

C O N T E N T S
MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
MAY 11, 1978

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MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
MAY 11, 1978

A regular meeting of the Board of Regents of The University of Oklahoma was held in Dining Room 5 of the Oklahoma Memorial Union on the Norman Campus of the University on Thursday, May 11, 1978, beginning at 10:30 a.m.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State as required by Enrolled House Bill 1416 (1977 Legislature).

The following Regents were present: Regent Bob G. Mitchell, M.D., President of the Board, presiding; Regents K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., Charles E. Engleman, Ronald H. White, M.D., and Dan Little.

The following were also present: Dr. Paul F. Sharp, President of the University; Provosts Barbara Uehling and William G. Thurman; Vice Presidents Burr, Morris, White, and Interim Vice President Van Hauen; Mr. Joseph C. Ray, Executive Assistant to the President; Mr. R. Boyd Gunning, University Trust Officer; and Mrs. Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on April 13, 1978, were approved as printed and distributed prior to the meeting on motion by Regent Engleman and with the following affirmative vote: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

President Sharp reported that recent events have made us optimistic concerning the proposed new Physical Education and Recreation Center (Physical Fitness Center) for the Norman Campus.

The State Regents for Higher Education have approved a \$1,100,000 allocation toward construction of this much-needed facility. These funds now pave the way for the University to begin raising the \$2 million necessary from private funds. The \$2 million to be sought from a fund-raising drive, in combination with the \$1.1 million from the State and \$2.2 million from student facility fees, will fund construction of Phase I of the Center.

President Sharp said he was pleased to announce that Tulsa oilman Rick P. Clinton, President of Rickelson Oil and Gas Company, has agreed to serve as Chair of the Physical Education and Recreation Center private funding drive. He said Mr. Clinton's enthusiasm and interest in the University will be invaluable in this effort, and we are very pleased that he has agreed to chair this portion of the University's \$50 million "Gift of Quality" campaign.

May 11, 1978

14953

President Sharp said planning and organizational activities are under way now, and the fund-raising drive for the Center should officially begin by mid-summer.

Regent Mitchell called attention to the following communication he received from Dr. Donald Cox, Chair of the Norman Campus Faculty Senate, under date of April 5, 1978, a copy of which was included in the agenda:

"Dear Dr. Mitchell:

"As you know, at the March 9, 1978, meeting, the Board of Regents of this University 'accepted as a communication only' the February 13 recommendation of the Faculty Senate (Norman Campus) that no academic unit be excluded from the Program Discontinuance Policy.

At its last meeting, the Faculty Senate (Norman Campus) voted to express to you its concern and disappointment over the lack of response by the University of Oklahoma Board of Regents to our recommendation of February 13, 1978.

We strongly urge the Regents to give this extremely sensitive issue further consideration. In view of the University's current financial and enrollment crises, the lack of utilization of the Program Discontinuance Policy in considering any program for either modification or discontinuance will be viewed with alarm by all segments of the University community. The policy provides mechanisms for fair and studied judgments in making any discontinuance decisions; therefore, any decisions not based on the rigorous procedures stated in that policy would be regarded as suspect.

The Senate is hopeful that the Regents will give our concerns serious consideration and will act in the best interest of all University programs."

Regent Mitchell indicated the Board members are aware of this situation. There were no other comments.

A. General University

I. Administration

a. Affirmative Action Compliance Programs

The Affirmative Action Compliance Program is an institutional program to be submitted to the Oklahoma State Regents for Higher Education as part of the fulfillment of institutional compliance responsibility to the Revised State Plan for Compliance with Title VI of the Civil Rights Act of 1964. Each institution in the State System is required to submit an institutional Affirmative Action Compliance Program. The institution is then held responsible for monitoring the progress toward achievement of participation goals and implementation of programs as presented in the AAC Program.

It should be noted that the institutional responsibilities to this program are reported only to the Oklahoma State Regents for Higher Education. The State Regents assume the responsibility for reporting and defending compliance activities with the Office for Civil Rights, Department of Health, Education and Welfare.

The employment data presented in the Norman Campus AAC is computed from a cut-off date of October 31, 1977. The participation goals are computed to October 31, 1982 with annual goals incremented over the four-year period. The Affirmative Action Compliance Program on both campuses will be updated annually.

Copies of the Affirmative Action Compliance Plans for the Norman Campus and for the Health Sciences Center were sent to each Regent.

President Sharp recommended approval of both Plans for submission to the Oklahoma State Regents for Higher Education.

Regent Engleman, Chair of the Administration and Organization Committee, said the Committee met yesterday with Mr. Bill McCabe and Mr. Walter Mason, Affirmative Action Officers, to review these programs. He said a few changes were suggested and accepted by the Committee for incorporation into the final documents.

Regent Engleman said the Committee concurs with President Sharp's recommendation and recommends approval of the Affirmative Action Compliance Plans for both campuses, with the changes mentioned above, and he so moved. The following voted yes: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

II. Academic

a. Faculty Personnel Policy Revisions

Regent Engleman, Chair of the Academic Affairs Committee, said certain portions of the Faculty Personnel Policy have been under review for some time. The changes were proposed initially by a Task Force composed of faculty members on both campuses of the University and then reviewed by the Faculty Senates on each campus and by the administration.

Regent Engleman said the Academic Affairs Committee met yesterday with faculty representatives and discussed the proposed revisions. He reported on the policies and recommendations of the committee as follows:

Distinguished Professorships

Recipients of distinguished professorships are deemed to have achieved unusual distinction in teaching and guidance of students, research, or service.

The University awards the following distinguished professorships:

David Ross Boyd Professorship
George Lynn Cross Research Professorship
Regents' Professorship

A. David Ross Boyd Professorship

Criteria for Selection. To qualify for a David Ross Boyd Professorship, a faculty member must have consistently demonstrated outstanding teaching, guidance and leadership for students in an academic discipline or in an interdisciplinary program within the University. Among more specific criteria which may be considered are the degree to which the candidate:

1. establishes, communicates and fulfills appropriate course and program goals;
2. utilizes formats and techniques that are appropriate to the students served;
3. measures student performance appropriately and fairly;
4. establishes relationships with students that facilitate mutual respect and communication;
5. stimulates an intellectual inquisitiveness and communicates methods of pursuing that inquiry;
6. brings about change in students' knowledge, motives, and attitudes;
7. fosters the professional development of colleagues and serves as a model for colleagues and students; and
8. contributes to the success of students.

Nomination Procedure

1. Initiation. The Provosts will solicit recommendations for the professorship in September and announce appropriate schedules for processing the nominations.
2. Recommendations. Any academic unit may submit to the college dean the name of one tenured faculty member with the rank of professor. The recommending unit will be responsible for assembling the supporting documentation. The dean of the college will review the recommendations and add his or her comments to the recommendation(s) considered to be most worthy. The dean will submit all the recommendations and supporting documentation to the office of the Provost. The Provost will forward these materials to the University Council on Faculty Awards and Honors.

3. Supporting Documentation. Recommendations are to be accompanied by specific evidence that the nominee meets the criteria for selection. Whenever possible, surveys of representative groups of present and former students should be made and reported.

Selection Procedure

1. Review. The Council on Faculty Awards and Honors shall recommend to the President, through the Provosts, only those nominated faculty considered by the Council to be most highly qualified and most deserving of being awarded the David Ross Boyd Professorship. The Council shall also transmit to the President all substantiating materials pertaining to all nominees.

2. Selection. The Provosts will review the nominees from the respective campuses, and forward their recommendations, along with all nominations and all substantiating materials pertaining to all nominees, to the President, who will make nominations to the Board of Regents.

Perquisites

In the year of designation as a David Ross Boyd Professor, the person receiving the award will receive a cash award of \$5,000.

Term of the Award

The term of a David Ross Boyd Professor is continuous until retirement.

B. George Lynn Cross Research Professorship

Criteria for Selection. To qualify for a George Lynn Cross Research Professorship, a faculty member must have demonstrated outstanding leadership over a period of years in his or her field of learning or creative activity and have been recognized by peers for distinguished contributions to knowledge or distinguished creative work.

Nomination Procedure

1. Initiation. The Provosts will solicit recommendations for the professorship in September and announce appropriate schedules for processing the nominations.

2. Recommendations. Any academic unit may submit to the appropriate Graduate Dean the name of any tenured faculty member with the rank of professor who is deemed to meet the criteria for selection. The Graduate Dean will request that the appropriate academic unit chair/director and college dean review and comment on those recommendations.

3. Supporting Documentation. Recommendations are to be accompanied by specific indications that the person being recommended meets the criteria for selection. The appropriate Graduate Dean, consulting with knowledgeable persons both within and outside the University, will develop a list of external evaluators to aid in the review process. The specific procedures for evaluating those being recommended will be developed by the Graduate Deans in consultation with the appropriate Research Council.

4. Evaluations. The Graduate Dean will present to the appropriate Research Council all nominations with the supporting documentation and the comments of the academic unit chair/director and college dean. In addition, the Graduate Dean will present to the Council the external evaluations and his/her own evaluation.

Selection Procedure

1. Final Nomination. The Research Council shall recommend to the President, through the appropriate Provost, all those nominated faculty deemed by the Council to fully meet the criteria for selection as George Lynn Cross Research Professors. The Council shall also transmit to the President all substantiating materials pertaining to all nominees. The Council on Faculty Awards and Honors will be informed of those recommended by the Research Council.

2. Selection. The Provosts will forward their recommendations, along with all nominations and all substantiating materials pertaining to all nominees, to the President who will make the final nominations to the Board of Regents.

Perquisites

In the year of designation as a George Lynn Cross Research Professor, the person receiving the professorship will receive a cash award of \$5,000. Each year the appropriate Graduate Dean in consultation with the Research Council will have a fund from which only George Lynn Cross Research Professors can request support for their scholarly and creative activities.

Term of the Award

The term of a George Lynn Cross Research Professor is continuous until retirement.

C. Regents' Professorship

Criteria for Selection. To qualify for a Regents' Professorship, a faculty member must have rendered outstanding service to the University, to the academic community, or to an academic or professional discipline, through extraordinary achievement in academic administration or professional service.

Nomination and Selection Procedures

Nominees for Regents' Professorships shall be presented to the Board of Regents by the President of the University after conferring with the President of the University Regents, the Chair of the appropriate Faculty Senate, and the University Council on Faculty Awards and Honors. Recommendations for the appointment may be made to the President of the University by any academic unit, administrative officer, or by any faculty member, but such recommendations are not required.

Perquisites

In the year of designation as a Regents' Professor the person receiving the award will receive a cash award of up to \$5,000.

Term of the Award

The term of a Regents' Professor is continuous until retirement.

D. Presentation to University Regents

All nominations for distinguished professorships shall be made known to the Board of Regents by the University President at least 20 days prior to the time that nominees' names appear on an agenda for action.

President Sharp recommended approval of the new policy, effective July 1, 1978.

Regent Engleman said the Committee concurs with President Sharp's recommendation and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Awards

The University of Oklahoma recognizes outstanding teaching, research and creative activity, and professional and University service by its faculty by presenting several annual awards to recognized deserving nominees. Some awards (including AMOCO Foundation Good Teaching Award and Baldwin Study Travel Award for Excellence in Undergraduate Teaching) are privately funded, and criteria and method of selection are set forth in joint University-donor contracts. The Regents' Award is an annual University-funded award that may be given for superior accomplishment in any of the following:

- Teaching
- Research and Creative Activity
- Professional and University Service

Criteria for Selection. Substantiating data should relate directly to the individual's effectiveness in the award area for which he/she is under consideration (teaching, research and creative activity, or service). The data should be derived from as many as possible of the following sources of evaluation: faculty colleagues, undergraduate and graduate students, alumni, departmental chairs, and Committees A and/or personnel committees, and where appropriate, from off-campus sources.

Nomination Procedure

1. The Provosts will solicit recommendations for the awards during the Fall semester and announce appropriate schedules for processing the nominations.

2. An academic unit may submit as many as two names. The name of each person recommended for nomination by the academic unit should be supported by substantiating statements as described under Criteria. The suggested nominations and supporting information are to be sent to the dean of the academic unit. The dean will transmit to the appropriate Provost names of nominees and all substantiating data and will append, for each nominee, his/her own statement of endorsement. The Graduate Dean from each campus shall share in the evaluation of nominees for the Regents' Award for Superior Research and Creative Activity. The Council on Faculty Awards and Honors will consider the nominations and make its recommendations to the President.

Selection Procedure

1. The Council on Faculty Awards and Honors shall consider only the formal nominations. The Council may seek additional data about the nominees from such sources as seem appropriate.

2. The Council shall recommend to the President, through the Provosts, as many as nine faculty members for the awards, with the understanding the majority of the awards will be given for Superior Teaching. The Council shall also transmit to the President all substantiating materials pertaining to all nominees. The Provosts will review the nominees and recommend to the President, who will make recommendations to the Regents for consideration.

3. The final selection of the recipients will be made by a committee of three Regents, appointed by the President of the Regents.

The recipients of the Regents' Award for Superior Teaching, Regents' Award for Superior Research and Creative Activity, and Regents' Award for Superior Professional and University Service will be announced by the Regents at the spring meetings of the General Faculty.

Perquisites

Each award will consist of affixing the recipient's name to a permanent plaque in a prominent and suitable location (preferably in the University Library), and a cash award of \$1,000. A certificate suitable for framing will be presented to the recipient.

President Sharp recommended approval effective July 1, 1978.

Regent Engleman said the Committee concurs, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Leave of Absence without Pay - Faculty

Leaves of absence without pay may be granted for one year, with possible renewal for a second year, to members of the faculty for personal convenience, professional development, professional service, government service, or other employment, or political activity if their services are not immediately essential to the University.

Time spent on leave of absence without pay may count as accrued time for tenure subject to provisions of Paragraph 3.7.3(g) in the Tenure Section of the Faculty Personnel Policy. A leave of absence does not disqualify one from salary increase consideration, retirement plans, and faculty awards. The precise terms of the leave of absence shall be in writing, shall be given to the faculty member prior to the commencement of the leave, and shall be binding, after Regents' action, unless mutually agreed to be rescinded.

President Sharp recommended approval effective July 1, 1978.

Regent Engleman said the Academic Affairs Committee recommends that action on this policy revision be deferred pending further study by the Committee, and he so moved. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Sabbatical Leave of Absence

Purpose

Sabbatical leaves of absence are among the most important means by which an institution's academic program is strengthened, a faculty member's teaching effectiveness enhanced, and scholarly usefulness enlarged. The major purpose is to provide opportunity for continued professional growth and new or renewed intellectual achievement through study, research, writing, and travel. A leave may either involve specialized scholarly activity or be designed to provide broad, cultural experience and enlarged perspective.

Applications for sabbatical leave should be encouraged, and a faculty member who is on sabbatical leave should be considered to be enhancing personal value to the department and to the University. Accordingly, a faculty member who is on sabbatical leave shall not be penalized on matters of salary consideration.

Conditions of Award

A sabbatical leave of absence may be granted by the President of the University with the approval of the Regents of the University to any tenure-holding faculty member provided that the time shall be applied to study and travel approved by the President, and provided further that the applicant meets the conditions for a regular sabbatical or a mini-sabbatical as set forth below.

Approval of a sabbatical leave of absence with full or partial pay depends on the ability of the applicant's college to absorb the financial obligation.

A person applying for a sabbatical leave and receiving a stipend for the same period from another institution or agency may still receive a sabbatical provided that it appears to the President that it is in the best interest of the University and will be needed to prevent financial loss to the person obtaining the sabbatical.

Normally the University will not grant a sabbatical for the purpose of pursuing work on the terminal degree in the teaching field; however, it will entertain application for a sabbatical leave to permit post-terminal degree study or professional training.

