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MARCH 10, 1977

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MINUTES OF THE ANNUAL MEETING  
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
MARCH 10, 1977

The annual meeting of the Board of Regents of the University of Oklahoma was held in Dining Room 5 of the Oklahoma Memorial Union, on the Norman Campus of the University of Oklahoma on Thursday, March 10, 1977, beginning at 10:35 a.m.

The following were present: Regent Mack M. Braly, President of the Board, presiding; Regents Thomas R. Brett, Bob G. Mitchell, M.D., K. D. Bailey, Richard A. Bell, Dee A. Replogle, Jr., and Charles E. Engleman.

The following were also present: Dr. Paul F. Sharp, President of the University; Provosts Uehling and Thurman; Vice Presidents Dean, Morris, Nordby, and White; Mr. Joseph C. Ray, Executive Assistant to the President; Dr. Thomas H. Tucker, University Chief Counsel; Mr. R. Boyd Gunning, University Trust Officer; and Mrs. Barbara H. James, Executive Secretary of the Board of Regents.

The minutes of the regular meeting held on February 10, 1977, were approved as printed and distributed prior to the meeting on the following affirmative vote: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman.

The minutes of the special meeting held on February 21, 1977, were approved as printed and distributed prior to the meeting on the following affirmative vote: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman.

The first order of business was the election of officers of the Board for 1977-78.

Regent Engleman nominated Mr. Thomas R. Brett for the office of President of the Board of Regents. Regent Replogle moved the nominations cease and Mr. Brett be elected by acclamation. The following voted yes on the motion: Regents Braly, Mitchell, Bailey, Bell, Replogle, and Engleman. Regent Brett abstained. The Chair declared Mr. Brett elected President of the Board.

Regent Replogle nominated Regent Mitchell for the office of Vice President of the Board. Regent Bell moved the nominations cease and Regent Mitchell be elected by acclamation. The following voted yes on the motion: Regents Braly, Brett, Bailey, Bell, Replogle, and Engleman. Regent Mitchell abstained. The Chair declared Dr. Mitchell elected Vice President of the Board.

Regent Brett moved that Mrs. Barbara H. James be re-elected Executive Secretary of the Board. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared Mrs. James re-elected Executive Secretary of the Board.

President Sharp expressed appreciation on behalf of the University community for Regent Braly's dedication, energies and the excitement he has brought to the University. He thanked Mr. Braly for the time that he has devoted to this institution.

President Sharp thanked the Regents again for the seven week leave. He also thanked Dr. Uehling for her service as Acting President during his absence and expressed appreciation for her abilities and dedication to a task she didn't ask for but performed with distinction. He then reported on some of his experiences on his leave, particularly his interest in the Australian universities and the impact American administrative theory and practice has had on them.

Regent Brett commented on the impact Regent Braly has had on this institution. He said he has had a genuine attitude of wanting to make this a better place than when he first arrived and Regent Brett believes it is a better place because of Regent Braly's tenure on this Board. On behalf of the Board he thanked him for his service.

Regent Braly said this has been a very rewarding period in his life, but he believes he gained a lot more in this experience than he was able to contribute. He said he will miss the associations and friendships that have been developed.

Regent Brett presented the following Facilities Planning Committee report:

College of Nursing Building Change Order

Regent Brett said the following information pertaining to this change order was presented to the Facilities Planning Committee at the meeting yesterday:

In order to extend and to adapt the original site plan for the College of Nursing Building to meet a number of new conditions and requirements that are related to (1) the closing and removal of Park Place (street) along the north side of the project site, (2) a request from the Oklahoma Urban Renewal Authority to relocate the service drive southward to avoid a traffic conflict near the intersection of Stonewall Avenue and Northeast Tenth Street, (3) the decision to develop student and staff parking northeast of the project area and, (4) current plans for the development of adjacent sites for future structures, it is necessary to complete the work covered by Change Order Proposal Number 49 for the College of Nursing Building.

Items of work included in the change order proposal:

1. Add 4,244 square feet of sidewalks.
2. Substitute 8" concrete paving for asphalt paving in service drive and service vehicle parking area to reduce maintenance cost.

3. Enlarge the paved parking area for service vehicles by 5,245 square feet.
4. Relocate and extend the service driveway to comply with a request from the Oklahoma City Urban Renewal Authority.
5. Extend concrete curbs by 300 linear feet.
6. Construct retaining walls in several locations along the west and south sides of the building.
7. Construct a brick wall enclosure around the Dempster Dumpster pad.
8. Extend the sprinkler system to cover an additional area of approximately 40,000 square feet and to provide 40 additional stub-outs to permit future extensions of the system to support the plants and trees included in the landscape plan.
9. Extend the area to receive topsoil and grass by approximately 41,000 square feet.
10. Extend the storm drainage system.
11. Add to the basic outdoor lighting system in the area adjacent to the service parking.

The additional cost of this work is \$83,587. Funds for these changes are available from the project budget. Most, if not all, of the items of work included in the proposal will qualify for DHEW grant funds.

President Sharp recommended that Change Order Proposal Number 49 for additional work on the College of Nursing Building project with a cost of \$83,587 be approved.

Regent Brett said the Committee concurs in President Sharp's recommendation and he moved approval. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion unanimously approved.

#### Oil and Gas Lease

Regent Brett said the Committee also considered the possibility of advertising for sale of oil and gas lease all of the Regents' interest in and to the oil and gas lying in and under the following described tract of land:

An undivided one-half interest in the NE/4 of Section 32,  
Township 17 North, Range 4 West of the Indian Meridian,  
Logan County, Oklahoma

The Committee recommends, and Regent Brett so moved, that the administration be authorized to advertise for a two-year lease on the above property with 3/16 royalty and the other conditions usually included in the University's advertisements for oil and gas lease.

The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried unanimously.

Regent Engleman said the Student Affairs Committee recommends, and he moved approval of the following modification of the policy concerning responsibilities of the athletic team physician (pp. 1560, 5193, and 14153):

Whenever in the judgement of the athletic team physician a prospective athlete should not be certified to participate in intercollegiate athletics for medical reasons, the prospective athlete may on request appeal that decision to a consulting specialist, chosen from an approved list which shall be provided by the team physician. There shall be at least one approved consultant from each of the following areas: internal medicine, urology, orthopedics, neurology, ophthalmology, and ear-nose-and-throat. In cases of differing opinions between the team physician and the consultant, the consultant's opinion will be followed and shall be final.

The approved list of consultants shall be on file in the Office of the President.

In cases of an athlete permitted to play with a physical anomaly, the administration may require an appropriate parental-athlete waiver.

The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Replogle, and Engleman. Regent Bell abstained. The Chair declared the motion carried.

## B. The Health Sciences Center

### II. Academic

#### a. Personnel Actions

##### APPOINTMENTS:

Ralph Daniels, Ph.D., Dean, Graduate College, Health Sciences Center, Professor of Pharmacy with tenure, Director, Office of Research Administration, \$37,500 for 12 months, July 1, 1977. 1977-78 Budget.

Franklin Stirling Nelson, M.D., Clinical Associate Professor of Surgery, Tulsa, without remuneration, February 1, 1977.

Vernon Sisney, Ph.D., reappointed Clinical Associate Professor of Psychiatry and Behavioral Sciences, without remuneration, January 1, 1977.

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Annette Reed Colen Bailey, Clinical Assistant Professor of Nursing, without remuneration, March 1, 1977.

Linda C. deWolfe, Adjunct Assistant Professor of Nursing, without remuneration, March 1, 1977.

M. Jane Downing, Clinical Assistant Professor of Nursing, without remuneration, March 1, 1977.

Charlotte Louise Ellison, Clinical Assistant Professor of Nursing, without remuneration, March 1, 1977.

