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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
NOVEMBER 10, 1977

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MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
NOVEMBER 10, 1977

A regular meeting of the Board of Regents of The University of Oklahoma was held in Dining Room 1 of the Oklahoma Memorial Union Building on the Norman Campus of The University of Oklahoma on Thursday, November 10, 1977, beginning at 10:35 a.m.

The following were present: Regent Thomas R. Brett, President of the Board, presiding; Regents Bob G. Mitchell, M.D., K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., Charles E. Engleman, and Ronald H. White, M.D.

The following were also present: Dr. Barbara S. Uehling, Acting President; Vice Presidents Burr, Morris, and White; Interim Vice President Van Hauen; Executive Assistant Joseph C. Ray; Mr. R. Boyd Gunning, University Trust Officer; and Mrs. Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on October 6, 1977, were approved as printed and distributed prior to the meeting on motion by Regent Engleman and the following affirmative vote: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White.

Regent Brett reported that President Sharp, who had been hospitalized since last Saturday, is resting well, feeling good, and will be released from the hospital today. He said Dr. Sharp may have to rest for a while and will be working from his home before getting back on the job in a week or so.

Regent Bell, Chair of the Facilities Planning Committee, said the following was the only matter to report from the Committee meeting that is not included in the printed agenda:

Swearingen Research Park

Swearingen Research Park has been repeatedly identified as having significant promise as a location for research or light industrial facilities. The March 1958 release of this site, by the Civil Aeronautics Administration (the predecessor organization of the FAA), from the "national emergency use" clause contained in the 1948 Quitclaim Deed was pointed towards facilitating such development. This release specifically noted that the land was excess to the aeronautical needs of the airport. The University of Oklahoma sought this release "in order that long-term leases for the use of said land and buildings may be offered with some assurance of uninterrupted occupancy of the premises, . . ."

Nearly twenty years have passed since the park was released from the re-capture or "national emergency use" provisions of the original transfer to the University. As has been discussed frequently in recent months, the development of industry on the Swearingen Research Park premises has been essentially non-existent. At least part of the lack of development is tied directly to our inability to sell portions of the park to desirable tenants who could have a catalyst effect in attracting ground lease tenants. This point has been emphasized by responsible persons and groups outside the University.

The use of Swearingen Research Park continues to be bound by the terms of the original August 1948 Quitclaim Deed. In summary, the approval of the Federal Aviation Agency is required on all transactions related to the use, lease, or sale of this land. Such approval (or lease) can only come after Regents' action to authorize the transaction and the Regents' commitment of any net proceeds derived to the development of the airport facility or its operation. This detracts substantially from our ability to successfully negotiate with prospective tenants. The ability to negotiate with prospective tenants with only University Regents' approval as a condition would improve the probability of obtaining tenants.

The sale of land contained within Swearingen Research Park may be authorized by the Regents without extending the authority to sell the property to any person or persons; such authority being reserved by statute solely to the Regents at the time of a particular request. Such an authorization by the Regents would form the basis for necessary discussions with the FAA concerning the full release of the Swearingen Research Park tract to the University. Such a release would be full and final in nature and would remove all restrictions concerning the lease, sale, or other disposition of the property and any proceeds derived therefrom.

Regent Bell said the Facilities Planning Committee recommends that the Regents authorize the sale of land contained within Swearingen Research Park and commit the net proceeds of any such sale to maintain Max Westheimer Field in a reasonable fashion, with the balance to be used at the discretion of the Regents. The legal description of Swearingen Research Park is as follows:

Property lying in part in Section 19, T9N, R2W, and in part in Section 24 T9N, R2W, in Cleveland County, Oklahoma. Property being described by metes and bounds as follows: Beginning at a point 33 feet North of the Southwest Corner Section 19, T9N, R2W; thence west along a line parallel to the south line of Section 24 a distance of 1739.8 feet; thence N 0°19' East a distance of 2171.6 feet to the intersection of the center lines of Hornet and Quantum Streets; thence N 35° 52' W along the center line of Hornet Street a distance of 848.6 feet to the intersection of the center lines of Hornet and Wasp Streets; thence N 36° 33' 30" E along the center line of Wasp Street a distance of 2736.4 feet, to the point of

intersection of the center line of Wasp Street and the west right of way line for Highway 77. This point is located by a ½" steel pin set by the University Engineer. Thence S 34° 16' E along said right of way a distance of 509.0 feet, to a point of intersection with a curve parallel with the center line of the highway, and 50 ft. from the center line of the Highway. Thence Southeasternly along this curve to the right having a radius of 5679.6 feet and a distance of 597.5 feet; thence S 27° 25' E a distance of 1362.8 feet; thence N 62° 35' E a distance of 19 feet; thence S 27° 25' E a distance of 95 feet; thence S 62° 35' W a distance of 19 feet thence S 27° 25' E a distance of 782.6 feet; thence 62° 35' E a distance of 17 feet; thence S 27° 25' E a distance of 100 feet; thence S 62° 35' W a distance of 17 feet; thence Southeasternly on a curve to the right having a radius of 4861.1 feet a distance of 890.8 feet; thence S 16° 55' E a distance of 521.8 feet; thence Southeasternly on a curve to the right having a radius of 1740.5 feet a distance of 491.4 feet; thence S 0° 45' E a distance of 206.2 feet; thence Southwesternly on a curve to the right having a radius of 50 feet and distance of 78.5 feet; thence West along a line parallel to and 33 feet north of the south line of Section 19, T9N, R2W, a distance of 1670.8 feet to the point of beginning, containing 285 acres, more or less.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Engleman, and White. Regent Replogle voted NO on the motion. The Chair declared the motion carried.

Regent White said at the meeting yesterday, the Student Affairs Committee reviewed the UOSA Omnibus Appropriations Act covering the budgeted amounts from the Student Association portion of the Student Activities Fee. The budget is for the period November 1, 1977 through October 31, 1978. The Committee recommends approval of the lump sum appropriations as follows:

LEGISLATIVE BRANCH	\$ 4,006.60
STUDENT COURTS	3,311.28
STUDENT ASSISTANCE CENTER	19,970.90
EXECUTIVE BRANCH	13,471.02
RESIDENTS' ACTION	5,106.40
PANHELLENIC CENTER	5,660.50
INTERFRATERNITY CENTER	4,890.50
COMMUTER CENTER	28,894.89
CATE CENTER	5,089.60
CROSS CENTER	4,778.45
WILSON CENTER AND WHITEHAND	4,660.75
ADAMS CENTER	4,711.00

WALKER CENTER	\$ 5,001.80
UNIVERSITY APARTMENTS CENTER	4,192.00
WASHINGTON-JEFFERSON CENTER	4,480.50
CAMPUS ACTIVITIES	70,986.40
BOOKKEEPING SERVICES	3,650.00
ACCOUNTING FEE	3,913.63
CONTINGENCY	4,000.00
	<hr/>
	\$200,776.22

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously approved.

A. General University

I. Administrative

a. Resolution - Mack M. Braly

WHEREAS, Mr. Mack M. Braly rendered devoted and dedicated service as a member of the University of Oklahoma Board of Regents from 1971 to 1977 and as President of the Board during 1976-77; and

WHEREAS, despite his numerous obligations and responsibilities as an oilman and rancher, he gave unstintingly of his time and abilities to serve his alma mater, at great personal sacrifice; and

WHEREAS, he has always had the welfare of the University uppermost in his mind and demonstrated particular concern for the future of the Health Sciences Center, budgetary and financial matters, long-range planning for maintenance of the physical plant, continuing success of the athletic program, and the orderly development of the University Airport and Swearingen Research Park; and

WHEREAS, during his service on the Board of Regents, the University made progress in several important areas, including implementation of the Faculty Personnel Policy, strengthening of the College of Business Administration, development of the College of Medicine Professional Practice Plan, and the opening of the Law Center;

NOW, THEREFORE, BE IT RESOLVED that the Regents of the University of Oklahoma extend their sincere thanks to Mr. Mack M. Braly for his outstanding work and look forward with confidence to his continuing interest in the welfare of the University.

Regent Replogle moved adoption of the Resolution. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White.

III. Finance and Management

a. Revenue Bond Services

Last July the Board took an action which terminated the University's agreements with Bond Counsel and Bond Financial Consultant effective September 1, 1977. The Regents requested the administration to solicit proposals from interested firms to provide these services for the period September 1, 1977 through August 31, 1980. The proposed parking structure plan for the Health Sciences Center was excluded from the termination because of the considerable amount of work these two firms had already done on that project.

Proposals from interested firms were solicited and received mid-August. A review committee was appointed by President Sharp, consisting of Dr. Steve Van Hauen, Dr. Kurt Ockershauser, and Mr. David Walters. Each of the responding firms was interviewed and additional information was collected in order that the review committee could have a sound basis on which to make its recommendation. The source of the supplemental information was related state organizations, other institutional administrators, municipal officers, five major Oklahoma banks and brokerage houses.

The conservative nature of the bond industry lead the review committee to believe the favorable standing of the University of Oklahoma in the bond markets should not be risked in favor of attempting as a public institution to allocate our business on a broader scale. The review committee concluded in recognition of the strong relationship between past bond performance, bond ratings and interest rates that the evaluation of the experience of the bond counsel and financial consultant is of primary importance. Other factors considered were reputation, acceptance by others of approval opinions, backgrounds of staff, innovation and flexibility, and knowledge of the state higher education system. In the final analysis, however, the possession of a current record of satisfactory performance in the development of college revenue bonds became the differentiating and decisive factor.

All of the bond proposals received, detailed information on the various fee proposals, and details of the additional information collected by the review committee during the interviews was presented to the ad hoc committee of the Board which was appointed to review revenue bond services at a meeting on October 5. The committee was in general agreement with the recommendations submitted by President Sharp, but asked that further negotiations be conducted by the administration with regard to the fee of bond counsel. These negotiations have now been completed and the revised fee proposal of Fagin, Brown, Bush, Selvidge, and Tinney is included in the following summary which shows the fee proposal submitted by all of the firms submitting proposals to serve as bond financial consultant or bond counsel.

FEE PROPOSALS - BOND FINANCIAL CONSULTANT

Stifel, Nicolaus & Co., Inc.
1/2 of 1% of principal amount
Minimum fee = \$ 5,000
Maximum fee = \$50,000

Leo Oppenheim & Co., Inc.
1/4 of 1% of first \$5,000,000
1/10 of 1% of excess of
\$5,000,000

Woolsey & Co., Inc.

