

C O N T E N T S

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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, DECEMBER 9, 1971

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MINUTES OF A REGULAR MEETING
BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA
THURSDAY, DECEMBER 9, 1971

11250

A regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, Norman, on Thursday, December 9, 1971, beginning at 10:55 a.m.

The following were present at the meeting: Regent Horace K. Calvert, President of the Board, presiding; Regents Nancy J. Davies, Huston Huffman, Jack H. Santee, Walter Neustadt, Jr., Mack M. Braly, and Thomas R. Brett.

The following were also present: Dr. Paul F. Sharp, President of the University; Dr. Pete Kyle McCarter, Provost; Vice Presidents Burr, Dean, Eliel, Morris, Nordby, and White; Dr. Thomas E. Broce, Executive Assistant to the President; Mr. R. Boyd Gunning, Trust Officer; and Mr. Gary Williams, Legal Counsel.

The minutes of the meeting held on November 11, 1971, were approved as printed and distributed prior to the meeting.

Reports of the various achievements and accomplishments by the faculty, students, alumni, Research Institute, and the University as a whole for the Norman Campus and for the Health Sciences Center were included in the agenda for this meeting.

The following Resolution was presented:

WHEREAS, Dr. V.M. Lockard served with outstanding competence and distinction as a member of the University of Oklahoma Board of Regents in 1970-1971; and

WHEREAS, despite the heavy obligations imposed by his medical practice and his duties as Chief of Staff of the Jane Phillips Episcopal Memorial Medical Center, he gave generously of his time and talent to assist in the development of the University of Oklahoma; and

WHEREAS, because of his outstanding professional ability, his administrative experience, and the high regard in which he is held by his colleagues, he was unusually well qualified to advise on matters concerning the Medical Center; and

WHEREAS, he achieved remarkable rapport with the students of the University of Oklahoma and quickly won their respect for the perception and warmth which he demonstrated as they worked together; now, therefore,

BE IT RESOLVED, that the Regents of the University of Oklahoma extend their thanks to Dr. V.M. Lockard for his many contributions and look forward with confidence to his continuing interest in the University of Oklahoma; and

BE IT FURTHER RESOLVED, that in recognition of his commitment to the building of the University of Oklahoma, the Regents of the University of Oklahoma appoint Dr. V.M. Lockard to the rank of Fellow in the Academy of University Fellows.

Mr. Calvert said the Resolution was presented to Dr. Lockard at the Annual Regents' Luncheon on November 13. Confirmation of this action previously approved by the Regents informally was requested.

The Resolution was unanimously ratified on motion by Regent Brett.

Regent Santee, Chairman of the Facilities Planning Committee, reported the committee is in the process of considering the appointment of an architect for the College of Nursing Building. He said they have not completed their preliminary work but there is a need, because of the time requirements in making application for a federal grant, to select an architect and to authorize the Health Sciences Center to negotiate with the OU Development Authority in regard to borrowing funds to provide a fee (approximately \$17,000) for architectural services that would be required to support an application for federal funds prior to the January meeting. For that reason, the committee requested that they be allowed to report to the Board in the interim and that a telephone poll be taken of the Board at that time.

On motion by Regent Santee, the recommendation of the committee was approved.

Regent Santee reported the Facilities Planning Committee is also in the process of considering a solution to the problem of temporary facilities for the Colleges of Nursing and Dentistry. A definite proposal is not yet ready and, again, time is a factor. On this matter also, the committee requested that a report be presented to the Board prior to the January meeting and that a telephone vote be authorized. On motion by Regent Santee, the recommendation of the committee was approved.

At the November meeting (p. 11242) the matter of an additional fee for Mr. Dow Gumerson, architect for the Physical Sciences Center, was tabled. Regent Santee said the recommendation of the committee that no additional fee be allowed was presented at the meeting last month and the committee recommendation has not changed. After discussion, it was the consensus of the Regents that this matter should be tabled for another month.

Regent Brett, Chairman, reported the Student Affairs Committee had met twice since the last meeting of the Board to consider the new Student Code

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and that they would be meeting again this afternoon. He anticipates that the Code will be presented for Regents' consideration at the January meeting.

Regent Calvert reported that it had been determined last month it would be desirable in the future for one member of this Board to attend each meeting of the State Regents for Higher Education. Regent Santee represented the Board at the November 22 meeting of the State Regents which was held in Tahlequah at Northeastern State College.

Regent Santee reported that most of the matters which were considered by the State Regents at that meeting pertaining to the University of Oklahoma and on which final action was taken are included in the agenda for this meeting for information. However, a report of the action taken on the requested revision of the Health Sciences Center Campus Master Plan as it relates to the Ambulatory Medical Clinics is not included. Regent Santee said the State Regents recognized the need for the addition of the proposed ambulatory clinics project and approved it as Priority Project No. 11-A of the Campus Master Plan. The previously designated ambulatory clinics project would remain intact but was designated Project No. 11-B. The State Regents did not approve the method of funding this academic facilities project (Hill-Burton grant and revenue bonds through OUDA). However, they authorized a special committee of Regents to work with the Chancellor and his staff in further study of the funding procedure for Project No. 11-A to include the consultation and advice of the State Attorney General with respect to the legality of funding academic facilities projects in the manner proposed. Further action is expected at the December 20 meeting of the State Regents.

Mr. Calvert reported that he would represent the Board at the December 20 meeting of the State Regents.

Regent Davies said she did not have a formal report from the Regents' Health Sciences Center Committee but in view of past publicity on the federal grant situation for the College of Dentistry, she requested that Dr. Eliel make a report at this time.

Vice President Eliel stated we have just received official word that a grant in the amount of \$1.19 million has been awarded by the National Institutes of Health for the third floor addition (for the College of Dentistry) to the Basic Sciences Education Building. This amount will be matched by HERO bond funds of approximately \$500,000. Dr. Eliel said the implications of this grant approval are profound in terms of the success of the capital development program at the Health Sciences Center; we would not have been in a position to develop the College of Dentistry without this facility. He believes also that this grant approval implies a commitment to the Dental Clinics building which will house the third and fourth years of the dental program and may also imply a commitment to the Biomedical Sciences Building which will provide space for the

College of Dentistry faculty. He said this does leave considerable doubt about the fate of the Library--Learning Resources Center and the School of Health Building. Dr. Eliel said if we do not succeed in getting these funded by federal grants, we will have to reconsider priorities in the Campus Master Plan.

The members of the Board were very pleased to learn of the success of our grant application for the Dental Addition to the Basic Sciences Education Building.

A. The Health Sciences Center

II. Academic

a. Health Sciences Center Faculty

LEAVES OF ABSENCE:

Cecilia Coffey Smith, Associate Professor of Nutrition and Dietetics, Assistant Professor of Community Health, Assistant Director of Dietetics, University Hospitals, leave of absence without pay, September 1, 1971 to March 1, 1972.

APPOINTMENTS:

John G. Todd, Dr. P.H., Adjunct Assistant Professor of Environmental Health, without remuneration, November 1, 1971.

Bonny Hubert Orndorff, Ph.D., Adjunct Assistant Professor of Pharmacology, without remuneration, November 1, 1971.

Delbert Leroy Vanderpool, Ph.D., Assistant Professor of Psychiatry and Behavioral Sciences, without remuneration, October 1, 1971.

James H. Bearden, M.D., Clinical Instructor in Medicine, without remuneration, November 1, 1971.

Barbara Faye Conway, R.N., Special Instructor in Respiratory Therapy, without remuneration, September 1, 1971; title changed to Instructor in Respiratory Therapy and Instructor (Nursing) in Medicine, January 1, 1972.

Robert H. Drewry, M.D., Clinical Assistant in Medicine, without remuneration, November 1, 1971.

Dennis R. Mask, M.D., Clinical Assistant in Medicine, without remuneration, November 1, 1971.

Jack Dean Powell, M.D., Clinical Assistant in Medicine, without remuneration, November 1, 1971.

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Ellison H. Wittels, M.D., Clinical Assistant in Medicine, without remuneration, November 1, 1971.

Ronald Joseph Hill, M.D., Junior Clinical Assistant in Otorhinolaryngology, without remuneration, November 1, 1971.

Joseph Edward Leonard, M.D., Junior Clinical Assistant in Otorhinolaryngology, without remuneration, November 1, 1971.

Cranfill K. Wisdom, M.D., Visiting Lecturer in Radiological Sciences, without remuneration, November 1, 1971 to July 1, 1972.

