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THE UNIVERSITY OF OKLAHOMA
THURSDAY, MARCH 20, 1975

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MINUTES OF THE ANNUAL MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, MARCH 20, 1975

The annual meeting of the Board of Regents of the University of Oklahoma was held in Dining Room 5, Oklahoma Memorial Union Building on the Norman Campus of the University on Thursday, March 20, 1975, beginning at 10:50 a.m.

The following were present at the meeting: Regent Jack H. Santee, President of the Board, presiding; Regents Walter Neustadt, Jr., Mack M. Braly, Thomas R. Brett, Bob G. Mitchell, M.D., and Richard A. Bell.

Absent: Regent K. D. Bailey.

The following were also present: Dr. Paul F. Sharp, President of the University; Provosts Hunsberger and Brown; Vice Presidents Burr, Dean, Morris and Nordby; Mr. Joseph C. Ray, Executive Assistant to the President; Mr. R. Boyd Gunning, Trust Officer; Dr. Thomas H. Tucker, Chief Counsel; and Mrs. Barbara H. James, Executive Secretary of the Board.

The minutes of the meeting held on February 13, 1975, were approved as printed and distributed prior to the meeting.

The first order of business was the election of officers of the Board for 1975-76.

Regent Brett nominated Mr. Walter Neustadt, Jr. for the office of President of the Board of Regents. There being no further nominations, Regent Neustadt was unanimously elected President of the Board.

Regent Brett nominated Mr. Mack M. Braly for the office of Vice President of the Board. There being no further nominations, Mr. Braly was elected unanimously.

Regent Brett nominated Mrs. Barbara H. James for the office of Executive Secretary of the Board of Regents. There being no further nominations, Mrs. James was unanimously re-elected Executive Secretary of the Board.

On behalf of the entire Board, Mr. Neustadt said he would like to recognize the outstanding service and leadership that Regent Santee has given over the last several years. His expertise in his field of law, he said, and his tolerance of the many internal quarrels have set an example for all.

Regent Santee expressed appreciation and said his service on the Board has been the most interesting experience of his life and that he has enjoyed it very much.

President Sharp also commended Regent Santee for his service on the Board and expressed personal appreciation for the opportunity of working with him. President Sharp called particular attention to the time, energy, and leadership Mr. Santee devoted to the Health Sciences Center during the troubled times on that campus. He called attention also to his sensitivity to the changing student needs and his understanding of the need for continuity and the need for the retention of certain basic commitments.

President Sharp called attention to the fact that this is the last Regents' meeting that Dr. William E. Brown will be attending as Acting Provost, Health Sciences. He took on the responsibility two years ago of seeing the Health Sciences Center through its recent financial problems and President Sharp said he has earned the respect of his professional colleagues at the Health Sciences Center and in the central administration. President Sharp said we owe Dr. Brown a great deal for undertaking this very difficult assignment.

Regent Santee reported receipt of a letter from the Mayor of the City of Tulsa in which he asked that it be made known to the Board the tremendous interest of the City of Tulsa in the College of Medicine Tulsa branch program and particularly in the construction of facilities for that program at the site where the University has been rendered an option (near the Children's Medical Center). Regent Santee said he would forward a copy of this letter to each member of the Board.

Regent Mitchell, Chairman of the Administration and Organization Committee, reported the committee met on Wednesday afternoon and reviewed the proposed change in the group health insurance program for the Health Sciences Center faculty and staff. He said at the present time, the Health Sciences Center Group Health Insurance program is underwritten by two insurance carriers. Blue Cross/Blue Shield of Oklahoma has the basic hospitalization and surgical portions and Phoenix Mutual Insurance Company has the major medical portion. The annual premium cost for the program under the present carriers is considerably higher than would be the case if the bid from the American National Insurance Company were extended to the Health Sciences Center as well as the Norman Campus. The annualized premium comparisons are as follows:

<u>Insurance Program</u>	<u>Monthly Employee Prem.</u>	<u>Monthly Family Prem.*</u>	<u>Annualized Cost to Univ. State Funds</u>	<u>Other Funds</u>
Present	\$18.05	\$	\$172,500	\$77,500
B.C./B.S.		17.40		
Phoenix		4.55		
American National	<u>13.64</u>	<u>26.96</u>	<u>130,500</u>	<u>58,600</u>
Difference	\$ 4.41	\$ (5.01)	\$ 42,000	\$18,900

* Paid by employee

Regent Mitchell said the committee recommends cancelling the insurance contracts with Blue Cross/Blue Shield and Phoenix Mutual for the Health Sciences Center Group Health Insurance Program and implementing the American National bid at the Health Sciences Center effective May 1, 1975.

Approved on motion by Regent Mitchell.

Regent Brett requested that the minutes show that he abstained from discussion of this item and abstained from voting for the reason that he is involved with litigation with one of the parties right now and should not be involved in any discussion of this matter at all.

Regent Braly raised a question about the possibility of implementing this change in the program earlier than the proposed May 1 effective date because of the saving to the University. After a discussion with Mr. Leonard Harper, Director of Personnel, and Vice President Gene M. Nordby, it was agreed that the earliest feasible effective date is May 1 as approved.

Regent Brett, Chairman of the Facilities Planning Committee, reported the Committee met yesterday afternoon and considered a number of items.

Health Sciences Center Capital Improvements Plan

Regent Brett said the Facilities Planning Committee reviewed the proposed revision of the Capital Improvements Plan for the Health Sciences Center as recommended by President Sharp. He said the Committee concurs in the recommendation, and he moved approval, to revise the plan to include the proposed College of Medicine, Tulsa Building and the proposed College of Pharmacy Building as follows:

<u>Priority</u>	<u>Project</u>	<u>State Funds</u>	<u>Federal Grant</u>	<u>Private Gifts</u>	<u>Total</u>
1	Health Sciences Library and Learning Resources Center	\$2,580,279	\$ 2,874,340	\$ 411,381	\$ 5,866,000
2	College of Nursing Building	1,500,000	3,793,896	-0-	5,293,896
3	College of Medicine-Tulsa	1,023,000	1,453,000	-0-	2,476,000
4	College of Pharmacy Building	-0-	3,132,000	783,000	3,915,000
5	Research Building Renovation	105,000	-0-	-0-	105,000

6	Speech and Hearing Center	6,600	-0-	-0-	6,600
7	College of Medicine Building Renovation for College of Health	1,064,000	-0-	-0-	1,064,000
8	Operations Center	<u>1,485,000</u>	<u>-0-</u>	<u>-0-</u>	<u>1,485,000</u>
	Totals	\$7,763,879	\$11,253,236	\$1,194,381	\$20,211,496

President Sharp made the following statement regarding the inclusion of the College of Medicine, Tulsa Building in the Capital Improvements Plan:

"In presenting this matter to the Board of Regents I believe it is imperative to clarify our position concerning the future of our Tulsa College of Medicine and the objectives of the administration in submitting the grant application for construction of a facility in Tulsa.

"The OU Tulsa College of Medicine was originally conceived as a low cost method of increasing our ability to provide physicians to the state. Because of existing teaching facilities available in Tulsa area hospitals, only a limited amount of administrative space and core facilities would be necessary to operate the program. There has been no change in our philosophy or in this concept.

"We must develop, however, a limited facility to house the administrative functions and necessary academic support activities such as library facilities. This development could be achieved through the rental of space such as we are doing now; a long term lease; the purchase of an existing building; or construction of a completely new building.

"We have and are continuing to investigate each alternative with the prerequisite that we must minimize long-term operating expenses. Obviously, a federal grant coupled with special matching funds either from the state or from private sources which would pay for construction, is the best way to limit long-term facilities costs from consuming large parts of our future operating budgets.

"The submission of a grant proposal to the United States Public Health Service by March 17 was the only way possible to insure that this alternative could be kept open. It is not, however, an alternative which we as a University can consider unless all construction and land acquisition costs can be paid from resources outside higher education. We simply do not have the funds necessary to construct a building on our own initiative.

"We can at any time withdraw the request if another more favorable alternative is developed. Even if the grant is funded we would accept it only if the other matching funds were available, and it represents the lowest long-term cost to the people of Oklahoma.

"I can assure the members of the Board that we will continue to investigate all the alternatives including the possibility of leasing space in the new Tulsa state office building and the possibility of using other state owned land if the construction option develops into the most reasonable course of action."

Regent Brett's motion was approved. This revision will be sent to the Oklahoma State Regents for Higher Education for consideration. Regent Braly said his vote supporting the motion was with the understanding the grant application to the United States Public Health Service for funds for a building for the College of Medicine, Tulsa can be withdrawn at any time.