Each sabbatical leave application shall be judged on the merits of the individual case.

The recipient shall sign a statement of commitment to return to the University for one year following receipt of the sabbatical or, if the individual accepts employment elsewhere, to remit that salary received from the University during the sabbatical leave, unless this requirement is waived by the President.

Faculty who are returning from sabbatical leave shall submit a report of activities to the Provost via their departmental chair and dean within sixty days after returning to University service.

Eligibility

The semesters that are counted toward eligibility for sabbaticals are the fall and spring semesters only and do not include the summer session.

Regular Sabbatical. After six years of service faculty on nine-month appointments may be granted a sabbatical leave at half-pay for a period not to exceed two semesters or at full-pay not to exceed one semester. After

six years of service faculty on twelve-month appointments may be granted a sabbatical leave at half-pay for a period not to exceed twelve months or at full-pay for a period not to exceed six months. The term "six years of service" refers to full-time continuous appointments at the University of Oklahoma, including, but not counting as time, leaves of absence without pay.

Mini-Sabbatical. After establishing the initial eligibility of twelve semesters of full-time continuous service, faculty on nine-month appointments may apply for a one-semester leave at half-pay or a two-semester leave at quarter-pay and faculty on twelve-month appointments may apply for a six-month sabbatical leave at half-pay or a twelve-month sabbatical leave at quarter-pay. Application for subsequent mini-sabbaticals may be made after every six semesters of full-time continuous service. Under exceptional circumstances, alternate sabbatical leave arrangements may be approved, as exceptions, by the President. Any proposals for alternative arrangements should clearly specify: (1) the proposed period of the leave, (2) the full or fractional-salary rate, and (3) the period of full-time service that establishes eligibility for that specific sabbatical leave arrangement.

A faculty member's eligibility to apply for subsequent sabbatical leaves is established by length of service following return from the previous sabbatical leave, in accord with the schedule referred to above. Occasional exceptions to the rule may occur when a faculty member who is otherwise formally determined to merit a sabbatical leave is obliged to postpone it for the convenience of the University. In exceptional cases, the President may determine the period of delay be considered as part of the period of service establishing eligibility to apply for the next sabbatical leave.

Procedures

The procedure to be followed in applying for a sabbatical leave shall be as follows:

a. The faculty member shall apply to the department. After recommending approval or disapproval, the department shall submit the application to the dean by March 1 for sabbaticals beginning in the following academic year or later and no later than August 15 for sabbaticals beginning the following spring semester. The dean will hold all applications for comparative review and recommend, by ranking in order of merit, to the appropriate Provost. The Provost may seek the advice of the Council on Faculty Awards and Honors. The Provost will recommend to the President who will recommend to the Regents for the May and October meetings respectively. Only under unusual circumstances will exceptions be made.

b. If the Regents approve the recommendation, the Office of the President shall formally notify the faculty member to that effect by June 1 for applications submitted to the dean by March and by November 1 for applications submitted to the dean by August 15.

Exceptions to the above policy will be considered when such reasons are judged by the Dean and the Provost to be compelling.

President Sharp recommended approval effective July 1, 1978.

Regent Engleman said the Academic Affairs Committee concurs, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

The University Council on Faculty Awards and Honors

CHARGE: The council shall assist the President by recommending candidates for David Ross Boyd Professorships.

The Council shall recommend to the President candidates for the Regents' Award for Superior Teaching, Research and Creative Activity, and Professional and University Service.

The Council shall assist the President, when requested, in the determination of nominations for local, national, and international awards and honors, and sabbatical leaves.

The Council shall serve as an advisory body to the President on all matters concerning faculty awards and honors.

MEMBERSHIP: The Council on Faculty Awards and Honors shall consist of twelve members appointed by the President, ten of whom shall be faculty members selected from nominations submitted by the Norman Campus Faculty Senate and the Health Sciences Center Faculty Senate. The number from each campus will be determined by the President in proportion to the number of full-time faculty members on each campus. Each year the President will inform each Faculty Senate of the number of vacancies to be filled and the Senates will supply the President with twice as many nominations as there are vacancies. The President shall give consideration to those faculty who have been named a Regents' Professor, a David Ross Boyd Professor, a George Lynn Cross Research Professor, or received a Regents' Award for Superior Teaching, Research and Creative Activity, or Professional and University Service. These members shall serve three-year staggered terms.

The other two members shall consist of one alumnus and one student of the University. These two members shall serve a term of two years.

The Council shall annually elect its own Chair from among its membership. Any appointment to fill a vacancy in an unexpired term shall be for only as long as the unexpired term. If a member of the Council is nominated for an award or honor to be considered by the Council the member must either have his/her name withdrawn from nomination or resign from the Council for the remainder of his/her term. Faculty members shall not be reappointed to the Council for at least one year after the expiration of their last term.

President Sharp recommended approval effective July 1, 1978.

Regent Engleman said the Committee concurs, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Endowed Chairs and Professorships

Faculty may be appointed to Endowed Chairs and Professorships that include:

Baldwin Professor of Business Management
Erle P. Halliburton Professor of Engineering
Kingfisher Professor of Philosophy
Merrick Chair of Western History
McCasland Professorships

Criteria for Selection. To qualify for an Endowed Chair or Professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program.

Search Committee

Search Committees for occupants of endowed chairs shall be composed of: (a) four faculty, with at least two from the department, (b) two outside individuals appointed by the President, and (c) the dean of the relevant college or his/her designee.

Perquisites

Perquisites in addition to the title vary considerably among the Endowed Chairs and Professorships. When the appointment is made, the person will be fully informed concerning the perquisites of the appointment.

Term of the Award

For endowed chairs only, the appointee must be a tenured faculty member or receive tenure on appointment to an endowed chair in accord with Section 3.7.3(e). The term of an endowed chair, unless contract stipulations require otherwise, is continuous until retirement or until the endowment is withdrawn.

President Sharp recommended approval effective July 1, 1978.

Regent Engleman said the Committee recommends that action on this policy be deferred with the understanding that representatives of the two

Faculty Senates will work with the administration on an expanded search committee statement, and he so moved. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

Regent Engleman said the following two policy revisions were also discussed by the Academic Affairs Committee because they relate to the Faculty Leave of Absence without Pay policy:

Leave of Absence without Pay - Staff Employees

The current policy regarding leaves of absence without pay was adopted in 1943 and is as follows:

Leaves of absence without pay may be granted for a period not exceeding one year to members of the faculty and other employees for government service, or other employment, if their services are not immediately essential to the University, with the understanding that such members of the faculty or employees may be recalled during the year if their services are required upon 60 days' notice by the President.

Extensions of leaves of absence beyond one year may be granted under the above conditions.

Since a new leave of absence without pay policy has been proposed for members of the faculty, it is necessary to revise the policy shown above.

President Sharp recommended approval of the following to be effective July 1, 1978:

Leaves of absence without pay may be granted to staff employees of the University for one year, with possible renewal for a second year, for personal convenience, professional development, professional service, government service, political activities, or other employment if their services are not immediately essential to the University, except Executive Officers and Administrative Officers are not eligible for leaves of absence for political activities. The leave of absence without pay policy for faculty is included in the Faculty Personnel Policy.

Candidacy for Political Office

The current policy of the Board of Regents regarding members of the faculty and other employees becoming candidates for political office is as follows (adopted 1943):

Believing it to be for the best interest of the University of Oklahoma, it is hereby resolved by the Board of Regents that

any member of the faculty or any employee of the University who becomes a candidate in any primary or general election for any county, state or federal office, said faculty member or employee, announcing his candidacy for any of said offices, shall first offer his resignation to the Board of Regents, without reservation.

In making the announcement of the adoption of the resolution, the Board of Regents stated: "In adopting this resolution, the Board of Regents does not want to be understood as offering discouragement to faculty members or employees from becoming candidates for public office. As an American citizen a faculty member or any employee may regard it his duty to become a candidate."

A revision of the policy is proposed to allow faculty members to participate in political activity without resigning their positions.

President Sharp recommended the policy be revised to the following, effective July 1, 1978:

If an executive officer or administrative officer of the University wishes to become a candidate in any primary or general election for any county, state, or federal office, the employee shall, prior to announcing the candidacy for any of said offices, first resign from his/her University position without reservation.

If a member of the faculty or a staff member with the personnel classification of administrative staff, managerial, professional, supervisory, or service and operations wishes to become a candidate in any primary or general election for any county, state, or federal office, the faculty or staff member shall first request a leave of absence without pay prior to announcing the candidacy for any of the said offices.

Regent Engleman said the Academic Affairs Committee recommends action on these two policy revisions be deferred pending further study by the Academic Affairs Committee, and he so moved. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

III. Finance and Management

a. Sick Leave Policy

The Sick Leave Policy for faculty and staff has been under review by the Employment Benefits Committee for several months. The changes proposed

are mostly technical ones and will update and clarify this policy for the University faculty and staff.

President Sharp recommended approval of the Sick Leave Policy shown below to be effective July 1, 1978. This policy will cover both Norman and Health Sciences Center Campuses and will substitute for the current statements on sick leave in the Norman and Health Sciences Center Faculty Handbooks and in the Norman and Health Sciences Center Staff Handbooks. In the policy shown below changes from the existing policy are shown by additions being typed in capital letters and deletions being marked through.

(1) Sick leave with pay accrues for ~~classified staff~~ service and operations staff and supervisory staff WHO HOLD REGULAR APPOINTMENTS at the rate of one day for each month of service to a maximum total of 130 WORK days. Employees working at least half time but less than full time will earn sick leave benefits on a pro-rata basis. Employees on the hourly payroll will receive sick leave credits on the basis of the number of hours paid. No credit will be given for weeks during which less than 20 hours is paid. No credit will be given for the time paid over 40 hours per week. The 40-hour work week will be the basis for the pro-rata computations.

(2) ~~When an accident or illness temporarily prevents performance of duties~~ FULL-TIME MEMBERS OF THE FACULTY AT THE HEALTH SCIENCES CENTER AND full-time members of the faculty with rank of instructor or above ON THE NORMAN CAMPUS AND REGULAR, FULL-TIME EXECUTIVE OFFICERS, administrative officers, administrative staff, MANAGERIAL STAFF, and professional staff ~~may apply to the President's Office~~ ARE ELIGIBLE for sick leave benefits. The sick leave benefits ~~approved will~~ ARE based on length of service with the University in accordance with the schedule outlined below, but in any case will not exceed a total of one year (12 months) of sick leave with pay as calculated from the date of disability. PART-TIME FACULTY APPOINTED FOR 50% FTE OR MORE AND OTHER PART-TIME EMPLOYEES ON REGULAR OR TRAINEE APPOINTMENTS FOR 50% FTE OR MORE ARE ELIGIBLE FOR BENEFITS IN PROPORTION TO THEIR FTE.

(a) Persons who have completed five or more years of continuous full-time service ~~may apply~~ ARE ELIGIBLE for sick leave benefits with full salary, TO COVER PERIODS OF ABSENCE THAT OCCUR DURING THEIR PERIOD OF APPOINTMENT, for ~~the remainder of their contract year but not to exceed~~ a total of six months' time. Should the disability continue beyond six months, an ~~additional~~ application may be made TO THE PRESIDENT for sick leave benefits of \$100 per month for a ~~balance of the contract year not to exceed~~ an additional six months' time. Disabilities continuing into a second ~~contract~~ FISCAL year will be covered within the limitations of sick leave benefits stated above (i.e., approval for full salary will not exceed a total of six months of time and

the \$100 per month benefit will not exceed a total of six months of additional time for the entire period of the disability regardless of the overlapping time involved between two ~~contract~~ FISCAL years).

(b) Persons who have not completed five years of continuous service ~~may apply~~ ARE ELIGIBLE for sick leave benefits will full salary, TO COVER PERIODS OF ABSENCE THAT OCCUR DURING THEIR PERIOD OF APPOINTMENT, ~~the remainder of their contract year or for three months, whichever is lesser,~~ from the date of disability. Should the disability continue ~~during the contract year or for more than three months,~~ application may be made TO THE PRESIDENT for additional sick leave benefits of \$100 per month for ~~the balance of the contract year.~~ Persons with less than five years of continuous service are not eligible for an extension of sick leave benefits into a second contract year AN ADDITIONAL THREE MONTHS.

(c) ABSENCES CONSISTING OF 10 CONTINUOUS WORKING DAYS OR LESS SHOULD BE REPORTED ON THE MONTHLY PAYROLL CERTIFICATION. ABSENCES OF MORE THAN 10 CONTINUOUS WORKING DAYS ARE TO BE REPORTED ON THE PAYROLL CERTIFICATION AND A CHANGE OF STATUS FORM FOR PAID SICK LEAVE MUST BE PROCESSED.

(3) Long term salary continuation insurance, which goes into effect six months after the start of an illness for monthly-paid employees and three months after the start of an illness for hourly-paid employees, is available to faculty and staff AT A NOMINAL CHARGE.

(4) Sick leave may be used to continue regular compensation in case of personal illness or disability. ABSENCE DUE TO ILLNESS OF OTHER FAMILY MEMBERS MAY BE CHARGED TO SICK LEAVE AS PROVIDED FOR UNDER EMERGENCY LEAVE BELOW.

(5) All time lost from work because of personal illness or disability will be charged to accrued sick leave EXCEPT AS OTHERWISE PROVIDED BY UNIVERSITY POLICY. Additional time as needed may be charged to earned vacation.

(6) Pregnancy in itself is not a disabling condition for any fixed period of time. The granting of sick leave benefits in pregnancy situations is subject only to the same conditions as all other forms of illness and disabilities.

(7) Up to three days' absence may be charged to earned sick leave in cases of death of an employee's mother, father, brother, sister, wife, husband, child, mother-in-law, father-in-law, daughter-in-law, or son-in-law. Up to one day of absence may be charged to earned sick leave for the death

of a grandchild, grandmother, grandmother-in-law, grandfather, grandfather-in-law, brother-in-law, sister-in-law, aunt, uncle, niece, or nephew. TIME REQUIRED WHICH IS INCIDENT TO THE DEATH OF A RELATIVE OR FRIEND MAY BE CHARGED TO EARNED SICK LEAVE UP TO A TOTAL OF FIVE WORKING DAYS. Up to one half-day may be charged to earned sick leave for absence to act as a pallbearer. If additional time is required such will be charged to earned vacation benefits or granted without pay.

(8) Up to but not more than three days' ABSENCE may be charged to accumulated sick leave each fiscal year to cover emergency leaves. This benefit may be used in such personal emergency situations as serious illness in the immediate family, emergency, personal business which cannot be handled at another time, severe weather conditions making travel between home and work hazardous, etc., TRANSPORTATION PROBLEMS, EMERGENCY CLOSING OF THE UNIVERSITY, ETC. Emergency leave is to be administered by the heads of budget units. The benefit is not cumulative, AND THE NEW ELIGIBILITY PERIOD BEGINS JULY 1 OF EACH YEAR.

(9) THE UNIVERSITY MAY CHARGE ABSENCES DUE TO THE CLOSING OF THE UNIVERSITY TO EMERGENCY LEAVE, VACATION, OR, IF NECESSARY, TO LEAVE WITHOUT PAY.

(10) SICK LEAVE BENEFITS WILL BE COORDINATED WITH ALL OTHER FORMS OF SALARY PROTECTION BENEFITS (e.g., WORKER'S COMPENSATION), FOR WHICH THE UNIVERSITY PAYS THE COST, SO THAT NO MORE THAN 100% OF THE EMPLOYEE'S CURRENT DAILY RATE OF COMPENSATION IS PAID FOR ABSENCES DUE TO ILLNESS/INJURY FOR ANY DAYS OF SUCH ABSENCE FROM WORK.

