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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, MARCH 8, 1973

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MINUTES OF THE ANNUAL MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, MARCH 8, 1973

The annual meeting of the Board of Regents of the University of Oklahoma was held in the Oklahoma Memorial Union Building, Dining Room 5, on the campus of the University of Oklahoma, Norman, on Thursday, March 8, 1973, beginning at 10:35 a.m.

The following were present at the meeting: Regent Nancy J. Davies, President of the Board, presiding; Regents Huston Huffman, Jack H. Santee, Walter Neustadt, Jr., Mack M. Braly, Thomas R. Brett, and Bob G. Mitchell, M.D.

The following were also present: Dr. Paul F. Sharp, President of the University; Mr. Joseph C. Ray, Acting Provost; Vice Presidents Burr, Dean, Eliel, Morris, Nordby, and White; Dr. Thomas E. Broce, Executive Assistant to the President; Mr. R. Boyd Gunning, Trust Officer; Mr. Thomas Tucker, Chief Counsel; and Mrs. Barbara H. James, Secretary of the Board of Regents.

The minutes of the meeting held on February 8, 1973, were approved as printed and distributed prior to the meeting.

Regent Davies stated the first order of business to be the election of officers of the Board for 1973-74.

Regent Santee nominated Mr. Huston Huffman for the office of President of the Board of Regents. The nomination was seconded and Mr. Huffman was unanimously elected President of the Board.

Mr. Huffman thanked each one and said that with the help of each by next year all our problems will be small ones. Mrs. Davies presented to Mr. Huffman Cushing's Manual of Parliamentary Practice, which contains the Rules of Order under which the Board operates, and said that this is his symbol of authority. She said also that at times it has been difficult to keep order at the meetings by tapping on a glass. She therefore presented Mr. Huffman with "a symbol of authority and a useful tool", an official gavel inscribed "University of Oklahoma Board of Regents".

Mrs. Davies said that without researching the matter she believes this year we have set some kind of record. With 11 regular Board meetings and two special ones, there have only been two absences, one because of illness and one because of business out-of-state. She said this shows fantastic dedication to this job and she thanked each Regent. It has been practically a full-time job for some this year. "We have had problems, but we are beginning to see the light and I see a great future for the University." She also thanked President Sharp and the staff for making this a most pleasurable year for her.

Regent Neustadt nominated Mr. Jack Santee for the office of Vice President of the Board. There being no further nominations, Mr. Santee was elected unanimously.

Regent Huffman nominated Mrs. Barbara H. James for the office of Secretary of the Board of Regents. There being no further nominations, Mrs. James was unanimously re-elected Secretary of the Board.

President Sharp said he was delighted to see so many press and mass media representatives here because it gives us an opportunity once again to recognize the fine qualities that Mrs. Davies has brought to the leadership of the Board. Dr. Sharp said the faculty and staff of the University and its constituents have expressed appreciation to her and there is another group now which has expressed its appreciation. President Sharp said it was his great pleasure a few days ago to sign a Resolution from student government recognizing this as Nancy Davies Day on the University of Oklahoma campus. He said this is a very appropriate and altogether proper recognition by 19,400 students on this campus. President Sharp recognized Mr. Dan Scull, UOSA President, for comment. Dan said the students were very happy to do this. He said they have enjoyed having Mrs. Davies on the Board and they are very sorry to see her term expire. Dan introduced Ms. Beth Hutchens, sponsor of the Student Congress Bill. Beth read the Resolution, as follows:

STUDENT CONGRESS
UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION

CONGRESSIONAL SESSION IX February 27, 1973

CONGRESS BILL NO. _____

Title: A RESOLUTION DESIGNATING THURSDAY, MARCH 8, 1973 AS NANCY DAVIES DAY ON THE UNIVERSITY OF OKLAHOMA CAMPUS

- Whereas: being a member of the Oklahoma University Board of Regents is a job which requires countless hours of dedicated work for the university at somewhat less than great financial remuneration; and
- Whereas: Thursday, March 8, 1973 marks the last official meeting that Ms. Nancy Davies will preside at as Chairperson of the OU Board of Regents; and
- Whereas: in the last seven years as a member of the Board of Regents and the last year as chairperson Ms. Davies has consistently shown concern for the problems and rights of OU students and acted with that concern in favor of students; and
- Whereas: during her term she also has consistently proven to be a true friend of the university at a time when higher education and O.U. have received the least amount of support from the people and government of the State of Oklahoma, and

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Whereas: the Student Congress acting as duly elected representatives of the University of Oklahoma student body feels such a dedicated contribution to the cause of students and of higher education deserves our recognition;

Therefore Be It Resolved That:

The Student Congress ask President Paul Sharp to join with them in declaring Thursday, March 8, 1973 "Nancy Davies Day" on the University of Oklahoma Campus.

Author of Bill Anna Walsh and Beth Hutchens

Submitted on Motion by Brooke Harry

Action by the Student Congress passed this 27th day of Feb. 1973

Verified by Chairman of the Student Congress/s/David H. Nickell

Approved by the President of the UOSA/s/Daniel Scull Date 2/28/73

Approved by the President of the University/s/Paul F. Sharp Date 2/28/73

Mrs. Davies thanked Beth and Dan and the other students. She said she especially appreciates this because the relationship between the students and the Regents has probably changed more than any other relationship within the University while she has been on the Board. She said while she has not always agreed with everything the students have done, they have been able to talk about it, work it out, and she does feel a close relationship to the students.

President Sharp said he would like to make known to the Board his appreciation for the out-pouring of concern and expressions of well-being that accompanied the recent unpleasant experience at the President's House (the fire-bombing). He said this out-pouring of concern and affection for the University from all quarters of the constituent compass was a very heartening thing. Occasionally in periods of distress, our friends rally around us--sometimes this is very personal, but more often this is an expression of genuine concern for the University.

President Sharp said also that he would like to publicly commend the senior administrative officers of the University whose unstinting loyalty to the University has lead them during the past month, on top of all of their other duties, to spend 12 and 14 hour days without demurring or objecting to the crisis at the Health Sciences Center. The long hours they have devoted to defining problems and finding answers to them has been one of the most exhilarating experiences that he has had, he said, in 17 years as chief administrative officer in educational institutions. He said sometimes we forget that in our society there are a great many people who are thoroughly prepared to give whatever is required of them to meet the crisis of the institutions they care for. He said very often we lament the passage of loyalty to institutions, but he assured the members of the Board that this has been greatly exaggerated. He said we have seen an exhibition of this fact and a demonstration of the finest qualities of dedication to the University.

President Sharp said within the next few days we will see a product of this dedication and he hopes the members of the Board will recognize the effort that has gone into the solutions to the kinds of problems with which we are coping.

Regent Davies reported on the seminar sponsored by the State Regents for Higher Education on Tuesday of this week. She said four very outstanding national leaders spoke on great issues in higher education. She said the information they presented we have all read in various reports, but there are great changes taking place in funding, programming, and planning for education. She said the four presentations will be sent to each institution and it would be worthwhile for each member of the Board to have a copy. She said it was a good seminar--about 10 or 15 from the University were present.

Regent Huffman reported the Health Sciences Center Committee met on February 22. All items considered are agenda items today. He said the committee did receive the following petition signed by over 300 students at the Health Sciences Center:

WHEREAS, the physicians of the Oklahoma University Health Sciences Center have voluntarily and generously contributed their incomes to the support of the Health Sciences Center Hospitals, and

WHEREAS, the Health Sciences Center Hospitals could not have been maintained without their support, and

WHEREAS, the faculty financial support has been necessary because the State Legislature has continually failed to meet their clear public responsibility to assist in providing health care to Oklahoma's growing numbers of medically indigent population. It appears to us that cutting expenses is practically the same thing as increasing revenues, it then behooves the Health Sciences Center to encourage with every possible means available the (a) other 1929 Oklahoma hospitals to participate in an equitable manner in the delivery of health and hospital care to medically indigent patients, (b) community health projects to start delivering low-cost, high-quality out-patient care as soon as possible, (c) the Oklahoma City-County Health Department should be strongly encouraged to deliver more primary health care, (d) present construction plans of major hospitals should include facilities to provide emergency and out-patient health care.

We, the undersigned, do hereby give our support to the faculty and staff of the Health Sciences Center in their fight to maintain a high level of quality care to the medically indigent people from throughout the State of Oklahoma.

Mr. Huffman said he submitted this to the Regents as testimony to the interest and concern of the students at the Health Sciences Center. Mr. Huffman commended them for their diligence and said the petition has his endorsement.

On behalf of the Board, Mrs. Davies expressed pleasure at receiving the petition. She joined in commending the efforts of the students.

Mark R. Everett Tower

Regent Santee presented the report of the Facilities Planning Committee. He reminded all members of the Board that the Mark R. Everett Tower is essentially complete. He said the committee has reviewed the status of the project and based on the recommendation of President Sharp and a Certificate of Substantial completion signed by the contractor, the committee recommends that:

- a. The date of substantial completion of Everett Tower be established as February 9, 1973, for the commencement of all warranties and guarantees, and
- b. The Regents accept the project, assume full possession of the structure, and become fully responsible for maintenance, heat, utilities, and insurance at 12:00 a.m. (midnight) CST, on March 9, 1973.

On motion by Regent Santee, the committee recommendation was approved.

Biomedical Sciences Building

Regent Santee said that each member of the Board has received data on the proposed increase in the project cost for the Biomedical Sciences Building which would provide for the following budget:

Construction (including fixed equipment)	\$9,858,500
Architect's fees	542,220
Administration and other project costs	98,600
Surveys, test, etc.	10,000
Consultants fees	55,000
Movable equipment	1,106,000
Contingency	<u>557,800</u>
	\$12,228,142
Source of Funds:	
HERO bond funds	4,727,500
Federal grant	<u>7,500,642</u>
	\$12,228,142

He said the committee has reviewed the data presented and recommends that the project cost for this building be increased from \$11,500,000 to \$12,228,142. The increased funds will come from the Federal grant approved for this project. No additional HERO bond funds will be required other than those already set aside for this purpose in the Health Sciences Center Capital Development Plan.

On motion by Regent Santee, the committee recommendation was approved.

Stadium Expansion

Regent Santee reported next on the stadium expansion project. All members of the Board were aware of the fact that the feasibility of an expansion of the stadium has been under study for some time and there has been a testing of public support for the project. He said the committee is convinced at this point that support exists and they have continued the study of the stadium to determine if there are better ways to expand than those already proposed. Regent Santee said the committee believes that feasible alternatives do exist but some accurate cost data is needed, as well as further engineering studies on the structural problems that exist in the stadium. The committee has discussed with an engineering firm from Houston, Texas, Lockwood, Andrews & Newnam, Inc., these engineering and cost studies. They have presented a proposal for these feasibility studies at a cost of \$14,800. The committee feels the possible savings that exist if some of these alternatives prove to be feasible are worth spending that sum. Funds do exist in the Athletic Department budget to cover such an expenditure. This will result in a delay of the project of approximately 5 weeks, but Mr. Santee said we are still shooting for the fall of 1974 as a project completion date.

Regent Santee said the Facilities Planning Committee recommends approval of the employment of Lockwood, Andrews & Newnam, Inc. to conduct the feasibility study commencing immediately for a lump sum payment of \$14,800.

Regent Brett reported that Dr. Shapiro, Mr. Bill Campbell, and he made a trip last week to the University of Texas and to Texas A&M for the purpose of meeting with a Lockwood representative and discussing the problems of stadium expansion with officials of those two universities. He said they received some enlightening information and that he would present more details at a later date.

Approved on motion by Regent Santee.

Health Sciences Center Leases

Regent Santee said the following leases are proposed between the Oklahoma Health Science Facility, Inc. and the University Regents:

636 N. E. 14th
627 N. E. 15th
633 N. E. 15th
706 N. E. 15th
708 N. E. 15th
720 N. E. 15th
720½ N. E. 15th
721 N. E. 15th

He said these are properties which were acquired by the Oklahoma Health Science Facility, Inc. and comprise former residences located around the Health Sciences Center. Regent Santee said we do need the space and the committee recommends the leasing of these buildings at a cost of \$1.95 per square foot per year. He said funds are available in the College of Health budget and from grants. The space will be used by the College of Health, two cancer screening programs, other research space, and for storage. All leases are effective for the period February 1, 1973 through June 30, 1973, except the lease on the property at 636 N. E. 14th which is effective January 15, 1973 through June 30, 1973.

President Sharp called attention to the fact that these properties will be recovered in the name of the Regents of the University of Oklahoma as soon as the mortgages have been amortized.

Regent Santee moved approval of the committee recommendation. Approved.

Outdoor Swimming Pool

Regent Santee said the next item involves Phase II of the swimming pool project--the outdoor swimming pool. He reminded the Regents that we are in the process of constructing an indoor pool and bathhouse facilities. A grant from the Bureau of Outdoor Recreation in the amount of \$98,101 is available for Phase II or the outdoor portion of the project. This along with \$120,000 available in the Murray Case Sells Building Fund will fund the outdoor pool. The estimated project cost is \$200,000 plus an alternate of approximately \$45,000 for a diving tank which may be added if additional funds become available.

Regent Santee said that Fritzier, Knoblock, Furry and Associates were architects for the previous outdoor pool on which bids were taken in December, 1970 (page 10749) and rejected since they exceeded funds available. They are also architects for the indoor pool now under construction. In order that we may take advantage of previous work on the outdoor pool and because of the necessity that the filter and mechanical systems of the indoor and outdoor pools be compatible, Regent Santee said the committee recommends that Fritzier, Knoblock, Furry and Associates be appointed architects for the revised outdoor swimming facility at a flat fee of \$9,700.

On motion by Regent Santee, the Board authorized entering into a contract with Fritzler, Knoblock, Furry and Associates as architects for the new outdoor swimming facility at a total fee of \$9,700 and with instructions to proceed with the development of plans and specifications necessary to meet the June 30, 1973 construction deadline.

Regent Brett said the first item to be considered under the report of the Student Affairs Committee is the Report and Recommendations on the Student Activity Fee for the Norman Campus, a copy of which had been submitted to each Regent. He said the committee has spent some five to six months on this matter with countless meetings at which administration representatives, student representatives, particularly Dan Scull and David Nickell, as well as the Regent committee members were present. At these meetings, Regent Brett said the students have had input on various views and many other student representatives have appeared and expressed their views. In addition, he said, many meetings were held between Dr. Morris and Dan Scull and David Nickell in order to move the study along.

Regent Brett said the Student Affairs Committee recommends acceptance of the following Report and Recommendations:

THE STUDENT ACTIVITY FEE

There has been a considerable amount of confusion and conflict concerning the Student Activity Fee: Who does it belong to? Who is responsible for distributing it? Who is responsible to see that it is properly used? For what purposes should it be expended? The purpose of this report and the recommendations included is to answer these questions.

In the first place, the Student Activity Fee is that portion of the University's budget which is earmarked by the State Regents for Higher Education for student governmental, recreational, social, and entertainment programs, for health care services, and student publications. It is the responsibility of the Regents to see that the Student Activity Fee is utilized to meet needs in these extracurricular areas.

The President of the University, as its chief executive officer, presents recommendations to the Regents on the distribution of all University funds, including the Student Activity Fee.

As the officer of the University most directly related to non-academic matters of student life, the Vice President of the University Community has immediate administrative responsibility for the Student Activity Fee portion of the University budget, and the budget units funded from this source.

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In 1969, actions of the Regents gave a significant delegation of responsibility to the UOSA Congress in planning the budgets for all of those activities traditionally labeled as student activities. Since this time, UOSA has had a special role within the University. Its officers are not staff of the University - in the usual sense - but they exercise traditional staff functions and responsibilities. They plan programs, determine priorities, and prepare budget recommendations for very significant annual allocations (\$175,000 this year). Many of the operating procedures involving UOSA have developed as personal agreements rather than clearly written policy, and the turnover of student government has made continuity in record-keeping and procedural agreements difficult to maintain. It is now important to clarify administrative relationships as established, written policy.