Stadium Expansion Program - Wright & Selby Payment

Regent Brett reminded the Board that in the initial planning of the Stadium Expansion Program the architectural firm of Wright & Selby, Oklahoma City, did a considerable amount of work. Their invoice for this work in the amount of \$27,313 has been submitted and examined in detail by the University staff and Regents. This matter was discussed briefly again yesterday by the Facilities Planning Committee and Regent Brett said the Committee recommends that the administration be authorized to pay Wright & Selby \$27,313 of non-appropriated funds for their services in connection with the Stadium Expansion project. On motion by Regent Brett the recommendation was approved.

A. Health Sciences Center

II. Academic

a. Faculty Personnel

LEAVE OF ABSENCE:

Kelly M. West, M.D., Professor of Medicine, extension of leave of absence without pay from October 1, 1974 to July 1, 1975.

APPOINTMENTS:

Hugh McDonald Conner, M.D., Clinical Associate Professor of Psychiatry and Behavioral Sciences, without remuneration, March 1, 1975.

Donald Clark Karns, M.D., Clinical Assistant Professor of Family Practice and Community Medicine and Dentistry, without remuneration, March 1, 1975.

David John Bagnall, D.O., Clinical Instructor in Medicine, without remuneration, January 1, 1975.

Joseph Francis Kelly, M.D., Clinical Instructor in Medicine, without remuneration, January 1, 1975.

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W. Jolane High, Special Instructor in Physical Therapy, without remuneration,
March 1, 1975.

Otis A. Cook, M.D., Clinical Instructor in Medicine, without remuneration,
January 1, 1975.

David William Foerster, M.D., Clinical Assistant in Surgery, without remuneration,
July 1, 1975.

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<u>NAME</u>	<u>TITLES</u>	<u>FTE INCOME CEILING</u>	<u>GUARANTEED BASE SALARY</u>		<u>PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>	<u>REMARKS</u>
			<u>TENURED</u>	<u>NON-TENURED</u>			
APPOINTMENTS:							
Augustus John Rush, M.D.	Assistant Professor of Psychiatry and Behavioral Sciences	\$60,000		\$30,000	\$30,000	5-15-75	
Beverly Jean Williams	Instructor in Psychiatry and Behavioral Sciences	\$24,000		\$12,841	\$11,159	1-1-75	Guaranteed Base paid by VA Hospital
CHANGES:							
James H. Bertera	Associate in Research Psychiatry and Behavioral Sciences	FROM: -0- TO: \$9,600		FROM: \$ 3,360 TO: 4,800	FROM: -0- TO: \$4,800	2-1-75	1/2 time
James Eugene Goin	Assistant Professor of Radiological Sciences and Lecturer in Radiological Technology	\$59,000		FROM: \$ 9,750 TO: 13,550	FROM: \$49,250 TO: 45,450	3-1-75	
Mary Marjorie Menefee	Adjunct Assistant Professor of Psychiatry and Behavioral Sciences	FROM: \$4,000 TO: Without remuneration		FROM: \$ 4,000	FROM: N.A.	2-1-75	
David Fred Rosin	Instructor in Radiological Sciences	\$49,000		FROM: \$20,000 TO: 10,000	FROM: \$29,000 TO: 39,000	3-1-75	
Johnny Bernard Roy	Title changed from Assistant to Assistant Professor of Urology	FROM: Without remuneration TO: \$58,000		TO: \$31,806 TO: 42,544	TO: \$26,194 TO: 15,436	3-1-75 3-16-75	
Bob Jack Rutledge	Clinical Professor of Surgery and Chief, Section of Neurosurgery	FROM: \$39,000 TO: 58,500		FROM: \$20,827 TO: 31,005	FROM: \$18,173 TO: 27,495	3-8-75	From 1/2 to 3/4 time

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CHANGES:

William E. Brown, delete title Acting Provost, Health Sciences, salary changed from \$40,000 to \$38,000 for 12 months, April 1, 1975. Retains titles of Dean, College of Dentistry, and Professor of Pedodontics.

Melvin Ray Brown, Instructor in Radiologic Technology, salary changed from without remuneration to \$16,300 for 12 months, full-time, March 1, 1975.

Stanley Howard Ferguson, Instructor in Radiologic Technology, salary changed from without remuneration to \$13,000 for 12 months, full-time, March 1, 1975.

Oscar A. Parsons, title changed from Vice Chairman to Acting Chairman of Psychiatry and Behavioral Sciences, November 15, 1974 to May 15, 1975. Retains title of Professor of Psychiatry and Behavioral Sciences.

Jon L. Reisig, Assistant Professor of Radiologic Technology, salary increased from \$13,260 to \$15,260 for 12 months, March 1, 1975.

RESIGNATIONS:

George W. Lucas, Adjunct Assistant Professor of Radiologic Technology, January 1, 1975.

Arthur Olson, Clinical Assistant in Oral Surgery, January 2, 1975.

Jerry Max Pierson, Special Instructor in Physical Therapy, January 2, 1975.

James A. Shmidl, Assistant Professor of Pathology, October, 1973. Moved out-of-state.

Edward Joseph Weinman, Clinical Instructor in Medicine, September 1, 1974.

RETIREMENTS:

Lawrence G. Gumbreck, Professor of Anatomical Sciences, July 1, 1975. Named Professor Emeritus of Anatomical Sciences.

Joseph F. Messenbaugh, Clinical Professor of Surgery, July 1, 1975. Named Professor Emeritus of Surgery.

Approved on motion by Regent Mitchell.

IV. Finance and Management

a. Non-Academic Personnel

CHANGES:

James W. Baldwin, promoted from Accountant II to Grants Accounting Manager, Grants and Contracts, salary increased from \$13,650 to \$14,500 for 12 months, March 1, 1975.

Harvey Clint Davidson, Jr., title changed from Director, Personnel Services, Norman Campus, to Director, Personnel Services, Health Sciences Center, salary increased from \$15,500 to \$17,500 for 12 months, April 1, 1975.

Janet Key, Assistant Business Manager, Professional Practice Plan, salary increased from \$12,000 to \$13,800 for 12 months, March 1, 1975.

RESIGNATION:

Joseph P. Wilson, Manager, Photography Services, Learning Resources Center, February 5, 1975

Approved on motion by Regent Neustadt.

b. Dental Hygiene Clinical Laboratory Fee

President Sharp reported the dental hygiene program started one year before the dental program, and until this year these programs were in separate locations. This year the programs are beginning to share facilities; and when construction is completed on the new dental building, both programs will be fully housed in the same location. In the past, dental hygiene students have provided their own instruments. It is important that the College of Dentistry provide the instruments in order to control their sterilization and sharpness.

The clinical laboratory fee for dental students is \$200 per dental student per semester. Because the dental hygiene students use fewer clinic instruments than dental students, a fee of \$50 per semester per dental hygiene student is proposed. This fee should be adequate to defray the cost of providing this service. The dental hygiene students will also be held responsible for the cost of major repair or replacement of instruments as are the dental students.

President Sharp recommended approval of the establishment of a \$50 per semester clinical laboratory fee for each dental hygiene student enrolled on the Health Sciences Center Campus, effective with the 1975 fall semester.

Approved on motion by Regent Brett.

c. Auditor for 1974-75

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At the request of the University, Touche Ross & Co. has submitted a proposal to examine the financial statements of the Health Sciences Center for the fiscal year ended June 30, 1975, and evaluate the fairness of presentation of the statements in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The proposal states that their examination will be conducted in accordance with generally accepted auditing standards which will include a review of the system of internal control and test of transactions to the extent they believe necessary. Accordingly, it will not include a detailed audit of transactions to the extent which would be required if intended to disclose defalcations or other irregularities, although their discovery may result. In addition, they will submit, as part of their normal examination, a letter advising of opportunities they have observed for economics in or improved internal control over our operations. A letter will be prepared bringing such matters to the attention of the appropriate levels of managements.

Touche Ross & Company agrees to perform this examination for a fee that will not exceed \$35,000. This fee does not include separate reports on organizations or activities related to the Health Sciences Center.

President Sharp recommended that Touche Ross & Co. be employed to perform the audit of the Health Sciences Center for the fiscal year ended June 30, 1975, in accordance with the above proposal.

Approved on motion by Regent Neustadt.

d. Donald LaCava Property Fund

In the Spring of 1974 funds from the Noble Auxiliary Flying Field Accounts were transferred to the Computer Purchase Account. These funds were used in combination with funds from various other sources to make the initial down payment on the purchase of the IBM 370-158J computer. Subsequent review of this transaction reveals the fact that all funds derived from the Noble Auxiliary Flying Field were restricted in use for Westheimer Field development purposes. The funds used for the computer purchase that were in the Noble Field Account had merely not been transferred to the Westheimer Field Operating Account.