CHANGES:

All salary increases are subject to provisions of the national moratorium on salaries and wages.

Stanley Deutsch, Professor and Head of Anesthesiology, given additional title of Professor of Pharmacology, November 1, 1971.

Norman E. Goodwin, Registrar and Director of Admissions and Records, Health Sciences Center, Assistant Professor of Health Administration, salary increased from \$1,333.33 to \$1,393.33 per month, November 15, 1971.

Howard E. Hagglund, Instructor in Community Health, salary increased from \$1,716.66 to \$1,766.66 per month, November 15, 1971.

John Francis Hall, Instructor in Medical Technology; given additional title of Instructor (Hematology) in Medicine, January 1, 1972.

Irvin G. Hamburger, Associate Professor of Anesthesiology, salary changed from \$351.15 to \$960.73 per month, January 1, 1972.

Patricia N. Howard, Instructor in Research Pediatrics (Fellow in Pediatrics); given additional title of Instructor in Cytotechnology, December 1, 1971.

Tamio Nakajima, Research Associate in Pharmacology, salary increased from \$833.33 to \$916.66 per month, December 1, 1971.

Philip E. Smith, Dean, College of Allied Health Professions, Professor of Parasitology in Community Health, and Professor of Parasitology and Laboratory Practice; given additional title of Professor of Health Related Professions Education, December 1, 1971.

Harold A. Wood, M.D., Professor of Community Health, salary increased from \$1,916.66 to \$2,012.50 per month, November 15, 1971.

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Takashi Yoshida, Assistant Professor of Research Pediatrics, salary increased from \$1,500 to \$1,533.33 per month, November 15, 1971. (Incorrectly submitted last month as an increase from \$1,200 to \$1,233.33 per month).

TERMINATIONS:

Turner Edward Bynum, Assistant Professor of Medicine, September 1, 1971.

John Edgar Lewis, Instructor in Cytotechnology, July 1, 1971.

John Ambrose Nickell, Jr., Assistant Professor of Community Health and of Medicine, January 1, 1972.

Approved on motion by Regent Neustadt.

b. College of Medicine By-Laws

The College of Medicine By-Laws were approved at the November meeting (p. 11199). Unfortunately the wording included for Article VIII, Section D, was that contained in the next to final draft of the By-Laws, as follows:

Section D. Dean's Committee for the Veterans Administration Hospital

The Dean's Committee for the Veterans Administration Hospital shall be composed of the Dean, an Associate or Assistant Dean, the Chairmen or Heads of those departments in the School of Medicine which correspond to the main services at the Veterans Administration Hospital and the Chief Consultants of those services as voting members. The Director and Chief of Staff of the VA Hospital shall be members who shall serve without vote. The membership of the Dean's Committee shall be recommended by the Dean to the Assistant Chief Medical Director for Education and Research, Central VA Offices, Washington, D.C., who has authority to make the appointments. Any chiefs of service of the Veterans Administration Hospital may be invited to attend meetings and/or serve. The committee meets on call of the Dean.

The functions of this committee are to consider all appointments to the visiting and resident staffs of the Veterans Administration Hospital, to review policies relative to the professional activities of these staffs at the hospital, to develop educational policies for the training programs at the Veterans Administration Hospital in a manner which shall coordinate them with the policies of the School of Medicine, and to provide advice on questions submitted by the Dean.

Article VIII, Section D, as approved by the Faculty of the College of Medicine was as follows:

Section D. Dean's Committee for the Veterans Administration Hospital.

The Dean's Committee is composed of senior faculty members from all schools of the health professions of the University of Oklahoma and is appointed by the Chief Medical Director of the Veterans Administration Hospital on nomination by the Dean of the School of Medicine to the Chief Medical Director through the hospital director. Membership from the School of Medicine will ordinarily include the Dean, an associate or assistant dean, the Chairman or Heads of those departments which correspond to the main services in the Veterans Administration Hospital and the Chief Consultant of those services. The Director and Chief of Staff of the Veterans Administration Hospital shall serve as ex-officio members. Details of membership tenure, rotation and operating policies are established by the committee. Chiefs of services of the Veterans Administration Hospital may be invited to attend meetings and/or serve. The committee will meet at regular intervals and on call of the Dean of the School of Medicine.

The functions of the committee are the development, control and evaluation of educational and research programs for the Veterans Administration Hospital including selection and nomination of all medical staff appointments. These appointments include consultants, Attendings, Resident Staff, and full or part-time physicians, including Chiefs of Services at the Veterans Administration Hospital. The Dean's Committee will review policies relative to the professional activities of these staffs, and will develop research standards and educational policies for training programs at the Veterans Administration Hospital in coordination with the policies of the School of Medicine, and to provide advice on questions submitted by the Dean of the School of Medicine.

President Sharp recommended that the By-Laws of the College of Medicine be amended to revise Article VIII, Section D, as approved by the Faculty and shown above.

Approved on motion by Regent Huffman.

c. Name Changes

President Sharp has been notified that in their meeting on November 22 the Oklahoma State Regents for Higher Education approved the request that the name of the Medical Center be changed to the University of Oklahoma Health Sciences Center.

The State Regents also approved changing Medical Center Schools to Colleges, as follows:

1. School of Dentistry to College of Dentistry
2. School of Health to College of Health
3. School of Health Related Professions to College of Allied Health Professions
4. School of Medicine to College of Medicine
5. School of Nursing to College of Nursing

President Sharp said we have been advised by Chancellor Dunlap that in the judgment of the State Regents' Office these changes need not be submitted for legislative action. In view of that, Dr. Sharp said we will proceed at once to bring our documents into conformity with these name changes.

This was reported for information of the Regents and no action was required.

d. College of Medicine Commencement

The site of the College of Medicine commencement has traditionally required approval of the Regents.

Until 1971 it was customary for the College of Medicine to hold commencement exercises on the Norman Campus in Holmberg Hall. Last winter it became apparent that they had outgrown Holmberg Hall so that the graduates could not invite all of their relatives and close friends. The Regents, therefore, authorized the College of Medicine to hold the 1971 commencement in the Civic Auditorium in Oklahoma City with the understanding the approval was given for one year only.

The same problem exists this year since we still do not have any facility on the Norman Campus or on the Health Sciences Center Campus that would accommodate them indoors. The College of Medicine has requested permission to hold the 1972 commencement in Oklahoma City. Vice President Eliel has concurred in this request.

President Sharp recommended that the Regents authorize the College of Medicine to hold their 1972 commencement exercises in Oklahoma City. May 28 is the date set for commencement in the Civic Auditorium.

Approved on motion by Regent Brett.

III. Finance and Management

a. Non-Academic Personnel

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APPOINTMENT:

Harold Herman Waehler, Director of Housekeeping Services, \$833.33 per month, March 3, 1971.

CHANGES:

All salary increases are subject to the provisions of the national moratorium on prices and wages.

Dennis A. Christensen, Credit Manager for Hospital Business Services, salary increased from \$750 to \$790 per month, November 15, 1971.

Opal Higginbotham Filson, title changed from Administrative Assistant to Director of Nursing, Medicine and Psychiatry, salary increased from \$804 to \$833 per month, July 1, 1971.

H. C. O'Neil, Consultant Engineer, Health Center Operations, salary increased from \$1,375 to \$1,425 per month, December 1, 1971.

William H. Strickland, Jr., Director of Health Sciences Center Housing, salary increased from \$1,375 to \$1,458.33 per month, November 15, 1971.

Glen H. Whitbeck, Project Engineer, Office of the Campus Architect, salary increased from \$1,125 to \$1,200 per month, November 15, 1971.

TERMINATIONS:

Olen Ray Sutton, Chief of Police, Campus Police Department, November 30, 1971.

Approved on motion by Regents Davies.

b. Purchase of Obstetrical Tables and Backrests

President Sharp reported the following bids have been received through Central Purchasing for the purchase of two obstetrical tables and backrests:

Hospital Products Inc.
Oklahoma City
Net

Tables	\$ 5,674.00	
Backrests	<u>526.60</u>	\$ 6,200.60

Melton Co., Inc.
Oklahoma City
2% 30 days

Tables	\$ 5,790.00	
Backrests	<u>530.00</u>	
	\$ 6,320.00	
Less 2%	<u>126.40</u>	\$ 6,193.60

Mid-Continent Surgical Supply Co.