The UOSA Constitution was approved by the Regents on April 17, 1969, with the following resolution:

"That under Article VIII (the article dealing with UOSA Congressional responsibility for appropriations) the action of the Student Congress shall be considered a recommendation to the President and to the Regents in the same manner as other budget requests from the various colleges are recommendations."

Such recommendations from UOSA are forwarded through the Vice President for the University Community to the President. All policy recommendations should follow the same administrative route.

Additionally the Regents resolved that it was the intention under Article VIII to allocate to UOSA "that portion of the Student Activity Fee which has not been obligated by the Regents...."

It was not the intention of the Regents to delegate to UOSA the budget responsibility for those services of the University such as the Student Health Center, the student newspaper, the Student Union, and the regularly budgeted staff of the student activities office. It was the intention to increase the involvement and the responsibility of student government in administering entertainment, recreational, organizational, educational and social programs consistent with the purpose of the Student Activity Fee. The Regents reaffirm this intent.

No agency of state government has autonomy, and the use of state money (the Student Activity Fee is so defined) must have statutory and institutional controls. The new policy statement on the handling of agency and auxiliary accounts which has been developed by the office of the Vice President for Administration and Finance (and which is attached) is an effective step in remedying some of the accounting and administrative shortcomings which have existed, but it should not diminish the participation and the responsibility of students in planning and carrying out the activities of student government within reasonable guidelines.

It is recommended that a position of audit supervisor be established in an arrangement between UOSA and Internal Auditing. The audit supervisor, who should be a full-time employee of the University, would be responsible for insuring that all transactions are in conformance with University and state policies and requirements. The audit supervisor will satisfy the official account sponsorship requirements. The initial selection of the audit supervisor should have the approval of both the UOSA President and Internal Auditing. The audit supervisor will not be authorized to withhold any disbursements that meet state and institutional requirements.

The following guidelines shall govern the distribution of the Student Activity Fee and shall supersede any conflicting action of the Regents concerning the role of the UOSA Congress with regard to appropriations:

- (1) The officer of the University who is charged with the administrative responsibility for those services and programs funded from the Student Activity Fee is the Vice President for the University Community. He is expected to recommend to the President the budgets for the Student Health Service, the Oklahoma Daily, the Student Union Debt Service, and the Student Activities Office in the Center for Student Development. Because of the obvious student interest in these budget units, the following budget procedure is established to insure student in-put from the UOSA:
 - a. A Budget Committee of the UOSA will be established consisting of the President, the Chairman of Student Congress, and the Chairman of the Ways and Means Committee.
 - b. As soon as possible after the Spring elections, the Budget Committee will meet with the Vice President for the University Community for the purpose of reviewing the anticipated budget for the following year and the probable distribution of that amount to the various units, so that the budget preparations for the UOSA can begin.
 - c. The Vice President for the University Community has the basic responsibility for the preparation of budget recommendations for those portions of the Student Activity Fee going to regularly committed budgets (at the present time, there are the Student Health Center, the Oklahoma Daily, the Union Debt Service, and the Student Activities Office of the Center for Student Development).

- d. It is the primary responsibility of the UOSA Budget Committee to prepare budget recommendations for the uncommitted portions of the Student Activity Fee, which will support the activities of student government and student activities and services sponsored by the student government.
 - e. The UOSA Budget Committee and the Vice President for the University Community will then prepare the final budget recommendations for the total activity fee distribution. Neither shall submit budget recommendations for further review until agreement has been reached. As a last resort, should agreement not be reached between the Budget Committee and the Vice President for the University Community, the President of the University shall refer the matter to the Student Affairs Committee of the Regents to hear the separate views, and the Student Affairs Committee shall formulate and present directly to the Regents the Student Activity budget.
 - f. The UOSA Budget Committee will submit the UOSA portion of the budget for the approval of the Student Congress prior to the end of the Spring semester. It is the intent to identify in the Spring budget those amounts allocated to the budget sub-divisions (UOSA administration and joint operations, student activities, housing centers, and special programs). A line item budget will be presented to the Regents each fall.
 - g. The recommendations of the Student Congress shall be submitted to the President through the office of the Vice President for the University Community for submission to the Regents.
- (2) Each year, 2% of the total Student Activity Fee shall be placed in a reserve account prior to any distribution in order to be used by the administration throughout the year for necessary services, facilities, and programs relevant to the intended use of the Student Activity Fee (repairing recreational facilities, assisting campus-wide programs, solving unanticipated budget problems, funding long-range projects such as the construction of out-door basketball courts, etc.) The Vice President for the University Community shall be the sponsor of this reserve account, and he shall chair a committee composed of himself, the President of UOSA and the Chairman of the UOSA Congress in recommending disbursements. In the event of disagreement separate views will be presented to the President of the University for his decision.

The reserve shall not be used to fund the programs of student organizations or those activities which it is the proper function of UOSA Congress to fund. This should in no way preclude UOSA from establishing its own reserve from its allocated funds.

- (3) The remaining portion of the Student Activity Fee shall be used to fund the Student Government and those programs recommended by the UOSA Congress, so long as they are within the guidelines created by the State Regents and the Regents of the University of Oklahoma.

Although the Regents have the responsibility to commit the Student Activity Fee where it is most needed within the student community, it is intended that this uncommitted portion appropriated to UOSA will not be less than \$150,000 per year.

The UOSA will formulate prior to the next budgeting period an internal policy concerning budget allocations in the following categories:

- A. Administrative costs of all salaried individuals of the UOSA. The Department of Personnel Services has agreed to assist in the formulation of job descriptions, employment practices, and recommend salary levels.
- B. Joint operations costs for rental of buildings, maintenance, telephones, duplicating, office supplies, machine rental and travel.
- C. Student Activities budgeting procedures will be outlined to insure a minimal guarantee of funds in the spring so planning can begin for the fall semester.
- D. Housing Centers will be guaranteed a minimal budget in the spring so planning can be done for fall programs.
- E. Special Programs budget will be expanded and criteria established. An office for Director of Special Programs will be established and he will be the budget head who will coordinate planning with the Ways and Means Committee.

The policy will be presented to the Regents through the proper administrative channels as soon as approved by Student Congress.

The following guidelines shall pertain to those funds budgeted by the UOSA:

- A. No Student Activity Fee money shall be used to pay the legal fees of any student or students in a criminal or civil court action. Programs of legal service to the student community (public defenders for intra-University matters, legal aids, etc.) and legal assistance for the UOSA are permissible. However, no student fee money may be used in any court action against the University. Authorization for the use of UOSA legal assistance funds must come from the UOSA President and UOSA Congress Chairman jointly.
- B. The highest priority in disbursing the program portion of the Student Activity Fee should be those student activities (educational, social and recreational) which have substantial campus-wide effects. The funding of student organizations shall be discontinued except in those instances in which projects sponsored by a certain organization are deemed to have great significance for a substantial segment of the student community.
- C. The UOSA Congress, should it ascertain that certain needs exist which cannot be resolved within a single budget year, may recommend to the President and to the Regents that an amount be obligated for a period of time (2 or 3 or more years) in order to fulfill the existing need. Through such action, very significant projects (recreational equipment and facilities, for example) may be achieved. It is recommended that a standing committee of the congress be established to work with the Vice President for the University Community and the Director of the Center for Student Development in identifying such needs and in determining priorities.
- D. No UOSA funds should be utilized in funding the Student Traffic Court. Since the Traffic Court operates as an administrative arm of the University, it should be separately funded. The clearest way of accomplishing the funding would be from the collection of fines.
- E. A specific policy should be formulated to permit student organizations to deposit non-state funds in private bank accounts, consistent with state law and University accounting and auditing practices.

Regent Brett expressed sincere thanks to the students, particularly the President of UOSA and the Chairman of Student Congress for the spirit in which they helped attack this problem. He commented that in a document such as this there is the ever present fear from student representatives and their constituency that there is going to be an effort made to dilute their authority, to dilute their freedom to run their own operation. Regent Brett said it is not the intent of this document to do that. The principle purpose of this document is to set up some accounting procedures and some budgeting practices that are sensible.

Regent Brett called attention to two or three portions of the document as follows:

Audit Supervisor - It is the intent that this person serve in a procedural, accounting, and budgeting capacity and to be of assistance in interpreting University policy and State law in reference to expenditures. The audit supervisor will not have authority to withhold disbursements which do meet State and institutional requirements. It will not be the function of the individual in this position to assist the Student Association in setting up priorities.

2% Reserve - Regent Brett said the purpose of this reserve account, which will be 2% of the total Student Activity Fee, is primarily to serve as a contingency fund, or an emergency fund, for projects or activities that are of campus-wide importance that may come up. Before any expenditures are made from this fund, the Vice President for the University Community, the Chairman of Student Congress, and the President of UOSA, should get together and they will make the decision for what these funds should be spent. It is contemplated that should there be any disagreement in that regard, those three will have input to the President who will make the ultimate decision.

Regent Brett referred also to paragraph B in the section with guidelines pertaining to funds budgeted by UOSA. He said he understands that on Tuesday of this week Student Congress voted to get out of the general funding of student organizations. They will attempt to get out of this funding except for student organizations which have programs of campus-wide significance. That will be left to UOSA, he said, but the general purpose is to use these monies for funding organizations that have campus-wide benefit in areas of education, social and recreational activity.

Regent Brett moved approval of the Report and Recommendations. He suggested that Dan Scull and/or David Nickell be given the opportunity to make any comments at this point.

Dan Scull commented on the process in developing this document and expressed satisfaction with the final form. He explained in more detail the steps that UOSA is taking in developing their budgeting process.

He said their position is not that student organizations should be eliminated from funding completely but UOSA is trying to get away from giving Student Activity Fees to special interest groups for their own private benefit. They are looking at an expanded portion of the special programs portion of the budget which would allow any organizations, if they have an activity or program that has campus-wide effect, to be eligible for funds.

President Sharp expressed his appreciation to Dan and David and the others who have worked on this document. He said he believes we have accomplished something very important here and Dan's administration should be credited with this. He said we have regularized procedures here which, because they have not been regularized in the past, have caused confusion, lack of continuity and misunderstandings. He said they have made real progress in developing a close relationship with all who have responsibility.

Regent Brett's motion was voted on and approved.

Regent Brett presented the following data regarding the allocation of the Student Activity Fees for 1972-73 on the Health Sciences Center Campus. Estimated fees for the year are as follows:

	<u>Beg. Bal.</u>	<u>Fall</u>	<u>Spring</u>	<u>Summer</u>	<u>Other Income</u>	<u>Total</u>
Medicine	\$13,377.17	\$15,008.00	\$15,008.00	-0-	\$ 1,750.00	\$45,143.00
A.H.P.	1,990.59	3,914.75	3,830.75	\$ 700.00	-0-	10,436.09
Grad. Coll.	9,750.55	6,608.00	7,000.00	2,800.00	-0-	26,158.55
Nursing	3,323.00	5,266.00	5,000.00	-0-	300.00	13,888.00
Dentistry	-0-	672.00	672.00	-0-	-0-	1,344.00

The following budgets are proposed:

	<u>Medicine</u>	<u>A.H.P.</u>	<u>Grad. Coll.</u>	<u>Nursing</u>	<u>Dentistry</u>
Stu. Hlth. Prog.	\$10,720.00	\$ 2,470.00	\$ 7,200.00	\$3,960.00	\$ 480.00
Stu. Publ.	2,604.00	3,000.00	1,000.00	1,800.00	-0-
Social & Rec. Act.	13,444.00	2,000.00	600.00	2,000.00	144.00
Educ., Cult. Act. & Honors	7,362.00	2,000.00	1,528.50	1,900.00	240.00
Other Exp. & Cont.	1,500.00	966.09	1,950.00	2,021.00	384.00
Reserve	<u>9,513.00</u>	<u>-0-</u>	<u>13,880.05</u>	<u>2,207.00</u>	<u>96.00</u>
Total	\$45,143.00	\$10,436.09	\$26,158.55	\$13,888.00	\$1,344.00

Regent Brett said the Student Affairs Committee had met with representatives of the various colleges on the Health Sciences Center Campus and had reviewed their detailed budgets. He said the committee recommends the allocations shown above and he so moved. Approved.

Regent Brett reported that he attended the State Regents for Higher Education meeting in Oklahoma City on February 26. He said the curriculum and other program matters presented to the State Regents were rather routine and approved except the item on the new Occupational Therapy baccalaureate degree program. The State Regents agreed with our staff that this is a needed program. However, it was conditionally approved three ways:

1. That the grant must be between the Health Sciences Center and HEW as opposed to the Allied Health Professions and HEW. The point was that this is in keeping with the State Regents' previous recommendations that instead of having a proliferation of grants in several departments of the Health Sciences Center, these should be centralized.
2. The grant must be signed by the Executive Vice President for the Health Sciences Center and not by the Associate Dean for Graduate Studies.
3. If it is determined that funds are available, this program will be approved.

He said the University's response to the Chancellor's comments about centralization was that we agree with his position and we are taking steps in that direction, but it will take some time.

A. The Health Sciences Center

II. Academic

a. Faculty Personnel

Clyde Arthur Lynn, M.D., Associate Professor of Environmental Health and Director of Aerospace Medicine Residency Program, \$2,833.33 per month (\$833.33 state, \$2,000 grant), March 18, 1973.

Homer Albert Ruprecht, M.D., Clinical Assistant Professor of Internal Medicine, without remuneration, March 1, 1973.

Ahmad S. Dahr, M.D., Clinical Instructor in Internal Medicine, without remuneration, March 1, 1973.

Steven Landgarten, M.D., Clinical Instructor in Medicine, without remuneration, March 1, 1973.

Thomas Richard Medlock, M.D., Clinical Instructor in Internal Medicine, without remuneration, March 1, 1973.

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Masao Tanaka, M.D., Instructor in Research in Internal Medicine, without remuneration, March 1, 1973.

Kavanakuzhiyil V. John, Ph.D., Associate in Research Biochemistry and Molecular Biology, without remuneration, January 1, 1973.

Arpad Gecse, M.D., Associate in Research Medicine, \$766.67 per month (grant), April 1, 1973.

Arthur Franklin Hoge, M.D., Clinical Assistant in Internal Medicine, without remuneration, March 1, 1973.

CHANGES:

A. Jay Chapman, Clinical Professor of Forensic Pathology, salary changed from \$2,083.32 per month to \$583.32 per month (\$291.66 state, \$291.66 grant), part-time, February 1, 1973.

Betty J. K. Gorrell, promoted from Assistant Professor to Associate Professor of Nursing, January 1, 1973.

Lazar J. Greenfield, Professor of Surgery (Chief-VA Surgical Services), salary increased from \$1,039.27 (\$872.61 state, \$166.66 grant) to \$1,092.83 per month (\$872.61 state, \$220.22 grant), 3/8 time, January 7, 1973. Dr. Greenfield is paid 5/8ths of his salary from the VA Hospital and 3/8ths by the Health Sciences Center. VA increased their portion of his salary and we are obligated to increase our portion.

J. Marlin Hodgson, title changed from Instructor in Restorative Dentistry and in Community Dentistry to Instructor in Community Dentistry, February 1, 1973.

Marie C. Mink, promoted from Assistant Professor to Associate Professor of Nursing, January 1, 1973.

Harold Muchmore, Carl Puckett Professor of Pulmonary Diseases and Professor of Medicine and of Microbiology and Immunology, salary changed from \$840.33 per month (\$625 state, \$245.83 grant) to \$745.00 per month (\$625 state, \$120 grant), February 1, 1973. Portion of salary to be paid through OMRF.

Carl Nau, titles changed from Professor of Environmental Health and of Community Health to Professor Emeritus of Environmental Health and of Community Health, July 1, 1973; salary changed from \$2,139.67 per month to without remuneration, August 1, 1973.