Carole Jean Farris, Clinical Assistant Professor of Nursing, without remuneration, March 1, 1977.

Betty Jo Flood, Clinical Assistant Professor of Nursing, without remuneration, March 1, 1977.

Mary Therese Shea, Adjunct Assistant Professor of Nursing, without remuneration, March 1, 1977.

Lorette LaPlant Thompson, Clinical Assistant Professor of Nursing, without remuneration, March 1, 1977.

Larry Michael Prater, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, without remuneration, February 1, 1977.

Paul Leonard Yurko, Assistant Professor of Radiologic Technology, annual salary rate of \$20,000 for 12 months, March 1, 1977 through June 30, 1977. Paid from grant C1211301.

Carl Richard Powell, Special Instructor in Cardiorespiratory Science, without remuneration, February 1, 1977.

Gloria Ann Bozarth, Instructor in Communication Disorders, without remuneration, January 1, 1977.

Jeanie Butchee Guhl, Instructor in Communication Disorders, annual salary rate of \$13,000 for 12 months, February 21, 1977 through June 30, 1977. Budget page 191, position 0047.

Kathleen Irvin Morgan, Instructor in Communication Disorders, annual salary rate of \$13,000 for 12 months, February 1, 1977 through June 30, 1977. Budget page 191, position 0022.

Anita Louise Nance, Instructor in Communication Disorders, without remuneration, January 1, 1977.

John Douglas Bruner, Clinical Instructor in Dental Services Administration, Division of Community Dentistry, salary rate of \$4,000 for 5 months, .20 time, February 1, 1977 through June 30, 1977. Paid from grant C1213302.

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Otho Whiteneck, II, D.D.S., Clinical Instructor in Dental Services Administration, Division of Community Dentistry, salary rate of \$600 for 6 months, .01 time, January 1, 1977 through June 30, 1977.

Carol L. Winter Comp, Clinical Instructor in Nursing, without remuneration, March 1, 1977.

David Craig Mier, D.D.S., Clinical Instructor in Operative Dentistry, Division of Restorative Dentistry, salary rate of \$1,750 for 5 months, .20 time, February 1, 1977 through June 30, 1977. Budget page 25, position 0067.

Sandra Stanley Heatherley, Adjunct Instructor in Pathology, without remuneration, February 1, 1977.

James Anthony Borek, Special Instructor in Radiologic Technology, without remuneration, March 1, 1977.

Jerry Wayne Smith, D.D.S., Preceptor, Department of Pedodontics, Division of Developmental Dentistry, without remuneration, March 1, 1977.



NAME	TITLES	FTE INCOME	GUARANTEED BASE SALARY		PPP EARNINGS POTENTIAL	EFFECTIVE DATE	REMARKS
		CELLING	TENURED	NON-TENURED			
APPOINTMENTS:							
James E. Lewis, Ph.D.	Acting Dean, University of Oklahoma Tulsa Medical College	\$50,000		\$45,000	\$ 5,000	3-2-77 thru 6-30-77	
Roger C. Good, M.D.	Professor and Chair of Family Practice, Tulsa	85,000		50,000	35,000	7-1-77 thru 6-30-78	
Edward Randolph Eichner M.D.	Professor of Medicine with tenure, Clinical Professor of Pathology	74,650	43,500		31,150	6-1-77	
Dutta, Seshachalar, Ph.D.	Associate Professor of Research Pediatrics, Adjunct Associate Professor of Biochemistry and Molecular Biology	18,000		18,000	-0-	10-1-76 thru 6-30-77	Correction of original papers
Stanley Dwight Kosanke, Ph.D.	Assistant Professor of Pathology	31,000		29,500	1,500	6-1-77 thru 6-30-78	
CHANGE:							
A. Aniece Yunice, Ph.D.	Adjunct Assistant Professor of Physiology and Biophysics; title of Assistant Professor of Research Medicine changed to Adjunct Assist- ant Professor of Research Medicine		FROM: WITHOUT REMUNERATION TO: 43,900	29,168	14,732	2-1-77 thru 6-30-77	

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CHANGES:

Bryce Allen Baggett, title changed from Visiting Lecturer in Medical Sciences to Visiting Lecturer in Family Practice and Community Medicine and Dentistry, College of Medicine, February 1, 1977.

Donald W. Bobek, Clinical Associate in Surgery; given additional title of Clinical Associate Professor of Surgery, Tulsa, February 1, 1977.

Mark A. Everett, Professor and Head of Dermatology, Adjunct Professor of Pathology; given additional title of Adjunct Professor of Anatomical Sciences, February 1, 1977.

W. Dean Hidy, Clinical Associate in Surgery; given additional title of Clinical Associate Professor of Surgery, Tulsa, February 1, 1977.

Edward W. Jenkins, Clinical Associate in Surgery; given additional title of Clinical Associate Professor of Surgery, Tulsa, February 1, 1977.

Kenneth Edward Kelsay, Adjunct Assistant Professor of Allied Health Education; title of Visiting Lecturer in Medical Sciences changed to Visiting Lecturer in Family Practice and Community Medicine and Dentistry, College of Medicine, February 1, 1977.

Steven Landgarten, Clinical Assistant Professor of Medicine, Tulsa, without remuneration; Steven Landgarten, M.D., Inc. contracted with to provide certain services for \$10,000 for the period March 1, 1977 through June 30, 1977.

Joseph C. Lee, Professor and Head of Anatomical Sciences; given additional title of Adjunct Professor of Dermatology, February 1, 1977.

Bill P. Loughridge, title changed from Clinical Instructor in Surgery, Tulsa, to Clinical Associate Professor of Surgery, Tulsa, February 1, 1977.

Carol Therese McCoy, Adjunct Assistant Professor of Clinical Laboratory Sciences; given additional title of Adjunct Instructor in Pathology, February 1, 1977.

Lester I. Nienhuis, Clinical Associate in Surgery; given additional title of Clinical Associate Professor of Surgery, Tulsa, February 1, 1977.

Dorothy Lee Rybka, Associate Professor of Clinical Laboratory Sciences; given additional title of Adjunct Instructor in Pathology, February 1, 1977.

Richard F. Tenney, title changed from Clinical Instructor in Surgery, Tulsa, to Clinical Associate Professor of Surgery, Tulsa, February 1, 1977.

Edwin Lee Wilson, Jr., Clinical Instructor in Occlusion, salary rate changed from \$2,625 for 5 months, .30 time, to \$3,500 for 5 months, .40 time, February 1, 1977 through June 30, 1977.

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TERMINATIONS:

Larry Newell Ayers, Assistant Professor of Medicine, February 12, 1977. Going into private practice.

Joseph F. Glass, Visiting Lecturer in Medical Sciences, February 2, 1977.

Carmon C. Harris, Visiting Lecturer in Medical Sciences, February 2, 1977.

Sompong Kraikitpanitch, Clinical Assistant Professor of Medicine, July 1, 1976.

David A. Kroll, Visiting Lecturer in Medical Sciences, February 2, 1977.

Lindel Wayne Porter, Adjunct Assistant Professor of Cardiorespiratory Science, February 2, 1977.

Gary Franklin Strebel, Clinical Assistant in Gynecology and Obstetrics, January 2, 1977.

Stephen Edward Weinberg, Clinical Assistant in Medicine, February 2, 1977.

Carole June Wink, Instructor in Allied Health Education, January 1, 1977.

President Sharp recommended approval of the personnel actions listed above.

Regent Brett moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

President Sharp reported the death of F. Redding Hood, Associate Professor Emeritus of Medicine, on January 17, 1977.

III. Finance and Management

a. Non-Academic Personnel Actions

CHANGES:

Stephanie A. Peters, title changed from Auditor III, Office of Internal Audits, to Clinic Manager, Radiological Sciences, March 1, 1977. Managerial Staff. Paid from grant C2300204.