(11) The University reserves the right to require acceptable evidence of illness, or disability OR OTHER PERTINENT REASON FOR ABSENCES before allowing any CHARGES TO sick leave benefits whatsoever.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

B. Health Sciences Center

II. Academic

a. Faculty Personnel Actions

LEAVES OF ABSENCE:

Robert M. Rogers, M.D., Professor of Medicine and Adjunct Associate Professor of Physiology and Biophysics, sabbatical leave of absence with full pay, June 1, 1978 through November 30, 1978. For study and research in the area of lung defense mechanisms at the University of Pennsylvania and the V.A. Hospital, Oklahoma City.

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Rex D. Stith, Ph.D., Associate Professor of Physiology and Biophysics, College of Medicine, and Adjunct Associate Professor of Physiology and Biophysics, College of Dentistry, sabbatical leave of absence with full pay, January 1, 1979 through June 30, 1979. To participate in a research project at the University of California, San Francisco.

Mary Catherine Livingston, Assistant Professor of Nursing, sabbatical leave of absence with half pay, August 1, 1978 through July 31, 1979. To engage in independent and formal study of module development and instructional design to include visitation of other nursing programs.

APPOINTMENTS:

John Robert Oglesbee, M.D., Clinical Assistant Professor of Family Practice, Tulsa, without remuneration, April 1, 1978.

Gerald Albert Snider, M.D., Clinical Assistant Professor of Family Practice, Tulsa, without remuneration, April 1, 1978.

Beverley A. Freeman, Clinical Assistant Professor of Nursing, without remuneration, April 1, 1978.

James Charles Smith, Jr., M.D., Clinical Instructor in Family Practice, Tulsa, without remuneration, April 1, 1978.

Karen Sue Vore, M.D., Clinical Instructor in Gynecology and Obstetrics, Tulsa, without remuneration, May 1, 1978.

Robert W. King, Jr., M.D., Clinical Instructor in Medicine, without remuneration, March 31, 1978.

Jean A. Pitts, M.D., Clinical Instructor in Medicine, without remuneration, March 31, 1978.

Stewart Russell Beasley, Ph.D., Clinical Instructor in Pediatrics, without remuneration, March 1, 1978.

Richard Allen Carlson, M.D., Clinical Instructor in Pediatrics, without remuneration, April 1, 1978.

James Grady Crosland, M.D., Clinical Instructor in Pediatrics, without remuneration, April 1, 1978.

Tommy Charles Fountain, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

Ellis B. Hudson, reappointed Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

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Ron B. Hulin, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

H. Duane Lawrence, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

Roy Allen Martin, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

Miral H. Parker, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

Jane Biles Rich, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

Rhonda Susan Wilds, Adjunct Instructor in Pharmacy, without remuneration, July 1, 1977.

Willy Ernst Hammon, III, Special Instructor in Physical Therapy, without remuneration; May 1, 1978.

NAME	TITLES	FTE INCOME CEILING	GUARANTEED BASE SALARY		PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
APPOINTMENTS:							
Ronald Richmond Hope	Associate Professor of Medicine	\$66,000		\$45,000	\$21,000	7-1-78 thru 6-30-79	
Joseph Albert Andrezik, Jr., Ph.D.	Assistant Professor of Anatomical Sciences	23,000		20,000	3,000	7-1-78 thru 6-30-79	
Barbara Taylor Stone, Ph.D.	Instructor in Psychiatry and Behavioral Sciences	36,000		18,258	17,742	4-10-78 thru 6-30-78	
CHANGES:							
Jay P. Cannon	Assistant Professor of Surgery	59,000		FROM: 23,597 TO: 24,971	FROM: 35,403 TO: 34,029	3-26-78 thru 6-30-78	VA Incr
Jane Grougan	Research Associate in Pediatrics		FROM: 15,660 TO: 16,380	FROM: 15,660 TO: 16,380	FROM: -0- TO: -0-	1-16-78 thru 6-30-78	
Arnold Leslie Katz	Promoted from Clinical Instructor to Assistant Professor of Internal Medicine, Tulsa		FROM: WITHOUT REMUNERATION TO: 60,000	TO: 38,000	TO: 22,900	5-1-78 thru 6-30-78	
Norman S. Levine	Assistant Professor of Surgery and Chief, Plastic Surgery Section	64,500		FROM: 25,000 TO: 25,086	FROM: 39,500 TO: 39,414	4-1-78 thru 6-30-78	VA Incr
Edwin C. Nalagin	Assistant Professor of Anesthesiology	61,000		FROM: 50,148 TO: 30,000	FROM: 10,852 TO: 31,000	4-13-78 thru 6-30-78	
John W. Nelson	Professor and Head of Neurology	85,000		FROM: 67,742 TO: 69,679	FROM: 17,258 TO: 15,321	10-1-77	VA Incr
Jan V. Pitha	Associate Professor of Pathology		FROM: 78,000 TO: 69,000	FROM: 49,809 TO: 49,809	FROM: 28,191 TO: 19,191	7-1-77 thru 6-30-78	Correctk
Hugh B. Robinson	Assistant Professor of Surgery	61,000		FROM: 36,434 TO: 31,442	FROM: 24,566 TO: 29,558	4-1-78 thru 6-30-78	
Ellidee Thomas	Professor of Pediatrics	78,000		FROM: 30,015 TO: 31,215	FROM: 47,985 TO: 46,785	7-1-77	
Diane Willis	Associate Professor of Pediatrics and Clinical Associate Professor of Psychiatry and Behavioral Sciences	65,000		FROM: 24,150 TO: 25,200 TO: 29,200	FROM: 40,850 TO: 39,800 TO: 35,800	3-16-78 4-1-78	

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CHANGES:

Leonard Harold Brown, promoted from Clinical Associate in Surgery to Clinical Assistant Professor of Surgery, Tulsa, March 1, 1978.

Harry S. Heget, Clinical Instructor in Endodontics; given additional title of Clinical Assistant Professor of Surgery, Division of Oral Surgery, College of Medicine, April 1, 1978.

Harry Earl Livingston, title changed from Clinical Assistant Professor to Clinical Associate Professor of Surgery, Tulsa, March 1, 1977. Correction.

Mark Justin Weiss, Clinical Assistant Professor of Ophthalmology; given additional title of Clinical Assistant Professor of Surgery, Tulsa, December 1, 1977. Correction.

TERMINATIONS:

Karl E. Humiston, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, April 2, 1978. Moved out of state.

Robert M. O'Neal, Professor and Head of Pathology, Adjunct Professor of Dermatology, and Adjunct Professor of Clinical Laboratory Sciences, June 1, 1978.

A. John Rush, Assistant Professor of Psychiatry and Behavioral Sciences, July 7, 1978. Moving out of state.

President Sharp recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

III. Finance and Management

a. Staff Employee Personnel Actions

APPOINTMENTS:

Patricia A. Potts, Research Nurse, Department of Medicine, \$12,300 for 12 months, April 14, 1978. Professional Staff. Paid from C2300702.

John Sibbel, Director of Commercial Facilities and Food Services, Health Sciences Center, \$28,200 for 12 months, May 15, 1978. Administrative Staff.

Michelle Lorraine Spain, Nutritionist, Department of Pediatrics, \$10,504 for 12 months, April 3, 1978. Professional Staff. Paid from C1113101 and C1139505.

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CHANGE:

Kay Ellen Howell, Nutritionist, Department of Pediatrics, salary changed from \$5.05 per hour, .50 time, to \$10,504 for 12 months, February 27, 1978; salary changed to \$11,064 for 12 months, April 1, 1978. Paid from grant account.

TERMINATION:

Janietta R. Smith, Training Coordinator, Office of Personnel Services, Health Sciences Center, June 3, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. External Auditor Appointment

Proposals were solicited from the Big Eight auditing firms to provide the external audit of the Health Sciences Center for the 1977-78 fiscal year. The proposals were received on April 27 and reviewed by the University Internal Auditor and Health Sciences Center personnel. A summary of the proposals received is enclosed.

The reappointment of Touche Ross & Company is proposed. This recommendation is based not only on the fact that Touche Ross & Company's fee represents a substantial cost savings over the next few years, but other reasons support this decision. The end of the fiscal year is one of the most hectic times of the year with finalization of the budget, closing accounts, completing year-end financial reports, etc. A change of auditors would result in disruption and increased Health Sciences Center staff time and cost. With the appointment of Touche Ross & Company, current external auditors, minimal HSC staff time would be required. The Touche Ross program is now established to the point that they are very familiar with HSC operations and will require very little orientation. In addition, because the Health Sciences Center currently utilizes their EDP Software, STRATA, the audit process is further expedited.

President Sharp recommended appointment of Touche Ross & Company to perform the Health Sciences Center audit for the fiscal year 1977-78 in accordance with their proposal dated April 25, 1978.

Regent Replogle, Chair of the Budget Committee, said the proposals received from the eight auditing firms were reviewed by the Budget Committee. He said the Committee concurs with President Sharp's recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Health Sciences Center for April, 1978, along with a list of all contracts executed during the same period of time on proposals previously reported was included in the agenda for this meeting.

President Sharp recommended that the President of the University or the President's designee be authorized to execute contracts on pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

V. Operations and Physical Plant

a. Expansion of the Steam and Chilled Water System

The Board of Regents authorized the development of a plan for a major expansion to the west side of the main steam and chilled water distribution system for the University of Oklahoma Health Sciences Center in November of 1977. Part I of this project, which involves piping changes in University Hospital and Clinics, was bid and is now under construction. The project engineers, Frankfurt-Short-Emery-Bruza, Incorporated, have completed final plans and contract documents for Part II of the expansion to the west side of the main distribution loop. As a part of their work, the project engineers have developed a final project cost estimate for the work now included in the basic project and in a proposed alternate designed to reduce the cost and permit the easy future extension of the main loop toward the east.

The preliminary estimated cost for this portion of the project generated prior to the start of detailed engineering was \$750,000. Since the initial estimate was prepared, the following items of work with an estimated cost of \$130,000 have been added to the project:

1. Increase the size of valves and piping for the University Hospital and Clinics main connection from 12" to 24" to permit a future mid-block closing of the main loop.
2. Increase the pipe size from 12" to 14" in the connections designed to serve the College of Health and the other facilities north of Northeast 13th Street.

University of Oklahoma
Health Sciences Center
Summary of Audit Proposals

Estimated Staff Hours

Firm	Total Fee	Firm	OU Internal Auditors	Audit Team	Audit Approach	Special Services to the University of Oklahoma
Arthur Anderson	\$22,000 No future estimate of fees	1,240	240 Estimated	Oklahoma City staff will be augmented by advisory personnel from other firm offices.	Will employ the "Transaction Flow Auditing" Technique. This approach concentrates on understanding the flow and controls of transactions through the University system to determine the reliance on controls and the audit procedures to be performed. Also, will use their audit software "Audex".	Nothing specifically stated.
Arthur Young	\$27,000 Fees for 1979 and 1980 will be same unless there is significant inflation.	1,376	240 Estimated	Will serve the University primarily through the Oklahoma City office. Will draw upon experts throughout the firm.	Not stated.	Will provide special training programs upon request and firm publications.
Coopers & Lybrand	\$22,500 Fees to be increased in subsequent years for inflation.	1,500	300	Oklahoma City staff will be augmented by educational consultants from other firm offices.	Will use a system-oriented audit approach which focuses upon testing controls rather than a large volume of transactions.	Periodically sponsor seminars for University personnel on developments within the educational industry and provide various firm publications.
Touche Ross & Co.	\$19,500 Fees to be increased in subsequent years for inflation.	1,450	700* *HSC personnel in total.	Oklahoma City office will have primary responsibility for all services with support from other firm offices as needed.	Will employ a comprehensive system and control-oriented approach to audit various facets of the University. Firm will use EDP software "STRATA". OUHSC currently utilizes this software; accordingly audit files already exist.	Will provide researched answers to questions concerning federal government activity. Will provide guest lectures and speakers to all campuses at the University. Will provide various publications to the University.

Estimated Staff Hours

Firm	Total Fee	Firm	OU Internal Auditors	Audit Team	Audit Approach	Special Services to the University of Oklahoma
Haskins & Sells	FIRM DID NOT	SUBMIT A	PROPOSAL			
Ernst & Ernst	\$38,000 No future estimate of fees.	1,400	240 Estimated	Oklahoma City staff will be augmented by educational consultants from other firm offices as needed.	Begin with an extensive review of accounting procedures and internal controls. Following such a review, a detailed audit program will be developed for testing the University's systems and controls. The audit will stress communications and planning. Also the Firm will use their software package - "Auditronic 32". Their audit approach stresses the use of advanced audit techniques, e.g. computer auditing & statistical sampling.	Provide various publications throughout the year.
Peat, Marwick, Mitchell and Co.	\$25,000 No future estimate of fees.	990	240 Estimated	Oklahoma City staff will be augmented by two of the firm's leading consulting partners on educational institutions. Consultants will participate in planning, resolution of problems and review of final reports	Will employ a comprehensive system and control-oriented approach to audit various facets of the University. This means viewing the University's total operations for understanding and to determine primary audit areas for examination. Firm will use their EDP software "System 2170". Two (2) consultants will give specific emphasis to (1) Grants & Contracts, (2) Data Processing.	Provide the firm's System 2170 generalized audit software package; provide members of the Internal Audit Dept. the opportunity to participate in the firm's audit training program.
Price Waterhouse	\$31,200 Fee estimate for 1979 is \$33,200	1,600	240 Estimated	Oklahoma City staff will be augmented by the firm's team of College and University Specialists who will actively participate in the examination, especially in the planning and wrap-up stages.	Will take a business approach to auditing which will not only provide an opinion on the financial statements, but will provide for the development of specific management-oriented recommendations aimed at improved operating and financial performance. Firm will use own EDP software "Audit Analyzer" or possibly use the Center's existing audit software. During course of audit, will provide management services relative to Grants & Contracts, PPP and on-line EDP applications.	Provide special training in fund accounting auditing, and reporting to University personnel. Also provide firm publications on accounting events and trends and specialized booklets and articles on various subjects.

3. Construct tunnel stubs with pipe and valves at two key points to provide for service to future buildings.
4. Increase the tunnel width to provide space for meters and a piping take-off point to the Allergy Clinic site.
5. Construct a complex section of reinforced concrete tunnel, located at the northwest corner of the Medical Research Building, designed to permit the future extension of the main tunnel to the east at a lower cost.

With these additions the engineer's current estimated cost of the base project is \$815,000. The engineers estimate that the cost of the alternate is approximately \$65,000. Funds for this project are available from Steam and Chilled Water Plant accounts.

President Sharp recommended that the project construction budget for Part II of the Steam and Chilled Water System Expansion project be increased from \$750,000 to \$815,000 for the basic project not including the alternate at a cost of \$65,000.

President Sharp recommended also that the final plans and construction documents be approved and the project advertised for bids.

Regent Bell said the Facilities Planning Committee concurs with the recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Phase III, Landscape Projects

Final plans for the Phase III portion of the landscape plans for the (1) Dental Clinical Sciences Building Area, (2) Biomedical Sciences Building Area, and (3) College of Nursing Building Area, have been completed.

Phase III work involves soil preparation and the installation of small trees, shrubs and ground cover in areas adjacent to the three major buildings. This project also includes soil and bed preparation, limited earthwork and regrading. The plans have been reviewed by University staff.

Future phases include work in adjacent areas, irrigation systems, perimeter plantings, street trees, sod and related work.

The estimated cost of the work included in this phase of the total project is approximately \$145,000. Funds required for this portion of the total project are available from the project construction accounts.

President Sharp recommended (1) approval of the final plans for Phase III of the landscape work for the Dental Clinical Sciences Building, the College of Nursing Building and the Biomedical Sciences Building areas, and (2) that the project be advertised for bids.