We have reviewed other available endowment accounts to determine if funds would be available to replenish the funds used for the computer purchase from the Noble Flying Field Account. Funds are currently available in the Donald LaCava Property Fund. The LaCava funds were developed from the sale of property held by the Medical Center in Oklahoma County. The only restriction on the LaCava funds which we have noted is that the funds should be used for the benefit of the Medical Center. The computer which was purchased is obviously used extensively by the Health Sciences Center, and it appears proper that

the LaCava funds could be used for the computer purchase (or to replenish funds that we used for the computer purchase). The amount required for this transfer totals \$12,988.44.

President Sharp recommended that the use of the funds from the Donald LaCava Property Funds be approved to replenish funds expended from the Noble Auxiliary Flying Field Account for the purchase of the IBM 370-158J computer.

Regent Brett reported the Facilities Planning Committee reviewed this matter yesterday and concurs in President Sharp's recommendation. Approved on motion by Regent Brett.

e. Purchase of Animal Cages

Six firms out of 10 solicited responded to our invitation to bid on 35 items of cages and watering system for laboratory animals. The bids were evaluated by Dr. Donald Holmes, Director of Animal Facilities, and his staff. Their recommendation is to accept the lowest bid offered that meets specifications. A bid tabulation was enclosed with the agenda.

Items 3 and 4, cat cages: Alternates offered by Wahmann are of 22 guage stainless steel rather than the 20 guage specified and thus are unacceptable.

Items 5 and 6, rabbit cages: Alternate offered by Wahmann not acceptable. Door of Wahmann cage latches in only one place whereas Schroer Manufacturing Co. cage latches in two places. There are provisions for only one water bottle in Wahmann cage instead of two as provided in the Schroer cage. Furthermore, the Schroer cages match existing cages allowing interchangeability.

Item 8, dog cages: Alternate offered by Wahmann not acceptable due to the fact that cage body is of 22 guage stainless steel rather than the 20 guage specified.

Item 13 and 14, guinea pig cages and rack: Alternate offered by Wahmann is of a totally different design than cage specified. Two important features are the lack of a top and the absence of a removable waste tray in the Wahmann cage. Alternate thus not acceptable.

Items 15 and 16, chicken cages and rack: Alternate offered by Wahmann not acceptable. The Wahmann cage has solid sides and back (rather than slotted) which presents difficulties in cleaning with washing machine. The Wahmann also lacks the removable divider and has less animal space than does the Acme cage.

Items 21 and 22, mouse cages and lids: These must be purchased as a unit because the lid is designed to fit on the cage. The Wahmann lid is not acceptable in that it is zinc plated rather than chrome.

Item 25, cover: Wahmann bid unacceptable because lid is zinc plated rather than chrome. Acme bid is acceptable.

Firms offering lowest bids for the various items meeting specifications and needs are as follows:

Schroer Manufacturing Co.
Kansas City, Missouri

Items 1, 2, 3, 4, 5, 6, 7, 8, 11, 21, and 22 \$27,271.20

Wahmann Manufacturing
Timonium, Maryland

Items 9, 10, 12, 18, 19, 20, and 26 \$ 7,635.00

Acme Division of Hoeltge, Inc.
Cincinnati, Ohio

Items 13, 14, 15, 16, 17, 23, 24, and 25 \$10,831.10

Hardco Scientific
Cincinnati, Ohio

Items 27 through 35 \$ 5,803.00
Total \$51,540.30

Funds are available in Budget Account 99300090 (Biomedical Science Equipment) to make these purchases.

President Sharp recommended awarding the bids to the several firms offering the lowest and best price for the various items listed above.

Approved on motion by Regent Braly.

f. Electronic Equipment

Ten firms responded to our invitation to bid on 20 items of equipment for the Biomedical Sciences Building. The bids were evaluated by the faculty of the College of Medicine. Fourteen firms were invited to bid. A tabulation of the bids received was enclosed with the agenda.

The bids submitted on item 8 exceeded our estimated cost and is therefore unacceptable. This item and item 15 on which no bids were received, will be rebid. The low bid on item 17 does not meet specifications because it does not meet voltage measurements, it does not have BCD output or specifications on input resistance.

Firms offering lowest bids for the various items meeting specifications and needs are as follows:

Tektronix, Inc.
Oklahoma City, Oklahoma

Items 5, 6, 10, 11, 12, 13, and 14 \$ 6,149.80

Hewlett-Packard
Oklahoma City, Oklahoma

Items 3, 4, 7, and 9 \$30,786.21

Tracor
Middleton, Wisconsin

Item 20 \$ 8,550.00

Keithley Instruments
Cleveland, Ohio

Item 17 \$ 1,219.83

W-P Instruments
New Haven, Connecticut

Item 16 \$ 829.04

Grass Instruments
Quincy, Massachusetts

Item 1 and 2 \$15,072.50

Cordis
Miami, Florida

Item 18 \$ 95.00

Comdyna
Barrington, Illinois

Item 19 \$ 2,245.00

Total \$64,947.38

Funds are available in Budget Accounts 99250090 through 99370990 (Biomedical Science Equipment) to make these purchases.

Funds are available in Budget Account 99260090 (Biomedical Science Equipment) to make this purchase.

President Sharp recommended the bid be awarded to The Perkin-Elmer Corporation in accordance with their bid of \$42,750.

Approved on motion by Regent Bell.

i. Laboratory Equipment for Biomedical Sciences Building

Forty-five firms responded to our invitation to bid on 200 items of laboratory equipment for the Biomedical Sciences Building. Sixty-two bids were mailed. The bids were evaluated by the faculty of the College of Medicine. Their recommendation is to accept the lowest bid offered that meets specifications. A tabulation of the bids received, as well as information on unacceptable low bids, was included with the agenda.

The bid price on items 5, 7, 39, 119, and 121 were unacceptable and these items will not be rebid.

On items 8, 42, 43, 74, 115, 131, 144, 151 and 200 the bid price is unacceptable or no bid was received. New specifications will be written for rebidding.

Beckman Instruments submitted an "all or none" bid on items 6, 10, 13, 16, 17, 18, 19, 20, 21 and 22 in the amount of \$77,259.70 which is lower than a purchase on a line item basis. The remaining three "all or none" bids are unacceptable.

The recommendation on item 32 is to purchase 1 each instead of the 2 specified.

Firms offering lowest bids for the various items meeting specifications and needs are as follows:

Scientific Products	
Grand Prairie, Texas	
Items 11, 14, 26, 27, 28, 29, 30, 31,	
32, 35, 58, 66, 68, 69, 76, 87,	
88, 90, 91, 92, 99, 100, 113,	
122, 128, 129, 135, 136, 138,	
139, 140, 154, 155, 157, 158,	
159, 160, 162, 164, 165, 166,	
168, 169, 171, 172, 173, 175,	
176, 178, 183, 185, 186 and 192	\$29,031.95
Curtin Matheson Scientific, Inc.	
Tulsa, Oklahoma	
Items 137, 141, 142, 167, 182, 189	
and 190	1,022.11

Fisher Scientific Co. Houston, Texas Items 34, 77, 130, 150, 170, 184 and 191	1,781.55
Sargent Welch Sci. Co. Dallas, Texas Items 15, 37, 44, 86, 89, 145, 146, 179, and 181	7,024.30
VWR Scientific Denver, Colorado Items 33, 55, 123, 132, 133, 134 147, 153, 161, 193 and 195	12,860.60
Teledyne Intertechnique Westwood, New Jersey Items 1, 2, 3 and 4	74,050.00
General Scientific Little Rock, Arkansas Items 36, 57, 67, 79, 82, 94, 95, 96 97, 98, 118, 127, 143, 148, 156, 174, 177, 180, 187, 188 and 199	7,524.92
Beckman Instruments, Incorporated Houston, Texas Items 6, 10, 13, 16, 17, 18, 19, 20, 21, 22, 93 and 149	78,677.63
Carl Zeiss, Inc. New York, New York Item 12	1,975.88
American Instrument Company Silver Spring, Maryland Item 9	20,990.00
Dupont Co., Instrument Prod. Biomedical Div., Sorvall Operations Newtown, Connecticut Item 23, 47 and 56	11,185.00
Metallurgical Supply Co., Inc. Houston, Texas Item 52	150.00
Lipshaw Manufacturing Corporation Detroit, Michigan Item 59, 60, 101, 102, 103, 106, 107, 108, 109, 110, 111	10,483.75