Tulsa

Net 30 days	Tables	\$ 5,691.60	
	Backrests	<u>525.96</u>	\$ 6,217.56

American Hospital Supply

Grand Prairie, Texas

Net 30 days	Tables	\$ 5,706.00	
	Backrests	<u>527.80</u>	\$ 6,233.80

MidWest Surgical Supply

Oklahoma City

Net 30 days	Tables	\$ 5,708.40	
	Backrests	<u>537.60</u>	\$ 6,246.00

S&S Hospital Supply Corp

Oklahoma City

Net 30 days	Tables	\$ 5,744.30	
	Backrests	<u>530.94</u>	\$ 6,275.24

American Sterilizer Company

Erie, Pennsylvania

Net 30 days	Tables	\$ 5,786.00	
	Backrests	<u>No Bid</u>	\$ 5,786.00 (incomplete)

Will Ross, Inc.

Carrollton, Texas

2% 30 days	Tables	\$ 5,864.24	
	Backrests	<u>542.24</u>	
		\$ 6,406.48	
	Less 2%	<u>128.13</u>	\$ 6,276.35

Aloe Medical

Dallas, Texas

2% 30 days	Tables	\$ 6,019.76	
	Backrests	<u>556.58</u>	
		\$ 6,576.34	
	Less 2%	<u>131.53</u>	\$ 6,444.81

Affiliated Hospital Products, Inc.

St. Louis, Missouri

Net 30 days	Tables	\$ 6,186.00	
	Backrests	<u>571.40</u>	\$ 6,757.40

V. Mueller

Oklahoma City

2% 30 days	Tables	\$ 6,210.00	
	Backrests	<u>574.00</u>	
		\$ 6,784.00	
	Less 2%	<u>135.68</u>	\$ 6,648.32

Funds are available for this purchase from the University Hospitals budget No. 3900-8.

President Sharp recommended acceptance of the low bid submitted by Melton Co., Inc.

Approved on motion by Regent Neustadt.

V. Operations and Physical Plant

a. Dental Addition to the Basic Sciences Education Building

President Sharp requested and received unanimous consent of the Regents to add to the agenda an item pertaining to the Dental Addition to the Basic Sciences Education Building.

Vice President Eliel already reported to the Board that word has been received on the \$1.19 million grant from NIH for this addition to the Basic Sciences Education Building for the College of Dentistry.

In order to expedite the project and proceed with the working drawings, President Sharp recommended that the Regents authorize the full implementation of the architectural contract with Frankfurt-Short-Emery-McKinley.

The recommendation was approved on motion by Regent Santee.

b. Report on Major Capital Improvements Projects

As shown on the two pages attached, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Health Sciences Center Campus. No action was required.

c. Facilities for College of Allied Health Professions

President Sharp said the Health Sciences Center is in the process of acquiring three houses located at 1124, 1130, and 1136 N. E. 12th Street in Oklahoma City as a part of the property acquisition for the expansion of the Health Sciences Center. Two of the houses have already been purchased and the other is in the process of being acquired.

This property is in a suitable location for use by the College of Allied Health Professions and additional space is urgently needed by that College.

If this property is leased to the Health Sciences Center Research and Development Office of the University of Oklahoma Foundation, Inc. for \$1.00 per

year, the Foundation office has agreed to provide necessary repair and remodeling of these houses in order that they can be used for offices and classroom space for the College of Allied Health Professions.

Allied Health Professions is submitting a five-year Special Improvement Grant proposal to HEW on January 1, 1972. As an approved training institution with a Basic Improvement Grant, the Health Sciences Center is eligible to submit such a Special Improvement Grant request. The proposal will include a request for rental funds for office and classroom space which will cover remodeling expenses paid by the Foundation Office. When these costs have been paid off, the property will revert to the University. If the grant proposal is not approved, funds from the Educational and General Budget for the College will be used for rent.

President Sharp recommended that the Regents authorize leasing the property located at 1124, 1130, and 1136 N. E. 12th Street, Oklahoma City, to the Health Sciences Center Research and Development Office of the University of Oklahoma Foundation, Inc. as explained above.

Approved on motion by Regent Davies.

d. Acquisition of Property

President Sharp said he has been notified that the Oklahoma State Regents for Higher Education, in meeting on November 22, approved the request of the University for an allocation of state building bond funds in the amount of \$72,706 to supplement the previous allocation of \$75,000 to pay a court judgment resulting from the condemnation of a tract of land being purchased for the Health Sciences Center.

This was reported for information. No action was required.

e. Land Clearance

President Sharp reported the following bids have been received on clearing 21 parcels of land for the Health Sciences Center:

The Concho Co., Inc.	\$ 5,990
Oklahoma Wrecking and Trucking Co.	6,850
Potts Brothers	7,350
Tompkins & Company	8,400

Funds for this demolition project are available from HERO Bond Funds.

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, DECEMBER, 1971

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	Architect	Contract or Letter	Estimated Cost	Status
OKLAHOMA CITY CAMPUS				
Student Housing--Self Liquidating Bonds	Murray, Jones, Murray	L 03/15/68	4,580,355	Oklahoma University Development Authority will sell bonds to finance this project. The Architects are at work on a plan for 300 townhouses or garden apartment units.
Health Science Library and Learning Resources Center	Sorey, Hill, Binnicker	L 07/23/70	4,614,729	Work is now underway on Phase II - or design development plans - for this project.
School of Health	Murray, Jones, Murray	C 07/23/70	10,000,000	This project is awaiting funding.
Biomedical Sciences Building	Wright and Selby	L 07/23/70	11,500,000	The second phase or design development plans for this project have been submitted to the Regional Office of Health, Education and Welfare for review.
Remodeling of Medical School	Noftsgar, Lawrence, Lawrence & Flesher	L 07/23/70	400,000	Working drawings for this project are undergoing review.
Dental Addition to Basic Science Education Building	Frankfurt, Short, Emery & McKinley	L 07/23/70	1,700,000	A favorable review of the design development plans for this project have been received from the Regional Office of Health, Education and Welfare.
Dental School and Clinical Facilities	McCune and McCune	L 07/23/70	11,770,000	This project is awaiting funding.
Community Health Project/University Clinics	Frankfurt, Short, Emery & McKinley		2,400,000	Architects are now at work on schematic design plans for this project.

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, DECEMBER, 1971

PROJECTS UNDER CONSTRUCTION

Project	Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% completion)	Sources of Funds
OKLAHOMA CITY CAMPUS							
New University Hospital Phase I and the Pathology Unit Addition	Frankfurt, Short Emery	Harmon Const. Co.	07/02/69	07/02/72 02/05/73	11,959,000 <u>12,578,374</u>	69%	Hill-Burton (HEW) Bond Funds HPEF (HEW)
Radiology Add. - Self Liquidating Bonds	Afton Gille	Star Construction	11/07/59	06/30/70 06/30/70	263,777 <u>292,620</u>	100%	
Steam & Chilled Water Plant (Central Power Plant)	Carnahan & Thompson Engr., Turnball & Mills, Inc., Architects	Kay Engr. Company	11/09/70	03/27/72 03/27/72	4,016,400 <u>4,016,400</u>	69%	Revenue Bonds - OUDA

President Sharp recommended that the low bid submitted by The Concho Co., Inc. in the amount of \$5,990 be accepted.

Approved on motion by Regent Huffman.

B. Administration

V. General Policies

a. Outside Employment and Extra Compensation within the University
(Norman Campus)

In presenting the following proposed policy on outside employment and extra compensation within the University for the Norman Campus, President Sharp called the attention of the Regents to the fact that the previous policy of the Regents on outside employment, adopted on December 10, 1958 (p. 6163) and amended on April 11, 1963 (p. 7339) is included. A limit on the amount of time that may be spent on outside employment and a new policy on special payments and extra compensation within the University have been added.

1. A person who accepts full-time employment in the University of Oklahoma owes his first duty and his first loyalty to the University. Any other employment or enterprise in which he engages for income must be understood to be definitely secondary to his University work, and he must be willing to accept the judgment of the President and the Regents as to whether he may engage in such outside employment and retain full-time employment on the University faculty or staff.

2. The obligations of a faculty member to the University are obviously not limited to meeting classes. There is a stated or implied obligation to advise students, to direct and conduct research, to read and remain professionally competent, to attend professional meetings, and to cooperate in essential committee work of the department, the college, and the institution as a whole. It must be assumed that any faculty or staff member who accepts outside employment, even with administrative approval, is taking time away from such activities to which a faculty member is regularly supposed to devote that portion of his working time not required by his primary University duties. The same assumption holds true of other professional staff members. The faculty or staff member who engages in outside employment should expect, therefore, that his advancement within the University will be less rapid than that of his colleague who devotes all his working time to professional activities and University duties.