2% of first \$500,000
 1% of next \$500,000
 0.125% of next \$4,000,000
 0.100% of excess of \$5,000,000

R. J. Edwards, Inc.

2% of first \$400,000
 1/4 of 1% of next \$400,000
 1/12 of 1% of excess of
 \$800,000
 Maximum fee = \$44,900

Dean Witter & Co., Inc.

<u>Up to:</u>	<u>Fee:</u>
\$ 400,000	\$ 1,600
500,000	2,000
600,000	2,400
700,000	2,800
800,000	3,200
900,000	3,600
1,000,000	4,000
1,500,000	4,750
2,000,000	5,500
2,500,000	6,250
3,000,000	7,000
3,500,000	7,750
4,000,000	8,500
4,500,000	9,250
5,000,000	10,000
5,500,000	10,100
6,000,000	10,200
7,000,000	10,400
7,500,000	10,500
8,000,000	10,600
10,000,000	11,000
11,000,000	11,200
12,000,000	11,400
13,000,000	11,600
14,000,000	11,800
15,000,000	12,000
25,000,000	0.75/1,000
35,000,000	0.60/\$1,000
over 35,000,000	0.50/\$1,000

Maximum fee = negotiable

FEE PROPOSALS - BOND COUNSEL

Fagin, Brown, Bush, Selvidge & Tinney (see below)

1/2% of first \$2 million plus
 1/4% of excess over \$2 million
 Minimum fee = \$1,000

Shirk, Work, Robinson & Williams
 1% of first \$100,000
 3/4 of 1% of next \$100,000
 1/2 of 1% of next \$100,000
 1/4 of 1% of excess of \$300,000
 Minimum fee = \$1,000

Paul Johanning
 2% of first \$400,000
 1/4 of 1% of next \$400,000
 1/12 of 1% of excess of \$800,000

Crowe, Dunlevy, Thweatt, Swinford, Johnson &
 Burdick
 .0015 of first \$10 million
 .0005 of excess of \$10 million
 Minimum fee = \$2,500

Conner, Winters, Ballaine, Barry
 & McGowen

<u>Principal Amount</u>	<u>Fee</u>
\$ 500,000	\$ 2,075
1,000,000	2,750
2,000,000	4,125
3,000,000	5,110
4,000,000	6,210
5,000,000	7,310
6,000,000	8,150
7,000,000	8,990
8,000,000	9,830
10,000,000	11,510
11,000,000	12,350
12,000,000	13,190
13,000,000	14,030
14,000,000	14,870
15,000,000	15,700

REVISED FEE PROPOSAL

Fagin, Brown Bush, Selvidge & Tinney
 1/2% of the first \$2,000,000 of the bond issue; plus
 1/4% of the next \$1,000,000; plus
 1/8% of the next \$1,000,000; plus
 1/20% of all over \$4,000,000
 Minimum fee - \$1,000

President Sharp recommended that Fagin, Brown, Bush, Selvidge, and Tinney be appointed Bond Counsel and that Leo Oppenheim and Co., Inc. be appointed Bond Financial Consultant for a three-year period effective November 1, 1977 through October 31, 1980.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously approved.

B. The Health Sciences Center

II. Academic

a. Personnel Actions

APPOINTMENTS:

Richard Eugene Jennings, Clinical Professor of Pedodontics, annual rate of \$3,000 for 10 months, .40 time, September 1, 1977 through June 30, 1978.

Walter Lynwood Heaver, M.D., Clinical Associate Professor of Psychiatry, Tulsa, without remuneration, October 17, 1977.

Gary Melvin Lee, M.D., reappointed and promoted from Clinical Assistant Professor to Clinical Associate Professor of Psychiatry, Tulsa, without remuneration, July 1, 1977.

Betsy Oglesby Walloch, M.D., Clinical Associate Professor of Psychiatry, Tulsa, without remuneration, October 1, 1977.

Theodore James Brickner, M.D., Clinical Associate Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

John Marder Shane, M.D., Clinical Assistant Professor of Gynecology and Obstetrics, Tulsa, without remuneration, July 1, 1977.

Stanley Newton Schwartz, M.D., Clinical Assistant Professor of Medicine, Tulsa, without remuneration, September 1, 1977.

Francis R. Applegate, M.D., Clinical Assistant Professor of Ophthalmology, without remuneration, October 3, 1977.

William Patrick Chamberlain, M.D., Clinical Assistant Professor of Pathology, without remuneration, September 20, 1977.

Jack Edward Hale, M.D., Clinical Assistant Professor of Pathology, without remuneration, October 1, 1977.

William Patrick Illig, M.D., Clinical Assistant Professor of Pathology, without remuneration, October 1, 1977.

Raymond Francis Maguire, M.D., Clinical Assistant Professor of Pathology, without remuneration, October 1, 1977.

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Michel Simon Medawar, M.D., Clinical Assistant Professor of Pathology, without remuneration, October 1, 1977.

Harvey Paul Randall, M.D., Clinical Assistant Professor of Pathology, without remuneration, September 20, 1977.

Robert Stanley White, M.D., Clinical Assistant Professor of Pathology, without remuneration, October 1, 1977.

Kerry G. Booth, Ph.D., Clinical Assistant Professor of Psychiatry, Tulsa, without remuneration, October 1, 1977.

Tim Symmes Caldwell, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

David Vincent Eakin, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

Robert G. Ellis, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

Clifton Wallace Hooser, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

George H. Kamp, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

Tchang Man Kim, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

Bill H. Lipe, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

Thomas Sylvester Llewellyn, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, October 1, 1977. Without remuneration.

Jon Tony Madeira, M.D., Clinical Assistant Professor of Radiological Sciences, Tulsa, without remuneration, October 1, 1977.

William Lee Beasley, D.D.S., Clinical Instructor in Endodontics, annual rate of \$1,750 for 10 months, .10 time, September 1, 1977 through June 30, 1978. Budget page 91, position 0084.

James Robert Reneau, D.D.S., Clinical Instructor in Fixed Prosthodontics, annual rate of \$1,750 for 10 months, .10 time, September 1, 1977 through June 30, 1978. Budget page 91, position 0088.

Robert Lynn Cossman, M.D., Clinical Instructor in Medicine, Tulsa, without remuneration, September 1, 1977.

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Nicholas Eid Moorad, M.D., Clinical Instructor in Medicine, Tulsa, without remuneration, July 1, 1977.

Richard Dean Raines, M.D., Clinical Instructor in Medicine, Tulsa, without remuneration, July 1, 1977.

William Hayden Sutherland, M.D., Clinical Instructor in Medicine, Tulsa, without remuneration, September 1, 1977.

Robert L. Talley, D.D.S., Clinical Instructor in Occlusion, annual rate of \$1,750 for 10 months, .10 time, September 1, 1977 through June 30, 1978. Budget page 91, position 0066.

Margaret Phillips Miller, Special Instructor in Radiologic Technology, without remuneration, October 1, 1977.

Larry Don Shults, Special Instructor in Radiologic Technology, without remuneration, October 1, 1977.

Cathy Odessa Walters, Special Instructor in Radiologic Technology, without remuneration, November 1, 1977.

NAME	TITLES	FTE INCOME CEILING	GUARANTEED BASE SALARY		PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
			TENURED	NON-TENURED			
APPOINTMENTS:							
George Pizarro Giacoia, M.D.	Associate Professor of Pediatrics, Tulsa; Head of Neonatology Section	\$53,000		\$53,000	-0-	10-1-77 thru 6-30-78	
Russell Thomas Dowell, Ph.D.	Adjunct Associate Professor of Physiology and Biophysics	35,000		28,000	\$ 7,000	10-1-77 thru 6-30-78	
Kyung Won Chung, Ph.D.	Assistant Professor of Anatomical Sciences	25,000		20,000	5,000	10-1-77 thru 6-30-78	
William Patrick Gideon, M.D.	Assistant Professor of Gynecology and Obstetrics	59,000		25,394.52	33,605.48	7-1-77 thru 6-30-78	
Grady Lloyd Blackwood, Jr., Ph.D.	Assistant Professor of Psychiatry and Behavioral Sciences	36,000		18,258	17,742	10-9-77 thru 6-30-78	
Wei-Kom Chu, Ph.D.	Adjunct Assistant Professor of Radiological Sciences	50,000		25,000	25,000	9-1-77 thru 6-30-78	
Kurt Smith Frantz, M.D.	Special Instructor in Family Practice and Community Medicine and Dentistry, College of Medicine	27,000		18,000	9,000	10-1-77 thru 6-30-78	.50 time
Paula Jean Montgomery	Special Instructor in Family Practice and Community Medicine and Dentistry, College of Medicine	17,500		15,500	2,000	10-1-77 thru 6-30-78	
Mary A. Horton	Instructor in Medical Library Science	12,600		10,600	2,000	9-12-77 thru 6-30-78	
Wai Yee Chan, Ph.D.	Research Associate in Pediatrics	18,500		18,500	-0-	9-15-77 thru 6-30-78	
CHANGES:							
Thomas E. Acers	Professor and Head of Ophthalmology, Clinical Associate Professor of Surgery	82,000		FROM: 52,250 TO: 53,325	FROM: 29,750 TO: 28,675	10-9-77 thru 6-30-78	VA Incr
Donna Sue Bacon	Adjunct Assistant Professor of Nutrition, College of Nursing; Adjunct Assistant Professor of Clinical Dietetics, College of Health; Adjunct Instructor in Family Practice and Community Medicine and Dentistry, College of Medicine; given additional title of Assistant Project Director, Human Nutrition Program	FROM: 7,100 for 10 months TO: 17,040		TO: 17,040	TO: -0-	9-1-77 thru 5-31-78	.50 time full time