Regent Bell said the Facilities Planning Committee concurs with the recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Plans for 434-Car Parking Structure

Design development phase plans for the 434-car parking structure, being developed in conjunction with the Laboratory and Emergency Medical Treatment Center project, have been completed by Rees Associates, Incorporated. Architectural and Engineering Services and the University staff have reviewed the plans.

The plans, prepared by the project architect, represent the design development phase of both the Laboratory and Emergency Medical Treatment Center and the Parking Structure elements of the project. However, the contractual obligation of the University of Oklahoma is limited to the following major items of work:

1. Parking structure to provide 434 parking spaces.
2. Surge space to provide 12,800 gross square feet of enclosed space to accommodate University Hospital and Clinics support services.
3. Structural capacity for the future addition of one complete parking level.

Other items of work including parking control systems, graphics and landscaping are part of the project and will be developed during the next phase of work. The construction budget for OUHSC elements of the work is \$1,700,000. The project funds are to be obtained through the sale of revenue bonds.

President Sharp recommended that the design development phase plans for the 434-car parking structure component of the project be approved, and that the project architect, Rees Associates, Incorporated, be authorized to proceed with the contract documents phase of the project.

Regent Bell said the Facilities Planning Committee concurs with the recommendation, and he so moved. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. 1,100-Car Parking Structure

Regent Mitchell said he understood that Mr. Tommy Jay Shaw of Shaw Associates was present at the meeting and had asked permission to speak. In addition, Mr. Fred Spitz of Blevins & Spitz, with his attorney, Mr. Lee Cate, was present. Since the Regents had a very large agenda and Mr. Shaw had the opportunity to speak to the Facilities Planning Committee yesterday, Regent Mitchell indicated he would allow 10 minutes for this portion of the meeting. At the Facilities Planning Committee meeting, the Committee had asked Mr. Shaw to submit his questions in writing. Mr. Shaw said he had the questions in writing. He distributed copies of a letter to the Regents and proceeded to read it as follows:

"Dear Dr. Mitchell:

"We are writing to express our concern for the series of events resulting in the selection of an architectural consultant for the referenced project.

"In accordance with the State Architectural Selection Statute, the University Architect sent mailings to all eligible Architects dated 11 October, 1977 requesting that interested firms respond.

"Also in accordance with the Statute, the University selected the three firms which they determined to be best qualified to perform the services, conducted interviews, and submitted the firm of Shaw Associates to the Regents for approval in their December meeting.

"At this point, the office of the University Architect was directed to interview the firm of Blevins & Spitz, and resubmit the recommendation at the January meeting. This is clearly a departure from the provisions of the Statute.

"While there is provision for naming additional firms for consideration, the addition of a firm at this time in this case was outside of the provisions of the Statute on three points:

1. There was not an "inadequate response" as required.
2. The Regents should have conferred with the Board of Affairs to add additional consultants.
3. The addition should have taken place prior to the determination of those firms selected for "more detailed consideration".

"QUESTION: Why did the University follow the selection process as required by Statute clear to the point of negotiating with the firm determined to be most qualified as a result of the interviews conducted by the interview team of experts, and then change direction by adding a fourth firm which has been earlier eliminated by the process set forth in the Statute?

"Again, at the January meeting, the interview team of experts recommended, as they had in December, that the firm of Shaw Associates be selected. The wording of the recommendation specifically noted that this firm was the only firm interviewed which was uniquely qualified to perform architectural services for this project.

"At this point, without regard for the intent of the Statute, or the opinion of its experts, the Regents arbitrarily named the firm of Blevins & Spitz for the project.

"QUESTION: Why did the Regents ignore the recommendation of their interview team by not selecting the firm that was recommended as being the only firm of all firms interviewed, uniquely qualified to design this particular project?

"The statute says that the selection should be based on:

- A. Specialized Experience: We have more experience in this building type than any other firm interviewed, and far more than the selected firm.
- B. Ability to Perform within the Required Time: We responded to this item to the satisfaction of the interview team, and to our knowledge, it was not questioned by the Regents.
- C. Past Performance: This criterion must be evaluated by the interview team, and their subsequent strong recommendation indicates that we unquestionably satisfied this requirement.
- D. Some 25 points in 10 paragraphs of the "interview evaluation sheet", a copy of which we received when we entered the interview room.

"QUESTION: Why did the University allow that fourth firm to begin work prior to taking the last step required by the Statute, i.e. making a report to the Governor and Board of Affairs showing that the Architectural Selection Statute has been properly followed?

"QUESTION: Why did the University or Regents finally forward the required report and then request of the Governor's office that review of the report be delayed?

"QUESTION: Why did the Regents in their April meeting reverse their earlier architectural selection, arbitrarily judge the four firms as equal, when the report from their interview team of experts specifically said on two occasions only one firm was uniquely qualified to design this particular project, and determine that they will negotiate with the firm with the least State work in the past five years?

"QUESTION: On what basis did the Regents determine the fourth firm to be most qualified in their January meeting, and determine all four firms to be equally qualified in their April meeting?

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"QUESTION: Why did the Regents decide to request certification by the Board of Affairs as to which of the firms had done the least State work in the past five years when they in fact had been given these same figures earlier?

"This selection procedure was adopted to insure that architectural selections would be based on qualifications, rather than an arbitrary or political choice. If qualified Architects are to be expected to invest the necessary effort, time and money in complying with their part of the requirements of the Statutes, they must be confident that the 'rug' won't be pulled from under them in the final throes of selection.

"QUESTION: How can the State expect reputable architectural firms to expend the time and effort in preparation for interview when the only criteria for selection may ultimately be, that firm which has the least amount of work?

"In addition, there remain, at this time, (5 months later), three points required in the Statute selection process which has not been completed.

1. A full report submitted to the Governor for his independent review.
2. Report negotiated scope and fee to Board of Affairs for approval. (The Attorney General has ruled that the Board of Affairs may refuse to approve if it is found that the proper selection procedure has not been followed.)
3. Sign consultant's contract.

"These recurring delays on a project of this size can be very expensive. The December to January delay to add the name of a fourth firm which had earlier been eliminated by the Statute process added one month to the time frame. The April to May delay to request new figures from the Board of Affairs, even though the figures stating the amount of State work by each firm had been delivered in November, added one month to the time frame. The process could easily have been completed by the first of the year had the Regents chosen to follow the Statute.

"This project, budgeted at \$3,800,000 using a conservative inflation factor of seven percent per year, has lost more than \$100,000 due to the unnecessary four and-one-half month delay to date.

"We feel that we have been unfairly treated by the University, and request that the Regents reconsider both the intent and letter of the Statute, and award the contract to the firm of Shaw Associates.

Sincerely,

SHAW ASSOCIATES
ARCHITECTS AND PLANNERS

/s/ Tommy Jay Shaw, AIA"

Regent Mitchell said that as Regent Bell indicated yesterday, the questions raised by Mr. Shaw will be reviewed by the Regents, and if the Board decides it is appropriate, a response will be sent in writing.

Mr. Cate, attorney for Mr. Spitz, indicated that he did not wish to be heard.

Regent Mitchell said it has been suggested by Legal Counsel that an action be taken by the Board at this time to clarify the situation with regard to the appointment of architects for the 1,100-Car Parking Structure on the Health Sciences Center Campus.

He said the following action has been proposed: That the Board acknowledge receipt of the amended report from the Board of Affairs and confirm the appointment of Blevins & Spitz, Inc. as architects for the 1,100-Car Parking Structure at the fee approved at the February Regents' meeting.

Regent Mitchell asked Dr. Kurt Ockershauser, Legal Counsel, to make a statement. His statement was as follows: "On January 19, 1978, the Board of Regents determined that all four firms submitted to them for consideration were equally qualified to build the 1,100-Car Parking Structure. Pursuant to court order, the Board of Affairs has now certified that Blevins & Spitz, Inc. has performed no State work in the past five years and that all other firms have performed State work within that time-frame. In accordance with the State Consultants Act, if the qualifications of competing firms are found to be equal, the contract shall be awarded to the firm which has had the least State business within the last five years."

Regent Bell moved that the Board acknowledge receipt of the amended report from the Board of Affairs and confirm the appointment of Blevins & Spitz, Inc. as architects for the 1,100-Car Parking Structure at the fee approved at the February Regents' meeting. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, and Engleman. The following voted no: Regents Replogle and White. Regent Little abstained. The Chair declared the motion carried.

e. Sale of Land

On November 21, 1964, Lots 29 and 30, Block 6, Belleview Addition to Oklahoma City was given to the Regents for the Health Sciences Center for the leukemia program by Ada Lumpkins, who reserved a life interest in the property.

Miss Lumpkins died on March 28, 1965. Recently, an offer to purchase the property was received. The property has been appropriately advertised for sale, and the following bids were received on May 10:

Steve Dawson & Associates Oklahoma City	\$4,050
Maguire Brothers Incorporated Oklahoma City	2,044

President Sharp recommended acceptance of the highest bid, and that the property be sold to Steve Dawson & Associates for \$4,050.

Regent Bell said the Facilities Planning Committee reviewed these bids at the meeting yesterday, and it is the feeling of the Committee that both bids are too low. He said the Committee recommends that both bids be rejected, and that the property not be sold at this time. Regent Bell moved approval of the Committee recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

f. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

C. Academic (Norman Campus)

I. Faculty Personnel

a. Personnel Actions

LEAVES OF ABSENCE:

Sabbatical Leaves of Absence

Elroy L. Rice, David Ross Boyd Professor of Botany, sabbatical leave of absence with half pay, January 16, 1979 through May 31, 1979, and September 1, 1979 through January 15, 1980. For purposes of research and writing.

Victor A. Elconin, McCasland Professor of English and Chair, Department of English, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. To study and prepare for a return to full-time teaching.

David B. Kitts, David Ross Boyd Professor of Geology and History of Science and Chair, Department of the History of Science, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For the purposes of travel and writing a book.

Francis J. Schmitz, Professor of Chemistry, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For purposes of research and travel.

Raymond D. Larson, Professor of Drama, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For purposes of travel and research.

Charles C. Suggs, Professor of Drama, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For purposes of travel and research on contemporary theatre.

George G. Huffman, Professor of Geology and Geophysics, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For purposes of study and writing.

Patrick K. Sutherland, Professor of Geology, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For purposes of research, writing, and travel.

Clara S. Dumas, Professor of Home Economics, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For the purposes of research and scholarship.

Elmer M. Million, Professor of Law, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For purposes of travel and research.

Dennis M. Crites, Professor of Marketing, sabbatical leave of absence with full pay, January 16, 1979 through May 31, 1979. For the purposes of research and scholarship.

John W. Wood, Professor of Political Science, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For the purposes of study, research, writing, and travel.

Fred B. Silberstein, Professor of Sociology, sabbatical leave of absence with full pay, January 16, 1979 through May 31, 1979. For the purposes of travel and writing a book on the Sociology of Social Movements.

Harley Proctor Brown, Professor of Zoology, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For the purposes of research, travel, and writing.

Howard B. Haines, Professor of Zoology, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For the purposes of research and travel.

John Alberty, Associate Professor of Art, sabbatical leave of absence with full pay, January 16, 1979 through May 31, 1979. For the purposes of research and scholarship.

John Hadley, Associate Professor of Art, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For the purposes of scholarship and travel.

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - May, 1978

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
<u>HEALTH SCIENCES CENTER</u>					
Health Sciences Library Equipment	1B	A & E Services	---	\$ 411,381	Second phase plans for movable equipment are being prepared.
College of Pharmacy Building	4	A & E Services	---	\$4,800,000	An application requesting a Federal construction grant was resubmitted on June 1, 1977.
HSC Parking System					
1100-Car Parking Structure	---	Blevins and Spitz	---	\$3,960,000	Planning has been suspended.
434-Car Parking Structure	---	Rees Associates, Inc.	---	\$1,873,500	Design development plans are being completed.
Biomedical Sciences Building Site Development	7	A & E Services	---	\$ 263,750	The architectural selection process is underway.
College of Health Building Auditorium Renovation	---	Locke, Wright & Foster	---	\$ 317,000	Inactive.
Dental Clinical Sciences Building Area Landscape Plan	10	Thomas Roberts & Associates	C 12/08/77	\$ 149,375	Preliminary plans have been completed. Phase II plans are being completed.
Biomedical Sciences Building Area Landscape Plan	7	Thomsas Roberts & Associates	C 08/28/77	\$ 179,250	Preliminary plans have been completed. Phase II plans are being completed.
College of Nursing Building Area Landscape Plan	2	Thomas Roberts & Associates	C 08/28/77	\$ 179,250	Preliminary plans have been completed. Phase II plans are being completed.
Steam and Chilled Water System Expansion, Part II (Project "L")	---	Frankfurt-Short-Emery-Bruza, Incorporated	C 02/02/78	\$ 805,000	Part II plans are being prepared for bids.

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - May, 1978

Project	Engineers and Architects	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
<u>HEALTH SCIENCES CENTER</u>							
Health Sciences Library	Binnicker Associates	J. J. Cook and Associates	04/30/76	05/28/78	\$5,152,455 \$5,496,405	86%	Bond Funds, DHEW, Grant, Gift
College of Nursing Building Fixed Equipment	Murray/Jones/Murray	Oklahoma Fixture Company	05/12/77	10/12/77	\$ 67,236	99%	Bond Funds, DHEW, Grant, Gift
Dental Clinical Sciences Building Site Development	McCune McCune & Associates	The Constructors Company, Incorporated	07/12/77	11/20/77	\$ 174,461	86%	Bond Funds, DHEW, Grant, Gift
Steam and Chilled Water System Expansion, Part I (Project "K")	Frankfurt-Short-Emery-Bruza, Incorporated	Matherly Mechanical Contractor, Incorporated	04/28/78	---	\$ 104,315	0%	Bond Funds, University Hospital Funds
Outdoor Recreation Courts	A & E Services	The Constructors Company, Incorporated	---	---	\$ 57,217	0%	Site Support
Dental Clinical Sciences Building Area Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	---	---	\$ 32,280 (Prorated)	0%	Bond Funds
Biomedical Sciences Area Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	---	---	\$ 18,584 (Prorated)	0%	Bond Funds
College of Nursing Building Area Landscape Plan, Phase I, Major Trees	Thomas Roberts & Associates	Doyle Willis General Landscape Contractor	---	---	\$ 7,970 (Prorated)	0%	Bond Funds

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Arthur William Aldag, Jr., Associate Professor of Chemical Engineering and Materials Science, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. To participate in a U.S.-USSR exchange program in catalysis sponsored by the National Science Foundation, and to do research.

James J. Yoch, Associate Professor of English, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For the purposes of concluding research on a book, and travel.

Henry B. Crichlow, Associate Professor of Petroleum and Geological Engineering, Erle P. Halliburton Professor of Engineering, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For the purposes of research, travel, and writing.

Herbert G. Richek, Associate Professor of Social Work, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For the purpose of writing at least three books.

James Wainner, Associate Professor of Music, sabbatical leave of absence with full pay, January 16, 1979 through May 31, 1979. For the purposes of vocal study, coaching, research, and travel.

Claren M. Kidd, Assistant Professor of Bibliography and Geology Librarian, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For the purpose of research in the earth sciences.

Roger M. Babich, Assistant Professor of Communication, sabbatical leave of absence with full pay, January 16, 1979 through May 31, 1979. For the purposes of research and development of a model for a departmental learning resources center.

David L. Jaffe, Assistant Professor of Journalism and Mass Communication, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. To observe and participate in television programming, production, and management at KWTV in Oklahoma City.

James M. Kenderdine, Assistant Professor of Marketing and Business Administration, sabbatical leave of absence with full pay, September 1, 1978 through January 15, 1979. For the purposes of study, writing, and professional development.