3. Faculty and staff members are encouraged to engage, within the limits of the time available to them, in such income producing activities as consulting work, sponsored research, the creative arts, textbook writing, and other activities which are closely related to their University work. They are discouraged from engaging in outside activities which are not closely related to, or are foreign to, their professional qualifications for University work.

4. The President is authorized by the Regents to exercise his discretion as to the propriety and desirability of proposed outside employment and extra compensation from the point of view of the welfare of the University and of the whole faculty and staff. He is expected not to approve any outside employment or business undertaking which is likely to distract the faculty or staff member from the performance of his regular University duties, which will make excessive demands on his time, which will require him to be absent from Norman and the University when such absence may conflict with his regular University duties, or which is likely to be embarrassing to the University or to the faculty or staff member's colleagues.

5. With regard to the amount of outside employment permitted, faculty and staff who do consulting and contract work outside the University are permitted to engage in such employment on an average of one day per week up to a total of not more than forty days during the nine-months contract period of the academic year, including weekends and holiday periods. Prolonged absences from the campus are obviously undesirable and should not be permissible under normal circumstances.

6. With regard to the amount of supplementary employment within the University (usually paid by Special Payment) faculty and staff are permitted to work for additional remuneration up to a limit of forty days within the nine-months contract period, including weekends and holiday periods. The authorization of Special Payments within the nine-months contract period is also limited to one-fourth (25%) of the individual's base salary for that period.

7. If Special Payments exceed the 25% or forty day limit, and/or outside activities are expected to exceed the forty day limit, a faculty member's base salary and teaching/research responsibilities will be adjusted after consultation with his department chairman and his dean.

8. A full time member of the University faculty or staff may not engage in an outside business enterprise or accept outside employment without the prior approval of the President of the University. Application must be made in writing on the forms provided and must bear the approval of the faculty member's department and his dean before it comes to the President for his consideration.

9. Chairmen of departments, directors of schools, and deans of academic and professional colleges and the vice presidents in other than academic areas, should be kept informed of the level of outside employment and the time periods in which it is engaged. The faculty and staff member is responsible for informing his chairman or immediate superior of all such outside employment activities. The same administrative procedures should be followed for informing chairmen and superiors regarding supplementary employment within the University. In addition, the chairman should know and approve of arrangements which are made to dismiss classes or provide substitute teachers for them when the faculty members are to be absent from these duties. Absence from the campus for more than a week at a time is considered detrimental to the teaching effort and will not be approved.

10. If an outside business enterprise or outside employment continues beyond the end of the contract year, an application for approval must be renewed before the beginning of the next contract year. Information in the files of the President's Office must be always up to date; the faculty or staff member is responsible for keeping it so.

11. In the interpretation of these regulations, employment in the Research Institute is to be considered as regular University employment and not as outside employment.

12. No member of the University faculty or staff may hold regular multiple appointments which reflect more than a total of 1.0 full-time-equivalent.

13. During a period when a faculty or staff member is not under contract to the University, he is free to engage in any enterprise which is not compromising to his professional dignity as a regular member of the University staff or in which his identification with the University will not be damaging or embarrassing to the University.

14. The Regents look with disfavor upon any University employee's accepting either part-time or full-time employment in any political organization or in connection with the campaign of any candidate for public office.

15. These regulations supersede the regulations on outside employment adopted by the Regents in 1931, 1948, and 1958.

President Sharp recommended that the Regents adopt the above policy concerning outside employment and extra compensation effective July 1, 1972.

President Sharp called attention to the paragraph numbered 14 above. He said this has been the policy of the Regents since 1963. It does not rule out activities on a voluntary basis, nor does it rule out endorsing political candidates as long as the individual does not associate himself with the University in making the endorsement.

After further discussion, the policy as stated above was approved on motion by Regent Huffman.

b. Presence of Animals in University Buildings and on University Property

President Sharp said a serious problem exists concerning the presence of animals in University buildings and on University property. The increase in the pet population in University housing units and the number of stray dogs on University property in both the housing and academic areas necessitates the formulation of a clear policy in this regard and the establishment of a means for enforcing the policy.

On December 11, 1961, the Council on Planning and Development recommended that a "no pet rule" be established and enforced. The Council recommendation was approved by President Cross and a policy prohibiting dogs, cats, and other live pets from University buildings was communicated to Deans, Chairmen, and Directors by Lloyd E. Swearingen, Chairman of the Council on Planning and Development on February 9, 1962.

The University Pest Control Committee has studied this problem and recommended in a report dated September 22, 1971, that dogs, cats, and other pets must be controlled in the environs of the University Community because "animals are capable of transmitting disease to humans, may injure persons, are apt to create unsanitary conditions, may destroy property, and may create a noise nuisance."

The Housing Administration Office has recorded many individual complaints in the past regarding objection to pets in the housing areas. This fall the problem has grown more acute, and for the first time a group of tenants has expressed its objections in the form of a petition. At a Big Eight Housing Directors Meeting early in November, it was determined that all Big Eight universities have policies prohibiting pets in University housing because of the ultimate health hazard. The University of Oklahoma married student housing contract stipulates that no pets will be maintained in University Housing. A regulation against pets in University Housing has been in effect a number of years and is also included in the proposed Student Code.

In light of the increasing problem and the Pest Control Committee's recommendation, President Sharp presented the following policy with regard to the presence of animals in University buildings and on University property:

1. Dogs, cats, and other live pets will not be permitted in University buildings, including housing, with the exception of seeing eye dogs and animals that are used for bonafide research.
2. All animals on University property must be kept on a leash or under the immediate supervision and control of the owner by some other restraining device.
3. All dogs must be vaccinated in accordance with Chapter 3 of the Code of the City of Norman (as amended by Ordinance No. 2384.) Each dog must be provided with a collar to which the vaccination tag must be affixed, and the dog's owner shall see that the collar and tag are continually worn.
4. The presence of stray dogs on campus will be controlled through an agreement with the City of Norman by which Norman Animal Control Officers may apprehend stray animals on University property and hold them in the City

Pound until claimed by the true owner or disposed of after a reasonable amount of time. In the event that stray animals are not claimed within a reasonable time, the University will pay the pick up charges and room and board at the established rate. Details of the apprehension and confinement will be worked out between the University administration and the Norman City Manager.

5. The policy regarding pets in University housing will be enforced by the Vice President for the University Community, Office of University Security, and Housing Administration. When a complaint about a pet is received, the Housing Administration Office will substantiate the complaint and give the tenant a suitable amount of time to make arrangements to have the pet cared for elsewhere. If the request is not complied with or Housing Administration has reason to believe that the tenant is not acting in good faith, this information will be given to the Director of Residential Programs. Administrative action will be taken to enforce the policy, including possible withdrawal of a student from classes; or civil action will be taken to evict the tenant from University Housing.

Dr. Sharp recommended that the above policy regarding the presence of animals in University buildings and on University property be adopted by the Regents, to be effective immediately and that the Regents empower the President or his designee to enter into an agreement with the City of Norman to enforce the portion of the policy relating to apprehension of stray animals.

Mr. Ray Smalling stood up and introduced himself as Vice President of the University Apartment Centers. He said his center group had prepared and submitted a proposed policy regarding pets in University apartments and said they had received no response from the administration.

Dr. Morris explained that a meeting was held at which time they tried to have present representatives of all aspects of the administration, and the coordinator for married student housing was there. He said this proposed policy for self-regulation had been discussed thoroughly but it was finally decided unanimously that the policy could not be effectively enforced. Dr. Morris said that there are students in married student housing who take care of their pets; they are small pets and don't cause anybody trouble and the students exercise great individual responsibility for them. Unfortunately, there are also students in married housing who do not. He said there is large sentiment among the residents in married student housing that they would like to get rid of the pets. There is also a very large minority who would like to have some kind of regulatory policy that would permit pets under certain limitations. He said also, "It is unfortunate that because of the close proximity of people, because of the number of children, because of the number

of people who do not exercise responsibility, because we have German shepherds the size of shetland ponies in the areas, it just didn't seem feasible to anybody that we could do anything except support the policy on no pets in University housing, which incidently is on the housing contracts and has been a part of the policy. It has not been effectively enforced and one of the reasons it has not is we have never had the kinds of enforcement agencies necessary to take care of the situation. We think this new policy will permit us to do that."