NAME	TITLES	FTE INCOME		GUARANTEED BASE SALARY		PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
		CEILING		TENURED	NON-TENURED			
Melvin Ray Brown	Assistant Professor of Radiologic Technology	FROM: 33,800 TO: 21,000		FROM: 17,400 TO: 18,600		FROM: 6,400 TO: 2,400	9-1-77 thru 12-31-77	
Joseph R. Cain	Assistant Professor of Removable Prosthodontics	FROM: 38,000 TO: 36,000		FROM: 26,000 TO: 26,000		FROM: 12,000 TO: 10,000	7-1-77 thru 6-30-78	Correction
Frank A. Clingan	Professor and Vice Chair of Surgery, Tulsa	FROM: 81,000 TO: 83,000	FROM: 47,000 TO: 47,000			FROM: 34,000 TO: 36,000	7-1-77	**
Carlos Garcia-Moral	Associate Professor of Orthopaedic Surgery	71,000		FROM: 33,451.29 TO: 34,752.11		FROM: 37,548.71 TO: 36,247.89	10-8-77 thru 7-1-78	VA Incr
Roger C. Good	Professor and Chair of Family Practice, Tulsa	FROM: 85,000 TO: 87,000		FROM: 58,000 TO: 58,000		FROM: 27,000 TO: 29,000	7-1-77 thru 6-30-78	**
James M. Guernsey	Professor and Chair of Surgery, Tulsa	FROM: 85,000 TO: 87,000	FROM: 60,000 TO: 60,000			FROM: 25,000 TO: 27,000	7-1-77	**
Charles W. Israel	Associate Professor of Ophthalmology	64,500		FROM: 45,051 TO: 45,759		FROM: 19,449 TO: 18,741	10-9-77 thru 6-30-78	VA Incr
John B. Nettles	Professor and Head of Gynecology and Obstetrics, Tulsa	FROM: 85,000 TO: 87,000		FROM: 52,000 TO: 52,000		FROM: 33,000 TO: 35,000	7-1-77 thru 6-30-78	**
Daniel C. Plunket	Professor and Head of Pediatrics, Tulsa	FROM: 85,000 TO: 87,000	FROM: 52,000 TO: 52,000			FROM: 33,000 TO: 35,000	7-1-77	**
John J. Rowsey	Clinical Associate Professor of Ophthalmology	FROM: 7,883 TO: 8,438		FROM: 7,883 TO: 8,438		FROM: -0- TO: -0-	10-9-77 thru 6-30-78	.15 time VA Incr
Robert G. Small	Clinical Associate Professor of Ophthalmology	FROM: 17,571 TO: 18,809		FROM: 17,571 TO: 18,809		FROM: -0- TO: -0-	10-9-77 thru 6-30-78	.25 time VA Incr
Charles P. Wilkinson	Clinical Associate Professor of Ophthalmology	FROM: 4,349 TO: 4,655		FROM: 4,349 TO: 4,655		FROM: -0- TO: -0-	10-9-77 thru 6-30-78	.10 time VA Incr

** Additions to FTE Ceiling list submitted in September

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CHANGES:

Stephen E. Acker, Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Gail D. Adams, Professor and Vice Chair of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Ernest W. Allen, Associate Professor of Radiological Sciences, Clinical Associate Professor of Medicine, and Adjunct Associate Professor of Psychiatry; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Adele R. Altman, Clinical Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

David W. Anderson, Professor of Radiological Sciences, title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Paul A. April, promoted from Clinical Assistant to Clinical Assistant Professor of Medicine, Tulsa, September 1, 1977.

Patrick D. Barnes, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Carl R. Bogardus, Professor of Radiological Sciences and Vice Chair, Division of Radiation Therapy; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Donald Leon Brawner, Clinical Associate in Surgery; given additional title of Clinical Professor of Surgery, Tulsa, June 1, 1977.

Ross E. Brown, Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

James A. Carlin, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

H. Grady Daniel, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Edward J. Depersio, Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Richard A. Doss, promoted from Clinical Assistant to Clinical Instructor in Medicine, Tulsa, September 1, 1977.

Francis Daniel Duffy, Assistant Professor of Medicine, Tulsa; Assistant Dean, Student Affairs, and Acting Medical Director, EMIP, Muskogee; title of Interim Chair changed to Chair, Department of Medicine, Tulsa, October 1, 1977 through June 30, 1978.

Bob G. Eaton, Professor and Vice Chair of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

John K. Flake, Assistant Professor of Psychiatry and Behavioral Sciences; given additional title of Clinical Assistant Professor of Psychiatry, Tulsa, October 1, 1977 through June 30, 1978.

Henry Douglas Fry, promoted from Special Instructor to Adjunct Assistant Professor of Radiologic Technology, October 1, 1977 through June 30, 1978.

Dan C. Galloway, Assistant Professor of Radiological Sciences and Clinical Assistant Professor of Surgery; title of Lecturer in Radiologic Technology deleted, October 1, 1977 through June 30, 1978.

James E. Goin, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977 through June 30, 1978.

William J. Graham, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977 through June 30, 1978.

JoAnn D. Haberman, Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Kathleen M. Harris, Clinical Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

David W. Jenkins, promoted from Clinical Assistant Professor to Clinical Associate Professor of Medicine, Tulsa, September 1, 1977.

Thomas H. Johnson, Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

John M. Kalbfleisch, promoted from Clinical Associate Professor to Clinical Professor of Medicine, Tulsa, September 1, 1977.

John F. Kauth, title changed from Visiting Lecturer in Radiological Sciences to Clinical Associate Professor of Radiological Sciences, Tulsa, October 1, 1977.

Jerald J. Killion, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

G. Mark Kollmorgen, Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

James R. Leach, Clinical Instructor in Urology; given additional title of Clinical Assistant Professor of Surgery, Tulsa, August 1, 1977.

Jean F. Legler, promoted from Clinical Instructor to Clinical Assistant Professor of Medicine, Tulsa, September 1, 1977.

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Willis E. Lemon, Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Joe C. Leonard, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Thomas J. Love, Adjunct Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

James D. Maxwell, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Edward O. Nonweiler, Clinical Associate Professor of Urology; given additional title of Clinical Associate Professor of Surgery, Tulsa, March 1, 1977.

Renee M. Papper, Clinical Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Philip W. Perryman, promoted from Clinical Assistant to Clinical Instructor in Medicine, Tulsa, September 1, 1977.

David E. Raeside, Associate Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Cruitt B. Rebsamen, promoted from Clinical Assistant to Clinical Instructor in Medicine, Tulsa, September 1, 1977.

Joe O. Rogers, title changed from Assistant Professor to Adjunct Assistant Professor of Health Administration, October 14, 1977 through June 30, 1978.

Carl W. Smith, Professor of Radiological Sciences and Clinical Associate Professor of Medicine; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Teresa M. Stacy, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Thomas J. Taylor, Assistant Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Jean J. Vanhoutte, Professor and Vice Chair of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Max G. Walter, Associate Professor of Radiological Sciences and Adjunct Assistant Professor of Medicine; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Kenneth F. Wegner, Research Associate in Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

Michael H. Whalen, Clinical Assistant Professor of Medicine, Tulsa; title of Adjunct Assistant Professor of Microbiology and Immunology deleted, January 1, 1977.

Morris J. Wizenberg, Professor of Radiological Sciences; title of Lecturer in Radiologic Technology deleted, October 1, 1977.

TERMINATIONS:

Jerome Isaac Boyar, Associate Professor of Psychiatry, Tulsa, September 2, 1977. Returned to Hawaii.

Jack A. Brock, Visiting Lecturer in Radiological Sciences, October 1, 1977.

George Alan Cook, Associate in Research Biochemistry and Molecular Biology, April 2, 1977.

Sheila Fox, Assistant Professor of Psychiatry and Behavioral Sciences, November 18, 1977. Accepted a position with the Community Counseling and Guidance Center, Oklahoma City.

Carl C. Gill, Assistant Professor of Surgery and Clinical Assistant Professor of Pediatrics, October 1, 1977. Joined the staff of Cleveland Clinic.

Mary Catherine Dzniblinki Harvey, Assistant Professor of Continuing Education, College of Nursing, January 7, 1978. Better job opportunity with V.A. Hospital.

Jerald Jay Killion, Assistant Professor of Radiological Sciences, December 2, 1977. Accepted a teaching and research position at Oral Roberts University School of Medicine.

Stanley Keith Knowling, Special Instructor in Physical Therapy, October 7, 1977.

B. Parnell Langston, Assistant Professor of Allied Health Education and Acting Director of Exchange of Medical Information, December 20, 1977. Grant supporting the Medical Information Exchange Program is terminating.

Diana Lynn Matt, Special Instructor in Physical Therapy, October 7, 1977.

Richard L. Mershon, Associate Professor of Oral Diagnosis, November 23, 1977. Has accepted a position at another University.

Tsuguhiko Nakai, Clinical Assistant Professor of Research Medicine, July 1, 1977. Returned to Japan.

James Townley Price, Assistant Professor of Pathology, September 2, 1977. Accepted a position at another medical institution.

Ozella L. Scruggs, Special Instructor in Physical Therapy, October 7, 1977.

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Margaret Macon Watlington, Special Instructor in Physical Therapy, October 7, 1977.

Lin C. Weeks, Clinical Assistant Professor of Nursing, Graduate Program, October 16, 1977. Moved to Houston.

President Sharp recommended approval of the personnel actions listed above.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

President Sharp reported the following death:

Leo J. Starry, Professor Emeritus of Surgery, on May 13, 1977.

b. College of Medicine Admissions Requirement

One of the current requirements for admission to the first-year class of the College of Medicine is a 3.0 grade point average or a 500 average on the Medical College Admission Test. Recently the Medicine College Admission Test was revised and now has a new scoring method with a 15 point maximum. It only examines the applicant's knowledge in biology, chemistry, physics and math, as well as the ability to read and comprehend in these fields and the ability to solve problems in these subject areas.

In order to bring our College of Medicine first-year class admission requirements in compliance with the new Medical College Admission Test scoring, it is necessary to revise the admission requirements.

President Sharp recommended that the admission requirements for first year admissions to the College of Medicine with regard to grade point average and Medical College Admission Test be changed to require an average of 6 on the MCAT or a grade point average of 3.0 or better effective with the 1978 entering class.

Regent Mitchell moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

III. Finance and Management

a. Non-Academic Personnel Actions

APPOINTMENTS:

Retha Irons, Clinic Manager, College of Dentistry, \$12,000 for 12 months, October 3, 1977. Managerial Staff. Budget page 109, position 0012.

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Carolyn M. Laumann, Staff Medical Illustrator/Communicator, Department of Radiological Sciences, \$12,592 for 12 months, September 6, 1977. Professional Staff. Budget page 81, position 0027.

Linda S. Sharp, Senior Placement Officer, Personnel Services, \$12,000 for 12 months, October 11, 1977. Managerial Staff. Budget page 209, position 0012.

Beverly Ann Yurtis, Manager, Media Illustrations, Graphics and Media, \$12,200 for 12 months, August 24, 1977. Managerial Staff. Budget page 270, position 0003.

CHANGES:

Edwina W. Edwards, Programmer/Analyst, Computing Services, salary increased from \$15,288 to \$16,000 for 12 months, December 1, 1977.

David Edward Giles, Programmer/Analyst, Computing Services, salary increased from \$15,320 to \$16,400 for 12 months, November 1, 1977.