Walter L. Dillard, Assistant Professor of Zoology, sabbatical leave of absence with half pay, September 1, 1978 through May 31, 1979. For the purpose of research at the Max Planck Institute for Cell Biology in Ladenburg, Germany.

Leaves of Absence Without Pay

Leo H. Whinery, Professor of Law, leave of absence without pay, September 1, 1978 through May 31, 1979. To teach at the Universities of Nebraska and South Carolina.

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Frances Laverne Carroll, Professor of Library Science, extension of leave of absence without pay, September 1, 1978 through May 31, 1979. To continue appointment at an Australian University.

Myron L. Kwast, Assistant Professor of Economics, leave of absence without pay, September 1, 1978 through May 31, 1979. To accept position as Research Economist with the Federal Reserve System.

Gary B. Cohen, Assistant Professor of History, leave of absence without pay, September 1, 1978 through January 15, 1979. To accept post-doctoral fellowship from Princeton University.

APPOINTMENTS:

Yitzhak Hadari, S.J.D., Visiting Distinguished Enrichment Professor of Law, \$30,000 for 9 months, September 1, 1978 through May 31, 1979. 1978-79 Budget.

Stephen Herring Danbom, Ph.D., Associate Professor of Geology and Geophysics, \$27,000 for 9 months, September 1, 1978 through May 31, 1979 and \$3,000 per month, August 1, 1978 through August 31, 1978. 1978-79 Budget.

Thomas Marshall Miller, Ph.D., Associate Professor of Physics and Astronomy, \$21,000 for 9 months, September 1, 1978 through May 31, 1979. 1978-79 Budget.

Douglas Marshall Munnecke, Ph.D., Assistant Professor of Botany and Microbiology, \$20,000 for 9 months, September 1, 1978 through May 31, 1979. 1978-79 Budget.

Harmon Bruce Abrahamson, Assistant Professor of Chemistry, \$15,000 for 9 months, September 1, 1978 through May 31, 1979. If Ph.D. not completed by September 1, 1978, appointment to be changed to Acting Assistant Professor at \$14,500. 1978-79 Budget.

James D. Moran, III, Assistant Professor of Home Economics, \$15,000 for 9 months, September 1, 1978 through May 31, 1979. If Ph.D. not completed by September 1, 1978, appointment to be changed to Acting Assistant Professor at \$14,500. 1978-79 Budget.

Jeffrey Lauren Brudney, Assistant Professor of Political Science, \$15,000 for 9 months, September 1, 1978 through May 31, 1979. If Ph.D. not completed by September 1, 1978, appointment to be changed to Acting Assistant Professor at \$14,000. 1978-79 Budget.

Gary Don Sandefur, Assistant Professor of Sociology, \$14,000 for 9 months, September 1, 1978 through May 31, 1979. If Ph.D. not completed by September 1, 1978, appointment to be changed to Acting Assistant Professor at \$13,500. 1978-79 Budget.

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CHANGES:

James R. Burwell, Associate Dean, College of Arts and Sciences, Professor of Physics and Astronomy; appointed Interim Dean, College of Arts and Sciences, paid additional \$100 per month while serving as Interim Dean, August 1, 1978.

RESIGNATIONS:

Barbara S. Uehling, Provost, Norman Campus, Professor of Psychology, July 31, 1978.

Paige E. Mulhollan, Dean, College of Arts and Sciences, Professor of History, July 31, 1978, plus accrued vacation.

Marvin C. Guilfoyle, Assistant Professor of Bibliography and Government Document Librarian, University Libraries, July 12, 1978. Accepted a position at Northeastern Oklahoma State University.

James L. Hoover, Assistant Professor of Bibliography and Associate Law Librarian, University Libraries, May 22, 1978. Accepted another position.

Roger C. J. Scharmer, Assistant Professor of Bibliography and Chemistry/Mathematics Librarian, University Libraries, June 17, 1978. Accepted a position with the U.S. Department of Agriculture.

Thomas H. Flory, Assistant Professor of History, June 1, 1978. Accepted a position at the University of Michigan.

John J. Walsh, Assistant Professor of Mathematics, June 1, 1978. Accepted a position at the University of Tennessee.

NON-REAPPOINTMENTS:

Edward E. Eaton, Assistant Professor of English, June 1, 1978.

Richard M. Blackstock, Assistant Professor of Home Economics, June 1, 1978.

RETIREMENTS:

Richard A. Goff, Professor of Zoology, June 1, 1978. Named Professor Emeritus of Zoology.

Betty D. Evans, Associate Professor of English, June 1, 1978. Named Professor Emeritus of English.

Belva Winifred Clement, Assistant Professor of Art, January 16, 1978. Named Professor Emeritus of Art.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Appointment of Interim Provost

Regent Engleman moved approval of adding to the agenda for consideration at this time the appointment of an Interim Provost. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

President Sharp recommended that Dr. J. R. Morris be appointed Interim Provost, Norman Campus, effective June 23, 1978, at a salary of \$44,000 for 12 months.

Regent Engleman moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

President Sharp said that he is delighted that Dr. Morris has agreed to take on this assignment.

Regent Replogle commented that it is a credit to the University of Oklahoma that our Provost, Dr. Barbara Uehling, is going to the Chancellorship of an institution of the caliber of the University of Missouri, and that our Dean of Arts and Sciences, Dr. Paige Mulhollan, has been selected as Provost at Arizona State University.

c. Benjamin H. Perkinson Professorship

Earlier this year, the Board accepted an anonymous gift to establish the Benjamin H. Perkinson Professorship of Engineering.

The College of Engineering has nominated Dr. Charles W. Bert, Professor of Aerospace, Mechanical, and Nuclear Engineering as the first recipient of this major recognition. Dr. Bert has been a member of the University of Oklahoma faculty since 1963 and has established an outstanding record as teacher, administrator and engineering researcher. He is a truly distinguished engineer and has contributed several major review and monograph reports and more than 70 refereed papers to the engineering literature in applied mechanics and composite materials.

This signal recognition of Dr. Bert is appropriate for several reasons. It is critical that the University recognizes and rewards outstanding accomplishments among our current faculty. It is important that

the University use these recognitions to retain its best faculty in the face of continuing offers and opportunities for employment at other institutions and in industry. Finally, it is appropriate that the University use these recognitions to honor individuals who have an unstinting commitment to education and to the University of Oklahoma. Dr. Charles Bert is clearly such an individual.

President Sharp recommended approval of the appointment of Dr. Charles W. Bert as the Benjamin H. Perkinson Professor of Engineering for an eight-year period, effective September 1, 1978 through May 31, 1986, subject to review. This appointment will provide an annual salary supplement of \$5,000 (current salary \$30,297 for 9 months). Dr. Bert will retain the title Professor of Aerospace, Mechanical, and Nuclear Engineering.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. Regents' Awards for Superior Teaching

In accordance with the established procedures, an Ad Hoc Committee of the Board of Regents selected the following members of the faculty to receive the 1978 Regents' Award for Superior Teaching:

Frank A. Heaston, Associate Professor of Journalism and
Mass Communication

Frances Dunham, Associate Professor of Education

Hillel J. Kumin, Associate Professor of Industrial Engineering

John Albery, Associate Professor of Art

The announcement of these awards was made at the Spring General Faculty Meeting on the Norman Campus.

This was reported for information. No action was required.

II. Changes in Programs

a. Changes in Master of Business Administration Degree

The College of Business Administration and the Graduate College have proposed changes in the current Master of Business Administration program. These changes are designed to bring the program in line with the American Assembly of Collegiate Schools of Business standards for the M.B.A. degree. No additional resources will be required to implement these changes.

A summary of the changes is as follows:

1. Renumbering of core and other required courses.
2. Replacement of specific course prerequisites with knowledge requirements.
3. Increase of maximum program length to 54 hours.
4. Decrease of minimum program length to 36 hours.
5. Restructuring of the required course portion of the program into 8 course core and a 2 course advanced core, all of which is offered in a graduate-students-only format.
6. Increase in emphasis on operations research in the Operations Analysis course.
7. Increase in electives from 24 to 30 hours.
8. Requirement that at least 24 hours of electives applied toward the M.B.A. be in courses open to graduate students only.
9. Limitation of hours in concentration--nine hours maximum.

The changes are the result of an attempt to create an M.B.A. program which satisfies AACSB accreditation standards in an all graduate class format, insures a reasonable level of academic quality, and offers attractive features which will draw students. In brief, it is intended that this proposal will lead to a solid, defensible, and promotable program.

President Sharp recommended approval of these changes in the current Master of Business Administration program at the University. These changes will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Changes in Drama Programs

The School of Drama through the Graduate College has requested changes in the current requirements for the acting, directing, and design programs leading to the degree Master of Fine Arts in Drama to add additional

semester hour requirements in order to bring the programs in line with standards for accreditation by the American Theatre Association, the University and College Theatre Association, and the Standards Commission of the American Theatre Association.

In the resident professional theatre throughout the United States, there is a growing need for the graduates of three-year professional training and education programs. With each passing year these professional theatres are staffed with an increasing percentage of M.F.A. degree holders in the areas of acting, directing, and design. The proposed redesigned programs in the School of Drama would not only satisfy excellent new accreditation standards but would also make our graduates highly competitive in the theatre marketplace by virtue of their rigorous training and education in their craft and art. Without these major revisions the School of Drama would not be offering training and education programs that relate to the real needs of the resident professional theatre in the United States.

President Sharp recommended approval of the changes requested in the degree requirements for the various programs in Drama leading to the Master of Fine Arts in Drama degree. These changes will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Master of Arts in Management Program

The College of Business Administration and the Graduate College have requested a change in the current Master of Arts in Management program. This program currently is intended primarily for students who want to prepare for further study at the doctoral level. There recently has been a significant increase in the need for a program to provide students with an opportunity to specialize in the area of management. At first, universities met this need with Masters in Business Administration and/or Public Administration. Neither met the exacting needs of military personnel or similar professional personnel who were not really interested in the ancillary requirements of either of those programs (e.g. local government, political parties, marketing, business finance, etc.).

A great deal of pressure was put on Advanced Programs to meet the specialized needs of these external constituencies. The College of Business Administration felt they had two choices--either to dramatically change all our current M.B.A. courses from business applications to military/professional organizations or to narrow the scope to the basic skills/theories/concepts applications of the primary area of interest management. The latter was selected because there is a need for the M.B.A. and the cost and resources

required to offer an additional version of the M.B.A. was seen as prohibitive. The option of changing the M.A. in Management to meet the need was chosen because it does not require course development or new courses but only faculty time to teach the courses. The program will be taught primarily in the Advanced Program format and therefore will require no new University funds since faculty time and related costs will be entirely funded by OCCE.

President Sharp recommended approval of the change described above for the M.A. in Management program. The change will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. Library Science Degrees

The School of Library Science presently offers two degrees, the Master of Arts in Library Science and the Master of Library Science. The School is requesting that the following changes be made:

1. That the required hours for all students be increased from the current 13 to 16 out of a total of 36 semester hours required for the degrees. The larger number of hours is proposed to insure that all graduates of the School will have a more comprehensive basic training in librarianship.
2. That a time limit for study towards the degrees be instituted at four years. Currently there is no time limit. It is the considered opinion of the faculty that any student can complete the degree in four years even if the student is taking only one course per semester. The four-year period is established to guarantee that all students will graduate with an education that is contemporary and up-to-date.
3. That the number of hours to be taken for credit on the Oklahoma Higher Education Talkback Television System be allowed at 15. Currently, no hours are counted which are taken by way of the Talkback Television System. The School is attempting to take its courses to a wider audience via the Talkback Television System, and the faculty members believe that allowing up to but not exceeding 15 hours of a student's program to be taken through this medium is appropriate.

President Sharp recommended approval of the above changes in the degree requirements for the Masters degrees offered in the School of Library Science. The changes will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

e. Change in Name of Degree - School of Music

The School of Music through the Graduate College is proposing a change in the name of its terminal degree from Doctor of Music Education to Doctor of Philosophy in Music Education. The rationale for this change includes three major points:

1. The standards of research currently within the Doctor of Music Education program are consistent with the research standards for the Doctor of Philosophy degree.
2. The Doctor of Music Education as originally proposed emphasized the administration of public school music programs, but research topics of recent graduates and those anticipated in the future will include a very wide range of topics.
3. The number of faculty with Ph.D.'s in the School of Music has increased considerably since the inception of the Doctor of Music Education program in 1963.

The change in name of this degree will require no additional resources in the School of Music.

President Sharp recommended approval of the change in the doctoral degree in Music Education from Doctor of Music Education to Doctor of Philosophy in Music Education. This proposal will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

f. Master of Science Degree in Mathematics

The College of Arts and Sciences and the Graduate College have proposed that a new degree be offered, Master of Science in Mathematics.

As society becomes increasingly complex, the need for sophisticated analysis increases. Mathematics is a valuable tool for dealing with complicated issues, yet for the most part this subject has been taught without view towards its applications. The proposed new program has as its central

theme the interplay between pure and applied mathematics. Graduates of the program should be able to function effectively in a variety of settings-- industrial, governmental, or educational. Creating this option at the Master's level should enhance opportunities for students who might otherwise overlook mathematics as a major area of study.

No additional resources are required to implement the program.

President Sharp recommended approval of the new program in mathematics leading to the degree Master of Science in Mathematics. This proposal will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VII. Certificates, Degrees, Diplomas

RESOLUTION

WHEREAS, serious allegations have been made regarding the validity of the research performed and the originality of the dissertation submitted by Benjamin Franklin Hart, Jr. in partial fulfillment of requirements for the degree of Doctor of Philosophy at the University of Oklahoma, said work leading to the awarding of the degree of Doctor of Philosophy to Benjamin Franklin Hart, Jr. in the month of May of 1975; a preliminary investigation was conducted by an Advisory Committee of the Department of Education at the University of Oklahoma, said Committee being composed of members of the original dissertation committee of Benjamin Franklin Hart, Jr., and after appropriate review, a recommendation was made by that Committee that since there was probable cause to believe that the regulations of the University of Oklahoma were violated in the submission and approval of the dissertation offered by Benjamin Franklin Hart, Jr. in partial fulfillment of the requirements for the aforesaid degree, that the Graduate College undertake a full review of the matter; and

WHEREAS, thereafter, an Ad Hoc Hearing Committee composed of members of the Graduate Council of the University of Oklahoma at Norman, after conducting an appropriate hearing, unanimously found that such regulations had been violated and said dissertation failed to meet the standards of quality and originality of a doctoral dissertation to authorize or permit the awarding of the doctoral degree; and

WHEREAS, thereafter, acting upon the findings of such Hearing Committee, the Graduate Council, the Dean of the Graduate College, the Provost, and the President unanimously recommend that the University of Oklahoma no longer recognize the validity of the degree of Doctor of Philosophy awarded to Benjamin Franklin Hart, Jr.; and

WHEREAS, Benjamin Franklin Hart, Jr. has been fully advised and given timely notice of every step in the procedure outlined above and has been invited to appear, either in person or through a representative, at every appropriate stage of those procedures to present any evidence or argument in his behalf, but except for one meeting with the Provost after the decision of the Ad Hoc Hearing Committee had been made, he has consistently failed or refused to appear, either in person or through his representative, for the purpose of presenting any evidence or argument in his behalf relating to the issues; and

WHEREAS, the University of Oklahoma has exhausted its internal processes for investigation and hearing of the alleged violations and has received no information in contravention of said allegations.

NOW THEREFORE, BE IT RESOLVED, by the Board of Regents of the University of Oklahoma:

- (1) That the aforesaid findings of the Ad Hoc Hearing Committee be, and they are hereby approved, adopted and confirmed;
- (2) That the aforesaid unanimous recommendations of the Graduate Council, the Dean of the Graduate College, the Provost, and the President of the University of Oklahoma be, and they are hereby approved, adopted and confirmed;
- (3) Insofar as the University of Oklahoma is concerned, the degree of Doctor of Philosophy awarded by the Board of Regents of the University of Oklahoma to Benjamin Franklin Hart, Jr. on or about May 11, 1975, be and it is hereby no longer recognized as valid.