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Pharmacia Fine Chemicals Inc. Piscataway, New Jersey Item 61 and 62	5,818.00
LKB Instruments, Inc. Chicago, Illinois Item 63 and 64	6,295.00
Isolab, Inc. Akron, Ohio Item 65	281.75
Instrumentation Specialties Company Lincoln, Nebraska Item 70, 71 and 72	1,300.00
Petersime Incubator Co. Gettysburg, Ohio Item 80	677.00
Wedco, Inc. Silver Spring, Maryland Item 81 and 84	5,328.00
Hotpack Corporation Philadelphia, Pennsylvania Item 83	924.00
Multiplex Display Fixture Co. Fenton, Missouri Item 114	594.55
Coy Mfg. Co. Ann Arbor, Michigan Item 116	1,579.66
Cole-Parmer Instrument Company Chicago, Illinois Item 117	304.00
Gilford Instrument Labs., Inc. Oberlin, Ohio Item 120	3,565.00
Coulter Electronics, Inc. Hialeah, Florida Item 125	3,850.00
The London Company Cleveland, Ohio Item 124	4,949.00

New Brunswick Scientific Co., Inc. New Brunswick, New Jersey Items 24, 25, 73 and 75	8,445.00
ActinoRex, Inc. Springfield, Missouri Items 38, 40, 41, 45, 46 and 54	12,820.00
Oklahoma Diagnostic Supply, Inc. Oklahoma City, Oklahoma Item 48 and 53	8,550.00
Melton Co., Inc. Oklahoma City, Oklahoma Items 49, 78, 85, 104, 105, 112, 152, and 163	6,084.00
Micro Tech Instruments, Inc. Richardson, Texas Item 50	2,945.08
Dolan Scientific Instruments, Inc. Dallas, Texas Item 51	4,614.33
Clifford Instruments, Inc. Natick, Massachusetts Item 126	7,296.00
Kelvinator Commercial Products, Inc. Manitowoc, Wisconsin Item 194 and 198	6,150.00
Harvard Apparatus Co., Inc. Millis, Massachusetts Item 196 and 197	<u>3,022.00</u>
Total	\$352,150.06

Funds are available in Budget Accounts 99250090 through 99370090 (Biomedical Science Equipment) to make these purchases.

President Sharp recommended awarding the bids to the several firms offering the lowest and best price for the various items listed above.

Approved on motion by Regent Braly.

j. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Health Sciences Center for February, 1975, as well as a report of all contracts executed during the same period of time on proposals previously reported, was included in the agenda for this meeting.

President Sharp recommended that the President of the University or his designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Approved on motion by Regent Brett.

V. Operations and Physical Plant

a. Animal Quarters Air Conditioning

The following bids were received on February 28 for the air conditioning of the animal quarters in the old College of Medicine Building:

	<u>Base Bid</u>	<u>Alt. 1</u>	<u>Alt. 2</u>	<u>Alt. 3</u>
Boismier	\$ 97,423	-\$2,576	+\$4,216	-\$2,497
Comfort Inc.	104,667	- 2,815	+ 3,115	- 3,000
Harrison-Orr	109,408	- 2,551	+ 3,220	- 2,850
Liberty	115,000	- 2,000	+ 4,400	- 4,000

This project involves the installation of a new air conditioning system for the existing animal quarters on the 5th floor of the College of Medicine building located at 13th and Phillips Street. The basic user design criteria was supplied by Dr. Donald Holmes, D.V.M. This new sub-system is an extension of the larger system placed in the building two years ago. It will receive chilled water and steam from the campus system through new risers in the building. Fourteen small rooms will be air conditioned.

Since the low bid was approximately \$16,000 greater than the funds available for this portion of the work, a series of cost reducing changes were developed with the aid of the project engineers. These proposed changes produce a saving of \$15,454. Based upon this modification, the adjusted construction contract amount would be \$81,969.00.

Funds for this work are available from National Institutes of Health Grant Number 1P06RR0073201A1--AR and from the Division of Comparative Medicine, Account Number DO 305000. The bids are being reviewed by the staff of the NIH.

President Sharp recommended that the low bid of \$97,423 with bid reductions of \$15,454 be accepted and that a construction contract in the amount of \$81,969 be awarded to T. J. Boismier Company, the award to be contingent upon a final approval by the NIH.

Regent Brett said the Facilities Planning Committee reviewed this project yesterday and concurs in President Sharp's recommendation. Approved on motion by Regent Brett.

b. Land Acquisition

Certain parcels of land which are needed for the development of the University of Oklahoma Health Sciences Center have been acquired and held by the Oklahoma City Urban Renewal Authority. The authority is now ready to dispose of several blocks of land in accord with the approved urban renewal plan for the area and the terms of an agreement with the University of Oklahoma.

One parcel of the available land is located on the north and east sides of the Central Steam and Chilled Water Plant. The other is the block situated immediately west of the main Health Sciences Center parking lot.

The size of the parcels of land available for sale and the combined cost of the parcels is presented below:

Block 15, 166,671 square feet @ 21¢ per square foot

Block 20 & Part of 19, 316,033 sq. ft. @ 21¢ per sq. ft.

Block 25, 167,840 sq. ft. @ 21¢ per sq. ft.

Total \$136,614.24

Funds are available for this purchase in the Health Sciences Center account 9275-0090, Utility System Revenue Bonds, Series 1975.

President Sharp recommended acquisition of the following parcels of land in the University of Oklahoma Health Sciences Center:

Block #15, (approximately 166,671 square feet)

Block #20 and part of Block 19, (approximately 316,033 square feet) and

Block #25, (approximately 167,840 square feet)

The cost of the total area is approximately \$136,614.24.

Regent Brett said this purchase was reviewed by the Facilities Planning Committee and the Committee concurs in the recommendation. Approved on motion by Regent Brett.

c. Report on Major Capital Improvements Program

A report on major capital improvements projects now under construction and in various stages of planning was included in the agenda for this meeting as shown on the attached page. No action was required.

B. Administration

V. General Policies

a. Assurance of Compliance Forms

In 1965, shortly after the Civil Rights Act of 1964 became effective, it was necessary for the University to sign Assurance of Compliance forms with various Federal agencies such as the Atomic Energy Commission, the National Science Foundation, the National Aeronautics and Space Administration, and so forth. At first the Board formally approved execution of each Assurance of Compliance form for each agency. At the February 11, 1965 meeting, however, the Board authorized the President of the Board to sign further Assurance of Compliance forms with other Federal agencies as required.

The Federal government now requires that an Assurance of Compliance be executed and attached to each proposal submitted by the University to a Federal agency. This means that it is no longer practical for the President of the Board to execute these forms because of the number of them and also because of the time constraints under which we are operating sometimes when proposals are being submitted to the Federal government. It seems appropriate that this administrative detail be delegated to the President of the University.

President Sharp recommended that the February 11, 1965 action be rescinded and that the Board delegate authority to the President of the University or his designee to execute Assurance of Compliance forms with various Federal agencies as required.

Approved on motion by Regent Neustadt.

b. Reappointment of Instructors (Amendment of Tenure Policy)

The Norman Campus Faculty Senate has proposed a change in the statement in the academic tenure policy concerning the reappointment of instructors on a year-to-year basis:

FROM:

A person with the rank of instructor is not eligible for tenure. He may serve a maximum of five years in this rank except in special circumstances when, upon recommendation by his academic unit and approval by the Academic Personnel Council, he may be reappointed on a year-to-year basis.

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TO:

A person with the rank of instructor is not eligible for tenure. He may serve a maximum of five years in this rank except in special circumstances when, upon recommendation by his academic unit and approval by appropriate administrative officials, he may be reappointed on a year-to-year basis.

In the opinion of the Academic Personnel Council, the current statement gives powers to the Council that exceed its charge.

President Sharp recommended approval of the change in the academic tenure policy concerning the reappointment of instructors as stated above. The change will be effective immediately.

Approved on motion by Regent Brett.

C. Academic (Norman Campus)

I. Faculty Personnel

LEAVES OF ABSENCE:

Roy R. Male, David Ross Boyd Professor of English, sabbatical leave of absence with full pay, September 1, 1975 to January 16, 1976. To finish writing a book.

George Henderson, Goldman Professor of Human Relations, Professor of Education and Associate Professor of Sociology, sabbatical leave of absence with full pay, January 16, 1976 to June 1, 1976. To finish a manuscript which will describe the humanities relationship to human relations training and thus, improve teaching effectiveness.

V. Stanley Vardys, Professor of Political Science, sabbatical leave of absence with full pay, September 1, 1975 to January 16, 1976. To study the development of Soviet nationality theory, especially since the adoption of the new Party program in 1961 and thus complete a monograph on Soviet nationality policy after Stalin and perhaps a separate publication on Soviet nationality theory.

Robert M. Davis, Associate Professor of English, sabbatical leave of absence with full pay, January 16, 1976 to June 1, 1976. To conclude research, revision of already published materials, and write additional chapters of a critical book on Evelyn Waugh.

J. Madison Morrison, Associate Professor of English, sabbatical leave of absence with full pay, September 1, 1975 to January 16, 1976. To travel in France, begin writing a novel, continue several poetic projects, read further in French literature, taking the opportunity to speak the language, reacquaint himself with French culture, continue the study of Surrealism and its immediate antecedents, and continue a study of Roussel and his milieu.