Billy Eugene McCabe, title changed from Assistant Affirmative Action Officer to Affirmative Action Officer, Health Sciences Center, October 1, 1977. Administrative Officer.

Mary F. Rust, Centrex Communications Representative, Site Support, salary increased from \$10,150 to \$12,300 for 12 months, October 1, 1977.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

b. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Health Sciences Center for October, 1977, along with a list of all contracts executed during the same period of time on proposals previously reported was included in the agenda for this meeting.

President Sharp recommended that the President of the University or the President's designee be authorized to execute contracts on pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

V. Operations and Physical Plant

a. Sale of Land

The University of Oklahoma and the Oklahoma Health Science Facility, Inc., a trust which holds and operates properties for the benefit of the Health Sciences Center, own several houses and lots scattered near the campus. It has been determined that these are not a part of areas planned for future Health Sciences Center facilities development. It has been proposed, therefore, that the following properties be offered for sale by the University:

1. 708 N.E. 15th Street
2. 716 N.E. 15th Street
3. 720 N.E. 15th Street
4. 721 N.E. 15th Street
5. 721 N.E. 14th Street
6. Lot 16, Block 6 of Howes Second State Capitol Addition, located on the north side of the 900 block of N.E. 15th Street (between McMeachen Parkway and Kelley Avenue)

The sale of this property has been reviewed and approved by the Health Sciences Center Committee of the Regents.

President Sharp recommended that the Regents authorize the University administration to proceed with the sale of the above described property.

Regent Mitchell moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

b. Extension of the Steam and Chilled Water Plant

A study of the existing system and the current future needs for steam and chilled water service to University Hospital and Clinics, the College of Health Building, the Medical Research Building, the Oklahoma Medical Research Foundation, and the area north of Northeast 13th Street, indicates the need for a major expansion of the main steam and chilled water distribution system prior to June of 1978.

This project is part of the long range plan to interconnect the west side of the main distribution loop to the east side of the distribution loop. It is needed at this time to replace the temporary steam and chilled water lines that serve the College of Health and the Oklahoma Medical Research Foundation

and to provide better service to the University Hospital and Clinics and the Medical Research Building. This new section of the system also is needed to provide steam and chilled water to the proposed \$2.8 million laboratory building now being planned by University Hospital and Clinics.

The project also involves the installation of a major new control and pressure reducing station west of the Medical Research Building.

The proposed budget for this project is \$825,000. Funds for this work are available in the Central Steam and Chilled Water Plant bond fund accounts, in part from Phase I and Phase II project funds, and in part from Phase III and Phase IV funds.

President Sharp recommended that the proposed steam and chilled water system expansion project with a budget of \$825,000 be authorized by the Board of Regents and that consulting engineers be selected for this work.

Regent Bell reported the Facilities Planning Committee recommends approval of the President's recommendation, and he so moved. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

c. Report of Major Capital Improvements Projects

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

d. Parking System Revenue Bonds

Acting President Uehling reported the administration is not requesting action on this item at this time. Action is being deferred because of continuing dialogue with the University Hospital administration and Trustees.

C. Academic (Norman Campus)

I. Faculty Personnel Matters

a. Personnel Actions

LEAVES OF ABSENCE:

James L. Henkle, Professor of Art, sabbatical leave of absence with full pay, January 16, 1978 through May 31, 1978. For further development as an artist and research and travel to major art and design centers in the United States.

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - November, 1977

PROJECTS UNDER CONSTRUCTION

Project	Engineers and Architects	Contractor	Contract Award Date	<u>Original Adjusted Completion Date</u>	<u>Original Current Contract Amount</u>	Status (% Complete)	Sources of Funds
<u>HEALTH SCIENCES CENTER</u>							
Health Sciences Library	Binnicker Assoc.	J. J. Cook & Assoc.	04/30/76	07/29/78	5,152,455 5,356,134	74%	Bond Funds, Grant, DHEW, Gifts
College of Nursing Bldg. Elevator	Murray/Jones/Murray	Montgomery Elevator	07/22/76	08/11/77	119,823	99%	Bond Funds, Grant, DHEW
College of Nursing Bldg. Fixed Equipment	Murray/Jones/Murray	Sears Contract Sales Oklahoma Fixture	05/12/77 05/12/77	-- --	9,746 67,236	99% 35%	Bond Funds, Grant, DHEW
Dental Clinical Sciences Site Development	McCune & McCune	The Constructors Co.	07/12/77	--	174,461	35%	Bond Funds, Grant, DHEW

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - November, 1977

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
<u>HEALTH SCIENCES CENTER</u>					
Health Sciences Library	1B	A & E Services	--	\$ 411,381	Plans for the movable equipment are being prepared.
College of Pharmacy Building	4	A & E Services	--	4,800,000	An application requesting a Federal construction grant was re-submitted on June 1, 1977.
Multi-Purpose Building	--	A & E Services	--	--	A feasibility study has been completed & is undergoing review. Architects are being selected.
Biomedical Sciences Building Site Development	7	Wright & Selby	--	263,750	Inactive.
College of Health Building Auditorium Renovation	--	Locke, Wright & Foster	--	317,000	Inactive.
Dental Clinics, Landscape Plan	10	Thomas Roberts & Assoc.	--	149,375	Preliminary plans are being prepared.
Biomedical Sciences Building Landscape Plan	7	Thomas Roberts & Assoc.	--	179,250	Preliminary plans are being prepared.
College of Nursing Landscape	2	Thomas Roberts & Assoc.	--	179,250	Preliminary plans are being prepared.

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Donald Austin Woolf, Associate Professor of Management, sabbatical leave of absence with full pay, January 16, 1978 through May 31, 1978. To complete the analysis of data and final draft relating to a major research project.

APPOINTMENTS:

Earl Sneed, Visiting Distinguished Professor of Law, \$3,400 for 4½ months, .33 time, January 16, 1978 through May 31, 1978. Budget page 292, position 901 and page 294, position 001.

Lester Burris, Visiting Associate Professor of Electrical Engineering and Computing Science, \$3,000 for 4½ months, .25 time, September 1, 1977 through January 15, 1978. Budget page 94, position 023. \$3,000 transferred from position 014.

Coleman Ralph Robison, Ph.D., Visiting Geologist I, Oklahoma Geological Survey, annual rate of \$16,800 for 12 months, October 1, 1977 through April 30, 1978. Paid from 158-189A, Survey Paleo Resources in Southeast Oklahoma.

Murray Charles Gilbert, Visiting Geologist III, Oklahoma Geological Survey, annual rate of \$15,360 for 12 months, .50 time, September 1, 1977 through June 30, 1978. Budget page 307, position 002. \$12,800 transferred from B Budget.

CHANGES:

George Henderson, title in Human Relations changed from Goldman Professor to S. N. Goldman Professor of Human Relations, November 10, 1977.

Wayne A. Chess, Professor of Social Work and Coordinator, Advanced Programs, on sabbatical leave of absence, to be paid equivalent of ½ of 9 months salary (\$11,122.43) from Title XX Grant, 158-632, for 1977-78.

Walter J. Ewbank, Retired Professor of Aerospace, Mechanical and Nuclear Engineering; named Professor Emeritus of Aerospace, Mechanical and Nuclear Engineering, September 1, 1977.

Jerome C. Weber, Dean, University College; Professor of Education; Professor of Health, Physical Education and Recreation; given additional titles of Clinical Professor of Social Work and Adjunct Professor of Human Relations, September 1, 1977.

James E. Lewis, Dean, University of Oklahoma Tulsa Medical College, and Professor of Medicine, Tulsa; given additional title of Adjunct Professor of Geography, October 1, 1977.

Blanche Sommers, David Ross Boyd Professor of Pharmacy; Assistant Dean, College of Pharmacy; given additional title of Director, Health Professions Counseling Center, without additional remuneration, September 1, 1977.

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N. Jack Kanak, Professor and Chair of Psychology, annual salary rate increased from \$27,760 to \$29,160 for 12 months, July 1, 1977. Budget correction.

Ronald E. Hess, Associate Professor of Architecture; given additional title of Assistant to the Dean, College of Environmental Design, annual salary rate changed from \$17,470 for 9 months to \$22,500 for 12 months, October 1, 1977. \$1,346.11 additional required for 1977-78 transferred from position 8.

Thomas J. Wilbanks, Associate Professor of Geography, annual salary rate changed from \$24,815 to \$24,840 for 9 months, September 1, 1977.

Chester D. Dotson, Visiting Assistant Professor of Business Administration; given additional title of Assistant Program Administrator, Center for Economic and Management Research, annual salary rate changed from \$8,000 for 9 months, .50 time, to \$16,000 for 9 months, full time, October 10, 1977 through May 31, 1978. Additional salary paid from 158-639, Program Administration, and 158-640, Monitoring of Results.

Djebbar Tiab, Visiting Assistant Professor of Petroleum and Geological Engineering; given additional title of Research Associate, Petroleum Reservoir Systems, salary changed from \$8,900 for 9 months, .50 time, to \$17,800 for 9 months, full time, September 1, 1977 through January 31, 1978. Returns to half-time second semester. Additional salary paid from 158-259, Petroleum Reservoir Systems.

William E. Harrison, Geologist II, Oklahoma Geological Survey; given additional title of Visiting Assistant Professor of Geology and Geophysics, without additional remuneration, January 15, 1978 through May 31, 1978.

Raymond Clyde Thurmond, Project Specialist, Balance-of-State Monitoring Project, and Adjunct Assistant Professor of Human Relations, salary rate changed from \$11,945 for 12 months, .77 time, to \$14,100 for 12 months, full time, October 1, 1977 through June 30, 1978. Paid from 127-517 and 152-554, Balance-of-State Monitoring.

Paul E. Wilson, Director, Intramural Sports and Recreation; given additional title of Adjunct Instructor in Health, Physical Education and Recreation, without additional remuneration, September 1, 1977.

Paula V. Reid, Computing Communications Specialist, University Computing Services; given additional title of Adjunct Instructor in Mathematics, without additional remuneration, September 1, 1977 through January 15, 1978.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

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President Sharp reported the following deaths:

Stuart R. Tompkins, George Lynn Cross Professor Emeritus of History, on October 11, 1977.

William T. Reid, Phillips Professor Emeritus of Mathematics, on October 14, 1977.