President Sharp recommended adoption of the above Resolution.

Regent Mitchell asked if there was anyone present who wished to speak on behalf of Benjamin Franklin Hart, Jr. There was no response.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VIII. Admission Policies

a. College of Business Administration

The College of Business Administration has proposed a communication evaluation for undergraduate admissions. The proposal involves testing and evaluating the level of language skills of prospective degree candidates of

the College of Business Administration. In addition to the testing, The College proposes possible remedial tracks for those students whose language skills are found to be substandard and defines the role of the Department of English in those remedial programs. It also proposes administrative procedures for testing remedial work and post-testing.

All students who fail the Admission Language Skills Proficiency Test will be required to retake and pass the test within one year of the original test if they desire retention in the College of Business Administration. Students who pass the retest within the time limit will be granted admission to the College of Business Administration if all other requirements have been fulfilled. Students failing the retest will not be allowed to continue in the College of Business Administration.

President Sharp recommended approval of the new College of Business Administration Language Skills Proficiency test which is a change in the admissions standards for the College of Business Administration. This proposal will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

D. Finance and Management (Norman Campus)

I. Staff Personnel Actions

APPOINTMENTS:

Kenneth Edwards, Programmer/Analyst, University Computing Services, \$14,500 for 12 months, March 27, 1978. Professional Staff. Budget page 252, position 004.

George Bradley Hawkins, Assistant Supervisor, Janitor Services and Hauling Section, Physical Plant, \$13,600 for 12 months, June 5, 1978. Managerial Staff. Budget page 233, position 002.

Miles A. Pabst, Volleyball Coach, Athletic Department, without remuneration until September 1, 1978. Professional Staff. 1978-79 Budget.

Mary Jennifer Parrish, Associate Law Librarian, Law Library, \$22,000 for 12 months, August 1, 1978. Professional Staff. 1978-79 Budget.

Barbara Gayle Sparkman, Manager, Commons Dining Room, OCCE Housing, \$13,000 for 12 months, March 31, 1978. Managerial Staff. Budget page 349.

Nancy Watson, Associate Internal Auditor, Internal Auditing, \$19,000 for 12 months, May 15, 1978. Administrative Staff. Budget page 8, position 003.

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CHANGES:

Dorothy R. Bell, title changed from Administrative Secretary to Administrative Coordinator, Office of the Vice President for Continuing Education and Public Service, salary increased from \$11,065 to rate of \$12,200 for 12 months, March 1, 1978. Changed to Managerial Staff.

Virginia M. Boyd, Administrative Assistant, College of Business Administration, salary increased from \$12,070 to rate of \$13,870 for 12 months, March 1, 1978.

William I. Churchill, Business Manager, Auxiliary and General Services, salary increased from \$22,360 to rate of \$24,000 for 12 months, February 1, 1978. Auxiliary Services funds available.

Marjorie E. Earley, Economic and Demographic Specialist, salary increased from \$12,660 to rate of \$14,300 for 12 months, January 1, 1978 through June 30, 1978.

Bonnie J. Jones, title changed from Secretary II to Administrative Coordinator, Office of the Provost, salary increased from \$4.80 per hour to \$12,000 for 12 months, March 13, 1978. Changed to Managerial Staff.

Martha T. Jordan, title changed from Research Team Assistant to Librarian, Science and Public Policy, salary increased from \$4.10 per hour to rate of \$11,000 for 12 months, February 1, 1978. Changed to Professional Staff.

Garrett F. Miles, title changed from Staff Architect to Associate Director, Architectural and Engineering Services, Health Sciences Center, salary increased from \$18,860 to rate of \$20,000 for 12 months, April 1, 1978. Changed to Administrative Staff.

Ann Seora Osburn, Accountant III, Center for Economic and Management Research, salary increased from \$14,060 to rate of \$15,900 for 12 months, January 1, 1978.

Paula Marie Swain, Administrative Assistant, Washington Liaison Office, salary increased from \$11,060 to rate of \$12,200 for 12 months, March 1, 1978.

Ronald P. Walden, title changed from (Student) Course Moderator to Assistant Program Manager, Oil Well Blowout School, salary increased from \$1,372.50 per month, .75 time, to rate of \$25,000 for 10 months, full time, May 1, 1978 through June 30, 1978. Changed to Managerial Staff.

Janice K. Whinery, title changed from Project Specialist to Assistant to the Director, Science and Public Policy Program, salary increased from \$11,360 to rate of \$12,800 for 12 months, February 1, 1978. Changed to Managerial Staff.

Leon Martin Yanda, title changed from Mechanical Engineer to Associate Director, Architectural and Engineering Services, Norman Campus, salary increased from \$21,160 to rate of \$22,500 for 12 months, April 1, 1978. Changed to Administrative Staff.

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14997

RESIGNATIONS:

Dan Evatt, Administrative Assistant to the Associate Vice President for University Community, May 30, 1978.

Ronald James Milczarski, General Duty Nurse, Goddard Health Center, May 6, 1978.

Barbara Taylor Roberts Stone, Assistant Director, Residential Programs, April 17, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Grants and Contracts

CHANGES:

Guy Roger Muto, title changed from Research Assistant II, Wister Reservoir, to Project Director, Parris Mound Project, salary increased from \$9,700 to rate of \$15,000 for 12 months, April 15, 1978 through May 30, 1979. Paid from 156-821, Archeological Excavation Wister Lake, and 158-635, M.O. Parris Mound.

Edward J. Pugh, Research Assistant II, Center for Economic and Management Research, salary increased from \$10,800 to rate of \$13,200 for 12 months, May 1, 1978 through June 30, 1978. Paid from 158-673, SSECP Support Services.

RESIGNATION:

Richard E. McKean, Senior Course Moderator, FAA Management Training School, April 17, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VI. Purchases

a. Interactive Computing System

The College of Engineering requires an interactive computing capability as an instructional tool. Universities throughout the country have recognized this form of computation as being the most effective program teaching

aid and computational aid to engineering classroom instruction. Dr. John Fagan of the Electrical Engineering and Computing Science Department has conducted an extensive study on this requirement with a number of other universities and the systems available in the market place. Dr. Fagan's proposal for this system has been approved by the Computer Advisory Committee and the Director of the Computing Center.

Because of the difference in the type and quantity of interactive services desired and the current level of utilization of the IBM 370/158, there is no way to meet all the needs with the one mainframe. The mini computer system proposed offers a sensible alternative to the major upgrade of our central computing facilities which would be required if we attempted to support all interactive academic computers.

The mini computer system requirements resulted in three separate bid circulations. The cost of these purchases will be charged to College of Engineering account 127-262.

The results of these bids were as follows:

Bid No. 1

1. A mini computer system consisting of

1 Each

128K MOS memory
Tape Drive
Console
Floating point processor
2.5m byte disk w/controller
Disk (slave)
Dual Dectape
256K MOS memory

2 Each

1200/9600 Baud Synchronons Ports
Provision for 64 Ports 16/Unit
67m byte disk w/controller

Bids were circulated to 11 vendors. The only bid received was from Digital Equipment Corporation as follows:

Total Cash System Price	\$ 231,195.58
*Monthly Maintenance Cost	1,097.00

*Less 5% if paid on annual basis (\$1,042.15)

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Five-Year Lease Annual Payment	54,539.04
Seven-Year Lease Annual Payment	42,165.95

Other vendors did not bid because of lack of capacity for their systems to service 64 remotes or an incompatibility with the UNIX environment specified. The pricing is considered to be fair and reasonable and is based upon comparable pricing for previous sales of the equipment. The bid was reviewed by Dr. Fagan and Dean Upthegrove, and the purchase option selected was the seven-year annual lease. This option will result in an annual payment of \$42,165.95 plus an annual maintenance payment of \$12,505.80 for a total annual payment of \$54,671.75 and a 7 year total cost of \$382,702.25. The College of Engineering will seek private funding in an effort to purchase the system outright as soon as possible and reduce the overall life cycle system cost.

Bid No. 2

This bid covers the terminals which will be used with the computer systems

- Item 1 - 30 Video Display Terminals
- Item 2 - 4 Printing Terminals
- Item 3 - 8 Bell type 113 Compatible Modems
- Item 4 - 1 Modem Mounting Rack

Bids were circulated to the six vendors who could possibly meet the specifications. The bid analysis is as follows:

<u>Bidder</u>	<u>Item 1</u>		<u>Item 2</u>		<u>Item 3</u>	<u>Item 4</u>	<u>Totals</u>
	<u>Purchase</u>	<u>3-Yr Lease</u>	<u>Purchase</u>	<u>3-Yr Lease</u>	<u>Purchase</u>	<u>Purchase</u>	
Tel-Tex, Inc. Okla. City	34,800.00	43,848.00	6,214.00	7,829.28	1,560.00	425.00	56,012.96
		1,740.00		310.68			
		<u>45,588.00</u>		<u>8,139.96</u>			
Data Systems Norman	37,200.00	44,820.00	6,040.00	7,236.00	1,680.00	495.00	59,419.80
		4,464.00		724.80			
		<u>49,284.00</u>		<u>7,960.80</u>			
Data Dimen- sions Dallas	35,250.00	47,520.00	5,800.00	7,776.00	2,664.00	650.00	58,610.00

The Data Dimensions bid was submitted late and cannot be considered.

The bids were reviewed by Dr. Fagan and the low bid of Tel-Tex is acceptable. Tel-Tex provides for installation, assignment of a full-time technician during initial operating period, and a full warranty for a six-month period. The purchase option selected was the three-year lease for items 1 and 2 and the outright purchase of items 3 and 4. Any additional private funds generated will be used to purchase the terminals and reduce the life cycle cost of the program.

Bid No. 3

This bid was to furnish the high speed electrostatic printer and interface for the system.

Bids were circulated to the five vendors. The bid analysis is as follows:

	<u>Purchase Price</u>
Houston Instrument c/o Compsec Tulsa	\$ 3,875.00
Alternate (w/Unibus Interface)	\$ 4,600.00
Thorson Company Dallas (bidding Varian Status 411145)	\$10,700.00

The bids were reviewed by Dr. Fagan and the low bid of Houston Instrument is acceptable to the College of Engineering.

President Sharp recommended that the Board of Regents approve the award of purchase orders to vendors as follows:

<u>ITEM</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>PURCHASE PLAN</u>
1. Mini Computer System	Digital Equipment Corporation	\$ 382,702.25	7-Yr Lease Purchase plus maintenance
2. Video Terminal System	Tel-Tex, Inc.	56,012.96	3-Yr Lease items 1 & 2, Purchase items 3 & 4
3. Printer System	Houston Instruments	3,875.00	Direct Purchase

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Coarse Paper Requirements

Bids were circulated for coarse paper requirements asking for bids on a six months and 12 months basis. The bid contained nine coarse paper items for:

1. Guaranteed minimum quantities and estimated maximum quantities
2. Carload lot deliveries
3. Escalation percentages for the second six months in the event a firm fixed price for the entire 12 months could not be bid
4. Award on line item basis

A cost of the purchase will be charged to the University Storeroom Account 147-305.

Bids were mailed to 21 vendors and nine vendors responded with:

1. One company bidding three alternates on some of the items.
2. Four bids were received with a one-year firm fixed price.
3. Two bids were received with a one-year firm fixed price but with restrictions on minimum carload.
4. Five bids were received with a six-month firm fixed price, with 30-day prior notice stipulation on price increase for second six-month period.

A summary of the proposed awards is as follows:

Item 1 only - Napkins

<u>Bidder</u>	<u>Brand</u>	<u>Price</u>
Tulsa Paper	Crown #442	\$ 18.73 ctn.
Morrison Wholesale	Ft. Howard #374	\$ 19.98 ctn.

The users in Food Service considered the quality of the Ft. Howard Napkin samples to be superior to the Crown Napkin samples in softness, whiteness and absorption. They also considered it important to provide the students, who dine in the cafeterias on a daily basis, with a high quality napkin. Accordingly, the Tulsa bid is not acceptable.

The pricing structure from Morrison Paper is a guaranteed six months price subject to escalation for the period January 1, 1979 to June 30, 1979.

The total estimated proposed award to Morrison paper for the above item will be \$13,986.00.

Items 2, 3, 3A, 7, 8

Item #2	Paper Towel 1-Ply	\$ 10.91 cs.	Carpenter Paper Co. (low bidder)
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Item #3	No Award-2-Ply Paper Towel. An acceptable substitute for Item #3 (Item 3A) is a towel that is a heavy one ply towel with high absorption qualities. By accepting this substitute, an estimated \$903.00 savings can be generated. Food Service concurs with the substitute.		
	Paper Towel (Substitute)	\$ 11.96 cs.	Carpenter Paper Co. (low bidder)
Item #7	Toilet Tissue 1-Ply	\$ 16.78 cs.	Carpenter Paper Co. (low bidder)
Item #8	Toilet Tissue 2-Ply	\$ 16.36 cs.	Carpenter Paper Co. (low bidder)

The above items 2, 3A, 7 and 8 are acceptable to the primary users and are the low bid for each item. The proposed estimated award to Carpenter Paper Company is \$33,806.35.

The pricing structure by Carpenter Paper Company on the above items is a firm fixed price for one year, July 1, 1978 through June 30, 1979, subject to carload restrictions only.

Items 4, 5, 6, and 9

Item #4	Paper Towel	\$ 14.47 cs.	Tulsa Paper
	Although Tulsa Paper appeared to be the sixth low bidder, when reconciling the number of sheets per roll, the weight per case, and particularly the wastage due to dispenser adapters, it is the most economical bid for the University.		
Item #5	Paper Towel	\$ 5.97 cs.	Tulsa Paper (low bidder)
Item #6	Paper Towel	\$ 6.98 cs.	Tulsa Paper (low bidder)
Item #9	Facial Tissue	\$ 7.08 cs.	Tulsa Paper

Tulsa Paper is the second lowest bidder on this item. The low bidder, Oklahoma Paper Co., submitted a bid of \$7.00 per case. To award this item to Tulsa Paper Company will cost the University only \$4.00 above this low bid. In addition, Oklahoma Paper Company requires a 36,000 lb. minimum carload purchase. This quantity far exceeds our estimated purchase quantity of 1,000 pounds. Therefore, the Oklahoma Paper Company bid cannot be accepted.

The above items 4, 5, 6, and 9 are acceptable to the primary users and are the low bid except as noted for items 4 and 9. The proposed estimated award to Tulsa Paper Company is \$10,908.03.

May 11, 1978

15003

The pricing structure by Tulsa Paper Company on the above items is a firm fixed price for the period July 1, 1978 through June 30, 1979, subject to only specified number of cartons per railroad car.

Samples of all items have been reviewed by users and found to be acceptable. The variations in the number of sheets per roll, number of rolls per case, weight, etc., have been reconciled.

President Sharp recommended that the Board of Regents approve the award of purchase orders for coarse paper requirements as follows:

<u>VENDOR</u>	<u>ESTIMATED AMOUNT</u>		<u>PERIOD</u>
	<u>Guaranteed Minimum</u>	<u>Maximum</u>	
Morrison Paper Company	\$ 13,986.00	\$ 17,982.00	7/1/78 - 12/31/78
Carpenter Paper Company	33,806.35	60,521.30	7/1/78 - 6/30/79
Tulsa Paper Company	10,908.03	21,816.06	7/7/78 - 6/30/79

Regent Little moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Wall Carpeting for Couch Cafeteria

The University is in the process of redecorating Couch Cafeteria. Input for redecorating schemes was sought and received from student groups. The redecoration will accomplish three main objectives:

- (1) reduce noise level
- (2) introduce color into a somewhat drab situation
- (3) provide for smaller seating areas

The redecoration will include (1) new drapes (2) the installation of wall carpeting with an attractive and color contrasting design, (3) the purchase of portable dividers which will serve to break up the huge dining area into smaller segments, and (4) miscellaneous items such as planters and panel inserts. The purchase of drapes and planters will not require Regents' approval. The purchase recommendation for the dividers will be submitted at the June meeting. In order to meet a beginning-of-fall-semester completion for the project, the approval of the wall carpeting is required at the May meeting.