President Sharp requested the permission of the Regents for Mr. Smalling to present the policy prepared by the University Apartments Center. It was the consensus of the Regents that Mr. Smalling be allowed to present the proposal.

Mr. Smalling handed a copy of the seven page document to Mr. Calvert and then explained some of the provisions contained therein. He said they have not taken this problem lightly and he believes their proposal explains how it can be resolved. He believes their proposal deserves more consideration than it has been given by the administration.

President Sharp introduced Mr. Frank Teich, Director of University Housing, who presented information on the problems and complaints the Housing administration has been receiving because of pets in housing. He said he attended the Big Eight Housing Directors meeting a few weeks ago and learned at that time that all of the Big Eight schools have policies prohibiting pets in University housing.

Mr. Calvert asked the Secretary to send copies of the proposed policy to members of the Board along with a transcription of Mr. Teich's remarks and the petition to which Mr. Teich referred. After a discussion it was agreed that all members of the Board should have an opportunity to review the pet policy further and that a telephone vote would be taken before the end of this semester so that the decision of the Board can be announced in the school newspaper.

c. Portrait

President Sharp said for several months the University administration has been having correspondence with Mrs. Nancy Lott, granddaughter of Dr. Gayfree Ellison, regarding the portrait of Dr. Ellison which formerly hung in Ellison Infirmary. Since the Health Service has moved to the new building, Mrs. Lott has asked for the portrait.

We are unable to determine how the University obtained the portrait. Since there is no mention of it in the Regents' minutes, it seems unlikely that the University commissioned it, and so it probably came into the University's possession by gift.

At the present time there is no University policy on the disposition of portraits and other paintings that come into our possession. Such a policy is being developed, however, and will be presented to the Regents in January that will establish procedures to preserve and protect these important paintings for our future.

President Sharp recommended that the portrait of Dr. Gayfree Ellison be turned over to Mrs. Lott and her family either as a gift or on indefinite loan.

President Sharp said he would like to amend his recommendation to the effect that the portrait be given on an indefinite loan rather than as a gift.

The President's recommendation as amended was approved on motion by Regent Huffman.

C. Academic

I. Faculty Personnel Matters

a. Norman Campus Faculty

LEAVES OF ABSENCE:

Tom J. Love, Jr., Professor of Aerospace, Mechanical and Nuclear Engineering, sabbatical leave of absence with full pay, September 1, 1972 to January 16, 1973.

James H. Sims, Professor of English, sabbatical leave of absence with full pay, January 16, 1973 to June 1, 1973.

Lennie-Marie Tolliver, Professor of Social Work, sabbatical leave of absence with 1/2 pay, September 1, 1972 to June 1, 1973.

John Teague Self, Regents Professor of Zoology, leave of absence without pay, March 1, 1972 to June 1, 1972.

Gerhard Wiens, Professor of Modern Languages, sick leave of absence with full pay, January 16, 1972 to June 1, 1972.

APPOINTMENTS:

Horace George Frederickson, Visiting Professor, Advanced Programs, January 1, 1972. Paid by special payment not to exceed \$1,300 for 2 semester hours, E&G B Budget page 131, position 218.

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James Joseph Heaphey, Visiting Professor, Advanced Programs, January 1, 1972. Paid by special payment not to exceed \$1,300 for 2 semester hours, E&G B Budget page 131, position 218.

Deil Spencer Wright, Visiting Professor, Advanced Programs, January 1, 1972. Paid by special payment not to exceed \$1,300 for 2 semester hours, E&G B Budget page 131, position 218.

James Walter Morris, Special Instructor in Journalism, \$800 for 9 months, 1/4 time, September 1, 1971 to June 1, 1972. E&G Budget page 124, position 22.

Rebecca S. Bricker, Special Instructor, University School, \$6,982.50 for 9 months, September 1, 1971 to June 1, 1972. Paid by Norman Board of Education.

Hugh Alan Baysinger, Special Lecturer in Engineering, without remuneration, September 1, 1971 to January 16, 1972.

William Griffith Addison, Special Lecturer in Engineering, without remuneration, September 1, 1971 to January 16, 1972.

Robert Dee Allen, Special Lecturer in Engineering, without remuneration, September 1, 1971 to January 16, 1972.

John Raymond Richards, Special Lecturer in Engineering, without remuneration, September 1, 1971 to January 16, 1972.

Irene Buschmann, Visiting Lecturer, Munich Center, September 13, 1971. Paid through the Institute for the Study of the USSR.

CHANGES:

All salary increases are subject to the provisions of the national moratorium on salaries and wages.

Tom J. Love, Professor of Aerospace, Mechanical, and Nuclear Engineering; given additional title of Halliburton Professor of Engineering, January 16, 1972; salary changed from \$27,500 to \$31,500 for 12 months, including \$4,000 from the Halliburton grant, January 16, 1972, through August 31, 1972; salary changed to \$26,500 for 9 months, including \$4,000 from the Halliburton grant, September 1, 1972. Salary changes subject to concurrence of the Halliburton Service Company.

Charles C. Patton, Associate Professor of Petroleum and Geological Engineering; given additional title of Erle P. Halliburton Professor, salary increased from \$13,500 to \$18,500 for 9 months, including \$6,000 from the Halliburton grant, January 16, 1972. Salary change subject to concurrence of Halliburton Service Company. Also appointed Director of the School of Petroleum and Geological Engineering for a term January 1, 1972 to August 31, 1975, succeeding Professor Don Menzie.

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Karl Halteman Bergey, Jr., Research Fellow, Science and Public Policy, salary changed from \$5,000 for 9 months, 1/4 time, to \$10,000 for 9 months, 1/2 time, September 1, 1971. Additional \$5,000 transferred from OURI. Remains 1/2 time in Aerospace, Mechanical and Nuclear Engineering as Visiting Professor.

Floyd O. Calvert, Associate Professor of Architecture; given additional title of Associate Professor of Mechanical Engineering in Aerospace, Mechanical and Nuclear Engineering, without additional remuneration, September 1, 1971 to June 1, 1972.

Rebecca Roddey Cohn, Visiting Assistant Professor of Home Economics, salary changed from \$3,500 for 9 months, .33 time, September 1, 1971 to June 1, 1972, to \$3,500 for 4½ months, .66 time, January 16, 1972 to June 1, 1972. E&G Budget page 113, position 13.

William James McNichols, Assistant Professor of Law; given additional title of Special Lecturer in the Department of Engineering, without additional remuneration, September 1, 1971 to January 16, 1972.

Gerald Emmett Ruffin, Assistant Dean of the College of Business Administration and Program Coordinator, Advanced Studies; given additional title of Adjunct Assistant Professor of Business Law, without additional remuneration, September 1, 1971.

RESIGNATIONS:

Robert Greenwood, Assistant Professor of Drama, June 1, 1972.

Henry James Sangren, Teaching Assistant in History, November 1, 1971.

Approved on motion by Regent Davies.

b. Norman Campus Graduate Assistants

APPOINTMENTS:

Economics (E&G Budget page 89, position 19)

Darius J. Conger, \$1,350 for 5 months, 1/2 time, January 1, 1972.

Johnny E. Martinez, \$1,375 for 5 months, 1/2 time, January 1, 1972.

James R. Stanfield, \$1,350 for 5 months, 1/2 time, January 1, 1972.

Ernest W. Swift, \$1,375 for 5 months, 1/2 time, January 1, 1972.

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Oklahoma Biological Survey (E&G Budget page 207, position 4)

Rosemary Ries, \$1,150 for 5 months, 1/2 time, January 1, 1972.

CHANGES:

Music (E&G Budget page 147, position 35)

Kristin Andrea Olson, salary changed from \$810 for 5 months, .38 time, to \$910 for 5 months, .45 time, August 1, 1971.

RESIGNATION:

Anita F. Lapp, Zoology, November 20, 1971.

Approved on motion by Regent Davies.

c. Regents Professorship

On October 19 information was forwarded to each member of the Board indicating that President Sharp intended to recommend the appointment of a member of the faculty to a Regents Professorship. A regulation of the Board provides that such nominations must be made known to the Regents at least 35 days prior to the time that their name will appear on any agenda for action. The required 35 days has elapsed.

President Sharp recommended that George W. Reid, Professor of Civil Engineering and Environmental Science, be appointed Regents Professor, effective January 16, 1972.