Emma J. Potter, promoted from Assistant Professor to Associate Professor of Nursing, January 1, 1973.

Martha Primeaux, promoted from Assistant Professor to Associate Professor of Nursing, January 1, 1973. Also Junior Year Coordinator, College of Nursing.

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Gloria R. Smith, promoted from Assistant Professor to Associate Professor of Nursing, January 1, 1973. Also Interim Dean.

Vivian Smith, Adjunct Associate Professor of Parasitology in Community Health, Colleges of Medicine and Health, Associate Professor of Parasitology and Laboratory Practice, and Adjunct Associate Professor of Allied Health Education, salary changed from \$750.00 per month to without remuneration, March 1, 1973.

Thomas F. Whayne, Associate Professor of Medicine; given additional title of Assistant Professor of Research Biochemistry and Molecular Biology, College of Medicine, January 1, 1973

TERMINATIONS:

Roger I. Lienke, M.D., Clinical Professor of Community Health, December 2, 1972.

Richard F. Collins, M.A., Instructor in Parasitology and Laboratory Practice, February 17, 1973.

Edna Page Langholz, Special Instructor in Nutrition and Dietetics and in Community Health, January 1, 1973.

Approved on motion by Regent Neustadt.

President Sharp reported the death of John H. Clymer, M.D., Associate Clinical Professor of Surgery, on January 26, 1973.

b. College of Medicine Admissions Board

The large number of applications which have been received this year for admission to the College of Medicine beginning in the fall of 1973 cannot adequately be processed by our Admissions Board as it is presently constituted. The inclusion of substantial numbers of part time faculty and others situated away from the College limits the amount of time which they can make available to us. In order to handle the 1200 applications received it is desirable to add an additional three members of the faculty to the Admissions Board.

RECOMMENDATION:

President Sharp recommends that the following members of the faculty be appointed to the Admissions Board of the College of Medicine effective immediately: Dr. Alfred M. Chandler, Dr. Richard M. Hyde, and Dr. Dennis A. Weigand.

Regent Santee commented on the number of communications he has had from physicians in Tulsa requesting that there be a greater representation from the Tulsa area on the Admissions Board. During the discussion of this matter, Dr. Eliel said that this year for the first time the Oklahoma State Medical Association and the Oklahoma Academy of Family Practice made nominations for some positions on the Board. He suggested that the Tulsa physicians might make their request to these two associations.

There was a discussion of the feasibility of delaying action on this recommendation until the next meeting. Dr. Eliel explained that the Board would be completing its work for the 1973 class within the next month or two so that all applicants can be notified of their acceptance or rejection. Dr. Eliel believes that if action is delayed on the appointments recommended that the Board as now constituted will just have to work that much harder in order to complete the work on time.

At the suggestion of Regent Santee, President Sharp amended his recommendation so that the appointment of these three faculty members to the Admissions Board would be effective for the next 60 days. Any further recommendations for appointments to the Admissions Board should be based on concern for a further state-wide representation.

Approved on motion by Regent Santee.

c. College of Clinical Medicine in Tulsa

The basic policy statements for the College of Clinical Medicine in Tulsa were presented by President Sharp and he recommended approval of the statements as shown below.

President Sharp said, however, he would like to make a statement so that we have a clear understanding of the reasons for this recommendation and its relationship to our planning, both in the immediate future and in the long range. Under date of February 26, 1973, President Sharp said he received a letter from Chancellor E. T. Dunlap requesting that we proceed with the implementation of the plans for the College of Medicine in Tulsa in accordance with Senate Bill 453 of the 1972 Oklahoma Legislature. The policy statements shown below, he said, are presented for approval on the basis of these requests.

It must be understood that implementation of this new College must be subject to the receipt of sufficient funds to establish and operate the program. Initial costs are now estimated at \$401,000 for start-up. The actual cost for future years of operation of the Tulsa Branch can best be estimated by the experience of other institutions throughout the country which have previously initiated, and are now operating, a medical school branch similar to this proposal.

President Sharp said this ultimate level of operating cost is the important figure for us to determine in the near future. Our consultants have been asked to obtain this information. President Sharp said he does not recommend commencement of this branch if its future operation will be at the expense of vital programs at the existing Health Sciences Center. Therefore, full funding of the needs for both must be given thorough consideration by the State Regents and by the Legislature.

The policy statements and fees are as follows:

Statement of Functions

The authorized functions of the University of Oklahoma College of Clinical Medicine located in Tulsa are as follows:

1. To produce physicians for the State of Oklahoma by augmenting the capabilities of the University of Oklahoma to offer approved clinical programs in human medicine which are an essential part of the educational requirements for the M.D. degree.
2. To conduct courses in continuing medical education for the physicians of Oklahoma according to the need and the demand.
3. To conduct postdoctoral intern, residency and fellowship training programs to prepare physicians for practice in comprehensive primary medical care and in a variety of medical specialties according to the need and demand.
4. To sponsor a variety of health delivery services to support medical educational programs and to meet recognized health needs.
5. To conduct research programs in health delivery and clinical medicine as proven necessary for good medical education and good medical practice.
6. To cooperate with other health professions in educational programs which will directly relate to the activities of the physician and to the delivery of adequate medical health services.
7. To cooperate with public and private enterprises as a public servant in matters related to the public health.

Educational Programs in Human Medicine (Doctor of Medicine Degree)

The University of Oklahoma is hereby authorized to offer an educational program in clinical disciplines at the College of Clinical Medicine (Tulsa) as prescribed for students in order that they be awarded the Doctor of Medicine degree. The program is to be implemented and become effective through matriculation of students who have successfully completed the required courses of study in the basic medical sciences as offered by the University of Oklahoma College of Medicine at the Health Sciences Center in Oklahoma City and transfer enrollment to the College of Clinical Medicine in Tulsa. The programs to be implemented will be phased in sequence with the realization of the total resources necessary to support accredited medical education. A description of the curriculum design is as follows:

Authorized Curriculum in Human Medicine (Doctor of Medicine Degree)

First Year - 36 Weeks

Required course work offered on the campus of the University of Oklahoma Health Sciences Center

<u>Course</u>	<u>Clock Hours</u>
Basic Biology	45
Cellular Biology	243
Neurobiology	96
Organ Biology	274
Man & His Environment I	72
Patient Contact I	144
Clinical Demonstrations I	<u>72</u>
Total	946

Second Year - 36 Weeks

Required course work offered on the campus of the University of Oklahoma Health Sciences Center

<u>Course</u>	<u>Clock Hours</u>
Principles of Pathology, Medical Microbiology	205
Principles of Diagnosis and Therapy	300
Clinical Pharmacology and Mechanisms of Disease	89
Man and His Environment II	72
Patient Contact II	144
Clinical Demonstrations II	72
Laboratory Medicine	<u>72</u>
Total	954

Third and Fourth Years - 55 weeks

Required course work offered on the campus of the College of Clinical Medicine (Tulsa)

<u>Course</u>	
1. General Medicine	10 weeks
2. Pediatrics	5 weeks
	or
1. General Medicine	5 weeks
2. Child Health	10 weeks
3. General Surgery	10 weeks
	or
3. General Surgery	5 weeks
	and
Surgical Specialties	5 weeks
4. Psychiatry	5 weeks
5. Obstetrics and Gynecology	5 weeks
6. Neurosensory Sciences	5 weeks
7. Community Health & Ambulatory medical Clinics	10 weeks
8. Preceptorship	5 weeks
Required elective studies	<u>25 weeks</u>
Total	80 weeks

Authorization to Confer Academic Degree

The University of Oklahoma is authorized to confer in the name of the Oklahoma State Regents for Higher Education the Doctor of Medicine degree upon those students successfully completing the program in human medicine offered at the University of Oklahoma by the College of Medicine (Health Sciences Center, Oklahoma City) and the College of Clinical Medicine (Tulsa).

Standards for Admission

An applicant in order to be eligible for consideration for matriculation to the College of Clinical Medicine at Tulsa must fulfill the qualifications for admission to the first year class of the College of Medicine (University of Oklahoma Health Sciences Campus Oklahoma City), or be eligible for admission with advanced standing as prescribed by the University of Oklahoma. Students desiring to matriculate to the College of Clinical Medicine (Tulsa) at the completion of the basic science component of their educational program must declare this intention upon application for admission to the first year class. The requirements for application are:

The applicant must have completed a minimum of 90 semester hours of academic course work. Residents of Oklahoma must have attained at least a 2.5 grade point average (A=4) in all of their studies as well as in the specified group of pre-medical courses. In the case of the latter, no single grade may be less than 2.0. Non-residents must have at least a 3.0 in their grade point averages to be considered. No more than 20 percent of an entering class may be non-residents. In selection of students for medicine, careful consideration is given to the results of the Medical College Admission Test, and all applicants are required to take this test. Applicants who fulfill the requirements for admission will be invited at the discretion of the Admissions Board for a personal interview before final selection of the class is made, and no candidate will be admitted without interview.

"With respect to the admission and education of students. . . the University of Oklahoma shall not discriminate either in favor of or against any person on account of his race, creed, color, national origin, sex, age, or political belief. . ." It must be understood that physical limitations make it impossible to admit all applicants who have met the published minimum basic requirements. Selection of students is on a competitive basis with the better qualified applicants being accepted. The Admissions Board, a committee appointed by the University Regents, is charged with the selection of all entering students.

For those applicants desiring admission with advanced standing the current regulations of the University of Oklahoma will apply and if this be revised, the revisions will apply equally to students enrolled at the College of Medicine, Oklahoma Health Sciences Center, Oklahoma City, and to the students at the College of Clinical Medicine (Tulsa).

Currently the following requirements apply: Applicants in good standing at other approved medical schools may be admitted to advanced standing provided vacancies exist in the class for which the application is made. First priority is given to our own students who must do remedial work; if vacancies then exist, preference is first given to applicants enrolled in two year medical schools in the United States who must transfer to degree-granting institutions. Any remaining vacancies will then be considered open to other qualified applicants at the discretion of the Admissions Board.

Standards for Retention

The standards for retention for the University of Oklahoma College of Medicine, Oklahoma City, shall apply equally to the University of Oklahoma College of Clinical Medicine (Tulsa). This retention policy is as follows:

Only two grades may be given: "S" (satisfactory) or "U" (unsatisfactory). The Promotions Committee for each year is charged with determining whether a student receiving an unsatisfactory grade in a course (or courses) shall be promoted, be promoted on academic probation be required to repeat a course, repeat the year, or be dropped from the rolls of the College. Such recommendations are made to the administrative official designated by the dean for disposition. Students may be placed on probation for academic, professional, and behavioral reasons by the appropriate administrative official. Such action may be recommended by any Promotions Committee. Probationary status is reviewed at the end of each academic year to consider the possibility of terminating or continuing probation. When a student's academic performance is marginal, the Promotions Committee, through the appropriate administrative official, shall warn the student formally so that he will increase his academic effort. A student who is on probation and who fails to maintain passing grades in all courses for the year will be dropped from the rolls of the College without the privilege of readmission. If a student is dismissed, a petition for readmission will be considered by a collective decision of the faculty.

A board constituted for academic appeals may review upon the request of any student any decision concerning student affairs rendered by any member of the faculty of the College, and will render to the dean the opinion regarding the decision in question. The dean may act upon this recommendation alone, or seek a collective decision of the faculty. The board will consider any given disagreement only once.

Standards for Graduation

A student must meet the following requirements in order to be eligible for graduation from the College of Clinical Medicine (Tulsa) with a Doctor of Medicine degree.

1. All required courses must be completed with a grade of "S" for the student to be promoted in each academic year. Academic performance will be computed separately for each year and academic deficiencies of one year may not be counter balanced by a superior performance in a previous year. With the completion of all required courses with a grade of "S" in the fourth year, students will be recommended to the faculty for graduation. In recommending students for promotion and graduation, general and professional attitudes as well as academic and professional competence will be considered.

2. Upon the completion of all prescribed curricular requirements in a fashion which exhibits acceptable professional competence (knowledge, skills, and attitudes) the faculty will recommend the student for the degree of Doctor of Medicine.

Fees for Educational and General Budget Purposes: (Revolving Fund)

Oklahoma Residents:

Enrollment Fee: \$346.50 per semester

Nonresidents of Oklahoma:

Enrollment Fee: \$806.50 per semester

Application Fee for Resident Medical Students \$ 10.00

Application Fee for Nonresident Medical Students \$ 15.00

Special Fees:

Late Registration Fee for all Students \$ 20.00

Transcript: While Enrolled \$.25
 After Graduation \$ 1.00

Breakage Cost of instrument replacement

Graduation Fee \$ 15.00

Advanced Standing Examination \$ 5.00 per semester hour

Re-enrollment after withdrawal \$ 5.00

Fees for Student Activity Purposes: (Official Depository Fund)

Activity Fee \$ 28.00 per semester

These policies and fees for the College of Clinical Medicine in Tulsa, including President Sharp's statement of explanation, were approved on motion by Regent Neustadt.

III. Finance and Management

a. Non-Academic Personnel

RESIGNATION:

Ronald Clarke Frame, Director of Personnel Services, May 16, 1973.

Approved on motion by Regent Brett.

b. Herman Smith Associates

Under an agreement dated November 20, 1972, Herman Smith Associates, Hospital Consultants, were employed to assist the University with managerial and planning services in University Hospitals for a period of approximately 90 to 120 days. The agreement provided that Herman Smith Associates would be compensated on a per diem basis with the maximum per month set at \$40,000.

Over the past two months it has become apparent that Herman Smith Associates have necessarily become involved in much more than the managerial and planning services for University Hospitals. They have been involved in the master plan for the entire Health Sciences Center, financial feasibility studies, systems installations, recruiting, activation of Everett Tower, and other areas. It is necessary to cover their costs over and above the maximum authorized because in taking over management of the Hospitals they were compelled to bring in additional personnel.

President Sharp recommended a renewal of the agreement with Herman Smith Associates effective January 1, 1973, with the maximum compensation set at \$60,000 per month.

Regent Huffman said the Health Sciences Center Committee of the Board also recommended approval of this proposal.

Approved on motion by Regent Mitchell.

Regent Brett requested a projection of the monthly costs of Herman Smith Associates for April, May and June. President Sharp said this would be available at the time of the April Regents' meeting.

c. Professional Service Auxiliary

On December 14, 1972 the Board approved in principle guidelines for the creation of a new Professional Practice Plan for the geographic full time faculty of the College of Medicine and appointed a committee to prepare a final document.

The policy shown on the following pages for the operation and governance of a Professional Service Auxiliary is the product of that committee as amended in a joint session of the committee and the Health Sciences Center Committee of the Regents.

President Sharp recommended that the policy be approved as shown below:

POLICY
for operation and governance of the Professional
Service Auxiliary of the College of Medicine

I. PREAMBLE

When members of the faculty deliver outstanding specialized personal consultative services or exceptional primary medical care to patients, these faculty members by their personal efforts and presence enhance the stature and reputation of the College of Medicine and the Health Sciences Center.

A reasonable degree of active involvement by the clinical faculty in health delivery practices is essential to the maintenance of their professional skills. This contributes to the educational mission of the College of Medicine, including the research component of education.

There must be upper limits to the time spent and income derived from personal services so that the primary goals of education, exemplary medical care, and research are achieved with a fair mixture of professional capabilities and financial awareness.

Active participation in health delivery systems requires of the participant a significant commitment in terms of energy, emotional dedication, time, and the assumption of additional personal liabilities.

This policy and the auxiliary it authorizes, includes within its operational structure the entire range of the medical disciplines and specialties. There are fundamental differences among these disciplines, departments, and specialties in matters relating to: (1) the unit of service for which a professional fee is rendered; (2) the amount of the customary fee per unit of service; (3) the status of the patient (ambulatory or hospitalized); (4) the goal of the services rendered; and (5) their individual and collective needs as they relate in turn to their primary functions of teaching, training, clinical care, and community service.