George Starnes, title changed from Receiving Clerk to Manager, Dental Control Materials, salary increased from \$7,592 to rate of \$10,500 for 12 months, February 1, 1977. Managerial Staff. Budget, page 58, position 003.

RESIGNATION:

Patricia D. Fowler, Interim Director, Media and Educational Materials, April 14, 1977.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

b. College of Pharmacy Professional Practice Plan

President Sharp presented the proposed Professional Practice Plan for the College of Pharmacy as follows:

I. Preamble

The Faculty of the College of Pharmacy is composed of professionals with diverse backgrounds and specialties, each uniquely qualified to contribute to the health care delivery process and thus ultimately improve the level of patient care. Faculty may be involved in the delivery of professional services and this may manifest itself as direct patient care, consultation and/or education of patients and professionals.

The Professional Practice Plan of the College of Pharmacy is a formal grouping of all Geographic Full-time Faculty (see section 3.5 Faculty Handbook) to render service to patients and/or specialized consultative services for a fee under a College of Pharmacy coordinated or private practice arrangement.

The Professional Practice Plan shall be governed by the following principles and policies:

1. When members of the Faculty deliver specialized personal consultative services or patient care, these Faculty members by their personal efforts and presence enhance the stature and reputation of the College of Pharmacy and the Health Sciences Center.
2. A reasonable degree of active involvement of the Faculty in the delivery of health care services is necessary to provide role-models for students, demonstrate the educational goals of the College of Pharmacy, and maintain professional skills. This contributes to the educational mission of the College of Pharmacy, including the research component of education.
3. There must be upper limits to the time spent and income derived from personal services so that the primary goals of quality education, patient care, and research are achieved with a fair mixture of professional capabilities and financial awareness.
4. Active participation in health care delivery requires of the participant a significant commitment in terms of energy, emotional dedication, time, and the assumption of personal liabilities in addition to those assumed in carrying out academic programs.
5. University fringe benefits shall be computed on the basis that the guaranteed base salary is the only compensation which is paid by the University

to members of the Geographic Full-time Faculty as employees. Amounts paid toward the difference between the guaranteed base and the full-time equivalent salary compensate Faculty members for their professional private practice activities. Such amounts are to be excluded in the calculation of University fringe benefits.

6. Adherence to this policy, as with all Regents' policies, is a condition of employment for full-time Faculty of the College of Pharmacy of the University of Oklahoma Health Sciences Center. Under this policy, as in all University matters, the members of the College of Pharmacy are responsible to his/her Dean and the Dean through the Provost to the President.

## II. Objectives

1. To improve the patient care and consultative resources of the Health Sciences Center for the benefit of the public health.
2. To conduct discussions, seminars or workshops under the sponsorship of the College for the purpose of exchanging information and furthering the state of art of the profession.
3. To provide exemplary patient care and consultative models to meet the educational, research, and service goals of the College of Pharmacy.
4. To enhance recruitment and retention of highly qualified faculty by providing a source of funds with which to supplement income.
5. To provide incentives to the Faculty to engage in the practice of their professions. To maintain and improve professional skills, and to enhance Faculty scholarship.
6. To define rules governing the amount of time that shall be devoted to patient care and/or consultation for extra remuneration.
7. To provide a uniform procedure by which to account for the total income received by each member of the Geographic Full-time Faculty of the College of Pharmacy as remuneration for all academic and patient care services.
8. To provide a uniform procedure by which to account for all contributions made by the Faculty from professional income to College of Pharmacy operations.
9. To provide reporting and auditing of all monies received and disbursed as a result of the contributions of the Geographic Full-time Faculty.
10. To provide basic financial data which can be made available and visible to all who have a legal right to examine such information.
11. To establish not only income potential but also income limits so that an individual's primary interests and objectives in teaching, training, administration and research will be balanced by a reasonable amount of time devoted to patient care and/or consultation.

12. To ensure effective control and administration by the University of Oklahoma and the College of Pharmacy of all monies received and disbursed.

### III. Definition of Terms

#### 1. Membership

- a. Those members of the Faculty of the University of Oklahoma College of Pharmacy who hold a Geographic Full-time appointment in the College of Pharmacy will have the right to participate and vote in the Professional Practice Plan. A Geographic Full-time Faculty member is an individual with an unmodified title whose duties and professional expertise are obligated 100% of the time to institutions within the Health Sciences Center.
- b. All members of the Faculty of the University of Oklahoma must be appointed members of the Faculty as individuals and they must exercise their professional capabilities under this policy as individuals. The University will not recognize individual or departmental corporations.

#### 2. Guaranteed Base

This is the total salary contractually guaranteed by the University and its affiliated institutions in the Health Sciences Center.

#### 3. Full-Time Equivalent Salary

This is the annual negotiated salary figure approved by the Board of Regents of the University of Oklahoma which represents the value of the individual Faculty member's academic and professional services on a full-time basis and upon which an hourly or other charge for professional services may be based.

#### 4. Maximum Professional Earnings Potential

This is the difference between the guaranteed base and full-time equivalent salary (the difference between III., 3., and III., 2., above).

That income that is generated by those activities of the individual which are not compensated by the guaranteed base.

### IV. Operational Procedures

1. The full-time equivalent salary will be developed and reviewed annually for each faculty member by the Dean of the College of Pharmacy and recommended for approval to the President and the Board of Regents of the University of Oklahoma. It will be achieved, if at all, by the addition of generated income to the guaranteed base.
2. To assure the successful performance of the College's assigned tasks, members of the plan shall not engage in consultation or other outside professional

activity which will result in their being diverted from their normally assigned duties more than 20% of the time. Should the College of Pharmacy feel that it is in the interest of the College that an exception be made and that the other members of the College can and will assume additional responsibilities, exceptions can be made. But in no event will an exception be made, nor any individual be absent from the campus more than a week at a time without the prior approval of the Dean.

3. The yearly income for each member from the Plan shall not exceed his/her annual base salary.

#### Sources of Generated Income

4. All sources of generated income including, but not limited to, the following:
  - a. Patient care fees wherever earned by the Faculty member.
  - b. Professional consultation
  - c. Honoraria
  - d. Continuing education fees

All to be treated herein as earned by those activities of the individual which are not compensated by the guaranteed base.

#### Income Exclusions

5.
  - a. Prizes and awards
  - b. Faculty members interests in:
    1. Royalties
    2. Copyrights
    3. Patent Rights
  - c. Non-Professional Income
  - d. Compensation received as a result of military leave.
  - e. Income earned during leave without pay.

#### Disposition of Gross Generated Income

6. Generated income described above will be deposited daily in the University of Oklahoma Health Sciences Center clearing account. It will be transferred monthly into the Special Agency Account of the University of Oklahoma Health Sciences Center and allocated to the College of Pharmacy account. Distribution of these funds will be in the order listed below.

- a. 1. Direct and indirect costs of the College incurred in operating under the Practice Plan including the costs of all or part of the time of personnel within the College hired or assigned to assist in the management and handling of Practice Plan business including billing and collecting and the cost of supplies and equipment used by them as well as, the cost of materials bought and sold or rent paid for space or equipment needed for the generation of income.\*
2. The operating of any business requires the maintenance of some reserve. There must be, for example, some funds on hand to pay for the preparation of materials before a seminar or workshop is given and before income is generated. Adequate reserves shall therefore, be established and maintained to ensure the smooth ongoing operation of each of the College's income producing activities under this Plan.
- b. Ten percent of the remaining balance after a. above has been paid will be paid to the Dean's Fund.\*
- c. To that individual Faculty member or group within the College of Pharmacy, to the extent that the individual Faculty member or Faculty members of the group have contributed to the generation of income, until any difference between guaranteed base and the full-time equivalent salary is equaled; and thereafter
- d. Expenditures for major items, and the maintenance of an equipment reserve for the College of Pharmacy, may be paid from the account upon recommendation of the Dean of the College; and thereafter
- e. The balance will be retained in the College of Pharmacy account to pay for the various acceptable expenditures as outlined below.