Bids for the furnishing and installation of the wall carpeting were circulated to eight bidders. The specifications for this type of carpeting must meet rigid fire rating requirements and tend to limit both the range of carpet available and the number of vendors. The cost of the purchase will be charged to Housing account number 175-166.

May 11, 1978

15004

The bids for Wall Carpeting for Couch Cafeteria were opened on May 5 with only one of the eight bidders solicited responding. The bid received is as follows:

Atlee's Art and Accent Carpets, Inc.
Oklahoma City

Bidding Alternate Type II
(Approximately 1,200 sq. yds.) \$15.25/sq. yd. \$17,941.63

Contact was made with one of the companies which did not respond to establish the reason for the single bid. We were advised that Bentley's of Oklahoma City did not bid because of the complexity of the job.

Due to the single bid and complexity of the job, additional time is needed to evaluate the capability of Atlee to accomplish this unique type of installation. If the evaluation confirms that Atlee's is qualified to perform the work, then their bid would be acceptable, as it is only \$2,000 above the Architecture and Engineering Services estimate. The bid has been evaluated by Architecture and Engineering Services and Housing and this approach is acceptable to them.

President Sharp recommended that the President of the University be authorized to approve the issuance of a purchase order to furnish and install wall carpeting in Couch Cafeteria to Atlee's Art and Accent Carpet, Inc. in the amount of \$17,941.63 if further evaluation validates that Atlee's can accomplish the work as specified.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. Bread and Bread Products

Bids have been received for an exclusive contract to furnish estimated quantities of 13 items of bread and bread products to the University. Bids were requested on both a six months and a twelve months basis for the period beginning July 1, 1978 on the estimated quantities required for these periods.

The cost of the purchase will be charged to the various food service accounts.

Bids received are:

	<u>Six Months</u>	<u>Twelve Months</u>
1. Continental Baking Company Oklahoma City	No Bid	\$ 35,917.00
2. Rainbo Baking Company Oklahoma City All or None Bid	\$ 18,270.50	\$ 36,541.00

The bid submitted by Rainbo is not comparable because it did not include the price for 9,000 dozen loaves of 100% wheat bread. Inclusion of this line item in the bid would have resulted in a bid which would have been approximately \$3,500.00 higher.

The evaluation of the bid was made on the one-year basis since the low bidder (ITT Continental Baking) submitted their bid for one year only. The low bid by ITT Continental Baking is acceptable to the three Food Service Directors.

President Sharp recommended that the Board of Regents approve the issuance of a purchase order in the amount of \$35,917.00 to ITT Continental Baking Company to furnish bread and bread products for the period July 1, 1978 through June 30, 1979.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

e. Ice Cream, Milk, and Milk Products

Bids were circulated to supply ice cream, milk, and milk products. The bid provided for ten options which varied the period covered (six months and one year) and the grouping of the products by category.

The bid contained the standard escalation clause for allowing the bidders to pass on any USDA milk price increases.

The cost of the purchases will be charged to the various food service accounts ordering from the bid.

The following bids were received:

For milk and milk products for the period July 1, 1978 through December 31, 1978:

Beatrice Foods Company Tulsa	Terms: Net	\$ 95,211.60
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Borden, Inc. Oklahoma City	Terms: Net	\$ 96,836.25
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For ice cream for the period July 1, 1978 through December 31, 1978:

Beatrice Foods Company Tulsa	Terms: Net	\$ 12,819.50
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Bordens, Inc. Oklahoma City	Terms: Net	\$ 13,222.50
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May 11, 1978

15006

For milk and milk products for the period July 1, 1978 through June 30, 1979:

Townley's Dairy Company
Oklahoma City

Terms: Net \$181,412.70

Gilt Edge Farms, Inc.
Norman

Terms: Net \$188,348.20

Kelly Farms, Inc.
Elk City

Terms: 5%/10 days \$211,052.50
Less 5% 10,552.62 \$200,499.88

For ice cream for the period July 1, 1978 through June 30, 1979:

Townley's Dairy Company
Oklahoma City

Terms: Net \$ 26,165.00

Gilt Edge Farms, Inc.
Norman

Terms: Net \$ 26,780.00

Kelly Farms, Inc. (Bidding only on the
Ice Milk Mix)

Elk City
Terms: 5%/10 days \$ 17,475.00
Less 5% 873.75 \$ 16,601.25

Beatrice Foods, the low bidder on the ice cream, bid option one which was to furnish both ice cream and milk and milk products for six months. However, they were not low bidder overall on the milk and milk products bid and declined to accept the contract to furnish only the ice cream.

Townley Dairy was low bidder on the milk and milk products bid. However, the cottage cheese sample submitted was not acceptable, thereby reducing the total bid from \$181,412.70 to \$162,412.70. The next low bidder for the cottage cheese was Bordens in the amount of \$10,147.50.

Townley Dairy was the next low bidder on the ice cream products; however, the samples for the two major items of ice cream mix were not acceptable. The six months bid by the Bordens Company for the ice cream products was the next low acceptable bid with total of \$13,222.50, which combined with the cottage cheese award of \$10,147.50 increases the total award to Bordens to \$23,370.00

May 11, 1978

15007

The Townley Dairy bid on milk and milk products (less cottage cheese) for one year and the Borden bid on ice cream products (plus cottage cheese) for six months are acceptable to the three major Food Service Directors. These are the lowest acceptable bids.

President Sharp recommended that the Board of Regents approve the issuance of purchase orders to Townley's Dairy to furnish milk and milk products for an estimated amount of \$162,412.70 for the period July 1, 1978 through June 30, 1979, and to Borden Company to furnish ice cream and cottage cheese for an estimated amount of \$23,370.00 for the period July 1, 1978 through December 31, 1978. Townley's and Borden's are the lowest acceptable bidders for the items awarded.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

f. Orange and Grape Juice

Bids were circulated to 15 vendors to secure a contract to furnish orange juice and grape juice with dispensers for University Housing for the fiscal year, July 1, 1978 through June 30, 1979. A price per case and a price per ounce (reconstituted) were requested.

Payment will be from Housing Accounts 172-101, 172-110, and 172-111.

Only two vendors returned completed bids. These are:

1. The Coca-Cola Company Foods Division Yukon, Oklahoma		
750 cases Orange Juice 6/96 oz. (per ounce reconstituted \$.0164)	\$45.00/cs	\$ 33,750.00
550 cases Grape Juice 12/32 oz. (per ounce reconstituted \$.0104)	\$16.00/cs	<u>8,800.00</u>
Total		\$ 42,550.00
2. Mid Central Fish and Frozen Foods Oklahoma City		
750 cases Orange Juice 6/96 oz. (per ounce reconstituted \$.01817)	\$48.25/cs	36,187.50
550 cases Grape Juice 12/32 oz. (per ounce reconstituted \$.01045)	\$16.06/cs	<u>8,833.00</u>
Total		\$ 45,020.50

The Coca-Cola Company has added a clause to their bid to increase the prices with a thirty (30) days written notice due to unforeseen circumstances. The University will reserve the right to cancel any resulting contract if any such increase occurs and is not acceptable.

The Coca-Cola Company bid is acceptable to the Food Service Director.

President Sharp recommended that the Board of Regents approve the purchase order to Coca-Cola Company for the period of July 1, 1978 through June 30, 1979, in the amount of \$42,550.00.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

g. Carpet for Yorkshire Apartments

Bids were requested to furnish and install carpet and padding in 32 apartments of Yorkshire Apartments. The work is to include removal of existing carpet in the apartments.

Payment will be from Yorkshire Account 175-141.

Bids received are as follows:

1. B & C Carpet Company
Oklahoma City

Carpet	\$5.85/sq.yd.	\$ 14,110.20	
Padding	.90/sq.yd.	<u>2,170.80</u>	\$16,281.00

Exception to Warranty Clause, One year vs. Five years due to residential installation is acceptable.

2. Bentley's
Oklahoma City

Carpet & Pad	\$7.29/sq.yd.	\$ 17,583.48
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The General Manager of Housing is in agreement that the low bid of B & C Carpet is acceptable.

President Sharp recommended award of a purchase order in the amount of \$16,281.00 to B & C Carpet to remove existing carpet and furnish and install new carpet as specified in Yorkshire Apartments.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

h. Offset Printing Paper

Bids were circulated to four companies for six line items of offset printing paper for the University Press.

The cost of the purchase will be charged to the University Press Account 147-309.

Bids were received from the following companies to furnish the offset paper:

1. Tulsa Paper Company

Tulsa

Terms 2% 10th EOM

\$ 22,251.46

Alternate Bid on Item Five:

If the quantity is increased from 150 reams to 169 reams, the unit price would drop from \$25.29/ream to \$24.04/ream.

Total for alternate bid

\$ 22,520.72

Less 2%

450.41

\$ 22,070.31

2. Western Paper Company

Oklahoma City

Terms: Net

\$ 22,183.95

The Director of Printing concurs in the acceptance of the alternate bid from Tulsa Paper Company.

President Sharp recommended that the Board of Regents approve the award of a purchase order to Tulsa Paper Company in the amount of \$22,070.33 for the offset printing paper.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

i. Mattress and Box Springs Sets

Bids were solicited from seven companies to furnish 312 mattress and box spring sets for Kraettli Apartments.

Payment will be from Housing Account 175-166.

May 11, 1978

15010

The following bids were received:

1. OK Mattress & Furniture
Oklahoma City

Bidding Posture-Made

1. 312 Mattresses	\$ 41.83 ea	\$ 13,050.96	
2. 312 Box Springs	37.04 ea	<u>11,556.48</u>	\$ 24,607.44

2. Spring Air Mattress Company
Oklahoma City

Bidding as specified

1. 312 Mattresses	\$ 48.55	\$ 15,147.60	
2. 312 Box Springs	38.55	<u>12,027.60</u>	\$ 27,175.20

3. Thornet Industries
Merriam, Kansas

Bidding as specified

1. 312 Mattress & Box Spring Sets	\$ 99.84 set		\$ 31,150.08
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4. E & I Cooperative, Inc.
Dallas

Bidding Sleepmaster

1. 312 Mattress & Box Spring Sets	\$ 99.84 set		\$ 31,150.08
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5. Serta Mattress Company
Oklahoma City

Bidding Serta

1. 312 Mattresses	\$ 61.26 ea	\$ 19,113.12	
2. 312 Box Springs	54.25 ea	<u>16,926.00</u>	\$ 36,039.12

Samples of the Posture-Made mattresses and box springs were requested to establish the quality of the items bid. Evaluation of the samples by the Housing Maintenance Section determined that the Posture-Made items meet the specifications required.

May 11, 1978

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President Sharp recommended award of a purchase order in the amount of \$24,607.44 to the low bidder, OK Mattress and Furniture, to furnish 312 mattress and box spring sets.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

j. Fine Paper

Bids were circulated for several different paper items stocked by the University Storeroom to be furnished as required during the 1978-1979 fiscal year.

Payment will be from University Storeroom Account 147-305.

The bid was structured to provide firm fixed prices on a quarterly, semi-annual, or annual basis. An additional factor included in the bid requested prices based on carload quantities, and the percentage increase applicable, if any, to quantities less than carload.

Bids were received on all items except four were comparable with those of State Contract #0017. Therefore, except for the four items listed below, the Storeroom will order paper items from the State Contract as required.

The following items can be purchased at a savings if purchased in carload quantities prior to September 15, 1978:

- #5 2,100 reams Duplicator Paper, 8½ x 11
- #31 10,500 reams Bond Paper, 8½ x 11
- #46 6,250 reams Xerographic Paper, 8½ x 11
- #47 1,000 reams Xerographic Paper, 8½ x 14

A recap of the four items as bid by the five companies responding is as follows:

1. Carpenter Paper Company
 Oklahoma City
 2%, 20 days

#5	2,100 reams	\$ 1.46 rm	\$ 3,066.00	
#31	10,500 reams	1.46 rm	15,330.00	
#46	6,250 reams	1.46 rm	9,125.00	
#47	1,000 reams	1.46 rm	1,860.00	
			<hr/>	
			\$ 29,381.00	
		Less 2%	588.00	\$ 28,793.00

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2. Xerox Corporation
Oklahoma City
Net

#5	2,100 reams	\$ 1.48 rm	\$ 3,108.00	
#31	10,500 reams	1.48 rm	15,540.00	
#46	6,250 reams	1.48 rm	9,250.00	
#47	1,000 reams	1.884 rm	<u>1,884.00</u>	\$ 29,782.00

3. Capital Paper Company
Oklahoma City
Net

#5	2,100 reams	\$ 1.46 rm	\$ 3,066.00	
#31	10,500 reams	1.46 rm	15,330.00	
#46	6,250 reams	1.56 rm	9,750.00	
#47	1,000 reams	1.98 rm	<u>1,980.00</u>	\$ 30,126.00

4. Western Paper Company
Oklahoma City
2%, 30 days

#5	2,100 reams	\$ 1.66 rm	\$ 3,486.00	
#31	10,500 reams	1.66 rm	17,430.00	
#46	6,250 reams	1.66 rm	10,375.00	
#47	1,000 reams	2.11 rm	<u>2,110.00</u>	
			\$ 33,401.00	
		Less 2%	<u>688.00</u>	\$ 32,733.00

5. Nashua Corporation
St. Louis
Net

#5	2,100 reams	No Bid		
#31	10,500 reams	1.55 rm	16,275.00	
#46	6,250 reams	1.55 rm	9,687.50	
#47	1,000 reams	No Bid		

The low bid by Carpenter Paper Company meets all of the specifications.

President Sharp recommended the purchase of 19,850 reams of paper for Storeroom stock from Carpenter Paper Company, the low bidder, in the amount of \$28,793.00.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

VII. Project Financing

a. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for April, 1978, along with a list of all contracts executed during the same period of time on proposals previously reported was included in the agenda for this meeting.

President Sharp recommended that the President of the University or the President's designee be authorized to execute contracts on pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

IX. Employment Benefits

a. TIAA/CREF Benefits on Faculty

At the March 9 meeting, the Board approved an amendment to the TIAA/CREF portion of the Norman Campus Retirement Policy which permits TIAA/CREF retirement contributions to be made on the summer contract salary for faculty and staff on nine month contracts, effective the summer of 1979, provided there is an availability of funds for this purpose, as determined by and at the sole discretion of the Board of Regents.

There is an availability of funds to implement the above plan this summer (1978) for those faculty on research contracts.

In light of the March 9 action of the Board in approving the concept that TIAA/CREF contributions be made on summer contracts effective summer, 1979, and the current availability of funds in research contracts, President Sharp recommended that TIAA/CREF contributions be made for faculty on research contracts effective summer, 1978. These individuals would be generating the amounts necessary for the TIAA/CREF contributions from their research contracts.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

G. Operations and Physical Plant (Norman Campus)

I. New Construction

a. Report on Major Capital Improvement Projects

As shown on the following page, a report was presented to the Regents on major capital improvement projects now under construction and in various stages of planning on the Norman Campus. No action was required.