II. OBJECTIVES

1. To improve the medical referral resources of the Health Sciences Center for the benefit of all segments of the State.
2. To provide an adequate number of patients with exemplary care to meet the educational goals of the College of Medicine.
3. To enhance recruitment and retention of highly qualified faculty by providing a source of funds with which to supplement income.
4. To provide incentives to the faculty to maintain and improve professional skills, to participate more actively in all appropriate clinical services, and to enhance faculty scholarship.
5. To provide a uniform procedure by which to account for the total income received by each member of the geographic full time faculty of the College of Medicine in remuneration for all academic and other professional services, irrespective of the source of money or nature of the professional service.
6. To provide a uniform procedure by which to account for all monetary contributions made by the faculty from personal income to departmental and College of Medicine operations.
7. To provide reporting and auditing of all monies received and disbursed as a result of the contributions of the geographical full time faculty.
8. To provide basic financial data which can be made available and visible to all who have a legal right to examine such information.
9. To establish not only income potential but also income limits so that an individual's primary interests and objectives in teaching, training, and research will be balanced by a reasonable amount of time devoted to patient care--not unbalanced.
10. To ensure effective control and administration by the University of Oklahoma, the College of Medicine, and its constituent departments of all monies received and disbursed.

III. DEFINITION OF TERMS

1. Membership → *Amended 10-18-73*

Those members of the faculty of the University of Oklahoma College of Medicine who receive a salary from the College of Medicine and/or the affiliated Hospitals and Clinics, and other institutions of the Health Sciences Center for the purpose of ensuring that the academic programs take precedence over other responsibilities will participate and vote in the Professional Service Auxiliary.

2. Guaranteed Base

This is the specific salary that is guaranteed annually by contract with the University of Oklahoma, or one of the affiliated Hospitals or Clinics or other institutions in the Health Sciences Center, through appointment to the faculty of the College of Medicine by the Regents of the University of Oklahoma to ensure that the academic programs take precedence over other responsibilities.

3. Full Time Equivalent Salary

This is the salary figure established by the Board of Regents of the University of Oklahoma which represents the actual value of the individual Faculty member's academic and professional services to the University of Oklahoma on a full time equivalent basis and upon which an hourly charge for physicians services can be based.

4. Maximum Professional Earnings Potential

This is the difference between the guaranteed base and the full time equivalent salary (the difference between III, 3. and III, 2. above).

5. Generated Income

That income that is generated by the professional activities of the faculty member.

IV. OPERATIONAL PROCEDURES

1. Guaranteed Base

This is that portion of the full time equivalent salary of the Faculty member established by the Board of Regents of the University of Oklahoma and paid by the University of Oklahoma or by one of the affiliated Hospitals or Clinics or other institutions in the Health Sciences Center.

2. Full Time Equivalent Salary

This Full Time Equivalent figure will be developed and reviewed annually for each faculty member by the appropriate departmental chairman or head with the Dean of the College of Medicine and recommended for approval to the President and the Board of Regents of the University of Oklahoma. It is achieved by the addition of generated income to the guaranteed base.

3. Sources of Generated Income

All sources of generated income including, but not limited to, the following:

- a. Patient care fees
- b. Professional consultation
- c. Honoraria
- d. Compensation for supervision of professional services

4. Income Exclusions

- a. Prizes and awards
- b. Faculty members interests in:
 - 1) Royalties
 - 2) Copyrights
 - 3) Patent Rights
- c. Non-professional income
- d. Compensation received as a result of military leave
- e. Income earned during leave with pay, vacation, or sabbatical

5. Disposition of Gross Generated Income

Generated income, described in the foregoing, will be deposited, on a monthly basis, into departmental subaccounts of the official depository of the University of Oklahoma Professional Services Auxiliary of the College of Medicine and will be disbursed monthly by the departments from their accounts to the items of expense in the order listed below:

a) The departmental cost of billing and collections up to 10% of the gross generated income, including the cost of the salary and office expenses of the Executive Secretary of the Advisory Council which shall be prorated among the departments on the basis of their gross generated income; and thereafter

b) Overhead costs of each individual or group, such as supplies, housekeeping, personnel, equipment lease, equipment depreciation reserves, etc., attributable to ambulatory patients of the members of the Professional Service Auxiliary as agreed upon by the Executive Committee with the appropriate administrator after completion of thorough cost analysis.

The amount paid will be that precisely calculated less the amount contributed by the department to these costs or related costs of the institution where the costs were generated, and/or less the amount billed the patient by the Hospitals or Clinics of the University of Oklahoma Health Sciences Center; and thereafter

c) To that individual faculty member or group within each department, to the extent that the individual faculty member or faculty members of that group have produced generated income, until any difference between guaranteed base and half the full time equivalent salary is equalled; and thereafter

d) Expenditures for major items which normally should be provided by a university hospital, including the maintenance of an equipment reserve, may be paid from the department subaccount upon recommendation of the Executive Committee of the Advisory Council to the Board of Regents; and thereafter

e) Up to 10% of the remaining balance after a), b), c), and d) above have been paid will be paid to the Professional Service Auxiliary development fund under the direction of the Dean of the College of Medicine. Any amounts below 10% will be determined by agreement with the department chairman or head, the Dean, and the Executive Committee of the Professional Service Auxiliary.

f) The balance will be retained by the department to attain the full time equivalent salary of its members and pay for the various expenditures related to its functions as outlined in g) below. The proportions and mechanisms of these distributions will be the responsibility of the department chairman or head with his associates, but without guarantee.

g) Acceptable Categories of Expenditures by Departments, or Auxiliary Development Fund include:

- 1) Attainment of income potential of the individual members
- 2) Visiting consultants and lecturers at the Health Sciences Center
- 3) Personnel recruitment
- 4) Residents and other house staff--professional support
- 5) Students--scholarships, stipends, and tuitions
- 6) Personnel training courses and attendance at meetings
- 7) Laboratories--salaries, maintenance, and equipment
- 8) Office and administrative expenses

- 9) Other expenses incurred in support of departmental teaching, research, and professional care of patients
- 10) Professional practice and business costs such as are customarily allowed by the Internal Revenue Service
- 11) Salary and salary supplements for non-faculty personnel

h) All accounts will be handled in accordance with the accounting principles, statutes, and policies stated in the Oklahoma Higher Education Code, in Financial Reports for Colleges and Universities, compiled by the National Committee on Standard Reports for Institutions of Higher Education in 1935, and by the Regents of the University of Oklahoma as they apply to auxiliary enterprises. All funds for Educational and General purposes will be transferred to the Revolving Fund before being expended.

i) No funds may be used directly for the benefit of any department from funds credited to some other department unless the department whose funds are to be used shall approve and the chairman or head or other requisitioning individual of such department shall approve the requisition in writing.

j) When the purposes enumerated in f) have been achieved, any balance remaining may be disposed of by the University Administration for the benefit of the Health Sciences Center without regard to the provisions of this policy, but subject to the policies and procedures of the Regents governing all University funds. *Amended 6-14-73 + 1220*

6. Initial Depository

Official depository of the University of Oklahoma Professional Service Auxiliary of the College of Medicine.

7. Billing and Collecting

Initially, this shall be the responsibility of the department, subject to procedures to be developed by the Regents for central auditing and accounting.

8. Governance of the Professional Service Auxiliary

a) The Advisory Council

1) Membership

The Professional Service Auxiliary will be governed by an Advisory Council which is responsible to the full membership of the Professional Service Auxiliary and which shall consist of:

- a. The Dean of the College of Medicine*
- b. The Executive Secretary of the Advisory Council*

*Note: The above ex-officio members shall be without vote.

- c. The Chairman or Head of each of the Departments of the College of Medicine
- d. Six (6) members at large elected by and from the faculty members of clinical departments with unmodified faculty titles for terms of two years each, except for the first year when three (3) shall be elected for a term of one year, at the annual meeting by majority vote. No more than two members at large shall be elected from any one department.

2) Meetings

The Advisory Council shall meet quarterly at a time designated by the Chairman of the Advisory Council, and upon call by request of the Chairman or seven (7) members of the Advisory Council. Notice of the meeting and an agenda will be distributed to each member at least one week prior to the meeting.

3) Officers

The officers of the Advisory Council shall be a Chairman, a Vice-Chairman, and a Secretary who shall be elected annually from the members of the Advisory Council by the full membership at the annual meeting. The Chairman shall preside.

4) Quorum and Voting

A quorum shall consist of two-thirds (2/3) of the voting members of the Advisory Council. Any official action of the Advisory Council requires a majority vote of its members present. However, the majority vote must comprise 51% of the generated income in the 12 months period ending with the last full month prior to the election. Each member shall have one vote except for ex-officio members.

5) Rules of Order for Advisory Council and its Committees

a. Agenda

All items of business not requiring formal action by the Advisory Council, unless an objection is registered, are accepted "for information only". All items of business requiring action by the Advisory Council must be in the form of a resolution.

b. Procedural Motions

Roberts' Rules of Order will be accepted as final authority for parliamentary procedures.

b) The Executive Committee of the Advisory Council

1) Composition

The Executive Committee shall consist of:

- a. Three (3) officers, and
- b. Four (4) members.

2) Officers

The officers of the Executive Committee shall be the officers of the Advisory Council.

3) Members

The Advisory Council shall annually elect from its membership an Executive Committee, and no elected member shall serve more than two consecutive one-year terms.

4) Meetings and Quorum

The Executive Committee shall meet at least bi-monthly and upon call of the Chairman or any five (5) members of the Advisory Council. A quorum shall consist of no less than five (5) members.

5) Powers

- a. The Executive Committee shall exercise full powers of the Advisory Council as established and shall exercise responsibility for the operations of the Executive Secretary.

b. The Executive Committee shall obtain the advice of legal counsel, accountants, consultants, and others as required.

c) Ad Hoc Committees

Ad Hoc committees may be appointed as necessary by the Chairman from the Advisory Council or the Executive Committee.

d) Executive Secretary

The Executive Secretary shall be appointed by the Advisory Council at a salary and with duties as defined by the Advisory Council.

e) Annual Meeting of Members

Annually, at a time to be determined by the Executive Committee, there shall be a meeting of the full membership of the Professional Service Auxiliary at which time a report of the activities of the Council shall be given by the Officers and the Executive Secretary. In addition, elections will be held for at-large members, officers, and members of the Executive Committee of the Advisory Council. Special meetings may be called upon request of the Executive Committee.

f) Departmental Restrictions

Nothing contained herein shall be construed to prevent the contributing members within any department from imposing such additional department restrictions as they may wish, but without conflict with the general plan.

g) Miscellaneous Provisions

1. By-Law Amendments

The Professional Service Auxiliary may be amended from time to time in any particular by:

- a. Proposal to the Advisory Council by the Executive Committee, or by petition of any twenty (20) members, followed by
- b. presentation by the Advisory Council with recommendation to the full membership, and requiring
- c. ratification by 2/3 of the full membership at an annual or special meeting subject to
- d. approval by the Board of Regents of the University of Oklahoma.

2) Exceptions

It is recognized that there are and should be a wide spectrum of individuals within a viable faculty with a variation in contribution, interests, geographic status, longevity, financial status, and need. Because of the importance of the contribution of these individuals and their appropriate compensation, certain specific arrangements, that are exceptions to the foregoing, can be made only

1. with the knowledge of the respective department head,
2. with the approval of the Executive Committee,
3. with the knowledge of the Dean of the College of Medicine, and
4. with contractual approval by the President and the Board of Regents of the University of Oklahoma.

Regent Huffman said under the leadership of Doctors Schilling, Deckert, and Everett, working with representatives of the administration, this practice plan has been finalized. He said the physicians practice plan has been one of our prime targets in reorganizing the Health Sciences Center and responding to the charge of the Legislature to make all of our resources fully accountable at the Health Sciences Center. Regent Huffman said this is designated as Phase I. It does meet the basic requirements of such a plan, but we anticipate further amending it to cover certain current objectives we have, primarily regarding central billing and collections. He believes this is workable and feasible at this time and the Health Sciences Center Committee of the Board has recommended approval. Mr. Huffman asked Vice President Nordby for any comments.

Dr. Nordby said this plan is in accord with accounting principles of the auxiliaries on the Norman campus and will be operated very much like many other functions. He believes this is a very practical arrangement.

On motion by Regent Huffman the policy for operation and governance of the Professional Service Auxiliary of the College of Medicine was approved.

d. Auditor

President Sharp said at the request of the University, Touche Ross & Co. has submitted a proposal to audit the accounts and express an opinion on the financial statements of the Health Sciences Center for the year ended June 30, 1973. The Touche Ross & Co. proposal indicates they will examine the Center's financial statements for the year ended June 30, 1973, and evaluate the fairness of presentation of the statements in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding period.

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Their examination will be conducted in accordance with generally accepted auditing standards which will include a review of the system of internal control and tests of transactions to the extent they believe necessary. The objective of their examination is the expression of an unqualified opinion on the Center's financial statements, dependent on the facts and circumstances at the date of that opinion. They have indicated that if their opinion is other than unqualified, the reasons therefore will be fully disclosed.

In addition, as a normal part of their examination, Touche Ross & Co. will submit a letter advising the University of opportunities they have observed for economies in or improved control over, our operations. It is their practice to prepare a letter bringing such matters to the attention of the appropriate level of management. They will also assist in preparation of the following:

1. Medicare Cost Report
2. Blue Cross Cost Report
3. State of Oklahoma Department of Institutions Social and Rehabilitative Services Cost Report

Touche Ross & Co. estimates that their fee for examination of the financial statements and assistance with the preparation of the cost report will be no less than \$30,000 and should not exceed \$50,000. This fee is based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses.

Touche Ross & Co. will also assist in the completion of the June 30, 1972, Medicare Cost Report, which includes the evaluation of adjustments proposed by the Medicare auditors. They estimate that their fee for this assistance will be approximately \$2,000.

President Sharp recommended that Touche Ross & Co. be employed as auditors for the Health Sciences Center in accordance with their proposal as explained above.

Regent Huffman said the Health Sciences Center Committee of the Board also recommended approval of the employment of Touche Ross & Co. as auditors for the Health Sciences Center.

Approved on motion by Regent Huffman.

e. Equipment for Children's Memorial Hospital

Enclosed with the agenda for this meeting was a tabulation of bids to furnish 21 items of equipment for Children's Memorial Hospital Patient Services.

The low bid made on item 5 by Star Dental Company does not meet specifications and is therefore unacceptable. The remaining two bids on item 5 exceeded our estimated cost and are also unacceptable. This item and item 2, on which no bids were received, will be rebid.

Items 8, 9, and 10 comprise a functional unit and they must be same brand. The low bid on item 10 was not made by the company making the lowest bid on items 8 and 9 (Patterson Dental Company). This company was unable to bid or furnish item 10 (a light bulb for a dental light). Rebidding of item 10 would result in an overall higher cost for the three items needed as a unit. B/L Associates bid all or none on items 8, 9, and 10.

Funds are available in endowment fund E-9300400 (Bath Estate) to make this purchase.

President Sharp recommended awards as follows:

A-dec Newberg, Oregon Item 12		\$ 697.50
Patterson Dental Co. Oklahoma City Items 4, 7, 13, 14, 15, 16, 17, 20		4,886.20
B/L Associates Waveland, Miss. Items 8, 9, 10		1,395.00
Scientific Products Grand Prairie, Tex. Items 18 and 19		1,921.20
Star Dental Mfg. Co., Inc. Conshohocken, Pa. Item 11	\$665.31	
	Less 2% <u>13.31</u>	652.00
Parks Electronics Laboratory Beaverton, Oregon Item 3		250.00
Hewlett-Packard Company Oklahoma City Item 1		9,012.63

Vacudent Sales Corporation
Salt Lake City
Item 6

	\$357.50	
Less 2%	<u>7.15</u>	\$350.35

Reeve Dental Supply Co.
Oklahoma City
Item 21

	\$ 70.00	
Less 2%	<u>1.40</u>	<u>68.60</u>
		\$19,233.48

Approved on motion by Regent Neustadt.

f. Surgi-Gator Units

President Sharp said an invitation to bid on furnishing and installing 48 surgi-gator units in the Mark R. Everett Tower was distributed. These units are to be used for self-administered cleansing and therapeutic treatments in the Gynecology and Obstetrics Department.