Acceptable Categories of Expenditures by the College of Pharmacy include:

1. Visiting consultants and lecturers at the Health Sciences Center.
2. Expenses directly related to Faculty and Staff recruitment.
3. Students . . . scholarships, stipends, and tuitions.
4. Personnel training courses and attendance at professional and educational meetings.

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\*Prior to July 1, 1978, unless demonstrable costs accrue to the College of Pharmacy in the generation of the income, income derived from Honoraria paid from sources outside Oklahoma and Professional Consultation paid by institutions not with the Health Sciences Center shall be exempt from the provisions of a., 1., and b.



5. Maintenance of laboratories and equipment.
6. Office and administrative expenses.
7. Other expenses incurred in support of the College of Pharmacy teaching, research, and professional service, including salaries.
8. Professional dues.
9. Other College of Pharmacy business expenses directly related to generation of professional fees. Since funds for which the University acts as custodian are comingled with public funds, all expenditures from such funds must be treated as public expenditures. Public Policy requires that public monies be expended for public and not private purposes. University administration in consultation with the Professional Practice Committee, will develop and publish guidelines consistent with Public Policy.

#### Billing, Collecting, Accounting, Disbursements, and Auditing

7. a. The Special Agency Account of the University of Oklahoma Health Sciences Center is the only authorized depository. Billing procedures for patient care shall be carried out in the College of Pharmacy, but collections must be deposited in the Special Agency Account on a daily basis as noted above. Fees relating to professional consultation, honoraria, and the like which are received directly by the individual Faculty member shall be deposited by the College of Pharmacy at the earliest feasible time after receipt. Each faculty member holding an appointment in more than one College at the University of Oklahoma shall have for purposes of this Plan, a primary college or department responsible for depositing and monitoring generated income. Faculty members holding joint appointments in the College of Pharmacy and in some other College shall participate in the Plan of the College which has primary responsibility for their promotion and tenure as defined in Section 3.5.4, of the Faculty Handbook.
- b. All accounts will be handled in accordance with standard accounting principles of the Statutes of the State of Oklahoma, and the Policies of the Regents of the University of Oklahoma, as they apply to Special Agency Accounts. All funds for educational and general purposes will be transferred to the Revolving Fund before being expended.

#### V. Governance of the Professional Practice Plan

1. The Professional Practice Committee of the College of Pharmacy

##### Composition

The Professional Practice Committee shall consist of: three (3) members elected for staggered three-year terms from the participating membership. No elected member shall serve more than two consecutive three-year terms.

Meetings and Quorum

The Professional Practice Committee shall meet with the Dean at least once every quarter or upon call of the Dean. A quorum shall consist of not less than two (2) committee persons.

Duties

The Professional Practice Committee shall be charged with the responsibility of advising the Dean regarding the administration of the Professional Practice Plan on behalf of the College of Pharmacy. The University administration including the accounting and legal departments are available to assist the Committee as needed. In addition, the Professional Practice Committee may obtain, at its expense, the advice of legal counsel, accountants, consultants, and others as required. It is expressly understood, however, that only the University legal counsel may prepare legal documents and represent the University and its constituent parts in its external affairs.

VI. Annual Meeting of Members

Annually, at a time to be determined by the Professional Practice Committee, there shall be a meeting of the full membership of the Professional Practice Plan at which time an Annual Report of the Professional Practice Plan shall be given by the Professional Practice Committee to the Faculty. In addition, elections will be held for members of the Professional Practice Committee. Special meetings may be called upon request of the Professional Practice Committee. The Annual Report shall contain a record of funds generated and disbursed retaining confidentiality of source of income and amount of income generated by or disbursed to, each individual Faculty member.

VII. Accountability

a. The Faculty

Intentional withholding or misrepresentation in reports of income and/or time spent under this Plan shall constitute grounds for disciplinary action under provisions of Section 3.8 of the Faculty Handbook. Appeals procedures shall be the same as those outlined in Section 3.8 and/or 3.9 of that document.

Each Faculty member who participates in the Plan shall be informed in writing at the beginning of each fiscal year of his guaranteed annual base and full-time equivalent salary. The guaranteed annual base obviously cannot be accurately set without the Faculty member's full disclosure of salary paid by affiliated institutions.

b. The Dean

If this policy is to achieve its objectives the income producing activities of the College must be well managed. Anything less than sound management will hinder the College's growth and development

and damage the potential for Faculty income. It is important that everyone understand who is responsible. The Dean is charged with the responsibility of managing the business affairs of the College including its income generating activities. At the same time the Faculty has a great interest in the College's development and in their own incomes. The advice of the Practice Plan Committee should be carefully weighed by the Dean.

The Practice Plan Committee cannot advise however, without sound data nor can the Faculty evaluate the performance of management or of the Practice Plan Committee without information. It shall, therefore, be the duty of the Dean in addition to conferring regarding policy and direction to confer regularly with the Practice Plan Committee regarding the costs associated with the operation of the College's income producing activities, and at least once each year review with the whole membership the costs of the Plan deducted under Operation Procedures 6. a.1. This review should break down the costs in a manner that will reasonably enable the membership to evaluate the performance of the Plan's management. The Dean shall at the same time report on the status of reserves held in support of the College's various income producing activities and shall explain the reason for the maintenance of these reserves under 6. a.2. In addition, the Dean shall report on the balance in, and uses made of and to be made of, the Dean's Fund created under this policy.

The Dean shall also respond to questions posed by the members at the annual meeting, address the membership on the state of the College generally and make specific recommendations as to how the membership can improve the programs or assist in improving the management of the College's income producing activities.

#### VIII. Miscellaneous Provisions

##### Policy Amendments

The policy for operation and governance of the Professional Practice Plan may be amended from time to time in any particular by the Regents of the University of Oklahoma.

Proposed amendments will be submitted to the Professional Practice Committee for advice or comment. In addition, amendments to the policy may be proposed or initiated for the consideration of the Regents by:

1. Petition by greater than 1/3 of the members followed by
2. Presentation by the Professional Practice Committee with recommendation to the full membership, and requiring
3. Ratification by 2/3 of the full membership forwarding the proposed amendment through the Dean of the College of Pharmacy, Provost, Health Sciences Center, to the

President for approval for submission to the Board of Regents of the University of Oklahoma.

The plan has been approved by the faculty of the College of Pharmacy, the Dean, and the Health Sciences Provost.

President Sharp recommended approval of the Professional Practice Plan for the College of Pharmacy, effective immediately.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

c. Auditor for 1976-77

At the request of the University, Touche Ross & Co. has submitted a proposal to audit the accounts and express an opinion on the financial statements of the University of Oklahoma Health Sciences Center for the year ended June 30, 1977.

Their proposal indicates the purpose of their engagement will be to examine the Center's financial statement for the year ended June 30, 1977 and evaluate the fairness of presentation of the statements in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year. Their examination will be conducted in accordance with generally accepted auditing standards which will include a review of the system of internal control and tests of transactions to the extent they believe necessary. Accordingly, it will not include a detailed audit of transactions to the extent which would be required if intended to disclose defalcations or other irregularities although their discovery may result.

The Touche Ross examination will include an information section with financial statements of the Steam and Chilled Water Plant. They will also submit as a normal part of their examination, a letter of recommendations including comments on deficiencies they may have observed in internal controls, and possible ways to improve the efficiency of the operation. It is their practice to discuss their comments on such matters with the appropriate level of management.

