
William Patrick Gideon, M.D.	Reappointed Assistant Professor of Gynecology and Obstetrics, Tulsa	59,000		25,394.52	33,605.48	7-1-78 thru 6-30-79	Omitted from Budget
Christopher Robert McDonald, M.D.	Assistant Professor of Medicine	50,000		32,500	17,500	7-1-78 thru 6-30-79	
Jose Carlos Meeroff, M.D.	Assistant Professor of Medicine	61,000		35,000	26,000	7-1-78 thru 6-30-79	
Ronald Phillip Painton, M.D.	Assistant Professor of Medicine	50,000		32,500	17,500	7-1-78 thru 6-30-79	
Judith Gay Harned, Ph.D.	Assistant Professor of Nursing; Research Consultant, College of Nursing	24,048		20,040	4,008	7-1-78 thru 6-30-79	
Doris Lee Pennington	Assistant Professor of Nursing	19,428		16,190	3,238	8-1-78 thru 5-31-79	
Michael D. Rohrer, D.D.S.	Assistant Professor of Oral Pathology, College of Dentis- try; Adjunct Assistant Professor of Pathology, College of Medi- cine	36,000		26,000	10,000	7-1-78 thru 6-30-79	
Howard Goss Johnson, III, D.D.S.	Assistant Professor of Periodon- tics	44,000		26,584	17,416	8-1-78 thru 6-30-79	
Robert Taylor Buchanan, M.D.	Assistant Professor of Surgery	61,000		25,000	36,000	7-1-78 thru 6-30-79	
Quilla Dean Bell Turner	Instructor in Nursing	16,312		13,593	2,719	8-1-78 thru 6-30-79	

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NAME	TITLES	FTE INCOME CEILING	GUARANTEED BASE SALARY		PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
CHANGES:							
Mary Frances Block	Assistant Professor of Gynecology and Obstetrics	\$54,000		FROM: \$23,500 TO: 25,000	FROM: \$30,500 TO: 29,000	7-1-78 thru 6-30-79	Correction
Willie V. Bryan	Assistant Dean of Student Affairs, College of Health; Associate Professor of Allied Health Education; given additional title of Associate Professor of Social Sciences and Health Behavior; title of Assistant Professor of Human Ecology and Environmental Health deleted.		FROM: \$27,500 TO: 30,500	\$24,000	FROM: 3,500 TO: 6,500	7-1-78	Correction
Richard T. Calvin	Assistant Professor of Pediatrics		FROM: 55,000 TO: 61,000	32,000	FROM: 23,000 TO: 29,000	7-1-78 thru 6-30-79	Correction
Jay P. Cannon	Assistant Professor of Surgery	61,000		FROM: 23,587 TO: 30,000	FROM: 37,413 TO: 31,000	7-1-78 thru 6-30-79	
Nancy R. Craig	Clinical Assistant Professor of Anesthesiology; given additional title of Assistant Professor of Surgery		FROM: WITHOUT REMUNERATION TO: 61,000	TO: 30,000	TO: 31,000	5-15-78 thru 6-30-78	
Warren M. Crosby	Professor of Gynecology and Obstetrics; Vice-Chair, Department of Gynecology and Obstetrics	83,000		FROM: 37,790 TO: 38,870	FROM: 45,210 TO: 44,130	7-1-78	Correction
Kola Danisa	Assistant Professor of Medicine	54,350		FROM: 33,000 TO: 34,000	FROM: 21,350 TO: 20,350	7-1-78 thru 6-30-79	Correction
Bruce A. Darrow	Clinical Instructor in Gynecology and Obstetrics	10,000		FROM: 4,569 TO: 4,719	FROM: 5,431 TO: 5,281	7-1-78 thru 6-30-79	.20 time .20 time Correction
Jessica P. Dolphin	Assistant Professor and Director of Continuing Education, College of Nursing		FROM: 24,718 TO: 26,519	FROM: 20,599 TO: 22,099	FROM: 4,119 TO: 4,420	7-1-78 thru 6-30-79	
Susan E. Farrell	Title changed from Clinical Assistant Professor to Assistant Professor of Pediatrics, Tulsa.		FROM: WITHOUT REMUNERATION TO: 60,000	TO: 35,000	TO: 25,000	7-1-78 thru 6-30-79	

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NAME	TITLES	FTE INCOME	GUARANTEED BASE SALARY		PPP EARNINGS	EFFECTIVE	REMARKS
		CEILING	TENURED	NON-TENURED	POTENTIAL	DATE	
Robert H. Gibbs	Title changed from Professor of Medicine to Clinical Professor of Medicine, Tulsa; Retains title of Clinical Professor of Medicine	FROM: \$73,000 TO: WITHOUT	FROM: \$42,000 REMUNERATION		FROM: \$31,000	6-1-78	
Blayne M. Holtzman	Title changed from Adjunct Assistant Professor to Assistant Professor of Radiologic Technology	FROM: 17,600 TO: 19,000		FROM: \$15,600 TO: 17,000	\$ 2,000	7-1-78 thru 6-30-79	
Ozro R. Kling	Associate Professor of Gynecology and Obstetrics; Adjunct Assistant Professor of Physiology and Biophysics	\$49,000	FROM: 25,500 TO: 27,000		FROM: 23,500 TO: 22,000	7-1-78	Correction
Michael P. Lerner	Associate Professor of Microbiology and Immunology, Colleges of Medicine and Dentistry	41,000	FROM: 22,929 TO: 23,370		FROM: 18,071 TO: 17,530	7-1-78	Correction
Norman S. Levine	Associate Professor of Surgery; Chief, Plastic Surgery Section	70,000		FROM: 25,197 TO: 30,000	FROM: 44,803 TO: 40,000	7-1-78 thru 6-30-79	
Agustin D. Lopez	Professor of Psychiatry and Behavioral Sciences	72,000	FROM: 53,225 TO: 54,225		FROM: 18,775 TO: 17,775	6-4-78	
Roderick E. McCallum	Associate Professor of Microbiology and Immunology, Colleges of Medicine and Dentistry; Adjunct Associate Professor of Oral Pathology, College of Dentistry	FROM: 39,000 TO: 41,000	26,284		FROM: 12,716 TO: 14,716	7-1-78	Correction
Audrey J. McMaster	Associate Professor of Gynecology and Obstetrics; Clinical Associate Professor of Family Practice, Community Medicine and Dentistry	71,000	FROM: 31,250 TO: 32,200		FROM: 39,750 TO: 38,800	7-1-78	Correction
Jorge A. Miranda-Vargas	Clinical Assistant Professor of Psychiatry and Behavioral Sciences	FROM: 37,500 TO: 45,000		FROM: 30,381 TO: 36,504	FROM: 7,119 TO: 8,496	6-4-78 thru 6-30-79	.62½ time .75 time
Ned B. Nichols	Associate Professor of Medicine; given additional title of Adjunct Associate Professor of Allied Health Education	74,500	FROM: 50,452 TO: 44,219		FROM: 24,048 TO: 30,231	7-1-78	Correction
Michael Pollay	Professor of Surgery; Chief, Section of Neurosurgery	83,500	FROM: 43,821 TO: 45,178		FROM: 39,679 TO: 38,322	7-30-78	

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NAME	TITLES	FTE INCOME	GUARANTEED BASE SALARY		PPF EARNINGS	EFFECTIVE DATE	REMARKS
		CEILING	TENURED	NON-TENURED	POTENTIAL		
Donald K. Rahhal	Associate Professor of Gynecology and Obstetrics	FROM: \$63,000 TO: 64,000	FROM: \$30,000 TO: 30,760		FROM: \$33,000 TO: 33,240	7-1-78	Correction
John J. Rowsey	Clinical Associate Professor of Ophthalmology	FROM: 8,438 TO: 9,164		FROM: \$ 8,438 TO: 9,164	0 0	7-30-78 thru 6-30-79	.15 time .15 time
Milton J. Serwer	Clinical Professor of Gynecology and Obstetrics	\$32,000		FROM: 12,200 TO: 12,950	FROM: 19,800 TO: 19,050	7-1-78 thru 6-30-79	.40 time .40 time Correction
Edwin I. Smith	Professor of Surgery; Chief, Section of Pediatric Surgery; Clinical Professor of Pediatrics	83,500		FROM: 31,200 TO: 35,000	FROM: 52,300 TO: 48,500	7-1-78	
Raymond O. Smith	Title changed from Professor of Otorhinolaryngology and Vice Head, Department of Otorhinolaryngology to Clinical Professor of Otorhinolaryngology		FROM: 84,000 TO: WITHOUT REMUNERATION	FROM: 39,844	FROM: 44,156	6-30-78	
Howard F. Stein	Clinical Associate Professor of Family Practice and Community Medicine and Dentistry	35,000		FROM: 24,670 TO: 24,076	FROM: 10,330 TO: 10,924	7-1-78 thru 6-30-79	Correction
Ronald G. Wheeland	Title changed from Instructor to Visiting Lecturer in Dermatology	FROM: 40,000 TO: WITHOUT REMUNERATION		FROM: 18,000	FROM: 22,000	6-30-78	
Robert M. Zumwalt	Clinical Assistant Professor of Family Practice and Community Medicine and Dentistry	FROM: 17,500 TO: 34,650		24,500	FROM: 0 TO: 10,150	7-1-78 thru 6-30-79	.25 time .49 time Correction

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CHANGES:

Barbara Ann Allen, Clinical Associate Professor of Psychiatry, Tulsa; given additional title of Adjunct Assistant Professor of Human Relations, Norman Campus, without remuneration, July 1, 1978.

John D. Bruner, Clinical Instructor in Dental Services Administration, salary changed from \$1,750 for 12 months, .20 time, to without remuneration, July 1, 1978.

Mark Allan Capehart, Clinical Instructor in Surgery, Tulsa; given additional title of Clinical Instructor in Orthopaedic Surgery, July 1, 1978.

Chesterfield G. Gunn, Professor of Medicine and Adjunct Professor of Psychiatry and Behavioral Sciences; delete title of Adjunct Professor of Psychiatry and Behavioral Sciences, July 1, 1978.

William E. Harrison, Jr., Clinical Associate Professor of Surgery, Tulsa; given additional title of Clinical Associate Professor of Orthopaedic Surgery, July 1, 1978.

Michael D. Kuns, Instructor in Dental Services Administration, salary changed from \$1,750 for 12 months, .20 time, to without remuneration, July 1, 1978.

John Vernon Patmon, Clinical Instructor in Dental Services Administration, salary changed from \$1,750 for 12 months, .20 time, to without remuneration, July 1, 1978.

Daniel C. Plunket, Professor and Head of Pediatrics, Tulsa; appointed Acting Dean, University of Oklahoma Tulsa Medical College, September 1, 1978.

Lucien D. Rose, Clinical Instructor in Pediatrics and Adjunct Assistant Professor of Psychiatry and Behavioral Sciences; delete title of Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, July 1, 1978.

John B. Vosburgh, promoted from Clinical Instructor to Clinical Assistant Professor of Orthopaedic Surgery, July 1, 1978. Retains title of Clinical Assistant Professor of Surgery, Tulsa.

James E. White, Clinical Associate Professor of Surgery, Tulsa; given additional title of Clinical Associate Professor of Orthopaedic Surgery, July 1, 1978.

TERMINATIONS:

Adele R. Altman, Clinical Associate Professor of Radiological Sciences, July 13, 1978. To accept a position at the University of New Mexico School of Medicine.

Claude M. Bloss, Adjunct Assistant Professor of Health Administration, July 1, 1978.

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Betty Joan Calloway Bohannon, Instructor in Nursing, June 1, 1978.

Doyle G. Boss, Special Instructor in Physical Therapy, July 1, 1978.

Cecelia Conoly, Assistant Professor of Occupational Therapy, July 1, 1978. To accept another academic position.

Patricia McMillan Jamison, Associate Professor of Nursing, July 1, 1978.

Kitty L. Pittman, Visiting Instructor in Medical Library Science, July 7, 1978.

Mary Elizabeth Porter, Assistant Professor of Pharmacy, July 13, 1978.

Marilyn Scoggin Vent, Assistant Professor of Medical Library Science, August 29, 1978.

Robert A. Yeakley, Clinical Assistant Professor of Gynecology and Obstetrics, Tulsa, June 2, 1978. To enter private practice.

Tom Sawyer Zenor, Adjunct Instructor in Pharmacy, May 1, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

President Sharp reported the following deaths:

Walter Joel, Professor Emeritus of Pathology, February 12, 1978.

James N. Owens, Clinical Associate Professor of Pathology, August 16, 1977.

III. Finance and Management

a. Staff Personnel Actions

APPOINTMENTS:

Joan Claire McIntyre, Nurse Clinician, Department of Surgery, \$13,500 for 12 months, June 1, 1978. Professional Staff.

Di Merritt, Systems Analyst, Computing Services, \$18,500 for 12 months, June 5, 1978. Professional Staff.

Novell J. Wilson, Medical Technologist, Department of Medicine, Tulsa, \$11,400 for 12 months, June 8, 1978. Professional Staff.

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CHANGES:

Kathleen Anne Faulkner, title changed from Assistant Registrar for Admissions to Assistant Director for Admissions, Student Services, June 1, 1978.

Carl Lee, Manager, General Services, salary increased from \$12,850 to \$13,850 for 12 months, July 1, 1978.

TERMINATIONS:

Patricia Ann Pate, Manager, General Services, June 27, 1978.

Mona Peak, Staff Nurse, Department of Family Practice and Community Medicine and Dentistry, June 9, 1978.

David E. Royer, Software Analyst, Computing Services, August 16, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Insurance - Steam and Chilled Water Plant

Bids were requested for blanket fire, extended coverage, vandalism and malicious mischief insurance coverage for a three-year period for the Steam and Chilled Water Plant.

The following bids were received:

Morris-Hopson Insurance	
El Reno	\$ 90,945
McCullough-Simms Agency	
Oklahoma City	\$118,889

The bids were evaluated by the Purchasing Department and the Site Support Department. Their recommendation is to accept the lowest bid.

Funds will be available in 90010090 to pay for this purchase.