Only one bid was received from Andermac, Inc., Yuba City, California, in the amount of \$58,992.

Funds are available in budget account 9983-0 to make this purchase.

President Sharp recommended approval of purchasing 48 surgi-gator units from Andermac, Inc., in accordance with their bid of \$58,992.

Approved on motion by Regent Neustadt.

V. Operations and Physical Plant

a. Dental Clinical Sciences Building

Regent Santee reminded the Board members that each was provided information prior to this meeting on the proposed change in the project budget for the Dental Clinical Sciences Building. The proposed budget is as follows:

Construction (including fixed equipment)	\$8,405,000
Architect's fees	444,000
Administration and other project costs	85,000
Surveys, tests, etc.	15,000
Consultants fees	95,000
Movable equipment	2,111,000
Contingency	<u>407,325</u>
	\$11,562,325

Source of Funds:	
HERO bond funds	\$3,923,333
Federal grant	<u>7,638,992</u>
	\$11,562,325

Mr. Santee said the Facilities Planning Committee reviewed the data presented on this building and recommends that the project cost be reduced from the original \$11,700,000 to \$11,562,325 because the Federal grant received is not as large as anticipated.

Regent Santee said the preliminary (design development) plans for this building were also presented to the committee at the meeting yesterday afternoon and were reviewed in detail. The Facilities Planning Committee recommends that the design development plans be approved and the project architects authorized to proceed with the final working drawings.

The committee recommendations were approved on motion by Regent Santee.

b. Northeast Utilities Tunnel Extension

The bids received to extend the utilities tunnel on the Health Sciences Center east to the new Interim Classroom Building were as follows:

	<u>Base Bid</u>	<u>Alt. 1 Add</u>	<u>Alt. 2 Add</u>	<u>Alt. 3 Add</u>
Kay Engineering Company Oklahoma City, Oklahoma	\$346,947	\$1,000	\$2,800	\$3,000
J. J. Cook Construction, Inc. Oklahoma City, Oklahoma	\$364,094	\$ 897	\$4,674	\$2,547
Paul Allison, Inc. Oklahoma City, Oklahoma	\$387,779	\$ 779	\$2,700	\$2,200
Manhattan Construction Co. Muskogee, Oklahoma	\$399,300	\$ 705	\$2,800	\$3,000
Mangum Building Company Oklahoma City, Oklahoma	\$412,000	\$ 840	\$2,600	\$2,100
W. A. Landers Company Oklahoma City, Oklahoma	\$414,830	\$ 900	\$1,650	\$1,850
Walter Nashert & Sons, Inc. Oklahoma City, Oklahoma	\$423,383	\$ 795	\$2,665	\$2,143

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	<u>Base Bid</u>	<u>Alt. 1 Add</u>	<u>Alt. 2 Add</u>	<u>Alt. 3 Add</u>
Spaeth, Inc. Oklahoma City, Oklahoma	\$426,650	\$ 880	\$2,409	\$1,937
Comet Mechanical Contractor, Inc. Oklahoma City, Oklahoma	\$429,934	\$1,500	\$2,500	\$3,000
Natkin & Company Oklahoma City, Oklahoma	\$454,370	\$1,035	\$6,764	\$5,046

Regent Santee said the Facilities Planning Committee reviewed the bids received on this project and recommends that the Board recommend to the Trustees of the OU Development Authority acceptance of the low base bid submitted by Kay Engineering Company plus alternates 1 and 2 for a total contract amount of \$350,747.

Approved on motion by Regent Santee.

c. Report on Major Capital Improvements Program

As shown on the two pages attached, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

B. Administration

IV. Services to the Administration

a. Forms Coordination Program

President Sharp said at the invitation of the University, the Ross-Martin Company conducted a forms survey and prepared a report of its findings in 1971. The purpose of the survey was:

1. To evaluate the extent of control being exercised in the areas of forms initiation, procurement, storage and distribution.
2. To summarize the number of forms in use.
3. To reveal duplication in forms and clerical effort.
4. To evaluate the design of the forms being used; their conformity to standards for efficient clerical use and to printing standards for manufacturing economy.

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1973

PROJECTS UNDER CONSTRUCTION

Project	CMP Priority No.	Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
OKLAHOMA CITY CAMPUS								
University Hospital, Phase I and the Pathology Hospital Unit	2	Frankfurt, Short, Emery, McKinley	Harmon Const. Co.	07/02/69	07/02/72 02/05/73	11,959,000 12,809,492	99%	Hill Burton (HEW) Bond Funds HPEF (HEW grant)
Steam & Chilled Water Plant (Central Power Plant)		Carnahan & Thompson Engr., Turnbull & Mills Inc., Architects	Kay Engr. Co.	11/09/70	03/27/72	4,016,400 4,343,286	99%	Revenue Bonds-OU DA
Remodeling & Renovation of Medical College Building	4	Noftsgger, Lawrence, Lawrence, Fleisher	Novak Constr. Co.	03/09/72	09/28/72	364,957	99%	Bond Funds
College of Dentistry, Addition to Basic Science Education Building	8	Frankfurt, Short, Emery, McKinley	Harmon Constr. Co.	09/14/72	08/14/73	1,429,786	22%	Bond Funds
Interim Facilities Building (for the Colleges of Dentistry and Nursing)	23A	Jones, Hester, Bates, Riek, Inc.	Construction Manager Walter Nashert & Sons	varies	11/01/72	674,566	99%	Bond Funds
Parking Lot A		Shaw Associates	Lippert Bros., Inc.	10/12/72	12/11/72	115,000	6%	---

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1973

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
OKLAHOMA CITY CAMPUS					
Student Housing---Self Liquidating Bonds	---	Murray, Jones, Murray	C 10/20/71	5,389,886	This project is inactive. Design development phase plans for 300 townhouses and garden apartments have been completed.
College of Health (School of Health)	5	Murray, Jones, Murray	C 07/23/70	10,000,000	Inactive. The construction grant application submitted to HEW in June, 1972 was disapproved.
Health Sciences Library (and Learning Resources Center)	6	Sorey, Hill, Binnicker	L 07/23/70	4,614,729	Inactive. The sources of funding for this project are uncertain.
Basic Science Faculty and Graduate Student Offices and Laboratories Building (Biomedical Science Building)	7	Wright & Selby	C 10/12/72	11,500,000	Final plans are being prepared. It is anticipated that this project will be under construction prior to September, 1973.
College of Nursing Building	9	Murray, Jones, Murray	---	5,505,476	The construction grant application submitted to the U.S. Public Health Service on June 15, 1972 has been approved, but the project was not funded.
Dental Clinics (Dental Clinical Services Building)	10	McCune & McCune	C 10/12/72	11,562,325	Final plans are being prepared. It is anticipated that this project will be under construction prior to September, 1973.
Ambulatory Medical Clinics (Community Health Project/ University Clinics)	11A	Frankfurt, Short, Emery, McKinley	---	2,400,000	Schematic design plans for this project have been completed. A small Hill-Burton grant has been received. The scope and nature of this project is undergoing review.
Renovation of Operating Rooms CMH	---	Hudgins, Thompson, Ball	---	350,000	The architects are preparing final plans and specifications.
Renovation of Selected Areas CMH	12A	Phelps, Spitz, Ammerman, Thomas	---	300,000	Preliminary plans are underway.
Renovation of Selected Areas University Hospital	12B	Turnbull & Mills	---	300,000	Preliminary plans are underway.
T15 Studio Renovation	---	OUHSC Staff	---	45,000	The low bid has been approved by the Regents. Construction should start during the month of March.
Steam and Chilled Water Plant Phase II	---	Carnahan & Thompson	---	2,500,000	

As a result of the survey, the Ross-Martin Company concluded that the University is incurring considerable unnecessary cost due to lack of control over forms, records and reports. The company recommended that a paperwork control program be initiated which will help the University reduce and control unnecessary clerical expenses by:

1. Eliminating and preventing unnecessary forms, records and reports;
2. Designing all necessary forms, records and reports to produce the most effective clerical and managerial tools;
3. Establishing efficient and economical methods for procuring, storing, controlling and distributing all forms.

The Ross-Martin Company proposes to accomplish, through a forms control program the following:

1. Uncontrolled forms and paperwork will be brought under control. Duplicating, overlapping and unnecessary forms, records and reports will be exposed for elimination. Working with responsible personnel in the University, experienced Ross-Martin forms analysts will use techniques developed to design all necessary forms to make them the most efficient and economical clerical and managerial tools.
2. Ross-Martin will furnish all of the forms used by the University, except IBM cards, forms furnished by governmental agencies, continuous forms, and specialty items that it will be to the University's advantage to obtain from specialty sources. Ross-Martin will own the stocks of the forms furnished, eliminating for the University the investment in unused forms in storage. Also eliminated for the University will be the time, expense, and trouble to obtain new forms, and the replenishment of forms that require little change from one printing to the next.
3. Stocks of all of the forms used by the University will be stored, controlled and distributed by Ross-Martin as part of the service. Forms will be easy to requisition from one source. An efficient inventory control system will insure adequate supplies of all forms at all times. All areas of the University will have necessary forms when they are needed and where they are needed.
4. Substantial savings in efficiency improvement and better, simpler report forms and techniques.

The annual price to the University of Oklahoma for the service is to be a maximum of \$82,000.00, with billing the first month to be one-twelfth of the quoted annual price. Each month thereafter, the cost of goods, services and expenses incurred by Ross-Martin from providing the services to the University the previous month will be used as a basis for computing the billings. The total annual billing to the University may be less than quoted but not greater.

President Sharp said the initial funding for this service will be met by transfers from account 127-292 and from the Auxiliary Enterprises. Once the forms system has been established, the various units and departments will be billed for services and forms requisitioned on a monthly basis.

In addition to the annual cost to Ross-Martin, the University must provide an individual to serve as Forms Coordinator and clerical help. This person is already employed and is now being utilized in the forms control function.

The above forms service does not include envelopes and letterhead stationery. However, the Ross-Martin Company estimates a substantial saving may be effected through a survey of envelope printing and purchasing practices. The Company has undertaken this study at no cost to the University. Preliminary estimates indicate a possible savings of 15% of present costs in this area.

President Sharp recommended that the service proposal and addendum by the Ross-Martin Company be accepted effective April 1, 1973.

Approved on motion by Regent Brett.

V. General Policies

a. Patent Policy

President Sharp presented the proposed Patent Policy for both campuses of the University of Oklahoma. He said this policy has been studied extensively by members of the faculty and the administration. It was approved by the Faculty Senate on February 12, 1973.

President Sharp recommended approval of the Patent Policy as follows to be effective immediately:

ARTICLE I: Policy

All rights to and interests in discoveries or inventions, including patents thereon, which result from research or investigation conducted in any experimental station, bureau, laboratory, or research facility of the University or the University of Oklahoma Research Institute or from research or investigation of any member of the faculty staff or

student body, either in the course of employment by the University, or substantially through the use of facilities or funds provided by or through the University, shall be the property of the University; and all rights therein shall be assigned as the President directs. The income from an invention or discovery may be shared with the inventor at the discretion of the President. He shall determine what interest, if any, an inventor shall be allowed in income from an invention or discovery and shall direct the manner in which the University will proceed with the development of the invention and direct the use to which any income of the University shall be applied. The President may seek the advice in these matters of the University Patent Advisory Committee.

ARTICLE II: Patent Advisory Committee

The Patent Advisory Committee shall have as its members; the Executive Director of the University of Oklahoma Foundation, Inc. or his designee, the Executive Director of the University of Oklahoma Research Institute or his designee, one member appointed by and serving at the pleasure of the President, two appointments made by the President from at least four nominations made by the Employee's Executive Council, and four members appointed by the President from at least eight nominations made to him by the Faculty Senate. The four appointed from the Faculty Senate nominations shall serve four-year terms, one member's term expiring each year and their initial terms to be determined by the President. The two appointed from Employee's Executive Council nominations shall serve two-year terms with one member's term expiring each year. As members retire, the appropriate group shall send at least three nominations for each vacancy for the President's consideration. Each member of the Committee shall have one vote. In the event a student's interest is being considered, the President, at his discretion, may appoint a student to the Committee to participate in the deliberation and voting of the Committee in that case only.

If any member of the Committee fails to attend as many as four consecutive meetings of the Committee and, if in the opinion of a majority of the members of the Committee, his absences have not been justified, the Committee should advise the President and request that his appointment to the Committee be terminated and an appropriate member be appointed for the balance of that member's term.

The Committee shall keep its own records, determine its own procedures, and elect its chairman who shall report to the President.

The Committee may also review this Policy from time to time and may recommend changes to the President.

ARTICLE III: Procedure

When a discovery or invention which might be patentable is made by a University employee or by a University student using University facilities, the discoverer or inventor shall submit a disclosure of the discovery or invention (hereinafter called simply "invention") to the President. The disclosure should be written and should include a statement describing the circumstances under which the invention was made and who participated in the research and a statement about its commercial possibilities and may include a statement by the inventor regarding his desire to either patent or dedicate the invention to the public.

The President will ordinarily refer the matter to the Patent Advisory Committee for its recommendation as to disposition.

The Committee shall commence study and deliberation as soon as possible after written disclosure is received. The Committee shall include in its recommendation:

- A. A statement as to whether or not to:
 - 1. Make application for patent,
 - 2. Dedicate the invention to the public, or
 - 3. Relinquish all rights herein to the inventor,
- B. A statement regarding the manner in which the University should proceed with the application for patent and its development and licensing if appropriate,
- C. A statement setting forth an equitable division of income between the University and the inventor, and may include
- D. A statement setting forth any particularly appropriate use for the income retained by the University.

If the Committee decides that an application should be made for patent, it can recommend to the President that the application be made by the University, the University of Oklahoma Research Institute, or the University of Oklahoma Foundation, Inc. The Committee may also recommend to the President whether or not the services of a patent administration agency, such as Research Corporation, should be utilized. Once the matter has been referred to either the Institute or the Foundation, they may or may not seek the services of a patent administration agency. If such an agency is consulted by the Institute or Foundation and declines the opportunity to apply for a patent and develop the invention, the Institute or Foundation may return the matter to the President or seek out

another agency or proceed with an application without the assistance of such an agency. If the matter is returned to the President directly by a patent administration agency or by the Institute or Foundation, he may dispose of it by dedicating the invention to the public or by relinquishing the University's interest to the inventor; or he may return the matter to the Committee for further study and a new recommendation.

The Committee shall recommend what interest, if any, the University shall give the inventor in the income derived from the invention. Prior to making this recommendation, the Committee may inquire of the interested parties as to what they feel their respective interests should be.

Income is that amount actually realized from the invention by the University and the inventor after all fees and payments to parties outside the University, Institute, or Foundation have been paid.

If there is more than one inventor and the co-inventors are agreed upon their relative interests, the Committee shall relate that fact to the President and recommend the division of the inventor's share of income between the co-inventors as they have agreed. If there is a dispute between co-inventors, they shall each appoint a person to represent them on a special panel; and the Committee shall appoint one member who shall not be a member of the Committee. This panel shall then determine the relative interests of the co-inventors and report their conclusion to the Committee and the inventors simultaneously. If either of the inventors gives the Committee written notice that he is aggrieved by the panel's decision within 30 days, the Committee shall review the entire matter to reach a decision which shall be relayed to the President as a part of its recommendation. If the President directs that the invention be dedicated to the public, the inventors have no interest; and, if he relinquished all interest in the invention to the inventors, the determination of their respective interests is a matter to be determined by the inventors in any manner they see fit.