OFFICE OF ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1975

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect & Engineers	Contract or Letter	Estimated Cost	Status
HEALTH SCIENCES CENTER					
Student Housing	--	Murray, Jones, Murray	C 10/20/71	5,647,070	Inactive
College of Health	--	Murray, Jones, Murray	C 07/23/70	10,000,000	Inactive. Funds for this project have been transferred to the Biomedical Sciences building project.
Health Sciences Library and Learning Resources Center	1	Sorey, Hill, Binnicker	L 07/23/70	5,886,000	Design development plans for this project have been completed and are being reviewed by DHEW. A grant award of \$2,874,340 has been received.
College of Nursing Building	2	Murray, Jones, Murray	--	5,293,896	Design development plans for this project have been completed and are undergoing review by DHEW. A notification of grant award of \$3,793,896 has been received.
Ambulatory Medical Clinics	--	Frankfurt, Short, Emery, McKinlay	--	2,400,000	Inactive. Schematic design plans for this project have been completed. Responsibility for this project has been transferred to the University Hospital.
Bridge/Corridor, Biomedical Sciences Building	--	Wright & Selby		325,000	Schematic plans are being prepared.
Animal Quarters Air Conditioning, College of Medicine	--	Carnahan, Thompson, Delano		71,600	Schematic plans have been approved. Final plans are being prepared. Bids are to be received on February 28, 1975.

PROJECTS UNDER CONSTRUCTION

Project	CMP Priority No. (1969)	Engineers and Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
HEALTH SCIENCES CENTER								
Steam & Chilled Water Plant Phase II, (Part 1, Northeast Tunnel)		Carnahan & Thompson	Kay Engineering	03/08/73	09/08/73	<u>365,497</u> 366,749	99%	Revenue Bonds
Steam & Chilled Water Plant, Phase II, (Part 2 West Tunnel and Plant Expansion)		Carnahan & Thompson	Kay Engineering	09/17/73	08/13/74	<u>2,458,197</u> 2,534,635	99%	Revenue Bonds
Biomedical Sciences Building	7	Wright & Selby	Lippert Bros. Inc.	08/27/73	01/13/76	8,700,500	65%	Bond Funds Grants, DHEW
Dental Clinics (Dental Clinical Sciences Bldg.)	10	McCune & McCune	Rayco Construction Co.	12/13/73	12/17/75	6,786,271	56%	Bond Funds Grant, DHEW
Laboratory Casework Dental Clinics	10 (Partial)	McCune & McCune	Kitchen Interiors	12/13/73	12/17/75	<u>474,000</u> 471,245	2%	Bond Funds Grant, DHEW
Steam & Chilled Water Plant, Phase III and Phase IV		Carnahan, Thompson, and Delano	Kay Engineering	2/18/75	5/16/76	3,883,400	1%	Revenue Bonds

Alan R. Velie, Associate Professor of English, sabbatical leave of absence with full pay, January 16, 1976 to June 1, 1976. To continue the book on Shakespeare's use of folktale.

John W. Green, Associate Professor of Mathematics, sabbatical leave of absence with half pay, September 1, 1975 to June 1, 1976. To broaden his knowledge of general topology, to explore in depth the specific area of Moore spaces.

Marilyn Affleck, Associate Professor of Sociology, sabbatical leave of absence with half pay, September 1, 1975 to June 1, 1976. To do research projects on community power in Norman and a study on the factors associated with the integration and acceptance of women in atypical occupations.

APPOINTMENTS:

Charles W. Quick, Visiting Distinguished Professor of Law, \$19,000 for 4½ months, January 16, 1976 to June 1, 1976. 1975-76 E&G Budget.

Martin Emille Chenevert, Ph.D., Associate Professor, School of Petroleum and Geological Engineering and Blowout Control Well School, \$25,000 for 9 months, March 22, 1975. E&G Budget, funded from 127-276, positions 1 and 900, 127-474, Maintenance Equipment, and 127-581, position 3.

John Bertil Thuren, D.Sc., Associate Professor of Petroleum and Geological Engineering, Research Associate, Oklahoma Geological Survey, \$18,000 for 9 months, March 22, 1975. E&G Budget, page 203, funds transferred from position 1; page 374, funds transferred from position 1.

John Joseph Kasulis, Acting Assistant Professor of Business Administration (pending completion of doctorate), \$16,500 for 9 months, September 1, 1975. 1975-76 E&G Budget.

Robert Frank Lusch, Assistant Professor of Business Administration (if Ph.D. is not completed by September 1, 1975, title to be changed to Acting Assistant Professor), \$15,500 for 9 months, September 1, 1975. 1975-76 E&G Budget.

John Edward Fagan, Acting Assistant Professor of Electrical Engineering (Assistant Professor if Ph.D. is completed by September 1, 1975), \$15,000 for 9 months, September 1, 1975. 1975-76 E&G Budget.

Vincent Joseph Liesenfeld, Assistant Professor of English (if Ph.D. not complete by September 1, 1975, title to be changed to Acting Assistant Professor and salary to be changed to \$11,500), \$11,800 for 9 months, September 1, 1975. 1975-76 E&G Budget.

Sally Ann Mussetter, Assistant Professor of English, \$12,000 for 9 months, September 1, 1975. 1975-76 E&G Budget.

Ronald Schleifer, Ph.D., Assistant Professor of English, \$11,800 for 9 months, September 1, 1975. 1975-76 E&G Budget.

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Barbara Ann Buchanan Lewis, J.D., Assistant Professor of Law, \$17,500 for 9 months, September 1, 1975. 1975-76 E&G Budget.

John Joseph Walsh, Ph.D., Assistant Professor of Mathematics, \$12,500 for 9 months, September 1, 1975. 1975-76 E&G Budget.

Constance Lindemann, Dr.P.H., Assistant Professor of Social Work, \$18,000 for 9 months, September 1, 1975. 1975-76 E&G Budget.

CHANGES:

Lois A. Gauger, Assistant Professor of Music, salary changed from \$6,500 for 9 months, .50 time, to \$9,100 for 9 months, .70 time, February 1, 1975. Additional from E&G Budget, page 106, 127-273C.

Demetrius J. Hadgopoulos, title changed from Visiting Assistant Professor to Assistant Professor of Philosophy, February 1, 1975.

Anita M. Johnson, Director of Food Service; given additional title of Instructor in Home Economics, January 1, 1975.

RESIGNATIONS:

Dianne Cushing Fisher, Instructor in Health, Physical Education and Recreation, June 1, 1975.

Monna Luanne Carson, Instructor in Home Economics, July 1, 1975.

Martha Katherine Bailey, Instructor in Modern Languages, June 1, 1975.

Darryl Marc Haws, Instructor in Modern Languages, June 1, 1975.

Tom J. Lewis, Assistant Editor of Books Abroad and Instructor in Modern Languages, September 1, 1975.

William Michael Mudrovic, Instructor in Modern Languages, June 1, 1975.

NON-REAPPOINTMENT:

Iris Z. Varner, Instructor in Health, Physical Education and Recreation, June 1, 1975.

Approved on motion by Regent Mitchell.

President Sharp reported the following deaths: Charles C. Bush, Jr., Associate Professor Emeritus of History, on February 23, 1975; and Vernon H. Upchurch, Professor of Accounting, on March 5, 1975.

D. Finance and Management

I. Non-Academic Personnel

APPOINTMENTS:

Chloe Burton Godfrey, Liberal Studies Representative, College of Liberal Studies, \$3,750 for 12 months, ¼ time, February 1, 1975. Professional Staff. E&G Budget, page 214, position 7.

Judith Lynn Sullens, Programmer/Analyst, University Computing Service, \$12,000 for 12 months, February 10, 1975. Professional Staff. Service unit funds available for this position.

CHANGE:

Gayle A. Grootts, changed from Director, Personnel Services, Health Sciences Center, to Director, Personnel Services, Norman Campus, \$18,000 for 12 months, April 1, 1975. E&G Budget, page 61, position 2.

TERMINATION:

David Lee Graham, Assistant Director for News Services, Media Information, March 17, 1975.

NON-ACADEMIC - GRANTS AND CONTRACTS

(All of the following are subject to the availability of funds)

CHANGES:

Moyer D. Harris, Senior Course Moderator, FAA Management Training School, salary increased from \$14,000 to \$14,500 for 12 months, May 1, 1975. Paid from 157-210, FAA Management Training School 74.

Approved on motion by Regent Mitchell.