Ernest J. Schultz, Professor Emeritus of Music, on October 3, 1977.

a. Seven-Year Limitation on Temporary Faculty

The Norman Campus Faculty Senate has approved a request of the Norman Provost that a change be made in the section of the current Faculty Personnel Policy pertaining to the appointment of temporary faculty. The Faculty Senate recommends the following change:

FROM:

Those appointed full-time to a temporary rank may serve a maximum of seven years in this rank, after which any additional appointment must be regular.

TO:

Except for faculty members with clinical/technical appointments, as defined by the academic unit involved, those appointed full-time to a temporary rank may serve a maximum of seven years in this rank, after which any additional appointment must be regular. The seven-year limitation on temporary appointments may be waived by the Provost with respect to clinical/technical appointments upon the application of the dean made with the approval of the academic unit involved and a showing that such a waiver would contribute to the accomplishment of the goals of the academic units in which the clinical/technical appointments are held.

This proposed change is for the Norman Campus faculty only. A similar change is under consideration by the Health Sciences Center Faculty Senate and will be forwarded soon.

President Sharp recommended approval of the above revision of the Faculty Personnel Policy for the Norman Campus faculty only, with the change to be effective immediately.

Regent White moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

II. Changes in Programs

a. Program Discontinuance Policy

Regent Engleman, Chair of the Academic Affairs Committee, said following discussion of this proposed policy at the Academic Affairs Committee meeting yesterday, the Committee recommends that the phrase "after having reasonable input from the University community" be added to the fifth paragraph of the document. The full paragraph would then read:

While these procedures are established by action of the Board of Regents and will be implemented as University policy, circumstances might arise in which the Board of Regents feels compelled to suspend these procedures after having reasonable input from the University community.

With that revision, Regent Engleman said the Committee is forwarding the complete policy to the full Board for consideration. He said a majority of the Committee did favor the policy.

Regent Engleman moved approval of President Sharp's recommendation that the following Program Discontinuance Policy for the Norman Campus be approved to be effective immediately and with the understanding the policy will not apply to Home Economics. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

Introduction

The appearance of a document on program discontinuance is bound to raise fears, or at least to feed speculation, that a significant number of programs are in imminent danger of being cut. In fact, it is precisely because program discontinuance is not a matter of immediate urgency that the present time is especially propitious for addressing the problem. Members of the University community would be understandably suspicious of a document that seemed cut to the measure of some temporary and parochial need. The present document is intended to reflect the broad, long-term needs and goals of the University.

The success of any university in a free society rests in a large measure on the degree to which it is responsive to the needs of its students and the citizens who provide the financial support to sustain it. Responsiveness is an essential element of the fabric of a successful university. It does not assure excellence, but its absence assures failure. Because of the rapidity with which new knowledge is accumulated and disseminated, the relevance and emphasis of academic programs must be constantly reviewed.

However, this does not suggest that there are no other meaningful dimensions to the purposes of a university. A university also serves as a repository of knowledge, societal traditions, and cultural heritage.

Viewed in this light, the evaluation of programs every five years is a positive approach to help ensure that the programs are responsive to the needs of society, the long-term goals of the university, and the students. Establishing the review process ahead of time, rather than reaching in haste after the problem has developed, is of considerable merit.

While these procedures are established by action of the Board of Regents and will be implemented as University policy, circumstances might arise in which the Board of Regents feels compelled to suspend these procedures after having reasonable input from the University community.

I. Meaning of "program"

For the purposes at hand, the term "program" will be ordinarily understood as referring to academic departments. Comparable, multi-disciplinary units or sub-units may be also included in the definition.

The discontinuance of a "program" need not entail the elimination of a "degree program" or the dismissal of certain faculty members. Both of these consequences may follow from the discontinuance of a program, but they need not in every case.

II. Criteria for evaluating a program

Criteria for determining whether a program should be discontinued ought to place the greatest emphasis on maintaining the quality of the total continuing University program.

The following questions should guide the deliberations of those responsible for reviewing programs:

- (1) How good is the program?
- (2) How essential is the program?
- (3) What is the demand for the program?
- (4) What would the savings be if the program were discontinued?
- (5) What would be the effect of phasing out the program?
- (6) What are the future prospects of the program?

A more detailed list of questions to be used in evaluating a program will be found in the Guidelines for Comparative Program Evaluation.

It is not intended that a decision be based solely on any mathematical ratio of "good" to "bad" answers to any questions. The questions are intended to focus attention on important considerations. They do not obviate the need for good sense and a judicious assessment of the overall situation.

III. Procedures

A. Initial steps

When the question of possible program discontinuance is raised, the Provost will forthwith confer with the appropriate dean(s) and chairperson(s) regarding the program(s) involved. Based upon these consultations and the prima facie circumstances, the Provost will make a preliminary determination regarding the appropriateness and the feasibility of the suggested discontinuance. The Provost will either terminate the considerations at this point or proceed in accordance with the following guidelines. In the event the Provost decides not to proceed, the matter will be reported to the President and the Board of Regents prior to any announcement.

B. Ad Hoc Committee Evaluation and Recommendation

If, after consulting with the appropriate dean(s) and chairperson, the Provost decides that discontinuance may be appropriate, he/she will appoint an ad hoc committee to study the evidence and to make a recommendation. The composition of the ad hoc committee will be as follows: Six faculty members, at least two of whom must be from outside the affected college(s); one or two students, depending on whether or not both undergraduate and graduate programs are involved; and one non-voting representative from the Provost's Office. Four of the faculty members will be appointed by the Provost from a list of eight nominated by the Faculty Senate and two of the faculty members will be administrative appointees. The student(s) will be appointed by the Provost in consultation with the appropriate student organizations.

The members of the committee will elect the Chair.

It is crucial that all persons connected with or affected by the program(s) being considered for elimination be kept fully informed (normally through the offices of the chair(s)) at each stage of the review process, both as a matter of courtesy and to seek information from those most closely related to and most knowledgeable about the program(s). Every affected faculty member should be given the opportunity to bring any facts or considerations that he/she believes to be pertinent to the attention of the special committee, and appropriate procedures should be provided to encourage these inputs, either by appearances before the committee or by alternate procedures. It is also important that the faculty and administrations of closely allied programs that may be affected by any changes in the specific program(s) being considered be kept fully informed of the progress of the review.

The committee is charged to complete its evaluation and to make a final report to the Provost within two months of its first called meeting.

C. Review of the Ad Hoc Committee Report

The Provost will provide copies of the report to the dean(s) and chair(s) and also ensure that provision is made so that copies are accessible to the faculty members who may be affected by the recommendations of the report.

Following the dissemination of the committee report and recommendations, the Provost will arrange for an open discussion and hearing regarding any recommendations for or against discontinuance of any program(s). The dean(s), chair(s), and the faculty unit(s) and individual faculty members of the program(s) involved will be invited to submit written commentaries and recommendations at the time or within one week of this general hearing. The ad hoc committee will be present at the hearing, review all written commentaries and, if appropriate, provide an addendum to their report to the Provost.

After reviewing and weighing the considerations and recommendations presented in the public hearing and in the various written commentaries and reports, the Provost will formulate and send his/her recommendation to the President along with copies of all of the other commentaries/reports received and a summary of any additional recommendations that were made in the open hearing.

D. Decision

The President will then prepare and submit his/her recommendation to the Regents for final action.

IV. Personnel alternatives

If a decision is made to discontinue a program(s), the dean(s), chair(s), and every affected faculty member shall be apprised in writing of that decision and, insofar as possible, of its probable effect on him/her. When personnel actions are involved, the University will be guided by the following considerations:

- A. Tenure and seniority will be respected as priority conditions if alternative employment opportunities exist for which the individual is the best qualified candidate.
- B. Adequate advance notice (e.g., 12-18 months) should be given prior to termination.
- C. Adequate allowance should be made for affirmative action matters.
- D. Equitable reinstatement procedures should be established if the program is reinstated.

Faculty members who may be adversely affected by the decision may avail themselves of the appeal procedures currently approved for the Norman Campus.

V. Student alternatives

If a decision is made to discontinue a program(s), the students in the program shall be notified and every effort shall be made to allow them to finish their programs within a reasonable length of time. If it is not possible for students to complete their program, the University may be obliged to make special allowances for such students. Such allowances might include, but not be limited to, the following: permitting the student to complete his/her program by taking work in related departments; accepting more than the usual number of transfer hours; and accepting major work taken by correspondence from The University of Oklahoma and other schools.

IX. Research

a. Facilities Security Clearance

The Defense Contract Administration Services (DCAS) of the Defense Logistics Agency, DoD, notified us recently that the Department of the Army, Ballistic Missile Defense Systems Command (BMDS) has requested the processing of the University of Oklahoma for a Facility Security Clearance. This request was made by BMDS to enable that agency to negotiate with several of our faculty on substantive matters that might lead to sponsored research projects at the University.

There are a number of advantages to the University in having a Facility Security Clearance. The Research Institute had such a clearance until July, 1973. That clearance was terminated when the Institute's grant and contract activity was transferred to State accounts. The University was not given a Facility Security Clearance at that time because a request for such a clearance must be initiated by a Federal Agency, not by the applicant.

President Sharp recommended that the Board of Regents take the following action in order for the University of Oklahoma, Norman Campus, to secure a Facility Security Clearance:

That those persons occupying the following positions among the officers and members of the University of Oklahoma, Norman Campus, shall be known as the Managerial Group as described in the Industrial Security Manual for Safeguarding Classified Information:

Paul F. Sharp, President
Barbara S. Uehling, Provost
Gordon Atkinson, Dean, Graduate College
Raymond D. Daniels, Associate Dean Research
Administration, Graduate College

That the Chief Executive and the members of the Managerial Group have been processed, or will be processed, for a personnel clearance for access to classified information, to the level of the facility clearance granted to this institution, as provided for in the aforementioned Industrial Security Manual.

That the said Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to the University of Oklahoma, Norman Campus.

That the following named members of the Board of Regents of the University of Oklahoma, (unless they apply and are approved for security clearance), shall not have and will be effectively excluded from access to all classified information in the possession of the University of Oklahoma, Norman Campus, and shall not affect adversely the procedures established and approved under the DoD Industrial Security Program for safeguarding of classified information that may be received at the University of Oklahoma:

Thomas R. Brett, President, Board of Regents
Bob G. Mitchell, Regent
K. D. Bailey, Regent
Richard A. Bell, Regent
Dee A. Replogle, Jr., Regent
Charles E. Engleman, Regent
Ronald H. White, Regent

The authority and responsibilities of any individual named herein shall cease immediately upon cessation of their appointment to and service in the position designated herein.

Regent Bell said this was taken up by the Facilities Planning Committee and the Committee concurs with President Sharp's recommendation. He moved approval. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion carried.