President Sharp recommended that the bid be awarded to Morris-Hopson in the amount of \$90,945.00 for a three-year period beginning August 15, 1978.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Utility System Revenue Bonds, Series 1978

As authorized in April of this year, development efforts have proceeded with a Series 1978 of the Utility System Revenue Bonds. This bond issue will finance the acquisition and construction of:

1. Efficiency improvements to the Steam and Chilled Water System
2. An additional 6,000 ton steam turbine driven water chiller
3. The closing of the north section of the main distribution loop
4. Tunnel and distribution system expansion to allow for new customer loads

The preliminary draft of the Official Notice of Sale and Official Statement was enclosed with the agenda. This Official Statement includes the final draft of the Feasibility Study prepared by Flack and Kurtz Consulting Engineers.

President Sharp recommended that the following Resolution approving the Official Notice of Sale and Official Statement for the Utility System Revenue Bonds, Series 1978, be approved:

A RESOLUTION DETERMINING THAT THE PROJECT IS NEEDED FOR THE COMFORT, CONVENIENCE AND WELFARE OF THE STUDENTS OF THE UNIVERSITY OF OKLAHOMA; APPROVING THE PRELIMINARY OFFICIAL STATEMENT CONTAINING THE STATEMENT OF ESSENTIAL FACTS PERTAINING TO THE REGENTS UTILITY SYSTEM REVENUE BONDS SERIES 1978 AND DIRECTING THAT SAME BE FORWARDED TO THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

NOW, THEREFORE, BE IT RESOLVED BY THE REGENTS OF THE UNIVERSITY OF OKLAHOMA:

SECTION 1. Pursuant to Title 70 Oklahoma Statutes, Sections 4001 and 4013 and based on the facts presented to the Board of Regents, it is hereby determined that the "Project" as defined in the Preliminary Official Statement approved by Section 2 of this Resolution is necessary for the comfort, convenience and welfare of the students of the University of Oklahoma and suitable for the purposes for which the University was established.

SECTION 2. Statement of Essential Facts. The Preliminary Official Notice of Sale and Official Statement presented to the Regents on this date,

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which contains the Statement of Essential Facts pertaining to the \$7,600,000 Regents of the University of Oklahoma Utility System Revenue Bonds, Series 1978, is hereby adopted and approved and the President of the University of Oklahoma is directed to forward same to the Oklahoma State Regents for Higher Education for examination and determination that the projected revenue will satisfy the financial obligation to be incurred under the proposed bond issue.

A copy of the Official Statement is attached, Exhibit A, as a part of these minutes.

Regent Bell said this was reviewed by the Facilities Planning Committee and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Health Sciences Center for June, 1978 was included with the agenda. Also reported was a list of all contracts executed during the same period of time on proposals previously reported.

President Sharp recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

V. Operations and Physical Plant

a. Oklahoma Health Center Graphics System

Over the past several years the University of Oklahoma has participated with all the institutions that are a part of the Oklahoma Health Center in developing a comprehensive graphics and information program. The basic purpose of this program is to provide directional information for pedestrian and vehicular circulation throughout the Oklahoma Health Center area and to offer a visible, yet subtle, tie between the institutions within the Center. Similar programs of Center-wide impact are the street light system, traffic signal light system, the median and building site landscape installations, and the earth-tone pallet of materials in the building exteriors. These efforts toward an Oklahoma Health Center identity have involved each institution and each institution has agreed administratively to insure that the Oklahoma Health Center identity is permanently established.

Through the assistance of the Oklahoma City Urban Renewal Authority, a design and a bid package have been developed for the fabrication and installation of signs and other graphic units throughout the center. The University's portion of the work has been estimated at approximately \$45,000 with the combined cost and project participation by all institutions estimated at \$180,000. Project funds for the Health Sciences Center's portions of this work are available in the building construction project accounts and the parking system reserves.

President Sharp recommended that the University administration be authorized to join with other institutions in the Oklahoma Health Center and to pay for the elements in the installation of a Center-wide graphics system and to pay for the portion of the systems that is directly related to the buildings and services of the University of Oklahoma Health Sciences Center.

Regent Bell said this was reviewed by the Facilities Planning Committee and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Lease Agreement for Shawnee Family Medicine Clinic

A lease has been proposed between the Shawnee Hospital Authority and the Board of Regents covering space to be leased in an office building known as the Shawnee Medical Center Hospital and Clinic, located at 1102-1106 W. McArthur, Shawnee, Oklahoma, to be used as a clinic for the Shawnee Family Practice Residency Program of the University of Oklahoma.

The lease will be effective July 1, 1978 or as soon thereafter as the remodeling of the premises is complete at a rate of \$1,700.00 per month for 4,080 square feet of space or a total of \$20,400.00 per year. The term of the lease is one year.

President Sharp recommended approval of entering into an agreement with the Shawnee Hospital Authority covering the space to be occupied by the University of Oklahoma Shawnee Family Practice Residency Program.

Regent Bell said this was reviewed by the Facilities Planning Committee and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Enid Family Medicine Clinic

In 1976 a lease agreement was entered into between the Enid Clinic and the Regents covering space in the Enid Clinic Building, 617 S. Quincy Street,

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Enid to be used as a model clinic for the Garfield County Family Practice Residency Program of the University of Oklahoma. The space was renovated for our use. The rental rate at that time was \$5.00 per square foot per year.

A renewal of this lease has been proposed at a rental rate of \$5.25 per occupied square foot per annum. The proposed renewal was effective July 1, 1978 and is effective for one year but subject to renewal on an annual basis at the option of the University.

President Sharp recommended approval of renewing the lease agreement with the Enid Clinic covering the space in the building at 617 S. Quincy Street, Enid, as explained above.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. Family Medicine Clinic - Oklahoma City

Because of an increase in the size of the Family Practice Programs, additional facilities are required in order to meet the teaching and patient care needs of this model unit program.

The purchase of a clinic building has been negotiated to meet this need. Located at 400 N.E. 50th Street, this brick structure contains 5,737 square feet and is sited on a 1.07 acre tract. The clinic, including exam rooms, a pharmacy, laboratory, and X-ray facilities, is fully equipped and furnished.

The negotiated purchase price is \$400,000. The terms of the purchase are \$100,000 down with the seller, Lincoln Medical Center, Inc., financing the remaining \$300,000 over an 84-month period. At the agreed upon interest rate of 4/45%, the total financing charge will be \$49,734. The property has been appraised at \$400,000 by Mr. George Weber.

The property will be purchased by Health Science Facility, Inc. The Board of Directors has approved the purchase.

President Sharp recommended approval of the purchase of the property at 400 N.E. 50th Street for the amount of \$400,000 by Health Science Facility, Inc.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

e. Real Estate Purchase

The property at 626 N.E. 14th Street, which is contiguous to other properties owned by the University of Oklahoma, the University Foundation, and Health Sciences Facility, Inc., has recently been offered for sale. Health Sciences Facility, Inc. negotiated to purchase the property. The intended use for this property will be as a Continuing Education House.

A negotiated purchase price of \$57,500 has been accepted by the seller. The Board of Directors of Health Sciences Facility, Inc. approved this purchase on July 10.

President Sharp recommended the approval of the purchase of 626 N.E. 14th Street at a price of \$57,500 by Oklahoma Health Sciences Facility, Inc.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

f. Sale of Houses - 700 Block Northeast 14th and 15th

Bids were opened on July 10 for five houses owned by Health Sciences Facility, Inc. Eleven bidders submitted 20 bids. A tabulation is as follows:

Combined Bids - Total All 5 Houses

<u>Name of Bidder</u>	<u>Amount of Bid</u>	<u>Conditions</u>
Mr. Jefry Gilbert	\$113,760	
Mr. Ray Drake	\$ 95,592	

706-708 N.E. 15th Street

<u>Name of Bidder</u>	<u>Amount of Bid</u>	<u>Conditions</u>
Ms. Diane Willis	\$ 19,000	
Mr. Yarborough-Mr. Watson	\$ 15,001	

716-718 N.E. 15th Street

<u>Name of Bidder</u>	<u>Amount of Bid</u>	<u>Conditions</u>
Bich Gung Nguyen	\$ 20,000	
Dr. Seshachala Dutta	\$ 5,005	
Dr. Seshachala Dutta	\$ 8,000	Including 720-722 N.E. 15th
Dr. Seshachala Dutta	\$ 10,000	Including 720-722 N.E. 15th 721 N.E. 14th.

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Mr. Ray Drake	\$34,320
Mr. Robert L. Phillips	\$25,000
Ms. Diane J. Willis	\$20,000
United Business Services	\$30,000
Mr. Thomas Henry	\$16,505
Ms. Janice Neal McCrae	\$45,500
Mr. Yarborough-Mr. Watson	\$20,001

721 N.E. 15th Street

<u>Name of Bidder</u>	<u>Amount of Bid</u>	<u>Conditions</u>
Mr. James H. Black	\$ 17,500	
Mr. Yarborough-Mr. Watson	\$ 12,501	

721 N.E. 14th Street

<u>Name of Bidder</u>	<u>Amount of Bid</u>	<u>Conditions</u>
Ms. Elizabeth Manous	\$ 20,000	
Ms. Diane J. Willis	\$ 17,000	
Mr. Yarborough-Mr. Watson	\$ 17,001	

720-722 N.E. 15th Street

<u>Name of Bidder</u>	<u>Amount of Bid</u>	<u>Conditions</u>
Mr. Ray Drake	\$ 19,426	
Mr. Yarborough-Mr. Watson	\$ 15,750	

<u>Property</u>	<u>Appraised Value</u>	<u>Highest Bid</u>
716/718 N.E. 15th	\$ 46,000	\$ 45,500
721 N.E. 15th	25,500	17,500
721 N.E. 14th	32,000	20,000

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<u>Property</u>	<u>Appraised Value</u>	<u>Highest Bid</u>
720 N.E. 15th	\$ 30,000	\$ 19,426
706/708 N.E. 15th	<u>29,750</u>	<u>19,000</u>
Total	\$163,250	\$121,426
All Properties	\$163,250	\$113,760

The Board of Directors of Health Science Facility, Inc. voted immediately following the bid opening to accept the high bids for 716/718 and 721 N.E. 15 Street and to reject all other bids. The Board of Directors also expressed their desire to re-advertise the remaining three properties for sale through a real estate agency in the hopes of selling the properties at a higher percentage of appraised value.

President Sharp recommended the acceptance of the high bids for 716/718 and 721 N.E. 15 Street and the re-advertisement, through a real estate agency, of the remaining properties for sale.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

g. Authorization for Architectural Selection - Service Facility

Architectural space planning, mechanical engineering, electrical engineering and interior design services are required to prepare the plans and specifications for the tenant spaces, including faculty and student food services, bookstore, and other functions programmed in the Health Sciences Center Service Facility.

The structural frame and exterior walls that enclose this facility, which has a total floor area of approximately 30,000 square feet, have been designed as a part of the 1,100-car parking structure. This project involves the development of detailed plans and specifications for the various organizations and activities to be housed in the structure.

Partial financing for this project will be obtained from the 1,100-car parking structure budget. Other funds will be derived from the tenants of the space by way of lease-hold improvement arrangements. The budget for this work is \$800,000.

President Sharp recommended that the University administration be authorized to proceed with the architectural selection process for the Health Sciences Center Service Facility interior space design and tenant improvements.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

h. Bids on 1,100-Car Parking Structure

The following bids were received on July 17 on the 1,100-car parking structure:

	<u>Harmon Constr.</u>	<u>United Builders</u>	<u>WRG Constr.</u>	<u>Lippert Bros.</u>
Base Bid	\$4,749,000	\$4,876,000	\$5,414,000	\$5,586,000
Alternate 1	-78,000	-156,000	-140,000	-192,669
Alternate 2	-197,000	-323,000	-175,000	-291,828
Alternate 3	-87,000	-102,000	-92,500	-84,305
Alternate 4	-63,000	-64,000	-60,000	-62,930
Alternate 5	-57,000	-56,000	-60,200	-55,000
Alternate 6	-3,500	-3,500	-3,300	-3,300
Time Schedule	365 days	480 days	365 days	420 days

This project includes the construction of an estimated 1,100 parking spaces in a three-level garage located on the H Lot at the University of Oklahoma Health Sciences Center. The eastern end of this structure will include approximately 30,000 square feet which will house faculty, staff and student food services, a bookstore, and other personal service activities.

Although the original budget for this construction project was \$3,896,500, funding from budgeted contingencies, reserves, and other sources is anticipated to be sufficient to finance the low base bid. Since the financing for this project is primarily the Parking System Revenue Bonds, Series A, the financing program will not be finalized until the construction bids are available for the other major component of the parking system, the 434-car parking structure. After receipt of the bids for the 434-car parking structure, the issuance of "completion bonds", which are provided for in the Official Statement for the Parking System Revenue Bonds, Series A, may be necessary to fully fund these projects.

Therefore, in order to proceed with the construction of the 1,100-car parking structure, it is proposed that the low base bid of Harmon Construction Company be accepted. The construction contract should provide for the guaranteeing

of the deduct alternate prices for alternates 1, 3, 4, and 5, for 120 days so that these options can be exercised should additional funding not become available. If these options are exercised, funds to be derived from the closing of the sale of the Health Sciences Center Parking System Revenue Bonds, Series A, on July 25, 1978, and from earnings on invested project funds will be sufficient to finance this project.

President Sharp recommended the acceptance of the \$4,749,000 low base bid submitted by Harmon Construction Company for the construction of the 1,100-car parking structure at the University of Oklahoma Health Sciences Center, and that the exercising of bid alternates 1, 3, 4, and 5, be reserved for 120 days as a part of the construction contract.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

i. Final Plans for 434-Car Parking Structure

Final plans and specifications for the 434-car parking structure have been completed by the project architect, Rees Associates, Incorporated. These plans include the following major items of work:

1. A parking structure with 434 parking spaces.
2. An area of building required to provide 12,800 gross square feet of enclosed space to accommodate University Hospital and Clinics support functions.
3. Structural capacity for the future addition of one complete parking level.

The final plans and specifications represent the contract documents for both elements of the project, the parking structure, and the Laboratory and Emergency Treatment Center. These elements will be bid concurrently as one project; however, the obligation of the University of Oklahoma is limited to the items of work included in the parking structure. The construction budget for this work is \$1,700,000. Project funds are available from the sale of revenue bonds.