VI. Purchases

a. Boiler Insurance

Competitive bids have been obtained for renewal of the University's Boiler and Machinery Insurance to cover the following locations beginning April 15, 1975:

- | | |
|----------------------------------|-----------------------|
| 1. Power and Heating Plant (new) | 7. Walker Tower |
| 2. O.C.C.E. | 8. South Couch Tower |
| 3. Chill Water Plant No. 1 | 9. Couch Cafeteria |
| 4. Chill Water Plant No. 2 | 10. Commissary |
| 5. Adams Center | 11. Yorkshire Apts. |
| 6. 312 Kraettli Apts. | 12. Power Plant (old) |

Specifications for the new coverage provide:

Direct damage limit per accident	\$12,000,000
Direct damage deductible except Yorkshire Apts.	5,000
Yorkshire Apts. deductible	500

Bodily injury liability, repair or replacement expense, and consequential damage to food products in cold storage at the Commissary, Couch Center Cafeteria, and O.C.C.E. Cafeteria are included. Also included is use and occupancy (loss of revenue) insurance for the following locations: Power and Heating Plant (new), O.C.C.E., Chill Water Plant No. 2, Adams Center, 312 Kraettli Apts., Walker Tower, and Couch Cafeteria.

The following bids were received based on a 3-year policy with premiums paid annually or, alternatively, 3 years in advance:

<u>Agency</u>	<u>Underwriter</u>	<u>Annual Premium</u>	<u>3-Year Premium</u>
1. Agar-Ford-Jarmon & Muldrow, Norman	Home Indemnity	\$17,814	\$51,920
2. Agar-Ford-Jarmon & Muldrow	Commercial Union	1st 18,773 2nd 21,489 3rd 21,489	58,728
3. Alexander & Alexander, Inc., Tulsa	Kemper Group	18,524	55,572
4. Hetherington Agency, Norman	Home Indemnity	17,814	51,920
5. Jiles Agency, Inc., Oklahoma City	Home Indemnity	17,814	51,920
6. Markham P. Johnson & Assoc., Tulsa	Kemper Group	18,350	55,050
7. W.R. Johnston & Co., Okla. City	Home Indemnity	17,814	51,920
8. Ben Kennedy Insurance, Inc. Okla. City	Kemper Group	17,857	53,072
9. Rone-Hawk & Luman Ins. Agency, O.K.C.	Home Indemnity	17,814	51,920
10. Rone-Hawk & Luman Ins. Agency, O.K.C.	Kemper Group	18,049	53,072
11. Leonard Steele & Co., Okla. City	Kemper Group	18,224	54,672
12. The Insurance Center, Inc., Okla. City	Home Indemnity	17,814	51,920

President Sharp recommended that since two of the six agencies tied for low bid are Norman firms and therefore, are more conveniently located for processing of claims or other required servicing and since the Agar-Ford-Muldrow Agency handled this insurance during the past years, it would be advisable to continue with them.

Regent Brett reported the Facilities Planning Committee reviewed these bids and concurs in the recommendation. Approved on motion by Regent Brett.

VII. Project Financing

a. Proposal, Contract, and Grant Report

A summary of proposals for contracts and grants for the Norman Campus for February, 1975, as well as a report of all contracts executed during the same period of time on proposals previously reported, was included in the agenda for this meeting.

President Sharp recommended that the President of the University or his designees be authorized to execute contracts on the pending proposals

as negotiations are completed. The contract budgets may differ from the proposed amounts depending upon these negotiations.

Approved on motion by Regent Braly.

VIII. Audits

a. Norman Campus Auditor for 1974-75

At the request of the University, Arthur Young and Company has submitted a proposal to audit the accounts and express an opinion on the financial statements of the Norman Campus for the fiscal year 1974-75.

The proposal states that their examination will be made in accordance with generally accepted auditing standards, except that they will accept University valuations of equipment, buildings and improvements other than buildings and land. Their opinion of the financial statements will be qualified to the extent of the above mentioned exceptions to generally accepted auditing standards. In addition to expressing an opinion on the financial statements, they will furnish the University a letter giving constructive suggestions as to possible areas for improvement of internal controls, work simplification and such other matters as come to their attention.

Arthur Young and Company agrees to perform this examination for a fee that will not exceed \$42,000. If their time should run less than the maximum, the University will be charged a lesser amount.

President Sharp recommended that Arthur Young and Company be employed to perform the audit for the Norman Campus for the year ended June 30, 1975, in accordance with the above proposal.

Regent Neustadt moved approval of the recommendation.

Without intending any reflection on the capability or quality of work of Arthur Young & Company, a question was raised about the desirability of changing auditors since it is customary business practice to change auditors every three to five years. During the discussion of this, Vice President Nordby called attention to the fact that this matter was brought before a committee of the Regents last year and it was the determination that a time limit on auditors would not be set, but that the matter would be considered each year. Regent Neustadt suggested that a committee of the Board take a look at the desirability of employing another auditing firm sometime between now and the time next year for the appointment of an auditor for 1975-76.

Regent Neustadt's motion was approved.

G. Operations and Physical Plant

I. New Construction

a. The Lloyd Noble Center Public Address System

Bids were received March 14 for The Lloyd Noble Center public address system. Based in part upon earlier designs, plans and specifications were prepared for a public address system for The Lloyd Noble Center. The system was designed utilizing a bi-amplification concept which includes an electronic crossover, eight amplifiers, one fixed mixer, one portable mixer, a limiter, three graphic equalizers, four notch filters, eight speaker clusters each of which contains horns and bass speakers and two additional horn speaker clusters. The system is suitable for general public address purposes but is not designed for high fidelity amplification of music or other sounds.

In addition to the basic system, there are a series of alternates including microphones, portable amplifier mixers, speaker drivers and audio amplifiers.

Only one bid was received as follows:

Ford Audio & Acoustics, Inc.

<u>Base Bid</u>	<u>Alternates</u>
\$32,701.40	Alt. 1 add \$ 84.00 ea. - Microphones.
	Alt. 2 add 16.11 ea. - Stand, floor microphone Atlas MS-20.
	Alt. 3 add 178.20 ea. - Stand, desk microphone Shure SM54 W/A5 1 .
	Alt. 4 add 28.00 ea. - Microphone, desk, Shure with shorting off-on.
	Alt. 5 add 298.62 ea. - Portable preamplifier mixer.
	Alt. 6 add 248.00 ea. - Driver - JBL Model 2440.
	Alt. 7 add 413.00 ea. - Audio Amplifier 150W - Crown Model D150.

This bid has been reviewed and found to conform to the plans and specifications. It is the staff's recommendation that the base bid of \$32,701.40 be accepted. The University staff further recommends that no alternates be taken at this time but that the alternate options be held open for acceptance by change order at a later time prior to final system acceptance, the change order not to exceed \$5,000.

President Sharp recommended that the bid from Ford Audio & Acoustics, Inc. be accepted in the amount of \$32,701.40. President Sharp further recommended that no alternates be accepted at this time but that the University retain the option to accept part or all of the alternates prior to final system acceptance, the change order for the alternates not to exceed \$5,000.

Regent Brett reported this matter was reviewed by the Facilities Planning Committee and the Committee concurs in President Sharp's recommendation. Approved on motion by Regent Brett.

b. Report on Major Capital Improvements Program

A report on major capital improvements projects now under construction and in various stages of planning on the Norman Campus was included in the agenda as shown on the attached three pages. No action was required.

II. Remodeling, Repairs, Renovation

a. Stadium Bench Covers

Bids for the installation of fiberglass bench covers for the existing seats in Oklahoma Memorial Stadium were received on March 14. This project includes the removal of approximately 250 existing seat covers and the installation of new fiberglass covers throughout the stadium with the exception of 5,172 seats located in the south end zone area. The bids include one or two colors of bench cover at the University's option.

Only one bid was received from Miracle Recreation Equipment Company in the amount of \$176,935.64. This bid has been reviewed by University staff and found to conform to the plans and specifications. It is the staff's recommendation that this bid be accepted.

It is proposed that this project with a budget allowance of \$204,250.00 be financed by either the use of a portion of the present \$400,000.00 Bond Fund reserve of the Stadium System Revenue Bonds, Series 1974 or the use of possible excess collections from the Stadium Expansion Program. If a portion of the Bond Fund reserve is used to finance this project, it will be necessary to replenish the account in 48 months by the use of excess Stadium Expansion Program funds or excess football ticket surcharge funds.

Regent Brett said this project was reviewed by the Facilities Planning Committee and the Committee concurs in the recommendation of President Sharp that the bid of Miracle Recreation Equipment Company in the amount of \$176,935.64 be accepted, with the project budget not to exceed \$204,250.00. The committee also concurs in President Sharp's recommendation that this amount to cover the bench covering project be committed from the Stadium Expansion Program or the Bond Fund reserve of the Stadium System Revenue Bonds, Series 1974. It is understood that if a portion of the Bond Fund reserve is used to finance this project, it will be necessary to replenish the account in 48 months by the use of excess Stadium Expansion Program funds or excess football ticket surcharge funds.