Approved on motion by Regent Brett.

d. Chairmen

President Sharp recommended the appointment of Dr. James A. Payne, Associate Professor of Information and Computing Sciences and of Aerospace, Mechanical, and Nuclear Engineering, as Acting Chairman of the Department of Information and Computing Sciences, effective January 16, 1972. Professor Payne replaces Dr. Ronald Mohler, who has resigned.

He recommended also that Professor Charles W. Bert be designated Director of the School of Aerospace, Mechanical, and Nuclear Engineering for a term of four years beginning September 1, 1972. Professor Bert replaces Dr. Tom J. Love.

Approved on motion by Regent Davies.

D. Finance and Management

I. Administrative and Professional Personnel

APPOINTMENTS:

Jim Low Awtrey, Golf Coach and Pro, \$10,800 for 12 months, December 1, 1971. Athletic Department funds available to cover this appointment.

David Lee Graham, Senior Writer, Office of Media Information, University Relations, \$9,300 for 12 months, November 8, 1971. Professional Staff. E&G Budget page 45, position 5.

Larry Don Hoover, Writer-Producer, Office of Media Information, University Relations, \$8,200 for 12 months, November 1, 1971. Professional Staff. E&G Budget page 45, position 6.

Neal Dewayne McLemore, Programmer II, Computing Center, \$10,800 for 12 months, November 1, 1971. Professional Staff. E&G Budget page 216, position 20.

Gerald E. Pettibone, Assistant Football Coach, \$13,000 for 12 months, November 22, 1971. Athletic Department funds available to cover this appointment.

CHANGES:

All salary increases are subject to the provisions of the national moratorium on salaries and wages.

Kenneth Terry Anderson, title changed from Extension Specialist II; Instructional Programmer Writer, Post Office Programs, to Assistant Director, Independent Study, School Services, salary changed from \$11,000 to \$11,300 for 12 months, October 1, 1971. Changed from Professional to Administrative Staff. E&G Budget page 226, position 9.

Evangeline M. Copley, title changed from Secretary II to Acting Administrative Coordinator, Advanced Studies, salary changed from \$2.40 per hour (\$5,000 for 12 months), to \$8,500 for 12 months, November 1, 1971. Changed from Classified to Professional Staff. E&G Budget page 224, position 9.

Ira M. Eyster, Director of Teacher Education Programs; given additional title of Associate Professor of Education, without additional remuneration, September 1, 1971 to June 1, 1972.

Millard L. Jarrett, title changed from Director of Off-Campus Classes to Director of Off-Campus Classes and Resident Centers, Advanced Studies, salary changed from \$12,100 to \$13,000 for 12 months, December 1, 1971. Professional Staff. Increase from E&G Budget page 224, position 10.

December 9, 1971

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Robert F. Jones, title changed from Extension Specialist III and Director of Petroleum Engineering Short Courses to Extension Specialist III and Director of Science Programs for Business and Industry, Business and Industrial Services, July 1, 1971. Professional Staff.

Harold E. Ray, Assistant to the Vice President for University Community; given additional title of Special Instructor in Botany and Microbiology, without additional remuneration, January 16, 1972 to June 1, 1972.

Billie W. Russell, title changed from Senior Training Specialist to Chief of Managerial Training, FAA Management Training School, Business and Industrial Services, salary changed from \$15,000 to \$16,000 for 12 months, October 1, 1971. Professional Staff. Paid from 429-561, OCCE FAA Management Development Training.

Marilyn Rycroft, title changed from Tutor to Tutorial Counselor, Threshold '71, salary changed from \$2.00 per hour, 1/2 time (\$2,075 for 12 months), to \$2.40 per hour, full-time (\$5,000 for 12 months), October 2, 1971 to July 1, 1972. Professional Staff. Paid from 428-142, University College USOE Threshold.

James O. Tate, title changed from Director of Evaluation and Testing to Director of Department of Adult Guidance, Evaluation and Testing, School Services, salary changed from \$16,300 to \$17,300 for 12 months, December 1, 1971. Professional Staff. Increase from E&G Budget page 226, position 8.

Robert R. Wolf, title changed from Project Director, State Planning/Management Project, to Extension Specialist II; Project Coordinator, Continuing Education and Public Service, without change in salary of \$12,500 for 12 months, November 1, 1971 to July 1, 1972. Changed from Administrative Staff to Professional. Paid from 427-410, Continuing Education Vice President Personnel Pool.

RESIGNATIONS:

Francile A. Hammond, Chief Medical Technologist, Goddard Health Center, November 1, 1971.

Steven L. Johnson, Planning Assistant, Facilities Planning Office, November 24, 1971.

Bernice Mrozinski, Staff Accompanist, School of Music, August 7, 1971.

Approved on motion by Regent Neustadt.

V. Service Charges

a. Geology Field Trip Charge

The faculty of the School of Geology and Geophysics has requested that the charge for the field trips in Geology 3014 be increased from \$4 to \$10, effective for the spring semester, 1972.

Geology 3014 is a course in which a number of field trips are made to various sections of Oklahoma in connection with the instruction in Structural Geology. Because of the relatively low enrollments in the course, the field trip charge of \$4 has not been covering the costs of the field trips for several years. The deficit has been made up from the departmental general transportation budget. Unfortunately, rising costs have eliminated this flexibility; hence, the need for an increase in this service charge to an amount that will cover all costs.

President Sharp recommended that the service charge for the field trips in Geology 3014 be increased from \$4 to \$10 per semester, effective with the 1972 spring semester.

Approved on motion by Regent Huffman.

VI. Purchases

a. Aviation Gasoline and Jet Fuel

President Sharp reported our Purchasing Office attempted to obtain bids through Central Purchasing for aviation gasoline and jet fuel for the University for the period January 1, 1972 through December 31, 1972.

As has been the situation for the past few years, only one bid was received. The one bid is from Continental Oil Company, Houston, Texas, as follows:

1.	80,000 gals (approx.)	Aviation Gasoline 80/87 octane \$.1432 gal.	\$11,456.00
2.	80,000 gals (approx.)	Aviation Gasoline 100/130 octane \$.1582 gal.	\$12,656.00
3.	30,000 gals (approx.)	Jet Fuel (JPA) JP-1, Jet 50 \$.1437 gal.	\$ 4,311.00

This bid is exactly the same as the ones received for 1970 and for 1971 from this same company. All prices are delivered prices and exclude all federal, state, or local taxes.

Questions have come up in the past as to why only one bid is usually received on this contract. The bid requires the successful bidder to furnish storage and servicing equipment for the jet fuel. This constitutes a considerable added expense. The fact that the Continental Oil Company already has this

equipment located at Max Westheimer Field is an advantage to them. Apparently other potential bidders feel it would not be profitable to underbid Continental and have to meet the storage and servicing equipment requirements, possibly for only a one-year contract.

President Sharp recommended acceptance of the bid from Continental Oil Company as shown above to provide aviation gasoline and jet fuel for the period January 1, 1972 through December 31, 1972.

Approved on motion by Regent Neustadt.

b. University Rental Vehicles

President Sharp said the Physical Plant has requested permission to purchase one new four-door sedan and one new station wagon with heavy duty equipment for use in the University's vehicle rental service. The purchase would be made through the Central Purchasing State Contract for this type of equipment from Jack Clark Dodge, Oklahoma City, as follows:

Four-Door Sedan - Dodge Polara with the 400 cc engine in place of the 440 cc engine and with all heavy duty equipment	\$ 3,343.94
Station Wagon - Dodge Polara with the 400 cc engine in place of the 440 cc engine and with all heavy duty equipment	<u>\$ 3,595.75</u>
State Contract Price	\$ 6,939.69

The Physical Plant is continually trying to improve the University's rental vehicles by obtaining the better grade cars with extra heavy springs, shock absorbers, and engine capacity for carrying the heavy loads frequently required by the various University departments renting these vehicles from the Physical Plant. It is estimated that purchasing the vehicles with the extra heavy equipment already installed will save on maintenance and provide better service.

Funds are available for this purchase in the Physical Plant Service Unit account, 327-521.

President Sharp recommended approval of purchasing two vehicles for the University Rental Service through the Central Purchasing State Contract as explained above.

Approved on motion by Regent Neustadt.

c. Laundry Service

President Sharp reported the following bids have been received through Central Purchasing on laundry service for the Norman Campus of the University, except the Oklahoma Center for Continuing Education, for the 1972 calendar year.