President Sharp recommended that final plans and specifications for the 434-car parking structure component of the project be approved and that the University administration be authorized to proceed with advertising the project for bids.

Regent Bell said this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He

moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

j. Oklahoma City Clinic Parking Arrangement

The Oklahoma City Clinic is currently moving into their new facility at the Oklahoma Health Center. They have, however, only enough parking on their site for clinic patients and doctors. Approximately 150 additional spaces are needed to accommodate Oklahoma City Clinic employees.

An agreement has been negotiated which provides for the construction of an asphalt lot and the installation of gate controls and fencing at the expense of Oklahoma City Clinic on Health Sciences Center land located at the southeast corner of Phillips and Tenth Street. This parking facility will be leased back to Oklahoma City Clinic at a rate of \$100 per month for 30 months. At the conclusion of this period, the Oklahoma City Clinic may exercise an option to continue using these spaces for a 12 month period at the regular monthly parking charge for surface parking. This charge is anticipated to be \$10 per month for each parking permit issued. A second 12 month option followed by a six month option is included at the same terms as above. At a point in time no more than 60 months after the initial lease of the premises, the University would exercise full control of the property and all of the improvements made thereon.

President Sharp recommended approval of this parking arrangement and lease agreement with the Oklahoma City Clinic.

Regent Bell said this was reviewed by the Facilities Planning Committee; and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

k. Report on Major Capital Improvements Program

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

C. Academic (Norman Campus)

I. Faculty Personnel Actions

LEAVES OF ABSENCE:

Davis M. Egle, Professor of Aerospace, Mechanical and Nuclear Engineering, sabbatical leave of absence with half pay, January 16, 1979 through May 31, 1979

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - July, 1978

PROJECTS UNDER CONSTRUCTION

HEALTH SCIENCES CENTER

Project	Engineers and Architects	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
Health Sciences Library	Binnicker Associates	J. J. Cook Construction, Incorporated	04/30/76	05/28/78	\$5,152,455 \$5,496,405	93%	Bond Funds, DHEW, Grant, Gift
College of Nursing Building Fixed Equipment	Murray/Jones/Murray	Oklahoma Fixture Company	05/12/77	10/12/77	\$ 67,236	99%	Bond Funds, DHEW, Grant, Gift
Dental Clinical Sciences Building Site Development	McCune McCune & Associates	The Constructors Company, Incorporated	07/12/77	11/20/77	\$ 174,461	93%	Bond Funds, DHEW, Grant, Gift
Steam and Chilled Water System Expansion, Part I, Project "K"	Frankfurt-Short-Emery-Bruza, Incorporated	Matherly Mechanical Contractor, Incorporated	04/28/78	08/02/78	\$ 104,315	99%	Bond Funds, University Hospital Funds
Part II-A, Project "K"		J. J. Cook Construction	---	---	\$ 569,654	--	
Part II-B, Project "K"		Kay Engineering Company	---	---	\$ 290,500	--	
Outdoor Recreation Courts	A & E Services	The Constructors Company, Incorporated	04/20/78	07/20/78	\$ 57,217	5%	Site Support
Dental Clinical Sciences Building Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 32,280	70%	Bond Funds
Phase III, Small Trees		Twam Nursery	---	---	\$ 66,179	--	
Biomedical Sciences Area Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 18,584	70%	Bond Funds
Phase III, Small Trees		Twam Nursery	---	---	\$ 13,803	--	
College of Nursing Building Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	05/02/78	06/30/78	\$ 7,970	70%	Bond Funds
Phase III, Small Trees		Twam Nursery	---	---	\$ 32,598	--	

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - July, 1978

PROJECTS IN VARIOUS STAGES OF PLANNING
HEALTH SCIENCES CENTER

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
Health Sciences Library Equipment	1B	A & E Services	---	\$ 411,381	Plans for the final phases of movable equipment are being developed.
College of Pharmacy Building	4	A & E Services	---	\$4,800,000	Inactive. The requested Federal grant was not funded.
HSC Parking System					
1100-Car Parking Structure	---	Blevins and Spitz	05/25/78	\$3,960,000	Bids are being received in July 1978.
434-Car Parking Structure	---	Rees Associates, Inc.	05/02/78	\$1,873,500	Final plans are being completed.
Biomedical Sciences Building	7	A & E Services	---	\$ 263,750	The architectural selection process is underway.
College of Health Building Auditorium Renovation	---	Locke, Wright & Foster	---	\$ 317,000	Inactive.
Dental Clinical Sciences Building Area Landscape Plan	10	Thomas Roberts & Associates	12/08/77	\$ 149,375	Phase for Phases II, IV and V are being prepared.
Biomedical Sciences Building Area Landscape Plan	7	Thomas Roberts & Associates	08/28/77	\$ 179,250	Phase III plans have been completed.
College of Nursing Building Area Landscape Plan	2	Thomas Roberts & Associates	08/28/77	\$ 179,250	Phase III plans have been completed.

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and September 1, 1979 through January 15, 1980. To conduct research at the Lawrence Livermore Laboratory at the University of California.

Bart H. Ward, Associate Professor of Accounting, leave of absence without pay, September 1, 1978 through May 31, 1979. To accept a temporary appointment as Research Associate with Touche Ross & Company.

APPOINTMENTS:

M. Yousif El-Ibiary, reappointed Visiting Professor of Electrical Engineering and Computing Sciences, \$20,700 for 9 months, September 1, 1978 through May 31, 1979.

William Carrel Bauman, Jr., Associate Professor of Architecture, \$19,500 for 9 months, September 1, 1978 through May 31, 1979.

Kenneth Frederick Dunker, Associate Professor of Architecture, \$19,500 for 9 months, September 1, 1978 through May 31, 1979.

Turan Gonen, Ph.D., Associate Professor of Electrical Engineering and Computing Sciences, \$20,500 for 9 months, September 1, 1978 through May 31, 1979.

Marilynn H. Brown, reappointed Visiting Assistant Professor of Accounting, \$16,500 for 9 months, September 1, 1978 through May 31, 1979.

William W. Grigsby, Jr., reappointed Visiting Assistant Professor of Accounting, \$20,000 for 9 months, September 1, 1978 through May 31, 1979.

Deirdre Joy Riddle Hardy, Assistant Professor of Architecture, \$14,500 for 9 months, September 1, 1978 through May 31, 1979.

Paul William Enouen, Assistant Professor of Electrical Engineering and Computing Sciences, rate of \$8,750 for 4½ months, January 16, 1979 through May 31, 1979.

Terry R. Dixon, reappointed Adjunct Assistant Professor of Health, Physical Education and Recreation, and Project Director, Project EXCEL, \$18,957 for 12 months, June 1, 1978 through May 31, 1979.

Alexis J. Walker, Assistant Professor of Home Economics, \$15,000 for 9 months (if Ph.D. not completed by September 1, 1978, appointment will be Acting Assistant Professor at \$14,500), September 1, 1978 to June 1, 1979.

Russell Wiles Driver, Assistant Professor of Management, rate of \$20,500 for 9 months, January 16, 1979 through May 31, 1979.

Darryl John McCullough, Assistant Professor of Mathematics, \$13,500 for 9 months, September 1, 1978 to June 1, 1979.

Howard B. Bluestein, reappointed Visiting Assistant Professor of Meteorology, \$16,300 for 9 months, September 1, 1978 through May 31, 1979.

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Ananthanarayanan Sundararajan, reappointed Visiting Assistant Professor of Meteorology, \$17,400 for 9 months, September 1, 1978 through May 31, 1979.

Robert W. Gentry, reappointed Visiting Assistant Professor of Petroleum and Geological Engineering, rate of \$6,400 for 9 months, .25 time, September 1, 1978 through May 31, 1979.

Ronald Dee Sylvia, Ph.D., Assistant Professor of Political Science, \$15,000 for 9 months, September 1, 1978 through May 31, 1979.

CHANGES:

Gordon Atkinson, title changed from Dean of the Graduate College, Vice Provost for Research Administration, and Professor of Chemistry to Professor of Chemistry, salary changed from \$39,760 for 12 months to \$32,530 for 9 months, September 1, 1978.

Sherril D. Christian, George Lynn Cross Research Professor of Chemistry, salary increased from \$29,700 to \$29,900 for 9 months, September 1, 1978. Correction to the budget.

Walter F. Scheffer, Regents Professor of Political Science and Director, Graduate Programs, salary increased from \$28,100 to \$29,100 for 12 months, July 1, 1978.

Marion E. Council, OG&E Professor of Electrical Engineering and Computing Sciences; appointed Director, Electrical Engineering and Computing Sciences, salary increased from \$30,900 for 9 months to \$43,000 for 12 months, July 1, 1978.

Sam S. Sofer, Director and Associate Professor of Chemical Engineering and Materials Science, salary increased from \$31,700 to \$33,700 for 12 months, July 1, 1978. - Correction to the budget.

Kenneth L. Taylor, Associate Professor of History of Science; given additional title of Acting Chair, History of Science, to be paid additional \$500 for serving as Acting Chair, September 1, 1978 through January 15, 1979. Corrects June action of the Regents.

Henry B. Crichlow, title changed from Director and Associate Professor of Petroleum and Geological Engineering, Erle P. Halliburton Professor to Associate Professor of Petroleum and Geological Engineering and Erle P. Halliburton Professor, July 1, 1978.

John J. Skvarla, Professor of Botany and Microbiology; given additional title of Director of Electron Microscope Laboratory, July 1, 1978.

Edmund C. Nuttall, Professor of Communication; given additional title of Academic Coordinator, Advanced Programs Professional Communication Program, July 1, 1978.

Thomas M. Smith, Professor of History of Science, salary increased from \$22,700 to \$23,700 for 9 months, September 1, 1978. Correction to the budget.

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Raymond Dacey, Associate Professor of Business Administration; given additional title of Director of Ph.D. Program in Business Administration, May 1, 1977.

Thomas Herman Gallaher, reappointed Director of Teacher Corps and Adjunct Associate Professor of Education, salary increased from \$24,500 to \$26,000 for 12 months, July 1, 1978 through June 30, 1979.

Steven C. Ballard, title changed from Visiting Assistant Professor of Political Science and Research Fellow, Science and Public Policy Program, to Assistant Professor of Political Science and Research Fellow, Science and Public Policy Program, September 1, 1978 through May 31, 1979.

Lenore S. Clark, Humanities Librarian and Assistant Professor of Bibliography, University Libraries, status changed to .50 time, July 1, 1978 through December 15, 1978.

James Andrew Smith, reappointed Program Development Specialist, Teacher Corps, and Adjunct Instructor in Education, salary increased from \$18,200 to \$19,300 for 12 months, July 1, 1978 through June 30, 1979.

Lawrence D. Fisher, reappointed Lecturer in Business Administration, salary increased from \$14,868 to \$16,100 for 9 months, September 1, 1978 through May 31, 1979. Correction to budget.

Thomas A. Zanoni, Research Associate, Oklahoma Biological Survey, salary increased from \$15,120 to \$15,847 for 12 months, July 1, 1978 through June 30, 1979.

RESIGNATIONS:

Clovis Roland Haden, Director and Professor, School of Electrical Engineering and Computing Sciences, August 1, 1978. To accept position of Dean of the College of Engineering and Applied Sciences at Arizona State University.

Robert L. Leonard, Associate Professor of Aerospace, Mechanical, and Nuclear Engineering, and Research Fellow, Science and Public Policy Program, September 2, 1978. To accept a position as senior scientist at the Radian Corporation in August, Texas.

Michael C. Walker, Associate Professor of Business Administration, August 1, 1978. To accept a position at North Texas State University.

Thomas J. Wilbanks, Associate Professor of Geography, July 1, 1978. To continue as Senior Planner, Energy Division, Oak Ridge National Laboratory.

Robert A. Morris, Associate Professor of Mathematics, September 1, 1978. To accept a position at the University of Massachusetts.

Li Pi Su, Associate Professor of Mathematics, September 1, 1978. Moving to North Carolina.

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James B. Freim, Assistant Professor of Aerospace, Mechanical, and Nuclear Engineering, June 1, 1978. To accept another position.

Jim Stiehl, Assistant Professor of Education, June 9, 1978. For personal reasons.

Jerry Frank Muskrat, Assistant Professor of Law, August 1, 1978. To accept a position at Southwestern University Law School in Los Angeles, California.

RETIREMENT:

Edith R. Steanson, Associate Professor of Education, July 1, 1978. Appointed Professor Emeritus of Education.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

President Sharp reported the following death:

Spencer Norton, George Lynn Cross Research Professor Emeritus of Music, on June 20, 1978.

II. Changes in Programs

President Sharp has been notified by Chancellor Dunlap that the Oklahoma State Regents for Higher Education in meeting on June 13 gave full approval for the following new educational programs for the Norman Campus of the University:

1. Interdisciplinary Program in Linguistics leading to the degree Bachelor of Arts
2. Real Estate Program leading to the degree Bachelor of Business Administration
3. Classics Program leading to the degree Bachelor of Arts

These programs will be implemented effective with the 1978 Fall semester.

This was reported for information only. No action was required.

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D. Finance and Management (Norman Campus)

I. Staff Personnel Actions

a. Educational and General, Agency Special, and Service Units

APPOINTMENTS:

William R. Audas, Director, Career Planning and Placement, \$22,000 for 12 months, July 25, 1978. Administrative Staff.

Betty Lou Beatty, General Duty Nurse, Goddard Health Center, \$11,128 for 12 months, July 5, 1978. Professional Staff.

Dennis V. Busch, Coordinator, Student Activities, Center for Student Development, \$11,000 for 12 months, June 19, 1978. Managerial Staff.

Henry D. Coffeen, Auditor III, Internal Auditing, \$15,000 for 12 months, July 5, 1978. Professional Staff.

Stephen L. Haslund, Assistant Director of Residential Programs, \$13,500 for 12 months, July 17, 1978. Managerial Staff.

Audrey Mae Maehl, Assistant Director, Scholar-Leadership Enrichment Program, rate of \$10,200 for 12 months, .75 time, August 1, 1978. Administrative Staff.