Assistance to be supplied by University personnel includes: (1) the preparation of schedules, analysis, and accrual basis trial balances to be completed by July 31, 1977 and, (2) two members of the internal audit section throughout the course of the audit.

Touche Ross & Co. estimates their total fees for performing this service to be \$42,000. This is an increase of \$2,000 over the maximum to be charged for the 1975-76 audit.

President Sharp recommended that Touche Ross & Co. be employed to perform the audit for the Health Sciences Center for the year ended June 30, 1977 in accordance with the above proposal.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

President Sharp commented that as a result of the discussions at the Budget Committee meeting yesterday he understands the administration is under instructions to present a list of auditors to the Regents next year with the thought that the external auditors might be changed. After considerable discussion it was agreed that information should be presented to the Regents at the January meeting that would allow the Board to explore the options that are available with regard to changing auditors, that it is not absolutely predetermined that a change would be made, but that the Regents would be able to measure the benefits of a change against the costs involved and reach a decision.

#### d. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Health Sciences Center for February, 1977, as well as a list of all contracts executed during the same period of time on proposals previously reported, was included in the agenda for this meeting.

President Sharp recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

### V. Operations and Physical Plant

#### a. Purchase of Heating/Cooling System

The Basic Sciences Building was originally designed as a teaching and study area to be used 24 hours a day, 7 days a week. The designed operating concept of the building dictated that the heating and cooling systems would not be shut off except for routine maintenance; the control system was designed and installed based on those parameters. The system was also designed and installed prior to the energy shortage and no type of energy conservation controls were included.

In order to conserve energy, maintenance personnel have for the past few months attempted to shut off the air handling units that furnish heating and cooling when the building is not occupied (nights, weekends and holidays). With the existing control system, this turns out to be a very

difficult and hazardous operation, especially when outside temperatures radically change during the shut down time. Over the Christmas-New Years holiday period, a chilled water coil froze and broke; the coil will cost approximately \$3,000 to replace. If the unit had been properly controlled, this would not have happened.

Johnson Controls, Inc. was asked to present a proposal to change out the existing controls and install a system that will function properly to conserve utilities, protect the units, and reduce daily manpower requirements.

The total cost for the project is \$28,568. Johnson Controls has estimated projected annual savings to be approximately \$16,000 per year in steam, chilled water, electric and labor cost by installing this system. If these projections are accurate, the cost of the system would be recovered in 1.77 years. If the cost of replacing one or more coils due to freezing is considered, savings would be even greater.

The proposed control system interfaces directly with the Johnson T-6500 computer system at the Steam and Chilled Water Plant. There are numerous problems involved in the necessary interconnection between a vendor's control system (other than Johnson) versus utilizing the Johnson Control System, a compatible control panel with the Johnson T-6500 computer. Problems can arise both in the system and in determining which vendor is responsible when a malfunction occurs. In addition, HSC currently has a 15 year maintenance contract with Johnson Controls, Inc., which covers any part of the system connecting directly with the control panel. Some of the proposed system changes would already be covered by our current maintenance contract if the Johnson control panel was purchased.

Funds are available in account 92750090, Steam and Chilled Water Plant, Series 1975 Bond Issue, for the purchase of the proposed system.

Because of the numerous problems associated with the computer interface utilizing another vendor's control system versus the Johnson Central Panel, President Sharp recommended approval to enter into a contract with Johnson Controls, Inc. in the amount of \$28,568 for the change out and modification of the current control panel in the Basic Sciences Building.

Regent Mitchell moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

#### b. Report on Major Capital Improvements Projects

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

#### C. Academic (Norman Campus)

ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1977

PROJECTS UNDER CONSTRUCTION

Project	CMP Priority No.	Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
HEALTH SCIENCES CENTER								
College of Nursing Building	2	Murray, Jones, Murray	Harmon Construction Co.	10/16/75	07/04/77	<u>3,635,000</u> 3,742,148	88 %	Bond Funds Grant, DHEW
Corridor/Bridge	7	Wright & Selby	The Constructors Co., Inc.	03/20/76	11/23/76 01/22/77	<u>273,600</u> 279,020	52 %	Bond Funds Grant, DHEW
Health Sciences Library	1A	Binnicker Associates	J. J. Cook & Associates	04/30/76	07/29/78	<u>5,152,455</u> 5,256,134	38 %	Bond Funds Grant, DHEW Gifts
College of Nursing Building Elevator #3 and #4	--	Murray, Jones, Murray	Montgomery Elevator Co.	07/22/76	08/11/77	119,823	65 %	Bond Funds, Grant, DHEW
Steam and Chilled Water Plant, Phase III & IV, Project "J"	--	Carnahan, Thompson & Delano	Kay Engineering Company- Oklahoma	10/14/76	03/12/77	193,250	99 %	Revenue Bonds
Thrombosis-Coagulation Laboratory	--	A & E Services	OUHSC Site Support	--	01/15/77 03/15/77	55,000	85%	Grant

ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1977

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
HEALTH SCIENCES CENTER					
Health Sciences Library	18	A & E Services	--	411,381	Plans for the movable equipment are being prepared.
College of Pharmacy Building	4	A & E Services	--	3,915,000	An application requesting a Federal construction grant will be resubmitted.
Multi-Purpose Building	--	A & E Services	--	--	A feasibility study has been completed and is undergoing review.
Dental Clinics, Site Development	10	McCune & McCune	C12/13/73	288,125	Preliminary plans are being prepared.
Biomedical Sciences Building Site Development	7	Wright & Selby	C10/12/72	263,750	Inactive.
College of Health Building Auditorium Renovation	--	Locke, Wright & Foster	--	317,000	Inactive.



## I. Personnel Actions

## LEAVES OF ABSENCE:

Ruth Janice Donnell, Head, Catalog Department and Associate Professor of Bibliography, University Libraries, sabbatical leave of absence with full pay, March 1, 1977 through August 31, 1977. To complete index of the journal Books Abroad.

Billy G. Schumacher, Professor of Business Administration, leave of absence without pay for .46 time, September 1, 1976 through May 31, 1977. For research purposes.

Roger F. Huebner, Assistant Professor of Art, leave of absence without pay extended to September 1, 1977 through May 31, 1978. To serve as projects art director for Sanrio Film Corp. of America.

Ed F. Crim, Jr., Professor of Economics, sick leave of absence with pay, February 7, 1977 through May 31, 1977.

## APPOINTMENTS:

John Robert Leathers, J.D., Visiting Professor of Law, annual salary rate of \$25,500 for 9 months, September 1, 1977 through May 31, 1978. 1977-78 Budget.

Harold George Grasmick, Ph.D., Associate Professor of Sociology with tenure, annual salary rate of \$16,800 for 9 months, September 1, 1977. 1977-78 Budget.

John Asher Dunn, Ph.D., Assistant Professor of Anthropology, annual salary rate of \$14,000 for 9 months, September 1, 1977 through May 31, 1978. 1977-78 Budget.

John Hartwell Moore, Ph.D., Assistant Professor of Anthropology, annual salary rate of \$14,800 for 9 months, September 1, 1977 through May 31, 1978. 1977-78 Budget.

Gaye Lynn McNutt, Assistant Professor of Education, \$17,400 for 12 months, July 1, 1977 through June 30, 1978. 1977-78 Budget.

Theresa E. Foster, J.D., Assistant Professor of Law, annual salary rate of \$19,500 for 9 months, September 1, 1977 through May 31, 1978. 1977-78 Budget.

Charles Jesse Todd, J.D., Assistant Professor of Law, annual salary rate of \$20,500 for 9 months, September 1, 1977 through May 31, 1978. 1977-78 Budget.