Ada General Laundry, Ada		
Less 3%, 20 days; net 30 days	\$8,336.00	
Less 3%	<u>250.08</u>	\$ 8,085.92
Oklahoma City Linen, Oklahoma City		
Net		\$10,711.38

Funds are available in the accounts of the various departments utilizing this laundry service to cover the charges.

He said bids have also been received through Central Purchasing for furnishing laundry service to the Oklahoma Center for Continuing Education for the same period of time, as follows:

Ada General Laundry, Ada		
Less 4%, 20 days; net 30 days	\$16,045.00	
Less 4%	<u>641.80</u>	\$15,403.20
Oklahoma City Linen, Oklahoma City		
1%, 30 days	\$17,640.25	
Less 1%	<u>176.40</u>	\$17,463.85
Guaranty Laundry Co., Oklahoma City, Net		\$20,275.00
Up-To-Date Laundry, Shawnee		\$21,285.00

The invitations to bid for laundry service at the Oklahoma Center for Continuing Education and for the other parts of the University were separated for the following reasons:

1. Some bidders have advised they could handle one or the other of the bids but did not have the capacity to handle both.
2. The requirements of OCCE differ considerably from the other departments of the University.
3. OCCE has only four pick-up and delivery points and all are relatively close together. There are 16 scattered pick-up points on the other bid.

Payment for the Oklahoma Center for Continuing Education laundry service will be made from OCCE Housing Account 327-221.

President Sharp recommended as follows:

1. That the bid for laundry service for the Oklahoma Center for Continuing Education for the period January 1, 1972, through December 31, 1972, be awarded to the low bidder, Ada General Laundry, at a total estimated cost of \$15,403.20.
2. That the bid for laundry service for other departments of the Norman Campus of the University for the period January 1, 1972, through December 31, 1972, be awarded to the low bidder, Ada General Laundry, at a total estimated cost of \$8,085.92.

Approved on motion by Regent Neustadt.

X. Collection Policies

a. Collection of Accounts

President Sharp said at the present time there are several accounts due to the University that are overdue; these accounts are due from students and others. The University follows a general procedure of contacting the parties and trying to arrange a suitable payment schedule. However, from time to time these procedures are not effective, and the University must take legal action to collect these accounts.

In order to expedite the collection of these accounts, it is necessary to have a procedure approved by the Regents so that suit can be commenced in the name of the Regents.

President Sharp recommended that the Regents delegate the authority to the President of the University to authorize Legal Counsel to institute suit in the name of the Regents of the University of Oklahoma to collect sums due and owing to the University and further the authority to compromise or settle said suits upon such terms and conditions the President believes to be in the best interest of the University.

There was a discussion on the possibility of placing a limitation on the size of suit involved. Mr. Williams explained that at the present time these suits vary from \$300 to \$12,000 and cover such items as advertising for WNAD, the purchase of books from the University Press, non-payment of University housing rentals, etc. Mr. Huffman expressed the feeling that some maximum should be established. After further discussion it was agreed that changing the word "sums" in the third line of the recommendation to "accounts" would accomplish that purpose.

Regent Braly moved that the Regents delegate the authority to the President of the University to authorize Legal Counsel to institute suit in the name of the Regents of the University of Oklahoma to collect accounts due

and owing to the University, and further, the authority to compromise or settle said suits upon such terms and conditions the President believes to be in the best interest of the University. Approved.

F. The University Community

III. Student Regulations

a. Student Services Corporation

President Sharp reported the Student Services Corporation, wholly owned by the University of Oklahoma Student Association, has requested authorization to maintain commercial accounts in the banks of Norman, Oklahoma.

The Student Services Corporation maintains their experience indicates that the University payroll system is not geared to handle the high degree of employee turnover and other payroll problems they face; they believe that the use of commercial bank accounts will allow the Corporation to pay cash upon delivery.

The Student Services Corporation agrees to comply with the following procedures:

1. An annual audit by a practicing public accountant will be submitted to the Board of Regents at the expense of the Corporation.
2. The books and all financial information will be subject to audit at any time by the University Internal Auditor at the direction of the Board of Regents.
3. Standard acceptable accounting procedures and practices will be employed in maintaining the financial records of the Corporation.
4. The President, Treasurer, and General Manager of the Corporation will be adequately bonded.
5. A monthly financial operating statement will be submitted to the Housing Office and to the Internal Auditing Office of the University.
6. Any amendments or changes in the Articles of Incorporation or Bylaws of the Corporation and any changes in the nature and scope of services must be presented to and approved by the Vice President for the University Community.

President Sharp recommended that, subject to the above, an exception be made to the existing policy governing deposit of student funds and that the Student Services Corporation be permitted to transfer their funds from the University of Oklahoma Official Depository System to accounts in any of the commercial banks of Norman, Oklahoma, as long as there is no state money or money given to, received by, or earned by the University of Oklahoma involved.

During the discussion of this item a question was raised about the State funds that might be involved as a result of the loan of Student Activity Fee reserve funds which was made available to the students for the establishment of the store.

Because of the possibility that some State funds might be included in the commercial accounts, University Legal Counsel ruled that the portion of the loan funds which have not been repaid and which were applied to the inventory of the store must be repaid before this exception to policy could become effective.

On motion by Regent Braly, the recommendation of President Sharp as shown above was approved with the understanding this exception to policy will be effective as soon as the Student Services Corporation has repaid to the Student Activity Fee account all of that portion of the funds loaned to the Corporation for the purpose of establishing the student grocery store up to the amount of the capital improvements.

G. Operations and Physical Plant

I. New Construction

a. Report of Major Capital Improvements Projects

As shown on the two pages attached, a report was presented to the Regents on major capital improvements projects now under construction and in various stages of planning on the Norman Campus. No action was required.

II. Repairs, Remodeling, and Renovation

a. Reconstruction of Walker Tower and Wilson Center

President Sharp recommended that the Regents confirm action taken by telephone vote on December 1 as follows:

1. Acceptance of the bid of Maguire Brothers Inc., Oklahoma City, in the amount of \$64,539.38 to reconstruct the fire damaged areas in Walker Tower and Wilson Center and authorize entering

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, DECEMBER, 1971

PROJECTS UNDER CONSTRUCTION

Project	Architect	Contractor	Contract Award Date	Original Adjusted Completion Date	Original Current Contract Amount	Status (% complete)	Sources of Funds
NORMAN CAMPUS							
Student Health Center	Jones, Halley, Bates, Riek	J. J. Cook Const. Co.	03/19/69	01/20/71 01/20/71	1,547,300 <u>1,566,823</u>	99%	Student Facilities Bond Private Gift Goddard
Research & Manuf. Hangar	Office of Facilities Planning	Satellite Const. Co.	07/21/69	01/15/70 01/15/70	185,000 <u>187,000</u>	99%	OU DA
Renovation II, Couch Center South Tower	Shaw & Shaw	Constructors, Inc.	10/24/70	01/15/70 01/15/70	57,240 <u>127,062</u>	97%	OU DA
National Severe Storms Laboratory	Shaw & Shaw	Barbour & Short	05/03/71	03/12/72 03/12/72	647,443 <u>648,837</u>	42%	OU DA
Merrick Computing Center	Reynolds & Morrison	Tankersley & Sons	08/25/70	06/21/71 07/08/71	237,970 <u>296,870</u>	96%	Private Grant Section 13 & New College Funds Power Plant Funds

OFFICE OF FACILITIES PLANNING
THE UNIVERSITY OF OKLAHOMA

MAJOR CAPITAL IMPROVEMENTS PROGRAM

PROGRESS REPORT, DECEMBER, 1971

PROJECTS IN VARIOUS STAGES OF PLANNING

Project	Architect	Contract or Letter	Estimated Cost	Status
NORMAN CAMPUS				
Physical Education/ Recreation Center	Reid & Heep	L 10/16/66	4,965,000	Until final decision is made on whether or not to proceed with the University Arena, programming & design development remain dormant.
University Arena	Sorey, Hill, Binnicker	L 05/05/66	Undetermined	Preliminary design has been completed and fund raising campaign is underway.
Student Activities Center	Noftsgen & Lawrence	L 07/22/68	Undetermined	Decision regarding implementation of this project rests with final decision on the future of the Physical Education/Recreation Center. The Use Planning Committee was reconstituted, but programming is not proceeding at this time.
Library/Learning Resources Center	Shaw & Shaw	L 02/08/66	4,634,000	Implementation of this project is contingent on allocation of funds from the current State Building Bond issue, 1968, and possible re-ordering of priorities.
Life Sciences Center	McCune, McCune & Associates	L 02/08/66	2,780,000	Project is dormant in anticipation of funding decisions by the Higher Regents. A Use Planning Committee has been established, and the work which has been executed on this project will be reviewed prior to further design development.
University Museum	Shaw & Shaw	C 04/08/71	2,400,000	Design development drawings completed. Contact with possible donor underway.
Swimming Pool	Fritzler, Knoblock, Furry	C 03/02/69	375,000	Request for extension of deadline for construction has been made to the Industrial Development & Parks Department with regard to the grant from the Bureau of Outdoor Recreation. Inclusion of this project as part of Phase I of the Physical Education Recreation Center is being implemented.
Law Center	Edward Durell Stone & Associates, Whiteside, Schultz & Associates	L 02/08/66	5,988,000	Design program has been printed, distributed, and the architects are beginning schematic design studies. Contract negotiations finalized.

into an agreement covering this work with the understanding the work will be performed under the supervision of our Housing Administration.