Doyle Kenneth Parrack, Head Basketball Coach - WIA, \$15,000 for 12 months, July 1, 1978. Professional Staff.

Annette Hooper Prince, Assistant Director, Continuing Legal Education, \$14,700 for 12 months, June 5, 1978. Managerial Staff.

Hilda H. Smith, General Duty Nurse, Goddard Health Center, \$11,128 for 12 months, June 5, 1978. Professional Staff.

Ronald Price Walden, reappointed Assistant Program Manager, Blowout Prevention School, \$25,000 for 10 months, September 1, 1978 through June 30, 1979. Managerial Staff.

CHANGES:

Ruth H. Boyd, title changed from Accountant II to Grants and Contracts Officer, Grants and Contracts Administration, July 1, 1978. Managerial Staff.

Wendell L. Byrne, title changed from Foreman, Building Custodian to Supervisor, Concessions and Productions, The Lloyd Noble Center, salary increased from \$4.13 per hour to \$14,500 for 12 months, July 1, 1978. Managerial Staff.

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Don H. Duncan, title changed from Assistant Football Coach to Assistant Head Football Coach, salary increased from \$23,500 to \$25,500 for 12 months, July 1, 1978.

Faye B. King, Assistant to the Dean, College of Law, salary increased from \$12,000 to \$13,080 for 12 months, February 15, 1978.

V. Gretchen Lowsley, title changed from Data Control Supervisor to Coordinator, Data Control, Admissions and Records, salary increased from \$13,000 to \$13,500 for 12 months, July 1, 1978.

John McCarty, title changed from Accountant I to Accountant II, Auxiliary Accounting, salary increased from \$8,216 to \$13,000 for 12 months, June 17, 1978. Changed to Professional Staff.

Gerald Keith O'Dell, title changed from Assistant Football Coach to Program Development Specialist, Summer Training Camps, and Assistant Football Coach, salary changed from \$2,900 for 12 months, .40 time, to \$18,400 for 12 months, full time, June 1, 1978.

Lee Dunn Shahan, Law Student Services Assistant, College of Law, salary increased from \$9,660 to \$10,530 for 12 months, February 15, 1978.

Jeffrey W. Stark, title changed from Assistant to the Director of Registration to Classroom Scheduler, Admissions and Records, July 1, 1978. Managerial Staff.

Mary Evelyn West, Assistant to the Dean, College of Fine Arts, salary changed from \$12,400 for 12 months, full time, to rate of \$6,200 for 12 months, .50 time, August 1, 1978 through June 30, 1979.

RESIGNATIONS:

Henry D. Akins, Assistant Director, Scholar-Leadership Enrichment Program, July 19, 1978.

Gary D. Bray, Programmer/Analyst, University Computing Services, June 29, 1978.

Don R. Briggs, Director, Career Planning and Placement Services, July 31, 1978.

Leah Dell Dick, Staff Psychologist, Goddard Health Center, August 3, 1978.

Jayna C. Ekstrom, Auditor II, Internal Auditing, July 1, 1978.

Barbara A. Graves, Program Development Specialist; Adjunct Professor, College of Liberal Studies, August 5, 1978.

John M. Johnson, Assistant Director, College Relations, Prospective Student Information Program, August 1, 1978.

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Maurice N. Kutt, Architect, Architectural and Engineering Services, July 1, 1978.

George M. Mabry, Systems Programmer, University Computing Services, June 27, 1978.

Patricia McGuire, General Duty Nurse, Goddard Health Center, July 8, 1978.

Burt N. Rippetoe, Manager, Auxiliary Accounting, August 9, 1978.

Cathie Ann Schweitzer, Assistant Track Coach, July 1, 1978.

John David Stenhouse, Captain, Fire and Police Protection, August 9, 1978.

RETIREMENT:

R. Boyd Gunning, Trust Officer of the University, July 1, 1978, and Executive Director of the University of Oklahoma Foundation, September 1, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENTS:

Mary Kay Atkins, reappointed Assistant Director for Information Systems Programs, salary increased from \$15,000 to \$20,000 for 12 months, July 1, 1978 through June 30, 1979. Managerial Staff.

Anthony V. Bluit, reappointed Director, Project Threshold, \$22,500 for 12 months, June 1, 1978 through May 31, 1979. Administrative Staff.

Jerlene A. Bright, reappointed Director for Information Systems Program, salary increased from \$19,500 to \$24,000 for 12 months, July 1, 1978 through June 30, 1979. Managerial Staff.

Francis J. Callaghan, reappointed Program Development Specialist, Rehabilitation Administration and Management Program, salary increased from \$22,284 to \$24,288 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

Michael Conway, reappointed Research Assistant II, Center for Economic and Management Research, salary increased from \$12,000 to \$12,600 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

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Cleta L. Dillard, reappointed Advisor, Project Threshold, \$11,000 for 12 months, June 1, 1978 through May 31, 1979. Professional Staff.

Marjorie E. Earley, reappointed Economic and Demographic Specialist, salary increased from \$14,300 to \$15,300 for 12 months, July 1, 1978 through June 30, 1979. Managerial Staff.

Kenneth Blair Fleming, Course Moderator, FAA Pre-Development Qualifications School, \$14,000 for 12 months, June 12, 1978 through June 30, 1979. Professional Staff.

Margaret (Peggy) Flynn, reappointed Research Assistant I, Archaeological Research and Management Center, rate of \$10,200 for 12 months, June 1, 1978 through December 30, 1978. Professional Staff.

Gayle Conrad Galey, reappointed General Counselor, Project Threshold, \$7,360 for 12 months, .50 time, June 1, 1978 through May 31, 1979. Professional Staff.

Jean M. Galey, reappointed General Counselor, Project Threshold, \$7,360 for 12 months, .50 time, June 1, 1978 through May 31, 1979. Professional Staff.

Kathleen B. Hethcox, reappointed Programmer/Analyst, Information Systems Programs, \$6.73 per hour (\$6,999.20 for 12 months), .50 time, May 5, 1978 through June 30, 1978. Professional Staff. Salary increased to \$7.54 per hour (\$7,841.60 for 12 months), .50 time, June 17, 1978 through June 30, 1979.

Diana Carol Hill, reappointed Administrative Assistant, ORA Information Systems Programs, salary increased from \$10,864 to \$14,000 for 12 months, July 1, 1978 through June 30, 1979. Managerial Staff.

Malley E. N. Howell, Course Moderator, FAA Pre-Development Qualifications School, \$14,000 for 12 months, May 22, 1978 through June 30, 1979. Professional Staff.

William Scott Julian, reappointed Research Assistant II, Center for Economic and Management Research, salary increased from \$12,000 to \$12,600 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

Marilyn Kring, reappointed Program Specialist, Juvenile Personnel Training Program, Office of Urban and Community Development, salary increased from \$12,000 to \$13,000 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

Maris Lynne Long, Course Moderator, FAA Management Training School, rate of \$13,000 for 12 months, June 2, 1978 through September 30, 1978. Professional Staff.

Deborah Jean Martin, reappointed Programmer/Analyst, Information Systems Programs, salary increased from \$12,300 to \$13,776 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

July 19, 1978

15137

Ardoth C. Meek, reappointed Programmer/Analyst, Information Systems Programs, salary increased from \$12,300 to \$15,700 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

Janice E. Million, Course Moderator, FAA Pre-Development Qualifications School, \$14,000 for 12 months, June 1, 1978 through June 30, 1979. Professional Staff.

Mae Francis Nolan, reappointed Field Consultant, Consultative Center, rate of \$20,850 for 12 months, July 1, 1978 through September 30, 1978. Professional Staff.

Phaedon Papadopoulos, reappointed Systems Analyst, Center for Economic and Management Research, salary increased from \$12,300 to rate of \$14,400 for 12 months, June 1, 1978 through June 30, 1979.

Charles Currie Patton, Course Moderator, FAA Management Training School, rate of \$13,000 for 12 months, July 5, 1978 through September 30, 1978. Professional Staff.

Walter Raymond Renfro, Course Moderator, FAA Pre-Development Qualifications School, \$14,000 for 12 months, May 22, 1978 through June 30, 1979. Professional Staff.

Charles Vern Robertson, reappointed Field Consultant, Consultative Center, rate of \$23,900 for 12 months, July 1, 1978 through August 31, 1978. Professional Staff.

Gregory Alan Sather, reappointed Administrative Assistant and Evaluator, LOAN/Research Teacher Corps Network, \$14,000 for 12 months, June 1, 1978 through August 31, 1978. Managerial Staff.

Mendell L. Simmons, reappointed Advisor, Project Threshold, \$10,100 for 12 months, June 1, 1978 through May 31, 1979. Professional Staff.

Joe Fancher Stewart, Course Moderator, FAA Management Training School, rate of \$13,000 for 12 months, July 5, 1978 through September 30, 1978. Professional Staff.

Michelle Jean Summers, reappointed Project Coordinator, ORA Information Systems Programs, salary increased from \$11,200 to \$15,000 for 12 months, July 1, 1978 through June 30, 1979. Managerial Staff.

James C. Thomas, reappointed Program Development Specialist, Rehabilitation Administration and Management Programs, salary increased from \$22,284 to \$24,288 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

David Ray Timmons, reappointed Program Specialist, Rehabilitation Administration and Management Programs, salary increased from \$13,920 to \$15,996 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

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Patricia Ann Tracy, reappointed Senior Systems Analyst, Information Systems Programs, salary increased from \$18,079 to \$22,000 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

Cliff Conley Tunnell, reappointed Program Specialist, Juvenile Personnel and Institutional Staff Training Program, Urban and Community Development, salary increased from \$13,500 to \$14,500 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

James Michael Walker, reappointed Program Specialist, Juvenile Personnel and Institutional Training Program, Urban and Community Development, salary increased from \$16,920 to \$18,000 for 12 months, July 1, 1978 through June 30, 1979. Professional Staff.

James Edward Williams, Course Moderator, FAA Pre-Development Qualifications School, \$13,500 for 12 months, June 5, 1978 through June 30, 1979. Professional Staff.

CHANGES:

Patricia Lea Allen, title changed from Training Assistant to Teacher, WIN Training Program, Personnel Services Training Center, salary increased from \$3.50 per hour to \$7,875 for 12 months, .75 time, July 1, 1978 through June 30, 1979. Professional Staff.

Lilburn H. Autry, reappointed Program Manager, Rehabilitation Management Program, and Project Director, RSA Management Training, salary increased from \$29,220 to \$32,140 for 12 months, July 1, 1978 through June 30, 1979.

Theodore A. Bomba, reappointed Research Assistant I, Information Systems Programs, salary increased from \$10,000 to \$12,000 for 12 months, July 1, 1978 through June 30, 1979.

Donald Richard DeVilbiss, Course Moderator, FAA Management Training School, salary increased from \$12,500 to \$13,500 for 12 months, June 1, 1978 through September 30, 1978.

Olen Travis Duncan, reappointed Program Development Specialist, Southwest Center for Human Relations Studies, salary increased from \$19,450 to \$21,395 for 12 months, July 1, 1978 through August 31, 1978.

Joan Lynn Graves, Financial Aids Counselor, salary increased from \$9,720 to \$10,400 for 12 months, July 1, 1978 through June 30, 1979.

Peggy Joe Gilliam, Financial Aids Counselor, salary increased from \$10,060 to \$11,200 for 12 months, July 1, 1978 through June 30, 1979.

Anne R. Hsieh, Manager, Loan Accounting, Endowments and Loans, Bursar, salary increased from \$14,800 to \$16,200 for 12 months, July 1, 1978 through June 30, 1979.

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15139

Dick Hsieh, reappointed Program Specialist, Southwest Center for Human Relations Studies, salary increased from \$15,600 to rate of \$17,160 for 12 months, July 1, 1978 through September 30, 1978.

Roberta B. Kauskay, reappointed Director, Media Resources and Guidance Center, salary increased from \$23,000 to \$24,725 for 12 months, July 1, 1978 through June 30, 1979.

Charlotte B. Knowles, Financial Aids Counselor, salary increased from \$9,000 to \$10,200 for 12 months, July 1, 1978 through June 30, 1979.

Richard Dean Murdoch, title changed from Course Moderator to Supervisor of Instruction, FAA Pre-Development Qualifications School, salary increased from \$14,000 to \$17,000 for 12 months, June 1, 1978 through June 30, 1979.

Elizabeth Christine Taylor, Financial Aids Counselor, salary increased from \$4.75 per hour, .50 time, to \$5,200 for 12 months, .50 time, June 17, 1978 through June 30, 1979.

Peggy Ann Williams, Program Specialist, Center for Child and Family Development, salary increased from \$12,000 to \$15,000 for 12 months, June 1, 1978 through June 30, 1979.

RESIGNATION:

Johnny Carl Soergel, Program Specialist, Handicapped Survey Project, County Government Education Services Center, July 5, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VI. Purchases

a. Shuttle Bus Service

Bids were circulated to nine vendors to furnish bus line service on designated routes for the main campus of the University for the period August 28, 1978 to May 12, 1979.

The cost of the bus service will be charged to the Mass Transit System Account 179-201.

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15140

One bid was received as follows:

School Bus Transportation Co., Inc.
Oklahoma City

The bus/day rate which includes three
buses and back up bus for 160 days \$287.50/day \$46,000.00

Contacts with other bus transportation vendors indicated that they were not interested in providing this type of service and, therefore, did not submit bids.

Although only one bid was received, the cost per day has been reduced from last year's cost of \$308.80 to \$287.50. The route has also been reduced but the price is still comparable to the cost of last year's service.

The School Bus Transportation Co., Inc. bid is acceptable to the Manager of Auxiliary Services.

President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$46,000.00 to School Bus Transportation Co., Inc. to provide bus service for the next school year.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Microanalysis System

Bids were circulated for one Microanalysis System for use by the Department of Botany and Microbiology to consist of:

- A. One Si(Li) Detector with preamplifier and one 7.5 liter dewar
- B. One Computer-base X-Ray analyzer
- C. One Bias Supply
- D. One Amplifier
- E. One Pileup Rejector and Livetime Corrector
- F. One Cassette Loader for loading system software

The purchase will be charged to account number 167-076.