II. Repairs, Remodeling, Renovation

a. Housing Sitework

The following bids were received on May 8 for sitework and improvements in the student housing area:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. 1</u>	<u>Alt. 2</u>
Cactus Construction Co.	\$ 77,638	\$ 1,700	\$ 8,958
J. J. Cook Construction Co.	98,609	7,844	7,143
The Constructors, Inc.	122,095	9,000	5,700
McCracken Construction, Inc.	122,180	21,652	10,300

This project involves the following items of work:

1. New topsoil and sod at selected places throughout the area.
2. New earth berms at eight locations.
3. New concrete sidewalks to replace dirt paths in five locations near Adams Tower and Cate Center buildings and north of Chilled Water Plant Number Two.
4. New handicapped ramps at 27 places in the housing area.
5. New concrete bicycle storage pads at four locations.
6. New retaining walls constructed of crossties.

The estimated cost of this work was \$120,000.

President Sharp recommended that the low bid of \$77,638 for housing sitework be accepted and that a contract be awarded to Cactus Construction Company, the low bidder.

Regent Bell said the Facilities Planning Committee concurs with this recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

b. Richards Hall Addition Electrical Work

The following bids for the electrical work required for the Addition to Richards Hall were received on May 2, 1978:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. 1</u>
Noble Electric Inc. Oklahoma City	\$ 115,250	\$ 1,650
Smith-Weir Electric Co., Inc. Oklahoma City	137,574	1,773
Gaddis-Walker Electric, Inc. Oklahoma City	140,284	1,870
Lloyd Electric Co. Inc. Oklahoma City	140,970	2,150
Echols Electric Inc. Moore	142,800	1,820

The bids have been reviewed by McCune McCune and Associates and the University Staff.

The funds required for this contract are available from the project budget.

President Sharp recommended that the bid of \$116,900 (base bid plus alternate) for electrical work submitted by Noble Electric, Incorporated, be accepted.

Regent Bell said the Facilities Planning Committee concurs with this recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

c. Samuel Roberts Noble Laboratory for Microscopy

A study has been completed that indicates that a microscopy laboratory can be constructed as a second story addition to the existing animal house located north of the Botany-Microbiology Building and south of Richards Hall.

The proposed laboratory will contain four microscope laboratories, three basic laboratories, three darkrooms, one preparation area, four offices, one conference area, and building service areas which include washrooms,

ARCHITECTURAL AND ENGINEERING SERVICES

THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROJECTS UNDER CONSTRUCTION

PROGRESS REPORT - May, 1978

Project	Engineers and Architects	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status Percent Complete	Sources of Funds
<u>NORMAN CAMPUS</u>							
Lloyd Noble Center	Binnicker & Associates	Rayco Construction Co.	01/11/73	01/10/75	\$4,929,000 \$5,093,961	96%	Student Facilities System Bond of 1971, Private Funds and Student Facilities Fee Reserve.
Westheimer Field Lighting	Carnahan Thompson Delano	Williams Electric Co.	03/10/77	03/25/78	\$ 109,987 \$ 124,061	99%	FAA Grant, Westheimer Field Auxiliary Services Account.
Athletic Dormitory	Coleman-Ervin and Associates	J. J. Cook Construction Company, Incorporated	06/13/77	06/19/78	\$1,113,388 \$1,103,388	97%	OU Foundation.
Felgar Hall Renovation	Turnbull & Mills	Jim Cooley Construction	09/19/77	07/12/78	\$ 805,000 \$ 860,395	77%	Bond Funds and Section 13 Funds.
Richards Hall Addition	McCune McCune & Associates	J. J. Cook Construction	04/10/78	04/26/79	\$ 747,169	0%	Section 13 Funds.
General Construction		Gordon's Specialty Co.	04/10/78	04/26/79	\$ 247,777	0%	
Mechanical Construction		Kewaunee Scientific Equipment Corporation	04/10/78	04/26/79	\$ 124,796	0%	
Casework							

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - May, 1978

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority Number	Architect	Contract or Letter	Estimated Cost	Status
<u>NORMAN CAMPUS</u>					
Richards Hall Renovation and Addition	1	McCune McCune and Associates	C 06/10/76	\$1,682,000	This project has been subdivided. The <u>addition</u> is under construction. Bids for electrical work will be received on May 2, 1978. Final plans for the <u>renovation</u> work have been developed.
Richards Hall Fixed Equipment	2	McCune McCune and Associates	C 06/10/76	\$ 185,120	This work has been subdivided into two parts.
Old Science Hall Renovation	4	Shaw Associates, Inc. Bass and Associates	C 01/22/76	\$ 278,000	Schematic plans have been approved.
Old Science Hall Fixed Equipment	5	Bass and Associates	C 01/22/76	\$ 68,202	Schematic plans have been approved.
Nielsen Hall Renovation	18	Howard-Samis-Porch	C 01/22/76	\$ 496,000	Working drawings and specifications have been approved.
Neilsen Hall Fixed Equipment	19	Howard-Samis-Porch	C 01/22/76	\$ 7,157	Working drawings and specifications have been approved.
DeBarr Hall Renovation	21	Turnbull and Mills	C 01/22/76	\$ 465,295	Working drawings and specifications have been approved.
DeBarr Hall Fixed Equipment	22	Turnbull and Mills	C 01/22/76	\$ 10,885	Working drawings and specifications have been approved.
Physical Education Facility	23-A	---	---	\$1,903,000	Implementation of this project is contingent on the development of sources of funding.
Student Recreation Center	23-B	---	---	\$2,612,000	Implementation of this project is contingent on the development of sources of funding.

mechanical room, corridor, entrance with stairs, and a covered walkway which will provide a connection from the laboratory to the Botany-Microbiology Building.

Private funds have been received which provide \$214,000 towards construction of the laboratory. Funds are available in Section 13/New College funds in the amount of \$104,000 to provide the balance of the \$318,000 estimated construction project cost.

President Sharp recommended that the Board of Regents authorize the expenditure of private and Section 13/New College funds for this project, and that selection of architects for this project be initiated, and that the name of the laboratory be confirmed.

Regent Bell said the Facilities Planning Committee concurs with this recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

d. Renovation of Adams Hall Classrooms

The following bids have been received for the reconstruction and renovation of two classrooms in Adams Hall:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. 1*</u>	<u>Alt. 2*</u>
Hugh M. Williams Construction Oklahoma City	\$46,969	\$3,264	\$2,435
J. J. Cook Construction, Inc. Oklahoma City	47,729	2,417	2,878
McCracken Construction, Inc. Norman	48,507	5,071	1,946
Cactus Construction Company Oklahoma City	49,800	1,400	2,146
Jim Cooley Construction, Inc. Oklahoma City	53,700	2,800	2,700

*Audio-visual consoles and movie screens

Funds for this project are \$40,000 from private gifts with the College of Business Administration Development Funds providing the balance of \$25,000.

President Sharp recommended that (1) the project cost be increased from the previously approved \$45,000 to \$65,000; and (2) the base bid of \$46,969 and alternates 1 and 2 of \$5,699 from Hugh M. Williams Construction be accepted.

Regent Bell said the Facilities Planning Committee concurs with this recommendation, and he moved approval. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

e. Housing Units Roof Repair

There was an item included on the agenda regarding the repair of the roofs of several units of Parkview Apartments and Gate Center. President Sharp asked that this item be removed from consideration for further study by the administration.

f. Selection of Engineers for Westheimer Field Taxiway Reconstruction Project

Interviews were conducted on May 9 to consider the qualifications of three engineering firms which had indicated an interest in providing the professional services required for the Max Westheimer Field taxiway repair and reconstruction work. These interviews and the preliminary review process were conducted in accord with the provisions of 61 O.S. Supp. 1977, 61-64, and the policies of the Board of Regents. The following qualifications of each firm were considered:

1. Professional reputation
2. Experience with airport design work
3. Available professional staff
4. Scope of services offered
5. Amount of work in progress
6. Other University projects completed
7. Financial standing and stability
8. Size of firm

A total of thirteen firms responded in the affirmative to the solicitation letter. Ten of the thirteen firms were rejected. Two were rejected because the firms are from out of state, and seven others were rejected because a low priority of interest and experience for this type of work was indicated. One was eliminated because of an exceptionally large amount of state work (74.4%) within the past five years.

Three firms were selected for individual interviews. These three firms are as listed:

Breisch Engineering Company, Inc.
C. H. Guernsey and Company
Herman E. Smith and Associates

The dollar volume of work done for the State of Oklahoma during the last five years and the percent of design consultant work performed for the State for each of the firms interviewed are:

<u>Firm</u>	<u>Dollar Volume</u>	<u>Percent Work</u>
Breisch Engineering Co., Inc.	\$250,000	1.82
C. H. Guernsey and Co.	172,000	1.25
Herman E. Smith and Assoc.	0	0

The University staff interview group obtained information from the consultants, files of the State Board of Public Affairs, and other sources. Detailed information on the results of the interviews was presented to the Facilities Planning Committee. Based upon the interviews and a full review of each firm's qualifications, the interview group proposed that C. H. Guernsey and Company be selected as project engineers for the taxiway reconstruction project.

President Sharp recommended that C. H. Guernsey and Company be selected as engineers for the Max Westheimer Field Taxiway Reconstruction project.

Regent Bell said this was discussed in some detail at the Facilities Planning Committee meeting yesterday, and the information distributed to the Committee has been made available to each Regent.

Regent Bell said with two members of the Facilities Planning Committee present, one voted to recommend to the Board approval of President Sharp's recommendation, and one abstained. He moved approval of the recommendation to appoint C. H. Guernsey and Company as engineers for this project. The following voted yes on the motion: Regents Mitchell, Bailey, Replogle, Engleman, White, and Little. Regent Bell abstained. The Chair declared the motion carried.

IV. Contracts and Agreements

a. Agreement with City of Norman

The litigation between the City of Norman and the University of Oklahoma regarding the payment for city services has now been concluded.

The settlement with the City voids by mutual agreement contracts made in 1937 and 1943 which had obligated the City to provide free service to the University. The University had paid for city services in the past on a voluntary contribution basis, the last action of the University Regents having been taken in 1970.

An agreement between the City and the Board of Regents is proposed which would include the following:

1. That for the fiscal year 1975-76 \$79,350 will be paid by the University to the City of Norman for the use of the sewer service facilities.
2. That for the fiscal year 1976-77 \$81,500 will be paid by the University of Oklahoma to the City of Norman for sewer services.
3. That the University will assume payments under the ordinance for the fiscal year 1977-78 and future years to the City of Norman reserving, however, the right to challenge the validity or applicability of same to the Board of Regents.

President Sharp recommended approval of entering into this agreement with the City of Norman.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

V. University Property

a. Building Name

Recommendations have come forward that the Forum Building at the Oklahoma Center for Continuing Education be named the Thurman J. White Forum Building.

Dr. White has been the chief administrative officer in adult education at the University of Oklahoma for 30 years. During that time, he provided leadership in the planning, financing, and construction of the Oklahoma Center for Continuing Education. Equally important, he has programmed these facilities with innovative educational opportunities for adults that have been successful, essentially self-supporting, and widely emulated by other institutions of higher education throughout the country. He has demonstrated originality and an ability to try new ideas even in the academic community. Perhaps the most notable example is the development of a new approach to a Liberal Studies Program for adults leading to bachelor's and master's degrees which is now characterized as a non-traditional mode.

Dr. White has served in positions of leadership on numerous national and international boards and commissions in adult and extension education. He has just been honored nationally with the outstanding award, The Julius J. Nolte Award, for distinguished service to adult education and to extension education in the United States.

President Sharp recommended approval of naming the Forum Building at the Oklahoma Center for Continuing Education the Thurman J. White Forum Building in recognition of Dr. White's significant contributions to adult education at the University of Oklahoma and nationally for over 30 years.

Regent Engleman said he had been admiring Vice President White's work for many years, and it was a pleasure to move approval of the recommendation. President Sharp commented that to a remarkable degree, the Oklahoma Center for Continuing Education in concept, structure, form, and service is the dream of one person, and the reputation of the State of Oklahoma in continuing education can be attributed to one person--Thurman J. White.

The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

IX. Housing Facilities

a. Whitehand Hall

Discussions have been held with a group of student representatives about the possibility of keeping Whitehand Hall open. The recommendation to continue operating Whitehand Hall as a residential facility for students is based on figures computed by the University Controller and the Housing Office determining the rates that would be required to operate Whitehand on a break-even basis without major maintenance investment. The students have given consensus support of the rate increase and the following stipulations:

1. Occupancy level must be 77 students in order to break even during the academic year. Unless we have 50 students who have paid reservations by August 1, 1978, we will close Whitehand Hall.

2. For the summer term, 33 students are needed. If on June 5, 1978, we have fewer than 33 students, Whitehand will be closed and those students who are currently residing in Whitehand and wishing to stay there for the summer will be moved to Walker at the new Whitehand rate and permitted to have a no-meal plan.

3. Whether we close Whitehand Hall for the summer or not, it will be reopened for the '78-'79 academic year if the above conditions are met.

4. We will not continue to operate Whitehand as a residential hall beyond the '79-'80 academic year, and it will be closed at the end of the '78-'79 year (June, 1979) should it not operate on a break-even basis or projections indicate it cannot continue to operate on a break-even basis.

5. Major improvements beyond necessary maintenance will not be made.

6. If requests for student housing increase sufficiently, 2 residents may be assigned to the larger rooms and a double-room rate will be charged. Current residents will have the highest priority in retaining the private rooms.

President Sharp recommended approval of the following room rates for Whitehand Hall for the summer of 1978 and the 1978-79 academic year:

1. The summer rate shall be:
 - (a) \$125 for a large room (instead of \$110)
 - (b) \$105 for a small room (instead of \$90)

2. The nine-month rate shall be:
 - (a) \$654 for a large room (instead of \$440)
 - (b) \$524 for a small room (instead of \$354)

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Mitchell, Bailey, Bell, Replogle, Engleman, White, and Little. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:40 a.m.



Barbara H. James, Executive Secretary of the Board of Regents

Others present at all or part of the meeting:

Mr. Arthur Tuttle, University Architect
Dr. Kurt Ockershauser, Legal Counsel
Dr. Beverly Ledbetter, Legal Counsel
Dr. Bernard McDonald, Chair, Norman Campus Faculty Senate
Dr. Morris J. Wizenberg, Chair, Health Sciences Center Faculty Senate
Mr. Tommy J. Shaw
Mr. William Shaw
Mr. Fred Spitz
Mr. Lee Cate
Mr. Earl Whitman, University Purchasing Director
Dr. Paul David, David Ross Boyd Professor Emeritus of Zoology
Dr. Gordon Atkinson, Dean, Graduate College
Dr. Herbert Hengst, Director, Center for Higher Education Studies and Professor of Education
Mr. Joe Flowers, Director, Health Sciences Center Media Information
Mr. Jerry Farley, Controller
Mr. Ron Thornton, Manager, Accounting Services
Ms. Junetta Davis, Assistant Professor of Journalism

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Dr. Michael Langenbach, Executive Assistant to the Provost, Norman Campus
Mr. David Walters, Assistant Provost, Health Sciences Center
Dr. Thomas Murray, Associate Professor of Civil Engineering and Environmental Science
Dr. Richard Wisniewsky, Dean, College of Education
Mr. Mike Treps, Director, Media Information
Mr. Dave Smeal, Assistant Director, Media Information Broadcast Services
Ms. Donna Murphy, Assistant Director of Media Information for News Services
Ms. Mary Lyle Weeks, Director for Special Events and Communications
Mr. Jim Bross, The Norman Transcript
Ms. Andy Rieger, The Oklahoma Daily
Mr. Jim Killackey, Daily Oklahoman
Terry Maxim, Oklahoma Journal
Representatives of KTVY
Representatives of KGOU
Ms. Dee Morales, KWTV
Ms. Jan Meadows, Oklahoma City Times