David Hall, Lecturer, College of Law, salary rate of \$1,500 for 4½ months, .25 time, January 16, 1977 through May 31, 1977. Budget, page 283, position 900.

Rosalie May Grant, Visiting Lecturer in Physics and Education, salary rate of \$3,500 for 4½ months, .75 time, (½ time Education, ¼ time Physics), January 16, 1977 through May 31, 1977. Budget, \$2,500 page 90, position 900, \$1,000 page 151, position 900.

March 10, 1977

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CHANGES:

Thomas J. Wilbanks, Chairperson and Associate Professor of Geography; given additional title of Research Fellow, NSF Energy Systems Analysis, January 1, 1977 through June 30, 1977.  $\frac{1}{4}$  of salary for this period paid from 156-170, Energy Systems Analysis.

Lloyd J. Korhonen, Assistant Dean and Associate Professor of Education; given additional title of Teacher Aid Instructor, Teacher Corps, January 16, 1977 through May 31, 1977.  $\frac{1}{4}$  of salary for this period paid from 153-569, 10th Cycle Teacher Corps Program.

John E. Fagan, title changed from Acting Assistant Professor to Assistant Professor of Electrical Engineering, January 16, 1977 through May 31, 1977.

Samuel Arthur Friedman, Geologist IV, Geological Survey; given additional title of Adjunct Assistant Professor of Geology and Geophysics, without additional remuneration,  $4\frac{1}{2}$  months, January 16, 1977 through May 31, 1977.

Kenneth Sutherland Johnson, Geologist III, Geological Survey; given additional title of Adjunct Assistant Professor of Geology and Geophysics, without additional remuneration,  $4\frac{1}{2}$  months, January 16, 1977 through May 31, 1977.

Paula Englander-Golden, title changed from Acting Assistant Professor to Assistant Professor of Human Relations, March 1, 1977 through May 31, 1977.

Robert Alvin Fairbanks, Visiting Assistant Professor of Law, salary rate changed from \$18,000 for 9 months, full time, to \$9,000 for 9 months, .50 time, January 16, 1977 through May 31, 1977.

Ronald G. Stermer, Glassblower/Instructor in Chemistry; title of Glassblower in Physics and Astronomy deleted, February 16, 1977.

RESIGNATIONS:

Donald Lipski, Assistant Professor of Art, June 1, 1977. No reason given.

Dickie L. Hill, Assistant Professor of Health, Physical Education, and Recreation, August 1, 1977. To accept another position.

Gene S. Groves, Assistant Professor of Home Economics, June 1, 1977. To work in Interior Design professionally.

Michael I. Muiga, Assistant Professor of Modern Languages, February 23, 1977. To accept position in Brazil.

RETIREMENT:

Ralph E. Olson, Professor of Geography, July 1, 1977. Named Professor Emeritus of Geography.

President Sharp recommended approval of the personnel actions listed above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

President Sharp reported the following deaths:

Percy W. Buchanan, Professor Emeritus of History, on February 15, 1977.

Bernice Giltner Duncan, retired Associate Editor of Books Abroad and Assistant Professor Emeritus of Modern Languages, on February 4, 1977.

## II. Changes in Programs

The University of Oklahoma has submitted a request to the Oklahoma State Regents for Higher Education for approval of a change in the formal designation of our non-field designated Master's level degree in engineering from "Master of Science" to "Master of Science (Engineering)".

Since 1969, the non-field designated Master's level degree in Engineering has simply been entitled "Master of Science". Before that time, the degree had been "Master of Engineering". Obviously when the degree was changed from "Master of Engineering" to "Master of Science", the word "Engineering" was lost. At the time we did not think that this was a significant matter.

Since that time, however, it has been brought to our attention that many organizations such as the Federal Civil Service and the U.S. Postal Service differentiate between Master's level degrees in Engineering and Master's level programs in some other field. In most instances, it has been possible for us to help our students by providing supplemental documentation in correspondence to establish that the Master of Science degree is indeed an Engineering degree. Now that we are aware of this impact, it seems more appropriate to ask for an inclusion of the term Engineering so that the degree would read, "Master of Science (Engineering)" to eliminate any further confusion and problems.

We have not requested a change in the currently approved degree of "Master of Science (with designated field of Engineering)". It meets the need.

This was reported for information. No action was required.

President Sharp reported this change has been approved now by the State Regents to be effective with degrees granted for the 1977 spring semester.

## D. Finance and Management (Norman Campus)

### I. Non-Academic Personnel

## a. Educational and General, Agency Special, and Service Units

## APPOINTMENTS:

Gaybrielle Golsen, Assistant Athletic Ticket Manager, Athletic Department, salary rate of \$10,200 for 12 months, February 28, 1977. Managerial Staff. Athletic Department funds available.

Donnis Kay Graham, Medical Technologist, Goddard Health Center, salary rate of \$10,400 for 12 months, February 1, 1977. Professional Staff. Budget, page 435, position 13.

John Charles Langston, Assistant Director of School Relations, Prospective Student Information Program, salary rate of \$10,200 for 12 months, February 11, 1977. Managerial Staff. Budget, page 36, funds transferred from C Budget.

Stanley Dwight Praytor, Auditor II, Internal Auditing, salary rate of \$11,500 for 12 months, February 21, 1977. Professional Staff. Budget, page 9, position 8.

Duane L. Stucky, Director of Institutional Research and Planning, \$29,500 for 12 months, March 21, 1977. Administrative Officer.

Verna B. Zeiders, General Duty Nurse, Goddard Health Center, salary rate of \$10,400 for 12 months, March 7, 1977. Professional Staff. Budget, page 435, position 38.

## CHANGES:

Helen T. DeBolt, title changed from Coordinator of Publications, Law Center, to Assistant Director, Continuing Legal Education, salary increased from \$8,252, .75 time, to \$12,500 for 12 months, full time, July 1, 1976. Managerial Staff. Budget, page 287, position 2.

Robert Leon Ferrier, Jr., title changed from Assistant Director, Program Development, to Manager of Proposal Services, Office of Research Administration, February 1, 1977. Managerial Staff.

Lester D. Jensen, title changed from Pharmacy Intern to Pharmacist, Goddard Health Center, salary increased from \$10,000 to \$13,200 for 12 months, February 1, 1977. Professional Staff. Budget, page 435, position 12.

Sandra Lynn Pels, title changed from Auditor II to Auditor III, Internal Auditing, salary increased from \$11,300 to \$12,800 for 12 months, February 1, 1977. Budget, page 9, position 7.

Edith K. Ragland, Staff Psychologist, University Counseling Center, salary changed from \$11,200 for 12 months, full time, to rate of \$8,960 for 12 months, .80 time, February 1, 1977 through June 30, 1977.

## RESIGNATIONS:

Jeannie Osborn, General Duty Nurse, Goddard Health Center, February 24, 1977.

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Johnny P. Payne, Auditor III, Internal Auditing, February 2, 1977.

President Sharp recommended approval of the personnel actions listed above.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

b. Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENT:

Thomas Edward Mullins, Course Moderator, FAA Management Training School, salary rate of \$12,500 for 12 months, February 1, 1977 through September 30, 1977. Professional Staff. Paid from 157-211, FAA Management Training School.

RESIGNATIONS:

Gordon R. Jackson, Senior Course Moderator, FAA Management Training School, and Adjunct Instructor in Political Science, March 31, 1977.

Howard E. VanAuken, Project Specialist, Center for Economic and Management Research, January 24, 1977.

President Sharp recommended approval of the personnel actions listed above.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

II. Budgets

a. 1977 Summer Session Budget

The following summary of the proposed budget for the 1977 summer session was presented:

	<u>June</u>	<u>July</u>	<u>Total</u>
Amount Available	\$407,264.00	\$407,264.00	\$814,528.00
Proposed Budget	404,536.95	399,765.70	804,302.65
Balance*	2,727.05	7,498.30	10,225.35

\*This Balance does not reflect priorities of additional monies requested by the various Colleges.