Bids were requested with trade-in discount for the following obsolete equipment:

- A. One Si(Li) Spectrometer
- B. One Tracor-Northern Companiscope II X-Ray analyzer

July 19, 1978

15141

One bid was received from the Princeton Gamma-Tech Company of Princeton, New Jersey. The trade-in price was found acceptable.

PGT 1000 XCEL X-Ray Analysis System	\$ 24,100.00
Less Trade-In	<u>2,000.00</u>
Total Cost	\$ 22,100.00

The bid has been reviewed by the Department of Botany and Microbiology and is acceptable to them.

President Sharp recommended that the Regents approve the award of a Purchase Order in the amount of \$22,100.00 to Princeton Gamma-Tech for the purchase of the Microanalysis System.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Elevator Inspection and Testing Service

Bids were circulated in May for the inspection and testing of 92 elevators and dumbwaiters throughout the Norman Campus of the University. The specifications required a report of corrective actions and an evaluation of the University maintenance program.

The cost of the purchase will be charged to various Housing and Physical Plant maintenance accounts.

Bids were circulated to 17 companies and 4 bids were received as follows:

Dover Elevator Company Oklahoma City	\$ 16,548.00
Otis Elevator Company Dallas	\$ 25,351.70
American Elevator Company Oklahoma City	\$ 38,300.00
Montgomery Elevator Company Oklahoma City	\$ 46,560.86

In order to ensure that Dover fully understood the specification requirements, a meeting was held between Dover representatives and OU Physical Plant/Purchasing representatives. During that meeting the specifications were discussed in detail along with Dover's plan of action to perform the work. As a result of this meeting the low bid of Dover was acceptable to Physical Plant.

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Approval of the award of a purchase order for this testing and service on June 20 saved almost four weeks of delay and is allowing the contractor to perform the work during the slack summer period. Therefore, under the emergency provision of the Fiscal Management Policy, President Sharp approved awarding a purchase order in the amount of \$16,548.00 to Dover Elevator Company for this work.

This was reported for information. No action was required.

d. Infrared Spectrophotometer

Bids were requested for an Infrared Spectrophotometer for the Chemistry Department. The bid was structured to request pricing with and without trade-in of two obsolete Beckman IR-18A Infrared Spectros.

Payment will be from Chemistry Account 127-221 and Research Account 127-409.

Bids were solicited from Beckman Instruments, Inc. and Perkin-Elmer Corp., the two companies known to have equipment meeting the requirements. Both companies submitted bids as follows:

1. Beckman Instruments, Inc.			
Houston			
Bidding Beckman Model #132208		\$ 17,225.00	
Less trade-ins	\$861.25 each	<u>1,722.50</u>	\$ 15,502.50
2. Perkin-Elmer Corporation			
St. Louis			
Bidding Perkin-Elmer Model #2831R		\$ 16,700.00	
Less trade-ins	\$1,000.00 each	<u>2,000.00</u>	\$ 14,700.00

The Perkin-Elmer Model #2831 does not meet the continuously variable slit programs specification or the required micro-sampling options. Consequently, the Perkin-Elmer bid is not acceptable to Dr. Zuckerman, the Chair of the Chemistry Department.

President Sharp recommended that the Regents approve the purchase of an Infrared Spectrophotometer for Chemistry from Beckman Instruments, Inc. in the net amount of \$15,502.50.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

e. Microfiche Cards for Computing Services

Bids have been received to furnish microfiche cards for University Computing Services data for the period July 1, 1978 through June 30, 1979. The requirements are estimated at 1,000 masters and 18,000 copies per month.

The purchase will be charged to account number 147-110, University Computing Service.

Bids were received as follows:

U.S. Data Corporation
Oklahoma City

Masters Produced	1.20
Copies Produced	.09

Estimated 12 month requirement:

Masters	12,000 x 1.20	=	\$14,400
Copies	216,000 x .09	=	<u>\$19,440</u>
	Total		\$33,840

Zytron Corporation
Oklahoma City

Masters Produced	1.27
Copies Produced	.10

Estimated 12 month requirement:

Masters	12,000 x 1.27	=	\$15,240
Copies	216,000 x .10	=	<u>\$21,600</u>
	Total		\$36,840

The bids were referred to the University Computing Service for evaluation and they recommend acceptance of the low bid of U.S. Data Corporation.

President Sharp recommended that the Board of Regents approve the award of a purchase order in the estimated amount of \$33,840 to U.S. Data Corporation for the purchase of microfiche cards through June 30, 1979.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

f. Lease of Minicomputer System

Bids were circulated recently for the lease of a minicomputer system and data entry terminals for the Energy Resources Center. The system is required to process data which will be received by the ERC in September so a late August delivery is required. Approval to purchase the system was granted by the Regents at the June meeting.

Seven bids were received from six companies as follows. The lease rate selected is for a 36 months period.

1. Harris Data Communications
Oklahoma City, Oklahoma Rental: \$2,308.00 per month
Delivery: August 15, 1978
Maintenance: \$689.00 per month

2. Data 100 \$2,593.00 per month
Tulsa, Oklahoma
Delivery: 60 days after receipt of order
Maintenance: \$799.00 per month

Data 100 Alternate Bid \$2,083.00 per month

Neither of the Data 100 bids meets the specifications for the printer. Their bids provide for a drum printer while the specification calls for a chain printer which provides a higher quality print out. Therefore, the Data 100 bids cannot be considered.

3. Hewlett Packard
Richardson, Texas
Delivery: 30 days after receipt of order

Hewlett Packard has no lease rental plan. A lease purchase plan of \$4,483.35 per month for three years was submitted.

4. Data Communications/Itel
Dallas, Texas
Delivery: 90-120 days after order

No rental plan was submitted. This bid provided for a lease purchase rate of \$3,375.21 per month. This cannot be considered because the system could not be delivered in time to meet the September processing requirement.

5. Burroughs Corporation \$5,937.00 per month
Oklahoma City, Oklahoma
Delivery: within 60 days

6. IBM Corporation
Oklahoma City, Oklahoma

The IBM bid was submitted late so it could not be considered.

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The above bids were reviewed with Energy Resources Center personnel, and it was determined that the Harris Data Communications was the lowest acceptable bidder. In accordance with the authority previously provided by the Regents at the June meeting, a purchase order was issued to Harris for the lease rental of a minicomputer system for a three-year period. The amount of the purchase order for the first year totals \$35,964.00 (\$2,308.00 monthly rental plus \$689.00 monthly maintenance x 12).

This was reported for information. No action was required.

g. Transmission Electron Microscope System

The Department of Botany-Microbiology submitted a requisition for the purchase of one transmission electron microscope, high resolution. Carl Zeiss, Incorporated is the only manufacturer who can meet the minimum specifications acceptable for the projected research to be done.

Accordingly, a single bid was sent to Carl Zeiss, Incorporated of New York City. The bid was returned with a total price of \$119,058.00 for the purchase, delivery and installation of all components of the system. This total price includes a 5% discount allowed educational institutions on items #1 and #2. After discussion with both Zeiss and Botany-Microbiology representatives, the price was determined to be fair and reasonable. A 10% increase is scheduled on item #1 in September and a prior purchase order will preclude it.

1.	1 Each Model EM-10A High Resolution Electron Microscope	\$ 92,950.00
2.	1 Each #96-00-24 T.I.-Cool Recirculating Cooling System	1,848.00
3.	1 Each #34-06-00/9903 EM9S-2 Automatic Vacuum Drive complete	28,000.00
4.	Freight Charges, Estimated	<u>1,000.00</u>
		123,798.00
	Less 5% Discount, Items #1 and #2	<u>4,740.00</u>
	Total	\$119,058.00

Payment will be made from Account 167-076.

President Sharp recommended approval of a purchase order to Carl Zeiss, Incorporated in the amount of \$119,058.00 for the transmission electron microscope, high resolution.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

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h. Nitrogen

Bids have been received for an estimated quantity of 6,470,000 S.C.F. of Nitrogen to be delivered to the Oil Well Blowout Prevention School during the period July 1, 1978 through June 30, 1979.

This gas is pumped into the simulator well site under pressure, then released to simulate a well blowout.

Payment will be made from Oil Well Blowout School account 127-581.

The following bids were received:

1. Air Products and Chemical Co., Enid

A. Basic charge per delivery	\$400.00 @ 76 Classes	\$ 30,400.00
B. Mileage charge per delivery	50.00 @ 76 Classes	3,800.00
C. Standby charge, 5 hours per delivery	200.00 @ 76 Classes	15,200.00
D. Nitrogen charge, basic class delivery	525.00 @ 46 Classes	24,150.00
E. Nitrogen charge, offshore class delivery	337.50 @ 30 Classes	<u>10,125.00</u>
	Total Amount Bid	\$ 83,675.00

2. Nitrogen Oil Well Service Co., Oklahoma City

A. Basic charge per delivery	\$400.00 @ 76 Classes	\$ 30,400.00
B. Mileage charge per delivery	60.00 @ 76 Classes	4,560.00
C. Standby charge, 5 hours per delivery	150.00 @ 76 Classes	11,400.00
D. Nitrogen charge, basic class delivery	635.00 @ 46 Classes	29,210.00
E. Nitrogen charge, offshore class delivery	430.00 @ 30 Classes	<u>12,900.00</u>
	Total Amount Bid	\$ 88,470.00

3. Halliburton Services, Oklahoma City

A. Basic charge per delivery	\$674.50 @ 76 Classes	\$ 51,262.00
B. Mileage charge per delivery	30.00 @ 76 Classes	2,280.00
C. Standby charge, 5 hours per delivery	165.00 @ 76 Classes	12,540.00
D. Nitrogen charge, basic class delivery	746.00 @ 46 Classes	34,316.00
E. Nitrogen charge, offshore class delivery	488.00 @ 30 Classes	<u>14,640.00</u>
	Total Amount Bid	\$ 115,038.00

The low bid of Air Products is acceptable to C.R. Hibbert, Program Manager.

President Sharp recommended that the Board of Regents approve the award of a purchase order to Air Products and Chemicals, Inc., in the estimated amount of \$83,675.00 to provide nitrogen gas for the fiscal year 1978-1979.

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15147

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

i. Seismological Equipment

Bids were circulated for 13 units of seismological equipment for use by the Oklahoma Geological Survey. The purchase will be charged to Oklahoma Geological Survey account 158-379.

Invitations were circulated to three possible suppliers as follows:

Kinometrics, Inc., Pasadena, California
W. F. Sprengnether Instrument Co., St. Louis, Missouri
Teledyne Geotech, Inc., Garland, Texas

One bid was received which meets the required specifications:

W. F. Sprengnether Instruments Co., Inc.

4 Each Three Channel Digital Event Recorders	\$ 16,426.00
4 Each Preamplifiers and filter Units	2,714.84
4 Each DC to DC Inverters	341.84
1 Each Digital Playback Unit	<u>3,806.46</u>
Total Bid	\$ 23,289.14

The bid specifications for this equipment were based upon W. F. Sprengnether equipment and therefore their bid is acceptable. The bid price is only slightly above the estimated cost of \$23,200.00 and is acceptable to the Director of the Geological Survey.

President Sharp recommended that the Board of Regents approve the award of a purchase order to W. F. Sprengnether Instruments Co., Inc. in the amount of \$23,289.14 for this equipment.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

j. Mass Spectrometer

Bids were recently circulated for the purchase of an isotope mass spectrometer for the School of Geology and Geophysics. The cost of the purchase will be charged to 127-242.

Bids were sent to the only two companies known to supply this type of mass spectrometer. Two bids were received as follows:

1. The Kearns Group
Gaithersburg, Maryland
Bidding: Micromass 602C \$ 45,700

Duty, if applicable \$ 3,600

A duty free application would be submitted if this unit is purchased, so the duty may or may not be applicable, depending upon the disposition of the application.

2. Nuclide Corporation
State College, Pennsylvania
Bidding: Nuclide 3-60-RMS \$ 46,640

The \$46,640 bid had to be reconstructed from a variety of alternate components offered in the bid.

The bids were evaluated with the School of Geology and Geophysics. It was determined that the Nuclide bid was not acceptable for the following reasons:

1. Company Performance. A survey of eight Nuclide customers revealed that Nuclide was delinquent in delivery for periods ranging from five months to two years. Six of the eight customers also indicated that the performance of the Nuclide spectrometer was not up to their expectations.
2. The Nuclide spectrometer does not meet the small sample requirement of less than 0.01cc. Their bid specified less than 0.1cc.
3. A larger percentage of the parts in the Nuclide system would be classified as demonstrator or reconditioned.

A survey of Kearnes Group customers resulted in favorable responses with respect to both delivery and performance.

President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$45,700 to the Kearns Group for the purchase of a Micromass Spectrometer. A duty free application will be submitted in an effort to eliminate the payment of the \$3,600 duty.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VII. Project Financing

a. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for June, 1978 was included with the agenda. Also reported was the list of all contracts executed during the same period of time on proposals previously reported.

President Sharp recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

G. Operations and Physical Plant (Norman Campus)

I. New Construction

a. Athletic Dormitory Final Acceptance

A final inspection of the Athletic Dormitory will soon be scheduled with representatives of J. J. Cook Construction, Incorporated, the general contractors; Coleman-Ervin and Associates, project architects and engineers; and representatives of Architectural and Engineering Services and the Department of Physical Plant; all developing punch lists of any incomplete items. Inspections will also be made of individual furniture contracts including venetian blinds, room furniture, desk and lounge chairs, sofas, tables and chairs, carpet, pool tables and a lounge television system.

A combined punch list of incomplete building items will be developed by the project architects, presented to University staff for review and then to the contractor for completion. A punch list of incomplete furniture items will be developed by Architectural and Engineering Services staff. The University staff has reviewed the progress of this construction and recommends that the building and the equipment be accepted subject to a final inspection and the completion of any punch list items that may be developed.