D. Finance and Management (Norman Campus)

I. Non-Academic Personnel Actions

a. Educational and General, Agency Special, and Service Units

LEAVES OF ABSENCE:

Jerry B. Farley, Controller, sick leave of absence with pay, August 1, 1977 through February 1, 1978.

Rosemary L. Hardage, Associate Editor, Oklahoma Geological Survey, leave of absence without pay for .50 time, August 1, 1977 through June 30, 1978. Correction of previous action changing to one-half time.

Laurence C. Higbee, Buyer, Purchasing, sick leave of absence with pay, May 26, 1977 through November 26, 1977.

November 10, 1977

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APPOINTMENTS:

John P. Eckert, University Internal Auditor, \$23,000 for 12 months, December 7, 1977. Administrative Officer.

Douglas Asetamy Elliot, Minority Student Counselor/Recruiter, College of Engineering, \$10,300 for 12 months, October 18, 1977. Professional Staff. Budget page 96, position 009. \$7,275.34 transferred from 127-232C.

James Caudell McCallister, Programmer/Analyst, University Computing Services, \$13,200 for 12 months, November 1, 1977. Professional Staff. Budget page 252, position 031.

Steven Kim Hatfield, (Student) Course Moderator, Oil Well Blowout School, salary rate of \$915 per month, .50 time, September 1, 1977 through December 31, 1977. Oil Well Blowout School funds available.

Hardie Jean Rothschild, General Duty Nurse, Goddard Health Center, \$10,940 for 12 months, September 26, 1977. Professional Staff. Goddard Health Center funds available.

Raymundo Gutierrez, Programmer/Analyst (Trainee), University Computing Services, \$10,500 for 12 months, September 26, 1977. Professional Staff. Budget page 252, position 026.

CHANGES:

Don R. Briggs, title changed from Director, Placement Services, to Director of Career Planning and Placement Services, salary increased from \$15,360 to rate of \$17,000 for 12 months, October 1, 1977. Changed to Administrative Officer. Additional funds transferred from 127-133, position 3.

John Dewey Cherry, title changed from Administrative Intern, Athletic Department, to Assistant Athletic Ticket Manager, salary changed from \$2.69 per hour to rate of \$10,500 for 12 months, October 1, 1977. Managerial Staff.

Walter O. Mason, Jr., title changed from Affirmative Action Officer to Affirmative Action Officer, Norman; retains title of Adjunct Associate Professor of Human Relations, October 1, 1977.

David F. Schrage, Director, Residential Programs, salary increased from \$16,360 to rate of \$17,500 for 12 months, October 1, 1977. Additional salary from C Budget of 175-130.

Thomas P. Smith, title changed from Placement Counselor, Placement Services, to Assistant Director of Career Planning and Placement Services, salary increased from \$10,160 to rate of \$12,000 for 12 months, November 1, 1977. Changed to Managerial Staff. Additional funds transferred from 127-133, position 3.

November 10, 1977

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RESIGNATIONS:

Amour J. Andrews, Career Development Counselor, University Counseling Center, November 30, 1977.

Marsha Jo Krohn, Programmer/Analyst, University Computing Services, November 8, 1977.

Brenda Sue King, Assistant to the Director, Swearingen Research Park, September 17, 1977.

Edward R. Hayes, Program Specialist, Supervisory and Safety Programs, October 3, 1977.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

b. Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENTS:

Margaret Peggy Flynn, reappointed Research Assistant I, Oklahoma River Basin Survey, annual salary rate of \$10,200 for 12 months, September 19, 1977 through June 1, 1978. Professional Staff. Paid from 156-821.

James Thomas Irwin, Course Moderator, FAA Management Training School, annual salary rate of \$12,500 for 12 months, November 9, 1977 through September 30, 1978. Professional Staff. Paid from 157-211.

Janet Elizabeth New, Program Specialist, Balance-of-State Monitoring Project, salary rate of \$14,500 for 12 months, August 15, 1977 through September 30, 1978; annual salary increased to rate of \$15,500 for 12 months, October 1, 1977 through September 30, 1978. Professional Staff. Paid from 152-554.

Patricia Ann Paquin, Course Moderator, FAA Management Training School, annual salary rate of \$12,500 for 12 months, October 27, 1977 through September 30, 1978. Professional Staff. Paid from 157-211.

Joel K. Smith, Planner in Charge (Noble), Noble-Lexington Planning Project, annual salary rate of \$10,200 for 12 months, .50 time, October 1, 1977 through June 30, 1978. Professional Staff. Paid from 152-570.

November 10, 1977

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Donna V. Stewart, Planner in Charge (Lexington), Noble-Lexington Planning Project, annual salary rate of \$10,200 for 12 months, .50 time, October 1, 1977 through June 30, 1978. Professional Staff. Paid from 152-570.

David Ray Timmons, Program Specialist, Rehabilitation Administration and Management Programs, annual salary rate of \$13,920 for 12 months, October 1, 1977 through June 30, 1978. Professional Staff. Paid from 153-560.

CHANGES:

J. D. Cheek, Program Manager, Urban and Community Development Program, and Program Development Specialist, Balance-of-State Monitoring Project, annual salary increased from \$19,260 to rate of \$21,000 for 12 months, October 1, 1977 through June 30, 1978. Paid from 178-577 and 152-554.

Carole Anitrice Hardeman, title changed from Program Development Specialist and Project Director to Project Director, Math Curriculum Project, Southwest Center for Human Relations Studies, salary increased from \$13,260 to annual rate of \$18,000 for 12 months, October 1, 1977 through September 30, 1978. Paid from 152-567 and 153-536.

Charles W. Harris, Project Director, County Government Educational Services Center, Public Responsibility and Community Affairs, salary increased from \$21,000 to annual rate of \$24,000 for 12 months, October 1, 1977 through September 30, 1978. Paid from 152-534.

Deborah Jean Martin, title changed from Programmer to Programmer/Analyst, ORA Information Systems Programs, salary increased from \$11,130 to rate of \$12,300 for 12 months, September 1, 1977 through June 30, 1978. Changed to Professional Staff. Paid from 156-008.

Ardoth C. Meek, title changed from Student Programmer to Programmer/Analyst, ORA Information Systems Programs, salary increased from \$4.58 per hour to rate of \$12,300 for 12 months, September 19, 1977 through June 30, 1978. Professional Staff. Paid from 156-008.

Warren L. Osburn, Program Manager, Center for Emergency Preparedness Studies, annual salary increased from \$21,500 to rate of \$24,000 for 12 months, October 1, 1977 through April 30, 1978. Paid from 157-763.

Wavie C. Reed, Teacher, WIN Training Program, Personnel Services Training Center, annual salary increased from \$9,710 to rate of \$10,200 for 12 months, November 1, 1977 through June 30, 1978. Paid from 152-902.

Donna J. Whitaker, Course Moderator, FAA Management Training School, annual salary increased from \$12,500 to rate of \$13,500 for 12 months, November 1, 1977 through September 30, 1978. Paid from 157-211.

RESIGNATIONS:

Marilyn Rycroft, Threshold Tutorial Coordinator, Threshold, September 20, 1977.

* * * * *

- 152-534 - County Government Educational Services
- 152-554 - Balance-of-State Monitoring
- 152-567 - Quality of Life for Students
- 152-570 - Combination City Planning Project
- 152-902 - Personnel Services Training Center
- 153-536 - Math in Career Choices
- 153-560 - Rehabilitation Continuing Education Management Training
- 156-008 - ISP Clearing Account
- 156-821 - Archeological Excavation Wister Lake
- 157-211 - FAA Management Training School
- 157-763 - Civil Defense
- 178-577 - Urban and Community Affairs

President Sharp recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

VI. Purchases

a. Installation of Fire Hydrants

Bids recently have been received for the installation of an 8" cast iron water line and two fire hydrants in the Yorkshire Apartments area.

The purchase will be charged to Account No. 147-201, Physical Plant Service Unit.

The only bid received was from:

Harry K. Myers Construction Co.	
Oklahoma City	
Net - Installed	\$18,495.00

The bid was referred to Physical Plant and Housing Department for review. Both departments recommend acceptance of the bid from Harry K. Myers. The bid price is considered to be a fair and reasonable price.

President Sharp recommended that the Board of Regents approve the award of a purchase order to Harry K. Myers Construction Co. in the amount of \$18,495.00 for the installation of the fire hydrant system.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

b. Offset Printing and Binding - University Press Book

On July 18, 1977 Acting President Morris approved the award of a purchase order on an emergency basis to the Bechtold Company in the amount of \$26,886.00 for the printing and binding of MAYA RUINS OF MEXICO, IN COLOR. This was reported as an information item for the September meeting of the Regents.

On September 9, the Book of the Month Club ordered 10,000 copies of this book so that the purchase order had to be increased. On September 22, the Book of the Month Club ordered an additional 7,500 copies. In order to be responsive to these two orders, the existing purchase order with Bechtold had to be increased from \$26,886.00 to \$51,625.00. The quantities were increased and prices per copy were decreased as follows:

	<u>Per Copies</u>		<u>Price per Copy</u>		<u>Total</u>	
	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
Printing	10,000	25,500	\$2.0751	\$.995	\$20,751.00	\$25,372.50
Binding	3,000	20,500	1.2933	1.205	3,880.00	24,702.50
Sewing/Storing	7,000	5,000	.3221	.31	<u>2,255.00</u>	<u>1,550.00</u>
					\$26,886.00	\$51,625.00

In order to expedite the printing of the book, the University purchased the offset paper from Capital Paper Company of Oklahoma City and had it delivered to Bechtold. This resulted in three separate purchase orders being awarded in the amount of \$9,997.68, \$8,504.25, and \$8,504.25 for a total of \$27,006.18. Quantity price reductions were achieved on the last two orders.

This data was submitted as an information item to advise the Regents of the large increases in the purchase orders resulting from the Book of the Month Club orders. No action was required.

VII. Project Financing

a. Financial Emergency Policy

Regent Engleman said the proposed Financial Emergency Policy for the Norman Campus of the University, excluding the Law Center and the Oklahoma Geological Survey, as shown below has been reviewed by the Academic Affairs Committee of the Board. The policy is now forwarded for consideration of the full Board.

While it is assumed that the administration of the University of Oklahoma has a continuing responsibility for maintaining a sound budget and that, through responsible financial management and appropriate retrenchment policies, all approaches for averting a financial crisis will be utilized, it is possible that a financial emergency might become inevitable. The following statement outlines the administrative policies and the procedures for such an eventuality.