The Committee may also recommend a purpose to which the University's share of the proceeds may be put. For example, the Committee might recommend that the University's share be used to fund a chair in an appropriate department, that it be used to create a Dean's discretionary fund in a given college, that it be used by the Institute to promote more research in the same or another area, or that a fund be established for certain types of scholarships in a particular college. These examples are designed to be illustrative only and should not limit the Committee in its thinking. It is in the mutual interest of the University and the inventor that the Committee proceed as expeditiously as possible with its work. Since the Patent Advisory Committee exists for the purpose of advising the President, the President may at any time request that the Committee meet more often or move more quickly with its deliberations. If the inventor feels that the Committee is not being diligent in its deliberations, he may so advise the Executive Committee of the Faculty Senate.

The Executive Committee of the Faculty Senate may, at that time, look into the matter to see if the efforts of the Committee have been reasonable. If the Executive Committee determines that there have been unnecessary delays in the progress of the Committee, it should advise the President and request the President to intervene in the affairs of the Committee if the Committee has not acted within an additional thirty days.

ARTICLE IV: Relative Equities

The following guidelines are presented here to give the would-be inventor a very rough idea of the type of interest he might be allowed in the income derived from his invention. It is not meant to be exhaustive or to limit the Committee in any given case since it is anticipated that unusual cases will arise which will require recommendations inconsistent with these guidelines.

- A. When the discovery is made wholly at the expense of the individual without the use of University facilities and in activities not related to the work for which the University compensates the inventor, the results of such research should become the private property of the inventor.
- B. A 50:50 (University/inventor) sharing of net income is recommended for inventions based upon ideas and discoveries made in the course of work funded by outside agencies in response to proposals originated by the inventor.
- C. A 75:25 (University/inventor) sharing is recommended for inventions based upon ideas and discoveries made in course of work funded primarily by the University.
- D. A 20:80 (University/inventor) sharing is recommended for inventions based upon ideas and discoveries made in the course of work conducted primarily in off-campus activities not related to the work for which the University compensates the inventor, but using the University facilities (e.g., machine shops, laboratories, supplies) to a minor extent. This would vary in a case involving more than minor use of University facilities which could be accommodated by a change in the 20:80 sharing toward a 50:50 sharing. Major use of University facilities and supplies is unlikely to occur in off-campus activities, but could be involved in the development phase of the invention.
- E. A 20:80 (University/inventor) sharing is recommended for inventions made by students using the University facilities. This division would be closer to 50:50 depending upon the extent of University support of the project, whether in

funds, equipment, facilities, or personnel. Graduate assistants should be treated as any other student if the inventive work is unrelated to his University employment. However, if the discovery or invention is related to his employment, the division of interest between University and student would be closer to 75:25.

It is anticipated that there will, from time to time, be inventions made in the course of work done in consultation with outside entities. In anticipation of this possibility, University employees should notify the proper University officer of this possibility at the time they request his permission to do consultative work. The Consultation Agreement should make provisions for the disposition of any patent rights arising out of the consultative work.

The inventor's share in the above examples is to be shared by co-inventors when two or more are involved. The Committee may recommend that students making discoveries or inventions, while working on a research project under the supervision of a faculty member, may share with the faculty member the inventor's share.

The Institute and the University are the recipients of many research grants which stipulate the rights which the public, the granting agency, the University, and/or the principal investigator shall have in any invention or discovery arising out of work done pursuant to such a grant. In such cases, the terms of the grant will govern, but this policy shall govern any interest not retained by the granting agency nor required to be dedicated to the public nor otherwise expressly disposed of by the provisions of the grant. The University will actively seek a relinquishment of the granting agency's right to the University, which rights will then be governed by this policy.

ARTICLE V: Development of Inventions

Should it become apparent during evaluation that additional development work would greatly improve the significance and profitability of a patent, and it is impossible for the inventor to accomplish the development in the normal circumstances of his employment, the Committee may recommend to the University that it support the development through released time or additional assistance for the inventor.

ARTICLE VI: Records of Research

It shall be the responsibility of the researcher to keep systematic notes properly dated, signed, and witnessed, including the dates of the conception of all ideas, notes on experiments, diagrams, suggestions made by him to others or by others to him, and detail the work of the various participants in the research project.

ARTICLE VII: Condition of Employment

The terms of this patent policy are a part of any contractual relationship of the University with any member of the faculty, staff, or student body. This policy, as amended from time to time, shall be deemed to be a part of the conditions of employment of every employee of the University and a part of the conditions of enrollment and attendance at the University by all students engaged in research using University facilities.

Approved on motion by Regent Santee.

C. Academic

I. Faculty Personnel Matters

a. Norman Campus Faculty

LEAVES OF ABSENCE:

Maurice Rasmussen, Professor of Aerospace, Mechanical and Nuclear Engineering, sabbatical leave of absence with $\frac{1}{2}$ pay, September 1, 1973 to June 1, 1974.

John G. York, Professor of Architecture, sabbatical leave of absence with full pay, September 1, 1973 to January 16, 1974.

Alphonse Joseph Fritz, Professor of English, sabbatical leave of absence with full pay, September 1, 1973 to January 16, 1974.

Leonard R. Rubin, Associate Professor of Mathematics, sabbatical leave of absence with $\frac{1}{2}$ pay, September 1, 1973 to June 1, 1974.

Vytas B. Gylys, Associate Professor of Information and Computing Sciences, leave of absence without pay for $\frac{1}{2}$ time, January 16, 1973 to June 1, 1973.

Dragan Milivojevic, Associate Professor of Modern Languages, leave of absence without pay for the period September 1, 1973 to June 1, 1974 cancelled.

APPOINTMENTS:

John H. Frederickson, Adjunct Professor (Construction Science) of Environmental Design, without remuneration, February 1, 1973.

Frederick Robert Cornell, Visiting Associate Professor of Architecture, \$2,500 for $4\frac{1}{2}$ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 182, position 8.

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Chester Leigh Peek, Ph.D., Visiting Associate Professor of Industrial Engineering, \$1,800 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 153, position 1.

Donald R. Gordon, Visiting Assistant Professor of Anthropology, \$5,200 for 4½ months, January 16, 1973 to June 1, 1973. E&G Budget page 79, position 2.

Sarah Ellen Burns, Visiting Assistant Professor of Human Relations, part-time, January 16, 1973 to June 1, 1973. Paid by special payment at a rate not to exceed \$2,500 for the semester. E&G Budget page 188, position 20.

Danny Carl Douglas, Special Instructor in Accounting, \$750 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 207, position 2.

Ali K. El-Naggar, Special Instructor in Accounting, \$1,650 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 129, position 16.

Mohamed Medhat Fadel, Special Instructor in Accounting, \$1,500 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget \$750 from page 129, position 15, \$750 from page 207, position 2.

Rajabali Kiani-Aslani, Special Instructor in Accounting, \$1,500 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 129, position 16.

Mohammed A. Sangelandji, Special Instructor in Accounting, \$1,500 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 129, position 15.

Stephanie Jean Bartron, Instructor in Architecture, \$2,500 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 182, position 8.

Fung Chin, Instructor in Architecture, \$1,000 for 4½ months, .33 time, January 16, 1973 to June 1, 1973. E&G Budget page 182, position 8.

Patrick Wayne Ryan, Special Instructor in Art, \$1,300 for 4½ months, .67 time, January 16, 1973 to June 1, 1973. E&G Budget page 129, position 19.

Wayne Brian Bromley, Flight Instructor in Aviation, \$4.00 per hour, .75 time, January 29, 1973 to October 1, 1973. Funds from E&G Budget page 184, position 4.

Richard Thomas Peterson, Flight Instructor in Aviation, \$4.00 per hour, .75 time, January 9, 1973 to January 1, 1974. E&G Budget page 184, position 4.

Herbert Edward Salter, Jr., Flight Instructor in Aviation, \$4.00 per hour, .75 time, January 9, 1973 to January 1, 1974.

Marsha Leigh Richmond, Special Instructor in Chemistry, \$3,000 for 4½ months, January 16, 1973 to June 1, 1973. E&G Budget page 85, position 30.

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Don E. Gibson, Visiting Instructor in Environmental Design, \$1,000 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 159, position 2.

Carl M. Rose, Special Instructor in Finance, \$1,000 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 133, position 5.

John Duane Gunter, Special Instructor in Geography, \$1,250 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 207, position 2.

Dilip Chandrakant Kotwal, Special Instructor in Industrial Engineering, \$1,000 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 153, position 1.

Eleanor Margaret Barnes, Special Instructor in Modern Languages, \$875.50 for 4½ months, .17 time, January 16, 1973 to June 1, 1973. E&G Budget page 104, position 29.

Stephen Girko, Special Instructor in Music, \$2,350 for 4½ months, .75 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

Elizabeth J. Johnson, Special Instructor in Music, \$1,350 for 4½ months, .40 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

Tosca B. Kramer, Special Instructor in Music, \$1,200 for 4½ months, .35 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

Carolyn Ness Kuban, Special Instructor in Music, \$350 for 4½ months, .10 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

Thomas R. Maguire, Special Instructor in Music, \$1,000 for 4½ months, .30 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

Robert Dean McFarland, Special Instructor in Music, \$3.50 per hour (\$600 for 4½ months), .25 time, January 16, 1973 to June 1, 1973. E&G B Budget page 81, position 207.

Joan Geilfuss Mills, Special Instructor in Music, \$600 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

John Edward Moots, Special Instructor in Music, \$760 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

David Lawrence Pack, Special Instructor in Music, \$900 for 4½ months, .30 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

John B. Williams, Special Instructor in Music, \$1,050 for 4½ months, .35 time, January 16, 1973 to June 1, 1973. E&G Budget page 165, position 32.

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Jo Graham, Special Lecturer in Home Economics, \$1,000 for 4½ months, .125 time, January 16, 1973 to June 1, 1973. E&G Budget page 99, \$200 from position 9, \$550 from position 13, \$250 from position 14.

David Kent Meyers, Special Lecturer in Law, \$3,000 for 4½ months, .50 time, January 16, 1973 to June 1, 1973. E&G Budget page 170, position 13.

Virgil Leo Upchurch, Special Lecturer in Law, \$2,400 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 171, position 24.

CHANGES:

John S. Ezell, Dean, College of Arts and Sciences, and David Ross Boyd Professor of History; resigned as Dean, College of Arts and Sciences, September 1, 1973.

Joseph E. Coulter, changed from Professor of Aviation and Chairman, Department of Aviation, to Professor of Aviation, February 1, 1973.

James A. Payne, title changed from Acting Chairman to Chairman of Information and Computing Sciences, September 1, 1972. Retains rank of Associate Professor of Aerospace, Mechanical and Nuclear Engineering and of Information and Computing Sciences.

Robert L. Henderson, Assistant Professor and Chief Flight Instructor of Aviation and Acting Airport Manager; given additional title of Acting Chairman, Department of Aviation, February 1, 1973.

Vesta S. Gettys, title changed from Adjunct Assistant Professor to Visiting Assistant Professor of Psychology, salary changed from without remuneration to \$1,350 for 4½ months, .25 time, January 16, 1973 to June 1, 1973. E&G Budget page 115, position 11.

Marilyn Janet Breen, promoted from Visiting Instructor to Visiting Assistant Professor of Mathematics, January 16, 1973.

Lane Coulter, Special Instructor in Art, salary changed from \$2,550 to \$3,550 for 4½ months, January 16, 1973 to June 1, 1973.

RESIGNATION:

Jim Dale Fine, Special Instructor in Art, January 16, 1973.

Approved on motion by Regent Mitchell.

President Sharp commented as follows regarding the resignation of Dean John S. Ezell:

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"The University is very grateful to Dr. Ezell for his outstanding efforts and leadership as Dean of the College of Arts and Sciences during the past eight years. In that post, he served the University diligently during some difficult transitional periods. We sincerely regret his decision to resign from the administration, but we can certainly understand his desire to serve the University in other ways. I feel sure he will do just that."

b. Summer Session

(All funds from 1973 Summer Session Budget except where otherwise indicated).

Education

F. Robert Poole, Special Instructor, \$409.44 per month, .67 time, June and July.

Anita H. Kent, Special Instructor, declined to accept summer session appointment.

Management

Roger M. Atherton, Jr., Baldwin Associate Professor, salary changed from \$708.33 per month, .375 time, to \$944.44 per month, .50 time, June and July.

Luther D. Bishop, Professor, declined to accept summer session appointment.

Sociology

Richard Hilbert, Professor, declined to accept summer session appointment.

Speech

Edmund C. Nuttall, Professor, declined to accept summer session appointment.

Approved on motion by Regent Mitchell.

c. Regents' Award for Superior Teaching

President Sharp called attention to the regulations on the selection of the faculty members to receive the Regents' Award for Superior Teaching which are as follows:

1. From the nominations that reach the President each year not fewer than five or more than seven will be chosen to receive the award according to the state of the budget and the quality of the nominations received. It will be considered desirable that at least one shall have been a teacher for not more than ten years.

2. The final selection of the recipients will be made by a committee of three Regents, appointed by the President of the Regents.
3. Announcements of the recipients will be made by the President of the Board at the regular April meeting of the General Faculty.

President Sharp suggested that the President of the Board appoint a committee of three Regents to make the final selection of faculty members to receive the Award for Superior Teaching so that the names of the recipients may be announced at the April meeting of the General Faculty.

Mrs. Davies said she had conferred with Regent Huffman on the composition of this committee and she asked the following to serve:

Regent Mack Braly, Chairman
Regent Thomas R. Brett
Regent Bob G. Mitchell

II. Changes of Degrees

a. Master's Program in Speech Pathology

President Sharp said for a number of years the University of Oklahoma has had two programs which offered the Master's Degree in Speech Pathology. One of the programs is on the Health Sciences Center campus, and the other is on the Norman campus. The program on the Norman campus has not been accredited by the American Speech and Hearing Association.

A study of the two programs with an eye toward removing any duplicatory elements was undertaken last fall by the Graduate College. Two consultants, Dr. D. C. Priestersbach (Vice President for Educational Development and Research and Dean of the Graduate College of the University of Iowa) and Dr. Frank Kleffner (Director, Division of Speech Pathology, Central Institute for the Deaf, St. Louis, Missouri) were brought in to review the programs.

As a result of the reports of these consultants and the College's study, the Dean of the Graduate College has recommended that:

1. The graduate program in Speech Pathology on the Norman campus be phased out over a two year period. Students who have been admitted to the program for the Fall of 1973 will require two years to complete their studies leading to the Master's degree. No new students should be admitted to this program after July 1, 1973.

2. At the end of this two year period, the Master's Degree in Speech Pathology no longer be granted from the Norman campus.
3. All students applying for admission to the graduate program in Speech Pathology on the Norman campus, after July 1, 1973, be informed that the program is now offered at the Health Sciences Center campus only.
4. Immediate steps be undertaken to establish a joint committee of faculty from the Health Sciences Center campus and the Norman Campus to develop a cooperative program in Speech Pathology. A cooperative effort should strengthen the overall program offered in this discipline at the University of Oklahoma. Graduate degrees in Speech Pathology under a cooperative arrangement will be administered at the Health Sciences Center campus.

President Sharp recommended that the graduate program in Speech Pathology on the Norman campus be phased out with approval of the State Regents for Higher Education over a two-year period in accordance with the four recommendations stated above.

President Sharp commented further on the need for, but difficulty of, phasing out programs. He hopes over the next few years we will be able to make similar recommendations in other areas so that we will have strong programs at this University and not ones of mediocrity.

President Sharp's recommendation was approved on motion by Regent Huffman.

III. Changes in Curricula

a. Motion Picture Journalism

The School of Journalism has proposed the establishment of a new curriculum, Motion Picture Journalism. The proposed new curriculum would represent an additional field or major in which a student might work in satisfying requirements for the existing degree, Bachelor of Arts in Journalism. The new curriculum has been approved by the Academic Programs Council.