President Sharp recommended that the Board of Regents authorize the President of the University to: (1) accept the Athletic Dormitory as complete, effective upon completion of the final inspection and all punch list items, (2) authorize final payments to J. J. Cook Construction, Incorporated, upon completion of all building punch list items, and (3) accept the individual furniture contracts and authorize final payments to each of the separate contractors as punch list items for each is completed.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Acceptance of Westheimer Field Lighting Project

The runway and taxiway lighting project for Max Westheimer Field has been completed. A final inspection was concluded by representatives of Williams Electric Company, Incorporated, the general contractors; Carnahan-Thompson-Delano Engineers, Incorporated, the engineers; the Federal Aviation Administration; and representatives of Architectural and Engineering Services and Department of Physical Plant. All final inspection punch list items have been completed. An audit of project funds has been reviewed and accepted by the Oklahoma Aeronautics Commission. Federal Aviation Administration representatives have tested and accepted the operational characteristics of the runway and taxiway lighting systems.

President Sharp recommended that the Board of Regents accept the Max Westheimer Field Airport Lighting project as complete and that final payments be made to Williams Electric Company, Incorporated.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Report of Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman Campus. No action was required.

II. Repairs, Remodeling, Renovation

a. Roof Repair to Housing Units

Bids were recently circulated to 18 vendors for the repair/replacement of the roofs on four buildings in Cate Center and 14 buildings in the Parkview Apartment complex. The bid was a recirculation of a bid which was sent to 27 vendors with only one bid being received. The specifications on the first bid were challenged as restrictive, so they were revised to provide for consideration of alternate bids. The specifications included the repair of damaged concrete as well as the reinforcement of all flashing.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - July, 1978

PROJECTS UNDER CONSTRUCTION

Project	Engineers and Architects	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
<u>NORMAN CAMPUS</u>							
Lloyd Noble Center	Binnicker & Associates	Rayco Construction Co.	01/11/73	01/10/75	\$4,929,000 \$5,093,961	96%	Student Facilities System Bond of 1971, Private Funds and Student Facilities Fee Reserve.
Westheimer Field Lighting	Carnahan Thompson Delano	Williams Electric Co.	03/10/77	03/25/78	\$ 109,987 \$ 124,061	100%	FAA Grant, Westheimer Field Auxiliary Services Account.
Athletic Dormitory	Coleman-Ervin and Associates	J. J. Cook Construction Company, Incorporated	06/13/77	06/19/78	\$1,113,388 \$1,103,388	99%	Oil Foundation.
Felgar Hall Renovation	Turnbull & Mills	Jim Cooley Construction	09/19/77	07/12/78	\$ 805,000 \$ 868,632	96%	Bond Funds and Section 13 Funds.
Richards Hall Addition	McCune McCune & Associates						Section 13 Funds.
General Construction		J. J. Cook Construction	04/10/78	04/26/79	\$ 747,169	11%	
Mechanical Work		Gordon's Specialty Co.	04/10/78	04/26/79	\$ 247,777	12%	
Casework		Kewaunee Scientific Equipment Corporation	04/10/78	04/26/79	\$ 124,796	0%	
Electrical Work		Noble Electric, Inc.	05/11/78	04/26/79	\$ 116,900	0%	
Adams Hall Classroom Renovation	Architectural and Engineering Services	Hugh M. Williams Construction Co.	05/11/78	09/27/78	\$ 52,668	0%	College of Business Funds and O.U. Foundation
Law Center Economizer	Paul Sprehe & Associates	United Mechanical Contractors	06/15/78	---	\$ 47,073	0%	Law Center Funds
Housing Sitework	Architectural and Engineering Services	Cactus Construction Company	05/11/78	10/11/78	\$ 77,638	0%	Housing Repair and Renovation Accounts.
Housing Sprinklers	Architectural and Engineering Services	Cactus Construction Company	06/15/78	---	\$ 68,616	0%	Housing Repair and Renovation Accounts.
Cross Center Dormitory Renovation for F.A.A.	Architectural and Engineering Services	Physical Plant and Housing Forces	---	---	\$ 335,000	15%	Housing Accounts.

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - July, 1978

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS					
Richards Hall Renovation and Addition	1	McCune McCune & Associates	C 06/10/76	\$1,682,000	This project has been subdivided. The <u>addition</u> is under construction. Final plans for the <u>renovation</u> work have been developed.
Richards Hall Fixed Equipment	2	McCune McCune & Associates	C 06/10/76	\$ 185,120	This work has been subdivided.
Old Science Hall Renovation	4	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 278,000	Schematic plans have been approved.
Old Science Hall Fixed Equipment	5	Bass and Associates	C 01/22/76	\$ 68,202	Schematic plans have been approved.
Nielson Hall Renovation	18	Howard-Samis-Porch	C 01/22/76	\$ 496,000	Working drawings and specifications have been approved.
Nielsen Hall Fixed Equipment	19	Howard-Samis-Porch	C 01/22/76	\$ 7,157	Working drawings and specifications have been approved.
DeBarr Hall Renovation	21	Turnbull and Mills	C 01/22/76	\$ 465,295	Working drawings and specifications have been approved.
DeBarr Hall Fixed Equipment	22	Turnbull and Mills	C 01/22/76	\$ 10,885	Working drawings and specifications have been approved.
Physical Education Facility	23-A	---	---	\$1,903,000	Architectural firm selection procedures initiated.
Student Recreation Center	23-B	---	---	\$2,612,000	Architectural firm selection procedures initiated.
Max Westheimer Taxiway Reconstruction	--	C. H. Guernsey & Company	---	\$ 160,000	Project has been subdivided with Phase I continuing and engineer selection procedure initiated for Phase II of the project.
Samuel Roberts Noble Microscopy Laboratory	--	Architectural Associates of Meyer/Brown, Incorporated	---	\$ 318,000	Architectural firm selection has been made. Contract being prepared.
Physical Sciences Center Renovation for ERC	--	Architectural and Engineering Services	---	\$ 158,000	Preliminary studies and plans are in preparation.

The cost of the work will be charged to Housing Account 175-166.

Five bids were received as follows:

- | | |
|--|--------------|
| 1. Standard Home and Industry, Inc.
Oklahoma City | \$ 86,861.00 |
| 2. Southwestern Roofing & Metal Co., Inc.
Oklahoma City | \$ 98,235.00 |

Alternate #1	\$ 68,587.00
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This alternate provides for flooding the roof with coal tar pitch and gravel. The Physical Plant evaluation of this alternate was the "roof repair would be of very short duration and the hot coal tar pitch would do great damage to the old roof felts." Consequently, this alternate is not acceptable.

Alternate #2	\$ 97,031.00
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- | | |
|---|--------------|
| 3. United Roofing of Tulsa
Tulsa | \$ 98,811.00 |
| 4. Ford Roofing Co., Inc.
Lawton | \$115,433.00 |
| 5. Miracote of Oklahoma, Inc.
Norman | |

Bidding Parkview only with alternate Miracote specification. Not considered acceptable.	\$ 25,880.00
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Both the Physical Plant and Housing Directors agree that the Standard Home and Industry bid is the lowest acceptable bid.

President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$86,861.00 to Standard Home and Industry, Inc. for the required roofing repair/replacement.

Regent Bell reported that this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Michell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Installation of Fire Doors and Frames

Bids were recently circulated for the replacement of 147 fire doors and 46 door jambs in Cate and Cross Centers, including associated hardware. The bid was written on a furnish and install basis.

Payment will be made from Housing Account 175-166.

Two bids were received as follows:

Faudree Enterprises Oklahoma City	\$ 32,400.00
Alternate: CECO Hollow Metal Doors and frames	\$ 27,800.00
McCracken Construction, Inc. Norman	\$ 52,865.00

The bids were reviewed by the Physical Plant and the low bid of \$32,400.00 by Faudree Enterprises is acceptable. Faudree has previously performed satisfactorily on projects in Lloyd Noble Center, the Law Center, and the new Athletic Dorm. The alternate bid for hollow metal doors is not acceptable.

President Sharp recommended that the Board of Regents approve the award of a purchase order in the amount of \$32,400.00 to Faudree Enterprises for the installation of the fire doors and jambs.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Map Library-Gould Hall

As part of the effort to provide excellence in the area of Geology and Geophysics, it is proposed that Room 101 of Gould Hall be remodeled into a Map and Chart Library. This facility will consolidate materials currently held in the Bizzell Library and in the present Geological Survey Library in Gould Hall. The project will facilitate access to the materials and will also free space in the Bizzell Library.

The Physical Plant has estimated the cost of remodeling the area, including air conditioning, lighting, ceilings, wall removal, and providing cabinets, furnishings and equipment at \$50,000. The Geological Survey will contribute \$25,000 toward the project. Funds are available in unallocated Section 13 and New College funds to provide the \$25,000 balance required.

President Sharp recommended that the University Regents approve the expenditure of \$25,000 of Section 13 and New College funds to supplement a \$25,000 contribution from the Geological Survey toward the renovation of Room 101 of Gould Hall into a Geology/Geophysics/Geological Survey Map and Chart Library.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

e. Energy Resources Center Space

As authorized by the Board at the June meeting, an accelerated renovation project has been initiated for providing one-year temporary facilities for the Energy Resources Center. The temporary facilities are being prepared by completing an unfinished 5,000 square foot quadrant on the third floor of the Physical Sciences Center, and by modifying the adjacent northwest 6,500 square feet of classroom space on that floor.

The unfinished quadrant is being completed to coincide with previous plans made in anticipation of providing occupancy of either Chemistry or Physics departmental offices. After the one-year temporary occupancy of these spaces by the Energy Resources Center, the renovated spaces can easily be reverted back by very minimal modifications to classroom and departmental spaces with a net gain of 5,000 square feet of additional usable area within the Physical Sciences Center building.

The renovation is now estimated to cost approximately \$150,000 and be composed of the following items:

1. <u>Mechanical</u> - Contractor: Gordon's Specialty	\$37,680.00
2. <u>Electrical</u> - Contractor: Noble Electric, Inc.	37,325.00
3. <u>Carpentry</u> - Contractor: Southwestern Acoustics	17,500.00
4. <u>Floor Coverings</u> - Contractor: Denman Company	5,500.00
5. <u>Carpet, Doors and Frames, and Door Hardware</u>	11,500.00
6. <u>Masonry</u> - Contractor: Masonry Builders, Inc.	3,000.00
7. <u>Painting</u> - Contractor: Jay Griffin Painting, Inc.	9,000.00
8. <u>Demolition and Plaster Repair</u>	2,500.00
9. <u>Telephones</u>	2,000.00
10. <u>Modifications to provide auxiliary classroom spaces</u>	7,000.00
11. <u>Energy Resources Center Design, Contracting and Construction Management</u>	10,000.00
12. <u>Contingency</u>	<u>7,995.00</u>
Total Project Cost	\$150,000.00

President Sharp recommended that the authorization previously given by the Regents for the President of the University to award minor construction contracts to complete these renovations be increased to \$150,000, excluding furnishings.

Regent Bell reported that this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

f. Acceptance of Felgar Hall Renovation

A final inspection of the Felgar Hall Renovation project will soon be scheduled with representatives of Jim Cooley Construction, Incorporated, the general contractors; Turnbull and Mills, Incorporated, the architects; Carnahan-Thompson-Delano Engineers, Incorporated, the architect's consulting engineers; and representatives of Architectural and Engineering Services and the Department of Physical Plant; all developing punch lists of any incomplete items.

A combined punch list of incomplete items will be developed by the project architects and engineers, presented to the University staff for review, and then to the contractor for project completion. The University staff has reviewed the progress of this renovation and recommends that the project be accepted subject to the completion of any punch list items developed from a final inspection to soon be scheduled.

President Sharp recommended that the Board of Regents authorize the President of the University to accept the Felgar Hall Renovation project as complete, effective upon completion of all punch list items developed from a final inspection, and that final payments be made to Jim Cooley Construction, Incorporated, when that list has been accepted by University staff as being complete.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

IV. Contracts and Agreements

a. Contract for Digital Transmission Communications

With the continuing increase in the number of remote computer terminals on the main campus, a new cost system of digital transmission communications must be established. The best and least expensive alternative to meet this requirement is to utilize the Norman Cable TV System.

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Discussions have been held with representatives of Norman Cable TV, and the terms and conditions relating to use have been incorporated into an agreement which was drafted by University Legal Counsel. The agreement provides for the following cost items.

1. Cost of extending NCATV system
into Merrick Computing Center Not to exceed \$ 3,000.00*
2. System use charge \$ 1,200.00 per month
3. Controller/Batch terminal charges
(\$120 per month each x 8) \$ 960.00 per month

*Actual construction cost not to exceed \$3,000.00

The cost to use the system from September 1, 1978 through June 30, 1979 will be as follows:

Cable Construction	\$ 3,000.00 (max)
System Use	12,000.00
Controller/Batch Terminal Use	<u>9,600.00</u>
Total	\$24,600.00 (max)

The system and terminal rates will be fixed under the agreement for a period of three years. It is estimated that over a three-year period the cost of using the NCATV System will be approximately \$60,000.00 less than using the telephone lines of the Bell System.

The proposed contract has been reviewed and approved by the Norman Cable TV Corporate Office in Denver, Colorado.

President Sharp recommended that the Board of Regents authorize the President of the University to approve the award of a contract in the maximum amount of \$24,600.00 to Norman Cable TV for the use of their system as described above for the period September 1, 1978 through June 30, 1979, and to negotiate the final details of the contract.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

V. University Property

a. Gunning Park

Recommendations have come forward that an area of the University of Oklahoma campus bounded by Jenkins, Highway 9, Chautauqua, and Timberdell be

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named Gunning Park in honor of Mr. R. Boyd Gunning, Executive Director of the University of Oklahoma Foundation and Trust Officer of the University of Oklahoma, with designations placed at an appropriate entryway or entryways.

Mr. Gunning's request to retire from his positions this year is included with the personnel pages of this agenda.