Approved on motion by Regent Brett.

b. Robertson Hall Elevator

On March 10, bids were received on a project which involves the purchasing, assembly, and installation of a three-floor hydraulic elevator

in Robertson Hall, the elevator to be rated at 1500 pound capacity with an operating speed of 125 to 150 feet per minute. The design of the elevator is to be of the selective-collector type with car position indicators in the car and at all three floor levels. The University will provide necessary modifications to the existing elevator shaft to accommodate the new installation outside this contract.

The base bid consists of furnishing and installing the elevator with a standard three-year warranty and a 120-day service policy. Alternate 1 is to extend the 120-day service policy to three years. This would insure complete maintenance, inspection, repairs and service by the contractor, including all necessary materials and labor, for three years.

The following bids were received:

	<u>Base Bid</u>	<u>Alternate 1</u>
Esco Elevator	\$18,660	\$2,193
Montgomery Elevator	\$24,974	included in base bid

The Montgomery bid does not meet specifications in that they bid a Standard cylinder which has a three-year warranty, instead of the Esco cylinder as specified, which has a twenty-year warranty.

President Sharp recommended that the low bid from Esco Elevator Company of \$18,660 plus alternate 1 in the amount of \$2,193 be accepted for a total contract amount of \$20,853.

This was reviewed by the Facilities Planning Committee and Regent Brett reported the Committee concurs in the recommendation.

Approved on motion by Regent Brett.

V. University Property

a. Oklahoma Historical Society Marker

The Oklahoma Historical Society and the Oklahoma Petroleum Council have indicated interest in the establishment of a historical marker on the Norman Campus recognizing Dr. Charles N. Gould and the School of Geology and Geophysics for the establishment of the first petroleum related geology program in North America. The historical marker would be made of Oklahoma red granite. A site on the west side of Gould Hall by the tree has been proposed by our planning staff.

The establishment of this historical marker has been enthusiastically endorsed by the School of Geology and Geophysics. It has also been reviewed and approved by the Administrative and Physical Resources Council.

OFFICE OF ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1975

PROJECTS UNDER CONSTRUCTION

Project	Engineers and Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
NORMAN CAMPUS							
University Tennis Courts	A&E Services	Stine Construction & Environmental Dev. Corp.	10/26/74	03/26/75	\$ 77,850	85%	Revenue Bond Fund (Encumbered in Stadium) Project
Richards Subbasement Renovation	A&E Services	Gordon's Specialty	10/26/74	02/26/75	44,777	67%	Section 13 Fund
Ten "T" Hangars	A&E Services	Don E. Hansen	09/5/74	04/13/75	140,000	91%	Noble Flying Fund Other Auxillary Reserves
Gittinger/Kaufman Renovation	Tumbull & Mills Inc., Carnahan, Thompson, Delano	Jim Cooley Const.	09/12/74	01/01/76	715,682	21%	HERO Bond Funds

PROJECTS UNDER CONSTRUCTION

Project	Engineers and Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
NORMAN CAMPUS							
Research & Manuf. Hangar	A&E Services	Satellite Constr.	07/21/70	01/15/70	185,000 187,000	99%	OUDA
Lloyd Noble Center	Binnicker-Graves	Rayco Constr. Co.	01/11/73	01/10/75 05/15/75	4,929,000 5,094,000	90%	Student Facilities System Bond of 1971
Outdoor Swimming Pool	Fritzier, Knoblock Fury	Constructors, Inc.	10/04/73	03/28/74 04/01/75	299,265 301,399	97%	Bureau of Outdoor Recreation, Murray Case Sells Bldg. Funds, E.A. Walker Estate Resources & Other Aux. Res.
Buchanan Hall Renovation	A&E Services	Physical Plant	06/15/73	02/01/74 02/01/75	227,000 314,000	99%	Section 13 & New College Funds
Law Center Phase I Bid Package #1	Stone & Assoc., Whiteside, Shultz & Associate	H.A. Lott, Inc. Construction Mgr.	07/26/74	11/06/74	72,331 73,131	100%	State Bond Fund, Private Funds, Private Services
Law Center Phase I Bid Package #2	Stone & Assoc. Whiteside, Shultz & Associates	H.A. Lott, Inc. Construction Mgr.	10/26/74	12/26/75	3,270,080 3,344,157	14%	State Bond Fund, Private Funds, Private Services
Stadium Expansion	Lackwood, Andrews Newnam, Inc.	Harmon Constr. Co., Inc.	10/26/74	09/08/75	5,862,900 5,505,096	19%	Revenue Bond Fund & Private Funds
General Purpose Hangar	A&E Services	McCracken Constr. Co.	10/26/74	03/26/75	139,081	65%	Aux. Reserves

THE UNIVERSITY OF OKLAHOMA
OFFICE OF ARCHITECTURAL & ENGINEERING SERVICES

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1975

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architects & Engineers	Contract or Letter	Estimated Cost	Status
				NORMAN CAMPUS	
College of Environmental Design Movable Equipment	17	--	--	\$41,406.00	Inactive
Nielson Hall Renovation	18	--	--	496,000.00	Funds have been approved for this project.
Nielson Hall Fixed Equipment	19	--	--	7,157.00	Funds have been approved for this project.
Nielson Hall Movable Equipment	20	--	--	210,000.00	Inactive
DeBarr Hall Renovation	21	--	--	465,295.00	Partial funding of this project has been approved.
DeBarr Hall Fixed Equipment	22	--	--	10,885.00	Inactive
DeBarr Hall Movable Equipment	23	--	--	177,737.00	"
Gould Hall Renovation	24	--	--	719,800.00	"
Burton Hall Renovation	25	--	--	368,000.00	"
Engineering Lab. Renovation	26	--	--	116,300.00	"
Engineering Lab. Fixed Equipment	27	--	--	3,132.00	"
Engineering Lab. Movable Eqipt.	28	--	--	5,370.00	"
Pharmacy Building Renovation	29	--	--	225,000.00	"
Pharmacy Building Fixed Eqipt.	30	--	--	17,260.00	"
Jacobson Hall Renovation	31	--	--	153,500.00	"
Carpenter Hall Renovation	32	--	--	161,500.00	"
Holmberg Hall Renovation	33	--	--	155,500.00	"
Carnegie Hall Renovation	34	--	--	136,000.00	"
Womens Building Renovation	35	--	--	140,400.00	"

OFFICE OF ARCHITECTURAL AND ENGINEERING SERVICES
THE UNIVERSITY OF OKLAHOMA

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Project	CMP Priority No.	Architect & Engineers or Letter	Contract Approval	Estimated Cost	Status
NORMAN CAMPUS					
Richards Hall Renovation	1	McCune & McCune	Regents Approval 1/10/74	\$562,000.00	A preliminary meeting has been set up to outline the project scope
Richards Hall Fixed Equipment	2	McCune & McCune	"	110,120.00	" "
Richards Hall Movable Equipment	3	--	--	167,015.00	Inactive
Old Science Hall Renovation	4	Shaw Associates/ Don Bass & Assoc.	"	278,000.00	Don Bass & Associates have been selected as engineers and a preliminary design is being prepared.
Old Science Hall Fixed Equipment	5	" "	"	68,202.00	" "
Gittinger Hall Movable Equipment	8	--	--	1,803.00	Inactive
Kaufman Hall Movable Equipment	11	" "	"	3,861.00	Inactive
Felgar Hall Renovation	12	--	--	805,000.00	Funds have been approved for this project.
Felgar Hall Fixed Equipment (Includes TBT Equipment)	13	--	--	18,152.00	Funds have been approved for this project.
Felgar Hall Movable Equipment	14	--	--	5,151.00	Inactive
Oklahoma Memorial Stadium College of Environmental Design	15	--	--	544,500.00	Funds have been approved for this project.
College of Environmental Design Fixed Equipment	16	--	--	55,011.00	Funds have been approved for this project.