2. Authorize payment of the deductible portion of the covering insurance policies with funds for the Wilson Center repair to be expended from the Maintenance and Equipment Reserve Account of the 1957 Dormitory Bond System and with funds for the Walker Tower repair to come from the Repair and Replacement Reserve Account of the 1966 Dormitory Bond System.

It is understood that all expenditures necessary to make repairs and clean up following the fires will be covered by the insurance companies over and above the deductible portion.

Vice President Nordby called attention to the fact that this is not the total cost of the repair and clean-up. There will be additional costs to replace furnishings and for clean-up not included in the contract with Maguire Brothers. In response to a question Dr. Nordby reported that the University's policy is a \$10,000 deductible one which means that the University will be liable for the payment of either \$10,000 or \$20,000 depending upon whether we can establish that the burning of these buildings was one incident. Regent Brett suggested that the University should specifically reserve our rights when the final settlement is made so that we don't jeopardize our rights on this point. It was agreed that we would follow this procedure.

The telephone vote was confirmed on motion by Regent Davies.

VIII. Leases and Easements

a. Demolition Lease

President Sharp said the University received a request from Joe Murphy, Norman contractor, to lease Building 2, which was formerly the Officers' Club Building on the South Base, for a term of 18 months. The lease will include the use of the building and a portion of the land on the east and south sides of the building.

As partial consideration of the lease agreement, the lessee will agree to have the building removed down to the stem walls before the expiration of the lease.

The University has been attempting to have this building removed for over a year. Prior to this lease, the best offer we had received was to remove the building at a cost of \$3,500 to the University.

In accordance with provisions of the Regents' action on July 23, 1970, authorizing the President or the appropriate Vice President to execute leases for buildings and small tracts of land on the South Campus, a contract leasing Building 2 to Joe Murphy, Contractor, has been executed under date of November 5, 1971.

This was reported for the information of the Regents. No action was required.

b. Agricultural Leases

Agricultural leases on the following tracts of airport land will expire on December 31, 1971:

Tract A - approximately 292 acres lying north of the runways at Westheimer Airport. May be used for farming or grazing.

Tract B - approximately 200 acres lying west of the runways at Westheimer Airport suitable only for grazing.

Tract C - approximately 70 acres lying between Imhoff Road and highway 9 west of 24th avenue. Suitable only for farming.

These three tracts of land were advertised by public notice and sealed bids were received and opened on November 16. The following bids were received:

	<u>Tract A</u>	<u>Tract B</u>	<u>Tract C</u>
R. J. Heitz		\$ 815.00	
Ervin K. Williamson	\$2,368.12		
Norman G. Wood		810.00	\$260.00
L. J. Grimes	2,628.00	1,220.00	630.00
Billy R. Pool	3,210.00	1,050.00	
Jack H. Jones	3,200.00		790.00
Freeny Hopkins			850.00
E. A. Mitchell	3,402.00	1,000.00	
Lloyd Garner & L.E. Pauley	3,035.20		980.00
Joe Murphy Contractor	2,405.00	805.00	
Earl Boggs	2,626.00	1,237.00	

The terms of the proposed leases will be from January 1, 1972 through December 31, 1976. Annual rental will be due in two payments payable each January 1 and November 1 during the calendar years of 1972, 1973, 1974, 1975 and 1976. The leases are subject to further conditions as follows:

1. Lessee shall agree that he will not erect any structure of any kind on the leased land, and agree not to create any hazard which would interfere with the use of Max Westheimer Flying Field as an Airport.
2. Lessee shall agree not to sublease or rent any part of the leased premises without the written consent of the Lessor.
3. The matured crops and all other property of the Lessee shall be removed from the above described lands by December 31, 1976, and Lessee thereafter shall have no right of ingress or egress for the removal of the same, and shall have no right of action for the destruction thereof.
4. The Lessee shall not commit or permit to be committed any waste whatever on said premises, and shall not remove or tear down any building or other improvements thereon, or destroy any trees or other property, or burn any vegetation on the premises; and any violation hereof shall render this lease immediately void, and entitle the University to possession without notice. Lessee agrees to farm the land in such a manner as not to interfere with the present drainage systems unless any such change is approved in advance in writing by the Lessor and the Federal Aviation Agency.

The leases are subject to provisions of all federal grants which have been entered into by the University and the federal government which in any way affect Max Westheimer Field and subject to all restrictions and reservations made by the government in the quit claim deed conveying the title to this property to the University. The leases are also subject to approval of the Federal Aviation Administration.

The leases will provide that the lessee must vacate all or part of the property upon 60 days notice if the University and/or the FAA determine that such property is needed for public purposes, and upon 6 months notice if the University finds it necessary to utilize this property for other University functions other than public airport purposes.

President Sharp recommended that the Regents accept the high bids, as follows:

Tract A - E. A. Mitchell - \$3,402.00 annual rental

Tract B - Earl Boggs - \$1,237.00 annual rental

Tract C - Lloyd Garner and L. E. Pauley - \$980.00 annual rental

He recommended also that the Regents authorize entering into lease agreements with these individuals under the terms specified above.

Approved on motion by Regent Brett.

c. Memorex Terminal Control Unit

President Sharp reported the Merrick Computing Center proposes leasing from Memorex Leasing Corporation a Memorex 1270 Terminal Control Unit for a period of 12 months at the rate of \$1,840 per month.

The Memorex Terminal Control Unit provides a plug-to-plug and programming compatible replacement for the IBM 2701 and IBM 2702 Terminal Control Units. The Memorex 1270 Terminal Control Unit will save the University approximately \$100 per month over the cost of the IBM 2701 and 2702 and provide a much greater expansion capability than the IBM Terminal Control Units at a far less cost.

As our communications network is expanded to include additional high-speed or low-speed terminals, the savings is greatly magnified over the cost for expansion using the IBM Terminal Control Units.

Funds are available in the Computing Center maintenance and equipment budget to cover the cost of this equipment.

President Sharp recommended the Regents authorize entering into an agreement with Memorex Leasing Corporation to lease one 1270 Terminal Control Unit at a cost of \$1,840 per month for a period of 12 months, beginning approximately February 1, 1972, to replace IBM 2701 and 2702 Terminal Control Units at an estimated saving of \$100 per month.

Approved on motion by Regent Huffman.

H. University Development

VII. Athletics

a. Sugar Bowl

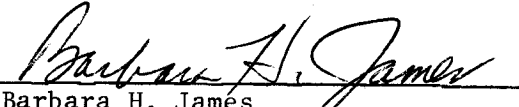
President Sharp recommended that the Regents confirm the action taken by telephone authorizing the University of Oklahoma football team to participate in a post-season game, the Sugar Bowl, on January 1, 1972.

Approved on motion by Regent Davies.

December 9, 1971

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There being no further business the meeting adjourned at 12:10 p.m.


Barbara H. James
Secretary of the Board of Regents

Others present at the meeting:

Mrs. Huston Huffman
Mrs. Horace K. Calvert
Mr. Frank Teich, General Manager of University Housing
Mr. Arthur Tuttle, Health Sciences Center Architect
Mr. Jim Blue, Director of Media Information
Mr. Phil Caudill, Assistant Director of Media Information
Jim Bross, Norman Transcript
Fred Davis, Oklahoman and Times
Kay Martin, UPI
WKY Cameras and Reporters
Terri Black, WKY Radio
Pam Henry, KTOK Radio
Mike Seney, Oklahoma Daily
Bill Lynch, KWTV
Joe Lunn, Student Association President
Dave Schanzer, student
Other unidentified students and staff