Mr. Gunning has been associated with The University of Oklahoma for over four decades in various positions and has devoted his career to continuing excellence for this institution. As Executive Secretary of the University's alumni association, he projected a favorable and positive image of the University to thousands of alumni and, in his very successful dealings with these alumni, instilled in them a continuing interest in The University of Oklahoma. It is virtually impossible to measure how much he has meant to the excellence of this institution. He has had a career commitment to improve the University, a commitment demonstrated through his work with the University Foundation, through his leadership in the Campaign for Excellence in the early 1960's, and through his dedication to the University's current campaign, The Gift of Quality. Some of his career highlights are:

Director of Visual Education - 1937

Director of Short Courses and Assistant Director
of Extension Division - 1939

Director of Extension Division - 1946-1949

Executive Secretary (now Executive Director) of
the University of Oklahoma Foundation - 1948-1978

Executive Secretary, University of Oklahoma Alumni
Association and Managing Editor of Sooner Magazine -
1949-1969

Trust Officer of the University of Oklahoma - 1969-1978

President Sharp recommended approval of naming the area of the campus bounded by Jenkins Street, Highway 9, Chautauqua Avenue, and Timberdell Road as Gunning Park in honor of Mr. R. Boyd Gunning.

President Sharp underscored his statements as included in the printed agenda. He said that in his 21 years as a college president he has seldom had the opportunity to work with anyone as dedicated as Boyd Gunning.

Regent Engleman said it was a real pleasure for him to move approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved. Regent Mitchell commented that he is not acquainted with anyone who has represented the University as well over the years. "It is a shame that he needs to retire and that he can't stay here another 41 years. He will really be missed."

b. Sale of Land in Osage County (Roxie Scott Bequest)

Approximately 613.96 acres of Osage County land received from the Roxie Scott Estate was offered for sale with bids being acceptable by tract: Tract A consisting of 365 acres; Tract B consisting of 218.5 acres; and Tract C consisting of 30.46 acres. The appraised value on the land is as follows:

Tract A - \$450 per acre
 Tract B - \$275 per acre
 Tract C - \$1,000 per acre

Bids were received as follows:

<u>Bidder</u>	<u>Tract A</u>	<u>Tract B</u>	<u>Tract C</u>
Lloyd Childers H.S. Childers, Tulsa	No Bid	No Bid	\$ 7,500.00
Robert Duffield, Tulsa	\$136,875.00	\$44,792.50	\$15,534.60
Trescon Develop- ment, Tulsa	\$235,425.00	---	---

President Sharp recommended that the bid received from Trescon Development Corporation of Tulsa on 365 acres of Roxie Scott land located in Osage County, Oklahoma, identified as Tract A in the amount of \$645 per acre be accepted and that bids received on Tracts B and C be rejected.

Regent Bell reported that this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VI. Parking and Traffic

a. Regulations for 1978-79

A copy of the proposed 1978-79 Parking and Traffic Regulations for the Norman Campus of the University was distributed to each Regent with the agenda and a copy is attached hereto as a part of these minutes (Exhibit B).

President Sharp recommended approval of the regulations to be effective with the beginning of the 1978-79 fall semester.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VIII. Leases and Agreements

a. Oil and Gas Lease

The University has received a request to advertise for oil and gas lease the following described property:

W/2 NE/4 Sec. 15-14N-1W in Oklahoma County

This property came to the University under the will of May M. Walker. The surface was sold several years ago but the mineral rights were retained.

Regents' regulations provide that the party requesting the land to be advertised for bid must pay the advertising cost. This is understood by the individual requesting this oil and gas lease. In the event a bid is accepted, the lease will include, among other things, the following provisions:

1. A delay rental to be negotiated by and between the parties with a minimum of \$5.00 per acre.
2. The right of the University to purchase all of the oil and/or gas produced
3. A three-year lease
4. Compulsory drilling within one year
5. 3/16 royalty

President Sharp recommended that the Regents authorize advertising this property for oil and gas lease in accordance with the provisions stated above and State Statutes.

Regent Bell reported that this was reviewed by the Facilities Planning Committee, and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

H. University Development

I. Capital Fund-Raising

a. Puterbaugh Foundation Endowment for Biennial Conference

The University of Oklahoma Foundation, Inc., has received notice of a \$150,000 gift from the Puterbaugh Foundation of McAlester to endow the biennial Puterbaugh Conferences on Writers of the French-Speaking and Hispanic World. The endowment was made in the memory of J. G. Puterbaugh, founder and president of McAlester Fuel Co.

The biennial conference previously was known as the Oklahoma Conference on Writers of the Hispanic World, and has been coordinated since 1968 by the OU Department of Modern Languages and World Literature Today. The 1973, 1975 and 1977 conferences were supported by grants from the Puterbaugh Foundation.

The endowment not only assures its continuation, but allows for the expansion of the conference to include French-speaking writers. Each conference brings a renowned contemporary writer to campus for two weeks to meet with modern languages students and deliver lectures and public readings. The writer's stay culminates with a two-day scholarly conference featuring sessions led by literary scholars and critics familiar with the writer's works.

This was reported for information. No action was required.

b. Victor E. Monnett Chair in Energy Resources

The fund raising effort has been completed for the Victor E. Monnett Chair in Energy Resources.

President Sharp recommended the establishment of the Victor E. Monnett Chair in Energy Resources at the University of Oklahoma.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

IV. University Foundation and Trusts

a. Trustee for NATTC Development Authority

The NATTC Development Authority is operated by a Board of Trustees appointed by the Regents of the University of Oklahoma. There are seven Trustees serving seven-year terms with one term expiring each year. The term of Horace K. Calvert will expire on October 1, 1978.

President Sharp recommended that Horace K. Calvert be reappointed as a Trustee of the NATTC Development Authority for another seven-year term expiring October 1, 1985.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

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VI. Investments

The following recommendations have been received from J. & W. Seligman and Company, Investment Advisors:

<u>Amount</u>	<u>Security</u>	<u>Cost</u>	<u>Market Price</u>	<u>Value</u>	<u>Est'd Income</u>	<u>% Yield</u>
<u>PROPOSED SALES</u>						
450	Parker-Hannifin	\$10,618	25	\$11,250	\$ 495	4.4
300	R. J. Reynolds	<u>20,305</u>	54	<u>16,200</u>	<u>1,050</u>	<u>6.5</u>
		<u>\$30,923</u>		<u>\$27,450</u>	<u>\$1,545</u>	<u>5.6</u>

PROPOSED PURCHASE

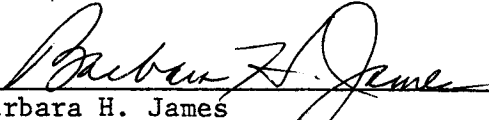
400	Philip Morris		66	\$26,400	\$ 820	3.1
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The above transactions have been completed.

President Sharp recommended confirmation of the above investment transactions.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:30 a.m.


Barbara H. James
Executive Secretary of the Board of Regents

Others present at all or part of the meeting:

Dr. Bernard McDonald, Chair, Norman Campus Faculty Senate
Mr. Walter Mason, Norman Campus Affirmative Action Officer
Dr. Beverly Ledbetter, Legal Counsel
Dr. Richard Fowler, George Lynn Cross Research Professor of Physics and Astronomy
Mr. Joe Flowers, Director of Information Services, Office of Media Information, Health Sciences Center
Mr. Harold Ray, Assistant to the Vice President for the University Community, and Adjunct Assistant Professor of Botany and Microbiology
Dr. Ronald Stafford, Director of Academic Services, Office of the Provost

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Mr. Robert Montgomery, Manager of Payroll, Insurance and Records, Personnel Services
Ms. Sole Harmon, Assistant to the Director, Purchasing Office
Dr. Joakim Laguros, Professor of Civil Engineering and Environmental Sciences
Mr. Frank Teich, Director, University Housing
Mr. David Walters, Assistant Provost, Health Sciences Center
Mr. William H. Jordan, Assistant to the Vice President for Administrative and Financial Services, and Risk Manager
Mr. Mike Treps, Director, Media Information
Ms. Donna Murphy, Assistant Director of Media Information for New Services
Mr. Jim Bross, The Norman Transcript
Mr. Wayne Singleterry, Oklahoma City Times
Mr. Jim Killackey, The Daily Oklahoman
Mr. Tim Granahan, KGOU
Mr. Tim Stephenson, KNOR
Mr. Ed Howard, The Oklahoma Daily
Ms. Dee Morales, KOCO-TV
Terry Maxon, Oklahoma Journal
Mr. Dave Smeal, Assistant Director, Media Information Broadcast Services
Mr. Jack Brown, Intern, Media Information Office

EXHIBIT B

THE UNIVERSITY OF OKLAHOMA
PARKING AND TRAFFIC REGULATIONS
1978-79

I. General Information

A. Adoption and Amendment of Regulations:

1. The Board of Regents of the University of Oklahoma has determined that it is in the best interests of the University that rules and regulations be established to govern the keeping and use of motor vehicles by University employees, students and visitors of the Norman Campus.

2. For the accomplishment of the above purposes, the rules and regulations stated herein have been adopted by the Board of Regents of the University of Oklahoma to be effective beginning with the fall semester of 1978. These regulations shall form a part of the established regulations of the University.

B. Modification of Rules and Regulations:

1. The President of the University may hereafter revise, alter, or amend these regulations when conditions warrant. Such amendments, revisions or alterations shall, unless otherwise ruled by the Board of Regents of the University of Oklahoma, be effective and of the same dignity as if enacted by said Board of Regents. All substantive changes shall be published in the student newspaper on at least four successive days.

C. Enforcement:

Personnel of the University Police Department are charged with the enforcement of the Parking and Traffic regulations on University property. Failure to comply with the lawful directions of the University Police Officers or Community Service Officers acting in the performance of their duties will result in disciplinary action.

D. Suggestions for Change:

1. Written suggestions on methods of improving the Parking and Traffic system on campus are welcomed by the Parking and Traffic Office. Suggestions should be addressed to the Parking and Traffic Coordinator, Room 210, Buchanan Hall, 1000 Asp Street.

E. Objectives of Parking and Traffic Rules and Regulations:

1. To facilitate the safe and orderly conduct of University business.
2. To provide convenient parking space within the space available and priorities assigned.
3. To assure access at all times for emergency equipment.
4. To minimize traffic disturbance during class hours.

F. Other Regulations:

Oklahoma State Statutes and Norman City Ordinances shall apply on all areas of the campus falling under the jurisdiction of these bodies.

II. GENERAL REGULATIONS:

A. The following regulations are applicable to all members of the University Community - Faculty, Staff, Students, Visitors, and Vendors.

B. Citations:

1. The individual registering a vehicle is responsible for all parking citations written against that vehicle registered in his/her name, regardless of the identity of the driver at the time of the violation.

2. If a member of the faculty/staff or student body is identified with a vehicle which is cited for repeated violations which have been returned by a visitor, the University will assume that it is the faculty/staff or student member and not a visitor, who is operating the vehicle on campus. In such event, the faculty/staff or student member will be held accountable for the citations.

C. Pedestrians will be given the right of way at all times except where traffic control lights with pedestrian indicators are provided, (such as a crossing light on a traffic signal).

D. Speed Limits:

1. The maximum speed on campus streets is twenty (20) miles per hour unless posted otherwise.

2. The speed limit is ten (10) miles per hour for all vehicles in University parking lots.

E. Two Wheel Vehicles:

1. Motorcycles, scooters and motor bicycles may be driven only on roadways and must follow the flow of motor vehicle traffic.

2. Bicycles may be ridden on campus walks, but at all times must be operated at a safe speed and must yield the right-of-way to pedestrians. When parked, they must use the bicycle racks and be clear of ramps, sidewalks and building entrances.

F. Falsification of Information:

1. Any person who gives false information on the application form is subject to disciplinary action.

G. Decals and Parking Permits:

1. In order to operate a vehicle on campus or benefit from the use of University parking facilities, an operator must register the vehicle and obtain parking decals.

2. Parking decals must be permanently and visibly affixed to the front and rear bumper of the vehicle. They are not transferable.

3. Replacement decals will be issued as needed when remnants of the decal, or proof of its loss or destruction, are furnished to the Parking and Traffic Office. Unaffixed decals that are lost or stolen will not be replaced without charge.

H. Vehicle Protection Liability:

The University does not assume the responsibility for any loss or damage to a vehicle parked or operated on University property.

III. SPECIAL PARKING PERMITS:

A. Wheelchair/Physical Disability:

1. Spaces identified by a blue wheelchair sign are reserved for individuals who must use wheelchairs and may be used only by vehicles bearing a Wheelchair Decal. Vehicle registration for the above individuals is accomplished at the Goddard Health Center, 620 Elm Street, between 8:00 a.m. and 5:00 p.m. on weekdays.

2. Individuals with other types of physical disabilities requiring special parking privileges may obtain a Physical Disability decal upon approval by a physician of the Goddard Health Center and by paying the yearly charge at the Goddard Health Center, 620 Elm Street, between 8 a.m. and 5 p.m. on weekdays.

3. Individuals who are temporarily disabled may obtain a temporary Physical Disability parking permit at the Goddard Health Center, (see 1 and 2 above).

a. Physical Disability parking decals allow parking in any legal parking space on campus but do not authorize parking in the wheelchair spaces or prohibited restricted areas (No Parking Zones, Driveway, Fire Lanes, Service Zones or Tow-Away Zones). If parked in metered lots, the driver need not pay the meter.

b. The holder of the Physical Disability Parking Permit must assume complete responsibility for the use of decal privileges. Misuse of the decal will result in suspension of the parking privileges.

B. Media:

1. Members of the working press covering University events may obtain parking permits through the Office of Media Information. Permits must be properly displayed and are issued for one academic year, renewable each Fall. Misuse of permit will result in suspension of parking privileges.

C. Vendors or Contractors:

1. All vendors should obtain a Vendors Permit obtainable at the Parking and Traffic Office.

2. Vendors making deliveries or performing services at the University should park in service areas only. Vendors or contractors who frequently require parking in restricted lots for long periods of time should obtain a Vendor Parking Permit and gate card from the Parking and Traffic Office.

D. Other Special Permits:

Permits may be acquired for special purposes such as loading equipment, overnight parking on campus, conference parking, etc., by making application to the Parking and Traffic Office.

IV. PARKING REGULATIONS:

A. Space Allocation:

All parking spaces are allocated and parking permits are available which will admit faculty/staff and students to designated parking areas. The responsibility for finding a legal parking space rests with the vehicle operator. Lack of space in a particular lot is not considered a valid excuse for violation of the parking regulations.