Impact of television, among other technologies, has produced a generation of graphically oriented individuals; society is responding more and more to graphic (as opposed to printed) presentations and is more and more dependent on them; hence, a university must meet the challenge of preparing young men and women to gather, process, and present information via the medium of film. While art and social statement films enjoy public

recognition, the fact/information/persuasive film has assumed a silent growth pattern until it now permeates all levels of society. This kind of film carries a significant responsibility in transmitting information to mass and specialized audiences. It cannot be ignored; it is manifest and we must prepare young men and women to become professionals in this significant area of mass communication.

The University of Oklahoma holds a position of leadership nationally in the fact/information/persuasive film area because of the expertise and leadership of some of its faculty who for many years have been teaching courses in these areas, conducting workshops and short courses, and serving on national boards and commissions. While these courses and other efforts have been on-going, the University has never sought to formalize them into an identifiable program. Because of the needs expressed in the paragraph above, this should be done now. The net result is to take what is already being done and give it structure.

Assuming the projected number of students is reasonable, no additional faculty in this area will be necessary for four or five years.

President Sharp recommended approval of the proposal to establish a new curriculum in Motion Picture Journalism, leading to the degree of Bachelor of Arts in Journalism, subject to approval of the State Regents for Higher Education.

In response to a question from Regent Santee on other schools in the state with a program like this, President Sharp said that there are no others precisely like this one. There is a similar program at OSU, but it is not offered in quite the same way. He commented that this program will not require any new faculty or new courses--it recognizes formally as a program a series of courses we have been offering for some time.

The recommendation was approved on motion by Regent Mitchell.

D. Finance and Management

I. Non-Academic Personnel

a. Educational and General Budget and Auxiliary Enterprises

APPOINTMENTS:

Sandra Rigsby Abbott, Medical Technologist, Charles B. Goddard Health Center, \$4.09 per hour (\$8,500 for 12 months), January 29, 1973. Professional Staff. Funds available in Charles B. Goddard Health Center.

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Stephen Jerome Barrett, Assistant Football Coach, Athletic Department, \$9,000 for 12 months, February 16, 1973. Funds available from 327-121, Athletic Department.

Luke Wilson Lucas, M.D., Staff Physician, Charles B. Goddard Health Center, \$22,500 for 12 months, February 12, 1973. Professional Staff. AE Budget page 11, position 8.

Maston L. Powers, Chairman, Senior Staff Advisory Committee, Office of the Vice President for Continuing Education and Public Service, part-time, to be paid by special payment not to exceed \$1,800 per year, January 1, 1973 to July 1, 1973. E&G Budget page 251.

David Alexander Ross, Director of Exhibits, Stovall Museum, \$10,000 for 12 months, January 16, 1973. Professional Staff. E&G Budget page 202, position 2.

CHANGES:

Michael L. Davidson, title changed from Accountant I, Housing, to Accountant II, Grants and Contracts Administration, salary changed from \$2.12 per hour (\$4,409.60 for 12 months) to \$7,800 for 12 months, February 15, 1973. Changed from Classified to Professional Staff. E&G Budget page 245, position 4.

Kathleen Blackburn Hethcox, Analyst/Programmer, Administrative Data Services, salary increased from \$8,000 to \$9,200 for 12 months, February 1, 1973. Funds available in Administrative Data Services, 327-371.

Randall Monroe Lacewell, title changed from Assistant Supervisor to Supervisor, Landscape and Grounds, salary increased from \$8,700 to \$11,000 for 12 months, March 1, 1973. Changed from Supervisory Staff to Professional Staff. E&G Budget page 281, position 1.

Mazie J. McCarty, title changed from Programmer, Research and Education Computer Service, to Analyst/Programmer, Administrative Data Services, salary increased from \$8,000 to \$9,200 for 12 months, February 1, 1973. Professional Staff.

Lynette Spencer Richardson, Pharmacist, Charles B. Goddard Health Center, salary changed from \$5.15 per hour, .75 time, to \$11,200 for 12 months, full time, February 1, 1973. AE Budget page 11, position 9.

Lemoise Allen Savage, title changed from Coordinator of Civil Defense and Natural Disaster Preparedness to Coordinator of Recreation and Transportation, Center for Student Development, February 6, 1973. Professional Staff.

Thomas E. Scott, title changed from Auditor III, Auditing, to Manager, University Communications and Reproductions, Duplicating and Photo Service, salary increased from \$9,500 to \$10,500 for 12 months, February 1, 1973. Changed from Professional Staff to Administrative Staff. AE Budget page 25, position 1.

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RESIGNATIONS:

Charles Edgar Cook, Jr., Staff Physician, Charles B. Goddard Health Center, January 25, 1973.

Richard Kelley Frampton, Accountant II, Auxiliary Accounting, February 1, 1973.

Daniel Stephan Garman, Acting Manager, WNAD Radio, March 8, 1973.

Thomas E. Harris, Computer Software Section Head, Computer Utility Center, April 6, 1973.

James W. Johnson, Assistant Football Coach, Athletic Department, February 12, 1973.

Robert Keith Kiehn, Pharmacist, Charles B. Goddard Health Center, February 1, 1973.

Eugene Harlan Ray, Supervisor, Landscape and Grounds, March 29, 1973.

Richard Corbett White, Accountant II, Grants and Contracts Administration, February 1, 1973.

RETIREMENT:

John Jacob Long, Assistant Director of General Services and Lecturer in Education, February 1, 1973.

President Sharp requested and received unanimous consent to add to this agenda consideration of the following additional appointment:

Rex Delre Norris, Assistant Football Coach, \$14,000 for 12 months, March 6, 1973. Athletic Department funds are available for this position.

Approved on motion by Regent Huffman.

b. Grants and Contracts

(All of the following are subject to the availability of funds)

APPOINTMENTS:

Betty Jean Feir, Psychometrist, Post Office Programs rate of \$12,000 for 12 months, January 22, 1973 to July 1, 1973. Professional Staff. Paid from 429-645, Post Office Programs, General Administration.

Polly Winter, Artist, Post Office Programs, rate of \$7,400 for 12 months, January 29, 1973 to July 1, 1973. Professional Staff. Paid from 429-645, Post Office Programs, General Administration.

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Leslie E. Woelflin, Project Director, Postal Employee Development Center, rate of \$15,000 for 12 months, December 18, 1972 to July 1, 1973. Professional Staff. Paid from 429-643, Postal Employee Development Center-Adaption of Supervisory Correspondence Course.

CHANGES:

Josephus Alan Bowman, title changed from Director of Post Office Programs and Extension Specialist III to Project Director, Post Office Programs, January 1, 1973 to July 1, 1973. Administrative Officer.

Virginia M. Dannenberg, Training Specialist, FAA Management Training School, salary changed from \$12,500 to rate of \$13,000 for 12 months, April 1, 1973 to July 1, 1973. Paid from 429-561, OCCE FAA Management Development Training.

Don Spears Hale, title changed from Consultant to Conference Specialist, Community Services (Health Studies), rate of \$12,000 for 12 months, February 1, 1973 to July 1, 1973. Paid from 427-472, Community Services Gerontology Short Courses Restricted Income.

Billie W. Russell, Supervisor of Training, FAA Management Training School, salary increased from rate of \$16,000 to \$16,500 for 12 months, March 1, 1973 to July 1, 1973. Paid from 429-561, OCCE FAA Management Development Training.

Edward E. Smith, Program Coordinator for Supervisory Programs, FAA Management Training School, salary increased from rate of \$16,000 to \$16,500 for 12 months, February 1, 1973 to July 1, 1973. Paid from 429-561, OCCE FAA Management Development Training.

George Bernard Stadter, Senior Training Specialist, FAA Management Training School, salary increased from rate of \$14,000 to \$14,500 for 12 months, April 1, 1973 to July 1, 1973. Paid from 429-561, OCCE FAA Management Development Training.

Robert Lee Troster, Training Specialist, FAA Management Training School, salary changed from rate of \$13,000 to \$13,500 for 12 months, April 1, 1973 to July 1, 1973. Paid from 429-561, OCCE FAA Management Development Training.

Madeline Lee Voda, Administrative Assistant, FAA Management Training School, salary increased from rate of \$9,000 to \$9,500 for 12 months, March 1, 1973 to July 1, 1973. Paid from 429-561, OCCE FAA Management Development Training.

RESIGNATIONS:

Clark David Garnder, Project Director, Upward Bound, January 1, 1973.

William Thomas Merritt, Training Specialist, FAA Management Training School, January 10, 1973.

Herbert H. Ortega, Course Coordinator, Post Office Programs, January 3, 1973.

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William Ambrose Staub, Training Specialist, FAA Management Training School, January 15, 1973.

Bobby Gene Turpin, Senior Training Specialist, FAA Management Training School, February 28, 1973

Approved on motion by Regent Huffman.

VI. Purchases

Regent Neustadt said he has felt for a very long time that there are some items on which the Regents are required to act which could be done by administrative action. He doesn't believe it falls within the purview of this Board to have to be faced with consideration of the purchase of toilet tissue. Mr. Neustadt suggested that many items which are purchased routinely on which the low bid is being accepted could be handled administratively. He suggested that in the very near future an evaluation of the intent of the original policy of the Board be made. Regent Neustadt said the Board is involving themselves unnecessarily in a lot of operational decisions.

Vice President Nordby said this hint will not be overlooked and that a plan will be brought forward.

a. Communications Equipment

The Oklahoma Crime Commission has agreed to provide a portion of the funds required to purchase additional communications equipment to be added to the existing equipment used by the University Security Department. The major components of the equipment, which will be compatible with the existing University and City of Norman system, are available only from Motorola Communication and Electronics, Inc. The total cost of this equipment is \$15,968. The Crime Commission will provide \$11,976 to purchase the equipment. The University will provide matching funds in the amount of \$3,992.

The University's contribution will be provided from the Equipment Reserve Fund, 127-292.

President Sharp recommended approval to purchase the communications equipment from Motorola Communication and Electronics, Inc., as explained above at a total cost of \$15,968.

Mrs. Davies asked if this purchase of communications equipment includes any security measures for the President's Home. President Sharp said that it does not. He also commented that very shortly after the fire, as soon as he learned about it, Governor Hall telephoned him expressing his concern about their safety, but also concern because there are no security devices in the home. President Sharp suggested we might follow up on something of this nature. Mrs. Davies said she hopes this will be pursued and that some security can be established.

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Vice President Nordby replied that a study of a solution to this problem is already under way.

The recommendation for purchase was approved on motion by Regent Neustadt.

b. Automotive Gasoline

President Sharp said bids have been received through Central Purchasing for furnishing ethyl automotive gasoline to the University beginning March 25, 1973. This invitation to bid requested bids for a six months period, a one year period, or both.

Bids received were:

Gulf Oil Corporation
Dallas, Texas

60,000 gals. (6 months)	\$.2145 per gal.	\$12,870.00
120,000 gals. (1 year)	.2075 per gal.	24,900.00

Dilries Oil Company
Ardmore, Oklahoma

60,000 gals. (6 months)		No Bid
120,000 gals. (1 year)	\$.264 per gal.	\$31,680.00

The prices above are prices obtained on a bid recirculation. The best price obtained by Central Purchasing on the first bid for this requirement was \$.25 per gallon for one year, an increase of \$.525 per gallon over our current contract price. This appeared to be completely out of line even with the anticipated fuel shortage. After some checking our Purchasing Office requested a re-bid with somewhat wider circulation and a change in the bid permitting bids on a six months basis if desired. Apparently the six months provision had no effect but the re-bid did result in a reduction of \$.0425 per gallon for a savings of \$5,100.00 on 120,000 gallons.

Funds are available for this purchase from Account No. 327-514, University Storeroom.

President Sharp recommended awarding the contract to Gulf Oil Corporation for a period of one year beginning March 25, 1973, at their bid of \$.2075 per gallon.

Approved on motion by Regent Neustadt.

c. Purchase of Tissue

President Sharp said the following bids were secured through Central Purchasing for 650 cases of 2000 sheet rolls of toilet tissue:

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Cardinal Paper Company		
Oklahoma City	\$7,137.00	
Less 1%	<u>71.37</u>	\$7,065.63
Southern Coffee and Restaurant Supply Company		
Oklahoma City		
1000 sheets/roll	\$6,792.50	
Less 1%	<u>67.93</u>	\$6,724.57
Alternate: 1500 sheets/roll	\$6,662.50	
Less 1%	<u>66.63</u>	\$6,595.87
Graham Paper Company		
Oklahoma City		
(325 cases) 1000 sheets/roll	\$3,246.75	
Less 2%	<u>64.94</u>	\$3,181.81
Tyler & Simpson Company		
Norman		
Net		\$7,434.70
Scrivner-Boogaart, Inc.		
Oklahoma City		
Net		\$7,598.50
Carpenter Paper Company		
Oklahoma City		
2000 sheets/roll	\$7,787.00	
Less 2%	<u>155.74</u>	\$7,631.26
Alternate: 1500 sheets/roll	\$7,460.50	
Less 2%	<u>149.21</u>	\$7,311.29
Morrison Paper Company		
Oklahoma City	\$7,995.00	
Less 1%	<u>79.95</u>	\$7,915.05
Craver Supply Company		
Oklahoma City		
Net		\$8,125.00

Mr. John Kuhlman, Director of the Physical Plant, has presented the following justification for purchasing the 2000 sheet rolls:

"We are requesting the 2000 sheet rolls because we have found that this size is more economical to use than the 1000 or 1500 sheet rolls. Since rolls must be cut from the dispensers, fewer changes of rolls results in fewer stub rolls which must be discarded."

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The bids submitted by Southern Coffee and Restaurant Supply Co. and Graham Paper Co. do not meet these specifications and are therefore unacceptable.

Funds are available for this purchase in account 127-608, Janitor Services.

President Sharp recommended awarding the bid to Cardinal Paper Company, Oklahoma City, in accordance with their bid of \$7,065.63.

Approved on motion by Regent Neustadt.

VIII. Audits

a. Norman Campus Auditor for 1972-73

At the request of the University, Arthur Young & Company has submitted a proposal to audit the accounts and express an opinion on the financial statements of the Norman Campus of the University for the year ended June 30, 1973.

The proposal submitted by Arthur Young & Company indicates their examination will be made in accordance with generally accepted auditing standards, except that they will accept University valuations of equipment, buildings, and improvements other than buildings and land. Their opinion of the financial statements will be qualified to the extent of the above-mentioned exceptions to generally accepted auditing standards. In addition to expressing an opinion on the financial statements, they will furnish the University a letter giving constructive suggestions as to possible areas for improvements of internal controls, work simplification and such other matters as come to their attention.

Arthur Young & Company agrees to perform this examination for a fee that will not exceed \$32,950. If their time should run less than the maximum, the University will be charged a lesser amount.

President Sharp recommended that Arthur Young & Company be employed to perform the audit of the Norman Campus of the University for the year ended June 30, 1973, in accordance with the above proposal.

Approved on motion by Regent Huffman

Regent Santee inquired how many years this firm had conducted our audit, to which Dr. Nordby replied three. Mr. Santee suggested that we consider the advisability of changing auditors periodically as a matter of sound business practice. President Sharp agreed that we should have a stated policy whereby the auditor would be changed at the end of a certain period of time regardless of performance.

This matter was referred to the Administration and Organization Committee, Dr. Bob Mitchell, Chairman, for consideration.

G. Operations and Physical Plant

I. New Construction

a. Report on Major Capital Improvements Program

As shown on the three pages attached, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman Campus. No action was required.

II. Repairs, Remodeling, and Renovation

a. Repair of Cooling Tower

President Sharp said bids have been received through the Engineer's Office, State Board of Public Affairs, for furnishing all labor, materials and equipment necessary to repair the Marley Model 18-103 Cooling Tower located at Chilled Water Plant #2 on the Main Campus.

Funds are available in Department of Physical Plant Account 327-521 to cover this repair.