The Board of Regents has ultimate responsibility for the financial integrity of the University. Decisions resulting from these policies and procedures are subject to the approval of the Board of Regents who may take into consideration such factors as they deem appropriate.

DEFINITION

The University of Oklahoma includes four budgetary agencies: Norman Campus; Law Center; Health Sciences Center, including the Tulsa Medical College; and the Oklahoma Geological Survey. A financial emergency is an imminent fiscal crisis that threatens any one of these agencies. A state of financial emergency will be declared whenever the Educational and General Part I budget allocation to the agency necessitates reductions in faculty or staff or reductions in operational budgets that would seriously erode program quality.*

The President will decide and declare when any agency of the University is in a state of financial emergency.

PROCEDURE

Phase I

In response to the declaration, the Provost and vice presidents will prepare a general plan to relieve the emergency condition. This general plan will not identify specific faculty or personnel for termination but will identify general areas in which reductions are proposed. The plan will be submitted for advisory review to the deans and to a group consisting of faculty, staff and students.

The representative group that will review the general plan on the Norman Campus will be the Budget Council. The Affirmative Action Officer will serve in an advisory capacity as an ex-officio member of the Council. The primary consideration in the design and review of the general plan will be to

*Although this definition will apply to all the budgetary agencies, the subsequent procedures will apply only to the Norman Campus. The Health Sciences Center, the Law Center and the Oklahoma Geological Survey will develop their own procedures to be approved by the President.

provide the necessary budgetary savings through selective reductions that are substantially less detrimental to the quality and effectiveness of the University's continuing programs than any alternate budgetary reductions. The Budget Council shall submit its recommendations directly to the President and make itself available for consultation and explanation of the report. Based on these recommendations the President will submit a plan to the Board of Regents for their approval.

Phase II

If, after consideration of all possible sources of possible budget reduction, the general plan approved by the Board of Regents necessitates the termination of faculty or staff, more specific plans for the terminations within each of these groups will be devised.

Faculty Terminations

If the general plan approved by the Regents entails the termination of faculty, the Provost, in consultation with the deans, will suggest a more specific faculty termination plan.

The Provost will be responsible for developing a specific plan for necessary faculty terminations. In making recommendations regarding these faculty terminations, the Provost will consider the Guidelines for Comparative Program Evaluation. Every termination must be justified on the basis that it will have an effect substantially less detrimental to the quality and effectiveness of the University's continuing programs than any alternate budgetary reductions.

The faculty termination plan will be submitted for review to a faculty committee composed of five members of the General Faculty (appointed by the Provost from a list of ten names submitted by the Faculty Senate), one administrative appointee, and one non-voting observer from the Provost's Office. No more than two members of the committee may be from the same college. The members of the committee will elect a chair. The Affirmative Action Officer shall serve in an advisory capacity as an ex-officio member of the committee.

The faculty committee will make recommendations to the Provost. When there are unresolved differences between the Provost and the committee, recommendations of the committee will be submitted to the President along Guidelines for Faculty Terminations.

Guidelines for Faculty Terminations

The faculty termination plan shall be in accordance with the following guidelines:

1. To the extent possible, alternatives other than termination should be explored. Examples of such alternatives are early retirement, fractional appointments and reduction in salaries.

2. Unless a substantial and serious imbalance in the quality within a given program would result:
 - a. Untenured faculty should be terminated before tenured faculty.
 - b. Seniority should be respected.
 - c. Affirmative Action guidelines should be observed.
3. Where termination is required:
 - a. The following dates of notification will be followed:
 - 1) A faculty member with a regular appointment who is not to be reappointed for a second year of service must be so notified no later than March 1; or if the first year of appointment terminates at a time other than the end of the academic year, not less than three months before the end of the appointment period.
 - 2) A faculty member with a regular appointment who is not to be reappointed to a third year of service must be so notified no later than December 15 of the second year of appointment; or, if the second year of appointment terminates at a time other than the end of the academic year, not less than six months before the end of the appointment period.
 - 3) A faculty member with a regular appointment who is not to be reappointed to a fourth or subsequent year of service must be so notified no later than July 1 of the year preceding the final year of appointment; or, in the case of an appointment ending at a time other than the end of the academic year, not less than twelve months before the end of the appointment period.
 - 4) A tenured faculty member who is not to be reappointed because of a financial emergency must be so notified no later than July 1 of the year preceding the final year of appointment.

- b. Employment in some other part of the University should be offered where possible, if the individual is the best qualified candidate.
 - c. If the University adds positions during a three-year period following transfer or termination, such faculty members should be given priority for related positions for which they are the best qualified candidate.
4. In all cases of termination of tenured faculty because of financial emergency, the place of the tenured faculty member concerned will not be filled by a replacement within a period of three years, unless the released faculty member has been offered reinstatement and a reasonable time (not to exceed 45 days) in which to accept or decline it. The right of a faculty member to be employed in another position is subject, in accordance with paragraph 2.a-c, to the rights of other faculty members who have also been terminated or transferred.
 5. A faculty member whose salary or FTE has been reduced shall have the same priority for restoration to his/her former status over a new person.
 6. Each terminated faculty member has the right to have his/her termination reviewed by the Faculty Appeals Board to determine if these guidelines have been followed, but the circumstances of the financial emergency shall not be reviewed.

Student Accommodations

If a program is discontinued, students in the program shall be notified and every effort shall be made to allow them to finish their program. (If financial emergency leads to program discontinuance, the guidelines for program discontinuance will apply.) If it is not possible for students to complete their program, the University may be obligated to make special allowances for such students. Special allowances might include, but not be limited to, the following: permitting the student to complete his/her program by taking work in related departments; accepting more than the usual number of transfer hours; and accepting major work taken by correspondence from the University or other schools.

Staff Terminations

If the general plan approved by the Regents entails the terminations of staff, the appropriate executive officers, in consultation with the Directors of Personnel and the budget heads, will suggest a more specific staff termination plan.

The staff termination plan will be submitted for review to a committee appointed by the President from nominations submitted by the Employee Executive Council consisting of one representative from each of the following organizations:

- (1) Employee Management Council
- (2) Administrative Staff Conference
- (3) Council of Administrative Officers
- (4) Association of OU Professional Employees
- (5) Managerial Staff Council

In addition to the above, the committee will include two representatives from the Employee Executive Council. The Affirmative Action Officer will serve in an advisory capacity as an ex-officio member of the committee. The Employee Executive Council will nominate twice the number of appointments and the President will select from the nominees. The committee will elect its chair.

The committee will review each suggested termination according to the criterion that its effect is substantially less detrimental to the institution's ability to fulfill its mission than would be other terminations. The committee will make recommendations to the executive officers responsible for the plan. Where there are unresolved differences between the executive officer and the committee, recommendations of the committee will be submitted to the President.

Guidelines for Staff Terminations

Should it become necessary to terminate staff for reasons of financial emergency, the following considerations should be made:

1. Unless a substantial and serious imbalance in the quality of services provided would result, seniority should be respected to the extent possible.
2. To the extent possible, alternatives other than termination should be considered:
 - a. Alternate employment in the University should be offered whenever possible.
 - (1) Staff accepting alternate employment should not lose their priority to return to their original position within a three-year period as long as the staff member maintains an active file in the Office of Personnel Services.

- b. Terminated or transferred staff should be given priority when the University subsequently adds positions for which they are qualified within a three-year period as long as the staff member maintains an active file in the Office of Personnel Services.
3. Terminations should be made in such a way as to assure compliance with the University's Affirmative Action guidelines.
4. Each terminated staff member has the right to appeal his/her case through the regular Grievance Procedures as outlined in the University's Staff Handbook.

President Sharp recommended approval of the Financial Emergency Policy as shown above to be effective immediately.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

b. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for October, 1977, along with a list of all contracts executed during the same period of time on proposals previously reported was included in the agenda for this meeting.

President Sharp recommended that the President of the University or the President's designee be authorized to execute contracts on pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Bailey moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

G. Operations and Physical Plant (Norman Campus)

I. New Construction

a. Report on Major Capital Improvements Projects

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman Campus. No action was required.

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - November, 1977

PROJECTS UNDER CONSTRUCTION

Project	Engineers and Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
<u>NORMAN CAMPUS</u>							
Lloyd Noble Center	Binnicker Assoc.	Rayco Construction	01/11/73	01/10/75 05/15/75	4,929,000 5,093,961	96%	Student Facilities System Bond of 1971, Private Funds and Student Facilities Fee Reserve
Westheimer Field Lighting Project	Carnahan, Thompson, Delano	Williams Electric	03/10/77	03/25/78	109,987 124,061	98%	FAA Grant, Westheimer Field Auxiliary Services Account
Athletic Dormitory	Coleman-Ervin & Associates	J. J. Cook Constr.	06/13/77	06/19/78	1,113,388 1,103,388	50%	O.U. Foundation
Felgar Hall Renovation	Turnbull & Mills	Jim Cooley Constr.	09/19/77	07/12/78	805,000	9%	Bond Funds and Section 13 Funds

ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT - November, 1977

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
<u>NORMAN CAMPUS</u>					
Richards Hall Renovation	1	McCune & McCune	CO6/10/76	\$1,137,000	Working drawings are completed - Project to bid
Richards Hall Fixed Equipment	2	McCune & McCune	CO6/10/76	185,120	Drawings of specifications completed - Project to bid
Old Science Hall Renovation	4	Shaw Associates, Inc. Bass & Associates	CO1/22/76	278,000	Schematic plans have been approved
Old Science Hall Fixed Equip.	5	Bass & Associates	CO1/22/76	68,202	Schematic plans have been approved
Nielsen Hall Renovation	18	Howard-Samis-Porch	CO1/22/76	496,000	Working drawings & specifications have been approved
Nielsen Hall Fixed Equipment	19	Howard-Samis-Porch	CO1/22/76	7,157	Working drawings & specifications have been approved
DeBarr Hall Renovation	21	Turnbull & Mills	CO1/22/76	465,295	Working drawings & specifications have been approved
DeBarr Hall Fixed Equipment	22	Turnbull & Mills	CO1/22/76	10,885	Working drawings & specifications have been approved
Monnet Hall Conversion	51	--	--	101,500	A re-use study is in process
Law Center - Phase II	53	Stone & Associates	CO1/20/72	1,812,000	Design program & schematic plans for this phase of the work included with Law Center, Phase I Project
Physical Education Facility	23-A	Reid & Heap	L10/16/66	1,903,000	A feasibility study is in process. Implementation of this project contingent on development of sources of funding
Student Recreation Center	23-B	Reid & Heap	L10/16/66	2,612,000	
South Stadium Expansion	--	A & E Services	--	625,000	Inactive
Varsity & Visiting Team Facility	--	A & E Services	--	825,000	Inactive
University Parking Structure	--	Benham/Blair & Affiliates, Inc.	--	1,020,000	Inactive

b. Richards Hall Addition and Renovation

Regent Bell, Chair of the Facilities Planning Committee, reported bids for the renovation of Richards Hall, the construction of an addition to the building, and the installation of fixed laboratory equipment in both the existing building and the new addition were received on November 8. Only three contractors submitted bids for the renovation and new construction work and only two suppliers submitted bids for installation of the casework. A complete tabulation of bids is as follows:

Renovation and Addition

	<u>J.J. Cook Construction</u>	<u>Barbour & Short Inc.</u>	<u>D & S Const.</u>
Base Bid	\$2,070,324	\$2,117,888	\$2,051,330
Area 1	37,700	36,002	37,017
Area 2	31,200	29,569	29,912
Total Base Bid	2,139,244	2,183,459	2,118,259
Alternate #1	8,212	6,026	7,456
Alternate #2	10,430	10,252	10,541
Alternate #3	57,340	11,351	53,136
Alternate #4	5,620	7,373	5,400
Alternate #5	7,390	6,302	6,480
Alternate #6	17,200	12,704	17,793
Alternate #7	31,450	29,248	30,072
Alternate #8	19,360	79,916	18,155
Alternate #9	(-90,000)	(-87,263)	(-91,295)
Alternate #10	(-23,500)	(-23,758)	(-23,352)
Alternate #11	\$61.00/1.f.	\$49.52/1.f.	\$59.00/1.f.
Alternate #12	(-\$40.00/1.f.)	No Price	(-\$38.00/1.f.)

Casework

	<u>Okla. Elec. Supply Co.</u>	<u>Kewaunee Scientific</u>
Base Bid	\$236,371	\$261,575
Area I		
Exist. Bldg.	156,401	170,053
Area II		
Addition	79,970	91,522
Alternate #1		
Exist. Bldg	3,581	8,831
Alternate #1		
Addition	3,847	9,801
Alternate #2	1,510	1,598
Alternate #3	693	4,766
Alternate #4	8,006	9,547
Alternate #5	7,718	5,999
Alternate #6	(-17,570)	(-14,898)

The lowest acceptable combination of base bids and both add and deduct alternates is approximately \$600,000 greater than the project architect's estimate and the amount available for the award of contracts.

Therefore, in accordance with the recommendation of the project architect, the University staff, and the President, Regent Bell said the Facilities Planning Committee recommends that all bids be rejected and that the project plans be revised and re-bid, and he so moved. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

IV. Contracts and Agreements

a. Air Force Agreement

A renewal of the agreement between the United States Air Force and the University of Oklahoma for housing and meals for 48 Air Force, 16 Navy, and 1 Coast Guard personnel who will be on campus and enrolled in a communications course has been proposed. The facilities to be made available in Yorkshire Apartments are as follows:

Five 2-bedroom, 2-bath apartments for the following periods of time:

October 24 through December 16, 1977

January 9 through March 3, 1978

March 20 through May 12, 1978

August 21 through October 13, 1978

The University will be paid a maximum of \$15,208.20 for the housing, maid service included, and a maximum of \$15,702.75 for food service (3 meals a day) in Couch Center Cafeteria.

President Sharp recommended approval of entering into the agreement with the United States Air Force as explained above for a maximum amount of \$30,910.95.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Brett, Mitchell, Bailey, Bell, Replogle, Engleman, and White. The Chair declared the motion unanimously carried.

V. University Property

a. Wilson Center - Removal of Worcester House from Bond System

Acting President Uehling said the administration has determined that it is not necessary to remove this building from the bond system and therefore no action is required.

H. University Development

V. Gifts and Bequests

a. Madge May Vincent Estate

A partial distribution has been made of the cash assets in the amount of \$73,411.08 in the Madge May Vincent Estate. The Regents of the University of Oklahoma and the First National Bank of Guthrie each received an undivided one-half interest in the cash and real property of Madge May Vincent who died in March 1976. The following real property is a part of the estate:

1. The Northeast Quarter (NE/4) of Section Thirty-two (32), Township Seventeen (17) North, Range Four (4) West of the Indian Meridian, Logan County, Oklahoma.*
2. Two (2) Acres, described as follows: One Acre in square form in the exact and extreme Northeast Corner of the Southeast Quarter (SE/4) of Section Thirty-Two (32), Township Seventeen (17) North, Range Four (4) West of the Indian Meridian, and one acre in square form lying directly west of, adjoining and adjacent to the first acre above described, Logan County, Oklahoma.*
3. An undivided one-fourth (1/4th) interest in and to all of the oil, gas and other minerals in and under and that may be produced from the North Half (N/2) of the Northwest Quarter (NW/4) of Section Thirty-two (32), Township Seventeen (17) North, Range Four (4) West of the Indian Meridian, Logan County, Oklahoma.
4. An undivided three-fourths (3/4th) interest in and to all of the oil, gas and other minerals in and under and that may be produced from the South Half (S/2) of the Northwest Quarter (NW/4) of Section Thirty-two (32), Township Seventeen (17) North, Range Four (4) West of the Indian Meridian.

The estimated total value of the endowment is \$140,119.20.

The will of Madge May Vincent provides as follows with regard to the undivided one-half interest bequeathed to the Regents of the University of Oklahoma:

"I direct that a perpetual fund shall be created and shall be designated as the Zee Vincent and Madge May Vincent Memorial. Zee Vincent being my deceased husband. Any income

*Four acres plus the house and out buildings, reserving the mineral rights, were sold on April 14, 1977 (page 14353).

to said fund in the nature of profits from investments or interests or rentals or anything above the corpus shall be used to assist needy and worthy students of the University of Oklahoma with preference being given to students who are residents of Logan County, Oklahoma. No restrictions are placed on this gift, devise and bequest, but it is the intent that the corpus be held intact. Real property may be sold, conveyed, leased, or otherwise disposed of, and the proceeds invested and reinvested, and the personal property and securities and other assets may, likewise, be handled in any way that is deemed best, bearing in mind an effort to perpetually keep the corpus intact and expending the increase, income, and profits for needy and deserving students of the University of Oklahoma. It being my desire to help as many students acquire an education as possible."

An account has been established as designated in the will and all cash and income from the properties and oil and gas leases are being deposited in the account.

This was reported for information. No action was required.

b. The Lieutenant William Johnson Scott Scholarship Fund

Partial distribution of the Roxie Scott estate in the form of stocks with a market value of \$292,370 has been received from the Commerce Bank of Kansas City. Other assets are cash, other investments in securities, and the following real property:

	<u>Appraisal for Estate Purposes</u>
205 acres Osage County, Oklahoma Section 22-T20N-R10E, E/2 NE/4, N/2 SW/4 SE/4, N/2 SW/4 SW/4 SE/4, N/2 SE/4 SE/4	\$92,250.00
160 acres Osage County, Oklahoma, Section 23-T20N-R10E, SW/4	72,000.00
9.15 acres Osage County, Oklahoma, Section 34-T20N-R10E, Lot 1	2,510.49
120 acres Osage County, Oklahoma, Section 34-T20N-R10E, E/2 NE/4 NE/4 SE/4	32,924.49
89.35 acres Osage County, Oklahoma, Section 35-T20N-R10E, Lot 4, SW/4 NW/4, NW/4 SW/4	24,515.02
30.46 acres Osage County, Oklahoma, Section 10-T21N-R12E, Lot 4	30,500.00

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1.72916 Osage Indian Headright Interest, Annuity No. 3439 (represents share of income derived from mineral and surface estate located in Osage County, Oklahoma and held in Trust by the U.S. Government for the benefit of the Osage Indian Tribe, their heirs, devisees and legatees.)	90,262.15
Total Real Estate	<u>\$344,962.15</u>

613.96 acres

The total value of the bequest from the Roxie Scott estate, based on figures taken from the estate tax return, will be approximately \$886,600.

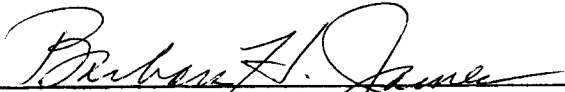
The will of Roxie Scott provides that a scholarship fund be established as an endowment to exist in perpetuity in memory of William Johnson Scott, her foster son. The scholarship fund is to be held intact as an endowment and the net earnings therefrom used to help "worthy boys who are citizens of the United States of America, born in and residing in the United States, to attend the University of Oklahoma and said beneficiaries are to be selected as provided by the President of the University and the Board of Regents, having in mind the choosing of worthy boys who are or appear to be capable of obtaining a good education and who have the elements of character such as are likely to make for useful citizenship. In the selection of such boys, I desire that preference be given to worthy descendents of the Osage Tribe of Indians".

The will further provides that students assisted should be unmarried males in need of financial aid up to a maximum of \$1,000 per school year and that the scholarships are renewable at the discretion of the trustees.

The trustees of the fund are the President of the University and the Board of Regents of the University of Oklahoma.

Following the final distribution of the estate, a recommendation will be submitted to the Regents pertaining to the procedures for the scholarship fund.

There being no further business, the meeting adjourned at 11:10 a.m.


Barbara H. James
Executive Secretary of the Board of Regents

Others present at all or part of the meeting:

Mr. Rod Durrell, Leo Oppenheim & Co.
Professor Junetta Davis
Professor Anthony Lis, Secretary, Norman Campus Faculty Senate

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Mr. William H. Jordan, Assistant to the Vice President for Administration
and Finance and Risk Manager
Mr. Earl Whitman, University Purchasing Director
Mr. David Walters, Assistant Provost, Health Sciences Center
Mr. Arthur Tuttle, University Architect
Mr. Jack Stout, Associate Vice President for University Community
Mr. Joe Flowers, Director of Information Services, Health Sciences Center
Ms. Linda Cavanaugh, KTVY
Ms. Bella Shaw, KTVY
Ms. Jan Meadows, Oklahoma City Times
Mr. Jim Bross, Norman Transcript
Mr. Andy Rieger, The Oklahoma Daily
Mr. John Heffner, The Oklahoma Daily
Ms. Donna Murphy, Assistant Director of Media Information for News Services
Mr. Mike Treps, Director of Media Information
Mr. Dave Smeal, Assistant Director, Media Information Broadcast Services