B. Faculty/Staff Parking Lots:

1. Faculty/Staff parking lots, both gated and ungated, are reserved daily for permit holders from 7:00 a.m. to 3:30 p.m. in most lots and 4:45 p.m. in others, and from 7:00 a.m. to Noon Saturday with the exception of certain lots, which are reserved twenty-four (24) hours a day, seven (7) days a week.

2. All faculty/staff will be issued a Gate Card with their parking permit. If lost or stolen, the replacement cost will be \$5.00.

C. 1. Housing area parking lots are restricted to housing area permit holders twenty-four (24) hours a day seven (7) days a week.

2. Visitors to the housing area must obtain a temporary permit from the Parking and Traffic Office.

D. Visitor and Commuter Lots:

1. Parking meters in visitors and commuter areas are enforced from 7:00 a.m. to 6:00 p.m. and from 7:00 a.m. to Noon on Saturday. Any exceptions will be posted in the area. Rates are posted on the meter.

2. Student commuters have the choice of purchasing a Student/Paid Parking/Commuter Decal which allows them to park without paying meter charge or receiving a Student Commuter Decal free and paying meter charges.

E. Student Parking in Faculty/Staff and Visitor Areas:

Student decaled motor vehicles may be parked in faculty/staff and visitor lots (except the twenty-four (24) hour reserved lots) during the following times only:

- a. Daily 3:30 p.m. to 7:00 a.m. in most lots.
- b. Noon Saturday to 7:00 a.m. Monday.
- c. During officially scheduled University class holidays and semester breaks in ungated lots only.

NOTE: Exam Week, enrollment periods, and unscheduled class cancellations are not holiday periods and all parking restrictions apply during these times.

F. Parking Stall Markers:

All vehicles parked on campus must be parked within stall markers and in line with bumper blocks where provided. This also applies to motorcycles and motorscooters which must use the designated motorcycle spaces.

G. Motorcycles and motorscooters may not be parked in bicycle racks except in the housing area. They may only be walked or ridden onto the main campus on access roads to motorcycle parking areas. Motorized bicycles may be pedaled on

campus with the motor disengaged and may be parked in bicycle racks.

H. Parking in Prohibited Areas:

1. Parking of motor vehicles on campus is prohibited in areas other than those that have been established for parking and/or service and are marked by signs controlling their use.

2. Service and loading zones are in force twenty-four (24) hours a day. Vehicles which are not marked as service vehicles or which do not display a loading permit will be towed from service and loading zones and impounded at the University Police Department. Loading area time limits must be strictly observed.

3. Moving and/or driving around an authorized barricade constitutes a violation of these regulations.

I. Parking of Substitute Vehicles:

When the need to use a substitute unregistered vehicle arises, the user should telephone the Parking and Traffic Office 325-3311, and give his/her name, make of vehicle being used, tag number, duration of emergency if known, and area where parked. If the emergency is going to be for longer than one day, a Temporary Parking Permit must be obtained which will provide the freedom of desired action within the two week limit established by the Regulations.

J. Parking Fees - Norman Campus:

a. Faculty/Staff Decal	\$20.00 a year
b. Motorcycle Decal	5.00 a year
c. Graduate Assistant	20.00 a year
d. Physical Disability	20.00 a year
e. Wheelchair	20.00 a year
f. Commuter Law Center	20.00 a year
g. Commuter (Paid Parking)	10.00 per semester
h. Housing	7.50 per semester
i. Commuter	Free

NOTE: Purchased decals in use more than 30 days will receive a full semester charge against any refund.

K. Health Sciences Center:

A reciprocal agreement exists so that faculty/staff or student on either campus may use existing facilities as long as vehicles are properly decaled. Check with respective parking offices.

V. VIOLATION AND CHARGE SCHEDULE:

All parking citations may be paid at the Bursar's Office, Buchanan Hall, 1000 Asp Street, either in person or by mail. Overtime parking may be paid by depositing the envelope in the collection boxes in the metered areas.

1. No current OU Parking Decal Displayed
NOTE 1: Citations for this violation will be waived if the purchase or issue of the appropriate decal is made within five days of the citation. If the decal has been purchased or issued but is not properly displayed, the charges for this violation will be waived within five days of the citation upon certification

- that the decal will be properly displayed. \$10.00
2. Certification of Decal Display not Valid (Non-Appealable)
NOTE 2: If an individual has certified that the appropriate decal will be properly displayed and is subsequently cited for "No Current OU Parking Decal Displayed", an administrative citation for "Certification of Decal Display Not Valid" will be issued, by the Parking and Traffic Office, to the individual. The non-appealable charges will stand for Faculty/Staff; for students the charges (non-appealable) will be transferred to the Bursar's Office for collection. \$20.00
 3. Improper OU Parking Decal for reserved Space or Lot 3.00
 4. Illegally parked in Prohibited Zone (Fire Lane, No Parking Zone, Driveway, Wheelchair Space). These vehicles will be towed and are required to pay a \$15.00 impounding fee, which is non-appealable. 5.00
 5. Illegally Parked in Restricted Area (Loading Zone or Service Area). 3.00
 6. Improperly Parked (On Grass, Double Parked, Against Traffic). 3.00
 7. Parking Decal Displayed Improperly 1.00
 8. Expired Meter 1.00

All violation charges are subject to a \$1.00 processing charge per citation if not paid or appealed within twenty (20) working days.

VI. FACULTY/STAFF REGULATIONS:

A. Faculty/Staff lots on the Main Campus, North Campus and the South Campus are reserved for decal holders. Therefore, faculty/staff vehicles on all campuses must display decals.

1. All faculty/staff who are enrolled for no more than six (6) credit hours and who expect to park a motor vehicle on University property must secure an appropriate parking decal. Faculty/Staff taking more than six (6) credit hours are considered students for parking purposes.

2. Students who are taking more than six (6) credit hours of course work will not be issued a faculty/staff decal, regardless of the number of hours they are employed by the University.

3. Graduate Assistants with a teaching responsibility may purchase a Graduate Assistant decal and gate card for ungated and gated lots subject to the controls established by the Parking and Traffic Office and the Academic Departments.

B. Faculty/Staff Parking Permits:

1. Faculty/Staff may obtain parking decals by completing Application

for Parking Permit (OU-279) and forwarding it to the Parking and Traffic Office with a check for the amount of the decal. The Parking and Traffic Office will check it for completeness and outstanding violations and either return the form or process it with the Bursar's Office. The Bursar's Office will return the decal, gate card and receipt to the individual by Central Mail or U.S. Mail, whichever is applicable. Neither the Bursar's Office nor the Parking and Traffic Office will be responsible for decals or gate cards once mailed.

The following decals are available:

- a. "A" which authorize parking in all "A" lots.
- b. Physical Disability which authorizes parking for those certified in any legal space except wheelchair.
- c. Wheelchair for those so authorized.

2. Additional decals, without a gate card, may be purchased by employees who possess two or more vehicles and who wish to use them alternately for parking on campus. Additional decals are \$5.00 per vehicle.

3. Emeritus and Retired faculty/staff may obtain decals and gate cards at the Parking and Traffic Office without charge.

C. Expiration of Parking Permits and Refunds:

1. Parking decals expire August 31 and must be renewed prior to the expiration date. When new decals are affixed to the vehicle, expired decals must be removed. Charges for parking decals shall be pro-rated at the end of each semester.

2. Persons leaving the University employment may secure a pro-rated refund for their parking decal if they return the scrapings of the decal and the gate card to the Parking and Traffic Office. No refund shall be made for an unexpired parking decal unless the decal and gate card are returned.

D. Enforcement and Adjudication of Parking Citations:

1. Copies of all citations written by the OUPD are sent to the Parking and Traffic Office.

2. Faculty or Staff may pay citation charges at the Bursar's Office or seek adjudication of the citation within twenty (20) working days of the citation. Appeal is made at the Parking and Traffic Office through the Parking Violation Appeals Committee. If the appeal is not made within twenty (20) working days the right of appeal is waived. The Parking Violation Appeals Committee is appointed by the President of the University and is constituted of nominees from the Faculty Senate and the Employees Executive Council.

3. All appeals will be made initially in writing for appointment and then by personal appearance before or with the written appeal to the Parking Violation Appeals Committee. The decision of the Committee is final and binding. Failure to abide by or comply with the decision of the Committee will result in notification to the Administrative Officer over the faculty/staff members budget unit and the denial of parking privileges in the future.

VII. STUDENT REGULATIONS:

A. Students living in dormitories who own or have a motor vehicle in their

possession during all or any part of the academic year must purchase a housing parking decal each semester. Housing parking decals are sold at Walker, Adams and Cate at the beginning of each semester and in the Bursar's Office.

B. Vehicles parked in Niemann apartments must display a Housing Parking Decal obtained in the Parkview Manager's Office. Residents of Kraettli, Yorkshire and Parkview apartments must display an apartment decal obtainable at the manager's office. These vehicles must have a Commuter decal if parked on the main campus.

C. Commuter Student vehicle registration must be accomplished at the beginning of the Fall semester and again for the Summer term. All expired decals must be removed from the vehicle.

D. Commuters are defined as students not living in University housing. Commuter students, including Law Students, who wish to operate a motor vehicle on University property must register and decal their vehicles at the time they begin operating their vehicles on campus. Registration may be accomplished in the Parking and Traffic Office. No vehicle is properly registered until the decal has been visibly, properly and permanently affixed to the vehicle.

E. Decals are not transferable. Lost or stolen decals should be reported to the Police Department. In the event of the destruction of a decal or transfer of the vehicle, a new decal will be supplied free of charge. There is no limit to the number of vehicles a student may register as long as a decal is properly affixed to each one.

F. Students and Faculty and Staff members are responsible for all parking violations and citations written against vehicles registered in their names regardless of the identity of the driver at the time the citation was written.

G. Students working as full-time University employees during the summer may purchase a Faculty and Staff decal for the summer only. This decal will expire on August 31, and must be removed from student's vehicle when student registration is renewed in the fall.

H. Student parking spaces in the housing area are reserved for housing decaled vehicles. Commuter spaces are reserved for commuter decaled vehicles. Commuter Law Center parking is reserved for commuting Law Students. Commuter Law Students may use main campus commuter spaces without paying the meter charges.

I. Overtime parking tickets in commuter lots may be paid through the Bursar's Office either in person, or by mail, or payments may be put in the courtesy boxes located on the parking-meters in the metered parking areas.

J. Citations must be either paid at the Parking and Traffic Office or the Bursar's Office or docketed for appeal at the Parking and Traffic Office within twenty (20) working days of the violations or the right of appeal is waived. Unpaid charges for student violations will be referred to the Bursar's Office for collection. Students will not be able to enroll without paying these charges.

VIII. VISITORS REGULATIONS:

A. A visitor is defined as any person other than a student, faculty/staff or office occupant of the University of Oklahoma, Norman Campus.

B. Parking Facilities:

1. Certain areas of the campus are set aside for visitor parking. These metered parking areas are appropriately signed and located. Parking in Visitor metered areas on campus is subject to time limitations posted and to the fee on parking meters.

2. Individuals holding parking permits for campus lots may not use visitor meter areas during the posted hours since this deprives visitors of the only parking spaces available to them.

3. Visitors parked overtime in metered areas will be charged a \$1.00 penalty which may be paid at the Bursar's Office, Buchanan Hall, or deposited in the collection boxes in the metered parking lots.

C. Visitor Parking Permits:

1. Visitors who expect to be on campus for an extended period of time or who visit the campus often for short periods of time may obtain Visitor Parking Permits from the Parking and Traffic Office, Buchanan Hall, 1000 Asp Street; and the University Visitor Center, 487 W. Boyd.

2. Visitor Parking Permits are issued without charge. Student, faculty, or staff members may apply in advance for Visitor Parking Permits for individuals or groups visiting on campus. Notice should be given to the Parking and Traffic Office one week before the visit of large groups so that parking arrangements can be made.

D. Parking for Short Courses, Workshops, Conferences and Other Events:

Individuals and/or departments planning to conduct short courses, workshops, conferences, etc., to which persons from off-campus are invited, should inform the Parking and Traffic Office at least one week prior to the event, the number of persons involved, approximate number of automobiles involved, length of stay, and other pertinent data should be supplied. The Parking and Traffic Office will make the necessary arrangements and appropriate parking permits will be issued designating the parking area to be used.

IX. IMPOUNDING PROCEDURES:

A. For the safety of the University community, the University reserves the right to impound any vehicle parked in such a way as to constitute a hazard, that impedes vehicular or pedestrian traffic, or interferes with the making of essential repairs. Owners of such vehicles will be required to pay a \$15.00 impounding fee which cannot be appealed.

B. Impound Situations (Towing or Booting):

1. Vehicles parking in a crosswalk, building entrance, wheelchair space, fire hydrant, fire lane, dumpster or in other areas posted "No Parking at Any Time" will be towed.

2. Vehicles parked in such a way as to impede traffic flow, the operation of, or access by, emergency equipment, or the making of essential repairs will be towed.

3. Vehicles parked in a loading zone or service area for more than 15 minutes without a loading permit may be towed.

4. Unregistered vehicles found in a gated parking lot will be cited and may be booted or towed.

5. Unregistered vehicles that have accumulated three citations which have not been paid or otherwise resolved will be booted upon order of the Parking and Traffic Office. This action is taken to discourage the disregard of Parking and Traffic Regulations by owners/operators. The charge for removing the boot is \$5.00 and is not appealable.

6. Vehicles displaying an expired license tag or without a license plate in accordance with applicable state statute or local ordinance will be cited under the appropriate non-University citation and may be towed.

7. Vehicles that are obviously inoperable, derelict or abandoned will be towed.

C. Impounded Vehicles:

1. Impounded vehicles are held in the custody of the University Police Department, 2720 Monitor. Before the vehicle will be released, the owner must present positive identification and title papers, pay the towing and storage fees, have all required decals properly affixed to the vehicle and pay the charges assessed or have made arrangements to appeal those citations that are within the announced time limitations.

2. Vehicles will be held at the OUPD for five (5) calendar days, after which time a storage fee of \$2.00 per day shall accrue for each working day thereafter.

3. If a vehicle is determined to have been impounded in error, all charges associated with the impoundment will be waived (or refunded if already collected).