The following bids were received:

Tindle Tower Erection Sapulpa, Oklahoma	\$7,979.00
Howard Sheet Metal Roofing Company Ada, Oklahoma	\$8,250.00

President Sharp recommended the contract be awarded to Tindle Tower Erection in accordance with their low bid of \$7,979.00

Approved on motion by Regent Neustadt.

b. Cross Center Dining Hall

At the April 13, 1972 meeting of the Regents, Don Bass & Associates were appointed engineers for the Cross Center Dining Hall air conditioning project. The engineers were authorized to proceed with final plans and specifications at a fee of 5%. A project cost of \$88,500 was authorized to be funded from the Maintenance and Equipment Reserve Fund and the Operating Fund of the 1957 Dormitory Bond System.

In May, 1972, it was reported that this project was being held in abeyance until final details were worked out on the agreement with OPTO for leasing this space. This agreement now appears to be progressing and will be

presented to the Regents for approval within a month or so. It is necessary to make some changes in the electrical distribution and lighting system in the dining hall to accommodate the needs of OPTO.

Regent Santee said this project was reviewed by the Facilities Planning Committee and the committee recommends that the project budget be increased from \$88,500 to \$93,250.

Approved on motion by Regent Santee.

c. Cross Center Apartments

The South Campus Apartments are to be gradually phased out of use as married student apartments. The University, however, intends to continue to provide low-cost family accommodations for those students desiring such housing. Parkview Apartments are currently being used to meet the demand for such housing. Additional low cost units can be provided in Cross Center.

Cross Center is presently a single student dormitory complex and is only partially occupied. Each of the four individual Cross Center buildings can be remodeled into two and three-bedroom apartments. In each building 20 two-bedroom and 12 three-bedroom units will be provided. The entire complex could thus contain 128 units; 80 two-bedroom and 48 three-bedroom units. Amortization of the remodeling costs indicate that the monthly rates will be \$110.00 for the three-bedroom furnished units and \$100.00 for the two-bedroom furnished units.

Preliminary plans for this remodeling have been prepared by the staff in Vice President Nordby's office. It will be necessary, however, that some outside engineering work be performed. A very rough estimate of the cost of remodeling each of the buildings is \$180,000.

If the project is approved, the remodeling will proceed on the southern most building first with completion scheduled for the fall of 1973. Remodeling of each of the succeeding buildings could proceed as demand increases and funds are available.

Cross Center is a part of the 1957 Dormitory Bond System. Funds for the remodeling will be available in the Operating Fund of the 1957 Dormitory Bond System.

Regent Santee, Chairman of the Facilities Planning Committee, said the plans for conversion of this dormitory complex into apartments was reviewed in detail by the committee. Mr. Frank Teich, General Manager of Housing, presented the floor plans and explained the need for these units and the funding requirements.

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1973

PROJECTS UNDER CONSTRUCTION

Project	Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
NORMAN CAMPUS							
Research & Manuf. Hangar	Office of Facilities Planning	Satellite Const. Co.	07/21/70	01/15/70	<u>185,000</u> 187,000	99%	OU DA
Renovation III, Couch Center South Tower	Shaw & Shaw	Constructors, Inc.	03/27/72	07/01/72	203,960	99%	OU DA
Indoor Swimming Pool	Fritzler, Knoblock,	Constructors, Inc.	09/14/72	08/26/73	<u>405,000</u> 405,080	35%	Athletic Department Student Activities Fund Murray Case Sells Building Private Gifts Section 13 & New College
Lloyd Noble Center	Sorey, Hill, Binnicker	Rayco Constr. Co.	01/11/73	01/10/75	<u>4,929,000</u> 4,679,149	0%	Student Facilities System Bond of 1971 Student Facilities Fee Private Gifts

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THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH 1973

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS					
Life Sciences Center	1	McCune, McCune & Associates	L 02/08/66	2,171,000	Project is dormant in anticipation of funding decisions by the State Regents. A Use Planning Committee has been established, and the work which has been executed on this project will be reviewed prior to further development.
Law Center, Phase I	2	Edward Durell Stone & Associates Whiteside, Schultz & Associates	C 01/20/72	4,176,000	Schematic design was approved at the December, 1972 Board of Regents meeting. The architects are now working on the design development stage of Phase I of this project.
Monnet Hall, Renovation	3	---	---	200,000	Architect has not been selected and renovation design studies are not yet underway.
<u>Air Conditioning Projects</u>					
School of Architecture	4	---	---	127,200	Only basic design decisions have been made in order to develop construction cost estimates. Design engineers have not been selected.
Nielsen Hall	5	---	---	223,700	(Same as above)
Library/Learning Resources Center	6	Shaw & Shaw	L 02/08/66	3,080,000	Implementation of this project is contingent on allocation of funds from the current State Building Bond issue, 1968. Previously developed design studies will be reviewed and (probably) re-done when the project is activated.
<u>Air Conditioning Projects</u>					
Felgar Hall	7	---	---	254,000	Only basic design decisions have been made in order to develop construction cost estimates. Design engineers have not been selected.
Gould Hall	8	---	---	204,000	(Same as above)
Kaufman Hall	9	---	---	165,400	(Same as above)
Gittinger Hall	10	---	---	141,500	(Same as above)
Law Center, Phase II	11	Edward Durell Stone & Associates, and Whiteside, Schultz & Assoc.	C 01/20/72	1,812,000	Design program and contract negotiations for this phase of the work are included with the Law Center, Phase I consideration.

OFFICE OF FACILITIES PLANNING
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MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, MARCH, 1973

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	CMP Priority No.	Architect	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS					
Physical Education/ Recreation Center	---	Reid & Heep	L 10/16/66	4,965,000	Implementation of this project is contingent on development of funding from private sources and/or inclusion in our next phase of capital improvements and state building bond issue program.
Student Activities Center	---	Noftsgger & Lawrence	L 07/22/68	Undetermined	Decision regarding implementation of this project rests with final decision on the future of the Physical Education/Recreation Center. The Use Planning Committee was reconstituted, but programming is not proceeding at this time.
University Museum	---	Shaw & Shaw	C 04/08/71	2,400,000	Design development drawings completed. Total funding arrangements have not been finalized.
Outdoor Swimming Pool	---	Fritzler, Knoblock, Furry	C 03/02/69	---	Extension of deadline for construction has been granted by the Industrial Development & Parks Department with regard to the grant from the Bureau of Outdoor Recreation. Start of construction on the Outdoor Pool Complex is contemplated prior to completion of Phase I, Indoor Pool now under construction.
Hester-Robertson Renovation	---	Nusbaum & Thomas	C 09/14/72	659,000	The architects, Nusbaum & Thomas, construction manager, Walter Nashert & Sons, and University staff have begun a fast-track process of project implementation.
Buchanan, Carnegie, Evans Hall, Physical Sciences Center	---	Nusbaum & Thomas	C 09/14/72	450,000	
Jefferson House & Dining Hall Air Conditioning	---	Don Bass & Assoc.	C 06/08/72	264,000	Plans approved at the July meeting; advertising for bids contingent on availability of construction funds.
Cross Center Dining Hall Air Conditioning	---	Don Bass & Assoc.	---	88,500	Project dormant.
Stadium Expansion	---	Wright & Selby	L 01/11/73	To be determined	Lockwood, Andrews, and Newnam, Consultant Engineers, Houston, Texas have been engaged to render proposal in addition to schematic designs already completed.

Regent Santee said the committee recommends:

1. That the project be approved in principle as explained above.
2. That the preliminary floor plans be approved.
3. That Don Bass and Associates be designated engineers for the electrical and mechanical systems for this project at a fee to be negotiated and subsequently approved by the Board.

The recommendations were approved on motion by Regent Santee.

IX. Housing Facilities

a. Room and Board Rates

In recent years a number of factors have reduced income and/or increased cost of operation in our Housing Department. The following items have contributed to this situation:

1. Adoption of the Regents' policy last year to permit all but first-year students the option of living off campus.
2. The continuing increase in cost of food at the wholesale level amounting to 16.9% in just the past twelve months.
3. Current and proposed payroll increases throughout the University which will affect the direct cost in housing and food service payrolls and indirect costs to housing from other campus service activities.
4. The cost of additional fringe benefits such as recent increase in social security expenses.

The above parameters require the first increase in board to the students since 1967 when the \$225 per semester rate was established. The increase in dormitory and apartment rates are modest reflecting a desire on our part to hold costs to students at minimum levels consistent with sound operations. Rate increases are proposed according to the following schedule.

Dormitory room increases on a per semester basis:

Cate Center	\$15
Wilson Center	10
Adams	20
Walker	20

Increases in board at all dormitory cafeterias would be \$25 per semester. The current \$450 annual board rate will be increased to a \$500 annual rate. The present room rates range from \$320 to \$530 annually and the increased range will be from \$340 to \$570 annually. The new rates for room and board will thus range from \$840 to \$1,070 per year. Rates charged for room and board at the University of Oklahoma are currently the lowest charges in the Big Eight. With the rate increases proposed, the University will still rank as the lowest of other Big Eight schools in room and board charges. You will note that these rates are for double rooms and include 20 meals per week food service along with telephone service.

The per semester dormitory rate (room and board) would be as follows:

	<u>Present</u>	<u>Proposed Increase</u>	<u>Proposed Rate</u>
Cate Center			
Air-Conditioned	\$465	\$40	\$505
Not Air-Conditioned	440	40	480
Wilson Center	385	35	420
Wilson Center Boyd House	425	35	460
Adams Center	490	45	535
Walker Tower	490	45	535

Rate increases for apartments will range from \$5 per month increase at Parkview to \$10 per month increase in Kraettli. Comparable two bedroom apartments at Oklahoma State University range from \$90 to \$125 per month.

Apartment increases on a per month basis:

Parkview	\$ 5
Kraettli	10
Niemann	5
Logan	5

The per month apartment rate would be as follows:

	<u>Present</u>	<u>Proposed Increase</u>	<u>Proposed Rate</u>
Parkview			
Furnished	\$ 77.50	\$ 5	\$ 82.50
Unfurnished	70.00	5	75.00
Kraettli			
Furnished	120.00	10	130.00
Niemann			
Furnished	65.00	5	70.00
Logan			
Efficiency	70.00	5	75.00
1 bedroom	80.00	5	85.00

We are currently processing applications from students for contracts covering food service, dormitory, and apartment housing for the fiscal year 1973-74. The above rate increases must have Regents' approval so that we may include the new rates in the pending contracts.

President Sharp recommended that the rate increases for apartment and dormitory room and board be approved as proposed effective at the beginning of the fall semester 1973-74.

Mr. Dan Scull, UOSA President, requested that a decision on this increase be delayed for one month. Mr. Teich had discussed this proposed increase with members of Residents Action so there was no question about student input, but Dan said the Student Center Presidents would also like to have some input before this decision is made. He introduced Mr. Rob Blackburn, President of Cross Center, who presented the following letter to the Regents:

"To the Regents of the University of Oklahoma

From the Housing Center Presidents

"The Housing Center Presidents are deeply concerned about the proposed increase in housing fees for next year. We do not feel that students will oppose a reasonable increase commensurate with increased costs. We do feel, however, that the proper steps have not been taken to inform the residents.

"We feel that the proposed action, if not hastily conceived, may be hastily implemented. We do not have enough information ourselves to explain the reasons for the increase to housing residents. Also, we would like to have the opportunity to respond to the administrators responsible for promulgating this policy.

"We recognize that this delay may work a minor hardship on the Center for Student Development, but we ask that you consider the hardship that this policy may work on the students who will be paying the bill.

"Under the present housing policies, we must maintain good faith with the students who now have an increased option whether or not to live in housing. We also would like to have a chance to discuss the possible effects of the increase on next year's enrollment at OU and next year's population in housing.

"For these reasons and because we believe that housing can be the best place to live in Norman, we respectfully request that the item regarding room and board rates be delayed one month.

President of Adams Center
Dan Williams
President of Cate Center
Steve Derrick
President of Cross Center
Rob Blackburn
President of Walker Tower
Barbara Marcuse
President of Wilson Center
John Harness"

Mr. Blackburn added that they feel this proposal will increase costs with a decrease in services. He said if an increase is in order, then some kind of increase in advantages to living in University Housing should follow. He requested additional time for student input and for an explanation to students. In response to a question from Regent Neustadt, Mr. Blackburn was unable to enumerate any services that would be decreased.

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Mr. Teich distributed additional information on the increased costs in food and labor which make this housing rate increase necessary. He also explained some of the changes they have made recently in an attempt to make University Housing more desirable to the students, the upgrading of accommodations, and so forth. He said they certainly do not anticipate decreasing services.

Vice President Dean explained it is desirable that this action be taken as quickly as possible so that prospective students who have applied for housing and their parents can be notified of these increases.

Regent Davies suggested that the recommendation be approved with the understanding that Mr. Teich will discuss the increases with students and action can be changed at the next meeting if it is desirable.

Regent Huffman moved approval of the increased rates for apartments and dormitory room and board as proposed above, to be effective at the beginning of the fall semester 1973-74, with the understanding a group of students and administrators will meet and if they have cogent arguments for reducing the rates or setting them at some other figure, then the matter can be reconsidered at the next Regents' meeting. Approved.

Regent Santee said he had a further item to add to the agenda pertaining to the purchase of the land on which the Earth Sciences Observatory is located in south Tulsa County. The Regents unanimously agreed to consider the matter at this time.

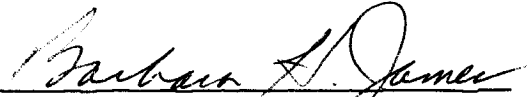
The Board authorized acquisition of two 80 acre tracts in July, 1971 (p. 11053) and in January, 1973 (p. 11902). Regent Santee said the north 80 acres is now available for purchase and funds are to come from a gift arranged through private sources through the conduit of the OU Foundation. The OU Foundation is willing to co-sign a note in the amount of \$60,000 with Citizens Security Bank at Bixby, Oklahoma, with 10 geologists representing the advisory committee of our School of Geology and Geophysics who are sponsoring this project and who are going to provide the funds for the acquisition if we will request them to take this action to borrow the money and give it to us. Regent Santee moved that we request them to take this action. Approved.

There being no further business the meeting was adjourned at 1:05 p.m.

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During luncheon a progress report on the College of Dentistry was presented by Dean William E. Brown.



Barbara H. James
Secretary of the Board of Regents

Others present at all or part of the meeting:

Mr. Frank Teich, General Manager of Housing
Dr. Robert Shapiro, Associate Vice President for Administration and Finance
Mr. Jerry Farley, Assistant to the Vice President for Administration and Finance
Mr. Jack Cochran, Director of Public Relations
Mr. Bill Jones, Chief of Security
Mr. Arthur Tuttle, Health Sciences Center Architect-Planner
Mr. Dan Scull, UOSA President
Mr. David Nickell, Student Congress Chairman
Mr. Rob Blackburn, Cross Center President
Ms. Beth Hutchens
Ms. Anna Walsh
Mr. Mike Treps, Director of Media Information
Ms. Jane Anne Glenn, Media Information
Mrs. Paul F. Sharp
Mr. Steve Erickson, KWTW
Ms. Mary Davis, The Tulsa World
Mr. John Corbin, WNAD
Mr. Steve Trollinger, The Daily Oklahoman
Mr. Day Martin, United Press International
Mr. Larry Clark, KNOR
Mr. Jim Bross, The Norman Transcript
Mr. Bill Shelton, The Oklahoma Daily
Mr. Paul Hart, The Tulsa Tribune
Mr. Lee Streetman, The Daily Oklahoman
Mr. Bill Perry, KOCO-TV
Ms. Jill Meyers, KGOU
Ms. Teresa Black, WKY Radio

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Ms. Nancy Nunally, KTOK
Mr. Ron Turner, WKY-TV
Mr. Joseph Swift, Black Voices Magazine
Other students and faculty