	<u>June</u>	<u>July</u>	<u>Total</u>
ARTS AND SCIENCES	\$220,908.80	\$217,766.43	\$438,675.23
BUSINESS	42,657.84	42,657.84	85,315.68
EDUCATION	13,973.00	13,973.00	27,946.00
ENGINEERING	43,531.97	43,531.97	87,063.94
ENVIRONMENTAL DESIGN	8,650.00	8,650.00	17,300.00
FINE ARTS	54,320.89	52,658.67	106,979.56
PROVOST DIRECT	1,022.22	1,022.22	2,044.44
RESEARCH UNITS	17,116.67	17,150.01	34,266.68
INTERNATIONAL PROGRAM	2,355.56	2,355.56	4,711.12

In addition, the College of Law proposed summer budget is as follows:

Regular instruction	\$46,612.00
Enrichment	6,000.00
Admission by performance	11,068.00
Oxford	15,000.00
Total	<u>\$78,680.00</u>

In accordance with the action of the Regents at the December, 1973 meeting, personnel appointed to serve during the summer session do not require Regents' action as long as funds are included in this budget.

President Sharp recommended approval of the 1977 summer session budget as presented.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

## VI. Purchases

### a. Installation of Passenger Elevator

Bids were recently received for the installation of a hydraulic passenger elevator for the College of Environmental Design in Oklahoma Memorial Stadium.

Funds for this purchase are available in the College of Environmental Design renovation project account.

Bids were received as follows:

Esco Elevator, Inc.  
Fort Worth, Texas  
Net, FOB Norman, Oklahoma \$26,780

Montgomery Elevator  
Oklahoma City, Oklahoma  
Net, FOB Norman, Oklahoma \$27,930

\*Otis Elevator Company  
Oklahoma City, Oklahoma  
Net, FOB Norman, Oklahoma \$32,145

\*The bid from Otis Elevator Company was conditioned upon the modification of the 36 months new installation service and warranty to a 12 month service and warranty requirement.

The bids were referred to A & E Services for evaluation and A & E Services have recommended that the low bidder Esco Elevator be awarded the contract. Esco has installed other elevators at the University with the work being accomplished in a satisfactory manner. Esco furnished the required bid and security bonds with the submission of their bid.

Because of the need to interface the installation of the elevator with the work of the prime contractor for the renovation, the installation time frame has been limited to the period April 1, 1977 to July 18, 1977. The requirements for drawing submission, drawing approvals, material ordering lead time, and the actual installation of the equipment combine to make a rather tight delivery schedule. It was reported to the Acting President that the additional two weeks lead time which would be made available by approving the purchase order on an emergency basis as opposed to awaiting routine approval by the Regents at the March 10, 1977 meeting would help to ensure timely completion of this purchase order by the vendor.

The purchase of an elevator from Esco Elevator, Ltd. at a cost of \$26,780 was approved by the Acting President.

This was reported for information. No action was required.

b. Tape System for Merrick Computing Center

Information was included in the agenda on bids received for the purchase of a tape system for Merrick Computing Center. President Sharp said the administration is not yet ready to make a recommendation on this item and he asked that it be removed from the agenda. The Regents had no objection.

c. Furniture and Equipment for Zoology

Bids were received recently for 18 items of furniture and equipment for use by the Department of Zoology in their newly assigned areas in the former College of Pharmacy Building. Bids were circulated to 19 vendors and provided for alternate bids for both metal and wooden construction. A tabulation of the bids received was included in the agenda for this meeting.

Funds are available in account 166-019, Zoology Construction, to cover this purchase.

Bids were received from seven vendors with one alternate bid for wooden construction. The low bid submitted is from Storage Systems, Inc., bidding Republic Steel and Vogue Patterson items, in the amount of \$19,177.29.

This bid was referred to Dr. Hutchison, Chair of Zoology, and he has indicated that the Storage Systems bid is acceptable.

President Sharp recommended awarding the bid to Storage Systems, Inc. in the amount of \$19,177.29.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

VII. Project Financing

a. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for February, 1977, as well as a list of all contracts executed during the same period of time on proposals previously reported, was included in the agenda for this meeting.

President Sharp recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

VIII. Audits

a. Norman Campus Auditor for 1976-77

At the request of the University, Arthur Young & Company has submitted a proposal to audit the accounts and express an opinion on the financial statements of the Norman Campus of the University for the year ended June 30, 1977.



Their proposal states that their examination will be made in accordance with generally accepted auditing standards except that they will accept University evaluations of equipment, buildings, improvements other than buildings, and land. Their opinion of the financial statements will be qualified to the extent of the above mentioned exceptions to generally accepted auditing standards. In addition to expressing an opinion on the financial statements, they will furnish a letter giving constructive suggestions as to possible areas for improvement of internal controls, work simplification, and such other matters as come to their attention.

Arthur Young & Company has agreed to perform this examination for a fee that will not exceed \$48,000. This is \$1,500 more than the maximum fee for the 1975-76 audit. It is understood, of course, that if their time should run less than the maximum, the University will be charged a lesser amount.

President Sharp recommended that Arthur Young & Company be employed to perform the audit for the Norman Campus for the year ended June 30, 1977, in accordance with the above proposal.

Regent Engleman moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

#### F. The University Community

##### X. Athletics

###### a. Ticket Policy for Football Players

President Sharp requested, and the Regents unanimously approved, adding to this agenda consideration of a ticket policy for football players which was developed by the Athletic Council at the request of the Regents and administration. The policy, which had been distributed to the Regents prior to the meeting, was reviewed by Vice President Morris.

Regent Replogle moved approval of the following policy:

#### 1. Complimentary tickets for home games shall be given to players on the following basis:

- a. 55 players may receive three complimentary tickets each.
- b. Remaining members of the squad will not be given complimentary tickets except at the discretion of the Athletic Director.
- c. Squad members not suiting shall be given one complimentary ticket for their own use. These members shall be designated by the head coach and the tickets shall be disbursed by the Assistant Athletic Director and signed for at the "will call" window on the game day.

- d. All complimentary tickets will be picked up and signed for by the designated person at the "will call" window on the day of the game.
2. Complimentary tickets to away games shall be given on the following basis:
    - a. Each member of the traveling squad (55 players) may receive no more than three tickets.
    - b. The traveling squad list shall be given to the Assistant Athletic Director on the Wednesday prior to the game with the designated recipient's name (mother, father, sister, brother and spouse only).
    - c. Tickets must be picked up and signed for by the players' individual family at the game site on the day of the game.
    - d. The Texas game shall be considered an away game with the tickets being picked up and signed for at the game site on the game day.
  3. Athlete ticket purchasing policy:
    - a. Football scholarship athletes shall be permitted to purchase a maximum of four season tickets at the public price which includes the surcharge.
    - b. Texas tickets shall be limited to four tickets each to the traveling squad and four tickets each to the remainder of the scholarship athletes.
    - c. Non-scholarship squad members not on the traveling squad, at the discretion of the Head Football Coach and Athletic Director, may purchase a total of two Texas tickets.
    - d. Each ticket purchased under (a) through (c) above shall be sent to the parents or guardian of the player in advance of each game, but no earlier than 10 days prior to the game.
  4. Married players may purchase one student spouse ticket.
  5. Players are not permitted to pick up and sign for complimentary tickets for family members, for games away from home; it is in violation of this policy, Big 8 and/or NCAA rules, to provide players a complimentary ticket in excess of the numbers defined above.
  6. No member of the staff shall make available additional tickets to any player except as prescribed in this policy, neither shall the staff member sell/resell player/athletes tickets.
  7. No complimentary football tickets for athletes may be allotted to anyone except football players.