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Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS					
Law Center - Phase II	52	Edward Durrell Stone & Assoc. Whiteside, Shultz, and Associates	C01/20/72	\$1,812,000	Design program and contract negotiations for this phase of the work are included with the Law Center, Phase I consideration.
Physical Education Recreation Center	--	Reid & Heap	L10/16/66	4,965,000	Implementation of this project is contingent on development of funding from private sources and/or inclusion in our next phase of capital improvements and state building bond issue program.
Student Activities Center	--	Noftsker & Lawrance	L07/22/68	Undetermined	Decision regarding implementation of this project rests with final decisions on the future of the Physical Education/Recreation Center. The Use Planning Committee was reconstituted, but programming is not proceeding at this time.
University Museum	--	Shaw & Shaw	C04/03/71	2,400,000	Design development drawings completed. Total funding arrangements have not been finalized.
Cross Center Dining Hall Air Conditioning	--	Don Bass & Assoc. Engineers	--	93,250	Project dormant.
Life Sciences Center	--	McCune, McCune	L02/08/66	2,171,000	Project is dormant in anticipation of funding decisions by the State Regents. A Use Planning Committee has been established, and the work which has been executed on this project will be reviewed prior to further development.
Library/Learning Resources	--	Shaw & Shaw	L02/08/66	3,080,000	Implementation of this project is contingent on allocation of funds from the current State Bldg. Bond Issue, 1968. Previously developed design studies will be reviewed and (probably) re-done when the project is activated.
Westheimer Field Lighting Project		Carnahan, Thompson, Delano		127,850	Awaiting federal grant application results prior to proceeding with project development phase.
Cross Center Apts. (Phase I)		A&E Services		180,000	Inactive. Project is being re-evaluated by the Department of Housing for project scope.
Hester-Robertson		A&E Services		121,000	

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architects & Engineers	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS					
Adams Hall Modifications	36	--	--	\$ 30,200.00	Inactive
Adams Hall Fixed Equipment	37	--	--	30,348.00	"
Nuclear Engineering Lab. Modifications	38	--	--	32,000.00	"
Main Campus Water Well	39	--	--	25,000.00	"
Separation of O.U. water system from Norman System	40	--	--	50,000.00	"
South Oval Improvements	41	--	--	250,000.00	"
South Perimeter Improvements	42	--	--	135,000.00	"
North Perimeter Improvements	43	--	--	210,000.00	"
Student Union-Monnet Hall Area Improvements	44	--	--	36,000.00	"
Old Science Hall Area Improvement	45	--	--	32,000.00	"
Hester-Robertson-Kaufman Area Improvements	46	--	--	45,000.00	"
Oklahoma Memorial Stadium Tennis Courts	47	--	--	82,050.00	"
Armory Conversion	48	--	--	1,086,000.00	"
Armory Conversion Fixed Equip.	49	--	--	194,000.00	"
Monnet Hall Conversion	50	--	--	101,500.00	"

President Sharp recommended approval of the request of the Oklahoma Historical Society and Oklahoma Petroleum Council to establish a historical marker on the campus as explained above.

Approved on motion by Regent Neustadt.

VIII. Leases and Agreements

a. Lease Agreement with United States Postal Service

The parent lease with the United States Postal Service provides for the rental of Couch Center South Tower, by the U.S.P.S. Technical Training Center for the period December 1, 1973 through November 30, 1978.

To provide for continuing space for additional offices and machinery laboratories not available in Couch Center South Tower, the United States Postal Service has agreed to extend their existing lease on the Cross Center Cafeteria building to coincide with the parent Couch Center South lease which expires November 30, 1978, subject to renewal options.

Beginning February 28, 1975 and through November 30, 1978, the U.S.P.S. will pay to University Housing an annual rental of \$82,021.58 which includes floor rental, custodial, and security services.

All other terms of the lease are parallel to the parent lease for Couch Center South Tower.

President Sharp recommended approval of this lease agreement with the United States Postal Service and that the President and Executive Secretary of the Board be authorized to execute the appropriate documents.

Regent Brett reported this agreement was reviewed by the Facilities Planning Committee and they are in concurrence with the recommendation of the administration. Approved on motion by Regent Brett.

b. Office of Naval Research Agreement

The current Armed Services Procurement Regulation (ASPR) requires a change in the Office of Naval Research format for contracts with educational institutions. Formerly, ONR utilized a "Basic Contract" and issued task orders subsequent to this contract. The new format calls for a "Basic Agreement" with contracts, as opposed to task orders, being negotiated subsequently.

The "Basic Agreement" is merely a compilation of 32 general provisions which are to be incorporated into each subsequent contract. The general provisions included are standard and consist of clauses such as Equal Opportunity statement, patent rights, convict labor clauses, Walsh-Healey Public Contracts Act, etc. In addition to these general provisions, it also includes clauses relating to liability insurance, use of government property, title of equipment and cost accounting standards.

President Sharp recommended that the "Basic Agreement" containing the general provisions for future contracts be executed by the President of the Board of Regents and that subsequent contracts be executed by the President of the University or his designee.

Approved on motion by Regent Braly.

IX. Housing Facilities

a. Rates for 1975-76

Inflationary costs have continued their upward spiral during the past year. Since last year at this time food costs have risen 10% to 15% on many items. Our student board increase for 1974-75, however, along with increases in cash sale prices of food, have taken care of these higher food prices for this fiscal year and we have forecast that they will take care of reasonable increases for the 1975-76 fiscal year.

Utility costs, however, have joined in the inflationary spiral with an increase of 50% in the cost to us of natural gas alone. Utility costs through the six months of this fiscal year have exceeded our forecast by \$33,905 or 12.5% and the Physical Plant has notified us that their utility costs to all University departments will increase dramatically. It means for Housing that our 1974-75 fiscal year forecast of \$545,721 will rise to \$720,000 through fiscal year 1975-76, a net increase of \$174,279.

Legislation has been introduced providing for an increase of \$40 per month for all minimum wage full-time state employees (from \$385 to \$425 or 10.4%). The University administration deems such a cost-of-living increase necessary. This will add \$275,000 in wages and fringe benefit costs.

Based on our forecasted income for fiscal year 1975-76, these additional costs will leave a budget deficiency of \$239,434. The increased rates for apartments and dormitory rooms necessary to meet this deficiency shown below will raise an additional income of \$211,572. The balance of \$27,862 will come from 1974-75 Housing surplus.

UNIVERSITY APARTMENTS

<u>Complex</u>	<u>Monthly</u>			<u>Additional Income</u>
	<u>Current Rent</u>	<u>Required Increase</u>	<u>New Rent</u>	
*Logan	\$ 70.00		\$85.00	
	80.00	\$ 15.00	95.00	\$ 3,960.00
Niemann	70.00	10.00	80.00	10,560.00

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Parkview	75.00	8.50	83.50	
	82.50	6.00	88.50	18,732.00
*Kraettli	130.00	10.00	140.00	<u>45,720.00</u>
Total				\$ 78,972.00

DORMITORIES

*Adams	\$ 565.00 (Sem.)	19.50	584.50	
*Walker	565.00 (Sem.)	19.50	584.50	
*Cate	535.00 (Sem.)	19.50	554.50	
Cate	510.00 (Sem.)	19.50	529.50	
Cross	505.00 (Sem.)	19.50	524.50	
Wilson (Boyd)	490.00 (Sem.)	19.50	509.50	
Wilson (Other)	450.00 (Sem.)	19.50	469.50	
Dormitories--3400 Students @ \$39.00 per year				<u>132,600.00</u>
Total of Increased Revenue				\$ 211,572.00

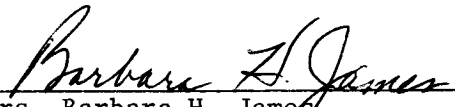
Above based on 92% of occupancy

* Air Conditioned Facilities

President Sharp recommended that the Regents approve the schedule of rates for dormitory rooms and apartments as shown, the effective date to be the fall semester for dormitories and September 1, 1975 for apartments.

Approved on motion by Regent Braly.

There being no further business the meeting adjourned at 11:50 a.m.



Mrs. Barbara H. James
Executive Secretary of the Board of Regents

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Others present at all or part of the meeting:

Mr. Frank Teich, Assistant Vice President for Administration and Finance
Dr. Jesse Burkett, Associate Vice President for Continuing Education and
Public Service
Mr. Arthur Tuttle, University Architect
Mr. D. R. Kimrey, Director of Purchasing, Norman Campus
Mr. Leonard Harper, Director of Personnel
Dr. Steve Van Hauen, Associate Vice President for Administration and Finance
Mr. Mark Lemons, University Auditor
Ms. Kathy Anderson, Assistant to the Vice President for Administration and
Finance
Mr. Jack Cochran, Director of Public Information
Ms. Judy Norlin, Administrative Intern, Office of the President
Dr. Betty Pollak, Assistant Provost, Norman Campus
Mr. Mike Trepas, Director of Media Information
Mr. Dave Smeal
Mr. Mike Sulzycki
Ms. Donna Murphy
Mr. Grant Williams, Oklahoma Daily
Mr. Jim Bross, The Norman Transcript
Mr. Howard Davis, Oklahoma Journal
Ms. Judy Hargrove, Daily Oklahoman
Mr. Ed Kelly, Oklahoma City Times
Ms. Lynn Hamilton, UPI
Mr. Rick Oyler, Tulsa World
Mr. Jeff Scott, WKY Radio
Mr. Ron Turner, Mr. Darrell Barton, WKY-TV
Mr. Chuck Walker, KWTW