8. All athletes shall sign a declaration stating they fully understand the regulations of the NCAA, Big 8 and the University of Oklahoma Athletic Department concerning ticket policies.

The following voted yes on the motion: Regents Braly, Brett, Bailey, Bell, Replogle, and Engleman. Regent Mitchell voted no. The Chair declared the motion carried.

G. Operations and Physical Plant

I. New Construction

a. Report on Major Capital Improvements Projects

As shown on the following page, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman Campus. No action was required.

IV. Contracts and Agreements

a. Agreement with Norman Cable TV, Inc.

A new agreement has been negotiated with Norman Cable TV, Inc. The purpose of the agreement is to clarify the responsibilities and obligations of Norman Cable TV as set forth in its franchise agreement of 1974 with the City of Norman. The new agreement, in addition to specifying the type of system to be installed and the specifics to be included in the installation, contains a schedule for completion of the cable system on campus and requires that the entire system, with the exception of Parkview and Yorkshire, be completed before September 19, 1978. There is no charge to the University for the installation of this system except for internal wiring of University buildings which will be done at the request of the University at the cost of materials and labor only.

The cable company will provide a standard professional studio and control room facility with cable interconnection for the University's use. All items needed for a complete operational studio will be included. The University will have complete autonomous control of all channels on the O.U. part of the cable system and on all channels from the O.U. system which are fed to the City hub, subject to applicable FCC regulations.

The agreement is effective upon approval by the Board of Regents. The obligations of Norman Cable TV under the agreement are for a period consistent with its franchise agreement with the City of Norman.

President Sharp asked that his recommendation be amended to request approval pending approval of an appropriate modification to the provision on rate increases by the Provost and the Chief Counsel.

Regent Bell moved approval of the recommendation as amended. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, and Engleman. Regent Replogle abstained. The Chair declared the motion carried.

#### H. University Development

##### VI. Investments

The following recommendation was received from J. & W. Seligman & Co., investment advisors. The purpose of these transactions is to reduce price-earnings ratios and increase current income in the Regents equity portfolio. In other words, the yield on stocks included in proposed sales is approximately 2.8% compared to stocks being acquired which will yield 6.5%.

##### PROPOSED SALES:

<u>Amount</u>	<u>Security</u>	<u>Cost</u>	<u>Estimated Market Value</u>
600	Blue Bell (leaves 600 shares)	\$ 9,185	30¼
350	Federated Dept. Stores	17,943	41½
300	Heublein	16,184	29
400	Merck	21,924	58-1/8

##### PROPOSED PURCHASES:

300	American Standard \$4.75 Cv. Pfd.	78
1,000	Brooklyn Union Gas	20¼
600	International Tel. & Tel.	33-3/4

The above transactions are consistent with the policy set forth by the Regents June 25, 1970, and upon recommendation of the Trust Officer, approved by Acting President Uehling, the transactions have been completed.

President Sharp recommended confirmation of the above investment transactions.

Regent Replogle moved approval of the recommendation. The following voted yes on the motion: Regents Braly, Brett, Mitchell, Bailey, Bell, Replogle, and Engleman. The Chair declared the motion carried.

ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

NORMAN CAMPUS

PROGRESS REPORT, MARCH, 1977

PROJECTS UNDER CONSTRUCTION

Project	Engineers and Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
Lloyd Noble Center	Binnicker Assoc	Rayco Construction Company	01/11/73	01/10/75 05/15/75	4,929,000 5,093,961	96%	Student Facilities System Bond of 1971, Private Funds and Student Facilities Fee Reserve
Evans Hall, 1st, 2nd, & 3rd	A&E Services	Physical Plant	01/22/75	10/10/75	101,000 178,500	99%	Section 13 Funds
College of Environmental Design	Howard-Samis Porch, Inc	Novak & Lackey Construction Co., Inc.	01/13/77	--	644,220	1%	Bond Funds
Westheimer Field Lighting	Carnahan, Thompson, Delano	Williams Electric Co., Inc.	03/10/77	03/09/78	109,987	0%	FAA Grant, Westheimer Field Auxiliary Services Account

ARCHITECTURAL AND ENGINEERING SERVICES  
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1977


PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS					
Richards Hall Renovation	1	McCune & McCune	C06/10/76	\$1,137,000	Schematic plans are being prepared
Richards Hall Fixed Equipment	2	McCune & McCune	"	185,120	Will be installed with project funds
Old Science Hall Renovation	4	Shaw Associates, Inc.	C01/22/76	278,000	Schematic plans have been approved
Old Science Hall Fixed Equipment	5	Bass & Associates "	"	68,202	" "
Felgar Hall Renovation	12	Turnbull & Mills	C01/22/76	805,000	Working drawings and specifications have been approved
Felgar Hall Fixed Equipment (Includes T&T Equipment)	13	"	"	18,152	Will be installed with project funds
Nielsen Hall Renovation	18	Howard-Samis- Porch, Inc.	C01/22/76	496,000	Working drawings and specifications have been approved
Nielsen Hall Fixed Equipment	19	"	"	7,157	" "
DeBarr Hall Renovation	21	Turnbull & Mills	C01/22/76	465,295	Working drawings and specifications have been approved
DeBarr Hall Fixed Equipment	22	"	"	10,885	" "
Monnet Hall Conversion	51	--	--	101,500	A reuse study is in process
Law Center - Phase II	53	Stone & Associates	C01/20/72	1,812,000	Design program and schematic plans for this phase of the work are included with the Law Center, Phase I Project
Physical Education Facility	23-A	Reid and Heap	L 10/16/66	1,903,000	A feasibility study is in process. Implementation of this project is contingent on development of sources of funding
Student Recreation Center	23-B	"	"	2,612,000	
South Stadium Expansion	--	A&E Services	--	625,000	A&E Services is preparing a feasibility study and cost analysis
Varsity & Visiting Team Facility	--	"	--	825,000	" "
Athletic Dormitory	--	Coleman-Ervin & Associates	--	1,000,000	Final plans have been approved. Bids are to be received in April.
University Parking Structure	--	Benham/Blair & Affiliates, Inc.	--	1,020,000	The funding of this project is undergoing review

March 10, 1977

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There being no further business the meeting adjourned at 11:25 a.m.

  
Barbara H. James  
Executive Secretary of the Board of Regents

Others present at all or part of the meeting:

Dr. Rolando Andrade, Director, Chicano Studies  
Dr. Beverly Ledbetter, University Legal Counsel  
Dr. Harold Ray, Assistant to the Vice President for University Community  
Professor Junetta Davis, School of Journalism  
Dr. A. J. Kondonassis, Chair, Faculty Senate (Norman Campus)  
Dr. Steve Van Hauen, Associate Vice President for Administration and Finance  
Mr. Larry Lium, Director of Information Services  
Mr. Earl Whitman, University Purchasing Director  
Mr. Jerry Farley, Controller  
Mr. Arthur Tuttle, University Architect  
Mr. Frank Teich, General Manager, University Housing  
Mr. Kurt Ockershauser, University Legal Counsel  
Ms. Donna Murphy, Senior Writer, Media Information  
Mr. Mike Treps, Director of Media Information  
Ms. Jan Burton, Associate Writer, Media Information  
Mr. Dave Smeal, Assistant Director of Broadcasting Services, Media Information  
Mr. Mike Sulzycki, Radio Writer-Producer, Media Information  
Mr. Mark Green, Oklahoma Daily  
Ms. Joy Donovan, Tulsa World  
Ms. Jan Meadows, Oklahoma City Times  
Mr. Jim Bross, Norman Transcript  
Mr. Jim Killackey, Oklahoma Journal  
Mr. Bill Beebe, KWTW